



COUNCIL MEETING

MONDAY, NOVEMBER 10, 2014

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, NOVEMBER 10, 2014 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

| <u>AGENDA ITEM</u> | <u>RECOMMENDATION</u> |
|---|------------------------------|
| 1. GENERAL | |
| A) Call to Order | |
| B) Adoption of Agenda * | Adoption |
| C) Accounts Payable * | For Information |
| 2. DELEGATION | |
| A) Ensminger, Beck & Thompson, Chartered Accountants presentation * | |
| 3. MINUTES | |
| A) Council meeting held October 27, 2014 * | For Adoption |
| B) Organizational Council meeting held October 27, 2014 * | For Adoption |
| C) Redcliff Physician Recruitment and Retention Committee meeting held on November 4, 2014 * | For Information |
| D) Redcliff & District Recreation Services Board meeting held on November 3, 2014 * | For Information |
| 4. REQUESTS FOR DECISION | |
| A) Riverview Golf Club Water Supply * | For Consideration |
| B) Request to Pave Portion of Range Road #64 (Mitchell St. North) * | For Consideration |
| 5. CORRESPONDENCE | |
| A) Letter from Sonya Dobbin * Re: Fundraising Benefit at Legion for Mona Dobbin November 22, 2014 | For Consideration |
| 6. OTHER | |
| A) Landfill Graphs to October 31, 2014 * | For Information |
| B) Important Dates for Events and Meetings * | For Information |

7. IN CAMERA

A) Land (2)

8. ADJOURN

| ACCOUNTS PAYABLE | | | |
|--|---------------------------|---|---------------|
| COUNCIL MEETING NOVEMBER 10, 2014 | | | |
| CHEQUE # | VENDOR | DESCRIPTION | AMOUNT |
| 75997 | JOE JOHNSON EQUIPMENT | BELTS | \$44.92 |
| 75998 | BREWMASTER | MEALS ON WHEELS SUPPLIES | \$128.94 |
| 75999 | MILLER, GINA | REFUND DEPOSIT | \$150.00 |
| 76000 | WRIGHT, LYNAE | REFUND DEPOSIT | \$150.00 |
| 76001 | TOWN OF REDCLIFF | EMPLOYEE PROPERTY TAX PAYMENTS | \$1,145.00 |
| 76002 | TOWN OF REDCLIFF - LF | JULY, AUG, SEPT LANDFILL CHARGES | \$8,287.21 |
| 76003 | TRANSIT PAVING | 4 AVE SW & 4 ST SW PROGRESS #1 | \$244,807.16 |
| 76004 | VANCLIEAF, SCOTT | WATER TRAINING COURSE | \$200.00 |
| 76005 | WOOD, DALE | HUNTER ED INSTRUCTOR FEES | \$1,045.00 |
| 76006 | XEROX CANADA | PHOTOCOPIER MAINTENANCE | \$191.54 |
| 76007 | KIRK'S MIDWAY TIRE | TIRE CHANGE OVER | \$554.40 |
| 76008 | MP ECO MECHANICAL PROCESS | WTP UPGRADE | \$358,355.50 |
| 76009 | MPE ENGINEERING | WTP UPGRADE | \$38,822.60 |
| 76010 | SUNCOR ENERGY | DYED DIESEL LF | \$1,903.35 |
| 76011 | PUROLATOR | TANSPORT WATER SAMPLES | \$55.15 |
| 76012 | REDCLIFF BAKERY | MPC LUNCH | \$68.25 |
| 76013 | SOUTHERN DOOR | SERVICE OVERHEAD DOOR | \$120.00 |
| 76014 | STEEP ROCK | ROADCRUSH | \$1,855.56 |
| 76015 | SUMMIT MOTORS LTD | SUBLET SVC LABOUR, PARTS, SHOP SUPPLIES | \$706.67 |
| 76016 | TELUS MOBILITY | OCT CELL SERVICE | \$109.42 |
| 76017 | ACKLANDS GRAINGER | WRENCH PIPES | \$359.06 |
| 76018 | BRANDT TRACTOR | FUEL LINE INLET AND OUTLET | \$208.78 |
| 76019 | BROWN, CHERE | REF PROPERTY TAX | \$399.65 |
| 76020 | CITY OF MEDICINE HAT | SEWAGE OUTLAY | \$55,842.79 |
| 76021 | CUPE | UNION DUES | \$1,846.27 |
| 76022 | D.A. ELECTRIC | LIGHTS, RELOCATE THERMOSTAT-RAW WATER PUMP | \$5,533.50 |
| 76023 | DAN JANE VENTURES | PROPANE | \$287.66 |
| 76024 | FORTY MILE GAS | LF GAS UTILITIES | \$52.81 |
| 76025 | FOX ENERGY | HARNESSES | \$498.59 |
| 76026 | GREYHOUND | TRANSPORT TO CEM AND JOE JOHNSON | \$86.44 |
| 76027 | REDCLIFF HOME HARDWARE | ANTIFREEZE, CHAINSAW, GARBAGE BAGS, FILTERS | \$1,934.40 |
| 76028 | REDCLIFF HOME HARDWARE | DRILL BIT,TAPE MEASURE, ADHESIVE STRIPS | \$116.24 |
| 76029 | TELUS MOBILITY | OCT CELL SERVICE | \$209.10 |
| 76030 | SECURITRIM | HY VISABILITY MATERIAL FOR FIRE TRUCKS | \$1,747.83 |
| 76031 | TOWN OF REDCLIFF | PAYROLL | \$67,586.87 |
| 76032 | WE CARE HOME HEALTH CARE | SEPT HOME CARE | \$112.00 |
| 76033 | WOLSELEY MECHANICAL GROUP | CURB STOPS, SADDLES, BURY SERVICE BOX | \$589.09 |
| 76034 | TULIP, MARY | CONTRACTED LABOUR | \$1,000.00 |
| 76035 | ANDERSEN, RENEE | REFUND DEPOSIT | \$100.00 |
| 76036 | JONES, CONNIE | CONTRACTED LABOUR | \$1,752.00 |

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| 76037 | REMPEL, PETERS | REFUND COA INACTIVE ACCT | \$10.67 |
| 76038 | HOWLETT, DILLON | REFUND COA INACTIVE ACCT | \$51.06 |
| 76039 | KOCH, ALLEN | REFUND COA INACTIVE ACCT | \$431.68 |
| 76040 | LITTLE, URSULA | REFUND COA INACTIVE ACCT | \$364.00 |
| 76041 | EVANS, JEFF | REFUND COA INACTIVE ACCT | \$100.00 |
| 76042 | RS LINE CONTRACTING | REFUND COA INACTIVE ACCT | \$100.00 |
| 76043 | BURSTAD, CAREY | REFUND DEPOSIT | \$150.00 |
| 76044 | TELUS MOBILITY | OCT CELL SERVICE | \$20.08 |
| 76045 | SUMMIT MOTORS LTD | MARKER LAMPS, CONNECTORS, FUSES,KIT, CORE | \$2,653.89 |
| 76046 | RECEIVER GENERAL | EMPLOYEE STAT DEDUCTIONS | \$25,714.54 |
| 76047 | PROVINCIAL TREASURER | LAPP CONTRIBUTIONS | \$15,280.48 |
| 76048 | SUNCOR ENERGY | DYED DIESEL LF | \$1,722.02 |
| 76049 | PAD-CAR MECHANICAL | TROUBLESHOOT AND REPAIR THERMOSTAT | \$868.61 |
| 76050 | MURRAY, CINDY | REFUND DEPOSIT | \$225.00 |
| 76051 | SHAW | NOV INTERNET | \$120.65 |
| 76052 | MIKE'S ROADHOUSE | MEALS ON WHEELS | \$803.25 |
| 76053 | LACELLE, ROSS | REIMBURSE DRIVER'S MEDICAL | \$100.00 |
| 76054 | FOX ENERGY | GLOVES, RESPIRATOR AND CANNISTERS | \$243.18 |
| 76055 | FINNING | OIL FILTER, GAS FILTER, SEPERATOR, OIL, OIL KIT | \$678.17 |
| 76056 | ESRI CANADA | ARCGIS AND ARCGIS PUBLISHER | \$3,990.00 |
| 76057 | DAN JANE VENTURES | PROPANE | \$87.00 |
| 76058 | CIBC | SUPPLEMENTAL PENSION PLAN | \$1,598.54 |
| 76059 | CERTAPRO PAINTERS | PAINT OUTDOOR RINK | \$1,704.02 |
| 76060 | CENTRAL SHARPENING | SHARPEN ICE KNIFE | \$50.40 |
| 76061 | C.E.M. HAEVY EQUIPMENT | FUEL TANK SIGHT GLASS, AIR, OIL AND FUEL FILTERS | \$894.97 |
| 76062 | BLUE IMP | PEDESTAL TABLE | \$1,316.70 |
| 76063 | ACTION PARTS | STROBE LIGHT, BATTERY, FLASHER, FUSE KIT | \$450.38 |
| 76064 | ACKLANDS GRAINGER | HANDLES, SQUEEGEE,SLEDGE HAMMERS | \$210.91 |
| 76065 | ENSMINGER, BECK & THOMPSON | AUDIT SERVICES | \$29,268.75 |
| 76066 | GOVERNMENT OF ALBERTA | ALBERTA GAZETTE NOTICE | \$21.00 |
| 76067 | STEHR, BRIAN | ADOA CONFERENCE | \$942.34 |
| 76068 | GREYHOUND | JOE JOHNSON FREIGHT | \$28.73 |
| 76069 | WELSHMAN, APRIL | INT'L PEACE DAY REFUND | \$31.50 |
| 76070 | TOWN OF REDCLIFF | NOV COUNCIL PAY | \$9,767.19 |
| 76071 | TRICO LIGHTING | FLOOD LIGHTS, TUBE LIGHTS, BATTERIES | \$160.41 |
| 76072 | ZEP SALES & SERVICE | PAPTER TOWELS, SOAP, CLEANING SUPPLIES | \$965.22 |
| 76073 | REDCLIFF HOME HARDWARE | SNOW BRUSH, FLASHLIGHT, BATTERIES | \$45.62 |
| 76074 | JOE JOHNSON EQUIPMENT | TOW BARS, BROOM | \$1,063.48 |
| 76075 | KIRK'S MIDWAY TIRE | TIRES & BALANCING | \$882.00 |
| 76076 | LETHBRIDGE MOBILE SHREDDING | SHREDDING SERVICES | \$46.20 |
| 76077 | NEWTON, TOBY | SOUTH AB FIRE DEPT CONFERENCE | \$161.00 |
| 76078 | SUNCOR ENERGY | DYED DIESEL LF | \$14,919.93 |
| 76079 | THE PRINTER | BUSINESS CARDS | \$203.70 |

