

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, OCTOBER 14, 2014 7:00 P.M.**

PRESENT: Deputy Mayor C. Crozier
Councillors C. Brown, D. Kilpatrick,
L. Leipert (left at 7:45 p.m. rejoined 7:56 p.m.,
left at 8:56 p.m. rejoined at 8:59 p.m.)
J. Steinke
Municipal Manager A. Crofts
Director of Finance & J. Kwok (left at 7:39 p.m.)
Administration
Manager of Legislative & S. Simon
Land Services
Director of Community & K. Dalton (left at 7:39 p.m.)
Protection Services
Manager of Engineering K. Minhas (arrived at 7:44 p.m.)
Public Services Director J. Garland

ABSENT: Councillor E. Solberg
Mayor E. Reimer

1. GENERAL

Call to Order

A) Deputy Mayor Crozier called the regular meeting to order at 7:01 p.m.

2014-0493 Adoption of Agenda

B) Councillor Steinke moved the agenda be adopted as amended to add Item 6 D In Camera Items. - Carried

2014-0494 Accounts Payable

C) Councillor Leipert moved the following 121 general vouchers in the amount of \$890,240.98 be received for information. – Carried Unanimously.

ACCOUNTS PAYABLE

COUNCIL MEETING OCTOBER 14, 2014

<u>CHEQUE #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
75812	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	\$616.00
75813	REDCLIFF HOME HARDWARE	DRILL BITS	\$8.60
75814	MODERN INDUSTRIAL RENTALS	SCISSOR LIFT	\$635.25
75815	SANATEC ENVIRONMENTAL	FLUSHER BY PUMPHOUSE	\$378.00
75816	TRANSIT PAVING INC	LAY ASPHALT & CONCRETE	\$54,605.27
75817	UNITED RENTALS	REPAIR J-TAMPER	\$752.86
75818	ZEP SALES & SERVICE OF CANADA	SOAP, TOWELS	\$1,679.02
75819	SIMPLY WATER	BOTTLED WATER	\$62.50
75820	SOLBERG, ERIC	AUMA CONFERENCE	\$900.00

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75821	BANFF PARK LODGE / BOW VIEW LODGE	DIAMOND CONFERENCE	\$700.43
75822	STEEP ROCK LTD.	ROADCRUSH	\$488.07
75823	TELUS MOBILITY	SEPT CELL SERVICE	\$87.08
75824	TRIPLE R EXPRESS	TRANSPORT PARTS	\$34.65
75826	JONES, CONSTANCE	CONTRACTED LABOUR	\$2,681.25
75827	CORAL CONTRACTING	REFUND CONSTRUCTION DEPOSIT	\$500.00
75828	BICE, ERIN	REFUND S/C FACILITY DEPOSIT	\$225.00
75829	SHAW CABLE	SEPT SERVICE	\$206.85
75830	MPE ENGINEERING LTD.	WTP UPGRADE PMT #47	\$18,173.40
75831	CFMY-FM	REDCLIFF DAYS AD	\$420.00
75832	PARK ENTERPRISES LTD.	MONTHLY PERMITS	\$502.74
75833	PC CORP INC.	MONTHLY BACKUP	\$998.82
75834	SUNCOR ENERGY PRODUCTS PARTNER	DYED DIESEL LF	\$20,269.02
75835	PRIME PRINTING	NEWS LETTER FOLD	\$114.45
75836	PUROLATOR	SHIP PARTS	\$95.64
75837	REDCLIFF MUSEUM	2014 CONTRIBUTION	\$10,000.00
75838	ROSENAU TRANSPORT LTD	SHIP CYLINDERS	\$711.79
75839	INDUSTRIAL MACHINE INC.	GASKETS, BELTS, SEALS	\$488.51
75840	ISL ENGINEERING & LAND SERVICE	I & I INVESTIGATION PMT #4	\$11,365.13
75841	JACOB'S WELDNG LTD.	WELDING ON BUCKET	\$1,181.25
75842	JOHN'S WATER HAULING (A DIVIS	WATER DELIVERY TO LF	\$90.00
75843	KILPATRICK, DWIGHT	FIRST AID/CPR/AED	\$150.00
75844	KIRK'S MIDWAY TIRE	TIRES, FLAT TIRE REPAIR	\$15,104.25
75845	KLEARWATER EQUIPMENT AND TECH	ISOPAC	\$1,556.10
75846	LIFESAVING SOCIETY	BC EXAM FEE, FIRST AID	\$210.00
75847	L.W. DENNIS CONTRACTING LTD.	RAW WATER SUPPLY PIPE UPGRADE HB RELEASE	\$183,462.97
75848	MCL - WASTE SYSTEMS ENVIRONMEN	FILTERS, PUMPS	\$593.20
75849	C.U.P.E.	UNION DUES	\$2,131.33
75850	DESJARDINS FINANCIAL SECURITY	MANAGEMENT LIFE INSURANCE	\$661.50
75851	FARMLAND SUPPLY CENTER LTD	NIPPLES	\$64.98
75852	FORTY MILE GAS CO-OP LTD.	LF GAS UTILITIES	\$124.02
75853	FOUNTAIN TIRE	FLAT REPAIR, VALVE STEM	\$113.76
75854	FRANCOTYP-POSTALIA CANADA INC	INK RIBBON, SEALER BRUSH, SEALANT,	\$219.41
75855	GAR-TECH ELECTRICAL	RECEPTACLES - REC-TANGLE	\$682.50
75856	ALBERTA GFOA	MUNICIPAL FOUNDATION WORKSHOP	\$2,283.75
75857	GLADUE, JONELLE	MILEAGE	\$52.21
75858	GREYHOUND COURIER EXPRESS	SHIP PARTS	\$22.91
75859	A & B STEEL LTD	HOOK, VICE GRIP, SCREWDRIVER SET, GREASE FIT	\$134.97
75860	ACKLANDS - GRAINGER INC	CABLES, TAPE, UT KNIFE	\$176.74
75861	ACTION PARTS	WASHER FLUID	\$195.24
75862	AMSC INSURANCE SERVICES LTD.	MONTHLY BENEFITS	\$13,969.66
75863	BIG HILL SERVICES	ICE PAINT, KICKPLATE, PAPER LINE KIT, CREASES	\$971.25
75864	THE BOLT SUPPLY HOUSE LTD.	TOILET TISSUE	\$110.58

