

**COUNCIL MEETING**  
**MONDAY, JUNE 27, 2016**  
**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, JUNE 27, 2016 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
<b>1. GENERAL</b>	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
D) Bank Summary to May 31, 2016 *	For Information
<b>2. MINUTES</b>	
A) Council meeting held June 13, 2016 *	For Adoption
B) Redcliff/Cypress Regional Waste Management Authority meeting, held May 25, 2016 *	For Information
C) Redcliff Senior Citizens Business meeting held June 2, 2016 *	For Information
D) Mayors & Reeves of Southeast & Southwest Alberta meeting held June 3, 2016 *	For Information
E) Municipal Planning Commission meeting held June 15, 2016 *	For Information
F) Special Municipal Planning Commission meeting held June 22, 2016 *	For Information
<b>3. REQUESTS FOR DECISION</b>	
A) Cypress View Foundation * Re: Reduction of Interest Rates	For Consideration
B) Tax Recovery Reserve Bid and Auction *	For Consideration
C) Second Water & Sewer Service * 638 - 2 Street SE (Lot 39-40, Block 8, Plan 1117V)	For Consideration
<b>4. CORRESPONDENCE</b>	
A) Alberta Municipal Affairs * Re: Safety Codes Council Recognition Award	For Information
B) Alberta Municipal Affairs * Re: Gas Tax Fund (GTF)	For Information

- |           |                                                                                               |                 |
|-----------|-----------------------------------------------------------------------------------------------|-----------------|
| <b>C)</b> | Alberta Recreation & Parks Association *<br>Re: Honour Outstanding Work in your Community     | For Information |
| <b>D)</b> | Alberta Infrastructure/Transportation *<br>Re: Alberta Municipal Water/Wastewater Partnership | For Information |
| <b>E)</b> | Alberta Municipal Affairs *<br>Re: Wastewater System Upgrades - Capital Grant                 | For Information |
| <b>F)</b> | Canadian Wireless Telecommunications Association *<br>Re: Recycle My Cell in Alberta          | For Information |

**5. OTHER**

- |           |                                                       |                 |
|-----------|-------------------------------------------------------|-----------------|
| <b>A)</b> | Municipal Manager's Report to Council June 27, 2016 * | For Information |
| <b>B)</b> | Council Important Meetings & Events June 27, 2016 *   | For Information |

**6. RECESS**

**7. IN CAMERA**

- |           |           |
|-----------|-----------|
| <b>A)</b> | Legal (2) |
|-----------|-----------|

**8. ADJOURN**

**ACCOUNTS PAYABLE CHEQUE LIST****COUNCIL MEETING JUNE 27, 2016**

<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
80046	PIERCE, EVAN	REFUND UTILITY OVERPAYMENT	\$412.84
80047	ACTION PARTS	FILTERS/BATTERY, BRAKE CLEANER	\$197.53
80048	AG-PLUS MECHANICAL	OIL, FILTERS, SWITCH, THERMOSTAT	\$88.86
80049	ALTA WIDE BUILDERS SUPPLIES	LUMBER	\$72.68
80050	BARTLE & GIBSON	FOUNTAIN FITTINGS	\$25.81
80051	THE BOLT GUYS	BOLTS	\$10.96
80052	THE BOLT SUPPLY HOUSE	GLOVES, TOWELS, SAFETY GEAR	\$1,217.48
80053	CANADIAN LINEN AND UNIFORM	COVERALLS, TOWELS	\$26.25
80054	CITY AUTO PARTS	JACK SUPPORT, OUTRIGGER PADS	\$267.73
80055	CITY OF MEDICINE HAT	APRIL-MAY ELECTRIC BILLS	\$1,794.43
80056	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
80057	FOX ENERGY	RAIN SUIT, WIND SOCK, SAFETY GLASSES, SIGNS	\$1,342.95
80058	HARV'S JANITORIAL	MAY JANITORIAL SERVICE	\$3,948.00
80059	REDCLIFF HOME HARDWARE	OIL, CARB KIT	\$134.31
80060	JACOB'S WELDING	REPAIR BOOM CORNERS	\$141.75
80061	J.BALMER SAFETY CONSULTING	BATTERIES, WALL BRACKET	\$462.00
80062	KENNEDY AGRIOS LLP	PROFESSIONAL SERVICES	\$892.50
80063	KIRK'S MIDWAY TIRES	REPAIR FLAT TIRES, NEW TIRE	\$192.15
80064	MACDESIGN SCREENWORKS INC	SWEATS, JERSEYS, HOODIES	\$1,188.60
80065	MELHAM, MIKE	CELL PHONE, NAILS, ROPE	\$156.33
80066	PRIME PRINTING	FOLDING, TAX NOTICE PAPER, ENVELOPES	\$2,542.05
80067	PUROLATOR	PARTS FREIGHT	\$215.22
80068	SANATEC ENVIRONMENT	PUMP LANDFILL SEPTIC TANK	\$152.25
80069	SHORTGRASS LIBRARY SYSTEM	MEMBERSHIP YEARLY LEVY	\$28,052.00
80070	SOUTHERN ALBERTA NEWSPAPER	ADVERTISING	\$565.53
80071	TELOG INSTRUMENTS	DATA HOSTING	\$308.06
80072	TELUS COMMUNICATIONS	PHONE SERVICE	\$101.02
80073	TELUS MOBILITY	CELL PHONE SERVICE	\$527.84
80074	TRIPLE R EXPRESS	PARTS FREIGHT	\$111.83
80075	DOMINION PRECAST LTD	CONCRETE BENCH	\$2,064.30
80076	MBSI CANADA	HOSTED BACKUP	\$1,071.00
80077	NEVIN, ANN	REFUND SWIMMING LESSONS	\$37.50
80078	GUARDIAN CHEMICALS INC.	SCRUBBER CHEMICALS	\$3,250.35
80079	EXACT CONCRETE LIFTING	FIX SIDEWALK AT SENIOR'S CENTER	\$1,470.00
80080	FIRST EDITION FIRST AID TRAINING	FIRST AID TRAINING	\$2,062.47
80081	MEDICINE HAT LITTLE LEAGUE	REFUND FACILITY & KEY DEPOSIT	\$250.00
80082	PILLBEIT, JAKOB	REFUND TAX OVERPAYMENT	\$962.18
80083	TOWN OF REDCLIFF - LF	LANDFILL CHARGES	\$10,812.44
80084	TURRIS COMMUNICATIONS	INSTALL AND WIRE LIGHTS ON NEW UNITS	\$5,548.41
80085	WESTERN DIESEL WHOLESALE	WASHERS, GASKETS	\$130.18
80086	WOOD, DALE	CANADIAN FIREARMS INSTRUCTOR FEES	\$1,235.00
80087	LMT ENTERPRISES LTD	RIVER VALLEY PROJECT HOLDBACK RELEASE	\$44,255.55
80088	ACTION PARTS	AIR FILTERS	\$80.33
80089	ALTA-WIDE BUILDERS	LUMBER	\$185.47

80090	AMSC INSURANCE	BENEFITS	\$18,229.42
80091	BARTLE & GIBSON	DRAIN CLEANER	\$56.74
80092	BIG HILL SERVICES	KICKPLATE, PUCKBOARD	\$663.71
80093	THE BOLT SUPPLY HOUOSE	BOLTS, WASHERS, LOCKNUTS	\$35.72
80094	C&H IRRIGATION	FITTINGS AND PIPE LIONS	\$38.56
80095	CANADIAN LINEN AND UNIFORM	COVERALLS, TOWELS	\$26.25
80096	CHAMCO INDUSTRIES	FILTER, COMPRESSOR SERVICE	\$386.41
80097	CITY OF MEDICINE HAT	APRIL-MAY ELECTRIC BILLS & SEWAGE OUTLAY	\$48,010.83
80098	CLEARTECH	POOL CHEMIICALS	\$538.87
80099	CPS (CANADA) INC	FERTILIZER	\$5,840.00
80100	CROFTS, ARLOS	REFUND FACILITY & KEY DEPOSIT	\$225.00
80101	CYPRESS GROUP	PHOTOCOPIER MAINTENANCE FEES	\$230.49
80102	FARMLAND	CLAMPS, HOSES, BUSHINGS, FITTINGS	\$53.58
80103	FIREWORKS SPECTACULAR	FIREWORKS FOR REDCLIFF DAYS	\$7,000.00
80104	FORAN EQUIPMENT	SLOPE REDEMPTION PROGRESS PAYMENT	\$78,398.65
80105	FORTY MILE GAS	APRIL-MAY LANDFILL UTILITIES	\$334.95
80106	FOX ENERGY SYSTEMS	SIGNS, DRUM TRUCK	\$871.19
80107	FRANCOTYP-POSTALIA	POSTAGE MACHINE FEES	\$110.09
80108	GRADWELL, RAY	TRAVEL FOR AB FIRE CHIEFS CONFERENCE	\$1,298.84
80109	H2O HAULING	HAUL WATER TO LANDFILL	\$105.00
80110	REDCLIFF HOME HARDWARE	GLOVES, BAGS, SCREWS, CAULKING GUN	\$213.32
80111	JACK N JILL PARTIES	CLOWN FOR REDCLIFF DAYS	\$475.00
80112	JACOBS WELDING	PEDAL TRACTORS, FIX LIFTING ARMS	\$1,118.25
80113	JUMP 4 FUN	BOUNCY CASTLES FOR REDCLIFF DAYS	\$4,549.13
80114	LADY CARMEN TRUCKING	SUPPLY, APPLY CALCIUM ON ROADS	\$5,512.50
80115	MATTSON, SHELLEY	AIRBRUSH TATTOOS CANADA DAY/REDCLIFF DAYS	\$600.00
80116	SHAW CABLE	JULY INTERNET	\$261.19
80117	PARK ENTERPRISES	IN TOWN PERMITS	\$926.32
80118	SUNCOR	FUEL	\$16,090.71
80119	REDCLIFF PUBLIC LIBRARY	ALLOTMENT FUNDING	\$54,452.91
80120	REDCLIFF ACTION SOCIETY	2 QTR DISBURSEMENT	\$3,000.00
80121	REIMER, ERNIE	REIMBURSE TRAVEL	\$190.00
80122	SIMON, SHANON	REIMBURSE FOR STAFF APPRECIATION EVENT	\$104.96
80123	SIMPLY WATER	BOTTLED WATER	\$25.00
80124	BLAKE, MANDY	REFUND FACILITY & KEY DEPOSIT	\$225.00
80125	OVER THE MOON	ENTERTAINMENT FOR REDCLIFF DAYS	\$400.00
80126	SOUTH COUNTRY COOP	SUPPLIES FOR WATERING TANK	\$48.76
80127	BOUNCE OF FUN	BOUNCY CASTLES FOR REDCLIFF DAYS	\$1,890.00
80128	PORTER, ALEXANDRA	TOWN PROGRAMMING	\$238.00
80129	ADAMS, BRITTNI	REFUND SWIMMING LESSONS	\$70.00
80130	LEE, CALEB	REIMBURSE CRIMINAL RECORD CHECK	\$53.00
80131	LEE, HANNAH	REIMBURSE CRIMINAL RECORD CHECK	\$53.00
80132	EQUESTRIAN ACRES	PETTING ZOO AT REDCLIFF DAYS	\$550.00
80133	DONALDSON, BOB	ENTERTAINMENT FOR REDCLIFF DAYS	\$800.00
80134	FLATEN, ERICA	REIMBURSE FOR UNIFORM	\$80.81
80135	WIELER, ANNA	REFUND UTILITY DEPOSIT	\$150.00
80136	EMPIPE SOLUTIONS	REFUND CREDIT ON INACTIVE ACCOUNT	\$38.42

80137	RUSGAR HOLDINGS	REFUND CREDIT ON INACTIVE ACCOUNT	\$150.00
80138	DUNDA, TAMARA	ENTERTAINMENT FOR REDCLIFF DAYS	\$1,400.00
80139	TRICO LIGHTING	BULBS FOR CAMPGROUND	\$36.70
80140	TU, JENNY	REIMBURSE TRAVEL	\$660.40
80141	ULTIMATE SPAS	POOL CHEMICAL	\$155.49
80142	WORKER'S COMPENSATION	JUNE PREMIUMS	\$3,463.75
		97 CHEQUES TOTAL:	\$379,622.06

## BANK SUMMARY FOR MAY 31, 2016

<b>ATB GENERAL BANK ACCOUNT</b>		5.12.02.121.000
BALANCE FORWARD		1,888,456.88
DAILY DEPOSITS		577,899.27
DIRECT DEPOSITS		614,009.90
GOVERNMENT GRANTS		0.00
INTEREST		1,077.94
OTHER DEPOSITS		0.00
SUBTOTAL		1,192,987.11
CHEQUES		-739,946.74
ASFF QUARTERLY PAYMENTS		0.00
DEBENTURE PAYMENTS		0.00
OTHER WITHDRAWALS		-711,258.24
SUBTOTAL		-1,451,204.98
<b>TOTAL</b>		<b>1,630,239.01</b>
BANK CLOSING BALANCE		2,205,738.01
ADD:O/S DEPOSITS		68,563.53
LESS:O/S CHEQUES		-644,062.53
<b>TOTAL</b>		<b>1,630,239.01</b>
<b>INVESTMENTS</b>		
CIBC INVESTMENT PORTFOLIO	5.12.02.321.000	8,190,829.00
SERVUS LANDFILL BANK ACCOUNT	5.12.02.126.000	1,522,880.32
TOTAL INVESTMENTS		9,713,709.32
<b>TOTAL CASH &amp; INVESTMENTS</b>		<b>11,343,948.33</b>

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, JUNE 13, 2016 7:00 P.M.**

**PRESENT:** Mayor E. Reimer  
Councillors C. Crozier, D. Kilpatrick,  
L. Leipert, C. Brown,  
E. Solberg (arrived at 7:05 p.m.)

