

# COUNCIL MEETING MONDAY, JUNE 26, 2017

7:00 P.M.

# FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL MONDAY, JUNE 26, 2017 – 7:00 P.M. REDCLIFF TOWN COUNCIL CHAMBERS

<u>AGEI</u>	NDA ITE	<u>≡M</u>	RECOMMENDATION
1.	GENE	ERAL	
	A)	Call to Order	
	B)	Adoption of Agenda *	Adoption
Pg. 4	C)	Accounts Payable *	For Information
Pg. 8	D)	Bank Summary to May 31, 2017 *	For Information
2.	PUBL	IC HEARING	
Pg. 9	A)	Non Statutory Public Hearing Re: Bylaw 1844/2017, Off-site Levy Amending Bylaw *	
3.	DELE	GATION	
Pg. 110	A)	James Allen * Re: Request to Amend Bylaw 1810 (2015), Dog Control Bylaw	
4.	MINU	TES	
Pg. 153	A)	Council meeting held June 12, 2017 *	For Adoption
5.	BYLA	AWS	
Pg. 9	A)	Bylaw 1844/2017, Off-site Levy Amending Bylaw *	2 <sup>nd</sup> / 3 <sup>rd</sup> Reading
6.	REQU	JESTS FOR DECISION	
Pg. 157	A)	2017 Investments *	For Consideration
Pg. 165	B)	Westside Slope Failure Remediation *	For Consideration
7.	POLI	CIES	
Pg. 167	A)	Policy 130, Off-site Levies Policy *	For Consideration

#### 8. CORRESPONDENCE

Pg. 187 **A)** Alberta Culture & Tourism \* For Information Re: 2020 Alberta Summer Games

#### 9. OTHER

Pg. 190	A)	Memo to Council * Re: Riverview Phase 1 Road Rehabilitation	For Information
Pg. 191	B)	Municipal Manager's Report to Council June 26, 2017 *	For Information
Pg. 205	C)	Mayor's Report to Council June 26, 2017 *	For Information
Pg. 206	D)	Council Important Meetings & Events June 26, 2017 *	For Information

#### 10. RECESS

#### 11. IN CAMERA

**A)** Land (2) (FOIP S. 16 and 24)

#### 12. ADJOURN

81935 E 81936 C 81937 C	<u>VENDOR</u> BARTLE & GIBSON	ACCOUNTS PAYABLE LIST  DESCRIPTION	AMOUNT
81934 E 81935 E 81936 C 81937 C			AMOUNT
81935 E 81936 C 81937 C	BARTLE & GIBSON		<u> </u>
81936 C 81937 C		CHECK VALVES - LION'S PARK	\$189.28
81937 C	BENCHMARK GEOMATICS	FOOTING CHECK	\$315.00
	CANADIAN ENERGY	FLAT TOP	\$58.80
01000	CITY OF MEDICINE HAT	FIRST AID	\$120.00
0 1938 C	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
81939 C	CROFTS, ARLOS	REFUND KEY/FACILITY DEPOSIT	\$225.00
81940	DREAMS	DAY OF MINDFULNESS FACILITATOR FEE	\$250.00
81941 F	FRANK'S FIRE ALARM ELECTRIC	PANEL REPROGRAMMING	\$1,099.58
81942 F	HAT AGRI SERVICE	O-RINGS/BUSHINGS	\$53.35
81943 J	JOHANSEN, JAMES	TOWER FANS	\$113.38
81944 J	JUMP 4 FUN INFLATABLES	INFLATABLES FOR REDCLIFF DAYS	\$4,549.13
81945 N	MATTSON, SHELLEY	TEMPORARY TATTOOS FOR REDCLIFF DAYS	\$300.00
81946 N	NELSON'S RADIATOR	CLEAN AND COAT FUEL TANK	\$189.00
81947 F	PALLISER ECONOMIC PARTNERSHIP	ANNUAL MEMBERSHIP FEES	\$5,600.00
81948 F	PRIME PRINTING	TAX NOTICES	\$416.85
81949 T	TOWN OF REDCLIFF LIBRARY BOARD	ALLOTMENT FUNDING	\$55,806.22
81950 F	PUROLATOR	SHIPPING	\$116.43
81951 F	RIVERVIEW GOLF CLUB	STAFF GOLF TOURNAMENT	\$3,419.08
81952 F	ROSENAU TRANSPORT	SHIPPING	\$382.86
81953 5	SITEONE LANDSCAPE SUPPLY	IRRIGATION PARTS	\$2,295.00
81954 E	BOYLAN IMAGING	BANNER	\$414.75
	BLONDIE'S GIFT & GARDEN	FLOWERS	\$2,366.69
81956 V	WATSON POOLS	PUMP PARTS/FITTINGS	\$217.35
81957 <i>F</i>	ALLAN, MEGAN	SWIM LESSON REFUND	\$140.00
81958 V	WHITE DRAGON KARATE	DEMONSTRATION REDCLIFF DAYS	\$100.00
81959 E	ELEVATION LANDSCAPING INC.	VALVE BOXES	\$525.00
81960 E	BERT'S VACUUMS	GARBAGE BAGS	\$26.25
	BOUNCE OF FUN	INFLATABLES FOR REDCLIFF DAYS	\$1,890.00
81962 T	TREE CUT CLEAN YOUR MESS UP	TREE & STUMP REMOVALS	\$1,500.00
81963 F	PAINTINGS WITH VAL	PAINTING CLASS INSTRUCTOR FEES	\$252.00
	MOSSEY, CHRISTOPHER	EMPLOYEE REIMBURSEMENT	\$53.00
	SOUTHERN OASIS ENTERPRISES	SEED BLEND	\$1,457.40
	GOLD BUCKLE ENTERTAINMENT	MUSIC FOR REDCLIFF DAYS	\$600.00
	TOWN OF REDCLIFF	LANDFILL CHARGES	\$13,683.11
	JLTIMATE SPAS & POWERSPORT	POOL TESTING EQUIPMENT SUPPLIES	\$675.90
	JNDER THE STARS SPECIAL OCC.	CHARACTERS FOR REDCLIFF DAYS	\$400.00
	JPS CANADA	SHIPPING	\$25.73
	WOOD, DALE	FIREARMS INSTRUCTOR FEES	\$95.00
	HARV'S JANITORIAL	JANITORIAL SERVICES	\$3,948.00
	SOUTH COUNTRY COOP	IRRIGATION TOOLS	\$74.20
	ATB MASTERCARD	VARIOUS EXPENSES	\$19,321.24
	CYPRESS VIEW FOUNDATION	2017 FINAL REQUISITION	\$35,093.00
	DAVIES, MIKE	TRAVEL REIMBURSEMENT	\$105.00
	ECONOMIC DEVELOPMENT ALLIANCE	INSTALLMENT	\$20,955.00
	FIREWORKS SPECTACULARS CANADA	FIREWORKS FOR REDCLIFF DAYS	\$7,350.00
	JACOB'S WELDING	PEDAL TRACTORS	\$315.00

\$74.93	OIL TEMPERATURE SENDER	JOE JOHNSON EQUIPMENT	81980
\$719.35	ADVERTISING	LETHBRIDGE HERALD	81981
\$589.05	APPAREL	LOGOS EMBROIDERY	81982
\$208.95	BUSINESS CARDS/FOLDING	PRIME PRINTING	81983
\$138.00	TRAVEL REIMBURSEMENT	REIMER, ERNIE	81984
\$278.45	MEALS ON WHEELS/DRIVER MEALS/DRINKS	RIVERVIEW GOLF CLUB	81985
\$51.81	BALL CAT	ROBERTSON IMPLEMENT	81986
\$470.00	TRAVEL REIMBURSEMENT	SIMON, SHANON	81987
\$49.00	TRAVEL REIMBURSEMENT	STEINKE, JAMES	81988
\$210.00	EMPLOYEE REIMBURSEMENT	PRUDEN, TANNER	81989
\$225.00	REFUND KEY/FACILITY DEPOSIT	WATZ, ROBYN	81990
\$40.98	REFUND COA INACTIVE UTILITY ACCOUNT	PALLISER WELL SERVICE	81992
\$30.09	REFUND COA INACTIVE UTILITY ACCOUNT	WIEBE, NEUFELD	81993
\$210.00	EMPLOYEE REIMBURSEMENT	ROBINSON, RACHEL	81994
\$397.51	STAT DEDUCTIONS	RECEIVER GENERAL	81995
\$191,396.70	CHEQUES - TOTAL		•

ELECTRONIC FUNDS TRANSFERRED PAYABLES				
EFT#	<u>VENDOR</u>	DESCRIPTION	<u>AMOUNT</u>	
00180	ACTION PARTS	FILTER/BOLT/SWITCH/LED LAMP/CABLE	\$176.10	
00181	AIR LIQUIDE	CARBON DIOXIDE	\$2,411.44	
00182	THE BOLT SUPPLY HOUSE	SCRAPER BLADE BOLT	\$11.69	
00183	C.E.M. HEAVY EQUIPMENT	ENGINE PULSING TROUBLESHOOTING	\$4,475.80	
00184	CLEARTECH INDUSTRIES	POOL CHEMICALS	\$2,349.27	
00185	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$80.63	
00186	FARMLAND SUPPLY	VALVE/ADAPTER/SEAL/ELBOW	\$588.16	
00187	REDCLIFF HOME HARDWARE	PAINT SUPPLIES/FITTINGS/OIL/CORD/TOOLS/SEAL/PIPE	\$922.26	
00188	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR	\$22.05	
00189	MBSI CANADA	HOSTED BACK UP	\$1,071.00	
00190	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$28.39	
00191	FARMLAND SUPPLY	STRAINER/NIPPLES	\$95.18	
00192	REDCLIFF HOME HARDWARE	CORD	\$34.13	
00193	TRIPLE R EXPRESS	SHIPPING	\$36.75	
	EFT - TOTAL \$12,302.8			

REDCLIFF/CYPRESS LANDFILL PAYABLES				
CHEQUE # VENDOR DESCRIPTION AMOUNT				
08000	SUNCOR ENERGY	FUEL	\$3,495.83	
00081	TRIPLE R EXPRESS	SHIPPING	\$34.65	
		CHEQUES - TOTAL	\$3,530.48	

	<b>Mastercard MAY</b>	05 - JUN 06, 2017
<b>Document Date</b>	Document Amount	Transaction Description
5/4/2017	\$4,602.72	CANADA POST - POSTAGE
5/4/2017	\$148.15	COSTCO - GOLF STAFF FUNCTION
5/19/2017	\$584.10	DELTA KANANASKIS- SCGM SEMINAR
5/19/2017	\$584.10	DELTA KANANASKIS- SCGM SEMINAR
5/29/2017	\$231.42	COSTCO - STAFF FUNCTION
5/29/2017	\$75.00	BP'S STAFF FUNCTION
5/30/2017	\$78.75	AUMA - MAYORS CAUCUS
5/30/2017	\$78.75	AUMA - MAYORS CAUCUS
5/30/2017	\$75.00	SUBWAY - G/C STAFF FUNCTION
5/31/2017	\$170.06	COSTCO-STAFF FUNCTION
5/31/2017	\$1,600.00	MED HAT MALL - G/C STAFF RECOG
5/4/2017	\$945.98	CANADIAN TIRE-SUPPLIES SUMP ST
5/18/2017	\$45.34	STAPLES - POOL SUPPLIES
5/19/2017	\$41.62	STAPLES - BLUE DOTS FOR B.A.
5/24/2017	\$71.23	STAPLES - PAPER TOWELS - TH
5/10/2017	\$45.00	FAS GAS - CONVENTION
5/12/2017	\$41.99	911 SUPPLY - RADIO POUCH
5/13/2017	\$792.65	SHERATON - CONVENTION
5/12/2017	\$104.99	CANAIAN TIRE-PARTS DEWATERING SYS PARTS
5/18/2017	\$136.13	ABC PSI - WATER TREATMENT EXAM
5/18/2017	\$40.60	CAREERACADEMY - MEMBERSHIP
5/24/2017	\$40.00	AB MUN AFF - SEWAGE DISP CERT
5/31/2017	\$175.10	COSTCO - COFFEE SUPPLIES
5/31/2017	\$55.60	HOME HARDWARE- REPELLANT
5/3/2017	\$23.26	STAPLES - FILE FOLDERS
5/5/2017	\$110.24	NEWEGG.COM-WINDOWS PRO
5/9/2017	\$404.23	NEWEGG-THINKCENTER
5/10/2017	\$115.35	STAPLES-KEYBOARD/MOUSE
5/10/2017	\$26.02	NEWEGG.COM-KEYBOARD/MOUSE
5/15/2017	\$10.49	STAPLES-BINDER CLIPS
5/17/2017		STAPLES - DOOBLEBUG/PADS
5/19/2017	(\$17.36)	AMAZON - STAMP PAD
5/20/2017	\$630.00	CIVICINFO BC - GFOA REGIS
5/24/2017	\$110.24	NEWEGG.CA-COMPUTER FOR DOOR
5/25/2017		STAPLES - BLUE DOTS
5/25/2017		STAPLES - MAT
5/30/2017	\$106.32	STAPLES-REDCLIFF DAYS SUPPLIES
5/31/2017	\$52.48	WIFI RANGE EXTENDER
5/3/2017		CANADIAN TIRE-TOOLS
5/5/2017	\$257.19	PRINCESS AUTO-RATCHET STRAPS
5/5/2017	\$41.98	COSTCO-SUNSCREEN
5/8/2017	\$83.96	

5/10/2017	\$31.50	PROCOMM-CORD
5/11/2017	\$739.41	UFA - TIMBERS
5/16/2017	\$18.88	PHARMASAVE-FIRST AID
5/16/2017	\$22.31	DOLLARAMA-FIRST AID
5/17/2017	\$63.00	LOGOS EMBROIDARY-JACKETS
5/18/2017	\$221.97	WINDMILL GARDEN-PLANTS
5/25/2017	\$31.50	SPA-TACULAR CAL PLUS
5/26/2017	\$1,043.38	WEST TRAC-CLEANER/FILTERS
5/26/2017	\$501.12	WESTERN TRACTOR-DOUBLE HAR/BRU
5/30/2017	\$53.55	VARSTEEL-REBAR
5/30/2017	\$364.98	VARSTEEL-ANGLE/FLAT/ROUND
5/30/2017	\$247.71	CANADIAN TIRE-DB SLIDE
6/2/2017	\$103.95	BRUCE'S RV-SPECTRUM
6/5/2017	\$384.87	DULUX PAINTS
5/23/2017	\$871.50	CDN INST OF OTTAWA-CONF REG
5/23/2017	\$428.42	EXPEDIA-CONFERENCE
5/24/2017	\$393.75	PSB PLANNING-APPLIC FOR ACCRED
5/26/2017	(\$228.89)	NEWEGG.COM-MONITOR RETURN
5/30/2017	\$214.19	BEST BUY-MONITOR
5/12/2017	\$92.40	MICHAELS - PICTURE FRAME
5/16/2017	\$40.70	CAREER ACADEMY
5/16/2017	\$131.04	STAPLES - DCXEL WRITER
5/20/2017	\$111.39	BOOKEO- ONLINE BOOKING PROGRAM
5/21/2017	\$2,194.39	GETHUDLY.COM - FRAUDULENT TRAN
6/6/2017	\$621.58	FEES & ADJUSTMENTS
6/6/2017	(\$2,766.97)	CREDIT
6/14/2017	\$19,321.24	Cheque#81974

#### BANK SUMMARY FOR MAY 31, 2017

ATB GENERAL BANK ACCOUNT	5.12.02.121.000	
BALANCE FORWARD		2,646,951.84
DAILY DEPOSITS		268,849.56
DIRECT DEPOSITS		695,508.34
GOVERNMENT GRANTS		0.00
INTEREST		1,927.53
OTHER DEPOSITS		30,842.49
SUBTOTAL		997,127.92
PAYMENTS		223,835.30
ASFF QUARTERLY PAYMENTS		0.00
DEBENTURE PAYMENTS		0.00
OTHER WITHDRAWALS		372,881.42
SUBTOTAL		(596,716.72)
TOTAL		3,047,363.04
BANK STATEMENT ENDING BALANCE		3,049,947.74
OUTSTANDING CHEQUES ( - )		14,887.77
DEPOSITS IN TRANSIT (+)		12,303.07
TOTAL		3,047,363.04
INVESTMENTS		
ATB ONE YEAR GIC @1.6%	5.12.02.321.000	300,000.00
CIBC INVESTMENT PORTFOLIO	5.12.02.321.001	13,704,522.00
ATB/SERVUS LANDFILL BANK ACCOUNT	5.12.02.126.000	1,561,478.07
TOTAL INVESTMENTS	0.12.02.120.000	15,566,000.07
TOTAL CASH & INVESTMENTS		18,613,363.11

#### BYLAW 1844/2017 OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1829/2016 BEING THE REDCLIFF OFF-SITE LEVY BYLAW.

**WHEREAS** Bylaw 1829/2016 requires a yearly update of the offsite levies rates and calculations supporting those rates.

**AND WHERAS** the Town of Redcliff Offsite Levies, 2017 Levies Recalculation Final Report has been received that outlines updates to the off-site levies rates and calculations supporting those rates.

**AND WHEREAS** copies of the bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act R.S.A. 2000, Ch. M-26;

	pers at the Town of Redcliff on the day of, A.D. 2017.
	THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCI MBLED ENACTS AS FOLLOWS:
1.	This bylaw be cited as the Town of Redcliff Off-Site Levies Amending Bylaw 1844/2017
2.	That the report Town of Redcliff Offsite Levies, 2017 Levies Recalculation Final Report is affixed as Schedule "C".
3.	That where in the Bylaw the Report is referred to it shall mean the report found in Schedule "C" unless the matter is not dealt with in the report in Schedule "C" in which case the report in Schedule "B" shall be referenced.
4.	That Schedule "C" shall govern over Schedule "B".
5.	This bylaw shall come into force on the date of final reading and signing thereof.
READ	a first time this 8 <sup>th</sup> day of May, 2017.
READ	a second time day of, 2017.

READ the third time this	day of	, 2017.
PASSED and SIGNED	_ day of	_, 2017.
	MAYOR	
	MAYOR	
	MANAGER OF LEGISLA	TIVE AND LAND SERVICES

#### Schedule C Off-site Levies Amending Bylaw 1844/2017

## Town of Redcliff Offsite Levies 2017 Levies Recalculation FINAL REPORT



TOWN OF REDCLIFF
PLANNING & ENGINEERING
DEPARTMENT

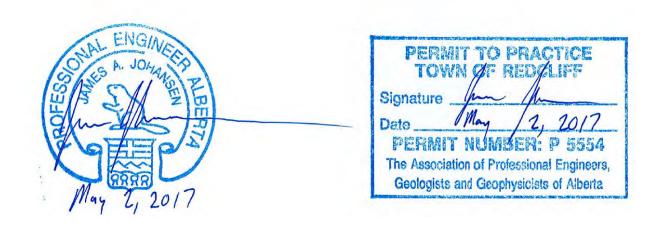
May 2, 2017





#### **Corporate Authorization**

This Document entitled "2017 Levies Recalculation" has been prepared by the Town of Redcliff's Planning & Engineering Department for the use of the Town of Redcliff. The information, data, recommendations and conclusions in this report represent the Planning & Engineering Departments best professional judgement at the time of preparation of the report. The Town does not accept any liability whatsoever from other parties who may obtain this report and use it, or any of its contents, without prior written consent form the Town.



James Johansen P. Eng. Director of Planning & Engineering



## **Executive Summary**

This is final report for the 2017 recalculation of the off-site levies.

The Town of Redcliff adopted an Off-Site Levies Bylaw and Policy on September 12, 2016. Through the public consultation process some issues with the data entered into the Corvus model that was attached to the bylaw came to light. However it was decided that it was preferential to pass the Bylaw and the Policy and correct the issues in the Corvus report at the time of the 2017 recalculation.

The proposed Offsite Levies Rates for 2017 are shown in the table below:

Area Ref. #	Transportation Charges	Water Charges	Sanitary Charges	Storm Water Charges	Total
1.5	\$32,001.72	\$25,310.77	\$21,068.24	\$0.00	\$78,380.74
2.5	\$27,535.78	\$25,310.77	\$28,784.58	\$0.00	\$81,631.13
3.5	\$20,866.53	\$27,854.22	\$10,967.23	\$17,925.30	\$77,613.29
4.5	\$32,001.72	\$36,019.74	\$22,690.46	\$23,755.71	\$114,467.64
5.5	\$28,542.60	\$34,880.01	\$33,679.07	\$0.00	\$97,101.68
6.5	\$28,542.60	\$34,880.01	\$33,679.07	\$0.00	\$97,101.68
7.5	\$26,197.65	\$25,310.77	\$28,784.58	\$0.00	\$80,293.00
8.5	\$25,341.03	\$25,310.77	\$28,784.58	\$0.00	\$79,436.38
9.5	\$50,417.84	\$27,854.22	\$13,675.41	\$14,537.04	\$106,484.52
10.5	\$11,065.22	\$41,851.97	\$7,085.03	\$22,525.30	\$82,527.51
11.5	\$31,112.29	\$25,310.77	\$21,068.24	\$0.00	\$77,491.31

Other than the changes to the levies rates no changes are proposed to the Bylaw.



## **Table of Contents**

1	Inti	roduction	1
2	Lar	nd Areas	2
	2.1	Zones	2
	2.2	Areas and Land types	3
	2.3	Developed, Undeveloped lands	3
	2.4	Undeveloped lands within the 25 year horizon and beyond the 25 year horizon	3
3	Pro	ojects	4
	3.1	Project Numbering Convention	4
	3.2	Transportation	5
	3.3	Water	7
	3.4	Sanitary	8
	3.5	Storm	9
4	Res	sults	10
	4.1	Summary of the proposed 2017 Offsite Levies.	10
	4.2	Proposed Offsite Levies Per Area	10
	4.3	Development area Summary	10
	4.4	Cost Summary	11
	4.5	Reserve Balance	11
	4.6	Interest Rates	11
	4.7	Comparison with 2016 Offsite Levies Rates	11
Α	PPEND	DIX "A" Project Maps	
Α	PPFNC	IX "B" Project Sheets	



#### 1 Introduction

The Town of Redcliff adopted an Off-Site Levies Bylaw and Policy on September 12, 2016. Through the public consultation process some issues with the data entered into the Corvus model that was attached to the bylaw came to light. However it was decided that it was preferential to pass the Bylaw and the Policy and correct the issues in the Corvus report at the time of the 2017 recalculation based on:

- The current economy and development activity in the region,
- That there were no known projects that the bylaw and policy would apply to at the time of approval of the bylaw, and
- The bylaw requires a recalculation of the Off-Site Levy rates by the first Council meeting of March ever year.

The issues identified in the Corvus report consisted of the following:

- There was some boundary issues with the 18 zones that the Town was broken into (i.e. not following infrastructure catchment areas),
- Floodway and flood fringe of the South Saskatchewan River was not counted as ER,
- In several zones the area defined as ER was not based on safe slope setbacks,
- Measurement of existing roads, public utility lots, Municipal Reserves & school sites was inconsistent.
- Inclusion of non-developer driven projects on the project list,
- Inclusion of projects that were not oversized and required by a developer on the project list,
- Inclusion of some suggested projects that were to improve convenience but were not required.
- Transportation and water projects being applied as benefiting every zone.

In addition to the above it was noted that;

- 18 zones made the model more complex than was required and that with some rationalization several zones could easily be consolidated,
- Several projects were actually a single project and could be consolidated,
- Several projects would be staged as to when they were required.
- Several projects should be split to allow them to be applied to different zones.

The above issues are addressed in the 2017 off-site levy recalculation in addition to the normal items addressed in a recalculation such as:

- Project specific grants received,
- Monies paid into and out of the Off-Site Levies Reserves,
- Project status,
- Revised project cost estimates,
- New projects,
- Current financing rates,

Other than the changes to the levies rates no changes are proposed to the Bylaw or Policy.



#### 2 Land Areas

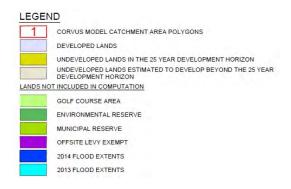
#### 2.1 Zones

The number of zones was reduced from 18 to 11. This was done as follows:

- The Environmental Reserve and Golf Course Lands in Zones 10, 11, 12, 15, 16 & 17 were consolidated into a single zone.
- The undeveloped area of zones 1, 2, 3 & 4 were consolidated into a single zone and the developed areas were consolidated into zone 6,
- Zone 6 & 7 were consolidated,
- Zone 5 was split into three zones to better reflect the developed and undeveloped catchment areas and the development requirements of each zone.
- Zone 13 and 14 were consolidated in recognition that the offsite infrastructure required was very similar.
- Zone 17 and 18 were consolidated in recognition that the offsite infrastructure required for development was the same.

Zone boundaries were adjusted where necessary to reflect servicing areas.

Figure 1 is the Zone Map from the 2016 Off-Site Levies bylaw. Figure 2 is the proposed Zone Map for the 2017 recalculation.



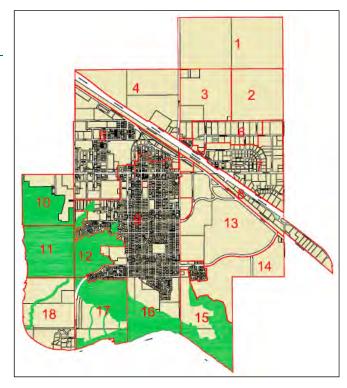


Figure 1 2016 Off-Site Levies Zone Map

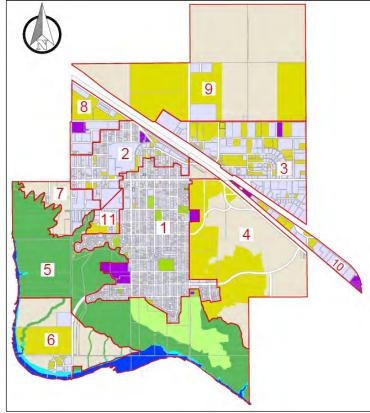


Figure 2 2017 Off-Site Levies Zone Map



#### 2.2 Areas and Land types

The South Saskatchewan River Flood Zones were brought into the map and lands in these zones were included in the FR area calculation.

A desktop slope setback study was undertaken of the lands northwest of the Jesmond neighborhood and the calculated safe slope setback line was included on the map and areas calculated based on the safe slope setback line instead of the property lines.

It was noted that there are several uses of land for which Off-Site Levies cannot or will not be collected from beyond the traditional excluded areas of ER and MR. These are:

- Public Utility sites such as storm ponds, water treatment plant, public works yard, police station & fire station,
- existing roads,
- golf course, (unless it redevelops)
- existing school sites which may not be designated as MR.

These areas have been measured separately however they are combined as one area in the Corvus model as the model cannot deal with these separately.

#### 2.3 Developed, Undeveloped lands

Using the most recent air photo and utilizing the Town's knowledge of what has and has not been developed the lands that are developed and are developable were separated out and the areas calculated.

The test for whether a parcel of land developed was, "Did the land have permanent structures installed on the land?" Therefore a parcel of land that is just used as a storage yard is considered undeveloped whereas if there is a permanent building (or fuel station) and a storage yard, the land for the purpose of the Corvus Model is considered developed.

#### 2.4 Undeveloped lands within the 25 year horizon and beyond the 25 year horizon

Undeveloped lands are further broken into two categories, lands within the 25 year horizon and beyond the 25 year horizon, Based on the current economic climate and development that has occurred since the Corvus Model was created in 2014 these areas have been adjusted.



#### 3 Projects

The Town had two sets of Project Data Sheets, Off-Site Levies and MYCYP. These project sheets have been combined so that there is only one set of project sheets. This has several advantages as the MYCYP project sheets were updated in 2016 to include a 10 year project planning component, most of the information required for the Off-site Levies Projects is the same and avoiding duplication reduces the likelihood of errors.

#### 3.1 Project Numbering Convention

A new project numbering convention was adopted. The reason was to make it easier to separate the Off-site Levies projects from the rest of the capital projects.

The project numbering convention is as follows:

- OS Off-site Levies Project
- C Capital Project (no offsite levies funding)
- T Transportation Project
- W Water Project
- S Sanitary Project
- D Storm Project (Drainage)
- # Project number in each category
- C Behind the project number indicates a closed project (i.e. consolidated into another project or removed as an off-site levies project.

This numbering convention should also allow capital projects to be further differentiated based on funding sources and reporting requirements.

Note that the Corvus Model requires that projects are not deleted but when they are removed they are to be zeroed out (show no value). While this has some advantages to keep records it does create issues with model size.

Project location maps are attached as Appendix A. Project sheets for the offsite levies are attached as Appendix B



#### 3.2 Transportation

The transportation projects are show in the table below.

Item	Current Project Name	New Project Name	Proposed Changes	Reasons
OS-T1	9th Ave SE - Mitchell St to Saamis Drive	9th Ave SE Extension (Eastside Phase 1 to Saamis Drive)	New cost estimate	A more current cost estimate is available.
OS-T2	9th Ave SE - Main to Mitchell	9 <sup>th</sup> Ave SE Upgrade (Main St. to Mitchell St.)	No change	
OS-T3	3rd Ave Extension - Mitchell to Broadway	3rd Avenue Extension (Mitchell St to Saamis Drive)		While in strict legal terms Broadway may be a single linked road from the east boundary of the Town to the West boundary or the Town that includes a couple of curves and a left/right turn couplet at the intersection with Saamis Drive the common perception is that it is two roads the first being from the east Town boundary to Saamis Drive and the second being from the curve at the north end of Saamis Drive to Broadway Ave and from there to the west Town boundary. There are multiple reasons to follow the common perception one of which is ease of signage and a second is that this is how the road functions.
OS-T4	Broadway Ave Realignment	Saamis Drive Realignment	Introduce phasing.	This change better reflects the whole project and not one isolated component. As it is a large project it will likely be done as a phased project in conjunction with development.
OS-T5	Intersection Upgrade - Traffic light/Roundabout & Pedestrian Improvements on Broadway Ave and Mitchell St	Broadway Ave E and Mitchell St. Signalization	No change	
OS-T6C	Intersection Upgrade - Traffic light Saamis Drive and 9th Ave		Consolidated into OS-T4 Saamis Drive Realignment	The major expenses of installing a traffic light will be done in conjunction with the construction of the intersection which will be done as part of the road realignment project.
OS-T7C	5th Ave Main to Mitchell Upgrade		Removed	This project was removed from the offsite levies project list in 2017. The project was noted as a suggested project by a member of the public in 2010 Roadway Master Plan. There was no Engineering necessity of this project nor was it development driven.



#### Town of Redcliff Offsite Levies 2017 Levies Recalculation FINAL REPORT

Item	Current Project Name	New Project Name	Proposed Changes	Reasons
OS-T8	Mitchell St N - South Railway to North Limit of Town	Mitchell St N (Trans- Canada Highway to North end of Town)	Split into two projects one north of the Trans-Canada Highway and one south of the Trans-Canada Highway. The north project is phased.	Different zones benefit from each project created. In addition the project north of the highway will be phased as development occurs.
OS-T9	10 Ave between Mitchell & Boundary	10 Ave N (Trans-Canada Highway to Boundary Road)	Changed to address the whole of the road.	This project is far beyond the 25 year horizon. While the project is inside and outside the Town Boundaries the Corvus Model has the capability of handling this and project phasing.
OS-T10	3rd Ave & 3rd ST NE Intersection		No change	
OS-T11C	TransCanada Highway 1 Broadway Ave Pedestrian & Signal Timing Improvement		Removed	This project was removed from the offsite levies list in 2017 as it is Safety driven and not development driven.
OS-T12	8 <sup>th</sup> ST NW upgrade - Broadway Ave to 4th Ave NW		No change	
OS-T13C	Street Lighting Improvement at 8 <sup>th</sup> St NW & Broadway Ave		Removed	This project was removed from the offsite levies list in 2017 as it is Safety driven and not development driven.
OS-T14C	10 Ave NW Connection - Town's North Limit to TransCanada Highway 1		Consolidated into OS-T9.	This is just one part of the 10 <sup>th</sup> Avenue North Project.
OS-T15C	Signal 3 <sup>rd</sup> Avenue and Broadway/Saamis intersection (Replacement of 5th Ave and Broadway Ave/Saamis intersection Signal project from ICF policy 100)		Consolidated into OS-T4 Saamis Drive Realignment	The major expenses of installing a traffic light will be done in conjunction with the construction of the intersection which will be done as part of the road realignment project.
OS-T16		Mitchell St N (South Railway to Trans -Canada Highway)	New Project	This project was removed from OS-T8 as it has different benefiting areas.
OS-T17		River Road upgrade	New Project	This project is required to facilitate development in the river valley.





#### 3.3 Water

Item	Current Project Name	New Project Name	Proposed Changes	Reasons
OS-W1	Water Treatment Plant & Raw Water Pump Station upgrades & Pipeline Twinning		Project noted as completed.	Project has been completed.
OS-W2	Water Reservoir with Pump Station & Associated Connections	North Water Reservoir & Pump Station	No change	
OS-W3	Distribution System Upgrade		No change	
OS-W4	Mitchell St Water Main Extension	Mitchell Street Water Trunk	No change	
OS-W5	Fire Flow Improvement - South Highway Dr to Duncan		No change	
OS-W6	Watermain 3rd Ave SE	Water Trunk 3 <sup>rd</sup> Avenue from Mitchell Street to Saamis Drive	No change	
OS-W7C	Watermain Mitchell St N to Town's North Limit		Consolidated into OS-W2	This project is in support of creating a new water reservoir north of the Trans-Canada Highway.
OS-W8C	Watermain 10th Ave N between Mitchell & Boundary		Removed	This waterline would be built in the development as part of servicing the development and not on the periphery of the development providing no servicing. As the line is planned to be 300mm diameter it would not be considered an oversized line.
OS-W9C	Boundary Rd N - Dirkson Drive N to Town's North Limit		Removed	This waterline would be built in the development as part of servicing the development and not on the periphery of the development providing no servicing. As the line is planned to be 300mm diameter it would not be considered an oversized line.
OS-W10	Water Tie-in 9th Ave		Completed	This project was completed in 2016 by Town forces.
OS-W11	Watermain Broadway Ave E/Saamis to 9th Ave SE	Saamis Drive Water Trunk	No change	This change better reflects the project. As it is a large project it will likely be done as a phased project in conjunction with development.
OS-W12	River Valley Potable Water Trunk		New Project	This project is required to facilitate development in the river valley.
OS-W13	Water Licence Purchase		New Project	This project is required to increase the quantity of water the Town can take from the river.





