



COUNCIL MEETING

MONDAY, OCTOBER 27, 2014

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, OCTOBER 27, 2014 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

| <u>AGENDA ITEM</u> | <u>RECOMMENDATION</u> |
|---|------------------------------|
| 1. GENERAL | |
| A) Call to Order | |
| B) Adoption of Agenda * | Adoption |
| C) Accounts Payable * | For Information |
| 2. DELEGATION | |
| A) RCMP Quarterly Report * | |
| B) J. Piea, Peigan Properties Ltd. * Re: Overland Drainage Right of Way | |
| 3. NON-STATUTORY PUBLIC HEARING | |
| A) Development in DC Zone Re: Lots 1-3, Block 108, Plan 1117V (102 4 Street N.E.) Fence in Corner Visibility Triangle * | |
| 4. MINUTES | |
| A) Council meeting held October 14, 2014 * | For Adoption |
| B) Municipal Planning Commission meeting held on October 15, 2014 * | For Information |
| C) Cypress View Foundation Board meeting held September 22, 2014 * | For Information |
| 5. REQUESTS FOR DECISION | |
| A) Community Services - Lions Club BBQ Request * | For Consideration |
| B) Encroachment Permit Application * Re: Lots 1-3, Block 108, Plan 1117V (102 - 4 Street N.E.) | For Consideration |
| C) Encroachment Permit Application * Re: Lot 26, Block B, Plan 0412564 (533 - 5 th Avenue S.W.) | For Consideration |
| D) Contract with Park Enterprises Ltd. * Re: Outstanding Building Permits | For Consideration |

- | | | |
|-----------|--|-------------------|
| E) | Extension of Contract for Gas, Electric & Plumbing Permit * Services with Park Enterprises Ltd. | For Consideration |
| F) | Overland Drainage Right of Way * Re: Lot 41, Block A, Plan 0714575 (1502 Dirkson Drive N.E.) | For Consideration |

6. CORRESPONDENCE

- | | | |
|-----------|---|-------------------|
| A) | Royal Canadian Legion No. 6 Redcliff Legion * Re: Remembrance Day Services | For Information |
| B) | Farm Safety Centre * Re: Donation | For Consideration |

7. OTHER

- | | | |
|-----------|---|-------------------|
| A) | Development Permit Application 14-DP-093 (Direct Control) * Re: Lots 1-3, Block 108, Plan 1117V (102 4 Street N.E.) Fence in Corner Visibility Triangle | For Consideration |
| B) | Municipal Manager Report * | For Information |
| C) | Important Dates for Events and Meetings * | For Information |

8. RECESS

9. IN CAMERA

- | | |
|-----------|------------|
| A) | Labour (1) |
|-----------|------------|

10. ADJOURN

| ACCOUNTS PAYABLE | | | |
|--|-----------------------------------|---|----------------------|
| <u>COUNCIL MEETING OCTOBER 28, 2014</u> | | | |
| <u>CHEQUE #</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
| 75934 | PROVINCIAL TREASURER - LAPP | PENSION CONTRIBUTIONS | \$15,103.20 |
| 75935 | RECEIVER GENERAL | STAT DEDUCTIONS | \$27,420.61 |
| 75936 | TOWN OF REDCLIFF | PAYROLL | \$67,235.53 |
| 75937 | CYPRESS COUNTY | LOAN REPAYMENT | \$227,865.37 |
| 75938 | IMAGINIT TECHNOLOGIES | AUTOCAD SUBSCRIPTION/MAINTENANCE | \$2,005.69 |
| 75939 | PC CORP INC. | TECH SUPPORT/MAINTENANCE | \$1,147.13 |
| 75940 | XEROX CANADA LTD. | PHOTOCOPIER MAINTENANCE | \$18.38 |
| 75941 | TELUS COMMUNICATION INC. | PHONE - WESTSIDE LIFT STATION | \$38.03 |
| 75942 | TELUS MOBILITY | CELL PHONE - BYLAW, FIRE, PUBLIC SERVICES, WTP | \$680.99 |
| 75943 | MARY TULIP | CONTRACTED SERVICES | \$1,000.00 |
| 75944 | CONSTANCE JONES | CONTRACTED SERVICES | \$2,928.00 |
| 75945 | TIMKO, HEATHER | DEPOSIT REFUND | \$150.00 |
| 75946 | MELLAN, PENNY | ZUMBA CLASS REFUND | \$6.00 |
| 75947 | VANRENTERGEM, COLE | REFUND INACTIVE UTILITY | \$18.55 |
| 75948 | TRANSIT PAVING INC | CONCRETE/ASPHALT REPAIRS | \$103,544.19 |
| 75949 | UNITED RENTALS | TAMPER RENTAL | \$275.58 |
| 75950 | WOLSELEY MECHANICAL GROUP | SEWER/WATER SWEEPS/SADDLES | \$2,382.30 |
| 75951 | W.R. MEADOWS | ROAD REPAIR PATCH DRUMS | \$880.11 |
| 75952 | REDCLIFF ACTION SOCIETY | 3RD QTR DISBURSEMENT | \$3,000.00 |
| 75953 | REDCLIFF BAKERY | STRATEGIC PLANNING SESSION | \$55.06 |
| 75954 | REDCLIFF PUBLIC LIBRARY | FINAL 2014 ALLOTMENT | \$50,000.00 |
| 75955 | REDCLIFF RCMP (VICTIMS ASSIST) | DEPOSIT REFUND | \$175.00 |
| 75956 | REIMER, ERNIE | TRAVEL | \$315.20 |
| 75957 | ROSENAU TRANSPORT LTD | ISOPAK/GARBAGE BIN LID FREIGHT | \$943.75 |
| 75958 | SANATEC ENVIRONMENTAL | SEPTIC TANK | \$136.50 |
| 75959 | SECURTEK - A SASKTEL COMPANY | FIRE HALL ALARM | \$65.99 |
| 75960 | ERIC SOLBERG | TRAVEL | \$315.14 |
| 75961 | STEINKE, JAMES | TRAVEL | \$669.95 |
| 75962 | SUMMIT MOTORS LTD | AIR COMPRESSOR/CHARGE/SUPPLIES | \$1,603.26 |
| 75963 | SUNCOR ENERGY PRODUCTS PARTNER | LANDFILL FUEL | \$2,494.31 |
| 75964 | PRIME PRINTING | FOLDING NEWSLETTERS | \$126.00 |
| 75965 | PRITCHARD & COMPANY LLP | PROFESSIONAL SERVICES | \$3,981.87 |
| 75966 | SHAW CABLE | FIREHALL/WTP INTERNET | \$167.79 |
| 75967 | MINUTEMAN PRESS | RE-DECAL BANNER | \$31.50 |
| 75968 | MEDICINE HAT LICENCE CENTRE | UNIT#149 REGISTRATION/LICENSE PLATE | \$84.45 |
| 75969 | LIFESAVING SOCIETY | NL EXAM FEE | \$120.00 |
| 75970 | LEIPERT, LARRY | TRAVEL | \$271.44 |
| 75971 | KWOK, JENNIFER | TRAVEL | \$35.00 |
| 75972 | KUSTRA, SHANE | BOOT ALLOWANCE | \$62.83 |
| 75973 | KIRK'S MIDWAY TIRE | TRAC TIRES | \$2,051.70 |

| | | | |
|------------------|--------------------------------|--------------------------------------|--------------|
| 75974 | KAIZEN LAB INC. | WATER ANALYSIS | \$120.75 |
| 75975 | INLAND CONCRETE, A DIVISION OF | WASHED DE-ICING SAND | \$4,293.37 |
| 75976 | CYPRESS GROUP | COPIER MAINTENANCE | \$4,578.76 |
| 75977 | DAN JANE VENTURES | PROPANE | \$168.02 |
| 75978 | MIKE DAVIES | TRAVEL | \$616.64 |
| 75979 | EPCOR ENERGY SERVICES INC. | LANDFILL ELECTRIC UTILITIES | \$118.16 |
| 75980 | FLASHING CANINES | DEPOSIT REFUND | \$475.00 |
| 75981 | FRANCOTYP-POSTALIA CANADA INC | POSTAGE MACHINE LEASE | \$110.09 |
| 75982 | GAS CITY HYDRO VAC | HYDROVAC GAS MAIN | \$393.75 |
| 75983 | GOVERNMENT OF ALBERTA | MGA, PROPERTY AUCTION NOTICE | \$84.00 |
| 75984 | HARV'S JANITORIAL SERVICES | JANITORIAL SERVICE | \$3,386.25 |
| 75985 | REDCLIFF HOME HARDWARE | BROOM, MOP, FLOOR CLEANER, COFFEE | \$91.93 |
| 75986 | ALBERTA FIRE CHIEFS ASSOCIATIO | FIRE PREVENTION WEEK PACKAGE | \$173.01 |
| 75987 | AL'S AUDIO - 1181977 ALBERTA I | SCREEN RENTAIL - STRATEGIC PLANNING | \$36.75 |
| 75988 | ALBERTA MUNICIPAL DATA SHARING | 2014 MEMBERSHIP | \$200.00 |
| 75989 | AMSC INSURANCE SERVICES LTD. | LANDFILL INSURANCE PREMIUM | \$237.14 |
| 75990 | ATRON REFRIGERATION & AIR COND | ICE PLANT COMPRESSOR INSPECT/REPAIR | \$24,825.94 |
| 75991 | BIG EAGLE SERVICES | VACCUUM DRILLING SERVICE FUI LD HAUL | \$2,604.00 |
| 75992 | BROWN, CHERE | TRAVEL | \$529.00 |
| 75993 | CERTAPRO PAINTERS | PAINT SENIORS DROP-IN CENTRE | \$4,948.06 |
| 75994 | CIBC VISA | POSTAGE, STAPLES, TRAVEL, COURSES | \$7,630.75 |
| 75995 | CITY OF MEDICINE HAT | UTILITIES | \$18,073.56 |
| 75996 | CANADIAN PACIFIC RAILWAY | FLASHER CONTRACT | \$616.00 |
| 63 CHEQUES TOAL: | | | \$593,717.33 |

Section I: Detailed Crime Report – July 1, 2014 to September 30, 2014

| | |
|-------------------------------|------------------------------|
| Assaults | 7 |
| Break and Enter | 2(2 reported were unfounded) |
| Motor Vehicle Theft | 2 |
| Theft Over \$5000 | 0 |
| Theft Under \$5000 | 14 |
| Public Mischief | 0 |
| Mischief | 15 |
| Possession of Stolen Property | 0 |
| Fraud | 3 |
| Drugs | 7 |
| Disturb/Breach Peace | 13 (+1 trespass at night) |
| Utter Threats | 1 |
| Harassment | 3 |
| Weapons Offences | 1 |
| Breach of Court Order | 4 |
| Obstruction | 1 |
| Other Federal Act | 1(Parole Violation) |

| | |
|----------------------|----|
| Total Persons Crime | 2 |
| Total Property Crime | 11 |

Section II: Detailed Traffic Report

| Distracted Driving | Speeding | Non-Moving | Seatbelts | Intersection | Other Moving | Total |
|--------------------------------|----------|------------|-----------|--------------|--------------|-------|
| 10 | 38 | 21 | 21 | 3 | 19 | |
| Total Motor Vehicle Collisions | | | 16 | | | |
| Total Criminal Code Traffic | | | 10 | | | |
| Road-side Suspensions | | | 4 | | | |
| No Insurance | | | 13 | | | |

Section III: Annual Performance Plan

| | |
|--------------------|-------------------------------|
| U-turn Violations | 0 – 1 Operation held downtown |
| Liquor | 5 |
| Traffic Complaints | 55 |

Bar Checks: 65

Section IV: Common Police Activities

| | |
|------------------------------|--------------------------------|
| False 911 Calls | 15 |
| Abandoned Vehicles | 2 |
| Animal Calls | 11 |
| False Alarms | 17 |
| Items Lost/Found | 4 |
| Criminal Record Checks | 86 |
| Fingerprints Taken | 0 – currently redirecting this |
| Request to Locate Individual | 2 |
| Assist General Public | 14 |
| Family Relations Act | 0 |
| Missing Persons | 7 |

| | |
|---------------------------|----|
| Mental Health Act | 9 |
| Suspicious Vehicle/Person | 10 |
| Fire Prevention Act | 5 |
| Other Provincial Statute | 6 |
| Municipal Statute | 16 |

| | |
|--------------------------------------|-----|
| Total town files for Period | 339 |
| Total town files for previous period | 366 |

Section V: Detachment Updates

- Cst. Wilke began work in early August.
- Cst. Fisler currently on parental leave until late March
- New Public Service Supervisor has been selected and currently awaiting his security clearance
- Several larger incidents within the overall service area, with only one, the member involved shooting within Redcliff, and that member is back on duty

Peigan Properties Ltd.
421 First Street NW
Medicine Hat, AB
T1A 6H6

October 23, 2014

Town of Redcliff
#1 – 3rd Street NE
Redcliff, Alberta
T0P 2P0

Attention: Ms. Shanon Simon, Manager of Legislative and Land Services
Mr. Brian Stehr, Development Officer

Dear People:

RE: Zion Commercial (Medicine Hat) Ltd. - Lot 41 Blk A Plan 0714576 - 1502
Dirkson Drive

It is the desire of our client to explore ways to proceed with the project recently presented to your offices and reviewed by the Subdivision and Development Appeal Board. We believe the project to be desirable and have determined the hang-ups to be technical in nature. Addressing the concerns outlined in the letter of September 29 we offer the following for consideration of the Town Council.

Drawing UROW1 shows the extent of the utility right of way. Drawing UROW2 shows the portion of the utility right of way we propose to have discharged. An alternative to the purposes of the utility right of way is presented supporting the logic for the discharge. This eliminates the need for an encroachment agreement.

Drawing M1 revised shows the methodology of allowing all water from the swale to reach the storm drainage system on Dirksen Drive. The majority of the storm water for the greenhouses to the south flows to the south. The only way water from the greenhouse site to get into the swale would be if one of their many gutters were to be blocked. None of their gutters is piped to the swale. All storm water to the north of the swale is managed on each of the four lots per the standards established by the Town. Originally had these lots been developed as greenhouse sites all water would have dumped onto Dirksen Drive without the present ponding. The design is created so no water can impact any neighbours in the event of accumulations. This has been done by attention to all elevations, adjacent property, swale depth and elevations to be

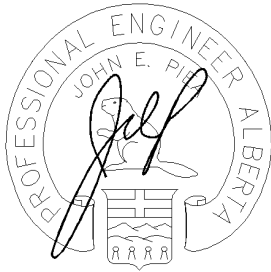
established. The design does not rely on piping which can be plugged. All water will flows overland. Note the swale is slightly higher than the design elevations of the site.

May we suggest the best way to assess this project is to walk the site. The best way to do this is to drive the utility right of way by accessing via the trail behind the south greenhouse. When viewing it from this perspective kindly keep in mind by excavation 600mm will be removed overall from this site.

If we may be of further assistance kindly contact us at your convenience.

Thank you for your attention to this matter.

Yours very truly,



Permit Number P09701

Mr. John E. Piea, P.Eng.



36
A
051 0914

37
A
051 0914

OVERALL SITE PLAN
1 : 500

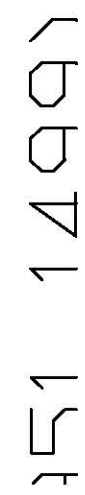
1:500



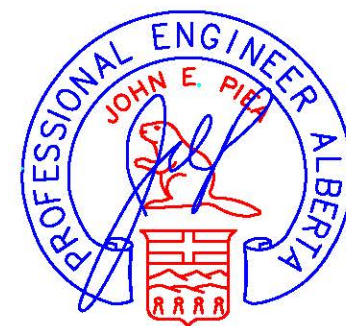
PROFESSIONAL ENGINEER ALBERTA
JOHN E. PIERCE
PERMIT: P09701
Date October 05/14

PERMIT: P09701
Date **October 05/14**

[illegible]



1 PROPOSED UTILITY RIGHT OF WAY TO BE DISCHARGED.

[illegible]



DEVELOPMENT PERMIT

Application # 14-DP-093Roll # 0140300

APPLICATION SECTION

| | | | | |
|--|----------------------------|--|-------------------|-------------------------------|
| Property Owner: PRAIRIE ROSE SCHOOL DIVISION NO. 8 | | Mailing Address / PO Box 918- 2 AVE. | | |
| Phone 403 527-5516 ext 2316 | Fax 403 528-2264 | City DUNMORE | Prov AB | Postal Code T1B 0K3 |
| Applicant / Contractor / Agent: Owner: Same | | Mailing Address / PO Box | | |
| Phone | Fax | City | Prov | Postal Code |

PROJECT LOCATION

| | | | |
|---|---------------------|----------------------|--|
| Civic (Street) Address of the Property on which the development is to be affected: | | 102- 4 ST. NE. | |
| Lot(s) 1-3 | Block 108 | Plan 1117V | |

PROJECT INFORMATION

| | | | |
|--|----------------------|---|--|
| Description of Proposed Development | | | |
| CONSTRUCT 6 FOOT CHAIN LINK FENCE ON SW CORNER OF LOT ENCRACHING INTO THE CORNER SITE VISIBILITY TRIANGLE. | | | |
| <input type="checkbox"/> Home Occupation <input checked="" type="checkbox"/> Property Improvements <input type="checkbox"/> Signage <input type="checkbox"/> Temporary changes | | | |
| <input type="checkbox"/> Basement Development <input type="checkbox"/> Demolition <input type="checkbox"/> Other | | | |
| Proposed Setbacks | Front | Rear | Estimated Value of Project: \$3,000.00 |
| Flankage | Left Side | | |
| Parcel Size | | Number of Units | |
| Land Use District | | | |
| Is the development near slopes of 15% or greater | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Start Date OCT. 1, 2014 | | Estimated Completion Date OCT. 30, 2014 | |
| Applicant/Owner Signature | Brian Amy FOR PRSD 8 | | |
| Application Date | OCT. 8, 2014 | | |



DEVELOPMENT PERMIT

Application # 14-DP-093

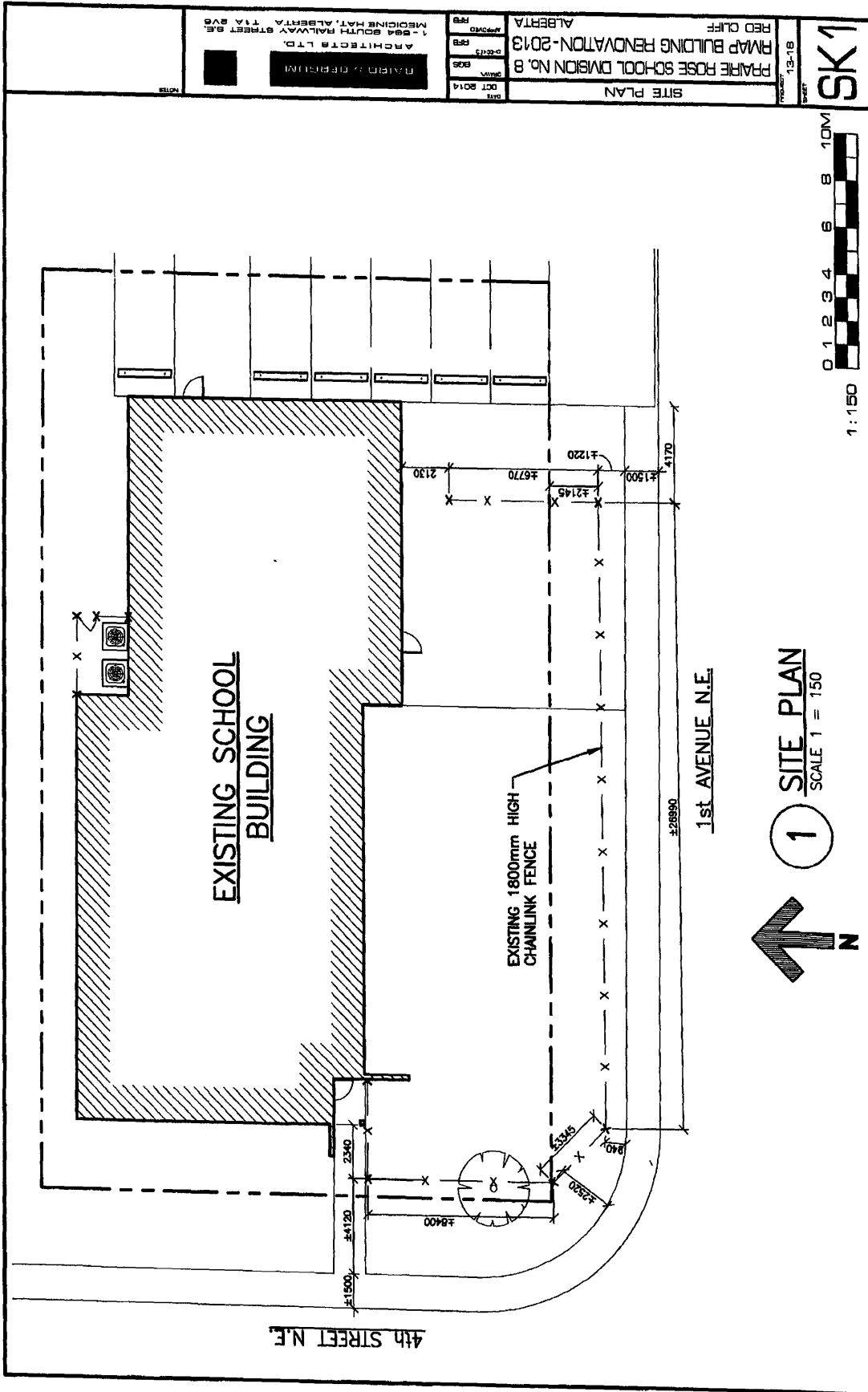
Roll # 0140300

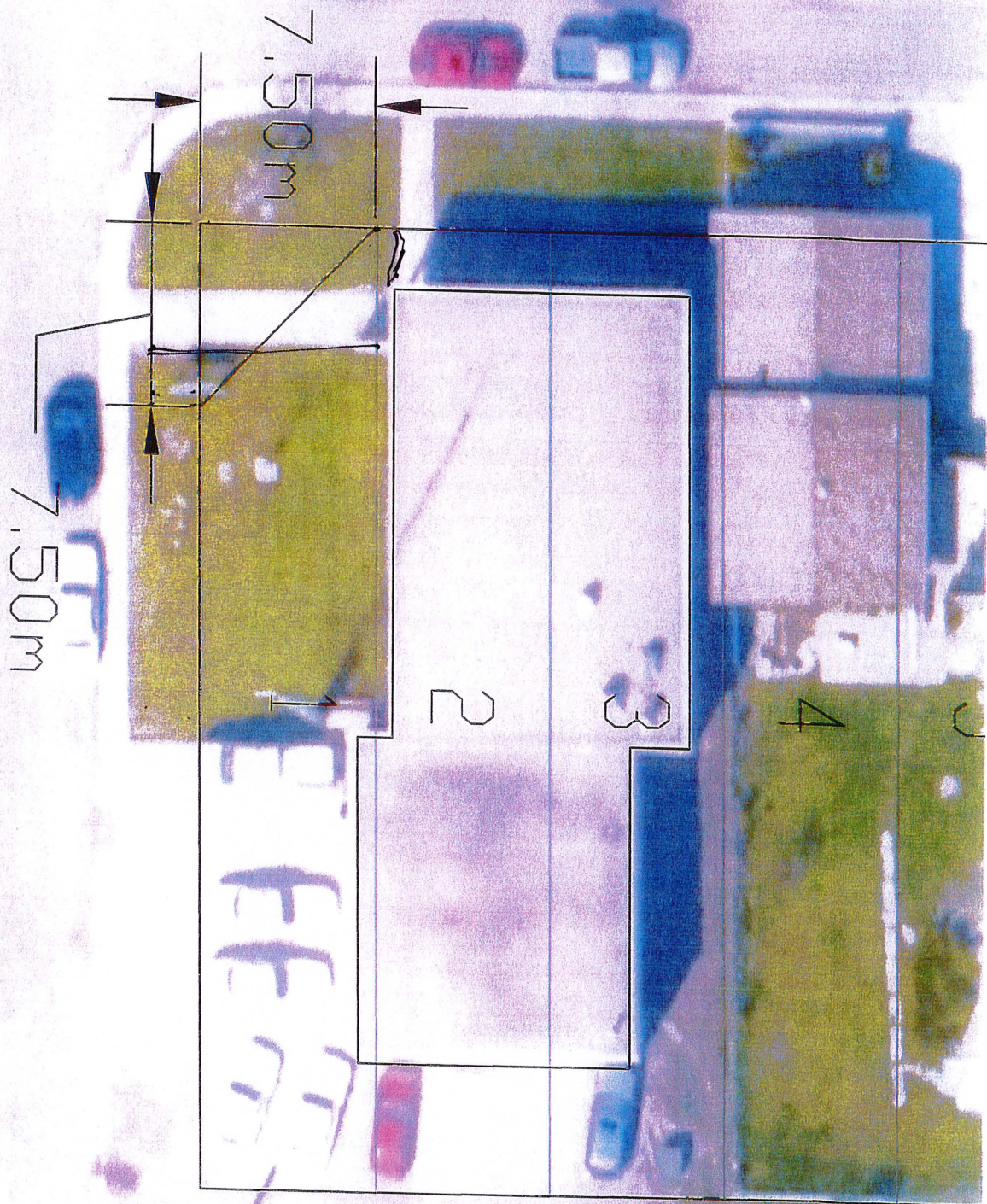
IMPORTANT NOTES:

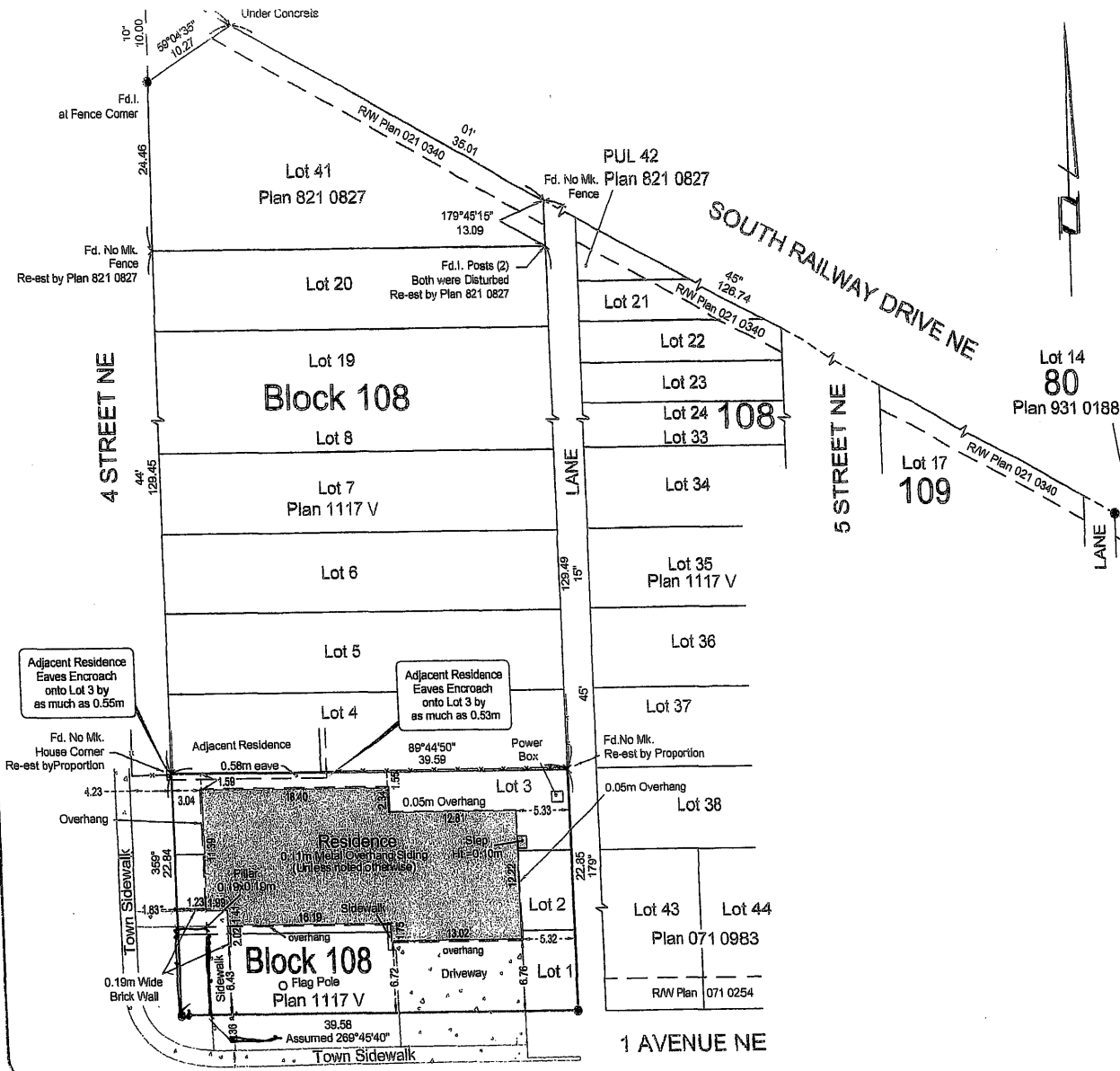
1. In addition to completing this form, and application for a Development Permit shall be accompanied by the following information, where relevant:
 - a. Site plan showing the legal description, existing and proposed buildings, front, rear and side yards. Any provisions for off street loading and/or vehicle parking, site plan to be accurate at a scale to the satisfaction of the Development Officer.
 - b. Floor plans and elevations, preferably on 11" x 17" inch paper.
 - c. A statement of uses and, in the case of development proposed in an industrial area, a statement indicating the manner in which the applicant intends to conform to any performance standards applicable.
2. A Development Permit does not become effective until the time for appeal has expired (14 days) or until such appeal has been determined.
3. If the development authorized by a permit does not commence within 12 months from the date of its issue, the permit ceases to be valid.
4. Failure to complete this form fully and to supply the required information and plans may mean that this application for a permit will not be considered and may cause delays in the processing of the application.
5. This is **not** a **Building Permit**, **Occupancy Permit** or **Business License**. Any approvals granted regarding this application does not excuse the applicant from complying with requirements of Federal, Provincial or other municipal legislation, or the conditions of any easement, restrictive covenant or agreement affecting the buildings or lands.