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|------------------|-----------------------------|---|----------------|
| 76080 | RESOURCE ALLOCATION | FMW TRAINING | \$787.50 |
| 76081 | RECEIVER GENERAL | NOV COUNCIL STAT DEDUCTIONS | \$1,102.78 |
| 76082 | SCHEFFER ANDREW | PLANNING SERVICES | \$1,223.25 |
| 76083 | GRADWELL, RAY | SOUTH AB FIRE DEPT CONFERENCE | \$521.59 |
| 76084 | FOX ENERGY | UNSTABLE CLIFF DANGER SIGN | \$157.34 |
| 76086 | DIAMOND MUNICIPAL SOLUTIONS | SUPPORT PLAN, ANNUAL MAINTENANCE CONTRACT | \$13,750.43 |
| 76087 | DAN JANE VENTURES | PROPANE | \$87.00 |
| 76088 | DB PERKS & ASSOCIATES | HYDROSTATIC RELIEF VALVE | \$43.91 |
| 76089 | CITY OF MEDICINE HAT | UTILITIES | \$1,401.15 |
| 76090 | THE BOLT GUYS | NUTS AND BOLTS | \$60.90 |
| 76091 | BIG HILL SERVICES | EDGER BLADES | \$234.13 |
| 76092 | ACTION PARTS | TRAILER BRAKE KIT | \$131.47 |
| 76093 | A & B STEEL | REDUCER, CUT BLADES | \$35.05 |
| 76094 | CEE GEE SOUTHERN INC | LANDFILL CELL PROGRESS #1 | \$1,163,806.16 |
| 76095 | FOUNTAIN TIRE | FLAT REPAIR | \$55.25 |
| 76096 | MP ECO MECHANICAL PROCESS | WATER TREATMENT PLANT PROGRESS #2 | \$558,720.89 |
| 99 CHEQUES TOAL: | | | \$2,659,529.82 |

August 27, 2014

Town of Redcliff - L.A.P.P.
PO Box 40
Redcliff, Alberta T0J 2P0

DRAFT

Invoice -

in account with,

ENSMINGER, BECK & THOMPSON
CHARTERED ACCOUNTANTS

For professional services rendered with respect of the following:

- Preparation and filing of Town of Redcliff LAPP Audit along with Management Acknowledgment of Review as required.
- Additional work required due to problems with the Town's records not reconciling and discrepancies.
- All other accounting and advisory services relative to the above matters.

| | |
|---------|-------------|
| Our fee | \$ 4,000.00 |
| GST | 200.00 |

\$ 4,200.00

GST Registration # 12346 2400 RT

EBT

ENSMINGER · BECK
& THOMPSON ●●●

CHARTERED
ACCOUNTANTS

Gaslight Plaza
307, 579 · 3 Street SE
Medicine Hat, AB
T1A 0H2

Tel · 403 · 526 · 5011
Fax · 403 · 526 · 1011
Web · ebtca.com

Monday, January 20, 2014

Town of Redcliff
Box 40, #1 - 3 rd Street NE
Redcliff, AB
T0J 2P0

Attention: Mr. Robert Osmond

Dear Mr. Osmond:

You have requested that we audit the compliance of Town of Redcliff with the requirements set forth in the **Local Authorities Pension e-guide** (e-guide) and instructions from Alberta Pensions Administration Corporation.

We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on the compliance with the e-guide.

Our Responsibilities

We will conduct our audit of the compliance with the Local Authorities Pension e-guide in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the Town of Redcliff complied with the criteria established.

An audit involves performing procedures to obtain audit evidence about the compliance with the e-guide. The procedures performed are those outlined in the e-guide.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

Partners

Curtis Ensminger · CA*
Todd Beck · CA*
Dan Thompson · CA*
Bradley Isfeld · CA*
Morgan Harrison · CA*
Brent Fisher · CA*
Rémi Poissant · CA*

*Denotes CA whose professional corporation is a member of the partnership. CA

If we conclude that a modification to our opinion on the compliance is necessary, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form, or have not formed, an opinion on the compliance, we may withdraw from the audit before issuing an auditor's report or we may disclaim an opinion on the compliance. If this occurs, we will communicate the reasons and provide you details of any misstatements identified during the audit.

Use and Distribution of our Report

The examination of the compliance with the e-guide and the issuance of our audit opinion are solely for the use of the Town of Redcliff and those to whom our report is specifically addressed by us. We make no representations of any kind to any third party in respect of this compliance and we accept no responsibility for their use by any third party.

We ask that our name be used only with our consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us.

Reproduction of Auditor's Report

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review before the publication or posting process begins.

Management is responsible for the accurate reproduction of the LAPP, the auditor's report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized LAPP information that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information on the electronic site with the original document.

Management's Responsibilities

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility for:

-
- a) the preparation and fair presentation of the (LAPP) in accordance with the e-guide;
 - b) such internal control as management determines is necessary to enable the preparation of the LAPP that is free from material misstatement, whether due to fraud or error; and
 - c) providing us with:
 - i. unrestricted access to persons within the entity from whom we determine it is necessary to make inquiries;
 - ii. access to all information of which management is aware that is relevant to the preparation of the LAPP information, such as records, documentation and other matters; and
 - iii. additional information that we may request from management for the purpose of the audit.

As part of our audit process, we will request from management and, where appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit.

Preparation of Schedules

We understand that the town employees will prepare certain schedules and locate specified documents for our use before our engagement is planned to commence on Monday, February 24, 2014.

The requested schedules and documents are as follows:

a) All year-end working papers including supporting documents for all accounts, reconciliations and comparisons relating to the LAPP.

This assistance will facilitate our work and help to minimize our costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or withdraw from the engagement.

Working Papers

The working papers, files, other materials, reports and work created, developed or performed by us during the course of the engagement are the property of our Firm, constitute confidential information and will be retained by us in accordance with our Firm's policies and procedures.

File Inspections

In accordance with professional regulations (and by our Firm's policy), our client files may periodically be reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and Firm's standards. File reviewers are required to maintain confidentiality of client information.

Governing Legislation

This engagement letter is subject to, and governed by, the laws of the Province of Alberta. The Province of Alberta will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right it may have to object to any action being brought in those courts to claim that the action has been brought in an inappropriate forum or to claim that those courts do not have jurisdiction.

Dispute Resolution

You agree that:

- (a) any dispute that may arise regarding the meaning, performance or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation; and
- (b) you will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement.

Any mediation initiated as a result of this engagement shall be administered within the Province of Alberta by a mutually agreed upon mediation organization, according to its mediation rules, and any ensuing litigation shall be conducted within such province, according to provincial law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

Monday, January 20, 2014

Indemnity

Town of Redcliff hereby agrees to indemnify, defend (by counsel retained and instructed by us) and hold harmless our Firm, and its partners, agents or employees, from and against any and all losses, costs (including solicitors' fees), damages, expenses, claims, demands or liabilities arising out of or in consequence of:

- (a) The breach by Town of Redcliff, or its directors, officers, agents, or employees, of any of the covenants made by Town of Redcliff herein, including, without restricting the generality of the foregoing, the misuse of, or the unauthorized dissemination of, our engagement report or the LAPP in reference to which the engagement report is issued, or any other work product made available to you by our Firm.
- (b) The services performed by us pursuant to this engagement, unless, and to the extent that, such losses, costs, damages and expenses are found by a court of competent jurisdiction to have been due to the negligence of our Firm. In the event that the matter is settled out of court, we will mutually agree on the extent of the indemnification to be provided by your company.

Time Frames

We will use all reasonable efforts to complete the engagement as described in this letter within the agreed upon time frames. However, we shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by Town of Redcliff of its obligations.

Fees

Fee Commitment

We have committed to a fee of \$1,000.00 for the December 31, 2013 year-end. This fee estimate is based on anticipated co-operation from your personnel and the assumption that unexpected circumstances will not be encountered.

If significant additional time is necessary, we will discuss the reasons with you and agree on a revised fee estimate before we incur the additional costs.

Billing

Our fees and costs will be billed monthly and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to an interest charge of 1.5% per month. We reserve the right to suspend our services or to withdraw from this engagement in the event that any of our invoices are deemed delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for our costs of collection, including lawyers' fees.

Termination

If we elect to terminate our services for nonpayment, or for any other reason provided for in this letter, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all of our out-of-pocket costs through to the date of termination.

Costs of Responding to Government or Legal Processes

In the event we are required to respond to a subpoena, court order, government agency or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our normal hourly rates for the time we expend in connection with such response and to reimburse us for all of our out-of-pocket costs (including applicable GST/HST) incurred.

Use of Information

It is acknowledged that we will have access to all personal information in your custody that we require to complete our engagement. Our services are provided on the basis that:

- (a) you represent to us that management has obtained any required consents for collection, use and disclosure to us of personal information required under applicable privacy legislation; and
- (b) we will hold all personal information in compliance with our Privacy Statement.

Communications

In connection with this engagement, we may communicate with you or others via telephone, facsimile, post, courier and e-mail transmission. As all communications can be intercepted or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of communications transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from: communications, including any consequential, incidental, direct or indirect; special damages, such as loss of revenues or anticipated profits; or disclosure or communication of confidential or proprietary information.

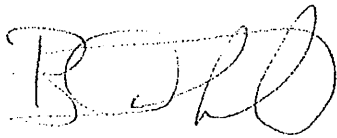
This engagement letter includes the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the copy of this letter in the space provided and return it to us.

7 of 7
Monday, January 20, 2014

We appreciate the opportunity of continuing to be of service to your company.

Yours truly,



Brad Isfeld, CA
Ensminger Beck & Thompson

Acknowledged and agreed on behalf of Town of Redcliff by:



Mr. Robert Osmond
Town of Redcliff

Date _____

DRAFT

August 27, 2014

Redcliff Cypress Regional Waste Management Authority
PO Box 40
Redcliff, Alberta T0J 2P0

Invoice -

in account with,

ENSMINGER, BECK & THOMPSON
CHARTERED ACCOUNTANTS

For professional services rendered with respect of the following:

- Preparation of Audit of the Redcliff Cypress Regional Waste Management Authority for the year ending December 31, 2013.
- All other accounting and advisory services relative to the above matters.

| | |
|---------|-------------|
| Our fee | \$ 6,000.00 |
| GST | 300.00 |

\$ 6,300.00

GST Registration # 12346 2400 RT

EBT

ENSMINGER · BECK
& THOMPSON ● ● ●

CHARTERED
ACCOUNTANTS

Gaslight Plaza
307, 579 · 3 Street SE
Medicine Hat, AB
T1A 0H2

Tel · 403 · 526 · 5011
Fax · 403 · 526 · 1011
Web · ebtca.com

Monday, January 20, 2014

Redcliff Cypress Regional Waste Management Authority
Box 40, #1 - 3rd Street NE
Redcliff, AB
T0J 2P0

Attention: Mr. Robert Osmond

Dear Mr. Osmond:

You have requested that we audit the financial statements of Redcliff Cypress Regional Waste Management Authority, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

We will also prepare the annual financial audit of the Financial Statements and the Financial Information Return as required by Municipal Affairs.

