

COUNCIL MEETING

MONDAY, FEBRUARY 12, 2018

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 12, 2018 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
	B) Adoption of Agenda *	Adoption
Pg. 4	C) Accounts Payable *	For Information
	2. DELEGATION	
Pg. 6	A) Staff Sgt. Sean Maxwell * Re: RCMP Quarterly Report (October 1, 2017 – December 31, 2017)	
Pg. 35	B) Jordan Weiss * Re: Solid Waste Collection	
Pg. 36	C) Jeff Gray * Re: Solid Waste Collection	
	3. MINUTES	
Pg. 37	A) Council meeting held January 22, 2018 *	For Adoption
Pg. 41	B) Redcliff and District Recreation Services Board meeting held February 5, 2018	For Information
Pg. 43	C) Redcliff Public Library Board meeting held November 28, 2017 *	For Information
	4. BYLAWS	
Pg. 46	A) Bylaw No. 1854/2018 to amend Bylaw 1308/2002 & Bylaw 1429/2005 (000-600 Blocks and 900 Block of 1 Street SE and the 900 Block of 2 Street SE Paving with Curb, Gutter and Sidewalk Repair) * Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected.	1 st / 2 nd / 3 rd Reading
Pg. 55	B) Bylaw No. 1855/2018, Supplementary Assessment Bylaw *	1 st / 2 nd / 3 rd Reading

5. REQUESTS FOR DECISION

Pg. 58 **A)** Community Food Connections Association * For Consideration

6. CORRESPONDENCE

Pg. 60 **A)** Alberta Municipal Affairs * For Information
Re: Minister's Awards for Municipal Excellence

Pg. 62 **B)** Redcliff FCSS Special Events Coordinator * For Information
Re: 2018 Redcliff Volunteer Recognition &
Citizen of the Year Awards Ceremony

7. OTHER

Pg. 65 **A)** Memo to Council * For Information
Re: Solid Waste/Recycling Information

Pg. 69 **B)** Informal Petition – Reception * For Information

Pg. 72 **C)** Redcliff/Cypress Regional Waste Management Authority * For Information
Re: Landfill Graphs to January 31, 2018

Pg. 75 **D)** Council Important Meetings & Events February 12, 2018 * For Information

8. RECESS

9. ADJOURN

<u>COUNCIL MEETING FEB 12, 2018</u>			
<u>ACCOUNTS PAYABLE LIST</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
82806	ANTONI, ELISE	EMPLOYEE REIMBURSEMENT	\$371.55
82807	BROWNLEE	PROFESSIONAL SERVICES	\$1,055.05
82808	CANADIAN BADLANDS	ANNUAL LEVY	\$2,989.58
82809	FEDERATION OF CANADIAN MUNICIPALITIES	MEMBERSHIP	\$1,385.24
82810	JACOB'S WELDING	WELD CRACKS ON TAILGATE	\$236.25
82811	KPMG	AUDIT	\$4,681.00
82812	ROYAL CANADIAN MOUNTED POLICE	RCMP POLICING COSTS	\$253,669.29
82813	RECEIVER GENERAL	DEDUCTIONS	\$72.93
82814	ROCKY MOUNTAIN PHOENIX	BUNKER GEAR	\$13,755.00
82815	TELUS	PHONE SERVICE	\$127.26
82816	CONDO CORP	REFUND FACILITY DEPOSIT	\$225.00
82817	MAXWELL, REBECCA	REFUND BABYSITTING COURSE	\$59.85
82818	MOSSEY, CHRISTOPHER	EMPLOYEE REIMBURSEMENT	\$53.00
82819	AG-PLUS MECHANICAL	COUPLER	\$98.69
82820	AMSC INSURANCE	HEALTH SPENDING	\$562.90
82821	BRUCE'S SEWER SERVICE	AUGER SEWER LINE	\$173.25
82822	CAMA	MEMBERSHIP	\$504.00
82823	CANADIAN ENERGY	BATTERY/INSTALL/FLOOR SCRUBBER/DEPOSIT/RETURN	\$295.29
82824	FOUNTAIN TIRE	TIRES/CHANGEOVER/SHOP SUPPLIES	\$667.72
82825	KILPATRICK, DWIGHT	TRAVEL REIMBURSEMENT	\$110.00
82826	LGAA	MEMBERSHIP	\$157.50
82827	LIFESAVING SOCIETY	AFFILIATION FEES	\$100.00
82828	SHAW CABLE	INTERNET	\$138.50
82829	PRIME PRINTING	ENVELOPES	\$443.10
82830	ROYAL CANADIAN LEGION	REFRESHMENTS FOR PAINT NIGHT	\$46.25
82831	RECEIVER GENERAL	RCMP POLICING COSTS	\$247,621.03
82832	STEINER'S PETROLEUM	PROPANE	\$258.13
82833	BREWMASTER	MEALS ON WHEELS CONTAINERS	\$36.65
82834	KEN HAUKE TOWING	TOW TRAILER	\$199.50
82835	PAINTING WITH VAL	PAINT NIGHT FEES	\$438.87
82836	MAIN FLOOR CARPETS	CORE BASE/GLUE	\$64.03
82837	TREVOR MOORE INC.	VOLUNTEER NIGHT DEPOSIT	\$200.00
82838	ALBERTA FIRE CHIEFS ASSOC.	TEXT BOOKS	\$276.70
82839	BROVAC	LIFT STATION MAINTENANCE	\$1,039.50
82840	AMSC INSURANCE	BENEFITS	\$19,565.20
82841	HYDRACO INDUSTRIES	ELECTRIC BRAKE BREAKAWAY	\$73.50
82842	SHAW CABLE	INTERNET	\$88.10
82843	PITNEY WORKS	FOLDER STUFFER FEES	\$318.16
82844	PROFLOW PLUMBING	ANNUAL SEWER MAINTENANCE	\$210.00
82845	SNAP ON TOOLS	BLADES	\$20.68
82846	BOYLAN IMAGING	VOLUNTEER TICKETS	\$46.73
82847	UNITED RENTALS	LIGHT TOWER WITH GENERATOR	\$12,365.70
82848	WESTERN CANADA WELDING	OXYGEN	\$66.02
82849	WESTERN CANADA CEMETARY ASSOC.	MEMBERSHIP DUES	\$115.00
		CHEQUES - TOTAL	\$564,981.70

<u>ELECTRONIC FUNDS TRANSFERRED PAYABLES</u>			
<u>EFT#</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
00499	AIR LIQUIDE	CARBON DIOXIDE	\$1,344.11
00500	THE BOLT SUPPLY HOUSE	4 1/2 X .48 X 7/8 BOLTS	\$150.50
00501	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$32.57
00502	FARMLAND SUPPLY	HOSE/GAUGE/GREASE FITTING PACK	\$338.01
00503	KIRK'S MIDWAY TIRE	TIRES/CHANGE OVER	\$1,024.80
00504	MPE ENGINEERING	WTP CONTINUING SERVICE	\$1,575.00
00505	SUNCOR	FUEL	\$9,501.02
00506	PRO-COMM SOLUTIONS	CELL PHONE/WIFI HUB	\$1,699.95
00507	SUMMIT MOTORS	FILTERS	\$416.58
00508	ACTION PARTS	CABLE/CIRCUIT/RELAY/SHRINK/PANEL/SWITCH/FUSE	\$245.28
00509	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$39.23
00510	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$90.30
00511	CHAMCO	COMPRESSOR REPAIR	\$2,798.78
00512	CUPE	UNION DUES	\$2,081.94
00513	REDCLIFF HOME HARDWARE	UTILITY BOX/PLIERS/SCREWDRIVER/REPAIR BLOWER	\$156.96
00514	KIRK'S MIDWAY TIRE	WHEEL BALANCE/FLAT REPAIR/CHANGE OVER/TIRES	\$1,039.50
00515	MBSI	HOSTED BACKUP	\$735.00
00516	PRO-COMM SOLUTIONS	DOOR ACCESS MAINTENANCE	\$77.18
00517	A & B STEEL	COUPLERS	\$556.50
00518	BENCHMARK ASSESSMENT	ASSESSMENT FEES	\$17,091.90
00519	THE BOLT SUPPLY HOUSE	GLOVES/WASHERS	\$62.96
00520	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$32.57
00521	DIGITEX	PHOTOCOPIER FEES	\$287.34
00522	KIRKS MIDWAY TIRE	TIRES	\$13,624.80
00523	LETHBRIDGE MOBILE SHREDDING	SHREDDING	\$87.94
		EFT - TOTAL	\$55,090.72

<u>REDCLIFF/CYPRESS LANDFILL PAYABLES</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
00239	FARMLAND SUPPLY	HOSES	\$122.20
00240	FORTY MILE GAS	UTILITIES	\$354.12
00241	JACOB'S WELDING	GARBAGE WIND SCREEN	\$28,990.40
00242	KPMG	AUDIT	\$1,094.00
00243	APPLIED INDUSTRIAL	HI TECH 100/150/200 LOCTITE	\$283.57
00244	JACOB'S WELDING	WELD LATCH TO DOOR	\$94.50
00245	SUMMIT MOTORS	TUBE/UNION	\$24.53
00246	SUPERIOR TRUCK EQUIPMENT	SERVICE KIT	\$401.26
00247	AG-PLUS MECHANICAL	DRIVE KIT	\$96.73
00248	CANADIAN ENERGY	BATTERY/DEPOSIT/RETURN	\$114.45
00249	CEM HEAVY EQUIPMENT	SEAL	\$68.25
00250	FAST TIMES MACHINING	SOCKET	\$400.20
00251	REDCLIFF HOME HARDWARE	WATER/BATTERIES/BLEACH	\$77.76
00252	SHOCKWARE	INTERNET	\$52.45
00253	TELUS	PHONE SERVICE	\$38.70
00254	TRIPLE R EXPRESS	SHIPPING	\$38.85
		CHEQUES - TOTAL	\$32,251.97

Reporting Period: October 1, 2017 – December 31, 2017**Summary of Detailed Crime Number Statistics**

Zone	Previous Quarter	Current Quarter	Yearly Total 2017-2018
Redcliff(municipal)	264	328	883

Detailed Crime Report

Crime Type	Previous Quarter	Current Quarter
Assault	4	10
Break and Enter	5	2
Motor Vehicle Theft	5	2
Theft Over \$5000	6	1
Theft Under \$5000	11	14
Mischief	21	9
Possess Stolen Property	2	0
Fraud	0	4
Drugs	1	2
Disturb/Breach Peace	4	1
Utter Threats	4	2
Criminal Harassment	1	2
Weapons Offences	1	0
Other Criminal Code	20	17
Obstruction	0	0
Other Federal Act	1	2

Total Persons Crime	11	14
Total Property Crime	54	32

Common Police Activities

	Previous Quarter	Current Quarter
False 911 Calls	11	7
Animal Calls	13	8
False Alarms	36	38
Missing Persons	1	1
Other Provincial Statutes	12	11
Municipal Bylaw	13	6
Assist General Public	4	12
Wellbeing Check	0	7

Summary of Detailed Traffic Monthly Report Statistics

Violation Type	Previous Quarter	Current Quarter
Speeding Violations	8	6
Non Moving	16	24
No Insurance	0	0
Distracted Driving	2	1
Roadside Suspension	0	0
Stop Sign	0	0
GLA	0	1
Seat Belt	5	3
Traffic Lights	0	0
Criminal Code Traffic	0	0
Impaired Driving	1	2
Other Moving	34	11
Intersection	3	4
Fail to Stop @ Accident	0	0
TOTAL	69	52

Collisions:

Collision Type	Previous Quarter	Current Quarter
Property Damage Non-Reportable	2	2
Property Damage	11	14
Non-Fatal Injury	0	2
Fatality	0	0
Total	13	18

Annual Performance Plan 2017/2018

- 31 meetings with external partners
- 49 School visits
- 14 traffic operations conducted within Town of Redcliff
- 8 compliance checks
- 15 business checks – to ensure gates and doors are secured

Other Inclusions

SEATS: Traffic Safety within Medicine Hat and area – I sit on this committee for Redcliff. Any issues that could be addressed by this committee.

