

**COUNCIL MEETING**

**MONDAY, JUNE 13, 2016**

**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, JUNE 13, 2016 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
<b>1. GENERAL</b>	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
<b>2. DELEGATION</b>	
A) Redcliff Minor Hockey * Presentation by Scott Pahl	
B) Economic Development Alliance * Presentation by Theresa Hardiker	
<b>3. MINUTES</b>	
A) Council meeting held May 24, 2016 *	For Adoption
B) Cypress View Foundation Board meeting held April 21, 2016 *	For Information
C) Redcliff Public Library Board meeting held April 26, 2016 *	For Information
<b>4. REQUESTS FOR DECISION</b>	
A) Traffic Control Devices Request *	For Consideration
B) Solid Waste Management - Regional Approach *	For Consideration
C) Potable Water Servicing for River Valley Residential Properties *	For Consideration
D) Additional Annual Redcliff Days Road Closure *	For Consideration
<b>5. CORRESPONDENCE</b>	
A) Alberta Government * Re: Update on Alberta Disaster Recovery Programs	For Information
B) Alberta Municipal Affairs * Re: Municipal Sustainability Initiative (MSI)	For Information

- |           |  |                 |
|-----------|--|-----------------|
| <b>C)</b> | Alberta Recreation & Parks Association *<br>Re: 2016 Annual Conference       | For Information |
| <b>D)</b> | Government of Alberta Transportation *<br>Re: High Load Corridor Designation | For Information |

**6. OTHER**

- |           |   |                 |
|-----------|---|-----------------|
| <b>A)</b> | Memo *<br>Re: Boulevard Development Application   | For Information |
| <b>B)</b> | Redcliff/Cypress Regional Waste Management Authority *<br>Re: Landfill Graphs to May 31, 2016 | For Information |
| <b>C)</b> | Council Important Meetings & Events June 13, 2016 *   | For Information |

**7. RECESS**

**8. IN CAMERA**

- |           |                       |
|-----------|-----------------------|
| <b>A)</b> | Land (2)              |
| <b>B)</b> | Intergovernmental (1) |
| <b>C)</b> | Labour (1)            |

**9. ADJOURN**

**ACCOUNTS PAYABLE CHEQUE LIST**

**COUNCIL MEETING JUNE 13, 2016**

<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
79922	ACTION PARTS	WIRE, CONNECTORS	\$234.33
79923	RAZA ALI	APEGA MEMBERSHIP	\$340.20
79924	AMEC EARTH & ENVIRONMENTAL	WATER TEATMENT PLANT PROGRESS PAYMENT	\$495.34
79925	APEGA	PERMIT TO PRACTICE	\$510.30
79926	ATB FINANCIAL MASTERCARD	MONTHLY CREDIT CARD CHARGES	\$10,408.95
79927	B&C APPLIANCE SERVICE	REC-TANGLE REPAIR	\$355.06
79928	THE BOLT SUPPLY HOUSE LTD.	SCREWS	\$15.05
79929	CITY OF MEDICINE HAT	CITY UTILITIES	\$52,194.46
79930	CLEARTECH INDUSTRIES INC.	COAGULANT	\$25,428.34
79931	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$2,255.20
79932	ROGER HUBERDEAU	LANDFILL EDUCATION TRAVEL	\$95.00
79933	JACOB'S WELDNG LTD.	SNOW FENCE	\$13,660.50
79934	REDCLIFF LEGION BRANCH #6	VOLUNTEER APPRECIATION DINNER	\$2,833.03
79935	MEDICINE HAT NEWS	BADLANDS NEWSLETTER ADVERTTISING	\$292.95
79936	SHAW CABLE	INTERNET SERVICE	\$261.19
79937	PAYSTATION INC.	LICENSE RENEWAL	\$415.80
79938	PUROLATOR	PARTS FREIGHT	\$58.13
79939	RECEIVER GENERAL	STAT DEDUCTIONS	\$37,048.75
79940	CANADIAN RED CROSS	LESSON SUPPLIES	\$1,001.53
79941	SOUTHERN ALBERTA NEWSPAPERS	APRIL ADVERTISING, SUBSCRIPTIONS	\$4,188.46
79942	BARRY STEIER	FUEL	\$43.93
79943	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$198.27
79944	TELUS MOBILITY	CELL PHONE SERVICE	\$172.82
79945	TRIPLE R EXPRESS	PARTS FREIGHT	\$140.70
79946	WC GFOA DELEGATE C/O CIVICINFO	CONFERENCE REGISTRATION	\$630.00
79947	TOWN OF REDCLIFF - LANDFILL	TONNAGE CHARGES	\$8,599.72
79948	M.P. ECO MECHANICAL PROCESS INC	WATER TEATMENT PLANT PROGRESS PAYMENT	\$353,062.08
79949	NEW WEST TRUCK CENTRES	TANDEM TRUCK	\$157,983.00
79950	ROYAL CANADIAN MOUNTED POLICE	QUARTERLY POLICING COSTS	\$270,068.79
79951	A & B STEEL LTD	WIPER BLADES, SAW BLADES, CHAIN	\$249.93
79952	ACE LANDSCAPING	RCMP SNOW REMOVAL	\$2,520.00
79953	ACTION PARTS	LAMP, LENS, HAND CLEANER	\$511.75
79954	AL-JON MANUFACTURING LLC	FILTERS, GASKETS	\$190.43
79955	BARTLE & GIBSON CO. LTD.	TOILET SEAT	\$33.00
79956	BENCHMARK GEOMATICS INC.	GRADE SURVEY	\$262.50
79957	THE BOLT GUYS	GLOVES, NUTS, BOLTS	\$96.25
79958	THE BOLT SUPPLY HOUSE LTD.	NUTS, BOLTS, PAINT	\$11.42
79959	BOSS LUBRICANTS	ENGINE/HYDRAULIC OIL	\$1,171.28
79960	BRANDT TRACTOR LTD.	SWITCH	\$278.34
79961	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$78.75
79962	CANADIAN ENERGY	BATTERY PACK	\$13.01
79963	CARSWELL	PAYROLL MANUAL	\$697.50
79964	C.E.M. HEAVY EQUIPMENT	INDICATOR	\$57.12
79965	CLEARTECH INDUSTRIES INC.	SODIUM HYPOCHLORITE, HYDROCHLORIC ACID	\$1,216.95

79966	DB PERKS & ASSOCIATES LTD.	PERSONAL FLOATATION DEVICES	\$538.13
79967	CUMMINS WESTERN CANADA	REMOVER, REPLACER, INSTALLER	\$1,100.28
79968	C.U.P.E.	UNION DUES	\$2,230.88
79969	CYPRESS COMMUNICATIONS LTD.	2-WAY RADIO	\$414.75
79970	EECOL ELECTRIC CORP.	WIRE	\$115.26
79971	FARMLAND SUPPLY CENTER LTD	AIRBRAKE LINE, FITTING	\$191.23
79972	FOUNTAIN TIRE	FLAT TIRE REPAIR	\$39.85
79973	FOX ENERGY SYSTEMS INC.	SAFETY EQUIPMENT	\$837.31
79974	JAMIE GARLAND	SLGM CONFERENCE TRAVEL	\$100.00
79975	GRAND RENTAL STATION	VOLUNTEER APPRECIATION RENTALS	\$856.87
79976	REDCLIFF HOME HARDWARE	CLEANING SUPPLIES, PAINT, HARDWARE, PARTS	\$797.59
79977	JOE JOHNSON EQUIPMENT	LIQUID SMOKE	\$313.79
79978	KEYWAY SECURITY LOCKSMITHS LTD	LIBRARY LOCKS CHANGED	\$227.85
79979	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIRS	\$65.10
79980	LIFESAVING SOCIETY	WHISTLES	\$56.70
79981	MEQUIPCO LTD	CUVETTE	\$241.50
79982	MEDICINE HAT CONSTRUCTION ASSOC.	CSTS COURSES	\$341.25
79983	MEDICINE HAT CO-OP HOME & AGRO	TANK, RODENT CONTRIL, IRRIGATION SUPPLIES	\$1,348.32
79984	MODERN INDUSTRIAL RENTALS	TRENCHER RENTAL	\$210.00
79985	SHAW CABLE	INTERNET SERVICE	\$204.55
79986	NEW WEST TRUCK CENTRES	SWITCH, AIR COMPRESSOR	\$560.40
79987	PARK ENTERPRISES LTD.	IN TOWN PERMITS	\$1,482.23
79988	PARKLAND GEO TESTING LTD.	COULEE SLUMPING PROGRESS PAYMENT	\$9,534.00
79989	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,854.77
79990	PRO COMM SOLUTIONS INC.	PHONE, SIM CARD, CASE	\$603.75
79991	REDCLIFF BAKERY	MPC LUNCH	\$85.68
79992	ROSENAU TRANSPORT LTD	PARTS FREIGHT	\$425.61
79993	SHANON SIMON	AMCA CONFERENCE TRAVEL	\$472.00
79994	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	\$729.68
79995	SUMMIT MOTORS LTD	OIL/AIR/FUEL FILTERS, OIL	\$949.93
79996	TELUS MOBILITY	CELL PHONE SERVICE	\$23.35
79997	HACH SALES AND SERVICE CANADA	CHLORINE ANALYZING SUPPLIES	\$1,970.86
79998	PRACTICA	DOGGY BAG DISPENCER	\$612.17
79999	BREWMASTER WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS	\$141.50
80000	MBSI CANADA	HOSTED BACKUP	\$1,071.00
80001	WATSON, DENI	FACILITY/KEY DEPOSIT REFUND	\$250.00
80002	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAXES	\$150.00
80003	ULTIMATE SPAS & POWERSPORTS	POOL GRATES, ACID	\$1,808.33
80004	WOLSELEY MECHANICAL GROUP	SOLENOID, HOSE, GASKET, COUPLER	\$1,973.65
80005	WOOD, DALE	HUNTER EDUCATION COURSE	\$1,710.00
80006	REDCLIFF AG FOODS	POOL LUNCH SUPPLIES	\$30.40
80007	AMSC INSURANCE SERVICES LTD.	BENEFIT PREMIUMS	\$17,649.15
80008	BARTLE & GIBSON CO. LTD.	LIGHTS, FOUNTAINS, NOZZLES	\$228.21
80009	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$26.25
80010	CANADIAN ENERGY	BATTERY PACK	\$312.35
80011	CITY OF MEDICINE HAT	CITY UTILITIES	\$6,886.85
80012	COCOA BEAN CAFE	MEALS ON WHEELS	\$444.15

80013	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$425.15
80014	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$163.96
80015	FARMLAND SUPPLY CENTER LTD	HOSE, PUMP	\$192.01
80016	FOX ENERGY SYSTEMS INC.	GLOVES	\$81.59
80017	WOOD, DALE	CANADIAN FIREARMS SAFETY COURSE	\$2,280.00
80018	WOLSELEY MECHANICAL GROUP	MIXER VALVE	\$191.02
80019	WESTERN TRACTOR COMPANY INC.	CONSERVATION SEEDER	\$16,484.99
80020	WEARPRO EQUIPMENT & SUPPLY LTD	ICE BLADE, NUTS, BOLTS	\$316.68
80021	URBAN DEVELOPMENT INSTITUTE	MEMBERSHIP FEE	\$525.00
80022	ULTIMATE SPAS & POWERSPORTS	POOL TESTING SUPPLIES	\$103.03
80023	KCR SERVICES LTD	REFUND INACTIVE UTILITY ACCOUNT	\$100.00
80024	BERT'S VACUUMS & EQUIPMENT RENTAL	PAPER TOWELS, TOILET PAPER	\$81.85
80025	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$1,784.72
80026	SUMMIT MOTORS LTD	FILTERS, COLLANT	\$622.97
80027	ST. JOHN AMBULANCE	BABYSITTING COURSE	\$500.00
80028	BARRY STEIER	AMEA CONFERENCE TRAVEL	\$230.00
80029	STEEP ROCK LTD.	ROAD CRUSH	\$4,378.64
80030	SOCIETY OF LOCAL GOV'T MANAGER	MEMBERSHIP FEE	\$245.00
80031	SHANON SIMON	STAFF FUNCTION SUPPLIES	\$116.40
80032	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$182.07
80033	ROSENAU TRANSPORT LTD	PARTS FREIGHT	\$471.63
80034	CANADIAN RED CROSS	WATER SAFETY INSTRUCTOR MANUAL	\$57.75
80035	RECEIVER GENERAL	STAT DEDUCTIONS	\$36,692.68
80036	PRIME PRINTING	TIME CARDS	\$135.45
80037	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$183.41
80038	MS MUNICIPAL SOLUTIONS	ENGINEERING SERVICES	\$2,680.04
80039	MJB ENTERPRISE LTD	SLUDGE REMOVAL, RAW WATER HOLDING POND	\$81,900.00
80040	LOGOS EMBROIDERY	REDCLIFF JACKETS	\$116.55
80041	GOVERNMENT OF ALBERTA	FIRST YEAR CHARGE RENT, MAPPING	\$52.50
80042	REDCLIFF HOME HARDWARE	PRUNER, CLEANING SUPPLIES, INSECTICIDE	\$430.64
80043	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIRS	\$1,250.55
80044	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	\$98.70
80045	LIFESAVING SOCIETY	WHISTLES	\$13.88
124 CHEQUES TOTAL:			\$1,165,686.45

## Bonnie Andres

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**From:** Scott Pahl <pahl.livestock@xplornet.com>  
**Sent:** Thursday, May 26, 2016 2:24 PM  
**To:** Bonnie Andres  
**Cc:** Scott Pahl  
**Subject:** Redcliff Minor Hockey

To Whom it may concern,

Redcliff Minor Hockey would like to request a spot at the Town of Redcliff's next council meeting June 13 2016.

The topics we would like to discuss are the following:

1. The drastic increase in ice rental over the last 5 years  
: fee increases from \$52/hour in 2012-13 to \$85/hour in 2016/17. A 39% increase. RMHA has between 90 and 100 kids.
2. The concession lease and lack of support from the town with any upgrades  
: RMHA pays \$4700/year to lease the concession. The deep fryer barely worked for 2 ½ months, The stove and grill need upgrading.  
We had to ask to get power upgraded to be able to plug two things in at once. This really limits our ability to be profitable.
3. The concession phone  
:RMHA pays \$1260/year for the concession phone which the town makes us have for liability reasons.  
We have no option to change the plan as it is in a Town facility. We don't need it.
4. The availability of Wifi and phone service at the rink.  
Could the town look at Wifi and phone service to get rid of that phone. ie. (Shaw on demand)
5. The fundraising that RMHA and RFSC do for rink upgrades.  
: FYI for the town councillors
  1. RMHA raised \$10,500 for new lockers in which we constructed ourselves
  2. RMHA had new stick racks donated for each dressing room.
  3. RMHA had a new big screen TV and lockable TV stand constructed and donated.
  4. RMHA had a new tournament/ information board (4 by 8) constructed and donated.
  5. RFSC found a \$10,000 sponsor for a new sound system. They did all the work behind the scenes to make this happen.

As the major renter of this facility we feel that the communication between the town and our organization needs to be much better.

The minor hockey board realizes what this facility takes to operate but unfortunately it has been neglected for way to long.

We feel that the town needs to realize that this is the most used building the town has.

In saying that, we are not a large enough organization to carry these increases for much longer. We work hard to fundraise for everything that we

can, to offer the kids of Redcliff the best hockey experience that we can and we are to the point that we need some help.

Thank you,

Scott Pahl  
President  
Redcliff Minor Hockey



Virus-free. [www.avast.com](http://www.avast.com)

# Redcliff Rec–Tangle Snap Shot

September 2016 – March 2017

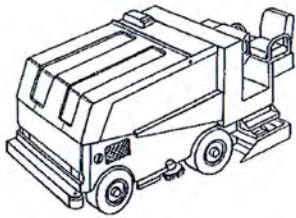
Ice Rental Rates

2015 – 2016 Rate Youth \$70 Adult \$115

2014 – 2015 Rate Youth \$60 Adult \$100



Municipality	YOUTH	Early Morning	YOUTH DAYTIME	YOUTH NON RES.	ADULT	ADULT DAYTIME	ADULT Non Resident
Town of Taber	\$74.25				\$147.50		
Town of Coaldale	\$79.00	\$61.00		\$151.00	\$151.00		\$181.00
Town of Drumheller	\$82.00	\$61.50		\$167.25	\$168.00		\$183.50
City of Medicine Hat	\$95.00	\$82.80	\$82.80		\$170.30	\$116.40	
City of Brooks	\$77.75	\$42.00	\$42.00		\$154.00	\$42.00	Yth. Tournament \$88.50
<b>Town of Redcliff</b>	<b>\$80.00</b>	<b>\$70.00</b>	<b>\$70.00</b>		<b>\$120.00</b>	<b>\$70.00</b>	



## Facility Upgrades

2017 LED Lighting Upgrade / Dehumidifier / Furnace Upgrade / Multi Use Floor \$168,000

2016 New Hockey Nets / Heat Deflectors / Painting of Lobby / Construction of Storage Locker for Figure Skating Club / Deep Fryer \$9000

2015 Zamboni \$103,950

2013 Netting / Heaters \$ 40,000

2007 Flooring & Roof Repair \$86,323

## Major Maintenance Items

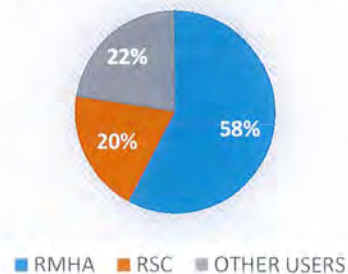
2016 Ice Plant Rebuild Estimate \$25,000.00

2015 Ice Plant Rebuild and repair \$51,784.10

2014 Ice Plant Rebuild and repair \$20,137.07



## Ice Rental Revenue



June 13, 2016

# Redcliff Town Council Check Up Meeting

# Redcliff Mission Statement

*The Town of Redcliff promotes and encourages economic progress in the community through the support of business growth and expansion to increase the quality of life for our residents, workforce and visitors.*

*From an economic development perspective, this will be achieved through:*

- Facilitating a “ready, prepared, and open-for-business” environment for economic development activity in Redcliff;*
- Connecting business and potential businesses to the right places in the community and region for further support;*
- Promoting tourism and community event opportunities that foster economic growth and business expansion;*
- Collaborating with our regional stakeholders for a unified voice on economic development in the region.*

# Vision Development

**Visioning is a critical role of any organization or community. Vision describes the desired or preferred future we wish to create. It is a long-term goal that articulates a view of a realistic, credible and attractive future for the organization and the community; one that is better than exists today. No part of an operational plan is attainable without knowing clearly what ultimate result you wish to achieve.**

# Vision Development

- **Imagine it is 2025. What would successful economic development look like in The Town of Redcliff?**
  - What are your accomplishments and successes?
  - What is different because of economic development in Town of Redcliff?