PRIVACY: This information is being collected under the authority of the Town of Redcliff Building and Development Permit Bylaw, Town of Redcliff Land Use Bylaw, the Municipal Government Act and the Freedom of Information and Protection of Privacy Act. This information will be used to process your application and may be used to provide statistical data. This information may also be used for taxation and assessment purposes. This information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information, please contact the Town of Redcliff F.O.I.P.P. Coordinator at (403) 548-3618.

| PERMIT VALIDATION SECTION (to be completed by the Development Officer) | | |
|--|---|----------------------------------|
| Approved <input type="checkbox"/> | Approved with Condition(s) <input type="checkbox"/> | Refused <input type="checkbox"/> |
| Conditions Note: (see attached Development Permit Report) | | |
| Issuing Officers Name: | | |
| Issuing Officer's signature | | |
| Date of Decision: | Date of Issue: | |
| Date Permit Fee Paid: | Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Debit | |
| Permit Fees: \$ | Receipt # | |







REAL PROPERTY REPORT

PROPERTY

Lots 1-3 inclusive, Block 108 Plan 1117 V
MUNICIPAL ADDRESS
#1 3rd Street N.E.
Redcliff, AB

PREPARED FOR

Town of Redcliff
#102 4 Street SE
Redcliff, AB

Certificate of Title No.: 771 161 832

Date of Title Search: January 31, 2013

Date of Survey: February 5, 2013 to February 16, 2013

PURPOSE

This Report has been prepared for the benefit of the property owner, subsequent owners and any of their agents for the purpose of a land conveyance, support of a subdivision application, a mortgage application and a submitted to the municipality for a compliance certificate.

This document is not valid unless it bears an original signature (in blue ink) and a Focus Surveys Limited Partnership permit stamp (in red ink).

Copying of this Report is permitted only for the benefit of the parties named herein.

Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on this plan.

Unless shown otherwise, property corner markers have not been placed during the survey for this Report.

This Report should not be used to establish property boundaries due to the risk of misinterpretation or measurement error by the user.

The information shown on this Real Property Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.

CERTIFICATION

I hereby certify that this report and related survey were prepared and performed under my personal supervision and in accordance with the Manual of Standard Practice of the Alberta Land Surveyors Association and supplements thereto. I am of the opinion that:

- The plan illustrates the boundaries of the property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors Association's Manual of Standard Practice, registered easements and rights-of-way affecting the extent of the title to the property.
- The improvements are entirely within the boundaries of the property.
- No visible encroachments exist on the property from any improvements situated on an adjoining property, except the adjacent residence eaves which encroach by as much as 0.55m onto Lot 3.
- No visible encroachments exist on registered easements or rights-of-way affecting the extent of property.

Note: The property is subject to the following surface impact considerations:
None

Dated at Calgary, Alberta
February 20, 2013

Tyler R. Robinson
Alberta Land Surveyor
Tyler R. Robinson



LEGEND

- All measurements are expressed in metres and decimals thereof.
- Measurements shown to a building or an improvement are perpendicular or radial to the property boundary and relate to the outside face, unless shown otherwise.
- Statutory iron posts found and used to determine the boundaries of the subject parcel shown thus: [Symbol]
- The boundaries of the subject parcel are shown thus: [Symbol]
- Survey monuments found counter-sunk denoted c.s.
- Eaves are dimensioned from the outside face of fascia to siding.
- All fences are within 0.20m of the property line unless otherwise noted and shown thus: [Symbol]
- Radial bearings are indicated thus: (R)

0 5 10 20 30 40 metres SCALE: 1:400

FOCUS

Medicine Hat, Alberta
302, 623 - 4 Street SE
Phone: 403-527-3707
Fax: 403-526-0321

Focus Surveys 2013 ©

| | |
|--------------|-----------|
| SURVEYED BY: | RS |
| DRAWN BY: | LFIAS |
| CHECKED BY: | TF |
| JOB NUMBER: | 010042263 |



"Everyone Learning Together"

Prairie Rose
SCHOOL DIVISION NO.8

October 2, 2014

918 - 2nd Avenue • Dunmore, Alberta • T1B 0K3
Ph: (403) 527-5516 • Fax: (403) 528-2264 • www.prrd.ab.ca

Town of Redcliff
#1 – 3rd St. NE
Redcliff, AB. T0J 2P0

RE: New Chain link Fence at RMAP Outreach School – 102 4 St. NE.

Dear Town Council:

We recently constructed a six foot high chain link fence at 102 – 4 St. NE.

Just prior to completing this installation, I was informed by the Town Development Officer that there is a bylaw pertaining to encroachment of fences into the corner site visibility triangle (see attached aerial photo), and that we are contravening it. Also, the south section of the fence encroaches on the Town boulevard (see attached SK1 drawing).

Please accept this letter as our request for a relaxation of the Land Use Bylaw section that pertains to this visibility triangle. Also enclosed is an Encroachment Permit application. I have also attached your 2013 Real Property Report, for your reference.

This site has an extremely small grassed area. If we relocate the fence to comply with the bylaws, the grassed area left for playing space would be prohibitively smaller. The next semi-suitable play space is about one block away from the school.

We realize that the visibility triangle bylaw is there for safety reasons. There have been concerns expressed by the school staff about speeding vehicle traffic adjacent to the school. They have spoken with the RCMP and Bylaw Officers, and they have agreed to monitor.


So, we are also asking for the Town to consider installing 4-way stop signs at the intersection of 4 Street and 1 Avenue NE. We think that this may negate any safety concerns regarding the fence, and it should slow traffic down near the school.

There are presently 4-way stop signs adjacent to Parkside, Margaret Wooding and Isabel F. Cox Schools, so this idea is consistent with other intersections within Redcliff.

If you have any questions or concerns, please contact me.

Thank you for considering these requests.

Yours truly:

A handwritten signature in black ink that reads "Brian Frey". The signature is written in a cursive style with a large, stylized "F" and "y".

Brian Frey
Maintenance Supervisor
cc: P. Cocks
Secretary-Treasurer

MINUTES

ABSENT: Members: B. Vine, S. Clewlow

B. Duncan called the meeting to order at 12:30 p.m.

J. Beach moved that the agenda be adopted as amended. - Carried

Storage Containers

- Carried

Home Occupation – Woodworking

- Carried

C) Development Permit Application 14-DP-075

XRoad Homes

Lot 4, Block 13, Plan 0913590 (1005 Memorial Drive SE)

Single Family Dwelling

J. Beach moved that Development Permit Application 14-DP-085 for a Single Family Dwelling be approved as submitted.

- Carried

4. FOR COMMENT

A) Development Permit Application 14-DP-093

Lot 1-3, Block 108, Plan 1117V (102 4 Street NE)

Fence

The Commission agreed to forward the following comments to Town Council in regards to Development Permit Application 14-DP-093

- No Privacy slats, shrubbery, or signage be allowed in the sight triangle which may impede driver's vision.
- It was felt that a 4 way stop wasn't need due to lack of vehicular traffic.

5. ADJOURNMENT

B. Lowery moved adjournment of the meeting at 1:15 p.m.

- Carried

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, OCTOBER 14, 2014 7:00 P.M.**

| | | |
|-----------------|---|--|
| PRESENT: | Deputy Mayor Councillors | C. Crozier C. Brown, D. Kilpatrick, L. Leipert (left at 7:45 p.m. rejoined 7:56 p.m., left at 8:56 p.m. rejoined at 8:59 p.m.) J. Steinke A. Crofts J. Kwok (left at 7:39 p.m.) S. Simon K. Dalton (left at 7:39 p.m.) K. Minhas (arrived at 7:44 p.m.) J. Garland |
| | Municipal Manager Director of Finance & Administration Manager of Legislative & Land Services Director of Community & Protection Services Manager of Engineering Public Services Director | |
| ABSENT: | Councillor Mayor | E. Solberg E. Reimer |

1. GENERAL

| | | |
|-----------|--------------------|---|
| | Call to Order | A) Deputy Mayor Crozier called the regular meeting to order at 7:01 p.m. |
| 2014-0493 | Adoption of Agenda | B) Councillor Steinke moved the agenda be adopted as amended to add Item 6 D In Camera Items. - Carried |
| 2014-0494 | Accounts Payable | C) Councillor Leipert moved the following 121 general vouchers in the amount of \$890,240.98 be received for information. – Carried Unanimously. |

| <u>ACCOUNTS PAYABLE</u> | | | |
|--|-------------------------------|---------------------------|----------------------|
| <u>COUNCIL MEETING OCTOBER 14, 2014</u> | | | |
| <u>CHEQUE</u> <u>#</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
| 75812 | CANADIAN PACIFIC RAILWAY | FLASHER CONTRACT | \$616.00 |
| 75813 | REDCLIFF HOME HARDWARE | DRILL BITS | \$8.60 |
| 75814 | MODERN INDUSTRIAL RENTALS | SCISSOR LIFT | \$635.25 |
| 75815 | SANATEC ENVIRONMENTAL | FLUSHER BY PUMPHOUSE | \$378.00 |
| 75816 | TRANSIT PAVING INC | LAY ASPHALT & CONCRETE | \$54,605.27 |
| 75817 | UNITED RENTALS | REPAIR J-TAMPER | \$752.86 |
| 75818 | ZEP SALES & SERVICE OF CANADA | SOAP, TOWELS | \$1,679.02 |
| 75819 | SIMPLY WATER | BOTTLED WATER | \$62.50 |
| 75820 | SOLBERG, ERIC | AUMA CONFERENCE | \$900.00 |

| | | | |
|-------|-----------------------------------|---|--------------|
| 75821 | BANFF PARK LODGE / BOW VIEW LODGE | DIAMOND CONFERENCE | \$700.43 |
| 75822 | STEEP ROCK LTD. | ROADCRUSH | \$488.07 |
| 75823 | TELUS MOBILITY | SEPT CELL SERVICE | \$87.08 |
| 75824 | TRIPLE R EXPRESS | TRANSPORT PARTS | \$34.65 |
| 75826 | JONES, CONSTANCE | CONTRACTED LABOUR | \$2,681.25 |
| 75827 | CORAL CONTRACTING | REFUND CONSTRUCTION DEPOSIT | \$500.00 |
| 75828 | BICE, ERIN | REFUND S/C FACILITY DEPOSIT | \$225.00 |
| 75829 | SHAW CABLE | SEPT SERVICE | \$206.85 |
| 75830 | MPE ENGINEERING LTD. | WTP UPGRADE PMT #47 | \$18,173.40 |
| 75831 | CFMY-FM | REDCLIFF DAYS AD | \$420.00 |
| 75832 | PARK ENTERPRISES LTD. | MONTHLY PERMITS | \$502.74 |
| 75833 | PC CORP INC. | MONTHLY BACKUP | \$998.82 |
| 75834 | SUNCOR ENERGY PRODUCTS PARTNER | DYED DIESEL LF | \$20,269.02 |
| 75835 | PRIME PRINTING | NEWS LETTER FOLD | \$114.45 |
| 75836 | PUROLATOR | SHIP PARTS | \$95.64 |
| 75837 | REDCLIFF MUSEUM | 2014 CONTRIBUTION | \$10,000.00 |
| 75838 | ROSENAU TRANSPORT LTD | SHIP CYLINDERS | \$711.79 |
| 75839 | INDUSTRIAL MACHINE INC. | GASKETS, BELTS, SEALS | \$488.51 |
| 75840 | ISL ENGINEERING & LAND SERVICE | I & I INVESTIGATION PMT #4 | \$11,365.13 |
| 75841 | JACOB'S WELDNG LTD. | WELDING ON BUCKET | \$1,181.25 |
| 75842 | JOHN'S WATER HAULING (A DIVIS | WATER DELIVERY TO LF | \$90.00 |
| 75843 | KILPATRICK, DWIGHT | FIRST AID/CPR/AED | \$150.00 |
| 75844 | KIRK'S MIDWAY TIRE | TIRES, FLAT TIRE REPAIR | \$15,104.25 |
| 75845 | KLEARWATER EQUIPMENT AND TECH | ISOPAC | \$1,556.10 |
| 75846 | LIFESAVING SOCIETY | BC EXAM FEE, FIRST AID | \$210.00 |
| 75847 | L.W. DENNIS CONTRACTING LTD. | RAW WATER SUPPLY PIPE UPGRADE HB RELEASE | \$183,462.97 |
| 75848 | MCL - WASTE SYSTEMS ENVIRONMEN | FILTERS, PUMPS | \$593.20 |
| 75849 | C.U.P.E. | UNION DUES | \$2,131.33 |
| 75850 | DESJARDINS FINANCIAL SECURITY | MANAGEMENT LIFE INSURANCE | \$661.50 |
| 75851 | FARMLAND SUPPLY CENTER LTD | NIPPLES | \$64.98 |
| 75852 | FORTY MILE GAS CO-OP LTD. | LF GAS UTILITIES | \$124.02 |
| 75853 | FOUNTAIN TIRE | FLAT REPAIR, VALVE STEM | \$113.76 |
| 75854 | FRANCOTYP-POSTALIA CANADA INC | INK RIBBON, SEALER BRUSH, SEALANT, | \$219.41 |
| 75855 | GAR-TECH ELECTRICAL | RECEPTACLES - REC-TANGLE | \$682.50 |
| 75856 | ALBERTA GFOA | MUNICIPAL FOUNDATION WORKSHOP | \$2,283.75 |
| 75857 | GLADUE, JONELLE | MILEAGE | \$52.21 |
| 75858 | GREYHOUND COURIER EXPRESS | SHIP PARTS | \$22.91 |
| 75859 | A & B STEEL LTD | HOOK, VICE GRIP, SCREWDRIVER SET, GREASE FIT | \$134.97 |
| 75860 | ACKLANDS - GRAINGER INC | CABLES, TAPE, UT KNIFE | \$176.74 |
| 75861 | ACTION PARTS | WASHER FLUID | \$195.24 |
| 75862 | AMSC INSURANCE SERVICES LTD. | MONTHLY BENEFITS | \$13,969.66 |
| 75863 | BIG HILL SERVICES | ICE PAINT, KICKPLATE, PAPER LINE KIT, CREASES | \$971.25 |
| 75864 | THE BOLT SUPPLY HOUSE LTD. | TOILET TISSUE | \$110.58 |

| | | | |
|-------|--------------------------------|---|--------------|
| 75865 | DB PERKS & ASSOCIATES LTD. | AQUATIC SUPPLIES | \$43.91 |
| 75866 | CHAT-FM | REDCLIFF DAYS AD | \$420.00 |
| 75867 | CERVUS EQUIPMENT | FUEL SURCHARGE, ROAD LABOUR, SUPPLIES | \$129.36 |
| 75868 | CANSEL | SPIKES, TAPE, FREIGHT | \$202.13 |
| 75869 | BOSS LUBRICANTS | GREASE, TRANSMISSION FLUID,OIL | \$1,603.31 |
| 75870 | CROZIER, CATHY | AUMA CONFERENCE | \$600.00 |
| 75871 | REIMER, ERNIE | AUMA CONFERENCE | \$606.08 |
| 75872 | PROVINCIAL TREASURER - LAPP | PENSIONCONTRIBUTIONS | \$12,860.71 |
| 75873 | RECEIVER GENERAL | STAT DEDUCTIONS | \$29,732.68 |
| 75874 | TOWN OF REDCLIFF | PAYROLL | \$84,673.90 |
| 75875 | MIKE'S ROADHOUSE | SEPTEMBER MEALS ON WHEELS | \$1,020.60 |
| 75876 | MARY TULIP | CONTRACTED LABOUR | \$1,125.00 |
| 75877 | IB WILLIAMS | REIMBURSE PROPANE CHG | \$84.01 |
| 75878 | WAJAX POWER SYSTEMS | FIELD LABOUR, LOAD BANK CHARGE, SUPPLIES | \$3,339.87 |
| 75879 | VANCLIEAF, SCOTT | REIMBURSE VACCINATION CHG | \$94.00 |
| 75880 | TOWN OF REDCLIFF | RPMT OF LOAN AND INTEREST | \$227,865.37 |
| 75881 | ARMSTRONG, DANI | REF DUPLICATE TAX PMT | \$2,465.60 |
| 75882 | WIEBE, PETER | REF DUPLICATE TAX PMT | \$1,109.02 |
| 75884 | WILDFIRE ENVIRONMENTAL | FIRE PACKAGE | \$4,006.07 |
| 75885 | DWINNELL, DAVID | REF COA INACTIVE | \$92.79 |
| 75886 | COON, HEATHER | REF COA INACTIVE | \$75.90 |
| 75887 | J.C.INDUSTRIES WATER CONTROL S | REPLACEMENT BATTERY | \$131.25 |
| 75888 | DOUGHTY, DOMINIC | REF DUPLICATE TAX PMT | \$1,822.49 |
| 75889 | TELUS MOBILITY | OCT CELL SERVICE | \$91.79 |
| 75890 | SUMMIT MOTORS LTD | BOLTS, NUTS, WASHER, SPRING | \$210.75 |
| 75891 | STEEP ROCK LTD. | ROADCRUSH | \$1,412.43 |
| 75892 | SANATEC ENVIRONMENTAL | PUMP LF SEPTIC TANK | \$136.50 |
| 75893 | RIVERVIEW GOLF CLUB | MOWER PURCHASE LOAN | \$50,000.00 |
| 75894 | SUNCOR ENERGY PRODUCTS PARTNER | DYED DIESEL LF | \$2,440.86 |
| 75895 | PARKLAND GEO TESTING LTD. | SLOPE FAILURE EVAL PMT 1 | \$17,325.00 |
| 75896 | PARK ENTERPRISES LTD. | MONTHLY TOWN PERMITS | \$1,260.54 |
| 75897 | NAMETH, JODI | TAX SEMINAR | \$25.00 |
| 75898 | CLEARTECH INDUSTRIES INC. | LUM, CHLORINE CYLINDERS | \$6,155.82 |
| 75899 | D & M PLASTICS INC. | LIDS | \$11,327.40 |
| 75900 | DAN JANE VENTURES | PROPANE | \$647.07 |
| 75901 | DIAMOND MUNICIPAL SOLUTIONS | CONFERENCE REGISTRATION | \$699.00 |
| 75902 | FOX ENERGY SYSTEMS INC. | SCUBA REFILL, FLAGS, PAINT, LEIGHT, CALIBRATION | \$431.08 |
| 75903 | GUY, MELISSA | TAX SEMINAR | \$25.00 |
| 75904 | KAIZEN LAB INC. | WATER ANALYSIS | \$1,518.51 |
| 75905 | KIRK'S MIDWAY TIRE | TIRES | \$1,138.20 |
| 75907 | KWOK, JENNIFER | TAX SEMINAR, BUDGET SEMINAR | \$1,203.21 |
| 75908 | LACEY CONSTRUCTION (1998) LTD | REF CONSTRUCTION DAMAGE DEPOSIT | \$1,000.00 |
| 75909 | A & B STEEL LTD | BREAKAWAY CABLE, SWITCH, HITCH PIN, HOOKS | \$158.60 |

| | | | |
|--------------------|--------------------------------|---|--------------|
| 75910 | KIRK'S MIDWAY TIRE | TIRE CHANGEOVER | \$139.65 |
| 75911 | LES'S DRAIN CLEANING SERVICE | FLOOR DRAIN CLEAN ARENA | \$126.00 |
| 75912 | WOLSELEY MECHANICAL GROUP | WATER SADDLES, STOPS, ROD, BURRY BOX, INSERTS | \$730.91 |
| 75913 | WESTERN CANADA WELDING PRODUCT | OXYGEN | \$323.93 |
| 75914 | TRICO LIGHTING PRODUCTS | POT LIGHTS, TUBE LIGHTS | \$631.05 |
| 75915 | OLLIVIER, ALLAN | REF DUPLICATE TAX PMT | \$1,619.86 |
| 75916 | RUSKIN, LARRY | PURCHASE PORTION OF 502 - 3 ST SW | \$30,000.00 |
| 75917 | WILLIAMS, PAUL | REF DUPLICATE TAX PMT | \$1,695.69 |
| 75918 | TELUS COMMUNICATION INC. | MONTHLY TELEPHONE SERVICE | \$1,425.56 |
| 75919 | SUMMIT MOTORS LTD | AIR FILTERS | \$328.62 |
| 75920 | PITNEY WORKS | MONTHLY SERVICE CONTRACT | \$145.77 |
| 75921 | SUNCOR ENERGY PRODUCTS PARTNER | DYED DIESEL LF | \$2,334.41 |
| 75922 | LETHBRIDGE MOBILE SHREDDING | MONTHLY SHREDDING SERVICE | \$46.20 |
| 75923 | KOST FIRE EQUIPMENT LTD | ANNUAL FIRE EXTINGUISHER SERVICE | \$1,863.39 |
| 75924 | ACKLANDS - GRAINGER INC | SQEEGEE, HANDLE, SMOKING RECEPTACLE | \$131.58 |
| 75925 | ACTION PARTS | 12 VOLT BATTERY | \$115.44 |
| 75926 | BRUCE HILL PROFESSIONAL CORP | LEGAL COUNSEL - BYLAW ENFORCEMENT | \$2,092.65 |
| 75927 | CITY AUTO PARTS | AIR FILTERS | \$1,603.53 |
| 75928 | CITY OF MEDICINE HAT | SEPT ELECTRIC | \$10,238.54 |
| 75929 | DAN JANE VENTURES | PROPANE | \$84.01 |
| 75930 | FOUNTAIN TIRE | FLAT REPAIR | \$44.05 |
| 75931 | GLENTEL WIRELESS CENTRE | EMERGENCY LIGHTS AND SIREN | \$5,848.71 |
| 75932 | REDCLIFF HOME HARDWARE | BLADES, NETTING, BITS, TIES, VALVES, HINGES | \$1,250.21 |
| 75933 | IPM BUILDING & MAINTENANCE | ROOF REPAIR | \$4,147.50 |
| 119 CHEQUES TOTAL: | | | \$890,240.98 |

2014-0495 Bank Summary to June 30, 2014

D) Councillor Kilpatrick moved the Bank Summary to June 30, 2014 be received for information. - Carried

2. DELEGATION

2014-0496 Redcliff Public Library
Re: Library Budget Presentation

A) Catherine Richardson of the Redcliff Public Library, was in attendance to present the Redcliff Public Library 2015 Budget.

Councillor Steinke moved the Redcliff Public Library 2015 Budget presentation be received for information. Further that the Redcliff Public Library 2015 Budget request be referred to 2015 Budget discussions. - Carried

3. MINUTES

2014-0497 Council meeting held
September 22, 2014

A) Councillor Leipert moved the minutes of the Council meeting held September 22, 2014 be adopted as presented. – Carried

2014-0498 Shortgrass Library System

B) Councillor Kilpatrick moved the minutes of the Shortgrass

- | | | |
|-----------|--|---|
| | Board Meeting held June 18, 2014 | Library System meeting held June 18, 2014 be received for information - Carried |
| 2014-0499 | Subdivision and Development Appeal Board hearing held September 15, 2014 | C) Councillor Leipert moved the minutes of the Subdivision and Development Appeal Board hearing held September 15, 2014 be received for information. - Carried |
| 2014-0500 | Physician Recruitment and Retention Committee meeting held October 2, 2014 | D) Councillor Brown moved the minutes of the Physician Recruitment and Retention Committee meeting held October 2, 2014 be received for information. - Carried |
| 2014-0501 | Redcliff Senior Citizens Business meeting held October 2, 2014 | E) Councillor Steinke moved the minutes of the Redcliff Senior Citizens Business meeting held October 2, 2014 be received for information. - Carried |

4. REQUEST FOR DECISION

- | | | |
|-----------|--|--|
| 2014-0502 | Municipal Weed Inspector | A) Councillor Steinke moved that the Town of Redcliff designate the Municipal Bylaw Enforcement Officer as the municipal weed inspector. – Carried |
| 2014-0503 | Rec-Tangle Concession Lease Agreement | B) Councillor Leipert moved that the Town of Redcliff issue a one year extension on the expired concession lease agreement. - Carried |
| 2014-0504 | Request for Facility Agreement for construction and maintenance of the bike trail system within the River Valley | C) Councillor Brown moved that the Town of Redcliff request that 670 Collective Mountain Bike Club obtain the historical resource assessment clearance and enter into a facility agreement with the Town of Redcliff. – Carried |
| 2014-0505 | Tax Recovery Property Re: 24 Industrial Dr. S.E. (Lot 7, Block 10 Plan 7711421) | D) Councillor Leipert moved to authorize the Director of Finance and Administration to sign the Tax Arrear Agreement for payment of tax arrears in the amount of \$10,440.62 and any taxes that will be levied during the term of the agreement. Any default of payments by the property owner, Council hereby authorizes the Director of Finance and Administration to proceed with the tax recovery sale of 24 Industrial Dr. S.E. (Lot 7, Block 10, Plan 7711421) forthwith. - Carried |
| 2014-0506 | Request for refund of business permits and licenses and Payment of restitution | E) Councillor Steinke moved to deny the request by D. Gunn for a refund of all business permits and licenses in the amount of \$215.00. Further to deny the request for restitution in the amount of \$5,000.00 for lost income. - Carried |

5. CORRESPONDENCE

- | | | |
|-----------|--|---|
| 2014-0507 | Shortgrass Library System Re: Budget Requests for 2015 and 2016 | A) Councillor Kilpatrick moved the correspondence from Shortgrass Library System dated September 18, 2014 regarding Budget Requests for 2015 and 2016 be received for information. Further that the Shortgrass Library System Budget |
|-----------|--|---|

Requests for 2015 and 2016 be referred to 2015 Budget Discussions. - Carried.