See attached report from Ontario regarding some work done regarding a highway in an area entitled “What would it take to have a safe highway 6 report to community”. Submitted only for discussion as I received this and it is well done.

As noted below:

Example: Ontario – work between local government and police –
bylaws/signage/advocacy to province regarding highways

Enforcement/Presence, especially during summer months

Social Media – using it to broadcast road safety information, engaging local
bloggers

Other ideas – is there a committee that could be worked on, or would they want
to work with SEATS on this

MHFVC: Medicine Hat and District Family Violence Coalition – I sit on this group to reduce instances of family and domestic violence within Redcliff. RCMP has Victim Services, which can lead to some solutions, but many support services are in Medicine Hat. Are there any issues relating to this from the town's side?

CAC: Still looking for more members on this board. Currently no one from Suffield, CFB Suffield, Elkwater, next meeting is February. Good representation from Redcliff with I believe two families on it (new people apparently showed up in December). Last meeting was on December 13, 2017. Next meeting is February 21, 2018 in Seven Persons.

Cst. Wilke and Cpl. Yetman attended the previous CAC.

Rural Crime Watch: Large growth over the last several months, last meeting was on January 23, 2018. Myself, Cst. Wilke and Cst. Waites were present and did a presentation on crime prevention as well as internet frauds, etc. Copy of presentation was attached to my email.

With their website and facebook and ability to get information out in real-time, we are using them to assist us with investigations where possible.

Citizens on Patrol was present at this meeting.

Upcoming in Redcliff: Lunches at Parkside School, working with the Redcliff Youth Centre and working with Carla from the town on RCMP engagement with youth in town.



CRIME PREVENTION

Tips and Tricks

S/Sgt. Sean Maxwell

January 23, 2018



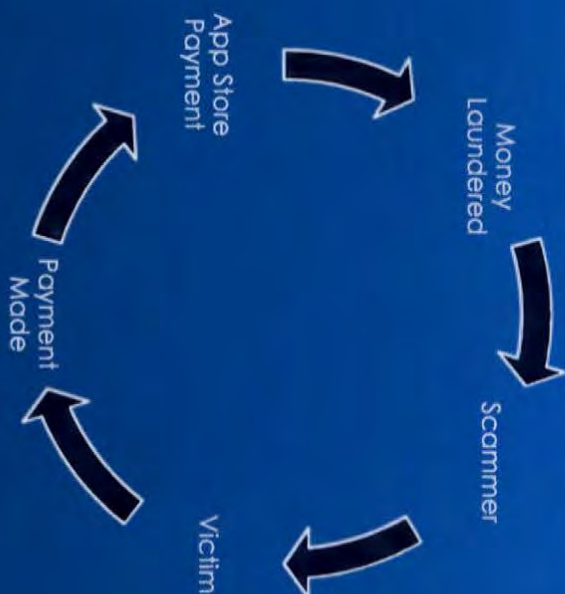
- ▶ Habits:
 - ▶ Cultivating new habits – locks, securing valuables, paying attention to your surroundings
- ▶ Investing in Security:
 - ▶ Alarm Systems and Video Cameras – good ideas
 - ▶ Lighting and Visibility
 - ▶ Locks/Fencing
- ▶ Community:
 - ▶ Looking out for neighbours and family
 - ▶ Calling the police

CRIME PREVENTION & YOU



- ▶ CRA Frauds
 - ▶ Telephone Calls or Email spoofing (pretending to be) the CRA
 - ▶ Payment with iTunes or other gift cards – might make you read numbers, photograph or send via email or text message to someone
- ▶ How does this work?

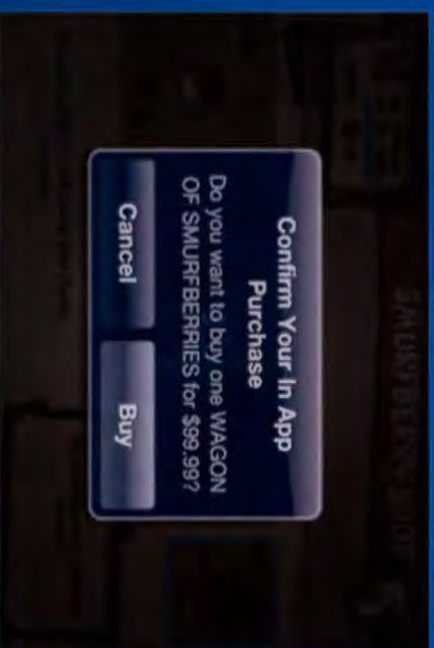
ELECTRONIC FRAUD – EMERGING TRENDS



CRA SCAM CYCLE



- ▶ Scammer and Programmer are working together
- ▶ Money taken from iTunes Card
- ▶ In-app purchase is made:



SCAM CYCLE CONTINUED

- ▶ Money is paid to Apple/Google
- ▶ Apple takes 30% of this revenue
- ▶ App Company takes the other 70% which is then shared between them

SCAM CYCLE

► The Giveaway:




OTHER SOCIAL-MEDIA SCAMS



► Survey Scam

[Contact](#) · [Weather 548](#) · [Cancers](#) · [Bellingham.com](#)



Survey Scam

3, November 2016


Congratulations!

You have been selected to take part in our short survey and get one \$40 voucher for Dollar General! We only have 948 gifts remaining so hurry up!

1. Sending your answer to DollarGeneral.com...
2. Checking your statistics...
3. Congratulations! You won a \$40 voucher at Dollar General!


Step 1

Share this page by clicking "SHARE" button and type "Thanks for my gift card!" in the comments field!


Share on Facebook

Step 2

Click the Send button below, then select 15 friends and click SEND


Send

Verifying steps

Survey Scam

Click here for your unique gift card!

Comments

Add a comment...

Add your name

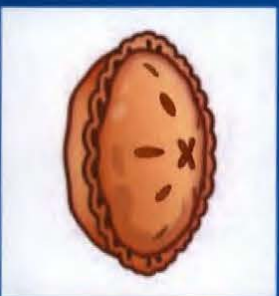
Comments

12,058 others like this
View more comments



- ▶ Appeal to your intelligence(only genius can answer) or education
- ▶ Math using images

- ▶ Name a fish with no "E", I bet you can't!!
- ▶ How many squares in this image?



+



= 6

QUIZ OR QUESTION SCAM



- ▶ Maybe the author is legitimate and just wants to entertain you
- ▶ Maybe this is from a friend and you just want to be polite
- ▶ BUT:
- ▶ Does it take you to another site? (Viruses, malware, etc.)
- ▶ Can give someone permission to sell your information to third parties
- ▶ "Social Engineering" – influencing large groups of people to respond in a certain way – i.e. quizzes

WHY BE CAREFUL?



► Urban Myths:

Email text contributed by Trevor M., Nov. 25, 1998:

Subject: FW: Warning

THIS IS NOT A JOKE

PLEASE, PLEASE, PLEASE SPREAD THE WORD.

The police officer that works with the DARE program at an elementary school passed this warning on.... If you're ever driving after dark and see an on-coming car with no headlights turned on, DO NOT flash your lights at them! This is a common gang member "initiation game" that goes like this: the new gang member under initiation drives along with no headlights and the first car to flash their headlights at him is now his "target". He is now required to turn around and chase that car and shoot at or into the car in order to complete his initiation requirements. Make sure you share this info with all the drivers in your family!! Stay safe!!

FINAL THING - HOW TO BE CAREFUL



www.snopes.com – great resource

Keep the respect of your friends

Don't get fooled

Verify before posting

DO YOU SHARE THIS?



What would it take to have a safe highway 6?

**Report back to the community on from 2
community meetings:**

October 25th – South Bruce Peninsula

November 8th – Northern Bruce Peninsula

January 2018



We dedicate this report and all actions that arise from it, to the memories of:

**Traves Atchison
Jana Watson
Chad Honneyman**

and all souls lost prior

*Goodbye may seem forever.
Farewell is like the end.
But in my heart's a memory.
And there you'll always be*

Prepared by:

Francesca Dobbyn
United Way of Bruce Grey
execdir@unitedwaybg.com

Karen Kerker
Grey Bruce Public Health Unit
K.Kerker@publichealthgreybruce.on.ca

Under the leadership of

Terry Bell
Chair, Bruce Peninsula Safe Communities Committee
terryjbell@outlook.com

For more information on the Bruce Peninsula Safe Communities Committee please contact Committee Secretary/Treasurer Francesca Dobbryn at 519-376-1560, execdir@unitedwaybg.com

Safe Communities



Background

The Bruce Peninsula Safe Communities Committee received its accreditation from Parachute Canada in May of 2017.

The committee had been meeting for almost 2 years and had run numerous local initiatives that focused on reducing injuries and creating a safer community over all.

The committee meets the first Thursday of each month and welcomes community partners to join.

From Parachute Canada

Sixty-eight communities in Canada have been designated as Safe Communities, with more communities seeking this designation every year. Canadian Safe Communities believe that a safe life is a basic right.

The official designation of a municipality as a Safe Community indicates a publicly articulated commitment to work towards a safer locality for all. It is the beginning of a concerted effort to make injury prevention and safety promotion a top community priority with tangible results, ultimately creating safer places where citizens can live, work and play.



Communities bring together local officials from their municipalities at a leadership table, including representatives from local government, public health, police, fire and emergency services, educational institutions, local business, and health and safety organizations. Designated Safe Communities have completed a formal Priority Setting Exercise and community scan, to inform their programming decisions, and they have a proven plan for sustainability.

Already the following actions have been taken:

- Grey Bruce Crown Attorney will NOT plead down stunt driving charges for charges laid on highway 6 in the Bruce Peninsula catchment area
- Social media is sharing the message eg. [Lets Fix Hwy 6 Facebook page](#)
- OPP and the OSTC (ferry) are meeting to review suggestions and messages for the passengers

Public Meetings

As a result of concerns regarding the number of speeding and other traffic tickets, along with 4 fatalities the Bruce Peninsula Safe Communities Committee (BPSCC) embarked on hosting 2 community meetings. One in South Bruce Peninsula and one in Northern Bruce Peninsula. During the planning there was a 5th fatality, adding urgency and concern to the entire community.

The format and agenda were kept simple to focus on creating a community dialogue at both meetings.

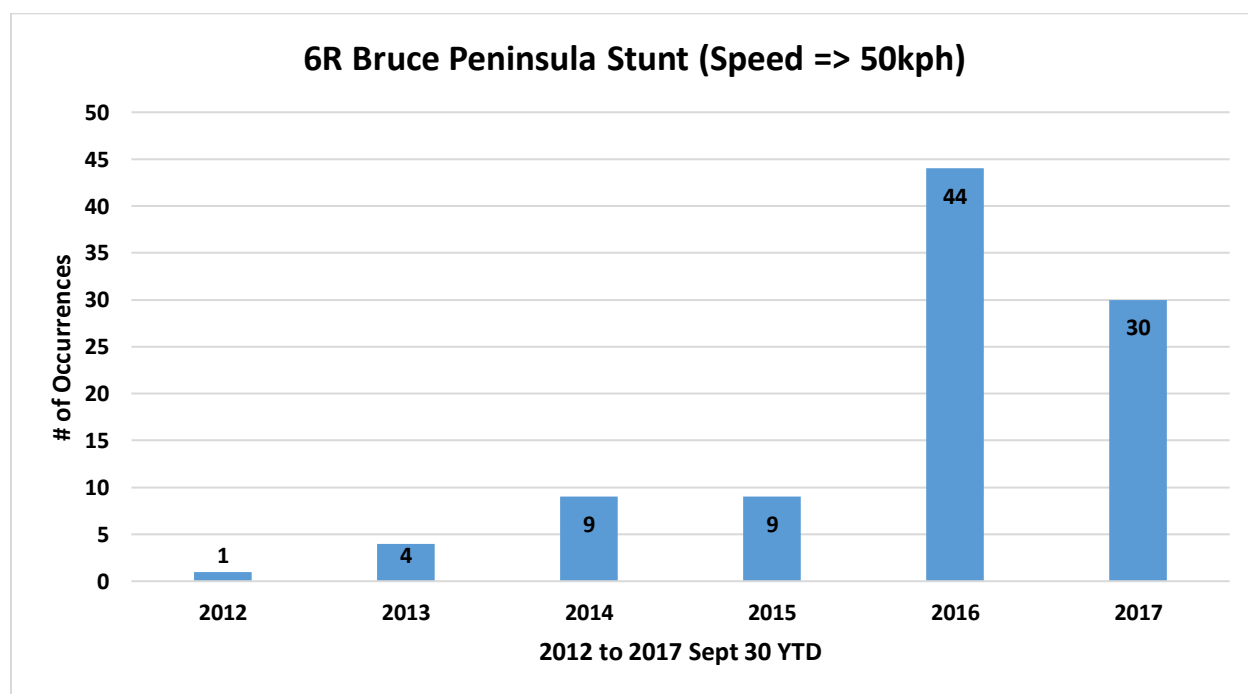
Francesca Dobbyn, Executive Director of the United Way of Bruce Grey, who serves as the Secretary Treasure for the group facilitated both meeting. The meetings were opened by Terry Bell, chair of the committee.

