



COUNCIL MEETING

MONDAY, FEBRUARY 8, 2016

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 8, 2016 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
D) Bank Summary to December 31, 2015 *	For Information
2. MINUTES	
A) Council meeting held January 25, 2016 *	For Adoption
B) Redcliff Family and Community Support Services meeting held January 20, 2016 *	For information
C) Redcliff Public Library Board meeting held November 24, 2015 *	For Information
3. BYLAWS	
A) Bylaw 1820/2016, Supplementary Assessment Bylaw *	1st / 2 nd / 3 rd Reading
4. REQUESTS FOR DECISION	
A) Tandem Axle Gravel Truck Purchase *	For Consideration
B) Funding Allocation from Purchasing Reserve for Water Treatment Plant Project *	For Consideration
C) Palliser Economic Partnership Broadband GigaBit Project *	For Consideration
5. CORRESPONDENCE	
A) Alberta Municipal Affairs * Re: MSI Capital Grant	For Information

6. OTHER

- | | | |
|-----------|---|-----------------|
| A) | Redcliff/Cypress Regional Landfill Graphs to January 31, 2016 * | For Information |
| B) | Quarterly Financial Statement to December 31, 2015 * | For Information |
| C) | Council Important Meetings & Events February 8, 2016 * | For Information |

7. RECESS

8. IN CAMERA

- A)** Land / Legal (1) / Labour (3)

9. ADJOURN

ACCOUNTS PAYABLE			
COUNCIL MEETING FEBRUARY 8 , 2016			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
79344	ALBERTA NWT COMMAND	PLEDGE FOR MILITARY SERVICE REC BOOK	\$545.00
79345	ACKLANDS GRAINGER	WELDING SCREENS/MEASURING TAPE	\$130.52
79346	ACTION PARTS	INDICATOR LIGHT/SAFETY RACK/JACK/DRAIN	\$4,816.94
79347	ALBERTA DEVELOPMENT OFFICER ASSOC	2016 MEMBERSHIP	\$100.00
79348	ALBERTA MUNICIPAL ENFORCEMENT	2016 NEW MEMBER APPLICATION	\$60.00
79349	AMSC INSCURANCE	RETURNED DUPLICATED CREDIT	\$211.99
79350	AMEC	WATER TREATMENT PLANT PROGRESS PAYMENT	\$1,365.05
79351	ATB MASTERCARD	MONTHLY CTREDIT CARD EXPENSES	\$17,820.77
79352	BOSS LUBRICANTS	GREASE, OIL, LUBE	\$2,410.25
79353	BROST DEVELOPMENTS	REFUND CONSTRUCTION DEPOSIT	\$1,000.00
79354	CAMPBELL, TRAVIS	SERVICE TRUCK TRAVEL	\$60.00
79355	CANADIAN LINEN	COVERALLS/TOWELS	\$21.42
79356	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$50.40
79357	CITY OF MEDICINE HAT	NOV-DEC ELEC/DEC SEWAGE OUTLAY	\$56,303.23
79358	COMPETATIVE EDGE SOFTWARE	REPORT EXEC DIRECT	\$1,619.83
79359	CYPRESS COMMUNICATIONS	INSTALL 2 WAY RADIO	\$728.70
79360	DAVIES, MIKE	COFFEE ROOM SUPPLIES	\$46.56
79361	FARMLAND	PRESSURE TEST KIT/PLUG KIT/CAMLOCKS	\$1,221.97
79362	FORTY MILE GAS	LANDFILL GAS UTILITIES	\$194.55
79363	GARLAND, JAMIE	SERVICE TRUCK TRAVEL	\$60.00
79364	GAR-TECH ELECTRICAL	REMOVE CHRISTMAS LIGHTS	\$472.50
79365	GOVERNMENT OF ALBERTA	PEACE OFFICER APPLICATION	\$1,100.00
79366	HARV'S JANITORIAL	JANITORIAL SERVICE	\$446.24
79367	REDCLIFF HOME HARDWARE	VALVE/TUB	\$50.36
79368	JIM'S ELECTRIC	BALLAST LIGHTING/REPAIRS	\$1,157.80
79369	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR	\$49.35
79370	KPMG	AUDIT SERVICES	\$5,775.00
79371	LAPP	LATE PAYMENT FEE	\$40.88
79372	LMT HYDRO-VAC	VAC RAW WATER PUMPHOUSE	\$1,181.25
79373	MEMORY LANE COMPUTERS	WEB HOSTING	\$287.70
79374	SHAW CABLE	INTERNET SERVICE	\$125.90
79375	MURRAY, CINDY	FCSSAA CONFERENCE TRAVEL	\$46.30
79376	NAPA	REAR SHOCKS	\$176.51
79377	PARK ENTERPRISES	PERMITS	\$3,192.85
79378	SUNCOR	DYED DIESEL	\$1,040.98
79379	PUROLATOR	TRANS RADIO READS TO CORIX	\$149.13
79380	REDCLIFF BAKERY	LUNCH FOR MPC & EDA	\$141.80
79381	ROBERTSON IMPLEMENTS	SERVICE MANUAL	\$454.95
79382	RODEO FORD	FILTER/KEY PROGRAMMING	\$319.30
79383	ROSENAU TRANSPORT	TRANSPORT CHLORINE CYLINDERS	\$584.22
79384	TELUS COMMUNICATION	2 WAY RADIO SERVICE	\$20.60
79385	MIKE SPENCER GEOMETRICS	LANDFILL USAGE	\$4,502.16
79386	WAN PING LI	REFUND INCORRECT TAX PAYMENT	\$406.20
79387	TOWN OF REDCLIFF	LANDFILL TONNAGE CHARGES	\$4,501.35

79388	WOOD BAY CONSULTING	TURF DETHATCHER	\$6,037.50
79389	XEROX	PRINTER/PHOTOCOPIER MAINTENANCE	\$230.76
79390	A & B STEEL	TUBING	\$173.50
79391	ACTION PARTS	CALIBER/HITCHES/MOUNTS/STROBE/BATTERY	\$1,525.29
79392	AMSC INSURANCE	DECEMBER HEALTH SPENDING/BENEFITS	\$534.69
79393	THE BOLT SUPPLY HOUSE	BOLTS AND SUPPLIES FOR SERVICE TRUCK	\$4,439.16
79394	BRUCE'S SEWER SERVICE	CLEAN OUT LINE	\$519.75
79395	CANADIAN LINEN AND UNIFORM	COVERALLS/TOWELS	\$21.42
79396	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$50.40
79397	COCOA BEAN CAFÉ	MEALS ON WHEELS	\$1,152.90
79398	CIUPE	UNION DUES	\$2,077.96
79399	FARMLAND	CLAMPS	\$39.90
79400	FOX ENERGY	GLOVES	\$64.58
79401	GAR TECH ELECTRICAL	CONNECT PUMP METER	\$148.84
79402	REDCLIFF HOME HARDWARE	PAINT/BLADE/NUT DRIVER/GARBAGE BAGS/WATER	\$97.27
79403	IMAGINIT TECHNOLOGIES	AUTODESK UPGRADE	\$2,210.25
79404	JOE JOHNSON EQUIPMENT	OIL GAUGE	\$123.03
79405	KIRK'S MIDWAY TIRE	REAPIR FLAT TIRE	\$48.30
79406	SUNCOR	DYED DIESEL	\$856.86
79407	PRAIRIE ROSE SCHOOLDIVISION	ELECTRIC FOR OUTDOOR RINK	\$88.57
79408	PRIME PRINTING	FOLDING	\$142.80
79409	REDCLIFF MINOR HOCKEY	CONCESSION PURCHASES	\$175.00
79410	RECEIVER GENERAL	STAT DEDUCTIONS	\$30,667.97
79411	CNH INDUSTRIAL CAPITAL	BUMPER/SPEAKER	\$192.77
79412	RODEO FORD	IGNITION SWITCH/SEAL/CYLINDER	\$953.82
79413	ROSENAU TRANSPORT	TOTES/CHLORINE TANKS	\$463.77
79414	SHOCKWARE	LANDFILL INTERNET SERVICE	\$47.20
79415	REIMBURSE	DOLLY TIRES/CANOLA OIL	\$69.46
79416	SUMMIT MOTORS	FILTERS/CHANGE INJECTOR.ADAPTER	\$1,982.26
79417	TELUS MOBILITY	ENGINEERING CELL SERVICE	\$15.69
79418	LANG, RICHARD	REFUND FACILITY DEPOSIT	\$150.00
79419	BERT'S VACCUM	DST FRYER/GRID CLEANER	\$19.78
79420	STAMPEDE CRANE RIGGING	INSTALL RAW WATER PUMP	\$2,231.25
79421	DIRK, SHANE	REFUND FACILITY DEPOSIT	\$150.00
79422	BATUS	REFUND UTILITY DEPOSIT	\$100.00
79423	LANDRY, LESTER	REFUND UTILITY DEPOSIT	\$150.00
79424	LOTZER, PHIL	TOTE TANKS	\$200.00
79425	IRON HORSE ENERGY	REFUND ICE RENTAL	\$288.75
79426	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$1,250.00
79427	WOLSLEY	CURB STOP/SERVICE BOXES/COUPLING/INSERT	\$867.23
79428	WOOD, DALE	CFAS RESTRICTED/HUNTERS ED FEES	\$3,990.00
79429	XEROX	PRINTER/PHOTOCOPIER MAINTENANCE	\$29.22
86 CHEQUES TOTAL:			\$179,568.41