# Looking to the Future

- Advertising / marketing
- Council to promote Redcliff
- Promotion of “small town living”
- Community Engagement
- Collect Results
- Public Awareness
- Planning
- Implementation

# Looking to the Future

**Question : What does Redcliff mean to you?**

■ **Platforms:**

- Town Electronic Sign
- Facebook
- Town Website
- Schools
- Utility Mailer
- Message From Mayor
- Media release
- EDA website and Twitter

# QUESTIONS?



**Economic Development Alliance (EDA)  
of Southeast Alberta**

#28, 419 - 3rd Street S.E.  
Medicine Hat, AB T1A 0G9

Ph: 403.488.7015

Fax: 403.488.7017

[info@edalliance.ca](mailto:info@edalliance.ca)

[www.edalliance.ca](http://www.edalliance.ca)

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
TUESDAY, MAY 24, 2016 7:00 P.M.**

<b>PRESENT:</b>	Mayor Councillors	E. Reimer C. Crozier, D. Kilpatrick, L. Leipert, C. Brown, J. Steinke
	Municipal Manager Manager of Legislative & Land Services Director of Finance & Administration	A. Crofts S. Simon (left at 8:07 p.m., returned at 8:20 p.m.) J. Tu (left at 7:36 p.m., returned at 7:42 p.m.) (left the meeting at 8:07 p.m.)
	Director of Community & Protective Services	K. Dalton (left at 7:33 p.m.)
	Director of Planning & Engineering	J. Johansen (left the meeting at 7:56 p.m.)
<b>ABSENT:</b>	Councillor	E. Solberg

**1. GENERAL**

	Call to Order	<b>A)</b> Mayor Reimer called the regular meeting to order at 7:01 p.m.
2016-0212	Adoption of Agenda	<b>B)</b> Councillor Leipert moved the agenda be adopted as presented. - Carried.
2016-0213	Accounts Payable	<b>C)</b> Councillor Brown moved the following 49 general vouchers in the amount of \$240,410.34 be received for information. - Carried.

<b>ACCOUNTS PAYABLE CHEQUE LIST</b>			
<b>COUNCIL MEETING MAY 24, 2016</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
79873	AMEC EARTH & ENVIRONMENTAL	WATER TREATMENT PLANT PROGRESS PAYMENT	\$1,234.80
79874	BONNIE ANDRES	SUPPLIES	\$101.00
79875	ATB FINANCIAL MASTERCARD	CREDIT CARD PURCHASES	\$11,353.89
79876	BENCHMARK ASSESSMENT CONSULTAN	ASSESSMENT SERVICES	\$16,126.16
79877	CITY OF MEDICINE HAT	CITY UTILITIES	\$6,193.53
79878	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79879	EPCOR ENERGY SERVICES INC.	LANDFILL UTILITIES	\$150.39
79880	JONELLE GLADUE	MILEAGE	\$30.82
79881	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	\$3,948.00
79882	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICE	\$72.45

79883	MEDICINE HAT LICENCE CENTRE	VEHICLE REGISTRATION	\$84.45
79884	SUNCOR ENERGY PRODUCTS PARTNER	FUEL	\$11,987.04
79885	PUROLATOR	PARTS FREIGHT	\$30.92
79886	RECEIVER GENERAL	STAT DEDUCTIONS	\$33,767.79
79887	TELUS COMMUNICATION INC.	PHONE SERVICE	\$1,755.59
79888	TELUS MOBILITY	CELL PHONE SERVICE	\$269.64
79889	ACTION PARTS	TECH PRO CLASS	\$131.25
79890	AIR LIQUIDE CANADA INC	BULK CARBON DIOXIDE	\$7,468.08
79891	AMSC INSURANCE SERVICES LTD.	INSURANCE PREMIUMS	\$21,125.34
79892	AMEC GEOMATICS LTD	MAPPING FEE	\$125.00
79893	THE BOLT SUPPLY HOUSE LTD.	CUTTING DISCS, WASHERS	\$51.86
79894	CHERE BROWN	BADLANDS AGM TRAVEL	\$833.88
79895	CANADIAN LINEN & UNIFORM SERVI	COVERALLS	\$21.42
79896	C.E.M. HEAVY EQUIPMENT	SLIP JOINT	\$529.33
79897	COCOA BEAN CAFE	MEALS ON WHEELS	\$434.70
79898	CANADIAN PUBLIC WORKS ASSOCIAT	MEMBERSHIP FEE	\$267.75
79899	CYPRESS COMMUNICATIONS LTD.	RADIOS	\$708.02
79900	CYPRESS COUNTY	CURVED CARBIDE, GRADER BLADE	\$1,783.47
79901	FARMLAND SUPPLY CENTER LTD	BALL VALE, HOSE CLAMPS, FITTINGS	\$100.06
79902	FORAN EQUIPMENT INC	COULEE SLUMPING PROGRESS PAYMENT	\$51,392.41
79903	FOX ENERGY SYSTEMS INC.	SIGNS, STRAPS	\$448.25
79904	H2O HAULING LTD. (A DIVISION O	HAUL WATER TO LANDFILL	\$105.00
79905	REDCLIFF HOME HARDWARE	COFFEE/CLEANING SUPPLIES, HARDWARE	\$256.76
79906	INLAND CONCRETE, A DIVISION OF	WASHED DE-ICING SAND	\$3,111.41
79907	KPMG	AUDIT SERVICES	\$16,695.00
79908	LADY CARMEN TRUCKING LTD.	APPLY CALCIUM TO ROADS	\$3,150.00
79909	MCL - WASTE SYSTEMS ENVIRONMEN	IGNITION SWUTCH	\$143.46
79910	RODEO FORD SALES LIMITED	HALF TON PICKUP TRUCK	\$34,446.51
79911	ROSENAU TRANSPORT LTD	PUCK BOARD SKID	\$103.94
79912	SANATEC ENVIRONMENTAL	PUMP LANDFILL SEPTIC	\$152.25
79913	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	\$6,439.52
79914	SUMMIT MOTORS LTD	BRKAE VALVES, FILTERS	\$1,381.32
79915	DARLEY, KEELY	MARCH/APRIL TOWN PROGRAMMING	\$433.50
79916	MEDICINE HAT MEN'S RECREATION	REFUND OVERPAYMENT	\$288.75
79917	MARCHAND, KATIE	REFUND KEY DEPOSIT	\$125.00
79918	GETZ, LAUREEN ROSE	REFUND KEY & FACILITY DEPOSIT	\$225.00
79919	CLAIRMONT, GYSLAIN	REFUND DRIVER ABSTRACT, CRIMINAL CHECK	\$79.55
79920	CRAATS, WALTER	REFUND SEWER SCOPE DEPOSIT	\$100.00
79921	UNITED RENTALS	AIR FILTER	\$25.08
49 CHEQUES TOTAL:			\$240,410.34

**2. DELEGATION**

- Draft Recreation Master Plan
- 2016-0214      **A)** Kim Dalton, Director of Community & Protective Services gave a brief presentation of the Draft Recreation Master Plan.
- Councillor Leipert moved the presentation by Kim Dalton, Director of Community & Protective Serves, regarding the Draft Recreation Master Plan, be received for information.

**3. MINUTES**

- 2016-0215      Council meeting held May 9, 2016      **A)** Councillor Crozier moved the minutes of the Council meeting held May 9, 2016, be adopted as presented. - Carried.
- 2016-0216      Municipal Planning Commission meeting held May 18, 2016      **B)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held May 18, 2016, be received for information. - Carried.
- 2016-0217      Redcliff Senior Citizens Business meeting held May 5, 2016      **C)** Councillor Steinke moved the minutes of the Redcliff Senior Citizens Business meeting held May 5, 2016, be received for information. - Carried.

**4. REQUESTS FOR DECISION**

- 2016-0218      Town Hall Roof Repair      **A)** Councillor Kilpatrick moved that the Community and Protective Services Department be authorized to proceed with replacing the roof at the administration building located at 1 - 3<sup>rd</sup> Street NE, Redcliff, to a maximum budget of \$67,000.00. Funding to be provided from purchasing reserve. - Carried.
- 2016-0219      Proposed Development Permit Grading Information Requirements      **B)** Councillor Kilpatrick moved to accept the proposed process clarification as it relates to how development applications are received as per the Land Use Bylaw 1786/2014, and Policy 52 (2009), Land Development Policy. Further, have Administration prepare an information bulletin for distribution to builders and industry professionals in the area as well as potential development permit applicants. And, further, that Administration review Policy 52 (2009), Land Development Policy. - Carried.

**5. CORRESPONDENCE**

- 2016-0220      Shortgrass Library System Re: Budget Requests for 2017 and 2018      **A)** Councillor Crozier moved correspondence from Shortgrass Library System dated April 22, 2016, regarding Budget Requests for 2017 and 2018, be received for information. Further, to refer to the aforementioned correspondence to the 2017 Budget discussions. - Carried.

- 2016-0221 Alberta Municipal Affairs  
Re: Municipal Government Act Review
- B)** Councillor Steinke moved correspondence from Alberta Municipal Affairs dated May 2, 2016, regarding the Municipal Government Act Review, be received for information.  
- Carried.

## 6. OTHER

- 2016-0222 Financial Report to March 31, 2016
- A)** Councillor Steinke moved the Financial Report to March 31, 2016, be received for information. - Carried.
- Director of Community & Protective Services left the meeting at 7:33 p.m.
- 2016-0223 Municipal Manager Report to Council May 24, 2016
- B)** Councillor Leipert moved the Municipal Manager Report to Council May 24, 2016, be received for information.  
- Carried.
- 2016-0224 Mayor's Report to Council May 24, 2016
- C)** Councillor Brown moved the Mayor's Report to Council, be received for information. - Carried.
- 2016-0225 Council's Report to Council May 24, 2016
- D)** Councillor Brown moved the Council's Report to Council May 24, 2016, be received for information. - Carried.
- 2016-0226 Council Important Meetings and Events May 24, 2016
- E)** Councillor Brown moved the Council Important Meetings & Events May 24, 2016, be received for information. - Carried.

## 7. RECESS

Mayor Reimer called for a recess at 7:36 p.m.

Director of Finance & Administration left the meeting at 7:36 p.m.

Mayor Reimer reconvened the meeting at 7:41 p.m.

## 8. IN CAMERA

- 2016-0227
- Councillor Brown moved to meet In Camera at 7:41 p.m.  
- Carried.
- Director of Finance & Administration rejoined the meeting at 7:42 p.m.
- Director of Planning & Engineering left the meeting at 7:56 p.m.
- Director of Finance & Administration left the meeting at 8:07 p.m.

Manager of Legislative & Land Services left the meeting at 8:07 p.m. and returned at 8:20 p.m.

2016-0228

Councillor Leipert moved to return to regular session at 8:20 p.m. - Carried.

2016-0229      Assessment Services

Councillor Crozier moved to authorize Administration to enter into a contract with Benchmark Assessment Consultants Inc. for provision of assessment services for a term of August 1, 2016 to July 31, 2021 based on a fee structure as follows:

August 1, 2016 to July 31, 2017 @ \$23.00 per parcel plus GST  
August 1, 2017 to July 31, 2018 @ \$24.00 per parcel plus GST  
August 1, 2018 to July 31, 2019 @ \$24.00 per parcel plus GST  
August 1, 2019 to July 31, 2020 @ \$25.00 per parcel plus GST  
August 1, 2020 to July 31, 2021 @ \$25.00 per parcel plus GST

- Carried.

2016-0230      Redcliff Public Library Board

Councillor Leipert moved to terminate the appointment of B. Pattison from the Redcliff Public Library Board in accordance with the Town of Redcliff Bylaw No. 1680/2011, The Redcliff Library Board, Section 9.2 (i) which states as follows:

9.2(i) Council may by resolution terminate the appointment of any member of the Board if:

- (i) the member is absent from more than three
- (3) consecutive meetings of the Board.

And further, that Council extends appreciation and gratitude to B. Pattison for his valued time spent sitting on the Redcliff Public Library Board serving the community. - Carried.

## **9. ADJOURNMENT**

2016-0231      Adjournment

Councillor Steinke moved to adjourn the meeting at 8:23 p.m. - Carried.

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Mayor

---

Manager of Legislative & Land Services

CYPRESS VIEW FOUNDATION  
**MONTHLY BOARD MEETING MINUTES**  
**April 21, 2016**  
**9:00 a.m.**

In attendance:

- |                          |                                       |
|--------------------------|---------------------------------------|
| • Jim Turner Board Chair | Representing the City of Medicine Hat |
| • Jim Steinke Vice Chair | Representing the Town of Redcliff     |
| • Chere Brown (absent)   | Representing the Town of Redcliff     |
| • Art Squire             | Representing Cypress County           |
| • Dan Hamilton           | Representing Cypress County           |
| • Julie Friesen          | Representing the City of Medicine Hat |
| • Rita Fisher            | Chief Administrative Officer          |
| • Lisa Savage            | Administrative Assistant              |

1. Jim Turner called meeting to order at 9:02 a.m.
2. Art Squire moved to approve the agenda with addition of March financials.  
Carried
3. Jim Steinke moved to approve the monthly meeting minutes dated March 17, 2016.  
Carried
4. Old Business:  
No old Business to report  
Carried
5. New Business:
  - 5.1 Equipment Reserve:  
Discussion and decision will be reviewed at the May 19, 2016 Board Meeting.
  - 5.2 Long Term Debt:  
The contracts with the funding municipality's state that there will be no penalty for paying off long term debt prior to stipulated due date.  
Direction given for Rita Fisher to research Alberta Treasury Branch interest rates.
  - 5.3 Policies:
    - P-25 Computer/Internet Usage – Art Squire moved to approve as presented.  
Carried
    - P-3 Criminal Records Check – Jim Steinke moved to approve as presented.  
Carried
    - R-27 Medication Assistance Program – Dan Hamilton move to approve as presented.  
Carried
    - P-14 Vehicle Usage – tabled for further review by Policy Committee.
6. Reports:
  - 6.1 Financials:  
Julie Friesen moved to approve February and March 2016 financials statements as presented.  
Carried

1 

6.2 Building Supervisor:

Verbal Report:

WRW Air Conditioning and window project is complete.

Exercise room is now moved from Wild Rose wing to 2<sup>nd</sup> floor Sun Rise Vista wing.

Project of converting Wild Rose 131 to a "couple's suite" is 70% complete.

Central Core Floor materials are on back order; therefore completion date has been delayed.

Elevator retro fit has been pushed back until mid-May 2016. Can West has been awarded the bid.

Clean Harbors from Calgary AB will discard and dispose of Cypress Views old product/chemicals properly for approximately \$2000.00.

Darcy Dallard explained concerns with the Aqua Therm piping in the SRV wing. Discussion held and direction given for Darcy Dallard to do further investigation.

Discussion was held in regards to air exchange in two of the manager's offices. Direction was given to utilize a vacant resident suite as a temporary office until a feasible plan can be put into place.

Julie Friesen moved to approve Alberts Flooring be the sole provider for the extension of floor replacement in the East 1<sup>st</sup> floor hallway of the Teeoda wing.

Carried

Art Squire moved to approve verbal report as presented.

Carried

6.3 Hospitality:

Julie Friesen moved to approve as presented.

Carried

6.4 CAO:

Verbal Report

Jim Steinke moved to approve as presented.

Carried

7. Next Meeting date: May 19, 2016 at 9:00 a.m.

8. 10:56 a.m. – In camera  
11:04 a.m. – Out of camera

9. Adjournment @ 11:05 a.m.

A handwritten signature in black ink, consisting of a stylized 'J' or 'G' shape with a long, sweeping line extending upwards and to the right.

## REDCLIFF PUBLIC LIBRARY BOARD

### Minutes

April 26<sup>th</sup>, 2016 7:30 PM

### Vision Statement

*The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.*

**Attending:** Brian Lowery, Valarie Westers, Jim Steinke, Robin Corry, Dianne Smith, Catharine Richardson

**Also attending:** Tracy Weinrauch, Recording Secretary

**Call to order:** 7:30 pm

**Not in attendance:** Brian Pattison, Marck Adcock, Nina Romeril, Matt Stroh

**Additions/Deletions to Agenda:** no additions or deletions

**Approval of Agenda:** Jim moved to approve the agenda. Robin 2<sup>nd</sup>. All in favor. Carried.

**Approval of Minutes for March meeting:** Valarie moved to approve the minutes. Dianne 2<sup>nd</sup>. All in favor. Carried.

**Financial Statements for March for information only:** Jim moved for information only. All in favor. Carried.

**Accounts Payable:** Catharine moved for information only. Valarie 2<sup>nd</sup>. All in favor. Carried.

**Library Manager's Report:** Attached

**Correspondence:** - Nothing to report

**Policies Report** - After some discussion about suggested changes to the Harassment Policy, Valarie made the motion to accept the Harassment Policy as amended. Jim 2<sup>nd</sup>. All in favor. Carried

**Financial Report:** - Catharine made a motion to accept the 2015 Year-End documents. Robin 2<sup>nd</sup>. All in favor. Carried.  
- The Finance Committee will meet to discuss the GIC's that are up for renewal.

**Personnel Report:** - Nothing to report

**Needs Assessment Review:** - Nothing to report

**Friends of the Library (FRPL):** - The silent auction raised \$840.00 which was the equivalent of 61% of the retail value of the items.

**Board Member Recruitment:** - Jim will look into the process of removing a board member and gather information from the Town of Redcliff.

**Ongoing Maintenance Projects:** - Water fountain is under repair. A stop was installed in the pipes for the

fountain so that when they come to work on the fountain itself the maintenance crew does not have to shut the water off to the entire building. Tentative date for installation of the new front doors is April 29<sup>th</sup>.

**ALTA (Alberta Library Trustees Association) Report:** - Nothing to report

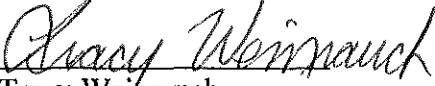
**Old & Unfinished Business:** - Catharine would like to have a Social Media Committee created to help write the posts & tweets for Tammie to input into the social media spreadsheet. The committee now consists of: Catharine, Valarie, Brian L., & Robin.

**New Business:**

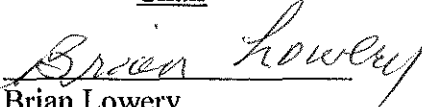
- Valarie made a motion to approve the letter of request for a speed decrease on Main Street, reducing it to a 30 km/hr playground zone. Dianne 2<sup>nd</sup>. All in favor. Carried.
- After some discussion around the agreement between Shortgrass Library System and the Town of Redcliff it was decided to go forward with a FOIP request for the document.  
Catharine made a motion that the Board directs the library manager to refrain from spending the entire Shortgrass Library System material allotment in order to cover the newly implemented donation fee. Dianne 2<sup>nd</sup>. All in favor. Carried.
- In January, Brooks Public Library requested their mayor appoint the same councillor to both the Shortgrass Library System Board and their library board to improve communication between Shortgrass and the library. Tracy will discuss with the manager of BPL if this has improved communication or not.

