



**COUNCIL MEETING**  
**TUESDAY, OCTOBER 22, 2012**  
**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
TUESDAY, OCTOBER 22, 2012 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

| <b><u>AGENDA ITEM</u></b>  | <b><u>RECOMMENDATION</u></b>             |
|--|--|
| <b>1. GENERAL</b>  |  |
| <b>A)</b> Call to Order  |  |
| <b>B)</b> Adoption of Agenda *   | Adoption                                 |
| <b>C)</b> Accounts Payable *   | For Information                          |
| <b>2. PUBLIC HEARING</b>   |  |
| <b>A)</b> Bylaw 1725/2012 being a bylaw to amend the Land Use Bylaw<br>To change the Land Use District for a portion of Lots 1-20, Block 33,<br>Plan 1117V from H-A Horticultural Reduced Landfill Setback District to<br>R-1A Low Density Reduced Landfill Setback Residential District |  |
| <b>3. DELEGATION</b>   |  |
| <b>A)</b> South East Alberta Watershed Alliance (SEAWA) Presentation   | For Information                          |
| <b>B)</b> RCMP Report to Council<br>(Sgt. D. Ness to be in attendance)   | For Information                          |
| <b>C)</b> Bylaw Enforcement Officer Report to Council *<br>(B. McMillan to be in attendance)   | For Information                          |
| <b>D)</b> Redcliff Public Library Presentation *<br>(Gerald Klotz to be in attendance)   | For Information                          |
| <b>4. MINUTES</b>  |  |
| <b>A)</b> Council meeting held October 9, 2012 *   | For Adoption                             |
| <b>B)</b> Committee of the Whole meeting held October 9, 2012 *  | For Information                          |
| <b>C)</b> Redcliff Family and Community Support Services<br>Notes from Meeting held October 9, 2012 *  | For Information                          |
| <b>5. BYLAWS</b>   |  |
| <b>A)</b> Bylaw 1725/2012 being a bylaw to amend the Land Use Bylaw<br>To change the Land Use District for a portion of Lots 1-20, Block 33,<br>Plan 1117V from H-A Horticultural Reduced Landfill Setback District to<br>R-1A Low Density Reduced Landfill Setback Residential District | 2 <sup>nd</sup> /3 <sup>rd</sup> Reading |

**6. OTHER**

- |           |   |                   |
|-----------|---|-------------------|
| <b>A)</b> | River Valley Trail Repairs *  | For Information   |
| <b>B)</b> | Municipal Manager's Report to Council *                               | For Information   |
| <b>C)</b> | Pat's Off-Road Transport Ltd. *<br>Re: Bulk Water Agreement Extension | Authorize to Sign |
| <b>D)</b> | Memo regarding Arena Compressor *                                     | For Discussion    |

**7. IN CAMERA**

- A)** Legal (2)
- B)** Land

**8. ADJOURN**

| ACCOUNTS PAYABLE OCTOBER 10 - OCTOBER 15, 2012 |                             |  |              |
|--|-----------------------------|--|--------------|
| COUNCIL MEETING OCTOBER 22, 2012               |                             |  |              |
| 71636  | ALBERTA FIRE CHIEFS         | 2012 FIRE PREVENTION PACKAGE   | \$399.80     |
| 71637  | ACTION PARTS                | NITRILE GLOVES, WORK LIGHTS  | \$100.16     |
| 71638  | AQUATECH DIVING             | VIDEO INSPECTION WTP CLEARWELL   | \$997.50     |
| 71639  | BATTERY DIRECT              | 12 VOLT BATTERY FOR UNIT #119 INTERNATIONAL TRUCK                                  | \$109.20     |
| 71640  | BENCHMARK GEOMATICS         | GRADES SURVEYED AT VARIOUS LOCATIONS   | \$472.50     |
| 71641  | CIBC VISA                   | SUBSCRIPTION, MEMBERSHIPS, CONFERENCE, OFFICE SUPPLIES, COURSES                    | \$7,819.70   |
| 71642  | CITY OF MEDICINE HAT        | VARIOUS UTILITY PAYMENTS   | \$2,850.27   |
| 71643  | CANADIAN PACIFIC RAILWAY    | SEPTEMBER FLASHER CONTRACT   | \$667.24     |
| 71644  | EPCOR ENERGY SERVICES       | SEPTEMBER ELECTRIC UTILITY LANDFILL  | \$120.66     |
| 71645  | OSMOND, ROBERT              | REIMBURSE TRAVEL EXPENSES GFOA TASKFORCE   | \$232.48     |
| 71646  | PROVINCIAL TREASURER - LAPP | LAPP CONTRIBUTIONS TO OCTOBER 6, 2012  | \$16,496.52  |
| 71647  | PUROLATOR                   | FREIGHT OF PARTS FOR UNIT #101 - ZAMBONI   | \$61.23      |
| 71648  | RECEIVER GENERAL            | STATUTORY DEDUCTIONS TO OCTOBER 6, 2012 AND OCTOBER COUNCIL PAY                    | \$24,529.63  |
| 71649  | SOLBERG, ERIC               | REIMBURSE TRAVEL EXPENSES PEP ANNUAL GENERAL MEETING                               | \$103.50     |
| 71650  | STEHR, BRIAN                | REIMBURSE TRAVEL EXPENSES ADOA CONFERENCE  | \$230.68     |
| 71651  | TELUS COMMUNICATION         | SEPTEMBER CELL PHONE, PHONE, RADIO AND PAGER CHARGES                               | \$2,186.67   |
| 71652  | TELUS MOBILITY              | SEPTEMBER CELL PHONE, PHONE, RADIO AND PAGER CHARGES                               | \$355.84     |
| 71653  | TOWN OF REDCLIFF            | OCTOBER COUNCIL PAY, REGULAR PAY TO OCTOBER 6, 2012                                | \$69,565.42  |
| 71654  | DENNISON, SHAWN             | TRAVEL ADVANCE SWIMMING POOL OPERATOR LEVEL 2 COURSE                               | \$600.00     |
| 71655  | REDCLIFF CENTENNIAL         | TRANSFER RESERVE   | \$5,500.00   |
| 71656  | TYCO INTEGRATED SECURITY    | 4TH QUARTER ALARM SERVICES AT WATER TREATMENT PLANT                                | \$114.03     |
| 71657  | CENTURY VALLEN              | SERVICE SCBA   | \$323.27     |
| 71658  | CITY OF MEDICINE HAT        | VARIOUS UTILITY PAYMENTS   | \$25,020.61  |
| 71659  | CLEARTECH INDUSTRIES        | CHLORINE CYLINDERS   | \$1,205.23   |
| 71660  | CANADIAN PACIFIC RAILWAY    | THIRD PARTY DAMAGE AT MILE 5.25 AND MILE 5.79                                      | \$1,037.30   |
| 71661  | CYPRESS GROUP               | TOSHIBA 6540 & CANON 5070 COPIERS, OCR SCAN, THIRD QUARTER COPIER SERVICE 450 – PS | \$20,164.58  |
| 71662  | DIAMOND MUNICIPAL           | SEPTEMBER SUPPORT SERVICE, E BILLING PROJECT MANAGEMENT                            | \$597.19     |
| 71663  | FARMLAND SUPPLY CENTER      | CAMLOCKS AND CLAMPS  | \$137.71     |
| 71664  | FAMILY & COMMUNITY SUPPORT  | FCSSAA MEMBERSHIP FEE SEPTEMBER 1, 2012 - AUGUST 31, 2013                          | \$698.00     |
| 71665  | FOUNTAIN TIRE               | LEFT STEERING TIRE UNIT#128 GARBAGE TRUCK, FLAT REPAIR UNIT#113 1/2 TON            | \$394.14     |
| 71666  | GRADWELL, RAYMOND           | POLY TANK UNIT#99 1/2 TON  | \$185.03     |
| 71667  | HARV'S JANITORIAL SERVICES  | SEPTEMBER JANITORIAL SERVICES  | \$3,386.25   |
| 71668  | REDCLIFF HOME HARDWARE      | PAINT, PRIMER, LOCK NUTS, GARBAGE CANS, HOSE, CASE OF OIL, FUEL TANK               | \$912.09     |
| 71669  | KEYWAY SECURITY LOCKSMITHS  | REPAIR VAULT DOOR AT TOWN HALL   | \$144.90     |
| 71670  | KIRK'S MIDWAY TIRE          | FLAT REPAIR UNIT #125 SILVERADO  | \$22.05      |
| 71671  | KLEARWATER EQUIPMENT        | ISOPAC DRUMS   | \$1,675.80   |
| 71672  | MEDICINE HAT NEWS           | SEPTEMBER ADVERTISING  | \$1,587.14   |
| 71673  | MH WHOLESALE FOODS          | MEALS ON WHEELS CONTAINERS, CUPS AND LIDS  | \$119.60     |
| 71674  | SHAW CABLE                  | NOVEMBER INTERNET SERVICES AT FIRE HALL, WTP, PUBLIC SERVICES                      | \$246.49     |
| 71675  | PC CORP                     | AUGUST BACK UP MANAGER   | \$393.75     |
| 71676  | SUNCOR ENERGY               | DYED DIESEL FOR LANDFILL   | \$2,283.55   |
| 71677  | REDCLIFF ACTION SOCIETY     | FIRST TO THIRD QUARTER PAYMENT PER 2012 AGREEMENT                                  | \$9,000.00   |
| 71678  | REDCLIFF BAKERY             | MPC LUNCH OCTOBER 2, 2012  | \$75.08      |
| 71679  | SECURTEK                    | THIRD QUARTER ALARM SERVICE FOR FIRE HALL  | \$65.99      |
| 71680  | STEEP ROCK                  | WASHED BEDDING SAND AND ROCK   | \$789.73     |
| 71681  | JACOB'S WELDING             | WELD NEW WEARPLATE ON MOWER, FIX BUCKET UNIT# 110 BACKHOE                          | \$1,695.75   |
| 71682  | MIKES ROADHOUSE             | SEPTEMBER MEALS ON WHEELS  | \$1,502.55   |
| 71683  | DELTA EDMONTON CENTRE       | AUMA ACCOMODATION AND PARKING EXPENSES   | \$2,387.21   |
| 71684  | PASICKA, DARRYL             | REFUND RENTAL DEPOSIT  | \$50.00      |
| 71685  | TECHMATION ELECTRIC         | REPLACE FAN IN TREATED WATER PUMP  | \$273.98     |
| 71686  | TRANSIT PAVING              | ASPHALT AND CONCRETE REPAIRS, COLUMBARIUM PAD                                      | \$102,296.26 |
| 71687  | WOLSELEY MECHANICAL GROUP   | HYDRANT REPAIR KITS, SHALLOW FRAME, URINAL CARTRIDGES, COUPLING                    | \$2,267.29   |
| 71688  | XEROX CANADA                | AUGUST CONTRACT SERVICES WC7655 COPIER   | \$525.79     |
| 71689  | ZEP SALES & SERVICE         | TOILET PAPER, PAPER TOWEL, TOILET PAPER DISPENSER                                  | \$653.94     |
|  | TOTAL CHEQUES: 54           | AMOUNT OF CHEQUES  | \$315,631.28 |

**BYLAW NO. 1725/2012  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

**WHEREAS** the lands described as:

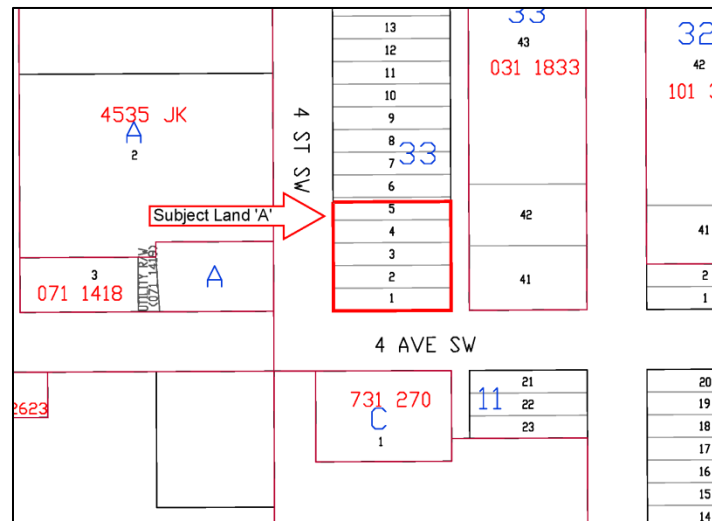
Legal Description

Ptn of Lots 1-20, Block 33, Plan 1117V

Civic Address

Unassigned

herein referred to as "Subject Land A" and identified on the below map, is presently designated H-A Horticultural Reduced Landfill Setback District.



**AND WHEREAS** it is proposed that 'Subject Land A' be redesignated to R-1A Low Density Reduced Landfill Setback Residential District.

**AND WHEREAS** copies of this bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000 C M-26;

**AND WHEREAS** a public hearing with respect to this bylaw was held in the Council Chambers at the Town of Redcliff on the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2012.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:**

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1725/2012.

2. The land described as

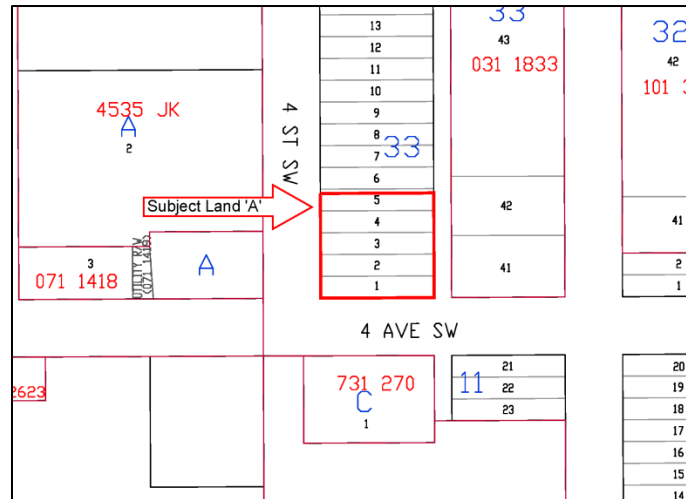
Legal Description

Ptn of Lots 1-20, Block 33, Plan 1117V

Civic Address

Unassigned

herein referred to as "Subject Land A" and identified on the below map



is hereby re-designated as R-1A Low Density Reduced Landfill Setback Residential District.

