



COUNCIL MEETING

MONDAY, MAY 14, 2018

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MAY 14, 2018 - 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
	B) Adoption of Agenda	Adoption
Pg. 4	C) Accounts Payable *	For Information
	2. PUBLIC HEARING	
Pg. 7	A) Bylaw 1859/2018, Road Closure Bylaw (Portion 2 nd Avenue SW) *	
Pg. 12	B) Bylaw 1860/2018, Bylaw to amend Land Use Bylaw 1698/2011 Re: Cannabis Legislation *	
	3. MINUTES	
Pg. 27	A) Council meeting held April 23, 2018 *	For Adoption
Pg. 32	B) Redcliff & District Recreation Services Board meeting held May 7, 2018 *	For Information
Pg. 34	C) Special Municipal Planning Commission meeting held April 27, 2018 *	For Information
Pg. 36	D) Redcliff/Cypress Regional Waste Management Authority Meeting held May 7, 2018	For Information
Pg. 39	E) Redcliff Public Library Board meeting held March 27, 2018 *	For Information
	4. BYLAWS	
Pg. 42	A) Bylaw 1860/2018, Bylaw to amend Land Use Bylaw 1698/2011 Re: Cannabis Legislation *	For Consideration
Pg. 65	B) Bylaw 1861/2018, Dangerous Goods Route Bylaw *	2 nd / 3 rd Reading
Pg. 77	C) Bylaw 1862/2018, Tax Rate Bylaw *	1 st / 2 nd / 3 rd Reading

5. POLICIES

Pg. 84	A)	Policy No. 136, Surveillance Policy *	For Consideration
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6. CORRESPONDENCE

Pg. 89	A)	Redcliff Public Library * Re: Silent Auction	For Information
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Pg. 90	B)	Alberta Seniors & Housing * Re: Declaration for Seniors' Week 2018	For Information
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7. OTHER

Pg. 92	A)	Council Important Meetings & Events May 14, 2018 *	For Information
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8. RECESS

9. IN CAMERA (Confidential Session)

A)	Communications Lease (FOIP S. 16, 23 & 24)
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10. ADJOURN

<u>COUNCIL MEETING MAY 14, 2018</u>			
<u>ACCOUNTS PAYABLE LIST</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
83016	C & H IRRIGATION	PRIMER VAC	\$2,213.34
83017	CANADIAN ENERGY	BATTERY/CABLE/SOLENOID/LUGS/BATTERY BOX	\$388.54
83018	CROFTS, ARLOS	TRAVEL REIMBURSEMENT	\$526.10
83019	GAS CITY DRYWALL	REPAIR WALL	\$452.55
83020	MEDICINE HAT CSRD #20	REQUISITION ADJUSTMENT	\$2,064.42
83021	MEDICINE HAT FAMILY SERVICES	FCSS GRANT	\$6,000.00
83022	MOORE, TREVOR	MASTER OF CEREMONIES - VOLUNTEER CELEBRATION	\$508.74
83023	NAMETH, JODI	TRAVEL REIMBURSEMENT	\$169.00
83024	NEW WEST TRUCK CENTRES	REPAIR WIRING	\$766.82
83025	PRODUCTIVITY PLUS	FLEX PIN	\$37.80
83026	RECEIVER GENERAL	DEDUCTIONS	\$462.00
83027	ROBERTSON IMPLEMENT	FLASHER UNIT	\$68.67
83028	STEINER'S PETROLEUM	PROPANE	\$36.88
83029	PRACTICA	DISPENSER/KEYS/BAGS	\$627.29
83030	SOUTH COUNTRY CO-OP	PEST CONTROL SUPPLIES	\$104.90
83031	BJERRISGAARD, AMBER	REFUND FACILITY DEPOSIT	\$150.00
83032	HYDRACO INDUSTRIES	SEAL/CABLE	\$17.22
83033	THE SOCIETY OF ST.VINCENT DE PAUL	BEREAVEMENT DONATION	\$75.00
83034	CANADIAN CANCER SOCIETY	BEREAVEMENT DONATION	\$75.00
83035	AL'S AUDIO	MICROPHONE RENTAL	\$26.25
83036	AMSC	BENEFITS/HEALTH SPENDING	\$19,869.36
83037	C & H IRRIGATION	CLAMP	\$69.33
83038	ECL FIBERGLASS	VAULTS	\$4,252.50
83039	MARTIN, MAVIS	EMPLOYEE REIMBURSEMENT	\$150.00
83040	SHAW	INTERNET	\$141.21
83041	PETROFORCE	STEAMING CULVERTS	\$1,386.00
83042	PITNEY WORKS	FOLDER/STUFFER SERVICE	\$159.08
83043	PERFECT PENS & STATIONERY	PENS	\$206.23
83044	PUROLATOR	SHIPPING	\$229.97
83045	REDCLIFF BAKERY	CAKE FOR VOLUNTEER NIGHT	\$81.72
83046	ROYAL CANADIAN LEGION	VOLUNTEER NIGHT MEAL	\$2,582.80
83047	RIVERVIEW GOLF CLUB	MEALS ON WHEELS	\$252.00
83048	KUZI, MICHELLE	FCSS PROGRAMMING & SUPPLIES	\$921.80
83049	PENNYWISE ELECTRIC	BREAKER/SWITCH/LABOUR/LOCK/EMT/GRIP/COVER/FS BOX	\$365.16
83050	SEWARD, JUSTIN	VOLUNTEER NIGHT PHOTOGRAPHY	\$50.00
83051	WOOD, DALE	FIREARMS COURSE FEES	\$3,515.00
83052	ANDRES, BONNIE	TRAVEL REIMBURSEMENT	\$176.00
83053	ANTONI, ELISE	TRAVEL REIMBURSEMENT	\$412.00
83054	THE BOLT GUYS	SCREWS	\$37.56
83055	CANADIAN ENERGY	CLAMPS/BATTERY	\$138.14
83056	DB PERKS & ASSOCIATES	KICKBOARDS/SPINEBOARD/RESCUR TUBES/FINS	\$986.82
83057	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$558.00
83058	GRAND RENTAL STATION	VOLUNTEER NIGHT SUPPLIES	\$616.35
83059	HARV'S JANITORIAL	JANITORIAL SERVICE	\$3,948.00
83060	ICMA	MEMBERSHIP FEES	\$173.49
83061	LACEY HOMES	REFUND CONSTRUCTION DEPOSIT	\$1,200.00

83062	SHAW CABLE	INTERNET	\$90.98
83063	MURRAY CHEVROLET	TRUCK	\$34,105.05
83064	SOCIETY OF LOCAL GOVT MGRS OF AB	MOUNTAIN REFRESHER COURSE	\$599.00
83065	SPAMPINATO, CARLA	EMPLOYEE REIMBURSEMENT	\$659.28
83066	BAUMAN'S VENTILATION	SHOWER REPAIRS/WATER LINE REPAIRS	\$734.93
83067	ULINE	TABLES/GRIP TAPE	\$769.21
83068	ADAMS, JAN	KEY/FACILITIES REFUND	\$250.00
83069	BJERRISGAARD, AMBER	REFUND KEY DEPOSIT	\$100.00
83070	PAINTING WITH VAL	PAINT NIGHT	\$189.00
TOTAL			\$94,746.49

<u>ELECTRONIC FUNDS TRANSFERRED PAYABLES</u>			
<u>EFT#</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
00639	ACTION PARTS	HARNESS/FUSE HOLDER/OIL/ROTARY LIFT	\$11,440.78
00640	BARTLE & GIBSON	SINK/FITTINGS	\$285.72
00641	THE BOLT SUPPLY HOUSE	EPOXY/SLIDE RACKS/COMP BOXES/WASHERS/DRILL INDEX	\$615.06
00642	CUPE	UNION DUES	\$1,989.17
00643	FARMLAND	FITTINGS FOR PRIMER PUMP/HYDRAULICS/HYDRO SEEDER	\$614.14
00644	FOX ENERGY	MARKING TAPE/FIRST AID KIT	\$384.56
00645	GAR-TECH	LIGHTING REPAIRS	\$507.94
00646	REDCLIFF HOME HARDWARE	OIL/GLUE/THERMOSTAT/TAPE/ADAPTERS/CLAMPS/VALVES	\$332.89
00647	KIRKS MIDWAY TIRE	TIRES/CHANGE OVER	\$312.90
00648	MBSI	MONITORING	\$735.00
00649	BERT'S VACUUMS	PAPER PRODUCTS/SOAP	\$746.83
00650	BENCHMARK	ASSESSMENT FEES	\$17,091.90
00651	CANADIAN LINEN & UNIFORM	COVERALLS/UNIFORMS	32.57
00652	DIGITEX	PLOTTER PAPER	173.25
00653	FARMLAND	COUPLING/VALVES/TEES/NIPPLES	\$173.12
00654	FOX ENERGY	INSTRUMENT CALIBRATION	\$68.20
00655	REDCLIFF HOME HARDWARE	DUCT TAPE	\$37.76
00656	MBSI	WIRELESS UPGRADE	\$816.88
00657	MPE ENGINEERING	PROJ#165 MPE CONSTRUCTION CHANGE ORDER	\$14,205.98
00658	PARK ENTERPRISES	PERMITS	\$2,680.29
00659	SUNCOR	FUEL	\$4,649.73
00660	SUMMIT MOTORS	SEAL, WHEEL, MERITOR, DRIVE/SHOE KIT/SEAL/GASKET	\$337.05
00661	BREWMASTER	MEALS ON WHEELS CONTAINERS	\$162.55
00662	TRICO LIGHTING	LIGHT BULBS	\$83.79
00663	WOLSELEY	AIR VALVE	\$4,194.32
00664	AIR LIQUIDE	CARBON DIOXIDE	\$681.35
00665	ALTA-WIDE BUILDERS	DRYWALL	\$31.45
00666	BARTLE & GIBSON	LIGHT/FLUSH VALVES	\$2,665.51
00667	THE BOLT SUPPLY HOUSE	RIVET BAG	\$51.09
00668	CANADIAN LINEN & UNIFORM	COVERALLS/TOWELS	\$32.78
00669	DIGITEX	PHOTOCOPIER FEES	\$302.07
00670	FARMLAND	PRESSURE WASHER	\$1,149.75
00671	FOX ENERGY	COVERALLS/SIGNAGE	\$1,244.21
00672	REDCLIFF HOME HARDWARE	ENGINE REPAIR/PAINT SUPPLIES/AERATOR/CAP/VALVE	\$502.97
00673	LETHBRIDGE MOBILE SHREDDING	SHREDDING	\$68.25
00674	PRO COMM SOLUTIONS	CAMERAS	\$4,772.10

00675	REDCLIFF/CYPRESS REGIONAL LF	TONNAGE FEES/PITCH IN WEEK	\$10,666.16
00676	SCHEFFER ANDREW	PLANNING SERVICES	\$208.04
00677	SOUTH COUNTRY GLASS	DOOR REPAIRS/REPLACE GLASS	\$429.71
00678	SPORT COURT CALGARY	FLOOR TILE	\$1,525.78
00679	SUMMIT MOTORS	PROJECT #211/CAMSHAFT/BRAKE/KIT, BRAKE, MERITOR	\$774.58
00680	BERT'S VACUUMS	SOAP	\$412.65
00681	WOLSELEY	AIR RELEASE VALVE	\$412.65
TOTAL			\$88,603.48

<u>REDCLIFF/CYPRESS LANDFILL PAYABLES</u>			
<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
00307	NANA'S & PAPA'S COIN LAUNDRY	LAUNDER COVERALLS	\$31.50
00308	SHOCKWARE	INTERNET	\$52.45
00309	SUNCOR	FUEL	\$1,439.85
00310	ACTION PARTS	TARP STRAP/FUEL TANK CAP/PADLOCK	\$76.68
00311	BRANDT TRACTOR	TANK COV	\$187.27
00312	FARMLAND SUPPLY	PUMP/METER/FILTERS/NIPPLES/BUSHINGS	\$1,283.32
00313	SUNCOR	FUEL	\$1,610.96
00314	TELUS	PHONE SERVICE	\$39.39
00315	THE BOLT SUPPLY HOUSE	SPOT LIGHT	\$99.70
TOTAL			\$4,821.12

Memo



Date: May 14, 2018

From: Legislative & Land Services

To: Redcliff Town Council

Re: Bylaw 1859/2018 Road Closure Bylaw (Portion of 2nd Ave SW)

Background

- At the September 25, 2017 Council meeting the following resolution was passed:

2017-0367 Offer to Purchase
Ptn 2nd Ave between 6 St. SW
and 8 St. SW.

Councillor Kilpatrick moved to authorize Administration to sell east portion of 2nd Avenue SW between 6 St. SW and 8 St. SW (.185 acres) for \$6,621.15 [\$35,790/acre x .185 acres] conditional to a road closure bylaw for the east .185 acre portion of 2nd Avenue SW between 6 St. SW and 8 St. SW and consolidation with adjacent lands. All costs relating to the road closure bylaw and consolidation are to be the responsibility of the purchaser. - Carried.

Director of Planning & Engineering rejoined at 9:15 p.m.

- In March 2018 Administration entered into an agreement for the sale of this parcel of land subject to conditions as per Council direction.
- Bylaw 1859/2018, Road Closure Bylaw received 1st reading on April 9, 2018.
- Notice for the Public Hearing appeared in the Cypress Courier on April 24, 2018 and May 1, 2018.
- Notices were sent to the adjacent landowners and various agencies.

Comments Received

The following comments were received:

City Electric Distribution Department

No concerns

City Gas Distribution Department

No concerns

Cypress County

No objections

Town of Redcliff Planning & Engineering

1. The Town has not constructed a road on the Road-ROW.
2. The ROW does not have adequate width for a proper turn around at the end.
3. Existing development in the area precludes a road ever going through on this Road-ROW.
4. The Town has no need of this Road-ROW for the purposes of a road.
5. The Town does have liability exposure having a Road-ROW that the Town does not maintain in a manner that is safe for public use.
6. The Road-ROW is used by adjacent land owners for access. However all of these landowners would still have sufficient access to public roads if the Road-ROW is closed.
7. Planning and Engineering does not know of any reason that the Town needs to retain the land for Town uses. However there is no need for the Town to dispose of the land.

Public Services

No concerns

Alfred/Norma Van Dam

No objections

Other/ Next Steps

Prior to presenting the Bylaw for 2nd and 3rd reading the Minister of Transportation must approve the bylaw.

Subject to receiving alternate direction from Council, Administration will forward the Bylaw to the Minister of Transportation for consideration. Comments received along with proof of advertising will be included.

**TOWN OF REDCLIFF
BYLAW NO. 1859/2018**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF CLOSING AND DISPOSING OF A PORTION OF A PUBLIC HIGHWAY

WHEREAS the Municipal Government Act, RSA 2000, C M-26 provides that a municipality may by bylaw close a road; and

WHEREAS the lands hereinafter described are no longer required for public travel, and

WHEREAS application has been made to Council to have the highway closed, and

WHEREAS the Council of the Town of Redcliff deems it expedient to provide for a Bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter creating title to same, and

WHEREAS notice of intention of Council to pass a Bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Redcliff in the Province of Alberta does hereby close to public travel for the purpose of creating title to the following described highways, subject to rights of access granted by other legislation:

DESCRIPTION OF LANES, ROADS AND STREETS TO BE CLOSED

PLAN 1117V


THAT PORTION OF 2ND AVENUE SW LYING WEST OF LOT 47, BLOCK 34, PLAN 121 2279 AND EAST OF A STRAIGHT LINE BETWEEN THE NORTHEAST CORNER OF LOT 20, BLOCK 34, PLAN 1117V AND THE SOUTHEAST CORNER OF LOT 31, BLOCK 63, PLAN 141 2047.

All within the NW 1/4 Sec.8 Twp.13 Rge.6 W4M.

Excepting thereout all Mines and Minerals

The plan of the proposed closure is shown on the attached Schedule "A".

Received first reading this 9th day of April, 2018.



Mayor



Manager of Legislative & Land Services

APPROVED this _____ day of _____, 2018.

Minister of Transportation

Received second reading this _____ day of _____, 2018.

Mayor

Manager of Legislative & Land Services

Received third reading and finally passed this _____ day of _____, 2018.

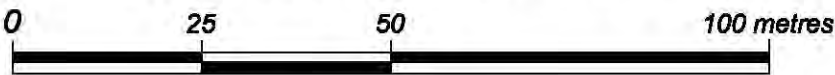
Mayor

Manager of Legislative & Land Services

"SCHEDULE A"

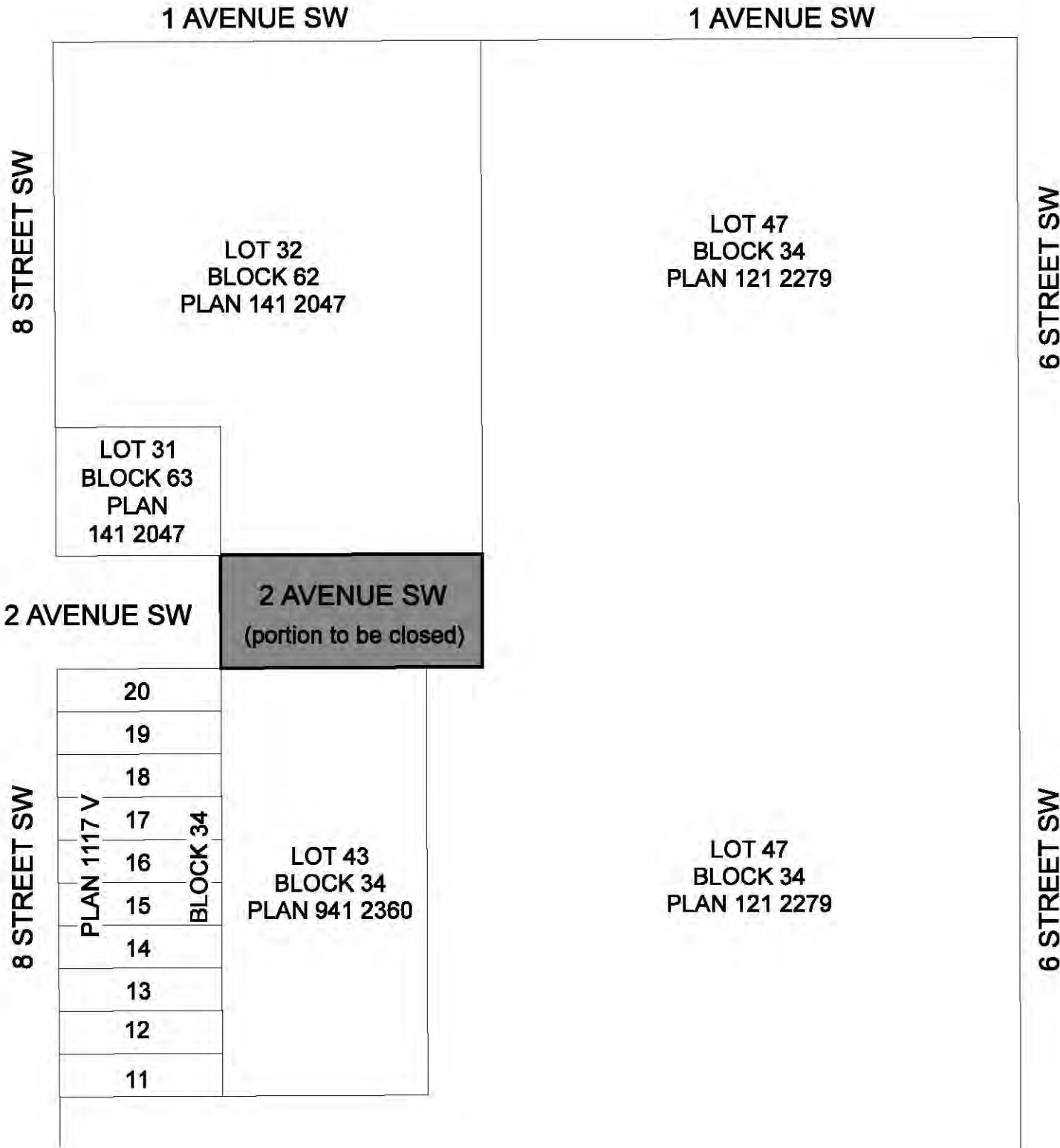
PLAN SHOWING
ROAD CLOSURE

WITHIN
NW 1/4 SEC.8 TWP.13 RGE.6 W4M.