BANK SUMMARY FOR DECEMBER 31, 2015

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	5,498,582.91	9,969.94	5,508,552.85
DAILY DEPOSITS	566,657.90	0.00	566,657.90
DIRECT DEPOSITS	548,936.10	0.00	548,936.10
GOV'T GRANT	0.00	0.00	0.00
INTEREST EARNED	3,336.75	0.00	3,336.75
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	22,851.00	0.00	22,851.00
SUBTOTAL	1,141,781.75	0.00	1,141,781.75
CHEQUES	-2,183,857.28	0.00	-2,183,857.28
ASFF QUARTERLY PAYMENTS	-434,948.59	0.00	-434,948.59
DEBENTURE PAYMENTS	-258,925.67	0.00	-258,925.67
T-BILL PURCHASES	0.00	0.00	0.00
NSF CHEQUES	-239.79	0.00	-239.79
OTHER DIRECT WITHDRAWALS	-297,609.29	-9,969.94	-307,579.23
SUBTOTAL	-3,175,580.62	-9,969.94	-3,185,550.56
TOTAL	3,464,784.04	0.00	3,464,784.04
BANK CLOSING BALANCE	4,088,055.45	0.00	4,088,055.45
ADD:O/S DEPOSITS	6,186.93	0.00	6,186.93
LESS:O/S CHEQUES	-629,458.34	0.00	-629,458.34
TOTAL	3,464,784.04	0.00	3,464,784.04
INVESTMENTS			
CIBC PREMIUM T-BILL FUND	5.12.02.321		8,000,000.00
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126		1,519,713.34
TOTAL INVESTMENTS			9,519,713.34
TOTAL CASH & INVESTMENTS			12,984,497.38

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JANUARY 25, 2016 7:00 P.M.**

PRESENT: Mayor E. Reimer
Councillors C. Crozier
D. Kilpatrick, L. Leipert
J. Steinke, E. Solberg

Municipal Manager A. Crofts
Manager of Legislative S. Simon
& Land Services
Director of Finance J. Tu (left at 7:24 p.m.)
& Administration
Director of Public Services J. Garland (left at 7:11 p.m.)
Director of Community K. Dalton (left at 7:11 p.m.)
& Protective Services
Bylaw Enforcement Officer B. Steier (left at 7:11 p.m.)

ABSENT: Councillor C. Brown

1. GENERAL

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2016-0023 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as presented. - Carried.

2016-0024 Accounts Payable

C) Councillor Kilpatrick moved the following 257 general vouchers in the amount of \$2,318,683.21 be received for information. - Carried.

ACCOUNTS PAYABLE

COUNCIL MEETING JANUARY 25, 2016

<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
79085	ACTION PARTS	RACK/SEPERATOR/CLIPS/FILTERS/CIRCUIT	\$836.64
79086	ALTA-WIDE BUILDERS SUPPLIES	FOAM ROLLER/CONTACT CEMENT	\$157.22
79087	ATRON REFRIGERATION & A/C	BRINE TEST/CHLORIDE/HVAC MAINT	\$4,090.08
79088	THE BOLT SUPPLY HOUSE LTD.	BOLT/DRILL KIT	\$281.15
79089	BOSS LUBRICANTS	GREASE/OIL	\$1,060.75
79090	BOUNDARY EQUIPMENT CO. LTD.	GRADER ICE BLADE	\$370.13
79091	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$42.84
79092	CANADIAN ENERGY	BATTERY CORE	\$235.86
79093	CARSWELL	PAYROLL MANUAL SUBSCRIPTION	\$895.65
79094	CBV COLLECTION SERVICES LTD.	COLLECTION AGENCY COMMISSION	\$51.48

79095	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$130.20
79096	CITY OF MEDICINE HAT	ELECTRIC UTILITIES	\$56,024.94
79097	ZEP SALES & SERVICE OF CANADA	SOAP/AEROSOL/LAUNDRY SOAP	\$897.88
79098	XEROX CANADA LTD.	PHOTOCOPIER MAINTENANCE	\$289.23
79099	WOOD, DALE	FIREARMS SAFETY COURSE	\$5,130.00
79100	IAN WILLIAMS	REIMBURSE PROPANE	\$142.39
79101	WESTVAC INDUSTRIAL LTD.	SEWER FLUSH TRUCK	\$268,819.95
79102	WESTERN CANADA WELDING PRODUCTS	OXYGEN	\$64.35
79103	WAJAX POWER SYSTEMS	OIL AND FUEL FILTERS	\$176.76
79104	TURRIS COMMUNICATIONS LTD	INDICATOR/AMBER LIGHTS	\$1,841.60
79105	TRICO LIGHTING PRODUCTS	BULBS	\$725.39
79106	TOWN OF REDCLIFF - LANDFILL	LANDFILL TONNAGE CHARGES	\$6,586.27
79107	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$450.00
79108	PATRICIA	DOGGY BAGS	\$476.15
79109	UNIVAR CANADA LTD.	WATER TREATMENT PLANT CHEMICALS	\$1,919.10
79110	FIREFOX FIRE SOLUTIONS INC.	BUNKER GEAR	\$3,753.75
79111	SOUTH COUNTRY CO-OP LTD	RV TANK/PUMP	\$1,564.50
79112	BERT'S VACUUMS & EQUIPMENT	TP/PT/CLEANER/DUST PAN	\$600.61
79113	DARLEY, KEELY	TOWN PROGRAMMING - DANCE CLASS	\$306.00
79114	GAINSBOROUGH, JEFF	REFUND FACILITY/KEY DEPOSIT	\$150.00
79115	WELSHMAN, APRIL	TOWN PROGRAMMING - GINGERBREAD HOUSES	\$23.63
79116	MBSI CANADA	HOSTED BACKUP	\$1,071.00
79117	PEIGAN BOARD OF EDUCATION	CANADA DAY PROGRAMMING	\$268.66
79118	WELBOURNE, DANNA	REFUND FACILITY DEPOSIT	\$50.00
79119	TRANS-CARE RESCUE	CMC MULE LITTER WHEEL/RESCUE LITTER	\$4,140.73
79120	TRIPLE R EXPRESS	PARTS FREIGHT	\$69.30
79121	TELUS MOBILITY	CELL PHONE SERVICE	\$76.43
79122	TELUS COMMUNICATION INC.	TWO-WAY RADIO	\$38.03
79123	SUMMIT MOTORS LTD	CLAMP/BREATHING ASSEMBLY/HOSE	\$962.82
79124	ST. JOHN AMBULANCE	BABYSITTING COURSE	\$450.00
79125	SOUTH COUNTRY GLASS	REPAIR DOOR HANDLE	\$202.13
79126	COLIN SENFT	WATER WEEK TRAVEL	\$85.00
79127	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$141.75
79128	ROCKY MOUNTAIN PHOENIX	HARNESS/FACE PIECE/CYLINDER/RETAINER KIT	\$29,387.40
79129	REDCLIFF BAKERY	BUDGET REVIEW LUNCH	\$152.02
79130	REDCLIFF ACTION SOCIETY	4TH QTR COORDINATOR DISBURSEMENT	\$3,000.00
79131	PRO COMM SOLUTIONS INC.	CELL PHONE/SIM CARDS/CASE	\$771.75
79132	PRIME PRINTING	DOOR HANGERS	\$234.15
79133	SUNCOR ENERGY PRODUCTS	DIESEL	\$1,238.18
79134	JODI NAMETH	REIMBURSE COFFEE ROOM SUPPLIES	\$46.37
79135	CINDY MURRAY	REIMBURSE MILEAGE	\$347.67
79136	MS MUNICIPAL SOLUTIONS	ENGINEERING SERVICES	\$9,697.84
79137	MJB ENTERPRISE LTD	HYDROVAC PILE HOLES	\$2,646.00

79138	MCL - WASTE SYSTEMS ENVIRONMENT	REPAIR PARTS FOR ALJON	\$1,794.33
79139	LOGOS EMBROIDERY	PROMO ITEMS	\$756.00
79140	KIRK'S MIDWAY TIRE	TIRE CHANGE	\$262.50
79141	JACOB'S WELDNG LTD.	REPAIR WELD ON QUICK ATTACH UNIT	\$236.25
79143	REDCLIFF HOME HARDWARE	PRIMER/PAINT/BITS/HARNESS/FACE & HEARING SYS	\$497.76
79144	HAT AGRI SERVICE	KUBOTA PARTS	\$669.48
79145	H2O HAULING LTD. (A DIVISION O	HAUL WATER TO LANDFILL	\$105.00
79146	GAR-TECH ELECTRICAL	REPAIR LIGHTS	\$1,288.33
79147	FRANCOTYP-POSTALIA CANADA INC	POSTAGE CONTRACT	\$110.09
79148	FOX ENERGY SYSTEMS INC.	APRON/GLOVES/HEADLAMPS/EYE WASH/WIPES	\$452.13
79149	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$206.59
79150	F.C.M.	MEMBERSHIP FEES	\$1,136.29
79151	FINNING (CANADA)	FILTERS	\$169.29
79152	ESRI CANADA	ESRI TRAINING	\$1,653.75
79153	DYNAMIC INDUSTRIAL SOLUTIONS	FLAT DECK WITH HEADACHE RACK/TOOL BOXES	\$6,080.81
79154	DAN JANE VENTURES	PROPANE	\$98.90
79155	C.U.P.E.	UNION DUES	\$2,087.45
79156	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$105.00
79157	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$87.45
79158	COCOA BEAN CAFE	DECEMBER MOW	\$822.15
79159	CARBON CONTROLS	GREYLINE INSTRUMENTS SENSOR CABLE	\$288.75
79160	FLASHING CANINES AGILITY CLUB	REFUND KEY DEPOSIT	\$475.00
79161	HAUSAUER, DANA	REFUND FACILITY/KEY DEPOSIT	\$14.96
79162	JACK N' JILL PARTIES	PENNY CARNIVAL	\$350.00
79163	ROBERT OSMOND	SWIM LESSON REFUNDS	\$68.00
79164	PUROLATOR	TRANSPORT TO CEM AND KAIZEN LABS	\$223.11
79165	SPIDER ELECTRIC LTD.	ELECTRIC PERMIT	\$56.30
79166	TELOG INSTRUMENTS INC.	DHS SERVICE DATA HOUSING FEE	\$295.61
79167	MEDICINE HAT & DISTRICT FOOD BANK	MEMORIAL DONATION	\$75.00
79168	WIST. COLE	REIMBURSE CRIMINAL RECORD CHECK	\$53.00
79169	WESTERN CANADA CEMETERY ASSOC.	MEMBERSHIP FEES	\$65.00
79170	ACKLANDS - GRAINGER INC	NITRILE GLOVES	\$160.78
79171	ACTION PARTS	SEAT COVERS/TIRE TESTER/CLIPS	\$237.55
79172	RAZA ALI	GIS TRAINING	\$339.04
79173	AMEC EARTH & ENVIRONMENTAL	RAW WATER PUMP STATION/RIVER BANK EROSION	\$12,941.42
79174	AMRON CONSTRUCTION LTD.	REFUND CONSTRUCTION DEPOSIT	\$1,500.00
79175	ATRON REFRIGERATION & A/C	REPAIR COMPRESSOR	\$26,336.10
79176	C.E.M. HEAVY EQUIPMENT	HEATER RELAY	\$66.70
79177	CORVUS BUSINESS ADVISORS	OFFISTE LEVY REVIEW	\$1,106.41
79178	FORAN EQUIPMENT INC	SLOPE REMEDIATION SOUTH OF KIPLING/WESTSIDE	\$387,395.12
79179	FORT GARRY FIRE TRUCKS LTD.	MAIN DRAIN	\$595.06
79180	FOX ENERGY SYSTEMS INC.	WINDSOCK	\$262.40
79181	GAR-TECH ELECTRICAL	REPLACE EXTERIOR LIGHTS	\$1,649.11