We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

Our Responsibilities

We will conduct our audit of Redcliff Cypress Regional Waste Management Authority in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

Partners

Curtis Ensminger · CA*
Todd Beck · CA*
Dan Thompson · CA*
Bradley Isfeld · CA*
Morgan Harrison · CA*
Brent Fisher · CA*
Rémi Poissant · CA*



*Denotes CA whose professional corporation is a member of the partnership.

CA

In making our risk assessments, we consider internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the financial statements that we have identified during the audit.

Content of Audit Opinion

Unless unanticipated difficulties are encountered, our report will be substantially in the form below:

Auditors' Report

To the Members of Council:

Report on the Financial Statements

We have audited the accompanying financial statements of Redcliff Regional Waste Management Authority, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Redcliff Regional Waste Management Authority as at December 31, 2013, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Medicine Hat, Alberta

If we conclude that a modification to our opinion on the financial statements is necessary, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form, or have not formed, an opinion on the financial statements, we may withdraw from the audit before issuing an auditor's report or we may disclaim an opinion on the financial statements. If this occurs, we will communicate the reasons and provide you details of any misstatements identified during the audit.

Use and Distribution of our Report

The examination of the financial statements and the issuance of our audit opinion are solely for the use of Redcliff Cypress Regional Waste Management Authority and those to whom our report is specifically addressed by us. We make no representations of any kind to any third party in respect of these financial statements and we accept no responsibility for their use by any third party.

We ask that our name be used only with our consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us.

Reproduction of Auditor's Report

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review before the publication or posting process begins.

Management is responsible for the accurate reproduction of the financial statements, the auditor's report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized financial statements that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information on the electronic site with the original document.

Management's Responsibilities

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility for:

-
- a) the preparation and fair presentation of the financial statements in accordance with the Canadian Public Sector Accounting Standards;
 - b) such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
 - c) providing us with:
 - i. unrestricted access to persons within the entity from whom we determine it is necessary to make inquiries;
 - ii. access to all information of which management is aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters; and
 - iii. additional information that we may request from management for the purpose of the audit.

As part of our audit process, we will request from management and, where appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit.

Preparation of Schedules

We understand that the town employees will prepare certain schedules and locate specified documents for our use before our engagement is planned to commence on Monday, February 24, 2014.

The requested schedules and documents are as follows:

- a) All year-end working papers including supporting documents for all accounts, reconciliations and comparisons.

This assistance will facilitate our work and help to minimize our costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or withdraw from the engagement.

Working Papers

The working papers, files, other materials, reports and work created, developed or performed by us during the course of the engagement are the property of our Firm, constitute confidential information and will be retained by us in accordance with our Firm's policies and procedures.

File Inspections

In accordance with professional regulations (and by our Firm's policy), our client files may periodically be reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and Firm's standards. File reviewers are required to maintain confidentiality of client information.

Governing Legislation

This engagement letter is subject to, and governed by, the laws of the Province of Alberta. The Province of Alberta will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right it may have to object to any action being brought in those courts to claim that the action has been brought in an inappropriate forum or to claim that those courts do not have jurisdiction.

Dispute Resolution

You agree that:

- (a) any dispute that may arise regarding the meaning, performance or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation; and
- (b) you will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement.

Any mediation initiated as a result of this engagement shall be administered within the Province of Alberta by a mutually agreed upon mediation organization, according to its mediation rules, and any ensuing litigation shall be conducted within such province, according to provincial law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

Monday, January 20, 2014

Indemnity

Redcliff Cypress Regional Waste Management Authority hereby agrees to indemnify, defend (by counsel retained and instructed by us) and hold harmless our Firm, and its partners, agents or employees, from and against any and all losses, costs (including solicitors' fees), damages, expenses, claims, demands or liabilities arising out of or in consequence of:

- (a) The breach by Redcliff Cypress Regional Waste Management Authority, or its directors, officers, agents, or employees, of any of the covenants made by Redcliff Cypress Regional Waste Management Authority herein, including, without restricting the generality of the foregoing, the misuse of, or the unauthorized dissemination of, our engagement report or the financial statements in reference to which the engagement report is issued, or any other work product made available to you by our Firm.
- (b) The services performed by us pursuant to this engagement, unless, and to the extent that, such losses, costs, damages and expenses are found by a court of competent jurisdiction to have been due to the negligence of our Firm. In the event that the matter is settled out of court, we will mutually agree on the extent of the indemnification to be provided by your company.

Time Frames

We will use all reasonable efforts to complete the engagement as described in this letter within the agreed upon time frames. However, we shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by Redcliff Cypress Regional Waste Management Authority of its obligations.

Fee Commitment

We have committed to a fee of \$8000.00 for the December 31, 2013 year-end. This fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered.

Billing

Our fees and costs will be billed monthly and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to an interest charge of 1.5% per month. We reserve the right to suspend our services or to withdraw from this engagement in the event that any of our invoices are deemed delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for our costs of collection, including lawyers' fees.

Termination

If we elect to terminate our services for nonpayment, or for any other reason provided for in this letter, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all of our out-of-pocket costs through to the date of termination.

Costs of Responding to Government or Legal Processes

In the event we are required to respond to a subpoena, court order, government agency or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our normal hourly rates for the time we expend in connection with such response and to reimburse us for all of our out-of-pocket costs (including applicable GST/HST) incurred.

Use of Information

It is acknowledged that we will have access to all personal information in your custody that we require to complete our engagement. Our services are provided on the basis that:

- (a) you represent to us that management has obtained any required consents for collection, use and disclosure to us of personal information required under applicable privacy legislation; and
- (b) we will hold all personal information in compliance with our Privacy Statement.

Communications

In connection with this engagement, we may communicate with you or others via telephone, facsimile, post, courier and e-mail transmission. As all communications can be intercepted or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of communications transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from: communications, including any consequential, incidental, direct or indirect; special damages, such as loss of revenues or anticipated profits; or disclosure or communication of confidential or proprietary information.

This engagement letter includes the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

~~If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the copy of this letter in the space provided and return it to us.~~

We appreciate the opportunity of continuing to be of service to your company.

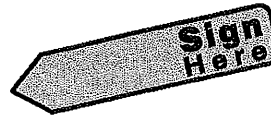
Yours truly,



Brad Isfeld, CA
Ensminger Beck & Thompson

7 of 7
Monday, January 20, 2014

Acknowledged and agreed on behalf of Redcliff Cypress Regional Waste Management Authority by:



Robert Osmond

Redcliff Cypress Regional Waste Management Authority

Date _____

August 27, 2014

DRAFT

Town of Redcliff
PO Box 40
Redcliff, Alberta T0J 2P0

Invoice -

in account with,

ENSMINGER, BECK & THOMPSON
CHARTERED ACCOUNTANTS

For professional services rendered with respect of the following:

- Audit of Town of Redcliff
- Additional work required due to receipt of Town's trial balance for planning purposes and then changes made to trial balance subsequent to EBT planning.
- Additional work required did not reconcile, staff had to re-do many times, audit samples had too many differences and additional audit work required.
- Too vague explanations for variances, additional corroborative work required.
- Incorrect recording of Water Treatment Grant, additional work to discuss, research and correct error.
- All other accounting and advisory services relative to the above matters.

| | |
|-------------------------------------|--------------|
| Our fee - Audit of Town of Redcliff | \$ 19,000.00 |
| - Draft trial balance | 950.00 |
| - Issues on payroll | 3,350.00 |
| - Issues on variances | 725.00 |
| - Water treatment grant error | 3,850.00 |

GST Registration # 12346 2400 RT

| | |
|-----|--------------|
| | 27,875.00 |
| GST | 1,393.75 |
| | \$ 29,268.75 |

GST Registration # 12346 2400 RT

EBT

ENSMINGER · BECK
& THOMPSON ● ● ●

CHARTERED
ACCOUNTANTS

Monday, January 20, 2014

Gaslight Plaza
307, 579 · 3 Street SE
Medicine Hat, AB
T1A 0H2

Tel · 403-526-5011
Fax · 403-526-1011
Web · ebtca.com

Town of Redcliff
Box 40, #1 - 3 rd Street NE
Redcliff, AB
T0J 2P0

Attention: Mr. Robert Osmond

Dear Mr. Osmond:

You have requested that we audit the consolidated financial statements of Town of Redcliff, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, changes in net financial assets, cash flows and changes in accumulated surplus for the year then ended, and a summary of significant accounting policies and other explanatory information.

We will also prepare the annual financial audit of the Financial Statements and the Financial Information Return as required by Municipal Affairs.

We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

Our Responsibilities

We will conduct our audit of Town of Redcliff in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

Partners

Curtis Ensminger · CA*
Todd Beck · CA*
Dan Thompson · CA*
Bradley Isfeld · CA*
Morgan Harrison · CA*
Brent Fisher · CA*
Rémi Poissant · CA*

*Denotes CA whose professional corporation is a member of the partnership.

CA^{BB}

In making our risk assessments, we consider internal control relevant to the entity's preparation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the financial statements that we have identified during the audit.

Content of Audit Opinion

Unless unanticipated difficulties are encountered, our report will be substantially in the form below:

Auditors' Report

To the Members of Council:

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of Town of Redcliff, which comprise the statement of financial position as at December 31, 2012, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Town of Redcliff as at December 31, 2013, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Medicine Hat, Alberta

If we conclude that a modification to our opinion on the consolidated financial statements is necessary, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form, or have not formed, an opinion on the consolidated financial statements, we may withdraw from the audit before issuing an auditor's report or we may disclaim an opinion on the financial statements. If this occurs, we will communicate the reasons and provide you details of any misstatements identified during the audit.

Use and Distribution of our Report

The examination of the consolidated financial statements and the issuance of our audit opinion are solely for the use of Town of Redcliff and those to whom our report is specifically addressed by us. We make no representations of any kind to any third party in respect of these consolidated financial statements and we accept no responsibility for their use by any third party.

