

**COUNCIL MEETING**

**MONDAY, DECEMBER 14, 2015**

**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, DECEMBER 14, 2015 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
<b>1. GENERAL</b>	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
D) Bank Summary to September 30, 2015 *	For Information
E) Bank Summary to October 31, 2015 *	For Information
<b>2. MINUTES</b>	
A) Special Council meeting held November 20, 2015 *	For Adoption
B) Special Council meeting held November 21, 2015 *	For Adoption
C) Council meeting held November 23, 2015 *	For Adoption
D) Special Council meeting held December 8, 2015 *	For Adoption
E) Redcliff Public Library Board meeting held September 29, 2015 *	For Information
F) Redcliff Public Library Board meeting held October 27, 2015 *	For Information
G) Mayors & Reeves of SW Alberta meeting held December 4, 2015 *	For Information
<b>3. BYLAWS</b>	
A) Bylaw 1815/2015, Fees, Rates and Charges Bylaw *	2 <sup>nd</sup> / 3 <sup>rd</sup> Reading
B) Bylaw 1816/2015, Water Rates Bylaw *	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> Reading
C) Bylaw 1817/2015, Sewer Rate Bylaw *	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> Reading
D) Bylaw 1818/2015, Garbage Rates & Collection Bylaw *	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> Reading
E) Bylaw 1819/2015, Temporary Borrowing Bylaw *	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> Reading

**4. REQUESTS FOR DECISION**

- |           |   |                   |
|-----------|---|-------------------|
| <b>A)</b> | 2016 Operating & Capital Budget *             | For Consideration |
| <b>B)</b> | Library Board Speed Limit Reduction Request * | For Consideration |

**5. POLICIES**

- |           |   |                   |
|-----------|---|-------------------|
| <b>A)</b> | Policy No. 127(2015), Town Sponsorship Policy * | For Consideration |
|-----------|---|-------------------|

**6. CORRESPONDENCE**

- |           |   |                 |
|-----------|---|-----------------|
| <b>A)</b> | Alberta Municipal Affairs *<br>Re: Municipal Sustainability Initiative (MSI)                  | For Information |
| <b>B)</b> | Alberta Municipal Affairs *<br>Re: 2014 Flood Readiness Supplies Grant                        | For Information |
| <b>C)</b> | Alberta Infrastructure Transportation *<br>Re: 2015 AUMA Convention discussions with Minister | For Information |
| <b>D)</b> | Cypress County *<br>Re: Subdivision Application 15CY21  | For Discussion  |

**7. OTHER**

- |           |  |                 |
|-----------|--|-----------------|
| <b>A)</b> | Town of Redcliff Third Quarter Financial Summary *<br>Re: For the Period Ending September 30, 2015 | For Information |
| <b>B)</b> | Council Important Meetings & Events December 14, 2015 *  | For Information |

**8. RECESS**

**9. IN CAMERA**

- |           |        |
|-----------|--------|
| <b>A)</b> | Labour |
|-----------|--------|

**10. ADJOURN**

<b><u>ACCOUNTS PAYABLE</u></b>			
<b><u>COUNCIL MEETING DECEMBER 14, 2015</u></b>			
<b><u>CHEQUE #</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
78915	A & B STEEL LTD	AXLE NUT	\$50.35
78916	ALTALIS	SUBSCRIPTION RENEWAL	\$226.80
78917	ATRON REFRIGERATION & A/C	RECTANGLE & DROP-IN CENTRE REPAIRS	\$813.23
78918	BEHREND	MEMORIAL BENCH PLAQUES	\$870.27
78919	BENCHMARK GEOMATICS INC.	GRADE CHECK	\$262.50
78920	THE BOLT SUPPLY HOUSE LTD.	SAFETY EQUIPMENT, NUTS/BOLTS	\$148.53
78921	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$21.42
78922	CBV COLLECTION SERVICES LTD.	COLLECTION SERVICE FEES	\$127.67
78923	THE CITY OF CALGARY	BYLAW SUPPLIES	\$617.40
78924	CITY OF MEDICINE HAT	OCTOBER SEWAGE OUTLAY	\$37,723.44
78925	COCOA BEAN CAFE	OCTOBER MEALS ON WHEELS	\$841.05
78926	MIKE DAVIES	OFFICE SUPPLIES	\$53.42
78927	FOX ENERGY SYSTEMS INC.	GLOVES, PAINT, STICKERS, SIGNS	\$575.45
78928	JAMIE GARLAND	WASTEWATER COLLECTION WORKSHOP TRAVEL	\$85.00
78929	REDCLIFF HOME HARDWARE	PAINT THINNER, BRUSH	\$33.04
78930	HYDRODIG	CURB STOP REPAIR	\$1,449.00
78931	ISL ENGINEERING & LAND SERVICE	EASTSIDE AREA STRUCTURE PLAN	\$13,397.48
78932	LMT ENTERPRISES LTD.	RIVER VALLEY FLOOD PROTECTION PROGRESS PMT	\$34,396.45
78933	SHAW CABLE	INTERNET SERVICE	\$387.09
78934	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,874.74
78935	PRAIRIE ROSE SCHOOL DIV.NO.8	OUTDOOR RINK ELECTRIC UTILITIES	\$103.80
78936	PRIME PRINTING	LANDFILL TICKETS & ENVELOPES	\$2,365.65
78937	PROVINCIAL TREASURER (LAPP)	LAPP CONTRIBUTIONS	\$16,980.39
78938	RECEIVER GENERAL	STAT DEDUCTIONS	\$25,727.37
78939	ERNIE REIMER	MAYOR & REEVES TRAVEL	\$172.00
78940	ROSENAU TRANSPORT LTD	CHEMICAL FREIGHT	\$155.65
78941	SANATEC ENVIRONMENTAL	LANDFILL SEPTIC TANK	\$141.75
78942	SUMMIT MOTORS LTD	BRAKE SHOES, WHEEL SEAL	\$823.74
78943	SUPERIOR TRUCK EQUIPMENT	GARBAGE CARTS	\$4,640.99
78944	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$20.60
78945	D&E GREENHOUSES LTD	TAX CREDIT REFUND	\$98.73
78946	BREWMASTER WHOLESALE FOODS	OCTOBER MEALS ON WHEELS SUPPLIES	\$78.54
78947	VANRENTERGEM, COLE	RECTANGLE RENTAL REFUND	\$50.00
78948	BERT'S VACUUMS & EQUIPMENT	CLEANER	\$80.43
78949	AWAKEN PERSONAL ENLIGHTENMENT	LAUGHTER YOGA	\$80.00
78950	MEDICINE HAT UTV/ATV	REFUND INACTIVE UTILITY	\$69.27
78951	GRUMPY'S LANDSCAPING LTD	REFUND INACTIVE UTILITY	\$104.25
78952	TRANSIT PAVING INC	ASPHALT REPAIR	\$3,150.00
78953	TRICO LIGHTING PRODUCTS	OVER ICE SURFACE LIGHTS	\$837.90
78954	WORKERS COMPENSATION BOARD	WCB PREMIUMS	\$3,248.00
78955	WOOD, DALE	FIREARMS SAFETY COURSE FEES	\$2,660.00

78966	AMEC EARTH & ENVIRONMENTAL	RIVER VALLEY FLOOD PROTECTION PROGRESS PMT	\$21,298.58
78967	CORVUS BUSINESS ADVISORS	OFFSITE LEVY BYLAW PREPARATION	\$117,747.56
78968	INDUSTRIAL MACHINE INC.	ZAMBONI	\$109,147.50
78969	INFILCO DEGREMONT INC	WATER TREATMENT PLANT PROGRESS PMT	\$25,948.65
78970	LMT ENTERPRISES LTD.	LANEWAY UPGRADE PROGRESS PMT	\$66,295.15
78971	M.P. ECO MECHANICAL PROCESS INC	WATER TREATMENT PLANT PROGRESS PMT	\$667,227.96
78972	MPE ENGINEERING LTD.	WATER TREATMENT PLANT PROGRESS PMT	\$9,213.75
78973	PORTER TANNER ASSOCIATES INC.	SANITARY MAIN REALIGNMENT PROGRESS PMT	\$42,955.38
78974	RECEIVER GENERAL - RCMP	QUARTERLY POLICING	\$252,386.19
78975	WSP CANADA INC	LANEWAY UPGRADE PROGRESS PMT	\$3,171.53
79010	AMSC INSURANCE SERVICES LTD.	EMPLOYEE BENEFITS	\$15,967.88
79011	ALBERTA MUNICIPAL HEALTH	COURSE EQUIVALENCY - BYLAW	\$315.00
79012	AMRON CONSTRUCTION LTD.	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79013	ATRON REFRIGERATION & A/C	RECTANGLE & SHOP HEATING/COOLING REPAIRS	\$9,505.13
79014	BEN'S OFFICE MACHINES LTD.	PRINTER RIBBON	\$91.29
79015	CORIX WATER PRODUCTS LIMITED	RADIO WATER METERS	\$54,007.30
79016	DAVIS PONTIAC BUICK GMC LTD	HEADLAMP SWITCH	\$169.52
79017	FRANCOTYP-POSTALIA CANADA INC	RIBBONS, LABELS, FREIGHT	\$228.56
79018	GOVERNMENT OF ALBERTA	LINEAR ASSESSMENT	\$394.94
79019	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,832.50
79020	REDCLIFF HOME HARDWARE	PAINT, LIGHTBULBS	\$53.63
79021	LACEY CONSTRUCTION (1998) LTD	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79022	LETHBRIDGE HERALD	OCTOBER ADVERTISING	\$4,448.61
79023	REDCLIFF LEGION BRANCH #6	REMEMBRANCE DAY WREATH	\$75.00
79024	MEMORY LANE COMPUTERS	MICROSOFT OFFICE	\$248.85
79025	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,789.12
79026	ROSENAU TRANSPORT LTD	WATER METER FREIGHT	\$101.08
79027	SCHEFFER ANDREW LTD.	PROFESSIONAL SERVICES	\$3,100.13
79028	SHOCKWARE WIRELESS INC.	LANDFILL INTERNET	\$47.20
79029	SIMPLY WATER	BOTTLED WATER	\$75.00
79030	TELUS MOBILITY	TELEPHONE SERVICE	\$29.74
79031	XROAD HOMES INC.	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79032	GIEB CONSTRUCTION	LOT PURCHASE	\$69,166.30
79033	IKE'S CONSTRUCTION	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79034	KEELEY, ROBIN	FACILITY & KEY DEPOSIT REFUND	\$225.00
79035	DARLEY, KEELY	OCTOBER PROGRAMMING	\$136.00
79036	SUPERNAL HOMES LTD.	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79037	DEMKE ENTERPRISES	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79038	GUNS & HATCHET ROOFING LTD	LIBRARY ROOF & VENTILATION REPAIR	\$1,145.00
79039	COTTONWOOD COULEE MASSAGE	REFLEXOLOGY CLASS	\$210.00
79040	PORTER, ALEXANDRA	CAKE DECORATING CLASSES	\$487.50
79041	VOLUNTEER ALBERTA	MEMBERSHIP FEES	\$80.00
79042	WESTERN CANADA WELDING PRODUCTS	OXYGEN & WELDING TIP	\$352.90
79043	WOLSELEY MECHANICAL GROUP	COUPLINGS	\$1,121.04

79044	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79045	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$246.49
79046	CITY OF MEDICINE HAT	CITY GAS/ELECTRIC UTILITIES	\$10,336.21
79047	CIBC VISA	MONTHLY CREDIT CARD	\$13,115.09
79048	C.E.M. HEAVY EQUIPMENT	REPAIR BUCKET CREEPING	\$1,625.44
79049	CANADIAN FREIGHTWAYS LIMITED	WATER METER FREIGHT	\$112.08
79050	CANADIAN ENERGY	BATTERIES	\$235.86
79051	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$42.84
79052	THE BOLT SUPPLY HOUSE LTD.	SAFETY EQUIPMENT, NUTS/BOLTS	\$411.28
79053	ALBERTA URBAN MUNICIPALITIES	SUBSCRIPTION RENEWAL	\$131.25
79054	AMEC EARTH & ENVIRONMENTAL	RIVER VALLEY FLOOD PROTECTION PROGRESS PMT	\$12,723.59
79055	ACTION PARTS	FILTERS, FUSES	\$48.14
79056	CYPRESS COUNTY	2007 FORD F550	\$9,120.00
79057	ECCO HEATING PRODUCTS LTD.	FURNACE RAIN CAP	\$45.78
79058	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$179.49
79059	FARMLAND SUPPLY CENTER LTD	T-BOLT CLAMPS	\$20.58
79060	FOUNTAIN TIRE	TIRE CHANGEOVERS	\$176.40
79061	FOX ENERGY SYSTEMS INC.	SIGNS	\$1,227.35
79062	GAR-TECH ELECTRICAL	TOBOGGAN HILL LIGHT, RELOCATE LINES	\$954.64
79063	REDCLIFF HOME HARDWARE	GARBAGE BAGS, WATER, SUPPLIES	\$155.91
79064	INDUSTRIAL MACHINE INC.	OIL/FUEL/HYDRAULIC FILTERS	\$228.50
79065	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	\$105.26
79066	LOGOS EMBROIDERY	BYLAW UNIFORM	\$131.78
79067	MEMORY LANE COMPUTERS	MICROSOFT OFFICE	\$2,239.65
79068	PARK ENTERPRISES LTD.	BUILDING PERMITS	\$4,310.90
79069	PARKLAND GEO TESTING LTD.	COULEE SLUMPING PROGRESS PMT	\$87,558.64
79070	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,799.95
79071	PITNEY WORKS	FOLDER/STUFFER SERVICE CONTRACT	\$159.08
79072	PRIME PRINTING	CHEQUES	\$306.60
79073	THE PRINTER	BUSINESS CARDS	\$149.10
79074	PRO COMM SOLUTIONS INC.	PHONE SYSTEM SERVICEE, CELLPHONE & CASES	\$2,404.50
79075	PUROLATOR	PARTS FREIGHT	\$76.02
79076	RECEIVER GENERAL	STAT DEDUCTIONS	\$24,528.69
79077	SCHEFFER ANDREW LTD.	PROFESSIONAL SERVICES	\$7,187.25
79078	ERIC SOLBERG	PEP & ENTRECORP TRAVEL	\$257.16
79079	T.A.C.	MEMBERSHIP FEES	\$259.35
79080	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$1,910.84
79081	TELUS MOBILITY	CELLPHONE SERVICE	\$219.59
79082	TURRIS COMMUNICATIONS LTD	MAGNETIC ANTENA/MOUNT	\$125.90
79083	WESTERN CANADA WELDING PRODUCTS	CERTIFY/FILL PROPANE TANKS	\$191.01
79084	XEROX CANADA LTD.	PHOTOCOPIER MAINENANCE	\$9.82
126 CHEQUES TOTAL:			\$1,830,028.87

# **BANK SUMMARY FOR SEPTEMBER 30, 2015**

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	7,693,283.84	9,969.94	7,703,253.78
DAILY DEPOSITS	514,941.44	153,161.36	668,102.80
DIRECT DEPOSITS	338,863.35	0.00	338,863.35
GOV'T GRANT	0.00	0.00	0.00
INTEREST EARNED	3,339.20	0.00	3,339.20
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	3,364.39	0.00	3,364.39
SUBTOTAL	860,508.38	153,161.36	1,013,669.74
CHEQUES	-1,484,017.19	-161,192.61	-1,645,209.80
ASFF QUARTERLY PAYMENTS	-430,194.31	0.00	-430,194.31
DEBENTURE PAYMENTS	-120,027.43	0.00	-120,027.43
T-BILL PURCHASES	0.00	0.00	0.00
NSF CHEQUES	0.00	0.00	0.00
OTHER DIRECT WITHDRAWALS	-8,180.63	0.00	-8,180.63
SUBTOTAL	-2,042,419.56	-161,192.61	-2,203,612.17
<b>TOTAL</b>	<b>6,511,372.66</b>	<b>1,938.69</b>	<b>6,513,311.35</b>
BANK CLOSING BALANCE	6,585,420.82	1,938.69	6,587,359.51
ADD:O/S DEPOSITS	0.00	0.00	0.00
LESS:O/S CHEQUES	-74,048.16	0.00	-74,048.16
<b>TOTAL</b>	<b>6,511,372.66</b>	<b>1,938.69</b>	<b>6,513,311.35</b>

## **INVESTMENTS**

CIBC PREMIUM T-BILL FUND	5.12.02.321	8,000,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,517,799.66
<b>TOTAL INVESTMENTS</b>		<b>9,517,799.66</b>

# **BANK SUMMARY FOR OCTOBER 31, 2015**

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	6,511,372.66	1,938.69	6,513,311.35
DAILY DEPOSITS	399,062.44	154,310.28	553,372.72
DIRECT DEPOSITS	1,324,227.09	0.00	1,324,227.09
GOV'T GRANT	0.00	0.00	0.00
INTEREST EARNED	2,769.44	0.00	2,769.44
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	8,057.00	0.00	8,057.00
<b>SUBTOTAL</b>	<b>1,734,115.97</b>	<b>154,310.28</b>	<b>1,888,426.25</b>
CHEQUES	-1,259,818.60	-146,279.03	-1,406,097.63
ASFF QUARTERLY PAYMENTS	0.00	0.00	0.00
DEBENTURE PAYMENTS	-32,097.75	0.00	-32,097.75
T-BILL PURCHASES	0.00	0.00	0.00
NSF CHEQUES	0.00	0.00	0.00
OTHER DIRECT WITHDRAWALS	-3,125.41	0.00	-3,125.41
<b>SUBTOTAL</b>	<b>-1,295,041.76</b>	<b>-146,279.03</b>	<b>-1,441,320.79</b>
<b>TOTAL</b>	<b>6,950,446.87</b>	<b>9,969.94</b>	<b>6,960,416.81</b>
BANK CLOSING BALANCE	7,430,153.89	1,938.69	7,432,092.58
ADD:O/S DEPOSITS	0.00	0.00	0.00
LESS:O/S CHEQUES	-479,707.02	0.00	-479,707.02
<b>TOTAL</b>	<b>6,950,446.87</b>	<b>1,938.69</b>	<b>6,952,385.56</b>

## **INVESTMENTS**

CIBC PREMIUM T-BILL FUND	5.12.02.321	8,000,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,518,444.20
<b>TOTAL INVESTMENTS</b>		<b>9,518,444.20</b>

**MINUTES OF THE SPECIAL MEETING OF THE REDCLIFF TOWN COUNCIL  
FRIDAY, NOVEMBER 20, 2015 @ 8:30 a.m.**

**PRESENT:** Mayor E. Reimer  
Councillors C. Brown (left at 9:26 a.m., returned at 9:28 a.m.)  
(left at 10:13 a.m., returned at 10:14 a.m.)  
(left at 12:09 p.m., returned at 12:11 p.m.)  
(left at 2:30 p.m., returned at 2:32 p.m.)  
  
D. Kilpatrick (left at 10:00 a.m., returned at 10:01 a.m.)  
(left at 11:32 a.m., returned at 11:34 a.m.)  
(left at 12:15 p.m., returned at 1:15 p.m.)  
  
L. Leipert  
J. Steinke  
E. Solberg (left the meeting at 1:38 p.m.)  
C. Crozier

Municipal Manager A. Crofts  
Director of Finance J. Tu  
and Administration  
Manager of Legislative & S. Simon  
Land Services M. Davies  
Municipal Accountant  
Director of Community  
and Protective Services K. Dalton (left at 10:44 a.m.)  
Director of Public Services J. Garland (arrived at 11:25 a.m.)

**ABSENT:****1. GENERAL**

Call to Order **A)** Mayor Reimer called the special meeting to order at 8:36 a.m.

2015-0535 Adoption of Agenda **B)** Councillor Leipert moved the Agenda be adopted as presented. – Carried

**2. NEW BUSINESS**

Draft 2016 Budget Review **A)(i)** Municipal Manager addressed Council with regard to the process of the Draft 2016 Budget Review meeting.

The Municipal Manager advised that any Land, Labour or Legal issues may be required to be discussed In Camera.

Councillor Brown left the meeting at 9:26 a.m. and returned at 9:28 a.m.

Bylaw Operating Budget **ii)** Director of Community & Protective Services presented the proposed Bylaw Operating Budget.

Fire Department  
Operating Budget

**iii)** Director of Community & Protective Services presented the proposed Fire Department Operating Budget to Council.

Councillor Kilpatrick left the meeting at 10:00 a.m. and returned at 10:01 a.m.

Councillor Brown left the meeting at 10:13 a.m. and returned at 10:14 a.m.

Community Services  
Operating Budget

**iv)** Director of Community & Protective Services presented the proposed Community Services Department Operating Budget to Council.

2015-0536

Councillor Kilpatrick moved that after a review of the numbers from the City of Medicine Hat for Transit Servicing Costs, the Town not enter into a Transit Agreement. Further review is not required until 2017.  
-Carried.

2015-0537

Councillor Brown moved to extend support to Southland Transportation Ltd. in raising awareness of private transit services available to the public in the community.  
- Carried.

Director of Community & Protective Services left the meeting at 10:44 a.m.

Question and Answer  
Session

**v)** No members of the Public were in attendance.

Mayor Reimer called a recess of the Special Council meeting at 10:44 a.m.

Mayor Reimer reconvened the Special Council meeting at 10:58 a.m.

Legislative & Land  
Operating Budget

**vi)** Manager of Legislative & Land Services presented the proposed Legislative & Land Services Operating Budget to Council.

Development Services  
Operating Budget

**vii)** Manager of Legislative & Land Services presented the proposed Development Services Operating Budget to Council.

Director of Public Services arrived to the meeting at 11:25 a.m.

Councillor Kilpatrick left the meeting at 11:32 a.m. and returned at 11:34 a.m.

Finance & Administration  
Operating Budget

**viii)** Director of Finance & Administration presented the proposed Finance & Administration Services Operating Budget to Council.  
Councillor Brown left the meeting at 12:09 p.m. and returned at 12:11 p.m.

Mayor Reimer called a recess of the Special Council meeting at 12:15 p.m. for a lunch break.

Councillor Kilpatrick left the meeting at 12:15 p.m.

Mayor Reimer reconvened the Special Council meeting at 1:05 p.m.

Public Services Operating  
Budget

**ix)** Public Services Director presented the proposed Public Services Operating Budget to Council.

2015-0538

Councillor Steinke moved to remove the Rain Barrel Project from the Public Services Operating Budget.  
- Carried.

Councillor Kilpatrick returned to the meeting at 1:15 p.m.

Councillor Solberg left the meeting at 1:38 p.m.

Councillor Brown left the meeting at 2:30 p.m. and returned at 2:32 p.m.

Question and Answer  
Session

**x)** No members of the public were in attendance.

Mayor Reimer called a recess of the Special Council meeting at 2:48 p.m.

Mayor Reimer reconvened the Special Council meeting at 3:03 p.m.

Utility Rates Review

Municipal Manager presented the 2016 Utility Budget for review.

**3. ADJOURN**

2015-0539 Adjournment

Councillor Kilpatrick moved to adjourn the Special Council meeting at 3:58 p.m. – Carried.

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Mayor

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Manager of Legislative and Land Services

**MINUTES OF THE SPECIAL MEETING OF THE REDCLIFF TOWN COUNCIL  
SATURDAY, NOVEMBER 21, 2015 @ 8:30 a.m.**

<b>PRESENT:</b>	Mayor Councillors	E. Reimer C. Brown C. Crozier L. Leipert J. Steinke E. Solberg D. Kilpatrick
	Municipal Manager Director of Finance and Administration Manager of Legislative and Land Services Municipal Accountant Interim Manager of Engineering Director of Public Services	A. Crofts  J. Tu  S. Simon M. Davies M. Savard J. Garland

**ABSENT:**

**1. GENERAL**

Call to Order	<b>A)</b> Mayor Reimer called the special meeting to order at 8:38 a.m.
2015-0540 Adoption of Agenda	<b>B)</b> Councillor Leipert moved the Agenda be adopted as presented. – Carried

**2. NEW BUSINESS**

Draft 2016 Budget Review	<b>A)</b> The Municipal Manager provided a brief overview of the day's process.
Utility Rates Review	<b>ii)</b> The Municipal Manager presented the Utility Rates for review.
2015-0541	Councillor Brown moved to direct Administration to evaluate water rates for 2017 Budget discussions with regard to high water users, potential conservation options, and rate segregation and/or implementing a surcharge. - Carried.
2015-0542	Councillor Kilpatrick moved to authorize Administration to investigate costs for implementing outside sewer metering of Greenhouses in accordance with the Inflow & Infiltration Study. - Carried.

Question and Answer Session	<b>iii)</b> No members of the public were in attendance.
Engineering Operating Budget	<b>iv)</b> Interim Manager of Engineering presented the proposed Engineering Department Operating Budget to Council.
	Municipal Accountant left the meeting at 9:30 a.m. and returned at 9:35 a.m.
	Councillor Brown left the meeting at 9:33 a.m. and returned at 9:34 a.m.
	Mayor Reimer left the meeting at 9:47 a.m. and returned at 9:50 a.m.
	Municipal Accountant left the meeting at 9:39 a.m. and returned at 9:49 a.m.
	Mayor Reimer called a recess of the Special Council meeting at 10:03 a.m.
	Mayor Reimer reconvened the Special Council meeting at 10:11 a.m.
	Director of Finance & Administration left the meeting at 10:24 a.m. and returned at 10:25 a.m.
2015-0543 Paving Management Program	Councillor Crozier moved to direct Administration to undertake and establish a Paving Management Program for discussion during the 2017 Budget Review. - Carried.
	Manager of Legislative & Land Services left the meeting at 10:52 a.m. and returned at 10:53 a.m.
	Councillor Brown left the meeting at 11:04 a.m. and returned at 11:05 a.m.
Project Summary (Capital)	<b>v)</b> Director of Public Services presented the proposed 2016 Capital Budget.
2015-0544 Fire Truck/Fire Services	Councillor Leipert moved to defer the purchase of a new fire truck and pursue amalgamation of the Town of Redcliff and Cypress County Fire Services. - Carried.
	Councillor Steinke left the meeting at 11:36 a.m. and returned at 11:37 a.m.
	Manager of Legislative & Land Services left at 11:48 a.m. and returned at 11:50 a.m.

2015-0545

Councillor Brown moved to include in the 2016 Capital Budget, the Emergency Backup Power & SCADA for the Northwest and Jesmond Lift Sanitary Station Project, with a Budget amount of \$411,000.00. - Carried.

Question and Answer  
Session

vi) No members of the public were in attendance.

## **2. WRAP UP DISCUSSION**

Municipal Manager summarized the proposed Budget indicating it reflects a 3% increase to Tax Revenue, (1% Operating / 2% Sustainable Infrastructure contribution).

2015-0546

Councillor Kilpatrick moved there be no new washroom facilities placed on the walking trails. - Carried.

## **3. ADJOURN**

2015-0547 Adjournment

Councillor Leipert moved to adjourn the Special Council meeting at 12:11 p.m. – Carried.

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Mayor

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Manager of Legislative and Land Services

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, NOVEMBER 23, 2015 7:00 P.M.**

**PRESENT:**

Mayor	E. Reimer	
Councillors	C. Brown, C. Crozier	
	D. Kilpatrick, L. Leipert	
	J. Steinke, E. Solberg	
Municipal Manager	A. Crofts	
Manager of Legislative & Land Services	S. Simon	
Director of Finance & Administration	J. Tu	(left at 7:32 p.m.)
Director of Public Services	J. Garland	(left at 7:29 p.m.)
Interim Manager of Engineering	M. Savard	(left at 7:29 p.m.)

**ABSENT:****1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:00 p.m.

2015-0548 Adoption of Agenda

**B)** Councillor Crozier moved the agenda be adopted as presented. - Carried.

2015-0549 Accounts Payable

**C)** Councillor Leipert moved the following 73 general vouchers in the amount of \$242,767.33 be received for information. - Carried.**ACCOUNTS PAYABLE****COUNCIL MEETING NOVEMBER 23, 2015**

<b><u>CHEQUE #</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
78761	ACTION PARTS	12 VOLT BATTERIES	\$446.06
78762	CANADIAN LINEN & UNIFORM SERVICES	COVERALLS	\$44.02
78763	CIBC VISA	VARIOUS EXPENSES	\$11,502.27
78765	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
78766	DAN JANE VENTURES	PROPANE	\$112.45
78767	ECCO HEATING PRODUCTS LTD.	RAIN CAP	\$45.78
78768	EPCOR ENERGY SERVICES INC.	LF UTILITIES	\$178.19
78769	FIVE STAR UNIFORMS	BYLAW UNIFORMS	\$663.36
78770	FOX ENERGY SYSTEMS INC.	OFF LEASH SIGNS	\$157.19
78771	GREYHOUND COURIER EXPRESS	SWITCH FOR SUPERIOR TRUCKING	\$28.58
78772	HARV'S JANITORIAL SERVICES	OCT JANITORIAL SERVICES	\$3,832.50
78773	ROGER HUBERDEAU	LF OPERATIONS COURSE	\$95.00
78774	LETHBRIDGE HERALD	SEPT ADS	\$876.29

78775	SUNCOR ENERGY PRODUCTS	TAX REFUND	\$1,902.92
78776	PRIME PRINTING	RECEIPTS	\$496.65
78777	PROVINCIAL TREASURER	LAPP CONTRIBUTIONS	\$18,677.10
78778	PUROLATOR	SHIP - SHAREK CO	\$27.28
78779	RESOURCE ALLOCATION CONCEPTS	FMW ANNUAL MAINTENANCE	\$2,403.45
78780	REDCLIFF BAKERY	MPC	\$40.32
78781	RECEIVER GENERAL	PAYRILL OCT 18-31/15	\$39,816.61
78782	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$4,795.35
78783	TELUS COMMUNICATION INC.	OCT-NOV TELEPHONE SERVICE	\$2,268.16
78784	TELUS MOBILITY	OCT-NOV CELL - FH/LF/PS/WTP/CS&PS	\$234.52
78785	TRIPLE R EXPRESS	BOX PARTS	\$103.95
78786	DIAMOND LINK FENCING INC.	CHAIN LINK FENCE	\$34,726.39
78787	XEROX CANADA LTD.	PRO 232 COPIER MAINTENANCE	\$16.28
78788	W.R. MEADOWS	ROAD REPAIR/PALLET	\$1,113.96
78789	WOOD, DALE	HUNTER ED INSTRUCTOR FEES	\$2,850.00
78790	TOWN OF REDCLIFF - LANDFILL	LF TONNAGE	\$7,628.08
78791	STAMPEDE CRANE RIGGING	REMOVE RAW WATER PUMP	\$1,443.75
78792	ZENITH MOTEL & INVESTMENTS LTD.	REF COA INACTIVE AR ACCT	\$163.76
78793	ESSENTIAL COIL WELL SERVICE	REF COA INACTIVE AR ACCT	\$54.75
78794	G.C.E.S.	REF COA INACTIVE UT ACCT	\$336.49
78795	PRECISION DRILLING CORPORATION	TAX REFUND	\$1,460.54
78835	ACTION PARTS	HITCH	\$264.83
78836	BENCHMARK GEOMATICS INC.	FOOTING CHECK 943 MASKELL PL	\$210.00
78837	BERGER'S PLUMBING & CO.	REPAIR GAS LEAK MUSEUM	\$366.54
78838	THE BOLT SUPPLY HOUSE LTD.	GLOVES/CUTTING WHEELS	\$283.20
78839	BRANDT TRACTOR LTD.	CUSHION/VBELT/COUPLINGS	\$332.27
78840	CANADIAN ENERGY	WHEEL CHARGER	\$514.49
78841	CIBC	MGMT SUPP PENSION	\$1,276.98
78842	CITY OF MEDICINE HAT	SEPT- OCT ELECTRIC	\$65,433.93
78843	CLOVERDALE PAINT INC.	REPAIR KIT SEALS	\$90.66
78844	COURTYARD LAW CENTER	EMPLOYEE MATTERS	\$617.16
78845	C.U.P.E.	OCT 17 7 31 UNION DUES	\$2,015.54
78846	FARMLAND SUPPLY CENTER LTD	CLAMPS/ PART C & L ALUM	\$155.40
78847	FORTY MILE GAS CO-OP LTD.	LF UTILITIES	\$130.16
78848	GAR-TECH ELECTRICAL	POWER SOCKET INSTALL	\$129.69
78849	H2O HAULING LTD.	HAUL WATER LF	\$105.00
78850	REDCLIFF HOME HARDWARE	DOG TREATS/MAT/COUPLING/NIPPLE/TARP/LAMPS	\$461.36
78851	KIRK'S MIDWAY TIRE	NEW TIRES/WINTER TIRES	\$1,537.20
78852	KOST FIRE EQUIPMENT LTD.	BACKFLOW TESTING/HOOD FIRE SUPPRESSION	\$446.78
78853	LETHBRIDGE MOBILE SHREDDING	OCT SHREDDING	\$46.20
78854	LOGOS EMBROIDERY	EMBROIDARY ON BYLAW CLOTHING	\$113.40
78855	PAD-CAR MECHANICAL LTD.	HVAC MAINTANENCE RCMP	\$523.69
78856	PARK ENTERPRISES LTD.	OLD BUILDING PERMITS	\$1,890.00
78857	SUNCOR ENERGY PRODUCTS	DYED DIESEL - LF	\$1,935.00

78858	PROVINCIAL TREASURER (LAPP)	LAPP CONTRIBUTIONS	\$18,677.10
78859	SHOCKWARE WIRELESS INC.	LF INTERNET	\$47.20
78860	SOUTH COUNTRY GLASS	PLACE GLASS IN EXTERIOR METAL DOOR ARENA	\$205.63
78861	PATRICIA SPETZ	REIMBURSE WATER & COFFEE SUPPLIES	\$84.82
78862	SUMMIT MOTORS LTD.	ALTINATOR/LAMP/FILTER/SWITCH/RELAY/CREDITS	\$253.69
78863	TELUS COMMUNICATION INC.	OCT-NOV WEST SIDE LIFT PHONE SERVICE	\$38.03
78864	TELUS MOBILITY	OCT-NOV CELL MUNICIPAL MGR	\$203.70
78865	DIAMOND LINK FENCING INC.	TOP RAIL/RAIL SLEEVE/RAIL END	\$36.91
78866	MBSI CANADA	HOSTED BACKUP	\$1,071.00
78867	DELANEY, HEATHER	TAX REFUND	\$337.97
78868	TOWN OF REDCLIFF	EMPLOYEE TAX PMTS	\$525.00
78869	JENNY TU	REIMBURSE TRAVEL EXPENSE	\$598.92
78870	SCOTT VANCLIEAF	REIMBURSE LEVEL 1 CERT COURSE EXPENSES	\$212.40
78871	IAN WILLIAMS	REIMBURSE PROPANE/SOCKET SET	\$124.22
78872	WOLSELEY MECHANICAL GROUP	CURB & MAIN STOPS/COUPLING/SADDLE/BOX	\$2,091.71
78873	XEROX CANADA LTD.	7655 COPIER MAINTENANCE	\$216.55
73 CHEQUES TOTAL:			\$242,767.33

## 2. MINUTES

- 2015-0550 Council meeting held November 9, 2015 **A)** Councillor Kilpatrick moved the minutes of the Council meeting held November 9, 2015, be adopted as presented. - Carried.
- 2015-0551 Redcliff Family and Community Support Services meeting held November 10, 2015 **B)** Councillor Kilpatrick moved the minutes of the Redcliff Family and Community Support Services meeting held November 10, 2015, be received for information. - Carried.

## 3. BYLAWS

- 2015-0552 Bylaw 1811/2015, Subdivision & Development Appeal Board **A)** Councillor Steinke moved Bylaw 1811/2015, Subdivision & Development Appeal Board Bylaw, be given third reading. - Carried.
- 2015-0553 Bylaw 1812/2015, Subdivision Approving Authority **B)** Councillor Leipert moved Bylaw 1812/2015, Subdivision Approving Authority Bylaw, be given third reading. - Carried.
- 2015-0554 Bylaw 1813/2015, Municipal Planning Commission **C)** Councillor Crozier moved Bylaw 1813/2015, Municipal Planning Commission Bylaw, be given third reading. - Carried.
- 2015-0555 Bylaw 1814/2015, Land Use Bylaw (Amendment) **D)** Councillor Steinke moved Bylaw 1814/2015, Land Use Bylaw (Amendment) Bylaw, be given third reading. - Carried.
- 2015-0556 Bylaw 1815/2015, Fees, Rates and Charges Bylaw **E)** Councillor Crozier moved Bylaw 1815/2015, Fees, Rates and Charges Bylaw, be given first reading. - Carried.

**4. REQUESTS FOR DECISION**

- 2015-0557      Doubtful Accounts Receivable      **A)** Councillor Leipert moved that the Director of Finance and Administration be authorized to write off the total amount of \$4,480.33, \$4,405.33 for outstanding utility accounts, and \$75 for outstanding general accounts as presented in the enclosed list. - Carried.
- 2015-0558      Appointment to Municipal Planning Commission      **B)** Councillor Kilpatrick moved to appoint Councillor Jim Steinke, Councillor Larry Leipert, Councillor Eric Solberg and Mayor Ernie Reimer as Alternate, to the Municipal Planning Commission effective January 1, 2016 with a term to expire at the 2016 Organizational Meeting. - Carried.