Municipal Manager A. Crofts  
Manager of Legislative S. Simon  
& Land Services  
Director of Finance J. Tu (left at 7:33 p.m.)  
& Administration  
Director of Public Services J. Garland  
Director of Community & K. Dalton (left at 7:30 p.m.)  
Protective Services  
Director of Planning & J. Johansen  
Engineering

**ABSENT:** Councillor J. Steinke

**1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:02 p.m.

2016-0232 Adoption of Agenda

**B)** Councillor Leipert moved the agenda be adopted as presented. - Carried.

2016-0233 Accounts Payable

**C)** Councillor Crozier moved the following 124 general vouchers in the amount of \$1,165,686.45 be received for information. - Carried.

<b>ACCOUNTS PAYABLE CHEQUE LIST</b>			
<b>COUNCIL MEETING JUNE 13, 2016</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
79922	ACTION PARTS	WIRE, CONNECTORS	\$234.33
79923	RAZA ALI	APEGA MEMBERSHIP	\$340.20
79924	AMEC EARTH & ENVIRONMENTAL	WATER TREATMENT PLANT PROGRESS PAYMENT	\$495.34
79925	APEGA	PERMIT TO PRACTICE	\$510.30
79926	ATB FINANCIAL MASTERCARD	MONTHLY CREDIT CARD CHARGES	\$10,408.95
79927	B&C APPLIANCE SERVICE	REC-TANGLE REPAIR	\$355.06
79928	THE BOLT SUPPLY HOUSE LTD.	SCREWS	\$15.05
79929	CITY OF MEDICINE HAT	CITY UTILITIES	\$52,194.46
79930	CLEARTECH INDUSTRIES INC.	COAGULANT	\$25,428.34
79931	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$2,255.20
79932	ROGER HUBERDEAU	LANDFILL EDUCATION TRAVEL	\$95.00

79933	JACOB'S WELDNG LTD.	SNOW FENCE	\$13,660.50
79934	REDCLIFF LEGION BRANCH #6	VOLUNTEER APPRECIATION DINNER	\$2,833.03
79935	MEDICINE HAT NEWS	BADLANDS NEWSLETTER ADVERTTISING	\$292.95
79936	SHAW CABLE	INTERNET SERVICE	\$261.19
79937	PAYSTATION INC.	LICENSE RENEWAL	\$415.80
79938	PUROLATOR	PARTS FREIGHT	\$58.13
79939	RECEIVER GENERAL	STAT DEDUCTIONS	\$37,048.75
79940	CANADIAN RED CROSS	LESSON SUPPLIES	\$1,001.53
79941	SOUTHERN ALBERTA NEWSPAPERS	APRIL ADVERTISING, SUBSCRIPTIONS	\$4,188.46
79942	BARRY STEIER	FUEL	\$43.93
79943	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$198.27
79944	TELUS MOBILITY	CELL PHONE SERVICE	\$172.82
79945	TRIPLE R EXPRESS	PARTS FREIGHT	\$140.70
79946	WC GFOA DELEGATE C/O CIVICINFO	CONFERENCE REGISTRATION	\$630.00
79947	TOWN OF REDCLIFF - LANDFILL	TONNAGE CHARGES	\$8,599.72
79948	M.P. ECO MECHANICAL PROCESS INC	WATER TEATMENT PLANT PROGRESS PAYMENT	\$353,062.08
79949	NEW WEST TRUCK CENTRES	TANDEM TRUCK	\$157,983.00
79950	ROYAL CANADIAN MOUNTED POLICE	QUARTERLY POLICING COSTS	\$270,068.79
79951	A & B STEEL LTD	WIPER BLADES, SAW BLADES, CHAIN	\$249.93
79952	ACE LANDSCAPING	RCMP SNOW REMOVAL	\$2,520.00
79953	ACTION PARTS	LAMP, LENS, HAND CLEANER	\$511.75
79954	AL-JON MANUFACTURING LLC	FILTERS, GASKETS	\$190.43
79955	BARTLE & GIBSON CO. LTD.	TOILET SEAT	\$33.00
79956	BENCHMARK GEOMATICS INC.	GRADE SURVEY	\$262.50
79957	THE BOLT GUYS	GLOVES, NUTS, BOLTS	\$96.25
79958	THE BOLT SUPPLY HOUSE LTD.	NUTS, BOLTS, PAINT	\$11.42
79959	BOSS LUBRICANTS	ENGINE/HYDRAULIC OIL	\$1,171.28
79960	BRANDT TRACTOR LTD.	SWITCH	\$278.34
79961	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$78.75
79962	CANADIAN ENERGY	BATTERY PACK	\$13.01
79963	CARSWELL	PAYROLL MANUAL	\$697.50
79964	C.E.M. HEAVY EQUIPMENT	INDICATOR	\$57.12
79965	CLEARTECH INDUSTRIES INC.	SODIUM HYPOCHLORITE, HYDROCHLORIC ACID	\$1,216.95
79966	DB PERKS & ASSOCIATES LTD.	PERSONAL FLOATATION DEVICES	\$538.13
79967	CUMMINS WESTERN CANADA	REMOVER, REPLACER, INSTALLER	\$1,100.28
79968	C.U.P.E.	UNION DUES	\$2,230.88
79969	CYPRESS COMMUNICATIONS LTD.	2-WAY RADIO	\$414.75
79970	EECOL ELECTRIC CORP.	WIRE	\$115.26
79971	FARMLAND SUPPLY CENTER LTD	AIRBRAKE LINE, FITTING	\$191.23
79972	FOUNTAIN TIRE	FLAT TIRE REPAIR	\$39.85
79973	FOX ENERGY SYSTEMS INC.	SAFETY EQUIPMENT	\$837.31
79974	JAMIE GARLAND	SLGM CONFERENCE TRAVEL	\$100.00
79975	GRAND RENTAL STATION	VOLUNTEER APPRECIATION RENTALS	\$856.87

79976	REDCLIFF HOME HARDWARE	CLEANING SUPPLIES, PAINT, HARDWARE, PARTS	\$797.59
79977	JOE JOHNSON EQUIPMENT	LIQUID SMOKE	\$313.79
79978	KEYWAY SECURITY LOCKSMITHS LTD	LIBRARY LOCKS CHANGED	\$227.85
79979	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIRS	\$65.10
79980	LIFESAVING SOCIETY	WHISTLES	\$56.70
79981	MEQUIPCO LTD	CUVETTE	\$241.50
79982	MEDICINE HAT CONSTRUCTION ASSOC.	CSTS COURSES	\$341.25
79983	MEDICINE HAT CO-OP HOME & AGRO	TANK, RODENT CONTRIL, IRRIGATION SUPPLIES	\$1,348.32
79984	MODERN INDUSTRIAL RENTALS	TRENCHER RENTAL	\$210.00
79985	SHAW CABLE	INTERNET SERVICE	\$204.55
79986	NEW WEST TRUCK CENTRES	SWITCH, AIR COMPRESSOR	\$560.40
79987	PARK ENTERPRISES LTD.	IN TOWN PERMITS	\$1,482.23
79988	PARKLAND GEO TESTING LTD.	COULEE SLUMPING PROGRESS PAYMENT	\$9,534.00
79989	SUNCOR ENERGY PRODUCTS	LANDFILL FUEL	\$1,854.77
79990	PRO COMM SOLUTIONS INC.	PHONE, SIM CARD, CASE	\$603.75
79991	REDCLIFF BAKERY	MPC LUNCH	\$85.68
79992	ROSENAU TRANSPORT LTD	PARTS FREIGHT	\$425.61
79993	SHANON SIMON	AMCA CONFERENCE TRAVEL	\$472.00
79994	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	\$729.68
79995	SUMMIT MOTORS LTD	OIL/AIR/FUEL FILTERS, OIL	\$949.93
79996	TELUS MOBILITY	CELL PHONE SERVICE	\$23.35
79997	HACH SALES AND SERVICE CANADA	CHLORINE ANALYZING SUPPLIES	\$1,970.86
79998	PRACTICA	DOGGY BAG DISPENSER	\$612.17
79999	BREWMASTER WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS	\$141.50
80000	MBSI CANADA	HOSTED BACKUP	\$1,071.00
80001	WATSON, DENI	FACILITY/KEY DEPOSIT REFUND	\$250.00
80002	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAXES	\$150.00
80003	ULTIMATE SPAS & POWERSPORTS	POOL GRATES, ACID	\$1,808.33
80004	WOLSELEY MECHANICAL GROUP	SOLENOID, HOSE, GASKET, COUPLER	\$1,973.65
80005	WOOD, DALE	HUNTER EDUCATION COURSE	\$1,710.00
80006	REDCLIFF AG FOODS	POOL LUNCH SUPPLIES	\$30.40
80007	AMSC INSURANCE SERVICES LTD.	BENEFIT PREMIUMS	\$17,649.15
80008	BARTLE & GIBSON CO. LTD.	LIGHTS, FOUNTAINS, NOZZLES	\$228.21
80009	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS	\$26.25
80010	CANADIAN ENERGY	BATTERY PACK	\$312.35
80011	CITY OF MEDICINE HAT	CITY UTILITIES	\$6,886.85
80012	COCOA BEAN CAFE	MEALS ON WHEELS	\$444.15
80013	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$425.15
80014	EPCOR ENERGY SERVICES INC.	LANDFILL ELECTRIC UTILITIES	\$163.96
80015	FARMLAND SUPPLY CENTER LTD	HOSE, PUMP	\$192.01
80016	FOX ENERGY SYSTEMS INC.	GLOVES	\$81.59
80017	WOOD, DALE	CANADIAN FIREARMS SAFETY COURSE	\$2,280.00
80018	WOLSELEY MECHANICAL GROUP	MIXER VALVE	\$191.02