3. This bylaw shall come into force on the date of final reading and signing thereof.

**READ** a first time the 24<sup>th</sup> day of September, 2012.

**READ** a second time the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**READ** a third time the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**PASSED** and **SIGNED** the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE  
AND LAND SERVICES

## **REPORT TO COUNCIL 2012 OCT 22:**

Reporting period JUL 16 to OCT 17/2012.

Total files this period 104.

Self generated files: 64, complaint driven files 40.

TRAFFIC BYLAW: 24 files were generated relating to the Traffic Bylaw, of which 16 were self generated. The majority of these files were related to Blvd. parking and parking in alleys, the balance was RV trailer being parked in excess of 48 hrs. There have been numerous complaints, the majority of which were anonymous and therefore unrecorded, complaining about RV owners and the way they park their RV trailers. Specifically parking their RV trailers on their front lawns, crosswise in the driveways, causing all sorts of visibility issues as well as increasing the volume of on street parking. Normally this time of year this issue takes care of itself, however there appear to be a number of residents who plan to leave their RV trailer on the lawn or driveway for the winter.

STREET BYLAW: The majority of enforcement under the provisions of this bylaw related to electric cords running from an RV trailer, across the sidewalk to the owners residence. There was one reported issue where a renovator had dumped a large pile of drywall into the alley. The person responsible was held accountable and the mess cleaned up.

CAT BYLAW: During this reporting period I have had more requests for skunk or badger traps than I have for cat traps. I do not lend our traps for wild animals, and have only lent out 1 trap, in which the person using our trap successfully captured a neighbours cat.

DOG CONTROL BYLAW: There was 1 dog impounded during this reporting period, which was returned to the owner once fines were paid and license issued. One person charged for allowing their dog to run at large, despite being warned, summons was issued and fine has been paid. The majority of complaints received under this bylaw relate to barking dogs, all complaints are investigated and results provided to the complainant, but rarely result in a summons being issued.

NOISE BYLAW: There have been no complaints received relating to this bylaw.

BUSINESS LICENSE BYLAW: Enforcement under the provisions of this Bylaw is ongoing and any new business or vehicles are checked for compliance. The follow-up on unpaid business licenses' is near completion.

NUISANCE AND UNSIGHTLY PREMISES BYLAW: During the past growing season, which is now at an end, there were 48 files generated relating to property requiring attention to be compliant with the Bylaw.

MISC: Considerable time was spent on an issue that would be an assist gen. public, involving a mobile home that had become inhabitable, for a variety of reasons not specifically covered by bylaw. This has been dealt with by myself and the RCMP. The beaver depredation efforts will resume now that the River Valley park area is less inhabited than it was during the summer months. The original Damage Control Permit expired SEP 30<sup>th</sup>, however has been extended to NOV 30<sup>th</sup>, as there is still significant evidence of beaver damage along the river. There have been several reports of skunks moving into Town trying to find a winter den, and residents learning first hand the consequences of a close encounters with a skunk. I have as much as possible encouraged those with skunk issues to obtain traps specifically designed for a skunk, and to take necessary measures to ensure that their property is not habitat

friendly for wild animals. The raw water holding ponds have been frequented by badgers during the late summer months, likely due to the good food supply (gophers). One badger was relocated after being trapped and measures were taken to deter others, which seemed to have been successful thus far.

Brian McMILLAN

Bylaw Enforcement



| REDCLIFF PUBLIC LIBRARY PROPOSED BUDGET FOR 2013 |           |          |             |             |          |             |            |          |
|--|-----------|----------|-------------|-------------|----------|-------------|------------|----------|
|  |           |          |             |             |          |             |            |          |
|  | 2013      | 2013     |             | 2012        | 2012     |             | 2011       | 2011     |
| REVENUE  | BUDGET \$ | BUDGET % | 2012 YTD \$ | BUDGET \$   | BUDGET % | 2011 YTD \$ | BUDGET \$  | BUDGET % |
| Provincial Grant                                 | 27518.00  | 14.21%   | 0.00        | 27,518.00   | 14.63%   | 27,518.00   | 21,750.00  | 12.32%   |
| Town of Redcliff                                 | 143230.40 | 73.96%   | 45,750.00   | 137,250.00  | 72.98%   | 134,250.00  | 134,250.00 | 76.01%   |
| STEP   | 1470.00   | 0.76%    | 0.00        | 1,300.00    | 0.69%    | 1,344.00    | 1,800.00   | 1.02%    |
| GST Rebate                                       | 0.00      | 0.00%    | 0.00        | 0.00        | 0.00%    | 0.00        | 1,500.00   | 0.85%    |
| Private Donations                                | 3000.00   | 1.55%    | 256.33      | 3,000.00    | 1.60%    | 3,082.55    | 2,560.00   | 1.45%    |
| Photocopier Income                               | 1600.00   | 0.83%    | 291.75      | 1,700.00    | 0.90%    | 1,598.60    | 1,700.00   | 0.96%    |
| Proctoring Fees                                  | 200.00    | 0.10%    | 40.00       | 0.00        | 0.00%    |             |            |          |
| Rental Income                                    | 500.00    | 0.26%    | 100.00      | 600.00      | 0.32%    | 530.00      | 600.00     | 0.34%    |
| Shortgrass Donation                              | 0.00      | 0.00%    | 0.00        | 0.00        | 0.00%    | 0.00        | 1,000.00   | 0.57%    |
| Memberships                                      | 2800.00   | 1.45%    | 668.40      | 3,000.00    | 1.60%    | 2,785.20    | 3,000.00   | 1.70%    |
| Overdue Fines                                    | 2500.00   | 1.29%    | 428.24      | 2,300.00    | 1.22%    | 2,558.19    | 2,300.00   | 1.30%    |
| Fax  | 800.00    | 0.41%    | 226.00      | 750.00      | 0.40%    | 813.60      | 750.00     | 0.42%    |
| Books Sold                                       | 1500.00   | 0.77%    | 28.00       | 1,500.00    | 0.80%    | 1,396.02    | 1,500.00   | 0.85%    |
| Card Replacement                                 | 50.00     | 0.03%    | 4.00        | 60.00       | 0.03%    | 20.00       | 60.00      | 0.03%    |
| Summer Program                                   | 1000.00   | 0.52%    | 0.00        | 1,000.00    | 0.53%    | 1,065.00    | 1,000.00   | 0.57%    |
| Laminator  | 100.00    | 0.05%    | 69.00       | 60.00       | 0.03%    | 114.00      | 60.00      | 0.03%    |
| Pins & Bags                                      | 20.00     | 0.01%    | 3.00        | 30.00       | 0.02%    | 21.00       | 30.00      | 0.02%    |
| Grants - Other                                   | 7300.00   | 3.77%    | 2,840.00    | 8,000.00    | 4.25%    | 14,167.75   | 2,750.00   | 1.56%    |
| Interest Earned                                  | 70.00     | 0.04%    |             |             | 0.00%    | 68.98       |            | 0.00%    |
| RISE   | 0.00      | 0.00%    | 0.00        | 0.00        | 0.00%    | 0.00        | 0.00       | 0.00%    |
| TOTAL REVENUE                                    | 193658.40 | 100.00%  | 50,704.72   | 188,068.00  | 100.00%  | 191,332.89  | 176,610.00 | 100.00%  |
|  |           |          |             |             |          |             |            |          |
| EXPENDITURES                                     |           |          |             |             |          |             |            |          |
| Salaries   | 116494.56 | 60.15%   | 30,469.89   | 115,000.00  | 61.15%   | 108,874.22  | 111,000.00 | 62.85%   |
| CPP  | 5766.48   | 2.98%    | 1,187.60    | 3,250.00    | 1.73%    | 3,705.62    | 3,100.00   | 1.76%    |
| EI Premiums                                      | 2912.36   | 1.50%    | 751.33      | 2,800.00    | 1.49%    | 2,801.55    | 2,700.00   | 1.53%    |
| Workers Compensation                             | 350.00    | 0.18%    | 322.24      | 375.00      | 0.20%    | 281.06      | 350.00     | 0.20%    |
| Books/Mags/AV                                    | 5300.00   | 2.74%    | 2,519.71    | 5,217.30    | 2.77%    | 5,580.78    | 5,100.00   | 2.89%    |
| Shortgrass                                       | 24450.00  | 12.63%   | 0.00        | 23,824.65   | 12.67%   | 22,410.44   | 23,289.00  | 13.19%   |
| Telecommunications (SG)                          | 420.00    | 0.22%    | 0.00        | 409.20      | 0.22%    | 323.75      | 400.00     | 0.23%    |
| Supplies - Office                                | 735.00    | 0.38%    | 352.45      | 716.10      | 0.38%    | 677.51      | 700.00     | 0.40%    |
| Supplies - Book R&M                              | 1050.00   | 0.54%    | 376.03      | 1,023.00    | 0.54%    | 1,012.47    | 1,000.00   | 0.57%    |
| Supplies - Circ Desk                             | 630.00    | 0.33%    | 195.54      | 613.80      | 0.33%    | 584.06      | 600.00     | 0.34%    |
| Supplies - Computer                              | 1230.00   | 0.64%    | 341.16      | 1,200.00    | 0.64%    | 994.74      | 1,000.00   | 0.57%    |
| Supplies - Photocopier                           | 735.00    | 0.38%    | 256.25      | 716.10      | 0.38%    | 724.69      | 700.00     | 0.40%    |
| Supplies - Staff Room                            | 500.00    | 0.26%    | 121.33      | 255.75      | 0.14%    | 451.37      | 250.00     | 0.14%    |
| Postage & Shipping                               | 1000.00   | 0.52%    | 264.30      | 500.00      | 0.27%    | 595.93      | 400.00     | 0.23%    |
| Telephone & Fax                                  | 630.00    | 0.33%    | 131.61      | 613.80      | 0.33%    | 540.66      | 600.00     | 0.34%    |
| Workshops, Meetings, Training                    | 3050.00   | 1.57%    | 1,536.73    | 2,966.70    | 1.58%    | 3,096.73    | 2,900.00   | 1.64%    |
| Auditor  | 100.00    | 0.05%    | 100.00      | 100.00      | 0.05%    | 0.00        | 0.00       | 0.00%    |
| Legal Fees                                       | 500.00    | 0.26%    | 0.00        | 500.00      | 0.27%    | 0.00        | 500.00     | 0.28%    |
| Dues & Memberships                               | 670.00    | 0.35%    | 620.00      | 650.00      | 0.35%    | 620.00      | 225.00     | 0.13%    |
| Summer Program                                   | 525.00    | 0.27%    | 0.00        | 511.50      | 0.27%    | 449.45      | 500.00     | 0.28%    |
| Storyhour  | 100.00    | 0.05%    | 33.00       | 450.00      | 0.24%    | 541.91      | 400.00     | 0.23%    |
| Decorations                                      | 100.00    | 0.05%    | 0.00        | 102.30      | 0.05%    | 104.40      | 100.00     | 0.06%    |
| Advertising                                      | 60.00     | 0.03%    | 0.00        | 61.10       | 0.03%    | 60.00       | 60.00      | 0.03%    |
| Recognition                                      | 900.00    | 0.46%    | 753.80      | 550.00      | 0.29%    | 410.00      | 0.00       | 0.00%    |
| GST  | 0.00      | 0.00%    | 0.00        | 0.00        | 0.00%    | 0.00        | 1,500.00   | 0.85%    |
| Contingencies                                    | 2000.00   | 1.03%    | 157.51      | 5,000.00    | 2.66%    | 273.10      | 36.00      | 0.02%    |
| Utilities  | 8000.00   | 4.13%    | 2,601.61    | 7,161.00    | 3.81%    | 7,909.05    | 7,000.00   | 3.96%    |
| Janitorial                                       | 8200.00   | 4.23%    | 1,888.91    | 7,774.80    | 4.13%    | 8,150.85    | 7,600.00   | 4.30%    |
| Repairs & Maintenance                            | 1000.00   | 0.52%    | 130.61      | 818.40      | 0.44%    | 944.42      | 800.00     | 0.45%    |
| Computer Maintenance                             | 750.00    | 0.39%    | 0.00        | 716.10      | 0.38%    | 435.37      | 700.00     | 0.40%    |
| Insurance  | 1600.00   | 0.83%    | 1,568.00    | 1,841.40    | 0.98%    | 1,653.00    | 1,800.00   | 1.02%    |
| CAP - Public Com. Equip.                         | 0.00      | 0.00%    | 0.00        | 1,350.00    | 0.72%    |             |            | 0.00%    |
| Capital  | 3900.00   | 2.01%    | 109.99      | 1,000.00    | 0.53%    | 3,297.29    | 1,300.00   | 0.74%    |
| TOTAL EXPENDITURES                               | 193658.40 | 100.00%  | 46,789.60   | 188,068.00  | 100.00%  | 177,504.42  | 176,610.00 | 100.00%  |
|  |           |          |             |             |          |             |            |          |
| SURPLUS/DEFICIT                                  | 0.00      |          | 3,915.12    | 0.00        |          | 13,828.47   | 0.00       |          |
|  |           |          |             |             |          |             |            |          |
| GIC  |           |          | \$ 4,996.35 | \$ 4,900.00 |          |             |            |          |
|  |           |          |             |             |          |             |            |          |
| Per Capita Town Contribution                     | \$ 25.63  |          |             | \$ 26.93    |          |             | \$ 26.34   |          |
|  |           |          |             |             |          |             |            |          |
| Year Over Year Budget Increase                   | 2.97%     |          |             | 6.49%       |          |             |            |          |