2014-0508 Precision Rentals
Re: Thank you

B) Councillor Leipert moved correspondence dated September 30, 2014 from Precision Rentals regarding the donation to their September 27, 2014 Golf Tournament be received for information. – Carried

6. OTHER

2014-0509 Town of Redcliff 2nd Quarter
Financial Summary

A) Councillor Brown moved the Town of Redcliff 2nd Quarter Financial Summary be received for information. – Carried

2014-0510 Landfill Graphs to September
30, 2014

B) Councillor Steinke moved the Landfill Graphs to September 30, 2014 be received for information. - Carried

2014-0511 Important Dates and Meetings

C) Councillor Kilpatrick moved that the Important Dates and Meetings be received for information. – Carried

2014-0512 Legal opinion
Re: In Camera Items

D) Councillor Leipert moved that Administration obtain a legal opinion from Legal Counsel with municipal expertise to advise/confirm on proper protocol/procedures for In Camera issues. - Defeated

7. RECESS

Deputy Mayor Crozier called for a recess at 7:39 p.m.

Deputy Mayor Crozier reconvened the meeting at 7:44 p.m.

K. Minhas arrived at 7:44 p.m.

K. Dalton and Jennifer Kwok left at 7:39 p.m.

8. IN CAMERA

2014-0513

Councillor Leipert moved to meet In Camera to discuss 3 Legal items and 1 Labour item at 7:45 p.m. – Carried.

Councillor Leipert declared a pecuniary interest and abstained from discussion.

Councillor Leipert left at 7:45 p.m. and rejoined at 7:56 p.m.

Councillor Steinke left at 8:23 p.m. and returned at 8:24 p.m.

Councillor Brown moved to return to regular session at 8:56 p.m.

Councillor Leipert declared a pecuniary interest and abstained from voting and discussion with regard to outstanding Building Permits. Councillor Leipert left the meeting at 8:56 p.m.

2014-0514 Outstanding Building Permits

Councillor Brown moved to authorize Administration to negotiate with Park Enterprises to provide permit services to close outstanding building permits from 2007 and 2011. - Carried

Councillor Leipert rejoined the meeting at 8:59 p.m.

2014-0515 Notice of Appeal
Re: Subdivision Appeal
2014 SUB 03 (Lots 1-20, Block 96, Plan 1117V)

Councillor Brown moved Notice of Appeal dated October 8, 2014, regarding Subdivision Application 2014 SUB 03 (Lots 1-20, Block 96, Plan 1117V) be received for information. Further to appoint Scheffer Andrew as representative of the Subdivision Approving Authority for the Appeal of Subdivision Application 2014 SUB 03. Further that in the event Scheffer Andrew does not accept representing the Subdivision Approving Authority as representative, that Arlos Crofts, Municipal Manager, be appointed as representative. - Carried

2014-0516 Farwest Land and Properties
Re: Subdivision Application
2014 SUB 02 Service Agreement

Councillor Brown moved that Administration contract with a Third Party to negotiate the terms of the Service Agreement with Farwest Land and Properties, with regard to Subdivision Application 2014 SUB 02. - Carried

2014-0517 Labour - CUPE Agreement

Councillor Steinke moved that the Municipal Manager be authorized to amend the collective agreement as per the letters of understanding. - Carried

9. ADJOURNMENT

2014-0518 Adjournment

Councillor Leipert moved to adjourn the meeting at 9:04 p.m. – Carried

Deputy Mayor - Cathy Crozier

Manager of Legislative and Land Services

BANK SUMMARY FOR JUN 30, 2014

| DESCRIPTION | GENERAL | PAYROLL | TOTAL |
|--------------------------|---------------------|------------------|---------------------|
| BALANCE FORWARD | 657,460.02 | 16,885.17 | 453,709.25 |
| DAILY DEPOSITS | 3,931,635.28 | 170,058.16 | 4,101,693.44 |
| DIRECT DEPOSITS | 2,797,300.67 | 0.00 | 2,797,300.67 |
| INTEREST EARNED | 5,793.60 | 0.00 | 5,793.60 |
| T-BILL REDEMPTIONS | 0.00 | 0.00 | 0.00 |
| OTHER DIRECT DEPOSITS | 355,793.42 | 0.00 | 355,793.42 |
| SUBTOTAL | 7,090,522.97 | 170,058.16 | 7,260,581.13 |
| CHEQUES | (1,056,334.76) | (169,789.69) | (1,226,124.45) |
| ASFF QUARTERLY PAYMENTS | (437,325.73) | 0.00 | (437,325.73) |
| DEBENTURE PAYMENTS | (169,463.88) | 0.00 | (169,463.88) |
| T-BILL PURCHASES | 0.00 | 0.00 | (433,918.14) |
| NSF CHEQUES | (141.57) | 0.00 | (141.57) |
| OTHER DIRECT WITHDRAWALS | (433,259.09) | 0.00 | (433,259.09) |
| SUBTOTAL | (2,096,525.03) | (169,789.69) | (2,700,232.86) |
| TOTAL | 5,651,457.96 | 17,153.64 | 5,668,611.60 |
| BANK CLOSING BALANCE | 5,076,850.09 | 17,153.64 | 5,094,003.73 |
| ADD:O/S DEPOSITS | 679,291.76 | 0.00 | 679,291.76 |
| LESS:O/S CHEQUES | (104,683.89) | 0.00 | (104,683.89) |
| TOTAL | 5,651,457.96 | 17,153.64 | 5,668,611.60 |

INVESTMENTS

| | | |
|--------------------------------|-------------|----------------------|
| CIBC PREMIUM T-BILL FUND | 5.12.02.321 | 10,100,000.00 |
| CCU SHORT TERM INVEST/LANDFILL | 5.12.02.126 | 1,506,727.64 |
| TOTAL INVESTMENTS | | 11,606,727.64 |

TOWN OF REDCLIFF
OCT 09 2014
FINANCE DEPT.

MINUTES

ABSENT: Members: B. Vine, S. Clewlow

B. Duncan called the meeting to order at 12:30 p.m.

J. Beach moved that the agenda be adopted as amended. - Carried

Storage Containers

- Carried

Home Occupation – Woodworking

- Carried

C) Development Permit Application 14-DP-075
XRoad Homes
Lot 4, Block 13, Plan 0913590 (1005 Memorial Drive SE)
Single Family Dwelling

J. Beach moved that Development Permit Application 14-DP-085 for a Single Family Dwelling be approved as submitted.

- Carried

4. FOR COMMENT

A) Development Permit Application 14-DP-093
Lot 1-3, Block 108, Plan 1117V (102 4 Street NE)
Fence

The Commission agreed to forward the following comments to Town Council in regards to Development Permit Application 14-DP-093

- No Privacy slats, shrubbery, or signage be allowed in the sight triangle which may impede driver's vision.
- It was felt that a 4 way stop wasn't need due to lack of vehicular traffic.

5. ADJOURNMENT

B. Lowery moved adjournment of the meeting at 1:15 p.m.

- Carried

CYPRESS VIEW FOUNDATION
MONTHLY BOARD MEETING MINUTES
September 22, 2014
8:30 a.m.

In attendance:

- | | |
|-----------------|--|
| • Jim Steinke | Representing the Town of Redcliff |
| • Chere Brown | Representing the Town of Redcliff |
| • Jim Turner | Representing the City of Medicine Hat (Absent) |
| • Julie Friesen | Representing the City of Medicine Hat |
| • Art Squire | Representing Cypress County |
| • Dan Hamilton | Representing Cypress County |
| • Rita Fisher | Chief Administrative Officer |
| • Donna Miller | Administrative Assistant |

1. Jim Steinke called the meeting to order at 8:40 a.m.
2. Dan Hamilton moved the agenda to be approved as presented.
Carried
3. Art Squire moved to approve the monthly meeting minutes of August 12, 2014.
Carried
4. Old Business
4.1 Teeoda Budget – Final Draft – Carried over to October meeting.
5. New Business
5.1 Resident Security Deposit
Dan Hamilton moved we adhere to Cypress View policy R-35: Security Deposits.
Carried

5.2 Phone Costs
Art Squire moved that the costs affiliated with resident's names being listed in the phone book to be the responsibility of the resident.
Carried

Julie Friesen joined the meeting @ 9:15 a.m.

5.3 Cypress View Foundation 2015 budget. Discussion held and direction given:
i) Cypress County to pay the mileage of those representing Cypress County.
ii) Negotiations: Budget for 6 meetings for 1 representative from each municipality.

5.4 Board of Directors made decision to hold elections at November Board Meeting.

5.5 Policies:
Direction given to Rita to amend policies presented as requested and will review at October meeting.

5.6 Annual Performance Appraisal – CAO.
6. Reports – July & August
6.1 Financials –
i) Teeoda Balance Sheet
ii) Teeoda Profit and Loss



iii) CVF Balance Sheet
iv) CVF Balance and Loss
v) Bank Reconciliation and investments
Julie Friesen moved to accept the financial reports as presented.
Carried

6.2 Building Supervisor

Dan Hamilton moved to approve financial funding of \$17,300.00 for change request #2, #3, #5 and to deny financial funding for change request #4.

Carried

6.3 Hospitality Report

6.4 CAO

Art Squire moved to approve reports as presented.

Carried

7. Next meeting date: October 23, 2014 @ 8:30 a.m.
8. Adjournment: 10:00 a.m.

A handwritten signature in black ink, appearing to be 'J. Friesen', located in the bottom right corner of the page.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: October 27th, 2014

PROPOSED BY: Director of Community and Protective Services

TOPIC: Lions Park 2014 Funding Commitment

PROPOSAL: Offer to purchase Lions community BBQ

BACKGROUND:

The Redcliff Lions Club has a mobile BBQ that was used for community events by them and other community organizations. The Town of Redcliff community services department managed the BBQ for the Lions and would send them a check to reimburse rental revenues. The lions received \$1787.74 over 7 years (**2006** - \$603.68, **2007** - \$534.43, **2008** - \$300.60, **2009** - \$148.00, **2010** – \$76.03, **2011** - \$75.00, **2012** - \$50.00) and discontinued the management contract due to lack of upkeep on the mobile BBQ.

The Redcliff Lions have found that for their functions that they host (Show & Shine and Canada Day) they do not require that large of a BBQ. They would like to keep the unit in the community but no longer want to maintain the BBQ or deal with renting it out.

In 2012 the Redcliff Lions participated in the rehabilitation of the Lions Park with the Town of Redcliff, part of that participation was a contribution commitment of \$15,000 paid over 3 years concluding in 2014. Their proposal is to sell the BBQ unit to the Town in Lieu of the 2014 \$5000 commitment.

ATTACHMENTS:

Lions Request Letter

OPTIONS:

1. Accept receipt of the BBQ in Lieu of the 2014 contribution commitment.
2. Modify the request and offer _____ to be used in part in lieu of the Park commitment.
3. Respectfully decline the offer.

RECOMMENDATION:

Option 3

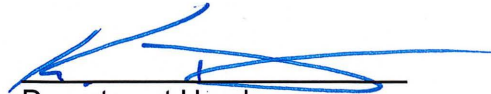
SUGGESTED MOTION(S):

1. Councillor _____ moved that the Town of Redcliff take the Redcliff Lions portable BBQ in lieu of the 2014 Lions Park rehabilitation project.
2. Councillor _____ moved that the Town of Redcliff offer \$_____ for the

Redcliff Lions portable BBQ.

3. Councillor _____ moved the Town of Redcliff would not be interested in purchasing the Redcliff Lions portable BBQ.

SUBMITTED BY:


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF ____ AD. 2014.



We Serve

Redcliff Lions Club

Box 370
Redcliff, Alberta
T0J 2P0

October 10, 2014

Town of Redcliff
Box 40
Redcliff, AB. T0J 2P0

Dear Mayor Reimer & Council

Re: Redcliff Lions Mobile Barbecue

In 2004 the Redcliff Lions Club had a custom mobile barbecue built by 3D Steel at a cost of \$6,475.00 as attached. This unit was purchased to replace a previous mobile unit that was damaged while towing.

We needed large mobile units back in those days when we hosted the Beer Gardens for Redcliff Days. When we not using this unit it was stored at the Town Public Works yard up until a few years ago and was rented out to various other community groups. The Town would forward such rents to the Lions Club annually less the operating costs.

We have determined we no longer need the 2004 mobile model as our smaller unit in the Lions Shelter in Lions Park can keep up with our Show & Shine Event and Canada Day.

We also wish to remind the Town we agreed in 2012 to contribute \$15,000 towards the upgrading of Lions Park. We have paid the Town \$10,000 of this commitment.

At this time we would like to offer this mobile unit to the Town of Redcliff in exchange for the outstanding \$5,000 payable for the Lions Park upgrades. Since this unit was taken from Public Works our Club, and as we understand the Town has been requested by people or groups to rent this mobile unit from time to time.

We respectfully request the Town accepts this proposal as it will be mutually beneficial to the Town of Redcliff and the Community.

Sincerely,

Kim Donais
Secretary

Proposal



738 - 15th Street S.W., Medicine Hat, AB T1A 4W6 • 527-6700

| | | | |
|---|----------------|-------------------------------|---------------------------|
| PROPOSAL SUBMITTED TO REDCLIFF LIONS | | PHONE | DATE FEB 19/07 |
| STREET | | JOB NAME MOBILE B.B.Q. | |
| CITY, PROVINCE AND POSTAL CODE | | JOB LOCATION OUR SHOP | |
| Q' REFERENCE | PURCHASE ORDER | CONTACT VIC LUTZ | PHONE NO. 548-3504 |

We hereby submit specifications and estimates for:

**SUPPLY MAT'L, FABRICATE, & PAINT
ON MOBILE B.B.Q. AS PER SKETCH
ATTACHED ——— \$ 6475⁰⁰ + GST**

**NOTE - UNIT IS COMPLETE - FILL PROPANE
BOTTLES & BOLT LICENCE PLATE ON
AND YOU ARE AWAY. (SPARE WHEEL
IS INCLUDED)**

CALL IF MORE INFO REQ'D.

We Propose hereby to furnish material and labour — complete in accordance with above specifications, for the sum of:

- SIX THOUSAND FOUR HUNDRED SEVENTY-FIVE dollars (\$ **6475⁰⁰**).

Payment to be made as follows:

30 DAYS UPON PICKUP OF UNIT

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature

Charles A. Orr

NOTE: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

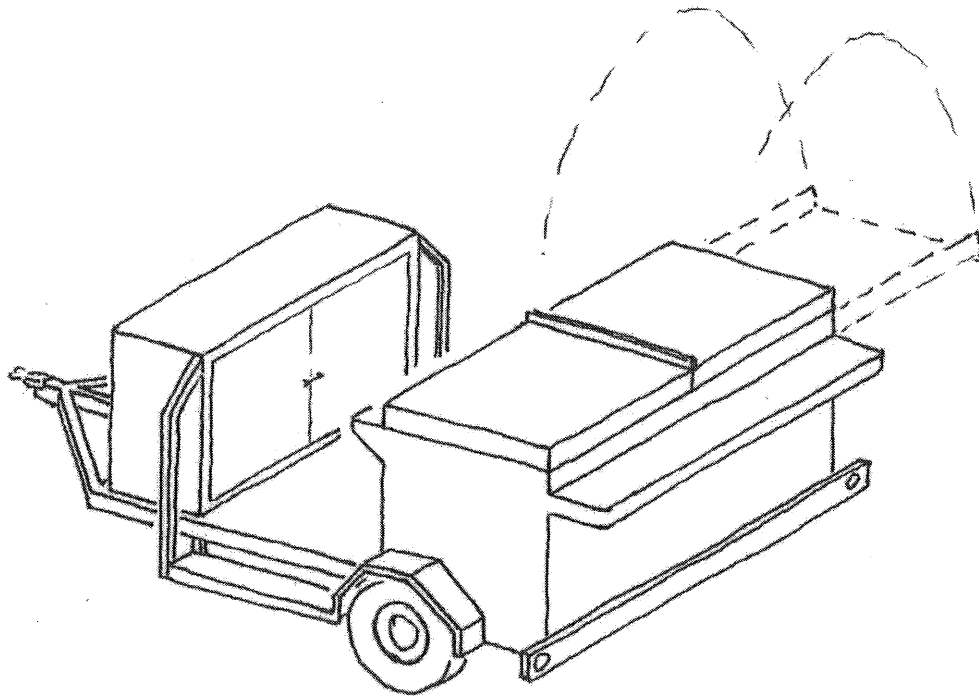
Signature _____

Signature _____

WHITE - CUSTOMER COPY

CANARY - SIGN AND RETURN AS ACCEPTANCE

PINK - FILE COPY



REDCLIFF LIONS CLUB - MOBILE B.B.Q. **FEATURES**

Overall dimensions - 6 Ft. wide , 11 Ft. long, 4 Ft. high. (travel mode)

Cooking area consists of two sections 26" x 28" individually controlled.

Cook's station has 30" working height. - Elevated section.

Serving is over rear and approximately 40 " height to counter surface.

Totally enclosed and secure propane and grill storage.

Street legal configuration - just bolt the licence plate on.

Hitch jack and four corner stands for stability.

Top grill cover folds out to give end wings for additional counter.

Supplied with two grills and two griddles.

Track is same as car width on 12" wheels and torflex axle.

Plate # 526 270
Redcliff Lions Club.

NEW VEHICLE INFORMATION STATEMENT

V.I.N. 3D 2004FBQ01
MAKE: 3-D CUSTOM BUILT
MODEL: MOBILE B.B.Q.
YEAR: 2004
BODY TYPE: SERVICE TYPE
BODY COLOR: GOLD / BLUE
SUSPENSION: SINGLE 2000# TORFLEX
AXLE RATING: 1 X 2000 Lb.

MANUFACTURER'S NAME AND LOCATION:

3-D STEEL
A Division of 1081590 Alta.Ltd.
738 - 15 STREET S.W.
MEDICINE HAT, ALBERTA
T1A 4W6

CERTIFICATION:

I, the undersigned authorized representative of
3-D Steel, hereby certify that the vehicle (trailer) herein
described is new, has not been previously registered, and
is hereby assigned on this date for registration to:

PURCHASER: REDCLIFF LIONS CLUB
REDCLIFF, ALTA.

AUTHORIZED SIGNATURE: Charles A. Orr
CHARLES A. ORR, MGR.

SIGNED THIS 31 DAY OF MAY, 2004.

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: October 27, 2014

PROPOSED BY: Manager of Legislative and Land Services

TOPIC: Encroachment Permit Application - Lots 1-3, Block 108, Plan 1117V.

PROPOSAL: To enter into an Encroachment Agreement with Prairie Rose School Division No. 8.

BACKGROUND:

An Encroachment Permit Application has been received from Prairie Rose School Division No. 8 who own 102 - 4 Street N.E. (Lots 1-3, Block 108, Plan 1117V). The Real Property Report provided indicates that a chain link fence encroaches into 1st Avenue N.E. by up to 2.145 meters as shown on the attached Real Property Report.

The Encroachment Permit Bylaw (Bylaw 1751/2013) states that where the encroaching structure encroaches more than .31 meters onto Town of Redcliff property the request for an encroachment permit shall be forwarded to Council for consideration.

The Public Services Department, Engineering Department and Development Officer were asked to provide their comments. No concerns were identified by the Public Services Department or the Engineering Department. The Development Officer expressed concerns with the fence encroaching into the corner visibility triangle.

ATTACHMENTS:

- Encroachment Permit Application
- Bylaw 1751/2013

OPTIONS:

1. To enter into an encroachment agreement with Prairie Rose School Division No. 8 of 102 - 4 Street N.E. (Lots 1-3, Block 108, Plan 1117V).
2. To not enter into an encroachment agreement with Prairie Rose School Division No. 8 of 102 - 4 Street N.E. (Lots 1-3, Block 108, Plan 1117V).

RECOMMENDATION:

That Council considers Option 1.

MOTION:

1. Councillor _____ moved that the Municipal Manager be authorized to sign an encroachment agreement with Prairie Rose School Division No. 8 of 102 - 4 Street N.E. (Lots 1-3, Block 108, Plan 1117V).

SUBMITTED BY: 
Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF ____ AD 2014.

SCHEDULE "A"

TOWN OF REDCLIFF
ENCROACHMENT PERMIT

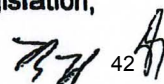
I PRAIRIE ROSE SCHOOL DIVISION NO. 8 owner of the property legally described as Lot(s) 1-3, Block 108, Plan 1117V, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at 102 - 4 ST. NE legally described as: Lot(s) 1-3, Block 108, Plan 1117V, do, in fact, encroach upon a portion of: TOWN BOULEVARD ON SOUTH SIDE OF LOT 1 BK 108 PLAN 1117V as shown on the Survey Certificate attached hereto and forming part of the Permit.

The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated or damaged;
- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
- vi) I am aware no application for development permits on this property can, by legislation,

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be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.

- vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
- a. as may be necessary to remove the encroachment; or
 - b. as may be necessary for the routine maintenance of the encroachment.
- viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff:

Brian Tug for PRSD 8

APPLICANT

Approved on behalf of Town of Redcliff this the _____ day of _____, _____.

MUNICIPAL MANAGER

Handwritten signature



Prairie Rose
SCHOOL DIVISION NO.8

"Everyone Learning Together"

October 2, 2014

918 - 2nd Avenue • Dunmore, Alberta • T1B 0K3
Ph: (403) 527-5516 • Fax: (403) 528-2264 • www.prrd.ab.ca

Town of Redcliff
#1 – 3rd St. NE
Redcliff, AB. T0J 2P0

RE: New Chain link Fence at RMAP Outreach School – 102 4 St. NE.

Dear Town Council:

We recently constructed a six foot high chain link fence at 102 – 4 St. NE.

Just prior to completing this installation, I was informed by the Town Development Officer that there is a bylaw pertaining to encroachment of fences into the corner site visibility triangle (see attached aerial photo), and that we are contravening it. Also, the south section of the fence encroaches on the Town boulevard (see attached SK1 drawing).

Please accept this letter as our request for a relaxation of the Land Use Bylaw section that pertains to this visibility triangle. Also enclosed is an Encroachment Permit application. I have also attached your 2013 Real Property Report, for your reference.

This site has an extremely small grassed area. If we relocate the fence to comply with the bylaws, the grassed area left for playing space would be prohibitively smaller. The next semi-suitable play space is about one block away from the school.

We realize that the visibility triangle bylaw is there for safety reasons. There have been concerns expressed by the school staff about speeding vehicle traffic adjacent to the school. They have spoken with the RCMP and Bylaw Officers, and they have agreed to monitor.

So, we are also asking for the Town to consider installing 4-way stop signs at the intersection of 4 Street and 1 Avenue NE. We think that this may negate any safety concerns regarding the fence, and it should slow traffic down near the school.

There are presently 4-way stop signs adjacent to Parkside, Margaret Wooding and Isabel F. Cox Schools, so this idea is consistent with other intersections within Redcliff.

If you have any questions or concerns, please contact me.

Thank you for considering these requests.

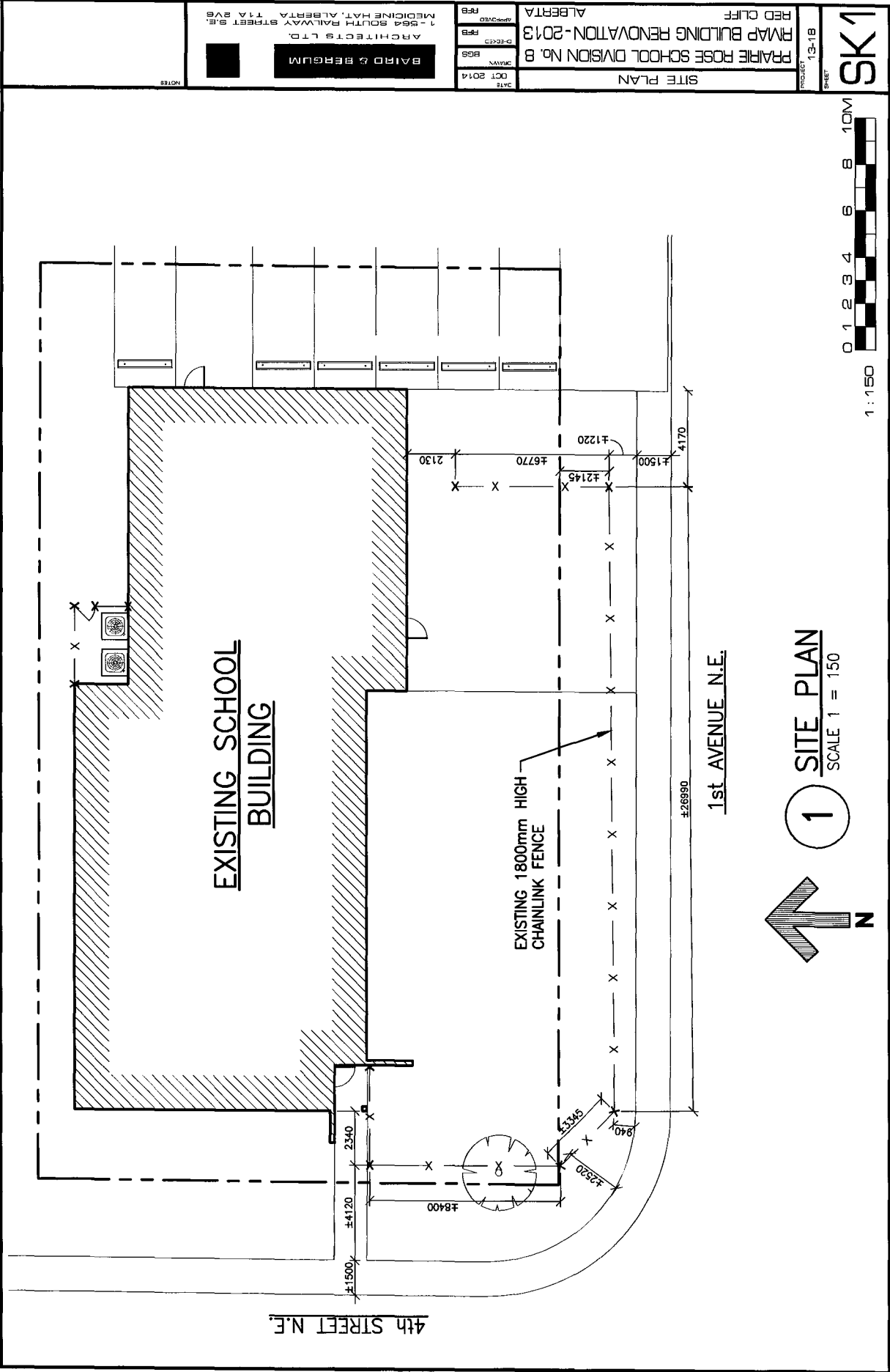
Yours truly:

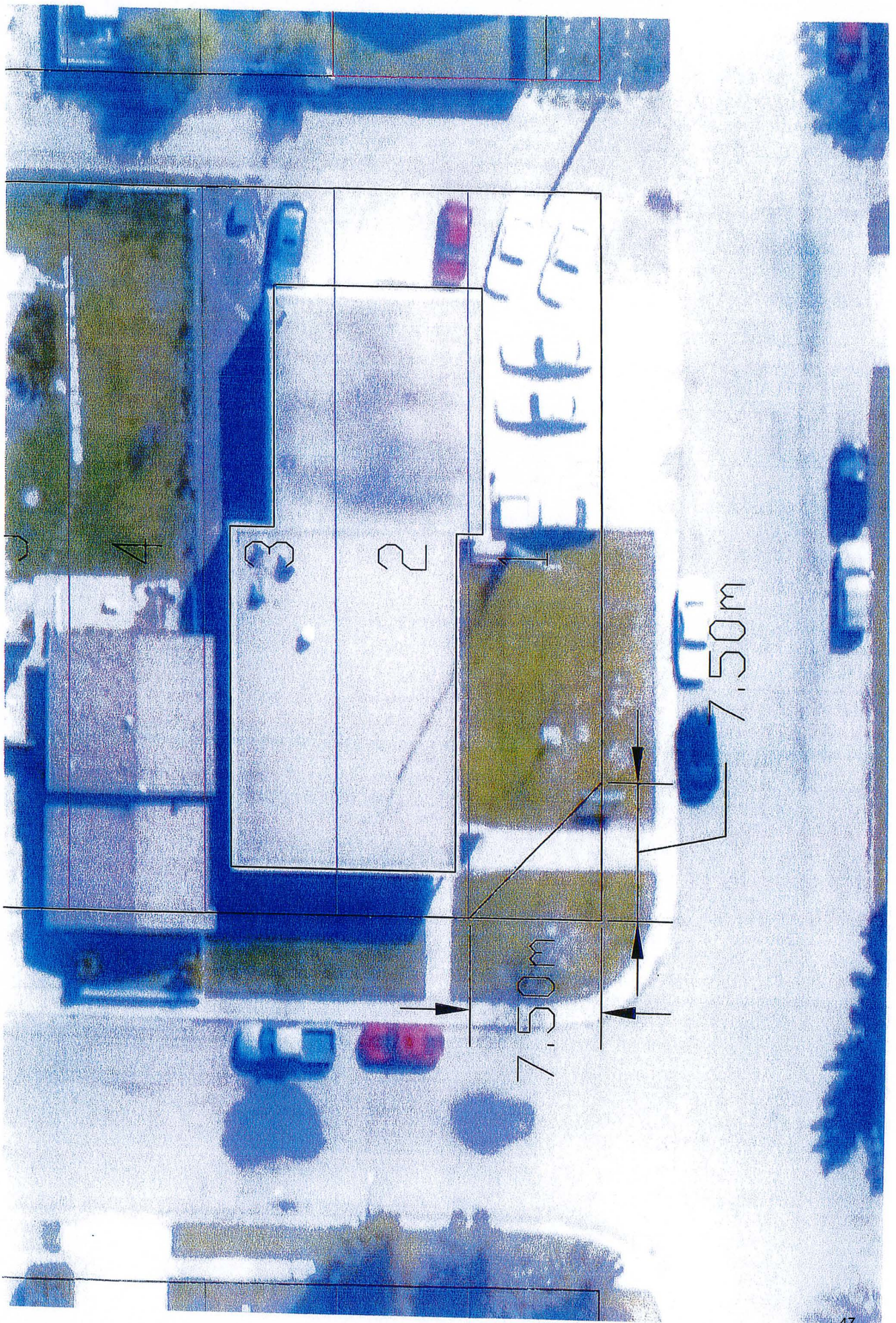
A handwritten signature in blue ink that reads "Brian Frey". The signature is written in a cursive style with a large, stylized "F".

