



COUNCIL MEETING

MONDAY, FEBRUARY 13, 2017

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 13, 2017 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
2. MINUTES	
A) Council meeting held January 23, 2017 *	For Adoption
B) Redcliff & District Recreation Services Board meeting held February 6, 2017 *	For Information
3. BYLAWS	
A) Bylaw 1840/2017, Supplementary Assessment Bylaw *	1 st Reading
B) Bylaw 1841/2017, Bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw. *	1 st Reading
Re: Rezoning Lots 21-24, Block 131, Plan 1117V (339 & 343 - 2 Street NW) from R-4 Manufactured Home Residential District to R-3 Medium Density Residential District.	
4. CORRESPONDENCE	
A) Royal Canadian Mounted Police * Re: Commanding Officer Retirement	For Information
B) 7 th Annual Alberta Care Spring Seminar *	For Information
5. OTHER	
A) Memo to Council * Re: School Bus Parking	For Information
B) Memo to Council * Re: Permits	For Information

C) Redcliff/Cypress Regional Waste Management Authority *
Re: Landfill Graphs to January 31, 2017

For Information

D) Council Important Meetings & Events February 13, 2017 *

For Information

6. RECESS

7. IN CAMERA

A) Intergovernmental Relations (FOIP S. 16 and S. 21)

B) Legal (FOIP S. 27)

C) Labour (FOIP S. 17 and S. 23)

8. ADJOURN

<u>ACCOUNTS PAYABLE CHEQUE LIST</u>			
<u>COUNCIL MEETING FEB 13, 2017</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
84193	ALBERTA NWT COMMAND	PLEDGE FOR MILITARY SERVICE	\$545.00
81494	AMSC INSURANCE	HEALTH SPENDING	\$345.60
81495	BROWNLEE LLP	PROFESSIONAL SERVICES	\$89.06
81496	CANADIAN LINEN	COVERALLS/TOWELS	\$26.25
81497	CANADIAN BADLANDS	ANNUAL LEVY	\$2,933.70
81498	CANADIAN ENERGY	BATTERY	\$279.54
81499	CLEARTECH INDUSTRIES	RETURN/COAGULANT/SODIUM HYPOCHLORITE	\$12,490.69
81500	CUMMINS WESTERN CANADA	PIPE AIR TRANSFER	\$400.43
81501	DIAMOND SOFTWARE	VCH SUITE/ENHANCEMENT PLANS/TIME ENTRY	\$29,794.82
81502	FAST TIME MACHINING	CYLINDER REPAIR	\$229.55
81503	FEDERATION OF CANADIAN MUNICIPALITIES	MEMBERSHIP DUES	\$1,220.63
81504	FORTY MILE COOP	UTILITIES	\$348.83
81505	KPMG	INTERIM AUDIT	\$5,775.00
81506	SHAW	INTERNET	\$183.54
81507	SUNCOR	FUEL	\$10,361.70
81508	PRAIRIE ROSE	SCHOLARSHIP	\$500.00
81509	REDCLIFF BAKERY	MPC LUNCH	\$99.65
81510	RECEIVER GENERAL - RCMP	POLICING COSTS	\$221,996.04
81511	SOCIETY OF LOCAL GOVERNMENT MANAGERS	MEMBERSHIP	\$80.00
81512	SUMMIT MOTORS	OIL	\$715.47
81513	SUN CITY FORD	WIPER BLADE ASY	\$128.11
81514	SUPERIOR TRUCK	SEAL KIT	\$189.78
81515	ACTION PARTS	BLADE/INSULATOR	\$87.74
81516	AMSC	BENEFITS	\$18,226.23
81517	BIG HILL SERVICES	SUCTION CUPS	\$240.15
81518	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$26.25
81519	CDW CANADA	LAPTOP & DOCKING STATION	\$1,298.15
81520	CLOVERDALE PAINT	PAINT	\$102.19
81521	CUPE	UNION DUES	\$2,021.22
81522	FARMLAND	BUSHING/TEFLON TAPE	\$30.87
81523	GRAND RENTAL STATION	COAT RACK/HANGERS	\$113.77
81524	REDCLIFF HOME HARDWARE	FAUCETS/VALVES/CLEANING & COFEEE SUPPLIES/STRIPPER	\$407.69
81525	KEYWAY	ENTRY KNOB/REPIN & MASTER/LABOUR	\$344.40
81526	KIRK'S MIDWAY TIRE	TIRE/CHANGEOVER	\$462.00
81527	LMT ENTERPRISES	RAW WATER PUMP/RIVER VALLEY PROTECTION PROJECT	\$26,250.00
81528	MEMORY LANE COMPUTERS	WEB HOSTING/BACKUP	\$350.70
81529	SHAW CABLE	INTERNET	\$129.05
81530	PARK ENTERPRISES	PERMITS	\$1,576.87
81531	SUNCOR	FUEL	\$16,639.72

81532	PUROLATOR	SHIPPING	\$49.41
81533	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$446.27
81534	RECREATION FACILITY PERSONNEL	MEMBERSHIP	\$360.00
81535	ROCKY MOUNTAIN EQUIPMENT	PARTS TO REPAIR UNIT 110	\$1,174.66
81536	SHOCKWARE	INTERNET	\$52.45
81537	RAILPRO	HANDRAIL	\$1,974.00
81538	KALLIS, STEPHANIE	REISSUE STALE DATED CHEQUE	\$70.00
81539	2017 SPECIAL OLYMPICS GAMES	SPONSORSHIP	\$1,000.00
81540	TRI-CO LIGHTING	BULBS	\$310.92
81541	URBAN DEVELOPMENT INSTITUTE	MEMBERSHIP	\$525.00
81542	AMRON CONSTRUCTION	REFUND CONTRUCTION DAMAGE DEPOSIT	\$1,000.00
81543	BENCHMARK ASSESSMENT	FEB-APR 2017 ASSESSMENT FEES	\$16,246.91
81544	DIGITEX	COPIER FEES	\$226.92
81545	EPCOR ENERGY	LANDFILL UTILITIES	\$282.76
81546	FARMLAND SUPPLY	BREATHING	\$62.90
81547	HARV'S JANITORIAL	JANITORIAL SERVICES	\$3,948.00
81548	JOHANSEN, JAMES	EMPLOYEE TRAVEL REIMBURSEMENT	\$655.00
81549	LETHBRIDGE MOBILE SHREDDING	SHREDDING	\$87.68
81550	SHAW CABLE	INTERNET	\$84.95
81551	SUNCOR	FUEL	\$1,344.26
81552	PITNEY WORKS	FOLDER/STUFFER FEES	\$337.18
81553	PLATO'S SUPERIOR ROOFING	RE-ROOF TOWN HALL	\$63,034.65
81554	ROCKY MOUNTAIN EQUIPMENT	TOOTH, POINT BUCKET, FLEX PIN, FREIGHT	\$184.38
81555	SANATEC ENVIRONMENT	PUMP SEPTIC TANK	\$162.75
81556	SKINNY'S SMOKE HOUSE	STAFF LUNCHEON	\$450.45
81557	SOCIETY OF LOCAL GOVERNMENT MANAGERS	SLGM MEMBERSHIP	\$245.00
81558	SUMMIT MOTORS	OIL LEAK LUBER/SHOP SUPPLIES	\$422.53
81559	SUN CITY FORD	CHECK AND ADVISE SENSOR LIGHT	\$75.47
81560	UNIVAR CANADA	PRAESTOL/FRT47	\$1,176.83
81561	BROWN, HARVEY	REFUND FOR SEWER AUGER	\$136.50
81562	WESTERN CANADA CEMETARY	MEMBERSHIP	\$115.00
81563	ATRON	HOT WATER PUMP REPAIR/BRINE ANALYSIS	\$200.00
81564	CITY OF MEDICINE HAT	EMERGENCY MANAGEMENT OPERATING COSTS	\$21,010.12
81565	DALTON, RICHARD	EMPLOYEE TRAVEL REIMBURSEMENT	\$610.00
		73 CHEQUES - TOTAL	\$475,103.34

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JANUARY 23, 2017 @ 7:00 P.M.**

PRESENT: Mayor E. Reimer
Councillors D. Kilpatrick (left at 7:47 p.m., returned at 7:50 p.m.)
J. Steinke
C. Crozier
E. Solberg
L. Leipert

Municipal Manager A. Crofts
Manager of Legislative S. Simon (left at 8:45 p.m., returned at 8:58 p.m.)
& Land Services
Director of Public Services J. Garland (left at 8:45 p.m.)
Director of Finance & J. Tu (left at 7:29 p.m., returned at 7:30 p.m.)
Administration

ABSENT: Councillors C. Brown

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:01 p.m.

2017-0019 Adoption of Agenda

B) Councillor Steinke moved the agenda be adopted as presented. - Carried.

2017-0020 Accounts Payable

C) Councillor Kilpatrick moved the following 45 general vouchers in the amount of \$113,905.54 be received for information. - Carried.

2017-0021

Councillor Leipert moved that transaction information on the Mastercard account be routinely provided to Council.
- Carried.

