



**COUNCIL MEETING**

**MONDAY, JUNE 24, 2013**

**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, JUNE 24, 2013 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
<b>1. GENERAL</b>	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
<b>2. DELEGATION</b>	
A) Alderman Phil Turbull, City of Medicine Hat Re: Event Centre	
<b>3. MINUTES</b>	
A) Council meeting held June 10, 2013 *	For Adoption
B) Committee of the Whole meeting held June 10, 2013 *	For Information
C) Redcliff Planning Board meeting held June 18, 2013 *	For Information
i) Eastside Area Structure Plan	For Discussion
ii) Use of Recreational Vehicle as residence during construction of house or major renovation	For Discussion
iii) Area Structure Plan Re: Former Redcliff Greenhouse Site and area	For Discussion
D) Municipal Planning Commission meeting held June 19, 2013 *	For Information
E) Redcliff Family and Community Support Services meeting held June 11, 2013 – meeting notes	For Information
<b>4. BYLAWS</b>	
A) Bylaw 1752/2013 Fees, Rates and Charges Bylaw *	1 <sup>st</sup> Reading
B) Bylaw 1754/2013, Cemetery Bylaw *	1 <sup>st</sup> Reading
<b>5. STAFF RECOMMENDATIONS</b>	
A) Redcliff Support Services Golf Tournament *	For Consideration

**6. CORRESPONDENCE**

- |   |                 |
|---|-----------------|
| <b>A)</b> City of Medicine Hat *<br>Re: Separate (Catholic) School Board Trustee Election<br>October 21, 2013 | For Information |
| <b>B)</b> Julene Foggin *<br>Re: Concerns with Chlorinated water in Pool                                      | For Information |
| <b>C)</b> Cypress County Subdivision Application 13CY10 (Huber) *   | For Comment     |

**7. OTHER**

- |  |                   |
|--|-------------------|
| <b>A)</b> Application for Land Use Amendment *<br>Lot 39, Block 61, Plan 1310076 and<br>Lot 47, Block 34, Plan 1212279 | For Consideration |
| <b>B)</b> Redcliff/Cypress Regional Landfill Graphs to May 31, 2013 *  | For Information   |
| <b>C)</b> Municipal Manager's Report to Council *  | For Information   |
| <b>D)</b> Council Reports  | For Information   |
| <b>E)</b> Highway of Heroes *  | For Information   |

**8. RECESS**

**9. IN CAMERA**

- A)** Land

**10. ADJOURN**

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, JUNE 10, 2013 – 7:00 P.M.**

**PRESENT:** Deputy Mayor E. Reimer  
Councillors C. Brown, C. Crozier, D. Kilpatrick,  
E, Solberg, J. Steinke

Director of Finance & Administration R. Osmond  
Manager of Legislative and Land Services S. Simon  
Manager of Engineering K. Minhas (left at 7:57 p.m.)

**ABSENT:** Mayor R. Hazelaar  
Municipal Manager D. Wolanski

**1. GENERAL**

Call to Order

**A)** Deputy Mayor Reimer called the regular meeting to order at 7:00 p.m.

Adoption of Agenda

**B)** Councillor Solberg moved the Agenda be adopted as presented. – Carried Unanimously.

Accounts Payable

**C)** Councillor Steinke moved the following 84 general vouchers in the amount of \$269,890.02 be received for information. – Carried Unanimously.

<b>ACCOUNTS PAYABLE MAY 23, 2013 - JUNE 4, 2013</b>			
<b>COUNCIL MEETING JUNE 10, 2013</b>			
72920	RECEIVER GENERAL	STATUTORY DEDUCTIONS REGULAR PAY TO MAY 18, 2013	\$28,424.65
72921	TOWN OF REDCLIFF	REGULAR PAY TO MAY 18, 2013	\$63,524.54
72922	TOWN OF REDCLIFF - LANDFILL	INCREASE FLOAT	\$100.00
72923	ACTION PARTS	BRAKE CLEANER	\$21.29
72924	AG-PLUS MECHANICAL	FILTERS UNIT #144 -BOBCAT LOADER	\$213.50
72925	BROWN, CHERE	REIMBURSE TRAVEL EXPENSES - ARB TRAINING	\$441.02
72926	CPA	2013/2014 MEMBERSHIP	\$204.75
72927	CLEARTECH INDUSTRIES	ALUMINUM SULPHATE	\$9,592.15
72928	CLOVERDALE PAINT	ORANGE RUST PAINT	\$50.01
72929	CONSTRUCTION SUPPLY	SIKAFLEX SEALANT FOR SWIMMING POOL	\$176.15
72930	DAVIES, MIKE	REIMBURSE 2013/2014 CMA MEMBERSHIP	\$913.50
72931	FINNING	AIR FILTER & COOLANT UNIT#142 COMPACTOR	\$260.91
72932	FORM-TECH MACHINING	MANUFACTURE CAPS FOR PLATE TAMPER	\$504.00
72933	FOUNTAIN TIRE	TIRE REPAIR UNIT#94 GARBAGE TRUCK	\$54.55
72934	FOX ENERGY SYSTEMS	SIGN BLADES	\$111.20
72935	KIRK'S MIDWAY TIRE	TIRE REPAIR UNIT#132 MOWER/SWEEPER	\$22.05
72936	MH CONSTRUCTION ASSOC	CONSTRUCTION SAFETY TRAINING (CSTS) COURSE - M.SEHN, J.GODIN	\$136.50
72937	SHAW CABLE	JUNE INTERNET SERVICES	\$375.54
72938	OSMOND, ROBERT	REIMBURSE TRAVEL EXPENSES - GFOA CONFERENCE	\$403.64
72939	PRIME PRINTING	ENVELOPES WITH POSTAL INDICIA	\$428.40
72940	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO MAY 18, 2013	\$17,059.46
72941	CANADIAN RED CROSS	SWIMMING LESSON STICKERS, BADGES AND BOOKS	\$1,113.02
72942	REIMER, ERNIE	REIMBURSE TRAVEL EXPENSES - MGA REVIEW	\$92.00
72943	ROSENAU TRANSPORT	FREIGHT OF WTP AND POOL SUPPLIES	\$325.68
72944	SILVER LAKE SOD FARM	SOD	\$88.20
72945	GEORGE, CHRIS	REFUND KEY DEPOSIT	\$125.00



72946	TROJAN TRANSPORT	FREIGHT OF METER - PRJ#40 - EASTSIDE PHASE 1 LANDSCAPING	\$34.02
72947	TOWN OF REDCLIFF	SDAB VOLUNTEER APPRECIATION, PAPER, FIRST AID SUPPLIES, ETC	\$249.45
72948	TOWN OF REDCLIFF - LANDFILL	APRIL LANDFILL TONNAGE	\$518.10
72949	IB WILLIAMS	REIMBURSE TRAVEL EXPENSES - ARFP CONFERENCE	\$658.18
72950	WOLSELEY MECHANICAL	FLUSH VALVES, CLOSET SPUDS, BUSHING, ADAPTOR, ELBOW	\$309.63
72951	WOOD, DALE	HUNTER EDUCATION COURSE INSTRUCTOR FEES	\$3,135.00
72952	TELUS COMMUNICATION	MAY CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$120.94
72953	TELUS MOBILITY	JUNE CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$33.55
72954	ACKLANDS - GRAINGER	RATCHET WRENCH, RIVET TOOL, QUICK PINS, SAFETY VEST	\$366.55
72955	ACTION PARTS	POWER STEERING HOSE, 12 VOLT BATTERY, SLOW MOVING SIGNS	\$222.56
72956	TYCO INTEGRATED SECURITY	JUNE-NOVEMBER 2013 ALARM SERVICES LANDFILL	\$228.31
72957	AFFINITY WELDING	REPAIR BROKEN WELD TAIL GATE LATCH UNIT#118 3 TON	\$44.63
72958	ALTA-WIDE BUILDERS	2 X 10 LUMBER, 8' STRIPS	\$183.35
72959	AMSC INSURANCE SERVICES	JUNE EMPLOYEE HEATH BENEFITS, APRIL HEALTH SPENDING ACCOUNT	\$15,170.02
72960	AMSC INSURANCE SERVICES	INSURANCE PREMIUMS - UNIT#146 & 147 2013 GMC SIERRA TRUCKS	\$543.93
72961	BENCHMARK GEOMATICS	PRJ# 94 - MUNICIPAL TECHNOLOGY IMPROVEMENTS - GPS TRAINING	\$420.00
72962	THE BOLT GUYS	SOCKET CAPS, LOCKNUTS, ETC	\$15.15
72963	BOSS LUBRICANTS	GREASE	\$526.79
72964	BROVAC	CLEAN LIFT STATION	\$472.50
72965	CACTUS COMMUNICATIONS	PRJ# 92 PARKS VEHICLE & PRJ#113 SKID STEER LOADER - 2 WAY RADIOS	\$1,207.30
72966	CIBC	SUPPLEMENTAL PENSION TO MAY 18, 2013	\$2,510.22
72967	CITY OF MEDICINE HAT	2013 911 DISPATCH CONTRACT - JANUARY TO JUNE	\$3,743.94
72968	CLEARTECH INDUSTRIES	CHLORINE CYLINDERS WTP	\$3,515.23
72969	CONSTRUCTION SUPPLY	SIKAFLEX SEALANT FOR PARKS, VINYL KNIFE	\$319.56
72970	CRANSTON, CAROL	REIMBURSE FOR COW SUPPER MAY 27, 2013	\$79.92
72971	C.U.P.E.	UNION DUES TO MAY 18, 2013	\$1,963.55
72972	DAVIS PONTIAC BUICK GMC	PRJ#112 - 1/2 TON PICK UP TRUCK, PRJ# 91 - 1/2 TON PICK UP TRUCK	\$44,534.70
72973	ESRI CANADA	PRJ#94 - MUNICIPAL TECHNOLOGY IMPROVEMENTS	\$4,252.50
72974	FARMLAND SUPPLY CENTER	WHITE WIRE, RED WIRE, WIRE CONNECTORS, HOSE UNIT# 102 - GRADER	\$867.74
72975	FLASHING CANINES	REFUND TWO KEY DEPOSITS	\$250.00
72976	FOUNTAIN TIRE	REPAIR TIRE UNIT#129 - F150 PICK UP TRUCK	\$39.82
72977	FOX ENERGY SYSTEMS	PARKING SIGNS - LIBRARY, OVERALLS, SUNSCREEN BOTTLES & POUCHES	\$254.35
72978	GAR-TECH ELECTRICAL	DISCONNECT SEWER LIFT PUMP AT SEMRAU LIFT STATION	\$78.75
72979	GRADWELL, RAYMOND	REIMBURSE CAP, RANK BARS, CARGO PANTS, SCBA MASK BAGS	\$425.69
72980	HYDRODIG	PRJ# 57 - 3 ST. SE REHAB	\$590.63
72981	KIRK'S MIDWAY TIRE	CHANGE OVER TIRE UNIT# 97 MOWER, TIRE REPAIR UNIT#111 MOWER	\$153.30
72982	LETHBRIDGE MOBILESHREDDING	MAY SHREDDING SERVICE	\$44.10
72983	MPE ENGINEERING	PRJ#21 - WTP UPGRADE, PRJ#99 - RAW WATER PUMP STATION, ETC	\$45,469.31
72984	MURRAY CHEV OLDS CADILLAC	BRAKE SWITCH - UNIT# 118 3 TON	\$32.99
72985	PARK ENTERPRISES	APRIL PERMITS	\$735.90
72986	PITNEY WORKS	JUNE FOLDER STUFFER CONTRACT	\$145.77
72987	PRITCHARD & COMPANY	DISCHARGE CAVEAT 0213235, 2, 57	\$80.63
72988	REDCLIFF ACTION SOCIETY	1ST QTR DISBURSEMENT - COORDINATOR POSITION	\$3,000.00
72989	THE RIGHT STOKES PAINTING	REMOVE GRAFITTI CAMPGROUND	\$630.00
72990	ROCKY MOUNTAIN PHOENIX	FACEMASKS, FLASHLIGHTS	\$936.51
72991	ROSENAU TRANSPORT	FREIGHT OF WTP SUPPLIES AND PUMP FROM LIFT STATION	\$451.30
72992	SCHEFFER ANDREW	APRIL PLANNING SERVICES	\$698.25
72993	SOLBERG, ERIC	REIMBURSE TRAVEL EXPENSES - PEP MEETING	\$93.84
72994	TELUS COMMUNICATION	JUNE CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$1,524.28
72995	TRIPLE R EXPRESS	FREIGHT OF FITTINGS	\$30.45
72996	JACOB'S WELDING	CUT SCALE & REPAIR CRACKS ON WINDSCREENS LANDFILL	\$472.50
72997	LATTER DAY SAINTS CHURCH	REFUND KEY DEPOSIT & FACILITY DEPOSIT	\$225.00
72998	PRACTICA	BAG DISPENSERS & BAGS	\$1,044.33
72999	JEANNEAULT, PATRICIA	REFUND KEY DEPOSIT & FACILITY DEPOSIT	\$225.00
73000	THOMAS, LYNNE	REFUND UTILITY CREDIT ON ACCOUNT	\$24.04
73001	MH & DISTRICT FOOD BANK	DONATION IN MEMORY OF MARY LIPPERT	\$75.00
73002	TOWN OF REDCLIFF	MAY EMPLOYEE PROPERTY TAXES	\$550.00
73003	WOLSELEY MECHANICAL GROUP	ADAPTORS, 1" PEX PIPE	\$599.25

	TOTAL CHEQUES: 84	AMOUNT OF CHEQUES:	\$269,890.02
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## 2. DELEGATION

Drew Barnes, MLA  
Presentation to Council

**A)** Drew Barnes, MLA was in attendance and introduced himself to Council members. Mr. Barnes advised of some of the areas he is currently involved in or is pursuing. He advised that he is the Transportation and Infrastructure Critic and is also on the Physician Recruitment Committee. Mr. Barnes invited Council members to advise him of what the needs of the Town are and of any concerns they may have. He further noted that he holds monthly meetings at the Redcliff Library for anyone interested in coming and speaking with him.

Councillor Solberg moved D. Barnes' presentation to Council be received for information. – Carried Unanimously.

D. Barnes left at 7:23 p.m.

## 3. MINUTES

Council meeting held May 27, 2013

**A)** Councillor Crozier moved the minutes of the Council meeting held May 27, 2013 be adopted as presented. – Carried Unanimously.

Special Council Meeting held May 22, 2013

**B)** Councillor Kilpatrick moved the minutes of the Special Council Meeting held May 22, 2013 be adopted as presented. – Carried Unanimously.

Committee of the Whole meeting held May 27, 2013

**C)** Councillor Crozier moved the minutes of the Committee of the Whole meeting held May 27, 2013 be received for information. – Carried Unanimously.

Canadian Badlands meeting held April 24, 2013

**D)** Councillor Brown moved the minutes of the Canadian Badlands meeting held April 24, 2013 be received for information. – Carried Unanimously.

Redcliff Public Library Board held April 30, 2013

**E)** Councillor Steinke moved the minutes of the Redcliff Public Library Board held April 30, 2013 be received for information. – Carried Unanimously.

## 4. BYLAWS

Bylaw 1742/2013, being the Subdivision and Development Appeal Board Bylaw

**A)** Councillor Kilpatrick moved Bylaw 1742/2013, being the Subdivision and Development Appeal Board Bylaw be given second reading. – Carried Unanimously.

Councillor Crozier moved Bylaw 1742/2013, being the Subdivision and Development Appeal Board Bylaw be given third reading. – Carried Unanimously.

Bylaw 1751/2013, being the Encroachment Permit Bylaw

**B)** Councillor Kilpatrick moved Bylaw 1751/2013, being the Encroachment Permit Bylaw be given second reading. – Carried Unanimously.

Councillor Steinke moved Bylaw 1751/2013, being the Encroachment Permit Bylaw be given third reading. – Carried Unanimously.

## 5. STAFF RECOMMENDATIONS

CAPE Students & Special Transit Bus

**A)** Councillor Crozier moved to maintain our existing Special Transit contract with the City of Medicine Hat with no special provisions for students attending CAPE School in Medicine Hat. – Carried Unanimously.

Tender – Toboggan Hill Outfall Erosion Protection and Various Fire Hydrants and Water Valves Replacement Projects

**B)** Councillor Crozier moved the Town of Redcliff award the contract to Transit Paving Inc. for Toboggan Hill Outfall Erosion Protection Project in the amount of \$110,112.06 including 10% contingency plus GST; and various Fire Hydrants and Water Valves Replacement Project in the amount of \$124,790.58 including 10% contingency plus GST with a total amount of \$234,902.64 including 10% contingency plus GST. Further that a budget amount of \$268,287.64 for construction, engineering, and provisional items work (Public Services Department) be approved. The total budget increase for both projects in the amount of \$53,287.64 with funding is summarized as follows:

- a) For Toboggan Hill Outfall Erosion Protection, the budget increase is \$31,497.06 to be funded from Municipal Sustainability Initiative (MSI) Capital grant. With this increase the revised budget for this project will be \$126,497.06.
- b) For Fire Hydrants and Water Valves Replacement Projects, the budget increases is \$21,790.58 to be funded from Water System Reserve. With this increase, the revised budget for this project will be \$141,790.58.

– Carried Unanimously.

## 6. POLICIES

Policy 10 Community Group Financial Assistance Policy

**A)** Councillor Steinke moved to adopt Policy #10 – Community Group Financial Assistance as presented. – Carried Unanimously.

Policy 29, Per Diem Allowance -  
Members of Town Council

**B)** Councillor Brown moved to adopt Policy #29 – Per Diem Allowances as presented. Further, that Policy #49 – Per Diems for Boards and Commissions be cancelled. - Carried Unanimously.

Policy 49, Per Diems - Members of  
Boards and Commissions

Policy 39, Direct Control Zone  
Development Policy

**C)** Councillor Brown moved that Policy 39 Direct Control Zone Development Proposal be approved as presented. - Carried Unanimously.

Policy 40, Internal Debenture Financing  
Policy

**D)** Councillor Solberg moved that Policy #40 – Internal Debenture Financing be cancelled. - Carried Unanimously.

Policy 76, Bravery / Acts of Heroism  
Policy

**E)** Councillor Crozier moved that Policy 76 Bravery / Acts of Heroism Policy be approved as presented. - Carried Unanimously.

## 7. CORRESPONDENCE

Alberta Culture  
Re: Alberta Culture Days Event

**A)** Councillor Kilpatrick moved correspondence dated May 24, 2013 from Alberta Culture regarding Alberta Culture Days Event be received for information. Further that the letter be referred to the Redcliff and District Recreation Services Board for their information. – Carried Unanimously.

Drew Barnes, MLA  
Re: Canadian Food Inspection Agency

**B)** Councillor Crozier moved correspondence dated May 15, 2013 from Drew Barnes, MLA regarding Canadian Food Inspection Agency plans to close the District Office in Medicine Hat effective March 31, 2014 be received for information. – Carried Unanimously.

Alberta Transportation  
Re: 2013 Transportation Grant Funding  
(BMTG and FGTF)

**C)** Councillor Steinke moved correspondence dated May 17, 2013 from Alberta Transportation regarding Basic Municipal Transportation Grant (BMTG) in the amount of \$335,280. and Federal Gas Tax Fund (FGTF) in the amount of \$284,000. be received for information. - Carried Unanimously.

Alberta Sport, Recreation Parks &  
Wildlife Foundation  
Re: 2016 Alberta Summer Games

**D)** Councillor Crozier moved correspondence dated May 27, 2013 from Alberta Sport, Recreation Parks & Wildlife Foundation regarding 2016 Alberta Summer Games be received for information. Further that the letter be referred to the Redcliff and District Recreation Services Board for their information. – Carried Unanimously.

**8. OTHER**

Policy Review Update

**A)** Councillor Crozier moved the Municipal Manager's Policy Review Update be received for information. – Carried Unanimously.

2013 Road Rehab Projects

**B)** Councillor Solberg moved the memo dated June 10, 2013 from the Acting Municipal Manager regarding 2013 Road Rehab Projects be received for information. – Carried Unanimously.

2011 Financial Indicator Graphs

**C)** Councillor Solberg moved the 2011 Financial Indicator Graphs be received for information. – Carried.

**9. RECESS**

Deputy Mayor Reimer called a recess at 7:57 p.m.

K. Minhas left at 7:57 p.m.

Deputy Mayor Reimer reconvened the meeting at 8:02 p.m.

**10. IN CAMERA**

In Camera

Councillor Crozier moved to meet In Camera to discuss a Land matter at 8:02 p.m. – Carried Unanimously.

Return to Open Session

Councillor Steinke moved to return to open session at 9:23 p.m. – Carried Unanimously.

**11. ADJOURNMENT**

Adjournment

Councillor Steinke moved to adjourn the meeting at 9:23 p.m. – Carried Unanimously.