**5. CORRESPONDENCE**

- 2015-0559      Cheré Brown  
Re: Absence Request      **A)** Councillor Leipert moved correspondence from Cheré Brown received November 17, 2015, regarding request to be absent from approximately December 16, 2015 to the end of February, 2016, be received for information. Further, Council authorizes the request of Councillor Cheré Brown to be absent for a period of approximately December 16, 2015 to the end of February, 2016. - Carried.
- 2015-0560      Federation of Canadian Municipalities  
Re: Unity Strength Collaboration      **B)** Councillor Solberg moved correspondence from the Federation of Canadian Municipalities regarding Unity Strength Collaboration, be received for information. Further, to authorize Administration to continue being an FCM Member for 2016. - Carried.

**6. OTHER**

- 2015-0561      Subdivision Application  
2015 SUB 01  
Re: Lot 4 & 5, Block 1, Plan 0511507 (1401 & 1451 Highway Avenue SE)      **A)** Councillor Leipert moved the Subdivision Application 2015 SUB 01 (Lot 4 & 5, Block 1, Plan 0511507 - 1401 & 1451 Highway Avenue SE) be approved conditional to:
1. Provision of a Phase 1 Environmental Site Assessment authenticated by a professional engineer licensed to practice in the Province of Alberta be provided to the Town. Any recommendations contained in the ESA are to be followed by the owner at the owner's expense. The ESA should note that it was prepared considering the proposed use of the land;
  2. Payment of any outstanding taxes;
  3. Applicant to provide documentation that the requirements of the following service providers to service the parcels created, including registration of utility right-of-ways have been met:

- Gas Servicing - City of Medicine Hat Gas Department
- Electric Servicing - City of Medicine Hat Electric Department
- Telecommunications
  - Telus
  - Shaw;

Registration of a 3.5 metre wide UROW in favour of the service providers along the north boundary of Lot 7 will be deemed to have met the UROW requirement of the service providers.

Requirements and/or registration of required Utility Right of Way(s) for service providers are at the applicant/owner's expense;

4. The Town requires a dedication of land at the northwest corner of Lot 6 to be dedicated as a road widening to restore an adequate boulevard on the road right-of-way, to the satisfaction of the Manager of Engineering. It is estimated that the total land area to be dedicated will be approximately 100 square metres.

Further it is recommended that the applicant / owner be advised that a site stormwater management plan will be required at the time of development applications for all parcels created.

- Carried.

2015-0562	Municipal Manager's Report November 23, 2015	<b>B)</b> Councillor Crozier moved the Municipal Manager's Report November 23, 2015, be received for information. - Carried.
2015-0563	Mayor's Report to Council November 23, 2015	<b>C)</b> Councillor Kilpatrick moved the Mayor's Report to Council November 23, 2015, be received for information. - Carried.
2015-0564	Councillor's Report to Council November 23, 2015	<b>D)</b> Councillor Solberg moved the Councillor's Report to Council November 23, 2015, be received for information. - Carried.
2015-0565	Council Important Meetings & Events November 23, 2015	<b>E)</b> Councillor Leipert moved the Council Important Meetings & Events November 23, 2015, be received for information. - Carried.

Director of Public Services and Interim Manager of Engineering left the meeting at 7:29 p.m.

## 7. RECESS

Mayor Reimer called for a recess at 7:32 p.m.

Director of Finance & Administration left the meeting at 7:32 p.m.

Mayor Reimer reconvened the meeting at 7:36 p.m.

## **8. IN CAMERA**

2015-0566

Councillor Steinke moved to meet In Camera at 7:36 p.m.  
- Carried.

Councillor Leipert left the meeting at 7:47 p.m. and returned at 8:16 p.m.

Manager of Legislative & Land Services left the meeting at 8:20 p.m. and returned at 8:22 p.m.

2015-0567

Councillor Leipert moved to return to regular session at 8:22 p.m. - Carried.

2015-0568

Councillor Crozier moved to reappoint Mark Adcock to the Redcliff Public Library Board with a term to expire December 31, 2018. - Carried.

2015-0569

Councillor Brown moved to reappoint Meredith Conboy to the Redcliff Family & Community Support Services Board with a term to expire December 31, 2018. - Carried.

2015-0570

Councillor Solberg moved to reappoint Ron Sneath to the Palliser Economic Partnership with a term to expire at the Organizational Meeting held in 2016. - Carried.

## **9. ADJOURNMENT**

2015-0571 Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 8:24 p.m.  
- Carried.

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Deputy Mayor

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Manager of Legislative and Land Services

**MINUTES OF THE SPECIAL MEETING OF THE REDCLIFF TOWN COUNCIL  
TUESDAY, DECEMBER 8, 2015 @ 6:00 p.m.**

<b>PRESENT:</b>	Mayor Councillors	E. Reimer C. Brown C. Crozier L. Leipert J. Steinke
	Municipal Manager Director of Finance and Administration Manager of Legislative and Land Services Director of Public Services	A. Crofts J. Tu S. Simon J. Garland
<b>ABSENT:</b>	Councillor Councillor	E. Solberg D. Kilpatrick

**1. GENERAL**

Call to Order	<b>A)</b> Mayor Reimer called the special meeting to order at 6:00 p.m.
2015-0572 Adoption of Agenda	<b>B)</b> Councillor Leipert moved the Agenda be adopted as presented. – Carried

**2. NEW BUSINESS**

2016 Budget Review	<b>A)</b> The Municipal Manager provided additional information and proposed changes to the 2016 Budget.
2015-0573	Councillor Steinke moved to incorporate proposed changes to the 2016 Budget. - Carried.
2015-0574	Councillor Steinke moved to phase the Municipal Library Transfer back into the Municipal Operating Budget beginning in 2016 and ending in 2017. - Carried.

**3. ADJOURN**

2015-0575 Adjournment	Councillor Leipert moved to adjourn the Special Council meeting at 7:00 p.m. - Carried.
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Mayor

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Manager of Legislative and Land Services

**REDCLIFF PUBLIC LIBRARY BOARD**

**Minutes**

**September 29<sup>th</sup>, 2015 7:30 PM**

**Vision Statement**

***The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.***

**Attending:** Catharine Richardson, Brian Lowery, Matt Stroh, Dianne Smith, Valarie Westers, Jim Steinke, Mark Adcock, Robin Corry, Brian Pattison

**Also attending:** Tracy Weinrauch, Recording Secretary

**Call to order:** 7:30 pm

**Additions/Deletions to Agenda:** Add parking lot to New Business

**Approval of Agenda:** Jim moved to approve the agenda as amended. Jim 2<sup>nd</sup>. All in favor. Carried.

**Approval of Minutes for June meeting:** Robin moved to approve the minutes. All in favor. Carried.

**Financial Statements for June, July, & August for information only:** Catharine moved for information only. All in favor.

**Accounts Payable:** Brian Pattison moved for information only. All in favor.

**Library Manager's Report:** It was suggested that Tracy talk with the directors at the youth centre to see if the attendance numbers dropped off there as well over the summer. Tracy will be attending the CFSEA Vital Signs Launch because the community profile is focused on Redcliff and needs in the area. Also, since the AB Fire Code can only be purchased, there is no free printable copy online, it was suggested Tracy should talk to Ray Gradwell or email Matt Stroh to see if we can get a copy through them. Val moved to approve the Library Manager's Report. All in favor.

**Correspondence:** - SLS Board minutes sent out electronically. Tracy will find out about funding to Hoopla! & Zinio from the Public Libraries Services Branch and pass on the answers to everyone.

**Policies Report** - Nothing to report

**Financial Report:**

- Val made a motion to approve the 2016 budget as presented. Catharine 2<sup>nd</sup>. All in favor. Carried.
- Catharine made a motion to put the unused amount for legal fees in a separate savings account, in December 2015, to be used for legal fees only. Val 2<sup>nd</sup>. All in favor. Carried.
- Tracy will check into online banking for the library and bring information to the October meeting.
- Tracy was unsuccessful with the CFEP grant application for the new shelving. The FRPL generously donated another \$1000.00 towards the shelving.

**Personnel Report:** - Nothing to report

**Needs Assessment Review:** - Nothing to report

**Friends of the Library (FRPL):** Nothing to report

**Board Member Recruitment:** - Catharine extends a sincere thank you to all Board members who replied to her request with statements about being on the Board. These statements have been helpful in social media postings.

**Ongoing Maintenance Projects:** - Nothing to report

**ALTA (Alberta Library Trustees Association) Report:** - Nothing to report.

**Old & Unfinished Business:** - Logo discussions have been tabled until the October meeting.  
- Volunteers not needed for the Family Festival


**New Business:** - Brian Lowry will draw up a letter from the Board requesting that the Town of Redcliff designate a proper playground zone with the correct signage and enforcement to be put in place in front of the library and recreation areas on Main Street South.

- After recent discussions with a resident in the condos at 105 Main Street South, it was decided that our parking lot would continue to be used for library patrons only and we will not allow residents to park here overnight.

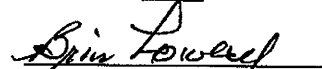
**Next Regular meeting:** October 27<sup>th</sup>, 2015 @ 7:30 pm.

Jim moved for adjournment at 8:45 pm.

Secretary

  
Tracy Weinrauch

Chair

  
Brian Lowery

### **Library Manager's Report**

Circulation for June was 2127 books, 13 children's audios & kits,  
19 Blu-rays, 660 DVDs, 100 talking books, 91 CD's, 246 magazines, 4 games and  
246 Overdrive checkouts.

#### ***JUNE STATS***

	<b><u>ADULT</u></b>	<b><u>CHILD</u></b>	<b><u>A/V</u></b>	<b><u>PERIODICALS</u></b>	<b><u>TOTAL</u></b>	<b><u>TO DATE</u></b>	<b><u>OVERDRIVE</u></b>
<b>2015</b>	1217	910	887	246	3260	23202	246
<b>2014</b>	1531	850	1021	332	3734	<u>24915</u>	<u>266</u>
						-1713	-20

Circulation for July was 2186 books, 5 children's audios & kits,  
21 Blu-rays, 908 DVDs, 67 talking books, 76 CD's, 251 magazines, 2 games and  
303 Overdrive checkouts.

#### ***JULY STATS***

	<b><u>ADULT</u></b>	<b><u>CHILD</u></b>	<b><u>A/V</u></b>	<b><u>PERIODICALS</u></b>	<b><u>TOTAL</u></b>	<b><u>TO DATE</u></b>	<b><u>OVERDRIVE</u></b>
<b>2015</b>	1294	892	1079	251	3516	26718	303
<b>2014</b>	1615	1081	1215	294	4205	<u>29120</u>	<u>211</u>
						-2402	92

Circulation for August was 2164 books, 15 children's audios & kits,  
36 Blu-rays, 982 DVDs, 116 talking books, 84 CD's, 255 magazines, and  
364 Overdrive checkouts.

#### ***AUGUST STATS***

	<b><u>ADULT</u></b>	<b><u>CHILD</u></b>	<b><u>A/V</u></b>	<b><u>PERIODICALS</u></b>	<b><u>TOTAL</u></b>	<b><u>TO DATE</u></b>	<b><u>OVERDRIVE</u></b>
<b>2015</b>	1261	903	1233	255	3652	30370	364
<b>2014</b>	1629	789	1190	265	3873	<u>32993</u>	<u>279</u>
						-2623	85

### **COMPUTER USAGE**

All Internet computers

June had 620 half hour sessions (An average of 21 per day) and 451 Wi-Fi sessions.

July had 678 half hour sessions (An average of 23 per day) and 431 Wi-Fi sessions.

August had 639 half hour sessions (An average of 21 per day) and 373 Wi-Fi sessions.

As of Sept 24<sup>th</sup>, 2015 we have taken in \$2300.50 in membership fees.

The Redcliff Public Library Annual Staff & Board Appreciation dinner has been booked for Saturday,  
January 9, 2016 @ 6:30 pm.

Staff PD Day scheduled for November 20<sup>th</sup>. This will be a safety training day pertaining to the Emergency  
Plan.

The Summer Reading Program, although enjoyed by all those who attended, did have a drop in registrations by 16, which was a significant enough to affect the revenue. The kids enjoyed having special guests such as members of the Mavericks ball team, the RCMP, and even staff from Boston Pizza came out to have a craft day with the kids.

Shake, Rattle, & Read starts up on September 21<sup>st</sup> with a new 'play' component. The Lions donated \$500.00 towards the purchase of toys for the program and I am excited to get the program started. Carol will be joining me in the room for the program so that I have someone else trained for the days when I cannot be there.

Robin approached the local greenhouses for a donation towards the portable sign we now own. It will be great to have a place of our own to advertise. Thank you to CK Greenhouse; AJ Growers; P&H Growers; and Nature Fresh for this donation. Also, we had Spectra Energy donate \$1000.00 towards our LEGO @ the Library program.

We had the children from the Rainbow Day Care here for a morning tour and stories & rhymes. We also expect that Tiny Tots will be joining us as well for their annual tour.

The RMAP School is back again every other Friday afternoon and the kindergarten class will have library time at the school again starting in October.

## REDCLIFF PUBLIC LIBRARY BOARD

### Minutes

October 27<sup>th</sup>, 2015 7:30 PM

### Vision Statement

*The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.*

**Attending:** Catharine Richardson, Brian Lowery, Matt Stroh, Valarie Westers, Jim Steinke, Mark Adcock, & Robin Corry

**Also attending:** Tracy Weinrauch, Recording Secretary

**Not in attendance:** Dianne Smith, Brian Pattison, Nina Romeril

**Call to order:** 7:30 pm

### **Additions/Deletions to Agenda:**

**Approval of Agenda:** Valarie moved to approve the agenda as amended. Catharine 2<sup>nd</sup>. All in favor. Carried.

**Approval of Minutes for September meeting:** Robin moved to approve the minutes. Jim 2<sup>nd</sup>. All in favor. Carried.

**Financial Statements for September for information only:** Catharine moved for information only. All in favor.

**Accounts Payable:** For information only.

**Library Manager's Report:** After trying to hold a teen LEGO night with no success, Tracy will talk to the staff at the Youth Centre and see if their numbers of attendance are dropping for their programs. Also, Jackie Hope-Hammel from Shortgrass Library System is declining her retirement gift from Shortgrass and having the funds donated to us to improve our easy reading children's area. Jim moved to approve the Library Manager's Report. Matt 2<sup>nd</sup>. All in favor.

**Correspondence:** - Nothing to report

**Policies Report** - Nothing to report

**Financial Report:** - Catharine presented the 2016 RPL budget to Town Council and did a brief run through for the Board members in attendance.

**Personnel Report:** - Nothing to report

**Needs Assessment Review:** - Nothing to report

**Friends of the Library (FRPL):** The FRPL would like to hold the silent auction again at the Redcliff volunteer night

**Board Member Recruitment:** - We have a new Board member, Nina Romeril.

**Ongoing Maintenance Projects:** - Still no humidifier, however the door handle on the inside front entry doors was replaced after it broke and the light ballast changed in the Young Adult area.

**ALTA (Alberta Library Trustees Association) Report:** - Catharine reported on the ALTA retreat held at Caroline, AB. She mentioned that Alberta Culture worked with them while holding their meeting to make it more organized and efficient. This is a service available to all library boards. Catharine will also be presenting Social Media for Smaller Libraries at the Southern Alberta Libraries Conference. She is also partnering with Cindy Murray in doing this presentation for other local non-profit organizations. Mark moved to approve the ALTA report. Val 2<sup>nd</sup>. All in favor. Carried.

**Old & Unfinished Business:** - The 1<sup>st</sup> draft of the new logo has been designed and Mark will bring back a 2<sup>nd</sup> draft to the January meeting.

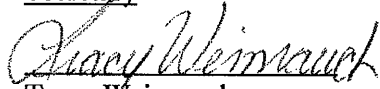
- Playground zone letter request will be completed for November's meeting.
- Matt made a motion to approve the additional statement "When 'Paid at Home Policy' is invoked, employees may be expected to perform duties that are outside their normal scope" to all staff job descriptions. Val 2<sup>nd</sup>. All in favor. Carried.
- Discussions around the Business Continuity Plan suggested that we include a fax line and promote returning of items from patrons to other Shortgrass Libraries until we have the temporary location open. Do not ask patrons to hang onto items until we reopen. Also, Kim Dalton and Arlos Crofts have been added as authority contacts for the Town of Redcliff.
- The Buy-A-Book fundraiser was very effective this year in raising over \$1600.00 for new books. Next year we will promote it in the number of books purchased instead of the amount of money raised. Tracy will send Catharine a list of the books purchased so it can be promoted on social media. We will be removing the bookworm poster until the new year so we can spark new interest in the fundraiser next year.

**New Business:** Nothing to report.

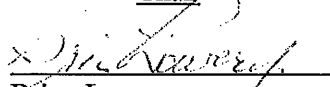
**Next Regular meeting:** November 24<sup>th</sup>, 2015 @ 7:30 pm.

Mark moved for adjournment at 8:45 pm.

Secretary

  
Tracy Weinrauch

Chair

  
Brian Lowery

### **Library Manager's Report**

Circulation for September was 2466 books, 12 children's audios & kits, 19 Blu-rays, 616 DVDs, 63 talking books, 83 CD's, 232 magazines, 1 game and 380 Overdrive checkouts.

### ***SEPT STATS***

	<b><u>ADULT</u></b>	<b><u>CHILD</u></b>	<b><u>A/V</u></b>	<b><u>PERIODICALS</u></b>	<b><u>TOTAL</u></b>	<b><u>TO DATE</u></b>	<b><u>OVERDRIVE</u></b>
<b>2015</b>	1385	1081	794	232	3492	33862	380
<b>2014</b>	1565	1031	956	281	3833	<u>36826</u>	<u>237</u>
						-2964	143

### **COMPUTER USAGE**

All Internet computers

September had 697 half hour sessions (An average of 24 per day) and 516 Wi-Fi sessions.

As of October 22<sup>nd</sup>, 2015 we have taken in \$2547.50 in membership fees.

Shake, Rattle, and Read continues to be a full program. We have continually had about 15 children and their parents here and the afternoon Rhyme Time, facilitated by Family Literacy staff, is busier this year as well.

The Redcliff Mennonite Alternative Program students are still coming in every second Friday and there is now 50 children attending, which is an increase of 14 children from last year.

We are hosting a Halloween party here on October 31<sup>st</sup>, from 1-3 pm. Registration is not necessary and there will be games, crafts, and treats for everyone. This is a come and go event for anyone interested.

Once again we are involved in the CHAT 94.5 Food Drive. Collection day is Monday, November 16<sup>th</sup>. I am challenging all staff and Board members to bring in a case of soup each, since we do not pay overdue fines.

Random Act of Kindness Day is on November 6<sup>th</sup>. I have a dozen cards that I will waive the fines of 12 people who check out items that day in exchange for the pay it forward card.



# Mayors & Reeves of Southwest Alberta

# MINUTES

FRIDAY, December 4, 2015 - 1:00 PM  
Culver City Room, Lethbridge City Hall

## PRESENT:

Reeve Lorne Hickey, Chair	Lethbridge County	Mayor Eric Jensen	Village of Barnwell
Mayor Tom Butler, Vice Chair	Village of Coutts	Mayor Ed Weistra	Village of Barons
Mayor Gordon Reynolds	Town of Bow Island	Mayor Tom Butler	Village of Coutts
Mayor Maggie Kronen	Town of Cardston	Mayor Jordon Koch	Village of Glenwood
Mayor Dennis Cassie	Town of Coalhurst	Mayor Carole MacLeod	Village of Longview
Mayor Rene Gendre	Town of Fort Macleod	Mayor Don McDowell	Village of Nobleford
Dep. Mayor Brent Feyter	Town of Fort Macleod	Reeve Fred Lacey	Cardston County
Mayor Leonard Lampman	Town of Granum	Reeve Lorne Hickey	Lethbridge County
Dep. Mayor Brenda Beck	Town of Magrath	Reeve Richard Oster	Cypress County
Mayor David Hawco	Town of Milk River	Dep. Reeve Gordon Simpson	County of Newell
Mayor Wendy Jones	Town of Picture Butte	Reeve Rod Ruark	Vulcan County
Mayor Don Anderberg	Town of Pincher Creek	Dep. Reeve Phil Jensen	Warner County
Mayor George Bohne	Town of Raymond	Reeve Molly Douglass	M&R of SE AB
Mayor Gentry Hall	Town of Stavely	Reeve Larry Spilak	MD of Foothills
Mayor Henk De Vlieger	Town of Taber	Reeve Brian Hammond	MD of Pincher Creek
Mayor Margaret Plumtree	Town of Vauxhall	Dep. Reeve Dwight Tolton	MD of Taber
Mayor Thomas Grant	Town of Vulcan	Dep. Reeve Harry Streeter	MD of Ranchland
Chair Barney Reeves	ID 04 Waterton Lakes NP	Reeve Neil Wilson	MD of Willow Creek
Mayor Chris Spearman	City of Lethbridge	Bev Bellamy	Administrative Assistant

## Guests:

Maria Fitzpatrick, MLA	Lethbridge East	Bob Jones, Zone Rep	AAMD&C
Pat Stier, MLA	Livingstone-Macleod	Bill Chapman, Chair	Highway #3 Association
Dr. Richard Starke, MLA	Vermilion - Lloydminster		

### 1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 1:00 pm and welcomed new attendees  
Mayor Carole MacLeod - Village of Longview, Reeve Richard Oster - Cypress County and Reeve  
Rob Ruark - Vulcan County.

### 2.0 ADOPTION OF THE AGENDA

Moved by Mayor David Hawco to adopt the agenda with one addition:  
8.5 Fibre Optics – Mayor Rene Gendre. **Carried.**

### 3.0 ADOPTION OF THE OCTOBER 2 MEETING MINUTES

Moved by Deputy Mayor Brent Feyter to adopt the November 6, 2015 minutes. **Carried.**

### 4.0 BUSINESS ITEMS ARISING FROM MINUTES - none

### 5.0 PRESENTATION: Dr. Richard Starke, MLA Vermilion-Lloydminster

- Dr. Starke was involved in completing the rural health services review on behalf of the Minister of Health, many attended the community engagement sessions and the final report was submitted in March.
- 56 recommendations were made in this report, some were started in March but the process stopped in May with the election.
- Since then Dr. Starke has met with Minister Sarah Hoffman and reviewed with her the 12 most important and pressing needs in the health review. Minister Hoffman was aware of some of them, but not all. Dr. Starke expressed how important these issues are to Albertans.

He gave an overview of the top five issues he discussed with her.

1. Concern about the over-centralized nature of the AHS and that it has not served rural Alberta well. It is under-utilized and does not provide effective input from their community. With decentralization and what was proposed and the appointment of a new AHS central board with limited rural representation, these concerns continue. The AHS central board must develop mechanisms where small rural communities can have effective input into their communities.
2. Emergency medical services – talked to the previous government and present government about these challenges. The rural ambulances transport patients to urban hospitals and must be able to discharge patients within 60 minutes with no diversions so that they can return to their home base. Situations have arisen where communities have no local ambulance available and are scrambling to find ambulances from neighbouring communities, which exacerbates the problem. Rural ambulances belong to the rural community and should not be used for the city.
3. Primary health care – Limit acute care costs in hospitals by having an effective primary care system with a place to go to where a health practitioner can deliver basic services and save dollars in the long run. All care is delivered through the hospitals by doctors and medical systems have changed. Need to have teams of health care personnel working together in rural communities to provide some of this care.
4. Continuing care needs to have flexibility in design and execution in care to provide multiple levels of care. Continuum needs to happen smoothly, situations can arise overnight that need flexibility.
5. Important to recruit and retain medical professionals. Doctors are important but there are needs that can be met by health care professionals at all levels.

Question was asked about rural, aging hospitals and the challenges to funnel money towards health services in small centres in rural Alberta. Dr. Starke referred to the rural health Review, pages 4 and 5, which list a series of statements with guiding principles to help give an understanding of the fundamentals of rural Alberta. Consideration of population alone is a flawed approach to service planning; the broader community context must be carefully evaluated. Money spent on well-functioning rural hospitals is better than spending more money on a large central hospital.

Question asked as to how rural and urban communities can work together and what the best approach is. Dr. Starke stated that the regional level is best and most effective. Need to encourage going back to the regional concept. Also need to move ahead with empowering local site managers to be able to make decisions about everything that happens in their hospitals, and not need to consult with higher ups about responsibilities such as housekeeping.

Question asked as to how the M & R could support Dr. Starke. It is helpful if MLA's are giving a common voice on the issues to the Ministers. M & R's need to voice their concerns to the MLA's, if this report is valid, tell them that and highlight their specific challenges. Don't need to do any more rural health reviews, now is the time to do the treatment.

## **6.0 REPORTS**

### **6.1 MP Reports - none**

### **6.2 MLA Reports**

#### **Maria Fitzpatrick, MLA – Lethbridge East**

- Attended the consultation in Lethbridge yesterday on Bill 6. Did one on one's with Ministers Carlier and Sivurdsen. MLA Fitzpatrick understands the need for legislation but they need to back up on implementation until there is more information on the regulation. Provide any feedback to her in writing on this issue so she can bring it back.
- Question asked about Bill 202 on the local food act and asked for clarity on intent. She will report back to the M & R on this issue.

#### **Pat Stier, MLA – Livingstone-Macleod**

- Thanked Dr. Starke for the work completed on the report, that they consulted with the people of Alberta on it and provided a regional concept.
- He brought up the inter-facility transfer units in question period and talked with AAMD&C about health issues.
- Expressed condolences on the loss of MLA Manmeet Bhullar.
- Working with colleagues and incumbents on tourism and culture and how it will affect municipalities.

## **7.0 Reports**

### **7.1 Alberta Southwest Regional Alliance Report**

– Chair Barney Reeves, ID 04 Waterton Lakes

- AB SW Report was circulated via email with the agenda.

### **7.2 SouthGrow – Mayor Maggie Kronen**

- SouthGrow report was circulated via email with the agenda. Planning session will be held January 8.

### **7.3 AUMA – Mayor Kim Craig – no report**

### **7.4 AAMD&C – Councillor Bob Jones, Zone Rep**

- AAMD&C Convention was November 16-19 with 750 people in attendance.
- Held a Meet and Greet with the new MLA's and Ministers.
- A total of 23 resolutions were brought forward, the majority were passed.
- Put together a position for safety for workplaces and read this position at the meeting.

### **7.5 Associate Dean's Advisory Council - Mayor David Hawco – no report**

**7.6 Oldman Watershed Council – no report**

**7.7 Highway #3 Association – Deputy Mayor Bill Chapman**

- Thanked the City of Lethbridge for use of meeting room.
- Provided minutes from the Highway #3 meeting to the M & R via email
- Looking for an Administrative Support person and determining terms of reference for this position.
- AGM will be held in February.

**8.0 BUSINESS**

**8.1 Determine top 3 issues for discussion to send to Sarah Hoffman, Minister of Health, for her written response – Reeve Lorne Hickey**

- M & R sent a letter of invitation to Minister Hoffman to attend a M & R meeting. She replied that her calendar was not current for the dates we requested, and could we instead send the top three issues to her for her to answer in writing.
- Discussion followed on sending a letter requesting her to review the Starke report and to say that we support the recommendations in it.

Moved by Neil Wilson that Mayor George Bohne write a letter to Minister Sarah Hoffman on behalf of the M & R stating that the M & R support the recommendations outlined in Dr. Starke's report and that the first three recommendations are the top issues for the M & R. **Carried.**

- Dr. Barbara Lacey and Mr. Sean Chilton will present to the M & R meeting on Friday, March 4. Discussion followed on whether both of the regional health boards (Lethbridge and Calgary South) should present at the same time to the M & R Meeting in March.
- It was determined by consensus to ask Calgary South to present at a different time.

**8.2 Discussion on Bill 6 – Reeve Larry Spilak**

- Discussion on drafting a letter from the M & R to put the brakes on Bill 6 before it becomes legislation as there is concern that there was not effective and thorough consultation done before the bill was moved forward. Concern was also expressed that for the consultations that were held, the venues were too small and could only accommodate 100 people.
- Information shared on the process of passing a bill and when and how regulations are developed.

Moved by Reeve Larry Spilak that Reeve Hickey use the content of Reeve Bob Jones letter shared at the meeting to write a letter to Premier Notley and Ministers Carlier and Sigurdson on behalf of the M & R regarding Bill 6. **Carried.**

**8.3 Committee Members to Serve on Regional Issues Committee – Reeve Lorne Hickey**

- Mayor Maggie Kronen, Reeve Fred Lacey and Mayor Margaret Plumtree agreed to serve on the Regional Issues Committee.

**8.4 2016 Volunteer Parking Passes from City of Lethbridge**

Available from Bev following the meeting.

**8.5 Fibre Optics Resolution – Mayor Rene Gendre**

- Mayor Gendre provided an overview on the emailed list of questions on fibre optics and asked for input on this for the Digital Futures Symposium in June.

**8.6 Resignation of Administrative Assistant – Reeve Lorne Hickey**

Bev Bellamy has submitted her resignation due to a personal family matter; her final meeting will be on January 8. If anyone has a name of someone to fill this position, contact Reeve Hickey.

**9.0 Next Meeting Date**

**Friday, January 8, 1 pm - Culver City Room, Lethbridge City Hall**

**10.0 ADJOURNMENT:** Moved by Mayor Tom Butler to adjourn meeting at 3:10 pm. **Carried.**

**Confirmed Presentations for Future Meetings:**

**February 5, 2016** - Linda Vennard, Commissioner, CRTC

**March 4, 2016** - Dr. Barbara Lacey and Mr. Sean Chilton  
- Role and work of the Oldman River Health Advisory Council

**April 1, 2016** – Mr. Troy Holinski, President and Mr. Frank Hawkins, Chair  
- Alberta Capital Finance Authority (ACFA)

<b>ACTION ITEMS FROM DECEMBER 4, 2015 MEETING</b>	<b>PERSON RESPONSIBLE</b>
Letter to Minister Sarah Hoffman re top 3 health issues	Mayor George Bohne
Letter to Premier Notley and Ministers Carlier and Sigurdson re Bill 6	Reeve Lorne Hickey
Submit possible names for Admin Assistant position to Reeve Hickey	All Mayors & Reeves

Please send any community information for distribution to M & R to Bev at [mayorsandreeves@shaw.ca](mailto:mayorsandreeves@shaw.ca)

**TOWN OF REDCLIFF  
BYLAW NO. 1815/2015**

**A BYLAW OF THE TOWN OF REDCLIFF TO ESTABLISH FEES, RATES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY OR ON BEHALF OF THE TOWN OF REDCLIFF.**

**WHEREAS** under the Municipal Government Act, a Municipal Council has broad authority to govern including authority to pass bylaws, respecting rates, fees and charges levied for goods and services provided by or on behalf of the Municipality;

**AND WHEREAS** the Council for the Town of Redcliff deems it desirable to establish fees, rates and charges for the various licenses, permits goods and other municipal services and facilities in a bylaw.

**NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL DULY ASSEMBLED ENACTS AS FOLLOWS:**

**TITLE**

1. This Bylaw may be cited as the Town of Redcliff Fees, Rates and Charges Bylaw.

**INTERPRETATION**

2. In this Bylaw, unless the context otherwise requires;
  - (a) "Council" means the Council for the Town.
  - (b) "Municipal Manager" means the Chief Administrative Officer for the Town;
  - (c) "Town" means the Municipal Corporation of the Town of Redcliff;

**RATES, FEES AND CHARGES**

3. The rates, fees and charges for municipal licenses, permits, goods and services are hereby established as identified in Schedule "A" which is attached to and forming a part of this bylaw and any applicable taxes shall be added to these rates at the point of sale.
4. All references made in any other Bylaw, Policy or Resolution of Council to the "Rates Policy" shall now be referred to this Fees, Rates and Charges Bylaw.
5. Prices in this Bylaw do not include GST, unless otherwise noted, which is additional if applicable and will be added by the Town of Redcliff when costs are paid.
6. That in the event that a rate is required for a good or service not identified in this bylaw. Council authorizes the Municipal Manager to establish a temporary rate, fee or charge until such a time as this bylaw is amended.

7. That at the discretion of the Municipal Manager rates charged to bona fide non-profit community organizations may be modified. Or when such an organization's planned activity generates significant interest, activity or participation in the Town, the Municipal Manager may waive the fees.
8. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining bylaw shall be maintained
9. This Bylaw shall take effect on January 1, 2016
10. Bylaw No. 1802/2015 is hereby repealed.

**READ** a first time this 23<sup>rd</sup> day of November 2015.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**READ** a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**PASSED** and **SIGNED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE AND  
LAND SERVICES

**SCHEDULE "A"****ADMINISTRATION****STATIONARY AND OTHER ADMINISTRATIVE SERVICES**

Photocopying	25¢ per copied side of any document.
Faxing - sending of fax	\$1.00 per page of document sent
- receiving of fax	25¢ per page of document received
Detailed Map of Redcliff	\$12.00 each
Aerial Photograph of Redcliff	
- Small (15" X 21")	\$20.00 each
- Large (20" X 28")	\$30.00 each
Special sized maps	\$8.00 per sq. ft.
Specialized Scanning to CD-R (max 24" wide)	\$2.00 per page (\$10.00 minimum)
Books (e.g. Land Use Bylaw)	\$15.00 each
NSF Cheques	\$25.00

**CONSTRUCTION STANDARDS AND DESIGN GUIDELINE**

Construction Standards	\$35.00 each (GST included)
Design Guidelines	\$25.00 each (GST included)
Tender Documents	\$50.00 each (GST included)

\*\*Special pricing may be used for exceptionally large document packages

**SOUVENIR TYPE SERVICES**

Souvenirs and public relation type products, such as pins, hats, sweatshirts, t-shirts, mugs, pens, crests, flags, etc. or other such goods for sale shall be available for sale at a price determined as follows:

**Unit price plus 20%**

Example: If the Unit Cost is \$27.55, the sale price is  $\$27.55 + \$2.51 = \$33.06$

Any Redcliff based club or non-profit organization may purchase pins for public relations purposes at cost plus 10% each. If the club or non-profit organizations wishes to purchase pins for resale they may do so at cost.

Redcliff History Book (2012) available for sale for \$25.00

The **Municipal Manager** and /or **Council** may distribute pins or the Redcliff History Book for public relations purposes.

### **ENCROACHMENT PERMIT**

Encroachment Permit \$100.00

### **TAX CERTIFICATE / COMPLIANCE CERTIFICATE**

Tax Certificate \$34.00

Tax Search Request (including: Current tax levy, legal, roll # and assessment) \$10.00

Letter of Compliance \$60.00

### **ASSESSMENT COMPLAINT FEES**

<b>PROPERTY COMPLAINT CATEGORY</b>	<b>FEE</b>
Residential Land with 3 or fewer dwelling units	\$30.00
Farmland	\$30.00
<b>All other properties if assessed value is:</b>	
Less than \$500,000.00	\$100.00
Greater than \$500,000.00 but less than \$5,000,000.00	\$200.00
Greater than \$5,000,000.00 but less than \$10,000,000.00	\$300.00
Greater than \$10,000,000.00	\$500.00

### **FIREWORKS IGNITION PERMIT**

Permit Fee \$50.00 (non-refundable)

### **HIGH / WIDE LOAD MOVES PERMIT**

Permit Fee: 300.00

### **LAND USE BYLAW AMENDMENT**

Application Fee \$650.00

### **SUBDIVISION**

Application Fee \$350.00 plus \$100.00 for every additional lot created over and above the original lot

Subdivision Extension: 1<sup>st</sup> request for extension No charge  
2<sup>nd</sup> and subsequent requests for extension \$175.00

Endorsement Fee \$100.00 per application

**DEVELOPMENT PERMIT FEES****Residential**

Single Family Dwelling	\$100.00
Multi-Family Dwelling	\$100.00 + \$50.00/unit
Accessory buildings 10 m <sup>2</sup> – 35 m <sup>2</sup>	\$65.00
Accessory buildings greater than 35 m <sup>2</sup>	\$100.00
Additions	\$100.00

**Non-Residential**

Commercial/Industrial/Horticultural/Institutional Buildings	\$200.00 + 10¢ / m <sup>2</sup>
Accessory Buildings / Additions (Less than 100 m <sup>2</sup> )	\$100.00
<b>Other</b> (Including: Home Occupations, Decks, Driveways, Demolition, Signs, Hot Tubs, Relocated Buildings, Permit to Stay, Others as Determined by Development Authority)	\$65.00
Discretionary Use – MPC – additional fee above regular application fee	\$75.00
Special MPC – additional fee above application and regular MPC Fee	\$150.00

**\*WORK STARTED BEFORE PERMIT ISSUANCE SUBJECT TO DOUBLE PERMIT FEES\*****Construction Damage Deposit**

Residential	\$1,000.00
Commercial/Industrial/Horticultural	\$2,000.00
<i>Note: A construction damage deposit may to be taken for development permits Issued for principal buildings, accessory buildings, additions, excavations and/or Demolition projects</i>	
Subdivision & Development Appeal Fee	\$100.00
Boulevard Development Application Fee	\$65.00
File Review (Environmental) Fee	\$75.00

## COMMUNITY SERVICES

### ELECTRONIC MESSAGE BOARD

Setup fee	\$5.00
User fee	\$5.00 per day

### SWIMMING POOL

#### General Admission (GST included)

<u>Age</u>	<u>Day Pass</u>	<u>5 Pack</u>	<u>Season Pass</u>
Tiny Tot (0-5 years)	Free	Free	Free
Child (6-12 years)	\$4.25	\$17.00	\$55.00
Youth (13-17 years)	\$4.75	\$19.00	\$62.00
Adult (18-55 years)	\$5.50	\$22.00	\$72.00
Senior (56+ years)	\$5.00	\$20.00	\$65.00
Family	\$13.00	\$52.00	\$150.00

A family is considered to be parents and immediate children under 18 years of age.