#### 3.4 Sanitary

Item	Current Project Name	New Project Name	Proposed Changes	Reasons
OS-S1	Sanitary Network in Mitchell St N	Sanitary Trunk in Mitchell Street N.		Reasons
OS-S2	Upgrade to South Trunk Due to Addition of Bayliss Area & River Terrace	Upgrades to South Trunk east of Eastside Phase 1	No Changes	
OS-S3	Boundary Rd N Industrial Trunk Upgrade		No Changes	
OS-S4	NW Future Upgrades		No Changes	
OS-S6	3rd Ave SE (Mitchell St to Broadway Ave)	3rd Ave SE Sanitary Trunk from Mitchell St to Saamis Dr.	Change Name to Sanitary Trunk 3 <sup>rd</sup> Avenue from Mitchell Street to Saamis Drive	
OS-S7	9th Ave Sanitary Variable Sizes	9th Ave Sanitary Trunk from Eastside Phase 1 to Saamis Drive	Change Name to 9 <sup>th</sup> Avenue Sanitary Trunk from Eastside Phase 1 to Saamis Drive	
OS-S8	River Valley Lift Station and Forcemain		New Project	This project is required to facilitate development in the river valley.
OS-S9	Northside Sanitary Sewer Off sites		New Project	
OS-S10	Upgrades to Main Street due to Addition of Bayliss Area		Removed from OS-S2	
OS-S11	Upgrades to 9th Avenue Main Street to Eastside Phase 1		Removed from OS-S2	





#### 3.5 Storm

Item	Current Project Name	New Project Name	Proposed Changes	Reasons
OS-D1	Outfall Storm N	Outfall Storm North to Coulee in Cypress County	No Changes	This change better reflects the project.
OS-D2	Storm Network Mitchell St N		No Changes	
OS-D3	Storm Network in 9th Ave	9th Ave SE Eastside Phase 1 to Saamis Drive SE	No Changes	
OS-D4	Storm Network in Broadway Ave E/Saamis Dr	Saamis Drive Storm Trunk	No Changes	This change better reflects the project. As it is a large project it will likely be done as a phased project in conjunction with development.
OS-D5	Storm Pond Interconnections (3)	Eastside Storm Pond Interconnections	No Changes	This change better reflects the project. As it is a large project it will likely be done as a phased project in conjunction with development.
	Existing Industrial Area Storm Improvements			
	South Highway Drive Stormwater Improvements			



#### 4 Results

The following tables are reports generated by the Corvus Model.

### 4.1 Summary of the proposed 2017 Offsite Levies.

	Transportation Charges (per Ha)	Water Charges (per Ha)	Sanitary Charges (per Ha)	Storm Charges (Per Ha)	Total
High	\$50,418	\$41,852	\$33,679	\$23,756	\$114,468
Low	\$11,065	\$25,311	\$7,085	\$-	\$77,491
Weighted Average	\$37,213	\$30,681	\$18,117	\$15,302	\$101,314

#### 4.2 Proposed Offsite Levies Per Area

Area Ref. #	Transportation Charges	Water Charges	Sanitary Charges	Storm Water Charges	Total
1.5	\$32,001.72	\$25,310.77	\$21,068.24		\$78,380.74
2.5	\$27,535.78	\$25,310.77	\$28,784.58		\$81,631.13
3.5	\$20,866.53	\$27,854.22	\$10,967.23	\$17,925.30	\$77,613.29
4.5	\$32,001.72	\$36,019.74	\$22,690.46	\$23,755.71	\$114,467.64
5.5	\$28,542.60	\$34,880.01	\$33,679.07		\$97,101.68
6.5	\$28,542.60	\$34,880.01	\$33,679.07		\$97,101.68
7.5	\$26,197.65	\$25,310.77	\$28,784.58		\$80,293.00
8.5	\$25,341.03	\$25,310.77	\$28,784.58		\$79,436.38
9.5	\$50,417.84	\$27,854.22	\$13,675.41	\$14,537.04	\$106,484.52
10.5	\$11,065.22	\$41,851.97	\$7,085.03	\$22,525.30	\$82,527.51
11.5	\$31,112.29	\$25,310.77	\$21,068.24		\$77,491.31

#### 4.3 Development area Summary

Description	ha.	%
Gross Development Area	1,617.35	
Less Environment Reserve	336.73	20.8%
Less Municipal Reserve	53.61	3.3%
Less ROW Allowance	203.26	12.6%
Net Development Area	1,023.75	63.3%
Developed Since Model Created	-	0.0%
Developed In Next 25 Years	268.59	26.2%
Developed Beyond 25 Years	755.17	73.8%
Net Development Area	1,023.76	



#### 4.4 Cost Summary

Infrastructure	Total Costs	Developer Costs
Transportation	\$69,140,062	\$17,701,794
Water	\$30,756,522	\$6,375,618
Sanitary	\$17,163,913	\$4,822,009
Stormwater	\$11,243,161	\$4,041,261
Total	\$128,303,659	\$32,940,682

#### 4.5 Reserve Balance

Reserve Balance	Balance
Transportation	\$0
Water	-\$3,103,565
Sanitary	\$0
Stormwater	\$0
Total	-\$3,103,565

#### 4.6 Interest Rates

Interest Borrowing Rate	3.25%
Interest Earning Rate	0.50%

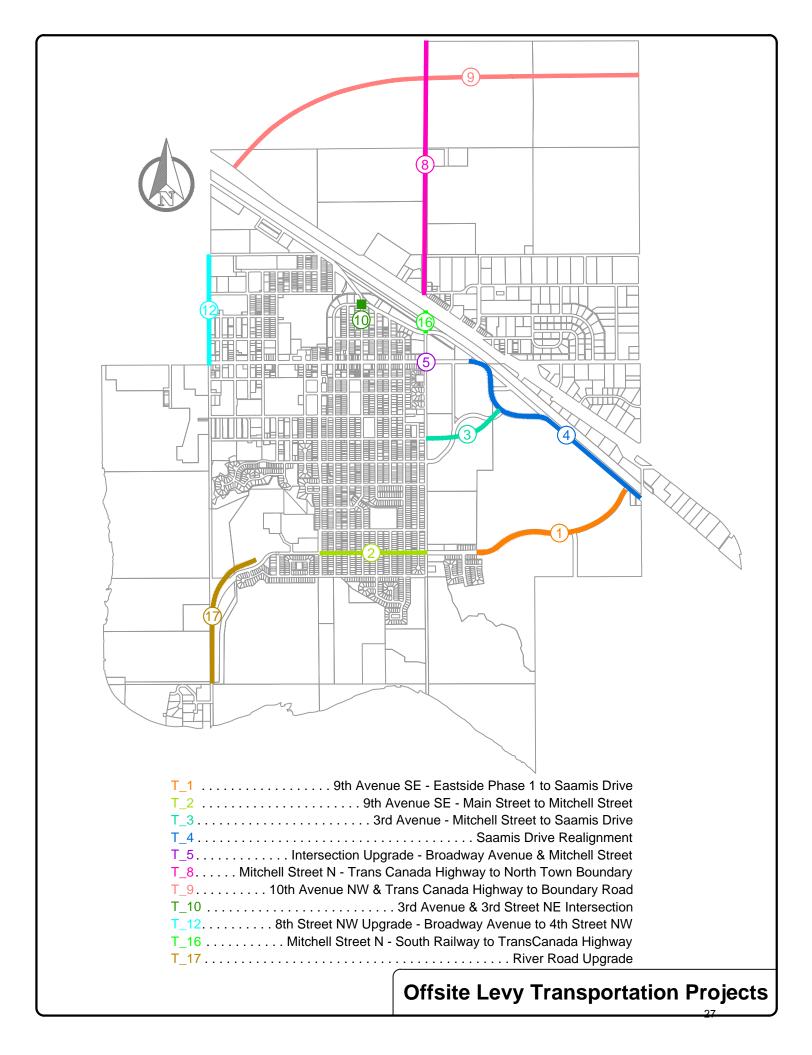
#### 4.7 Comparison with 2016 Offsite Levies Rates

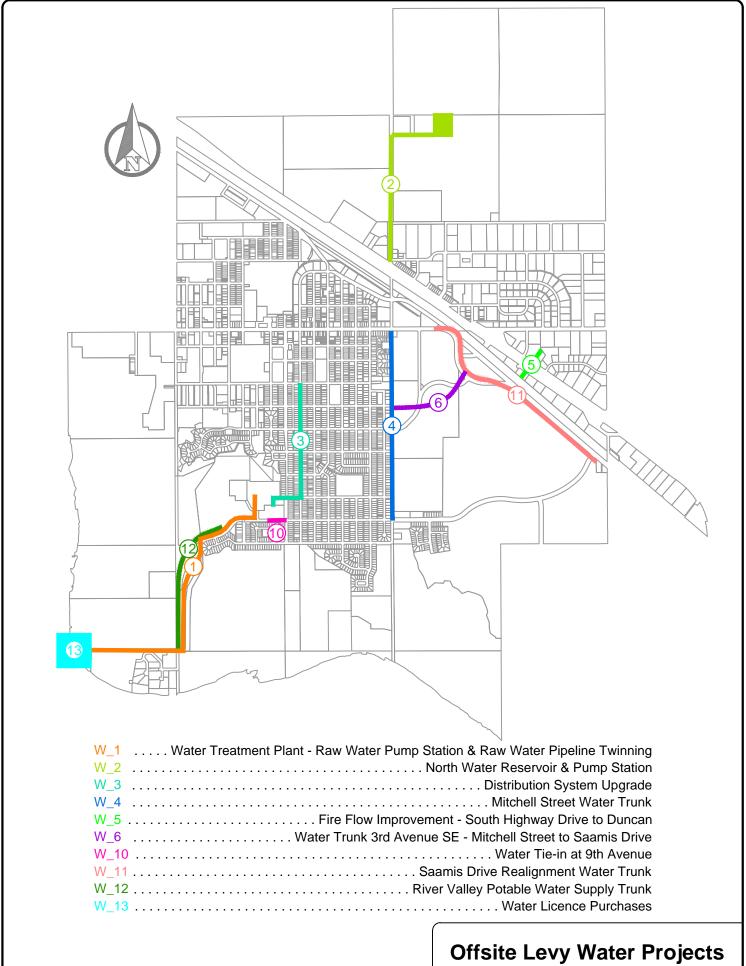
2016 Area Ref. #	Transportation Charges	Water Charges	Sanitary Charges	Storm Water Charges	Total
9.5	46.0%	-37.3%	89.6%	277.5%	18.3%
9.5	46.0%	-37.3%	89.6%	277.5%	18.3%
9.5	46.0%	-37.3%	27.8%	25.4%	5.2%
9.5	46.0%	-37.3%	27.8%	25.4%	5.2%
2.5	-20.2%	-43.0%			3.4%
3.5	-39.6%	-37.3%	52.1%	365.5%	-13.8%
3.5	-39.6%	-37.3%	52.1%		-9.9%
10.5	-67.9%	-5.8%	-1.8%		-4.2%
1.5	-7.3%	-43.0%	36.4%		-17.0%
7.5	-24.1%	-43.0%	86.4%		-14.9%
5.5	-17.3%	-21.5%			23.0%
5.5	-17.3%	-21.5%			23.0%
4.5	-7.3%	-18.9%	-56.3%	-69.4%	-45.1%
4.5	-7.3%	-18.9%	46.9%	-56.0%	-22.8%
5.5	-17.3%	-21.5%			23.0%
5.5	-17.3%	-21.5%			23.0%
6.5	-17.3%	-21.5%	118.1%		2.9%

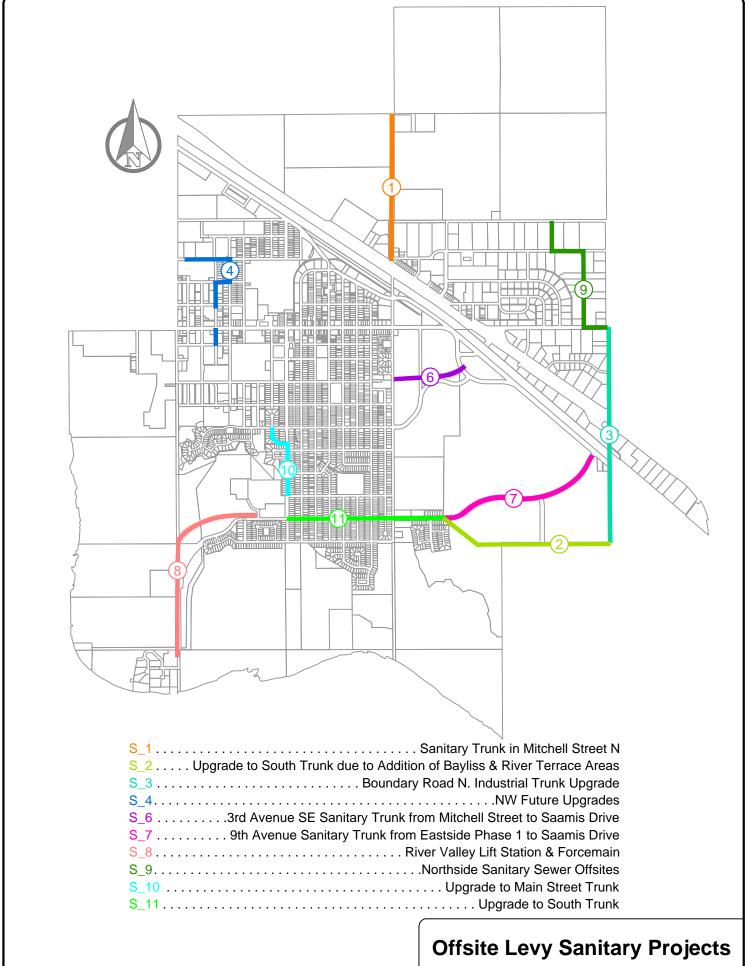
Note, a null entry means that there was not an Offsite Levy in the 2016 model.

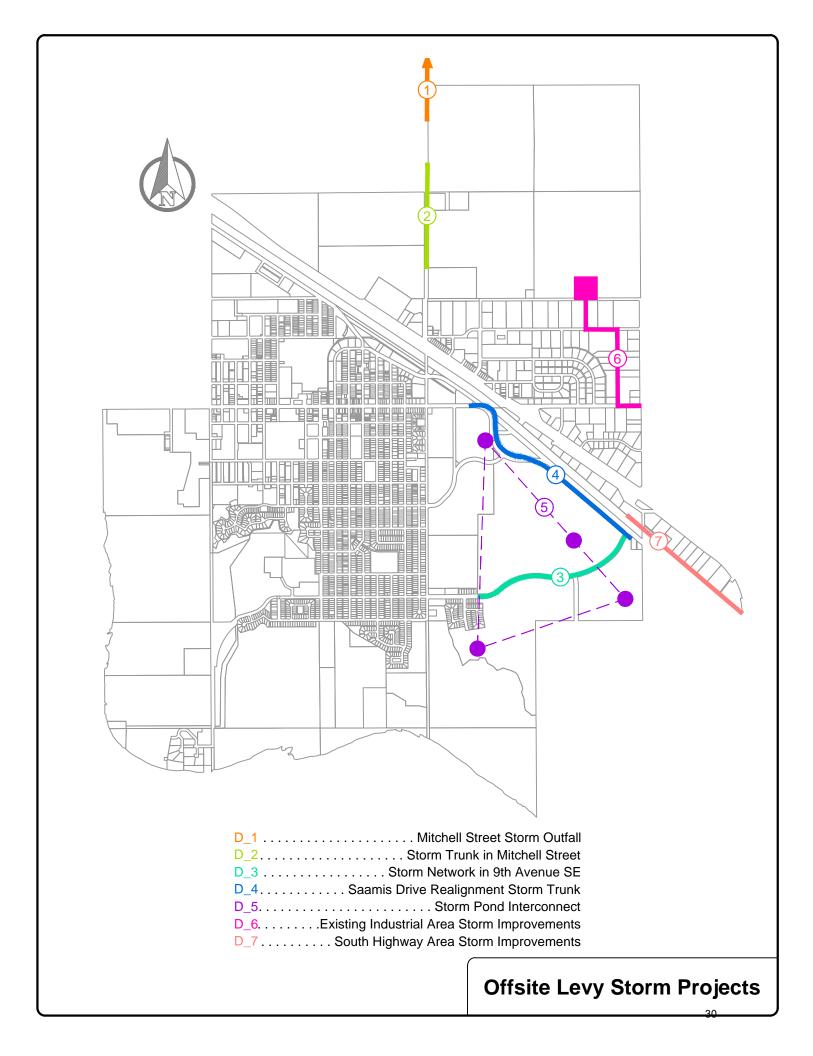


# APPENDIX "A" Project Maps











# APPENDIX "B" Project Sheets

#### 2017 Capital Budget Project Sheet

OS-T1

Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation

Capital Project ID

Proje	ect Name:									9 Ave	SE Ext	tension (Eastside Phase 1 to Saamis Dr.)
	Infrastructure Class: Roads				Cost of Work Completed				-			
	Off-Site Levy Reserve:		Tra	ansportati	on	Debenture Interest			-	4		
	Year Added:			2016		Total of Remaining Costs			-			
	Project brought forward by:		rd by:		Admin	nin		Total Project Estimated Cost		\$4,485,000		
			Type:	0	ffsite Lev	/y	Towns Share of Cost		\$1,45	9,661	9	
	Previous	Budget Esti	mate:	\$	2,	500	Towns Percentage of Cost		33.4%		8	
							Developer Amount		\$1,311,468			
			MYCI	P Ra	anking (e	ach ca	iteg	ory out o	of 4)			2
		Asset Rehabilitation & Protection	Service and Benefit to the	Public	Strategic Importance	Safety & Risk	ivialiagelilelit	Work Conditions & Productivity	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 11 1 4
	Year	25%	20	%	15%	15%	б	5%	10%	10%		any
	2016	0	4		4	2		1	0	1	46%	5
	2017	2	3		4	2		1	1	2	59%	
	Phase 1										0%	1 1 h
~	Phase 2										0%	6
2018	Phase 3										0%	
	Phase 4										0%	
	Phase 5										0%	

#### Project Description:

Completing a Residential Major Collector between the east end of Eastside Phase 1 and Saamis Drive.

#### Project Justification:

This project will establish a major east west connector road in the south east quadrant of the Town. Beyond providing the access to the Eastside Development it also provides a shorter route to existing residential areas in the south of the Town and future development in the river valley. As such this road will be a major benefit to the Town. Including this road in the off-site levies allows for the Town and future development areas to pay their share of the road and also allows for the Town to have the road completed as a corridor prior to it being required by development as an access. This project will also relieve some of the pressure on the need to upgrade the intersection of Broadway Avenue and Mitchell Street and will allow the deferral of building the full cross section of the Saamis Drive Realignment.

#### Project Risks:

This project is likely to be required sooner than there will be funds available in the roads off-site levies reserve fund. Construction of the road prior to development may create a situation where the location of the road impacts changes to development plans.

#### Notes:

A recalculation of the project costs has been undertaken in February 2017. The project has been split into phases identifying that certain parts of the project can be deferred. The items that are proposed to be deferred are, the separate sidewalks and trails which can be installed at the time of development and creating a four lane divided urban section for the most easterly 200 metres and the tie to Saamis Drive which can also be deferred either until adjacent development occurs or the Saamis Drive Realignment is undertaken.

#### 2017 Capital Budget Project Sheet OS-T1 Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation 9 Ave SE Extension (Eastside Phase 1 to Saamis Dr.) Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % **Offsite Levies Benefiting Zones** r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Muni Cost Stakeholde Develope Share % Develope Other Other OSL / % Offsite Levies Item# 4 5 6 10 36.6% 30.0% Item 13 1 1 33.4% 36.6% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2020 2021 2023 2029 2026 **Estimated Budget** \$179,400 \$0 \$0 \$3,767,400 \$0 \$179,400 \$0 \$0 \$0 \$179,400 \$0 \$179,400 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$1,101,633 \$0 \$52,459 \$52,459 \$52,459 \$52,459 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$2,665,767 \$126,941 \$126,941 \$0 \$126,941 \$126,941 Reference Documents:

#### 2017 Capital Budget Project Sheet

OS-T2

Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation

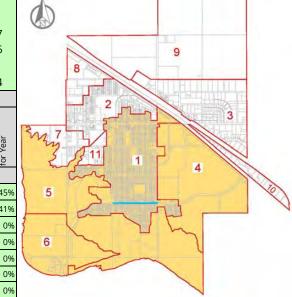
Capital Project ID

#### Project Name:

#### 9 Ave SE Upgrade (Main St. to Mitchell St.)

Infrastructure Class:	Roads	Cost of Work Completed	-
Off-Site Levy Reserve:	Transportation	Debenture Interest	-
Year Added:	2016	Total of Remaining Costs	-
Project brought forward by:	Admin	Total Project Estimated Cost	\$4,332,787
Type:	Offsite Levy	Towns Share of Cost	\$1,446,646
Previous Budget Estimate:	\$ 2,500	Towns Percentage of Cost	33.4%
		Developer Amount	\$1,299,774

MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Impact 15% 10% Year 20% 15% 5% 10% 45% 2016 3 3 2 2017 3 0 41% Phase 1 0% Phase 2 0% 2018 Phase 3 0% Phase 4 Phase 5



#### Project Description:

Project is to upgrade 9th Avenue from a local road to a collector road standard.

#### Project Justification:

This project will be driven by development in the river valley and in Eastside. Densification of existing areas will also contribute to the need for this upgrade.

#### Project Risks:

This road is not constructed to be able to accommodate predicted future traffic loads. As such it will become more and more unsafe and more traffic will choose alternate routes that are longer and will put more traffic on other residential roads.

lotes:			

#### 2017 Capital Budget Project Sheet

OS-T3

Modified for what purpose: Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Capital Project ID

Proje	ect Name:									3rd A	ve Extension (Mitchell St. to Saamis Dr. )
	Infrastructure Class: Roads			Cost of Work Completed			-				
	Off-Site Levy Reserve: Transportation		on	Debenture Interest			-				
	Year Added:			2016		Total of Remaining Costs			-		
	Project brought forward by:		Admin			Total Project Estimated Cost		\$1,74	9,150		
	Туре:		0	ffsite Lev	/y	Towns Sh	are of Cost	\$649,093		9	
	Previous Budget Estimate: \$		2,2	263	Towns Percentage of Cost		38.9%		8		
				Developer Amount		\$498,673					
			MYCI	P Ra	anking (e	ach ca	tegory out	of 4)			2
		Asset Rehabilitation & Protection	Service and Benefit to the	Public	Strategic Importance	Safety & Risk Management	Work Conditions &	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 3 11 1 1 4
	Year	25%	20	%	15%	15%	5%	10%	10%		Carry 1
	2016	0	0		0	0	0	0	0	0%	5
	2017	0	2		3	2	1	1	1	35%	
	Phase 1									0%	
~~	Phase 2									0%	6
2018	Phase 3									0%	The state of the s
	Phase 4									0%	
	Phase 5									0%	

#### Project Description:

Completing a Residential Major Collector between Mitchell Street and Saamis Drive.

#### Project Justification:

This project will establish a major east west connector road in the southeast quadrant of the Town between 9th Avenue and Broadway. Beyond providing the access to the Eastside Development it also provides a shorter route to existing residential areas. As such this road will be a benefit to the Town. Including this road in the off-site levies allows for the Town and future development areas to pay their share of the road and also allows for the Town to have the road completed as a corridor prior to it being required by development as an access. This project will also relieve some of the pressure on the need to upgrade the intersection of Broadway Avenue and Mitchell Street.

#### Project Risks:

This project is likely to be required sooner than there will be funds available in the roads off-site levies reserve fund. Construction of the road prior to development may create a situation where the location of the road impacts changes to development plans.

A recalculation of the project costs has been undertaken in February 2017. The project has been split into phases identifying that certain parts of the project can be deferred. The items that are proposed to be deferred are, the separate sidewalks and trails which can be installed at the time of development and creating a four lane divided urban section for the most easterly 100 metres and the tie to Saamis Drive which can also be deferred either until adjacent development occurs or the Saamis Drive Realignment is undertaken.

#### 2017 Capital Budget Project Sheet OS-T3 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation 3rd Ave Extension (Mitchell St. to Saamis Dr. ) Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % **Offsite Levies Benefiting Zones** Municipal Share % r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Muni Cost Stakeholde Develope Share % Develope Other Other OSL / % Offsite Levies 11 Item# 4 31.3% 29.9% Item 3 1 38.9% 31.3% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2029 **Estimated Budget** \$0 \$997,016 \$0 \$0 \$0 \$0 \$0 \$104,949 \$0 \$0 \$104,949 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$284,244 \$0 \$0 \$0 \$0 \$29,920 \$29,920 \$0 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$712,772 \$75,029 \$75,029 Reference Documents:

OS-T4

Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation

Capital Project ID

#### Project Name:

# Saamis Drive Realignment

rioje	ect Name:										Saarriis Drive Realigninent
	Inf	rastructure	Class:		Roads		Cost of Wor	k Completed		-	
	Off-S	Site Levy Re	serve:	Tra	nsportati	on	Deber	nture Interest		-	
		Year A	dded:		2016		Total of Remaining			-	
	Project bro	ought forwa	rd by:		Admin	-	Total Project Estimated Cost		\$7,32	5,500	
			Type:	Offsite Levy		/y	Towns Share of Cost		\$3,484,601		9
	Previous	Budget Esti	mate:	\$ 2,423		423	Towns Percentage of Cost		48.0%		8
							Developer /	\$1,85	4,730		
			MYCI	IP Ra	anking (e	ach ca	tegory out	of 4)			2
		Asset Rehabilitation & Protection	Service and Benefit to the	Public	Public Strategic Importance		Work Conditions &	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 3 11 1 1 4
	Year	25%	20	%	15%	15%	5%	10%	10%		Carry I
	2016	0	0	)	0	0	0	0	0	0%	5
	2017	2	3	3	3	3	1	1	1	56%	
	Phase 1									0%	
	Phase 2									0%	6
2018	Phase 3									0%	A Training
	Phase 4								•	0%	THE THE PARTY OF T
	Phase 5									0%	

## Project Description:

The realignment of Saamis Drive was proposed in the original Eastside Area Structure Plan to increase the stacking distance between the intersection of Saamis Drive and Broadway Avenue and the CPR mainline.

## Project Justification:

Saamis Drive is identified as an Arterial road and will require upgrading to accommodate future traffic as development occurs. Realigning the road also provides the opportunity to create a better development, reduce safety concerns and improve the roads operational capacity.

## Project Risks:

This project is likely to be required sooner than there will be funds available in the roads off-site levies reserve fund. Construction of the road prior to development may create a situation where the location of the road impacts changes to development plans.

### Notes

The sanitary sewer trunk was installed on what was proposed as the realignment however this alignment failed to take into consideration that Saamis Drive is an Arterial Road and noted it as a collector, did not follow TAC standards in terms of radii, created Tee intersection couplets (which were a fad in the 1970s and 1980s until it was realized that they created more conflict points, cost more and were less safe than a four legged intersection.) and did not recognize the opportunities that could be created. A recalculation of the project costs has been undertaken in February 2017.

#### 2017 Capital Budget Project Sheet OS-T4 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 Saamis Drive Realignment Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % **Offsite Levies Benefiting Zones** Municipal Share % r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Stakeholde Muni Cost Stakeholde Developer r Cost & Share % Develope (Leviable Other Other OSL / % Offsite Levies 11 Item# 4 8 10 26.4% 25.6% Item 4 1 1 1 48.0% 26.4% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2023 2025 2029 **Estimated Budget** \$0 \$0 \$0 \$512,78 \$0 \$0 \$0 \$2,124,395 \$0 \$1,977,885 \$0 \$0 \$1,977,885 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 \$0 \$537,872 \$0 \$500,777 \$500,777 \$129,83 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$1,586,523 \$1,477,108 \$1,477,108 \$382,954 Reference Documents:

OS-T5

Date Modified: May 8, 2017

Modified for what purpose: 2017 Off-Site Levies Recalculation

Capital Project ID

Proje	ect Name:									Broad	dway Ave E and Mitchell St. Signalization
	Inf	rastructure	Class:		Roads		Cost of Wor	k Completed		-	
	Off-S	Site Levy Res	serve:	Tra	ansportati	on	Deben	ture Interest		-	
		Year A	dded:	2016			Total of Remaining Costs			-	
	Project bro	ought forwa	rd by:	Admin			Total Project Estimated Cost		\$525	,766	
	Туре			Offsite Levy			Towns Sh	\$244	,194	9	
	Previous Budget Estimate:			\$		180	Towns Percer	tage of Cost	46.	4%	8
							Developer A	mount	\$126	,118	
		I	MYCI	P Ra	anking (e	ach ca	tegory out	of 4)			2 -
	Asset Rehabilitation & Protection Service and		Service and Benefit to the	Public Strategic		Safety & Risk Management	Work Conditions & Productivity	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 3 11 1 1 4
	Year	25%	209	%	15%	15%	5%	10%	10%		
	2016	3	4		3	4	0	2	1	73%	5 5
	2017	1	4		4	4	2	2	2	69%	
	Phase 1									0%	
	Phase 2									0%	6
2018	Phase 3									0%	A Training
	Phase 4									0%	

# Phase 5 Project Description:

Project is to signalize the intersection to reduce wait times for traffic trying to make through or left turn movements onto Broadway.

0%

The intersection has sufficient traffic volume that the signalization warrant done for this intersection shows that a signal light is warranted.

## Project Risks:

Traffic experiencing long delays typically start accepting risker traffic maneuvers which increases the number of accidents at an intersection. Without signalizing this intersection the Town can expect an increase in accidents at this intersection.

The Transportation Master Plan noted that the signalization of this intersection could be deferred a few years if 9th Avenue SE was pushed through to Saamis Drive.

#### 2017 Capital Budget Project Sheet OS-T5 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Broadway Ave E and Mitchell St. Signalization Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % **Offsite Levies Benefiting Zones** Municipal Share % r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Stakeholde Developer Muni Cost Developer Share % Other Other Cost OSL/ % Offsite Levies 11 Item# 4 7 29.6% 24.0% Item 5 1 46.4% 29.6% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2023 2029 **Estimated Budget** \$0 \$0 \$525,766 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 \$126,118 \$0 \$0 \$0 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$399,648 \$0 \$0 \$0 Reference Documents:

OS-T8

Date Modified: May 8, 2017

Modified for what purpose: 2017 Off-Site Levies Recalculation

Capital Project ID

#### roiect Name:

# Mitchell St N (Trans-Canada Highway to North end of Town)

Proj	ect Name:							IVI	itcheii	St IV ( I	rans-	Canada Highway to North end of Town)
	Inf	rastructure	Class:		Roads		Co	ost of Work	Completed		-	
	Off-	Site Levy Re	serve:	Tra	nsportati	ion		Debent	ure Interest		-	Phase 5
		Year A	dded:		2016		Total of Remaining Costs		aining Costs	-		Phase 4
	Project bro	ought forwa	rd by:	Admin			Total Project Estimated Cost		\$15,961,170		Phase 3	
	Туре			Offsite Levy			Towns Share of Cost			\$3,50	1,670	9
	Previous Budget Estimate:				\$ 6,381			Towns Percentage of Cost			9%	Phase 2
							De	eveloper Aı	mount	\$5,07	5,315	Phase 1
			MYCI	P Ra	anking (e	ach ca	atego	ory out o	of 4)			2
				Public Strategic		Safety & Risk	Management	Work Conditions & Productivity	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 3 11 1 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1
	Year	25%	20	%	15%	15%	6	5%	10%	10%		and I
	2016	0	0		0	0		0	0	0	0%	5 5
	2017	3	2		2			1	0	0	41%	
	Phase 1										0%	3
	Phase 2										0%	6
2018	Phase 3										0%	
, ,	Phase 4										0%	
	Phase 5										0%	

# Project Description:

This project is to turn Mitchell Street North into a four lane arterial road to support development in the Northside Subdivision.

### Project Justification:

The project is only required due to the development of Northside and the densification of the commercial / industrial area north of the Trans Canada Highway.

## Project Risks:

Deferral of the project too long will result in a very congested road that will be much more expensive to build. Construction of the road too soon will result in a road that is constantly ripped up to install new infrastructure.

### Notes

This project has been split into multiple phases to try and address both of the above noted risks.