80019	WESTERN TRACTOR COMPANY INC.	CONSERVATION SEEDER	\$16,484.99
80020	WEARPRO EQUIPMENT & SUPPLY LTD	ICE BLADE, NUTS, BOLTS	\$316.68
80021	URBAN DEVELOPMENT INSTITUTE	MEMBERSHIP FEE	\$525.00
80022	ULTIMATE SPAS & POWERSPORTS	POOL TESTING SUPPLIES	\$103.03
80023	KCR SERVICES LTD	REFUND INACTIVE UTILITY ACCOUNT	\$100.00
80024	BERT'S VACUUMS & EQUIPMENT RENTAL	PAPER TOWELS, TOILET PAPER	\$81.85
80025	TELUS COMMUNICATION INC.	TELEPHONE SERVICE	\$1,784.72
80026	SUMMIT MOTORS LTD	FILTERS, COLLANT	\$622.97
80027	ST. JOHN AMBULANCE	BABYSITTING COURSE	\$500.00
80028	BARRY STEIER	AMEA CONFERENCE TRAVEL	\$230.00
80029	STEEP ROCK LTD.	ROAD CRUSH	\$4,378.64
80030	SOCIETY OF LOCAL GOV'T MANAGER	MEMBERSHIP FEE	\$245.00
80031	SHANON SIMON	STAFF FUNCTION SUPPLIES	\$116.40
80032	SCHEFFER ANDREW LTD.	PLANNING SERVICES	\$182.07
80033	ROSENAU TRANSPORT LTD	PARTS FREIGHT	\$471.63
80034	CANADIAN RED CROSS	WATER SAFETY INSTRUCTOR MANUAL	\$57.75
80035	RECEIVER GENERAL	STAT DEDUCTIONS	\$36,692.68
80036	PRIME PRINTING	TIME CARDS	\$135.45
80037	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$183.41
80038	MS MUNICIPAL SOLUTIONS	ENGINEERING SERVICES	\$2,680.04
80039	MJB ENTERPRISE LTD	SLUDGE REMOVAL, RAW WATER HOLDING POND	\$81,900.00
80040	LOGOS EMBROIDERY	REDCLIFF JACKETS	\$116.55
80041	GOVERNMENT OF ALBERTA	FIRST YEAR CHARGE RENT, MAPPING	\$52.50
80042	REDCLIFF HOME HARDWARE	PRUNER, CLEANING SUPPLIES, INSECTICIDE	\$430.64
80043	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIRS	\$1,250.55
80044	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	\$98.70
80045	LIFESAVING SOCIETY	WHISTLES	\$13.88
124 CHEQUES TOTAL:			\$1,165,686.45

## 2. DELEGATION

### Redcliff Minor Hockey

**A)** Scott Pahl, President of Redcliff Minor Hockey and Bruce Johnson, were in attendance to provide a presentation to Council regarding matters of concern for Redcliff Minor Hockey.

2016-0234

Councillor Leipert moved the presentation by Scott Pahl, President of Redcliff Minor Hockey, regarding Redcliff Minor Hockey concerns, be received for information. - Carried.

2016-0235

Councillor Crozier moved to direct Administration to review concession phone options and other cost savings for the Redcliff Minor Hockey Association. - Carried.

Director of Community & Protective Services left the meeting at 7:30 p.m.

Economic Development  
Alliance

**B)** Theresa Hardiker of the Economic Development Alliance of Southeast Alberta (EDA), was in attendance to provide a presentation to Council regarding and EDA update.

Director of Finance & Administration left the meeting at 7:33 p.m.

2016-0236

Councillor Solberg moved the presentation by Theresa Hardiker, of the Economic Development Alliance of Southeast Alberta, regarding an EDA update, be received for information.

### 3. MINUTES

2016-0237 Council meeting held May 24, 2016

**A)** Councillor Crozier moved the minutes of the Council meeting held May 24, 2016, be adopted as presented.  
- Carried.

2016-0238 Cypress View Foundation Board meeting held April 21, 2016

**B)** Councillor Brown moved the minutes of the Cypress View Foundation Board meeting held April 21, 2016, be received for information. - Carried.

2016-0239 Redcliff Public Library Board meeting held April 26, 2016

**C)** Councillor Brown moved the minutes of the Redcliff Public Library Board meeting held April 26, 2016, be received for information. - Carried.

### 4. REQUESTS FOR DECISION

2016-0240 Traffic Control Devices Request

**A)** Councillor Brown moved to approve the speed limit request as presented in the Traffic Control Device Directive application submitted by the Redcliff Public Library Board.

Councillor Kilpatrick requested a recorded vote.

Votes In Favor: Councillor Leipert and Councillor Brown.  
Votes Opposed: Mayor E. Reimer, Councillors E. Solberg, D. Kilpatrick, and C. Crozier.

- Defeated.

2016-0241 Solid Waste Management - Regional Approach

**B)** Councillor Leipert moved to authorize Administration of the Redcliff/Cypress Regional Landfill to prepare a 2017 budget item for consideration of a proposal of a Regional study of solid waste management and furthermore, engage with City of Medicine Hat for potential partnership opportunity. - Carried.

2016-0242 Potable Water Servicing for River Valley Residential Properties

**C)** Councillor Crozier moved to direct Administration to:

a. Proceed with developing a local area improvement for the river valley residential area including that the Town will pay 50% of the costs of Phase 1.

b. Enter into discussions with Cypress County and Parramatta Water Co-op on the Town providing Co-op with potable water.

c. To amend Policy 52 to allow for the provision of potable water services outside of the Town to Cypress County and Water Co-op's. - Carried.

2016-0243 Additional Annual Redcliff Days Road Closure

**D)** Councillor Crozier moved that the Town of Redcliff approve an annual road closure of 1<sup>st</sup> Street SW, from 1<sup>st</sup> Avenue to 3<sup>rd</sup> Avenue on Sunday from 9:00 a.m. to 6:00 p.m. to accommodate Redcliff Days activities. Further, that Administration on an annual basis provide notification to Emergency Services and area residents. - Carried.

## 5. CORRESPONDENCE

2016-0244 Alberta Government  
Re: Update on Alberta Disaster Recovery Programs

**A)** Councillor Solberg moved correspondence from Alberta Government dated May 10, 2016, regarding an update on Alberta Disaster Recovery Programs, be received for information. - Carried.

2016-0245 Alberta Municipal Affairs  
Re: Municipal Sustainability Initiative (MSI)

**B)** Councillor Leipert moved correspondence from Alberta Municipal Affairs dated June 1, 2016, regarding the Municipal Sustainability Initiative (MSI), be received for information. - Carried.

2016-0246 Alberta Recreation & Parks Association  
Re: 2016 Annual Conference

**C)** Councillor Kilpatrick moved correspondence from Alberta Recreation & Parks Association dated May 31, 2016, regarding the 2016 Annual Conference, be received for information. - Carried.

2012-0247 Government of Alberta  
Transportation  
Re: High Load Corridor Designation

**D)** Councillor Crozier moved correspondence from the Government of Alberta Transportation dated May 24, 2016, regarding High Load Corridor Designation, be received for information. - Carried.

## 6. OTHER

2016-0248 Memo  
Re: Boulevard Development Application

**A)** Councillor Leipert moved the Memo to Council dated June 13, 2016 regarding Boulevard Development Application, be received for information. Further, that gravel is an acceptable surface material to be allowed under the Boulevard Development Application. - Carried.

2016-0249 Redcliff/Cypress Regional Waste Management Authority  
Re: Landfill Graphs to May 31, 2016

**B)** Councillor Solberg moved the Redcliff/Cypress Regional Waste Management Authority, regarding the Landfill Graphs to May 31, 2016, be received for information. - Carried.

2016-0250 Council Important Meetings and Events June 13, 2016

**C)** Councillor Brown moved the Council Important Meetings & Events June 13, 2016, be received for information. - Carried.

## 7. RECESS

Mayor Reimer called for a recess at 8:49 p.m.

Mayor Reimer reconvened the meeting at 8:56 p.m.

## 8. IN CAMERA

2016-0251

Councillor Leipert moved to meet In Camera at 8:56 p.m.  
- Carried.

2016-0252

Councillor Kilpatrick moved to return to regular session at 9:53 p.m. - Carried.

2016-0253 Farwest Land & Properties Inc.  
Re: Service Agreement

Councillor Brown moved to direct Administration to proceed with negotiations with Farwest Land & Properties Inc. for a Service Agreement for Subdivision Application 2014 SUB 02, Lots 1-20 inclusive, Block 99, Plan 1117V to have municipal improvements installed by Developer. - Carried.

2016-0254 20<sup>th</sup> Street/West Boundary  
Road Proposal

Councillor Crozier moved with regard to the City's proposed West Boundary Road project that Administration:

- a. Inform the City of the Town's upgrade requirements for the sanitary sewer line and examine the possibility of including this line in the City's project;
- b. Request the City undertake a condition assessment of the Town's sanitary sewer line and storm line to determine their condition and estimate the life remaining for these lines;
- c. Request that the City provide information to the Town on the impacts of closing the intersection of 20<sup>th</sup> Street and North Highway Avenue and costs that may be associated with the closure;
- d. Outline the need for the city and Town to have an agreement with respect to 20<sup>th</sup> Street in regard to the Town's infrastructure in the street and access from the Town to the road;
- e. Reiterate the Town's concerns:
  - i) with the tight project time frames that do not allow time for the Town to examine the condition of its infrastructure in the road right-of-way or the potential cost implications for the Town;

ii) The need to have consultations with the land owners and business that may be impacted by the proposed changes.

iii) That Council is not in favor of eliminating the left hand turn.

- Carried.

2016-0255 Level 3 Water Treatment Certification

Councillor Crozier moved to authorize Administration to propose to CUPE 46 a letter of understanding to provide utility operators incentive, as presented, for holding a valid Level 3 Water Treatment Certification. - Carried.

## **9. ADJOURNMENT**

2016-0256 Adjournment

Councillor Leipert moved to adjourn the meeting at 9:59 p.m.  
- Carried.

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Mayor

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Manager of Legislative & Land Services

**REDCLIFF/CYPRESS REGIONAL  
WASTE MANAGEMENT AUTHORITY MEETING  
WEDNESDAY, MAY 25, 2016 at 1:00 p.m.  
REDCLIFF TOWN COUNCIL CHAMBERS**

<b>PRESENT:</b>	Town of Redcliff:	Councillor	D. Kilpatrick
		Councillor	C. Crozier
		Landfill Treasurer	J. Tu
		Landfill Manager	J. Garland
	Cypress County:	Operations Supervisor	E. Huberdeau
		Manager Legislative & Land Services	S. Simon
	Cypress County:	Councillor	A. Belyea
		Director of Public Works	C. Richter

**ABSENT:** Councillor: L. Pahl

## 1. CALLED TO ORDER

J. Garland called the meeting to order at 1:01 p.m.

## 2. ELECTION OF CHAIRPERSON

A. Belyea nominated D. Kilpatrick to be Chairperson. D. Kilpatrick accepted.

### 3. ADOPTION OF AGENDA

C. Crozier moved the agenda be adopted as presented. – Carried.

#### 4. MINUTES OF PREVIOUS MEETING

A. Belyea moved the minutes of the meeting held on September 17, 2015, be adopted as presented. – Carried.

## 5. NEW BUSINESS

### A) Auditor's Report

**Presentation by Derek Taylor, Partner of KPMG LLP**

C. Crozier moved the Redcliff/Cypress Regional Waste Management Authority Auditor's Report to December 31, 2015, be approved. - Carried.

Operations Supervisor and Landfill Treasurer left the meeting at 1:32 p.m.

REDCLIFF/CYPRESS REGIONAL  
WASTE MANAGEMENT AUTHORITY MEETING  
WEDNESDAY, MAY 25, 2016

PAGE

2

**B) Salbro Consulting Services**

**Presentation on Approval Application**

A. Belyea moved the Salbro Consulting Services presentation be received for information. - Carried.

Operations Supervisor returned to the meeting at 1:34 p.m.

C. Crozier moved to direct Administration to approach Councils of the Town of Redcliff and Cypress County for further discussions with respect to regionalization of the Landfill facility. - Carried.

**C) Landfill Manager's Report**

A. Belyea moved the Landfill Manager's Report be received for information. - Carried.

**D) 2015 Annual Report**

C. Crozier moved the Redcliff/Cypress Regional Waste Management Authority 2015 Annual Report, be received for information. - Carried.

**E) Landfill Graphs**

A. Belyea moved the Redcliff/Cypress Regional Landfill Graphs to April 30, 2016, be received for information. – Carried.

**F) Schedule next meeting (week of September 12-16, 2016)**

Consensus of the Authority was that the next Redcliff Cypress Regional Waste Authority Meeting be scheduled for September 14, 2016 at 1:00 p.m.

**6. ADJOURNMENT**

C. Crozier moved adjournment of the meeting at 2:32 p.m. – Carried.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

## **REDCLIFF SENIOR CITIZENS BUSINESS MEETING June 2, 2016**

Mel opened the meeting with the Lord's Prayer at 2:05 p.m.  
There were 14 persons present. Chere Brown is absent.

