



COUNCIL MEETING

MONDAY, MARCH 14, 2016

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MARCH 14, 2016 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
1. GENERAL	
A) Call to Order	
B) Adoption of Agenda *	Adoption
C) Accounts Payable *	For Information
2. DELEGATION	
A) Theresa Hardiker Re: Economic Development Alliance	
3. MINUTES	
A) Council meeting held February 22, 2016 *	For Adoption
B) Redcliff Senior Citizens Business meeting held January 7, 2016 *	For Information
C) Redcliff Senior Citizens Business meeting held February 4, 2016 *	For Information
D) Redcliff Senior Citizens Business meeting held March 3, 2016 *	For Information
4. BYLAWS	
A) Bylaw 1821/2016 to amend Bylaw No. 1160/1998, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 *	1 st / 2 nd / 3 rd Reading
Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected.	
B) Bylaw 1822/2016 to amend Bylaw No. 1540/2008, being the 3 rd Street NW (300) Block Road Project Local Improvement Tax Bylaw and Bylaw 1651/2010 being a Bylaw to amend Bylaw 1540/2008 *	1 st / 2 nd / 3 rd Reading
Note: Requirement to amend local improvement bylaws that have been affected by subdivision or consolidation to reflect the modification of the parcels affected.	

- C) Bylaw 1823/2016, Family & Community Support Services Board Bylaw * 1st Reading
- D) Bylaw 1824/2016, Street Bylaw * 1st Reading
- E) Bylaw 1825/2016, Raw Water Consumption Rate Bylaw * 1st Reading

5. REQUESTS FOR DECISION

- A) 2016 Family & Community Support Services Budget * For Consideration

6. CORRESPONDENCE

- A) Leaders of Tomorrow Committee * For Information
Re: Leaders of Tomorrow Awards Nominations
- B) Gordon Memorial United Church * For Consideration
Re: Blessing of the Bikes

7. OTHER

- A) Redcliff/Cypress Regional Landfill Graphs to February 29, 2016 * For Information
- B) Council Important Meetings & Events March 14, 2016 * For Information

8. RECESS

9. IN CAMERA

- A) Land (2) / Labor (1)

10. ADJOURN

ACCOUNTS PAYABLE CHEQUE LIST

COUNCIL MEETING MARCH 14, 2016

CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
79542	ALBERTA RECREATION FACILITY	MEMBERSHIP FEES	\$360.00
79543	A & B STEEL	NUTS & WASHERS	\$35.51
79544	ACE LANDSCAPING	SNOW REMOVAL AT RCMP	\$2,520.00
79545	ACTION PARTS	OIL FILTER	\$29.80
79546	AMSC	HEALTH SPENDING ACCOUNT	\$611.88
79547	ATB MASTERCARD	CREDIT CARD PURCHASES	\$15,752.21
79548	THE BOLT SUPPLY HOUSE	GLOVES, TISSUE, RIVETS	\$847.52
79549	BOSS LUBRICANTS	ENGINE OIL	\$284.97
79550	CANADIAN LINEN & UNIFORM	COVERALLS, TOWELS	\$21.42
79551	CANSEL	HP DESIGNJET PLOTTER	\$4,299.75
79552	FARMLAND	PRESSURE TEST FITTINGS, HOSES, TIPS	\$339.61
79553	FOX SAFETY	FALL PROTECTION EQUIPMENT INSPECTION	\$1,530.80
79554	REDCLIFF HOME HARDWARE	PAINT	\$19.61
79555	JOE JOHNSON EQUIPMENT	AIRBAG, OIL PRESSURE SENDING UNIT	\$277.92
79556	SHAW	INTERNET SERVICE	\$125.90
79557	MP ECO MECHANICAL	WATER TREATMENT PLANT PROGRESS	\$147,570.56
79558	MURRAY CHEVEROLET CADILLAC	LABOUR, ABS LIGHT	\$189.42
79559	SUNCOR	FUEL	\$2,474.42
79560	PUROLATOR	PARTS FREIGHT	\$55.39
79561	REDCLIFF BAKERY	MPC LUNCH	\$85.68
79562	RECEIVER GENERAL	PAYROLL STAT DEDUCTIONS	\$32,662.60
79563	REIMER, ERNIE	EMERGING TRENDS, MAYORS/REEVES CONFERENCE	\$500.92
79564	ROSENAU TRANSPORT	TRANSPORT LINE PAINTER	\$218.28
79565	SHOCKWARE	LANDFILL INTERNET SERVICE	\$47.20
79566	SIMON, SHANON	EMERGING TRENDS	\$260.76
79567	SNAP-ON TOOLS	TOOLS	\$3,120.40
79568	SUMMIT MOTORS	QUICK RELEASE VALVE, BRAKE FITTING, LABOUR	\$1,363.42
79569	TELUS MOBILITY	CELL PHONE SERVICE	\$15.95
79570	DESJARLAIS, CHANTEL	FACILITY DEPOSIT REFUND	\$150.00
79571	STIGTER, MICHELLE	FACILITY DEPOSIT REFUND	\$50.00
79572	SOUTH COUNTRY COOP	KEROSENE	\$83.99
79573	GROSS, JASMIN	FACILITY DEPOSIT REFUND	\$110.25
79574	DICKSON, TAMMY	FACILITY DEPOSIT REFUND	\$50.00
79575	TOMA, BERT	REFUND REFLEXOLOGY CLASS REFUND	\$31.50
79576	MAYER, TAMMY	REFUND REFLEXOLOGY CLASS REFUND	\$31.50
79577	TROPHY WORLD	PLATE	\$10.50
79578	WESTERN CANADA WELDING	METALMUSTER KIT, OXYGEN, TIP, HOSE ASSY	\$933.48
79579	W.R. MEADOWS	LINE PAINTER	\$5,107.00
79580	ACTION PARTS	DUST MASK, FILTERS, LOTION, FUSE, SWITCH	\$688.49
79581	ADT	ALARM - RCMP	\$283.58
79582	AMEA	CONFERENCE REGISTRATION	\$470.00
79583	AMSC	INSURANCE, BENEFITS	\$190,057.46
79584	ATRON REFRIGERATION	REPAIR WATER HEATER	\$280.88
79585	AUMA	ANNUAL MEMBERSHIP FEE	\$6,196.90
79586	BK REPAIR	THERMOSTAT	\$288.75
79587	CANADIAN LINEN & UNIFORM	COVERALLS, TOWELS	4 \$21.00

79588	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$50.40
79589	CITY OF MEDICINE HAT	ELECTRIC UTILITIES	\$5,252.86
79590	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79591	CUPE	UNION DUES	\$2,157.61
79592	CYPRESS VIEW FOUNDATION	2016 REQUISITION	\$67,957.00
79593	EPCOR ENERGY SERVICES	LANDFILL ELECTRIC UTILITIES	\$210.00
79594	FOX ENERGY	SURVEYOR VESTS	\$228.17
79595	GREYHOUND	PARTS FREIGHT	\$30.75
79596	REDCLIFF HOME HARDWARE	WATER, GAS CAN KIT, BATTERIES, GLOVES	\$124.95
79597	HYDRACO INDUSTRIES	CYLINDER REPAIR	\$508.84
79598	INDUSTRIAL MACHINE	ANTIFREEZE, FILTERS, RADIATOR CAP	\$92.65
79599	JIM'S ELECTRIC	REPLACEMENT LIGHT	\$270.38
79600	JOE JOHNSON EQUIPMENT	AIR SUSPENSION FILTERS	\$150.81
79601	KEYWAY SECURITY	ENTRY KNOB	\$131.25
79602	LETHBRIDGE HERALD	ADVERTISING	\$250.74
79603	LETHBRIDGE MOBILE SHREDDING	SHREDDING	\$46.20
79604	LIFESAVING SOCIETY	AFFILIATION FEES	\$100.00
79605	SHAW CABLE	INTERNET SERVICE	\$78.65
79606	PARK ENTERPRISES	PERMITS	\$420.00
79607	SUNCOR	DYED DIESEL	\$1,173.21
79608	PITNEY WORKS	FOLDER STUFFER SERVICE	\$333.16
79609	PRO COMM SOLUTIONS	PHONE SERVICE	\$252.00
79611	REDCLIFF ACTION SOCIETY	1ST QTR DISBURSEMENT	\$3,000.00
79612	ROBERTSON IMPLEMENTS	PARTS FOR TRACTOR	\$1,872.76
79613	ROSENAU TRANSPORT	BOUNDARY EQUIPMENT	\$191.35
79614	SANATEC ENVIRONMENTAL	PUMP LANDFILL SEPTIC TANK	\$141.75
79615	SUMMIT MOTORS	REPLACE HYDRAULIC PUMP	\$2,936.34
79616	TELUS	TELEPHONE SERVICE	\$1,790.81
79617	TELUS MOBILITY	CELL PHONESERVICE	\$276.88
79618	MUNICIPAL WORLD	JOB POSTING	\$446.25
79619	MBSI CANADA	SERVER	\$9,519.59
79620	GRAY, JEFF	PERMIT FEE REFUND	\$122.88
79621	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS	\$700.00
79622	TRICO LIGHTING	BULBS FOR MEMORIAL	\$12.47
79623	WILLIAMS, IAN	REFUND FOR PROPANE & SNOW BRUSH	\$82.73
79624	WOOD, DALE	FIREARMS COURSE INSTRUCTOR FEES	\$1,235.00
79625	XEROX	PHOTOCOPIER MAINTENANCE	\$32.20
79626	PARKLAND GEO TESTING	COULEE SLOPE FAILURE PROGRESS PAYMENT	\$18,931.50
84 CHEQUES TOTAL:			\$542,200.32

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, FEBRUARY 22, 2016 7:00 P.M.**

PRESENT: Mayor E. Reimer
Councillors C. Crozier, E. Solberg
D. Kilpatrick, L. Leipert
J. Steinke, C. Brown

Municipal Manager A. Crofts (left at 7:40 p.m., returned at 7:45 p.m.)
Manager of Legislative S. Simon (left at 7:29 p.m., returned at 7:45 p.m.)
& Land Services
Director of Finance J. Tu (left at 7:18 p.m.)
& Administration
Director of Public Services J. Garland (left at 7:29 p.m., returned at 7:45 p.m.)

ABSENT:**1. GENERAL**

Call to Order

A) Mayor Reimer called the regular meeting to order at 7:00 p.m.

2016-0064 Adoption of Agenda

B) Councillor Leipert moved the agenda be adopted as amended to add a labour item in "In Camera" session.
- Carried.

2016-0065 Accounts Payable

C) Councillor Kilpatrick moved the following 73 general vouchers in the amount of \$646,810.49 be received for information. - Carried.**ACCOUNTS PAYABLE****COUNCIL MEETING FEB 22, 2016**

<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
79430	ACTION PARTS	RADIATOR CAP, OIL FILTER	\$21.04
79431	AG-PLUS MECHANICAL	BOBCAT SNOW BLOWER	\$9,809.10
79432	BENCHMARK ASSESSMENT	ASSESSMENT FEES	\$16,126.16
79433	THE BOLT SUPPLY HOUSE	SLEEVE ANCHOR, MASONRY DRILL, NUTS & BOLTS	\$49.72
79434	CANADIAN LINEN AND UNIFORM	COVERALLS/TOWELS	\$24.35
79435	CANADIAN BADLANDS	2016 POPULATION LEVY	\$2,905.76
79436	CITY OF MEDICINE HAT	ELECTRIC UTILITIES	\$8,743.95
79437	CLEARTECH INDUSTRIES	CONTAINER CR/CHLORINE/CAUSTIC SODA	\$3,433.59
79438	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$621.00
79439	EPCOR	LANDFILL ELECTRIC UTILITIES	\$204.10
79440	GREYHOUND COURIER	TRANSPORT SUPERIOR TRUCKING PARTS	\$30.31
79441	HARV'S JANITORIAL	JANITORIAL SERVICE	\$3,948.00

