

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, NOVEMBER 26, 2012 – 7:00 P.M.**

PRESENT: Deputy Mayor C. Crozier

Councillors C. Brown, D. Kilpatrick,
E. Reimer, J. Steinke
Municipal Manager D. Wolanski
Director of Finance & Administration R. Osmond (left at 8:27)
Manager of Legislative and Land Services S. Simon (left at 8:27 p.m.)
Public Services Director D. Schaffer (left at 8:26 p.m.)

Cypress Courier C. Weiss (left at 8:26 p.m.)

ABSENT: Mayor R. Hazelaar
Councillor E. Solberg

1. GENERAL

Call to Order

A) Deputy Mayor Crozier called the regular meeting to order at 7:00 p.m.

Adoption of Agenda

B) Councillor Brown moved the Agenda be adopted as presented. – Carried.

Accounts Payable

C) Councillor Reimer moved the following 114 general vouchers in the amount of \$487,077.89 be received for information. – Carried.

ACCOUNTS PAYABLE NOVEMBER 7 - NOVEMBER 16, 2012			
COUNCIL MEETING NOVEMBER 26, 2012			
71789	ACTION PARTS	SPLIT BENCH SEAT COVER UNIT# 140 2011 GMC, FUSE	\$159.73
71790	AMEC EARTH	PROJECT #81 - 9TH AVE SW & PS PARKING LOT	\$744.35
71791	BENCHMARK ASSESSMENT	ASSESSMENT FEES NOVEMBER 2012 TO JANUARY 2013	\$14,106.75
71792	BIG EAGLE SERVICES	LEACHATE EVACUATION LANDFILL	\$1,220.63
71793	BLAINE'S LOCKSMITH	REKEY LOCKS AND SUPPLY KEYS - PS	\$344.40
71794	BOLT SUPPLY HOUSE	BOLTS, NUTS, DUCT TAPE	\$45.91
71795	CIBC	SUPPLEMENTAL PENSION TO OCTOBER 20, 2012	\$2,440.09
71796	CIBC VISA	ENGINE TEST UNIT#142 COMPACTOR, MEMBERSHIPS, SUPPLIES,	\$4,076.64
71797	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$15,496.13
71798	CLEARTECH INDUSTRIES	CHLORINE, ALUMINUM SULPHATE, LEAD WASHERS	\$10,123.40
71799	CPR	OCTOBER FLASHER CONTRACT	\$667.24
71800	CRANSTON, CAROL	REIMBURSE COW/COUNCIL SUPPER	\$92.61
71801	C.U.P.E.	UNION DUES TO OCTOBER 22, 2012	\$1,801.64
71802	DUNLOP STERLING	TRANSMISSION PARTS UNIT# 93 FORD 3 TON	\$1,198.65
71803	DURAGLAS COMPOSITES	GRAVELINERS, BASES	\$3,250.80
71804	EPCOR ENERGY SERVICES	OCTOBER ELECTRICAL UTILITY LANDFILL	\$137.26
71805	FARMLAND SUPPLY CENTER	HOSE & SPRING COVER UNIT#128 GARBAGE TRUCK, SWITCH ASSEMBLY PS FUEL TANKS	\$214.87
71806	FOUNTAIN TIRE	RECAP TIRES AND REPAIR NAIL HOLES UNIT#128 GARBAGE TRUCK	\$874.62
71807	FOX ENERGY SYSTEMS	SIGNS, SCBA CYLINDER TEST & RECHARGE	\$356.15
71808	GENIVAR CONSULTANTS	PROJECT #61 BROADWAY COURT NW LIFT STATION	\$359.10