#### LESSONS (GST included)

Red Cross Pre-School to Swim Kids Levels 1-4	\$35.00
Red Cross Swim Kids Levels 5-10	\$40.00
Private lessons	\$30.00/hr. or \$35.00/person for 2 – 3 people/hour
Swim Club	\$30.00/hr

The rate for other lesson programs such as Bronze Star, Bronze Medallion & Senior Resuscitation, Bronze Cross, Aqua Leaders, Etc. will be established by the Community Services Director on the basis of cost plus a 10% program administration.

#### RENTALS (GST included)

1-29 people	\$85.00 / hour
Extra charge for every additional 20 persons	\$30.00 / hour
Security Deposit	\$75.00 Refundable

**ARENA (REC-TANGLE)**

ICE RENTALS	May 1, 2015– April 31 <sup>st</sup> , 2016	May 1, 2016 - April 31, 2017
Youth (17 and under)	\$70.00 / hour	\$80.00 / hour
Adult (non-prime time - before 4:00 p.m. – Monday-Friday)	\$70.00 / hour	\$70.00 / hour
Adult (prime time – weekends and after 4:00 p.m. weekdays)	\$115.00 / hour	\$120.00 / hour
Public Skating	Free *	Free *

**MEETING ROOMS****ARENA**

Upstairs (Full Day)	\$75.00
Security Deposit (Refundable)	\$150.00
Large Room (Hourly)	30.00
Security Deposit (Refundable)	\$50.00
Entire Building (No Ice, Full Day)	\$350.00
Security Deposit (Refundable)	\$300.00
Local Non-profit Community Groups (Backup Facility, Hours Used)	\$30.00

\*Refer to separate policy for Redcliff Skating Club and Redcliff Minor Hockey Association.

**SENIOR DROP IN CENTRE**

Refer to separate policy on this facility.

**TOWN HALL**

Downstairs Conference Room (1/2 Day – 4hrs)	\$25.00
(Daily)	\$50.00

**BALL DIAMONDS**

Diamonds (Per Hour, Minimum 1.5 Hours)	\$5.00
Lights (Per Hour)	\$4.00
Tournaments (Per Diamond)      Day	\$80.00
Weekend	\$125.00
Equipment & Maintenance Fee (Annual for Each Team in League)	\$5.00

**BALL DIAMONDS CONCESSION**

Non-Profit groups	Rental Rate (Per Day)	No Rental Fee
	Refundable Damage Deposit	\$100.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million
Profit groups	Rental Rate (Per Day)	\$100.00
	Refundable Damage Deposit	\$100.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million

**CAMPGROUND (GST INCLUDED)**

Tent	\$20.00 per day
Camper, Trailer, Recreational Vehicles ( <del>Water</del> <u>Electric</u> )	\$30.00 per day

**LIONS PARK KITCHEN COMPLEX**

Not for Profit Groups	Rental Rate (Per Day)	\$25.00
	Refundable Damage Deposit	\$100.00
For Profit Groups	Rental Rate (Per Day)	\$60.00
	Refundable Damage Deposit	\$100.00

**ALL FACILITIES KEY/COMBINATION LOCK DEPOSITS**

Refundable Key Deposit	\$125.00
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**PITCHING MACHINE**

Redcliff Teams (Ladies & Little League)	\$5.00
All other groups	\$20.00
Refundable Security Deposit	\$20.00

**PORTABLE STAGE**

Daily Rental	\$150.00
Security Deposit	\$500.00
Setup / Removal	\$100.00

**MEMORIAL BENCH REPLACEMENT**

Replace Existing Bench	\$600.00
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**MEALS ON WHEELS**

Billed Cost per Meal

\$5.50

**HOME CARE SERVICE PROVIDER SUBSIDY – (Effective May 1, 2015 – April 30, 2016)**

<b>COST</b>	<b>1 PERSON / YEAR *</b>	<b>2 PEOPLE / YEAR *</b>
\$15.00	Less than \$21,800	Less than \$34,300
\$18.00	\$21,801 – \$26,200	\$34,301 – \$42,500
No Subsidy	Over \$26,200.	Over \$42,500

**HOME CARE SERVICE PROVIDER SUBSIDY – (Effective May 1, 2016 – April 30, 2017)**

<b>COST</b>	<b>1 PERSON / YEAR *</b>	<b>2 PEOPLE / YEAR *</b>
\$17.00	Less than \$22,000	Less than \$34,800
\$20.00	\$22,001 – \$24,600	\$34,801 – \$43,000
No Subsidy	Over \$26,400.	Over \$43,000

\* Net Family Income

## **PUBLIC SERVICES**

### **CEMETERY**

Plot	\$500.00
Cremation Plot	\$200.00
Columbarium Niche	\$850.00
Opening and Closing	\$500.00
Placing Urn	\$200.00
Columbarium Opening and Closing	\$200.00
Saturday Burial	\$340.00 (Additional)
Holiday Burial	\$340.00 (Additional)
After Hours Burial *	\$150.00 (Additional)
Children up to 6 years Opening and Closing	\$200.00
Setup of Tent	\$100.00

\* After hours shall be any time after regular closing time for Public Services Department

Note: Graveliners are mandatory, and will be provided by the Town of Redcliff at cost as outlined in Cemetery Bylaw.

### **EQUIPMENT**

Equipment for Custom Work	Rate per hour (Includes Operator)
Loader	\$100.00
Backhoe	\$100.00
Excavator	\$150.00
3 Ton Truck	\$90.00
Tandem Truck	\$120.00
Grader	\$135.00
Sweeper	\$100.00
Sewer truck	\$110.00
½ Ton truck	\$55.00
Sheep foot Packer	\$80.00
Riding Mowers	\$60.00
Custom Services	\$45.00 plus cost
Skid Steer Loader	\$95.00
Small Equipment (mowers, pumps, etc.)	\$60.00
Laborer	\$55.00

**LANDFILL****General Fees**

Up to 250 kg's (550 lbs.)	\$8.00
Over 250 kg's	\$52.00/ 1,000 kg's
Town of Redcliff & Cypress County *	\$26.00/ 1,000 kg's
<del>Special Waste requiring Class 2 site</del> Waste requiring special handling	\$60.00 / 1,000 kg's
Clean Concrete/Asphalt	\$21.00/ 1,000 kg's
Special Materials Disposal Fee **	At Cost
Clean Fill ***	No Charge

**Minimum Flat Rates (apply during Power Outages)**

Less than 1 (one) Ton vehicle	\$8.00(current minimum)
1 Ton vehicle	\$60.00
Over 1 Ton vehicle	\$70.00

**Contract Haulers**

Semi-Trailers	\$500.00
Front End Dumps	\$200.00
Roll off Containers	\$100.00

**Other Rates**

Surcharge for inadequately restrained loads	\$20.00
Refrigeration and Air Conditioning Equipment without confirmation of ozone depleting substances removed	\$50.00 per unit

\* Garbage hauled on behalf of Cypress County will be charged at the rate for Cypress County, conditional to the bins being easily identifiable as Cypress County bins with their location. Billing for tonnage will be billed directly to Cypress County and not through the carrier.

\*\* Based on approved equipment and manpower rates and any costs of materials and/or parts required to provide the extra handling, treatment or burial of wastes of an extraordinary nature.

\*\*\* Clean fill material must be suitable for cover material at the Landfill and will be accepted at the discretion of the Landfill Operator. The material must be free of concrete, asphalt, organics, liquids, hydrocarbons, or any hazardous material identified in the *Alberta Waste Control Regulation*.

**WATER AND SEWER SERVICE INSTALLATIONS****BASE RATES****Water Service Only**

	1"	1½"	2"
Material Costs	\$1,300.00	\$1925.00	\$2550.00
Labour	<u>\$2,100.00</u>	<u>\$2,100.00</u>	<u>\$2,100.00</u>
TOTAL	\$3,400.00	\$4,025.00	\$4,650.00

**4 Inch Sanitary Service Only**

	4"
Material Costs	\$450.00
Labour	<u>\$2,100.00</u>
TOTAL	\$2,550.00

**Water and 4 Inch Sanitary Service Installed Simultaneously**

	1"	1½"	2"
Material Costs	\$1,600.00	\$2,250.00	\$2,900.00
Labour	<u>\$2,500.00</u>	<u>\$2,500.00</u>	<u>\$2,500.00</u>
TOTAL	\$4,100.00	\$4,750.00	\$5,400.00

**Oversized Water and Sewer Services**

Material and Labour costs for water and sewer service installations exceeding the sizes stipulated herein (whereas such service has been approved by Council) shall be based on actual costs plus 10%

**Storm Sewer Service**

The fee for the installation of any storm sewer service will be established at the time of request and determined by the Public Services Department.

**Residential/Commercial**

Other costs; such as asphalt replacement, concrete replacement, or day lighting services to be determined at the time of request by the Public Services Department.

**Subdivisions/ Developments**

The Public Services Department will install up to a maximum of 2 contiguous sets of services extensions (2 contiguous parcels).

Installation of service extensions exceeding the allowable maximum or for water/sewer main extensions for any subdivision or development shall be the responsibility of the developer/property owner. All work must be completed by a contractor who specializes in this type of work in accordance with the Town's Design Guidelines and Construction Standards. It will be the responsibility of the property owner / developer to hire a contractor to service the property to the Town's standards. The Town will inspect and sign off on installations. All field testing shall be submitted to the Town's Engineering Department for review and acceptance that the work meets the Town's Design Guidelines and Engineering Standards.

**\* NOTE**

1. Rates are for installation of services during normal construction season. Costs for installing services during winter conditions will be established at the time of request and determined by the Public Services Department.

**SANITARY SEWER CONNECTION FEE**

An additional sanitary sewer connection fee is to be charged to the following properties for installation of sanitary sewer main on a portion of 4<sup>th</sup> Street NE. No local improvement bylaw was undertaken as a result of property owners not wanting the cost allocated to their property taxes as a local improvement tax.

• Lot 44, Block 107, Plan 8210827	\$2,941.04
• Lot 45, Block 107, Plan 8210827	\$2,789.44
• Lot 41, Block 108, Plan 8210827	\$2,248.68
• Lots 17-20, Block 108, Plan 1117V	\$3,032.00
• Lots 11-16, Block 108, Plan 1117V	\$4,548.00

## **FIRE DEPARTMENT**

### **Inspection Services**

Regular Program Inspections (Original and Follow-up) (Scheduled per QMP)	No Charge
Non-Regular Program Inspections (Original and Follow-up) (Daycares occupancy, loans, etc.)	\$30.00
Third and subsequent Inspections (When required by Inspector)	\$50.00

### **Cypress County**

As per current fire agreement between Town of Redcliff and Cypress County

### **Equipment and Material Fees**

Pumper Unit (includes 3 men)	\$610.00/ hour*
Rescue Unit (includes 2 men)	\$610.00/ hour*
Prairie Fire Truck (4x4 Ton with 2 men)	\$610.00/ hour*
Firefighters	At Cost*
Materials Used	Replacement Cost
Special Equipment	Cost plus 10%
Administration Fee	\$25.00

### **Documentation Requests**

Fire reports	\$25.00 each
Photographs	\$10.00 per print
Inspection report	\$25.00 each

**BYLAW NO. ~~1792/2014~~ 1816/2015**  
**OF THE TOWN OF REDCLIFF**  
**IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE TOWN OF REDCLIFF** to provide for the levying, collecting of charges and rates for water service.

**AND WHEREAS** the *Municipal Government Act* authorizes a Council to pass Bylaws respecting public utilities,

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:**

**TITLE**

1. This Bylaw shall be known and may be cited as the **"Water Rates Bylaw"** of the Town of Redcliff and comes into force on the 1<sup>st</sup> day of January, ~~2015~~ 2016.

**INTERPRETATION AND DEFINITIONS**

2. In this Bylaw:
  - a) **"BULK WATER STATION"** shall mean the site located within the Town of Redcliff where bulk purchases of water may be obtained from a metered facility.
  - b) **"COUNCIL"** shall mean The Municipal Council of the Town of Redcliff.
  - c) **"DUE DATE"** shall mean the statement date shown on the billing that all rates, fees, and charges are due and payable.
  - d) **"M<sup>3</sup>"** shall mean the measure of volume of one cubic meter.
  - e) **"MULTI-UNIT BUILDING"** shall mean a building which has more than one (1) self-contained business, residence or combination of both.
  - f) **"PORTABLE HYDRANT METER"** shall mean a water meter that attaches to a fire hydrant for the purpose of allowing bulk purchases of water.
  - g) **"SATISFACTORY CREDIT HISTORY"** shall mean a customer who has not been on the shutoff list and has paid their utility billings on time for the previous twelve (12) months.
  - h) **"TENANT"** shall mean anyone other than the owner of a property.
  - i) **"TOWN"** shall mean the Municipal Corporation of the Town of Redcliff.
  - j) **"WATER VALVE ENCUMBRANCE"** shall mean the device used to seal a water valve that has been tampered with on a continuing basis.

**TREATED WATER RATES WITHIN TOWN LIMITS**

3. Every person, firm or corporation being the registered owner, occupant or purchaser entitled to possession of property within The Town Limits which is served directly or indirectly by a service connection to the Town water Distribution system, shall require a water meter and shall pay to the Town the following water rates, payable monthly or bi-monthly at the discretion of the Council:

<b>Residential</b>		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	<del>\$ 3.80</del> <u>\$4.41</u>	<del>\$ 7.60</del> <u>\$8.82</u>
Capital Component	<del>\$ 31.5</del> <u>\$34.90</u>	<del>\$ 63.00</del> <u>\$69.80</u>
<b>Total</b>	<del>\$ 35.30</del> <u><b>39.31</b></u>	<del>\$ 70.60</del> <u><b>\$78.62</b></u>

<b>Non-Residential</b>		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	<del>\$ 3.80</del> <u>\$4.41</u>	<del>\$ 7.60</del> <u>\$8.82</u>
Capital Component	<del>\$ 42.75</del> <u>\$44.30</u>	<del>\$ 85.50</del> <u>\$88.60</u>
<b>Total</b>	<del>\$ 46.55</del> <u><b>\$48.71</b></u>	<del>\$ 93.10</del> <u><b>\$97.42</b></u>

<b>Greenhouse</b>		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	<del>\$ 3.80</del> <u>\$4.41</u>	<del>\$ 7.60</del> <u>\$8.82</u>
Capital Component	<del>\$ 157.05</del> <u>\$174.20</u>	<del>\$ 314.10</del> <u>\$348.40</u>
<b>Total</b>	<del>\$ 160.85</del> <u><b>\$178.61</b></u>	<del>\$ 321.70</del> <u><b>\$357.22</b></u>

4. Any water consumed shall be charged to the customer at the rate of \$ ~~0.93~~ 0.97 per M<sup>3</sup>.
5. Owners of Multi-unit buildings shall receive one (1) water service from the Town of Redcliff to service the entire building. The owners of a Multi-unit building shall receive one water meter to service the entire building; additional meters may be purchased at the cost of the owner. The owners of the Multi-unit building shall be charged the minimum monthly or bi-monthly rate as designated per unit in the building.

**TREATED WATER RATES OUTSIDE TOWN LIMITS**

6. Customers outside the Town limits, who are serviced with treated water from the Town, shall pay the rates outlined in 3.
7. Any water consumed shall be charged to the customer at the rate of \$ 3.25 per M<sup>3</sup>.

**UNTREATED WATER RATES WITHIN TOWN LIMITS**

8. Customers within the Town limits who are serviced with untreated water from the Town, shall pay the rates outlined in 3.
9. Any water consumed shall be charged to the customer at the rate of \$ 2.50 per M<sup>3</sup>.

**BULK WATER**

10. For customers utilizing the Bulk Water Station the following rates shall apply:
  - a) Monthly Fee of \$ 39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$ 3.00 per M<sup>3</sup>. The Town reserves the right to refuse and/or disconnect a Bulk Water Station service without notice.
11. Notwithstanding subsections 3, 3.1 and 3.2, Council may direct a person, firm or corporation being the registered owner, occupant or purchaser entitled to possession of property within the Town Limits which is served directly or indirectly by a service connection to the Town water Distribution system, to pay to the Town the following bulk water rates, payable monthly or bi-monthly at the discretion of the Council:
  - a) Monthly Fee of \$39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$3.00 per M<sup>3</sup>. The Town reserves the right to suspend or reduce a bulk water service on twenty four (24) hours written notice. Suspension or reduction of said bulk water service shall be determined by the Public Services Director as he deems necessary to ensure the adequate supply and delivery of domestic water to the Town of Redcliff users. Failure to abide by any suspension or reduction shall result in termination of service without notice.
12. For customers utilizing the Portable Hydrant Meter the following rates shall apply:
  - a) Monthly Fee of \$39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$3.00 per M<sup>3</sup>. A security deposit of \$2,000.00 is required and will be refunded upon the Portable Hydrant Meter being returned to the Town undamaged. The Town reserves the right to refuse rental of the Portable Hydrant Meter.

**MISCELLANEOUS RATES**

13. The charge for a service call (i.e. water turned on/off) made by the Town during regular work hours shall be:

1. Delinquent accounts -Reconnect	-	\$60.00
2. Delinquent accounts turn on after hours Rate	-	Effective Call Out Labour
3. Greenhouse meter removal for freeze out	-	\$50.00
4. Greenhouse meter reinstallation	-	\$50.00
5. Frost damaged meter replacement	-	\$40.00 plus cost-of meter (Approximately \$150.00 to \$600.00)
6. Garden service installation	-	\$30.00
7. Garden service removal	-	\$30.00
8. Service call - off/on (same day)	-	\$30.00
9. Service call – Disconnect (Temporary/Seasonal Vacancy)	-	\$50.00
10. Service call – Reconnect (Temporary/Seasonal Vacancy)	-	\$50.00
11. Meter Testing	-	\$50.00
12. Temporary Service during construction (60 days)	-	\$50.00
13. Replace damaged read out	-	\$30.00 plus cost

(\*GST not included in above rates)

14. Any such service requested after regular hours shall be billed to the customer requesting the service call, at the effective call-out labour rate applicable.
15. The charge for activating a water valve that has a water service encumbrance attached shall pay the sum of \$100.00 plus GST for the service call made by the Town to unseal the water service encumbrance.
16. Owners or occupants requiring water service from the Town of Redcliff are required to pay a sign on fee of \$10.00.

**TEMPORARY WATER SERVICE**

17. A temporary water service is available to building contractors to provide them with a limited water supply required for construction activities such as concrete work, stuccoing, drywalling, and masonry. The cost for this service is outlined in Section 7.
18. A temporary water service is available for a maximum of sixty (60) days or until:
- a) the contractor request the water meter from the Town; or

- b) the Town determines that the plumbing is completed to the stage where a water meter can be installed, or
  - c) the temporary water service is being used for something other than what is intended.
19. The Town reserves the right to refuse and/or disconnect a temporary water service without further notice.
20. Upon termination of the temporary water service, the owner will be required to make application for a standard water service.

### **DEPOSIT**

21. All tenants receiving water service from the Town shall deposit the sum of \$150.00 with the  
  
Town to be held in trust. Such deposit shall be paid interest at the rate of zero (0%) per cent.
22. The deposit fee shall be returned to the tenant when:
- a) The tenant terminates their utility account with the Town and does not enter into an account for utility services to another property as a tenant within the Town's service  
  
area. The Town shall read the meter and determine the final billing and the balance of any unpaid Town utilities shall be deducted from the deposit fee.
  - b) Upon application, when a residential tenant or non-residential tenant maintains a Satisfactory Credit History for 12 consecutive months.
23. Owners of a single family dwelling wishing to have utility services continue upon the renter signing off may complete Schedule 'A' which will have billing revert to the owner from the date the renter signs off.

### **PENALTIES**

24. In the event a utility invoice:
- a) remains unpaid on the 21<sup>st</sup> day following the due date, there shall be added thereto by way of penalty, an amount which shall be two and one half percent (2 1/2 %) of the unpaid current utility invoice. The said penalty shall be added to and shall form part of the unpaid utility invoice.
  - b) remains unpaid on the 31<sup>st</sup> day following the due date the Town of Redcliff shall issue a water service disconnection notice which shall notify the user that the

water service may be disconnected on the date specified in the water disconnection notice; however the date of disconnection shall not be less than 10 days after the mailing date of the water disconnection notice.

25. Water service charges in default including penalties shall constitute a debt owing to the Town which may be recovered:
- a) By action in a court of competent jurisdiction, or
  - b) By distress and sale of goods and chattels of the person owing such rates and charges wherever they may be found in the municipality, or
  - c) Where the occupant is the owner or purchaser of a building or lot or part of a lot, the sum payable by him for such rates or charges are a preferential lien and charge on the building or lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes recoverable, or
  - d) Where the occupant is a person other than the owner or purchaser of the building or lot or part of a lot, the sum payable by the occupant for such rates or charges is a debt due by him and shall be a preferential lien and charge on his personal property and may be levied and collected with costs by distress.

#### **OTHER**

26. No person, firm, or corporation within the Town limits which is served directly or indirectly by a water main or service by the Town shall obtain a supply of water from any other source without the express written consent of the Council.
27. Unless specifically authorized by the Council, only one (1) water service connection shall be permitted for any legal parcel.
- a) In the event there are any outstanding issues relating to any unresolved utility or property related matter, administration may at their discretion withhold the installation of any service connection to a parcel and refer the matter to Council for consideration.
28. Errors or omission relating to utility billing may be adjusted to a maximum of six (6) bi-monthly billings.
- | 29. This Bylaw shall become effective on the first day of January ~~2015~~ 2016.

**REPEAL**

30. Bylaw Number ~~1761/2013~~ 1792/2014 is hereby repealed effective end of day December 31, ~~2014~~ 2015.

**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**READ** a third time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**PASSED** and **SIGNED** this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE AND LAND SERVICES

SCHEDULE 'A'

TOWN OF REDCLIFF

DATE: \_\_\_\_\_

Utilities Department

With reference to tenants vacating property or properties as listed below under the ownership of the undersigned, the utilities will automatically be transferred into the property owner's name.

This letter shall serve as the permission for the Town of Redcliff to sign on utilities in the property owners name during vacant periods, without any further notice to the owner.

This procedure is to ensure that the owner is not charged a sign on fee every time the property becomes vacant.

**PLEASE NOTE: FAILURE TO NOTIFY OUR OFFICE THAT THE LISTED PROPERTY OR PROPERTIES HAVE BEEN SOLD WILL RESULT IN YOUR BEING RESPONSIBLE FOR ANY UTILITIES CONSUMED DURING VACANT PERIODS.**

Service Address(es)      1. \_\_\_\_\_  
   2. \_\_\_\_\_  
   3. \_\_\_\_\_

Mailing Address:      \_\_\_\_\_  
   (Owner name)  
  
   \_\_\_\_\_  
   (Address)  
  
   \_\_\_\_\_  
   (City / Town)  
  
   \_\_\_\_\_  
   (Postal Code)

Telephone Numbers:      \_\_\_\_\_ (residence)      \_\_\_\_\_ (business)

\_\_\_\_\_  
(OWNERS SIGNATURE)

**BYLAW NO. ~~1793/2014~~ 1817/2015  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE TOWN OF REDCLIFF TO PROVIDE FOR THE LEVYING AND COLLECTING OF CHARGES AND RATES FOR SEWER SERVICE.**

PURSUANT to the provisions of Section 7 of the Municipal Government Act, RSA 2000 Chapter M-26.1, the Municipal Council of the Town of Redcliff, duly assembled enacts as follows:

- 1 This Bylaw shall be known as the "Sewer Rate Bylaw" of the Town of Redcliff and comes into force on the 1<sup>st</sup> day of January, 2016.-
- 2 In this Bylaw the following terms shall be defined as follows:
  - a) **"Council"** shall mean the Municipal Council of the Town of Redcliff.
  - b) **"DUE DATE"** shall mean the statement date shown on the billing that all rates, fees, and charges are due and payable.
  - c) **"Multi-unit Building"** shall mean a building which has more than one (1) self-contained business, residence or combination of both.
  - d) **"Town"** shall mean the Municipal Corporation of the Town of Redcliff.
- 3 a) Every person, firm or corporation being the registered owner, occupant, or purchaser entitled to the possession of property within the Town limits which is serviced directly or indirectly by a service connection to the Town's sewage system shall pay to the Town the following sewer rates payable monthly or bi-monthly at the discretion of Council.

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Residential		
	Monthly Rate	Bi-Monthly Rate
Admin Component	<del>\$ 2.30</del> <u>\$3.17</u>	<del>\$ 4.60</del> <u>\$6.34</u>
Capital Component	<del>\$ 3.95</del> <u>\$4.20</u>	<del>\$ 7.90</del> <u>\$8.40</u>
Operating Component	<del>\$22.15</del> <u>\$23.60</u>	<del>\$ 44.30</del> <u>\$47.20</u>
<b>Total</b>	<del><b>\$ 28.40</b></del> <u><b>\$30.97</b></u>	<del><b>\$ 56.80</b></del> <u><b>\$61.94</b></u>

Non-Residential		
	Monthly Rate	Bi-Monthly Rate
Admin Component	<del>\$ 2.30</del> <u>\$3.17</u>	<del>\$ 4.60</del> <u>\$6.34</u>
Capital Component	<del>\$ 3.95</del> <u>\$4.20</u>	<del>\$ 7.90</del> <u>\$8.40</u>
Operating Component	<del>\$ 31.10</del> <u>\$34.25</u>	<del>\$ 62.20</del> <u>\$68.50</u>
Consumption Component	<del>\$ 0.25</del> <u>\$0.30</u> / M <sup>3</sup> of Water	<del>\$ 0.25</del> <u>\$0.30</u> / M <sup>3</sup> of Water
<b>Total</b>	<del>\$ 37.35</del> <u>\$41.62</u> + <u>\$0.25</u> <u>\$0.30/M<sup>3</sup></u>	<del>\$ 74.70</del> <u>\$83.24</u> + <u>\$0.25</u> <u>\$0.30/M<sup>3</sup></u>

4. Owners or occupants requiring sewer service from the Town of Redcliff are required to pay a sign on fee of \$10.00.
5.
  - a) Unless specifically authorized by the Council, only one (1) sewer service connection shall be permitted for any legal parcel.
  - b) In the event there are any outstanding issues relating to any unresolved utility or property related matter, administration may at their discretion withhold the installation of any service connection to a parcel and refer the matter to Council for consideration.
  - c) Any multi-unit building with one service connection shall be charged the applicable minimum rate for each residential or non-residential unit.
6. In the event a utility invoice:
  - a) remains unpaid on the 21<sup>st</sup> day following the due date, there shall be added thereto by way of penalty, an amount which shall be two and one half percent (2 ½ %) of the unpaid current utility invoice. The said penalty shall be added to and shall form part of the unpaid utility invoice
  - b) remains unpaid on the 31<sup>st</sup> day following the due date the Town of Redcliff shall issue a water service disconnection notice which shall notify the user that the water service may be disconnected on the date specified in the water disconnection notice; however the date of disconnection shall not be less than 10 days after the mailing date of the water disconnection notice.
  - c) Errors or omission relating to utility billing may be adjusted to a maximum of six (6) bi-monthly billings.
7. Sewer charges in default shall constitute a debt owing to the Town and may be recovered:
  - a) by action in any court of competent jurisdiction; or

- b) by distress and sale of goods and chattels of the person owing such rates or charges wherever they may be found in the municipality; or
- c) where the occupant is the owner or purchaser of a building, lot or part of a lot, the sum payable by him for such rates or charges are a preferential lien and charge on the building, lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable; or
- d) where the occupant is a person other than the owner or purchaser of the building, lot or part of a lot the sum payable by the occupant for such rates or charges is a debt due by him and shall be a preferential lien and charge on his personal property and may be levied and collected with costs by distress.

8. Should any clause of this Bylaw be declared invalid that clause shall be deleted but the remainder of the Bylaw shall be deemed to be held intact.

9. Town of Redcliff Bylaw ~~1762/2013~~1793/2014 is hereby repealed at the end of the day of December 31, ~~2014~~ 2015.

10. This Bylaw shall be effective January 1, ~~2015~~2016.

**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**READ** a second time \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**READ** a third time \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**PASSED** and **SIGNED** this \_\_\_\_\_ day of December, ~~2014~~2015

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE AND LAND SERVICES

**BYLAW NO. ~~1794/2014~~1818/2015**  
**OF THE TOWN OF REDCLIFF**  
**IN THE PROVINCE OF ALBERTA**

**BEING A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE MAINTENANCE OF A SYSTEM FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE AND OTHER WASTE AND THE LEVYING OF RATES AND CHARGES THEREOF.**

**WHEREAS**, the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, provides for the passing of a Bylaw by a Municipal Council to establish rules and regulations for the collection and disposal of Garbage and refuse from the households, places of business and institutions within the Town;

**AND WHEREAS** provision is made for a Council to establish rates for the collection, removal and disposal of Garbage.

**NOW THEREFORE**, the Council of the Town of Redcliff, in the Province of Alberta, duly assembled, hereby enacts as follows:

**Title**

- 1 This Bylaw may be referred to as the "**Garbage Rates and Collection Bylaw**" of the Town of Redcliff, and come into force on the 1<sup>st</sup> day of January, ~~2015~~ 2016.

**Interpretation and Definitions**

- 2 For the purposes of this Bylaw:
- a) "**Ashes**" means the residue left after the combustion of any substance.
  - b) "**Authority**" means the Redcliff/Cypress Waste Management Authority.
  - c) "**Automated Collection**" means a method of collection of Garbage and Other Waste by which a specially equipped vehicle may mechanically pick up and empty a specifically designed Bin.
  - d) "**Bin**" means a container used for the storage of Garbage and Other Waste, that being a metal container with hinged lids. All such containers utilized within the Town must be to the satisfaction of the Public Services Director.
  - e) "**Bylaw Enforcement Officer**" means the Bylaw Enforcement Officer duly appointed by the Council of the Town.
  - f) "**Cart**" means a container used for the storage of Garbage and Other Waste, that being a container with hinged lids and equipped with wheels for the purposes of transporting it to and from the curb of the Dwelling or Other Premises utilizing it.
  - g) "**Collector**" means the Person or Persons appointed by the Town for the purpose of collecting Garbage and Other Waste.

- 
- h) **"Council"** means the Municipal Council of the Town of Redcliff.
- i) **"Due Date"** shall mean the statement date shown on the billing that all rates, fees, and charges are due and payable.
- j) **"Dwelling"** means any Premises, including the land upon which Premises are located, used or intended to be used for residential purposes within the Town.
- k) **"Dwelling Unit "** means a self contained unit provided with sleeping, washing, and cooking facilities, intended for residential use.
- l) **"Garbage"** means all table and kitchen refuse, all waste foods whether of animal or vegetable origin, grass clippings, and other like putrescible waste or decomposing matter and includes broken dishes, tins, or other refuse which the **Owner** or possessor thereof does not wish to retain or is not retained for any useful purpose, but does not include Prohibited Waste.
- m) **"Highway"** means any thoroughfare, street, road, trail, avenue, parkway, viaduct, Lane, alley, square, bridge, cross way, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:
- a sidewalk (including a boulevard portion thereof).
  - a ditch lying adjacent to and parallel with the roadway.
  - the area where a Highway right-of-way is contained between fences or between a fence and one side of the roadway, all of the land between the fence and the edge of the roadway, or as the case may be,
- but does not include:
- a place declared by the Lieutenant Governor in Council not to be a Highway.
- n) **"Lane"** means a public roadway which provides a secondary means of direct access to abutting lots.
- o) **"Nuisance"** means any act or deed, or omission, or thing, which is, or could reasonably be expected to be annoying, troublesome, destructive, harmful, inconvenient, unsanitary, unsightly, unsafe or injurious to another Person and/or his property.
- p) **"Other Premises"** means all premises other than Dwellings, including the land upon which the premises is located, which is used for other than residential purposes.
- q) **"Other Waste"** means non-putrescible waste or non-decomposing matter which the Owner or possessor thereof does not wish to retain or is not retained for any useful purpose, but does not include Prohibited Waste.

- 
- r) **"Owner"** means the registered Owner or an occupant having control or apparent control of a Dwelling or Other Premises.
- s) **"Person"** shall mean a natural Person, body corporate, proprietor, association, society, or partnership.
- t) **"Private Bin"** means a container used for the storage of Garbage and Other Waste, that being a metal container with hinged lids and which is owned by a private individual or company who has a signed contract with the Town of Redcliff for pickup of the Bin . All such containers utilized within the Town must be to the satisfaction of the Public Services Director.
- u) **"Prohibited Waste"** means:
- (i) liquid wastes, dead animals or dead animal parts, petroleum products, industrial residue, discarded furniture, automobile parts, major appliances, sod, concrete, soil, inflammable waste, explosive waste;
  - (ii) biological waste, hazardous waste, pathological waste and radioactive waste as defined pursuant to the Public Health Act and its regulations; and
  - (iii) other materials, the collection of which are potentially dangerous to collection Personnel.
- v) **"Public Services Director"** means the Public Services Director, properly designated by the Council of the Town.
- w) **"Town"** means the Municipal Corporation of The Town of Redcliff.
- y) **"Waste Collection Services"** means the services provided pursuant to this Bylaw.
- 3 For the purpose of this Bylaw the following classifications of refuse shall be used:
- a) Garbage
  - b) Other Waste
  - c) Prohibited Waste
- 4 For the purpose of this Bylaw the following classification of Premises shall be used:
- a) Dwelling
  - b) Other Premises

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**Authorization of Management**

- 5           The Public Services Director is hereby authorized to do all things necessary in order to fulfil their responsibilities and duties under this Bylaw, including entering into administrative contracts with persons for the collection of Garbage and Other Waste.

**General Prohibitions and Requirements**

- 6           No Person shall:
- a)       Interfere with the Town's collection and disposal of Garbage and Other Waste pursuant to this Bylaw.
  - b)       Impede or restrict access to the areas where a Bin is located permanently, or a Cart is to be placed temporarily for collection.
  - c)       Interfere with or disturb the contents of any Bin or Cart after it has been placed for collection.
  - d)       Relocate or alter in any way the placement of any Bin.
  - e)       Place refuse upon any Highway.
- 7           The Owner of a Dwelling or an Other Premises shall be responsible to:
- a)       Prevent the accumulation of Garbage or Other Waste at that Dwelling or Other Premises such that the accumulation creates a Nuisance.
  - b)       Dispose of all Garbage and Other Waste in such a manner as to not create a Nuisance.
  - c)       Dispose of in a proper manner at an approved site any Prohibited Waste for which the Town does not provide for the collection and disposal.
- 8           Owners of Dwellings and Other Premises from which the Town is to collect Garbage or Other Waste, shall place any such Garbage or Other Waste in Bins and Carts as follows:
- a)       For Owners of Dwellings by placing all Garbage or Other Waste for collection in a Bin or Cart provided by the Town.
  - b)       For Owners of Other Premises by placing all Garbage or Other Waste for collection in a Bin or Cart for collection either by the Town or by a licensed contractor that has the Authority of the Town to operate an Automated Collection refuse service within the Town.
  - c)       Cutting all shrubbery and tree clippings in lengths of not more than one (1) metre in length and place them in Bins or Carts provided.
  - d)       Depositing all Garbage in non-returnable plastic bags and placing them in Bins or Carts provided.

- e) Depositing all Other Waste directly into the Bins or Carts provided.
- 9 No Owner shall place any Garbage or Other Waste for collection where the material or the method of its packaging may be hazardous to the Collector.
- 10 No Owner or occupant of any Other Premises shall deposit any Garbage, Other Waste or any refuse in any Bin or Cart other than a Bin or Cart that has been provided exclusively for that particular Other Premises.
- 11 No Person shall deposit any Garbage or Other Waste, the origin of which is from outside the Town in any Bin or Cart located within the Municipal boundaries of the Town.
- 12 No Person shall deposit any Prohibited Waste in any Bin or Cart.
- 13 All Bins and Carts provided by the Town are and remain the property of the Town. No Person shall at any time move, remove or locate any Bin or Cart, except at the directions of the Town, or in accordance with section 10 above.