79442	REDCLIFF HOME HARDWARE	COFFEE SUPPLIES/GLUE GUN/SCREW HOOK/LAMPS	\$118.24
79443	INLAND CONCRETE	WASHED DE-ICING SAND	\$7,551.03
79444	LETHBRIDGE MOBILESHREDDING	SHREDDING SERVICE	\$72.45
79445	MCL WASTE SYSTEMS	REPAIR AL JOHN & PARTS	\$2,041.42
79446	SHAW CABLE	INTERNET SERVICE	\$559.26
79447	MS MUNICIPAL SOLUTIONS	ENGINEERING SERVICES	\$9,632.88
79448	SUNCOR	DYED DIESEL	\$840.44
79449	PITNEY WORKS	FOLDER/STUFFER CONTRACT	\$477.34
79450	REIMER, ERNIE	AUMA	\$150.00
79451	SOCIETY OF LOCAL GOVT MANAG	CLGM 2016 FEES - A.CROFTS	\$320.00
79452	SUPERIOR TRUCK EQUIPMENT	SWITCH CABLES/FILTERS	\$225.07
79453	TELUS	PHONE SERVICE	\$1,379.31
79454	TELUS MOBILITY	CELL SERVICE	\$234.53
79455	BERT'S VACUUMS	SOAP, SPRAY TRIGGER	\$29.30
79456	GUARDIAN CHEMICALS	FITTINGS, HOSE, WELDING - LIFT STATION	\$472.50
79457	MATCO TOOLS	TOOLS FOR SERVICE TRUCK	\$3,412.31
79458	TURRIS COMMUNICATIONS	MOUNT ANTENNA	\$94.40
79459	WOLSLEY	BALL VALVE	\$24.84
79460	PALL CORPORATION	WTP UPGRADE	\$134,565.06
79461	RECEIVER GENERAL	STAT DEDUCTIONS	\$31,792.02
79462	RECEIVER GENERAL RCMP	RMCP POLICING COSTS	\$255,144.08
79463	CIVIC INFO BC	JOB POSTINGS	\$315.00
79464	ACTION PARTS	MOTOR TREATMENT	\$40.78
79465	AUMA	JOB POSTINGS	\$315.00
79466	BOUNDARY EQUIPMENT	SWEEPER BROOM SEGMENTS	\$343.98
79467	BRANDT	GASKETS/FILTER	\$357.53
79468	CANADIAN LINEN AND UNIFORM	COVERALLS/TOWELS	\$42.84
79469	CANADIAN ENERGY	BATTERY	\$80.19
79470	C.E.M. HEAVY EQUIPMENT	CUTTING AND SIDE EDGE, CYLINDER KIT	\$1,961.59
79471	CITY OF MEDICINE HAT	CITY ELECTRIC UTILITIES & SEWAGE OUTLAY	\$51,885.65
79472	CLEARTECH INDUSTRIES	CHLORINE	\$1,403.89
79473	FARMLAND	COUPLER, ADAPTER	\$20.32
79474	FORTY MILE GAS	LANDFILL GAS UTILITIES	\$303.30
79475	FOUNTAIN TIRE	REPAIR FLATS	\$111.57
79476	FOX ENERGY	SIGNS	\$251.80
79477	GREYHOUND COURIER	TRANS SUPERIOR TRUCK	\$30.21
79478	H2O HAULING	HAUL WATER TO LANDFILL	\$105.00
79479	HAT AGRI SERVICE	BALL JOINTS/FILTERS	\$460.09
79480	REDCLIFF HOME HARDWARE	CUTQUIK SAW	\$1,312.46
79481	JACOB'S WELDING	WELD 2 STEPS AND CHANNEL INSIDE	\$2,509.50
79482	KILPATRICK, DWIGHT	REFUND SEWER SCOPE	\$100.00
79483	KIRK'S MIDWAY TIRE	TIRES	\$3,599.40
79484	LETHBRIDGE HERALD	ADVERTISING	\$3,751.45

79485	MEDICINE HAT NEWS	ADVERTISING	\$1,310.40
79486	SHAW CABLE	INTERNET SERVICE	\$261.19
79487	PALLISER AIRSHED	AIR QUALITY MIONITORING	\$826.88
79488	SUNCOR	FUEL	\$6,953.74
79489	PRECISION GIANT SYSTEMS	CALIBRATE LANDFILL SCALES	\$1,531.53
79490	PRO-COMM	PHONE SYSTEM LABOUR	\$128.63
79491	REDCLIFF PUBLIC LIBRARY	ALLOTMENT FUNDING	\$54,452.90
79492	ROSENAU TRANSPORT	TRANSPORT CYLINDERS	\$1,741.32
79493	SANATEC	PUMP LANDFILL SEPTIC TANK	\$152.25
79494	SOCIETY OF LOCAL GOVT MANAG	MUNICIPAL LEADERSHIP CONFERENCE AC/KD	\$1,098.00
79495	SUMMIT MOTORS	CLAMP, OIL	\$1,337.66
79496	TELUS	PHONE SERVICE	\$58.62
79497	TELUS MOBILITY	CELL SERVICE	\$102.84
79498	MBSI	HOSTED BACKUP	\$1,071.00
79499	TOWN OF REDCLIFF	LNADFILL TONNAGE CHARGES	\$5,028.08
79500	WCB	WCB PREMIUMS	\$4,233.94
79501	WESTERN CANADA WELDING	BLUE SHIELD/CONTACT TIPS/WHEELS/UNIBRAZE	\$332.76
79502	WOOD, DALE	RESTRICTED FIREARMS INSTRUCTOR FEES	\$1,615.00
79503	XEROX	COPIER MAINTENANCE 7655	\$218.64
CHEQUES TOTAL:			\$646,810.49

2. MINUTES

- 2016-0066 Council meeting held February 8, 2016 **A)** Councillor Crozier moved the minutes of the Council meeting held February 8, 2016, be adopted as presented. - Carried.
- 2016-0067 Municipal Planning Commission meeting held February 17, 2016 **B)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held February 17, 2016, be received for information. - Carried.

3. REQUESTS FOR DECISION

- 2016-0068 Raw Water Consumption Rates **A)** Councillor Kilpatrick moved to receive the correspondence dated February 2, 2016 from Mr. Granger, as information and further, to direct Administration to research potential new raw water rates and bring back proposals for Council in the form of proposed amendments to the current water rates bylaw. - Carried.

4. POLICIES

- 2016-0069 Policy 129 (2016), Code of Ethics and Conduct for Employees **A)** Councillor Leipert moved to approve Policy 129 (2016), Code of Ethics and Conduct for Employees as presented. - Carried.

- 2016-0070 Policy 34 (2016), Employee Travel Expense Policy **B)** Councillor Kilpatrick moved to adopt Policy 34 (2016), Employee Travel Expense Policy, as amended. - Carried.

5. CORRESPONDENCE

- 2016-0071 Alberta Transportation
Re: AB Municipal Water/Wastewater Partnership Grant **A)** Councillor Steinke moved correspondence from Alberta Transportation dated February 5, 2016, regarding Alberta Municipal Water/Wastewater Partnership Grant, be received for information. - Carried.
- 2016-0072 TransCanada Pipelines Limited
Re: Medicine Hat Compressor Station and Nova Gas Transmission **B)** Councillor Crozier moved correspondence from TransCanada Pipelines Limited dated February 12, 2016, regarding the Medicine Hat Compressor Station and Nova Gas Transmission, be received for information. - Carried.

6. OTHER

- 2016-0073 Municipal Manager Report to Council February 22, 2016 **A)** Councillor Solberg moved the Municipal Manager Report to Council February 22, 2016, be received for information. - Carried.
- 2016-0074 Mayor's Report to Council February 22, 2016 **B)** Councillor Steinke moved the Mayor's Report to Council February 22, 2016, be received for information. - Carried.
- 2016-0075 Council Important Meetings & Events February 22, 2016 **C)** Councillor Leipert moved the Council Important Meetings & Events February 22, 2016, be received for information. - Carried.

7. RECESS

Mayor Reimer called for a recess at 7:18 p.m.

Director of Finance & Administration left the meeting at 7:18 p.m.

Mayor Reimer reconvened the meeting at 7:29 p.m.

8. IN CAMERA

- 2016-0076 Councillor Steinke moved to meet In Camera at 7:29 p.m. - Carried.

Manager of Legislative & Land Services and the Director of Public Services left the meeting at 7:29 p.m.

Municipal Manager left the meeting at 7:40 p.m.

Manager of Legislative & Land Services, Director of Public Services and the Municipal Manager returned at 7:45 p.m.

2016-0077

Councillor Steinke moved to return to regular session at 8:33 p.m. - Carried.

9. ADJOURNMENT

2016-0078 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:34 p.m. - Carried.

Mayor

Manager of Legislative and Land Services

REDCLIFF SENIOR CITIZENS BUSINESS MEETING January 7, 2016

Mel Oerlemans opened the meeting with the Lord's Prayer at 2 p.m.

There were 17 persons present.

Minutes for December, 2015 read by Shirley Vossler, Acting Secretary.

Minutes adopted – Kasper Fitterer

Seconded- Sandy Tillman

Treasurer's report—December 2015 funds received \$2412.00. Spent \$1518.00

Richard Van Orman reported a year end balance of 16031.00 in Operating account.

\$11,900 Investments. Total funds 27,981.00

In 2015, casino funds paid for all expenses for exercise classes. Trip donations of \$2000.

Report moved adopted— Margaret Pakula

Seconded—Rita Graumans

Correspondence— Thank you from Mayor Ernie Reimer.

Promotional motor coach tours from St Albert –given to Kaspar.

Town to use Hall - March 4, 2016 2-3 p.m.

Committee reports

Health and Wellness— card to Lucy Primeau - surgery

Kitchen—Mel has organized volunteers for Pancake Breakfast on January 23, 2016.

House—Aware of upcoming events

Membership—184

Crib and Crib Tournaments— 31 people last night

Whist—12 people

Pool— N/A

Casino—Application form and list of 2016 executive sent to corporate registry and ALGC.
Sent in by Mel Oerlemans.

Computer— possible start up January 19, 2016, 9 a.m. Mel to check with Cindy at Town Hall for name of third instructor. Gladys Garyk has a list of members to take classes. Also, check if Tues/Thurs. is better. Check if computers should switch to Windows 10 or stay on Windows 7.

Unfinished business— N/A

New Business—Mel asked if grandchildren should be allowed to come to our dinners in June and Christmas. The general consensus was no. Ken Graumans asked if we could have a better cup for drinks. Connie Barrell will check it out.

Adjournment at 2:40 p. m.

Moved—Mel Oerlemans

Seconded— Kasper Fitterer

REDCLIFF SENIOR CITIZENS BUSINESS MEETING February 4, 2016

Mel Oerlemans opened the meeting with the Lord's Prayer at 2 p.m.

There were 18 persons present.

Minutes for January 2016 read by Acting Secretary, Shirley Vossler

Minutes adopted – Sandy M

Seconded- Garry Moore

Treasurer's report—N/A

Correspondence—Gary Popovitch Touring Show poster.

No information from AGLC yet on proceeds from the recent casino.

Calendar from Gordon Memorial United Church includes an advertisement for our Society. A cheque for \$60 will be issued to the church.

Committee reports

Health and Wellness—card to Heinz Pachan- surgery

Kitchen—all arrangements completed for Soup and Sandwiches on 11:30 -1 p. m. on February 11, 2016.

House—Aware of need to set up for Soup and Sandwiches.

Membership—234

Crib and Crib Tournaments— 31 last night

Whist—Good

Pool—OK

Exercise—person from college did walk with class on Wednesday Feb. 3, 2016. Regular instructor to be back on February 8, 2016

Casino—

Computer—

Bus Trips—

Unfinished business— Connie B gave a report for the cost of styrofoam cups \$34.15 per 1000 versus paper cups \$71.00 per 1000. Connie will continue her research.

New Business—short discussion was held on what we should do for entertainment for our wind-up dinner in June. No conclusion was made. Posters will need to be made later.

Adjournment at 2:30 p. m.

Moved—Margaret Pakula

Seconded—Connie Barrell

REDCLIFF SENIOR CITIZENS BUSINESS MEETING March 3, 2016

Mel opened the meeting with the Lord's Prayer at 2 p.m.

There were 19 persons present.

Minutes for previous month read by Secretary Bea Gursky. Many thanks to Shirley for keeping minutes while Bea was away. Minutes adopted – Darlene Seconded- Sandy M

Treasurer's report—

Richard VanOrman prepared yearend 2015 report. 2014 year end balance was \$21740.

In 2015 yearend balance is \$ 28,840. Remember casino funds are now paying for exercise expenses.

Two signatures needed on the year end report.

In December 2015 we brought in \$2300.00. Spent \$1200.00

Town of Redcliff paid \$400 in hall rentals for Jan/Feb. 2016. Lots of big payments coming up now. rent/insurance.

As of the end of February bank balance of \$16,760 and \$12,000 in investment.

Report moved adopted— Garry Moore Seconded—Darlene Ens

Committee reports

Health and Wellness—Connie is away. Chuck –broken leg, Lorraine –knee replaced.

Kitchen—Food safety course in Hilda on March 12, 2016. Fran and Gladys will go.

Club will pay course fee (\$75x2)

House—Ok

Membership—248

Crib and Crib Tournaments—39 last week, 26 last night. Crib Tournament in April, 2016.

Whist—Good 2 tables.

Pool—N/A

Exercise— doing good but Margaret says floors are not getting washed on Mondays or swept on Wednesdays. Woodcarvers are not sweeping up their sawdust. Mel will talk to Kim. Kim told Mel they are coming in to scrub floors soon.

Casino— Recent Casino funds were dispersed from AGLC. We got \$16,287.15.

Remember almost 10 K is already earmarked.

Computer—We now have wifi but Richard needs to contact Les Gustavson, who originally set up the internet years ago. Richard will ask Norm if he knows Les.

Bus Trips—Kaspar wants ideas on future bus trips. He will assemble information on Rosebud Stagewest and Drumheller. AGLC requires us to stay in the province. We could do a Senior's bus trip exchange with Lethbridge Seniors, Rita Graumans suggests..

Unfinished business— Rita says we should spend the money on paper cups. Consensus agrees.

New Business

-Mel nominated Darlene for this year's Volunteer Appreciation Award on April 15, 2016. Sany Tillman seconded. Passed. Bea will do the write-up. Shirley will present Darlene her plaque. Society will buy 5-6 tickets, Mel says.

-Next casino is June of 2017. Shirley Vossler moved Norman Davy needs to return the casino checkbook and sign off at the bank. Passed. [Richard will contact Norm. Bea will do up the minutes and make an appointment to do the bank signing next week.

