



COUNCIL MEETING

MONDAY, JANUARY 11, 2016

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JANUARY 11, 2016 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
2. DELEGATION	
A) Staff Sgt. Sean Maxwell * Re: RCMP Quarterly Report (October to December 2015)	
B) Greg Watson * Test of Humanity	
3. MINUTES	
A) Council meeting held December 14, 2015 *	For Adoption
B) Redcliff and District Recreation Services Board meeting held on December 19, 2015 *	For Information
C) Redcliff and District Recreation Services Board meeting held on January 4, 2016 *	For Information
4. REQUESTS FOR DECISION	
A) Council Professional Development *	For Consideration
B) Additional Equipment on New Garbage Truck *	For Consideration
C) Cypress County Development Permit Application 15/194 *	For Consideration
5. POLICIES	
A) Policy 023, Investment Policy *	For Consideration

6. CORRESPONDENCE

- | | | |
|-----------|---|-----------------|
| A) | Alberta Order of Excellence *
Re: Nominations | For Information |
| B) | Society of Local Government Managers of Alberta *
Re: CLGM Designation | For Information |

7. OTHER

- | | | |
|-----------|--|-----------------|
| A) | Development Permit Graphs to December 31, 2015 * | For Information |
| B) | Memo - Purchase of Used Service Truck * | For Information |
| C) | Community Services Program and Events Guide *
Re: January - April, 2016 | For Information |
| D) | Redcliff Community Newsletter Issue 10 * | For Information |
| E) | Landfill Graphs to December 31, 2015 * | For Information |
| F) | Council Important Meetings & Events January 11, 2016 * | For Information |

8. RECESS

9. IN CAMERA

- | | |
|-----------|--|
| A) | Operational Matter (FOIP S.16, Disclosure Harmful to Business Interests) |
| B) | Land (2) |

10. ADJOURN

Reporting Period: October 1, 2015 – December 31, 2015

Summary of Detailed Crime Number Statistics

Zone	Total this Period	Previous Period	Yearly Total 2015-2016
Redcliff(municipal)	130	108	338
Redcliff(provincial)	545	663	1781

Summary of Detailed Crime Statistics

Section I: Detailed Crime Report

Crime Type	Previous Quarter	Current Quarter
Assault	12	8
Break and Enter	3	5
Motor Vehicle Theft	3	5
Theft Over \$5000	2	2
Theft Under \$5000	14	15
Mischief	14	15
Possess Stolen Property	2	5
Fraud	4	5
Drugs	3	3
Disturb/Breach Peace	5	2
Utter Threats	1	5
Criminal Harassment	1	2
Weapons Offences	0	0
Breach of Court Order	0	2
Obstruction	1	1
Other Federal Act	4	14

Total Persons Crime	13	16
Total Property Crime	42	52

Section IV: Common Police Activities

	Previous Quarter	Current Quarter
False 911 Calls	11	7
Animal Calls	4	4
False Alarms	15	14
Request to Locate Ind.	0	1
Missing Persons	1	1

Summary of Detailed Traffic Monthly Report Statistics

Violation Type	Previous Quarter	Current Quarter
Speeding Violations	221	268
Non Moving	22	92
No Insurance	5	10
Distracted Driving	8	15
Roadside Suspension	2	3
Stop Sign	7	10
GLA	8	4
Seat Belt	19	14
Traffic Lights	1	10
Impaired Driving	4	8
Other Moving	26	26
Intersection	14	29

Collisions:

Collision Type	Previous Quarter	Current Quarter
Property Damage Non-Reportable	1	1
Property Damage	17	11
Non-Fatal Injury	2	2
Fatality	0	0
Total	20	14

Annual Performance Plan 2014/2015

Traffic

Initiative	Quarterly Total	Year Total
Speeding	269	972
Intersections	43	147
Distracted Driving/ Seatbelts	35	84
Impaired Driving	15	46

Reducing the Abuse of Drugs

Initiative	Quarterly Total	Year to Date Total
Number of Drug Charges	3	8

Achieving a High Level of Trust and Confidence in the RCMP

Initiative	Quarterly Total	Year to Date Total
Visits to Hamlets	583	1761

Reduce Property and Persons Crimes

Initiative	Quarterly Total	Year to Date Total
Habitual Offender Program	0	0
Compliance Checks	21	59

Other Inclusions

- Mayor Reimer assisted with the RCMP's "Tie One On" Campaign with MADD for December's impaired driving campaign
- Members participated in Redcliff Remembrance Day Ceremonies
- Working relationship with Barry Steier, the new bylaw officer is valued by all members at Redcliff and is going strong

- Habitual Offender Program, though we do not have anyone who fits into this program, there is an Alberta-wide program with differing criteria and we have got one individual in that program
- Discussion of any changes to the APP, areas to focus on for the next year
 -

Greg Watson
Owner
The CyclePath/CardioPro's
Town of Redcliff

To Whom it may concern;

"The Test of Humanity" is an annual mountain bike race event for all levels of riders from pro's to kids that is held at Summerland British Columbia and is celebrating its fifth year. It is a 100% charity oriented event designed to raise funds to provide education to children in Africa.

We feel that bringing an event of this kind to the Redcliff coulees would fit perfectly with The Town of Redcliff and their goals of promoting the area as a world class mountain bike area.

This event would attract riders and visitors from all over Western Canada and build awareness for the area and what you have to offer.

The 670 Collective is excited to be to be participating in all the aspects of trail preperation, course design and reclamation after the event.

We are targeting Saturday September 24/2016 as the date to host the race.

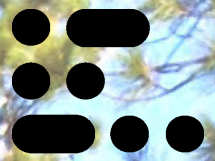
We would like to include you in this fantastic event and help promote your amazing recreation opportunities to the public.

Thank You

Greg Watson

test of humanity

2016 redcliff, ab





test of humanity

a race to build lives

The Test of Humanity Bike Race is a fun way to support education for students in Africa while enjoying a day out with friends and family. Participants are split into age categories to race, and solo cyclists or teams compete against each other to complete the trail loop as many times as possible in a set window of time. Younger cyclists race to complete the track once. Prizes are given to the winning team or solo cyclist in each category.

Participants register individually, or in teams. Teams are encouraged to challenge each other for prizes in the categories of: highest total of donations on their team pledge page, most outrageous team outfits, and others.

During race day, fun family activities will provide a great way to spend the time while cheering on the cyclists, or waiting for your turn to race. An awards ceremony completes the day with prizes for each category's winners.

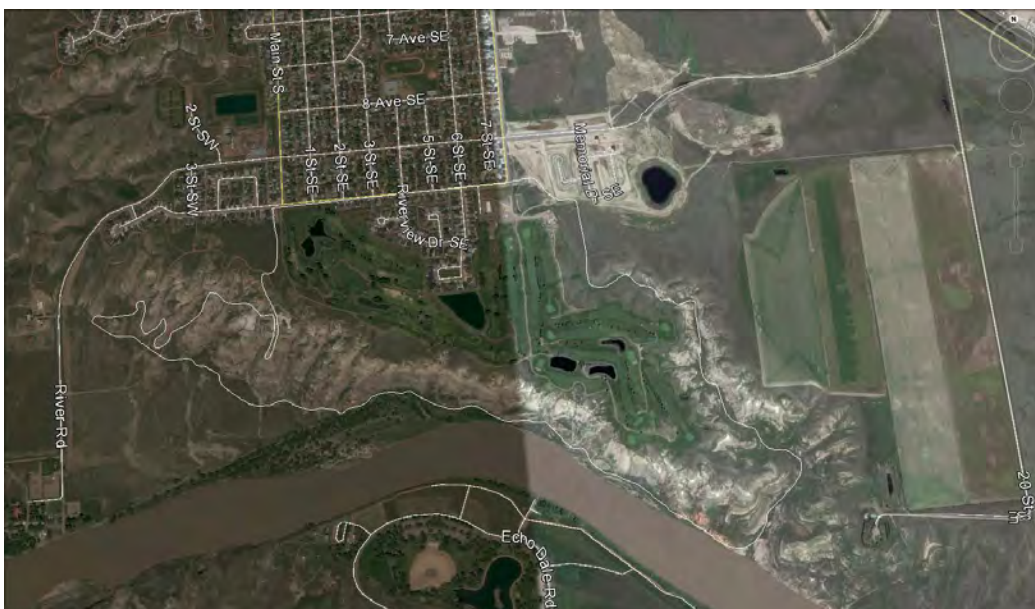


the race

We are excited to bring this event to Redcliff and the Medicine Hat area.

The Test of Humanity will be on Sept 24, 2016.

The check-in table and staging area will be just off River Road, near the river. The main race course will be a loop approximately 10 km long. The kids loop will be attached to the staging area and will be between 500m-1km in length.





canadian humanitarian

a world where every child reaches their potential

our model

Canadian Humanitarian has developed the Holistic Child Centered Network.



Education alone, or a hot meal alone, is not enough to answer all the demands a child has in order to grow and develop fully. The Holistic Child Centered Network model has been developed using Maslow's Hierarchy of Needs, and is designed to give a child everything they need to help them reach their potential.

Children thrive best in a family. Our community based foster care approach to orphaned and vulnerable children supports families as they provide the basic needs to each child in our program. Orphaned and vulnerable children in Canadian Humanitarian programs are placed in families which are led by relatives or neighbors rather than orphanages.

Through this approach, children are given the opportunity to grow-up in a nurturing environment that will allow them to learn and maintain their cultural values, language and traditions. Through our community-based care models and partnerships with local organizations, we ensure indigenous people are respected and an understanding of local culture and initiatives is included in all aspects of development. In this way local Ethiopians are helping their fellow community members reach their potential.

who we are

Canadian Humanitarian is a **non-religious, non-political** registered charity in Canada* and the United States† dedicated to assisting disadvantaged children and their families break free from the cycle of poverty. Canadian Humanitarian operates in partnership with local African project partners.

our mission

is to break the cycle of poverty by providing orphaned and vulnerable children and their families with access to health care, education, vocational training, and the basic necessities of life such as nutrition and shelter.

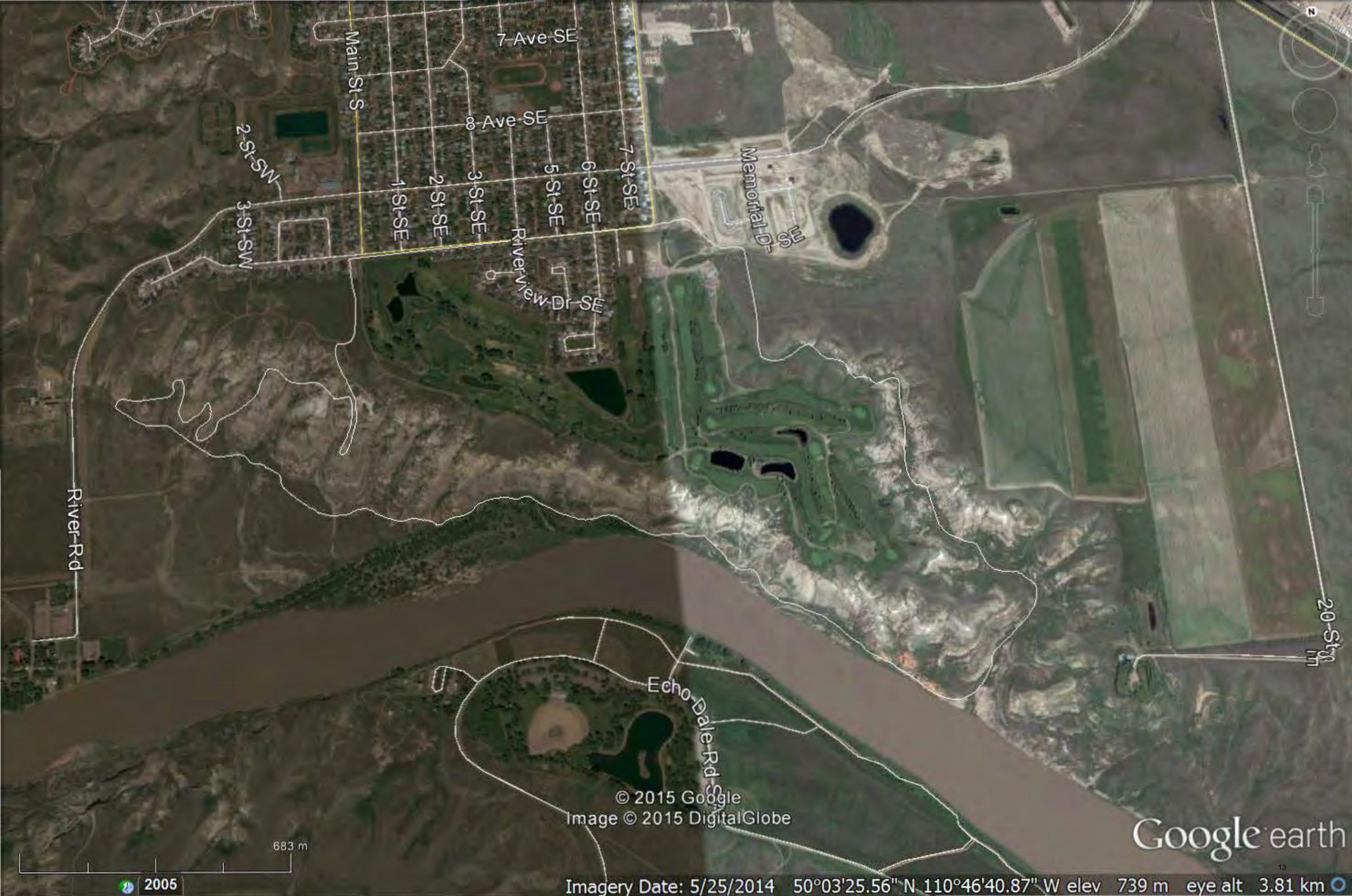
we believe

That poverty can be beaten
That change can occur
That together we can change lives
In building people
That every child deserves the opportunity to reach their potential
That the changes of tomorrow will come from the children of today

* Canadian Humanitarian: Registration number 873029102RR0001

† Kids Hope Ethiopia: EIN number 26-3115367





7-Ave SE
8-Ave SE
7-St SE
6-St SE
5-St SE
3-St SE
2-St SE
1-St SE
Main St S
2-St SW
3-St SW
Riverview Dr SE

Memorial Dr SE

River Rd

20-St N

Echo Dale Rd SE

© 2015 Google
Image © 2015 DigitalGlobe

Google earth

2005

Imagery Date: 5/25/2014 50°03'25.56" N 110°46'40.87" W elev 739 m eye alt 3.81 km

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, DECEMBER 14, 2015 7:00 P.M.**

PRESENT:

Mayor	E. Reimer	
Councillors	C. Brown, C. Crozier	
	D. Kilpatrick, L. Leipert	
	J. Steinke	
	E. Solberg	(arrived at 7:00 p.m.)
Municipal Manager	A. Crofts	
Manager of Legislative & Land Services	S. Simon	(left at 7:41 p.m., returned at 8:23 p.m.)
Director of Finance & Administration	J. Tu	(left at 7:32 p.m.)
Director of Public Services	J. Garland	(left at 7:32 p.m.)
Interim Manager of Engineering	M. Savard	(left at 7:32 p.m.)
Director of Community & Protective Services	K. Dalton	(left at 7:32 p.m.)

ABSENT:**1. GENERAL**

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2015-0576 Adoption of Agenda

B) Councillor Crozier moved the agenda be adopted as amended to remove 4 B) Library Board Speed Limit Reduction Request. - Carried.

2015-0577 Accounts Payable

C) Councillor Leipert moved the following 126 general vouchers in the amount of \$1,830,028.87 be received for information. - Carried.