We ask that our name be used only with our consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us.

Reproduction of Auditor's Report

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review before the publication or posting process begins.

Management is responsible for the accurate reproduction of the consolidated financial statements, the auditor's report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized consolidated financial statements that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information on the electronic site with the original document.

Management's Responsibilities

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility for:

- a) the preparation and fair presentation of the consolidated financial statements in accordance with the Canadian Public Sector Accounting Standards;
- b) such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- c) providing us with:
 - i. unrestricted access to persons within the entity from whom we determine it is necessary to make inquiries;
 - ii. access to all information of which management is aware that is relevant to the preparation of the consolidated financial statements, such as records, documentation and other matters; and
 - iii. additional information that we may request from management for the purpose of the audit.

As part of our audit process, we will request from management and, where appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit.

Monday, January 20, 2014

Preparation of Schedules

We understand that the town employees will prepare certain schedules and locate specified documents for our use before our engagement is planned to commence on Monday, February 24, 2014.

The requested schedules and documents are as follows:

- a) All year-end working papers including supporting documents for all accounts, reconciliations and comparisons.

This assistance will facilitate our work and help to minimize our costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or withdraw from the engagement.

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The working papers, files, other materials, reports and work created, developed or performed by us during the course of the engagement are the property of our Firm, constitute confidential information and will be retained by us in accordance with our Firm's policies and procedures.

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In accordance with professional regulations (and by our Firm's policy), our client files may periodically be reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and Firm's standards. File reviewers are required to maintain confidentiality of client information.

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Dispute Resolution

You agree that:

- (a) any dispute that may arise regarding the meaning, performance or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation; and
- (b) you will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement.

Any mediation initiated as a result of this engagement shall be administered within the Province of Alberta by a mutually agreed upon mediation organization, according to its mediation rules, and any ensuing litigation shall be conducted within such province, according to provincial law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

Indemnity

Town of Redcliff hereby agrees to indemnify, defend (by counsel retained and instructed by us) and hold harmless our Firm, and its partners, agents or employees, from and against any and all losses, costs (including solicitors' fees), damages, expenses, claims, demands or liabilities arising out of or in consequence of:

- (a) The breach by Town of Redcliff, or its directors, officers, agents, or employees, of any of the covenants made by Town of Redcliff herein, including, without restricting the generality of the foregoing, the misuse of, or the unauthorized dissemination of, our engagement report or the financial statements in reference to which the engagement report is issued, or any other work product made available to you by our Firm.
- (b) The services performed by us pursuant to this engagement, unless, and to the extent that, such losses, costs, damages and expenses are found by a court of competent jurisdiction to have been due to the negligence of our Firm. In the event that the matter is settled out of court, we will mutually agree on the extent of the indemnification to be provided by your company.

Time Frames

We will use all reasonable efforts to complete the engagement as described in this letter within the agreed upon time frames. However, we shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by Town of Redcliff of its obligations.

Fees

Fee Commitment

We have committed to a fee of \$19,000 for the December 31, 2013 year-end. This fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered.

If significant additional time is necessary, we will discuss the reasons with you and agree on a revised fee estimate before we incur the additional costs.

Billing

Our fees and costs will be billed monthly and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to an interest charge of 1.5% per month. We reserve the right to suspend our services or to withdraw from this engagement in the event that any of our invoices are deemed delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for our costs of collection, including lawyers' fees.

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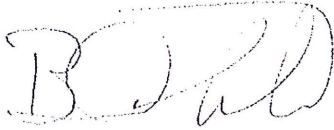
This engagement letter includes the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

~~If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the copy of this letter in the space provided and return it to us.~~

7 of 7
Monday, January 20, 2014


We appreciate the opportunity of continuing to be of service to your company.

Yours truly,



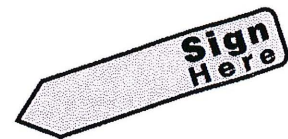
Brad Isfeld, CA
Ensminger Beck & Thompson

Acknowledged and agreed on behalf of Town of Redcliff by:



Mr. Robert Osmond
Town of Redcliff

Date March 24, 2014



**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, OCTOBER 27, 2014 7:00 P.M.**

PRESENT:

| | |
|---|---------------------------------------|
| Mayor | E. Reimer |
| Councillors | C. Brown, D. Kilpatrick, Eric Solberg |
| | L. Leipert, C. Crozier, J. Steinke |
| Municipal Manager | A. Crofts |
| Director of Finance & Administration | J. Kwok |
| Manager of Legislative & Land Services | S. Simon |
| Director of Community & Protection Services | K. Dalton |
| Public Services Director | J. Garland |
| Executive Assistant | B. Andres |

ABSENT: Manager of Engineering K. Minhas

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

Mayor Reimer called for a moment of silence to reflect on the past weeks incidents in Ottawa and in Redcliff with RCMP and Servicemen.

2014-0523 Adoption of Agenda

B) Councillor Brown moved the agenda be adopted as presented. - Carried

2014-0524 Accounts Payable

C) Councillor Solberg moved the following 63 general vouchers in the amount of \$593,717.33 be received for information. – Carried

| ACCOUNTS PAYABLE | | | |
|---|-----------------------------|----------------------------------|---------------|
| COUNCIL MEETING OCTOBER 27, 2014 | | | |
| CHEQUE # | VENDOR | DESCRIPTION | AMOUNT |
| 75934 | PROVINCIAL TREASURER - LAPP | PENSION CONTRIBUTIONS | \$15,103.20 |
| 75935 | RECEIVER GENERAL | STAT DEDUCTIONS | \$27,420.61 |
| 75936 | TOWN OF REDCLIFF | PAYROLL | \$67,235.53 |
| 75937 | CYPRESS COUNTY | LOAN REPAYMENT | \$227,865.37 |
| 75938 | IMAGINIT TECHNOLOGIES | AUTOCAD SUBSCRIPTION/MAINTENANCE | \$2,005.69 |
| 75939 | PC CORP INC. | TECH SUPPORT/MAINTENANCE | \$1,147.13 |
| 75940 | XEROX CANADA LTD. | PHOTOCOPIER MAINTENANCE | \$18.38 |
| 75941 | TELUS COMMUNICATION INC. | PHONE - WESTSIDE LIFT STATION | \$38.03 |

| | | | |
|-------|--------------------------------|--|--------------|
| 75942 | TELUS MOBILITY | CELL PHONE - BYLAW, FIRE, PUBLIC SERVICES, WTP | \$680.99 |
| 75943 | MARY TULIP | CONTRACTED SERVICES | \$1,000.00 |
| 75944 | CONSTANCE JONES | CONTRACTED SERVICES | \$2,928.00 |
| 75945 | TIMKO, HEATHER | DEPOSIT REFUND | \$150.00 |
| 75946 | MELLAN, PENNY | ZUMBA CLASS REFUND | \$6.00 |
| 75947 | VANRENTERGEM, COLE | REFUND INACTIVE UTILITY | \$18.55 |
| 75948 | TRANSIT PAVING INC | CONCRETE/ASPHALT REPAIRS | \$103,544.19 |
| 75949 | UNITED RENTALS | TAMPER RENTAL | \$275.58 |
| 75950 | WOLSELEY MECHANICAL GROUP | SEWER/WATER SWEEPS/SADDLES | \$2,382.30 |
| 75951 | W.R. MEADOWS | ROAD REPAIR PATCH DRUMS | \$880.11 |
| 75952 | REDCLIFF ACTION SOCIETY | 3RD QTR DISBURSEMENT | \$3,000.00 |
| 75953 | REDCLIFF BAKERY | STRATEGIC PLANNING SESSION | \$55.06 |
| 75954 | REDCLIFF PUBLIC LIBRARY | FINAL 2014 ALLOTMENT | \$50,000.00 |
| 75955 | REDCLIFF RCMP (VICTIMS ASSIST) | DEPOSIT REFUND | \$175.00 |
| 75956 | REIMER, ERNIE | TRAVEL | \$315.20 |
| 75957 | ROSENAU TRANSPORT LTD | ISOPAK/GARBAGE BIN LID FREIGHT | \$943.75 |
| 75958 | SANATEC ENVIRONMENTAL | SEPTIC TANK | \$136.50 |
| 75959 | SECURTEK - A SASKTEL COMPANY | FIRE HALL ALARM | \$65.99 |
| 75960 | ERIC SOLBERG | TRAVEL | \$315.14 |
| 75961 | STEINKE, JAMES | TRAVEL | \$669.95 |
| 75962 | SUMMIT MOTORS LTD | AIR COMPRESSOR/CHARGE/SUPPLIES | \$1,603.26 |
| 75963 | SUNCOR ENERGY PRODUCTS PARTNER | LANDFILL FUEL | \$2,494.31 |
| 75964 | PRIME PRINTING | FOLDING NEWSLETTERS | \$126.00 |
| 75965 | PRITCHARD & COMPANY LLP | PROFESSIONAL SERVICES | \$3,981.87 |
| 75966 | SHAW CABLE | FIREHALL/WTP INTERNET | \$167.79 |
| 75967 | MINUTEMAN PRESS | RE-DECAL BANNER | \$31.50 |
| 75968 | MEDICINE HAT LICENCE CENTRE | UNIT#149 REGISTRATION/LICENSE PLATE | \$84.45 |
| 75969 | LIFESAVING SOCIETY | NL EXAM FEE | \$120.00 |
| 75970 | LEIPERT, LARRY | TRAVEL | \$271.44 |
| 75971 | KWOK, JENNIFER | TRAVEL | \$35.00 |
| 75972 | KUSTRA, SHANE | BOOT ALLOWANCE | \$62.83 |
| 75973 | KIRK'S MIDWAY TIRE | TRAC TIRES | \$2,051.70 |
| 75974 | KAIZEN LAB INC. | WATER ANALYSIS | \$120.75 |
| 75975 | INLAND CONCRETE, A DIVISION OF | WASHED DE-ICING SAND | \$4,293.37 |
| 75976 | CYPRESS GROUP | COPIER MAINTENANCE | \$4,578.76 |
| 75977 | DAN JANE VENTURES | PROPANE | \$168.02 |
| 75978 | MIKE DAVIES | TRAVEL | \$616.64 |
| 75979 | EPCOR ENERGY SERVICES INC. | LANDFILL ELECTRIC UTILITIES | \$118.16 |
| 75980 | FLASHING CANINES | DEPOSIT REFUND | \$475.00 |
| 75981 | FRANCOTYP-POSTALIA CANADA INC | POSTAGE MACHINE LEASE | \$110.09 |
| 75982 | GAS CITY HYDRO VAC | HYDROVAC GAS MAIN | \$393.75 |
| 75983 | GOVERNMENT OF ALBERTA | MGA, PROPERTY AUCTION NOTICE | \$84.00 |