-June wind up. Any ideas? Dance? Bea suggests BBQ and rent a (general) movie and projector.

Adjournment at 2:35 p. m.

Moved—Margaret Pakula

Seconded— Sandy Tillman.

**TOWN OF REDCLIFF
BYLAW NO. 1821/2016**

A Bylaw of The Town of Redcliff to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1160/98, which was passed on June 1, 1998 and to amend Bylaw No. 1175/98 which was passed on June 22, 1998.

AND WHEREAS the Municipal Government Act R.S.A. 2000, Chapter M26, specifies that if after a local improvement tax has been imposed there is a subdivision affecting a parcel of land, or a consolidation of two or more parcels of land, in respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend these Bylaws to include an updated schedule indicating the parcels affected by this Local Improvement Tax and the effective frontage feet.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be amended to include the following updated listing of properties to be assessed and their effective frontage feet:

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
202 - 8 ST. N.W.	PLAN 0313142, BLK 125, LOT 41	33.23
206 - 8 ST. N.W.	PLAN 0313142, BLK 125, LOT 42	29.00
210 - 8 ST. N.W.	PLAN 0313142, BLK 125, LOT 43	29.00
601 - 2 AVE. N.W.	Plan 1310077, BLK A, LOT 10	3109.57
339 - 5 ST. N.W.	PLAN 9811474, BLK B, LOT 1	203.80
501 - 3 AVE. N.W.	PLAN 0411729, BLK B, LOT 32	1303.45
601 - 3 AVE. N.W.	PLAN 0111514, BLK B, LOTS 26 -27	1303.45
PUBLIC UTILITY LOT	PLAN 9811474, BLK B, LOT 7PUL	233.76
301 - 4 AVE. N.W.	PLAN 0312944, BLK B, LOT 31	2608.37
111 - 4 AVE. N.W.	PLAN 0511088, BLK B, LOT 33	1285.22
401 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 13	55.77
405 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 14	55.77
409 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 15	55.77
413 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 16	55.77
417 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 17	55.77
421 - 1 ST. N.W.	PLAN 9811474, BLK B, LOT 18	59.70
311 - 4 ST. N.W.	PLAN 0311268, BLK 129, LOT 10	1191.50
301 - 4 ST. N.W.	PLAN 9811474, BLK C, LOT 3PUL	19.22
210 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 41	75.00
222 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 42	55.00

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
226 & 228 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 43	55.00
230 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 44	55.00
234 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 45	55.00
238 - 5 ST. N.W.	PLAN 9811474, BLK 122, LOT 46	55.00
229 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 47	50.00
225 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 48	50.00
221 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 49	50.00
217 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 50	50.00
213 & 215 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 51	50.00
209 - 4 ST. N.W.	PLAN 9811474, BLK 122, LOT 52	50.00
302 - 4 ST. N.W.	PLAN 1117V, BLK 130, LOTS 1-17	425.00
311 - 3 ST. N.W.	PLAN 1511392, BLK 130, LOTS 53	115.00
334 - 4 ST. N.W.	PLAN 9811474, BLK 130, LOT 41	75.00
315 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 45	46.00
319 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 46	46.00
323 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 47	46.00
327 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 48	46.00
331 - 3 ST. N.W.	PLAN 0111821, BLK 130, LOT 49	46.00
335 - 3 ST. N.W.	PLAN 0212567, BLK 130, LOT 51	50.00
339 - 3 ST. N.W.	PLAN 0212567, BLK 130, LOT 52	55.00
301 - 3 ST. N.W.	PLAN 9811474, BLK 130, LOT 43	50.00
330 - 3 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 11-13	75.00
330 - 3 ST. N.W.	PLAN 1117V, BLOCK 131, LOT 14	25.00
330 - 3 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 15-20	150.00
343 - 2 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 21-22	50.00
339 - 2 ST. N.W.	PLAN 1117V, BLOCK 131, LOTS 23-24	50.00
Unassigned	PLAN 1117V, BLOCK 131, PTN OF LANE	15.38
301 - 2 ST. N.W.	PLAN 1117V, BLK 131, LOTS 38-40:PT	62.50
305 - 2 ST. N.W.	PLAN 1117V, BLK 131, LOTS 35-38:PT	87.50
315 - 2 ST. N.W.	PLAN 0413967, BLOCK 131, LOT 50	100.00
302 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 43	50.00
306 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 44	50.00
310 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 45	50.00
314 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 46	40.00
318 - 3 ST. N.W.	PLAN 9811474, BLK 131, LOT 47	40.00
323 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 51	43.00
327 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 52	38.00
331 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 53	38.00
335 - 2 ST. N.W.	PLAN 0613922, BLOCK 131, LOT 54	49.00
346 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 45	46.60
342 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 46	37.30
338 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 47	37.30
334 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 48	37.30
330 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 49	37.30
326 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 50	37.30

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
322 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 51	37.30
318 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 52	37.30
314 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 53	37.30
310 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 54	37.30
306 - 2 ST. N.W.	PLAN 0613922, BLOCK 132, LOT 55	42.70
111 - 3 AVE. N.W.	PLAN 0613922, BLOCK 132, LOT 56	75.00
325 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 28-29	50.00
321 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 30-32	75.00
317 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 33-34	50.00
307 - 1 ST. N.W.	PLAN 0813720, BLK 132, LOT 58	37.5
309 - 1 ST. N.W.	PLAN 0813720, BLK 132, LOT 57	37.5
303 - 1 ST. N.W.	PLAN 1117V, BLK 132, LOTS 38-340	75.00
337 - 1 ST. N.W.	PLAN 9811474, BLK 132, LOT 42	60.00
333 - 1 ST. N.W.	PLAN 9811474, BLK 132, LOT 43	60.00
329 - 1 ST. N.W.	PLAN 9811474, BLK 132, LOT 44	55.00
302 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 1-2	50.00
310 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 3-7	125.00
314 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 8-9	50.00
318 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 10-11	50.00
322 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 12-13	50.00
328 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 14-15	50.00
332 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 16-17	50.00
338 - 1 ST. N.W.	PLAN 1117V, BLK 133, LOTS 18-20	75.00
337 - MAIN ST. N.	PLAN 1117V, BLK 133, LOTS 21-23	75.00
329 - MAIN ST. N.	PLAN 1117V, BLK 133, LOTS 24-27	100.00
301 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 41	55.00
307 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 42	55.00
311 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 43	55.00
315 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 44	55.00
319 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 45	55.00
323 - MAIN ST. N.	PLAN 9811474, BLK 133, LOT 46	50.00
302 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 60	50.00
306 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 59	37.50
310 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 58	37.50
314 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 57	50.00
316 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 56	37.50
318 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 55	37.50
322 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 54	50.00
324 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 53	37.50
326 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 52	37.50
330 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 51	37.50
334 - MAIN ST. N.	PLAN 9812329, BLK 138, LOT 50	37.50
335 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 22-23	50.00
331 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 24-25	50.00
327 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 26-27	50.00

CIVIC ADDRESS	LEGAL DESCRIPTION	EFFECTIVE FRNT.FOOT
323 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 28-29	50.00
319 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 30-31	50.00
315 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 32-33	50.00
311 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 34-35	50.00
307 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 36-37	50.00
301 - 1 ST. N.E.	PLAN 1117V, BLK 134, LOTS 38-40	75.00
302 - 1 ST. N.E.	PLAN 0111821, BLK 135, LOT 1	500.00
410 - MAIN ST. N.	PLAN 1117V, BLK 138, LOTS 5-6	50.00
418 - MAIN ST. N.	PLAN 0813417, BLK 138, LOT 61	53.11
414 - MAIN ST. N.	PLAN 0813417, BLK 138, LOT 62	52.1
338 - MAIN ST. N.	PLAN 9811474, BLK 138, LOT 41	65.82
PUBLIC UTILITY LOT	PLAN 9811474, BLK 138, LOT 42 PUL	50.00
402 - MAIN ST. N.	PLAN 9811474, BLK 138, LOT 43	50.00
406 - MAIN ST. N.	PLAN 9811474, BLK 138, LOT 44	50.00
409 - MAIN ST. N.	PLAN 0813500, BLK 138, LOT 63	48.76
405 - 1 ST. N.E.	PLAN 0813500, BLK 138, LOT 64	48.17
401 - 1 ST. N.E.	PLAN 9811474, BLK 138, LOT 47	50.00
PUBLIC UTILITY LOT	PLAN 9811474, BLK 138, LOT 48 PUL	50.00
339 - 1 ST. N.E.	PLAN 9811474, BLK 138, LOT 49	40.19
427 - MAIN ST. N.	PLAN 1117V, BLK 139, LOT 14	39.06
421 - MAIN ST. N.	PLAN 1117V, BLK 139, LOTS 15-16	50.00
402 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 27	55.77
406 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 28	55.77
410 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 29	55.77
414 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 30	55.77
418 - 1 ST. N.W.	PLAN 0312766, BLK 139, LOT 38	28.02
420 - 1 ST. N.W.	PLAN 0312766, BLK 139, LOT 39	27.74
422 - 1 ST. N.W.	PLAN 9811474, BLK 139, LOT 32	59.89
417 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 33	50.69
413 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 34	49.87
409 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 35	49.87
405 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 36	49.87
401 - MAIN ST. N.	PLAN 9811474, BLK 139, LOT 37	49.87
Total		19062.61

2. This Bylaw repeals Bylaw 1775/2014.

3. This Bylaw shall take effect on the day of the final passing thereof.

READ a first time this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time this _____ day of _____, 2016.

SIGNED and PASSED this _____ day of _____, 2016.

MAYOR

MANAGER OF LEGISLATIVE AND
LAND SERVICES

**TOWN OF REDCLIFF
BYLAW NO. 1822/2016**

A Bylaw of The Town of Redcliff to amend Bylaw No. 1540/2008, being the 3rd Street NW (300) Block Road Project Local Improvement Tax Bylaw and Bylaw 1651/2010 being a Bylaw to amend Bylaw 1540/2008.

WHEREAS the Council of the Town of Redcliff desires to amend Bylaw No. 1540/2008, which was March 12, 2008 and to amend Bylaw No. 1651/2010 which was passed on April 15, 2010.

AND WHEREAS the Municipal Government Act R.S.A. 2000, Chapter M26, specifies that if after a local improvement tax has been imposed there is a subdivision affecting a parcel of land, or a consolidation of two or more parcels of land, in respect of which a local improvement tax is payable, the council, with respect to future years, must revise the local improvement tax bylaw so that each of the new parcels of land bears an appropriate share of the local improvement tax.

AND WHEREAS the Council of the Town of Redcliff considers it expedient to amend these Bylaws to include an updated schedule indicating the parcels affected by this Local Improvement Tax and the effective frontage feet.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. Bylaw No. 1540/2008, being the 3rd Street NW (300) Block Road Project Local Improvement Tax Bylaw and Bylaw 1651/2010 being a Bylaw to amend Bylaw 1540/2008 be amended to include the following updated listing of properties to be assessed and their effective frontage feet:

3rd Street NW - 300 Block (West Side of Street) - Curb, Gutter, Sidewalk, Paving and Streetlights Project				
Lot	Block	Plan	Street Address	Effective Frontage Feet
43	130	9811474	301 3 Street NW	50
53	130	1511392	311 3 Street NW	115
45	130	0111821	315 3 Street NW	46
46	130	0111821	319 3 Street NW	46
47	130	0111821	323 3 Street NW	46
48	130	0111821	327 3 Street NW	46
49	130	0111821	331 3 Street NW	46
51	130	0212567	335 3 Street NW	50
52	130	0212567	339 3 Street NW	55
Subtotal				500
3 Street NW - 300 Block (East Side of Street) - Curb, Gutter, Sidewalk, Paving and Streetlights Project				
Lot	Block	Plan	Street Address	Effective Frontage Feet
43	131	9811474	302 3 Street NW	50

44	131	9811474	306 3 Street NW	50
45	131	9811474	310 3 Street NW	50
46	131	9811474	314 3 Street NW	40
47	131	9811474	318 3 Street NW	40
11-13	131	1117V	330 3 Street NW	75
14	131	1117V	330 3 Street NW	25
15-20	131	1117V	330 3 Street NW	150
Subtotal				480
Total				980

2. This Bylaw shall take effect on the day of the final passing thereof.

READ a first time this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time this _____ day of _____, 2016.

SIGNED and PASSED this _____ day of _____, 2016.

MAYOR

MANAGER OF LEGISLATIVE AND
LAND SERVICES

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: March 14, 2016

PROPOSED BY: FCSS Coordinator on behalf of the FCSS Board

TOPIC: Bylaw 1443/2005, Family and Community Support Services Board Bylaw

PROPOSAL: To consider changes to Bylaw 1443/2005 Family and Community Support Services

BACKGROUND:

The Redcliff Family and Community Support Services Board reviewed the Bylaw 1443/2005 Family and Community Support Services and recommended several changes which are highlighted in red in the attachment. Most of the changes are relatively minor except for items 4.10 and 14.5

The Board recommends removing the following paragraph within 4.10 (proposed S. 13) as the Board will assist the FCSS Coordinator in developing a budget which the Community and Protective Services Director will present to Council:

*In regard to "ongoing programs that relate to social needs", the **Board** shall develop the initial budget submission (within the directives issued by **Council**) in consultation with the **Director**. The **Director** will then follow through the budget process for the entire **Community Services** function of **Town** in the normal manner. That being through consultation with the Municipal Manager, the applicable Committee of **Council**, and finally **Council** for approval.*

The Board also recommended removing 14.5:

*The secretary shall, whenever a recorded vote is demanded (in advance of the vote) by a member of the **Board**, record in the minutes the name of each **Board Member** present and whether the member voted for or against the matter.*

Upon review by the Municipal Manager and in relation to the proposed changes in section 14.5, the Municipal Manager considers this clause standard and a good practice and would not recommend deleting such. Further, the Municipal Manager simply recommends replacing the word "demanded" with "requested."