ACCOUNTS PAYABLE**COUNCIL MEETING DECEMBER 14, 2015**

<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
78915	A & B STEEL LTD	AXLE NUT	\$50.35
78916	ALTALIS	SUBSCRIPTION RENEWAL	\$226.80
78917	ATRON REFRIGERATION & A/C	RECTANGLE & DROP-IN CENTRE REPAIRS	\$813.23
78918	BEHREND'S	MEMORIAL BENCH PLAQUES	\$870.27
78919	BENCHMARK GEOMATICS INC.	GRADE CHECK	\$262.50
78920	THE BOLT SUPPLY HOUSE LTD.	SAFETY EQUIPMENT, NUTS/BOLTS	\$148.53
78921	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$21.42
78922	CBV COLLECTION SERVICES LTD.	COLLECTION SERVICE FEES	\$127.67
78923	THE CITY OF CALGARY	BYLAW SUPPLIES	\$617.40
78924	CITY OF MEDICINE HAT	OCTOBER SEWAGE OUTLAY	\$37,723.44

78925	COCOA BEAN CAFE	OCTOBER MEALS ON WHEELS	\$841.05
78926	MIKE DAVIES	OFFICE SUPPLIES	\$53.42
78927	FOX ENERGY SYSTEMS INC.	GLOVES, PAINT, STICKERS, SIGNS	\$575.45
78928	JAMIE GARLAND	WASTEWATER COLLECTION WORKSHOP TRAVEL	\$85.00
78929	REDCLIFF HOME HARDWARE	PAINT THINNER, BRUSH	\$33.04
78930	HYDRODIG	CURB STOP REPAIR	\$1,449.00
78931	ISL ENGINEERING & LAND SERVICE	EASTSIDE AREA STRUCTURE PLAN	\$13,397.48
78932	LMT ENTERPRISES LTD.	RIVER VALLEY FLOOD PROTECTION PROGRESS PMT	\$34,396.45
78933	SHAW CABLE	INTERNET SERVICE	\$387.09
78934	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,874.74
78935	PRAIRIE ROSE SCHOOL DIV.NO.8	OUTDOOR RINK ELECTRIC UTILITIES	\$103.80
78936	PRIME PRINTING	LANDFILL TICKETS & ENVELOPES	\$2,365.65
78937	PROVINCIAL TREASURER (LAPP)	LAPP CONTRIBUTIONS	\$16,980.39
78938	RECEIVER GENERAL	STAT DEDUCTIONS	\$25,727.37
78939	ERNIE REIMER	MAYOR & REEVES TRAVEL	\$172.00
78940	ROSENAU TRANSPORT LTD	CHEMICAL FREIGHT	\$155.65
78941	SANATEC ENVIRONMENTAL	LANDFILL SEPTIC TANK	\$141.75
78942	SUMMIT MOTORS LTD	BRAKE SHOES, WHEEL SEAL	\$823.74
78943	SUPERIOR TRUCK EQUIPMENT	GARBAGE CARTS	\$4,640.99
78944	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$20.60
78945	D&E GREENHOUSES LTD	TAX CREDIT REFUND	\$98.73
78946	BREWMASTER WHOLESALE FOODS	OCTOBER MEALS ON WHEELS SUPPLIES	\$78.54
78947	VANRENTERGEM, COLE	RECTANGLE RENTAL REFUND	\$50.00
78948	BERT'S VACUUMS & EQUIPMENT	CLEANER	\$80.43
78949	AWAKEN PERSONAL ENLIGHTENMENT	LAUGHTER YOGA	\$80.00
78950	MEDICINE HAT UTV/ATV	REFUND INACTIVE UTILITY	\$69.27
78951	GRUMPY'S LANDSCAPING LTD	REFUND INACTIVE UTILITY	\$104.25
78952	TRANSIT PAVING INC	ASPHALT REPAIR	\$3,150.00
78953	TRICO LIGHTING PRODUCTS	OVER ICE SURFACE LIGHTS	\$837.90
78954	WORKERS COMPENSATION BOARD	WCB PREMIUMS	\$3,248.00
78955	WOOD, DALE	FIREARMS SAFETY COURSE FEES	\$2,660.00
78966	AMEC EARTH & ENVIRONMENTAL	RIVER VALLEY FLOOD PROTECTION PROGRESS PMT	\$21,298.58
78967	CORVUS BUSINESS ADVISORS	OFFSITE LEVY BYLAW PREPARATION	\$117,747.56
78968	INDUSTRIAL MACHINE INC.	ZAMBONI	\$109,147.50
78969	INFILCO DEGREMONT INC	WATER TREATMENT PLANT PROGRESS PMT	\$25,948.65
78970	LMT ENTERPRISES LTD.	LANEWAY UPGRADE PROGRESS PMT	\$66,295.15
78971	M.P. ECO MECHANICAL PROCESS INC	WATER TREATMENT PLANT PROGRESS PMT	\$667,227.96
78972	MPE ENGINEERING LTD.	WATER TREATMENT PLANT PROGRESS PMT	\$9,213.75
78973	PORTER TANNER ASSOCIATES INC.	SANITARY MAIN REALIGNMENT PROGRESS PMT	\$42,955.38
78974	RECEIVER GENERAL - RCMP	QUARTERLY POLICING	\$252,386.19
78975	WSP CANADA INC	LANEWAY UPGRADE PROGRESS PMT	\$3,171.53
79010	AMSC INSURANCE SERVICES LTD.	EMPLOYEE BENEFITS	\$15,967.88
79011	ALBERTA MUNICIPAL HEALTH	COURSE EQUIVALENCY - BYLAW	\$315.00

79012	AMRON CONSTRUCTION LTD.	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79013	ATRON REFRIGERATION & A/C	RECTANGLE & SHOP HEATING/COOLING REPAIRS	\$9,505.13
79014	BEN'S OFFICE MACHINES LTD.	PRINTER RIBBON	\$91.29
79015	CORIX WATER PRODUCTS LIMITED	RADIO WATER METERS	\$54,007.30
79016	DAVIS PONTIAC BUICK GMC LTD	HEADLAMP SWITCH	\$169.52
79017	FRANCOTYP-POSTALIA CANADA INC	RIBBONS, LABELS, FREIGHT	\$228.56
79018	GOVERNMENT OF ALBERTA	LINEAR ASSESSMENT	\$394.94
79019	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,832.50
79020	REDCLIFF HOME HARDWARE	PAINT, LIGHTBULBS	\$53.63
79021	LACEY CONSTRUCTION (1998) LTD	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79022	LETHBRIDGE HERALD	OCTOBER ADVERTISING	\$4,448.61
79023	REDCLIFF LEGION BRANCH #6	REMEMBRANCE DAY WREATH	\$75.00
79024	MEMORY LANE COMPUTERS	MICROSOFT OFFICE	\$248.85
79025	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,789.12
79026	ROSENAU TRANSPORT LTD	WATER METER FREIGHT	\$101.08
79027	SCHEFFER ANDREW LTD.	PROFESSIONAL SERVICES	\$3,100.13
79028	SHOCKWARE WIRELESS INC.	LANDFILL INTERNET	\$47.20
79029	SIMPLY WATER	BOTTLED WATER	\$75.00
79030	TELUS MOBILITY	TELEPHONE SERVICE	\$29.74
79031	XROAD HOMES INC.	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79032	GIEB CONSTRUCTION	LOT PURCHASE	\$69,166.30
79033	IKE'S CONSTRUCTION	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79034	KEELEY, ROBIN	FACILITY & KEY DEPOSIT REFUND	\$225.00
79035	DARLEY, KEELY	OCTOBER PROGRAMMING	\$136.00
79036	SUPERNAL HOMES LTD.	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79037	DEMKE ENTERPRISES	CONSTRUCTION DEPOSIT REFUND	\$1,000.00
79038	GUNS & HATCHET ROOFING LTD	LIBRARY ROOF & VENTILATION REPAIR	\$1,145.00
79039	COTTONWOOD COULEE MASSAGE	REFLEXOLOGY CLASS	\$210.00
79040	PORTER, ALEXANDRA	CAKE DECORATING CLASSES	\$487.50
79041	VOLUNTEER ALBERTA	MEMBERSHIP FEES	\$80.00
79042	WESTERN CANADA WELDING PRODUCTS	OXYGEN & WELDING TIP	\$352.90
79043	WOLSELEY MECHANICAL GROUP	COUPLINGS	\$1,121.04
79044	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79045	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$246.49
79046	CITY OF MEDICINE HAT	CITY GAS/ELECTRIC UTILITIES	\$10,336.21
79047	CIBC VISA	MONTHLY CREDIT CARD	\$13,115.09
79048	C.E.M. HEAVY EQUIPMENT	REPAIR BUCKET CREEPING	\$1,625.44
79049	CANADIAN FREIGHTWAYS LIMITED	WATER METER FREIGHT	\$112.08
79050	CANADIAN ENERGY	BATTERIES	\$235.86
79051	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$42.84
79052	THE BOLT SUPPLY HOUSE LTD.	SAFETY EQUIPMENT, NUTS/BOLTS	\$411.28
79053	ALBERTA URBAN MUNICIPALITIES	SUBSCRIPTION RENEWAL	\$131.25
79054	AMEC EARTH & ENVIRONMENTAL	RIVER VALLEY FLOOD PROTECTION PROGRESS PMT	\$12,723.59

79055	ACTION PARTS	FILTERS, FUSES	\$48.14
79056	CYPRESS COUNTY	2007 FORD F550	\$9,120.00
79057	ECCO HEATING PRODUCTS LTD.	FURNACE RAIN CAP	\$45.78
79058	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$179.49
79059	FARMLAND SUPPLY CENTER LTD	T-BOLT CLAMPS	\$20.58
79060	FOUNTAIN TIRE	TIRE CHANGEOVERS	\$176.40
79061	FOX ENERGY SYSTEMS INC.	SIGNS	\$1,227.35
79062	GAR-TECH ELECTRICAL	TOBOGGAN HILL LIGHT, RELOCATE LINES	\$954.64
79063	REDCLIFF HOME HARDWARE	GARBAGE BAGS, WATER, SUPPLIES	\$155.91
79064	INDUSTRIAL MACHINE INC.	OIL/FUEL/HYDRAULIC FILTERS	\$228.50
79065	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	\$105.26
79066	LOGOS EMBROIDERY	BYLAW UNIFORM	\$131.78
79067	MEMORY LANE COMPUTERS	MICROSOFT OFFICE	\$2,239.65
79068	PARK ENTERPRISES LTD.	BUILDING PERMITS	\$4,310.90
79069	PARKLAND GEO TESTING LTD.	COULEE SLUMPING PROGRESS PMT	\$87,558.64
79070	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,799.95
79071	PITNEY WORKS	FOLDER/STUFFER SERVICE CONTRACT	\$159.08
79072	PRIME PRINTING	CHEQUES	\$306.60
79073	THE PRINTER	BUSINESS CARDS	\$149.10
79074	PRO COMM SOLUTIONS INC.	PHONE SYSTEM SERVICEE, CELLPHONE & CASES	\$2,404.50
79075	PUROLATOR	PARTS FREIGHT	\$76.02
79076	RECEIVER GENERAL	STAT DEDUCTIONS	\$24,528.69
79077	SCHEFFER ANDREW LTD.	PROFESSIONAL SERVICES	\$7,187.25
79078	ERIC SOLBERG	PEP & ENTRECORP TRAVEL	\$257.16
79079	T.A.C.	MEMBERSHIP FEES	\$259.35
79080	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$1,910.84
79081	TELUS MOBILITY	CELLPHONE SERVICE	\$219.59
79082	TURRIS COMMUNICATIONS LTD	MAGNETIC ANTENA/MOUNT	\$125.90
79083	WESTERN CANADA WELDING PRODUCTS	CERTIFY/FILL PROPANE TANKS	\$191.01
79084	XEROX CANADA LTD.	PHOTOCOPIER MAINENANCE	\$9.82
126 CHEQUES TOTAL:			\$1,830,028.87

2015-0578 Bank Summary to September 30, 2015

D) Councillor Kilpatrick moved the Bank Summary to September 30, 2015 be received for information. - Carried.

2015-0579 Bank Summary to October 31, 2015

E) Councillor Steinke moved the Bank Summary to October 31, 2015 be received for information. - Carried.

2. MINUTES

2015-0580 Special Council meeting held November 20, 2015

A) Councillor Solberg moved the minutes of the Special Council meeting held November 20, 2015, be adopted as amended. - Carried.

- 2015-0581 Special Council meeting held November 21, 2015 **B)** Councillor Leipert moved the minutes of the Special Council meeting held November 21, 2015, be adopted as amended. - Carried.
- 2015-0582 Council meeting held November 23, 2015 **C)** Councillor Kilpatrick moved the minutes of the Council meeting held November 23, 2015, be adopted as presented. - Carried.
- 2015-0583 Special Council meeting held December 8, 2015 **D)** Councillor Steinke moved the minutes of the Special Council meeting held December 8, 2015, be adopted as presented. - Carried.
- 2015-0584 Redcliff Public Library Board meeting held September 29, 2015 **E)** Councillor Crozier moved the minutes of the Redcliff Public Library Board meeting held September 29, 2015, be received for information. - Carried.
- 2015-0585 Redcliff Public Library Board meeting held October 27, 2015 **F)** Councillor Leipert moved the minutes of the Redcliff Public Library Board meeting held October 27, 2015, be received for information. - Carried.
- 2015-0586 Mayors & Reeves of SW Alberta meeting held December 4, 2015 **G)** Councillor Kilpatrick moved the minutes of the Mayors & Reeves of SW Alberta meeting held December 4, 2015, be received for information. - Carried.

3. BYLAWS

- 2015-0587 Bylaw 1815/2015, Fees, Rates and Charges Bylaw **A)** Councillor Crozier moved Bylaw 1815/2015, Fees, Rates and Charges Bylaw, be given second reading as amended. - Carried.
- 2015-0588 Councillor Leipert moved Bylaw 1815/2015, Fees, Rates and Charges Bylaw, be given third reading. - Carried.
- 2015-0589 Bylaw 1816/2015, Water Rates **B)** Councillor Brown moved Bylaw 1816/2015, Water Rates Bylaw, be given first reading. - Carried.
- 2015-0590 Councillor Crozier moved Bylaw 1816/2015, Water Rates Bylaw, be given second reading. - Carried.
- 2015-0591 Councillor Kilpatrick moved Bylaw 1816/2015, Water Rates Bylaw, be presented for third reading. - Carried Unanimously.
- 2015-0592 Councillor Solberg moved Bylaw 1816/2015, Water Rates Bylaw, be given third reading. - Carried.
- 2015-0593 Bylaw 1817/2015, Sewer Rate **C)** Councillor Leipert moved Bylaw 1817/2015, Sewer Rate Bylaw, be given first reading. - Carried.
- 2015-0594 Councillor Steinke moved Bylaw 1817/2015, Sewer Rate Bylaw, be given second reading. - Carried.

- 2015-0595 Councillor Kilpatrick moved Bylaw 1817/2015, Sewer Rate Bylaw, be presented for third reading. - Carried Unanimously.
- 2015-0596 Councillor Solberg moved Bylaw 1817/2015, Sewer Rate Bylaw, be given third reading. - Carried.
- 2015-0597 Bylaw 1818/2015, Garbage Rates & Collection Bylaw **D)** Councillor Solberg moved Bylaw 1818/2015, Garbage Rates & Collection Bylaw, be given first reading. - Carried.
- 2015-0598 Councillor Kilpatrick moved Bylaw 1818/2015, Garbage Rates & Collection Bylaw, be given second reading. - Carried.
- 2015-0599 Councillor Leipert moved Bylaw 1818/2015, Garbage Rates & Collection Bylaw, be presented for third reading. - Carried Unanimously.
- 2015-0600 Councillor Steinke moved Bylaw 1818/2015, Garbage Rates & Collection Bylaw, be given third reading. - Carried.
- 2015-0601 Bylaw 1819/2015, Temporary Borrowing Bylaw **E)** Councillor Crozier moved Bylaw 1819/2015, Temporary Borrowing Bylaw, be given first reading as amended. - Carried.
- 2015-0602 Councillor Solberg moved Bylaw 1819/2015, Temporary Borrowing Bylaw, be given second reading. - Carried.
- 2015-0603 Councillor Leipert moved Bylaw 1819/2015, Temporary Borrowing Bylaw, be presented for third reading. - Carried Unanimously.
- 2015-0604 Councillor Kilpatrick moved Bylaw 1819/2015, Temporary Borrowing Bylaw, be given third reading. - Carried.

4. REQUESTS FOR DECISION

- 2015-0605 2016 Operating & Capital Budget **A)** Councillor Solberg moved the 2016 Operating and Capital Budgets Presentation be received for information. Further that the 2016 Interim Operating and Capital Budgets be approved. - Carried.

5. POLICIES

- 2015-0606 Policy No. 127 (2015), Town Sponsorship Policy **A)** Councillor Steinke moved Policy No. 127 (2015), Town Sponsorship Policy, be approved as presented. - Carried.

6. CORRESPONDENCE

- 2015-0607 Alberta Municipal Affairs
Re: Municipal Sustainability Initiative (MSI) **A)** Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated November 18, 2015, regarding Municipal Sustainability Initiative (MSI), be received for information. - Carried.
- 2015-0608 Alberta Municipal Affairs
Re: 2014 Flood Readiness Supplies Grant **B)** Councillor Leipert moved correspondence from Alberta Municipal Affairs dated November 23, 2015, regarding 2014 Flood Readiness Supplies Grant, be received for information. - Carried.
- 2015-0609 Alberta Infrastructure
Transportation
Re: 2015 AUMA Convention discussions with Minister **C)** Councillor Steinke moved correspondence from Alberta Infrastructure Transportation dated November 17, 2015, regarding 2015 AUMA Convention discussions with Minister, be received for information. - Carried.
- 2015-0610 Cypress County
Re: Subdivision Application 15CY21 **D)** Councillor Steinke moved correspondence from Cypress County dated November 18, 2015, regarding Subdivision Application 15CY21, be received for discussion. - Carried.
- 2015-0611 Councillor Crozier moved to direct Administration to respond to the Cypress County letter dated November 18, 2015, regarding Subdivision Application 15CY21, with no concerns. - Carried.

7. OTHER

- 2015-0612 Town of Redcliff Third Quarter
Financial Summary
Re: For the Period Ending September 30, 2015 **A)** Councillor Brown moved the Town of Redcliff Third Quarter Financial Summary regarding the Period Ending September 30, 2015, be received for information. - Carried.
- 2015-0613 Council Important Meetings &
Events December 14, 2015 **B)** Councillor Brown moved the Council Important Meetings & Events December 14, 2015, be received for information. - Carried.

8. RECESS

Mayor Reimer called for a recess at 7:32 p.m.

Director of Community & Protective Services, Director of Public Services, Director of Finance & Administration and the Interim Manager of Engineering left the meeting at 7:32 p.m.

Mayor Reimer reconvened the meeting at 7:41 p.m.