| | | | |
|------------------|--------------------------------|-------------------------------------|--------------|
| 75984 | HARV'S JANITORIAL SERVICES | JANITORIAL SERVICE | \$3,386.25 |
| 75985 | REDCLIFF HOME HARDWARE | BROOM, MOP, FLOOR CLEANER, COFFEE | \$91.93 |
| 75986 | ALBERTA FIRE CHIEFS ASSOCIATIO | FIRE PREVENTION WEEK PACKAGE | \$173.01 |
| 75987 | AL'S AUDIO - 1181977 ALBERTA I | SCREEN RENTAIL - STRATEGIC PLANNING | \$36.75 |
| 75988 | ALBERTA MUNICIPAL DATA SHARING | 2014 MEMBERSHIP | \$200.00 |
| 75989 | AMSC INSURANCE SERVICES LTD. | LANDFILL INSURANCE PREMIUM | \$237.14 |
| 75990 | ATRON REFRIGERATION & AIR COND | ICE PLANT COMPRESSOR INSPECT/REPAIR | \$24,825.94 |
| 75991 | BIG EAGLE SERVICES | VACCUUM DRILLING SERVICE FULD HAUL | \$2,604.00 |
| 75992 | BROWN, CHERE | TRAVEL | \$529.00 |
| 75993 | CERTAPRO PAINTERS | PAINT SENIORS DROP-IN CENTRE | \$4,948.06 |
| 75994 | CIBC VISA | POSTAGE, STAPLES, TRAVEL, COURSES | \$7,630.75 |
| 75995 | CITY OF MEDICINE HAT | UTILITIES | \$18,073.56 |
| 75996 | CANADIAN PACIFIC RAILWAY | FLASHER CONTRACT | \$616.00 |
| 63 CHEQUES TOAL: | | | \$593,717.33 |

2. DELEGATION

2014-0525 RCMP Quarterly Report

A) Staff Sergeant Maxwell of the RCMP was in attendance to present the RCMP Quarterly Report.

Councillor Solberg moved the RCMP Quarterly Report presented by Staff Sergeant Maxwell be received for information. - Carried

Staff Sergeant Maxwell left the meeting at 7:16 p.m.

J. Piea, Peigan Properties Ltd.
Re: Overland Drainage Right of Way

B) J. Piea, of Peigan Properties Ltd. was in attendance to present his request to discharge a portion of the Overland Drainage Right of Way on Lot 41, Block A, Plan 0714575 (1502 Dirkson Drive N.E.)

2014-0526

Councillor Leipert moved the request of J. Piea of Peigan Properties Ltd. dated October 23, 2014, that a portion of the Overland Drainage Right of Way on Lot 41, Block A, Plan 0714575 (1502 Dirkson Drive N.E.) be discharged, be received for information. - Carried

3. NON-STATUTORY PUBLIC HEARING

Development in DC Zone
Re: Lots 1-3, Block 108, Plan 1117V (102 4 Street N.E.)
Fence in Corner Visibility Triangle

A) Mayor Reimer called the Non-Statutory Public Hearing to order at 7:46 p.m.

Manager of Legislative & Land Services advised she had received one inquiry. No concerns were expressed.

Mayor Reimer declared the Public Hearing closed at 7:48 p.m.

4. MINUTES

- 2014-0527 Council meeting held October 14, 2014 **A)** Councillor Steinke moved the minutes of the Council meeting held October 14, 2014 be adopted as presented. – Carried
- 2014-0528 Municipal Planning Commission meeting held October 15, 2014 **B)** Councillor Kilpatrick moved the minutes of the Municipal Planning Commission meeting held October 15, 2014 be received for information - Carried
- 2014-0529 Cypress View Foundation Board meeting held September 22, 2014 **C)** Councillor Crozier moved the minutes of the Cypress View Foundation Board meeting held September 22, 2014 be received for information. - Carried

5. REQUESTS FOR DECISION

- 2014-0530 Community Services - Lions Club BBQ Request **A)** Councillor Solberg moved that the Town of Redcliff offer \$3,000.00 for the Redcliff Lions portable BBQ. - Defeated
- Councillor Brown moved the Town of Redcliff respectfully decline the offer to purchase the Redcliff Lions Portable BBQ. – Carried
- 2014-0531 Encroachment Permit Application
Re: Lots 1-3, Block 108, Plan 1117V (102 - 4 Street N.E.) **B)** Councillor Leipert moved that the Municipal Manager be authorized to sign an encroachment agreement with Prairie Rose School Division No. 8 of 102 - 4 Street N.E. (Lots 1-3, Block 108, Plan 1117V). - Carried
- 2014-0532 Encroachment Permit Application
Re: Lot 26, Block B, Plan 0412564 (533 - 5th Avenue S.W.) **C)** Councillor Crozier moved that the Municipal Manager be authorized to sign an encroachment agreement with Stanley Weston and Elizabeth Weston of 533 - 5th Avenue S.W. (Lot 26, Block B, Plan 0412564). – Carried
- 2014-0533 Contract with Park Enterprises Ltd. Re: Outstanding Building Permits **D)** Councillor Kilpatrick moved to authorize the Mayor and Municipal Manager to sign the agreement with Park Enterprises Ltd. for permit services relating to the closure of open building permit files between 2007 and 2011. - Carried
- 2014-0534 Extension of Contract for Gas, Electric & Plumbing Permit Services with Park Enterprises Ltd. **E)** Councillor Kilpatrick moved that Administration be authorized to enter into an agreement to extend the existing agreement with Park Enterprises for Gas, Electric & Plumbing Services until December 31, 2015. - Carried
- 2014-0535 Overland Drainage Right of Way
Re: Lot 41, Block A, Plan 0714575 (1502 Dirkson Drive N.E.) **F)** Councillor Solberg moved to accept the revised overland drainage concept in relation to the alteration of the overland drainage right of way proposed by the developer for Lot 41, Block A, Plan 0714576 (1502 Dirkson Drive NE) and authorize Administration to proceed with partial discharge of the overland drainage right of way and registration of new overland drainage

right of way or other suitable instrument as required. The owner shall be responsible for the upkeep and maintenance of said right of way and for any applicable costs to discharge the overland drainage right of way and registration of new overland drainage right of way or other suitable instrument. This option is conditional to appropriate professional advice (ie: Town's Legal Representative and Land Surveyor). - Defeated

J. Piea left the meeting at 8:21 p.m.

6. CORRESPONDENCE

2014-0536 Royal Canadian Legion No. 6
Redcliff Legion
Re: Remembrance Day
Services

A) Councillor Steinke moved correspondence dated October 15, 2014 of the Royal Canadian Legion No. 6 Redcliff Legion regarding Remembrance Day Services, be received for information. - Carried.

2014-0537 Farm Safety Centre
Re: Donation

B) Councillor Brown moved correspondence dated October 17, 2014 from Farm Safety Centre regarding a request for a \$300 donation to their Safety Smarts Program 2014/2015 be received for information. – Carried

7. OTHER

2014-0538 Development Permit Application
14-DP-093 (Direct Control)
Re: Lots 1-3, Block 108, Plan
1117V (102 4 Street N.E.)
Fence in Corner Visibility
Triangle

A) Councillor Leipert moved Development Permit Application 14-DP-093 (Direct Control) Re: Lots 1-3, Block 108, Plan 1117V (102 4 Street N.E.) be approved as presented, conditional to there being no privacy slats, shrubbery, or signage allowed in the sight triangle. – Carried

2014-0539 Municipal Manager Report

B) Councillor Steinke moved the Municipal Manager Report dated October 27, 2014 be received for information. - Carried

2014-0540 Important Dates for Events and
Meetings

C) Councillor Brown moved that the Important Dates for Events and Meetings be received for information. – Carried

8. RECESS

Mayor Reimer called for a recess at 8:33 p.m.

J. Kwok, J. Garland and K. Dalton left the meeting at 8:33 p.m.

Mayor Reimer reconvened the meeting at 8:40 p.m.

9. IN CAMERA

2014-0541

Councillor Leipert moved to meet In Camera to discuss 1 Labour item at 8:40 p.m. – Carried.

S. Simon left at 8:43 p.m. and rejoined the meeting at 9:01 p.m.

2014-0542

Councillor Solberg moved to return to regular session at 9:01 p.m.

10. ADJOURNMENT

2014-0543 Adjournment

Councillor Steinke moved to adjourn the meeting at 9:02 p.m. – Carried

Mayor

Manager of Legislative and Land Services

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, OCTOBER 27, 2014 – 6:30 P.M.**

PRESENT: Mayor: E. Reimer
Councillors: C. Crozier, D. Kilpatrick,
L. Leipert, J. Steinke, E. Solberg
C. Brown (arrived at 6:37 p.m.)

Municipal Manager – A. Crofts
Manager of Legislative and Land Services – S. Simon
Executive Assistant - B. Andres

1. GENERAL

Call to Order

A) Mayor Reimer called the meeting to order at 6:34 p.m.

2014-0519 Adoption of Agenda

Councillor Kilpatrick moved to adopt the agenda as presented. - Carried

2. OTHER

2014-0520 Appointment to Boards and Commissions

A) Councillor Kilpatrick moved the attached document outlining Council member appointments to Committees, Boards and Commissions be approved as amended. – Carried

Councillor Brown arrived at 6:37 p.m.

2014-0521

B) Councillor Solberg moved to appoint Ron Sneath to the Palliser Economic Partnership Board with a term to expire at the 2015 Organizational meeting. - Carried

3. ADJOURNMENT

2014-0522 Adjournment

Councillor Kilpatrick moved adjournment of the meeting at 6:41 p.m. – Carried.

Mayor

Manager of Legislative and Land Services

MINUTES OF THE PHYSICIAN RECRUITMENT AND RETENTION COMMITTEE MEETING
Tuesday, November 4th, 2014 - 7:00 PM
TOWN HALL COUNCIL CHAMBERS

PRESENT: Members

E.Reimer
C.Brown
B.Guersky
C.Reimer

ABSENT: Members

S.Burton

Community & Protective Services Director

K.Dalton

Western Foundation
Primary Care Network

B.Robinson
T. Klassen

1. CALL TO ORDER

C.Reimer called the meeting to order at 7:05 p.m.
E. Reimer adopted agenda

2. MINUTES

Meeting Minutes October 2nd, 2014
Moved by E. Reimer

3. PLANNING

A) Physician Visits – The committee was informed of the past months doctor visits, and upcoming doctor visits. What the standards are for notification by AHS and how notifications are coming from a local realtor.