**Minutes** for May, 2016 read by Secretary.  
Minutes adopted – Garry Moore  
Seconded- Lil McNiven

### **Treasurer's report—**

Richard reported a total assets balance of 30,314.02 as of May 30, 2016  
\$600.00 income from Strawberry Tea. Expenses TBA. Will pay for next six months fitness instructor from Casino funds, when a copy of the newest building lease agreement with the town of Redcliff is received and sent to AGLC.

**Correspondence—** Western Poetry and Tack show invitation in Maple Creek. Mel has letter with the particulars. Seniors Week 2016 June 6-12 poster posted.

### **Committee reports**

**Health and Wellness—**Connie is away.

**Kitchen—**Windup diiner tickets are available for June 23. \$12 per person. Baked potatoes, cordon bleu, ham, salads are on the menu.

**House—**Mel advised that the hot water heater was not repaired as we were advised previously. The town is keeping an eye on it for now. When it goes, it will be replaced with an on demand hot water system. Tap is still running in the ladies bathroom.

**Membership—**Kasper updated membership number to 295 to date.

**Crib and Crib Tournaments—**Crib is going well; 19 players last night. Crib goes all summer. The next crib tournament will be held here on Sept. 24 not October 29 as previously scheduled.

**Whist—**good. 3-4 tables. Goes all summer.

**Pool—**\$ 46 received in envelopes this month, Richard says.

**Exercise—**No exercises until September 7, 2016.

**Casino—**no report.

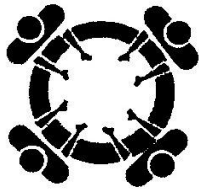
**Computer—**Mel asked permission to give the two computer instructors free windup dinner tickets. Moved Roger. Seconded Gladys. Carried.

**Bus Trips—**It was decided to leave this decision for September general meeting.

**Unfinished business—** St. Mary School singers and tapdancers and vocalist Michelle Lavallee will provide entertainment for the June windup dinner.

**New Business—**Roger built a new table for the printer. Thank you, Roger.

Adjournment at 2:22 p. m.



# Mayors and Reeves of Southeast and Southwest Alberta

## MINUTES

FRIDAY, June 3, 2016 - 1:00 PM  
Taber Fire Hall, Taber, Alberta

### PRESENT:

Reeve Molly Douglass	Newell County (M&R of SE AB)	Mayor Ed Weistra	Village of Barons
Mayor Tom Butler, Vice Chair	Village of Coutts	Mayor Ken Kultgen	Village of Foremost
Mayor Gordon Reynolds	Town of Bow Island	Mayor Don McDowell	Village of Nobleford
Mayor Maggie Kronen	Town of Cardston	Colette Glynn	Village of Warner
Mayor Kim Craig	Town of Coaldale	Reeve Fred Lacey	Cardston County
Mayor Dennis Cassie	Town of Coalhurst	Reeve Bryne Lengyel	Forty Mile County
Dep. Mayor Marvin Slingerland	Town of Coalhurst	Reeve Rod Ruark	Vulcan County
Mayor Blair Painter	Town of Crowsnest Pass	Reeve Ross Ford	Warner Cpounty
Mayor Rene Gendre	Town of Fort Macleod	Reeve Peter Rafa	MD of Acadia
Mayor Chris Warwick	Town of Hanna	Reeve Brian Brewin	MD of Taber
Mayor David Hawco	Town of Milk River	Deputy Mayor Fred Rattai	City of Brooks
Mayor Ernie Reimer	Town of Redcliffe	Councillor Bill Cocks	City of Medicine Hat
Mayor Gentry Hall	Town of Stavely		
Mayor Henk De Vlieger	Town of Taber		
Mayor Margaret Plumtree	Town of Vauxhall		
Chair Brian (Barney) Reeves	I.D.04 Waterton Lakes NP		

### Guests:

Representatives for		Dave Schneider, MLA	Little Bow
Rachael Harder, MP	Lethbridge	Pat Stier, MLA	Livingstone-Macleod
Grant Hunter, MLA	Cardston, Taber, Warner	Bill Chapman, Chairman	Highway #3 Association
Representative for		Bob Jones, Zone Rep	AAMD&C
Maria Fitzpatrick, MLA	Lethbridge East		

### 1.0 WELCOME AND INTRODUCTIONS

Reeve Molly Douglass called the meeting to order at 1:05 pm.

### 2.0 ADOPTION OF THE AGENDA

**Moved** by David Hawco to adopt the agenda with the following additions:

7.9 Presentation

**Carried**

### 3.0 ADOPTION OF THE JUNE 12, 2015 MEETING MINUTES

**Moved** by Blair Painter to adopt the June 12, 2015 minutes. **Carried.**

### 4.0 BUSINESS ITEMS ARISING FROM MINUTES

No business arising from minutes.

## **5.0 REPORTS**

### **5.1 MP Reports**

#### **Representative for Rachael Harder**

- Voted against Medical Assisted Dying, as it was the voters wish.
- Voted against the amendment of the National Anthem.
- Voted against Bill C210 as the public response was negative.
- They would like a referendum to be called regarding the electoral reform.
- Thanks all of the Mayors and Reeves of Southern Alberta for their collaborative work.

### **5.2 MLA Reports**

#### **Pat Stier, MLA Livingstone-Macleod**

- MSI budget has been cut. These cuts will roll down to communities in different ways. PDF document online for full three hour session.
- MGA modernization has left the linear tax alone. All municipalities no matter what size need an IDP with their neighbors.
- Provincial representatives will be having meetings across the province to discuss Section 708 in Bill 21, regarding IDP on regional services and shared funding.

#### **David Schneider, MLA Little Bow**

- Recommends everyone attend the Municipal Affairs Tour.
- Bill 20 has the most effect on Albertans and is not revenue neutral to Alberta families.

#### **Grant Hunter, MLA, Cardston-Taber-Warner**

- Encourages everyone to write a letter regarding Bill 20.
- There is no notice for registration renewal. Be sure your communities are aware.

## 6.0 PRESENTATIONS

### 6.1 Jason O'Connor – Axia

#### Fiber Optic Cable

- Announced Monday Fiber Optic expansion to Sterling.
- Made available on open axis basis.
- Same or less money than residents pay today.
- Currently evaluating other communities.
- Can fill out form at [axia.com/Alberta](http://axia.com/Alberta) if interested.
- Alberta based company- focused on bridging the digital divide.
- Have built networks internationally.
- Have been purchased by Partners Group, a private equity group.
- Demand outpaces cable 'cords'.
- There is nothing faster than Fibre Optic Cable.
- Differentiates your community and is great for retaining and attracting the next generation.
- Competitive services can be delivered over Axia network.
- No public money- Axia invests in community.
- Live in Vulcan, Nanton, Nobleford, Barnwell and Sterling.

### 6.2 Dave Cox- Fire Chief, Pincher Creek

#### Emergency Preparedness and Awareness at a Regional Level

- AFCA- Director of Region 7.
- Incident management is meant to manage all logistics.
- There are many shortfalls regarding the old agreement, including the costs that are not clearly defined.
- Would like to upgrade the Mutual Aid Agreement, giving the Mayors and Reeves of Southern Alberta interim progress reports.
- This agreement is not limited to fire. It includes all major incidences.

## 7.0 REPORTS

### 7.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

- Held AGM in Nanton.
- There is an Electrical Vehicle Charging seminar June 23 in Pincher Creek.

### 7.2 SouthGrow – - Mayor Maggie Kronen

- Recently held AGM.
- Lethbridge County has joined SouthGrow.

### 7.3 AAMD&C – Councillor Bill Chapman

- Meeting with each county separately to discuss local issues and tour the county.

**7.4 AUMA – Mayor Kim Craig**

- Encourages Mayors, Reeves and CAO's to attend the Provincial Meetings.
- \$26 billion infrastructure deficit.
- Mayors Caucus will be held June 15, 16 in Olds.

**7.5 Associate Dean's Advisory Council - Mayor David Hawco**

- No Report

**7.6 Oldman Watershed Council – Brian Brewin**

- AGM to be held June 16, 2016 at the Enmax Center

**7.7 Highway #3 Association- Councillor Bill Chapman**

- Some studies have been completed and in the fall they will be setting a new priority list.
- Asking everyone to look at the Highway 3 Facebook page.

**7.8 Sustainable Canada Association – Reeve Ross Ford, Brian Lyngel**

- SCA was formed because of environmental protection issue.
- Causing issues for local residents, oil and gas, farmers, etc.
- Calgary Zoo has a captive breeding program, with 28 eggs, with only 3 having hatched thus far.
- A common sense approach needs to be brought forth regarding species protection.
- Critical habitats are starting to affect municipalities negatively.
- Sustainable Canada website will be running soon, with the information to be given to Reeve Molly Douglass to be distributed.

**7.9 Deputy Mayor Fred- City of Brookes**

- Canadian Badlands presented a plaque to Don McDowell in appreciation for his contribution.

**8.0 BUSINESS**

**8.1 Alberta Registries – Mayor Maggie Kronen**

- There are 206 registry agents in the province of Alberta, offering a wide range of services, with traffic fines and vehicle renewals being the largest transactions.
- The possible cancellation of contracts would create a threat of survival for registry offices in Rural Alberta. There are 118 rural centers.
- Encourages everyone to write a letter to the government stating the importance of registries in rural communities.
- **Motion** – To write a letter from the Mayors and Reeves of Southwest and Southeast Alberta to the Alberta Government in support of the rural registries. **Moved** - Mayor Margaret Plumtree. **Carried.**
- Mayor Maggie Kronen will draft the letter.

**8.2 Updates on Fibre Optics – Mayor Gordon Reynolds**

- Mayor Maggie Kronen – University of Lethbridge is working with Cardston
- Mayor Margaret Plumtree – AUMA is doing studies with the University of Alberta on broadband services in rural communities.

**9.0 NEXT MEETING DATES**

Mayors and Reeves of Southwest Alberta - September 9, 2016, 1 pm - Culver City Room, Lethbridge City Hall.

Mayors and Reeves of Southeast Alberta – September 23, 2016, 1 pm – Venue to be determined.

**10.0 ADJOURNMENT: Moved** by David Hawco to adjourn meeting at 3:00 pm. **Carried.**

<b>ACTION ITEMS FROM JUNE 3, 2016 MEETING</b>	<b>PERSON RESPONSIBLE</b>
Letter to Alberta Government in support of rural registries	Mayor Maggie Kronen

Please send any community information for distribution to M & R to [MayorsandReevesSW@gmail.com](mailto:MayorsandReevesSW@gmail.com)

# MINUTES

B. Vine, L. Leipert,  
J. Steinke, E. Solberg  
B. Stehr  
J. Johansen

## 1. CALL TO ORDER

## 2. ADOPTION OF AGENDA

## 2. PREVIOUS MINUTES

### 3. DEVELOPMENT PERMITS APPROVED BY DEVELOPMENT AUTHORITY

#### 4. DEVELOPMENT PERMITS FOR MPC CONSIDERATION

B. Vine moved to table Development Permit Application 16-DP-029 until July 20, 2016, the next regular scheduled MPC meeting, so they could get more technical input in regards to setbacks, parking pads, servicing, and sidewalks. - Carried

## 5. ADJOURNMENT

Secretary

# MINUTES

**B) Development Permit Application 16-DP-041**  
**New Rock Developments Inc.**  
**Lot 45, Block 91, Plan 9411418 (314 Broadway Avenue W.)**  
**Semi Detached Dwelling**

B. Vine moved that Development Permit Application 16-DP-041 for a semi-detached dwelling be approved as submitted with the following condition(s):

1. The Applicant shall enter into a Development Agreement with respect to:
  - a. Construction of the private lane and parking, and concrete walkways as per the submitted Site Plan, and a low profile concrete curb crossing on 4 Street NE for the private lane;
  - b. An instrument registered to title to allow the drainage to drain onto the adjoining properties;
  - c. An instrument registered to title to allow access to the lot from the adjoining properties;
  - d. Release of security provided by the Applicant to the Town of Redcliff;
  - e. The Applicant providing security in the form of an irrevocable letter of credit in the amount of ten thousand (\$10,000.00) to ensure that the Applicant carries through with the obligations outlined in the development approval;
  - f. Pavement of private lane, and parking areas as defined on the Site Plan.
2. The Applicant / Owner shall install sidewalks in Broadway Avenue W from 4 Street NE to the east property line of Lot 46, Block 91, Plan 9411418. The sidewalks shall be installed to the Town of Redcliff construction standards. Onsite walkways shall be extended to the sidewalk;
3. The Applicant / Owner shall install a sidewalk on 4 Street NE to the north edge of Lot 43, Block 91, Plan 9411418.