79182	REDCLIFF HOME HARDWARE	GARBAGE BAGS/TP/COFFEE/PAINT	\$184.64
79183	MOSKAL MECHANICAL	INSTALL LIFTING BEAMS ON LIFT STATION	\$15,294.52
79184	M.P. ECO MECHANICAL PROCESS INC	WATER TREATMENT PLANT PROGRESS	\$463,947.22
79185	NEUFELD, LARRY	REF CONSTRUCTION DEPOSIT	\$1,000.00
79186	PARK ENTERPRISES LTD.	PERMITS	\$3,494.75
79187	PARKLAND GEO TESTING LTD.	SLOPE FAILURE EVALUATION-KIPLING	\$25,596.38
79188	SUNCOR ENERGY PRODUCTS	DEISEL	\$10,071.33
79189	PRO FLOW PLUMBING & HEATING	SEWER LINE CLEAN OUT	\$210.00
79190	RECEIVER GENERAL	STAT DEDUCTIONS	\$23,435.03
79191	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$152.25
79192	BARRY STEIER	REIMBURSE BYLAW SUPPLIES	\$124.85
79193	TELUS COMMUNICATION INC.	TWO-WAY RADIO	\$20.60
79194	SURE LOCK HOMES (MEDICINE HAT)	REFUND CONSTRUCTION DEPOSIT	\$1,000.00
79195	XROAD HOMES INC.	REFUND CONSTRUCTION DEPOSITS	\$2,035.00
79196	DEVLIN, PETER	REFUND TAX PMT	\$2,047.48
79197	GILCHRIST, WAYNE	REFUND CONSTRUCTION DEPOSIT	\$1,000.00
79198	1791556 ALBERTA LTD	REFUND CONSTRUCTION DEPOSIT	\$2,000.00
79199	WOLSELEY MECHANICAL GROUP	TECK REPAIR KIT/DIAPHRAGM	\$474.56
79200	ACKLANDS - GRAINGER INC	SURVEYORS VESTS	\$67.38
79201	ACTION PARTS	CABLE SPLICES	\$56.88
79202	BONNIE ANDRES	REIMBURSE FOR STAFF LUNCH	\$136.50
79203	ATB FINANCIAL MASTERCARD	MONTHLY CREDIT CARD	\$2,853.06
79204	ATRON REFRIGERATION & A/C	WINTER MAINTENANCE - AQUATIC CENTER	\$555.66
79205	THE BOLT SUPPLY HOUSE LTD.	FLAP DISCS/DIAMOND BLADE	\$202.08
79206	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS/TOWELS	\$21.42
79207	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$2,018.50
79208	RICHARD DALTON	AEMA SUMMIT	\$875.20
79209	FINNING (CANADA)	ENGINE REPAIR - FIELD SERVICE	\$1,502.30
79210	FORAN EQUIPMENT INC	SLOPE REMEDIATION SOUTH OF KIPLING/WESTSIDE	\$87,917.50
79211	FOX ENERGY SYSTEMS INC.	STICKERS	\$32.71
79212	FRENCH, RYAN	SAFDC TRAINING & CONFERENCE	\$746.00
79213	GAR-TECH ELECTRICAL	REPLACE MULTI-RANGER - LIFT STATION	\$78.75
79214	RAYMOND GRADWELL	SAFDC TRAINING & CONFERENCE	\$1,089.00
79215	REDCLIFF HOME HARDWARE	PRIMER/SCREWS	\$73.24
79216	LMT ENTERPRISES LTD.	RAW WATER PUMP STATION/RIVER BANK EROSION	\$317,177.77
79217	LETHBRIDGE HERALD	DECEMBER ADVERTISING	\$1,413.21
79218	LES'S DRAIN CLEANING SERVICE	SEWER MAINTENANCE	\$882.00
79219	LOGOS EMBROIDERY	HOODIES	\$214.20
79220	MEDICINE HAT CSRD #20	REQUISITION #2	\$1,410.45
79221	YOUNG, STEPHEN	SAFDC TRAINING & CONFERENCE	\$316.00
79222	WSP CANADA INC	UROW - SURVEY & PLAN PREPARATION	\$2,859.15
79223	WOOD, DALE	RESTRICTED FIREARMS COURSE	\$5,130.00
79224	IAN WILLIAMS	SUPERVISORY SKILLS COURSE	\$512.60

79225	WESTERN CANADA WELDING PRODUCT	MIG WIRE/WIRE WHEEL	\$73.93
79226	JOE WARD	SAFDC TRAINING & CONFERENCE	\$471.00
79227	UNITED WAY OF SOUTH EASTERN AB	DONATIONS	\$40.00
79228	JENNY TU	REIMBURSE UNION NEGOTIATION LUNCH	\$35.50
79229	REDCLIFF FIREMEN SOCIAL CLUB	SOCIAL CLUB FEES	\$315.00
79230	FLOWAV	MODEM/BAND/ANTENNA/CABLE	\$16,784.97
79231	GUARDIAN CHEMICALS INC.	SOURGUARD	\$9,313.32
79232	MCBAIN, STACEY	CAKE DECORATING	\$25.20
79233	MILL CREEK SAND & GRAVEL	REFUND CONSTRUCTION DEPOSIT	\$1,000.00
79234	PORTER, ALEXANDRA	CAKE DECORATING CLASSES	\$104.00
79235	DYKSTRA, JENNIFER	LATIN/ZUMBA CLASSES	\$350.00
79236	BREWMASTER WHOLESALE FOODS	MOW SUPPLIES	\$24.10
79237	TELUS MOBILITY	CELL SERVICE	\$15.69
79238	SUMMIT MOTORS LTD	TURBO PARTS/INSTALLATION	\$5,185.40
79239	SOUTH COUNTRY GLASS	LEAFS	\$341.25
79240	SCHEFFER ANDREW LTD.	PROFESSIONAL SERVICES	\$1,874.25
79241	SALBRO CONSULTING SERVICES	GAS/WATER MONITOR/PREP AMEND APPROVAL	\$44,424.41
79242	RODEO FORD SALES LIMITED	DIAGNOSTIC/LABOUR	\$1,548.02
79243	RECEIVER GENERAL	FIRE PAY 10/1/15-12/31/15	\$1,267.75
79244	REDCLIFF BAKERY	REFRESHMENTS FOR OFF SITE LEVY	\$18.27
79245	PRAIRIE ROSE SCHOOL DIV.NO.8	SEPT - JUNE PMT	\$24,000.00
79246	SUNCOR ENERGY PRODUCTS	DYED DEISEL	\$2,164.27
79247	PARK ENTERPRISES LTD.	PERMITS	\$4,725.00
79248	CINDY MURRAY	FCSSAA	\$113.56
79249	ANDERSON, VINCE	PROGRAM RADIOS/HEAVY DUTY MIC	\$177.56
79250	MERIAM, DIANNE	REFUND INACTIVE UTILITY	\$100.00
79251	GOMEZ, KYLER	REFUND INACTIVE UTILITY	\$28.50
79252	GRAY, CHARLES	REFUND SIGN-ON AND DEPOSIT	\$115.75
79253	4R FARMS LTD.	REFUND INACTIVE UTILITY	\$100.00
79254	LAWSON, KRISTAL	REFUND ICE RENTAL	\$84.00
79255	KINAHAN, AMANDA	REFUND FACILITY DEPOSIT	\$150.00
79256	STENERSON, KATRINA	REFUND INACTIVE UTILITY	\$8.70
79257	LEARMONT, NATHAN	REFUND SIGN-ON AND DEPOSIT	\$181.50
79258	ACE LANDSCAPING	SNOW REMOVAL	\$1,260.00
79259	ACTION PARTS	OIL FILTER	\$17.33
79260	ALTA-WIDE BUILDERS SUPPLIES	LUMBER	\$2,118.12
79261	ALBERTA MUNICIPAL DATA SHARING	ANNUAL MEMBERSHIP FEE	\$35.00
79262	ATRON REFRIGERATION & A/C	RECTANGLE BUILDING MAINTENANCE	\$1,076.78
79263	BIG HILL SERVICES	GOAL FRAME PACKAGE	\$1,790.25
79264	BLUE IMP (1594981 ALBERTA LTD)	PARK BENCHES	\$1,632.96
79265	THE BOLT SUPPLY HOUSE LTD.	FIRST AID KITS	\$268.80
79266	CENTRAL SHARPENING	SHARPEN ICE BLADE	\$735.00
79267	CIBC VISA	VARIOUS EXPENSES	\$2,501.43