#### 2017 Capital Budget Project Sheet OS-T8 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 Mitchell St N (Trans-Canada Highway to North end of Town) Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % **Offsite Levies Benefiting Zones** r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Muni Cost Stakeholde Developer Developer Share % (Leviable Other Other Cost OSL / % Offsite Levies Item# 9 1 21.9% 46.3% 31.8% Item 8 46.3% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$2,394,176 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$761,297 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$1,632,878 Reference Documents:

OS-T9

Date Modified: May 8, 2017

Modified for what purpose: 2017 Off-Site Levies Recalculation

Capital Project ID

# 10 Ave N (Trans Canada Highway to Boundary Road)

Proje	ect Name:								ı	u Ave	11 (11	ans Canada Highway to Boundary Road)
	Inf	rastructure	Class:		Roads		(	Cost of Work	Completed		-	
	Off-	Site Levy Re	serve:	Tra	nsportati	on		Debent	ure Interest		-	4
		Year A	dded:		2016		Total of Remaining Cos		aining Costs	-		Phase 2 Phase 3
	Project bro	ought forwa	rd by:		Admin		Total Project Estimated Cost			\$28,640,638		Phase 4
	Туре			Offsite Levy			Towns Share of Cost			\$645,148		Phase 1 9
	Previous Budget Estimate: \$					364	Towns Percentage of Co.			3.7	7%	8
							[	Developer A	mount	\$5,76	0,671	
			MYC	IP Ra	anking (e	ach ca	ateg	gory out o	of 4)			2
	Asset Rehabilitation & Protection Service and			Public Strategic Importance Safety & Risk		Safety & Risk	Management	Work Conditions & Productivity	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 3 3 11 1 4 4
	Year	25%	20	%	15%	159	%	5%	10%	10%		any
	2016	0	C	)	0			0	0	0	0%	5 5
	2017	0	1		1	1		0	0	1	15%	
	Phase 1										0%	1 I had
~	Phase 2										0%	6
2018	Phase 3										0%	
	Phase 4										0%	
	Phase 5										0%	

# Project Description:

This project is an arterial road through the north end of Town.

## Project Justification:

The purpose of this project is to provide improved access to the Trans Canada Highway for the Northside Development.

## Project Risks:

Part of this project is in Cypress County. This project may have changes in alignment based on how the development proceeds and discussions with the County and City occur in the future.

A recalculation of the project costs has been undertaken in February 2017. This project has been split into multiple phases to try and address both of the above noted risks.

#### 2017 Capital Budget Project Sheet OS-T9 Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation 10 Ave N (Trans Canada Highway to Boundary Road) Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % **Offsite Levies Benefiting Zones** r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Muni Cost Stakeholde r Cost & Stakeholde Developer Develope Share % (Leviable Other Other Cost OSL/ % Offsite Levies Item# 4 9 10 1 3.7% 63.6% 32.8% Item 9 63.6% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$0 Reference Documents:

Date Modified: May 8, 2017

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Modified for what purpose: 2017 Off-Site Levies Recalculation

Developer Amount

\$0

\$0 78.8%

\$0

OS-T10
Capital Project ID

## Project Name:

rastructure Class:	Roads	Cost of Work Completed
Site Levy Reserve:	Transportation	Debenture Interest
Year Added:	2016	Total of Remaining Costs
ought forward by:	Admin	Total Project Estimated Cost
Type:	Offsite Levy	Towns Share of Cost
Budget Estimate:	\$ 128	Towns Percentage of Cost

# 3rd Ave & 3rd ST NE Intersection



MYCIP Ranking (each category out of 4)

					acii cace	sory out t	, ,,		
		Asset Rehabilitation & Protection	Service and Benefit to the Public	Strategic Importance	Safety & Risk Management	Work Conditions & Productivity	Funding Impact	Operational Costs	MYCIP Rank for Year
	Year	25%	20%	15%	15%	5%	10%	10%	
	2016	0	0	0	0	0	0	0	0%
	2017	1	4	2	4	1	1	1	55%
	Phase 1								0%
~	Phase 2								0%
2018	Phase 3								0%
2	Phase 4								0%
	Phase 5								0%

#### Project Description

Improvements to the intersection were suggested in the 2010 Master Transportation Plan.

# Project Justification:

The improvements were suggested to create a continuous traffic pattern on South Railway Street to the Northwest quadrant of the Town. This project will be driven by development I the northwest quadrant.

# Project Risks:

Notes:

#### 2017 Capital Budget Project Sheet **OS-T10** Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 3rd Ave & 3rd ST NE Intersection Project Name: Offsite Levies Benefiting Zones Municipal Share, Other Stakeholder Share & Financial Oversizing % Municipal Benefiting Zones (place a 1 one if the zone benefits) Share % Developer Share % Oversizing Stakeholde Stakehold Financial Muni Cost Develope (Leviable r Cost & Other r Share 9 Other Total OSF ' % Zone# Offsite Levies 6 8 9 10 11 Item # 2 0.0% 21.2% Phase 1 Item 10 1 78.8% 0.0% 0.0% 100.0% 0.0% 0.0% Phase 2 0.0% 100.0% Phase 3 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 0.0% 0.0% 100.0% Phase 5 0.0% 0.0% **Total** Budget For Offsite Levies Construction Costs Tab Estimate of Remaining Costs For Offsite Levies **Facilities Tab** 30% 0% For Offsite Levies Facilities Tab Reduced Project Estimated Cost Total Project Estimated Cost of Remaining Cost of Work Completed Contributions Length of Project (m) Debenture Interest Contingency Engineering Construction Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2017 2018 2019 2020 2021 2022 2023 2027 2028 2029 2024 2025 2026 **Estimated Budget** \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 Off-Site Water Levies Sanitary Reserves Storm Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Reference Documents:

OS-T12

Date Modified: May 8, 2017

Modified for what purpose:

2017 Off-Site Levies Recalculation

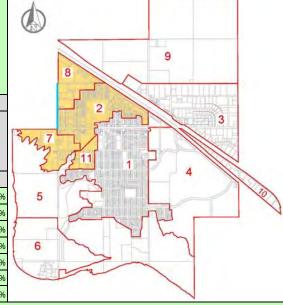
Capital Project ID

## Project Name:

# 8 the ST NW Upgrade (Broadway Ave to 4th AVE NW)

Infrastructure Class:	Roads	Cost of Work Completed	-
Off-Site Levy Reserve:	Transportation	Debenture Interest	-
Year Added:	2016	Total of Remaining Costs	-
Project brought forward by:	Admin	Total Project Estimated Cost	\$2,191,353
Туре:	Offsite Levy	Towns Share of Cost	\$1,460,285
Previous Budget Estimate:	\$ 1,914	Towns Percentage of Cost	66.6%
		Developer Amount	\$366,458
MYCI	P Ranking (each	category out of 4)	

Benefit to the Safety & Risk Conditions & Operational Costs Managemen MYCIP Rank for Year & Protection Importance 15% Year 2016 0 0 0 0% 2 2017 0 38% Phase 1 0% Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0%



## Project Description:

This project is to upgrade the 8th Street to a four lane divided arterial.

## Project Justification:

This project is to improve the capacity of 8th Street to function as a primary arterial road. It is envisioned that the only work on this project that will be required prior to 2050 is the acquisition of land.

### Project Risks

The current ROW is 20.1 metres and the ROW projected to be needed in the future is 40 metres.

### Notes

Land should be compiled as conditions of development and subdivision and only be paid for out of absolute necessity.

#### 2017 Capital Budget Project Sheet OS-T12 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation 8 the ST NW Upgrade (Broadway Ave to 4th AVE NW) Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % **Offsite Levies Benefiting Zones** Municipal Share % r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Stakeholde Muni Cost Stakeholde r Cost & Developer Develope Share % (Leviable Other Other Cost OSL/ % Offsite Levies 11 Item# 8 1 16.6% 16.7% Item 12 66.6% 16.6% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$0 Reference Documents:

OS-T16

Date Modified: May 8, 2017

Modified for what purpose: 2017 Off-Site Levies Recalculation

Capital Project ID

Proje	ect Name:								Mit	chell S	t N (S	outh Railway to Trans-Canada Highway)
	Inf	rastructure	Class:		Roads		Cost of	Work	Completed		-	
	Off-	Site Levy Re	serve:	Tra	nsportati	on	D	ebent	ure Interest		-	
		Year A	dded:		2016		Total of Remainin		aining Costs		-	
	Project bro	ought forwa	rd by:	Admin			Total Project Estimated Cost			\$1,86	2,250	
			Type:	Offsite Levy			Towns Share of Cost			\$629	,758	9
	Previous	Budget Esti	mate:	\$	6,3	381	Towns Percentage of Cost			33.	8%	8
							Develo	per A	mount	\$544	,782	
			MYC	P Ra	anking (e	ach ca	ategory	out o	of 4)			2
				Public	Public Strategic Importance Safety & Risk		Work	Productivity	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 3 11 1 1 4
	Year	25%	20	%	15%	15%	6 5	6	10%	10%		Carry 1
	2016	0	C	)	0	0	(	)	0	0	0%	5
	2017 3				2	1	1		0	0	41%	
	Phase 1										0%	
~~	Phase 2										0%	6
2018	Phase 3										0%	
	Phase 4									•	0%	KILL
	Phase 5										0%	

# Project Description:

Project is to improve Mitchell Street from South Railway to the Trans Canada Highway. It is envisioned that this will become a 4 lane divided arterial section.

## Project Justification:

This project is driven by increased traffic due to development.

# Project Risks:

This project was separated out from the Mitchell Street North project as its contributing areas are different.

#### 2017 Capital Budget Project Sheet **OS-T16** Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Mitchell St N (South Railway to Trans-Canada Highway) Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Muni Cost Stakeholde r Cost & Stakeholde Developer Developer Share % (Leviable Other Other OSL/ % Offsite Levies 11 Item# 4 9 1 36.9% 29.3% Item 8 1 33.8% 36.9% 1 Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Special Provincial Grants Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$1,862,250 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 \$0 \$0 \$0 \$0 \$544,782 \$0 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$1,317,468 Reference Documents:

**OS-T17** 

Modified for what purpose: 2017 Off-Site Levies Recalculation Date Modified: May 8, 2017

Capital Project ID

Pro	ject Name:											River Road Upgrade
	Inf	rastructure	Class:		Roads			Cost of Work	Completed		-	
	Off-	Site Levy Re	serve:	Tra	nsportati	on		Debent	ure Interest		-	4
		Year A	dded:		2017		Total of Remaining Costs				-	
	Project bro	ought forwa	rd by:		Admin			Total Project Estimated Cost		\$1,70	2,252	
	Туре:			Offsite Levy			Towns Share of Cost			\$325	,398	9
	Previous Budget Estimate: \$ 6,3				381	Т	owns Percen	tage of Cost	19.	1%	8	
								Developer A	mount	\$521	,365	
	MYCIP Ranking (each category out of 4)											2
	Asset Rehabilitation & Protection Service and Benefit to the Public			Strategic Importance	Importance Safety & Risk Management		Work Conditions & Productivity	Funding Impact	Operational Costs	MYCIP Rank for Year	3 3 3 7 7 1 1 1 4	
	Year	25%	209	%	15%	159	%	5%	10%	10%		any
	2016	0	0		0	0		0	0	0	0%	5
	2017	3	2		2	1		1	0	0	41%	
	Phase 1										0%	1 Jh
_ ~	Phase 2										0%	6
2018	Phase 3										0%	
	Phase 4										0%	
	Phase 5										0%	

## Project Description:

Project is to upgrade river road and improve the grades on river road.

## Project Justification:

The grades on river road do not meet best practices or most applicable standards for access roads to residential areas. Currently the road is not an issue as there are very few residences in the river valley. However with the development of the land in the river valley the need to improve the grades and upgrade the road structure to provide good all weather access to the river valley will become critical.

## Project Risks:

Currently development in the river valley is restricted by availability of potable water and access to sewage disposal. With projects included in the off site levies to resolve these issues the last issue will become the single road accessing the river valley and its 11% grades.

lotes:		

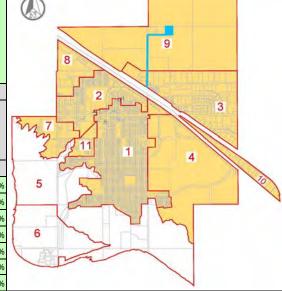
#### 2017 Capital Budget Project Sheet **OS-T17** Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 **River Road Upgrade** Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Stakeholde r Cost & Developer Share % Develope (Leviable Other Other OSL/ % Offsite Levies Item# 5 6 10 50.3% 30.6% Item 8 1 1 19.1% 50.3% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2023 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$1,702,252 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation \$0 \$0 \$0 \$521,365 \$0 \$0 \$0 \$0 \$0 Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$1,180,887 \$0 \$0 \$0 \$0 Reference Documents:

#### 2017 Capital Budget Project Sheet OS-W1 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Water Treatment Plant, Raw Water Pump Station & Raw Water Pipeline Twinning Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2014 Total of Remaining Costs Year Added: Admin Total Project Estimated Cost \$20,258,159 Project brought forward by: 9 Off-Site Levy \$4,156,360 Type: Towns Share of Cost Previous Budget Estimate: \$ 2,014 Towns Percentage of Cost 33.9% \$3,524,033 MYCIP Ranking (each category out of 4) 3 Rehabilitation Benefit to the Management Safety & Risk Conditions & & Protection Productivity Service and Importance **MYCIP Rank** Strategic for Year Year 25% 20% 15% 15% 5% 10% 10% 5 2016 n/a n/a n/a n/a n/a n/a #VALUE! #VALUE! 2017 n/a n/a n/a n/a n/a Phase 1 0% 6 Phase 2 0% 2018 0% Phase 3 Phase 4 0% Phase 5 0% Project Description: Project was to build a new water treatment plant near the existing potable water reservoir, raw water pump station improvements at the intake at the river and twin the raw water pipeline from the raw water pump station to the new water treatment plant. Project Justification: Project Risks: Notes: Project completed in 2016.

#### 2017 Capital Budget Project Sheet OS-W1 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 Water Treatment Plant, Raw Water Pump Station & Raw Water Pipeline Twinning Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Financial Stakeholde Muni Cost Stakeholde Developer Share % (Leviable r Cost & r Share Other Other Cost % OSL Offsite Levies 11 Item# 5 6 7 8 10 1 33.9% 37.3% 37.3% 28.8% Item 1 1 1 1 1 1 1 Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 0.0% 100.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% -Phase 5 0.0% 0.0% **Total** Budget For Offsite Levies Construction Costs Tab Estimate of Remaining Costs For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Cost of Work Completed otal of Remaining Other Contributions **Estimated Cost** Contributions Length of Project (m) Debenture Interest Construction Contingency Engineering Project Year Developer Special Provincial Costs Land 2016 Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total **Planned Project Year** 2019 2020 2021 2022 2023 2025 2029 Estimated Budget \$10,939,406 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$1,902,978 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$9,036,428 \$0 \$0 \$0 \$0 \$0 Reference Documents:

#### 2017 Capital Budget Project Sheet OS-W2 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID North Water Reservoir & Pump Station Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2016 Year Added: Total of Remaining Costs Admin \$3,849,385 Project brought forward by: Total Project Estimated Cost 9 Offsite Levy \$1,361,398 Towns Share of Cost Previous Budget Estimate: \$ 5,500 Towns Percentage of Cost 35.4% \$1,100,660

MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Management Safety & Risk Conditions & & Protection Service and Productivity Operational Importance **MYCIP Rank** Strategic for Year Funding Impact Costs Year 25% 20% 15% 15% 5% 10% 10% 2016 4 4 4 3 0 81% 2017 0 4 0 40% Phase 1 0% Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0%



## Project Description:

This project is required to ensure that there is adequate water pressure and fire fighting pressures throughout the Town and to provide a secondary water reservoir and pump station in the event that there is a problem at the existing reservoir or pump station.

## Project Justification:

Project is required because there are capacity bottlenecks in the existing system which make it impossible to service the Northside and Eastside developments.

### Project Risks:

If the project does not proceed after the next 2 or three phases of development in Northside and Eastside further development will have to be held back.

Notes:			

#### 2017 Capital Budget Project Sheet OS-W2 Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation North Water Reservoir & Pump Station Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones Municipal Share % r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Stakeholde Muni Cost Developer Share % Develope Other Other Cost OSL / % Offsite Levies 11 Item# 4 8 10 1 1 1 36.0% 28.6% Item 2 1 35.4% 36.0% 1 Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$3,849,385 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$0 \$1,100,660 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$2,748,725 \$0 \$0 \$0 \$0 Reference Documents:

### 2017 Capital Budget Project Sheet OS-W3 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID **Distribution System Upgrade** Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$732,260 Project brought forward by: Offsite Levy \$258,976 Type: Towns Share of Cost 9 Previous Budget Estimate: \$ 1,650 Towns Percentage of Cost 35.4% \$209,376 MYCIP Ranking (each category out of 4) 3 Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Service and Productivity Importance Strategic Funding 25% Year 20% 15% 15% 5% 10% 10% 2016 2 3 4 2 59% 2 2017 4 0 55% Phase 1 0% Phase 2 0% 6 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to upgrade some deficiencies in the distribution system. Project Justification: The proposed upgrades will support the development of a reservoir on the north side of the Trans Canada Highway. Project Risks: Assumed that this is the same as the Distribution System Upgrades in the Offsite Levies

#### 2017 Capital Budget Project Sheet OS-W3 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation **Distribution System Upgrade** Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % (Leviable Other Other Cost OSL / % Offsite Levies 11 Item# 4 8 9 10 1 1 1 36.0% 28.6% Item 3 1 35.4% 36.0% 1 Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost otal of Remaining Cost of Work Completed **Estimated Cost** Contributions Contributions Special Provincial Grants Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2025 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$732,260 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$0 \$0 \$0 \$0 \$0 \$209,376 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$522,884 \$0 \$0 Reference Documents:

#### 2017 Capital Budget Project Sheet OS-W4 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Mitchell Street Water Trunk Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$1,266,770 Project brought forward by: 9 Offsite Levy \$214,145 Type: Towns Share of Cost Previous Budget Estimate: \$ 1,200 Towns Percentage of Cost 17.2% \$444,741 MYCIP Ranking (each category out of 4) 3 Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Service and Productivity Importance Strategic Funding Year 25% 20% 15% 15% 5% 10% 10% 2016 2 3 2 0 2 4 50% 2017 3 4 2 0 44% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: This project is to provide a watermain trunk in Mitchell Street. Project Justification: This Trunk is in support of development in Eastside but also provides additional looping of the Town's existing system and supports the construction of a reservoir and pump station north of the Trans Canada Highway. Project Risks: To Support the IXL development in Eastside

#### 2017 Capital Budget Project Sheet OS-W4 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 Mitchell Street Water Trunk Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Develope Share % Develope Other Other Cost OSL / % Offsite Levies Item# 4 9 10 1 47.0% Item 4 1 1 17.2% 47.0% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2029 **Estimated Budget** \$0 \$1,266,770 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$0 \$0 \$0 \$444,741 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$822,029 \$0 \$0 \$0 \$0 Reference Documents:

## 2017 Capital Budget Project Sheet OS-W5 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Fire Flow Improvement - South Highway Drive to Duncan Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$220,685 Project brought forward by: Offsite Levy \$165,868 Type: Towns Share of Cost Previous Budget Estimate: \$ Towns Percentage of Cost 75.2% \$54,817 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Year 20% 15% 15% 5% 10% 10% 2016 0 0 0 0% 2017 0 0 3 0 19% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: This project is to improve looping of the existing system. Project Justification: This project is not driven by development but by the desire to improve system redundancy. Project Risks: Project was removed from the off-site levies in the 2017

#### 2017 Capital Budget Project Sheet OS-W5 Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Fire Flow Improvement - South Highway Drive to Duncan Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % (Leviable Other Other OSF / Cost % Offsite Levies Item# 4 10 ITEM 5 0.0% 24.8% 1 75.2% 0.0% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost otal of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$220,685 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$54.817 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$165,868 \$0 \$0 \$0 \$0 Reference Documents:

## 2017 Capital Budget Project Sheet OS-W6 Modified for what purpose: 2017 Off-Site Levies Recalculation Date Modified: May 8, 2017 Capital Project ID Water Trunk 3rd Ave SE, Mitchell Street to Saamis Drive Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin \$358,800 Total Project Estimated Cost Project brought forward by: Offsite Levy \$0 Type: Towns Share of Cost 9 0.0% Previous Budget Estimate: \$ Towns Percentage of Cost \$153,149 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Year 20% 15% 15% 5% 10% 10% 2016 0 0 0 0% 2017 0 0 24% Phase 1 0% Phase 2 0% 6 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to install a watermain in 3rd Avenue. Project Justification: 3rd Avenue may be constructed prior to the developer requiring it. Project Risks: Notes:

#### 2017 Capital Budget Project Sheet OS-W6 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Water Trunk 3rd Ave SE, Mitchell Street to Saamis Drive Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % Other Other Cost OSL / % Offsite Levies Item# 4 53.7% 46.3% Item 6 1 0.0% 53.7% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$358,800 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$0 \$0 \$0 \$153,149 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$205,651 \$0 \$0 \$0 \$0 Reference Documents:

### 2017 Capital Budget Project Sheet **OS-W10** Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Water Tie-in at 9th Avenue Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2014 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$57,500 Project brought forward by: Off-Site Levy \$19,848 9 Type: Towns Share of Cost Previous Budget Estimate: NEW Towns Percentage of Cost 34.5% \$16,487 MYCIP Ranking (each category out of 4) 3 Service and Benefit to the Rehabilitation Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Impact Year 25% 20% 15% 15% 5% 10% 10% #VALUE! 2016 n/a n/a n/a n/a n/a n/a n/a 2017 n/a #VALUE! n/a n/a n/a Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to improve capacity by removing bottlenecks on 9th Avenue. Project Justification: Project Risks: Project was completed in 2016. Included here as it is an Off-Site Levies Project.

#### 2017 Capital Budget Project Sheet **OS-W10** Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 Water Tie-in at 9th Avenue Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Develope Share % Develope (Leviable Other Other Cost OSL / % Offsite Levies 11 Item# 4 8 9 Item 10 1 1 36.8% 1 34.5% 36.8% 1 Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2023 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$57,500 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$0 \$16,487 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$41,013 \$0 \$0 \$0 \$0 \$0 Reference Documents:

### 2017 Capital Budget Project Sheet **OS-W11** Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Saamis Drive Water Trunk Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2016 Total of Remaining Costs Year Added: Admin Total Project Estimated Cost \$695,175 Project brought forward by: Offsite Levy \$0 Type: Towns Share of Cost 9 0.0% Previous Budget Estimate: \$ 605 Towns Percentage of Cost \$297,536 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Operational Costs Conditions & MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Impact Year 15% 15% 20% 5% 10% 10% 2016 0 0 0 0 0% 2 2017 0 3 0 24% Phase 1 0% Phase 2 0% 6 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Water Trunk in Saamis Drive Project Justification: This Trunk is in support of the Eastside Development and will improve the looping in the development. Project Risks: Notes:

#### 2017 Capital Budget Project Sheet **OS-W11** Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Saamis Drive Water Trunk Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Share % Develope Other Other Cost OSL / % Offsite Levies Item# 4 10 53.7% 46.3% Item 11 1 0.0% 53.7% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$695,175 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$0 \$0 \$0 \$297.536 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$397,639 \$0 \$0 \$0 \$0 Reference Documents:

## 2017 Capital Budget Project Sheet **OS-W12** Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation **River Valley Potable Water Supply Trunk** Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2017 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$937,365 Project brought forward by: Off-Site Levy \$179,184 Towns Share of Cost NEW Previous Budget Estimate: Towns Percentage of Cost 19.1% \$287,096 MYCIP Ranking (each category out of 4) Rehabilitation Management Benefit to the Safety & Risk Conditions & & Protection Service and Operational Productivity **MYCIP Rank** Importance Strategic for Year Funding Impact Costs Year 15% 15% 5% 10% NEW NEW #VALUE! 2016 NEW NEW NEW NEW NEW 2017 6 0% Phase 1 Phase 2 0% Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to install a water trunk from the Towns distribution system to the river valley. Project Justification: Development of the river valley requires an improvement in the potable water supply. Project Risks: Notes:

#### 2017 Capital Budget Project Sheet **OS-W12** Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation **River Valley Potable Water Supply Trunk** Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Stakeholde r Cost & Developer Developer Share % Other Other Cost OSL / % Offsite Levies Item# 6 50.3% 30.6% Item 12 1 1 19.1% 50.3% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land 2019 Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$937,365 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$0 \$287.096 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$650,269 \$0 \$0 \$0 \$0 Reference Documents:

#### 2017 Capital Budget Project Sheet **OS-W13** Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID **New Water Licence Purchases** Project Name: Water Infrastructure Class: Cost of Work Completed Water Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$1,000,000 Project brought forward by: \$339,351 Strategic 9 Type: **Towns Share of Cost** Previous Budget Estimate: \$ 1,000 Towns Percentage of Cost 33.9% \$287,724 MYCIP Ranking (each category out of 4) 3 Rehabilitation Benefit to the Safety & Risk Management Conditions & MYCIP Rank for Year & Protection Operational Service and Productivity Importance Strategic Funding Impact Costs Year 25% 20% 15% 15% 5% 10% 10% 5 2016 0 4 4 0 0 0 35% 2017 0 4 4 4 0 50% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Purchasing water licences when they become available. Project Justification: There is a shortage of water licences for withdrawals in the South Saskatchewan River Basin. As time goes by the Town will require more w Project Risks: Prices for water licences could dramatically increase in the future. The growth of the Town may be hampered by a lack of water licences. It may be preferable to create a reserve fund for Water Licence Purchases.

#### 2017 Capital Budget Project Sheet **OS-W13** Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation **New Water Licence Purchases** Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Stakeholde r Cost & Develope Share % Develope Other Other Total Cost OSL / % Offsite Levies 11 Item# 4 6 8 9 10 1 1 37.3% 37.3% 28.8% Item 13 1 1 1 1 33.9% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2023 2025 2029 2021 2026 Estimated Budget \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water \$28,772 \$28,772 \$28,772 \$28,772 \$28,772 \$28,772 \$28,772 \$28,772 \$28,772 \$28,772 \$0 Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$71,228 \$71,228 \$71,228 \$71,228 \$71,228 \$71,228 \$71,228 \$71,228 \$71,228 \$71,228 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-S1 Modified for what purpose: 2017 Off-Site Levies Recalculation Date Modified: May 8, 2017 Capital Project ID Sanitary Trunk in Mitchell Street N. Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$919,276 Project brought forward by: Offsite Levy \$33,734 Towns Share of Cost Type: Previous Budget Estimate: \$ Towns Percentage of Cost 3.7% \$301,220 MYCIP Ranking (each category out of 4) Service and Benefit to the Rehabilitation Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Year 15% 20% 15% 5% 10% 2016 0 0 0 0% 2 2017 0 3 33% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to install a sanitary sewer trunk in Mitchell Street North Project Justification: Project is needed to support the development of Northside. Project Risks: Notes:

## 2017 Capital Budget Project Sheet OS-S1 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Sanitary Trunk in Mitchell Street N. Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % (Leviable Other Other Cost OSL / % Offsite Levies Item# 9 10 1 3.7% 63.6% 32.8% Item 1 63.6% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$919,276 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary \$301,220 Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$618,056 Reference Documents:

# 2017 Capital Budget Project Sheet OS-S2 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Upgrades to South Trunk east of Eastside Phase 1 Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$2,384,070 Project brought forward by: \$810,301 Offsite Levy 9 Type: Towns Share of Cost Previous Budget Estimate: \$ 4,193 Towns Percentage of Cost 34.6% \$703,380 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & MYCIP Rank for Year & Protection Operational Productivity Importance Strategic Costs Year 20% 15% 15% 5% 10% 10% 5 2016 0 0 0 0 0% 2 2017 0 3 33% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: This sanitary trunk is undersized and with additions of Bayliss and River Terrace Areas the line will not have sufficient capacity. Project Justification: This project is driven by new development. Project Risks: Notes:

## 2017 Capital Budget Project Sheet OS-S2 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Upgrades to South Trunk east of Eastside Phase 1 Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones Municipal Share % r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Stakeholde Muni Cost Developer Develope Share % Other Other Cost OSL/ % Offsite Levies 11 Item# 4 6 35.4% 30.0% Item 2 1 1 34.6% 35.4% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$2,384,070 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary \$703,380 Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$1,680,690 \$0 \$0 \$0 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-S3 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Boundary Road N. Industrial Trunk Upgrade Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$3,879,525 Project brought forward by: 9 Offsite Levy \$831,724 Type: **Towns Share of Cost** Previous Budget Estimate: \$ 2,595 Towns Percentage of Cost 24.1% \$1,085,940 MYCIP Ranking (each category out of 4) 3 Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Year 20% 15% 15% 5% 10% 10% 2016 4 3 3 3 56% 2017 0 3 3 0 30% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Boundary Road Trunk twinning from Broadway Ave to SE sanitary gate. Project Justification: Development of the first phase of Northside will consume all of the capacity in this trunk. Therefore the need for this upgrade is driven by the development of Northside. Project Risks: Notes:

## 2017 Capital Budget Project Sheet OS-S3 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Boundary Road N. Industrial Trunk Upgrade Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones Municipal Share % r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Stakeholde Developer Muni Cost Developer Share % Other Other OSF / Cost % Offsite Levies Item# 10 1 44.4% 31.5% Item 3 1 24.1% 44.4% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$0 Reference Documents:

### 2017 Capital Budget Project Sheet OS-S4 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 **NW Future Upgrades** Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: Total of Remaining Costs Admin \$2,093,000 Total Project Estimated Cost Project brought forward by: Offsite Levy \$1,389,137 Type: **Towns Share of Cost** 9 Previous Budget Estimate: \$ 7,166 Towns Percentage of Cost 66.4% \$319,474 MYCIP Ranking (each category out of 4) 3 Rehabilitation Benefit to the Safety & Risk Management Conditions & Protection Service and Operational Importance Productivity **MYCIP Rank** Strategic for Year Funding Impact Costs Year 25% 20% 15% 15% 5% 10% 10% 2016 #N/A #N/A #N/A #N/A #N/A #N/A #N/A #N/A 2017 Phase 1 0% Phase 2 0% 6 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: This project is to increase the capacity in the existing sanitary system in the northwest quadrant. Project Justification:

Capacity upgrades are required to support new development.