#### **Duties of Collectors**

- 14 Collectors shall replace emptied Bins and Carts in approximately the same location where picked up.
- 15 Collectors shall not pick, sort over, or remove any waste from the collection vehicle or the Bins or Carts except as directed by the Public Services Director.
- 16 The Public Services Director shall schedule the collection of Garbage and Other Waste pursuant to this Bylaw. Generally, such collection shall be once per week at a day and time determined by the Public Services Director.
- 17 Except for where special arrangements have been made with the Public Services Director the Town shall not be responsible for the collection of refuse other than Garbage or Other Waste.
- 18 Where a Dwelling or Other Premises is not served by a Lane or where other special conditions exist such as unimproved Lanes, or steep grades, that make collection impractical or hazardous, then the Town may:
  - (a) determine that the collection location of a Bin is at some place other than a Lane; or
  - (b) provide a Cart for the purpose of depositing Garbage and Other Waste. Any such Cart shall be delivered to the front curb and placed by the Owner prior to 8:00 a.m. on the Collection Day in a manner prescribed by the Public Services Director. After the contents of the Cart have been removed by the Town, the Owner shall, prior to 8:00 p.m. on the Collection Day, return the Cart to the Dwelling or Other Premises.

**Transportation**

- 19 A Person shall not use or permit to be used any vehicle for the conveyance or storage of waste unless such vehicle is fitted with a suitable cover capable of preventing the dropping, spilling or blowing off of waste while it is being transported or stored.

**Collection of Garbage and Other Waste from Dwellings:**

- 20 Unless the Dwelling is otherwise exempt the Town shall collect Garbage and Other Waste from the Dwelling, and shall provide Garbage Bins, or Carts for all Dwellings. The Town shall assess collection levies for this collection in accordance with Section 29 below.
- 21 In situations where the Owner of a multi-unit Dwelling has made a written contractual arrangement with an approved contractor for the collection of Garbage and Other Waste, any such Owner may upon providing the Town with copies of contractual arrangements and upon the Town's consent, be exempt from the levies charged pursuant to Schedule "B" of this Bylaw until the final date of any contractual arrangement has expired.
- 22 In situations where the Owner of a Dwelling carries on a Home Occupation use, as defined in the Town's Land Use Bylaw whether or not the Owner has obtained an appropriate development permit, then if in the Public Services Director's opinion the waste and other refuse generated at the Dwelling is excessive then the Town may provide the Dwelling with a greater size and/or number of Bins or Carts, and shall assess collection levies for this collection at rates equal to those imposed under Schedule "A" upon Owners of Other Premises receiving similar services.
- 23 Where a premises contains one or more Dwellings, and one or more Other Premises, the Owner of the Dwelling may apply for the exemption pursuant to Schedule "B". The Public Services Director may, upon application by the Owner of the Dwelling, exempt the Dwelling from provision of Waste Collection Services as well as relevant rates.

**Collection of Garbage and Other Waste from Other Premises**

- 24 Unless the Other Premise is otherwise exempt the Town shall collect Garbage and Other Waste from the Other Premise, and shall provide Garbage Bins, or Carts for all Other Premise. The Town shall assess collection levies for this collection in accordance with Section 29 below.
- 25 The Town may enter into additional contracts with Owners of Other Premises for the collection of the whole or part of their Garbage and Other Waste within the Town and the contract must be for a minimum of twelve (12) months in order for the Town to plan for orderly development of the system. The Town shall assess collection levies for this collection in accordance with Section 29 below
- 26 There may be situations where the owner of ~~an~~ other premises has made a written contractual agreement with an approved contractor for the collection of garbage and other waste, or has provided the Town with a solution to dispose of garbage and/or other

waste to an approved landfill facility without the use of Town waste collection services. Any such owner may, upon providing the Town, with copies of contractual arrangements or their solution approved by the Public Services Director, through the completion of Schedule "B," be exempt from levies charged pursuant to Schedule "A" of this bylaw until the final date of any contractual agreement has expired or until a new owner is established.

### **Burning**

- 27 No Person shall burn any waste unless such burning is in accordance with the Town of Redcliff Burning Bylaw, as amended, and Provincial and Federal laws.

### **Other Considerations**

- 28 All Garbage and Other Waste placed for collection pursuant to the terms of this Bylaw becomes the property of the Town.

### **Collection Levies and Rates**

- 29 Effective January 1, ~~2015~~ 2016, the Town shall levy on each Dwelling or Other Premises, such rates for Waste Collection Services, as set out in Schedule "A" of this Bylaw, unless that Dwelling or Other Premises is otherwise exempt. The Owner is responsible for paying this levy when billed on a monthly or bi-monthly basis.
- 30 In the event a utility invoice:
- a) remains unpaid on the 21<sup>st</sup> day following the due date, there shall be added thereto by way of penalty, an amount which shall be two and one half percent (2 ½ %) of the unpaid current utility invoice. The said penalty shall be added to and shall form part of the unpaid utility invoice
  - b) remains unpaid on the 31<sup>st</sup> day following the due date the Town of Redcliff shall issue a disconnection notice which shall notify the user that the service may be discontinued on the date specified in the disconnection notice; however that date shall not be less than 10 days after the mailing date of the disconnection notice.
- 31 Waste Collection Services Charges rendered pursuant to section 29 in default shall constitute a debt owing to the Town which may be recovered.
- a) By action in any court of competent jurisdiction, or
  - b) By distress and sale of goods and chattels of the Person owing such rates or charges wherever they may be found in the municipality, or
  - c) Where the occupant is the Owner or purchaser of a building, a lot, or part of a lot, the sum payable by him for such rates or charges are a preferential lien and charge on the building or lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable, or

- d) Where the occupant is a Person other than the Owner or purchaser of the building or lot, or part of a lot the sum payable by the occupant for such rates or charges is a debt due by him and shall be a preferential lien and charge on his personal property and may be levied and collected with costs by distress.
- 32 Errors or omissions relating to utility billing may be adjusted to a maximum of six (6) bi-monthly billings.

### **Interpretation**

- 33 Nothing in this Bylaw shall be deemed to supersede or repeal the provisions of The Regulation of Burning Bylaw of the Town of Redcliff, as amended and the Nuisance Bylaw, as amended.
- 34 Except as expressly provided herein, nothing in this Bylaw shall be deemed to supersede or contradict relevant Provincial or Federal laws including legislation, regulations, and permits granted there under and, where provisions of this Bylaw are inconsistent with the relevant Provincial and Federal laws, those provisions under this Bylaw shall be of no force and effect.
- 35 If any provision of this Bylaw is declared or held to be invalid, that provision shall be deemed to be severed, and the remainder of the Bylaw shall remain in force and effect.

### **Penalties:**

- 36 Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction to a fine of:
- a) Not less than \$50.00 and not more than \$500.00 for a first offence; or
- b) Not less than \$100.00 and not more than \$1,000.00 for subsequent offenses;
- 37 No Person found guilty of an offence pursuant to this Bylaw shall be liable to imprisonment.
- 38 Any Person who contravenes any provision of this Bylaw is guilty of an offence and may be issued a Violation Tag in a form acceptable to the Town with a penalty amount of \$50.00 for each offence.
- 39 Prosecution under the Provincial Offences Procedures Act may be avoided if payment of the penalty is made to the Town as specified on the Violation Tag.
- 40 For a continuing offence, each day may be considered a new offence, and a proceeding under the Provincial Offences Procedure Act may be commenced and a Violation Tag may be issued for each day that the violation continues.
- 41 Town of Redcliff Bylaw No. ~~1763/2013~~ 1794/2014 is hereby repealed at the end of the day of December 31, ~~2014~~ 2015.

42 This Bylaw shall be effective January 1, ~~2015~~ 2016.

**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**READ** a third time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

**PASSED** and **SIGNED** this \_\_\_\_\_ day of December, ~~2014~~ 2015.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE AND LAND SERVICES

**TOWN OF REDCLIFF**  
**BYLAW NO. ~~1794/2014~~ 1818/2015**  
**SCHEDULE A - RATES**

As provided for under Section 29 the following levies shall be charged by the Town for the collection and disposal of Garbage and Other Waste in the Town.

**Dwellings**

For each Dwelling Unit within a property there shall be charged the following:

	<u>Monthly</u>	<u>Bi-Monthly</u>
Admin Component	<del>\$ 1.33</del> <u>\$2.22</u>	<del>\$ 2.65</del> <u>\$4.43</u>
Capital Component	<del>\$ 5.10</del> <u>\$5.11</u>	<del>\$ 10.20</del> <u>\$10.22</u>
Operating Component	\$ 6.52	\$ 13.05
<b>Total</b>	<del>\$ 12.95</del> <u>\$13.85</u>	<del>\$ 25.90</del> <u>\$27.70</u>

**Other Premises**

Other Premises shall be required to have separate Town OWNED Garbage Bins and or Carts to be for their use exclusively and shall be charged the following monthly rates for Garbage and Other Waste pick-up and disposal:

<b>3 Cubic Yard Bins (each)</b>	<u>Monthly</u>	<u>Bi-Monthly</u>
Admin Component	<del>\$ 1.33</del> <u>\$2.22</u>	<del>\$ 2.65</del> <u>\$4.43</u>
Capital Component	<del>\$ 5.10</del> <u>\$5.11</u>	<del>\$ 10.20</del> <u>\$10.22</u>
Operating Component	\$ 73.20	\$146.40
<b>Total</b>	<del>\$ 79.63</del> <u>\$80.53</u>	<del>\$159.25</del> <u>\$161.05</u>

<b>Existing 1.5 Cubic Yard Bins (each) (no longer available)</b>	<u>Monthly</u>	<u>Bi-Monthly</u>
Admin Component	<del>\$ 1.33</del> <u>\$2.22</u>	<del>\$ 2.65</del> <u>\$4.43</u>
Capital Component	<del>\$ 5.10</del> <u>\$5.11</u>	<del>\$ 10.20</del> <u>\$10.22</u>
Operating Component	\$ 56.86	\$113.73
<b>Total</b>	<del>\$ 63.29</del> <u>\$64.19</u>	<del>\$126.58</del> <u>\$128.38</u>

**Sign On Fee**

Owners or occupants requiring garbage service from the Town of Redcliff are required to pay a sign on fee of \$10.00.

**TOWN OF REDCLIFF**  
**BYLAW NO. ~~1794/2014~~ 1818/2015**  
**SCHEDULE "B" - APPLICATION FOR EXEMPTION**

Date: \_\_\_\_\_

Applicant Contact Information:

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

I/We \_\_\_\_\_ being the  
(Applicant's Name(s) - please print)

( Owner, occupant, lessee, purchaser or authorized Person(s))

located at \_\_\_\_\_ hereby apply to be exempted from  
(Civic Address)

Waste Collection Service Charges by the Town of Redcliff at the above Location effective  
\_\_\_\_\_ 20\_\_\_\_.

(Note: Effective dates prior to the 15th of any month shall be prorated and charged 50% of the remaining period of any given month. Effective dates after the 15th of any month shall be prorated and charged 100% of the full monthly rate for any remaining period.)

Explanation of Solution to dispose of Garbage and/ or Other Waste to an approved landfill facility without the use of the Town waste collection services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Town may, at its discretion, upon seven (7) days written notice, cancel this application and charge rates provided for in the Garbage Bylaw as amended.

This application is not transferable.

**Expiry Provision**

The application for extension shall automatically expire on \_\_\_\_\_, 20\_\_\_\_.  
(\*Note: Expiry provision is to be used in conjunction with sections 21 and 26)

\_\_\_\_\_  
Signature (Applicant)

\_\_\_\_\_  
Signature  
(signifying Town's acceptance)

**TOWN OF REDCLIFF**  
**BYLAW NO. ~~1794/2014~~ 1818/2015**  
**SCHEDULE "C" - APPLICATION FOR ADDITIONAL BINS (Other Premises)**

I \_\_\_\_\_ do hereby apply to the Town of Redcliff to  
(Applicant name - please print )

have the Town supply to my place of business, \_\_\_\_\_  
(Business name)

being located at \_\_\_\_\_, the use of \_\_\_\_\_ Bins  
(Civic Address) (number)

to be used solely for the collection of Garbage and Other Waste originating from the above specified place of business.

I hereby commit to paying charges as levied pursuant to the Garbage Bylaw for a minimum period of twelve (12) months from the first billing period assessed by the Town. I understand that within this period I may request the Town to provide additional Bins at the rates specified in the Garbage Bylaw.

Application date: \_\_\_\_\_, 20\_\_\_\_.

Effective date: \_\_\_\_\_, 20\_\_\_\_.

Utility Sign on Application Number \_\_\_\_\_.

\_\_\_\_\_  
Signature (Applicant)

\_\_\_\_\_  
Signature  
(signifying Town's acceptance)

**BYLAW NO. ~~1796/2014~~ 1819/2015**  
**OF THE TOWN OF REDCLIFF**  
**IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE TOWN OF REDCLIFF TO PROVIDE FOR THE BORROWING OF FUNDS UNDER THE MUNICIPAL GOVERNMENT ACT.**

This Bylaw shall be known as the "Temporary Borrowing Bylaw ~~2015~~2016."

**WHEREAS** the amount of taxes estimated to be raised for the fiscal year commencing on January 1, ~~2015-2016~~ by the Town of Redcliff (hereinafter called the "Municipality") for all purposes is the sum of ~~six million eight hundred ninety seven thousand (\$6,897,000.00)~~ Seven Million Six Thousand Four Hundred Fifty One Dollars;

**AND WHEREAS** the Council of the Municipality deems it necessary to borrow from time to time on a revolving basis during the year ~~2015-2016~~ sum or sums not exceeding the maximum principal amount of One Million Dollars (\$1,000,000.00) at any one time to meet the operating expenditures and sum or sums not exceeding the maximum principal amount of Twenty Five Thousand Dollars (\$25,000.00) at any one time to meet the credit card expenditures of the Municipality incurred during the year ~~2015~~2016;

**AND WHEREAS** after borrowing during the said year of the amount hereby authorized to be borrowed, the amount to be borrowed, together with the unpaid principal or other borrowings made for the purpose of financing operating expenditures, will not exceed the amount estimated to be raised in taxes as aforesaid during the said year;

**AND WHEREAS** the borrowing hereby authorized will not cause the Municipality to exceed its debt limit.

**NOW THEREFORE THE MUNICIPAL CORPORATION OF REDCLIFF, IN COUNCIL ASSEMBLED, ENACTS AS FOLLOWS:**

1. That the Council of the Municipality do borrow from time to time on a revolving basis during the year ~~2015-2016~~ from ~~Canadian Imperial Bank of commerce~~ ATB Financial (the "Bank"), a sum or sums not exceeding the maximum principal amount of One million Dollars (\$1,000,000.00) at any one time which the Council deems necessary to expend to meet the operating expenditures and a sum or sums not exceeding the maximum principal amount of Twenty Five thousand Dollars (\$25,000.00) at any one time which the Council deems necessary to expend to meet the credit card expenditures of the Municipality for other than school purposes incurred during the said year until such time as the taxes levied or to be levied therefor can be collected, and to pay or agree to pay interest on the sum so borrowed either in advance or at maturity, and in either case after maturity, at such rate as may be agreed upon from time to time between the Council and the Bank.
2. That the sum or sums so borrowed may be evidenced and secured by a form of debt/security instrument executed by the Mayor and Director of Finance and Administration on behalf of the Municipality and the said Mayor and Director of Finance and Administration are hereby authorized and empowered to execute and give such form of debt/security instrument on behalf of the Municipality as may be required by the Bank and to determine and upon from time to time the rate of interest applicable to the

amount of the sums borrowed hereunder remaining from time to time outstanding.

3. That the Council of the Municipality do hereby pledge to the said Bank as security for payment of the money borrowed hereunder, and interest, thereon, the whole of the unpaid taxes and penalties on taxes assessed and /or raised by the Municipality in years prior to the said year together with penalties thereon, and the whole of the taxes assessed or to be assessed and/or raised to be raised for the said year and penalties thereon, and the Municipality shall deposit in a special account with the said Bank all of the said taxes, penalties and other designated revenues as collected, as collateral security for the money to be borrowed hereunder and interest thereon and the same shall be applied as far as necessary in payment of moneys borrowed hereunder and interest thereon, but the said Bank shall not be restricted to the said taxes, penalties and other designated revenues for the payment of the money borrowed as aforesaid or be bound to wait for repayment of such money and interest until such taxes, penalties and other designated revenues can be collected, or be required to see that the said taxes, penalties and other designated revenues are deposited as aforesaid.
4. That nothing herein contained shall waive, prejudicially affect or exclude any right, power benefit or security by statute, common law or otherwise given to or implied in favour of the said Bank.
5. Bylaw No. ~~1758/2013~~ ~~1796/2014~~ is hereby repealed upon Bylaw ~~1796/2014~~ 1819/2015 coming in effect on January 1, ~~2015~~ 2016.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Read a third time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

SIGNED AND PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Manager of Legislative and Land Services

# TOWN OF REDCLIFF REQUEST FOR DECISION

**DATE:** December 14, 2015

**PROPOSED BY:** Director of Finance and Administration

**TOPIC:** 2016 Operating & Capital Budget

**PROPOSAL:** To Approve the 2016 Interim Operating & Capital Budgets

## BACKGROUND:

The 2016 preliminary Operating and Capital budgets have been revised as per the discussions with Council on November 20, 21 and December 8, 2015.

Administration requires an authorized budget for continued operation and this authorized budget comes in the form of preliminary budget and this preliminary approval allows the Town's administration and operations to proceed until the budget can be given final approval.

If preliminary approval is not granted, we are asking Council to approve an Interim Operating Budget equivalent to not more than 15% of the 2015 operating budget for operations until the 2016 budget receives approval in 2016.

## ATTACHMENTS:

2016 Budget Presentation Slideshow  
2016 Operating and Capital Budgets

## OPTIONS:

1. Council receive the 2016 budgets for information and grant preliminary approval to 2016 Interim Operating and Capital budgets.
2. Council receive the 2016 budgets for information and approve an interim Operating Budget equivalent to not more than 15% of the 2015 Operating Budget.

## RECOMMENDATION:


That Council considers Option 1.

## MOTION:

1. Councillor \_\_\_\_\_ moved the 2016 Operating and Capital Budgets Presentation be received for information. Further that the 2016 Interim Operating and Capital Budgets be approved.
2. Councillor \_\_\_\_\_ moved the 2016 Operating and Capital Budgets Presentation be received for information. Further to approve an interim operating budget equivalent to not more than 15% of the 2015 operating budget.

SUBMITTED BY:

  
Department Head

  
Municipal Manager

APPROVED/REJECTED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

# TOWN OF REDCLIFF 2016 Budget

## FOR PRELIMINARY APPROVAL



# TOWN OF REDCLIFF

## 2016 Budget



### ***Preliminary Status***

*It is important to note that the budget presented this evening is for information and preliminary approval, as certain financial points cannot be finalized until relevant assessment and grant information is finalized and received from the assessor and provincial government.*

*A final presentation of this budget will occur after such information is finalized. This preliminary approval allows the Town to proceed until the budget can be given final approval.*

# TOWN OF REDCLIFF

## 2016 Budget



### ***Overview/ Recap***

*All additional changes as discussed in the Council Budget Sessions presented on November 20<sup>th</sup>, 21<sup>st</sup> and December 8<sup>th</sup>, have been included in this budget.*

*The Total 2016 Budget is \$19,940,702*

*Operating budget - \$19,174,702 (including amortization \$3,077,355)*

- Property Tax Revenue (municipal portion) increase of 3%*
- Increase Insurance Budget to \$173,000 from \$154,821 (new WTP)*
- Increase Benefits Budget by \$69,000*
- Review of LUB, MDP, TRI AREA IDP for consistency w/SSRP \$60,000*

*Capital budget - \$ 766,000*

- Emergency Backup Power Sanitary lift stations and SCADA \$411, 000*
- Replace Unit #93 Tandem Truck \$160,000*
- Service Truck \$75,000 (50% Share with Landfill )*
- Replace Unit #125 & #122 Half Ton Trucks \$35,000 Each*
- Fleet Truck \$35,000*

# TOWN OF REDCLIFF

## 2016 Budget



### TOWN OF REDCLIFF 2016 BUDGET

	2016 BUDGET EXCLUDING AMORTIZATION	2016 BUDGET INCLUDING AMORTIZATION
Finance	(3,278,268)	(840,622)
Fire	314,617	314,617
Bylaw	81,702	81,702
Police	573,902	573,902
Community Services	1,088,829	1,088,829
Public Services	1,087,037	1,726,746
Land & Legislative Services	(260,906)	(260,906)
Engineering	309,273	309,273
Building & Development	83,814	83,814
Total Town of Redcliff	0	3,077,355

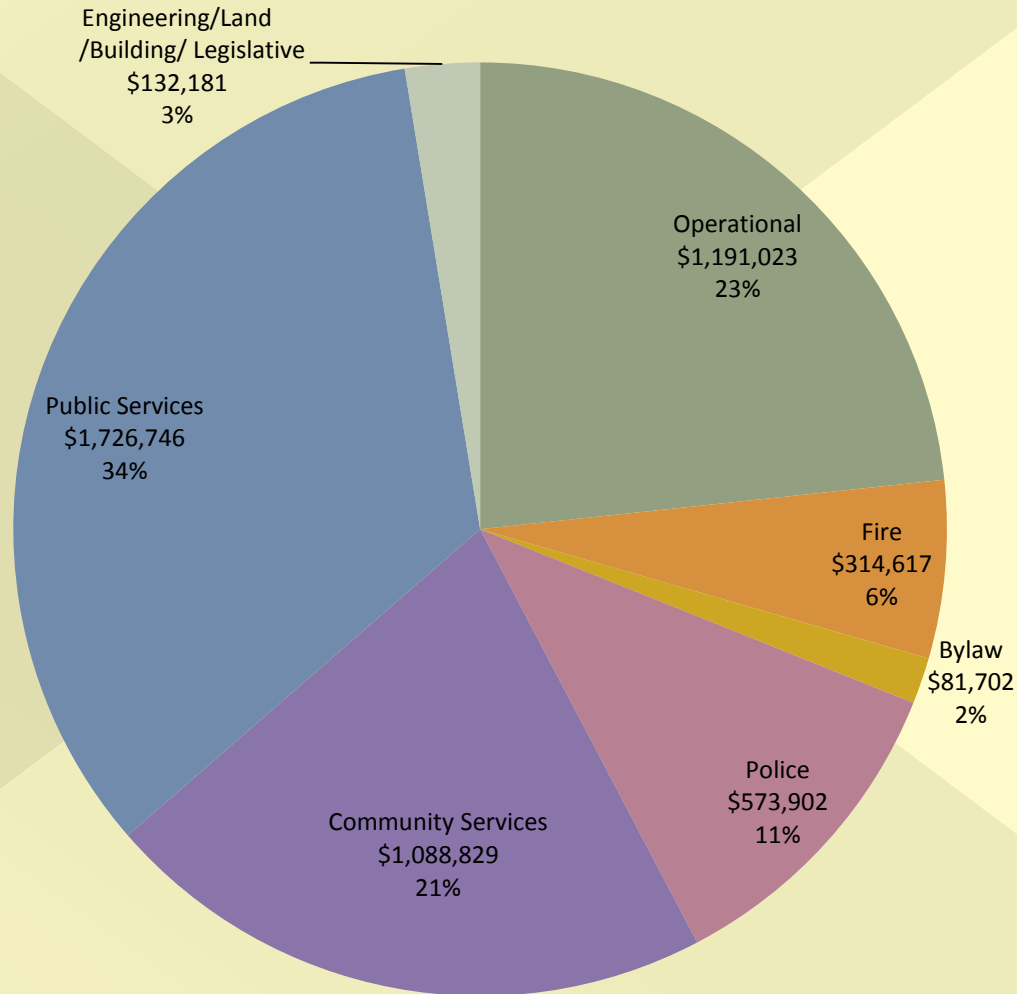
*\$3,077,355 is the total amount of the unfunded amortization*

# TOWN OF REDCLIFF

## 2016 Budget

### PROPERTY TAX

Where does the tax dollar go? - \$5,109,000



# TOWN OF REDCLIFF

## 2016 Budget



### PROPERTY TAX – CONT’N

- *This budget contains a total increase of 3% in the municipal component of the tax rate.*
  - *1% relates to fixed costs and operational inflationary cost*
  - *2% relates to sustainable infrastructure investment*
- *For a residential home with an assessment value of \$300,000 in Redcliff, this increase is **estimated** to result in \$48 (municipal rate only)*

*[Tax Increase \$16 = \$100,000 \* (5.3417 - 5.1800) / 1,000]*
- *This increase is separate from any change in the tax rate as a result of changes in the provincial school tax requisition or changes in the market assessed value of property.*

# TOWN OF REDCLIFF

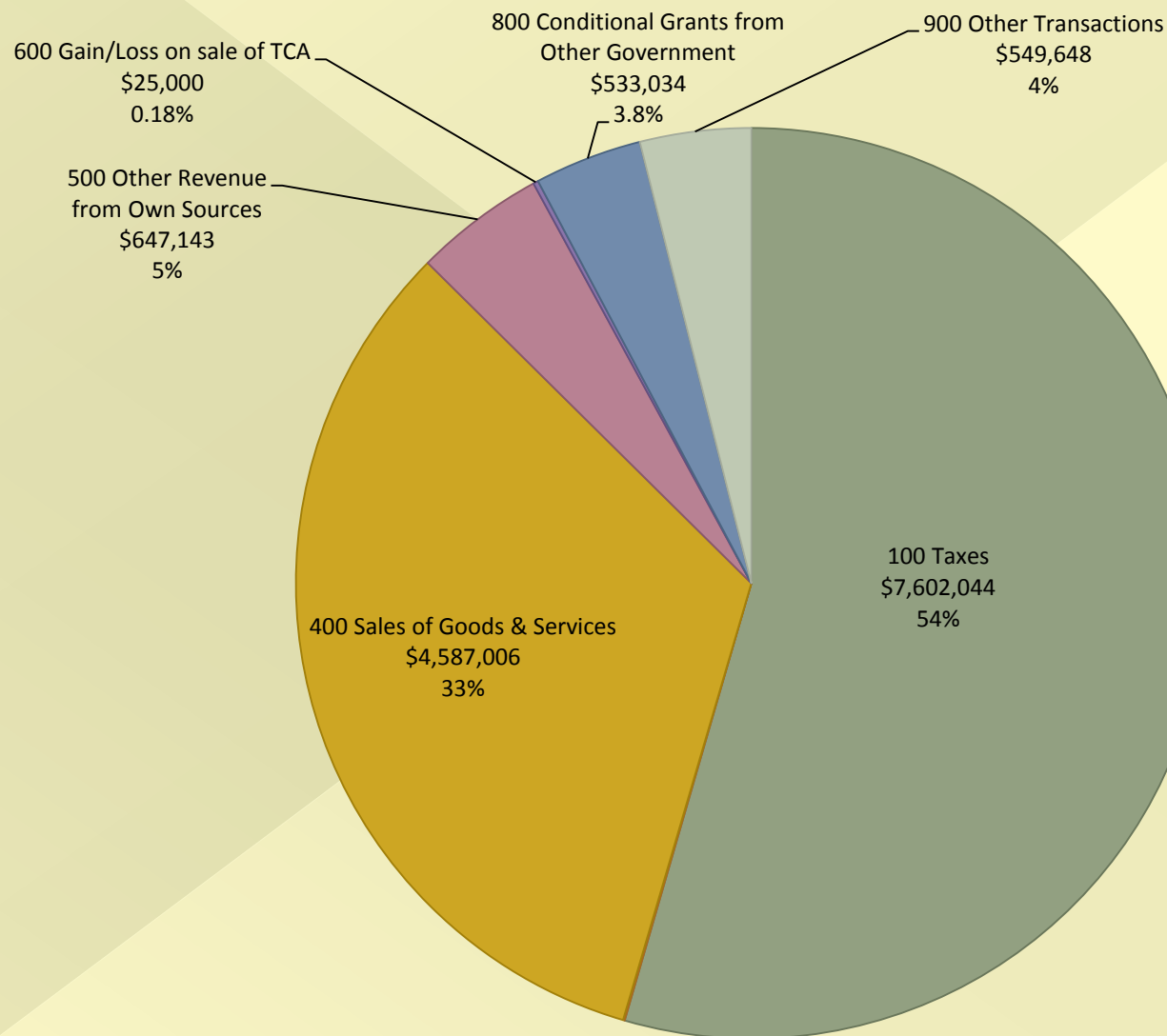
## 2016 Budget

ACCOUNT NUMBERS AND LINE DETAILS	2013 ACTUALS	2013 APPROVED BUDGET	2014 ACTUALS	2014 APPROVED BUDGET	2015 ACTUALS	2015 APPROVED BUDGET BUDGET	2016 PROPOSED BUDGET
100 Taxes	(7,177,729)	(7,026,550)	(7,263,013)	(7,318,850)	(7,466,506)	(7,496,701)	(7,602,044)
300 Sales to Other Governments	(8,511)	(3,900)	(10,415)	(12,250)	(3,195)	(11,000)	(8,150)
400 Sales of Goods & Services	(4,433,952)	(3,890,120)	(2,616,481)	(3,940,675)	(4,319,747)	(4,227,504)	(4,587,006)
500 Other Revenue from Own Sources	(490,135)	(409,450)	(408,954)	(390,050)	(467,689)	(421,200)	(647,143)
600 Gain / Loss on Sale of TCA	175,422	0	0	0	0	0	(25,000)
700 Unconditional Grants from Other Governments	(2,953,568)	0	0	0	0	0	
800 Conditional Grants from Other Governments	(4,659,347)	(561,100)	490,623	(5,224,750)	(530,346)	(2,115,754)	(533,034)
900 Other Transactions	(6,673,436)	(72,900)	(25,369)	(2,447,800)	(9,793)	(3,140,145)	(549,648)
<b>TOTAL REVENUE</b>	<b>(26,221,256)</b>	<b>(11,964,020)</b>	<b>(9,833,609)</b>	<b>(19,334,375)</b>	<b>(12,797,276)</b>	<b>(17,412,304)</b>	<b>(13,952,025)</b>
100 Salaries, Wages & Benefits	2,954,829	3,251,250	2,435,410	3,345,350	3,016,367	3,547,179	3,689,083
200 Contracted & General Services	1,347,715	1,431,914	1,025,977	1,638,975	1,343,622	1,809,957	1,864,181
300 Purchses from Other Governments	1,606,141	1,460,150	1,068,408	1,576,850	1,169,726	1,741,267	1,738,667
500 Materials, Goods, Supplies and Utilities	831,039	906,950	752,476	991,125	852,447	1,153,875	1,237,172
600 Amortization of TCA	2,771,385	180,495	0	2,660,000	0	2,660,000	3,077,355
700 Transfer Payments	16,154,476	4,891,200	1,272,397	11,386,178	4,291,249	8,640,858	5,059,504
800 Financial Services Charges	277,514	268,323	98,101	239,730	153,570	208,268	348,218
900 Other Transactions	5,257	15,400	588	11,500	2,840	13,900	15,200
<b>TOTAL EXPENSE</b>	<b>25,948,356</b>	<b>12,405,682</b>	<b>6,653,357</b>	<b>21,849,708</b>	<b>10,829,821</b>	<b>19,775,304</b>	<b>17,029,380</b>
<b>Total Town of Redcliff</b>	<b>(272,900)</b>	<b>441,662</b>	<b>(3,180,252)</b>	<b>2,515,333</b>	<b>(1,967,455)</b>	<b>2,363,000</b>	<b>3,077,355</b>



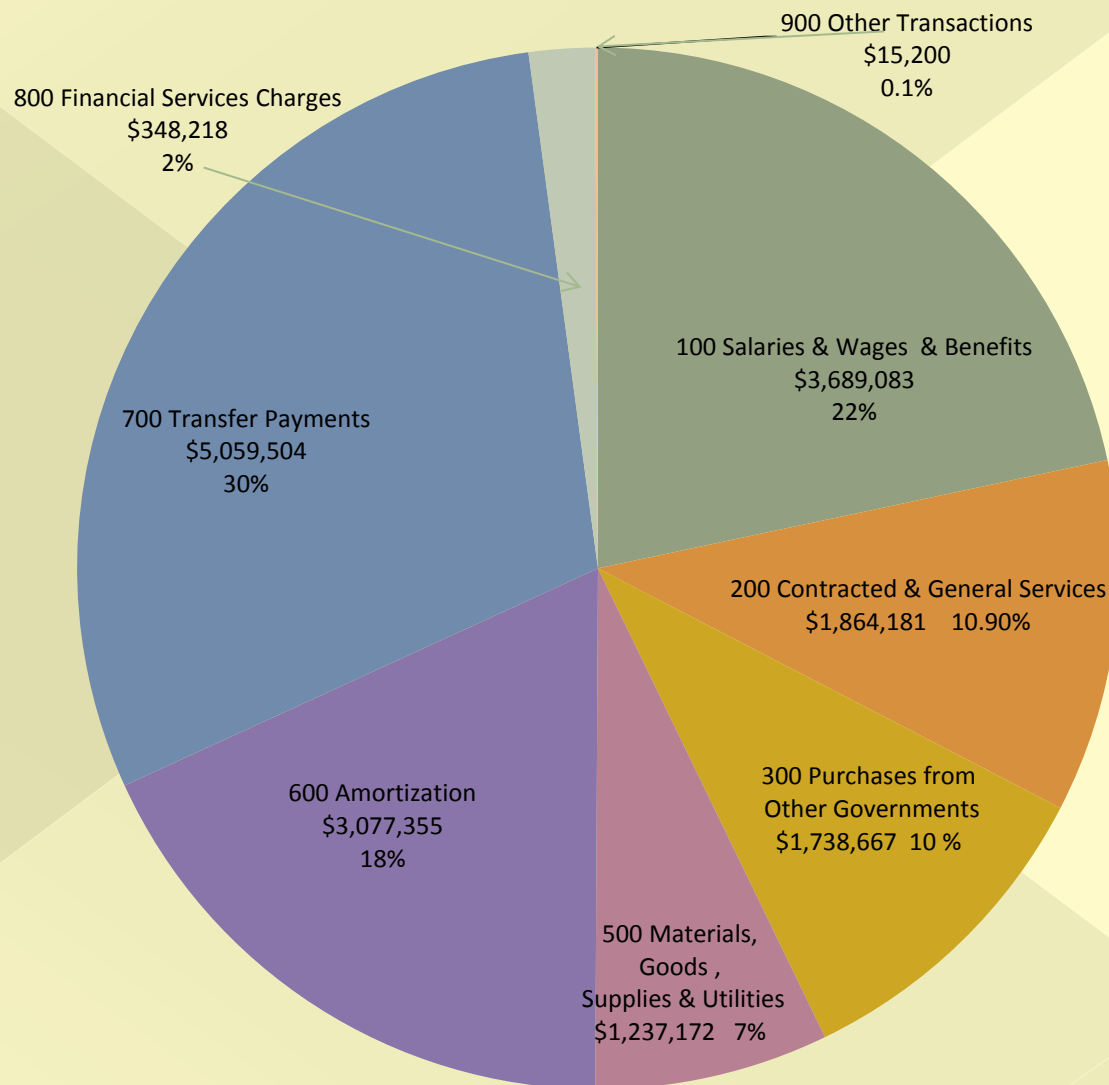
# TOWN OF REDCLIFF

## 2016 Budget – Revenue



# TOWN OF REDCLIFF

## 2016 Budget - Expenditure





# CAPITAL BUDGET

CAPITAL BUDGET: \$766,000

## EQUIPMENT REPLACEMENT/ PURCHASES

- TOTAL ESTIMATED COST: \$355,000

- FUNDING SOURCE: PURCHASING & WATER SYSTEM RESERVES

## CAPITAL PROJECTS

- TOTAL ESIMATED COST: \$411,000

- FUNDING SOURCE: MSI GRANT



# CAPITAL BUDGET

## 2016 Project Summary

ROADS	WATER	SANITARY	GARBAGE COLLECTION	RECREATION
\$195,000	\$35,000	\$411,000	\$75,000	\$50,000
Tandem Truck • \$160,000	Half Ton Truck – Replace Unit #122 • \$35,000	Emergency Backup Power Generator •\$411,000	SERVICE TRUCK •\$75,000	FLEET TRUCK • \$35,000
• Half Ton Truck – Replace Unit #125 - \$35,000				CONSERVATION SEEDER •\$15,000