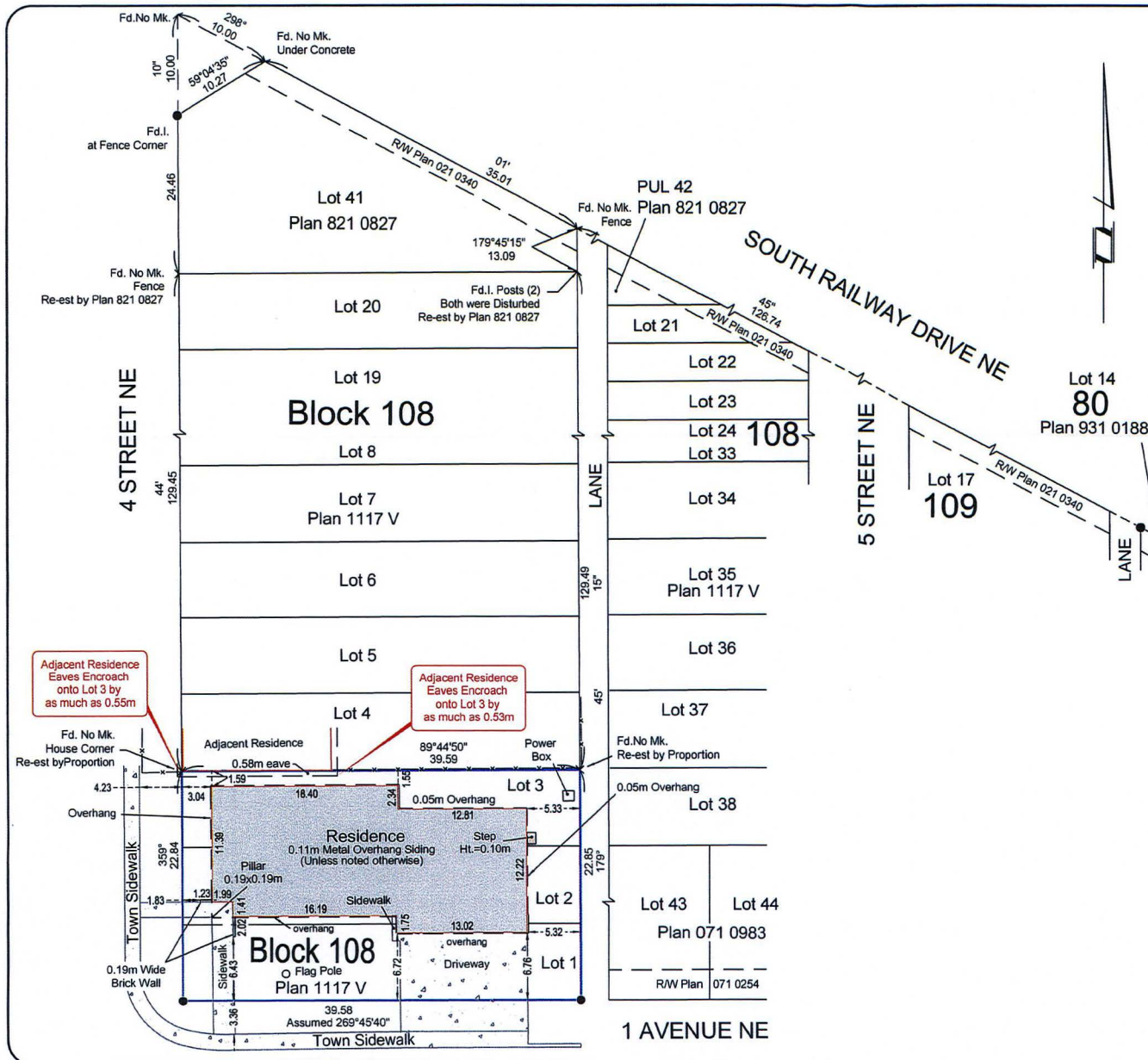
Brian Frey

Maintenance Supervisor

cc: P. Cocks
Secretary-Treasurer







ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

PROPERTY

Lots 1-3 Inclusive, Block 108 Plan 1117 V
MUNICIPAL ADDRESS
#1 3rd Street N.E.
Redcliff, AB

PREPARED FOR

Town of Redcliff
#102 4 Street SE
Redcliff, AB

Certificate of Title No.: 771 161 832
Date of Title Search: January 31, 2013

Date of Survey: February 5, 2013 to February 16, 2013

PURPOSE

This Report has been prepared for the benefit of the property owner, subsequent owners and any of their agents for the purpose of a land conveyance, support of a subdivision application, a mortgage application and a submittal to the municipality for a compliance certificate.

This document is not valid unless it bears an original signature (in blue ink) and a Focus Surveys Limited Partnership permit stamp (in red ink).

Copying of this Report is permitted only for the benefit of the parties named herein.

Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on this plan.

Unless shown otherwise, property corner markers have not been placed during the survey for this Report.

This Report should not be used to establish property boundaries due to the risk of misinterpretation or measurement error by the user.

The information shown on this Real Property Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.

CERTIFICATION

I hereby certify that this report and related survey were prepared and performed under my personal supervision and in accordance with the Manual of Standard Practice of the Alberta Land Surveyor's Association and supplements thereto. I am of the opinion that:

- The plan illustrates the boundaries of the property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyor's Association's Manual of Standard Practice, registered easements and rights-of-way affecting the extent of the title to the property.
- The improvements are entirely within the boundaries of the property.
- No visible encroachments exist on the property from any improvements situated on an adjoining property, except the adjacent residence eaves which encroach by as much as 0.55m onto Lot 3.
- No visible encroachments exist on registered easements or rights-of-way affecting the extent of property.

Note: The property is subject to the following surface impact considerations:
- None

Dated at Calgary, Alberta
February 20, 2013

Tyler R. Robinson
Alberta Land Surveyor
Tyler R. Robinson



LEGEND

- All measurements are expressed in metres and decimals thereof.
- Measurements shown to a building or an improvement are perpendicular or radial to the property boundary and relate to the outside face, unless shown otherwise.
- Statutory iron posts found and used to determine the boundaries of the subject parcel shown thus:
- The boundaries of the subject parcel are shown thus:
- Survey monuments found countersunk denoted c.s.
- Eaves are dimensioned from the outside face of fascia to siding.
- All fences are within 0.20m of the property line unless otherwise noted and shown thus:
- Radial bearings are indicated thus: (R)

0 5 10 20 30 40 metres
SCALE: 1:400

FOCUS

Medicine Hat, Alberta
302, 623 - 4 Street SE
Phone: 403-527-3707
Fax: 403-526-0321

SURVEYED BY: RS

DRAWN BY: LF/AS

CHECKED BY: TF

Focus Surveys 2013 © JOB NUMBER: 010042263

**TOWN OF REDCLIFF
BYLAW NO. 1751/2013**

A BYLAW OF THE TOWN OF REDCLIFF for the purposes of authorizing the issuance of Encroachment Permits.

WHEREAS, it is deemed expedient and proper for a Council to authorize the issuance of an Encroachment Permit.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF, IN THE PROVINCE OF ALBERTA DULY ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. This Bylaw shall be known as the **Encroachment Permit Bylaw**.

ENCROACHMENT PERMITS

2. Encroachment permits:
 - a) where the encroaching structure does not encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit may be approved by the Municipal Manager and such approval shall be copied to Council for information only;
 - b) where the encroaching structure does encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit shall be forwarded to Council for consideration.
3. The fee for an encroachment permit shall be in the amount of \$100.00 plus GST for each encroachment permit issued.
4. Prior to the issuance of an encroachment permit the Town of Redcliff will require the owner of an encroaching structure to make application for an encroachment permit on the standard form as shown on Schedule "A" attached to this Bylaw and provide a copy of a Real Property Report (RPR) prepared by an Alberta Land Surveyor, or other acceptable survey identifying the encroachment.
5. The information that will be required prior to processing an encroaching permit shall include:
 - a) indemnification of Town of Redcliff from any damage or liability associated with the encroaching structure;
 - b) indemnification of Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
 - c) removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated;
 - d) removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction or road development.


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- e) acknowledgement that the encroachment permit is terminable by Town of Redcliff upon issuance of 30 days notice in writing to the property owner at the last address as shown on the taxation records of the Town of Redcliff.
- 6. Encroachment permits may only be issued to the present owner of said encroaching structure;
- 7. Upon sale of the land the encroachment permit issued by the Town of Redcliff is terminated unless:
 - a) If the encroaching structure is sold to a different party the acquiring owner may apply for an encroachment permit to be issued providing the following conditions are met:
 - i) the terms and conditions on the encroachment permit to be issued are identical to the encroachment permit issued to the vendor;
 - ii) the request is made in writing and received by the Town of Redcliff within 60 days of the date of the original encroachment permit;
 - iii) the written request, includes a declaration confirming there have been no adjustments to any building on the site since the date of the issuance of the original encroachment permit.
 - iv) there will be no additional fee charged for issuance of this encroachment permit.
- 8. That effective upon passage of this Bylaw, The Council of the Town of Redcliff hereby authorizes the Municipal Manager, or his designate, to sign, on behalf of the Town of Redcliff, encroachment permits as shown on Appendix "A" attached.
- 9. Bylaw 1177/98 is hereby repealed

Read a first time this 27th day of May, 2013.


Read a second time this 10th day of June, 2013.

Read a third time this 10th day of June, 2013.

Signed and Passed the this 17 day of June, 2013.



Mayor



Manager of Legislative and Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: October 27, 2014

PROPOSED BY: Manager of Legislative and Land Services

TOPIC: Encroachment Permit Application - Lot 26, Block B, Plan 0412564.

PROPOSAL: To enter into an Encroachment Agreement with Stanley Weston and Elizabeth Weston.

BACKGROUND:

An Encroachment Permit Application has been received from Stanley Weston and Elizabeth Weston who own 533 - 5th Avenue S.W. (Lot 26, Block B, Plan 0412564). The Real Property Report provided indicates that a Concrete Block Planter and Paving Stone has been placed into Town of Redcliff street, at the corner of 5th Avenue S.W. and Jesmond Drive S.W., as shown on the attached Real Property Report.

The Encroachment Permit Bylaw (Bylaw 1751/2013) states that where the encroaching structure encroaches more than .31 meters onto Town of Redcliff property the request for an encroachment permit shall be forwarded to Council for consideration.

The Public Services Department, Engineering Department and Development Officer have been asked to provide their comments. No concerns were identified.

ATTACHMENTS:

- Encroachment Permit Application
- Bylaw 1751/2013

OPTIONS:

1. To enter into an encroachment agreement with Stanley Weston and Elizabeth Weston of 533 - 5th Avenue S.W. (Lot 26, Block B, Plan 0412564).
2. To not enter into an encroachment agreement with Stanley Weston and Elizabeth Weston of 533 - 5th Avenue S.W. (Lot 26, Block B, Plan 0412564).


RECOMMENDATION:


That Council considers Option 1.

MOTION:

1. Councillor _____ moved that the Municipal Manager be authorized to sign an encroachment agreement with Stanley Weston and Elizabeth Weston of 533 - 5th Avenue S.W. (Lot 26, Block B, Plan 0412564).

SUBMITTED BY: _____


Department Head


Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS _____ DAY OF ____ AD 2014.

SCHEDULE "A"

TOWN OF REDCLIFF
ENCROACHMENT PERMIT

I Stanley & Elizabeth Weston owner of the property legally described as Lot(s) 26, Block B, Plan 0412564, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at 533 - 5th Avenue SW, Redcliff legally described as: Lot(s) 26, Block B, Plan 0412564, do, in fact, encroach upon a portion of: _____ as shown on the Survey Certificate attached hereto and forming part of the Permit.


The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become

dilapidated or damaged;

- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
- vi) I am aware no application for development permits on this property can, by legislation, be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.
- vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
 - a. as may be necessary to remove the encroachment; or
 - b. as may be necessary for the routine maintenance of the encroachment.
- viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff.



APPLICANT'S SOLICITOR

Approved on behalf of Town of Redcliff this the _____ day of _____,
_____.

MUNICIPAL MANAGER

ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

DESCRIPTION OF PROPERTY

Lot 26, Block B, Plan 041 2564
#533 - 5th Avenue S.W., Redcliff, Alberta

I, George A. Munro, Alberta Land Surveyor do hereby certify that this Report and related survey, was prepared and performed under my personal supervision and in accordance with the Manual Of Standard Practice of the Alberta Land Surveyors' Association and supplements thereto. Accordingly, within those standards as of the date of this Report, I am of the opinion that:

1. The Plan illustrates the boundaries of the Property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice, registered easements and rights-of-way affecting the extent of the title to the property;
2. The improvements are entirely within the boundaries of the property unless otherwise noted;
3. No visible encroachments exist on the Property from any improvement situated on an adjacent property unless otherwise noted, and;
4. No visible encroachments exist on registered easements or rights-of-way affecting the extent of the property, unless otherwise noted.
5. Title information is based on a title search dated September 2nd A.D. 2014 C. of T. No. 071 216 181.
6. Date of Survey September 12th, 2014
7. Unless otherwise specified the dimensions shown relate to distances from Property boundaries to the exterior finish at time of survey.
8. Distances are in metres and decimals thereof.
9. This document is not valid unless it bears an original signature (in blue ink) and a red Global Raymac Surveys permit stamp.
10. Purpose: This Report has been prepared for the benefit of the Property owner, subsequent owners and any of their agents for the purpose of a real estate transaction. Copying is permitted only for the benefit of these parties. Where applicable, registered easements and utility rights of way affecting the extent of the property have been shown on the plan. Unless shown otherwise, property corner markers have not been placed during the survey for this report. The plan should not be used to establish boundaries due to the risk of misinterpretation or measurement error by the user. The information on this Real Property Report reflects the status of this property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.
11. *Property is subject to Utility Right-of-Way Plan 041 4010 - Reg. No. 041 426 359.*
12. *Property is subject to Restrictive Covenant - Reg. No. 041 275 681.*
13. *Property is subject to Caveat - Reg. No.'s 051 163 646 and 051 420 086.*
14. *Concrete Block Planter has been placed into Town of Redcliff Street as shown on the Plan. (Note 1)*
15. *Paving Stone has been placed into Town of Redcliff Street as shown on the Plan. (Note 2)*
16. *Coverage = 32 % BM*

LEGEND

ABBREVIATIONS AND SYMBOLS THAT MAY APPEAR ON THIS PLAN.

Drill Hole found shown thus ...

Iron Bar found shown thus ...

Statutory Iron Post found shown thus ...

Delta (Central) angle of arc shown thus ...

Eave Fascia are shown thus ...

Fences are shown thus ...

Line not to scale shown thus ...

Utility Rights-Of-Way are shown thus ...

Outside cladding shown thus ...

Property line shown thus ...

A denotes length of arc
A.G. denotes Above Ground
Blk. denotes Block
Cant. denotes cantilever
Conc. denotes concrete
C.S. denotes Counter Sunk
E. denotes east
Fd. denotes found
G.L. denotes ground level
m denotes metres
Mk. denotes mark
M.A. denotes Maintenance Access
Mks. denotes marks

N. denotes north
O.D. denotes Overland Drainage
R denotes radius of arc
Re-est. denotes Re-established
Reg. No. denotes registration number
Ret. Wall denotes retaining wall
R.W. denotes Right-Of-Way
S. denotes south
U. denotes Utility
W. denotes west
Fences are within 0.20m of property line unless otherwise noted
Eave dimensioned to Fascia

Dated this 16th day of September A.D. 2014.

Geo. A. Munro

George A. Munro, A.L.S.



Page 1 of 2

CLIENT: Murray McCartney Prof. Corp.

FILE NO. 17267

Drawn by: B. Norlie

SCALE AS SHOWN

G.R.S. FILE NO.

14MR0409

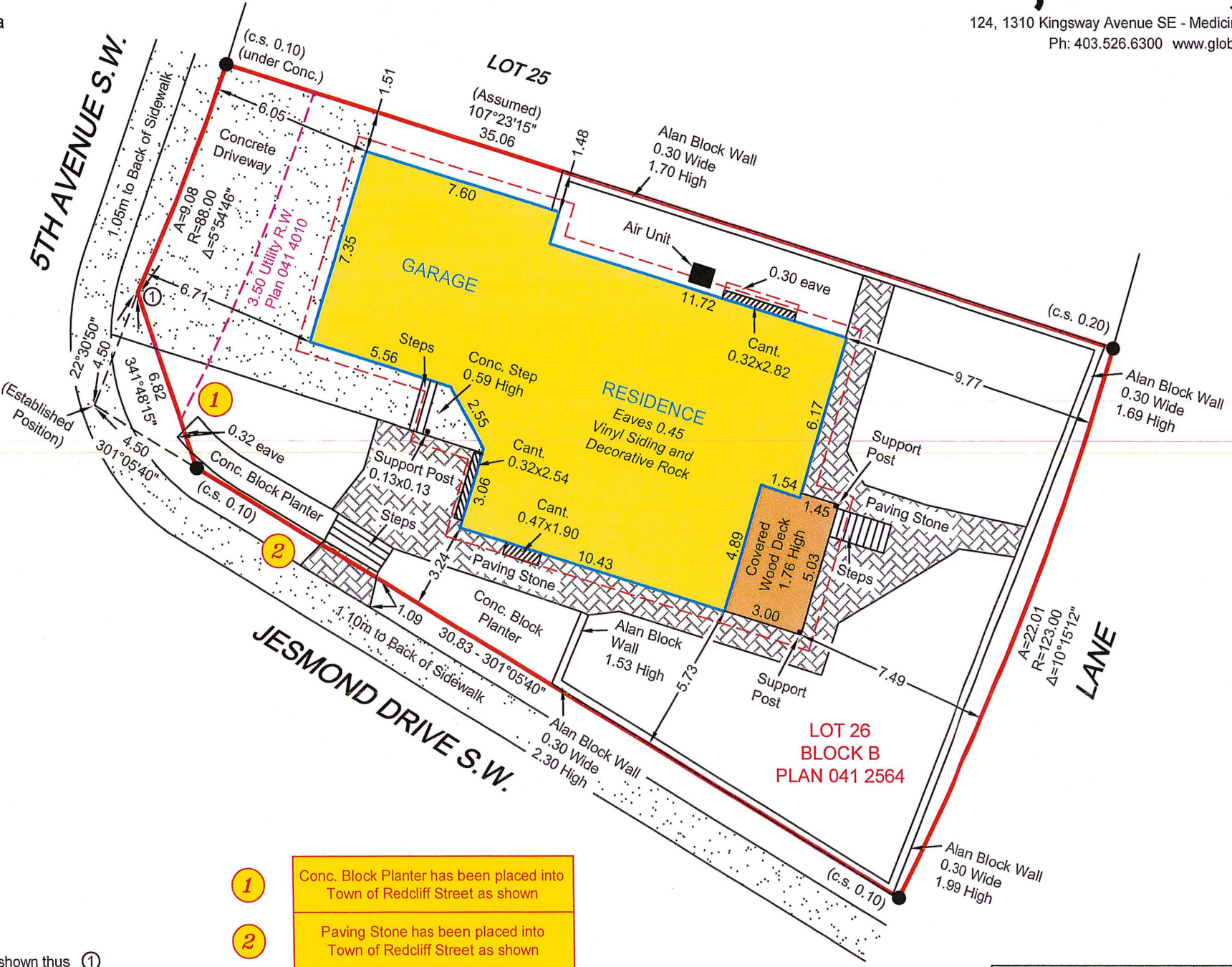
DESCRIPTION OF PROPERTY

Lot 26, Block B, Plan 041 2564

#533 - 5th Avenue S.W., Redcliff, Alberta

global raymac
surveys

124, 1310 Kingsway Avenue SE - Medicine Hat, Alberta T1A 2Y4
Ph: 403.526.6300 www.globalraymac.ca



- 1 Conc. Block Planter has been placed into Town of Redcliff Street as shown
- 2 Paving Stone has been placed into Town of Redcliff Street as shown

Notes:
Legend shown on Page 1.
Fd. No Mk., Re-est. by Plan 041 2564, Left No Mk. shown thus ①
This Real Property Report is ineffective if it is detached from page 1.
© Copyright Global Raymac Surveys 2014.

| | |
|----------------|--------------------------|
| FILE NO. 17267 | Drawn by: B. Norlie |
| SCALE 1:200 | G.R.S. FILE NO. 14MR0409 |

**TOWN OF REDCLIFF
BYLAW NO. 1751/2013**

A BYLAW OF THE TOWN OF REDCLIFF for the purposes of authorizing the issuance of Encroachment Permits.

WHEREAS, it is deemed expedient and proper for a Council to authorize the issuance of an Encroachment Permit.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF, IN THE PROVINCE OF ALBERTA DULY ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. This Bylaw shall be known as the **Encroachment Permit Bylaw**.

ENCROACHMENT PERMITS

2. Encroachment permits:
 - a) where the encroaching structure does not encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit may be approved by the Municipal Manager and such approval shall be copied to Council for information only;
 - b) where the encroaching structure does encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit shall be forwarded to Council for consideration.
3. The fee for an encroachment permit shall be in the amount of \$100.00 plus GST for each encroachment permit issued.
4. Prior to the issuance of an encroachment permit the Town of Redcliff will require the owner of an encroaching structure to make application for an encroachment permit on the standard form as shown on Schedule "A" attached to this Bylaw and provide a copy of a Real Property Report (RPR) prepared by an Alberta Land Surveyor, or other acceptable survey identifying the encroachment.
5. The information that will be required prior to processing an encroaching permit shall include:
 - a) indemnification of Town of Redcliff from any damage or liability associated with the encroaching structure;
 - b) indemnification of Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
 - c) removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated;
 - d) removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction or road development.


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- e) acknowledgement that the encroachment permit is terminable by Town of Redcliff upon issuance of 30 days notice in writing to the property owner at the last address as shown on the taxation records of the Town of Redcliff.
- 6. Encroachment permits may only be issued to the present owner of said encroaching structure;
- 7. Upon sale of the land the encroachment permit issued by the Town of Redcliff is terminated unless:
 - a) If the encroaching structure is sold to a different party the acquiring owner may apply for an encroachment permit to be issued providing the following conditions are met:
 - i) the terms and conditions on the encroachment permit to be issued are identical to the encroachment permit issued to the vendor;
 - ii) the request is made in writing and received by the Town of Redcliff within 60 days of the date of the original encroachment permit;
 - iii) the written request, includes a declaration confirming there have been no adjustments to any building on the site since the date of the issuance of the original encroachment permit.
 - iv) there will be no additional fee charged for issuance of this encroachment permit.
- 8. That effective upon passage of this Bylaw, The Council of the Town of Redcliff hereby authorizes the Municipal Manager, or his designate, to sign, on behalf of the Town of Redcliff, encroachment permits as shown on Appendix "A" attached.
- 9. Bylaw 1177/98 is hereby repealed

Read a first time this 27th day of May, 2013.


Read a second time this 10th day of June, 2013.

Read a third time this 10th day of June, 2013.

Signed and Passed the this 17 day of June, 2013.



Mayor



Manager of Legislative and Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: October 27, 2014

PROPOSED BY: Manager of Legislative & Land Services

TOPIC: Contract with Park Enterprises Ltd.
Re: Outstanding Building Permits

PROPOSAL: To enter into contract with Park Enterprises to complete outstanding building permits.

BACKGROUND:

At the previous Council meeting of October 14, 2014 Council passed the following motion:

Councillor Brown moved to enter into negotiations with Park Enterprises to provide permit services to close outstanding building permits from 2007 to 2011. - Carried.

Administration has since had discussions with Park Enterprises and attached the proposed contract for services.

ATTACHMENTS:

Proposed contract between Town of Redcliff and Park Enterprises Ltd.

OPTIONS:

1. Authorize the Mayor and Municipal Manager to sign the agreement with Park Enterprises Ltd. for permit services relating to the closure of open building permit files between 2007 and 2011.
2. Authorize the Mayor and Municipal Manager to sign the agreement with Park Enterprises Ltd. for permit services relating to the closure of open building permit files between 2007 and 2011, as amended.
3. Not Authorize the Mayor and Municipal Manager to sign the agreement with Park Enterprises Ltd. for permit services relating to the closure of open building permit files between 2007 and 2011.

RECOMMENDATION:

Option 1.

SUGGESTED MOTION(S):

1. Councillor _____ moved to authorize the Mayor and Municipal Manager to sign the agreement with Park Enterprises Ltd. for permit services relating to the closure of open building permit files between 2007 and 2011.
2. Councillor _____ moved Authorize the Mayor and Municipal Manager to sign the agreement with Park Enterprises Ltd. for permit services relating to the closure of open building permit files between 2007 and 2011, as amended.
3. No Motion.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. **2014.**

THIS CONTRACT AMENDMENT made this _____

BETWEEN

Town of Redcliff

#1-3rd St NE

Redcliff, AB

T0J 2P0

In the province of Alberta,
as an Accredited Municipality under
the Safety Codes Act of Alberta
("Municipality")

-and-

PARK ENTERPRISES LTD.

of the City of Lethbridge

in the Province of Alberta,

as an Accredited Agency under
the Safety Codes Act of Alberta
("Agency")

WHEREAS the Agency has agreed to provide the Municipality with certain services ("Services") pursuant to the Safety Codes Act of Alberta (the "Act") and this agreement;

AND WHEREAS the Municipality has agreed to compensate the Agency for providing the Services;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

TERMS OF AGREEMENT

The Municipality and the Agency agree that:

1. The Engagement

The Municipality hereby engages the Agency to perform the Services, and the Agency hereby agrees to provide the Services contemplated in this Agreement.

2. The Services

Under the terms of this Agreement, the Agency will provide the Services within the jurisdiction of the Municipality and within the scope of its previous accreditation in the Building discipline under the Act and to the extent of the designation of powers of the Safety Codes Officers (SCO's) it employs. The Services will include but not be limited to compliance by the Agency with the Municipality Safety Codes Council Approved Quality Management Plan(s) (QMPs).