79268	CITY OF MEDICINE HAT	CITY UTILITIES & EMERGENCY MGMT	\$15,081.63
79269	CLEARTECH INDUSTRIES INC.	CHLORINE CYLINDERS	\$7,780.98
79270	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$410.29
79271	ECCO HEATING PRODUCTS LTD.	HEAT REFLECTORS	\$848.40
79272	FOUNTAIN TIRE	FLAT TIRE REPAIR/BOOT	\$56.31
79273	FOX ENERGY SYSTEMS INC.	HOODS FOR WINTER COATS	\$69.20
79274	REDCLIFF HOME HARDWARE	AIR CONDITIONER FOR LANDFILL	\$503.99
79275	LOGOS EMBROIDERY	PUBLIC RELATIONS PROMOS	\$2,115.23
79276	SUNCOR ENERGY PRODUCTS	DYED DEISEL	\$609.13
79277	PRIME PRINTING	ENVELOPES	\$471.45
79278	RECEIVER GENERAL	STAT DEDUCTIONS	\$23,129.25
79279	SCHEFFER ANDREW LTD.	PROFESSIONAL SERVICES	\$1,296.75
79280	SOUTH COUNTRY GLASS	INSTALL PVC WINDOW	\$945.00
79281	BARRY STEIER	REIMBURSE BYLAW SUPPLIES	\$229.18
79282	J & M ROOFING SERVICES INC.	REPLACE EAVES	\$3,260.25
79283	MERCER UPHOLSTERY	SLIP COVERS FOR TRUCK SEATS	\$262.50
79284	IAN WILLIAMS	REFUND FACILITY/KEY DEPOSIT	\$84.00
79286	ACTION PARTS	SWITCH/SAFETY RACK/BEACON KIT/STROBE	\$832.40
79287	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS/TOWELS	\$21.42
79288	CHAMCO INDUSTRIES LTD.	PULL PUMP/REBUILD PUMP	\$20,668.20
79289	CITY OF MEDICINE HAT	EMERGENCY MGMT SCRIBING	\$4,215.39
79290	C.U.P.E.	UNION DUES	\$2,065.28
79291	CYPRESS GROUP	PHOTOCOPIER MAINTENANCE	\$3,332.61
79292	RICHARD DALTON	REIMBURSE GIFT CARDS & LUNCH	\$191.61
79293	FOX ENERGY SYSTEMS INC.	FIRST AID KIT	\$216.91
79294	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,386.26
79295	REDCLIFF HOME HARDWARE	TRIMMER BIKE & GARBAGE BAGS	\$967.75
79296	WOOD, DALE	RESTRICTED FIREARMS COURSE	\$570.00
79297	IAN WILLIAMS	REIMBURSE BATTERIES & PROPANE	\$217.58
79298	TRICO LIGHTING PRODUCTS	STRIP BULBS	\$1,151.86
79299	TOWN OF REDCLIFF	PUBLIC SERVICES PETTY CASH	\$89.55
79300	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX	\$433.00
79301	TOWN OF REDCLIFF	TOWN HALL PETTY CASH	\$430.10
79302	KUZIK, LISA	REF FACITLITY/KEY DEPOSIT	\$125.00
79303	J & M ROOFING SERVICES INC.	INSTALL FACIA ON AQUATIC CENTER	\$8,977.50
79304	REDCLIFF VICTIM SERVICES ASS.	DONATION	\$1,000.00
79305	SOUTH COUNTRY CO-OP LTD	BROOMS/SHOVELS/STEEL/GAS CANS/TROWELS	\$2,070.36
79306	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$1,894.07
79307	PRO COMM SOLUTIONS INC.	CELL PHONES	\$1,008.00
79308	KAIZEN LAB INC.	WATER ANALYSIS	\$1,894.94
79309	ALL-NET.CA	LICENSE/TRAINING FEE	\$5,769.75
79310	AMSC INSURANCE SERVICES LTD.	EMPLOYEE BENEFITS	\$16,225.77
79311	THE BOLT SUPPLY HOUSE LTD.	GRINDING/CUTTING WHEELS	\$84.78

79312	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS/TOWELS	\$42.84
79313	CITY OF MEDICINE HAT	ELECTRIC UTILITIES	\$2,363.44
79314	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79315	MIKE DAVIES	COFFEE ROOM SUPPLIES	\$81.53
79316	ECONOMIC DEVELOPMENT ALLIANCE	1ST INSTALLMENT OF FUNDING COMMITMENT	\$16,764.00
79317	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$156.39
79318	FORTY MILE GAS CO-OP LTD.	LANDFILL GAS UTILITIES	\$69.30
79319	H2O HAULING LTD.	HAUL WATER TO LANDFILL	\$105.00
79320	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIRS	\$890.40
79321	LETHBRIDGE HERALD	ADVERTISING	\$312.65
79322	LETHBRIDGE MOBILE SHREDDING	MONTHLY SHREDDING	\$46.20
79323	SHAW CABLE	INTERNET SERVICE	\$648.28
79324	MS MUNICIPAL SOLUTIONS	ENGINEERING SERVICES	\$9,723.94
79325	SUNCOR ENERGY PRODUCTS	DYED DIESEL	\$2,330.83
79326	PUROLATOR	SHIP WATER SAMPLES	\$40.82
79327	RECEIVER GENERAL	STAT DEDUCTIONS	\$32,521.22
79328	CNH INDUSTRIAL CAPITAL	HEAVY DUTY RADIO	\$235.87
79329	RODEO FORD SALES LIMITED	OIL FILTER	\$113.87
79330	SAFETY CODES	PERMIT SAFETY CODES	\$140.99
79331	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$147.00
79332	SECURTEK - A SASKTEL COMPANY	ALARM FOR FIRE HALL	\$65.99
79333	SHOCKWARE WIRELESS INC.	LANDFILL INTERNET SERVICE	\$47.20
79334	SUMMIT MOTORS LTD	SWITCH/FILTERS/POWER DIVIDER	\$946.98
79335	TELUS COMMUNICATION INC.	WESTSIDE LIFT STATION	\$38.03
79336	TELUS MOBILITY	CELL PHONE SERVICE	\$398.74
79337	TRIPLE R EXPRESS	TRANSPORT BOX OF PARTS CEM	\$34.65
79338	WESTERS, JOHN E	IT CONTRACTED SERVICES	\$350.00
79339	MBSI CANADA	HOSTED BACKUP	\$1,071.00
79340	BEST BOUQUET FLOWERS	FLOWERS	\$84.00
79341	WESTERN CANADA WELDING PRODUCTS	HELMET	\$358.42
79342	CALMONT	LANDFILL SERVICE TRUCK	\$139,656.56
79343	PIKE, STEVEN	REFUND MOW	\$110.00
257 CHEQUES TOTAL:			\$2,318,683.21

2016-0025 Bank Summary to November 30, 2015

D) Councillor Steinke moved the Bank Summary to November 30, 2015 be received for information. - Carried.

2. DELEGATION

2016-0026 Peter McDowell:
Re: Presentation of Public Works Level III Supervisor Certificate

A) Councillor Solberg moved the presentation of the Public Works Level III Supervisor Certificate, presented by Peter McDowell, to Jamie Garland, Public Services Director, be received for information. - Carried.

3. MINUTES

- 2016-0027 Council meeting held January 11, 2016 **A)** Councillor Steinke moved the minutes of the Council meeting held January 11, 2016, be adopted as presented. - Carried.
- 2016-0028 Municipal Planning Commission meeting held January 20, 2016 **B)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held January 20, 2016, be received for information. - Carried.

4. REQUESTS FOR DECISION

- 2016-0029 Community Peace Officer Program **A)** Councillor Crozier moved that the Town of Redcliff approve Policy No. 128 (2016), Community Peace Officer Operational Policy and Procedures Manual, as amended, and make application to Alberta Justice and Solicitor General to enter the Peace Officer Program. - Carried.

The Director of Community & Protective Services, Director of Public Services, and the Bylaw Enforcement Officer, left the meeting at 7:11 p.m.

- 2016-0030 City of Medicine Hat Subdivision Application 2016MH001 **B)** Councillor Leipert moved to receive for information, City of Medicine Hat Subdivision Application 2016MH001 and direct Administration to provide a response that the Town of Redcliff has no concerns with the proposed subdivision application as presented. - Carried.
- 2016-0031 2016 Investment **C)** Councillor Crozier moved that Administration be authorized to invest \$8M with CIBC Wood Gundy, with \$1.5M in very short-term bonds (invested for a term of less than one year) and \$6.5M in short-term bonds (invested for a term of three to six years.) - Carried.

5. CORRESPONDENCE

- 2016-0032 Alberta Municipal Affairs Re: Municipal Sustainability Initiative (MSI) **A)** Councillor Steinke moved correspondence from Alberta Municipal Affairs dated January 6, 2016, regarding Municipal Sustainability Initiative (MSI), be received for information. - Carried.

6. OTHER

- 2016-0033 Municipal Manager's Report to Council January 25, 2016 **A)** Councillor Steinke moved the Municipal Manager's Report to Council January 25, 2016, be received for information. - Carried.

2016-0034 Council Important Meetings & Events January 25, 2016

B) Councillor Leipert moved the Council Important Meetings & Events January 25, 2016, be received for information.
- Carried.

Director of Finance & Administration left the meeting at 7:24 p.m.

7. RECESS

Mayor Reimer called for a recess at 7:24 p.m.

Mayor Reimer reconvened the meeting at 7:29 p.m.

8. IN CAMERA

2016-0035

Councillor Leipert moved to meet In Camera at 7:29 p.m.
- Carried.

Manager of Legislative & Land Services left the meeting at 7:53 p.m. and returned at 8:56 p.m.

2016-0036

Councillor Solberg moved to return to regular session at 8:56 p.m. - Carried.

9. ADJOURNMENT

2016-0037 Adjournment

Councillor Leipert moved to adjourn the meeting at 8:57 p.m.
- Carried.

Mayor

Manager of Legislative and Land Services

**REDCLIFF FAMILY AND COMMUNITY SUPPORT SERVICES
BOARD MEETING
Town Council Chambers Town Office
Wednesday, January 20, 2016 at 7:00 PM**

PRESENT:	Chairman (acting)	Meredith Conboy
	Councillor (Alternate)	Cathy Crozier
	Community & Protective Services Dept.	Cindy Murray

ABSENT (with regrets)	Councillor	Chere Brown
	Members at Large	Brad Christian

1. GENERAL

Call to Order	A) Meeting called to order at 7:13 pm.
Adoption of the Agenda	B) C. Crozier moved adoption of the agenda as presented. – Carried.
Election of Chairperson	C) Tabled.