71809	GLEISNER, WADE	REIMBURSE TRAVEL EXPENSES SOUTHERN ALBERTA FIRE CONFERENCE	\$475.31
71810	GRADWELL, RAYMOND	REIMBURSE TRAVEL EXPENSES SOUTHERN ALBERTA FIRE CONFERENCE	\$477.69
71811	GREYHOUND COURIER	FREIGHT OF PARTS UNIT#128 GARBAGE TRUCK	\$25.04
71812	GUY, JUSTIN	REIMBURSE TRAVEL EXPENSES FIRE TRAINING	\$96.80
71813	HARV'S JANITORIAL	OCTOBER JANITORIAL SERVICES	\$3,386.25
71814	HOME HARDWARE	ANTIFREEZE TO WINTERIZE POOL, FLAGS, BATTERIES, ETC	\$1,102.94
71815	INLAND CONCRETE	WASHED DE-ICING SAND	\$577.37
71816	KILPATRICK, DWIGHT	REIMBURSE TRAVEL EXPENSES AUMA	\$526.00
71817	KLEARWATER	ISOPAC DRUMS	\$1,675.80
71818	LETHBRIDGE HERALD	OCTOBER ADVERTISING, 4TH QUARTER COMMENTATOR	\$5,015.93
71819	LETHBRIDGE MOBILE SHREDDING	OCTOBER SHREDDING SERVICE - TH & CS	\$83.48
71820	MACDESIGN	UNIFORM PATCHES FOR FIRE DEPARTMENT	\$472.50
71821	MEMORY LANE	OCTOBER, NOVEMBER & DECEMBER WEB HOSTING	\$78.59
71822	MEDICINE HAT CO-OP	GRINDING WHEELS, EXTENSION CORD ENDS, CUTTING WHEELS,	\$273.21
71823	MEDICINE HAT NEWS	OCTOBER ADVERTISING	\$148.84
71824	MPE ENGINEERING	RAW WATER SUPPLY, RAW WATER PUMP STATION, WTP UPGRADE, SANITARY STUDY	\$131,897.60
71825	MUNICIPAL HUMAN RESOURCES	2012 CANADIAN MUNICIPAL & ELECTED OFFICIALS REMUNERATION AND BENEFITS REPORT	\$345.45
71826	NANA'S & PAPA'S COIN LAUNDRY	SEW BADGES AND DRYCLEAN FIRE DEPARTMENT UNIFORMS	\$105.00
71827	NEWTON, TOBY	REIMBURSE EXPENSES FIRE TRAINING	\$96.80
71828	NIEDERMAYER, MARK	OCTOBER GUITAR LESSONS	\$625.00
71829	PARK ENTERPRISES	SEPTEMBER PERMITS	\$1,562.20
71830	SUNCOR ENERGY	BULK FUEL, DYED DIESEL, BULK DIESEL – PS & LANDFILL	\$11,765.42
71831	PINNACLE INTERNATIONAL	REPAIR A/C COMPRESSOR UNIT#128 GARBAGE TRUCK, BATTERIES & REPAIR STARTER UNIT#119 2006 INTERNATIONAL	\$3,007.35
71832	PITNEY WORKS	NOVEMBER FOLDER STUFFER CONTRACT SERVICES	\$145.77
71833	PROVINCIAL TREASURER LAPP	LAPP CONTRIBUTIONS TO NOVEMBER 3, 2012	\$16,106.53
71834	REDCLIFF PUBLIC LIBRARY	3RD INSTALLMENT OF 2012 ALLOTMENT	\$45,750.00
71835	PUROLATOR	FREIGHT OF PARTS UNIT#128 GARBAGE TRUCK AND WTP PARTS	\$182.77
71836	REDCLIFF BAKERY	LUNCH FOR HEALTH & SAFETY WORKSHOP	\$110.88
71837	REDCLIFF MIXED SLO-PITCH	REFUND KEY DEPOSIT	\$125.00
71838	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO NOVEMBER 3, 2012 AND NOVEMBER COUNCIL PAY	\$22,502.34
71839	SAFETY CODES	SEPTEMBER SAFETY CODES	\$49.56
71840	SCHEFFER ANDREW	SEPTEMBER PLANNING SERVICES	\$900.38
71841	STANTEC CONSULTING	PROJECT#40 EASTSIDE PHASE 1 LANDSCAPING & PARKS	\$3,936.45
71842	STEEP ROCK	WASHED BEDDING SAND	\$262.04
71843	TELUS COMMUNICATION	NOVEMBER CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$2,175.63
71844	TELUS MOBILITY	NOVEMBER CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$366.42
71845	TRIPLE R METALS	REFUND DUPLICATE PAYMENT	\$131.95
71846	SEMTEL HOLDINGS	REFUND UTILITY DEPOSIT	\$100.00
71847	MIKES ROADHOUSE	OCTOBER MEALS ON WHEELS	\$1,540.35
71848	SCHNELL, GLEN	REFUND CREDIT ON UTILITY ACCOUNT	\$40.02
71849	RESCH, RONDALIN	REPLACE STALE DATED CHEQUE FOR UTILITY CREDIT	\$72.19
71850	WEIR SPM	REFUND UTILITY DEPOSIT	\$100.00
71851	ASSASSIN SAFETY	REFUND CREDIT ON UTILITY ACCOUNT	\$35.99
71852	POJE, JENNIFER	REFUND CREDIT ON UTILITY ACCOUNT	\$50.58
71853	J. AUTO SALES	REFUND UTILITY DEPOSIT	\$100.00
71854	WEISS, MONIQUE	REFUND CREDIT ON UTILITY ACCOUNT	\$50.38
71855	FIELD, CHRISTOPHER	REFUND UTILITY DEPOSIT	\$100.00
71856	BUTT, DAVID C.	REFUND BUILDING INSPECTION FEE	\$199.50
71857	RON S ELECTRIC	REFUND CREDIT ON RECEIVABLES ACCOUNT	\$10.46
71858	BEST, PAUL	REFUND CREDIT ON RECEIVABLES ACCOUNT	\$16.80
71859	GATEWAY MECHANICAL	REPAIRS TO ARENA KITCHEN EQUIPMENT	\$2,705.38
71860	CENOVUS ENERGY	REFUND CREDIT ON RECEIVABLES ACCOUNT	\$35.56
71861	TOWN OF REDCLIFF	COFFEE, PLATES, POP, CELL PHONE POUCH, PHONE CORD, LABELLER, HALLOWEEN CANDY	\$234.13
71862	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAX PAYMENTS TO OCTOBER 22, 2012	\$430.00
71863	TOWN OF REDCLIFF	NOVEMBER COUNCIL PAY, REGULAR PAYROLL TO NOVEMBER 3, 2012	\$69,083.97
71864	TRICO LIGHTING	FLOURESCENT LIGHTS - ARENA, PARKS & PS, BALLAST - PS	\$682.33

