

COUNCIL MEETING
MONDAY, JULY 18, 2016
7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JULY 18, 2016 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
D) Bank Summary to June 30, 2016 *	For Information
2. DELEGATION	
A) Cpl. Gord Yetman * Re: RCMP Quarterly Report (April - June 2016)	
3. MINUTES	
A) Council meeting held June 27, 2016 *	For Adoption
B) Special Municipal Planning Commission meeting held July 7, 2016 *	For Information
4. REQUESTS FOR DECISION	
A) PRSD - Storage Shed - permission to apply *	For Consideration
B) 2016 Investment *	For Consideration
5. POLICIES	
A) Draft Policy 130 (2016), Off-site Levies Policy *	For Information
6. OTHER	
A) Town of Redcliff Second Quarter Financial Summary * Re: For the Period Ending June 30, 2016	For Information
B) Memo * Re: Redcliff Days Costs	For Information

- | | | |
|-----------|--|-----------------|
| C) | Memo *
Re: Redcliff Minor Hockey Association - Concession Cost Savings | For Information |
| D) | Municipal Manager Report to Council July 18, 2016 * | For Information |
| E) | Redcliff/Cypress Regional Waste Management Authority *
Re: Landfill Graphs to June 30, 2016 | For Information |

7. RECESS

8. IN CAMERA

- A)** Legal (2)
- B)** Intermunicipal (1)

9. ADJOURN

ACCOUNTS PAYABLE CHEQUE LIST

COUNCIL MEETING JULY 18, 2016

CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
80143	ALBERTA HOTEL & LODGING ASSOCIATION	CAMPGROUND LISTING FEE	\$309.75
80144	ACTION PARTS	ADAPTERS/CLAMPS/WIRING KIT/FUSELINK	\$91.66
80145	ATB FINANCIAL MASTERCARD	VARIOUS	\$16,343.30
80146	ATRON	FIX FAN/MOTOR IN PUMPHOUSE, HOT WATER TANK	\$3,008.26
80147	THE BOLT SUPPLY HOUSE	SHIELD, GREASE COUPLER, CHARGER, BATTERY	\$556.62
80148	BOUNDARY EQUIPMENT	STRIP BROOMS, POLYWAFERS	\$1,183.61
80149	CANADIAN LINEN & UNIFORMS	COVERALLS/TOWELS	\$26.25
80150	C.E.M. HEAVY EQUIPMENT	LABOUR, FILTERS, TRAVEL, SHOP SUPPLIES	\$1,266.66
80151	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$140.10
80152	CUPE	UNION DUES	\$2,603.58
80153	DIAMOND CUT LAWN	SPRAYING	\$4,200.00
80154	ED MORITZ MASONRY	QUIKRETE	\$43.05
80155	FARMLAND SUPPLY	HOSE, ADAPTER, SWIVEL, TUBING	\$174.22
80156	FOX ENERGY	CARTRIDGES, SAFETY EQUIP, SIGNS, FIRST AID	\$1,617.04
80158	REDCLIFF HOME HARDWARE	VARIOUS ITEMS FOR PARK & REC	\$618.66
80159	JOE JOHNSON EQUIPMENT	SCALP ROLLERS	\$348.33
80160	KAIZEN LABS	LEACHATE TESTING	\$526.47
80161	SHAW CABLE	TOWN HALL INTERNET	\$126.92
80162	MPE ENGINEERING	WATER TREATMENT PLANT PROGRESS	\$80,931.75
80163	PALLISER ECONOMIC PARTNERSHIP	ANNUAL MEMBERSHIP FEE	\$5,588.00
80164	SUNCOR ENERGY PRODUCTS	FUEL	\$1,471.18
80165	THE PRINTER	BUSINESS CARDS	\$73.50
80166	PUROLATOR	SHIPPING	\$95.31
80167	REDCLIFF BAKERY	MPC LUNCH	\$85.68
80168	RECEIVER GENERAL	STAT DEDUCTIONS	\$40,210.44
80169	RECEIVER GENERAL	RADIO LICENSE RENEWAL	\$898.00
80170	REIMER, ERNIE	TRAVEL REIMBURSEMENT	\$547.50
80171	ROSENAU TRANSPORT	SHIPPING	\$1,145.07
80172	SHOCKWARE	LANDFILL INTERNET	\$141.60
80173	STAR CRUSHING CONCRETE	CRUSH CONCRETE	\$39,406.50
80174	SUMMIT MOTORS	SWITCH, OIL, ADDITIVE, CLAMPS	\$1,031.22
80175	SUPERIOR TRUCK EQUIPMENT	RUBBER BUMPER, GARBAGE CARTS	\$8,801.91
80176	TABER DIESEL SERVICES	INJECTOR, FREIGHT, CONNECTOR	\$826.57
80177	TELUS	2 WAY RADIO SERVICE	\$20.02
80178	TELUS MOBILITY	CELL PHONE SERVICE	\$32.60
80181	BLONDIE'S GIFT & GARDEN CENTER	FLOWERS	\$1,490.03
80185	SOUTH COUNTRY CO-OP LTD	GIANT DESTROYERS	\$125.87
80188	IRON HORSE	TAX OVERPAYMENT REFUND	\$8,513.96
80189	EXACT CONCRETE	LIFT AND LEVEL SIDEWALK	\$1,470.00
80190	WALKER, KATHY	REFUND INACTIVE ACCOUNT	\$189.60
80191	REDCLIFF MENNONITE ALTERNATIVE PROGRAM	REFUND FACILITY/KEY DEPOSIT	\$100.00
80192	VIS, ANDREA	REFUND SWMMING LESSONS	\$55.00
80193	LIEPERT. AMANDA	REFUND SWIMMING LESSONS	\$25.00
80194	NEW ROCK DEVELOPMENTS	REFUND BUSINESS LICENSE OVERPAYMENT	\$255.00

80195	TOWN REDCLIFF	PETTY CASH	\$429.70
80196	REDCLIFF FIREMAN SOCIAL CLUB	2 QTR CONTRIBUTION	\$315.00
80197	TOWN OF REDCLIFF	EMPLOYEE PROPRTY TAXES	\$1,533.00
80198	ULITMATE SPAS & POWERSPORTS	CHEMICALS AND LADDER TREADS	\$1,138.23
80199	UNITED RENTALS	GENERATORS	\$553.45
80200	UNITED WAY OF SOUTHERN ALBERTA	EMPLOYEE DONATIONS	\$60.00
80201	WESTERN CANADA WELDING	OXYGEN	\$66.02
80202	WESTERN DIESEL WHOLESALE	TRANSFER PUMP	\$96.48
80205	MP ECO	WATER TREATMENT PLANT PROGRESS	\$1,443,857.10
80206	A & B STEEL	FLAT IRON, TOOL BOX, CASTORS, DRIVER KIT	\$2,154.64
80207	ACTION PARTS	BATTERY	\$56.88
80208	AG-PLUS MECHANICAL	PULLEY, BELT, SPACER, SCREWS, NUTS, FREIGHT	\$226.93
80209	ANDREAS, BONNIE	REIMBURSE COFFEE SUPPLIES	\$93.75
80210	CANADIAN LINEN & UNIFORMS	COVERALLS, TOWELS	\$26.25
80211	CANADIAN ENERGY	BATTERY	\$240.45
80212	CITY OF MEDICINE HAT	CITY ELECTRIC	\$9,376.80
80213	CKMH-FM ROGERS MEDIA	REDCLIFF DAYS ADVERTISING	\$430.50
80214	COCOA BEAN CAFÉ	MEALS ON WHEELS	\$444.15
80215	CUMMINS WESTERN CANADA	GENERATOR MAINTENANCE	\$1,135.06
80216	CYPRESS COUNTY	SUMMER GAMES REGISTRATION	\$45.00
80217	CYPRESS GROUP	PHOTOCPIER CONTRACT	\$6,800.51
80218	FORM-TECH MACHINING	RINGS FOR PLAYGROUND	\$57.75
80219	FRANCO-TYP POSTALIA	POSTAGE MACHINE RIBBON, FREIGHT	\$204.76
80220	GAR-TECH ELECTRICAL	REC-TANGLE, FIRE HALL, BALL DIAMOND LIGHTING	\$1,629.71
80221	GREYHOUND	PARTS FREIGHT	\$32.84
80222	JOHNS WATER HAULING	HAUL WATER TO LANDFILL	\$105.00
80223	REDCLIFF HOME HARDWARE	CLEANING SUPPLIES, HARDWARE	\$267.64
80224	JACK N JILL PARTIES	CANADA DAY CLOWN	\$575.00
80225	JACOBS WELDING	TOOL BOX INSTALL	\$273.00
80226	JOE JOHNSON EQUIPMENT	BELT-WING	\$46.52
80227	KAIZEN LAB INC	COMPLETE WATER ANALYSIS	\$3,089.21
80228	KEYWAY SECURITY LOCKSMITHS	LOCK REPAIR	\$118.65
80229	KIRKS MIDWAY TIRE	FLAT TIRE REPAIRS	\$49.35
80230	LES DRAIN CLEANING SERVICES	RCMP BUILDING DRAIN CLEAN	\$126.00
80231	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICE	\$46.20
80232	LIFESAVING SOCIETY	POOL RECERTIFICATION EXAM FEES	\$60.00
80233	SUNCOR ENERGY PRODUCTS	FUEL	\$4,065.69
80234	PRECON PRECAST PRODUCTS	SLAB TOP WITH OPENING	\$3,436.05
80235	ROSENAU TRANSPORT	FREIGHT	\$1,128.07
80236	SANATEC ENVIRONMENTAL	P/T RENTAL, WASHSTAND	\$882.00
80237	SCHEFFER ANDREW LTD	PLANNING SERVICES	\$6,463.04
80238	SHAW CABLE	INTERNET FEES	\$82.11
80239	SPIDER ELECTRIC	VACUUM PUMPS	\$225.75
80240	BARRY STEIER	BATTERIES	\$19.94
80241	TELUS COMMUNICATIONS	PHONE SERVICE	\$51.26
80242	BERTS VACUUM & EQUIPMENT RENTAL	PAPER TOWEL, TOILET PAPER	\$167.90
80243	SOUTH COUNTRY CO-OP	IRRIGATION FITTINGS	\$68.99

80244	ALYSSA PLACE	SWIMMING LESOSN REFUND	\$35.00
80246	ELAINA EVANS	REFUND FACILITY/KEY DEPOSIT	\$225.00
80247	ABRAHAM WEIBE	REFUND FACILITY DEPOSIT	\$100.00
80248	SUE HOPE	REDCLIFF DAYS BBQ	\$150.00
80249	TRANSIT PAVING	ROAD REPAIR (4 ST SE)	\$27,786.92
80250	WOLSELEY MECHANICAL GROUP	SERVICE BOXES, COUPLERS, VALVES	\$4,291.02
80251	RECEIVER GENERAL	STAT DEDUCTIONS	\$36,544.90
80252	BEN'S OFFICE MACHINES	RIBBON,3 HOLE PUNCH	\$135.52
80253	BRANDT	FILTER, VCAP, O-RINGS	\$171.26
80254	CANADIAN LINEN & UNIFORMS	COVVERALLS, TOWELS	\$31.75
80255	CIBC	REFUND LEVY DIFFERENCE - REASSESSMENT	\$273.43
80256	CITY OF MEDICINE HAT	CITY ELECTRIC	\$8,563.84
80257	CLEARTECH INDUSTRIES	CHLORINE, CONTAINER RETURNS, CITRIC ACID	\$467.96
80258	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
80259	ECL FIBERGLASS MANUFACTURING	ECONO 2 PIECE VAULTS	\$1,848.00
80260	EPCOR ENERGY	LANDFILL UTILITIES	\$169.27
80261	FARMLAND SUPPLY	HOSE, PLUG, CAP	\$108.52
80262	GORDON MEMORIAL UNITED CHURCH	REFUND REDCLIFF DAYS FOOD VENDORS	\$60.00
80263	GOVERNMENT OF ALBERTA	ALBERTA GAZETTE NOTICE	\$21.00
80264	HARVS JANITORIAL	JANITORIAL SERVICE	\$3,948.00
80265	KIRK'S MIDWAY TIRE	REPAIR FLAT TIRE, REAR SHIMS	\$305.55
80266	LIEPERT PLUMBING AND HEATING	REFUND BUILDING PERMIT FEES	\$141.50
80267	LES'S DRAIN CLEANING	SEWER MAINTENANCE	\$504.00
80268	MURRAY, CINDY	REIMBURSE CANADA DAY SUPPLIES	\$149.63
80269	SUNCOR ENERGY PRODUCTS	DYED DIESEL	\$1,355.71
80270	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$159.08
80271	PUDWELL, BLAINE	REFUND DUPLICATE TAX PAYMENT	\$2,127.63
80272	PUROLATOR	SHIPPING - KAIZEN LABS	\$35.71
80273	RECEIVER GENERAL	STAT DEDUCTIONS ADJUSTMENT	\$1,619.87
80274	ROBERTSON IMPLEMENT	GAUGE, GASKET, RING FUEL	\$149.74
80275	SAFETY CODES	PERMITS	\$365.66
80276	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$152.25
80277	SECURTEK	ALARM - FIRE HALL	\$72.29
80278	SHOCKWARE	LANDFILL INTERNET	\$47.20
80279	SNAP-ON TOOLS	INSERTION TOOL	\$86.05
80280	SPETZ , PATRICIA	MILEAGE	\$35.20
80281	STEEP ROCK	ROADCRUSH	\$3,866.74
80282	SUMMIT MOTORS	TANK, FLUID	\$1,976.88
80283	TELUS	PHONE SERVICE	\$1,734.52
80284	TELUS MOBILITY	CELL PHONE SERVICE	\$286.12
80285	TRIPLE R EXPRESS	SHIPPING	\$105.01
80286	VANRENTERGEM, COLE	REFUND DUPLICATE TAX PAYMENT	\$2,448.89
80287	DYKSTRA, JENNIFER	DANCE INSTRUCTOR FEES	\$365.00
80288	FORD, ALLISON	REFUND SWIMMING LESSONS	\$20.00
80289	DEMAN, DALLAS	REFUND POOL RENTAL	\$60.00
80290	WALCHUCK, PATRICIA	REFUND SWIMMING LESSON	\$20.00
80291	CROFTS, JODI	REFUND SWIMMING LESSON	\$20.00

80292	JACKSON, ASHLEY	REFUND SWIMMING LESSONS	\$50.00
80293	LISKE, MEGAN	REFUND SWIMMING LESSON	\$35.00
80294	DALLARD, DEVON	REFUND DUPLICATE TAX PAYMENT	\$61.21
80295	MACDONALD, ALLEN	REFUND DUPLICATE TAX PAYMENT	\$150.00
80296	KNOX, NENA	REFUND DUPLICATE TAX PAYMENT	\$459.55
80297	HANKEL, SARAH	REFUND DUPLICATE TAX PAYMENT	\$3,417.30
80298	TOWN OF REDCLIFF	LANDFILL TONNAGE	\$16,958.86
80299	TRANSIT PAVING	CONCRETE & ASPHALT WORK	\$48,662.78
80300	WOOD, DALE	CFAS INSTRUCTOR FEES	\$2,185.00
80301	RECEIVER GENERAL	CPP DEFICIENCIES	\$23.32
148 CHEQUES TOTAL:			\$1,894,833.76

BANK SUMMARY FOR JUNE 30, 2016

ATB GENERAL BANK ACCOUNT

5.12.02.121.000

BALANCE FORWARD	1,630,239.01
DAILY DEPOSITS	3,742,654.47
DIRECT DEPOSITS	2,967,932.51
GOVERNMENT GRANTS	1,667,233.00
INTEREST	2,584.04
OTHER DEPOSITS	0.00
SUBTOTAL	8,380,404.02

CHEQUES	(2,452,044.77)
ASFF QUARTERLY PAYMENTS	(465,694.40)
DEBENTURE PAYMENTS	(156,650.20)
OTHER WITHDRAWALS	(964,518.28)
SUBTOTAL	(4,038,907.65)

TOTAL 5,971,735.38

BANK CLOSING BALANCE	6,078,748.79
ADD:O/S DEPOSITS	78,480.73
LESS:O/S CHEQUES	(185,494.14)

TOTAL 5,971,735.38

INVESTMENTS

CIBC INVESTMENT PORTFOLIO	5.12.02.321.000	8,223,875.00
SERVUS LANDFILL BANK ACCOUNT	5.12.02.126.000	1,523,506.16
TOTAL INVESTMENTS		9,747,381.16

TOTAL CASH & INVESTMENTS 15,719,116.54

Reporting Period: April 1, 2016 – June 30, 2016

Summary of Detailed Crime Number Statistics

Zone	Total this Period	Previous Period	Yearly Total 2015-2016
Redcliff(municipal)	176	182	176
Redcliff(provincial)	662	414	662

Summary of Detailed Crime Statistics

Section I: Detailed Crime Report

Crime Type	Previous Quarter	Current Quarter
Assault	4	12
Break and Enter	1	12
Motor Vehicle Theft	1	4
Theft Over \$5000	0	0
Theft Under \$5000	18	21
Mischief	19	15
Possess Stolen Property	1	1
Fraud	11	6
Drugs	4	4
Disturb/Breach Peace	5	5
Utter Threats	3	8
Criminal Harassment	2	0
Weapons Offences	1	0
Breach of Court Order	2	0
Obstruction	0	0
Other Federal Act	1	4

Total Persons Crime	9	20
Total Property Crime	51	59

Section IV: Common Police Activities

	Previous Quarter	Current Quarter
False 911 Calls	5	12
Animal Calls	0	3
False Alarms	11	43
Missing Persons	0	1

Summary of Detailed Traffic Monthly Report Statistics

Violation Type	Previous Quarter	Current Quarter
Speeding Violations	31	42
Non Moving	36	29
No Insurance	5	1
Distracted Driving	9	15
Roadside Suspension	4	0
Stop Sign	3	2
GLA	2	5
Seat Belt	13	4
Traffic Lights	2	0
Impaired Driving	9	6
Other Moving	19	13
Intersection	9	2

Collisions:

Collision Type	Previous Quarter	Current Quarter
Property Damage Non-Reportable	2	1
Property Damage	19	25
Non-Fatal Injury	1	1
Fatality	0	0
Total	22	27

Annual Performance Plan 2015/2016**DATA ON THIS SECTION INCOMPLETE AS OF APRIL 6, 2016.**Traffic

Initiative	Quarterly Total	Year Total
Speeding	42	42
Intersections	2	42
Distracted Driving/ Seatbelts	19	19
Impaired Driving	6	6

Reducing the Abuse of Drugs

Initiative	Quarterly Total	Year to Date Total
Number of Drug Charges	6	6

Achieving a High Level of Trust and Confidence in the RCMP

Initiative	Quarterly Total	Year to Date Total
Visits to Hamlets	715	715

Reduce Property and Persons Crimes

Initiative	Quarterly Total	Year to Date Total
Habitual Offender Program	0	0
Compliance Checks	0	0

Other Inclusions

- Cst. Ruest has transferred out, one member named to come in, unsure of start date at this point
- Two members slated to be transferred later as well
- No issues with staffing as this is normal
- Summer overall going well, no issues

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JUNE 27, 2016 7:00 P.M.**

PRESENT:

Mayor	E. Reimer	
Councillors	C. Crozier, D. Kilpatrick,	
	L. Leipert, C. Brown,	
	E. Solberg	(left at 9:02 p.m.)
	J. Steinke	
 Municipal Manager	 A. Crofts	
Manager of Legislative	S. Simon	
& Land Services		
Director of Finance	J. Tu	(left at 7:45 p.m.)
& Administration		
Director of Planning & Engineering	J. Johansen	

ABSENT:**1. GENERAL**

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2016-0257 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as presented. - Carried.

2016-0258 Accounts Payable

C) Councillor Crozier moved the following 97 general vouchers in the amount of \$379,622.06 be received for information. - Carried.

ACCOUNTS PAYABLE CHEQUE LIST			
COUNCIL MEETING JUNE 27, 2016			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
80046	PIERCE, EVAN	REFUND UTILITY OVERPAYMENT	\$412.84
80047	ACTION PARTS	FILTERS/BATTERY, BRAKE CLEANER	\$197.53
80048	AG-PLUS MECHANICAL	OIL, FILTERS, SWITCH, THERMOSTAT	\$88.86
80049	ALTA WIDE BUILDERS SUPPLIES	LUMBER	\$72.68
80050	BARTLE & GIBSON	FOUNTAIN FITTINGS	\$25.81
80051	THE BOLT GUYS	BOLTS	\$10.96
80052	THE BOLT SUPPLY HOUSE	GLOVES, TOWELS, SAFETY GEAR	\$1,217.48
80053	CANADIAN LINEN AND UNIFORM	COVERALLS, TOWELS	\$26.25
80054	CITY AUTO PARTS	JACK SUPPORT, OUTRIGGER PADS	\$267.73
80055	CITY OF MEDICINE HAT	APRIL-MAY ELECTRIC BILLS	\$1,794.43
80056	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
80057	FOX ENERGY	RAIN SUIT, WIND SOCK, SAFETY GLASSES, SIGNS	\$1,342.95
80058	HARV'S JANITORIAL	MAY JANITORIAL SERVICE	\$3,948.00

80059	REDCLIFF HOME HARDWARE	OIL, CARB KIT	\$134.31
80060	JACOB'S WELDING	REPAIR BOOM CORNERS	\$141.75
80061	J.BALMER SAFETY CONSULTING	BATTERIES, WALL BRACKET	\$462.00
80062	KENNEDY AGRIOS LLP	PROFESSIONAL SERVICES	\$892.50
80063	KIRK'S MIDWAY TIRES	REPAIR FLAT TIRES, NEW TIRE	\$192.15
80064	MACDESIGN SCREENWORKS INC	SWEATS, JERSEYS, HOODIES	\$1,188.60
80065	MELHAM, MIKE	CELL PHONE, NAILS, ROPE	\$156.33
80066	PRIME PRINTING	FOLDING, TAX NOTICE PAPER, ENVELOPES	\$2,542.05
80067	PUROLATOR	PARTS FREIGHT	\$215.22
80068	SANATEC ENVIRONMENT	PUMP LANDFILL SEPTIC TANK	\$152.25
80069	SHORTGRASS LIBRARY SYSTEM	MEMBERSHIP YEARLY LEVY	\$28,052.00
80070	SOUTHERN ALBERTA NEWSPAPER	ADVERTISING	\$565.53
80071	TELOG INSTRUMENTS	DATA HOSTING	\$308.06
80072	TELUS COMMUNICATIONS	PHONE SERVICE	\$101.02
80073	TELUS MOBILITY	CELL PHONE SERVICE	\$527.84
80074	TRIPLE R EXPRESS	PARTS FREIGHT	\$111.83
80075	DOMINION PRECAST LTD	CONCRETE BENCH	\$2,064.30
80076	MBSI CANADA	HOSTED BACKUP	\$1,071.00
80077	NEVIN, ANN	REFUND SWIMMING LESSONS	\$37.50
80078	GUARDIAN CHEMICALS INC.	SCRUBBER CHEMICALS	\$3,250.35
80079	EXACT CONCRETE LIFTING	FIX SIDEWALK AT SENIOR'S CENTER	\$1,470.00
80080	FIRST EDITION FIRST AID TRAINING	FIRST AID TRAINING	\$2,062.47
80081	MEDICINE HAT LITTLE LEAGUE	REFUND FACILITY & KEY DEPOSIT	\$250.00
80082	PILLBEIT, JAKOB	REFUND TAX OVERPAYMENT	\$962.18
80083	TOWN OF REDCLIFF - LF	LANDFILL CHARGES	\$10,812.44
80084	TURRIS COMMUNICATIONS	INSTALL AND WIRE LIGHTS ON NEW UINITS	\$5,548.41
80085	WESTERN DIESEL WHOLESALE	WASHERS, GASKETS	\$130.18
80086	WOOD, DALE	CANADIAN FIREARMS INSTRUCTOR FEES	\$1,235.00
80087	LMT ENTERPRISES LTD	RIVER VALLEY PROJECT HOLDBACK RELEASE	\$44,255.55
80088	ACTION PARTS	AIR FILTERS	\$80.33
80089	ALTA-WIDE BUILDERS	LUMBER	\$185.47
80090	AMSC INSURANCE	BENEFITS	\$18,229.42
80091	BARTLE & GIBSON	DRAIN CLEANER	\$56.74
80092	BIG HILL SERVICES	KICKPLATE, PUCKBOARD	\$663.71
80093	THE BOLT SUPPLY HOUOSE	BOLTS, WASHERS, LOCKNUTS	\$35.72
80094	C&H IRRIGATION	FITTINGS AND PIPE LIONS	\$38.56
80095	CANADIAN LINEN AND UNIFORM	COVERALLS, TOWELS	\$26.25
80096	CHAMCO INDUSTRIES	FILTER, COMPRESSOR SERVICE	\$386.41
80097	CITY OF MEDICINE HAT	APRIL-MAY ELECTRIC BILLS & SEWAGE OUTLAY	\$48,010.83
80098	CLEARTECH	POOL CHEMIICALS	\$538.87
80099	CPS (CANADA) INC	FERTILIZER	\$5,840.00
80100	CROFTS, ARLOS	REFUND FACILITY & KEY DEPOSIT	\$225.00
80101	CYPRESS GROUP	PHOTOCOPIER MAINTENANCE FEES	\$230.49

80102	FARMLAND	CLAMPS, HOSES, BUSHINGS, FITTINGS	\$53.58
80103	FIREWORKS SPECTACULAR	FIREWORKS FOR REDCLIFF DAYS	\$7,000.00
80104	FORAN EQUIPMENT	SLOPE REDEMPTION PROGRESS PAYMENT	\$78,398.65
80105	FORTY MILE GAS	APRIL-MAY LANDFILL UTILITIES	\$334.95
80106	FOX ENERGY SYSTEMS	SIGNS, DRUM TRUCK	\$871.19
80107	FRANCOTYP-POSTALIA	POSTAGE MACHINE FEES	\$110.09
80108	GRADWELL, RAY	TRAVEL FOR AB FIRE CHIEFS CONFERENCE	\$1,298.84
80109	H2O HAULING	HAUL WATER TO LANDFILL	\$105.00
80110	REDCLIFF HOME HARDWARE	GLOVES, BAGS, SCREWS, CAULKING GUN	\$213.32
80111	JACK N JILL PARTIES	CLOWN FOR REDCLIFF DAYS	\$475.00
80112	JACOBS WELDING	PEDAL TRACTORS, FIX LIFTING ARMS	\$1,118.25
80113	JUMP 4 FUN	BOUNCY CASTLES FOR REDCLIFF DAYS	\$4,549.13
80114	LADY CARMEN TRUCKING	SUPPLY, APPLY CALCIUM ON ROADS	\$5,512.50
80115	MATTSON, SHELLEY	AIRBRUSH TATTOOS CANADA DAY/REDCLIFF DAYS	\$600.00
80116	SHAW CABLE	JULY INTERNET	\$261.19
80117	PARK ENTERPRISES	IN TOWN PERMITS	\$926.32
80118	SUNCOR	FUEL	\$16,090.71
80119	REDCLIFF PUBLIC LIBRARY	ALLOTMENT FUNDING	\$54,452.91
80120	REDCLIFF ACTION SOCIETY	2 QTR DISBURSEMENT	\$3,000.00
80121	REIMER, ERNIE	REIMBURSE TRAVEL	\$190.00
80122	SIMON, SHANON	REIMBURSE FOR STAFF APPRECIATION EVENT	\$104.96
80123	SIMPLY WATER	BOTTLED WATER	\$25.00
80124	BLAKE, MANDY	REFUND FACILITY & KEY DEPOSIT	\$225.00
80125	OVER THE MOON	ENTERTAINMENT FOR REDCLIFF DAYS	\$400.00
80126	SOUTH COUNTRY COOP	SUPPLIES FOR WATERING TANK	\$48.76
80127	BOUNCE OF FUN	BOUNCY CASTLES FOR REDCLIFF DAYS	\$1,890.00
80128	PORTER, ALEXANDRA	TOWN PROGRAMMING	\$238.00
80129	ADAMS, BRITNI	REFUND SWIMMING LESSONS	\$70.00
80130	LEE, CALEB	REIMBURSE CRIMINAL RECORD CHECK	\$53.00
80131	LEE, HANNAH	REIMBURSE CRIMINAL RECORD CHECK	\$53.00
80132	EQUESTRIAN ACRES	PETTING ZOO AT REDCLIFF DAYS	\$550.00
80133	DONALDSON, BOB	ENTERTAINMENT FOR REDCLIFF DAYS	\$800.00
80134	FLATEN, ERICA	REIMBURSE FOR UNIFORM	\$80.81
80135	WIELER, ANNA	REFUND UTILITY DEPOSIT	\$150.00
80136	EMPIPE SOLUTIONS	REFUND CREDIT ON INACTIVE ACCOUNT	\$38.42
80137	RUSGAR HOLDINGS	REFUND CREDIT ON INACTIVE ACCOUNT	\$150.00
80138	DUNDA, TAMARA	ENTERTAINMENT FOR REDCLIFF DAYS	\$1,400.00
80139	TRICO LIGHTING	BULBS FOR CAMPGROUND	\$36.70
80140	TU, JENNY	REIMBURSE TRAVEL	\$660.40
80141	ULTIMATE SPAS	POOL CHEMICAL	\$155.49
80142	WORKER'S COMPENSATION	JUNE PREMIUMS	\$3,463.75
		97 CHEQUES TOTAL:	\$379,622.06

- 2016-0259 Bank Summary to May 31, 2016 **D)** Councillor Steinke moved the Bank Summary to May 31, 2016, be received for information. - Carried.

