



COUNCIL MEETING

MONDAY, MAY 13, 2013

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, May 13, 2013 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
D) Bank Summary to March 31, 2013 *	For Information
2. DELEGATION	
A) Community Food Connections Food Charter Presentation * (Marcia Stodalka and Les Pearson to be in attendance)	For Information
3. MINUTES	
A) Council meeting held April 22, 2013 *	For Adoption
B) Committee of the Whole meeting held April 22, 2013 *	For information
C) Redcliff and District Recreation Services Board meeting held May 6, 2013 *	For Information
i) Temporary Road Closure for Redcliff Days	For Consideration
ii) Ice Schedule (2013-2014)	For Consideration
D) Palliser Economic Partnership meeting February 8, 2013 *	For Information
E) Palliser Economic Partnership meeting April 26, 2013 *	For Information
F) Canadian Badlands meeting March 6, 2013 *	For Information
G) Shortgrass Library System meeting February 20, 2013 *	For Information
H) Redcliff Public Library Board meeting March 26, 2013 *	For Information
4. BYLAWS	
A) Bylaw 1743/2013 being a bylaw to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 *	2 nd /3 rd Reading

Note: Requirement to amend local improvement bylaws that have been

affected by subdivision or consolidation to reflect the modification of the parcels affected

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| B) | Bylaw 1744/2013 being a bylaw to amend Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road Project Bylaw * | 2 nd /3 rd Reading |
| | <i>Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected</i> | |
| C) | Bylaw 1745/2013 to amend Bylaw No. 1128/97, being the 700 and 800 Blocks of 2 nd Street S.E. Paving Project bylaw and to amend Bylaw 1173/98 to amend Bylaw 1128/97 and Bylaw 1180/98 to amend Bylaw 1128/97 * | 2 nd /3 rd Reading |
| | <i>Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected</i> | |
| D) | Bylaw 1746/2013 being a bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer project Bylaw and Bylaw 1355/2003 being a bylaw to amend bylaw 1309/2002 * | 2 nd /3 rd Reading |
| | <i>Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected</i> | |
| E) | Bylaw 1747/2013 to amend Bylaw No. 1686/2011, being the Mitchell Street SE (1 st Avenue to 4 th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project - Local Improvement Tax Bylaw * | 2 nd /3 rd Reading |
| F) | Bylaw 1748/2013 Town of Redcliff Community Organization Property Tax Exemption Regulation (C.O.P.T.E.R.) Bylaw * | 2 nd /3 rd Reading |
| G) | Bylaw 1749/2013 Tax Rate Bylaw * | 2 nd /3 rd Reading |

5. STAFF RECOMMENDATIONS

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|-----------|--|-------------------|
| A) | Community Organization Property Tax Exemption (COPTER) * | For Consideration |
| B) | Debit Machine at Aquatic Centre * | For Consideration |

6. POLICIES

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| A) | Policy 042, Computer Purchase Plan * | For Consideration |
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7. CORRESPONDENCE

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|-----------|---|-----------------|
| A) | Canadian Army Veterans Motorcycle Units Highway to Heroes * | For Information |
| B) | Larry Kohls *
Re: After Hours Emergency Line | For Discussion |

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|-----------|---|-------------------|
| C) | Holiday RV Super Centre *
Re: Request for use of land
Lot 11, Block 1, Plan 0411924 (2500 South Highway Drive S.E.) | For Consideration |
| D) | Alberta Tourism, Parks and Recreation *
Re: 2013 Energize Workshop | For Information |

8. OTHER

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|-----------|---|-----------------|
| A) | City of Medicine Hat Land Use Bylaw Concerns Matrix * | For Information |
| B) | Redcliff/Cypress Regional Landfill Graphs to April 30, 2013 * | For Information |

9. RECESS

10. IN CAMERA

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|-----------|--------|
| A) | Legal |
| B) | Labour |

11. ADJOURN

ACCOUNTS PAYABLE APRIL 22, 2013 - MAY 6, 2013			
COUNCIL MEETING MAY 13, 2013			
72782	AMRON CONSTRUCTION	REFUND CONSTRUCTION DAMAGE DEPOSITS	\$3,000.00
72783	ATRON REFRIGERATION	CALCIUM CHLORIDE, ARENA SHUT DOWN	\$372.75
72784	CENTRAL SHARPENING	SHARPEN BLADE UNIT # 101 ZAMBONI	\$157.50
72785	FARMLAND SUPPLY CENTER	STRAINER	\$30.77
72786	FEATURE FINISHING	REFUND CONSTRUCTION DAMAGE DEPOSITS	\$2,500.00
72787	GARLAND, JAMIE	CONDOLENCE GIFT CARD S.KUSTRA	\$79.15
72788	GREYHOUND COURIER	FREIGHT OF PARTS UNIT #123 LOADER	\$22.26
72789	GVN STRUCTURES INC.	REFUND CONSTRUCTION DAMAGE DEPOSITS	\$2,000.00
72790	MH WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS & LIDS	\$95.72
72791	SHAW CABLE	MAY INTERNET SERVICES	\$375.54
72792	PITNEY BOWES	REFILL POSTAGE MACHINE	\$2,100.00
72793	PUROLATOR	FREIGHT OF WATER TREATMENT SAMPLES	\$31.99
72794	BLATZ HOMES	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$500.00
72795	BEYAK, TYSON	REFUND UTILITY CREDIT ON ACCOUNT	\$26.21
72796	BATIUK, LOGAN	REFUND UTILITY CREDIT ON ACCOUNT	\$568.68
72797	VICKERS HENDRIX	REFUND DUPLICATE PAYMENT	\$34.00
72798	XROAD HOMES	REFUND CONSTRUCTION DAMAGE DEPOSIT	\$500.00
72799	CIBC	SUPPLEMENTAL PENSION TO APRIL 20, 2013	\$5,172.35
72800	C.U.P.E.	UNION DUES TO APRIL 20, 2013	\$1,722.35
72801	MPE ENGINEERING	PRJ#21 WTP, PRJ#99 WATER PUMP, PRJ#100 WATER SUPPLY	\$34,658.93
72802	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO APRIL 20, 2013	\$30,770.17
72803	RECEIVER GENERAL	STATUATORY DEDUCTIONS TO APRIL 20, 2013	\$26,714.34
72804	TELUS	APRIL CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$120.94
72805	TELUS MOBILITY	APRIL CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$109.73
72806	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS TO APRIL 20, 2013	\$1,061.50
72807	TOWN OF REDCLIFF	REGULAR PAY TO APRIL 20, 2013	\$57,818.60
72808	AMSC INSURANCE SERVICES	MAY EMPLOYEE HEALTH BENEFITS, MARCH HEALTH SPENDING	\$14,623.06
72809	AMSC INSURANCE SERVICES	ADDITIONS & DELETIONS TO VEHICLE INSURANCE POLICY	\$432.47
72810	BENCHMARK GEOMATICS	GRADING PLAN 327 REDCLIFF WAY SW, 48 RIVERVIEW DR. SE	\$315.00
72811	BOSS LUBRICANTS	ENGINE OIL, GREASE	\$2,241.02
72812	COMMUNITY FOOD CONNECTION	REIMBURSEMENT OF WATER COSTS FOR COMMUNITY GARDEN	\$344.67
72813	COSTCO WHOLESALE	COFFEE, HOT CHOCOLATE, COFFEE CUPS, PAPER	\$203.56
72814	CRANSTON, CAROL	REIMBURSE FOR COW SUPPER SUPPLIES APRIL 22, 2013	\$69.63
72815	FORT GARRY FIRE TRUCKS	LIGHT STRIP AND LIGHTHEAD UNIT#120 PUMPER TRUCK	\$2,120.90
72816	HYDRACO INDUSTRIES	HYDRAULIC LIFT CYLINDER, ETC UNIT#119 INTERNATIONAL	\$2,485.53
72817	PAD-CAR MECHANICAL	HVAC MAINTENANCE RCMP	\$1,538.90
72818	REDCLIFF BAKERY	MPC LUNCH APRIL 17, 2013	\$68.25
72819	WITTEVRONGEL RANCHING	REFUND BULK WATER SIGN ON FEES AND DEPOSIT	\$105.25
72820	GRAY, CHARLES	REFUND UTILITY SIGN ON FEES AND DEPOSIT	\$115.75
72821	TOWN OF REDCLIFF	ENGRAVER, COMMUNITY GARDEN MEETING REFRESHMENTS, ETC	\$202.00
72822	TOWN OF REDCLIFF	MEALS FOR OVERTIME CREW - WATER LEAK, REFUND TEST FEE, ETC	\$160.19
72823	GENIVAR CONSULTANTS	PRJ#108 TOBOGGAN HILL EROSION PROTECTION	\$2,403.98
72824	A & B STEEL	CLEVIS, GROUNDING CLAMP, SWIVEL CASTORS	\$171.73
72825	ACKLANDS - GRAINGER	WELDING GLOVES, DISPOSABLE GREASE GLOVES	\$26.21
72826	ADOA	2013 MEMBERSHIP FEE - B.STEHR	\$100.00
72827	AFFINITY WELDING	REPAIRS TO DOOR AND FRAME UNIT#128 GARBAGE TRUCK	\$931.32
72828	ALTA-WIDE BUILDERS SUPPLIES	CEMENT, GROUT	\$254.89
72829	AMTCO	2013 MEMBERSHIP FEE - T.PRICE	\$220.35
72830	C.E.M. HEAVY EQUIPMENT	FAN AND AC BELTS, SUPPORTS, PULLEY, ETC UNIT#134 LOADER	\$780.01
72831	CIBC VISA	GFOA CONFERENCE, MEMBERSHIP FEES, REPEATER LICENSE, ETC	\$4,861.15
72832	CORIX WATER	WATER METERS, PRJ#40 EASTSIDE PHASE 1 - LANDSCAPING & PARKS	\$4,514.43
72833	DAN JANE VENTURES	PROPANE	\$51.94
72834	EPCOR ENERGY	APRIL ELECTRIC UTILITY LANDFILL	\$188.76
72835	FINNING	FILTERS UNIT#142 COMPACTOR, COLD WEATHER OIL	\$521.03
72836	FOUNTAIN TIRE	FLAT TIRE REPAIR UNIT#94 GARBAGE TRUCK	\$53.88
72837	FOX ENERGY	MECHANICS & PVC GLOVES, SAFETY GLASSES, PPE COVERALLS	\$438.33
72838	GAS CITY HYDRO VAC	HYDROVAC LINES AT LIONS PARK, CURB STOP	\$708.75
72839	HARV'S JANITORIAL SERVICES	APRIL JANITORIAL SERVICES	\$3,386.25
72840	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR UNIT# 139 JOHN DEERE	\$27.30
72841	MH CO-OP	FENCE GATE CLOSURE, GRASS SEED, UTILITY KNIFE, GLOVES	\$155.27
72842	NAPA AUTO PARTS	DIAL INDICATOR AND BASE, TRUCK BRAKE SPRING PLYER	\$218.82
72843	PALLISER ECONOMIC PARTNERSHIP	2013 MEMBERSHIP CONTRIBUTIONS	\$5,588.00

72844	SUNCOR	DYED DIESEL - LANDFILL, CLEAR & DYED DIESEL & FUEL - PS	\$18,497.38
72845	PINNACLE INTERNATIONAL	ABSORBERS, BRAKES, BEARINGS, ETC UNIT#128 GARBAGE TRUCK	\$2,200.47
72846	PITNEY WORKS	MAY FOLDER STUFFER CONTRACT, INK FOR POSTAGE MACHINE	\$691.56
72847	PRITCHARD & COMPANY	CAVEAT DISCHARGE FEES	\$150.76
72848	PUROLATOR	FREIGHT OF WATER TREATMENT SAMPLES	\$28.82
72849	RODEO FORD	POWER STEERING HOSE AND TUBES UNIT#103 ECONOLINE	\$177.53
72850	SAFEGUARD	CHEQUES	\$170.29
72851	SCHEFFER ANDREW	MARCH PLANNING SERVICES	\$648.38
72852	TELUS	MAY CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$1,709.65
72853	MIKES ROADHOUSE	VOLUNTEER BANQUET CATERING, APRIL MEALS ON WHEELS	\$4,744.69
72854	TOWN OF REDCLIFF	POOL FLOAT & PETTY CASH	\$300.00
	TOTAL CHEQUES: 73	AMOUNT OF CHEQUES:	\$250,491.59

BANK SUMMARY FOR MARCH 31, 2013

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	(599,873.13) ✓	65,647.56 ✓	(534,225.57)
DAILY DEPOSITS	423,474.97	119,152.23	542,627.20
CIBC DIRECT DEPOSITS/ TELEBANKING	238,649.28		238,649.28
INTEREST EARNED	5,580.58		5,580.58
T-BILL REDEMPTIONS	1,900,000.00		1,900,000.00
OTHER DIRECT DEPOSITS	5,734.79		5,734.79
SUBTOTAL	2,573,439.62 ✓	119,152.23 ✓	2,692,591.85
CHEQUES	(1,119,888.99)	(174,799.79)	(1,294,688.78)
ASFF QUARTERLY PAYMENTS	(452,741.33)		(452,741.33)
DEBENTURE PAYMENTS	(24,110.88)		(24,110.88)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	0.00		0.00
OTHER DIRECT WITHDRAWALS	(6,067.10)		(6,067.10)
SUBTOTAL	(1,602,808.30) ✓	(174,799.79) ✓	(1,777,608.09)
TOTAL	370,758.19 ✓	10,000.00 ✓	380,758.19
BANK CLOSING BALANCE	793,268.16 ✓	10,000.00 ✓	803,268.16
ADD:O/S DEPOSITS	23,884.66		23,884.66
LESS:O/S CHEQUES	(446,394.63)		(446,394.63)
TOTAL	370,758.19 ✓	10,000.00 ✓	380,758.19

INVESTMENTS














CIBC PREMIUM T-BILL FUND	5.12.02.321	8,200,000.00 ✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,492,456.18 ✓
TOTAL INVESTMENTS		9,692,456.18

TOWN OF REDCLIFF
APR 18 2013
FINANCE DEPT.

Food Charter

We believe every person has a right to access an adequate supply of nutritious affordable and culturally appropriate food. Food contributes to the health and well-being of residents while preventing disease and reducing their need for medical care. Food is central to Alberta's economy. Food brings people together in celebration of community and diversity and is an important part of our culture.

Therefore, in our community we will strive to:

-  *Advocate for income, employment, housing and transportation policies that support secure and dignified access to healthy food.*
-  *Produce and distribute food in such a way that protects the environment and ensures the safety of our food and drinking water.*
-  *Establish local market opportunities for locally grown food products through farmers markets, direct farm sales and local food outlets.*
-  *Encourage agriculture policies and practices that promote food diversity.*
-  *Promote informed choices in restaurants and food outlets through implementation of a food labeling program.*
-  *Foster a civic culture that inspires residents and stakeholders to support capacity building food programs such as food buying clubs, skills development (example: cooking classes), community kitchens, community gardens, grocery store tours and nutrition education.*
-  *Facilitate access to programs and services that promote health for seniors and vulnerable people such as newcomers, pregnant women, children, lone parent families, low-income individuals, persons with developmental, physical or mental health disabilities.*
-  *Increase access in all public recreation facilities, schools, and day care facilities to foods that meet Alberta nutrition guidelines.*
-  *Promote baby-friendly policies, facilities, businesses and workplaces that support optimal health for all babies and breastfeeding mothers.*
-  *Increase access to healthy affordable foods in residential or care facilities such as group homes, seniors lodges, and hospitals.*
-  *Eliminate marketing of unhealthy food choices to children and youth in public places and schools.*
-  *Contribute to a yearly community review on the progress of achieving food security.*
-  *Promote access to workplaces, and community programs and supports that promote nutrition and active living enabling citizens to prevent and manage lifestyle-related disease.*



**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, APRIL 22, 2013 – 7:00 P.M.**

PRESENT: Mayor R. Hazelaar
Councillors C. Brown, C. Crozier, D. Kilpatrick,
E. Solberg, J. Steinke

Municipal Manager D. Wolanski
Director of Finance & R. Osmond
Administration
Manager of Legislative and S. Simon
Land Services
Manager of Engineering K. Minhas
Public Services Director D. Schaffer

ABSENT: Councillors E. Reimer

1. GENERAL

Call to Order **A)** Mayor Hazelaar called the regular meeting to order at 7:00 p.m.

Adoption of Agenda **B)** Councillor Kilpatrick moved the Agenda be adopted as amended. – Carried Unanimously.

Accounts Payable **C)** Councillor Crozier moved the following 92 general vouchers in the amount of \$562,437.89 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE APRIL 3 - APRIL 15, 2013			
COUNCIL MEETING APRIL 22, 2013			
72690	ACKLANDS	TRAFFIC CONES, DRILL BITS	\$499.09
72691	TYCO INTEGRATED SECURITY	2ND QTR ALARM SERVICES WTP	\$114.03
72692	THE BOLT GUYS	LOCKNUTS, WASHERS	\$51.66
72693	CACTUS COMMUNICATIONS	REPAIR FLIP ASSEMBLY ON CELLPHONE	\$91.82
72694	CANSEL	PROJ#119 GIS SURVEYING EQUIPMENT	\$39,751.95
72695	CONNECTIONS CAREER & SAFETY	AIR BRAKE COURSE – S.KUSTRA	\$200.00
72696	C.U.P.E.	MARCH UNION DUES	\$1,762.86
72697	DAN JANE VENTURES	PROPANE	\$65.54
72698	FOX ENERGY SYSTEMS	ST.JOHNS FIRST AID RECERTIFICATION – J.WESTERS	\$141.75
72699	GENIVAR	PROJ#110 OLD TRANSCANADA HWY, PROJ#57 3 ST SE REHAB	\$3,150.00
72700	JOE JOHNSON EQUIPMENT	TUBE BROOM, GUTTER BROOM, ETC UNIT#135 SWEEPER	\$2,859.56
72701	MEDICINE HAT CO-OP	EMERY CLOTH, CUT OFF WHEELS	\$48.24
72702	MEDICINE HAT WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS & LIDS	\$71.83
72703	NIEDERMAYER, MARK	MARCH GUITAR INSTRUCTOR FEES	\$420.00
72704	PC CORP	FEBRUARY BACK UP MANAGER	\$393.75
72705	PINNACLE INTERNATIONAL	REPAIRS TO EXHAUST GAS RECIRCULATION UNIT#128 GARBAGE TRUCK	\$5,248.86
72706	PITNEY WORKS	APRIL FOLDER STUFFER CONTRACT	\$165.25
72707	POULIN'S PEST CONTROL	GOPHER DOOM	\$609.00
72708	PRAIRIE ROSE SCHOOL DIV.NO.8	1ST INSTALLMENT FAMILY SCHOOL LIASON WORKER	\$14,400.00
72709	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO MARCH 23, 2013	\$16,027.16
72710	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO MARCH 23, APRIL COUNCIL, 1ST QTR FIRE	\$27,023.20

72711	RODEO FORD SALES	DOOR LATCH UNIT#93 FORD 3 TON	\$84.92
72712	STANTEC CONSULTING	PROJ#40 EASTSIDE PHASE 1	\$1,638.00
72713	SUPERIOR TRUCK EQUIPMENT	PICK UP HEAD UNIT# 128 GARBAGE TRUCK	\$654.86
72714	TELUS MOBILITY	MARCH CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$34.22
72715	PRO FLOW PLUMBING	DRAIN CLEANING AT ARENA LOBBY WASHROOM	\$210.00
72716	HI POINT WESTERN SALES	REISSUE CHEQUE #71073	\$17.91
72717	GIRARD, NICOLE	REFUND RENTAL DEPOSIT	\$50.00
72718	TOWN OF REDCLIFF	MARCH EMPLOYEE PROPERTY TAX PAYMENTS	\$550.00
72719	TOWN OF REDCLIFF	APRIL COUNCIL PAY, 1ST QTR FIRE PAY	\$13,872.48
72720	REDCLIFF FIREMEN SOCIAL CLUB	1ST QTR SOCIAL CLUB DUES	\$315.00
72721	TRICO LIGHTING PRODUCTS	LIGHT BULBS	\$93.87
72722	UNITED WAY	1ST QTR EMPLOYEE DONATIONS	\$72.00
72723	WOLSELEY	6" PVC PLUGS, 6" END CAP	\$204.83
72724	MARSHALL, MIKE	REFUND TO RAISE FENCE LINE	\$916.65
72725	A & B STEEL	CONCRETE CUTTING BLADE	\$182.07
72726	ACE LANDSCAPING	MARCH SNOW REMOVAL	\$1,260.00
72727	ACKLANDS	CAUTION TAPE, GLOVES	\$68.31
72728	A-PLUS EQUIPMENT RENTALS	CLUTCH	\$339.36
72729	BRC CONSTRUCTION	REFUND DRAIN CLEAN - 918 KIPLING CRES.	\$281.91
72730	C.E.M. HEAVY EQUIPMENT	WATER PUMP, BELT, HOSE UNIT#123 LOADER	\$292.31
72731	CIBC VISA	TRAINING-K.DELL,S.SIMON,D.SKRIIVER,D.HARRISON; SUBSCRIPTIONS;ETC	\$3,572.04
72732	CANADIAN PACIFIC RAILWAY	MARCH FLASHER CONTRACT	\$667.24
72733	CYPRESS GROUP	1ST QTR TOSHIBA 6540 & CANON 5070 COPIER CONTRACT	\$3,303.93
72734	EPCOR ENERGY SERVICES	MARCH ELECTRIC UTILITY LANDFILL	\$147.90
72735	FOX ENERGY SYSTEMS	SIGN BRACKETS, SIGN STICKERS PROJ# 21 WTP UPGRADE	\$345.71
72736	ALBERTA GFOA	2013 MEMBERSHIP FEES	\$208.95
72737	HARV'S JANITORIAL SERVICES	MARCH JANITORIAL SERVICES	\$3,386.25
72738	REDCLIFF HOME HARDWARE	GARBAGE BAGS, RECEPTACLE KIT, GREASE, FOAM, SEALER, PAINT, ETC	\$446.27
72739	JOHN'S WATER HAULING	WATER DELIVERY TO LANDFILL	\$90.00
72740	KIRK'S MIDWAY TIRE	STEERING TIRES, RECAP TIRES, CASINGS, ETC UNIT#94 GARBAGE	\$3,855.60
72741	MEDICINE HAT NEWS	MARCH ADVERTISING	\$2,571.46
72742	PARTNERS FOR SK RIVER BASIN	2013/14 MEMBERSHIP FEES	\$125.00
72743	PINNACLE INTERNATIONAL	BATTERIES UNIT#103 CUBE VAN , UNIT# 76 PACKER	\$178.48
72744	PRECISION GIANT SYSTEMS	SCALE REPAIR AT LANDFILL	\$1,898.35
72745	THE PRINTER	BUSINESS CARDS, BUSINESS LICENSES, LETTERHEADS, RECEIPTS, ETC	\$2,590.35
72746	REDCLIFF CITIZENS ON PATROL	REFUND ERROR ON CASH RECEIPT	\$5.50
72747	RODEO FORD	DOOR LATCH, HANDLE ASSEMBLY UNIT#93 3 TON	\$223.09
72748	SAFETY CODES	JANUARY & FEBRUARY SAFETY CODES	\$120.66
72749	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK AT LANDFILL	\$126.00
72750	SECURTEK	2ND QUARTER ALARM SERVICES FIRE HALL	\$65.99
72751	STEHR, BRIAN	REISSUE CHEQUE #71650	\$230.68
72752	TELUS COMMUNICATION	APRIL CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$1,751.02
72753	TELUS MOBILITY	APRIL CELL PHONES, PHONE, RADIO & PAGER CHARGES	\$365.00
72754	MIKES ROADHOUSE	MARCH MEALS ON WHEELS	\$1,937.25
72755	RATHJE, OWEN	MARCH SKATE MARSHALL	\$180.00
72756	LONGPRE, ROLAND	REFUND UTILITY DEPOSIT	\$100.00
72757	COSLOVICH, STEVEN	REFUND UTILITY OVERPAYMENT	\$865.86
72758	TRICO LIGHTING PRODUCTS	LIGHT BULBS, LENS	\$322.36
72759	WOLSELEY	SERVICE BOXES, VALVE BOXES, SERVICE BOX RODS, REPAIR CLAMP	\$2,843.38
72760	TOWN OF REDCLIFF	REGULAR PAY TO APRIL 6, 2013	\$55,135.03
72761	ACTION PARTS	OIL FILTERS, TRAILER MARKER LAMPS	\$69.70
72762	AFFINITY WELDING	GARBAGE BIN HOOKS	\$1,627.50
72763	AMSC INSURANCE	2013 GROUP ACCIDENT INSURANCE PREMIUM FIRE DEPT & COUNCIL	\$1,285.00
72764	BATTERY DIRECT	6 VOLT BATTERIES	\$61.57
72765	BENCHMARK GEOMATICS	GRADE PLAN 273 KIPLING POINT S.W.	\$157.50
72766	CITY OF MEDICINE HAT	UTILITY ACCOUNTS, MARCH SEWAGE OUTLAY, 2012 SEWAGE ADJ	\$83,278.03
72767	FORTY MILE GAS CO-OP	MARCH GAS UTILITY LANDFILL	\$219.67
72768	J. BALMER SAFETY	ADULT & PEDIATRIC AED PADS	\$256.20

	CONSULTING		
72769	KAIZEN LAB	LEACHATE ANALYSIS AT LANDFILL	\$337.68
72770	LETHBRIDGE HERALD	MARCH ADVERTISING	\$1,017.72
72771	LETHBRIDGE MOBILE SHREDDING	MARCH SHREDDING SERVICE	\$44.10
72772	SUNCOR	DYED DIESEL LANDFILL	\$7,643.91
72773	PITNEY BOWES LEASING	MAY TO JULY POSTAGE MACHINE CONTRACT	\$227.02
72774	PROVINCIAL TREASURER - LAPP	LAPP CONTRIBUTIONS TO APRIL 6, 2013	\$16,813.40
72775	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO APRIL 6, 2013	\$27,106.70
72776	ST. JOHN AMBULANCE	BABYSITTING INSTRUCTION COURSE FEES	\$600.00
72777	TOWN OF REDCLIFF - LANDFILL	MARCH LANDFILL TONNAGE	\$2,634.77
72778	TRICO LIGHTING PRODUCTS	6 & 12 VOLT BATTERIES, LIGHT BULBS, TUBES	\$1,132.87
72779	WE CARE HOME HEALTH CARE	MARCH HOME CARE SERVICE	\$375.80
72780	XEROX	MARCH WC7655 COPIER CONTRACT	\$76.62
72781	CARVER CONSTRUCTION	PROJ#99 RAW WATER PUMP STATION UPGRADE	\$195,578.53
	TOTAL CHEQUES: 92	AMOUNT OF CHEQUES:	\$562,437.89

2. DELEGATION

Bylaw Enforcement Officer report to Council

A) B. McMillan, Bylaw Officer was in attendance to present the Bylaw Enforcement Officer report to Council.

Councillor Solberg moved the Bylaw Enforcement Officer Report to Council to April 18, 2013 be received for information. – Carried Unanimously.

RCMP Report to Council
January 1, 2013 – March 31, 2013

B) S/Sgt. D. Ness was in attendance to present the RCMP Report to Council.

In regard to S/Sgt. D. Ness, RCMP announcement that he is being transferred Mayor Hazelaar as well as Council, thanked him for his years of service in Redcliff.

Councillor Crozier moved the RCMP Report to Council for January 1, 2013 to March 31, 2013 be received for information. – Carried Unanimously.

MNP Auditor's Report

C) R. Belau and R. Boser of MNP were in attendance to present the Town of Redcliff and Redcliff Cypress Regional Waste Management Authority Auditor's Report.

Town of Redcliff
– Audit Findings Report

i)
a) Councillor Kilpatrick moved the Audit Findings Report for the Town of Redcliff for the Year Ending December 31, 2012 be received for information. – Carried Unanimously.