71865	UPS CANADA	FREIGHT OF COMPUTER PART - WATER METER READER	\$40.78
71866	WESTERN CANADA WATER	2013 MEMBERSHIP RENEWALS - BB, JG, DH, TS, DS, CS	\$360.00
71867	WOLANSKI, DAVID	REIMBURSE MEAL EXPENSES	\$110.73
71868	WOLSELEY	SERVICE BOXES, TOILET AND FLUSH VALVE, BREAKER TUBE	\$1,439.05
71869	WOOD, DALE	FIRE ARMS SAFETY COURSE INSTRUCTOR FEES	\$2,660.00
71870	XEROX CANADA	SEPTEMBER COPIER CONTRACT 7655, 3RD QTR COPIER CONTRACT PRO232, REPAIRS PRO232	\$951.31
71871	YOUNG, STEPHEN	REIMBURSE TRAVEL EXPENSES FIRE TRAINING	\$96.80
71872	ACTION PARTS	TOOLBOX CABINETS, HYDRAULIC JACK, CIRCUIT BREAKER, WEATHERSTIP GLUE	\$1,508.54
71873	AMSC INSURANCE	DECEMBER EMPLOYEE BENEFITS	\$13,548.72
71874	A.R. WILLIAMS	REPAIR HYDRAULIC LEAK & REGULATOR, ANNUAL INSPECTION UNIT #101 - ZAMBONI	\$2,578.47
71875	ATRON REFRIGERATION	SEMI ANNUAL HVAC MAINTENANCE – VARIOUS BUILDINGS	\$2,062.10
71876	BEN'S OFFICE MACHINES	CLEAR PRESENTATION COVERS	\$48.98
71877	BLAINE'S LOCKSMITH SERVICE	REKEY LOCK , REPAIR PANIC HARDWARE - WTP	\$252.00
71878	BROWN, CHERE	REFUND REGISTRATION FEE	\$57.75
71879	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$30,583.01
71880	DUNLOP STERLING	FUEL SHUT OFF SOLENOID UNIT #93 FORD 3 TON	\$528.65
71881	FORTY MILE GAS CO-OP	OCTOBER GAS UTILITY - LANDFILL	\$162.65
71882	KAIZEN LAB	WATER TESTING	\$103.95
71883	MEDICINE HAT FAMILY SERVICE	4TH QUARTER COUNSELLING SERVICE	\$3,000.00
71884	SHAW CABLE	DECEMBER INTERNET SERVICES - FIRE, WTP, PS	\$246.49
71885	MURRAY, CINDY	TRAVEL ADVANCE - FCSS CONFERENCE	\$450.00
71886	NANA'S & PAPA'S LAUNDRY	SEW BADGES AND DRYCLEAN FIRE DEPARTMENT UNIFORMS	\$189.00
71887	NELSON'S RADIATOR	WEBASTO HEATER AND INSTALL UNIT#142 COMPACTOR	\$4,462.50
71888	OSMOND, ROBERT	REIMBURSE TRAVEL EXPENSES DIAMOND SOFTWARE CONFERENCE	\$141.80
71889	SUNCOR ENERGY	DYED DIESEL - LANDFILL	\$1,776.60
71890	VOID	PRINTED IN ERROR	\$0.00
71891	THE PRINTER	LANDFILL ENVELOPES, BUSINESS CARDS - BS	\$266.70
71892	PRITCHARD & COMPANY	LEGAL FEES FOR LAND SALE - 32, 10, 0913590	\$431.80
71893	PRO COMM SOLUTIONS	TELEPHONE SYSTEM, ANNUAL MAINTENANCE TO OCTOBER 2013	\$14,532.71
71894	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK - LANDFILL	\$126.00
71895	SEFT, COLIN	TRAVEL ADVANCE - ALBERTA WATER & WASTEWATER TRAINING	\$300.00
71896	TELUS MOBILITY	NOVEMBER CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$66.81
71897	TRIPLE R EXPRESS	FREIGHT OF PARTS UNIT#123 LOADER	\$29.54
71898	PEARSON, WILLIAM	INSURANCE CLAIM	\$1,296.00
71899	LAMONT, ROBERT	REFUND DUPLICATE UTILITY PAYMENT	\$137.28
71900	TOWN OF REDCLIFF - LANDFILL	OCTOBER TONNAGE	\$4,456.05
71901	WAINBEE	GAST COMPRESSOR	\$2,685.03
71902	WORKERS COMPENSATION BOARD	NOVEMBER & DECEMBER WCB PREMIUMS	\$5,525.19
	TOTAL CHEQUES: 114	AMOUNT OF CHEQUES:	\$487,077.89