CAPITAL BUDGET

|                               |               | Budget     | Actual | Budget | Actual | Budget     | Actual | Budget | Actual | Budget | Actual | Budget |
|-------------------------------|---------------|------------|--------|--------|--------|------------|--------|--------|--------|--------|--------|--------|
| Item                          | Original Year | 2011       | 2011   | 2012   | 2012   | 2013       | 2013   | 2014   | 2014   | 2015   | 2015   | 2016   |
|                               |               |            |        |        |        |            |        |        |        |        |        |        |
| Parking Lot                   | 1989          |            |        |        |        |            |        |        |        |        |        |        |
| Light Fixtures (88 X \$40.00) | 1982          |            |        |        |        | \$3,520.00 |        |        |        |        |        |        |
| Light Fixtures                | 2008          |            |        |        |        |            |        |        |        |        |        |        |
| Front Doors                   | 1982          | \$4,000.00 |        |        |        |            |        |        |        |        |        |        |
|                               |               |            |        |        |        |            |        |        |        |        |        |        |
| Total                         |               | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,520.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

CAPITAL BUDGET

|                               | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Item                          | 2016   | 2017   | 2017   | 2018   | 2018   | 2019   | 2019   | 2020   | 2020   | 2021   | 2021   | 2022   | 2022   |
|                               |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Parking Lot                   |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Light Fixtures (88 X \$40.00) |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Light Fixtures                |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Front Doors                   |        |        |        |        |        |        |        |        |        |        |        |        |        |
|                               |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Total                         | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

CAPITAL BUDGET

|                               | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Item                          | 2023   | 2023   | 2024   | 2024   | 2025   | 2025   | 2026   | 2026   | 2027   | 2027   | 2028   | 2028   | 2029   |
|                               |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Parking Lot                   |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Light Fixtures (88 X \$40.00) |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Light Fixtures                |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Front Doors                   |        |        |        |        |        |        |        |        |        |        |        |        |        |
|                               |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Total                         | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

CAPITAL BUDGET

|                               | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Item                          | 2029   | 2030   | 2030   | 2031   | 2031   | 2032   | 2032   | 2033   | 2033   |
|                               |        |        |        |        |        |        |        |        |        |
| Parking Lot                   |        |        |        |        |        |        |        |        |        |
| Light Fixtures (88 X \$40.00) |        |        |        |        |        |        |        |        |        |
| Light Fixtures                |        |        |        |        |        |        |        |        |        |
| Front Doors                   |        |        |        |        |        |        |        |        |        |
|                               |        |        |        |        |        |        |        |        |        |
| Total                         | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |        |

2010 Financial Data  
Municipal Boards - Income

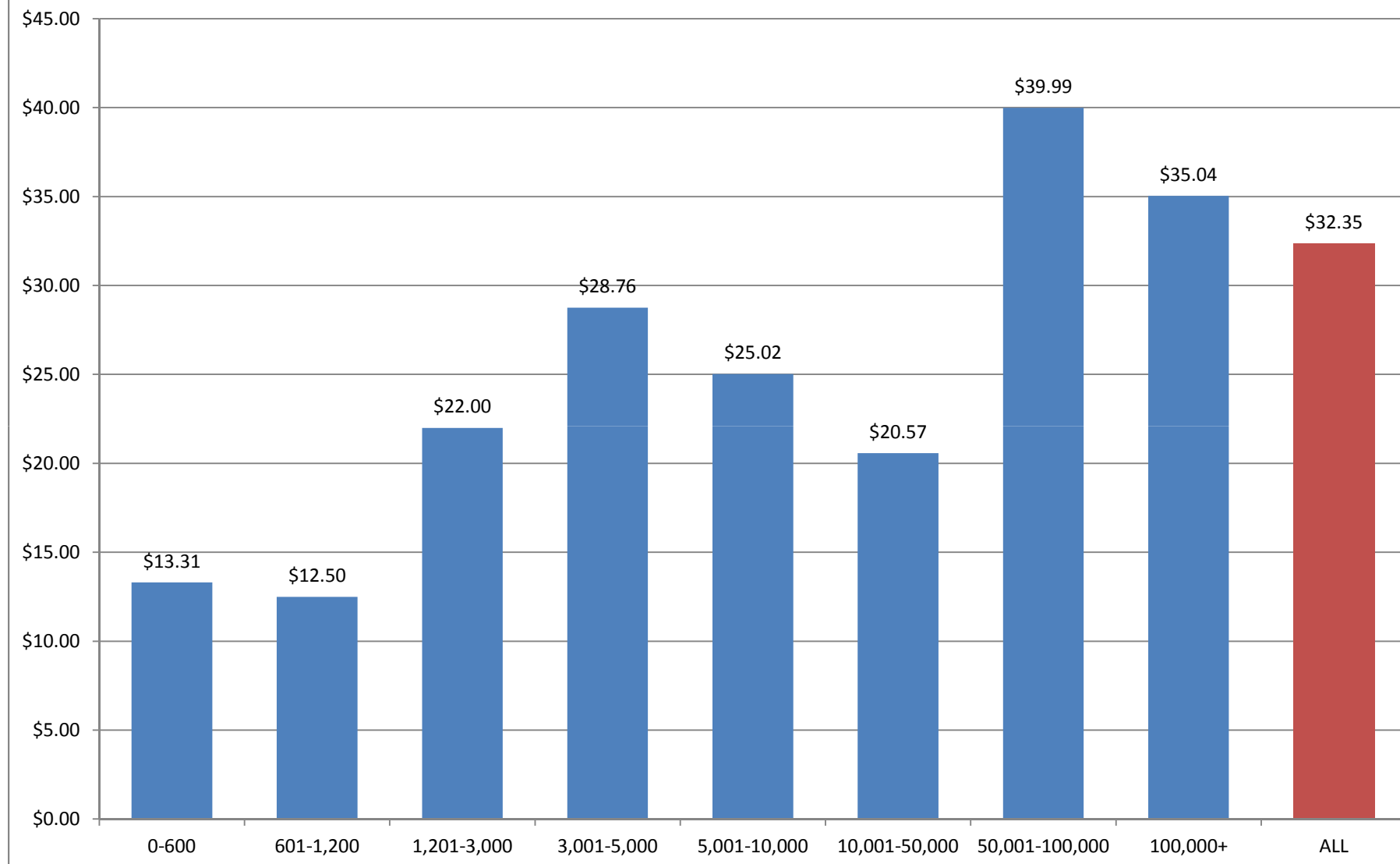
|    | A                                  | B                  | C          | D                   | E                      | F                  | G                            | H   | I                             | J                            | K                      | L                 | M                                    | N  | O  | P   | Q  |
|----|------------------------------------|--------------------|------------|---------------------|------------------------|--------------------|------------------------------|---|-------------------------------|------------------------------|------------------------|-------------------|--------------------------------------|--|--|---|--|
| 1  | Board                              | 2010<br>Population | System     | Population<br>range | Local<br>appropriation | Direct<br>Payments | Total Local<br>Appropriation | Provincial<br>Library<br>Operating<br>Grant | Other<br>government<br>income | Self-<br>Generated<br>income | Total cash<br>receipts | Total Revenue     | Total Local<br>Approp. Per<br>capita | Total Local<br>Approp. As<br>% of Total<br>Revenue | Prov. grant<br>as % of<br>Total<br>Revenue | Other gov't<br>income as<br>% of Total<br>Revenue | Self-<br>generated<br>income as<br>% of Total<br>Revenue |
| 2  | Slave Lake/Lesser Slave River M.D. | 9,851              | PLS        | 5,001-10,000        | n.d.                   | n.d.               | \$ -                         | n.d   | n.d.                          | n.d.                         | n.d.                   | n.d.              | n.d.                                 | n.d.   | n.d.                                       | n.d.  | n.d.   |
| 3  | Vegreville                         | 5,834              | NLLS       | 5,001-10,000        | \$ 288,111             | \$ 50,928          | \$ 339,039                   | \$ 31,504                                   | \$ 19,395                     | \$ 22,828                    | \$ 361,838             | \$ 412,766        | \$ 58.11                             | 82%  | 8%   | 5%  | 6%   |
| 4  | Hinton                             | 9,825              | YRL        | 5,001-10,000        | \$ 384,878             | \$ 142,760         | \$ 527,637                   | \$ 53,055                                   | \$ 38,189                     | \$ 64,327                    | \$ 540,448             | \$ 683,208        | \$ 53.70                             | 77%  | 8%   | 6%  | 9%   |
| 5  | Devon                              | 6,534              | YRL        | 5,001-10,000        | \$ 338,541             | \$ -               | \$ 338,541                   | \$ 35,284                                   | \$ 35,400                     | \$ 19,391                    | \$ 428,616             | \$ 428,616        | \$ 51.81                             | 79%  | 8%   | 8%  | 5%   |
| 6  | Banff                              | 8,721              |            | 5,001-10,000        | \$ 363,400             | \$ 76,783          | \$ 440,183                   | \$ 52,158                                   | \$ 19,123                     | \$ 34,183                    | \$ 468,864             | \$ 545,647        | \$ 50.47                             | 81%  | 10%  | 4%  | 6%   |
| 7  | Drayton Valley                     | 6,893              | YRL        | 5,001-10,000        | \$ 252,565             | \$ -               | \$ 252,565                   | \$ 37,222                                   | \$ 252,344                    | \$ 25,177                    | \$ 567,308             | \$ 567,308        | \$ 36.64                             | 45%  | 7%   | 44%   | 4%   |
| 8  | Fairview/Fairview M.D.             | 5,153              | PLS        | 5,001-10,000        | \$ 131,796             | \$ 49,542          | \$ 181,338                   | \$ 27,826                                   | \$ 2,956                      | \$ 31,536                    | \$ 194,114             | \$ 243,656        | \$ 35.19                             | 74%  | 11%  | 1%  | 13%  |
| 9  | Brazeau County                     | 7,040              | YRL        | 5,001-10,000        | \$ 230,009             | \$ -               | \$ 230,009                   | \$ 38,016                                   | \$ -                          | \$ 928                       | \$ 268,953             | \$ 268,953        | \$ 32.67                             | 86%  | 14%  | 0%  | 0%   |
| 10 | Olds                               | 7,248              | PRL        | 5,001-10,000        | \$ 207,475             | \$ -               | \$ 207,475                   | \$ 39,139                                   | \$ 76,127                     | \$ 150,752                   | \$ 473,493             | \$ 473,493        | \$ 28.63                             | 44%  | 8%   | 16%   | 32%  |
| 11 | Wainwright                         | 5,775              | NLLS       | 5,001-10,000        | \$ 115,500             | \$ 45,526          | \$ 161,026                   | \$ 31,185                                   | \$ 28,041                     | \$ 26,603                    | \$ 201,329             | \$ 246,855        | \$ 27.88                             | 65%  | 13%  | 11%   | 11%  |
| 12 | Blackfalds                         | 5,610              | PRL        | 5,001-10,000        | \$ 140,000             | \$ 12,066          | \$ 152,066                   | \$ 30,294                                   | \$ 23,706                     | \$ 41,471                    | \$ 235,471             | \$ 247,538        | \$ 27.11                             | 61%  | 12%  | 10%   | 17%  |
| 13 | Taber                              | 7,821              | CARLS      | 5,001-10,000        | \$ 206,673             | \$ -               | \$ 206,673                   | \$ 42,233                                   | \$ 22,906                     | \$ 35,602                    | \$ 307,414             | \$ 307,414        | \$ 26.43                             | 67%  | 14%  | 7%  | 12%  |
| 14 | Lac La Biche County                | 9,123              | NLLS       | 5,001-10,000        | \$ 237,364             | \$ -               | \$ 237,364                   | \$ 49,264                                   | \$ 1,855                      | \$ 15,655                    | \$ 304,138             | \$ 304,138        | \$ 26.02                             | 78%  | 16%  | 1%  | 5%   |
| 15 | Edson                              | 8,365              | YRL        | 5,001-10,000        | \$ 217,298             | \$ -               | \$ 217,298                   | \$ 45,171                                   | \$ 98,499                     | \$ 27,862                    | \$ 388,830             | \$ 388,830        | \$ 25.98                             | 56%  | 12%  | 25%   | 7%   |
| 16 | Drumheller                         | 7,932              | MLS        | 5,001-10,000        | \$ 123,270             | \$ 80,717          | \$ 203,987                   | \$ 42,833                                   | \$ 45,429                     | \$ 41,789                    | \$ 253,321             | \$ 334,038        | \$ 25.72                             | 61%  | 13%  | 14%   | 13%  |
| 17 | <b>Redcliff</b>                    | <b>5,096</b>       | <b>SLS</b> | <b>5,001-10,000</b> | <b>\$ 127,734</b>      | <b>\$ -</b>        | <b>\$ 127,734</b>            | <b>\$ 27,518</b>                            | <b>\$ 11,872</b>              | <b>\$ 15,364</b>             | <b>\$ 182,487</b>      | <b>\$ 182,487</b> | <b>\$ 25.07</b>                      | <b>70%</b>   | <b>15%</b>                                 | <b>7%</b>   | <b>8%</b>  |
| 18 | Rocky Mountain House               | 7,231              | PRL        | 5,001-10,000        | \$ 145,800             | \$ 26,065          | \$ 171,865                   | \$ 39,047                                   | \$ 60,709                     | \$ 45,810                    | \$ 291,366             | \$ 317,431        | \$ 23.77                             | 54%  | 12%  | 19%   | 14%  |
| 19 | Crowsnest Pass, Municipality of    | 5,749              | CARLS      | 5,001-10,000        | \$ 135,576             | \$ -               | \$ 135,576                   | \$ 31,045                                   | \$ 10,288                     | \$ 4,065                     | \$ 180,974             | \$ 180,974        | \$ 23.58                             | 75%  | 17%  | 6%  | 2%   |
| 20 | Coaldale                           | 6,943              | CARLS      | 5,001-10,000        | \$ 159,600             | \$ -               | \$ 159,600                   | \$ 37,492                                   | \$ 44,385                     | \$ 14,469                    | \$ 255,946             | \$ 255,946        | \$ 22.99                             | 62%  | 15%  | 17%   | 6%   |
| 21 | St. Paul                           | 5,632              | NLLS       | 5,001-10,000        | \$ 105,021             | \$ 11,210          | \$ 116,231                   | \$ 29,381                                   | \$ 32,529                     | \$ 33,090                    | \$ 200,021             | \$ 211,231        | \$ 20.64                             | 55%  | 14%  | 15%   | 16%  |
| 22 | Morinville                         | 7,636              | NLLS       | 5,001-10,000        | \$ 116,481             | \$ 30,000          | \$ 146,481                   | \$ 41,234                                   | \$ 43,298                     | \$ 35,560                    | \$ 236,573             | \$ 266,573        | \$ 19.18                             | 55%  | 15%  | 16%   | 13%  |
| 23 | Bonnyville No. 87, M.D. of         | 9,047              | NLLS       | 5,001-10,000        | \$ 171,893             | \$ -               | \$ 171,893                   | \$ 48,854                                   | \$ -                          | \$ -                         | \$ 220,747             | \$ 220,747        | \$ 19.00                             | 78%  | 22%  | 0%  | 0%   |
| 24 | Pincher Creek and District         | 7,256              | CARLS      | 5,001-10,000        | \$ 129,205             | \$ -               | \$ 129,205                   | \$ 39,096                                   | \$ 11,101                     | \$ 19,022                    | \$ 198,425             | \$ 198,425        | \$ 17.81                             | 65%  | 20%  | 6%  | 10%  |
| 25 | Peace River                        | 6,315              | PLS        | 5,001-10,000        | \$ 107,504             | \$ -               | \$ 107,504                   | \$ 34,101                                   | \$ 31,813                     | \$ 16,301                    | \$ 189,719             | \$ 189,719        | \$ 17.02                             | 57%  | 18%  | 17%   | 9%   |
| 26 | Athabasca County                   | 7,592              | NLLS       | 5,001-10,000        | \$ 119,856             | \$ -               | \$ 119,856                   | \$ 40,997                                   | \$ -                          | \$ -                         | \$ 160,853             | \$ 160,853        | \$ 15.79                             | 75%  | 25%  | 0%  | 0%   |
| 27 | Bonnyville                         | 6,470              | NLLS       | 5,001-10,000        | \$ 101,903             | \$ -               | \$ 101,903                   | \$ 34,938                                   | \$ 136,402                    | \$ 31,108                    | \$ 304,351             | \$ 304,351        | \$ 15.75                             | 33%  | 11%  | 45%   | 10%  |
| 28 | Whitcourt                          | 9,202              | YRL        | 5,001-10,000        | \$ 109,469             | \$ -               | \$ 109,469                   | \$ 49,691                                   | \$ 37,273                     | \$ 12,808                    | \$ 209,242             | \$ 209,242        | \$ 11.90                             | 52%  | 24%  | 18%   | 6%   |
| 29 | Newell No. 4, County of            | 7,101              | SLS        | 5,001-10,000        | \$ 77,270              | \$ -               | \$ 77,270                    | \$ 38,345                                   | \$ -                          | \$ 69                        | \$ 115,684             | \$ 115,684        | \$ 10.88                             | 67%  | 33%  | 0%  | 0%   |
| 30 | Ponoka                             | 6,576              | PRL        | 5,001-10,000        | \$ 57,820              | \$ -               | \$ 57,820                    | \$ 35,510                                   | \$ 54,599                     | \$ 21,833                    | \$ 169,762             | \$ 169,762        | \$ 8.79                              | 34%  | 21%  | 32%   | 13%  |
| 31 | St. Paul No. 19, County of         | 5,925              | NLLS       | 5,001-10,000        | \$ 27,000              | \$ 17,223          | \$ 44,223                    | \$ 31,995                                   | \$ -                          | \$ 379                       | \$ 59,374              | \$ 76,597         | \$ 7.46                              | 58%  | 42%  | 0%  | 0%   |
| 32 | Innisfail                          | 7,883              | PRL        | 5,001-10,000        | \$ 31,500              | \$ 6,458           | \$ 37,958                    | \$ 42,568                                   | \$ 16,495                     | \$ 29,286                    | \$ 119,849             | \$ 126,307        | \$ 4.82                              | 30%  | 34%  | 13%   | 23%  |
| 33 | Taber, M.D. of                     | 6,714              | CARLS      | 5,001-10,000        | \$ 31,500              | \$ -               | \$ 31,500                    | \$ 36,256                                   | \$ -                          | \$ -                         | \$ 67,756              | \$ 67,756         | \$ 4.69                              | 46%  | 54%  | 0%  | 0%   |