– Financial Statements

b) Councillor Crozier moved the Town of Redcliff Financial Statements dated December 31, 2012 be approved and that the Mayor, Municipal Manager, and Director of Finance and Administration be authorized to sign relevant documents. – Carried Unanimously.

- Municipal Financial Information Return

c) Councillor Kilpatrick moved the Municipal Financial Information Return for the Town of Redcliff be approved as presented. – Carried Unanimously.

Redcliff/Cypress Regional Waste Management Authority

- Audit Findings Report

ii)

a) Councillor Steinke moved the Audit Findings Report for the Redcliff/Cypress Regional Waste Management Authority for the Year Ending December 31, 2012 be received for information. – Carried Unanimously.

- Financial Statements

b) Councillor Crozier moved the Redcliff/Cypress Regional Waste Management Authority Financial Statements dated December 31, 2012 be approved and that the Mayor, Municipal Manager, and Director of Finance and Administration be authorized to sign relevant documents. – Carried Unanimously.

The Municipal Manager expressed appreciation to the Finance and Administration Departments for a job well done and for all their hard work.

3. MINUTES

Council meeting held April 8, 2013

A) Councillor Kilpatrick moved the minutes of the Council meeting held April 8, 2013 be adopted as presented. – Carried Unanimously.

Redcliff Family and Community Support Services Board meeting held April 9, 2013

B) Councillor Brown moved the minutes of the Redcliff Family and Community Support Services Board meeting held April 9, 2013 be received for information. – Carried Unanimously.

Municipal Planning Commission meeting held April 17, 2013

C) Councillor Crozier moved the minutes of the Municipal Planning Commission meeting held April 17, 2013 be received for information. – Carried Unanimously.

4. BYLAWS

Bylaw 1743/2013 being a Bylaw to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98

A) Councillor Solberg moved Bylaw 1743/2013 being a Bylaw to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be given first reading. – Carried Unanimously.

Bylaw 1744/2013 being a Bylaw to amend Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road

B) Councillor Crozier moved Bylaw 1744/2013 being a Bylaw to amend Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road Project Bylaw be given first reading. – Carried

Project Bylaw

Unanimously.

Bylaw 1745/2013 to amend Bylaw No. 1128/97, being the 700 and 800 Blocks of 2nd Street S.E. Paving Project Bylaw and to amend Bylaw 1173/98 to amend Bylaw 1128/97 and Bylaw 1180/98 to amend Bylaw 1128/97

C) Councillor Steinke moved Bylaw 1745/2013 to amend Bylaw No. 1128/97, being the 700 and 800 Blocks of 2nd Street S.E. Paving Project Bylaw and to amend Bylaw 1173/98 to amend Bylaw 1128/97 and Bylaw 1180/98 to amend Bylaw 1128/97 be given first reading. – Carried Unanimously.

Bylaw 1746/2013 being a Bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer project Bylaw and Bylaw 1355/2003 being a Bylaw to amend Bylaw 1309/2002

D) Councillor Kilpatrick moved Bylaw 1746/2013 being a Bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer project Bylaw and Bylaw 1355/2003 being a Bylaw to amend Bylaw 1309/2002 be given first reading. Carried Unanimously.

Bylaw 1747/2013 to amend Bylaw No. 1686/2011, being the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project – Local Improvement Tax Bylaw

E) Councillor Crozier moved Bylaw 1747/2013 to amend Bylaw No. 1686/2011, being the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project – Local Improvement Tax Bylaw be given first reading. – Carried Unanimously.

Bylaw 1750/2013
Supplementary Assessment Bylaw

F) Councillor Solberg moved Bylaw 1750/2013 Supplementary Assessment Bylaw be given first reading. – Carried Unanimously.

Councillor Crozier moved Bylaw 1750/2013 Supplementary Assessment Bylaw be given second reading. – Carried.

Councillor Steinke moved Bylaw 1750/2013 Supplementary Assessment Bylaw be presented for third reading. – Carried Unanimously.

Councillor Kilpatrick moved Bylaw 1750/2013 Supplementary Assessment Bylaw be given third reading. – Carried Unanimously.

Bylaw 1748/2013 Town of Redcliff Community Organization Property Tax Exemption Regulation (C.O.P.T.E.R.) Bylaw

G) Councillor Crozier moved Bylaw 1748/2013 Town of Redcliff Community Organization Property Tax Exemption Regulation (C.O.P.T.E.R.) Bylaw be given first reading. – Carried Unanimously.

5. STAFF RECOMMENDATIONS

Winter Frost Boils / Road Repairs / Drainage Improvements

A) Councillor Steinke moved that

The Town carry out the repairs on

- South Highway Drive including drainage improvements;

- Main Street N and Old Trans-Canada Highway;
- 3rd Avenue SE between 1st Street and 2nd Street SE;
- 3rd Avenue SE between 5th and 6th Street SE;
- 5th Street between 3rd Avenue and 4th Avenue SE;
- 4th Street between 4th Avenue and 5th Avenue SE;
- 5th Avenue SE between 1st Street and 2nd Street SE;
- 7th Avenue between Main and 1st Street SE;
- 8th Avenue SE between 4th and 5th Street SE;
- 5th Street SE between 9th Avenue and Redcliff Way SE;
- Redcliff Way SW and Main Street S;
- 6th Avenue SE between 2nd and 3rd Street SE;
- Rectangle Parking Lot;
- Highway Avenue NE between Mitchell Street and 9th Street NE;
- 7th Street NW between 1st Avenue and 2nd Avenue (gravel structure only);

(Cost estimated as \$422,273.00) and fund these repairs using grants (MSI \$264,450.00), Public Services Paving budget (Operating - \$70,000.00) and Mill Rate Stabilization Reserve (\$87,823.00). – Carried Unanimously.

Eastside Phase 1 Landscaping and Park Tender

B) Councillor Kilpatrick moved that the Town of Redcliff award the contract for Eastside Phase 1 Landscaping and Park project to Grass Roots Landscaping and Irrigation in the amount of \$146,413.76 plus GST and re-budget the remaining part of the project based on future cost estimates when necessary. Further that the provisional work to carry out with in-house Public Services crew. The current funding for the project will be as approved in the 2013 budget. – Carried.

6. POLICIES

Policy 078, Provision of Facilities to Service Club

A) Councillor Crozier moved Policy 078 be approved as presented. – Carried Unanimously.

Policy 090, Residential Land Listing on MLS

B) Councillor Kilpatrick moved Policy 090 be cancelled. – Carried Unanimously.

Policy 053, Land Sales Policy

C) Councillor Crozier moved Policy 053, Land Sales Policy be approved as presented. – Carried Unanimously.

7. CORRESPONDENCE

Alberta Municipal Affairs
Municipal Sustainability Initiative (MSI)
funding levels

A) Councillor Steinke moved correspondence from Alberta Municipal Affairs dated April 2, 2013 regarding Municipal Sustainability Initiative (MSI) funding levels for 2013, 2014, 2015, and 2016, and the memorandum from the Municipal Manager dated April 22, 2013 providing MSI Capital and Operating funding comparison to previous years be received for information. – Carried Unanimously.

Alberta Justice and Solicitor General
Re: New Police Officer Grant (NPOG)
agreement

B) Councillor Brown moved correspondence dated April 2, 2013 from Alberta Justice and Solicitor General regarding New Police Officer Grant (NPOG) program grant in the amount of \$100,000.00 per position for a one year be received for information. Further that the Mayor be authorized to sign the New Police Officer Grant (NPOG) program grant agreement effective April 1, 2013 to March 31, 2014. – Carried.

Canadian Paraplegic Association
(Alberta)
Re: Universal Design Power Point
presentation

C) Councillor Brown moved correspondence from the Canadian Paraplegic Association (Alberta) dated April 16, 2013 regarding Universal Design Power Point presentation be received for information. Further that the Canadian Paraplegic Association (Alberta) be invited to make a presentation to Council regarding services they offer that may be beneficial to the Town and its residents. – Carried Unanimously.

Medicine Hat and District Chamber of
Commerce

D) Councillor Solberg moved correspondence from Medicine Hat Chamber of Commerce dated April 1, 2013 regarding a meeting to be held on May 1, 2013 with key business leaders to discuss forming a coalition group to represent business leaders in the community be received for information. Further that Councillor Brown to attend the first meeting and report back to Council on any benefit of the Town participating. – Carried Unanimously.

8. OTHER

Budget 2013
Re: Final Approval

A) Councillor Solberg moved that the 2013 Capital and Operating Budgets for the Town of Redcliff be approved as presented. – Carried Unanimously.

Bylaw 1749/2013 Tax Rate Bylaw

i) Councillor Crozier moved Bylaw 1749/2013 Tax Rate Bylaw be given first reading. – Carried Unanimously.

Municipal Manager's Report to Council

B) Councillor Brown moved that the Municipal Manager's Report to Council be received for information. – Carried Unanimously.

Mayor and Councillor Reports

C) Councillor Brown moved that the Mayor and Councillor's Reports be received for information. – Carried Unanimously.

Redcliff/Cypress Regional Landfill
Graphs to February 28, 2013

D) Councillor Crozier moved the Redcliff/Cypress Regional Landfill Graphs to February 28, 2013 be received for information. – Carried.

Development Permit Graphs

E)

Year ending December 31, 2012

i) Councillor Kilpatrick moved the Development Permit Graphs for the year ending December 31, 2012 be received for information. – Carried Unanimously.

First Quarter 2013
(January 1 – March 31, 2013)

ii) Councillor Solberg moved the Development Permit Graphs for January 1 – March 31, 2013 (first quarter) be received for information. - Carried Unanimously.

Alberta Urban Municipalities
Association (AUMA)

Amended MUNIX Subscribers
Agreement for Town of Redcliff

i) Councillor Steinke moved to authorize the Mayor and Municipal Manager to sign the Amended MUNIX Subscribers Agreement for Town of Redcliff effective January 1, 2014. – Carried Unanimously.

Amended MUNIX Subscribers
Agreement for Redcliff/ Cypress
Regional Waste Management Authority

ii) Councillor Solberg moved to authorize the Mayor and Municipal Manager to sign the Amended MUNIX Subscribers Agreement for Redcliff/ Cypress Regional Waste Management Authority effective January 1, 2014. – Carried Unanimously.

9. RECESS

Mayor Hazelaar called a recess at 9:03 p.m.

K. Minhas, D. Schaeffer and R. Osmond left at 9:03 p.m.

Mayor Hazelaar reconvened the meeting at 9:11 p.m.

10. IN CAMERA

In Camera

Councillor Brown moved to meet In Camera to discuss Land and Labour matters at 9:11p.m. – Carried.

S. Simon and D. Wolanski left at 9:16 p.m.

S. Simon and D. Wolanski returned at 9:22 p.m.

Return to Open Session

Councillor Brown moved to return to open session at 9:22 p.m. – Carried Unanimously.

11. ADJOURNMENT

Adjournment

Councillor Steinke moved to adjourn the meeting at 9:22 p.m. – Carried Unanimously.

Mayor

Manager of Legislative and Land Services

**MINUTES OF THE COMMITTEE OF THE WHOLE
MONDAY APRIL 22, 2013, 5:30 P.M.
TOWN COUNCIL CHAMBERS**

PRESENT: Mayor: R. Hazelaar
Councillors: C. Brown, C. Crozier, D. Kilpatrick,
J. Steinke, E. Solberg

Municipal Manager D. Wolanski
Manager of Legislative and S. Simon
Land Services
Director of Finance & R. Osmond
Administration
Public Services Director D. Schaffer
Manager of Engineering K. Minhas

ABSENT: E. Reimer

1. GENERAL

A) CALL TO ORDER

Mayor Hazelaar called the meeting to order at 5:32 p.m.

B) ADOPTION OF AGENDA

Councillor Crozier moved the Agenda be adopted as presented. – Carried Unanimously.

2. MINUTES

Councillor Steinke moved the minutes of the Committee of the Whole meeting held March 11, 2013 be adopted as presented. – Carried Unanimously.

3. NEW BUSINESS

A) NW Seasonal Storm Lift Station

Committee briefly discussed the process for discussing items and making a motion first to put the issue on the table.

Councillor Solberg moved that Public Services Department pump storm water by laying the overland discharge hose along the south ditch of the Old Trans Canada Highway, then down Main Street N. to a location where the curb & gutter drains to the existing storm system on 4th Ave. NW.

Manager of Engineering advised Committee that the Town-wide Storm System Evaluation Study identified a need for a seasonal storm lift station including a sewer force main to improve the drainage from part of the 400 blocks of 1st Street NE and Main Street N including the south ditch of the Old Trans Canada Highway. He does not feel that the force main costs are prudent seeing how it would only be required a few times per year.

Manager of Engineering suggested three options for consideration:

1. Lay an overland discharge hose along the south ditch of the Old Trans Canada Highway, then down Main Street N to a location where the curb & gutter drains to an existing catch basis. This option would require

- approximate discharge hose length of 205 m, and would cross in front of existing driveways on Main St. N.
2. Negotiate a 2m wide easement with the south property owner to lay the overland discharge hose directly south of 1st Street NW, where it will drain along curb & gutter to existing storm catch basins and storm trunk on 4th Avenue NW. This option would require an approximate discharge hose length of 75 m, and would not cross any driveway approaches.
 3. Install an underground sewer force main to pump the seasonal storm water into the existing storm system on 4th Avenue NW.

Manager of Engineering advised he is recommending Option 2.

Committee discussed the options proposed. Public Services Director noted that they have had permission in the past from the property owner at the south end of Main Street to lay a hose across his property to discharge storm water. Concerns were expressed with being able to negotiate a right of way at this time that may affect the use of the property if subdivided in the future. Manager of Legislative and Land Services noted that the property owner did approach her earlier inquiring about the process of subdividing that property.

It was suggested that the Town continue with the current practice of asking for permission and if that option becomes unavailable that option number one be pursued. It was noted that a UROW could be asked for at the time of a subdivision and designed in a way that would not conflict with the usage of lots proposed.

Councillor Solberg withdrew his motion.

Councillor Kilpatrick moved that the Town, with the permission of the property owner, continue to lay overland discharge hose directly south of 1st Street NW to discharge storm water where it will drain along curb & gutter to existing storm catch basins and storm trunk on 4th Avenue NW. Further that at such time as this option is not available that options be brought back to Council for consideration. – Carried Unanimously.

B) Redcliff Riverview Golf Course Water Rates

Councillor Solberg moved that a working group comprised of the Municipal Manager, Manager of Engineering, Public Services Director, and Councillor(s) Kilpatrick & Crozier be established to discuss with golf course representatives plans and options related to water supply and rates and that they report to Council on a regular basis of those discussions. Further, that any final plan or agreement come to Council for approval. – Carried Unanimously.

Discussion ensued with regard to establishing a committee to improve communication with the Golf Course representatives and the issues to be discussed such as the water rates and water rites.

C) Policy 042, Computer Purchase Plan

Councillor Solberg moved that Policy 042 Computer Purchase Plan be brought forward to the next Council meeting on May 13, 2013 to be cancelled along with a suggested motion to allow those currently on the plan unable to pay in full

outright to continue to make payments until December 31, 2013 at which time the amount owing must be completely paid for. – Defeated.

Councillor Steinke moved that Policy 042 Computer Purchase Plan be brought forward to the next Council meeting on May 13, 2013 to be cancelled along with a suggested motion to allow those currently on the plan unable to pay in full outright to finish payments as originally agreed upon. – Defeated.

Councillor Crozier moved that Policy 042 Computer Purchase Plan be brought forward to the next Council meeting on May 13, 2013 to be cancelled along with a suggested motion to allow those currently on the plan unable to pay in full outright to continue to make payments until December 31, 2013 at which time the amount owing must be completely paid for. – Defeated.

Councillor Kilpatrick moved that Policy 042 Computer Purchase Plan be brought forward to the next Council meeting on May 13, 2013 to be cancelled along with a suggested motion to allow those currently on the plan unable to pay in full outright to finish payments as originally agreed upon. – Carried.

D) Fees, Rates and Charges Bylaw

Councillor Crozier moved that the Town of Redcliff Administration bring forward a Rates and Fees Bylaw for consideration of first reading. – Carried Unanimously.

Committee was advised that the Municipal Inspectors had suggested that a bylaw which establishes fees versus a policy has more enforcement ability. Administration has reviewed the option of converting the rates policy to a bylaw and confirmed there is nothing wrong or illegal about having a policy which establishes fees but having it in bylaw format appears to be the better practice.

4. IN CAMERA

Councillor Steinke moved to meet In Camera at 6:20 p.m. – Carried Unanimously.

Councillor Kilpatrick moved to return to open session at 6:47 p.m. – Carried Unanimously.

5. ADJOURNMENT

Councillor Solberg moved the meeting be adjourned at 6:47 p.m. – Carried Unanimously.

Chairman

Manager of Legislative and Land Services

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Downstairs Meeting Room Town Office
May 6, 2013 at 7:00 pm

Present: Jeff Wilson, Cindy Murray, Ann Pudwell
Absent with regrets: Eric Solberg, Chuck Henson

(Ernie Reimer, Council alternate, arrived at 7:45 pm.)

There was no quorum so those present discussed the following:

- a federal grant received to assist with repairs at the Margaret Wooding Outdoor Rink
- the Medicine Hat Ladies Fastball Club did not respond to repeated emails and phone calls from Community Services regarding batting cage repairs; it was suggested that the issue be discussed with some other organizations or potential users

(Ernie Reimer arrived at 7:45 pm.)

1. CALL TO ORDER

The meeting was called to order at 7:45 pm.

2. ADDITIONS/DELETIONS TO THE AGENDA

Add: 8.11 Redcliff Days Road Closure
 8.12 Vitalize
 8.13 Toboggan Hill
 8.14 Tennis Courts

3. ADOPTION OF THE AGENDA

A. Pudwell moved adoption of the agenda as amended. CARRIED.

4. ADOPTION OF THE MINUTES

The minutes of the previous meeting could not be adopted as only one board member present attended that meeting.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Margaret Wooding Outdoor Rink

Discussed earlier.

5.2 Batting Cage

Discussed earlier.

6. OLD BUSINESS

6.1 Policies and Procedures

None.

6.2 Recreation Master Plan

There are several companies in the area that provide these services but are quite expensive. Further details regarding this will be available at the next meeting.

The previous Recreation Master Plan will be reviewed at the next meeting and will be on reviewed by the board on a bi-annual basis.

7. DIRECTOR'S REPORT

The **May to August Program and Event Guide** has been completed, posted on the Town website and will be mailed out to residents in the next few days. The board suggested some programs and events to include in the next guide.

D.R.E.A.M.S. (Developing Redcliff's Education And Mental (Health) Supports is providing some funding to offset the cost of some children's art program.

Community Food Connections Association received approval for an intern position. This intern will be available to provide programs and support to the Community Food Connections Association and Redcliff Community Services throughout June and July. If approved, this internship may continue after August.

A chain link fence has been installed around the Community Garden. Funding for this was provided through **Thrive on Wellness**.

8. NEW BUSINESS**8.1 Election**

Tabled.

8.2 2013/14 Ice Schedule

The 2013/14 ice requests were discussed. All of the requested times were the same as last year except for Goodyear which requested 3 – 5:30 pm on Sundays. This cannot be accommodated due to the Redcliff Minor Hockey schedule.

The Redcliff Skating Club requested Wednesday, March 26, 2013 as their test day. This was not approved as it was suggested that the club try to arrange for an alternate day. The club will try to accommodate this request although the date was booked several months ago. An update will be provided at the next meeting.

Recommendation The Board recommends that Council approve the following ice schedule for 2013-2014 skating season:

Ice Schedule

Public Skating	Monday – Friday	9:30 – 10:30 am
	Tuesday & Thursday	6:30 - 7:30 pm
	Saturday	5:45 – 6:45 pm
	Sunday	5:30 – 6:30 pm
Goodyear	Sundays	4:15 – 5:15 pm
Redcliff Skating Club	Monday to Thursday	3.30 pm - 6:15 pm
	Friday	4:00 pm - 6:15 pm
Redcliff Minor Hockey	Monday & Friday	6:30 pm – 10:00 pm
	Tuesday & Thursday	7:45 pm - 10:00 pm

Redcliff Minor Hockey (continued)	Wednesday	6:30 pm - 8:45 pm
	Saturday	8:00 am - 4:15 pm
		7:00 pm - 10:00 pm
	Sunday	9:00 am – 4:00 pm
Medicine Hat Men`s League	Wednesday	9:00 – 10:00 pm
Cancarb	Friday	2:30 pm - 3:45 pm
Spitfires	Friday	10:15 pm - 11:30 pm
Reimer	Saturday	4:30 pm – 5:30 pm
Redcliff Angels	Sunday	6:45 pm – 8:00 pm
Iron Horse Energy (formerly Halliburton)	Sunday	8:15 pm – 9:30 pm

Special Events

Redcliff Minor Hockey Tournaments:

Midget	November 29 - 31, 2013
Bantam	December 6 - 8, 2013
Pee Wee	January 10 – 12, 2013
Atom	January 24 – 26, 2013
Novice	February 7 – 9, 2013
Timbits Mighty Mites	February 21 – 23, 2013

Redcliff Skating Club Carnival	March 23, 2013	10:00 am – 5:00 pm
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8.3 Redcliff Aquatic Centre

The pool manager and supervisors have completed some of the early tasks and information will soon be posted on the website. Registration Night for lessons will be held on June 5 & 6 in the Parkside Gym. This will provide more comfort to clients as they wait to register and the process should not take as long this year as pool passes will not be sold that night; a debit machine and web based registration system may be available.

Pool and Registration Night information will be available through the Medicine Hat Registration Guide; handbills; event guide and online.

8.4 Community Connections

The Redcliff Improvement Organization, formerly Redcliff Improvement Partnership Committee will be hosting Community Connections at the Rec-Tangle on May 30 from 4 – 7 pm. The public is invited to attend this event which includes information from at least 18 organizations or agencies; free draws; jump tent; give aways and mascot visits as well as a bike rodeo in the parking lot and the unveiling of SIDNE, the Simulated Impaired DrivINg Experience cart. This remote controlled cart allows people to experience the effects of impaired driving as they maneuver around a course.

8.5 Park Improvements

Grant funding was provided to assist with the planning and construction of the two park playground projects in 2013. The intent of the projects are to replace the wood timber play structure in Rolling Mill Park and upgrade some of the older individual pieces of playground equipment in Aggie Mallard Park.

The Public Services Director requested input regarding these projects. Board members suggest that consideration should be given making all of our playgrounds

as “barrier free” as possible and providing activities that are “accessible”. The only “wheelchair accessible” playground equipment currently in Redcliff is neither “barrier free” or “accessible”.

Playground equipment suppliers will be able to provide suggestions and guidelines to barrier free equipment and surfaces and board members are also available to provide feedback on equipment being considered for these areas.

8.6 Skateboard Park and BMX Requests

Two local youth recently sent letters requesting the development of a skateboard park and the repair of the BMX track.

Board members suggested that the development of a skateboard park cannot be considered until a Recreation Master Plan is completed.

The BMX track must be made safe and kept in good repair to reduce liability but further development or redesign of the track should also not be undertaken until a Recreation Master Plan is completed.

8.7 Parkside Grant Application Support

Parkside School is currently preparing a grant application for the development of an outdoor fitness park on the school grounds. It is intended for the community as a whole and will be incorporated into the Junior High gym curriculum.

They would like to have representatives from Parkside staff; Richardson International LTD; DREAMS; Youth Center; Seniors Center and the Town of Redcliff on the planning committee.

They are currently obtaining quotes for fitness equipment and would love to have the first meeting of the planning committee organized for mid-May.

Board members requested that C. Murray contact Parkside to discuss this further and to see if consideration has been given to who will be responsible for the repair and upkeep of the equipment and area after it is in place.

8.8 National Health and Fitness Day

Information was received that June 5, 2013 has been declared National Health and Fitness Day.

8.9 Canadian Paraplegic Association

Shirley Jago, Canadian Paraplegic Association Coordinator, met with C. Murray to discuss the need to make the community more accessible. She would also like to do an accessibility audit and have Council and administration participate in CHAIR Raisers which promotes awareness of the challenges encountered. The organization will be participating in the Community Connections event May 30.

8.10 Southern Alberta Summer Games

Cody Nicholl, Southern Alberta Summer Games Coordinator for Cypress County provided information and registration packages for the Games in Taber from July 3 to 6, 2013. Community Services will assist Cypress County with advertising, promotions, taking registrations and providing information packages to participants but will focus on Redcliff.

8.11 Redcliff Days

Many of the Redcliff Days activities have been finalized. Road closures will be required on Sissons Road SE for fireworks; in the downtown area and up 3rd Street SE for the Third Street Bazaar, inflatable and activities; and 2nd Avenue SW in front of the Rec-Tangle to accommodate some activities that will take place on the 200 block of Main Street S and in the Rec-Tangle parking lot. (See *attached map*)

Recommendation The Board recommends that Council authorize the following road closures on Saturday, June 15, 2013 to accommodate activities associated with Redcliff Days:

- Sissons Drive SE from Broadway Avenue E. to Mitchell Street S.E. from noon on Saturday, June 15 to 2:00 am on Sunday, June 16 for fireworks
- 3rd Street SE from Broadway Avenue to 3rd Avenue SE and 1st Avenue SE from 2nd Street SE to 4th Street SE for the Third Street Bazaar, Parkside School and Legion Memorial Park activities from 6:00 am to 6:00 pm
- 2nd Avenue from Main Street S to 1 Street SW for activities in the area of the Rec-Tangle parking lot and on the 200 block of Main Street S. from 6:00 am to 6:00 pm

Emergency Services and area residents will be advised.

8.12 Vitalize

The **Vitalize Provincial Voluntary Sector Conference** will be held in Edmonton from June 13 – 15, 2013. Information was circulated for Board Members.

8.13 Toboggan Hill

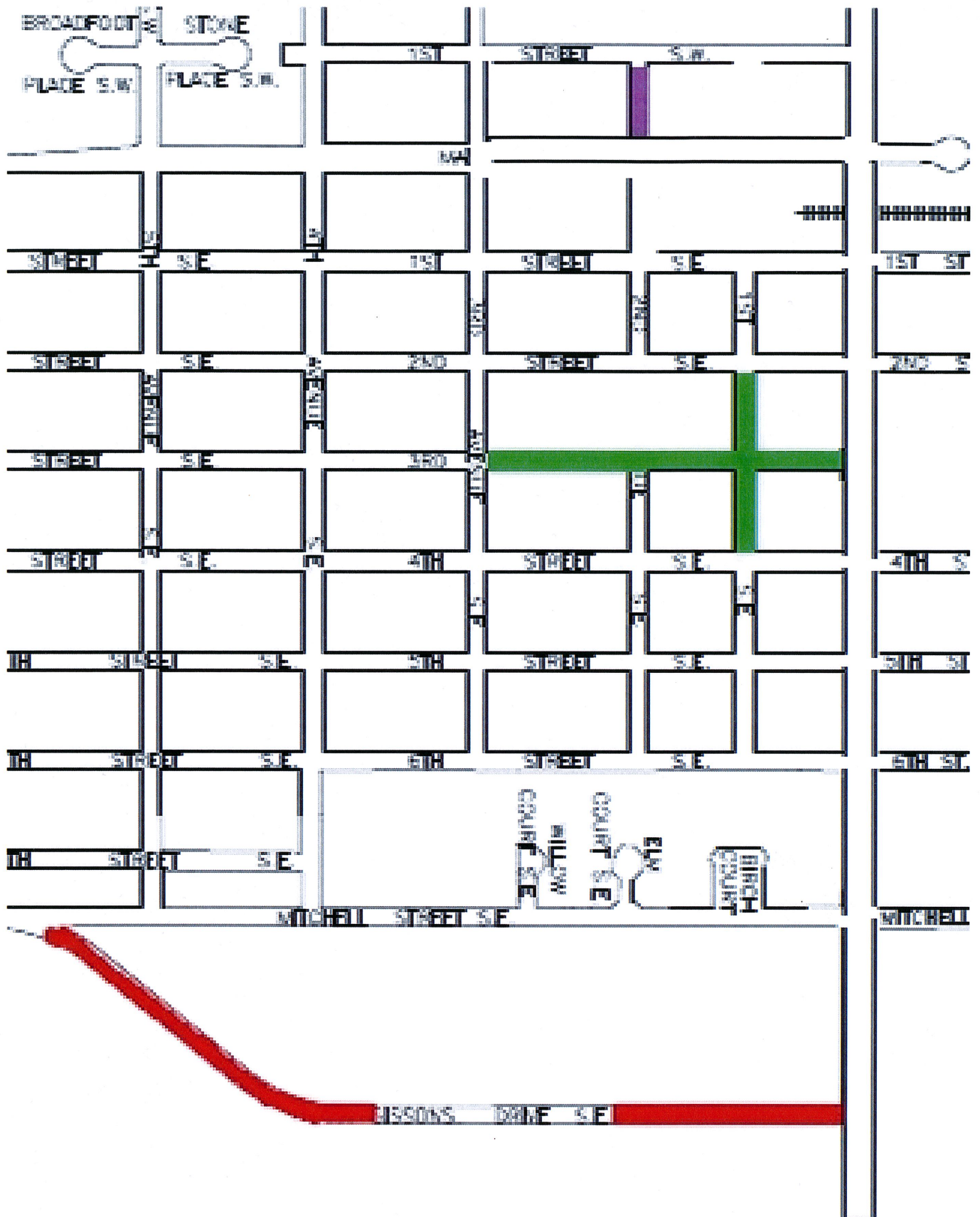
Board members discussed the need for work at the toboggan hill. The stairs are in need of repair; there are badger holes and the area also needs a garbage can and park bench. Public Services will be contacted to discuss concerns.