2. ADOPTION OF THE MINUTES

Board meeting held November 10, 2015	A) Tabled.
--------------------------------------	-------------------

3. COORDINATOR'S REPORT

Coordinator's Report	A) The Coordinator's report was received for information.
----------------------	--

4. OLD BUSINESS

FCSS Board Bylaw No 1448/2005	A) Tabled.
Redcliff Action Society for Youth Request	B) Redcliff Action Society for Youth previously received funding from Family and Community Support Services for a Family Conference but did not require the full amount granted. The Youth Centre requested that remaining funds be used to pay staff wages to allow them to continue their Lunch Program. The board agreed to the reallocation of funds. C. Murray will advise the Redcliff Action Society in writing.
Youth Advisory Committee	C) Redcliff youth, 14-17 years, have been invited to join a Youth Advisory Committee hosted by Family and Community Support Services. Youth will have the opportunity to bring forth ideas and help plan activities for their peers. Received for information.

5. NEW BUSINESS

- FCSSAA Annual Report **A)** The Family and Community Support Services Association of Alberta (FCSSAA) is now available online. Received for information.
- FCSSAA Conference Report **B)** C. Murray reported on the Family and Community Support Services Association of Alberta (FCSSAA) conference that was held in November. Received for information.
- Youth Fair **C)** Redcliff FCSS and other local organizations/agencies have formed a committee to host a Youth Fair event at Parkside Junior High School and Eagle Butte High School in the fall of 2016.
- This event will be modeled after Lethbridge and area “Ignite UR Spark Fair” which aims to introduce youth to new activities and opportunities.
- Received for information.
- Transportation **D)** Transportation is a barrier for some residents in need of services that fall within the mandate of Family and Community Support Services. These clients do not have their own vehicles; do not qualify for the Handibus and cannot afford taxis. C. Murray has been directed to explore some options and discuss this at the next meeting.
- Volunteer Celebration Night **E)** Volunteer Appreciation and Citizen of the Year Awards Celebration will be held on Friday, April 15. Notice of the event and nomination forms will be sent out next week. Received for information.

6. MEETINGS AND CONFERENCES

- A)** Early Childhood Coalition Meeting Dunmore January 21
- B)** Youth Fair Planning Meeting Redcliff January 29

6. DATE OF NEXT MEETING

- Next Meeting **A)** The next meeting to be determined.

7. ADJOURNMENT

- Adjournment **A)** The meeting was adjourned at 7:48 pm.

REDCLIFF PUBLIC LIBRARY BOARD

Minutes

November 24th, 2015 7:30 PM

Vision Statement

The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.

Attending: Catharine Richardson, Brian Lowery, Matt Stroh, Valarie Westers, Jim Steinke, Robin Corry, Dianne Smith, & Nina Romeril

Also attending: Tracy Weinrauch, Recording Secretary

Not in attendance: Brian Pattison, Mark Adcock

Call to order: 7:30 pm

Additions/Deletions to Agenda:

Approval of Agenda: Catharine moved to approve the agenda as amended. All in favor. Carried.

Approval of Minutes for September meeting: Jim moved to approve the minutes. All in favor. Carried.

Financial Statements for September for information only: Valarie moved for information only. All in favor.

Accounts Payable: For information only.

Library Manager's Report: Attached

Comments: Jim will speak with Dwight Kilpatrick about the staffing shortage at Shortgrass. Tracy will have the topic added to the January SLS managers' meeting agenda for discussion among other member library managers. In reference to the new job descriptions, if an employee chooses not to sign it due to the new statement added "When 'Paid at Home' policy is invoked, employees may be expected to perform duties that are outside their normal scope.", then in the event of any emergency that closes the library for an indefinite period of time until a temporary location is set up, those employees will not be remaining on staff payroll.

Correspondence: - Nothing to report

Policies Report - Nothing to report

Financial Report: - STEP Program has been reinstated. Although all the details have not been released, it is known that only 3200 applications for the province of Alberta will be approved. RPL will send in an application as soon as possible.

Personnel Report: - Nothing to report

Needs Assessment Review: - Nothing to report

Friends of the Library (FRPL): Silent Auction date has been set for April 15th, 2016.

Board Member Recruitment: - 3 patrons have left their names if/when we need more Board members.

Ongoing Maintenance Projects: - Furnace for meeting room, staff room, and office is not working as of tonight. UPDATE: Atron did come out to repair the furnace and heat was restored by 10:00 pm the same evening. Shingles were repaired Monday, November 23rd. Still no humidifier.

ALTA (Alberta Library Trustees Association) Report: - Catharine was able to attend the ALTA meeting via RISE here at the library. Even with some technical difficulty from EPL they were still able to have the meeting and it is recommended that all Board members should review the Alberta Libraries Act, as there is a possibility that it will be reopening for any changes. Please direct your comments, concerns, and suggestions about the Act to Catharine. Also, Catharine's position with ALTA is up for renewal and Brian will fill out the necessary paperwork to nominate Catharine again for another term.

Old & Unfinished Business: - Brian has delivered a written request to the Town of Redcliff in regards to the playground zone in front of the library.

There was no further changes to the Business Continuity Plan, so the final draft will be presented for approval at the January meeting.

Confirmation was made that we no longer have a home on the Town Of Redcliff website under recreation, the only mention of the library in a link under the Community Organizations tab. The link takes us to the Redcliff Public Library Shortgrass page only, this is concerning in the fact that new members of the community who use the Town's website to learn about their new town, will find no information about the history, size, or description of our facility.

New Business: Nothing to report.

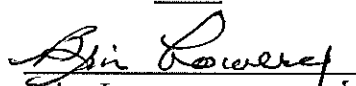
Next Regular meeting: January 26th, 2016 @ 7:30 pm.

Jim moved for adjournment at 8:45 pm.

Secretary


Tracy Weinrauch

Chair


Brian Lowery

**TOWN OF REDCLIFF
BYLAW NO. 1820/2016**

**A BYLAW OF THE TOWN OF REDCLIFF TO AUTHORIZE THE IMPOSITION OF A
SUPPLEMENTARY TAX FOR THE TAXATION YEAR 2016**

WHEREAS pursuant to the Municipal Government Act, a municipality may authorize the imposition of a supplementary tax;

AND WHEREAS the Municipal Government Act provides that a Council must pass a supplementary tax bylaw to impose a supplementary property tax in respect of property for which supplementary assessments have been prepared;

**NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF REDCLIFF IN COUNCIL
DULY ASSEMBLED ENACTS AS FOLLOWS:**

TITLE

1. This Bylaw shall be known as the "Supplementary Assessment Bylaw" of the Town of Redcliff.

ASSESSOR DUTIES

2. The Assessor for the Town of Redcliff is hereby authorized and empowered to make supplementary assessments of all improvements during 2016 in accordance with the provisions of the Municipal Government Act.

MUNICIPALITY DUTIES

3. The Municipal Manager or appointed designated officer shall prepare a supplementary tax roll in and on which shall be recorded the supplementary assessments made in accordance with the provisions of the Municipal Government Act.
4. The Municipal Manager or appointed designated officer shall prepare a supplementary assessment notice for every assessed improvement shown on the supplementary assessment roll in accordance with the provisions of the Municipal Government Act.

PASSAGE

5. This Bylaw shall take effect on the day of the final passing thereof.

READ a first time this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time this _____ day of _____, 2016.

PASSED AND SIGNED this _____ day of _____, 2016.

Mayor

Manager of Legislative and Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 8, 2016

PROPOSED BY: Public Services Director

TOPIC: New tandem axle gravel truck proposals

PROPOSAL: Provide authorization to purchase new tandem axle gravel truck

BACKGROUND:

During the 2016 Capital Budget proceedings, Town Council authorized a budget of \$160,000 for the purchase of a tandem axle gravel truck

Following the budget approval Administration proceeded to post a competitive request for proposal with the intent to purchase a new tandem axle gravel truck. The request for proposals closed January 29, 2016 with a total of eighteen proposal submissions.

Administration reviewed all submissions to evaluate the best overall value based on required specifications, quality, service, warranty, performance history and price. Attached is a summary of the proposals received.

POLICY/LEGISLATION:

Policy 38 –Purchasing Policy states:

“In regards to tenders and competitive quotations, in the event authorized personnel feel the lowest bid received is not the best option to accept, the bids must be forwarded to Council for consideration.”

STRATEGIC PRIORITIES:

n/a

ATTACHMENTS:

Summary of proposals received.

OPTIONS:

1. Accept the proposal from New West Freightliner Inc. (option 1) and authorize Administration to proceed with the purchase of a 2017 Freightliner M2-106 tandem axle gravel truck for a cost of \$150,460.00 plus G.S.T.
2. Accept the proposal from _____ and authorize Administration to purchase _____ for a cost of _____ plus G.S.T

RECOMMENDATION:


As the lowest bid did not meet several of the required specifications administration recommends proceeding with purchasing a 2017 Freightliner M2-106 tandem axle gravel truck for a cost of \$150,460.00 plus G.S.T. from New West Freightliner Inc. (Option 1)

SUGGESTED MOTION(S):

1. Councillor _____ moved to accept the proposal from New West Freightliner Inc. (Option 1) and authorize Administration to proceed with the purchase of a 2017 Freightliner M2-106 tandem axle gravel truck for a cost of \$150,460.00 plus G.S.T.