<u>ACCOUNTS PAYABLE CHEQUE LIST</u>			
<u>COUNCIL MEETING JAN 23, 2017</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
81448	AIR LIQUIDE	CARBON DIOXIDE	\$630.00
81449	AMSC INSURANCE	BENEFITS	\$18,774.16
81450	ALBERTA URBAN MUNICIPALITIES	JOB POSTINGS	\$630.00
81451	BOUNDARY EQUIPMENT	BROOMS	\$2,704.28
81452	C.E.M HEAVY EQUIPMENT	BLOCK HEATER & CORD/HOSES/CAP	\$447.88
81453	CHAMCO INDUSTRIES	COMPRESSOR MAINTENANCE	\$5,369.70
81454	COCOA BEAN	MEALS ON WHEELS	\$245.70
81455	CANADIAN PACIFIC RAILWAY	FLASHER MAINTENANCE	\$621.00

81456	DIGITEX	PHOTOCOPIER FEES	\$6,039.45
81457	EPCOR ENERGY	UTILITIES	\$251.89
81458	REDCLIFF HOME HARDWARE	MOP HEAD/WIPES/FLOOR STRIPPER/ANCHORS/DRILL SET	\$332.00
81459	MBSI	HOSTED BACK UP	\$1,071.00
81460	SHAW	INTERNET	\$84.95
81461	SHOCKWARE	INTERNET	\$52.45
81462	TELUS MOBILITY	CELL SERVICE	\$303.00
81463	TRIPLE R EXPRESS	SHIPPING	\$71.40
81464	WHITE ICE	SKATE AID	\$2,368.80
81465	WOLSLEY	CURB STOP/COUPLING	\$317.26
81466	ALBERTA MUNICIPAL CLERKS ASSOCIATION	2017 MEMBERSHIP RENEWAL	\$160.00
81467	A & B STEEL	SPLIT LOOMS/TORCH KIT/SOLDER ELECTRICAL	\$109.76
81468	ACTION PARTS	RELAYS/CIRCUITS	\$71.04
81469	ALBERTA DEVELOPMENT OFFICERS ASSOC	MEMBERSHIP RENEWAL	\$100.00
81470	ALBERTA MUNICIPAL DATA SHARING	MEMBERSHIP FEE	\$35.00
81471	ATB MASTERCARD	VARIOUS	\$16,116.70
81472	ATRON REFRIGERATION	HEATING MAINTENANCE	\$4,229.35
81473	BRUCE'S SEWER SERVICE	CLEAR LINES - RCMP BUILDING	\$231.00
81474	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$26.25
81475	CANADIAN ENERGY	BATTERY/POST CABLE/RETURNS	\$295.41
81476	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$493.50
81477	DIAMOND CUT LAWN SERVICES	SNOW REMOVAL - RCMP	\$1,365.00
81478	DIAMOND SOFTWARE	LANDFILL COMPANY SET UP	\$349.13
81479	ECONOMIC DEVELOPMENT ALLIANCE	FUNDING - 1 OF 2 INSTALLMENTS FOR 2017	\$20,955.00
81480	HARV'S JANITORIAL	JANITORIAL SERVICE	\$3,948.00
81481	LETHBRIDGE HERALD	ADVERTISING	\$430.09
81482	LETHBRIDGE MOBILE SHREDDING	SHREDDING	\$46.20
81483	DHL EXPRESS	DUTY FEES	\$15.49
81484	MEDICINE HAT NEWS	ADVERTISING	\$1,493.10
81485	SHAW	INTERNET	\$91.30
81486	PITNEY WORKS	FOLDER/STUFFER FEES	\$159.08
81487	PRIME PRINTING	GRID PADS/CHEQUES	\$922.95
81488	RECEIVER GENERAL	STATUTORY DEDUCTIONS	\$254.24
81489	RECEIVER GENERAL	RCMP POLICING COSTS	\$15,967.09
81490	TELUS COMMUNICATIONS	PHONE SERVICE	\$38.02
81491	TELUS MOBILITY	CELL SERVICE	\$390.26
81492	TOWN OF REDCLIFF	LANDFILL TONNAGE	\$5,297.66
		45 CHEQUES - TOTAL	\$113,905.54

2017-0022 Bank Summary to December 31, 2016

D) Councillor Leipert moved the Bank Summary to December 31, 2016, be received for information. - Carried.

2. DELEGATION

Staff Sgt. Sean Maxwell
Re: RCMP Quarterly Report
(October 1 to December 31,
2016)

A) Staff Sgt. Sean Maxwell, Redcliff RCMP, was in attendance to provide the RCMP quarterly report to Council for the period October 1, 2016 to December 31, 2016.

2017-0023

Councillor Kilpatrick moved the RCMP Report to Council for the period October 1, 2016 to December 31, 2016 presented by Staff Sgt. Sean Maxwell, be received for information.
- Carried.

Director of Finance & Administration left the meeting at 7:29 p.m. and returned at 7:30 p.m.

Theresa Hardiker
Re: Economic Development
Alliance

B) Theresa Hardiker of the Economic Development Alliance, was in attendance to provide a presentation to council regarding the Economic Development Alliance.

Councillor Kilpatrick left the meeting at 7:47 p.m. and returned at 7:50 p.m.

2017-0024

Councillor Crozier moved the presentation by Theresa Hardiker of the Economic Development Alliance regarding the Economic Development Alliance, be received for information.
- Carried.

3. MINUTES

2017-0025 Council meeting held January 9, 2017

A) Councillor Leipert moved the minutes of the Council meeting held January 9, 2017, be adopted as presented.
- Carried.

2017-0026 Municipal Planning
Commission meeting held
January 18, 2017

B) Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held January 18, 2017, be received for information. - Carried.

4. REQUESTS FOR DECISION

2017-0027 Strategic Planning Review
Work Session

A) Councillor Crozier moved to schedule a 2017 Strategic Planning Review Work Session to be held on March 31, 2017 at 6:00 p.m. and April 1, 2017 at 9:00 a.m. and, further, that the session be facilitated by the Municipal Manager. - Carried.

5. CORRESPONDENCE

2017-0028 Alberta Transportation
Re: Broadway Avenue
Intersection

A) Councillor Kilpatrick moved correspondence from Alberta Transportation dated December 16, 2016 regarding Broadway Avenue intersection, be received for information. - Carried.

- 2017-0029 Peter Van Loan, MP
Re: Heritage Infrastructure **B)** Councillor Solberg moved correspondence from Peter Van Loan, MP, undated, regarding heritage infrastructure, be received for information. - Carried.
- 2017-0030 Canadian Association of Oilwell Drilling Contractors
Re: Oil & Gas Awareness Day February 13, 2017 **C)** Councillor Crozier moved correspondence from the Canadian Association of Oilwell Drilling Contractors dated January 16, 2017, regarding Oil & Gas Awareness Day February 13, 2017, be received for information. - Carried.

6. OTHER

- 2017-0031 Town of Redcliff Financial Summary Re: Period ending December 31, 2016 **A)** Councillor Steinke moved the Town of Redcliff Financial Summary for the period ending December 31, 2016, be received for information. - Carried.
- 2017-0032 Municipal Manager's Report to Council January 23, 2017 **B)** Councillor Solberg moved the Municipal Manager's Report to Council January 23, 2017, be received for information. - Carried.
- 2017-0033 Redcliff Community Newsletter Issue 13 **C)** Councillor Steinke moved the Redcliff Community Newsletter Issue 13, be received for information. - Carried.
- 2017-0034 Community Services Program & Events Guide
Re: January to April 2017 **D)** Councillor Crozier moved the Community Services Program & Events Guide regarding January to April, 2017, be received for information. - Carried.

7. RECESS

Mayor Reimer called for a recess at 8:16 p.m.

Mayor Reimer reconvened the meeting at 8:37 p.m.

8. IN CAMERA

- 2017-0035 Councillor Leipert moved to meet In Camera at 8:37 p.m. - Carried.

Director of Public Services left the meeting at 8:45 p.m.

Manager of Legislative & Land Services left the meeting at 8:45 p.m. and returned at 8:58 p.m.

- 2017-0036 Councillor Solberg moved to return to regular session at 8:58 p.m. - Carried.

9. ADJOURNMENT

2017-0037 Adjournment

Councillor Steinke moved to adjourn the meeting at 8:59 p.m.
- Carried.

Mayor Reimer

Manager of Legislative & Land Services

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Town Council Chambers Town Office
February 6th, 2017 at 7:00 pm

PRESENT:

Chairperson
Members at Large
Community Services

Karen Worrell
Christina McNeil
Kim Dalton
Carla Spampinato

Absent

LeRay Paul
Eric Solberg

1. GENERAL

Call to Order:

A) Meeting called to order at 7:07 pm.

Adoption of the Agenda

B) C. McNeil moved adoption of the agenda as presented. – Carried.

2. MINUTES

Board meeting held November 7th, 2016

A) C. McNeil moved that the minutes for the Redcliff and District Recreation Services Board meeting held November 7th, 2016 be adopted as presented. – Carried.

3. DELEGATION

Swap Meet

South Eastern Riders – Pres. Ron Hildebrandt, Vs. Pres. Morgan Fargo

4. OLD BUSINESS

Redcliff and District Recreation Committee (Society)

A) C. McNeil moved for the establishment of the Redcliff and District Recreation Committee. -- Carried

Redcliff Parks and Recreation Master Action Plan

B) C. McNeil moved that the update be accepted as information. – Carried.

2017 Spring Program Guide

C) C. McNeil moved that the update be accepted as information. – Carried.