2. MINUTES

- 2016-0260 Council meeting held June 13, 2016 **A)** Councillor Solberg moved the minutes of the Council meeting held June 13, 2016, be adopted as presented. - Carried.
- 2016-0261 Redcliff/Cypress Regional Waste Management Authority meeting held May 25, 2016 **B)** Councillor Kilpatrick moved the minutes of the Redcliff/Cypress Regional Waste Management Authority meeting held May 25, 2016, be received for information. - Carried.
- 2016-0262 Redcliff Senior Citizens Business meeting held June 2, 2016 **C)** Councillor Brown moved the minutes of the Redcliff Senior Citizens Business meeting held June 2, 2016, be received for information. - Carried.
- 2016-0263 Mayors & Reeves of Southeast & Southwest Alberta meeting held June 3, 2016 **D)** Councillor Leipert moved the minutes of the Mayors & Reeves of Southeast & Southwest Alberta meeting held June 3, 2016, be received for information. - Carried.
- 2016-0264 Municipal Planning Commission meeting held June 15, 2016 **E)** Councillor Steinke moved the minutes of the Municipal Planning Commission meeting held June 15, 2016, be received for information. - Carried.
- 2016-0265 Special Municipal Planning Commission meeting held June 22, 2016 **F)** Councillor Leipert moved the minutes of the Special Municipal Planning Commission meeting held June 22, 2016, be received for information. - Carried.

3. REQUESTS FOR DECISION

- 2016-0266 Cypress View Foundation Re: Reduction of Interest Rates **A)** Councillor Kilpatrick moved to approve the request from Cypress View Foundation dated June 9, 2016 requesting a reduction of the interest rates for the Assisted Living Wing Addition loan and Lodge Modernization Improvement loan from 5.5% to 4%, effective July 1, 2017, in principle, and further to direct administration to prepare the proposed amending bylaws. – Defeated.
- 2016-0267 Tax Recovery Reserve Bid and Auction **B)** Councillor Kilpatrick moved that the Town of Redcliff include the identified following Properties currently on the tax arrears list for sale at a public auction to be held on September 30, 2016 at 10:30 am.

Tax Roll	Location			Reserve Bid
	Plan	Block	Lot	
0114300	0311497	3	44	\$285,000
0103900	9511217	1		\$137,600
0103910	9511217	2		\$145,250
0103920	9511217	3		\$191,000
0134900	1117V	106	6-7	\$52,000
Total				\$810,850

Further that the terms of the sale be cash or certified cheque and conditions of the sale be "This property is offered for sale on an "as is, where is" basis and the Town of Redcliff makes no representations and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use district, buildings and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser."

- Carried.

2016-0268 Second Water & Sewer Service
Re: 638 - 2 Street SE
(Lot 39-40, Block 8, Plan 1117V)

C) Councillor Leipert moved that the Public Services Department be authorized to install two (2) separate water and sanitary sewer services at the property described civically as 638 2 Street SE to accommodate the proposed construction of a semi-detached dwelling. – Defeated.

4. CORRESPONDENCE

2016-0269 Alberta Municipal Affairs
Re: Safety Codes Council Recognition Award

A) Councillor Steinke moved correspondence from Alberta Municipal Affairs dated June 2, 2016, regarding the Safety Codes Council Recognition Award, be received for information.
- Carried.

2016-0270 Alberta Municipal Affairs
Re: Gas Tax Fund (GTF)

B) Councillor Crozier moved correspondence from Alberta Municipal Affairs dated June 3, 2016, regarding the Gas Tax Fund (GTF), be received for information. - Carried.

2016-0271 Alberta Recreation & Parks Association
Re: Honour Outstanding Work in Your Community

C) Councillor Crozier moved correspondence from Alberta Recreation & Parks Association dated June 8, 2016, regarding honouring Outstanding Work in your Community, be received for information. Further that the correspondence from Alberta Recreation & Parks Association dated June 8, 2016 be referred to the Redcliff and District Recreation Services Board.
- Carried.

- | | | |
|-----------|---|---|
| 2012-0272 | Alberta Infrastructure /
Transportation
Re: Alberta Municipal Water /
Wastewater Partnership | D) Councillor Solberg moved correspondence from Alberta Infrastructure/Transportation dated June 6, 2016, regarding Alberta Municipal Water/Wastewater Partnership, be received for information. - Carried. |
| 2016-0273 | Alberta Municipal Affairs
Re: Wastewater System
Upgrades - Capital Grant | E) Councillor Kilpatrick moved correspondence from Alberta Municipal Affairs dated June 9, 2016 regarding Wastewater System Upgrades - Capital Grant, be received for information. - Carried. |
| 2016-0274 | Canadian Wireless
Telecommunications
Association
Re: Recycle My Cell in Alberta | F) Councillor Solberg moved correspondence from Canadian Wireless Telecommunications Association dated June 9, 2016 regarding Recycle My Cell in Alberta, be received for information. Further that Administration review the potential for the Town of Redcliff Town Hall being a drop off location. - Carried. |

5. OTHER

- | | | |
|-----------|--|---|
| 2016-0275 | Municipal Manager's Report to
Council June 27, 2016 | A) Councillor Solberg moved the Municipal Manager's Report to Council June 27, 2016, be received for information. - Carried. |
| 2016-0276 | Council Important Meetings
and Events June 27, 2016 | B) Councillor Leipert moved the Council Important Meetings & Events June 27, 2016, be received for information. - Carried. |

6. RECESS

Mayor Reimer called for a recess at 7:45 p.m.

Director of Finance and Administration left the meeting at 7:45 p.m.

Mayor Reimer reconvened the meeting at 7:55 p.m.

7. IN CAMERA

- | | |
|-----------|--|
| 2016-0277 | Councillor Solberg moved to meet In Camera at 7:55 p.m.
- Carried. |
| | Councillor Solberg left the meeting at 9:02 p.m. |
| 2016-0278 | Councillor Leipert moved to return to regular session at 10:04 p.m. - Carried. |

2016-0279 Off-site Levy

Councillor Crozier moved to direct Administration to:

- a. Draft an Off-site Levy Policy based on Council's input,
- b. Make any modifications to the Off-site Levy Maps and Project Sheets that are deemed necessary.
- c. Bring the Policy to Council for consideration and the revised Off-site Levy Maps and Project Sheets to Council for review prior to sharing it with the development industry.

- Carried.

8. ADJOURNMENT

2016-0280 Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 10:05 p.m. - Carried.

Mayor

Manager of Legislative & Land Services

**SPECIAL MUNICIPAL PLANNING COMMISSION MEETING
WEDNESDAY JULY 7, 2016 – 12:00 PM
TOWN OF REDCLIFF**

MINUTES

PRESENT: Members: J. Beach, B. Vine, L. Leipert,
B. Lowery, E. Reimer
Development Officer: B. Stehr
Director of Planning & Engineering J. Johansen

ABSENT: Members: B. Duncan

1. CALL TO ORDER

L. Leipert called the meeting to order at 12:06 pm.

2. ADOPTION OF AGENDA

B. Lowery moved that the agenda be adopted as presented.
- Carried.

3. DEVELOPMENT PERMITS FOR MPC CONSIDERATION

a. Development Permit Application 16-DP-031

Saleh & Tammy Gader

Lot 63, Block 138, Plan 0813500 (409 1 Street NE)

Relocated home

B. Vine moved to put Development Permit 16-DP-031 on the table.

- Moved.

J. Beach moved that Development Permit Application 16-DP-031 for a relocated home be approved as submitted with the following condition(s):

1. The exterior of the home to be similar or complement adjacent properties;
2. Prior to release of the Development Permit the Applicant shall provide to the Development Officer:
 - a. A plan showing the servicing of water and sanitary sewer. The plan to be Authenticated¹ by a Professional Engineer licenced to practice in the Province of Alberta and is to be to the satisfaction of the Director of Planning & Engineering;
 - b. Documentation that they have paid to have the Town of Redcliff's Public Services Department to install water and sanitary sewer services to the edge of property. If the Town of Redcliff's Public Services Department declines to install the water and sanitary sewer services to the edge of the property a development agreement will be required;
 - c. A plan showing 2 parking stalls that meet or exceed the Town of Redcliff's Land Use Bylaw requirements. The plan is to be satisfaction of the Development Officer;
 - d. A deposit in the amount of \$1000.00 to ensure the repair of any Town of Redcliff infrastructure damaged by the applicant, the applicants contractors or suppliers;
 - e. A deposit in the amount of \$4000.00 to ensure the finishing of exterior by November 15, 2016;

- f. A deposit in the amount of \$1000.00 to ensure the finishing of the landscaping by July 7, 2017.

or

- 3. The Applicant shall enter into a Development Agreement with the Town in respect to:
 - a. Provision of a plan showing the servicing of water and sanitary sewer. The plan to be Authenticated¹ by a Professional Engineer licenced to practice in the Province of Alberta and is to be to the satisfaction of the Director of Planning & Engineering;
 - b. A plan showing 2 parking stalls that meet or exceed the Town of Redcliff's Land Use Bylaw requirements. The plan is to be satisfaction of the Development Officer;
 - c. Installation of water and sanitary services by a private contractor if the Town of Redcliff's Public Services Department declines to install these services
 - d. The repair of any Town of Redcliff infrastructure damaged by the applicant, the applicants contractors or suppliers;
 - e. The Applicant providing security in the form of an irrevocable letter of credit in the amount of ten thousand (\$10,000.00) to ensure that the Applicant carries through with the obligations outlined in the development approval.
 - f. Release of security provided by the Applicant to the Town of Redcliff;
 - g. Applicant to finish the exterior of the home and the landscaping of the property.

- Carried

4. ADJOURNMENT

B. Vine moved adjournment of the meeting at 12:23 pm.

- Carried.

Chairman

Secretary

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: July 18, 2016

PROPOSED BY: Municipal Manager

TOPIC: Storage Shed/Building at the Compound Yard

PROPOSAL: To place a storage shed/building in the Town's compound yard

BACKGROUND:

The Prairie Rose School Division (PRSD) has recently inquired as to the possibility of installing/placing a storage shed/building on a portion of Town property (see attached correspondence) that is currently being used as the Town compound (Used by RCMP and Town Bylaw). The legal address for this location is Lot 36, Block 108, Plan 1117V. This property has yet to be used at or near its full capacity as a compound yard.

The placement of a storage shed/building would require PRSD to apply for a development permit. However, as per the Town of Redcliff Land Use Bylaw, they would need the permission and authority of the landowner to make such application.

Town council has considered and approved requests for permission for other similar requests (ie. Redcliff Seniors Centre/Medicine Hat Woodcarvers Association as well as the Redcliff Municipal Library).

POLICY/LEGISLATION:

- The property is currently designated as RT – Residential Transition District.
- Accessory Buildings are a Discretionary Use – Development Officer in this land use district.
- Written proof of ownership and authority to apply for a Development Permit is required as per section 16.3.f of the Town of Redcliff's Land Use Bylaw.

STRATEGIC PRIORITIES: n/a

ATTACHMENTS: Correspondence from PRSD with request to obtain permission to apply for development permit and Map Location.

OPTIONS:

1. To grant Prairie Rose School Division permission to make application for a Development Permit for an accessory building on Lot 36, Block 108, Plan 1117V.
2. To deny the Prairie Rose School Division's request for permission to apply for a Development Permit for an accessory building on Lot 36, Block 108, Plan 1117V.

RECOMMENDATION:


Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town grant permission to Prairie Rose School Division to make application for a development permit for an accessory building on Lot 36, Block 108, Plan 1117V.

SUBMITTED BY:

Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. **2016.**



"Everyone Learning Together"

918 - 2nd Avenue ● Dunmore, AB ● T1B 0K3
Ph: (403)527-5516 Fax: (403)528-2264

July 14, 2016

Town of Redcliff Council
Box 40
1-3rd Street NE
Redcliff, AB T0J 2P0

Re: RMAP School Storage

Dear Town Council,

With growing enrollment at RMAP school, the school is running into storage capacity issues in the existing building. To ensure we can use the current school building to its greatest ability for educating our students, we are looking at options to open up space in the existing building by storing less-used equipment, resources and other school property off-site.

I am writing to ask permission from Town of Redcliff Council to apply for a development permit to build/place a storage unit on the furthest South lot of the existing RCMP vehicle compound. RMAP school is located across the back alley to the Southwest of this lot (along 1st Ave NE). If this request is accepted, we would consider either building a storage shed or placing a sea-can unit on this lot. We would work with the Town of Redcliff to determine the best solution for both parties.

Thank you for your consideration of this request. Please contact me if you have any questions or concerns.

Yours truly,

A handwritten signature in black ink that reads 'Ryan Boser'.

Ryan Boser
Secretary-Treasurer

cc B. Andjelic, Superintendent
A. Crofts, Municipal Manager



TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: July 18, 2016

PROPOSED BY: Director of Finance and Administration

TOPIC: 2016 Investment

PROPOSAL: Consideration of \$4M Investment with CIBC Wood Gundy

BACKGROUND:

At the January 25, 2016 council meeting, council approved a proposal to invest \$8M through CIBC Wood Gundy, with \$1.5M invested in very short term (less than one year), and \$6.5M in short-term bonds, laddered from 3-6 years, with an average interest rate of 3.04%.

As of June 30, 2016, the total bond portfolio increased to \$8,223,875, with a total return of \$261,729.60. This return has already exceeded the 2016 budget amount of \$186,743. This is also significantly higher than \$28,111, which was the interest revenue from the \$8M T-Bill in the year of 2015.

The bond portfolio has been performing very well since it was invested on Feb 1, 2016. As of today, the Town has not redeemed any fund from this investment.

It is now being proposed to invest another \$4M through CIBC Wood Gundy. As per policy no. 023 (2016), for long term investments (maturities greater than one year), an approval is required from the municipal council.

The proposed investment is shown in the table below, it is laddered from 1.5 yrs to 6 yrs to meet the financial commitment whenever required.

- \$1M is invested in very short term (1.5 years).
- \$3M is invested in short-term bonds, laddered from 4-6 years.
- The total investments earn an average interest rate of 2.81%.
- All investments can be sold at any time should the town require funds, with interest and without penalty or fee. Bonds are advantageous over GICs as they are fully cashable.

Town of Redcliff

Example Portfolio: Bank Bond Ladder with Principal Protected Note

July 5, 2016

Description	Maturity	Yield	Amount	Annual Cash Flow	Rating
TD Bank 5.763% Bond	7-Dec-2017	1.70%	\$ 1,000,000	\$ 57,630	AA
Bank of Montreal 3.34% Bond	8-Dec-2020	2.75%	\$ 1,000,000	\$ 33,400	A
TD Bank 2.982% Bond	30-Sep-2020	2.80%	\$ 1,000,000	\$ 29,820	A
Bank of Nova Scotia 6yr Principal Protected Note*	20-Jul-2022	4.00%	\$ 1,000,000	\$ -	AA
		2.81%	\$ 4,000,000	\$ 120,850	
Total Expected Annual Return				\$ 112,500	

*Yield estimate based on 4.00% annual return on TSX Low-volatility Index, at 100% participation = 4.00%

The proposed investment is liquid and redeemable at any time without fee:

- The proposed investments are liquid and can be redeemed to cash, with interest and without fee, and transferred to the Town's bank account in as little as one business day if required;
- Bonds can be sold at any time, with interest accrued daily, and there's no fee or penalty to sell them prior to maturity.
- In the current bond portfolio, \$500,000 is kept in a cashable GIC earning 1.40% to meet any sudden withdrawal needs. In this new proposal, there is another \$1M, earning 1.7% to be used for this purpose.
- The standard transfer time is three business days; however, transfers can be accommodated when required (i.e. next-day).

POLICY/LEGISLATION:

The proposed investment fits within the requirements as set out in Section 250 of Municipal Government Act as follows:

All investments fit within the language and spirit of Section 250 (Investments):

- All securities fall under Section 250-2(c): *"securities that are issued or guaranteed by a bank, treasury branch, credit union, or trust corporation;"*
- All investments are issued and guaranteed by a bank or credit union as described above;
- All recommended securities are permitted under section 250(c) of the MGA;
- The proposed investments fall under the category of "bonds" and "guaranteed investment certificates."

The proposed investment fits within the guidelines of policy 023(2016) as follows:

- Credit Quality: all bonds are issued by Canadian Chartered Banks and credit unions, and rated "A to AA" by DBRS;
- With respect to credit quality ratings, 50% of the portfolio is invested in bonds rated 'A' and the other 50% in 'AA' as permitted under the policy;
- All investments are sufficiently liquid to meet any sudden withdrawal requirements from the Town;

ATTACHMENTS:

Policy No. 23 (2016)

MGA Section 250

Investment Portfolio as of June 30, 2016

OPTIONS:

1. To authorize \$4M investment with \$1 M in very short-term and \$3M in short-term bonds as presented.
2. To provide other/alternative direction to invest \$4M.

RECOMMENDATION:

Option 1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that Administration be authorized to invest \$4M with CIBC Wood Gundy, with \$1 M in very short-term bond (invested for a term of one and a half years) and \$3M in short-term bonds (invested for a term of four to six years).
2. Councillor _____ moved that Administration be provided other direction to invest \$4M as follows:

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2016.

INVESTMENT POLICY**BACKGROUND**

The Town of Redcliff at times has surplus/reserve funds on deposit at the Bank and it is important for The Town to invest these funds in a prudent manner that will provide optimum investment returns with maximum security, while meeting the Town's cash flow requirements. The investments must conform to the policies and guidelines set forth below, as well as operate within the language and spirit of legislative requirements under the Municipal Government Act (Section 250, Investments).

POLICY**Purpose:**

To provide general investment principles, rules and delegation of authority for managing and monitoring the investments of the Town of Redcliff. Adherence to the investment Policy will ensure compliant and effective investment management and assist in achieving the strategic goals and growth objectives of the Town of Redcliff.

Objectives:**1. Credit Quality**

The Town's investments will be limited to the following securities issued or guaranteed by:

- a) The Federal Government of Canada (including crown corporation)
- b) Any Provincial Government body or entities guaranteed by such province (i.e. Alberta Treasury Branch)
- c) Any securities that are issued or fully guaranteed by the Chartered Banks in Canada, treasury branch, credit union or trust corporation
- d) Securities with a maturity date of less than one year (i.e. money market) must have a minimum rating of R-1 (high) from the date of issue
- e) Investments in the portfolio will ensure preservation of capital and adhere to the following credit quality restrictions:

Debt Rating Category	Minimum	Maximum
"BBB" or lower	0 %	0 %
"A"	0 %	50 %
"AA" or higher	50 %	100 %

- f) Investments rated below "A-" or equivalent at time of purchase are not permitted. If a security's credit rating falls below "A-" after time of purchase, it shall be removed from the portfolio as soon as practical.
- g) All ratings refer to the ratings of the Dominion Bond Rating Service Ltd. (DBRS).
- h) In the event that DBRS does not rate a security, ratings from any of the other agencies allowed by the Municipal Government Act.

2. Liquidity

- a) The investment portfolio will be sufficiently liquid in order to enable the Town of Redcliff to meet any projected or sudden cash flow requirement which might reasonably be expected to occur.
- b) For the purpose of this policy, the Town defines liquidity as the ability to convert an investment into cash with minimal risk associated with loss of principal or accrued interest, taking into consideration any costs associated with converting investments into cash.

3. Return and Performance Standards

The Bank of Canada 91 day T-Bill index will be used as the benchmark to determine whether acceptable short-term market yields are being achieved. Investments will be reviewed in the event of underperformance and adjusted if necessary by the Director of Finance and Administration.

4. Authority

The authority to invest surplus/ reserve funds will be as follows:

- a) Short Term Investment (maturity term less than one year), the Municipal Manager and/or Director of Finance and Administration
- b) Long Term Investment (maturities greater than one year), Town Council

For assistance in determining what investments to consider the following definitions are provided:

SECURITIES - Includes bonds, debentures, trust certificates, guaranteed investment certificates or receipts, certificates of deposit, deposit receipts, bills, notes and mortgages of real estate or leaseholds and rights or interests in respect of a security.

BANKERS' ACCEPTANCES - A commercial draft drawn down by a borrower for payment on a specified date, accepted or guaranteed by the borrower's bank. The bank's acceptance is signified by their counter signature on the draft. Once the draft has been co-signed, it becomes a "Banker's Acceptance" backed by the credit of the accepting bank.

TREASURY BILLS - Short term government debt, issued in large denominations and sold chiefly to large institutional investors. Treasury bills do not pay interest but are sold at a discount and mature at par (100). The difference between the issue price and par at maturity represents the lenders income in lieu of interest.

Civil liability of councillors**249(1)** A councillor who

- (a) makes an expenditure that is not authorized under section 248,
- (b) votes to spend money that has been obtained under a borrowing on something that is not within the purpose for which the money was borrowed, or
- (c) votes to spend money that has been obtained under a grant on something that is not within the purpose for which the grant was given

is liable to the municipality for the expenditure or amount spent.

(2) A councillor is not liable under subsection (1)(b) if spending the money is allowed under section 253(2).

(3) If more than one councillor is liable to the municipality under this section in respect of a particular expenditure or vote, the councillors are jointly and severally liable to the municipality for the expenditure or amount spent.

(4) The liability may be enforced by action by

- (a) the municipality,
- (b) an elector or taxpayer of the municipality, or
- (c) a person who holds a security under a borrowing made by the municipality.

1994 cM-26.1 s249

Investments**Authorized investments**

250(1) In this section, “securities” includes bonds, debentures, trust certificates, guaranteed investment certificates or receipts, certificates of deposit, deposit receipts, bills, notes and mortgages of real estate or leaseholds and rights or interests in respect of a security.

(2) A municipality may only invest its money in the following:

- (a) securities issued or guaranteed by
 - (i) the Crown in right of Canada or an agent of the Crown, or
 - (ii) the Crown in right of a province or territory or an agent of a province or territory;

- (b) securities of a municipality, school division, school district, hospital district, health region under the *Regional Health Authorities Act* or regional services commission in Alberta;
 - (c) securities that are issued or guaranteed by a bank, treasury branch, credit union or trust corporation;
 - (d) units in pooled funds of all or any of the investments described in clauses (a) to (c);
 - (e) shares of a corporation incorporated or continued under the *Canada Business Corporations Act* (Canada) or incorporated, continued or registered under the *Business Corporations Act* if the investment is approved by the Minister.
- (3) The approval of the Minister under subsection (2)(e) may contain conditions and a municipality may not acquire shares of a corporation under subsection (2)(e) if the acquisition would allow the municipality to control the corporation.
- (4) In addition to the investments referred to in subsection (2), the Minister may by regulation allow one or more municipalities to invest their money in other investments described in the regulation.
- (5) Nothing in this section prevents a municipality from acquiring a share or membership in a non-profit organization.
- 1994 cM-26.1 s250; 1994 cR-9.07 s25(24)

Borrowing

Borrowing bylaw

251(1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

- (a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;
- (b) the maximum rate of interest, the term and the terms of repayment of the borrowing;
- (c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.

(3) A borrowing bylaw must be advertised.