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Mayor

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Manager of Legislative and Land Services

**MINUTES OF THE COMMITTEE OF THE WHOLE  
MONDAY JUNE 10, 2013, 5:30 P.M.  
TOWN COUNCIL CHAMBERS**

**PRESENT:** Deputy Mayor E. Reimer  
Councillors: C. Brown, C. Crozier, D. Kilpatrick,  
E. Solberg (arrived at 5:32 p.m.), J. Steinke

Manager of Legislative and S. Simon  
Land Services  
Director of Finance & R. Osmond  
Administration  
Public Services Director D. Schaffer

**ABSENT:** Mayor: R. Hazelaar  
Municipal Manager D. Wolanski

**1. GENERAL**

**A) CALL TO ORDER**

Deputy Mayor Reimer called the meeting to order at 5:30 p.m.

**B) ADOPTION OF AGENDA**

*Councillor Crozier moved the Agenda be adopted as presented. – Carried Unanimously.*

**2. MINUTES**

*Councillor Steinke moved the minutes of the Committee of the Whole meeting held May 27, 2013 be adopted as presented. – Carried Unanimously.*

(E. Solberg arrived at 5:32 p.m.)

**3. NEW BUSINESS**

**A) Public Consultation Plan for RV Regulation Changes**

*Councillor Crozier moved that the Town of Redcliff proceed with a public consultation plan for changes related to Recreational Vehicle regulations in the Traffic Bylaw and Land Use Bylaw that includes:*

- *First reading of proposed Bylaw amendments on June 24, 2013.*
- *Advertise the amendments as required for Land Use Bylaw and extra for Traffic Bylaw.*
- *Send to Municipal Planning Commission and Redcliff Planning Board for comment for their July meetings.*
- *Send notice with utility bills in mid-July regarding public consultation and a summary of proposed changes. Obviously, use website, social media, and traditional media to get message out about open house as well.*
- *Schedule an informal “open house” event sometime in August.*
- *Public Hearing and 2<sup>nd</sup>/3<sup>rd</sup> reading in September.*

Councillor Kilpatrick expressed concerns with proposing a consultation process without knowing what changes are being proposed and how much time will be needed to review and discuss them. Discussion ensued with regard to concerns and timelines. Concerns expressed relating to the RV's that are primarily being parked on the roadways or in the front yards where vision and safety are concerns.

*Councillor Crozier withdrew her motion.*

*Councillor Crozier moved that the Town of Redcliff Administration bring forward to a Committee of the Whole meeting proposed amendments to the Land Use Bylaw and Traffic Bylaw relating to regulation of Recreational Vehicles for consideration. Further that the public consultation plan for changes related to Recreational Vehicle regulations in the Traffic Bylaw and Land Use Bylaw includes:*

- *First reading of proposed Bylaw amendments.*
- *Advertise the amendments as required for Land Use Bylaw and extra for Traffic Bylaw.*
- *Send to Municipal Planning Commission and Redcliff Planning Board for comment.*
- *Send notice with utility bills regarding public consultation and a summary of proposed changes. Use website, social media, and traditional media to get message out about open house as well.*
- *Schedule an informal "open house" event.*
- *Public Hearing and 2<sup>nd</sup>/3<sup>rd</sup> reading.*

*Carried.*

#### **B) Bylaw 1754, Cemetery Bylaw**

*Councillor Crozier moved that Bylaw 1754/2013 being the Cemetery Bylaw be presented at a future Council meeting for first reading.*

*Councillor Crozier withdrew her motion.*

*Councillor Crozier moved that Bylaw 1754/2013 being the Cemetery Bylaw be presented, with amendments, at a future Council meeting for first reading. – Carried Unanimously.*

#### **C) Local Improvements Conversion**

*Councillor Steinke moved that the Town of Redcliff direct Administration to prepare a policy to address a strategy for funding the reconstruction and rehabilitation of municipal infrastructure, a policy on resident requests for infrastructure projects outside the town's capital plan and a limited use of local improvements going forward. Further, that this policy be brought to a future committee of the whole meeting for further discussion.*

Further to the information provided by the Director of Finance and Administration in his Request for Decision, the Director of Finance and Administration advised that he has recently received additional statements of opinion from legal

representatives that have further complicated the process and clarification is needed prior to moving forward.

Director of Finance and Administration also advised that during the review discussion took place with regard to the type of property owners affected and that there is a fifth type to be considered. Previously 4 kinds of property owners were identified:

- People with local improvements for new infrastructure
- People with local improvements for these reconstruction and rehabilitation projects
- People with both and
- People with none

The other group we identified was people that don't have a local improvement because they have recently purchased a new lot and the infrastructure that affects them locally was included in their lot price. This led to a discussion on fairness and whether it was most appropriate to refinance these bylaws or to leave them in place and start building a sustainable development reserve and infrastructure plan that involved a portion of the taxes being raise for sustainable infrastructure.

If Council was to decide that the refinancing of the bylaw did not achieve the fairness that we were looking for and considering that as an option, we could institute a sustainable infrastructure reserve and component in the next Tax bylaw without proceeding with any repealing and other advertising being required in order to proceed. Director of Finance and Administration clarified the tax implications for each alternative.

Councillor Kilpatrick indicated that in his opinion for fairness proceeding with converting the repayment of existing rehabilitation and reconstruction projects to a levy at large was still the best way to go. Director of Finance and Administration also indicated that concerns have been expressed that it could be petitioned down by those that do not perceive a benefit. Discussion ensued at length. After lengthy discussion committee members agreed that additional legal advice is needed prior to moving forward.

– *Motion Defeated.*

*Councillor Kilpatrick moved that Administration acquire additional legal advice and bring back to a future Committee of the Whole meeting for further consideration. – Carried.*

**D) Aquatic Centre Upgrades  
Re: Pool Mechanical System**

*Councillor Kilpatrick moved that the memorandum dated June 6, 2013 from the Public Services Director regarding Aquatic Centre Upgrades be received for information. – Carried Unanimously.*



**E) Bylaw 1752/2013, Rates, Fees & Charges Bylaw**

*Councillor Kilpatrick moved that the Town of Redcliff have Administration bring forward a Fees, Rates and Charges Bylaw for first reading as amended to a future Council Meeting. Further that Administration prepare a policy to consolidate the policy statements about ice scheduling , facility/key deposits, message board booking , and other items as appropriate into one comprehensive policy . And further, that policy #54 - Rates be presented for cancelation. - Carried Unanimously.*

**F) Wastewater Evaluation Study**

*Councillor Crozier moved to table the review of the Wastewater Evaluation Study to the June 24, 2013 Committee of the Whole meeting. - Carried Unanimously.*

**4. ADJOURNMENT**

*Councillor Kilpatrick moved the meeting be adjourned at 6:47 p.m. – Carried Unanimously.*

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Chairman

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Manager of Legislative and Land Services

**REDCLIFF PLANNING BOARD MEETING  
TUESDAY, JUNE 18, 2013  
TOWN OF REDCLIFF COUNCIL CHAMBERS AT 9:00 AM  
MINUTES**

<b>PRESENT:</b>	Municipal Manager	Municipal Manager
	Manager of Engineering	Manager of Engineering
	Planning Consultant	Planning Consultant
	Manager of Legislative and Land Services	Manager of Legislative and Land
Services		
	Recording Secretary	C. Cranston
<b>ABSENT:</b>	Mayor	R. Hazelaar

**1. CALL TO ORDER**

Municipal Manager called the meeting to order at 9:00 a.m.

**2. ADOPTION OF AGENDA**

Agenda was adopted as presented.

**3. PREVIOUS MINUTES**

Minutes of the January 15, 2013 were reviewed and accepted as presented.

**4. NEW BUSINESS**

**A) IXL Development Conceptual Sketches**

The Planning Consultant advised that M. Sissons, IXL had given him two sketches and requested that he pass them on to the Town of Redcliff to obtain comments. Mr. Sissons wants to know whether the Town of Redcliff has come to a decision regarding transportation plans for this area. In Option 1 the concept is consistent with the current area structure plan. In Option 2 it proposes a much more connected grid format which is Mr. Sisson's preference. The sketches were intended to initiate discussions as he wants to move forward with their planning and development work.

The Municipal Manager advised that the Town has not made a decision. However, Council has reviewed the Transportation Master Plan but there was no specific discussion in regards to IXL lands.

The Manager of Engineering noted R1 zoning was considered in the original Area Structure Plan while the proposed sketches are indicating R2 and R3 development which will affect flow requirements. The sanitary flows will need to be recalculated. Regarding the Storm Water Master Plan, Manager of Engineering advised they recently submitted the plan to Alberta Environment for comments as the original plan had not been approved. He noted there could also be some changes required in the design of the storm system. The Planning Consultant commented that the Area Structure Plan may be simplistic however the engineering costs will be more extensive.

Discussion ensued with regard to the complexity required for an amendment to the Area Structure Plan and if one is required at this time. The Planning Consultant commented that the road network portion is relatively simple to incorporate but it becomes more complex when you add in the storm and sanitary design and needing additional evaluation. Mr. Snyder felt that it was a win-win for M. Sissons and the Town. However, it does have implications for the Town as well, as Town development lands are right next door. He questioned if it is a joint effort, who should lead? K. Snyder felt those kinds of discussions at this time would be good to have so that the Town can define what they want rather than the developer telling the Town how it is going to be.

The Board agreed that there are significant changes and an amendment to the ASP is warranted. Concerns were expressed that costs already expended for the plan are now wasted. The Planning Consultant advised that plans are created and commonly need to be amended as plans change. The foundation of the plan is already built. The Planning Consultant commented that he felt the ASP would be low risk and money well spent as the Town wants to generate a guide for development. The engineering, which is the expensive part, could be cost shared with developer.

The Planning Consultant estimated that a high level ASP would cost around \$20,000.00 - \$30,000.00. Changes would include the road network, RCMP building, storm system, sanitary system, water, and land uses. Costs to amend the FSR would be substantially higher.

K. Snyder also suggested that Mr. Sissons, as a land owner, could put forward an application to amend the Area Structure Plan on his own and just deal with his own property. However, that route would not be beneficial to the Town to have independent developments that logically should be tied together.

Planning Consultant commented that there are several issues that Mr. Sissons would like to discuss, however the amendment to the ASP is the first step.

#### **Recommendation**

*The Board recommended that Redcliff Town Council give further consideration to amend the Eastside Area Structure Plan to incorporate the IXL lands and update the zoning, road network, storm systems and other issues as required.*

#### **B) Use of Recreational Vehicle as a residence during the construction of a new house**

The Municipal Manager advised that the Town has received requests to use recreational vehicles as a residence either during the construction of a new home or while doing a significant renovation to a home. The Land Use Bylaw prohibits a recreational vehicle from being used for living or sleeping accommodations. It was noted that the Redcliff Campground could be used for these situations; however, there are maximum stays established and only nightly rates. Municipal Manager questioned if consideration should be given to amending the Land Use Bylaw which would allow recreational vehicles to be used for living and sleeping accommodations for situations like these.

Comments expressed were that there should not be any hardship to adjacent property owners and that the RV's must be parked on the property and not on any roadways. Discussion ensued with how to handle granting development permits whether it should be tied to the construction / renovation development permit as a condition of approval, or as a separate permit. It was also discussed that there should be a time limit placed on the permit. It was also suggested that there may be requests for construction crews building commercial/industrial buildings to use an RV during the construction process.

**Recommendation**

*The Board recommended that consideration be given to amending the Land Use Bylaw to incorporate wording that would allow recreational vehicles to be used for living and sleeping accommodations in situations where a new house is being constructed or being significantly renovated and construction of larger buildings in commercial or industrial zones.*

**C) Application for Land Use Amendment  
Lot 39, Block 61, Plan 1310076 and  
Lot 47, Block 34, Plan 1212279**

The Board reviewed the Application for Land Use Amendment and expressed no objections or concerns with the proposed Land Use Amendment.

**D) Area Structure Plan  
Re: Former Redcliff Greenhouse Site and area**

The Municipal Manager advised the Board that the Town had received a request for information with regard to a potential request to amend the Westside Area Structure Plan to incorporate the former Redcliff Greenhouse site and area. The Planning Consultant commented that the Westside Subdivision has been built out already and that it would be more appropriate for the private Developer to proceed with his own Area Structure Plan. Discussion ensued as to whether submission of a subdivision application would be sufficient or if an area structure plan should be completed. The Planning Consultant suggested that some form of planning document should be submitted to the Town for consideration and an Area Structure Plan would be appropriate. The Area Structure Plan will identify land uses, road networks, population densities, and utilities. The process for an Area Structure Plan also includes a public consultation process which would be beneficial.

Discussion ensued with regard to Alberta environment approval process and changes to the Infrastructure Capacity Fee for area.

**Recommendation**

*The Board recommended that the Private Developer be required to submit a high level Area Structure Plan for the former Redcliff Greenhouse lands and include the components at outlined in the Municipal Government Act.*

**E) Municipal Affairs Interpretation Bulletin 02/13  
Re: Identifying, Locating and Testing Abandoned Wells during Subdivision**

The board reviewed Municipal Affairs Interpretation Bulletin 02/13 and noted that it is the applicant's responsibility to provide the information regarding abandoned wells during subdivision. It was noted that this process is already in affect and the location of abandoned wells can be confirmed on the website.

**5. FUTURE/ONGOING PROJECT LISTING**

- A)** Subdivision Plan Lot 1, Block 8, Plan 0412179 (Future Protective Services Site)
- B)** I-XL Development
- C)** Engineering and Development Plan Review
- D)** River Terrace Area Structure Plan
- E)** Joint Area Structure Plan (ASP) with Cypress County

**6. ADJOURNMENT**

The meeting was adjourned at 10:15 p.m.

## MINUTES

**ABSENT:** Member S. Wertypora, J. Beach

B. Duncan called the meeting to order at 12:30 p.m.

B. Lowery moved that the agenda be adopted as presented. - Carried.

L. Leipert moved the minutes of the May 15, 2013 meeting be adopted as presented. – Carried.

The Commission reviewed the development permits as advertised in the Cypress Courier / Commentator on May 21, 2013, and June 4, 2013. The Development Officer advised that no appeals were received.

L. Leipert asked if all parties have agreed to the recommendations. The Development Officer informed the Commission that the recommendations came from the Manager of Engineering and the Development Officer. The Development Officer informed the Commission that he has had a meeting with Lyle Aleman of RedHat Co-operatives, and he agreed with the conditions. It was K. Snyder's opinion that point one (1) of the recommendations which states "*Existing curb at Northeast corner of the Mitchell St. & Broadway Ave will not be disturbed.*" should not be adopted. K. Snyder told the Commission that the road encroachment onto RedHat Co-operatives does not fall under the Commission's authority, and is being addressed between the Town and

RedHat Co-operatives. It was K. Snyder's opinion that point one (1) may be challengeable and therefore should be struck.

B. Lowery moved that Development Permit Application 13-DP-021 for Landscaped Boulevard and entrances be APPROVED with the following conditions:

- The south access onto Mitchell Street will be for in movements (ingress) from 07:00am – 06:00 pm only and both in/out for rest of the times. Proper signage to be installed at the owners expense and be maintained to the satisfaction of the Development Authority
- The entrance widths are approved as submitted
- No left hand turns from South Entrance onto Mitchell Street. Proper signage to be installed at the developer's expense and to be maintained to the satisfaction of the Development Authority.
- Island Boulevard installed at edge of the road. Delineator to be installed from the south corner of island near the road edge and to be maintained to the satisfaction of the Development Authority.
- 33 m setback from edge of road (Broadway Ave) is approved as submitted.
- Tapering at the north access shall not adversely affect the ditch or drainage. The ditch and drainage to be maintained to the satisfaction of the Manager of Engineering.

Further that the following note be placed on the Development Permit:

**NOTE:**

The Access widths and the access setback from Mitchell St. & Broadway Ave. may have to be adjusted if the Town of Redcliff needs to install a different traffic control device.

- Carried

**B) Development Permit Application 13-DP-026  
TriVentures  
Lot 47, Block 34, Plan 1212279 (221 8 Street NW)  
Greenhouse Expansion**

L. Leipert moved that Development Permit Application 13-DP-026 be lifted from the table. – Carried

The Development Officer informed the Commission that the Applicant had provided a site plan which showed 13 parking spots, as well as adequate storage area. The applicant had written a letter to Town Council to purchase that section of 2 Ave SW which his greenhouse encroaches onto. Town Council denied his request. However the Manager of Legislative and Land Services has advised that the Applicant is requesting Council to reconsider his application. To date, this process has not been completed.

B. Vine moved that Development Permit Application 13-DP-026 be tabled until the next Municipal Planning Commission meeting. – Carried

**6. FOR COMMENT**

- A) Application for a Land Use Amendment  
Lot 39, Block 61, Plan 1310076 (105 6 Street SW)  
Lot 47, Block 34, Plan 1212279 (221 8 Street SW)  
Change zoning from H to HC-RD**

The Commission had no comments to proposed Land Use Amendment.

**7. ADJOURNMENT**

B. Lowery moved to adjourn meeting at 12:50 pm – Carried.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary



**Redcliff Family and Community Support Services Board**  
**Tuesday, June 11, 2013 at 7 pm**  
**Town Office Meeting Room, Downstairs**

**Present:** Diane MacNaughton, Ernie Reimer, Cindy Murray

**Absent:** Ann Pudwell, Sam Wertypora

No quorum, so there was a discussion was held in lieu of a meeting. The discussion began at 7:10 pm.

**Food Charter**

Representatives from the Community Food Connections Association attended a council meeting in May. Council signed their Food Charter, as recommended by the FCSS board.

**Summer Programs**

SCIP - The Alberta Health Services Health Promotion Coordinator applied for an intern through the Serving Communities Internship Program (SCIP) on behalf of Alberta Health Services and Community Services.

Kayla Hammel was hired as the intern and will provide services for youth and families in Redcliff from July 1 - 31. If a second internship is approved, this position would continue in Redcliff until August 31.

Art Program – D.R.E.A.M.S. (Developing Redcliff Education and Mental Health Supports) provided over \$1200.00 in funding for some of their clients to participate in the Community Services art classes. The program is open to all children from ages 4-7 years and 8 to 12 years and will be instructed by artist, Wendy Struck from the Hive Art Studio.

Yoga Playdates – D.R.E.A.M.S. (Developing Redcliff Education And Mental Health Supports) also provided funding for the Community Services program, Yoga Playdates. This class will be held at IF Cox School during the summer. Basic yoga instruction will be provided to participants while the children enjoy the playground equipment.

**Safety Day/Community Connections**

All of the students at I.F. Cox and Margaret Wooding School participated in Safety Day at the Rec-Tangle on May 30. This event was followed by a bike rodeo, car seat check, helmet check, information night, barbecue and demonstrations of the Rollover Simulator and SIDNE (Simulated Impaired DrivINg Experience) cart. Attendance was much higher than the previous year.

**FCSS Grant Application**

FCSS Grant Applications were sent to previous applicants Big Brothers, Big Sisters; the Redcliff Action Society for Youth; Medicine Hat Family Services; Superheroes Anonymous; Margaret Wooding Afterschool Program; Southeast Alberta Safety Alliance Society and Redcliff Library. Application information will also be advertised in the Commentator and on the message board.

**Youth Centre** – The Youth Centre will be open from Monday to Saturday noon – 10 pm each day after July 1. Summer activities will include swimming; going to Elkwater, the Calgary Zoo and paintballing.

**Mennonite Ladies Information Fair** – An information fair for Mennonite ladies will be held at the Baden Powell Hall in Redcliff on June 20. This event, which is intended to build trust and networking, will feature exhibits, displays and activities as requested by the Mennonite ladies. The maximum of thirty five ladies have registered. The event was organized by a committee with representatives from L.E.A.R.N. (Lifelong Education and Resource Network); Community Services; Alberta Health Services and several members of the Mennonite community.

The discussion concluded at 8:02 pm.

**TOWN OF REDCLIFF  
BYLAW NO. 1752/2013**

**A BYLAW OF THE TOWN OF REDCLIFF TO ESTABLISH FEES, RATES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY OR ON BEHALF OF THE TOWN OF REDCLIFF.**

**WHEREAS** under the Municipal Government Act, a Municipal Council has broad authority to govern including authority to pass bylaws, respecting rates, fees and charges levied for goods and services provided by or on behalf of the Municipality;

**AND WHEREAS** the Council for the Town of Redcliff deems it desirable to establish fees, rates and charges for the various licenses, permits goods and other municipal services and facilities in a bylaw.

**NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL DULY ASSEMBLED ENACTS AS FOLLOWS:**

**TITLE**

1. This Bylaw may be cited as the Town of Redcliff Fees, Rates and Charges Bylaw.

**INTERPRETATION**

2. In this Bylaw, unless the context otherwise requires;
  - (a) "Council" means the Council for the Town.
  - (b) "Municipal Manager" means the Chief Administrative Officer for the Town;
  - (c) "Town" means the Municipal Corporation of the Town of Redcliff;

**RATES, FEES AND CHARGES**

3. The rates, fees and charges for municipal licenses, permits, goods and services are hereby established as identified in Schedule "A" which is attached to and forming a part of this bylaw and any applicable taxes shall be added to these rates at the point of sale.
4. All references made in any other Bylaw, Policy or Resolution of Council to the "Rates Policy" shall now be referred to this Fees, Rates and Charges Bylaw.
5. Prices in this Bylaw do not include GST, unless otherwise noted, which is additional if applicable and will be added by the Town of Redcliff when costs are paid.
6. That in the event that a rate is required for a good or service not identified in this bylaw. Council authorizes the Municipal Manager to establish a temporary rate, fee or charge until such a time as this bylaw is amended.