Western Economic Diversification

D) C. McNeil moved that the update be accepted as information. – Carried.

Alberta Canada 150 Grants

5. NEW BUSINESS

A) C. McNeil moved that the update be accepted as information. – Carried.

Redcliff Golf Course Driving Range

- I. 670 Collective – Skills Park and Trail Extension
- II. Lions Club – Splash Park
- III. Redcliff Public Library – Outdoor Space
- IV. Seniors Centre – Energy Efficiency Lighting
- V. Redcliff Legion – Inflatable Screen and Projector

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|---------------------------------|---|
| Off Leash Area Review | B) C. McNeil moved that the Redcliff and District Recreation Services Board engross in a community engagement survey to explore options as directed by Redcliff Town Council for an off leash dog park.
– Carried |
| Riverview Golf Club CFEP | C) C. McNeil moved that the update be accepted as information.
– Carried. |
| World's Largest Swimming Lesson | D) C. McNeil moved that the Town of Redcliff engage in being involved in the world largest swimming lesson at the Redcliff Aquatic Centre on June 22 nd , 2017. – Carried. |
| Canada Job Grant | E) C. McNeil moved that the update be accepted as information.
– Carried. |
| STEP Job Grant | F) C. McNeil moved that the update be accepted as information.
– Carried. |

6. CORRESPONDENCE

- | | |
|---------------------|---|
| Redcliff Lions Club | A) C. McNeil moved that the update be accepted as information.
– Carried. |
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7. UPCOMING MEETING / CONFERENCE / WORKSHOPS

- | | |
|-----------------------|---|
| Government of Alberta | A) C. McNeil moved that the update be accepted as information.
– Carried. |
| Redcliff Report | B) C. McNeil moved that be accepted as information. – Carried. |
| Dreams Report | C) C. McNeil moved that be received as information. – Carried. |

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| Next Meeting | 8. DATE OF NEXT MEETING- March 6th, 2017 |
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| Adjournment | 9. ADJOURNMENT |
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|--|---|
| | A) C. McNeil moved that the update be accepted as information.
– Carried. |
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**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 13, 2017

PROPOSED BY: Director of Administration and Finance / Manager of Legislative & Land Services

TOPIC: Bylaw 1840/2017, Supplementary Assessment Bylaw

PROPOSAL: To consider adopting Bylaw 1840/2017, Supplementary Assessment Bylaw

BACKGROUND:

The Supplementary Assessment Bylaw is reviewed and renewed on an annual basis. This Bylaw allows for the municipality to prepare supplementary assessments for improvements and imposition of a supplementary tax during the 2017 year.

POLICY / LEGISLATION:

Excerpt from Municipal Government Act

Bylaw

313(1) If a municipality wishes to require the preparation of supplementary assessments for improvements, the council must pass a supplementary assessment bylaw authorizing the assessments to be prepared for the purpose of imposing a tax under Part 10 in the same year.

(2) A bylaw under subsection (1) must refer

- (a) to all improvements, or*
- (b) to all designated manufactured homes in the municipality.*

(3) A supplementary assessment bylaw or any amendment to it applies to the year in which it is passed, only if it is passed before May 1 of that year.

(4) A supplementary assessment bylaw must not authorize assessments to be prepared for linear property.

1994 cM-26.1 s313;1998 c24 s20

STRATEGIC PRIORITIES:

Bylaw review is not currently ranked in the Municipality's Strategic Priorities. However, it is an important practice to ensure all policy is consistent and current to relevant federal and provincial government legislation and related regulations, as well as other related Town policy.

ATTACHMENTS:

Bylaw 1840/2017, Supplementary Assessment Bylaw

OPTIONS:

1. To give Bylaw 1840/2017, Supplementary Assessment Bylaw three readings.

RECOMMENDATION:

Option 1


SUGGESTED MOTION(S):

1. i) Councillor _____ moved that Bylaw 1840/2017, Supplementary Assessment Bylaw be given first reading.
- ii) Councillor _____ moved that Bylaw 1840/2017, Supplementary Assessment Bylaw be given second reading.
- iii) Councillor _____ moved that Bylaw 1840/2017, Supplementary Assessment Bylaw be presented for third reading.

(Note: Must be unanimous in order to proceed with third reading)
- iv) Councillor _____ moved that Bylaw 1840/2017, Supplementary Assessment Bylaw be given third reading.

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2017.

**TOWN OF REDCLIFF
BYLAW NO. 1840/2017**

**A BYLAW OF THE TOWN OF REDCLIFF TO AUTHORIZE THE IMPOSITION OF A
SUPPLEMENTARY TAX FOR THE TAXATION YEAR 2017**

WHEREAS pursuant to the Municipal Government Act, a municipality may authorize the imposition of a supplementary tax;

AND WHEREAS the Municipal Government Act provides that a Council must pass a supplementary tax bylaw to impose a supplementary property tax in respect of property for which supplementary assessments have been prepared;

**NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL
DULY ASSEMBLED ENACTS AS FOLLOWS:**

TITLE

1. This Bylaw shall be known as the "Supplementary Assessment Bylaw" of the Town of Redcliff.

ASSESSOR DUTIES

2. The Assessor for the Town of Redcliff is hereby authorized and empowered to make supplementary assessments of all improvements during 2017 in accordance with the provisions of the Municipal Government Act.

MUNICIPALITY DUTIES

3. The Municipal Manager or appointed designated officer shall prepare a supplementary tax roll in and on which shall be recorded the supplementary assessments made in accordance with the provisions of the Municipal Government Act.
4. The Municipal Manager or appointed designated officer shall prepare a supplementary assessment notice for every assessed improvement shown on the supplementary assessment roll in accordance with the provisions of the Municipal Government Act.

PASSAGE

5. This Bylaw shall take effect on the day of the final passing thereof.

READ a first time this _____ day of _____, 2017.

READ a second time this _____ day of _____, 2017.

READ a third time this _____ day of _____, 2017.

PASSED AND SIGNED this _____ day of _____, 2017.

Mayor

Manager of Legislative and Land Services

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: February 13, 2017

PROPOSED BY: Director of Planning & Engineering

TOPIC: To amend Bylaw 1698/2011 being the Redcliff Land Use Bylaw

PROPOSAL: Adopt the Redcliff Land Use Bylaw amendment

BACKGROUND:

In the fall of 2016 Planning & Engineering had preliminary discussions with R. Whitten of NewRock Developments Inc. with regards to rezoning the properties at Lot 21-24, Block 131, Plan 1117V (339 & 343 2 Street NW) from R-4 Manufactured Home Residential District to a zone that would allow for a development of a four-plex or townhouses. The process was explained to R. Whitten, along with applicable costs, and timelines.

On January 10, 2017 NewRock Developments Inc. made application to amend Bylaw 1698/2011 being the Redcliff Land Use Bylaw to change the aforementioned properties from R-4 Manufactured Home Residential District to R-3 Medium Density Residential District.

The proposed Land Use amendment was presented to the Municipal Planning Commission at the regular scheduled meeting on January 18, 2017 for comment. MPC's comment(s) were to recommend the Land Use Amendment as presented. After the MPC meeting Planning & Engineering confirmed with the Applicant that they wanted to proceed with their application.

POLCY/LEGISLATION:

Part 2, Division 1, Section 8 of the Municipal Government Act.

Part VI **Land Use Bylaw Amendments**, Section(s) 32-39 of the Redcliff Land Use Bylaw.

STRATEGIC PRIORITIES:

Expediting development is not currently ranked in the Municipality's Strategic Priorities. However, it is important to the economic growth and prosperity of the Town.

ATTACHMENTS:

- Bylaw to amend Land Use Bylaw 1698/2011
- Land Use Bylaw amendment application from NewRock Developments Inc.
- Minutes from January 18, 2017 meeting of the Municipal Planning Commission
- Part VI **Land Use Amendments**, Section(S) 32-39 of the Redcliff Land Use Bylaw

OPTIONS:

1. That Council amend Bylaw 1698/2011 to rezone the lands at 339 & 343 2 Street SW (lots 21-24, Block 131, Plan 1117V) from R-4 Manufactured Home Residential District to R-3 Medium Density Residential District.

2. That Council decline to amend Bylaw 1698/2011 to rezone the lands at 339 & 343 2 Street SW (lots 21-24, Block 131, Plan 1117V) from R-4 Manufactured Home Residential District to R-3 Medium Density Residential District.

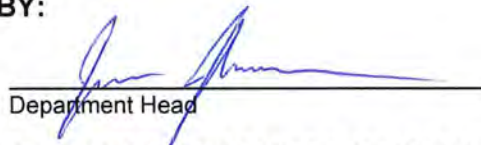
RECOMMENDATION:

It is recommended that Council adopt Option 1.

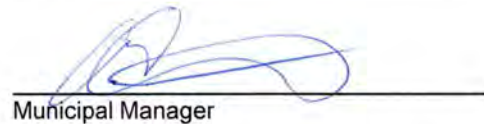
SUGGESTED MOTION(S):

1. Councillor _____ moved that Bylaw 1841/2017 being a bylaw to amend Bylaw 1698/2011, Land Use Bylaw to rezone Lots 21-22, Block 131, Plan 1117V (339 2 Street NW) and Lot 23-24, Block 131, Plan 1117V (343 2 Street NW) from R-4 Manufactured Home Residential District to R-3 Medium Density Residential District.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS DAY _____ DAY OF _____ AD.
2017.