8.14 Tennis Courts

An inquiry was made as to the condition of the tennis courts; whether or not they are in need of repairs and when they will be cleaned. Public Services will be contacted for information.

9. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS**9.1 Community Connections – May 30****10. CORRESPONDENCE****10.1 2013 Alberta 55 Plus Summer Games** – received for information**11. DATE OF NEXT MEETING – June 3, 2013****12. ADJOURNMENT**

The meeting was adjourned at 8:59 pm.





**Palliser Board Meeting
February 8, 2013**

**Medicine Hat Lodge
Medicine Hat, Alberta**

BOARD MEETING MINUTES

Attendance: Alan Hyland, Norm Boucher, Herb Scott, Rod Briggs, Lionel Juss, Eric Solberg, Don Gibb, Ed Maurer, Tom Thacker, Doug Lehman, Jennifer Coombs, Stratton Peake, Keith Crush, Robert Blagen, Michelle Gietz.

Guests: Linda Erickson, Enterprise and Advanced Education

	<p>Call to Order Meeting was called to order at 12:405 P.M by Chair Al Hyland</p> <ul style="list-style-type: none"> ▪ Opening Statements – Chair Al Hyland welcomed all participants to the Board Meeting.
1	<p>Board Meeting Agenda</p> <p>a. CONSIDERATION OF AGENDA</p> <p>b. ADDITIONS TO THE AGENDA</p> <p>M# 1 - 8/2/13 Moved by Eric Solberg to accept the agenda as presented. Carried</p> <p>c. APPROVAL OF MINUTES – DECEMBER 14, 2012 BOARD MEETING</p> <p>M# 2 - 8/2/13 Moved by Don Gibb to approve the minutes of the December 14, 2012 Board meeting. Carried</p> <p>d. APPROVAL OF EXECUTIVE COMMITTEE MINUTES – JANUARY 23, 2013</p> <p>M# 3 - 8/2/13 Moved by Don Gibb to approve the minutes of the December 14, 2012 Board meeting. Carried</p> <p>e. DISTRIBUTION OF IN-KIND INVOICES In-kind invoices were distributed for completion by Board members present.</p>
2	<p>Financial Report</p> <p>a. 2012-2013 RESTATED OPERATIONAL BUDGET The original grant agreement signed with Alberta Enterprise & Advanced Education (AEE) was amended in January 2013 based on previous consultations between the ministry and all REDAs in the fall of 2012. Key features of the new amended agreement are as follows:</p> <ul style="list-style-type: none"> ▪ Term of the agreement was extended to two years April 1, 2012 to March 31, 2014. ▪ The grant amount under the agreement was increased to \$200,000 over the two year period -\$125,000 to be distributed in the 2012-2013 fiscal year the balance of \$75,000 in 2013-2014. ▪ If not all of the \$125,000 has been utilized in the 2012-2013 fiscal year these funds can be rolled over into the 2013-2014 fiscal year. ▪ The 2013-2014 funding of \$75,000 can be requested upon submission of an interim report for the previous year and an operational budget for 2013-2014 fiscal year.

	<ul style="list-style-type: none"> ▪ \$50,000 of \$200,000 in grant funds are provided on a unmatched and unconditional basis ▪ Restrictions on the use and application of the grant funds have been lessened. ▪ AEE agreed that in light of these changes 2012-2013 operational budgets could be restated. <p>When the 2012-2013 PEP operational plan and budget was originally developed for Board approval the ministry guidelines and conditions were quite different. The opportunity to restate the operational budget, the application / use of funds, would assist to optimize PEP's financial position.</p> <p>The restated 2012-2013 PEP operational budget was presented to the Board followed by discussion of key changes.</p> <p>M# 4 - 8/2/13</p> <p>Moved by Eric Solberg to approve the restated Palliser Economic Partnership 2012-2013 budget as presented seconded by Rod Briggs. Carried</p> <p>b. 2012-2013 ACTUAL TO BUDGET – DECEMBER 31, 2012</p> <p>The 2012-2013 Actuals to Budget ending December 30, 2012 aligned to the newly restated 2012-2013 budget was presented to the Board for approval.</p> <p>M# 5 - 8/2/13</p> <p>Moved by Eric Solberg to accept the 2012-2013 Actuals to Budget ending December 30, 2012 as presented seconded by Jennifer Coombs. Carried</p> <p>c. PEP OPERATIONS PLAN – UPDATE / FORECAST</p> <p>A forecast of operational costs to March 31, 2013 was presented to the Board as information.</p>
3	<p>Project Status Reports</p> <p>a. EASTERN ALBERTA TRADE CORRIDOR (EATC) UPDATES</p> <p>i. Ports to Plains Northern Tier Meeting</p> <p>The Ports to Plains Alliance is planning a Northern Tier meeting this spring in Alberta. EATC partners have been approached as to their interest in supporting such an event. At the moment the only decision that has been made is to hold the event in Wainwright, Alberta. A possible date for the meeting is April or May 2013 and dependent upon a number of factors. EATC partners are proposing that the session be focused and that transportation is our major area of concern. More information will be provided as it becomes available.</p> <p>ii. EATC Membership in Ports to Plains Alliance</p> <p>The Chairs of the three REDAs comprising the Eastern Alberta Trade Corridor (EATC) agreed at their January 2013 meeting to investigate membership of EATC in Ports to Plains with a seat on the Board. It was agreed that EATC should be pursue this course of action so that its priorities regarding Eastern Alberta are elevated into more meaningful action. Currently the Government of Alberta is a represented the Board of Ports to Plains by Dave Quest MLA for Strathcona-Sherwood Park. The concern of the REDA Chairs is the sustainability of membership in Ports to Plains and more discussions are planned to explore options in the months ahead.</p> <p>b. MANUFACTURING BUSINESS NETWORKS</p> <p>i. IQPC Modular Conference – Calgary March 19-20, 2013</p> <p>Last year the Board supported participating by several regional metal fabricators / manufacturers to attend the Modular Conference held in Calgary. It was a significant conference for the participating companies as it provided opportunities to network with</p>

representatives of major oil sands companies and persons responsible for modular construction and procurement of services.

M# 6 - 8/2/13

Moved by Eric Solberg that Palliser Economic Partnership to spend up to \$6,000 to support business participation at the upcoming IQPC Modular Conference in Calgary March 19-20, 2013. That the support level be established at 50% of the registration costs and applicable taxes. PEP will invoice the companies for 50% of their registration costs.

Seconded by Keith Crush. **Carried**

ii. Selling to Government - Procurement Seminars

Palliser Economic Partnership has hosted procurement seminars to support local and regional businesses to have familiarity with business opportunities associated with expenditures by local, provincial and federal governments through the MERX and Alberta Purchasing Connection procurement systems.

M# 7 - 8/2/13

Moved by Keith Crush that Palliser Economic Partnership host two procurement sessions in the region next spring in Medicine Hat and one other location to be determined. Seconded by Tom Thacker. **Carried.**

iii. LEAN Assessments and Training

Two Medicine Hat companies, Hranco and Form-Tech participated in LEAN 101 training sessions January 25, 2013. Approximately 50 workers from both firms participated in the half day sessions devoted to each company. Company owners and management also participated in the sessions and could appreciate the value of the training being translated into meaningful action in their own operations.

iv. Oil Sands Supply Chain Project

Examples of Eastern Alberta Trade Corridor marketing materials featuring the metal manufacturing sector and company profiles were presented to the Board as information. These documents are being prepared for use in upcoming meetings planned for regional firms with prospective oil sands companies seeking potential fabricators. Meeting dates are currently being pursued.

C. PALLISER FUTURES REGIONAL COLLABORATION PROJECT UPDATE

i. County of Newell / Palliser Futures Project

Newell Regional Economic Development Initiative has submitted a proposal to undertake the Palliser Futures Action Plan Project for the municipalities of Bassano, Brooks, Duchess, Tilley, Rosemary and the County of Newell. The project will commence immediately and be completed by the end of May 2013. The objective of the project is to develop action plans that are implementable at the municipal level either individual or in combination with other municipalities to achieve key outcomes.

M# 8 - 8/2/13

Moved by Eric Solberg that Palliser Economic Partnership enter into a contractual agreement not to exceed \$50,000 with the County of Newell to undertake development of comprehensive municipal level action plans for the municipalities of Bassano, Brooks, Duchess, Tilley, Rosemary and the County of Newell that align with the Palliser Futures Action Plan, the Palliser Economic Partnership Economic Development Strategy and local municipal sustainability action plans to reflect regional and municipal priorities. Seconded by Herb Scott. **Carried.**

ii. County of Forty Mile / Palliser Futures Project

A presentation and discussion was held with municipal councillors from the Town of Bow Island, Village of Foremost and County of Forty Mile at the Joint Inter-Municipal

	<p>Committee meeting on January 30, 2013 in Foremost. PEP is responsible for carrying out the Palliser Futures Action Plan project that is being funded through the Alberta Municipal Affairs Regional Collaboration Program (RCP). The objective of the RCP program is to improve the viability and long-term sustainability of municipalities through strategic activities related to regional collaboration and capacity building.</p> <p>Kevin Gangel of Unstoppable Conversations also attended the meeting and to assist with facilitating communications on the subject of future outcomes and the thinking required to move forward.</p> <p>The Town of Bow Island, Village of Foremost and County of Forty Mile have the opportunity to develop individual or joint action plans. The matter will be discussed at each municipal council and Palliser will be advised of their interest in participating in this initiative.</p> <p>iii. SAMDA / Palliser Futures Project</p> <p>SAMDA Economic Development Partnership has completed the public consultation phase of the Palliser Futures Project with a four sessions held Hanna, Oyen, Consort and Youngstown during January 2013. An online survey is also available at until February 15, 2013 for residents provide feedback on a number of key questions. Copies of news articles from the Hanna Herald and Consort Enterprise regarding the public engagement sessions were circulated to PEP Board members as information.</p>
4	<p>MLA Roundtable</p> <p>A MLA Roundtable took place on the morning of February 8, 2013 from 10:00am till 12 noon. The event was co-hosted by the Mayors and Reeves Association of South East Alberta and Palliser Economic Partnership. Thirty persons attended the event including all four south east Alberta MLAs.</p> <p>Topics discussed ranged from transportation: secondary highways upgrading and maintenance, Highway 56 south extension, energy pricing, bitumen upgrading, Wild Horse port of entry, and contingency preparedness plans to deal with major layoffs such as the recent Lakeside Packers situation.</p> <p>A recommendation was made to continue with a future MLA Roundtable and also to investigate meetings with key Ministers responsible for Transportation, Municipal Affairs and Economic Development.</p>
5	In and Out Bound Correspondence
6	<p>Date / Place / Time of Next Board Meeting – Motion</p> <p>The next PEP Board meeting will be held on Friday April 26, 2013 at 1:0 pm at the municipal office of the County of Newell.</p> <p>Adjournment</p> <p>M# 9 - 8/2/13</p> <p>Moved by Norm Boucher to adjourn the meeting at 2:45 pm. Carried.</p>

MINUTES of the February 8, 2013 PEP Board Meeting were **APPROVED** at the April 26, 2013 Board Meeting by **M# 2 - 26/ 4 /13**

Original Signed by PEP Board Chair Alan Hyland

Palliser Board Meeting
April 26, 2013

County of Newell Municipal Office
183037 Range Road 14-5, Alberta

BOARD MEETING MINUTES

Attendance: Alan Hyland, Herb Scott, Debbie Ross, Rod Briggs, Molly Douglass, Lionel Juss, Eric Solberg, Don Gibb, Tom Thacker, Jennifer Coombs, Jay Slem, Mark Nikota, Peter Rafa, Robert Blagen, Jerry Clark, Michelle Gietz.

Guests: Linda Erickson, Enterprise and Advanced Education

	<p>Call to Order Meeting was called to order at 10:15 A.M by Chair Al Hyland</p> <ul style="list-style-type: none"> ▪ Opening Statements – Chair Al Hyland welcomed all participants to the Board Meeting.
1	<p>Board Meeting Agenda</p> <p>a. CONSIDERATION OF AGENDA</p> <p>b. ADDITIONS TO THE AGENDA M# 1 - 26/4/13 Moved by Eric Solberg to accept the agenda as presented. Carried</p> <p>c. APPROVAL OF MINUTES – FEBRUARY 8, 2013 BOARD MEETING M# 2 - 26/4/13 Moved by Herb Scott to approve the minutes of the February 8, 2013 Board meeting. Carried</p> <p>d. DISTRIBUTION OF IN-KIND INVOICES In-kind invoices were distributed for completion by Board members present.</p>
2	<p>Financial Report</p> <p>a. 2012-2013 ACTUAL TO BUDGET – MARCH 31, 2013 The 2012-2013 Actuals to Budget ending March 31, 2013 aligned to the restated 2012-2013 budget was presented to the Board for approval. M# 3 - 26/4/13 Moved by Don Gibb to accept the 2012-2013 Actuals to Budget ending March 31, 2013 as presented. Seconded by Mark Nikota. Carried</p> <p>b. 2013-2014 OPERATIONAL BUDGET The 2013-2014 Operational Budget was presented to the Board for approval. The budget for the upcoming fiscal year is roughly \$380,000 which is \$120,000 or 24% less than that for 2012-2013. About one half of the budget is based on carry forwards of prior years' grant funds of approximately \$170,000. The balance is based on PEP member revenues and reserves of \$121,000 the REDA grant of \$75,000 and other funds of approximately \$15,000. M# 4 - 26/4/13 Moved by Tom Thacker to approve the Palliser Economic Partnership 2013-2014 budget as presented. Seconded by Eric Solberg. Carried</p>

	<p>c. 2013-2014 MEDICINE HAT COLLEGE LEASE</p> <p>The current lease with Medicine Hat College has expired and PEP needs to enter into a new lease agreement.</p> <p>M# 5 - 26/4/13</p> <p>Moved by Eric Solberg that Palliser Economic Partnership to enter into an annual lease agreement for office space at Medicine Hat College for a monthly rental of \$416.67 or lump sum annual payment of \$5,000. Seconded by Jennifer Coombs. Carried</p> <p>d. PEP 2013 ANNUAL GENERAL MEETING</p> <p>Board members discussed the PEP AGM and felt it should be held in June rather than the fall of 2103.</p> <p>M# 6 - 26/4/13</p> <p>Moved by Mark Nikota that the Palliser Economic Partnership 2013 Annual General Meeting be held on June 14th in the Town of Hanna, Alberta. Seconded by Jay Slempe Carried</p> <p>2013 PEP AGM Executive Nomination Committee</p> <p>In preparation for the PEP AGM a nomination committee has been established to dialogue with PEP Board members as to their interest to serve as officers of the company and on the PEP executive and bring forward a slate of candidates at the AGM. Three board members volunteered to serve on the nomination committee.</p> <p>M# 7 - 26/4/13</p> <p>Moved by Debbie Ross that the nomination committee be comprised of Lionel Juss, Jennifer Coombs and Jay Slempe. Seconded by Mark Nikota. Carried</p> <p>e. CIP, CDT AND REDA GRANT REPORTING</p> <p>Board members were advised that PEP had received a letter from the Community Investment Program, Alberta Culture that our reporting on the \$10,000 grant has approved. Reports to Alberta Enterprise and Advanced Education on the balance of the Community Development Trust grant and interim report on the 2012-2013 REDA operations grant have also completed and will be forwarded to the ministry shortly.</p>
3	<p>Project Status Reports</p> <p>a. EASTERN ALBERTA TRADE CORRIDOR (EATC) UPDATES</p> <p>i. Ports to Plains Northern Tier Meeting</p> <p>The Ports to Plains Alliance is still proposing to hold a Northern Tier meeting In June f this year in Wainwright, Alberta. EATC partners have been approached as to their interest in supporting such an event. More details on this event will be shared as it becomes available.</p> <p>Jay Slempe suggested that PEP investigate the potential of a “mini” trade mission to North Dakota involving local business and manufacturers. He also suggested that we PEP investigate twinning opportunities for municipalities and that the Executive Director look into these matters with the Ports to Plains Alliance.</p> <p>ii. EATC Regional Collaboration Grant – Town of Killam</p> <p>A grant application to Alberta Municipal Affairs from the Town of Killam of behalf of the EATC partners has been approved in the amount of approximately \$100,000. The three REDA Chairs and managers will be meeting over the next few months to move this project forward.</p>

iii. 2013 Southeast Alberta Report

Board members were provided with copies of the 2013 Southeast Alberta Report, published by the Medicine Hat News in late March 2013. The Southeast Alberta Report contains three items of interest; a PEP advertorial referencing the Award of Excellence received from Alberta Municipal Affairs, the work being undertaken by PEP regarding the metal fabrication sector and a two page feature article titled ***"Spanning the Continent North to South"*** on the work of PEP, BRAED and Alberta HUB to promote the Eastern Alberta Trade Corridor and its relationship with Ports to Plains Alliance.

iv. Veterans Memorial Highway Association #36

PEP has received correspondence from the Highway 36 association that it wishes to be more involved with the three REDAs comprising the Eastern Alberta Trade Corridor (EATC) and have a member participate at future PEP Board meetings. County of Newell Reeve Molly Douglass who is a representative on the Highway 36 association provided additional information to PEP Board members on the need to establish closer working relationships with the three REDAs and the EATC initiative.

M# 8 - 26/4/13

Moved by Debbie Ross that a representative of **Veterans Memorial Highway Association #36** is welcome to attend future PEP Board meetings, on a non-voting basis, to dialogue on matters of common interest. Seconded by Eric Solberg
Carried

b. MANUFACTURING BUSINESS NETWORKS

i. Oil Sands Supply Chain - Update

Work with local metal fabrication companies in the region is ongoing. The first quarter of 2013 however has witnessed a significant slowdown on the demand side from oil sands companies and their integrated supply chains. A combination of factors has contributed to this current situation among them the current oil pricing scenarios and the status of the Keystone XL pipeline. Despite these realities PEP and participating companies are continuing efforts to develop business contacts and key relationships.

ii. IQPC Modular Conference – Calgary March 19-20, 2013

Representatives from three firms and the Executive Director attended IQPC Modular Conference in Calgary March 19-20, 2013. The event attracted over 200 delegates including oil sands companies and Tier 1 and 2 suppliers to the oil sands. The marketing materials and business profiles that PEP created under the Eastern Alberta Trade Corridor were distributed to select companies and contacts.

iii. Selling to Government - Procurement Seminars

Palliser Economic Partnership in conjunction with Alberta Enterprise and Advanced Education and local sponsors is hosting two procurement seminars in the region on May 29 in Medicine Hat and in Hanna on May 30, 2013. A post card drop to all businesses in the PEP region including Medicine Hat has been undertaken. The Medicine Hat Chamber, Cactus Corridor Economic Development Corporation and SAMDA Economic Development Partnership are supporting PEP to market these events.

c. PALLISER FUTURES REGIONAL COLLABORATION PROJECT UPDATE

i. SAMDA Economic Development Partnership

The March 2013 activity report from SAMDA was distributed as part of the Board meeting package. SAMDA has also forwarded draft action plans for the three regions to PEP for review and are in the final stages of completing the project.

	<p>ii. County of Newell Newell Regional Economic Development Initiative (NREDI) held a one day public engagement session with Unstoppable Conversations on April 4, 2013 that attracted elected officials and the public at large. Michelle Gietz also advised the Board that the online survey had attracted a fair number of respondents and that NREDI was into the project.</p> <p>iii. County of Forty Mile The Executive Director with support from Selena McLean-Moore, Alberta Enterprise and Advanced Education has held two meetings with elected officials and CAO's from the Town of Bow Island, Village of Foremost and County of Forty Mile to develop a framework for the basis of a regional / local action plans.</p> <p>d. ZOOM PROSPECTOR – CAEP REQUEST FOR SUPPORT At the REDA Chairs meeting in January 2013, Calgary Regional Partnership demonstrated a new online economic development tool developed by Zoom Prospector. Many of the REDAs' were impressed with the functionality of the system and Central Alberta Economic Partnership offered to investigate matters further. Dale Barr, Executive Director of CAEP, has provided the REDAs with information on this internet enterprise tool and is seeking our support to enter into more formal discussions with Alberta Enterprise and Advanced Education to have this technology made available to REDAs by the ministry.</p> <p>M# 9 - 26/4/13 Moved by Jay Slemp, that Palliser Economic Partnership support Central Alberta Economic Partnership to pursue further discussions with Enterprise and Advanced Education concerning Zoom Prospector, an internet based economic development tool for REDAs, including funding options from GOA and / or partnerships with other REDAs. Seconded by Jennifer Coombs. Carried</p>
4	<p>MLA Roundtable Chair Alan Hyland informed the Board that he has had discussions regarding future roundtables with key government officials in the fall of 2013 and hopes to have more details by early September 2013.</p>
5	<p>In and Out Bound Correspondence (for discussion)</p> <ul style="list-style-type: none"> - EATC letter to US State Department regarding Keystone XL Pipeline - Medicine Hat Chamber of Commerce – Coalition Initiative
6	<p>Date / Place / Time of Next Board Meeting The next PEP Board meeting will be held on Friday June 14, 2013 at 10:00 am at the Hanna Learning Centre, Provincial Building, Town of Hanna and conclude at 12 noon.</p> <p>PEP Annual General Meeting (AGM) The PEP AGM will be held on Friday June 14, 2013 from 12:00 noon to 3:00 pm at the Hanna Learning Centre, Provincial Building, Town of Hanna.</p> <p>Adjournment M# 10 - 26/4/13 Moved by Rod Briggs to adjourn the meeting at 1:45 pm. Carried.</p>



Board of Directors

Date: March 6, 2013

Time: 10:00 a.m.

Location: Heritage Inn & Suites, Brooks, AB

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
CANADIAN BADLANDS LTD. (The "Corporation") held at the Heritage Inn &
Suites, Brooks, AB March 6, 2013**

Present

Doug Jones
Bob Long
Anne Marie Philipsen
Alice Booth
Fred Walters
George Bohne
Terry Michaelis
Terry Yemen
Jeff Carlson
Phil Hofer
Marty Eberth
Bob Davis
Chris McLellan

Regrets

Annon Hovde
Ken Kultgen
Elvira Smid
JoAnn Kirkland

1. Welcome
2. Approval of Agenda

MOTION by Alice Booth: To approve the agenda for March 6, 2013

CARRIED

3. Approval of Minutes from January 9, 2013

MOTION by Terry Michaelis: To approve the minutes of January 9, 2013

CARRIED

Approved by

A blue ink signature, likely of Terry Michaelis, written over a horizontal line.

Date

April 24/13

4. Business Arising

CTO Organization chart reviewed – these documents are in draft form at this time and have not been finalized.

Letters to the County of Stettler and the Town of Strathmore – The CBL Articles of Association state that a notice should be sent to the Shareholder for non-payment of their Levy. This letter is to give them a specific date to pay, and to state that in the event of non-payment their share will be forfeited. We can legally cancel their share or we can just make a motion to make a record of what the Board's decision is on this matter. Bob Davis will send a letter to each of these communities.

Signage Policy – This item is on today's Agenda later in the meeting, as Item 10.3.

New coffee table book – We now have quote for this item. It is not going to be available for this year's AGM. The cost will be reviewed with the Board at a later date

Office lighting project – The office lighting project for Community Futures is still on hold.

Best Practice Mission(s), if possible, would be taking place in late 2013 or early 2014.

5. President's Report

5.1. Marketing Committee Update

Taxi Canada Ltd is the marketing group that has been hired to do the marketing for the collaborative region. They are travelling throughout the Badlands region now to become familiar with the area and tourism products available. The next meeting will be held later this week with the whole marketing committee.

5.2. Foundation Update

The Canadian Badlands Foundation is still waiting for their Charitable Organization certification. This may be a long wait as this process can take a long time.

MOTION by Bob Long: To accept the President's Report as presented

CARRIED

Approved by 

Date April 24/13

6. Correspondence

Letter from the Office of the Prime Minister, Ottawa – Feb 4, 2013

Letter from Minister Verlyn Olson, Edmonton – Feb 20, 2013

Letter from the Office of the Minister of State, Ottawa – Feb 20, 2013

7. Executive Director's Report

MOTION by Fred Walters: To accept the Executive Director's report as presented

CARRIED

8. Finance Report

8.1 2013 Budget – Revised

MOTION by Alice Booth: To approve to pay a reimbursement of the per diem paid by the Municipality of up to \$200 for CBL Board Members attending CBL Board Meetings and the CBL AGM. These reimbursements will be paid to the Municipality

CARRIED

MOTION by Jeff Carlson: To approve the amended Core Budget for 2013

CARRIED

MOTION by Alice Booth: To approve the Audited 2012 Financial Report as presented

CARRIED

9. Product Development Committee

MOTION by Fred Walters: To approve the amount of \$7,000 to assist funding for the Birding Project to promote the Birding experience in the Canadian Badlands region

CARRIED

MOTION by Fred Walters: To accept the PDC report as presented

CARRIED

Approved by



Date

April 24/13

10. New Business

10.1. 2013 Conference AGM Updates

10.1.1. Elections

BOARD

Southeast Region – 1 director for a three-year term

North Central Region – 2 directors, one for a three-year term and one for a two-year term

Southwest Region – 1 director for a three-year term

COMMITTEES

Product Development Committee – Committee Chair and Vice Chair, each for a two-year term

Tourism Investment Development Committee – Committee Chair for a two-year term

10.1.2. Conference Program – Role of Board members

Role of Board members:

To attend the AGM and Conference

To make the needed nominations

To help with the meet and greet of VIP's

Suggestion was made to make different nametags or different coloured lanyard and/or additional coloured ribbon to identify the VIP's.

10.2. Membership Termination Notice/Status of Unpaid Shareholders

This item was discussed earlier

10.3. Signage Committees

We need to establish our position on signage in order to be able to lobby government for improved signage. A document was sent out to all Board members. We need to have some feedback on this document as well as a documented strategy. The existing committee could be given a broader mandate and also look after this matter as well.

Approved by 

Date April 24/13

MOTION by George Bohne: To have the Approved Board Minutes emailed to all of the Mayors/Reeves and CAO's of the Shareholder Municipalities **CARRIED**

A suggestion was made to have an area on the CBL website set up for Board members only. This could be where Board members could access all the Board documents.

