

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, DECEMBER 10, 2012 – 7:00 P.M.**

PRESENT:

Mayor	R. Hazelaar
Councillors	C. Brown, C. Crozier,
	D. Kilpatrick
	E. Reimer, E. Solberg, J. Steinke
Municipal Manager	D. Wolanski (left at 9:07 p.m., returned at 9:09 p.m.)
Director of Finance & Administration	R. Osmond
Manager of Legislative and Land Services	S. Simon
Public Services Director	D. Schaffer (left at 9:36 p.m.)
Manager of Engineering	K. Minhas (left at 9:36 p.m.)
Finance Dept.	M. Davies (left at 9:36 p.m.)
D. Prpick	(left at 7:14 p.m.)
A. Doyle	(left at 7:14 p.m.)
K. Donais	(left at 7:14 p.m.) (returned at 7:43 p.m.; left at 7:43 p.m.)
Cypress Courier	C. Weiss (left at 9:24 p.m.)
L. Leipert	(left at 9:36 p.m.)

1. GENERAL

Call to Order

A) Mayor Hazelaar called the regular meeting to order at 7:00 p.m.

Adoption of Agenda

B) Councillor Crozier moved the Agenda be adopted as presented. – Carried.

Accounts Payable

C) Councillor Steinke moved the following 57 general vouchers in the amount of \$300,639.15 be received for information. – Carried.

ACCOUNTS PAYABLE NOVEMBER 22 - DECEMBER 3, 2012			
COUNCIL MEETING DECEMBER 10, 2012			
71903	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO NOVEMBER 20, 2012	\$16,312.99
71904	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO NOVEMBER 20, 2012	\$24,461.32
71905	VOID	PRINTER ERROR	\$0.00
71906	TOWN OF REDCLIFF	REGULAR PAYROLL TO NOVEMBER 17, 2012	\$65,222.30
71907	TOWN OF REDCLIFF	ADDITIONAL PAY	\$4,804.53
71908	ACTION PARTS	TOOL CHEST	\$520.79
71909	TYCO INTEGRATED SECURITY	SEMI ANNUAL ALARM SYSTEM SERVICES LANDFILL	\$228.31
71910	ATRON REFRIGERATION	SEMI ANNUAL HVAC MAINTENANCE & REPAIRS WTP	\$1,110.38
71911	CBV COLLECTION SERVICES	COLLECTION FEES OCTOBER 2012	\$62.64
71912	CITY OF MEDICINE HAT	OCTOBER SEWAGE OUTLAY	\$42,701.67
71913	CANADIAN PACIFIC RAILWAY	2012/2013 REAL ESTATE FEES	\$105.00
71914	C.U.P.E.	UNION DUES TO NOVEMBER 17, 2012	\$1,788.77
71915	FOUNTAIN TIRE	TIRE REPAIR UNIT#130 FORD F150	\$80.64
71916	FOX ENERGY SYSTEMS	BOOTS, GLOVES, REFLECTIVE DECAL, SCBA ANNUAL RECERTIFICATION	\$1,532.94
71917	SHAW CABLE	DECEMBER INTERNET SERVICE TOWN HALL	\$125.84
71918	MURRAY, CINDY	REIMBURSE TRAVEL EXPENSES FCSSAA FALL DIRECTORS	\$89.80