**BYLAW 1841/2017
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW:

WHEREAS the lands described as

Legal Description

Lot 21-22, Block 131, Plan 1117V

Lot 23-24, Block 131, Plan 1117V

Civic Address

343 2 Street NW

339 2 Street NW

herein referred to as "Subject Land A", is presently designated R-4 Manufactured Residential District under the Town of Redcliff Land Use Bylaw;

AND WHEREAS it is proposed that Subject Land 'A' be designated R-3 Medium Residential District and is located as indicated on the following map.



AND WHEREAS copies of the bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000, Ch. M-26;

AND WHEREAS a public hearing with respect to this bylaw was held in Council Chambers at the Town of Redcliff on the _____ day of _____, A.D. 2017.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. This bylaw be cited as the Town of Redcliff Land Use Amending Bylaw 1841/2017.
2. The land described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 21-22, Block 131, Plan 1117V	343 2 Street NW
Lot 23-24, Block 131, Plan 1117V	339 2 Street NW

Is hereby designated R-3 Medium Density Residential District.

3. This bylaw shall come into force on the date of final reading and signing thereof.

READ a first time this _____ day of _____, 2017.

READ a second time _____ day of _____, 2017.

READ the third time this _____ day of _____, 2017.

PASSED and **SIGNED** the _____ day of _____, 2017.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES



APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: SUNNY ACRES LAND & DEV. LTD.
Address: Box 1222
MEDICINE HAT, AB
Postal Code: T1A 7H3

Agent of Owner: Name: NewRock Developments Inc.
Address: 671 INDUSTRIAL AVE SE
MEDICINE HAT, AB
Postal Code: T1A 3L5

Telephone Number 403-529-1023
Existing Land Use Zoning: R-4 MANUFACTURED HOME RESIDENTIAL DISTRICT
Proposed Land Use Zoning: R-3 MEDIUM DENSITY RESIDENTIAL DISTRICT
Municipal Address of Site: 343 & 339 2ND STREET NW
Legal Land Description Lot 21, 22, 23, 24 Block 131 Plan 1117V

Enclosures and Attachments:

- ☒ a) Copy of Certificate of Title for Effected lands.
- ☒ b) Evidence that Agent is authorized by Owner.
- ☒ c) Statement of reasons in support of application.
- ☒ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☒ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☒ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing. \$750.00

The Municipal Manager in consultation with the Redcliff Planning Board may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (30) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (30), if, in his opinion, a decision can be properly made with the information supplied.

OWNER'S AND/OR OWNER'S AGENT SIGNATURE

2017-01-10

DATE

NEWROCK

DEVELOPMENTS INC.

January 10, 2017

Mr. Brian Stehr, Development Officer
Town of Redcliff
1-3rd Street NE, Redcliff AB, T0J 2P0

Re: Land Use Amendment Application for **339 and 343 2nd Street NW**

Dear Mr. Stehr,


NewRock Developments Inc. is submitting this application for the land use amendment of 2 parcels of land in northwest Redcliff on behalf of Sunny Acres Land and Development Ltd. Both lots are currently zoned R-4, Manufactured Home Residential District and we are applying to re-zone the lots as R-3, Medium Density Residential District.

The purpose of this application is to allow for the construction of a triplex which is not permitted under the R-4 zoning. We have attached a conceptual site plan for your reference and we feel that this application can be supported by the following:

- The Town of Redcliff, Municipal development Plan (MDP) demonstrates a concept that indicates future directions for growth and specifically speaks to a greater proportion of residential in the Northend. The MDP also speaks to the creation of housing that is affordable, an expected increase in the overall percentage of multi-family units, the benefits of re-development and the encouragement of developing townhouses and multi-family dwellings.
- The R-3 land use will blend in well with the surrounding residential and the planned housing style will compliment and add variety to the existing housing styles.
- Pedestrian connectivity to local walks is easily achieved because of the existing Town sidewalks.
- The existing road network has been designed to handle the traffic load from the proposed development.
- The required parking for the project will be at the rear of the site to lessen its impact on the existing residential properties, keep it closer to the existing greenhouse to the west and to limit the on-street parking.
- Council has recently approved budget increases to allow for changes to the northwest lift station which will largely resolve the sanitary sewer capacity issues that have affected the area. It is our understanding that those changes (peak wet weather flow attenuation) are planned for the spring of 2017.
- The Town of Redcliff Land Use District Map, identifies a couple of existing R-3 parcels on the same block so there is already precedent in this area for R-3, R-4 and Horticultural land to co-exist.

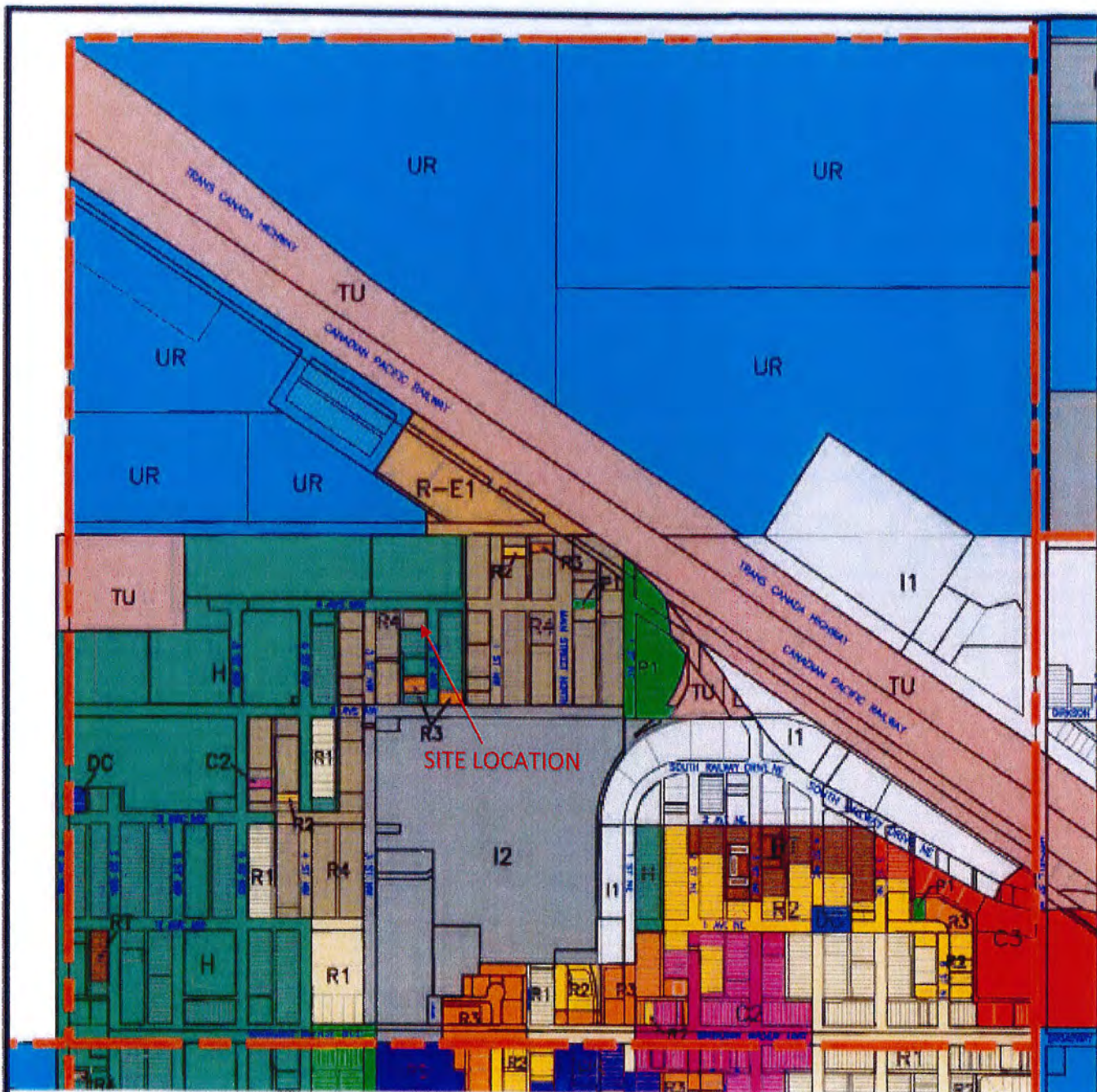
We feel that this Land Use Amendment will enhance the area and be in keeping with the Community Plan. We respectfully request your approval of Land Use Amendment Application. Please contact the undersigned if you have any questions.

Sincerely,



Rob Whitten
VP Operations, NewRock Developments Inc.

Cc: Rick Wagenaar, Sunny Acres Land Development Ltd.