- Carried

**C) Development Permit Application 16-DP-042**  
**New Rock Developments Inc.**  
**Lot 44, Block 91, Plan 9411418 (320 Broadway Avenue W.)**  
**Semi Detached Dwelling**

J. Steinke moved that Development Permit Application 16-DP-042 for a semi-detached dwelling be approved as submitted with the following condition(s):

1. The Applicant shall enter into a Development Agreement with respect to:
  - a. Construction of the private lane and parking, and concrete walkways as per the submitted Site Plan, and a low profile concrete curb crossing on 4 Street NE for the private lane;
  - b. An instrument registered to title to allow the drainage to drain onto the adjoining properties;
  - c. An instrument registered to title to allow access to the lot from the adjoining properties;
  - d. Release of security provided by the Applicant to the Town of Redcliff;
  - e. The Applicant providing security in the form of an irrevocable letter of credit in the amount of ten thousand (\$10,000.00) to ensure that the Applicant carries through with the obligations outlined in the development approval;
  - f. Pavement of private lane, and parking areas as defined on the Site Plan.
4. The Applicant / Owner shall install sidewalks in Broadway Avenue from 4 Street NE to the east property line of Lot 46, Block 91, Plan 9411418. The sidewalks shall be installed to the Town of Redcliff construction standards. Onsite walkways shall be extended to the sidewalk;
5. The Applicant / Owner shall install a sidewalk on 4 Street NE to the north edge of Lot 43, Block 91, Plan 9411418.

- Carried

**6. ADJOURNMENT**

L. Leipert moved adjournment of the meeting at 12:33 pm.  
- Carried.

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Chairman

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Secretary

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** June 27, 2016

**PROPOSED BY:** Director of Finance and Administration

**TOPIC:** Revisit the Interest Rates for Cypress View Foundation Loans

**PROPOSAL:** To Consider Reduction of the Interest rates from 5.5% to 4%

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**BACKGROUND:**

In the letter dated June 9, 2016 from the Cypress View Foundation, they requested to reduce the interest rates from 5.5% to 4% for the following two loans:

**Assisted Living Wing Addition (ALWA) (Bylaw No. 1559/2008).** The bylaw states that the loan amount is \$187,724, with an interest rate of 5.5%, for the term of 25 years with 50 equal payments including principle plus interest due semi annually on the 1<sup>st</sup> day of January and 1<sup>st</sup> day of July of each year beginning July 1, 2009. The Cypress View Foundation paid \$8,000 more in 2015. If the Cypress View Foundation request is approved by council, they would start to pay from July 1, 2017 with the reduced interest rate of 4% based on the 2016 ending balance of \$143,647.23.

**Lodge Modernization Improvement (LMI) (Bylaw No. 1700/2011).** The bylaw states that the loan amount is \$27,877.80, with an interest rate of 5.5%, for the term of 10 years with 20 equal payments including principle plus interest due semi annually on the 1<sup>st</sup> day of January and 1<sup>st</sup> day of July of each year beginning July 1, 2011. If the Cypress View Foundation request is approved by council, they would start to pay from July 1, 2017 with the reduced interest rate of 4% based on the 2016 ending balance of 14,422.09.

If the interest rates for the two loans are both reduced to 4%, the total loss of interest revenue would be \$28,654.18, \$28,031.61 for the ALWA loan although the loan can be paid off two years earlier, and \$622.57 for the LMI loan. Average decrease of the interest revenue is \$1,900 per year for ALWA loan, and \$139 for LMI loan. Semi-Annual Payment Amounts are kept the same as per the two bylaws for the following comparison.

Loans	Semi-Annual Payment	Rate	Remaining Term	Interest Payment	Year -Fully Paid
Assisted Living Wing Addition Loan (ALWA)	\$6,953.47	5.50%	15.5	\$71,551.88	2032
	\$6,953.47	4.00%	13.5	\$43,520.27	2030
Loss of Interest Revenue				<b>\$28,031.61</b>	
Lodge Modernization Improvement (LMI)	\$1,830.77	5.50%	4.5	\$2,054.66	2021
	\$1,830.77	4.00%	4.5	\$1,432.09	2021
Loss of Interest Revenue				<b>\$622.57</b>	
<b>Total Loss of Interest Revenue</b>				<b>\$28,654.18</b>	

The two loans were funded from the Mill Rate Stabilization Reserve. In addition, each year, the Town contributes to the Cypress View Foundation through lodge requisitions. The 2016 lodge requisition payment was \$67,957 and the 2015 requisition was \$67,110.

**POLICY/LEGISLATION: N/A**

**STRATEGIC PRIORITIES: N/A**

**ATTACHMENTS:**

Request from Cypress View Foundation dated June 9, 2016.

**OPTIONS:**

1. To deny the request for the reduction of interest rates for Assisted Living Wing Addition loan and Lodge Modernization Improvement loan from 5.5% to 4%.
2. To approve Cypress View's request for the reduction of interest rates for the Assisted Living Wing Addition loan and Lodge Modernization Improvement loan from 5.5% to 4%, effective July 1, 2017, in principle, and further to direct administration to prepare proposed amending bylaws.

**RECOMMENDATION:**

Option 1

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved to approve the request from Cypress View Foundation dated June 9, 2016 requesting a reduction of the interest rates for the Assisted Living Wing Addition loan and Lodge Modernization Improvement loan from 5.5% to 4%, effective July 1, 2017, in principle, and further to direct administration to prepare the proposed amending bylaws.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. 2016.



June 9, 2016

Mr. A. Croft  
Municipal Manager  
Town of Redcliff  
P.O. Box 40  
Redcliff, Alberta  
T0J 2P0

RECEIVED  
JUN 09 2016  
TOWN OF REDCLIFF

Re: Loans/Interest Rates

Dear Mr. Croft;

The Cypress View Foundation is requesting your consideration of revisiting the interest rates on loan agreements signed with your governing body in 2008 (Assisted Living Wing Addition) and 2009 (Lodge Modernization Improvement Project).

Currently the Cypress View Foundation is being charged 5.5% interest on the above noted loan agreements with the Town of Redcliff and at this time request a reduction to a rate of 4%.

The reduction will assist the Cypress View Foundation to continue offering services to low income seniors, by reducing costs related to overall operations, in these uncertain and difficult economic times.

We await and anticipate your favorable response.

Sincerely,

Rita Fisher  
CAO

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** June 27, 2016

**PROPOSED BY:** Director of Finance and Administration

**TOPIC:** Tax Recovery Reserve Bid and Auction

**PROPOSAL:** To establish terms, conditions and reserve bid for the tax recovery auction

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**BACKGROUND:**

MGA Section 418(1) directs that the municipality must offer for sale at a public auction any parcel of land shown in its tax arrears if the tax arrears are not paid unless the Town has entered an arrears payment agreement with the property owner. The reserve bids for those properties have to be established in order for the Town to advertise the public auction sale in the Alberta Gazette.

The Town of Redcliff has five properties for sale this year. The following is proposed:

- a) Sale date:  
The established date of sale must meet the advertising guidelines in the Alberta Gazette and to accommodate the routines of this office. Administration proposes that the public sale date be set for **September 30, 2016 at 10:30 a.m.**
- b) Terms of sale as follows:  
Cash or certified cheque.
- c) The conditions for sale:  
The property is offered for sale on an "as is, where is" basis and the Town of Redcliff makes no representations and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use district, buildings and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser.
- d) Reserve Bids:  
The respective reserve bid has been set at estimated market value, as determined by our assessor, Logan Wehlage (Benchmark Assessment Consultant Inc.), following an inspection of the properties listed below.

Tax Roll	Location			Estimated Market Value
	Plan	Block	Lot	
0114300	0311497	3	44	\$285,000
0103900	9511217	1		\$137,600
0103910	9511217	2		\$145,250
0103920	9511217	3		\$191,000
0134900	1117V	106	6-7	\$52,000
<b>Total</b>				<b>\$810,850</b>

## **POLICY/LEGISLATION:**

### **Municipal Government Act (Division 8 – Recovery of Taxes Related to Land):**

#### **Offer of parcel for sale**

418(1) Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

#### **Reserve bid and conditions of sale**

419(1) The council must set

- (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, and
- (b) any conditions that apply to the sale.

#### **Transfer of parcel to municipality**

424(1) The municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land may become the owner of the parcel after the public auction, if the parcel is not sold at the public auction.

## **STRATEGIC PRIORITIES**

N/A

**ATTACHMENT:** Tax Recovery Appraisal

## **OPTIONS:**

1. To direct Administration to establish the sale date, terms, conditions, and the reserve bids as presented.
2. To direct Administration to establish the sale date, terms, conditions, and the reserve bids as amended.

## **RECOMMENDATION:**

Option#1

## **SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that the Town of Redcliff include the identified following Properties currently on the tax arrears list for sale at a public auction to be held on September 30, 2016 at 10:30 am.

Tax Roll	Location			Reserve Bid
	Plan	Block	Lot	
0114300	0311497	3	44	\$285,000
0103900	9511217	1		\$137,600
0103910	9511217	2		\$145,250
0103920	9511217	3		\$191,000
0134900	1117V	106	6-7	\$52,000
<b>Total</b>				<b>\$810,850</b>


Further that the terms of the sale be cash or certified cheque and conditions of the sale be "This property is offered for sale on an "as is, where is" basis and the Town of Redcliff makes no representations and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use district, buildings and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser."

2. Councillor \_\_\_\_\_ moved that the Town of Redcliff offer the following property for sale at a public auction to be held on \_\_\_\_\_, Time \_\_\_\_\_ a.m.

Tax Roll	Location			Reserve Bid
	Plan	Block	Lot	
0114300	0311497	3	44	\$
0103900	9511217	1		\$
0103910	9511217	2		\$
0103920	9511217	3		\$
0134900	1117V	106	6-7	\$
<b>Total</b>				\$

Further that the terms of the sale be ..."

SUBMITTED BY:

  
Department Head

  
Municipal Manager

APPROVED/REJECTED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

## Town of Redcliff - Tax Recovery Appraisal

Roll #: 0114300  
Legal Description: Plan 0311497, Block 3, Lots 44  
Zoning: R1  
Parcel Size: 912.9 Sq. Meters

Purpose of Appraisal: To estimate market value for tax recovery.  
Neighbourhood Description: Main Residential

Site Description: Mature Residential Neighbourhood

### Description of Improvement :

#### Exterior

Year Built: 1960  
Effective Age: 1965  
Floor Area: 2502 Sq. Feet  
Basement Area: 0 Sq. Feet  
Overall Condition: House is better than average condition for similar properties.  
Siding: Vinyl Siding  
Roofing: Asphalt Shingles  
Garage: Double Attached

Interior: No interior inspection was conducted.

Using 3 comparable sales of similar property; in my opinion \$285,000 is reflective of the current market value as of June 17, 2016.

Logan Wehlage, AMAA

## Town of Redcliff - Tax Recovery Appraisal

Roll #s: 0103900 (Lot 1), 0103910 (Lot 2) & 0103920 (Lot 3)  
Legal Descriptions: Plan 9511217 Lots 1-3  
Zoning: I1  
Parcel Size: 1.08 Acres (Total for Condo Plan)

Purpose of Appraisal: To estimate market values for tax recovery.  
Neighbourhood Description: Highway Light Industrial – North of Highway 1

Site Description: Lots 1-3 of a 4 lot light industrial condo plan.

### Description of Improvement –

#### Exterior

Year Built: 1979  
Effective Age: 1979  
Floor Area: 1,764 Sq. Ft (Lot 1), 1,862 Sq. Ft (Lot 2) & 2,450 Sq. Ft (Lot 3)  
Basement Area: N/A  
Overall Condition: Average

Interior: No interior inspection was conducted.