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
<b>Finance</b>							
1 Revenue							
1-12-00-109-000 Cypress View Foundation	(66,190)	(62,200)	(65,822)	(66,050)	(65,603)	(66,136)	(65,423)
1-12-00-110-000 Real Property	(4,606,154)	(4,459,950)	(4,750,955)	(4,752,750)	(4,968,198)	(4,954,244)	(5,109,244)
1-12-00-111-000 School Tax Levy	(1,941,516)	(1,914,650)	(1,890,253)	(1,936,900)	(1,877,112)	(1,915,933)	(1,871,784)
1-12-00-112-000 Real Property (MGB 147/08) Expiry 2023	(52,225)	(51,050)	(59,891)	(52,250)	(65,905)	(67,298)	(65,905)
1-12-00-113-000 School Tax Levy (MGB 147/08) Expiry 2023	(52,542)	(50,750)	(49,714)	(52,550)	(49,590)	(48,388)	(49,590)
1-12-00-114-000 Cypress View Foundation (MGB 147/08) Expiry 2023	(1,741)	(950)	(1,702)	(1,750)	(1,687)	(1,702)	(1,687)
1-12-00-120-000 Frontages - Annual	(457,361)	(487,000)	0	(456,600)	(438,411)	(443,000)	(438,411)
1-12-00-121-000 Frontages - Prepayment	0	0	0	0	0	0	0
1-12-00-510-000 Tax Penalties	(71,270)	(50,000)	(78,403)	(60,000)	(67,378)	(70,000)	(72,000)
1-12-00-551-000 Interest on Investment	(28,238)	(15,000)	(61,251)	(15,000)	(55,324)	(15,000)	(196,843)
1-12-00-750-000 Grant from Other Government (Annexation)	0	0	0	0	0	0	0
1-12-02-310-000 Debenture Sales	0	0	0	0	0	0	0
1-12-02-351-000 Other Local Governments (INACTIVE'13)	0	0	0	0	0	0	0
1-12-02-410-000 Recovery of Administration Services	0	0	0	0	0	0	0
1-12-02-413-000 Reports, Maps, Faxes, Copies Etc.	(504)	(300)	(1,341)	(300)	(522)	(300)	(500)
1-12-02-414-000 Tax Certificates	(5,542)	(4,800)	(6,630)	(5,000)	(7,635)	(5,000)	(7,000)
1-12-02-490-000 Promotional Items	(102)	(300)	0	(300)	0	(300)	(10)
1-12-02-491-000 Miscellaneous Revenue	(703)	(6,000)	(13,665)	(7,500)	(15,870)	(2,500)	(8,252)
1-12-02-511-000 Accounts Receivable Penalties	(5,592)	(5,000)	(1,865)	(5,000)	(1,606)	(5,000)	(1,600)
1-12-02-520-000 Business Licenses	(44,535)	(46,000)	(43,207)	0	(44,119)	(46,000)	(46,000)
1-12-02-522-000 Other Business Permits and Licenses	(666)	(500)	(3,583)	(500)	(525)	(500)	(500)
1-12-02-528-000 Commission - Other (INACTIVE'13)	0	0	0	0	0	0	0
1-12-02-552-000 Interest on Reserves	(81,358)	(35,000)	(46,069)	(35,000)	0	(35,000)	(35,000)
1-12-02-570-000 Insurance Proceeds	(33,513)	0	(6,797)	0	(3,214)	0	(100)
1-12-02-590-000 Non-Government Grants/Donations	(575)	(200)	(56,117)	(200)	(5,000)	(200)	(1,200)
1-12-02-596-000 Golf Club Receivable	(25,627)	(25,650)	(12,814)	(25,650)	0	(1,200)	0
1-12-02-601-000 Gain / Loss on Sale of Tangible Capital Assets	175,422	0	0	0	0	0	(25,000)
1-12-02-780-000 Contributed from Equity in TCA	(2,953,568)	0	(2,784,477)	0	0	0	0
1-12-02-840-000 Provincial Grant	(90,066)	(88,300)	(53,877)	(88,000)	(52,871)	(40,000)	(52,000)
1-12-02-880-000 Private Contribution	0	0	0	0	0	0	0
1-12-02-920-000 Contributed from Reserve for Operating	(27,851)	0	(167,201)	0	11,647	(184,345)	(10,995)
1-12-02-922-000 Contributed from Reserve for Capital	(15,700)	0	(104)	(25,000)	0	0	0
1-12-02-930-000 Contributed from Other Operating Function	0	0	0	0	0	0	0
1-12-02-940-000 Contributed from Cap Source (NEW #1.12.02.922.000)	0	0	0	0	0	0	0
1-12-02-960-000 Office Recovery - FCSS	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)
1-12-02-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	0	0
Total 1 Revenue	(10,390,117)	(7,306,000)	(10,158,138)	(7,588,700)	(7,711,323)	(7,904,446)	(8,061,444)
2 Expense							
2-11-02-113-000 Council Salaries	66,257	66,950	66,982	67,000	66,962	67,000	67,150
2-11-02-114-000 Per Diem	5,475	14,700	5,314	7,350	5,100	7,350	7,350
2-11-02-132-000 Benefits - Employer Contribution	7,588	6,950	8,177	8,700	6,177	9,044	10,726
2-11-02-137-000 Sick, Accident, Life Insurance	525	600	525	600	525	600	600
2-11-02-150-000 Council Fees	32,634	33,000	33,632	32,986	32,970	32,986	32,986
2-11-02-211-000 Travel Expenses	7,503	1,000	12,261	13,500	21,055	14,200	14,900
2-11-02-211-001 Travel -Trans(Gas/KMs/Parkng)(NEW#2.11.02.211.000)	0	6,250	0	0	0	0	0
2-11-02-211-002 Travel - Accommodation (NEW#2.11.02.211.000)	0	7,000	0	0	0	0	0
2-11-02-223-000 Registration & Tuition	8,102	6,400	7,914	7,700	10,600	8,600	9,300
2-12-02-110-000 Administration Salaries (INACTIVE '10)	0	0	0	0	0	0	0
2-12-02-113-000 Admin Salaries & Clerical Wages	384,299	435,800	417,534	467,955	427,838	491,921	461,568
2-12-02-132-000 Benefits - Employer Contribution	115,941	98,100	84,965	176,200	91,491	156,100	182,162
2-12-02-133-000 Vacation Expense (year end account) (INACTIVE'12)	0	0	0	0	0	0	0
2-12-02-136-000 Workers Compensation	26,250	30,000	17,211	30,000	5,331	33,988	25,488
2-12-02-137-000 Per Diem (non-taxable)	0	1,500	0	900	0	500	0
2-12-02-140-000 Staff Relations	6,034	13,900	7,255	9,000	4,487	9,000	9,000
2-12-02-159-000 Census Expense (INACTIVE'13)	0	0	0	0	0	0	0
2-12-02-211-000 Travel Expense	5,629	8,700	9,952	10,050	6,776	10,750	18,950
2-12-02-216-000 Postage, Freight & Courier Services	4,405	7,800	7,045	5,300	7,508	5,300	6,500
2-12-02-217-000 Telephone & Mobile Phone	8,741	9,500	9,728	8,000	9,584	9,000	9,000
2-12-02-218-000 Mobile Phone (New#2.12.02.217.000) (INACTIVE'13)	0	1,200	0	0	0	0	0
2-12-02-219-000 Miscellaneous Services	1,614	5,400	75,707	3,200	230	53,200	3,200
2-12-02-221-000 Public Relations, Promotions & Advertising	21,825	31,150	31,609	33,700	20,556	38,025	33,675
2-12-02-223-000 Registration & Tuition	8,776	12,025	8,738	14,700	4,239	13,166	14,650
2-12-02-224-000 Memberships (NEW #2.12.02.225.000)	0	0	0	0	0	0	0
2-12-02-225-000 Memberships	53,335	54,120	54,941	50,880	55,422	51,180	53,130
2-12-02-231-000 Professional Service: Audit	13,500	24,750	23,335	13,500	16,050	23,500	23,600
2-12-02-232-000 Professional Services: Legal & L.R.B.	30,778	25,000	17,400	25,000	26,131	90,000	30,000
2-12-02-236-000 Contracted Services: Admin Support	88	1,200	5,078	1,200	244	1,200	600

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
2-12-02-237-000 Special Services: Janitorial Contract	6,588	6,550	6,618	6,550	6,039	7,150	9,015
2-12-02-238-000 Professional Serv.: Assessing & Appraisal	55,356	58,500	62,842	61,500	55,911	64,000	64,920
2-12-02-248-000 Information System Support	21,255	26,500	28,171	26,500	15,589	26,500	16,050
2-12-02-249-000 Hardware & Software Upgrade/Replacement	8,632	20,000	6,258	20,000	13,887	35,795	31,995
2-12-02-252-000 Contracted R & M Building	7,953	2,000	1,678	2,000	730	2,000	2,000
2-12-02-253-000 Contracted R & M Office Equipment	17,439	12,250	17,834	14,500	20,516	14,500	20,000
2-12-02-254-000 Software Maintenance & Licenses	18,542	26,450	19,326	22,350	17,254	27,955	30,299
2-12-02-270-000 Tax on Leases and Other Town Lands	17,949	18,000	18,150	18,000	19,915	18,200	20,000
2-12-02-274-000 Insurance	116,604	124,000	123,198	124,000	146,714	154,821	173,000
2-12-02-275-000 Penalties & Service Charges	568	400	1,611	400	606	400	400
2-12-02-291-000 Election Expense	7,685	5,000	0	0	0	0	0
2-12-02-342-000 Land Titles Office Expenditures	127	500	137	500	61	500	300
2-12-02-502-000 Buildings & Additions (Under \$25,000)	0	0	0	0	0	0	0
2-12-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	0	0	0	0	0	0
2-12-02-511-000 General Goods and Supplies	9,603	15,750	11,981	16,025	17,897	16,025	16,277
2-12-02-530-000 R & M Supplies - Building	1,329	1,000	1,968	17,000	926	17,000	10,000
2-12-02-531-000 R & M Supplies - Equipment & Furniture	637	7,500	7,062	12,000	1	7,000	7,000
2-12-02-540-000 Utilities - Administration Offices	9,731	11,050	6,417	8,000	5,243	10,000	9,000
2-12-02-543-000 Gas Utility - Admin Office (NEW #2.12.02.540.000)	0	0	0	0	0	0	0
2-12-02-544-000 Electric Utility-AdminOffice(NEW #2.12.02.540.000)	0	0	0	0	0	0	0
2-12-02-660-000 Amortization Expense	2,771,385	0	2,781,768	2,226,000	0	2,226,000	2,437,646
2-12-02-661-000 Prior Year Amortization Adj (Y/E) (INACTIVE'12)	0	0	2,709	0	0	0	0
2-12-02-750-000 Grant to Other Government (Annexation)	40,000	40,000	0	0	0	0	0
2-12-02-761-000 Contributed to Other Operating Function	0	0	0	0	0	0	0
2-12-02-762-000 Contributed to Reserves	498,142	370,350	589,088	531,550	647,215	422,215	480,650
2-12-02-762-001 Contributed to Mill Rate Stabilization Reserve	0	0	0	2,071	0	0	0
2-12-02-770-000 Town Contribution to Other Organizations	7,000	20,300	10,000	25,000	20,000	15,000	20,000
2-12-02-780-000 Contributed to Equity in TCA	15,700	0	104	25,000	0	0	0
2-12-02-810-000 Bank Charges	2,561	3,200	2,483	3,180	2,835	3,180	19,180
2-12-02-811-000 Over & Short	(23)	100	(58)	100	104	100	100
2-12-02-813-000 Interest Expense on Cash Deposits	0	0	0	0	0	0	0
2-12-02-900-000 Accounts Receiv. Uncollectible Accounts	(449)	10,000	13	8,000	0	5,000	3,500
2-12-02-910-000 Collection Agency Fee	129	100	249	100	0	100	100
2-12-02-915-000 Adjustments to Closed Projects (INACTIVE'12)	0	0	0	0	0	0	0
2-12-02-921-000 Tax Rebate & Cancellation	0	2,500	0	0	0	0	0
2-12-02-991-000 Transfer to Accumulated Surplus	0	0	0	0	0	0	0
2-12-02-992-000 Town Owned Frontages Prepayments (INACTIVE'13)	0	0	0	0	0	0	0
2-80-01-129-000 Other Transfers	0	150,000	0	50,000	0	0	0
2-80-01-780-000 Cont. to Equity in TCA (Principal Repayment)	928,213	903,850	362,968	362,900	215,043	364,500	517,483
2-80-01-830-000 Debenture Debt - Accrued Int (Prepayment)	0	0	0	0	0	0	0
2-80-01-831-000 Debenture Debt - Interest	250,572	240,823	220,796	223,800	150,678	204,938	328,888
2-80-01-832-000 Debenture Debt - Principal	24,103	24,150	12,503	12,600	0	0	0
2-80-01-834-000 Debenture Principal Prepayment (INACTIVE'13)	0	0	0	0	0	0	0
2-81-01-741-000 ASFF Requisition - Residential & Farmland	1,106,130	1,128,700	1,063,204	1,130,120	794,610	1,087,077	1,054,010
2-81-01-742-000 ASFF Requisition - Non-Residential	709,268	654,000	686,099	658,140	512,763	714,366	692,636
2-81-01-743-000 CSRD #20 Requisition -Residential & Farmland	95,249	97,100	91,469	97,155	90,108	91,525	90,108
2-81-01-744-000 CSRD #20 Requisition - Non-Residential	88,429	81,900	85,886	82,000	84,620	84,613	84,620
2-81-01-755-000 Cypress View Foundation	67,236	65,000	67,557	51,000	66,136	66,136	67,110
2-81-01-999-000 YEAR END CLOSING - Y.T.D.SURPLUS/DEFICIT	0	0	0	0	0	0	0
<b>Total 2 Expense</b>	<b>7,712,942</b>	<b>5,030,518</b>	<b>7,195,392</b>	<b>6,825,462</b>	<b>3,724,677</b>	<b>6,813,206</b>	<b>7,220,822</b>
<b>Total Finance</b>	<b>(2,677,175)</b>	<b>(2,275,482)</b>	<b>(2,962,746)</b>	<b>(763,238)</b>	<b>(3,986,646)</b>	<b>(1,091,240)</b>	<b>(840,622)</b>
<b>Community and Protective Services</b>							
1 Revenue							
1-21-00-219-000 Building Rental - Comm. LT (NEW #1.21.00.560.000)	0	0	0	0	0	0	0
1-21-00-310-000 Debenture Sales	0	0	0	0	0	0	0
1-21-00-410-000 School Resource Officer Cost Recovery(INACTIVE'13)	0	0	0	0	0	0	0
1-21-00-530-000 Police Fines - Cost Distribution	(21,971)	(15,000)	(16,192)	(20,000)	(35,879)	(20,000)	(20,000)
1-21-00-560-000 Building Rental - Commercial Long Term	(85,906)	(144,000)	(139,266)	(145,300)	(116,941)	(145,300)	(145,300)
1-21-00-740-000 Police Fines - Cost Dist. (NEW #1.21.00.530.000)	0	0	0	0	0	0	0
1-21-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0
1-21-00-840-000 Police Protection Grant	(368,720)	(340,800)	(319,704)	(340,000)	(344,704)	(344,704)	(344,704)
1-21-00-880-000 Private Contributions	0	0	0	0	0	0	0
1-21-00-920-000 Contributed from Reserve for Operating	0	0	0	0	0	0	0
1-21-00-922-000 Contributed from Reserve for Capital	0	0	0	0	0	0	0
1-21-00-940-000 Contributed from Cap Source (NEW #1.21.00.922.000)	0	0	0	0	0	0	0
1-23-00-352-000 Alberta Transportation Fire Calls	(4,400)	(3,000)	(4,575)	(3,000)	0	(4,500)	(4,500)
1-23-00-410-000 Other Fire Calls	0	(1,000)	0	(1,000)	0	(500)	(500)
1-23-00-411-000 Inspections - As Requested	(60)	(250)	0	(100)	(30)	(100)	(100)
1-23-00-840-000 Provincial Grant	0	0	0	0	0	(2,500)	0

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
1-23-00-920-000 Contributed from Reserve for Operating	(25,619)	0	0	0	0	0	(51,000)
1-23-00-922-000 Contributed from Reserve for Capital	(904)	0	(47,769)	(48,200)	0	(48,200)	0
1-24-00-840-000 Provincial Grant	0	(5,000)	(4,950)	(5,000)	0	(5,000)	0
1-24-00-922-000 Contributed from Reserve for Capital	(36,366)	0	(4,950)	0	0	0	0
1-26-02-520-000 Permits and Licenses	(12,000)	(6,500)	(39,040)	(6,000)	(62,802)	(6,000)	(45,000)
1-26-02-530-000 Bylaw Fines	1,700	(1,000)	(500)	(1,000)	(2,140)	(1,000)	(1,000)
1-26-02-922-000 Contributed from Reserve for Capital	0	0	(27,338)	0	0	0	0
1-26-08-525-000 Dog License	(14,081)	(14,000)	(14,875)	(15,000)	(13,980)	(15,000)	(14,000)
1-26-08-535-000 Animal Impounding & Fines	(600)	(1,000)	(100)	(1,000)	(1,115)	(1,000)	(1,000)
1-51-00-490-000 Silent Auction (New#1.51.00.590.000) (INACTIVE'13)	0	0	0	0	0	0	0
1-51-00-495-000 Volunteer Recognition	(2,149)	(2,100)	(2,001)	(2,100)	(1,737)	(2,100)	(1,600)
1-51-00-591-000 Non Government Grant	(1,791)	(500)	(1,095)	(1,400)	(2,537)	(1,400)	(1,000)
1-51-00-840-000 Provincial Grants	(105,779)	(250)	(109,101)	(111,850)	(120,231)	(111,850)	(123,030)
1-51-00-841-000 Provincial Grants (New1.51.00.840.00)(INACTIVE'13)	0	(111,850)	0	0	0	0	0
1-51-00-920-000 Contributed from Reserve for Operating	(537)	0	0	0	0	0	0
1-51-04-450-000 Meals on Wheels	(11,126)	(10,700)	(7,739)	(9,200)	(5,913)	(10,080)	(6,600)
1-51-08-450-000 Home Support Services	(1,120)	(1,250)	(840)	(1,450)	0	(1,450)	(1,450)
1-72-00-455-000 Miscellaneous Revenue - Pool	(1,969)	(2,500)	(2,850)	(2,500)	(2,397)	(2,750)	(2,750)
1-72-00-460-000 Pool Lessons	(17,467)	(16,000)	(19,174)	(17,500)	(22,529)	(19,250)	(21,000)
1-72-00-461-000 Ice Rental	(80,192)	(72,000)	(82,930)	(79,000)	(76,213)	(79,000)	(82,000)
1-72-00-462-000 Pool Admissions	(28,016)	(25,000)	(30,561)	(30,000)	(34,564)	(33,000)	(33,000)
1-72-00-464-000 Meeting Rooms/Building/Equipment Rentals	(6,027)	(5,125)	(6,840)	(5,975)	(6,288)	(5,625)	(5,625)
1-72-00-465-000 Equipment Rental (INACTIVE'13)	0	(400)	0	0	0	0	0
1-72-00-467-000 Ball Diamond Rental	(3,133)	(2,500)	(1,631)	(2,100)	(2,006)	(1,940)	(1,940)
1-72-00-468-000 Message Board (INACTIVE'13)	0	(350)	0	0	0	0	0
1-72-00-470-000 Campground Rental	(34,536)	(23,000)	(26,232)	(28,000)	(39,443)	(28,000)	(30,000)
1-72-00-471-000 Other Revenue (INACTIVE'13)	0	0	0	0	0	0	0
1-72-00-591-000 Non-Government Grant	(8,500)	0	(8,500)	(8,500)	(1,000)	(8,500)	(8,500)
1-72-00-830-000 Federal Grant	0	0	(46,401)	0	0	0	0
1-72-00-840-000 Provincial Operational Grants	(2,000)	0	0	0	0	0	0
1-72-00-842-000 Provincial Grants (INACTIVE'13)	0	0	0	0	0	0	0
1-72-00-850-000 Local Govt.Conditional Grant - Cypress County	(10,710)	(10,700)	(10,710)	(10,700)	(12,240)	(10,700)	(12,300)
1-72-00-920-000 Contributed from Reserve for Operating	(30,148)	35,000	0	(24,000)	0	(24,000)	0
1-72-00-922-000 Contributed from Reserve for Capital	(528,932)	0	(83,931)	(144,000)	0	(110,000)	0
1-74-00-455-000 Recreational/Cultural Programs	(23,685)	(25,920)	(15,630)	(22,000)	(38,960)	(22,000)	(22,000)
1-74-00-464-000 Drop-In Center Rental	(4,205)	(3,000)	(5,316)	(4,000)	(5,365)	(5,530)	(5,530)
1-74-00-465-000 Drop-In Center (Health Unit) Rental (INACTIVE'13)	0	(1,000)	0	0	0	0	0
1-74-00-466-000 Drop-In Centre Rental (Senior Citizens)	(6,500)	(6,500)	(6,600)	(6,600)	(6,600)	(6,700)	(6,700)
1-74-00-490-000 Promotional Items	(1,510)	0	(232)	(1,000)	(70)	(140)	(140)
1-74-00-491-000 Miscellaneous Revenue	(22,987)	0	(59)	0	(300)	0	0
1-74-00-591-000 Non-Government Grant	(2,076)	0	0	0	0	0	0
1-74-00-830-000 Federal Grant	(1,000)	(1,000)	(1,000)	(1,000)	0	(1,000)	(1,000)
1-74-00-840-000 Provincial Grants	0	0	0	0	(300)	0	0
1-74-00-920-000 Contributed from Reserve for Operating	0	0	0	(192,200)	0	(192,200)	(74,793)
<b>Total 1 Revenue</b>	<b>(1,505,022)</b>	<b>(818,195)</b>	<b>(1,088,632)</b>	<b>(1,290,675)</b>	<b>(956,284)</b>	<b>(1,271,019)</b>	<b>(1,068,062)</b>
<b>2 Expense</b>							
2-21-00-113-031 In House Labour Wages	971	0	2,707	0	4,108	3,469	7,092
2-21-00-132-031 Redirect Benefits - P/S	0	0	0	0	0	0	1,737
2-21-00-237-000 Special Services: Janitorial Contract	21,360	21,400	21,360	21,400	19,580	21,600	21,600
2-21-00-250-000 Protective Service Bldg Proj Op Cost (INACTIVE'13)	0	0	0	0	0	0	0
2-21-00-251-000 Contracted R & M - Snow Removal	6,000	6,500	6,000	6,500	3,600	6,500	6,500
2-21-00-252-000 Contracted R & M Building	4,119	5,000	3,731	5,000	4,752	5,000	5,000
2-21-00-274-000 Insurance Costs	1,604	1,250	0	1,500	0	1,500	1,500
2-21-00-300-000 Police Contracting incl. Resource Officer	946,262	887,800	1,020,253	891,000	652,303	1,018,477	1,018,477
2-21-00-504-000 Machines & Equipment (Under \$5000)	0	0	0	0	0	0	0
2-21-00-513-000 Special Serv. Janitorial (NEW #2.21.00.237.000)	0	0	0	0	0	0	0
2-21-00-530-000 R & M Supplies Building	303	2,500	1,176	2,500	503	2,500	2,500
2-21-00-540-000 Utilities - Police Building	19,500	19,200	17,976	19,000	14,605	19,000	19,500
2-21-00-543-000 Gas Utility - Police Bldg (NEW #2.21.00.540.000)	0	0	0	0	0	0	0
2-21-00-544-000 Electric Utility-Police Bldg(NEW #2.21.00.540.000)	0	0	0	0	0	0	0
2-21-00-545-000 Town Utilities (W,S,G) (2.21.00.540) (INACTIVE'13)	0	0	0	0	0	0	0
2-21-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0
2-21-00-764-000 Contributed to Oper Res (NEW #2.21.02.762.000)	0	0	0	0	0	0	0
2-21-00-780-000 Contributed to Equity in TCA	0	0	0	0	0	0	0
2-23-02-113-000 Fire Salary & Inspection Wages	24,240	25,200	24,093	25,200	29,419	48,896	58,504
2-23-02-113-031 R & M Building & Equipment Wages	1,140	1,500	2,432	2,175	1,639	2,828	3,078
2-23-02-113-115 Fire Fighter's Fee (Volunteer Force)	33,266	44,300	46,215	71,356	27,668	52,576	52,880
2-23-02-114-000 Per Diem	4,800	7,400	5,400	7,600	2,475	8,100	8,100
2-23-02-132-000 Benefits - Employer Contribution	1,655	2,000	1,653	4,332	2,073	2,388	10,130
2-23-02-137-000 Sick, Accident, Life Insurance	760	800	760	800	820	800	800

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
2-23-02-211-000 Travel Expense	3,993	5,050	4,553	5,500	2,247	5,500	4,400
2-23-02-217-000 Telephone & Mobile Phone	1,777	1,800	2,339	2,000	1,533	2,000	2,000
2-23-02-218-000 Mobile Phone (INACTIVE'13)	0	600	0	0	0	0	0
2-23-02-223-000 Registration & Tuition	0	2,200	365	2,200	1,458	2,200	2,200
2-23-02-225-000 Memberships	150	225	410	225	360	225	225
2-23-02-231-000 Firefighter Training Costs (INACTIVE'13)	0	0	0	0	0	0	0
2-23-02-251-000 General Contracted Services	130	1,000	301	1,000	1,809	1,000	16,000
2-23-02-252-000 Contracted R & M Building	1,854	2,300	6,008	10,950	1,868	7,950	1,000
2-23-02-253-000 Contracted R & M Equipment	2,720	4,500	3,591	3,000	2,548	5,600	5,600
2-23-02-254-000 Consumables (Foam, Air, Etc.)	777	1,600	1,722	1,600	640	1,600	1,600
2-23-02-271-000 Licenses & Permits	600	850	764	850	488	850	850
2-23-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	26,307	23,000	31,346	31,500	7,280	44,000	36,000
2-23-02-510-000 Uniforms	3,703	4,000	2,852	3,000	666	3,000	3,000
2-23-02-511-000 Fire Prevention	546	400	354	500	458	500	500
2-23-02-519-000 General Goods and Supplies	725	2,000	1,181	1,000	689	3,300	1,300
2-23-02-521-000 Gas & Oil	655	800	817	800	20	1,000	1,000
2-23-02-530-000 R & M Supplies Building	684	1,250	1,901	1,750	286	1,750	1,750
2-23-02-540-000 Utilities - Fire Department	4,105	4,000	4,448	4,000	3,834	4,000	4,300
2-23-02-762-000 Contributed to Reserves	150,000	150,000	0	150,000	0	150,000	150,000
2-23-02-780-000 Contributed to Equity in TCA	904	0	47,769	48,200	0	48,200	0
2-23-65-520-087 R & M Supplies - Walter Fire Truck s/n 3008	0	0	0	0	0	0	0
2-23-65-520-099 R & M Supplies - '99 Dodge Ram 1500	285	700	91	1,000	0	1,000	0
2-23-65-520-107 R & M Supplies - '96 Ford 3/4 Ton Truck s/n 79882	240	300	149	1,000	342	1,000	1,000
2-23-65-520-120 R & M Supplies - '05 Freight Liner Pumper Truck	2,085	2,000	2,230	2,150	213	2,150	1,500
2-23-65-520-127 R & M Supplies - '08 Ford F550 Rescue Truck	0	600	615	1,650	0	1,650	1,000
2-23-65-520-141 R & M Supplies - '84 Ford C800 Fire Pumper	1,500	600	941	1,000	925	1,000	1,000
2-23-65-520-149 R & M Supplies - '15 Ford F250 4x4 Pickup	0	0	0	0	0	0	1,000
2-24-00-780-000 Contributed to Equity in TCA (2.24.02.780.000)	36,366	0	0	0	0	0	0
2-24-02-113-000 Disaster Services Salaries & Wages	0	0	0	0	0	0	21,275
2-24-02-132-000 Benefits - Employer Contribution	0	0	0	0	0	0	5,209
2-24-02-346-000 Regional Disaster Services	13,261	15,000	13,261	15,000	52	15,000	15,000
2-24-02-347-000 Disaster Services Train.	0	5,000	1,150	5,000	4,173	6,500	4,000
2-24-02-348-000 911 Emergency Service	7,488	6,850	7,488	6,850	11,173	9,800	9,900
2-24-02-504-000 Machines & Equipment (Under \$5000)	0	0	59,161	0	40,935	0	0
2-24-02-519-000 Disaster Recovery - June 2013 Flood	6,067	0	0	0	0	0	0
2-24-02-520-000 Disaster Recovery - July 2013 Storm	191	0	0	0	0	0	0
2-24-02-762-000 Contributed to Reserves	0	0	4,950	0	0	0	0
2-24-02-780-000 Contributed to Equity in TCA	0	0	4,950	0	0	0	0
2-26-02-113-000 Bylaw Enforcement & Animal Wages	75,498	72,000	82,654	117,896	74,342	113,305	92,163
2-26-02-113-065 Vehicles & Equipment Wages	143	1,300	0	1,284	754	2,805	2,805
2-26-02-132-000 Benefits - Employer Contribution	13,971	16,500	15,747	27,572	7,684	18,186	24,784
2-26-02-211-000 Travel Expense	0	800	0	0	138	800	800
2-26-02-217-000 Telephone & Mobile Phone	1,574	750	1,666	1,600	744	1,600	1,600
2-26-02-218-000 Mobile Phone (INACTIVE'13)	0	900	258	0	335	0	0
2-26-02-223-000 Registration & Tuition	0	300	0	0	320	300	300
2-26-02-225-000 Memberships	0	100	0	0	60	150	250
2-26-02-529-000 General Goods and Supplies	466	500	80	500	7,572	11,750	4,600
2-26-02-780-000 Contributed to Equity in TCA	0	0	27,338	0	0	0	0
2-26-08-219-000 S P C A Animal Administration Fee (Euthanasia)	8,372	10,150	8,798	9,000	250	9,000	2,000
2-26-08-519-000 General Goods and R & M Supplies	70	200	0	200	612	400	2,000
2-26-08-530-000 R & M Supplies (New#2.25.08.519.000) (INACTIVE'13)	0	200	0	0	0	0	0
2-26-11-113-000 <Updated from SP>	0	0	0	0	0	0	0
2-26-11-113-031 Weeds Wages	2,464	9,500	1,062	11,510	429	8,900	9,000
2-26-11-132-000 <Updated from SP>	0	600	0	0	0	0	0
2-26-11-519-000 General Goods and Supplies	632	0	1,077	1,200	419	1,200	1,200
2-26-65-520-130 R & M Supplies-'08 Ford F150 (INACTIVE'14)	859	1,300	0	1,000	0	0	0
2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE	0	0	26	0	997	1,000	1,200
2-51-00-113-000 FCSS Wages	42,180	77,650	51,826	56,564	61,067	58,233	77,936
2-51-00-132-000 Benefits - Employer Contribution	8,189	20,100	10,337	15,198	13,767	16,327	22,315
2-51-00-211-000 Travel Expense	108	2,400	537	4,700	832	4,000	3,900
2-51-00-213-000 Travel Expense Staff(2.51.00.211.000)(INACTIVE'13)	0	4,200	0	0	0	0	0
2-51-00-216-000 Postage, Freight & Courier Services	296	725	507	725	543	725	725
2-51-00-217-000 Telephone	493	800	487	650	820	650	650
2-51-00-221-000 Public Relations, Promotions & Advertising	5,964	8,500	6,955	8,500	2,197	8,500	3,000
2-51-00-223-000 Registration & Tuition	0	1,400	15	1,300	1,285	1,300	1,150
2-51-00-225-000 Memberships	748	750	778	750	870	750	830
2-51-00-231-000 Professional Services: Audit	1,500	3,200	1,500	1,500	1,550	1,500	1,650
2-51-00-237-000 Special Services: Janitorial Contract	1,098	1,200	1,103	1,200	1,007	1,200	1,200
2-51-00-244-000 Office Space/Facility Rent for FCSS	2,400	1,800	2,400	2,400	2,400	2,400	2,400
2-51-00-245-000 Facility Rent FCSS Prog (2.51.00.244)(INACTIVE'13)	0	600	0	0	0	0	0
2-51-00-253-000 Contracted R & M Office Equipment	223	0	0	800	0	800	800

2016 DRAFT BUDGET  
Town of Redcliff  
COUNCIL PRESENTATION

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
2-51-00-511-000 General Goods and Supplies	991	1,200	1,234	1,200	457	1,200	1,200
2-51-00-540-000 Utilities - FCSS Offices	1,258	1,300	1,069	1,350	874	1,350	1,350
2-51-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0
2-51-04-202-000 Cost of Meals-Contract Services	18,009	18,500	12,347	16,000	8,658	16,000	11,400
2-51-04-203-000 Program Supplies	1,046	600	336	950	663	950	800
2-51-05-202-000 M.H.Family Services Contract (INACTIVE'13)	0	0	0	0	0	0	0
2-51-07-202-000 PRRD Family School Liaison Worker	24,000	24,000	24,000	24,000	14,400	24,000	24,000
2-51-07-770-000 Action Committee	12,000	12,000	13,368	12,000	9,000	12,000	12,000
2-51-08-202-000 Home Support Services Contract	2,392	2,500	616	2,700	0	2,700	2,700
2-51-09-770-000 Community Development	37,336	16,500	31,700	29,160	13,974	13,023	9,194
2-53-00-350-000 Special Transit	56,550	0	58,245	58,500	59,900	59,990	59,990
2-70-06-113-000 Arena Facility Operations Wages	93,134	108,900	94,421	113,100	88,962	127,052	159,542
2-70-06-113-065 Vehicle & Equipment Wages	0	1,950	1,155	1,926	1,333	4,208	4,208
2-70-06-132-000 Redirect Benefits - P/S	0	27,700	0	28,808	0	0	42,400
2-70-06-217-000 Telephone	450	700	557	700	476	700	700
2-70-06-251-000 Contracted R & M Ice Plant	5,848	10,000	20,137	25,000	20,102	25,000	25,000
2-70-06-252-000 Contracted R & M Building	12,015	8,000	19,604	13,000	2,235	13,000	10,000
2-70-06-253-000 Contracted R & M Equipment	571	500	1,357	500	786	1,000	1,000
2-70-06-513-000 Janitorial Goods and Supplies	3,108	3,000	2,420	3,000	1,333	3,000	3,000
2-70-06-523-000 Small Tools & Equipment Supplies	182	100	29	100	127	500	500
2-70-06-531-000 R & M Supplies Building	6,096	10,000	4,221	15,000	4,593	10,000	9,000
2-70-06-532-000 R & M Supplies Equipment	475	500	251	500	390	500	750
2-70-06-540-000 Utilities - Arena	67,594	67,800	58,574	67,800	43,284	74,800	70,000
2-70-06-780-000 Contributed to Equity in TCA	41,074	0	1,100	0	0	110,000	0
2-70-65-520-101 R & M Supplies - '99 Zamboni Ice Resurfacer	1,792	2,000	7,652	2,000	3,735	22,000	0
2-70-65-520-159 R & M Supplies - '15 Zamboni Ice Resurfacer	0	0	0	0	0	0	2,000
2-72-00-113-000 Recreation Wages	40,017	77,650	44,550	56,564	49,369	72,977	50,972
2-72-00-132-000 Benefits - Employer Contribution	0	20,100	0	15,198	0	15,198	13,507
2-72-00-140-000 Staff Relations	0	0	0	0	0	0	700
2-72-00-211-000 Travel Expense	222	1,200	1,206	3,700	583	3,600	3,600
2-72-00-213-000 Travel Expense - Staff (2.72.00.211) (INACTIVE'13)	0	2,000	0	0	0	0	0
2-72-00-216-000 Postage, Freight & Courier Services	284	700	552	700	601	700	700
2-72-00-217-000 Telephone	481	700	468	650	517	650	1,250
2-72-00-218-000 Mobile Phone	0	0	0	0	0	0	0
2-72-00-221-000 Public Relations, Promotions & Advertising	4,756	8,500	4,895	8,700	5,149	8,000	6,000
2-72-00-223-000 Registration & Tuition	415	250	1,378	1,400	785	2,000	2,000
2-72-00-225-000 Memberships	180	200	0	200	0	200	200
2-72-00-237-000 Special Services: Janitorial Contract	1,098	1,100	1,103	1,100	1,007	1,100	1,100
2-72-00-253-000 Contracted R & M Office Equipment	223	300	0	1,000	435	1,000	1,000
2-72-00-511-000 General Goods and Supplies	1,311	1,200	2,381	1,200	1,141	1,200	1,200
2-72-00-512-000 Protective Clothing and Supplies	0	0	0	0	0	0	2,000
2-72-00-540-000 Utilities - Recreation Offices	1,258	1,400	1,069	1,350	874	1,350	1,350
2-72-00-780-000 Contributed to Equity in TCA	195,047	0	80,559	0	0	0	0
2-72-03-113-000 Pool Facility Operations Wages	84,536	82,950	87,711	88,400	92,930	89,148	92,000
2-72-03-113-031 R & M Building Wages	22,269	34,050	23,464	35,001	23,837	36,313	45,141
2-72-03-129-000 Contracted Wages (INACTIVE'13)	0	0	0	0	0	0	0
2-72-03-132-000 Redirect Benefits - Pool	0	13,350	0	7,100	0	0	19,100
2-72-03-217-000 Telephone	770	350	469	350	609	480	800
2-72-03-252-000 Contracted R & M Building	26,402	2,500	33,140	28,500	183	5,000	5,000
2-72-03-253-000 Contracted R & M Equipment	1,892	4,000	4,311	4,000	963	4,000	4,000
2-72-03-511-000 General Goods and Supplies	3,441	3,500	6,085	4,300	3,709	3,700	3,700
2-72-03-530-000 R & M Supplies Building	2,477	6,000	5,791	8,000	2,293	5,000	5,000
2-72-03-531-000 R & M Supplies - Treatment Supplies	16,089	5,500	10,662	9,000	10,507	12,000	11,000
2-72-03-532-000 R & M Supplies Equipment	1,111	4,500	2,185	2,000	132	3,000	3,000
2-72-03-540-000 Utilities - Pool	13,361	13,750	15,613	13,750	10,969	16,500	15,000
2-72-03-811-000 Short/Over	301	50	(89)	50	(47)	50	50
2-72-08-113-031 Public Services Salaries & Wages	152,618	173,700	168,188	208,663	170,039	194,383	194,383
2-72-08-113-065 Vehicle & Equipment Wages	4,035	5,250	4,658	5,136	15,740	11,221	11,221
2-72-08-132-000 Benefits - Employer Contribution	17,339	37,900	18,716	23,936	23,983	32,573	44,110
2-72-08-256-000 Contracted R & M Parks, Courts, Diamonds	32,398	40,000	12,284	40,000	12,048	33,000	15,000
2-72-08-529-000 Small Tools & Equipment Supplies	0	0	0	0	867	3,000	3,000
2-72-08-531-000 R & M Supplies Parks	16,759	22,300	30,230	27,300	14,552	37,000	25,000
2-72-08-540-000 Utilities - Parks & Campground	9,941	9,900	8,524	9,900	6,529	10,800	10,800
2-72-08-780-000 Contributed to Equity in TCA	333,885	0	3,372	90,000	0	0	0
2-72-65-520-017 R & M Supplies - '91 Red MF Loader	0	500	64	0	2,173	0	3,000
2-72-65-520-025 R & M Supplies - '89 KUBOTA Mower	0	500	0	0	0	0	0
2-72-65-520-049 R & M Supplies - '92 White DODGE 1 Ton	11	1,000	16	1,000	748	2,000	1,000
2-72-65-520-074 R & M Supplies - 38" Tree Spade Attach to Unit 59	0	300	0	300	0	300	300
2-72-65-520-089 R & M Supplies - '97 Kubota Mower	0	1,500	0	1,500	0	0	200
2-72-65-520-092 R & M Supplies - '98 Sierra 1/2 Ton (INACTIVE'13)	0	0	0	0	0	0	0
2-72-65-520-104 R & M Supplies - '01 Dodge 1/2 Ton (INACTIVE'14)	228	500	130	0	791	0	0