9. IN CAMERA

2015-0614

Councillor Leipert moved to meet In Camera at 7:41 p.m.
- Carried.

Manager of Legislative & Land Services left the meeting at 7:41 p.m.

2015-0615

Councillor Steinke moved to return to regular session at 8:22 p.m. - Carried.

Manager of Legislative & Land Services returned to the meeting at 8:23 p.m.

10. ADJOURNMENT

2015-0616 Adjournment

Councillor Leipert moved to adjourn the meeting at 8:24 p.m.
- Carried.

Mayor

Manager of Legislative and Land Services

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Town Council Chambers Town Office
December 19th, 2015 at 6:00 pm

PRESENT:

Chairman	Jeff Wilson
Community Services	Kim Dalton
Council Representative	Eric Solberg
	Ernie Reimer
Members at Large	Karen Worrell
	Christina McNeil

ABSENT WITH REGRETS: Chuck Henson

1. GENERAL

Call to Order: **A)** Meeting called to order at 6:23 pm.

Adoption of the Agenda **B)** C. McNeil moved adoption of the agenda as presented. – Carried.

2. MINUTES

Board meeting held Dec 19th, 2015 **A)** K. Worrell moved that the minutes of the Redcliff and District Recreation Services Board meeting held December 19th, 2015 be adopted as presented. – Carried.

3. DELEGATION – Ernie Reimer “Fund Raising Event”

4. OLD BUSINESS

Parks and Recreation Master Plan **A)** Received as information

Sponsorship Policy **B)** Received as information

5. NEW BUSINESS

Test of Humanity **A)** K. Worrell moved that the Redcliff and District Recreation Services Board support the initiative of Test of Humanity to assist the Town and its recreation partners with building as a Redcliff mountain bike.

Skate with Santa **B)** Received as information

Winter Programming **C)** Winter Programming

5. CORRESPONDENCE - None

6. UPCOMING MEETING / CONFERENCE / WORKSHOPS

Adjournment **7. ADJOURNMENT**
E. Reimer moved to adjourn the meeting at 7:45 pm.

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Town Council Chambers Town Office
January 4th, 2015 at 7:10 pm

PRESENT:

Chairperson	Karen Worrell
Council Representative	Eric Solberg
Community Services	Kim Dalton
Members at Large	Christina McNeil
	Jeff Wilson

1. GENERAL

Call to Order:

A) Meeting called to order at 7:10 pm.

Elections

B) C. McNeil nominated K. Worrell as chairperson for the Redcliff and District Recreation Services Board for 2016. – Carried.

Adoption of the Agenda

C) J. Wilson moved adoption of the agenda as presented. – Carried.

2. MINUTES

Board meeting held December 19, 2015

A) C. McNeil moved that the minutes of the Redcliff and District Recreation Services Board meeting held December 19, 2015 be adopted as presented. – Carried.

3. DELEGATION – Teresa Fleck “Lions Club”

Teresa discussed the Redcliff Lions plans for the upcoming 2016 season.

4. OLD BUSINESS

Park and Recreation Master Plan
Survey Questions
Skate with Santa

A) Received as information

B) E. Solberg moved that we forward a nomination for Heidi Schneider to the Redcliff Lions for Volunteer recognition.

Winter Programming

C) Received as information

5. NEW BUSINESS

2016 Rec Board Quarterly
Schedule

A) Received as information.

2016 Alberta Winter Games

B) Received as information

Rec-Tangle Sound System

C) Received as information

1st Quarter CPS Department
Planning

D) Received as information

6. CORRESPONDENCE

7. UPCOMING MEETING / CONFERENCE / WORKSHOPS

Next Meeting

8. DATE OF NEXT MEETING- February 1st, 2016

Adjournment

9. ADJOURNMENT

A) C. McNeil moved to adjourn the meeting at 8:14 pm.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: January 11, 2016

PROPOSED BY: Municipal Manager

TOPIC: Council Professional Development

PROPOSAL: Amending of budget to allow for additional Council professional development opportunities

BACKGROUND:

Administration is approached by councillors from time to time with regard to participating in particular professional development opportunities.

Days per diem budgeted for Councillor's and Mayor are as follows:

Mayor: 9 days (4 of which are attributed to the annual AUMA convention) with 5 additional days to be used throughout the year.

Councillors: 6 days (4 of which are attributed to the annual AUMA convention) with 2 additional days to be used throughout the year.

Other specific councillor per-diems that were budgeted for the 2016 year include that of the required Assessment Review Board (ARB) member refresher training.

Administration has been asked by some councillors with regard to obtaining appropriate approval of additional per diem days for scenario's where the annual allotment will be surpassed or the item has not been included in the budget. Administration suggests, that such approvals should come from council as a whole. Moving forward it may be prudent to include in future budget processes more emphasis and discussion on such matters.

The specific professional development opportunities that are in questions are as follows:

1. Alberta Rural Education Symposium – March 6-8, 2016. (Mayor Reimer)
2. Economic Developers Alberta Annual Conference – April 6-8, 2016. (Councillor Jim Steinke, Redcliff Council Representative for EDA)

It is my understanding that when these instances have taken place in the past, such expenditures have been funded from operations and were simply managed within the existing operating budget.

POLICY/LEGISLATION: n/a

ATTACHMENTS: n/a

OPTIONS:

1. Approve attendance at the specific outlined professional development opportunities and that it be funded from operations.
2. Direct administration to amend the approved 2016 operating budget to reflect the specific outlined professional development opportunities.

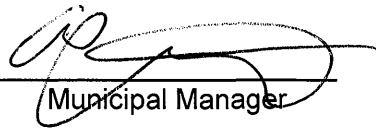
RECOMMENDATION:

SUGGESTED MOTION(S):

1. Councillor _____ moved to approve attendance of Mayor Reimer at the Alberta Rural Education Symposium on March 6-8, 2016 and Councillor Steinke to attend the Economic Developers Alberta Annual Conference on April 6-8, 2016 to be funded from operations.
2. Councillor moved to direct Administration to amend the approved 2016 operating budget to reflect the following additional professional development opportunities for Mayor Reimer and Councillor Steinke:
 - Alberta Rural Education Symposium – March 6-8, 2016 (Mayor Reimer)
 - Economic Developers Alberta Annual Conference – April 6-8, 2016 (Councillor Steinke)

SUBMITTED BY:

Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. **2015**.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: January 11, 2016

PROPOSED BY: Public Services Director

TOPIC: Additional Equipment on New Garbage Truck

PROPOSAL: Provide authorization to add camera/tracking equipment to new garbage truck

BACKGROUND:

During the regular Town council meeting held May 25, 2015 Council the following motion was carried:

2015-0260 New Solid Waste Collection
Truck Proposals

A) Councillor Solberg moved to accept the proposal from Superior Truck Equipment and authorize Administration to purchase a 2016 Labrie Pendpac solid waste collection truck mounted on a 2016 Freightliner chassis for a cost of \$239,747.00. Further to purchase the 5 year extended chassis warranty for \$8,767.00 for a total purchase cost of \$248,514.00 plus G.S.T. - Carried.

Following the award to purchase the new garbage truck, administration became aware of new systems that can be purchased to aid in the tracking/routes of the collection vehicles. Public Services very often receive calls from customers stating their bins or rollout containers have not been collected. This equipment would provide a verification tool for staff if bins have been in fact collected. The equipment would provide operator ability to photo and timestamp bins with reason of non-collection. For example, "rollout cart not at curb during collection date". The information would be stored on web based software (which would cost approximately \$70.00 monthly to store and maintain) and Public Services staff would have instant access to respond and assist residents as they call in with concerns. This equipment would save the Town of Redcliff time and expense as within the current collection system, the garbage truck typically goes back and collects bins if customers call in with complaints of being missed (often times they have not been missed but were not placed in the appropriate location or at the appropriate time).

The capital cost of having the equipment installed would be approximately \$14,475 for the majority of the equipment. There may be a need to add an additional camera and potentially some other minor unknowns. Administration would suggest additional budget for this equipment in the amount of \$16,000. Installation costs of this system would likely be least expensive during the final stages of the garbage truck build as opposed to considering it an add on in future years.

Implementation of this system would likely enhance the solid waste collection service and any associated operating costs can be absorbed into the existing operating budget (thus not increasing operational expenses).

The 2015 approved capital budget for the purchase of the new garbage truck is \$300,000 and the purchase of the proposed equipment would still remain significantly under budget.

POLICY/LEGISLATION: n/a

STRATEGIC PRIORITIES:

This capital purchase is not identified as a strategic priority. However the purchase of this unit is considered an essential component to the Solid Waste Collection System for the Town of Redcliff.

ATTACHMENTS: n/a

OPTIONS:

1. Authorize administration to use a portion of the remaining approved 2015 capital funds allocated for garbage truck replacement for: Installation of camera/tracking equipment as per Superior trucks quotation to a maximum of \$16,000 plus gst.
2. Do not authorize administration to use a portion of the remaining approved 2015 capital funds allocated for garbage truck replacement for: Installation of camera/tracking equipment as per Superior trucks quotation to a maximum of \$16,000 plus gst.

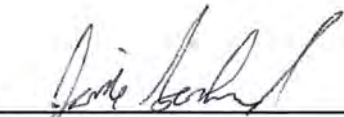
RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

- 1 Councillor _____ moved to authorize administration to use a portion of the remaining approved 2015 capital funds allocated for garbage truck replacement for: Installation of camera/tracking equipment as per Superior trucks quotation to a maximum of \$16,000 plus gst.
- 2 Councillor _____ moved to not authorize administration to use a portion of the remaining approved 2015 capital funds allocated for garbage truck replacement for: Installation of camera/tracking equipment as per Superior trucks quotation to a maximum of \$16,000 plus gst.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. **2016**.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: January 11, 2016

PROPOSED BY: Manager of Legislative & Land Services

TOPIC: Cypress County Development Permit Application 15/194

PROPOSAL: To provide comments on proposed Cypress County Development Permit Application 15-194

BACKGROUND:

Cypress County has circulated the attached Development Permit Application 15/194 to the Town of Redcliff for comment as per the Tri Area Intermunicipal Development Plan. James Johansen, Scheffer Andrew Ltd. has provided input on the proposed development permit application and provided a suggested response.

ATTACHMENTS:

- Cypress County Development Permit Application 15/194.
- Correspondence from Scheffer Andrew Ltd.

OPTIONS:

1. To receive for information Cypress County Development Permit Application 15/194 for operation of a metal recycling and processing business. Further that Administration send a letter to Cypress County advising of Redcliff Council's comments as follows:

the Town of Redcliff finds the development application acceptable and suggests including the following conditions:

1. The applicant provide a site environmental management plan to address the potential of contaminating the ground and groundwater by the activities on the site. The information provided with the development permit had some information on this but a formal plan is what is needed.
 2. The applicant be required to provide fencing to minimize wind blown debris from leaving the site.
 3. The applicant provide a runoff management plan to address the concerns of contaminants migrating from the site with runoff. This plan could be incorporated into the site environmental management plan or could be a stand alone plan. If the County is concerned with managing the peak runoff then it is likely best addressed as a stand alone plan.
2. To receive for information Cypress County Development Permit Application 15/194 for operation of a metal recycling and processing business and provide no comment.
3. To receive for information Cypress County Development Permit Application 15/194 for operation of a metal recycling and processing business. Further that Administration send a letter to Cypress County advising of Redcliff Council's comments as follows:

- 1.
- 2.
- 3.

RECOMMENDATION:

Option 1.

SUGGESTED MOTION(S):

1. Councillor _____ moved to receive for information Cypress County Development Permit Application 15/194 for operation of a metal recycling and processing business. Further that Administration send a letter to Cypress County advising of Redcliff Council's comments as follows:

the Town of Redcliff finds the development application acceptable and suggests including the following conditions:

1. The applicant provide a site environmental management plan to address the potential of contaminating the ground and groundwater by the activities on the site. The information provided with the development permit had some information on this but a formal plan is what is needed.
 2. The applicant be required to provide fencing to minimize wind blown debris from leaving the site.
 3. The applicant provide a runoff management plan to address the concerns of contaminants migrating from the site with runoff. This plan could be incorporated into the site environmental management plan or could be a stand alone plan. If the County is concerned with managing the peak runoff then it is likely best addressed as a stand alone plan.
-
2. Councillor _____ moved to receive for information Cypress County Development Permit Application 15/194 for operation of a metal recycling and processing business.
 3. Councillor _____ moved to receive for information Cypress County Development Permit Application 15/194 for operation of a metal recycling and processing business. Further that Administration send a letter to Cypress County advising of Redcliff Council's comments as follows:
 - 1.
 - 2.
 - 3.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2016.



**MAJOR AGRICULTURAL
INDUSTRIAL AND COMMERCIAL
DEVELOPMENT PERMIT APPLICATION**

Cypress County
816 - 2nd Avenue, Dunmore, Alberta T1B 0K3
Ph. 403.526.2888 Fax 403.526.8958
www.cypress.ab.ca

Application No.

15/194

NAME OF APPLICANT: Silver Creek Steel 5583455 MB Ltd
Address: P.O. Box 66 City: Angusville, MB Postal Code: R0J 0A0
Phone #: 306-299-7777 Fax#: 204-773-2609 Email: scsluba@gmail.com (Twila)
Silvercreeksteel@gmail.com (Danny)

LANDOWNER(S) (if applicant not the landowner): _____

Address: _____ City: _____ Postal Code: _____

Phone #: _____ Fax#: _____ Email: _____

Interest of Applicant if not owner of property: _____

SITE INFORMATION:

Legal: (Circle One) NE NW SE SW ¼ Section 24 Township 13 Range 7 W4M
Plan 0410419 Block 1 Lot 3 Area: 14.43 hectares/acres/lot size

Municipal Address: 7001 Old Trans Canada Roll#: 979100

Land Use Classification: I Industrial

Describe the existing developments on the land: _____

PROPOSED DEVELOPMENT DETAILS:

Development Application for
Business - Silver Creek Steel, - Metal Recycling
+ Processing Company.

ESTIMATE THE PROJECT:

Commencement Date: Feb 13/2015 Completion Date: _____ Construction Costs: \$ N/A

ATTACH THE FOLLOWING ACCOMPANYING INFORMATION TO THIS APPLICATION:

Will you be connecting to a Municipal water/sewer system?
(If yes, a separate water/sewer application is required)

Yes _____ No X

☐ Detailed letter of intent including:

- Description of products and services
- Anticipated on-site operations (indoors and outdoors)
- On-site storage
- Transportation details including size of vehicle/expected frequency of trips
- Number of employees
- Hours of operation

IN ADDITION THE DEVELOPMENT AUTHORITY MAY REQUIRE ADDITIONAL INFORMATION TO PROCESS THE APPLICATION. THIS INFORMATION MAY INCLUDE, BUT NOT BE LIMITED TO THE FOLLOWING:

- | | |
|---|---|
| <input type="checkbox"/> One copy of a detailed site plan prepared by an engineer/architect, to scale, (11x17 size), which include the following details:
- Legal land description, civic address (if in hamlet) and north arrow
- Adjacent streets/roads/hwys
- Dimensions of proposed building(s)/structure(s)
- Property lines and setbacks to property lines(front, rear and side yard dimensions)
- Location of any rights-of-way and easements
- Parking areas (including dimensions of space and aisles)
- Proposed accesses to the site (including width, radius and distance from other accesses)
- Proposed landscaped areas (preliminary)
- Proposed outdoor storage areas and fences

<input type="checkbox"/> One copy of a preliminary site grading and utility servicing plan
- Preliminary grade elevations including front and rear grade, building floor, bottom of footing, lot corners.
- Location of well(s), septic fields/tanks | <input type="checkbox"/> One set of building plan, to scale, which include:
- Dimensions of proposed building(s)/structure(s)
- Exterior building finishing materials
- Floor plans of each floor including area (sqft or sqm)
- Elevation plans on each side of the proposed building(s)/structure(s)

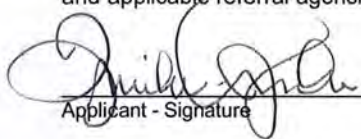
<input checked="" type="checkbox"/> Signage Plan
- Location of all signs on-site and on buildings/structures
- Picture/drawing of signage showing size, wording and lighting if applicable
<input type="checkbox"/> Plan showing an engineered drainage plan
<input type="checkbox"/> Traffic Impact Analysis done by a professional engineer
<input type="checkbox"/> Geotechnical Report(s) – Slope Stability, soils, etc.
<input type="checkbox"/> Environmental Assessment Reports – contaminated soils, etc.
<input type="checkbox"/> Preliminary Approval from relevant Provincial Boards/Agencies |
|---|---|

☐ PERMITTED USE
 ☐ CLASS I DISCRETIONARY USE
 ☒ CLASS II DISCRETIONARY USE

RIGHT OF ENTRY & REQUIRED SIGNATURES – Applicant/Landowner:

FOIP: Personal information is being collected by authority of the Land Use Bylaw and will be used for approval purposes. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Assistant Manager, 816 2nd Avenue, Dunmore, Alberta T1B 0K3 403.526.2888.

I/We, certify that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for development approval. Landowner Signature also is authorization to allow staff of Cypress County and applicable referral agencies the right of entry onto this property for the purposes of inspection.