B) Southern Alberta Physician Recruitment Strategies: Toolkit – The toolkit was provided by RPAP The Alberta Rural Physician Action Plan and has insight to what strategies we could adopt to assist in recruiting a physician.

C) Primary Care Network – Information was provided by Treena Klassen the Executive Director of the Palliser PCN, on what services the PCN provides to physicians and how they can assist with software, business model planning, recruitment, grant applications, policy development, and even physician family community integration.

D) Information Packages – The committee discussed the potential of developing a welcome package that is designed for a physician and their family. The package would show possible building business case, to community amenities. The Director of Community Services will work with RPAP and PCN to develop a package that would appeal to a physician and their family.

4.

CONFERENCES

A) 2015 Edmonton Conference -

Information was provided to the committee about the Annual Community Attraction & Retention Conference put on by Health Workforce for Alberta Conference is located in Edmonton March 18-19th

5.

NEXT MEETING

December 9th 2014 at 7pm at the Town of Redcliff Council Chambers

6.

ADJOURNMENT

B.Guersky moved to adjourn at 8:35 p.m.

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Town Council Chambers Town Office
November 3, 2014 at 7:00 pm

PRESENT:

| | |
|--------------------|------------------|
| Chairman | Jeff Wilson |
| Community Services | Kim Dalton |
| Members at Large | Tim Reimer |
| | Chuck Henson |
| | Christina McNeil |
| | Ernie Reimer |

ABSENT WITH REGRETS:

Eric Solberg

1. GENERAL

Call to Order:

A) Meeting called to order at 7:19 pm.

Adoption of the Agenda

B) C. Henson moved adoption of the agenda as presented. – Carried.

2. MINUTES

Board meeting held September 2, 2014

A) C. Henson moved that the minutes of the Redcliff and District Recreation Services Board meeting held September 2, 2014 be adopted as amended. – Carried.

3. DELEGATION - None

4. DIRECTORS REPORT

A) Recreation and Culture Lottery Funding for like size communities and how we can improve in Redcliff.

B) Question and Answer period what the Board would like to see in 2015.

5. OLD BUSINESS

Mountain Bike Trail / Skills Park

A) Mountain Bike Trail / Skills Park was taken to the Redcliff Town council in October and was approved to go to the next step which is a facility use agreement.

Off Leash Area

B) Discussed existing off leash area and what improvements can be done, and the results the board had on their Canada resident survey (51 completed off leash questionnaires) pertaining to the off leash area. Results were as follows.

The five most important attributes of a great off leash dog park are:

- Safe for dogs and people (40)
- Fun for dogs and people (35)
- Regular maintenance (31)
- Recreation for dogs (running, agility) (28)
- Clear rules of etiquette (21)

The top five criteria/features to promote health, safety and sustainability:

- Dog waste management (46)
- Regular maintenance (38)
- Accommodates year round use (35)
- Fencing (31)
- Signage/clear communications of dog park boundaries and rules (28)

Locations:

- Near River Valley Park (25)
- Near Mitchell Street (18)
- Near Cemetery (12)
- North area of Redcliff (8)
- Current location (3)

The board wanted to look at existing Town infrastructure to reduce the cost of the project, and help facilitate the project to coming to fruition.

6. NEW BUSINESS

Recreation Advertising Potential

- A)** Recreation Advertising Potential in Redcliff facilities to help make improvements and offset some capital costs. Discussed what has been done in the past and what would be the possible spots where the recreation facilities could be exploited.

Zamboni Repair

- B)** Zamboni repair is scheduled on November 11th, and is going to be conducted that day due to no ice being scheduled.

Recreation Sustainability

- C)** Direction from the board on what avenues can be taken to ensure recreation viability and sustainability.

7. UPCOMING MEETING / CONFERENCE / WORKSHOPS

- A)** Information provided about Alberta Parks and Recreation Conference 2015

Next Meeting

8. DATE OF NEXT MEETING- December 1st, 2014

Adjournment

9. ADJOURNMENT

- A)** C. Henson moved to adjourn the meeting at 9:49 pm.

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: November 10th 2014

PROPOSED BY: Director of Community and Protective Services

TOPIC: Riverview Golf Club Water Supply

PROPOSAL: A reduction in water supply rates

BACKGROUND:

The Riverview Golf Club has expressed concerns on their current water rate structure with the Town of Redcliff. The golf club currently gets all their water for course maintenance from the Town of Redcliff's raw water supply pipeline. Their request is to subsidised current water consumption to a rate that represents the actual cost of the raw water pumping costs and provide assurance that the backwash water from the new plant will be provided free of charge with any additional raw water required by the Club being provided at the cost of pumping only.

Other local rural golf clubs operate within their current irrigation diversion licence. Taber golf course pays 100% of its water consumption including pump maintenance and replacement costs, the towns' irrigation district diversion costs, and related pumping costs. Brooks Golf Club obtained a junior Irrigation water licence and also responsible for all related pumping costs.

The Town of Redcliff is in the process of constructing a new water plant (with new treatment process). The plant is anticipated to come online late 2015 early 2016, with some uncertainty on backwash volume at this time due to the new process of water filtration.

The current water rate of \$0.18 is a subsidised amount of actual costs incurred when factoring in pump maintenance and replacement. In 2008 the rate was increased to offset costs incurred by the Town of Redcliff to reflect raw water pumping costs only.

The Town of Redcliff has developed infrastructure to utilize town surface drainage which the town has a lift station that will pump into the Riverview golf courses water storage network. The golf course has inadequate transfer pumping abilities to meet their peak summer demands.

ATTACHMENTS:

Riverview Request Letter

OPTIONS:

1. Reduce the current water rate and subsidised the golf courses water consumption.
2. Modify the request and offer a slightly reduced water rate.
3. Charge full cost recovery of water costs incurred by the Town of Redcliff (.
4. Remain status quo and re-evaluate once the new plant is in operation late 2015.

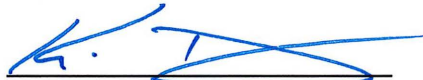
RECOMMENDATION:


Option 3 (When administration provides recommendation, such recommendation is typically provided based on business interest of the corporation coupled with the information that is currently available.)

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff set current raw water rates to the Riverview golf club to reflect true cost recovery of raw water pumping costs.
2. Councillor _____ moved that the Town of Redcliff provide raw water to the Riverview Golf Club at the amount that represents the actual cost of the raw water pumping costs and provide assurance that the backwash water from the new plant will be provided free of charge.
3. Councillor _____ moved the Town of Redcliff remain status quo and reevaluate after the new treatment plant comes online.

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.



RIVERVIEW GOLF CLUB

Phone: 403-548-7118 Fax: 403-548-2400
700 Redcliff Way SE
Redcliff AB. T0J 2P0

RECEIVED
OCT 31 2014
TOWN OF REDCLIFF

Town of Redcliff
Box 10
Redcliff, AB T0J 2P0

October 24, 2014

Dear Mayor Reimer,

We are writing in concern to the current raw water rates applied to the Riverview Golf Club and the future rates once the new Water Treatment Plant project is completed.

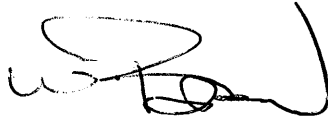
It is our hope that the Town of Redcliff recognizes the exceptional recreational facility that the Riverview Golf Club has provided over the past thirty years and will assist us in continuing to provide a quality of life opportunity for the residents of Redcliff and surrounding area.

Current water rates charged to the Club for raw water has created financial difficulties for the club that if not resolved will result in a reduction of service. Prior to 2008, we were charged the electrical cost of pumping the raw water. In 2008 the costing formula was changed and we were charged \$0.06 per cubic meter which has increased to the current charge of \$0.18 per cubic meter. This has been a dramatic increase in the cost for the Club and is not sustainable without serious change to the maintenance of the golf course. The Club is also concerned with the rates we will be charged for the backwash water from the new plant once operational.

It is requested that the Council review current charges for raw water with the intent of lowering the current charge to an amount that represents the actual cost of the raw water pumping costs and provide assurance that the backwash water from the new plant will be provided free of charge with any additional raw water required by the Club being provided at the cost of pumping only. We are actively researching methods and products to minimize water usage, however, financial constraints will delay any projects identified. An early response would be appreciated to assist us with our budgetary process and to allow us to inform our members at our Annual General Meeting.

Thank you for your consideration in this matter, it is our hope to continue providing the Town of Redcliff with a quality of life feature that enhances the lives of current residents and encourages others to look at Redcliff when considering new residence. If further information or discussion is required, please contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Wade Brown', with a large, sweeping flourish at the end.

Wade Brown
President
Riverview Golf Club
18 Riverview Drive SE
Redcliff, AB T0J 2P0
403-793-3015
wade.brown@cenovus.com

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: November 10, 2014

PROPOSED BY: Public Services Operations Supervisor

TOPIC: Request to Pave Portion of Range Road #64 (Mitchell St. North)

PROPOSAL: Business owner requests 480 feet of Asphalt pavement to Business

BACKGROUND:

Several of the roads that the Town of Redcliff inherited from previous annexations of Cypress County have an oiled cold mix surface. Over the past few years the Town has had to retain Cypress County or other contractors who have the specialized equipment to repair such roads. Some of the roads have been easily repaired with minimal cost. However Range Road 64 (Mitchell Street North) north of the Dirkson Drive intersection was in very poor condition and there has been past council decision with regard to the level of service for that road (as a result, the road was returned to a gravel surface with dust control application).

A council member was approached by a business owner (John James Auto body) with a quote of \$44,352 from SK Road Services to lay asphalt on the first 480 feet of range road 64 in front of his business. Public Services researched the potential project and contacted SK road services for more information on the quote.

Public Services was advised that the quote was only to place the asphalt (with no guarantee on base material, as outlined in the attached Quote). Additional base work would not be included. Public services also asked SK road services for a quote to do the full 800 meters. The total cost for 800 meters without base work would be \$270,000.

Public services contacted another local construction company to get secondary advice on their opinion of the road condition as well as a local price comparison. It was suggested a solid base be constructed prior to any asphalt being placed on the road. They provided a very rough estimate of \$500,000 -\$750,000 to build base and lay asphalt depending on how much base work needed to be done.

Public services recommends that if and when council decides to consider asphalt paving this stretch of road, adequate core sampling and base work be included in such a project. The need for appropriate base work (if it were to be asphalt paved) would be further recommended as this road experiences a fair amount of heavy truck traffic.