Atchison family had requested a moment to speak, to highlight the need for change and their heartbroken desire to be a part of the conversation and offer their thoughts on what could be done to create a safer highway 6.

Community Safety Officer Provincial Constable Adam Belanger reviewed statistics on charges laid by OPP officers within the Bruce Peninsula detachment catchment area (therefore not all on highway 6).

Constable Belanger's data demonstrated that most collisions occurred during peak day time hours, and that stunt driving charges had a correlation to tourism traffic and generalized 'summer' weather patterns.

There has also been a significant increase in the number of charges laid in the past 5 years.



Constable Belanger answered many clarifying questions in regard to the data presented.

Constable Belanger also encouraged everyone and anyone who sees someone driving unsafe to call 911 and report what they are seeing.

As the meeting progressed questions were asked and we have grouped most of the unanswered ones here:

Enforcement

What are the conviction rates for these stunt drivers? How does it work with rental cars?

How would we increase the consequences of stunt driving? Is 7 days of impoundment and suspension long enough?

Would it be possible to confiscate cell phones from distracted drivers for a period of time?

What happens if people report convoys?

Governments

How much clout does the community have with Queen's Park? Can Bill Walker, MPP advocate for increased Northern Bruce Peninsula OPP presence?

How are other national parks dealing with the traffic? Could the federal government flow us some funds to help us?

Data

Can the accidents be identified by geographic region?

How is the information fed up through to the MTO?

Are the speeders or those who cause the fatal accidents more commonly found going north or south? Is there a trend?

Who?

Where are the stunt drivers from? Are any of these people local?

What is it that causes the accidents, is it the stunt drivers or something else?

How do we reach the people who do not speak English?

Is the problem indeed mostly the result of day trippers who are speeding? Or is it something else?

What can we do to change behaviour?

Built Environment

Is the answer more signage?

How can we help people to obey the signs and the passing lines on the road?

Can we learn something from the communities along Hwy. 10 i.e. Mississauga – Brampton – North?

What about Hwy. 11?

What about passing lanes with signage that they are coming?

Are there some real highway issues to consider? – Lines on highway, blind spots, curves, hidden entrances, difficulties getting off of the highway

How will this process of community consultation work? What happens to all of this information gathered tonight?

How can we get some quick wins? What can be done before next summer?

As the meeting shifted to a solutions based conversation, the attendees were encouraged to answer this question:

What would it take to make highway 6 a safe, functioning highway that locals and visitors can use without fear?

Identified Main Themes

MTO/Government

- Research the value of passing lanes at strategic locations along HWY 6 (Include signage of location and length of lanes)
- “No Passing” zones – with highly visible colour on the road.
- Photo Radar
- Better Signage / Digital Signs -- Many suggestions around this.
- Signage – Fatalities (can be updated annually)
- Create turning lanes with better signage
- Better / clearer sign for Cyprus Lake, including a night light
- Advocate for driver training to be included in the schools so that everyone receives it.
- Advocate for increased funding to address the infrastructure pressures in the summer months
- Allow the OSTC to bring RVs and large house trailers destined for the ferry, onto the parking lot after the 8 PM departure leaves to allow for overnight “dry” camping (No campfires). These vehicles can then be put on the 7 AM ferry and will not be on the highway in the middle of the day. (Requires change in Municipal by-law.)

ENFORCEMENT

- Bolster OPP staff during summer months
- More highway presence / enforcement, especially on the weekends

SOCIAL MEDIA

- Provide road safety information, including “how to pass safely”
- Use Google Maps, Yelp, Trip Advisor, Facebook and Instagram to get message out – This is a great place, great business etc., but lots of enforcement on the roads, stick to the speed limits, etc.
- Promote other attractions than the Grotto
- Engage GTA bloggers in our concerns

TOURISM

- Encourage bus tours to decrease the number of vehicles – include information about the peninsula – flowers, topography, National Park, shipwrecks etc. Make it exciting; a part of the trip.
- Coordinate / communicate. Do not make changes to your business plan in isolation. There may be unintended consequences.
- Promote the area as an eco-tourism destination. Encourage cycling, hiking, artists, low-impact activities
- Include road safety education on the southbound ferry. (PSAs developed with OPP?)
- Include road safety information in materials sent to customers (e.g. bottom of invoice / confirmation of booking) and / or in place of business. Consistent messaging. Work together.
- Slow pace of cars coming off of the ferry to avoid convoys.
- Post message on tourist sites that the road is a two-lane highway, that is heavily patrolled and enforced for speeding and dangerous driving
- Use Chambers of Commerce as driving forces of a coordinated strategy to increase safety and get the message out.

More broad notes and gathered thoughts

Answers were captured by committee members and attendees were encouraged to write their thoughts on post-it notes and place them on themed flip-chart paper.

What follows is a summary and condensing of those thoughts. **Bold ideas** are simple and quick wins!

SIGNAGE:

- Multi-language signage
- Safety billboards
- Vivid signage
- Stark, dramatic signage
- Graphic signs to scare people
- More signage “OPP patrolled”
- Better way-finding signage
- **Erratic Drivers: Call *OPP or Crime Stoppers**
- Digital signs – change speed according to traffic and conditions

- Sense of URGENCY to ACT NOW. – Photo radar, traffic lights, increased signage of accident “visuals”
- Special designation on HWY 6 – community safety zone – higher fines in the zone.
- No passing zones with highly visible colour in the location. (Used in Maine and New Hampshire in unsafe passing zones)
- Notices at the information centres and in the village explaining the ferry times
- Have the electronic speed signs that have the red and blue police lights that go off when the driver is breaking the speed. They are very effective.
- Put a warning sign near fatal crash sites. “Two young people lost their lives here”
- Statistical signs on the highway to illustrate the fatalities.
- Use the old Tobermory sign. Put it on wheels and use to show the fatalities.
- Better, clearer signage for Cyprus Lake and Info center. Also for Ferndale Tourist Info Center. All three of these signs are unclear.
- Zero Tolerance signs posted on HWY 6 up the peninsula.
 - Zero Tolerance on HWY 6 from Wiarton to Tobermory for speeding
 - Zero Tolerance. If you get a ticket, you are part of the problem. Accept the ticket. Slow down and be a part of the solution.

Signage slogan suggestions

Is 3 minutes’ worth your life?

We have families too. Please slow down.

Driving is a privilege, not a right

This is not the 401.

We are peaceful. Enjoy the scenery.

Better late than never

Slow down. Arrive Alive.

ENFORCEMENT:

- Heavy O. P. P. presence to put the hammer down
- Need to bolster the O. P. P. Officers at the Wiarton detachment during the summer months.
- Saturation of enforcement at the north and south ends of the Peninsula.
- Satellite OPP station in Tobermory, summer police station
- Saturdays and Sundays – Increase police presence during these periods that are high
- One significant emergency can put us into crisis. PROBLEM: We are all staffed for winter
- Ghost police cars
- Strict enforcement. Zero tolerance
- No U-turns on HWY 6. Too dangerous.
- Bring back photo radar for problem areas such as Bruce Peninsula
- Increased penalties for impaired driving
- Longer suspension for stunt driving
- Ticket everything over 80 KMs.
- Before the return of a vehicle and license, the driver MUST take and pass a safe driving course
- Stunt driving the same charge as impaired driving
- Change Highway Traffic Act to make the lines on the road enforceable and not just a guide
- **Cadet/information on the ferry explaining concerns, two-lane highways etc.**
- Ban passing on the HWY
- Make problem areas into community safety zones.
- Airplane patrols

TECHNOLOGY:

- **Use social media for messages**
- **Use social media to spread information re: How to pass safely**
- **Any social media needs to be attached to the tourism sites so that they see these issues when they are exploring coming to the Bruce.**

SCHOOLS / EDUCATION:

- Driving is a privilege, not a right
- Driver's education for everyone.
- Education of kids about safe driving
- Long term education beginning in elementary school – similar to seat belt campaigns.
- Wrecked cars on the side of the road

- Education for driving on two lane highways verses multiple lanes.

GOVERNMENT:

- Legalize photo radar
- Passing lanes
- Stiffer penalties
- Start with deterrents for stunt drivers
- Lobby for a parking lot to be built as a rest stop on HWY 6 in Tobermory and in between.
- Rental Cars – legislation around stunt driving and renting performance rentals
- We need more money from the Provincial and Federal governments for policing, fire departments, first responders etc.
- Postal code specific licensing for drivers
- “Rumble” strips installed in areas with a lower speed limit e.g. Ferndale
- Increase driver check stops
- Share the road is great, but most of HWY 6 does not have a safe shoulder for bikes – especially with on-coming traffic is passing.
- Passing lanes!!!
- No passing allowed at all from Wiarton to Tobermory
- Permit overnight *camping/parking* at ferry dock for RVs

TOURISM:

- **Write reviews on TripAdvisor, Yelp pages for local attractions “warning” people about strong police presence. It is a good way to deter visitors from dangerous driving AND they feel like they’re getting a good tip!**
- Need a night light at the Cyprus Lake entrance
- Increase and encourage bus tours to decrease number of cars
- More public education about the area
- Have the cars come off of the ferry at a slower pace to help stagger the convoys coming down HWY 6.
- **Have educational material and maybe an OPP presence on the ferry. Talk to people about highway safety and traffic statistics.**
- Tour operators in Tobermory advertise in big cities everywhere. They bring thousands of tourist here. They need to step up and address the problems of too many people speeding into our community. We need limits on the number of tourists heading up HWY 6.

NEED MORE INFORMATION:

- Conviction Data
- What have other communities done?
- HWY 26 – it is better since change
- Compare HWY 6 south of O/S to north of O/S
- Seek lessons learned from HWY 6 between Guelph and Hamilton. They have made many changes to try to improve that stretch of road, some without any success (such as passing lanes). Use their experience to inform / best apply our limited resources.
- Local statistics vs. Out of Towners (who is being ticketed)
- What is the nature of the accidents?
- Stats on Bikes – Bike lanes. (MTO has stats)
- Track the number of near-misses where people are forced off of the HWY, tail-gating etc.

COMMUNITY:

- Provide local transit for more people who live here.
- **Have Safe Communities Committee include churches and religious groups.**
- Drive safely materials for all merchants

HUMAN BEINGS:

- Stop making cars that go that fast
- Re-testing for driving every 5 years

MEDIA:

- **Facebook to put message out**
- **Google – Use reviews to say that enforcement is tough**
- Google ads: enforcement, tourist spots, alternative attractions
- Post about OPP presence on the Bruce Peninsula tourist web sites.
- **Saturate social media that HWY 6 is a speed trap or with positive reinforcement**
- **Use social media, and especially Instagram to share information and OPP statistics and highway safety**

- Coordinate /Cooperate with Toronto bloggers to add educational information and highway safety in the web site.
- For social media – consider non-english speakers / readers
- GTA – Consider non-english speaking individuals and come north – how do you communicate the safety info.