**Next Regular meeting:** May 31<sup>st</sup>, 2016 @ 7:30 pm.  
Catharine moved for adjournment at 8:40 pm.

Secretary

  
Tracy Weinrauch

Chair

  
Brian Lowery

## TOWN OF REDCLIFF REQUEST FOR DECISION

**DATE:** June 13, 2016

**PROPOSED BY:** Municipal Manager

**TOPIC:** Request for Speed Zone change to Main Street South

**PROPOSAL:** To Consider Request for Speed Zone change to Main Street South.

---

### **BACKGROUND:**

On May 18, 2016, the Town received a correspondence package (see attached) from the Redcliff Public Library, the Redcliff Senior Citizens' Society, and the Redcliff Tiny Tot Playroom requesting the posting of signage reducing the current speed from 50 km/hr to 30 km/hr in the specified area (see attached application) of the 100 block on Main Street South to the intersection of 3<sup>rd</sup> Avenue SE.

As per the Town's Traffic Control Devices Bylaw, such requests are submitted to the Municipal Manager who will then consult and solicit feedback from the Police, Public Services, and Engineering departments regarding the particular request. It is important to note that this is before Council and being presented to Council simply because the correspondence/request addresses Mayor and Council directly.

#### Summary of feedback received from Town departments (RCMP, Public Services, and Engineering):

- **RCMP/Police:**
  - The police have previously set up its electronic speed sign within this area and had members look at the area (including the staff sergeant). The data collected from the electronic speed sign shows the following:
    - The sign was in place March 7, 2016 to April 9, 2016.
    - The average speed (recorded weekly) ranged from 35 km/h – 46 km/h (it is noted that these speeds were collected with the electronic speed sign visible to traffic).
    - The weekly vehicle count (while the electronic speed sign was placed in this area), ranged from 15,136 – 9,488.
  - From a policing aspect it is looked at from the standpoint of public safety and thus, an examination of collisions within the area. There have not been any collisions to the police's knowledge, nor can the police predict the number of "near misses" that have occurred.
  - The police suggest that likely the best source of feedback are residents and people spending time within this area.
  - From an enforcement standpoint, the police will enforce any laws as required within the Town based on municipal, provincial, and federal statutes, and any changes to speed limits would be accompanied with education, monitoring, and enforcement.
- **Public Services:**
  - From a public services perspective, there are typically 30 km/hr speed signs in

school and playground zones. This area has not been identified as a playground zone to date.

- The existing playground area signs on Main Street are in place to simply indicate there is a playground zone adjacent (1<sup>st</sup> St. S.W.) and could represent an unexpected hazard to drivers to be aware.
- Agrees with engineering that lowering the speed limit would not necessarily improve the safety.
- Adding the 30 km/hr speed limit to a non-identified playground area could open the doors to anyone requesting a lower speed limit in their particular area and potentially create excessive signage in the community.
- Public Services should have sufficient operating budget to complete this signage request if it is required. It should be noted, that any substantial increase in signed areas will require budget adjustments in future years.

- **Engineering:**

- For Engineering to support a speed reduction we would suggest a safety audit (similar to TIA) that demonstrates a 50 km/hr speed is an inappropriate maximum speed at this location.
- If speeds in excess of 50 km/hr are the problem at this location then posting the area with a lower speed limit will do little to improve safety and could potentially make safety much worse as drivers obeying the speed zone may frustrate drivers that do not abide the speed zone.
- If excessive speeds are an issue there are numerous traffic calming measures that can be implemented.

#### **POLICY/LEGISLATION:**

As per the Town's Traffic Control Devices Bylaw, such requests are submitted to the Municipal Manager who will then consult and solicit feedback from the Police, Public Services, and Engineering departments regarding the particular request. It is important to note that this is before council and being presented to council simply because the correspondence/request addresses Mayor and Council directly.

#### **STRATEGIC PRIORITIES: N/A**

**ATTACHMENTS:** Correspondence package and Traffic Control Device Directive Application request.

#### **OPTIONS:**

1. Approve the speed limit request as presented in the Traffic Control Device Directive application (as attached).
2. Approve the speed limit request as amended as follows \_\_\_\_\_.
3. Remain Status Quo.

#### **RECOMMENDATION:**

Administration has provided Council with information obtained through following the process outlined in the Town's Traffic Control Devices Bylaw in an effort to appropriately inform them as this request has been made directly to Council. Administration will follow up in accordance with Council's direction.

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved to approve the speed limit request as presented in the Traffic Control Device Directive application submitted by the Redcliff Public Library Board.
2. Councillor \_\_\_\_\_ moved to approve the speed limit request amended as follows \_\_\_\_\_.

SUBMITTED BY:

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. **2016.**

# Redcliff Public Library

RECEIVED

MAY 18 2016

TOWN OF REDCLIFF

April 26<sup>th</sup>, 2016

Town of Redcliff  
PO Box 40  
Redcliff, AB  
T0J 2P0

RE: Request for speed zone change to Main Street South

Dear Mayor Reimer and Members of Council,

As you know, most of the recreational facilities in Redcliff are located in one central area. This area naturally attracts many of the local youth. They are, most likely, the largest group of residents using the facilities such as the Aquatic Centre, Rec-Tangle Arena, basketball courts, Redcliff Youth Centre, and the Redcliff Public Library.

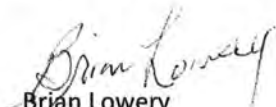
As concerned citizens of this community, we are asking you to consider lowering the speed limit from 50 km/hr to 30 km/hr in the specified area of the 100 block on Main Street South to the intersection of 3<sup>rd</sup> Avenue SE. We would like to see to this as a preventative measure to protect the youth in our community.

In our facility alone, we have a monthly average of just under 800 children in our building between the hours of 10:00 am – 8:00 pm, this includes the Redcliff Mennonite Alternative Program students who use our facility twice a month as their school library. During our research of youth ages 17 and under entering our library, it was almost an even split between children using the library by themselves vs children entering with an adult, respectively 388 vs 356. As expected in the outcome, the highest usage for children entering the library without an adult was between 2:00 pm and 8:00 pm. All of these statistics increase greatly during the summer months when we host our Summer Reading Program for children ages 5-12 years.

Our concern is seeing the number of children crossing Main Street South, at a crosswalk or otherwise, to use all the facilities. This street has a high volume of traffic and a high volume of youth, a lower speed limit would respectfully accommodate and protect both the drivers and children.

Thank you for your time and consideration of this request.

On behalf of the Redcliff Public Library Board,

  
Brian Lowery  
Chairman

The Redcliff Senior Citizens Society  
Redcliff Seniors' Center  
20 Main St. S  
Box 1198  
Redcliff, Alberta T0J2P0

Mayor Reimer and Council  
Town of Redcliff  
1-3<sup>rd</sup> St NE  
Box 40  
Redcliff, Alberta T0J2P0

26 April, 2016

Dear Mr. Reimer and Members of Town Council

We are writing to request a 30 KMH speed limit on Main St. S in Redcliff, from the turnoff on Broadway Avenue to the southern end of the Arena Complex.

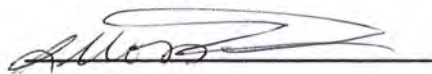
The traffic on Main St. going past the Seniors' Center is substantial. Since many seniors travel by vehicle, or on foot (such as crossing the street from the Manor), we are concerned for the safety of our membership.

Thank you for the consideration of our request.

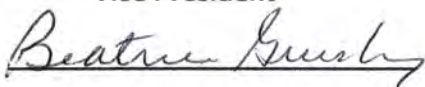
Many Regards



President



Vice President



Secretary

Redcliff Tiny Tot Playroom  
Box 1347  
Redcliff, AB.  
T0J 2P0

Dear Mayor and Councillors

We at Tiny Tots feel it would be beneficial to all our children and their families if Main Street by Tiny Tots, the Youth Center and the Library was zoned at 30KM/H. Lots of our families walk their children to and from school and would feel much safer knowing that this road is zoned at 30km/h. Not only would this be beneficial to parents at pick up and drop off it would also benefit Tiny Tots when we go on walking field trips to the parks and library.

Sincerely Tiny Tots Staff, Parent Board, and Parents of the Children attending Tiny Tots Preschool

Jamara Steinkay  
Janua Beine

Angela Hogg

Staci

Carla Hogg

Chris

Robb

Jenny Weiss

Robert Steinkay

Bob Orr

Murphy

K. Smith

Paul

Jamara Steinkay

Kate Goertzen

Taryn Jarosh

Lain Campbell

Nancy Duke

W. H.

Thompson

M. Brown

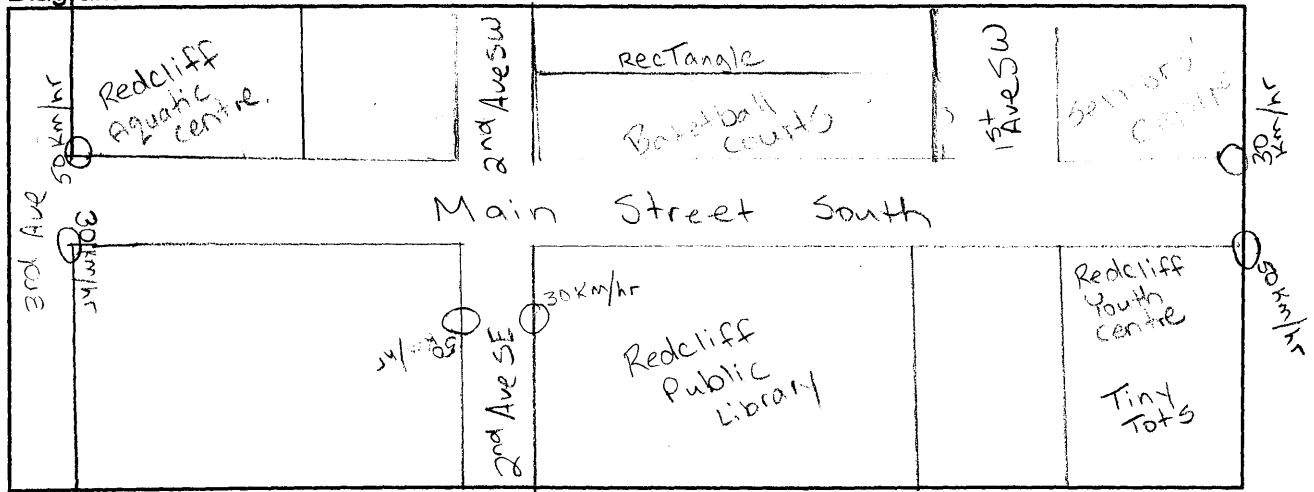
## TRAFFIC CONTROL DEVICE DIRECTIVE

Type of Sign: Stop, Yield, Playground, School, Speed, Other \_\_\_\_\_  
(Circle one of the above)

Sign Location: 100 block Main Street South to  
the intersection with 3<sup>rd</sup> Ave

(be specific as to site and complete diagram below)

Diagram



Reason for Removal/Placement: The area mentioned above is a high  
traffic area for both Redcliff youth &  
vehicles. Current signage for the street  
is only a cautionary sign that suggests  
children may be in the area but the speed limit  
is still set at 50 km/hr.

Date Approved: \_\_\_\_\_ Approved By: \_\_\_\_\_  
Municipal Manager

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** June 13, 2016

**PROPOSED BY:** Director of Public Services

**TOPIC:** Regionalization of Solid Waste Management

**PROPOSAL:** Provide direction for administration to pursue regional partnerships regarding solid waste management

---

**BACKGROUND:**

During the regular Redcliff/Cypress Regional Waste Management Authority meeting held May 25, 2016 the following motion was carried:

**B) Salbro Consulting Services**

**Presentation on Approval Application**

A. Belyea moved the Salbro Consulting Services presentation be received for information. - Carried.

Operations Supervisor returned to the meeting at 1:34 p.m.

C. Crozier moved to direct Administration to approach Councils of the Town of Redcliff and Cypress County for further discussions with respect to regionalization of the Landfill facility. - Carried.

The Redcliff/Cypress Regional Waste Management Authority(RCWMA) will be required to construct a new cell in 2019. As presented during 2015 budget presentations and during this recent authority meeting Salbro Consulting Services recommends constructing new shop/scalehouse buildings at a new location prior to excavating a new cell. The ideal location for the next cell construction is located where the current shop/scalehouse is located.

In addition to constructing a new shop/scalehouse it was also identified that constructing a transfer site for small haulers to drop off refuse would be very beneficial to the safety of the landfill by keeping traffic from the landfill face to a minimum. As well relocating of the current recyclable material collection sites would be required.

The new shop/scalehouse/transfer site projects would need to be complete in 2018 to allow the new cell construction in 2019. Administration would propose budgeting for the engineering design of these projects in 2017 and for construction to begin in 2018.

It was the request of the RCWMA that upon approval from the Town of Redcliff and Cypress County Councils that administration approaches The City of Medicine Hat to gauge their level of interest as it relates exploring regionalization of this service.

As the idea of regionalization of waste management is a complex matter with each potential municipal partner having different needs as well as assets. It would be the recommendation of administration to develop a plan/study, as a starting point, to evaluate solid waste management as a region. The plan could address issues such as:

1. Public expectations and desire to expand or modify solid waste and recycling services.
2. Evaluation, expansion, and/or integration of collection systems.
3. Evaluation of existing Landfill and transfer site operations.
4. Evaluation of existing and potential waste streams that could be targeted for recycling or diversion from landfill.
5. Recycle and Reuse Policy for the region that would include public awareness and education initiatives.
6. Recycled materials processing and marketing options.
7. Infrastructure requirements to implement proposals.
8. Financial evaluation of options for funding and cost recovery mechanisms that may include provincial/federal grants, municipal contributions, utility rates, landfill tipping fees, recycled materials revenue.
9. Facilitate public meetings

Public demand for an environmental approach to solid waste management along with ever increasing provincial regulations have been the driving force for many regional waste management authorities to expand their mandate within their communities. The concept of a partnership approach may be a cost effective way to meet these demands.

Pending support from the Town of Redcliff and Cypress County Councils, administration would present a proposal to RCWMA for 2017 budget consideration with options to complete a regional waste management plan/study and also engage the City of Medicine Hat on their interest in such.

**POLICY/LEGISLATION:** n/a

#### **STRATEGIC PRIORITIES:**

Regional Collaboration

Solid Waste/Recycling Review (was completed in 2015 with proposal review from progressive waste. However the demand for recycling from residents may need to be addressed again in the long term)

#### **ATTACHMENTS:**

Drawing of proposed expansion of landfill

#### **OPTIONS:**

1. Authorize administration of the Redcliff/Cypress Regional Landfill to prepare a 2017 budget item for consideration of a proposal of a Regional study of solid waste management and furthermore engage with City of Medicine Hat for potential partnership opportunity.

2. Other


#### **RECOMMENDATION:**

Option 1

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved to authorize administration of the Redcliff/Cypress Regional Landfill to prepare a 2017 budget item for consideration of a proposal of a Regional study of solid waste management and furthermore engage with City of Medicine Hat for potential partnership opportunity.

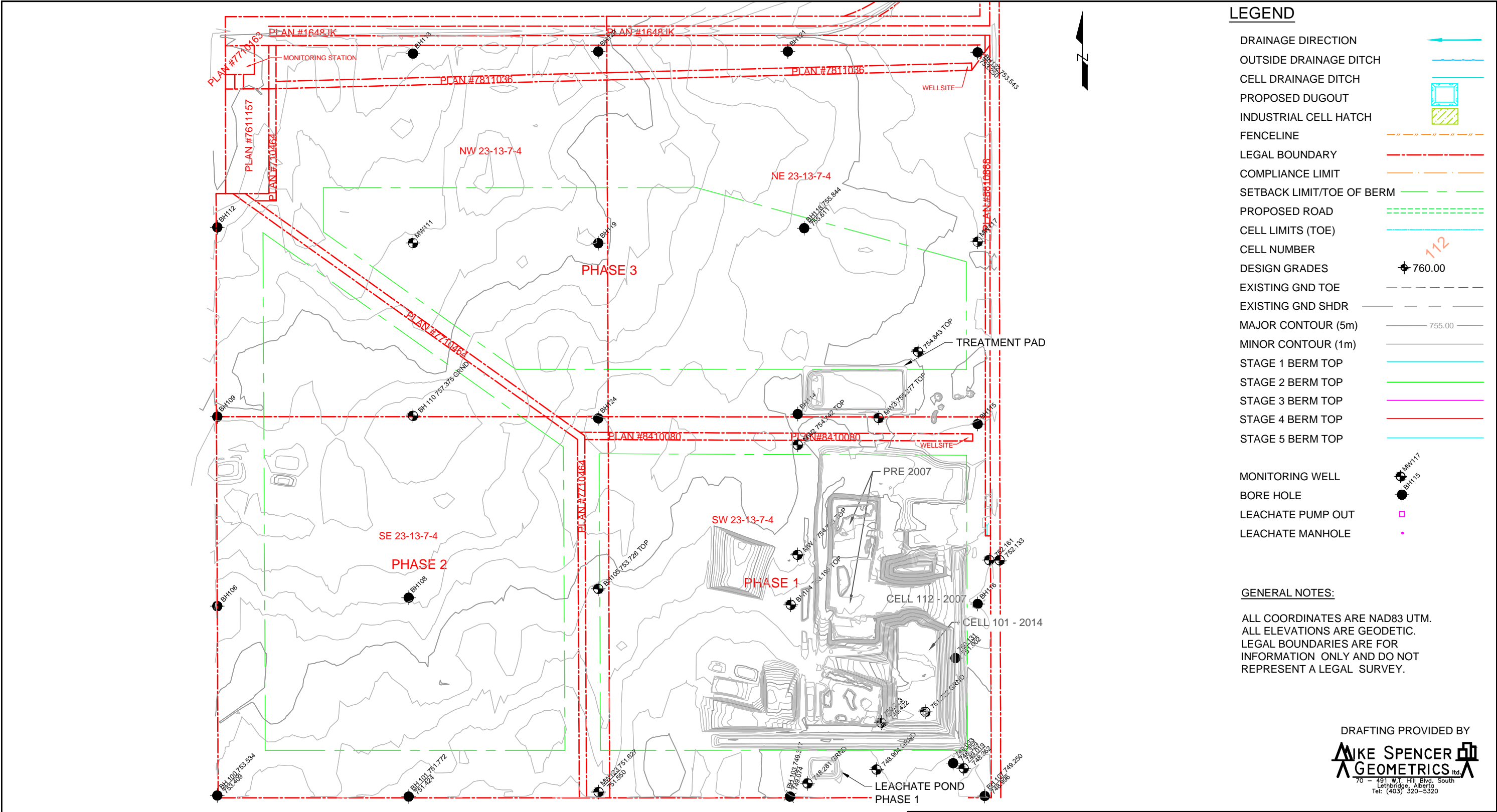
SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_ AD. **2016.**