SCALE 1:1000

TOWN OF REDCLIFF



LEGAL DESCRIPTION:

Plan 1117 V
THAT PORTION OF 2ND AVENUE SW LYING WEST OF LOT 47, BLOCK 34, PLAN 121 2279 AND
EAST OF A STRAIGHT LINE BETWEEN THE NORTHEAST CORNER OF LOT 20, BLOCK 34, PLAN
1117V AND THE SOUTHEAST CORNER OF LOT 31, BLOCK 63, PLAN 141 2047
All within the NW 1/4 Sec.8 Twp.13 Rge.6 W4M.



Benchmark Geomatics Inc.
Unit 102, Westside Common
#2201 Box Springs Boulevard NW
Medicine Hat, AB T1C 0C8
Phone (403)527-3970 Fax (403)527-3908

FILE NO. 17080429
SCALE: 1:1000
DATE: MAR. 28/18
DRAWN BY: CLF
CHECKED BY: AJT

BYLAW NO: 1860/2018

TOWN OF REDCLIFF

A BY-LAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

WHEREAS pursuant to Section 639 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.1, and amendments thereto, the Council of the Town of Redcliff in the Province of Alberta has adopted Bylaw 1698/2011, as amended.

AND WHEREAS the Council of the Town of Redcliff wishes to amend their Land Use Bylaw for the purpose of regulating cannabis-related uses.

AND WHEREAS a public hearing with respect to this Bylaw was held in the Council Chambers at the Town of Redcliff on the ____ day of ____ A.D. 2018.

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts as follows:

PART I

SHORT TITLE. NEW DEFINITIONS. REVISED DEFINITIONS

SHORT TITLE

- (1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw BYLAW NO: 1860/2018 – Federal Cannabis Legalization.

DEFINITIONS ADDED

- (2) That the following be added to Part I Section 8 Definitions:

(XXX) Cannabis means, as defined in the Canadian *Controlled Drugs and Substances Act*:

- (a) any part of a cannabis plant, including the phytocannabinoids produced by, or found in, such a plant, regardless of whether that part has been processed or not;
- (b) any substance or mixture of substances that contains or has on it any part of such a plant; and
- (c) any substance that is identical to any phytocannabinoid produced by, or found in, such a plant, regardless of how the substance was obtained;
- (d) but does not mean a non-viable seed of a cannabis plant; a mature stalk, without any leaf, flower, seed or branch, of such a plant; fibre derived from a stalk; or the root or any part of the root of such a plant.

(XXX) Cannabis Accessory means, as defined in the Canadian *Controlled Drugs and Substances Act*:

- (a) a thing, including rolling papers or wraps, holders, pipes, water pipes, bongs and vaporizers, that is represented to be used in the production or consumption of Cannabis; or

- (b) a thing that is commonly used in the consumption or production of Cannabis if the thing is sold at the same point of sale as Cannabis.

(XXX) Medical Marijuana means the substance referred to as “Cannabis,” when used for medical purposes, as prescribed by an authorized health care practitioner, and obtained under circumstances permitted in the *Access to Cannabis for Medical Purposes Regulations*.

(XXX) Cannabis Production and Distribution Facility means development, as licensed by Health Canada, used primarily for one or more of the following uses:

- (a) The production, cultivation, and growth of medical and/or recreational Cannabis;
- (b) The making, testing, manufacturing, assembling, processing, or in any way altering the chemical or physical properties of semi-finished Cannabis goods and products;
- (c) the storage of Cannabis materials, goods and products; or
- (d) the transporting, shipping, and sale of materials, goods, and products to the Alberta Gaming, Liquor and Cannabis Commission or other agencies designated by provinces outside of the province of Alberta responsible for the distribution and sale of Cannabis in those provinces.

This use does not include a Cannabis Retail Store, Medical Marijuana Dispensary, or Cannabis Lounge.

(XXX) Cannabis Retail Store means development for the retail sale of recreational Cannabis and Cannabis Accessories, as authorized by the *Alberta Gaming, Liquor, and Cannabis Act*. This use does not include Cannabis Production and Distribution Facility, Medical Marijuana Dispensary, or Cannabis Lounge.

(XXX) Cannabis Retail Store Overlay means the overlay of the Land Use Zoning Map in the Land Use Bylaw showing where Cannabis Retail Stores are permitted to be located.

(XXX) Cannabis Production and Distribution Facility Overlay means the overlay of the Land Use Zoning Map in the Land Use Bylaw showing where Cannabis Production and Distribution Facilities are permitted to be located.

(XXX) Cannabis Lounge means development where the primary use is the sale of Cannabis to the public, for consumption within the premises, and where any preparation or serving of food may be ancillary to such use. Also commonly known as a cannabis café. The use does not include Cannabis Production and Distribution Facility, Medical Marijuana Dispensary, or Cannabis Retail Store.

(XXX) Medical Marijuana Dispensary means development for the selling, providing, shipping, and delivering of Medical Marijuana and Cannabis Accessories for medical purposes. The use does not include Cannabis Production and Distribution Facility, Cannabis Retail Store, or Cannabis Lounge.

- (3) That within Part I Section 8 Definitions replace the following (Existing clause to be replaced *Italicized*):

(6) Adult Entertainment Facility means:

- (a) *an adult mini-theatre or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,*
 - i. live performances take place, or*
 - ii. motion pictures, video tapes, digital video discs, slides or other electronic productions are shown, involving or depicting the nudity of any person;*
- (b) *a night club, dance club, bar, pub, tavern, lounge or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,*
 - i. live performance or displays by a person (e.g. topless waitresses) take place, or*
 - ii. competitions are engaged in, involving the nudity of a person;*
- (c) *a body painting studio or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, paint, powder or some other material is applied to the nude or partially nude body of a person in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants;*
- (d) *a massage or body rub parlour or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, the body or part of the body of a person is massaged, manipulated, touched, rubbed or stimulated by any means in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants, but excluding places where the described activity is performed solely for medical or therapeutic purposes by a person who is duly licensed or registered under an enactment governing a trade, calling or profession; or*
- (e) *a development that the Development Authority considers to be similar to any of those described in clauses (a) to (d).*

With:

(XXX) Adult Entertainment Facility means:

- (a) *an adult mini-theatre or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,*
 - i. live performances take place, or*
 - ii. motion pictures, video tapes, digital video discs, slides or other electronic productions are shown, involving or depicting the nudity of any person;*

- (b) a night club, dance club, bar, pub, tavern, lounge or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,
 - i. *live performance or displays by a person (e.g. topless waitresses) take place, or*
 - ii. *competitions are engaged in, involving the nudity of a person;*
 - (c) a body painting studio or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, paint, powder or some other material is applied to the nude or partially nude body of a person in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants;
 - (d) a massage or body rub parlour or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, the body or part of the body of a person is massaged, manipulated, touched, rubbed or stimulated by any means in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants, but excluding places where the described activity is performed solely for medical or therapeutic purposes by a person who is duly licensed or registered under an enactment governing a trade, calling or profession; or
 - (e) a development that the Development Authority considers to be similar to any of those described in clauses (a) to (d), not including a Cannabis Lounge.
- (7) **Agricultural Building** means a building normally associated with and generally essential to the operation of a farm. Such structures shall include, but are not limited to, machine sheds, storage sheds, granaries, grain bins for the storage of on-farm products, silos, repair shop, etc. Farm is a separate use.

With:

- (XXX) **Agricultural Building** means a building normally associated with and generally essential to the operation of a farm. Such structures shall include, but are not limited to, machine sheds, storage sheds, granaries, grain bins for the storage of on-farm products, silos, repair shop, etc. Farm is a separate use. This use does not include Cannabis Production and Distribution Facility.
- (38) **Club** means development for the assembly of members of charitable, social service, athletic, business or fraternal organizations, and may incorporate eating, drinking, entertainment, sports, recreation and amusement facilities as accessory use.

With:

- (XXX) **Club** means development for the assembly of members of charitable, social service, athletic, business or fraternal organizations, and may incorporate eating, drinking, entertainment, sports, recreation and amusement facilities as accessory use, but does not include Cannabis Lounge.

- (41) **Convenience Store** means development comprising a retail store which caters to the day-to-day needs of area residents or employees. Typical uses include small food stores and variety stores selling confectionery, tobacco, grocery, non-alcoholic beverage, pharmaceutical and personal care items, hardware, or printed matter.

With:

- (XXX) **Convenience Store** means development comprising a retail store which caters to the day-to-day needs of area residents or employees. Typical uses include small food stores and variety stores selling confectionery, tobacco, grocery, non-alcoholic beverage, pharmaceutical and personal care items, hardware, or printed matter, but do not include Medical Marijuana Dispensaries or Cannabis Retail Stores.

- (60) **Drinking Establishment** means an establishment, licensed by the Alberta Liquor Control Board, where the main purpose is to serve alcoholic beverages for consumption on the premises, and any preparation or serving of food is ancillary to such use. Typical uses include neighbourhood pubs, bars, taverns and licensed lounges that are ancillary to a restaurant. Entertainment Establishments, Eating Establishments and Adult Entertainment Facilities are separate uses.

With:

- (XXX) **Drinking Establishment** means an establishment, licensed by the Alberta Liquor Control Board, where the main purpose is to serve alcoholic beverages for consumption on the premises, and any preparation or serving of food is ancillary to such use. Typical uses include neighbourhood pubs, bars, taverns and licensed lounges that are ancillary to a restaurant, but do not include Cannabis Lounges, Entertainment Establishments, Eating Establishments, and Adult Entertainment Facilities.

- (64) **Eating Establishment** means a development primarily used for the preparation and sale of food for consumption on the premises. Accessory uses may include the sale of alcoholic or non-alcoholic beverages incidental to the meal, take-out services and/or catering. A restaurant may hold a "Class A" liquor license and minors may, or may not, be prohibited. Drinking and Entertainment Establishments are separate uses.

With:

- (XXX) **Eating Establishment** means a development primarily used for the preparation and sale of food for consumption on the premises. Accessory uses may include the sale of alcoholic or non-alcoholic beverages incidental to the meal, take-out services and/or catering, but do not include Cannabis Lounges. A restaurant may hold a "Class A" liquor license and minors may, or may not, be prohibited. Drinking and Entertainment Establishments are separate uses.

- (66) **Entertainment Establishment** means development providing dramatic, musical, dancing or cabaret entertainment and/or facilities for alcoholic beverage consumption, and includes related food service. This term refers to uses such as theatres, cinemas, concert halls, nightclubs and dinner theatres but do not include Drinking Establishments, Eating Establishments or Adult Entertainment Facilities.

With:

- (XXX) **Entertainment Establishment** means development providing dramatic, musical, dancing or cabaret entertainment and/or facilities for alcoholic beverage consumption, and includes related food services. This term refers to uses such as theatres, cinemas, concert halls, nightclubs and dinner theatres but does not include Drinking Establishments, Eating Establishments, Cannabis Lounges, or Adult Entertainment Facilities.

- (74) **Farm** means development, the primary use of which is for the production of farm products such as dairy products, livestock or field crops, or undeveloped land. This use does not include related commercial or industrial sales, commercial feed lots or services or storage uses which are non-essential to the operation of the on-site agricultural use.

With:

- (XXX) **Farm** means development, the primary use of which is for the production of farm products such as dairy products, livestock or field crops, or undeveloped land. This use does not include Cannabis Production and Distribution Facilities, or related commercial or industrial sales, commercial feed lots or services, or storage uses which are non-essential to the operation of the on-site agricultural use.

- (99) **Greenhouse** means development for the growing, storage and/or sale of garden, household and ornamental plants, flowers, trees or produce and includes supplementary retail sale of fertilizers, garden chemicals, garden implements and associated products.

With:

- (XXX) **Greenhouse** means development for the growing, storage and/or sale of garden, household and ornamental plants, flowers, trees or produce and includes supplementary retail sale of fertilizers, garden chemicals, garden implements and associated products. This use does not include Cannabis Production and Distribution Facility.

- (102) **Home Occupation** means an accessory use of the dwelling unit by the occupant or occupants for an occupation, trade, profession or craft.

With:

- (XXX) **Home Occupation** means an accessory use of the dwelling unit by the occupant or occupants for an occupation, trade, profession or craft. This use does not include Cannabis Production Distribution Facility, Cannabis Retail Store, or Cannabis Lounge.

- (120) **Manufacturing, Heavy** means development for the manufacturing, fabricating, processing, production, assembly and packaging of materials, goods or products which may generate a detrimental impact beyond the boundaries of the site and may include related warehouse and office facilities.

With:

- (XXX) **Manufacturing, Heavy** means development for the manufacturing, fabricating, processing, production, assembly and packaging of materials, goods or products which may generate a detrimental impact beyond the boundaries of the site and may include related warehouse and office facilities. This use does not include Cannabis Production and Distribution Facility.

- (121) **Manufacturing, Light** means development for the manufacturing, fabricating, processing, production, assembly or packaging of materials, goods or products which does not generate any detrimental impact beyond the boundaries of the site, and may include related warehouse and office facilities.

With:

- (XXX) **Manufacturing, Light** means development for the manufacturing, fabricating, processing, production, assembly or packaging of materials, goods or products which does not generate any detrimental impact beyond the boundaries of the site, and may include related warehouse and office facilities. This use does not include Cannabis Production and Distribution Facility.

(122) Medical and Health Office means development providing medical and health care services on an outpatient basis of a preventative, diagnostic treatment, therapeutic nature, and may incorporate a dispensary which sells pharmaceutical and other medical supplies as an accessory use. Typical uses or facilities would include medical and dental offices, clinics, occupational health and safety offices, counseling services, and chiropractic and naturopathic services.

With:

(XXX) Medical and Health Office means development providing medical and health care services on an outpatient basis of a preventative, diagnostic treatment, therapeutic nature, and may incorporate a dispensary which sells pharmaceutical and other medical supplies as an accessory use. Typical uses or facilities would include medical and dental offices, clinics, occupational health and safety offices, counseling services, and chiropractic and naturopathic services, but do not include Medical Marijuana Dispensaries or Cannabis Retail Stores.

(164) Retail Store means development for the retail sale or rental of goods, wares or merchandise and includes limited on-site storage or limited seasonal outdoor sales to support that store's operations. Typical uses include but are not limited to grocery, bakery, hardware, pharmaceutical, appliance, clothing, and sporting goods stores. The use may include supplementary facilities such as postal services, film processing and repair of merchandise sold or rented by the store.

With:

(XXX) Retail Store means development for the retail sale or rental of goods, wares or merchandise and includes limited on-site storage or limited seasonal outdoor sales to support that store's operations. Typical uses include but are not limited to grocery, bakery, hardware, pharmaceutical, appliance, clothing, and sporting goods stores. The use may include supplementary facilities such as postal services, film processing and repair of merchandise sold or rented by the store, but does not include Medical Marijuana Dispensary or Cannabis Retail Store.

(205) Warehouse means the use of a building for the storage of materials, products, goods and merchandise, and renumbering accordingly.

With:

(XXX) Warehouse means the use of a building for the storage of materials, products, goods and merchandise, and renumbering accordingly. This use does not include storage of Cannabis.

PART 2

NEW SECTIONS TO BE ADDED TO PART VII GENERAL LAND USE REGULATIONS

- (4) That Sections (5), (6), (7), (8), (9), (10), (11), (12), (13), (14), (15) and (16) of this Bylaw to be added to Part VII General Land Use Regulations

CANNABIS RETAIL STORE

(5) Legal Basis

- (a) Cannabis Retail Stores are regulated by the provincial government and must meet all requirements set out in the *Gaming, Liquor and Cannabis Act* and all subsequent regulations.
- (b) Cannabis Retail Store is a discretionary use, Municipal Planning Commission.
- (c) All Cannabis Retail Stores require a Development Permit.

(6) Development Standards

- (a) A Cannabis Retail Store shall only be located in an area covered by the Cannabis Retail Store Overlay.
- (b) The Cannabis Retail Store Overlay was created with the following guidelines to include parcels that are:
 - (i) located in I1 (Light Industrial), C3 (General Commercial), C2 (Downtown Commercial), and C-HWY (Highway Commercial) Districts,
 - (ii) located outside of the 100 metre setback from any parcel of land on which a Cannabis Retail Store is located to a boundary of the parcel of land of a:
 - i. Provincial health care facility;
 - ii. School;
 - iii. School reserve or municipal and school reserve as designated in the *Municipal Government Act*;
 - iv. Municipal recreation facility (including the youth centre, swimming pool, rec-tangle, and library);
 - v. Payday loan centre or pawn shop;
 - vi. Daycare or childcare facility; or
 - vii. Public park used for recreational purposes; and
 - (iii) located in places that fit the context of the surrounding area. Several parcels that meet the requirements in (i) and (ii) above were not included in the overlay because they are lone commercial parcels in the middle of residential neighbourhoods.

- (c) A Cannabis Retail Store shall meet all applicable requirements of the respective District in which it is located.
 - (d) A Cannabis Retail Store must be a stand-alone store and shall not operate accessory to, or in conjunction with any other use.
 - (e) Development Permits for Cannabis Retail Stores are conditional subject to the Development Officer receiving a copy of the retail license issued by the Alberta Gaming, Liquor, and Cannabis Commission from the Applicant.
 - (f) Parking for a Cannabis Retail Store shall be provided in accordance with the parking requirements for a Retail Store and the parking requirements for the District in which it is located.
 - (g) Development Permit Applications for Cannabis Retail Stores require the Applicant to engage the public on the proposed development by:
 - (iv) Notifying adjacent property owners in writing;
 - (v) Hosting at least one public open house, on a weekday evening, for at least 2 hours, in a neutral public location in Redcliff;
 - (vi) Advertising the open house in the local paper and on all Town social media outlets for at least 2 weeks prior to the open house;
 - (vii) Offering a survey for open house attendees to provide feedback; and
 - (viii) Advertising the public is welcome to attend the MPC meeting in person where the decision on the Development Permit will be made, or make a written submission to the Development Officer before a specified date.
 - (h) The Applicant is required to receive approval of the open house location, advertising, and survey from the Development Officer prior to the advertising commencing.
- (7) Development Permit Application Requirements**
- (a) Location plan showing the proposed Cannabis Retail Store and the distances to any of the following located within 500 metres of the store:
 - (i) Provincial health care facility;
 - (ii) School;
 - (iii) School reserve or municipal and school reserve as designated in the Municipal Government Act;
 - (iv) Municipal recreation facility (including the youth centre, swimming pool, rectangle, and library);
 - (v) Payday loan centre or pawn shop;
 - (vi) Daycare or childcare facility; or
 - (vii) Public park used for recreational purposes.
 - (b) Detailed site plan containing all of the information required for the District, and the following additional information:
 - (i) Crime Prevention Through Environmental Design (CPTED) measures;

- (ii) Storage areas for Cannabis;
 - (iii) Shipping and receiving areas;
 - (iv) Adjacent uses;
 - (v) Location and design of signage; and
 - (vi) Security measures
- (c) Waste management/disposal plan.
- (d) Elevation plans showing access and signage.
- (e) Completion of public engagement by providing to the Development Officer:
 - (i) A list of the addresses of adjacent property owners;
 - (ii) Copies of the notification letters sent to adjacent property owners; and
 - (iii) A summary of open house survey results.
- (8) Criteria For Consideration**
 - (a) The Municipal Planning Commission must consider the following when reviewing an application for a Cannabis Retail Store:
 - (i) The extent to which the applicant demonstrates conformity with provincial and municipal regulations to minimize potential adverse effects on the community (i.e. site safety and security measures);
 - (ii) Whether any legitimate public concerns expressed during public consultation were addressed by the applicant; and
 - (iii) The recommendations and comments from Planning and Engineering.
- (9) Administration and Enforcement**
 - (a) The use and Development Permit for a Cannabis Retail Store shall expire and require reapplication after 5 years to the day of approval.
 - (i) The Development Officer shall send a written notice to the Applicant 6 months prior to the date of expiry.
 - (b) Development permits will be cancelled if and when the retail license is no longer valid with the Alberta Gaming, Liquor, and Cannabis Commission.
- (10) Standard Conditions of Approval**
 - (a) Development Permits are conditional subject to the Development Officer receiving a copy of the retail license issued by the Alberta Gaming, Liquor, and Cannabis Commission from the applicant.
 - (b) The use and Development Permit for a Cannabis Retail Store shall expire and require reapplication after 5 years to the day of approval.