1994 cM-26.1 s251



CIBC
Wood Gundy

INCOME ANALYSIS (CAD)

As of June 30, 2016

TOWN OF REDCLIFF (755383401C)

Your Investment Advisor Todd Poland
CIBC Wood Gundy

Quantity	Description	Opening Date	Book Value	Market VL	Unrealized G/L	Interest Portion	Accum. Int./Div.	Accrued Int./Div.	Weighted Exch. Rate	Total Return
Cash & Cash Equivalents										
Cash										
79,780	ACCOUNT BALANCE CAD		79,780.17	79,780.17					1.00	
Securities Expiring Within a Year										
500,000	VANCITY SVG 1.375% 1FB17	01/29/2016	500,000.00	500,000.00				2,817.62	1.00	2,817.62
1,000,000	BMO EXT 02/0 SU 2% 26MR17	01/28/2016	1,000,000.00	1,000,500.00	500.00			5,217.39	1.00	5,717.39
Total Securities Expiring Within a Year			\$ 1,500,000.00	\$ 1,500,500.00	\$ 500.00			\$ 8,035.01		\$ 8,535.01
Total Cash & Cash Equivalents			\$ 1,579,780.17	\$ 1,580,280.17	\$ 500.00			\$ 8,035.01		\$ 8,535.01
Short-Term										
Canadian Corporate Paper										
989,000	CIBC FXD 2019 F 3% 28OC19	01/27/2016	991,987.00	991,982.82	15.82		14,835.00	5,107.13	1.00	19,957.96
958,000	BNS SR DEP N 2.873% 4JN21	01/27/2016	994,883.00	1,014,873.59	19,990.59		13,761.67	1,955.21	1.00	35,707.47
Total Short-Term			\$ 1,986,850.00	\$ 2,006,856.41	\$ 20,006.41		\$ 28,596.67	\$ 7,062.34		\$ 55,665.42
Medium-Term										
Canadian Corporate Paper										
984,000	RBC FXD 2021 3.45% 29SP21	01/27/2016	987,444.00	1,000,430.83	12,986.83		16,974.00	8,579.25	1.00	38,540.08
1,043,000	BNS FXD 2022 2.58% 30MR22	01/27/2016	989,807.00	1,010,565.83	20,758.83		13,454.70	6,727.35	1.00	40,940.88
991,000	BNS DEB FIXE 3.367% 8DC25	01/27/2016	993,973.00	1,003,767.05	9,794.05		16,683.49	2,005.66	1.00	28,483.21
Total Canadian Corporate Paper			\$ 2,971,224.00	\$ 3,014,763.71	\$ 43,539.71		\$ 47,112.19	\$ 17,312.26		\$ 107,964.17
Principal Protected Note										
15,000,000	BMO S&P/TSX 60 CD/D(1896)	01/27/2016	1,500,000.00	1,589,565.00	89,565.00				1.00	89,565.00
Total Medium-Term			\$ 4,471,224.00	\$ 4,604,328.71	\$ 133,104.71		\$ 47,112.19	\$ 17,312.26		\$ 197,529.17
Total			\$ 8,037,854.17	\$ 8,191,465.29	\$ 163,611.12		\$ 75,708.86	\$ 32,409.62		\$ 261,729.60

Accrued Interest:	\$ 32,410
Declared and Unpaid Dividends:	
Total Portfolio Value:	\$ 8,223,875

* When applicable, unrealized G/L take into account accumulated interests.

This report is not an official record, but is supplemental to your official account statements. In the event of discrepancy between this report and your CIBC Wood Gundy client statement or tax package, the client statement or tax package should be considered the official record of your account. Information contained herein is obtained from sources believed to be reliable, but is not guaranteed. Some positions may be held at other institutions not covered by the Canadian Investor Protection Fund (CIPF). Refer to your official statements to determine which positions are eligible for CIPF protection or held in segregation. Calculations/projections are based on a number of assumptions, actual results may differ. Yields/rates are as of the date of this report unless otherwise noted. Benchmark totals on performance reports do not include dividend values. CIBC Wood Gundy is a division of CIBC World Markets Inc., a subsidiary of CIBC.

1/1
07/05/2016
11:16 AM

Memo

Date: July 18, 2016
From: Director of Planning & Engineering
To: Redcliff Town Council
Re: Off-site Levies

The following documents are attached to this memo for the information of Council:

- **Draft** Off-site Levies Policy 130,
- Off-site Levies area maps amended as per Council input,
- Off-site Levies Project Sheets amended as per Council input.

The proposed process to arrive at the Third and Final reading of the Off-Site Levies Bylaw 1829/2016 is:

1. Forward the Off-site Levies Bylaw 1829/2016, Draft Off-site Levies Policy 130, Off-site Levies area maps, and Off-site Levies Project Sheets, to the development industry and other stakeholders, for review and comment.
2. Invite the development industry and other stakeholders to a public information and consultation session to be held in mid-August.
3. Consolidate comments and prepare a report to Council on the public consultation.
4. At the September 12th 2016 regular meeting of Council, Administration will plan to:
 - Bring the Off-Site Levies Bylaw 1829/2016 to Council for Third and Final reading,
 - Bring the Off-site Levies Policy 130 to Council for adoption.

Approved by Council –

Off-site Levies Policy

1 Background

The Town of Redcliff adopted the Off-site Levies bylaw 1829/2016.

The Town has established Off-site Levies Reserve Funds for transportation, water, sanitary sewer and storm as outlined in the Municipal Government Act (MGA).

2 Policy

2.1 Assessment

Off-site levies are incurred upon approval of a subdivision or development by the Town.

2.2 Exemptions

There are two types of exemptions, Legislative and Town. Legislative exemptions are listed in the MGA. Town Exemptions are listed in this policy.

2.2.1 Legislative Exemptions

Municipal Government Act, Section 648

- (4) An off-site Levy imposed under this section or the former Act may be collected once for each purpose described in subsection (2), in respect of land that is the subject of a development or subdivision, if
 - (a) the purpose of the off-site Levy is authorized in the bylaw referred to in subsection (1), and
 - (b) the collection of the off-site Levy for the purpose authorized in the bylaw is specified in the agreement referred to in subsection (1).
- (7) Where after March 1, 1978 and before January 1, 2004 a fee or other charge was imposed on a developer by a municipality pursuant to a development agreement entered into by the developer and the municipality for the purpose described in subsection (2)(c.1), that fee or charge is deemed
 - (a) to have been imposed pursuant to a bylaw under this section, and
 - (b) to have been validly imposed, and collected
 - (c) effective from the date the fee or charge was imposed.

Guiding Principle

If a parcel of land was previously subdivided or developed, and Off-site Levies or equivalent to Off-site Levies for a certain infrastructure type (i.e. water) was paid on that entire parcel, then any new subdivision or development on the parcel is exempt from any future assessment and payment of an offsite Levy of the same type. Any specific Off-site Levies or equivalent to Off-site Levies that were not paid are still eligible for payment triggered by a future subdivision or development.

RSA 2000 cM-26 s648;2003 c43 s3;2015 c8 s67

2.2.2 Town Exemptions

The MGA is very general in its description of Development and Subdivision. Many types of development either do not add to, minimally add to, or create no demand on the Town's infrastructure and would therefore be unfairly assessed off-site levies without exemptions. Town exemptions allow for these developments and subdivisions to proceed and encourage economic activity in the Town. Town exemptions can also be used by the Town to encourage redevelopment in the Town.

Guiding Principle

If a development or subdivision is likely not to increase the servicing demands on the roads, and/or water, and/or sanitary, and/or storm management off-site infrastructure then the development or subdivision may reasonably be exempt from off-site levies and thresholds be set for these exemptions.

Exemption / Exemption Threshold	Rationale
Excavation or Stockpile	Excavation and stockpiles do not typically require the infrastructure that off-site levies are taken for.
Temporary Development / Land Uses – Less than 1 year cumulative.	A use that is temporary in nature will only have a temporary impact on off-site levies infrastructure. The timeframe threshold ensures that a temporary use is not extended to permanent use. (i.e. temporary for the first year and then temporary for a second year is no longer considered a temporary use.)
Demolition or Removing of a Structure	Demolition or removal of structures does not increase the use of infrastructure.
Ancillary Building & Improvements	Allows for various residential, commercial and industrial development applications that do not create any additional demands on off-site levy infrastructure. Examples of ancillary improvements are, fences, retaining walls, berms, signs, garden sheds, residential garages, residential decks, etc.
Building Alterations	Allows for alterations of existing buildings that do not change the floor area or the use, as they do not create any additional demands on off-site levy infrastructure.
Building Additions less than 25% of the original building floor area.	Allows for small additions to buildings where there is no change in the use of the building as the increase in demand on the off-site levy infrastructure is minimal. Where successive building additions are done the cumulative increase in the building floor area must be less than 25%.
Building Additions more than 25% of the original building floor area shall be assessed only for the increase in the building floor area.	Where a structure already exists and is serviced it is not reasonable to charge off-site levies on the existing serviced capacity. However it is logical to charge the off-site levies on the increase in servicing the Town is required to provide.

Exemption / Exemption Threshold	Rationale
Replacement of a Structure within 1 year of demolition or destruction of the prior structure.	Allows for the replacement of a structure with a new structure of the same use on the same property. An increase in the size of a replacement structure is governed under the rules for building additions. The timeframe is intended to encourage the replacement of the structure in a timely manner.
Replacement of a Structure greater than 1 year from the demolition or destruction of the prior structure.	It is reasonable that properties that have been serviced in the past but are no longer using the Town's infrastructure due to the demolition or destruction of prior serviced structures be given a partial exemption equal to the demand placed on the Town's infrastructure prior to demolition. In this case any increase in the size of the structure is not eligible for an exemption.
Change of use of a parcel will be assessed off-site levies on the increase in demand created by the change in use. The existing demand is exempt from assessment of off-site levies.	When an existing use is changed to a use that has a higher demand on the Town's infrastructure, charging off-site levies on the increased demand make sense as the property has already been contributing to the existing services.
Change of use of a parcel to comply with the Municipal Development Plan, Land Use Bylaw, Area Structure Plan or Area Redevelopment Plan shall be given a 25% discount on off-site levies after the increased demand on the Town's infrastructure is calculated due to the intensification of the use .	Planning documents adopted by Council, especially in the case of redevelopment plans create situations where it is in the interest of the Town to encourage the redevelopment of properties. Granting a discount on the off-site levies for a parcels use to be changed to conform with Town planning documents, gives property owners an incentive to redevelop.
Subdivision of lands to expedite further subdivision and development of the lands. Smallest subdivided parcel size is 4 ha (9.88 acres)	Allows large blocks of land to be subdivided to facilitate further subdivision and development without the burden of off-site levies. This kind of subdivision does not increase the demand on off-site levy infrastructure. The minimum parcel size threshold is established to help guide application of this exemption.
Intensified Land Development	Non-building site development use (processing / production facilities, storage etc.) can be altered and/or increased by a threshold of 25% before offsite levies are assessed, so long as the use of the site is not changed. Cumulative increased site use in excess of the 25% will result in the assessment of Off-Site levies.

2.3 Calculation of Off-site Levies

Once it has been determined that no exemption or only a partial exemption to the payment of the Off-site Levies the value of the Levies will be calculated as follows.

- The Levies amount will be calculated for each type of Off-Site Levies infrastructure,
- The Levies will be assessed on the net developable area to be developed at the full rate for the applicable off-site area.
- The value of a partial exemption will be calculated.
- Levies will be reduced by the amount of the partial exemption.
- The levies will be summed for the total Off-site Levies.
- A copy of the calculations will be provided to the Developer.

2.4 Payment of Off-site Levies

Except as outlined in this Policy, Offsite Levies are due and payable prior to:

- The release of a Development Permit by the Town,
- The endorsement of the Plan of Subdivision by the Town,

2.4.1 Deferment of Off-site Levies

Payment of Off-site Levies may be deferred by a developer under the following conditions:

- Total Levies to be collected are greater than \$750,000 including any offsetting amounts for off-site Levies Infrastructure to be installed by the Developer.
- Security for the total value of the Levies in the form of an Irrevocable Letter of Credit is provided to the Town by the Developer.
- The Developer entering into a Deferral Agreement with the Town which will contain the following clauses:
 - Developer acknowledging that Off-site Levies assessments are recalculated yearly and that the Developer is responsible to pay the Off-site Levies in the year the payment is made. This includes incremental payments.
 - Early payment of the Off-site Levies is allowed without penalty.
 - Maximum Deferment period is a maximum of two (2) years and the Levies are to be paid to the Town in installments as follows:
 - 25% down payment
 - 50% at the 1st year anniversary
 - Remainder at the 2nd year anniversary.
 - Security Held will be released so that the Town only retains security in the amount of the unpaid Off-site Levies.

2.5 Offsetting Credits

Where a Developer is required to install Off-site Levies infrastructure as part of their development the Developer may claim a credit towards the Off-site Levies payable by the developer subject to the following:

Guiding Principle

Developers that pay for the construction of off-site levy infrastructure as part of their development should not be required to also pay the levy for that category of infrastructure up to the cost of infrastructure's cost of construction.

- The offsetting credit can only be applied against the same category of Off-site Levies infrastructure. (i.e. water to water, sanitary to sanitary, etc.)
- The credit will be based upon:
 - Initially, a Town approved professionally prepared estimate of the costs of the Off-site Levies infrastructure to be installed, and
 - Adjusted after construction to the actual costs of the Off-site Levies infrastructure installed approved by the Town. It is the responsibility of the Developer to:
 - Ensure that the actual construction costs are clearly identified separately from the rest of the projects costs.
 - Any change orders that impact the cost of the Off-site Levies infrastructure must be approved in writing by the Town to be eligible for an Offset Credit.

2.6 Disbursement of Off-site Levies Reserve Funds

Funds in the Off-site Levies Reserve Funds will be disbursed once a project has been completed. There are three different scenarios under which Off-site Levies funds will be disbursed:

- Town project
- Developer project in the Town's 5 year capital plan
- Developer project not in the Town's 5 year capital plan.

2.6.1 Annual Reserve Fund Priorities

The Town will annually develop a financial plan that outlines anticipated:

- Off-site Levies receipts,
- Off-site Levies project costs,
- Balances owing to Developer's for Off-site Levies infrastructure,
- Off-site Levies Reserve Funds balances,
- Payment of balances owing for Off-site Levies projects, Payments shall be made on the following priority basis:
 - Small balances (under \$10,000) will be paid out first to optimize efficient administration,
 - The oldest projects will be paid out next (i.e. 2015 projects paid out before 2016 projects),
 - Developer projects will be paid out before Town projects.
 - Projects in the same year will be paid out on a pro-rated basis. (i.e. Party A is owed \$100,000, Party B is owed \$200,000 and there is \$60,000 available for repayment then Party A would receive \$20,000 and Party B would receive \$40,000).

2.6.2 Town Project

Town projects are Off-site Levies projects that are undertaken by the Town through their capital projects plan.

Where there is sufficient money in the Off-site Levies Reserve Fund for the category of infrastructure to be built the Off-site Levies Reserve Fund may be used to pay for the project costs directly as the project proceeds (i.e. for progress payments). Where there is insufficient monies in the Off-site Levies Reserve Fund the Town shall front end the costs of the Off-site Levies infrastructure and may recover the monies once they become available in the Off-site Levies Reserve Fund for the Category of infrastructure built.

2.6.3 Developer project in the Town's 5 year capital plan

Developer projects in the Town's 5 year capital plan are Off-site Levies projects that are undertaken by the Developer as the improvements are required to support their current development.

Off-site Levies Reserve Funds will be disbursed to the Developer:

- When there are sufficient monies in the Off-site Levies Reserve Fund for the category of infrastructure to be built, and
- Once the Town issues (following the Town's standard procedures) a Construction Completion Certificate (CCC) for the project. The Developer's warranty and maintenance obligations with respect to the Off-site Levies infrastructure installed remain as per the Service or Development agreement between the Developer and the Town,

Warranty and maintenance obligations are not eligible for reimbursement from the Off-site Levies funds.

2.6.4 Developer project not in the Town's 5 year capital plan.

Developer projects not in the Town's 5 year capital plan are Off-site Levies project that are undertaken by the Developer as the improvements are required to support their current development, however the project is not included in the Town's 5 year capital plan. Off-site Levies funds will be disbursed to the Developer once the following conditions have been met:

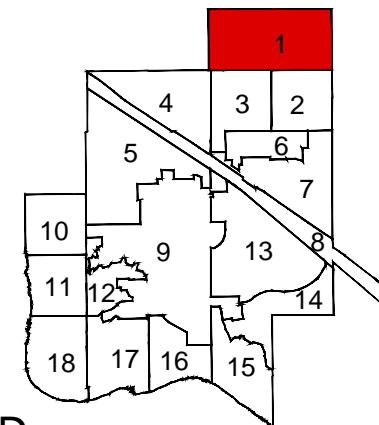
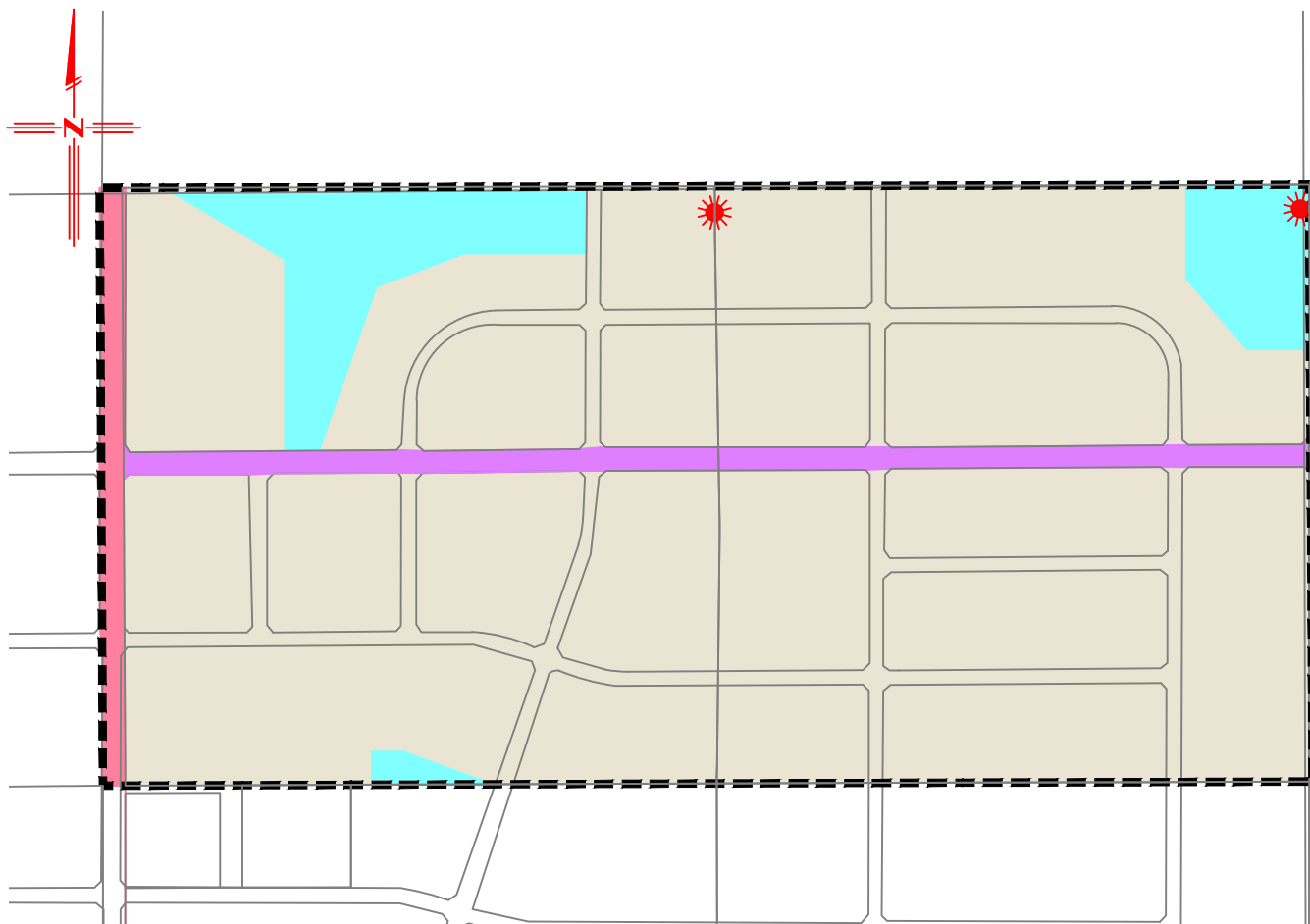
- There are sufficient monies in the Off-site Levies Reserve Fund for the category of infrastructure to be built, and
- The project is placed on the Town's 5 year capital plan,
- Town issues a Final Acceptance Certificate (FAC) for the project.

2.6.5 Interest on unpaid Balance

Where the Town or a Developer constructs Off-site Levies infrastructure and there is insufficient money in the Off-site Levies Reserve Fund for the category of infrastructure interest accrues from:

- Town project, issuance of a final completion certificate to the contractor,
- Developer project in the Town's 5 year capital plan, upon the Town issuing a Construction Completion Certificate (CCC)
- Developer project not in the Town's 5 year capital plan upon:
 - Council approving a 5 year capital plan with the project on it, and
 - The Town issuing a Final Acceptance Certificate (FAC).

Interest will be credited to the developer annually and at the time of final payment.



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

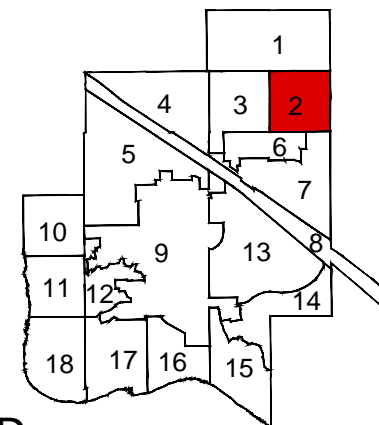
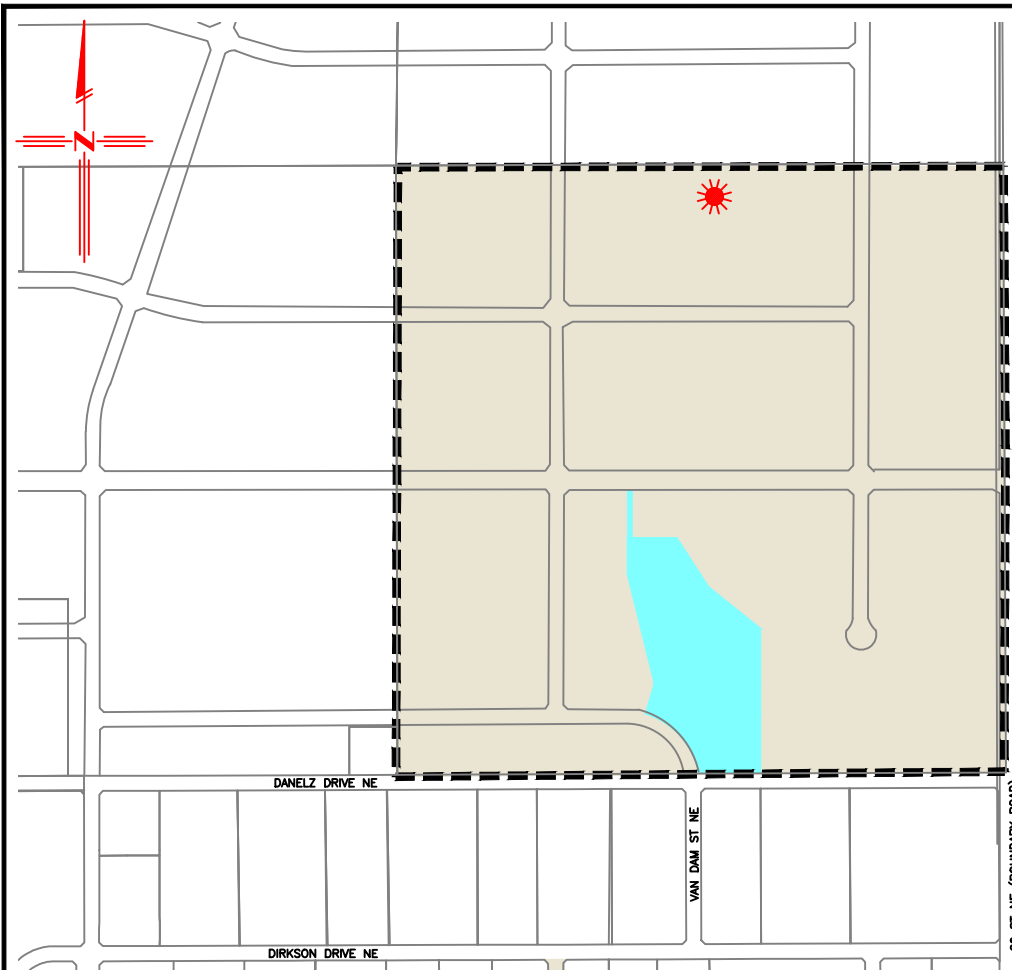
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	131.25	131.25
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	131.25	131.25
MUNICIPAL RESERVES (10%)	13.13	0
ARTERIAL RIGHT OF WAY	2.43	7.06
GOLF COURSE AREA	0	0
STORM POND AREA	0	8.50
NET DEVELOPMENT AREA	115.69	115.69



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 1

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

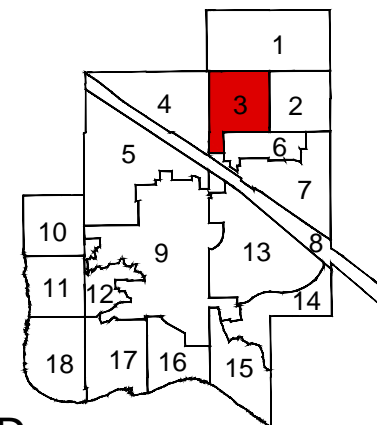


TOWN OF REDCLIFF

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	64.49	64.49
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	64.49	64.49
MUNICIPAL RESERVES (10%)	6.45	0
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	0
STORM POND AREA	0	3.76
NET DEVELOPMENT AREA	58.04	60.73