OPPORTUNITIES:

- Increase speed limit to 90 KPM
- Promote area as eco-tourism. Encourage cycling, hiking, artists, low-impact activities
- Look at busses and trolleys going north between Wiarton and Tobermory. Make it part of the adventure. Have someone talk about the flowers, topography, National Park, shipwrecks etc.

KEY PLAYERS / STAKEHOLDERS

- Remind locals and municipality worker to follow the laws.
- Citizen watch groups to contact OPP.
- Role for insurance companies?
- Link the Safe Communities committee to the Sustainable Tourism committee and consultants

Final thoughts

If you have an idea, a thought, a suggestion, an offer, a donation (there is no funding) please do not hesitate to reach out to us. Everyone is welcome to help us, help our community. Designative representatives from your committees and organizations are welcome to join the Safe Communities Committee.

Terry Bell
Chair, Bruce Peninsula Safe Communities Committee
terryjbell@outlook.com

Secretary Treasurer
Francesca Dobbryn
United Way of Bruce Grey
execdir@unitedwaybg.com

Funds for the Safe Communities Committee are held in trust by the United Way of Bruce Grey. Charitably receipted donations to support the activities of the SCC can be made to the United Way with “Safe Communities” as the designation. www.donatetoday.ca

RECEIVED

JAN 30 2018

TOWN OF REDCLIFF

Good Evening,

My name is Jordan Weiss and I would like to address the council on behalf of the Redcliff residents regarding the new waste management program. As a community, we would like ask Council to educate us regarding the benefits of the new garbage disposal process.

- How will this plan be an improvement to the current waste removal method that is already paid for?
- Will our utility costs increase when this new program starts?
- Will there be a cost to the residents regarding the purchase of the new bins? Or will the Town of Redcliff purchase the bins for the residents?
- Who is liable for any property damage the bins may cause?
- What are the options for yard waste disposal?
- Is there a plan in place to assist the elderly and disabled residents who are unable to move their bins?

In conclusion, we are asking Council to advise us of the reasoning behind the decision to make these changes.

Thank you for your time

CONTACT DARLENE WEISS 403-928-5290
- JORDAN WEISS 403-952-5560
FORTOWN COUNCIL MEETING
FEBRUARY 12TH 2018

February 1, 2018

Attn: Mr. Arlos Crofts – Municipal Manager

I am writing to you today to request an appointment to speak to Council at the next council meeting on February 12.

It is my understanding that council is currently looking at hiring Can Pak for curbside pickup of garbage, recyclables and yard waste, replacing our current system for residential garbage. I, along with many other residents of Redcliff that I have spoken to, disagree with this proposal and would like to discuss what I feel are better options for the tax payers of Redcliff. Although I agree that recycling is a benefit to our environment, I think that there may be better, more fiscally effective methods worth considering such as:

1. Centralized recycling in one area of town where people can drop off their recyclables and/or yard waste.
2. Add to the current back alley bins with the addition/replacement of a recycle bin and a yard waste bin.

The issues that I specifically have with the current curbside proposal are:

1. Who will be responsible for the bins in the event of a windstorm where the bin goes missing, gets damaged or creates property damage?
2. How will the town deal with garbage/recycling from condo's, four plex, etc.?
3. Parking is very limited for some individual's; especially where there are narrow streets or where snow is piled up. Where will these individuals put their bins for pickup in these circumstances?
4. Given that China is no longer taking recyclables from Canada/USA what happens if Can Pak cannot find a purchaser for the recyclables they take from us? What if Can Pak can no longer stay in business for any reason? Are we planning on keeping our current bins as an insurance policy if something goes wrong?

Please notify me if/when my request for an appointment has been accepted.

Sincerely,

Jeff Gray
403-581-6116
Jl.gray@shaw.ca

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JANUARY 22, 2018 @ 7:00 P.M.**

PRESENT:

Mayor	D. Kilpatrick	
Councillors	S. Cockle, C. Crozier	
	C. Czember, L. Leipert	
	J. Steinke	
Municipal Manager	Arlos Crofts	
Manager of Legislative & Land Services	S. Simon	
Municipal Accountant	M. Davies	(left at 7:52 p.m.)
Director of Planning & Engineering	J. Johansen	
Planning Specialist	J. Zukowski	
Director of Public Services	C. Popick	(left at 7:52 p.m.)

ABSENT: Councillor: E. Solberg

1. GENERAL

	Call to Order	A) Mayor Kilpatrick called the regular meeting to order at 7:31 p.m.
2018-0027	Adoption of Agenda	B) Councillor Leipert moved the Agenda be adopted as presented. - Carried.
2018-0028	Accounts Payable	C) Councillor Cockle moved the accounts payables for the Town of Redcliff and Redcliff Cypress Regional Waste Management Authority, be received for information. - Carried.
2018-0029	Bank Summary to December 31, 2017	D) Councillor Steinke moved the Bank Summary to December 31, 2017, be received for information. - Carried.

2. MINUTES

2018-0030	Council meeting held January 8, 2018	A) Councillor Czember moved the minutes of the Council meeting held January 8, 2018, be adopted as presented. - Carried.
2018-0031	Municipal Development Plan Steering Committee meeting held January 11, 2018	B) Councillor Leipert moved the minutes of the Municipal Development Plan Steering Committee meeting held January 11, 2018, be received for information. - Carried.

3. REQUESTS FOR DECISION

2018-0032 Digital Billboards

A) Councillor Crozier moved that Administration deal with the issue of electronic billboards in the complete update of the Land Use Bylaw scheduled to occur in 2018. Council understands that it may be a year before electronic billboards are allowed if they are allowed at all. - Carried.

2018-0033 Asset Management Grant

B) Councillor Leipert moved that:

Be it resolved that Redcliff Town Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Town of Redcliff Asset Management Program Project. Be it therefore resolved that the Town of Redcliff commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Preserve, organize and catalog all of the information on the Town's assets to expedite the access and use of this information in the future.
- Assess the condition of the Town's asset's and estimate the value of, life left and replacement costs.
- Develop a maintenance, rehab and replacement plan based on the risks of failure, level of service provided financial constraints, and opportunities that may present.

Be it further noted that the Redcliff Town Council has approved a capital budget of \$70,000 in its 2018 capital budget for acquiring a working asset management program.

Be it further resolved that the Town of Redcliff commits an estimated \$85,000 in staff resources towards the costs of this initiative.

- Carried.

2018-0034 Seniors Drop-In Centre Rental Agreement

C) Councillor Leipert moved that administration complete the draft of a lease agreement with the Redcliff Seniors Society to operate and manage the facility and partner with the Town for as many grant opportunities as possible to assist in implementing facility improvements. Under this scenario the Town would still be responsible for all major maintenance, repair, and capital upgrades. Further, that this draft be brought back to council once complete for final approval. - Carried.

4. CORRESPONDENCE

2018-0035 Alberta Order of Excellence
Re: Nominations

A) Councillor Crozier moved correspondence from the Office of the Lieutenant Governor dated November 30, 2017 regarding the Alberta Order of Excellence nominations, be received for information. - Carried.

5. OTHER

2018-0036 Municipal Manager Report to
Council January 22, 2018

A) Councillor Steinke moved the Municipal Manager Report to Council January 22, 2018, be received for information. - Carried.

2018-0037 Council Important Meetings &
Events January 8, 2018

B) Councillor Cockle moved the Council Important Meetings & Events January 22, 2018, be received for information. - Carried.

6. RECESS

Mayor Kilpatrick called for a recess at 7:52 p.m.

Director of Public Services and Municipal Accountant left at 7:52 p.m.

Mayor Kilpatrick reconvened the meeting at 8:10 p.m.

7. IN CAMERA (Confidential Session)

2018-0038

Councillor Steinke moved to meet In Camera to discuss two land matters under Sections 16 and 24 of the *Freedom of Information and Protection of Privacy Act*; one intergovernmental matter under Sections 21 and 24; and one Board appointment matter under Section 17 of the aforementioned Act at 8:11 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager; Manager of Legislative & Land Services; Director of Planning & Engineering; and Planning Specialist.

2018-0039

Councillor Czember moved to return to regular session at 9:09 p.m. - Carried.

2018-0040 Estimated Construction Costs
of Eastside Commercial
Phase 1

Councillor Crozier moved that Administration proceed with the Scaled Back Interim Design of the Eastside Commercial - Phase 1 and enter into negotiations with a developer to purchase the property. - Carried.

- | | | |
|-----------|---|---|
| 2018-0041 | Proposed Land Swap with IXL in Eastside | Councillor Cockle moved that Administration proceed with negotiating a land swap with IXL. Further that Administration obtain the services of a Land Appraiser to estimate market values. - Carried. |
| 2018-0042 | Proposed Closure of the CPR Crossing of 8 th Street NW | Councillor Crozier moved that Administration is to send letter to CPR, Cypress County and Alberta Transportation stating the Town's desire to have the 8 th Street crossing of the CPR line to remain open and outlining the potential impacts to the Town from a closure of this crossing. Furthermore if the CPR still is desirous to closure of this crossing they need to have a Traffic Impact Assessment conducted to determine the impact to the Town's transportation network. Additionally, CPR should be prepared to hold a public open house and be prepared to pay for mitigation of the impacts of closing the crossing. - Carried. |
| 2018-0043 | Appointment to Boards & Commissions | Councillor Leipert moved that Todd Read be appointed to the Assessment Review Board subject to passing the required Assessment Review Board Training for a term to expire December 31, 2020. Further that Todd Read be appointed to the Subdivision and Development Appeal Board with a term to expire December 31, 2020. - Carried. |
- 8. ADJOURNMENT**
- | | | |
|-----------|-------------|---|
| 2018-0044 | Adjournment | Councillor Steinke moved to adjourn the meeting at 9:14 p.m. - Carried. |
|-----------|-------------|---|

Mayor Kilpatrick

Manager of Legislative & Land Services

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Town Council Chambers Town Office
February 5th, 2018 at 7:00 pm

PRESENT:	Chairperson Town of Redcliff Rep. Cypress County Rep.	Karen Worrell Shawna Cockle Shane Hok Christina McNeil Justin Getz Sharon Kirvan
	Community Services	Kim Dalton Tracey Jenkins

Call to Order:	
Adoption of the Agenda	
Board meeting held January	
Redcliff Recreation Committee Society Redcliff and District Recreation Services Board Bylaw 1193/99	
Redcliff Community Guide	
Fees, Rates & Charges Bylaw	
Board Leadership Training	
Redcliff Aquatic Centre Accessibility Project	
Policy #48	
Policy #78	

<p>1. GENERAL</p> <p>A) Meeting called to order at 7:03 pm.</p> <p>B) Justin Getz moved adoption of the agenda as presented. – Carried.</p> <p>2. MINUTES</p> <p>A) Sharon Kirvan moved adoption of the minutes as presented. – Carried.</p> <p>3. DELEGATION – none</p> <p>4. OLD BUSINESS</p> <p>A) Received as information</p> <p>B) Received as information</p> <p>5. NEW BUSINESS</p> <p>A) Received as information</p> <p>B) Received as information</p> <p>C) Sharon Kirvan made a motion to send up to 3 people to the Leadership training. – Carried.</p> <p>D) Received as information</p> <p>E) Received as information</p> <p>F) Received as information</p> <p>6. CORRESPONDENCE – None</p>	
--	--

41

<p>Next Meeting</p> <p>Adjournment</p>	<p>7. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS</p> <p>8. DATE OF NEXT MEETING - March 5th, 2018</p> <p>9. ADJOURN</p> <p>A) Christina McNeil moved to adjourn at 7:51pm - Carried</p>
--	--

REDCLIFF PUBLIC LIBRARY BOARD

Minutes

November 28th, 2017 7:30 PM

Vision Statement

The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.

Attending: Catharine Richardson, Robin Corry, Dianne Smith, Brian Lowery, Jim Steinke, Katherine Rankin, Clarke Storle, Matt Stroh, Valarie Westers

Also attending: Tracy Weinrauch, Recording Secretary

Call to order: 7:30 pm

Additions/Deletions to Agenda: Approval of 2016 annual report to New Business ; add to personnel that the evaluation was completed; add working alone policy to policies report; add funds in legal fees to new business.