In addition there were changes to the preamble, formatting and numbering changes to be reflective of the current formatting practice of our bylaws.

POLICY / LEGISLATION:

Bylaw review is identified under the operational strategies of the Municipality's Strategic Priorities. It is an important practice to ensure bylaws are consistent and current to relevant federal and provincial government legislation and related regulations.

STRATEGIC PRIORITIES:

N/A

ATTACHMENTS:

Bylaw 1443/2005 Family and Community Support Services

OPTIONS:

1. To give first reading to Bylaw 1823/2016, Family and Community Support Services Board Bylaw. *(it would be at Council's discretion if they wished to proceed with all three readings of the bylaw at this meeting.)*
2. To direct Administration to review and incorporate additional changes to proposed Bylaw 1823/2016, Family and Community Support Services Board Bylaw.
3. To remain status quo with no changes to Bylaw 1443/2005 Family and Community Support Services


RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Bylaw 1823/2016, Family and Community Support Services Board Bylaw be given first reading.
2. Councillor _____ moved to direct Administration to review and incorporate additional changes to proposed Bylaw 1823/2016, Family and Community Support Services Board Bylaw as follows:
 - 1.
 - 2.
 - 3.

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2016.

TOWN OF REDCLIFF
BYLAW NO. ~~1443/2005~~ 1823/2016

A Bylaw of the Town of Redcliff in the Province of Alberta to establish a Family and Community Support Services Board, ~~and provide for effective citizen participation with respect to the encouragement and development of social needs in and for the Town of Redcliff.~~

~~Under the provisions of Section 1 (1) f and Section 145 of the *Municipal Government Act* RSA 1994 Chapter M-26.1 the **Council** of the Town of Redcliff in the Province of Alberta duly assembled hereby establishes an advisory **Board** to be known as **The Redcliff Family and Community Support Services Board**.~~

WHEREAS pursuant to the provisions of the *Municipal Government Act* and under the authority of the *Family and Community Support Services Act* that a municipality may provide for the establishment, administration and operation of a family and community support services program within a municipality.

Formatted: Font: Bold

Formatted: Font: Italic

AND WHEREAS the Municipal Council of the Town of Redcliff, in cooperation with the Province of Alberta, has authorized a Family and Community Support Services Program in the community.

Formatted: Font: Bold

AND WHEREAS the Municipal Council of the Town of Redcliff desires to establish an advisory board to provide advice regarding preventative social services and community initiatives which contribute to the quality of life and family wellness in the community.

Formatted: Font: Bold

NOW THEREFORE THE MUNICIPAL CORPORATION OF TOWN OF REDCLIFF, IN COUNCIL ASSEMBLED, ENACTS AS FOLLOWS:

Formatted: Font: Bold

SHORT TITLE

1. This Bylaw shall be known as **the Redcliff Family and Community Support Services Board Bylaw**.

ENACTMENT

- ~~2. THE COUNCIL OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA DULY ASSEMBLED HEREBY ENACTS AS FOLLOWS:~~

INTERPRETATION

2. In this Bylaw the following terms (unless the context specifically requires otherwise) shall have the following meanings.
 - a) **“Alternate”** shall mean a duly appointed member of the Redcliff Family and Community Support Services Board that is specifically named and titled as an

alternate. Such alternate shall assume all duties and rights of full time members should any full time Council member be unable to attend.

- b) **“Board”** shall mean the Redcliff Family and Community Support Services Board.
- c) **“Board Member”** shall mean a duly appointed member of the Redcliff Family and Community Support Services Board.
- d) **“C.E.O.”** shall mean the Chief Elected Official and shall commonly refer to the Mayor of the Town of Redcliff.
- e) **“Community at large”** shall mean the persons residing within the corporate boundaries of the Town of Redcliff.
- f) **“Community Services”** shall mean services relating to the ~~social~~ well being of the community and shall incorporate those services benefiting both the community’s physical and social needs.
- g) **“Council”** shall mean the Municipal Council of the Town of Redcliff.
- h) **“Council Member”** shall refer to a Board member who is a Councillor, and is appointed by Council to the Board.
- i) **“Director”** **“Coordinator”** means the ~~Director of Community Services~~ Coordinator of Family and Community Support Services for the Town of Redcliff.
- j) **“Support Service(s)”** shall mean services relating to the ~~social~~ well being of the community and shall incorporate those services benefiting the community’s social and psychological needs.
- k) **“Town”** shall mean the Municipal Corporation of the Town of Redcliff.

- 3. In this Bylaw all references to gender will remain unbiased and generic (where applicable read female for male and vice versa as deemed necessary).

BOARD RESPONSIBILITIES

- 4. The Board shall review and consider all submissions and representations from the Community at large with respect to support services ~~and facilities~~, and make recommendations to Council on any items that they deem to be in the general interest of the Community at large.
- 5. In the interest of well balanced coordinated Support Service programs ~~and facilities~~ the Board shall co-operate with and encourage all individuals, organizations, public, private, civic, social, and religious within its jurisdiction.

6. To give input into current Support Service programs ~~and facilities~~.
7. To work towards the development of sound Support Service policy as it relates to Support Service programs ~~and facilities~~ by:
 - a) acting as liaison between individuals and community groups in new policy development.
 - b) evaluating existing policies.
 - c) making recommendations on policy to Council.
8. To facilitate co-operation and joint ~~planing~~ planning with related community groups, agencies, committees, or surrounding communities to better co-ordinate Support Service programs and ~~facility~~ planning.
9. To review and make recommendations to Council on fee and charge policy for Support Service related ~~facilities and~~ programs.
10. To solicit input, formulate policy and make recommendations on relevant topics and issues when requested by Council.
11. To make recommendations to Council to provide project funding for new or extended programs ~~and facilities~~.
12. The Board shall develop and maintain a Board policy and procedural manual which shall be kept and maintained in duplicate, one copy to maintained in the office of the Municipal Secretary-Manager of Legislative & Land Services of the Town, the other in the offices of the ~~Director~~ Coordinator. This manual shall be available to all Board Members, Council, and Administration. Any policy or procedure of the Board shall be confirmed by motion of the Board and any such approved policy shall not add to the powers, nor retract from the limitations of the Board as stated herein. Topics of Board policy and procedure may include, however are not restricted to mission statements, organizational meeting procedure, Board priorities and a variety of other policy and procedural matters.
13. In regard to related issues, the Board may make recommendations on various budget items relating to programs ~~and facilities~~, however the Board is not responsible for detailed budget preparation or preliminary approval process.

~~In regard to "ongoing programs that relate to social needs", the Board shall develop the initial budget submission (within the directives issued by Council) in consultation with the Director. The Director will then follow through the budget process for the entire Community Services function of Town in the normal manner. That being through consultation with the Municipal Manager, the applicable Committee of Council, and finally Council for approval.~~

The Board may make recommendations to Council as to the feasibility of "ongoing programs that relate to social needs", funding for new programs, as well as for the extensions of existing programs.

14. Board members shall attend meetings held monthly, except in July and August.

LIMITATIONS

15. The Board shall have no power to spend money, to make any purchases on behalf of the Town, or to obligate or bind the Town in any manner whatsoever.
16. Recommendations made by the Board shall be dealt with by the Council.
17. The Board shall have no power in matters concerning selection, rates of pay, fringe benefits or other matters pertaining to the welfare of staff.

COMMUNICATIONS

18. The Board shall provide a copy of meeting minutes to the Council on a regular basis.
19. The Board shall be accountable to the Council, and if requested by Council shall make presentations to Council regarding important issues and/or a year end report of the years activities.
20. The Board shall ensure that original minutes and correspondence of Board and sub-committee meetings are kept safe at the Town's municipal office.

CONFIDENTIALITY

21. The Board shall withhold the following information, within the possession of the Town unless its disclosure is required by this or any other enactment or by an order of the court or its disclosure is consented to by the person to whom the information relates:
 - a) commercial information, the disclosure of which would:
 - i) likely prejudice the commercial position of the person who supplied it,
 - ii) reveal a trade secret
 - iii) likely prejudice the Town's ability to carry out its activities or negotiations,
or
 - iv) allow the information to be used for improper gain or advantage;
 - b) information that is subject to obligations of confidence, the disclosure of which would:
 - i) likely prejudice the future supply of similar information or advice,
 - ii) likely prejudice the Town's ability to carry out its activities or negotiations,

- iii) place Board members, Councillors, or employees of the Town at risk of improper pressure or harassment,
 - iv) breach legal professional privilege, or
 - v) prejudice measures protecting health and safety;
- c) personal information, including personnel information, unless its disclosure:
- i) is for the purpose for which the information was obtained or for a consistent purpose,
 - ii) is required so that the Town can carry out its duties and functions, or
 - iii) is in a statistical or other form so that the name of persons are not revealed or made identifiable;
- d) information of a deliberative kind and draft reports that are likely to be released to the public in a final form in due course except when the information or draft report is placed before a meeting held in public;
- e) information the disclosure of which could prejudice security and the maintenance of the law;
- f) information about assessments and taxes, except as provided in this or any other enactment;
- g) information placed before a meeting that is closed to the public, except when the information is later placed before a meeting held public;
- h) information that is prohibited from being released by this or any other enactment.

ESTABLISHMENT AND COMPOSITION

22. With exception of Sub ~~(i)-(a)~~ the Board shall consist of a minimum of 3 members and a maximum of 5 members comprised of 1 Council member and 1 alternate Council member and the balance from the Community at large (which may include residents employed by the Town of Redcliff),
- a) The C.E.O. is, by virtue of his office, a member of the Board and the C.E.O. when in attendance, possesses all the rights, privileges, powers and duties of other members.
23. Applicants selected for appointment to the Board shall be appointed by resolution of Council.

Such appointments should be made before the month of December to be effective the first day of January next, following the appointment, unless the appointing resolution provides for an alternate date.

Appointments shall be for a specified term, not exceeding three (3) years.

24. A member of the Board may be reappointed following the expiration of his term of office.

REMUNERATION

25. Members of the Board shall hold office without remuneration.
26. A Board Member may make submissions to Council or as established by policy of Council for Board development expenses.

TERMINATION OF APPOINTMENTS

27. Subject to Section (ii) below, the rules of conduct relating pecuniary interest contained in the Municipal Government Act, as amended from time to time, shall be deemed to apply mutatis mutandis to members of the Board.
28. Council may by resolution terminate the appointment of any member of the Board if:
- a) the member is absent from more than three (3) consecutive meetings of the Board;
 - b) the member violates the rules of conduct referred to in Section ~~10(1)-27~~ above;
 - c) the member uses information gained through his position as a member of the Board to gain a pecuniary benefit in respect of any matter in which he has a pecuniary interest, or;
 - d) the member otherwise conducts himself in a manner that Council considers to be improper.
29. A member of the Board's appointment shall automatically terminate if the member ceases to be a member of the Community at large.
30. The appointment of a member of the Board may at any time be revoked by resolution of Council

APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

31. The Board shall at its first regular meeting held in the month of January in each year, elect, by a majority vote of the members present, one member for the office of Chairman and one member for the office Vice-Chairman. Council members may not hold the office of Chairperson.
32. The Vice-Chairman shall preside over any business before the Board in the event of the

absence or inability to act of the Chairman.

33. In the event of the absence or inability to act of the Chairman and Vice-Chairman at a meeting of the Board, the members present shall elect, by a majority vote, a member to act as Chairman at that meeting.
34. A Chairman or Vice-Chairman may be re-elected for successive terms of office.

QUORUM

35. A majority of the appointed members ~~(which excludes the ex-officio members)~~ shall constitute a quorum at any meeting of the Board.

MEETINGS

36. The Board may, at any meeting which all members are present decide by motion to hold regular meetings. That motion shall state the day, hour and place of every such meeting and no notice of any such meeting is necessary.
37. Special meetings of the Board may be called by the Chairman any time if:
 - a) The Chairman gives notice in writing that state the day, hour and place of the special meeting. The notice must state clearly the business that is to be transacted.
 - b) At least 2/3 of the members of the Board give written consent to holding the special meeting.
 - c) No business other than that stated in the notice shall be transacted at any special meeting.
38. The Board shall meet at regular intervals to undertake the duties assigned to it by Council under this Bylaw and any resolution of Council pursuant to this Bylaw.
39. The conduct of the meetings shall be determined by the Chairman who may:
 - a) set procedural rules from time to time;
 - b) permit delegations to appear before the Board;
 - c) rule on any other matter as deemed fit.

In every case the Chairman shall first obtain a majority vote from the members present.