7. That at the discretion of the Municipal Manager rates charged to bona fide non-profit community organizations may be modified. Or when such an organization's planned activity generates significant interest, activity or participation in the Town, the Municipal Manager may waive the fees.
8. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining bylaw shall be maintained
9. This Bylaw shall take effect on the date of third and final reading thereof.

**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**READ** a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**PASSED** and **SIGNED** this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MUNICIPAL SECRETARY

## SCHEDULE "A"

### ADMINISTRATION

#### STATIONARY TYPE SERVICES

Photocopying	25¢ per copied side of any document.
Faxing - sending of fax	\$1.00 per page of document sent
- receiving of fax	25¢ per page of document received
Detailed Map of Redcliff	\$12.00 each
Aerial Photograph of Redcliff	
- Small (15" X 21")	\$20.00 each
- Large (20" X 28")	\$30.00 each
Special sized maps	\$8.00 per sq. ft.
Specialized Scanning to CD-R (max 24" wide)	\$2.00 per page (\$10.00 minimum)
Books (e.g. Land Use Bylaw)	\$15.00 each

#### CONSTRUCTION STANDARDS AND DESIGN GUIDELINE

Construction Standards	\$35.00 each (GST included)
Design Guidelines	\$25.00 each (GST included)
Tender Documents	\$50.00 each (GST included)

\*\*Special pricing may be used for exceptionally large document packages

#### SOUVENIR TYPE SERVICES

Souvenirs and public relation type products, such as pins, hats, sweatshirts, t-shirts, mugs, pens, crests, flags, etc. or other such goods for sale shall be available for sale at a price determined as follows:

##### **Unit price plus 10%**

Example: If the Unit Cost is \$27.55, the sale price is  $\$27.55 + \$2.75 = \$30.30$

Any Redcliff based club or non-profit organization may purchase pins for public relations purposes at a cost of \$1.00 each. If the club or non-profit organizations wishes to purchase pins for resale they may do so at cost.

The **Municipal Manager** and /or **Council** may distribute pins as required for public relations purposes.

**ENCROACHMENT PERMIT**

Encroachment Permit \$100.00

**TAX CERTIFICATE / COMPLIANCE CERTIFICATE**

Tax Certificate \$34.00

Letter of Compliance \$60.00

**ASSESSMENT COMPLAINT FEES**

PROPERTY COMPLAINT CATEGORY	FEE
Residential Land with 3 or fewer dwelling units	\$30.00
Farmland	\$30.00
<b>All other properties if assessed value is:</b>	
Less than \$500,000.00	\$100.00
Greater than \$500,000.00 but less than \$5,000,000.00	\$200.00
Greater than \$5,000,000.00 but less than \$10,000,000.00	\$300.00
Greater than \$10,000,000.00	\$500.00

**FIREWORKS IGNITION PERMIT**

Permit Fee \$50.00 (non-refundable)

**HIGH / WIDE LOAD MOVES PERMIT**

Permit Fee: \$200.00

**LAND USE BYLAW AMENDMENT**

Application Fee \$650.00

**SUBDIVISION**

Application Fee \$350.00 plus \$100.00 for every additional lot created over and above the original lot

Subdivision Extension: 1<sup>st</sup> request for extension No charge  
2<sup>nd</sup> and subsequent requests for extension \$175.00

Endorsement Fee \$100.00 per application

**DEVELOPMENT PERMIT FEES****Residential**

Single Family Dwelling	\$100.00
Multi-Family Dwelling	\$100.00 + \$50.00/unit
Accessory buildings 10 m <sup>2</sup> – 35 m <sup>2</sup>	\$65.00
Accessory buildings greater than 35 m <sup>2</sup>	\$100.00
Additions	\$100.00

**Non-Residential**

Commercial/Industrial/Horticultural/Institutional Buildings	\$200.00 + 10¢ / m <sup>2</sup>
Accessory Buildings / Additions (Less than 100 m <sup>2</sup> )	\$100.00
<b>Other</b> (Including: Home Occupations, Decks, Driveways, Demolition, Signs, Hot Tubs, Relocated Buildings, Permit to Stay, Others as Determined by Development Authority)	\$65.00
Discretionary Use – MPC – additional fee above regular application fee	\$75.00
Special MPC – additional fee above application and regular MPC Fee	\$150.00

**\*WORK STARTED BEFORE PERMIT ISSUANCE SUBJECT TO DOUBLE PERMIT FEES\*****Construction Damage Deposit**

Residential	\$1,000.00
Commercial/Industrial/Horticultural	\$2,000.00
<i>Note: A construction damage deposit is to be taken for development permits Issued for principal buildings, accessory buildings, additions, excavations and/or Demolition projects</i>	
Subdivision & Development Appeal Fee	\$100.00
Boulevard Development Application Fee	\$65.00
File Review (Environmental) Fee	\$75.00

## COMMUNITY SERVICES

### ELECTRONIC MESSAGE BOARD

Setup fee \$5.00

User fee \$5.00 per day

Town of Redcliff Not-for-Profit Community groups may book the electronic message board for one message per month for a maximum time period of up to 5 consecutive days duration, at no cost for setup fee or user fee. Not-for-Profit Groups may book additional ads each month; however setup and user fees will apply to any additional ad(s).

### SWIMMING POOL

#### General Admission (GST included)

<u>Age</u>	<u>Day Pass</u>	<u>5 Pack</u>	<u>Season Pass</u>
Tiny Tot (0-5 years)	Free	Free	Free
Child (6-12 years)	\$3.75	\$15.00	\$50.00
Youth (13-17 years)	\$4.25	\$17.00	\$60.00
Adult (18-55 years)	\$5.00	\$20.00	\$70.00
Senior (56+ years)	\$4.50	\$18.00	\$63.00
Family	\$10.75	\$43.00	\$134.00

A family is considered to be parents and immediate children under 18 years of age. It does not include Grandparents, Cousins, Aunts or Uncles etc. as they should obtain their own pass.

#### LESSONS (GST included)

Red Cross Swim Level 1-10 \$31.00

Private lessons \$20.00/hr. or \$15.00/person for 2 – 3 people/hour

Swim Club \$20.00/hr. to cover cost of lifeguard on duty

The rate for other lesson programs such as Bronze Star, Bronze Medallion & Senior Resuscitation, Bronze Cross, Aqua Leaders, Etc. will be established by the Community Services Director on the basis of cost plus a 10% program administration.

### CANCELLATION / WITHDRAWAL

5 Pack, or Season Passes. No Refunds

Withdrawal by Patron Prorated Refund less \$10.00 Administration Fee

Cancellation by Town Prorated Refund of Transfer



**RENTALS (GST included)**

1-29 people	\$50.00 per hour
30-74 people	\$75.00 per hour
75-150 people	\$100.00 per hour
Security Deposit	\$50.00 Refundable

**ARENA (REC-TANGLE)**

ICE RENTALS	May 1, 2012 April 30, 2013	May 1, 2013 April 30, 2014
Youth (17 and under)	\$52.00 / hour	\$55.00 / hour
Adult (non-prime time - before 4:00 p.m. – Monday-Friday)	\$70.00/ hour	\$74.00 / hour
Adult (prime time – weekends and after 4:00 p.m. weekdays)	\$88.00/ hour	\$93.00 / hour
Public Skating	Free *	Free *

**MEETING ROOMS****ARENA**

Large Room (Full Day)	\$75.00
Security Deposit (Refundable)	\$150.00
Large Room (Hourly)	\$25.00
Security Deposit (Refundable)	\$50.00
Entire Building (No Ice, Full Day)	\$350.00
Security Deposit (Refundable)	\$300.00
Local Non-profit Community Groups (Backup Facility, Hours Used)	\$30.00

\*Refer to separate policy for Redcliff Skating Club and Redcliff Minor Hockey Association.

**SENIOR DROP IN CENTRE**

Refer to separate policy on this facility.

**TOWN HALL**

Downstairs Conference Room (Daily)	\$15.00
(Weekly)	\$50.00

**BALL DIAMONDS**

Diamonds (Per Hour, Minimum 1.5 Hours)		\$4.50
Lights (Per Hour)		\$3.00
Tournaments (Per Diamond)	Day	\$80.00
	Weekend	\$120.00
Equipment & Maintenance Fee (Annual for Each Team in League)		\$5.00

**BALL DIAMONDS CONCESSION**

Non-Profit groups	Rental Rate (Per Day)	No Rental Fee
	Refundable Damage Deposit	\$100.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million
Profit groups	Rental Rate (Per Day)	\$50.00
	Refundable Damage Deposit	\$100.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million

**CAMPGROUND (GST INCLUDED)**

Tent	\$20.00 per day
Camper, Trailer, Recreational Vehicles	\$25.00 per day

**LIONS PARK KITCHEN COMPLEX**

Not for Profit Groups	Rental Rate (Per Day)	No Rental Fee
	Refundable Damage Deposit	\$100.00
For Profit Groups	Rental Rate (Per Day)	\$50.00
	Refundable Damage Deposit	\$100.00

**ALL FACILITIES KEY/COMBINATION LOCK DEPOSITS**

Refundable Key Deposit	\$125.00
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**PITCHING MACHINE**

Redcliff Teams (Ladies & Little League)	\$5.00
All other groups	\$20.00
Refundable Security Deposit	\$20.00

**PORTABLE SOUND SYSTEM**

Daily Rental	No Charge
Security Deposit	\$100.00

**PORTABLE STAGE**

Daily Rental	No Charge
Security Deposit	\$500.00

**MEALS ON WHEELS**

Billed Cost per Meal	\$5.50
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**HOME CARE SERVICE PROVIDER SUBSIDY – (Effective May 1, 2013)**

<b>COST</b>	<b>1 PERSON / YEAR *</b>	<b>2 PEOPLE / YEAR *</b>
\$15.00	Less than \$20,700	Less than \$32,600
\$18.00	\$20,701 – \$25,100	\$32,601 – \$40,800
No Subsidy	Over \$25,000.	Over \$40,800

\* Net Family Income

**PUBLIC SERVICES****CEMETERY**

Plot	\$450.00
Cremation Plot	\$150.00
Columbarium Niche	\$800.00
Opening and Closing	\$450.00
Placing Urn	\$200.00
Columbarium Opening and Closing	\$200.00
Saturday Burial	\$340.00 (Additional)
Holiday Burial	\$340.00 (Additional)
After Hours Burial *	\$150.00 (Additional)
Children up to 6 years Opening and Closing	\$150.00
Setup of Tent	\$50.00

\* After hours shall be any time after regular closing time for Public Services Department

Note: Graveliners are mandatory, and will be provided by the Town of Redcliff at cost as outlined in Cemetery Bylaw.

### **EQUIPMENT**

Equipment for Custom Work	Rate per hour (Includes Operator)
Backhoe	\$90.00
Excavator	\$125.00
Excavator with hammer	\$170.00
3 Ton Truck	\$80.00
Tandem Truck	\$95.00
Grader	\$125.00
Sweeper	\$90.00
Sewer truck	\$100.00
½ Ton truck	\$45.00
Riding Mowers	\$50.00
Custom Services	\$35.00 plus cost
Skid Steer Loader	\$75.00
Small Equipment (mowers, pumps, etc.)	\$50.00
Laborer	\$45.00

### **LANDFILL (effective January 1, 2013)**

#### **General Fees**

Up to 250 kg's (550 lbs.)	\$7.00
Over 250 kg's	\$31.00/1,000 kg's
Town of Redcliff & Cypress County *	\$15.50/ 1,000 kg's
Special Waste requiring Class 2 site	\$39.50 / 1,000 kg's
Special Materials Disposal Fee **	At Cost
Clean Fill ***	No Charge

#### **Minimum Flat Rates (apply during Power Outages)**

Less than 1 (one) Ton vehicle	\$7.00(current minimum)
1 Ton vehicle	\$41.00
Over 1 Ton vehicle	\$46.00

**Contract Haulers**

Semi-Trailers	\$400.00
Front End Dumps	\$120.00
Roll off Containers	\$60.00

**Other Rates**

Surcharge for inadequately restrained loads	\$20.00
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Refrigeration and Air Conditioning Equipment without confirmation of ozone depleting substances removed	\$50.00 per unit
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\* Garbage hauled on behalf of Cypress County will be charged at the rate for Cypress County, conditional to the bins being easily identifiable as Cypress County bins with their location. Billing for tonnage will be billed directly to Cypress County and not through the carrier.

\*\* Based on approved equipment and manpower rates and any costs of materials and/or parts required to provide the extra handling, treatment or burial of wastes of an extraordinary nature.

\*\*\* Clean fill material must be suitable for cover material at the Landfill and will be accepted at the discretion of the Landfill Operator. The material must be free of concrete, asphalt, organics, liquids, hydrocarbons, or any hazardous material identified in the *Alberta Waste Control Regulation*.

**WATER AND SEWER SERVICE INSTALLATIONS****BASE RATES****Water Service Only**

	1"	1½"	2"
<b>Material Costs</b>	<b>\$1,150.00</b>	<b>\$1,775.00</b>	<b>\$2,400.00</b>
<b>Labour</b>	<b>\$1,900.00</b>	<b>\$1,900.00</b>	<b>\$1,900.00</b>
<b>TOTAL</b>	<b>\$3,050.00</b>	<b>\$3,675.00</b>	<b>\$4,300.00</b>

**4 Inch Sanitary Service Only**

	4"
<b>Material Costs</b>	<b>\$350.00</b>
<b>Labour</b>	<b>\$1,900.00</b>
<b>TOTAL</b>	<b>\$2,250.00</b>

**Water and 4 Inch Sanitary Service Installed Simultaneously**

	1"	1½"	2"
<b>Material Costs</b>	<b>\$1,475.00</b>	<b>\$2,125.00</b>	<b>\$2,775.00</b>
<b>Labour</b>	<b>\$2,275.00</b>	<b>\$2,275.00</b>	<b>\$2,275.00</b>
<b>TOTAL</b>	<b>\$3,750.00</b>	<b>\$4,400.00</b>	<b>\$5,050.00</b>

Oversized Water and Sewer Services

The fee for the installation of any oversized water and sewer service will be determined at the time of request by the Public Services Department.

Storm Sewer Service

The fee for the installation of any storm sewer service will be established at the time of request and determined by the Public Services Department.

Residential/Commercial

Other costs; such as asphalt replacement, concrete replacement, or day lighting services to be determined at the time of request by the Public Services Department.

**\* NOTE**

1. Rates are for installation of services during normal construction season. Costs for installing services during winter conditions will be established at the time of request and determined by the Public Services Department.
2. Material and labour costs for water and sewer service installations exceeding the sizes stipulated herein (whereas such service has been approved by **Council**) shall be based on actual costs plus 10%.

**SANITARY SEWER CONNECTION FEE**

An additional sanitary sewer connection fee is to be charged to the following properties for installation of sanitary sewer main on a portion of 4<sup>th</sup> Street NE. No local improvement bylaw was undertaken as a result of property owners not wanting the cost allocated to their property taxes as a local improvement tax.

• Lot 44, Block 107, Plan 8210827	\$2,941.04
• Lot 45, Block 107, Plan 8210827	\$2,789.44
• Lot 41, Block 108, Plan 8210827	\$2,248.68
• Lots 17-20, Block 108, Plan 1117V	\$3,032.00
• Lots 11-16, Block 108, Plan 1117V	\$4,548.00

**FIRE DEPARTMENT**

**Inspection Services**

Regular Program Inspections (Original and Follow-up) (Scheduled per QMP)	No Charge
Non-Regular Program Inspections (Original and Follow-up) (Daycares occupancy, loans, etc.)	\$30.00
Third and subsequent Inspections (When required by Inspector)	\$50.00

**Cypress County**

As per current fire agreement between Town of Redcliff and Cypress County

**Equipment and Material Fees**

Pumper Unit (includes 3 men)	\$400.00/ hour*
Rescue Unit (includes 2 men)	\$400.00/ hour*
Prairie Fire Truck (4x4 Ton with 2 men)	\$400.00/ hour*
Firefighters	At Cost*
Materials Used	Replacement Cost
Special Equipment	Cost plus 10%
Administration Fee	\$25.00

**Documentation Requests**

Fire reports	\$25.00 each
Photographs	\$10.00 per print
Inspection report	\$25.00 each

**BYLAW NO. 1754/2013  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF REGULATING AND CONTROLLING THE OPERATION OF THE CEMETERY IN THE TOWN OF REDCLIFF.**

**WHEREAS** the Council of the Town of Redcliff wishes to regulate and control the operation of the Cemetery in the Town of Redcliff for the purpose of the burial of human remains and cremated remains; and

**WHEREAS** the Cemeteries Act, RSA 1980, authorizes the Council to regulate and control the operation of a Cemetery;

**NOW THEREFORE THE MUNICIPAL COUNCIL CORPORATION OF THE TOWN OF REDCLIFF, IN COUNCIL ASSEMBLED, ENACTS AS FOLLOWS:**

**SECTION 1 – TITLE**

1. This Bylaw shall be known as the “Cemetery Bylaw”

**SECTION 2 – INTERPRETATION AND DEFINITIONS**

2. In this Bylaw the following terms shall have the following meaning:

- a) “Act” means the Cemeteries Act and all regulations thereto
- b) “block” means any number of adjoining lots.
- c) “cemetery” means land operated by and under the control of the Town which is set aside for, or used as a place for Interment of the dead or in which remains and cremated remains have been buried;
- d) “Columbarium” means a place for the respectful storage of urns holding a deceased person’s cremated remains. A columbarium situated in the Redcliff Cemetery shall be considered for administrative purposes to be part of the cemetery;
- e) “Council” the Municipal Council of the Town;
- f) “cremation plot” means
  - i. A single grave site an area the size of four feet wide by three feet 4 inches long (4’ x 3’ 4”)
  - ii. a single niche in the columbarium being the size of approximately 12” x 12” x 16”;
- g) “cremated remains” means the cremated remains of a dead human body;
- h) “deed” means the receipt, issued by the Town, confirming the cost to purchase a Plot(s) in the Cemetery has been paid;
- i) “Director” means the person responsible for maintaining the records for the cemetery and directing the Town work force in the Public Services Department or his their designate;



- j) "Director of Finance and Administration" means the person responsible for the financial records and processes of the Town;
- k) "Field of Honour" means the area of the Cemetery reserved for burial of former members of His/Her Majesty's Armed Forces;
- l) "interment" means the placing of remains or cremated remains.
- m) "licensee" means a person that acquires burial rights for one or more Plot(s) within the Cemetery;
- n) "lot" shall mean an area encompassing three (3) single grave sites (plots) or nine (9) cremation sites (cremation plots).
- o) "marker" means a temporary locating device to indicate location of grave until a Monument is installed;
- p) "monument" means any structure in the Cemetery constructed on any grave for memorial purpose including flat Monuments, above ground Monuments such as tombstones, headstones or other items of memorial;
- q) "niche" means a compartment in a columbarium approximately 12 inches x 12 inches in which a maximum of 2 urns may be inserted;
- r) "person" means any individual or a firm or a corporation;
- s) "plot" means
  - i. a single grave site in phase one being a size of three feet four inches wide by ten feet long (3' 4" x 10');
  - ii. A single grave site in phase two being a size of four feet wide by ten feet long (4' x 10');
- t) "remains" means a dead human body, referred to as a corpse, but does not include cremated remains;
- u) "Town" means the Municipal Corporation of the Town of Redcliff;
- ~~v) "Treasurer" means the Municipal Treasurer of the Town.~~
- w) "undertaker" means any registered or licensed embalmer or mortician or any other Person authorized by Province of Alberta statute to inter deceased Person(s);
- x) "veteran" means a member or former member of His/Her Majesty's Armed Forces; and may include a member as described in the War Veterans Allowance Act;
- y) "working day" means any day Monday through Friday (during normal working hours of the Public Services Department of the Town of Redcliff) except where a Statutory Holiday or Civic Holiday falls on any one of those days.

### **SECTION 3-LOCATION**

3. The following land is hereby established and set apart for the sole purpose of a public Cemetery to be known as Redcliff Cemetery:

Lot 13, Block 1, Plan 0010742

Note: These lands are included in the amended Final Certificate of Approval dated May 3, 2000 granted by the Province of Alberta

4. Subdivision of the Cemetery is as shown in Appendix A-D attached hereto with the special zones highlighted as follows:
  - a) Phase One
  - b) Phase Two
  - c) Field of Honour
  - d) Cremation Plots
  - e) Columbarium

#### **SECTION 4-ADMINISTRATION AND DUTIES**

5. All powers granted to the Director shall be subject to the supervision of the Municipal Manager.
6. The Director shall supervise and direct all maintenance and operations of the Cemetery.
7. The ~~Treasurer~~ Director of Finance and Administration shall ensure a correct accounting for all monies received and expended in connection with the operation of the Cemetery is maintained and shall keep record describing any Licensee, recording (including date) the sale or transfer of every Plot, and maintain a record of all the burials and such other records as may be required from time to time.
8. The Director shall in the event of any dispute, have final authority to approve location of remains or cremated remains interred in the Cemetery.