Zone 2.
Land Use District Map
Redcliff Land Use Bylaw



S Includes the following amending Bylaws:
1735/2013
1786/2014



TOWN OF REDCLIFF

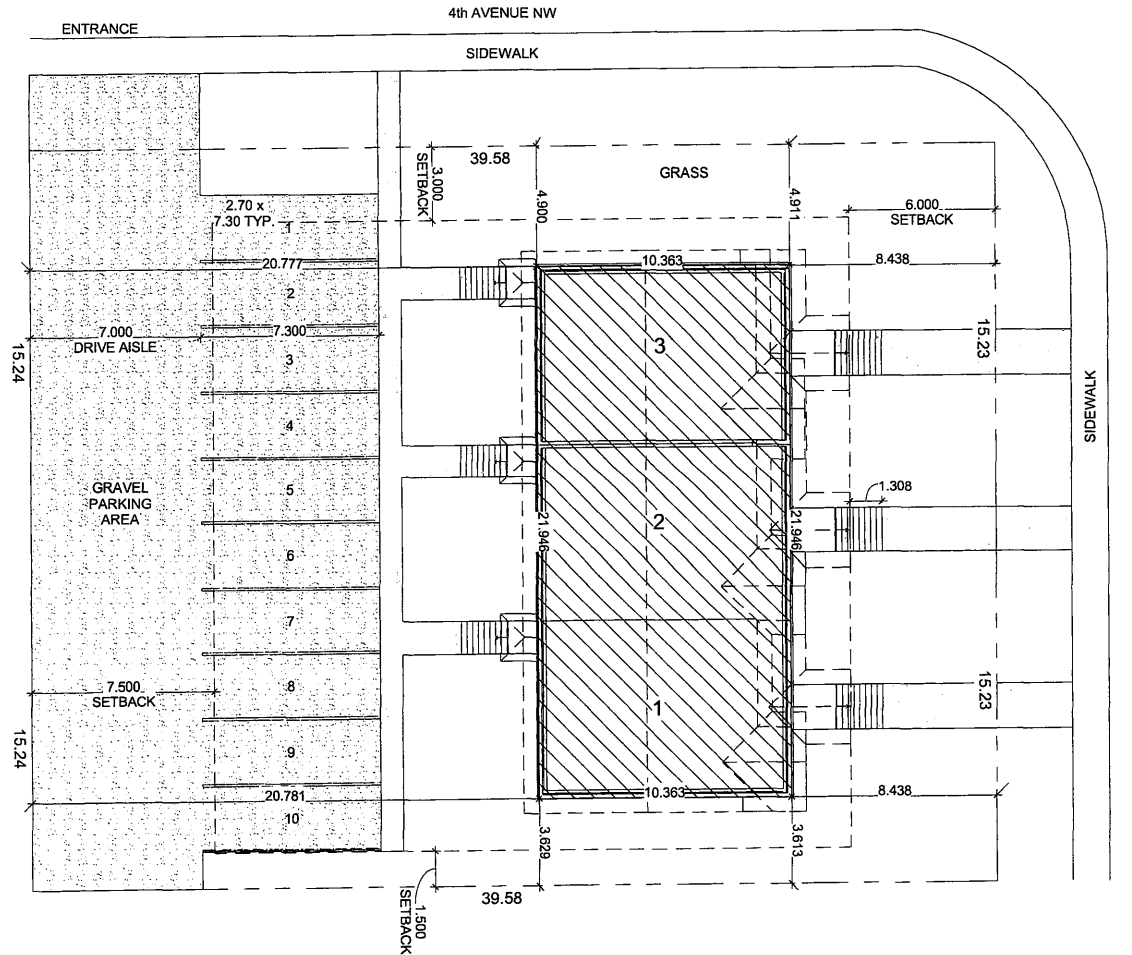
MUNICIPAL ADDRESS:
343 2nd STREET NW
LEGAL DESCRIPTION:
LOT 21, 22, 23, & 24
BLOCK 131, PLAN 1117V

AREA OF LOT: 1280.180 m²
AREA OF STRUCTURES: 228.820 m²
SITE COVERAGE: 17.9%
BUILDING HEIGHT: 8.517 m

CURRENT ZONING: R-4
MANUFACTURED HOME
RESIDENTIAL DISTRICT

REQUIRED ZONING: R-3 MEDIUM
DENSITY RESIDENTIAL DISTRICT
FOR PERMITTED USE TRIPLEX

REQUIRED PARKING: 2
SPACES/UNIT



① Site
1 : 200

No.	Description	Date
1	For Review	2016-08-10



All drawings, designs and related documents are the property of NewRock Developments Inc., are protected by copyright, and must be returned upon request. Reproduction of drawings and documents in part or in whole is forbidden without the permission of NewRock Developments Inc. Drawings and documents are to be used only for the purpose for which they are issued.

Drawings are not to be used for construction until reviewed and approved by the Authority Having Jurisdiction.

NewRock Developments Inc. reserves the right to make modifications to building and/or property design and modifications to specifications and/or features should they be necessary to maintain local building code requirements.

NEWROCK
DEVELOPMENTS

671 Industrial Ave. SE
Medicine Hat, Alberta, T1A 3L5
Office: 403.529.1023 Fax: 403.529.1059

FOR
Sunny Acres Land & Dev.
Ltd.

PROJECT
Triplex Design

343 - 2nd Street NW
Redcliff, AB

DRAWING TITLE
Site Plan

BY: SDR CHK: --

SCALE: AS SHOWN

CREATION
DATE: 08/08/16
JOB NO.

DWG NO.

REV.

A100

For Review

MINUTES

ABSENT: Members: J. Beach, E. Solberg

B. Stehr called the meeting to order at 12:31 pm

E. Reimer nominated J. Steinke to be Vice Chairman of the Municipal Planning Commission for 2017. J. Steinke accepted.

B. Vine moved that the agenda be adopted as presented.
- Carried.

L. Leipert moved that the previous minutes be adopted as presented.
- Carried

B. Lowery moved that the list of Development Permit Applications approved by the Development Authority be accepted for information.
- Carried

J. Steinke moved that the memo and letter withdrawing LUB Amendment application (Jamco. Growers; #3 3 Street NW) be accepted for information.
- Carried

7. FOR COMMENTS

A) Application for Land Use Amendment

Rezoning of lands from R-4 Manufactured Home Residential District to R-3 Medium Density Residential District.

Lot 21-24, Block 131, Plan 1117V (339 & 343 2 Street NW)

L. Leipert moved that the following comment(s) be forwarded to Council in regards to the Land Use Bylaw amendment:

- Recommend Land Use Amendment as presented.

8. ADJOURNMENT

B. Lowery moved adjournment of the meeting at 12:35 pm.

- Carried.

Chairman

Secretary

PART VI
LAND USE BYLAW AMENDMENTS

32. APPLICATION

- (1) A person may apply to Council through the Municipal Manager, to have this Bylaw amended, by applying in writing and furnishing reasons in support of the application.
- (2) Council may initiate amendments to this Bylaw by directing the Municipal Manager to initiate an application therefore.
- (3) All amendments to the Land Use Bylaw shall be made by an amending Bylaw in accordance with the Act.

33. INFORMATION AND PLANS REQUIRED

- (1) All applications for amendments to the Land Use Bylaw shall be made to the Municipal Manager on the prescribed application form and shall be accompanied by the following:
 - (a) a copy of the certificate of title for the lands affected;
 - (b) evidence satisfactory to the Municipal Manager that the application is authorized by the registered owner(s) of the parcel, if the registered owner(s) is not the applicant;
 - (c) a statement of the reasons in support of the application;
 - (d) a vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60.0 m of the parcel boundaries;
 - (e) a description of the use or uses proposed for the land that is the subject of the application;
 - (f) where an application is for a district change to DC - Direct Control District a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate;
 - (g) a fee, as established by Council.
- (2) The Municipal Manager may request, in addition to the information required in subsection (1) above, such other information as necessary to properly evaluate and make a recommendation on the application.

34. COMPLIANCE WITH INFORMATION REQUIREMENT

- (1) The Municipal Manager may:
 - (a) refuse to accept an application to amend this Bylaw if the information required by Section 33 has not been supplied, or
 - (b) consider the application complete without all of the information required by Section 33, if, in his opinion, a decision can be properly made with the information supplied.

35. APPLICATION REVIEW PROCESS

- (1) On receipt of an application to make an amendment to this Bylaw, the Municipal Manager shall refer the application for comments to:
 - (a) the Municipal Planning Commission
- (2) The Municipal Planning Commission shall consider the matter and make recommendation to Town Council.
- (3) In reviewing an application to amend this Bylaw, consideration shall be given to the following:
 - (a) the proposal is located in an appropriate area of the community and is compatible with adjacent land uses;
 - (b) the proposal does not compromise the road capacity of the area and is suitably and efficiently serviced by an off-site road network;
 - (c) the proposal can be adequately serviced with municipal utilities; and
 - (d) any other matter as deemed necessary taking into consideration the nature of the application as well as any statutory plan or approved policy affecting the site.
- (4) The recommendations of the Municipal Planning Commission shall be communicated to the applicant who shall decide whether or not he wishes to pursue his application further.
- (5) Should the applicant decide not to pursue the application further the matter will be considered closed and the advertising component of the fees will be refunded.

36. PUBLIC NOTICE

- (1) Upon first reading of a Bylaw amendment the Municipal Manager shall forthwith cause to be published in two (2) issues of a newspaper, a notice of the proposed amending bylaw containing:
 - (a) the legal description of land;
 - (b) the civic address of the property if possible;
 - (c) the purpose of the amending Bylaw;
 - (d) time and place where a copy of the proposed amending Bylaw may be inspected by the public;
 - (e) time and place that Council will hold a Public Hearing on the proposed amending Bylaw prior to the second reading;
 - (f) an outline of the procedure to be followed by anyone wishing to be heard at the Public Hearing and how the hearing will be conducted.
- (2) In addition to the newspaper advertisement included in subsection (1), notice shall be given to the owner(s) of the subject lands and a written notice shall be issued by ordinary mail, to each owner of adjacent land as defined by the Act or any other land owner that Council deems affected, at the name and address shown for that owner on the tax roll.