40. The Board may consult or obtain information from any person, advisor or consultant who

is not a member thereof. It may request such person, advisor or consultant to attend its meeting or meetings.

41. The meetings of the Board shall be held in public. The Board may, when discussing issues involving matters it deems confidential as outlined in this Bylaw, hold a meeting of the Committee of the whole Board to discuss such matters.
42. The Board shall consider and decide upon all matters in public.

DECISIONS

43. The Board may make its decisions, recommendations and issue notices with or without conditions in accordance with this Bylaw.
44. The Chairman when present, and every Board Member present shall vote on every matter.
 - a) Unless, in a specific case the Chairman or Board Member is excused by resolution of the Board from voting, or
 - b) Unless disqualified from voting by reason of pecuniary interest.
45. The decisions of the Board shall be by simple majority vote of the members present. No seconder is required to make a motion of the Board.
46. Any resolution in which there is an equality of votes shall be deemed to be decided in the negative.

~~14.5 The secretary shall, whenever a recorded vote is demanded (in advance of the vote) by a member of the Board, record in the minutes the name of each Board Member present and whether the member voted for or against the matter.~~

47. Minutes of each meeting shall be confirmed at each subsequent meeting of the Board. The last page of the minutes of each meeting shall be signed by the Chairman or presiding Board Member and the Secretary.
48. The Chairman or such other person authorized by the Board for the purpose shall sign all notices of decisions, correspondence on recommendations and other documents on behalf of the Board relating to any responsibilities of the Board.
49. Any document that has been signed by the Chairman or the authorized person shall be deemed to have been signed on behalf of and with the approval of the Board.

SECRETARY

- | 50. The office of the ~~Director-Coordinator~~ shall provide the services of a secretary to the Board.
- | 51. The ~~Director-Coordinator~~ shall attend all meetings of the Board and shall keep all minutes, documents and records of the Board in his/her custody and control.
- | 52. The ~~Director~~ shall prepare an agenda for each meeting of the Board in consultation with the Board Chairman and at least two (2) calendar days prior to each meeting, shall arrange to deliver a copy of the agenda to each member of the Board.
- | 53. The ~~Director-Coordinator~~ shall conduct the correspondence of the Board and provide it with such secretarial services as the Board may require.

REPEAL

- | 54. Bylaw Number ~~1194/98~~1443/2005 is hereby repealed upon this Bylaw coming into effect.

Read a first time this _____ day of _____, 2016.

Read a second time this _____ day of _____, 2016.

Read a third time this _____ day of _____, 2016.

Signed and Passed this _____ day of _____, 2016.

MAYOR

**MANAGER OF LEGISLATIVE &
LAND SERVICES**

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: March 14, 2016

PROPOSED BY: Bylaw Enforcement Officer

TOPIC: Bylaw 1440/2005, Street Bylaw

PROPOSAL: To incorporate regulations into the Street Bylaw to regulate the Discharging of Weapons in the Town of Redcliff and repeal Bylaw 934/91, Firearms Control Bylaw

BACKGROUND:

In a recent review of some bylaws it has come to our attention that there is a need to update regulations as it relates to discharging of weapons within the Town of Redcliff. After review of the matter and consultation with Administration, it was felt that regulations be incorporated into the Street Bylaw to regulate the discharge of weapons within the boundaries of the Town of Redcliff and repeal Bylaw 934/91, Firearms Control Bylaw. Further that the fine amount for discharging a weapon be updated.

POLICY/LEGISLATION:

In relation to the previous two bylaws all required sections would be covered under one Bylaw. The previous Bylaws would have to be repealed.

STRATEGIC PRIORITIES:

Bylaw review is identified under the operational strategies of the Municipality's Strategic Priorities. It is an important practice to ensure bylaws are consistent and current to relevant federal and provincial government legislation and related regulations.

ATTACHMENTS:

Proposed Bylaw 1824/2016, Street Bylaw
Bylaw 934/91, Firearms Control Bylaw

OPTIONS:

1. To give first reading to Bylaw 1824/2016, Street Bylaw. (It would be at Council's discretion if they wished to proceed with all three readings of the bylaw at this meeting)
2. To direct Administration to review and incorporate additional changes to proposed Bylaw 1824/2016, Street Bylaw.
3. To remain status quo.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Bylaw 1824/2016, Street Bylaw be given first reading.
2. Councillor _____ moved to direct Administration to review and incorporate additional changes to proposed Bylaw 1824/2016, Street Bylaw as follows:
 - 1.
 - 2.
 - 3.

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. **2016**.

TOWN OF REDCLIFF
BY-LAW NO. ~~1440/2005~~1824/2016

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE PROTECTION, MAINTENANCE, AND USE OF HIGHWAYS AND OTHER PUBLIC PLACES WITHIN THE TOWN OF REDCLIFF.

WHEREAS, by virtue in the power conferred on it by the *Municipal Government Act*, the Council of the Town of Redcliff, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 – SHORT TITLE

- 1.1 This Bylaw shall be known and may be cited as the "Street Bylaw" of the Town of Redcliff.

SECTION 2 – INTERPRETATION

- 2.1 In this Bylaw, the definitions set forth in Section (1) of the ~~Highway Traffic Act R.S.A. 1980 c. H-7~~, Traffic Safety Act R.S.A. 2000 C T-6 as amended and Section (1) of the *Municipal Government Act* R.S.A. ~~1994-2000~~ c. M-26.1 as amended shall apply to this Bylaw and in addition the following definitions (unless the context specifically requires otherwise) shall also apply:
- a) **"Bylaw Enforcement Officer"** means a Person appointed as a Bylaw Officer by the Town of Redcliff and includes any member of the ~~Municipal Police Force~~ Town of Redcliff Community Peace Officer or a member of the Royal Canadian Mounted Police.
 - b) **"Council"** means the Municipal Council of the Town of Redcliff.
 - c) **"Development Officer"** means a person appointed as a Development Officer by the Town of Redcliff.
 - d) **"Manager"** means a person appointed to the position of Municipal Manager for the Town of Redcliff.
 - e) **"Multi-Unit"** means a building which has more than one (1) self-contained business, residence or combination thereof within the Municipal Boundaries of the Town of Redcliff.
 - f) **"Owner"** means any Person who is registered under the *Land Titles Act* (Alberta) as the Owner of the fee simple estate in the land or parcel of land within the Municipal Boundaries of the Town of Redcliff or any person shown, or designated, as the owner pursuant to the current Tax Roll of the Town of Redcliff.
 - g) **"Occupant"** means any Person who has lawful possession, resides in or occupies any land, parcel of land or building within the Municipal Boundaries of the Town of Redcliff but is not an Owner.

- h) **"Person"** means an individual, trustee, legal representative, proprietorship, body corporate, association, or partnership.
- i) "Shooting Range" means an authorized land or premises that is designed or intended for safe discharge, of weapons, and which land or premises is created and operated in accordance with the provisions of the Land Use By-Law of the Town of Redcliff, as amended from time to time, and all provincial and federal laws and regulations.
- j) **"Street"** means any urban way or thoroughfare; a road or public way in a city, town or village, generally, paved and lined, or intended to be lined, by houses or business premises on either side and includes the adjacent Sidewalks and Boulevards.
- k) **"Town"** means the municipal corporation of the Town of Redcliff or the area contained within the Town boundaries as the context requires.
- m) "Weapon" means as defined under the Criminal Code of Canada (R.S.C., 1985, c.C-46) and amendments thereto.

SECTION 3--MUNICIPAL ADDRESSES

- 3.1 The Manager or his designate will establish a policy, approved by Council, for the orderly numbering of parcels of land and buildings and units and multi-units within buildings which shall be referred to as the Municipal Address.
- 3.24 An Owner or Occupant of a building shall display the number of the Municipal Address of that building in such a manner and in a size that this will cause the number to be clearly visible and legible from the front of the building.
- 3.35 The Manager or his designate shall have authority to revise the numbers assigned to a Municipal Address and the Owner or Occupant of a building upon receiving notice of such a change in the number of the Municipal Address shall have thirty (30) days within which to change the number to coincide with the newly assigned Municipal Address.
- 3.46 Any person who fails to comply with section paragraph 3.24 or paragraph 3.35 shall be guilty of an offence.

SECTION 4--NON-PERMITTED USE OF A STREET

- 4.17 No Person shall leave any material, wares, merchandise or chattels on any Street for the purpose of displaying them for resale.
- 4.28 Notwithstanding paragraph 4.17, a business may use a portion of a Sidewalk adjacent to the business premises for the display of merchandise for sale for a maximum of three (3) consecutive days in any month provided that pedestrian traffic along the Sidewalk or the exit from any building is not obstructed in any way.
- 4.39 No Person shall place or permit the placement of any electrical wire or extension cord on a Sidewalk or above a Sidewalk at a height of less than 2.5 metres above the ground.

- | ~~4.4~~10 The Owner or Occupant of a land or building premises abutting a Street shall not construct or maintain a gate or door which would obstruct the free use of any portion of a Street.
- | ~~4.5~~11 The Owner or Occupant of land or building premises abutting a Street shall not allow any object or development to encroach on or over any portion of a Street unless otherwise authorized in writing by the Town to do so or as otherwise permitted by the provisions of this or any other Bylaw.
- | ~~4.6~~12 No Person, Owner or Occupant of land or building premises abutting a Street shall not permit earth, rock, trees or other material originating from the private property to be deposited either by nature or otherwise upon any portion of a Street or if such material is so deposited the Owner or Occupant shall not allow it to remain there.
- | ~~4.7~~13 No Owner or Occupant of land or building premises abutting a Street shall place concrete or any other form of material in the gutter, Street or Roadway or attach any material to the curb for the purpose of providing a ramp entrance to a driveway.
- | ~~4.8~~14 No Person shall excavate any portion of a Street unless otherwise authorized in writing by the Town to do so or as otherwise permitted by the provisions of this or any other Bylaw.
- | ~~4.9~~15 No person shall discharge any weapon capable of launching or firing a projectile, either on a street or elsewhere within the Town of Redcliff unless such Discharge occurs in accordance with one (1) or more of the following requirements:
 - A) A Discharge made by a Police Officer, a Peace Officer or a Fish and Wildlife Officer during the course of his duty.
 - B) A Discharge made on an approved Shooting Range by an authorized person.
 - C) A Discharge made by a Person authorized by the Commander of the Redcliff R.C.M.P. Detachment.

~~SECTION 5~~ -- PERMITTED USES OF A STREET

NEW DRIVEWAYS

- | ~~165.4~~ A driveway may be constructed for the sole purpose of providing vehicular access to private property from a Roadway provided that the owner obtains development approval.
- | ~~5.2~~17 The Owner shall submit an application in the approved form to the Development Officer together with a plan, showing the following information:
 - A) the proposed location of the driveway with respect to the Owner's property, any Sidewalks, and Roadway, any utility installations, fire hydrants, or valves;
 - B) dimensions to the property lines;
 - C) width of the driveway;

- D) length of the driveway;
- E) proposed slope of the driveway for surface drainage;
- F) proposed surface material.

| ~~5.3~~¹⁸ The Manager or his designate will establish a policy, approved by council, specifying the terms and conditions for the approval of an application for a driveway development.

EXISTING DRIVEWAYS

| ~~5.4~~¹⁹ An existing driveway will be deemed approved upon passage of this Bylaw provided that the driveway satisfies or conforms with the following conditions:

- A) a curb cut has been constructed in a satisfactory manner as determined by the Town and only if the curb cut is required based on the type of curbing that exists at the entrance to the driveway;
- B) the driveway is a readily identifiable width of land for the purpose of accommodating vehicular access to a parking or storage area located on private property;
- C) the driveway does not encroach on any other private property;
- D) the surface of the driveway is constructed of concrete, asphalt, gravel, shale, or some other all-weather material commonly used for Roadway surfacing;
- F) the driveway does not restrict the drainage of surface water from the private property to a sewer or other drainage system located on the Roadway;
- G) The driveway does not restrict access to any utility installations, fire hydrants or valves.

SECTION 6 – BOULEVARDS

| ~~206.1~~ No person shall develop, alter, damage or change any Boulevard unless otherwise authorized in writing by the Town to do so or as otherwise permitted by the provisions of this or any other Bylaw.

| ~~6.2~~²¹ A fence may be constructed on a Boulevard abutting to private property provided that the Owner obtains development approval.

| ~~6.3~~²² The Owner shall submit an application in the approved form to the Development Officer together with a plan, showing the following information:

- A) the proposed location of the fence with respect to the Owner's property, any Sidewalks, Roadway, utility installations and fire hydrants or valves;
- B) dimensions to the property lines;

- C) proposed height of the fence;
- D) proposed materials to be used for the fence;
- E) proposed location of gate or gates.

6.423 The Manager, or his designate, will establish a policy approved by council specifying the terms and conditions for the approval of an application for a Boulevard fence development.

6.524 An existing fence located on a Boulevard will be deemed approved upon passage of this Bylaw provided that the fence satisfies or conforms with the following conditions:

- A) the fenced area must abut the Owner's property;
- B) the fenced area must not be separated from the Owner's property by a municipal Sidewalk;
- C) on a Boulevard where no Sidewalk exists, the fencing may only extend to within two (2) metres of the Roadway or curb;
- D) the height of the fence must not exceed the height restrictions set out in the Town Land Use Bylaw.
- F) the fence must be maintained in good condition and must be painted or galvanized to prevent rusting.