#### **SECTION 5-REGULATION OF PLOTS**

9. Sale of Plots
  - a) Council is hereby empowered and authorized to establish the charges to be made for grave Plot(s) in the Redcliff Cemetery and any other charges as deemed necessary, including opening/closing costs but not to include the maintenance, placing or removal of tombstones or grave Marker(s). Fees and charges shall be those appearing in ~~Town Rate Policy~~ the Town of Redcliff Fees, Rates and Charges Bylaw.
  - b) The Town being a municipality is not required by the Act to establish a fund for perpetual care.
  - c) Reservations
    - i. At the time a Plot(s) is/are reserved, all applicable fees and charges shall be collected. The fees for opening and closing charges shall be collected at the time of burial. (Appendix A)
    - ii. The Town reserves the right to limit the number of Plots reserved to any one person to three plots.
  - d) No Plot(s) in the Cemetery may be transferred to any other individual, but must be returned to Town who shall compensate the purchaser or beneficiary at the rate of current established price for a Plot less a 10% administration fee. No transactions between the Town and any Licensee intended to convey burial rights shall be valid

unless authorized in writing on the form "Authorization to Convey Burial Rights" as per Appendix "C" of this Bylaw.

- e) Those Persons owning Plot(s) in the Cemetery shall not allow any Interment of remains or cremated remains in a Plot(s) for remuneration.
- f) It is a condition of every Deed in the Cemetery that the Licensee expressly waives any claim arising by reason of any error or improper description of any burial Plot(s). The Town undertakes that it will attempt insofar as is reasonably possible to avoid such errors but its liability, in case of error, shall only extend to a refund of any money paid to the Town for a Plot(s) and an undertaking to make an equivalent quality of Plot(s) available in lieu of those originally allocated.
- g) When a Plot becomes vacant by removal of the remains or cremated remains therein, the land may revert to the Town, if at the Licensee's request and approved by the Director, the Town will in such case rebate the current purchase price less a 10% administration fee, however the Town is not required to repurchase said Plot.
- h) Lists of recent Interments, etc. shall not be given to any commercial establishment, employee or agent thereof.

10. Interments of Remains and Cremated remains

- a) No Person shall bury any remains and / or cremated remains in the Town Cemetery until such Person has complied with all applicable legislation.
- b) Applications for Interment must be made to the Director, in the form attached hereto as Appendix „B’.
- c) Applications must be made at least two Working days in advance of the time established for the burial. This notification may be waived at the discretion of the Director.
- d) The Director must be in receipt of one copy of the Burial Permit before he shall allow an interment of remains to proceed.
- e) Locating and digging of graves shall be the responsibility of Director.
- f) Burial rights in Plot(s) in the Cemetery shall be sold upon payment by the Licensee of all required fees and charges.
- g) Burial rights, and burials will be subject to and conducted in accordance with the rules and regulations of the Town.
- h) Every Licensee obtaining a Plot(s) in a Cemetery shall be held responsible for the cost thereof and for all charges in connection therewith including disinterment or removal of a remains or cremated remains when requested by a Licensee. Any Person signing an order for Interment will be held responsible for all charges in connection with such Interment. Such Persons shall, in addition be held responsible for compliance with the regulations governing erection of Monument(s) applicable to that part of the Cemetery where the Interment is made.

- i) The Town will provide and supply a grave liner for the purpose of burial of remains meeting the Directors required specifications. The grave liners will be provided by the Town at cost and shall be placed in each grave. Exceptions shall only be made at the discretion of the Director, in situations where it is not physically possible to install a grave liner.

Upon request, other grave liners not currently specified by the Town may be considered, pending the approval by the Director.

- j) Upon the request of the applicant and at the discretion of the Director the Town will erect a three walled tent for sheltering the grave site during burial services. The fee for this service will be at the rate established by the Town **Rate Policy Fees, Rates and Charges Bylaw**.
- k) Undertakers shall make their own arrangements for the placing of mats, wreaths, flowers, etc. around the grave.

- l) The remains of no more than one body shall be buried in a regular sized Plot except:

- i. A mother/father and her/his infant child when both are in the same casket or coffin; or
- ii. In a double depth grave which will accommodate the remains of two bodies in separate caskets at the same time or different times in such a manner that one casket is placed immediately above the other.

There shall be a minimum of nine tenths (.9) metres of earth placed over the upper casket, or in the event of a grave liner, six tenths (.6) metres;

- iii. Cremated remains up to a maximum of two (2) containers per Cremation Plot, or in the case of a regular Plot a maximum of six (6) containers. There shall be a minimum of one half (1/2) metre and a maximum of 1 metre of earth placed over each container;

- iv. **Cremated remains up to a maximum of two (2) containers per columbarium niche.**

- m) If an individual wishes to inter remains in a Plot not owned by him/her, he/she shall obtain a letter of permission from the owner of the Plot in which such Interment is to be made, or from the legal representative of the owner of such Plot. This letter of permission shall be in the exact form as shown on Appendix "C", attached to and forming part of this Bylaw, and provided to the Director for filing with the applicable records.

#### 11. Scattering of Cremated remains

- a) Cremated remains may be scattered as follows:

- i. ~~Scattering of cremated remains is usually permitted on Crown and other publicly owned lands. Permission should be obtained from the owner of the land ahead of time.~~

- ii. ~~In national parks scattering cremated remains in water is prohibited. Remains can be "cast to the wind" in the national parks but permission should be obtained from the owner of the land ahead of time.~~

- i. Redcliff allows the scattering of cremated remains in parks and golf courses. Permission is required from the Director and restrictions may be placed as to time and location.
- ii. The Town of Redcliff has no authority in regards to the scattering of cremated remains on private, provincial or federal lands. Permission and information must be sought from the applicable authority.
- iii. ~~Scattering of cremated remains is permitted in provincial parks, forests, wilderness and natural areas. Permission should be obtained from the owner of the land if cremated remains are to be scattered over rivers and lakes (excluding national parks where it is prohibited).~~
- iv. ~~Several companies are now offering services to scatter cremated remains from aircraft. These operators should obtain the land owner's permission in advance.~~

## 12. Disinterment's

- a) No Person shall disinter or remove remains from any Plot without first producing a written order from the owner of such Plot and a permit for such disinterment or removal as issued ~~under Section 12 of in accordance with the Act RSA, 1980.~~ No permit is required for disinterment of cremated remains. However authorization must be obtained from the Director.
- b) In case of disinterment for re-interment in another Plot in the Cemetery, or burial to a greater depth, the excavation shall be done by the Public Services Department of the Town, as authorized by the Director. The charge for such disinterment will be the fee as established in Town of Redcliff ~~Rate Policy Fees, Rates and Charges Bylaw, based on the estimated use of labour and equipment.~~
- c) In case of disinterment of remains or cremated remains in the Cemetery for re-interment in another Cemetery, the excavation shall be done by the Public Services Department of the Town, as authorized by the Director. The charge for such disinterment will be the fee as established in ~~Town Rate Policy Town of Redcliff Fees, Rates and Charges Bylaw,~~ based on the estimated use of labour and equipment.

## 13. Monuments

- a) The Licensee of each Plot shall have the right to erect thereon a Monument subject to permission and approval being first obtained from the Director. To obtain permission, a sketch of the proposed Monument indicating the height, size of base and inscription must be presented.
- b) No Licensee may erect upon any Plot any Monument while any charges in connection therewith are due and owing to the Town.
- e) Only one Monument will be allowed on each burial Plot, with the exception of the Field of Honour, where in addition to a headstone, a foot stone may be placed (See Sec. ~~5-5 (d)(vii).~~ 13 (d)(vii)).
- d) Type and Size of Monument(s).
  - i. Marker(s) for graves shall be of the type approved by the Director and shall be

installed as directed by the Director.

- ii. The base of Monument(s) must be at least 15 cm wider than the widest portion of the stone, and of sufficient depth to support the weight being imposed thereon. In no case may the base be of lesser than six inches of concrete on top of gravel or stone.
- iii. all Monument(s) must be of granite, marble or limestone bronze. No Monument(s) or covers shall be constructed unless same is professionally finished and adequately reinforced and approved by the Director.
- iv. no Monument(s) shall be constructed of plastic or fibre glass material.
- v. maximum height of any Monument(s) shall not be greater than one (1) metre.
- vi. full length grave covers shall not be allowed.
- vii. All Field of Honour Monuments shall be constructed of stanstead grey granite with all steeled or smooth finish. Upright headstone monuments are to have an oval top. Monuments may not be set on a granite or marble base/plinth but must be set in a 48" x 20" concrete foundation as per Section 13 (d)(ii). Field of Honour footstones must be flush mounted in a concrete foundation projected 3" on all sides of the monument.

Maximum size of Field of Honour Monument (including rough edge)

<u>Height</u>	<u>Length</u>		<u>Width</u>	
Field of Honour (upright headstone)	15"	x	3"	x 39"
Field of Honour (flat footstone)	24"	x	14"	

#### e) Placement of Monuments

- i. all Monument(s) must be placed
  - a) at the head of the Plot, this will be west end of all Plots with the exception of Section 5.5.(d)(vii) 13 (d)(vii) where footstones may be placed;
  - b) placement of approved Monument(s) shall be made by the Licensee under the direction of the Director;
  - c) replacement of any Monument(s) accidentally or mistakenly moved may be done as directed by the Director.
- ii. Licensees will be responsible for removal of all earth or masonry litter accumulated in improving any Plot, such material are to be removed as directed by the Director.
- iii. All work to erect monuments must be performed in such a manner to reduce the potential for damage to the surrounding landscape and other gravesites or monuments.

#### f) Maintenance of Monuments

- i. should any Monument(s) placed or erected in the Cemetery be in a state of

disrepair, in the opinion of the Director, the Director shall issue a notice in writing to the Licensee, at his last know address, to have the structure repaired to a state acceptable to the Director. If the repairs to the Monument(s) are not done to the satisfaction of the Director by the date established by the Director, the said owner or his agent shall be requested to remove the Monument(s) from the Cemetery.

- ii. the Town will not be responsible for any damage which may be caused in any way whatsoever to any improvement or Monument(s) design placed in the Cemetery.

#### 14. Maintenance

- a) To ensure neatness and preserve the beauty of the Cemetery the Director shall have supervision of:

- i. wreaths, flowers, other removable memento's and objects placed upon graves and any stand, holder or receptacle for these items;
- ii. any trees, ~~scrubs shrubs~~, plants, grass or any other article or growing thing situated on any part of the Cemetery;

and should in the opinion of the Director it be necessary or desirable to remove same from the Cemetery the Director shall be authorized to remove any item. If the article removed is the property of an individual known to the Director and the Director considers the removed article to have any value, the Director shall send notification to the Licensee to call forthwith and remove said item. Should the owner of the item not call at Public Services Department during working hours and request the removed item within 15 Working Days the Director may dispose of the item as he deems appropriate.

- b) No ~~scrubs shrubs~~, trees or flowers may be planted in any part of the Cemetery other than those planted under the authorization of the Director.

#### 15. Columbarium Niche Memorialization

- a) Engraving directly on the granite face plate of the niche is the only method to be used for memorialization.
- b) No plaques, vases or similar material may be attached to the columbarium in any manner.
- c) Niches can not be sold back to the Town of Redcliff once the engraving has commenced.
- d) Engraving shall be completed by a qualified contractor in the font size and style consistent to all columbarium niches and as approved by the Public Services Director.
- e) Personalized messages engraved on niches must be in good taste and not considered offensive.
- f) Costs for engraving and any future maintenance to the niche face plate are the sole responsibility of the licensee of the niche plot.

- g) Only one granite face plate is available for each niche. Additional granite face plates are not available for future engraving changes.

## **SECTION 6 – FIELD OF HONOUR**

- 16. From the date of the enactment of this Bylaw a spouse of a veteran may be buried in the Field of Honour conditional to:
  - a) The veteran's spouse shall be interred in the same Plot as the Veteran. The Veteran is the one full interment (or cremated remains) allowed. They can be accompanied by one cremated remains – those of the spouse.
  - b) If the spouse of a veteran is buried in the cemetery, and at sometime thereafter the veteran decides not to be buried in this cemetery, the veteran or the veteran's estate will be responsible for and bear the expense of removing the cremated remains of the spouse from the cemetery prior to the date determined by the Town of Redcliff. Should the spouse be interred prior to the veteran, the veteran will be required to sign a prepared form acknowledging their acceptance of the terms in Section 6.4 16.
- 17. All Monuments to be located in the Field of Honour will be as per regulations established under Section 5 13 of this Bylaw.
- 18. There shall be no charge for Plots in the Field of Honour section of the Redcliff Cemetery or for use of the tent, if requested, when weather is favourable, however the charges for Opening and Closing, Saturday Burial, Holiday Burial or After Hour Burial are still applicable and shall be at the rates established in the ~~Town Rate Policy~~ Town of Redcliff Fees Rates and Charges Bylaw.

## **SECTION 7 – MEMORIAL BENCHES**

- 19. Provision of Benches
  - a) Memorial benches may be installed in the Cemetery to commemorate the loss of a friend or family member.
  - b) The quantity and location of bench sties will be determined by the Director and shall be identified as per "Appendix D" as attached.
- 20. Application and costs
  - a) Persons requesting to have a memorial bench installed at the Cemetery shall make application to the Director on "Appendix E" Memorial Bench Program Application Form.
  - b) All costs associated with the purchase and installation of the bench shall be the responsibility of the applicant. Payment in full will be required at time of application.
- 21. Bench Construction, Installation, and Maintenance
  - a) The type, size, and construction of the bench shall be specified by the Director
  - b) Arrangement for purchase and installation of the benches will be the responsibility of the Town of Redcliff.
  - c) The Town of Redcliff will assume perpetual maintenance costs for the bench.



**SECTION 8- VIOLATION AND SEVERABILITY**

22. A Person who:

- a) wilfully destroys, mutilates, defaces, injures or removes a tomb, monument, gravestone or other structure placed in a cemetery, or a fence, railing or other work for protection or ornament of a cemetery or of a tomb, monument, gravestone or other structure or a cemetery lot within a cemetery,
- b) wilfully destroys, cuts, breaks or injures any tree, shrub or plant in a cemetery,
- c) discharges firearms in a cemetery, except at a military funeral,
- d) wilfully and unlawfully disturbs person assembled for the purpose of burying body remains or cremated remains in a cemetery, or
- e) commits a nuisance in a cemetery

is guilty of an offence and is liable to a fine of not less than Five Hundred Dollars (\$500.00) and not more than One Hundred Thousand Dollars (\$100,000.00) and in default judgement may be obtained by the Town.

23. Should any clause of this Bylaw be found to be unlawful or illegal it shall be deemed removed and the remainder of the Bylaw shall remain in effect.

24. Should penalties be considered as provided for in this Bylaw, consideration should be given to enforcement under **Section 69 of the Act.**

**EFFECTIVE DATE**

25. This Bylaw shall come into force on the date of its third and final reading.

**SECTION 9- REPEAL OF BYLAWS**

26. Bylaw No. **1449/2005 1674/2010** is hereby repealed.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

PASSED and SIGNED this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
MAYOR (C.E.O.)

\_\_\_\_\_  
**MUNICIPAL SECRETARY  
MANAGER OF LEGISLATIVE AND LAND  
SERVICES**

APPENDIX "A"  
TOWN OF REDCLIFF BYLAW NO. ~~1674/2010~~ 1754/2013 (CEMETERY BYLAW)

**APPLICATION FOR PURCHASE OF PLOT**

**DATE:** \_\_\_\_\_

**PURCHASERS  
NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE:** (    ) \_\_\_\_\_

**NEXT OF KIN:** \_\_\_\_\_

**LICENCEE:** \_\_\_\_\_  
(Shall be the purchaser unless otherwise assigned)

**ADDRESS:** \_\_\_\_\_

**PHONE:** (    ) \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

Town of Redcliff Office Use Only

Block: \_\_\_\_\_

Lot: \_\_\_\_\_

Plot: \_\_\_\_\_

Plot Cost: \_\_\_\_\_

Receipt No. \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

APPENDIX "B"  
TOWN OF REDCLIFF BYLAW NO. 1674/2010 1754/2013 (CEMETERY BYLAW)  
Section 5 (1) (c) 9 (b)

**APPLICATION FOR INTERMENT**

DATE: \_\_\_\_\_

NAME OF DECEASED: \_\_\_\_\_

AGE OF DECEASED: \_\_\_\_\_ DATE OF DEATH: \_\_\_\_\_

FUNERAL DIRECTOR: \_\_\_\_\_

DATE & TIME OF FUNERAL \_\_\_\_\_

**BURIAL INTERMENT** LOCATION: Block \_\_\_\_\_ Lot \_\_\_\_\_ Plot \_\_\_\_\_

CASKET OR CREMATION: \_\_\_\_\_ GRAVE LINER OR VAULT: \_\_\_\_\_

PURCHASER NAME(s): \_\_\_\_\_

ORGANIZATION (if any): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**Town of Redcliff Office Use Only**

INVOICE: Yes ☐ No ☐

(if yes - billing address) \_\_\_\_\_

OPENING/CLOSING COSTS: \$

PLOT COST: \$

OTHER CHARGES: \$

RECEIPT #

COMMENTS: \_\_\_\_\_

Signature: \_\_\_\_\_

APPENDIX "C"  
TOWN OF REDCLIFF BYLAW NO. 1674/2010 1754/2013 (CEMETERY BYLAW)  
Section 5 (1) (d) 8 (d)

### AUTHORIZATION TO CONVEY BURIAL RIGHTS

I, \_\_\_\_\_ being the licensee of Plot \_\_\_\_\_, Lot \_\_\_\_\_, Block \_\_\_\_\_  
(print name)

do hereby authorize the interment in said Plot \_\_\_\_\_, Lot \_\_\_\_\_, Block \_\_\_\_\_ ,  
the body or remains of \_\_\_\_\_.  
(name of body to be interred)

Dated at Redcliff in the Province of Alberta \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

SIGNED by the above named in  
presence of:

)

)

)

)

Signature of witness

licensee

Signature of

\*\*\*\*\*

CANADA ) I,  
PROVINCE OF ALBERTA ) of the \_\_\_\_\_ of  
TO WIT: ) in the Province of Alberta,  
make oath and say:

1. THAT I was personally present and did see \_\_\_\_\_ named in the within Instrument who is personally known to me to be the person named therein, duly sign and execute the same for the purpose named therein;
2. THAT the same was executed at the Town of Redcliff in the Province of Alberta, and that I am the subscribing witness thereto;
3. THAT I know the said \_\_\_\_\_ and he is in my belief of the full age of eighteen years.