11. In Camera

MOTION by Anne Marie Philipsen: To go in camera **CARRIED**

MOTION by Anne Marie Philipsen: To come out of in camera **CARRIED**

12. Next Board Meeting: Wednesday, May 1, 2013
10:00 am to 3:00 pm – Heritage Inn, Brooks

13. Adjournment

MOTION by Jeff Carlson: To Adjourn **CARRIED**

Approved by



Date

April 24/13



MINUTES

Board Meeting of February 20, 2013

Kathi Herman
Chair
April 17, 2013
RECEIVED
Town of Redell
Supervisor: _____
MAY - 3 2013
Action: Council - Minutes &
Financial Statements ~~only~~
File # _____

Trustees Present: Kathi Herman, Marj James, Les Pearson, Martin Shields, Craig Widmer, Dwight Kilpatrick, Jennifer Coombs, Yoko Fujimoto, Marjorie Moncrieff (alternate for John Brocklesby), Kevin Jones

Trustees Absent With Regrets: Doug Henderson, Mara Nesbitt

Also Present: Kerry Anderson, Ken Feser, Petra Mauerhoff, Dyan Bryksa

Date & Time: Wednesday, February 20, 2013

Location: Shortgrass Library System Boardroom
Video Conference Locations

1. **Call To Order** – The meeting was called to order at 1:01 p.m. by Kathi Herman.

1.1. Moved by Craig Widmer that the agenda be approved as amended.
CARRIED

1.2. Moved by Les Pearson that the SLS Board approve the November 21, 2012 Board Meeting Minutes as presented.
CARRIED

2. **Action:**

Public Library Services Branch Presentation

Kerry Anderson & Ken Feser present the Provincial Public Library Network Policy.

2.7. Programs and Services Committee Change of Quorum information to be brought back to the April 17th meeting.

Programs and Services Committee Business

The January 16, 2013 Programs & Services meeting was cancelled.

Finance and Personnel Committee Business

- 2.1. Moved by Les Pearson that the SLS Board approve the October and November 2012 Financial Statements as presented.

CARRIED

Attachment 1

- 2.2. Moved by Craig Widmer that the SLS Board approve updated Policy C.17: Pension Plan as presented.

CARRIED

Attachment 2

- 2.3. Moved by Les Pearson that the SLS Board approve updated Policy C.19: Probationary Periods as presented.

CARRIED

Attachment 3

- 2.4. Moved by Jennifer Coombs that the SLS Board approve updated Policy C.22: Termination of Contract to the SLS Board for approval as amended.

CARRIED

Attachment 4

- 2.5. Moved by Jennifer Coombs that the SLS Board approve updated Policy C.26: Employee Use of Shortgrass Computer Resources & Internet Services as amended.

CARRIED

Attachment 5

- 2.6. Moved by Les Pearson that the SLS Board approve the January 16, 2013 Finance & Personnel Meeting Minutes as presented.

CARRIED

Attachment 6

3. Discussion

3.1. Staff Computer Purchase Plan

- Discussion regarding implementing a plan that would allow SLS employees to purchase computer related equipment through the system, to take advantage of discounts and pay off their purchase through a payroll deduction.

3.2. Change of Date for May meeting

- The Finance & Personnel meeting will take place on May 22, at 9:30 a.m.
- The Programs & Services meeting will take place on May 22, at 1:00 p.m.

3.3. Online Payments

Shortgrass Library System will now be offering an online payment option for patrons wishing to purchase or renew their membership, or to pay any fines. This will be at no cost to Shortgrass, or the member libraries, as the minimal admin fees will be passed along to the patrons.

Attachment 7

4. Information

4.1. Board Chair Report – Kathi Herman

- 4.2. CEO Report – Petra Mauerhoff
- 4.3. Manager, Library Technology – Anton Chuppin
Attachment 8
- 4.4. Manager, Bibliographic Services – Phyllis Worrall
Attachment 9
- 4.5. Minutes from November 19, 2012 and January 14, 2013 Library Managers Meetings
Attachment 10
- 4.6. New Population Numbers
- New population figures that Shortgrass will be using to calculate Operational and Materials Transfer amounts.
Attachment 11
- 4.7. APLEN Capacity Grant
Attachment 12
- 4.8. County of Newell Establishment Grant
Attachment 13
- 4.9. Service Points & Boards for Regional Library Systems
Attachment 14
- <http://www.albertalibraries.ca/uploads/1301/geoareas-2012-12-3193048.pdf>

ADJOURNMENT

Next Programs & Services Meeting:

March 20th, 2013
12:30 p.m. luncheon
1:00 p.m. meeting
Shortgrass Library System Headquarters

Next Finance & Personnel Meeting:

March 20th, 2013
3:00 p.m. meeting
Shortgrass Library System Headquarters

Next Board Meeting:

April 17th, 2013
12:30 p.m. luncheon
1:00 p.m. meeting
Shortgrass Library System Headquarters

**Shortgrass Library System
Financial Statement
October 2012**

Receipts

Staff Orders --SLS Headquarters & Member Libraries Staff	\$45.04	
Donations Purchases Reimbursement - Member Libraries	\$35.72	
Summer Reading Program - Member Library & SLS HQ staff purchases		
Gov of Canada - Summer Student wages reimbursement	\$5,086.00	
Petra Mauerhoff - Travel reimbursement	\$325.92	
Bow Island - Revenue from DVD cleaner	\$11.00	
Staff Fund - Treat for Anton's birthday	\$8.56	
Wildcard - bookmark distribution	\$150.00	
Foremost - Membership levy	\$1,118.50	
Tilley - Membership Levy	\$864.50	
Forty Mile - Membership Levy	\$15,243.50	
CFB Suffield - Membership Levy	\$5,000.00	
Petra Mauerhoff - Travel reimbursement	\$297.33	
Petra Mauerhoff - Travel reimbursement	\$349.90	
Medicine Hat College - Courier Service	\$2,730.00	
Government of Alberta - Summer Student reimbursement	\$2,450.00	
Meals purchased by those who attended the Executive Directors Meeting	\$110.00	
Brooks Public Library - Purchase of Intel SSD hard drive	\$120.73	
Brooks - Membership Levy	\$57,991.00	
Total Receipts		<u><u>\$91,937.70</u></u>

Canadian Vendors/Expenses

Vendors - Operational/Payroll	\$85,920.67	
Vendors - Materials	\$13,781.31	
Vendors - Non SLS expense(will be reimbursed)	\$1,473.13	
Total cost of Canadian purchases		<u><u>\$101,175.11</u></u>

American Vendors

US Vendors - Operational	\$0.00	
- Materials	\$99.69	
- Non-SLS	\$0.00	
Exchange @ 0.98386	\$1.64	
Total cost of American purchases & exchange		<u><u>\$101.33</u></u>

Operational Funds Consist of (October 31, 2012)

Petty Cash	\$300.00
TD Chequing Account Balance	\$288,857.41
W/SCert#8007744-37--\$96,518.50 @1.00% mat Dec 29, 2012	\$96,518.50
W/SCert#8018738-08--\$40,695.71 @1.25% mat Dec 9, 2012	\$40,695.71
W/SCert#8018738-09--\$75,519.53 @1.25% mat Dec 14, 2012	\$75,519.53
W/SCert#8007744-11--\$40,153.42 @1.25% mat Dec 28, 2012	\$40,153.42
W/SCert#8007744-12--\$40,153.42 @1.25% mat Dec 28, 2012	\$40,153.42
W/SCert#8007744-14--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-15--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-16--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-17--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-18--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-23--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-24--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-25--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-13--\$50,000.00 @1.25% mat Dec 28, 2012	\$50,179.86
Note: MM = Money Market GIC; WW = Wait & See GIC	\$50,000.00
TD Special Offer GIC (100 day)	
	<u>\$1,033,636.87</u>

Operational Funds Activity for month of October 2012

Cash Balance October 1, 2012	\$1,041,435.60
Plus: Receipts	\$91,937.70
Less: Expenses Canadian Operational/Payroll	\$85,920.67
Less: Expenses for Materials (Canadian purchases)	\$13,781.31
Less: Non-SLS Expenses	\$1,473.13
Plus: Interest earned on GICs	\$1,438.68
	<u>\$1,033,636.87</u>

Contingency Funds Activity

Contingency Funds Balance October 31, 2012	\$69,308.64
	<u>\$69,308.64</u>

Contingency Funds Consist of October 31, 2012

W/SCert #8018738-31--\$15,135.17 @1.0% mat Dec 29, 2012	\$15,135.17
W/SCert #8018738-07--\$10,538.67 @1.25% mat Dec 9, 2012	\$10,538.67
W/SCert #8007744-10--\$17,678.93 @1.25% mat Dec 9, 2012	\$17,678.93
W/SCert #8018738-05--\$25,955.87 @1.25% mat Dec 9, 2012	\$25,955.87
	<u>\$69,308.64</u>

Capital Funds Consist of October 31, 2012

Capital Chequing Account	\$8.69
W/SCert #8018738-06--\$2,978.44 @1.25% mat Dec 9, 2012	\$2,978.44
W/SCert #8907389-07--\$63,728.06 @1.4% mat Dec 9, 2012	\$63,728.06
W/SCert #8907389-06--\$68,176.28 @1.25% mat Dec 9, 2012	\$68,176.28
	<u>\$134,891.47</u>

US\$ Currency Account October 31, 2012

US\$ Currency Account	\$9,403.61
US\$ Exchange Account	\$110.21
	<u>\$9,513.82</u>

**Shortgrass Library System
Financial Statement
November 2012**

Receipts

Sunrise Rotary Club - Adopt-A-Library Donation	\$500.00	
Meals purchased by those attending Executive Directors Meeting	\$10.00	
Revenue from DVD cleaner at Bassano Library	\$12.00	
MHSD - Schedule A Fees	\$22,960.00	
Peggy Curthoys - Staff Order	\$26.42	
Rosemary - video adapter & circ computer	\$570.90	
Dyan Bryksa - staff order	\$16.95	
Total Receipts		<u><u>\$24,096.27</u></u>

Canadian Vendors/Expenses

Vendors - Operational/Payroll	\$79,862.34	
Vendors - Materials	\$42,350.25	
Vendors - Non SLS expense(will be reimbursed)	\$1,081.22	
Total cost of Canadian purchases		<u><u>\$123,293.81</u></u>

American Vendors

US Vendors - Operational	\$0.00	
- Materials	\$8,066.30	
- Non-SLS	\$0.00	
Exchange @ 0.98386	\$132.33	
Total cost of American purchases & exchange		<u><u>\$8,198.63</u></u>

Operational Funds Consist of (November 30, 2012)

Petty Cash	\$300.00
TD Chequing Account Balance	\$189,075.24
W/SCert#8007744-37--\$96,518.50 @1.00% mat Dec 29, 2012	\$96,518.50
W/SCert#8018738-08--\$20,695.71 @1.25% mat Dec 9, 2012	\$20,695.71
W/SCert#8018738-09--\$75,519.53 @1.25% mat Dec 14, 2012	\$75,519.53
W/SCert#8007744-11--\$40,153.42 @1.25% mat Dec 28, 2012	\$40,153.42
W/SCert#8007744-12--\$40,153.42 @1.25% mat Dec 28, 2012	\$40,153.42
W/SCert#8007744-14--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-15--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-16--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-17--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-18--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-23--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-24--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-25--\$50,179.86 @1.25% mat Jan 23, 2013	\$50,179.86
W/SCert#8007744-13--\$50,000.00 @1.25% mat Dec 28, 2012	\$50,000.00
Note: MM = Money Market GIC; WW = Wait & See GIC	
TD Special Offer GIC (100 day)	
	<u>\$913,854.70</u>

Operational Funds Activity for month of November 2012

Cash Balance November 1, 2012	\$1,033,636.87
Plus: Receipts	\$24,096.27
Less: Expenses Canadian Operational/Payroll	\$79,862.34
Less: Expenses for Materials (Canadian purchases)	\$42,350.25
Less: Non-SLS Expenses	\$1,081.22
Less: US \$ purchased	\$20,584.63
	<u>\$913,854.70</u>

Contingency Funds Activity

Contingency Funds Balance November 30, 2012	\$69,308.64
	<u>\$69,308.64</u>

Contingency Funds Consist of November 30, 2012

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Capital Funds Consist of November 30, 2012

Capital Chequing Account	\$8.69
W/SCert #8018738-06--\$2,978.44 @1.25% mat Dec 9, 2012	\$2,978.44
W/SCert #8907389-07--\$63,728.06 @1.4% mat Dec 9, 2012	\$63,728.06
W/SCert #8907389-06--\$68,176.28 @1.25% mat Dec 9, 2012	\$68,176.28
	<u>\$134,891.47</u>

US\$ Currency Account November 30, 2012

US\$ Currency Account	\$21,113.84
US\$ Exchange Account	\$201.89
	<u>\$21,315.73</u>

REDCLIFF PUBLIC LIBRARY BOARD

Minutes

March 26th, 2013 7:00 PM

RECEIVED

MAY 08 2013

TOWN OF REDCLIFF

Vision Statement

The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.

Attending: Catharine Richardson, Jim Steinke, Robin Corry, Tim Regan, & Mark Adcock

Also attending: Tracy Weinrauch, Recording Secretary

Not in attendance: Brian Pattison, Dianne Smith, Valarie Westers, Brian Lowery

Call to order: 7:00 pm

Additions/Deletions to Agenda: Additions to the agenda include adding a memorial for Richard to the New Business.

Approval of Agenda: Mark moved to accept the agenda as amended. Tim 2nd. All in favor. Carried.

Approval of Minutes for February meeting: Mark moved to accept the minutes. Robin 2nd. All in favor. Carried.

Financial Statements for February: Mark moved to accept. Catharine 2nd. All in favor. Carried.

Accounts Payable: Tim moved for information only. Catharine 2nd. All in favor. Carried.

Librarian's Report:

Financial Report: Nothing to report.

Personnel Report: Nothing to report.

Policy Committee: Meeting to be held on April 5th at 10:00 am in the library meeting room.

IT Committee: Nothing to report.

Old & Unfinished Business: - Catharine made a motion to approve the Policy on Gifts for Long Time Staff and Board Members as amended. Robin 2nd. All in favor. Carried.
- Tracy received documentation from Darla Draper, our insurance consultant with AUMA, that confirms we do have Board Liability Insurance.

New Business: - Letter of support for the Friends of the Library to raise funds for us. No approval needed.
- Board Basics Workshop will be offered at the Brooks Public Library in June. Date to be announced.
- Mark suggested we have a piece of artwork hanging in the library in the library in memory of Richard. It was discussed that the piece should

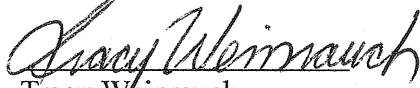
ZW BH
47

reflect his other favourite pastime of being out enjoying nature at its finest. Any decision regarding this has been tabled until the April meeting.

Next Regular meeting: April 30th, 2013 @ 7:00 pm.

Mark moved for adjournment at 7:45 pm.

Secretary


Tracy Weinrauch

Chair


Jim Steinke

Librarian's Report

Circulation for February was 3131 books, 34 children's audios & kits, 4 videos, 772 DVD's, 93 talking books, 54 CD's, and 270 magazines.
179 Overdrive checkouts.

FEBRUARY STATS

	<u>ADULT</u>	<u>CHILD</u>	<u>A/V</u>	<u>PERIODICALS</u>	<u>TOTAL</u>	<u>TO DATE</u>
2013	2004	1127	957	270	4358	8789
2012	1930	1132	851	298	4211	<u>8626</u>
						+163

COMPUTER USAGE

February had 579 half hour sessions (An average of 21 per day), 17 of those sessions were from wireless users.

As of March 22nd, 2013 we have taken in \$642.00 in membership fees.

We did inventory on the weekend of March 15th & 16th, everything went smooth and now we just have the reports to go through on items that weren't counted, either checked-out or missing.

We have had a really uncooperative time with Redcliff Soccer and Redcliff T-ball registration parents. I will go into more detail at the meeting but I am no longer allowing anyone to use the main library for their events. If the meeting room is booked they will have to find another location.

**TOWN OF REDCLIFF
BYLAW NO. 1743/2013**

A Bylaw of The Town of Redcliff to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1160/98, which was passed on June 1, 1998 and to amend Bylaw No. 1175/98 which was passed on June 22, 1998.

AND WHEREAS the Municipal Government Act R.S.A. 2000, Chapter M26, specifies that if after a local improvement tax has been imposed there is a subdivision affecting a parcel of land, or a consolidation of two or more parcels of land, in respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend these Bylaws to include an updated schedule indicating the parcels affected by this Local Improvement Tax and the effective frontage feet.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be amended to include the following updated listing of properties to be assessed and their effective frontage feet:

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
202 - 8 ST. N.W.	PLAN 0313142, BLK 125, LOT 41	33.23
206 - 8 ST. N.W.	PLAN 0313142, BLK 125, LOT 42	29.00
210 - 8 ST. N.W.	PLAN 0313142, BLK 125, LOT 43	29.00
601 - 2 AVE. N.W.	Plan 1310077, BLK A, LOT 10	3109.57
339 - 5 ST. N.W.	PLAN 9811474, BLK B, LOT 1	203.80
501 - 3 AVE. N.W.	PLAN 0411729, BLK B, LOT 32	1303.45
601 - 3 AVE. N.W.	PLAN 0111514, BLK B, LOTS 26 -27	1303.45
PUBLIC UTILITY LOT	PLAN 9811474, BLK B, LOT 7PUL	233.76
301 - 4 AVE. N.W.	PLAN 0312944, BLK B, LOT 31	2608.37
111 - 4 AVE. N.W.	PLAN 0511088, BLK B, LOT 33	1285.22
401 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 13	55.77
405 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 14	55.77
409 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 15	55.77
413 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 16	55.77
417 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 17	55.77
421 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 18	59.70
311 - 4 ST. N.W.	PLAN 0311268, BLK 129, LOT 10	1191.50
301 - 4 ST. N.W.	PLAN 9811474, BLK C, LOT 3PUL	19.22
210 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 41	75.00

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
222 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 42	55.00
226 & 228 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 43	55.00
230 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 44	55.00
234 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 45	55.00
238 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 46	55.00
229 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 47	50.00
225 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 48	50.00
221 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 49	50.00
217 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 50	50.00
213 & 215 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 51	50.00
209 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 52	50.00
302 - 4 ST. N.W.	PLAN 1117V, BLK 130, LOTS 1-17	425.00
311 - 3 ST. N.W.	PLAN 1117V, BLK 130, LOTS 35-37	75.00
309 - 3 ST. N.W.	PLAN 1117V, BLK 130, LOT 38	25.00
334 - 4 ST. N.W.	PLAN 9811474, BLK 130, LOT 41	75.00
313 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 44	15.00
315 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 45	46.00
319 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 46	46.00
323 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 47	46.00
327 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 48	46.00
331 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 49	46.00
335 - 3 ST. N.W.	PLAN 0212567, BLK 130, LOT 51	50.00
339 - 3 ST. N.W.	PLAN 0212567, BLK 130, LOT 52	55.00
301 - 3 ST. N.W.	PLAN 9811474, BLK 130, LOT 43	50.00
330 - 3 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 11-13	75.00
330 - 3 ST. N.W.	PLAN 1117V, BLOCK 131, LOT 14	25.00
330 - 3 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 15-20	150.00
343 - 2 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 21-22	50.00
339 - 2 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 23-24	50.00
Unassigned	PLAN 1117V, BLOCK 131, PTN OF LANE	15.38
301 - 2 ST. N.W.	PLAN 1117V, BLK 131, LOTS 38-40:PT	62.50
305 - 2 ST. N.W.	PLAN 1117V, BLK 131, LOTS 35-38:PT	87.50
315 - 2 ST. N.W.	PLAN 0413967, BLOCK 131, LOT 50	100.00
302 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 43	50.00
306 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 44	50.00
310 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 45	50.00
314 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 46	40.00
318 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 47	40.00
323 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 51	43.00
327 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 52	38.00
331 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 53	38.00
335 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 54	49.00
346 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 45	46.60

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
342 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 46	37.30
338 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 47	37.30
334 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 48	37.30
330 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 49	37.30
326 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 50	37.30
322 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 51	37.30
318 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 52	37.30
314 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 53	37.30
310 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 54	37.30
306 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 55	42.70
111 - 3 AVE. N.W.	PLAN 0613922, BLOCK 132, LOT 56	75.00
325 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 28-29	50.00
321 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 30-32	75.00
317 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 33-34	50.00
307 - 1 ST. N.W.	PLAN 0813720, BLK 132, LOT 58	37.5
309 - 1 ST. N.W.	PLAN 0813720, BLK 132, LOT 57	37.5
303 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 38-39	50.00
UNASSIGNED	PLAN 1117V, BLK 132, LOT 40	25.00
337 - 1 ST. N.W.	PLAN 9811474, BLK 132, LOT 42	60.00
333 - 1 ST. N.W.	PLAN 9811474, BLK 132, LOT 43	60.00
329 - 1 ST. N.W.	PLAN 9811474, BLK 132, LOT 44	55.00
302 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 1-2	50.00
310 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 3-7	125.00
314 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 8-9	50.00
318 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 10-11	50.00
322 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 12-13	50.00
328 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 14-15	50.00
332 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 16-17	50.00
338 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 18-20	75.00
337 - MAIN ST. N.	PLAN 1117V, BLK 133, LOTS 21-23	75.00
329 - MAIN ST. N.	PLAN 1117V, BLK 133, LOTS 24-27	100.00
301 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 41	55.00
307 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 42	55.00
311 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 43	55.00
315 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 44	55.00
319 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 45	55.00
323 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 46	50.00
302 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 60	50.00
306 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 59	37.50
310 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 58	37.50
314 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 57	50.00
316 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 56	37.50
318 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 55	37.50

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
322 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 54	50.00
324 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 53	37.50
326 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 52	37.50
330 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 51	37.50
334 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 50	37.50
335 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 22-23	50.00
331 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 24-25	50.00
327 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 26-27	50.00
323 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 28-29	50.00
319 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 30-31	50.00
315 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 32-33	50.00
311 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 34-35	50.00
307 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 36-37	50.00
301 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 38-40	75.00
302 - 1 ST. N.E.	PLAN 0111821, BLK 135, LOT 1	500.00
410 - MAIN ST. N.	PLAN 1117V, BLK 138, LOTS 5-6	50.00
418 - MAIN ST. N.	PLAN 0813417, BLK 138, LOT 61	53.11
414 - MAIN ST. N.	PLAN 0813417, BLK 138, LOT 62	52.1
338 - MAIN ST. N.	PLAN 9811474, BLK 138, LOT 41	65.82
PUBLIC UTILITY LOT	PLAN 9811474, BLK 138, LOT 42 PUL	50.00
402 - MAIN ST. N.	PLAN 9811474, BLK 138, LOT 43	50.00
406 - MAIN ST. N.	PLAN 9811474, BLK 138, LOT 44	50.00
409 - MAIN ST. N.	PLAN 0813500, BLK 138, LOT 63	48.76
405 - 1 ST. N.E.	PLAN 0813500, BLK 138, LOT 64	48.17
401 - 1 ST. N.E.	PLAN 9811474, BLK 138, LOT 47	50.00
PUBLIC UTILITY LOT	PLAN 9811474, BLK 138, LOT 48 PUL	50.00
339 - 1 ST. N.E.	PLAN 9811474, BLK 138, LOT 49	40.19
427 - MAIN ST. N.	PLAN 1117V, BLK 139, LOT 14	39.06
421 - MAIN ST. N.	PLAN 1117V, BLK 139, LOTS 15-16	50.00
402 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 27	55.77
406 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 28	55.77
410 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 29	55.77
414 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 30	55.77
418 - 1 ST. N.W.	PLAN 0312766, BLK 139, LOT 38	28.02
420 - 1 ST. N.W.	PLAN 0312766, BLK 139, LOT 39	27.74
422 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 32	59.89
417 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 33	50.69
413 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 34	49.87
409 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 35	49.87
405 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 36	49.87
401 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 37	49.87
Total		19062.61

2. This Bylaw repeals Bylaw 1709/2012.

3. This by-law shall take effect on the day of the final passing thereof.

READ a first time this 22nd day of April, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time this _____ day of _____, 2013.

SIGNED and PASSED this _____ day of _____, 2013.

MAYOR

MANAGER OF LEGISLATIVE AND
LAND SERVICES

**TOWN OF REDCLIFF
BYLAW NO. 1744/2013**

A Bylaw of The Town of Redcliff to amend Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road Project Bylaw.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1454/2006 which was passed on February 14, 2006.

AND WHEREAS the Municipal Government Act R.S.A. 2000, Chapter M26, specifies that if after a local improvement tax has been imposed there is a subdivision affecting a parcel of land, or a consolidation of two or more parcels of land, in respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend these Bylaws to include an updated schedule indicating the parcels affected by this Local Improvement Tax and the effective frontage feet.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

- Bylaw No. 1454/2006, being the Broadway Avenue East (Main Street to Sissons Drive SE) Road Project Bylaw be amended to include the following updated listing of properties to be assessed and their effective frontage feet:

Properties to be assessed:

000 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
11	87	0113270	25 Broadway Ave E	Robin's Nest Developments	110
Subtotal					110
100 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
5-6	86	755AD	101 Broadway Avenue E	Gordon Gee & Gail Gee	50
2-4	86	755AD	105 Broadway Avenue E	Edward Benning Lisa Aiella Mary Fortini Noreen Skelton	75
37-39+1, EXCL. E 2.44m 37	86	755AD	115 Broadway Avenue E	Michael & Nicole Grunwald	92
35-37:W6" 35, E 2.44m 37	86	755AD	117 Broadway Avenue E	Gregory R.B. Bradley Prof. Corp.	33
35 Exe W 6"	86	755AD	121 Broadway Avenue E	Jack & Evelyn Metz	30
Subtotal					280
100 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
8-9	73	755AD	102 Broadway Avenue E	Robert Hawrelak	50
10-11, EXCL E 6.08m OF 11	73	755AD	106 Broadway Avenue E	Johnny Cork	30
27	73	0414359	108 Broadway Avenue E	Dark Side Properties	70
14-18	73	755AD	116 Broadway Avenue E	Carico Holdings Ltd.	130
Subtotal					280

200 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
5-6	85	755AD	201 Broadway Avenue E	Royce Bert	50
4	85	755AD	205 Broadway Avenue E	Forewest Holdings Alta. Ltd.	25
3	85	755AD	207 Broadway Avenue E	484587 Alberta Ltd. & Czember Real Estate Inc.	25
1-2	85	755AD	211 Broadway Avenue E	June Wiersma	50
38-39	85	755AD	215 Broadway Avenue E	1499140 Alberta Ltd.	50
37	85	755AD	217 Broadway Avenue E	794300 Alberta Ltd.	25
35-36	85	755AD	219 Broadway Avenue E	794300 Alberta Ltd.	55
Subtotal					280
200 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
8-9	74	755AD	202 Broadway Avenue E	Allen & Kathleen Dillman Robin's Nest Developments	50
10	74	755AD	206 Broadway Avenue E	650859 Alberta Ltd.	25
31	74	0713203	208 Broadway Avenue E	650859 Alberta Ltd.	40
32	74	0713203	210 Broadway Avenue E	Latt Properties Ltd.	60
15-16: W 5' PERP W 16	74	755AD	216 Broadway Avenue E	Ken Dosman	30
16-17, EAST 20' OF 16	74	755AD	220 Broadway Avenue E	Happiness Gardens	45
18	74	755AD	222 Broadway Avenue E	794300 Alberta Ltd.	30
Subtotal					280
300 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
3-6	84	755AD	301 Broadway Avenue E	Edward Beach & Peigan Prop. Ltd.	100
35-39, 1-2	84	755AD	315 Broadway Avenue E	Encore Developments Ltd.	180
Subtotal					280
300 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
8-15	75	755AD	302 Broadway Avenue E	Royal Canadian Legion #6	200
16	75	755AD	318 Broadway Avenue E	Larry Leipert	25
17-18	75	755AD	320 Broadway Avenue E	1377716 Alberta Ltd.	55
Subtotal					280
400 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
5-6	83	755AD	401 Broadway Avenue E	Lucille Goodman	50
3-4	83	755AD	405 Broadway Avenue E	Denise Brown	50
1-2	83	755AD	409 Broadway Avenue E	Beverly Bezler	50
38-39	83	755AD	413 Broadway Avenue E	Brenda George	50
35-37	83	755AD	417 Broadway Avenue E	Adrian Kelly	80
Subtotal					280
400 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
8-9	76	755AD	402 Broadway Avenue E	John Walchuk	50
10-11	76	755AD	406 Broadway Avenue E	Ronald & Shannan Hammel	50

12-13	76	755AD	410 Broadway Avenue E	Mark & Anita Regan	50
14-15	76	755AD	412 Broadway Avenue E	Thomas Barnes	50
16-18	76	755AD	418 Broadway Avenue E	Herb & Margaret Barnes	80
Subtotal					280
500 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
4-6	82	755AD	501 Broadway Avenue E	Anthony Neufeld	75
2-3	82	755AD	505 Broadway Avenue E	Florus Bouman	50
38-1: WEST 4' OF 38	82	755AD	511 Broadway Avenue E	Jean Seibel & Wayne Nelson	54
36-38: W 5' PERP W 36	82	755AD	517 Broadway Avenue E	Carole Schaeffer	51
35-36: EXCL W 5' OF 36	82	755AD	521 Broadway Avenue E	Dale Moore	50
Subtotal					280
500 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
8-9	77	755AD	502 Broadway Avenue E	Michael Snider	50
10-11	77	755AD	506 Broadway Avenue E	Mark Czember & Bonnie Hills	50
12-13	77	755AD	510 Broadway Avenue E	Geneva Myers	50
14-15	77	755AD	514 Broadway Avenue E	Ken & Marija Maltby	50
16-18	77	755AD	518 Broadway Avenue E	Ronald Lane	80
Subtotal					280
600 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
4-6	81	755AD	601 Broadway Avenue E	Mitchell & Darcy Fischer	75
1-3	81	755AD	605 Broadway Avenue E	Kim Crozier & Cassandra Palanyk	75
6-7	80	9310188	615 Broadway Avenue E	1178661 Alberta Ltd.	196
Subtotal					346
600 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
8-10: 8 & 9, WEST 6' OF 10	78	755AD	602 Broadway Avenue E	Ryan & Rebecca Maxwell	56
10-12: E 19' OF 10, W 12' OF 12	78	755AD	606 Broadway Avenue E	James & Debbie Ramsay	56
12-14: E 13' OF 12, W 18' OF 14	78	755AD	610 Broadway Avenue E	Victoria Winchester	56
14-16: E 7' OF 14, W 24' OF 16	78	755AD	616 Broadway Avenue E	Larry & Debbie Goldade	56
16-18: PTN 16 E OF W 24'	78	755AD	620 Broadway Avenue E	Tim & Elizabeth Coehoorn	56
Subtotal					280
700 Block of Broadway Avenue East - North Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
1-5	80	755AD	701 Broadway Avenue E	1196131 Alberta Ltd.	125
Subtotal					125
700 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
17	1	7361JK	700 Broadway Avenue E	Allen, Kathleen, & Justin Dillman	56

18	1	7361JK	704 Broadway Avenue E	Brad Martin	50
10-12: E 10' of 10, W 5' of 12	79	755AD	706 Broadway Avenue E	Dorothy Hope	40
12-13: E 20' of 12	79	755AD	708 Broadway Avenue E	Dorothy Hope	45
Subtotal					191
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
6 (the west 626 feet)	3	1310370	809 Broadway Avenue E	Red Hat Co-op Ltd.	626
Subtotal					626
800 Block of Broadway Avenue East - South Side					
Lot	Block	Plan	Civic Address	Owner	Frontage Feet
	X	725AV	716 Broadway Avenue E	Gerald Canning & Heidi Huttman	105
1	1	0412179	1100 Broadway Avenue E	IXL Industries Ltd.	506
Subtotal					611
Total					5089

2. This Bylaw repeals Bylaw 1594/2009.
3. This bylaw shall take effect on the day of the final passing thereof.

READ a first time this 22nd day of April, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time this _____ day of _____, 2013.