2. Councillor _____ moved to accept the proposal from _____ and authorize Administration to purchase _____ for a cost of _____ plus G.S.T

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. **2016.**

Summary of Proposals
Project Name: New Tandem Gravel Truck

Dealer	Make/Model Chassis	# of Specifications Not met	Standard Warranty	RFP Amount
Peterbilt Medicine Hat Option 1	Peterbilt, 348 2016	4	12 Mth unlimited base, 24 Mth major unlimited	\$149,900.00
New West Freightliner Inc. option 1	Freightliner M2-106 2017	0	24 Mth, Unlimited Km	\$150,460.00
Camex Equipment	Peterbilt, 348 2016	4	12 Mth, Unlimited Km	\$151,500.00
Summit Motors Redcliff, Option 1	International, 7400SBA6X4 2017	0	24 Mth, Unlimited Km	\$152,500.00
New West Freightliner Inc. option 3	Freightliner M2-106 2017	0	24 Mth, Unlimited Km	\$153,766.47
Summit Motors Redcliff, Option 2	International, 7400SBA6X4 2017	0	24 Mth, Unlimited Km	\$154,300.00
New West Freightliner Inc. option 2	Freightliner M2-106 2017	0	24 Mth, Unlimited Km	\$154,893.50
New West Freightliner Inc. option 5	Freightliner M2-106 2017	0	24 Mth, Unlimited Km	\$155,463.47
Nortrux Inc.	Mack, GU433 2016	2	24 Mth engine, 12 Mth complete	\$155,506.00
Great West Kenworth Ltd. Option 1	Kenworth T370 2017	5	12 Mth, Limited Km	\$156,186.25
New West Freightliner Inc. Option 4	Freightliner M2-106 2017	0	24 Mth, Unlimited Km	\$156,698.47
Summit Motors Redcliff, Option 3	International, 7400SBA6X4 2017	0	24 Mth, Unlimited Km	\$157,500.00
Great West Kenworth Ltd. Option 1	Kenworth T370 2017	5	12 Mth, Limited Km	\$157,991.25
Western Sterling Trucks	Kenworth T370 2016	4	12 Mth unlimited, 24 Mth engine	\$161,800.00
Freightliner of Red Deer	Freightliner, 114SD 2016	2	12 Mth, 162,000 km	\$162,621.00
Peterbilt Medicine Hat Option 2a	Peterbilt, 348 2016	2	12 Mth unlimited base, 24 Mth major, Unlimited Km	\$181,238.00
Peterbilt Medicine Hat Option 2b	Peterbilt, 348 2016	2	12 Mth Unlimited base, 24 Mth major, Unlimited Km	\$182,365.00
Calmont Group	Volvo, VHD64B200 2016	2	24 Mth, 402,500 km	\$183,525.00

Yellow highlight indicates best overall value based on meeting the required specifications along with considering quality, service, warranty, performance history and price.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 8, 2016

PROPOSED BY: Director of Finance and Administration

TOPIC: Funding Allocation

PROPOSAL: Allocate \$1,238,250 from the Purchasing Reserve to fund the cost overrun for Water Treatment Plant Upgrade Project

BACKGROUND:

In 2007, the Town submitted an application for funding under the Alberta Water and Wastewater Program for the WTP upgrade project in an amount of \$12,383,420. In 2011, the funding of \$5,525,482 was approved based on 44.62% of the initial project costs. As of 2015, the Town received total funding of \$5.3M and is expecting to receive the remaining of \$225,482.

In 2014, the total project costs were revised to \$20,358,318 with MPE Engineering Ltd recommending a significant upgrade to the Raw Water Pump House, an additional raw water supply line and potable water line. Although Alberta Infrastructure Transportation sent correspondence to the Town advising consideration of the additional funding (\$3,558,399 (44.62% * \$7,974,898)) as well as confirming the above scope revision eligibility, finality has yet to be achieved in relation to the additional grant funding.

In 2015, the total costs for Water Treatment Plant was \$9,743,029.43, by allocating various funding approved for the project, there is still \$1,238,250 (primarily holdbacks) that need to be allocated (internally financed).

Administration recommends that \$1,238,250 be allocated from the Purchasing Reserve (which currently has approximately \$2 million). At the point in time the Town receives the additional grant funding in the future, the same amount will be allocated back to the Purchasing Reserve to replenish it. Essentially, the Town is recognizing the liability of the hold back expenditure moving into 2016 and showing it has the reserve funds to cover it.

POLICY/LEGISLATION: N/A

STRATEGIC PRIORITIES: N/A

ATTACHMENTS: Letter dated Nov 17, 2015 from Alberta Infrastructure Transportation

OPTIONS:

1. To authorize Administration to allocate \$1,238,250 from the Purchasing Reserve to fund the holdbacks expense for the Water Treatment Plant (WTP) project and to replenish the Purchasing Reserve at the point in time the additional grant funding is received.
2. To direct Administration to use other funding sources.

RECOMMENDATION:

Option 1


SUGGESTED MOTION(S):

1. Councillor _____ moved that the Administration be authorized to fund the Water Treatment Plant Project hold back expense of \$1,238,250 from the Purchasing Reserve and replenish the Purchasing Reserve if the additional grant funding is received.
2. Councillor _____ moved that Administration be provided other direction _____ to fund the cost overrun of \$1,238,250.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. **2016.**



ALBERTA
INFRASTRUCTURE
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton-Highlands-Norwood*

RECEIVED
DEC 07 2015
TOWN OF REDCLIFF

AR66374

November 17, 2015

His Worship Ernie Reimer
Mayor
Town of Redcliff
PO Box 40
1 - 3rd Street NE
Redcliff AB T0J 2P0

Dear Mayor Reimer:

Thank you for taking the time to meet with me and my department staff at the 2015 AUMA Fall Convention. As Minister of Alberta Transportation, I am pleased to provide additional information on the matters discussed.

✓ For the Water Treatment Plant grant funding issue, I have been advised our officials have confirmed the cost over-run information provided by the Town last year is still valid. As the project is nearly complete, please provide an update when the final costs are known.

In regards to the anticipated proposed sanitary sewer upgrades, the Town was to explore various options through an engineering review. I encourage you to keep Alberta Transportation staff informed throughout the review process so any final recommendation will align with applicable provincial grant programs, including the Alberta Municipal Water/Wastewater Partnership, with an application deadline of November 30, 2015.

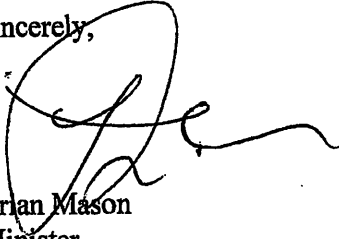
For the Highway 1 and Broadway Avenue intersection improvements that you brought forward, Alberta Transportation will undertake the small lane improvement next construction season. This work should improve the operational issues being experienced at this location.

.../2

His Worship Ernie Reimer
Page Two

If you have any additional questions or wish to discuss these items further, please contact Mr. Darren Davidson, Regional Director in Alberta Transportation's Southern Regional Office at 403-381-5533 (dial 310-0000 for a toll-free connection) or by email at **Darren.Davidson@gov.ab.ca**.

Sincerely,



Brian Mason
Minister

cc: Darren Davidson, Regional Director, Alberta Transportation

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: February 8, 2016

PROPOSED BY: Municipal Manager

TOPIC: PEP Broadband GigaBit Project

PROPOSAL: To support the PEP Broadband Gigabit Project ACP grant application

BACKGROUND:

The Palliser Region – South East Alberta is a significantly large geographic area. It covers an area of 43,515 square kilometers and is larger in size than the Netherlands. The population of the region (based on the 2014 census) is 113,586 persons. Approximately 70% of the region's population reside in the three urban centers of Medicine Hat, Brooks and Redcliff. About 20% of the population reside in rural hamlets and farm sites, and the remaining balance of 10% reside in the towns and villages of Bassano, Bow Island, Hanna, Oyen, Cereal, Consort, Duchess, Empress, Foremost, Rosemary, Veteran and Youngstown.

The vastness of the region and sparse population poses a significant challenge for the region to maintain pace with ever increasing changes and rates of technology advances in Broadband and the Alberta SuperNet has not aided to bridge this gap. A 2005 Alberta Economic Development Authority report recommended that municipalities should look at Broadband as a utility service for the community.

Palliser Economic Partnership (PEP), in collaboration with South East Alberta municipalities plans to initiate a project to explore Gigabit Broadband opportunities. The project will:

- Establish the current high speed services currently available,
- Determine the potential benefits, and
- What might be a "Region-wide approach"

At the Palliser Economic Partnership (PEP) Board of Directors meeting on Friday January 29, 2016 the Board unanimously approved the PEP Broadband GigaBit Project. PEP has been investigating Broadband on behalf of regional communities for the past year. Since the fall of 2015 the Mayors and Reeves Association of South East Alberta have also been actively involved with this project and supported the Broadband Planning Session held in Brooks of January 14, 2016.

There is an opportunity to seek funding for the PEP Broadband GigaBit Project through the Alberta Community Partnership (ACP) Program, Alberta Municipal Affairs and need your help.

The Village of Empress has agreed to be the *managing partner* for the project and Empress municipal council has passed a resolution to this effect (see attached). The Municipal District of Acadia has agreed to be the *partnering municipality*.

PEP is in a position to formally submit the application to the ACP program prior to the February 5th, 2016 deadline however we need your help to meet a new ACP program guideline. Applications for funding must now be supported by a resolution of council from all participating municipalities involved in the project. These resolutions need to be submitted to the ACP

program by February 29, 2016.

The project will include the following municipalities:

City of Medicine Hat, City of Brooks, Cypress County, County of Newell #4, Town of Redcliff, Special Area 2, Special Area 3, Special Area 4, County of Forty Mile #8, Town of Hanna, Town of Bow Island, Town of Bassano, Town of Oyen, Village of Foremost, Municipal District of Acadia, Village of Rosemary, Village of Empress, Village of Youngstown, Village of Cereal, Village of Consort, Village of Duchess, and Village of Veteran.

POLICY/LEGISLATION: n/a

ATTACHMENTS: n/a

OPTIONS:

1. a. Council move to direct administration to provide a letter of support to the Palliser Economic Partnership indicating:
 - Broadband access is an issue for their Municipality.
 - That the Municipality supports the project proceeding, and
- b. Council approve a "resolution of council" in support of the project (this will require a separate motion).
2. Council not provide a resolution in support of the project and not provide a corresponding letter of support.

RECOMMENDATION: Option 1

SUGGESTED MOTION(S):

1. a. Councillor _____ moved to direct administration to provide a letter of support to the Palliser Economic Partnership indicating:
 - Broadband access is an issue for their Municipality.
 - That the Municipality supports the project proceeding
- b. Councillor _____ moved that the Town of Redcliff Council supports the grant application submitted by the Village of Empress (*managing partner*) and the Municipal District of Acadia (*partnering municipality*) to the Alberta Community Partnership (ACP) program to undertake the exploration of GigaBit Broadband opportunities, needs, benefits and strategic approaches relevant to the municipalities of South East Alberta.

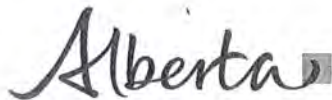
SUBMITTED BY:

Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2016.