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
2-72-65-520-106 R & M Supplies - Ransomes 951 Mower	0	1,500	0	0	336	0	500
2-72-65-520-108 R & M Supplies - '01 Bob Cat 1200 Club Car	139	300	0	300	39	300	300
2-72-65-520-111 R & M Supplies - '03 Toro 355ZRT Mower S/N Z2000057	630	1,000	0	1,000	591	0	0
2-72-65-520-112 R & M Supplies - '03 Ford F150 1/2 Ton	82	300	0	1,000	812	1,000	0
2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton	0	0	740	0	46	0	700
2-72-65-520-126 R & M Supplies - '07 Chev 1500	0	0	15	0	0	0	500
2-72-65-520-132 R & M Supplies - '08 Kubota Turf Mower	1,363	1,000	478	1,000	1,750	1,000	1,000
2-72-65-520-133 R & M Supplies - '08 Sweepstar Vacuum/Sweeper	0	500	0	500	1,420	500	500
2-72-65-520-137 R & M Supplies - '10 Ford F150 Supercab 4x2 Truck	454	500	0	1,000	689	1,000	1,000
2-72-65-520-139 R & M Supplies - '10 John Deere 977 72" Mower	928	500	1,457	1,000	711	1,000	1,000
2-72-65-520-145 R & M Supplies - '13 MT6 Tractor	2,746	0	1,697	2,000	4,702	3,000	3,000
2-72-65-520-146 R & M Supplies - '13 GMC Sierra Truck 1500 4x4	0	0	0	0	0	500	500
2-72-65-520-150 R & M Supplies - '14 TORO Zero-Turn Mower	0	0	0	0	99	500	500
2-72-65-520-152 R & M Supplies - '15 Ford F550 1 Ton Truck	0	0	0	0	700	500	800
2-74-05-252-000 Contracted R & M Museum	0	0	0	0	349	0	0
2-74-05-540-000 Utilities - Museum	4,926	4,300	5,490	4,300	3,673	4,300	4,300
2-74-06-113-000 R & M Building Wages	1,094	2,100	2,126	2,175	1,490	2,828	3,100
2-74-06-132-000 Redirect Benefits - P/S	0	500	0	554	0	0	1,000
2-74-06-252-000 Contracted R & M Library Building	1,876	5,000	683	5,000	2,130	11,500	2,500
2-74-06-530-000 R & M Supplies	685	500	495	500	168	500	500
2-74-06-772-000 Library Operational Transfer	143,250	143,250	155,080	155,100	160,322	160,322	163,358
2-74-06-774-000 Shortgrass Library Transfer	26,040	26,050	26,822	26,100	27,381	27,381	27,381
2-74-08-113-000 R & M Building Wages	1,548	6,300	2,041	16,525	1,163	8,484	9,250
2-74-08-132-000 Redirect Benefits - P/S	0	1,550	0	1,662	0	0	2,390
2-74-08-217-000 Telephone	450	600	457	600	413	600	600
2-74-08-252-000 Contracted R & M Drop In Building	2,295	2,000	6,340	10,000	1,268	3,500	3,500
2-74-08-513-000 Janitorial Goods and Supplies	527	500	499	500	2,896	750	7,500
2-74-08-530-000 R & M Supplies - Drop In Building	378	1,000	602	1,000	396	1,000	1,000
2-74-08-540-000 Utilities - Drop In Centre	6,904	7,800	6,794	7,800	4,549	8,300	7,800
2-74-10-125-000 Cultural Programs-Contract Wages	22,680	20,000	10,658	20,000	25,099	20,000	25,000
2-74-10-511-000 General Goods and Supplies	2,038	500	112	500	0	250	250
2-74-10-770-000 Town Contributions to Community Activities	25,744	26,000	20,670	26,000	18,577	26,000	26,000
2-79-10-223-000 Cypress Courier	13,551	14,000	13,218	14,000	13,239	14,000	14,000
Total 2 Expense	3,131,745	2,664,350	2,759,166	3,043,495	2,032,842	3,209,621	3,127,112
Total Community and Protective Services	1,626,723	1,846,155	1,670,534	1,752,820	1,076,558	1,938,602	2,059,050
<b>Public Services</b>							
1 Revenue							
1-31-00-419-000 Custom Service - General	0	(1,000)	0	(1,000)	(660)	(1,000)	(1,000)
1-31-00-841-000 Employment Funding Grant	0	(3,200)	0	0	0	0	0
1-31-00-920-000 Contributed from Reserve for Operating	(30,991)	(10,500)	0	(3,000)	0	0	0
1-32-00-411-000 Street Repair	(14,941)	(10,000)	(6,920)	(10,000)	(9,825)	(10,000)	(10,000)
1-32-00-412-000 Sidewalk, Curb & Gutter Repair	(4,484)	(5,000)	(7,318)	(5,000)	(2,093)	(5,000)	(5,000)
1-32-00-490-000 Miscellaneous Revenue	(838)	(500)	0	(500)	(292)	(500)	(500)
1-32-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0
1-32-00-840-000 Provincial Grant	(1,681,072)	0	(1,428,614)	(1,300,000)	0	(1,600,000)	0
1-32-00-880-000 Private Contributions	0	0	0	0	0	0	0
1-32-00-920-000 Contributed from Reserve for Operating	0	(17,500)	0	(19,500)	0	(19,500)	(42,500)
1-32-00-922-000 Contributed from Reserve for Capital	(1,354,005)	0	(938,753)	0	0	(300,000)	0
1-32-00-990-000 Transfer From Accumulated Surplus	0	0	0	(877,000)	0	(90,000)	0
1-37-00-423-000 Storm Sewer Installation	(2,600)	(5,000)	0	(5,000)	(4,722)	(5,000)	(5,000)
1-37-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0
1-37-00-840-000 Provincial Grant	0	0	(73,330)	0	0	0	0
1-37-00-920-000 Contributed from Reserve for Operating	0	(2,000)	0	(5,000)	0	(5,000)	0
1-37-00-922-000 Contributed from Reserve for Capital	(135,968)	0	(107,159)	(500,500)	0	0	0
1-41-00-421-000 Sale of Water	(1,750,996)	(1,674,952)	(2,009,313)	(1,809,800)	(2,079,081)	(1,970,935)	(2,251,147)
1-41-00-422-000 Water On/Off	(9,933)	(12,000)	(8,530)	(12,000)	(11,469)	(12,000)	(12,000)
1-41-00-423-000 Water Service Installation	(7,175)	(10,000)	(20,280)	(10,000)	(16,455)	(10,000)	(10,000)
1-41-00-424-000 Sale of Bulk Water	(61,922)	(115,000)	(51,779)	(50,000)	(35,984)	(55,000)	(45,000)
1-41-00-425-000 Portable Hydrant Meter	0	(500)	(266)	0	(1,873)	0	(1,000)
1-41-00-490-000 Pumping Water - Riverview Golf Club	(30,821)	(30,000)	(21,925)	(36,000)	(39,275)	(36,000)	(36,000)
1-41-00-491-000 Miscellaneous Revenue	(3,179)	(100)	(2,520)	(250)	(2,338)	(250)	(2,000)
1-41-00-495-000 Meter Dispute Charge (INACTIVE'13)	0	(150)	0	0	0	0	0
1-41-00-511-000 Penalties - Water	(8,821)	(7,500)	(16,406)	(7,500)	(15,559)	(7,500)	(16,000)
1-41-00-780-000 Contributed from Equity in TCA	0	0	0	0	0	0	0
1-41-00-840-000 Provincial Grant	(2,400,000)	0	(1,900,000)	(3,368,200)	0	0	0
1-41-00-920-000 Contributed from Reserve for Operating	0	(5,500)	0	0	0	0	0
1-41-00-922-000 Contributed from Reserve for Capital	(4,210,157)	0	(4,421,365)	(6,000)	0	0	0
1-41-00-990-000 Transfer from Accumulated Surplus	0	0	0	0	0	0	0
1-42-00-421-000 Sewage Service Sales	(900,704)	(962,458)	(712,217)	(883,300)	(635,260)	(962,000)	(995,336)

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
1-42-00-423-000 Sewage Installations	(3,875)	(5,000)	(68,600)	(5,000)	(5,625)	(5,000)	(5,500)
1-42-00-491-000 Miscellaneous Revenue	(100)	(500)	100	(500)	0	(500)	0
1-42-00-511-000 Penalties - Sewer	(4,919)	(4,500)	0	(4,500)	0	(4,500)	0
1-42-00-920-000 Contributed from Reserve for Operating	(9,247)	(20,000)	0	(25,000)	0	(25,000)	0
1-42-00-922-000 Contributed from Reserve for Capital	0	0	0	(401,500)	0	(1,292,000)	0
1-42-00-990-000 Transfer from Accumulated Surplus	0	0	0	(90,000)	0	(260,000)	0
1-43-00-421-000 Waste Disposal Sales	(332,243)	(408,615)	(319,978)	(415,600)	(412,766)	(456,954)	(493,226)
1-43-00-491-000 Miscellaneous Revenue	(56,772)	0	(847)	0	(29,998)	0	(500)
1-43-00-511-000 Penalties - Waste Disposal	(2,298)	(1,900)	0	(1,900)	0	(1,900)	0
1-43-00-920-000 Contributed from Reserve for Operating	(47,579)	(50,000)	0	(50,000)	0	(330,000)	0
1-56-00-490-000 Cemetery Revenue	(22,397)	(13,000)	(10,134)	(15,000)	(28,062)	(15,000)	(23,000)
1-56-00-922-000 Contributed from Reserve for Capital	(27,039)	0	0	(4,500)	0	(4,500)	0
<b>Total 1 Revenue</b>	<b>(13,115,076)</b>	<b>(3,376,375)</b>	<b>(12,126,154)</b>	<b>(9,923,050)</b>	<b>(3,331,337)</b>	<b>(7,485,039)</b>	<b>(3,954,709)</b>
2 Expense							
2-31-02-113-000 Public Services Salaries & Wages	155,781	161,850	136,232	147,660	144,497	158,546	158,736
2-31-02-113-066 Engineering Salaries & Wages	25,711	26,200	22,598	27,070	23,882	27,592	27,592
2-31-02-132-000 Benefits - Employer Contribution	149,714	42,400	146,038	76,400	158,865	156,948	39,720
2-31-02-140-000 STAFF RELATIONS	0	0	0	0	1,092	0	1,500
2-31-02-211-000 Travel Expense	1,944	3,500	547	3,500	3,243	4,500	4,000
2-31-02-218-000 Mobile Phone	2,711	3,500	3,642	3,500	3,275	4,000	3,400
2-31-02-219-000 Miscellaneous Services	139	500	459	500	0	2,000	0
2-31-02-223-000 Registration & Tuition	4,456	5,000	3,965	5,000	6,857	6,200	5,300
2-31-02-225-000 Memberships	1,416	1,500	1,143	1,500	1,926	1,500	1,500
2-31-02-253-000 Contracted R & M Office Equipment	192	700	293	700	426	700	700
2-31-02-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	0	10,500	1,732	3,000	3,475	4,000	8,000
2-31-02-511-000 General Goods and Supplies	2,507	3,000	4,166	3,000	1,912	4,000	4,000
2-32-06-113-000 Roads, Streets & Sidewalk Wages	110,496	122,200	135,792	117,685	98,829	129,177	105,438
2-32-06-113-065 Vehicle & Equipment Wages	23,529	28,300	24,018	27,606	42,530	32,260	59,818
2-32-06-132-000 Redirect Benefits - P/S	0	30,550	0	24,196	0	0	40,000
2-32-06-251-000 Contracted R & M Asphalt	135,741	120,000	104,676	120,000	99,879	130,000	120,000
2-32-06-254-000 Street Lighting	109,626	75,000	92,251	100,000	73,911	100,000	100,000
2-32-06-257-000 Contracted R & M Railway Crossings	8,104	9,000	7,888	9,000	7,578	9,000	9,000
2-32-06-501-000 Engineered Structures (under \$25,000.00)	0	0	0	0	0	0	0
2-32-06-527-000 R & M Supplies - Gravel and Sand	24,829	30,000	30,259	25,000	21,314	25,000	27,000
2-32-06-529-000 Small Tools & Equipment Supplies	0	0	0	0	0	0	2,000
2-32-06-530-000 Contracted R & M Supplies - Road	7,267	5,000	9,738	9,500	15,568	10,500	15,000
2-32-06-537-000 R&M Supplies Signs (2.32.06.539.000) (INACTIVE'13)	0	10,000	0	0	0	0	0
2-32-06-538-000 R&M Supplies Dust (2.32.06.530.000) (INACTIVE'13)	0	4,500	0	0	0	0	0
2-32-06-539-000 R & M Supplies Road Signs	9,599	1,500	11,218	19,500	6,627	11,500	7,000
2-32-06-762-000 Contributed to Reserves	1,681,072	0	1,428,614	1,300,000	0	1,600,000	0
2-32-06-780-000 Contributed to Equity in TCA	1,354,005	0	938,753	877,000	0	390,000	0
2-32-10-251-000 Contracted R & M	38,717	45,000	46,918	45,000	64,682	60,000	60,000
2-32-10-530-000 R & M Supplies	0	0	0	0	0	0	0
2-32-62-113-000 Shop Maint. & Municipal Property Wages	78,910	9,500	51,895	11,510	66,504	50,939	12,080
2-32-62-132-000 Redirect Benefits - P/S	0	600	0	860	0	0	3,000
2-32-62-217-000 Telephone	3,380	4,000	3,394	4,000	3,940	4,000	4,000
2-32-62-237-000 Special Services: Janitorial Contract	6,360	6,375	6,360	6,375	5,830	6,375	6,360
2-32-62-252-000 Contracted R & M Building	5,663	15,500	16,489	17,500	5,911	13,000	5,000
2-32-62-253-000 Contracted R & M Shop Equipment	4,075	4,500	95	500	0	1,000	1,000
2-32-62-512-000 Protective Clothing & Supplies	2,597	3,500	3,598	3,500	6,811	54,000	4,000
2-32-62-519-000 General Goods and Supplies	3,172	4,000	3,043	4,000	13,336	13,000	4,000
2-32-62-521-000 Gas & Oil	69,357	70,000	73,551	70,000	70,035	70,000	75,000
2-32-62-529-000 Small Tools & Equipment Supplies	7,455	8,000	7,252	8,000	4,886	5,000	38,000
2-32-62-530-000 R & M Supplies Building	844	1,000	961	1,000	278	1,500	1,500
2-32-62-540-000 Utilities - Public Services Shop	11,100	12,200	12,412	12,200	6,780	12,200	12,200
2-32-62-543-000 Gas Utility - P/S Shop (NEW #2.32.62.540.000)	0	0	0	0	0	0	0
2-32-62-544-000 Electric Utility - P/S Shop (NEW #2.32.62.540.000)	0	0	0	0	0	0	0
2-32-65-265-000 Equipment Rental	0	500	262	500	275	500	2,000
2-32-65-520-000 R & M Supplies - Misc. Equipment	1,785	4,000	3,476	3,000	2,420	4,000	4,000
2-32-65-520-030 R & M Supplies - Portable Power Plant	0	100	0	100	0	100	0
2-32-65-520-032 R & M Supplies - FRUEHAUF Trailer	0	250	0	250	0	250	250
2-32-65-520-060 R & M Supplies - '88 CHEV Astro Mini Van	0	500	0	500	451	500	0
2-32-65-520-078 R & M Supplies - '91 RAMMER 526 Attach to Unit #21	0	1,000	0	1,000	0	1,000	0
2-32-65-520-081 R & M Supplies - Bob Cat Loader (INACTIVE'13)	0	1,100	0	0	0	0	0
2-32-65-520-084 R & M Supplies - '82 BOMAG Roller S/N 90467	0	1,500	0	1,500	0	1,500	0
2-32-65-520-093 R & M Supplies - '88 Ford F800 s/n 29942	755	400	83	400	2,807	400	1,000
2-32-65-520-095 R & M Supplies - Bobcat Trailer	0	500	423	500	0	500	500
2-32-65-520-096 R & M Supplies - New Holland 6635 R2WD	2	500	3,675	500	2,297	1,000	4,000
2-32-65-520-097 R & M Supplies - Woods Mower - Attachment	572	1,500	0	1,500	0	0	0
2-32-65-520-102 R & M Supplies - '95 John Deere 770 BH Grader	6,934	4,000	7,133	5,000	7,733	8,500	9,000

2016 DRAFT BUDGET  
Town of Redcliff  
COUNCIL PRESENTATION

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
2-32-65-520-110 R & M Supplies - Case 580SM Backhoe/Loader S/N 741	5,189	2,000	4,684	6,000	42,324	51,000	3,000
2-32-65-520-114 R & M Supplies - Air Compressor w/ Trailer	0	500	220	500	146	500	500
2-32-65-520-115 R & M Supplies - '04 GMC Sierra 3500 S/N 343513	1,657	1,000	1,394	1,500	1,600	1,500	1,500
2-32-65-520-116 R & M Supplies - '04 Portable Generator & Trailer	693	1,000	1,053	1,000	0	1,000	1,500
2-32-65-520-118 R & M Supplies - '05 Chev. 3ton Truck S/N 505422	2,229	2,000	967	2,000	2,912	4,000	2,000
2-32-65-520-119 R & M Supplies - '06 International Truck (7400)	2,985	2,000	5,989	8,000	17,236	4,000	7,000
2-32-65-520-121 R & M Supplies - '05 New Holland Tractor	1,685	2,000	2,157	6,000	2,255	3,500	1,500
2-32-65-520-125 R & M Supplies - '07 Chevy Silverado 1500	877	500	161	1,000	785	1,000	1,000
2-32-65-520-135 R & M Supplies - '09 Elgin Street Sweeper	6,068	5,000	6,339	8,200	12,600	7,000	11,000
2-32-65-520-136 R & M Supplies - '10 Ford F150 Supercab 4x2 Truck	279	500	896	1,000	1,074	2,000	1,000
2-32-65-520-138 R & M Supplies - '10 Ford F150 Supercab 4x2 Truck	56	500	962	1,000	27	1,000	1,000
2-32-65-520-144 R & M Supplies - '13 Bobcat Skid Steer Loader	590	0	824	1,000	1,642	1,000	14,600
2-32-65-520-147 R & M Supplies - '13 GMC Sierra 1500 4x4	0	0	238	0	78	0	2,000
2-32-65-520-151 R & M Supplies - '14 Land Pride Flail Mower	0	0	0	0	0	0	1,500
2-32-65-520-154 R & M Supplies - '13 Shulte Mower	0	0	0	0	0	0	1,500
2-37-00-113-000 Public Services Salaries & Wages	49,448	31,200	55,219	31,200	43,576	42,975	33,905
2-37-00-113-066 Engineering Salaries & Wages	25,803	26,200	22,719	27,070	23,882	27,592	27,592
2-37-00-132-000 Benefits - Employer Contribution	0	12,850	114	7,950	(114)	7,950	8,845
2-37-00-251-000 Contracted R & M	1,527	4,000	6,260	4,000	1,050	4,000	4,000
2-37-00-501-000 Engineered Structures (UNDER \$25,000.00)	0	0	920	5,000	0	5,000	0
2-37-00-530-000 R & M Supplies	626	3,500	1,193	1,500	151	1,500	1,500
2-37-00-531-000 Storm Sewer Supplies (Private)	1,289	500	214	500	0	500	500
2-37-00-540-000 Utilities - Storm Lift Stations	4,019	3,300	4,530	4,000	2,129	5,000	5,000
2-37-00-544-000 Electric Utility - Lift Stn.(NEW #2.37.00.540.000)	0	0	0	0	0	0	0
2-37-00-762-000 Contributed to Reserves	0	0	73,330	0	0	0	0
2-37-00-780-000 Contributed to Equity in TCA	135,968	0	107,159	500,500	0	0	0
2-37-65-520-158 R & M Supplies - 2012 Portable Irrigation Pump	0	0	0	0	0	0	500
2-41-02-113-000 Public Services Salaries & Wages	34,432	36,050	38,162	36,200	32,410	37,485	41,185
2-41-02-113-065 Vehicle & Equipment Wages	7,131	1,300	6,168	1,300	13,332	2,805	2,805
2-41-02-113-066 Engineering Salaries & Wages	25,752	26,200	22,650	27,100	23,882	27,592	27,592
2-41-02-132-000 Benefits - Employer Contribution	72,542	14,300	75,622	9,200	72,942	77,440	79,204
2-41-02-211-000 Travel Expense	2,933	4,000	2,870	4,000	4,859	6,700	6,700
2-41-02-217-000 Telephone	4,835	4,800	2,761	3,500	3,075	3,500	3,500
2-41-02-223-000 Registration & Tuition	2,608	3,000	2,902	3,000	5,234	5,300	5,300
2-41-02-235-000 Contracted Engineering (INACTIVE'13)	0	0	0	0	0	0	0
2-41-02-660-000 Amortization Expense	0	0	0	248,000	0	248,000	428,994
2-41-02-762-000 Contributed to Reserves	244,582	135,000	75,000	116,200	938,000	135,000	623,994
2-41-02-780-000 Contributed to Equity in TCA	22,978	0	0	0	0	0	0
2-41-02-900-000 Water Doubtful Accounts	2,973	1,500	2,930	1,500	(447)	2,500	2,500
2-41-02-910-000 Collection Agency Fee	313	100	540	500	326	500	500
2-41-05-113-000 Read Meters Wages	11,699	0	11,524	12,000	8,317	12,355	12,355
2-41-05-113-012 Admin Salaries & Clerical Wages	77,605	82,350	76,538	85,943	67,727	92,627	80,272
2-41-05-132-000 Redirect Benefits - Water	0	20,200	0	0	0	0	0
2-41-05-216-000 Postage, Freight & Courier Services	1,975	3,725	3,381	3,800	3,371	3,725	3,725
2-41-05-253-000 R & M - Meter Reading System	0	1,500	0	1,500	2,090	1,500	2,500
2-41-05-511-000 General Goods and Supplies ****DO NOT USE***	3,200	4,000	4,000	4,000	0	4,000	4,000
2-41-05-780-000 Contributed to Equity in TCA	0	0	0	0	0	0	0
2-41-07-113-000 Raw Water Facility Wages	12,202	9,450	13,732	10,000	13,947	16,076	0
2-41-07-132-000 Redirect Benefits - Water	0	2,250	0	2,500	0	0	0
2-41-07-252-000 Contracted R & M Building & Equipment	225	300	1,498	5,000	9,090	2,500	0
2-41-07-253-000 Contracted R&M Equip(2.41.08.252.000)(INACTIVE'13)	0	5,000	0	0	0	0	0
2-41-07-530-000 R & M Supplies Building & Equipment	215	150	686	900	139	900	0
2-41-07-531-000 R&M Supplies Equip (2.41.07.530.000) (INACTIVE'13)	0	750	0	0	0	0	0
2-41-07-540-000 Utilities - Water Pump Stations	79,801	85,650	75,931	85,650	71,613	85,650	0
2-41-07-544-000 Electric Utility - Pump Stn.(NEW #2.41.07.540.000)	0	0	0	0	0	0	0
2-41-07-780-000 Contributed to Equity in TCA	3,277,380	0	0	0	0	0	0
2-41-08-113-000 Treatment Facility Wages	86,541	75,500	89,045	79,200	87,418	86,340	116,124
2-41-08-132-000 Redirect Benefits - Water	0	17,950	0	19,500	0	0	0
2-41-08-251-000 Contracted R & M Reservoir	0	8,500	0	3,000	0	3,000	88,000
2-41-08-252-000 Contracted R & M Building	3,919	5,000	4,460	5,000	208	5,000	10,000
2-41-08-253-000 Contracted R & M Equipment	6,763	5,000	14,343	5,000	2,296	5,000	35,000
2-41-08-529-000 Small Tools & Equipment Supplies	0	0	0	0	0	0	1,000
2-41-08-530-000 R & M Supplies Reservoir	156	100	0	100	5	0	0
2-41-08-531-000 Treatment Supplies	62,834	65,000	77,611	70,000	72,169	85,000	135,000
2-41-08-532-000 R & M Supplies Building	30	1,400	583	1,400	203	1,400	2,000
2-41-08-533-000 R & M Supplies Equipment	2,351	4,000	3,066	4,000	1,245	4,000	4,000
2-41-08-540-000 Utilities - Treatment Plant & Bulk Water Stn.	62,502	74,000	56,637	74,000	55,416	74,000	204,650
2-41-08-762-000 Contributed to Reserves	3,298,200	898,200	1,958,000	4,266,382	0	878,000	565,000
2-41-08-780-000 Contributed to Equity in TCA	839,425	0	4,420,265	0	0	0	0
2-41-09-113-000 Water Transmission Wages	60,142	75,500	67,987	79,106	78,261	86,340	120,591
2-41-09-132-000 Redirect Benefits - Water	0	17,950	0	19,499	0	0	0

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
2-41-09-251-000 Contracted R & M Engineered Structures	116,699	120,000	88,338	120,000	80,395	120,000	120,000
2-41-09-524-000 Main Replacement Supplies & Services	10,559	18,000	17,371	18,000	14,596	18,000	18,000
2-41-09-530-000 R & M Supplies Meters	13,553	10,000	11,591	10,000	16,080	15,000	35,000
2-41-09-534-000 Private Water Services Supplies	1,437	4,000	14,453	4,000	12,822	4,000	4,000
2-41-09-540-000 Utilities - Water Tower	498	250	904	300	562	750	750
2-41-09-780-000 Contributed to Equity in TCA	29,299	0	0	6,000	0	0	0
2-41-65-520-076 R & M Supplies - Tampo Packer Rp160 S/N 1000171A	85	300	0	300	0	0	0
2-41-65-520-099 R & M Supplies -99 Dodge Ram(NEW #2.23.65.520.099)	0	0	0	0	0	0	0
2-41-65-520-100 R & M Supplies - 99 Dodge 1/2 Ton SN2B6129 (IA'13)	0	0	0	0	0	0	0
2-41-65-520-103 R & M Supplies - '88 Ford Econoline 350 S/N A80719	282	500	0	1,000	1,276	1,000	1,000
2-41-65-520-105 R & M Supplies - '01 Dodge 1/2 Ton (I/A'13)	0	0	0	0	0	500	0
2-41-65-520-113 R & M Supplies - '03 Ford 1/2 Ton	0	500	0	1,000	17	1,000	0
2-41-65-520-122 R & M Supplies - '07 Dodge Ram Truck S/N 542836	734	500	137	1,000	396	1,000	1,000
2-41-65-520-123 R & M Supplies - 07 Hyundai Loader S/N LF0210350	741	4,000	10,752	10,000	4,311	4,000	5,900
2-41-65-520-124 R & M Supplies - 07 Hyundai Excavator S/N N6041054	797	2,000	379	2,000	511	2,000	4,000
2-41-65-520-129 R & M Supplies - '08 Ford F150 Supercab 4x2 Truck	64	500	621	1,000	359	1,000	1,000
2-41-65-520-131 R & M Supplies - '08 Bomag 47" Roller	0	500	90	500	981	2,200	1,000
2-41-65-520-140 R & M Supplies - '11 GMC Sierra Truck	0	500	269	1,000	816	1,000	1,000
2-41-65-520-143 R & M Supplies - '12 GMC Sierra Truck 1500 4X4	13	0	26	1,000	311	1,000	3,000
2-42-09-113-000 Public Services Salaries & Wages	79,215	84,850	90,836	72,800	80,960	84,451	106,356
2-42-09-113-012 Admin Salaries & Clerical Wages	47,707	50,700	47,400	52,900	41,679	58,354	56,285
2-42-09-113-065 Vehicle & Equipment Wages	3,388	650	2,279	700	2,729	1,403	1,403
2-42-09-113-066 Engineering Salaries & Wages	25,752	26,200	22,650	27,100	23,882	27,592	27,592
2-42-09-132-000 Benefits - Employer Contribution	36,295	38,300	38,283	21,300	33,439	39,700	39,700
2-42-09-216-000 Postage, Freight & Courier Services	1,975	3,725	3,381	3,800	3,371	3,800	3,800
2-42-09-218-000 Telephone - Sewer Lifts	1,772	2,000	1,707	2,000	1,595	2,000	2,000
2-42-09-251-000 Contracted R & M Engineered Structures	2,188	27,500	6,207	27,500	1,023	17,500	32,500
2-42-09-259-000 Contracted R & M Lift Station	6,435	10,000	5,753	35,000	2,047	25,000	55,000
2-42-09-351-000 Medicine Hat Treatment Service	524,074	500,000	573,140	550,000	373,735	550,000	550,000
2-42-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	9,247	0	0	0	0	0	0
2-42-09-511-000 General Goods and Supplies**DO NOT USE****	3,200	4,000	4,000	4,000	0	4,000	4,000
2-42-09-530-000 Private Sewer Service Supplies	(8,957)	2,000	972	2,000	0	2,000	1,000
2-42-09-532-000 R & M Supplies	(154)	4,000	3,746	5,000	1,166	5,000	5,000
2-42-09-533-000 R & M Supplies Lift Station	768	3,500	0	0	0	0	0
2-42-09-540-000 Utilities - Sanitary Lift Stations	8,713	9,700	8,290	9,700	6,558	9,700	9,700
2-42-09-660-000 Amortization Expense	0	180,495	0	186,000	0	186,000	210,715
2-42-09-762-000 Contributed to Reserves	174,451	40,500	30,000	40,500	40,500	40,500	90,500
2-42-09-780-000 Contributed to Equity in TCA	0	0	0	491,500	0	1,552,000	0
2-42-09-900-000 Sewage Doubtful Accounts	1,415	700	1,391	700	(285)	700	700
2-42-09-910-000 Collection Agency Fee	146	100	251	300	219	300	300
2-42-65-520-109 R & M Supplies - '80 White Int.Truck	1,214	1,000	601	1,000	120	1,000	14,000
2-42-65-520-156 R & M Supplies - '15 Sewer Flush Truck	0	0	0	0	0	0	1,000
2-43-09-113-000 Public Services Salaries & Wages	73,119	49,400	83,064	51,900	72,582	73,319	75,703
2-43-09-113-012 Admin Salaries & Clerical Wages	23,890	25,350	23,566	26,500	20,839	30,231	28,143
2-43-09-113-065 Vehicle & Equipment Wages	9,650	5,900	10,456	5,800	9,918	12,624	12,624
2-43-09-132-000 Benefits - Employer Contribution	26,416	20,250	29,099	21,600	25,460	32,480	18,556
2-43-09-210-000 Recycling Program (INACTIVE'13)	0	0	0	106,000	0	0	0
2-43-09-216-000 Postage, Freight & Courier Services	1,975	3,725	3,381	3,800	3,371	3,800	3,800
2-43-09-253-000 Contracted R & M Equipment-Garbage Bins	0	5,000	0	0	0	0	0
2-43-09-351-000 Garbage Tonnage Charges	57,854	45,000	58,365	50,000	68,329	81,000	81,000
2-43-09-354-000 Annual Spring Clean-Up	525	0	0	0	0	0	0
2-43-09-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	47,579	50,000	34,122	50,000	30,831	30,000	50,000
2-43-09-511-000 General Goods and Supplies**DO NOT USE****	1,600	2,000	2,000	2,000	0	2,000	2,000
2-43-09-521-000 Gas & Oil	21,528	20,000	20,000	20,000	0	24,000	24,000
2-43-09-530-000 R & M Supplies	11,784	12,000	15,080	17,000	11,036	17,000	15,000
2-43-09-762-000 Contributed to Reserves	111,292	82,500	82,500	82,500	440,000	440,000	142,500
2-43-09-900-000 Garbage Doubtful Accounts	666	300	648	300	(101)	300	300
2-43-09-910-000 Collection Agency Fee	64	100	108	100	73	100	100
2-43-65-520-094 R & M Supplies - 1998 Garbage Truck	4,355	10,000	4,359	10,000	4,313	12,000	0
2-43-65-520-128 R & M Supplies - '08 Interna SF637 Garbage Truck	46,593	20,000	44,234	20,000	45,489	30,000	30,000
2-43-65-520-157 R & M Supplies - '15 Garbage Truck (Freightliner)	0	0	0	0	0	0	10,000
2-56-08-113-000 Cemetery Maintenance Wages	9,268	19,300	5,028	20,110	13,889	19,934	19,934
2-56-08-132-000 Redirect Benefits - P/S	0	3,050	0	3,064	0	0	4,067
2-56-08-519-000 General Goods and Supplies	174	1,600	4,040	6,100	3,387	1,000	26,500
2-56-08-520-000 Graveliners	2,507	4,000	(3,105)	4,000	3,790	4,000	4,500
2-56-08-780-000 Contributed to Equity in TCA	27,039	0	0	0	0	0	0
<b>Total 2 Expense</b>	<b>14,171,232</b>	<b>4,213,895</b>	<b>12,153,879</b>	<b>11,219,086</b>	<b>4,200,520</b>	<b>8,880,177</b>	<b>5,681,455</b>
<b>Total Public Services</b>	<b>1,056,156</b>	<b>837,520</b>	<b>27,725</b>	<b>1,296,036</b>	<b>869,183</b>	<b>1,395,138</b>	<b>1,726,746</b>
<b>Regional Landfill</b>							