SECTION 7 – PROTECTION AND MAINTENANCE OF SIDEWALKS

7.125 No Person, except Persons employed by the Town or authorized by the Town to do so, shall damage, alter, remove, or change any part of a Sidewalk in any manner.

7.226 The Owner or Occupant of any property that has a Sidewalk located on a Boulevard adjoining that Owner's or Occupant's property or has a sidewalk abutting to the Owner's or Occupant's property shall clear away any snow, ice, dirt or other obstruction from the Sidewalk within twenty-four (24) hours after the time such snow, ice, dirt, or other obstruction was deposited or formed on the Sidewalk.

SECTION 8 – PENALTY PROVISIONS

8.127 Any Person who contravenes any provision of this Bylaw is guilty of an offense.

8.228 A Person who is guilty of an offense under this Bylaw is liable to pay a fine of not less than the specified penalty for that offense and not more than \$2,000.00 or, in default of payment, to imprisonment for a period of not more than six (6) months.

8.329 Where a Bylaw Enforcement Officer believes on reasonable and probable grounds that an offense has taken place consisting of a breach or contravention of this Bylaw, he may

commence proceedings by issuing either a summons/violation ticket (Part 2) or an offense notice/violation ticket (part 3) in accordance with the provisions of the *Provincial Offenses Procedure Act*, R.S.A. Chapter P 21.5.

- | ~~8.4~~³⁰ If a summons or offence notice is issued pursuant to paragraph 8.3 in respect of an alleged contravention of a provision of this bylaw the summons or offence notice may provide for a specified penalty. The specified penalty or amounts shall be set out in Schedule A in the case of offences listed in that schedule.

| ~~SECTION 9~~ — **ORDER TO REMEDY CONTRAVENTION OF A BYLAW**

- | ~~9.1~~³¹ If a Bylaw Enforcement Officer finds that a Person, Owner, or Occupant is contravening any provision of this Bylaw including (without restricting the generality of the foregoing) those provision of the Bylaw relating to removal of snow, ice and dirt or any other obstruction on the sidewalk, the Bylaw Enforcement Officer and/or anyone authorized on his behalf may, by written Order, require the Person, Owner or Occupant responsible for the contravention to remedy it if the circumstances so require.

- | ~~9.2~~³² The Order may:

- A) direct a Person to stop doing something or to change the way in which the Person is doing it;
- B) direct a Person to take any action or measures to remedy the contravention of the Bylaw;
- C) state a time in which a Person must comply;
- D) state that if the Person does not comply, the Town will take the necessary actions or measure to remedy the contravention of the Bylaw; and that the cost relating thereto shall be at the expense of that person.

- | ~~9.3~~³³ The Town may render the account for the costs incurred in remedying the contravention of the Bylaw to the Person, Owner or Occupant responsible for the contravention and the Person, Owner or Occupant to whom the account is rendered shall pay the account forthwith upon receipt.

- | ~~9.4~~³⁴ If the Town does not receive payment of the costs incurred in remedying the contravention of the Bylaw within 30 days upon which the account was mailed or delivered to that Person, Owner or Occupant, the Town may charge the same as a special assessment and add the same to the tax roll to be recovered in the like manner as taxes assessable against the parcel of land so affected in accordance with the *Municipal Government Act* (Alberta).

| ~~SECTION 10~~ — **SERVICE OF DOCUMENT, ORDER OR NOTICE**

- | ~~10.1~~³⁵ Service of any Document, Order or Notice required to be served pursuant to the Bylaw, may be served either:

- A) personally upon the Person, Owner or Occupant required to be served;

- B) by prepaid registered mail at the address of:
- i) the Owner at the address as shown on the tax roll;
 - ii) Person or Occupant other than the Owner at the last known mailing address.
- C) in the case of a corporation, personally upon any director or officer of the corporation or alternatively by prepaid registered mail at the registered office of the corporation.

| ~~40.2~~³⁶ If service is effected by prepaid registered mail, service will be deemed to be received five (5) days following mailing of the Document, Order or Notice.

| ~~SECTION 11~~ — **OTHER**

| ~~11.1~~³⁷ Bylaw No. ~~1239/2000~~ 1440/2005 and 934/91 is repealed with the coming into force of this Bylaw.

READ a first time this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time _____ day of _____, 2016.

SIGNED AND PASSED this _____ day of _____, 2016.

MAYOR

**MANAGER OF LEGISLATIVE
& LAND SERVICES**

SCHEDULE 'A'

SECTION	FINE
3.2 <u>4</u> Failure to display municipal address	\$75.00
3.3 <u>5</u> Failure to display revised municipal address	\$75.00
4.1 <u>7</u> Material on Street for sale	\$75.00
4.3 <u>9</u> Electric wire on a Sidewalk	\$75.00
4.4 <u>10</u> Gate or door obstructing Street	\$100.00
4.5 <u>11</u> Building encroachment without waiver	\$500.00
4.6 <u>12</u> Material deposited on Street	\$300.00
4.7 <u>13</u> Placing material in gutter for ramp	\$300.00
4.8 <u>14</u> Excavating in Street without permission	\$500.00
<u>15 Discharge any weapon without permission</u>	<u>\$500.00</u>
5.1 <u>16</u> Failure to obtain approval for new driveway	\$100.00
5.2 <u>17</u> Contravention of driveway requirements – new	\$100.00
5.4 <u>19</u> Contravention of driveway requirements – existing	\$100.00
<u>20 Damage to Boulevard</u>	<u>\$200.00</u>
6.3 <u>22</u> Contravention of fence requirements on a Boulevard – new	\$100.00
6.5 <u>24</u> Contravention of fence requirements on a Boulevard – existing	\$100.00
7.1 <u>25</u> Damage to a Sidewalk	\$200.00
7.2 <u>26</u> Failure to clear snow, ice, dirt from Sidewalk	\$75.00

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: March 14, 2016

PROPOSED BY: Municipal Manager

TOPIC: Water Rate Bylaw – Raw water Rates

PROPOSAL: To amend the current Water Rate Bylaw

BACKGROUND:

Council directed administration to research potential new raw water rates and bring back proposals for Council's consideration.

Administration discussed a number of options relating to the sale of raw water. There are other municipalities distributing both treated water and raw water. Some municipalities charge the same rate for raw water as treated water, while others charge less than half the rate for raw water.

The Town's water rates are currently divided into three categories; capital, administrative, and consumption. The capital portion is fixed and this is collected to recover the capital cost of the depreciating infrastructure (amortization). The administrative portion is collected to fund the administration of the water utility. This includes such activities as meter reading, billing, and general goods and supplies relating to these activities. The consumption portion is collected to fund the operation to treat the water at the water treatment plant. The total operational cost of the water treatment plant is divided among the volume of water treated to give a cost per cubic meter of treated water.

After careful consideration of what the three categories of fees charged by the town relate to, Administration feels it would be fair to charge the same administration and consumption rates for raw water as it does for treated water but to remove the capital component as the user does not contribute to the capital infrastructure of the water treatment plant.

At the February 22, 2016 regular council meeting it was also noted that if council chooses to consider amending the water rates bylaw in relation to raw water rates, it may also be advantageous to consider integrating raw water consumption rates for the Riverview Community Golf Course (for irrigation purposes) in the actual water rates bylaw moving forward. No direction was received from council at this time.

POLICY/LEGISLATION:

The Town's Water Rate Bylaw outlines the rates for both treated water and untreated/raw water. To affect change in this regard will require the bylaw to be changed.

STRATEGIC PRIORITIES: n/a

ATTACHMENTS: Proposed Bylaw 1825/2016.

OPTIONS:

1. To give first reading to Bylaw 1825/2016, Water Rates Bylaw. *(It would be at Council's discretion if they wished to proceed with all three readings of the bylaw at this meeting)*
2. To direct Administration to review and incorporate additional changes to proposed Bylaw 1825/2016, Water Rates Bylaw.
3. To remain status quo.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Bylaw 1825/2016, Water Rates Bylaw be given first reading.
2. Councillor _____ moved to direct Administration to review and incorporate additional changes to proposed Bylaw 1825/2016, Water Rates Bylaw as follows:
 - 1.
 - 2.
 - 3.

SUBMITTED BY:

Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. **2016.**

BYLAW NO. ~~1816/2015~~1825/2016
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA

A BYLAW OF THE TOWN OF REDCLIFF to provide for the levying, collecting of charges and rates for water service.

AND WHEREAS the *Municipal Government Act* authorizes a Council to pass Bylaws respecting public utilities,

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. This Bylaw shall be known and may be cited as the **"Water Rates Bylaw"** of the Town of Redcliff and comes into force on ~~the 1st day of January, 2016~~ third reading and signing of this bylaw.

INTERPRETATION AND DEFINITIONS

2. In this Bylaw:
 - a) **"BULK WATER STATION"** shall mean the site located within the Town of Redcliff where bulk purchases of water may be obtained from a metered facility.
 - b) **"COUNCIL"** shall mean The Municipal Council of the Town of Redcliff.
 - c) **"DUE DATE"** shall mean the statement date shown on the billing that all rates, fees, and charges are due and payable.
 - d) **"M³"** shall mean the measure of volume of one cubic meter.
 - e) **"MULTI-UNIT BUILDING"** shall mean a building which has more than one (1) self-contained business, residence or combination of both.
 - f) **"PORTABLE HYDRANT METER"** shall mean a water meter that attaches to a fire hydrant for the purpose of allowing bulk purchases of water.
 - g) **"SATISFACTORY CREDIT HISTORY"** shall mean a customer who has not been on the shutoff list and has paid their utility billings on time for the previous twelve (12) months.
 - h) **"TENANT"** shall mean anyone other than the owner of a property.
 - i) **"TOWN"** shall mean the Municipal Corporation of the Town of Redcliff.
 - j) **"WATER VALVE ENCUMBRANCE"** shall mean the device used to seal a water

valve that has been tampered with on a continuing basis.

TREATED WATER RATES WITHIN TOWN LIMITS

3. Every person, firm or corporation being the registered owner, occupant or purchaser entitled to possession of property within The Town Limits which is served directly or indirectly by a service connection to the Town water Distribution system, shall require a water meter and shall pay to the Town the following water rates, payable monthly or bi-monthly at the discretion of the Council:

Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$4.41	\$8.82
Capital Component	\$34.90	\$69.80
Total	39.31	\$78.62

Non-Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$4.41	\$8.82
Capital Component	\$44.30	\$88.60
Total	\$48.71	\$97.42

Greenhouse		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$4.41	\$8.82
Capital Component	\$174.20	\$348.40
Total	\$178.61	\$357.22

4. Any water consumed shall be charged to the customer at the rate of \$ 0.97 per M³.
5. Owners of Multi-unit buildings shall receive one (1) water service from the Town of Redcliff to service the entire building. The owners of a Multi-unit building shall receive one water meter to service the entire building; additional meters may be purchased at the cost of the owner. The owners of the Multi-unit building shall be charged the minimum monthly or bi-monthly rate as designated per unit in the building.

TREATED WATER RATES OUTSIDE TOWN LIMITS

6. Customers outside the Town limits, who are serviced with treated water from the Town, shall pay the rates outlined in 3.
7. Any water consumed shall be charged to the customer at the rate of \$ 3.25 per M³.

UNTREATED WATER RATES WITHIN TOWN LIMITS

8. Customers within the Town limits who are serviced with untreated water from the Town, shall pay the rates outlined in 3 ~~and 4 with the exception of the Capital Component.~~
9. ~~Any water consumed shall be charged to the customer at the rate of \$ 2.50 per M³.~~

BULK WATER

10. For customers utilizing the Bulk Water Station the following rates shall apply:
 - a) Monthly Fee of \$ 39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$ 3.00 per M³. The Town reserves the right to refuse and/or disconnect a Bulk Water Station service without notice.
11. Notwithstanding subsections 3, 3.1 and 3.2, Council may direct a person, firm or corporation being the registered owner, occupant or purchaser entitled to possession of property within the Town Limits which is served directly or indirectly by a service connection to the Town water Distribution system, to pay to the Town the following bulk water rates, payable monthly or bi-monthly at the discretion of the Council:
 - a) Monthly Fee of \$39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$3.00 per M³. The Town reserves the right to suspend or reduce a bulk water service on twenty four (24) hours written notice. Suspension or reduction of said bulk water service shall be determined by the Public Services Director as he deems necessary to ensure the adequate supply and delivery of domestic water to the Town of Redcliff users. Failure to abide by any suspension or reduction shall result in termination of service without notice.
12. For customers utilizing the Portable Hydrant Meter the following rates shall apply:
 - a) Monthly Fee of \$39.38, plus the cost of water consumed shall be charged to the customer at the rate of \$3.00 per M³. A security deposit of \$2,000.00 is required and will be refunded upon the Portable Hydrant Meter being returned to the Town undamaged. The Town reserves the right to refuse rental of the Portable Hydrant Meter.