Municipal Affairs

17th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Telephone 780-427-2225

COPY **RECEIVED**
AR826119
JAN 25 2016
TOWN OF REDCLIFF

January 14, 2016

His Worship Ernie Reimer
Mayor, Town of Redcliff
PO Box 40
Redcliff AB T0J 2P0

Dear Mayor Reimer,

On behalf of the Honourable Danielle Larivee, Minister of Municipal Affairs, I am pleased to inform you that the following amended capital project application submitted by your municipality has been accepted.

CAP-6773 Underground Utilities Construction (amended) \$1,178,227

The provincial government looks forward to opportunities to celebrate your MSI funded projects with you, so please send invitations for these milestone events to the Minister's office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at ma.msicapitalgrants@gov.ab.ca.

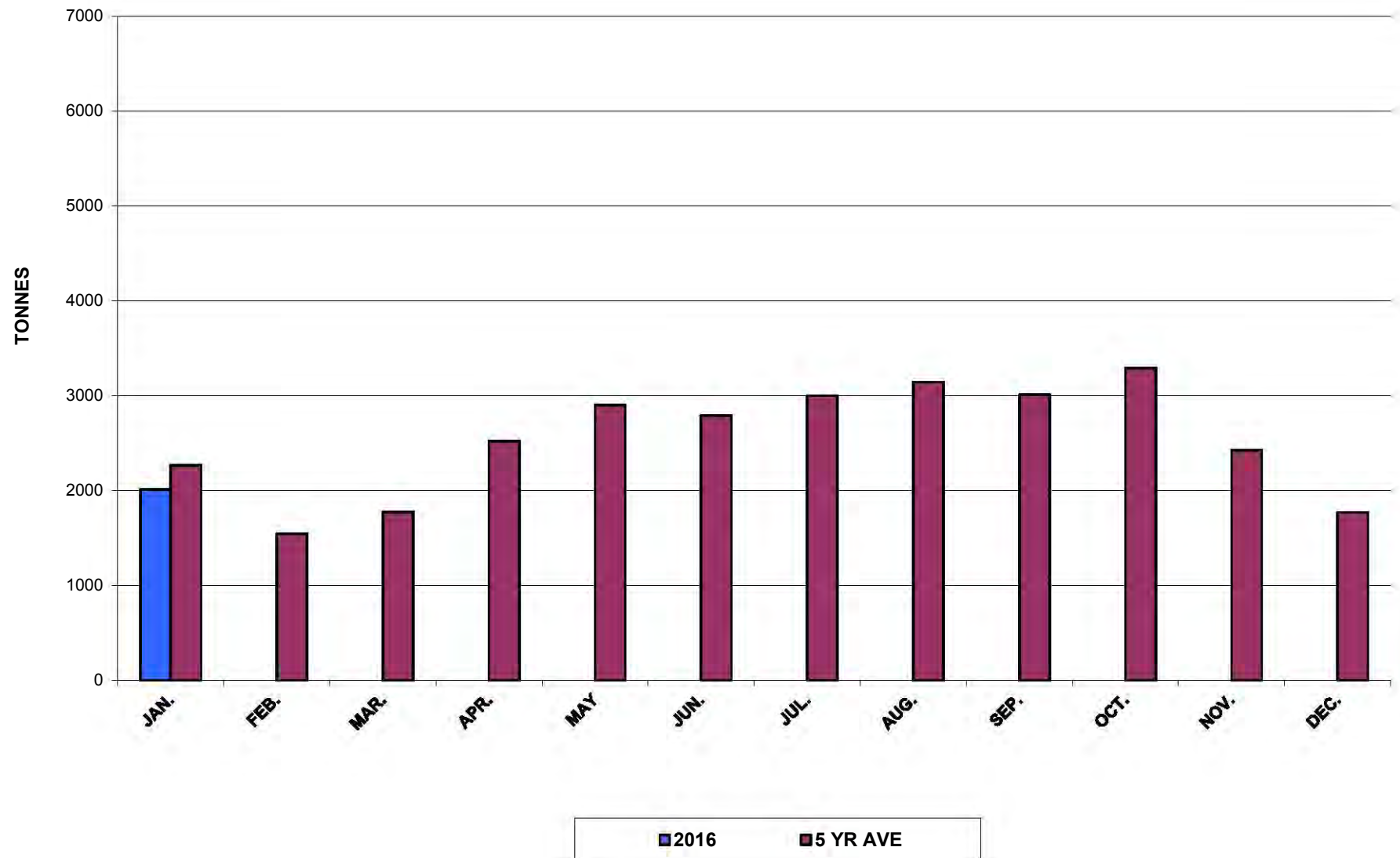
I wish you continued success in strengthening Alberta's communities.

Yours truly,

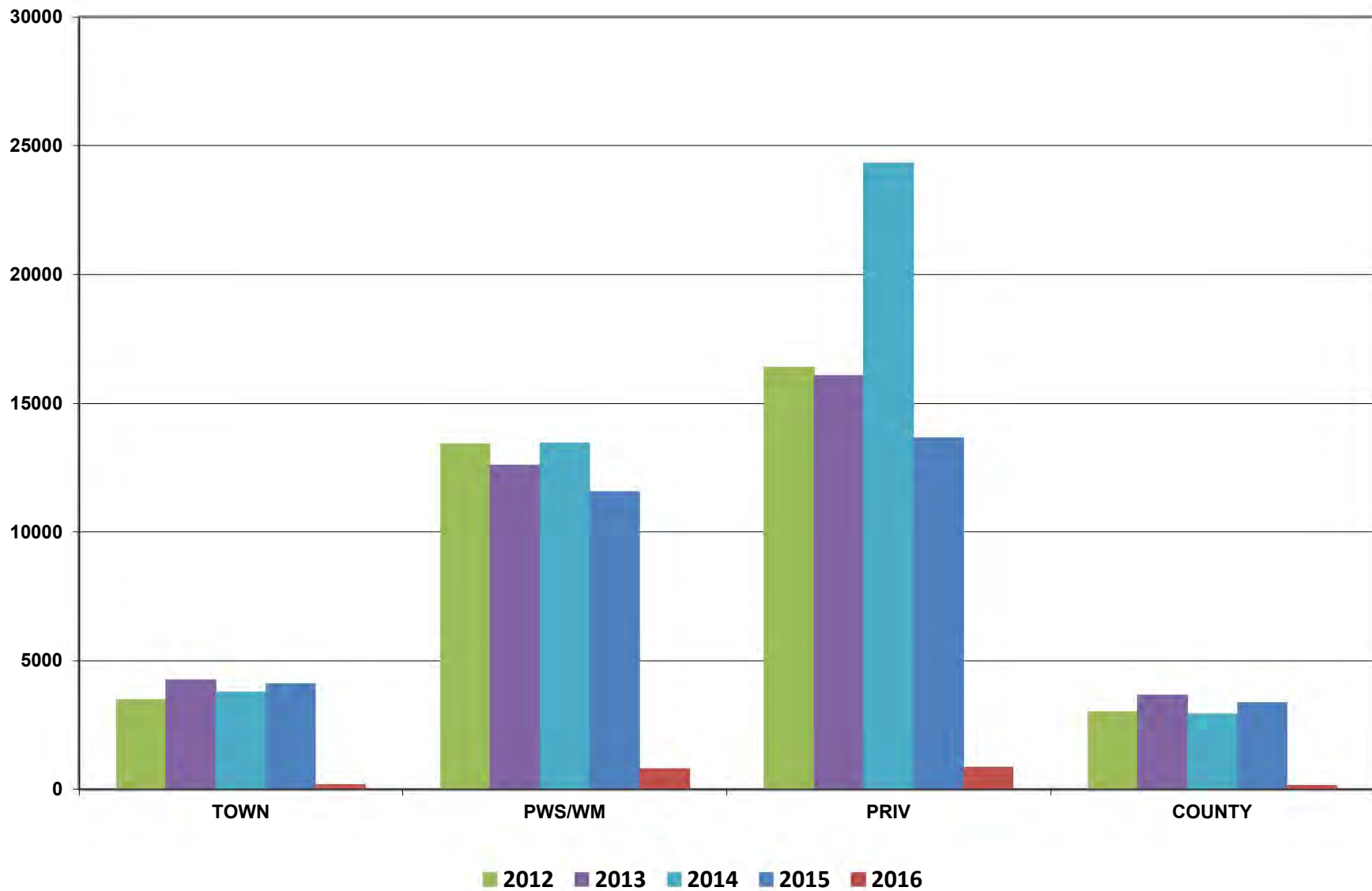
Susan McFarlane
Director
Grant Program Delivery

cc: Brad Pickering, Deputy Minister
Arlos Crofts, Municipal Manager, Town of Redcliff