2.1 Compliance Services (including but not limited to):

- a) Site Inspections
- b) Technical Queries and Advice
- c) Issuance of Orders
- d) Monitoring of deficiencies
- e) Verification of Compliance
- f) Expiry & Cancellation of postponed and abandoned projects

3. **Agency Responsibilities**

In providing the Services, the Agency responsibilities will be limited to the following:

3.1 Performance

The Agency will perform the Services in an efficient and timely manner. The Agency agrees to work closely with the Municipality to ensure the completion and compliance of existing Building Permit files.

In performing the Services, the Agency shall produce and utilize records (Records) appropriate to the terms of this Agreement. Records may include application, permit, plans review report, inspection report, investigation report, variance and order forms which shall contain all information outlined in the appropriate QMP Schedule in force at time of permit issuance. This may also include Safety Codes Council of Alberta reporting, and reporting to the Government of Alberta.

3.2 Ownership and Confidentiality of Records

Records relating to the performance of the Services and responsibilities described in this Agreement shall be the exclusive property of the Municipality under the custody of the Agency.

Original Records shall be delivered to the Municipality upon completion and closure of permit.

Any confidential or non-public records or information obtained by the Agency or the Agency's employees in the performance of the Services under this Agreement, shall be kept confidential and shall be released only to the Municipality.

3.3 Freedom of Information Legislation

The Agency shall abide by the provisions of Section 63 of the Safety Codes Act in the management of Records which are the exclusive property of the Municipality and under the custody of the Agency.

The Agency shall refer any requests for access to information, which may be contained in the Records maintained by the Agency with respect to this Agreement, to the Municipality the day the request is received.

The Agency shall provide to the Municipality within two (2) days of a request, any information contained in the Records maintained by the Agency under the conditions outlined in Item 3.2.

3.4 Records Retention and Retrieval

All of the Records in the custody of the Agency shall be maintained by the Agency to ensure that the Records are housed

securely and the confidentiality of the information they contain is maintained. All information contained with the Records shall be used by the Agency in a manner consistent with the purposes for which the information was created.

Records creation, maintenance, retention or transfer to the Municipality by the Agency shall be in conformance with requirements contained in the Records Retention and Retrieval Section of the QMP. The Agency shall, within two (2) working days of a written request, make the Records available to the Municipality or its designate for purposes of auditing the Records and the Agency's records management practices for conformance with this Agreement and the Records Retention and Retrieval requirements in the QMP. All completed files will be returned to the Municipality on a quarterly basis.

4. Agency Certification

4.1 Occupational Health and Safety

The Agency will have a safety program in place.

4.2 Workers' Compensation Coverage

The Agency shall provide to the Municipality, prior to commencement of this Agreement, written certification of current and appropriate workers' compensation coverage through an account in good standing with the Alberta Workers' Compensation

Board (WCB). The Agency shall maintain this account in good standing throughout the term of this Agreement.

4.3 Employee Wages and Benefits

The Agency shall be responsible for the payment of all income tax, Canada Pension Plan, unemployment insurance and all other payments and deductions as are usually made by an employer of all its employees.

5. **Insurance and Liability**

The Agency will provide, maintain, and pay for insurance coverage which will be placed with insurers licensed in the Province of Alberta and be in a form acceptable to the Municipality. The Town shall be named as an additional insured and evidenced as such on certificate of insurance. Issuing Insurance Company shall provide 30 days written notice of any cancellation or non-renewal.

All insurance policies held by the Agency as they relate to this Agreement shall not be altered in any material way, cancelled or terminated until thirty (30) days after written notice of such change, cancellation or termination has been provided to the Municipality.

5.1 The Agency will provide:

- a) Comprehensive or Commercial General Liability Insurance with limits of not less than \$5,000,000 inclusive per occurrence, (and

annual general aggregate, if any, of not less than \$5,000,000)
against personal injury, bodily injury, and property damage;

- b) Automobile Liability insurance in an amount not less than \$2,000,000 on all vehicles owned, operated or licensed in the name of the Agency;
- c) "All-Risks" Valuable Papers and Records insurance on all such items pertaining to the Services under this Agreement in an amount adequate to enable their reconstruction; and
- d) Professional Liability/Errors and Omissions insurance with limits not less than \$1,000,000 inclusive per occurrence.

5.2 The Agency will provide:

- a) The Municipality with acceptable evidence of all required insurance, including copies of each policy prior to commencement of this Agreement.

6. Permit Closure

The Municipality and Agency shall mutually agree upon an acceptable method of permit closure. The Agency will assume responsibility for the administrative process in obtaining required documents and entering all necessary information into the electronic permitting system, eSITE. Once all requirements are satisfied, the Agency will remit all closed and Building Permit files quarterly to the Municipality. (OR in contrast: The Agency will supply the Municipality

with the inspection documents and any applicable supplementary information required. The Municipality will assume responsibility for the administrative process of closure.)

7. Remuneration

7.1 The Municipality:

agrees to pay the Agency remuneration in an amount of \$100 per site visit/inspection. This would include the required corresponding administrative work. Obtaining items required for permit closure, not requiring a site visit, such as a Verification of Compliance would be \$50 per occurrence and would include the corresponding administrative work.

7.2 The Municipality and Agency:

shall agree upon a mutually convenient method for transferring collected permit fees to the Agency.

7.3 The Agency (if applicable):

will charge Goods & Services Tax (GST) on all permits and services charged to the Municipality, in accordance with the Canada Customs and Revenue Agency Guidelines.

7.4 Subject to 7.1, the Building Safety Codes Officer may use his discretion to determine some Building Permits that may only require a Verification of Compliance to complete the file.

Dependant on financial or administrative constraints, it may be determined that the Town of Redcliff may assist in the administration of completing Building Permits that can be closed via Verification of Compliance. Should this course of action be required, the Agency would receive a signed Verification of Compliance along with any supplementary documents or pictures and the Building Safety Codes Officer would determine if this is acceptable. If the Building Safety Codes Officer approves and signs off on the file as compliant, the original documents along with the remaining administrative requirements would be forwarded to the Town of Redcliff for completion. This course of action would be completed at the cost of \$30 per Verification of Compliance.

8. Term of Agreement

The Agency shall commence providing the Services listed in Section 2 in connection with existing Building permits that were previously issued under the Town of Redcliff as the Authority having Jurisdiction. These services will begin on _____ and continue until all Building permits previously issued under the Town of Redcliff as the Authority having Jurisdiction, have been completed to satisfaction of Town of Redcliff and in compliance with the Safety Codes Act.

9. Relationship of Parties

9.1 The relationship of the Agency to the Municipality in performing the Services and fulfilling the responsibilities outlined in the Agreement is that of an independent consultant acting at arms length, and nothing in this Agreement shall be construed as creating any partnership or employment relationship between the Municipality and Agency.

9.2 The Agency:

has no authority to bind the Municipality in any manner whatsoever including, without limiting the generality of the foregoing, to any expenditure.

10. Indemnification

10.1 The Municipality:

shall not be liable nor responsible for any bodily or personal injury, or property damage of any nature whatsoever, that may be suffered by the Agency or its employees, in the performance of this Agreement except if such damage or injury is caused by the Municipality, its agents or employees.

10.2 The Agency:

shall indemnify and hold harmless the Municipality and its employees and agents, from any and all claims, demands, actions, and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Agency, including but not limited to the Agency's performance related to the Services and responsibilities outlined in this Agreement.

10.3 The indemnification:

in the waiver Clause 10.1 and Clause 10.2 shall survive termination of this Agreement.

11. **Termination**

11.1 Should the Agency default in connection to the requirements laid out in the QMP(s) Scope and Administration Delivery Standard, the Municipality may terminate this contract by giving ninety (90) days notice (termination date) in writing (Notice of Termination).

11.2 Should the Agency become incapable of performing the Services for any reason whatsoever, the Agency may terminate this contract by giving ninety (90) days written notice (termination date) in writing to the Municipality (Notice of Termination).

11.3 In the event that a Notice of Termination has been issued, the Agency shall within thirty (30) days following the termination date, deliver to the Municipality all records, systems and material related to the Services and responsibilities outlined in this Agreement.

11.4 Upon termination the Agency shall provide Services up to and including the termination date. At this time, all files and communication will be returned to the Town of Redcliff. Subsequent to the termination date, the Agency will only provide Services in accordance with this Agreement for any permits or commitments prior to the termination date.

11.5 Notice of Termination shall be effected by personal delivery or by registered mail:

To the Municipality;

Town of Redcliff

#1-3rd St NE

Redcliff, AB

T0J 2P0

To the Agency;

PARK ENTERPRISES LTD.

#10, 491 W.T. Hill Blvd. S.

Lethbridge, AB

T1J 1Y6

or such other addresses as may be designated from time to time, and such notice shall be deemed received on the date of delivery.

12. Amendments

12.1 The Municipality and the Agency:

may add to, delete, vary or amend the terms of this Agreement by reciprocal written correspondence agreed to by both parties to that effect, and without the necessity of formally amending this Agreement provided such amendments do not conflict with the Act or Regulations made pursuant to the Act.

12.2 The Municipality and the Agency:

agree this Agreement will be amended, as required, to accommodate any changes to the Act or Regulations made pursuant to the Act.

12.3 The Municipality and the Agency:

agree they will acknowledge receipt of all proposed and/or accepted written amendments to this Agreement from one another in writing within five (5) working days of receipt of any amendment.

IN WITNESS WHEREOF the Municipality and Park Enterprises Ltd. have hereunto caused their corporate seals to be affixed, attested by the hands of their proper officers in this behalf the day and year first above written.

Town of Redcliff

PER: _____

PER: _____

PARK ENTERPRISES LTD.

PER: _____

PER: _____

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: October 27, 2014

PROPOSED BY: Manager of Legislative & Land Services

TOPIC: Extension of Contract for Gas, Electric, & Plumbing Permit Services with Park Enterprises Ltd.

PROPOSAL: To extend existing contract with Park Enterprises for Gas, Electric & Public Permit Services

BACKGROUND:

The Town of Redcliff is currently in an agreement with Park Enterprises for the provision of Gas, Electric & Plumbing Services. The contract will expire December 31, 2014.

At the Council meeting of October 14, 2014 Council authorized Administration to enter into negotiations with Park Enterprises to provide permit services to close outstanding building permits from 2007 to 2011. A separate Request for Decision will be presented to Council to consider authorizing Administration to enter into agreement with Park Enterprises for closure of building permit files from 2007-2011.

Administration feels it would be beneficial to extend the contract with Park Enterprises for Gas, Electric and Plumbing Permit Services until such time as the open building permits for years 2007-2011 have been closed. This would provide consistency of permit service providers. At such time further consideration could be given to becoming accredited in the building discipline. A Request for Proposal could then be issued for all four disciplines.

ATTACHMENTS: None.

OPTIONS:

1. Extend agreement with Park Enterprises until December 31, 2015.
2. To issue a Request for Proposals for Gas, Electric & Plumbing Permit Services

RECOMMENDATION:

Option 1.

SUGGESTED MOTION(S):

1. Councillor _____ moved that Administration be authorized to enter into an agreement to extend the existing agreement with Park Enterprises for Gas, Electric & Plumbing Services until December 31, 2015.
2. Councillor _____ moved that Administration issue a Request for Proposal for Gas, Electric & Plumbing Services.

SUBMITTED BY:



Department Head



Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2014.

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: October 27, 2014

PROPOSED BY: Manager of Engineering / Manager of Legislative and Land Services

TOPIC: Overland Drainage Right of Way - Lot 41, Block A, Plan 0714576 (1502 Dirksen Drive NE)

PROPOSAL: To consider request for partial discharge of Overland Drainage Right of Way on Lot 41, Block A, Plan 0714576 (1502 Dirksen Drive NE)

BACKGROUND:

The Redcliff Subdivision and Development Appeal Board (SDAB) heard an appeal against the decision made by the Development Officer to refuse to issue a development permit on the application #14-DP-069 for Lot 41, Block A, Plan 0714576 (1502 Dirksen Drive NE) on September 15, 2014. The decision of the SDAB and its reasons are as follows:

B.Hawrelak moved that the appeal against the decision of the Development Officer to refuse to issue a permit for Development Permit Application 14-DP-069, Lot 41, Block A, Plan 0714576 (1502 Dirksen Drive NE) for a multi-unit garage style complex be denied and the decision of the Development Officer be confirmed. – carried.

Reasons for Decision

- 1. The rear utility right of way needs to be maintained and no structures built on it. Storm drainage needs to be there and the Town of Redcliff needs to have access to the UROW.*
- 2. Insufficient parking plan provided. Further that there is insufficient space to provide parking in front of each unit while providing access to each unit.*
- 3. The required 6m unobstructed sideyard setback where there is no lane should be maintained for emergency access purposes. It was noted that this would be less of a concern if UROW was maintained on the easterly side.*

After the SDAB decision, the Town administration received a revised drainage layout plan with parking identified, the rear building shifted to the east and a proposal to discharge a portion of the overland drainage right of way for Town's review on Oct 05, 2014. The plans were discussed internally and a meeting scheduled with the developer on Oct 23, 2014 to provide Town comments/concerns to the developer on the proposed plans. Administration clarified that Council is the authority that can consider the partial removal of the Overland Drainage Right of Way. However, with regards to the development proposal showing parking plan and building adjustment a new development application will have to be submitted. Further that Council is not the development authority. It was confirmed that he could present his request to Council with regard to the partial discharge of the Overland Drainage Right of Way. J. Piea submitted a revised letter for consideration for partial removal of the Overland Drainage Right of Way. This Request for Decision is related to the review of alternate storm overland drainage plan and acceptance of the concept by the Town.

The revised drainage plan M1 (attached a copy) shows the removal of manhole and storm main underneath the south building proposed in the previous version of drainage plan and provided a 5.977m

strip of land at SW corner of the property for overland drainage by relocating the south building east up to the edge of the property line and cut approximately 0.6m from the existing grade to connect the overland drainage from the Town's existing concrete swale to the proposed ponding area for which the storm calculations provided by the developer's engineer based on 40 l/sec/ha storm release rate for the development. A manhole and storm main is still proposed under the NE proposed building. According to the developer engineer, in an extreme rain event if the storm main under the NE building gets plugged, the water will store up to ponding limits and reach the Dirkson Drive without impacting the proposed buildings as the building floor are designed to .3m above the high water level to meet the Town's design guidelines. Town's engineering department reviewed the plans and the concept is found acceptable with some minor comments but realize proper legal advice to register a urow and any potential agreement between the developer and the Town for the acceptance of the drainage and future maintenance of the water from the Town's concrete swale, will be required.

Attachments:

Letter from J. Piea dated October 23, 2014
Three sketches

Options:

1. Accept the revised overland drainage concept in relation to the alteration of the overland drainage right of way proposed by the developer for lot 41, Block A, Plan 0714576 (1502 Dirkson Drive NE) and authorize Administration to proceed with partial discharge of the overland drainage right of way and registration of new overland drainage right of way or other suitable instrument as required. The owner shall be responsible for the upkeep and maintenance of said right of way and for any applicable costs to discharge the overland drainage right of way and registration of new overland drainage right of way or other suitable instrument. This option is conditional to appropriate professional advice (ie: Town's Legal Representative and Land Surveyor).

If this option is considered it is important that future liability be limited.

2. Deny the request from J. Piea dated October 23, 2014 for a partial discharge of the Overland Drainage Right of Way on Lot 41, Block A, Plan 0714576 (1502 Dirkson Dr. NE).

Recommendation:

In absence of clarity on the legal and future unforeseen problems, the administration recommends to accept the option 2.

If option 1 is selected Administration will require professional legal assistance to formalize the proposed concept as it relates to the partial discharge and subsequent registration of the Overland Drainage Right of Way.

Suggested Motions:

1. Councilor _____ moved to accept the revised overland drainage concept in relation to the alteration of the overland drainage right of way proposed by the developer for lot 41, Block A, Plan 0714576 (1502 Dirkson Drive NE) and authorize Administration to proceed with partial discharge of the overland drainage right of way and registration of new overland drainage right of way or other suitable instrument as required. The owner shall be responsible for the upkeep and maintenance of said right of way and for any applicable costs to discharge the overland drainage right of way and registration of new overland drainage right of way or other suitable instrument. This option is conditional to appropriate professional advice (ie: Town's Legal Representative and Land Surveyor).

- 2, Councilor _____ moved to deny the request from J. Piea dated October 23, 2014 for a partial discharge of the Overland Drainage Right of Way on Lot 41, Block A, Plan 0714576 (1502 Dirkson Dr. NE).

SUBMITTED BY: _____

Department Head

APPROVED BY: _____

Municipal Manager

APPROVED / REJECTED BY COUNCIL THIS ____ DAY OF _____ AD. 2014

Peigan Properties Ltd.
421 First Street NW
Medicine Hat, AB
T1A 6H6

October 23, 2014

Town of Redcliff
#1 – 3rd Street NE
Redcliff, Alberta
T0P 2P0

Attention: Ms. Shanon Simon, Manager of Legislative and Land Services
Mr. Brian Stehr, Development Officer

Dear People:

RE: Zion Commercial (Medicine Hat) Ltd. - Lot 41 Blk A Plan 0714576 - 1502
Dirkson Drive

It is the desire of our client to explore ways to proceed with the project recently presented to your offices and reviewed by the Subdivision and Development Appeal Board. We believe the project to be desirable and have determined the hang-ups to be technical in nature. Addressing the concerns outlined in the letter of September 29 we offer the following for consideration of the Town Council.

Drawing UROW1 shows the extent of the utility right of way. Drawing UROW2 shows the portion of the utility right of way we propose to have discharged. An alternative to the purposes of the utility right of way is presented supporting the logic for the discharge. This eliminates the need for an encroachment agreement.

Drawing M1 revised shows the methodology of allowing all water from the swale to reach the storm drainage system on Dirksen Drive. The majority of the storm water for the greenhouses to the south flows to the south. The only way water from the greenhouse site to get into the swale would be if one of their many gutters were to be blocked. None of their gutters is piped to the swale. All storm water to the north of the swale is managed on each of the four lots per the standards established by the Town. Originally had these lots been developed as greenhouse sites all water would have dumped onto Dirksen Drive without the present ponding. The design is created so no water can impact any neighbours in the event of accumulations. This has been done by attention to all elevations, adjacent property, swale depth and elevations to be

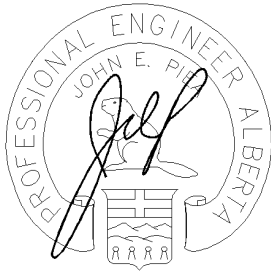
established. The design does not rely on piping which can be plugged. All water will flows overland. Note the swale is slightly higher than the design elevations of the site.

May we suggest the best way to assess this project is to walk the site. The best way to do this is to drive the utility right of way by accessing via the trail behind the south greenhouse. When viewing it from this perspective kindly keep in mind by excavation 600mm will be removed overall from this site.

If we may be of further assistance kindly contact us at your convenience.

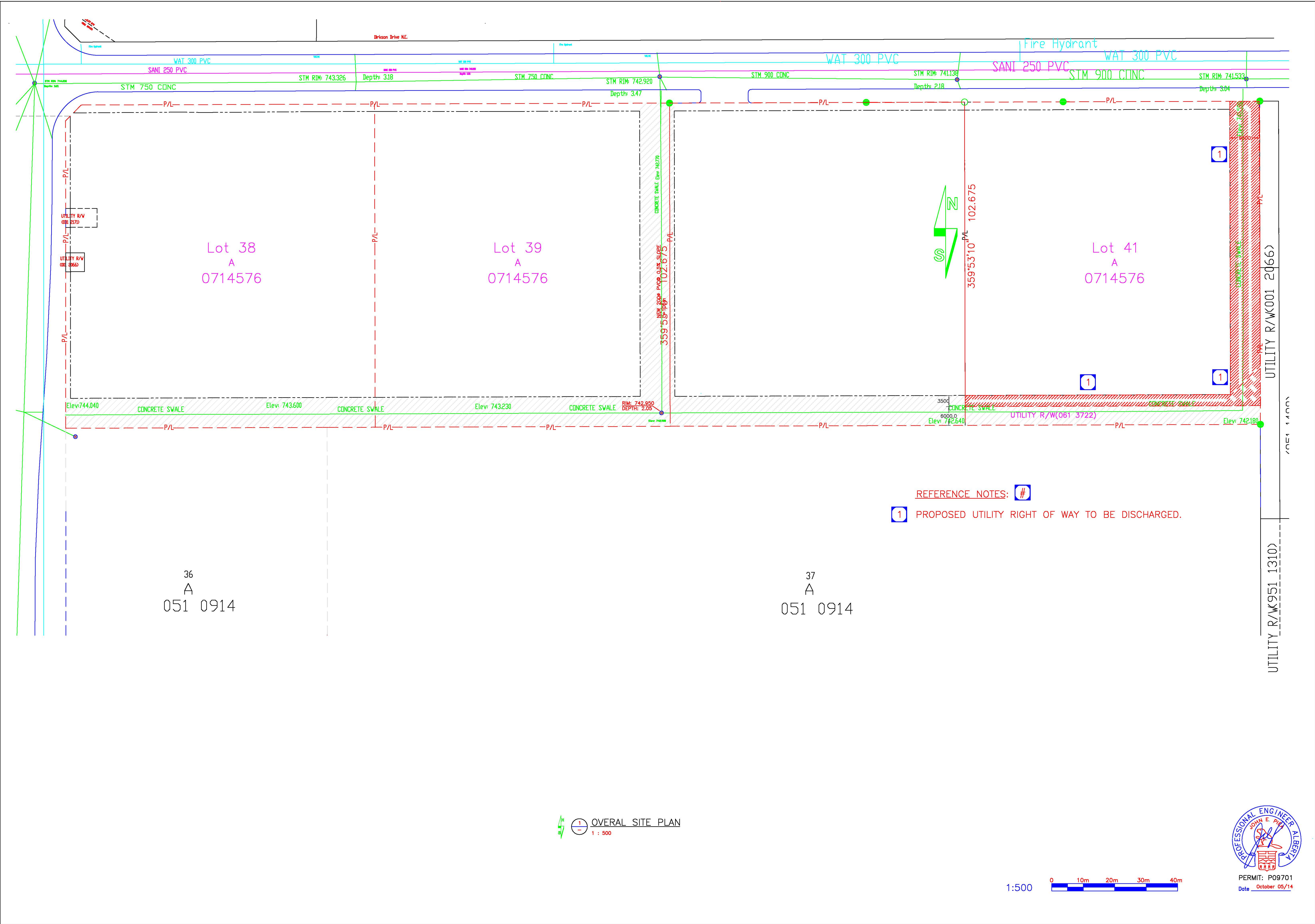
Thank you for your attention to this matter.

Yours very truly,

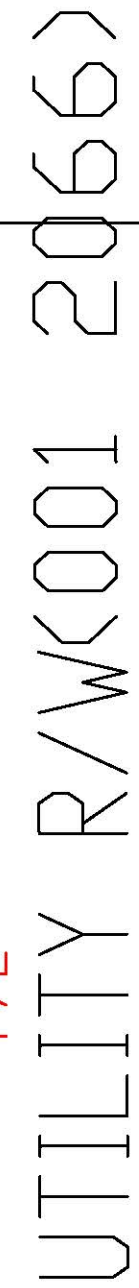


Permit Number P09701

Mr. John E. Piea, P.Eng.



| REVISIONS | | BY |
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OVERAL SITE PLAN
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PARTIAL_SITE_PLAN



ROYAL CANADIAN LEGION No. 6 REDCLIFF LEGION



302 Broadway Avenue
Redcliff, AB T0J 2P0
Phone: (403) 548-3217
Fax: (403) 526-4355

October 15, 2014

Mayor Ernie Riemer
Town of Redcliff
PO Box 40
Redcliff, AB T0J 2P0

Dear Sir:

Re: Remembrance Day Services

The Royal Canadian Legion, Redcliff Branch No. 6 would like to take this opportunity to invite you to our Remembrance Day Ceremonies on Tuesday, November 11, 2014. We would be pleased if you or a representative would lay a wreath at the Cenotaph.

Participants will be gathering at the Legion at 9:00am, forming a parade to Parkside School for the Church Service, then to the Cenotaph for the 11:00am service. Following the service, we will be forming a parade back to the Legion where everyone is invited for lunch and refreshments.

Please advise our office no later than November 06, 2014 if you will be able to attend by contacting the Legion at (403) 548-3217 or (403) 548-3601.

We look forward to hearing from you.

Yours truly,

Dennis Rathwell
Dennis Rathwell
President



COPY

265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

October 17, 2014

Mayor
Town of Redcliff
PO Box 40
Redcliff, Alberta T0J 2P0

RECEIVED
OCT 20 2014
TOWN OF REDCLIFF

Mayor:

The generosity of many make the continued delivery of our unique farm safety program possible. If budget realities allow, we are hopeful the Town of Redcliff will consider providing \$300 in support of our Safety Smarts Program, for the 2014-2015 school year.

Our in-class presentations focus on the following safety topics:

- Passenger run-over – one seat / one rider - Kindergarten
- Bystander run-over – a safe place to play - Grade 1
- Summer and winter rural drowning hazards - have an adult check, every time - Grade 2
- Sound induced hearing loss - can be permanent, is preventable - Grade 3
- Keeping myself and my family safe – taking personal responsibility for safety - Grade 4
- Rider related falls and collisions - related to both quads and horses, wear a helmet every time - Grade 5
- Preparing for the unexpected - large animal handling, always with someone, always an escape route - Grade 6

The mandate of our organization is to reduce injuries and fatalities in rural Alberta. Often children, are not fully aware of the many potential hazards presented by rural living. Increasing both their knowledge and ability to make informed personal safety decisions is extremely important. Safety Smarts has for the past 16 years, worked to influence the behaviour of our rural children. The power of this program comes from consistent, face to face delivery. Beginning in kindergarten, our regional instructors build a firm foundation which allows them to influence the attitudes and behaviours of the rural children they teach. Education enables informed decisions.

Our Safety Smarts program is offered free of charge to all elementary school children - Kindergarten to Grade 6, in rural communities of less than 10,000. Last year we delivered Safety Smarts into 2824 classrooms in 494 schools reaching 57,551 students across Alberta. More than 1700 classroom teachers completed evaluations, with 98% rating both content and delivery as excellent; being both age appropriate and valuable for their students.

From our Board of Directors to our team of regional instructors, we are rural people who live in towns, villages and farms. We choose a rural lifestyle for many of the same reasons you do, because they are a safe place to raise children and families and because our communities value the strong relationships of friends and neighbours. Our experience is that everyone who lives and works in rural Alberta knows a family who has suffered injury or tragedy. Each young life lost tears at the fabric of rural Alberta, impacting families and communities for generations.

The Raymond & District Futures Society is a registered charity and a not-for-profit society. We are in good standing with the Canada Revenue Agency and our charitable registration number is 890566441 RR0001. We operate under the working name, Farm Safety Centre from our office in Raymond, Alberta.

Our annual operating budget is approximately \$400,000. As this program expanded to become province-wide a few years ago, it became reliant on a small number major funders. We are now adjusting our strategy, seeking to increase the financial sustainability of this program by building a broader base of financial support; shifting towards more modest contributions from a much wider group.

Our current financial supporters include the Government of Alberta through Alberta Agriculture and Rural Development, 48 Counties and Municipal Districts, 44 Towns and Villages, 16 Agricultural Societies, Conoco Phillips Canada, Pioneer Hi-Bred, Monsanto Canada, Farm Credit Canada, Shell Canada and the Kehler Stauffer Water Awareness fund. A complete chronological listing of all contributors can be found on our website.

A detailed budget for this program will be provided upon request. Our approximate annual expenditures are listed below:

| | |
|--|---------------|
| Regional instructors time and mileage | \$225,000 |
| Take-home review resources provided to children | 45,000 |
| Centre & Safety Smarts administration and coordination | 80,000 |
| Offices expenses and overhead | 20,000 |
| Insurance, accounting, technical support | 15,000 |
| Replacement and repair of in-class delivery equipment | <u>15,000</u> |
| | \$400,000 |

Your investment will specifically support safety education for rural children and their families. We would appreciate your consideration in becoming an on-going supporter as several of our current contributors do, with a budgeted annual donation, of \$300. Investing in our children now is a wise investment in the future. Influencing their personal attitudes and actions as they grow and mature will pay significant dividends as they move forward, becoming the decision makers of tomorrow.