MISCELLANEOUS RATES

13. The charge for a service call (i.e. water turned on/off) made by the Town during regular work hours shall be:

1. Delinquent accounts -Reconnect	-	\$60.00
2. Delinquent accounts turn on after hours	-	Effective Call Out Labour Rate
3. Greenhouse meter removal for freeze out	-	\$50.00
4. Greenhouse meter reinstallation	-	\$50.00
5. Frost damaged meter replacement	-	\$40.00 plus cost-of meter (Approximately \$150.00 to \$600.00)
6. Garden service installation	-	\$30.00
7. Garden service removal	-	\$30.00
8. Service call - off/on (same day)	-	\$30.00
9. Service call – Disconnect (Temporary/Seasonal Vacancy)	-	\$50.00
10. Service call – Reconnect (Temporary/Seasonal Vacancy)	-	\$50.00
11. Meter Testing	-	\$50.00
12. Temporary Service during construction (60 days)	-	\$50.00
13. Replace damaged read out	-	\$30.00 plus cost

(*GST not included in above rates)

14. Any such service requested after regular hours shall be billed to the customer requesting the service call, at the effective call-out labour rate applicable.
15. The charge for activating a water valve that has a water service encumbrance attached shall pay the sum of \$100.00 plus GST for the service call made by the Town to unseal the water service encumbrance.
16. Owners or occupants requiring water service from the Town of Redcliff are required to pay a sign on fee of \$10.00.

TEMPORARY WATER SERVICE

17. A temporary water service is available to building contractors to provide them with a limited water supply required for construction activities such as concrete work, stuccoing, drywalling, and masonry. The cost for this service is outlined in Section 7.

18. A temporary water service is available for a maximum of sixty (60) days or until:
 - a) the contractor request the water meter from the Town; or
 - b) the Town determines that the plumbing is completed to the stage where a water meter can be installed, or
 - c) the temporary water service is being used for something other than what is intended.
19. The Town reserves the right to refuse and/or disconnect a temporary water service without further notice.
20. Upon termination of the temporary water service, the owner will be required to make application for a standard water service.

DEPOSIT

21. All tenants receiving water service from the Town shall deposit the sum of \$150.00 with the

Town to be held in trust. Such deposit shall be paid interest at the rate of zero (0%) per cent.
22. The deposit fee shall be returned to the tenant when:
 - a) The tenant terminates their utility account with the Town and does not enter into an account for utility services to another property as a tenant within the Town's service

area. The Town shall read the meter and determine the final billing and the balance of any unpaid Town utilities shall be deducted from the deposit fee.
 - b) Upon application, when a residential tenant or non-residential tenant maintains a Satisfactory Credit History for 12 consecutive months.
23. Owners of a single family dwelling wishing to have utility services continue upon the renter signing off may complete Schedule 'A' which will have billing revert to the owner from the date the renter signs off.

PENALTIES

24. In the event a utility invoice:
 - a) remains unpaid on the 21st day following the due date, there shall be added thereto by way of penalty, an amount which shall be two and one

half percent (2 1/2 %) of the unpaid current utility invoice. The said penalty shall be added to and shall form part of the unpaid utility invoice.

- b) remains unpaid on the 31st day following the due date the Town of Redcliff shall issue a water service disconnection notice which shall notify the user that the

water service may be disconnected on the date specified in the water disconnection notice; however the date of disconnection shall not be less than 10 days after the mailing date of the water disconnection notice.

- 25. Water service charges in default including penalties shall constitute a debt owing to the Town which may be recovered:

- a) By action in a court of competent jurisdiction, or
- b) By distress and sale of goods and chattels of the person owing such rates and charges wherever they may be found in the municipality, or
- c) Where the occupant is the owner or purchaser of a building or lot or part of a lot, the sum payable by him for such rates or charges are a preferential lien and charge on the building or lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes recoverable, or
- d) Where the occupant is a person other than the owner or purchaser of the building or lot or part of a lot, the sum payable by the occupant for such rates or charges is a debt due by him and shall be a preferential lien and charge on his personal property and may be levied and collected with costs by distress.

OTHER

- 26. No person, firm, or corporation within the Town limits which is served directly or indirectly by a water main or service by the Town shall obtain a supply of water from any other source without the express written consent of the Council.

- 27. Unless specifically authorized by the Council, only one (1) water service connection shall be permitted for any legal parcel.

- a) In the event there are any outstanding issues relating to any unresolved utility or property related matter, administration may at their discretion withhold the installation of any service connection to a parcel and refer the matter to Council for consideration.

- 28. Errors or omission relating to utility billing may be adjusted to a maximum of six (6) bi-monthly billings.

- 29. This Bylaw shall become effective ~~on the first day of January 2016~~following third reading and signing.

REPEAL

30. Bylaw Number ~~1792/2014-1816/2015~~ is hereby repealed. ~~effective end of day December 31, 2015.~~

READ a first time this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time this _____ day of _____, 2016.

PASSED and **SIGNED** this _____ day of _____, 2015.

MAYOR

MANAGER OF LEGISLATIVE AND LAND SERVICES

SCHEDULE 'A'

TOWN OF REDCLIFF

DATE: _____

Utilities Department

With reference to tenants vacating property or properties as listed below under the ownership of the undersigned, the utilities will automatically be transferred into the property owner's name.

This letter shall serve as the permission for the Town of Redcliff to sign on utilities in the property owners name during vacant periods, without any further notice to the owner.

This procedure is to ensure that the owner is not charged a sign on fee every time the property becomes vacant.

PLEASE NOTE: FAILURE TO NOTIFY OUR OFFICE THAT THE LISTED PROPERTY OR PROPERTIES HAVE BEEN SOLD WILL RESULT IN YOUR BEING RESPONSIBLE FOR ANY UTILITIES CONSUMED DURING VACANT PERIODS.

Service Address(es) 1. _____
 2. _____
 3. _____

Mailing Address: _____
 (Owner name)

 (Address)

 (City / Town)

 (Postal Code)

Telephone Numbers: _____ (residence) _____ (business)

(OWNERS SIGNATURE)

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: March 14th, 2016

PROPOSED BY: Director of Community and Protective Services

TOPIC: 2016 FCSS Budget

PROPOSAL: To consider allocation of additional Family and Community Support Services funding for 2016

FCSS funding has experienced a 10% increase (2% per year of no funding increases) across the board to help address population increases and local preventive social service needs and priorities (previously there had been no funding increase for five years). The Province then allocated an additional \$15 million in November, 2016.

This translated to an \$11,184.00 increase in 2015 which will be carried forward to 2016 and \$19,629.00 in 2016 for Redcliff Family and Community Support Services. As a result, the amount of funding now available in the 2016 Community Development account (G.L. 2.51.09.770) has increased from \$9,194.06 to \$19,989.00.

The Province has waived the Town of Redcliff's 20% Matching Share for the 2015 and 2016 increases. Any funding carried over to 2017 will require the Town of Redcliff contribute the usual 20% Matching Share.

The total annual FCSS budget, including the Municipal Matching Share, has now been increased from \$139,804.00 to \$178,320.00.

The Family and Community Support Services Board recently reviewed the 2016 budget and, in addition to the programs already approved, recommends support through the Community Development G.L. account 2.51.09.770.000 for the following programs which serve Redcliff residents and meet eligibility requirements as per the **Family and Community Support Services Act and Regulations**:

Volunteer Night Annual Celebration	4,700.00
<i>* event to be held April 15, 2016 in conjunction with Citizen of the Year award</i>	
Transportation Vouchers	250.00
<i>* transportation via taxi for Redcliff residents to and/or from FCSS related event; must be preapproved by FCSS Coordinator; approximately 8 trips X \$30</i>	
Medicine Hat Food Bank	1,500.00
<i>* for advertising; coordinator support; or volunteer recruitment</i>	

Good Food Box Memberships	300.00
<i>* free monthly draw for large Good Food Box and annual Good Food Box club membership, if required; no draw in July and August; ballots will have a positive mental health message; provides access to healthy and nutritious food</i>	
Medicine Hat Family Services	6,000.00
<i>* unlimited counselling services for Redcliff residents; amount based on average use; approximate 44 units of counselling at \$135; statistics will be provided</i>	
Meals on Wheels Driver Appreciation	<u>500.00</u>
<i>* meal for MOW volunteer driver(s) of the week x \$9</i>	
	\$13,250.00

OPTIONS:

1. To allocate funding to each of the projects provide funding as recommended.
2. To redistribute funding available from FCSS Community Development G.L. 2.51.09.770.000.
3. To not allocate any funding FCSS Community Development G.L. 2.51.09.770.000.

RECOMMENDATION:

That Council considers option #1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff approve the following funding from the FCSS Community Development account (G.L. 2.51.09.770.000) as follows:

Volunteer Night	4,700.00
Transportation Voucher	250.00
Medicine Hat Food Bank	1,500.00
Good Food Box Memberships	300.00
Medicine Hat Family Services	6,000.00
Meals on Wheels Driver Appreciation	<u>500.00</u>
	\$13,250.00

2. Councillor _____ moved that the Town of Redcliff approve the following funding from the FCSS Community Development account (G.L. 2.51.09.770.000):

Volunteer Night	_____
Transportation Voucher	_____
Medicine Hat Food Bank	_____
Good Food Box Memberships	_____
Medicine Hat Family Services	_____
Meals on Wheels Driver Appreciation	_____

3. Councillor _____ moved that the Town of Redcliff remain status quo.

SUBMITTED BY: _____
Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. **2016.**



RECEIVED
FEB 22 2016
TOWN OF REDCLIFF

February 18, 2016

Dear Leaders of Tomorrow Sponsor,

It is once again time to recognize the contributions of young people in our communities through the **Leaders of Tomorrow Awards**. This program recognizes young people who have made outstanding contributions to their community through volunteering.

Please share this information with your staff to nominate one or more youth who deserve recognition for their volunteer work.

Enclosed please find one poster, one brochure with a sample nomination form and two sample reference forms. Please complete the on-line nomination forms by visiting www.medicinehat.ca/leadersoftomorrow. If you have questions, please call the City of Medicine Hat's Social Development Department at 403.529.8316.

Please email completed nominations and references to: bonyar@medicinehat.ca and include a .jpg photo of the nominee. The entry deadline is noon on Wednesday, March 23, 2016.

Please Note: Only complete nomination packages received through email in Word format with a current high quality photo of the nominee in .jpg format will be considered.

Thank you for distributing the information and nominating impressive young volunteers. We look forward to meeting the 2016 Leaders of Tomorrow nominees.

Sincerely,

Ashley Howes
Chair - Leaders of Tomorrow Awards Committee

Enclosures:

- 1 Leaders of Tomorrow Poster
- 1 Brochure with sample Nomination and Reference Forms

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: March 14, 2016

PROPOSED BY: Manager of Legislative & Land Services

TOPIC: Gordon Memorial United Church - Blessing of the Bikes

PROPOSAL: Request for permission for a temporary road closure of 4th Avenue between 2nd and 3rd Street SE

BACKGROUND:

For the past few years the Gordon Memorial United Church has hosted a "Blessing of the Bikes" service in May. Administration has received correspondence from Gordon Memorial United Church regarding the event this year scheduled for Sunday, May 1, 2016 at 10:30 a.m.

The event accommodates approximately 50 motorcycles and the Church is requesting that 4th Avenue between 2nd and 3rd Street, SE be closed from the hours of 10:00 a.m. until 1:00 p.m. to allow for the safe parking of motorcycles on the street during the event.

In the past Council has authorized the request by way of motion stating:

"Correspondence from Gordon Memorial United Church received March 10, 2015 regarding the Blessing of the Bikes Service on Sunday, May 3, 2015, be received for information. Further that the request for permission for a temporary road closure of 4th Avenue between 2nd and 3rd Street SE for Blessing of the Bikes Service on Sunday, May 3, 2015 from 10:00 a.m. to 1:00 p.m. be approved. And further that the Public Services Director be authorized to deposit barricades at the Church on Friday and retrieve them on Monday morning allowing the Church committee to place and remove the barricades to facilitate a temporary closure of 4th Avenue SE. - Carried."

POLICY / LEGISLATION: N/A

STRATEGIC PRIORITIES: N/A

ATTACHMENTS: Correspondence from Gordon Memorial United Church received March 7, 2016

OPTIONS:

1. To allow the temporary road closure of 4th Avenue between 2nd and 3rd Street SE for the Blessing of the Bikes Service, Sunday, May 1, 2016 from 10:00 a.m. and 1:00 p.m.
2. To deny the request for a temporary road closure of 4th Avenue between 2nd and 3rd Street SE for the Blessing of the Bikes Service, Sunday, May 1, 2016 from 10:00 a.m. and 1:00 p.m.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved correspondence from Gordon Memorial United Church received March 7, 2016 regarding the Blessing of the Bikes Service on Sunday, May 1, 2016, be received for information. Further that the request for permission of a temporary road closure of 4th Avenue between 2nd and 3rd Street SE for the Blessing of the Bikes Service on Sunday, May 1, 2016 from 10:00 a.m. to 1:00 p.m. be approved. And further that the Public Services Director be authorized to deposit barricades at the Church on Friday and retrieve them on Monday morning allowing the Church committee to place and remove the barricades to facilitate a temporary closure of 4th Avenue SE.
2. Councillor _____ moved to deny the request for a temporary road closure of 4th Avenue between 2nd and 3rd Street SE for the Blessing of the Bikes Service on Sunday, May 1, 2016 from 10:00 a.m. to 1:00 p.m.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF _____ AD. 2016.