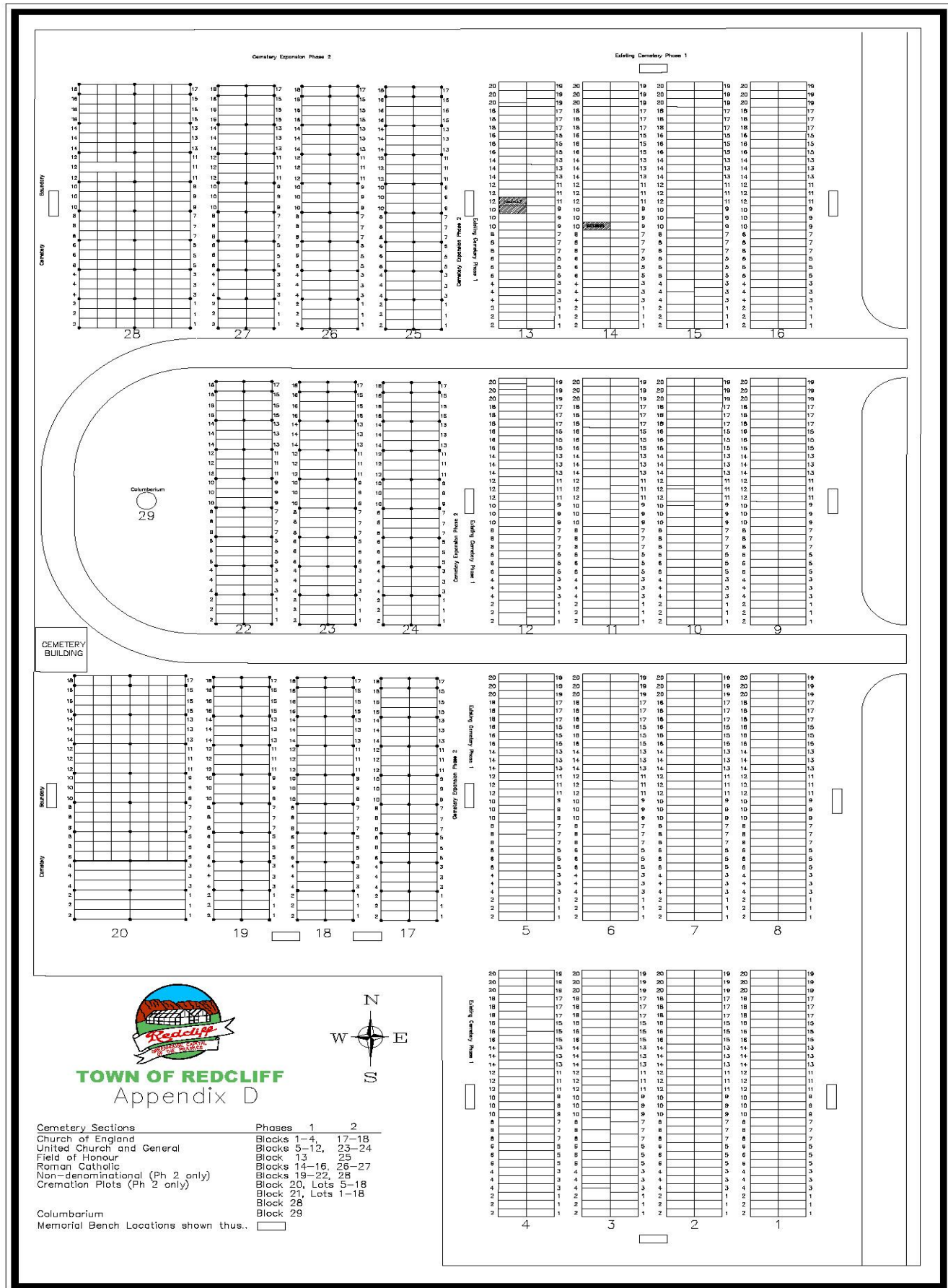
SWORN before me at the Town \_\_\_\_\_ )  
of Redcliff in the Province of Alberta )  
this \_\_\_\_ day of \_\_\_\_\_ A.D., \_\_\_\_\_. )

(witness to sign)

A COMMISSIONER FOR OATHS IN AND FOR THE  
PROVINCE OF ALBERTA -

My commission expires

APPENDIX "D"  
TOWN OF REDCLIFF BYLAW NO. 1674/2010 1754/2013 (CEMETERY BYLAW)



APPENDIX "E"  
TOWN OF REDCLIFF BYLAW NO. 1674/2010 1754/2013 (CEMETERY BYLAW)

**MEMORIAL BENCH PROGRAM APPLICATION**

**DATE:** \_\_\_\_\_

**PURCHASERS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**COMMEMORATION FOR:** \_\_\_\_\_

**PLAQUE INSCRIPTION:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**COST:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPENDIX "F"  
TOWN OF REDCLIFF BYLAW NO. 1674/2010 1754/2013 (CEMETERY BYLAW)  
Section 6 (1) (d) 15

**FIELD OF HONOR  
ACKNOWLEDGEMENT OF INTERMENT / BURIAL RIGHTS**

As Licensee of Block \_\_\_\_\_, Lot \_\_\_\_\_, Plot \_\_\_\_\_ in the Field of Honour of the Redcliff Cemetery, I acknowledge that I have received, read and understand the terms in Section 6.4 16 of the Town of Redcliff Cemetery Bylaw No. 1674/2010 1754/2013. Further that I accept the terms in Section 6.4 16 of the Town of Redcliff Cemetery Bylaw No. 1674/2010 1754/2013 in respect to interment and burial privileges of the Veteran and/or spouse.

Dated at Redcliff in the Province of Alberta \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

SIGNED by the above named in )  
presence of: )

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Signature of licensee

\*\*\*\*\*

CANADA )  
PROVINCE OF ALBERTA )  
TO WIT: )

I, \_\_\_\_\_  
of the \_\_\_\_\_ of \_\_\_\_\_  
in the Province of Alberta, make oath and say:

1. THAT I was personally present and did see \_\_\_\_\_ named in the within Instrument who is personally known to me to be the person named therein, duly sign and execute the same for the purpose named therein;
2. THAT the same was executed at the Town of Redcliff in the Province of Alberta, and that I am the subscribing witness thereto;
3. THAT I know the said \_\_\_\_\_ and he is in my belief of the full age of eighteen years.

SWORN before me at the Town )  
of Redcliff in the Province of Alberta )  
this \_\_\_\_ day of \_\_\_\_\_ A.D., \_\_\_\_\_. )

\_\_\_\_\_  
(witness to sign)

\_\_\_\_\_  
A COMMISSIONER FOR OATHS IN AND FOR THE  
PROVINCE OF ALBERTA -

My commission expires

Redcliff Support Services  
301 Mitchell Street S.E./ Box 9  
Redcliff, Alberta T0J 2P0

## **Redcliff Support Services 9 th Annual Golf Tournament**

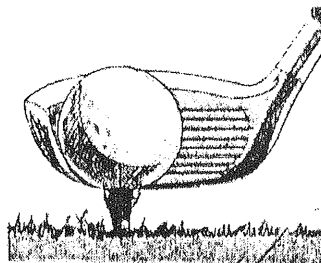
For the past eight years Redcliff Support Services has held a golf tournament at the Redcliff Riverview Golf Course. This event is organized to raise funds for groups such as Victim Services, Rural Crime Watch, Citizens on Patrol, Redcliff Youth Center, Search and Rescue, Community Liaison and Block Parents.

Every year this tournament becomes more popular and we anticipate a great turn out again this year. In order to make this tournament a success it requires many volunteers to help in the planning stages and to assist on the day of the tournament. This year the tournament will be held on Friday, August 23rd, at 1:00 p.m..

Attached is a letter outlining the available ways for you or your company to be involved in this tournament.

Thanks again for your support in this worthwhile project. If you have any questions please contact Terry Carlson at 403-548-2288.

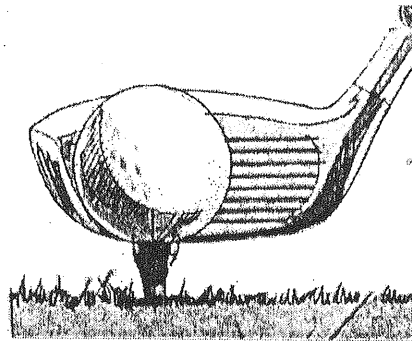
Thank you from  
Redcliff Support Services  
Golf Tournament Committee





Redcliff Support Services  
301 Mitchell Street S.E. /P.O. Box 9  
Redcliff, AB T0J 2P0

Dear Madam or Sir:



Redcliff Support Services are hosting the 9<sup>th</sup> ANNUAL GOLF TOURNAMENT

**DATE:** Friday, August 23rd, 2013  
**LOCATION:** Redcliff Riverview Golf Course  
**TIME:** 12:00 noon Lunch / 1:00 p.m. shot gun start  
**FEE:** \$95.00/person (includes 18 holes of golf, power golf cart, lunch, steak dinner and prizes)

Money raised will be donated to the Redcliff Support Services  
There are several ways you can assist us in hosting this tournament:

A) Become a Tournament Sponsor:

- **Gold Sponsor** - \$1000 - includes 4 free tickets
- **Silver Sponsor** - \$500 - includes 2 free tickets
- **Bronze Sponsor** - \$250 - includes 1 free ticket

B) Become a Hole Sponsor - \$500 - your business name at the hole and 2 free tickets

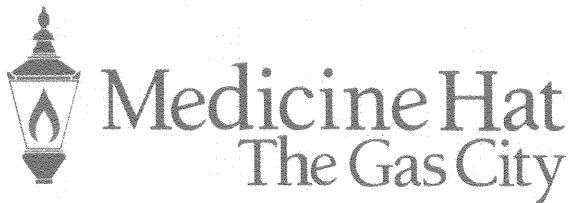
C) Become a Participant - There's nothing like a great afternoon of golf!

D) Donate prizes

**Any support you can offer will be most appreciated.**  
**Please make cheques payable to: Redcliff Support Services**

Tickets will be available for purchase at the Redcliff R.C.M.P. detachment front counter  
(301 Mitchell Street S.E. , Redcliff) or call 403-548-2288 for further information.

Thank you for considering our request.  
We hope to see you on the golf course!



City Clerk Department  
City of Medicine Hat  
580 First Street S.E.  
Medicine Hat, AB T1A 8E6  
PH: 403-529-8115 FAX: 403-529-8182  
angcru@medicinehat.ca

May 31, 2013

Town of Redcliff  
1 - 3rd Street NE, Mail Box 40  
Redcliff, Alberta T0J 2P0  
Attn: Shanon Simon

RECEIVED

JUN 07 2013

TOWN OF REDCLIFF

**RE: Separate (Catholic) School Board Trustee Election October 21, 2013**

As Returning Officer for the Separate (Catholic) School Board I am required to provide voting opportunities for eligible electors that live within the school board boundaries outside Medicine Hat.

This letter is to confirm that, as practiced in the past, in the event of a Trustee election (or associated plebiscite):

1. Eligible Separate (Catholic) School Board electors residing in Redcliff would use the Town of Redcliff voting stations at: Advance Vote- Redcliff Public Library (131 Main St. S); and Election Day - Senior Citizens Centre (26 Main St. S).
2. The City of Medicine Hat will provide the Town of Redcliff 500 ballots and voter registers (Form 8) for the Trustee election.
3. The Town of Redcliff agrees to receive, record and report votes for the Trustee election, and retain said forms and ballots for the required six week period following the election.
4. The City of Medicine Hat will pay the Town of Redcliff \$1,000 for the purpose of running the Trustee election.

I will be contacting you again closer to the election time to confirm ballot and voter register delivery and instructions for your election workers.

Please indicate your agreement at the end of this letter, by having the appropriate official sign in the space hereunder, and return the original at your earliest convenience.

Regards,

Angela Cruickshank LLB. Hons.  
City Clerk/Returning Officer

Per \_\_\_\_\_ date \_\_\_\_\_  
(appropriate signatory)

cc. Greg MacPherson, Secretary-Treasurer, Medicine Hat Catholic Board of Education

RECEIVED  
JUN 12 2013  
TOWN OF REDCLIFF

Julene Foggin  
PO Box 1503  
240 2 St SE  
Redcliff, AB T0J 2P0

To:  
Mayor Robert Hazelaar, Chere Brown, Cathy Crozier, Dwight Kilpatrick, Ernie Reimer, Eric Solberg, and Jim Steinke

Dear Ladies and Gentlemen of the Redcliff Town Council:

I have been a resident and home owner in Redcliff since 1997, when I moved here to take a position as the Librarian at Parkside School. It was difficult for me to leave my home in Lethbridge, where I had lived all of my adult life with my husband and family, but it was necessary, after the death of my husband, to find a position where I could support myself.

I was happy, that first summer, to discover that Redcliff had a fine aquatic centre, with a *salt water pool*. It almost took away the pain of the move and I learned to love Redcliff, mostly because of the pool a short walk away. In Lethbridge, I had to travel across town to the west side to have that advantage. I have sensitive skin, being a natural redhead, prone to eczema, if I am not extra careful. The wonderful pool in Redcliff was a serendipitous discovery that made all the difference. I could swim every day all summer and, not only that, I could have my grandchildren stay with me and enroll them in lessons every summer. They have inherited my sensitive skin and really appreciated being able to take lessons, and then swim again in the afternoon while here, without the harmful effects of chlorine.

I am now retired and, as I get older my skin is no less sensitive than before, but more sensitive. I have arthritis and being able to swim keeps me fit enough to take care of my yard and garden and remain active, healthy and independent. Imagine my dismay to see that dreaded word in the Medicine Hat news ad for the Redcliff pool – "chlorinated." I was devastated!

A phone call to the community services department of the town confirmed the fear that indeed the pool would be chlorinated this summer. The excuse was that the salt was "hard on the equipment." What about the people? Chlorine is very hard on people, indeed, toxic to some! I was a bit relieved the first time I tried it, that it was not too strong, but later it seemed to be stronger and, likely, with many children in it this summer, it will reach toxic levels for sensitive people. I could swim every day in a saltwater pool and go again with the grandchildren in the evening. It made all the difference for my health but, now, I may try to go three times a week and maybe that will prove to be too much. I now have two great-granddaughters, both redheads, and would have loved to have them stay with me for swimming lessons, but the advantage is gone.

I will never again be able to challenge myself to swim a mile, or stay and play after swimming 30 or 40 lengths. It would be too dangerous to risk that much exposure to chlorine. I have tried twice this summer to swim here but, the second time, I could feel that crackly itch start on my skin. Some friends, who came from Medicine Hat, had planned to buy summer passes have now changed their minds. When I could swim as often as I wanted, a summer pass was a great bargain, but does not feel like it now. I would gladly pay more to have the salt water back and so would many others that I have spoken to.

Please reconsider, even if it costs more for our passes. It would mean a lot to those of us who suffer from exposure to the amount of chlorine needed in public pools. The lifeguards who have to spend a lot of time in the pool to teach lessons to young children will also find it a problem to have that much exposure to chlorine. Surely there is a way to upgrade the equipment to resist saltwater problems. How much more would our taxes be if the pool equipment was upgraded to tolerate salt?

Yours truly,

A handwritten signature in dark ink, appearing to read 'Julie Foggin', with a stylized flourish at the end.

Julene Foggin



## Cypress County

816 - 2<sup>nd</sup> Ave.

Dunmore, Alberta T1B 0K3

Ph. (403) 526-2888

Fax (403) 526-8958

[www.cypress.ab.ca](http://www.cypress.ab.ca)

RECEIVED

JUN 17 2013

TOWN OF REDCLIFF

### SUBDIVISION CIRCULATION MEMORANDUM

Application File No.: 13CY10

Applicant: Ricardo Huber

Circulation Date: June 13, 2013 Municipality: Cypress County

**Response Due Date: July 5th, 2013**

---

Shanon Simon  
Municipal Secretary  
Town of Redcliff  
Box 40  
Redcliff AB T0J 2P0

#### Comments on Subdivision Application

The enclosed application for subdivision approval has been lodged with Cypress County. Pursuant to the Subdivision Regulation, Cypress County in its capacity as a subdivision processing agency for the above noted municipality, is forwarding the application to you for your review and comments. Any comments on the application made by you will be considered by the subdivision approving authority, provided these are received by the **response due date** as noted above. If a reply is not received by the stipulated date, it shall be deemed that you have no comment on the application.

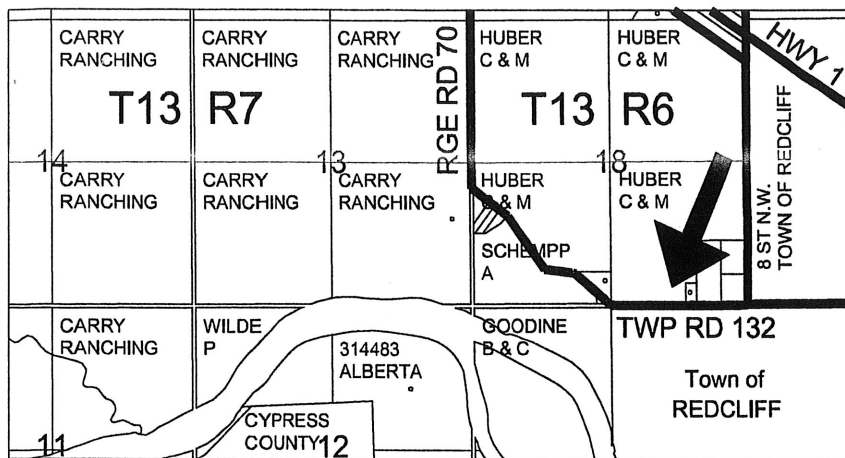
The municipality concerned is requested to state whether or not all outstanding taxes on the land which is the subject of the application have been paid or satisfactory arrangements have been made for the payment thereof.

Please give this matter your early attention and return the completed subdivision circulation memorandum, **with comments** to Cypress County. If you have any questions regarding the application, please feel free to contact me.

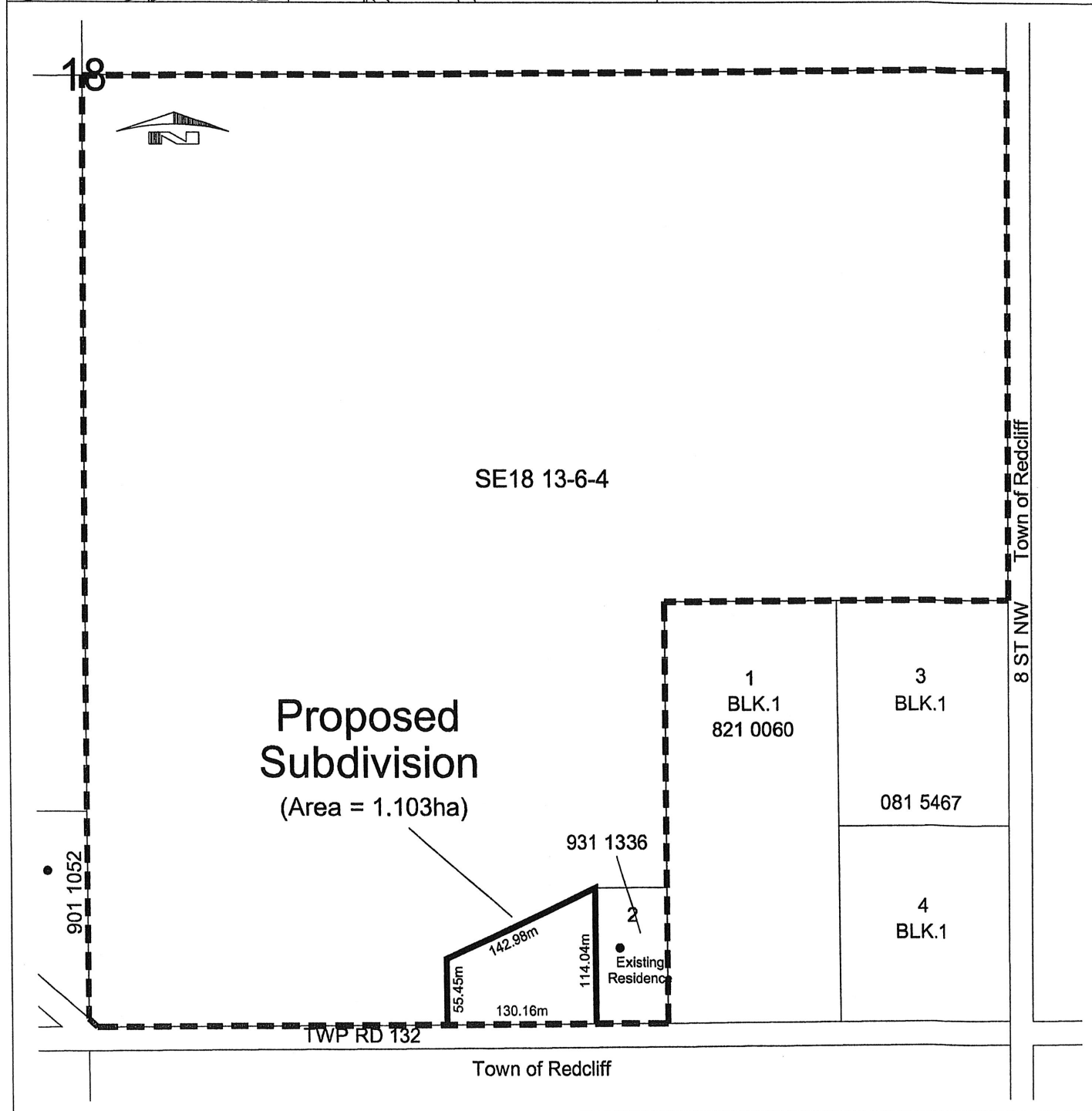
Yours truly,

Jeffrey R. Dowling  
Planner

JRD/ps  
enclosures



13 CY 10  
CYPRESS COUNTY  
Pn. SE 18-13-6-W4



CYPRESS COUNTY PLANNING COMMISSION  
STATUTORY APPLICATION DATE: June 13, 2013

13 CY 10 - CYPRESS COUNTY

LOCATION : Township Road 132, 0.8 km west of Redcliff

LEGAL DESCRIPTION: PN SE 18-13-6-W4

OWNER: Morris Huber and Curtis Huber

PROPOSAL: To subdivide a 1.62 ha vacant parcel from a previously subdivided quarter section

APPLICANT: Ricardo Huber

TYPE OF SUBDIVISION: Country Residential Subdivision

EXISTING LAND USE CLASSIFICATION: Limited Country Residential IDP District "CR-IDP"

PREVIOUS APPLICATIONS: 79SE162, 81SE34, 81SE149, 92SE61, 06CY01, LUA 2010/11(defeated),  
LUA 2013/03(withdrawn), LUA 2013/13

RESERVE STATUS: Required

SUBDIVISION BY: ☒ Plan      ☐ Instrument

---

**BACKGROUND INFORMATION:**

This application is to subdivide out a vacant parcel of approximately 1.10 ha (2.7 acres) from a previously subdivided quarter section. The owners wish to create a separate title to sell to their son so that he can build a residence. The quarter section was previously subdivided in 1993 to create a separate title for the residence immediately to the east of the proposed area, as well as for agricultural subdivisions dating back to 1982. The remainder of the agricultural land contains irrigated crop land. The Cypress County Council recently approved a re-classification for this parcel to Limited Country Residential IDP District to allow the proposed parcel to be eligible to be subdivided in accordance with the Tri-Area IDP and Municipal Development Plan policies. Both the proposed subdivided area and the remainder of the agricultural property have direct access on to Township Road 132, while the agricultural land also has access to 8<sup>th</sup> Street in Redcliff. The proposed parcel is situated within the Urban Reserve (Redcliff) Area, in the Tri-Area Intermunicipal Development Plan, and is immediately adjacent to the Town of Redcliff.