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 2

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

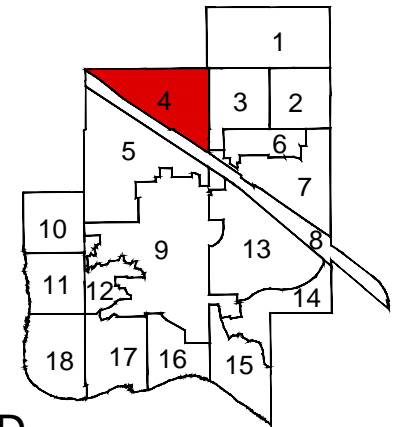
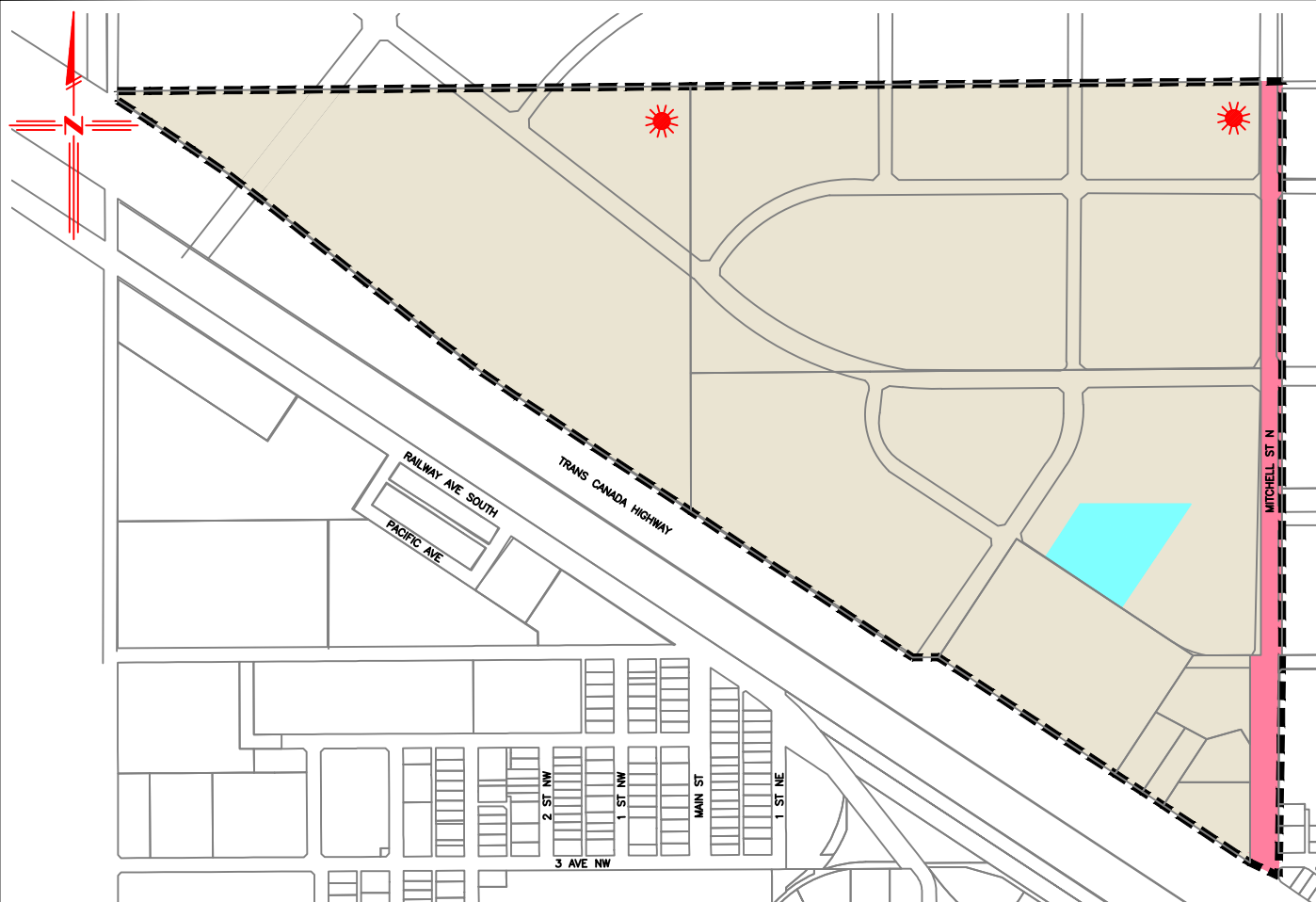
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	69.86	69.86
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	69.86	69.86
MUNICIPAL RESERVES (10%)	6.99	0
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	0
STORM POND AREA	0	1.46
NET DEVELOPMENT AREA	62.87	68.40



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 3

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

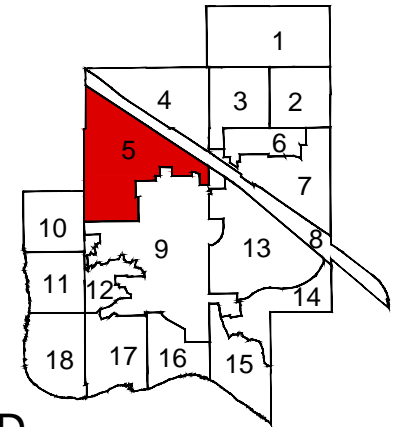
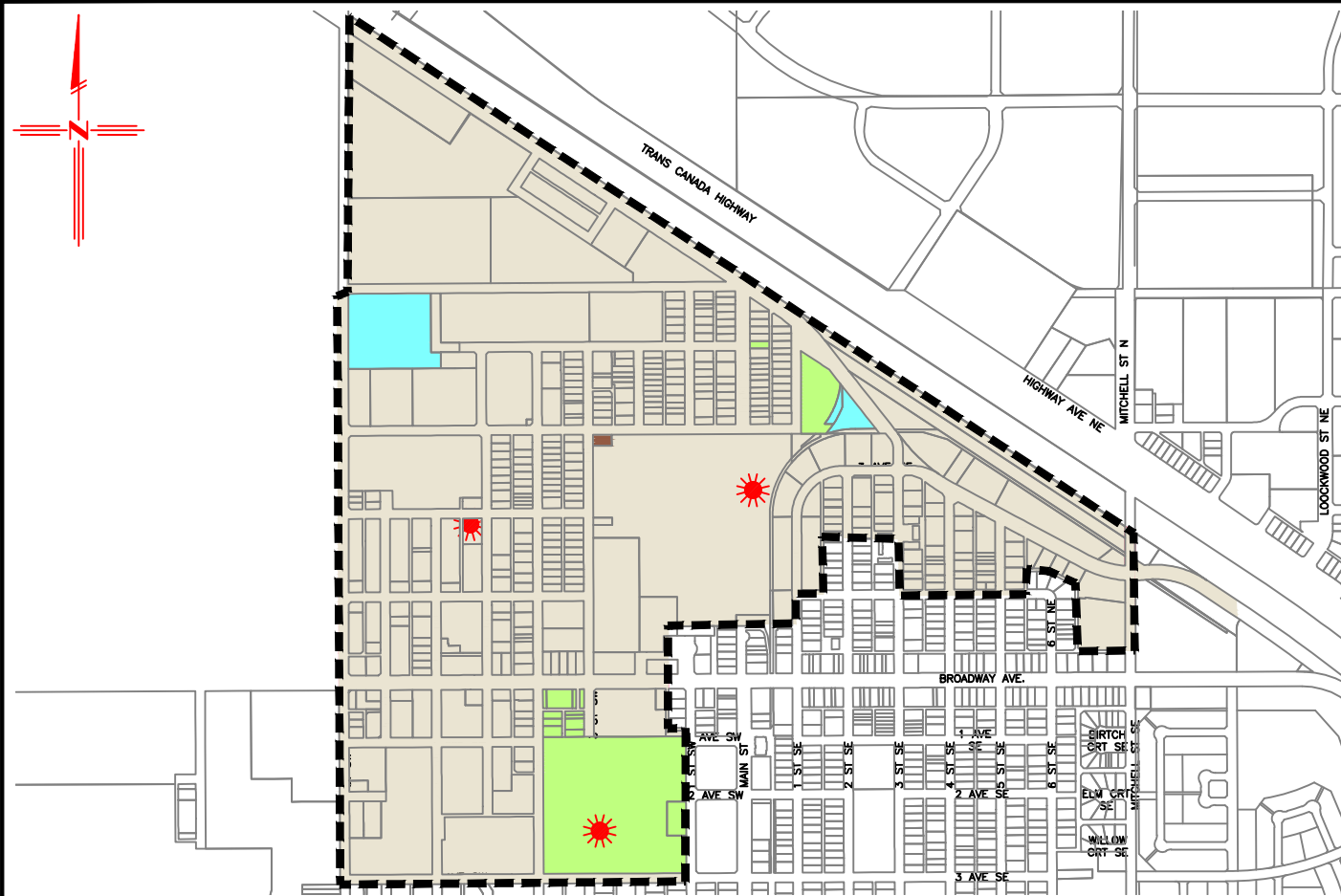


TOWN OF REDCLIFF

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	96.20	96.20
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	96.20	96.20
MUNICIPAL RESERVES (10%)	9.62	0
ARTERIAL RIGHT OF WAY	3.62	4.16
GOLF COURSE AREA	0	0
STORM POND AREA	0	1.62
NET DEVELOPMENT AREA	82.96	90.42

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 4

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- PUBLIC UTILITY SITES
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

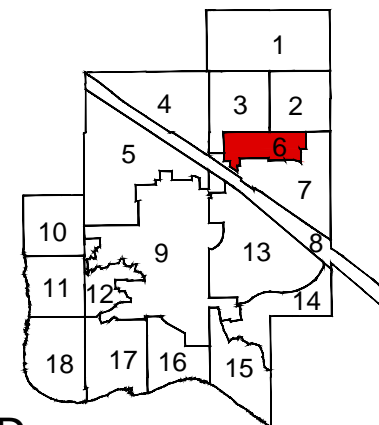
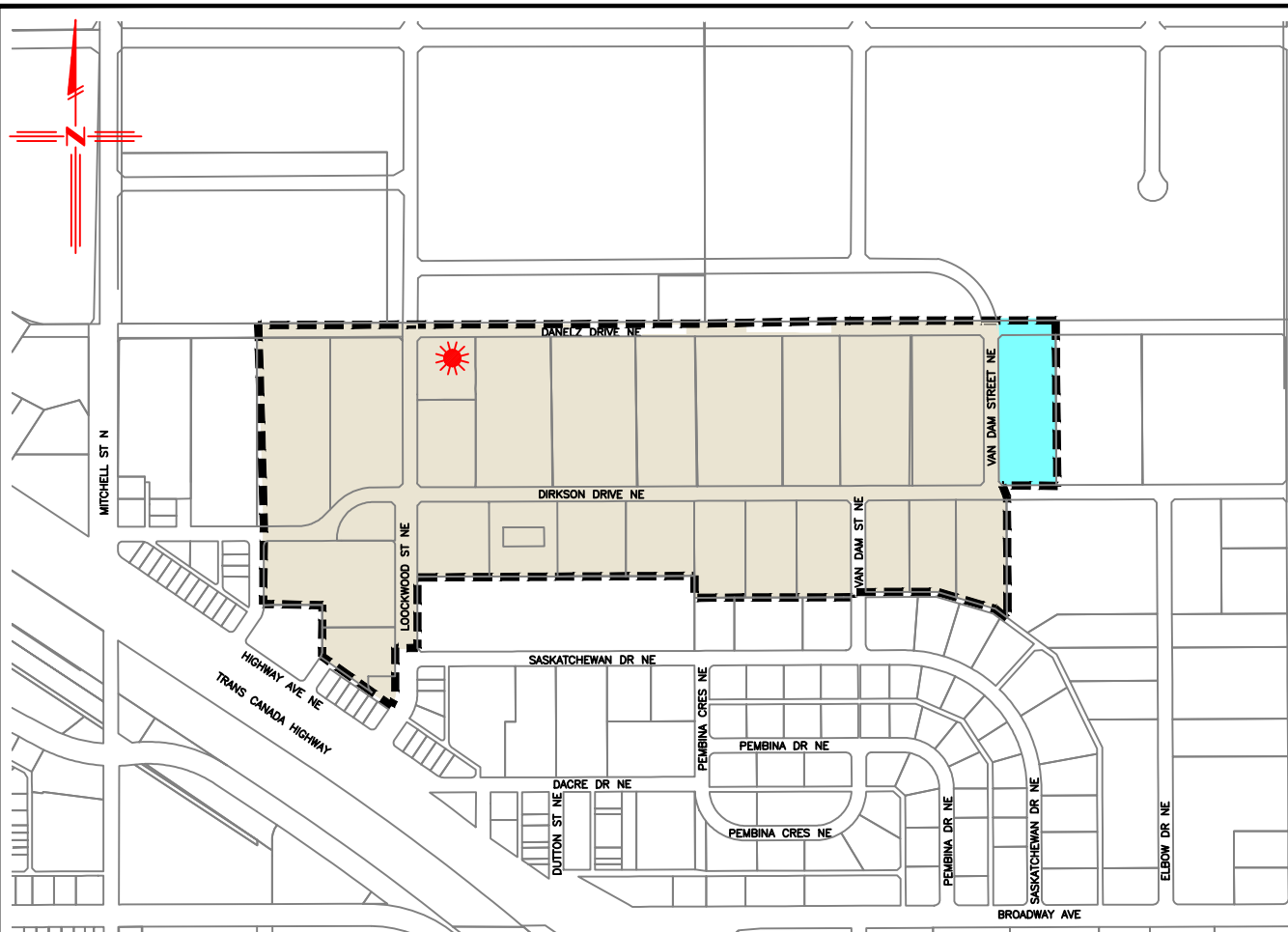


TOWN OF REDCLIFF

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	152.19	152.19
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	152.19	152.19
MUNICIPAL RESERVES (10%)	15.22	10.25
ARTERIAL RIGHT OF WAY	2.53	4.19
EX ROAD RIGHT OF WAY	0	33.05
PUBLIC UTILITY SITES	0	0.09
GOLF COURSE AREA	0	0
STORM POND AREA	0	3.21
NET DEVELOPMENT AREA	134.45	134.45

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 5

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

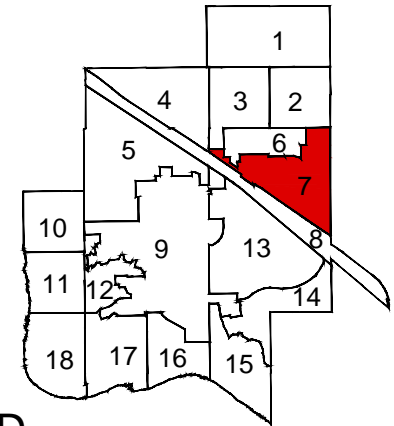
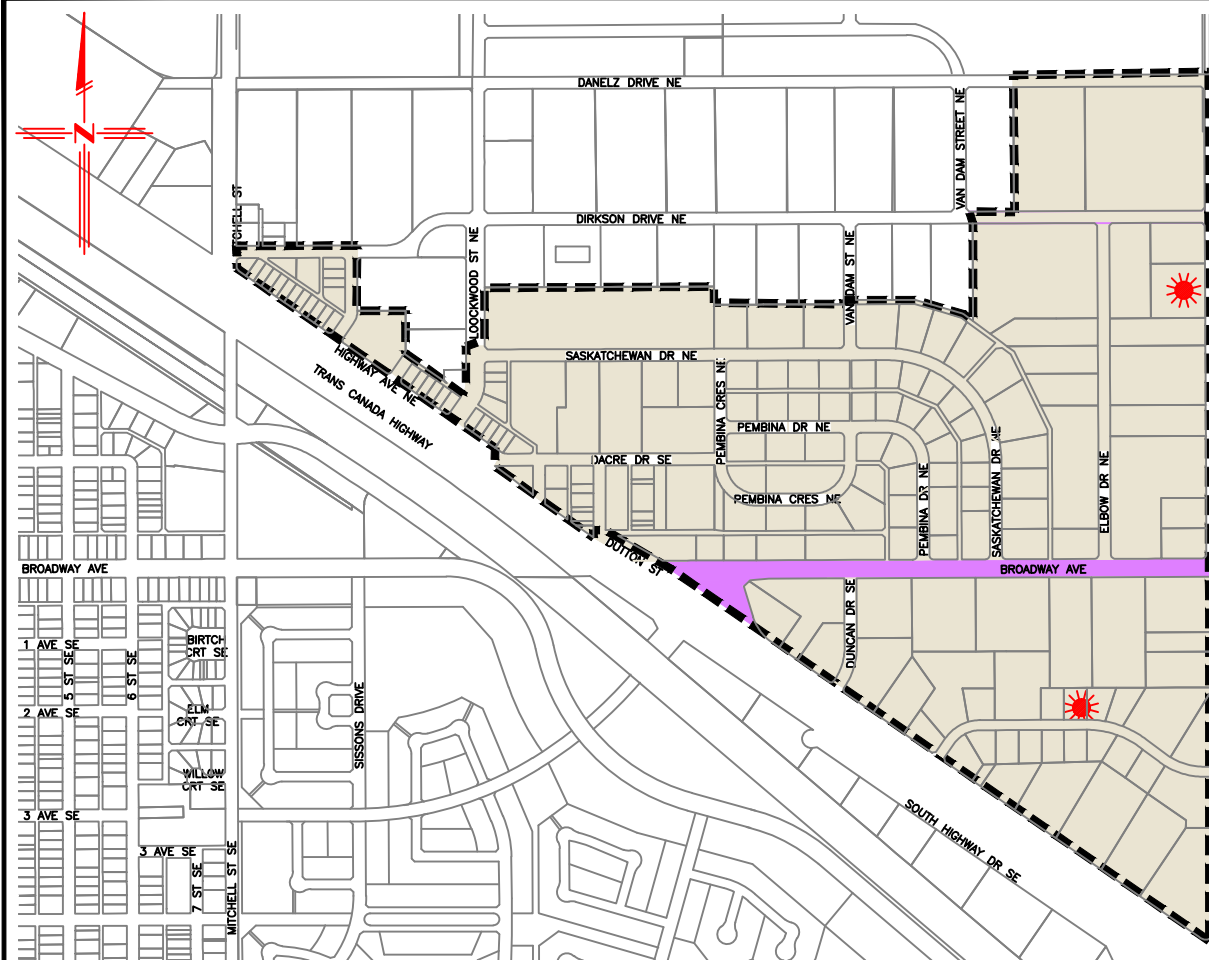
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	40.24	40.24
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	40.24	40.24
MUNICIPAL RESERVES (10%)	4.02	0
ARTERIAL RIGHT OF WAY	2.73	0
GOLF COURSE AREA	0	0
STORM POND AREA	0	1.80
NET DEVELOPMENT AREA	33.49	38.44



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 6

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

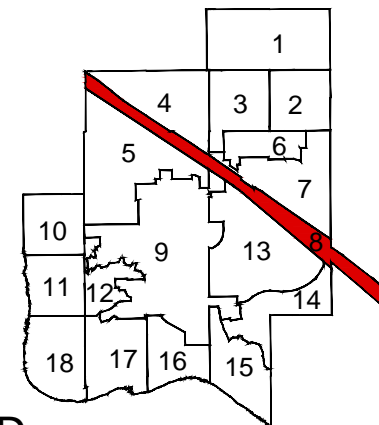
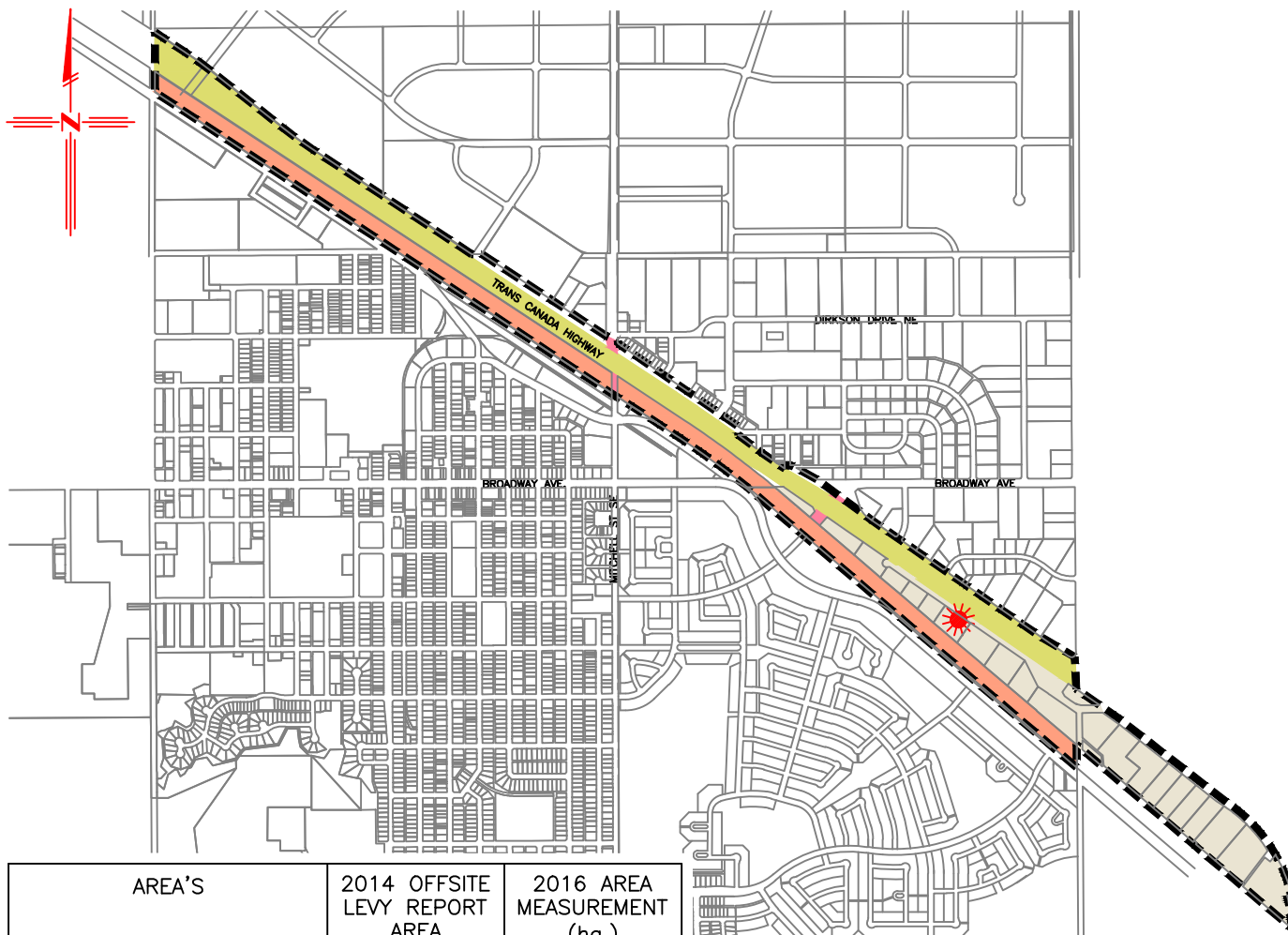


TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 7

JULY 18, 2016

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	95.51	95.51
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	95.51	95.51
MUNICIPAL RESERVES (10%)	9.55	0
ARTERIAL RIGHT OF WAY	0	3.13
GOLF COURSE AREA	0	0
STORM POND AREA	0	0
NET DEVELOPMENT AREA	85.96	92.38



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- TRANSCANADA HIGHWAY RIGHT OF WAY
- CANADIAN PACIFIC RAILWAY RIGHT OF WAY
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

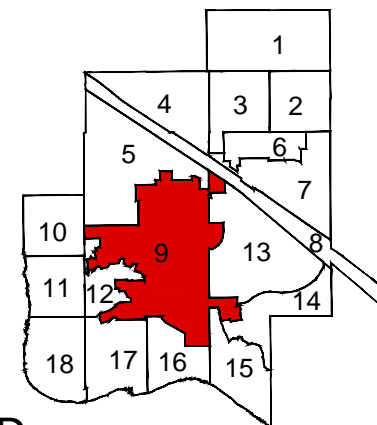
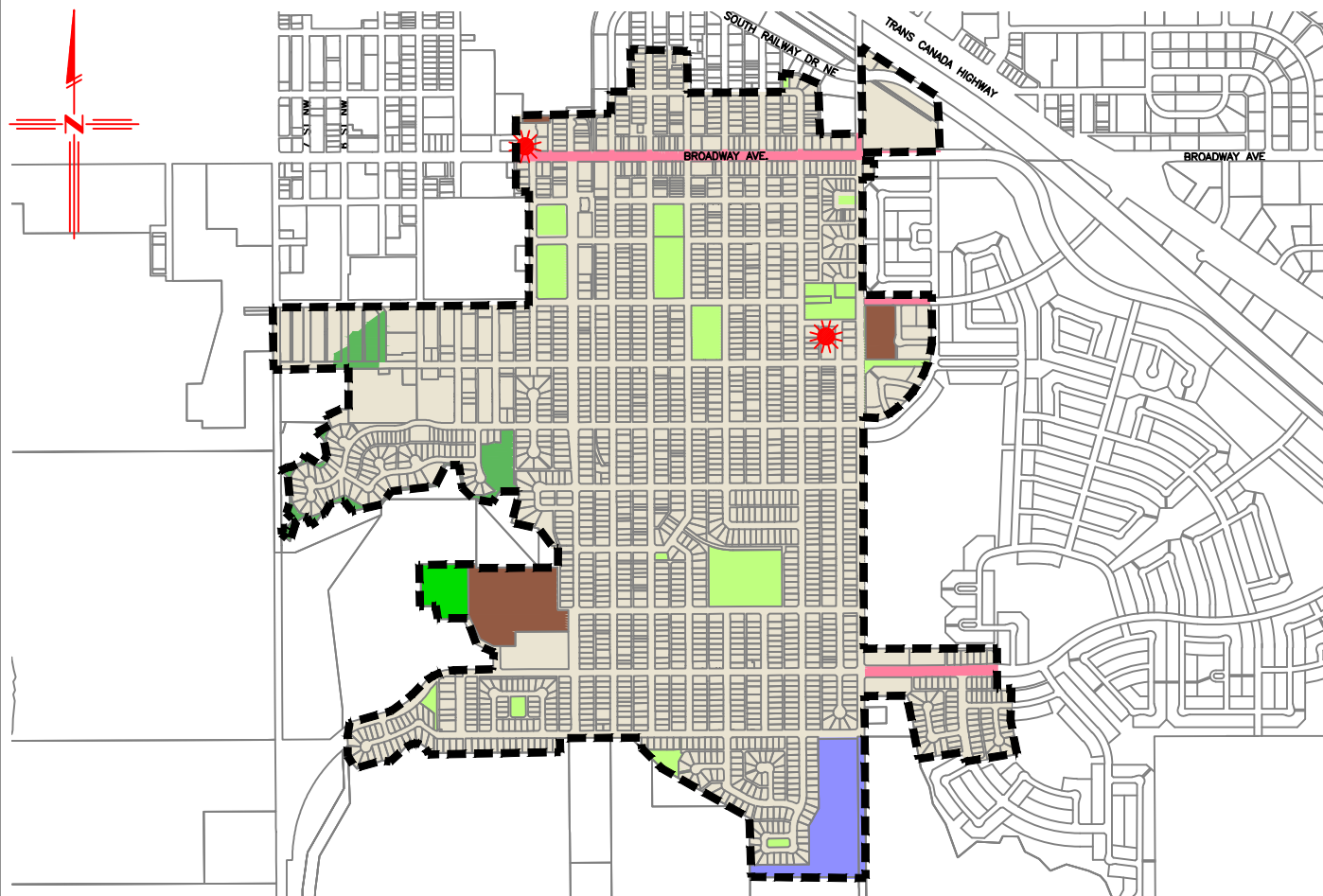


TOWN OF REDCLIFF

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	87.96	87.96
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	87.96	87.96
MUNICIPAL RESERVES (10%)	8.80	0
ARTERIAL RIGHT OF WAY	79.18	0.54
TRANSCANADA HIGHWAY RIGHT OF WAY	0	30.08
CANADIAN PACIFIC RAILWAY RIGHT OF WAY	0	24.46
GOLF COURSE AREA	0	0
STORM POND AREA	0	0
NET DEVELOPMENT AREA	0	32.88