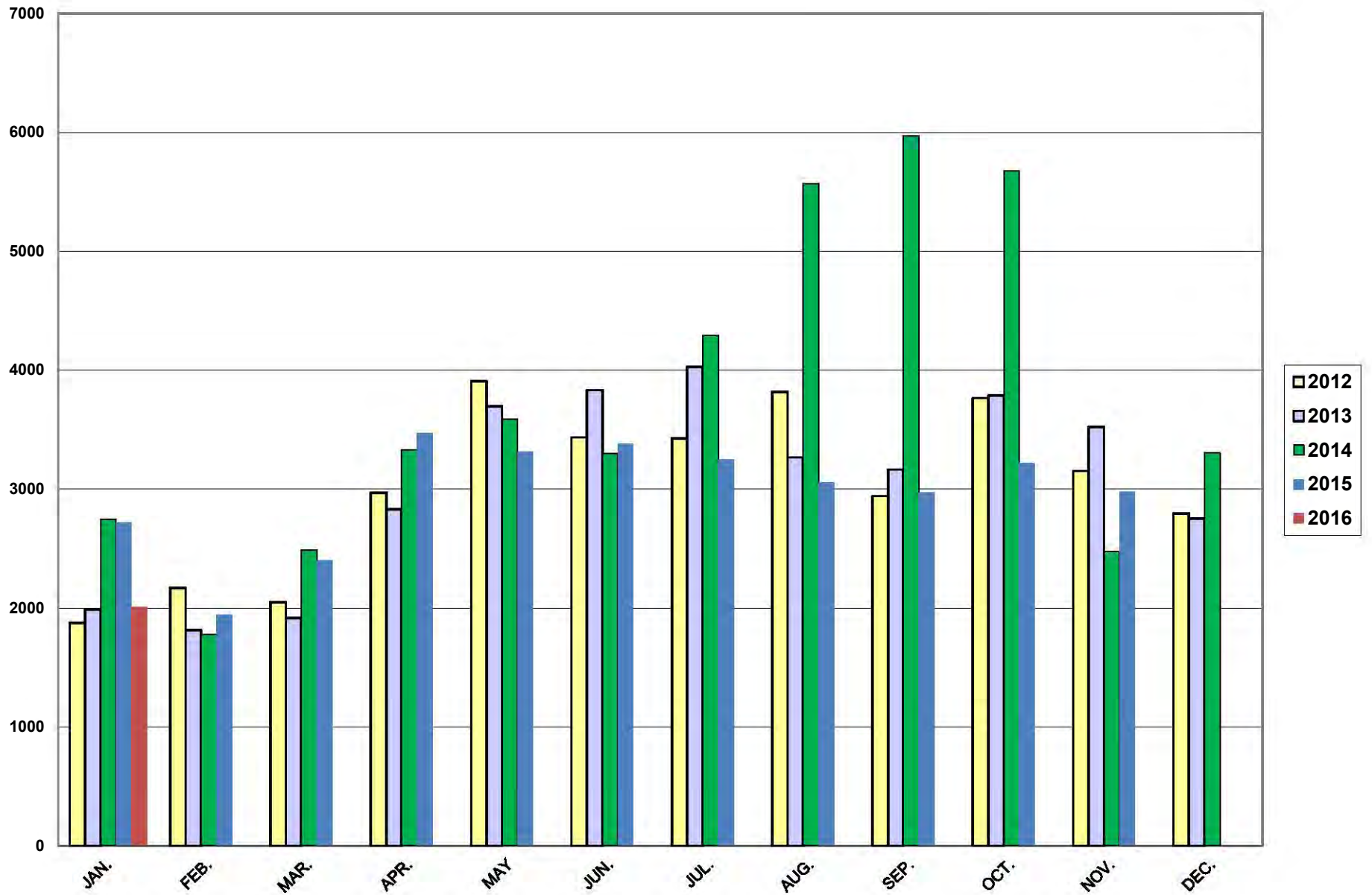
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2016 VS 5 YEAR AVERAGE
TO JANUARY 30, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2012-2016
TO JANUARY 31, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2012-2016
TO JANUARY 31, 2016**



TOWN OF REDCLIFF QUARTERLY FINANCIAL SUMMARY

For the Period Ending December 31, 2015



	2015 YTD ACTUALS	2015 BUDGET	% OF BUDGET	2014 YTD ACTUALS	VARIANCE PRIOR YTD
--	---------------------	----------------	----------------	---------------------	-----------------------

SUMMARY OF REVENUES

TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE	7,468,918	7,496,701	99.63%	6,818,336	9.54%
GOODS & SERVICES REVENUES					
ADMINISTRATION	24,572	8,100	303.36%	21,636	13.57%
PROTECTIVE SERVICES	30	5,100	0.59%	4,575	(99.34%)
PUBLIC SERVICES	46,823	21,500	217.78%	24,372	92.12%
WATER UTILITY	2,395,088	2,084,185	114.92%	2,114,614	13.26%
SANITARY UTILITY	879,737	967,500	90.93%	780,717	12.68%
WASTE UTILITY	526,150	456,954	115.14%	320,825	64.00%
COMMUNITY SERVICES	8,002	13,630	58.71%	10,580	(24.37%)
DEVELOPMENT & LAND SERVICES	694,810	462,600	150.20%	485,226	43.19%
PARKS & RECREATION	253,726	203,935	124.42%	198,056	28.11%
	<u>4,828,938</u>	<u>4,223,504</u>	<u>114.33%</u>	<u>3,960,601</u>	<u>21.92%</u>
PENALTIES	89,488	88,900	100.66%	96,674	(7.43%)
OTHER GENERAL REVENUE	397,953	324,600	122.60%	421,998	(5.70%)
GRANTS & CONTRIBUTIONS	558,923	2,125,854	26.29%	5,001,861	(88.83%)
TRANSFERS - EQUITY, RESERVE & OTHER	360,942	3,152,745	11.45%	8,585,756	(95.80%)
	<u>13,705,162</u>	<u>17,412,304</u>	<u>78.71%</u>	<u>24,885,226</u>	<u>(44.93%)</u>

TOWN OF REDCLIFF QUARTERLY FINANCIAL SUMMARY

For the Period Ending December 31, 2015



	2015 YTD ACTUALS	2015 BUDGET	% OF BUDGET	2014 YTD ACTUALS	VARIANCE PRIOR YTD
--	---------------------	----------------	----------------	---------------------	-----------------------

SUMMARY OF EXPENSES

SALARIES, WAGES & BENEFITS

ADMINISTRATION	690,302	808,489	85.38%	641,594	7.59%
PROTECTIVE SERVICES	171,210	262,253	65.28%	182,723	(6.30%)
PUBLIC SERVICES	670,723	653,913	102.57%	630,804	6.33%
WATER UTILITY	433,061	439,060	98.63%	459,778	(5.81%)
SANITARY UTILITY	197,302	211,500	93.29%	201,088	(1.88%)
WASTE UTILITY	138,402	148,654	93.10%	146,185	(5.32%)
COMMUNITY SERVICES	82,032	74,560	110.02%	62,162	31.96%
DEVELOPMENT & LAND SERVICES	366,640	334,365	109.65%	327,393	11.99%
PARKS & RECREATION	528,571	614,385	86.03%	500,790	5.55%
	<u>3,278,244</u>	<u>3,547,179</u>	<u>92.42%</u>	<u>3,152,518</u>	<u>3.99%</u>

CONTRACTED & GENERAL SERVICES

ADMINISTRATION	492,116	669,942	73.46%	549,531	(10.45%)
PROTECTIVE SERVICES	731,335	1,123,152	65.11%	1,104,019	(33.76%)
PUBLIC SERVICES	298,077	346,775	85.96%	294,643	1.17%
WATER UTILITY	130,928	156,225	83.81%	590,188	(77.82%)
SANITARY UTILITY	467,976	598,300	78.22%	590,188	(20.71%)
WASTE UTILITY	82,874	84,800	97.73%	61,746	34.22%
COMMUNITY SERVICES	109,232	125,465	87.06%	109,826	(0.54%)
DEVELOPMENT & LAND SERVICES	346,592	317,535	109.15%	354,225	(2.15%)
PARKS & RECREATION	118,511	129,030	91.85%	122,157	(2.99%)
	<u>2,777,641</u>	<u>3,551,224</u>	<u>78.22%</u>	<u>3,776,522</u>	<u>(26.45%)</u>

TOWN OF REDCLIFF QUARTERLY FINANCIAL SUMMARY

For the Period Ending December 31, 2015



	2015 YTD ACTUALS	2015 BUDGET	% OF BUDGET	2014 YTD ACTUALS	VARIANCE PRIOR YTD
MATERIALS, GOODS & UTILITIES					
ADMINISTRATION	27,281	50,025	54.54%	27,428	(0.53%)
PROTECTIVE SERVICES	133,372	100,200	133.11%	126,419	5.50%
PUBLIC SERVICES	270,012	322,950	83.61%	206,397	30.82%
WATER UTILITY	224,802	307,400	73.13%	275,105	(18.29%)
SANITARY UTILITY	19,945	21,700	91.91%	17,609	13.27%
WASTE UTILITY	97,801	115,000	85.04%	119,795	(18.36%)
COMMUNITY SERVICES	1,420	2,550	55.70%	2,303	(38.33%)
DEVELOPMENT & LAND SERVICES	4,454	7,400	60.18%	6,090	(26.87%)
PARKS & RECREATION	158,492	231,050	68.60%	174,277	(9.06%)
	<u>937,579</u>	<u>1,158,275</u>	<u>80.95%</u>	<u>955,423</u>	<u>(1.87%)</u>
AMORTIZATION EXPENSE	-	2,660,000	0.00%	2,781,768	(100.00%)
REQUISITIONS AND TOWN CONTRIBUTIONS	2,238,811	2,297,443	97.45%	2,251,854	(0.58%)
DEBT MAINTENANCE & BANK CHARGES	261,979	217,768	120.30%	241,765	8.36%
TRANSFERS - EQUITY, RESERVE & OTHER	2,692,105	6,343,415	42.44%	10,406,839	(74.13%)
	<u>12,186,359</u>	<u>19,775,304</u>	<u>61.62%</u>	<u>23,566,690</u>	<u>(48.29%)</u>
Excess of Revenue over Expense (Town of Redcliff)	<u>1,518,803</u>	<u>(2,363,000)</u>	<u>(64.27%)</u>	<u>1,318,536</u>	<u>15.19%</u>
REGIONAL LANDFILL REVENUE	1,451,088	1,820,100	79.73%	3,786,891	(61.68%)
REGIONAL LANDFILL EXPENSES	839,559	1,820,100	46.13%	3,718,456	(77.42%)
Excess of Revenue over Expense (REDCLIFF CYPRESS REGIONAL WASTE MANAGEMENT AUTHORITY)	<u>611,529</u>	<u>-</u>	<u>0.00%</u>	<u>68,435</u>	<u>793.59%</u>

NOTES TO THE FINANCIAL SUMMARY

Please note that the Town of Redcliff prepares an annual budget without a monthly or quarterly forecasts of revenue or expense. It is important to remember that not all items in this summary progress at an even rate throughout the year and so comparisons to budget or prior years may vary significantly.

COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where /Information
February 10, 2016	Council Office Hours	Town Hall Mayor/Council Office 4:30 p.m. to 6:30 p.m.
February 12, 2016	Mayors & Reeves Meeting	Bow Island, Alberta
February 14, 2016	Grey Cup & Nate Coehoorn Coming to Redcliff	Redcliff Senior Citizen Centre 5:00 p.m. to 6:00 p.m.