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
<b>1 Revenue</b>							
1-99-43-421-000 Tonnage Charges	(1,264,849)	(834,480)	(1,316,309)	(907,600)	(1,290,115)	(1,370,000)	(1,945,252)
1-99-43-491-000 Miscellaneous Revenue	(10,034)	(10,000)	(5,184)	(10,000)	(3,250)	(10,000)	(10,000)
1-99-43-551-000 Interest on Investment	(13,382)	(15,950)	(9,433)	(15,000)	(6,509)	(15,000)	(15,000)
1-99-43-564-000 Surface and Grazing Leases	(8,770)	(8,770)	(5,750)	(8,800)	(5,750)	(2,900)	(8,870)
1-99-43-780-000 Contributed from Equity in TCA	(138,301)	0	(139,342)	0	0	0	0
1-99-43-920-000 Contributed from Reserve for Operating	(130,597)	(94,800)	2,886	(81,500)	0	(1,200)	(1,200)
1-99-43-922-000 Contributed from Reserve for Capital	(48,991)	0	(2,313,758)	(1,500,000)	0	(421,000)	(165,000)
<b>Total 1 Revenue</b>	<b>(1,614,924)</b>	<b>(964,000)</b>	<b>(3,786,890)</b>	<b>(2,522,900)</b>	<b>(1,305,624)</b>	<b>(1,820,100)</b>	<b>(2,145,322)</b>
<b>2 Expense</b>							
2-99-43-113-000 Scale & Equipment Operator Wages	195,839	183,700	206,605	217,400	204,517	217,000	227,390
2-99-43-113-012 Admin Salaries & Clerical Wages	38,447	40,550	34,582	42,400	31,645	44,000	45,661
2-99-43-113-031 Public Services Salaries & Wages	30,725	33,300	39,302	33,350	32,264	34,000	62,520
2-99-43-113-065 Vehicle & Equipment Wages	8,492	7,250	14,647	7,100	11,798	15,000	15,303
2-99-43-132-000 Benefits - Employer Contribution	52,931	53,850	59,567	43,500	54,942	55,000	72,878
2-99-43-211-000 Travel Expense	0	2,000	491	2,000	1,098	2,800	2,800
2-99-43-216-000 Postage, Freight & Courier Services	988	1,900	1,702	2,000	1,686	2,000	2,000
2-99-43-217-000 Telephone	1,148	1,700	1,155	1,700	1,220	1,700	1,700
2-99-43-219-000 Miscellaneous Services	0	1,000	100	1,000	322	1,000	1,000
2-99-43-223-000 Registration & Tuition	1,393	2,000	688	2,000	2,032	2,800	2,800
2-99-43-225-000 Memberships	848	500	1,156	500	202	1,200	1,200
2-99-43-231-000 Professional Service: Audit	4,500	8,450	4,500	4,500	3,100	4,500	4,500
2-99-43-232-000 Professional Services: Legal & other	545	2,000	0	2,000	0	2,000	2,000
2-99-43-235-000 Contracted Engineering	46,389	110,000	46,896	110,000	29,490	90,000	80,000
2-99-43-237-000 General Contracted Services	16,954	23,000	32,229	28,000	16,793	80,000	160,000
2-99-43-249-000 Hardware and Software Support	0	1,000	0	0	0	1,000	1,000
2-99-43-258-000 Contracted R & M Equipment	17,318	15,000	4,418	20,000	21,569	35,000	35,000
2-99-43-274-000 Insurance	16,384	14,000	17,364	14,000	26,813	45,000	35,000
2-99-43-504-000 MACHINES & EQUIPMENT (UNDER \$5000)	3,450	19,800	4,509	12,500	1,578	1,200	0
2-99-43-511-000 General Goods and Supplies	4,336	4,000	4,011	4,000	5,962	5,500	6,000
2-99-43-520-082 R & M Supplies - '95 Ford F150 XL (INACTIVE'13)	0	0	0	0	0	0	0
2-99-43-520-085 R & M Supplies - '96 Rex Compactor (INACTIVE'13)	16	0	73	0	0	0	0
2-99-43-520-088 R & M Supplies - '96 case 921 Loader	1,210	5,000	21,568	2,000	1,683	10,000	0
2-99-43-520-090 R & M Supplies - '98 Sierra 1/2 Ton s/n 513828	495	500	2,447	1,000	496	2,000	0
2-99-43-520-117 R & M Supplies - '04 Bomag Trash Compactor(BC 572)	4,638	5,000	758	3,000	1,801	10,000	10,000
2-99-43-520-134 R & M Supplies - '08 Hyundai Loader	48,937	5,000	21,649	8,000	35,858	30,000	20,000
2-99-43-520-142 R & M Supplies - '12 Al-Jon Compactor	3,107	5,000	6,189	7,000	7,611	10,000	15,000
2-99-43-520-153 R & M Supplies - 2013 Hyundai 770-9A Loader	0	0	0	0	6,750	0	10,000
2-99-43-520-155 R & M Supplies - '07 Ford F550 1 Ton Truck	0	0	0	0	0	0	4,000
2-99-43-521-000 Gas & Oil	97,059	80,000	121,247	85,000	78,556	120,000	120,000
2-99-43-524-000 Small Tools & Equipment Supplies	737	1,500	456	1,500	1,318	1,500	26,500
2-99-43-530-000 R & M Supplies	2,161	2,000	790	2,000	8,893	10,000	5,000
2-99-43-540-000 Utilities - Landfill	3,731	4,500	3,729	4,000	3,021	4,500	4,500
2-99-43-660-000 Amortization Expense	138,301	112,500	139,342	112,500	0	112,500	115,000
2-99-43-762-000 Contributed to Reserves	632,894	152,450	1,553,933	166,550	150,100	150,100	593,770
2-99-43-780-000 Contributed to Equity in TCA	48,991	0	2,313,758	1,500,000	0	421,000	165,000
2-99-43-781-000 Cont. to Equity in TCA (Principal Repayment)	64,000	62,000	(960,000)	64,000	0	272,050	272,050
2-99-43-810-000 Bank Charges	879	750	1,066	750	840	750	750
2-99-43-811-000 Over & Short	407	50	2	50	0	100	100
2-99-43-822-000 Principal Repayment of Deficit Contributions	113,543	0	0	0	0	0	0
2-99-43-831-000 Interest Expense on Loans	13,131	17,000	613	17,000	24,288	24,300	24,300
2-99-43-900-000 A/R Uncollectible Accounts	0	600	0	600	0	600	600
<b>Total 2 Expense</b>	<b>1,614,924</b>	<b>978,850</b>	<b>3,701,542</b>	<b>2,522,900</b>	<b>768,246</b>	<b>1,820,100</b>	<b>2,145,322</b>
<b>Total Regional Landfill</b>		<b>14,850</b>	<b>(85,348)</b>		<b>(537,378)</b>		
<b>Land &amp; Legislative Services</b>							
<b>1 Revenue</b>							
1-61-00-351-000 Zoning/Planning/Subdivision Fees/Permits	(4,111)	(900)	(5,070)	(9,250)	(3,195)	(6,500)	(3,650)
1-61-00-411-000 Zoning/Compliance Letter Fees (INACTIVE'13)	(1,215)	(2,500)	(1,915)	0	0	0	0
1-61-00-412-000 Zoning Change Fees (INACTIVE'13)	0	(1,300)	0	0	0	0	0
1-61-00-413-000 Development Fees	(16,462)	(12,000)	(13,804)	(14,400)	(10,083)	(14,400)	(12,400)
1-61-00-414-000 Planning & Development App Appeal Fees	(300)	(500)	(1,200)	0	0	0	0
1-61-00-415-000 Encroachment Permit (INACTIVE'13)	0	(500)	0	0	0	0	0
1-61-00-840-000 Provincial Grant (INACTIVE'13)	0	0	0	0	0	0	0
1-61-00-880-000 Private Contribution	0	0	0	0	0	0	0
1-61-00-920-000 Contributed from Reserve for Operating	(7,609)	0	0	(30,000)	0	(40,000)	(60,000)
1-61-00-940-000 Contrib. from Cap Source (NEW #1.61.00.922.000)	0	0	0	0	0	0	0
1-69-00-564-000 Leases - Commercial,Grazing,Rental, L-T	(31,061)	(30,200)	(30,311)	(30,600)	(31,727)	(30,200)	(31,100)
<b>Total 1 Revenue</b>	<b>(60,758)</b>	<b>(47,900)</b>	<b>(52,300)</b>	<b>(84,250)</b>	<b>(45,005)</b>	<b>(91,100)</b>	<b>(107,150)</b>

**2016 DRAFT BUDGET**  
**Town of Redcliff**  
**COUNCIL PRESENTATION**

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
<b>2 Expense</b>							
2-61-00-113-000 Admin Salaries & Clerical Wages	19,734	18,150	17,175	19,275	19,625	19,348	19,727
2-61-00-132-000 Benefits - Employer Contribution	4,993	4,800	4,876	0	4,140	5,500	5,500
2-61-00-231-000 Planning and Development Studies	11,609	0	144,809	30,000	237,102	40,000	0
2-61-00-233-000 Professional Services: Planner	23,037	30,000	32,110	35,000	38,985	97,000	128,000
2-61-00-511-000 General Goods and Supplies	100	500	500	1,000	183	1,000	1,000
2-61-00-762-000 Contributed to Reserves	0	0	0	0	0	0	0
2-61-00-764-000 Contribution to Op Reserve (NEW #2.61.00.762.000)	0	0	0	0	0	0	0
2-66-06-113-000 <Updated from SP>	0	25,700	0	0	0	0	0
2-66-06-113-012 Admin Salaries & Clerical Wages	27,946	0	27,537	27,300	25,668	28,095	28,717
2-66-06-132-000 <Updated from SP>	0	6,750	0	0	0	0	0
2-66-06-221-000 Public Relations, Promotions & Advertising	5,388	17,600	6,956	17,000	3,341	17,000	17,000
2-66-06-230-000 Cost of Land Sales (Legal, Commission etc.)	7,832	3,000	15,681	3,000	4,847	3,000	5,000
2-66-06-249-000 Replot & Survey (for Land Dev.)	2,150	10,000	750	10,000	2,055	10,000	7,500
2-66-06-250-000 Cost of Land Sale (Land Inventory Costs)	146,712	75,000	92,056	75,000	0	75,000	75,000
2-66-06-351-000 Subdivision Costs Town Project (INACTIVE'13)	0	0	0	0	0	0	0
2-66-06-762-000 Contributed to Reserves	221,014	0	210,212	204,100	213,000	213,000	242,960
<b>Total 2 Expense</b>	<b>470,515</b>	<b>191,500</b>	<b>552,662</b>	<b>421,675</b>	<b>548,946</b>	<b>508,943</b>	<b>530,404</b>
<b>Total Land &amp; Legislative Services</b>	<b>409,757</b>	<b>143,600</b>	<b>500,362</b>	<b>337,425</b>	<b>503,941</b>	<b>417,843</b>	<b>423,254</b>
<b>Building &amp; Development</b>							
<b>1 Revenue</b>							
1-27-00-526-000 Building Permits (INACTIVE'13)	0	0	0	0	0	0	0
1-27-00-527-000 Commissions (Permits - Plumbing, Electric & Gas)	(6,437)	(6,000)	(5,594)	(6,000)	(6,843)	(6,000)	(11,000)
1-27-00-590-000 Non Government Grant	0	0	0	0	0	0	0
1-27-00-920-000 Contributed from Reserve for Operating	0	0	0	0	0	0	0
1-27-00-922-000 Contributed from Reserve for Capital	0	0	0	0	0	0	0
<b>Total 1 Revenue</b>	<b>(6,437)</b>	<b>(6,000)</b>	<b>(5,594)</b>	<b>(6,000)</b>	<b>(6,843)</b>	<b>(6,000)</b>	<b>(11,000)</b>
<b>2 Expense</b>							
2-27-00-113-000 Building & Development Wages	56,462	53,450	59,274	58,500	71,913	60,141	65,000
2-27-00-113-065 Vehicle & Equipment Wages (INACTIVE'13)	0	0	0	0	0	0	0
2-27-00-132-000 Benefits - Employer Contribution	13,109	13,700	15,490	15,300	17,822	15,858	16,714
2-27-00-211-000 Travel Expense	3,742	5,700	1,420	3,400	0	6,400	4,600
2-27-00-217-000 Telephone	1,006	1,100	987	1,100	1,022	1,100	1,100
2-27-00-223-000 Registration & Tuition	1,371	3,800	1,345	2,000	870	3,140	4,200
2-27-00-225-000 Memberships	100	200	0	200	0	200	200
2-27-00-234-000 Contract Inspections	140	0	2,315	6,000	15,800	25,000	2,000
2-27-00-511-000 General Goods and Supplies	197	1,000	0	1,000	75	1,000	1,000
<b>Total 2 Expense</b>	<b>76,127</b>	<b>78,950</b>	<b>80,831</b>	<b>87,500</b>	<b>107,502</b>	<b>112,839</b>	<b>94,814</b>
<b>Total Building &amp; Development</b>	<b>69,690</b>	<b>72,950</b>	<b>75,237</b>	<b>81,500</b>	<b>100,659</b>	<b>106,839</b>	<b>83,814</b>
<b>Engineering</b>							
<b>1 Revenue</b>							
1-66-00-411-000 Documentation for the Tender Process	(275)	(750)	(200)	(500)	(600)	(500)	(500)
1-66-00-480-000 Land Sales	(944,844)	(425,000)	(454,422)	(425,000)	(710,644)	(425,000)	(425,000)
1-66-00-481-000 Agreement for Sale - Installments	(16,200)	16,200	(9,450)	(16,200)	(16,200)	(16,200)	(16,200)
1-66-00-491-000 Miscellaneous Revenue	(143)	0	835	0	0	0	0
1-66-00-920-000 Contributed from Reserve for Operating (Shanon)	0	0	0	0	0	(213,000)	(242,960)
1-66-00-921-000 Contributed from Reserve for Operating (Khalil)	(1,626)	0	(32,000)	0	0	0	(65,000)
1-66-00-922-000 Contributed from Reserve for Capital	(180,758)	0	1,954	0	0	0	0
1-66-00-970-000 Infrastructure Capacity Fees	0	0	0	0	(19,040)	0	0
<b>Total 1 Revenue</b>	<b>(1,143,846)</b>	<b>(409,550)</b>	<b>(493,283)</b>	<b>(441,700)</b>	<b>(746,484)</b>	<b>(654,700)</b>	<b>(749,660)</b>
<b>2 Expense</b>							
2-66-00-113-000 Engineering Salaries & Wages	163,045	157,200	169,140	162,420	164,491	165,552	180,552
2-66-00-132-000 Benefits - Employer Contribution	33,852	32,400	33,902	61,100	25,573	39,871	73,494
2-66-00-211-000 Travel Expense	438	2,150	1,065	2,150	427	2,250	2,250
2-66-00-216-000 Postage, Freight & Courier Services	432	800	670	800	879	800	800
2-66-00-217-000 Telephone & Mobile Phone	2,388	3,000	2,901	3,000	2,275	3,040	2,200
2-66-00-218-000 Mobile Phone (INACTIVE'13)	0	800	0	0	0	0	0
2-66-00-223-000 Registration & Tuition	0	3,950	2,866	3,400	162	4,450	4,985
2-66-00-225-000 Memberships	2,089	2,119	3,126	2,220	1,773	2,514	2,402
2-66-00-233-000 Contracted Testing/Geotechnical/Surveying	2,054	1,500	32,531	1,500	3,005	16,500	82,500
2-66-00-234-000 Contracted Services (GIS) (26600233) (INACTIVE'13)	0	5,000	0	0	0	0	0
2-66-00-235-000 Contracted Eng (Misc Proj) (26600233) (INACTIVE'13)	0	0	0	0	0	0	0
2-66-00-237-000 Special Services: Janitorial Contract	2,196	2,200	2,206	2,200	2,013	2,420	2,200
2-66-00-249-000 Replot & Survey (Eng) (2.66.00.233) (INACTIVE'13)	0	2,000	0	0	0	0	0
2-66-00-253-000 Contracted R & M Office Equipment	2,505	800	1,435	1,500	2,434	1,500	2,500
2-66-00-254-000 Software Maintenance & Licenses	(8,178)	2,650	8,994	5,900	8,435	6,221	9,195

2016 DRAFT BUDGET  
Town of Redcliff  
COUNCIL PRESENTATION

	2013	2013	2014	2014	2015	2015	2016
	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	PROPOSED
					(TO DATE)		BUDGET
2-66-00-511-000 General Goods and Supplies	1,291	2,000	2,062	2,800	2,020	2,500	7,695
2-66-00-540-000 Utilities - Engineering Offices	2,516	2,500	2,139	2,500	1,748	2,500	2,500
2-66-00-780-000 Contributed to Equity in TCA	180,758	0	(1,954)	0	0	0	0
2-66-65-520-126 R & M Supplies - '07 Chev 1500 (INACTIVE'14)	409	200	0	1,000	0	0	0
2-66-65-520-130 R&M Supplies - '08 FORD 1500	0	0	1,389	0	99	400	1,500
Total 2 Expense	385,795	221,269	262,472	252,490	215,334	250,518	374,773
Total Engineering	(758,051)	(188,281)	(230,811)	(189,210)	(531,150)	(404,182)	(374,887)
Total Town of Redcliff	(272,900)	451,312	(1,005,047)	2,515,333	(2,504,833)	2,363,000	3,077,355

Town of Redcliff  
2016 Preliminary Capital Budget- Dec 14, 2015

2016 PROJECTS AND SOURCES OF FUNDING											SOURCE OF GRANTS FUNDING DETAILS		TOTAL GRANT FUNDING
Department	Proj. ID	Project	GL CODE	Project Cost	Debt	Reserves	Grants	Total Funding	Reserve Type/ Operating-Taxation	Grants	MSI (Includes BMTG)	GTF (Previous FGTF)	
											\$80,000 (2015 Estimated Carryover); \$1,412,542 (2016 Estimated Alloc); Minus \$600,000 Prior Yr Committed)	\$292,939 as per 2015 Allocation	
											892,542.00	292,939.00	1,185,481.00
Administration													
Total													
Engineering Services													
		Emergency Backup Power Generator (3rd & 3rd St NW lift station & SCADA (Jesmond, Factory, NW)		411,000.00			411,000.00	411,000.00		MSI, 100%	411,000.00		411,000.00
Total				411,000.00			411,000.00	411,000.00					
Community & Protective Services													
Community Services													
Parks and Recreation		Fleet Truck		35,000.00		35,000.00		35,000.00	Purchasing Reserves, 100%				
Parks and Recreation		Conservation Seeder		15,000.00		15,000.00		15,000.00	Purchasing Reserves, 100%				
Total				50,000.00		50,000.00		50,000.00					
Protective Services													
Total				0.00		0.00		0.00					
Public Services													
PW Shop		Service Truck 50% (As per Landfill auth. Meeting sept.17/15)		75,000.00		75,000.00		75,000.00	Purchasing Reserve, 100%				
Roads		Tandem Truck - replaces unit #93		160,000.00		160,000.00		160,000.00	Purchasing Reserve, 100%				
		Half ton truck - replaces unit #125 (requires extensive repair if kept)		35,000.00		35,000.00		35,000.00	Purchasing Reserve, 100%				
Water		Half ton truck - replaces unit #122 (requires extensive repair if kept)		35,000.00		35,000.00		35,000.00	Water System Reserve, 100%				
Sewer													
Garbage Collection													
Total				305,000.00		305,000.00		305,000.00					
				766,000.00		355,000.00		766,000.00			481,542.00		774,481.00

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** September 28th, 2015

**PROPOSED BY:** Director of Community and Protective Services

**TOPIC:** Library Board Speed Limit Reduction Request

**PROPOSAL:** That the Town of Redcliff consider reviewing the application for a speed zone reduction.

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**BACKGROUND:**

We received a letter of inquiry about the posted speed limit signs around the library and recreation facilities. The letter was issued from Mr. Brian Lowery the Chairman for the Redcliff Library Board reiterating the comments and concerns of the Library's patrons.

The complaint is regarding the non-posted speed limit to go along with Playground zone by the Redcliff Library. It stated that going west on 1<sup>st</sup> and 2<sup>nd</sup> Ave in front of the Seniors Citizens Centre and Rec Tangle Arena there are playground zone signs with the 30 km/h indicated. This made it somewhat confusing by signs directly across 2<sup>nd</sup> and 3<sup>rd</sup> going East indicate a speed limit of 50 km/h.

The complaint was raised by several patrons raising the concern to safety to children in the area of the Youth Centre, Rec-Tangle Arena, Public Library, and Aquatic Centre. Administration is seeking direction from Council on this matter. After discussion with Director of Public Services he stated that there is a couple scenarios can we can move forward with regarding signage that can be done to assist in clearing up this matter.

The comment from the Public Services Director are:  
The Signs on Main St. are playground area signs and do not have a reduced speed limit. It is my understanding they were placed just to give drivers notification there is a playground zone nearby and there may be children in the area.

I agree it is a little confusing and I had this discussion with Darrell a few years ago. My opinion would be the Main St. signs be removed as there is no playground adjacent. However if it is determined to be a playground zone then yes we should look at speed reduction signage.

Administration never received feedback from the RCMP in time for the Request for Decision.

**POLICY/LEGISLATION:**

Town of Redcliff Municipal Bylaw 1542 Traffic Control Devices  
Part 1 Division 3 of the Alberta Traffic Safety Act RSA 2000 Chapter T-6 provides the municipality with the general jurisdiction to pass bylaws in relation to Standard Speed limit re school or playground zone.

**STRATEGIC PRIORITIES:**

Non applicable

**ATTACHMENTS:**

Redcliff Public Library Letter  
By-law Enforcement Incident Report #20151125-000207

**OPTIONS:**

1. Town of Redcliff provide direction to administration on roadway signage.
2. Town of Redcliff do further review on available options and present to council at a later date with budget implications.

**RECOMMENDATION:**

Option 1

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that the Town of Redcliff make the following changes to their posted signage.
2. Councillor \_\_\_\_\_ moved that Administration review the posted signage along Main Street and the surrounding recreation facilities.

SUBMITTED BY:

  
Department Head

  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ AD. **2015.**

# Redcliff Public Library

RECEIVED  
NOV 19 2015  
TOWN OF REDCLIFF

November 19<sup>th</sup>, 2015

Mr. Arlos Crofts  
Municipal Manager  
Town of Redcliff  
PO Box 40  
Redcliff, AB  
T0J 2P0

Dear Mr. Crofts,

Several patrons of the Library have questioned me and members of the library board regarding speed zone signage on Main Street in front of the Redcliff Public Library and the Parking Lot/Playground attached to the Rec-Tangle Arena.

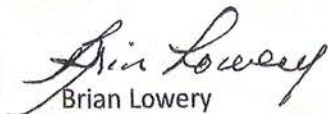
We notice that there are signs which seem to indicate that this area of the street is a PLAYGROUND ZONE but has no speed limits posted.

Further to this, going west on both 1<sup>st</sup> and 2<sup>nd</sup> avenues (in front of Senior Citizens Center and the Rec-Tangle Arena) there ARE playground zone signs with 30 KM/PH indicated. This made somewhat confusing by signs almost directly across 2nd and 3rd going east indicating speed limits of 50 KM/PH

Due to the large number of children in the area using the Youth Centre, Rec-Tangle Arena, Public Library, and Aquatic Centre we would suggest that these signs should have proper SPEED limits installed under the playground zone signs and the 50 kph signs removed from 2 and 3 avenues.

Thank you for your time and I look forward to hearing from you.

Respectfully,

  
Brian Lowery  
Board Chairman  
Redcliff Library Board



# Town of Redcliff

Town of Redcliff  
REDCLIFF BYLAW ENFORCEMENT  
1 - 3RD STREET NE  
REDCLIFF, AB, T0J2P0

Follow Up

Reported By: **STEIER, BARRY**

## Parent Report Information

Report Type	Reference Number	Tracking Number
<b>Case Report</b>	<b>20151125-000207</b>	<b>101946</b>
Report Recorder	Report Disposition	
<b>STEIER, BARRY</b>	<b>PENDING INVESTIGATION</b>	

## Follow Up Information

Report Disposition  
INVESTIGATION ONGOING

Synopsis  
Proposed Signage for the LIBRARY

## Digital Media List

### Digital Media # 1



Title

**PLAYGROUND SIGN**

Description

**South bound Main St 0-100 block**

Prepared By:

STEIER, BARRY(bsteier)

Submitted Date

Signature

Reviewed By/Date

Digital Media # 2



Title

**NO END OF PLAYGROUND SIGN**

Description

**South bound Main ST @ 3rd Ave S W**

Digital Media # 3



Title

**NO PLAYGROUND SIGN**

Description

**North on Main ST @ 3rd Ave S E**

Digital Media # 4



Title

**PLAY GROUND SIGN W/O 50 KM/H**

Description

**Confusing north bound sign Main ST @ 2nd Ave SE**

**Prepared By:**  
STEIER, BARRY(bsteier)

**Submitted Date**

Signature

Reviewed By/Date

Digital Media # 5



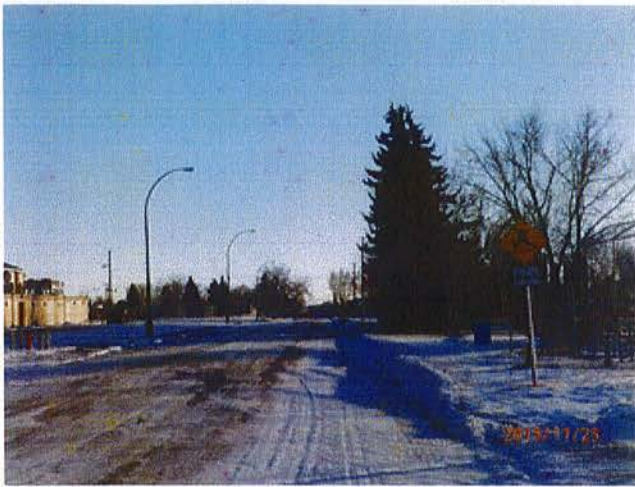
Title

PLAYGROUND SIGN WITH 30 KM/H ZONE

Description

West bound on 0-100 block 1st ave SW Rec tangle

Digital Media # 6



Title

Description

Digital Media # 7



Title

50 K ZONE START

Description

S Bound 1 ST SW at 3rd Ave

Prepared By:  
STEIER, BARRY(bsteier)

Submitted Date

Signature

Reviewed By/Date

## Digital Media # 8



Title

**PLAYGROUND SIGN**

Description

**N Bound 1St @ 3rd Ave S W.****Narrative text**

On the 25 November 2015 Bylaw attended the area around the Library to examine the playground signage. The following photos were obtained.

Photo 1 A playground sign leading south on Main Street South at 1st Ave S.W.

Photo 2 Shows an absence of any end of playground sign heading south on Main Street.

Photo 3 shows that the playground sign heading north on Main Street S., this sign is past the Rec-Tangle.

Photo 4 shows the above noted sign North bound on Main Street at 2nd St S.E. This is just prior to the library.

Photo 5 shows a playground sign with a 30 km/h sign facing west in the 0-100 block of 1st Ave S.W.

Photo 6 shows a playground sign with a 30 km/h sign facing south on 1st Ave S.W. at 1 St. S.W. This is good.

Photo 7 shows south bound on 1st St S.W. and 3rd Ave S.W.

Photo 8 shows North bound on 1st St S.W. just prior to the Rec-Tangle. It appears to be proper signage.

Photo 9 shows north bound on 1st St. S.W. at Broadway Ave. This sign has been painted on and needs replacement.

Photo 10 shows east bound on 1st Ave S.W. at the rear of the Arena. Needs removal confusing as you then enter a 30 km/h on Main St S.

Photo 11 shows west bound on 2nd Ave S.W. at the front of the Rec-Tangle. It is a playground sign with the 30km/h sign.

Photo 12 shows east bound on 2nd Ave with no end of playground sign.

Photo 13 shows east bound on 2nd Ave S.W. at the front of the Rec-Tangle. This is a 50 km/h sign. Again confusing.

Photo 14 shows west bound on 3rd Ave S.E. in the 100 block at 1st S.E. This sign should be removed.

Photo 15 shows west bound on 3rd Ave S.E. at Main St. 4 Way stop

Keeping in spirit of a Safer Community for our young persons as put forward by Mr Brian LOWERY and his board, I propose the

**Prepared By:**

STEIER, BARRY(bsteier)

**Submitted Date****Signature**
**Reviewed By/Date**

following:

Change the 3 block by 3 block area into a playground zone. This would include the Youth Centre, Rec-Tangle Arena, Public Library, Pool, Soccer fields on 4 ST S.W. and 3rd Ave S.W.. Ball diamonds, and BMX track. At present the Pool, Soccer field and BMX track are not protected. This would mean also including some residential areas on 4th ST S.W. which line the ball and soccer fields.

This change would entail several existing signs being moved and the addition of several others. By doing this it would possibly eliminate the confusion. This would assist not only in the safety of the children, understanding by the motoring public and in the end assist in enforcement of the signs.

If these changes are accepted by the Town of Redcliff, it is suggested that an education process be brought into play. New sign boards were have to be erected to show the new playground area expansion. An advert in the Commentator, on the Town Facebook page. It is important that the RCMP be brought on line with first warning persons for awhile, then enforcement of the speed limits.

Mr. Kim DALTON first brought this idea to Bylaws attention in the past. This matter will be prepared and presented to Municipal Manager Mr. Arlos CROFTS.

Prepared By:

STEIER, BARRY(bsteier)

Submitted Date

Signature



Reviewed By/Date



# Town of Redcliff

Town of Redcliff  
REDCLIFF BYLAW ENFORCEMENT  
1 - 3RD STREET NE  
REDCLIFF, AB, T0J2P0

Follow Up

Reported By: **STEIER, BARRY**

## Parent Report Information

Report Type	Reference Number	Tracking Number
<b>Follow Up</b>	<b>20151125-000207_1</b>	<b>101950</b>
Report Recorder	Report Disposition	
<b>STEIER, BARRY</b>	<b>INVESTIGATION ONGOING</b>	

## Follow Up Information

Synopsis

Continuation Re photos

## Digital Media List

### Digital Media # 1



Title

**PROPOSED SIGNAGE**

Description

### Digital Media # 2



Title

**DAMAGED 50 KM/H SIGN**

Description

**N bound 1 ST SW towards Broadway Ave**

Prepared By:

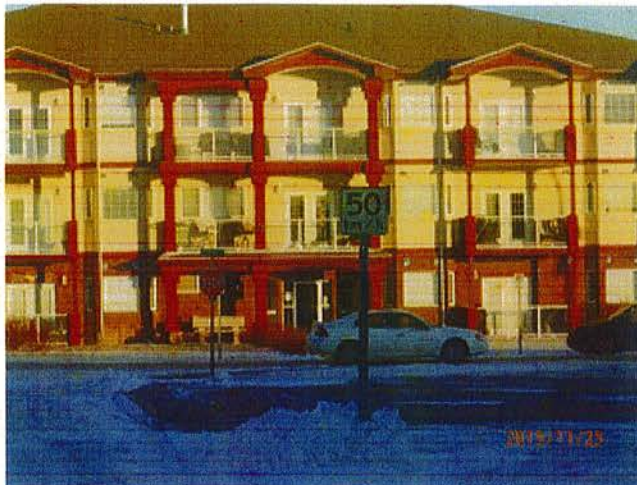
STEIER, BARRY(bsteier)

Submitted Date

Signature

Reviewed By/Date

Digital Media # 3



Title

**CONFUSING 50 KM/H SIGN**

Description

**E Bound 1st Ave S.W rear of Arena**

Digital Media # 4



Title

**PLAYGROUND AND 30 KM/H SIGN**

Description

**W Bound 2nd ave S W front Rec-Tangle**

Digital Media # 5



Title

**NO END SIGN**

Description

**E Bound 2nd Ave S E towards School in distance**

Prepared By:

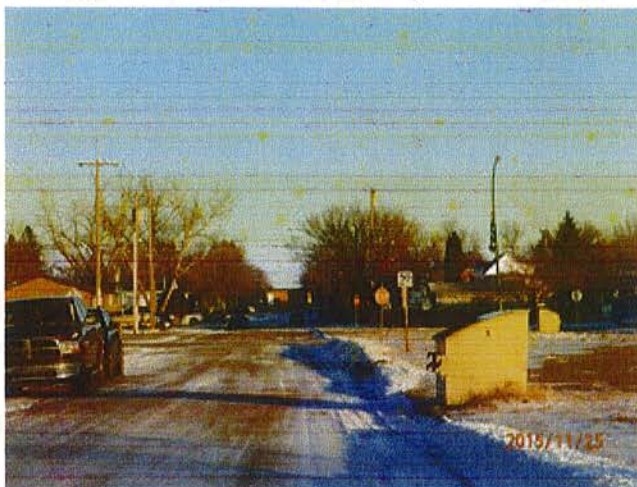
STEIER, BARRY(bsteier)

Submitted Date

Signature

Reviewed By/Date

Digital Media # 6



Title

**50 KM/H ZONE START**

Description

**E Bound 2nd Ave front of Rec-Tangle**

Digital Media # 7



Title

**DAMAGED 50 KM/H ZONE SIGN**

Description

**W Bound 3rd Ave S E at 1 ST S E**

Digital Media # 8



Title

**4 WAY STOP INTERSECTION**

Description

**W Bound 3rd AVE at Main ST Sourth**Narrative textPrepared By:  
STEIER, BARRY(bsteier)

Submitted Date

Signature

Reviewed By/Date

Note this is added for Digital Media purposes only.

Prepared By:

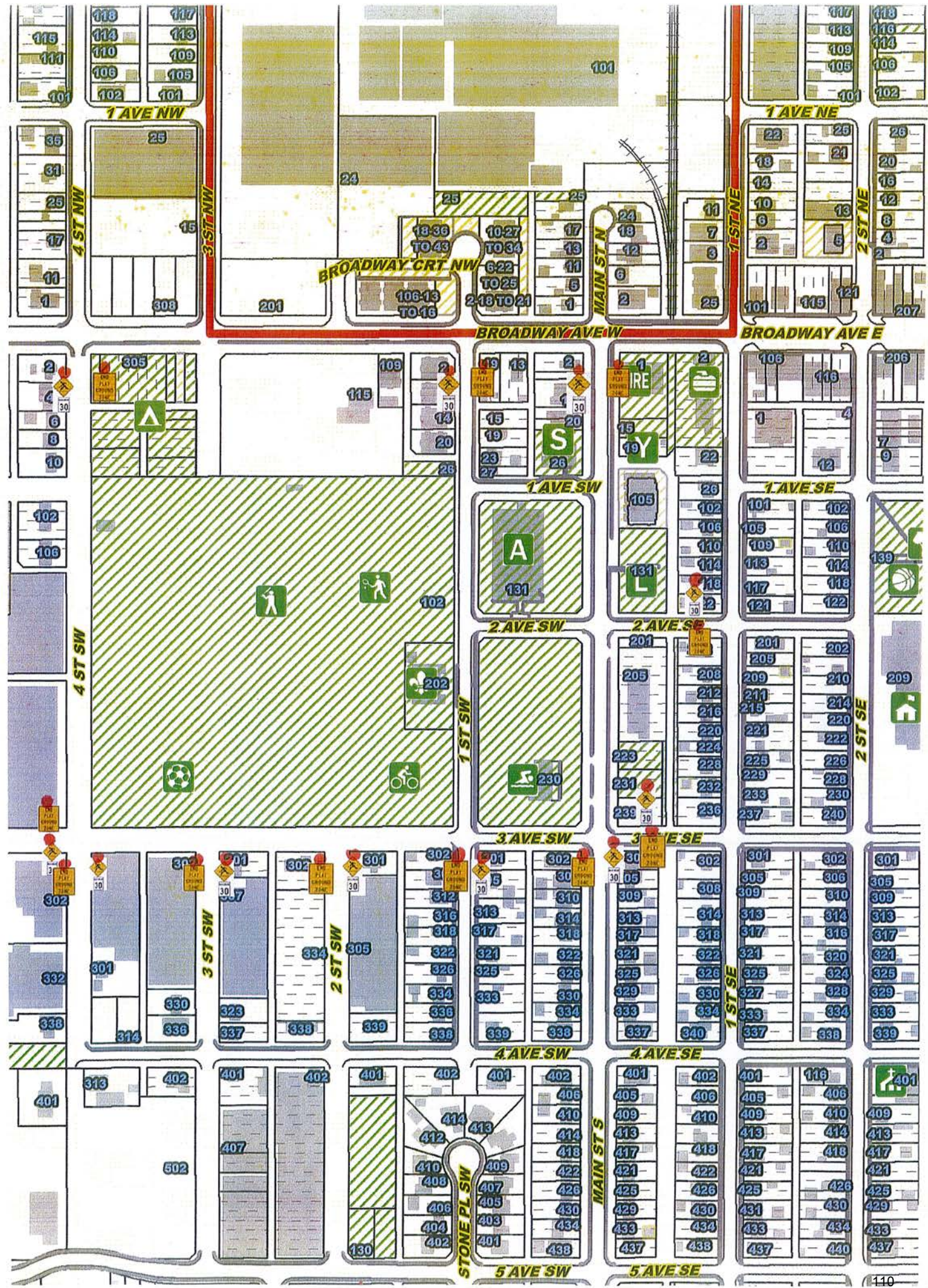
STEIER, BARRY(bsteier)

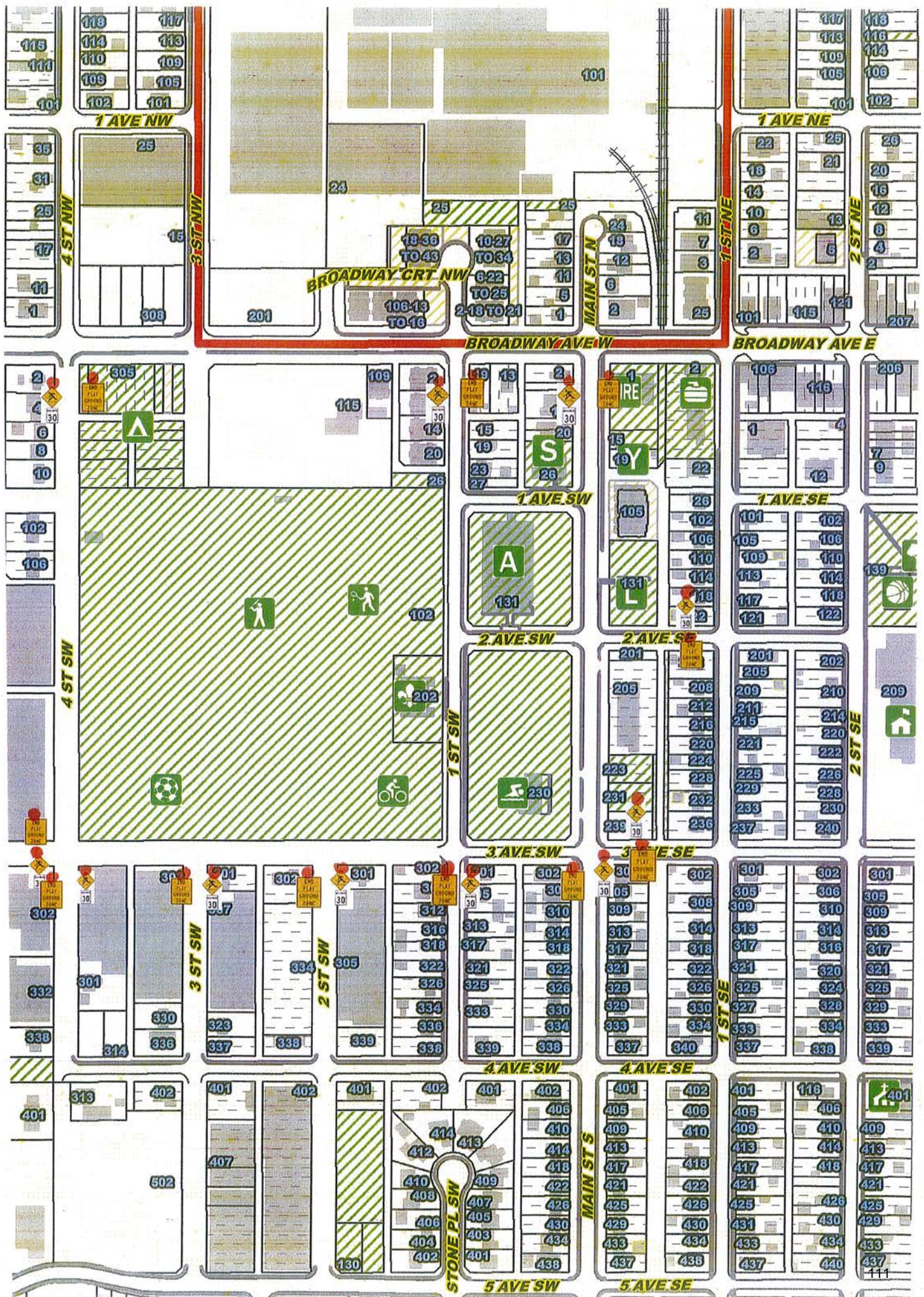
Submitted Date

Signature



Reviewed By/Date





## **TOWN OF REDCLIFF REQUEST FOR DECISION**

**DATE:** December 14th, 2015

**PROPOSED BY:** Director of Community and Protective Services

**TOPIC:** Town Sponsorship Policy

**PROPOSAL:** That the Town of Redcliff consider reviewing the attached sponsorship policy that would provide direction with regards to sponsorship of municipal properties and programming.