Organizational and program information can also be found on our website: abfarmsafety.com. Please contact me if you would like more information, or have questions or concerns. As we make program delivery plans for the current school year, a decision regarding this invitation would be greatly appreciated by December 1, 2014.

Thank you for consideration of this request.



Laura Nelson
Executive Director
Farm Safety Centre
Phone: 403 752-4585
Email: safetyctr@abfarmsafety.com

1 Enclosure

2013-2014 schools visited listing

Safety Smarts 2013-2014 Schools Visited

| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|---|--------------|---------|----------|----------------|---------------------------|
| A.B. Daley Community School | 10/23/2013 | 13 | 241 | Nanton | M.D. of Willow Creek |
| A.E. Bowers Elementary | 6/3/2014 | 1 | 23 | Airdrie | Rocky View County |
| A.H. Dakin School | 10/4/2013 | 6 | 134 | Edson | Yellowhead County |
| A.L. Horton Elementary | 4/14/2014 | 16 | 341 | Vegreville | County of Minburn |
| Acadia Colony | 3/27/2014 | 1 | 22 | Acadia Valley | M.D. of Acadia |
| Acme School | 4/10/2014 | 6 | 98 | Acme | Kneehill County |
| Albion Ridge Colony | 4/11/2014 | 1 | 26 | Barons | County of Lethbridge |
| Alcoma School | 5/6/2014 | 4 | 60 | Rainier | County of Newell |
| Alder Flats Elementary | 1/14/2014 | 6 | 118 | Alder Flats | County of Wetaskiwin |
| Alix Colony School | 12/10/2013 | 1 | 21 | Alix | Lacombe County |
| Alix MAC | 12/19/2013 | 7 | 139 | Alix | Lacombe County |
| Allan Johnstone School | 1/28/2014 | 3 | 60 | Hardisty | Flagstaff County |
| Allenby Colony (Wilson Siding) | 12/9/2013 | 1 | 10 | Coaldale | County of Lethbridge |
| Altario School | 12/18/2013 | 3 | 49 | Altario | Special Areas 4 |
| Amisk School | 4/30/2014 | 4 | 72 | Amisk | M.D. of Provost |
| Andrew School | 11/6/2013 | 4 | 63 | Andrew | Lamont County |
| Ardmore School | 3/4/2014 | 4 | 80 | Ardmore | M.D. of Bonnyville |
| Armada Colony | 6/11/2014 | 1 | 15 | Lomond | Vulcan County |
| Arrowwood Colony | 4/14/2014 | 1 | 22 | Blackie | Vulcan County |
| Arrowwood Community School | 6/16/2014 | 4 | 68 | Arrowwood | Vulcan County |
| Assumption Roman Catholic | 4/1/2014 | 3 | 34 | Oyen | Special Areas 3 |
| Athabasca Colony | 1/27/2014 | 1 | 16 | Athabasca | Athabasca County |
| Aurora Elementary | 5/6/2014 | 12 | 381 | Drayton Valley | Brazeau County |
| Autumn Leaf School (Springridge Colony) | 6/5/2014 | 1 | 11 | Wainwright | M.D. of Wainwright |
| Barnwell School | 3/18/2014 | 5 | 111 | Barnwell | M.D. of Taber |
| Barons School | 4/9/2014 | 7 | 158 | Barons | County of Lethbridge |
| Barrhead Elementary | 6/17/2014 | 7 | 143 | Barrhead | County of Barrhead |
| Barrhead Elementary | 5/26/2014 | 17 | 454 | Barrhead | County of Barrhead |
| Bashaw School & ECS | 2/7/2014 | 5 | 96 | Bashaw | Camrose County |
| Bassano School | 1/23/2014 | 7 | 163 | Bassano | County of Newell |
| Bawlf School | 3/14/2014 | 7 | 172 | Bawlf | Camrose County |
| Beaverlodge Elementary School | 1/9/2014 | 7 | 121 | Beaverlodge | County of Grande Prairie |
| Beiseker Community School | 3/3/2014 | 6 | 148 | Beiseker | Rocky View County |
| Bentley Colony School | 9/26/2013 | 1 | 14 | Blackfalds | Lacombe County |
| Bentley School | 10/30/2013 | 7 | 153 | Bentley | Lacombe County |
| Berry Creek Community | 12/19/2013 | 3 | 45 | Cessford | Special Areas 2 |
| Bezanson School | 12/10/2013 | 7 | 89 | Bezanson | County of Grande Prairie |
| Big Bend Colony | 2/10/2014 | 1 | 9 | Cardston | Cardston County |
| Big Rock School | 3/27/2014 | 14 | 328 | Okotoks | M.D. of Foothills |
| Big Valley School | 10/30/2013 | 4 | 68 | Big Valley | County of Stettler |
| Birch Hills Colony School | 10/8/2013 | 1 | 22 | Wanham | Birch Hills County |
| Birch Meadows Colony School | 10/11/2013 | 1 | 24 | Eaglesham | Birch Hills County |
| Blackie School | 2/3/2014 | 7 | 88 | Blackie | M.D. of Foothills |
| Blessed Sacrament School | 3/13/2014 | 16 | 339 | Wainwright | M.D. of Wainwright |
| Blue Ridge Colony | 5/5/2014 | 1 | 14 | Hill Spring | Cardston County |
| Blue Sky Colony | 11/22/2013 | 1 | 22 | Hanna | Starland County |
| Bluegrass Colony | 12/12/2013 | 1 | 96 | Warner | County of Warner |
| Bluffton School | 9/24/2013 | 5 | 86 | Bluffton | Ponoka County |
| Blumenort Mennonite School | 6/27/2014 | 7 | 169 | La Crete | Mackenzie County |
| Bon Accord Community School | 10/29/2013 | 7 | 164 | Bon Accord | Sturgeon County |
| Bonanza School | 3/3/2014 | 5 | 52 | Bonanza | Saddle Hills County |
| Botha School | 2/24/2014 | 3 | 55 | Botha | County of Stettler |
| Bow City Colony | 9/26/2013 | 1 | 23 | Brooks | County of Newell |
| Boyle School | 2/26/2014 | 7 | 138 | Boyle | Athabasca County |
| Brant Christian School | 5/30/2014 | 3 | 67 | Brant | Vulcan County |
| Brant Colony | 6/18/2014 | 1 | 25 | Lethbridge | Vulcan County |
| Breaking Point Colony School (Twin River) | 11/21/2013 | 2 | 41 | Peace River | County of Northern Lights |
| Brentwood Elementary | 10/18/2013 | 13 | 368 | Strathmore | Wheatland County |
| Breton Elementary | 5/14/2014 | 5 | 104 | Breton | Brazeau County |
| Britestone Colony | 10/15/2013 | 1 | 31 | Carbon | Kneehill County |
| Brownfield Community | 11/14/2013 | 2 | 24 | Brownfield | County of Paintearth |
| Bruderheim Community School | 11/25/2013 | 6 | 116 | Bruderheim | Lamont County |
| Burdett School | 4/16/2014 | 7 | 170 | Burdett | County of Forty Mile |
| Busby School | 2/5/2014 | 6 | 111 | Busby | Westlock County |

Safety Smarts 2013-2014 Schools Visited

| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|--|--------------|---------|----------|-------------------|----------------------------|
| Byemore Colony | 2/28/2014 | 1 | 15 | Byemore | County of Stettler |
| Byemore School | 4/2/2014 | 4 | 35 | Byemore | County of Stettler |
| C.P. Blakely Elementary | 5/6/2014 | 18 | 414 | Sylvan Lake | Red Deer County |
| C.W. Sears Elementary | 1/22/2014 | 8 | 183 | Tofield | Beaver County |
| Calmar Elementary School | 3/10/2014 | 10 | 218 | Calmar | Leduc County |
| Calvin Christian School | 3/24/2014 | 21 | 470 | Coalhurst | County of Lethbridge |
| Cameron Farms Colony | 11/7/2013 | 1 | 20 | Taber | M.D. of Taber |
| Camilla School | 10/28/2013 | 10 | 200 | Riviere Qui Barre | Sturgeon County |
| Camrose Colony | 11/6/2013 | 1 | 25 | Camrose | Camrose County |
| Carbon School | 11/20/2013 | 5 | 108 | Carbon | Kneehill County |
| Cardston Elementary | 5/29/2014 | 11 | 199 | Cardston | Cardston County |
| Cardston Elementary | 6/4/2014 | 16 | 324 | Cardston | Cardston County |
| Caroline School | 4/22/2014 | 8 | 160 | Caroline | Clearwater County |
| Carseland School | 1/29/2014 | 5 | 78 | Carseland | Wheatland County |
| Caslan School | 1/22/2014 | 4 | 71 | Caslan | Athabasca County |
| Castle Colony School - (Scotford) | 10/15/2013 | 1 | 21 | Fort Saskatchewan | Strathcona County |
| Cayley Colony | 2/12/2014 | 1 | 26 | Cayley | M.D. of Foothills |
| Cayley School | 2/13/2014 | 6 | 124 | Cayley | M.D. of Foothills |
| Central Bow Valley School | 1/28/2014 | 5 | 75 | Gleichen | Wheatland County |
| Central Elementary School | 4/11/2014 | 9 | 200 | Lac La Biche | Lac La Biche County |
| Central High Sedgewick Public | 12/19/2013 | 8 | 202 | Sedgewick | Flagstaff County |
| Central School | 3/13/2014 | 20 | 379 | Brooks | County of Newell |
| Central School | 4/1/2014 | 5 | 100 | Taber | M.D. of Taber |
| Chamberlain School | 2/13/2014 | 7 | 125 | Grassy Lake | M.D. of Taber |
| Champion School | 11/28/2013 | 3 | 77 | Champion | Vulcan County |
| Chin Lakes School (Lakeside Colony) | 12/9/2013 | 1 | 14 | Coaldale | County of Lethbridge |
| Christ-King Catholic School | 4/15/2014 | 5 | 79 | Stettler | County of Stettler |
| Clandonald School | 5/8/2014 | 2 | 27 | Clandonald | County of Vermillion River |
| Clear Lake Colony School | 2/27/2014 | 1 | 24 | Claresholm | M.D. of Willow Creek |
| Clear Vista School | 2/24/2014 | 12 | 281 | Wetaskiwin | County of Wetaskiwin |
| Cleardale Colony School | 11/22/2013 | 1 | 14 | Cleardale | Clear Hills County |
| Cleardale Mennonite School Society | 5/15/2014 | 5 | 51 | Cleardale | Clear Hills County |
| Clearview Colony | 12/9/2013 | 1 | 13 | Bassano | County of Newell |
| Cloverleaf Colony | 11/21/2013 | 1 | 24 | Delia | Starland County |
| Coalhurst Elementary | 11/27/2013 | 3 | 62 | Coalhurst | County of Lethbridge |
| Cochrane Christian Academy | 5/30/2014 | 6 | 165 | Cochrane | Rocky View County |
| Codesa Hutterite Colony School | 10/28/2013 | 1 | 17 | Eggleston | Birch Hills County |
| Cold Lake Elementary | 5/20/2014 | 15 | 295 | Cold Lake | M.D. of Bonnyville |
| Condor Elementary | 3/18/2014 | 7 | 140 | Condor | Clearwater County |
| Consort School | 3/6/2014 | 6 | 120 | Consort | Special Areas 4 |
| Copperfield Colony | 11/7/2013 | 1 | 17 | Hays | M.D. of Taber |
| Coronation School | 1/15/2014 | 5 | 150 | Coronation | County of Paintearth |
| Craigmyle Colony | 6/4/2014 | 1 | 25 | Craigmyle | Starland County |
| Crawling Valley School (Ridgeland Colony) | 5/13/2014 | 1 | 15 | Hussar | Wheatland County |
| Creighton Colony | 4/3/2014 | 1 | 36 | Mannville | County of Minburn |
| Cremona School | 5/13/2014 | 8 | 211 | Cremona | Mountain View County |
| Crescent Valley School | 5/28/2014 | 6 | 136 | Hinton | Yellowhead County |
| Crestomere School | 11/13/2013 | 5 | 90 | Lacombe | |
| Crooked Creek Colony School (Ridge Valley) | 2/6/2014 | 1 | 18 | Crooked Creek | M.D. of Greenview |
| Crossfield Elementary | 4/28/2014 | 14 | 294 | Crossfield | Rocky View County |
| Crystal Spring Colony | 2/10/2014 | 1 | 10 | Magrath | Cardston County |
| Daly Creek Colony | 1/14/2014 | 1 | 17 | Fort Macleod | M.D. of Willow Creek |
| Dapp School | 3/4/2014 | 7 | 98 | Dapp | Westlock County |
| Darwell School | 5/9/2014 | 7 | 129 | Darwell | Lac Ste. Anne County |
| Daysland School | 1/21/2014 | 7 | 150 | Daysland | Flagstaff County |
| Deerfield Colony | 3/12/2014 | 1 | 12 | Magrath | Cardston County |
| Delco Colony | 1/15/2014 | 1 | 23 | Warner | County of Warner |
| Delia School | 4/3/2014 | 6 | 63 | Delia | Starland County |
| Delnorte (Innisfree) School | 2/25/2014 | 3 | 46 | Innisfree | County of Minburn |
| Dixonville School | 5/22/2014 | 6 | 59 | Dixonville | County of Northern Lights |
| Donalda Colony | 5/29/2014 | 1 | 26 | Donalda | County of Stettler |
| Donalda School | 5/29/2014 | 2 | 41 | Donalda | County of Stettler |
| Dorothy Dalgliesh | 1/7/2014 | 7 | 174 | Picture Butte | County of Lethbridge |
| Dr. Elliott Community School | 11/25/2013 | 5 | 94 | Linden | Kneehill County |

Safety Smarts 2013-2014 Schools Visited

| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|--|--------------|---------|----------|----------------------|---------------------------|
| Dr. Folkins Community School | 3/12/2014 | 5 | 98 | Chauvin | M.D. of Wainwright |
| Dr. Hamman School | 3/6/2014 | 11 | 254 | Taber | M.D. of Taber |
| Dr. Mary Jackson School | 5/28/2014 | 7 | 61 | Keg River | County of Northern Lights |
| Drayton Christian School | 3/6/2014 | 6 | 108 | Drayton Valley | Brazeau County |
| Duchess School | 1/24/2014 | 14 | 234 | Duchess | County of Newell |
| Duclos School | 5/7/2014 | 23 | 506 | Bonnyville | M.D. of Bonnyville |
| Duffield School | 3/3/2014 | 7 | 147 | Duffield | Parkland County |
| Dunstable School | 6/4/2014 | 3 | 57 | Busby | County of Barrhead |
| E.E. Oliver Elementary School | 5/7/2014 | 14 | 305 | Fairview | M.D. of Fairview |
| E.H. Walter School | 4/29/2014 | 6 | 135 | Paradise Valley | County of Vermilion River |
| Eaglesham School | 12/18/2013 | 7 | 80 | Eaglesham | Birch Hills County |
| East Cardston Colony | 6/11/2014 | 1 | 25 | Cardston | Cardston County |
| East Raymond Colony | 11/4/2013 | 1 | 15 | Raymond | County of Warner |
| Eastbrook Elementary | 12/16/2013 | 14 | 335 | Brooks | County of Newell |
| Ecole Bellevue School | 6/9/2014 | 20 | 487 | Beaumont | Leduc County |
| Ecole Citadelle | 6/10/2014 | 7 | 106 | Legal | Sturgeon County |
| Ecole des Quatre-Vents | 3/12/2014 | 7 | 94 | Peace River | |
| Ecole du Sommet | 11/15/2013 | 6 | 104 | St. Paul | County of St. Paul |
| Ecole Edwards Elementary | 4/1/2014 | 37 | 867 | Airdrie | Rocky View County |
| Ecole Elementaire Ardrossan Elementary | 5/12/2014 | 15 | 300 | Ardrossan | Strathcona County |
| Ecole Elementaire Percy Pegler | 5/1/2014 | 13 | 263 | Okotoks | M.D. of Foothills |
| Ecole Lacombe Upper Elementary | 1/29/2014 | 6 | 156 | Lacombe | Lacombe County |
| Ecole Meridian Heights School | 4/29/2014 | 6 | 112 | Stony Plain | Parkland County |
| Ecole Olds Elementary School | 3/11/2014 | 21 | 499 | Olds | Mountain View County |
| Ecole Plamondon School | 2/4/2014 | 7 | 192 | Plamondon | Lac La Biche County |
| Ecole Rocky Elementary | 5/20/2014 | 12 | 322 | Rocky Mountain House | Clearwater County |
| Ecole Sifton School | 11/18/2013 | 20 | 398 | Camrose | Camrose County |
| Ecole Springfield Elementary | 3/26/2014 | 14 | 327 | Peace River | |
| Ecole Steffie Woima Elementary | 3/3/2014 | 24 | 504 | Sylvan Lake | Red Deer County |
| Edgerton Public | 2/20/2014 | 4 | 79 | Edgerton | M.D. of Wainwright |
| Elbow Valley | 12/4/2013 | 20 | 500 | Calgary | Rocky View County |
| Eldorado Elementary | 11/26/2013 | 11 | 265 | Drayton Valley | Brazeau County |
| Eleanor Hall School | 3/3/2014 | 8 | 164 | Clyde | Westlock County |
| Elizabeth School | 5/22/2014 | 8 | 46 | Cold Lake | M.D. of Bonnyville |
| Elk Point Elementary | 5/1/2014 | 14 | 280 | Elk Point | County of St. Paul |
| Elmer-Elson Elementary | 4/9/2014 | 13 | 248 | Mayerthorpe | Lac Ste. Anne County |
| Elmspring Colony | 1/15/2014 | 1 | 25 | Warner | County of Warner |
| Elmworth School | 11/6/2013 | 7 | 46 | Elmworth | County of Grande Prairie |
| Elnora School | 2/11/2014 | 4 | 71 | Elnora | Red Deer County |
| Enchant Colony | 11/6/2013 | 1 | 15 | Enchant | M.D. of Taber |
| Enchant School | 11/26/2013 | 7 | 110 | Enchant | M.D. of Taber |
| Entwistle School | 10/8/2013 | 4 | 64 | Entwistle | Parkland County |
| Erskine Colony | 4/10/2014 | 1 | 17 | Erskine | County of Stettler |
| Erskine School | 3/4/2014 | 5 | 94 | Erskine | County of Stettler |
| Evansview School | 10/3/2013 | 5 | 97 | Evansburg | Yellowhead County |
| Evergreen Colony | 1/13/2014 | 1 | 12 | Taber | M.D. of Taber |
| Evergreen Elementary | 6/16/2014 | 17 | 387 | Drayton Valley | Brazeau County |
| Evergreen School | 10/22/2013 | 10 | 217 | Edson | Yellowhead County |
| Ewelme Colony | 6/11/2014 | 1 | 12 | Glenwood | M.D. of Willow Creek |
| Fairlane Colony | 2/28/2014 | 1 | 10 | Wrentham | County of Warner |
| Fairview Colony | 6/16/2014 | 1 | 11 | Crossfield | Rocky View County |
| Fairville Colony | 10/25/2013 | 1 | 25 | Bassano | County of Newell |
| Falun School | 1/28/2014 | 7 | 129 | Falun | County of Wetaskiwin |
| Ferrybank Colony School | 10/7/2013 | 1 | 12 | Ponoka | Ponoka County |
| Foremost School | 11/21/2013 | 7 | 81 | Foremost | County of Forty Mile |
| Forestburg School | 2/18/2014 | 5 | 115 | Forestburg | Flagstaff County |
| Fort Assiniboine School | 3/18/2014 | 6 | 94 | Fort Assiniboine | Woodlands County |
| Fulham School | 10/24/2013 | 5 | 89 | Peers | Yellowhead County |
| Fultonvale Elementary | 2/10/2014 | 15 | 310 | Sherwood Park | Strathcona County |
| G.R. Davis | 6/10/2014 | 7 | 110 | Fort Macleod | M.D. of Willow Creek |
| Gadsby Colony | 4/10/2014 | 1 | 32 | Stettler | County of Stettler |
| Gem School | 5/7/2014 | 3 | 23 | Gem | County of Newell |
| Glendon School | 10/8/2013 | 7 | 152 | Glendon | M.D. of Bonnyville |
| Glenrose School (Wheatland Colony) | 5/15/2014 | 1 | 16 | Rockyford | Wheatland County |

Safety Smarts 2013-2014 Schools Visited

| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|----------------------------------|--------------|---------|----------|----------------|--------------------------|
| Glenwood School | 4/7/2014 | 6 | 79 | Glenwood | Cardston County |
| Gold Ridge (Turin) | 4/11/2014 | 1 | 26 | Turin | County of Lethbridge |
| Good Shepherd School | 3/10/2014 | 15 | 372 | Peace River | |
| Grandview Colony School | 10/4/2013 | 1 | 33 | Grande Prairie | County of Grande Prairie |
| Granum School | 1/14/2014 | 2 | 30 | Granum | M.D. of Willow Creek |
| Grasmere School | 5/12/2014 | 4 | 78 | Alberta Beach | Lac Ste. Anne County |
| Grassland Community School | 11/6/2013 | 3 | 36 | Grassland | Athabasca County |
| Green Acres Colony | 2/6/2014 | 1 | 31 | Hussar | Wheatland County |
| Greentree School | 2/4/2014 | 14 | 440 | Drumheller | |
| Greenwood Colony | 6/2/2014 | 1 | 13 | Fort Macleod | M.D. of Willow Creek |
| Griffin Park School | 2/10/2014 | 9 | 438 | Brooks | County of Newell |
| Gus Wetter School | 4/9/2014 | 4 | 92 | Castor | County of Paintearth |
| Gwynne | 1/31/2014 | 4 | 85 | Gwynne | County of Wetaskiwin |
| H.A. Kostash School | 3/21/2014 | 6 | 144 | Smoky Lake | Smoky Lake County |
| H.E. Bourgoin Middle School | 5/21/2014 | 4 | 112 | Bonnyville | M.D. of Bonnyville |
| Hairy Hill Colony | 12/18/2013 | 1 | 18 | Two Hills | County of Two Hills |
| Hand Hills Colony | 5/14/2014 | 1 | 15 | Hanna | Special Areas 2 |
| Hanna Primary School | 4/8/2014 | 8 | 134 | Hanna | Special Areas 2 |
| Harry Gray Elementary School | 1/29/2014 | 6 | 122 | Valleyview | M.D. of Greenview |
| Harts School (Vetran Colony) | 11/15/2013 | 1 | 36 | Veteran | Special Areas 4 |
| Hay Lakes School | 2/10/2014 | 6 | 127 | Hay Lakes | Camrose County |
| Hays School | 11/6/2013 | 3 | 47 | Hays | M.D. of Taber |
| Heartland Colony | 12/10/2013 | 1 | 18 | Bashaw | Camrose County |
| Helen E. Taylor School | 2/24/2014 | 7 | 188 | Wembley | County of Grande Prairie |
| High Park School | 4/28/2014 | 15 | 301 | Stony Plain | Parkland County |
| High River Colony School | 6/13/2014 | 1 | 28 | High River | M.D. of Foothills |
| Hill Spring | 6/2/2014 | 1 | 16 | Hill Spring | Cardston County |
| Hillman Colony School (Pibroch) | 1/21/2014 | 1 | 22 | Westlock | Westlock County |
| Hillridge Colony | 1/9/2014 | 1 | 14 | Taber | M.D. of Taber |
| Hines Creek Composite | 4/10/2014 | 7 | 81 | Hines Creek | Clear Hills County |
| Hines School (Stahlville Colony) | 1/8/2014 | 1 | 15 | Rockyford | Wheatland County |
| Hofmann Colony (New York) | 5/23/2014 | 1 | 19 | Wrentham | County of Lethbridge |
| Holden Colony | 3/19/2014 | 2 | 34 | Holden | Beaver County |
| Holden School | 2/6/2014 | 7 | 132 | Holden | Beaver County |
| Holy Cross Elementary School | 11/7/2013 | 6 | 117 | Cold Lake | M.D. of Bonnyville |
| Holy Family Academy | 3/12/2014 | 7 | 125 | Brooks | County of Newell |
| Holy Family School | 3/13/2014 | 7 | 123 | Grimshaw | M.D. of Peace |
| Holy Redeemer Catholic School | 4/24/2014 | 7 | 161 | Ardrossan | Strathcona County |
| Holy Spirit Academy | 5/26/2014 | 17 | 367 | High River | M.D. of Foothills |
| Holy Spirit Catholic School | 5/20/2014 | 14 | 278 | Devon | Leduc County |
| Hughenden Public | 11/29/2013 | 2 | 46 | Hughenden | M.D. of Provost |
| Huntsville | 12/4/2013 | 5 | 96 | Iron Springs | County of Lethbridge |
| Hussar School | 6/17/2014 | 3 | 58 | Hussar | Wheatland County |
| Hutterville Colony | 1/20/2014 | 1 | 15 | Magrath | Cardston County |
| Huxley Colony | 10/22/2013 | 1 | 15 | Huxley | Kneehill County |
| Hythe Elementary School | 2/20/2014 | 7 | 186 | Hythe | County of Grande Prairie |
| Indus School | 3/24/2014 | 7 | 155 | Calgary | Rocky View County |
| Innisfail Middle School | 12/18/2013 | 3 | 90 | Innisfail | Red Deer County |
| Iron Creek Colony | 4/4/2014 | 1 | 6 | Bruce | Beaver County |
| Iron Ridge Elementary Campus | 3/5/2014 | 22 | 475 | Blackfalds | Lacombe County |
| Iron River School | 1/28/2014 | 4 | 50 | Iron River | M.D. of Bonnyville |
| J.C. Charyk Hanna School | 4/7/2014 | 6 | 110 | Hanna | Special Areas 2 |
| Jasper Elementary | 5/26/2014 | 8 | 150 | Jasper | Municipality of Jasper |
| Jenner Colony | 10/31/2013 | 1 | 10 | Jenner | Special Areas 2 |
| Jenner School | 6/6/2014 | 3 | 37 | Jenner | Special Areas 2 |
| Jennie Emery | 1/21/2014 | 18 | 350 | Coaldale | County of Lethbridge |
| Jennie Emery | 4/14/2014 | 5 | 100 | Coaldale | County of Lethbridge |
| Jessie Duncan Elementary | 3/25/2014 | 10 | 173 | Penhold | Red Deer County |
| John Wilson Elementary | 11/25/2013 | 20 | 381 | Innisfail | Red Deer County |
| Kathryn School & ECS | 5/12/2014 | 7 | 161 | Kathryn | Rocky View County |
| Keho Lake Colony | 5/15/2014 | 1 | 18 | Barons | County of Lethbridge |
| Kennedy Elementary School | 3/24/2014 | 13 | 257 | Grimshaw | M.D. of Peace |
| Killam Public | 1/14/2014 | 6 | 132 | Killam | Flagstaff County |
| Kingsland Colony | 3/31/2014 | 1 | 20 | New Dayton | County of Warner |