		NETWORK	
71919	PC CORP	SEPTEMBER 2012 BACK UP MANAGER	\$425.25
71920	SUNCOR ENERGY	DYED DIESEL LANDFILL	\$3,151.02
71921	PINNACLE INTERNATIONAL	REPAIRS UNIT#132 KUBOTA MOWER, REPAIRS UNIT#128 GARBAGE	\$1,259.01
71922	PRICE, TAMMY	REIMBURSE TRAVEL EXPENSES DIAMOND CONFERENCE & TRAINING	\$269.00
71923	SCHEFFER ANDREW	OCTOBER PLANNING SERVICES	\$811.13
71924	SFE GLOBAL	SANITARY SYSTEMS EVALUATION STUDY	\$8,279.25
71925	TELUS COMMUNICATION	NOVEMBER CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$120.94
71926	JAYCO BUILDERS	REFUND DUPLICATE UTILITY SIGN ON FEE	\$31.50
71927	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS TO NOVEMBER 17, 2012	\$430.00
71928	ACTION PARTS	BORESCOPE	\$253.04
71929	ALTALIS	2012 / 2013 CADASTRAL & TITLE SUBSCRIPTION UPDATES	\$226.80
71930	BATTERY DIRECT	DEEP CYCLE BATTERIES	\$300.99
71931	BIG EAGLE SERVICES	SEPTEMBER LEACHATE EVACUATION LANDFILL	\$813.75
71932	BRANDT TRACTOR	REPAIRS UNIT#102 GRADER, REPAIRS UNIT#134 LOADER, CORE RETURN	\$8,558.59
71933	BROVAC	SEWER MANHOLE CLEAN OUT SERVICES	\$441.00
71934	CONVERGINT TECHNOLOGIES	REPAIR CONTROLLER LIONS WATER PARK	\$3,586.22
71935	CRANSTON, CAROL	REIMBURSE COW SUPPER NOVEMBER 26, 2012	\$70.23
71936	DUNLOP STERLING	SWITCH ASSEMBLY UNIT#93 FORD 3 TON, STARTER UNIT#94 GARBAGE	\$862.74
71937	GAR-TECH ELECTRICAL	REPAIR LIGHTS ARENA & LEGION PARK	\$809.58
71938	HARV'S JANITORIAL SERVICES	NOVEMBER JANITORIAL SERVICES	\$3,386.25
71939	IPM BUILDING & MAINTENANCE	BUILD OFFICE PUBLIC SERVICES	\$2,887.50
71940	JIM'S ELECTRIC	REPAIR LIGHTS RCMP BUILDING	\$127.00
71941	MEDICINE HAT WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS AND LIDS	\$94.83
71942	NAPA AUTO PARTS	IGNITION SWITCH UNIT#93 FORD 3 TON	\$26.20
71943	NIEDERMAYER, MARK	NOVEMBER GUITAR INSTRUCTION FEES	\$520.00
71944	OSMOND, ROBERT	REIMBURSE POP, JUICE, HOT CHOCOLATE, SOAP, CHRISTMAS CARDS	\$117.61
71945	PITNEY BOWES	REFILL POSTAGE METER	\$2,100.00
71946	PITNEY WORKS	OCTOBER & DECEMBER SERVICE CONTRACT FOR FOLDER/STUFFER	\$291.54
71947	PRITCHARD & COMPANY	LEGAL FEES CONDOMINIUM CORP.	\$1,135.32
71948	REDCLIFF BAKERY	MPC LUNCH NOVEMBER 21, 2012	\$65.00
71949	SANATEC ENVIRONMENTAL	SANITARY SEWER CAMERA SERVICES AND FLUSHING	\$9,263.33
71950	TELUS MOBILITY	NOVEMBER CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$34.22
71951	MIKES ROADHOUSE	FCSS SUPPER - BOARD MEETING NOVEMBER 28, 2012	\$55.13
71952	HACH SALES AND SERVICE	FREE CHLORINE REAGENTS, PH BUFFERS, PH STORAGE SOLUTION, ETC	\$1,207.29
71953	WATSON POOLS	PROJECT #115 - UPGRADE POOL HYDRAULICS & EQUIPMENT	\$86,010.75
71954	PROSTATE CANCER CANADA	CASH DONATIONS FOR FUNDRAISER	\$1,462.00
71955	TOWN OF REDCLIFF	REIMBURSE FOR MEETING EXPENSES, CROWBAR, POSTAGE, ETC	\$225.85
71956	TRICO LIGHTING PRODUCTS	LAMPS, 6 VOLT BATTERY, U TUBES	\$386.35
71957	WE CARE	OCTOBER HOME CARE SERVICES	\$156.00
71958	WOLSELEY	STAINLESS 3/4 INSERTS	\$36.12
71959	ZEP SALES & SERVICE	SOAP, 50 LBS ICE FIGHTER, HAND TOWELS, AIR FRESHNER, ETC	\$1,202.90
	TOTAL CHEQUES: 57	AMOUNT OF CHEQUES:	\$300,639.15

Bank Summary for October 31, 2012

D) Councillor Solberg moved the Bank Summary for October 31, 2012 be received for information. – Carried.