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 8

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- PUBLIC UTILITY SITES
- NON-DEVELOPABLE OPEN SPACE
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

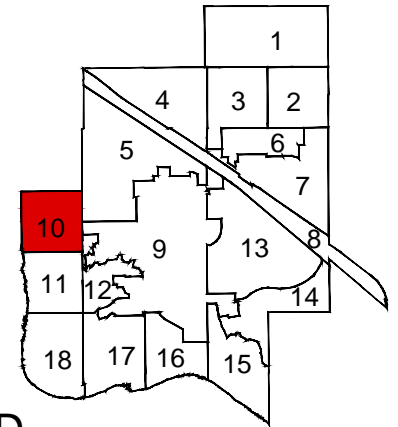


TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 9

JULY 18, 2016

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	255.28	255.28
ENVIRONMENTAL RESERVES	2.91	4.04
SUBTOTAL	252.37	251.24
MUNICIPAL RESERVES (10%)	25.24	12.39
ARTERIAL RIGHT OF WAY	6.57	4.83
PUBLIC UTILITY SITES	0	6.39
GOLF COURSE AREA	0	6.17
NON-DEVELOPABLE OPEN SPACE	0	1.87
NET DEVELOPMENT AREA	220.56	219.59



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

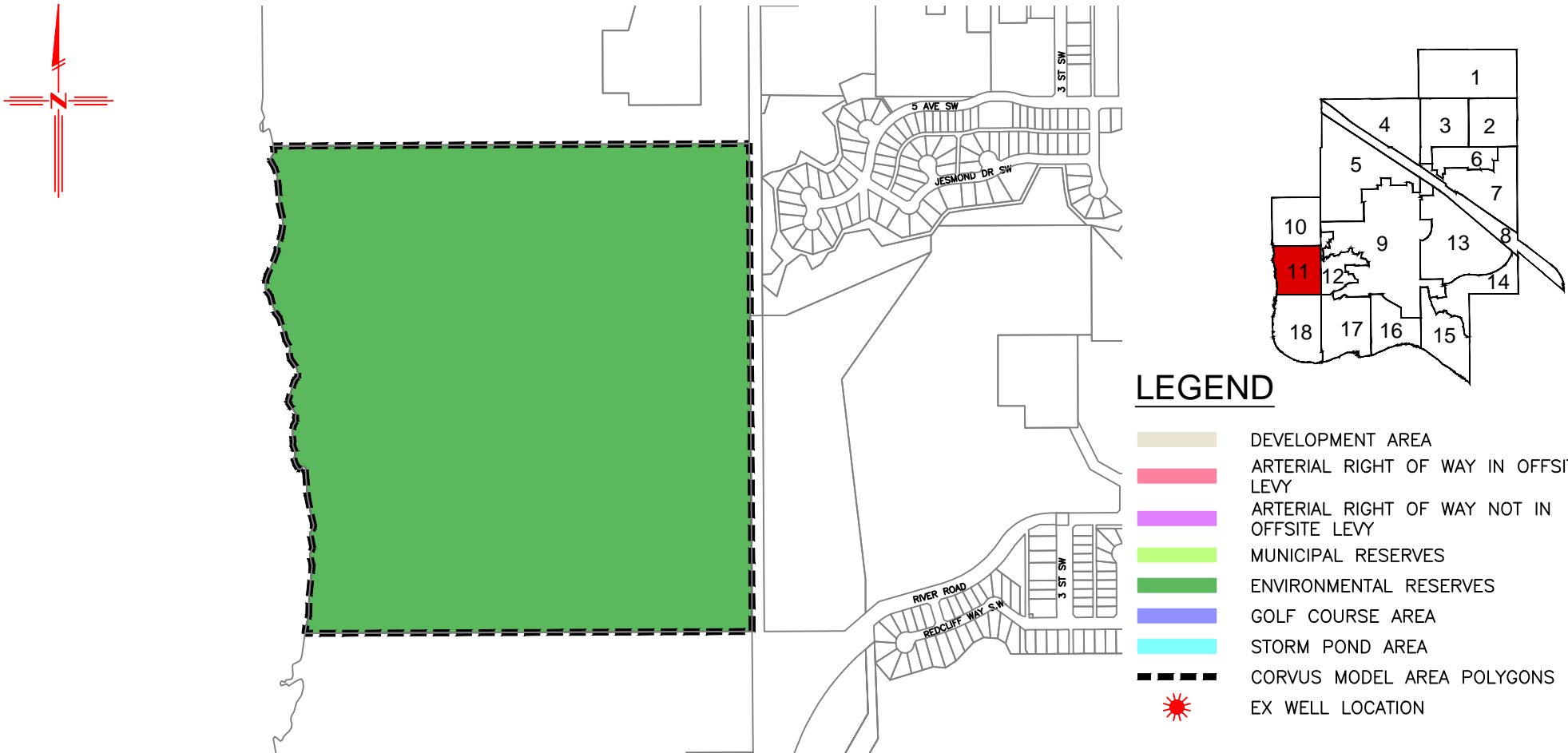
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	64.66	64.66
ENVIRONMENTAL RESERVES	40.04	40.04
SUBTOTAL	24.63	24.63
MUNICIPAL RESERVES (10%)	2.46	2.46
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	0
STORM POND AREA	0	0
NET DEVELOPMENT AREA	22.17	22.17



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 10

JULY 18, 2016



SCALE: NTS

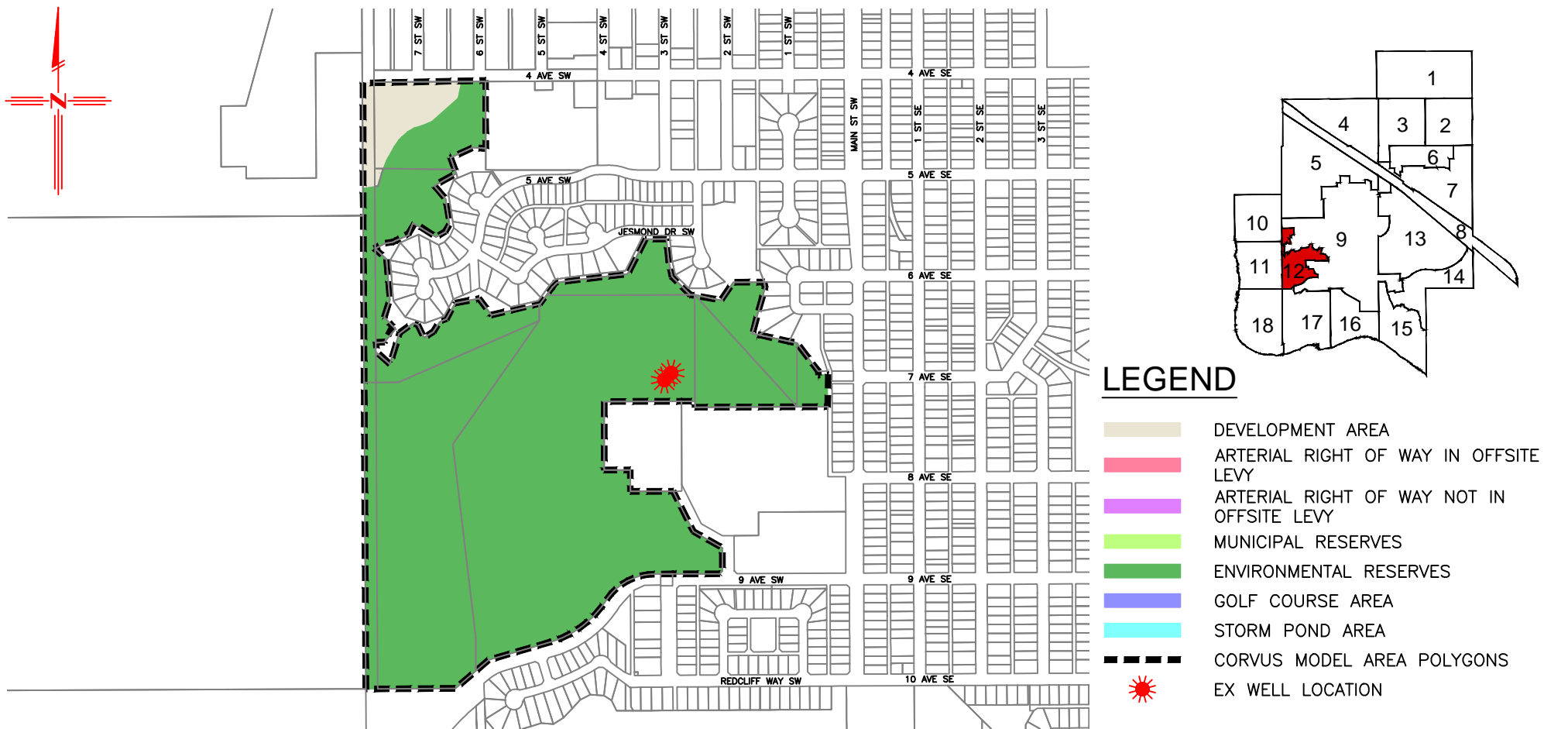
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	61.38	61.38
ENVIRONMENTAL RESERVES	61.38	61.38
SUBTOTAL	61.38	61.38
MUNICIPAL RESERVES (10%)	0	0
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	0
STORM POND AREA	0	0
NET DEVELOPMENT AREA	0	0



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 11

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

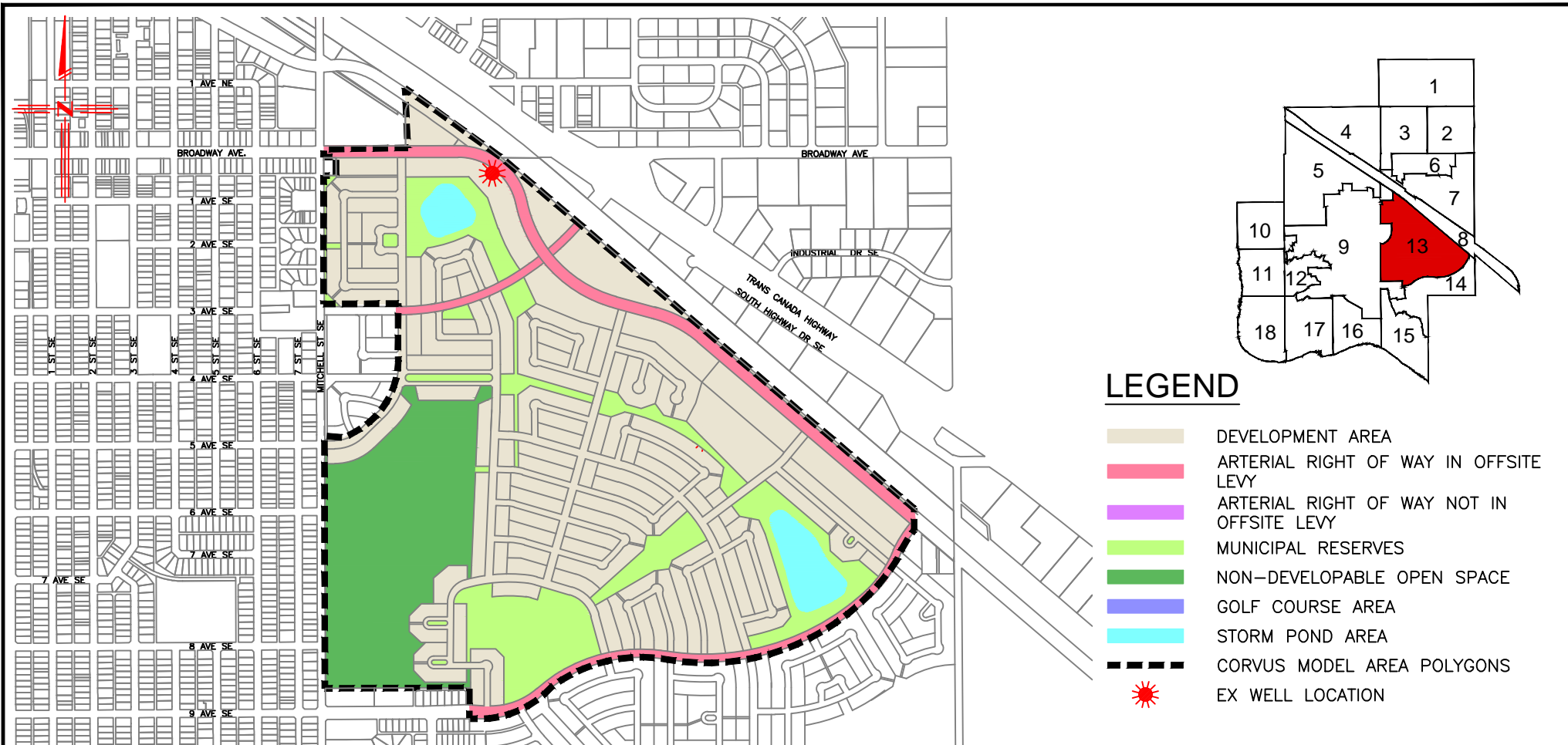
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	39.40	39.40
ENVIRONMENTAL RESERVES	37.97	37.97
SUBTOTAL	1.43	1.43
MUNICIPAL RESERVES (10%)	0.14	0
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	0
STORM POND AREA	0	0
NET DEVELOPMENT AREA	1.29	1.43



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 12

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- NON-DEVELOPABLE OPEN SPACE
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

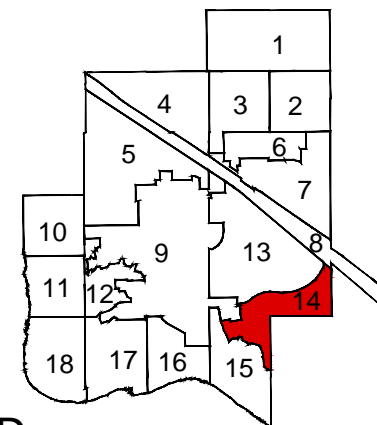
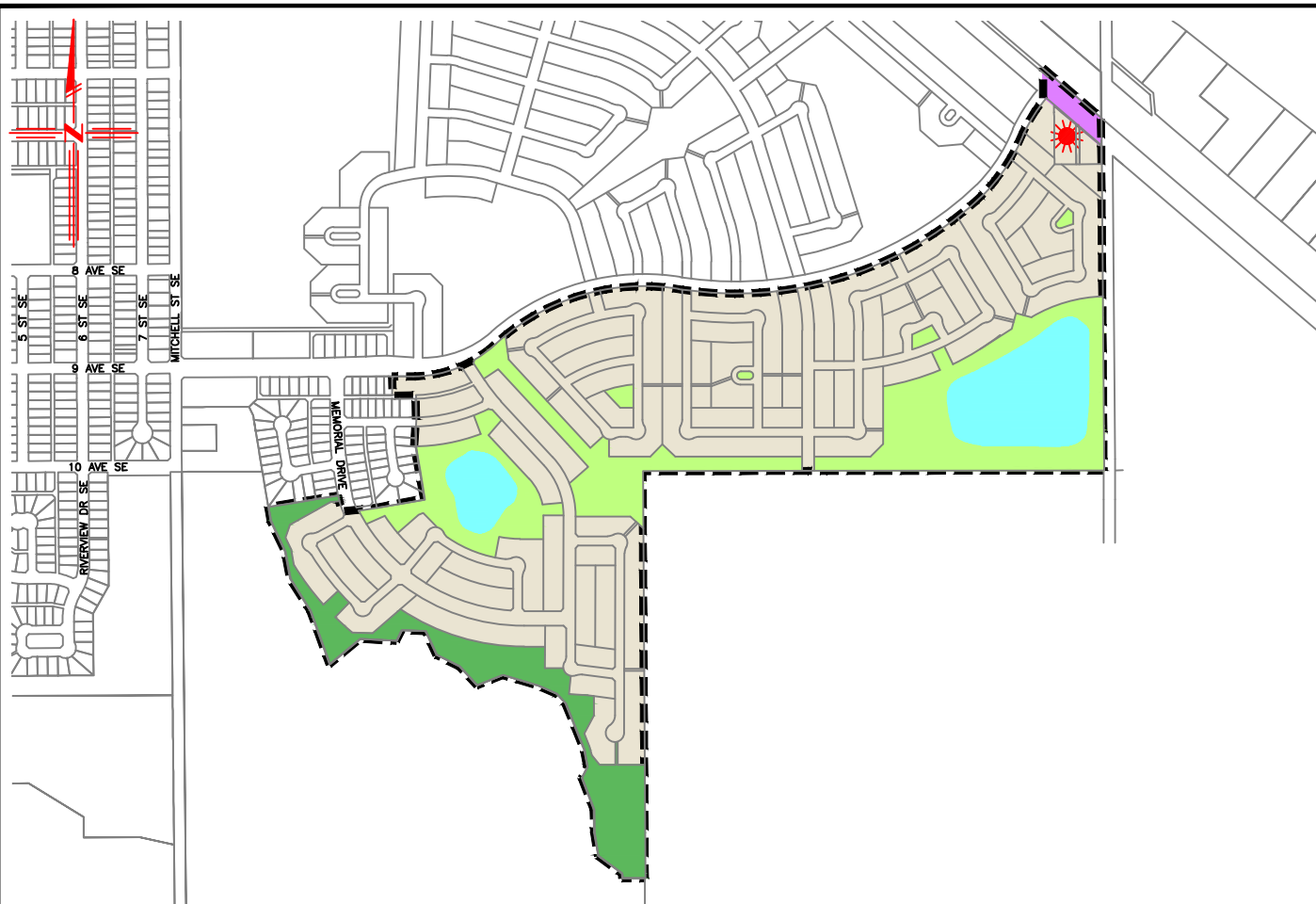


TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 13

JULY 18, 2016

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	145.92	145.92
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	145.92	145.92
MUNICIPAL RESERVES (10%)	14.59	20.05
ARTERIAL RIGHT OF WAY	14.29	10.09
NON-DEVELOPABLE OPEN SPACE	0	22.19
GOLF COURSE AREA	0	0
STORM POND AREA	0	4.31
NET DEVELOPMENT AREA	117.04	89.28



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- NON-DEVELOPABLE OPEN SPACE
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

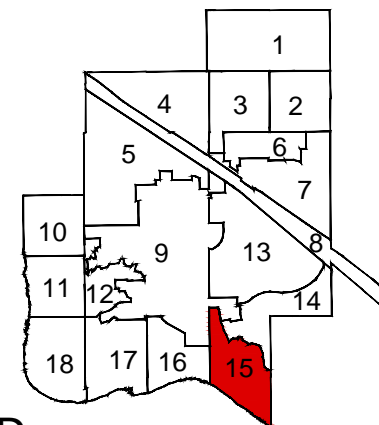
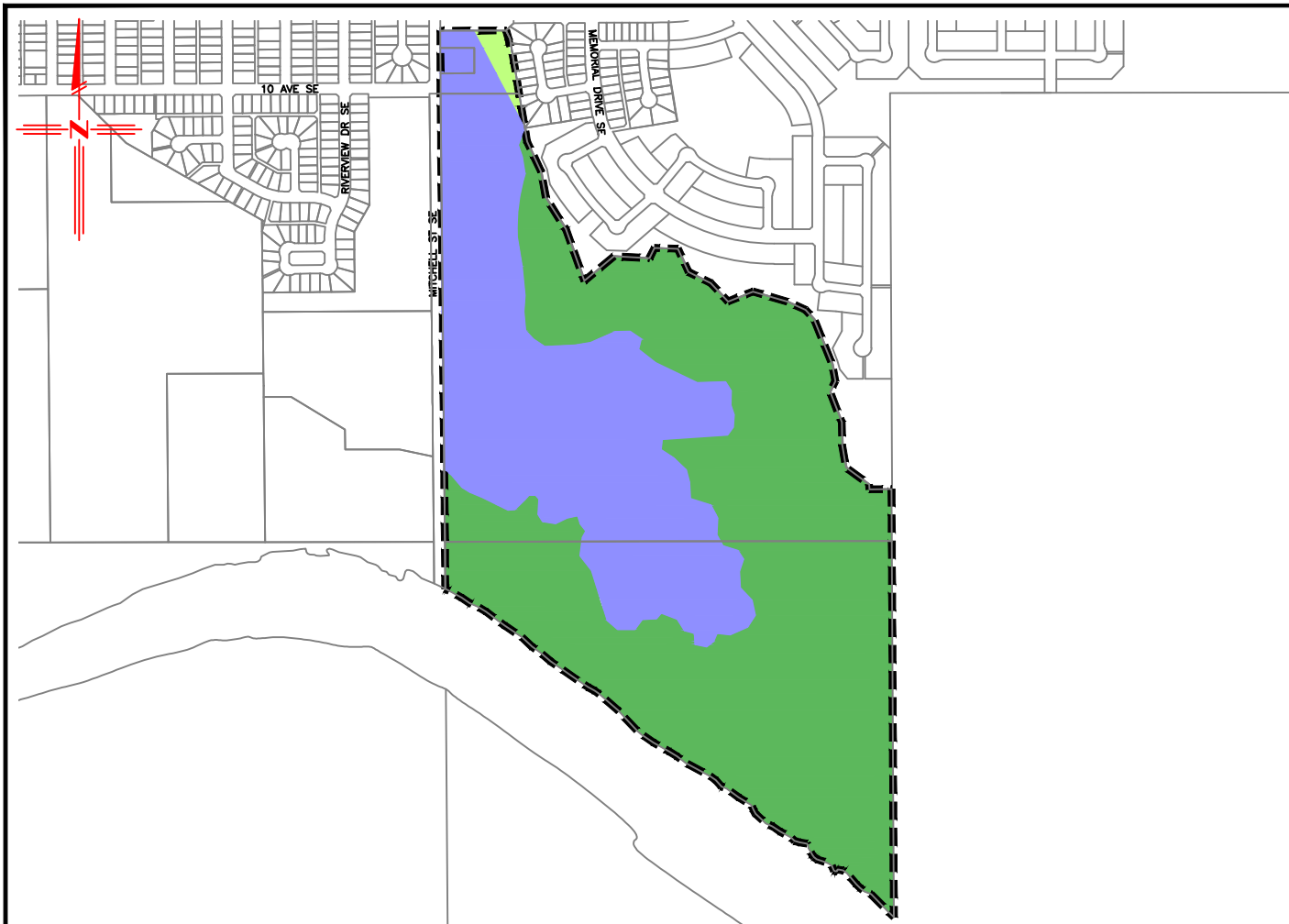


TOWN OF REDCLIFF

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	67.29	67.29
ENVIRONMENTAL RESERVES	0	0
SUBTOTAL	67.29	67.29
MUNICIPAL RESERVES (10%)	6.73	11.04
ARTERIAL RIGHT OF WAY	0	0.51
NON-DEVELOPABLE OPEN SPACE	0	4.79
GOLF COURSE AREA	0	0
STORM POND AREA	0	5.35
NET DEVELOPMENT AREA	60.56	45.60

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 14

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

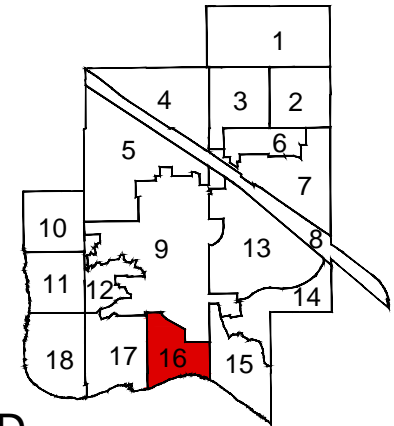
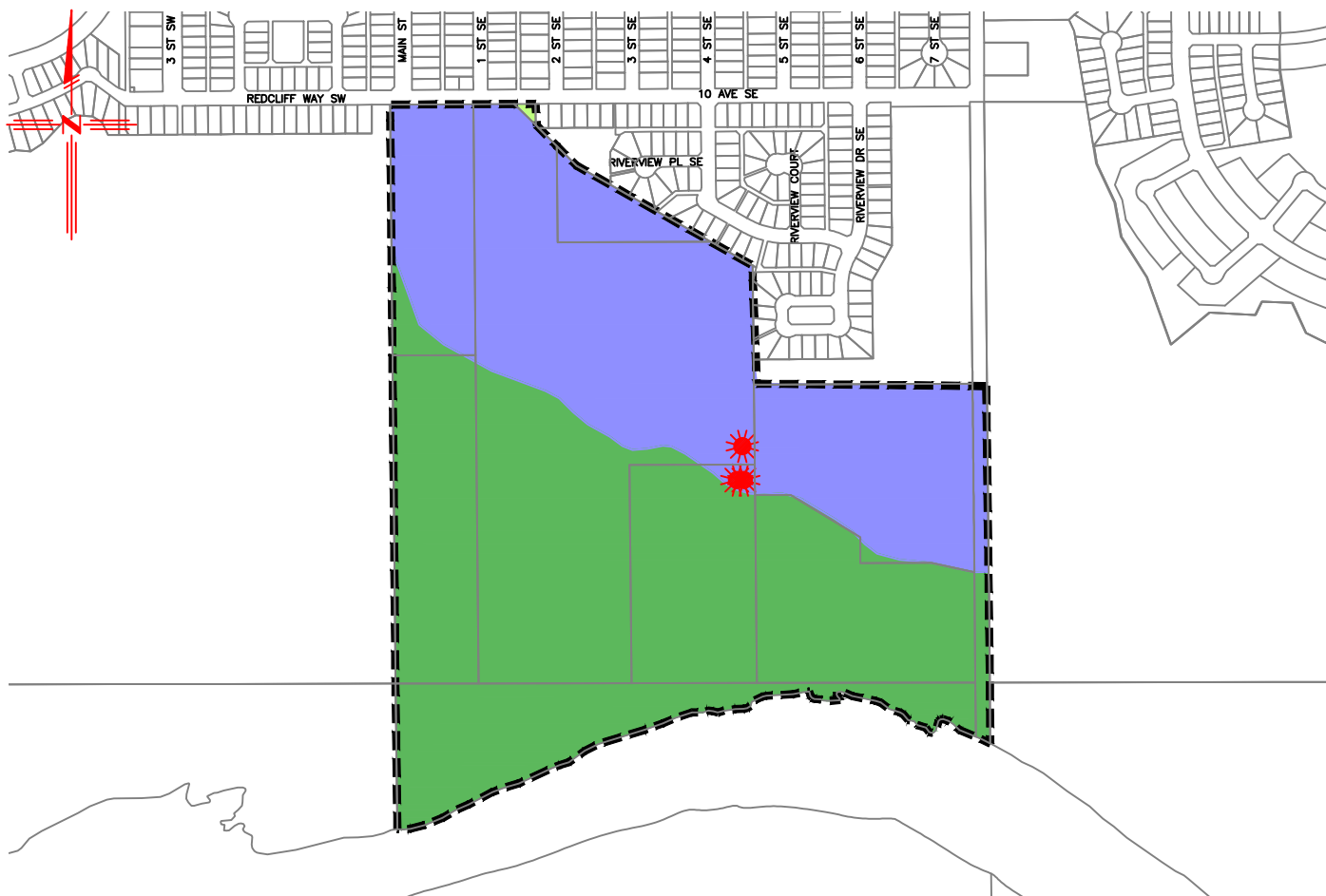