 Applicant - Signature	Twila Jo Luba Applicant – Print Name	Dec. 14 / 2015 Date
---	---	------------------------

_____	_____	_____
Landowner – Signature	Landowner – Print Name	Date

FOR OFFICE USE ONLY:

Date Inspected: _____ By: _____

☐ Approved
 ☐ Appealed
 ☐ Refused
 By: _____

Miscellaneous/Conditions of Approval:

Requires MPC Approval.

Permit Paid	\$ 225-
Sign Paid	\$ _____
Deposit(s) Paid	\$ _____
Receipt #	14143

IMPORTANT NOTICES:

- This application does not permit you to commence operation. A Notice of Decisions shall be issued by the Development Officer.
- The issuance of a development permit in accordance with the Notice of Decision is subject to the condition that it does not become effective until after the appeal period. Any work done prior to the issuance of a development and before the appeal expiry date is performed at the owner/applicant's risk.

Legal Name	5583455 Manitoba Ltd	
Trading Name	Silver Creek Steel	
Business Address	PO Box 66, Angusville, MB R0J 0A0	
Phone	1 306 299 7777	Fax 1 204 773 3609
Email	silvercreeksteel@gmail.com (Danny Luba) scsluba@gmail.com (Twila Luba)	

Vision

to operate a sustainable metal recycling business and maintain a high benchmark in all business we conduct

Description of Existing Business

Owners/operators of Silver Creek Steel have been involved in the recycling industry for 14+ years. Silver Creek Steel (SCS) was incorporated in 2007. SCS provides a mobile metal recycling and processing service to long standing clients throughout Saskatchewan and Alberta. SCS operates as the sole contractor in Western Canada to the Gerdau Ameristeel smelter in Selkirk, Manitoba. SCS owns and operates equipment that allows categorizing, processing and shipping of recycled metal products: logger/baler, car crusher, pay loaders, excavators, mini-hoe, shear, electro-magnet. (see enclosed pictures) SCS currently employs 5 individuals including owner/operators. We are able to process a large volume of product per year with a relatively small workforce through the use of modern, well maintained equipment and effective operational strategies. All SCS shipments must comply with environmental regulations as outlined and enforced by Gerdau Ameristeel. www.gerdau.com

Operating a mobile service has given SCS the opportunity to observe many stationary scrap metal sites over the years. This puts our team at a tremendous advantage because we are extremely knowledgeable on which operational strategies are the most effective in our industry. We have built a broad and critical network of contacts within the Scrap Metal Industry from suppliers, logistics companies through to end stream processors such as Gerdau. This network spans through Canada and into the US.

Environmental Factors

Metal recycling is an integral part of environmental protection within our communities. Metal waste management involves the responsible gathering and processing of materials no longer used by the community. Housing metal waste at a designated location allows the controlled and regulated management of unwanted materials in an environmentally responsible manner. The Recycling industry is responding to higher environmental expectations from government, other businesses and society in general by using continuous improvement strategies to improve the way we manage recyclable metal products. Silver Creek Steel shares that vision and wants to set the bar high for a recycling business. We have achieved that with our mobile operation and want to continue with a stationary site.

Clients

SCS has clients throughout Alberta, Saskatchewan and Manitoba. **Saskatchewan**; Yorkton, Weyburn, Saskatoon, Swift Current, Webb, Mossbank, Midale North Battleford, Estevan. **Alberta**; Lloydminster, Lamont, Luseland, Medicine Hat, Brooks, Bonneyville. **Manitoba**; Russell

References: 3 letters of reference are attached. More can be provided if required.

Mat Dykstra,

Gerdau Ameristeel, Tampa, FL

Direct - 1 651 253 5298

Curtis Goodman

Regional Marketing Manager

Alter Metal Recycling, 1500 W. Airline Hwy, Waterloo Iowa 50703

Direct - 1 319 427 1505

Shane Briggs, NCSO

Landfill Superintendent

City of Medicine Hat, Environmental Utilities 2190 Brier Park Place NW Medicine Hat, AB T1C-1S6

Direct - 403-525-8871 Fax 403-525-8624 e-mail shabri@medicinehat.ca

Proposal for New Location at 7001 Trans Canada NE 24:13:7

The proposed location will be used to enhance our existing mobile operations. Recyclable metal will be gathered, processed and shipped from the stationary yard. Our business strategy is to purchase, process and ship material in a timely manner. It is not an effective or sustainable business strategy to amass scrap metal inventory. The site will be a strategic drop off centre for collection bins. This parcel is close to a land fill making it easy for drop-off of scrap metal material at this facility rather than disposing of it in the landfill. Our team is equipped to efficiently process the scrap metal rather than burdening landfills with the cost of managing the metal. The proposed location is equipped with several features that will allow SCS to establish and maintain the use of environmentally responsible procedures. Many indoor features will create a safe environment for workers and customers. There are also outdoor features that are advantageous (see fluid management).

Economic Impact on Local Community

Silver Creek Steel has worked extensively in the Medicine Hat area with our mobile service. During that time we have established a network of business contacts with various services such as hotels, restaurants, Medicine Hat co-op member, fuel and many local businesses that offer parts and services etc. We have purchased 2 brand new vehicles from one of the local dealerships. One of our adult children is attending the MHC for Bachelor of Nursing. These relationships are essential to the success of any business that integrates into a new community. Going forward we will expand and continue our economic impact on the area. We will offer new employment opportunities during a time when the economy is struggling. People from other communities will bring material to our site and while in the area will patronize various local businesses. We have a strategy for advertising and promotions that will also utilize local services such as computer specialists, signage, radio, newspaper etc.

Logistics and Shipping

An integral part of our mobile business is reliance on trucking power for shipping material in a timely manner. We have dedicated tremendous effort establishing and maintaining relationships with major trucking companies that allow us to move our material quickly and efficiently from locations through the Prairie Provinces. These relationships have taken us years to establish and will be an essential part of the new stationary site. This will allow us to move material in an favorable manner to keep the site running efficiently.

Description of Products and Services

On Site drive up scale for ferrous & nonferrous metals

Processing, baling, crushing of loose & large material

Bin service includes scrap metal bins (large & small), bin pick-up and drop off

Automobile

Drop off zone with off hour access, items will be removed daily.

Note * if we do not provide a designated area for after hours, people will drop off items regardless

Anticipated on-site Operations (indoors and outdoors)

Indoors: sorting of metal products

Administrative offices

Mechanical maintenance on SCS equipment

Outdoors: Drop off facility for recyclable metal

Processing of metal products using SCS equipment

Loading and shipping trucks

Drive on scale

Signage

The current sign post will be utilized. The sign plate will have to be widened to accommodate our company name: Silver Creek Steel (previous company name was only 2 letters). In order to clearly define the service we offer, we need to add additional sign plates to the existing sign post. Right now the sign post has 2 plates on it we will require an additional 2 plates.

On-site Storage

Recyclable metal products will be categorized and stored according to composition on the yard site. Materials will also be stored according to process stage. See aerial map for details.

SCS equipment will be parked on the yard. There are several options for parking under cover on the property, so cover will be utilized when possible to protect our equipment.

Transportation Details including size of vehicles/expected frequency of trips

When leaving the old #1 Highway, Vehicles would immediately enter the scale area with a turn around area in the front yard. This would make the yard an easy access for all units including the following: B-Train, Tri-Axle, Drop Deck, Flat Deck. These units would be in the yard on the average of 5-10 loads per day.

Employees and Hours of Operation

Monday to Friday 7:00am to 5:30pm

Summer hours may include Saturday 9am to 3pm.

Fluid Management/ Spill Management

The proposed property has a staging area that is ideal for use as part of the SCS operation. It provides an area to manage fluids in a safe and environmentally responsible manner.

Some recyclable materials such as autos must have all fluid drained for environmental purposes and safety during transport. A vehicle preparation area will be set up in the SW corner of the property. This is an ideal location due to the following. There is a large concrete pad (approx. 100 x 100ft) with a drainage trough running 4 feet inside the perimeter. Vehicles will be placed on an environmental stand for draining. The stand consists of a support frame with collection pans, hoses and a main reservoir. All fluid will be contained in a 1000 l hard body tote.

Fluids will be picked up on a regular basis by a licensed handler. The tote will permanently sit on the concrete pad. In the event of an unplanned leak or spill the concrete pad is sloped to a drain and all fluid will flow into the trough to be routed into a holding tank. Fluid can be drawn out of the tank, put back into the hard body tote and available for pick up by the handler.

Refer to figure 1 and 2 below. This shows the designated area in the SW corner of the property.

Figure 1

Trough is visible inside the perimeter of the cement pad



Figure 2 pad is sloped down to the east toward the truck in the background, collection tank is also at the east of the pad



Silver Creek Steel equipment pictures



Moving logger/baler and excavator



Overbuilt crusher and SCS loaders, just completed full yard clean up



Baler/logger on site at City of Medicine Hat December 2015

Below SCS semi and equipment; loader and grapple/ hydraulic demolition trailer and excavator with shear and blade



Processed cars leaving yard for transport to the Mill

Note: loads are secured and meshed in compliance with transport regulations





—+— Chain link security fence
—++ Chain link security/privacy fence

December 21, 2015

File number: 283-62 1.4

Shanon Simon
Manager of Legislative and Land Services
Town of Redcliff
1–3rd Street SE
Redcliff, AB T0J 2P0

RE: Planning Comments for Cypress County Development Permit Application 15/194

Cypress County forwarded a Development Permit Application 15/194 to the Town of Redcliff for comments. The proposed development is to repurpose the site known as the D&D Oilfields site for a metal scrap yard operation. The site is located in N.E. 24-13-7 W4, legal description Lot 1, Block 1, Plan 041 0419.

The site is within the Red Cliff Urban Reserve area in the Tri Area Intermunicipal Development Plan and is on the south side of the Trans Canada Highway.

The parcel was zoned "I" (Industrial District) prior to the adoption of the IDP.

The proposed development does not meet the intent of the IDP with respect to the policy of utilizing land south of the Trans Canada Highway for residential purposes and the land north of the highway for industrial purposes. This site is located in the Limited County Residential use area of the IDP.

Continued use of this site for industrial purposes is not consistent with the current IDP policy of this land being redeveloped as residential land in the future as industrial sites typically have greater risk of contamination and the Canadian Council of Ministers for the Environment Guidelines allow for higher levels of contaminants on industrial and commercial sites than are allowed for residential sites.

As the site is already a developed industrial site and that in the long term as this land is located in close proximity to the CPR main line and with the potential of visibility from the highway it will likely develop in the future as a form of commercial land instead of residential. The logical progression of development in the Red Cliff Urban Reserve will be starting at the southeast corner and moving northwest. This land is in the northwest corner of the Red Cliff Urban Reserve and this land is likely to be one of the last areas to be redeveloped to urban densities and uses.

We recommend that considering:

- the current zoning of the site which is grandfathered in the IDP,
- the existing industrial nature of the site, and



43

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: January 11, 2016

PROPOSED BY: Director of Finance and Administration

TOPIC: Review Policy #023 – Investment Policy

PROPOSAL: Consider amendments made to Policy 023

BACKGROUND:

The Town is considering investing its surplus/reserve funds through CIBC Wood Gundy Investment Group to achieve maximum returns with maximum security. Upon review of the Town's current policy, it is considered that a few restrictions need to be added to the section of Credit Quality to make sure that all the investments in the portfolio are rated by Dominion Bond Rating Service Ltd. (DBRS) as "A (low)" or higher.

CIBC Wood Gundy Investment Group is managing 75 municipal accounts, and has 30 years experience with municipalities.

POLICY/LEGISLATION:

MGA (Section 250, Investments)

STRATEGIC PRIORITIES:

Policy review is not currently ranked in the Municipality's Strategic Priorities. However, it is an important practice to ensure all policy is consistent and current to relevant federal and provincial government legislation and related regulations, as well as other related Town policy.

ATTACHMENTS:

Policy No. 23 (2016)
Introduction to CIBC Woody Investment Group

OPTIONS:

1. To approve Policy 023 (2016) as presented
2. To provide other suggested revisions and changes to Policy 023 (2015) and have Administration draft an amendment to be reviewed at future Council meeting.

RECOMMENDATION:

That Council considers Option 1.

MOTION:

1. Councillor _____ moved that Policy 023 (2016), Investment Policy be approved as presented.
2. Councillor _____ moved that Administration further reviews Policy 023, Investment Policy and propose amendments for consideration at a future council meeting.

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED/REJECTED BY COUNCIL THIS _____ DAY OF _____, 2016

POLICY NO. 023 (~~2015~~2016)

Approved By Council: ~~April 13,~~
~~2015~~ January 11, 2016

INVESTMENT POLICY

BACKGROUND

The Town of Redcliff at times has surplus/reserve funds on deposit at the Bank and it is important for The Town to invest these funds in a prudent manner that will provide optimum investment returns with maximum security, while meeting the Town's cash flow requirements. The investments must conform to the policies and guidelines set forth below, as well as operate within the language and spirit of legislative requirements under the Municipal Government Act (Section 250, Investments).

POLICY

Purpose:

To provide general investment principles, rules and delegation of authority for managing and monitoring the investments of the Town of Redcliff. Adherence to the investment Policy will ensure compliant and effective investment management and assist in achieving the strategic goals and growth objectives of the Town of Redcliff.

Objectives:

1. Credit Quality

The Town's investments will be limited to the following securities issued or guaranteed by:

- a) The Federal Government of Canada (including crown corporation)
- b) Any Provincial Government body or entities guaranteed by such province (i.e. Alberta Treasury Branch)
- c) Any securities that are issued or fully guaranteed by the Chartered Banks in Canada, treasury branch, credit union or trust corporation
- d) Securities with a maturity date of less than one year (i.e. money market) must have a minimum rating of R-1 (high) from the date of issue
- e) Investments in the portfolio will ensure preservation of capital and adhere to the following credit quality restrictions:

<u>Debt Rating Category</u>	<u>Minimum</u>	<u>Maximum</u>
<u>"BBB" or lower</u>	<u>0 %</u>	<u>0 %</u>
<u>"A"</u>	<u>0 %</u>	<u>50 %</u>
<u>"AA" or higher</u>	<u>50 %</u>	<u>100 %</u>

- f) Investments rated below "A-" or equivalent at time of purchase are not permitted. If a security's credit rating falls below "A-" after time of purchase, it shall be removed from the portfolio as soon as practical.
- g) All ratings refer to the ratings of the Dominion Bond Rating Service Ltd. (DBRS).

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h) In the event that DBRS does not rate a security, ratings from any of the other agencies allowed by the Municipal Government Act.

4)l

2. Liquidity

- a) The investment portfolio will be sufficiently liquid in order to enable the Town of Redcliff to meet any projected or sudden cash flow requirement which might reasonably be expected to occur.
- b) For the purpose of this policy, the Town defines liquidity as the ability to convert an investment into cash with minimal risk associated with loss of principal or accrued interest, taking into consideration any costs associated with converting investments into cash.

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3. Return and Performance Standards

The Bank of Canada 91 day T-Bill index will be used as the benchmark to determine whether acceptable short-term market yields are being achieved. Investments will be reviewed in the event of underperformance and adjusted if necessary by the Director of Finance and Administration.

4. Authority

The authority to invest surplus/ reserve funds will be as follows:

- a) Short Term Investment (maturity term less than one year), the Municipal Manager and/or Director of Finance and Administration
- b) Long Term Investment (maturities greater than one year), Town Council

For assistance in determining what investments to consider the following definitions are provided:

SECURITIES - Includes bonds, debentures, trust certificates, guaranteed investment certificates or receipts, certificates of deposit, deposit receipts, bills, notes and mortgages of real estate or leaseholds and rights or interests in respect of a security.

BANKERS' ACCEPTANCES - A commercial draft drawn down by a borrower for payment on a specified date, accepted or guaranteed by the borrower's bank. The bank's acceptance is signified by their counter signature on the draft. Once the draft has been co-signed, it becomes a "Banker's Acceptance" backed by the credit of the accepting bank.

TREASURY BILLS - Short term government debt, issued in large denominations and sold chiefly to large institutional investors. Treasury bills do not pay interest but are sold at a discount and mature at par (100). The difference between the issue price and par at maturity represents the lenders income in lieu of interest.



CIBC
Wood Gundy

Introduction to CIBC Wood Gundy

Key Facts

- Over 1,000 CIBC Wood Gundy Investment Advisors work in more than 80 branches across Canada
- Over 100 years of excellence
- Top-quality research from CIBC Wholesale Banking research teams and top-ranked third-party firms

Largest Research Offerings

CIBC Wood Gundy has access to one of the largest research offerings, including CIBC Wholesale Banking and top-ranked third party firms such as Bank of America Merrill Lynch and Credit Suisse. In addition, CIBC Wood Gundy's Investment Strategy Group (ISG) is an independent in-house team of CFA-accredited specialists. CIBC's Analysts and Economists comprise one of the largest and most esteemed groups of any investment firm.

Solutions and Services at a Glance

CIBC Wood Gundy offers a full range of services for personal or business assets.

For You and Your Family

- Financial planning
- Retirement solutions
- Full range of investment products
- Tax effective investments
- Professional money management
- Managed portfolios

For Your Business

We offer solutions that are geared to all stages of your business cycle such as:

- Business succession planning
- Individual pension plans
- Employee benefits programs
- Corporate insurance
- Philanthropy
- Business transition planning
- Retirement compensation arrangements
- Credit and banking solutions

CIBC Wood Gundy Online

Provides secure online access to client information anytime and from anywhere there is an Internet connection. You can view your accounts, statements, near-real-time portfolio valuations, detailed performance reporting (where applicable) and access to comprehensive research reports and global market data.