Please note that the four sea containers situated on Lot 1 have been subtracted from the current market value as these structures, though assessable, are considered personal property as opposed to real property.

Given that Lot 4 of the condo plan sold February 13, 2012, for \$200,000 (\$201,600 adjusted to the 2<sup>nd</sup> Quarter of 2016). It has been included as a comparable property sale.

In my opinion the current market value of Lot 1 as of June 21, 2016, is \$137,600.  
Lot 2 is \$145,250 and  
Lot 3 is \$191,000

Logan Wehlage, AMAA

## Town of Redcliff - Tax Recovery Appraisal

Roll #: 0134900  
Legal Description: Plan 1117V, Block 106, Lots 6-7  
Zoning: R2  
Parcel Size: 603.9 Sq. Meters

Purpose of Appraisal: To estimate market value for tax recovery.  
Neighbourhood Description: Mixed Use Res/Comm/Ind/Hort

Site Description: Mature Residential Neighbourhood mixed with Commercial and Industrial properties

Description of Improvement :

N/A - Vacant Residential Lot

Using 3 comparable sales of vacant lots located in a similar area as the subject property; in my opinion **\$52,000** is reflective of the current market value as of June 17, 2016.

Logan Wehlage, AMAA

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** June 27, 2016

**PROPOSED BY:** Director of Planning and Engineering

**TOPIC:** Request of a second water and sanitary sewer service at 638 2 Street SE (Lot 39-40, Block 8, Plan 1117V)

**PROPOSAL:** Install two (2) separate water and sanitary sewer services to the above mentioned address to accommodate proposed development of a semi-detached dwelling.

---

**BACKGROUND:**

Farwest Land & Properties has submitted an application to construct a semi-detached dwelling at 638 2 Street SE. Farwest Land & Properties has indicated that the property will be subdivided in the future. As per the Water Rates Bylaw & the Sewer Rate Bylaw only one service is permitted per parcel of land unless otherwise authorized by Council.

**POLICY/LEGISLATION:**

Town of Redcliff Bylaw 1816 (2015) Water Rates Bylaw Section 27 states:

- 27. Unless specifically authorized by the Council, only one (1) water service connection shall be permitted for any legal parcel.

Town of Redcliff Bylaw 1817 (2015) Sewer Rate Bylaw Section 5 states:

- 5. a) Unless specifically authorized by the Council, only one (1) sewer service connection shall be permitted for any legal parcel.

**STRATEGIC PRIORITIES:**

N/A

**ATTACHMENTS:**

N/A

**OPTIONS:**

1. Authorize the installation of two separate water and sanitary sewer services to 638 2 Street SE (Lot 39-40, Block 8, Plan 1117V) to accommodate the construction of a semi-detached dwelling as per Development Permit Application 16-DP-029.
2. Not authorize the installation of two separate water and sanitary sewer services to 638 2 Street SE (Lot 39-40, Block 8, Plan 1117V) to accommodate the construction of a semi-detached dwelling as per Development Permit Application 16-DP-029.

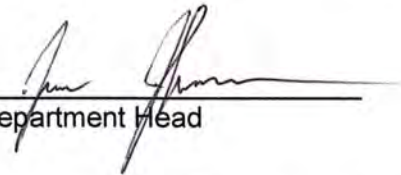
**RECOMMENDATION:**

Option 1.

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that the Public Services Department be authorized to install two (2) separate water and sanitary sewer services at the property described civically as 638 2 Street SE to accommodate the proposed construction of a semi-detached dwelling.

SUBMITTED BY:

  
Department Head

  
Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_ AD. **2015.**



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Lesser Slave Lake*

RECEIVED  
JUN 07 2016  
TOWN OF REDCLIFF

AR84728

June 2, 2016

His Worship Ernie Reimer  
Town of Redcliff  
PO Box 40  
Redcliff Alberta T0J 2P0

Dear Mayor Reimer,

Municipal Affairs and the Safety Codes Council would like to thank you for your commitment to Alberta's safety system by presenting your municipality with the Municipal Safety Recognition Award.

The award was established in 2003 to recognize municipalities that have achieved significant milestones in their accreditation histories. Accredited municipalities assume an important role under the *Safety Codes Act*, and we appreciate the excellent services you provide to Albertans.

The safety of all Albertans is the most important priority of the relationship that has evolved between the Government of Alberta, the Safety Codes Council and Alberta's accredited municipalities. We thank you for your dedication and look forward to continuing to work with you in promoting the highest possible level of safety in Alberta communities.

Congratulations on this milestone in your municipality's history.

Sincerely,

Danielle Larivee  
Minister of Municipal Affairs

Robert Blakely  
Chair, Safety Codes Council

Attachment: Municipal Safety Recognition Award



## THE MUNICIPAL SAFETY RECOGNITION AWARD

**PRESENTED TO**

# TOWN OF REDCLIFF

**IN RECOGNITION OF 20 YEARS OF ACCREDITATION  
UNDER THE SAFETY CODES ACT**

**ISSUED JUNE 2016**

A handwritten signature in black ink, reading 'D. Larivee'.

HONOURABLE DANIELLE LARIVEE  
MINISTER OF ALBERTA MUNICIPAL AFFAIRS  
MLA, LESSER SLAVE LAKE

A handwritten signature in black ink, reading 'R. Blakely'.

ROBERT BLAKELY, CHAIR  
SAFETY CODES COUNCIL



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Lesser Slave Lake*

RECEIVED  
JUN 08 2016  
TOWN OF REDCLIFF

AR83363

June 3, 2016

His Worship Ernie Reimer  
Mayor  
Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0

Dear Mayor Reimer,

The Alberta Government is committed to making the lives of Albertans better by working with our federal and municipal partners. In 2014, Canada and Alberta entered into a 10-year agreement governing the administration of the federal Gas Tax Fund (GTF), to assist municipalities in building and revitalizing their local public infrastructure while creating jobs and long-term prosperity. I am pleased to confirm that in the third year of the program, \$218 million in GTF funding will be provided to Alberta's municipalities.

Your 2016 GTF allocation is \$301,266.

GTF funding amounts for all municipalities are also posted on the Municipal Affairs GTF website at [municipalaffairs.alberta.ca/gtf-funding-allocations-eligibility](http://municipalaffairs.alberta.ca/gtf-funding-allocations-eligibility).

I look forward to our continued partnership with you and the federal government as we work to strengthen Alberta communities.

Sincerely,

Hon. Danielle Larivee  
Minister of Municipal Affairs

cc: Arlos Crofts, Municipal Manager, Town of Redcliff

June 8, 2016

Mayor Reimer and Councillors  
Town of Redcliff  
PO Box 40  
Redcliff, AB T0J 2P0

RECEIVED  
JUN 13 2016  
TOWN OF REDCLIFF



Dear Mayor Reimer and Members of Council;

**Subject: Alberta Recreation and Parks Association and the Government of Alberta  
Honour Outstanding Work in your Community**

The Alberta Recreation and Parks Association (ARPA), alongside the Government of Alberta, are pleased to present a variety of awards that celebrate leadership and excellence in the province's recreation and parks sector.

Award recipients will be honoured in front of 550 delegates at the President's Awards Banquet on Saturday, October 22, 2016, as the concluding event of our annual Conference and Energize Workshop, held at the Fairmont Jasper Park Lodge. We believe this formal recognition inspires Albertans to further outstanding work, and we ask that you consider nominating deserving members of your community for one of the following prestigious awards.

The Lieutenant Governor's Leadership for Active Communities Award program honours the achievements of groups and individuals who are leading their communities to increase citizen participation in active living, recreation, and sport, resulting in healthier people and communities. This year, the program is presenting the Group Spirit of Community Leadership Award, the Elected Community Leader Award and the Professional Leadership Award. The Lieutenant Governor will be in attendance at the President's Awards Banquet to present these three awards.

The Government of Alberta's Recreation Volunteer Recognition Awards acknowledge volunteers who have made significant contributions to recreation development at the community level.

The Alberta Recreation and Parks Association's A.V. Pettigrew Award honours communities or organizations that have made a significant impact on improving the quality of life of their citizens through recreation and parks.

Please visit the ARPA website at [www.arpaonline.ca/awards/main](http://www.arpaonline.ca/awards/main) to view more details on any of the above awards and to submit a digital nomination form.

We look forward to hearing about the devoted individuals and groups working to improve our province and the lives of Albertans.

Yours sincerely,

Mike Roma  
President

11759 Groat Road NW • Edmonton • Alberta • T5M 3K6  
ph: 780 415 1745 • fax: 780 451 7915 • email: [arpa@arpaonline.ca](mailto:arpa@arpaonline.ca) • web: [www.arpaonline.ca](http://www.arpaonline.ca)



ALBERTA  
INFRASTRUCTURE  
TRANSPORTATION

*Office of the Minister  
Government House Leader  
MLA, Edmonton-Highlands-Norwood*

RECEIVED  
JUN 16 2016  
TOWN OF REDCLIFF

AR68046

June 6, 2016

His Worship Ernie Reimer  
Mayor  
Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0

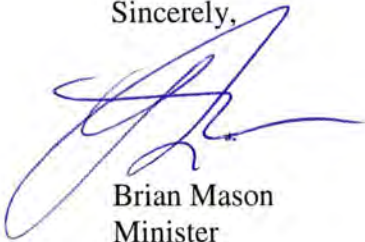
Dear Mayor Reimer:

Our government is pleased to offer cost-shared grant funding under the Alberta Municipal Water/Wastewater Partnership for the Water Treatment Plant Upgrade - Cost Revision.

Based on our review of the information provided, the Town of Redcliff will receive a grant of 44.62 per cent of the estimated eligible project costs, or up to \$3,539,375 for the project under this program. Alberta Transportation will contact you in the near future to make arrangements for the grant payments.

Our government is committed to investing in resilient rural communities. Investments like this one help support economies and sustain jobs.

Sincerely,



Brian Mason  
Minister

RECEIVED  
JUN 20 2016  
TOWN OF REDCLIFF

17th floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4  
Telephone 780-427-2225

AR85356D

June 9, 2016

His Worship Ernie Reimer  
Mayor, Town of Redcliff  
PO Box 40  
Redcliff AB T0J 2P0

Dear Mayor Reimer,

On behalf of the Honourable Danielle Larivee, Minister of Municipal Affairs, I am pleased to inform you that the following amended capital project application submitted by your municipality has been accepted.

CAP-7439    Wastewater System Upgrades (amended)    \$460,000

The provincial government looks forward to opportunities to celebrate your Municipal Sustainability Initiative funded projects with you, so please send invitations for these milestone events to the Minister's office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at [ma.msicapitalgrants@gov.ab.ca](mailto:ma.msicapitalgrants@gov.ab.ca).

I wish you continued success in strengthening Alberta's communities.

Yours truly,



Susan McFarlane  
Director, Grant Program Delivery

cc: Brad Pickering, Deputy Minister  
Arlos Crofts, Municipal Manager, Town of Redcliff

RECEIVED  
JUN 17 2016  
TOWN OF REDCLIFF

June 9, 2016

His Worship Ernie Reimer  
Mayor of the Town of Redcliff  
PO Box 40  
Redcliff, Alberta T0J 2P0

Dear Mr. Mayor,

***Re: Recycle My Cell in Alberta***

Recycle My Cell (RMC) is Canada's national recycling program for mobile devices. RMC has been operating within the province of Alberta on a voluntary basis, under a Memorandum of Understanding with Alberta Environment and Parks, since June 2011. The program is organized by the Canadian Wireless Telecommunications Association (CWTA) and partners with wireless carriers, handset manufacturers and processors, as well as other interested parties such as cities, towns and local waste management organizations.

RMC's goal is to minimize the number of cell phones entering Canada's landfills. One of the keys to our success is ensuring that the program offers convenience to your residents as well as to you as a policy maker. There are two simple ways that you can help contribute to the continued success and growth of RMC in Alberta:

**1. Provide Information to Residents:** RMC currently has 485 drop-off locations within Alberta, in communities both big and small. Of these, 44 operate in town halls, municipal buildings, local waste management centres and recycling depots. Each location accepts used or unwanted wireless devices regardless of make, model or condition. By entering their postal code at [RecycleMyCell.ca](http://RecycleMyCell.ca), residents are able to find the drop-off locations closest to them. In the event that residents are unable to visit one of our drop-off locations, they also have the option to print a pre-paid mailing label and mail their device through Canada Post.