**CONSIDERATIONS FOR SUBDIVISION APPROVAL; (June 13, 2013)**

1. Section 2.11.2, Urban Reserve (Redcliff) Area Policy, of the Tri-Area Intermunicipal Development Plan, states the area located south of the Highway 1 is suitable for limited country residential use. The minimum parcel size shall be 0.60 ha (1.5 acres), but in no cases shall the cumulative area of the parcels exceed 10% of the area of the original parcel to be subdivided as it existed of the date of the IDP approval. The maximum residential density allowed to be subdivided per parcel shall not exceed the equivalent of 1 parcel for every 16.18 ha (40 acres) in title. In order to be eligible for further subdivision into limited country residential lots, a parcel must be greater than 16.18 ha (40 acres) in size.
2. Section 3.4 (a), Country Residences policies of the Municipal Development Plan states that country residential districts may generally be permitted where not in conflict with the existing land uses or other provisions of the Plan provided they are in conformity with the Limited Country Residential Subdivision provisions of the Tri-Area Intermunicipal Development Plan where applicable. In addition, Section 3.4 (n) states that Council may approve up to a maximum of three residential subdivision lots per quarter section provided the subdivided area has immediate and direct access to an already established road, and that it is not situated on irrigated land or land containing irrigation water rights.

3. If the application is to be approved, Section 667(1)(a) of the Municipal Government Act, Statutes of Alberta 2000 Chapter M-26, states that a subdivision authority may require the owner of a parcel of land to meet the reserve requirement. Payment of money-in-lieu is recommended on the subdivided acreage.
4. Part 2(8) of the Subdivision Regulations of the Municipal Government Act states that every proposed subdivision must provide direct access to a road, or lawful means of access satisfactory to the subdivision authority to each lot that is created.
5. Utility easements may be required between the proposed parcel and the remainder of the quarter section.





## SUBDIVISION APPLICATION FORM

Cypress County  
816 - 2<sup>nd</sup> Avenue, Dunmore, Alberta T1B 0K3  
Ph. 403.526.2888 Fax 403.526.8958  
[www.cypress.ab.ca](http://www.cypress.ab.ca)

R# 214865

File No.  
13CY10

DATE: June 3/13 FEE SUBMITTED: \_\_\_\_\_ RECEIPT: \_\_\_\_\_  
NAME OF APPLICANT OR AGENT: Ricardo Huber

Address: Box 639 City: Redcliff Postal Code: T0S 2P0  
Phone #: 403 548 0728 Fax#: \_\_\_\_\_ Email: Catrochohuber@  
hotmail  
ca

LANDOWNER(S) (if applicant not the landowner): Morris / Curtis Huber  
Address: Box 1330 City: Redcliff Postal Code: T0S 2P0  
Phone #: 403 952 4118 Fax#: 403 548 3132 Email: \_\_\_\_\_

Interest of Applicant if not owner of property: Family member wanting to  
build ~~residence~~ private residence

## SITE INFORMATION:

Legal: (Circle One) NE NW (SE) SW  $\frac{1}{4}$  Section 18 Township 13 Range 6 W4M  
Plan \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Area: 1.1 hectares/acres/lot size

Municipal Address: 6510 Twp RD 132 Roll#: \_\_\_\_\_

Land Use Classification: LIMITED COUNTRY RESIDENTIAL IDP DISTRICT CR-IDP

Describe the existing developments on the land and whether any buildings are to be demolished or removed:

No Existing developments

## PROPOSED SUBDIVISION DETAILS:

Number of parcels being created 1 Size of parcels being created \_\_\_\_\_ Hectares

Reasons for subdivision Family member wanting to  
build private residence

## PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

Describe the nature of the topography of the land (ie. Flat, rolling, steep, mixed) Flat

Describe the nature of the vegetation and water on the land (ie. Brush, shrubs, tree stands, woodlot etc & sloughs, creeks etc) None

**WATER AND SEWER SERVICES**

Describe existing source of water:

NONE

Describe proposed source of water:

WATER LINE

Describe existing sewage disposal:

None

Describe proposed sewage disposal:

Septic Field.**ADDITIONAL INFORMATION:**

Is the land situated immediately adjacent to the municipal boundary?

Yes ☒ No ☐If yes, the adjoining municipality is TOWN OF REDCLIFFThe land is adjacent to: ☐ A Primary Highway ☐ A Numbered Highway☒ A County Road

Are there any oil or gas wells on or within 100 metres of the subject property(s)?

Yes ☐ No ☒

Is the proposed parcel within 1.5 kilometres of a sour gas facility?

Yes ☐ No ☒

Is there an abandoned oil or gas well or pipeline on the property?

Yes ☐ No ☒

Disposition of Reserve:

Deferral ☐Deferral of balance ☐Money -in-place ☒**RIGHT OF ENTRY & REQUIRED SIGNATURES – Applicant/Landowner:**

FOIP: Personal information is being collected by authority of the Land Use Bylaw and will be used for approval purposes. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Assistant Manager, 816 2<sup>nd</sup> Avenue, Dunmore, Alberta T1B 0K3 403.526.2888.

I/We, certify that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision approval authority. Landowner Signature also is authorization to allow staff of Cypress County and applicable referral agencies the right of entry onto this property for the purposes of inspection.

Applicant – Signature

RICARDO HUBER

Applicant – Print Name

June 3, 2013

Date

Landowner – Signature

MORRIS HUBER

Landowner – Print Name

June 3, 2013

Date

**NOTE:** There is no obligation upon the Subdivision Approving Authority to return to the applicant either a subdivision application or documentation accompanying it.

**FEES:**

**Subdivision Fee** - \$360.00 plus \$100 per lot proposed to be created, excluding parcels proposed as reserve or public utility parcels.

**Endorsement Fee** - \$100.00 – after approval of subdivision a fee, per endorsement of each subdivision instrument, is required.

**Municipal Services Agreement Fee** - \$100.00 – after approval of subdivision, as a condition of approval, the applicant may be required to enter into an agreement with the municipality to provide municipal services to the subdivided area.

June 19, 2013

File number: 283-62 1.4

Shanon Simon  
Manager of Legislative and Land Services  
#1 – 3<sup>rd</sup> Street NE, P.O. Box 40  
Town of Redcliff, AB, T0J 2P0

Dear Shanon:

**RE: Advisory Comments – County Subdivision Referral 13 CY 10**

In response to the proposed subdivision 13 CY 10 referred by Cypress County, Scheffer Andrew Ltd. advises the Town of the following.

According to the subdivision circulation memorandum, the subdivision has been applied for to allow the applicant to develop a residence. An amendment to the Cypress County land use bylaw has been adopted designating the proposed parcel as Limited Country Residential.

**IDP Policy Context**

The site is located in the “Redcliff Urban Reserve Area” of the Tri-area Intermunicipal Development Plan (IDP). The Redcliff Urban Reserve Area of the IDP is separated into two policy areas; the area north of the Trans Canada Highway (TCH) and the area south of the TCH. The subject site is within the south policy area.

Parcels south of the TCH in the *Redcliff Urban Reserve Area* may be considered by the County for Land Use Bylaw Amendment and subdivision approval for “Limited Country Residential” use.

The proposed Limited Country Residential (CR-IDP) parcel meets the general intent of the IDP, and does meet the 10% subdivision policy sections of the IDP.

The proposed subdivision is consistent with the IDP. From an intermunicipal planning perspective, there are no foreseeable negative impacts to the Town of Redcliff, in the short or long-term, that will result from the approval of subdivision application 13 CY 10.

Yours truly,

*Scheffer Andrew Ltd., Medicine Hat*



Kent Snyder, RPP, MCIP  
Branch Manager

**Tri-Ventures**  
Box 287  
Redcliff, AB ToJ 2Po  
502-3035 Wayne/952-3171 Rick

May 23, 2013

To Whom It May Concern:

Re: Application for Land Use Ammendment for Tri Ventures. Please consider our applicaton to change Land Use zoning from Land Use H to Land Use HC-RD on form provided.

Our reasons for changing the zoning are; the purchase of greenhouses that bordered the stated property and a consolidation of all lands to one new title, and a new greenhouse being built.

Thanks for your consideration in this matter.

  
Rick Wagenaar  
Tri Ventures



## APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: SUNQUEST GROWERS & 955235 ALBERTA LTD  
Address: BOX 287 134 SUNRISE ROAD, SW  
REDCLIFF, AB MEDICINE HAT, AB  
Postal Code: T0J 2P0 T1B 4S2

Agent of Owner: Name: ADAM THOMPSON (BENCHMARK GEOMATICS)  
Address: UNIT 105, 2201 BOX SPRINGS BLVD NW  
MEDICINE HAT, AB T1C 0C8  
Postal Code: \_\_\_\_\_

Telephone Number 403 527-3970

Existing Land Use Zoning: H

Proposed Land Use Zoning: HC-RD

Municipal Address of Site: \_\_\_\_\_

Legal Land Description Lot 39 Block 61 Plan 1310076  
Enclosures and Attachments: 47 34 121 2279

- ☒ a) Copy of Certificate of Title for Effected lands.
- ☒ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☒ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☒ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

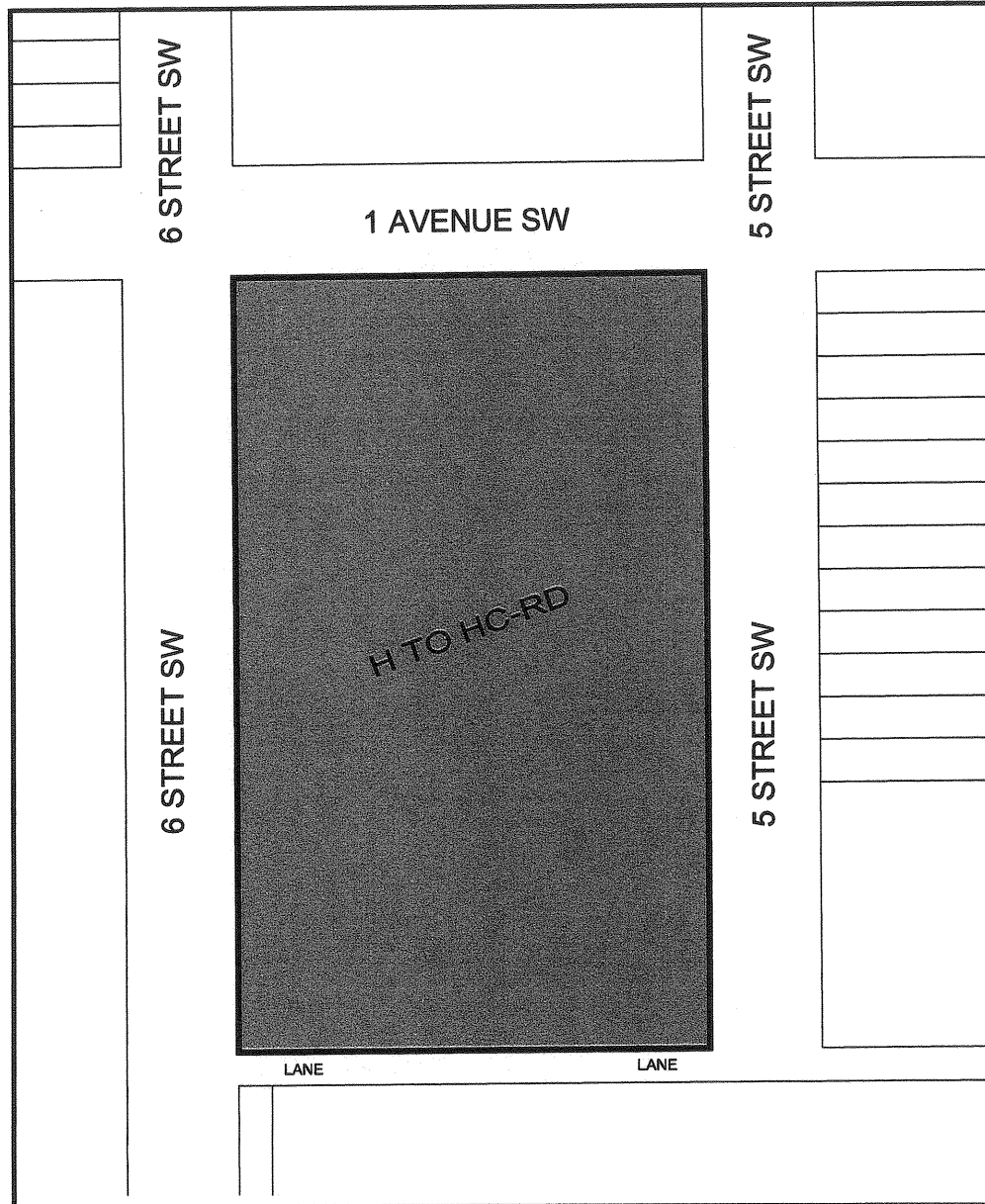
The Municipal Manager in consultation with the Redcliff Planning Board may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (30) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (30), if, in his opinion, a decision can be properly made with the information supplied.

OWNER'S AND/OR OWNER'S AGENT SIGNATURE

May 23, 2013  
DATE

**SCHEDULE 'B'  
LAND USE BYLAW AMENDMENT**



**LEGAL DESCRIPTION:**  
**LOT 39, BLOCK 61, PLAN 131 0076**  
**PROPOSED REDESIGNATION:**  
**H (HORTICULTURAL DISTRICT) TO HC-RD**  
**(HORTICULTURAL AND COMMERCIAL MIXED USE RESTRICTED DISTRICT)**



**Benchmark Geomatics Inc.**  
 Unit 105, Westside Common  
 #2201 Box Springs Boulevard NW  
 Medicine Hat, AB T1C 0C8  
 Phone (403)527-3970 Fax (403)527-3908

FILE NO. 13020078
SCALE: 1:1000
DATE: MAY 15/13
DRAWN BY: CLF
CHECKED BY: AJT



CERTIFIED COPY OF  
CERTIFICATE OF TITLE

LINC                      SHORT LEGAL  
0035 532 580            1310076;61;39

S

TITLE NUMBER: 131 010 085  
PLAN OF SURVEY - NEW TITLE  
DATE: 10/01/2013

AT THE TIME OF THIS CERTIFICATION

955235 ALBERTA LTD..  
OF 134 SUNRISE ROAD SW  
MEDICINE HAT  
ALBERTA T1B 4S2  
AS TO AN UNDIVIDED 1/2 INTEREST

SUNQUEST GROWERS LTD..  
OF BOX 287  
REDCLIFF  
ALBERTA T0J 2P0  
AS TO AN UNDIVIDED 1/2 INTEREST

ARE THE OWNERS OF AN ESTATE IN FEE SIMPLE  
OF AND IN

PLAN 1310076  
BLOCK 61  
LOT 39  
EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS	
REGISTRATION NUMBER	DATE (D/M/Y) PARTICULARS
901 258 472	16/10/1990 UTILITY RIGHT OF WAY GRANTEE - THE CITY OF MEDICINE HAT. " AFFECTS PART OF THIS TITLE "
101 251 395	24/08/2010 MORTGAGE MORTGAGEE - BANK OF MONTREAL. 606-2 STREET SE, MEDICINE HAT ALBERTA T1A0C9 ORIGINAL PRINCIPAL AMOUNT: \$1,181,000 " AFFECTS PART OF THIS TITLE "
101 251 396	24/08/2010 CAVEAT RE : ASSIGNMENT OF RENTS AND LEASES CAVEATOR - BANK OF MONTREAL. 606-2 STREET SE, MEDICINE HAT ALBERTA T1A0C9 AGENT - JONATHAN P TIEMAN " AFFECTS PART OF THIS TITLE "

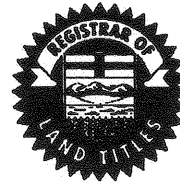
( CONTINUED )

PAGE 2

## CERTIFICATE OF TITLE

TITLE NUMBER: 131 010 085

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF  
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 10 DAY OF JANUARY ,2013

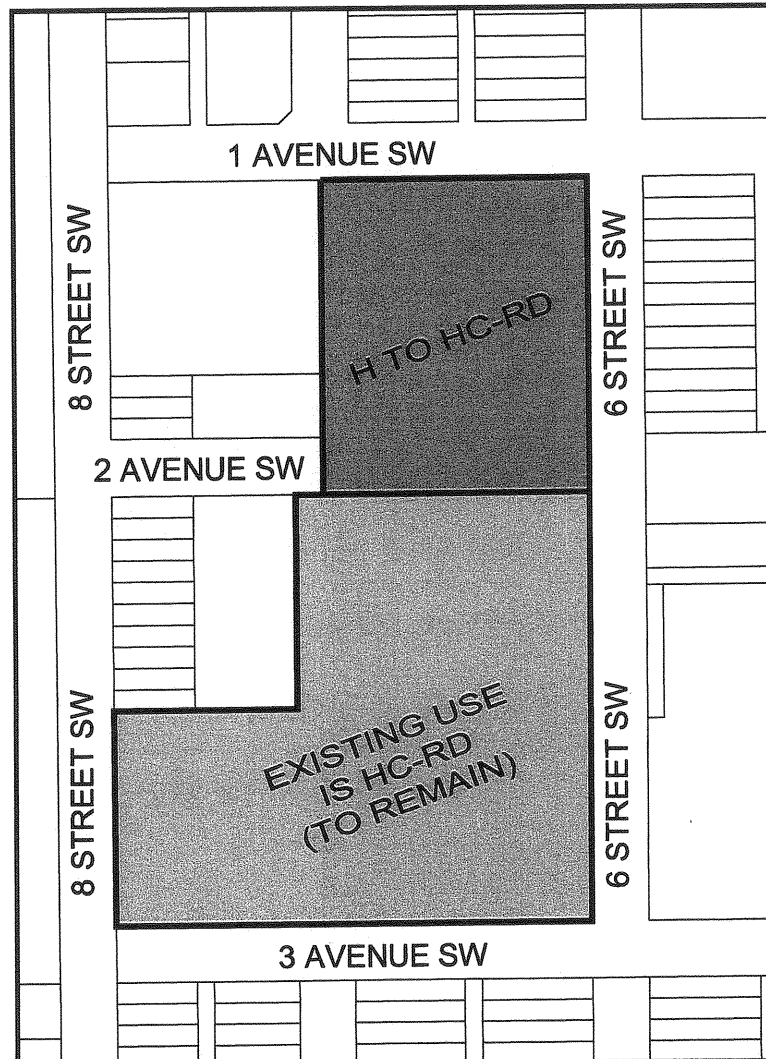


## \*SUPPLEMENTARY INFORMATION\*

MUNICIPALITY: TOWN OF REDCLIFF  
REFERENCE NUMBER:  
121 325 557  
101 251 394 +1  
101 251 394  
081 042 003 +2  
081 042 003 +1  
081 042 003  
AREA:  
1.19 HECTARES (2.94 ACRES) MORE OR LESS  
ATS REFERENCE:  
4;6;13;17;SW  
4;6;13;8;NW  
TOTAL INSTRUMENTS: 003



# SCHEDULE 'A' LAND USE BYLAW AMENDMENT



## LEGAL DESCRIPTION:

LOT 47, BLOCK 34, PLAN 121 2279

## PROPOSED REDESIGNATION:

H (HORTICULTURAL DISTRICT) TO HC-RD  
(HORTICULTURAL AND COMMERCIAL MIXED USE RESTRICTED DISTRICT)



**Benchmark Geomatics Inc.**

Unit 105, Westside Common  
#2201 Box Springs Boulevard NW  
Medicine Hat, AB T1C 0C8  
Phone (403)527-3970 Fax (403)527-3908

FILE NO. 13020078

SCALE: 1:2000

DATE: FEB 26/13

DRAWN BY: CLF

CHECKED BY: AJT



CERTIFIED COPY OF  
CERTIFICATE OF TITLE

LINC                      SHORT LEGAL  
0035 327 899          1212279;34;47

S

TITLE NUMBER: 121 211 415  
SUBDIVISION PLAN  
DATE: 17/08/2012

AT THE TIME OF THIS CERTIFICATION

955235 ALBERTA LTD..  
OF 134 SUNRISE ROAD  
MEDICINE HAT  
ALBERTA T1B 4S2  
AS TO AN UNDIVIDED 1/2 INTEREST

SUNQUEST GROWERS LTD..  
OF BOX 287  
REDCLIFF  
ALBERTA T0J 2P0  
AS TO AN UNDIVIDED 1/2 INTEREST

ARE THE OWNERS OF AN ESTATE IN FEE SIMPLE  
OF AND IN

PLAN 1212279  
BLOCK 34  
LOT 47  
EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS	
REGISTRATION NUMBER	DATE (D/M/Y) PARTICULARS
101 251 395	24/08/2010 MORTGAGE MORTGAGEE - BANK OF MONTREAL. 606-2 STREET SE, MEDICINE HAT ALBERTA T1A0C9 ORIGINAL PRINCIPAL AMOUNT: \$1,181,000 " AFFECTS PART OF THIS TITLE "
101 251 396	24/08/2010 CAVEAT RE : ASSIGNMENT OF RENTS AND LEASES CAVEATOR - BANK OF MONTREAL. 606-2 STREET SE, MEDICINE HAT ALBERTA T1A0C9 AGENT - JONATHAN P TIEMAN " AFFECTS PART OF THIS TITLE "
121 010 725	12/01/2012 MORTGAGE MORTGAGEE - FARM CREDIT CANADA. 2ND FLOOR, 12040-149 STREET NW EDMONTON ALBERTA T5V1P2 ORIGINAL PRINCIPAL AMOUNT: \$2,700,000 " AFFECTS PART OF THIS TITLE "

( CONTINUED )

PAGE 2

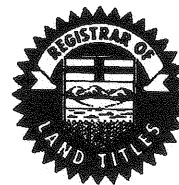
CERTIFIED COPY OF  
CERTIFICATE OF TITLE

SHORT LEGAL 1212279;34;47  
NAME 955235 ALBERTA LTD. ET AL  
NUMBER 121 211 415

ENCUMBRANCES, LIENS & INTERESTS  
REGISTRATION  
NUMBER DATE (D/M/Y) PARTICULARS

121 010 726 12/01/2012 MORTGAGE  
MORTGAGEE - ROBERT Y HASHIGUCHI  
MORTGAGEE - TEIKO HASHIGUCHI  
BOTH OF:  
BOX 1470  
REDCLIFF  
ALBERTA T0J2P0  
ORIGINAL PRINCIPAL AMOUNT: \$43,000  
" AFFECTS PART OF THIS TITLE "

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF  
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 17 DAY OF AUGUST ,2012



## \*SUPPLEMENTARY INFORMATION\*

MUNICIPALITY: TOWN OF REDCLIFF  
REFERENCE NUMBER:  
121 211 397  
121 010 724  
121 010 723  
121 010 722 +1  
121 010 722  
071 545 494 +1  
071 545 494  
AREA:  
3.17 HECTARES (7.83 ACRES) MORE OR LESS  
ATS REFERENCE:  
4;6;13;8;NW  
TOTAL INSTRUMENTS: 004

**92. H HORTICULTURAL DISTRICT**

**(1) Purpose**

The purpose of this district is to regulate developments involving greenhouses. Residential development in this district is intended to be an owner/operator or other similar unit for greenhouse operations.