2. MINUTES

Council Meeting held November 13, 2012

A) Councillor Steinke moved the minutes of the Council meeting held November 13, 2012 be adopted as presented. – Carried.

Committee of the Whole meeting held November 13, 2012

B) Councillor Kilpatrick moved the minutes of the Committee of the Whole meeting held November 13, 2012 be received for information. – Carried.

Special Council meeting held November 13, 2012

C) Councillor Kilpatrick moved the minutes of the Special Council meeting held November 13, 2012 be adopted as presented. – Carried.

Special Council meeting held
November 17, 2012

D) Councillor Brown moved the minutes of the Special Council meeting held November 17, 2012 be adopted as presented. – Carried.

Special Council meeting held
November 19, 2012

E) Councillor Kilpatrick moved the minutes of the Special Council meeting held November 19, 2012 be adopted as presented. – Carried.

Municipal Planning Commission
meeting held November 21, 2012

F) Councillor Reimer moved the minutes of the Municipal Planning Commission meeting held November 21, 2012 be received for information. – Carried.

Redcliff Public Library meeting held
October 17, 2012

G) Councillor Steinke moved the minutes of the Redcliff Public Library meeting held October 17, 2012 be received for information. – Carried

Economic Development Alliance (EDA)
meeting held October 17, 2012

H) Councillor Brown moved the minutes of the Economic Development Alliance (EDA) meeting held October 17, 2012 be received for information. – Carried.

3. BYLAWS

Bylaw 1727/2012 being the Procedural
Bylaw

A) The Municipal Manager suggested several changes to Bylaw 1727/2012 to be brought forward at the time of second reading.

Councillor Reimer moved Bylaw 1727/2012 being the Procedural Bylaw be given first reading. – Carried.

Bylaw 1731/2012 being the Temporary
Borrowing Bylaw (2013)

B) Councillor Brown moved Bylaw 1731/2012 being the Temporary Borrowing Bylaw (2013) be given first reading. – Carried.

Bylaw 1732/2012 being the Annual
Reserve Allocation Bylaw

C) Councillor Steinke moved Bylaw 1732/2012 being the Annual Reserve Allocation Bylaw be given first reading. – Carried.