SIGNED and PASSED this _____ day of _____, 2013.

MAYOR

MANAGER OF LEGISLATIVE AND LAND
SERVICES

**TOWN OF REDCLIFF
BYLAW NO. 1745/2013**

A Bylaw of The Town of Redcliff to amend Bylaw No. 1128/97, being the 700 and 800 Blocks of 2nd Street S.E. Paving Project bylaw and to amend Bylaw 1173/98 to amend Bylaw 1128/97 and Bylaw 1180/98 to amend Bylaw 1128/97.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1128/97, which was passed on September 8, 1997 and to amend Bylaw 1173/98 which was passed on June 22, 1998 and to amend Bylaw 1180/98 which was passed August 17, 1998.

AND WHEREAS the Municipal Government Act R.S.A. 2000, Chapter M26.1, specifies that if after a local improvement tax has been imposed there is a subdivision affecting a parcel of land, or a consolidation of two or more parcels of land, in respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend this Bylaw to include an updated schedule indicating the parcels affected by this Local Improvement Tax.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 1128/97, being the 700 and 800 Blocks of 2nd Street S.E. Paving Project Bylaw and Bylaw 1173/98 being a bylaw to amend Bylaw 1128/97 and Bylaw 1180/98 being a bylaw to amend Bylaw 1128/97 be amended to include the following updated listing of properties to be assessed and their effective frontage feet:

Lot	Block	Plan	Current
21-23	6	1117V	75
24	6	1117V	25
25-26	6	1117V	50
27-N12.5' 28	6	1117V	37.5
28-29: Exc N 12.5' 28	6	1117V	37.5
30-32	6	1117V	75
33-34	6	1117V	50
35-37	6	1117V	75
38-40	6	1117V	75
1	5	7410853	75
2	5	7410853	60
3	5	7410853	55
4	5	7410853	55
5	5	7410853	55
6	5	7410853	55
7	5	7410853	55
8	5	7410853	70
21-22	4	1117V	50
23-24	4	1117V	50
25-26	4	1117V	50
27-28	4	1117V	50
29	4	1117V	25

30	4	1117V	25
31-32	4	1117V	50
33-34	4	1117V	50
35-36:Exc S.2' 36	4	1117V	48
36-38:S 2" 36	4	1117V	52
39-40	4	1117V	50
1-2	17	3042AV	50
3-4	17	3042AV	50
5-8:Exc N 15' 8	17	3042AV	85
N 15' 8, 9, 10	17	3042AV	65
11-12	17	3042AV	50
13-14	17	3042AV	50
15-16	17	3042AV	50
17-18	17	3042AV	50
19-20	17	3042AV	50
Alley		7410853	20
Total			2000

2. This bylaw shall take effect on the day of the final passing thereof.

READ a first time this 22nd day of April, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time this _____ day of _____, 2013.

SIGNED and PASSED this _____ day of _____, 2013.

MAYOR

MANAGER OF LEGISLATIVE
AND LAND SERVICES

**TOWN OF REDCLIFF
BYLAW NO. 1746/2013**

A Bylaw of The Town of Redcliff to amend Bylaw No. 1309/2002, being the South Railway Street NE Storm Sewer Project Bylaw and Bylaw 1355/2003 being a bylaw to amend bylaw 1309/2002.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1309/2002, which was passed on March 28, 2002 and to amend Bylaw No. 1355/2003 which was passed on March 11, 2003.

AND WHEREAS the Municipal Government Act R.S.A. 2000, Chapter M26, specifies that if after a local improvement tax has been imposed there is a subdivision affecting a parcel of land, or a consolidation of two or more parcels of land, in respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend this Bylaw to include an updated schedule indicating the parcels affected by this Local Improvement Tax and the .

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 1309/2002, being the South Railway Street NE Storm Sewer Project Bylaw and Bylaw 1355/2003 being a bylaw to amend bylaw 1309/2002 be amended to include the following updated listing of properties to be assessed and their effective frontage feet:

On South Railway Street NE - North Side			
Lot	Block	Plan	Eff Feet
U-2	1	7510870	101
<i>Subtotal</i>			101
On South Railway Street NE - South Side			
Lot	Block	Plan	Eff. Feet
6	80	9310188	101
7	80	9310188	101
8	80	9310188	583
9	80	9310188	613
10	80	9310188	40
11	80	9310188	107
12	80	9310188	84
13	80	9310188	94
14	80	9310188	121
1-5	80	755AD	75
1-3	81	755AD	75
4-6	81	755AD	75
Subtotal			2068

<i>On South Railway Street NE - East Side</i>			
Lot	Block	Plan	Eff Feet
6	3	1310370	2248
Subtotal			2,248
Total			4,417

2. This bylaw shall take effect on the day of the final passing thereof.

READ a first time this 22nd day of April, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time this _____ day of _____, 2013.

SIGNED and PASSED this _____ day of _____, 2013.

MAYOR

MANAGER OF LEGISLATIVE
AND LAND SERVICES

**TOWN OF REDCLIFF
BYLAW NO. 1747/2013**

A Bylaw of the Town of Redcliff to amend Bylaw No. 1686/2011, being the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project - Local Improvement Tax Bylaw.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1686/2011, which was signed and passed on April 12, 2011.

AND WHEREAS the project has been completed and final costs have been calculated which vary from the original estimates. The final project cost is \$293,908.76 as compared to the initial estimate of \$458,245.76.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend Bylaw 1686/2011 to reflect these final costs.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 1686/2011, being the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project - Local Improvement Tax Bylaw be amended as follows:
 - i) On page 1, paragraph 7 the total project cost is revised to \$293,908.75. The contributions are amended to read as follows:

Municipality – Grants	\$169,855.06
Benefitting Owners	<u>\$124,053.70</u>
Total	\$293,908.76
 - ii) On page 1, paragraph 8 is amended to read “The local improvement tax will be collected for Twenty (20) years and the total amount levied annually against the benefiting owners is \$8,249.68”.
 - iii) On page 2, Item 1 is amended to read “That for the purpose of completing the Mitchell Street SE (1st Avenue to 4th Avenue), Birch Court, Elm Court and Willow Court Road Rehabilitation Project the sum of One Hundred Twenty Four Thousand Fifty Three Dollars and Seventy Cents (\$124,053.70) be collected by way of an annual, local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.”
 - iv) Delete Schedule A to Bylaw 1686/2011 and replace with revised Schedule A as is hereto attached to this amending bylaw.
 - v) Delete Schedule B to Bylaw 1686/2011 and replace with revised Schedule B as is hereto attached to this amending bylaw.

2. This Bylaw shall take effect upon final passing thereof.

READ a first time this 22nd day of April, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time this _____ day of _____, 2013.

SIGNED and PASSED this _____ day of _____, 2013.

MAYOR

MANAGER OF LEGISLATIVE AND
LAND SERVICES

**Revised Schedule A to Bylaw No.1686/2011
Schedule A to Bylaw No.1747/2013**

**Annual Levy For the Mitchell Street SE (1st Avenue to 4th Avenue),
Birch Court, Elm Court and Willow Court Road Rehabilitation Project**

For the purpose of road rehabilitation including isolated full depth road repairs, asphalt milling and overlay, removal and replacement of curb and gutter, storm drainage improvements, and related appurtenances on Mitchell Street SE from 1st Avenue to 4th Avenue and Birch Court, Elm Court and Willow Court, in the Town of Redcliff.

1. Properties to be assessed:

Mitchell Street (000 - 400 Block) Willow, Birch and Elm Court (West Side)					
BIRCH COURT SE					
Lot	Block	Plan	Street Address	Owner	Effective Frontage Feet
1	1	7361JK	1 Birch Court SE	Norma Maguire	41.42
2-3	1	7361JK	2 & 3 Birch Court SE	Eleonore Tessman	67.64
4	1	7361JK	4 Birch Court SE	James Lanz	38.45
5	1	7361JK	5 Birch Court SE	Laurel Skoda	49.66
6	1	7361JK	6 Birch Court SE	Allan Bechtold	56.82
7	1	7361JK	7 Birch Court SE	James Steinkey	42.33
8	1	7361JK	8 Birch Court SE	Arlen Jahraus	27.30
9	1	7361JK	9 Birch Court SE	Arlen Jahraus	27.29
10	1	7361JK	10 Birch Court SE	Bernice Liepert	42.72
11	1	7361JK	11 Birch Court SE	Randall & Susanne White	55.83
12	1	7361JK	12 Birch Court SE	Bert & Christel Lindhout	43.37
13-14: W 19' of 14	1	7361JK	14 Birch Court SE	Lila Hauck	44.66
14-15: E17' of 14	1	7361JK	15 Birch Court SE	Anna & Cornellio Wall	52.44
16	1	7361JK	16 Birch Court SE	Thomas & Valerie Davidson	39.48
	R1	7361JK	unassigned	Town of Redcliff	173.00
TOTAL FOR BIRCH COURT					802.41

ELM COURT SE					
1	2	123LK	1 Elm Court SE	Cliff Anten	66.05
2	2	123LK	2 Elm Court SE	Glenn & Susan Bowers	61.10
3	2	123LK	3 Elm Court SE	Peter & Diane Stopanski	58.48
4	2	123LK	4 Elm Court SE	William & Marcia Aebly	87.49
5	2	123LK	5 Elm Court SE	Sheila & Larry Peeters	63.46
6	2	123LK	6 Elm Court SE	Nick Chernezky & Geraldine Hildebrand-Chernezky	93.57
7	2	123LK	7 Elm Court SE	Carol Nieman	62.66
8	2	123LK	8 Elm Court SE	David & Barbara Brandrith	57.52

9	2	123LK	9 Elm Court SE	Roberta & Randall Fairhurst	74.91
TOTAL FOR ELM COURT					625.24

WILLOW COURT SE					
10	2	123LK	10 Willow Court SE	Eric Marshall	76.38
11	2	123LK	11 Willow Court SE	William Lawson	67.01
12	2	123LK	12 Willow Court SE	Brenda & Leonard Schenkey	55.13
13	2	123LK	13 Willow Court SE	Roger Huberdeau & Helen Parlour	79.20
14	2	123LK	14 Willow Court SE	Alma Brown	53.74
TOTAL FOR WILLOW COURT					331.46

MITCHELL STREET SE					
MITCHELL STREET SE (WEST SIDE)					
	R2	7361JK	unassigned	Town of Redcliff	134.00
	R3	7410203	unassigned	Town of Redcliff	199.94
22	B	7410203	310 Mitchell Street SE	Ross & Madeline Buchholz	69.72
21	B	7410203	316 Mitchell Street SE	Roger Wiedemann	69.77
6-8	B	8210AS	330 Mitchell Street SE	Deryll & Rosalie Paliwoda	71.74
1-5	B	8210AS	332 Mitchell Street SE	Lloyd & Lorna Veenstra	119.79
TOTAL MITCHELL STREET (WEST SIDE)					664.96
GRAND TOTAL MITCHELL STREET WEST SIDE					2424.07

MITCHELL STREET SE (EAST SIDE)					
1 (Portion of)	8	0412179	301 Mitchell Street	Town of Redcliff	653.40
TOTAL MITCHELL STREET (EAST SIDE)					653.40
GRAND TOTAL EAST AND WEST SIDE OF MITCHELL STREET					3077.47

Note: In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, may be assessed in a manner the council considers appropriate to ensure that they will bear a fair portion of the local improvement tax.

The following properties have been identified as being irregular sized parcels:

- Block R1, Plan 7361JK
- Block R2, Plan 7361 JK
- Block R3, Plan 7410203

Effective Frontage Feet on these parcels has been calculated by taking the frontage and multiplying it by a depth of 130 feet and dividing it by 130.

2. Total Frontage Feet	3077.47
3. Total Levy	\$124,053.70
4. Total Levy per Front Foot	\$40.31

5. Annual Unit Rate per Frontage Foot Payable for a Period of twenty (20) years at 2.942%	\$2.68
6. Total Yearly Assessment against all properties to be assessed	\$8,249.68

December 17, 2012 Alberta Capital Finance Corporation Lending Rate Used

**Revised Schedule B to Bylaw No.1686/2011
Schedule B to Bylaw No.1747/2013**

**Annual Levy For the Mitchell Street SE (1st Avenue to 4th Avenue),
Birch Court, Elm Court and Willow Court Road Rehabilitation Project**

For the purpose of road rehabilitation including isolated full depth road repairs, asphalt milling and overlay, removal and replacement of curb and gutter, storm drainage improvements, and related appurtenances on Mitchell Street SE from 1st Avenue to 4th Avenue and Birch Court, Elm Court and Willow Court, in the Town of Redcliff.

1. Properties to be assessed:

BIRCH COURT SE				
Lot	Block	Plan	Effective Frontage Feet	Amount of Annual Assessment (Based on Annual Rate of Assessment Per Front Foot of \$2.68)
1	1	7361JK	41.42	\$111.01
2-3	1	7361JK	67.64	\$181.28
4	1	7361JK	38.45	\$103.05
5	1	7361JK	49.66	\$133.09
6	1	7361JK	56.82	\$152.28
7	1	7361JK	42.33	\$113.44
8	1	7361JK	27.30	\$73.16
9	1	7361JK	27.29	\$73.14
10	1	7361JK	42.72	\$114.99
11	1	7361JK	55.83	\$149.62
12	1	7361JK	43.37	\$116.23
13-14: W 19' of 14	1	7361JK	44.66	\$119.69
14-15: E17' of 14	1	7361JK	52.44	\$140.54
16	1	7361JK	39.48	\$105.81
	R1	7361JK	173.00	\$463.64
ELM COURT SE				
Lot	Block	Plan	Effective Frontage Feet	Amount of Annual Assessment (Based on Annual Rate of Assessment Per Front Foot of \$2.68)
1	2	123LK	66.05	\$177.01
2	2	123LK	61.10	\$163.75
3	2	123LK	58.48	\$156.73
4	2	123LK	87.49	\$234.47
5	2	123LK	63.46	\$170.07
6	2	123LK	93.57	\$250.77
7	2	123LK	62.66	\$167.93
8	2	123LK	57.52	\$154.15
9	2	123LK	74.91	\$200.76

WILLOW COURT SE				
Lot	Block	Plan	Effective Frontage Feet	Amount of Annual Assessment (Based on Annual Rate of Assessment Per Front Foot of \$2.68)
10	2	123LK	76.38	\$204.70
11	2	123LK	67.01	\$179.59
12	2	123LK	55.13	\$147.75
13	2	123LK	79.20	\$212.26
14	2	123LK	53.74	\$144.02
MITCHELL STREET SE (WEST SIDE)				
Lot	Block	Plan	Effective Frontage Feet	Amount of Annual Assessment (Based on Annual Rate of Assessment Per Front Foot of \$2.68)
	R2	7361JK	134.00	\$359.12
	R3	7410203	199.94	\$535.84
22	B	7410203	69.72	\$186.85
21	B	7410203	69.77	\$186.98
6-8	B	8210AS	71.74	\$192.26
1-5	B	8210AS	119.79	\$321.04

MITCHELL STREET SE (EAST SIDE)				
Lot	Block	Plan	Effective Frontage Feet	Amount of Annual Assessment (Based on Annual Rate of Assessment Per Front Foot of \$2.68)
1 (Portion of)	8	0412179	653.40	\$1,751.11

- | | | |
|----|--------------------------------------|--------------|
| 2. | Total number of parcels | 36 |
| 3. | Annual Rate of Assessment | \$2.68 |
| 4. | Total annual assessments | \$8,249.68 |
| 5. | Term of Annual Assessment | 20 years |
| 6. | Total assessment against all parcels | \$124,053.70 |

**TOWN OF REDCLIFF
BYLAW NO. 1748/2013**

A BYLAW TO PROVIDE FOR PARTIAL PROPERTY TAXATION EXEMPTION OF PROPERTIES HELD BY A NON-PROFIT ORGANIZATION WITHIN THE TOWN OF REDCLIFF.

WHEREAS, the Municipal Government Act, R.S.A. 2000, Chapter M-26 and the Community Organization Property Tax Exemption Alberta Regulation 281/1998 (COPTER) provides that the Council of a Municipality may pass a bylaw exempting from municipal taxation specified non-profit community organizations;

AND WHEREAS, the Council of the Town of Redcliff, in the province of Alberta desires to provide exemption from property taxation to qualifying community organizations;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Redcliff, in the Province of Alberta, enacts as follows:

1. This Bylaw shall be known as the Town of Redcliff Community Organization Property Tax Exemption Regulation (COPTER) Bylaw:
2. That the Director of Finance & Administration will provide designated application forms, review the applications submitted by community organizations for the property tax exemption, and recommend to Council if the application meets the criteria for taxation exemption.
3. That Council will make the final decision regarding the taxation exemption of the property and shall do so by resolution.
4. That this bylaw shall come into force on the date of final reading and signing thereof.

READ a first time this the 22nd day of April, 2013.

READ a second time this the _____ day of _____, 2013.

READ a third time this the _____ day of _____, 2013.

PASSED and **SIGNED** this the _____ day of _____ 2013.

MAYOR

MANAGER OF LEGISLATIVE AND LAND
SERVICES

**TOWN OF REDCLIFF
BYLAW NO. 1749/2013**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF REDCLIFF FOR THE 2013 TAXATION YEAR.

WHEREAS, the Town of Redcliff has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the Council meeting held on April 22, 2013;

AND WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Redcliff for 2013 total \$40,726,235.00;

AND WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
- Residential/Farm Land	\$1,104,551
- Non-residential	\$706,415
Opted Out School Boards	
- Residential/Farm land	\$95,026
- Non-residential	\$88,428
Sub-Total	<u>\$1,994,420</u>
Cypress View Foundation	\$67,236

AND WHEREAS, the council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000;

AND WHEREAS, the assessed value of all property in the Town of Redcliff as shown on the assessment roll is:

	Assessment
Residential	\$432,867,850
Residential – AB Housing	\$616,290
Non-residential	\$193,544,660
Farmland	\$5,544,820
Machinery and Equipment	\$13,335,140
Sub-Total	<u>\$645,908,760</u>
Less Machinery and Equipment assessment allowance 40%	<u>(\$5,334,056)</u>
	\$640,574,704
Annexed Properties (Subject to Board Order MGB 147/2008)	
Residential	\$9,108,750
Non-residential	\$7,678,420
Machinery & Equipment	\$873,600
Farmland	\$67,350
Total Annexed Properties	<u>\$17,728,120</u>

AND WHEREAS, Council is authorized in the Municipal Government Act and considers it appropriate to apply an exemption to the extent of 40% to the Machinery and Equipment used for manufacturing or processing.

AND WHEREAS, the estimated municipal revenues and transfers from all sources other than

property taxation is estimated at \$34,020,138 and the balance of \$6,706,097 is to be raised by general municipal property taxation;

AND WHEREAS, The Municipal Government Act authorizes the Town of Redcliff to impose a supplementary tax against properties listed on the supplementary tax roll;

AND WHEREAS, the taxation rates and taxation revenue for certain properties which were brought into the Town of Redcliff as a result of annexation are governed by Order of Council No. 147/2008.

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Redcliff, in the Province of Alberta, enacts as follows:

1. This Bylaw shall be known as the Town of Redcliff Tax Rate Bylaw:
2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Redcliff:

	Tax Levy	Assessment	Tax Rate
General Municipal			
- Residential	\$2,247,789	\$433,484,140	0.0051854
- Farmland	\$62,871	\$5,544,820	0.0113387
- Non-residential	\$2,194,545	\$193,544,660	0.0113387
- Machinery & Equipment *	\$90,722	\$8,001,084	0.0113387
* 40% Machinery & Equipment allowance			
Totals	\$4,595,927	\$640,574,704	
Education:			
ASFF (Residential & Farm land)	\$1,091,486	\$404,958,949	0.0026953
ASFF (Non-residential)	\$677,473	\$173,439,771	0.0039061
Opted Out (Residential & Farmland)	\$90,168	\$33,453,721	0.0026953
Opted Out (Non-residential)	\$78,532	\$20,104,889	0.0039061
Totals	\$1,937,659	\$631,957,330	
Cypress View Foundation	\$66,077	\$645,908,760	0.0001023
Sub-Total	\$6,599,663		
Annexed Properties Annual Tax per MGB Board Order 147/08	<u>\$106,434</u>		
GRAND TOTAL	<u>\$6,706,097</u>		

3. That the Chief Administrative Officer be authorized to impose a supplementary tax against properties listed on the supplementary tax roll and the supplementary tax rates be the same as imposed by this bylaw.
4. That the Chief Administrative Officer be authorized to levy and collect property taxes for 2013, on those properties annexed to the Town of Redcliff from Cypress County, which are subject to the provisions of Board Order 147/2008, based on those rates established by Cypress County Mill Rate Bylaw.

5. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this the 22nd day of April, 2013.

READ a second time this the _____ day of _____, 2013.

READ a third time this the _____ day of _____, 2013.

PASSED and **SIGNED** this the _____ day of _____, 2013.

MAYOR

MANAGER OF LEGISLATIVE AND LAND
SERVICES

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: May 13, 2013

PROPOSED BY: Robert Osmond, Director of Finance & Administration

TOPIC: Community Organization Property Tax Exemption Regulation (COPTEr)

PROPOSAL: To consider providing property tax exemption for those community organizations that submitted the required application.

BACKGROUND:

Section 362 of the MGA and the Community Organization Property Tax Exemption Regulation (COPTEr) provides Council with the authority to provide partial property tax exemption for non-profit organizations, specific defined societies, or community associations that own or lease property.

When considering an application submitted under COPTEr the following questions have been suggested in "A Guide to Property Tax Exemptions in Alberta" to assist in the decision making process:

- A. Does the main use of the property meet the general conditions for an exemption under MGA 362(1)(n)?
- B. Does the facility meet the requirements of Part 1 (general rules) of COPTEr?
- C. Does the facility meet the specific conditions, including the access conditions?
- D. Does the facility meet the specific requirements of Part 3 of COPTEr?
- E. If the facility qualifies for an exemption, do the related retail commercial areas meet the requirements of section 18, or if it is a licensed facility, section 8 of COPTEr?

Three applications were received from non-profit organizations located within the Town of Redcliff.

1. German Canadian Harmony Club
2. Redcliff Community Curling Club
3. Riverview Golf Club

These organizations have all met the criteria for exemption previously. The Redcliff Curling Club received a full exemption from taxation. The Riverview Golf Club was granted exemption except for the area covered under the Class C liquor license. The German Canadian Harmony Club was granted exemption, except for the area leased to a private caterer. There are no significant changes to any of the applications as submitted.

The 2013 Assessment values for these three properties and the estimated municipal portion of taxes are as follows:

Name of Organization	Total Assessment	Exempt Assessment	Estimated exemption (municipal portion) 2013 Tax Rates
German Canadian Harmony Club	\$ 326,380	\$ 293,740 (90%)	\$ 3,330.63
Redcliff Community Curling Club	\$ 433,870	\$ 433,870 (100%)	\$ 4,919.52
Riverview Golf Club	\$ 1,438,140	\$ 1,338,210 (93%)	\$ 15,173.56

OPTIONS:

1. Council approve the applications for property tax exemption for the taxation years 2013, 2014 and 2015.
2. Council approve the applications for property tax exemption for the taxation year 2013. Re-application would be required for 2014 and 2015.
3. Council not approve the applications for property tax exemption. Re-application would be required for 2014 and 2015.

RECOMMENDATION:

That Council considers approving the applications as submitted for property tax exemption for the taxation years 2013, 2014 and 2015 per option #1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff exempt the following properties from property taxation in accordance with the Community Organization Property Tax Exemption Regulation for the 2013, 2014 and 2015 taxation years.
 - i) German Canadian Harmony Club
 - ii) Redcliff Community Curling Club
 - iii) Riverview Golf Club
2. Councillor _____ moved that the Town of Redcliff exempt the following properties from property taxation in accordance with the Community Organization Property Tax Exemption Regulation for the 2013 taxation year.
 - i) German Canadian Harmony Club
 - ii) Redcliff Community Curling Club
 - iii) Riverview Golf Club
3. Councillor _____ moved that the Town of Redcliff not provide exemption to the following properties from property taxation in accordance with the Community Organization Property Tax Exemption Regulation for the 2013 taxation year.
 - i) German Canadian Harmony Club
 - ii) Redcliff Community Curling Club
 - iii) Riverview Golf Club

SUBMITTED BY:


Department Head
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2013.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: May 13, 2013

PROPOSED BY: Robert Osmond, Director of Finance and Administration
and Cindy Murray, Community Services Director

TOPIC: Methods of Payment Accepted at the Redcliff Aquatic Centre

PROPOSAL: To install a debit machine at the Aquatic Centre for the 2013 season.