**(2) Permitted Uses**

Greenhouse  
Public Utilities

**(3) Discretionary Uses – Development Officer**

Accessory Building  
Accessory Use  
Manufactured Home  
Modular Home  
Single Detached Dwelling

**(4) Discretionary Uses – Commission**

Mobile Home  
Portable Garage and Shelter  
Public Building or Quasi-Public Building  
Public Utility Building  
Shipping Containers  
Similar Uses  
Tanks and Pressure Vessels

**(5) General Requirements**

- (a) In addition to the general land use provisions contained in Part VII of this Bylaw, the following provisions as contained within this Section shall apply to every development in this district.

**(6) Minimum Requirements**

**(a) Lot Area**

- (i) Single Detached Dwelling: 450 m<sup>2</sup>  
(ii) Other Uses: As required by the Development Authority

**(b) Lot Width**

- (i) Single Detached Dwelling: 12.0 m, 15.0 m for corner sites  
(ii) Other Uses: As required by the Development Authority

(c) **Front Yard Setback**

- (i) Single Detached Dwelling: 6.0 m
- (ii) Greenhouse: 1.5 m
- (iii) Other Uses: 6.0 m or as otherwise required by the Development Authority

(d) **Side Yard Setback**

- (i) Single Detached Dwelling: 1.5 m, 3.0 m on flankage and one (1) unobstructed 3.0 m, where no rear lane is provided.
- (ii) Greenhouse: 1.5 m
- (iii) Accessory buildings: Shall be sited in accordance with Section 40.
- (iv) Other uses: 1.5 m and one (1) unobstructed 3.0 m, where no rear lane is provided.

(e) **Rear Yard Setback**

- (i) Single Detached Dwelling: 6.0 m
- (ii) Greenhouse: 1.5 m
- (iii) Accessory buildings: Shall be sited in accordance with Section 40.
- (iv) Other uses: 7.5 m or as otherwise required by the Development Authority

(7) **Maximum Requirements**

(a) **Building Height**

- (i) Single Detached Dwelling: 11.0 m
- (ii) Greenhouse: 8.5 m
- (iii) Accessory buildings: 4.5 m
- (iv) Other Uses: As required by the Development Authority

(b) **Lot Coverage**

- (i) Greenhouse: As required by the Development Authority
- (ii) Single Detached Dwelling: 45% including accessory buildings

- (iii) Accessory Buildings: 15%
- (iv) Other Uses: 45% including accessory buildings

(8) **Greenhouses**

- (a) No doors in the rear yard are permitted which do not open completely on the site.
- (b) No storage in the front and flankage yards unless it is screened from the public view to the satisfaction of the Development Authority. Materials used shall provide year-round screening.
- (c) Each individual operation shall provide a minimum of 185 m<sup>2</sup> of storage space to be located upon deeded property and adjacent to the proposed development (the calculation of storage area may not include minimum setback requirements).
- (d) Vehicular parking shall not be permitted in any yard of any principal building if that building is less than 6.0 m from the property line.

(9) **Shipping Containers**

- (a) Shipping Containers within this district are only allowed as an accessory use to a Greenhouse and must meet the requirements in Section 79 of this Bylaw.

(10) **Site Development Requirements**

- (a) The orientation of buildings and site features shall have minimum adverse effects on surrounding residential properties.
- (b) Vehicles entrances and exits shall comply with the regulations established in Section 52 of this Bylaw and be to the satisfaction of the Development Authority.
- (c) Fencing shall comply with the regulations established in Section 56 of this Bylaw and be to the satisfaction of the Development Authority.
- (d) Garbage containers shall comply with the regulations established in Section 58 of this Bylaw and be to the satisfaction of the Development Authority.
- (e) Any application for a discretionary use within 800.0 m of another municipality is required to be circulated to that municipality for comment prior to a decision by the Development Authority for consideration. See Section 61 IDP Urban Referral Requirements.
- (f) Landscaping shall comply with the regulations established in Section 62

of this Bylaw and be to the satisfaction of the Development Authority.

- (g) On-site lighting shall comply with the regulations established in Section 63 of this Bylaw and be to the satisfaction of the Development Authority.
- (h) Outdoor Storage shall comply with the regulations established in Section 67 and 75 of this Bylaw and be to the satisfaction of the Development Authority.
- (i) All approved uses shall meet the parking and loading requirements established in Section 68 of this Bylaw
- (j) Sites abutting a residential district shall be screened from the view of the residential district to the satisfaction of the Development Authority as per Section 75.
- (k) Tanks and Pressure Vessels shall comply with the regulations established in Section 81 of this Bylaw and be to the satisfaction of the Development Authority.

**95. HC-RD HORTICULTURAL AND COMMERCIAL MIXED USE RESTRICTED DISTRICT**

**(1) Purpose**

The purpose of this district is to provide for horticultural, commercial and light industrial uses that should not cause adverse impact on nearby residential areas. This Land Use District is located within 300.0 m of the disposal area of a non-operating landfill and consent has not been received from the Deputy Minister of Alberta Environment to vary Section 13(3) of the Subdivision and Development Regulations to issue Development Permits for a school, hospital, food establishment or residences. These types of development and uses are not permitted in this Land Use District.

*Note: Refer to the map located in subsection (8) below and in Part IX, Land Use District Maps for identification of the 300.0 m setback distance boundary from a non-operating landfill.*

**(2) Permitted Uses**

Art and Craft Studio  
Car Wash  
Fitness Centre  
Greenhouse  
Household Service  
Office  
Personal Service  
Pet Care Service  
Public Utilities  
Veterinary Clinic – Small Animal

**(3) Discretionary Uses – Development Officer**

Accessory Building  
Accessory Use  
Automotive Paint and Body Shop  
Automotive Repair and Service Shop  
Automotive Sales and Rental  
Building Supplies  
Gas Bar  
Liquor Store  
Portable Garage and Shelter  
Public Building or Quasi-Public Building  
Public Utility Building  
Recreational Vehicle Sales, Service or Rental  
Research Facility  
Retail Store (no food sales)  
Service Station  
Storage Yard-Mini Storage  
Trade and Contractor Service  
Warehouse (no food storage)



Warehouse Store (no food storage)

(4) **Discretionary Uses - Commission**

Tanks and Pressure Vessels  
Shipping Containers  
Recycling Facility  
Similar Use

(5) **General Requirements**

- (a) In addition to the general land use provisions contained in Part VII of this Bylaw, the following provisions as contained within this Section shall apply to every development in this district.

(6) **Minimum Requirements**

(a) **Lot Area**

- (i) Service Station and Gas Bar: 929 m<sup>2</sup>  
(ii) Other Uses: 650 m<sup>2</sup> or as otherwise required by the Development Authority

(b) **Lot Width**

- (i) Service Station and Gas Bar: 30.0 m  
(ii) Other Uses: 20.0 m or as otherwise required by the Development Authority

(c) **Front Yard Setback**

- (i) 6.0 m or as required by the Development Authority  
(ii) Greenhouse: 1.5 m

(d) **Side Yard Setback**

- (i) Greenhouse: 1.5 m  
(ii) Accessory buildings: Shall be sited in accordance with Section 40.  
(iii) Other uses: 3.0 m and one (1) unobstructed 6.0 m, where no rear lane is provided.

(e) **Rear Yard Setback**

- (i) 7.5 m or as otherwise required by the Development Authority

- (ii) Greenhouse: 1.5 m
- (iii) Accessory buildings: Shall be sited in accordance with Section 40.

(7) **Maximum Requirements**

(a) **Building Height**

- (i) 8.5 m or as otherwise required by the Development Authority
- (ii) Accessory buildings: 4.5 m

(b) **Lot Coverage**

- (i) Greenhouse: As required by the Development Authority
- (i) Principal Buildings: 50% including accessory buildings
- (ii) Accessory Buildings: 15%

(8) **Reduced Landfill Setback**

- (a) Refer to the map located below and in Part IX, Land Use District Maps for identification of the 300.0 m setback distance boundary from the non-operating landfill located within the Town of Redcliff.
- (b) In accordance with Section 13(5) of the Subdivision and Development Regulation, parcels of land in this Land Use District has not received consent from the Deputy Minister of Alberta Environment to vary Section 13(3) of the Subdivision and Development Regulations to issue Development Permits for a school, hospital, food establishment or residence within the 300.0 m setback distance from a non-operating landfill. These types of development and uses are not permitted in this Land Use District.



Legend:

Old landfill site

300.0 m setback

(9) **Greenhouses**

- (a) No doors in the rear yard are permitted which do not open completely on the site.
- (b) No storage in the front and flankage yards unless it is screened from the public view to the satisfaction of the Development Authority. Materials used shall provide year-round screening.
- (c) Each individual operation shall provide a minimum of 185 m<sup>2</sup> of storage space to be located upon deeded property and adjacent to the proposed development (the calculation of storage area may not include minimum setback requirements).
- (d) Vehicular parking shall not be permitted in any yard of any principal building if that building is less than 6.0 m from the property line.

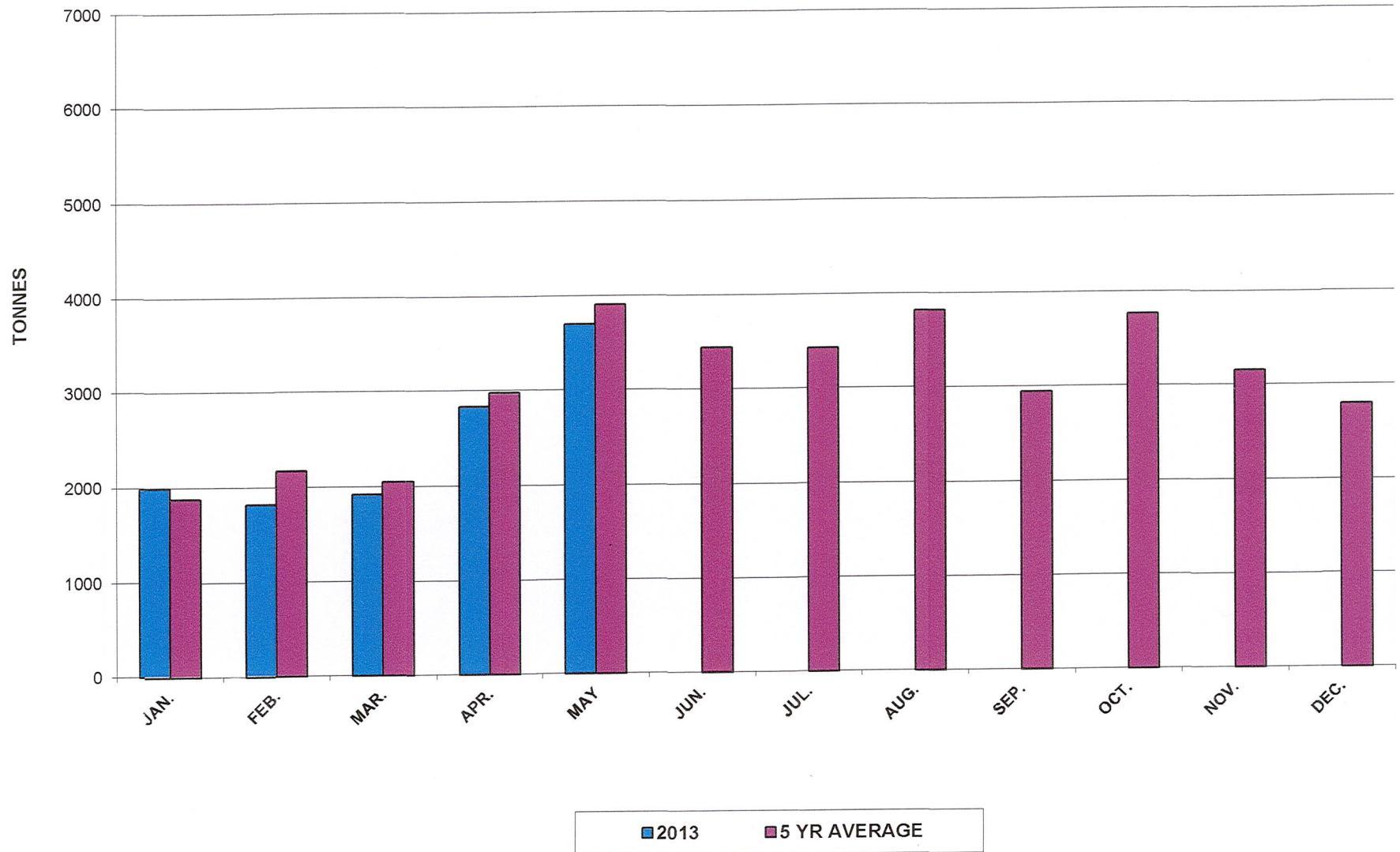
(10) **Shipping Containers**

- (a) Shipping Containers within this district are only allowed as an accessory use to a Greenhouse and must meet the requirements in Section 79 of this Bylaw.

(11) **Site Development Requirements**

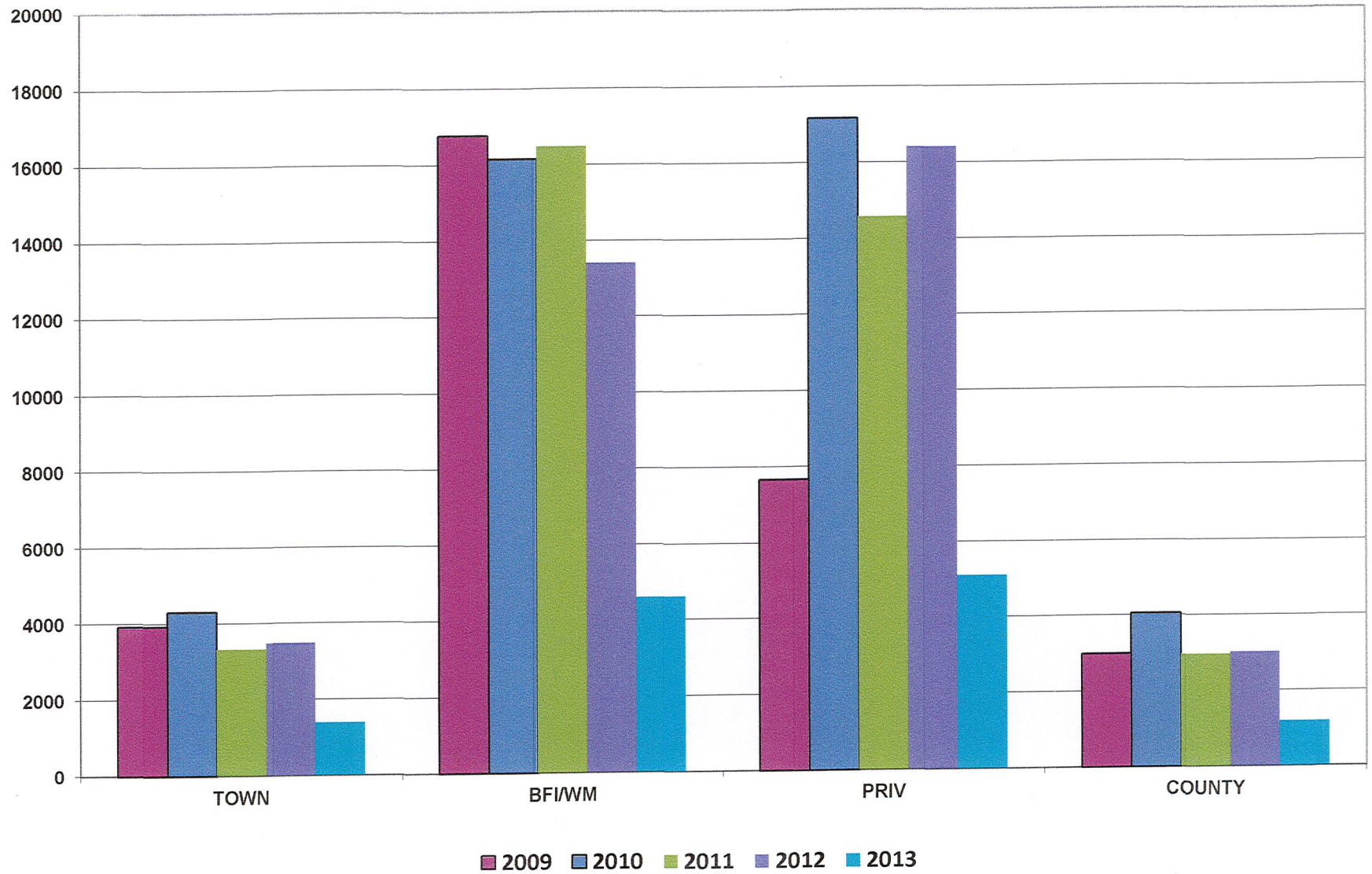
- (a) The orientation of buildings and site features shall have minimum adverse effects on surrounding residential properties.
- (b) Vehicles entrances and exits shall comply with the regulations established in Section 52 of this Bylaw and be to the satisfaction of the Development Authority.
- (c) Fencing shall comply with the regulations established in Section 56 of this Bylaw and be to the satisfaction of the Development Authority.
- (d) Garbage containers shall comply with the regulations established in Section 58 of this Bylaw and be to the satisfaction of the Development Authority.
- (e) Any application for a discretionary use within 800.0 m of another municipality is required to be circulated to that municipality for comment prior to a decision by the Development Authority for consideration. See Section 61 IDP Urban Referral Requirements.
- (f) Landscaping shall comply with the regulations established in Section 62 of this Bylaw and be to the satisfaction of the Development Authority.
- (g) On-site lighting shall comply with the regulations established in Section 63 of this Bylaw and be to the satisfaction of the Development Authority.
- (h) Outdoor Storage shall comply with the regulations established in Section 67 and 75 of this Bylaw and be to the satisfaction of the Development Authority.
- (i) All approved uses shall meet the parking and loading requirements established in Section 68 of this Bylaw
- (j) Sites abutting a residential district shall be screened from the view of the residential district to the satisfaction of the Development Authority as per Section 75.
- (k) Tanks and Pressure Vessels shall comply with the regulations established in Section 81 of this Bylaw and be to the satisfaction of the Development Authority.