Approval of Agenda as amended: Katherine moved to approve the minutes. Matt 2nd. All in favor. Carried.

Approval of Minutes for October meeting: Jim moved to approve the minutes. Clarke 2nd All in favor. Carried.

Financial Statements for October for information only: Catharine moved to approve. All in favor. Carried

Accounts Payable: Robin moved for information only. All in favor. Carried.

Library Manager's Report: Matt moved to approve the report for information. Val 2nd. All in favor. Carried.

Correspondence:

- SLS Board Minutes from November 20th, 2017.
- Shortgrass Clippings
- Municipal Development Plan Steering Committee application
- Municipal Development Plan Workshop Summary

50th Anniversary Report – After the final bills were paid for the anniversary we came in under budget.

Policies Report - After reviewing the Working alone policy, the committee met with Tracy to brainstorm about where the policy is lacking. Robin called occupational health and safety and according to their policies a person is working alone if the person working has no two-way communication. The solution could be having two people working or having a call centre checking in on the Tuesday evenings. Brian will call Pro-Comm about pricing on the call-centre. Dianne also recommended that we have a grievance policy. A draft will be brought to the January meeting.

Financial Report: - Currently looking for a bookkeeper to review the 2017 year end books. Clarke qualifies to do this but Tracy will look into whether or not he can complete this since he is a board

member.

Personnel Report: - Evaluations are complete

Needs Assessment Review: - Nothing to report.

Friends of the Library (FRPL): - a minimum of 4 new members will be attending a meeting on December 6th with the current executive to vote on the new executive.

Library Advocacy: - Nothing to report.

Social Media Committee – Committee is working on better graphics but otherwise nothing major is happening. Please pass along, to Catharine, your statements about why you chose to be on the board.

Ongoing Maintenance Projects: - An employee with Atron confirmed that yes, we did have a gas leak in the old furnace and the parts have been replaced now. He also soaped up all the connections on the newer furnace to confirm there are no leaks on that one. At least one staff member has commented that it isn't right we are expected to work in these conditions that could be affecting our health.

ALTA (Alberta Library Trustees Association) Report: Nothing to report.


Old & Unfinished Business: - Sign permit was approved as submitted but we still have to wait the 14 day appeal period. We should be all clear on December 13th.

New Business: – Valarie made a motion that we no longer run the food for fines program at the Redcliff Public Library as of January 1, 2018. Dianne 2nd. All in favor. Carried.
Matt approved the 2016 annual report. Robin 2nd. All in favor. Carried.
Remaining funds in legal fees will be transferred into the savings account, same as previous years.

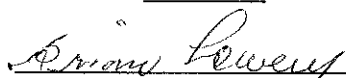
Next Regular meeting: January 30th, 2017 @ 7:30 pm.

Jim moved for adjournment at 8:37 pm.

Secretary


Tracy Weinrauch

Chairman


Brian Lowery

Library Manager's Report

Circulation for October was 2102 books, 31 children's audios & kits, 20 Blu-rays, 478 DVDs, 74 talking books, 67 CD's, 161 magazines, 20 games and 443 Overdrive checkouts.

OCTOBER STATS

	ADULT	CHILD	A/V	PERIODICALS	TOTAL	TO DATE	OVERDRIVE
2017	1165	937	690	161	2953	36676	443
2016	1401	1144	984	247	3776	38019	433
						-1343	10

COMPUTER USAGE

October had 512 half hour sessions (An average of 19 per day) and 350 Wi-Fi sessions.

As of November 23rd, 2017 we have taken in \$2802.71 in membership fees.

Staff meeting was held on November 14th, there are no major issues. We also had a training session on Internet Privacy and Library Resources with Samantha West, Client Services Librarian with the Shortgrass Library System. As a follow-up to the meeting, all staff reviews will be held the week of November 27th.

I have had 2 board members and 1 staff member express interest in the Southern Alberta Library Conference in March, there's still room for more if anyone wants to join us.

With all of the power outages in October and no information in the Emergency Plan to guide staff, we locked the front doors, emergency lights came on for 20 minutes while we had patrons leave, I told staff to wait it out for 30 minutes and after that they were allowed to leave. With no heat in the building it got a little chilly. At this point we are just tending to each situation as it happens, might be a good idea to put a procedure in the Emergency Plan.

We are hosting a presentation about rattlesnakes in our area on Wednesday, November 29th @ 6:30 pm. Provincial Wildlife Biologist, Sandi Robertson, will be bringing her expertise here to our library for anyone who would like to attend.

I attended Shortgrass Managers' meeting on November 20th. The biggest news to come out of this meeting was that we will not have the Hoopla resource as of January 1, 2018. PLSB is currently looking to other providers for this service, so depending on where Hoopla stands with its bid it may disappear completely or it may only have a hiccup in service for a few weeks. The cost of Hoopla to the Shortgrass libraries is \$40,000 and until now the Shortgrass Library Board and PLSB have been covering the cost, the member libraries are unable to afford such a costly resource. Since most of the expense of Hoopla is attributed through the audiobooks, Shortgrass may consider taking the money used for Hoopla and put it into improving the audiobook collection on Overdrive.

Other items discussed were the 2% increase to the materials levy each year, & the new kits available for programming.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 12, 2018

PROPOSED BY: Legislative & Land Services

TOPIC: Amend Bylaw 1308/2002 & Bylaw 1429/2005 (000-600 Blocks and 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving with Curb, Gutter and Sidewalk Repair)

(Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected).

PROPOSAL: To consider giving three readings to proposed bylaw 1854/2018

BACKGROUND:

The Municipal Government Act specifies that if after a local improvement tax has been imposed, there is a subdivision or consolidation of a parcel(s), then the local improvement tax bylaw is to be amended to correctly reflect the parcel(s) and the appropriate share of local improvement tax.

Changes to local improvement bylaws are typically reviewed at the beginning of the year for any changes that occurred the year prior due to subdivision or consolidation. Bylaw amendments can then be adopted and the updates incorporated so the parcels are correctly charged for the local improvement bylaw tax when tax notices are sent out in the spring.

In 2017 Lots 21-22, Block 2, Plan 1117V and Lots 23-24, Block 2, Plan 1117V were consolidated into one title creating Lots 21-24, Block 2, Plan 1117V.

Bylaw 1854/2018, to amend Bylaw 1308/2002 being the 000-600 Blocks and 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving with Curb, Gutter and Sidewalk Repair Bylaw and Bylaw 1429/2005 being a Bylaw to amend Bylaw 1308/2002 is proposed to reflect the change in parcels.

POLICY/LEGISLATION:

Excerpt from Municipal Government Act
Variation of local improvement tax bylaw

- 402 (1) If, after a local improvement tax has been imposed, there is
- (a) a subdivision affecting a parcel of land, or
 - (b) a consolidation of 2 or more parcels of land, in respect of which a local Improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

- (2) If, after a local improvement tax has been imposed,
 - (a) there is a change in a plan of subdivision affecting an area that had not previously been subject to a local improvement tax, and
 - (b) the council is of the opinion that as a result of the change the new parcels of land receive a benefit from the local improvement, the council, with respect to future years, must revise the local improvement tax bylaw so that each benefitting parcel of land bears an appropriate share of the local improvement tax.

1994 cM-26.1 s402

STRATEGIC PRIORITIES:

N/A

ATTACHMENTS:

Bylaw 1854/2018

OPTIONS:

- 1. To consider adopting Bylaw 1854/2018,
- 2. To not adopt Bylaw 1854/2018

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

- i) Councillor _____ moved that Bylaw 1854/2018, to amend Bylaw 1308/2002 being the 000-600 Blocks and 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving with Curb, Gutter and Sidewalk Repair Bylaw and Bylaw 1429/2005 being a Bylaw to amend Bylaw 1308/2002 be given first reading.
- ii) Councillor _____ moved that Bylaw 1854/2018, to amend Bylaw 1308/2002 being the 000-600 Blocks and 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving with Curb, Gutter and Sidewalk Repair Bylaw and Bylaw 1429/2005 being a Bylaw to amend Bylaw 1308/2002 be given second reading.
- iii) Councillor _____ moved that Bylaw 1854/2018, to amend Bylaw 1308/2002 being the 000-600 Blocks and 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving with Curb, Gutter and Sidewalk Repair Bylaw and Bylaw 1429/2005 being a Bylaw to amend Bylaw 1308/2002 be presented for third reading.

(Note: Must be unanimous in order to proceed with third reading)

- iv) Councillor _____ moved that Bylaw 1854/2018, to amend Bylaw 1308/2002 being the 000-600 Blocks and 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving with Curb, Gutter and Sidewalk Repair Bylaw and Bylaw 1429/2005 being a Bylaw to amend Bylaw 1308/2002 be given third reading.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____, 2018.

**TOWN OF REDCLIFF
BYLAW NO. 1854/2018**

A Bylaw of The Town of Redcliff to amend Bylaw No. 1308/2002, being the 000-600 Blocks & 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving, with Curb, Gutter and Sidewalk Repair Bylaw and Bylaw 1429/2005 being a bylaw to amend bylaw 1308/2002.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1308/2002, which was passed on March 28, 2002 and to amend Bylaw No. 1429/2005 which was passed on April 1, 2005.

AND WHEREAS the Municipal Government Act R.S.A. 1994, Chapter M26.1, specifies that if after a local improvement tax has been imposed there is a subdivision affecting a parcel of land, or a consolidation of two or more parcels of land, in respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend this Bylaw to include an updated schedule indicating the parcels affected by this Local Improvement Tax and the effective frontage feet.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 1308/2002, being the 000-600 Blocks & 900 Block of 1 Street SE and the 900 Block of 2nd Street SE Paving, with Curb, Gutter and Sidewalk Repair Bylaw and Bylaw 1429/2005 being a bylaw to amend bylaw 1308/2002 be amended to include the following updated listing of properties to be assessed and their effective frontage feet:

000 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
14-23	72	1117V	250
24-26	72	1117V	75
N 6.10M of E 36.58'	72	1117V	61
Subtotal			386
000 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
1-7	73	1117V	175
Subtotal			175
100 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
13-14: E 120'	55	1117V	46
15-16: E 120'	55	1117V	46
17-18: E 120'	55	1117V	46
19-20: E 120'	55	1117V	46
21-22: E 120'	55	1117V	46
23-24: E 120'	55	1117V	46
Subtotal			276

100 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
11-12	54	1117V	50
9-10	54	1117V	50
7-8	54	1117V	50
5-6	54	1117V	50
2-4:N5' OF 2	54	1117V	55
1-2:S20' OF 2	54	1117V	45
Subtotal			300
200 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
21-23: E 120'	42	1117V	69
24-25: E 120'	42	1117V	46
26-27: E 120'	42	1117V	46
28-29: E 120'	42	1117V	46
30-31: E 120'	42	1117V	46
32-33: Excl. S10' of 33	42	1117V	37
33-35: S10' of 33, Excl. S 4' of 35	42	1117V	52
35-37: S4' of 35	42	1117V	50
38-40: E 120'	42	1117V	69
Subtotal			461
200 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
41	43	9913159	40
42	43	9913159	35
16-17	43	1117V	50
14-15	43	1117V	50
12-13	43	1117V	50
9-11	43	1117V	75
7-8	43	1117V	50
5-6	43	1117V	50
3-4	43	1117V	50
1-2	43	1117V	50
Subtotal			500
300 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
21-23: E 120'	29	1117V	69
24-25: E 120'	29	1117V	46
26-28: E 120'	29	1117V	69
29-30: E 120'	29	1117V	46
31-32: E 120'	29	1117V	46
33-34: E 120'	29	1117V	46
35-36: E 120'	29	1117V	46
37-38: E 120'	29	1117V	46
39-40: E 120'	29	1117V	46
Subtotal			460