# Project Risks:

# Notes

The following projects were amalgamated into this project, 4th Ave NW Twinning (Main and 4th St NW) and 300 Blk of 4th St NW - \$921, 2nd Ave (5 -6th St), 5th St 200 Blk and 3rd Ave NW (4th - 5th St NW) twinning - \$588, 2nd Ave (5 -6th St), 5th St 200 Blk and 3rd Ave NW (4th - 5th St NW) twinning incremental cost - \$310, NW 3rd St and 3rd Ave Lift Station and downstream force main and gravity mains upgrade - \$3449, 6th St NW Twinning (000 - 100 Blk) - \$534, NW 3rd St and 3rd Ave Lift Station and downstream incremental cost for additional development - \$1358, 4th Ave NW Twinning (Main and 4th St NW) and 300 Blk of 4th St NW incremental for development - \$6,

## 2017 Capital Budget Project Sheet OS-S4 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 **NW Future Upgrades** Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Developer Muni Cost Stakeholde r Cost & Share % Develope Other Other OSL/ % Offsite Levies Item# 8 10 Item 4 18.4% 15.3% 1 66.4% 18.4% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2019 2021 2023 2029 2026 Estimated Budget \$355,810 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$690,690 \$0 \$1,046,500 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary \$159,737 Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$301,499 \$585,263 \$0 \$886,763 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-S6 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID 3rd Ave SE Sanitary Trunk from Mitchell St to Saamis Dr. Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$613,174 Project brought forward by: Offsite Levy \$0 9 Type: **Towns Share of Cost** Previous Budget Estimate: \$ 410 Towns Percentage of Cost 0.0% \$283,859 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Year 20% 15% 15% 5% 10% 10% 2016 0 0 0 0 0% 2 2017 0 3 33% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to install a sewer line in 3rd Avenue. Project Justification: 3rd Avenue may be constructed prior to the developer requiring the sewer line. Project Risks: Notes:

## 2017 Capital Budget Project Sheet OS-S6 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation 3rd Ave SE Sanitary Trunk from Mitchell St to Saamis Dr. Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % (Leviable Other Other Cost OSL/ % Offsite Levies Item# 4 53.7% Item 6 1 0.0% 53.7% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$613,174 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary \$283,859 Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$329,315 \$0 \$0 \$0 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-S7 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID 9th Ave Sanitary Trunk from Eastside Phase 1 to Saamis Drive Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: Total of Remaining Costs Admin Total Project Estimated Cost \$1,796,691 Project brought forward by: 9 Offsite Levy \$0 Type: **Towns Share of Cost** Previous Budget Estimate: \$ 7,500 Towns Percentage of Cost 0.0% \$831,749 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Year 20% 15% 15% 5% 10% 10% 2016 4 4 4 3 84% 2 2017 3 4 0 56% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to install a sewer line in 9th Avenue. Project Justification: 9th Avenue may be constructed prior to the developer requiring the sewer line. Project Risks: Offsite Levies show the project at \$3,847,000

## 2017 Capital Budget Project Sheet OS-S7 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 9th Ave Sanitary Trunk from Eastside Phase 1 to Saamis Drive Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % (Leviable Other Other Cost OSL/ % Offsite Levies Item# 4 53.7% Item 7 1 0.0% 53.7% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$1,796,691 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary \$831,749 Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$964,942 \$0 \$0 \$0 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-S8 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID River Valley Lift Station & Forcemain Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$1,357,460 Project brought forward by: 9 Offsite Levy \$259,489 Towns Share of Cost Previous Budget Estimate: new Towns Percentage of Cost 19.1% \$415,762 MYCIP Ranking (each category out of 4) Rehabilitation Management Benefit to the Safety & Risk Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Year 15% 5 2016 0% 2017 0% Phase 1 0% 6 Phase 2 0% Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to install a sewage lift station and forcemain. Project Justification: Viable development of the river valley requires densities above what can be serviced safely and efficiently with private sewage systems. Project Risks: Notes:

### 2017 Capital Budget Project Sheet OS-S8 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation River Valley Lift Station & Forcemain Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % (Leviable Other Other Cost OSL / % Offsite Levies Item# 5 6 50.3% 30.6% Item 8 1 1 19.1% 50.3% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$678,730 \$678,730 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$470,849 \$470,849 \$0 \$0 \$0 \$0 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-S9 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID **Northside Sanitary Sewer Off sites** Project Name: Sanitary Infrastructure Class: Cost of Work Completed Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Total of Remaining Costs Year Added: Admin \$1,810,445 Project brought forward by: Total Project Estimated Cost 9 \$397,188 Upgrade Type: **Towns Share of Cost** Previous Budget Estimate: \$ 1,211 Towns Percentage of Cost 21.9% \$575,683 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Service and Productivity Importance Strategic Funding Impact Year 25% 20% 15% 15% 5% 10% 10% 2016 #N/A #N/A #N/A #N/A #N/A #N/A #N/A #N/A 2017 Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project Justification: Project Risks: This could be an offsite levies project, This project replaces the following 2016 MYCIP projects that had a total value of \$1211, Dirkson Dr. NE (Van Dam St N to Boundary Rd) - \$430, Elbow Dr. NE (Broadway Ave to Dirkson Dr.) - \$680, Broadway Ave E (mid 1800blk to Elbow Dr.) -\$101,

## 2017 Capital Budget Project Sheet OS-S9 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Northside Sanitary Sewer Off sites Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Developer Share % (Leviable Other Other Cost OSF / % Offsite Levies Item# 4 9 10 1 21.9% 46.3% 31.8% Item 13 46.3% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Contributions Special Provincial Grants Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$0 \$0 Reference Documents:

## 2017 Capital Budget Project Sheet **OS-S10** Date Modified: May 8, 2017 Capital Project ID Modified for what purpose: 2017 Off-Site Levies Recalculation Upgrades to Main Street due to Addition of Bayliss Area Project Name: Sanitary Cost of Work Completed Infrastructure Class: Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin \$777,000 Project brought forward by: Total Project Estimated Cost 9 Offsite Levy Towns Share of Cost \$723,084 93.1% Previous Budget Estimate: \$ 777 Towns Percentage of Cost \$53,916 Developer Amount MYCIP Ranking (each category out of 4) Benefit to the Rehabilitation Management Conditions & Safety & Risk & Protection Service and Strategic Importance Productivity **MYCIP Rank** Funding Impact for Year Work Year 15% 15% 10% 10% 2016 0% 0 0 0 0 0 0 0 2017 0 2 3 2 1 1 0 33% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% 0% Phase 4 Phase 5 0% Project Description: This sanitary trunk is undersized and with additions of Bayliss Area the line will not have sufficient capacity. Project Justification: This project is driven by new development. Project Risks: Notes:

#### 2017 Capital Budget Project Sheet **OS-S10** Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Upgrades to Main Street due to Addition of Bayliss Area Project Name: Offsite Levies Benefiting Zones Municipal Share, Other Stakeholder Share & Financial Oversizing % Municipal Developer Share % Benefiting Zones (place a 1 one if the zone benefits) Share % Stakeholde Oversizing Stakehold Financial Muni Cost Develope (Leviable r Cost & r Share 9 Other Other OSF / % Zone# Offsite Levies 6 10 11 Item # 0.0% Phase 1 Item 2 93.1% 0.0% 6.9% 0.0% 100.0% 0.0% 0.0% Phase 2 0.0% 100.0% Phase 3 0.0% 0.0% 0.0% 100.0% 0.0% 0.0% Phase 4 0.0% 100.0% 0.0% 0.0% Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab Estimate of Remaining Costs For Offsite Levies **Facilities Tab** 30% For Offsite Levies Facilities Tab Reduced Project Estimated Cost Total Project Estimated Cost otal of Remaining Cost of Work Completed Contributions Length of Project (m) Debenture Interest Contingency Engineering Construction Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2017 2018 2019 2020 2021 2022 2023 2028 2029 2024 2025 2026 2027 **Estimated Budget** \$777,000 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt **MSI Grants Dedicated Grants** Transportation Off-Site Water Levies Sanitary \$53,916 \$0 \$0 \$0 \$0 \$0 \$0 Reserves Storm Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$0 \$723,084 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Reference Documents:

## 2017 Capital Budget Project Sheet **OS-S11** Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Upgrades to 9th Avenue Main Street to Eastside Phase 1 Project Name: Sanitary Cost of Work Completed Infrastructure Class: Sanitary Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin \$1,533,272 Project brought forward by: Total Project Estimated Cost 9 Offsite Levy Towns Share of Cost \$975,410 777 63.6% Previous Budget Estimate: \$ Towns Percentage of Cost \$251,025 Developer Amount MYCIP Ranking (each category out of 4) Benefit to the Rehabilitation Management Conditions & Safety & Risk & Protection Service and Strategic Importance Productivity Funding Impact for Year Work Year 15% 15% 10% 10% 2016 0% 0 0 0 0 0 0 0 2017 0 2 3 2 1 1 0 33% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: This sanitary trunk is undersized to allow for new development. Project Justification: This project is driven by new development. Project Risks: Notes:

#### 2017 Capital Budget Project Sheet **OS-S11** Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Upgrades to 9th Avenue Main Street to Eastside Phase 1 Project Name: Offsite Levies Benefiting Zones Municipal Share, Other Stakeholder Share & Financial Oversizing % Municipal Share % Developer Share % Benefiting Zones (place a 1 one if the zone benefits) Stakeholde (Leviable Oversizing Stakehold Financial Muni Cost Develope r Share 9 r Cost & Other Other Total OSF / % Zone# Offsite Levies 5 6 10 11 Item # 20.0% Phase 1 Item 2 1 63.6% 20.0% 16.4% 0.0% 100.0% 0.0% 0.0% Phase 2 0.0% 100.0% Phase 3 0.0% 0.0% 0.0% 100.0% 0.0% 0.0% Phase 4 0.0% 100.0% 0.0% 0.0% Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab Estimate of Remaining Costs For Offsite Levies **Facilities Tab** 30% For Offsite Levies Facilities Tab Reduced Project Estimated Cost Total Project Estimated Cost otal of Remaining Cost of Work Completed Contributions Length of Project (m) Debenture Interest Contingency Engineering Construction Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2017 2018 2019 2020 2021 2022 2023 2028 2029 2024 2025 2026 2027 **Estimated Budget** \$1,533,272 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt **MSI Grants Dedicated Grants** Transportation Off-Site Water Levies Sanitary \$0 \$251.025 \$0 \$0 \$0 \$0 \$0 Reserves Storm Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$1,282,247 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-D1 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID **Outfall Storm North to Coulee in Cypress** Project Name: Storm Infrastructure Class: Cost of Work Completed Storm Off-Site Levy Reserve: Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin Total Project Estimated Cost \$1,515,930 Project brought forward by: Offsite Levy \$332,575 Type: Towns Share of Cost Previous Budget Estimate: \$ 1,014 Towns Percentage of Cost 21.9% 9 \$482,034 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs & Protection Productivity **MYCIP Rank** Importance Strategic 3 for Year Funding Year 20% 15% 15% 5% 10% 10% 2016 0 0 0 0% 2 2017 0 21% Phase 1 0% Phase 2 0% Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project is to build an outfall to an unnamed draw north of the Town. Project Justification: This project is required to allow the storm drainage system of Northlands an outlet to the River. Project Risks: from ICF 2007 AS Discussed to be included

## 2017 Capital Budget Project Sheet OS-D1 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation **Outfall Storm North to Coulee in Cypress County** Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Stakeholde r Cost & Developer Share % Develope Other Other OSL / % Offsite Levies Item # 4 9 1 21.9% 46.3% 31.8% Item 1 46.3% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$1,515,930 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves \$482.034 Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$1,033,896 Reference Documents:

# 2017 Capital Budget Project Sheet OS-D2 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Storm Network Mitchell St N. Project Name: Storm Infrastructure Class: Cost of Work Completed Storm Off-Site Levy Reserve: Debenture Interest 2016 Year Added: Total of Remaining Costs Admin Total Project Estimated Cost \$2,040,675 Project brought forward by: 9 Offsite Levy \$74,886 Type: Towns Share of Cost Previous Budget Estimate: \$ 1,365 Towns Percentage of Cost 3.7% \$668,670 MYCIP Ranking (each category out of 4) Rehabilitation Benefit to the Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Impact Year 20% 15% 15% 5% 10% 10% 2016 0 0 0 0% 2 2017 0 2 0 28% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Storm Trunk in Mitchell Street required to connect two storm ponds. Project Justification: This drainage project is required to support the Northside Development. Project Risks: Notes:

### 2017 Capital Budget Project Sheet OS-D2 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Storm Network Mitchell St N. Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Develope Share % Develope Other Other Cost OSL / % Offsite Levies Item# 9 10 1 3.7% 63.6% 32.8% Item 2 63.6% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2023 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$2,040,675 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves Storm \$0 \$668.670 \$0 Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$0 \$1,372,005 Reference Documents:

# 2017 Capital Budget Project Sheet OS-D3 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID 9th Ave SE Eastside Phase 1 to Saamis Drive SE Project Name: Storm Infrastructure Class: Cost of Work Completed Storm Off-Site Levy Reserve: Debenture Interest 2016 Year Added: Total of Remaining Costs Admin Total Project Estimated Cost \$2,166,225 Project brought forward by: 9 Offsite Levy \$0 Type: Towns Share of Cost Previous Budget Estimate: \$ 1,449 Towns Percentage of Cost 0.0% \$1,002,819 MYCIP Ranking (each category out of 4) Service and Benefit to the Rehabilitation Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Impact 4 Year 20% 15% 15% 5% 10% 10% 2016 0 0 0 0% 2017 0 4 0 31% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Storm network in Saamis Drive. Project Justification: 9th Avenue may be constructed prior to the developer requiring the storm sewer network. Project Risks: Notes:

## 2017 Capital Budget Project Sheet OS-D3 Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation 9th Ave SE Eastside Phase 1 to Saamis Drive SE Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Muni Cost Stakeholde Developer Developer Share % Other Other Cost OSL / % Offsite Levies Item# 4 53.7% Item 3 1 0.0% 53.7% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2029 **Estimated Budget** \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$2,166,225 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves \$0 \$1,002,819 Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$1,163,406 \$0 \$0 \$0 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-D4 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Saamis Drive Storm Trunk Project Name: Storm Infrastructure Class: Cost of Work Completed Storm Off-Site Levy Reserve: Debenture Interest 2016 Total of Remaining Costs Year Added: Admin Total Project Estimated Cost \$1,433,331 Project brought forward by: 9 Offsite Levy \$0 Type: Towns Share of Cost 0.0% Previous Budget Estimate: \$ Towns Percentage of Cost \$663,538 MYCIP Ranking (each category out of 4) Service and Benefit to the Rehabilitation Safety & Risk Management Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Importance Strategic Funding Year 15% 20% 15% 5% 10% 10% 2016 0 0 0 0 0 0% 2 2017 0 4 0 33% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Storm Trunk for the realignment of Saamis Drive. Project Justification: This project supports the Saamis Drive realignment project. Project Risks: Notes:

## 2017 Capital Budget Project Sheet OS-D4 Modified for what purpose: Capital Project ID Date Modified: May 8, 2017 2017 Off-Site Levies Recalculation Saamis Drive Storm Trunk Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Developer Share % Develope Other Other Cost OSL / % Offsite Levies Item# 4 10 Item 4 53.7% 1 0.0% 53.7% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2029 **Estimated Budget** \$0 \$1,433,331 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves \$663,538 \$0 Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$769,794 \$0 \$0 \$0 \$0 Reference Documents:

# 2017 Capital Budget Project Sheet OS-D5 Modified for what purpose: 2017 Off-Site Levies Recalculation Date Modified: May 8, 2017 Capital Project ID **Eastside Storm Pond Interconnections** Project Name: Storm Infrastructure Class: Cost of Work Completed Storm Off-Site Levy Reserve: Debenture Interest 2016 Total of Remaining Costs Year Added: Admin Project brought forward by: Total Project Estimated Cost \$1,794,000 9 \$64,293 Offsite Levy Towns Share of Cost Type: Towns Percentage of Cost Previous Budget Estimate: \$ 1,200 3.7% \$574,091 MYCIP Ranking (each category out of 4) Service and Benefit to the Rehabilitation Safety & Risk Management Strategic Importance Conditions & Operational Costs MYCIP Rank for Year & Protection Productivity Year 25% 15% 20% 15% 5% 10% 10% 2016 0 0 0 0 0% 2 2017 0 2 0 20% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% Phase 4 0% Phase 5 0% Project Description: Project Justification: Project Risks: Notes:

### 2017 Capital Budget Project Sheet OS-D5 Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation **Eastside Storm Pond Interconnections** Project Name: Municipal Share, Other Stakeholder Share & Financial Oversizing % Offsite Levies Benefiting Zones r Share % Financial Oversizing Stakeholde r Cost & Benefiting Zones (place a 1 one if the zone benefits) Municipal Share % Stakeholde Muni Cost Develope Share % Develope Other Other Cost OSL / % Offsite Levies Item# 9 10 1 3.7% 63.6% 32.8% Item 5 63.6% Phase 1 0.0% 100.0% 0.0% 0.0% Phase 2 100.0% 0.0% Phase 3 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% Phase 4 0.0% 100.0% 0.0% -Phase 5 0.0% **Total** Budget For Offsite Levies Construction Costs Tab **Estimate of Remaining Costs** For Offsite Levies Facilities Tab For Offsite Levies Facilities Tab 30% Reduced Project Estimated Cost Total of Remaining Cost of Work Completed **Estimated Cost** Contributions Special Provincial Grants Developer Agreement Contributions Length of Project (m) Construction Contingency Total Project Debenture Interest Engineering Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2018 2019 2021 2022 2029 **Estimated Budget** \$0 \$1,794,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt MSI Grants **Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves \$574,091 \$0 Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$1,219,909 \$0 \$0 \$0 \$0 Reference Documents:

## 2017 Capital Budget Project Sheet OS-D6 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID **Existing Industrial Area Storm Improvements** Project Name: Storm Cost of Work Completed Infrastructure Class: Off-Site Levy Reserve: Storm Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin \$1,844,500 Project brought forward by: Total Project Estimated Cost Offsite Levy Towns Share of Cost \$1,305,795 9 1,200 70.8% Previous Budget Estimate: \$ Towns Percentage of Cost \$538,705 Developer Amount MYCIP Ranking (each category out of 4) Rehabilitation Management Benefit to the Conditions & Safety & Risk & Protection Service and Productivity mportance Funding Impact Strategic or Year Work Year 15% 15% 10% 10% 2016 0% 0 0 0 0 0 0 0 2017 0 2 4 1 0 1 0 31% Phase 1 0% Phase 2 0% 6 2018 Phase 3 0% 0% Phase 4 Phase 5 0% Project Description: Expansion of the Dirkson Drive storm pond and storage before the City Trunk or diversion to Dirkson Pond. Project Justification: The storm system in the existing industrial area was under designed. The issues become greater with every new development. Project is intended to reduce some of the systems inadequacies. Project Risks: Notes:

#### 2017 Capital Budget Project Sheet OS-D6 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID Date Modified: May 8, 2017 **Existing Industrial Area Storm Improvements** Project Name: Offsite Levies Benefiting Zones Municipal Share, Other Stakeholder Share & Financial Oversizing % Municipal Benefiting Zones (place a 1 one if the zone benefits) Share % Developer Share % Stakeholde Financial Oversizing Muni Cost Develope (Leviable Stakehold r Cost & r Share 9 Other Other Cost OSF ' % Zone# Offsite Levies 10 11 Item # 3 0.0% Phase 1 Item 3 70.8% 0.0% 29 2% 0.0% 100.0% 0.0% 0.0% Phase 2 0.0% 100.0% Phase 3 0.0% 0.0% 0.0% 100.0% 0.0% 0.0% Phase 4 0.0% 100.0% 0.0% 0.0% Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab Estimate of Remaining Costs For Offsite Levies **Facilities Tab** 30% For Offsite Levies Facilities Tab Reduced Project Estimated Cost Total Project Estimated Cost of Remainin Cost of Work Completed Length of Project (m) Debenture Interest Contingency Engineering Contributions Construction Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2017 2018 2019 2020 2021 2022 2023 2028 2029 2024 2025 2026 2027 **Estimated Budget** \$1,660,050 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt **MSI Grants Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves Storm \$53,871 \$484,835 \$0 \$0 \$0 \$0 \$0 Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$130,579 \$0 \$0 \$1,175,215 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Reference Documents:

## 2017 Capital Budget Project Sheet OS-D7 Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation Capital Project ID South Highway Drive Stormwater Improvements Project Name: Storm Cost of Work Completed Infrastructure Class: Off-Site Levy Reserve: Storm Debenture Interest 2016 Year Added: **Total of Remaining Costs** Admin \$448,500 Project brought forward by: Total Project Estimated Cost 9 Offsite Levy Towns Share of Cost \$337,095 1,200 75.2% Previous Budget Estimate: \$ Towns Percentage of Cost \$111,405 Developer Amount MYCIP Ranking (each category out of 4) 3 Rehabilitation Management Benefit to the Conditions & Safety & Risk & Protection Service and Productivity **MYCIP Rank** mportance Funding Impact Strategic or Year Work Year 15% 10% 10% 2016 0% 0 0 0 0 0 0 0 2017 0 2 4 1 0 1 0 31% Phase 1 0% 6 Phase 2 0% 2018 Phase 3 0% 0% Phase 4 Phase 5 0% Expansion of the Dirkson Drive storm pond and storage before the City Trunk or diversion to Dirkson Pond. Project Justification: The storm system in the existing industrial area was under designed. The issues become greater with every new development. Project is intended to reduce some of the systems inadequacies. Project Risks: Notes:

#### 2017 Capital Budget Project Sheet OS-D7 Capital Project ID Date Modified: May 8, 2017 Modified for what purpose: 2017 Off-Site Levies Recalculation South Highway Drive Stormwater Improvements Project Name: Offsite Levies Benefiting Zones Municipal Share, Other Stakeholder Share & Financial Oversizing % Municipal Share % Benefiting Zones (place a 1 one if the zone benefits) Developer Share % Stakeholde Stakehold Financial Oversizing Muni Cost Develope (Leviable r Cost & r Share 9 Other Other Cost OSF ' % Zone# Offsite Levies 6 10 11 Item # 75.2% 0.0% Phase 1 Item 3 1 0.0% 24.8% 0.0% 100.0% 0.0% 0.0% Phase 2 0.0% 100.0% Phase 3 0.0% 0.0% 0.0% 100.0% 0.0% 0.0% Phase 4 0.0% 100.0% 0.0% 0.0% Phase 5 **Total** Budget For Offsite Levies Construction Costs Tab Estimate of Remaining Costs For Offsite Levies **Facilities Tab** 30% For Offsite Levies Facilities Tab Reduced Project Estimated Cost Total Project Estimated Cost of Remaining Cost of Work Completed Contributions Length of Project (m) Debenture Interest Contingency Engineering Construction Project Year Costs Land Phase 1 Phase 2 Phase 3 Phase 4 Phase 5 Total Planned Project Year 2017 2018 2019 2020 2021 2022 2023 2028 2029 2024 2025 2026 2027 **Estimated Budget** \$448,500 \$0 \$0 **FUNDING SOURCES** SIR Reserve **General Reserves** Debt **MSI Grants Dedicated Grants** Transportation Off-Site Water Levies Sanitary Reserves Storm \$0 \$111,405 \$0 \$0 \$0 \$0 \$0 Financial Oversize **Development Agreement** Contributions Other Grants Other Unfunded \$0 \$0 \$337,095 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Reference Documents:

May 10, 2017

Dear Mr. Johansen:

Further to your email of May 9th, 2017, thank you for the information.

Upon further review of the information provided this reduction in Levy Fees only helps me out by approximately \$8,000.00.

The home that we would like to build is a ranch style home of 5,120 sq ft including the garage. According to your calculation our levy cost would be \$31,320.00 with the new proposed formula. If we were to build a raised bungalow of 3,260 sq ft including the garage, our levy using the new proposed formula would be \$19,440.00 on the same acre of land.

I still think this formula is unfair; the properties on top of the hill have  $50 \times 120$  ft lots and are being charged \$6,000.00 for their levies, yet these homeowners are still using the same infrastructure that we are using. There has to be a more effective way of calculating these levies to make it fair for future residential and commercial buildings.

Your formula shows that I would need 34,800 sq ft of land to build our home. Our home could be built on 15,000 sq ft of land with the setbacks. The levy is being charged on the size of the lot not on the size of the home. The levy should be calculated based on the size of the home or commercial building not on the lot that it sits on.

If you wish to use percentage to calculate the levy cost, I think the percentage should be 30% for residential and 15% commercial. The levy cost on acre with a 3600sqft to 5000sqft home would be \$10,500.00 to \$15,000.00 range this would be more reasonable cost.

I am not sure if you are aware there is a Restrictive Covenant on our property that indicates we are not allowed to build a two-story home. This was never an issue with us when we purchased the property, as we want to build a ranch style home with no stairs. One of the main reasons for this is to accommodate our handicapped parents to allow them to be part of family gatherings, which currently they are not able to do in our home with stairs.

We may feel differently about this whole process if it weren't for the fact that this area was developed in 2006. At which time both the water and roads were installed and paid for by the Vossler's; not the County of 40 Mile and not the Town of Redcliff. The lots according to regulation have to be 1 acre size lots to accommodate the septic fields. Considering the location of this property, there is no way in the near future will the Town of Redcliff be installing sewer in this location.

We feel the Redcliff Town Council and Administrators are missing the bigger picture. Would it not be better to change the levy to a reasonable rate based on the size of the building and actually have some development take place. This would allow the Town of Redcliff to collect more taxes then they are currently on the undeveloped land. We understand the City of Medicine Hat has reduced or waived the levy's several times in

order to have the development proceed and be able to collect more taxes than they were off the bare land.		



James Allen Box 7, #6, 5<sup>th</sup> St., SE Redcliff, AB TOJ 2PO 1-403-878-0788

June 6, 2017

Town of Redcliff #1, 3 St., NE Redcliff, AB TOJ 2PO

# **Dear Mayor and Council**

Firstly, I would like to take a moment to thank you for all the effort you put into maintaining a safe, clean and lovely town to live in! My Family and I have lived in Redcliff now for almost 12 years and we really love the small town feel and the great community and family atmosphere it radiates. That being said, this letter is not just a thank you, I am writing you in the interest of having you review and amend bylaw 1810 concerning the number of dogs currently allowed per residence. Subsection 16 under dog control provisions states "Any person who harbours, boards, permits or shelters three or more Dogs over the age of six(6) months on any property within municipal boundaries of the Town is guilty of an offence;" While I understand there are good reasons behind this particular limit, such as the inability of some to care for and control more than two dogs, or the added noise that may come from having more dogs etc., I believe there are just as many good reasons to change it! Currently we are allowed two dogs and two cats per residence, however, I know there are many people in our town who own either more than two dogs or more than two cats and rather than decreasing the amount of pets they own, because of this bylaw, they simply do not license them at all. So although there are some good reasons for it, and the bylaw was made with good intention, it does not necessarily change anything, rather it creates another issue where there are many dogs being unlicensed, unregistered and uncontrolled. I acknowledge there are irresponsible pet owners, who would not properly care for more than two dogs or more than two cats, however, they would probably be just as irresponsible with having two dogs and two cats, as they would with having four of either species. This brings me to the point of this letter and my proposition to amend bylaw 1810, I propose the bylaw be amended so that rather than allowing two dogs and two cats, you be allowed to own four Pets, in total. I believe this would actually lead to a better likelihood of proper care and control of pets in Redcliff! Here are some reasons why:

1. Some individuals are better equipped as dog owners and are well versed in the ins and outs of properly caring for dogs, but having little knowledge of, or desire to care for cats, this bylaw would mean they are now limited to only two pets in their homes. The same may be true for individuals who are more naturally equipped to care for four cats, and who may not want to care for dogs. Again, these folks would be limited to two pets in their homes. Further to this, some people have allergies to either cats or dogs, this being the case they would likewise be limited to only two pets (whichever they are not allergic

to).

#2. This change in bylaw 1810 would have dual benefits both for pet owners and the town. Firstly, knowing they could legally own four pets, pet owners would be more likely to license their animals ensuring that they can be tracked and monitored by the town. Secondly, pet owners would benefit knowing if one or more of their pets were to go missing they would have a better chance of finding them.

In addition to having troubles with irresponsible pet owners not properly caring for their animals I am aware that there are also problems with noise disturbances and it is my understanding that this law was set to try and minimize this issue. I understand this reasoning; however, I have known people to have three and more dogs and the noise levels coming from their homes were very minimal in comparison to other homes with only one dog! Yes, dogs can sometimes be noisy and this can sometimes be exasperated by the number of dogs in the home. It is my contention that the amount of noise is not necessarily because of the number of animals a person owns, but rather by the owner's lack of control and care for the animal. If a person cannot properly care for or control their animals, that would be an issue whether they own four dogs or only one. It is my contention that limiting the number of dogs per household does not guarantee a quiet neighborhood. Noise control in a neighborhood should rather be enforced thru the noise disturbance provision in subsection 13 of the bylaw under Dog control Provisions which states: "An owner whose dog barks or howls so as to disturb the quiet or repose of any person is guilty of an offense;" if these dog owners do not keep their noise to a minimum they should be fined or punished accordingly! This bylaw then properly punishes the offenders and not innocent dog owners.

If the town council feels that this may be too difficult to enforce, then I would like to propose Redcliff considers adopting the same approach as two of our neighboring cities, Lethbridge and Taber. The bylaws of their towns are the same as ours allowing only two dogs per household, but with one notable exception - dog owners may apply for a special exemption called a Fanciers license. A Fanciers license is a license which must be applied for annually by the individual's wishing to own more than two dogs. The approval of the license would allow them to have up to four dogs, with two built in conditions which are:

- 1. They must have an inspection of their home to ensure that they have the means to care for the additional pets and the room to house them appropriately.
- 2. Their neighbors adjacent to them, must sign off on it.

This puts a greater onus on the dog owners to properly care for and control their animals because failure to do so, or complaints from neighbors would result in a loss of the license the following year. It would also give the neighbors a little more say in the matter, because if the dog owners do not keep their pets under control then the neighbors can control the situation by refusing to sign off.

In conclusion, either of these options could bring about more control for both the town in general and the neighbors and pets who may be affected by it, and in addition there are other positives that could be drawn from such amendments, including but not limited to:

- 1. Less animals left in shelters or roaming homeless, as more families will have room to adopt and love additional pets.
- 2. Would make our town more attractive to potential new residents and families who may already have more than the allowed number of pets, keeping in mind our nearest neighboring city, Medicine Hat allows for three dogs and up to six cats and Brooks, which is only 45 minutes away, also allows 3 dogs and four cats.

I thank you for your time and the opportunity to present my proposals before council and I look forward to hearing from you soon.

Sincerely,

James Allen

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# SCHEDULE "D"

Schedule 'D' effective February 14, 2011

# LICENSE FEES

Status of Dog		Annual Fee
1.	Any dog that is altered  a) After September of each year	\$15.00 \$10.00
2.	Any dog that is not altered  a) After September of each year	\$30.00 \$20.00
3.	Assistance Dogs	Free
4.	Dog owned, kept, maintained or harbored by a Law Enforcement Officer or Peace Officer	Free
5.	Dog Fancier License (in addition to regular license fee per dog)	\$20.00
6.	Aggressive Dog License Fee	\$150.00
7.	Replacement License	\$5.00

BEING A BYLAW OF THE TOWN OF TABER IN THE PROVINCE OF ALBERTA FOR THE PURPOSES OF THE REGULATION AND KEEPING OF DOGS

WHEREAS Section 7 of the *Municipal Government Act*, Being Chapter M-26, Revised Statutes of Alberta, 2000 provides for the passing of bylaws to regulate and control dogs within the municipality;

AND WHEREAS Council of the Town of Taber has deemed it advisable to pass a bylaw to regulate the registration and keeping of dogs and to promote the concept of responsible pet ownership.

NOW THEREFORE, THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

# 1. TITLE

This bylaw shall be referred to as the "DOG CONTROL BYLAW".

#### 2. **DEFINITIONS**

In this bylaw:

- a) "Aggressive Dog" means any dog, regardless of age, whether on public or private land which has:
  - (i) Caused harm to a person; or
  - (ii) Without provocation, caused harm to a domestic animal while off the property of the dog owner; or
  - (iii) Without provocation, has chased a person or any other domestic animal; or
  - (iv) Without provocation, threatened or created the reasonable apprehension of a threat to a person or to any other domestic animal; or
  - (v) Without provocation, damaged or destroyed any public or private property; or
  - (vi) Which represents a continuing threat of harm to persons or animals.

- "Aggressive Dog Committee" means a group of designated persons charged with arbitrating aggressive dog appeals.
- c) "Animal Control Facility" means the Town facility established for the holding of impounded animals as set out in this bylaw.
- d) "Altered" means spayed, neutered, or otherwise incapable of reproduction as certified by a qualified professional.
- e) "Assistance Dogs" means highly trained professional dogs that work in partnership with disabled persons to increase independence, safety, and mobility of the human partner. These include guide, hearing, and service dogs.
- f) "Bylaw Enforcement Department" means, for the purpose of this Bylaw, any person in care and control of the Animal Control Facility employed by the Town of Taber or its appointed designate.
- g) "Bylaw Enforcement Officer" means a person appointed by the Town pursuant to the provisions of Section 555 of the *Municipal Government Act*, R.S.A. (2000), Chapter M-26.
- h) "Chief Administrative Officer (C.A.O.)" means a person appointed to carry out administrative duties for the Town of Taber pursuant to section 205 (2) of the *Municipal Government Act*, Chapter M-26 (R.S.A. 2000).
- "Dog" means either one or more of the male or female of the Canine family.
- j) "Dog Fanciers License" means a dog license issued annually to an owner permitting the keeping or harboring, on land or premises occupied by the owner of up to four (4) dogs over the age of six months.
- "Leash" means a chain, rope, or other material capable of restraining a dog.
- "Marked for Identification" means the placement of a traceable microchip or discernable tattoo upon a dog.
- m) "Owner" means any person who owns a dog, or has charge, care, custody, or control of, or has a right to control a dog except a veterinarian caring for a dog in the regular practice of veterinary medicine.

- "Parkland" means all recreational land areas owned or controlled by the Town and lying within Town limits.
- o) "Peace Officer" means a Police Officer defined under the Police Act Chapter P-17 R.S.A. 2000, or a Community Peace Officer defined under the Peace Officer Act Chapter P-3.5.
- p) "Provincial Court" means the Provincial Court of Alberta"
- q) "Restrained" means to hold back or keep in check.
- r) "Running at Large" means a dog which is not under control of a person by means of a leash, and is actually upon property other than the property in respect of which the owner of the dog has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestle, sidewalk (including the boulevard portion of the sidewalk), park, or other place.
- s) "Tag" means a device as approved by the C.A.O., and issued by the Bylaw Enforcement Department, or its designate, showing that a license fee has been paid for the dog.
- t) "Ticket" means any ticket which is authorized by the *Municipal Government Act*, R.S.A. (2000), Chapter M-26, or under the *Provincial Offences Procedure Act*, R.S.A. (2000), Chapter P-34, issued for any bylaw offence in which a penalty may be paid out of court in lieu of appearing to answer a summons.
- u) "Town" means the Town of Taber.
- v) "Unsuitable Pet Owner" means a person who appears to be impaired, abusive, or unable to provide the proper care and sustenance to an animal.

#### 3. OFF LEASH AREAS

The Town may designate areas where dogs are permitted to run when off leash, and may designate areas where organized and controlled Canine events may be held causing signs to be posted in such areas indicating such designation.

#### 4. OWNER RESPONSIBILITIES

The owner of a dog shall ensure that such dog will not:

- (i) Run at large;
- (ii) Bite any person;
- (iii) Do any other act that injures a person;
- (iv) Chase or otherwise threaten a person whether on the property of the owner or not, unless the person chased or threatened is an intruder on the property without lawful purpose;
- Bite or chase other animals, livestock, bicycles, automobiles, wildlife, or any other vehicles;
- (vi) Bark and / or howl excessively or unnecessarily, or otherwise creates a disturbance;
- (vii) Cause damage to property or other animals;
- (viii) Upset waste receptacles, scattering the contents onto any street, lane, or public or private property not belonging to the owner of the dog.
- (vix) Be neglected. This includes, but is not limited to, providing adequate food, water, shelter, Veterinary care, and attention.

#### 5. ANIMAL IN OPEN VEHICLE

The owner of a dog must ensure that, while the dog is in or on the rear or back of a moving vehicle:

- The dog is secured so as to ensure the dog is unable to fall out or leave the vehicle;
- b) The dog is secured so as to be unable to reach any of the sides or rear of the vehicle to prevent the dog from disturbing people adjacent to, or in close proximity to the vehicle.

# 6. ANIMAL IN CLOSED VEHICLE

Any person leaving a dog unattended in a motor vehicle must ensure suitable ventilation and water is provided for the dog.

# DOG FIGHTING

It is an offence to stage a dog-fighting exhibition or to train and keep dogs for the purposes of staging a dog fighting exhibition.

# 8. ANIMAL DEFECATION

- Any owner whose dog defecates on any public or private property other than the property of its owner shall remove forthwith any defecated matter deposited.
- b) A registered owner and / or tenant shall not allow the accumulation of dog defecates on their property to become a nuisance or danger to public health, or that might hinder the prevention or suppression of disease.
- c) A blind owner of a registered guide dog, or a blind person being assisted by a registered guide dog, is not subject to Section 8 (a) of this bylaw.