37. PUBLIC HEARING

- (1) Council shall hold the Public Hearing at the time and place stated in the notice, at which Council may hear:
 - (a) the applicant or a person acting for the applicant;
 - (b) any person who claims to be affected by the proposed amending Bylaw;
 - (c) any other person that Council agrees to hear.

38. DECISIONS

- (1) Council, after considering:
 - (a) any representations made at the public hearing;
 - (b) any Municipal Development Plan, Area Structure Plan, Area Redevelopment Plan and Intermunicipal Development Plan affecting the application and the provisions of this Bylaw; and

- (c) any other matter it considers appropriate, may:
 - (i) pass the proposed Bylaw;
 - (ii) make such amendments or changes it considers necessary and proceed to pass it without further advertisement or hearing; or
 - (iii) defeat the proposed Bylaw.

39. REAPPLICATION

- (1) Where an application for amendment to this Bylaw has been refused by Council another application for amendment on the same site for the same or similar use of land shall not be made by the same or any other applicant until at least six (6) months from the date of Council's decision.

Royal Canadian Mounted Police

Commanding Officer
"K" Division



Gendarmerie royale du Canada

Commandant
de la division "K"

January 4, 2017

RECEIVED
JAN 11 2017
TOWN OF REDCLIFF

Mayor Ernie Reimer
Town of Redcliff
Box 40, 1 – 3 Street NE
Redcliff, AB T0J 2P0

Dear Mayor Reimer:

I am writing you today to advise that I will be retiring from the Royal Canadian Mounted Police effective May 12, 2017 after completing 35 years of service. My last day as the Commanding Officer will be March 3, 2017.

I can also advise you at this time there are processes underway to identify my successor and I am confident a new Commanding Officer will be named prior to my departure. More information about the incoming Commanding Officer will be provided as it becomes available.

During my tenure as the Commanding Officer I have emphasized to our management team the importance of our relationship with our communities. Public safety is our primary mandate and the work done by frontline employees in our cities, towns and communities across this province is at the heart of this role. I hope and believe we have made progress during my time as Commanding Officer by reaching out to our communities to better understand your priorities and find ways to address emerging challenges.

As the Division transitions to a new leader, I can assure you my successor will continue to focus on providing efficient and effective policing services to your community. With a solid leadership team in place at the detachment, district and headquarters levels I am confident your community will feel no impact from these changes.

It has been my honour to lead the Alberta Royal Canadian Mounted Police for over three years. I am extremely grateful for your support, partnership and friendship and wish you all the best for a safe and prosperous future.

Yours truly,

A handwritten signature in blue ink, appearing to read "M.C. Ryan".

M.C. (Marianne) Ryan, M.O.M.
Deputy Commissioner
Commanding Officer "K" Division

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

7th Annual Alberta CARE Spring Seminar

February 22nd-February 24th

2017

Accommodations

Pomoroy Inn and Suites at Olds College
4601-46 Avenue,
Olds, AB
1-403-556-8815

Book under "Alberta CARE"

The Ramada Inn
500 6700 46th Street
Olds, AB
Phone: (403) 507-8349



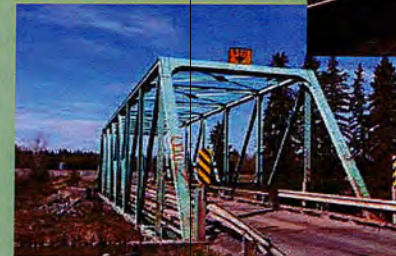
Pomoroy Inn and Suites at Olds College

7th Annual Alberta CARE Spring Seminar

February 22nd-February 24th

2017

Pomoroy Inn and Suites at Olds College
Olds, Alberta



Little Red Deer
River Historical
Bridge



County of Mountain View

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Toll Free: 1.866.818.CARE (2273)
Fax: 780.980.0232
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction
Going once...

Going twice...

Beginning February 22/17
Ends February 23/17 at 8:00 p.m.

Tuesday, February 21st

8:00 - 5:00 p.m. **Composting Course** Register with Pam Haggarty:
phaggarty@tsag.net or 780-935-4042 cell

Wednesday, February 22nd

8:30 a.m. **Asbestos Waste Best Practices - Open Discussion**
Register with Pam Haggarty:
phaggarty@tsag.net or 780-935-4042 cell

10:00 a.m. **Registration and Exhibit Set-up**

11:00 a.m. **Light Lunch and Refreshments**

1:00 p.m. **TOURS**

- Olds College Centralized Composting Technology Centre for Town of Olds, Town of Sundre, and City of Airdrie
- Olds College Micro Brewery
- Mountain View Regional Landfill

(Buses provided)

5:00 p.m. **COCKTAILS (Cash Bar)**

6:00 p.m. Welcome remarks from the Legislature
Welcome from the Mayor of Olds
Welcome from the Reeve of Mountain View County

6:30 p.m. **BUFFET BANQUET**

8:00 p.m. **Entertainment**



Alberta CARE

Register 3 or more
Delegates
and receive a....

10% Discount!

**Cancellation Deadline
February 15th 2017**

Thursday, February 23rd

7:30 a.m. **Exhibit Viewing & Buffet Breakfast**

8:45 a.m. **Welcome – Tom Moore, Chairman, Alberta CARE**

9:00 a.m. a) **Economic Development of the Olds Region**
b) **Fastest Internet in Canada**
Mitch Thomson, Executive Director Olds Institute for
Community and Regional Development

10:00 a.m. **COFFEE BREAK**

10:30 a.m. **"The Road Map Ahead" - Southern Alberta Energy
from Waste Association**
Paul Ryan, Vice-Chair and Councilor of the
MD of Big Horn

COMING
SOON

11:15 a.m. **Waste Characterization - "The Road to Zero Waste"**
Daryl McCartney, Edmonton Waste Management
Centre of Excellence

NOON BUFFET LUNCHEON

1:00 p.m. **TOUR**
• **Universal Handling Equipment**
Red Deer, AB
(Steel toed shoes required)

(Buses provided)

5:00 p.m. **COCKTAILS (Cash Bar)**

6:30 p.m. **BUFFET BANQUET**

9:00 p.m. **HOSPITALITY EVENING - Hosted by K&K Recycling
at Tracks Pub, Olds**



Friday, February 24th

7:30 a.m. **Exhibit Viewing/ Hot Buffet Breakfast**

8:30 a.m. **Grain Bag Update**
Darryl Wolski, Merlin Plastics Alberta Inc.

9:15 a.m. **Ground Water Issues for Landfills**
Ginger Rogers, Acer Environmental Solutions Inc

10:00 a.m. **Landfill Gas Emissions**
TBA

10:45 a.m. **Closing Remarks - Tom Moore,
Chairman Alberta CARE**

11:30 a.m. **Conference Ends**

(Coffee Side Board During Morning Sessions)



EST. 1913

OLDS COLLEGE



**This Conference is Alberta Environment approved
for 'Continuing Education Units'**

ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-866-818-2273 Toll Free
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Memo

To: Town Council and Municipal Manager
 From: James Johansen, Director of Planning & Development
 Date: February 13, 2017
 Re: School Bus Parking

BACKGROUND:

Bylaw Officer, B. Steier, received a request from a school bus driver asking for permission to park a school bus in a back alley (The alley in question is one of the significantly wider back alleys in the Town). The Bylaw Officer discussed the request with the Development Officer and it was determined that:

1. Under Bylaw 1698/2011 (The Land Use Bylaw) Section 66 1 (d) that school busses with a GVW greater than 4,500 kg not allowed to park in a residential district, other than for the purpose of picking up and dropping off people.
2. Under Bylaw 1780/2014 (The Traffic Bylaw) Section 3.a, parking in an alley is limited to a maximum of 30 minutes for a commercial vehicle.
3. Under Bylaw 1780/2014 (The Traffic Bylaw) Section 8, no parking of a motor vehicle other than a passenger vehicle or recreational vehicle less than six metres in length is allowed unless the vehicle is engaged in loading or unloading or such parking is permitted by the Sign Bylaw.
4. Under Bylaw 1542/2008 (Traffic Control Devices Bylaw) Section 4 outlines a procedure for requests for changes to Traffic Control Devices.

On December 9, 2016 a meeting was held with a representative of Southland Transport, J. Pope, B. Steier, and J. Johansen. The purpose of the meeting was to inform J. Pope that under the Town of Redcliff's Bylaw's school buses were not allowed to be parked on residential property, or on the streets.

During the meeting it was mentioned to J. Pope that Southlands Transportation could write a letter to Council to requesting them to amend the Bylaw to allow for school buses to be parked on residential property.