2. DELEGATIONS

D. Prpick, Presentation

A) Councillor Steinke moved the presentation provided by D. Prpick which made suggestions regarding public involvement in Council meetings be received for information. – Carried.

K. Donais, Presentation

B) Councillor Steinke moved the presentation provided by K. Donais regarding a suggestion to change how utilities are charged to provide, in his opinion, more equitable utility charges between single family and multi family dwellings be received for information. – Carried.

D. Prpick left at 7:14 p.m.

A. Doyle left at 7:14 p.m.

K. Donais left at 7:14 p.m.

3. MINUTES

Council Meeting held November 26, 2012

A) Councillor Kilpatrick moved the minutes of the Council meeting held November 26, 2012 be adopted as presented. – Carried.

Committee of the Whole meeting held November 26, 2012

B) Councillor Reimer moved the minutes of the Committee of the Whole meeting held November 26, 2012 be received for information. – Carried.

Redcliff Family and Community Support Services Board meeting held November 28, 2012

C) Councillor Crozier moved the minutes of the Redcliff Family and Community Support Services Board meeting held November 28, 2012 be received for information. – Carried.

Redcliff Family and Community Support Services Board meeting held December 3, 2012

D) Councillor Steinke moved the minutes of the Redcliff Family and Community Support Services Board meeting held December 3, 2012 be received for information. – Carried.

Family School Liaison Worker Agreement

i) Councillor Crozier moved to authorize the Mayor and Municipal Manager to sign the Family School Liaison Worker Agreement between the Town of Redcliff and Prairie Rose School Division #8 to provide funding for the Family School Liaison Worker in the amount of \$24,000.00 per year for two years, effective January 1, 2013 to December 31, 2014. – Carried.

FCSS Grant Application Reviews
Re: Year-end grant allocation

E) Councillor Kilpatrick moved to approve the FCSS disbursement of Year-end grant allocations from the Community Development account (G.L. 2.51.09.770.000) as recommended by the FCSS Board as follows:

Big Brothers Big Sisters Game On Program	\$1,500.00
Redcliff Action Society for Youth	\$4,000.00
Redcliff Library Lego Program	\$1,500.00
South Eastern Alberta Safety Alliance	
Society Anti-bullying Program	\$5,000.00
- Carried.	

Redcliff / Cypress Regional Waste Management Authority meeting held, December 6, 2012

F) Councillor Reimer moved the minutes of the Redcliff / Cypress Regional Waste Management Authority meeting held, December 6, 2012 be received for information. – Carried.

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4. BYLAWS

Bylaw 1727/2012 being the Procedural Bylaw

A) Councillor Reimer moved Bylaw 1727/2012 being the Procedural Bylaw be given second reading, as amended. – Carried.

Councillor Crozier moved Bylaw 1727/2012 being the Procedural Bylaw be given third reading. – Carried Unanimously.

Bylaw 1731/2012 being the Temporary Borrowing Bylaw (2013)

B) Councillor Crozier moved Bylaw 1731/2012 being the Temporary Borrowing Bylaw (2013) be given second reading, as amended. – Carried Unanimously.

Councillor Brown moved Bylaw 1731/2012 being the Temporary Borrowing Bylaw (2013) be given third reading. – Carried Unanimously.

Bylaw 1732/2012 being the Annual Reserve Allocation Bylaw

C) Councillor Steinke moved Bylaw 1732/2012 being the Annual Reserve Allocation Bylaw be given second reading, as amended. – Carried Unanimously.

Councillor Crozier moved Bylaw 1732/2012 being the Annual Reserve Allocation Bylaw be given third reading. – Carried Unanimously.

K. Donais rejoined meeting at 7:43 p.m; left meeting at 7:43 p.m.

5. STAFF RECOMMENDATION

Write-Off 2011 for Doubtful Receivables

A) Councillor Solberg moved to authorize the Director of Finance and Administration to write off utility receivables in the amount of \$4,001.83 and general receivables in the amount of \$157.68 as presented. – Carried Unanimously.