**Local Appropriation received  
by Municipal Library Boards**

**2010 Top Thirty**

| Board                                  | Population | TTL Local<br>Appropriation | Local Appropriation<br>per capita |
|--|------------|----------------------------|-----------------------------------|
| Tofield                                | 1,876      | \$125,246                  | \$66.76                           |
| Glenwood                               | 280        | \$17,421                   | \$62.22                           |
| Strathcona County                      | 87,998     | \$5,375,363                | \$61.09                           |
| Opportunity No. 17, M.D. of            | 3,259      | \$192,562                  | \$59.09                           |
| Vegreville                             | 5,834      | \$339,039                  | \$58.11                           |
| Arrowwood                              | 224        | \$12,323                   | \$55.01                           |
| Manning                                | 1,493      | \$81,339                   | \$54.48                           |
| Hinton                                 | 9,825      | \$527,637                  | \$53.70                           |
| Devon                                  | 6,534      | \$338,541                  | \$51.81                           |
| Banff                                  | 8,721      | \$440,183                  | \$50.47                           |
| Lethbridge                             | 86,659     | \$4,188,704                | \$48.34                           |
| Seba Beach                             | 203        | \$9,606                    | \$47.32                           |
| High Prairie                           | 2,836      | \$133,082                  | \$46.93                           |
| St. Albert                             | 60,138     | \$2,816,100                | \$46.83                           |
| Canmore                                | 12,226     | \$539,231                  | \$44.11                           |
| Cardston                               | 3,578      | \$156,409                  | \$43.71                           |
| Big Lakes, M.D. of                     | 4,030      | \$169,865                  | \$42.15                           |
| Elk Point                              | 1,512      | \$63,611                   | \$42.07                           |
| Claresholm                             | 3,700      | \$144,572                  | \$39.07                           |
| Lloydminster*                          | 17,402     | \$658,190                  | \$37.82                           |
| Sexsmith                               | 2,255      | \$84,684                   | \$37.55                           |
| Empress                                | 136        | \$5,043                    | \$37.08                           |
| Drayton Valley                         | 6,893      | \$252,565                  | \$36.64                           |
| Czar                                   | 175        | \$6,375                    | \$36.43                           |
| Wood Buffalo, Regional Municipality of | 91,612     | \$3,332,781                | \$36.38                           |
| Elnora                                 | 310        | \$11,238                   | \$36.25                           |
| Woodlands County                       | 4,158      | \$150,000                  | \$36.08                           |
| Edmonton                               | 782,439    | \$28,208,000               | \$36.05                           |
| Three Hills                            | 3,322      | \$118,348                  | \$35.63                           |
| Penhold                                | 2,322      | \$82,297                   | \$35.44                           |
| <b>Average</b>                         |            |                            | <b>\$45.82</b>                    |
| <b>Provincial per capita</b>           |            |                            | <b>\$32.35</b>                    |

**Public Library Funding 2010**  
**Average of Local Appropriation to Municipal Library Boards**  
**by population range**





**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, OCTOBER 9, 2012 – 7:00 P.M.**

**PRESENT:** Deputy Mayor J. Steinke  
Councillors C. Brown, C. Crozier, D. Kilpatrick,  
E. Reimer  
Municipal Manager D. Wolanski  
Director of Finance & Administration R. Osmond  
Manager of Legislative and Land Services S. Simon

**ABSENT:** Mayor R. Hazelaar  
Councillor E. Solberg

**1. GENERAL**

Call to Order **A)** Deputy Mayor Steinke called the regular meeting to order at 7:02 p.m.

Adoption of Agenda **B)** Councillor Kilpatrick moved the Agenda be adopted as presented. – Carried.

Accounts Payable **C)** Councillor Reimer moved the following 112 general vouchers in the amount of \$456,327.35 be received for information. – Carried.

| <b>ACCOUNTS PAYABLE SEPTEMBER 18 - OCTOBER 2 2012</b> |                        |  |             |
|---|------------------------|--|-------------|
| <b>COUNCIL MEETING OCTOBER 9, 2012</b>                |                        |  |             |
| 71364-71482   | VOIDED                 | PRINTER ERROR                                      | \$0.00      |
| 71483   | ACTION PARTS           | NITRILE GLOVES, BRAKE CABLE, LOCK NUT              | \$84.42     |
| 71484   | ADOA                   | 2012 CONFERENCE REGISTRATION - STEHR               | \$400.00    |
| 71485   | ALBERTS FLOOR & CARPET | BLACK FLOORING FOR RECTANGLE                       | \$157.50    |
| 71486   | ALTA-WIDE BUILDERS     | LUMBER   | \$91.80     |
| 71487   | AMEC                   | 9TH AVE SW & PUBLIC SERVICES PARKING               | \$719.46    |
| 71488   | BENCHMARK GEOMATICS    | LOT GRADES   | \$157.50    |
| 71489   | CLOVERDALE PAINT       | GARBAGE BIN PAINT                                  | \$210.69    |
| 71490   | EAGLE LAKE NURSERIES   | TREES  | \$4,800.86  |
| 71491   | ELDORADO FARMS         | REFUND UTILITY DEPOSIT                             | \$100.00    |
| 71492   | FARMLAND SUPPLY CTR    | HYDRAULIC HOSE, CABLE TIES                         | \$79.49     |
| 71493   | FOCUS INTEC.           | PROFESSIONAL FEES FOR LOT CONSOLIDATION            | \$2,205.00  |
| 71494   | FOUNTAIN TIRE          | TIRES UNIT#128 - INTL, FLAT REPAIR UNIT#137-F150   | \$3,510.43  |
| 71495   | FRENCH, TOM            | PUMP PARTS & FITTINGS, UNIT#99-1/2 TON             | \$69.14     |
| 71496   | ALBERTA GFOA           | BUDGETING WORKSHOP - DAVIES, PSAB UPDATE - OSMOND  | \$393.75    |
| 71497   | REDCLIFF HOME HARDWARE | WASHER FLUID, OIL FOR UNIT#82-F150XL MISC SUPPLIES | \$78.62     |
| 71498   | JACKSON DODGE-CHRYSLER | SENSOR PKGE UNIT#49 –1 TON                         | \$112.35    |
| 71499   | JOHN'S WATER HAULING   | WATER DELIVERY TO LANDFILL                         | \$90.00     |
| 71500   | KOST FIRE EQUIPMENT    | ANNUAL EXTINGUISHER & SYSTEM INSPECTIONS           | \$1,898.61  |
| 71501   | LETHBRIDGE HERALD      | AUGUST ADVERTISING                                 | \$247.97    |
| 71502   | MACDESIGN              | SMOCKS FOR COPY ROOM                               | \$63.00     |
| 71503   | MEMORY LANE            | WEBSITE DEVELOPMENT                                | \$1,575.00  |
| 71504   | MEDICINE HAT CO-OP     | GRASS SEED   | \$52.49     |
| 71505   | MEDICINE HAT CSRD #20  | 2012 3RD QUARTER SCHOOL TAXES                      | \$44,744.36 |
| 71506   | NAPA AUTO PARTS        | BRAKE SHOES, DRUMS, BEARINGS UNIT#49 – 1 TON       | \$699.42    |
| 71507   | OVERHEAD DOOR          | PARKS SHOP DOOR REPAIR                             | \$106.05    |
| 71508   | PAD-CAR MECHANICAL     | REPAIR PVC FITTINGS FOR SWIMMING POOL              | \$382.23    |
| 71509   | PC CORP                | COMPUTER SUPPORT                                   | \$924.00    |