300 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
19-20	28	1117V	50
17-18	28	1117V	50
15-16	28	1117V	50
13-14	28	1117V	50
11-12	28	1117V	50
9-10	28	1117V	50
7-8	28	1117V	50
5-6	28	1117V	50
3-4	28	1117V	50
1-2	28	1117V	50
Subtotal			500
400 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
21-22: E 120'	15	1117V	46
23-24: E 120'	15	1117V	46
25-26: E 120'	15	1117V	46
27-28: E 120'	15	1117V	46
29-30: E 120'	15	1117V	46
31-32: E 120'	15	1117V	46
33-34: E 120'	15	1117V	46
35-36: E 120'	15	1117V	46
37-38: E 120'	15	1117V	46
39-40: E 120'	15	1117V	46
Subtotal			460
400 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
19-20	16	1117V	50
17-18	16	1117V	50
15-16	16	1117V	50
13-14	16	1117V	50
11-12	16	1117V	50
9-10	16	1117V	50
7-8	16	1117V	50
5-6	16	1117V	50
3-4	16	1117V	50
1-2	16	1117V	50
Subtotal			500
500 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
21-23	9	1117V	69
41	9	7510073	45
42	9	7510073	42
43	9	7510073	41
44	9	7510073	44

50	9	9212442	73
53	9	0912680	31
54	9	0912680	27
Subtotal			372
500 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
19-20	10	1117V	50
16-18	10	1117V	75
13-15	10	1117V	75
11-12	10	1117V	50
9-10	10	1117V	50
7-8	10	1117V	50
4-6	10	1117V	75
1-3	10	1117V	75
Subtotal			500
600 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
21-23	7	1117V	75
24-25	7	1117V	50
26-27	7	1117V	50
28-29	7	1117V	50
30-31	7	1117V	50
32-33	7	1117V	50
34-35	7	1117V	50
36-37	7	1117V	50
38-40	7	1117V	75
Subtotal			500
600 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
19-20	8	1117V	50
17-18	8	1117V	50
15-16	8	1117V	50
12-14: N 13' OF 12	8	1117V	63
10-12: ALL OF 10-11	8	1117V	62
7-9	8	1117V	75
5-6	8	1117V	50
3-4	8	1117V	50
1-2	8	1117V	50
Subtotal			500
900 Block 1 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
21-22	1	1117V	50
23-24	1	1117V	50
25-26	1	1117V	50
27-28	1	1117V	50

29-30	1	1117V	50
31-32	1	1117V	50
33-36	1	1117V	100
41	1	0910580	40
42	1	0910580	30
43	1	0910580	30
Subtotal			500
900 Block 1 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
19-20	2	1117V	50
17-18	2	1117V	50
15-16	2	1117V	50
13-14	2	1117V	50
41	2	0713715	37.5
42	2	0713715	37.5
8-9	2	1117V	50
6-7	2	1117V	50
3-5	2	1117V	75
1-2	2	1117V	50
Subtotal			500
900 Block 2 Street SE - West Side of Street			
Lot	Block	Plan	Eff Feet
21-24	2	1117V	100
25-26	2	1117V	50
27-28	2	1117V	50
29-30	2	1117V	50
31-33	2	1117V	75
34-35	2	1117V	50
36-38	2	1117V	75
39-40	2	1117V	50
Subtotal			500
900 Block 2 Street SE - East Side of Street			
Lot	Block	Plan	Eff Feet
18-20	1	8150AS	75
16-17	1	8150AS	50
14-15	1	8150AS	50
12-13	1	8150AS	50
10-11	1	8150AS	50
8-9	1	8150AS	50
5-7	1	8150AS	75
3-4	1	8150AS	50
1-2	1	8150AS	50
Subtotal			500
Total			7,890

2. Bylaw 1646/2010 is hereby repealed.

READ a first time this _____ day of _____, 2018.

READ a second time this _____ day of _____, 2018.

READ a third time this _____ day of _____, 2018.

SIGNED and PASSED this _____ day of _____, 2018.

MAYOR

MANAGER OF LEGISLATIVE & LAND SERVICES

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 12, 2018

PROPOSED BY: Finance and Administration/ Legislative & Land Services

TOPIC: Bylaw 1855/2018, Supplementary Assessment Bylaw

PROPOSAL: To consider adopting Bylaw 1855/2018, Supplementary Assessment Bylaw

BACKGROUND:

The Supplementary Assessment Bylaw is reviewed and renewed on an annual basis. This Bylaw allows for the municipality to prepare supplementary assessments for improvements and imposition of a supplementary tax during the 2018 year.

A supplementary assessment notice shows the assessed value of any new construction that has been completed or occupied during the current calendar year and was not included in the annual tax notice. Authorization of the supplementary assessment is done by bylaw in accordance with Section 313 of the Municipal Government Act.

POLICY / LEGISLATION:

Excerpt from Municipal Government Act

- 313 (1) *If a municipality wishes to require the preparation of supplementary assessments for improvements, the council must pass a supplementary assessment bylaw authorizing the assessments to be prepared for the purpose of imposing a tax under Part 10 in the same year.*
- (2) *A bylaw under subsection (1) must refer*
(a) *to all improvements, or*
(b) *to all designated manufactured homes in the municipality.*
- (3) *A supplementary assessment bylaw or any amendment to it applies to the year in which it is passed, only if it is passed before May 1 of that year.*
- (4) *A supplementary assessment bylaw must not authorize assessments to be prepared for designated industrial property.*

RSA 2000 cM-26 s313;2016 c24 s13

STRATEGIC PRIORITIES:

Bylaw review is not currently ranked in the Municipality's Strategic Priorities. However, it is an important practice to ensure all policy is consistent and current to relevant federal and provincial government legislation and related regulations, as well as other related Town policy.

ATTACHMENTS:

Bylaw 1855/2018, Supplementary Assessment Bylaw

OPTIONS:

1. To adopt Bylaw 1855/2018, Supplementary Assessment Bylaw.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. i) Councillor _____ moved that Bylaw 1855/2018, Supplementary Assessment Bylaw be given first reading.
- ii) Councillor _____ moved that Bylaw 1855/2018, Supplementary Assessment Bylaw be given second reading.
- iii) Councillor _____ moved that Bylaw 1855/2018, Supplementary Assessment Bylaw be presented for third reading.

(Note: Must be unanimous in order to proceed with third reading)

- iv) Councillor _____ moved that Bylaw 1855/2018, Supplementary Assessment Bylaw be given third reading.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2018.

**TOWN OF REDCLIFF
BYLAW NO. 1855/2018**

**A BYLAW OF THE TOWN OF REDCLIFF TO AUTHORIZE THE IMPOSITION OF A
SUPPLEMENTARY TAX FOR THE TAXATION YEAR 2018**

WHEREAS pursuant to the Municipal Government Act, a municipality may authorize the imposition of a supplementary tax;

AND WHEREAS the Municipal Government Act provides that a Council must pass a supplementary tax bylaw to impose a supplementary property tax in respect of property for which supplementary assessments have been prepared;

**NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL
DULY ASSEMBLED ENACTS AS FOLLOWS:**

TITLE

1. This Bylaw shall be known as the "Supplementary Assessment Bylaw" of the Town of Redcliff.

ASSESSOR DUTIES

2. The Assessor for the Town of Redcliff is hereby authorized and empowered to make supplementary assessments of all improvements during 2018 in accordance with the provisions of the Municipal Government Act.

MUNICIPALITY DUTIES

3. The Municipal Manager or appointed designated officer shall prepare a supplementary tax roll in and on which shall be recorded the supplementary assessments made in accordance with the provisions of the Municipal Government Act.
4. The Municipal Manager or appointed designated officer shall prepare a supplementary assessment notice for every assessed improvement shown on the supplementary assessment roll in accordance with the provisions of the Municipal Government Act.

PASSAGE

5. This Bylaw shall take effect on the day of the final passing thereof.

READ a first time this _____ day of _____, 2018.

READ a second time this _____ day of _____, 2018.

READ a third time this _____ day of _____, 2018.

PASSED AND SIGNED this _____ day of _____, 2018.

Mayor

Manager of Legislative & Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 12th, 2018

PROPOSED BY: Finance & Administration

TOPIC: Utility Refund

PROPOSAL: To refund Community Food Connections Association of South Eastern Alberta for water costs related to the Redcliff Community Garden.

BACKGROUND:

The Town of Redcliff has a history of showing support for various community programs. The Redcliff Community Garden contributes to the well-being of its participants and therefore their request may merit consideration.

On March 12th 2007, Council determined that the Redcliff Community Garden could make an annual request for the refund of water costs.

In 2017, the Community Food Connections Association paid \$451.05 for water.

POLICY / LEGISLATION:

n/a

STRATEGIC PRIORITIES:

n/a

ATTACHMENTS:

n/a

OPTIONS:

1. To approve the Community Food Connections Association's request for reimbursement of \$451.05 with respect to water fees paid in relation to the Redcliff Community Garden during the 2017 season.
2. To approve the Community Food Connections Association's request for reimbursement with respect to water fees paid in relation to the Redcliff Community Garden during the 2017 season in an amount determined by Council.
3. To respectfully decline the request.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):


1. Councillor _____ moved to approve the Community Food Connections Association's request for reimbursement in the amount of \$ 451.05 to the Community Food Connections Association of South Eastern Alberta for the cost of water related to the Redcliff Community Garden during the 2017 season.

2. Councillor _____ moved to approve the Community Food Connections Association's request for reimbursement in the amount of \$_____ to the Community Food Connections Association of South Eastern Alberta for the cost of water related to the Redcliff Community Garden during the 2017 season.
3. Councillor _____ moved to decline the Community Food Connections Association's request for reimbursement to the Community Food Connections Association of South Eastern Alberta.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. **2018.**



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

RECEIVED
JAN 30 2018
TOWN OF REDCLIFF

AR92443

January 24, 2018

His Worship Dwight Kilpatrick
Mayor, Town of Redcliff
PO Box 40
Redcliff, AB T0J 2P0

Dear Mayor Kilpatrick,

I am pleased to invite the Town of Redcliff to provide submissions for the 17th annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in five categories and one award for outstanding achievement:

- Innovation – Recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta (municipalities with a population of less than 500,000).
- Partnership – Recognizes a leading municipal practice involving consultation, coordination, and cooperation with other municipalities, jurisdictions or organizations (municipalities with a population of less than 500,000).
- Safe Communities – Recognizes a leading practice focused on making municipalities safer through prevention and enforcement (municipalities with a population of less than 500,000).
- Smaller Municipalities – Recognizes the innovative practices developed by communities with less than 3,000 residents.
- Larger Municipalities – Recognizes the innovation and creativity of larger municipalities with populations of 500,000 or greater that have a substantial resource base and that can partner with departments within the municipality's control.
- Outstanding Achievement – Recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practice in Alberta. This award, chosen by the review committee, recognizes the best submission from the other categories.

.../2

His Worship Dwight Kilpatrick

- 2 -

The submission form and additional details may be found on the Municipal Excellence Network website at www.municipalaffairs.gov.ab.ca/mc_municipal_excellence.cfm. The submission deadline is **March 31, 2018**.

I encourage you to share your successful initiatives, and I look forward to celebrating these successes with communities.

If you have any questions regarding the Minister's Awards for Municipal Excellence, please contact the Municipal Excellence Team at 780-427-222, or menet@gov.ab.ca.

Sincerely,



Hon. Shaye Anderson
Minister of Municipal Affairs



TOWN OF REDCLIFF

P.O. Box 40, 1 - 3rd Street N.E.
Redcliff, Alberta, T0J 2P0
Phone 403-548-3618
Fax 403-548-6623
redcliff@redcliff.ca
www.redcliff.ca

January 26, 2018

Dear Council Members

Re: 2018 Redcliff Volunteer Recognition and Citizen of the Year Awards Ceremony

I would like to invite you to attend the **Redcliff Volunteer Recognition and Citizen of the Year Awards Ceremony** on **Saturday April 21, 2018** at the **Redcliff Legion** featuring the Magic and Comedy of Trevor Moore as the Master of Ceremonies.