# 9. **DOG IN HEAT**

Every owner of a female dog shall confine it for the duration of time the dog is in heat.

# 10. AGGRESSIVE DOG

- a) A Peace Officer or a Bylaw Enforcement Officer may declare a dog to be an aggressive dog. As soon as convenient after declaring a dog to be an aggressive dog, the Bylaw Enforcement Officer shall deliver a notice to the owner of the dog, if the owner can be located, indicating that the dog will either be destroyed, or that conditions pursuant to Section 10. h) shall be placed on the ownership of the dog unless a notice of objection is delivered in accordance with Section 10. d) the owner shall also be required to obtain an aggressive dog license and conform to the conditions set forth pursuant to Section 13. a).
- b) A dog that has been declared to be an aggressive dog, may be seized and impounded until a Peace Officer or a Bylaw Enforcement Officer deems the dog may be returned to the owner, or until the Aggressive Dog Committee instructs that the dog shall be returned to its owner with or without conditions.
- c) The owner of a dog who receives a notice under Section 10. b) may object to the determination that the dog is an aggressive dog by

delivering a written notice of objection to the Bylaw Enforcement Department located at: 6201A 54 Avenue Taber, Alberta T1G 1X4 within 7 calendar days from the date the dog was declared aggressive.

The notice shall be accompanied by a deposit of Two Hundred Dollars (\$200.00) that will be returned to the owner if an appeal is successful in reversing the declaration that the dog is an aggressive dog.

- d) The objection shall be heard by the Aggressive Dog Committee only:
  - Providing the owner has deposited concurrently with the notice of objection, the Two Hundred Dollar (\$200.00) deposit.
  - ii) If the Dog that has been declared aggressive is NOT of the following breed, or any mix thereof:
    - Pit Bull Terrier
    - American Pit Bull Terrier
    - Pit Bull
    - Staffordshire; Staffordshire Bull Terrier
    - Rottweiler
    - Doberman; Doberman Pinscher
    - Mastiff
    - Rhodesian Ridgeback

The onus for proof of breed lies with the owner, and must be in writing from an approved person licensed to practice Veterinary medicine in the Province of Alberta.

- e) The Aggressive Dog Committee shall be composed of three (3) persons designated by the Town of Taber. These persons may include:
  - (i) A designate of the C.A.O.;
  - (ii) A Peace Officer employed by the Town;
  - (iii) An elected Town official.

The Aggressive Dog Committee shall convene to hear an aggressive dog appeal within 14 calendar days of receiving a valid objection in writing.

The Aggressive Dog Committee shall tender a decision regarding an aggressive dog appeal within 14 calendar days of convening.

- f) The Aggressive Dog Committee may do any of the following after hearing the objection:
  - (i) Vary conditions imposed by the Peace Officer or the Bylaw Enforcement Officer;
  - (ii) Declare the dog not to be an aggressive dog, and release the dog back to the owner without conditions;
  - (iii) Uphold the Peace Officers or the Bylaw Enforcement Officers order in respect to the dog.
- g) Should the Aggressive Dog Committee return the dog to the owner with conditions attached, the dog shall continue to be classified as an "aggressive dog", and the owner shall be required to obtain an aggressive dog license and comply with the provisions set forth under Section 13. a).
- h) A Peace Officer, Bylaw Enforcement Officer, and / or the Aggressive Dog Committee may place any or all, but not limited to, the following conditions on the owner of a dog declared to be an aggressive dog:
  - Require that the dog be confined indoors and under the control of the owner at all times;
  - (ii) Require that when the dog is outdoors, it is secured in an approved lockable pen, dog run, or other structure constructed to prevent the escape of the aggressive dog, and capable of preventing entry by any person not in control of the dog;
  - (iii) Require that the dog undergo mandatory alteration;
  - (v) Require that such dog be muzzled at all times while off the owners property;
  - (vi) Require that at all times when off the property of the owner, the dog be harnessed or leashed on a lead not exceeding one (1) Meter in length in a manner that prevents it from chasing, injuring, or biting any Human or domestic animal as well as preventing damage to property, public or private.

The dog must also be under the control of a person over the age of eighteen (18) years.

# 11. <u>LICENSING</u>

- a) The owner of a dog shall apply to the Bylaw Enforcement Department, or its delegate for an annual license for such dog, and shall pay an annual fee as set out in schedule "D" of this bylaw. On payment of the license fee, the Bylaw Enforcement Department or its delegate shall issue a tag with respect to that dog.
- b) The owner of every dog shall obtain a license for such dog, the first day on which the license office is open for business after he becomes the owner of the dog, or the dog has attained the age of six (6) months, and annually thereafter.
- c) An owner shall ensure that any tag issued by the Town as evidence of a dog license is attached to a collar worn by the dog at all times including whenever the dog is on the premises ordinarily occupied by the owner.
- d) The fees payable for a license are set out in Schedule "D" of this bylaw. The fees are payable at the time of application or renewal, and are non-refundable.
- e) The Town shall not issue any license for a dog alleged to be altered marked for identification, or both without proof in a form satisfactory to the Town that the dog has been so altered or marked for identification.
- f) Every license expires on December 31 of the current year, and a new license must be obtained at the start of the new calendar year within the first business week.
- g) In case a tag is lost or destroyed, a replacement tag may be issued by the Bylaw Enforcement Department or its delegate upon presentation by the owner of a receipt showing payment of the license fee for the current dog license year, and upon payment of Five Dollar (\$5.00) for the issuance of a replacement tag.
- h) Tags are not transferable from one dog to another, and no refund shall be made on any subsisting dog license fee because of death, loss, or sale of the dog, or upon the owners leaving the Town before expiration of the license period.

- i) In any prosecution or proceeding for a contravention of bylaw, the burden of proof relating to the age of the dog shall be upon the owner, and unless the contrary is proven, the dog shall be presumed to have attained the age of six (6) months.
- The full amount of the license fee shall be payable for any dog older than six (6) months of age.
- k) The maximum number of dogs in a single family-dwelling or household shall be restricted to two (2) dogs over the age of six (6) months except in the case where an owner is in possession of an authorized Dog Fanciers License.

# 12. DOG FANCIERS LICENSE

- Any person requesting a Dog Fanciers License shall submit an application to the Bylaw Enforcement Department, or its designate.
  - (i) All applications shall disclose:
    - a) Location for license
    - b) Purpose
    - c) Breed and sex of dogs
    - d) Type of facilities
    - e) Consent of adjacent landowners
  - (ii) A Bylaw Enforcement Officer shall not issue a Dog Fanciers License without first inspecting the proposed location.
  - (iii) A Bylaw Enforcement Officer shall not issue a Dog Fanciers License if, in his opinion, the site or conditions are unsuitable.
  - (iv) Any person may appeal the decision of the Bylaw Enforcement Officer to the C.A.O. provided such appeal is submitted in writing within fourteen (14) days of the date of the Bylaw Enforcement Officers decision.
  - (v) Any approved Dog Fanciers License shall be issued upon payment of the fee specified in schedule "A" of this bylaw. Each dog ownedunder a Dog Fanciers License shall be licensed.

(vi) A Bylaw Enforcement Officer may remove the Dog Fanciers License upon receipt of Bona Fide complaints from two (2) or more neighbors residing within sixty (60) meters of the residence of the license.

# 13. AGGRESSIVE DOG - OWNER RESPONSIBILITIES

- a) the owner of a dog declared to be an aggressive dog shall:
  - (i) Be over the age of eighteen (18) years;
  - Obtain an aggressive dog license pursuant to the provisions of Section 10. h) within five (5) business days after the dog has been declared aggressive, regardless of age;
  - (iii) Obtain an annual aggressive dog license for the dog on such day specified by the Bylaw Enforcement Department every year.
  - (iv) Notify the Bylaw Enforcement Department should the dog be sold, gifted, die, or be transferred to another person;
  - (v) the owner remains liable for the actions of the dog until formal notification of sale, gifting, or transfer is given to the Bylaw Enforcement Department;
  - (vi) Immediately notify the Bylaw Enforcement Department if the dog is running at large.
- b) The owner of an aggressive dog shall, within five (5) business days after the dog has been declared aggressive, have a licensed veterinarian tattoo or implant an electronic identification microchip in the animal and provide a copy or the information contained therein to the Bylaw Enforcement Department prior to a license being issued.
- c) An owner shall maintain in force a policy of liability insurance in a form satisfactory to the Bylaw Enforcement Department providing third party liability coverage in the minimum amount of One Million (\$1,000,000.00) Dollars for injuries or damage caused by the owner of an aggressive dog.
  - (i) The owner shall provide to the Bylaw Enforcement Department proof that the applicable liability policy is in place before an aggressive dog license may be obtained;

# CONSOLIDATION OF A BYLAW OF THE CITY OF LETHBRIDGE RELATING TO THE REGULATION AND KEEPING OF DOGS

\*\*\*\*\*\*\*\*\*\*\*\*

WHEREAS Section 7 of the *Municipal Government Act*, Being Chapter M-26, Revised Statutes of Alberta, 2000 provides for the passing of bylaws to regulate and control dogs within the municipality;

AND WHEREAS Council for the City of Lethbridge has deemed it advisable to pass a bylaw to regulate the registration and keeping of dogs and to promote the concept of responsible pet ownership.

NOW THEREFORE, THE COUNCIL OF THE CITY OF LETHBRIDGE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- This bylaw shall be referred to as the "Dog Control Bylaw".
- 2. In this bylaw:
  - a) "Aggressive Dog" means any dog, whatever its age, whether on public or private property which has:
    - (i) caused the demise of a person; or
    - (ii) without provocation caused the demise of a domestic animal while off the property of the property owner; or
    - (iii) Without provocation, chased, injured or bitten a person or any other domestic animal; or
    - (iv) Without provocation, threatened or created the reasonable apprehension of a threat to a person or to any other domestic animal; or
    - (v) Without provocation, damaged or destroyed any public or private property; or
    - (vi) Which represents a continuing threat of serious harm to persons or animals.

- b) "Animal Services Centre" means the City facility established for the holding of impounded animals as set out in this bylaw
- c) "Animal Services Manager" means the person in care and control of the Animal Services Centre or their designate.
- d) "Altered" means spayed, neutered or otherwise incapable of reproduction as certified by a qualified professional.
- e) "Assistance Dogs" are highly trained professional dogs that work in partnership with disabled persons to increase the independence, safety and mobility of the human partner. These include guide, hearing and service dogs.
- f) "Bylaw Enforcement Officer" means a person appointed by the City pursuant to provisions of Section 555 of the *Municipal Government Act*, R. S. A. (2000), Chapter M-26.
- g) "City" means the City of Lethbridge.
- "Dog" shall mean either the male or female of the canine family.
- i) "Dog Fanciers License" shall mean a dog license issued annually to an owner permitting the keeping or harbouring, on land or premises occupied by the owner of up to four (4) licensed dogs over the age of six months.
- j) "Leash" means a chain or other material capable of restraining a dog.
- k) "Marked for Identification" means the placement of a traceable microchip or a discernable tattoo upon a dog.
- "Owner" means any person who owns a dog or who has charge, care, custody, or control of, or has a right to control a dog for thirty (30) or more consecutive days, except a veterinarian caring for a dog in the regular practice of veterinary medicine.
- "Parkland" means all recreational land areas owned or controlled by the City and lying within the City limits.
- n) "Provincial Court" means the Provincial Court of Alberta.

- o) "Running at Large" means a dog which is not under control of a person by means of a leash and is actually upon property other than the property in respect of which the owner of the dog has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestle, sidewalk (including the boulevard portion of the sidewalk) park or other place.
- p) "Tag" means a device as approved by the City Manager and issued by the Regulatory Services Department, or its designate, showing that a license fee has been paid for a dog.
- q) "Ticket" means any ticket which is authorized by the *Municipal Government Act*, R. S. A. (2000), Chapter M-26 or under the *Provincial Offences Procedure Act*, R.S. A. (2000), Chapter P-34, issued for any bylaw offence in which a penalty may be paid out of court in lieu of appearing to answer a summons.
- r) "Unsuitable Pet Owner" means a person who appears to be impaired, abusive or unable to provide the proper care and sustenance to an animal.
- 3. a) Except as provided in Subsection (c) the owner of a dog shall not permit such dog to run at large.
  - b) Where a dog is found running at large the owner thereof shall be deemed to have failed or refused to comply with the requirements of Subsection (a).
  - c) The City may designate areas where dogs are permitted to run when off leash, and may designate areas where organized and controlled canine events may be held causing signs to be posted in such areas indicating such designation.
- 4. a) The owner of a dog shall ensure that such dog shall not:
  - (i) bite a person or persons;
  - (ii) do any other act that injures a person;
  - (iii) chase or otherwise threaten a person whether on the property of the owner or not, unless the person chased or threatened is a intruder on the property of the owner;
  - (iv) bite, or chase other animals, livestock, bicycles, automobiles, wildlife or other vehicles;

- (v) bark and or howl excessively or unnecessarily, or otherwise creates a disturbance;
- (vi) cause damage to property or other animals;
- (vii) upset waste receptacles, scattering the contents in or about the streets, lanes or other public property or in or about a premise not belonging to the owner of the dog.
- 5. The owner of a dog which is in or on the rear/back of a vehicle while moving or parked must insure that:
  - a) the dog is secured so as to insure the dog is unable to fall out of or leave the vehicle;
  - b) the dog is secured so as to be unable to reach any of the sides or rear of the vehicle to prevent the dog from disturbing people adjacent or in close proximity to the vehicle.
- 6. It is an offence to stage a dog-fighting exhibition or to train and keep dogs for the purpose of staging a dog-fighting exhibition.
- 7. a) Any owner whose dog defecates on any public or private property other than the property of its owner shall remove forthwith any defecated matter deposited.
  - b) A registered owner and or tenant shall not allow the accumulation of dog defecates on their property to become injurious or dangerous to the public health, or that might hinder in any manner the prevention or suppression of disease.
  - c) A blind owner of a registered dog guide, or a blind person being assisted by a registered dog guide is not subject to the obligations imposed in Subsection (a).
- 8. Every owner of a female dog shall confine and house such female dog during the period the dog is in heat.
- 9. a) No person shall own, keep, maintain or harbour a dog of known aggressive propensity.
  - b) A Bylaw Enforcement Officer may declare a dog to be an aggressive dog. As soon as convenient after declaring a dog to be an aggressive dog the Bylaw Enforcement Officer shall deliver a notice to the owner of the dog, if the owner can be located, indicating that the dog will be destroyed or that

conditions pursuant to Subsection (i) shall be placed on the ownership of the dog unless a notice of objection is delivered in accordance with Subsection (d). The owner shall also be required to obtain an aggressive dog license and conform to the conditions pursuant to Section 10, Subsection (n).

- c) A dog that has been declared an aggressive dog may be seized and impounded until a Bylaw Enforcement Officer deems the dog may be returned to the owner or until the Aggressive Dogs Committee instructs that the dog shall be returned to the owner with or without conditions.
- d) The owner of a dog who has received a notice under Subsection (b) may object to the determination that the dog is an aggressive dog by delivering a written notice of objection addressed to the Senior Bylaw Officer at the City of Lethbridge, City Hall, 910 4 Avenue South, Lethbridge, Alberta, T1J oP6. The notice shall be accompanied by a deposit of TWO HUNDRED (\$200.00) DOLLARS that will be returned to the owner if an appeal is successful in reversing the declaration that the dog is an aggressive dog.
- e) The objection shall be heard by the Aggressive Dog Appeal Committee, providing the owner has deposited, concurrently with the notice of objection, the TWO HUNDRED (\$200.00) DOLLAR deposit.
- f) The Aggressive Dog Appeal Committee shall be composed of three (3) members appointed by Council. The members shall be:
  - (i) One representative of the Lethbridge Kennel Club
  - (ii) One citizen
  - (iii) an employee of the Lethbridge Regional Police Service

B/L 5956 31/08/15

- (iv) Members of the Committee shall hold office for a period of one (1) year which may be renewed as many times as Council may deem appropriate
- g) The Aggressive Dog Committee may do any of the following after hearing the objection:
  - (i) reverse an euthanasia order
  - (ii) vary the conditions imposed by the Bylaw Enforcement Officer

- (iii) declare the dog not to be an aggressive dog and release the dog to the owner without any conditions
- (iv) uphold the Bylaw Enforcement Officers' order in respect of the dog
- h) Should the Aggressive Dog Committee return the dog to the owner with conditions attached the dog shall continue to be classified as an aggressive dog and the owner shall be required to obtain an aggressive dog license and comply with the provisions under Section 10, Subsection (n).
- i) A Bylaw Enforcement Officer and/or the Aggressive Dog Appeals Committee may place any or all, but not limited to, the following conditions on the owner of a dog declared to being an aggressive dog:
  - (i) the payment of an annual aggressive dog license fee pursuant to Schedule "D"
  - (ii) require that the dog be confined indoors and under control of the owner
  - (iii) require that when the dog is outdoors it is locked in an approved locked pen, dog run or other structure constructed to prevent the escape of the aggressive dog and capable of preventing entry by any person not in control of the dog
  - (iv) require the dog to undergo a rehabilitation program
  - (v) require at all times when off the property of the owner that such dog is muzzled
  - (vi) require at all times when off the property of the owner that such dog is harnessed or leashed on a lead which length shall not exceed one (1) metre in a manner that prevents it from chasing, injuring or biting other domestic animals or humans as well as preventing damage to public or private property, and that the dog is under the control of a person over the age of eighteen (18) years.
- 10. a) The owner of a dog shall apply to the Regulatory Services Department of the City or its delegate for an annual license for such dog, and shall pay therefore an annual fee as set out in Schedule "D" of this Bylaw. On payment of the license fee the Regulatory Services Department or its delegate shall issue a tag with respect to that dog.

- b) The owner of every dog shall obtain a license for such dog, the first day on which the License office is open for business after he becomes the owner of the dog, or the dog has attained the age of six (6) months and thereafter annually.
- c) An owner shall ensure that any tag issued by the City as evidence of a Dog License is attached to a collar worn by the dog whenever the dog is off the premises ordinarily occupied by the owner.
- d) Subsection (c) does not apply when that dog has been marked for identification.
- e) The fees payable for a License are set out in Schedule "D". The fees are payable at the time of application or renewal and are non-refundable unless the City Manager determines that a full or partial refund is appropriate.
- f) The City shall not issue any license for a dog alleged to be altered, marked for identification, or both, without proof in a form satisfactory to the City that the dog has been so altered or marked for identification.
- g) Every License expires twelve (12) months from the date it is issued, unless a License is renewed, in which case it expires twelve (12) months from the date it is renewed.
- h) In case a tag is lost or destroyed, a replacement tag may be issued by the Regulatory Services Department or its delegate upon presentation by the owner of a receipt showing payment of the license fee for the current dog license year and upon payment of the sum of ONE (\$1.00) DOLLAR for the issuance of a replacement tag.
- i) Tags are not transferable from one dog to another and no refund shall be made on any subsisting dog license fee because of the death, loss or sale of the dog or upon the owner's leaving the City before expiration of the license period.
- j) In any prosecution or proceeding for a contravention of this section the burden of proof relating to the age of the dog shall be upon the owner and unless the contrary is proven the dog shall be presumed to have attained the age of six (6) months of age.
- k) The full amount of the license fee shall be payable for any dog older than six (6) months of age.

- 1) The maximum number of dogs in a single-family dwelling or household shall be restricted to two (2) dogs over the age of six months except in the case where an owner is in receipt of a Dog Fancier's License.
- m) Any person requesting a Dog Fancier's License shall submit an application to the Animal Services Manager.
  - (i) All applications shall disclose:
    - a) location for license
    - b) purpose
    - c) breed and sex of dogs
    - d) type of facilities
    - e) consent of adjacent landowners
  - (ii) A Bylaw Enforcement Officer shall not issue a Dog Fancier's License without first inspecting the proposed location.
  - (iii) The Bylaw Enforcement Officer shall not issue a Dog Fancier's License if in his opinion the site or conditions are unsuitable.
  - (iv) Any person may appeal the decision of the Bylaw Enforcement Officer to the Regulatory Services Manager provided such appeal is submitted in writing within fourteen (14) days of the date of the Bylaw Enforcement Officers' decision.
  - (v) Any approved license shall be issued upon the payment of the fee specified in Schedule "D" of this Bylaw. Each dog owned under a Dog Fancier's License shall be licensed.
  - (vi) A Bylaw Enforcement Officer may remove the Dog Fancier's License upon receipt of bona fide complaints from two (2) or more neighbours residing within sixty (60) meters of the residence of the licensee.
- n) The owner of a dog declared to be an aggressive dog shall:
  - (i) be over the age eighteen (18) years;

A Bylaw of the City of Medicine Hat for the purpose of regulating Animals and activities in relation to them.

WHEREAS section 7 (h) of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, authorizes municipalities to pass bylaws for municipal purposes respecting wild and domestic animals and activities in relation to them;

WHEREAS Council considers it advisable to pass a bylaw to regulate and control Animals and activities in relation to them in the City of Medicine Hat;

# NOW THEREFORE THE MUNICIPAL CORPORATION OF THE CITY OF MEDICINE HAT IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

- This Bylaw may be cited as the "Responsible Animal Ownership Bylaw".
- 2.
- (1) In this Bylaw, unless the context otherwise requires:
  - (a) "Animal" means any mammal excluding humans, or any bird, reptile or amphibian.
  - (b) "Animal Control Shelter" means a facility designated by the City for the housing of animals as provided for in section 41.
  - (c) "Animal Shelter Supervisor" means any person, firm or body corporate, or servants and employees of a person, firm or body corporate, appointed or employed by the City to manage and operate the Animal Control Shelter and to carry out the duties prescribed by this Bylaw.
  - (d) "Bylaw Enforcement Officer" means any person employed by the City as a police officer, bylaw enforcement officer or community peace officer.
  - (e) "Cat Tag" means a device bearing a distinctive serial number intended to be attached to the collar of a cat and issued by the City upon payment of a license fee as prescribed in this Bylaw.
  - (f) "Chief of Police" means the Chief of Police of the City and includes any person to whom the Chief of Police's powers are delegated or any person appointed to act in the absence of the Chief of Police.
  - (g) "City" means the Municipal Corporation of Medicine Hat, or the area contained within the boundary thereof, as the context requires.
  - (h) "Controlled Confinement" means the confinement of a dog in a pen, cage or other structure having:
    - secure sides and a secure top;
    - (ii) the bottom secured to the sides or the sides embedded in the ground to a minimum depth of thirty (30) centimeters;
    - (iii) minimum dimensions of 1.5 metres by 3.0 metres; and
    - (iv) a minimum height of 1.5 metres.

- (i) "Dog Tag" means a device bearing a distinctive serial number intended to be attached to the collar of a dog and issued by the City upon payment of a license fee as prescribed in this Bylaw.
- (j) "Foster Animal" means an Animal placed in a person's custody on a temporary basis by a Humane Society.
- (k) "Guide Dog" means a guide dog as defined in the Blind Persons' Rights Act, R.S.A. 2000 c.B-3.
- (I) "Heritage Trail System" means the Heritage Trail System established by the City, as modified from time to time.
- (m) "Humane Society" means the Medicine Hat SPCA or other similar society or corporate entity that rescues, cares for and arranges fostering and adoption of Animals.
- (n) "Infectious Physical Condition" means any abnormal physical condition which is liable to be passed on to other Animals or humans by invasion of an organism emanating from the Animal suffering from the abnormal physical condition.
- (o) "Judge" includes a justice of the peace.
- (p) "Leash" means a leash that is:
  - (i) adequate to control the dog to which it is attached; and
  - (ii) securely attached to the dog by a collar, choke collar or harness.
- (q) "Livestock" means one or more of the following:
  - (i) a horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat;
  - (ii) domestically reared or kept deer, reindeer, moose, elk, or bison;
  - (iii) farm bred fur bearing animal including a fox or mink;
  - (iv) animal of the bovine species;
  - (v) animal of the avian species including a chicken, turkey, duck, goose or pheasant; and
  - (vi) any other animal that is kept for agricultural purposes,

but does not include cats, dogs or other domesticated household pets.

- (r) "Microchip" means a traceable microchip implanted in a dog or cat by a licensed veterinarian or an animal health technician.
- (s) "Muzzle" means a device of sufficient strength placed over an Animal's mouth to prevent it from biting.
- (t) "Nuisance Animal" means any Animal in respect of which there have been two or more convictions for offences under this Bylaw.

- (u) "Owner" means any natural person or body corporate:
  - (i) who is the licensed Owner of the Animal;
  - (ii) who has legal title to the Animal;
  - (iii) who has possession or custody of the Animal, either temporarily or permanently; or
  - (iv) who harbours the Animal, or allows the Animal to remain on that person's premises.
- (v) "Owner's Property" means any property in which the Owner has a legal or equitable interest or which is otherwise under the control or is in the possession of the Owner, and which property shall include land, buildings and vehicles.
- (w) "Park" means a Park or Recreational Area as defined in the Parks and Recreational Areas Bylaw.
- (x) "Running at Large" means an Animal which is not under the control of the Owner by means of a Leash and is upon property other than the property in respect of which the Owner has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestleway, sidewalk (including the boulevard portion of the sidewalk), Park or other public place which has not been designated as an off Leash area.
- (y) "Service Dog" means a service dog as defined in the Service Dogs Act, R.S.A. 2000 c.S-7.5.
- (z) "Severe Injury" means any physical injury that results in broken bones or lacerations requiring multiple sutures or cosmetic surgery.
- (aa) "Vicious Dog" means a dog declared to be a Vicious Dog under subsection 27(1.1) of this Bylaw.
- (2) Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.
- (3) Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, or other bylaw or any requirement of any lawful permit, order or license.
- (4) Any headings or sub-headings in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- (5) Where this Bylaw refers to another Act, bylaw, regulation or agency, it includes reference to any Act, bylaw, regulation or agency that may be substituted therefore.
- (6) All the schedules attached to this Bylaw shall form part of this Bylaw.

# LICENSING REQUIREMENTS

#### DOG LICENSING

3.

- (1) Subject to subsection 3(3), the Owner of a dog shall apply for and obtain or renew a license for the dog from the City in accordance with section 4, and shall pay the license fee as set out in Schedule "A".
- (2) Upon receipt of the license fee the City shall issue a license, and a Dog Tag if a Dog Tag has not previously been issued to the Owner of the dog in respect of which the fee was paid.
- (3) Notwithstanding subsection 3(1), the Owner of a Guide Dog or Service Dog is not required to pay a fee for a license under this Bylaw.
- (4) A Dog Tag issued under this Bylaw is valid for the term of the license with which the Dog Tag is issued and for every subsequent year, if applicable, where the license is renewed by the date that it is required to be renewed under this Bylaw.
- (5) The Owner of a dog shall provide the dog with a secure collar to which shall be securely attached the Dog Tag and ensure that both the dog collar and Dog Tag are worn by the dog at all times when the dog is not on the Owner's Property.
- (6) No person shall affix or permit to be affixed to a dog's collar a Dog Tag which has been issued in respect of another dog.
- (7) A dog license issued pursuant to this Bylaw shall be valid for the length of time identified in Schedule "A".
- (8) The provisions of this section and of sections 4 and 5 of this Bylaw shall not apply to a Humane Society or any person holding a valid license to operate a retail pet sales, grooming or boarding business within the City.

## 4. An Owner shall:

- (1) subject to subsection 4(2), apply for a license for a dog:
  - (a) on the day the person becomes the Owner of the dog; or
  - (b) if the dog is not three (3) months of age on the day the person becomes the Owner of the dog, on the day the dog becomes three (3) months of age;
- (2) apply for a license for the Owner's dog notwithstanding that the dog is under the age of three (3) months, if the dog is found Running at Large;
- annually apply for and renew the license for the Owner's dog, if applicable, prior to the expiry of the license.

- 5. An Owner may be required to provide proof satisfactory to the City to establish one or more of the following facts, prior to a license being issued:
  - (a) that a dog is between three (3) to six (6) months of age;
  - (b) that a dog is a Guide Dog or Service Dog;
  - (c) that a dog has been spayed or neutered and/or marked with a microchip.

6.

- (1) Subject to subsection 6(2), the Owner of a Vicious Dog shall, within three (3) days of the dog having been declared to be a Vicious Dog:
  - (a) apply to the City for a license for the Vicious Dog;
  - (b) have a Microchip implanted into the Vicious Dog;
  - (c) provide a copy of the information contained on the Microchip to the Chief of Police prior to a license being issued; and
  - (d) pay the license fee for a Vicious Dog set out in Schedule "A".
- (2) If the Owner of a dog declared a Vicious Dog under this Bylaw appeals the declaration of the Chief of Police pursuant to subsection 27(3), the Owner shall not be required to apply and pay for a license for the Vicious Dog unless and until the appeal committee upholds the declaration of the Chief of Police, in which case the Owner shall have three (3) days from the date of receipt of the decision of the appeal committee to apply and pay for the license.
- (3) The Owner of a Vicious Dog shall renew the license for the Vicious Dog prior to the expiry of the license.

#### **CAT LICENSING**

7.

- (1) The Owner of a cat shall apply for and obtain or renew a license for the cat from the City in accordance with section 8 and shall pay the license fee as set out in Schedule "A".
- (2) Upon receipt of the license fee the City shall issue a license and a Cat Tag if a Cat Tag has not previously been issued to the Owner of the cat in respect of which the fee was paid.
- (3) A cat license issued pursuant to this Bylaw shall be valid for the length of time identified in Schedule "A".
- (4) A Cat Tag issued under this Bylaw is valid for the term of the license with which the Cat Tag is issued and for every subsequent year, if applicable, where the license is renewed by the date on which it is required to be renewed under this Bylaw.

- (5) The Owner of a cat shall provide the cat with a secure collar to which shall be securely attached the Cat Tag and ensure that both the cat collar and Cat Tag are worn by the cat at all times when the cat is not on the Owner's Property.
- (6) No person shall affix or permit to be affixed to a cat's collar a Cat Tag which has been issued in respect of another cat.
- (7) The provisions of this section and section 8 of this Bylaw do not apply to a Humane Society or any person holding a valid license to operate a retail pet sales, grooming or boarding business within the City.

#### 8. An Owner shall:

- (1) subject to subsection 8(2), apply for a license for a cat:
  - (a) on the day the person becomes the Owner of the cat; or
  - (b) if the cat is not three (3) months of age on the day the person becomes the Owner, on the day the cat becomes three (3) months of age;
- (2) apply for a license for the Owner's cat notwithstanding that the cat is under the age of three (3) months, if the cat is found Running at Large;
- (3) annually apply for and renew the license for the Owner's cat, if applicable, prior to the expiry of the license.
- 9. An Owner may be required to provide proof satisfactory to the City to establish one or more of the following facts, prior to a license being issued:
  - (a) that a cat is between three (3) to six (6) months of age;
  - (b) that a cat has been spayed or neutered and/or marked with a microchip.

#### **LICENSING INFORMATION**

10. An Owner shall forthwith notify the City of any changes with respect to any information provided in an application for a license under this Bylaw.

#### **LOST DOG TAG OR CAT TAG**

11. Upon losing a Dog Tag or a Cat Tag the Owner of the licensed dog or cat shall present the receipt for payment of the license fee to a Bylaw Enforcement Officer, who will issue a new tag to the Owner for the fee set out in Schedule "A" of this Bylaw.

#### **NO REFUND**

12. No refund shall be made of any license fee for any reason whatsoever.

#### **NON-TRANSFERABLE**

13. A license issued pursuant to this Bylaw is not transferable.

# RESPONSIBILITIES OF OWNERS

# **RUNNING AT LARGE**

14.

- (1) The Owner of an Animal shall ensure that such Animal is not Running at Large.
- (2) No person shall do any thing or omit to do any thing where such act or omission has or may have the effect of causing or permitting the Running at Large of an Animal within the City.

# **DOGS IN OFF LEASH AREAS AND PARKS**

15.

- (1) The City may designate areas where a dog may be exercised while not restrained by a Leash.
- (2) No Owner may exercise a dog in an off-leash area while not restrained by a Leash unless:
  - (a) the dog is under the control of a person at least eighteen (18) years of age; and
  - (b) the dog is not a Vicious Dog or a Nuisance Animal.
- (3) The provisions of this Bylaw apply, with all necessary modifications, to an off-leash area.
- (4) While in an off-leash area, a person shall use the land in accordance with any sign or signs which have been posted setting out the days, times and manner in which a person is permitted to use the off-leash area.
- (5) The Parks Manager, as defined under the Parks and Recreational Areas Bylaw, may grant permission for dogs to be in a Park, while not restrained by a Leash, for the purpose of participating in a dog show, competition or training class or any other special event for dogs.
- (6) The provisions of this Bylaw apply, with all necessary modifications, to dogs participating in a dog show, competition or training class or other special event described in subsection 15 (5).

#### THREATENING OR NUISANCE BEHAVIOURS

- 16. Any Owner of an Animal which:
  - (a) bites or chases a person or other animal;
  - (b) bites or chases any motor vehicle or bicycle;
  - barks, howls or otherwise comports itself in such a fashion as to disturb any person, or in the opinion of a Bylaw Enforcement Officer is likely to disturb any person;
  - (d) barks, howls or otherwise comports itself in such fashion as to alarm or cause any person to fear for their physical safety;
  - (e) bites a person causing a Severe Injury;
  - (f) causes the death of another Animal;
  - (g) causes any damage whatsoever to any property or any injury whatsoever to any person or other Animal;
  - (h) is at any time within the floral area of any Park or disturbs or destroys any vegetation or Animal habitat in any Park;
  - is at any time in any swimming pool, wading pool, or waterpark intended for public use or in any body of water that is located in or flowing through any Park;
  - (j) is at any time upon any cemetery property within the City;
  - (k) is at any time upon any property where the Animal is prohibited as indicated by a sign or other marking; or
  - (I) upsets any waste receptacle or scatters the contents thereof,

whether or not the Animal is then Running at Large, is guilty of an offence.