Community Infrastructure Improvement Fund (CIIF) Grant Project

B) Councillor Crozier moved that Council confirm their commitment to the Community Infrastructure Improvement Fund (CIIF) project Rolling Mill & Aggie Oakland Mallard Parks' Play Equipment & Park Improvements for \$50,000.00, as well as the Town of Redcliff's commitment to contribute 50% of required funds from the Purchasing Reserve with the balance of the funds from the Community Infrastructure Improvement Fund (CIIF) grant program.

Further that Council confirm their commitment to the Community Infrastructure Improvement Fund (CIIF) project Redcliff Rec-tangle Bleachers Safety Netting for \$50,000.00, as well as the Town of Redcliff's commitment to contribute 50% of required funds from the Purchasing Reserve with the balance of the funds

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from the Community Infrastructure Improvement Fund (CIIF) grant program.

Further, that Council confirm their commitment to the Community Infrastructure Improvement Fund (CIIF) project Brandon Primeau Memorial Park Outdoor Rink for \$80,000.00, as well as the Town of Redcliff's commitment to contribute 50% of required funds from the Purchasing Reserve with the balance of the funds from the Community Infrastructure Improvement Fund (CIIF) grant program. – Carried Unanimously.

6. POLICY

Policy 54, Rates Policy

A) Councillor Kilpatrick moved Policy 54, Rates Policy be approved as amended. – Motion withdrawn.

Councillor Solberg moved that the rate for a Family Swim Pass be established as \$100.00 for the year 2013. – Defeated.

Councillor Kilpatrick Policy 54, Rates Policy be approved as amended. – Carried.

7. CORRESPONDENCE

Municipal Affairs Re: Municipal Internship, Regional Collaboration Program

A) Councillor Kilpatrick moved correspondence dated November 28, 2012 from Alberta Municipal Affairs regarding the Municipal Internship, Regional Collaboration Program be received for information. – Carried Unanimously.

8. OTHER

Preliminary Budget 2013

A) Councillor Crozier moved the Director of Finance and Administration report to Council regarding the Preliminary 2013 Budget be received for information. Further that the Preliminary 2013 Budget be approved in principle. – Carried Unanimously.

Multi Year Capital Infrastructure Plan (MYCIP)

i) Councillor Kilpatrick moved the Multi Year Capital Infrastructure Plan (MYCIP) be approved as presented. – Carried Unanimously.

Bylaw 1728/2012 being the Garbage and Collection Rates Bylaw

ii) Councillor Kilpatrick moved Bylaw 1728/2012 being the Garbage and Collection Rates Bylaw be given second reading. – Carried Unanimously.

Councillor Crozier moved Bylaw 1728/2012 being the Garbage and Collection Rates Bylaw be given third reading. – Carried Unanimously.



Bylaw 1729/2012 being the Sewer Rates Bylaw

iii) Councillor Crozier moved Bylaw 1729/2012 being the Sewer Rates Bylaw be given second reading. – Carried.

Councillor Reimer moved Bylaw 1729/2012 being the Sewer Rates Bylaw be given third reading. – Carried Unanimously.

Bylaw 1730/2013 being the Water Rates Bylaw

iv) Councillor Kilpatrick moved Bylaw 1730/2012 being the Water Rates Bylaw be given second reading. – Carried Unanimously.

Councillor Crozier moved Bylaw 1730/2012 being the Water Rates Bylaw be given third reading. – Carried Unanimously.

Town of Redcliff Transportation Master Plan

B) Councillor Kilpatrick moved the Town of Redcliff Transportation Master Plan prepared by Scheffer Andrew Ltd. be received for information. – Carried Unanimously.

D. Wolanski left at 9:07 p.m.; returned at 9:09 p.m.

Redcliff Riverview Golf Course Water Rates

C) Councillor Kilpatrick moved to authorize Administration to increase the Redcliff Riverview Golf Course Water Rates to \$.18/m³ for 2013. – Carried Unanimously.