---

### **BACKGROUND:**

The Town of Redcliff recognizes sponsorship as an opportunity to offset the costs of municipal programs and operations and as a way to recognize individual or corporate partnerships supporting programs and operations. This policy will give direction to administration on policy and procedures with regards to Town Sponsorship.

On June 13<sup>th</sup>, 2011 at the regular council meeting the following motion was made:  
Councillor Solberg moved correspondence dated April 12, 2011 from Redcliff Minor Hockey Association regarding the Redcliff Rec-Tangle be received for information. Further that Redcliff Minor Hockey Association

- Be allowed to place sponsorship ads along 50% of the boards at the Rec-Tangle with the program to be re-evaluated after one year. The ads may not be for the promotion of any product but only the name of a Company.
- be permitted to have their logo on the Zamboni
- be permitted to have their logo embedded in the ice

Redcliff Minor Hockey has continued the sponsorship program along the boards with the funds collected going towards minor hockey player development. Their program has continued through the 2015/2016 season. Administration is unaware of the reevaluation process being completed.

### **POLICY/LEGISLATION:**

Developing a new sponsorship policy that will provide direction to administration.

### **STRATEGIC PRIORITIES:**

The project / initiative is relevant to and will contribute to realizing Legislative and Planning Priority No. 1 – Bylaw / Policy Review as per the Strategic Priorities Plan adopted by Council on February 9<sup>th</sup>, 2015.

### **ATTACHMENTS:**

Policy 127 (2015) Town Sponsorship Policy

**OPTIONS:**

1. Town of Redcliff adopt Policy 127 (2015) Town Sponsorship Policy
2. Town of Redcliff remain status quo.

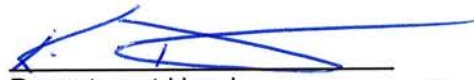
**RECOMMENDATION:**

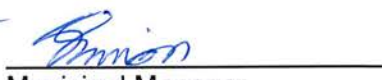
Option 1

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved Policy 127 (2015) Town Sponsorship Policy be approved as presented.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ AD. 2015.

Approved by Council –

## **Town Sponsorship Policy**

### **1.0 BACKGROUND**

The Town of Redcliff recognizes sponsorship as an opportunity to offset the costs of municipal programs and operations and as a way to recognize individual or corporate partnerships supporting programs and operations.

### **2.0 PURPOSE**

2.1 The purpose of this policy is to create an authorized environment for entering into sponsorship agreements and partnerships. The purpose of the policy and procedures as outlined is to:

- protect the Town of Redcliff from adverse effects on public safety or on the Corporation's image
- ensure an open and competitive process is used to secure sponsorship opportunities
- provide employees with guidelines and procedures with respect to the sponsorship of Town assets including land, facilities, structures, services, programs and events, based on best practices, and
- uphold the Town's stewardship role to safeguard the Town's assets and interests.

2.2 The policy provides an enabling environment for the Town of Redcliff to enter into naming rights agreements with corporations, groups or individuals within set guidelines and procedures for the purpose of enhanced financial sustainability.

### **3.0 PRINCIPLES**

3.1 The Town of Redcliff supports the ongoing practice of entering into marketing sponsorship agreements with third parties where such partnerships are mutually beneficial to both parties in a manner that is consistent with all applicable policies set by the Town. Under the conditions of this policy, Town staff may continue to solicit such marketing sponsorships.

3.2 The Town of Redcliff will seek out marketing sponsorship opportunities with third parties who reflect the values and maintain operation policies that are not in conflict with the Town's values, mandate or operating policies, have a positive public image and reflect a high level of integrity.

3.2.1 Sponsorships shall not be solicited from businesses, organizations or individuals who, in the sole discretion of the Town Manager, are inappropriate partners for the municipality in that their products or business activities: or do not align with the Town of Redcliff values. Examples of inappropriate sponsorships would include those that:

- Promote the use of tobacco and alcohol;
- Promote religious or political messaging specific to any group or faction;
- Present imaging that is derogatory, prejudicial, harmful to or intolerant of any specific group or individual;
- Create fiscal hardship for the Municipality and/or its residents;
- Make them inappropriate sponsorship candidates for reasons not specified herein.

3.2.2 The Town of Redcliff will seek out marketing sponsorship opportunities with third parties whose purchasing practices embed environmental and ethical criteria into their own purchasing procedures and supply chain management processes

3.3 The Town of Redcliff recognizes and supports marketing sponsorships as a revenue generating strategy that balances the benefit of entering into sponsorship agreements with the Town's role as steward of public assets and interests.

3.4 It is necessary for the Town of Redcliff to be recognized for those facilities, programs, services etc., where it makes an ongoing significant contribution to capital or operating costs. Clear and permanent identification of the Town will be displayed in adherence to branding guidelines established by the Town.

3.5 The Town shall not relinquish to the sponsor any aspect of the Town's right to manage and control the Town's assets or facilities.

3.6 The Town reserves the right to terminate an existing sponsorship agreement should any of the following occur:

- The sponsor organization uses the Town's name outside the parameters of the sponsorship agreement, without prior consent;
- The sponsor organization develops a public image inappropriate to the Town's values and/or objectives.

3.7 Within the first five opportunities for sponsorship or the first 12 months of this policy being passed, Town administration will bring all sponsorship requests to Council for approval.

#### **4.0 APPLICATION:**

4.1 This policy applies to all Town departments and divisions.

4.2 This policy does not apply to:

- Independent foundations or registered charitable organizations that the Town may receive benefit from. However, where assets are owned and managed by the Town, this policy shall apply unless otherwise approved by order of Council.
- Gifts or unsolicited donations to the Town

- Funding obtained from other orders of government through formal grant programs
- Town sponsorship support of external projects where the Town provides funds to an outside organization
- Third parties who lease Town property or hold permits with The Town for activities or events

## 5.0 PROCEDURES

- 5.1 Concept approval for sponsorship projects will be obtained from the appropriate department manager before potential sponsors are approached or agreements are made.
- 5.2 Sponsorship proposals should be in writing and outline the marketing benefits that will be exchanged between both parties.
- 5.3 Sponsorship agreements that have a purchasing element (i.e. naming rights) or have a value of greater than \$50,000 annually will go through either an Expression of Interest or a Request for Sponsorship Proposal process unless otherwise approved by the appropriate division director.
- 5.4 Sponsorship agreements over \$1,000 will adhere to the following procedures:
  - a) be confirmed in writing and a copy of the signed contract to be sent to the appropriate department manager for information.
  - b) be signed by an authorized representative of both the Town of Redcliff and the sponsor.
  - c) outline the term of the agreement. Terms for all agreements shall not exceed 10 years unless authorized by the appropriate department manager.
  - d) include the details of the exchange of marketing benefits, including both what the Town will receive from the sponsor, and what benefits are to be provided to the sponsor.
  - e) use of templates prepared for sponsorship agreements are recommended to minimize risks to the Town and to create efficient internal practices for sponsorship. If templates are not used, agreements should be reviewed by the Town Solicitor to ensure compliance to legislation, etc.
- 5.5 Authorization to enter into the sponsorship agreement is as follows:
  - a) sponsorships under \$25,000 shall be authorized by the appropriate department manager.
  - b) sponsorships over \$25,000 but less than \$50,000 shall be authorized by the Town Manager.
  - c) sponsorship agreements over \$50,000, which pursuant to 5.3 have gone to tender, shall be reviewed by the Town Solicitor, authorized by the appropriate department manager, Town Manager and approved by Council.
  - d) sponsorship agreements that involve the sale of naming rights, which pursuant to 5.3 have gone to tender, shall be reviewed by the Town

Solicitor, authorized by the appropriate department manager, Town Manager and approved by Council. Council may wish to direct Administration to solicit public feedback on the sale of naming rights to specific sponsors.

- 5.6 The following specific guidelines shall be applied when entering into a naming rights agreement for Town-owned, Town-operated assets:
- a) A risk/benefit analysis must be completed prior to the acceptance of any naming rights offer
  - b) The proposed naming rights purchaser must support the image and values of the Town of Redcliff and the community
  - c) The Town shall not relinquish to the purchaser any aspect of the Town's right to manage and control the asset
  - d) Proceeds received by the Town for the naming rights sale are to be used for:
    - the enhancement and maintenance of the named asset
    - the provision of programs and services directly related to the mandate of the asset
    - investments whose proceeds contribute to the delivery of Town services
  - e) Signage, branding, publicity and advertising shall conform to all applicable federal and provincial statutes, and to all applicable municipal bylaws and policies
  - f) Administration will forward a report with recommendations to Council regarding the naming rights opportunity. The report process will be led by the appropriate department manager with participation from all other departments affected
  - g) The naming should consider historical and community significance
  - h) Costs for promotion of the renaming of a facility shall be incorporated into the naming rights agreement and not the Town's annual operating budget
- 5.7 Solicitation and negotiation of sponsorships will be conducted by Town staff that is trained in sponsorship practices. All Town sponsorship agreements will be negotiated in good faith and represent the Town in a professional manner.
- 5.8 Council will be advised annually, by confidential memo, a summary of all refusals and sponsorships of over \$50,000. The Town will only enter into agreements with sponsors who are compatible with the Town's values, mandate and policies.
- 5.9 All bylaws of the Town of Redcliff will be adhered to.
- 5.10 All provincial and federal laws governing sponsorship including those regarding the issuing of charitable donation receipts will be adhered to.

## 6.0 RESPONSIBILITIES

Parties involved in sponsorship negotiations and decisions undertake the following specific responsibilities:

- 6.1 Town Council, will:  
Approve the Town of Redcliff Sponsorship Policy and guidelines as necessary approve sponsorship agreements over \$50,000 or that involve the sale of naming rights
- 6.2 Appropriate Manager:  
Reviewing and assisting in the development of sponsorship opportunities as requested
- 6.3 Appropriate Department Manager:
- concept approval for sponsorship projects before sponsors are approached or agreements are made
  - authorization of sponsorship agreements in accordance with guidelines
  - annual tracking and reporting of all Town of Redcliff sponsorship agreements over \$1,000
  - ensure that representatives of the Town of Redcliff entering into sponsorships are aware of, and act in accordance with the sponsorship policy

## **7.0 ACCOUNTABILITY**

Adherence to policy is a Town employee requirement and non-compliance will be addressed as per all Town policies and procedures.

## **8.0 ATTACHMENTS**

- 8.1 Appendix 1: Definitions
- 8.2 Appendix 2: Inventory of Assets Approved for Sponsorship
- 8.3 Appendix 3: Inventory of Assets Not Approved for Sponsorship

### **Appendix 1: Definitions**

#### **1. Donation**

Similar to a gift in that it is essentially given as a gift and no reciprocal commercial benefits are given or expected. If reciprocal commercial benefits are given and a business relationship exists with a donor, the principles of this policy apply.

#### **2. Gift**

An unsolicited contribution to The Town of Redcliff for which there is no reciprocal commercial benefit expected or required from The Town. As gifts are unsolicited and do not involve a business relationship, they are separate and distinct from sponsorship.

#### **3. Marketing Sponsorship**

A mutually beneficial business arrangement between The Town and a third party, wherein the third party provides cash and/or in-kind services to The Town in return for access to the commercial marketing potential associated with The Town. Marketing sponsorships may include sponsorship of one or more of The Town's land, facilities, structures, services, programs or events.

**4. Naming Rights**

A type of sponsorship in which a corporation purchases the exclusive right to name an asset. Usually naming rights are considered in a commercial context; that is the naming right is sold or exchanged for significant cash or other revenue support. This arrangement is usually documented in an agreement signed by the interested parties and has a specified end date to the contractual obligations.

**5. Naming Rights Agreement**

The sale of the right to name or re-name a Town asset is evidenced in a written contract that contains terms acceptable to The Town. In most cases, indemnification and termination clauses would be required as part of the agreement. All such agreements are to be reviewed by the Town Solicitor prior to finalization to ensure that The Town's legal interests are protected. Dates indicating the term of the agreement should be indicated.

**6. Request for Sponsorship Proposal**

An open and competitive process whereby corporations, groups or individuals may express their interest in participating in sponsorship opportunities with The Town of Redcliff. Requests for sponsorship should include a summary of the sponsorship opportunity, benefits for participation, and a description of the open and competitive procedure for expressing interest in participating in sponsorship opportunities.

**7. Sponsor**

A corporation, organization or individual that enters into a sponsorship agreement involving a Town asset and pays cash or value-in-kind in return for access to commercial potential associated with the asset.

**8. Sponsorship Agreement**

A mutually beneficial, contractual agreement that reflects the business arrangement for the exchange of marketing benefits between The Town and an external organization for a specified period of time.

**9. Value-in-kind**

A sponsorship received in the form of goods and/or services rather than cash.

**Appendix 2: Inventory of Assets Approved for Sponsorship**

Rec-Tangle Arena  
Redcliff Aquatic Centre  
Redcliff Seniors Centre  
Redcliff Recreation Grounds  
Rugby-Soccer Pitch  
Softball Diamonds  
Lions Campground  
Covered Picnic Shelters & Multiple Picnic Sites  
Children's Playgrounds  
1 surfaced Basketball Court  
2 surfaced tennis courts  
Community Garden  
Mtn. Bike Skills Park  
Community Parks/Playgrounds/Day Use Areas/Trail & Open Space Amenities  
Dog Park  
Trans Canada Trail Network / Walking Trail Network  
Public Washroom Buildings  
Programs/Events  
Summer Day Camp Program After-School Programming  
Seasonal Flower Planter and Basket Program  
Canada Day Celebrations  
Spring/Summer Concert Series

**Appendix 3: Inventory of Assets Not Approved for Sponsorship**

Town Hall  
Fire Hall & Fire Department Vehicles  
Cemeteries  
Water Treatment Plant  
Pump Houses  
Operations Compound



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Lesser Slave Lake*

RECEIVED  
DEC 04 2015  
TOWN OF REDCLIFF

AR81811

November 18, 2015

His Worship Ernie Reimer  
Mayor, Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0

Dear Mayor Reimer,

The Government of Alberta is committed to making life better for Albertans. By providing stable, predictable funding to our municipal partners, we will continue working to ensure they have the resources needed to meet their local priorities and strengthen the communities we call home. The Municipal Sustainability Initiative (MSI) remains a provincial priority and continues to assist with building strong, safe, and resilient communities.

I am pleased to inform you that the operating spending plan submitted by your municipality has been accepted. You may proceed to apply your municipality's 2015 operating allocation and any estimated 2014 carry-forward to the priorities identified in your plan.

I look forward to working in partnership to strengthen Alberta's communities.

Sincerely,

Hon. Danielle Larivee  
Minister of Municipal Affairs

cc: Arlos Crofts, Municipal Manager, Town of Redcliff

AR82329

November 23, 2015

RECEIVED  
NOV 30 2015  
TOWN OF REDCLIFF

His Worship Ernie Reimer  
Mayor, Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0

Dear Mayor Reimer,

Thank you for providing the Acknowledgement of Compliance document in relation to the terms of the 2014 Flood Readiness Supplies Conditional Grant Agreement issued to the Town of Redcliff.

On behalf of the Honourable Danielle Larivee, Minister of Municipal Affairs, please accept this letter as formal indication that the town has complied and met all the requirements for closure of the 2014 Flood Readiness Supplies Grant.

Sincerely,



Shane Schreiber  
Acting Managing Director



ALBERTA  
INFRASTRUCTURE  
TRANSPORTATION

*Office of the Minister  
Government House Leader  
MLA, Edmonton-Highlands-Norwood*

RECEIVED  
DEC 07 2015  
TOWN OF REDCLIFF

AR66374

November 17, 2015

His Worship Ernie Reimer  
Mayor  
Town of Redcliff  
PO Box 40  
1 - 3rd Street NE  
Redcliff AB T0J 2P0

Dear Mayor Reimer:

Thank you for taking the time to meet with me and my department staff at the 2015 AUMA Fall Convention. As Minister of Alberta Transportation, I am pleased to provide additional information on the matters discussed.

For the Water Treatment Plant grant funding issue, I have been advised our officials have confirmed the cost over-run information provided by the Town last year is still valid. As the project is nearly complete, please provide an update when the final costs are known.

In regards to the anticipated proposed sanitary sewer upgrades, the Town was to explore various options through an engineering review. I encourage you to keep Alberta Transportation staff informed throughout the review process so any final recommendation will align with applicable provincial grant programs, including the Alberta Municipal Water/Wastewater Partnership, with an application deadline of November 30, 2015.

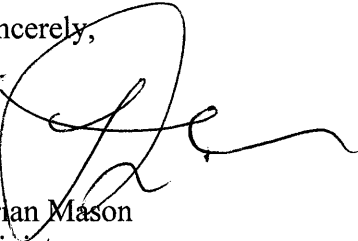
For the Highway 1 and Broadway Avenue intersection improvements that you brought forward, Alberta Transportation will undertake the small lane improvement next construction season. This work should improve the operational issues being experienced at this location.

.../2

His Worship Ernie Reimer  
Page Two

If you have any additional questions or wish to discuss these items further, please contact Mr. Darren Davidson, Regional Director in Alberta Transportation's Southern Regional Office at 403-381-5533 (dial 310-0000 for a toll-free connection) or by email at **Darren.Davidson@gov.ab.ca**.

Sincerely,



Brian Mason  
Minister

cc: Darren Davidson, Regional Director, Alberta Transportation



## CYPRESS COUNTY

816 - 2<sup>nd</sup> Avenue  
Dunmore, Alberta T1B 0K3  
Phone 403.526.2888 Fax 403.526.8958  
[www.cypress.ab.ca](http://www.cypress.ab.ca)

RECEIVED  
NOV 20 2015  
TOWN OF REDCLIFF

### SUBDIVISION CIRCULATION MEMORANDUM

Shanon Simon  
Municipal Secretary  
Town of Redcliff  
Box 40 Redcliff AB T0J 2P0

Application File No: 15CY21

Applicant: Jerome and Lorraine Schwengler

Location: PN SE 19-13-6-W4, Plan 0011483, Block 1, Lot 1

Circulation Date: November 18, 2015

**Response Due Date: December 14th, 2015**

---

#### Comments On The Proposed Subdivision Application

The enclosed application for subdivision approval has been lodged with Cypress County. Pursuant to the Subdivision Regulation, Cypress County in its capacity as a subdivision authority is forwarding this application to you for your review and comments. Any comments provided will be made available to and will be taken into consideration by the subdivision approving authority of the municipality, provided the comments are received by the response due date as noted above. If a reply is not received by the stipulated date, it shall be deemed that you have no comment on the application.

The municipality is to state whether or not all outstanding taxes on the land which is the subject of the application have been paid, or whether satisfactory arrangements have been made for the payment as a result.

**Please give this matter your earliest attention and return your comments to Cypress County prior to the required response due date.** If you have any questions regarding the proposed subdivision application, please feel free to contact me.

Yours truly,

Jeffrey R. Dowling  
Planning Supervisor

JRD/kh  
enclosures

CYPRESS COUNTY PLANNING COMMISSION  
STATUTORY APPLICATION DATE: November 17, 2015

15CY21 - CYPRESS COUNTY

LOCATION: Old TransCanada Highway

LEGAL DESCRIPTION: PN SE 19-13-6-W4, Plan 0011483, Block 1, Lot 1

PROPOSAL: To subdivide a previously subdivided 4.10 ha Country Residential District 2 parcel, containing an existing residence, into two separate titles.

OWNER: Jerome and Lorraine Schwengler

APPLICANT: Jerome Schwengler

TYPE OF SUBDIVISION: Country Residential Subdivision

EXISTING LAND USE CLASSIFICATION: Country Residential District 2 "CR-2"

PREVIOUS APPLICATIONS: LUA 1999/28, 99CY29

RESERVE STATUS: Not Required

SUBDIVISION BY: Plan (x)                      Instrument ( )

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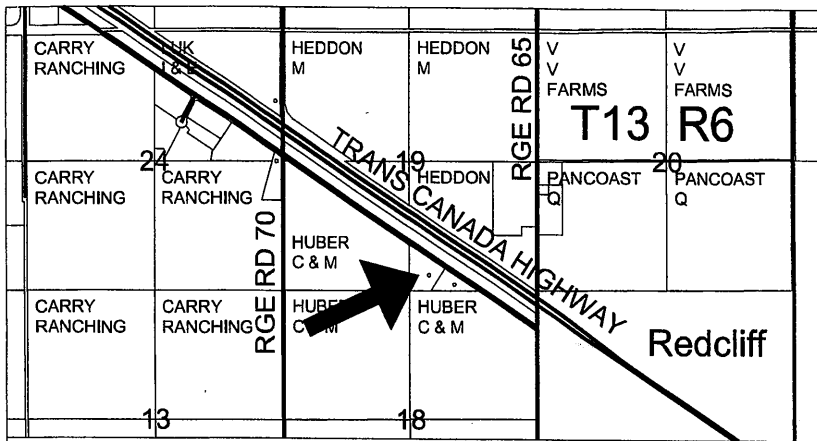
BACKGROUND INFORMATION: (November 17, 2015)

This application is intended to subdivide a previously subdivided 4.10 ha (10.13 acres) parcel, containing an existing residence and yard, in order to create two separate titles. The property is situated along the Old TransCanada Highway, and is approximately less than 0.8 km from the Town of Redcliff. The proposed east lot contains an existing residence and accessory buildings. The residence is serviced with a cistern for drinking water, and has an existing septic disposal field. There is an existing dugout on the proposed west lot, as well as an existing water well to service a future residence. The applicants recently had the well water tested through the Provincial Health Unit, and verified that the water quality is acceptable for human consumption. In 1999, this property was re-classified to its current Country Residential District 2 land use designation. Shortly thereafter, subdivision 99CY29 was approved. Conditions of the subdivision's approval included that money in place of municipal reserve was to be provided for the entire property, and that a new access approach was to be installed in order to meet the sight visibility requirements for safety purposes. The applicants intend to utilize the current access as a joint approach to the two proposed parcels. The proposed subdivision is within the Urban Reserve (Redcliff) Area of the Tri-Area IDP.

CONSIDERATIONS FOR SUBDIVISION APPROVAL: (November 17, 2015)

1. The South Saskatchewan Regional Plan states that under the Efficient Use Of Land principles, the Land Use Framework promotes approaches to reduce the amount of land that is taken up by permanent long-term developments associated with the built environment. Decision makers are encouraged to consider the efficient use of land principles. The intent of the principles are not to stop growth and development but to ensure that development occurs in manner that minimizes the amount of land that is taken up by development.

2. Section 2.11.2, Urban Reserve (Redcliff) Area Policy, of the Tri-Area Intermunicipal Development Plan, South of Highway 1 Land Use states that land uses other than what is provided for in the A-1 and CR-IDP Districts of the Land Use Bylaw shall not be allowed unless the existing or proposed use is already within another district existing as of the date of this IDP approval. The existing Country Residential District 2 land use classification for this property was adopted by bylaw in 1999.
3. Section 3.4, Country Residences, of the Municipal Development Plan states that new country residential districts may be approved provided that the subdivision does not conflict with existing land uses, that it is in conformity with the Limited Country Residential subdivision provisions of the Tri-Area IDP, that the subdivision has immediate and direct access to an already established public road.
4. Section 663, of the Municipal Government Act, Statutes of Alberta 2000 Chapter M-26, states that a subdivision authority may not require the owner of a parcel of land that is the subject of a proposed subdivision to provide reserve land, or money in place of reserve land if one lot is to be created from a quarter section of land. Part 2(9), of the Subdivision Regulations of the Municipal Government Act, states that every proposed subdivision must provide direct access to a road, or lawful means of access satisfactory to the subdivision authority to each lot that is created. Section 655 states that a municipality may register a caveat, under the Land Titles Act, in respect of an agreement against the certificate of title for the parcel of land that is subject of the subdivision, and must discharge the caveat when the agreement has been complied with. Upon review, it was determined that Caveat 001156749 was registered against the title as a development agreement for the installation of a new access approach as a condition of the previous subdivision. The approach was installed, and therefore it appears that the caveat can now be discharged from the title.
5. Part 14, Distance From A Highway, of the Subdivision Regulations of the Municipal Government Act states that a subdivision authority shall not in a municipality, other than a city, approve an application for subdivision if the land is within 0.8 km of a highway right of way where the posted speed is 80 km per hour or greater. Part 15, Service Roads, a service road states a service road may not have to be provided if the proposed parcel and the remnant title gain access by means other than a highway.
6. Utility easements may be required between the proposed parcel and the remainder of the quarter section.



15 CY 21  
CYPRESS COUNTY

Pn. SE19-13-6-W4  
Lot 1, Block 1, Plan 001 1483

071 6246  
Lot 1  
Block 2

SE19 13-6-4

TRANS CANADA HIGHWAY

CANADIAN PACIFIC RAILWAY

OLD TC HWY

Area= 2.055ha

Area= 2.055ha

Lot 1  
Blk. 1  
001 1483

Residence

Lot 2  
Blk. 1  
001 1483

Residence

PROPOSED  
SUBDIVISION

NW18 13-6-4

NE18 13-6-4



## Shanon Simon

---

**From:** Johansen, James <j.johansen@schefferandrew.com>  
**Sent:** Monday, November 30, 2015 12:06 PM  
**To:** Shanon Simon  
**Subject:** RE: Scan From Town of Redcliff 11/24/2015 14:17

Shannon

I have reviewed the application. The parcel is within the Red Cliff Urban Reserve area in the Tri Area Intermunicipal Development Plan.

The parcel was zoned CR-2 prior to the adoption of the IDP. The proposed lot sizes meet the CR-2 LUB requirements.

The proposed subdivision does not meet the intent of the IDP with respect to:

1. The Limited Country Residential requirement. The parcel is separated from the parent quarter section by the CPR main line and the Trans Canada Highway.
2. Limiting the subdivision of lots into smaller parcels that will be difficult to integrate into an Urban density.

I am of the opinion that in the long term as this land is located in close proximity to the CPR main line and with the potential of visibility from the highway that it will likely develop in the future as a form of commercial land. Having said that the subdivision will make it more difficult to redevelop and may effect the efficient urban layout of the lands in the Red Cliff Urban Reserve area. However the logical progression of development in the Red Cliff Urban Reserve will be starting on the southeast corner and moving northwest. As such this land is likely to be within the last areas to be redeveloped to Urban Densities and uses.

Considering the existing residential uses and the location of the property in the long term dealing with three residential parcels at this location will not be much different than dealing with two residential parcels at this location.

On the balance the future issues this subdivision may create for the Town are not significant for the Town to recommend against its approval. Any changes to Zoning or new development along the Old TransCanada Hwy should be carefully reviewed.

---

James Johansen. P. Eng. | Engineering Manager  
Office: 403.526.3434 ext. 330 | Cell: 403.502.4592 | Fax: 403.526.7150

Scheffer Andrew Ltd. | Planners & Engineers Unit 102 - 505 1st Street SE Medicine Hat, AB T1A 0A9 |  
[www.schefferandrew.com](http://www.schefferandrew.com)

-----Original Message-----

From: Shanon Simon [<mailto:ShanonS@redcliff.ca>]  
Sent: November-24-15 3:08 PM  
To: Johansen, James  
Subject: FW: Scan From Town of Redcliff 11/24/2015 14:17

# TOWN OF REDCLIFF QUARTERLY FINANCIAL SUMMARY

For the Period Ending September 30, 2015



	2015 YTD ACTUALS	2015 BUDGET	% OF BUDGET	2014 YTD ACTUALS	VARIANCE PRIOR YTD
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## SUMMARY OF REVENUES

<b>TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE</b>	7,589,221	7,496,701	101.23%	7,263,812	4.48%
<b>GOODS &amp; SERVICES REVENUES</b>					
ADMINISTRATION	21,907	8,100	270.46%	5,058	333.09%
PROTECTIVE SERVICES	30	5,100	0.59%	4,575	(99.34%)
PUBLIC SERVICES	40,850	21,500	190.00%	22,499	81.56%
WATER UTILITY	1,778,175	2,084,185	85.32%	1,476,703	20.42%
SANITARY UTILITY	513,164	967,500	53.04%	543,478	(5.58%)
WASTE UTILITY	358,221	456,954	78.39%	213,172	68.04%
COMMUNITY SERVICES	7,083	13,630	51.96%	8,803	(19.55%)
DEVELOPMENT & LAND SERVICES	741,512	462,600	160.29%	201,322	268.32%
PARKS & RECREATION	180,477	203,935	88.50%	148,123	21.84%
	<u>3,641,418</u>	<u>4,223,504</u>	<u>86.22%</u>	<u>2,623,733</u>	<u>38.79%</u>
<b>PENALTIES</b>	<b>81,813</b>	<b>88,900</b>	<b>92.03%</b>	<b>93,894</b>	<b>(12.87%)</b>
<b>OTHER GENERAL REVENUE</b>	<b>321,756</b>	<b>324,600</b>	<b>99.12%</b>	<b>247,293</b>	<b>30.11%</b>
<b>GRANTS &amp; CONTRIBUTIONS</b>	<b>5,524,059</b>	<b>2,125,854</b>	<b>259.85%</b>	<b>2,087,943</b>	<b>164.57%</b>
<b>TRANSFERS - EQUITY, RESERVE &amp; OTHER</b>	<b>-</b>	<b>3,152,745</b>	<b>0.00%</b>	<b>25,369</b>	<b>(100.00%)</b>
	<u>17,158,267</u>	<u>17,412,304</u>	<u>98.54%</u>	<u>12,342,044</u>	<u>39.02%</u>

# TOWN OF REDCLIFF QUARTERLY FINANCIAL SUMMARY

For the Period Ending September 30, 2015



2015 YTD ACTUALS	2015 BUDGET	% OF BUDGET	2014 YTD ACTUALS	VARIANCE PRIOR YTD
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## SUMMARY OF EXPENSES

### SALARIES, WAGES & BENEFITS

ADMINISTRATION	505,026	808,489	62.47%	456,269	10.69%
PROTECTIVE SERVICES	123,975	262,253	47.27%	128,481	(3.51%)
PUBLIC SERVICES	498,074	653,913	76.17%	472,524	5.41%
WATER UTILITY	289,922	439,060	66.03%	353,874	(18.07%)
SANITARY UTILITY	143,511	211,500	67.85%	150,758	(4.81%)
WASTE UTILITY	105,756	148,654	71.14%	105,838	(0.08%)
COMMUNITY SERVICES	55,449	74,560	74.37%	41,644	33.15%
DEVELOPMENT & LAND SERVICES	252,133	334,365	75.41%	237,174	6.31%
PARKS & RECREATION	417,618	614,385	67.97%	404,640	3.21%
	<u>2,391,463</u>	<u>3,547,179</u>	<u>67.42%</u>	<u>2,351,204</u>	<u>1.71%</u>

### CONTRACTED & GENERAL SERVICES

ADMINISTRATION	434,294	669,942	64.83%	322,078	34.84%
PROTECTIVE SERVICES	435,530	1,123,152	38.78%	555,848	(21.65%)
PUBLIC SERVICES	238,653	346,775	68.82%	192,475	23.99%
WATER UTILITY	34,838	156,225	22.30%	437,900	(92.04%)
SANITARY UTILITY	301,781	598,300	50.44%	437,900	(31.08%)
WASTE UTILITY	55,776	84,800	65.77%	19,293	189.11%
COMMUNITY SERVICES	61,993	125,465	49.41%	59,380	4.40%
DEVELOPMENT & LAND SERVICES	150,464	317,535	47.38%	134,507	11.86%
PARKS & RECREATION	36,225	129,030	28.08%	78,028	(53.57%)
	<u>1,749,554</u>	<u>3,551,224</u>	<u>49.27%</u>	<u>2,237,409</u>	<u>(21.80%)</u>

# TOWN OF REDCLIFF QUARTERLY FINANCIAL SUMMARY

For the Period Ending September 30, 2015



	2015 YTD ACTUALS	2015 BUDGET	% OF BUDGET	2014 YTD ACTUALS	VARIANCE PRIOR YTD
<b>MATERIALS, GOODS &amp; UTILITIES</b>					
ADMINISTRATION	18,211	50,025	36.40%	19,936	(8.65%)
PROTECTIVE SERVICES	70,101	100,200	69.96%	104,483	(32.91%)
PUBLIC SERVICES	228,358	322,950	70.71%	171,405	33.23%
WATER UTILITY	186,956	307,400	60.82%	213,050	(12.25%)
SANITARY UTILITY	6,194	21,700	28.54%	12,102	(48.82%)
WASTE UTILITY	81,758	115,000	71.09%	56,309	45.20%
COMMUNITY SERVICES	953	2,550	37.39%	1,710	(44.23%)
DEVELOPMENT & LAND SERVICES	3,212	7,400	43.41%	4,168	(22.93%)
PARKS & RECREATION	109,436	231,050	47.36%	128,377	(14.75%)
	<u>705,180</u>	<u>1,158,275</u>	<u>60.88%</u>	<u>711,540</u>	<u>(0.89%)</u>
<b>AMORTIZATION EXPENSE</b>	-	2,660,000	0.00%	-	0.00%
<b>REQUISITIONS AND TOWN CONTRIBUTIONS</b>	1,532,731	2,297,443	66.71%	1,532,605	0.01%
<b>DEBT MAINTENANCE &amp; BANK CHARGES</b>	153,195	217,768	70.35%	127,690	19.97%
<b>TRANSFERS - EQUITY, RESERVE &amp; OTHER</b>	215,043	6,343,415	3.39%	181,172	18.70%
	<u>6,747,167</u>	<u>19,775,304</u>	<u>34.12%</u>	<u>7,141,621</u>	<u>(5.52%)</u>
<b>Excess of Revenue over Expense (Town of Redcliff)</b>	<u>10,411,101</u>	<u>(2,363,000)</u>	<u>(440.59%)</u>	<u>5,200,423</u>	<u>100.20%</u>
<b>REGIONAL LANDFILL REVENUE</b>	1,050,417	1,820,100	57.71%	983,310	6.82%
<b>REGIONAL LANDFILL EXPENSES</b>	<u>514,130</u>	<u>1,820,100</u>	<u>28.25%</u>	<u>477,782</u>	<u>7.61%</u>
<b>Excess of Revenue over Expense (REDCLIFF CYPRESS REGIONAL WASTE MANAGEMENT AUTHORITY)</b>	<u>536,287</u>	<u>-</u>	<u>0.00%</u>	<u>505,528</u>	<u>6.08%</u>

## NOTES TO THE FINANCIAL SUMMARY

Please note that the Town of Redcliff prepares an annual budget without a monthly or quarterly forecasts of revenue or expense. It is important to remember that not all items in this summary progress at an even rate throughout the year and so comparisons to budget or prior years may vary significantly.

## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date & Time	Meeting / Event	Where /Information
December 24, 25, 28, 2015 and January 1, 2016	Christmas/New Year's Day Office Closure	Town Hall & Public Services CLOSED
January 13, 2016	Council Office Hours	Mayor / Council Office Redcliff Town Hall
January 16, 2016 (Morning - Tentative)	Economic Development Strategic Planning Session	To be determined
February 12, 2016	Mayors & Reeves Meeting	Bow Island, Alberta