ATTACHMENT:

Quote submitted by local business owner.
Map showing location and proposed asphalt paving.

OPTIONS:

1. Asphalt pave 147 m (480 ft) to the John James Auto body business for \$44,352 as per the conditions outlined in the attached quote. (Fund from reserves).
2. Add to MYCIP a Road Rehabilitation Project, including rebuilding the base and asphaltting, of Range Road 64 (Mitchell Street North) from the north side of Dirksen Drive NE for 800 m north. Further that Public Services continue maintenance of said road as a gravel road with dust control
3. Add to 2015 budget, a Road Rehabilitation Project, including rebuilding the base and asphaltting, of Range Road 64 (Mitchell Street North) from the north side of Dirksen Drive NE for 800 m north.


RECOMMENDATION:

Option 2. The Public Services Department recommends adding the project to MYCIP for capital projects and continues maintenance as a gravel road with dust control.

SUGGESTED MOTION(S)

1. Councillor _____ moved that Range Road 64 (Mitchell Street North) from the north side of Dirksen Drive NE be asphalt paved for 147 m (480') north [to John James Auto Body business] in the amount of \$44,352.00 with condition that outline there is no guarantee on base work as per quote from SK Road Services Ltd. Funding to come from Road Maintenance Reserve.
2. Councillor _____ moved that a Road Rehabilitation Project, including rebuilding the base and asphaltting, of Range Road 64 (Mitchell Street North) from the north side of Dirksen Drive NE for 800 m north be added to MYCIP. Further that Public Services continue to maintain Range Road 64 (Mitchell Street North) as a gravel road with dust control.
3. Councillor _____ moved that a Road Rehabilitation Project, including rebuilding the base and asphaltting, of Range Road 64 (Mitchell Street North) from the north side of Dirksen Drive NE for 800 m north be added to the 2015 Budget in the amount of \$750,000.00.

SUBMITTED BY:


Department Head
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.

SK ROAD SERVICES LTD.

P.O. Box 30114, Westview, Saskatoon SK

403-928-9811

Also serving Alberta

All Checks payable to said contractor

ROAD & DRIVEWAY REPAIR

Date: Oct 24, 2014
Property Owner: John James Auto Body
Phone & Address: 315 Mitchell St Red Cliff AB

Road Base or Crushed Asphalt

New Driveway 22 LF Hot mix Asphalt
Recap _____
Parking Lots _____
Seal Coating _____
Roadway _____

ALL PRICES PER. SQ. FOOT OR SQ. YARD!

AGREEMENT: 480 Feet LF Roadway X 26 Feet wide
(1) To lay with Hot mix Asphalt and Roll
To completion All prep inc

TOTAL: \$ 414,352⁰⁰ + GST

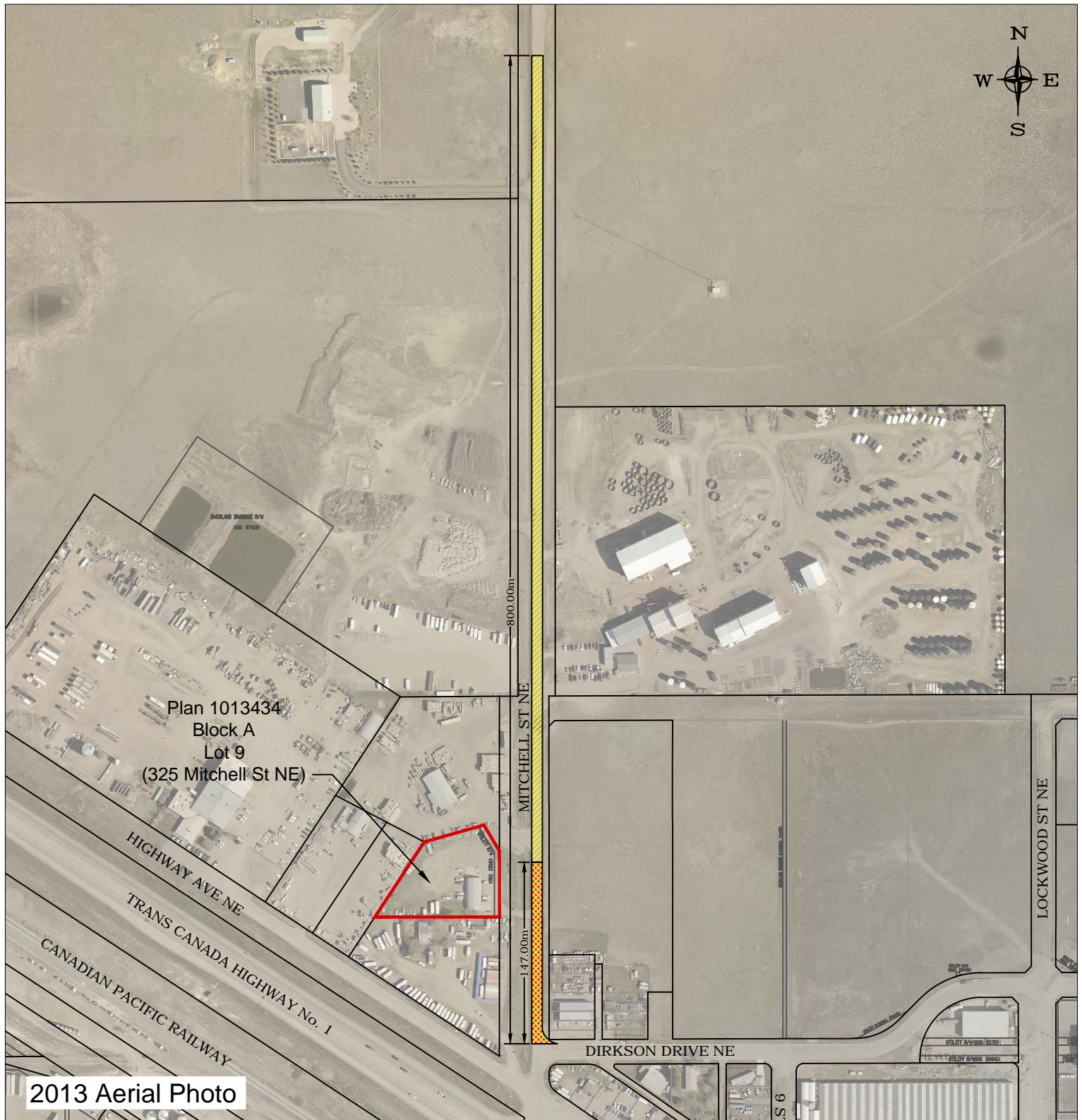
NO GUARANTEE OR WARRANTY ON VEGETATION GROWTH IN ASPHALT AND NO GUARANTEE ON BASE MATERIAL (i.e. CRUSHED OR RECYCLED ASPHALT AND GRAVEL) OR WATER DRAINAGE.

Brian Robichau

CONTRACTOR

PROPERTY OWNER OR AGENT HAS INSPECTED AND IS SATISFIED WITH THE
JOB SITE

Sketch Showing Proposed Mitchell Street NE Surfacing



CAUTION
BOUNDARY INFORMATION PRODUCED
FROM ALTALIS, AUGUST 2014.
NOT BASED ON ACTUAL SURVEY.

Dwn:

JD

Date:

November 7, 2014



TOWN OF REDCLIFF

To the honorable mayor Ernie Reimer,

My name is Sonya Dobbin and I have been a resident of Redcliff for almost 10 years.

I am conducting a fundraising benefit for my mother, Mrs. Mona Dobbin who also has resided in Redcliff for almost 10 years.

My mom is a kidney dialysis patient, who is waiting for a kidney transplant. The amount of medication my mom takes monthly varies. Due to financial constraints for all of her medication is the reason why I decided to have this fundraiser for her.

My mom was an employee at Lake Side Packers for 10 years and has been off work for almost 3 years now. So she has exhausted her short and long term disability benefits. She is waiting for the approval for medication coverage from the government which will take approximately 3 months for approval. My mom is 61 years of age so she does not qualify for senior's coverage.

As her daughter, wishing I could do more for my mom financially is asking for help of anyone that could assist her at this time. My family is not the type to do this unless completely necessary. She just needs a little help to get her over the hurdle until the government coverage starts. If we all could by relieving some financial stress would mean the world to me.

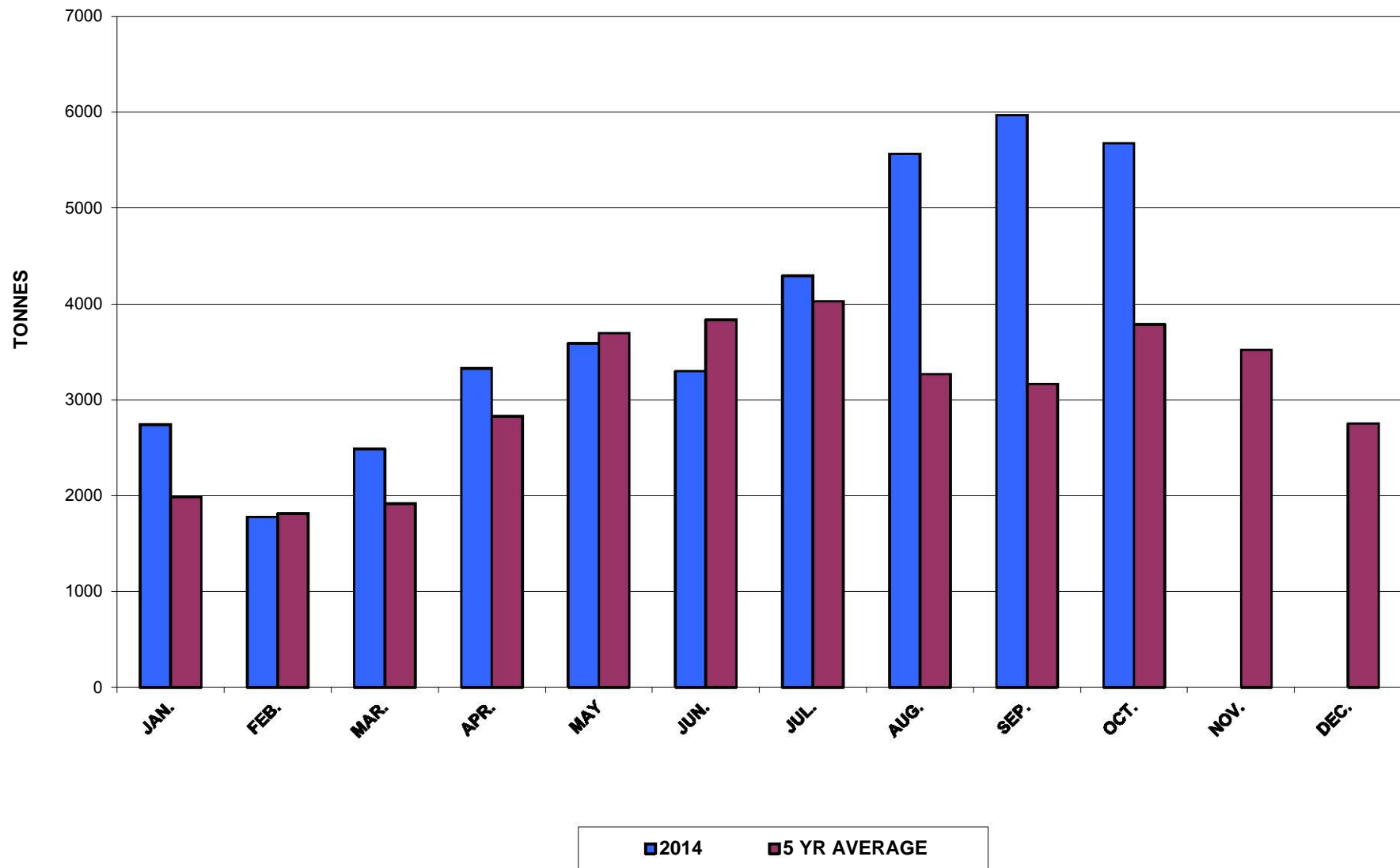
My mom is an amazing lady that has been so strong for our family and has always been there to help any way she can. If I could be half the mom to my kids as she has been, it would be a blessing. I believe I am like my mom because there is nothing I wouldn't do for my kids either. But now is my time to help my mom for what she has done for all of us. We are not greedy people so any help would be forever appreciated.