|             |  |   |             |
|-------------|--|---|-------------|
| 71510       | SUNCOR                                   | DYED DIESEL FOR LANDFILL  | \$3,723.89  |
| 71511       | ROCKY MOUNTAIN PHOENIX                   | BUNKER GEAR PANTS FOR FIRE DEPARTMENT                               | \$467.99    |
| 71512       | ROSENAU TRANSPORT                        | FREIGHT OF ASPHALT & WATER TREATMENT SUPPLIES                       | \$631.86    |
| 71513       | SIMSON MAXWELL                           | BLOCK HEATER UNIT#117 - COMPACTOR                                   | \$137.73    |
| 71514       | SOLBERG, ERIC                            | AUMA TRAVEL ADVANCE   | \$600.00    |
| 71515       | TELUS COMMUNICATION                      | SEPTEMBER CELL PHONE, PHONE, PAGER AND RADIO SERVICE                | \$38.04     |
| 71516       | TELUS MOBILITY                           | SEPTEMBER CELL PHONE, PHONE, PAGER AND RADIO SERVICE                | \$105.93    |
| 71517       | BHI AP GENERAL                           | REFUND OVERPAYMENT ON RECEIVABLES ACCOUNT                           | \$588.65    |
| 71518       | FRASER, JEFF                             | REFUND ON UTILITY ACCOUNT   | \$5.64      |
| 71519       | MERIAM, DIANNE                           | REFUND UTILITY DEPOSIT  | \$100.00    |
| 71520       | TOWN OF REDCLIFF                         | VEHICLE WASH, PIPE FITTING, ANCHORS, BRACKET, GAS CAP               | \$55.42     |
| 71521       | W.R. MEADOWS                             | ASPHALT MIX   | \$871.61    |
| 71522       | ACTION PARTS                             | BREAKAWAY SWITCH  | \$35.19     |
| 71523       | AMSC INSURANCE                           | OCTOBER EMPLOYEE HEALTH BENEFITS                                    | \$13,137.59 |
| 71524       | BIG EAGLE SERVICES                       | LEACHATE EVACUATION LANDFILL  | \$1,383.38  |
| 71525       | THE BOLT GUYS                            | POP RIVETS  | \$57.40     |
| 71526       | CACTUS COMMUNICATIONS                    | INSTALL RADIO UNIT#87 - WALTER FIRE TRUCK                           | \$243.18    |
| 71527       | CITY OF MEDICINE HAT                     | VARIOUS UTILITY PAYMENTS  | \$71,768.11 |
| 71528       | CYPRESS VIEW FOUNDATION                  | 2012 FINAL REQUISITION  | \$16,115.00 |
| 71529       | DESJARDINS                               | 2012 NON GROUP LIFE INSURANCE, SCHAFER                              | \$661.50    |
| 71530       | FORTY MILE GAS CO-OP                     | SEPTEMBER GAS UTILITY LANDFILL                                      | \$61.39     |
| 71531       | REDCLIFF HOME HARDWARE                   | PAINT, SHAMPOO EQUIPMENT, CAULKING GUN, ETC.                        | \$551.20    |
| 71532       | SHAW CABLE                               | OCTOBER INTERNET - TOWNHALL, WTP, PUBLIC SERVICES, FIREHALL         | \$372.33    |
| 71533       | PC CORP                                  | JULY 2012 BACKUP MANAGER  | \$393.75    |
| 71534       | SUNCOR                                   | FUEL, DIESEL & DYED DIESEL FOR PUBLIC SERVICES AND LANDFILL         | \$12,039.33 |
| 71535       | PINNACLE INTERNATIONAL                   | REPAIR TRANSMISSION UNIT#128 – GARBAGE TRUCK                        | \$323.95    |
| 71536       | PITNEY BOWES                             | POSTAGE REFILL  | \$2,100.00  |
| 71537       | PROVINCIAL TREASURER - LAPP              | LAPP CONTRIBUTIONS TO SEPTEMBER 8, 2012                             | \$16,313.76 |
| 71538       | RECEIVER GENERAL                         | STATUTORY DEDUCTIONS TO SEPTEMBER 8, 2012                           | \$28,442.09 |
| 71539       | SAFETY CODES                             | AUGUST PERMITS  | \$57.16     |
| 71540       | TELUS COMMUNICATION                      | SEPTEMBER CELL PHONE, PHONE, PAGER AND RADIO SERVICES               | \$120.94    |
| 71541       | DUPREY, SHELBY                           | INSURANCE CLAIM   | \$307.65    |
| 71542       | SUPPORT GROUP FOR SPECIAL NEEDS FAMILIES | DONATIONS & FUNDS HELD FOR SUPPORT GROUP                            | \$2,132.56  |
| 71543       | TOWN OF REDCLIFF - LANDFILL              | AUGUST TONNAGE CHARGES  | \$4,906.86  |
| 71544       | WAJAX POWER SYSTEMS                      | LOAD TEST FOR GENERATORS  | \$1,646.09  |
| 71545       | WCB                                      | JULY/AUGUST WCB PREMIUMS  | \$5,525.19  |
| 71546       | WESTERN CANADA WELDING                   | ACETYLENE   | \$195.46    |
| 71547       | XEROX CANADA                             | 3 <sup>RD</sup> QUARTER SERVICE CONTRACT PRO 55                     | \$399.02    |
| 71548       | C.U.P.E.                                 | UNION DUES TO SEPTEMBER 22, 2012                                    | \$1,924.93  |
| 71549       | PROVINCIAL TREASURER LAP                 | LAPP CONTRIBUTIONS TO SEPTEMBER 22, 2012                            | \$16,005.95 |
| 71550       | RECEIVER GENERAL                         | STATUTORY DEDUCTIONS TO SEPTEMBER 22, 2012                          | \$25,402.49 |
| 71551       | TOWN OF REDCLIFF                         | EMPLOYEE PROPERTY TAXES TO SEPTMEBER 30, 2012                       | \$1,097.00  |
| 71552       | REDCLIFF FIREMEN SOCIAL CLUB             | FIREMAN SOCIAL CLUB DUES TO SEPTEMBER 30, 2012                      | \$300.00    |
| 71553       | TOWN OF REDCLIFF                         | REGULAR PAY TO SEPTEMBER 22, 2012, 3 <sup>RD</sup> QUARTER FIRE PAY | \$72,538.25 |
| 71554-71594 | VOIDED                                   | PRINTER ERROR   | \$0.00      |
| 71595       | ACTION PARTS                             | BULB UNIT#131-PACKER, AIR FILTER UNIT#118 - 3 TON                   | \$187.53    |
| 71596       | AFFINITY WELDING                         | LIFT HOOKS AT LANDFILL, GARBAGE BIN CLIPS                           | \$1,159.47  |
| 71597       | AMSC INSURANCE                           | AUGUST EMPLOYEE HEALTH SPENDING ACTIVITY                            | \$295.95    |
| 71598       | AMSC INSURANCE                           | INSURANCE FOR CENTENNIAL CELEBRATION                                | \$690.00    |
| 71599       | BENCHMARK ASSESSMENT                     | TAX RECOVERY APPRAISALS   | \$498.75    |
| 71600       | BOUNDARY EQUIPMENT                       | GRADER BLADE UNIT#102-1995 GRADER                                   | \$693.21    |
| 71601       | C.E.M. HEAVY EQUIPMENT                   | A/C PARTS, FUEL TRANSFER PUMP UNIT#123-LOADER                       | \$314.88    |
| 71602       | CIBC                                     | SUPPLEMENTAL PENSION TO SEPTEMBER 22, 2012                          | \$2,433.02  |
| 71603       | CITY OF MEDICINE HAT                     | VARIOUS UTILITY PAYMENTS  | \$16,673.70 |
| 71604       | DAVIES, MIKE                             | TRAVEL EXPENSES GFOA BUDGETING WORKSHOP                             | \$148.38    |
| 71605       | DIAMOND MUNICIPAL                        | COMPUTER SUPPORT, E BILLING PROJECT MANAGEMENT                      | \$1,010.63  |
| 71606       | ENSTEEL INDUSTRIES                       | 50 - 3 CUBIC YARD GARBAGE CONTAINERS                                | \$39,637.50 |
| 71607       | FLASHING CANINES                         | REFUND KEY DEPOSIT  | \$100.00    |

|       |                         |  |              |
|-------|-------------------------|--|--------------|
| 71608 | FOX ENERGY SYSTEMS      | SCBA TANK REFILLS  | \$98.84      |
| 71609 | INDUSTRIAL MACHINE      | REPAIRS TO UNIT#101 - ZAMBONI                              | \$1,056.07   |
| 71610 | JIM'S ELECTRIC          | REPAIR LIGHTS IN WASHROOM - RCMP BUILDING                  | \$157.25     |
| 71611 | KEYWAY SECURITY         | REPAIRS TO FRONT AND BACK DOOR LOCKS AT TOWN HALL          | \$87.15      |
| 71612 | KIRK'S MIDWAY TIRE      | USED TIRE UNIT#138-F150, FLAT REPAIR UNIT#097-MOWER        | \$110.78     |
| 71613 | LES'S DRAIN CLEANING    | CLEAN SERVICE LINE   | \$126.00     |
| 71614 | LETHBRIDGE MOBILE       | SEPTEMBER SHREDDING SERVICE                                | \$44.10      |
| 71615 | LIFESAVING SOCIETY      | EXAM FEES-BRONZE CROSS, BRONZE MEDALLION                   | \$176.00     |
| 71616 | NIEDERMAYER, MARK       | SEPTEMBER GUITAR LESSON FEES                               | \$559.00     |
| 71617 | PAD-CAR MECHANICAL      | HVAC MAINTENANCE AT RCMP BUILDING                          | \$420.00     |
| 71618 | PARK ENTERPRISES        | JULY PERMITS   | \$908.17     |
| 71619 | SUNCOR                  | DYED DIESEL FOR LANDFILL                                   | \$1,510.37   |
| 71620 | PINNACLE INTERNATIONAL  | FILTERS FOR UNIT#118 - 3 TON                               | \$39.26      |
| 71621 | PUROLATOR               | FREIGHT OF WTP SAMPLES AND PARTS UNIT#101 - ZAMBONI        | \$67.35      |
| 71622 | SANATEC                 | PUMP SEPTIC TANK AT LANDFILL                               | \$126.00     |
| 71623 | SCHEFFER ANDREW         | AUGUST PLANNING SERVICES                                   | \$1,714.13   |
| 71624 | STARKS PLUMBING         | REFUND PORTABLE HYDRANT DEPOSIT                            | \$2,000.00   |
| 71625 | SUPERIOR TRUCK          | FILTER, ROLLER, BUSHING, LINK FOR UNIT#128 – GARBAGE TRUCK | \$1,045.15   |
| 71626 | TELUS MOBILITY          | SEPTEMBER CELL PHONE, PHONE, RADIO & PAGER SERVICE         | \$33.55      |
| 71627 | REDCLIFF CENTENNIAL     | TRANSFER RESERVE   | \$12,000.00  |
| 71628 | BLONDIE'S GIFT & GARDEN | TREES  | \$630.00     |
| 71629 | GIESBRECHT, ABRAM       | REFUND KEY, KITCHEN DEPOSIT                                | \$225.00     |
| 71630 | HAAKENSON, JEAN         | REFUND KEY, KITCHEN DEPOSIT                                | \$225.00     |
| 71631 | TOWN OF REDCLIFF        | COW SUPPER, FCSS MEETING, MPC LUNCH, POSTAGE, BOXES        | \$377.57     |
| 71632 | TRICO LIGHTING          | CASE OF FLOURESCENT LIGHTBULBS FOR FIREHALL                | \$94.34      |
| 71633 | WESTERN CANADA WELDING  | OXYGEN, ACETELYNE  | \$413.65     |
| 71634 | WE CARE                 | AUGUST HOME CARE SERVICES                                  | \$156.00     |
| 71635 | YOUNG, STEPHEN          | TRAVEL EXPENSES FOR TRAINING COURSE                        | \$244.00     |
|       | TOTAL CHEQUES: 112      | AMOUNT OF CHEQUES  | \$456,327.35 |

## 2. MINUTES

Council Meeting held September 24, 2012

**A)** Councillor Crozier moved the minutes of the Council meeting held September 24, 2012 be adopted as presented. – Carried.

Committee of the Whole meeting held September 24, 2012

**B)** Councillor Crozier moved the minutes of the Committee of the Whole meeting held September 24, 2012 be received for information. – Carried.

Recreation Services Board meeting held September 12, 2012

**C)** Councillor Brown moved the minutes of the Recreation Services Board meeting held September 12, 2012 be received for information. – Carried.

Special Meeting for the Municipal Planning Commission held October 2, 2012

**D)** Councillor Crozier moved the minutes of the Special Meeting of the Municipal Planning Commission held October 2, 2012 be received for information. – Carried.

Economic Development Alliance Board meeting held June 12, 2012

**E)** Councillor Brown moved the minutes of the Economic Development Alliance Board meeting held June 12, 2012 be received for information. – Carried.

## 3. BYLAWS

Bylaw 1726/2012, being a bylaw to amend Bylaw 1698/2011 the Land Use Bylaw regarding Portable Signs

**A)** Councillor Reimer moved Bylaw 1726/2012, being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw to regulate Portable Signs be given first reading. – Carried.

**4. CORRESPONDENCE**

Alberta Municipal Affairs  
Re: Advisory Land Use Planning  
Notes on New Regulatory  
Requirements for Surface  
Development in proximity to  
Abandoned Wells

**A)** Councillor Brown moved Information Bulletin Number 05/12 dated September 20, 2012 received from Alberta Municipal Affairs regarding Advisory Land Use Planning Notes on new Regulatory Requirements for Surface Development in proximity to Abandoned Wells be received for information. – Carried.

City of Medicine Hat  
Re: Extension of Principle Agreement  
– Regionalization of Disaster Services

**B)** Councillor Kilpatrick moved correspondence dated September 20, 2012 from the City of Medicine Hat regarding Extension of Principle Agreement – Regionalization of Disaster Services to December 31, 2013 be received for information. – Carried.

Federation of Canadian Municipalities  
(FCM)  
Re: Queen's Diamond Jubilee Medal

**C)** Councillor Kilpatrick moved correspondence dated September 24, 2012 from the Federation of Canadian Municipalities (FCM) regarding the Queen's Diamond Jubilee Medal be received for information. – Carried.

Redcliff Museum  
Re: Request for financial assistance to  
help pay curator's salary

**D)** Councillor Kilpatrick moved correspondence dated September 18, 2012 from the Redcliff Museum requesting financial assistance to help pay curator's salary be received for information. Further that it be referred to 2013 Budget discussions. - Carried.