CANNABIS PRODUCTION AND DISTRIBUTION FACILITY

(11) Legal Basis

- (a) Cannabis Production and Distribution Facilities are regulated by the federal government, and must be in compliance with all federal laws and regulations.

- (b) A Cannabis Production and Distribution Facility is a discretionary use, Development Officer.
- (c) All Cannabis Production and Distribution Facilities require a Development Permit.

(12) Development Standards

- (a) All Cannabis Production and Distribution Facilities shall only be located in an area covered by the Cannabis Production and Distribution Facility Overlay.
- (b) The Cannabis Production and Distribution Facility Overlay was created with the following guidelines to include parcels that are:
 - (i) located in the I1 (Light Industrial) District or I2 (Heavy Industrial District);
 - (ii) located outside of the 100 metre setback from any parcel of land on which a Cannabis Production and Distribution Facility is located to a boundary of the parcel of land of a:
 - i. Provincial health care facility;
 - ii. School;
 - iii. School reserve or municipal and school reserve as designated in the *Municipal Government Act*;
 - iv. Daycare or childcare facility;
 - v. Public park used for recreational purposes;
 - vi. Residential District;
 - vii. Overnight accommodation; or
 - viii. The boundary of the Trans-Canada Highway.
- (c) A Cannabis Production and Distribution Facility shall meet all applicable requirements of the respective District in which it is located.
- (d) A Cannabis Production and Distribution Facility shall not operate accessory to, or in conjunction with any other use.
- (e) Parking for a Cannabis Production and Distribution Facility shall be provided in accordance with the parking requirements for Manufacturing, Light and the parking requirements of the I1 or I2 District in which it is located.
- (f) Lighting for growing Cannabis shall not be visible from outside of the building.
- (g) Loading docks and shipping and receiving areas for Cannabis Production and Distribution Facilities shall be located behind a barbed, chain-link fence with a secure gate.
- (h) A Development Permit for a Cannabis Production and Distribution Facility is conditional until a copy of the current production license issued by Health Canada is provided to the Development Officer by the Applicant.

(13) (Development Permit Application Requirements

- (a) Detailed site plan, containing all of the information required for the I1 or I2 District, and the following additional information:
 - (i) Crime Prevention Through Environmental Design (CPTED) measures;
 - (ii) Storage areas for Cannabis;
 - (iii) Shipping and receiving areas;
 - (iv) Truck parking;
 - (v) Adjacent uses;
 - (vi) Signage; and
 - (vii) Security measures
- (b) Storage, destruction, and disposal of waste and materials plan;
- (c) Odour management plan;
- (d) Storm water management plan; and
- (e) Water and wastewater plan.

(14) Criteria For Consideration

- (a) The Development Officer must consider the following when reviewing an application for a Cannabis Production and Distribution Facility:
 - (i) The extent to which the applicant demonstrates conformity with federal and municipal regulations to minimize land use conflicts and potential adverse effects on the community (i.e. site safety and security measures); and
 - (ii) The recommendations and comments from Planning and Engineering.

(15) Administration and Enforcement

- (a) The use and Development Permit for a Cannabis Production and Distribution Facility shall:
 - (i) expire and require reapplication after 5 years to the day of approval.
 - (ii) The Development Officer shall send a written notice to the Applicant 6 months prior to the date of expiry.
- (b) Development Permits will be cancelled if and when the production license is no longer valid with Health Canada.

(16) Standard Conditions of Approval

- (a) Development Permits are conditional subject to the Development Officer receiving a copy of the production license issued by Health Canada from the applicant.
- (b) The use and Development Permit for a Cannabis Production and Distribution Facility shall expire and require reapplication after 5 years to the day of approval.

Part III

GENERAL

General

- (17) That the Cannabis Retail Store Overlay, as proposed in the attached Map A, be added as an overlay in Part X Land Use District Maps.
- (18) That the Cannabis Production and Distribution Facility Overlay, as proposed in the attached Map B, be added as an overlay in Part X Land Use District Maps.
- (19) That the numbering in the Bylaw be renumbered to reflect correct sequential numbering.
- (20) That the Table of Contents in the Bylaw be updated to reflect new sequential numbering and page numbering.
- (21) This Bylaw shall come into force on the date of final reading and signing thereof.

READ a first time this 23rd day of April, 2018 A.D.

READ a second time this _____ day of _____ 2018 A.D.,

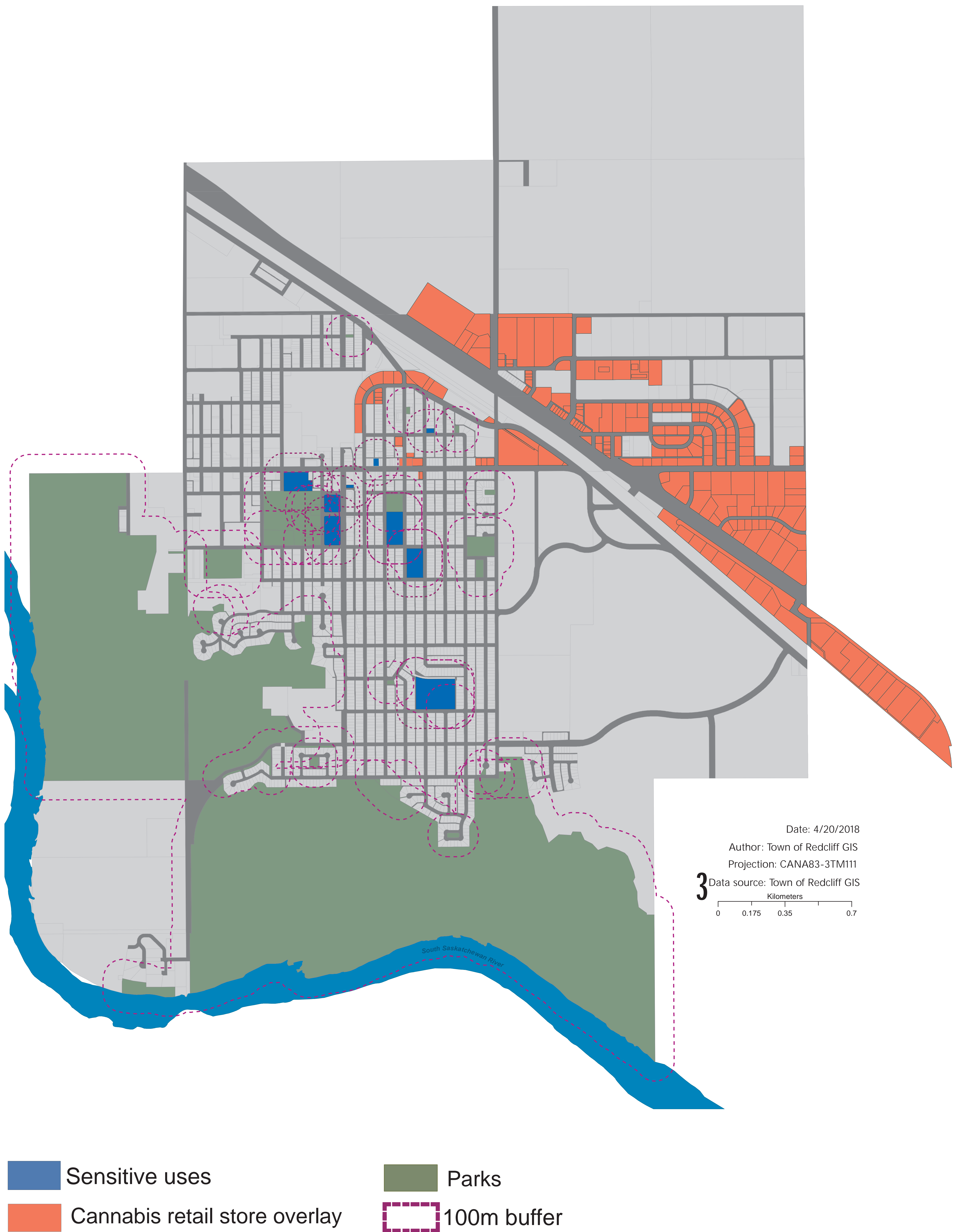
READ a third time this _____ day of _____ 2018 A.D.,

PASSED and **SIGNED** this _____ day of _____ A.D, 2018

MAYOR

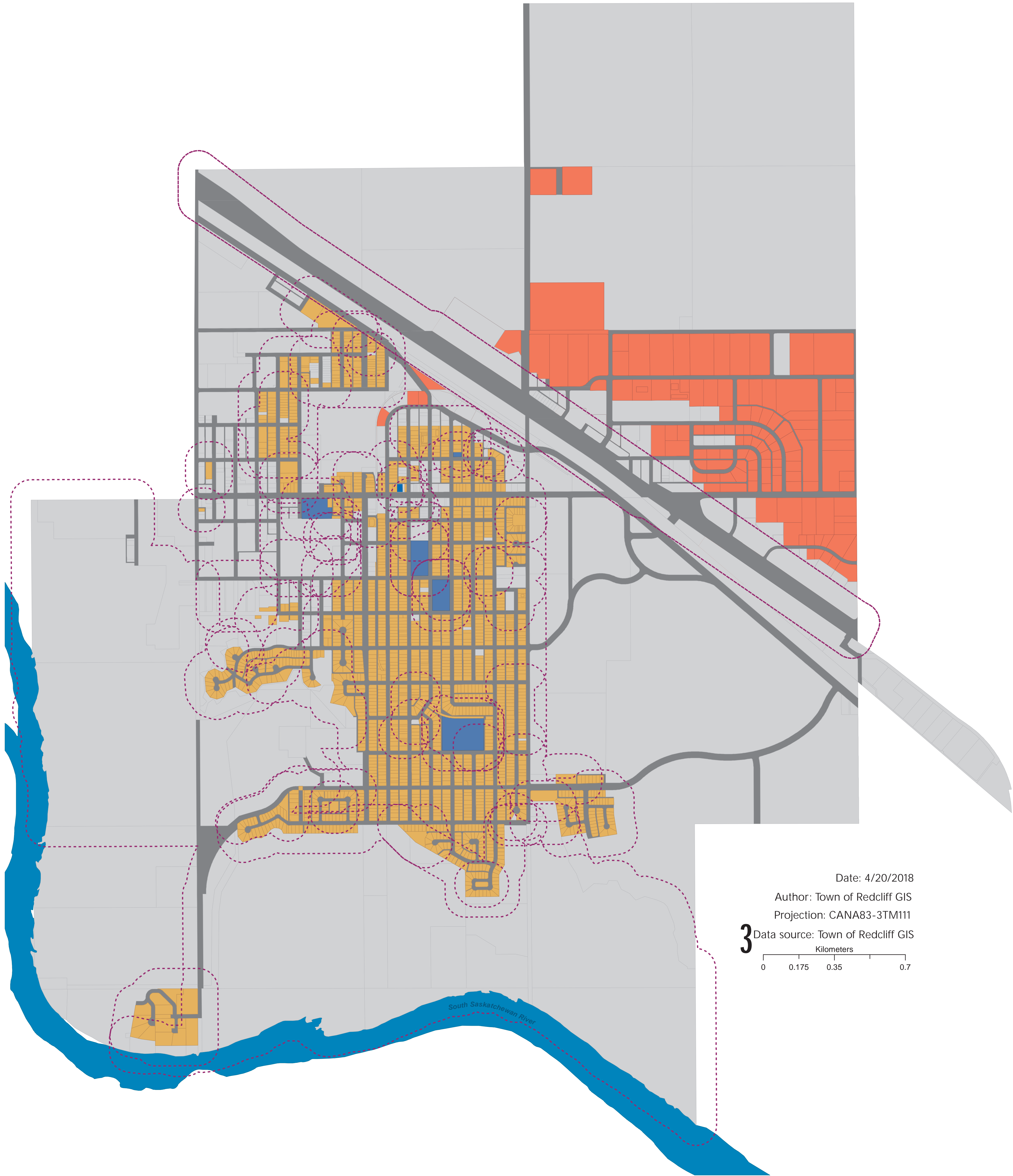
MANAGER OF LEGISLATIVE & LAND SERVICES

Map A
Cannabis Retail Stores
Overlay map



Map B

Cannabis Production & Distribution Facility Overlay map



**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, APRIL 23, 2018 @ 7:00 P.M.**

PRESENT:	Mayor Councillors	D. Kilpatrick S. Cockle, C. Crozier L. Leipert, E. Solberg J. Steinke
	Manager of Legislative & Land Services	S. Simon (left at 7:36 p.m., returned 7:45 p.m.)
	Director of Finance & Administration	J. Tu (left at 7:36 p.m., returned 7:45 p.m., left at 7:47 p.m., returned 7:56 p.m.)
	Director of Community & Protective Services	K. Dalton (left at 7:36 p.m., returned 7:45 p.m.)
	Director of Planning & Engineering	J. Johansen (left at 7:36 p.m., returned 7:45 p.m., left at 8:01 p.m.)
	Planning Specialist	J. Zukowski (left at 7:36 p.m., returned 7:45 p.m., left at 8:01 p.m.)
	Director of Public Services	C. Popick (left at 7:36 p.m., returned 7:45 p.m., left at 8:01 p.m.)

ABSENT:	Councillor: Municipal Manager	C. Czember Arlos Crofts
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1. GENERAL

	Call to Order	A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
2018-0162	Adoption of Agenda	B) Councillor Solberg moved the Agenda be adopted as presented. - Carried.
2018-0163	Accounts Payable	C) Councillor Leipert moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.
2018-0164	Bank Summary to March 31, 2018	D) Councillor Steinke moved the Bank Summary to March 31, 2018, be received for information. - Carried.

2. DELEGATION

	Staff Sgt. Sean Maxwell Re: RCMP Quarterly Report	A) Staff Sgt. Sean Maxwell, Redcliff RCMP, was in attendance to provide the RCMP quarterly report to Council for the period January 1, 2018 to March 31, 2018.
2018-0165		Councillor Cockle moved the RCMP Report to Council for the period January 1, 2018 to March 31, 2018 presented by Staff Sgt. Sean Maxwell, be received for information. - Carried.

KPMG LLP presentation of the Town of Redcliff Financial Statements and the Redcliff Cypress Regional Waste Management Authority Financial Statements

B) Derek Taylor, Partner of KPMG LLP was in attendance to present the Town of Redcliff Financial Statements and the Redcliff Cypress Regional Waste Management Authority Financial Statements.

2018-0166

Councillor Steinke moved to meet In Camera to discuss the Town of Redcliff Financial Statements under Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:36 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, Derek Taylor of KPMG LLP was in attendance in the In Camera session.

The Manager of Legislative & Land Services, Director of Community & Protective Services, Director of Planning & Engineering, Planning Specialist, Director of Finance & Administration, and Director of Public Services left the meeting at 7:36 p.m.

The Director of Community & Protective Services, Manager of Legislative & Land Services, Director of Planning & Engineering, Planning Specialist, and Director of Public Services returned to the meeting at 7:45 p.m.

2018-0167

Councillor Steinke moved to return to regular session at 7:45 p.m. - Carried.

2018-0168

Councillor Solberg moved the presentation of the Town of Redcliff Financial Statements and the Redcliff Cypress Regional Waste Management Authority Financial Statements, by Derek Taylor, Partner of KPMG LLP, be received for information. - Carried.

2018-0169

Councillor Crozier moved that the Financial Statements for the Town of Redcliff for the year ended December 31, 2017, be approved as presented. Further, that the Mayor, Municipal Manager, and Director of Finance & Administration be authorized to sign the financial statements.
- Carried.

3. MINUTES

2018-0170 Council meeting held April 9, 2018

A) Councillor Leipert moved the minutes of the Council meeting held April 9, 2018, be adopted as presented.
- Carried.

2018-0171 Subdivision & Development Appeal Board hearing held April 10, 2018

B) Councillor Leipert moved the minutes of the Subdivision & Development Appeal Board hearing held April 10, 2018, be received for information. - Carried.

4. BYLAWS

2018-0172 Bylaw 1860/2018, Bylaw to amend Land use Bylaw Re: Cannabis Legislation

A) Councillor Solberg moved Bylaw 1860/2018, Bylaw to amend Land Use Bylaw 1698/2011 regarding Cannabis Legislation be given first reading. - Carried.

2018-0173 Bylaw 1861/2018, Dangerous Goods Route Bylaw

B) Councillor Crozier moved Bylaw 1861/2018, Dangerous Goods Route Bylaw be given first reading. - Carried.

5. REQUESTS FOR DECISION

2018-0174 Tax Recovery Reserve Bid and Auction

A) Councillor Crozier moved that the Town of Redcliff include the identified following properties currently on the tax arrears list for sale at a public auction to be held on July 31, 2018 at 10:30 am.

Tax Roll	Location			Reserve Bid
	Plan	Block	Lot	
0128100	1117V	97	38-40	\$195,000
0138920	1117V	83	7-9	\$139,000
0145730	9111515	A	7	\$293,000
0164700	8210827	107	41	\$204,000
Total				\$831,000

Further that the terms of the sale be cash or certified cheque and conditions of the sale be "This property is offered for sale on an "as is, where is" basis and the Town of Redcliff makes no representations and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use district, buildings and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser." – Carried.

2018-0175 2018 Finance Budget Changes

B) Councillor Solberg moved that the Town of Redcliff 2018 Capital and Operating Budgets be approved as presented. - Carried.

2018-0176 Irvine Area Structure Plan

C) Councillor Cockle moved that Administration send a letter to Cypress County stating the Town has no comments on the Irvine Area Structure Plan. - Carried.

- | | | |
|-----------|--|---|
| 2018-0177 | Encroachment Permit Application | <p>D) Councillor Leipert moved that the Municipal Manager be authorized to sign an encroachment agreement with Tyler and Kimberley Lancaster of 702 – 1 Street SE (Lot 21-23, Block 5, Plan 1117V). - Carried.</p> <p>Director of Finance & Administration rejoined the meeting at 7:56 p.m.</p> |
| 2018-0178 | Seniors Drop-In Centre Lease Agreement Renewal | <p>E) Councillor Leipert moved to approve the Seniors Drop-In Centre Lease Agreement as presented and further authorize the Mayor and Municipal Manager to sign said agreement. - Carried.</p> |
- 6. OTHER**
- | | | |
|-----------|--|--|
| 2018-0179 | Municipal Manager Report to Council April 23, 2018 | <p>A) Councillor Crozier moved the Municipal Manager Report to Council April 23, 2018, be received for information. - Carried.</p> |
| 2018-0180 | Newsletter & Community Guide, May to August, 2018 | <p>B) Councillor Steinke moved the Newsletter & Community Guide, May to August, 2018, be received for information. - Carried.</p> |
| 2018-0181 | Council Important Meetings & Events April 23, 2018 | <p>C) Councillor Cockle moved the Council Important Meetings & Events April 23, 2018, be received for information. - Carried.</p> |

7. RECESS

Mayor Kilpatrick called for a recess at 8:01 p.m.

Director of Finance & Administration, Director of Planning & Engineering, Planning Specialist, and Director of Public Services left the meeting at 8:01 p.m.

Mayor Kilpatrick reconvened the meeting at 8:08 p.m.

8. IN CAMERA (Confidential Session)

- | | |
|-----------|---|
| 2018-0182 | <p>Councillor Leipert moved to meet In Camera to discuss one Contractual & Intergovernmental matter under Sections 23, 24 and 25 of the <i>Freedom of Information and Protection of Privacy Act</i> at 8:08 p.m. - Carried.</p> <p>Pursuant to Section 197 (6) of the <i>Municipal Government Act</i>, the following members of Administration were in attendance in the closed meeting: Director of Community and Protective Services, Manager of Legislative & Land Services, and Staff Sgt. Maxwell, RCMP.</p> |
|-----------|---|

2018-0183 Councillor Steinke moved to return to regular session at 8:29 p.m. - Carried.

2018-0184 Councillor Leipert moved the Redcliff Municipal Detachment Multi-Year Financial Plan dated April 5, 2018 presented by Staff Sgt. Sean Maxwell, be received for information. Further the Mayor be authorized to sign the Redcliff Municipal Detachment Multi-Year Financial Plan. - Carried.

9. ADJOURNMENT

2018-0185 Adjournment Councillor Cockle moved to adjourn the meeting at 8:30 p.m. - Carried.