Gordon Memorial United Church

401 Second Street SE
Redcliff, Alberta, Canada T0J 2P2
Phone: (403) 548-7110

RECEIVED
MAR 07 2016
TOWN OF REDCLIFF

Redcliff Town Council,

1 - Third Street, NE
Redcliff, AB
T0J 2P0

Dear Sirs and Madams,

Gordon Memorial United Church will be hosting a "Blessing of The Bikes" service on Sunday, May 1, 2016 at 10:30 am.

To accommodate this event and the expectation of approximately 50 motorcycles, the church is requesting that Fourth Avenue, between Second and Third Street, SE be closed from the hours of 10:00 am until 1:00 pm on this day. This will allow for the safe parking of motorcycles on the street during this event.

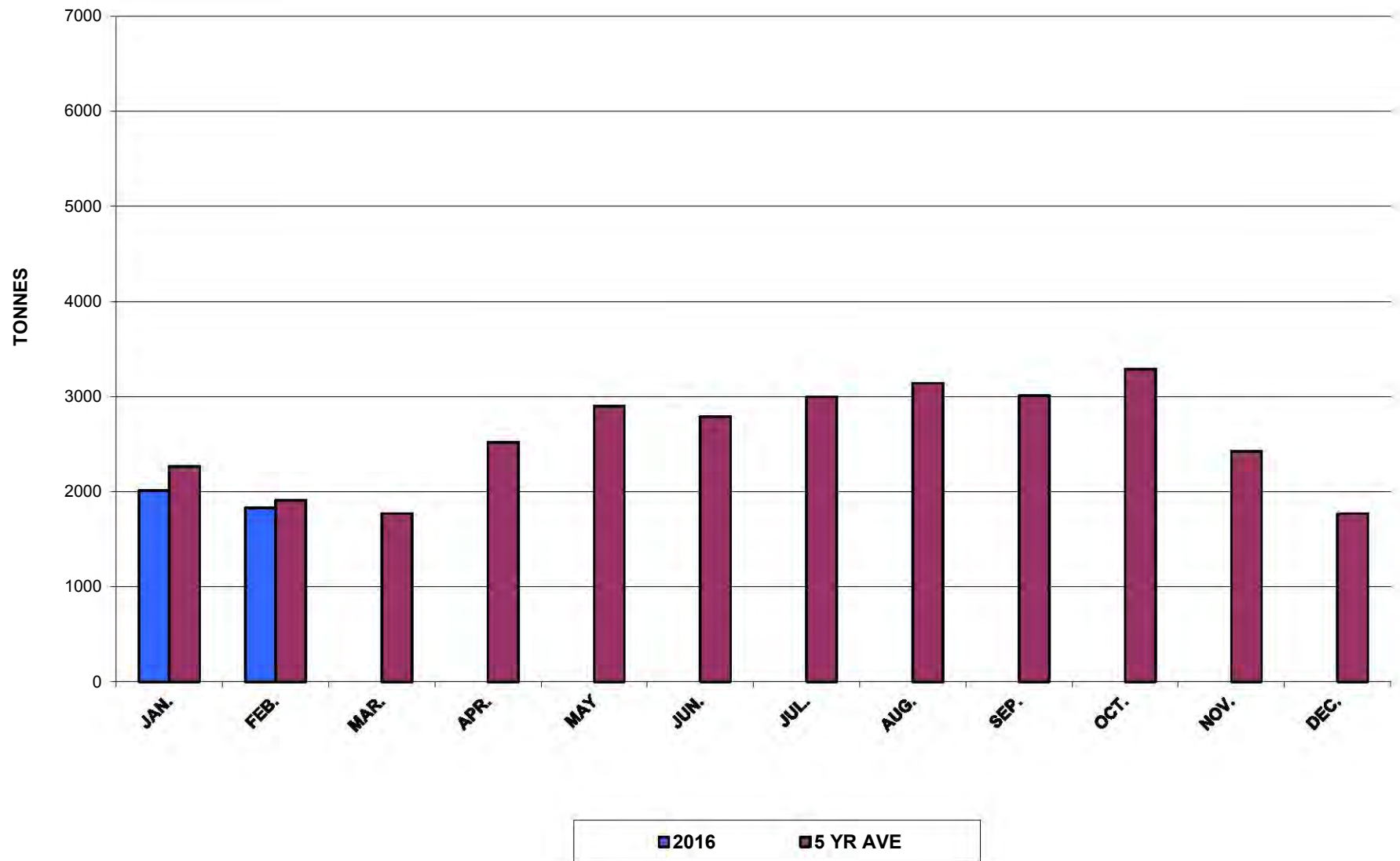
This request was made and approved last year for the same event. To facilitate the closing of the street, the barricades were off loaded at the church on the Friday. A member of the church then set the barricades in place at the appropriate time and removed them at the completion of the event. They were then placed by the church for the town crew to pick up on the following Monday.

Thank you for your consideration on this request and I invite all those with motorcycles to come to the church at 11:30 am and be a part of the Blessing.

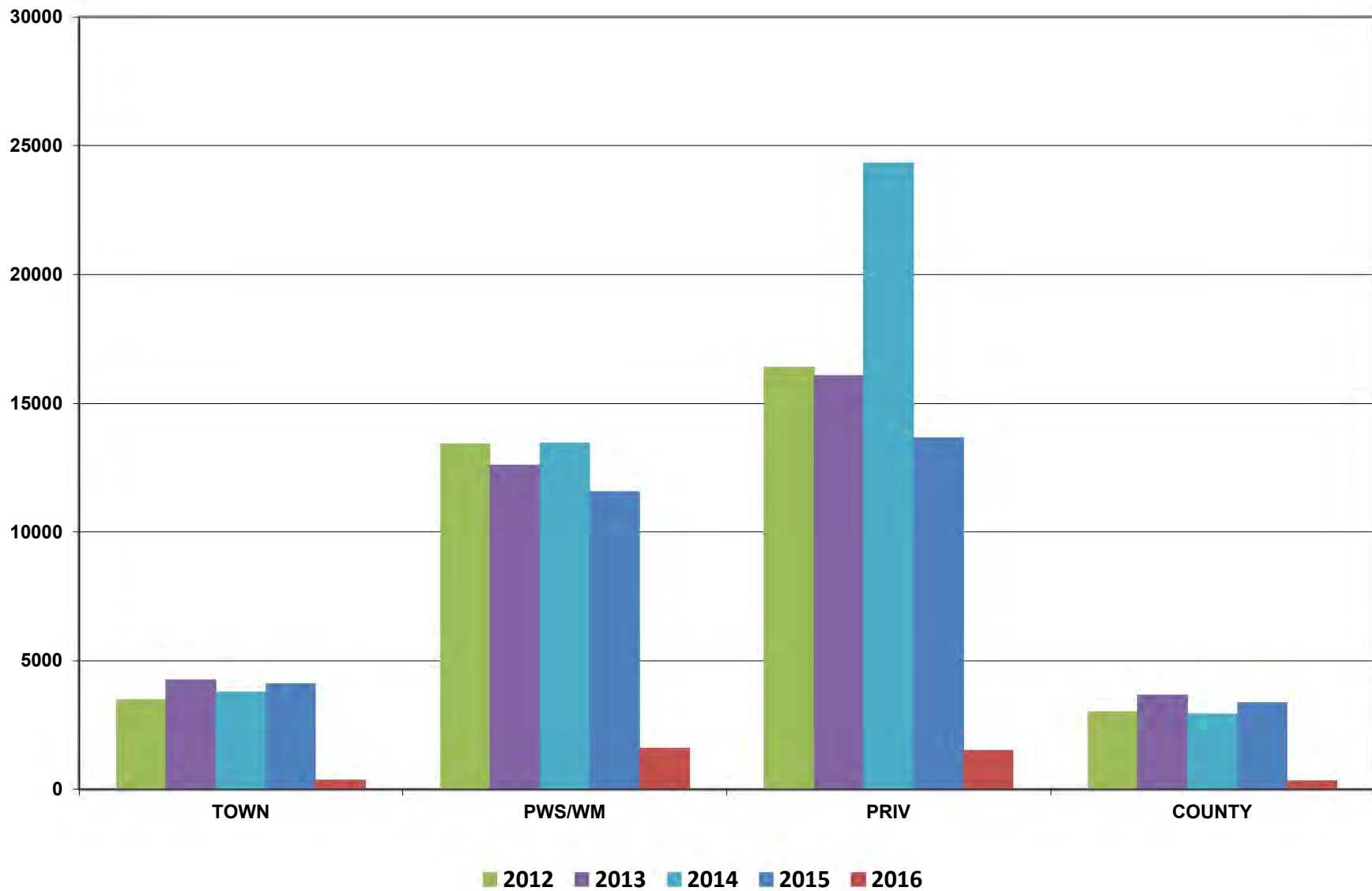
Have a Blessed Day

Mel Spence
for Gordon Memorial United Church

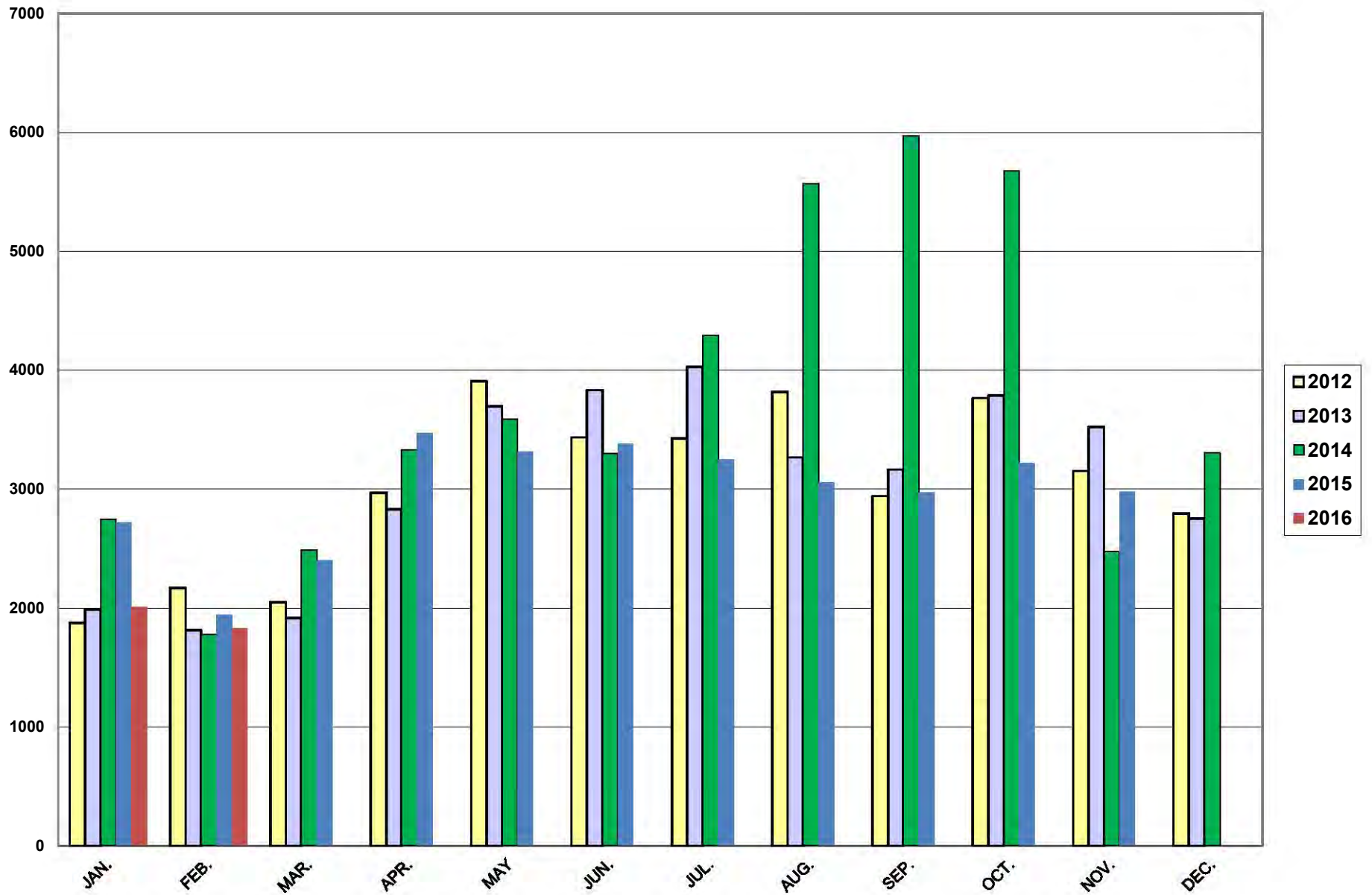
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2016 VS 5 YEAR AVERAGE
TO FEBRUARY 29, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2012-2016
TO FEBRUARY 29, 2016**



**REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2012-2016
TO FEBRUARY 29, 2016**



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where /Information
March 24, 2016	Cypress County Economic Development Stakeholder meeting	Cypress County Dunmore 1:00 p.m.
April 13, 2016	Council Office Hours	Town Hall Mayor/Council Office 4:30 p.m. to 6:30 p.m.
April 15, 2016	2016 Volunteer Recognition & Awards Celebration	Royal Canadian Legion Branch #6 5:30 p.m.