LEGEND

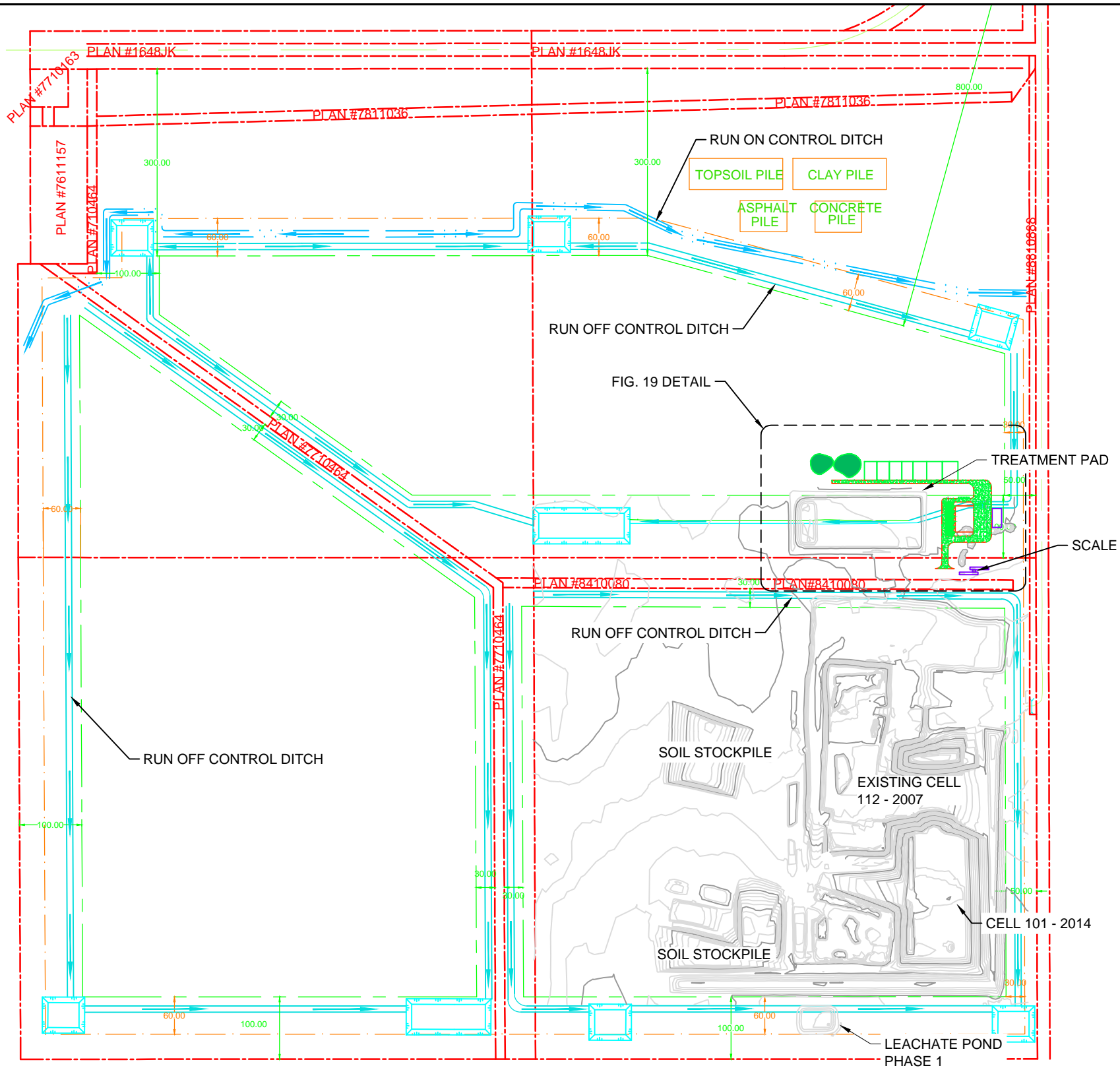
- DRAINAGE DIRECTION  
OUTSIDE DRAINAGE DITCH  
CELL DRAINAGE DITCH  
PROPOSED DUGOUT  
INDUSTRIAL CELL HATCH  
FENCELINE  
LEGAL BOUNDARY  
COMPLIANCE LIMIT  
SETBACK LIMIT/TOE OF BERM  
PROPOSED ROAD  
CELL LIMITS (TOE)  
CELL NUMBER  
DESIGN GRADES  
EXISTING GND TOE  
EXISTING GND SHDR  
MAJOR CONTOUR (5m)  
MINOR CONTOUR (1m)  
STAGE 1 BERM TOP  
STAGE 2 BERM TOP  
STAGE 3 BERM TOP  
STAGE 4 BERM TOP  
STAGE 5 BERM TOP  
MONITORING WELL  
BORE HOLE  
LEACHATE PUMP OUT  
LEACHATE MANHOLE

GENERAL NOTES:

ALL COORDINATES ARE NAD83 UTM.  
ALL ELEVATIONS ARE GEODETIC.  
LEGAL BOUNDARIES ARE FOR  
INFORMATION ONLY AND DO NOT  
REPRESENT A LEGAL SURVEY.

DRAFTING PROVIDED BY  
**KE SPENCER**  
**GEOMETRICS** Ltd.  
70 - 491 W. 1. Hill Blvd. South  
Lethbridge, Alberta  
Tel: (403) 320-5320

SALBRO CONSULTING SERVICES LTD. ENGINEERING & MANAGEMENT SERVICES		REVISION		ISSUE		SCALE: 1:8000		REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL 2015 SITE SURVEY S.E. SEC. 23-13-7-W4M FIGURE 4	
2302 - 22 Street South Lethbridge, AB, Canada Tel: (403) 320-9343 Fax: (403) 320-5721		16/04/06		ISSUED FOR CLIENT REVIEW		0 40 80 160m		PROJECT NUMBER 2505	
								DRAWING NUMBER OF NUMBER 4 OF 19	
								REVISION 1	



# LEGEND

- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
- PROPOSED ROAD
- CELL LIMITS (TOE)
- CELL NUMBER
- DESIGN GRADES
- EXISTING GND TOE
- EXISTING GND SHDR
- MAJOR CONTOUR (5m)
- MINOR CONTOUR (1m)
- STAGE 1 BERM TOP
- STAGE 2 BERM TOP
- STAGE 3 BERM TOP
- STAGE 4 BERM TOP
- STAGE 5 BERM TOP
- MONITORING WELL
- BORE HOLE
- LEACHATE PUMP OUT
- LEACHATE MANHOLE

## GENERAL NOTES:

ALL COORDINATES ARE NAD83 UTM.  
ALL ELEVATIONS ARE GEODETIC.  
LEGAL BOUNDARIES ARE FOR  
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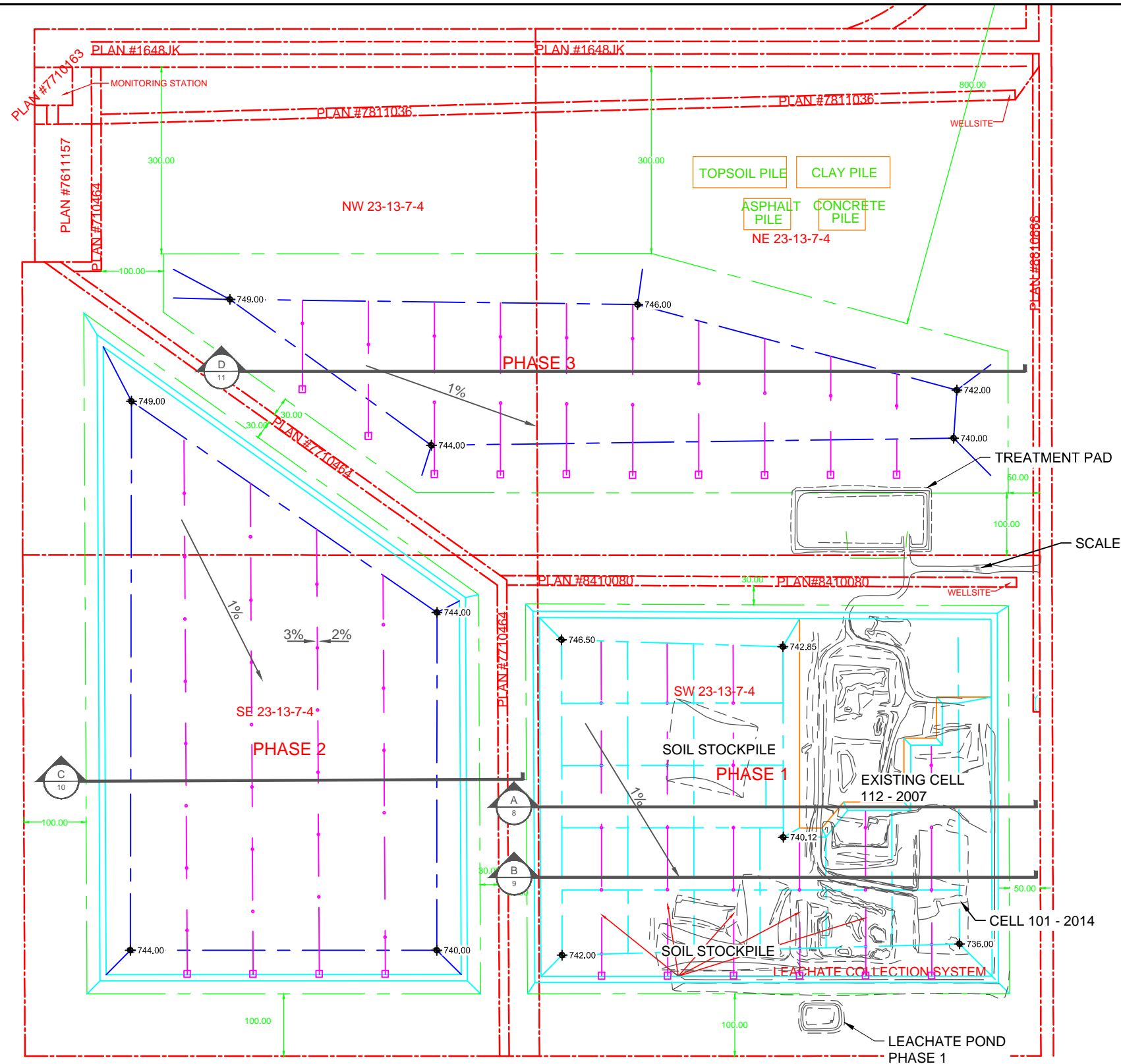


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PROFESSIONAL SEALS (IF APPLICABLE)
SCALE: 1:8000
0 40 80 160m

REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL RUN ON/RUN OFF CONTROL AND SETBACKS S.E. SEC. 23-13-7-W4M FIGURE 5		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
2505	5 OF 19	1



## LEGEND

DRAINAGE DIRECTION	
OUTSIDE DRAINAGE DITCH	
CELL DRAINAGE DITCH	
PROPOSED DUGOUT	
INDUSTRIAL CELL HATCH	
FENCELINE	
LEGAL BOUNDARY	
COMPLIANCE LIMIT	
SETBACK LIMIT/TOE OF BERM	
PROPOSED ROAD	
CELL LIMITS (TOE)	
CELL NUMBER	
DESIGN GRADES	
EXISTING GND TOE	
EXISTING GND SHDR	
MAJOR CONTOUR (5m)	
MINOR CONTOUR (1m)	
STAGE 1 BERM TOP	
STAGE 2 BERM TOP	
STAGE 3 BERM TOP	
STAGE 4 BERM TOP	
STAGE 5 BERM TOP	
MONITORING WELL	
BORE HOLE	
LEACHATE PUMP OUT	
LEACHATE MANHOLE	

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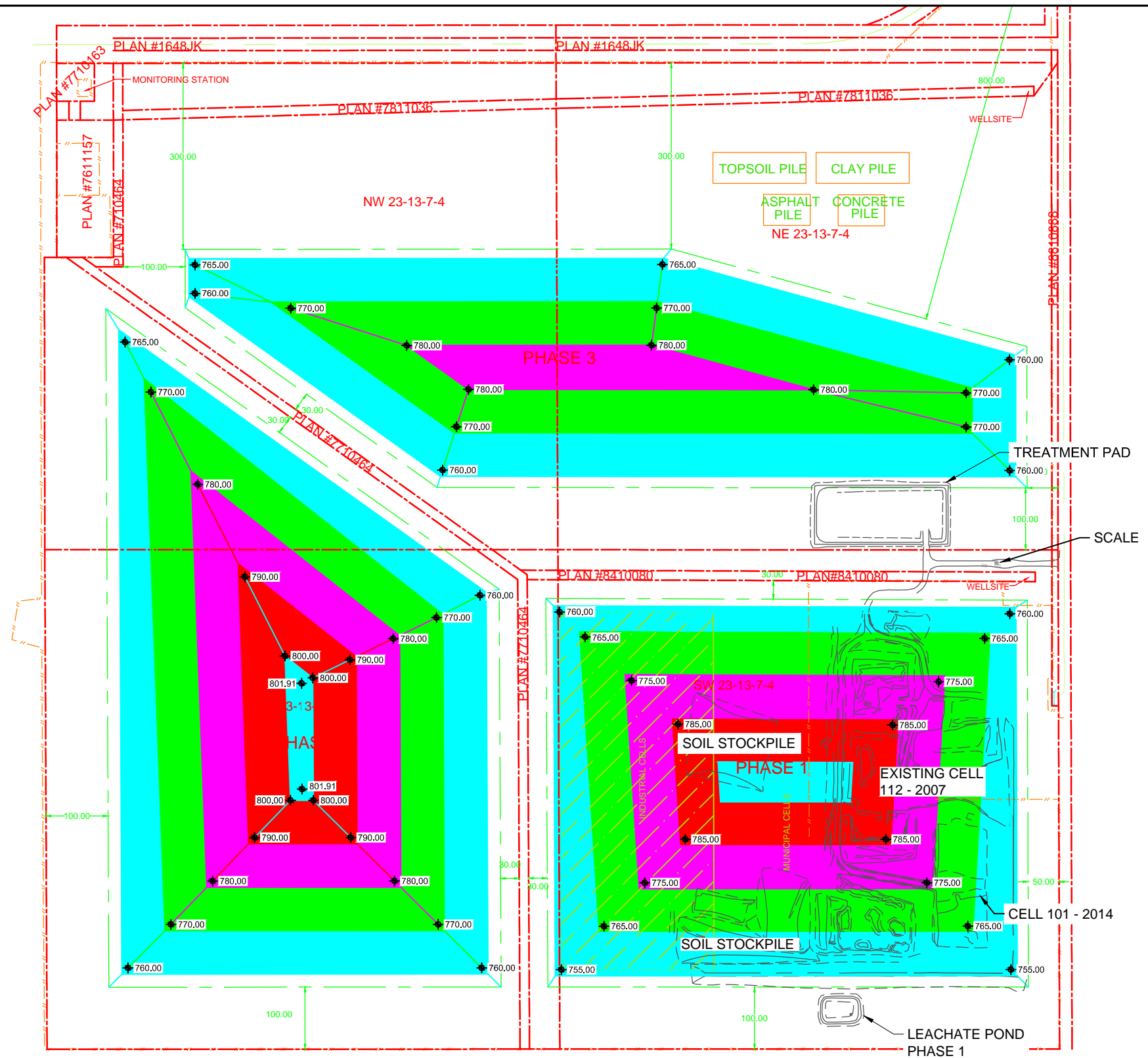
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DRN	CHK
APP	APP

PROFESSIONAL SEALS (IF APPLICABLE)

SCALE: 1:8000  
0 40 80 160m

**REDCLIFF/CYPRESS REGIONAL LANDFILL**  
RENEWAL PROPOSAL  
CELL EXCAVATION AND EMBANKEMENT  
S.E. SEC. 23-13-7-W4M  
FIGURE 6

PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
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LEGEND

- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
- PROPOSED ROAD
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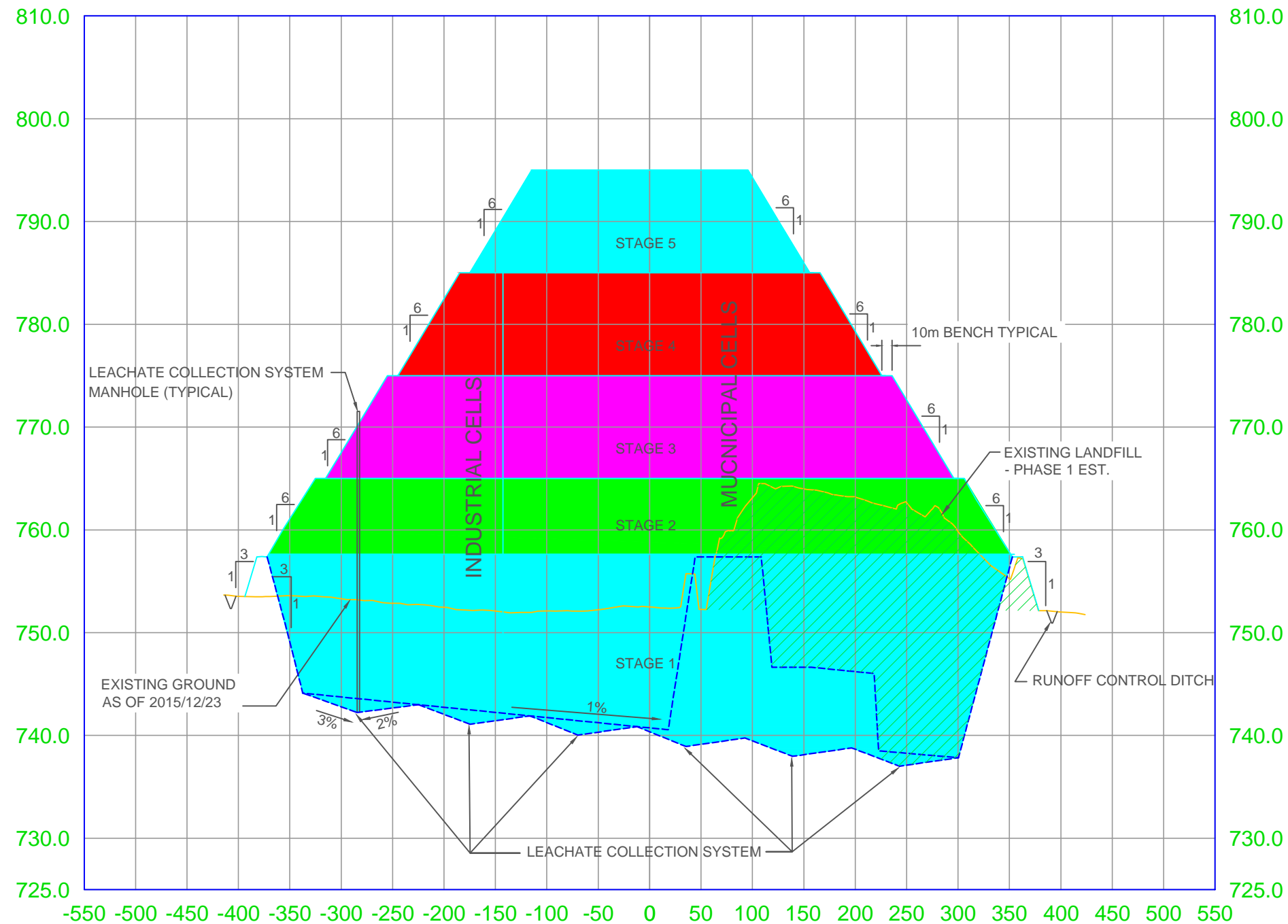
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SCALE: 1:8000

REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL FOOTPRINTS OF ALL LANDFILL PHASES S.E. SEC. 23-13-7-W4M FIGURE 7		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
2505	7 OF 19	1



# LEGEND

- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
- PROPOSED ROAD
- CELL LIMITS (TOE)
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SECTION A  
TYPICAL SECTION (WEST TO EAST)

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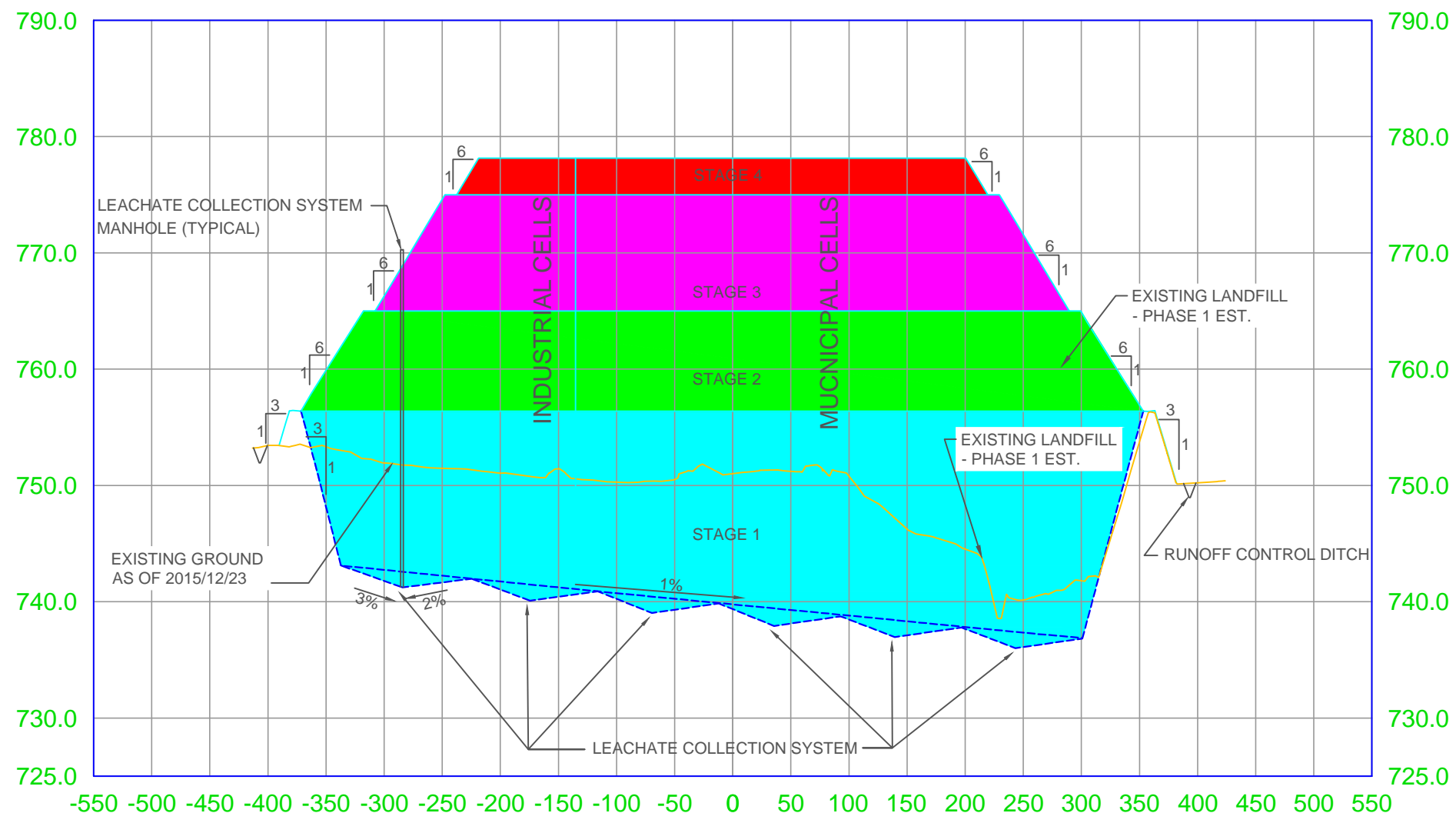
PROFESSIONAL SEALS (IF APPLICABLE)

SCALE: H=1:5000 V=1:500

0 20 40 80m 0 2 4 8m

**REDCLIFF/CYPRESS REGIONAL LANDFILL**  
RENEWAL PROPOSAL  
PHASE 1 TYPICAL CROSS SECTION  
S.E. SEC. 23-13-7-W4M  
FIGURE 8

PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
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**SECTION**  
DETAIL SECTION (WEST TO EAST)

### LEGEND

- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
- PROPOSED ROAD
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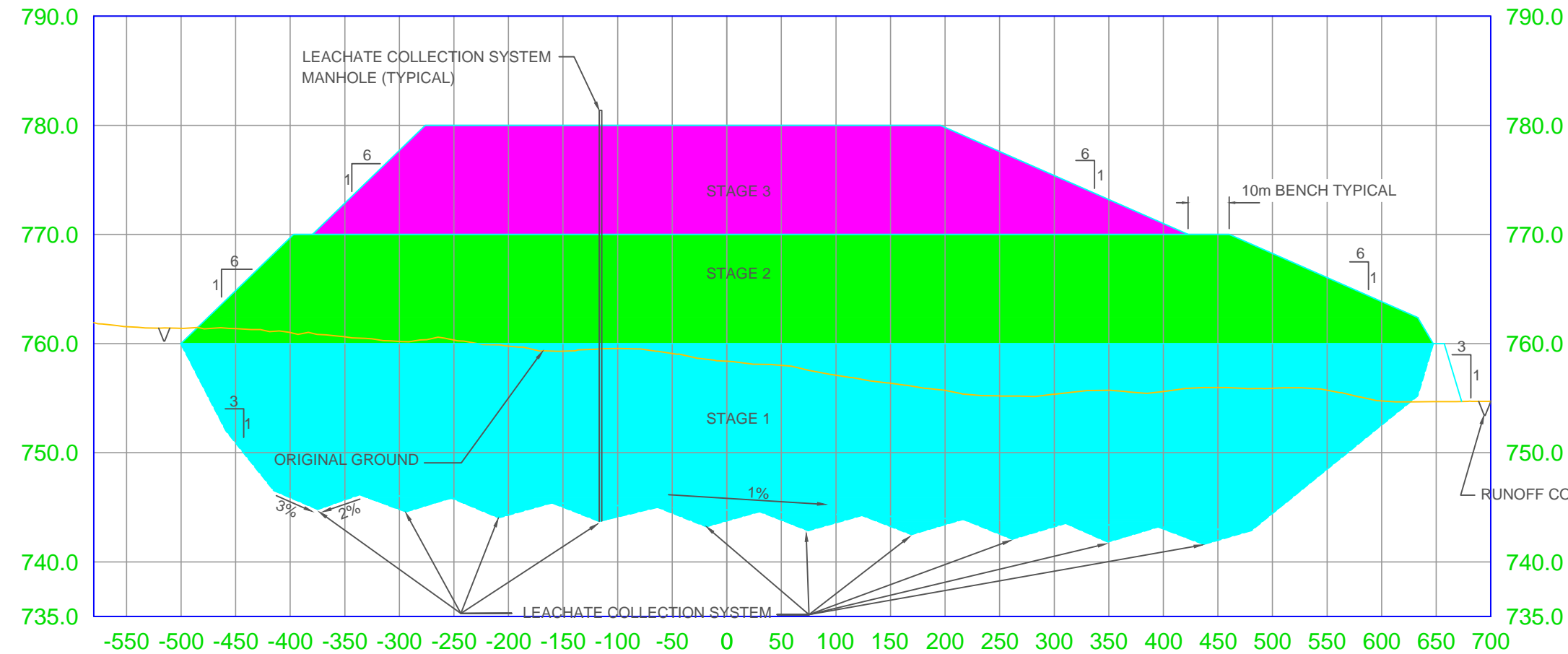
PROFESSIONAL SEALS (IF APPLICABLE)

SCALE: H=1:5000 V=1:500

0 20 40 80m 0 2 4 8m

REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL PHASE 1 TYPICAL CROSS SECTION S.E. SEC. 23-13-7-W4M FIGURE 9		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
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D 11 SECTION  
TYPICAL SECTION (WEST TO EAST)

- LEGEND**
- DRAINAGE DIRECTION
  - OUTSIDE DRAINAGE DITCH
  - CELL DRAINAGE DITCH
  - PROPOSED DUGOUT
  - INDUSTRIAL CELL HATCH
  - FENCELINE
  - LEGAL BOUNDARY
  - COMPLIANCE LIMIT
  - SETBACK LIMIT/TOE OF BERM
  - PROPOSED ROAD
  - CELL LIMITS (TOE)
  - CELL NUMBER
  - DESIGN GRADES
  - EXISTING GND TOE
  - EXISTING GND SHDR
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  - STAGE 4 BERM TOP
  - STAGE 5 BERM TOP
  - MONITORING WELL
  - BORE HOLE
  - LEACHATE PUMP OUT
  - LEACHATE MANHOLE

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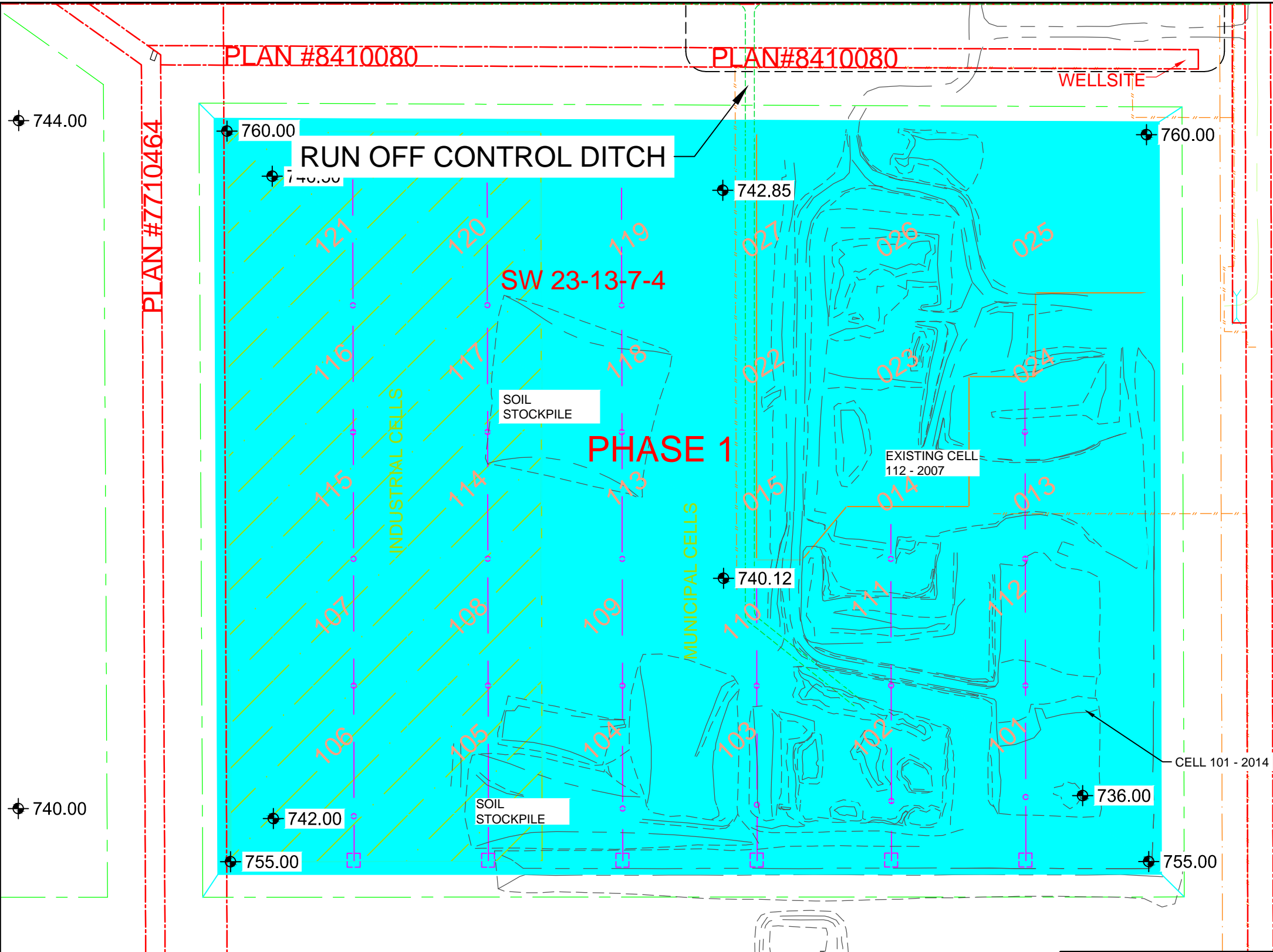
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PROFESSIONAL SEALS (IF APPLICABLE)

SCALE: H=1:5000 V=1:500

0 20 40 80m 0 2 4 8m

REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL TYPICAL PHASE 3 CROSS SECTION S.E. SEC. 23-13-7-W4M FIGURE 11		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
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LEGEND

- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
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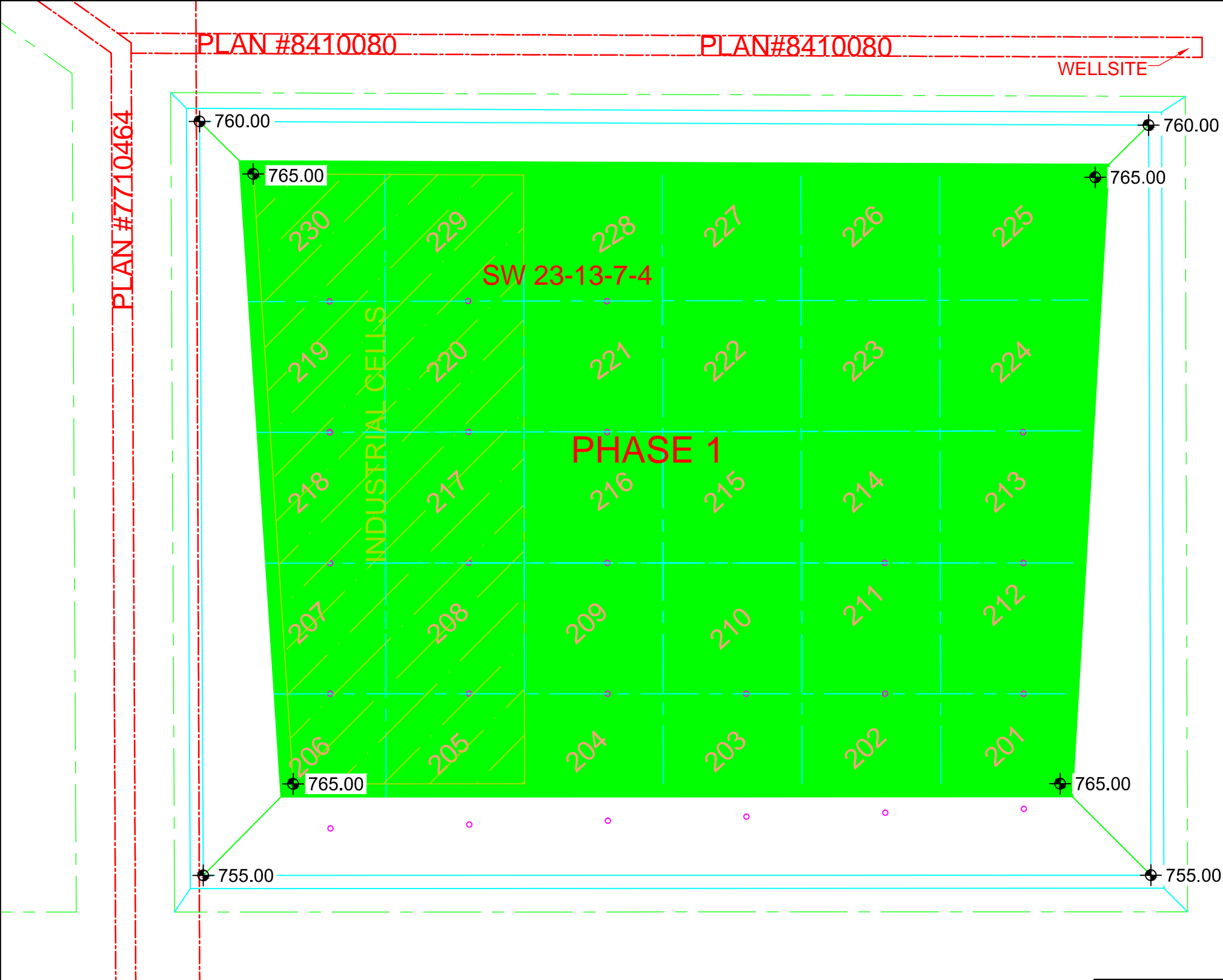
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PROFESSIONAL SEALS (IF APPLICABLE)

SCALE: 1:8000

0 40 80 160m

REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL PHASE 1 STAGE 1 CELL LAYOUT/LEACHATE COLLECTION SYSTEM FIGURE 12		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
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LEGEND

- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
- PROPOSED ROAD
- CELL LIMITS (TOE)
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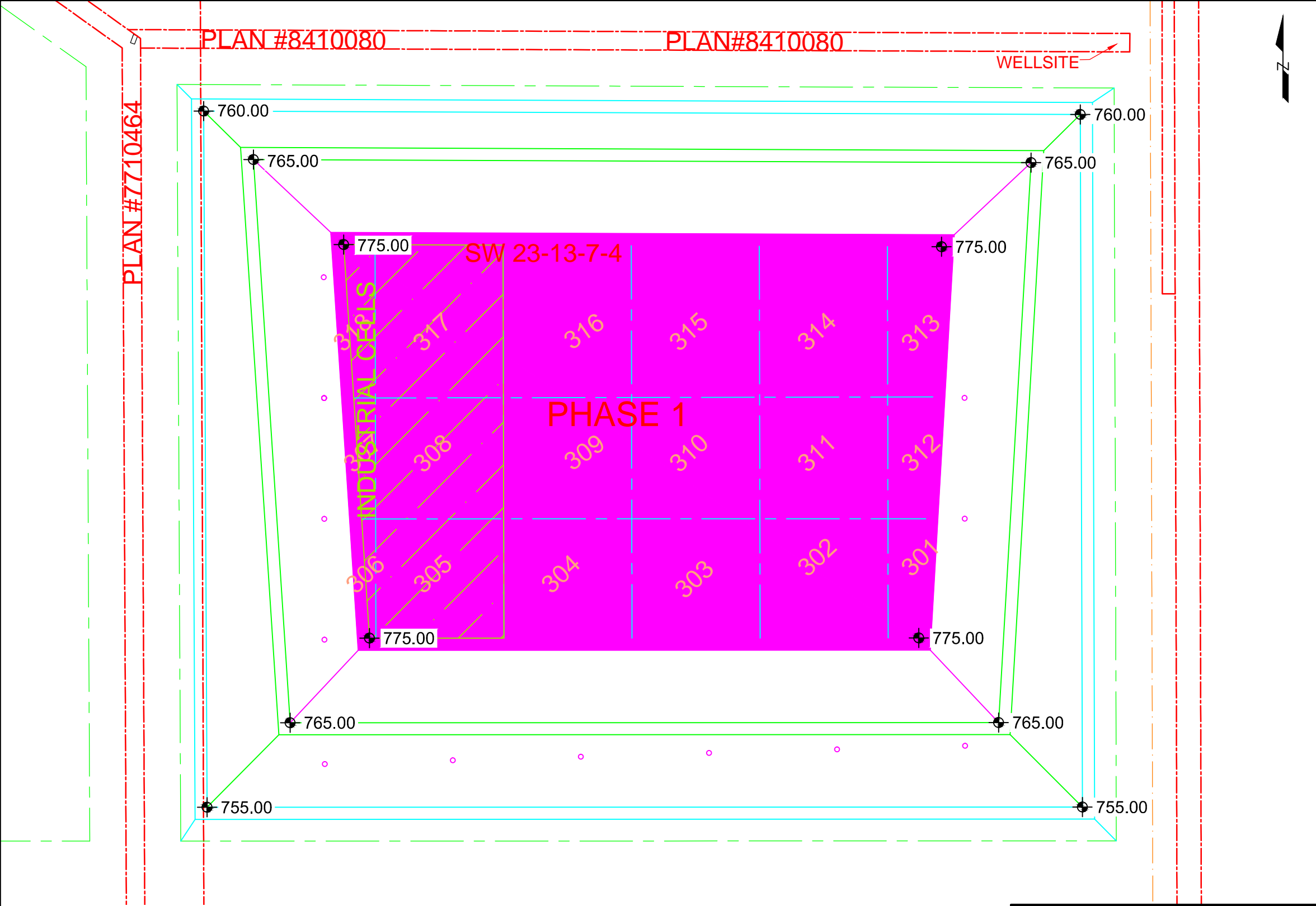
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PROFESSIONAL SEALS (IF APPLICABLE)

SCALE: 1:3500

0 20 40 80 160m

REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL PHASE 1 STAGE 2 CELL LAYOUT S.E. SEC. 23-13-7-W4M FIGURE 13		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
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LEGEND


- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
- PROPOSED ROAD
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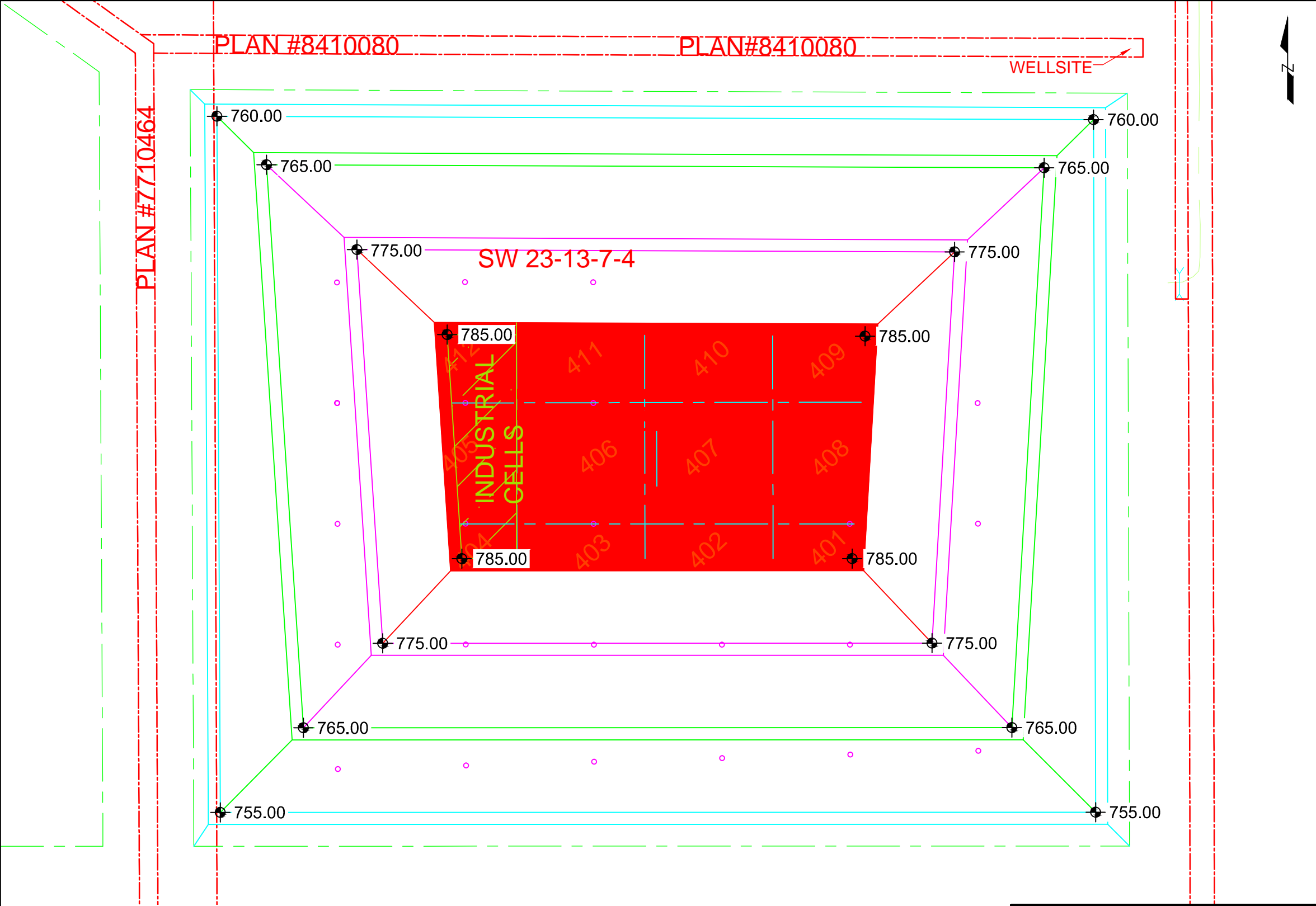
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SCALE: 1:3500



REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL PHASE 2 STAGE 3 CELL LAYOUT S.E. SEC. 23-13-7-W4M FIGURE 14		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
2505	14 OF 19	1



LEGEND

- DRAINAGE DIRECTION
- OUTSIDE DRAINAGE DITCH
- CELL DRAINAGE DITCH
- PROPOSED DUGOUT
- INDUSTRIAL CELL HATCH
- FENCELINE
- LEGAL BOUNDARY
- COMPLIANCE LIMIT
- SETBACK LIMIT/TOE OF BERM
- PROPOSED ROAD
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5	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
6	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
7	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
8	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
9	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
10	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
11	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
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23	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
24	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
25	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
26	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
27	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
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33	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
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44	16/04/06	ISSUED FOR CLIENT REVIEW	JH CR
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PROFESSIONAL SEALS (IF APPLICABLE)

SCALE: 1:3500

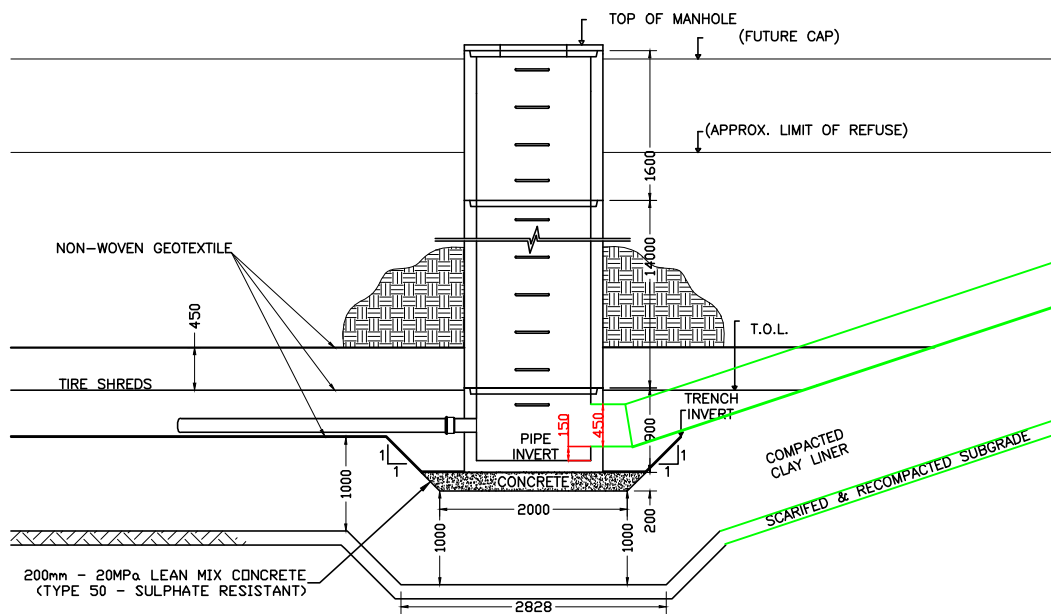
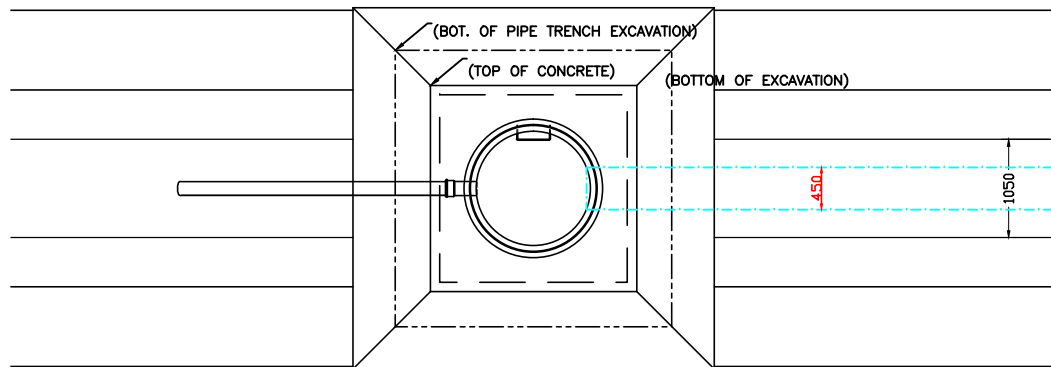
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REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL PHASE 1 STAGE 4 CELL LAYOUT S.E. SEC. 23-13-7-W4M FIGURE 15		
PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
2505	15 OF 19	1





50



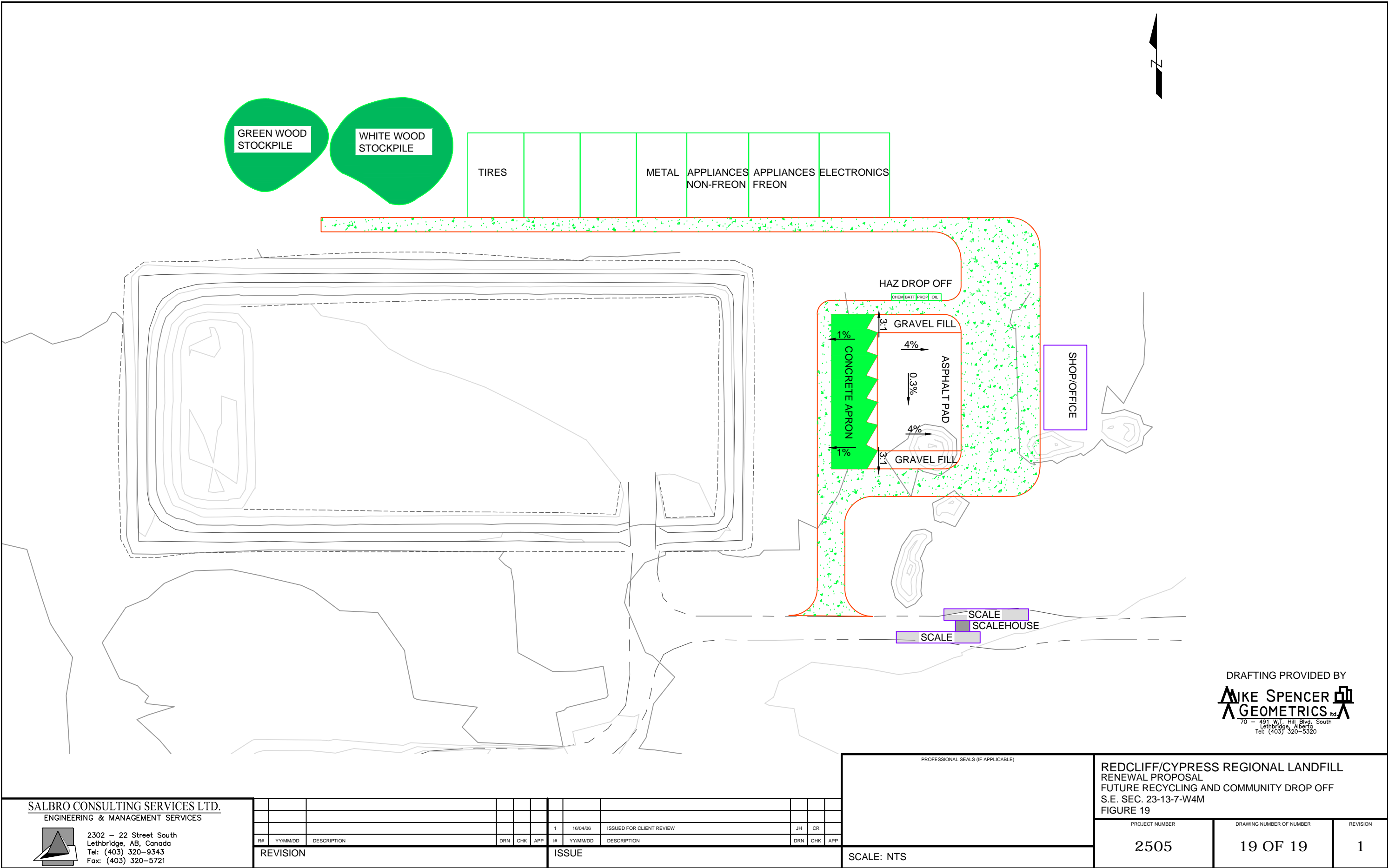
# **SUMP MANHOLE DETAIL** SIZE TO BE DETERMINED AT DETAIL DESIGN

DRAFTING PROVIDED BY  
**MIKE SPENCER**  
**GEOMETRICS Ltd.**  
 70 - 491 W.T. Hill Blvd. South  
 Lethbridge, Alberta  
 Tel: (403) 320-5320


**SALBRO CONSULTING SERVICES LTD.**  
 ENGINEERING & MANAGEMENT SERVICES  
 2302 - 22 Street South  
 Lethbridge, AB, Canada  
 Tel: (403) 320-9343  
 Fax: (403) 320-5721

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PROFESSIONAL SEALS (IF APPLICABLE)		REDCLIFF/CYPRESS REGIONAL LANDFILL RENEWAL PROPOSAL TYPICAL DESIGN DETAILS S.E. SEC. 23-13-7-W4M FIGURE 18		
		PROJECT NUMBER	DRAWING NUMBER OF NUMBER	REVISION
		2505	18 OF 19	1
SCALE: NTS				



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**GEOMETRICS Ltd.**  
70 - 491 W.T. Hill Blvd. South  
Lethbridge, Alberta  
Tel: (403) 320-5320

<div><div>SALBRO CONSULTING SERVICES LTD.</div><div>ENGINEERING &amp; MANAGEMENT SERVICES</div><div><div></div><div>2302 – 22 Street South Lethbridge, AB, Canada Tel: (403) 320–9343 Fax: (403) 320–5721</div></div></div>												S.E. SEC. 23-13-7-W4M FIGURE 19					
										1	16/04/06	ISSUED FOR CLIENT REVIEW			JH	CR	
R#	YYMM/DD	DESCRIPTION				DRN	CHK	APP	#	YYMM/DD	DESCRIPTION			DRN	CHK	APP	
REVISION									ISSUE						SCALE: NTS		
															2505		
															19 OF 19		
															1		

## **TOWN OF REDCLIFF REQUEST FOR DECISION**

**DATE:** June 13, 2016  
**PROPOSED BY:** Director of Planning & Engineering  
**TOPIC:** Potable Water Servicing for River Valley Residential Properties  
**PROPOSAL:** Direct Administration to proceed with organizing a Local Area Improvement.

---

### **BACKGROUND:**

There are 16 residential properties in the river valley (on Josephine Ave, Sunvalley Drive and Sunvalley Court). Houses exist on 11 of these lots with 5 lots in the Vossler subdivision being vacant. These lots were originally in the County and were annexed by the Town. These lots are not serviced with potable water by the Town.

The Town as part of the new water treatment plant and pumping station upgrades installed a 150mm (6 inch) potable waterline that runs just north of the residential lots. This waterline has a pressure of approximately 170 psi which is well above the desirable pressure of 60 psi, and the maximum pressure of 100 psi for residential services. As such, a pressure reducing valve is required.

Earlier this year, and in previous years, one of the residents approached the Town with a new request to provide potable water, to the residential properties and fire hydrants for fire protection. This request has been received in the past, however, the estimated costs to provide these services were significant resulting in diminished interest. The resident that came forward has pointed out that he has received a major rate increase in his insurance for fire as the insurance company is not satisfied with the private hydrant that was installed in the Vossler development. He believes that the other residents in the area will experience the same kinds of rate increases in their insurance premiums which will make the cost of potable water and fire protection much more attractive.

The Town examined the preliminary design and cost estimate for installation of potable water in the area and determined that an acceptable system could be installed that would be less costly. The Town prepared a new preliminary design and provided it to a local contractor (MJB Enterprises) for a budget price estimate.