Our Web site also includes information about deleting personal information from wireless devices, provides answers to frequently asked questions, and highlights the various programs operated by our partners. A designated email address ([info@recyclemycell.ca](mailto:info@recyclemycell.ca)) and a toll-free number (1-888-797-1740) exist to field questions from consumers and government.

We would be happy to provide relevant information and RMC logos should you wish to include it on your Web site or in communications with your residents. We also have brochures that outline the program which can be provided at your request.

**2. Host a Drop-off Location in Your Municipality:** RMC encourages your participation in the program as a means to provide improved access and convenience to cell phone recycling in your community. Drop-off locations can be hosted virtually anywhere. Becoming a drop-off location is quick and easy via our online tool, located on our Web site. Once registered, you will be provided with all the materials needed to run the program, free of charge. These materials include posters, table cards, brochures, a town news bulletin about your involvement, our official participant logo, and pre-paid shipping labels for your full collection boxes.

We would be pleased to answer any questions that you may have about the program, or how you may participate. Please contact Victoria Pulman, Program Coordinator, at 613-233-4888 ext. 232 or [vpulman@cwta.ca](mailto:vpulman@cwta.ca).

Best Regards,

A handwritten signature in black ink, appearing to read "Bernard Lord".

Bernard Lord  
President & CEO  
Canadian Wireless Telecommunications Association



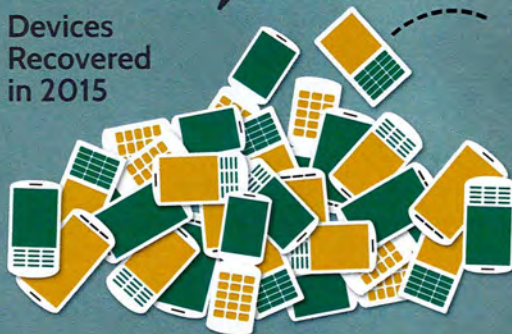
# Canada's Recycling Program for Mobile Devices and Accessories

*Recycle My Cell* is a free, convenient and easy-to-use way to recycle old and unwanted cell phones and accessories. By entering your postal code at [www.RecycleMyCell.ca](http://www.RecycleMyCell.ca), you'll find the nearest locations where you can drop off your device - cell phones, smartphones, rechargeable cell phone batteries, pagers and accessories - regardless of brand or condition.

In addition to freeing yourself of old devices, you will help the environment. A small effort on your part can make a big difference.

## 670,701\*

Devices  
Recovered  
in 2015



## 6,418,710\*

Devices  
Recovered  
Since 2005

\*Recycle My Cell and other partner initiatives.

Contact one of our program representatives today:  
[info@RecycleMyCell.ca](mailto:info@RecycleMyCell.ca) or 1-888-797-1740.



Follow us on Twitter:  
[@RecycleMyCell](https://twitter.com/RecycleMyCell)



Like us on Facebook:  
[facebook.com/RecycleMyCell](https://facebook.com/RecycleMyCell)

## What Can I Do?



**Recycle your phone** - Simply drop off your phone at the nearest drop-off location provided to you via [www.RecycleMyCell.ca](http://www.RecycleMyCell.ca).

Can't come to us? Print off a pre-paid mailing label available on the Recycle My Cell Web site and mail your device to us, free of charge. Be sure that all personal information is erased from your device before you recycle it. Don't know how? Check out the instructions specific to your device on our Web site.



**Host a drop-off location** - By hosting a Recycle My Cell drop-off location, you'll provide a valuable service to your community. Registration is quick and easy and we'll provide you with all the materials you'll need, free of charge.

## What Happens to the Cell Phone?



Phones and accessories are sent to certified processing facilities where they are triaged and evaluated for usability.

Phones that meet specific functionality criteria are resold for reuse. Phones that do not meet these criteria are broken down and are managed responsibly by approved processors.

Whether reused or recycled, your old device stays out of landfill!

*Recycle My Cell* is a national industry initiative organized by the Canadian Wireless Telecommunications Association (CWTA). CWTA is the recognized authority on wireless issues, developments and trends in Canada. It represents wireless service providers as well as companies that develop and produce products and services for the industry, including handset and equipment manufacturers, content and application creators and business-to-business service providers.



Printed on 100% post-consumer recycled paper.

**cwta**

Canadian Wireless  
Telecommunications Association

# With Recycle My Cell, tidying your town has never been easier.

Recycle My Cell is the Official Cell Phone Recycling Program  
for Alberta

## Host a Location



### 1. Register Online

Review the Terms & Conditions to understand your responsibilities as a drop-off location, as well as our responsibilities to you. Submit the Registration Form.



### 2. Collect Phones

Set up a collection box, and display Recycle My Cell posters and brochures. You may now begin collecting mobile devices and accessories!



### 3. Package

If shipping your collections in a regular box (max. 66lbs), attach a pre-paid mailing label. Larger volumes (skids, barrels, etc.) are also accepted but require special transportation arrangements.



### 4. Mail Out

Drop off your box at any Canada Post location for free shipping. For larger volumes, please contact **info@recyclemycell.ca** to arrange transportation.

Recycle My Cell accepts all used, unwanted or discarded mobile devices and their accessories, regardless of brand, model, condition or age.



- Cell phones
- Smartphones
- Pagers
- Chargers
- Batteries
- Headsets

## Promoting Your Location

We will provide you with:

- Brochures
- Posters
- Table Cards
- News Bulletin
- Official Participant Logo

Recycle My Cell currently has  
484 locations in 91 communities.  
Join our growing collection network today!

1-888-797-1740  
[info@RecycleMyCell.ca](mailto:info@RecycleMyCell.ca)  
Twitter: @RecycleMyCell  
[Facebook.com/RecycleMyCell](https://www.facebook.com/RecycleMyCell)



**Municipal Manager Report to Council**  
**Monday, June 27, 2016**

**On-going Projects**

- Completed background work on Service Tracker to make it possible for residents to submit e-service requests through the Town website. Remaining task to be completed is to install the widget/form on website. This was delayed as we needed to work out a technical issue with the company which has now been resolved. Will be implemented very soon.
- Continued job description updates.
- Working with Planning and Engineering and Legislative and Land Services to implement organizational changes.
- Corresponded with Golf Course regarding potential driving range scenarios.
- Began some initial review/research regarding potential moose power lease scenarios.

**Day to Day Responsibilities**

- Legal file work continues.
- Council meeting preparation and RFD review.
- Daily resident, council, and staff inquiries.
- Human Resource work/labour management committee meetings with CUPE.
- May 24, 2016 – prepared for, led, and participated in post-council department head meeting to review and assign council related action items.
- May 27, 2016 – met with Redcliff Seniors Society Representatives to have initial discussions regarding senior centre lease renewal.
- May 27, 2016 – surplus sale list finalization and walkthrough. This was done in preparations for the surplus sale this year.
- May 31, 2016 – met with river valley resident regarding the potential of potable water servicing in the river valley. An RFD was brought to Council June 13, 2016 regarding this topic.
- June 2, 2016 – attended and participated in the annual staff appreciation golf tournament and dinner. There was a good turnout and all who attended seemed to have an enjoyable time.
- June 3, 2016 – had a preliminary meeting with representatives from the Paramatta Water Co-op to discuss the potential of potable water servicing through the Town of Redcliff water system. An RFD was brought to council regarding this item at the June 13, 2016 council meeting.
- June 6, 2016 – attended rec board meeting for recreation master plan consultations.
- June 7, 2016 – had an update meeting with Town's contract assessor.
- June 7, 2016 – participated in consultations regarding Redcliff Fire Services.
- June 9, 2016 – attended and participated in a Water Treatment Plant project wrap up meeting with engineering, consultant and contractor to map out final steps in bringing the project to finalization.
- June 15-16, 2016 – accompanied Mayor Reimer to the AUMA mayor's caucus held in Olds. This session focused on the initial response to the proposed Modernized MGA. There will be consultation sessions being held in Medicine Hat in Mid-July.
- June 21, 2016, attended a regional session hosted by PEP with regard to access to broadband internet services and the economic development advantages this can provide.
- June 23, 2016 – attended Alberta Municipal Affairs regional training (Taber). Sessions and topics included: Municipal Finance, Safety Code Services, Planning, Grant reporting, asset management, and conflict resolution.

## **Community & Protective Services**

### **Fire Department:**

- Administration has been gathering requested data for Cypress County's Fire Master Plan, and met with the contracted consultants.
- The Office of the Fire Commissioner has assisted the Town of Redcliff Fire Department with assigning occupancy for Prairie Rose School Division to determine school capacities.
- Have been compiling Standard Operating Procedures and Guidelines from various fire departments as a reference for reviewing the Redcliff SOG's.

### **Emergency Management:**

- Staff and key members of the emergency operation centre team participated in regional EOC training workshops. This was made possible by Cypress County, City of Medicine Hat and the Town of Redcliff collaborating on a regional grant application which covered the entire expenses for the exercise.

### **Parks and Recreation:**

- There was minor winter damage to the pool surface which was repaired in house, and preseason preparation was completed at the Redcliff Aquatic Centre. This included painting, refurbishing the dressing rooms, adding changing tables, and doing minor plumbing repairs.
- In preparation for the upcoming Rec-Tangle season the staff has repaired damaged areas in the boards and started painting the front lobby.
- An aggressive herbicide program was initiated that included contracting out some herbicide spraying to meet our deadline of getting the Town completely sprayed before Redcliff Days. This will be ongoing and the program will also include a program that will assist in the control of Richardson ground squirrels (gophers).
- Administration has been working with Alberta Health Services in preparation for training for pool related emergencies which include facility operators as a result of the 2015 chlorine incident.
- There was some damage to the playground structures in various parks and ordered the necessary parts to rectify the issues, this has taken longer than expected due to parts timelines.
- The parks department has completed minor tree pruning in Lions Park and Campground, Town Hall, and Legion Memorial Park.
- Planning for Redcliff Days, Canada Day and the community events has been ongoing and has been coordinated with other departments.
- Installation of a new solar irrigation system has been installed at the Redcliff Cemetery by Parks and Recreation department which will assist in proper water and turf management.