Strength of CIBC Bank

We are backed by the size and strength of CIBC Bank, which has been ranked as the strongest bank in North America and the third strongest bank in the world.

CIBC Wood Gundy is a division of CIBC World Markets Inc., a subsidiary of CIBC and a Member of the Canadian Investor Protection Fund and Investment Industry Regulatory Organization of Canada. If you are currently a CIBC Wood Gundy client, please contact your Investment Advisor. Given the complexities involved, specialized tax and pension advice must be sought to ensure an Individual Pension Plan (IPP) is appropriate to individual situations. An IPP strategy must be considered within the context of a comprehensive financial and estate plan. Transactions in insurance products, including segregated funds, are made on your behalf by CIBC Wood Gundy Financial Services Inc., or in the case of Quebec residents, CIBC Wood Gundy Financial Services (Quebec) Inc.

A Tradition Of Client Service And Integrity

At CIBC Wood Gundy, we believe there is no better investment than the time we spend getting to know our clients. Understanding your personal and financial goals helps us create a wealth management plan that incorporates all aspects of your life and puts your wealth to work for you – today and in the future.

Our Investment Advisors are committed to building relationships with their clients based on trust and integrity, and will work with you to find the investment solutions that meet your unique needs. Our complete array of financial products and services, together with the unified strengths of CIBC, provides the foundation that helps us make our clients the focus of everything we do.

The Wood Gundy partnership opened its doors for business in Toronto on February 1, 1905, specializing in underwriting and distributing municipal and provincial bonds. Its young founders, George Herbert Wood and James Henry Gundy, envisioned a financial services firm built on innovation, integrity and solid client relationships – values the firm maintains today.

At a time when Canada was a country of savers, not investors, and financial management was largely restricted to corporations and the very wealthy, Wood and Gundy emerged as pioneers in the investment industry. The firm took an active role in the organization of Victory Loans during World War I and helped place war bonds in the hands of over one million Canadians.

With the rapid economic growth following the Second World War came increasing demand for sophisticated financial management expertise. Wood Gundy established itself as one of Canada's premier investment firms, financing new Canadian projects and providing investment advice to individual investors across the country.

Acquired by CIBC in 1988, what is now known as CIBC Wood Gundy has created a legacy of helping generations of Canadians meet their financial goals.

Today, CIBC Wood Gundy is the retail division of CIBC World Markets Inc., the corporate and investment banking arm of CIBC, a full-service global financial institution.

Over 1,000 CIBC Wood Gundy Investment Advisors work in more than 80 branches across Canada, upholding the standards first envisioned by George Wood and James Gundy to ensure our name remains synonymous with trust, excellent service and investment expertise. CIBC Wood Gundy has over \$139.5 billion in assets under management (as of December 2014).



CIBC
Wood Gundy

CIBC Wood Gundy is a division of CIBC World Markets Inc., a subsidiary of CIBC and a Member of the Canadian Investor Protection Fund and Investment Industry Regulatory Organization of Canada. If you are currently a CIBC Wood Gundy client, please contact your Investment Advisor.



Todd Poland, BBA

First Vice-President
Investment Advisor

403 260-0412
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www.toddpoland.com

Poland Advisory Group

James Hobson, CFA

Investment Advisor

403 260-0574

Marika Poulin, BComm

Client Associate

403 260-0546

Diana Luong

Client Associate

403 260-0414

Calgary Central
607 – 8th Avenue SW
Suite 600
Calgary, Alberta
T2P 0A7



Todd Poland

Todd has over 16 years of experience in the financial services industry with CIBC Wood Gundy. Since joining CIBC Wood Gundy in 1998, Todd has been focused strongly on developing low-risk approaches to investment management and raising the education level of his clients. The singular objective is to help raise investment returns while lowering the risk of principal loss. Although fluent in all areas of the market, Todd specializes in Canadian equities, income trusts and fixed-income products. A business graduate of Acadia University, Todd volunteers in his free time coaching with Calgary Minor Hockey and teaching an introductory class on investments to junior high school students through the Calgary Public School Board and Junior Achievement. Todd was also appointed to the Board of Directors for Junior Achievement Southern Alberta and is a founding member of Calgary's Economic Futures Council. Todd was awarded the Queen Elizabeth II Diamond Jubilee Medal for exceptional contribution to Canada in 2013.

Our Mission Statement is to...

"Provide the highest possible returns with the least amount of risk, at the lowest cost. We will endeavor to provide positive, real returns, regardless of capital market conditions."

Our Clients...

- Individuals and Families
- Municipalities
- Government Bodies and Associations
- Charities, Endowments and Foundations

Client Service Commitments...

- Return all requests within one business day.
- Provide our clients with prudent, unbiased and timely advice about their financial situation.
- Provide a contact and reporting program that is tailored to your wishes: Monthly calls, email updates, monthly/quarterly reporting. Investor Lowdown newsletter, seminars, etc.
- Develop a fully transparent investment process designed to raise the client's overall knowledge and comfort level.
- Be a "One-Stop" shop for all our client wealth management needs: Investments, Financial & Estate Planning, Insurance and Tax Solutions.



Assets Managed

- ✓ Over \$1.4 billion assets managed
- ✓ 75 municipal accounts managed
- ✓ 30 years experience with municipalities

Key Areas of Expertise

- ✓ Professional investment management
- ✓ Comprehensive research and trading
- ✓ Share donations and gifting
- ✓ Estate planning and insurance



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Poland Advisory Group

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Calgary, Alberta
T2P 0A7

James Hobson

James is a graduate of the University of Calgary with a Bachelor of Commerce degree in finance. With eight years experience at CIBC, James focuses on identifying major market themes and analyzing equity and fixed income securities. James is a CFA Charterholder and maintains memberships with the CFA Institute and Calgary CFA Society. Having completed the Wealth Management Essentials course and Derivatives Fundamentals & Options Licensing course, James is fully licensed for trading.

What We Offer For Municipal Account...

Zero Fee Cash Management – with zero fee cash management, we have access to institutional money-market rates, currently at 1.35%. We always provide the best cash rate from the big banks.

Fully Customized Portfolio – with our individual municipal portfolios, investments are customized to match your exact capital projects schedule and unique liquidity requirements

Size Leverage – we leverage our unique strength of pooling municipal funds to create bonds from scratch. This way, we get the banks to compete with each other which translates into very low overall fees paid. Some of our clients have not realized a fee out-of-pocket for over four years.

Confidence – we are very proud to have maintained an unblemished track record of investment management and have yet to realize a loss in any single institutional account in our entire 30 year history.

Transparency – we will provide full transparency with itemized account statements and quarterly portfolio reports. Giving consideration to today's environment, we hold our bonds to maturity to minimize interest rate risk.

Community Involvement – we have been continual supporters over the past two decades of several local government organizations such as the Government Finance Officers Association (GFOA), AMSC/AUMA, the Alberta Rural Municipal Administrators Association (ARMAA), the Canadian Association of Municipal Administrators (CAMA) and the Society of Local Government Managers of Alberta (CLGM).

CIBC Wood Gundy

Established since 1905, CIBC Wood Gundy has a tradition in excellence in serving client's investment needs. CIBC Wood Gundy is owned by CIBC, one of North America's largest financial institutions with assets exceeding \$300 billion. CIBC is the only major North American bank to be named one of the World's Strongest Banks by Bloomberg Markets five years in a row.

Chairman's Council



THE ALBERTA ORDER OF EXCELLENCE

RECEIVED

DEC 21 2015

TOWN OF REDCLIFF

December 16, 2015

Mr. Ernie Reimer
Town of Redcliff
PO Box 40
Redcliff Alberta T0J 2P0

Dear Mr. Reimer,

On behalf of the Alberta Order of Excellence Council, I would like to invite you to nominate a deserving Albertan to become a member of the Alberta Order of Excellence.

The Alberta Order of Excellence is the highest honour that can be bestowed on a citizen of this province. I trust that you might know a special citizen who has made significant contributions to the lives of other Albertans and that deserves to be considered for this honour.

This remarkable Albertan must be a Canadian citizen, live in Alberta and have made a significant contribution provincially, nationally and/or internationally. For more information on the Alberta Order of Excellence and a nomination form, please visit our website at www.lieutenantgovernor.ab.ca/aoe. You may submit your nomination package by mail or online.

My term as Chair of the Alberta Order of Excellence Council is coming to an end on December 31, 2015. It is my hope that you know someone that could be considered for the 2016 Alberta Order of Excellence. The nomination deadline is February 15, 2016. If you have any questions please feel free to contact our Executive Director, Gayle Stannard, at 780-449-0517 or gaylest@telus.net.

Yours sincerely,

J. Angus Watt
Chair, The Alberta Order of Excellence

CLGM

Certified Local Government Manager

Society of Local Government Managers of Alberta

PO Box 308, 4629-54 Ave., Bruderheim, Alberta T0B 0S0
Telephone 780 796-3836 FAX 780 796-2081

RECEIVED
JAN 04 2016
TOWN OF REDCLIFF

23 December, 2015

Ernie Reimer
Town of Redcliff
Box 40
REDCLIFF AB T0J 2P0

Your Worship:

Arlos Crofts has been successful in his application for designation as a Certified Local Government Manager. The CLGM designation is awarded to senior managers in Alberta recognizing the successful completion of the Society's professional education program combined with a minimum of five years experience as a senior manager in local government.

The professional certificates and CLGM pins will be presented at the Awards Ceremony and Banquet Thursday, May 19, 2016 at the Municipal Administration Leadership Workshop in Kananaskis. Alberta Municipal Affairs will join dignitaries from the Society and representatives from the Alberta Association of Municipal Districts and Counties, the Alberta Urban Municipalities Associations and the University of Alberta in the presentation of the credentials.

We would like to take the opportunity to congratulate your municipality for employing a staff member who conscientiously wishes to improve his professional knowledge and competence. Arlos' commitment to continuing education will benefit your community.