Mayor Kilpatrick

Manager of Legislative & Land Services

REDCLIFF AND DISTRICT RECREATION SERVICES BOARD
Town Council Chambers Town Office
May 7th, 2018 at 7:00 pm

PRESENT:

Chairperson	Justin Getz
Town of Redcliff Rep.	Shawna Cockle
Cypress County Rep.	Shane Hok
	Karen Worrell
	Sharon Kirvan
	Christina McNeil
Community Services	Tracey Jenkins

1. GENERAL

Call to Order:

A) Meeting called to order at 7:04 pm.

Adoption of the Agenda

B) Shawna Cockle moved for adoption of the agenda as amended by Sharon Kirvan & Tracey Jenkins to include Campground feedback & Ice Requests – Carried.

2. MINUTES

Board meeting held April

A) Shane Hok moved for adoption of the minutes as presented – Carried.

3. DELEGATION – None

4. OLD BUSINESS

Campground Feedback from Dog Agility Club

A)

5. NEW BUSINESS

Summer Facilities Update

A) Christina McNeil moved to receive as information – Carried.

Redcliff Relax & Restore Event

B) Shawna Cockle moved to receive as information – Carried.

Redcliff Days Update

C) Shane Hok moved to receive as information – Carried.

Ice Requests

D) Christina McNeil moved to receive as information – Carried.

6. REQUESTS FOR DECISION - None

7. CORRESPONDENCE

Code of Conduct Letters Handed out to Board Members

A)

8. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS - None

Next Meeting

9. DATE OF NEXT MEETING – Monday June 4th, 2018

10. ADJOURN

Adjournment

A) Shawna Cockle moved to adjourn at 7:40pm – Carried.

MINUTES

4. FOR COMMENT

A) Bylaw 1860/2018, Land Use Amendment

To amend the Land Use Bylaw to include rules, definitions, and practices to govern the sale, and growing / processing of cannabis.

S. Cockle made a motion to receive for information.

- Carried.

The Municipal Planning Commission wishes to forward the following comments onto Council regarding Bylaw 1860/2018 that being the Bylaw to amend the Land Use Bylaw to include rules, definitions, and practices to govern the sale and growing / processing of cannabis in the Town of Redcliff.

1. MPC agrees with the Provincial 100 m setbacks for Cannabis Retail Stores in relation to provincial health care facilities, schools, and school reserves. MPC supports the additional proposed setback of 100 m from existing daycares in the Town. MPC considers the additional proposed 100 m setback from public parks onerous and an unnecessary restriction of where a Cannabis Retail Store may be located.
2. The use and Development Permit for a Cannabis Retail Store should only be up for review after 5 years from the day of approval. Should the Town wish to review the Development Permit they must contact the Applicant prior to 6 months before the 5 year review date with reasons for the review (i.e. If the store does not have bylaw actionable issues then the renewal should be automatic). Should the Town fail to contact the Applicant prior to 6 months before the 5 year review date, the Development Permit will automatically renewed. The Town is only allowed to review a Development Permit for a Cannabis Retail Store once every 5 years.

5. ADJOURNMENT

L. Leipert moved to adjourn the meeting at 1:46 pm.

- Carried.

**REDCLIFF/CYPRESS REGIONAL
WASTE MANAGEMENT AUTHORITY MEETING
MONDAY, MAY 7, 2018 - 11:00 a.m.
REDCLIFF TOWN COUNCIL CHAMBERS**

PRESENT:	Town of Redcliff:	Councillor	C. Crozier
		Councillor	L. Leipert
		Landfill Treasurer	J. Tu
		Landfill Manager	C. Popick
	Cypress County:	Landfill Secretary	S. Simon
		Councillor	A. Belyea
		Councillor	S. Hok
	Public Works Operations Supervisor	C. Richter	

ABSENT:

1. **CALLED TO ORDER**
C. Popick, Landfill Manager called the meeting to order at 11:00 a.m.
2. **ELECTION OF CHAIRPERSON**
A. Belyea nominated C. Crozier to be Chairperson. C. Crozier accepted.
3. **ADOPTION OF AGENDA**
L. Leipert moved the agenda be adopted as amended to switch the order of Items A & B under New Business as listed in the Agenda. - Carried.
4. **MINUTES OF PREVIOUS MEETING**
A. Belyea moved the minutes of the meeting held on September 7, 2017, be adopted as presented. - Carried.
5. **NEW BUSINESS**
 - A) **Derek Taylor KPMG LLP (Auditors)**
Re: 2017 Audited Financial Statements
S. Hok moved the presentation of Derek Taylor of KPMG LLP regarding the 2017 Audited Financial Statements be received for information. Further that the 2017 Audited Financial Statements be approved and the chairperson be authorized to sign the Financial Statements. – Carried.
 - B) **Walter Brodowski, Salbro Consulting Services**
Re: Yearend Report
A. Belyea moved the presentation of Walter Brodowski of Salbro Consulting Services regarding the 2017 annual report, be received for information. - Carried.

Chairperson Crozier called for a short recess at 12:01 p.m. for lunch.

Chairperson Crozier reconvened the meeting at 12:24 p.m.

C) Town of Redcliff and Cypress County Applied Tonnage Rate

L. Leipert moved that the Redcliff/Cypress Regional Waste Management Authority reduce the discount per tonne of hauled solid waste by the Town of Redcliff and Cypress County from 50% to 33% as per the standard current price. For the remainder of 2018, this would imply a tonnage rate to the Town of Redcliff and Cypress County of \$48.00 per tonne. The 33% discount would apply from a go forward. – Carried.

D) Rate Negotiations with Municipal and Commercial Clients

A Belyea moved that the Redcliff/Cypress Regional Waste Management Authority allow management of the landfill operations to enter into rate negotiations with both municipal and commercial generating solid waste entities.- Carried.

E) Landfill GPS Purchase

S. Hok moved the Memo from the Landfill Manager dated May 7, 2018 regarding the Purchase of Landfill GPS System, be received for information. - Carried.

6. In Camera Session (Confidential)

L. Leipert moved the Authority meet in Camera at 12:43 p.m. to discuss a tender award for engineering services under Sections 16, 23, & 24 of the *Freedom of Information and Protection of Privacy Act*.

Landfill Manager & Landfill Secretary were in attendance during the In Camera Session. Landfill Treasurer left the meeting at 12:43 p.m.

S. Hok moved to return to regular session at 1:00 p.m.

Landfill Treasurer returned to the meeting at 1:00 p.m.

A Belyea moved that the Redcliff/Cypress Regional Waste Management Authority award the project to Dillon Consulting for a price of \$129,694.60 with a contingency of an additional \$19,455.00. Deliverables include full drawing package, tender documents, construction contract management plan, total project budget projections with contingencies, approval requirements from Alberta Environment Alberta Transportation, and permits to construct. – Carried.

REDCLIFF/CYPRESS REGIONAL
WASTE MANAGEMENT AUTHORITY MEETING
MONDAY, MAY 7, 2018

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5. NEW BUSINESS (Continued)

F) GHD

Re: Regionalization Study Presentation

L. Leipert moved the presentation of GHD regarding a Regionalization Study, be received for information. - Carried.

7. ADJOURN

S. Hok moved adjournment of the meeting at 1:38 p.m. - Carried.

Chairman

Secretary

REDCLIFF PUBLIC LIBRARY BOARD

Minutes

March 27th, 2018 7:30 PM

Vision Statement

The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.

Attending: Catharine Richardson, Robin Corry, Brian Lowery, Katherine Rankin, Clarke Storle, Wendy Harty, Valarie Westers, & Dianne Smith

Also attending: Tracy Weinrauch, Recording Secretary

Not in attendance: Jim Steinke, Clay Orge

Call to order: 7:30 pm

Additions/Deletions to Agenda: Add Troubled Patron to Old and unfinished Business.

Approval of Agenda: Valarie moved to approve the agenda as amended. All in favor. Carried.

Approval of Minutes for February meeting: Approved via email on March 6th.

Financial Statements for February for information only: Valarie moved for information. All in favor. Carried.

Accounts Payable: Valarie moved for information only. All in favor. Carried.

Library Manager's Report: Wendy moved for information. All in favor. Carried.

Correspondence:

- SLS Board Meeting Minutes
- Board Leadership Training Event Information
- Shortgrass Clippings Newsletter Mar/Apr 2018
- SALC Reports, Karen & Tracy
- We're Only Human Symposium Report

Policies Report - Nothing to report.

Financial Report: - FYI only, The Town of Redcliff Collective Agreement Jan 1, 2016 – Dec 31, 2019, comparison between the lowest paid staff on the grid and our clerks, for 2019 budgeting purposes. Catharine will create a proposed updated salary grid for the next 3 years and discuss it with the personnel and finance committee.

Personnel Report: - Nothing to report.

Needs Assessment/Library Advocacy: - Catharine presented the Library Jeopardy game that will be used in the community to promote the library.

Friends of the Library (FRPL): - The Friends Society had another successful Mini golf in the library fundraiser. There were approximately 60 people here to play and the Friends Society made \$200.00 throughout the evening.

Social Media Committee – Nothing to report.

Ongoing Maintenance Projects: Mike Melham was in on March 21st with a gentleman to get a quote on new LED lighting throughout the library, including motion sensor lighting for the washrooms. He also let me know they have partial grant funding for the new furnaces and he has called Crane's Restoration 4 times and they still haven't been out to do the work needed on the office window.

- Monthly Building Inspection completed on March 21st, 2018.

Old & Unfinished Business:

Volunteers of the year, Robin made a motion to nominate Brian as the Adult volunteer of the year. Katherine 2nd. All in favor. Carried. Robin made a motion to nominate Trudy Giesbrecht for our youth volunteer of the year. Dianne 2nd. All in favor. Carried.


Troubled patron has been put in touch with Jamie Sawatzky of DREAMS who has a contact with Medicine Hat Senior Services who said he qualifies to benefit from their organization. To date there have been no further problems with him.

New Business: Nothing to report.


Next Regular meeting: April 24th, 2018 @ 7:30 pm.

Valarie moved for adjournment at 8:45 pm.

Secretary


Tracy Weinrauch

Chairman


Brian Lowery

Library Manager's Report

Circulation for February was 2481 books, 17 children's audios & kits, 44 Blu-rays, 503 DVDs, 62 talking books, 80 CD's, 175 magazines, 31 games and 460 Overdrive checkouts.

FEBRUARY STATS

	<u>ADULT</u>	<u>CHILD</u>	<u>A/V</u>	<u>PERIODICALS</u>	<u>TOTAL</u>	<u>TO DATE</u>	<u>OVERDRIVE</u>
2018	1616	865	737	175	3393	6468	460
2017	1214	942	938	215	3309	<u>6926</u>	<u>391</u>
						-458	69

COMPUTER USAGE

February had 498 half hour sessions (An average of 18 per day) and 220 Wi-Fi sessions.

As of March 22nd, 2018 we have taken in \$1043.06 in membership fees.

We will be closed on April 2 to do inventory, if anyone would like to volunteer we can always use extra hands.

On April 10th I will be out of the office on a ULS book buying trip to Calgary with Shortgrass and some of the other member library managers.

Due to changes in government funding, there will be a new language learning resource available through Shortgrass. Pronunciator will be replacing Mango Languages in early April.

On April 11th we'll be hosting another financial information session regarding financial independence and how to prepare for retirement. This session will be from 6:30 – 7:30 pm here at the library and facilitated by Rahul Arora of Edward Jones. Registration deadline is April 6th.

We have a column in the upcoming Town of Redcliff newsletter. The topic I chose to discuss was the CELA (Centre of Equitable Library Access) resources.

Petra Mauerhoff will be attending our next board meeting on April 24th to discuss the services of the Shortgrass Library System.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: May 14, 2018

PROPOSED BY: Planning & Engineering Department

TOPIC: Bylaw 1860/2018, Land Use Bylaw Amendment - Cannabis

PROPOSAL: That council consider giving 2nd and 3rd readings to proposed amendments to the Land Use Bylaw regarding cannabis legalization

BACKGROUND:

Council gave first reading to Bylaw 1860/2018 at the April 23, 2018 regular meeting of Council. A non-statutory public hearing was held at the May 14, 2018 regular meeting of Council.

The proposed Land Use Bylaw amendment was circulated to MPC for comments at a special meeting of MPC held on April 27, 2018. MPC provided the following comments to be forwarded to Council:

1. MPC agrees with the Provincial 100 m setbacks for Cannabis Retail Stores in relation to provincial health care facilities, schools, and school reserves. MPC supports the additional proposed setback of 100 m from existing daycares in the Town. MPC considers the additional proposed 100 m setback from public parks onerous and an unnecessary restriction of where a Cannabis Retail Store may be located.
2. The use and Development Permit for a Cannabis Retail Store should only be up for review after 5 years from the day of approval. Should the Town wish to review the Development Permit they must contact the Applicant prior to 6 months before the 5 year review date with reasons for the review (i.e. If the store does not have bylaw actionable issues then the renewal should be automatic). Should the Town fail to contact the Applicant prior to 6 months before the 5 year review date, the Development Permit will be automatically renewed. The Town is only allowed to review a Development Permit for a Cannabis Retail Store once every 5 years.

Administration followed Council's instructions from the April 9, 2018 regular meeting of Council on the setbacks and creation of the cannabis overlay maps. Administration has not made any changes to the setbacks as they were laid out in the first reading of Bylaw 1860/2018.

Administration considered MPC's comment on how the Town should handle an expiring development permit and is in agreement with MPC's comments. Administration sees a clear advantage to automatic renewal of a development permit where there are no reasons for review, as it unnecessarily encumbers a business that is operating successfully from the Town's perspective.

Administration also received input from the development industry suggesting lands north of the Trans-Canada Highway currently zoned Urban Reserve District, be included in the Cannabis

Production and Distribution Facility Overlay. Administration reviewed this request and suggests it is reasonable, as the lands are designated in the Municipal Development Plan for future industrial use. Including this area in the Overlay shows the cannabis production industry these lands are available. Inclusion of these lands also reduces staff workload as the overlay will not need updating every time a parcel in the area is rezoned from Urban Reserve to Light or Heavy Industrial.

POLICY/LEGISLATION:

Federal: Bill C-45, the Cannabis Act

Provincial: Bill 26, An Act to Control and Regulate Cannabis

O.C. 027/2018, Gaming and Liquor Amendment Regulation

Bill 6, Gaming and Liquor Statutes Amendment Act

STRATEGIC PRIORITIES:

Amendments to the Land Use Bylaw are necessary to prepare for cannabis legalization.

ATTACHMENTS:

Proposed Land Use Amending Bylaw 1860/2018 (as given first reading)

Map B: Amended - Proposed Cannabis Production and Distribution Facility Overlay

OPTIONS:

1. That Council give 2nd and 3rd reading to Bylaw 1860/2018, with the following amendments changes to Clauses (9), (12)(b)(i) and (15) which deal with the expiry of a development permit:
 - (9) Administration and Enforcement
 - (a) *The use and Development Permit for a Cannabis Retail Store shall:*
 - (i) Expire at the end of 5 years; and
 - (ii) Be reviewed by the Town four years *after the* issuance of *the use and the Development Permit*.
 - (b) Where the Town finds that the conditions of the Development Permit have been met and the use is not causing undesirable impacts to the Town, the Town will automatically issue a new Development Permit 6 months in advance of the expiring permit for 5 years that expires on the anniversary date of the original permit.
 - (c) Where the Town finds that the conditions of the Development Permit have **not** been met or that the use is causing undesirable impacts to the Town, the Town will issue a notice to *the Applicant* 6 months in advance of *the* expiring permit, that *the Town* will not

be automatically renewing the use and Development permit. The notice to the applicant must include:

- (i) The reasons the permit is not being renewed,
 - (ii) The date of the permit expiring, and
 - (iii) That if *the Applicant* wishes to continue the use the Applicant must make a new *Development Permit* application.
- (d) If *The Town* fails to issue a Development Permit under clause (9)(b) or if the Town fails to issue a notification under clause (9)(c), the Town will automatically issue a new Development Permit for 5 years from when the Development Permit should have been issued that expires on the anniversary date of the original permit.
- (e) Development Permits will be cancelled if and when the retail license is no longer valid with the Alberta Gaming, Liquor, and Cannabis Commission.

(12) Development Standards

- (b) The Cannabis Production and Distribution Facility Overlay was created with the following guidelines to include parcels that are:
- (i) located in the I1 (Light Industrial) District or I2 (Heavy Industrial District) or in a UR (Urban Reserve) District north of the Trans-Canada Highway;

(15) Administration and Enforcement

- (a) The use and Development Permit for a Cannabis Production and Distribution Facility shall:
- (i) Expire at the end of 5 years; and
 - (ii) Be reviewed by the Town four years after the issuance of the use and the Development Permit.
- (b) Where the Town finds that the conditions of the Development Permit have been met and the use is not causing undesirable impacts to the Town, the Town will automatically issue a new Development Permit 6 months in advance of the expiring permit for 5 years that expires on the anniversary date of the original permit.
- (c) Where the Town finds that the conditions of the Development Permit have **not** been met or that the use is causing undesirable impacts to the Town, the Town will issue a notice to the Applicant 6 months in advance of the expiring permit, that the Town will not be automatically renewing the use and Development permit. The notice to the applicant must include:

- (i) The reasons the permit is not being renewed,
 - (ii) The date of the permit expiring, and
 - (iii) That if the Applicant wishes to continue the use the Applicant must make a new Development Permit application.
 - (d) If the Town fails to issue a Development Permit under clause (15)(b) or if the Town fails to issue a notification under clause (15)(c), the Town will automatically issue a new Development Permit for 5 years from when the Development Permit should have been issued that expires on the anniversary date of the original permit.
 - (e) Development Permits will be cancelled if and when the production license is no longer valid with Health Canada.
2. That Council give 2nd and 3rd reading to Bylaw 1860/2018, with no changes.
 3. That Council give instructions to Administration on how to amend Bylaw 1860/2018, and bring it back for 1st reading and or 2nd and 3rd reading as may be required based on the changes made and by statutes governing the adoption of bylaws.(Note: Subject to significant substantive amendments, as per potential Council directive, after the public hearing it may be warranted for Council to defeat Bylaw 1860/2018 and direct Administration to draft a new bylaw to incorporate amendments relating to cannabis legislation. Significant amendments would warrant another public hearing to provide opportunity for input from the public.) Amendments to include the following:

4. That Council not give 2nd and 3rd reading to Bylaw 1860/2018.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved Bylaw 1860/2018, being an amendment to the Land Use Bylaw, for the purpose of preparing for Cannabis Legalization be given second reading with the following changes to Clauses (9), (12)(b)(i) and (15):

(9) Administration and Enforcement

- (a) *The use and Development Permit for a Cannabis Retail Store shall:*
 - (i) Expire at the end of 5 years; and
 - (ii) Be reviewed by the Town four years *after the issuance of the use and the Development Permit.*
- (b) Where the Town finds that the conditions of the Development Permit have been met and the use is not causing undesirable impacts to the Town, the Town will automatically issue a new Development Permit 6 months in advance of the expiring permit for 5 years that expires on the anniversary date of the original permit.
- (c) Where the Town finds that the conditions of the Development Permit have **not** been met or that the use is causing undesirable impacts to the Town, the Town will issue a notice to *the Applicant* 6 months in advance of *the* expiring permit, that *the Town* will not be automatically renewing the use and Development permit. The notice *to the applicant* must include:
 - (i) The reasons the permit is not being renewed,
 - (ii) The date of the permit expiring, and
 - (iii) That if *the Applicant* wishes to continue *the use the Applicant* must make a new *Development Permit* application.
- (d) If *The Town* fails to issue a Development Permit under clause (9)(b) or if the Town fails to issue a notification under clause (9)(c), the Town will automatically issue a new Development Permit for 5 years from when the Development Permit should have been issued that expires on the anniversary date of the original permit.
- (e) Development Permits will be cancelled if and when the retail license is no longer valid with the Alberta Gaming, Liquor, and Cannabis Commission.