REDCLIFF/CYPRESS REGIONAL LANDFILL  
2013 VS 5 YEAR AVERAGE  
TO MAY 31, 2013

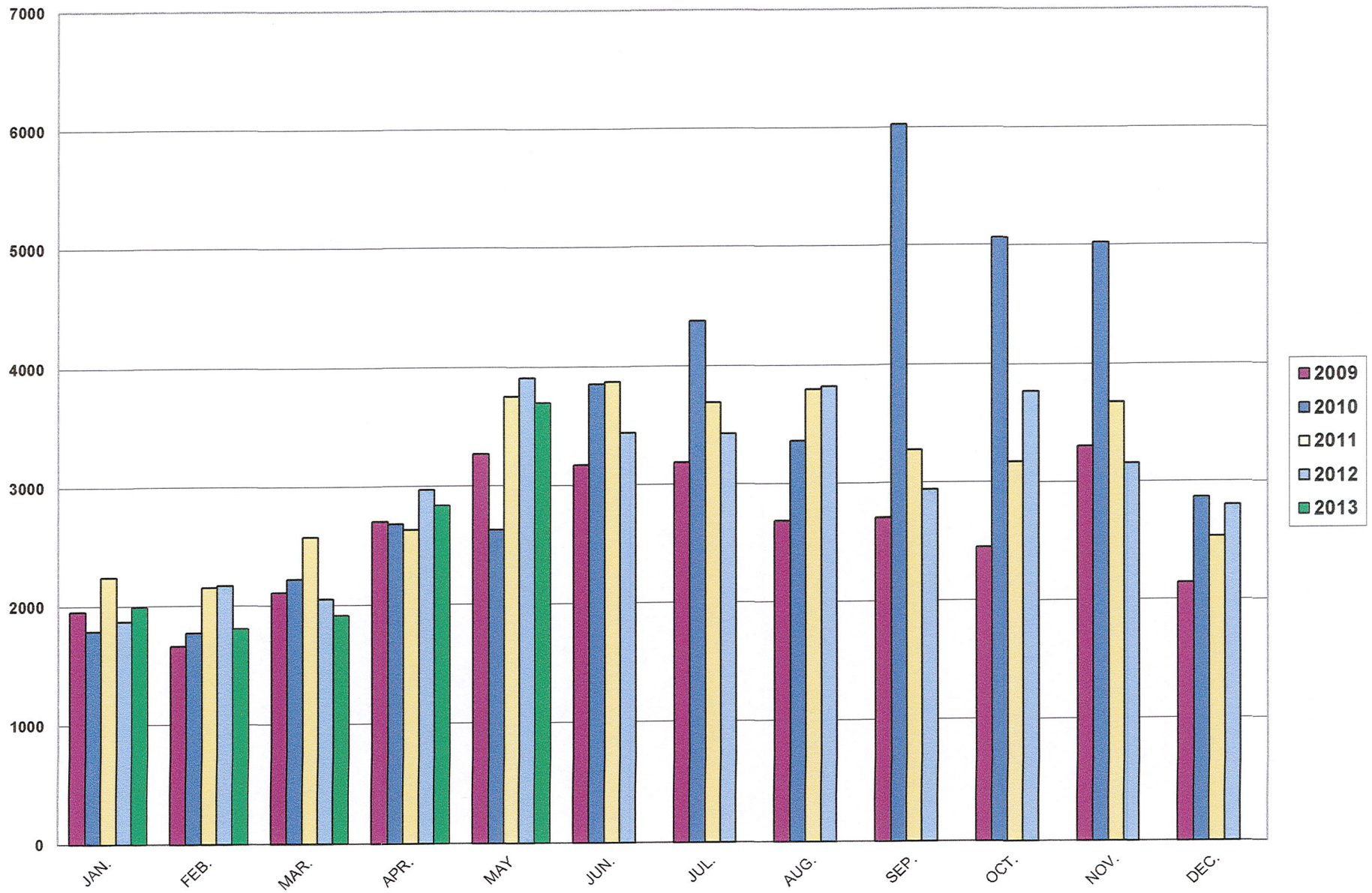




**REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES BY SOURCE 2009 - 2013  
TO MAY 31, 2013**



**REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES IN TONNES 2009-2013  
TO MAY 31, 2013**



Municipal Manager's Report  
Monday, June 24, 2013

*NOTE: This report will be somewhat limited due to the time restraints in dealing with the flooding.*

#### Water Treatment Plant

Meeting was held on May 29<sup>th</sup> where MPE presented their progress on the design of the new plant.

There was significant discussion on the design and specs for the plant. They are waiting on final specs from suppliers of the major systems in order to get closer to their final designs. Meetings are anticipated over the summer as we get closer to a final design. They are anticipating a fall tender for the plant with construction starting in the spring of 2014 with a 12-18 month estimated construction schedule.

#### Municipal Inspection

As I had informed Council previously, upon return from my vacation I contacted Municipal Affairs who informed me that the report is still going through their processes and they do not have a report release date as of yet. I am worried about how these latest events in regards to flooding will affect the department and if it will cause further delays.

#### Emergency Management

The consultant visited the municipality and region over the last few weeks working on the HRVA (Hazards, Risk, Vulnerability, Assessment). The final report is scheduled to be completed by the end of the month. This piece will be shared with Council for their information and it will also be a huge part of the overall development of the Municipal Emergency Management Plan and Regional Plan that will be developed and brought to Council for approval.

In regards to the MEMP and REMP, the tender has closed and we will be choosing the consultant as a committee on Friday, June 21. It appears that all the work from both consultants will be well within budget and all be covered by the grant from the Regional Collaboration Grant from the Province.

#### New Fire Department Repeater/Communications

The repeater has been installed and is operational. My discussions with several on the department, including the Chief, indicate that this has been a tremendous improvement!

#### Finance and Administration

##### Taxation

- Property taxes are due June 28th (the last business day of June)
- A tax penalty will be applied to all accounts not paid on June 29th in the amount of 5%
- The deadline to file an assessment appeal is July 24, 2013



## Utilities

- Utility disconnections are scheduled for the first week of July, for March and April arrears
- Utility bills for the May and June billing period are scheduled for release in mid-July

## Local Improvement Issue

Our administrative and legal teams have developed a plan for the conversion of certain local improvement bylaws. The first drafts of a bylaw and other materials will be ready for presentation at the July Committee of the Whole meeting.

## Request for Proposals

The Finance and Administration team is in the process of developing request for proposals for both assessment and audit services. The planned timeline for these projects would see them brought to Council for authorization to sign in July or August.

## Public Services

### Water and Sewer Utilities

- Annual fire hydrant flushing continues into June and should be wrapped up shortly.
- Annual sanitary sewer flushing program was completed in May. The program involves flushing all sanitary sewer lines on a bi-annual basis.
- Approximately 8 curb stops to residential properties were repaired
- One sanitary sewer lift station and one storm pond lift station each had pump failures and staff were required to remove pumps and send in for repair

### Municipal Works

- Grading and repairs to back alleys has been a priority for staff the past few weeks and will continue for several more weeks until completed.
- Our shipment of new garbage bin lids has arrived and a significant amount of lid replacements were completed in the past few weeks. We are also expecting a shipment of 45 new 3yd. garbage bins in the next week.
- Crosswalk and parking lines have all been painted throughout the community. We are now waiting for a contractor to complete the traffic line painting on our main thoroughfares.
- Staff will be completing several more sanitary sewer service line repairs that have been identified as problems for property owners.
- Our garbage truck is currently out of service as we await the arrival of two large hydraulic cylinders for the packer unit on the back of the truck. We are currently utilizing our older truck to maintain service.

## Parks and Recreation

- Repairs to the Lions Water Park have been completed and the facility has been opened for the season.
- The upgrade to the Aquatic Centre has gone very well and the pool was opened on June 1. Staff are currently learning the new mechanical and pool water treatment system . Several minor issues have been experienced, however, the contractor Watson Pools has been very cooperative in walking our staff through any problems they have had.
- Staff installed 14 new camp stoves in the campground which has been well used by travellers this spring.
- The new 60 niche columbarium has been installed at the Redcliff Cemetery.
- Staff have been busy and have done an excellent job preparing for another year of Redcliff Days.
- Herbicide applications for the control of dandelions in our parks and greenspaces has been put on hold as we do not have a licensed applicator currently on staff. We will resume the applications as soon as possible.
- Two seasonal labourer vacancies have recently been filled. Nick Van der Sloot and Danielle Ferneti have been selected to fill those vacancies. These vacancies have created an extra burden on our parks staff who have done an admiral job the past few weeks while being shorthanded during their busiest time of year.

## Landfill

- The recent rains continue to be in issue for our staff and an inconvenience for our customers, but overall things have been going well.
- Ridgeline Greenfill and our staff are preparing to transfer approximately 20,000 cubic meters of soil that was treated on the Ridgeline site and is now ready for us to use as cover material.

## Community Services

### Communities Choosewell Intern

Alberta Health Services submitted an application to the Serving Communities Internship Program (SCIP) at the request of Community Services. An intern was selected and will be assisting Alberta Health Services in June and Community Services in July.

The intern has weekly activities planned for Redcliff youth and families. Activities will be advertised before school ends and will begin at Canada Day.

### Redcliff Days

Redcliff Days was very well attended and positive feedback was received from almost everyone. As always there are some adjustments that can be made but everything went quite smoothly.

The Movie in the Park was not held during Redcliff Days as it is often raining on the Friday, so the movie will be held later in the summer, most likely Saturday, July 20. The Choosewell Intern has plans for some activities prior to the movie.

### Program Attendance

In 2012, 248 people participated in Community Services programs; this year, as of mid-June, there were 242 participants.

### Engineering

#### Eastside Phase 1 Parks & Landscape:

- Waiting for Grass Root Landscaping for project start-up meeting. No project kick-off date has been scheduled by the Grass-Root Landscaping.
- Public Services Department has completed Parks grading work which was planned to carry out in-house.
- Cut and fill elevations checked with survey work

#### Sanitary Systems Evaluation Study:

- No further updates. Report is in for discussion with Committee of the Whole meeting

#### Water Treatment Plant, Raw water pump station and pipeline upgrades

##### Pump Station Upgrade:

- Roof demo at old pump station building, mechanical and electrical components removal completed.
- The temporary raw water pumping system in operation. Water Plant operators monitor the water level in reservoirs. Two temporary are currently installed and are fulfilling the raw water demand. A slot for third pump is provided by Contractor and a third pump will be installed whenever required.
- Pump station walls and columns concrete completed. While wall concreting SE corner of the Pump Station existing block wall bow out a bit. Carver installed the outer bracing and supports. MPE has scheduled the structural engineer for site visit and remedial work will be carried out as per the Structural engineer's recommendation for strengthening the SE corner of the block wall.
- Suspended slab concreting is planned for next week.
- Pumps are scheduled to be delivered at site by the end of this month.
- Frame, walls and roof work in Old pump station building in progress.
- Masonry block work in generator building will be installed on next week.
- Electrical trenching is planned to be completed this week.
- Contractor is not having any issue with trespassers on site.
- Next bi-weekly pump station site meetings scheduled for Jun 19, 2013.

##### Rawwater pipe line and Water Treatment Plant :

- Project start-up meeting happened on Jun 04, 2013.
- L.W Dennis planned to start work in the week of Jun 17, 2013.
- L.W Dennis planned to attempt Directional Drilling Work on River Road first if it went fine then will start open cut at the pump station end.
- L.W Dennis will install all safety signage, fencing and other traffic control measures.
- Town has provided a copy to MPE for existing agreements with private property owners to abide by the conditions mentioned in the agreement.

- Pipes have been delivered at site.

#### 2013 Capital Projects:

- Town has received and open tenders in public on June 05<sup>th</sup>.
- Town Council has been informed of the results on June 10<sup>th</sup> meeting.
- An award letter will be forwarded to contractor

#### Other Miscellaneous:

- Eastside Stormwater Master Plan Revision in progress.
- South Rock has completed the crack sealing work on River Valley Trail.
- Final FAC will be signed once all deficiencies are cleared including Westside Top lift Paving and slope protection projects.
- Arc Publisher (add on for GIS) has been purchased to meet with the map preparation requirements.
- Review of BMX track safety problems in progress. Drainage issue has been noticed and existing gas distribution lines exist. Engineering is in contact with City gas for their requirements. Preliminary investigation and survey work in progress.
- On-going map updates and GIS data collection.
- Mitchell St & Broadway Ave Intersection SE corner merge/dedicated right turn lane review in progress.

#### Legislative and Land Services

- Ongoing inquiries re: land sales, development & subdivision. Increased number of inquiries relating to the Eastside lots.
- Ongoing enforcement issues of non-permitted development (ie. Signs) and older files.
- The Development Permit Application from Red Hat Cooperative Development for entrances on Mitchell Street was considered at the Municipal Planning Commission meeting of June 19, 2013 and approved with conditions.
- No further information available at this time with regard to resolution of utilities on 22 – 2<sup>nd</sup> St. SE.
- Utility Right of Way Agreement and Temporary Work Space Agreement for the Raw Water Pipeline Upgrade Project have been accepted and registered at Land Titles.
- Board Vacancies: Subdivision and Development Appeal Board, Family & Community Services Board, Recreation Services Board, Redcliff Public Library.
- Preparation for Council / Staff / Firefighters Golf Event on June 21, 2013.
- Review of the Dangerous Good Route Bylaw. Requesting extension to renew 5 year approval from Alberta Transportation which expires August 18, 2013. Bylaw will be reviewed and presented to future Committee of the Whole or Council for consideration of amendments, if any.
- Initiated review for disposal of any surplus assets.

MAY 01 2013

## **The Canadian Army Veterans Motorcycle Units (C.A.V.)**



Trina Murray  
PO Box 118  
Ralston, AB T0J 2N0

Mayor Robert Hazelaar  
Mayor's Office  
1 – 3<sup>rd</sup> Street NE  
Redcliff, AB T0J 2P0

April 26, 2013

### **PROPOSAL TO HAVE A SECTION OF ALBERTA'S TRANS CANADA HIGHWAY RE-DEDICATED AS "HIGHWAY OF HEROES"**

#### **GENERAL**

1. Coriano Ridge, 3<sup>rd</sup> CAV (Canadian Army Veterans Motorcycle Unit), would like to request your support in having the portion of the Trans Canada Highway that runs through the Town of Redcliff and surrounding areas (Dunmore and Medicine Hat) re-dedicated as the "Highway of Heroes".
2. During the War on Terrorism in Afghanistan, Canada has lost 158 Army, Navy and Air Force men and women. Seventeen of these brave and heroic soldiers, who gave their lives trying to enrich the Afghan way of life, and to attempt to keep terrorism from reaching our great country of Canada, were from the Wild Rose Country of Alberta. They are Alberta's heroes; as are their families, our Alberta's Silver Cross families. As I'm sure you are aware, Stephan Stock was from Medicine Hat and we are proud to have welcomed his parents, David and Leona Stock, into our local CAV unit as Silver Cross members.
3. In addition to our Canadian Military, let us not forget the heroes in our own communities; the First Responders – this includes law enforcement, fire fighting personnel and paramedics; and the everyday citizen who puts themselves in harms way to save the life of another. There are more of these than are ever recognized publicly. They too are Alberta's heroes and would be recognized by this initiative.

#### **AIM**

4. The aim of this request is to have the Town of Redcliff recognize these heroes publicly by re-dedicating their portion of the Trans Canada Highway as the "Highway of Heroes". It is the intent of the Canadian Army Veterans Motorcycle Unit (CAV) to have each and every province re-dedicate their stretch of the Trans Canada, the only road that connects us all as Canadians from coast to coast, as the Highway of Heroes. These heroes should never be forgotten and this would enable each and every one of us as Canadians to remember.

## THE CANADIAN ARMY VETERANS MOTORCYCLE UNITS (CAV)

5. The CAV began 10 years ago, in 2003, when two injured Canadian Forces Veterans met in a parking lot in Kingston, ON while attending a local Ride for Dad. Since that time, our organization has evolved from 2 members to over 1700 members in over 70 cities nationwide, as well as in the United States and Europe. Our organization consists of both Veterans and Supporters and our local units are named in tribute to Canadian Battle honours. Our mission is to provide our members with a Unit to continue to service to each other and our communities and country. We are not a gang - we are a brotherhood, mounted on motorcycles of all shapes, sizes and origins with one common goal – to “ride and have fun while helping others.”

6. Enlisted in our CAV family are many proud Canadians who represent the best our country has to offer. We ride proudly with an “Honourary Rider in Chief to Veterans”, Rick Hillier – the Big Cod – the past Chief of Defense Staff for our nations Military; Dave “Kickstand” Sopha, the artist of the Portraits of Honour; and many others whose names are not well known.

7. We ride in 3 formations; 1<sup>st</sup> CAV in Central Canada (Quebec City to Winnipeg); 2<sup>nd</sup> CAV (Quebec City to Newfoundland); and 3<sup>rd</sup> CAV in Western Canada (Winnipeg to Vancouver Island). We wear a black vest in mourning of those who have fallen with a single “CAV” crest to identify our organization on our backs.

## HIGHWAY OF HEROES HISTORY NATIONWIDE

8. Ontario designated Highway 401 from Glen Miller Road in Trenton to Don Valley Parkway the original Highway of Heroes. This is the portion of the highway travelled by funeral convoys for fallen, repatriated, CF personnel from CFB Trenton to the coroner’s office in Toronto. It was hoped that the new highway designation would encourage Canadians to reflect upon the sacrifices that our Armed Forces have made.

9. British Columbia re-dedicated the Trans Canada Highway from Langley to Abbotsford on 9 June 2011 in conjunction with 3<sup>rd</sup> CAV’s Ride for the Fallen.

10. Saskatchewan re-dedicated the Trans Canada Highway from Moose Jaw to Regina on 9 November 2011.

11. Manitoba re-dedicated the Trans Canada Highway from Winnipeg to Brandon on 8 June 2012.

12. New Brunswick’s re-dedication took place on 12 August 2012 and it runs the entire 900 km of the Trans Canada within the province.

13. Quebec and Nova Scotia are currently reviewing the proposals received from CAV members to re-dedicate their portions of the Trans Canada as well.

14. In 2012, I personally wrote the (at the time) Alberta Minister of Transportation, Mr. Ray Danyluk, proposing that Alberta consider being the 3<sup>rd</sup> province to recognize our heroes, military and civilian alike. His response was that Alberta already had a Veteran’s Highway but that “our department allows urban municipalities to name provincial highways that run through them” and

that I wish to contact the cities of Medicine Hat and Calgary about naming their portions of Highway 1.

#### EXECUTION

15. Coriano Ridge is very interested in working with the Town of Redcliff, and the Province of Alberta, to eventually establish a nationwide Highway of Heroes.

16. The cost to recognize our Canadian heroes does not have to be exuberant. Most other locations have simply erected two (to four) signs identifying the designated portion of highway. My personal suggestion is a sign erected at the furthest east boundary of Cypress County and another at the west boundary. Another suggestion brought forward was having a sign affixed to the College Avenue/Southridge Drive overpass simply stating "you are travelling Alberta's Highway of Heroes".

#### PROPOSED SEQUENCE OF EVENTS

17. We would appreciate the opportunity to provide you/and or your council with any additional information you may require to consider this decision and are willing to make ourselves available at your earliest convenience.

18. Once approved, an additional meeting would be required to:

- a. Plan the process and establish the required efforts which will be needed in order to meet the goal, hopefully by end of summer 2013, if not earlier;
- b. Establish awareness with the media to let the people of Medicine Hat, Alberta and Canada know of the initiative and encourage them to support and/or participate in the dedication; and
- c. Discuss the design and location for the signs indicating the section to be dedicated as "The Highway of Heroes".

19. We thank you in advance for taking the time to read our proposal and we look forward to the opportunity to meet with you to further discuss this request. You may contact me by any of the means listed below to set up an appointment at your convenience.

"Strength and Honour"



Trina Murray  
Vice-President  
Coriano Ridge, Medicine Hat  
3<sup>rd</sup> CAV

Telephone: (403) 544-3220-home; (403) 928-3220-cell; (403) 544-4423-work  
Email: [t.murray@shockware.com](mailto:t.murray@shockware.com) (home); [Trina.Murray@forces.gc.ca](mailto:Trina.Murray@forces.gc.ca) (work)

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** June 24, 2013

**PROPOSED BY:** David Wolanski, Municipal Manager

**TOPIC:** Highway of Heroes

**PROPOSAL:** Consider seeking permission to rename the portion of Hwy 1 through Redcliff

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**BACKGROUND:**

Council received a letter a few weeks back asking for the Town of Redcliff to consider renaming the portion of Hwy 1 through Redcliff as "Highway of Heroes" in support of all those who valiantly defend or have defended our freedoms around the world.

Council asked that I seek more information from Alberta Transportation regarding our ability to do this as well as discuss the idea with Municipal partners.

In speaking with Alberta Transportation, they have indicated that the Town simply has to make application to them in order to have it renamed and that the Minister would consider the request. The City of Medicine Hat recently passed a motion to submit application to Alberta Transportation to have this done.

The only information I have yet to secure is the responsibility for the installation and maintenance of any signs required which I hope to have for the meeting in which this is considered. Even if the Town is responsible it would be my recommendation to proceed.

**OPTIONS:**

1. Make application to Alberta Transportation to have the Hwy through Redcliff renamed "Highway of Heroes".
2. Do not make application to Alberta Transportation to have the Hwy renamed.

**RECOMMENDATION:**

Option 1.

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that administration make application to Alberta Transportation requesting permission to have the portion of the Trans-Canada Highway that runs through Redcliff renamed "Highway of Heroes".
2. Councillor \_\_\_\_\_ moved that no action be taken in regards to renaming the portion of the Trans-Canada Highway that runs through Redcliff.

**SUBMITTED BY:** \_\_\_\_\_  
Department Head

  
Municipal Manager

**APPROVED / REJECTED BY COUNCIL THIS** \_\_\_\_ **DAY OF** \_\_\_\_ **AD. 2013.**