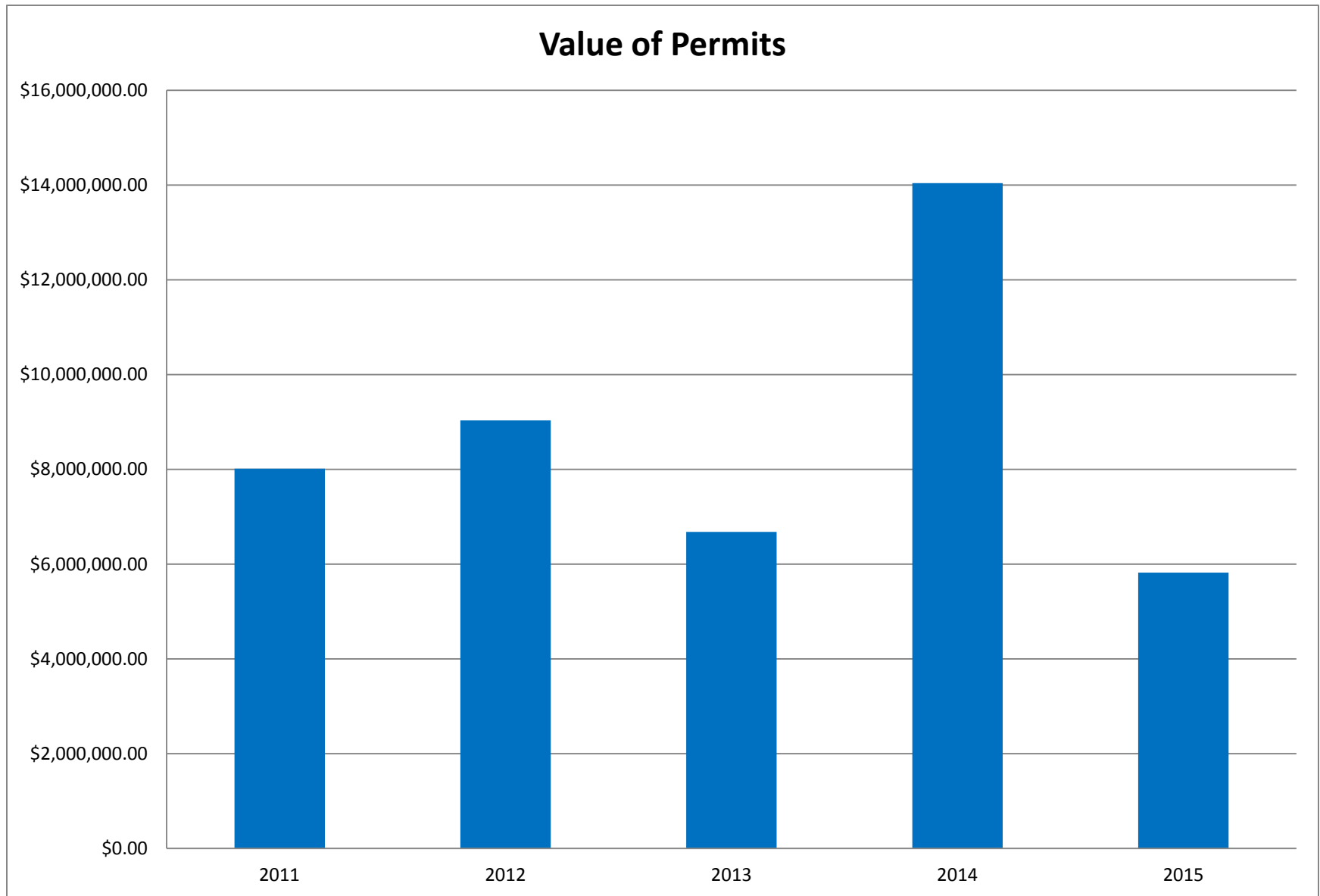
Sincerely,



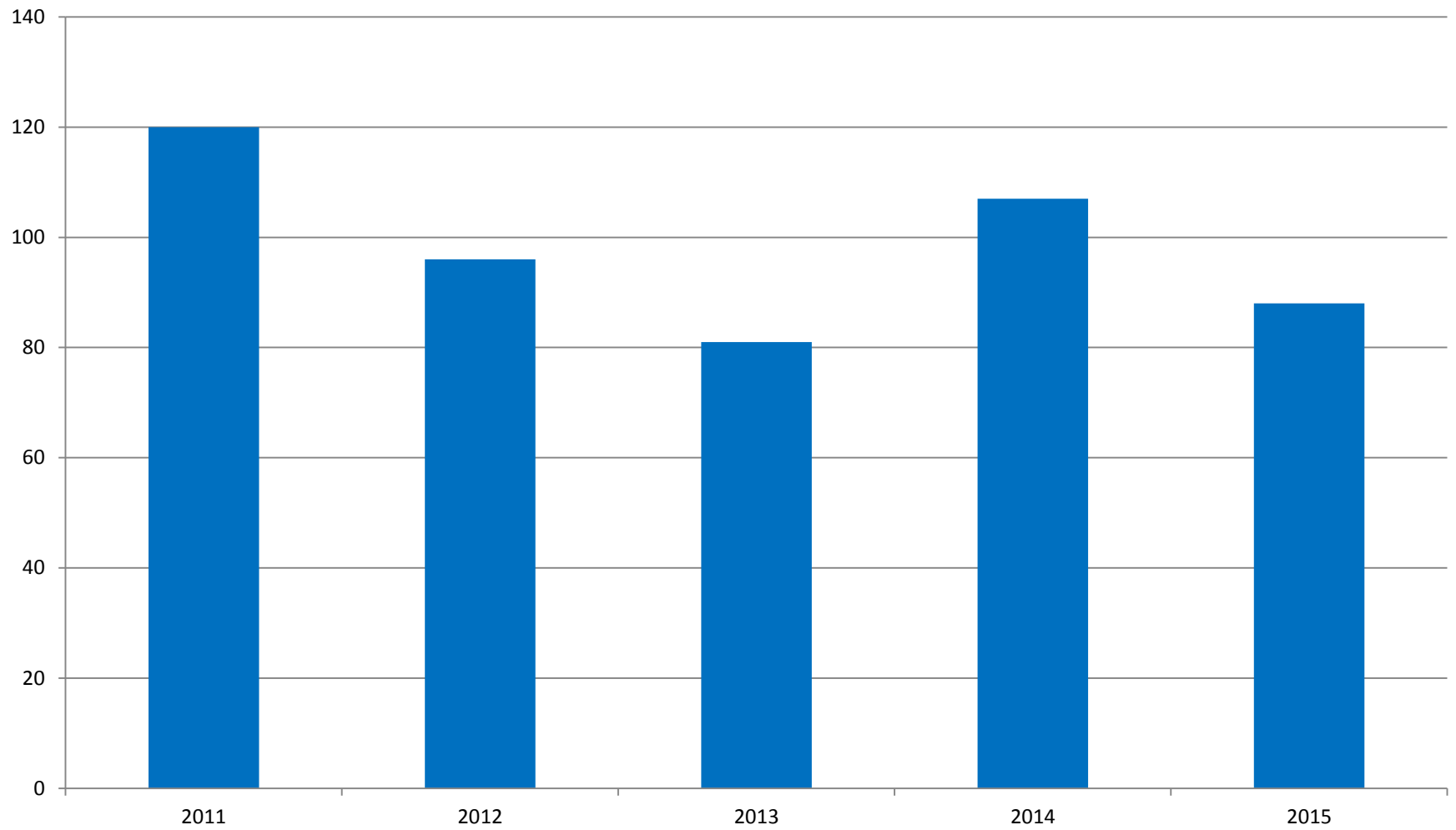
Chris Jardine, CLGM
Chair

cc: Al Hoggan, CLGM

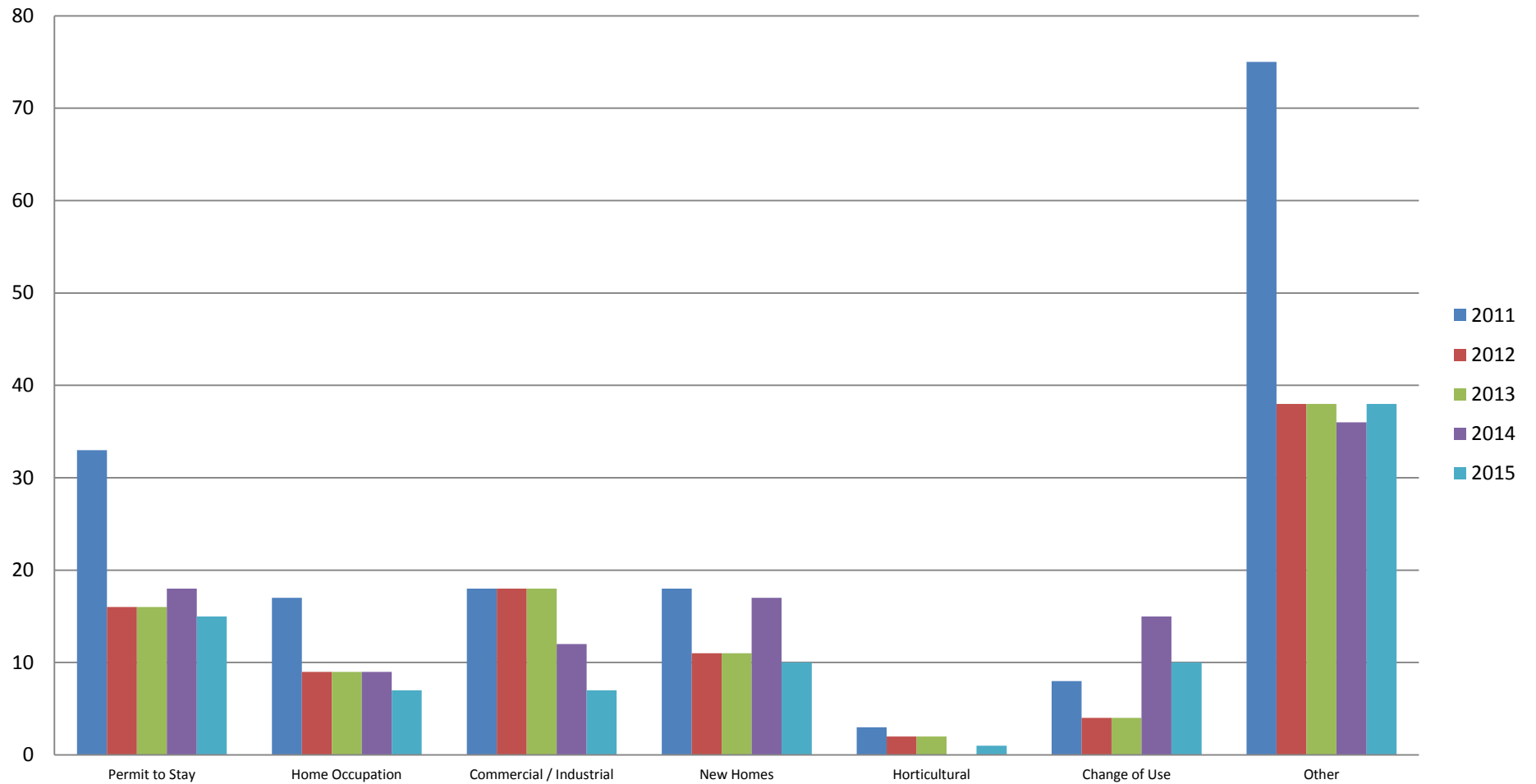
255-2-15
195-2-16
member file



Development Permits Issued



Permits Issued by Category



Memo

To: Town of Redcliff Council
From: Municipal Manager
Date: January 11, 2016
Re: Purchase of Used Service Truck

Policy 38 – Purchasing Policy States:

The Municipal Manager is authorized to sign purchase orders for any item where such payment has been approved by Council through resolution, Bylaw, or annual budget. When an item exceeds \$75,000 the Municipal Manager will report such expenditures to Council.

During the 2016 Budget process Council approved a capital budget of \$150,000 to purchase a new service truck (cost shared between the Town of Redcliff and the Redcliff Cypress Regional Landfill Authority). Council also requested that Administration investigate purchasing a quality used service truck if one was available that would meet the long term needs of the municipality and Regional landfill.

Following the approval of the 2016 interim budget on December 14, 2015, administration began researching used options of service trucks. In late 2015 Administration found a few potential promising options of used trucks. Administration made arrangements to view and evaluate the used alternatives found.

Administration (including one of the Town's Heavy Duty Technicians) viewed and evaluated multiple used service trucks and found that most either had high kilometers, or to be in rough condition mechanically and physically. Staff found a couple options of lightly used service trucks with low kilometers and remaining warranty. Staff received quotes on three options, one being a new build similar to the used options.

1. New 2016 Ford F550 with Brutus aluminum service body, Cobra 5500 crane, Graco waste oil system, Red Dot Coolant heater system, Miller 325 generator/welder Vmac VR70 compressor – **\$165,500**
2. Used 2014 Ford F550 with Brutus aluminum service body, Autocrane, VMAC VR70 compressor, 15,300 KM – **\$139,500.**
3. Used 2015 Ford F550 with Dematco aluminum service body, Cobra 5500 crane, waste oil system, buggy whip, rolling cargo bed, VMAC VR70 compressor, RedDot coolant heater system, Miller 325 generator/welder, 4,500 KM. Remaining box warranty until March 30, 2016, Chassis warranty to December 4, 2017 – **\$133,000.**

Administration determined the best overall value based on specifications, quality, remaining warranty and price was option #3. Administration has proceeded with the purchase of the used 2015 Ford F550 service truck from Calmont Group for a purchase price of \$133,000 plus gst. This item is \$17,000 under budget.

COMMUNITY PROGRAMS & EVENTS

TOWN OF REDCLIFF

January to April 2016

CHILDREN, YOUTH & TEENS

Shake, Rattle, & Read

Mondays, 10:30-11:30am
Jan 11—Mar 21, except Feb 15
Library
Parent/Caregiver Interactive Stories,
Rhymes, and Play for 0-4 year olds.
Free. Drop in.

Rhyme Time (Mennonite Families)

Mondays 1:00-2:30pm
January 11 - March 21
Library
Interactive story time for 0- 4 year old
toddlers and parents. Free. Drop in.
Call Rhonda 403 548 5579.

LEGO @ the Library (5-12 yrs)

Saturdays , 10am-noon
January 2-April 30
Families can have fun together making
Lego-riffic creations! Free. Drop in.
Parents/Caregivers must attend with
their child/children. Supported by
Redcliff FCSS.

Dance Class 3 & 4 yrs

Tuesdays, 4:30-5:15 pm
Session I: Jan 26-Mar 8 (except Feb 16)
Session II: Mar 15-Apr 26(except Mar 29)
Seniors Centre
\$20 No GST
Participants will learn Jazz and Hip Hop
based dance moves. Phone 403 548
3232 by January 19 to register.

Dance Class 5-7 yrs

Tuesdays, 5:30-6:30 pm
Session I: Jan 26-Mar 8 (except Feb 16)
Session II: Mar 15-Apr 26(except Mar 29)
Seniors Centre
\$23 No GST
Participants will learn Jazz and Hip Hop
based dance moves. Phone 403 548
3232 by January 19 to register.

Babysitting Course

Saturday, February 6
9:00am-4:00pm
Town Office, Downstairs
St. Johns Ambulance
Gain skills need to care for infants and
young children as well as prepare for
emergency situations, Minimum age 11
years. Bring lunch. Register by January
29. Call 403 548 3232.

Puppet Making (8-12 yrs)

Saturday, April 16
10 am- noon
Parkside Gym
\$30 No GST
Spend the first hour making some fun
foam puppets, then use them to do a
play for each other.

Spring/Easter Theme Decorated Cookies (8-14 yrs)

Saturday, March 19 1-3 pm
Seniors Centre
\$22 (includes 1 doz cookies & supplies)
Instructor: Alexandra Porter
Learn how to make beautifully
decorated sugar cookies for the Easter
season. You can then use these skills for
any holiday or party cookies! Register
by March 12. Call 403-548-3232.

White Dragon Karate

Classes are Monday to Thursdays
5:00-6:00pm (4-6 year olds)
6:15-7:15 pm (7-11 year olds)
215 Broadway Ave (Back entrance)
White Dragon Karate is a community
minded Dojo, whose goal is to provide
structure and discipline for all ages,
including special needs children.
Sensei Shawn Harris holds a third
degree black belt and teaches Goju Ryu
style karate. Financial assistance may
be through KidsSport or Jumpstart.
Register anytime, call 403 878 6381.
See whitedragonkarate.ca for more
info.

Redcliff Youth Centre

19 Main Street S
Monday to Thursday: 3- 8 pm
Fridays: 3-10 pm
Join us anytime. You can socialize; enjoy
healthy snacks, lunch and supper
programs or take part in other activities
and special events. Parents and youth
are invited to drop in anytime to see the
Centre and meet the staff. No
registration fees. Call 403 548 2811 for
info. Supported by Redcliff FCSS.

Youth Advisory Committee

Family and Community Support Services
(FCSS) is inviting Redcliff youth between
14 and 17 years old to join the newly
created Youth Advisory Committee. We
want our community to reflect the voice of
youth in Redcliff so whatever your
interests, we want to hear what you have
to say. Monthly meeting dates and times
will be determined. Call 403-548-3232
for more information or to apply. Apply
by January 30.

Youth Activity Nights (13-17yrs)

Jan 8 & 15; Feb 5 & 12;
Mar 5 & 12; Apr 8 & 15
6:30 - 8:30 pm
Parkside Gym
All teens are invited to drop in and
participate in a variety of fun activities.
No Charge. Sponsored by Redcliff FCSS.

Youth Jam Night

Want to show off your musical talent or
karaoke skills? Call 403-548-3232 if you
want to participate or help set it up for
some time in March.

Youth Employment Programs

Employment related youth programs will
be available. Programs such as Lifeskills;
Self Esteem; Job Readiness; Resume
Writing; Goal Setting; Interview Skills
may be offered. If you are interested in
any of these programs, call 403-548-
3232.

Nerf Wars (Youth to Adult)

Saturday, April 16

1:30-4:30 pm

FREE

For youth and adults interested in an afternoon of Nerf War/Dart Tag day. Format will be similar to Capture the Flag. Everyone will bring their own nerf guns and safety glasses. Call 403-548-3232 to register by April 9.

ADULTS

Adult Basic Literacy Education (A.B.L.E)

Do you need assistance with reading, writing, math or English skills? Or volunteer as a TUTOR for one or two hours per week. Resources, training and ongoing support provided. Call 403 529 3828 for information on instructor or tutoring.

Adult Volleyball

Tuesdays, until March 29

7:30-9:00 pm

Parkside School Gym.

Free

For adults, all skill levels, non-competitive. Drop in. Everyone welcome. Phone 403 548 6790 for information.

White Dragon Karate

233 Broadway Ave E (rear door)

Adult Classes

Beginner to Black belt classes

Woman's Self Defense Cardio Class

Sundays, 12:00-1:30pm

Wednesday, 7:30-8:30 pm

Fridays, 10-11am

Sensei Shawn Harris holds a third degree black belt and teaches **Goju Ryu** karate. Call 403 878 6381 to register anytime. whitedragonkarate.ca

Redcliff Rippers Quilting Group

1st & 3rd Thursday, each month

10 am until evening

\$2 / day

Everyone is welcome, and there is plenty of laughter and friendship. No experience is needed as someone is always willing to show you how or offer advice. Bring your sewing machine and project and have some fun. For information, call Trudy at 403-548-6765.

Zumba

Mondays 6:15- 7:15 pm

IF Cox

\$10 plus GST

Session I: Jan 11-Mar 21 (except Feb 15)

Session II: Apr 4-June 13 (except May 16)

Party Yourself Into Shape! Zumba Fitness fuses fitness, entertainment and culture into an exhilarating dance-fitness sensation! Zumba® exercise classes are "fitness-parties" that blend upbeat world rhythms with easy-to-follow choreography, for a total-body workout that feels like a celebration. Call 403 548 3232 to register.

Latin Dance

Wednesdays 6:15- 7:15 pm

IF Cox

\$10 plus GST

Session I: Jan 13-Mar 23 (except Feb 17)

Session II: April 6 – June 8

Classes are "fitness-parties" that blend upbeat world rhythms with easy-to-follow choreography, for a total-body workout that feels like a celebration. Call 403 548 3232 to register.

Cool Characters Cakes

Tuesday, January 19 6:30-8:30 pm

Seniors Centre

\$35 plus GST (includes cake & supplies)

Instructor: Alexandra Porter

Your next birthday party will be a hit when you make the coolest birthday cake around! Learn the steps to decorating a favourite character or shaped cake, using any of Wilton's character and shaped pans. Choose from four different characters to learn on: Scooby-Doo, Smurfette, a dinosaur or a butterfly. The skills you learn in this class will transfer to any shaped or character pan you choose! Cake provided but you must let us know at least 1 week in advance. Students must bring: Turn-table, Apron, Scissors & Wax paper. Register by January 12. Call 403-548-3232.

Social Media Nuts & Bolts

Saturday, January 30

1-4 pm

Redcliff Library

Free

Go beyond the Facebook, Twitter and other social media for yourself, community groups or business.

Additional topics:

- Not just Facebook, Twitter and Pinterest – the other free services you need to sign up for.
- Whose account is it anyway? Making sure that your organization retains ownership of your accounts when volunteers change.
- Not all social media channels are the same. Taking advantage of the strengths of Facebook, Twitter and Pinterest.
- The right message at the right time. Setting up scheduled posts, tweets and pins.
- Developing your presence; means developing your content. Ideas and brainstorming for your messages.

Bring your own tablet or laptop and connect to the library's free Wi-Fi during the class. Call 403 548 3232 to register by January 22.

Retirement Planning

Tuesdays, 6:30-8:30 pm

February 1 & 9; March 1, 8, 15, & 22

Library

Free

Instructor: Gerard Klotz
This 6 week seminar is intended for anyone wishing to prepare a personal lifetime plan—especially for those over 40 years old or moving towards retirement in 10 years or less. Participants will use a decision making approach to create a complete personal life cycle plan. This program will help you plan for retirement; reduce anxiety; develop knowledge; set goals; investigate options; prepare budgets and more. No charge but you must call 403-548-3232 by January 26 to register.

Valentine Cake Class for Men or The Culinarly Inept

Saturday, February 13 1– 3 pm

Seniors Centre

\$44 plus GST (includes cake & supplies)

Instructor: Alexandra Porter

Are you looking for a unique way to surprise your valentine? Come and learn the basics of cake decorating using buttercream icing. Present your loved one with a handcrafted sweet treat, sure to impress! The best part is everything is supplied for you, but please bring an apron to protect your clothing. Register by February 5. Call 403-548-3232.

Watch for details on additional classes:

* Intro to Fondant Decorating

* Wilton Cake Decorating: Course 1

Reflexology

Thursday, February 25

6:30-8:30 pm

Library

\$30 plus GST for 2 people (*you and your partner*)

Instructor: Lisa-Marie Franks, RMT

Cottonwood Coulee Massage & Spa

Reflexology is application of on off pressure therapy to areas of the feet, hands, and ears and has been used to alleviate symptoms of conditions such as anxiety, asthma, cancer treatment, cardiovascular issues, diabetes, headaches, kidney function, PMS, and sinusitis. You will be working in groups of 2 so bring a partner as you will work on each other. Each person must bring a pillow, a medium sized towel and 2 hand towels. Massage lotion and essential oils will be provided. (*This is not a certification course.*)

Laughter Yoga

Friday, March 4

1-2 pm

Seniors Centre

Free

Adults of all ages are invited to come and find their giggle! Did you know that laughing can OXYGENATE YOUR BRAIN; MAKE YOU CHEERFUL ALL DAY & HELP YOU KEEP A POSITIVE ATTITUDE EVEN IN THE MOST STRESSFUL TIMES. Who doesn't want that? Led by Laughter Specialist, Angelique. No charge but you must call 403 548 3232 to register by February 26. Sponsored by Redcliff FCSS.

Standard First Aid Level C CPR and AED

Saturday and Sunday

March 12 & 13

8:00 am - 4:30 pm

Town Office, Downstairs

Fee: TBA

St. John Ambulance

This 2 day course covers all the skills in Emergency First Aid plus first aid for other injuries and illnesses including head and spinal injuries, fractures of the upper and lower limbs. This course includes Level C CPR training and certification (Adult, Child, Infant and 2 rescuer resuscitation) and AED training and certification. To register, call 403 548 3232 by March 4.