Mr. Mayor, I want to thank you for personally returning my call on Monday. It means so much and the well wishes you sent to my mom. I would also like to thank the town of Redcliff for even bringing this topic to your council meeting. One thing that I have known about Redcliff is that this town comes together for people in need. Again, thank you so much.

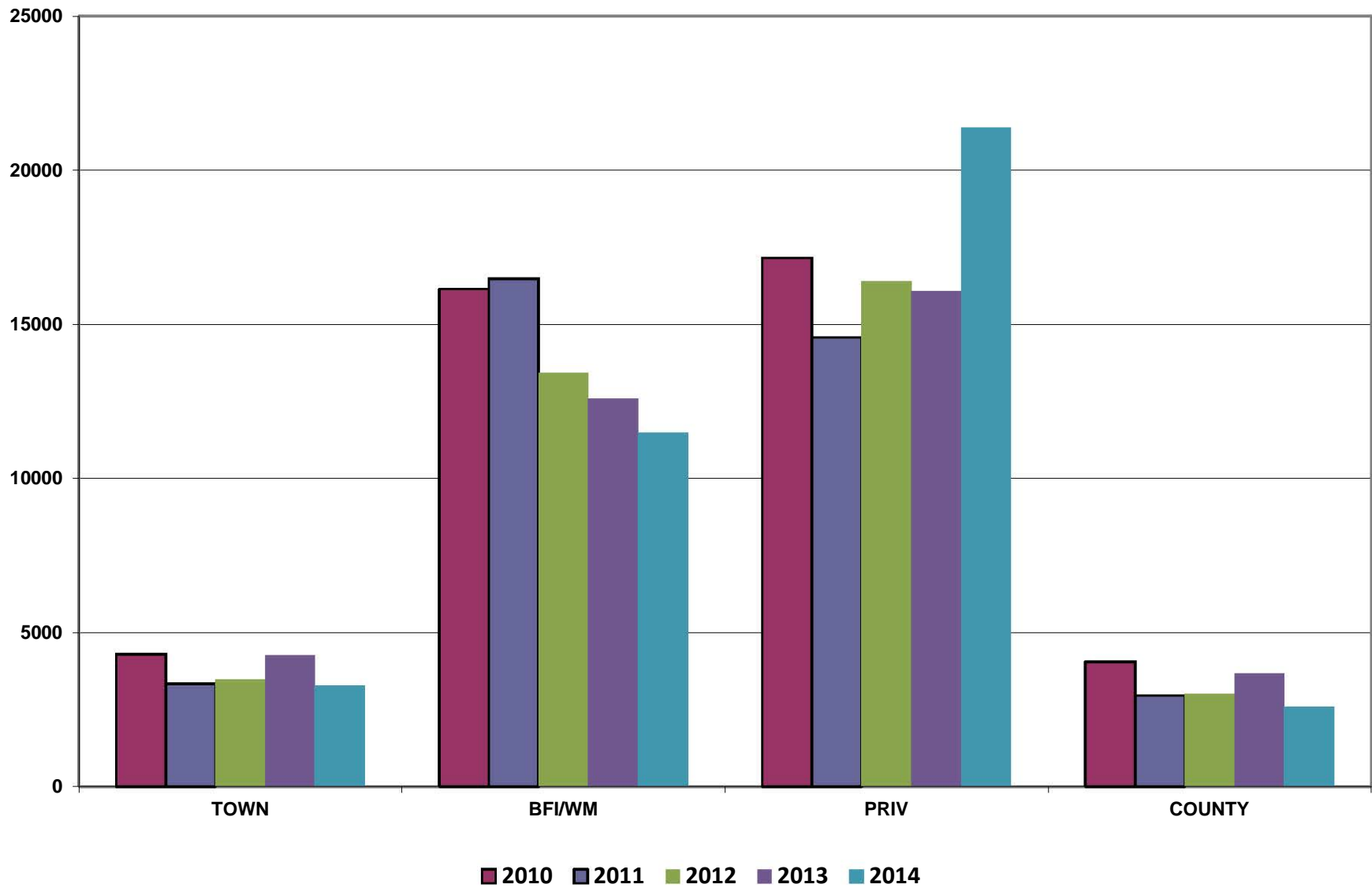
Sincerely,
Sonya Dobbin
Box 152
Redcliff Alberta, T0J 2P0S
403-878-9367

RECEIVED
NOV 04 2014
TOWN OF REDCLIFF

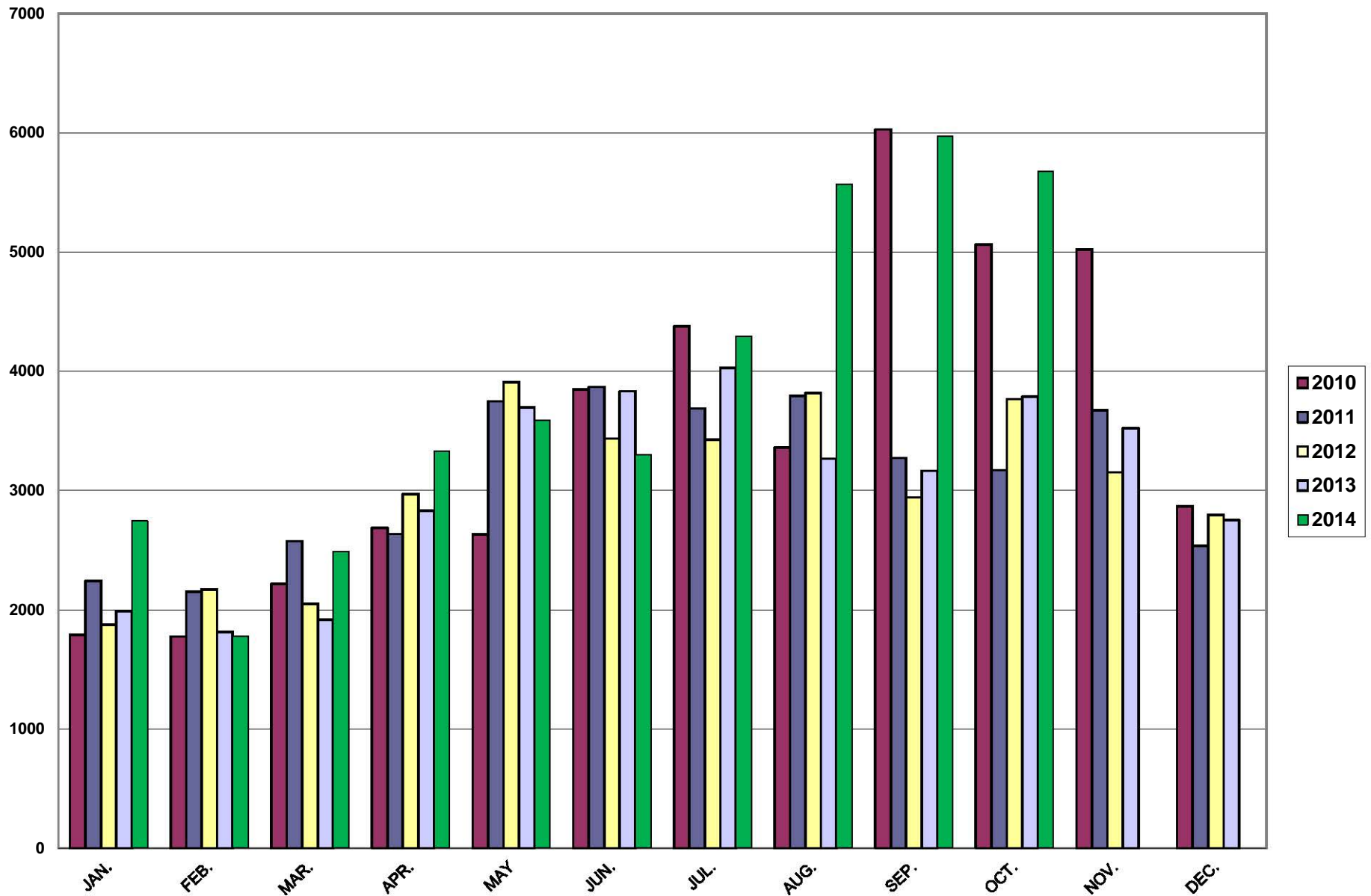
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2014 VS 5 YEAR AVERAGE
TO OCTOBER 31, 2014**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2010-2014
TO OCTOBER 31, 2014**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2010-2014
TO OCTOBER 31, 2014**



COUNCIL IMPORTANT MEETINGS AND EVENTS

| Date & Time | Meeting / Event | Where /Information |
|-------------------|--|--|
| November 11, 2014 | Remembrance Day Services | 9:00am Legion - parade 11:00am Cenotaph - service |
| November 24, 2014 | Subdivision and Development Appeal Board Training | 9:00am - 4:30pm Brooks Heritage Inn & Suites |