### **Bylaw Enforcement:**

**Reporting Periods:** 2016 May

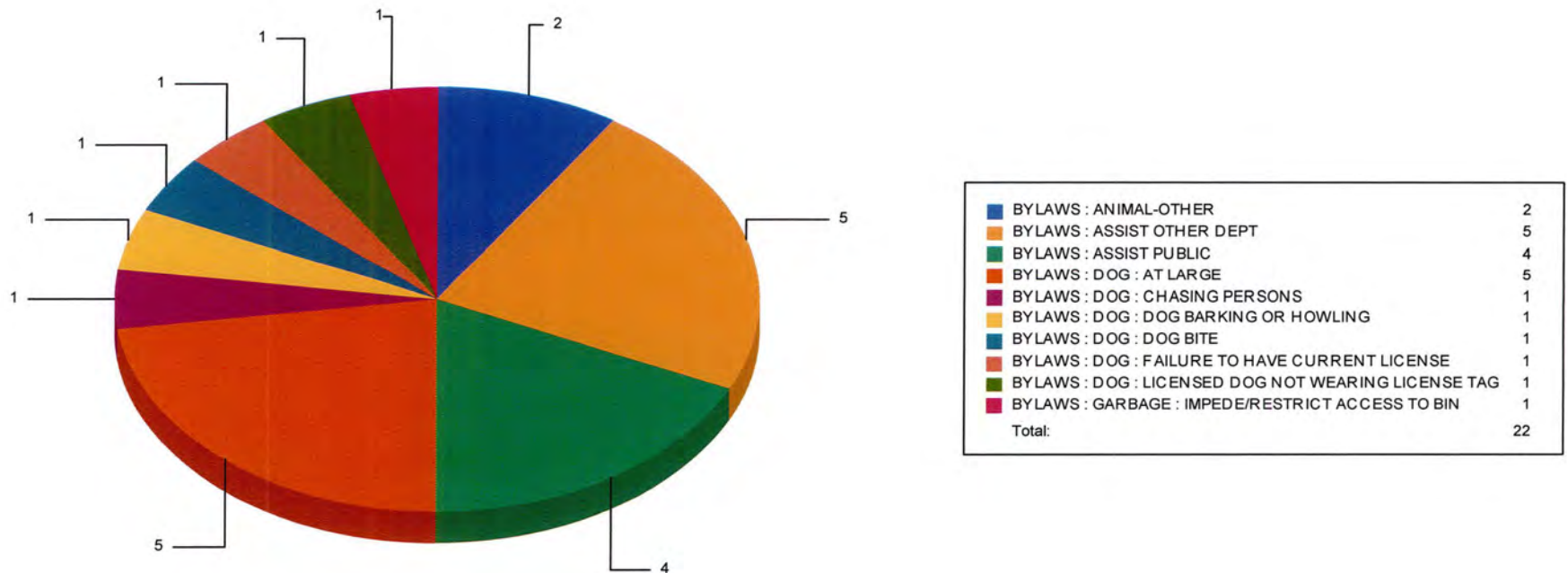
**Attached Report**

## Town of Redcliff

MONTHLY REPORT Statistics from Occurred Date: 5/1/2016 12:00:00AM to 5/31/2016 11:59:59PM

### Case Report

### Count of Incident Types



## Case Report

BYLAWS : ASSIST OTHER DEPT: 5 12%

BYLAWS : ASSIST PUBLIC: 4 9%

BYLAWS : DOG : AT LARGE: 5 12%

BYLAWS : DOG : CHASING PERSONS: 1 2%

BYLAWS : DOG : DOG BARKING OR HOWLING: 1 2%

BYLAWS : DOG : DOG BITE: 1 2%

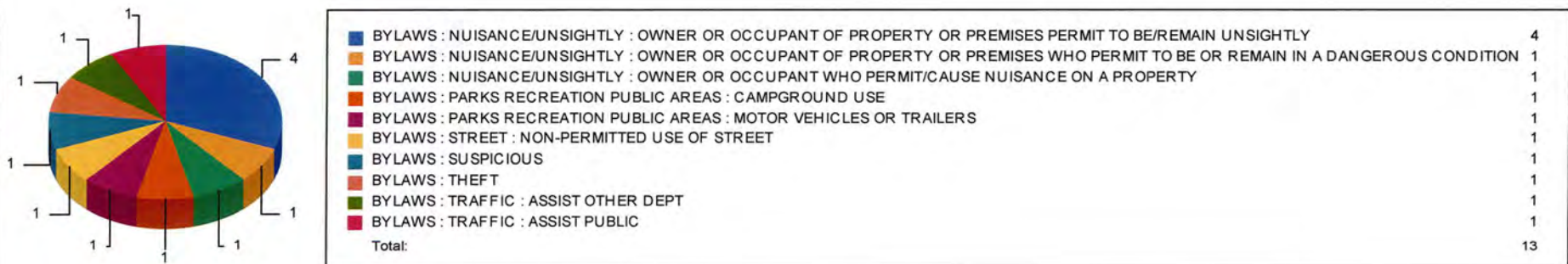
BYLAWS : DOG : FAILURE TO HAVE CURRENT LICENSE: 1 2%

BYLAWS : DOG : LICENSED DOG NOT WEARING LICENSE TAG: 1 2%

BYLAWS : GARBAGE : IMPEDE/RESTRICT ACCESS TO BIN: 1 2%

## Case Report

## Count of Incident Types



BYLAWS : NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT OF PROPERTY OR PREMISES PERMIT TO BE/REMAIN UNSIGHTLY: 4 9%

BYLAWS : NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT OF PROPERTY OR PREMISES WHO PERMIT TO BE OR REMAIN IN A DANGEROUS CONDITION: 1 2%

BYLAWS : NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT WHO PERMIT/CAUSE NUISANCE ON A PROPERTY: 1 2%

## Case Report

BYLAWS : PARKS RECREATION PUBLIC AREAS : CAMPGROUND USE: 1 2%	
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BYLAWS : PARKS RECREATION PUBLIC AREAS : MOTOR VEHICLES OR TRAILERS: 1 2%	
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BYLAWS : STREET : NON-PERMITTED USE OF STREET: 1 2%	
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BYLAWS : SUSPICIOUS: 1 2%	
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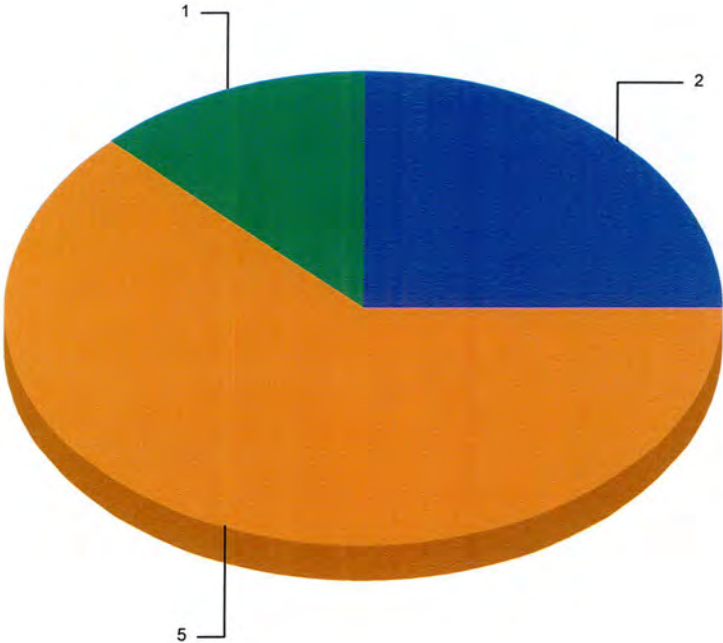
BYLAWS : THEFT: 1 2%	
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BYLAWS : TRAFFIC : ASSIST OTHER DEPT: 1 2%	
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BYLAWS : TRAFFIC : ASSIST PUBLIC: 1 2%	
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Case Report

Count of Incident Types



■	BYLAWS : TRAFFIC : PARKING	2
■	BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE	5
■	BYLAWS : TRAFFIC : RESTRICTIONS ON DIMENSIONS OF VEHICLES	1
Total:		8

BYLAWS : TRAFFIC : PARKING: 2 5%

BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE: 5 12%

BYLAWS : TRAFFIC : RESTRICTIONS ON DIMENSIONS OF VEHICLES: 1 2%

Case Report

Grand Total: 100.00% Total # of Incident Types Reported: 43

## **Public Services**

### **Water and Sewer Utilities:**

- Utility Services have been:
  - trouble shooting any issues that arise with continued training at the new water plant.
  - installing several radio reads for use with new meter reading equipment.
  - completed hydrant flushing.
  - completed camera jobs as requested.
  - started meter reading.
  - completed sewer flushing.
  - repaired meters throughout town.

### **Municipal Works:**

- Municipal works has been:
  - completing garbage bin repairs as needed with lid repairs and painting.
  - conducted alley clean ups.
  - replacing and repairing multiple signs throughout town.
  - finished street sweeping for Redcliff days.
  - filling pot holes throughout town.
  - removed sidewalks for replacing.
  - mowing and trimming around town.
  - conducted several interments at the cemetery.
  - hauling gravel for stock pile in yard.
  - bladed gravel roads and alleys in town.
  - coordinated calcium application for dust control.
  - completed sidewalk inspections.
  - helped set up for Redcliff Days.
  - landscaping around trash containers in the alleys.
  - finished line painting Broadway and 3<sup>rd</sup> Avenue.
  - weed spraying on town property.

### **Landfill:**

- Landfill staff have been:
  - Litter pick up along the fence line...this is an ongoing task.
  - New wind screens have been built.
  - Mowing and trimming around landfill.
  - New employee training is ongoing.
  - Leachate sampling was done.
  - Asphalt and cement crushing has been completed.
  - Landfill's internal audit has been completed.

## **Planning and Engineering:**

### **Priorities for June:**

- Relocation of the Development Officer to the department.
- Reorganize the layout of the department to facilitate better customer service.
- Request for Proposal for back-up power and SCADA systems at two lift stations.
- Request for Proposal for safety code services.
- Policy 52 revision.
- Drainage Bylaw Revision.
- Continued work on offsite levy bylaw project.
- Municipal Development Plan Update.

### **Planning:**

- Updated the list of LUB issues that require addressing.
- Unpaid Intern is working on the updates to the MDP to bring it into compliance with the South Saskatchewan Regional Plan.
- Farwest requested a subdivision extension 2014 SUB 02.
- Farwest requested a service agreement for 2014 SUB 02.

### **Engineering:**

- Sewer System Bylaw review in progress.
- A non-statutory hearing was held with regard to offsite levy bylaw on May 9, 2016. Council gave second reading to the bylaw and directed that a policy is drafted and public consultation occur prior to third reading.

### **Studies:**

- Inflow and Infiltration study:  
On-going flow monitoring data capture in the NW lift station catchment area with the assistance of Public Service staff.  
Civiltec Consulting is working on the investigation study for the 3rd Ave sewer lift station. Report was received and comments delivered.
- Working on developing a public education and awareness program for the Town's Inflow and Infiltration. ISL has declined to create an I & I educational program for the Town due to the small budget. Following up on using materials created by other municipalities.
- Smoke testing has been suspended until a complete smoke testing plan for an area is completed and arrangements can be made to complete an area in one time period.
- Infiltration and Inflow reduction work committee: Meeting was held on June 9, 2016.
- Pavement Management System: A map prepared for Town's road condition based on 2010 Redcliff Roadway System Master Plan. Engineering staff is working on a pavement management strategy. Discussion was had with Jamie Garland and it was agreed that due to other higher priorities that

Public Works will make necessary repairs as needed this year and Engineering will defer development of a Pavement Management System until the fall or 2017.

- Riverview Groundwater: WSP installed monitoring wells the week of June 13.

#### **Capital Projects:**

- Slope Remediation Kipling & Westside Subdivisions: Slope Remediation South of Kipling Subdivision- Phase 3: The contractor has completed work and only has a few minor deficiencies to correct. Substantial completion was issued on June 9, 2016.
- Water Treatment Plant Construction: There are a number of deficiencies still left to be completed prior to officially issuing a completion certificate. MP-ECO has been given Substantial Performance as of March 1, 2016. Paving is scheduled for completion by the contractor. Town forces are completing the landscaping. With the contractor's agreement landscaping was removed from their budget.
- Northside Functional Servicing Report: Engineering Department reviewed the third draft of sanitary servicing and sent comments to Scheffer Andrew. The Town's Engineering Department has been advised by Scheffer Andrew to expect a Final report.

#### **Finance and Administration:**

- 2016 Taxation Brochure is on the Town's website.
- The assessment information for 2016 taxation for the entire Town's properties is on the Town's website, and a paper copy is at the front desk of the Town Office. Any requests for detailed assessment information will be directed to our assessor on a request basis.
- Manuals for all the finance functions are being prepared.

#### **Legislative and Land Services**

- Ongoing inquires re: land sales.
- Council agenda preparation & follow up. Department Head meetings pre/post meetings.
- Park Enterprises continues to work on closing the remaining open permits from 2007-2011. This is very near completion.
- The annual Council / Staff golf event was held June 2, 2016.
- Ongoing Legal File Review. Meeting with legal representation June 9-10.
- Reviewing status of policies, procedures, bylaws and agreements.
- Ongoing conversion of printed policies, procedures, bylaw and agreements to digital format.
- Surplus Equipment/Vehicles Sale scheduled via submission of sealed bid. Deadline for sealed bids is June 28, 2016.
- Attended meeting June 13, 2016 at the City of Medicine Hat to review and discuss Inter-Municipal Development Plan Update.
- Attended meeting June 22, 2016 with Director of Planning & Engineering and D. Ramsay, Alberta Municipal Affairs to discuss accreditation in the building discipline.

## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
July 1, 2016	Canada Day Celebrations	Redcliff, AB
July 14, 2016	Minister's Tour Municipal Government Act	Southside Event Centre 9:00 a.m. - 11:30 a.m.