Basic Car Care (Teens to Adults)

Saturday, March 19

10am-noon

Little Buddah's Garage

FREE

Learn the basics of car care to keep your ride running smooth and avoid expensive repairs that could be avoided by regular maintenance. Some topics will include the difference between regular and synthetic oils; additives for oil and fuel; tires; lights etc. Several types of vehicles will be on site (indoors) so you can see the parts that are being discussed and ask questions. Instructor: Brad Christian. Registration deadline is March 11. Call 403-548-3232. (** This is not intended to promote this repair shop or diagnose current problems with your personal vehicle.*)

Food Safety Training for Volunteers at Community Events

Saturday, April 23

9 am-noon

Town Office, downstairs

Free

Individuals or groups planning special community events where food will be served are invited to attend safe food handling courses. This course educates volunteer food handlers and event organizers about the potential health risks associated with food-borne illnesses, as well as the steps necessary to mitigate those risks. Call 403 548 3232 by April 15 to register.

SENIORS

Seniors Centre

If you are 65+ and want to share some fun time with new friends, come out to the Redcliff Seniors Centre. Our Seniors Society is dynamic and social. We currently enjoy the following activities: Exercises, Wood Carving, Computer Classes, Pool, Crib, Trump Whist, bus trips and other activities as listed below. Membership is only \$10 per year and we would love for you to join us! To enroll or for further information call Mel at 403 527 4300.

Legion Bus

Every Tuesday at 1:00 p.m. the bus takes seniors to the Medicine Hat Mall. It leaves from the Legion but will drive passengers home after the trip. You do not have to be a Legion member to use this service. For information please call Ruth at 403-526-7885.

Hot and nutritious lunches are delivered to homes by our amazing volunteer drivers (except on holidays). Redcliff residents of any age may be eligible for this service if you have difficulty preparing meals due to health problems or illness, chronic memory impairment, emotional instability, recent bereavement, or while recovering. This service is available on a short term or long term basis, from 1-5 times per week. Call 403 548 3232 for further information.

Snow Removal

FCSS maintains a list of private individuals that can be hired to do snow removal for those unable to do the jobs themselves. Payment will vary with the individual. Please call 403-548-3232 if you would like your name on the list to provide service or if you need assistance.

Laughter Yoga

Friday, March 4

1-2 pm

Seniors Centre

Free

Adults of all ages are invited to come and find their giggle! Did you know that laughing can OXYGENATE YOUR BRAIN; MAKE YOU CHEERFUL ALL DAY & HELP YOU KEEP A POSITIVE ATTITUDE EVEN IN THE MOST STRESSFUL TIMES. Who doesn't want that? Led by Laughter Specialist, Angelique. No charge but you must call 403 548 3232 by February 26 to register. Sponsored by Redcliff FCSS.

FAMILY & COMMUNITY

Redcliff Public Library

21 Main Street S

403-548-3335

Did you know your Library card can be used to download books, movies and magazines? The Library can also assist with resume writing and printing. See their website www.redcliff.shortgrass.ca and Facebook.

Family Games Day

Saturday, February 27

1-4 pm

You provide the family, we provide the games. Play Monopoly, Scrabble, Clue and other games. Suitable for all ages. As many as 75 people have previously participated in this great family fun event! Call 403 548 3335 for information. Hosted by the Friends of the Redcliff Library Society & supported by Redcliff FCSS.

Volunteer of the Year Awards

Community organizations are invited to nominate their choice for Volunteer of the Year. Nominations are due March 25. Plaques will be presented at the awards ceremony on April 15. Call 403 548 3232.

Valentine Tea

Gordon Memorial United Church Sunday School is holding a tea on Sunday, February 14th @ 2 p.m. Everyone welcome.

Easter Sunrise Service

Gordon Memorial United Church is holding an Ecumenical Easter Sunrise Service @ Lion's Park on Sunday, March 27. Everyone welcome.

Spring Supper

Everyone is welcome to attend the Gordon Memorial United Church Spring Supper on Saturday, April 30th @ 5 p.m. For more information call 403-548-7110.

Curling Club

January 14 -17	Ladies Spiel
January 28 -31	Mens Spiel
February 27	Family Spiel
March 25-27	Open Spiel
Stirling Spiels	TBA

To enter teams in spiels please call Linda @ 866 2604.

REC-TANGLE ARENA

The Rec-Tangle will be open until approx. the 3rd week in March. FREE Public skating hours (courtesy of Medicine Hat Kinsmen):

Mon - Fri	Noon-1 pm
Tues & Thurs	6:30-7:30 pm
Saturdays	5:45-6:45 pm
Sundays	5:30-6:30 pm

To book ice, call 403 548 3232.

Redcliff Minor Hockey Tournaments

Come out & cheer for our local teams!

PeeWee January 8-10

Novice January 29-31

Tim Bit March 4-6

For more information, see redcliffminorhockey.ca

Redcliff Skating Club

We offer PreCanskate, CanSkate, Pre/CanPower, StarSkate, and AdultSkate. Winter session begins January 4. Please contact Corinne at 403 502 5645 for more info.

Redcliff's Got Talent—Come out and celebrate with our talented young skaters performing at the Redcliff Rec-Tangle on Sunday, March 20 at 1pm.

Celebrating a Milestone—The Redcliff Skating Club is 40 yrs old!! Please check the Redcliff Skating Club Facebook page for details on anniversary celebrations.

GENERAL INFO

Good Food Club

The Good Food Club, part of the Medicine Hat Community Food Connections Association, is a group buying club that provides fresh fruits and vegetables, local when possible, at wholesale prices through the power of bulk buying. For a nominal yearly membership, club members can purchase boxes of assorted fruits and vegetables (e.g. cherries, peaches, plums, lettuce, cucumbers, spinach, tomatoes, radishes and beets)

Members can order a box or more every month or order only occasionally—you decide. Choose from 3 sizes: **small** (\$10), **regular** (\$15) and **large** (\$20). Orders must be placed in advance by the last Tuesday of every month.

Pick up your order at the Redcliff Library from 4-6pm on the 2nd Tuesday of every month. For more information, call 403 502 6096 or see the www.foodconnections.ca/club.



Meals on Wheels Volunteer Drivers
Deliveries Monday to Friday at Approximately 11:30 am
This service is an important part of our community, providing not only home delivered meals, but friendly social contact to our lovely clients.
Call 403 548 3232 if you would like to assist. Rotations are 4—8 weeks depending on volunteers available.

Well Child Immunization Clinic

Thursdays, 9am—3pm

Seniors Centre

Growth and development assessment; nutritional, sleep and post-partum assessment/referrals; access to home visitation, Building Blocks and Healthy Starts programs; appointments for dental screening/varnishing; vision; influenza clinics; car seat assessments. Call 403 502 8214 for appointments or for personal questions call 403 502 8200.

FINANCIAL ASSISTANCE

All kids should get a chance to play sports, regardless of any possible financial barriers. For information on how to apply for assistance, contact:

KidSport Medicine Hat & Redcliff

Phone 403-526-2606

Email kidsportmedhat@hotmail.com

Canadian Tire Jumpstart

Phone 1-877-616-6600

Email jumpstart@cantire.com

TOWN OF REDCLIFF

MONDAY TO FRIDAY

8 AM—4:30 PM

1 - 3 STREET NE

Phone: 403 548 3618

www.redcliff.ca

<https://twitter.com/TownOfRedcliff>
www.facebook.com/TheTownOfRedcliff



**POINTS OF INTEREST**

Council Meetings are normally held the second and fourth Monday each month starting at 7:00 pm.

FREE PUBLIC SKATING

sponsored by the **MEDICINE HAT KINSMEN**

NOW - END OF MARCH

Mon-Fri: 12:00 PM - 1:00 PM

Tue & Thu: 6:30 pm - 7:30 pm

Sat: 5:45 pm - 6:45 pm

Sun: 5:30 pm - 6:30 pm

PUBLIC SERVICES WINTER HOURS (until end of April, 2016):

Mon-Fri: 8:00 am - 4:00 pm

TOWN HALL HOURS:

Mon-Fri: 8:00am - 4:30pm

LANDFILL HOURS:

Mon-Fri: 8:00 am - 5:30 pm

Sat: 8:00 am - 4:00 pm

Sun: CLOSED

(the Landfill is sometimes forced to close due to high winds. Call ahead at 403-548-9250 to verify)

Town Hall and Public Services will be closed on February 15 and April 3 for Family Day and Good Friday

TOWN OF REDCLIFF COUNCIL

Mayor — Ernie Reimer

Councillors

Cheré Brown, Cathy Crozier

Dwight Kilpatrick, Larry Leipert

Eric Solberg & Jim Steinke

Greetings from Mayor Reimer

Greetings and warm wishes to all our fellow citizens in the Town of Redcliff.

I hope you all had a great Fall and holiday season.

The following are some events, meetings and personal things I have been involved with in the last three months:

On September 26, 2015 I had the pleasure of taking part in the planting of Daffodils around the northwest end of the TransCanada Highway "Town of Redcliff" welcome sign. This event included some members of Council, Citizens of Redcliff, members of the media, and other volunteers outside the Town of Redcliff. A huge thank you to all volunteers who took part in this very worthwhile project, as well as to the gentleman who supplied his backhoe to dig the trenches for the bulbs. We look forward to seeing the fruits of our labor early next spring.

Town Council had the occasion to meet with the Minister of Transportation, Brian Mason, on September 24, 2015 at the AUMA Conference. We inquired as to the widening of the portion of Broadway Avenue and the TransCanada Highway. This needs to be done so traffic leaving Redcliff making a right hand turn to travel West have more room to maneuver. Mr. Mason indicated that he would like to see this done sometime in 2016. Other topics of discussion were the state of our Town's sanitary sewer system. We wanted to let the Minister know what our challenges are so when we ask for future funding in this regard, they will know what we are talking about.

As a member of the Wild Horse Port of Entry Committee, I have been attending the scheduled meetings, which usually take place once every couple of months. The Committee has hired a consulting firm to do a complete study and evaluation on the feasibility of having a commercial port of entry designation with year round extended hours.

Mayor & Reeves Committee. As a member of this worthwhile committee, I am up to date on the Southeast area of Alberta's main concerns and challenges. Things like the over population of Elk in the British Block, endangered species, access to fibre optics for internet service, endorsement of letters to the Provincial Government in support of the areas needs and concerns.

My wife and I were present at the December 2, 2015 Community Foundation Awards. We were pleased to witness an award of over \$7,000.00 to the Redcliff Youth Centre in support of their food for kids program. Jenny McPhee, the Redcliff Youth Centre Co-ordinator was there to receive the award. Way to go Redcliff Youth Centre!

On November 21 and 22, 2015, Town Council addressed the 2016 Budget process. Given the state of the economy, Council had to make some tough decisions regarding the overall expenditures for the Town for the year 2016. I believe that Council under the guidance of Administration were able to make some very prudent decisions in regard to Budget 2016.

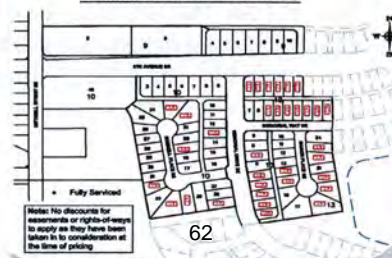
On a lighter note, my wife and I travelled by car to Stow, Ohio to spend some quality time with our oldest son and his family. Our youngest son, grandson and I travelled to Winnipeg recently to attend the 103rd Grey Cup game. Congratulations to Nate Coehoorn and the Edmonton Eskimos on winning the 2015 Grey Cup!

My wife and I wish all of our fine citizens all the best in 2016. Until the next Tri Annual Report - God Bless.

**LAND FOR SALE**

© Can Stock Photo

The Town of Redcliff has several lots available for sale in our Eastside development. Inquire at Town Hall for further details on dimensions, prices, and future plans for the rest of the area.

Eastside Subdivision Residential and Commercial Lots For Sale

2016 UTILITY RATES

The Town of Redcliff has recently updated its Utility Rates for 2016.

Please refer to Bylaw No. 1816/2015 (Water Rates Bylaw), Bylaw No. 1817/2015 (Sewer Rate Bylaw), and Bylaw No. 1818/2015 (Garbage Rates and Collection Bylaw). The following rates come into effect January 1, 2016.

RESIDENTIAL								
	WATER		SEWER		GARBAGE		COMBINED	
	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>
Monthly Base Rate:	35.30	39.31	28.40	30.97	12.95	13.85	76.65	84.13
Consumption Rate:	\$0.93/ m3	\$0.97/ m3					\$0.93/ m3	\$0.97/m3
COMMERCIAL								
	WATER		SEWER		GARBAGE (3 cu yard)		COMBINED	
	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>
Monthly Base Rate:	\$46.55	\$48.71	\$37.35	\$41.62	\$79.63	\$80.53	\$163.53	170.86
Consumption Rate:	\$0.93/ m3	\$0.97/ m3	\$0.25/ m3	\$0.30/ m3			\$1.18/ m3	\$1.27/m3
GREENHOUSE								
	WATER		SEWER		GARBAGE (3 cu yard)		COMBINED	
	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>
Monthly Base Rate:	\$160.85	\$178.61	\$37.35	\$41.62	\$79.63	\$80.53	\$277.83	300.76
Consumption Rate:	\$0.93/ m3	\$0.97/ m3	\$0.25/ m3	\$0.30/ m3			\$1.18/ m3	\$1.27/m3

Utility bills are issued on a bi-monthly basis as follows:

January & February services are billed in March
 March & April services are billed in May
 May & June services are billed in July
 July & August services are billed in September
 September & October services are billed in November
 November & December services are billed in January

COUNCIL OFFICE HOURS



Ernie Reimer Dwight Kilpatrick Cheré Brown Eric Solberg Jim Steinke Cathy Crozier Larry Leipert

Mayor Reimer and Council wish to invite Residents of Redcliff to join them at Town Hall to discuss any concerns, issues or ideas you may have for the betterment of our Community. Council will be available the 2nd Wednesday of every month from 4:30 p.m. to 6:30 p.m. Your constructive input is valued and we hope to see you soon!

REMINDER FROM THE REDCLIFF FIRE DEPARTMENT

THREE THINGS YOU CAN DO TO HELP THE REDCLIFF FIRE DEPARTMENT

Test your smoke and carbon dioxide detectors monthly.

Make sure your House or Business Address Numbers are **visible** from the street and alley. Businesses should also have a contact phone number posted by the Main Entrance.

Before driving, clear all snow and ice off windows, mirrors and lights. Leave yourself a few extra minutes on trips and arrive safely.

Thanks for your time spent on Fire and Driving Safety, from the Redcliff Fire Department.

2015 - 2016 CAPITAL PROJECTS UPDATE



The Town's Engineering Department is currently working on multiple capital projects around Town. Below are the details of work currently in progress or recently completed.

Sanitary Inflow and Infiltration (I & I) Investigation study developed by ISL Engineering Calgary was recently completed. As per the Study's recommendation, additional flow monitoring is being carried out in areas that the study has identified. Engineering staff continue to gather flow data from the Town's sewer collection system for purpose of retrieval, storage and analysis.

An education and awareness program will be developed to encourage residents to help the Town in reducing its Infiltration & Inflow issues.

An investigation study of the sanitary sewer lift station located at 3rd Avenue and 3rd street NW has been awarded to the Civiltec Consulting Ltd. The consultant soon will commence its investigation with the consultant findings to provide the Town with a number of recommendations expected to address operational issues within the Town's sewer infrastructure.

Road Reconstruction, Storm installation and sanitary replacement in the area of 4th Ave SW, 1st Street, and 4th Street that includes the 400 block of 4th St SW, was recently completed.

The two flood mitigation projects namely, 1) Raw Water Pump Station Flood and 2) River Valley Park River Bank Erosion Protection projects, have recently been completed by the contractor LMT Enterprises Ltd. A substantial completion certificate was issued by AMEC Foster Wheeler Environment and Infrastructure on December 09, 2015.

Sanitary sewer main realignment upstream of the Broadway Court Lift Station and Sanitary Diversion Main Street and 6th Ave South was completed by Porter Tanner Associates Inc. on September 17, 2015.

Laneway Upgrade West of 3rd Street NE between 1 Ave NE and South Railway Drive NE, was recently completed with a construction completion certificate issued to LMT Enterprises Ltd. on November 16, 2015.

The Kipling Subdivision sloping improvements works commenced on October 5, 2015. The Contractor, Foran Equipment, has completed the majority of the rough grading with the balance of the works expected to be completed early in 2016.

Westside Subdivision slope improvement works has been deferred to 2016. The contractor Foran Equipment expects to complete the slope improvements project following the completion of the Kipling Subdivision slope improvement works.

Offsite Levy Review Project developed by Corvus Business Advisors is complete. A public open house was held at Council Chambers on December 10, 2015. An Offsite Levy Bylaw will be developed for Council adoption within the first part of 2016.

Early in the new year, the Water Treatment Plant will begin producing water to the Town. Final completion of the Water Treatment Plant is expected later in 2016.

If there are any questions about the above, please contact the Town's Engineering Department at (403) 548-9263.

BYLAW ENFORCEMENT INFORMATION

Business License AND Dog License renewals are due January/February each year.

As of January 1, 2016, the new Dog Control Bylaw 1810/2015 comes into effect. Citizens of Redcliff are reminded that they are required to purchase their 2016 Dog Licenses. Costs for Spayed or Neutered Dog over 6 months of age are only \$15.00. Non Spayed or Neutered Dogs are \$30.00.