Safety Smarts 2013-2014 Schools Visited

| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|--|--------------|---------|----------|----------------|---------------------------|
| Kitscoty Elementary/ECS | 2/10/2014 | 17 | 339 | Kitscoty | County of Vermilion River |
| L.T. Westlake | 11/14/2013 | 6 | 82 | Taber | M.D. of Taber |
| La Glace School | 11/25/2013 | 7 | 105 | La Glace | County of Grande Prairie |
| Lakedell School | 2/13/2014 | 5 | 90 | Westerose | County of Wetaskiwin |
| Lamont Elementary | 3/25/2014 | 9 | 196 | Lamont | Lamont County |
| Landing Trail Intermediate School | 1/28/2014 | 13 | 325 | Athabasca | Athabasca County |
| Lane's Lake Colony | 5/2/2014 | 1 | 22 | Castor | County of Paintearth |
| Lathom Colony | 10/21/2013 | 1 | 15 | Bassano | County of Newell |
| Leedale Colony | 12/17/2013 | 1 | 14 | Bentley | Lacombe County |
| Little Bow Colony School | 2/11/2014 | 1 | 11 | Champion | Vulcan County |
| Livingstone Colony | 6/12/2014 | 1 | 14 | Lundbreck | M.D. of Pincher Creek |
| Lloyd Garrison School | 3/14/2014 | 7 | 102 | Berwyn | M.D. of Peace |
| Lomond Colony | 6/11/2014 | 1 | 8 | Lomond | Vulcan County |
| Lomond Community School | 6/12/2014 | 3 | 71 | Lomond | Vulcan County |
| Lone Pine Colony | 5/27/2014 | 1 | 15 | Botha | County of Stettler |
| Lougheed Colony | 1/17/2014 | 1 | 15 | Lougheed | Flagstaff County |
| MacMillan Colony School | 6/13/2014 | 1 | 18 | Cayley | M.D. of Foothills |
| Magrath Elementary | 5/22/2014 | 17 | 385 | Magrath | Cardston County |
| Manning Elementary School | 5/20/2014 | 7 | 135 | Manning | County of Northern Lights |
| Marsden Jubilee School | 5/12/2014 | 3 | 68 | Marsden | |
| Marwayne Jubilee School | 4/16/2014 | 14 | 253 | Marwayne | County of Vermilion River |
| Mayfield Colony | 5/1/2014 | 1 | 7 | Etzikom | County of Forty Mile |
| Mecca Glen School | 9/19/2013 | 5 | 98 | Ponoka | Ponoka County |
| Menno-Simmons Community School | 4/4/2014 | 7 | 75 | Cleardale | Clear Hills County |
| Mialta Colony | 6/13/2014 | 1 | 16 | Lethbridge | Vulcan County |
| Miami Colony | 12/10/2013 | 1 | 19 | New Dayton | County of Warner |
| Midland Colony | 1/13/2014 | 1 | 16 | Taber | M.D. of Taber |
| Milford Colony | 1/8/2014 | 1 | 13 | Raymond | County of Warner |
| Milk River Elementary | 10/24/2013 | 6 | 101 | Milk River | County of Warner |
| Millarville Community School | 2/25/2014 | 8 | 163 | Millarville | M.D. of Foothills |
| Millet School | 4/4/2014 | 6 | 132 | Millet | County of Wetaskiwin |
| Milo School | 3/14/2014 | 4 | 42 | Milo | Vulcan County |
| Miltow Colony | 12/12/2013 | 1 | 27 | Warner | County of Warner |
| Ministik Elementary | 11/21/2013 | 5 | 106 | Sherwood Park | Strathcona County |
| Morinville Colony | 1/9/2014 | 1 | 18 | Morinville | Sturgeon County |
| Morrin School | 2/13/2014 | 4 | 79 | Morrin | Starland County |
| Mother Teresa Halkirk | 4/9/2014 | 2 | 49 | Halkirk | County of Paintearth |
| Mountainview Colony | 9/30/2013 | 1 | 31 | Strathmore | Wheatland County |
| Mundare School | 11/20/2013 | 7 | 131 | Mundare | Lamont County |
| Namao School | 2/25/2014 | 13 | 295 | Namao | Sturgeon County |
| Neerlandia Public Christian | 1/31/2014 | 7 | 138 | Neerlandia | County of Barrhead |
| Neerlandia Public Christian | 10/15/2013 | 7 | 125 | Neerlandia | County of Barrhead |
| Neilburg Composite School | 5/12/2014 | 4 | 79 | | |
| Nelson Heights School | 5/23/2014 | 2 | 60 | Cold Lake | M.D. of Bonnyville |
| Neu Muehl Colony | 4/29/2014 | 1 | 14 | Drumheller | Starland County |
| Neudorf Hutterite Colony School | 11/6/2013 | 1 | 25 | Crossfield | Rocky View County |
| New Brigden School | 6/20/2014 | 3 | 51 | New Brigden | Special Areas 3 |
| New Dale Colony | 6/25/2014 | 1 | 17 | Lomond | Vulcan County |
| New Elm Colony | 3/31/2014 | 1 | 10 | Magrath | Cardston County |
| New Myrnam School | 2/21/2014 | 4 | 69 | Myrnam | County of Two Hills |
| New Rockport Colony | 1/30/2014 | 1 | 24 | Stirling | County of Warner |
| New Sarepta Elementary | 2/21/2014 | 7 | 222 | New Sarepta | Leduc County |
| New Springvale School (Sandhills Colony) | 9/27/2013 | 1 | 4 | Beiseker | Wheatland County |
| Newell Christian School | 11/27/2013 | 3 | 85 | Brooks | County of Newell |
| Newell Colony | 12/9/2013 | 1 | 14 | Bassano | County of Newell |
| Niton Central | 1/16/2014 | 6 | 120 | Niton Junction | Yellowhead County |
| Noble Central | 11/12/2013 | 6 | 120 | Nobleford | County of Lethbridge |
| North Star Elementary | 6/3/2014 | 13 | 277 | Cold Lake | M.D. of Bonnyville |
| Norwood Elementary | 6/20/2014 | 7 | 151 | | County of Wetaskiwin |
| O.K. Colony | 1/8/2014 | 1 | 29 | Raymond | County of Warner |
| Oaklane Colony | 1/9/2014 | 1 | 24 | Taber | M.D. of Taber |
| Old Elm Colony | 2/6/2014 | 1 | 20 | Spring Coulee | Cardston County |
| Olds Koinonia Christian School | 1/10/2014 | 7 | 123 | Olds | Mountain View County |
| Olds Mountain View Christian School | 3/19/2014 | 2 | 23 | Olds | Mountain View County |

Safety Smarts 2013-2014 Schools Visited

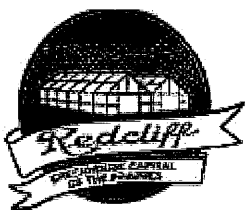
| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|--|--------------|---------|----------|----------------|---------------------------|
| Onoway Elementary | 4/1/2014 | 16 | 400 | Onoway | Lac Ste. Anne County |
| Oscar Adolphson Primary School | 1/28/2014 | 7 | 115 | Valleyview | M.D. of Greenview |
| Oyen Public School | 4/28/2014 | 7 | 160 | Oyen | Special Areas 3 |
| Parkland Colony School | 12/5/2013 | 1 | 23 | Nanton | M.D. of Willow Creek |
| Parkland Village School | 11/15/2013 | 4 | 83 | Spruce Grove | Parkland County |
| Parkland Village School | 10/29/2013 | 5 | 105 | Spruce Grove | Parkland County |
| Pat Hardy Elementary | 4/14/2014 | 19 | 382 | Whitecourt | Woodlands County |
| Penson School | 6/17/2014 | 5 | 90 | Grovedale | M.D. of Greenview |
| Percy Lake Colony | 5/14/2014 | 1 | 23 | Minburn | County of Minburn |
| Pincher Creek Sunset Colony | 6/13/2014 | 1 | 26 | Pincher Creek | M.D. of Pincher Creek |
| Pine Haven Colony | 1/20/2014 | 1 | 30 | Wetaskiwin | County of Wetaskiwin |
| Pine Hill Colony | 12/16/2013 | 1 | 8 | Red Deer | Red Deer County |
| Pipestone School | 2/18/2014 | 4 | 99 | Millet | County of Wetaskiwin |
| Plain Lake Colony | 12/18/2013 | 1 | 22 | Two Hills | County of Two Hills |
| Plainview Colony | 4/3/2014 | 1 | 26 | Foremost | County of Forty Mile |
| Pleasant Ridge Colony | 11/29/2013 | 1 | 12 | Vegreville | County of Minburn |
| Pleasant Valley Colony | 3/21/2014 | 1 | 17 | Gadsby | County of Stettler |
| Ponderosa Colony | 1/24/2014 | 1 | 2 | Grassy Lake | County of Forty Mile |
| Poplar Ridge School | 11/12/2013 | 7 | 157 | Red Deer | Red Deer County |
| Poplar Row (Standard Colony) | 5/21/2014 | 1 | 15 | Standard | Wheatland County |
| Prairie View Colony | 3/27/2014 | 1 | 15 | Oyen | Special Areas 3 |
| Prairiehome Colony | 2/28/2014 | 1 | 20 | Wrentham | County of Warner |
| Providence Christian School | 3/4/2014 | 5 | 68 | Monarch | County of Lethbridge |
| Provost Public | 12/26/2013 | 13 | 216 | Provost | M.D. of Provost |
| Rainbow Colony | 10/9/2013 | 1 | 18 | Red Deer | Red Deer County |
| Raymond Elementary | 4/8/2014 | 6 | 141 | Raymond | County of Warner |
| Raymond Elementary | 10/28/2013 | 11 | 262 | Raymond | County of Warner |
| Raymond Elementary | 9/23/2013 | 10 | 248 | Raymond | County of Warner |
| Reed Ranch School | 1/15/2014 | 3 | 51 | Olds | Mountain View County |
| Ribstone Colony | 4/4/2014 | 1 | 35 | Edgerton | M.D. of Wainwright |
| Rich Valley School | 1/24/2014 | 7 | 120 | Gunn | Lac Ste. Anne County |
| Ridgevalley School | 1/22/2014 | 7 | 117 | Crooked Creek | M.D. of Greenview |
| Rimbey Christian School | 2/11/2014 | 4 | 61 | Rimbey | |
| Rimbey Elementary School | 1/7/2014 | 17 | 353 | Rimbey | |
| Rimbey Home School Group | 2/20/2014 | 1 | 16 | Rimbey | |
| Rising Sun School (Sunshine Colony) | 5/8/2014 | 1 | 27 | Hussar | Wheatland County |
| River Road Colony | 2/4/2014 | 1 | 18 | Milk River | County of Warner |
| River Valley School | 2/3/2014 | 9 | 189 | Sundre | Mountain View County |
| Riverbend Colony | 4/14/2014 | 1 | 14 | Carseland | Vulcan County |
| Riverside Colony | 4/14/2014 | 1 | 23 | Glenwood | Cardston County |
| Robina Baker Elementary | 6/6/2014 | 7 | 234 | Devon | Leduc County |
| Rochester School | 10/25/2013 | 3 | 46 | Rochester | Athabasca County |
| Rockport Colony | 1/20/2014 | 1 | 16 | Magrath | Cardston County |
| Rocky Lane School | 6/26/2014 | 7 | 118 | Fort Vermilion | Mackenzie County |
| Rockyford School | 1/14/2014 | 3 | 47 | Rockyford | Wheatland County |
| Rolling Hills School | 5/9/2014 | 4 | 63 | Rolling Hills | County of Newell |
| Rosalind Colony School | 12/12/2013 | 1 | 23 | Rosalind | Camrose County |
| Rosary School | 5/21/2014 | 7 | 79 | Manning | County of Northern Lights |
| Rosebud Creek School (Hillview Colony) | 5/28/2014 | 1 | 16 | Strathmore | Wheatland County |
| Rosebud River School (Springvale Colony) | 1/9/2014 | 1 | 22 | Strathmore | Wheatland County |
| Rosedale Christian School | 1/10/2014 | 5 | 46 | Crooked Creek | M.D. of Greenview |
| Rosedale Colony School | 2/12/2014 | 1 | 25 | Dunmore | County of Forty Mile |
| Roseglen Colony School | 4/28/2014 | 1 | 26 | Hilda | Cypress County |
| Rosemary | 5/23/2014 | 5 | 213 | Rosemary | County of Newell |
| Round Hill School | 4/3/2014 | 4 | 63 | Round Hill | Camrose County |
| Rycroft School | 12/19/2013 | 6 | 87 | Rycroft | M.D. of Spirit River |
| Sacred Heart Academy | 6/10/2014 | 18 | 403 | Strathmore | Wheatland County |
| Saint-Andre Academy | 6/23/2014 | 7 | 210 | Beaumont | Leduc County |
| Sandhills Elementary | 6/24/2014 | 14 | 277 | La Crete | Mackenzie County |
| Sangudo Community School | 3/5/2014 | 6 | 118 | Sangudo | Lac Ste. Anne County |
| Savanna School | 11/7/2013 | 7 | 50 | Spirit River | Saddle Hills County |
| Sayre School (Rosebud Colony) | 10/28/2013 | 1 | 14 | Standard | Wheatland County |
| Schuler School | 4/28/2014 | 2 | 50 | Schuler | Cypress County |
| Seba Beach School | 6/2/2014 | 3 | 58 | Seba Beach | Parkland County |

Safety Smarts 2013-2014 Schools Visited

| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|--|--------------|---------|----------|----------------|----------------------------|
| Senator Gershaw | 3/20/2014 | 6 | 120 | Bow Island | County of Forty Mile |
| Seven Persons School | 11/13/2013 | 6 | 151 | Seven Persons | Cypress County |
| Shadow Ranch Colony | 11/18/2013 | 1 | 10 | Champion | Vulcan County |
| Shady Lane Colony School | 10/28/2013 | 1 | 21 | Wanham | Birch Hills County |
| Shamrock Colony | 1/24/2014 | 1 | 14 | Bow Island | County of Forty Mile |
| Sheldon Coates Elementary | 4/2/2014 | 8 | 175 | Grande Cache | M.D. of Greenview |
| Silver Creek Colony | 3/31/2014 | 1 | 15 | Ferintosh | County of Wetaskiwin |
| Silver Sage Colony | 5/1/2014 | 1 | 16 | Bow Island | County of Forty Mile |
| Skylight Colony | 6/19/2014 | 1 | 14 | | Vulcan County |
| Smith School | 2/24/2014 | 4 | 52 | Smith | M.D. of Lesser Slave River |
| Smoky Lake Colony School | 6/12/2014 | 1 | 12 | Smoky Lake | Smoky Lake County |
| South Ferriby Colony | 4/3/2014 | 1 | 8 | Marwayne | County of Vermilion River |
| Southbend Colony | 5/15/2014 | 1 | 24 | Alliance | Flagstaff County |
| Spirit River Regional Academy | 12/11/2013 | 7 | 91 | Spirit River | M.D. of Spirit River |
| Spring Point Colony | 6/12/2014 | 1 | 17 | Brocket | M.D. of Pincher Creek |
| Spring Valley Colony | 2/5/2014 | 1 | 24 | Spring Coulee | Cardston County |
| Springridge School (Carmangay Colony) | 6/12/2014 | 1 | 24 | Carmangay | Vulcan County |
| Springside Colony | 5/20/2014 | 1 | 17 | Rosemary | County of Newell |
| Springview Colony | 3/26/2014 | 1 | 12 | Gem | County of Newell |
| Spruce View School | 11/26/2013 | 8 | 168 | Spruce View | Red Deer County |
| St. Anthony School | 6/24/2014 | 6 | 176 | Drayton Valley | Brazeau County |
| St. Anthony's School | 2/27/2014 | 14 | 251 | Drumheller | |
| St. Augustine School | 1/22/2014 | 14 | 349 | Ponoka | |
| St. Catherine School | 10/1/2013 | 7 | 93 | Picture Butte | County of Lethbridge |
| St. Gregory Catholic | 6/3/2014 | 8 | 196 | Hinton | Yellowhead County |
| St. Jerome's School | 3/26/2014 | 9 | 185 | Vermilion | County of Vermilion River |
| St. Joseph School | 1/14/2014 | 9 | 190 | Whitecourt | Woodlands County |
| St. Joseph's | 1/16/2014 | 7 | 162 | Coaldale | County of Lethbridge |
| St. Martin's Catholic School | 1/15/2014 | 14 | 280 | Vegreville | County of Minburn |
| St. Mary Catholic School | 2/13/2014 | 7 | 75 | Beaverlodge | County of Grande Prairie |
| St. Mary School | 3/10/2014 | 7 | 122 | Westlock | Westlock County |
| St. Mary School | 4/28/2014 | 8 | 187 | Whitecourt | Woodlands County |
| St. Mary School | 3/25/2014 | 6 | 162 | Whitecourt | Woodlands County |
| St. Mary's Catholic School | 3/4/2014 | 7 | 160 | Sexsmith | County of Grande Prairie |
| St. Michaels Elementary | 11/19/2013 | 4 | 42 | Bow Island | County of Forty Mile |
| St. Michael's School | 5/14/2014 | 12 | 189 | Pincher Creek | M.D. of Pincher Creek |
| St. Patricks | 11/18/2013 | 9 | 169 | Taber | M.D. of Taber |
| St. Paul Elementary | 6/9/2014 | 17 | 278 | St. Paul | County of St. Paul |
| St. Stephen's Catholic School | 2/10/2014 | 7 | 135 | Valleyview | M.D. of Greenview |
| St. Thomas More Catholic School | 5/13/2014 | 7 | 121 | Fairview | M.D. of Fairview |
| Stahl Colony School (Berry Creek Colony) | 9/18/2013 | 1 | 8 | Hanna | Special Areas 2 |
| Standard School | 1/14/2014 | 3 | 110 | Standard | Wheatland County |
| Standoff Colony | 3/3/2014 | 1 | 10 | Cardston | Cardston County |
| Star Ridge Colony | 5/27/2014 | 1 | 10 | Botha | County of Stettler |
| Starbrite Colony | 4/3/2014 | 1 | 26 | Foremost | County of Forty Mile |
| Starland Colony | 2/14/2014 | 1 | 6 | Hanna | Starland County |
| Stavely Elementary School | 4/25/2014 | 4 | 66 | Stavley | M.D. of Willow Creek |
| Stettler Elementary | 3/17/2014 | 24 | 476 | Stettler | County of Stettler |
| Stirling School | 4/10/2014 | 8 | 157 | Stirling | County of Warner |
| Stony Creek Program | 6/3/2014 | 2 | 35 | Stony Plain | Parkland County |
| Stony Plain Central School | 3/20/2014 | 10 | 219 | Stony Plain | Parkland County |
| Summitview School | 4/3/2014 | 6 | 154 | Grande Cache | M.D. of Greenview |
| Suncrest Colony | 5/2/2014 | 1 | 26 | Castor | County of Paintearth |
| Sunny Bend Hutterite School | 6/11/2014 | 1 | 21 | Westlock | Westlock County |
| Sunnyside School | 10/17/2013 | 5 | 85 | Lethbridge | County of Lethbridge |
| Sunnyside Colony | 12/10/2013 | 1 | 20 | Warner | County of Warner |
| Sunrise Colony | 2/12/2014 | 1 | 16 | Dunmore | County of Forty Mile |
| T.A. Norris Middle School | 3/27/2014 | 7 | 157 | Peace River | |
| Taber Christian School | 3/5/2014 | 5 | 113 | Taber | M.D. of Taber |
| Teepee Creek School | 4/15/2014 | 7 | 88 | Sexsmith | County of Grande Prairie |
| Theresetta Roman Catholic | 6/3/2014 | 4 | 63 | Castor | County of Paintearth |
| Thompson Colony | 6/13/2014 | 1 | 14 | Glenwood | M.D. of Willow Creek |
| Thorhild Central | 4/23/2014 | 7 | 154 | Thorhild | County of Thorhild |
| Thorsby Elementary | 2/3/2014 | 8 | 250 | Thorsby | Leduc County |

Safety Smarts 2013-2014 Schools Visited

| School Name | Date Visited | Classes | Students | Town | MD/County Name |
|---|--------------|---------|----------|-----------------|---------------------------|
| Three Hills Colony | 9/23/2013 | 1 | 32 | Strathmore | Kneehill County |
| Three Hills School | 6/24/2014 | 6 | 137 | Three Hills | Kneehill County |
| Tilley School | 10/24/2013 | 4 | 80 | Tilley | County of Newell |
| Tofield Colony | 2/21/2014 | 1 | 24 | Tofield | Beaver County |
| Tofield School | 11/19/2013 | 4 | 97 | Tofield | Beaver County |
| Tomahawk School | 11/5/2013 | 5 | 89 | Tomahawk | Parkland County |
| Torrington Colony School (Valley View Colony) | 10/16/2013 | 1 | 16 | Torrington | Kneehill County |
| Towers School (Cluny Colony) | 9/25/2013 | 1 | 9 | Standard | Wheatland County |
| Trinity Lutheran Christian School | 9/20/2013 | 5 | 124 | Strathmore | Wheatland County |
| Trochu Valley School | 9/19/2013 | 6 | 128 | Trochu | Kneehill County |
| Twin Creeks Colony | 6/5/2014 | 1 | 17 | Standard | Wheatland County |
| Two Hills Mennonite School | 12/3/2013 | 19 | 386 | Two Hills | County of Two Hills |
| Two Hills School | 5/27/2014 | 7 | 122 | Two Hills | County of Two Hills |
| Valhalla Community School | 11/5/2013 | 4 | 22 | Valhalla Centre | County of Grande Prairie |
| Valleyview Ranches Colony School | 1/23/2014 | 1 | 24 | Valleyview | M.D. of Greenview |
| Vauxhall Elementary | 2/25/2014 | 11 | 287 | Vauxhall | M.D. of Taber |
| Verdant Valley Colony | 5/14/2014 | 1 | 17 | Drumheller | Starland County |
| Vermilion Elementary | 1/23/2014 | 16 | 361 | Vermilion | County of Vermilion River |
| Veteran School | 11/19/2013 | 5 | 88 | Veteran | Special Areas 4 |
| Viking Colony | 4/24/2014 | 1 | 21 | Viking | Beaver County |
| Viking School | 1/16/2014 | 7 | 169 | Viking | Beaver County |
| Vilna School | 11/13/2013 | 6 | 78 | Vilna | Smoky Lake County |
| Vulcan Prairieview Elementary | 3/7/2014 | 7 | 199 | Vulcan | Vulcan County |
| W.A. Day | 5/8/2014 | 6 | 103 | Fort Macleod | M.D. of Willow Creek |
| W.A. Day | 4/2/2014 | 7 | 120 | Fort Macleod | M.D. of Willow Creek |
| W.R. Frose School | 3/19/2014 | 4 | 53 | Fawcett | Westlock County |
| Wainwright Elementary | 2/3/2014 | 22 | 451 | Wainwright | M.D. of Wainwright |
| Waldeck School | 6/24/2014 | 2 | 61 | Waldeck, SK | |
| Wandering River School | 10/16/2013 | 2 | 17 | Wandering River | Athabasca County |
| Warburg Colony School | 6/2/2014 | 1 | 15 | Warburg | Leduc County |
| Warburg School | 1/16/2014 | 7 | 171 | Warburg | Leduc County |
| Warner Hockey School | 2/11/2014 | 3 | 54 | Warner | County of Warner |
| Warren Peers School | 10/17/2013 | 3 | 43 | Acadia Valley | M.D. of Acadia |
| Waterton Colony | 5/5/2014 | 1 | 18 | Waterton | M.D. of Pincher Creek |
| West Haven Colony | 6/20/2014 | 1 | 15 | Beiseker | Rocky View County |
| West Meadow School | 2/5/2014 | 14 | 279 | Claresholm | M.D. of Willow Creek |
| West Raley Colony | 3/3/2014 | 1 | 5 | Cardston | Cardston County |
| Westbrook School | 6/5/2014 | 5 | 109 | Cochrane | Rocky View County |
| Westcliff Composite | 11/29/2013 | 4 | 77 | Marengo, SK | |
| Westlock Elementary | 3/17/2014 | 22 | 538 | Westlock | Westlock County |
| Westmount School | 4/15/2014 | 17 | 355 | Strathmore | Wheatland County |
| Westmount School | 3/31/2014 | 10 | 206 | Strathmore | Wheatland County |
| Wheatland Elementary School | 12/6/2013 | 17 | 414 | Strathmore | Wheatland County |
| Whispering Hills Primary | 10/22/2013 | 23 | 463 | Athabasca | Athabasca County |
| White Lake Colony | 5/15/2014 | 2 | 29 | Lethbridge | County of Lethbridge |
| Wild Rose Colony | 6/18/2014 | 1 | 16 | Lethbridge | Vulcan County |
| Wildwood School | 3/25/2014 | 5 | 102 | Wildwood | Yellowhead County |
| Willow Creek Colony School | 12/5/2013 | 1 | 26 | Claresholm | M.D. of Willow Creek |
| Winfield School | 3/28/2014 | 3 | 66 | Winfield | County of Wetaskiwin |
| Winnifred Colony | 2/14/2014 | 1 | 27 | Medicine Hat | County of Forty Mile |
| Wintering Hills Colony | 5/22/2014 | 1 | 25 | Hussar | Wheatland County |
| Woking School | 11/20/2013 | 7 | 81 | Woking | Saddle Hills County |
| Wolf Creek Colony | 11/4/2013 | 1 | 13 | Raymond | County of Warner |
| Worsley Central School | 4/16/2014 | 7 | 61 | Worsley | Clear Hills County |
| Yellowhead Koinonia Christian School | 3/26/2014 | 2 | 35 | Edson | Yellowhead County |
| Youngstown School | 4/9/2014 | 4 | 28 | Youngstown | Special Areas 3 |



DEVELOPMENT PERMIT

Application # 14-DP-093

Roll # 0140300

| APPLICATION SECTION | | | | |
|--|----------------------------|--|-------------------|-------------------------------|
| Property Owner: PRAIRIE ROSE SCHOOL DIVISION NO. 8 | | Mailing Address / PO Box 918- 2 AVE. | | |
| Phone 403 527-5516 ext 2316 | Fax 403 528-2264 | City DUNMORE | Prov AB | Postal Code T1B 0K3 |
| Applicant / Contractor / Agent: <u>Owner</u> SAME | | Mailing Address / PO Box | | |
| Phone | Fax | City | Prov | Postal Code |

| PROJECT LOCATION | | |
|--|---------------------|-----------------------|
| Civic (Street) Address of the Property on which the development is to be affected: | | 102- 4 ST. NE. |
| Lot(s) 1-3 | Block 108 | Plan 1117V |

| PROJECT INFORMATION | | | |
|--|-----------------------------|---|--|
| Description of Proposed Development | | | |
| CONSTRUCT 6 FOOT CHAIN LINK FENCE ON SW CORNER OF LOT ENCRACHING INTO THE CORNER SITE VISIBILITY TRIANGLE. | | | |
| <input type="checkbox"/> Home Occupation <input checked="" type="checkbox"/> Property Improvements <input type="checkbox"/> Signage <input type="checkbox"/> Temporary changes <input type="checkbox"/> Basement Development <input type="checkbox"/> Demolition <input type="checkbox"/> Other | | | |
| Proposed Setbacks | Front | Rear | Estimated Value of Project: \$3,000.00 |
| Flankage | Left Side | | |
| Parcel Size | | Number of Units | |
| Land Use District | | | |
| Is the development near slopes of 15% or greater | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Start Date OCT. 1, 2014 | | Estimated Completion Date OCT. 30, 2014 | |
| Applicant/Owner Signature | Brian Amy FOR PRSD 8 | | |
| Application Date | OCT. 8, 2014 | | |