Redcliff Family and Community Support Services (FCSS) will host this annual celebration which gives each organization an opportunity to publicly show their appreciation for their Volunteer of the Year and the Redcliff Lions Club will present the Citizen of the Year Award.

This year we have invited over 26 Community Organizations to nominate their most stand-out volunteers. We have once again extended the invitation to MLA Drew Barnes and MP Glen Motz and we are honoured to have Medicine Hat College President Dr. Denise Henning present on Volunteerism and Community Spirit. We are encouraging council members to attend the event to extend their gratitude and appreciation to the volunteers that make a difference in Redcliff.

If you are able to attend, there will be a silent auction and cash bar starting at 5:30 pm, supper will be at 6:00 pm. Our committee members and the Redcliff Lions will then present the awards.

If you are able to attend, complementary tickets can be picked up at Town Hall for you and your guest.

Thank you.

Sincerely,

Carla Spampinato
FCSS/Special Events Coordinator
Town of Redcliff

Phone 403-548-3232
Email: carlas@redcliff.ca

TOWN OF REDCLIFF

Volunteer Recognition & Citizen of the Year!

It is time, once again, for you to select a VOLUNTEER OF THE YEAR from your group, organization, religious or educational institution. These nominees, and the Redcliff Lions Club Citizen of the Year, will be honoured at the Redcliff Legion on Saturday April 21st, 2018.

If you choose to participate, please complete a nomination form and ensure that you select a representative from your group to present the award and purchase tickets for the awards night banquet.

Each organization/group may nominate one youth and/or one adult. Certificates and a gift will be provided for your representative to present to the nominee(s). Please note that it is possible to nominate MORE than one youth and/or one adult, however, you will be responsible for the cost of the extra gift. Nominations must be submitted by April 6.

Tickets will be on sale at the Town Office from March 5 to April 13 or until sold out. The fee is \$20 plus GST. When purchasing tickets, please advise if you would like reserved seating.

This celebratory evening will include a silent auction hosted by the Redcliff Public Library. Cocktails will begin at 5:30pm followed by dinner at 6:15pm.

Featuring The Magic & Comedy of...

TREVOR MOORE

...as your Master of Ceremonies

& Special Guest

DR DENISE HENNING

Medicine Hat College President

Saturday • April 21, 2018 • 5:30pm
Redcliff Legion 302 Broadway Ave W

NOMINATION DEADLINE IS MONDAY, APRIL 6, 2018

Memo

To: Redcliff Town Council

From: Municipal Manager (from Public Services)

Date: February 12, 2018

Re: Solid Waste and Recycling Collection

During the December 11th, 2017 Council meeting, administration was authorized to enter into contract negotiations with Can Pak Environmental for solid waste and recycling collection.

This memo has been prepared in an effort to provide additional information to Town Council regarding the above matter with regard to the actual service delivery as well as to provide some response to the noted February 12, 2018 delegation questions. The following is a summary of key information points:

1. The contract term is for five (5) years with an option for an additional five (5) years.
2. All residential solid waste and recycling collection bins are to be purchased and owned by the Town of Redcliff. All commercial solid waste and recycling collection bins are purchased and owned by the contractor.
3. Solid waste collection occurs on a weekly schedule. Recycling collection occurs on a bi-weekly schedule. The collection days for each service are Tuesday and Wednesday (with exception of the odd statutory holiday in which case the schedule would be amended and advertised accordingly).
4. All solid waste and recycling collection will be made at the curbside or at places so designated by the Town of Redcliff.
5. All larger condominiums, townhouse units, and/or multi family dwelling complexes will be serviced with larger solid waste and recycling collection bins. There may be some scenarios that merit case by case consideration with regard to the type and size of bins to be utilized.
6. All residential collection bins will be returned upright to approximately the same position they were located prior to collection. Any spillage caused by the contractor is to be cleaned by the contractor. Any bin damage or property damage caused by the contractor shall be repaired or replaced by the contractor.

7. All the collected solid waste will be disposed of at the Redcliff Cypress Regional Waste Management Authority.
8. All the collected recycling product will be sorted and processed at the contractor's facility in Medicine Hat. It is then distributed to the contractor's customers. The contractor guarantees only 3-5% of the collected product would become residual after processing.
9. All solid waste and recycling collection bins are to be maintained by the contractor. Any request for maintenance or repair must be completed within forty-eight (48) hours.
10. All collection trucks must be current models of not more than seven (7) years old using the current operating year's date.
11. Elderly and handicapped assistance program will be conducted in such a way that the contractor manually gathers the bin(s), services the bin(s), and returns the bin(s) to the residential property. Elderly and handicapped assisted requests will require pre-approval by the Town of Redcliff and the approved residential accounts will be distributed to Can Pak accordingly.
12. Produced yard waste for the typical residential properties can be accommodated with 95 gallon solid waste bins. In addition, generated grass clippings and small branch solutions are in discussion at the administration level. These discussions are taking place in the context of existing budgetary allowances.

Summary

Below is an estimated rate comparison of the current solid waste collection operation and the proposed recycling and solid waste collection by the contractor. The rate forecasts do not include, with regard to the current system, any salary changes, benefit changes, workers compensation increases, gas or oil increases, or any other unforeseen circumstantial changes (ie. varying levels of capital investment from year to year). The rate projections are for residential accounts only. Note this also assumes that the discount provided by the Landfill Authority continues into the future (as it currently stands the tonnage rates for Municipal Solid Waste Collections are currently discounted by 50%). Incorporating 95 gallon solid waste collection bins throughout town, it is estimated that a 13% reduction in tonnage would be produced annually by the Town of Redcliff residents. As curb side recycling is also incorporated, an additional 20% reduction in produced solid waste would be estimated (note, some municipalities in Alberta have seen up to a 40% reduction in produced solid waste with recycling collection-Recycling Council of Alberta, City of Calgary, and Town of Banff). If recycling diversion yields more than a 20% reduction, these estimated rates would further be affected.

	Monthly Residential Rate Projections at Current System	Monthly Residential Rate Projections Utilizing Recycling	Monthly Residential Rate Projections if Town of Redcliff Discount Removed at Current System	Projected Monthly Rate Savings Using Curbside Solid Waste & Recycling vs Current System
2018	\$ 19.32	\$ 17.84	\$ 24.70	7.7%
2019	\$ 21.99	\$ 17.99	\$ 26.51	18.2%
2020	\$ 22.65	\$ 18.38	\$ 28.45	18.9%
2021	\$ 23.30	\$ 18.69	\$ 30.40	19.8%
2022	\$ 24.33	\$ 19.00	\$ 32.25	21.9%
2023	\$ 25.22	\$ 19.69	\$ 34.31	21.9%
2024	\$ 25.86	\$ 20.55	\$ 36.20	20.5%
2025	\$ 26.90	\$ 20.91	\$ 38.40	22.3%
2026	\$ 27.72	\$ 21.55	\$ 40.26	22.3%
2027	\$ 28.37	\$ 22.36	\$ 42.19	21.2%
2028	\$ 29.47	\$ 22.98	\$ 44.23	22.0%

The landfill tonnage pricing and discount is determined by the Redcliff Cypress Regional Waste Management Authority. The above rates assume the Authority continues on its current process with regards to tonnage pricing. Any dramatic change in tonnage pricing, or the removal of the Redcliff Municipal Solid Waste Collections discount can affect the above estimated rates (as shown above).

Additional Information regarding the noted February 12, 2018 delegation questions:

How will this plan be an improvement to the current waste removal method that is already paid for?

- Each resident having their own bin(s) gives the Town a better mechanism to manage cost and significantly reduces the cases of illegal dumping.
- It should also create diversion from the landfill which would be favourable for current and future solid waste rates.

Who is liable for any property damage the bins may cause (ie. worry about bins being blown into and hit such things as cars etc...)?

- Similar to the existing residents who currently use the bins, residents will be responsible for their own bins and will be encouraged to, other than on collection days, keep the bins in a secure location on their property.
- The Town also reached out to the contractor with the following information being provided:
 - Of the 125,000 individual bin collections carried out weekly, they have not experienced any significant incidences in this regard.

Is there a plan in place to assist the elderly and disabled residents who are unable to move their bins?

- See #11 above.

Parking is very limited for some; especially where there are narrow streets or where snow is piled up. Where will these individuals put their bins for pickup in these circumstances?

- See #4 above.
- The Town also reached out to the contractor and obtained the following information:
 - Every Town has some streets like this. We just adjust our collection in areas where there is a lot of street parking. Example, we will service these areas during times when most residents are not home and at work.

Given that China is no longer taking recyclables from Canada/USA what happens if Can Pak cannot find a purchaser for the recyclables they take from us?

- See #8 above.
- The Town also reached out to the contractor and obtained the following information:
 - China has never said that they will not take the recyclable material. What China has said is that they don't want any garbage in the material, and that they don't want any low grade material, ie, mixed paper and mixed plastic. We have purchased new equipment to improve the quality of our material and this equipment will be operational by the end of February and we will continue exporting materials back to China. We also still have domestic markets for our materials.

With regard to having centralized recycling in one area of town where people can drop off their recyclables and/or yard waste

- With regard to a recycling depot, while this is a method, it would be adding significant capital cost and added operational cost into the solid waste rates.
- Through using curbside collection, higher participation rates would be experienced which would result in higher levels of diversion.
- With regard to yard waste, see #12 above.

Memo

To: Redcliff Town Council
 From: Municipal Manager
 Date: February 12, 2018
 Re: Receipt of Informal Petition entitled "Petition to oppose garbage bin changes"

As per the Town's procedural bylaw, when in receipt of an informal petition, the Municipal Manager may do the following (as per section 70 of Bylaw No. 1804/2015):

- include it as an item on the agenda for the next regular Council meeting in full or summary form;
- refer it to Administration for a report to Council; or
- refer it to Administration for action and/or reply, with a copy of such response being sent to Council.

The Municipal Manager, in this memo, provides a summary of the petition as information for Town Council. The Municipal Manager also referred this to administration to provide information in a report (in the form of a memo to Town Council at the February 12, 2018 Regular Council meeting) in a response to the content of the petition summary, background, and the particular action being petitioned.

Petition Summary

The petition entitled "Petition to oppose garbage bin changes" was submitted at Redcliff Town Hall on January 30, 2018 by Darlene Weiss with the relevant contacts being noted as Darlene Weiss and Jordan Weiss. The petition contained 523 signatures. The petition was also accompanied with a request to speak to Council (See attachment) which was arranged to take place at the February 12, 2018 Regular Council Meeting as a delegation. The petition statements read as follows:

- Petition summary and background:

The current system of garbage dumpsters is fine the way it is. Many seniors or physically disabled are not able to roll out the garbage bins onto the streets and roll them back. More costs will occur from this change.

- Action Petitioned for:

We, the undersigned, are concerned citizens who urge our leaders to act now to keep the current garbage dumpsters and oppose the curbside garbage bins.

It is also important to note that this petition has, as per the Town's Procedural Bylaw No. 1804/2015, been received and submitted as an informal petition as it lacks the technical and substantive sufficiency, as per the Municipal Government Act, to be considered on a formal basis.

Attachment: Cover page of informal petition submission and request to speak to council.

RECEIVED

JAN 30 2018

TOWN OF REDCLIFF

Good Evening,

My name is Jordan Weiss and I would like to address the council on behalf of the Redcliff residents regarding the new waste management program. As a community, we would like ask Council to educate us regarding the benefits of the new garbage disposal process.