We have two off leash areas. One in the 600 block of 3rd Ave S.W. and the new one by River Valley Trail. See Website: www.redcliff.ca.

Dog and Cat owners are reminded in this time of year to ensure your pets, if kept outside, have access to shelter, food and water. Remember to treat them as part of your family.

STREET BYLAW 1440/2005 - Extension cords are not allowed to be on the sidewalks. They must be raised higher than 2.5m above the sidewalk. This will avoid a trip hazard. Sidewalks must be cleared of snow and ice within 24 hours of snowfall. Do not push your driveway snow onto the roadway.

TRAFFIC BYLAW 1780/2014 - No person shall leave any motor vehicle parked on a road for a continuous period exceeding (72) hours. Be courteous of your neighbor.

No vehicle shall be parked on the road without a valid license plate attached and insurance.

PUBLIC SERVICES DEPARTMENT



WINTER ROAD MAINTENANCE

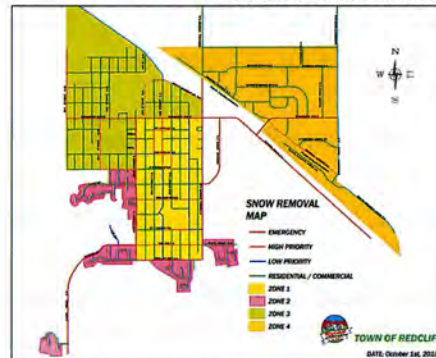
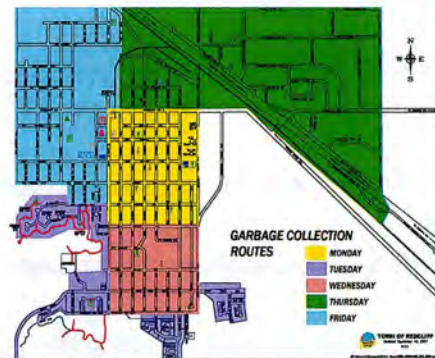
The Public Services Department is responsible for the winter road maintenance. The goal is to provide a level of service that will prevent or reduce accident or injury to residents, to reduce the economic losses to the community, and to facilitate the response to emergencies by Police, Fire, and Ambulance services. Winter road maintenance activities include application of sand or sand/salt combinations and when driving conditions deteriorate; the plowing and removal of snow to selected roadways. The primary goal during any snowstorm is to keep primary and collector streets open and safe for the motoring public. Priority is given to Emergency Routes, School Zones and the Downtown Commercial Area. For more detailed information please refer to the Town of Redcliff Sanding and Snow Clearing of Streets Procedure No. 020 (2009).

Residents are responsible to clear snow from sidewalks within 24 hrs of snowfall. Snow, or other materials originating from private property CANNOT be put onto the street. (SEE BYLAW # 1440/2005)

When driving near snow clearing operations, residents are also asked to stay 10 meters away from snow clearing, sanding and hauling equipment at all times. Keeping a safe distance away from equipment will assist Town Staff in performing their jobs efficiently and safely.

When temperatures get colder, we remind you to "insulate or keep warm" any water pipes and lines that are exposed to the colder weather to prevent them from freezing. It is always a good idea to have someone check your home on a regular basis while you are away.

GARBAGE COLLECTION & SNOW REMOVAL ROUTES



WHEN DO I NEED A DEVELOPMENT PERMIT?

Development Permits are required **BEFORE** you start work.
Contact our Development Officer for questions on whether you need a Permit at 403.548.9231

What is Development?

Typically, development involves construction or modification of a building or structure, but it can also include demolition, excavation or a change in use; be it a new use or change in intensity of the existing use. In most cases a Development Permit is required prior to the start of development; however there are some exceptions where a permit may not be required. If you have any questions whether the scope of work you are going to do is considered development and whether it requires a permit, please stop by the office or contact the Planning and Development Department at 403-548-3618.

You may apply for a Development Permit at the Town Office. With each application for development, a completed Development Permit Application form is required along with the supporting information and fee. A number of common development forms and applications are available on our website.

What about building permits?

The Town of Redcliff does not issue Building Permits; however, development within the Town is required to meet all provincial and federal standards. A Building Permit can be obtained through contacting an accredited agency who has been authorized by Alberta Municipal Affairs to issue such permits. A list of accredited agencies can be found on our website.

How do I apply for a Plumbing, Gas or Electrical Permit?

The Town of Redcliff has contracted the inspection part of these services to Park Enterprises Ltd. Permit applications are available at the Town office or found on the Park Enterprises website. **Please note:** Applications must be processed at the Town office and not directly with Park Enterprises.

FEATURED BUSINESS



CHIP CHICK WINDSHIELD REPAIR

Chip Chick Windshield Repair offers mobile windshield repair services. Some services offered:

Chip Repair / Crack Repair / Scratch and wiper mark removal

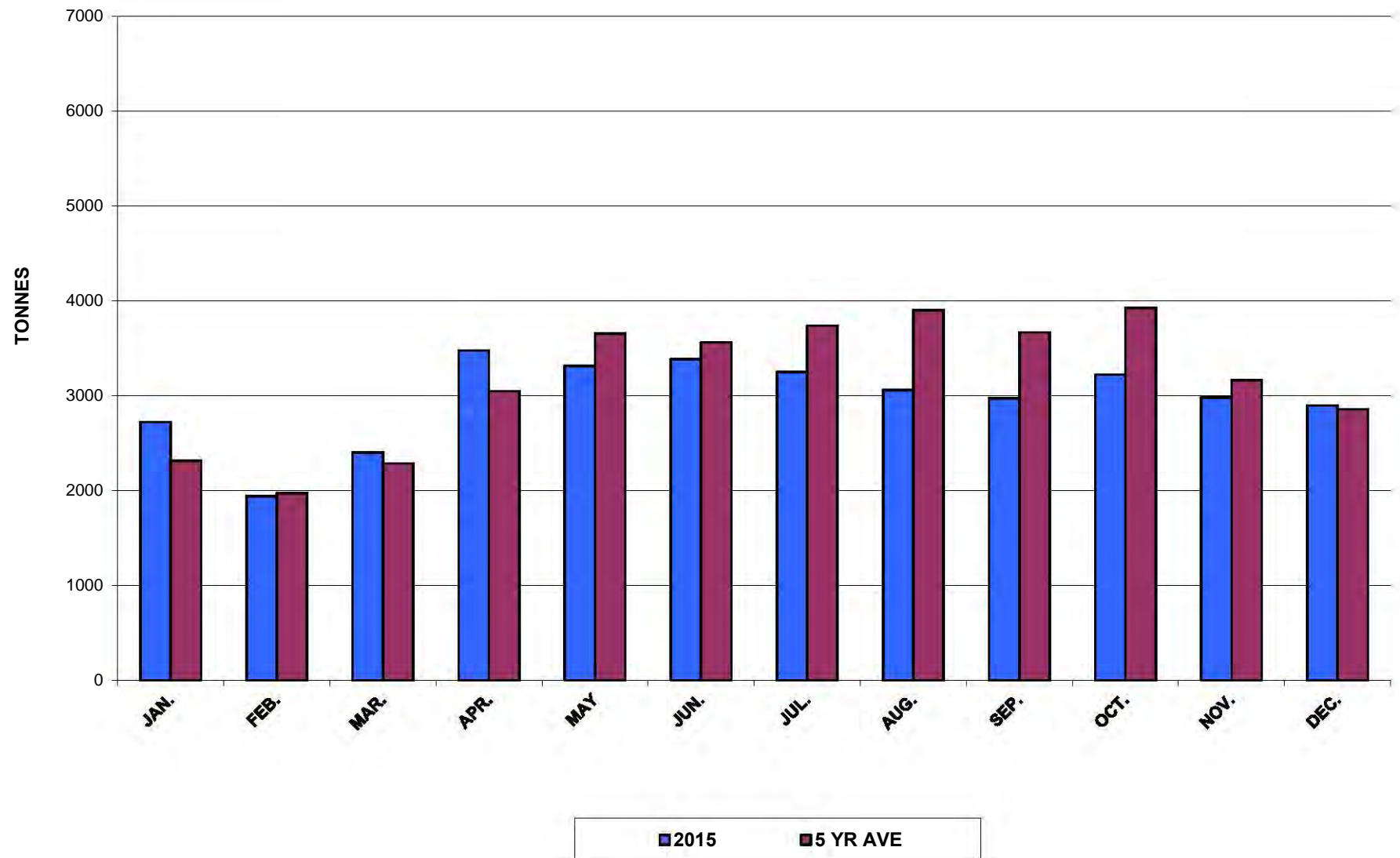
Call us today to set up an appointment at 403-928-0255.



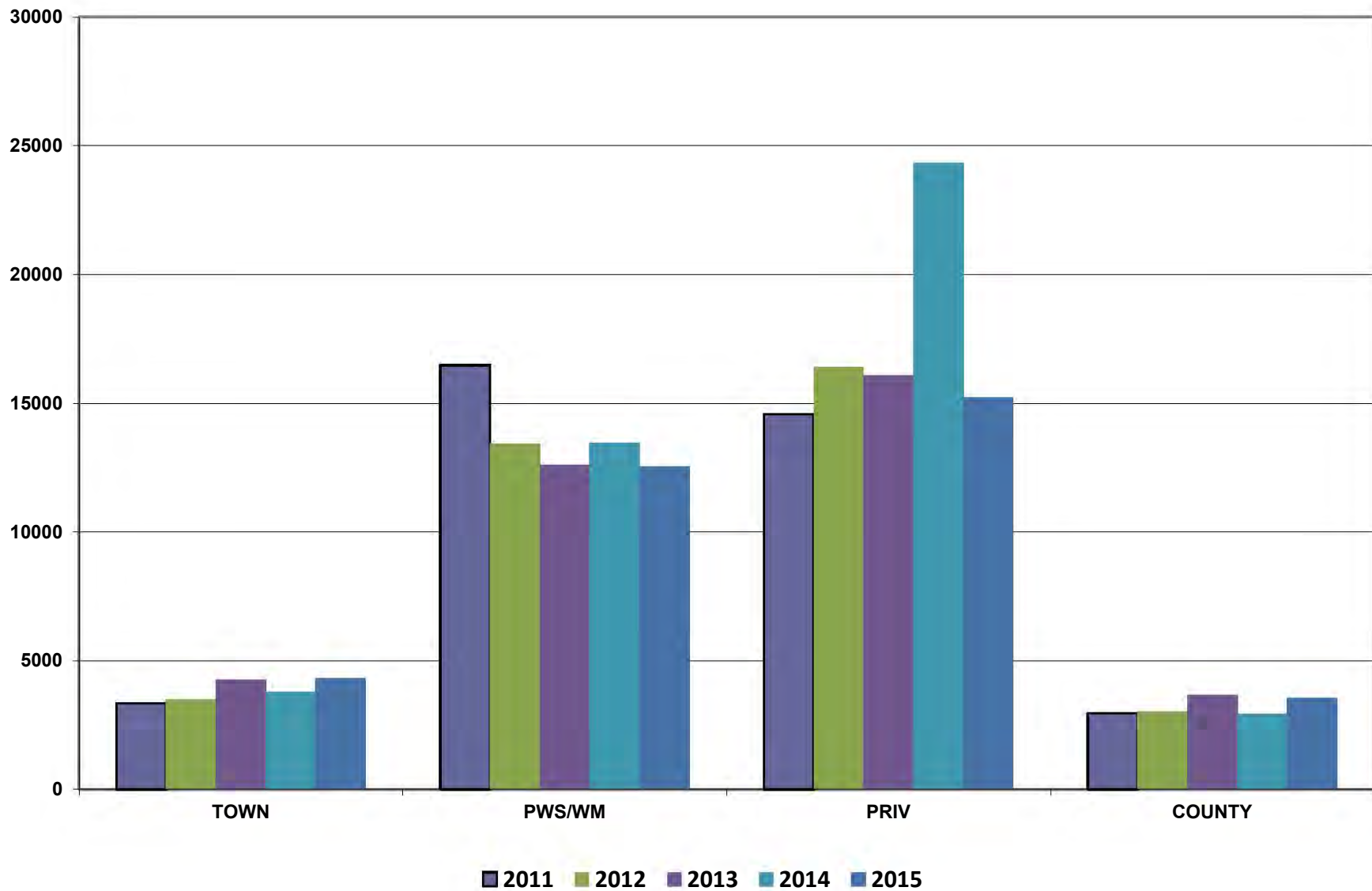
MARK ROBINSON - REMAX
Residential/Farm Realtor
Cell 403-458-1968
Office 403-529-9660
markw0098@gmail.com
www.remax-medalta-ab.com

If you would like your business to appear in the newsletter, fill out an application from our Website: www.redcliff.ca and return it to the Town Office. Depending on available space, we will feature at least one business in the Newsletter.

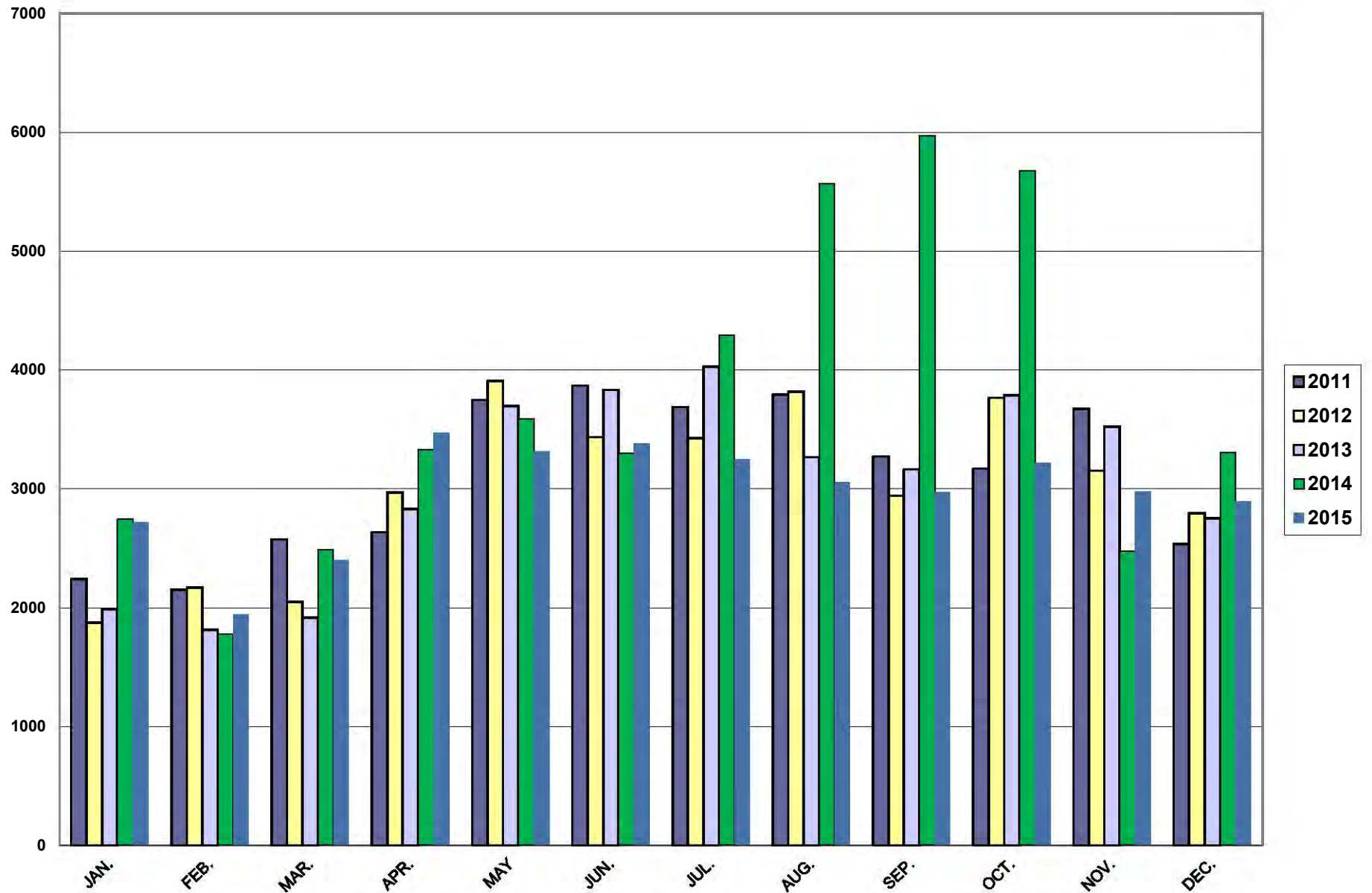
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2015 VS 5 YEAR AVERAGE
TO DECEMBER 31, 2015**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2011-2015
TO DECEMBER 31, 2015**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2011-2015
TO DECEMBER 31, 2015**



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date & Time	Meeting / Event	Where /Information
January 12, 2016	State of the City Address	Medicine Hat Lodge 12:00 p.m. to 1:30 pm.
January 13, 2016	Council Office Hours	Mayor / Council Office Redcliff Town Hall
January 16, 2016	Economic Development Strategic Planning Session	Redcliff Town Hall 9:00 a.m.
February 12, 2016	Mayors & Reeves Meeting	Bow Island, Alberta