Alberta Municipal Affairs  
Re: Municipal Sustainability Initiative  
(MSI) funding allocation to capital  
projects

**E)** Councillor Kilpatrick moved correspondence dated September 25, 2012 from Alberta Municipal Affairs regarding Municipal Sustainability Initiation (MSI) funding allocation to capital projects:

|          |  |              |
|----------|--|--------------|
| CAP-4006 | 1 <sup>st</sup> Street SW Project 96                   | \$348,000.00 |
| CAP-4007 | Distribution Pumping<br>System Upgrade project<br>102  | \$292,600.00 |
| CAP-4010 | 3 <sup>rd</sup> Avenue SE Overlay and<br>Water Looping | \$52,000.00  |

be received for information. – Carried.

**5. OTHER**

Library Snapshot Day October 10,  
2012

**A)** Councillor Steinke advised Council of the Library Snapshot Day on October 10, 2012.

**6. IN CAMERA**

In Camera

Councillor Brown moved to meet In Camera at 7:19 p.m.  
– Carried.

Return to Open Session

Councillor Crozier moved to return to open session at 7:42 p.m. - Carried.

Town of Redcliff Staff Family  
Christmas Function at Redcliff  
RecTangle

Councillor Kilpatrick moved that the rental fee for the Redcliff RecTangle be waived for a Town of Redcliff Staff family Christmas function. - Carried.

## **7. ADJOURNMENT**

Adjournment

Councillor Kilpatrick moved adjournment of the meeting at 7:42 p.m. – Carried.

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Deputy Mayor

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Manager of Legislative and Land Services

**MINUTES OF THE COMMITTEE OF THE WHOLE  
MONDAY OCTOBER 9, 2012, 5:30 P.M.  
TOWN COUNCIL CHAMBERS**

**PRESENT:** Deputy Mayor: J. Steinke  
Councillors: C. Brown, C. Crozier, D. Kilpatrick  
E. Reimer

Municipal Manager: D. Wolanski  
Director of Finance and R. Osmond  
Administration  
Manager of Legislative and S. Simon  
Land Services  
Public Services Director D. Schaffer  
Manager of Engineering K. Minhas (arrived at 5:33 p.m.)

**ABSENT:** Mayor: R. Hazelaar  
Councillor E. Solberg

**1. GENERAL**

**A) CALL TO ORDER**

Deputy Mayor Steinke called the meeting to order at 5:30 p.m.

**B) ADOPTION OF AGENDA**

Councillor Brown moved the Agenda be adopted as presented. – Carried.

**2. MINUTES**

Councillor Reimer moved the minutes of the Committee of the Whole meeting held September 24, 2012 be adopted as amended. – Carried.

**3. NEW BUSINESS**

**A) Margaret Wooding Outdoor Rink**

Municipal Manager advised Committee that he had met with Prairie Rose Regional Division No. 8 to discuss the condition of the Margaret Wooding Outdoor Rink. The rink is in very poor condition and needs extensive repairs to make it safe to use. The Prairie Rose School Board is not prepared to incur any costs to repair the facility nor do they want the responsibility for the facility. Prairie Rose School Board indicated they want to fence the rink off to restrict access so the students at Margaret Wooding School do not play on the facility during school time. Municipal Manager also noted that the Parent Council met and they expressed concern if the rink was to be removed. Further, noting that it is named Brandon Primeau Memorial Park. Municipal Manager advised Prairie Rose had requested to be added as a named insured under the Town's insurance policy as it relates to the outdoor rink. Municipal Manager asked the Manager of Legislative and Land Services to confirm this.

Director of Public Services confirmed the rink is in poor condition and needs extensive repairs to make it safe to use again. Costs to repair the facility could be tens of thousands of dollars. He does not suggest putting ice in it this winter prior to repairs being completed. He commented that he believes the outdoor rink to be an important facility for the community.

Committee discussed keeping the facility and questioned if any grant funding may be available.

**ACTION:** Gather more information including costs to repair the facility and the item then be forwarded to Council for resolution on whether to repair and keep the facility operational and/or refer it to budget process.

**B) Bylaw 1727/2012, Procedure Bylaw**

Committee reviewed proposed Bylaw 1727/2012 being the Procedure Bylaw with several changes being suggested.

Due to time limitations the document was only partially reviewed (up to Sec. 39) and will be reviewed further at the next meeting.

**C) Council Appointments to Boards and Commissions**

Committee was advised the Organizational meeting will be held on October 22, 2012 and Councillors should review their appointments to the Boards and Commissions in the event they wish to suggest changes.

**D) Red Hat Co-op**

Municipal Manager advised he had the opportunity to discuss the Red Hat property with Doug from Genivar at the AUMA convention. Doug reviewed the matter and it appears there may have been some misunderstanding/ miscommunication with regard to the portion of land being taken for road right of way. They were under the impression that the full 5 meters was going to be taken for road right of way versus only 1 metre for road and 4 metres for a storm right of way. Discussion ensued.

**ACTION:** Committee directed that Administration initiate discussions with Red Hat Co-op for resolution of the encroaching roadway on Red-Hat property.

**E) Pat's Off-Road**

**Re: Bulk Water Agreement**

Manager of Legislative and Land Services advised the bulk water agreement with Pat's Off Road will expire November 29, 2012 and she is seeking direction if the Town wishes to renew the agreement.

**ACTION:** Manager of Legislative and Land Services was directed to initiate discussions with Pat's Off Road to renew the Bulk Water Agreement. Further, that the agreement be forwarded to Council for consideration.

**4. ADJOURNMENT**

Councillor Reimer moved the meeting be adjourned at 6:54 p.m.

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Chairman

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Manager of Legislative and Land Services

**Redcliff Family and Community Support Services Board**  
**Tuesday, October 9, 2012 at 7 pm**  
**Town Office Meeting Room, Downstairs**

**Present:** Ann Pudwell, Diane McNaughton and Cindy Murray

**Absent:** Sam Wertypora and Ernie Reimer

**Guests:** *Arlene Doyle, Parents and Caregivers of Children with Special Needs*  
*Danica Pprick, Parents and Caregivers of Children with Special Needs*  
*Dee Wagner, Parents and Caregivers of Children with Special Needs*  
*(Arrived at 7:05 pm.)*

**1. CALL TO ORDER**

The meeting began at 7:08 pm. No quorum; the meeting was for information only.

**2. ADDITIONS/DELETIONS TO THE AGENDA**

Additions: 8.5 Redcliff Improvement Partnership  
10.1 FCSS DVD

**3. APPROVAL OF THE AGENDA**

Agenda amended.

**4. APPROVAL OF THE MINUTES**

Minutes of previous meeting received for information.

**5. GRANT APPLICATION PRESENTATION - Parents and Caregivers of Children with Special Needs**

This item was brought forward on the agenda. Arlene Doyle, Danica Pprick and Dee Wagner provided feedback on how the grant funds from the previous year were used and what the plans are if the current grant application is successful.

*(Arlene Doyle, Parents and Caregivers of Children with Special Needs*  
*Danica Pprick, Parents and Caregivers of Children with Special Needs*  
*Dee Wagner, Parents and Caregivers of Children with Special Needs*  
*Left at 7:25 pm.)*

**6. BUSINESS ARISING FROM THE MINUTES**

None.

**7. OLD BUSINESS**

**7.1 Policies and Procedures**

None.



**7.2 2013 Programming**

To be discussed at the next meeting.

**7.3 2013 Budget**

Suggestions made for the 2013 budget included support for Redcliff Asset Development; youth employment; employment skill development; pre- employment safety; summer program for children; community kitchen; public awareness campaigns for FCSS related programs, e.g. family violence and suicide awareness.

**7.4 Suicide Prevention Week**

Gord Wright, Alberta Health Services, provided an information session for the employees of Red Hat Cooperative. The session was quite well received and the Red Hat Cooperative Health and Safety Coordinator is interested in hosting events on additional topics.

**7.5 Family School Liaison Worker Agreement**

The amount of funding provided to Prairie Rose School Division under the Family School Liaison Worker Agreement and payment schedules will remain the same for the upcoming 2013-2014 agreement. Some minor changes to the wording were suggested. Once these changes are approved at the next meeting, the agreement can be forwarded for signing.

**8. DIRECTORS REPORT**

The Redcliff Action Society for Youth Centre finally provided all the documentation required to release their funds for the first, second and third quarter of 2012. A cheque in the amount of \$9000.00 will be forwarded shortly.

**9. NEW BUSINESS****9.1 Grant Application Reviews**

Copies of the 2012 Grant Applications were circulated and will be discussed at the next meeting.

**9.2 FCSSAA Position**

The South Region is currently represented at the Family and Community Support Services Association of Alberta (FCSSAA) by John Crisp of Medicine Hat. His two year term is coming to a close so board members are asked to consider taking on this role.

**9.3 Family Violence Prevention Month**

The Family Violence Prevention Month proclamation signing will take place at Medicine Hat City Hall on November 1. This will be the kick off to a public awareness campaign.

**9.4 Redcliff Improvement Partnership (R.I.P.)**

Selena McLean-Moore from Alberta Rural Development Network attended the meeting on October 3 and introduced board members to the "Prairie Canada Futures Game". The purpose of the game is to show how decisions made today will affect our community in the future. It is intended for town councils; schools; service clubs; businesses, etc. R.I.P. is considering hosting an event focused on this game.

**10. UPCOMING CONFERENCES/WORKSHOPS/MEETINGS**

**10.1 Family Violence Prevention Proclamation Signing      Medicine Hat      Nov 1**

**11. CORRESPONDENCE**

**11.1 Family and Community Support Services Association of Alberta – FCSS DVD**

**12. NEXT MEETING - TBA**

**13. ADJOURNMENT**

Meeting ended at 9:12 pm.

**BYLAW NO. 1725/2012  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

**WHEREAS** the lands described as:

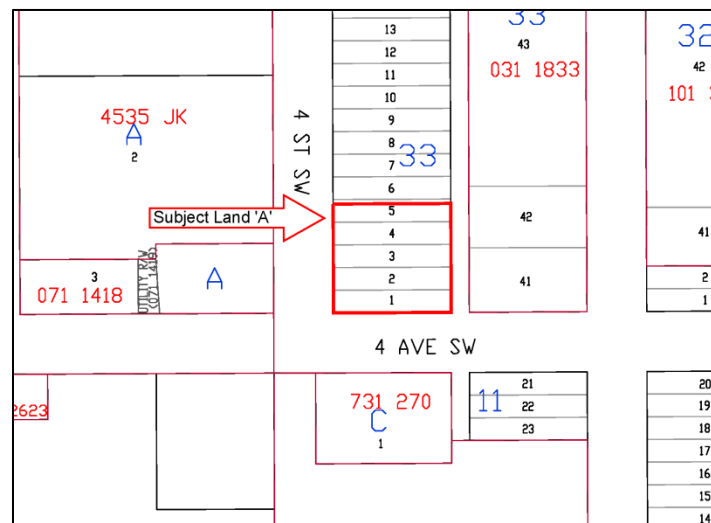
Legal Description

Ptn of Lots 1-20, Block 33, Plan 1117V

Civic Address

Unassigned

herein referred to as "Subject Land A" and identified on the below map, is presently designated H-A Horticultural Reduced Landfill Setback District.



**AND WHEREAS** it is proposed that 'Subject Land A' be redesignated to R-1A Low Density Reduced Landfill Setback Residential District.

**AND WHEREAS** copies of this bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000 C M-26;

**AND WHEREAS** a public hearing with respect to this bylaw was held in the Council Chambers at the Town of Redcliff on the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2012.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:**

1. This bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1725/2012.

2. The land described as

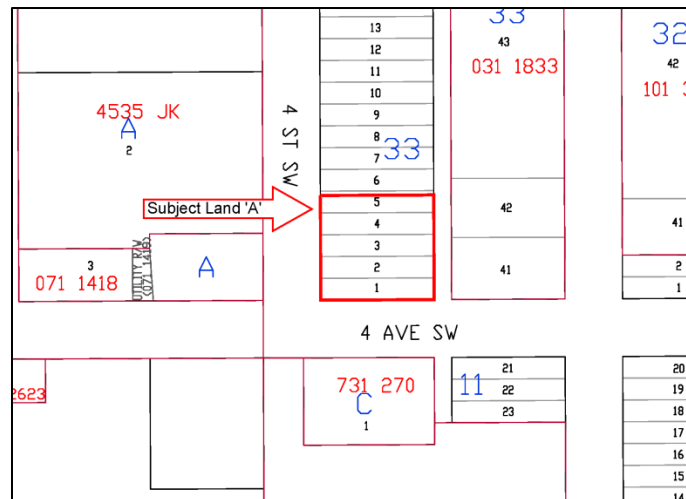
Legal Description

Ptn of Lots 1-20, Block 33, Plan 1117V

Civic Address

Unassigned

herein referred to as "Subject Land A" and identified on the below map



is hereby re-designated as R-1A Low Density Reduced Landfill Setback Residential District.

3. This bylaw shall come into force on the date of final reading and signing thereof.

**READ** a first time the 24<sup>th</sup> day of September, 2012.

**READ** a second time the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**READ** a third time the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**PASSED** and **SIGNED** the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE  
AND LAND SERVICES

# Memo

**To:** Redcliff Council  
**From:** Khalil Minhas, Manager of Engineering  
**Date:** Oct 17, 2012  
**Re:** River Valley Trail Asphalt Cracks

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River Valley Trail asphalt paving work was carried out by South Rock in Oct-Nov 2010. After approximately one year of construction, some cracks have appeared on the asphalt surface along a substantial portion of the trail. Most of the cracks showed up longitudinally and few transverse cracks along the trail. The concern was brought forward to South Rock Project Manager (SRPM) on Oct 14, 2011 and the pictures of the asphalt cracks were also sent as proof. As a result, Town met SRPM on Nov. 10, 2011 at site. South Rock admitted the cracks should not have happened at such a short time span and agreed to fix the repair in the spring of 2012 under warranty repairs. During the site meeting, SRPM indicated about the existence of some visual cracks in the ground outside the construction limits and suspected that surrounding ground movement and cracking may be a contributing cause of the asphalt cracks but he acknowledged that ground cracks cannot be a 100% reasoning for this occurring and some unknown problem may have existed in the asphalt as well. The Town has requested and received contractor's Quality Control testing results for granular base and asphalt in order to review and find out any deficiencies. Nothing obvious was noted in the test results. The Town did not carry out any Quality Assurance testing through independent lab.