(12) Development Standards

- (b) The Cannabis Production and Distribution Facility Overlay was created with the following guidelines to include parcels that are:
 - (i) located in the I1 (Light Industrial) District or I2 (Heavy Industrial District) or in a UR (Urban Reserve) District north of the Trans-Canada Highway;

(15) Administration and Enforcement

- (a) The use and Development Permit for a Cannabis Production and Distribution Facility shall:

- (i) Expire at the end of 5 years; and
 - (ii) Be reviewed by the Town four years after the issuance of the use and the Development Permit.
 - (b) Where the Town finds that the conditions of the Development Permit have been met and the use is not causing undesirable impacts to the Town, the Town will automatically issue a new Development Permit 6 months in advance of the expiring permit for 5 years that expires on the anniversary date of the original permit.
 - (c) Where the Town finds that the conditions of the Development Permit have **not** been met or that the use is causing undesirable impacts to the Town, the Town will issue a notice to the Applicant 6 months in advance of the expiring permit, that the Town will not be automatically renewing the use and Development permit. The notice to the applicant must include:
 - (i) The reasons the permit is not being renewed,
 - (ii) The date of the permit expiring, and
 - (iii) That if the Applicant wishes to continue the use the Applicant must make a new Development Permit application.
 - (d) If the Town fails to issue a Development Permit under clause (15)(b) or if the Town fails to issue a notification under clause (15)(c), the Town will automatically issue a new Development Permit for 5 years from when the Development Permit should have been issued that expires on the anniversary date of the original permit.
 - (e) Development Permits will be cancelled if and when the production license is no longer valid with Health Canada.
2. i) Councillor _____ moved Bylaw 1860/2018, being an amendment to the Land Use Bylaw, for the purpose of preparing for Cannabis Legalization be given second reading.
- ii) Councillor _____ moved Bylaw 1860/2018, being an amendment to the Land Use Bylaw, for the purpose of preparing for Cannabis Legalization be given third reading.
3. Councillor _____ moved that Administration

SUBMITTED BY:

Department Head



Municipal Manager

BYLAW NO: 1860/2018

TOWN OF REDCLIFF

A BY-LAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.

WHEREAS pursuant to Section 639 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.1, and amendments thereto, the Council of the Town of Redcliff in the Province of Alberta has adopted Bylaw 1698/2011, as amended.

AND WHEREAS the Council of the Town of Redcliff wishes to amend their Land Use Bylaw for the purpose of regulating cannabis-related uses.

AND WHEREAS a public hearing with respect to this Bylaw was held in the Council Chambers at the Town of Redcliff on the ____ day of ____ A.D. 2018.

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts as follows:

PART I

SHORT TITLE. NEW DEFINITIONS. REVISED DEFINITIONS

SHORT TITLE

- (1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw BYLAW NO: 1860/2018 – Federal Cannabis Legalization.

DEFINITIONS ADDED

- (2) That the following be added to Part I Section 8 Definitions:

(XXX) Cannabis means, as defined in the *Canadian Controlled Drugs and Substances Act*:

- (a) any part of a cannabis plant, including the phytocannabinoids produced by, or found in, such a plant, regardless of whether that part has been processed or not;
- (b) any substance or mixture of substances that contains or has on it any part of such a plant; and
- (c) any substance that is identical to any phytocannabinoid produced by, or found in, such a plant, regardless of how the substance was obtained;
- (d) but does not mean a non-viable seed of a cannabis plant; a mature stalk, without any leaf, flower, seed or branch, of such a plant; fibre derived from a stalk; or the root or any part of the root of such a plant.

(XXX) Cannabis Accessory means, as defined in the *Canadian Controlled Drugs and Substances Act*:

- (a) a thing, including rolling papers or wraps, holders, pipes, water pipes, bongs and vaporizers, that is represented to be used in the production or consumption of Cannabis; or

- (b) a thing that is commonly used in the consumption or production of Cannabis if the thing is sold at the same point of sale as Cannabis.

(XXX) Medical Marijuana means the substance referred to as “Cannabis,” when used for medical purposes, as prescribed by an authorized health care practitioner, and obtained under circumstances permitted in the *Access to Cannabis for Medical Purposes Regulations*.

(XXX) Cannabis Production and Distribution Facility means development, as licensed by Health Canada, used primarily for one or more of the following uses:

- (a) The production, cultivation, and growth of medical and/or recreational Cannabis;
- (b) The making, testing, manufacturing, assembling, processing, or in any way altering the chemical or physical properties of semi-finished Cannabis goods and products;
- (c) the storage of Cannabis materials, goods and products; or
- (d) the transporting, shipping, and sale of materials, goods, and products to the Alberta Gaming, Liquor and Cannabis Commission or other agencies designated by provinces outside of the province of Alberta responsible for the distribution and sale of Cannabis in those provinces.

This use does not include a Cannabis Retail Store, Medical Marijuana Dispensary, or Cannabis Lounge.

(XXX) Cannabis Retail Store means development for the retail sale of recreational Cannabis and Cannabis Accessories, as authorized by the *Alberta Gaming, Liquor, and Cannabis Act*. This use does not include Cannabis Production and Distribution Facility, Medical Marijuana Dispensary, or Cannabis Lounge.

(XXX) Cannabis Retail Store Overlay means the overlay of the Land Use Zoning Map in the Land Use Bylaw showing where Cannabis Retail Stores are permitted to be located.

(XXX) Cannabis Production and Distribution Facility Overlay means the overlay of the Land Use Zoning Map in the Land Use Bylaw showing where Cannabis Production and Distribution Facilities are permitted to be located.

(XXX) Cannabis Lounge means development where the primary use is the sale of Cannabis to the public, for consumption within the premises, and where any preparation or serving of food may be ancillary to such use. Also commonly known as a cannabis café. The use does not include Cannabis Production and Distribution Facility, Medical Marijuana Dispensary, or Cannabis Retail Store.

(XXX) Medical Marijuana Dispensary means development for the selling, providing, shipping, and delivering of Medical Marijuana and Cannabis Accessories for medical purposes. The use does not include Cannabis Production and Distribution Facility, Cannabis Retail Store, or Cannabis Lounge.

- (3) That within Part I Section 8 Definitions replace the following (Existing clause to be replaced *Italicized*):

(6) Adult Entertainment Facility means:

- (a) *an adult mini-theatre or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,*
 - i. *live performances take place, or*
 - ii. *motion pictures, video tapes, digital video discs, slides or other electronic productions are shown, involving or depicting the nudity of any person;*
- (b) *a night club, dance club, bar, pub, tavern, lounge or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,*
 - i. *live performance or displays by a person (e.g. topless waitresses) take place, or*
 - ii. *competitions are engaged in, involving the nudity of a person;*
- (c) *a body painting studio or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, paint, powder or some other material is applied to the nude or partially nude body of a person in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants;*
- (d) *a massage or body rub parlour or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, the body or part of the body of a person is massaged, manipulated, touched, rubbed or stimulated by any means in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants, but excluding places where the described activity is performed solely for medical or therapeutic purposes by a person who is duly licensed or registered under an enactment governing a trade, calling or profession; or*
- (e) *a development that the Development Authority considers to be similar to any of those described in clauses (a) to (d).*

With:

(XXX) Adult Entertainment Facility means:

- (a) an adult mini-theatre or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,
 - i. live performances take place, or
 - ii. motion pictures, video tapes, digital video discs, slides or other electronic productions are shown, involving or depicting the nudity of any person;

- (b) a night club, dance club, bar, pub, tavern, lounge or other similar establishment where, either as a principal activity or an activity ancillary to some other activity which is conducted on the premises,
 - i. *live performance or displays by a person (e.g. topless waitresses) take place, or*
 - ii. *competitions are engaged in, involving the nudity of a person;*
 - (c) a body painting studio or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, paint, powder or some other material is applied to the nude or partially nude body of a person in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants;
 - (d) a massage or body rub parlour or other similar establishment where, either as a principal activity or an activity ancillary to some other activity conducted on the premises, the body or part of the body of a person is massaged, manipulated, touched, rubbed or stimulated by any means in a manner intended to be sexually arousing to, or otherwise appealing to erotic or sexual interests, appetites or inclinations of, viewers or participants, but excluding places where the described activity is performed solely for medical or therapeutic purposes by a person who is duly licensed or registered under an enactment governing a trade, calling or profession; or
 - (e) a development that the Development Authority considers to be similar to any of those described in clauses (a) to (d), not including a Cannabis Lounge.
- (7) **Agricultural Building** means a building normally associated with and generally essential to the operation of a farm. Such structures shall include, but are not limited to, machine sheds, storage sheds, granaries, grain bins for the storage of on-farm products, silos, repair shop, etc. Farm is a separate use.

With:

- (XXX) **Agricultural Building** means a building normally associated with and generally essential to the operation of a farm. Such structures shall include, but are not limited to, machine sheds, storage sheds, granaries, grain bins for the storage of on-farm products, silos, repair shop, etc. Farm is a separate use. This use does not include Cannabis Production and Distribution Facility.
- (38) **Club** means development for the assembly of members of charitable, social service, athletic, business or fraternal organizations, and may incorporate eating, drinking, entertainment, sports, recreation and amusement facilities as accessory use.

With:

- (XXX) **Club** means development for the assembly of members of charitable, social service, athletic, business or fraternal organizations, and may incorporate eating, drinking, entertainment, sports, recreation and amusement facilities as accessory use, but does not include Cannabis Lounge.

- (41) **Convenience Store** means development comprising a retail store which caters to the day-to-day needs of area residents or employees. Typical uses include small food stores and variety stores selling confectionery, tobacco, grocery, non-alcoholic beverage, pharmaceutical and personal care items, hardware, or printed matter.

With:

- (XXX) **Convenience Store** means development comprising a retail store which caters to the day-to-day needs of area residents or employees. Typical uses include small food stores and variety stores selling confectionery, tobacco, grocery, non-alcoholic beverage, pharmaceutical and personal care items, hardware, or printed matter, but do not include Medical Marijuana Dispensaries or Cannabis Retail Stores.

- (60) **Drinking Establishment** means an establishment, licensed by the Alberta Liquor Control Board, where the main purpose is to serve alcoholic beverages for consumption on the premises, and any preparation or serving of food is ancillary to such use. Typical uses include neighbourhood pubs, bars, taverns and licensed lounges that are ancillary to a restaurant. Entertainment Establishments, Eating Establishments and Adult Entertainment Facilities are separate uses.

With:

- (XXX) **Drinking Establishment** means an establishment, licensed by the Alberta Liquor Control Board, where the main purpose is to serve alcoholic beverages for consumption on the premises, and any preparation or serving of food is ancillary to such use. Typical uses include neighbourhood pubs, bars, taverns and licensed lounges that are ancillary to a restaurant, but do not include Cannabis Lounges, Entertainment Establishments, Eating Establishments, and Adult Entertainment Facilities.

- (64) **Eating Establishment** means a development primarily used for the preparation and sale of food for consumption on the premises. Accessory uses may include the sale of alcoholic or non-alcoholic beverages incidental to the meal, take-out services and/or catering. A restaurant may hold a "Class A" liquor license and minors may, or may not, be prohibited. Drinking and Entertainment Establishments are separate uses.

With:

- (XXX) **Eating Establishment** means a development primarily used for the preparation and sale of food for consumption on the premises. Accessory uses may include the sale of alcoholic or non-alcoholic beverages incidental to the meal, take-out services and/or catering, but do not include Cannabis Lounges. A restaurant may hold a "Class A" liquor license and minors may, or may not, be prohibited. Drinking and Entertainment Establishments are separate uses.

- (66) **Entertainment Establishment** means development providing dramatic, musical, dancing or cabaret entertainment and/or facilities for alcoholic beverage consumption, and includes related food service. This term refers to uses such as theatres, cinemas, concert halls, nightclubs and dinner theatres but do not include Drinking Establishments, Eating Establishments or Adult Entertainment Facilities.

With:

- (XXX) **Entertainment Establishment** means development providing dramatic, musical, dancing or cabaret entertainment and/or facilities for alcoholic beverage consumption, and includes related food services. This term refers to uses such as theatres, cinemas, concert halls, nightclubs and dinner theatres but does not include Drinking Establishments, Eating Establishments, Cannabis Lounges, or Adult Entertainment Facilities.

- (74) **Farm** means development, the primary use of which is for the production of farm products such as dairy products, livestock or field crops, or undeveloped land. This use does not include related commercial or industrial sales, commercial feed lots or services or storage uses which are non-essential to the operation of the on-site agricultural use.

With:

- (XXX) **Farm** means development, the primary use of which is for the production of farm products such as dairy products, livestock or field crops, or undeveloped land. This use does not include Cannabis Production and Distribution Facilities, or related commercial or industrial sales, commercial feed lots or services, or storage uses which are non-essential to the operation of the on-site agricultural use.

- (99) **Greenhouse** means development for the growing, storage and/or sale of garden, household and ornamental plants, flowers, trees or produce and includes supplementary retail sale of fertilizers, garden chemicals, garden implements and associated products.

With:

- (XXX) **Greenhouse** means development for the growing, storage and/or sale of garden, household and ornamental plants, flowers, trees or produce and includes supplementary retail sale of fertilizers, garden chemicals, garden implements and associated products. This use does not include Cannabis Production and Distribution Facility.

- (102) **Home Occupation** means an accessory use of the dwelling unit by the occupant or occupants for an occupation, trade, profession or craft.

With:

- (XXX) **Home Occupation** means an accessory use of the dwelling unit by the occupant or occupants for an occupation, trade, profession or craft. This use does not include Cannabis Production Distribution Facility, Cannabis Retail Store, or Cannabis Lounge.

- (120) **Manufacturing, Heavy** means development for the manufacturing, fabricating, processing, production, assembly and packaging of materials, goods or products which may generate a detrimental impact beyond the boundaries of the site and may include related warehouse and office facilities.

With:

- (XXX) **Manufacturing, Heavy** means development for the manufacturing, fabricating, processing, production, assembly and packaging of materials, goods or products which may generate a detrimental impact beyond the boundaries of the site and may include related warehouse and office facilities. This use does not include Cannabis Production and Distribution Facility.

- (121) **Manufacturing, Light** means development for the manufacturing, fabricating, processing, production, assembly or packaging of materials, goods or products which does not generate any detrimental impact beyond the boundaries of the site, and may include related warehouse and office facilities.

With:

- (XXX) **Manufacturing, Light** means development for the manufacturing, fabricating, processing, production, assembly or packaging of materials, goods or products which does not generate any detrimental impact beyond the boundaries of the site, and may include related warehouse and office facilities. This use does not include Cannabis Production and Distribution Facility.

(122) Medical and Health Office means development providing medical and health care services on an outpatient basis of a preventative, diagnostic treatment, therapeutic nature, and may incorporate a dispensary which sells pharmaceutical and other medical supplies as an accessory use. Typical uses or facilities would include medical and dental offices, clinics, occupational health and safety offices, counseling services, and chiropractic and naturopathic services.

With:

(XXX) Medical and Health Office means development providing medical and health care services on an outpatient basis of a preventative, diagnostic treatment, therapeutic nature, and may incorporate a dispensary which sells pharmaceutical and other medical supplies as an accessory use. Typical uses or facilities would include medical and dental offices, clinics, occupational health and safety offices, counseling services, and chiropractic and naturopathic services, but do not include Medical Marijuana Dispensaries or Cannabis Retail Stores.

(164) Retail Store means development for the retail sale or rental of goods, wares or merchandise and includes limited on-site storage or limited seasonal outdoor sales to support that store's operations. Typical uses include but are not limited to grocery, bakery, hardware, pharmaceutical, appliance, clothing, and sporting goods stores. The use may include supplementary facilities such as postal services, film processing and repair of merchandise sold or rented by the store.

With:

(XXX) Retail Store means development for the retail sale or rental of goods, wares or merchandise and includes limited on-site storage or limited seasonal outdoor sales to support that store's operations. Typical uses include but are not limited to grocery, bakery, hardware, pharmaceutical, appliance, clothing, and sporting goods stores. The use may include supplementary facilities such as postal services, film processing and repair of merchandise sold or rented by the store, but does not include Medical Marijuana Dispensary or Cannabis Retail Store.

(205) Warehouse means the use of a building for the storage of materials, products, goods and merchandise, and renumbering accordingly.

With:

(XXX) Warehouse means the use of a building for the storage of materials, products, goods and merchandise, and renumbering accordingly. This use does not include storage of Cannabis.

PART 2

NEW SECTIONS TO BE ADDED TO PART VII GENERAL LAND USE REGULATIONS

- (4) That Sections (5), (6), (7), (8), (9), (10), (11), (12), (13), (14), (15) and (16) of this Bylaw to be added to Part VII General Land Use Regulations

CANNABIS RETAIL STORE

(5) Legal Basis

- (a) Cannabis Retail Stores are regulated by the provincial government and must meet all requirements set out in the *Gaming, Liquor and Cannabis Act* and all subsequent regulations.
- (b) Cannabis Retail Store is a discretionary use, Municipal Planning Commission.
- (c) All Cannabis Retail Stores require a Development Permit.

(6) Development Standards

- (a) A Cannabis Retail Store shall only be located in an area covered by the Cannabis Retail Store Overlay.
- (b) The Cannabis Retail Store Overlay was created with the following guidelines to include parcels that are:
 - (i) located in I1 (Light Industrial), C3 (General Commercial), C2 (Downtown Commercial), and C-HWY (Highway Commercial) Districts,
 - (ii) located outside of the 100 metre setback from any parcel of land on which a Cannabis Retail Store is located to a boundary of the parcel of land of a:
 - i. Provincial health care facility;
 - ii. School;
 - iii. School reserve or municipal and school reserve as designated in the *Municipal Government Act*;
 - iv. Municipal recreation facility (including the youth centre, swimming pool, rec-tangle, and library);
 - v. Payday loan centre or pawn shop;
 - vi. Daycare or childcare facility; or
 - vii. Public park used for recreational purposes; and
 - (iii) located in places that fit the context of the surrounding area. Several parcels that meet the requirements in (i) and (ii) above were not included in the overlay because they are lone commercial parcels in the middle of residential neighbourhoods.

- (c) A Cannabis Retail Store shall meet all applicable requirements of the respective District in which it is located.
 - (d) A Cannabis Retail Store must be a stand-alone store and shall not operate accessory to, or in conjunction with any other use.
 - (e) Development Permits for Cannabis Retail Stores are conditional subject to the Development Officer receiving a copy of the retail license issued by the Alberta Gaming, Liquor, and Cannabis Commission from the Applicant.
 - (f) Parking for a Cannabis Retail Store shall be provided in accordance with the parking requirements for a Retail Store and the parking requirements for the District in which it is located.
 - (g) Development Permit Applications for Cannabis Retail Stores require the Applicant to engage the public on the proposed development by:
 - (iv) Notifying adjacent property owners in writing;
 - (v) Hosting at least one public open house, on a weekday evening, for at least 2 hours, in a neutral public location in Redcliff;
 - (vi) Advertising the open house in the local paper and on all Town social media outlets for at least 2 weeks prior to the open house;
 - (vii) Offering a survey for open house attendees to provide feedback; and
 - (viii) Advertising the public is welcome to attend the MPC meeting in person where the decision on the Development Permit will be made, or make a written submission to the Development Officer before a specified date.
 - (h) The Applicant is required to receive approval of the open house location, advertising, and survey from the Development Officer prior to the advertising commencing.
- (7) Development Permit Application Requirements**
- (a) Location plan showing the proposed Cannabis Retail Store and the distances to any of the following located within 500 metres of the store:
 - (i) Provincial health care facility;
 - (ii) School;
 - (iii) School reserve or municipal and school reserve as designated in the Municipal Government Act;
 - (iv) Municipal recreation facility (including the youth centre, swimming pool, rectangle, and library);
 - (v) Payday loan centre or pawn shop;
 - (vi) Daycare or childcare facility; or
 - (vii) Public park used for recreational purposes.
 - (b) Detailed site plan containing all of the information required for the District, and the following additional information:
 - (i) Crime Prevention Through Environmental Design (CPTED) measures;

- (ii) Storage areas for Cannabis;
 - (iii) Shipping and receiving areas;
 - (iv) Adjacent uses;
 - (v) Location and design of signage; and
 - (vi) Security measures
- (c) Waste management/disposal plan.
- (d) Elevation plans showing access and signage.
- (e) Completion of public engagement by providing to the Development Officer:
 - (i) A list of the addresses of adjacent property owners;
 - (ii) Copies of the notification letters sent to adjacent property owners; and
 - (iii) A summary of open house survey results.
- (8) Criteria For Consideration**
 - (a) The Municipal Planning Commission must consider the following when reviewing an application for a Cannabis Retail Store:
 - (i) The extent to which the applicant demonstrates conformity with provincial and municipal regulations to minimize potential adverse effects on the community (i.e. site safety and security measures);
 - (ii) Whether any legitimate public concerns expressed during public consultation were addressed by the applicant; and
 - (iii) The recommendations and comments from Planning and Engineering.
- (9) Administration and Enforcement**
 - (a) The use and Development Permit for a Cannabis Retail Store shall expire and require reapplication after 5 years to the day of approval.
 - (i) The Development Officer shall send a written notice to the Applicant 6 months prior to the date of expiry.
 - (b) Development permits will be cancelled if and when the retail license is no longer valid with the Alberta Gaming, Liquor, and Cannabis Commission.
- (10) Standard Conditions of Approval**
 - (a) Development Permits are conditional subject to the Development Officer receiving a copy of the retail license issued by the Alberta Gaming, Liquor, and Cannabis Commission from the applicant.
 - (b) The use and Development Permit for a Cannabis Retail Store shall expire and require reapplication after 5 years to the day of approval.