BACKGROUND:

Currently the Redcliff Aquatic Centre accepts only cash and cheques as forms of payment. Many customers have asked about the possibility of adding debit to the accepted forms of payment. A shift in technology has led to an increase in the use of debit technology and reduction in the number of people that carry cash or cheques. This change is widely observed at the Town Office and in 2012 led to the installation of a debit terminal at the Redcliff/Cypress Regional Waste Management Authority's Landfill Office.

In addition to the customer convenience of adding debit there are a number of operational opportunities once this service is added. Once a method of payment other than cash is available, cheques can be removed as an accepted form. Eliminating this form of payment will prevent NSF cheques at the Aquatic Centre.

From an operational control and security perspective there will also be decreases in the amount of cash held at the pool and the amount of deposits that are transferred to the Town Office. The cash in a financial system generally carries the most risk (loss and fraud) and reductions in cash on hand often reduce our risk and simplify the cash out procedure for staff.

To install a debit terminal at the Aquatic Center during the pool season (June – August) would require internet access. This access would cost approximately \$350 and the debit terminal rental and fees would be approximately another \$180, for a seasonal cost of about \$530.

OPTIONS:

1. To add seasonal DSL network connectivity and debit payment terminal at the Aquatic Centre for the months of June to August at an estimated cost of \$530.
2. Make no changes to the forms of payment accepted and, as in the past, accept only cash and cheques only at the Aquatic Centre.


RECOMMENDATION:

That Council considers option 1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff add a debit payment terminal and DSL connectivity at the Redcliff Aquatic Centre for the 2013 season at an estimated cost of \$530. Further that these expenses be funded from operations.
2. Councillor _____ moved that the Town of Redcliff make no changes to the forms of payment accepted at the Redcliff Aquatic Centre.


SUBMITTED BY:



Department Head



Municipal Manager



Department Head

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. **2013**.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: May 13, 2013

PROPOSED BY: David Wolanski, Municipal Manager

TOPIC: Computer Purchase Plan

PROPOSAL: To cancel Computer Purchase Plan

BACKGROUND:

During the recent work done by Municipal Inspectors this policy was evaluated and discussed and it was pointed out that the policy is in effect a violation of the *Municipal Government Act*. Specifically, municipalities cannot make a loan unless it is to one of their controlled entities or a non-profit organization and only by Bylaw. Since the municipality purchases the computer and makes payroll deductions from those on the plan it is in actuality a loan as detailed in the *MGA* and thus not in compliance.

It should be noted that the municipality has never suffered any loss associated with any person on the plan and has realized many benefits of the plan as was the intent of the policy; however, we recognize and acknowledge its contradiction to the *Act*. As such, the municipality must cancel the policy. Although the report is not finalized and they are obviously unable to provide any advance details, we are confident that cancellation of the policy will be in the report as both a recommendation by the inspectors and an ultimate directive of the Minister.

Since administration is in agreement with the cancellation of the policy I have indicated to the inspectors that we would be seeking this direction as soon as possible.

Discussions with the inspectors seemed to imply that no specific direction would be provided as to how to deal with those currently on the plan beyond simply that the policy must be cancelled. As such, the Town of Redcliff must cancel the policy and can establish parameters for finalizing those currently on the plan. It should be noted that the Town of Redcliff has letters from each of the individuals authorizing payroll deductions; therefore, cancelling the Policy will not affect our ability to collect re-payment.

At the April 22, 2013 Committee of the Whole Meeting much discussion was held and in the end the following motion was passed.

Councillor Kilpatrick moved that Policy 042 Computer Purchase Plan be brought forward to the next Council meeting on May 13, 2013 to be cancelled along with a suggested motion to allow those currently on the plan unable to pay in full outright to finish payments as originally agreed upon.

Administration is thus bringing this forward as per the motion.

A copy of Policy 042 is included.

OPTIONS:

1. Cancel Policy 042 and allow those currently on the plan unable to pay in full outright to finish payments as originally agreed upon.
2. Cancel Policy 042 and consider other options previously discussed at the COW meeting for dealing with those currently on the plan.

RECOMMENDATION:

Based on the direction of Council at the COW meeting, and in light of the fact there is no further information, option 1 would be my recommendation.

SUGGESTED MOTION(S):

1. Councillor _____ moved that Policy 042 Computer Purchase Plan be cancelled. Further, that administration request those currently on the plan to pay in full as quickly as possible; however, those unable to pay prior to the originally agreed upon end date may be allowed to continue the original payment schedule.

SUBMITTED BY:

Department Head

Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2013.

Approved by Council – February 11, 2013

COMPUTER PURCHASE PLAN

BACKGROUND:

Employees or elected officials of the Town of Redcliff can benefit from the understanding of and use of computer systems. The Town of Redcliff will subsequently benefit from the knowledge gained by these employees or officials, as well as provide added employee fringe benefits. It is therefore considered in the best interests of the Town of Redcliff to provide a plan to allow employees or elected officials to purchase computers on a payroll deduction plan.

All purchases must be made by the Town of Redcliff as per established policies and purchasing procedures.

POLICY :

The Town of Redcliff will set aside the sum of \$12,000.00 to be utilized for the purchase of computers and will be repaid to the Town of Redcliff on a payroll deduction system by the employees or officials purchasing computers. The Computer Purchase plan shall be available to staff and elected officials for purchase of computer systems, to upgrade current computer systems or purchase additional needs.

1. Eligible employees will be full time employees, elected officials and permanent part-time employees of the Town of Redcliff.
2. Any eligible party must make application to the Director of Finance and Administration to partake of this program. Should more people wish to partake of the program than funds available to finance, the Director of Finance and Administration will assign priority to applicants using such criteria as benefit to the Town of Redcliff of computer knowledge gained, date of application, amount to be borrowed etc. Once there is sufficient payback to enable financing of an additional computer system, another eligible member can enroll in this Computer Purchase plan.
3. Maximum amount to be borrowed under this computer plan will be \$2,000.00.
4. Maximum term to repay the loan will be two years or 52 payments, with a minimum payment being \$30.00.
5. Payments will be negotiable but will be set at commencement of the loan, but payments must ensure maximum term and amount are adhered to.
6. There will be no interest charged on the loan. This will create a taxable benefit to the employee shown on their T4 slip at the end of the year.
7. Employee or official must make a down payment of 20% of total purchase price of computer equipment being bought.

8. The Director of Finance and Administration will keep track of employees and officials on the plan and ensure each payday that payments have been made. Each employee or official shall provide authorization to the payroll department of the Town of Redcliff to have the payments automatically deducted each pay period until the loan is fully repaid.
9. The employee or official will sign a letter of undertaking that the computer being purchased will be held as security for the duration of the loan.
10. If an employee utilizing the computer purchase plan should leave the employ of the Town of Redcliff or be removed from the payroll (maternity or disability); the loan will become due and payable immediately. If an official is not re-elected or does not stand for re-election the loan will become due and payable immediately. Should the employee or official make satisfactory arrangements to continue payments of an amount at least equal to what was being charged then Administration may authorize this amended repayment plan providing the employee sign a promissory note and a chattel mortgage (on the computer package).

MAY 01 2013

The Canadian Army Veterans Motorcycle Units (C.A.V.)



Trina Murray
PO Box 118
Ralston, AB T0J 2N0

Mayor Robert Hazelaar
Mayor's Office
1 – 3rd Street NE
Redcliff, AB T0J 2P0

April 26, 2013

PROPOSAL TO HAVE A SECTION OF ALBERTA'S TRANS CANADA HIGHWAY RE-DEDICATED AS "HIGHWAY OF HEROES"

GENERAL

1. Coriano Ridge, 3rd CAV (Canadian Army Veterans Motorcycle Unit), would like to request your support in having the portion of the Trans Canada Highway that runs through the Town of Redcliff and surrounding areas (Dunmore and Medicine Hat) re-dedicated as the "Highway of Heroes".
2. During the War on Terrorism in Afghanistan, Canada has lost 158 Army, Navy and Air Force men and women. Seventeen of these brave and heroic soldiers, who gave their lives trying to enrich the Afghan way of life, and to attempt to keep terrorism from reaching our great country of Canada, were from the Wild Rose Country of Alberta. They are Alberta's heroes; as are their families, our Alberta's Silver Cross families. As I'm sure you are aware, Stephan Stock was from Medicine Hat and we are proud to have welcomed his parents, David and Leona Stock, into our local CAV unit as Silver Cross members.
3. In addition to our Canadian Military, let us not forget the heroes in our own communities; the First Responders – this includes law enforcement, fire fighting personnel and paramedics; and the everyday citizen who puts themselves in harms way to save the life of another. There are more of these than are ever recognized publicly. They too are Alberta's heroes and would be recognized by this initiative.

AIM

4. The aim of this request is to have the Town of Redcliff recognize these heroes publicly by re-dedicating their portion of the Trans Canada Highway as the "Highway of Heroes". It is the intent of the Canadian Army Veterans Motorcycle Unit (CAV) to have each and every province re-dedicate their stretch of the Trans Canada, the only road that connects us all as Canadians from coast to coast, as the Highway of Heroes. These heroes should never be forgotten and this would enable each and every one of us as Canadians to remember.

THE CANADIAN ARMY VETERANS MOTORCYCLE UNITS (CAV)

5. The CAV began 10 years ago, in 2003, when two injured Canadian Forces Veterans met in a parking lot in Kingston, ON while attending a local Ride for Dad. Since that time, our organization has evolved from 2 members to over 1700 members in over 70 cities nationwide, as well as in the United States and Europe. Our organization consists of both Veterans and Supporters and our local units are named in tribute to Canadian Battle honours. Our mission is to provide our members with a Unit to continue to service to each other and our communities and country. We are not a gang - we are a brotherhood, mounted on motorcycles of all shapes, sizes and origins with one common goal – to “ride and have fun while helping others.”

6. Enlisted in our CAV family are many proud Canadians who represent the best our country has to offer. We ride proudly with an “Honourary Rider in Chief to Veterans”, Rick Hillier – the Big Cod – the past Chief of Defense Staff for our nations Military; Dave “Kickstand” Sopha, the artist of the Portraits of Honour; and many others whose names are not well known.

7. We ride in 3 formations; 1st CAV in Central Canada (Quebec City to Winnipeg); 2nd CAV (Quebec City to Newfoundland); and 3rd CAV in Western Canada (Winnipeg to Vancouver Island). We wear a black vest in mourning of those who have fallen with a single “CAV” crest to identify our organization on our backs.

HIGHWAY OF HEROES HISTORY NATIONWIDE

8. Ontario designated Highway 401 from Glen Miller Road in Trenton to Don Valley Parkway the original Highway of Heroes. This is the portion of the highway travelled by funeral convoys for fallen, repatriated, CF personnel from CFB Trenton to the coroner’s office in Toronto. It was hoped that the new highway designation would encourage Canadians to reflect upon the sacrifices that our Armed Forces have made.

9. British Columbia re-dedicated the Trans Canada Highway from Langley to Abbotsford on 9 June 2011 in conjunction with 3rd CAV’s Ride for the Fallen.

10. Saskatchewan re-dedicated the Trans Canada Highway from Moose Jaw to Regina on 9 November 2011.

11. Manitoba re-dedicated the Trans Canada Highway from Winnipeg to Brandon on 8 June 2012.

12. New Brunswick’s re-dedication took place on 12 August 2012 and it runs the entire 900 km of the Trans Canada within the province.

13. Quebec and Nova Scotia are currently reviewing the proposals received from CAV members to re-dedicate their portions of the Trans Canada as well.

14. In 2012, I personally wrote the (at the time) Alberta Minister of Transportation, Mr. Ray Danyluk, proposing that Alberta consider being the 3rd province to recognize our heroes, military and civilian alike. His response was that Alberta already had a Veteran’s Highway but that “our department allows urban municipalities to name provincial highways that run through them” and

that I wish to contact the cities of Medicine Hat and Calgary about naming their portions of Highway 1.

EXECUTION

15. Coriano Ridge is very interested in working with the Town of Redcliff, and the Province of Alberta, to eventually establish a nationwide Highway of Heroes.

16. The cost to recognize our Canadian heroes does not have to be exuberant. Most other locations have simply erected two (to four) signs identifying the designated portion of highway. My personal suggestion is a sign erected at the furthest east boundary of Cypress County and another at the west boundary. Another suggestion brought forward was having a sign affixed to the College Avenue/Southridge Drive overpass simply stating "you are travelling Alberta's Highway of Heroes".

PROPOSED SEQUENCE OF EVENTS

17. We would appreciate the opportunity to provide you/and or your council with any additional information you may require to consider this decision and are willing to make ourselves available at your earliest convenience.

18. Once approved, an additional meeting would be required to:

- a. Plan the process and establish the required efforts which will be needed in order to meet the goal, hopefully by end of summer 2013, if not earlier;
- b. Establish awareness with the media to let the people of Medicine Hat, Alberta and Canada know of the initiative and encourage them to support and/or participate in the dedication; and
- c. Discuss the design and location for the signs indicating the section to be dedicated as "The Highway of Heroes".

19. We thank you in advance for taking the time to read our proposal and we look forward to the opportunity to meet with you to further discuss this request. You may contact me by any of the means listed below to set up an appointment at your convenience.

"Strength and Honour"



Trina Murray
Vice-President
Coriano Ridge, Medicine Hat
3rd CAV

Telephone: (403) 544-3220-home; (403) 928-3220-cell; (403) 544-4423-work
Email: t.murray@shockware.com (home); Trina.Murray@forces.gc.ca (work)

Larry Kohls

109-Redcliff Way S.W.

Redcliff, Ab.

TOJ 2PO

COPY

April 28, 2013

RECEIVED

APR 29 2013

TOWN OF REDCLIFF

Town Council

Redcliff, Ab.

Re; Emergency utility services

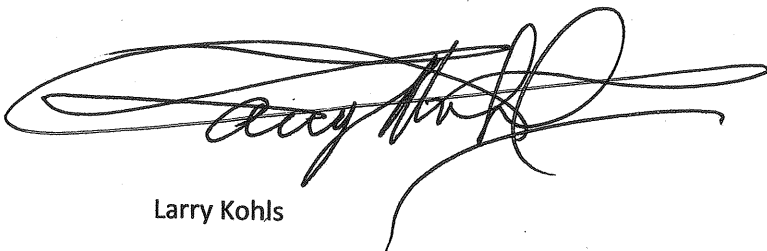
On Friday April 26th 2013 I came home to a wet basement after an initial search we could not find any leaks in the plumbing it did have symptoms of coming up through the floor as the wettest area followed the main water line to the house. I called the town emergency number @ 5:40 pm followed directions left number etc. I called again @ 7:05 pm from my cell phone and left the cell number as per instructions, as you can see by dates in this letter it is two days later and it is 4:50 pm APRIL 28/13 and STILL NO RESPONSE.. I called in a contractor friend and we spent time and ripped up carpet etc. about 8:00pm we located the problem and proceeded to dry out things etc. My question if we did not find the problem our basement could be under water your on call emergency policy needs a shape up or the people in charge for these date sent a pink slip.

My question is where were the personnel to respond to this call you have seniors a lot older than I in their own homes and if the call for help and have no real idea of the computer system what then ...

Thanking you in advance and awaiting your reply

If you wish to talk to me email me lkohlsgtg@shaw.ca cell phone 403 581-8632 home 403 548-2426

Yours truly



Larry Kohls

Memo

To: Redcliff Council
From: David Wolanski, Municipal Manager
Date: May 13, 2013
Re: Response to letter in Council package

I wanted to provide an update related to the letter in your Council package regarding the after-hours emergency line complaint from a resident.

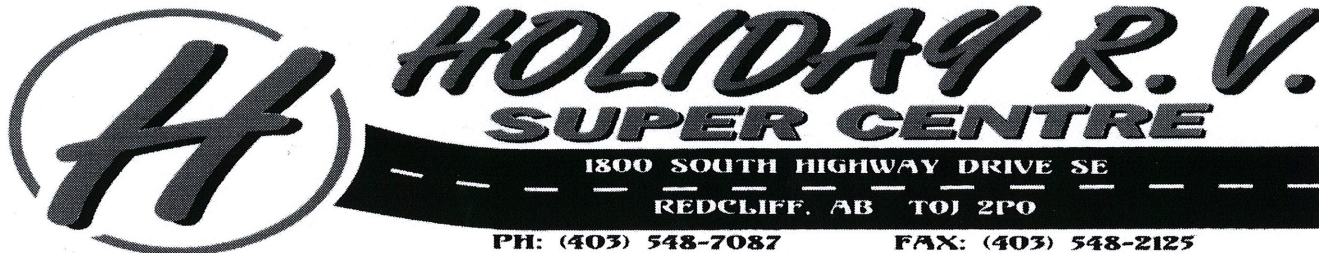
Upon receiving a copy of the letter I immediately followed up with our Public Services Director. Darrell was actually the one who had the pager on the date indicated. Initially, he was confused as to what might have happened since he had received another page the following morning with no problems and responded appropriately.

Darrell performed a test of the pager later on April 29 (the day we received the letter). This test resulted in two instances of malfunction or not performing as it was supposed to. As such, the pager was immediately replaced by the end of that same day.

Darrell contacted Mr. Kohls on the same day as well and indicated the problems with the pager, that they had been rectified, and apologized for any inconvenience. Mr. Kohls was appreciative of the response and in the end was understanding of what had taken place. While we certainly have had a few examples where the after-hours emergency line has not provided citizens with the results they have wanted, we have had far more examples where citizens have praised the response provided by staff through our emergency system.

Darrell and I discussed at some point moving directly to a cell phone system vs. the pager system. Originally, it was thought that one of the items holding back moving to this system was the fact that utility bills identified the pager number and it was thought that there was still a large number of these bills. This turned out not to be the case as those bills were used up and there is now no pager number listed. As such, the only issue remaining is the fact that telephone books are done in February and still list the old pager number. If we changed now we'd have to have the pager message identify to call the cell phone which might lead to further confusion.

We will be keeping the current system until such time that we can implement a cell phone system for after-hours emergencies completely.



RECEIVED

MAY 08 2013

TOWN OF REDCLIFF

May 8, 2013

Town of Redcliff
Municipal Office
1 Third Street
Redcliff, AB T0J 2P0

Dear Sir or Madam,

Holiday RV Supercentre would like to rent the land/lot at the end of South highway Drive next to Big Eagle Hydro-Vac and Truck Wash.

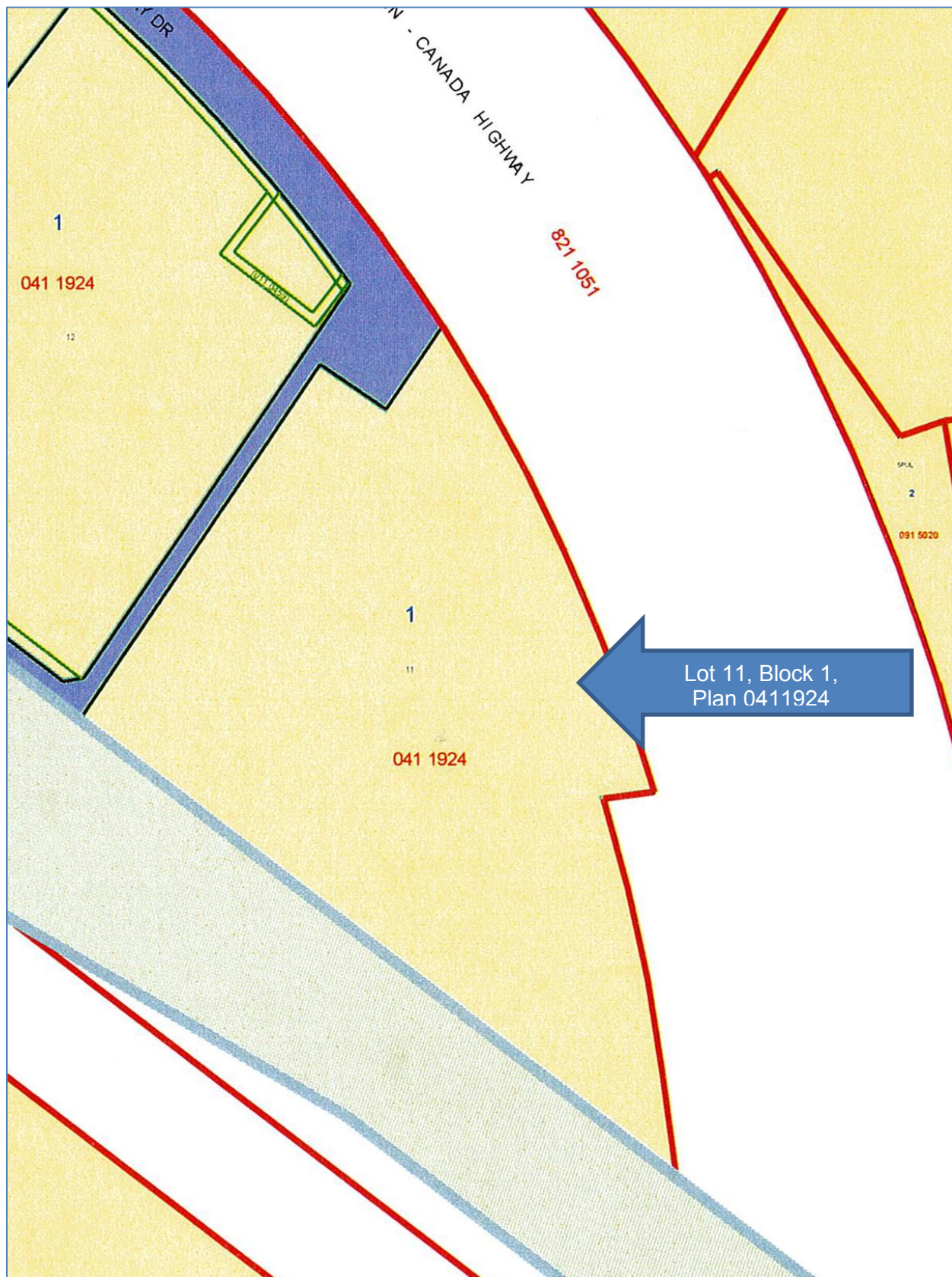
Holiday RV Supercentre is having excavating work being done on the Display Lot, and we need to move our RV's to a temporary location. The dates for the temporary move are May 20 – 28 inclusive.

Please be assured we have proper insurance and that these RV's will be secure as KARA security will be patrolling this temporary location. All RV's will be new or pre-owned and will have no chemicals in the holding tanks and are properly contained.

We thank you in advance for your consideration and if you require any further information please do not hesitate to phone me at the number listed above.

Yours truly,

Mark Scheuerman
Owner/Manager
Holiday RV Supercentre





Recreation and Sport Development Division
Physical Activity Branch
903 Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta T5J 4R7
Telephone 780-427-6549
Fax 780-427-5140

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APR 29 2013

TOWN OF REDCLIFF

April 23, 2013

Mayor Robert Hazelaar and Councillors
Town of Redcliff
PO Box 40
Redcliff AB T0J 2P0

Dear Mayor Hazelaar and Councillors:

Alberta Tourism, Parks and Recreation, the Alberta Sport, Recreation, Parks and Wildlife Foundation and the Alberta Recreation and Parks Association (ARPA), are jointly sponsoring the **2013 Energize Workshop**.

The workshop will be hosted in conjunction with the ARPA Annual Conference, **October 24-26, 2013** at the Fairmont Chateau Lake Louise. This annual workshop provides a forum for learning and networking for council members, recreation board members, administrators and other interested Albertans. Watch for the program brochure coming in late June!

The ARPA conference has historically been attended by a full house of over 450 delegates from across the province. 2013 will bring together delegates from across the world as the International Federation of Parks and Recreation Administration (Ifpra) World Congress takes place in conjunction with the conference.

The *Recreation Volunteer Recognition Awards* have been a part of Energize since 1977 and, to date, 201 outstanding Albertans have been recognized (see attached list of recipients). You have the opportunity to nominate an individual (or individuals) from your community who has made significant contributions to recreation development.

Review the attached nomination form, award criteria and completion tips carefully to ensure your nominee is given full credit for volunteer work contributed. This information is also available on our website at www.asrpwf.ca. The deadline for submissions is **June 21, 2013**.

Please mail or fax completed nomination forms (with signature) to:

Mr. Chris Szabo
Physical Activity Advisor
Alberta Tourism, Parks and Recreation
903 Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta T5J 4R7 Fax: (780) 427-5140

If you require additional information regarding the Energize Workshop or the *Recreation Volunteer Recognition Awards*, please contact Mr. Szabo directly in Edmonton at (780) 415-0276 (toll-free at 310-0000).

Sincerely,

Roger Kramers, Acting ADM
Recreation and Sport Development Division

Brian Wright, Chair
Energize Advisory Committee

Attachments

cc - C. Murray, Rec Services Board

RECREATION VOLUNTEER RECOGNITION AWARD NOMINATION FORM

- ❖ please review the Award Criteria before completing the Nomination form
- ❖ all information **must** be included on these forms (you may photocopy them as required)

Nominee: *individual being nominated*
 circle Mr. Mrs. Ms. Miss _____

Mailing Address: _____ **Phone (bus):** () _____
 _____ **PC** _____ **(res):** () _____

Occupation: _____ **# years nominee has lived in community:** _____

Nominator: *submitted by* _____ **Phone (bus):** () _____
Title: *if applicable* _____ **(res):** () _____

Address: _____ **PC** _____ **Email:** _____

Contact Person: *if additional information is required*
 _____ **Phone:** () _____

Municipal Endorsement Municipality: _____

Name: _____ **Phone (bus):** () _____

Position/Title: _____ **Signature:** _____

A. Recreation Organization or Board Involvement (do not include non-recreation involvement):

Name of Recreation Organization or Board	Description/Purpose (maximum 1 sentence)	Executive or Board Position Held	# of Years	Time Period (specific years)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

B. Recreation Events, Programs, Services, Facilities and/or Policies:

Events (recreation only)	Volunteer Role	New Event? X for Yes	If Yes, was nominee involved in establishing the event? Y/N	Specific Contributions
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

C. Describe recreation involvement that is not included elsewhere on this form.**D. Describe the nominee's most significant *volunteer* contribution to *recreation* development and why you think this individual is qualified to receive an award.**

RECREATION VOLUNTEER RECOGNITION AWARD

2013 CRITERIA

**** please review Award Criteria before completing the Nomination Form ****

At Energize 2013, Alberta Tourism, Parks and Recreation will recognize four volunteers, who through their commitment and dedication at a volunteer level, advanced the development of recreation in Alberta. Please give serious consideration to nominating an individual from your area.

AWARD CRITERIA

The following criteria will be used to review the nominations:

1. The nominee must be an Albertan who has made an outstanding contribution to **recreation** development at the **community level** in the Province of Alberta through:
 - a personal *volunteer* commitment to *recreation* development,
 - a consistent record of service to the public,
 - community leadership in *recreation*, and
 - active participation in a variety of *volunteer recreation* activities.
 - *coaching* will be considered at a lower scoring rate than other recreation development due to the coaching awards available through the Alberta Sport, Recreation, Parks and Wildlife Foundation award programs.
 - *officiating* may be included only if it is *volunteer* (many officials are paid). Please ensure this is clearly indicated on the nomination form.

Do not include:

 - *non-recreation* contributions.
 - involvement while the nominee was in a *paid position* (i.e. recreation professional or elected official).
2. *Volunteer* contributions made by the nominee to the organization, administration, planning or promotion of events/programs/services/facilities/policies *beyond the local level* will be considered and should be included.
3. Nominees are not required to have served on a Recreation Board to be eligible for the award (this recognizes that many communities no longer have recreation boards, but do have volunteers who make outstanding contributions in recreation at the community level).
4. Posthumous nominations will be accepted.
5. Previous *Recreation Volunteer Recognition Award* recipients are not eligible.
6. **Late nominations will not be accepted.** Please ensure nominations are faxed, emailed or postmarked by **June 21, 2013**.