This year the Town's Engineering Department contacted SRPM on June 25, 2012 and questioned about South Rock's schedule to do the asphalt crack repairs on the trail. SRPM replied back on July 13, 2012 and agreed to have it on his list as soon as possible. Town has repeatedly contacted South Rock in August since no progress was made and met with SRPM again on Aug 31, 2012. SRPM mentioned about his discussion for scheduling a repair within his company but could not schedule yet. Finally South Rock PM has contacted Town on Oct 14, 2012 claiming that the cracks resulted due to ground cracking in the area and offered the cracks repair on cost share basis as 25% (South Rock)/ 75%(Town) in email. The approximate estimated cost for the cracks repair will be in the range of \$4,688.00 to \$6,920.00.

Municipal Manager's Report  
Monday, October 22, 2012

Website

We have continued to receive many positive comments related to the website. We have also received some suggestions for improvement which we are taking a look at. At the time of writing this report we have a training session scheduled for Oct. 19. Following this we will be able to take the next step in the process by updating the site on a regular basis with new information and make changes as we learn how to better serve the public through the website. We also hope to continue to drive people to the website once they are aware that it is the most up to date place for information.

Chamber of Commerce

The Mayor and I will have our semi-annual meeting with the Executive Director and Chair of the Medicine Hat and District Chamber of Commerce on October 18, 2012.

Emergency Management

I will be attending a Table-top exercise on Oct 25 related to our processes in the region should a major and extended power outage take place.

Budget Meetings

I have my scheduled budget meetings with each department manager on slate to take place the week of Oct 29-Nov 2.

As a reminder, our public Council budget meetings are scheduled for Saturday, November 17th and Monday, November 19th. The times for both days were 8:30 am – 5:00 pm.

Staff Christmas Party

As discussed previously, Staff is having a Christmas Party on Saturday, December 8<sup>th</sup> from 5-9 pm in the upstairs room of the Rec-Tangle. Council and their families are certainly welcome. The plan is to have a Pot-luck dinner starting at 5:15 and then for those interested do some public skating from 5:45-6:45. Following the skating, we will be playing a family Christmas movie for kids and kids at heart starting at 7 pm. There will be popcorn, hot chocolate, etc.

For those in attendance we will hand out the Turkey's and oranges from Council and we would love to have Council members there to help in this regard.

If any Council members plan to attend please see Kristin to discuss numbers and what items are in need for the pot-luck.

Halloween Decorations

We have put up some Halloween decorations again this year and are supporting the Food Bank by accepting donations. Please feel free to bring something in and let others know as well.

### Health and Safety Training

In an ongoing effort to improve our emphasis and training related to H&S, we are holding several 2 day sessions (Oct 25, 26 & Nov 21, 22) for management staff, supervisors, and other appropriate positions.

### Doctor Recruitment

Both the Mayor and I attended a meeting of PARN (Physician Attraction and Retention Network) on Oct. 5. Several assignments and sub-committees were struck related to finance/fundraising, executive, social, marketing, etc. I will be working with representatives from the City and County on marketing and the kinds of materials and information we would be able to provide for potential physicians looking at this area.

### Municipal Inspection

As I had indicated verbally to most, I had a brief conversation with Minister Griffiths during the AUMA convention regarding the status of our Municipal Inspection. He did not have any direct knowledge of our specific report and told me to call his office. I called this week and after some digging I received the answer that it was, "Finalized and going through the approval process. It could be anywhere from here (just starting in the department) up to the Minister's office."

As I expressed my frustration with the timeline (it will be a year in only a few weeks) he suggested that if Council wanted they could write a letter to the Minister and it would definitely get answered. Certainly without saying so the implication however was that this might speed things up a bit, at least in terms of getting some definitive answers as to when it may be presented.

### Water Loss Study

My last report included the following:

*I have had several conversations with Darrell and Rob O. at the management level regarding trying to do a water loss evaluation. Recent studies done by several Alberta municipalities show water loss upwards to 30% in some cases.*

*We had been working on the best way to do this (accounting for Parks, municipal facilities, etc.) when we were contacted by AUMA/AMSC who is coordinating similar work for municipalities. We have had discussions with them related to their involvement. At this time, they require certain information from the Town and we will be providing that to them. They will then work with a consultant that they have hired to provide a quote and scope of work for approval.*

*We felt that it would be worth it to compile and send them the information, even if we do not use their consultant, as we would have to compile the same information if we chose to get our own consultant or do the work/study internally. Further updates as we move along will be provided.*

Since that time we received an MOU from AUMA/AMSC and their contracted consultant Associated Engineering. Upon review of the document we felt that the information they were requiring would take much more time than originally anticipated. After detailed discussions amongst Rob O., Darrell, and me, we determined that the best course of action at this time is to work on an internal study.

As such, we will be proceeding with first doing a simplified year over year analysis water consumed vs. water treated (leaving the plant). The rationale behind this quick calculation is to determine the basic difference between the two. If the number is low and we can logically conclude it would be even lower due to irrigating parks, municipal building use, etc. then Council may not feel it necessary to explore the process further. Should the number be on the higher end, the next step would be to do an analysis over a summer and then winter to pin point closer what the loss may be for parks. This should provide an even clearer picture as to what potential water losses we may have.

The results will be shared with Council and further direction being sought at each stage.

### Professional Development

My next scheduled course in my MBA program is scheduled to begin on Oct 29. The course is "Theories of Leadership" so it will certainly be applicable to my position and our organization.

### Water Treatment Plant

As reported previously, the tender for the Raw Water Line and Pumphouse upgrades was delayed by a week and therefore so was the tender opening. The tender is out and was scheduled to close and be opened on October 22 and presented at the Council meeting of the same night.

With only a few days left before the tender opening, MPE contacted Khalil and I to ask if it could be delayed a week thereby delaying the approval until the November 13<sup>th</sup> Council meeting. The reason for the request is that they had several local contractors who called and asked for an extension of the close date. MPE feels that it would be important to have local contractors bid on the project to possibly secure best pricing and recommended the extension. The project timelines would not be affected as most will start in the winter with the Pumphouse upgrades and the raw water line in the spring thus delaying approval for 3 weeks would have no impact.

At the time of the request we were going over the agenda with the Mayor and the consensus of the Mayor, Kahlil, and me was to agree to the extension request. Therefore, we will see the tender results at the November 13<sup>th</sup> Council meeting for approval.

### November 13<sup>th</sup> Council Meeting

As another reminder, because the office is closed on November 12<sup>th</sup> in lieu of November 11<sup>th</sup>, Council approved the meetings on this day to be moved to Tuesday, November 13<sup>th</sup>.

### AUMA

I would like to provide a brief report on my perceptions of the AUMA convention held the last week of September. In my opinion this was not one of the better convention's that I had attended but there was still some value. Some of the highlights of the things I participated in or saw included:

- Networking with administrators in the CAO session and discussing the challenges related to infrastructure deficits and funding problems. One of the



comments from the presenter was that, "Municipalities are not being managed properly if they are not or have not raised taxes even minimally."

- Decent opening Keynote speaker who really talked about motivation. Closing keynote speaker did not attend...John Furlong...enough said.
- Attended both sessions with the Minister of Municipal Affairs where he discussed regionalization, Municipal Government Act review, and Municipal Elected Official terms.
- The Minister confirmed that there would be legislation introduced this fall regarding 4 yr terms for municipal councilors beginning with the next election. He also reiterated that they would remain fall elections vs. spring which some had asked for.
- He commented that the Municipal Government Act review would be done in a three year time period with extensive consultation.
- Attended a few sessions related to Human Resources.
- Trade show was about the same as in previous years and a few things were picked up and passed on to the appropriate dept managers as it might be applicable.
- There were a number of resolutions that would be applicable to Redcliff. Those are available, including the results and amendments, on the AUMA website at <http://www.auma.ca/live/AUMA/Document+Library/Resolutions>.
- Networking with several other municipalities and companies during the conference, hospitality suites, and other evenings (i.e. MPE).

#### Municipal Internship Application

As directed by Council, I submitted an application for the Municipal Internship program by the required due date. We will be advised if we are chosen as a successful host municipality in December.

#### Alberta Municipal Affairs Audit

We have been contacted by AMA for them to come and do a routine review/audit related to our accreditation in Electrical/Gas/Plumbing. This will be taking place on Oct. 30 and is only expected to last one day. Staff is well organized and prepared for this day. As you know, we are no longer accredited in the Building discipline and thus they will not be looking at this aspect, hence only the one day.

#### City of Medicine Hat Meter Pilot Project

I don't have much information except to say that it is progressing. The reason for my knowledge of this is that I was personally chosen as one of the few "test" households in Redcliff. I have no idea if that was a coincidence or not but at least I will have some understanding of the process moving forward as a test. My electrical smart meter was installed back in August and they are scheduled to come next week to install the gas one.

#### Youth Council Representative

As part of ongoing engagement initiatives, management staff identified in their 2012 priorities exploring and discussing with Council the possibility of having a Youth Council representative. This has been a really positive experience in several municipalities across North America benefiting both the individual and the municipality.

Generally, the concept is that they would attend meetings and learn about the issues that Council faces. At the same time they would provide reports to Council on the things happening in local schools and offering a youth perspective on Town issues.

I have seen and explored examples where there was an application process or it was automatically part of a local school council president's responsibilities. We have a unique situation in Town with a Jr. High School in town, a High School out of town but serving our residents, and a Youth Center.

If Town Council is interested in the concept, the next step might be to meet with the Youth Center and Principals to come up with a bit more detail and idea as to how it could be implemented.

### Finance and Administration

#### Budget Preparation

- In preparation for the budget review sessions with the Municipal Manager at the end of the month, individual departments are working on their budgets. The public request for budget ideas was wrapped up on October 9<sup>th</sup>. The request generated about a dozen ideas from the public and they have been circulated throughout the organization. The revised and funded MYCIP (Multi-Year Capital Infrastructure Plan) and revisions to the Utilities Bylaws are also underway.

#### Local Improvements

- The finance department is preparing a presentation for November 13th regarding the use of local improvements in reference to a sustainable capital infrastructure plan. The contents of the report are the result of a combination of Finance & Administration department examining funding and budgeting amortization and the directive for Council to examine alternatives to local improvements for capital infrastructure funding.

### Public Services

#### Water and Sewer Utilities

- Aquatech Diving Services was recently on site to complete an underwater assessment of our 6500 cubic meter treated water reservoir. The assessment was required to determine whether or not the cleaning of the reservoir should be included in the 2013 budget. The Public Services will in fact be proposing to include this project in the 2013 budget.

#### Municipal Works

- Staff commenced the looping of the 4th Ave S.W. water line between 3rd St. and 2nd St. with the project slated for completion by October 15. Disinfection, flushing, and testing of the new waterline will be conducted prior to commissioning at the end of October.

## Parks and Recreation

- A second commercial swimming pool contractor from Edmonton was invited to visit the Aquatic Centre to evaluate and provide recommendations regarding the proposed upgrades to the facilities filter and mechanical systems. Watson Pools Ltd. visited the facility on October 10 and will be providing recommendations and budget costs soon after.
- The Rec-Tangle opened as planned on September 21.
- Winterizing our pool and park irrigation systems have been completed

## Regional Landfill

- A scheduled inspection of our facility by Alberta Environment was recently postponed by Alberta Environment staff. The inspection is a follow-up to address some of the non-compliance issues identified in our last inspection on November 25, 2011. The inspection has not been re-scheduled to date, however, it is expected that it will take place within the next couple of weeks.
- Harlan Anheliger has recently attended the Landfill Operator Certification Training session in Regina with the Solid Waste Association of North America (SWANA). This session will prepare Harlan for certification with Alberta Environment to operate a Class 2 Landfill.

## Community Services

- Training new Community Services Clerk
- Trying to find a new, more efficient way to record bookings, rentals and program registrations; currently experimenting with Outlook Calendar but it has limitations.
- The FCSS Board began reviewing grant applications from community organizations for year-end funding.

## Engineering

### 2012 Road Rehab and Waterline Looping

- 1<sup>st</sup> St S.W (200 Block and Intersection of 1<sup>st</sup> Ave), South Railway Ave, 3<sup>rd</sup> Ave S.E. (Mid 000 block paving) and Watermain looping on Main St S and Redcliff Way: The work is complete and CCC inspection conducted on Sept 12, 2012 and identified contract deficiencies.
- Dirkson Drive Road repair: All repair works completed as per the contract except minor clean up and one area of patching to be completed. CCC inspection conducted on Sept 12, 2012 and identified contract deficiencies.
- Watermain looping 6<sup>th</sup> St NW (100 block), Main St and Redcliff Way Intersection: The work is complete and CCC inspection conducted on Sept 12, 2012 and identified contract deficiencies.
- 3<sup>rd</sup> Ave SW (200 Block waterline looping) – Municipal forces: Work is to start by Public Services.

#### Eastside Phase 1 Parks Landscape

- Stantec has provided 1<sup>st</sup> submission for Town review on Sept 13, 2012.
- Construction will be carried forward for next year due to insufficient available time.