CANNABIS PRODUCTION AND DISTRIBUTION FACILITY

(11) Legal Basis

- (a) Cannabis Production and Distribution Facilities are regulated by the federal government, and must be in compliance with all federal laws and regulations.

- (b) A Cannabis Production and Distribution Facility is a discretionary use, Development Officer.
- (c) All Cannabis Production and Distribution Facilities require a Development Permit.

(12) Development Standards

- (a) All Cannabis Production and Distribution Facilities shall only be located in an area covered by the Cannabis Production and Distribution Facility Overlay.
- (b) The Cannabis Production and Distribution Facility Overlay was created with the following guidelines to include parcels that are:
 - (i) located in the I1 (Light Industrial) District or I2 (Heavy Industrial District);
 - (ii) located outside of the 100 metre setback from any parcel of land on which a Cannabis Production and Distribution Facility is located to a boundary of the parcel of land of a:
 - i. Provincial health care facility;
 - ii. School;
 - iii. School reserve or municipal and school reserve as designated in the *Municipal Government Act*;
 - iv. Daycare or childcare facility;
 - v. Public park used for recreational purposes;
 - vi. Residential District;
 - vii. Overnight accommodation; or
 - viii. The boundary of the Trans-Canada Highway.
- (c) A Cannabis Production and Distribution Facility shall meet all applicable requirements of the respective District in which it is located.
- (d) A Cannabis Production and Distribution Facility shall not operate accessory to, or in conjunction with any other use.
- (e) Parking for a Cannabis Production and Distribution Facility shall be provided in accordance with the parking requirements for Manufacturing, Light and the parking requirements of the I1 or I2 District in which it is located.
- (f) Lighting for growing Cannabis shall not be visible from outside of the building.
- (g) Loading docks and shipping and receiving areas for Cannabis Production and Distribution Facilities shall be located behind a barbed, chain-link fence with a secure gate.
- (h) A Development Permit for a Cannabis Production and Distribution Facility is conditional until a copy of the current production license issued by Health Canada is provided to the Development Officer by the Applicant.

(13) (Development Permit Application Requirements

- (a) Detailed site plan, containing all of the information required for the I1 or I2 District, and the following additional information:
 - (i) Crime Prevention Through Environmental Design (CPTED) measures;
 - (ii) Storage areas for Cannabis;
 - (iii) Shipping and receiving areas;
 - (iv) Truck parking;
 - (v) Adjacent uses;
 - (vi) Signage; and
 - (vii) Security measures
- (b) Storage, destruction, and disposal of waste and materials plan;
- (c) Odour management plan;
- (d) Storm water management plan; and
- (e) Water and wastewater plan.

(14) Criteria For Consideration

- (a) The Development Officer must consider the following when reviewing an application for a Cannabis Production and Distribution Facility:
 - (i) The extent to which the applicant demonstrates conformity with federal and municipal regulations to minimize land use conflicts and potential adverse effects on the community (i.e. site safety and security measures); and
 - (ii) The recommendations and comments from Planning and Engineering.

(15) Administration and Enforcement

- (a) The use and Development Permit for a Cannabis Production and Distribution Facility shall:
 - (i) expire and require reapplication after 5 years to the day of approval.
 - (ii) The Development Officer shall send a written notice to the Applicant 6 months prior to the date of expiry.
- (b) Development Permits will be cancelled if and when the production license is no longer valid with Health Canada.

(16) Standard Conditions of Approval

- (a) Development Permits are conditional subject to the Development Officer receiving a copy of the production license issued by Health Canada from the applicant.
- (b) The use and Development Permit for a Cannabis Production and Distribution Facility shall expire and require reapplication after 5 years to the day of approval.

Part III

GENERAL

General

- (17) That the Cannabis Retail Store Overlay, as proposed in the attached Map A, be added as an overlay in Part X Land Use District Maps.
- (18) That the Cannabis Production and Distribution Facility Overlay, as proposed in the attached Map B, be added as an overlay in Part X Land Use District Maps.
- (19) That the numbering in the Bylaw be renumbered to reflect correct sequential numbering.
- (20) That the Table of Contents in the Bylaw be updated to reflect new sequential numbering and page numbering.
- (21) This Bylaw shall come into force on the date of final reading and signing thereof.

READ a first time this 23rd day of April, 2018 A.D.

READ a second time this _____ day of _____ 2018 A.D.,

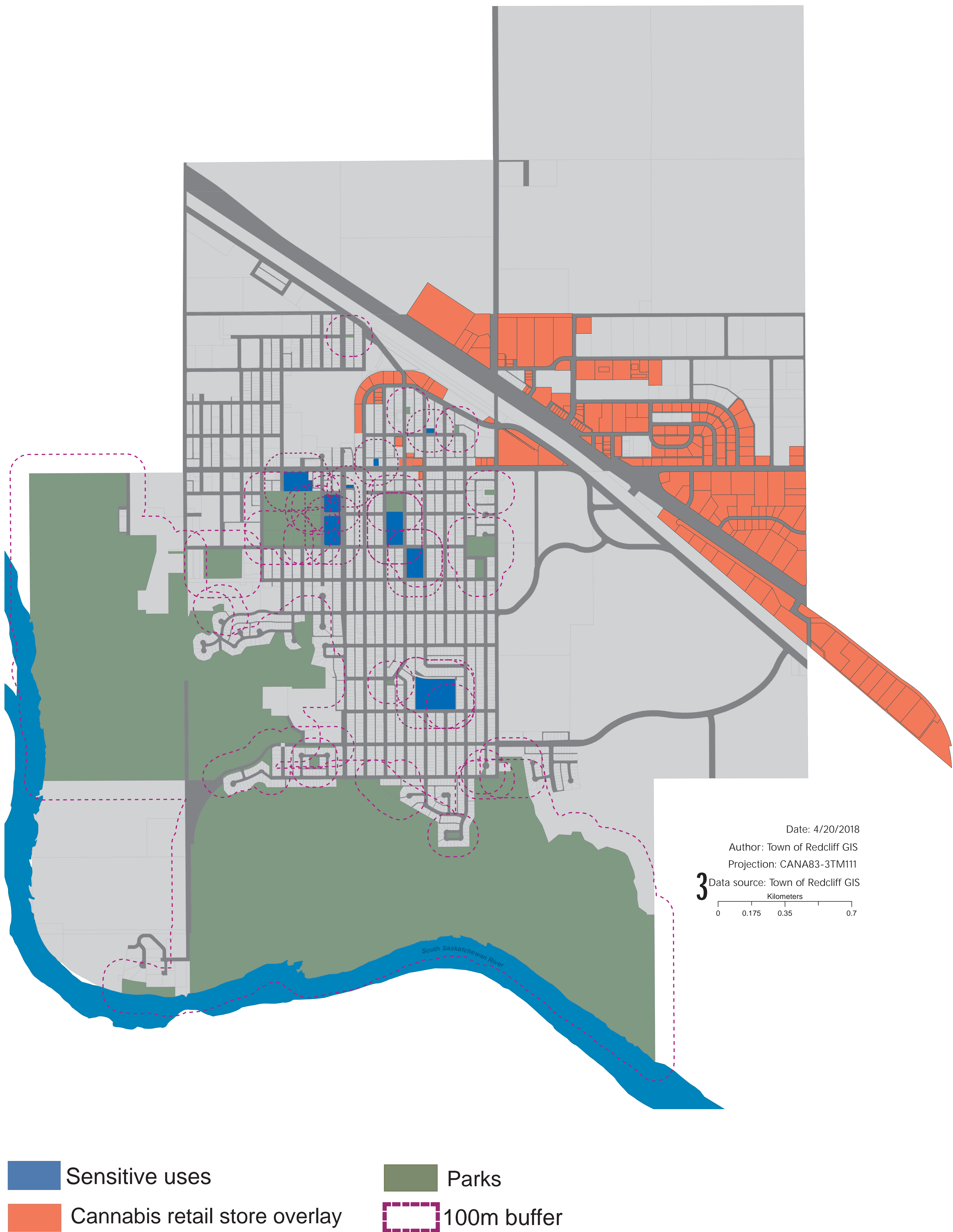
READ a third time this _____ day of _____ 2018 A.D.,

PASSED and **SIGNED** this _____ day of _____ A.D, 2018

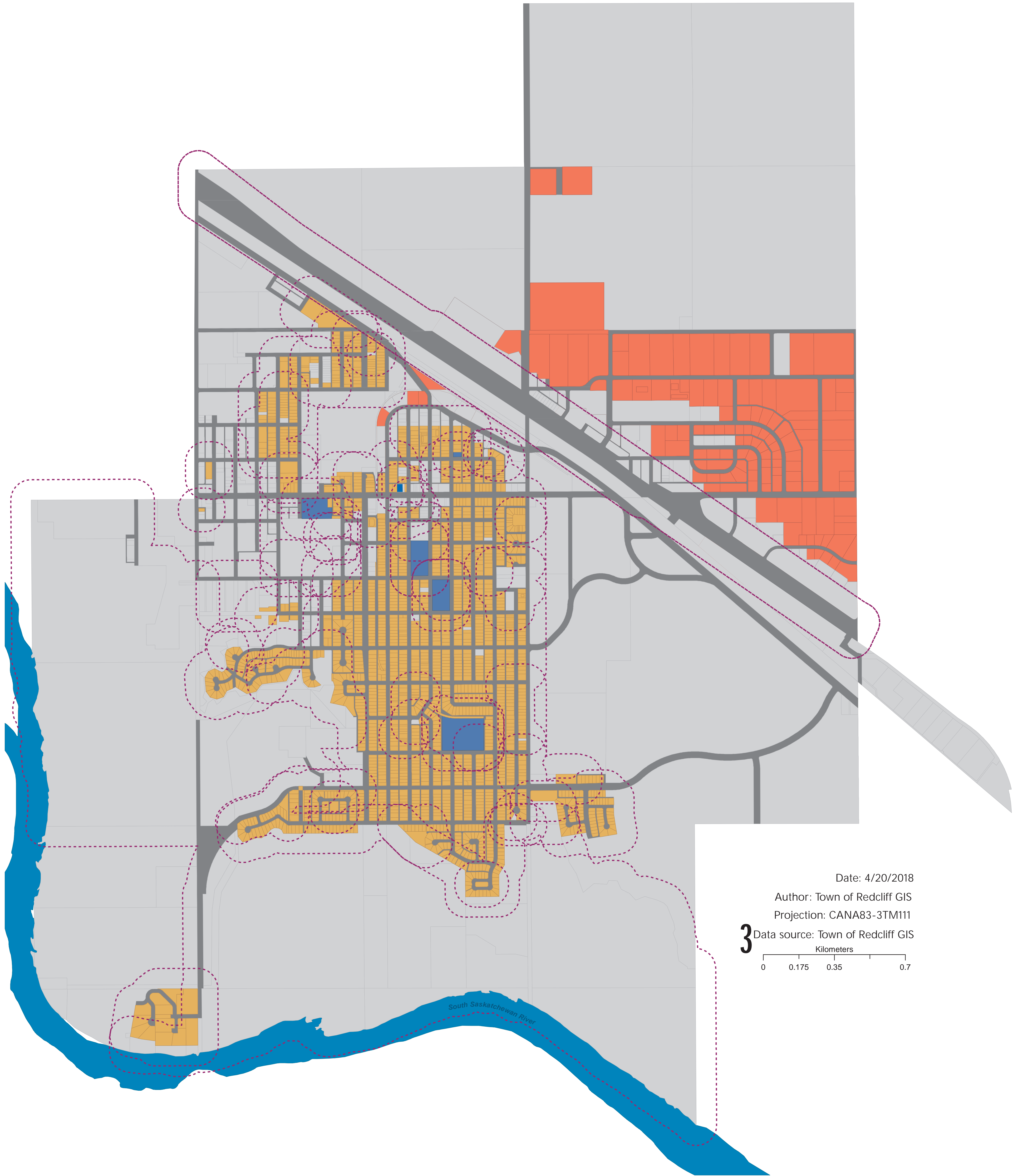
MAYOR

MANAGER OF LEGISLATIVE & LAND SERVICES

Map A
Cannabis Retail Stores
Overlay map



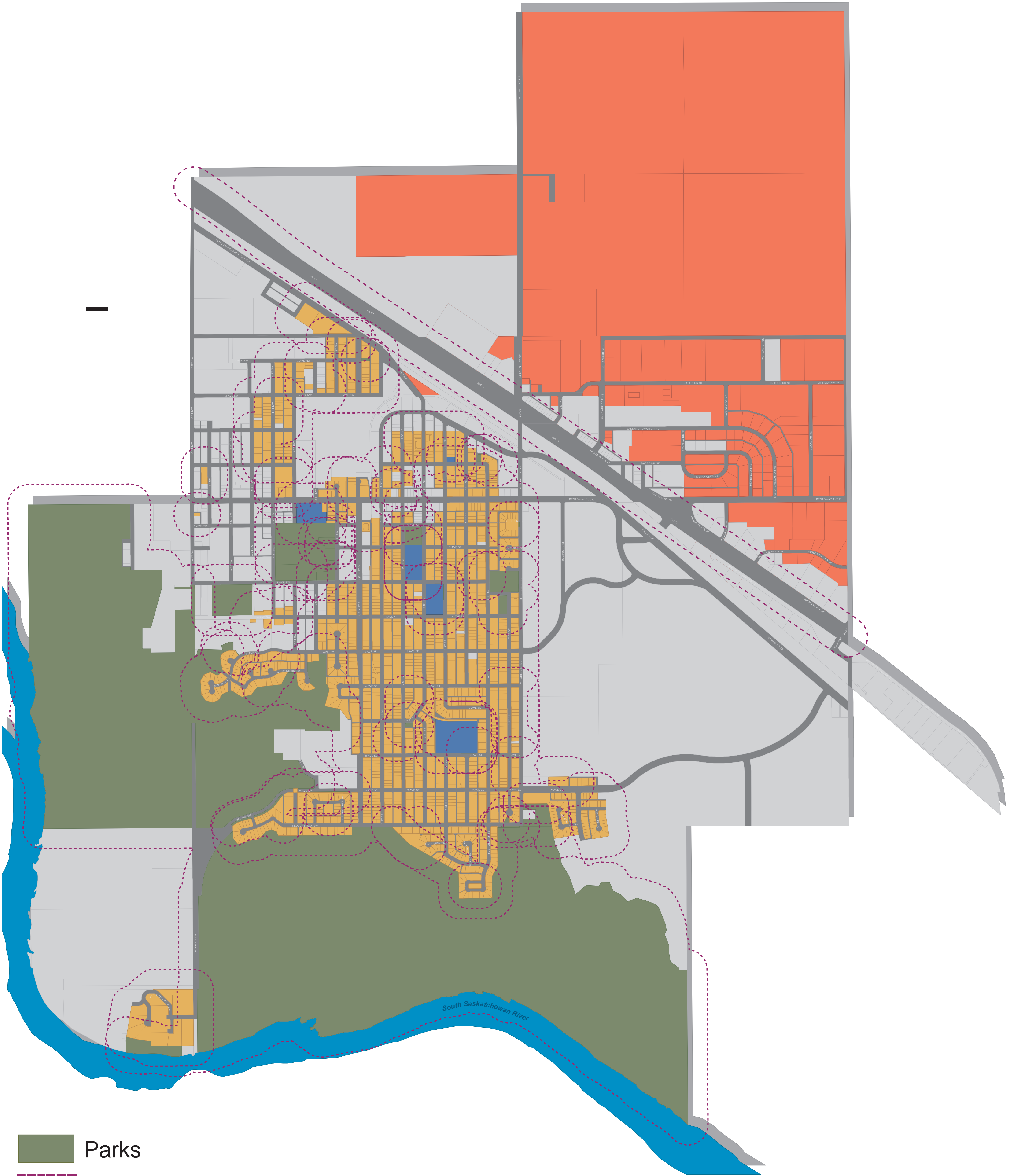
Map B
Cannabis Production & Distribution Facility
Overlay map









Map B

Cannabis Production & Distribution Facility Overlay Map



-  Parks
-  100m buffer
-  Sensitive uses
-  Cannabis production & distribution facility overlay

Date: 5/10/2018
Author: Town of Redcliff GIS
Projection: CANA83-3TM111
Data source: Town of Redcliff GIS

Kilometers
0 0.25 0.5 1

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: May 14, 2018

PROPOSED BY: Planning & Engineering Department

TOPIC: Transportation of Dangerous Goods Bylaw 1861/2018

PROPOSAL: That council consider giving 2nd and 3rd readings to proposed
Transportation of Dangerous Goods Bylaw 1861/2018

BACKGROUND:

Council gave first reading to Bylaw 1861/2018 at the April 23, 2018 regular meeting of Council.

POLICY/LEGISLATION:

- Dangerous Goods Transportation and Handling Act, R.S.A. 2000 Chapter D-4 of Alberta and its regulations;
- Traffic Safety Act, R.S.A. 2000 Chapter T-6 of Alberta;
- Provincial Offences Procedure Act, R.S.A. 2000 Chapter P-34 of Alberta.

STRATEGIC PRIORITIES:

While not specifically identified as a strategic priority keeping bylaws up-to-date with current Acts and Regulations is necessary to be able to continue to enforce bylaws.

ATTACHMENTS:

Proposed Bylaw 1861

OPTIONS:

1. Give second and third reading to Bylaw 1861.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councilor _____ moved Bylaw 1861/2018, Transportation of Dangerous Goods Bylaw be given second reading.
2. Councilor _____ moved Bylaw 1861/2018, Transportation of Dangerous Goods Bylaw be given third reading.

SUBMITTED BY: _____

Department Head


Municipal Manager

**BYLAW NO: 1861/2018
TOWN OF REDCLIFF**

A BYLAW OF THE TOWN OF REDCLIFF, IN THE PROVINCE OF ALBERTA, TO REGULATE THE TRANSPORTATION OF DANGEROUS GOODS ON HIGHWAYS UNDER ITS DIRECTION, CONTROL AND MANAGEMENT.

WHEREAS, pursuant to Section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.1, and amendments thereto, Council may pass bylaws with respect to the protection of people and transport and transportation systems.

AND WHEREAS, the Council of the Town of Redcliff, duly assembled, deems it advisable to set forth terms and conditions to regulate the transportation of dangerous goods within the municipal corporate limits;

NOW THEREFORE, the Council of the Town of Redcliff in open meeting assembled, under authority of Section 17 of the Dangerous Goods Transportation and Handling Act, R.S.A. 2000 c. D-4 as amended, enacts as follows:

SHORT TITLE

- (1) This Bylaw may be cited as the "Transportation of Dangerous Goods Bylaw".