DEVELOPMENT PERMIT

Application # 14-DP-093

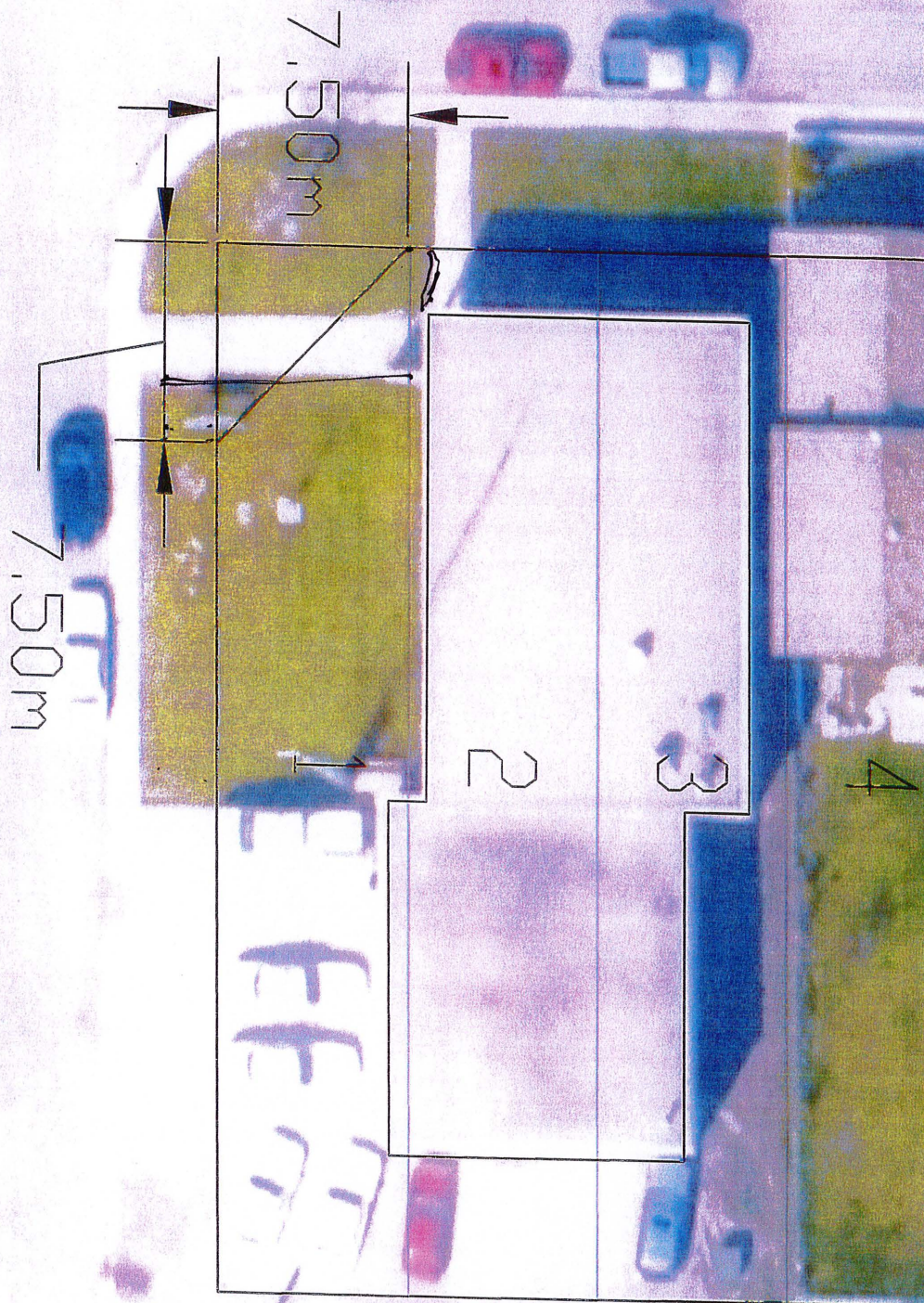
Roll # 0140300

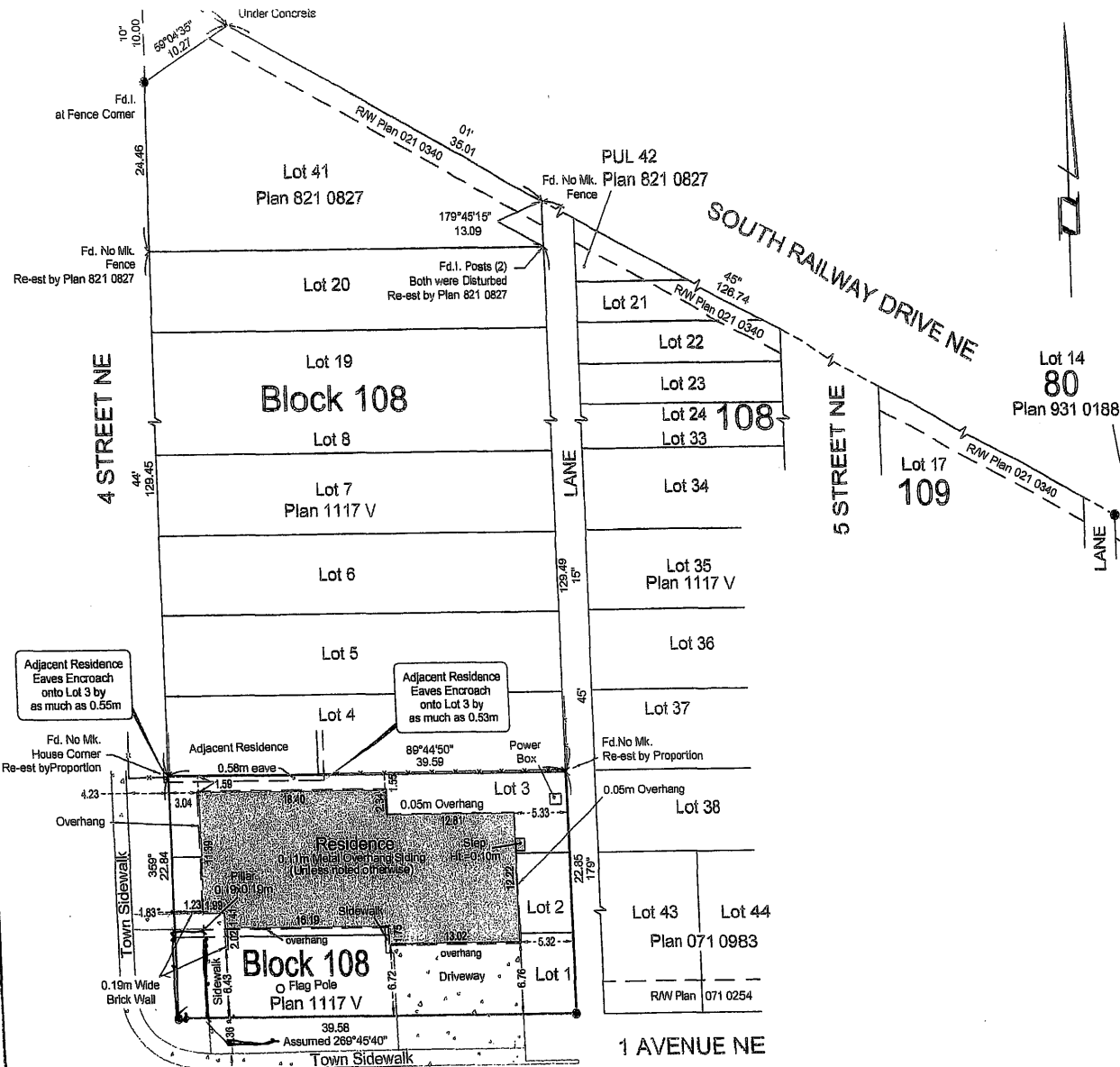
IMPORTANT NOTES:

1. In addition to completing this form, and application for a Development Permit shall be accompanied by the following information, where relevant:
 - a. Site plan showing the legal description, existing and proposed buildings, front, rear and side yards. Any provisions for off street loading and/or vehicle parking, site plan to be accurate at a scale to the satisfaction of the Development Officer.
 - b. Floor plans and elevations, preferably on 11" x 17" inch paper.
 - c. A statement of uses and, in the case of development proposed in an industrial area, a statement indicating the manner in which the applicant intends to conform to any performance standards applicable.
2. A Development Permit does not become effective until the time for appeal has expired (14 days) or until such appeal has been determined.
3. If the development authorized by a permit does not commence within 12 months from the date of its issue, the permit ceases to be valid.
4. Failure to complete this form fully and to supply the required information and plans may mean that this application for a permit will not be considered and may cause delays in the processing of the application.
5. This is **not** a **Building Permit**, **Occupancy Permit** or **Business License**. Any approvals granted regarding this application does not excuse the applicant from complying with requirements of Federal, Provincial or other municipal legislation, or the conditions of any easement, restrictive covenant or agreement affecting the buildings or lands.

PRIVACY: This information is being collected under the authority of the Town of Redcliff Building and Development Permit Bylaw, Town of Redcliff Land Use Bylaw, the Municipal Government Act and the Freedom of Information and Protection of Privacy Act. This information will be used to process your application and may be used to provide statistical data. This information may also be used for taxation and assessment purposes. This information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information, please contact the Town of Redcliff F.O.I.P.P. Coordinator at (403) 548-3618.

| PERMIT VALIDATION SECTION (to be completed by the Development Officer) | | |
|--|---|----------------------------------|
| Approved <input type="checkbox"/> | Approved with Condition(s) <input type="checkbox"/> | Refused <input type="checkbox"/> |
| Conditions Note: (see attached Development Permit Report) | | |
| Issuing Officers Name: | | |
| Issuing Officer's signature | | |
| Date of Decision: | Date of Issue: | |
| Date Permit Fee Paid: | Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Debit | |
| Permit Fees: \$ | Receipt # | |





REAL PROPERTY REPORT

PROPERTY

Lots 1-3 inclusive, Block 108 Plan 1117 V

MUNICIPAL ADDRESS

#1 3rd Street N.E.
Redcliff, AB

PREPARED FOR

Town of Redcliff
#102 4 Street SE
Redcliff, AB

Certificate of Title No.: 771 161 832

Date of Title Search: January 31, 2013

Date of Survey: February 5, 2013 to February 16, 2013

PURPOSE

This Report has been prepared for the benefit of the property owner, subsequent owners and any of their agents for the purpose of a land conveyance, support of a subdivision application, a mortgage application and a submitted to the municipality for a compliance certificate.

This document is not valid unless it bears an original signature (in blue ink) and a Focus Surveys Limited Partnership permit stamp (in red ink).

Copying of this Report is permitted only for the benefit of the parties named herein.

Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on this plan.

Unless shown otherwise, property corner markers have not been placed during the survey for this Report.

This Report should not be used to establish property boundaries due to the risk of misinterpretation or measurement error by the user.

The information shown on this Real Property Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.

CERTIFICATION

I hereby certify that this report and related survey were prepared and performed under my personal supervision and in accordance with the Manual of Standard Practice of the Alberta Land Surveyors Association and supplements thereto. I am of the opinion that:

- The plan illustrates the boundaries of the property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors Association's Manual of Standard Practice, registered easements and rights-of-way affecting the extent of the title to the property.
- The improvements are entirely within the boundaries of the property.
- No visible encroachments exist on the property from any improvements situated on an adjoining property, except the adjacent residence eaves which encroach by as much as 0.55m onto Lot 3.
- No visible encroachments exist on registered easements or rights-of-way affecting the extent of property.

Note: The property is subject to the following surface impact considerations:
None

Dated at Calgary, Alberta
February 20, 2013

Tyler R. Robinson
Alberta Land Surveyor
Tyler R. Robinson



LEGEND

- All measurements are expressed in metres and decimals thereof.
- Measurements shown to a building or an improvement are perpendicular or radial to the property boundary and relate to the outside face, unless shown otherwise.
- Statutory iron posts found and used to determine the boundaries of the subject parcel shown thus: [Symbol]
- The boundaries of the subject parcel are shown thus: [Symbol]
- Survey monuments found counter-sunk denoted c.s.
- Eaves are dimensioned from the outside face of fascia to siding.
- All fences are within 0.20m of the property line unless otherwise noted and shown thus: [Symbol]
- Radial bearings are indicated thus: (R)

0 5 10 20 30 40 metres SCALE: 1:400

FOCUS

Medicine Hat, Alberta
302, 623 - 4 Street SE
Phone: 403-527-3707
Fax: 403-526-0321

Focus Surveys 2013 ©

| | |
|--------------|-----------|
| SURVEYED BY: | RS |
| DRAWN BY: | LFAS |
| CHECKED BY: | TF |
| JOB NUMBER: | 010042263 |



"Everyone Learning Together"

Prairie Rose
SCHOOL DIVISION NO.8

October 2, 2014

918 - 2nd Avenue • Dunmore, Alberta • T1B 0K3
Ph: (403) 527-5516 • Fax: (403) 528-2264 • www.prrd.ab.ca

Town of Redcliff
#1 – 3rd St. NE
Redcliff, AB. T0J 2P0

RE: New Chain link Fence at RMAP Outreach School – 102 4 St. NE.

Dear Town Council:

We recently constructed a six foot high chain link fence at 102 – 4 St. NE.

Just prior to completing this installation, I was informed by the Town Development Officer that there is a bylaw pertaining to encroachment of fences into the corner site visibility triangle (see attached aerial photo), and that we are contravening it. Also, the south section of the fence encroaches on the Town boulevard (see attached SK1 drawing).

Please accept this letter as our request for a relaxation of the Land Use Bylaw section that pertains to this visibility triangle. Also enclosed is an Encroachment Permit application. I have also attached your 2013 Real Property Report, for your reference.

This site has an extremely small grassed area. If we relocate the fence to comply with the bylaws, the grassed area left for playing space would be prohibitively smaller. The next semi-suitable play space is about one block away from the school.

We realize that the visibility triangle bylaw is there for safety reasons. There have been concerns expressed by the school staff about speeding vehicle traffic adjacent to the school. They have spoken with the RCMP and Bylaw Officers, and they have agreed to monitor.

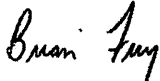
So, we are also asking for the Town to consider installing 4-way stop signs at the intersection of 4 Street and 1 Avenue NE. We think that this may negate any safety concerns regarding the fence, and it should slow traffic down near the school.

There are presently 4-way stop signs adjacent to Parkside, Margaret Wooding and Isabel F. Cox Schools, so this idea is consistent with other intersections within Redcliff.

If you have any questions or concerns, please contact me.

Thank you for considering these requests.

Yours truly:

A handwritten signature in black ink, appearing to read "Brian Frey".

Brian Frey
Maintenance Supervisor

cc: P. Cocks
Secretary-Treasurer

MINUTES

ABSENT: Members: B. Vine, S. Clewlow

B. Duncan called the meeting to order at 12:30 p.m.

J. Beach moved that the agenda be adopted as amended. - Carried

Storage Containers

- Carried

Home Occupation – Woodworking

- Carried

C) Development Permit Application 14-DP-075

XRoad Homes

Lot 4, Block 13, Plan 0913590 (1005 Memorial Drive SE)

Single Family Dwelling

J. Beach moved that Development Permit Application 14-DP-085 for a Single Family Dwelling be approved as submitted.

- Carried

4. FOR COMMENT

A) Development Permit Application 14-DP-093

Lot 1-3, Block 108, Plan 1117V (102 4 Street NE)

Fence

The Commission agreed to forward the following comments to Town Council in regards to Development Permit Application 14-DP-093

- No Privacy slats, shrubbery, or signage be allowed in the sight triangle which may impede driver's vision.
- It was felt that a 4 way stop wasn't need due to lack of vehicular traffic.

5. ADJOURNMENT

B. Lowery moved adjournment of the meeting at 1:15 p.m.

- Carried

MUNICIPAL MANAGER

On-going Projects

- Working in coordination with the engineering department regarding implementation of the Inflow and Infiltration Investigation. Smoke testing has been completed as well as targeted CCTV areas.
- Participated in the Priority Planning session with Council and Senior Management – September 30th – October 1st. Working with consultant to finalize overall report. The preparation of the report is currently in progress.
- Orientating new Director of Community and Protective Services and working on multiple project transitions with him.
- Researching and reviewing the towns existing organizational structure.
- A continued significant amount of time is being devoted to staff recruitment and is now beginning to shift towards staff orientation as there are many new employees joining the organization; we are coming very close to finishing recruitment.
- Budget and MYCIP Review with the department heads.

Day to Day Responsibilities

- Continuing work on various legal files.
- Responding to media requests as they arise.
- Continue to meet with multiple residents regarding pre-existing drainage and other challenges or concerns throughout the Town.
- Carry out regularly scheduled management meetings.
- Respond to human resource and operational issues on a consistent basis.
- Respond to councillor inquiries as they arise.
- Working, in coordination with the Engineering Department, to submit projects for funding under the Alberta Community Resilience Program (funding program in relation to being prepared for flood events). We are trying to submit projects that will help with storm drainage during emergency/large rainfall events and extra layers of backup power protection. It appears that the program is geared more specifically for River Floods.

- Attended the annual AUMA Convention with Council.
- Met with the new Alberta Emergency Management Agency Regional Field Officer, Bill Seymour.
- Met with Software Company (teleconference) to review a product demo in relation to service tracking. A system that would allow management, staff, and residents to submit service queries and requests in an online application. It also allows management to track and assist in query/request follow up. Such a system would also help quantify services that are being provided.
- Participated in a physician site visit and met with Alberta Health Services Recruitment staff.

COMMUNITY AND PROTECTIVE SERVICES

Protective Services

- Received 1st Draft of Municipal Emergency Management Plan (MEMP) from consultant and going through plan and sending back changes to consultant for finalization.
- Had meeting with new Alberta Emergency Management Agency field officer and discussed this winter's regional emergency operations exercise.
- Working on second application for 2014/2015 Flood Readiness Supplies Grant for emergency operations center equipment (council chambers) and cargo trailer for tiger tubes.
- Working with Fire Chief for emergency access to river bottom trail network and fire service points of concern.
- Dealing with billing issues with Alberta Transportation on incidences where Redcliff Fire Department responds to calls on the Trans-Canada Highway.
- Fire Department responded to 26 incidents this third quarter of 2014
- Several Fire Alarms were responses caused by cooking and steam.
- Fires caused by a burning Coal Seam in River Valley Park were attended to with additional responses for smoke and steam after.
- We were called to various locations for smoke showing during inflow and infiltration investigations.

- We had two reportable fires, a Duplex structure fire on second street SE and a truck fire on fourth street NW.
- One Major MVC on TransCanada Hwy was billed to AB transportation.
- Our summer week end standby was very successful with 5 members being available week ends throughout the summer.
- The boot toll for Muscular Dystrophy raised close to 8 thousand dollars.
- Members attended several fire training courses.

Bylaw Enforcement

- Total files this reporting period 29 (6 reported, 23 self-generated)
- TRAFFICE BYLAW: 10 files, all self-generated and related to parking issues, only 2 of which related to RV parking.
- STREET BYLAW: 1 file related to material deposited on a sidewalk.
- NOISE BYLAW: There were no files related to this Bylaw during working hours, however after hours complaints such as noisy parties, loud music etc. dealt with by the RCMP.
- DOG CONTROL BYLAW: 4 files relating to this bylaw, 2 were reported and 2 self-generated.
- BUSINESS LICENSE BYLAW: No new files generated, however the required follow up for the 2014 license's that have not been paid or renewed is near completion.
- NUISANCE AND UNSIGHTLY PREMISES BYLAW: 9 files relating to this bylaw, the majority of which were related to trimming hedges and trees that interfered with signage or sidewalk passage.
- MISC: Traditionally, October and November are two of the quietest months of the year, as weeds and grass have stopped growing and RV's have for the most part been put into storage. This past camping season, possibly due to the new bylaw provisions relating to RV parking, and continued enforcement, has seen the least amount of reported and non-reported issued related thereto.
- Met with Redcliff business owner about the possibilities of regulating the taxi service within the Town of Redcliff.

Community Services

- Met with 670 collective and did onsite inspection of trail system with club president.
- Had Physician come to Redcliff to look at former Doctors office and discussed physician options with Alberta Health Services and prospective developers.
- Working on 2015 programming and social events calendar.
- Building on current activities and promoting special events.
- New service provider (Cocoa Bean) for Meals on Wheels program.
- Still have vacancies on Redcliff Family & Community Services (FCSS) Board, not enough to make quorum.
- Moving to online program registration for all community and recreation programming.
- Working on capital and programming grants for 2015.

PUBLIC SERVICES

Water and Sewer Utilities

- Staff has been involved in assisting the engineering department with the cleaning and data collection of portable flow meters for the purpose of the inflow and infiltration study of the sewer system.
- Staff have been busy with doing locates, water main shutdowns, general expertise requests on the 4 Avenue S.W. storm system upgrade project from contractor
- New Water treatment Plant construction is underway and operators have been busy coordinating and advising the contractor as required.
- Meter reading is underway for the September/October billing period
- Several water meter fixes occurred. Varying issues corrected including wiring issues, faulty remotes, and access to touch pads. Also wired new construction for meter wire.
- Staff has been busy trouble shooting and trying to repair the sanitary lift station at the Water Treatment Plant without much success. The pump that failed has been difficult to find a replacement for. The replacement that was ordered was not the same size and there are some control issues as well. Staff has been in contact with MPE about installing a modern system as a change order on New Water Plant Project.
- Staff installed new potable water service at 1102–River Rd S.W. and removed old raw water service and meter pit.
- Staff installed water/sewer services to 102-5St. N.W.
- Staff completed a water main replacement on 11 St. N.E.

- Public Services have been in contact with Alberta Environment regarding our approval amendment for when the Water Plant Project is complete. Staff have been advised that the new Plant will be classified a Level 3 plant and requires a Level 3 operator. Staff and MPE engineering have attempted to present a case to remain level 2 but without success. Currently the Town does not have any certified Level 3 operators but the certification system would allow to have a conditional Level 3 operator for up to a 2 year period. Within those timelines Dean Harrison, Colin Senft, and Jamie Garland would be able to acquire the required level 3 certification if necessary. It takes approximately 7 years of experience and many hours of training CEU's to train an operator without experience to a Level 3 certification.

Municipal Works

- Road and alley maintenance is ongoing.
- Staff has been busy finishing up mowing the municipal properties and areas owned by the Town.
- Several sign maintenance and installations have taken place.
- Transit Paving has completed repairing the majority of concrete and asphalt areas that have been identified by Public Services Department.
- Staff constructed a base and delivered a shed package to help out the Library on their storage shed project.
- Several garbage bins have been repaired.
- The primary garbage truck #128 broke down on a couple of occasions. One time was a compressor failure and second was an EGR valve failure causing coolant to leak into exhaust system. Both issues were repaired in house by our mechanic in a timely manner. Backup truck was used without delays in garbage collection route.
- Staff has been hauling gravel to replenish our stockpiles in the Public Services yard.
- Much of municipal works crew efforts this period have been towards the water main replacement and road/alley maintenance.

Parks and Recreation

- Several parks and green spaces are in the process of being winterized
- The campground closed for the season at the end of September and is being winterized.
- The swimming pool has been winterized this past month.
- The Rec-tangle was opened following a major brine leak being repaired by staff and Atron Refrigeration. Due to staffs consistent work the ice was saved without having to tear the ice out and start from scratch. Opening of the rink was only delayed 3 days.
- Seniors centre has been painted. Staff prepped the building for painting and also installed new bulletin boards at the facility after painting was complete.

- Branden Primeau light/basketball poles have been painted. As well, the new picnic table has arrived and will be installed shortly.

Landfill

- The Landfill has been accepting above average amounts of materials for this time of year.
- The new cell construction is moving along nicely. Most of the excavating is complete with the liner/piping/leachate pond construction still to take place.
- Tire shred hauling for the use in the new cell construction is nearly complete.

Staffing

- New facility operator started working on September 23, 2014.
- Public Services now has a full staff with no vacancies.

Management

- Much of management time over the past month has been dealing with the 2 major projects (Landfill cell & New Water Plant) as well as budget preparation.

ENGINEERING

2014 CAPITAL PROJECTS

4th Ave SW Project schedule

- Transit Paving is behind schedule and has been informed repeatedly.
- Concrete (Mud Rack) and granular base work in progress.
- Paving on the block between 3rd and 4th St SW completed and partially completed between 2nd and 3rd.
- AMEC is doing the quality assurance testing.
- Second progress claim received by the Town and verification of field quantities in progress.

I and I study updates

- Town is providing the GIS information, manholes surveys, flow monitors and rain gauge data bi weekly on ongoing basis.
- Targeted CCTV inspection for the main completed except where camera could not pass due to line dips (as result of some line settlement). Public Services has followed up with flushing to ensure appropriate flow.
- Installed a flow monitor on October 2nd in one of the City's manholes downstream of the meter gate to compare the difference for model calibration (Combined flows leaving Redcliff).
- Wet weather calibration will be done by artificially replicating the rain event.
- Met with the City staff on Sept 29th along with the ISL on flow monitoring model results and trunk main capacity from Redcliff to Medicine Hat.

Pump Station berm raising and river bank erosion protection

- AMEC is currently reviewing the historical information, conducting pre disturbance assessment for habitats, river model, and geo investigation in progress.
- Aquatic assessment specialist will visit the site in the end of October for field assessment and surveys.

Slope failure geotechnical

- Lab soil testing in progress.
- Inclinator sensor and monitoring point installed in boreholes on each location and will be left as long as required. A measuring unit will be used
- Geotechnical report will be available in mid- November which will include the upgrade options.

WATER TREATMENT PLANT, RAW WATER PUMP STATION AND PIPELINE UPGRADES:

Water Treatment Plant (WTP) Construction:

- Weekly progress meeting happened on Oct 15th.
- MPEco provided a two week rolling schedule.
- MPEco given a safety orientation to Town and MPE staff.
- Floor slab rebar and concreting in progress.
- Steel column installation in the north reservoir in progress.

- Building shop drawings are being reviewed by MPE
- Diversion vault excavation will be carried out within next two weeks.
- Town received the shipment for clarifier equipment in various parts from Infilco Degremont.
- Membranes delivery is expected in the last week of October and will be stored inside the Public Services shop before it is ready to install.

Pump Station Upgrade:

- MPE is working with the suppliers on some minor troubleshooting issues.
- Project is under one year warranty starting from October 31,2013
- A warranty inspection will be scheduled in a week.

OTHER MISCELLANEOUS:

- RFP preparation of Eastside ASP amendment and has been forwarded to consulting firms. Transit Paving yet to schedule the work on Broadway Ave curbs installation east of Red Hat property.
- 2013 Road Rehab Program: Transit Paving will complete the deficiencies in spring 2014. Project is under 2 year warranty.
- 2015 budget preparation and projects MSI grants applications preparation.
- Warranty deficiency follow up for 2011and 2012 projects with different contractors.
- Review of laneway drainage on 4th Ave between Main Street and 1st Ave in progress.
- GIS attaching CCTV Camera data to maps and identifying sanitary defects on GIS maps.
- Misc. Site Drainage Plans review, comments and meeting with the consultants and developers as part of Development applications, grade checks co-ordination, and grade sheets review.
- On-going map updates for Public Services and Land Sales & Legislative departments.

FINANCE AND ADMINISTRATION

Budget Preparation:

- In preparation for the budget review with Council, individual departments have been working hard on their budgets and it's nearing draft completion.

As a reminder, the Council budget meeting is scheduled as follows:

- November 5th - 1:00pm to 8:00pm
- November 8th - 8:30am to 5:00pm
- The public request generated about 4 new ideas and they have been circulated throughout the organization. The revision to the funded MYCIP (Multi-Year Capital Infrastructure Plan) and review of the Utilities Bylaws are also underway.

Utilities:

- Billings for water, sewer, and garbage services for the month of September to October will be going out on November 17th.

LEGISLATIVE AND LAND SERVICES

- Ongoing inquires re: land sales, development & subdivision. Pending land sale.
- Ongoing enforcement issues of non-permitted development and older files.
- There are two Subdivision and Development Appeal Board hearings scheduled for November 6, 2014:
 - Subdivision Application 2014 SUB 03 (D & E Greenhouses)
Lots 1-20, Block 96, Plan 1117V (102 – 8 St. NW)
Appeal of Conditions
 - Development Permit Application 14-DP-094 (Medicine Hat Co-op)
Lot 30, Block 80, Plan 1312206 (15 Mitchell Street NE)
Appeal of Decision to refuse overheight / oversize sign
- Several Board Appointments will be expiring at the end of December. Letters have been issued inviting them to reapply.
- Board Vacancies:
 - Redcliff Family & Community Services (FCSS) Board – 3 vacancies
 - Subdivision & Development Appeal Board – 1 vacancy
- Following up on insurance claims.
- Issuance of the Request for Proposals – Planning Consultant Services
- Issuance of the Request for Proposals – Janitorial Services

COUNCIL IMPORTANT MEETINGS AND EVENTS

| Date & Time | Meeting / Event | Where /Information |
|--------------------------------------|---|--|
| October 29, 2014 6:00pm to 7:00pm | Prairie Rose School Division No.8 School Opening Celebration of Redcliff Mennonite Alternative Program Outreach School | 102 - 4 th Street N.E. |
| November 5, 2014 1:00pm to 8:00pm | 2015 Budget Review | Council Chambers |
| | | |
| November 8, 2014 8:30am to 5:00pm | 2015 Budget Review | Council Chambers |
| | | |
| November 11, 2014 9:00am start | Remembrance Day Services | 9:00am Legion - parade 11:00am Cenotaph - service |
| | | |