TOWN OF REDCLIFF

AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	72.23	72.23
ENVIRONMENTAL RESERVES	45.32	45.32
SUBTOTAL	26.91	26.91
MUNICIPAL RESERVES (10%)	2.69	0.51
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	2.18
STORM POND AREA	0	0
NET DEVELOPMENT AREA	24.22	24.22

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 15

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

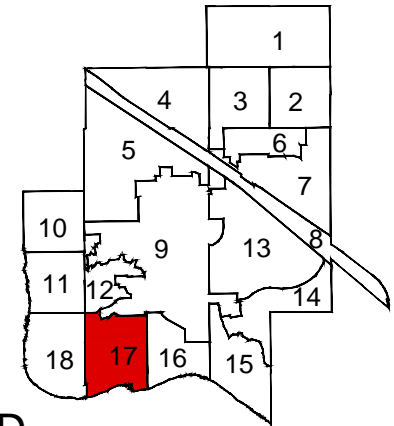
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	56.52	56.52
ENVIRONMENTAL RESERVES	32.58	32.58
SUBTOTAL	23.95	23.95
MUNICIPAL RESERVES (10%)	2.40	0.04
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	2.35
STORM POND AREA	0	0
NET DEVELOPMENT AREA	21.56	21.56



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 16

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS

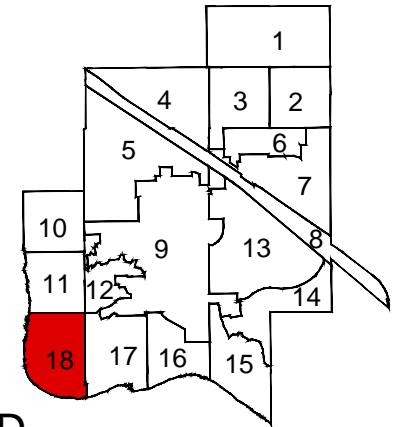
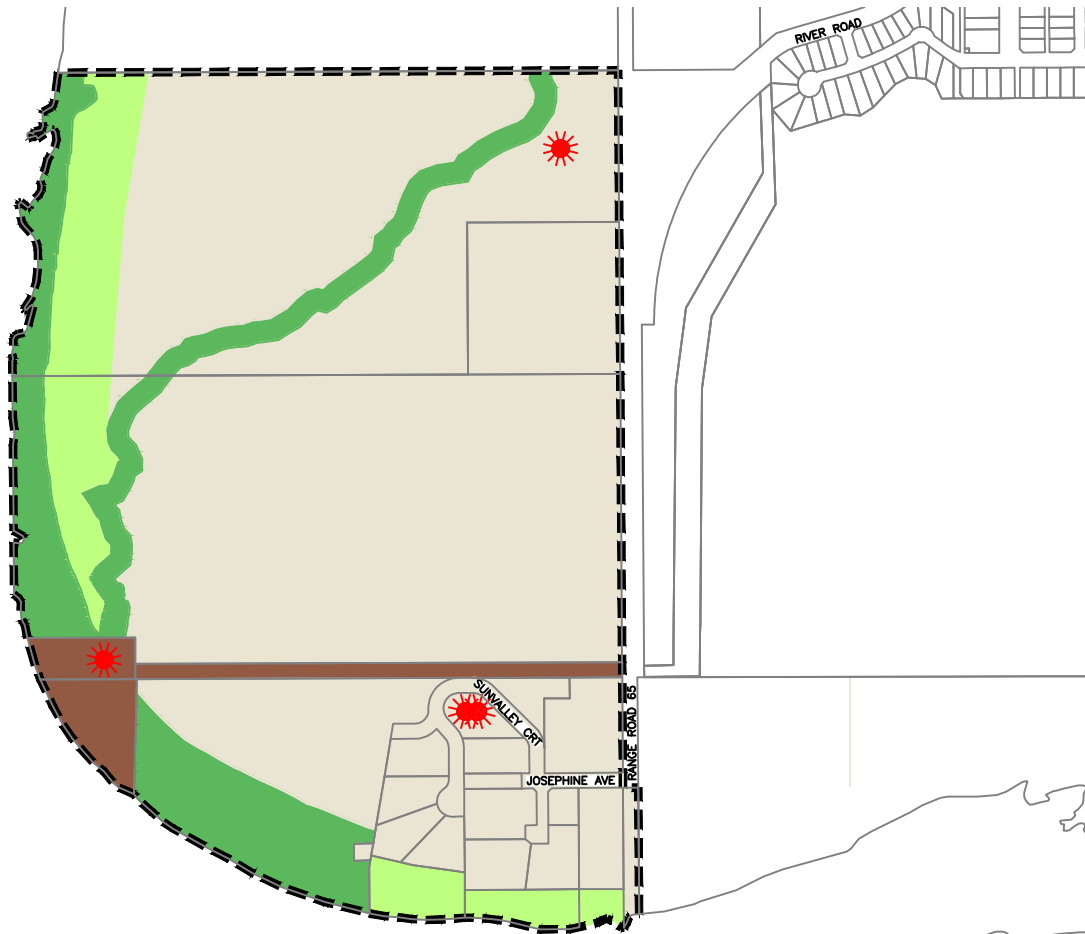
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	81.59	81.59
ENVIRONMENTAL RESERVES	46.26	44.68
SUBTOTAL	35.32	36.91
MUNICIPAL RESERVES (10%)	3.53	3.69
ARTERIAL RIGHT OF WAY	0	0
GOLF COURSE AREA	0	0
STORM POND AREA	0	0
NET DEVELOPMENT AREA	31.79	33.22



TOWN OF REDCLIFF

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 17

JULY 18, 2016



LEGEND

- DEVELOPMENT AREA
- ARTERIAL RIGHT OF WAY IN OFFSITE LEVY
- ARTERIAL RIGHT OF WAY NOT IN OFFSITE LEVY
- MUNICIPAL RESERVES
- ENVIRONMENTAL RESERVES
- GOLF COURSE AREA
- PUBLIC UTILITY SITES
- STORM POND AREA
- CORVUS MODEL AREA POLYGONS
- EX WELL LOCATION

SCALE: NTS



TOWN OF REDCLIFF

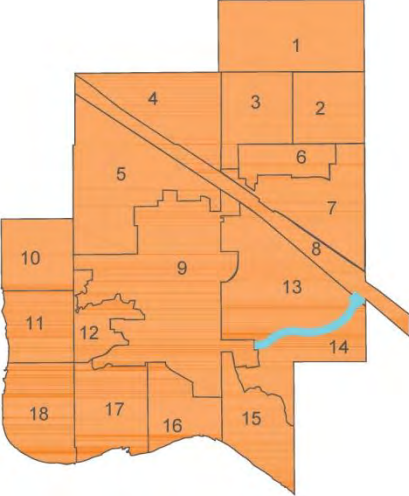
AREA'S	2014 OFFSITE LEVY REPORT AREA MEASUREMENT (ha.)	2016 AREA MEASUREMENT (ha.)
GROSS DEVELOPMENT AREA	83.10	83.10
ENVIRONMENTAL RESERVES	3.75	12.67
SUBTOTAL	79.34	70.43
MUNICIPAL RESERVES (10%)	7.93	7.04
ARTERIAL RIGHT OF WAY	0	0
PUBLIC UTILITY SITES	0	3.23
GOLF COURSE AREA	0	0
STORM POND AREA	0	0
NET DEVELOPMENT AREA	71.41	60.16

2015 OFFSITE LEVY CORVUS MODEL OFFSITE PROJECTS MAP - AREA 18

JULY 18, 2016



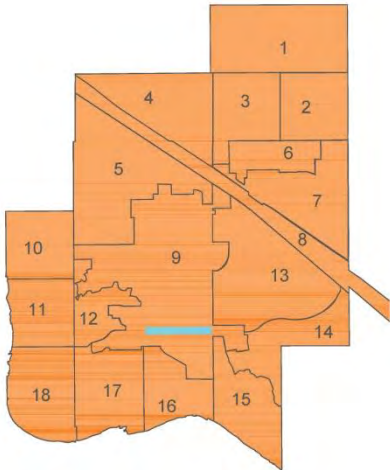
Offsite Levy Project 2016

Category:	Transportation	
Project:	9th Avenue SE – Mitchell Street to Saamis Drive	
Project Description:	9th Avenue is a proposed major collector road through the Eastside development. It is approximately 1330 metres in length	
Project Defined in:	2010 Roadway System Master Plan	
Estimated Year of Construction	2020	
Rational for Inclusion in Offsite Levies:	This road was initially planned as an arterial road however was downgraded in the 2010 Roadway System Master Plan to a Collector Road. The road is oversized to provide a link to the existing development east of Mitchell street.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$3,577,321	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$121,670	
Reduced Present Year Project Costs	\$3,455,651	
Municipal Share	43.1%	\$1,489,386
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	11.4%	\$393,944
Offsite Levy / Developer Share	45.5%	\$1,572,321



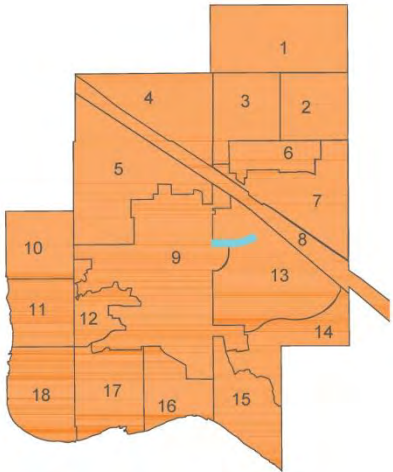
Offsite Levy Project 2016

Category:	Transportation	
Project:	9th Avenue SE – Main Street to Mitchell Street	
Project Description:	9th Avenue is a proposed to be upgraded to major collector road through the south side of the Town. It is approximately 785 metres in length.	
Project Defined in:	2010 Roadway System Master Plan	
Estimated Year of Construction	2020	
Rational for Inclusion in Offsite Levies:	This segment of 9 th Avenue’s principle purpose is to move traffic to and from west of Main Street to 9 th Avenue east of Mitchell Street. The need for this road upgrade will be driven by the completion of 9 th Avenue between Mitchell Street and Saamis Drive and new development in the river valley.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:	Improvements to this road will benefit mostly existing residents in the south side of the Town and new developments in the river valley. It will also help to reduce traffic on Main Street, especially from developments in the river valley.	

Estimated Total Present Year Project Costs	\$2,934,102	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$2,934,102	
Municipal Share	43.1%	\$1,264,598
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	11.4%	\$334,488
Offsite Levy / Developer Share	45.5%	\$1,335,016



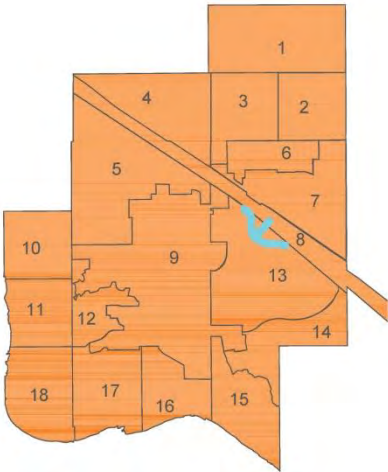
Offsite Levy Project 2016

Category:	Transportation	
Project:	3rd Ave Extension – Mitchell Street and Broadway Ave	
Project Description:	The 3 rd Avenue extension is planned as a major collector road through the Eastside development. It is approximately 808 metres in length	
Project Defined in:	Eastside FSR	
Estimated Year of Construction	2022	
Rational for Inclusion in Offsite Levies:	This segment of road provides a link between Broadway Avenue and Mitchell Street and will assist in diverting traffic from the existing developments from the intersection of Broadway and Mitchell Street. As such the road will need to be built with more capacity than would be required to just service the development that it transverses.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:	Estimated cost included paving the road 14.8m wide regardless of number of lanes and curb/gutters and separate walks. A 30% contingency was included.	

Estimated Total Present Year Project Costs			\$2,263,363
Special Provincial Grants			n/a
Developer Agreement Contributions (ICF)			\$77,754
Reduced Present Year Project Costs			\$2,185,609
Municipal Share	43.1%		\$941,997
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	15.9%		\$347,512
Offsite Levy / Developer Share	40.9%		\$893,914



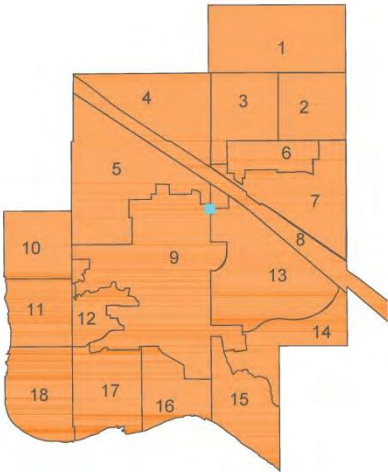
Offsite Levy Project 2016

Category:	Transportation	
Project:	Broadway Ave Realignment	
Project Description:	The Broadway Avenue Realignment is designed to move Broadway / Saamis Drive south to increase the stacking distance on Broadway from Saamis Drive to the CPR main line.	
Project Defined in:	2010 Roadway System Master Plan and Eastside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	The proposed realignment of this existing arterial road is to improve safety and will benefit the entire Town.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:	Estimated cost included paving the road 14.8m wide regardless of number of lanes and curb/gutters and separate walks. A 30% contingency was included.	

Estimated Total Present Year Project Costs	\$2,672,998	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$88,985	
Reduced Present Year Project Costs	\$2,584,013	
Municipal Share	43.1%	\$1,113,710
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	22.7%	\$586,571
Offsite Levy / Developer Share	34.1%	\$881,148



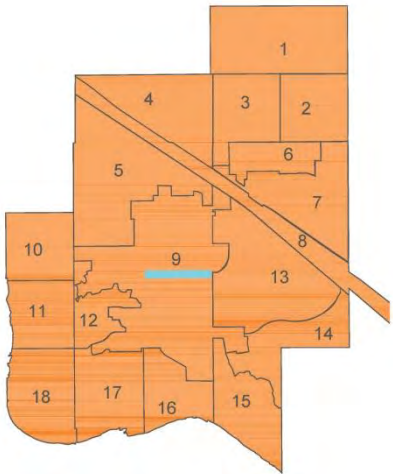
Offsite Levy Project 2016

Category:	Transportation	
Project:	Intersection Upgrade – Traffic Light/Roundabout & Pedestrian Improvements on Broadway Ave and Mitchell Street	
Project Description:	The intersection of Broadway Avenue and Mitchell Street is known to have capacity issues and will require improvements in the future as traffic increases with population growth. However much of the improvements could be deferred if the 3 rd Avenue and 9 th Avenue connections in the Eastside development are constructed.	
Project Defined in:	2010 Roadway System Master Plan with added pedestrian improvements.	
Estimated Year of Construction	2016	
Rational for Inclusion in Offsite Levies:	The improvements to this intersection are driven by development but will benefit the whole Town. Therefore construction of this improvement is not a developer only obligation.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$353,614	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$353,614	
Municipal Share	43.1%	\$152,408
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	2.3%	\$8,133
Offsite Levy / Developer Share	54.6%	\$193,073



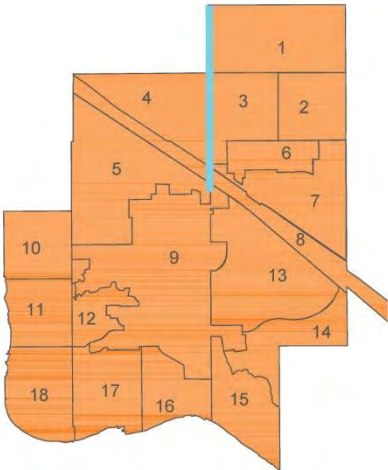
Offsite Levy Project 2016

Category:	Transportation	
Project:	5 th Ave SE – Main St to Mitchell St SE	
Project Description:	The improvement of 5 th Avenue to a collector road standard will improve the east – west flow of traffic in the Town.	
Project Defined in:	2010 Roadway System Master Plan	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	Development of Eastside will cause changes to the traffic patterns in the Town. These changes benefit the existing development areas but are driven by new development.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$4,098,392	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$n/a	
Reduced Present Year Project Costs	\$4,098,392	
Municipal Share	43.1%	\$1,766,407
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	22.7%	\$930,335
Offsite Levy / Developer Share	34.1%	\$1,397,552



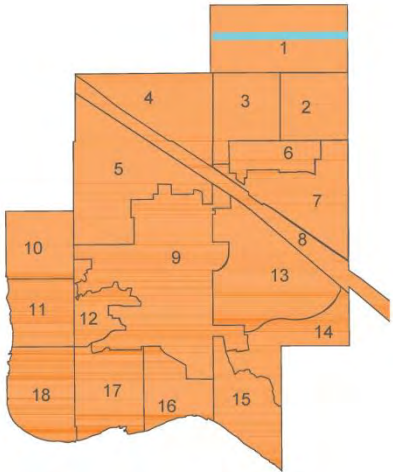
Offsite Levy Project 2016

Category:	Transportation	
Project:	Mitchell St N – South Railway Drive NE to North End of Town	
Project Description:	The existing road will adequately accommodate development traffic for many years however the planned developments in the Northside area will eventually require the road to be upgraded to a 4 lane divided arterial standard.	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	The upgrade of this road is not needed to support development today but will be needed in the future by new development. Instead of requiring new development to upfront the road today the existing road will be used until it no longer structurally can function satisfactorily or the traffic pressures require it to be upgraded.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:	Estimated cost included paving the road 14.8m wide regardless of number of lanes and curb/gutters and separate walks. A 30% contingency was included.	

Estimated Total Present Year Project Costs	\$6,381,143	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$6,381,143	
Municipal Share	43.1%	\$2,750,273
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	22.7%	\$1,448,520
Offsite Levy / Developer Share	34.1%	\$2,175,970



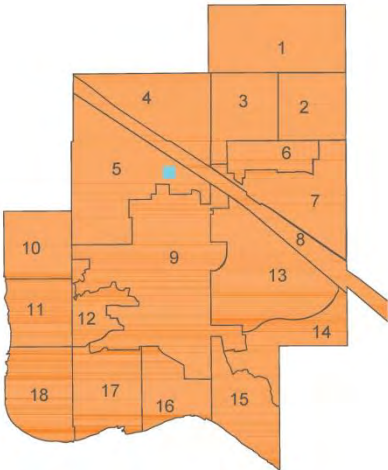
Offsite Levy Project 2016

Category:	Transportation	
Project:	10th Ave NE – Mitchell St N and Boundary Road	
Project Description:	10 th Avenue NE from Mitchell Street to Boundary Road is a future project to provide an arterial east / west linkage.	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2045	
Rational for Inclusion in Offsite Levies:	This is an arterial road planned to service the North industrial areas.	
Cost Calculations	Estimated cost included paving the road 14.8m wide regardless of number of lanes and curb/gutters and separate walks. A 30% contingency was included.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$4,533,519	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$4,533,519	
Municipal Share	43.1%	\$1,953,947
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	56.9%	\$2,579,572
Offsite Levy / Developer Share	0%	\$0



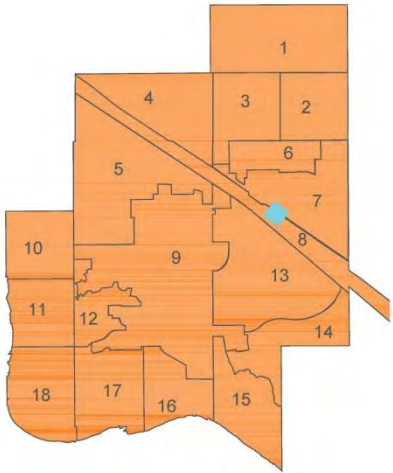
Offsite Levy Project 2016

Category:	Transportation	
Project:	3rd Ave NE and 3rd St NE Intersection Upgrade	
Project Description:	Potential realignment of the intersection to restore South Railway to a through street. This will improve traffic flow patterns with the expansion of the Northwest Gateway and North West Horticultural areas.	
Project Defined in:	2010 Roadway System Master Plan	
Estimated Year of Construction	2030	
Rational for Inclusion in Offsite Levies:	Improvement driven by increased traffic flows from new development.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$185,857	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$185,857	
Municipal Share	43.1%	\$80,104
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	34.1%	\$63,377
Offsite Levy / Developer Share	22.7%	\$42,190



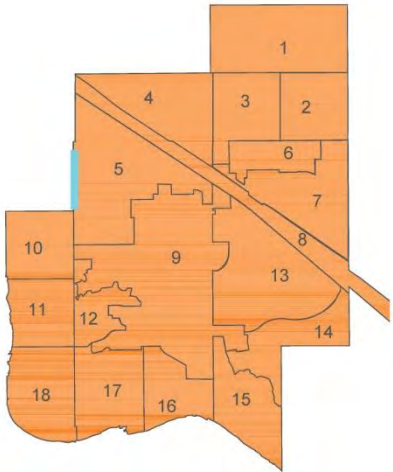
Offsite Levy Project 2016

Category:	Transportation	
Project:	TransCanada Highway and Broadway Ave Pedestrian & Signal Timing Improvements	
Project Description:	Project is to improve the comfort and safety of pedestrians crossing the Trans-Canada Highway.	
Project Defined in:	2010 Roadway System Master Plan	
Estimated Year of Construction	2016	
Rational for Inclusion in Offsite Levies:	Development of Eastside will increase the number of pedestrians crossing the Trans Canada Highway.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$133,002	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$133,002	
Municipal Share	43.1%	\$57,324
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	2.3%	\$3,059
Offsite Levy / Developer Share	54.6%	\$72,619



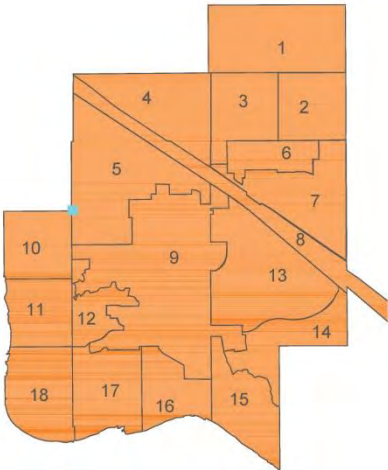
Offsite Levy Project 2016

Category:	Transportation	
Project:	8th St NW – Broadway Ave to 4th Ave NW	
Project Description:	Upgrading of 8 th street to a 4 lane divided arterial road in support of new development. It is approximately 705 metres in length	
Project Defined in:	2010 Roadway System Master Plan	
Estimated Year of Construction	2030	
Rational for Inclusion in Offsite Levies:	Improvements to this arterial road will be required to support additional traffic generated by development.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:	Estimated cost included paving the road 14.8m wide regardless of number of lanes and curb/gutters and separate walks. A 30% contingency was included.	

Estimated Total Present Year Project Costs	\$1,913,563	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$1,913,563	
Municipal Share	43.1%	\$824,746
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	34.1%	\$652,525
Offsite Levy / Developer Share	22.7%	\$434,379



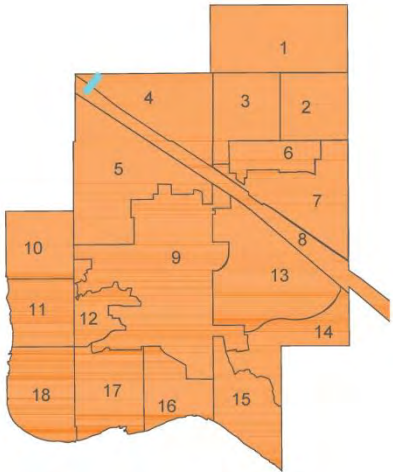
Offsite Levy Project 2016

Category:	Transportation	
Project:	Street Light Improvement at 8th St NW and Broadway Ave	
Project Description:	The intersection of 8 th Street NW and Broadway is currently an unlighted intersection. Adding lighting will improve the safety of the intersection.	
Project Defined in:	2010 Roadway System Master Plan	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	Increased traffic will further reduce the safety at this unlighted intersection.	
Cost Calculations	Included in the 2010 Roadway System Master Plan with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$28,982	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$28,982	
Municipal Share	43.1%	\$12,491
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	34.1%	\$9,883
Offsite Levy / Developer Share	22.7%	\$6,579



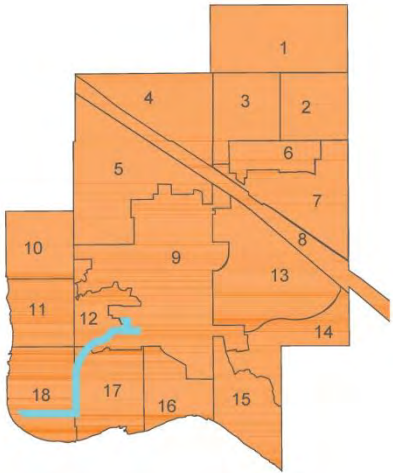
Offsite Levy Project 2016

Category:	Transportation	
Project:	10 th Ave NW – TransCanada Hwy to Town’s North Limits	
Project Description:	10 th Avenue NE from Mitchell Street to the Trans-Canada Highway is a future project to provide an arterial east / west linkage.	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2045	
Rational for Inclusion in Offsite Levies:	This is an arterial road planned to service the North industrial areas.	
Cost Calculations	Estimated cost considering paving 14.8m regardless of number of lanes, curb/gutters and separate walks with 30% contingency.	
Benefiting Areas:	Transportation projects are assumed to benefit all areas.	
Comments:	Estimated cost included paving the road 14.8m wide regardless of number of lanes and curb/gutters and separate walks. A 30% contingency was included.	