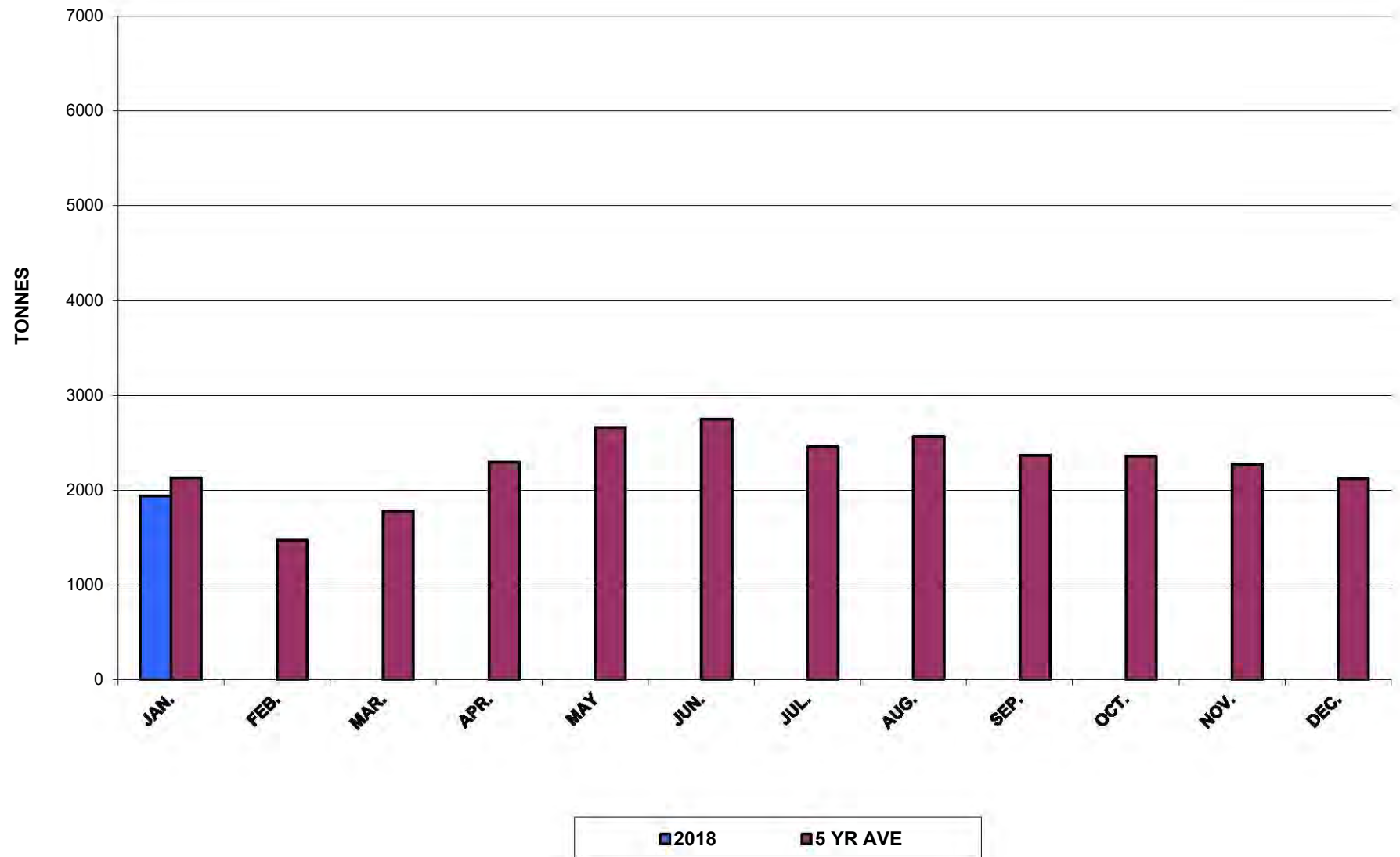
- How will this plan be an improvement to the current waste removal method that is already paid for?
- Will our utility costs increase when this new program starts?
- Will there be a cost to the residents regarding the purchase of the new bins? Or will the Town of Redcliff purchase the bins for the residents?
- Who is liable for any property damage the bins may cause?
- What are the options for yard waste disposal?
- Is there a plan in place to assist the elderly and disabled residents who are unable to move their bins?

In conclusion, we are asking Council to advise us of the reasoning behind the decision to make these changes.

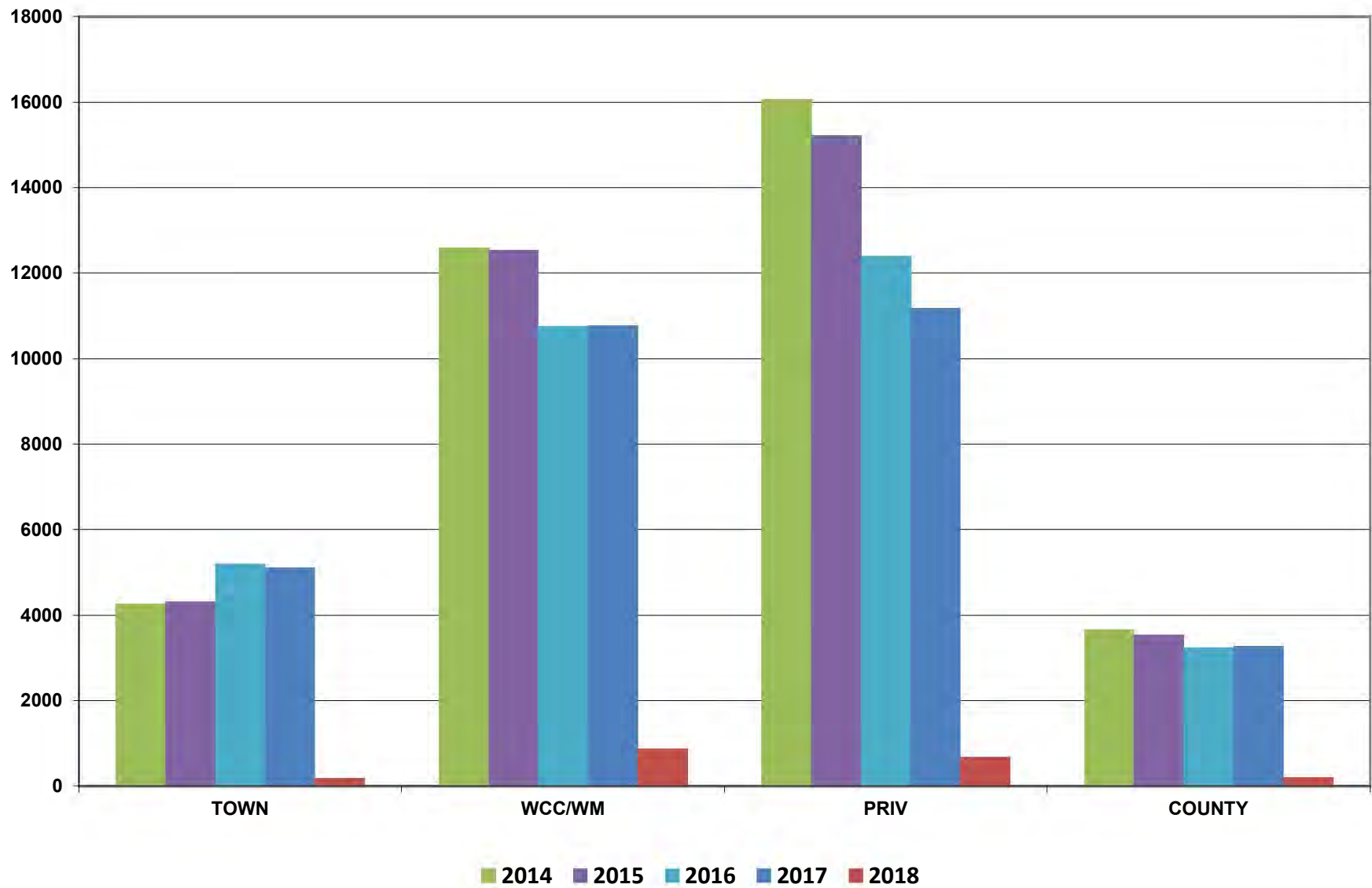
Thank you for your time

CONTACT DARLENE WEISS 403-928-5290
- JORDAN WEISS 403-952-5560
FORTOWN COUNCIL MEETING
FEBRUARY 12TH 2018

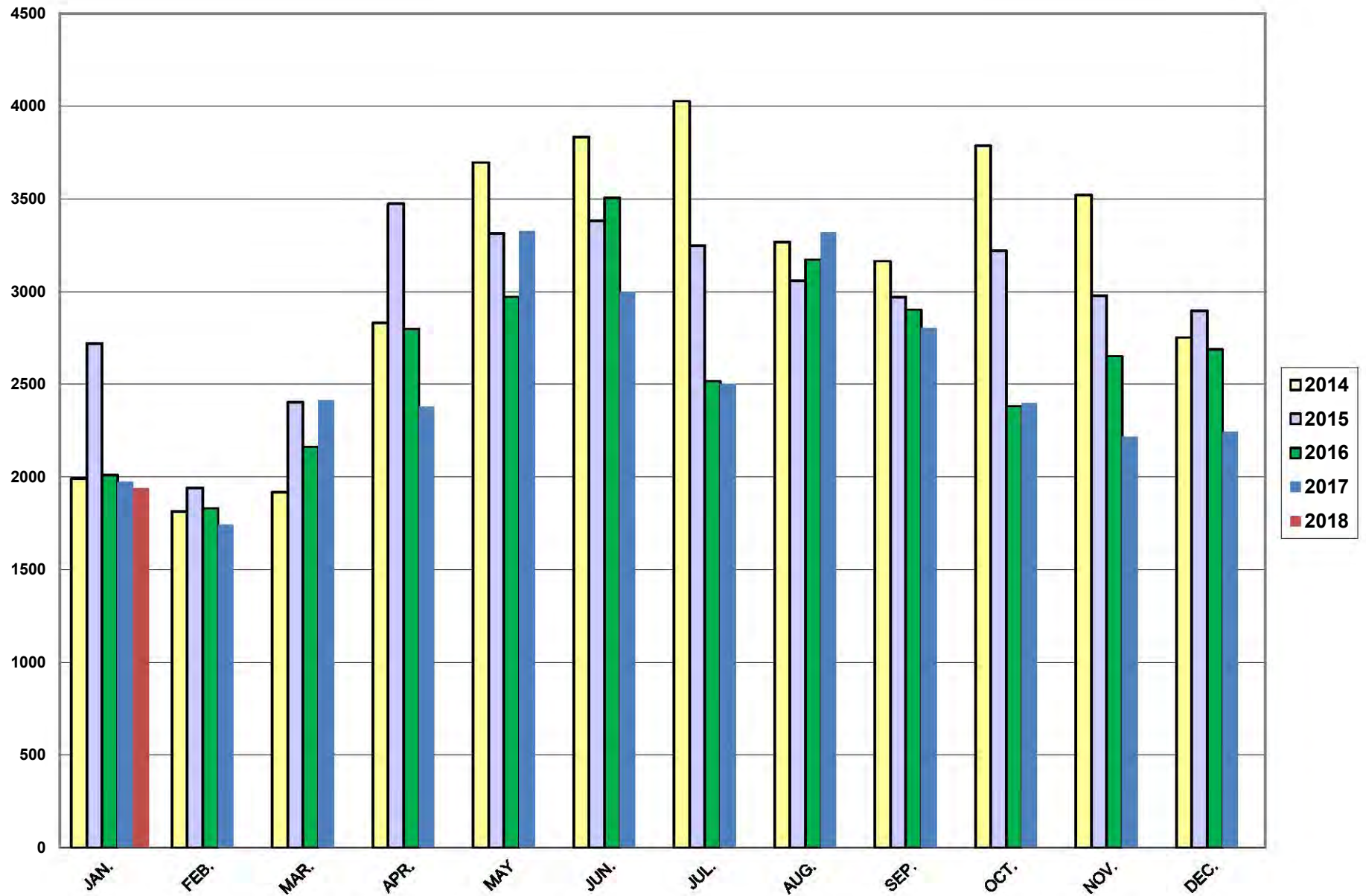
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2018 VS 5 YEAR AVERAGE
TO JANUARY 31, 2018**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2014-2018
TO JANUARY 31, 2018**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2014-2018
TO JANUARY 31, 2018**



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
February 26, 2018	Council Meeting	Town Hall Chambers 7:00 p.m.
February 27, 2018	Municipal Development Plan Steering Committee OPEN HOUSE	Town Hall Chambers 3:00 p.m. – 7:00 p.m.