The new preliminary design includes the following:

- One pressure reducing valve,
- Utilization of ditches, trenchless technologies, and unpaved areas for installation of the water mains and services,
- Three distinct phases,
  - Phase 1, PRV and waterline in River Road ROW to Josephine Ave.
  - Phase 2 watermain in an easement on the property on the north side of Josephine Ave. and services to 8 residential lots.
  - Phase 3 watermain and servicing in the Vossler development.

- Phase 1 is proposed to be funded by cost sharing between the Town and the residents as the Town will be able to service River Park with potable water.
- Phase 2 is proposed to be funded by the residents.
- Phase 3 is broken out for two reasons:
  - Phase 3 is not required for Phase 1 or Phase 2.
  - The majority of the land owners in Phase 3 may be opposed to a local area improvement.

### ***Potential Opportunity***

The Town has been approached by the Parramatta Water Co-op about the potential of providing them with potable water. The Parramatta Water Co-op is located in the river valley west of the Town. The Parramatta Water Co-op undertook a feasibility study that examined the possibility of receiving potable water from the Town. Administration has examined the feasibility study and has determined that it is technically feasible for the Town to provide water to the Parramatta Water Co-op and that the most cost effective way would be to tie into the servicing proposed for the river valley residential properties.

Administration feels that providing the Parramatta Water Co-op will have the following benefits::

- The Parramatta Water Co-op would help fund the installation of the river valley potable water distribution system which would lower both the Town's costs and the residents' costs as well as make it more feasible for the Parramatta Water Co-op.
- The rates paid by the Parramatta Water Co-op would simply contribute to enhancing the economy of scale of this service.
- May assist Cypress County in dealing with an ongoing issue for the County.

The examination of this opportunity has been limited to an initial meeting and a review of the feasibility. An agreement between the Co-op or Cypress County would have to be reached and would have to cover items such as the connection charge for additional lots, provision of water licenses to the Town for the supply of water, water rates, etc.

### **Estimated Costs**

The current preliminary high level cost estimate to install potable water distribution and fire hydrants with sufficient flows to meet fire protection requirements for the river valley residents is:

Phase 1 .....	\$161,893
Phase 2 .....	\$210,680
Phase 3 Option A*1 .....	\$53,835
Phase 3 Option B*1 .....	\$243,878

It has been initially proposed that the Town cost share 50% of the costs (\$80,946) of Phase1. It is assumed that Phase 2 will service 8 properties and that Phase 3 will service 8 properties. It is assumed that the local area improvement will be charged over 20 years.

Based on these assumptions:

	Town's Share at 50% of Phase 1	Local Area Improvement yearly Tax
Phase 1 & 2 Only	\$80,946	\$1,822.67
Phase 1, 2 & 3 Option A	\$80,946	\$1,079.57
Phase 1, 2 & 3 Option B	\$80,946	\$1,673.45
Phase 1 & 2 with Parramatta	\$80,946	\$1,619.54
Phase 1, 2 & 3 Option A with Parramatta	\$80,946	\$978.01
Phase 1, 2 & 3 Option B with Parramatta	\$80,946-	\$1,571.89

**Notes:**

1. Option A assumes that the existing 150mm watermain in the Vossler subdivision can be used. Option B assumes that the existing 150mm watermain in the Vossler subdivision cannot be used and that a new 150mm water line and services will have to be installed.
2. An appropriate connection fee has not been determined.
3. Parramatta Water Co-op's estimated capital costs are \$470,000 (does not include connection fee)..

**POLICY/LEGISLATION:**

Policy 52 (2009) Land Development Policy

**A Provision of Town of Redcliff Services to Properties Outside the Town**

*Requests from property owners outside of the Town limits for raw or treated water, sanitary sewer service or garbage service shall be declined.*

**STRATEGIC PRIORITIES:** the potential servicing of residents from a neighbouring municipality (Cypress County) may lead to future regional collaboration initiatives. Regional Collaboration was identified as a strategic priority.

**ATTACHMENTS:**

Figure showing the location of the proposed river valley system and the location of the Parramatta Water Co-op.

## **OPTIONS:**

1. That Council direct Administration to:
  - a. Proceed with developing a local area improvement for the river valley residential area including that the Town will pay \_\_\_\_\_ of the costs of Phase 1.
  - b. Enter into discussions with Cypress County and Parramatta Water Co-op on the Town providing Co-op with potable water.
  - c. To amend Policy 52 to allow for the provision of potable water services outside of the Town to Cypress County and Water Co-op's. (Note: Council has already directed the review and update of Policy 52.)
2. That Council direct Administration to:
  - a. Proceed with developing a local area improvement for the river valley residential area with the Town not contributing any of the costs of Phase 1.
  - b. Enter into discussions with Cypress County and Parramatta Water Co-op on the Town providing Co-op with potable water.
  - c. To amend Policy 52 to allow for the provision of potable water services outside of the Town to Cypress County and Water Co-op's. (Note: Council has already directed the review and update of Policy 52.)
3. That Council direct Administration to:
  - a. Proceed with developing a local area improvement for the river valley residential area.
  - b. Inform the Parramatta Water Co-op that the Town will not provide potable water to the Co-op.
  - c. To not amend Policy 52 to allow for the provision of potable water services outside of the Town.
4. That Council direct the Administration to:
  - a. Do no more work on a local area improvement for the river valley residential area.
  - b. Inform the Parramatta Water Co-op that the Town will not provide potable water to the Co-op.
  - c. To not amend Policy 52 to allow for the provision of potable water services outside of the Town.


## **RECOMMENDATION:**


Option 1

## SUGGESTED MOTION(S):

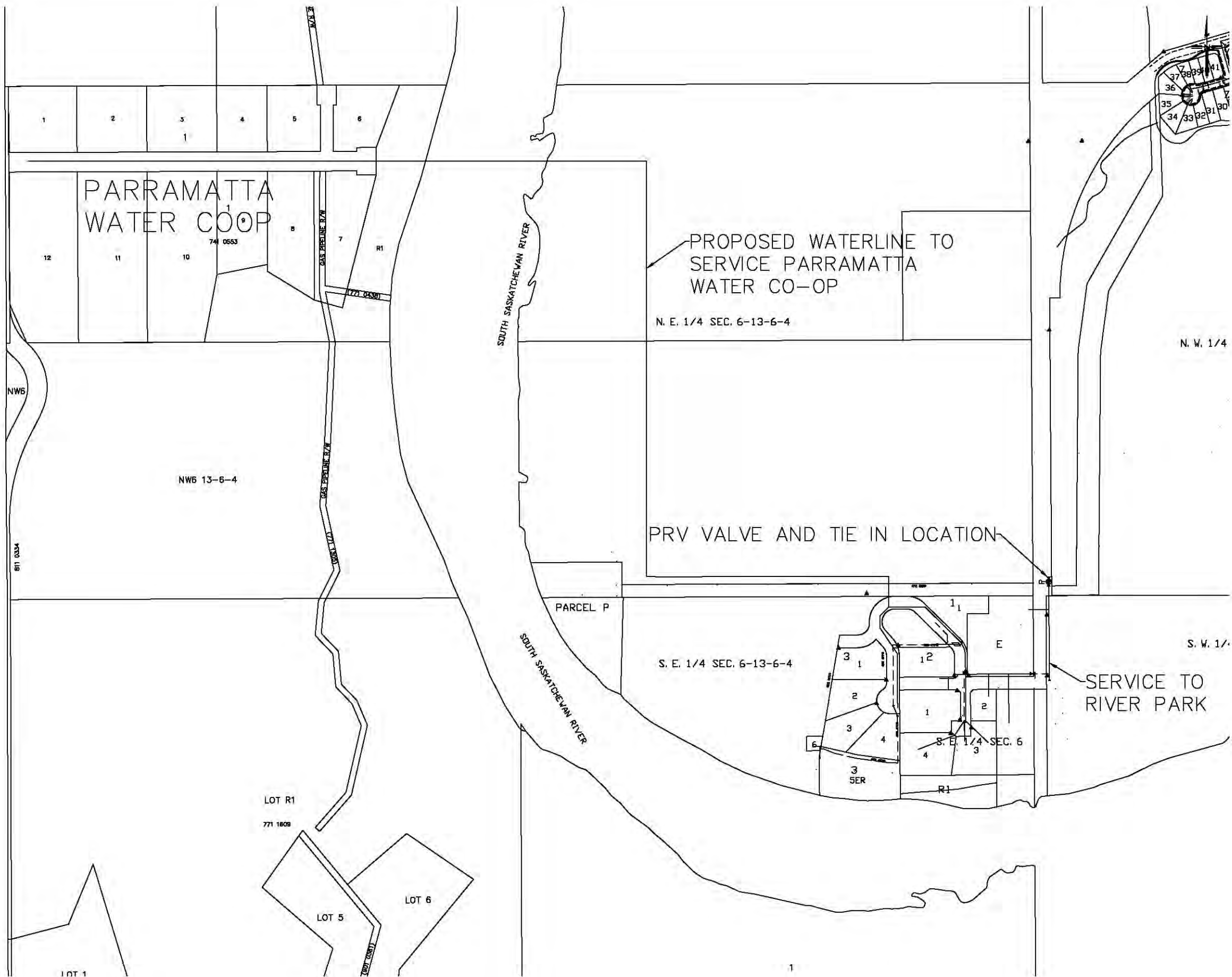
1. Councillor \_\_\_\_\_ moved to direct Administration to:
  - a. Proceed with developing a local area improvement for the river valley residential area including that the Town will pay \_\_\_\_\_ of the costs of Phase 1.
  - b. Enter into discussions with Cypress County and Parramatta Water Co-op on the Town providing Co-op with potable water.
  - c. To amend Policy 52 to allow for the provision of potable water services outside of the Town to Cypress County and Water Co-op's. (Note: Council has already directed the review and update of Policy 52.)
2. Councillor \_\_\_\_\_ moved to direct Administration to:
  - a. Proceed with developing a local area improvement for the river valley residential area with the Town not contributing any of the costs of Phase 1.
  - b. Enter into discussions with Cypress County and Parramatta Water Co-op on the Town providing Co-op with potable water.
  - c. To amend Policy 52 to allow for the provision of potable water services outside of the Town to Cypress County and Water Co-op's. (Note: Council has already directed the review and update of Policy 52.)
3. Councillor \_\_\_\_\_ moved to direct the Administration to:
  - a. Proceed with developing a local area improvement for the river valley residential area.
  - b. Inform the Parramatta Water Co-op that the Town will not provide potable water to the Co-op.
  - c. Not amend Policy 52 to allow for the provision of potable water services outside of the Town.
4. Councillor \_\_\_\_\_ moved to direct the Administration to:
  - a. Do no more work on a local area improvement for the river valley residential area.
  - b. Inform the Parramatta Water Co-op that the Town will not provide potable water to the Co-op.
  - c. Not amend Policy 52 to allow for the provision of potable water services outside of the Town.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. 2016.



XX	XX	XX		XX XX
NO.	DATE	REVISION		BY APP.
PERMIT		ENGINEERS STAMP		
PROJECT				
RIVER VALLEY AREA WATER MAIN EXTENSION AND PARRAMATTA WATER CO-OP EXTENSION				
DRAWING				
WATER SYSTEM WITH PRV PLAN				
DESIGNED JJ		SCALE N.T.S.	DATE APR. 22, 2016	
DRAWN RW		PROJECT NO.	CONTRACT NO.	
CHECKED JJ		DRAWING NO.		REVISION
APPROVED JJ		01 58		3

## TOWN OF REDCLIFF REQUEST FOR DECISION

**DATE:** June 13, 2016


**PROPOSED BY:** Director of Community and Protective Services

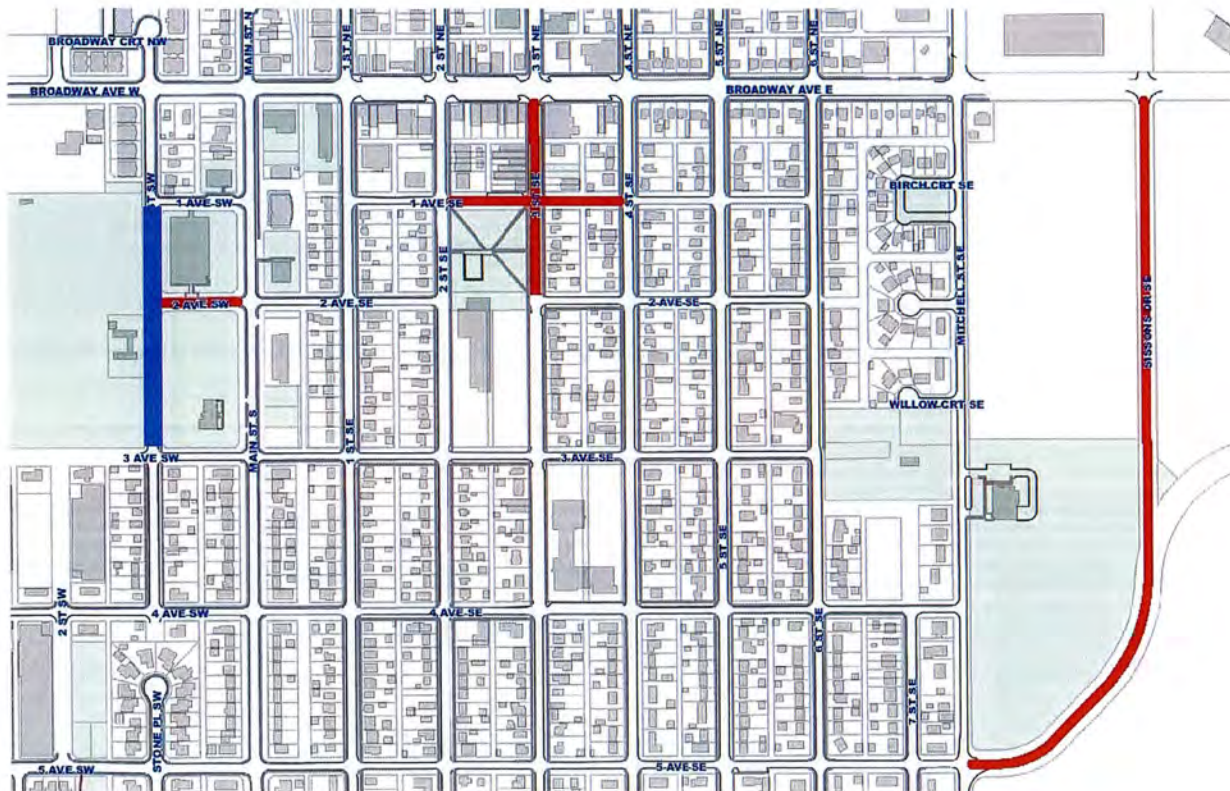
**TOPIC:** Additional Annual Redcliff Days Road Closure

**PROPOSAL:** To consider an additional annual Redcliff Days road closure

Community and Protective Services requests an additional road closure be considered for this year and future Redcliff Days events.

It is requested that 1st Street SW, from 1st Avenue to 3rd Avenue, be closed from 9:00 am to 6:00 pm on the Sunday of each annual Redcliff Days event to accommodate new activities on both sides and down the centre of the road.

 - proposed road closure



**STRATEGIC PRIORITIES: N/A**

**ATTACHMENTS: None**

**OPTIONS:**

1. Approve the additional annual road closure of 1st Street SW from 1st Avenue to 3rd Avenue on Sunday from 9:00 am to 6:00 pm for Redcliff Days.

Emergency Services and area residents must be advised of the road closures annually.

2. Approve the additional road closure of 1st Street SW, from 1st Avenue to 3rd Avenue, on Sunday from 9:00 am to 6:00 pm for the 2016 Redcliff Days.

Emergency Services and area residents must be advised of the road closures annually.

3. Do not approve proposed road closure on 1<sup>st</sup> Street SW from 1st Avenue to 3rd Avenue on Sunday from 9:00 am to 6:00 pm for Redcliff Days.

**RECOMMENDATION:**

That Council considers option #1.

**SUGGESTED MOTIONS:**

1. Councillor \_\_\_\_\_ moved that the Town of Redcliff approve an annual road closure of 1st Street SW, from 1st Avenue to 3rd Avenue on Sunday from 9:00 am to 6:00 pm to accommodate Redcliff Days activities. Further that Administration on an annual basis provide notification to Emergency Services and area residents.
2. Councillor \_\_\_\_\_ moved that the Town of Redcliff approve an additional road closure of 1st Street SW, from 1st Avenue to 3rd Avenue on Sunday from 9:00 am to 6:00 pm to accommodate 2016 Redcliff Days activities pending notification of Emergency Services and area residents.

SUBMITTED BY:

  
Department Head

  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_ AD. 2016.

RECEIVED  
MAY 20 2016  
TOWN OF REDCLIFF

May 10, 2016

Ernie Reimer  
Mayor  
Town of Redcliff  
1 - 3rd Street NE Box 40  
Redcliff, AB T0J 2P0

Dear Ernie Reimer:

**Re: Update on Alberta Disaster Recovery Programs**

I am writing you today on behalf of the Disaster Recovery Program (DRP), to provide an update regarding the ongoing wildfires and how this situation will affect your continuing disaster recovery programs.

Several wildfires have, and continue to impact the Province of Alberta. The Government of Alberta is committed to bringing these wildfires under control and ensuring public safety. Due to the magnitude of these events, significant response and recovery resources are being utilized and plans are being implemented to assist with the short and long-term recovery for the impacted communities. In this critical early response phase, staff resources are being reallocated to assist with the immediate needs. It is expected that once the initial response phase is completed in the coming weeks, staff will resume their former duties providing great service to disaster recovery programs in Alberta.

While these wildfires have created a substantial impact on the Government of Alberta, the DRP remains fully committed to your community's ongoing recovery process. Dedicated program resources remain in place to review submissions and work with you to move your programs forward. The current wildfire situation will not affect your file or the potential payments that may be made.

Should you have any further questions or concerns, please do not hesitate to contact your case manager or Kevin Taron, Manager Municipal & First Nation Recovery at [kevin.taron@gov.ab.ca](mailto:kevin.taron@gov.ab.ca).

Sincerely,



Jennifer Dolecki,  
Acting Executive Director, Recovery Operations

cc: Kevin Taron, Manager, Municipal and First Nation Recovery



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Lesser Slave Lake*

RECEIVED  
JUN 06 2016  
TOWN OF REDCLIFF

AR83362

June 1, 2016

His Worship Ernie Reimer  
Mayor  
Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0

Dear Mayor Reimer,

The Alberta Government is committed to making the lives of Albertans better by working with our municipal partners, and we fully appreciate the Municipal Sustainability Initiative (MSI) has been an important program for your community. Through the MSI we continue to provide significant funding for infrastructure while respecting your local priorities. In keeping with that commitment, I am pleased to confirm MSI funding is just over \$1.2 billion in 2016. This includes funding under the MSI capital, operating, and Basic Municipal Transportation Grant components.