4. STAFF RECOMMENDATION

Aquatic Center Upgrade

A) Councillor Kilpatrick moved that the Aquatic Centre Mechanical System Upgrade Project be authorized to proceed with a maximum budget amount of \$280,000.00, with funding to be provided at 50% from the Purchasing Reserve and 50% from the Community Infrastructure Improvement Fund Grant. – Carried.

5. CORRESPONDENCE

Riverview Golf Club

A) Councillor Reimer moved correspondence dated October 26, 2012 from Riverview Golf Club regarding request for support of their application for a Community Spirit program grant be received for information. Further that the Municipal Manager be authorized to send a letter confirming that the Town of Redcliff supports the Riverview Golf Club Community Spirit grant application. – Carried.

Federation of Canadian Municipalities (FCM)

Re: Membership Renewal

B) Councillor Reimer moved correspondence dated October 24, 2012 from the Federation of Canadian Municipalities (FCM) regarding Membership Renewal for the period of April 1, 2013 to March 31, 2014 (FCM) in the amount of \$1,069.35 be received for information. Further that Administration be authorized to renew the Town of Redcliff's membership in the Federation of Canadian Municipalities (FCM) and remit membership fees in the amount of \$1,069.35. – Carried.

Government of Alberta

C)

Alberta Municipal Affairs
2012 Municipality's Operating
Spending Plan under 2012 Conditional
Operating funding of Municipal
Sustainability Initiative (MSI)

i) Councillor Steinke moved correspondence dated November 6, 2012 from Alberta Municipal Affairs regarding 2012 Municipality's Operating Spending Plan under 2012 Conditional Operating funding of Municipal Sustainability Initiative (MSI) be received for information. – Carried.

Alberta Transportation
Re: Highway Vicinity Management
Agreement (HVMA)

ii) Councillor Brown moved correspondence dated November 15, 2012 from Alberta Transportation regarding the Highway Vicinity Management Agreement (HVMA) for the TransCanada Highway within the Town boundary be received for information. – Carried.

Alberta Sport, Recreation Parks and
Wildlife Foundation
Re: Support for Redcliff River Valley
Park in the amount of \$4,000.00

D) Councillor Brown moved correspondence dated November 16, 2012 from Alberta Sport, Recreation Parks and Wildlife Foundation regarding support to the Redcliff River Valley Park in the amount of \$4,000.00 be received for information. – Carried.

6. OTHER

Municipal Manager's Report


A) Councillor Brown moved the Municipal Manager's Report be received for information. – Carried.

Draft Budget 2013 Presentation

B)

Multi Year Capital Infrastructure Plan
(MYCIP)

i) Councillor Brown moved the draft Budget 2013 presentation and the Multi Year Capital Infrastructure Plan (MYCIP) be received for information. – Carried.



Bylaw 1730/2013 being the Water Rates Bylaw

ii) Councillor Steinke moved Bylaw 1730/2012 being the Water Rates Bylaw be given first reading. – Carried.

Bylaw 1729/2012 being the Sewer Rates Bylaw

iii) Councillor Kilpatrick moved Bylaw 1729/2012 being the Sewer Rates Bylaw be given first reading. – Carried.

Bylaw 1728/2012 being the Garbage and Collection Rates Bylaw

iv) Councillor Steinke moved Bylaw 1728/2012 being the Garbage and Collection Rates Bylaw be given first reading. – Carried.

Development Permit Graphs to November 15, 2012

v) Councillor Steinke moved the Development Permit Graphs to November 15, 2012 be received for information. – Carried.

7. RECESS

Deputy Mayor Crozier called a recess at 8:26 p.m.

D. Schaffer left at 8:26 p.m.

C. Weiss left at 8:26 p.m.

Deputy Mayor Crozier reconvened the meeting at 8:27 p.m.

8. IN CAMERA

In Camera

Councillor Reimer moved to meet In Camera at 8:27 p.m. – Carried.

R. Osmond and S. Simon left at 8:27 p.m.

Return to Open Session

Councillor Brown moved to return to open session at 8:49 p.m. - Carried.

9. ADJOURNMENT

Adjournment

Councillor Brown moved adjournment of the meeting at 8:50 p.m. – Carried.



Mayor



Manager of Legislative and Land Services