DISCUSSION

Upon further review there are several issues created by the Bylaws with respect to whether school buses can be parked on municipal roads:

1. Bylaw 1698/2011 (The Land Use Bylaw) clearly lays out that school busses over a GVW of 4,500 kg are not allowed to park in a residential district. The question is whether the rules governing a residential district apply to the roads in that district or whether they only apply to titled lands. The maps included in 1698/2011 (The Land Use Bylaw) clearly show all land within the Town boundaries as having an assigned zoning. Also land use bylaws can only apply to the use of land. However a road is a use of land.
2. Bylaw 1780/2014 (The Traffic Bylaw) lays out that a special parking zone can be created by making an application under the Signs Bylaw. There are a couple of issues with this:
 - a. Does Bylaw 1780/2014 (The Traffic Bylaw) take precedence over Bylaw 1698/2011 (The Land Use Bylaw)?

- b. Bylaw 1780/2014 (The Traffic Bylaw) refers to the Sign Bylaw, but in the definitions clarifies that this is the Traffic Control Devices Bylaw.

Aside from the legal questions what is more of a concern is the practical implications:

1. Was Councils intent in the Bylaw 1698/2011 (The Land Use Bylaw) to prevent the parking of school buses in residential districts or just to prevent the parking of school buses on residential lots?
2. Is it desirable to have additional signs or pavement markings on public roads to designate school bus parking spots?. Bylaw 1542/2008 (Traffic Control Devices Bylaw) infers that some traffic control device needs to be installed.
3. Is it desirable to have a process where the public is consulted or has a right to appeal the parking of school buses on public roads?
4. What regulations if any should there be with respect to parking of school buses on residential roads. While staff can easily provide technical based recommendations on safety it is much more difficult to provide recommendations on aesthetic aspects of the parking of school buses on residential roads.
5. Is a complete parking ban in alleys practical considering some of the alleys in Town are very wide and parking of vehicles in them presents no safety issues? Would the flexibility to allow parking in lanes where it is safe to do so create potential issues in lanes where it is not safe to do so?

Conclusion

While the bylaws do not explicitly give Administration the right to approve school bus parking on residential streets Administration can infer that they have this authority. The only question remaining is that does Administration want to approve on street school bus parking in residential districts at the risk of being corrected by Council.

Attachment: Letter from SOUTHLAND Transportation Ltd. dated January 16, 2017.

RECEIVED
JAN 20 2017
TOWN OF REDCLIFF

SOUTHLAND Transportation Ltd.
3314 17th Avenue SW
Medicine Hat, AB T1B 4B2

January 16, 2017

The Honorable Ernie Reimer
1 3rd Street NE
Redcliff, AB T0J 2P2

Dear Council Members:

We are writing to request an amendment to the Land Use Bylaw in the Town of Redcliff to allow our school buses to park in residential areas.

As a company that supports Redcliff schools and families we are asking for this amendment in an effort to accommodate the drivers in your community. This change would boost the morale of the drivers who would then be able to spend more time with their families, receive recognition as active members in the community, and promote others to apply for positions with us. Historically we've recruited drivers from Medicine Hat to drive the Redcliff routes as individuals from the area expressed concern with the commute into the city each day. Furthermore, with parking granted for our school buses in residential areas we would be driving less kilometers, which in turn helps to reduce carbon emissions.

Thank you for your consideration.

Sincerely,



Kit Clark
SOUTHLAND Transportation Ltd.
403-526-4655

Memo

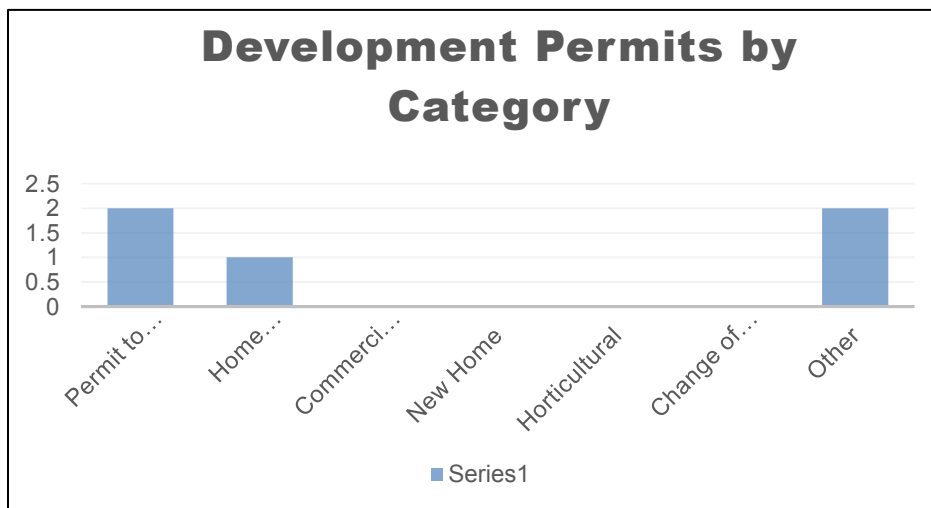
To: Council

From: Director of Planning & Engineering

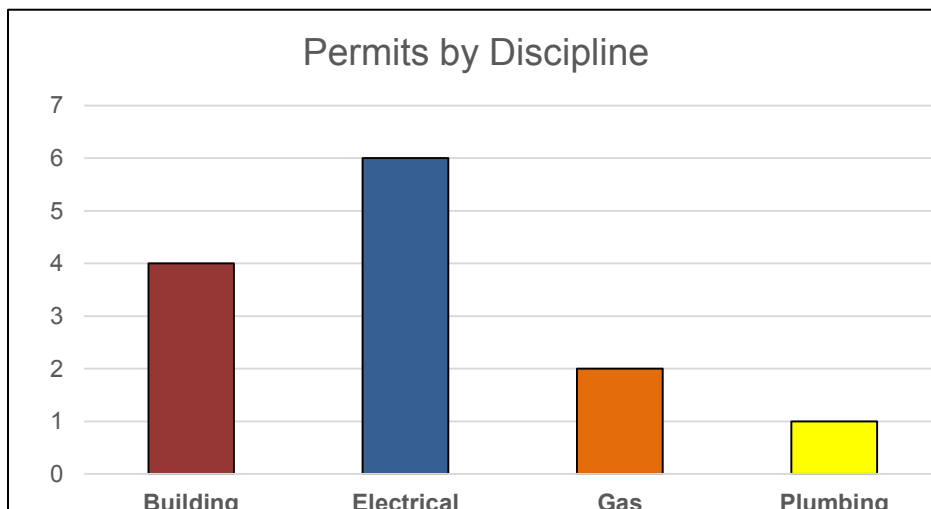
Date: January 31, 2017

Re: Permits issued in January 2017

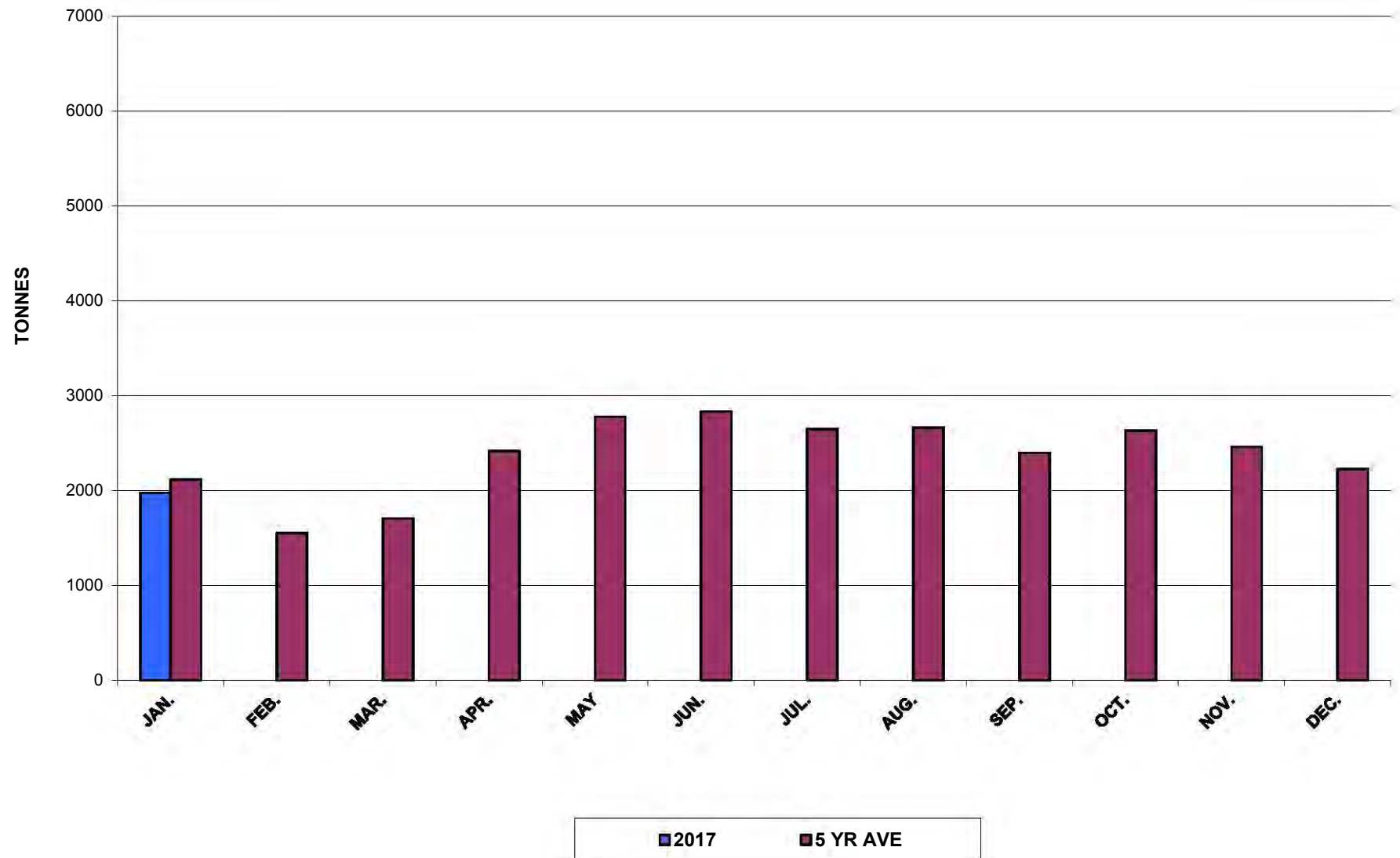
In January the Town of Redcliff issued the following Development Permits as shown below:



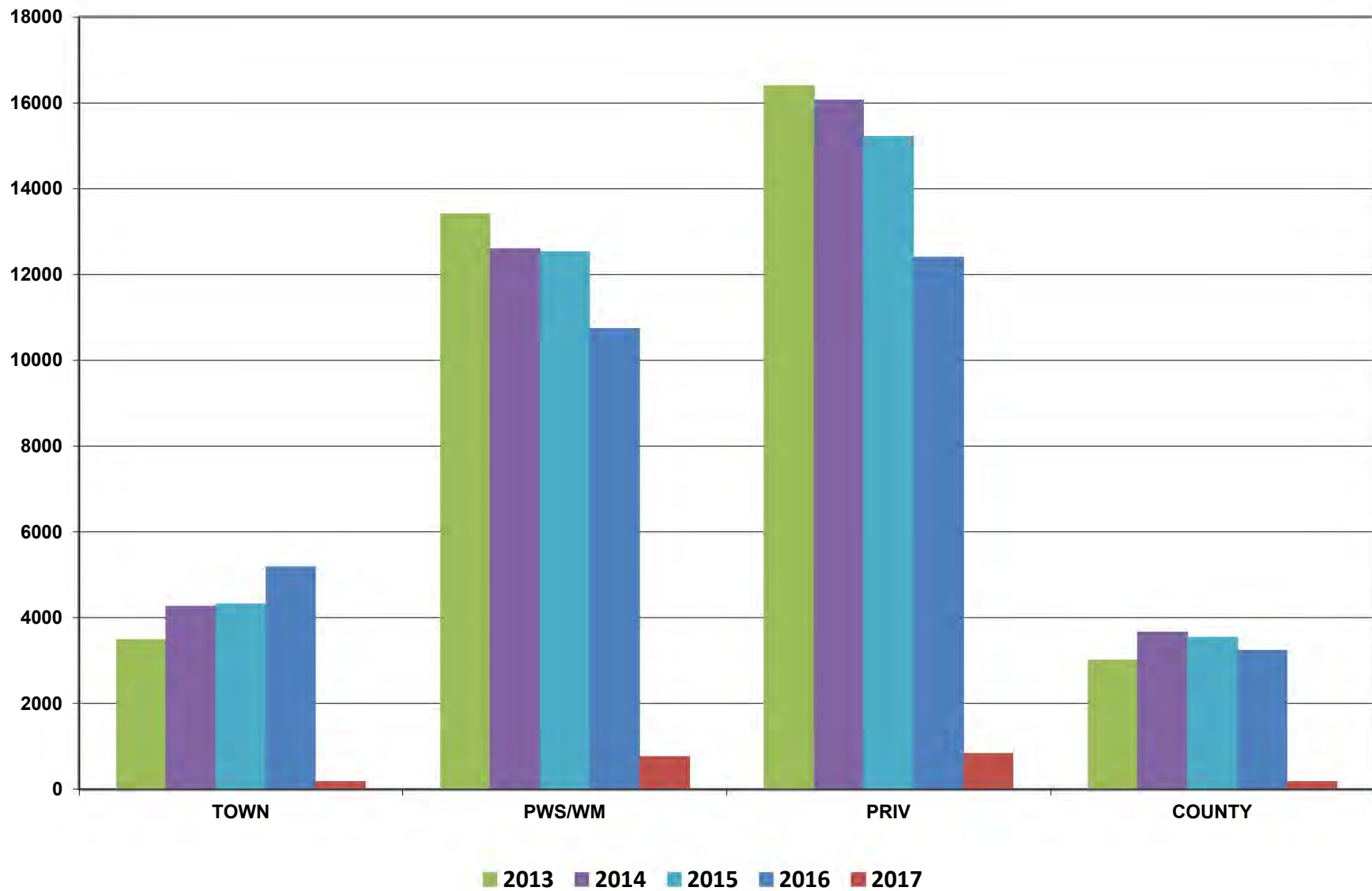
Safety Codes Permits issued by the Town in January.



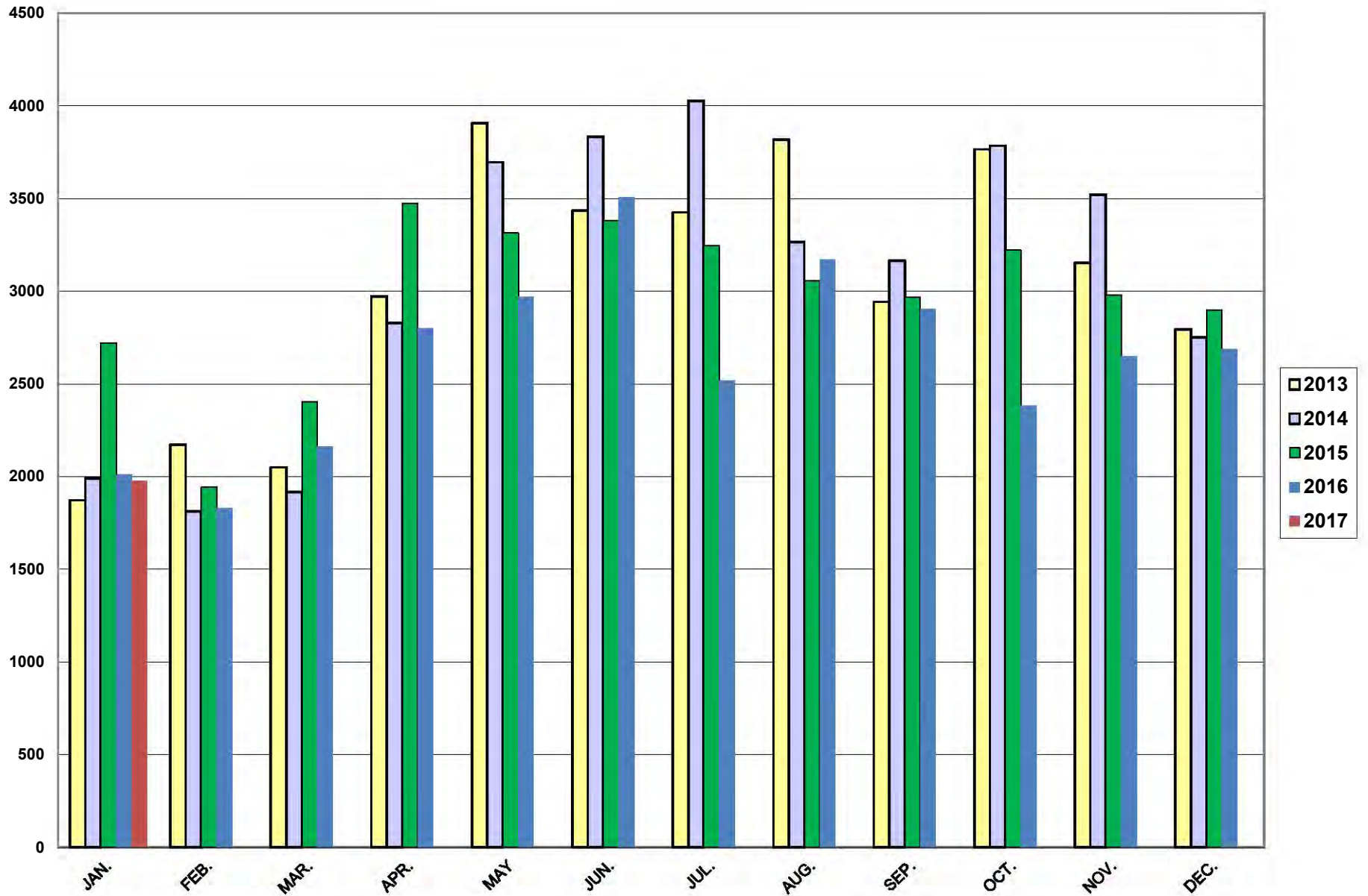
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2017 VS 5 YEAR AVERAGE
TO JANUARY 31, 2017**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2013-2017
TO JANUARY 31, 2017**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2013-2017
TO JANUARY 31, 2017**



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
<p style="text-align: center;">Friday, March 31, 2017 and Saturday, April 1, 2017</p>	<p style="text-align: center;">Strategic Planning Review Work Session</p>	<p style="text-align: center;">Town Hall Council Chambers March 31, 2017 at 6:00 p.m. April 1, 2017 at 9:00 a.m.</p>