TIPS FOR COMPLETING THE NOMINATION FORM

Keep in mind that this is a recreation recognition award for volunteers (do not include non-recreational or non-volunteer involvement).

Ensure the form is completed correctly and in its entirety:

- It would be advantageous to research your data with family members to ensure important details are not omitted.
- Type (or print legibly in black ink) all information on the nomination form provided (or on photocopies if additional space is required).
- **Do not** type or print outside the boxes on the form.
- **Do not** attach letters of support, photographs, newspaper articles, etc.

Section A – the selection committee is likely unfamiliar with your community and its organizations. Therefore, please provide accurate, concise details.

- *Name of Recreation Organization or Board* – include only organizations that the nominee was involved in at the executive or board level. **Do not** include any information if the nominee simply paid a membership fee and was considered an ‘active member’ of that organization, without being involved in the operations or decision-making processes.
- *Description/Purpose* – concisely describe the organization and/or its purpose.
- *Executive or Board Position Held* – include the title of the position the nominee held while on the executive or board.
- *# of Years* – include the number of years the nominee was on the executive or board.
Do not include years the nominee was involved with the organization to a lesser degree.
- *Time Period* – include the actual years of service on the executive or Board (i.e. 1998-2007).

Section B – provide details of the nominee’s role and contributions to the development of recreation events, programs, services, facilities, policies, etc.

- *Events* – include events, programs, services, facilities, policies, etc.
 - include each event on a separate line and only include *recreation* events.
 - include previously established, as well as ‘new’ events.
- *Volunteer Role* – key word is *volunteer*. Include a one or two-word title for the nominee’s role in this event.
- *New Event?* – if the event is ‘new’, indicate ‘yes’ with an X.
- *If yes, was nominee involved in establishing the event?*
 - if you X’ed the previous column and the nominee was involved in *establishing* the event, enter Yes in this column.
 - if the nominee was not involved in establishing the event, but was involved in the organization or implementation, enter No in this column.
 - if you left the previous column blank, leave this column blank as well.
- *Specific Contributions* – list the details of the nominee’s role in this event.

Section C – self-explanatory.

Section D – self-explanatory.

Recreation Volunteer Recognition Award

The Award

Alberta has a wide array of volunteers that help make our recreation and parks activities among the best in the country. To recognize these volunteers, Alberta Tourism, Parks and Recreation awards individuals who have, through their commitment and dedication, advanced the development of recreation in Alberta. The individuals who have received the *Recreation Volunteer Recognition Award* have made outstanding contributions at the community or municipal level through a personal commitment to recreation development, a consistent and continuous record of service to the public, community leadership in recreation and active participation in a variety of volunteer recreation activities.

Past Recipients

The *Recreation Volunteer Recognition Award* was initiated in 1977. Since that time, the following 201 individuals have been recognized for their involvement.

2012

Brian Brown, *Wetaskiwin*
Michelle Koebernick, *Drayton Valley*
Wayne Meikle, *Okotoks*
David Wayne Powell, *Drumheller*

2011

Tracy Halerewich, *Grimshaw*
Elwood Johnson, *Breton*
Chris Macleod, *High Level*
Skip Wilson, *Fort Saskatchewan*

2010

Dieter Knobloch, *St. Albert **
Dr. Cledwyn Lewis, *Clairmont*
Darcy Powlik, *Thorsby*
Rene Schaub, *Lac La Biche*

2009

Don Kroetch, *Strome*
Vaughn McGrath, *Fort Saskatchewan*
Laverne Wilson, *Elk Point*
Faith Zachar, *Pincher Creek*

2008

Dale Mudryk, *Leduc*
Ken Sauer, *Medicine Hat*
Gary Ward, *St. Paul*
Jean Watson, *Wainwright*

2007

Doug Bassett, *Elk Point*
Norm Campion, *Three Hills*
Frank McEvoy, *Airdrie*
Joyce Patten, *High River*

2006

Dennis Aspeslet, *High Level*
John Bole, *Leduc*
Michael McMurray, *Spruce Grove*
Nicky Sereda, *Drumheller*

2005

Betty Mohr, *Strathcona County*
John Palardy, *Olds*
David Ramsey, *Millet*
Jack Van Rijn, *Coaldale*

2004

Marvin Bjornstad, *Elk Point/St. Paul*
Lovell McDonnell, *Medicine Hat*
Jack McKinlay, *Consort*
Elaine Muceniek, *Valleyview*

2003

Ed Marsh, *Ardrossan*
Pat Gustafson, *Woking*
Edward Berggren, *Bowden*
Michelle Bourke, *Onoway*

2002

Lawrence Duperron, *Drayton Valley*
Sharlene Lyczewski, *Bow Island*
Gary Mills, *Pincher Creek*
Bob Zahara, *Sexsmith*

2001

Ralph Courtorielle, *Grouard*
Alder Greenslade, *Millet*
Rick Horner, *Grande Prairie*
Alfa Twidale, *Fort Vermilion*

2000

Victoria Belcourt, *Edson*
Darcy Gruntman, *Rocky Mountain House*
Ian Martinot, *Whitecourt*
Craig Volkman, *New Sarepta*

1999

Audrey Gall, *Nampa*
Harold Knight, *Airdrie*
John Logan, *Edmonton*
Bill Nielsen, *Lacombe*

1998

Claire Brown, *Strathcona County*
Bill Enticknap, *Rocky Mountain House*
Don Mosicki, *Leduc County*
Bruce Willerton, *Wainwright*

1997

Oscar Blais, *Grande Prairie*
Doug Johnson, *Endiang*
Helmut (Chuck) Keller, *Westlock*
Jean Lapointe, *Coaldale*

1996

Dale Currie, *Hinton*
Judy Duncan, *Fort Saskatchewan*
Wanda Hamilton, *Millet*
Shirley Hocken, *Red Deer*

1995

Elmer Watson, *Leduc*
Harold Wilson, *Sherwood Park*
Perky McCullough, *Grande Prairie*
John Wakulchyk, *Iron River*

1993

Barbara Cloutier, *Falher*
Walter Kuzio, *Thorsby **
Darryl McDonald, *Vulcan*
Wilber Meunier, *Barrhead*
Roger Morgan, *Peace River*
Alice Sheen, *Cardston*
John Simonot, *Calgary*
Myrtle Smyth, *Leduc*

1991

Harvey Yoder, *Lac La Biche*
Dennis Tink, *Grande Prairie*
Howard Snyder, *Cardston*
Tom Baldwin, *Grimshaw*
Clara Berg, *Wainwright*
Conrad Jean, *St. Paul*
Donna Graham, *Vulcan*
Dave Peters, *Delburne*

1990

James Adair, *Barrhead*
Bill Elliot, *Wetaskiwin*
Dorine Kuzma, *St. Paul*
Elaine Nicolet, *Falher*
Grace Wiest, *Consort*
Hubert West, *Cardston*
Leo Zelinski, *Whitecourt*
Christina Jones

1989

Monica Chesney, *Ponoka*
Terry Brennan, *Leduc*
Lorraine Gair, *Vulcan*
Kenton Riise, *Forestburg*
George Patzer, *Hanna*
Guy Coulombe, *Evansburg*
Willard Brooks, *Cardston*
Don Shultz, *Barrhead*

1988

Max Court, *Raymond*
Thomas Forhan, *Eckville*
Margaret Lounds, *Calgary*
Bill Maxim, *Edmonton*
Paul Schow, *Cardston*
Adam Swabb, *Mundare*
Dennis Zukowsky, *St. Paul*

1987

Myrna Swanson, *Hughenden*
Jim Roth, *Bow Island*
Trudy Cockerill, *Fort McMurray*
Mike Karbonik, *Calmar*
Rhea Jensen, *Cardston*
Maurice Allarie, *Jarvie*
Garret Funkhouser, *Olds*
Leonard Turnbull, *Olds*

1986

Keith Gosling, *Calgary*
Dennis Allen, *Edson*
Betty Garvey, *Barrhead*
Leonard Scott, *Waskatenau*
Fred Mellen, *Bow Island*
Bert Knibbs, *Bow Island*
Dick Chamney, *Hayter*
Roy Elmer, *Vulcan*

1985

Karen Fetterly, *Grande Prairie*
Jules Van Brabant, *St. Paul*
Bob Stewart, *Stettler*
Arlaine Monaghan, *Winterburn*
Robert Erickson, *Botha*
Charlotte Potter, *Onoway*
Warren Lewis Smith, *Olds*
Leroy Walker, *Cardston*
Ann Steffes, *Edson*

1984

Sharon Eshleman, *Fox Creek*
John McDonnell, *St. Albert*
Kathy Clarke, *Thorhild*
Glen Oakford, *Hythe*
Dianne Garratt, *Slave Lake*
Mike Hodgins, *Edmonton*
Norman Sheen, *Cardston*
Vi Wavrecan, *Coleman*

1983

George Fraser, *Gibbons*
Walter Scott, *Vermilion*
Campbell Maxwell, *Devon*
Marilyn Haley, *Innisfail*
William Kother, *Mayerthorpe*
Gordon Luchia, *Nobelford*
Berniece Harwood, *Strathmore*
George Whitehead, *Lethbridge*

1982

Hugh Redford, *Cardston*
Jack MacAulay, *Banff*
Joyce Hodgson, *Innisfail*
Jean MacDonald, *Erskine*
Bob Lehman, *Onoway*
Ken Millar, *New Sarepta*
Vern Jones, *Beaverlodge*
Rod Hyde, *Fort McKay*

1981

Clarence Truckey, *Westlock*
Marg Southern, *Calgary*
Allan Shenfield, *Spruce Grove*
Kenneth Morgan, *Carbon*
Bill Marshall, *Sherwood Park*
John Maczala, *Nampa*
Catherine Ford, *Edmonton*
Keith Everitt, *Sturgeon*

1980

Erwin Bako, *Edmonton*
Dave Clauge, *Rocky Mountain House*
Bernice Heiberg, *Kingman*
Daniel Law, *Fort McMurray*
Deloy Leavitt, *Cardston*
Bill Salt, *Calgary*
Betty Sewall, *Brooks*
Harry Stuber, *Big Valley*

1979

Phyl Burt, *Rocky Mountain House*
Jim Kyle, *MD of Sturgeon*
Arlene Meldrum, *Edmonton*
Elsie Milne, *Fort Macleod*
Pat Ryan, *Calgary*
Phyllis Schnick, *Warburg*
Logan Sherris, *Nampa*

1978

Don McColl, *Edmonton*
Clarence McGonigle, *Cochrane*
William Large, *Czar*
Mary Dixon, *Grimshaw*
Jerry Rejman, *Coleman*
Ethel Taylor, *Red Deer*
Jack Krecsy, *Banff*
Laura Morgan, *Didsbury*
Theodore Westling, *Breton*
Hope Pickard, *Calgary*
Andy Graspointer, *Milk River **

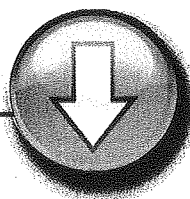
1977

Elsie McFarland, *Edmonton*
Don Moore, *Red Deer*
George Talbot, *Rocky Mountain House*
Jack Riddel, *Edmonton*
Ted Van Biezen, *Three Hills*
Roy Blais, *Taber*
Jack Boddington, *Edmonton*

* Awarded Posthumously

RECREATION VOLUNTEER RECOGNITION AWARD

COMPLETING THE NOMINATION FORM ELECTRONICALLY...



www.asrpwf.ca

- The nomination form can be downloaded from the above government website and completed electronically. However, due to the **signature requirement**, you will be unable to submit it electronically.
- This form has been saved as a Microsoft Word document.
- In Section D, 11-12 lines are available to enter information. If an extensive amount of information is entered in Sections A, B and C, the tables will shift to the next page(s). This will not affect the number of lines available in Section D as they, in turn, will also shift to a new page.
- After entering all the information, print the completed form, have it **signed** by a municipal official and **fax or mail** it to:



Mr. Chris Szabo
Physical Activity Advisor
Alberta Tourism, Parks and Recreation
Physical Activity Branch
903 Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta T5J 4R7



Fax: (780) 427-5140



CONCERNS OR COMMENTS ON DRAFT LAND USE BYLAW FROM MUNICIPAL PLANNING COMMISSION PUBLIC HEARING APRIL 24TH, 2013

ITEM	CONCERN OR COMMENT	EXISTING IN CURRENT DRAFT OF LAND USE BYLAW	STAKEHOLDER RECOMMENDATION	STAFF RECOMMENDATION	EXPLANATORY NOTES
	CHAMBER OF COMMERCE				
1	Consider including the more detailed explanation of the role of the MPC, as included in the current LUB #3181, Part II, Section 10, (3), (a) to (d)	Subsection 3.1(ii) establishes the MPC as a Development Authority, Sections 3.2 to 3.4 set out in detail the powers and duties of Development Authority, all of which applies to the MPC. Section 3.6 sets out additional powers and duties of the MPC, in the special case of Direct Control lands and also with respect to rezoning applications	ADD: a detailed explanation of the role of MPC.	No change to the draft LUB	<p>The draft LUB already includes detailed provisions setting out the powers and duties of the MPC, both as a Development Authority and with respect to rezoning applications. These provisions are considerably more extensive than the current LUB clauses cited by the Stakeholder.</p> <p>The MPC also has powers and duties with respect to subdivisions, which derive from the Municipal Government Act ["MGA"] and the MPC Bylaw, and are not within the range of topics that may be dealt with in a Land Use Bylaw as set out in section 640 of the MGA.</p> <p>That said, the CAO [or delegate] has broad administrative authority over both the Bylaw itself and the Department [see Section 3.5(i) and the <i>Administrative Organization Bylaw</i>] and the intention is to issue Guidelines, Procedures and Information Bulletins on a variety of planning related topics. The stakeholder makes a good suggestion, which will be addressed through this administrative process.</p>
2	Provide a clearer description of the referral processes to MPC and Council, as well as the appeal process to these authorities (including the Subdivision and Appeal Board) as an illustration in the appendix of the document.	<p>The only mandatory referral of Development Permits to MPC is for developments on Direct Control land, and this is set out in Section 3.6(ii). All other DP referrals are at the discretion of the CAO or delegate, as set out in Section 3.5(iv).</p> <p>The draft LUB does not mention appeals to MPC or Council, or to the SDAB.</p>	ADD: a description, possibly supplemented by diagrams, of processes for referrals and appeals.	No change to the draft LUB	<p>MPC and Council are NOT appeal bodies for any purpose, and cannot have such a function because the MGA does not allow it. So this cannot be put into the draft LUB.</p> <p>The SDAB is an appeal body. The process for appeals and the SDAB's authority to decide appeals is set out in detail in Sections 683-687 of the MGA and in the <i>Subdivision and Development Regulation</i>. This should not be cut and paste directly into the Land Use Bylaw because it is not a topic that a Land Use Bylaw is permitted to address, as set out in MGA Section 640.</p> <p>That said, the CAO [or delegate] is given broad administrative authority over both the Bylaw itself and the Department [see Section 3.5(i)] and the intention is to issue Guidelines, Procedures and Information Bulletins on a variety of planning related topics. The stakeholder makes a good suggestion, which will be addressed through this administrative process.</p>
3	5.5.3 DRIVE-THROUGH SERVICES Include a component that states "this section 5.5.3 applies to all uses for which a development permit is issued after the date of enactment of this bylaw."	No statement exists.	ADD A CLAUSE TO READ: "This section 5.5.3 applies to all uses for which a development permit is issued after the date of enactment of this bylaw."	No change to the draft LUB.	Drive-Through Services that exist on the date of enactment of the new LUB, under Development Permits issued in the past, are already grandfathered as "non-conforming uses" under MGA section 643 so a clause like the one suggested is not necessary to allow currently lawful Drive-Through Services to continue in operation even if they do not comply with the new Development Regulations for Drive-Through Services as set out in Section 5.5.3.

CONCERNS OR COMMENTS ON DRAFT LAND USE BYLAW FROM MUNICIPAL PLANNING COMMISSION PUBLIC HEARING APRIL 24TH, 2013

ITEM	CONCERN OR COMMENT	EXISTING IN CURRENT DRAFT OF LAND USE BYLAW	STAKEHOLDER RECOMMENDATION	STAFF RECOMMENDATION	EXPLANATORY NOTES
4	5.10(iii)(5) HOME OCCUPATIONS Remove Section 5.10 Rules for Home Occupations, item (5) "purchase and sale transactions may occur at the location of a Home Occupation provide that no physical transfer of possession of goods takes place at that location"; we can see this as potentially harmful to businesses such as hair salons or similar home occupations that may sell small items that pertain to their business.	(5) purchase and sales transactions may occur at the location of a Home Occupation provided that no physical transfer of possession of goods takes place at that location other than: (a) exchanges of papers or other communication media for the purpose of transferring information; (b) provision of small samples of goods available for sale.	REMOVE Section 5.10(iii)(5)	Remove the Section as per the stakeholder's suggestion, and replace with: "Commercial transactions involving physical transfer of possession of goods may occur at the location of a Home Occupation if the nature and frequency of such transactions does not materially adversely affect the residential character of the neighbourhood."	Home Occupations are always a balancing act. The stakeholder is correct to say we should facilitate commerce in any way we can, but we also have a responsibility to ensure that the places where people live retain their fundamental look and feel as residential areas, not commercial areas. A common complaint about Home Occupations is that they cause too much traffic, from vehicles delivering goods and from customers arriving to make on-site purchases. The new clause would allow a wide variety of exchanges of goods at the premises of a Home Occupation, if the fundamental character of the neighbourhood is not put at risk. The downside is that it leaves considerable discretion to a Bylaw Enforcement Officer or a Development Officer to determine when a Home Occupation "crosses the line", which means less certainty for the permit holder.
5	5.11.3 GENERAL LANDSCAPING RULES For the description under section 5.11.3, General Landscaping Rules, add the applicable districts associated with General Landscaping Rules, such as those provided in 5.11.4 (ii): <i>"The following landscaped areas are required for Developments in all Districts except the R-LD, I-G and I-H districts."</i>	Section 5.11.3 begins with the words: "The following landscaping rules apply to on-Site landscaping in all Districts:"	AMEND TO READ: "The following landscaping rules apply to on-Site landscaping in the _____ Districts."	No change to the draft LUB	The current wording of the draft LUB adequately deals with the concern expressed by the stakeholder.
6	5.11.3(vi) GENERAL LANDSCAPING RULES Section 5.11.3, section (vi) <i>"Soft landscaping shall be maintained on an ongoing basis. Any tree or shrub that does not survive must be replaced within one year."</i> Amend to say "within one year of discovery."	Subsection 5.11.3(vi): "Soft landscaping shall be maintained on an ongoing basis. Any tree or shrub that does not survive must be replaced within one year."	AMEND TO READ: "Soft landscaping shall be maintained on an ongoing basis. Any tree or shrub that does not survive must be replaced within one year of discovery."	AMEND TO READ: "Soft landscaping shall be maintained on an ongoing basis. Any tree or shrub that does not survive must be replaced within one year of discovery or of being notified of the situation by a Development Authority."	The stakeholder makes a valid point about introducing more certainty into when a property owner is required to replace a dead tree or shrub.

CONCERNS OR COMMENTS ON DRAFT LAND USE BYLAW FROM MUNICIPAL PLANNING COMMISSION PUBLIC HEARING APRIL 24TH, 2013

ITEM	CONCERN OR COMMENT	EXISTING IN CURRENT DRAFT OF LAND USE BYLAW	STAKEHOLDER RECOMMENDATION	STAFF RECOMMENDATION	EXPLANATORY NOTES
7	<p>5.11.5(ii)(1) REQUIRED LANDSCAPED AREAS IN PARKING LOTS</p> <p>"[Remove clauses]: (a) at the end of every parking aisle, (b) mid-aisle for every 15 single row parking spaces; and (d) as required by the Development Authority to screen parking areas.at the end of every parking aisle." These items cause an inconvenience to property owners for snow removal purposes in the winter.</p>	<p>Subsection 5.11.5(ii):</p> <p>"The following rules apply to parking lots in the R-MD, MU, I-B, and all commercial districts:</p> <p>(1) Within a parking lot, landscaped areas shall be provided within concrete curb islands:</p> <p>(a) At the end of every parking aisle;</p> <p>(b) Mid-aisle for every 15 single row parking spaces;</p> <p>(c) Where needed to define the drive aisle; and</p> <p>(d) As required by a Development Authority to screen parking areas."</p>	<p>AMEND TO READ:</p> <p><i>"The following rules apply to parking lots in the R-MD, MU, I-B, and all commercial districts: (1) Within a parking lot, landscaped areas shall be provided within concrete curb islands where needed to define the major drive isle."</i></p>	No change to draft LUB	<p>The stakeholder is undoubtedly correct, that landscaping within parking lots makes snow removal more awkward and possibly more costly. As against that, landscaping in parking lots has numerous benefits all year round – aesthetic, environmental, and above all for the safety of both drivers and pedestrians who use the parking lot. Landscaping in parking lots is the norm, not the exception, in most other winter cities of Western Canada of our size or larger.</p> <p>The stakeholder's proposed wording would reduce the scope of parking lot landscaping to only defining the "major drive aisle".</p> <p>Planning staff believes that the overall benefit of more intensive landscaping in parking lots outweighs the inconvenience and expense. This is fundamentally a policy decision for the MPC to recommend to Council, and for Council to decide.</p> <p>It should be noted that existing parking lots, which conform to the conditions of their development permits, are grandfathered. These provisions would apply only to parking lots on new commercial developments, or as part of the larger overall parking lot design regulations in the case of a major redevelopment involving an increase to Gross Floor Area.</p>
8	<p>5.11.5(ii)(2)(d) REQUIRED LANDSCAPED AREAS IN PARKING LOTS</p> <p>We recommend the implementation of a Landscaping Design Manual . . . We would then recommend that 5.11.5, item (ii), sub item (2), point (d): "contain a minimum of one tree" be amended to state "contain a minimum of one shrub or tree as per the design manual."</p>	<p>5.11.5(ii)(2)(d) currently reads:</p> <p>"All parking lot landscaped areas must contain a minimum of one tree."</p>	<p>AMEND TO READ:</p> <p><i>"All parking lot landscaped areas must contain a minimum of one shrub or tree as per the design manual."</i></p>	<p>AMEND TO READ:</p> <p>"All parking lot landscaped areas must contain a minimum of one tree or a number of shrubs that the Development Authority deems equivalent to a tree"</p>	<p>Staff agrees with the stakeholder's observation that trees are not necessarily the best choice for landscaping in a parking lot, as long as trees remain the standard by which alternative landscaping proposals are evaluated.</p> <p>The suggestion of developing a comprehensive Landscaping Manual has merit, and will be considered in the context of the new LUB approach of giving broad administrative authority to the CAO to issue procedures, protocols, etc.</p> <p>If a Landscaping Manual is developed, it may then be appropriate to amend the Bylaw as the stakeholder suggests, but it would be premature to do so now.</p>

CONCERNS OR COMMENTS ON DRAFT LAND USE BYLAW FROM MUNICIPAL PLANNING COMMISSION PUBLIC HEARING APRIL 24TH, 2013

ITEM	CONCERN OR COMMENT	EXISTING IN CURRENT DRAFT OF LAND USE BYLAW	STAKEHOLDER RECOMMENDATION	STAFF RECOMMENDATION	EXPLANATORY NOTES
9	<p>5.24.1 PEDESTRIAN WALKWAYS</p> <p>(i) currently states: <i>"In all districts except the Low Density Residential District, a pedestrian walkway must be constructed that connects the entrance of a Principal Building to the adjacent road and to any parking lot associated with the Principal Building."</i> As this item is too broad and could encompass parking lots which do not require such a walkway we recommend section (i) be amended to state: <i>"Pedestrian Walkways may be required by the development authority in C-R, C-H, CS and MU to provide safe pedestrian access from the parking lot to the principal area"</i></p>	<p>"In all Districts except the Low Density Residential District, a pedestrian walkway must be constructed that connects the entrance of a Principal Building to the adjacent road and to any parking lot associated with the Principal Building."</p>	<p>AMEND TO READ:</p> <p>"Pedestrian Walkways may be required by the development authority in C-R, C-H, CS and MU to provide safe pedestrian access from the parking lot to the principle area"</p>	<p>AMEND TO READ:</p> <p>"In all Districts except the Low Density Residential District, a pedestrian walkway must be constructed that connects the entrance of a Principal Building to the adjacent road and to any parking lot associated with the Principal Building, unless an Applicant demonstrates to the satisfaction of a Development Authority that the absence of a pedestrian walkway does not in the circumstances pose a material safety risk to pedestrians."</p>	<p>The objective of having a pedestrian walkway connecting a building to both a street and parking lot is to support a walkable and safe community. If there is a significant distance between the public sidewalk and a building entrance, pedestrians need "something" to allow them to get to that entrance safely. In the case of a parking lot, there should be a connection between where people park and the associated building entrance, <u>where vehicles cannot go</u>.</p> <p>All of that said, the Stakeholder makes a valid point that for a smaller parking lot, the cost of a walkway in relation to the cost of the parking area can become burdensome on the developer, and the lack of a walkway is less of a safety concern than for larger lots with many vehicles coming and going all the time.</p> <p>The way to deal with this concern, in Staff's opinion, is not to exempt more districts from the walkway requirement, because in ANY District other than Low Density Residential, significant buildings can locate. [An example of this is the Leisure Centre is located in the Open Space District.] Instead, Staff believes that the correct solution is to give the Development Authority discretion to waive the requirement where the Developer can demonstrate that the absence of a walkway does not give rise to a significant safety concern for pedestrians.</p>
10	<p>3.1 FREESTANDING SIGNS</p> <p>(c) should be changed to read: "The maximum area of a freestanding sign is: (i) 30.00 m² per face, on a site within 100 m of the TransCanada Highway (ii) 20.00 m² per face of a two-sided sign in all other cases"</p>	<p>(c) The maximum area of a Freestanding Sign is: (i) 30.00 m² on a Site within 100 m of the TransCanada Highway; (ii) 10.00 m² on a Site with multiple tenants; and (iii) 5.00 m² in all other cases</p>	<p>AMEND TO READ:</p> <p>"The maximum area of a freestanding sign is: (i) 30.00 m² per face, on a site within 100 m of the TransCanada Highway (ii) 20.00 m² per face of a two-sided sign in all other cases"</p>	<p>See amended sign section - 3.1.</p>	<p>Staff does not support the idea of allowing a larger Freestanding Sign [i.e., more than 10 m high or 10 m² in area] as a Permitted Use as of right. Instead, we recommend that any proposed sign which would exceed "10 or 10" would have to obtain a Variance – see comments under Explanatory Notes on Line 11 below.</p> <p>As part of an overall reconsideration of the Freestanding Sign regulations Staff now recommends removing any possibility of approving extremely large signs [up to 30 m in height or 30 m² in area] along the Trans-Canada Highway; HOWEVER in exchange for taking away that possibility, staff is also recommending that the concept of an over-arching separation distance of 500 m applicable throughout the whole City should be removed from the Bylaw completely – see comments under Explanatory Notes on Line 11 below.</p>

CONCERNS OR COMMENTS ON DRAFT LAND USE BYLAW FROM MUNICIPAL PLANNING COMMISSION PUBLIC HEARING APRIL 24TH, 2013

ITEM	CONCERN OR COMMENT	EXISTING IN CURRENT DRAFT OF LAND USE BYLAW	STAKEHOLDER RECOMMENDATION	STAFF RECOMMENDATION	EXPLANATORY NOTES
11	3.1 FREESTANDING SIGNS (d) should include "Where a Freestanding Sign exceeds 10.00 m in height or 10.0 m ² in area, within the FUD or OS districts, it must be not be located closer than 500 m to another Freestanding Sign that exceeds 10.00 m in height or 10.0 m ² in area."	(d) Where a Freestanding Sign exceeds 10.00 m in height or 10.0 m ² in area it must not be located closer than 500 m to another Freestanding Sign that exceeds 10.00 m in height or 10.0 m ² in area.	AMEND TO READ: "Where a Freestanding Sign exceeds 10.00 m in height or 10.0 m ² in area, within the FUD or OS districts, it must be not be located closer than 500 m to another Freestanding Sign that exceeds 10.00 m in height or 10.0 m ² in area."	See amended sign section - 3.1.	Staff accepts the stakeholder's suggestion to establish separation distances between the larger Freestanding Signs, but a simple 500 m separation distance applied everywhere could preclude a property owner from having such a sign on a site where it might be unobjectionable. Accordingly, the draft LUB has been revised to remove the 500 m separation requirement, and replace it with more targeted separation distances that are linked to specific land use planning considerations, for any Freestanding Sign that exceeds 10 m in height or 10 m ² in area: (a) No sign exceeding "10 or 10" within 150 m of a residential district (b) No sign exceeding "10 or 10" within 150 m of any other sign that also exceeds "10 or 10". The objective is to avoid a "visual blight" of too many very large signs in a small space, and also to give an extra measure of protection to the visual amenities of residential districts, while still giving each Site owner or occupant the ability to have their own freestanding sign of a more modest size.
12	3.1 FREESTANDING SIGNS (e) should be changed to include "Only one freestanding sign is allowed per site, and one additional free standing sign shall be allowed for each additional 75.00 m of frontage along a road."	(e) "Only one Freestanding Sign is allowed per Site."	AMEND TO READ: (e) "Only one freestanding sign is allowed per site, and one additional free standing sign shall be allowed for each additional 75.00 m of frontage along a road."	See amended sign section - 3.1(f).	Staff supports a somewhat larger separation distance between freestanding signs within a single site, than this Stakeholder suggests -- 100 m rather than only 75 m. Staff does not support the stakeholder's suggestion of allowing a second Freestanding Sign on a site, as of right if certain conditions are met. However, staff does support introducing a discretionary power to approve an additional freestanding sign on longer frontages, and staff also supports a discretionary power to allow additional signs for properties with more than one frontage, as long as all applicable separation distances are maintained. This section has accordingly been revised to give the Development Authority the discretion to allow these things.
13	3.3 FASCIA AND CANOPY SIGNS (a) should be changed to include: "A Fascia Sign or Canopy Sign is a permitted use in all districts other than the R-LD and R-MD districts, with the exception of Home Occupations as per section 5.10, subsection (iii), item (5).	(a) "A Fascia Sign or Canopy Sign is a Permitted Use in all Districts other than the R-LD and R-MD Districts."	AMEND TO READ: "A Fascia Sign or Canopy Sign is a permitted use in all districts other than the R-LD and R-MD districts, with the exception of Home Occupations as per section 5.10, subsection (iii), item (5).	Amend Section 3.3 to make clear that the prohibition on Fascia Signs in residential districts does not conflict with the small Fascia Signs that are allowed to identify the location of a Home Occupation.	The stakeholder correctly points out that there was some potential confusion or conflict between the Fascia Sign regulations, and the Home Occupation regulations, and staff supports the suggestion to remove the ambiguity. The proposed amendment has been legally wordsmithed and inserted into the draft LUB.
14	3.5 PORTABLE SIGNS (a) should be changed to read "A portable sign is a permitted use on a site within all districts other than the R-LD and M-LD districts provided that:	(a) "A Portable Sign is a Permitted Use on a Site in the C-R, C-H, I-B, I-G I-H, HC, CS and A Districts provided that:"	AMEND TO READ: "A portable sign is a permitted use on a site within all districts other than the R-LD and M-LD districts provided that:"	See amended sign section - 3.5(a).	Staff does not support the idea of potentially allowing Portable Signs in the Downtown Mixed Use District. The urban design of the Downtown, emphasizing pedestrian use with minimal front setbacks, simply does not leave any place where Portable Signs could go without being an annoyance and a nuisance.