#### Eastside Phase 1 Subdivision

- Final acceptance inspection has been carried out by Town Engineering, Public Services, Stantec and South Rock staff. Two years warranty period is over now and all identified deficiencies have been fixed.

#### Broadway Court Lift Station

- Surface re-grades around the lift station and gravel access has been completed using in-house municipal forces.

#### Sanitary Systems Evaluation Study

- Sanitary flow monitoring data not received yet.
- MPE work on study is in progress

#### Townwide Storm Water Master Plan- 2011

- Complete.

#### Water Treatment Plant, Raw water pump station and pipeline upgrades

- Construction tender for Raw Water Pump Station Upgrade and Pipe line twinning is sent out on Oct 01, 2012
- Tender will close on Oct 22, 2012
- MPE has sent out RFP for membrane filtration system and Solid contact clarification system to different vendors on Sept 21, 2012 and an addendum on Oct 02, 2012
- RFP will be received until Oct 12, 2012

#### 2011 Deep Road Repair by LMT

- Complete and Project is under warranty.

#### 2011 Street Improvement Program by Transit Paving

- Some minor deficiencies are outstanding and will be completed by Transit. Project is under warranty period.

#### Other Misc.

- River Valley Trail Cracks  
Town is waiting further action from South Rock on this. The project is under warranty period until Nov 2012.
- Second draft report of the Transportation Master Plan- No further update.
- Northside FSR- Scheffer Andrew-Transportation impact assessment is still to be completed. No further update
- Industrial Drive Swale project - No further update.
- 640 Highway Ave N Drainage – No further update.
- Redhat parking lot paving – Town's staff will follow up with Redhat on the issue of Road ROW. Redhat wants to discuss with the Town their options for Mitchell St accesses modification.
- 2013 Projects estimate, ranking, MYCIP updates and Budget preparation in progress.

## Legislative and Land Services

- New phone system installation for Town Hall is scheduled for October 17 & 18.
- Ongoing enforcement issues of non-permitted development and older files.
- Brian S. attended the ADOA Conference on September 25 & 26 and returned with positive feedback.
- A Bylaw to amend the Land Use Bylaw to change the timeframe allowed for portable signs to be placed on a site in any one calendar year received first reading on October 9, 2012. Notice of the Public Hearing will be published in the Commentator on October 23 and 30<sup>th</sup>. Public Hearing is scheduled to be held November 13, 2012 during the regularly scheduled Council Meeting.
- Alberta Municipal Affairs – Municipal Review of Gas, Electric, Plumbing, Private Sewage Disposal System is scheduled for October 30, 2012.
- RCMP false alarms – Reports received from RCMP and followed up on. First offence receives a letter of notice. Subsequent offences are fined according to the bylaw. Total fines invoiced to the end of September 2012 are \$3,900.
- Legislative and Development Budget Preparation Initial draft due October 24, 2012.
- Website training scheduled for October 19, 2012.
- Insurance Claim submitted re: accident between Street Sweeper and Third Party.
- Insurance Claim submitted related to leaking hydrant.
- Plan preparation, survey work & agreements for the right of way for the Raw Water Supply Pipeline (Twinning) Project initiated.
- Ongoing inquires re: land sales, development & subdivision.
- Several appointments to Boards and Commissions will expire December 31, 2012. Existing members will be contacted to see if they are interested in seeking reappointment.
- We submitted a claim for hail damage on the Aquatic Centre roof after re-examination. The claim was accepted; however, we have not been informed as to the extent of claim. In all likelihood some will be covered.

*pat's*  
**OFF-ROAD TRANSPORT LTD.**

Phone 1-403-527-4774

PO BOX 326  
MEDICINE HAT, AB T1A 7G1

Fax 1-403-504-1711

October 17, 2012

Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0  
Atten: Shanon Simon  
Phone: 403-548-3618  
Fax: 403-548-6623

This letter is to request that our water use agreement be extended.

Thank you,

  
Pat Kaupp  
Owner

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2012.

BETWEEN:

THE TOWN OF REDCLIFF  
(hereinafter referred to as the "Town")

-and-

PAT'S OFF-ROAD TRANSPORT LTD.  
(hereinafter referred to as "Pat's Off-Road")

DEVELOPMENT AGREEMENT

WHEREAS:

- A. The Town, as a municipality, has developed a water system or works used to provide domestic water for public consumption, benefit, convenience and use (the "PUBLIC WATER UTILITY OR DOMESTIC WATER SERVICE").
- B. Pat's Off-Road is the registered owner of certain lands and premises situated in the Town of Redcliff, in the Province of Alberta, legally described as:

|       |         |
|-------|---------|
| PLAN  | 7911064 |
| BLOCK | 1       |
| LOT   | 7       |

EXCEPTING THEREOUT ALL MINES AND MINERALS

(the "PREMISES")

- C. Pat's Off-Road has applied for a Development Permit to establish a bulk water supply station on the Premises for the purposes of supplying heated water to the oil/gas production industry (the "DEVELOPMENT" or "BULK WATER SUPPLY STATION").
- D. The Municipal Planning Commission has approved the Development Application for the Bulk Water Supply Station, subject to certain terms and conditions.
- E. In conjunction with the Development Application, Pat's Off-Road has requested that the Town provide domestic water service to the Premises and increase the size of the water service line to the Premises in order to better facilitate the Bulk Water Supply Station.
- F. The Town is desirous of maintaining adequate safeguards, measures and controls in order to ensure the continuing long term viability and integrity of the Public Water Utility and in order to be able to provide adequate domestic water service to other users within the municipality.

- G. The Town has agreed to provide domestic water service to the Premises and to oversize the water service line to the Premises to facilitate the Development subject to certain restrictions, terms and conditions.
- H. Pat's Off-Road has agreed to enter into a Development Agreement with the Town in relation thereto and to abide by certain restrictions, terms and conditions.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. SUPPLY AND INSTALLATION OF 3" WATER SERVICE LINE

- 1.1 The Town has provided a 3" water service line for the supply of domestic water to the Premises. The water service line shall not exceed 3" and no additional water service lines to the Premises shall be permitted.

2. TERM

- 2.1 The Term of the Agreement shall commence upon the execution of this Agreement by both parties and shall expire one year from the date of this agreement unless renewed or extended by mutual agreement of the parties in writing (the "Term"). Any renewal or extension shall be subject to the same terms and conditions as this Agreement unless otherwise modified in writing with the same formality as this Agreement.

3. RESTRICTIONS ON USAGE

- 3.1 The Town agrees, subject to the provisions of Article 4, to supply and deliver domestic water from the Public Water Utility to the Premises through the 3" water service line at full capacity during the Term, subject to the restrictions on usage as set forth in paragraph 3.2
- 3.2 Pat's Off-Road agrees that during the Term, it shall ONLY be entitled to utilize the Public Water Utility on the Premises between the hours of 9:00 p.m. to 6:00 a.m. daily (the "DAILY USAGE").
- 3.3 Pat's Off-Road hereby grants to the Town, its agents and employees full unfettered access to the Premises and any facility housing the water meter to monitor the daily usage and to otherwise inspect the same in order to ensure compliance with the Agreement.

4. TERMINATION FOR GOOD REASON

- 4.1 In this Article "Good Reason" shall include, without limitation, the occurrence of any of the following events:
  - a. a change in the Town's license to draw water from the South Saskatchewan River;
  - b. a change in ownership of the Premises and an Assignment of the Agreement without the consent of the Town;



- c. a breach by Pat's Off-Road of any term of this Agreement including, but not limited to, utilization of the Public Water Utility at times otherwise prohibited.
- d. any reduction or anticipated reduction in the reservoir capacity, raw water pump volume or water pressure of the Public Water Utility which, in the absolute discretion of the Town Engineer, could or might reasonably be expected to hamper or impair the ability of the Town to adequately supply and deliver domestic water to other users within the municipality;
- e. any other circumstance as determined by the Town's Engineer, in his absolute discretion acting reasonably, which could or might hamper or impair the ability of the Town to adequately supply and deliver domestic water to other users within the municipality (emergent situation).

4.2 The Town reserves the right for Good Reason to terminate the Agreement at any time or suspend operation of the Agreement from time to time or to reduce the level of service on notice to Pat's Off-Road as follows:

- a. In the case of paragraphs 4.1(a) (b) (c)) - forthwith;
- b. In the case of paragraph 4.1 (d)) – 72 hours, where practicable;
- c. In any emergent circumstance – 24 hours, where practicable.

## 5. BULK WATER RATES

- 5.1 The fee for the supply of domestic water pursuant to this Agreement shall be the same bulk water service rate charged for customers using the Town's bulk water station as established from time to time by the appropriate Bylaw of the Town.
- 5.2 All costs relating to calls for service shall be in accordance with the appropriate Bylaw.
- 5.3 Pat's Off-Road shall promptly pay all costs and expenses and other monies or sums of money due and owing to the Town pursuant to this Agreement in accordance with the Town's usual billing practice.

## 6. MUNICIPAL AUTHORITY

- 6.1 It is understood and agreed that nothing contained in this Agreement will be interpreted or deemed to fetter the discretion of the Council of the Town of Redcliff, its commissions, committees, boards, officers, officials or employees with respect to the performance or satisfaction of any term or condition set out in this Agreement including but not limited to development approval, subdivision approval, land re-classification and any other approvals which may be required by law.
- 6.2 The enforcement provisions of the *Municipal Government Act* R.S.A. 2000 M-26 (Division 4) including but not limited to sections 541, 542, 543, 544, 545, 645 and 646 shall apply to this Agreement.

## 7.0 GENERAL PROVISIONS

- 7.1 Any notice or communication to be given or made to either Party shall be in writing and may be sufficiently given if sent by facsimile delivered to such party as follows:

As to the TOWN OF REDCLIFF:

Town of Redcliff  
Box 40  
Redcliff AB T0J 2P0

Attention: Municipal Manager  
Facsimile: 548-6623

As to PAT'S OFF-ROAD TRANSPORT LTD.:

Pat's Off-Road Transport Ltd.  
Box 326  
Medicine Hat AB T1A 7G1

Attention: Pat Kaupp  
Facsimile: 504-1711

Any notice or communication given in the foregoing manner shall be deemed to have been given and received on the date of transmission. Either party may change its address or facsimile number for receiving any notice or communication by notice given in the foregoing manner.

- 7.2 The provisions of the Agreement shall be binding upon and enure to the benefit of the respective heirs, successors and permitted assigns of the Town and Pat's Off-Road.
- 7.3 This Agreement constitutes the entire Agreement between the parties in respect of the subject matter hereof and the Parties hereto agree that there are no other provisions except as are expressed herein. All previous verbal or written agreements, if any, are hereby cancelled and rendered null and void.
- 7.4 No assignment of this Agreement shall be valid unless the same shall be for the entire estate, right, title and interest of Pat's Off-Road and consented to by the Town, which consent shall not be unreasonably withheld. Provided that Pat's Off-Road may assign its entire estate, right, title and interest in this Agreement to an affiliate, as that term is defined in the *Business Corporations Act* (Alberta), upon notice to the Town. Any assignment, excepting only an assignment to an affiliate, shall be deemed to be a sale of the Premises for the purposes of this Agreement.
- 7.5 Any waiver by the Town or Pat's Off-Road of the strict performance of any of the provisions of this Agreement shall not of itself constitute a waiver of or abrogate any other provision or constitute a waiver of any subsequent breach of the same.

- 7.6 This Agreement shall be binding upon the parties hereto, their heirs, executors, administrators and assigns.
- 7.7 The law of the Province of Alberta, in the Country of Canada shall be the law of this Agreement.

IN WITNESS WHEREOF the parties hereto have set their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2012.

TOWN OF REDCLIFF

Per:

\_\_\_\_\_  
Municipal Manager

\_\_\_\_\_  
Mayor

PAT'S OFF-ROAD TRANSPORT LTD.

Per:

\_\_\_\_\_

# Memo

**To:** Redcliff Council  
**From:** David Wolanski, Municipal Manager  
**Date:** October 22, 2012  
**Re:** Arena Compressor

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Policy 38 – Purchasing Policy states:

Purchases outside budget

- 1.) In the case of an emergency (i.e. essential service requiring immediate resolution, such as water system, life safety issues) the Council hereby grants the Municipal Manager the authority to disregard the tender process and proceed, without an authorized budget to purchase up to a maximum of \$75,000.00 per incident. Any such incident shall be reported to the Mayor forthwith, and reported to next Council meeting. This funding will be deemed to be “from operations”.

The 2012 Budget called for a repairs and maintenance amount of \$20,000 to do a major repair of one of the Compressor units for the Rec-tangle. It is almost impossible to receive an accurate quote related to this work due to the entire compressor needing to be dismantled. We also lost a significant amount of Freon and brine when we were examining the leak earlier on.

At any rate, some additional R&M earlier and the compressor work came in at a total of \$24,897.27. As the arena required the work to be operational we proceeded on the basis of it being an essential service and thus “emergency”.

As per the Policy I reported it to the Mayor as soon as possible and am reporting it to Council at the first available Council meeting.

It should be noted that during the budget process we will be looking at consolidating some accounts to deal more effectively with these R&M accounts. In other words, we will be coding R&M by function (i.e. water, parks, etc.) in totality vs. individually by equipment or vehicle. What this will mean is that there will be one total for R&M presented at budget and in financial statements vs. each individual piece of equipment or vehicle. The individual breakdown will still have sub-accounts that can be viewed and analyzed. What this will accomplish is a better balance amongst the accounts (i.e. one item might be well under and another item might be above but the overall budget will be maintained). This will avoid having to come to Council if one small item goes over budget even if the overall R&M budget is still held to. The overall R&M budget could not be exceeded without the approval of Council.