DEFINITIONS

- (2) Unless otherwise defined in this Bylaw, the Definitions contained in the following Acts are adopted for the purposes of the interpretation and application of this Bylaw:
- (a) Dangerous Goods Transportation and Handling Act, R.S.A. 2000 Chapter D-4 of Alberta and its regulations, as applicable;
 - (b) Traffic Safety Act, R.S.A. 2000 Chapter T-6 of Alberta, as applicable;
 - (c) Provincial Offences Procedure Act, R.S.A. 2000 Chapter P-34 of Alberta and its regulations, as applicable.
- (3) Any word or expression that is specifically defined in the Acts listed in subsection 1 has the same meaning under this Bylaw as defined in those statutes, unless otherwise specifically defined differently in this Bylaw or unless the context necessarily implies a different meaning.
- (4) In this Bylaw:
- (a) **Alley** means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land;
 - (b) **Bylaw Enforcement Officer** means a person appointed by Council as a Bylaw Enforcement Officer for the Town of Redcliff or his designate;
 - (c) **Council** means the duly elected and sworn in Council of the Town of Redcliff;
 - (d) **Dangerous Goods** means dangerous goods for which placards are required by the Dangerous Goods Transportation and Handling Act R.S.A. 2000 Chapter D-4 and regulations thereunder;
 - (e) **Dangerous Goods Route** means those highways or portion of highways that are designated as Dangerous Goods Route in Schedule "A" to this Bylaw;

- (f) **Dangerous Goods Route Map** means a map in Schedule “A” that diagrammatically shows the:
 - (i) Dangerous Goods Route(s)
 - (ii) Dangerous Goods Vehicle Storage Area(s)
 - (iii) Permitted Loading and Off-Loading Area(s)
 - (iv) Restricted Dangerous Goods Route(s)
- (g) **Dangerous Goods Route Signs** means a RB-69 or RB-70 sign per the current edition of the Transportation Association of Canada, Manual of Uniform Traffic Control Devices for Canada;
- (h) **Dangerous Goods Vehicle Storage Area** means any land which has been designated as a Dangerous Goods Vehicle Storage Area pursuant to the provisions of Schedule “A” to this Bylaw;
- (i) **Manager** means a person appointed to the position of Chief Administrative Officer for the Town of Redcliff by Council and known as the Municipal Manager;
- (j) **Peace Officer** as defined in Provincial Offences Procedure Act, R.S.A. 2000 Chapter P-34, 1 (k);
- (k) **Permitted Loading and Off-Loading Area** means the areas which have been identified or designated as a Permitted Loading and Off-Loading Area pursuant to Schedule “A” to this Bylaw;
- (l) **Restricted Dangerous Goods Route** means those highways or portion of highways that are designated as Restricted Dangerous Goods Route in Schedule “A” to this Bylaw;
- (m) **Service Station or Repair Depot** means any premises licensed for the purposes of dispensing fuel or transferring fuel or carrying out mechanical repairs;
- (n) **Small Payload Vehicle** means a vehicle having not more than three axels that is:
 - (i) licensed under the Traffic Safety Act, R.S.A. 2000 Chapter T-6 or under any similar legislation in another jurisdiction, to transport a total mass not exceeding 24,300 kilograms inclusive of the mass of the vehicle itself; or
 - (ii) less than 11 metres in length, inclusive of any trailer attached to it.
- (o) **Special Off-Route Permit** means a permit means a permit issued by the Town’s Bylaw Enforcement Officer allowing the transport of Dangerous Goods in other than a Small Payload Vehicle, off of a designated Dangerous Goods Route or Restricted Dangerous Goods Route outside the restrictions of a Restricted Dangerous Goods Route;
- (p) **Town** means the Municipal Corporation of the Town of Redcliff or the area contained within the boundary thereof, according to the context in which the word is used;
- (q) **Truck Route** means any route designated as a heavy truck route or restricted heavy truck route as defined in the Town of Redcliff Traffic Bylaw.

REGULATIONS AND PROHIBITIONS

- (5) An alley shall not be used for the transport of Dangerous Goods in the Town.
- (6) No person shall transport Dangerous Goods in the Town other than on a Dangerous Goods Route or Restricted Dangerous Goods Route, unless such transportation is:
 - (a) On a provincial highway, or
 - (b) Permitted or authorized pursuant to Section (9) & (12).
- (7) No person transporting Dangerous Goods shall cause or allow the vehicle in which the Dangerous Goods are being transported to stop in the Town except at the following locations or in the following circumstances:
 - (a) in compliance with a lawful signal to stop from a Peace Officer, or a traffic control device;
 - (b) at a location that has been designated as a Dangerous Goods Vehicle Storage Area, pursuant to the provisions of Schedule "A" to this Bylaw;
 - (c) at a location, not on a highway, for the sole purpose of loading or unloading Dangerous Goods, or refueling or repairing the vehicle, within the areas identified on Schedule "A" as "Permitted Loading and Unloading Areas", provided that:
 - (i) the vehicle is moved from the location promptly after the loading or unloading, refueling or repairing has occurred;
 - (ii) the stop occurs at a distance not less than 100 metres from the nearest hotel, motel, restaurant, residence, school, playground, park, child care facility, museum, or meeting hall; and
 - (iii) no portion of the vehicle overhangs any highway or other public place.
 - (d) in compliance with a valid Special Off-Route Permit issued under Section (12);
 - (e) in the event of a mechanical malfunction of the vehicle or of a traffic accident or an emergency, provided that the person operating the vehicle takes all reasonable steps to remove the vehicle from the highway to a Dangerous Goods Vehicle Storage Area as soon as practicable after the occurrence of the mechanical malfunction, traffic accident or emergency:
 - (i) consistent with public safety,
 - (ii) having regard to the nature of the incident, and
 - (iii) having regard of the Dangerous Goods being transported,.
- (8) A person may transport Dangerous Goods in a vehicle on the Restricted Dangerous Goods Route subject to the following conditions:
 - (a) All conditions for transporting Dangerous Goods on Dangerous Goods Route are complied with, and
 - (b) The time restrictions listed in Schedule "A" to this Bylaw are complied with.

PERMITS AND EXEMPTIONS

- (9) A person who is operating a Small Payload Vehicle may transport Dangerous Goods off the Dangerous Goods Route or Restricted Dangerous Goods Route in that vehicle on the shortest possible route on a highway that is not the Dangerous Goods Route or Restricted Dangerous Goods Route.
- (10) Notwithstanding the provisions of subsections (6) and (7), a person may apply for a Special Off-Route Permit to transport Dangerous Goods on a highway that is not a Dangerous Goods Route or Restricted Dangerous Goods Route or outside the restrictions of a Restricted Dangerous Goods Route.
- (11) An application for a Special Off-Route Permit to transport Dangerous Goods is to be made to the Bylaw Enforcement Officer. The application shall:

 - (a) Be on the prescribed form, which includes the applicant providing the following information:

 - (i) dangerous goods being transported;
 - (ii) size, length, width or gross vehicle weight of the vehicle or vehicles including any trailer or payload used in such transportation;
 - (iii) the times and dates the transportation may take place;
 - (b) Map showing the specific routes desired for ingress and egress;
 - (c) Payment of the Special Off-Route Permit to transport Dangerous Goods fee as established by Council in the Fees, Rates and Charges Bylaw.
- (12) The Bylaw Enforcement Officer will review the application and may issue a Special Off-Route Permit to transport Dangerous Goods which may impose any terms, conditions or restrictions that may be considered necessary in order to ensure the safety of the citizens of the Town having regard to the nature and quantity of the Dangerous Goods being transported, including but not limited to the following:

 - (a) Changes to:

 - (i) size, length, width or gross vehicle weight of the vehicle or vehicles including any trailer or payload used in such transportation;
 - (ii) the times and dates the transportation will take place;
 - (iii) specific routes which must be used.
- (13) A Special Off-Route Permit is only valid for the dates and times shown on the permit and shall not be issued without restricted dates and times, nor shall it cover dates over more than contiguous days.
- (14) A copy of the Special Off-Route Permit to transport Dangerous Goods once issued shall be carried in the vehicle or vehicles authorized for the transportation at all times and shall be produced on request by a Peace Officer.
- (15) person who operates a vehicle transporting Dangerous Goods pursuant to a Special Off-Route Permit to transport Dangerous Goods issued under this Section shall comply with all terms, conditions and restrictions of the permit.

- (16) Any contravention of the terms, conditions and restrictions contained in a Special Off-Route Permit to transport Dangerous Goods, in addition to any penalty imposed by this Bylaw, shall render such permit invalid.

DANGEROUS GOODS ROUTE SIGNS

- (17) The Manager or his delegate, pursuant to Traffic Control Devices Bylaw or its replacement, may cause Dangerous Goods Route Signs to be erected or placed at any location within the Town.
- (18) Dangerous Goods Route Signs shall be RB-69 or RB-70 installed as per the current editions of the Transportation Association of Canada, Manual of Uniform Traffic Control Devices for Canada, with any advance and directional arrows (IS-5 to IS-9) as may be necessary to define the Dangerous Goods Route.
- (19) An education sign or informational tab may be placed under a Dangerous Goods Route Sign to provide additional information to drivers. Such information shall be limited to:
- (a) Time restrictions on a Restricted Dangerous Goods Route;
 - (b) Contact information for further information concerning Dangerous Goods Route and this bylaw including:
 - (i) Telephone number;
 - (ii) Website address;
 - (iii) Email;
 - (c) Contact information to obtain a Special Off-Route Permit under Section (10);
 - (d) Other information with respect to the Dangerous Goods Route and deemed prudent by the Manager.

INSPECTION OF DOCUMENTS

- (20) A person transporting Dangerous Goods within the Town shall, upon the request of a Peace Officer, produce for inspection any shipping document, bill of lading, permit issued pursuant to this Bylaw, or any other document showing the origin and destination of the trip and description of the load being transported.
- (21) Information obtained from any document inspected by a Peace Officer under the authority of this Section, and submitted by him as evidence in a prosecution for an alleged contravention of this Bylaw, shall be prima-facie accepted by the Court as true information without the necessity of proof of the signature or the official capacity of the person or persons who signed or authorized the document or documents from which the information was obtained.

POWERS OF PEACE OFFICERS

- (22) Where a Peace Officer believes on reasonable and probable grounds that a contravention of this Bylaw the Peace Officer:
- (a) may enter a property without receiving the permission of the land owner or tenant to investigate a stopped vehicle, without the Town incurring liability;
 - (b) may serve upon the person a written violation notice;

- (c) may commence proceedings by issuing either a summons/violation ticket (Part 2) or an offense notice/violation ticket (Part 3) in accordance with the provisions of the Provincial Offenses Procedure Act of Alberta as amended.

OFFENCES AND PENALTIES

- (23) Any person who contravenes any provision of this Bylaw is guilty of an offense punishable by issuance of either a summons/violation ticket (Part 2) or an offense notice/violation ticket (Part 3) in accordance with the provisions of the Provincial Offenses Procedure Act of Alberta as amended.
- (24) A ticket issued under section (23) shall :
 - (a) state the provision of this Bylaw alleged to have been contravened;
 - (b) state the fine set out in Schedule "B" to this Bylaw;
- (25) A ticket shall be deemed to be sufficiently served for the purposes of this Section:
 - (a) if served personally on the person alleged to have contravened the provision of this Bylaw set out in the violation notice;
 - (b) if mailed to the address of any registered owner of the vehicle in respect of which the offence is alleged to have been committed, in which case service is deemed to have occurred on the seventh day after mailing of the violation notice, the day of mailing excluded, or
 - (c) if attached to or left upon the vehicle in respect of which the offence is alleged to have been committed.

REMOVAL AND IMPOUNDMENT OF VEHICLES

- (26) If a Peace Officer forms the opinion on reasonable and probable grounds that a vehicle is parked in contravention of any provision of this Bylaw, the Peace Officer may cause the vehicle to be removed to a place of impoundment designated for that purpose by the Manager and the vehicle shall there remain impounded until it is claimed by the owner or his agent.
- (27) When a vehicle is removed and impounded pursuant to the Bylaw, the registered owner or other person alleged to have committed the parking offence shall be issued either a summons/violation ticket (Part 2) or an offense notice/violation ticket (Part 3) in accordance with the provisions of the Provincial Offenses Procedure Act of Alberta as amended, in respect of the alleged offence.
- (28) A vehicle impounded pursuant to this Bylaw shall remain impounded, notwithstanding that it may have been claimed by the owner or his agent, until all towing and storage charges in respect of removal and impoundment of the vehicle have been paid in full.

GENERAL

- (29) Each separate provision of this Bylaw shall be deemed to be independent of all other provisions and if any provision of this Bylaw is deemed or declared to be invalid by a Court of competent jurisdiction, then all other provisions of this Bylaw shall remain valid and enforceable.

- (30) Should a provision of this Bylaw conflict with a provision of any other Bylaw of the Town, the provisions of this Bylaw shall prevail.
- (31) It is the intention of Council that if any portion of this Bylaw be declared invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw shall remain valid and enforceable.
- (32) If any provision of the Bylaw provides for an exception or an exemption, the onus or burden of establishing the exception or exemption in any Court proceedings shall be on the person charged with the offence under the Bylaw.
- (33) Bylaw No. 1369/2003 is hereby repealed upon this Bylaw coming into effect.
- (34) This Bylaw shall come into force on the date it receives approval by the Minister responsible for the Dangerous Goods Transportation and Handling Act, R.S.A. 2000 c. D-4 as amended.

READ a first time this 23rd day of April, 2018 A.D.

READ a second time this _____ day of _____ 2018 A.D.

READ a third time this _____ day of _____ 2018 A.D.

PASSED and **SIGNED** this _____ day of _____ 2018 A.D.

MAYOR

MANAGER OF LEGISLATIVE & LAND SERVICES

SCHEDULE "A" to BYLAW NO: 1861/2018
Routes, Storage Areas, Loading Areas

Dangerous Goods Routes

Broadway Ave E from the Trans-Canada Highway to Boundary Road

Highway Avenue NE from Mitchell Street to Lockwood Street NE

Highway Avenue NW from Mitchell Street to end of the road.

3 Avenue NE from Mitchell Street to Lockwood Street NE

Lockwood Street NE from Highway Avenue NE to Dirkson Drive NE

Dirkson Drive NE from Lockwood Street NE to Elbow Drive NE

Saskatchewan Drive NE from Lockwood Street NE to Broadway Avenue E

Van Dam Street NE from Saskatchewan Drive NE to Dirkson Drive NE

Elbow Drive NE from Dirkson Drive NE to Broadway Avenue E

Pembina Drive NE from Saskatchewan Drive NE to Broadway Avenue E

Pembina Crescent

Highway Avenue SE from Broadway Avenue E to Boundary Road

Duncan Drive SE from Highway Avenue SE to Broadway Avenue E

Industrial Drive SE from Highway Avenue SE to Boundary Road

South Highway Drive SE

Mitchell Street NE, north of the Trans-Canada Highway

SCHEDULE "A" to BYLAW NO: 1861/2018
Routes, Storage Areas, Loading Areas

<u>Restricted Dangerous Goods Routes</u>	<u>Restrictions</u>
Mitchell Street NE from Trans-Canada Highway to Broadway Avenue Broadway Avenue from Mitchell Street to Saamis Drive Saamis Drive to Trans-Canada Highway	11 pm – 6 am
Mitchell Street NE from Trans-Canada Highway South to South Railway Street SE South Railway Street SE from Mitchell Street NE to 3 Street NE 3 Avenue NE and 1 Avenue NE from 3 Street NE to 1 Avenue NE.	11 pm – 6 am
2 Street SW from the Water Treatment Plant to 9 Avenue SW 9 Avenue from 2 Street SW to Main Street S Main Street South from 9 th Avenue S to Redcliff Way Redcliff Way SW from Main Street S to Mitchell Street SE Mitchell Street SE from Redcliff Way SE to Sissons Drive SE Sissons Drive SE from Mitchell Street SE to Broadway Avenue E Broadway Avenue E from Sissons Drive SE to Saamis Drive SE Saamis Drive SE from Broadway Avenue S to Broadway Avenue SE Broadway Avenue SE from Sammis Drive to the Trans-Canada Highway	9 am – 4 pm

Dangerous Goods Vehicle Storage Area

Gas Station & Restaurant located at 1900 South Highway Drive SE

Permitted Loading and Off-Loading Area

All properties located North of the CP Rail Mainline

Town of Redcliff Water Treatment Plant located at 821 2 Street SW

Town of Redcliff Public Services Workshop located at 10 9 Avenue SW

Gas station located at #3- 15 Mitchell Street NE

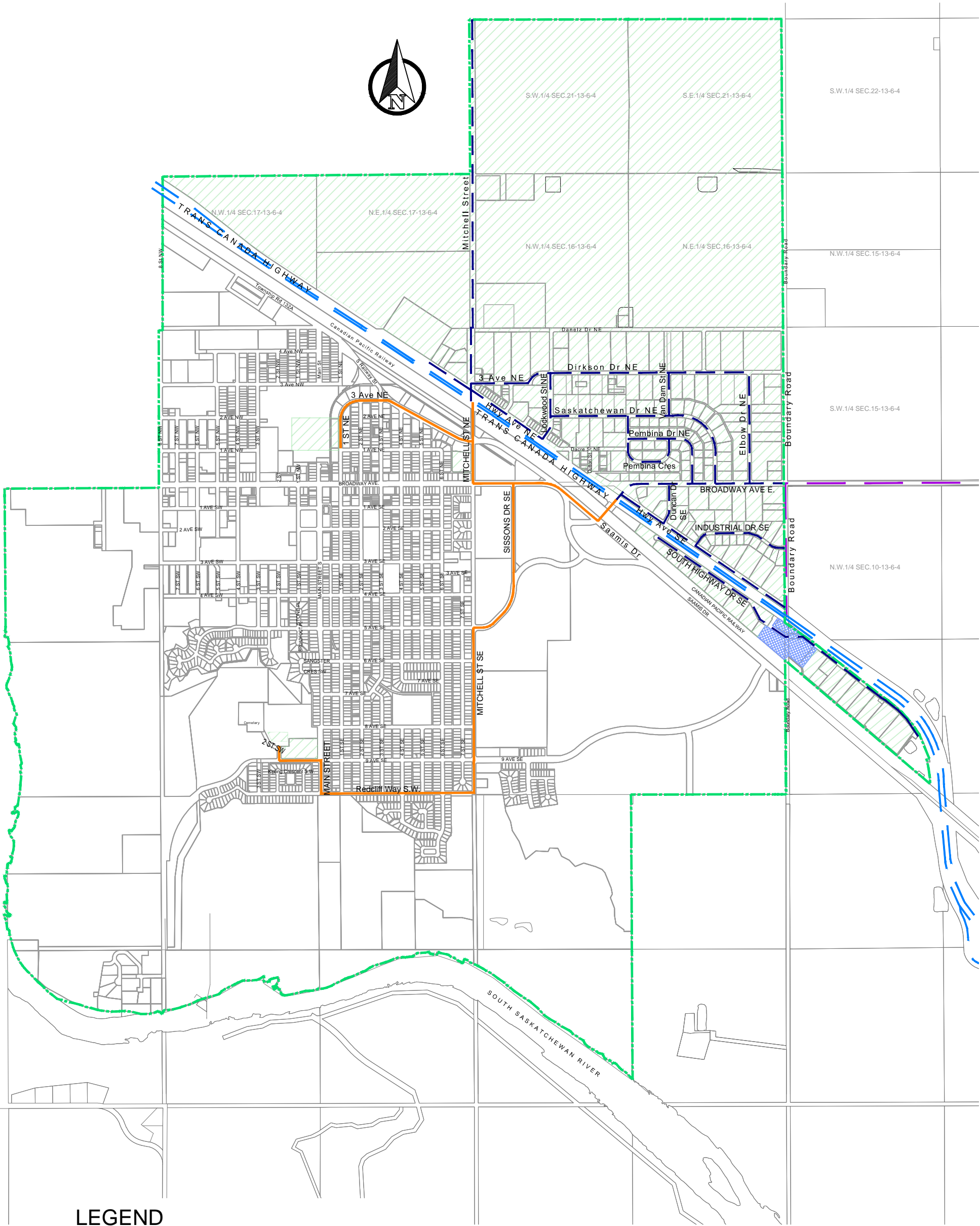
Gas station located at 701 Broadway Avenue E.

Factory located at 101 1 Street NE

SCHEDULE "B" TO BYLAW NO: 1861/2018
Fines


Nature of Offence	Section	Penalty
Operation of vehicles transporting Dangerous Goods on a highway that is not a Dangerous Goods Route or a Restricted Dangerous Goods Route and not otherwise allowed under Bylaw or permit.	(5), (6)	\$500.00
Operation of vehicles transporting Dangerous Goods on a Restricted Dangerous Goods Route outside the restrictions of the Restricted Dangerous Goods Route and not otherwise allowed under Bylaw or permit.	(8)	\$500.00
Bringing vehicle transporting Dangerous Goods to a stop, other than as allowed under Bylaw	(7)	\$500.00
Failure to comply with the terms, conditions and restrictions of a Special Off-Route Permit	(16)	\$500.00
Failure to produce shipping documents upon demand of Peace Officer	(20)	\$400.00
Any contravention of any other provisions of this Bylaw		\$200.00

BYLAW NO: 1861/2018
 DANGEROUS GOODS ROUTES
 SCHEDULE "A"



LEGEND

- DANGEROUS GOODS ROUTE
- RESTRICTED DANGEROUS GOODS ROUTE
- PERMITTED LOADING AND UNLOADING AREA
- DANGEROUS GOODS VEHICLE STORAGE AREA
- CITY OF MEDICINE HAT DANGEROUS GOODS ROUTE
- TOWN BOUNDARY
- == PROVINCIAL HIGHWAY

			TOWN OF REDCLIFF BYLAW NO: 1861/2018	
DRAWN:		R.B.A.		APPROVED:
DATE:		APRIL 18, 2018		DRWG NO.: 1861/2018

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: May 14, 2018

PROPOSED BY: Director of Finance and Administration

TOPIC: 2018 Tax Bylaw

PROPOSAL: To approve 2018 Tax Bylaw No.1862/2018

BACKGROUND:

The 2018 Final Budgets were approved at the April 23, 2018 Council meeting. The Municipal Government Act requires that Council pass an annual property tax bylaw to raise revenues to be used toward payment of expenditures and transfers approved in the annual budget.