#### **ANIMALS IN VEHICLES**

- 17. No person shall leave an Animal unattended in a motor vehicle unless the Animal is restrained so as to prevent it from coming into contact with any other person or Animal outside the motor vehicle.
- 18. Any person leaving an Animal unattended in a motor vehicle shall ensure that suitable ventilation is provided for the Animal.
- 19. No person shall leave an Animal in the open box area of a truck or open trailer while the truck or trailer is in motion.
- No person shall leave an Animal unattended in the open box area of a truck or an open trailer while the truck or trailer is parked.
- 21. The owner of a vehicle involved in an offence referred to in sections 17-20 is guilty of the offence, unless the vehicle owner satisfies the Court that the vehicle was:
  - (a) not being driven or was not parked by the owner of the vehicle; and

(b) that the person driving or parking the vehicle at the time of the offence did so without the vehicle owner's express or implied consent.

#### **UNATTENDED ANIMALS**

- 22. The Owner of an Animal shall ensure that such Animal is not left unattended while tethered or tied up on premises where the public has access, whether the right of access is express or implied.
- 23. The Owner of an Animal shall ensure that such Animal is not left tethered or tied up in a residential yard when no one at that residence is home.
- 24. The Owner of an Animal shall not allow the Animal when tethered or tied up in a residential yard to get closer than 1.5 metres to the property line.

#### **NUISANCE ANIMALS**

- 25. A Bylaw Enforcement Officer may, on having reasonable and probable grounds to believe an Animal is a Nuisance Animal, direct the owner in writing to take such actions as deemed necessary by the Bylaw Enforcement Officer to ensure this Bylaw is not further contravened.
- 26. The Owner of a Nuisance Animal who fails to comply with the written direction of a Bylaw Enforcement Officer pursuant to section 25 is guilty of an offence.

#### VICIOUS DOGS

27.

- (1) If a Bylaw Enforcement Officer believes on reasonable and probable grounds that a dog has:
  - (a) chased, injured or bitten a person or other Animal;
  - (b) damaged or destroyed any property;
  - (c) threatened or created the reasonable apprehension of a threat to a person or other animal; or
  - (d) been previously determined to be a Dangerous Dog under the Dangerous Dogs Act R.S.A. 2000 c. D-3,

the Bylaw Enforcement Officer may seize and impound the dog at the Animal Control Shelter and recommend to the Chief of Police that the dog be declared a Vicious Dog.

- (1.1) Upon receipt of a recommendation from a Bylaw Enforcement Officer pursuant to subsection 27(1), the Chief of Police may declare the dog to be a Vicious Dog.
- (2) If the Chief of Police has declared a dog to be a Vicious Dog, a Bylaw Enforcement Officer shall provide written notification of the declaration to the dog's Owner.

- (3) A person who receives a notice from a Bylaw Enforcement Officer pursuant to subsection 27(2) may appeal the declaration by giving written notice of the appeal and the reasons therefore to the City Clerk within ten (10) days of receiving the declaration from the Bylaw Enforcement Officer.
- (4) Upon receipt of an appeal pursuant to subsection 27(3), Council shall establish an appeal committee by resolution.
- (5) The appeal committee, upon hearing the appeal, may uphold the decision of the Chief of Police or allow the appeal.
- 28. The Owner of a Vicious Dog shall at all times ensure that:
  - (1) the Vicious Dog does not:
    - (a) threaten or create the reasonable apprehension of a threat to a person or other Animal:
    - (b) chase a person or other Animal;
    - (c) bite a person or other Animal;
    - (d) otherwise injure a person or other Animal, or
    - (e) damage or destroy any property,
  - (2) when a Vicious Dog is on the Owner's Property, either:
    - the Vicious Dog shall be confined indoors, in a manner that shall not allow the Vicious Dog to escape the residence or other indoor structure; or
    - (b) the Vicious Dog shall be confined outdoors in Controlled Confinement that shall not allow the Vicious Dog within one (1) metre of the property line or within five (5) metres of a neighboring residence and which shall provide the Vicious Dog with shelter from the elements.
- 29. The Owner of a Vicious Dog shall at all times ensure that when the Vicious Dog is not on the Owner's Property the Vicious Dog is:
  - (a) muzzled; and

31.

- (b) secured on a Leash not longer than one (1) metre, held by a person at least eighteen (18) years of age, in a manner that prevents it from threatening, chasing, injuring or biting any person or other animal and from damaging or destroying any property.
- 30. The Owner of a Vicious Dog shall at all times ensure that the Vicious Dog is not Running at Large.
  - (1) The Owner of a Vicious Dog shall obtain and maintain liability insurance satisfactory to the Chief of Police, specifically covering any damages for

personal injury and property damage caused by the Vicious Dog in an amount not less than two million dollars (\$2,000,000.00) per occurrence.

- (2) Subject to subsection 31(3), the Owner of a Vicious Dog shall provide proof of the insurance required by subsection (1) to the Chief of Police not later than fifteen (15) days following the declaration of the dog as a Vicious Dog.
- (3) If an Owner appeals a declaration of the Chief of Police pursuant to subsection 27(3), the Owner is not obliged to obtain insurance unless and until the appeal committee upholds the declaration of the Chief of Police, in which case the Owner shall have fifteen (15) days following receipt of the decision of the appeal committee to provide proof of insurance to the Chief of Police.

#### REMOVING EXCREMENT

32.

- (1) If an Animal defecates on any public or private property other than the Owner's Property, the Owner shall remove the feces immediately.
- (2) An Owner of a dog shall carry a suitable means of removing dog feces at all times while the dog is in the custody of the Owner on property other than the Owner's Property.

#### **OWNER'S PROPERTY**

33. An Owner shall at all times keep the property where an Animal is kept in a clean and tidy condition. For purposes of this section, "clean and tidy condition" means clean and tidy in the opinion of a Bylaw Enforcement Officer, acting reasonably.

## **ANIMAL HEALTH**

- 34. An Owner of an Animal which is suffering from an Infectious Physical Condition:
  - (a) shall not permit such Animal to be in any public place whether or not the Animal is then Running at Large;
  - (b) shall not keep or maintain such Animal in contact with or in proximity to any other Animal; and
  - (c) shall keep the Animal at all times locked in a secure place,

but no contravention of this section occurs by reason only of the fact that a person transports an Animal suffering from an Infectious Physical Condition to a place where the Animal may obtain veterinary treatment, and the provisions of this section do not apply to any person duly qualified and licensed to practice veterinary medicine within the City.

- 35. The Owner of a dog or cat shall ensure that the dog or cat has up to date rabies vaccinations.
- 36. On demand from a Bylaw Enforcement Officer, the Owner of a dog or cat shall produce to the Bylaw Enforcement Officer all veterinary records for the dog or cat.

# DOG AND CAT OWNERSHIP LIMITS

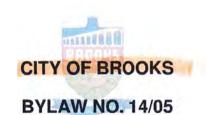
37.

- (1) No person shall own, keep or harbour or allow to be kept or harboured on that person's property more than three (3) dogs and six (6) cats aged six (6) months or more. On the date this Bylaw comes into force, a person who owns more than three dogs or six cats in accordance with Bylaws 3183 and 3382, shall be permitted to keep those dogs and cats, but shall not be permitted to replace dogs or cats which exceed the maximums allowed under this subsection.
- (2) Subsection 37(1) does not apply to premises lawfully used for a retail pet sales business or the care, maintenance and treatment of dogs or cats operated by and in charge of a licensed veterinarian, licensed Animal groomer or Animal breeding business nor any premises that are temporarily used for the purpose of a lawful dog show nor to any person in possession of a valid license to operate an Animal boarding business within the City.
- (3) Notwithstanding subsection 37(1), a person may keep or harbour, or allow to be kept or harboured, on that person's property, up to four (4) dogs if at least one dog has been placed with that person as a Foster Animal.
- (4) Notwithstanding subsection 37(1), a person may keep or harbour, or allow to be kept or harboured, on that person's property, up to seven (7) cats if at least one cat has been placed with that person as a Foster Animal.
- (5) On demand from a Bylaw Enforcement Officer, a person who keeps or harbours, or allows to be kept or harboured, a Foster Animal, shall provide to the Bylaw Enforcement Officer written proof, satisfactory to the Bylaw Enforcement Officer, that the Animal is a Foster Animal.

#### **CAT TRAPPING**

38.

- (1) No person shall set a cat trap outdoors:
  - (a) if the temperature is below 0 degrees Celsius or forecast to be below 0 degrees Celsius in the next seventy-two (72) hour period;
  - (b) in an area not shaded from the sun;
  - (c) unless the trap is checked hourly and closed by 11:00 p.m. each night and rendered inoperable until 6:00 a.m. the following day; or
  - (d) unless the person is residing and present at the property where the cat trap is located.
- (2) No person shall taint cat trap bait with any poisonous chemical or substance.



# A BYLAW OF THE CITY OF BROOKS IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATING AND CONTROLLING OF ANIMALS.

**WHEREAS**, pursuant to Section 7 of the <u>Municipal Government Act</u>, R.S.A. 2000, Chapter M -26 as amended, a Council may pass Bylaws providing for the control and regulation of animals within the municipality;

**AND WHEREAS**, the purpose of a municipality includes providing services that, in the opinion of Council, are necessary and desirable;

AND WHEREAS, it is desirable to pass a Bylaw dealing with the licensing and regulation of animals in the City of Brooks;

**NOW THEREFORE**, the Council of the City of Brooks in the Province of Alberta hereby enacts as follows:

# 1. Title:

100. This Bylaw may be cited as the "City of Brooks Animal Control Bylaw."

# 2. Definitions:

- 200. In this Bylaw unless the context otherwise requires:
  - "Animal Services Centre" means a facility designated by the Chief Administrative Officer where animals are held or impounded;
  - 202. "Attack" means any application of force and includes, but is not limited to, biting and scratching, but excludes any incident where an animal acts to defend itself or a person from assault;
  - 203. "Bite" means wound to the skin causing it to bruise, puncture, or break;
  - 204. "Bylaw" means the City of Brooks Animal Control Bylaw No. 14/05 as maybe amended from time to time;
  - 205. "Chief Administrative Officer (CAO)" means the Chief Administrative Officer of the City of Brooks regardless of any subsequent title that may be conferred on that officer by Council or statute, or his or her designate;

- 206. "City" means the City of Brooks, a Municipal Corporation in the Province of Alberta, or the geographical area contained within the boundaries of the City of Brooks, as the context may require;
- 207. "Council" means the Municipal Council of the City of Brooks;
- 208. "Former Owner" means the person who at the time of impoundment was the Owner of an animal which as subsequently been sold or destroyed;
- 209. "Golf Course" means land which is set aside for the playing of the game of golf and upon which the game of golf is played;
- 210. "Injury" means any hurt to a person or animal that interferes with the health or comfort of the person or animal;
- 211. "Leash" means a chain or other material capable of restraining the animal on which it is being used;
- 212. "Licensing Office" means an Animal Service Centre or any licensed veterinary clinics that have been deemed responsible for selling licences;
- 213. "Livestock" means:
  - 216. A horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, or sheep;
  - 217. Domestically reared or kept deer, reindeer, moose, elk or bison;
  - 218. Farm bred fur bearing animal including foxes or mink;
  - 219. Animals of the bovine species;
  - 220. Animals of the avian species including chickens, turkeys, ducks, geese, or pheasants;
  - 221. All other animals that are kept for agricultural purposes, but does not include cats, dogs, or other domestic animals.
- 222. **"Muzzle"** means a device of sufficient strength placed over an animal's mouth to prevent it from biting;
- 223. "Noise" means any sound which annoys, disturbs, injures or endangers the comfort, repose, health and peace or safety of others. This may be a question of fact to be determined by the Provincial Court which hears the prosecution of an offence against this Bylaw;

- 224. "Owner" means any natural person or body corporate:
  - 225. Who is the licensed Owner of the animal;
  - 226. Who has legal title to the animal;
  - 227. Who has possession or custody of the animal, either temporarily or permanently; or,
  - 228. Who harbours the animal, or allows the animal to remain on his/her premises.
- 229. "Park" means a public space controlled by the City of Brooks and set aside as a park to be used by the public for rest, recreation, exercise, pleasure, amusement, and enjoyment and includes:
  - 230. Playgrounds;
  - 231. Natural areas;
  - 232. Sports fields;
  - 233. Pathways;
  - 234. Trails, and,
  - 235. Park roadway.
- 236. "Pathway" means a multi-purpose thoroughfare controlled by the City of Brooks and set aside for use by pedestrians, cyclists, and persons using wheeled conveyances, whether or not it is located in a Park, and includes any bridge or structure with which it is contiguous;
- 237. "Peace Officer" means a Bylaw Enforcement Officer appointed by the City of Brooks pursuant to Section 555 of the Municipal Government Act and for the purpose of enforcement of this Bylaw, also includes a Community Peace Officer or a member of the Royal Canadian Mounted Police;
- 238. "Playground" means land within the City of Brooks and controlled by the City of Brooks upon which apparatus such as swings and slides are placed;
- 239. "Pound Keeper" means an individual or organization designated to be responsible to operate an Animal Services Centre;
- 240. "Provincial Court" means the Provincial Court of Alberta;

- 241. "Public Property Area" shall mean property owned by or under the control and management of the City or any other public or governmental authority within the municipal boundaries of the City, which, without limiting the generality of the foregoing shall include parks, City owned facilities and school grounds;
- 242. "Remedial Order" means an order written pursuant to Section 545 and Section 546 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended;
- 243. "Running at Large" means an animal or animals which are not Under Control of a person responsible or not on the property of the responsible person for the said animal or animals;
- 244. "School Ground" means that area of land adjacent to a school and that is property owned or occupied by the Grasslands Regional Division No. 6 or Christ Redeemer School Division and includes property owned or occupied with another party or the City of Brooks;
- 245. "Service Animal" means that which is a licensed Service Animal and is approved by Government set regulations;
- 246. "Sports Field" means land within the City of Brooks and controlled by the City of Brooks which is set apart and used for the playing of a sport including baseball diamonds, soccer, or football fields but excludes bleachers and/or seating areas;
- 247. "Under Control" means that an animal responds to the commands given by the Owner or is on a leash held by a person capable of controlling the animal. This may be a question of fact to be determined by the Provincial Court which hears the prosecution of an offence against this Bylaw;
- 248. "Ventilation" means sufficient air flow to ensure the health and welfare of an animal;
- 249. **"Vehicle"** means self-propelled wheeled vehicle that does not run on rails excluding motorized mobility aids;
- 250. "Vicious Animal" means any animal that a Peace Officer has declared to the Vicious pursuant to Section 21;
  - 251. notwithstanding the above, no animal shall be declared "Vicious" if it defends itself or a person from assault.

This may be a question of fact to be determined by the Provincial Court which hears the prosecution of an offence against this Bylaw;

- 252. "Violation Tag" means a tag or similar document issued by the City pursuant to the Act;
- 253. "Violation Ticket" means a ticket issued pursuant to Part II of the Provincial Offences Procedures Act, RSA 2000, c P-34, as amended and any Regulations thereto;
- 254. "Wading or Swimming Area" means any area designated by the Chief Administrative Officer as an outdoor water spray park.

## 3. General Rules

- 300. Each provision of this Bylaw is independent from all other provisions and if any provision is declared invalid for any reason by a Provincial Court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.
- 301. Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other Bylaw or any requirement of any lawful permit, order or licence.
- 302. Any heading, sub-headings, or table of contents in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- 303. Where this Bylaw refers to another Act, Bylaw, regulation or agency, it includes reference to any Act, Bylaw, regulation or agency that may be substituted therefore.
- 304. All the schedules attached to this Bylaw shall form a part of this Bylaw.
- 305. An Owner whose animal excessively barks, howls or makes Noise so as to disturb the quiet or repose of any person is guilty of an offence.
- 306. An Owner of any animal which has damaged any Public Property Area or private property, not the Property of the Owner within the municipal boundaries of the City is guilty of an offence.
- 307. No more than three (3) dogs over the age of three (3) months shall be ordinarily resident on a parcel of land within the municipal boundaries of the City.
- 308. An Owner, who owns more than three (3) dogs over the age of three (3) months as provided in Section 307 herein, is guilty of an offence.
- 309. No more than four (4) cats over the age of three (3) months shall be ordinarily resident on a parcel of land within the municipal boundaries of the City.
- 310. An Owner, who owns more than four (4) cats over the age of three (3) months as provided in Section 309 herein, is guilty of an offence.

- 311. Sections 307 310 herein, shall not apply to:
  - 312. premises lawfully used for the care and treatment of dogs or cats, operated by, or under the supervision of a licensed veterinarian;
  - 313. premises which may be used for the purpose of a dog show;
  - 314. premises that is used for the operation of a pet store;
  - 315. any person in possession of a valid City fancier's licence, provided the fancier's licence authorized animals of that species and number; or,
  - 316. an Animal Services Centre.
- 317. Any person who abuses or injures any animal in the City is guilty of an offence.
- 318. Any person who teases, torments or annoys any animal in the City is guilty of an offence.
- 319. Any person who kills an animal in the City is guilty of an offence.
- 320. Subsection 319 herein, shall not apply to a Peace Officer, licensed veterinarian or anyone killing an animal under the direction of a veterinarian.
- 321. If an animal defecates on any Public Property Area or private property other than the property of its Owner, the Owner shall remove such feces immediately and dispose of this in a correct manner.
- 322. The Owner of an animal shall ensure that such animal shall not upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or other Public Property Area or in or about premises not belonging to or in the possession of the Owner of the animal.

## 4. Dog & Cat Licensing Requirements

- 400. No person shall own or keep any dog or cat within the City of Brooks unless such dog or cat is licensed as provided in the Bylaw. Where the Pound Keeper provides a signed written statement indicating that a person or animal does, or does not, have a valid licence, the statement shall be deemed proof of such.
- 401. The Owner of a dog or cat shall ensure that the dog or cat wears the current licence purchased for that dog or cat, at all times.
- 402. The Owner of a dog or cat shall obtain an annual licence for such dog or cat at such times and in the manner as specified in Subsections 403 -407 and Section 6.

## 403. The Owner of a dog or cat shall:

- 404. be over the age of eighteen (18) years;
- 405. obtain a licence for such dog or cat within fourteen (14) days on which the Licensing Office or designate is open for business after the dog or cat becomes three (3) months of age;
- 406. obtain a licence within fourteen (14) days on which the Licensing Office or designate is open for business after becoming the Owner of the dog or cat; and,
- 407. obtain a licence for a dog or cat which shall expire one year from the date of purchase.

## 408. Section 4 shall not apply to the following:

- 409. a person if the person owned or kept the dog or cat in the course of operating or working for a business that provides animals or services related to animals;
- 410. a person who is visiting the City for less than fourteen (14) days; and,
- 411. the onus of proving Section 4 does not apply is on the defendant.

## 5. Licenced Animals – Ride Home Program

- 500. In the event that an animal is Running at Large and captured pursuant to Section 24 of this Bylaw, a Peace Officer or a person acting under the authority of a Peace Officer may return the animal to its owners in accordance with the Animal Control Ride Home Program guidelines:
  - 501. The captured animal must have a valid licence and must be wearing the licence tag;
  - 502. The captured animal's registered owner or representative must be at the animal's residence, in order to take possession of the animal when it is delivered home. In the event that the owner or representative is not at home, the animal will be impounded as per Section 27 of this Bylaw;
  - 503. The captured animal's owner shall not have any outstanding fees or fines under this Bylaw;
  - 504. The Animal Control Ride Home Program will not apply to any Vicious animal as pursuant to this Bylaw;
  - 505. An animal At Large Violation Tag and/or Ticket will be issued as pursuant to this Bylaw;

- 506. A captured animal's owner can benefit only once from the Animal Control Ride Home Program. Subsequent offences shall result in impoundment of the Dog; and,
- 507. The Chief Administrative Officer is hereby authorized to establish further Animal Control Ride Home Program guidelines provided such guidelines and/or procedures are not in conflict with any provisions of this Bylaw or amendments thereto.

## 6. Licensing Information

- 600. When applying for a licence under this Bylaw, the Owner shall provide the following, as per Schedule "D":
  - 601. a description of the animal, including breed, name, gender and age;
  - 602. the correct name, address and contact telephone number of the Owner;
  - 603. where the Owner is a corporate body, the name, address and telephone number of the natural person responsible for the dog or cat;
  - 604. if applicable, information establishing that the animal is neutered or spayed;
  - 605. if applicable, information of a Peace Officer declaring the animal a Vicious Animal;
  - 606. any other information as a Peace Officer may require; and,
  - 607. the applicable annual licence fee for each animal, as set out in Schedule "B".
- 608. No person shall give false information when applying for a licence pursuant to this Bylaw.
- 609. An Owner shall forthwith notify the Licensing Office of any change with respect to any information provided in an application for a licence under this Bylaw.

#### 7. Fancier's Licence

- 700. Any person who holds a valid fancier's licence may cause or permit up to five (5) dogs or five (5) cats to be ordinarily resident in a household.
- 701. When applying for a fancier's licence under this Bylaw, the Owner shall provide the following:
  - 702. proof that a valid licence has been issued for each animal owned by the person applying for the fancier's licence;

- 703. the name, sex, breed and age of each animal;
- 704. proof that each animal is spayed or neutered. This requirement may be waived if there is good and sufficient reason such as age of the animal or intentions to breed the animal. If the waiver is requested for breeding purposes, evidence may be required, such as a letter of reference, that the Owner is a responsible breeder;
- 705. proof that each animal is sufficiently vaccinated;
- 706. any other information as per Schedule "E"; and,
- 707. the applicable annual licence fee as set out in Schedule "B".
- 708. The Licensing Office may in its sole discretion refuse or revoke a fancier's licence upon thirty (30) days' notice.
- 709. Each fancier's licence will expire one year from date of purchase.
- 710. Fancier's licences can be obtained at a Licensing Office.

## 8. Replacement of Lost Licence

800. Upon losing a licence, an Owner of a licensed animal may present the receipt for payment of the current year's licence fee to a Licensing Office, who will issue a new tag to the Owner for the fee set out in Schedule "B".

#### 9. Proof of Licence

- 900. The onus of proving a person has a valid and subsisting licence is on the person alleging the licence;
- 901. The onus of proving the age of an animal is on the person who claims the animal is less than 3 months old.

## 10. Non-Transferable

1000. A licence issued pursuant to this Bylaw is not transferable.

#### 11. No Rebate

- 1100. No person shall be entitled to a licence rebate under this Bylaw.
- 1101. Notwithstanding Subsection 1100, an Owner that has paid the licence fee for an unaltered dog may be entitled to a refund if the Owner proves the unaltered dog has now been spayed/neutered.

## MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL MONDAY, JUNE 12, 2017 @ 7:00 P.M.

PRESENT: Mayor E. Reimer

> Councillors D. Kilpatrick, C. Brown

J. Steinke, C. Crozier L. Leipert, E. Solberg

Manager of Legislative & Land Services Director of Finance &

S. Simon

J. Tu

Administration

Director of Public Services C. Popick

**ABSENT:** Municipal Manager A. Crofts

> 1. **GENERAL**

Call to Order A) Mayor Reimer called the regular meeting to order at 7:00

p.m.

2017-0230 Adoption of Agenda B) Councillor Leipert moved the agenda be adopted as

presented. - Carried.

2017-0231 Accounts Payable **C)** Councillor Steinke moved the accounts payables for the

Town of Redcliff and Redcliff Cypress Regional Waste

Management Authority, be received for information. - Carried.

(left the meeting at 8:03 p.m.)

2. **DELEGATION** 

Theresa Hardiker, EDA and Medicine Hat College Rep. Re: Economic Development

Alliance

A) Theresa Hardiker of the EDA, Miranda Davies and Jordan Pomrenke of the Medicine Hat College were in attendance to provide a presentation to council regarding the Environmental Assessment Project being undertaken.

Councillor Steinke moved the presentation by Theresa

Hardiker of the EDA, Miranda Davies and Jordan Pomrenke of the Medicine Hat College, regarding the Environmental Assessment Project being undertaken, be received for

information. - Carried.

3. **MINUTES** 

2017-0233 Council meeting held May 23, A) Councillor Kilpatrick moved the minutes of the Council 2017

meeting held May 23, 2017, be adopted as presented.

- Carried.

2017-0232

2017-0234	Redcliff Public Library Board meeting held January 31, 2017	<b>B)</b> Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held January 31, 2017, be received for information Carried.
		4. REQUESTS FOR DECISION
2017-0235	Asphalt Crack Sealer Procurement	<b>A)</b> Councillor Solberg moved to authorize administration to reallocate \$25,000 from the 2017 operating budget for a capital procurement of one (1) asphalt maintenance trailer Carried.
2017-0236	Sanitary Sewer Lift Station - 5 <sup>th</sup> Avenue and 2 <sup>nd</sup> Street	<b>B)</b> Councillor Solberg moved that the lift station at 5 <sup>th</sup> Avenue and 2 <sup>nd</sup> Street be located on Site 1 on the south side of 5 <sup>th</sup> Avenue Carried.
2017-0237	Special Events Application Re: Block Party	<b>C)</b> Councillor Leipert moved to approve the Special Events Application for a Block Party at Jesmond Point on July 8, 2017 conditional to:
		A. Applicant providing liability insurance (minimum of \$2,000,000) and adding the Town of Redcliff as an additional insured.
		B. Provision of a list of homeowners in the area of the proposed block party confirming they have no opposition to the block party.
		- Carried.
		5. POLICIES
2017-0238	Policy 125, Authorization to Sign Grant Agreements	<b>A)</b> Councillor Kilpatrick moved Policy 125, Authorization to Sign Grant Agreement Policy, be approved as presented Carried.
2017-0239	Policy 038, Purchasing Policy	<b>B)</b> Councillor Solberg moved Policy 038, Purchasing Policy, be approved as presented Carried.
2017-0240	Policy 076, Bravery / Acts of Heroism Policy	<b>C)</b> Councillor Crozier moved Policy 076, Bravery / Acts of Heroism Policy, be approved as presented Carried.
2017-0241	Policy 115, Policy and Bylaw Development and Review	<ul><li>D) Councillor Solberg moved Policy 115, Policy and Bylaw Development and Review, be approved as presented.</li><li>Carried.</li></ul>
2017-0242	Policy 121, Council Orientation Policy	<b>E)</b> Councillor Kilpatrick moved Policy 121, Council Orientation Policy, be approved as presented Carried.
2017-0243	Policy 123, Code of Ethics and Conduct for the Council of the Town of Redcliff	<b>F)</b> Councillor Steinke moved Policy 123, Code of Ethics and Conduct for the Council of the Town of Redcliff, be approved as presented Carried.

2017-0244	Policy 126, Code of Ethics and Conduct for Members Appointed to Redcliff Committees, Boards & Commissions	<b>G)</b> Councillor Crozier moved Policy 126, Code of Ethics and Conduct for Members Appointed to Redcliff Committees, Boards & Commissions, be approved as presented.  - Carried.
		6. CORRESPONDENCE
2017-0245	Alberta Municipal Affairs Re: Municipal Sustainability Initiative and Federal Gas Tax Fund	<b>A)</b> Councillor Solberg moved correspondence from Alberta Municipal Affairs dated May 17, 2017, regarding Municipal Sustainability Initiative and Federal Gas Tax Fund, be received for information Carried.
2017-0246	Alberta Seniors & Housing Re: Seniors' Week	<b>B)</b> Councillor Leipert moved correspondence from Alberta Seniors & Housing dated May 17, 2017, regarding Seniors' Week, be received for information Carried.
2017-0247	Ag for Life Re: Agriculture Education Donation	<b>C)</b> Councillor Kilpatrick moved correspondence from Ag for Life received May 29, 2017, regarding Agriculture Education donations, be received for information Carried.
2017-0248	Community Futures Entre Corp Business Development Re: Annual General Meeting	<b>D)</b> Councillor Steinke moved correspondence from Community Futures Entre Corp Business Development dated May 12, 2017 regarding their Annual General Meeting, be received for information Carried.
		7. OTHER
2017-0249	Redcliff Days Events Listing	<b>A)</b> Councillor Crozier moved the Redcliff Days Events Listing be received for information Carried.
2017-0250	Memo Re: Permits Issued in May, 2017	<b>B)</b> Councillor Leipert moved the Memo dated June 2, 2017 regarding Permits Issued in May, 2017, be received for information Carried.
2017-0251	Redcliff / Cypress Regional Waste Management Authority Re: Landfill Graphs to May 31, 2017	<b>C)</b> Councillor Crozier moved the Redcliff / Cypress Regional Waste Management Authority Landfill Graphs to May 31, 2017, be received for information Carried.
2017-0252	Council Important Meetings & Events June 12, 2017	<b>D)</b> Councillor Crozier moved the Council Important Meetings & Events June 12, 2017, be received for information Carried.

## 8. RECESS

Mayor Reimer called for a recess at 8:03 p.m.

Director of Finance & Administration left the meeting at 8:03 p.m.

Mayor Reimer reconvened the meeting at 8:13 p.m.

### 9. IN CAMERA

2017-0253

2017-0254

2017-0255 Offer to Purchase Lot U2, Block 1, Plan 7510870

Councillor Steinke moved to meet In Camera at 8:13 p.m. - Carried.

Councillor Brown moved to return to regular session at 8:57 p.m. - Carried.

Councillor Solberg moved to rescind Motion 2016/0461 which states:

"Councillor Kilpatrick moved to authorize the sale of Lot U2, Block 1, Plan 7510870 as per established market prices with the following conditions:

- Town of Redcliff subdivide the parcel and retain ownership of the land required for future road improvements.
- The purchaser consolidate the remainder of Lot U2, Block 1, Plan 7510870 with Lot 1, Block 1, Plan 7510870 (602 Railway Dr). – Carried."

Further, that Lot U2, Block 1, Plan 7510870 is not available at this time. - Carried.

#### 10. ADJOURNMENT

2017-0256 Adjournment

Councillor Brown moved to adjourn the meeting at 8:59 p.m. - Carried.

Mayor Reimer

Manager of Legislative & Land Services

# TOWN OF REDCLIFF REQUEST FOR DECISION

DATE:

June 26, 2017

PROPOSED BY:

Director of Finance and Administration

**TOPIC:** 

2017 Investment

PROPOSAL:

Consideration of \$6M Investment with CIBC Wood Gundy

#### **BACKGROUND:**

In 2016, the Town invested \$14.5 M through CIBC Wood Gundy, with \$1.5M invested in very short term (less than one year), \$1M in about one year, \$12 M in short to medium terms ranging from two to six years. The total return on the investment (interest revenue plus gain on sale of investments) was \$349,066 for the year of 2016.

On January 5, 2017, The Town redeemed \$1.5M for operational cash flow.

With the 2017 tax levy being collected, there is about \$5M in the bank account now. The Town is also expecting to receive the Municipality Sustainability Initiative grant funding of \$1,357,122, and the Gas Tax Funding of \$302,249. There is still about \$4M tax levy remaining to be received, which is sufficient to cover immediate operating and capital needs for the near future.

It is now being proposed to invest \$6M through CIBC Wood Gundy. As per policy no. 023 (2016), for long term investments (maturities greater than one year), an approval is required from the municipal council.

The proposed investment is shown in the table below, it is laddered from 4 yrs to 10 yrs to meet the financial commitment whenever required.

- \$1,000,000 is invested in short term (4 years).
- \$1,000,000 is invested in short-term (5 years).
- \$1,500,000 is invested in principal protected note (6 years).
- \$1,000,000 is invested in interest strip bond (9 years).
- \$1,500,000 is invested in income principal protected note (10 years).
- The total investments earn an average interest rate of 3.20%.
- All investments can be sold at any time should the town require funds, with interest and without penalty or fee. Bonds are advantageous over GICs as they are fully cashable.

June 21, 2017

Investment Grade Bonds	Maturity	Yield	 Amount Rati		Est. Aı	nnual Return
Royal Bank 3.45% Bond	29-Sep-2021	2.35%	\$ 1,000,000	Α	\$	23,500
Bank of Nova Scotia 2.58% Bond	30-Mar-2022	2.45%	\$ 1,000,000	Α	\$	24,500
Bank of Nova Scotia 6yr Principal Protected Note*	26-Jul-2023	4.50%	\$ 1,500,000	AA	\$	67,500
TD Bank 4,859% Strip Bond	4-Mar-2026	2.75%	\$ 1,000,000	Α	\$	27,500
Bank of Montreal 3.25% Income Principal Protected Note**	29-Jul-2027	3.25%	\$ 1,500,000	AA	\$	48,750
Total Bonds		3.20%	\$ 6,000,000		\$	191,750

<sup>\*</sup> Assumes TSX Low Volatility Index returns annualized 4.5% per year, at 100% participation = 4.50%

## The proposed investment is liquid and redeemable at any time without fee:

- The proposed investments are liquid and can be redeemed to cash, with interest and without fee, and transferred to the Town's bank account in as little as one business day if required;
- Bonds can be sold at any time, with interest accrued daily, and there's no fee or penalty to sell them prior to maturity.
- The standard transfer time is three business days; however, transfers can be accommodated when required (i.e. next-day).
- In the bond portfolio as of May 31, 2017, there is \$325,000 kept in very short term to meet any sudden withdrawal needs.

In addition, the Town has \$300,000 invested in one year cashable GIC with ATB to meet the immediate needs.