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15	3.5 PORTABLE SIGNS (a), (i) should be changed to include: “not more than one Portable Sign is allowed for any one commercial use; and where more than one sign is to be located on a site each shall be at least 30 m from each other”	(a)(i) not more than one Portable Sign is allowed for any one commercial use;	AMEND TO READ: “not more than one Portable Sign is allowed for any one commercial use; and where more than one sign is to be located on a site each shall be at least 30 m from each other”	See amended sign section - 3.5(b) and (c).	In order to avoid excessive visual impact, Staff supports a somewhat greater separation distance between Portable Signs than is suggested by this Stakeholder when more than one sign is requested on the same Site – 50 m rather than only 30 m. However, Staff does support the suggestion that there is no reason for an absolute prohibition on more than one Portable Sign per site, so the section has been revised to give the Development Authority the discretion to allow multiple signs on a site if the 50 m separation distance is respected and all other sign regulations are complied with.
16	3.5 PORTABLE SIGNS Remove it its entirety (a), (ii) “Unless otherwise allowed as a condition of a development permit, a portable sign must not be located on a site for more than a total of 45 days in a year”	(a)(ii) unless otherwise allowed as a condition of a Development Permit, a Portable Sign must not be located on a Site for more than a total of 45 days in a year.	AMEND Remove section.	See amended sign section – 3.5.	Staff accepts the suggestion of the Stakeholder, and accordingly the reference to a time limitation on display of a Portable Sign has been removed from the Bylaw.
17	3.5 PORTABLE SIGNS (a), (iii) should be changed to read: “(ii) the size of a portable sign must not be greater than 6.00 m ² for each side of a two-sided portable sign.”	(a)(iii) the size of a Portable Sign must not be greater than 6.00 m ² .	AMEND TO READ: “(ii) size of a portable sign must not be greater than 6.00 m ² for each side of a two-sided portable sign.”	See amended sign section – 2.7.	Staff accepts the clarification that the Stakeholder seeks, but it should apply to other types of signs as well. Therefore, a new section 2.7 has been added to make clear that when calculating the area of ANY two-sided sign, only one side of the sign is used for the calculation.
PATISSON OUTDOOR ADVERTISING					
18	3.1 FREESTANDING SIGNS The standard 10 foot by 20 foot billboard is approximately 19 m ² , therefore we believe that is reasonable to continue to allow this size in areas that permit freestanding signs. We also believe that clarifying that the area is measure per face for each side of the sign is important.	(c) The maximum area of a Freestanding Sign is: (i) 30.00 m ² on a Site within 100 m of the TransCanada Highway; (ii) 10.00 m ² on a Site with multiple tenants; and (iii) 5.00 m ² in all other cases	AMEND TO READ: (c)(ii) “The maximum area of a Freestanding Sign is 19 m ² .”	See amended sign section - 3.1. See amended sign section – 2.7.	Staff accepts the stakeholder’s suggestion, and has revised the section to allow for billboards up to 20 m ² in area, although not as of right as requested by the stakeholder but rather at the discretion of the Development Authority. See also the comments under “Explanatory Notes” in rows 10, 11 and 12 above. A new section has been added. Section 2.7 clarifies all issues regarding double-faced signs.

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19	3.1 FREESTANDING SIGNS This clause is overly restrictive, as it would prohibit a business owner or signage company from building a freestanding sign if there is another freestanding sign within 500 metres. We contend that this clause would be more reasonable if this restriction was only applied to the FUD and OS districts, as these zones are generally in close proximity to Highways 1 and 3.	(d) Where a Freestanding Sign exceeds 10.00 m in height or 10.0 m ² in area it must not be located closer than 500 m to another Freestanding Sign that exceeds 10.00 m in height or 10.0 m ² in area.	AMEND TO READ: (d) In the FUD and OS Districts, where a Freestanding Sign exceeds 10.00 m in height or 10.0 m ² in area it must not be located closer than 500 m to another Freestanding Sign that exceeds 10.00 m in height or 10.0 m ² in area.	See amended sign section - 3.1.	The Stakeholder makes a valid point, and Staff accepts eliminating the 500 m separation distance entirely, in favour of a different approach focusing on separation distances within a Site in the case of multiple signs on a single site, and separation distances from residential districts. See the comments under Explanatory Notes in rows 10, 11 and 12 above.
20	3.1 FREESTANDING SIGNS Similar to (d) this clause seems overly prohibitive to both local business owners and signage companies. If the landowner has a large lot, we believe that he should be allowed to have an additional freestanding sign as long as it is located at least 75 metres from the existing freestanding sign.	(e) Only one Freestanding Sign is allowed per Site.	AMEND: To allow an additional freestanding sign provided there is at least 75 metres from the existing freestanding sign.	See amended sign section - 3.1(f).	Staff supports a somewhat larger separation distance between freestanding signs than this Stakeholder suggests in the case of multiple signs on a single site -- 100 m rather than only 75 m. However, staff also supports not only the request for an additional freestanding sign on longer frontages, but also the possibility of additional signs for properties with more than one frontage, as long as the 100 m separation distance is maintained, all at the discretion of the Development Authority in each case. This section has been revised accordingly.
21	4. ELECTRONIC DISPLAY SURFACES While we agree that electronic displays should not be permitted to be located in Residential districts or the Historic Clay district, we would propose that they should be allowed in Mixed Use, Open Space, and Downtown Mixed Use Districts, subject to all other rules.	(c) Electronic Display is not allowed in any residential District or in the Mixed Use Downtown, Historic Clay, or Open Space Districts.	AMEND TO READ: (c) "Electronic Display is not allowed in the any residential District".	See amended sign section – 3.1, 3.3, and 3.5.	Staff accepts the stakeholder's suggestion. Since <u>all Electronic Display Surfaces are discretionary uses in any case</u> , all references to districts have been removed from this part of the bylaw. This would allow the Development Authority to issue a DP for an electronic sign in the Downtown area, if its design and location were compatible with the character of the neighbourhood. Residential neighbourhoods are still adequately protected due to the basic prohibition on nearly all types of signage there, regardless of electronic display or not.
22	4. ELECTRONIC DISPLAY SURFACES As mentioned in our point under 3.1(c), a standard 10 foot by 20 foot billboard is approximately 19m ² . Assuming that the electronic display meets the specifications set out in clause 5 of the sign section, the same 20m ² maximum area requirement for freestanding signs should also apply to electronic freestanding signs.	(e) Electronic Display may be used in lieu of static sign content provided it does not exceed a maximum area of: (i) 2.00 m ² in the case of a Window Sign; (ii) 4.00 m ² in the case of a Fascia Sign or Canopy Sign; (iii) 4.00 m ² in the case of a Freestanding Sign below 10.00 m in height; and (iv) 10.00 m ² in the case of a Freestanding Sign above 10.00 m in height.	AMEND TO READ: “(iii) 20.00 m ² in the case of a Freestanding Sign.”	See amended sign section - 4(e).	Staff accepts the stakeholder's suggestion that the size of an electronic display should not in principle be regulated differently than the size of a billboard, as long as the character of the electronic display meets all the other bylaw requirements – bearing in mind that <u>all Electronic Display Surfaces are discretionary uses in any case</u> . Accordingly, This section has been revised so that the Development Authority has the same discretion to allow electronic displays up to 20 m ² in area and 20 m in height, as in the case of a billboard.

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23	5. ELECTRONIC DISPLAY SURFACES SPECS. . . . we recommend adding a new (a) to the existing list of specifications, which would clarify that all signs containing a digital display must be equipped with an ambient light sensor.	5.(e)(iii) "the light levels around the Electronic Display must not at any time exceed the ambient light level by more than 5.0 LUX."	AMEND TO READ "all signs containing a digital display must be equipped with an ambient light sensor."	Add the light sensor requirement to the Bylaw	Staff agrees that the stakeholder's suggestion is a good one, and the draft Bylaw has been amended accordingly.
24	5. ELECTRONIC DISPLAY SURFACES SPECS. We support the prohibition of digital copy that includes video, movies, or any other non-static digital format, as research indicates this type of digital copy can create an increase in driver distraction.	2.3 (g) No Electronic Display sign shall incorporate animation or video if it is within 50.00 m of a road. 5. (d) Electronic Display content must not include full motion video, movies, Moving Picture Experts Group (MPEG) or any other non-static digital format and the content must not be displayed using any visible effects, including but not limited to: action, motion, fading in or out, dissolving, blinking, intermittent or flashing light, or the illusion of such effects.	AMEND To prohibit digital copy that includes video, movies, or any other non-static digital format"	Ensure that stakeholder concern is accepted and adequately incorporated into the Bylaw.	Staff agrees that the stakeholder's suggestion is a good one. The draft Bylaw was intended to accomplish this, and a potentially ambiguous section has now been removed so that the one remaining relevant section clearly does accomplish this.
25	5. ELECTRONIC DISPLAY SURFACES SPECS. Our digital billboards across the province (including our boards on Highway 2 in Airdrie and Bowden, and on Highway 3 in Lethbridge) are all approved for the minimum message duration of 6 seconds. As this is industry standard and corresponds with our service model, we request that the minimum message duration be slightly revised from 8 seconds to 6 seconds in the City of Medicine Hat Land Use Bylaw.	(a) Electronic Display content must remain in place unchanged for a minimum of 6.0 seconds before switching to new content.	AMEND To provide for a minimum message duration of six seconds	See amended sign section - 5(a).	Staff accepts the stakeholder's suggestion – the change had already been incorporated into the draft LUB prior to receiving the written submission from the stakeholder.

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26	We support the notion that LED signs should require renewal applications at reasonable durations. However, static signs that have existed in Medicine Hat for many years should be allowed to remain and be repaired or maintained if necessary.	<p>Section 2.4</p> <p>A Development Permit remains in effect indefinitely, subject to</p> <ul style="list-style-type: none"> (i) expiry pursuant to subsection 2.3(iv) and; (ii) cancellation or suspension pursuant to section 3.3 <p>unless a condition of the Development Permit specifies a time limit on the duration of Development approval.</p>	LED signs should require renewal applications at reasonable durations.	No change to bylaw.	<p>Staff agrees with the stakeholder's observation.</p> <p>In accordance with section 2.4, the Development Authority may place as a condition a specified time limit to of the duration of a Development Permit. So any time limit on approval for an electronic display surface could be built into the DP.</p> <p>Any existing static sign that does not conform to the new LUB is grandfathered anyway, as a non-conforming use, if it complied previously. Repairs or maintenance of pre-existing signs is allowed under the MGA concept of a non-conforming use.</p>
POSTCARD PORTABLES, ACTION SIGNS, AND MAGNET SIGNS					
27	<p>3.1 FREESTANDING SIGNS</p> <p>(c) "The maximum area of a freestanding sign is:</p> <ul style="list-style-type: none"> (i) 30.00 m2 per face, on a site within 100 m of the TransCanada Highway (ii) 20.00 m2 per face of a two-sided sign in all other cases" 	<p>(c) The maximum area of a Freestanding Sign is:</p> <ul style="list-style-type: none"> (i) 30.00 m2 on a Site within 100 m of the TransCanada Highway; (ii) 10.00 m2 on a Site with multiple tenants; and (iii) 5.00 m2 in all other cases 	<p>AMEND TO READ:</p> <p>"The maximum area of a freestanding sign is:</p> <ul style="list-style-type: none"> (i) 30.00 m2 per face, on a site within 100 m of the TransCanada Highway (ii) 20.00 m2 per face of a two-sided sign in all other cases" 	See amended sign section - 3.1.	<p>The Stakeholder's suggestion is acceptable to staff, with some variations</p> <p>See comments under Explanatory Notes on Lines 10, 11 and 12 above</p>

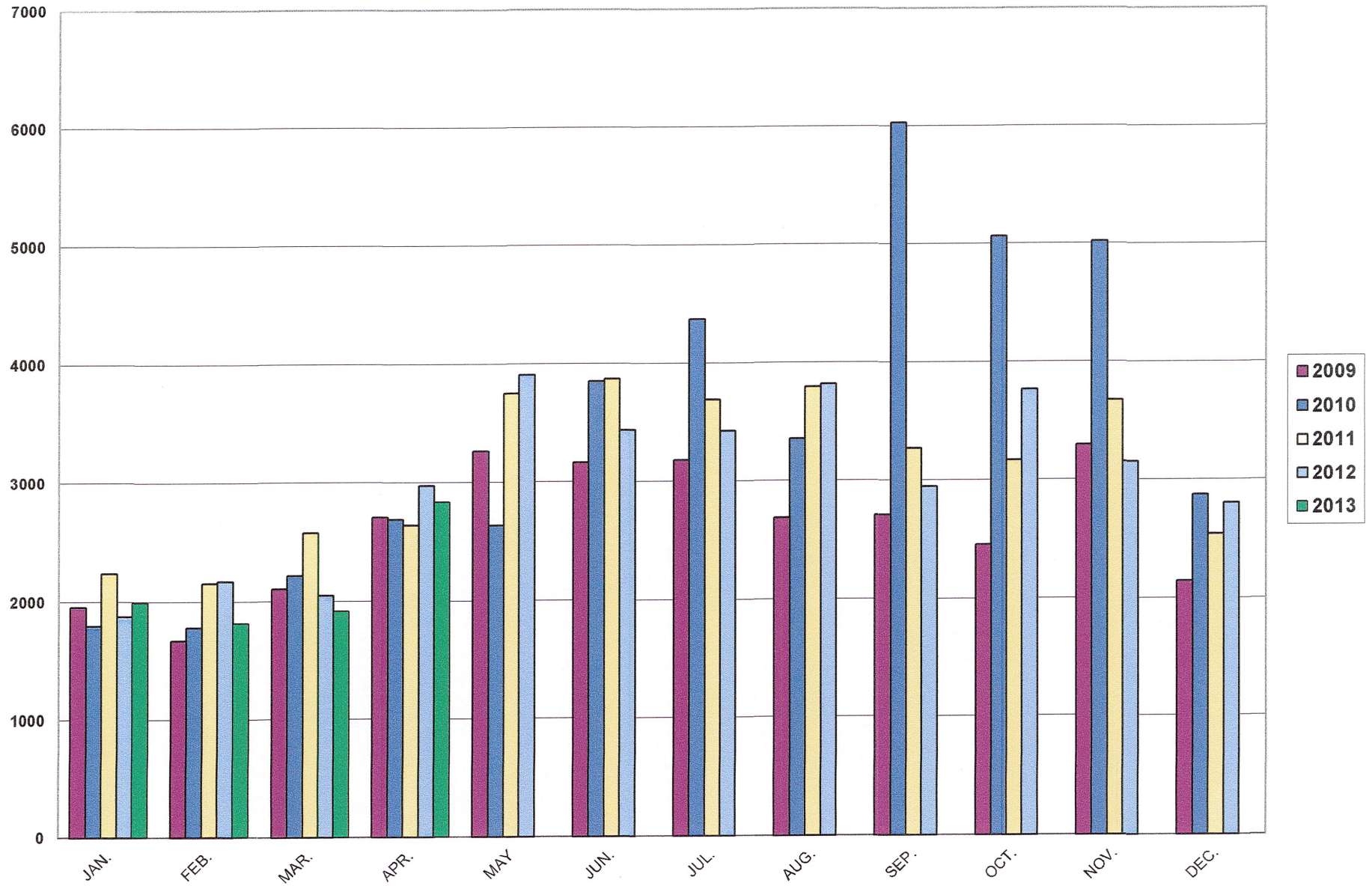
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28	3.1 FREESTANDING SIGNS (e) should be changed to include "Only one freestanding sign is allowed per site, and one additional free standing sign shall be allowed for each additional 75.00 m of frontage along a road."	(e) "Only one Freestanding Sign is allowed per Site."	AMEND TO READ: (e) "Only one freestanding sign is allowed per site, and one additional free standing sign shall be allowed for each additional 75.00 m of frontage along a road."	See amended sign section - 3.1.	The stakeholder's suggestion is acceptable to staff, with some variations See comments under Explanatory Notes on Lines 10, 11 and 12 above
29	3.4 SANDWICH BOARDS Increase the sign area of Sandwich Boards	(b) A Sandwich Board must not (i) exceed 0.75 m2 for each face;	AMEND TO READ: (b) A Sandwich Board must not (i) exceed 1.00 m2 for each face;	AMEND (b) A Sandwich Board must not (i) exceed 1.00 m2 See amended sign section – 2.7.	Staff agrees with the stakeholder suggestion, and the draft LUB has been amended accordingly A new section has been added. Section 2.7 clarifies all issues regarding double-faced signs.
30	3.5 PORTABLE SIGNS (a), (i) not more than one Portable Sign is allowed for any one commercial use and where more than one sign is to be located on a site each shall be at least 30 m from each other;	(a)(i) not more than one Portable Sign is allowed for any one commercial use;	AMEND TO READ: "not more than one Portable Sign is allowed for any one commercial use; and where more than one sign is to be located on a site each shall be at least 30 m from each other"	See amended sign section - 3.5(b) and (c).	See comment under "Explanatory Notes" on Line 15 above.

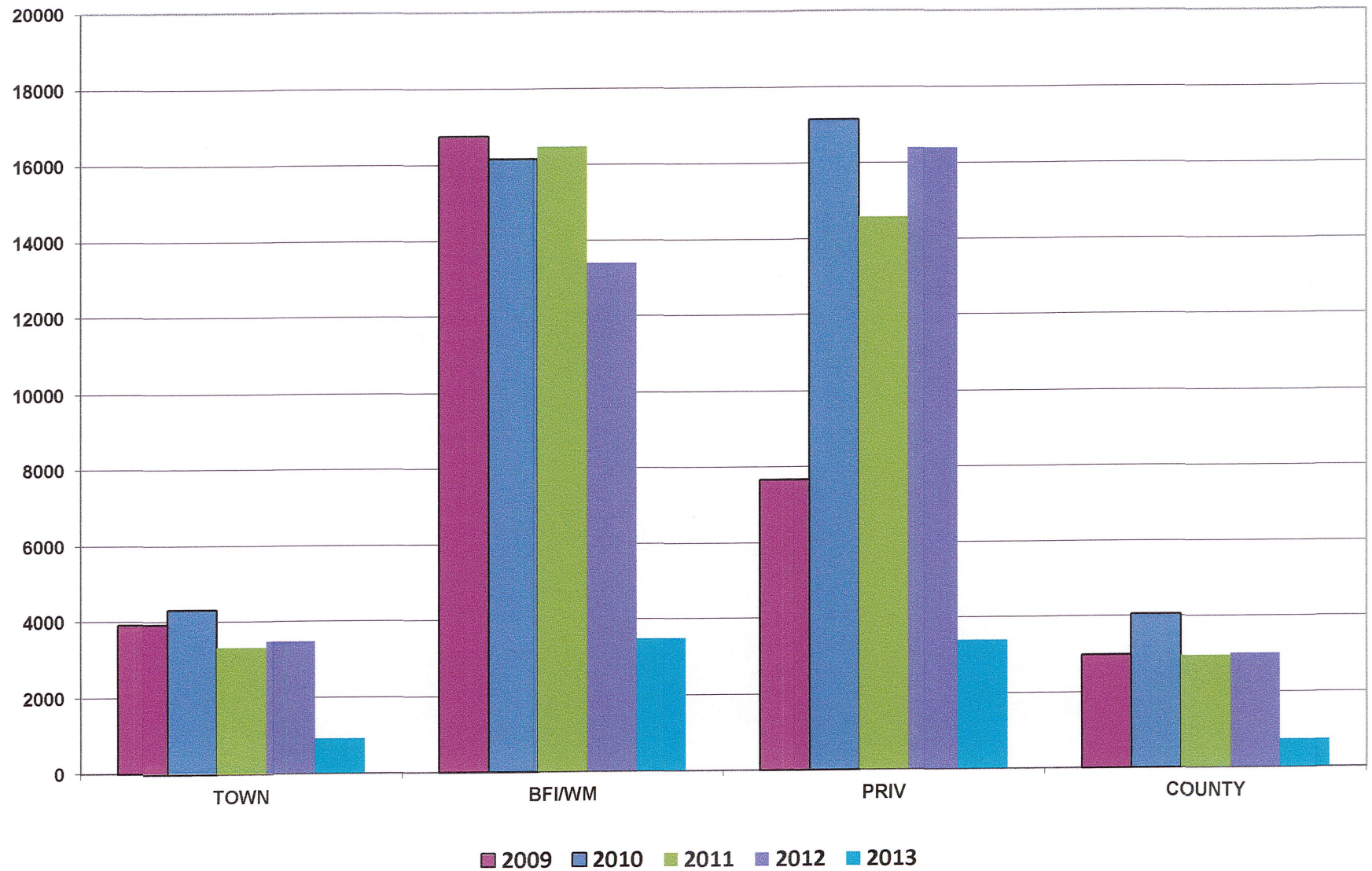
CONCERNS OR COMMENTS ON DRAFT LAND USE BYLAW FROM MUNICIPAL PLANNING COMMISSION PUBLIC HEARING APRIL 24TH, 2013

ITEM	CONCERN OR COMMENT	EXISTING IN CURRENT DRAFT OF LAND USE BYLAW	STAKEHOLDER RECOMMENDATION	STAFF RECOMMENDATION	EXPLANATORY NOTES
31	<p>In the event that the proposed sign section posted on the City web site is to be adopted then we would request that the following section . . . be inserted into the bylaw . . .</p> <p><i>“Notwithstanding any provision of this bylaw any sign in existence on the effective date of this bylaw other than an LED sign, shall be deemed to have been approved and notwithstanding any other provision of this bylaw may be replaced, repaired and maintained provided that any such existing sign shall not be enlarged or relocated except in conformity with the requirements of this bylaw and where any such sign encroaches on any City lands or road right of way the sign owner shall obtain an encroachment agreement prior to carrying out any replacement.”</i></p>	No such provision exists in the current draft of the LUB	AMEND TO READ: as set out in italics in the left hand column of this row	No change to Bylaw	<p>The stakeholder states that this new clause is requested if the Sign Regulations as presented to MPC on April 10 are not otherwise going to be changed. However, as evidenced in this Matrix, extensive changes HAVE been made to the Sign Regulations, most of them in response to stakeholder concerns and requests. Therefore, presumably, this new clause is not now being requested.</p> <p>In any case, staff does not support this clause. Any sign that is LAWFULLY in existence at the date of enactment of the new Bylaw, is grandfathered anyway as a non-conforming use. The proposed clause would go further and have the effect of legitimizing any and all signs now in existence including those that are NOT LAWFUL [some of which we know to have been placed or erected without development approval] and we believe it would be going too far to immunize such signs from any possibility of future enforcement action.</p>
RIFLE AND REVOLVER CLUB					
32	Concern over potential future development (specifically residential) occurring on the land north of the Rifle and Revolver Club site which is in the direction of fire.	Currently the area to the north of the site is zoned “Future Urban Development”.	Amend Land Use District to some form of industrial.	No change to Bylaw	<p>The area to the north of the Club’s location is proposed to be zoned Future Urban Development. In this zone the only Permitted Use is currently existing residences, and there are none of those on the lands north of the Club. All other uses in this District are discretionary and are intended to be temporary and low impact land uses. Therefore, the proposed FUD zoning is clearly the best choice for the current situation.</p> <p>It should be noted that under the Municipal Development Plan (Section 4.5) this area is specifically designated as a “Business Development Area” with the long term goal of future industrial and commercial development. Council has thus signaled to the Club that there will eventually come a day when their current location is no longer appropriate for their activities, although there are no concerns now or for the foreseeable future. During a subdivision and rezoning process all of these aspects would be considered in a rezoning application.</p>
PLANNING SERVICES					
33	Concern over long term ability of enforcement of RV parking development regulations (Section 5.4.4).	Different development regulations depending on the date of subdivision.		Remove section 5.4.4 (ii)	Staff has a concern that enforcing two separate development regulations for the parking or storage of an RV depending on when a subdivision occurred may create challenges. There may be difficulties for the community in understanding when each lot was created resulting in potential non-compliance with the Bylaw. Staff is of the opinion that the development regulations for new lots will naturally reduce the amount of RV’s located in the front yard as the development industry takes advantage of reduced front setbacks of 3.00 m.

**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2009-2013
TO APRIL 30, 2013**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2009 - 2013
TO APRIL 30, 2013**



REDCLIFF/CYPRESS REGIONAL LANDFILL
2013 VS 5 YEAR AVERAGE
TO APRIL 30, 2013