Your total 2016 MSI allocation is \$1,373,503, which includes \$1,322,529 in capital funding and \$50,974 in operating funding.

A more detailed breakdown between MSI funding components is provided in Appendix A (attached). MSI funding amounts for all municipalities are also posted on the Municipal Affairs MSI website at [municipalaffairs.alberta.ca/msi](http://municipalaffairs.alberta.ca/msi).

I look forward to our continued partnership as we work to strengthen Alberta communities.

Sincerely,

Hon. Danielle Larivee  
Minister of Municipal Affairs

Attachment

cc: Arlos Crofts, Municipal Manager, Town of Redcliff

## Appendix A

### Town of Redcliff

#### Municipal Sustainability Initiative (MSI) Funding Break-Down

2016 Capital Funding			2016 Operating Funding	2016 Total MSI Funding
MSI Capital Component	BMTG Component	Sub-Total		
\$987,249	\$335,280	\$1,322,529	\$50,974	\$1,373,503

#### Notes:

- The allocations for the MSI capital component and operating funding are based primarily on 2015 official populations, 2015 education tax requisitions, and 2014 kilometres of local road.
- The allocations for the BMTG component are based on municipal status, with Calgary and Edmonton receiving funding based on litres of road-use gas and diesel fuel sold; the remaining cities and urban service areas receiving funding based on a combination of population and length of primary highways; towns, villages, summer villages, improvement districts and the Townsite of Redwood Meadows receiving funding based on population; and rural municipalities and Metis Settlements receiving funding based on a formula which takes into account kilometres of open road, population, equalized assessment, and terrain.

May 31, 2016

Mayor Reimer and Councillors  
Town of Redcliff  
PO Box 40  
Redcliff, AB T0J 2P0

RECEIVED  
JUN 06 2016  
TOWN OF REDCLIFF

Alberta  
Recreation & Parks  
Association



Dear Mayor Reimer and Members of Council;

**Subject: 2016 Alberta Recreation and Parks Association (ARPA) Annual Conference and Energize Workshop "Charting the Course"**

I am writing to you on behalf of the Alberta Recreation and Parks Association (ARPA) to invite you to our annual Conference and Energize Workshop, held at the Fairmont Jasper Park Lodge from Thursday, October 20 to Saturday, October 22, 2016.

In 2015, our conference was attended by 560 delegates, of which almost 100 were mayors, reeves and councillors from across Alberta. Our conference program includes the Energize Workshop, which is a series of sessions on topical issues designed for elected officials to provide you with innovative ideas, solutions and opportunities in recreation, parks and community development. This will be the Energize Workshop's twenty-first year.

It is broadly recognized that recreation and parks are essential public services that create enhanced quality of life for your citizens and strongly aid in your community's growth and sustainability. Your presence at our conference makes a significant contribution to the dialogue and your ongoing support of our organization is much appreciated.

Our 2016 conference program has been informed and influenced by comments and suggestions from the 2015 attendees, and our continual scan of the issues and trends in Alberta and across Canada. The event also provides a great networking opportunity in a welcoming, spirited and healthy environment, as attendees connect with friends and colleagues from across the province in a beautiful, natural setting. The detailed conference program will be available on our website in July at [www.arpaonline.ca/events/energize-conference](http://www.arpaonline.ca/events/energize-conference).

At this year's conference, we will share findings from the Excellence Series benchmarking and performance metrics programs that ARPA has developed to support informed municipal decision-making. In addition, there will be a presentation and discussion of the "Parks for All" document that emerged from the Canadian Parks Summit held earlier this year in Canmore.

We truly hope you will be able to attend along with your recreation and parks staff members. Our experience is that many participants book their rooms well in advance of the conference, so we would encourage you to arrange your accommodations soon. We look forward to seeing you there.

Yours sincerely,

Mike Roma  
President

11759 Groat Road NW • Edmonton • Alberta • T5M 3K6  
ph: 780 415 1745 • fax: 780 451 7915 • email: [arpa@arpaonline.ca](mailto:arpa@arpaonline.ca) • web: [www.arpaonline.ca](http://www.arpaonline.ca)

Transport Engineering  
Operations, Planning and Program Management  
Delivery Services Division

Room 401, Provincial Building  
4920 – 51 Street  
Red Deer, Alberta  
Canada T4N 6K8

#401, 4920-51street  
Red Deer, Alberta T4N6K8  
Canada  
Telephone 403-340-5166  
Telephone 403-340-5189  
Fax 403-340-5092  
Toll-Free connection - Dial 310-0000

RECEIVED  
MAY 30 2016  
TOWN OF REDCLIFF

May 24, 2016

His Worship Mayor Ernie Reimer  
The Town of Redcliff  
P.O. Box 40, 1 – 3rd Street NE  
Redcliff AB T0J 2P0

Dear Sir:

Thank you for your letter dated February 23, 2016 regarding the potential designation of Highway #1 from the junction of Highway #36 to Medicine Hat as High Load Corridor.

The department is very pleased to have your support for the expansion of the High Load Corridor in this area as the corridor has the potential to play a significant role in enhancing economic growth and highway safety in southern Alberta.

Please feel free to contact me if you have any future questions or comments.

Yours sincerely,



Kim Durdle  
Director of Transport Engineering

# Memo

Date: June 13, 2016

From: Director of Planning & Engineering

To: Redcliff Town Council

Re: Boulevard Development Application

---

Policy No. 052 (2009) Land Development Policy outlines the process for those citizens who wish to install temporary development in the boulevards adjoining their property. As the Development Officer, I have received numerous applications for Boulevard Development to install gravel or other such low maintenance material from citizens who are looking for ways to lessen the burden of maintaining the boulevard, and save on the costs of watering grass.

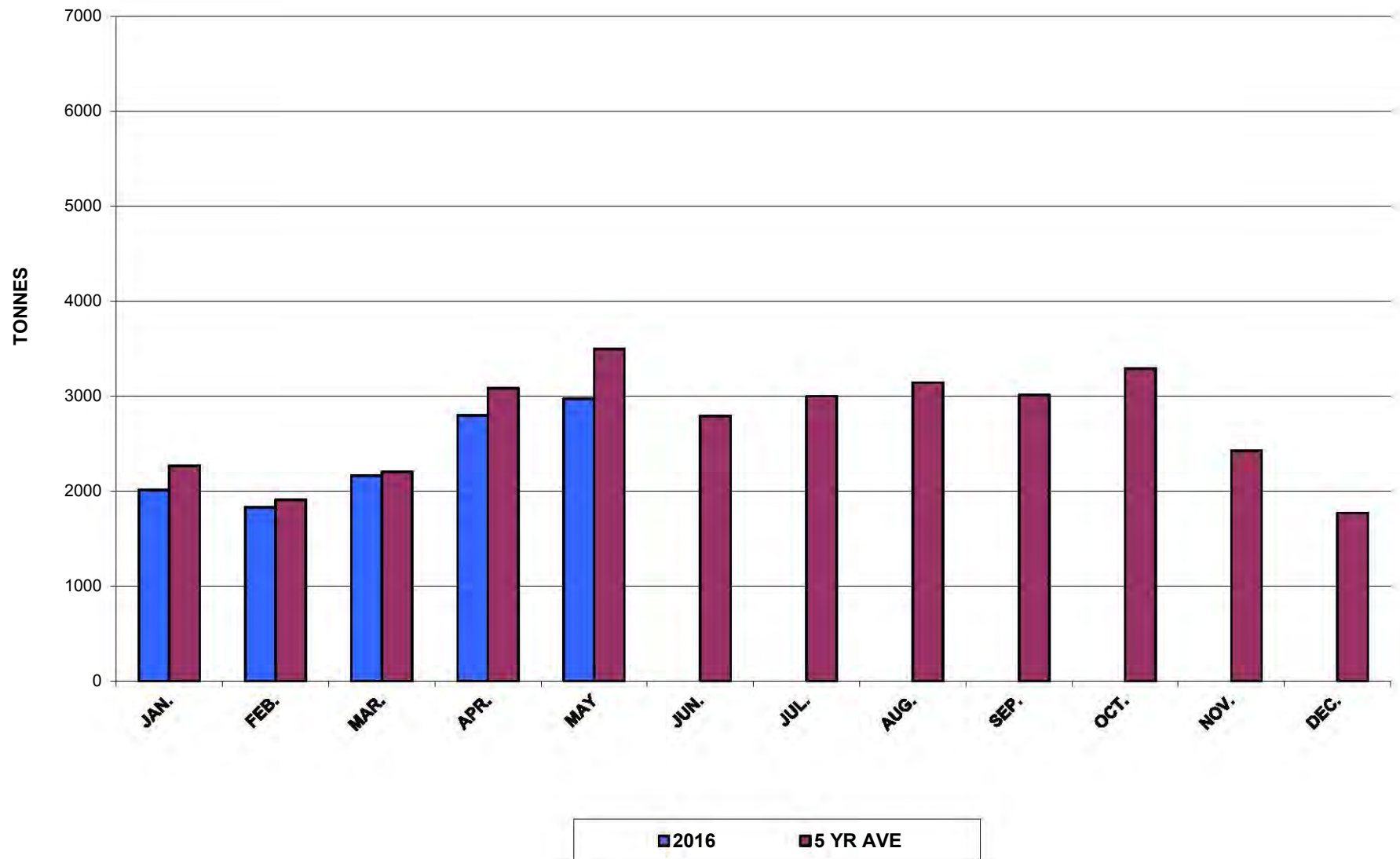
Policy 52 (2009) states in Section G:

- *The Town will deter any Boulevard Development other than grassing. However if Boulevard Development is requested through a written request through the Town's Development Officer, the Development Officer may in conjunction with the Manager of Engineering consider the temporary approval of the following types of Boulevard Development*
  - *Underground sprinklers*
  - *Shale, brick or paving stone coverage*
  - *Driveways. (accessing a private parking location only)*
  - *Portable wishing wells, decorative objects*
  - *Fencing, if within established guidelines*
  - *Not to be within 1.2 meters of a curb or roadway edge.*
  - *As set out within the Town's Land Use Bylaw*
  - *Other restrictions as deemed appropriate by the Development Officer and the Manager of Engineering*
  - *Decorative flower gardens*
  - *Shrubbery and hedges if properly maintained*
  - *Monuments (where concept has been endorsed by Council)*

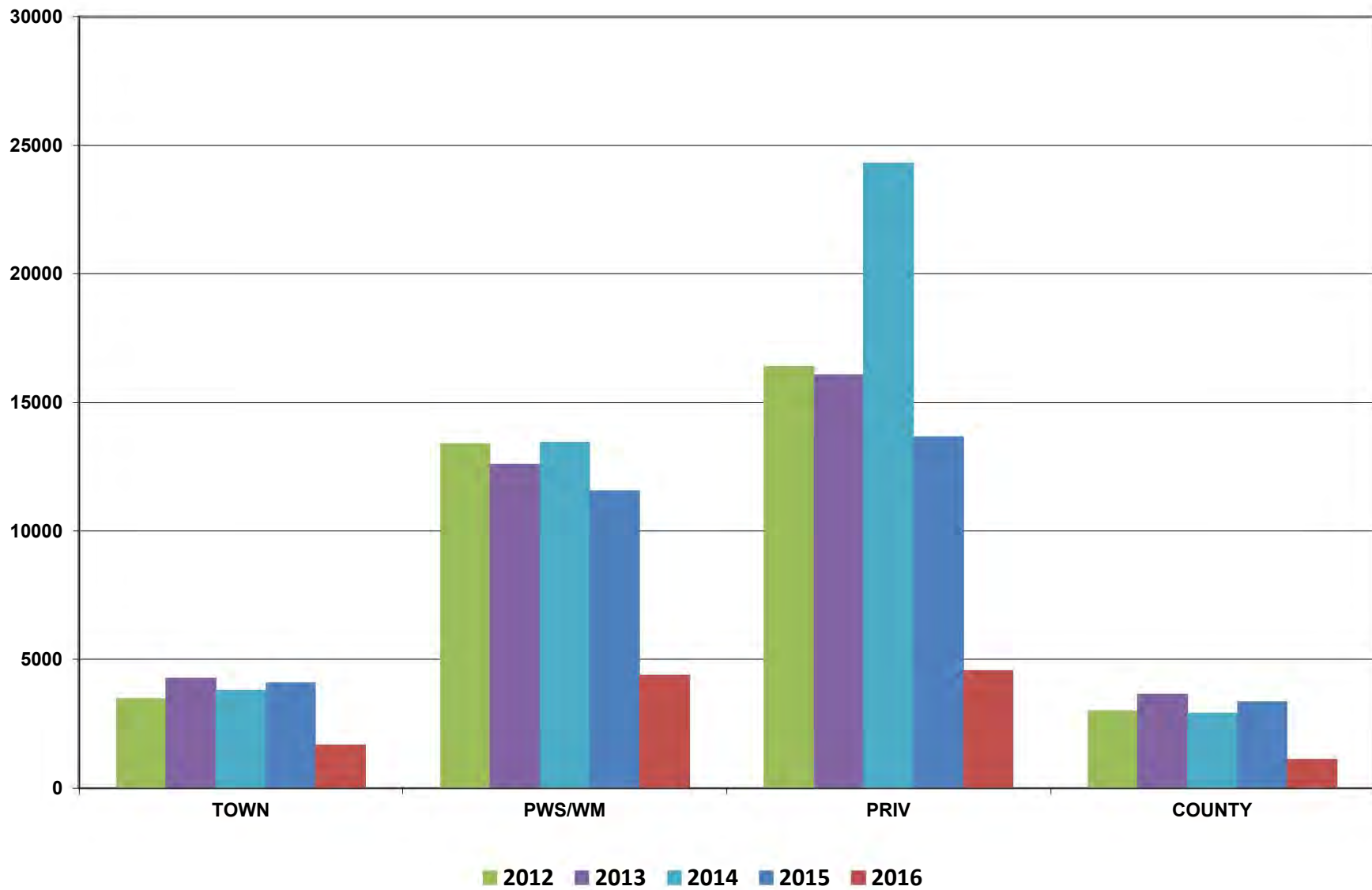
Policy 52 (2009) Section D allows applicants to appeal to Council if the Application for Boulevard Development Application is denied by the Development Officer &/or Manager of Engineering.

In an effort to mitigate unnecessary appeals to Council, the Town is looking for direction from Council in regards to those Applicants who wish to gravel the Boulevards adjoining their property.

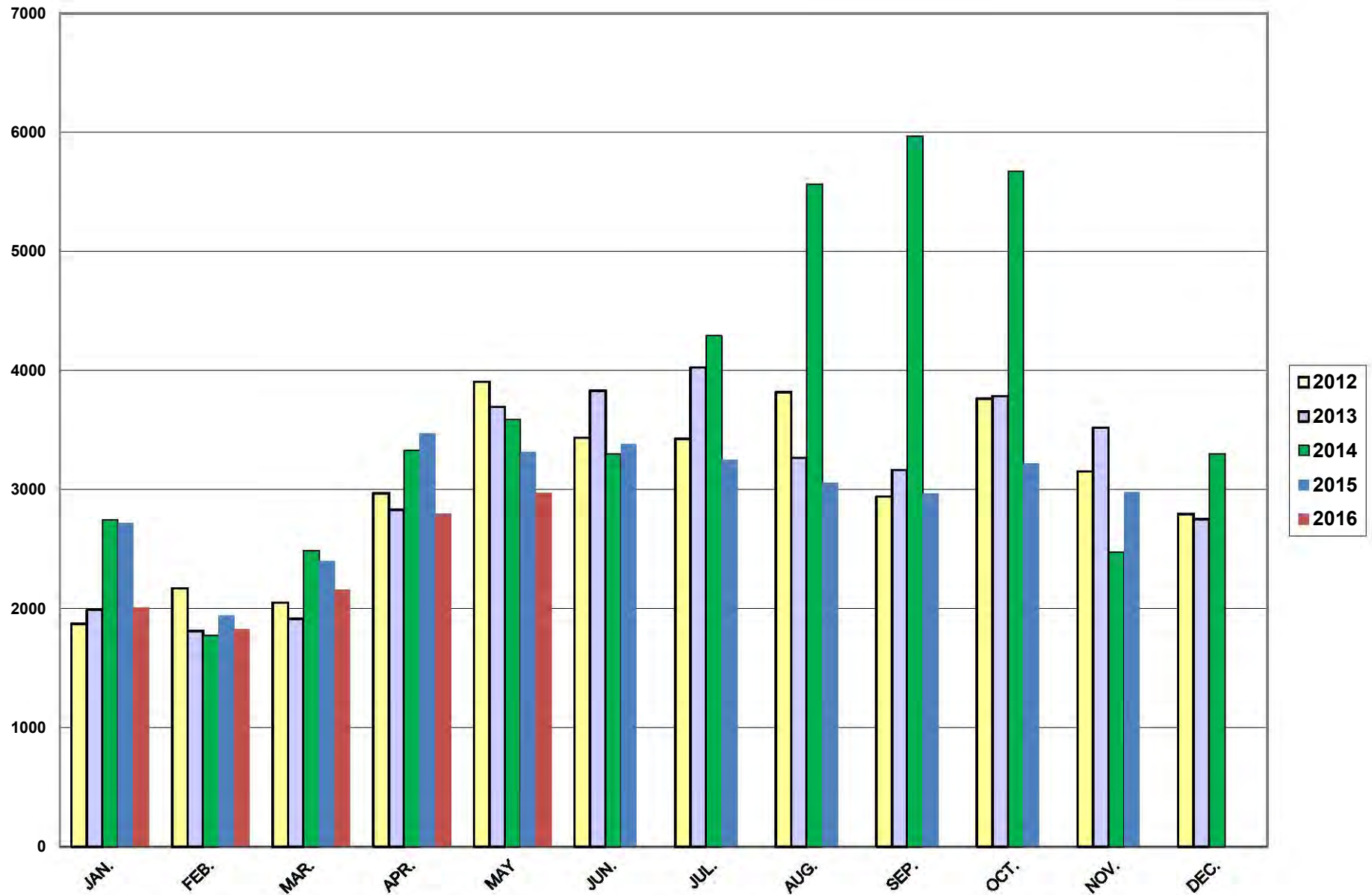
**REDCLIFF/CYPRESS REGIONAL LANDFILL  
2016 VS 5 YEAR AVERAGE  
TO MAY 31, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES BY SOURCE 2012-2016  
TO MAY 31, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES IN TONNES 2012-2016  
TO MAY 31, 2016**



## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
June 17-19, 2016	Redcliff Days	Redcliff, AB
June 21, 2016	Broadband Consultant	Medicine Hat College 4:00 p.m.
June 22, 2016	Economic Development Alliance Partners Dinner Meeting	Erna's Rolling Pin Bow Island 6:00 p.m.
July 1, 2016	Canada Day Celebrations	Redcliff, AB
July 14, 2016	Minister's Tour Municipal Government Act	Southside Event Centre 9:00 a.m. - 11:30 a.m.