Estimated Total Present Year Project Costs	\$829,500	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$829,500	
Municipal Share	43.1%	\$357,515
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	56.9%	\$471,985
Offsite Levy / Developer Share	0%	\$0



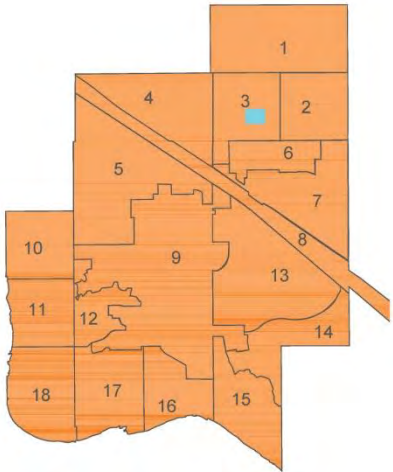
Offsite Levy Project 2016

Category:	Water	
Project:	Water Treatment Plant including Raw Water Pump Station and Pipeline Twinning	
Project Description:	Construction of a new water treatment plant and upgrades to the raw water pumping station and raw water supply line.	
Project Defined in:		
Estimated Year of Construction	2015	
Rational for Inclusion in Offsite Levies:	This project has been designed to facilitate the growth in population to 10,000 people	
Cost Calculations	Project is nearing completion.	
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Total Costs from MPS's letter to Alberta Transportation dated Sept 03, 2014	

Estimated Total Present Year Project Costs	\$16,620,512	
Special Provincial Grants	\$6,300	
Developer Agreement Contributions (ICF)	\$425,586	
Reduced Present Year Project Costs	\$16,188,626	
Municipal Share	43.1%	\$6,977,298
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	0%	\$0
Offsite Levy / Developer Share	56.9%	\$9,211,328



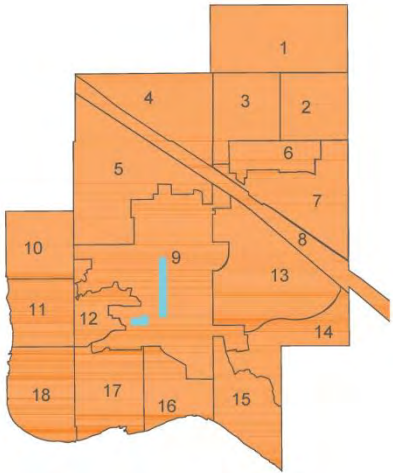
Offsite Levy Project 2016

Category:	Water	
Project:	Treated Water Reservoir with the Pump Station and Associated Connections	
Project Description:	Upgrades to the connection between the WTP and the distribution system.	
Project Defined in:	Water Distribution Evaluation 2004	
Estimated Year of Construction	2020	
Rational for Inclusion in Offsite Levies:	This project is to construct a new reservoir and pump station in the Northside Development to provide adequate pressure and flows for both Northside and Eastside developments. This project will also provide benefit to the rest of the Town by providing a second reservoir that can in emergencies provide a back-up to the reservoir at the water treatment plant.	
Cost Calculations		
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$3,737,431	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$3,737,431	
Municipal Share	43.1%	\$1,610,833
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	11.4%	\$426,067
Offsite Levy / Developer Share	45.5%	\$1,700,531



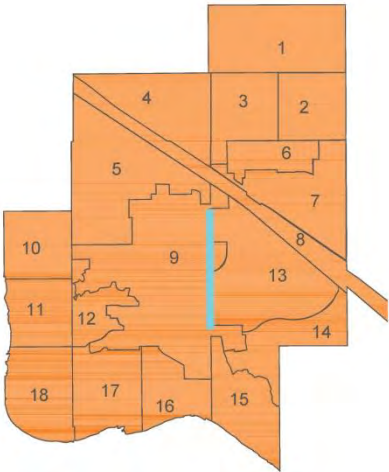
Offsite Levy Project 2016

Category:	Water	
Project:	Distribution System Upgrades	
Project Description:	Upgrades to the distribution system around the WTP to remove bottlenecks in the distribution system	
Project Defined in:	Water Distribution Evaluation 2004	
Estimated Year of Construction	2017	
Rational for Inclusion in Offsite Levies:	Removing bottlenecks in the distribution system create capacity in the distribution system for new development	
Cost Calculations		
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$636,748	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$636,748	
Municipal Share	43.1%	\$274,438
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	4.5%	\$28,654
Offsite Levy / Developer Share	52.3%	\$333,019



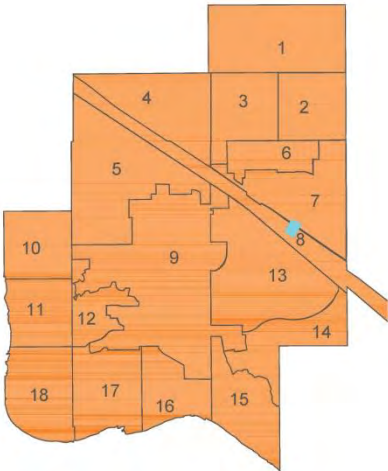
Offsite Levy Project 2016

Category:	Water	
Project:	Mitchell St SE Water Main Extension	
Project Description:	Waterline in Mitchell Street required to support development in Eastside.	
Project Defined in:	Eastside FSR 2007	
Estimated Year of Construction	2022	
Rational for Inclusion in Offsite Levies:	Included as an offsite levy project because it also strengthens the Town’s distribution system	
Cost Calculations	Cost from the Eastside FSR (2007) with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:		

Estimated Total Present Year Project Costs	\$1,266,770	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$22,731	
Reduced Present Year Project Costs	\$1,244,039	
Municipal Share	43.1%	\$536,181
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	15.9%	\$197,802
Offsite Levy / Developer Share	40.9%	\$508,812



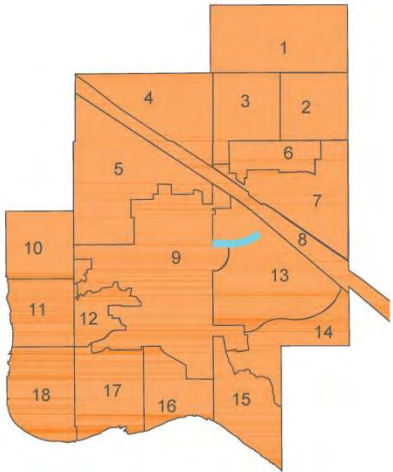
Offsite Levy Project 2016

Category:	Water	
Project:	Fire Flow Improvement – South Highway Drive to Duncan Drive SE	
Project Description:	Project is to improve the distribution system to provide adequate fire flows.	
Project Defined in:	2015	
Estimated Year of Construction	2017	
Rational for Inclusion in Offsite Levies:	The project will improve the fire flows in the industrial area of the Town.	
Cost Calculations	2015 estimate.	
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Estimated cost with 30% construction contingency and Engineering.	

Estimated Total Present Year Project Costs	\$191,900	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$191,900	
Municipal Share	43.1%	\$82,709
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	4.5%	\$8,636
Offsite Levy / Developer Share	52.3%	\$100,364



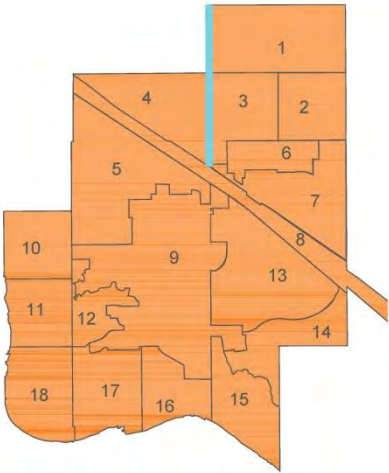
Offsite Levy Project 2016

Category:	Water	
Project:	Watermain 3rd Ave SE	
Project Description:		
Project Defined in:		
Estimated Year of Construction	2022	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer’s timeline because it will be part of the 3 rd Avenue construction.	
Cost Calculations	2015 Estimate	
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Estimated cost with 30% construction contingency and Engineering.	

Estimated Total Present Year Project Costs	\$312,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$27,977	
Reduced Present Year Project Costs	\$284,023	
Municipal Share	43.1%	\$122,414
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	15.9%	\$45,160
Offsite Levy / Developer Share	40.9%	\$116,165



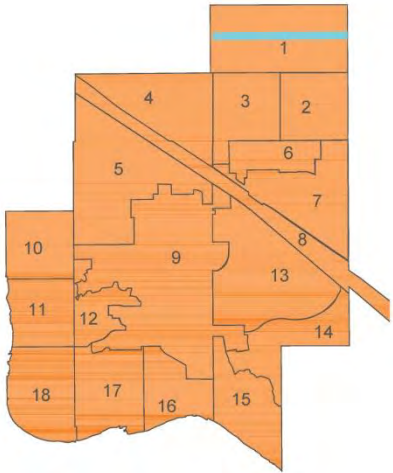
Offsite Levy Project 2016

Category:	Water	
Project:	Watermain Mitchell St N to End of Town's North Limit	
Project Description:	Water trunk in Mitchell Street to support the development of Northside	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer's timeline because it will be part of the Mitchell Street construction.	
Cost Calculations	2015 Estimate	
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Estimated cost with 30% construction contingency and Engineering.	

Estimated Total Present Year Project Costs	\$748,800	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$748,800	
Municipal Share	43.1%	\$322,733
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	22.7%	\$169,978
Offsite Levy / Developer Share	34.1%	\$255,341



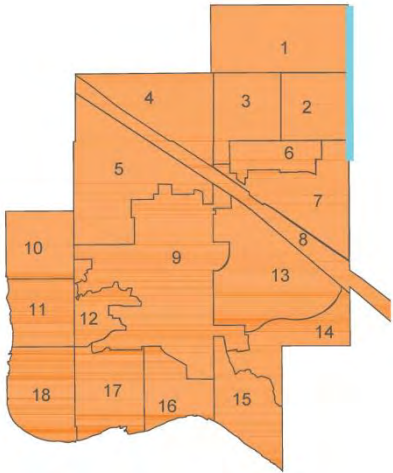
Offsite Levy Project 2016

Category:	Water	
Project:	10th Ave NE – Mitchell St N to Boundary Road N	
Project Description:	Water trunk to support Northside development	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2045	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer’s timeline because it will be part of the 10 th Avenue construction.	
Cost Calculations	2015 Estimate	
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Estimated cost with 30% construction contingency and Engineering.	

Estimated Total Present Year Project Costs	\$631,800	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$631,800	
Municipal Share	43.1%	\$272,306
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	56.9%	\$359,494
Offsite Levy / Developer Share	0%	\$0



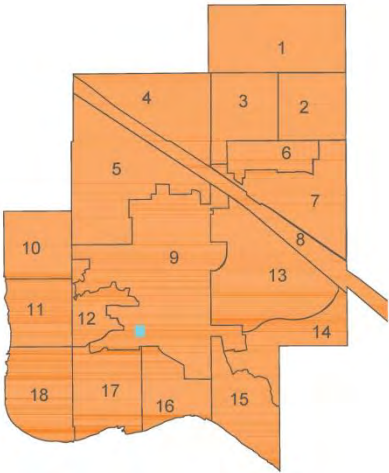
Offsite Levy Project 2016

Category:	Water	
Project:	Boundary Road N – Dirkson Drive NE to town’s North Limit	
Project Description:	Water trunk to support Northside development	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2020	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer’s timeline because it will be part of the Boundary Road construction.	
Cost Calculations	2015 Estimate	
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Estimated cost with 30% construction contingency and Engineering.	

Estimated Total Present Year Project Costs		\$748,800
Special Provincial Grants		n/a
Developer Agreement Contributions (ICF)		n/a
Reduced Present Year Project Costs		\$748,800
Municipal Share	43.1%	\$322,733
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	11.4%	\$85,363
Offsite Levy / Developer Share	45.5%	\$340,704



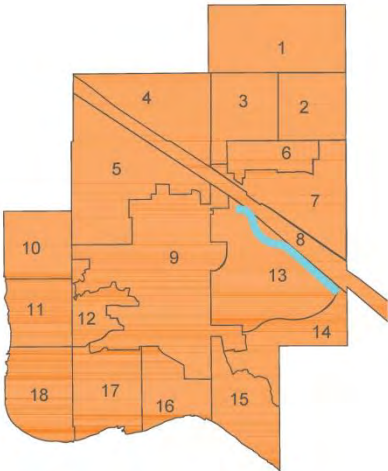
Offsite Levy Project 2016

Category:	Water	
Project:	Water Tie-in at 9th Ave SW	
Project Description:	Replaces an old ductile iron main with a new larger main.	
Project Defined in:		
Estimated Year of Construction	2017	
Rational for Inclusion in Offsite Levies:	Removal of a bottleneck from the existing water treatment plant.	
Cost Calculations		
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Estimated cost with 30% construction contingency and Engineering.	

Estimated Total Present Year Project Costs	\$50,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$50,000	
Municipal Share	43.1%	\$21,550
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	4.5%	\$2,250
Offsite Levy / Developer Share	52.3%	\$26,150



Offsite Levy Project 2016

Category:	Water	
Project:	Watermain Broadway Ave E – Saamis Drive SE to 9th Ave SE	
Project Description:	Water trunk in Saamis Drive to support Eastside development.	
Project Defined in:	Eastside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer’s timeline because it will be part of the Boundary Road construction.	
Cost Calculations		
Benefiting Areas:	Water projects are assumed to benefit all areas.	
Comments:	Estimated cost with 30% construction contingency and Engineering.	

Estimated Total Present Year Project Costs	\$604,500	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$52,457	
Reduced Present Year Project Costs	\$552,043	
Municipal Share	43.1%	\$237,931
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	22.7%	\$125,314
Offsite Levy / Developer Share	34.1%	\$188,247



Offsite Levy Project 2016

Category:	Sanitary	
Project:	Sanitary Network in Arterials Mitchell St N	
Project Description:	Sanitary trunk planned to service the Northside subdivision.	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer's timeline because it will be part of the 10 th Avenue construction.	
Cost Calculations	A budgetary cost estimate was received from MJB.	
Benefiting Areas:	Areas 3 and 4	
Comments:	Conceptual cost from MJB	

Estimated Total Present Year Project Costs	\$614,900	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$614,900	
Municipal Share	16.3%	\$100,229
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	33.5%	\$205,992
Offsite Levy / Developer Share	50.2%	\$308,680



Offsite Levy Project 2016

Category:	Sanitary	
Project:	Sanitary Upgrade South Trunk Due to River Terrace and Bayliss Areas	
Project Description:	Upgrades of existing sanitary sewer mains.	
Project Defined in:	Taken out of ISL Study 2015 for south trunk	
Estimated Year of Construction	2020	
Rational for Inclusion in Offsite Levies:	Project required, to facilitate future development in the Bayliss, and River Terrace areas. Town may want to proceed with the project before the Bayliss and River Terrace areas are ready for development.	
Cost Calculations	Costs are from the 2015 ISL inflow and infiltration study.	
Benefiting Areas:	Areas 9, South part of 10, 14, 17, and 18	
Comments:		

Estimated Total Present Year Project Costs	\$3,847,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$41,402	
Reduced Present Year Project Costs	\$3,805,598	
Municipal Share	55.6%	\$2,115,912
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	8.9%	\$338,698
Offsite Levy / Developer Share	35.5%	\$1,350,987



Offsite Levy Project 2016

Category:	Sanitary	
Project:	Boundary Road North Industrial Trunk Upgrade	
Project Description:	Sanitary trunk upgrade required to support future development of the Northside area.	
Project Defined in:	ISL Study 2015	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	The upgrade is very extensive and is required to support multiple developers ability to develop in the area. The long term growth that this upgrade supports is well beyond the 25 year horizon and is beyond the 10 year horizon typically included in cost sharing endeavors to assist contained in service agreements.	
Cost Calculations	Cost are from the Northside FSR	
Benefiting Areas:	Areas 1, 2, 3, 4, 6, 7, and 8	
Comments:		

Estimated Total Present Year Project Costs	\$2,595,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$2,595,000	
Municipal Share	33.6%	\$871,920
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	26.5%	\$687,675
Offsite Levy / Developer Share	39.8%	\$1,032,810



Offsite Levy Project 2016

Category:	Sanitary	
Project:	NW Future Upgrades Including Lift Station and Forcemain Due to Westend, Northend and North Gateway Areas	
Project Description:	Upgrades of the existing sanitary system to support future development.	
Project Defined in:	ISL Study 2013	
Estimated Year of Construction	2045	
Rational for Inclusion in Offsite Levies:	Upgrades required to support multiple developments in the northwest quadrant. Some of the upgrades will support development beyond the 25 year horizon.	
Cost Calculations		
Benefiting Areas:	Areas North part of 10, and 5	
Comments:		

Estimated Total Present Year Project Costs	\$7,166,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$7,166,000	
Municipal Share	71.7%	\$5,138,022
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	28.3%	\$2,027,978
Offsite Levy / Developer Share	0%	\$0



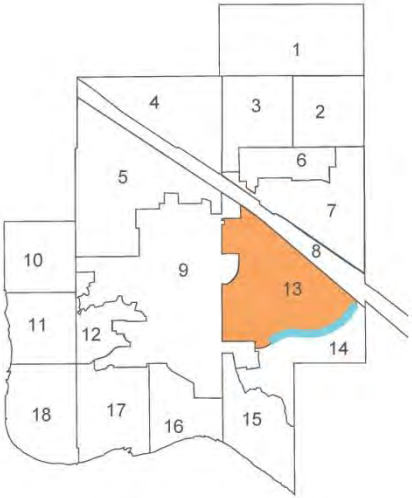
Offsite Levy Project 2016

Category:	Sanitary	
Project:	3rd Ave SE – Mitchell St SE to Broadway Ave	
Project Description:	New sanitary sewer main in 3 rd Avenue.	
Project Defined in:	Eastside FSR	
Estimated Year of Construction	2022	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer's timeline because it will be part of the 3rd Avenue construction.	
Cost Calculations	Original included in the 2006 Eastside FSR with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	North West part of area 13	
Comments:	Conceptual cost from MJB	

Estimated Total Present Year Project Costs	\$410,150	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$410,150	
Municipal Share	0%	\$0
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	28.0%	\$114,842
Offsite Levy / Developer Share	72.0%	\$295,308



Offsite Levy Project 2016

Category:	Sanitary	
Project:	9th Ave SE – Existing Phase 1 to Saamis DR SE	
Project Description:	New sanitary sewer main in 9 th Avenue.	
Project Defined in:	Eastside FSR	
Estimated Year of Construction	2020	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer's timeline because it will be part of the 3rd Avenue construction.	
Cost Calculations	Original included in the 2006 Eastside FSR with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	South Part of area 13	
Comments:	Conceptual cost from MJB	

Estimated Total Present Year Project Costs	\$1,201,800	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$1,201,800	
Municipal Share	0%	\$0
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	20.0%	\$240,360
Offsite Levy / Developer Share	80.0%	\$961,440



Offsite Levy Project 2016

Category:	Storm	
Project:	Outfall Storm North to Coulee in Cypress County	
Project Description:	This trunk may be pushed ahead of the developers timeline because it will be part of the Mitchell Street upgrading.	
Project Defined in:	Draft Northside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developers timeline because it will be part of the Mitchell Street upgrading.	
Cost Calculations	Original included in the 2006 Eastside FSR with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Areas 1, 2, 3, 4, and 6	
Comments:		

Estimated Total Present Year Project Costs	\$1,014,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$1,014,000	
Municipal Share	13.2%	\$133,848
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	34.7%	\$351,858
Offsite Levy / Developer Share	52.1%	\$528,294



Offsite Levy Project 2016

Category:	Storm	
Project:	Storm Network in Arterial Mitchell St N	
Project Description:	Construction of a storm trunk in Mitchell Street to support development in the Northside area.	
Project Defined in:	Northside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developers timeline because it will be part of the Mitchell Street upgrading.	
Cost Calculations	Original included in the 2006 Eastside FSR with a factor applied to bring the costs to present year costs.	
Benefiting Areas:	Areas 3 and 4	
Comments:		

Estimated Total Present Year Project Costs	\$1,365,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$1,365,000	
Municipal Share	16.3%	\$222,495
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	33.5%	\$457,275
Offsite Levy / Developer Share	52.1%	\$711,165



Offsite Levy Project 2016

Category:	Storm	
Project:	9th Ave SE to Saamis Drive SE Storm Network	
Project Description:	Storm trunk in 9 th Avenue to support Eastside Development.	
Project Defined in:	Eastside FSR	
Estimated Year of Construction	2020	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developer's timeline because it will be part of the 9 th Avenue construction.	
Cost Calculations	Original included in the 2006 Eastside FSR with a factor applied to bring the costs to present year costs. Project cost further update with a budgetary cost from MJB.	
Benefiting Areas:	Areas South part 13, and 14	
Comments:	Conceptual cost from MJB	

Estimated Total Present Year Project Costs	\$1,448,980	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$1,448,980	
Municipal Share	0%	\$0
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	20.0%	\$289,796
Offsite Levy / Developer Share	80.0%	\$1,159,184



Offsite Levy Project 2016

Category:	Storm	
Project:	Broadway Ave E / Saamis Drive SE Storm Network	
Project Description:	Storm Trunk in Saamis Drive to support Eastside Development.	
Project Defined in:	Eastside FSR	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	This trunk may be pushed ahead of the developers timeline because it will be part of the Saamis Drive realignment.	
Cost Calculations	Original included in the 2006 Eastside FSR with a factor applied to bring the costs to present year costs. Project cost further update with a budgetary cost from MJB.	
Benefiting Areas:	North part of Area 13	
Comments:	Conceptual cost from MJB	

Estimated Total Present Year Project Costs	\$958,750	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	n/a	
Reduced Present Year Project Costs	\$958,750	
Municipal Share	0%	\$0
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	40.0%	\$383,500
Offsite Levy / Developer Share	60.0%	\$575,250



Offsite Levy Project 2016

Category:	Storm	
Project:	Storm Ponds Interconnection Project	
Project Description:	This project is to interconnect the 4 storm ponds in the eastside area.	
Project Defined in:	Eastside FSR - ICF 2007	
Estimated Year of Construction	2025	
Rational for Inclusion in Offsite Levies:	ICF project carried forward.	
Cost Calculations		
Benefiting Areas:	Areas 13 and 14	
Comments:	It is necessary to interconnect the ponds so that they function as outlined in the FSR.	

Estimated Total Present Year Project Costs	\$1,200,000	
Special Provincial Grants	n/a	
Developer Agreement Contributions (ICF)	\$41,965	
Reduced Present Year Project Costs	\$1,158,035	
Municipal Share	0%	\$0
Other Stakeholder Share & Financial Oversizing (developments beyond the 25 year horizon)	20.0%	\$231,607
Offsite Levy / Developer Share	80.0. %	\$926,428

TOWN OF REDCLIFF

For the Six Months Ending Thursday, June 30, 2016

	2016 Actual	2016 Budget	% of Budget	2015 Actual	Variance Prior Period
REVENUES					
TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE	\$7,655,429.45	\$7,667,799.00	99.84%	\$7,737,044.00	1.05%
GOODS & SERVICES REVENUES					
ADMINISTRATION	22,595.27	15,762.00	143.35%	18,405.75	(22.76%)
PROTECTIVE SERVICES		5,100.00	0.00%	30.00	100.00%
PUBLIC WORKS	5,351.50	44,500.00	12.03%	32,569.95	83.57%
WATER UTILITY	1,149,479.06	2,357,147.00	48.77%	1,244,098.19	7.61%
SANITARY UTILITY	550,980.11	1,000,836.00	55.05%	385,787.19	(42.82%)
WASTE UTILITY	262,080.89	493,726.00	53.08%	274,877.79	4.66%
COMMUNITY SERVICES	3,428.95	9,650.00	35.53%	5,498.75	37.64%
DEVELOPMENT & LAND SERVICES	286,409.64	457,750.00	62.57%	398,192.12	28.07%
PARKS & RECREATION	116,565.41	210,685.00	55.33%	117,295.24	0.62%
	2,396,890.83	4,595,156.00	52.16%	2,476,754.98	3.22%
PENALTIES	43,903.77	89,600.00	49.00%	46,719.08	6.03%
OTHER GENERAL REVENUE	190,994.72	574,243.00	33.26%	231,549.73	17.51%
GRANTS & CONTRIBUTION	118,014.85	556,984.00	21.19%	3,729,016.79	96.84%
TRANSFERS - RESERVE & OTHER		562,398.00	0.00%		0.00%
TOTAL REVENUES	10,405,233.62	14,046,180.00	74.08%	14,221,084.58	26.83%
EXPENSES					
SALARIES, WAGES & BENEFITS					
ADMINISTRATION	365,084.84	797,030.00	45.81%	343,638.83	6.24%
PROTECTIVE SERVICES	84,309.30	297,557.00	28.33%	87,415.70	(3.55%)
PUBLIC WORKS	342,681.34	542,227.00	63.20%	324,986.28	5.44%
WATER UTILITY	246,786.08	480,128.00	51.40%	174,539.57	41.39%
SANITARY UTILITY	106,937.48	231,336.00	46.23%	86,848.55	23.13%
WASTE UTILITY	73,530.98	135,026.00	54.46%	69,230.21	6.21%
COMMUNITY SERVICES	52,679.46	100,251.00	52.55%	36,114.48	45.87%
DEVELOPMENT & LAND SERVICES	184,296.78	389,704.00	47.29%	164,769.94	11.85%
PARKS & RECREATION	254,473.05	718,024.00	35.44%	217,052.87	17.24%
	1,710,779.31	3,691,283.00	46.35%	1,504,596.43	13.70%
CONTRACTED & GENERAL SERVICES					
ADMINISTRATION	350,972.71	604,245.00	58.08%	360,888.98	(2.75%)
PROTECTIVE SERVICES	295,473.67	1,120,802.00	26.36%	210,523.50	40.35%
PUBLIC WORKS	132,200.50	326,260.00	40.52%	73,315.63	80.32%
WATER UTILITY	91,084.40	274,725.00	33.15%	26,173.39	248.00%
SANITARY UTILITY	183,267.00	643,300.00	28.49%	204,533.73	(10.40%)
WASTE UTILITY	54,898.72	84,800.00	64.74%	32,589.79	68.45%
COMMUNITY SERVICES	18,335.23	115,195.00	15.92%	22,757.89	(19.43%)
DEVELOPMENT & LAND SERVICES	30,042.04	353,632.00	8.50%	100,549.44	(70.12%)
PARKS & RECREATION	39,740.97	97,950.00	40.57%	25,269.04	57.27%
	1,196,015.24	3,620,909.00	33.03%	1,056,601.39	13.19%
MATERIALS, GOODS & UTILITIES					
ADMINISTRATION	12,306.51	42,277.00	29.11%	11,831.12	4.02%
PROTECTIVE SERVICES	14,818.15	84,350.00	17.57%	55,810.61	(73.45%)
PUBLIC WORKS	147,750.28	305,550.00	48.36%	178,274.27	(17.12%)
WATER UTILITY	117,893.53	426,300.00	27.66%	91,569.36	28.75%
SANITARY UTILITY	5,969.10	34,700.00	17.20%	4,214.35	41.64%
WASTE UTILITY	21,731.35	131,000.00	16.59%	34,119.54	(36.31%)
COMMUNITY SERVICES	458.65	2,550.00	17.99%	651.13	(29.56%)
DEVELOPMENT & LAND SERVICES	5,189.06	13,695.00	37.89%	2,431.47	113.41%
PARKS & RECREATION	73,271.82	202,450.00	36.19%	80,544.26	(9.03%)
	399,388.45	1,242,872.00	32.13%	459,446.11	(13.07%)
AMORTIZATION					
REQUISITION AND TOWN CONTRIBUTION	1,143,729.30	3,077,355.00	0.00%		0.00%
DEBT MAINTENANCE & BANK CHARGES	80,591.69	356,218.00	22.62%	80,679.44	(0.11%)
TRANSFERS - EQUITY, RESERVE & OTHER	155,965.70	2,813,087.00	5.54%	102,731.89	51.82%
TOTAL EXPENSES	4,686,469.69	17,123,535.00	27.37%	4,281,299.53	9.46%
EXCESS OF REVENUE OVER EXPENSE	5,718,763.93	(3,077,355.00)	(185.83%)	9,939,785.05	42.47%

REDCLIFF CYPRESS LANDFILL

REGIONAL LANDFILL REVENUE	731,707.31	2,145,322.00	34.11%	668,610.22	(9.44%)
REGIONAL LANDFILL EXPENSES	378,828.16	2,145,322.00	17.66%	326,363.08	16.08%
EXCESS OF REVENUE OVER EXPENSE	352,879.15		0.00%	342,247.14	(3.11%)

Memo

To: Redcliff Town Council
 From: Director of Community and Protective Services
 Date: July 18th, 2016
 Re: Redcliff Days

Redcliff Days is held annually on Father's Day weekend in June. The festivities for the three day event are coordinated by the Town of Redcliff with assistance from volunteers and sponsoring organizations.