As per the 2018 final operating budget, the municipal levy is \$5,439,997, \$5,366,708 of which is levied from the Town's properties, and \$73,289 from the Annexed Properties (which are also part of the Town but subject to the annexation order issued by the Municipal Government Board). There is a 2.28% increase from the 2017 budget.

Due to the increase of School Requisitions for residential, farmland and non-residential properties, the budget for school requisitions has increased to \$2,054,688 from \$2,014,282, a 2% increase from the 2017 budget. It is noted that the Town collects the school requisition and disburses back into the school system on behalf of the province.

There is a 3.37% increase of the Cypress View Foundation requisition, \$72,554 \$ from \$70,186 when compared to last year.

There is a new requisition of \$500 for Designated Industrial Properties (DIP) under Ministerial Order No.003/18, which is an additional tax levy with a mill rate set by the Province.

The mill rates set in the 2018 Tax Bylaw No.1862/2018 will raise \$5,439,997 as a municipal requirement, \$2,054,688 as School Requisitions, \$72,554 as Cypress View Foundation Requisition, and \$500 as Designated Industrial Properties (DIP).

The comparison of the assessments and the mill rates between 2018 and 2017 are as follows:

Assessment		2018	2017	Assessment Incr/(Decr)	Incr/(Decr) Percent
Residential		\$498,313,450	\$492,199,360	\$6,114,090	1.24%
Non-residential		197,009,090	191,707,730	5,301,360	2.77%
Farmland		5,562,270	5,077,660	484,610	9.54%
Machine & Equipment		12,780,250	12,697,430	82,820	0.65%
Sub-total		\$713,665,060	\$701,682,180	\$11,982,880	1.71%
Annexed Properties					
Residential		\$10,346,280	\$9,702,770	\$643,510	6.63%
Non-residential		8,020,730	7,665,240	355,490	4.64%
Farmland		62,140	62,140	0.00	0.00%
Machine & Equipment		1,061,300	1,068,970	(7,670)	(0.72%)
Sub-total		\$19,490,450	\$18,499,120	\$991,330	5.36%
Grand Total		\$733,155,510	\$720,181,300	\$12,974,210	1.80%
Mill Rates		2018	2017	Millrate Incr/(Decr)	Incr/(Decr) Percent
Residential	General Municipal Tax	5.3331	5.2840	0.0491	0.93%
	ASFF/Opted Out School Requisition	2.4959	2.4950	0.0009	0.04%
	Cypress Foundation	0.0990	0.0980	0.0010	1.02%
	Combined Residential Tax Rate	7.9280	7.8770	0.0510	0.65%
Non-Residential	General Municipal Tax	12.7337	12.9490	(0.2153)	(1.66%)
	ASFF/Opted Out School Requisition	3.7615	3.7600	0.0015	0.04%
	Cypress Foundation	0.0990	0.0980	0.0010	1.02%
	Combined Non-Residential Tax Rate	16.5942	16.8070	(0.2128)	(1.27%)
Farmland	General Municipal Tax	18.3528	12.9490	5.4038	41.73%
	ASFF/Opted Out School Requisition	2.4959	2.4950	0.0009	0.04%
	Cypress Foundation	0.0990	0.09800	0.0010	1.02%
	Combined Farmland Tax Rate	20.9477	15.5420	5.4057	34.78%

Examples listed as follows:

- (1) For a residential property with an assessed value of \$250,000, the proposed mill rates will result in a tax increase of \$12.75 [(\$250,000 x 0.0510)/1000];
- (2) For a non-residential property with an assessed value of \$500,000, the proposed mill rates would result in a tax decrease of \$106.40 [(\$500,000 x -0.2128)/1000];
- (3) For a farmland property with an assessed value of \$250,000, the proposed mill rates would result in a tax increase of \$1,351.43 [(\$250,000 x 5.4057)/1000].

(1) Residential Property at assessment value		\$250,000	
Residential Property	2018	2017	Increase in Taxes
Municipal Tax Levy	5.3331	5.2840	12.27
School Tax Levy	2.4959	2.4950	0.23
Cypress Foundation	0.0990	0.0980	0.25
	7.9280	7.8770	12.75
(2) Non-Residential Property at assessment value		\$500,000	
	2018	2017	Decrease in Taxes
Municipal Tax Levy	12.7337	12.9490	(107.65)
School Tax Levy	3.7615	3.7600	0.75
Cypress Foundation	0.0990	0.0980	0.50
	16.5942	16.8070	(106.40)
(3) Farmland Property at assessment value		\$250,000	
	2018	2017	Increase in Taxes
Municipal Tax Levy	18.3528	12.9490	1,350.95
School Tax Levy	2.4959	2.4950	0.23
Cypress Foundation	0.0990	0.0980	0.25
	20.9477	15.5420	1,351.43

POLICY/LEGISLATION: Municipal Government Act 353 (1) – Property Tax Bylaw

Property tax bylaw

353 (1) Each council must pass a property tax bylaw annually.

- (2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of
- (a) the expenditures and transfers set out in the budget of the municipality, and
 - (b) the requisitions.

STRATEGIC PRIORITIES: N/A

ATTACHMENTS:

Bylaw No. 1862/2018

Options:

- 1. To consider adopting the 2018 Tax Bylaw 1862/2018 by giving three readings.
- 2. To give the 2018 Tax Bylaw 1862/2018 first reading, and direct Administration to review and incorporate additional changes to the amended the bylaw for second and third readings.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

- 1. i) Councillor _____ moved Bylaw 1862/2018, Tax Rate Bylaw be given first reading.
 - ii) Councillor _____ moved Bylaw 1862/2018, Tax Rate Bylaw be given second reading.
 - iii) Councillor _____ moved Bylaw 1862/2018, Tax Rate Bylaw be presented for third reading.
(Note: Must be unanimous in order to proceed with third reading)
 - iv) Councillor _____ moved Bylaw 1862/2018, Tax Rate Bylaw be given third reading.
2. Councillor _____ moved to direct Administration to review and incorporate additional changes to the proposed 2017 Tax Bylaw No.1862/2018 and bring back at a special Council meeting.

SUBMITTED BY:


Department Head


Municipal Manager

**TOWN OF REDCLIFF
BYLAW NO. 1862/2018**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF REDCLIFF FOR THE 2018 TAXATION YEAR.

WHEREAS, the Town of Redcliff has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the Council meeting held on April 23th, 2018;

AND WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Redcliff for 2018 total \$20,455,885;

AND WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/ Farm Land	\$ 1,185,547
Non-Residential	681,799
Opted Out School Boards	
Residential/ Farm Land	101,994
Non-Residential	85,348
Sub - Total	<u>\$ 2,054,688</u>
 Cypress View Foundation	 72,554
 Designated Industrial Properties (DIP)	 500

AND WHEREAS, the council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26;

AND WHEREAS, the assessed value of all property in the Town of Redcliff as shown on the assessment roll is:

	Assessment
Residential	\$ 498,313,450
Non-residential	197,009,090
Farmland	5,562,270
Machinery and Equipment	<u>12,780,250</u>
Sub - Total	\$ 713,665,060
Less Machinery and Equipment assessment allowance 40%	<u>(5,112,100)</u>
	\$ 708,552,960
 Annexed Properties (Subject to Board Order MGB 147/2008)	
Residential	\$ 10,346,280
Non-residential	8,020,730
Farmland	62,140
Machinery and Equipment	<u>1,061,300</u>
Sub - Total	\$ 19,490,450
 Total Assessment	 \$ 733,155,510

AND WHEREAS, Council is authorized in the Municipal Government Act and considers it appropriate to apply an exemption to the extent of 40% to the Machinery and Equipment used for manufacturing or processing;

AND WHEREAS, the estimated municipal revenues and transfers from all sources other than property taxation is estimated at \$11,834,945 and the balance of \$5,366,708 is to be raised by general municipal property taxation, \$73,289 by the annexed properties (Order of Council No. 147/2008);

AND WHEREAS, the Municipal Government Act authorizes the Town of Redcliff to impose a supplementary tax against properties listed on the supplementary tax roll;

AND WHEREAS, the taxation rates and taxation revenue for certain properties which were brought into the Town of Redcliff as a result of annexation are governed by Order of Council No. 147/2008;

AND WHEREAS, the provincial uniform tax rate for all Designated Industrial Property (DIP) assessment has been set at \$0.034178 as per Ministerial Order No.003/18.

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Redcliff, in the Province of Alberta, enacts as follows:

1. This Bylaw shall be known as the Town of Redcliff Tax Rate Bylaw:
2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Redcliff:

General Municipal Properties

	Tax Levy	Assessment	Tax Rate
General Municipal:			
Residential	\$ 2,657,549	\$ 498,313,450	5.3331
Non-residential	2,508,653	197,009,090	12.7337
Farmland	102,083	5,562,270	18.3528
Machinery and Equipment *	98,423	12,780,250	7.7012
<i>* 40% Machinery & Equipment Allowance</i>			
	<hr/>	<hr/>	
	\$ 5,366,708	\$ 713,665,060	
Education:			
ASFF (Residential & Farmland)	\$ 1,175,392	\$ 470,931,935	2.4959
ASFF (Non-residential)	662,481	176,125,077	3.7615
Opted Out (Residential & Farmland)	82,224	32,943,785	2.4959
Opted Out (Non-Residential)	78,554	20,884,013	3.7615
	<hr/>	<hr/>	
	\$ 1,998,651	\$ 700,884,810	
Cypress View Foundation	\$ 70,609	\$ 713,665,060	0.0990
Sub-Total	<hr/>	<hr/>	
	\$ 7,435,968	\$ 713,665,060	

DIP Properties (Ministerial Order No.003/18)

DIP- Designated Industrial Properties	\$ 38	\$ 1,110,850	0.034178
DIP- Linear Properties	376	9,061,380	0.034178
Sub-Total	\$ 414	\$ 10,172,230	
Town Total	\$ 7,436,382		

Annexed Properties MGB Order 147/08 (Rates as per Cypress County)

	Tax Levy	Assessment	
General Municipal:			
Real Properties	\$ 73,289	19,490,450	
Education			
School Tax Levy	56,037	18,429,150	
Cypress View Foundation	1,945	19,490,450	
Sub-Total	\$ 131,271	\$ 19,490,450	

DIP Annexed Properties (Ministerial Order No.003/18)

DIP- Designated Industrial Properties	\$ 67	1,939,960	0.034178
DIP- Linear Properties	19	553,070	0.034178
Sub-Total	\$ 86	\$ 2,493,030	
Annexed Properties Total	131,357		
Grand Total	\$ 7,567,739	\$ 733,155,510	

3. That the Chief Administrative Officer be authorized to impose a supplementary tax against properties listed on the supplementary tax roll and the supplementary tax rates be the same as imposed by this bylaw.
4. That the Chief Administrative Officer be authorized to levy and collect property taxes for 2018, on those properties annexed to the Town of Redcliff from Cypress County, which are subject to the provisions of Board Order 147/2008, based on those rates established by Cypress County Mill Rate Bylaw.
5. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this _____ day of _____, 2018

READ a second time this _____ day of _____ 2018.

READ a third time this _____ day of _____ 2018.

PASSED and **SIGNED** this _____ day of _____ 2018.

MAYOR

MANAGER OF LEGISLATIVE
AND LAND SERVICES

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: May 14, 2018

PROPOSED BY: Community and Protective Services Department

TOPIC: Security Surveillance Policy No. 136

PROPOSAL: That council consider the security surveillance policy

BACKGROUND:

The Town of Redcliff recognizes the need to balance an individual's right to protection of privacy against the Town's duty to promote a safe environment for all citizens, staff, and to protect Town property. The objective of surveillance in public areas is to discourage those who may consider committing crimes as well as to apprehend those who are committing more serious crimes against both persons and property.

This policy is intended to assist the municipality in deciding whether collection of personal information by means of a surveillance camera is both lawful and justifiable, and if so, in understanding how privacy protection measures can be built into the use of a surveillance system.

POLICY/LEGISLATION:

- The use of surveillance cameras is for the collection of personal information for the purposes of law enforcement under Section 33(b) of the Freedom of Information and Protection of Privacy Act () to deter both property crimes (i.e. vandalism, theft, etc.) and person crimes (i.e. physical and/or verbal assaults, etc.).

STRATEGIC PRIORITIES:

While not specifically identified as a strategic priority. It is extremely beneficial for property protection, and risk management.

ATTACHMENTS:

Policy No. 136

OPTIONS:

1. That the Town of Redcliff adopt the security surveillance policy as presented
2. That the Town of Redcliff to adopt the security surveillance policy with amendments
3. That the Town of Redcliff remain status quo

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councilor _____ moved Policy 136, Security Surveillance Policy be approved as presented.
2. Councilor _____ moved Policy 136, Security Surveillance Policy be approved as amended.

SUBMITTED BY:

A black ink signature, appearing to be 'K. [unclear]', written over a horizontal line.

Department Head

A blue ink signature, appearing to be 'M. [unclear]', written over a horizontal line.

Municipal Manager

SECURITY SURVEILLANCE POLICY

BACKGROUND

The Town of Redcliff recognizes the need to balance an individual's right to protection of privacy against the Town's duty to promote a safe environment for all citizens, staff, and to protect Town property. The objective of surveillance in public areas is to discourage those who may consider committing crimes as well as to apprehend those who are committing more serious crimes against both persons and property.

This policy is intended to assist the municipality in deciding whether collection of personal information by means of a surveillance camera is both lawful and justifiable, and if so, in understanding how privacy protection measures can be built into the use of a surveillance system.

PURPOSE:

This policy establishes guidelines for a surveillance system that complies with the Freedom of Information and Protection of Privacy Act thereby ensuring consistency of surveillance measures.

These guidelines do not apply to covert or overt surveillance cameras being used as a case-specific investigation tool for law enforcement purposes or in contemplation of litigation.

POLICY:

DEFINITIONS:

Town as referred to in this Directive, shall include all departments and offices which make up the Town administration, as well as any agency of Town Council which has agreed to be bound by this Directive.

FOIP means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c.f-25.

Personal Information as defined under the *Freedom of Information and Protection of Privacy Act RSA 2000 c F-25*.

Reception Equipment refers to the equipment or device used to receive or record the personal information collected through a surveillance system, including a video monitor equipment.

Record as defined under the *Freedom of Information and Protection of Privacy Act RSA 2000 c F-25*.

Storage Device refers to any device used to store the record captured by a surveillance system.

GENERAL PRINCIPLES:

1. This policy allows for the installation and use of video surveillance equipment in public spaces only within the parameters and subject to the conditions established by this policy.
2. The use of surveillance cameras is for the collection of personal information for the purposes of law enforcement under Section 33(b) of the FOIP to deter both property crimes (i.e. vandalism, theft, etc.) and person crimes (i.e. physical and/or verbal assaults, etc.).
3. The Town of Redcliff under its mandate contained in the Municipal Government Act has the authority to place and operate the use of surveillance cameras and is accountable for the collection, use, disclosure, security, retention and disposal of information.
4. All personal information and data obtained through this project will be property of the Town of Redcliff.
5. The Government of Alberta, Guide to Using Surveillance Cameras in Public Places, Revised 2004, and as further amended will be followed.

DESIGNING AND INSTALLING SURVEILLANCE EQUIPMENT:

1. Reception equipment such as video cameras may be installed in identified public areas where surveillance is a necessary and viable detection or deterrence activity.
2. Cameras shall not be directed at or aimed into areas where people have a heightened expectation of privacy i.e. through windows of adjacent buildings, showers, washrooms, etc.
3. Consideration may be given to the use of surveillance being restricted to periods when there is a demonstrably higher likelihood of crime being committed and detected in the area under surveillance.
4. An active monitoring component may be instituted during peak times, and any serious crime that the monitor observes will be reported to the police.
5. Only authorized persons shall have access to the system's controls and to its reception equipment.
6. Reception equipment shall only be in a controlled access area. Only the controlling personnel or those properly authorized shall have access to the reception equipment. Video monitors shall not be located in a place or in a position that enables public viewing.

PUBLIC AWARENESS OF CAMERAS

1. The public shall be notified that they will be under surveillance through signage prominently displayed at the perimeter of surveillance areas as well as within the surveillance areas.

USE, DISCLOSURE AND RETENTION OF PERSONAL INFORMATION

1. Storage devices shall be located in a controlled access area.
2. Access to the storage devices shall only be by authorized personnel.
3. All access requests shall be made to the Town of Redcliff's FOIP Co-ordinator, who will consider the request.
4. Recorded material will be kept for a maximum of 30 days. Recorded material may be retained for a minimum of one year pursuant to Section 35(b) of FOIP if requisitioned by an individual under the FOIP or by a police/peace officer as part of a criminal investigation.

Redcliff Public Library

APR 27 2018
TOWN OF REDCLIFF

April 25, 2018

Arlos Crofts, Municipal Manger
Town of Redcliff
#1 – 3rd Street N.E.
Redcliff, AB
T0J 2P0

Attention: Mr. Crofts

RE: Redcliff Public Library Silent Auction

On behalf of the Friends of the Redcliff Library Society and the Town of Redcliff Library Board, I would like to thank you for your donation to the 3rd annual silent auction. Your continued support of the library is greatly appreciated.

Sincerely,



Tracy Weinrauch
Library Manager



ALBERTA
SENIORS AND HOUSING

AR 44893

April 20, 2018

*Office of the Minister
MLA, Edmonton-Riverview*

His Worship
Dwight Kilpatrick
Mayor, Town of Redcliff
PO Box 40
Redcliff, AB T0J 2P0

APR 27 2018

TOWN OF REDCLIFF

Dear His Worship Kilpatrick:

For more than 30 years, the Government of Alberta has recognized Seniors' Week to honour and celebrate seniors for their many contributions to our province. As Minister of Seniors and Housing, I encourage communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors during this year's Seniors' Week, which takes place from June 3 to 9, 2018.

Enclosed is a Seniors' Week 2018 promotional poster as well as a Declaration, which was designed to support communities in recognizing Seniors' Week and to generate greater awareness of the importance of seniors in our communities. Please notify our government of your declaration by May 26, 2018, so that this information can be highlighted on my ministry's website. To register your declaration or to request additional copies of the poster, please email seniorsinformation@gov.ab.ca.

Across Alberta, organizations and communities host various events during Seniors' Week, and Seniors and Housing is pleased to host an online special events calendar. Please visit www.seniors-housing.alberta.ca/seniors/seniors-week.html to print additional posters, register for a special event or to see what events are happening in your community.

Please join me in celebrating Seniors' Week 2018!

Sincerely,

Lori Sigurdson
Minister of Seniors and Housing

Enclosures

404 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-415-9550 Fax 780-415-9411
9202B - 149 Street, Edmonton, Alberta T5R 1C3 Canada Telephone 780-414-0719 Fax 780-414-0721

Declaration

Seniors' Week 2018

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I do hereby declare June 3 – 9, 2018, to be Seniors' Week.

Dated this _____ Day of _____, 2018,

in _____.

Official

Lori Sigurdson

Honourable Lori Sigurdson
Minister of Seniors and Housing

COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
May 25, 2018	Council Strategic Planning Session	Town Hall 5:00 p.m. – 8:30 p.m.
May 26, 2018	Council Strategic Planning Session	Town Hall 8:30 a.m. – 3:30 p.m.
May 28, 2018	Council Meeting	Town Hall Chambers 7:00 p.m.
June 14, 2018	Council / Staff Golf Event	Riverview Golf Club Registration 1:15 p.m. Shotgun start 2:00 p.m.