Redcliff Senior Citizens Society Redcliff Drop-In Centre Facility Use Agreement

D) In regard to the Redcliff Drop-In Centre Facility Use Agreement it was suggested that the Senior Citizens Society should maintain insurance for their contents as well as liability insurance.

Councillor Kilpatrick moved to authorize the Mayor and Municipal Manager to sign the Redcliff Senior Citizens Society Redcliff Drop-In Centre Facility Use Agreement for a three year term effective January 1, 2013 to December 31, 2015. Further that the Senior Citizens Society shall pay to the Town the sum of \$6,500.00 for the year 2013, \$6,600.00 for the year 2014 and \$6,700.00 for the year 2015 and beyond. – Carried.

C. Weiss left at 9:24 p.m.

Eastside Phase 1
Re: extension of 5% discount on lot prices

E) Councillor Reimer moved to authorize Administration to offer a 5% discount on lot prices in Eastside Phase 1 up to December 31, 2013. Further that the Town of Redcliff will pay a 2.5% commission for Eastside Phase 1 lots sold through the efforts of a local Real Estate agent up to December 31, 2013. – Carried Unanimously.

7. RECESS

Mayor Hazelaar called a recess at 9:34 p.m.

ACB

M. Davies, L. Leipter, K. Minhas, and D. Schaffer left at 9:36 p.m.

Mayor Hazelaar reconvened the meeting at 9:44 p.m.

8. IN CAMERA

In Camera

Councillor Crozier moved to meet In Camera at 9:44 p.m.
– Carried Unanimously.

Return to Open Session

Councillor Crozier moved to return to open session at 9:53 p.m. – Carried Unanimously.

Boards and Commissions

Councillor Steinke moved the following appointments to the Redcliff Public Library Board:

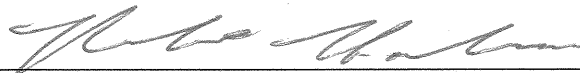
- Tim Regan be appointed to the Redcliff Public Library Board for a one year term effective January 1, 2013 – December 31, 2013.
- Robin Corry be appointed to the Redcliff Public Library Board for a one year term effective January 1, 2013 – December 31, 2013.

- Carried Unanimously.

9. ADJOURNMENT

Adjournment

Councillor Kilpatrick moved adjournment of the meeting at 9:54 p.m. – Carried Unanimously.



Mayor



Manager of Legislative and Land Services

BANK SUMMARY FOR OCTOBER 31, 2012

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	24,616.86 ✓	10,000.00 ✓	34,616.86
DAILY DEPOSITS	458,810.47	132,882.01	591,692.48
CIBC DIRECT DEPOSITS/ TELEBANKING	552,377.54		552,377.54
INTEREST EARNED	7,019.45		7,019.45
T-BILL REDEMPTIONS	300,000.00		300,000.00
OTHER DIRECT DEPOSITS	36,109.69		36,109.69
SUBTOTAL	1,354,317.15 ✓	132,882.01 ✓	1,487,199.16
CHEQUES	(1,134,732.52)	(132,882.01)	(1,267,614.53)
ASFF QUARTERLY PAYMENTS	0.00		0.00
DEBENTURE PAYMENTS	(32,097.75)		(32,097.75)
T-BILL PURCHASES	0.00		0.00
NSF CHEQUES	(75.00)		(75.00)
OTHER DIRECT WITHDRAWALS	(4,150.10)		(4,150.10)
SUBTOTAL	(1,171,055.37) ✓	(132,882.01) ✓	(1,303,937.38)
TOTAL	207,878.64 ✓	10,000.00 ✓	217,878.64
BANK CLOSING BALANCE	283,158.91	10,000.00	293,158.91
ADD: O/S DEPOSITS	3,823.00		3,823.00
LESS: O/S CHEQUES	(79,103.27)		(79,103.27)
TOTAL	207,878.64 ✓	10,000.00 ✓	217,878.64

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	12,400,000.00 ✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,313,910.63 ✓
TOTAL INVESTMENTS		13,713,910.63

TOWN OF REDCLIFF
NOV 26 2012
FINANCE DEPT.

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