#### POLICY/LEGISLATION:

The proposed investment fits within the requirements as set out in Section 250 of Municipal Government Act as follows:

- All investments fit within the language and spirit of Section 250 (Investments);
- All securities fall under Section 250-2(c): "securities that are issued or guaranteed by a bank, treasury branch, credit union, or trust corporation;"
- All investments are issued and guaranteed by a bank or credit union as described above;
- All recommended securities are permitted under section 250(c) of the MGA;
- The proposed investments fall under the category of "bonds" and "guaranteed investment certificates."

The proposed investment fits within the guidelines of policy 023(2016) as follows:

- Credit Quality: all bonds are issued by Canadian Chartered Banks and credit unions, and rated "A to AA" by DBRS;
- With respect to credit quality ratings, 50% of the portfolio is invested in bonds rated 'A' and the other 50% in 'AA' as permitted under the policy;
- All investments are sufficiently liquid to meet any sudden withdrawal requirements from the Town;

<sup>\*\*</sup>Callable starting at year 1 and every 6-months thereafter. Estimated term to maturity: 1-4 years (much shorter than shown).

ATTACHMENTS	S:
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Policy No. 23 (2016) MGA Section 250 Investment Portfolio as of June 21, 2017

## **OPTIONS:**

- 1. To authorize \$6 M investment in short-term to medium-term bonds as presented.
- 2. To provide other/alternative direction to invest \$6M.

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Option 1.

SUGGES	TED MO	MOITO	1(S)

1.	Councillor Wood Gund years) .	moved that Administration be authorized to invest \$6M with CIBC y in short-term to medium-term bonds (invested for a term of four years to ten
2.	Councillor _ as follows:	moved that Administration be provided other direction to invest \$6M
SUBM	NITTED BY:	Department Head Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_ DAY OF \_\_\_\_\_ AD. 2017.

Approved By Council: January 11, 2016

#### INVESTMENT POLICY

## **BACKGROUND**

The Town of Redcliff at times has surplus/reserve funds on deposit at the Bank and it is important for The Town to invest these funds in a prudent manner that will provide optimum investment returns with maximum security, while meeting the Town's cash flow requirements. The investments must conform to the policies and guidelines set forth below, as well as operate within the language and spirit of legislative requirements under the Municipal Government Act (Section 250, Investments).

#### **POLICY**

#### Purpose:

To provide general investment principles, rules and delegation of authority for managing and monitoring the investments of the Town of Redcliff. Adherence to the investment Policy will ensure compliant and effective investment management and assist in achieving the strategic goals and growth objectives of the Town of Redcliff.

#### **Objectives:**

#### 1. Credit Quality

The Town's investments will be limited to the following securities issued or guaranteed by:

- a) The Federal Government of Canada (including crown corporation)
- b) Any Provincial Government body or entities guaranteed by such province (i.e. Alberta Treasury Branch)
- c) Any securities that are issued or fully guaranteed by the Chartered Banks in Canada, treasury branch, credit union or trust corporation
- d) Securities with a maturity date of less than one year (i.e. money market) must have a minimum rating of R-1 (high) from the date of issue
- e) Investments in the portfolio will ensure preservation of capital and adhere to the following credit quality restrictions:

Debt Rating Category	Minimum	Maximum		
"BBB" or lower	0 %	0 %		
"A"	0 %	50 %		
"AA" or higher	50 %	100 %		

- f) Investments rated below "A-" or equivalent at time of purchase are not permitted. If a security's credit rating falls below "A-" after time of purchase, it shall be removed from the portfolio as soon as practical.
- g) All ratings refer to the ratings of the Dominion Bond Rating Service Ltd. (DBRS).
- h) In the event that DBRS does not rate a security, ratings from any of the other agencies allowed by the Municipal Government Act.

## 2. Liquidity

- a) The investment portfolio will be sufficiently liquid in order to enable the Town of Redcliff to meet any projected or sudden cash flow requirement which might reasonably be expected to occur.
- b) For the purpose of this policy, the Town defines liquidity as the ability to convert an investment into cash with minimal risk associated with loss of principal or accrued interest, taking into consideration any costs associated with converting investments into cash.

#### 3. Return and Performance Standards

The Bank of Canada 91 day T-Bill index will be used as the benchmark to determine whether acceptable short-term market yields are being achieved. Investments will be reviewed in the event of underperformance and adjusted if necessary by the Director of Finance and Administration.

#### 4. Authority

The authority to invest surplus/ reserve funds will be as follows:

- a) Short Term Investment (maturity term less than one year), the Municipal Manager and/or Director of Finance and Administration
- b) Long Term Investment (maturities greater than one year), Town Council

# For assistance in determining what investments to consider the following definitions are provided:

SECURITIES - Includes bonds, debentures, trust certificates, guaranteed investment certificates or receipts, certificates of deposit, deposit receipts, bills, notes and mortgages of real estate or leaseholds and rights or interests in respect of a security.

BANKERS' ACCEPTANCES - A commercial draft drawn down by a borrower for payment on a specified date, accepted or guaranteed by the borrower's bank. The bank's acceptance is signified by their counter signature on the draft. Once the draft has been co-signed, it becomes a "Banker's Acceptance" backed by the credit of the accepting bank.

TREASURY BILLS - Short term government debt, issued in large denominations and sold chiefly to large institutional investors. Treasury bills do not pay interest but are sold at a discount and mature at par (100). The difference between the issue price and par at maturity represents the lenders income in lieu of interest.

#### Civil liability of councillors

#### 249(1) A councillor who

- (a) makes an expenditure that is not authorized under section 248,
- (b) votes to spend money that has been obtained under a borrowing on something that is not within the purpose for which the money was borrowed, or
- (c) votes to spend money that has been obtained under a grant on something that is not within the purpose for which the grant was given

is liable to the municipality for the expenditure or amount spent.

- (2) A councillor is not liable under subsection (1)(b) if spending the money is allowed under section 253(2).
- (3) If more than one councillor is liable to the municipality under this section in respect of a particular expenditure or vote, the councillors are jointly and severally liable to the municipality for the expenditure or amount spent.
- (4) The liability may be enforced by action by
  - (a) the municipality,
  - (b) an elector or taxpayer of the municipality, or
  - a person who holds a security under a borrowing made by the municipality.

1994 cM-26.1 s249

#### investments

#### **Authorized investments**

**250(1)** In this section, "securities" includes bonds, debentures, trust certificates, guaranteed investment certificates or receipts, certificates of deposit, deposit receipts, bills, notes and mortgages of real estate or leaseholds and rights or interests in respect of a security.

- (2) A municipality may only invest its money in the following:
  - (a) securities issued or guaranteed by
    - (i) the Crown in right of Canada or an agent of the Crown, or
    - (ii) the Crown in right of a province or territory or an agent of a province or territory;

133

- (b) securities of a municipality, school division, school district, hospital district, health region under the Regional Health Authorities Act or regional services commission in Alberta;
- securities that are issued or guaranteed by a bank, treasury branch, credit union or trust corporation;
- (d) units in pooled funds of all or any of the investments described in clauses (a) to (c);
- (e) shares of a corporation incorporated or continued under the Canada Business Corporations Act (Canada) or incorporated, continued or registered under the Business Corporations Act if the investment is approved by the Minister.
- (3) The approval of the Minister under subsection (2)(e) may contain conditions and a municipality may not acquire shares of a corporation under subsection (2)(e) if the acquisition would allow the municipality to control the corporation.
- (4) In addition to the investments referred to in subsection (2), the Minister may by regulation allow one or more municipalities to invest their money in other investments described in the regulation.
- (5) Nothing in this section prevents a municipality from acquiring a share or membership in a non-profit organization.

  1994 cM-26.1 s250;1994 cR-9.07 s25(24)

#### Borrowing

### **Borrowing bylaw**

**251(1)** A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

- (2) A borrowing bylaw must set out
  - (a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;
  - (b) the maximum rate of interest, the term and the terms of repayment of the borrowing;
  - (c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.
- (3) A borrowing bylaw must be advertised.

1994 cM-26.1 s251



# Poland Advisory Group

## Town of Redcliff

Portfolio Recommendations

June 21, 2017

Investment Grade Bonds	Maturity	Yield	Amount	Rating	Est. A	nnual Return
Royal Bank 3.45% Bond	29-Sep-2021	2.35%	\$ 1,000,000	Α	\$	23,500
Bank of Nova Scotia 2.58% Bond	30-Mar-2022	2.45%	\$ 1,000,000	Α	\$	24,500
Bank of Nova Scotia 6yr Principal Protected Note*	26-Jul-2023	4.50%	\$ 1,500,000	AA	\$	67,500
TD Bank 4.859% Strip Bond	4-Mar-2026	2.75%	\$ 1,000,000	Α	\$	27,500
Bank of Montreal 3.25% Income Principal Protected Note**	29-Jul-2027	3.25%	\$ 1,500,000	AA	\$	48,750
Total Bonds		3.20%	\$ 6,000,000		\$	191,750

This report is not an official record, but is supplemental to your official account statements. In the event of discrepancy between this report and your CIBC Wood Gundy client statement or tax package, the client statement or tax package should be considered the official record of your accounts. Information contained herein is obtained from sources believed to be reliable, but is not guaranteed. Some positions may be held at other institutions not covered by the Canadian Investor Protection Fund (CIPF). Refer to your official statements to determine which positions are eligible for CIPF protection or held in segregation. Calculations/projections are based on a number of assumptions; actual results may differ. Yields/rates are as of the date of this report unless otherwise noted. CIBC Wood Gundy is a division of CIBC World Markets Inc., a subsidiary of CIBC.

<sup>\*</sup> Assumes TSX Low Volatility Index returns annualized 4.5% per year, at 100% participation = 4.50%

<sup>\*\*</sup>Callable starting at year 1 and every 6-months thereafter. Estimated term to maturity: 1-4 years (much shorter than shown).

#### **TOWN OF REDCLIFF**

#### REQUEST FOR DECISION

**DATE:** June 26, 2017

**PROPOSED BY:** Director of Planning & Engineering

**TOPIC:** Westside Slope Failure Remediation

**PROPOSAL:** Award the Contract to Remediate the Slope

#### **BACKGROUND:**

A new slope failure was noted on the Westside in the fall of 2016. This slide is continuing to move. In addition the Westside slope failure that was repaired in 2015 – 2016 has continued to fail. The Planning and Engineering Department designed slope rehabilitation projects for both sites which consisted of grading and building berms across the coulee to buttress the failing slopes. This project was tendered with the tender closing on June 22, 2017. Bids were received from 6 contractors as shown below:

	BYZ	Davison	Industrial	LMT	MJB	Unsurpassable
SCHEDULE 1: PROJECT MANAGEMENT	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
SCHEDULE 2: Slide 1	\$169,800.00	\$475,420.00	\$210,360.00	\$547,888.00	\$168,060.00	\$327,700.00
SCHEDULE 3: Slide 2	\$125,850.00	\$207,740.00	\$138,800.00	\$241,586.00	\$117,080.00	\$187,650.00
Sub - Total	\$325,650.00	\$713,160.00	\$379,160.00	\$819,474.00	\$315,140.00	\$545,350.00
10% Contingency	\$32,565.00	\$71,316.00	\$37,916.00	\$81,947.40	\$31,514.00	\$54,535.00
Total	\$358,215.00	\$784,476.00	\$417,076.00	\$901,421.40	\$346,654.00	\$599,885.00
GST @ 5%	\$17,910.75	\$39,223.80	\$20,853.80	\$45,071.07	\$17,332.70	\$29,994.25
Grand Total	\$376,125.75	\$823,699.80	\$437,929.80	\$946,492.47	\$363,986.70	\$629,879.25

The 2017 Budget contained "Project ID D43 - Westside Slope Failure" with a budget amount of \$100,000.00. This amount was based on an application for grant funding for 75% of the project cost estimate. The Town did not receive the grant. Moving forward the Town has \$141,084.55 remaining in the MSI grant for CAP-7440 Slope Stabilization (carry forward project) and has \$100,000 in the 2017 Budget "Project ID D6 – Dirkson Industrial Storm Pond Expansion". It is proposed to use these monies to finance the projects. It is noted that approximately 8000 cubic metres of material will be excavated at the Dirkson Industrial Storm Pond Expansion site to provide the material to construct the berms and that this excavation will expand the storage capacity of the Dirkson Pond. Thus, in completing slope remediation work, we are also able to make progress on the Dirkson Industrial Storm pond expansion project. The excavation, hauling and placement of this material accounts for \$155,000.00 of MJB's bid.

It is recommended, that the project be awarded to MJB Enterprises Ltd. as the low bidder. MJB Enterprises is an established local contractor.

#### POLICY/LEGISLATION:

ი-	FDA	TC	$\sim$ 1 $\sim$	PR		 
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Fixing safety issues and protecting property are fundamental functions of a municipality which is what this project is designed to do.

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$\boldsymbol{n}$	<i>.</i> -	$\cdot$	1 1 8 1	"		· •

N/A

## **OPTIONS:**

- 1. That Council award the Westside Slope Failure Remediation project to MJB Enterprises Ltd. in the amount of **\$346,654.00** with funding from the Project ID D43 Westside Slope Failure, "Project ID D6 Dirkson Industrial Storm Pond Expansion" and MSI grant for CAP-7440 Slope Stabilization.
- 2. That Council not award the project.

## **RECOMMENDATION:**

Option 1 is recommended.

SU	GGESTED MOTION(S):	
1.		moved that Council award the Westside Slope erprises Ltd. in the amount of <b>\$346,654.00</b> with ide Slope Failure, "Project ID D6 – Dirkson Industrial for CAP-7440 Slope Stabilization
2.	Councillorinstruct Administration to:	moved that Council not award the project and

Councillor instruct Administr	ation to:	moved that Council not award the project and	
SUBMITTED BY:	Department Head	Municipal Manager	
APPROVED / REJEC	CTED BY COUNCIL TH	HIS DAY OFAD. 20	)17.

### TOWN OF REDCLIFF

#### REQUEST FOR DECISION

**DATE:** June 26, 2017

PROPOSED BY: Director of Planning & Engineering

TOPIC: Off-site Levies Policy

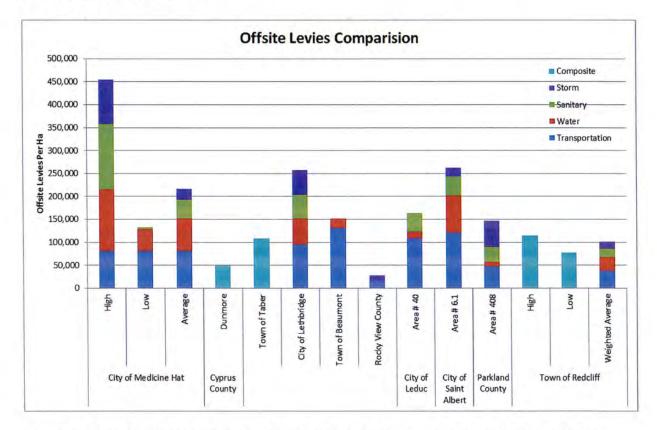
PROPOSAL: That Council consider changes to Policy 130 - Off-site Levies.

## BACKGROUND:

Council approved Policy 130 – Off-site Levies at the September 12, 2016 Council meeting.

The Town has identified some issues with the policy and sent a draft of the proposed changes to Council on May 8, 2017 Council meeting. Some minor changes have been made to the policy to correct spelling and grammar errors and to clarify and clean up some sections.

With respect to the Off-site Levies rates Administration has done some work to compare the rates to other municipalities.



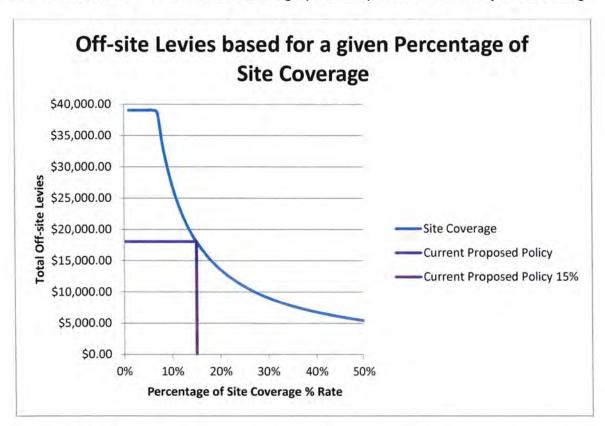
Administration also looked into the rules different municipalities use to apply off-site levies. Items of interest are:

- All municipalities collect levies prior to release of Development Permits or Endorsement of Subdivisions.
- Lethbridge does not defer any payment of levies and always collects full payment.
- Medicine Hat has a clause that allows the CAO to determine if a subdivision or development does not increase the burden on the off-site infrastructure and waive the payment of the off-site levies.

The Town's off-site levies policy allows for deferment of payment and lists the reasons that a deferment of payment can be given. It does not contain a clause to allow the discretion of the CAO.

Additionally the Town has received a letter from Mr. Turner with respect to the payment of offsite levies. This letter has been attached. Mr. Turner's primary concern is that the percentages for a small development on a large parcel are too low.

Administration has examined this and the graph below provides a summary of our findings:



The flat area of the curve below 6% is a result of the base off-site levy calculation being less than the amount calculated for a reduction in site area.

Administration also examined what the levies would be in Eastside Phase 1 under the off-site levies bylaw and policy. The graph on the next page summarizes the findings.

\$14,000 \$10,000 \$12,000 \$16,000 \$18,000 \$4,000 \$8,000 \$2,000 \$6,000 \$0 Lot 8 Blk 12 Lot 9 Blk 12 Lot 10 Blk 12 Lot 7 Blk 12 Lot 10 Blk 13 Lot 1 Blk 12 Lot 11 Blk 12 Lot 12 Blk 12 Lot 13 Blk 12 Lot 14 Blk 12 Lot 2 Blk 12 Lot 3 Blk 12 Lot 4 Blk 12 Lot 5 Blk 12 Proposed Off-site Levies Applied to Eastside Phase 1 Single Family Lots Lot 6 Blk 12 Lot 15 Blk 12 Lot 11 Blk 13 Lot 12 Blk 13 Lot 1 Blk 13 Lot 14 Blk 13 Lot 11 Blk 10 Lot 12 Blk 10 Lot 13 Blk 13 Lot 21 Blk 10 Lot 5 Blk 13 Lot 9 Blk 13 CF Lot 13 Blk 10 Lot 10 Blk 10 Lot 2 Blk 13 Lot 3 Blk 13 Lot 4 Blk 13 **Proposed Offsite Levies** Lot 31 Blk 10 Lot 20 Blk 13 Lot 32 Blk 10 Lot 18 Blk 10 Lot 26 Blk 10 Lot 7 Blk 13 Lot 6 Blk 13 Lot 8 Blk 13 Lot 28 Blk 10 Lot 29 Blk 10 Lot 30 Blk 10 Lot 14 Blk 10 Lot 15 Blk 10 Lot 21 Blk 13 Lot 23 Blk 13 Lot 27 Blk 10 Lot 15 Blk 13 Lot 19 Blk 10 Lot 20 Blk 10 Lot 17 Blk 10 Lot 37 Blk 10 Lot 38 Blk 10 Lot 39 Blk 10 Lot 16 Blk 10 Lot 22 Blk 13 Lot 16 Blk 13 Lot 24 Blk 13 Lot 23 Blk 10 Lot 35 Blk 10 Lot 19 Blk 13 Lot 36 Blk 10 Lot 25 Blk 10 Lot 33 Blk 10 Lot 24 Blk 10 Lot 22 Blk 10 Lot 34 Blk 10 Lot 17 Blk 13 Lot 18 Blk 13

Note: There is no reduction due to lot size in these calculations

## **POLICY/LEGISLATION:**

**Excerpt from Municipal Government Act** 

- 648 (1) For the purposes referred to in subsection (2), a council may by bylaw
  - (a) provide for the imposition and payment of a levy, to be known as an "off-site levy", in respect of land that is to be developed or subdivided, and
  - (b) authorize an agreement to be entered into in respect of the payment of the levy.
  - (2) An off-site levy may be used only to pay for all or part of the capital cost of any or all of the following:
    - new or expanded facilities for the storage, transmission, treatment or supplying of water;
    - (b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
    - (c) new or expanded storm sewer drainage facilities;
    - (c.1) new or expanded roads required for or impacted by a subdivision or development;
    - (d) land required for or in connection with any facilities described in clauses (a) to (c.1).
  - (3) On September 1, 1995 an off-site levy under the former Act continues as an off-site levy under this Part.
  - (4) An off-site levy imposed under this section or the former Act may be collected once for each purpose described in subsection (2), in respect of land that is the subject of a development or subdivision, if
    - (a) the purpose of the off-site levy is authorized in the bylaw referred to in subsection (1), and
    - (b) the collection of the off-site levy for the purpose authorized in the bylaw is specified in the agreement referred to in subsection (1).
  - (4.1) Nothing in subsection (4) prohibits the collection of an offsite levy by instalments or otherwise over time.
  - (5) An off-site levy collected under this section, and any interest earned from the investment of the levy,
    - (a) must be accounted for separately from other levies collected under this section, and
    - (b) must be used only for the specific purpose described in subsection (2)(a) to (c.1) for which it is collected or for the land required for or in connection with that purpose.

- (6) A bylaw under subsection (1) must be advertised in accordance with section 606 unless
  - (a) the bylaw is passed before January 1, 2004, or
  - (b) the bylaw is passed on or after January 1, 2004 but at least one reading was given to the proposed bylaw before that date.
- (7) Where after March 1, 1978 and before January 1, 2004 a fee or other charge was imposed on a developer by a municipality pursuant to a development agreement entered into by the developer and the municipality for the purpose described in subsection (2)(c.1), that fee or charge is deemed
  - (a) to have been imposed pursuant to a bylaw under this section, and
  - (b) to have been validly imposed and collected effective from the date the fee or charge was imposed.

RSA 2000 cM-26 s648;2003 c43 s3;2015 c8 s67

A bylaw that authorizes a redevelopment levy or an off-site levy must set out the purpose of each levy and indicate how the amount of the levy was determined.

RSA 2000 cM-26 s649:2015 c8 s68

#### STRATEGIC PRIORITIES:

Updating of policies while not a specified strategic priority is needed from time to time to resolve problems found during application of the policies and or to bring the policies into conformance with statutes.

#### ATTACHMENTS:

- Proposed changes to Policy 130 Off-site Levies.
- Letter from Mr. Turner.

#### **OPTIONS:**

- 1. That Council approve the change proposed to Policy 130 Off-site Levies.
- 2. That Council direct administration to amend Policy 130 as follows:

•

#### **RECOMMENDATION:**

Option 1

SU	IGGESTED MOTION(S):	
1.	Councillorpresented.	moved Policy 130, Off-site Levies be approved as
2.	Councillor follows:	moved that administration modify Policy 130 as
SL	JBMITTED BY:  Department Head	Municipal Manager
AF	PROVED / REJECTED BY COUNCIL TH	HIS AD. 2016.

Approved by Council – xxxx, 2017 September 12, 2016

## **Off-site Levies Policy**

## 1 Background

The Town of Redcliff adopted the Off-site Levies bylaw 1829/2016.

The Town has established Off-site Levies Reserve Funds for transportation, water, sanitary sewer and storm as outlined in the Municipal Government Act (MGA).

## 2 Policy

## 2.1 Assessment

Water, sanitary, storm and transportation Off-site levies were assessed on all properties in the Town with the passing of bylaw 1829/2016. The requirement to pay off-site levies is triggered by the are incurred upon approval of a subdivision or development by the Town. Full payment is required upon occurrence of a trigger event, unless there is an exemption or the Town agrees to a deferral of the payment of the off-site levies.

## 2.2 Exemptions

There are two types of exemptions, Legislative and Town. Legislative exemptions are listed in the MGA. Town Exemptions are listed in this policy.

## 2.2.1 Legislative Exemptions

Municipal Government Act, Section 648

- (4) An off-site Levy imposed under this section or the former Act may be collected once for each purpose described in subsection (2), in respect of land that is the subject of a development or subdivision, if
  - (a) the purpose of the off-site Levy is authorized in the bylaw referred to in subsection (1), and
  - (b) the collection of the off-site Levy for the purpose authorized in the bylaw is specified in the agreement referred to in subsection (1).

## **Guiding Principle**

If a parcel of land was previously subdivided or developed, and Off-site Levies or equivalent to Offsite Levies for a certain infrastructure type (i.e. water) was paid on that entire parcel, then any new subdivision or development on the parcel is exempt from any future assessment and payment of an offsite Levy of the same type. Any specific Off-site Levies or equivalent to Offsite Levies that were not paid are still eligible for payment triggered by a future subdivision or development.

- (7) Where after March 1, 1978 and before January 1, 2004 a fee or other charge was imposed on a developer by a municipality pursuant to a development agreement entered into by the developer and the municipality for the purpose described in subsection (2)(c.1), that fee or charge is deemed
  - (a) to have been imposed pursuant to a bylaw under this section, and

- (b) to have been validly imposed, and collected
- (c) effective from the date the fee or charge was imposed.

RSA 2000 cM-26 s648;2003 c43 s3;2015 c8 s67

## 2.2.2 Town Exemptions

The MGA is very general in its description of Development and Subdivision. Many types of development either do not add to, minimally add to, or create no demand on the Town's infrastructure and would therefore be unfairly assed off-site levies without exemptions. Town exempting these from paying off-site levies or partially paying off-site levies at the time of subdivision or development allows Town exemptions allow for these developments and subdivisions to proceed and encourage economic activity in the Town.

## **Guiding Principle**

If a development or subdivision is likely not to increase the servicing demands on the roads, and/or water, and/or sanitary, and/or storm management off-site infrastructure then the development or subdivision may reasonably be exempt from off-site levies and thresholds be set for these exemptions.

Town exemptions do not exempt a property from never paying off-site levies but a defer the payment of off-site levies to a time when the purpose of the subdivision or scale of development will create demands on the Town's infrastructure close to the assessed full value of the off-site levies. Town exemptions can also be used by the Town to encourage redevelopment in the Town.

### Town exemptions/deferrals are grouped into three basic categories:

- There is no need to collect any off-site levies as the subdivision or development does not create any new demands on the Town's systems.
- There is an existing development on the land and it is reasonable to defer payment of off-site levies on the existing development.
- The proposed development only uses a portion of the land when compared to typical development of similar types in the Town.

Town partial exemptions/ deferrals will not be applied if there will be less than 5% of the Levies in a particular category left to be paid.

## 2.2.2.1 Full Deferral of Collection of Off-site Levies

Exemption Deferral / Exemption Deferral Threshold	Rationale
Excavation or Stockpile	Excavation and stockpiles do not typically require the infrastructure that off-site levies are taken for.

Exemption Deferral / Exemption Deferral Threshold	Rationale
Subdivision of lands to expedite further subdivision and development of the lands. Smallest subdivided parcel size is 4 ha (9.88 acres)	Allows large blocks of land to be subdivided to facilitate further subdivision and development without the burden of off-site levies. This kind of subdivision does not increase the demand on off-site levy infrastructure.  The minimum parcel size threshold is established to help guide application of this exemption.
Subdivision to facilitate consolidation of land.	Allows land to be subdivided so that one of the two parcels created can be consolidated into an adjoining parcel.
Subdivision of land for the purposes of dedicating a road widening or municipal reserve or public utility lot to the Town.	As the purpose of the subdivision of the land is to provide the Town with land required to deliver Town services and programs it is reasonable not to require the collection of off-site levies.
Temporary Development / Land Uses – Less than 1 year cumulative.	A use that is temporary in nature will only have a temporary impact on off-site levies infrastructure. The timeframe threshold ensures that a temporary use is not extended to permanent use. (i.e. temporary for the first year and then temporary for a second year is no longer considered a temporary use.)
Demolition or Removing of a Structure	Demolition or removal of structures does not increase the use of infrastructure.
Ancillary Building & Improvements	Allows for various residential, commercial and industrial development applications that do not create any additional demands on off-site levy infrastructure. Examples of ancillary improvements are, fences, retaining walls, berms, signs, garden sheds, residential garages, residential decks, etc.
Building Alterations	Allows for alterations of existing buildings that do not change the floor area or the use, as they do not create any additional demands on off-site levy infrastructure.
Building Additions less than 25% of the original building floor area.	Allows for small additions to buildings where there is no change in the use of the building as the increase in demand on the off-site levy infrastructure is minimal. Where successive building additions are done the cumulative increase in the building floor area must be less than 25%.

Exemption Deferral / Exemption Deferral Threshold	Rationale
Building Additions less than 25% of the original building floor area shall have the full amount of the levy deferred.	Allows for small additions to buildings where there is no change in the use of the building as the increase in demand on the off-site levy infrastructure is minimal.  Where successive building additions are done the cumulative when the 25% threshold is exceeded the off-site levies will be charged as a building exceeding 25% of the original building including all additions from the original building
Building Additions more than 25% of the original building floor area shall be charged the full amount of the levyassessed only for the increase in the building floor area.	Where a structure already exists and is serviced it is not reasonable to charge off-site levies on the existing serviced capacity. However it is logical to charge the off-site levies on the increase in servicing the Town is required to provide.

## 2.2.2.2 Partial Deferral of Off-site Levies for Existing Development

Exemption Deferral / Exemption Deferral Threshold	Rationale
Replacement of a Structure within 1 year of demolition or destruction of the prior structure. Levies shall be calculated as if the structure is existing.	Allows for the replacement of a structure with a new structure of the same use on the same property. An increase in the size of a replacement structure is governed under the rules for building additions. The timeframe is intended to encourage the replacement of the structure in a timely manner.
Replacement of a Structure greater than 1 year from the demolition or destruction of the prior structure.  Levies shall be calculated as if the structure is existing with the exception that any increase in the size of the structure shall be charged a Levy.	It is reasonable that properties that have been serviced in the past but are no longer using the Town's infrastructure due to the demolition or destruction of prior serviced structures be given a partial exemption equal to the demand placed on the Town's infrastructure prior to demolition. In this case any increase in the size of the structure is not eligible for an exemption.
Change of use where the increase in demand created by the change in use is less than 25% of the original demand shall have the full amount of the levy deferred.	Allows for changes in use that does not substantially increase the demand on the off-site levy infrastructure. Where successive changes in use are done, if the increase demand from the original use exceeds the 25% threshold the off-site levies will be charged as a change in use with demand exceeding 25% of the original demand.
Change of use where the increase in demand created by the change in use is more than 25% of the original demand shall be charged the full amount of the levy for the increase in demand of a parcel will be assed offsite levies on the increase in demand created by the change in use. The existing demand is exempt from assessment of off site levies.	Where a use is already approved it is not reasonable to charge off-site levies on the existing serviced capacity. However it is logical to charge the off-site levies on the increase in servicing the Town is required to provide. When an existing use is changed to a use that has a higher demand on the Town's infrastructure, charging off-site levies on the increased demand make sense as the property has already been contributing to the existing services.
Change of use of a parcel to comply with the Municipal Development Plan, Land Use Bylaw, Area Structure Plan or Area Redevelopment Plan shall be given a deferral of 25% discount on off-site levies after the increased demand on the Town's infrastructure is calculated due to the intensification of the use.	Planning documents adopted by Council, especially in the case of redevelopment plans create situations where it is in the interest of the Town to encourage the redevelopment of properties.  Granting a discount deferral on the off-site levies for a parcels use to be changed to conform with Town planning documents, gives property owners an incentive to redevelop to be consistent with planning documents adopted by Council.

Exemption Deferral / Exemption Deferral Threshold	Rationale
Subdivision of lands to expedite further subdivision and development of the lands. Smallest subdivided parcel size is 4 ha (9.88 acres)	Allows large blocks of land to be subdivided to facilitate further subdivision and development without the burden of off-site levies. This kind of subdivision does not increase the demand on off-site levy infrastructure. The minimum parcel size threshold is established to help guide application of this exemption.
Intensification of activities on a parcel where the increase in demand created by the intensification is less than 25% of the original demand shall have the full amount of the levy deferred. Intensified Land Development	Allows for intensification of the activities on a site that does not require additions to or new buildings (processing / production facilities, storage etc.) where is not a substantially increase the demand on the offsite levy infrastructure.  Where successive intensification in activities occur, if the increase demand from the original use exceeds the 25% threshold the off-site levies will be charged as an Intensification of Land Development with demand exceeding 25% of the original demand. Non-building site development use (processing / production facilities, storage etc.) can be altered and/or increased by a threshold of 25% before offsite levies are assessed, so long as the use of the site is not changed. Cumulative increased site use in excess of the 25% will result in the assessment of Off-Site levies.
Intensification of activities on a parcel where the increase in demand created by the change in intensification of activities is more than 25% of the original demand shall be charged the full amount of the levy for the increase in demand.	Where a level of activities on a parcel is already approved it is not reasonable to charge off-site levies on the existing serviced capacity. However it is logical to charge the off-site levies on the increase in servicing the Town is required to provide.

# 2.2.2.3 Partial Deferral of Off-site Levies for very large parcels with small development

|--|--|

Partial development of a residential lot. The off-site levy payable will be calculated on the area of development divided by 15%. Any levies not paid will be due and payable at the next trigger event.

Average residential lots typical site coverage is in the range of 30 to 45%. The least coverage of a developed residential lot in the Town is approximately 12%. The 5% of developed residential lots with the least site coverage, the average site coverage of approximately 16%.

Where a residential development is proposed for a parcel where the proposed development is much smaller than the area of the parcel, in consideration that the off-site levies are calculated on a land area basis and the proposed development will not use the full service, it is reasonable to allow deferral of some of the off-site levies until another trigger event.

Partial development of an industrial / commercial lot. The off-site levy payable will be calculated on the area of development divided by 7%. Any levies not paid will be due and payable at the next trigger event.

Average commercial and industrial lots typical site coverage is in the range of 15 to 30%. The least coverage of a developed commercial and industrial lot in the Town is approximately 2%.