Revenue:

Town of Redcliff Contribution	20,603.50
FCSS (Entertainment)	875.00
MLA Drew Barnes	300.00

Expenses:

Rentals (Tent, Port a Potties, Hand washing stations, generator, etc...)	2190.00
Entertainment (Pedal Tractor, Clowns, Music, Bouncy Castles, petting zoo, etc...)	10,507.50
Fireworks	7,000.00
Advertising (CHAT, Rock 105, CJCY, Commentator)	1,981.00
St. Johns Ambulance (1)	100.00

The total cost for the 2016 Redcliff Days is \$21,778.50.

Memo

To: Redcliff Town Council
From: Director of Community and Protective Services
Date: July 18th, 2016
Re: RMHA Update

The Community and Protective Services Department has been tasked to review the concession lease at the Rec – Tangle and if we can assist with exploring efficiencies to assist Redcliff Minor Hockey Association. After reviewing the previous agreement between the Town of Redcliff and Redcliff Minor Hockey Association, it does not have any requirement to have a designated phone line and as such, this will save RMHA \$1260 per year.

The Town of Redcliff has ordered a new deep fryer for the concession at a cost of \$3100.00 that will be installed prior to the 2016-2017 season. The hood exhaust fan has been scheduled for degreasing, and the grill has been scheduled for servicing at the time of deep fryer installation.

Redcliff Minor Hockey president would also like the Town to look into the condition of the cooler which had some mechanical issues last season, and requested that the Director of Community and Protective Services assist RMHA in the availability of a low cost point of sale system which will assist in inventory control. We will meet with the new concession operators to review the equipment and concession prior to the 2016-2017 hockey season.

Municipal Manager Report to Council July 18, 2016

On-going Projects

- Service Tracker/E-service request is now available to the public and it is now possible for residents to submit e-service requests through the Town website (using the on-line services tab).
- Working with Planning and Engineering and Legislative and Land Services to implement organizational changes.
- Continued work with Planning and Engineering with regard to the Off-site Levy project.
- Corresponded with Golf Course regarding potential driving range scenarios. This continues. The golf course will likely be approaching council regarding potential and preferred locations for driving range in the very near future. Administration has been assisting them as required.
- Ongoing review/research regarding potential moose power lease scenarios. Other priorities and operational tasks have been pushing progress on this project behind.

Day to Day Responsibilities

- Legal file work continues.
- Council meeting preparation and RFD Review.
- Human Resource issues/correspondence with CUPE.
- June 28 – met with CMH regarding boundary road improvements and the Town's comments on preliminary design.
- June 29 – attended the Palliser Economic Partnership Annual General Meeting.
- June 30 – July 11 – Out of office.
- July 14 – Attended the MGA consultation review.

COMMUNITY & PROTECTIVE SERVICES

Parks and Recreation:

- We had a major boiler malfunction at the Aquatic Centre that resulted in not having the large pool heated while parts were on order. The large pool was running between 23 and 25 degree Celsius while normal operating temperature is approximately 27 degrees. The boiler will require more attention in the off season. The 2016 swimming lessons are running at near capacity, and we have opened up additional lessons to accommodate accordingly.
- Rec- Tangle: On rainy days we are working on painting the front lobby which we plan on having completed before seasonal staff departure in mid-August.
- Completed some major tree pruning at River Valley Park and Lions Park.
- Working with the Redcliff Engineering Department on getting approvals and design for storm drainage enhancement and river access at the River Valley Park.
- Have been assisting Club 670 on grant applications and irrigation design for the completion of the Redcliff Skills Park.

- Parks and Trails: Garbage's maintained, trails were groomed, and have provided materials to the Lions Club so they can rehab the stationary picnic tables at Lions Park.
- There is a booster irrigation pump at the Lions Kitchen that has been problematic for a couple years and this system has been revamped.

FCSS:

- FCSS board members want to assist with organizing some Redcliff Days/summer events.
- Redcliff Days was very successful again; very positive feedback. Our department is directly responsible for most of the advertising and organizing the activities in Legion Memorial Park and Parkside School (stage entertainment; petting zoo; jump tents; inflatables; human hamster balls; princesses; recruiting Women's Shelter to do "Hands are Not for Hitting" t-shirt painting; St. John Ambulance First Aid; Airbrush Tattoos; Pedal Tractors; clowns) also arranged for the Monster truck rides (track built with assistance from Public Services); we also arrange the music and bleachers at Redcliff Legion; fireworks; road closures and emergency notification; assist other event organizers in securing barricades; tables; keys and whatever else they may require from the Town. Tried to arrange for some additional activities on Sunday but it was very windy and threatened to rain so the Bike Show N Shine and music in Rolling Mill Park was cancelled. There is a lot of interest in the Bike Show and other Sunday activities so we will offer it again next year.
- Summer program development; preparation and advertising is under way. Keely Darley and DREAMS are cohosting children's programs throughout the summer.
- Canada Day planning and event completed.
- Starting to coordinate fall programs; gyms are booked for some activities and instructors contacted.
- Planning and event coordination for Canada Day and the penny carnival is ongoing. We have also been working with community volunteers in preparation of the Gospel Jamboree which is held in July.

Bylaw Enforcement:

Reporting Periods: 2016 June

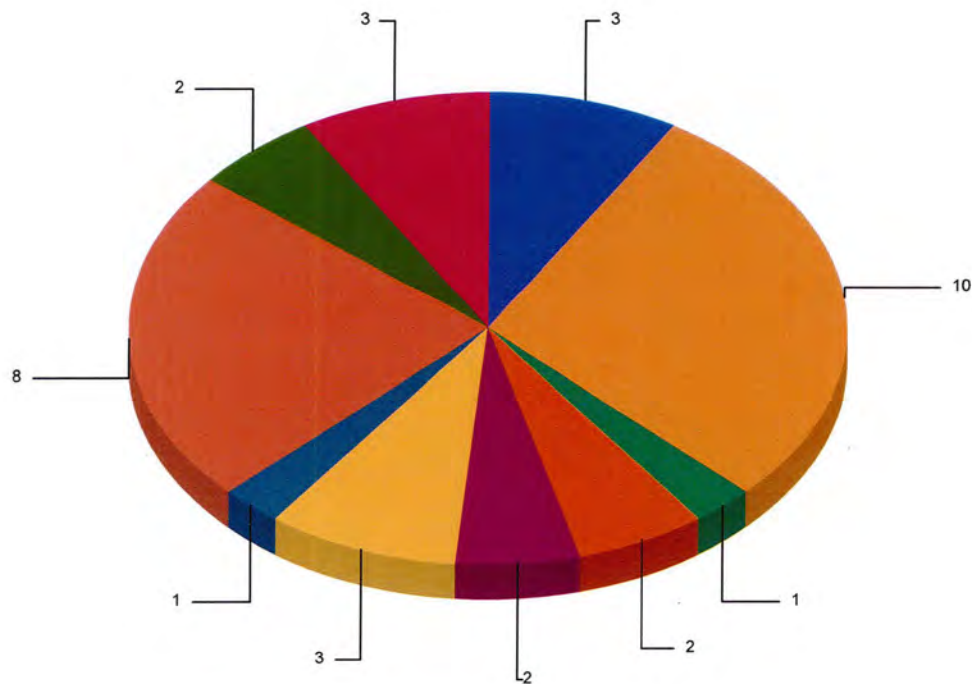
Attached Report

Town of Redcliff

MONTHLY REPORT Statistics from Occurred Date: 6/1/2016 12:00:00AM to 6/30/2016 11:59:59PM

Case Report

Count of Incident Types



BYLAWS : ASSIST OTHER DEPT	3
BYLAWS : ASSIST PUBLIC	10
BYLAWS : BURNING : BURNING UNCLEAN FUEL	1
BYLAWS : BUSINESS LICENSE : OP. WITHOUT BUSINESS LICENSE	2
BYLAWS : CAT : AT LARGE	2
BYLAWS : CAT : CAT TRAP LOAN	3
BYLAWS : CAT : MISSING	1
BYLAWS : DOG : AT LARGE	8
BYLAWS : DOG : CHASING PERSONS	2
BYLAWS : DOG : DOG BARKING OR HOWLING	3
Total:	35

Case Report

BYLAWS : ASSIST PUBLIC: 10 17%

BYLAWS : BURNING : BURNING UNCLEAN FUEL: 1 2%

BYLAWS : BUSINESS LICENSE : OP. WITHOUT BUSINESS LICENSE: 2 3%

BYLAWS : CAT : AT LARGE: 2 3%

BYLAWS : CAT : CAT TRAP LOAN: 3 5%

BYLAWS : CAT : MISSING: 1 2%

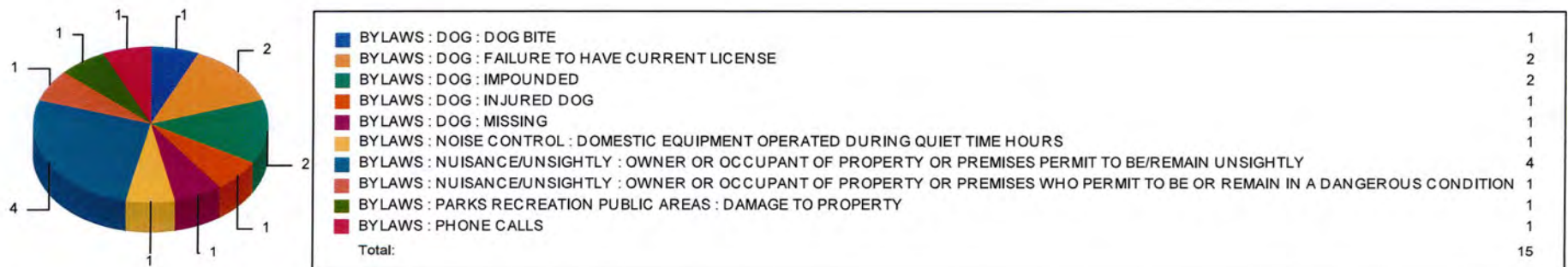
BYLAWS : DOG : AT LARGE: 8 13%

BYLAWS : DOG : CHASING PERSONS: 2 3%

BYLAWS : DOG : DOG BARKING OR HOWLING: 3 5%

Case Report

Count of Incident Types



BYLAWS : DOG : DOG BITE: 1 2%

BYLAWS : DOG : FAILURE TO HAVE CURRENT LICENSE: 2 3%

BYLAWS : DOG : IMPOUNDED: 2 3%

BYLAWS : DOG : INJURED DOG: 1 2%

Case Report

BYLAWS : DOG : MISSING: 1 2%

BYLAWS : NOISE CONTROL : DOMESTIC EQUIPMENT OPERATED DURING QUIET TIME HOURS: 1 2%

BYLAWS : NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT OF PROPERTY OR PREMISES PERMIT TO BE/REMAIN UNSIGHTLY: 4 7%

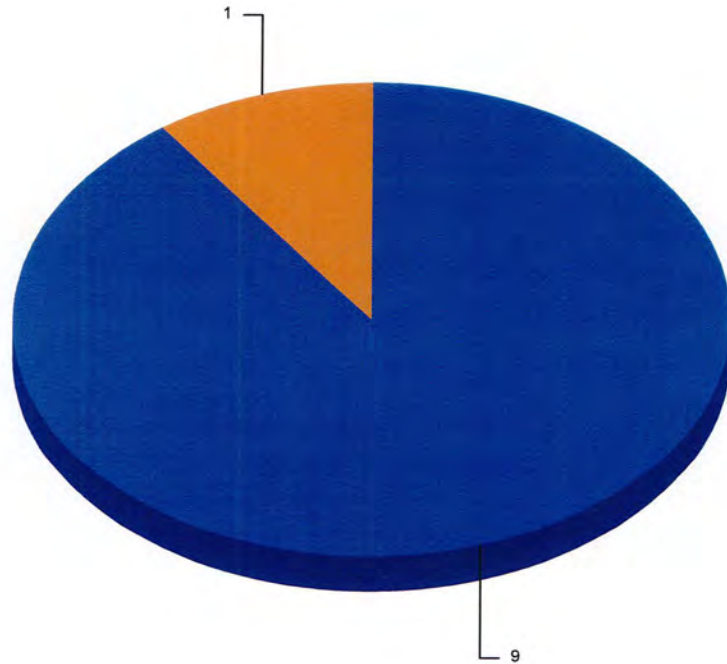
BYLAWS : NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT OF PROPERTY OR PREMISES WHO PERMIT TO BE OR REMAIN IN A DANGEROUS CONDITION: 1 2%

BYLAWS : PARKS RECREATION PUBLIC AREAS : DAMAGE TO PROPERTY: 1 2%

BYLAWS : PHONE CALLS: 1 2%

Case Report

Count of Incident Types



■	BYLAWS : TRAFFIC : PARKING	9
■	BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE	1
Total:		10

BYLAWS : TRAFFIC : PARKING: 9 15%

BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE: 1 2%

Case Report

Grand Total: 100.00% Total # of Incident Types Reported: 60

PUBLIC SERVICES

Water and Sewer Utilities:

- Utility Services have:
 - been trouble shooting issues at the new water plant;
 - been installing several radio reads for use with new meter reading equipment;
 - completed camera jobs as requested;
 - completed meter reading;
 - repaired meters around town.

Municipal Works:

- Municipal Works have been:
 - completing ongoing garbage bin repairs with lid repairs and painting;
 - conducting alley clean ups;
 - replacing or repairing multiple signs around town;
 - filling pot holes around town;
 - removing sidewalks for replacing;
 - mowing and trimming around town;
 - hauling gravel for stock pile in yard;
 - blading gravel roads and alleys in town;
 - weed spraying on town property;
 - changing out the old style black bins with new bins;
 - installing new benches at the cemetery.

Landfill:

- Landfill staff have been:
 - picking up litter along the fence line (ongoing task);
 - mowing and trimming around landfill;
 - training new employee (ongoing);
 - building up the ramp into the landfill tipping area.

Planning and Engineering:

Priorities for June:

- Off-site Levy Bylaw, Policy and Back-up Information.
- Relocation of the Development Officer to the department.
- Request for Proposal for back-up power and SCADA systems at two lift stations.
- Request for Proposal for safety code services (there has recently been a new UQMP template created by the province and as a result has pushed this project back until administration understands the changes and corresponding affect it will have).
- Policy 52 revision.
- Drainage Bylaw Revision.
- Municipal Development Plan Update.

Planning:

- Completion of the unfiled property files is underway using department admin staff.
- Updated the list of LUB issues that require addressing.

- Unpaid Intern is working on the updates to the Municipal Development Plan to bring it into compliance with the South Saskatchewan Regional Plan.
- Farwest requested a subdivision extension 2014 SUB 02. This will not proceed until payment of required extension fee is received.

Engineering:

- Sewer System Bylaw review in progress.

Studies:

- On-going flow monitoring data capture in the NW lift station catchment area with the assistance of Public Service staff.
- Civiltec Consulting has been provided comments on their report for the 3rd Ave sewer lift station.
- Working on developing a public education and awareness program for the Town's Inflow and infiltration.
- Smoke testing has been suspended until a complete smoke testing plan for an area is completed and arrangements can be made to complete an area in one time period.
- Infiltration and Inflow reduction work committee: Meeting was held on June 9, 2016.
- Pavement Management System: Discussion was had with Jamie Garland and it was agreed that due to other higher priorities that Public Works will make necessary repairs as needed this year and Engineering will defer development of a Pavement Management System until the fall or 2017.
- Riverview Groundwater: WSP installed monitoring wells the week of June 13. Met with Gerard Klotz onsite and reviewed some high ground water issues.

Capital Projects:

- Slope Remediation Kipling & Westside Subdivisions: Slope Remediation South of Kipling Subdivision-Phase 3: The contractor has completed work and only has a few minor deficiencies to correct. Substantial completion was issued on June 9, 2016.
- Water Treatment Plant Construction: There are a number of deficiencies still left to be completed prior to officially issuing a completion certificate. MP-ECO has been given Substantial Performance as of March 1. Paving is scheduled for completion by the contractor. Town forces are completing the landscaping. With the contractor's agreement landscaping was removed from their budget.
- Northside Functional Servicing Report: Engineering Department reviewed the third draft of sanitary servicing and sent comments to Scheffer Andrew. The Town's Engineering Department has been advised by Scheffer Andrew to expect a Final report.

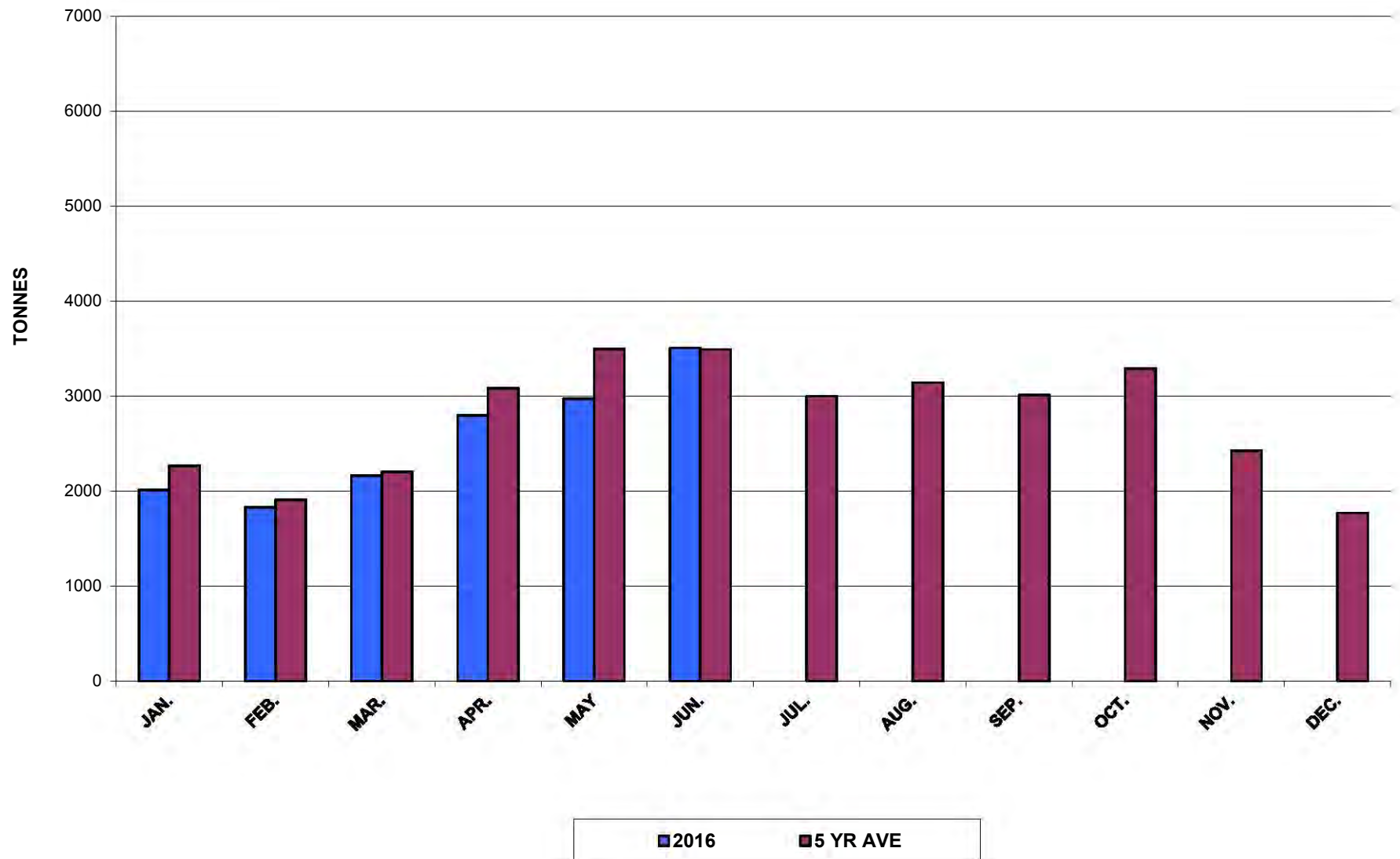
FINANCE AND ADMINISTRATION

- As per the 2015 KPMG landfill audit, it has been recommended to separate general ledger accounts between the Town and Landfill. The proposed entries to split them have been confirmed by the auditor. Finance will proceed with executing this recommendation.
- Manuals for all the finance functions are prepared and will be used to assist in cross training endeavours.

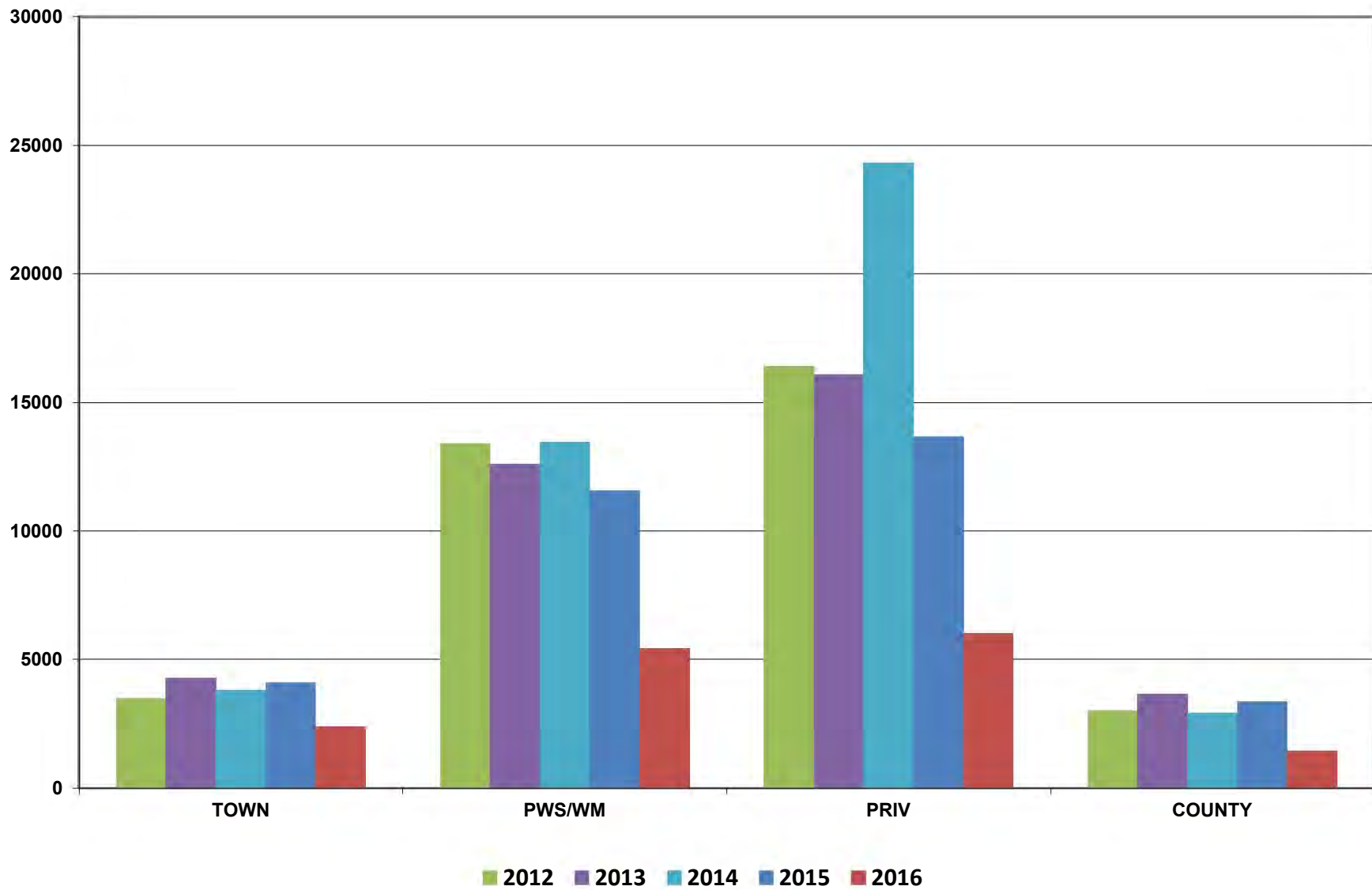
LEGISLATIVE AND LAND SERVICES

- Ongoing inquires re: land sales. Two agreements entered into – six sales to date in 2016. [Eastside Phase 1 Lot breakdown - 86 lots total (1–C3, 3–R3, 13–R2, 69–R1)
Lots remaining – 1–C3, 3–R3, 13–R2 & 30 R1]
- Council agenda preparation & follow up / Department Head meetings pre/post meeting.
- Park Enterprises continues to work on closing the remaining open permits from 2007-2011. Five files are still open.
- Ongoing Legal File Review.
- Reviewing status of policies, procedures, bylaws and agreements.
- Ongoing conversion of printed policies, procedures, bylaw and agreements to digital format.
- Surplus Equipment/Vehicles Sale closed June 28, 2016. Finalizing transactions. Preparing report to Department Heads & updating insurance lists as required.
- Assisting the Director of Planning & Engineering with pursuing accreditation in the building discipline. Attended a meeting with Director of Planning & Engineering and D. Ramsay, Alberta Municipal Affairs to discuss accreditation in the building discipline on June 22, 2016. The first step in the process is updating our Uniform Quality Management Plan. A draft Uniform Quality Management Plan has been prepared and submitted to Safety Codes Council for comment. Upon receiving comments from Safety Codes Council a draft Uniform Quality Management Plan will be presented to Council for consideration and then resubmitted to Safety Codes Council for approval. We can then move to issuing a Request for Proposals for Permit Services.

**REDCLIFF/CYPRESS REGIONAL LANDFILL
2016 VS 5 YEAR AVERAGE
TO JUNE 30, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2012-2016
TO JUNE 30, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2012-2016
TO JUNE 30, 2016**