The 5% of developed commercial and industrial lots with the least site coverage, the average site coverage of approximately 7%.

Where a industrial or commercial development is proposed for a parcel where the proposed development is much smaller than the area of the parcel, in consideration that the off-site levies are calculated on a land area basis and the proposed development will not use the full service, it is reasonable to allow deferral of some of the off-site levies until another trigger event.

## 2.3 Value of Off-site Levies

The value of off-site levies is calculated at the time of payment not at the time of the trigger event. If the off-site levies rate changes in the time between approval of the subdivision or development the value of the levies will be calculated on the most current rates.

## 2.32.4 Calculation of Off-site Levies

Once it has been determined that no exemption or only a partial exemption to the payment of the Off-site Levies the value of the Levies will be calculated <u>in accordance with this policy</u>as follows.

- In an effort to emphasize transparency, The Levies amount will be calculated for each type of Off-Site Levies infrastructure,
- The Levies will be assessed on the net developable area to be developed at the full rate for the applicable off-site area.
- The value of a partial exemption will be calculated.
- Levies will be reduced by the amount of the partial exemption.
- The levies will be summed for the total Off-site Levies.
- A copy of the calculations will be provided to the Developer.

## 2.42.5 Payment of Off-site Levies

Except as outlined in this Policy, Offsite Levies are due and payable prior to:

- The release of a Development Permit by the Town,
- The endorsement of the Plan of Subdivision by the Town,

## 2.4.12.5.1 Deferment of Payment of Off-site Levies

Payment of Off-site Levies may be deferred by a developer under the following conditions:

- Total Levies to be collected are greater than \$750,000 including any offsetting amounts for off-site Levies Infrastructure to be installed by the Developer.
- Security for the total value of the Levies in the form of an Irrevocable Letter of Credit is provided to the Town by the Developer.
- The Developer entering into a Deferral Agreement with the Town which will contain the following clauses:
  - Developer acknowledging that Off-site Levies assessments are recalculated yearly and that the Developer is responsible to pay the Off-site Levies in the year the payment is made. This includes incremental payments.
  - Early payment of the Off-site Levies is allowed without penalty.
  - Maximum Deferment period is a maximum of two (2) years and the Levies are to be paid to the Town in installments as follows:
    - 25% down payment
    - 50% at the 1<sup>st</sup> year anniversary
    - Remainder at the 2<sup>nd</sup> year anniversary.

 Security Held will be released so that the Town only retains security in the amount of the unpaid Off-site Levies.

#### **Guiding Principle**

Developers that pay for the construction of off-site levy infrastructure as part of their development should not be required to also pay the levy for that category of infrastructure up to the cost of infrastructure's cost of construction.

#### 2.52.6 Offsetting Credits

Where a Developer is required to install Off-site Levies infrastructure as part of their development the Developer may claim a credit towards the Off-site Levies payable by the developer subject to the following:

- The offsetting credit can only be applied against the same category of Off-site Levies infrastructure. (i.e. water to water, sanitary to sanitary, etc.)
- The credit will be based upon:
  - Initially, a Town approved professionally prepared estimate of the costs of the Off-site Levies infrastructure to be installed, and
  - Adjusted after construction to the actual costs of the Off-site Levies infrastructure installed approved by the Town. It is the responsibility of the Developer to:
    - Ensure that the actual construction costs are clearly identified separately from the rest of the projects costs.
    - Any change orders that impact the cost of the Off-site Levies infrastructure must be approved in writing by the Town to be eligible for an Offset Credit.

#### 2.62.7 Disbursement of Off-site Levies Reserve Funds

Funds in the Off-site Levies Reserve Funds will be disbursed once a project has been completed. There are three different scenarios under which of Off-site Levies funds will be disbursed:

- Town project
- Developer project in the Town's 5 year capital plan
- Developer project not in the Town's 5 year capital plan.

#### 2.6.12.7.1 Annual Reserve Fund Priorities

The Town will annually develop a financial plan that outlines anticipated:

- Off-site Levies receipts,
- Off-site Levies project costs,
- Balances owing to Developer's for Off-site Levies infrastructure,
- Off-site Levies Reserve Funds balances.
- Payment of balances owing for Off-site Levies projects, Payments shall be made on the following priority basis:
  - Small balances (under \$10,000) will be paid out first to optimize efficient administration,
  - The oldest projects will be paid out next (i.e. 2015 projects paid out before 2016 projects),
  - Developer projects will be paid out before Town projects.

#### **Guiding Principle**

Developers that pay for the construction of off-site levy infrastructure as part of their development should not be required to also pay the levy for that category of infrastructure up to the cost of infrastructure's cost of construction.

 Projects in the same year will be paid out on a pro-rated basis. (i.e. Party A is owed \$100,000, Party B is owed \$200,000 and there is \$60,000 available for repayment then Party A would receive \$20,000 and Party B would receive \$40,000).

#### 2.6.22.7.2 Town Project

Town projects are Off-site Levies projects that are undertaken by the Town through their capital projects plan.

Where there is sufficient money in the Off-site Levies Reserve Fund for the category of infrastructure to be built the Off-site Levies Reserve Fund may be used to pay for the project costs directly as the project proceeds (i.e. for progress payments). Where there is insufficient monies in the Off-Site Levies Reserve Fund the Town shall front end the costs of the Off-site Levies infrastructure and may recover the monies once they become available in the Off-site Levies Reserve Fund for the Category of infrastructure built.

#### 2.6.32.7.3 Developer project in the Town's 5 year capital plan

Developer projects in the Town's 5 year capital plan are Off-site Levies projects that are undertaken by the Developer as the improvements are required to support their current development.

Off-site Levies Reserve Funds will be disbursed to the Developer:

- When there are sufficient monies in the Off-site Levies Reserve Fund for the category of infrastructure to be built, and
- Once the Town issues (following the Town's standard procedures) a Construction Completion Certificate (CCC) for the project. The Developer's warranty and maintenance obligations with respect to the Off-site Levies infrastructure installed remain as per the Service or Development agreement between the Developer and the Town,

Warranty and maintenance obligations are not eligible for reimbursement from the Off-site Levies funds.

#### **2.6.42.7.4** Developer project not in the Town's 5 year capital plan.

Developer projects not in the Town's 5 year capital plan are Off-site Levies project that are undertaken by the Developer as the improvements are required to support their current development, however the project is not included in the Town's 5 year capital plan. Off-site Levies funds will be disbursed to the Developer once the following conditions have been met:

- There are sufficient monies in the Off-site Levies Reserve Fund for the category of infrastructure to be built, and
- The project is placed on the Town's 5 year capital plan,
- Town issues a Final Acceptance Certificate (FAC) for the project.

#### 2.6.52.7.5 Interest on unpaid Balance

Where the Town or a Developer constructs Off-site Levies infrastructure and there is insufficient money in the Off-site Levies Reserve Fund for the category of infrastructure interest accrues from:

- Town project, issuance of a final completion certificate to the contractor,
- Developer project in the Town's 5 year capital plan, upon the Town issuing a Construction Completion Certificate (CCC)
- Developer project not in the Town's 5 year capital plan upon:
  - o Council approving a 5 year capital plan with the project on it, and
  - o The Town issuing a Final Acceptance Certificate (FAC).

Interest will be credited to the developer annually and at the time of final payment.

May 10, 2017

Dear Mr. Johansen:

Further to your email of May 9th, 2017, thank you for the information.

Upon further review of the information provided this reduction in Levy Fees only helps me out by approximately \$8,000.00.

The home that we would like to build is a ranch style home of 5,120 sq ft including the garage. According to your calculation our levy cost would be \$31,320.00 with the new proposed formula. If we were to build a raised bungalow of 3,260 sq ft including the garage, our levy using the new proposed formula would be \$19,440.00 on the same acre of land.

I still think this formula is unfair; the properties on top of the hill have  $50 \times 120$  ft lots and are being charged \$6,000.00 for their levies, yet these homeowners are still using the same infrastructure that we are using. There has to be a more effective way of calculating these levies to make it fair for future residential and commercial buildings.

Your formula shows that I would need 34,800 sq ft of land to build our home. Our home could be built on 15,000 sq ft of land with the setbacks. The levy is being charged on the size of the lot not on the size of the home. The levy should be calculated based on the size of the home or commercial building not on the lot that it sits on.

If you wish to use percentage to calculate the levy cost, I think the percentage should be 30% for residential and 15% commercial. The levy cost on acre with a 3600sqft to 5000sqft home would be \$10,500.00 to \$15,000.00 range this would be more reasonable cost.

I am not sure if you are aware there is a Restrictive Covenant on our property that indicates we are not allowed to build a two-story home. This was never an issue with us when we purchased the property, as we want to build a ranch style home with no stairs. One of the main reasons for this is to accommodate our handicapped parents to allow them to be part of family gatherings, which currently they are not able to do in our home with stairs.

We may feel differently about this whole process if it weren't for the fact that this area was developed in 2006. At which time both the water and roads were installed and paid for by the Vossler's; not the County of 40 Mile and not the Town of Redcliff. The lots according to regulation have to be 1 acre size lots to accommodate the septic fields. Considering the location of this property, there is no way in the near future will the Town of Redcliff be installing sewer in this location.

We feel the Redcliff Town Council and Administrators are missing the bigger picture. Would it not be better to change the levy to a reasonable rate based on the size of the building and actually have some development take place. This would allow the Town of Redcliff to collect more taxes then they are currently on the undeveloped land. We understand the City of Medicine Hat has reduced or waived the levy's several times in

order to have the development proceed and be able to the bare land.	o collect more taxes than they were off





June 14, 2017

His Worship Ernie Reimer Mayor Town of Redcliff PO Box 40 Redcliff, Alberta T0J 2P0

Dear His Worship Reimer:

As Minister of Culture and Tourism responsible for sport in Alberta, I am pleased to invite your community to submit a bid to host the 2020 Alberta Summer Games. A brochure with background information and details on how to apply is enclosed.

I encourage your community to strongly consider this invitation and the many benefits that can result from hosting this event. The economic benefits associated with hosting the Alberta Summer Games, along with the legacy of developing an experienced base of volunteers, has proven to be outstanding. The successful host municipality is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with numerous spectators and special guests. Communities with populations of less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid.

The community awarded the 2020 Alberta Summer Games will receive base financial support for operational, cultural, and legacy aspects of the games. A Guidelines for Communities Bidding to Host the 2020 Alberta Summer Games document is available from Alberta Sport Connection upon request. In addition, Alberta Sport Connection staff are available to provide assistance in preparing your bid. For more information, please contact Ms. Suzanne Becker at 403-297-2709, toll-free by first dialing 310-0000, or email <a href="mailto:suzanne.becker@albertasport.ca">suzanne.becker@albertasport.ca</a>.

Best Regards,

Ricardo Miranda Minister La Hundos

Enclosure

# 2020 ALBERTA SUMMER GAMES

# FOR BID GUIDELINES

Please contact

Alberta Sport Connection 620 – 615 Macleod Trail SE Calgary, AB T2G 4T8

T 403.297.2909 F 403.297.6669 E suzanne.becker@albertasport.ca



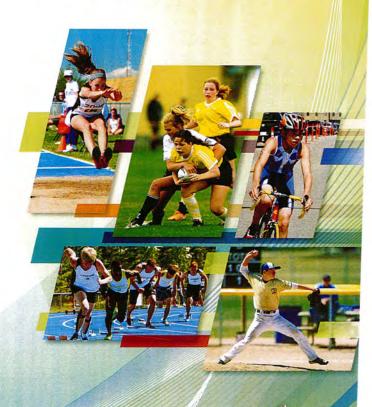


www.albertasport.ca



Alberta Sport Connection supports the delivery of sport programs and services on behalf of the Government of Alberta

# 2020 ALBERTA SUMMER GAMES







The Honourable

## RICARDO MIRANDA

Minister of Culture & Tourism Responsible for Sport

extends an invitation to communities in Alberta to bid to host the

2020 ALBERTA SUMMER GAMES The Alberta Games are a significant amateur sport and cultural event in our province, providing many benefits to both the host community and to the thousands of Albertans who participate at the local, zone and provincial level.

The Alberta Games have been awarded to communities of all sizes, located throughout the province. Interested communities must be capable of feeding and accommodating approximately 3,000 athletes, coaches and technical officials. Municipalities with populations less than 10,000 are encouraged to join together with neighbouring communities to submit a joint bid.

The 2020 Alberta Summer Games are planned for July, 2020.

## GRANT FUNDING

 Operating Grant
 \$ 300,000

 Cultural Grant
 \$ 70,000

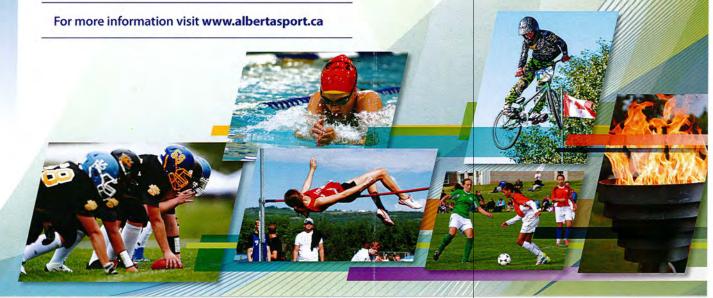
 Legacy Grant
 \$ 50,000

 \$ 420,000

## IMPORTANT DEADLINES

A letter of interest to host the 2020 Summer Games, together with a letter of support from Municipal or Band council must be received by **August** 31, 2017.

Completed bids must be received by the Alberta Sport Connection no later than **September 30, 2017** 



### Town of Redcliff

### Memo

To: Council

From: Municipal Manager

**Date:** June 26, 2017

**Re:** Riverview Phase 1 Road Rehabilitation

The Planning & Engineering Department designed and tendered the road rehabilitation work for Riverview Phase 1. The tenders closed on June 22, 2017 and four bids were received as shown below:

	BYZ	LMT	MJB	Transit Paving
SCHEDULE 1: PROJECT MANAGEMENT	\$14,500.00	\$19,600.00	\$25,000.00	\$20,500.00
SCHEDULE 2: Weeping Tile Installation	\$118,900.00	\$110,520.00	\$163,860.00	\$113,800.00
SCHEDULE 3: Concrete Rehabilitation	\$36,000.00	\$35,610.00	\$40,650.00	\$34,750.00
SCHEDULE 4: Road Rehabilitation	\$148,150.00	\$108,738.50	\$177,950.00	\$128,325.00
Sub - Total	\$317,550.00	\$274,468.50	\$407,460.00	\$297,375.00
10% Contingency	\$31,755.00	\$27,446.85	\$40,746.00	\$29,737.50
Total	\$349,305.00	\$301,915.35	\$448,206.00	\$327,112.50
GST @ 5%	\$17,465.25	\$15,095.77	\$22,410.30	\$16,355.63
Grand Total	\$366,770.25	\$317,011.12	\$470,616.30	\$343,468.13

The 2017 Budget contained "Project ID R45 – Riverview Phase 1 Road Rehabilitation with a budget of \$450,000.

Administration is awarding the Riverview Phase 1 Road Rehabilitation to LMT Enterprises Ltd. in the Amount of \$301,915.35 being low bid and meeting qualifications. LMT is a local contractor and has done work for the Town in the past.

#### Municipal Manager Report to Council - June 26, 2017

#### **Ongoing Projects**

- Comprehensive Job Description review and updating continues. These have recently been all incorporated into a uniform and standard template.
- Responding to, in coordination with Planning and Engineering, developer inquiries as they arise.
- Preparation of draft strategic planning document is in progress.
- Working on, in coordinated effort with the City of Medicine Hat and Cypress County, initiating a regional solid waste management feasibility study. Request for Proposal is complete with the non-mandatory site meeting already completed.
- Followed up with Alberta Transportation (AT), at request of Mayor Reimer, with regard to the status of work/improvements that are to be completed on Broadway Avenue going West (right hand turning lane) on to Highway 1. Their response to me was that AT is pursuing work this year for completion and are currently waiting on contractor pricing before they proceed with actual construction work.
- Administration has been approached by Axia Fibrenet inquiring as to the potential/possibility
  of them introducing fibre into Redcliff. Axia is tentatively scheduled for a delegation with
  Council during their August 2017 meeting.
- Reviewed and approved the analysis comparison completed by the finance team regarding telephone and internet services, as well as copier services. As a result of this review the Town will save a combined \$10,000 annually.
- Reviewing and working with Finance team to look at benefit providers information and costs etc.
- Participated in an interview with regard to Environmental Scan (Investment attraction and retention) that is currently being pursued in the Town of Redcliff.
- Working on a Regional Tourism Map initiative in partnership with EDA and Tourism Medicine Hat.

#### Day to Day Responsibilities

- Legal file continues to require large amounts of human resource capacity. This has slowed down completion and initiation of other projects.
- Council meeting preparation and Request for Decision Review (for both the June 12 and June 26 Council meetings).
- Correspondence with CUPE regarding collective agreement and resolution of grievances as they arise.
- Assist with, and or, respond to media inquiries as they arise.
- June 1 attended and participated in the annual Council and Staff appreciation golf tournament.

- June 12-13 attended Alberta Municipal Affairs regional training. This was with regard to some of the upcoming changes in the Municipal Government Act. More and more details are starting to become available.
- June 14 attended the AUMA Mayor's Caucus in Okotoks with Mayor Reimer. Some of the topics that were discussed was the Nobleford experience centered around regional agreements as well as the impacts of legalization of marijuana on municipalities.
- June 17 attended and participated in the annual Redcliff Day's celebration. Participated in the Town's public consultation booth.
- June 21 attended the annual joint council EDA meeting in Bow Island. Some of the topics discussed were renewable energy and broadband.

#### **COMMUNITY & PROTECTIVE SERVICES**

#### **Parks and Recreation**

- Painted posts and electrical boxes at the campground.
- Opened campground.
- Finished ball diamond prep.
- Initiated spraying program.
- Initiated fertilizing program.
- Planted flowers in planters and pots.
- Oversaw completion of planting at river access points.
- Initiated watering program for plants, trees and shrubs throughout town.
- Installed updated blowout connection and isolation valves east side park.
- Built and installed vault for above connection.
- Commenced cutting operations at parks.
- Initiated and trained staff in safety and policies.
- Distributed picnic tables at campground.
- Commenced trimming operations.
- Completed first round of tree trimming operations.
- Town Hall re-landscaping initiated (75%) complete.
- Painted large pool prior to filling.
- Opened waterpark.
- Replaced slide at waterpark.
- Ice surface lighting replacement at rec-tangle initiated.
- Opened lions park washrooms.
- Opened baseball concession.
- Paper and soap dispenser standardization program ongoing.
- Completed pool boiler repair.
- Hired additional lifeguards as necessary.
- Opened pool for operations.
- Groomed diamonds.
- Completed building inspections.

- · Groomed trail system.
- Removed dirt buildup along trail at river bottom.
- Sprayed weeds and grass on trail system.

#### FCSS, Community Services and Special Events

- Continued planning of fall festival, including correspondence for parade participants.
- Continued planning of Redcliff Days, Canada Day and Penny Carnival.
- Continued with preparation for community fall program.
- Meet with meals and wheels.
- Attended FCSS Director Conference.
- Meet with Dream coordinator for summer programming.
- Held a volunteer celebration review meeting.
- Facilitated a Mom and Tot meet and greet.
- Researched various community grants and worked with community groups to facilitate funding.
- Attended a social media marketing training and met with Redcliff Library board member on ways to improve town social media presence.

#### **Bylaw and Protective Services**

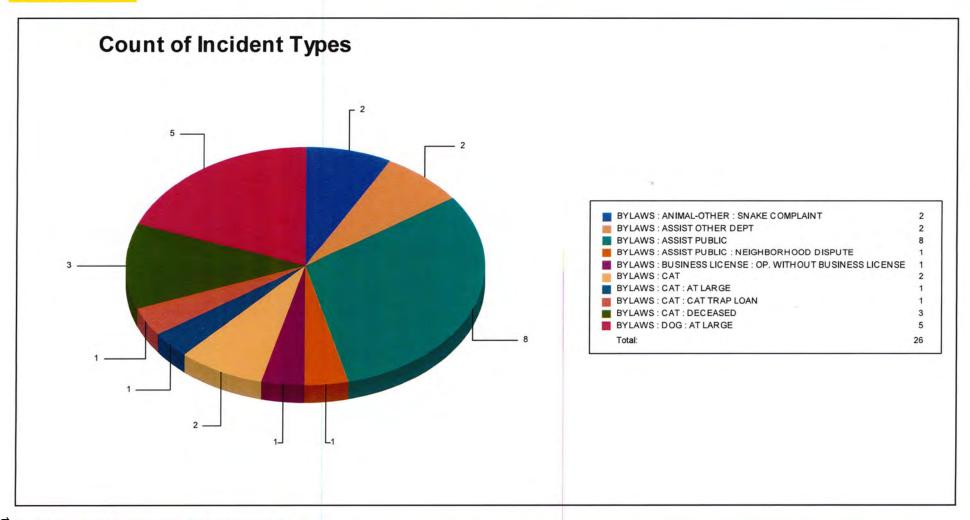
- Trained four staff up to ICS 200 level.
- Attended Emergency Social Services Reception Centre & Evacuation Training.
- Met with Fire chief to discuss new candidates and roster requirements.

Bylaw Enforcement: Reporting Period: 2017 May

**Attached Report** 

MONTHLY REPORT Statistics from Occurred Date: 5/1/2017 12:00:00AM to 5/31/2017 11:59:59PM

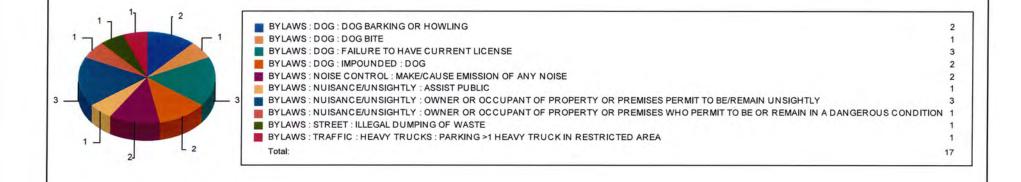
#### Case Report



BYLAWS : ANIMAL-OTHER : SNAKE COMPLAINT: 2 4%

BYLAWS : ASSIST OTHER DEPT: 2 4%	
BYLAWS : ASSIST PUBLIC: 8 14%	
BYLAWS : ASSIST PUBLIC : NEIGHBORHOOD DISPUT	TE: 1 2%
BYLAWS : BUSINESS LICENSE : OP. WITHOUT BUSIN	ESS LICENSE: 1 2%
BYLAWS : CAT: 2 4%	
BYLAWS : CAT : AT LARGE: 1 2%	
BYLAWS : CAT : CAT TRAP LOAN: 1 2%	
BYLAWS : CAT : DECEASED: 3 5%	
BYLAWS : DOG : AT LARGE: 5 9%	

### **Count of Incident Types**



BYLAWS: DOG: DOG BARKING OR HOWLING: 2 4%

BYLAWS : DOG : DOG BITE: 1 2%

BYLAWS: DOG: FAILURE TO HAVE CURRENT LICENSE: 3 5%

BYLAWS : DOG : IMPOUNDED : DOG: 2 4%

BYLAWS: NOISE CONTROL: MAKE/CAUSE EMISSION OF ANY NOISE: 2 4%

BYLAWS: NUISANCE/UNSIGHTLY: ASSIST PUBLIC: 1 2%

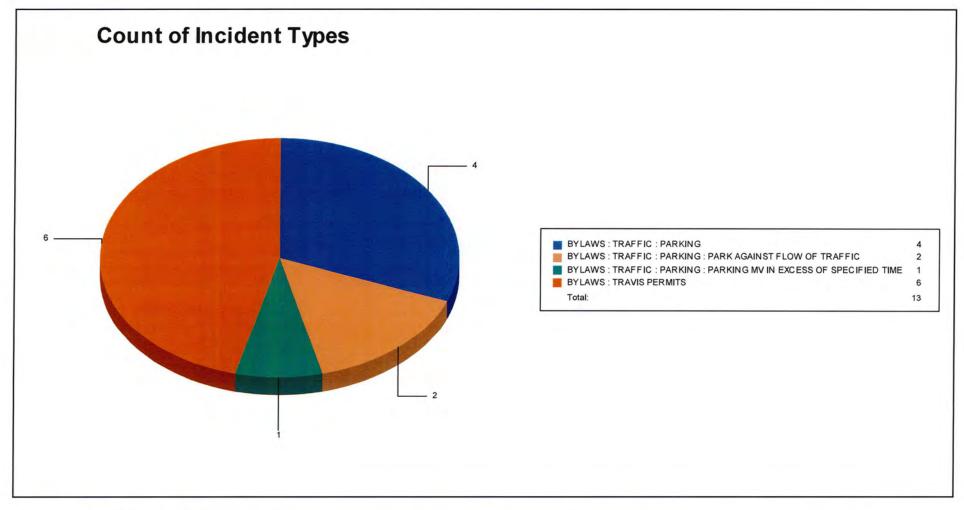
BYLAWS: NUISANCE/UNSIGHTLY: OWNER OR OCCUPANT OF PROPERTY OR PREMISES PERMIT TO BE/REMAIN UNSIGHTLY: 3 5%

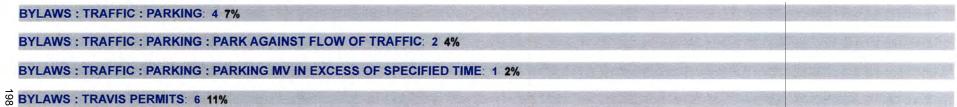
BYLAWS: NUISANCE/UNSIGHTLY: OWNER OR OCCUPANT OF PROPERTY OR PREMISES WHO PERMIT TO BE OR REMAIN IN A

DANGEROUS CONDITION: 1 2%
BYLAWS: STREET: ILLEGAL DUMPING OF WASTE: 1 2%

BYLAWS: TRAFFIC: HEAVY TRUCKS: PARKING >1 HEAVY TRUCK IN RESTRICTED AREA: 1 2%

Report Exec c(2017)





Grand Total: 100.00% Total # of Incident Types Reported: 56

99

# Path Patrols May 2017

Event	Date	Time in min	Location	
4889	5/5/2017	60	River Valley Paths	3 peds 1 dog
4765	5/18/2017	6)	Jesmond Paths	6 peds 2 dogs wleash
4803	5/24/2017	10	River Valley Paths	found dog
4804	5/24/2017	23	River Valley Paths	2 peds 1 dog
4805	5/24/2017	33	River Valley Paths	check for owner
4808	5/24/2017	23	River Valley Paths	lock check
4842	5/30/2017	60	River Valley Paths	only 1 ped no dog
4843	5/30/2017	28	Jesmond Paths	11ady 1dog on leash
4851	5/31/2017	45	River Valley Paths	2 peds no dogs

Total min 342

Total hours 5.7 hours 15 ped 7 dogs

#### **PUBLIC SERVICES**

#### **Water and Sewer Utilities**

#### Utility Services have:

- Been installing several radio reads for use with new meter reading equipment.
- Completed sewer camera jobs as requested.
- Finished flushing Hydrants.
- Completed several locate requests.
- Completed several curb stop repairs.
- Completed water treatment daily duties.
- · Completed several sign on/offs.
- Finished main sewer line inspections.
- Repaired a pump that went down.
- Finished meter Reading.

#### **Municipal Works**

#### Municipal Works have:

- Set up for Redcliff Days.
- Been conducting garbage bin repairs with lid repairs.
- Conducted various Funeral interments.
- Replaced or repaired multiple signs around town.
- Been blading gravel roads for calcium.
- Gravelled streets as needed.
- Been street sweeping.
- Completed line painting around town.
- Hauled gravel to stock pile in yard.
- Cut grass on municipal properties.
- Repaired catch basins.
- Filled pot holes around town.
- Terminated service at 902 2<sup>nd</sup> street SE.
- Hauled garbage bins to landfill.
- Cleaned off trails and worked on drainage.
- Installed new bench at cemetery.
- Installed a new water service at 717 1 Street SE.
- Started line painting.
- Filled pot holes.

- Bladed alleys.
- Started sidewalk inspections.

#### Landfill

#### Landfill staff have:

- Been continuing training of new scale attendant.
- Finished setting up new metal recycling area.
- Reviewed new safety manual.
- Picked garbage inside landfill and in neighboring field after a wind event (on going).
- Clean scales (on going).
- Hauled cover soil (on going).
- Had Ridgeline haul in soil.
- Been putting up string of flags across leachate pond to help with sea gulls.
- Maintained roads inside landfill.
- Been conducting equipment maintenance (on going).
- Started to build up ramp for new lift of garbage.
- Cleaned up shop (on going).
- Washed units.
- Cleaned up old metal pile area.
- Operator attended Landfill Operations Basic course through SWANA and wrote his Landfill exam.
- Been moving and weed whipping around the scale.

#### **PLANNING & ENGINEERING:**

#### **Priorities:**

- Sanitary I&I program.
- Slope failure repairs.
- Riverview Phase 1 Road Repairs.
- 5<sup>th</sup> Ave & 2<sup>nd</sup> Street Lift Station.
- MDP, LUB & rebranding public outreach.
- Staff meetings are being held each week on Monday afternoon.

#### Planning:

- Completion of the unfiled boxes of documents continues using department admin staff.
- Updated the list of Land Use Bylaw issues that require addressing.
- New Agreements: Farwest requested a service agreement for 2014 SUB 02. Draft service agreement was completed and forwarded. Nothing has been heard from the developer.
- New Rock Development Agreement (Broadway Avenue Duplexes).
- Meadowlands Development Agreement (Burger King).

#### **Engineering:**

- Off-site Levy Bylaw and Background Report: Calculations Bylaw has gone to Council for first reading. We have received a letter from Doug Turner expressing his concerns.
- Inflow and Infiltration Study: On-going flow monitoring data capture in the NW lift station catchment area with the assistance of Public Service staff.
- Working on developing a public education and awareness program for the Town's Inflow and Infiltration.
- Smoke testing has been suspended until a complete smoke testing plan for an area is completed and arrangements can be made to complete an area in one time period.
- Pavement Management System: Note a Capital Budget was not approved for this task so the department will attempt to do what we can in house.
- Riverview Groundwater: Project is designed and has been tendered with memo for June 26
  Council Meeting prepared. Still receiving concerns from resident. He wants something
  done to intercept the ground water flow. Investigating but will likely be costly.

#### **Capital Projects:**

- Westside Slope failure mitigation: The new slide in the Westside area continues to move.
   This has been tendered with RFD prepared for the June 26 council meeting to move forward with the project.
- 3<sup>rd</sup> and 3<sup>rd</sup> Lift Station Upgrades: MPE is designing a storage tank for this lift station 90% design.
- Sanitary Sewer Improvements: Planning and Engineering have identified manholes to have
  lid pans installed in the next couple of months by the Public Services Department. We will
  also be purchasing some of the internal chimney seals to test them in manholes that are
  highly susceptible to water. The cost of the lid pans is approximately \$80.00 a piece and the
  internal chimney seals are about \$600.00 a piece. Pans and lids have been ordered.

#### FINANCE AND ADMINISTRATION

- In the process of finalizing Grant applications for 2017 Capital Projects budgeted to use Municipality Sustainability Initiative (MSI) and Federal Gas Tax (FGT), they will be submitted before June 26, 2017.
- Working on the implementation of Virtual City Hall, Electronic Payroll Timesheet, Questica Budget Software.
- After the 2017 final budget was passed on May 26, 2017, the Town received the Planning Intern Grant for an amount of \$44,040.00.

#### **LEGISLATIVE & LAND SERVICES**

- Ongoing inquires re: land sales four sales in 2017 to date.
- Council agenda preparation & follow up. Department Head meetings pre/post meeting.

- Park Enterprises continues to work on closing the remaining open permits from 2007-2011. Two files remain open.
- Ongoing Legal File Review. Compiling Information as requested.
- Reviewing & preparation with regard to 2017 municipal election
- Reviewing status of policies, procedures, bylaws and agreements.
- Ongoing conversion of minutes, bylaw and agreements to digital format. Digitizing of the property files project in conjunction with the Planning and Engineering Department has been initiated (this is the primary duty of the temporary Admin STEP student)
- Attended the Society of Local Government Managers Conference held May 16-19, 2017
- The Council / Staff Golf Event was held June 1, 2017 and was well attended.
- Attended and assisted in the Redcliff Days Town Booth June 17, 2017

#### MAYOR'S REPORT TO COUNCIL June 26, 2017

May 31, 2017	Served coffee at Redcliff Tim Horton's in a volunteer effort for Kid's Camp Day.
June 1, 2017	Took part in our Annual Golf afternoon for Town Staff/Council.
June 2, 2017	Attend Mayor's & Reeves meeting of Southeast and Southwest Alberta.
	Attend RMAP Fundraiser at Lions Park as per invitation.
June 3, 2017	Attend Victims of Crime BBQ and information session at Kin Coulee Park in Medicine Hat.
June 4, 2017	Attend Redcliff Legion Decoration Ceremony at Redcliff Cemetery.
June 6, 2017	Present at Leaders of Tomorrow dedication at Holy Family Parish in Medicine Hat.
June 14, 2017	Attend Mayor's Caucus in Okotoks with Municipal Manager, Arlos Crofts.
June 15, 2017	Attend monthly Cypress View Foundation meeting.
June 16, 2017	Took part in Praise FM Radio Station Interview re: Redcliff Days.
	In attendance at Wild Horse Border Crossing meeting in Medicine Hat.
June 19, 2017	Attend Leaders of Tomorrow Presentation at City Hall.
June 21, 2017	Attend Economic Development Alliance AGM meeting in Bow Island.

#### COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
July 1, 2017	Canada Day Celebration	Lions Park 9:00 a.m 3:00 p.m.