75865	DB PERKS & ASSOCIATES LTD.	AQUATIC SUPPLIES	\$43.91
75866	CHAT-FM	REDCLIFF DAYS AD	\$420.00
75867	CERVUS EQUIPMENT	FUEL SURCHARGE, ROAD LABOUR, SUPPLIES	\$129.36
75868	CANSEL	SPIKES, TAPE, FREIGHT	\$202.13
75869	BOSS LUBRICANTS	GREASE, TRANSMISSION FLUID, OIL	\$1,603.31
75870	CROZIER, CATHY	AUMA CONFERENCE	\$600.00
75871	REIMER, ERNIE	AUMA CONFERENCE	\$606.08
75872	PROVINCIAL TREASURER - LAPP	PENSION CONTRIBUTIONS	\$12,860.71
75873	RECEIVER GENERAL	STAT DEDUCTIONS	\$29,732.68
75874	TOWN OF REDCLIFF	PAYROLL	\$84,673.90
75875	MIKE'S ROADHOUSE	SEPTEMBER MEALS ON WHEELS	\$1,020.60
75876	MARY TULIP	CONTRACTED LABOUR	\$1,125.00
75877	IB WILLIAMS	REIMBURSE PROPANE CHG	\$84.01
75878	WAJAX POWER SYSTEMS	FIELD LABOUR, LOAD BANK CHARGE, SUPPLIES	\$3,339.87
75879	VANCLIEAF, SCOTT	REIMBURSE VACCINATION CHG	\$94.00
75880	TOWN OF REDCLIFF	RPMT OF LOAN AND INTEREST	\$227,865.37
75881	ARMSTRONG, DANI	REF DUPLICATE TAX PMT	\$2,465.60
75882	WIEBE, PETER	REF DUPLICATE TAX PMT	\$1,109.02
75884	WILDFIRE ENVIRONMENTAL	FIRE PACKAGE	\$4,006.07
75885	DWINNELL, DAVID	REF COA INACTIVE	\$92.79
75886	COON, HEATHER	REF COA INACTIVE	\$75.90
75887	J.C. INDUSTRIES WATER CONTROL S	REPLACEMENT BATTERY	\$131.25
75888	DOUGHTY, DOMINIC	REF DUPLICATE TAX PMT	\$1,822.49
75889	TELUS MOBILITY	OCT CELL SERVICE	\$91.79
75890	SUMMIT MOTORS LTD	BOLTS, NUTS, WASHER, SPRING	\$210.75
75891	STEEP ROCK LTD.	ROADCRUSH	\$1,412.43
75892	SANATEC ENVIRONMENTAL	PUMP LF SEPTIC TANK	\$136.50
75893	RIVERVIEW GOLF CLUB	MOWER PURCHASE LOAN	\$50,000.00
75894	SUNCOR ENERGY PRODUCTS PARTNER	DYED DIESEL LF	\$2,440.86
75895	PARKLAND GEO TESTING LTD.	SLOPE FAILURE EVAL PMT 1	\$17,325.00
75896	PARK ENTERPRISES LTD.	MONTHLY TOWN PERMITS	\$1,260.54
75897	NAMETH, JODI	TAX SEMINAR	\$25.00
75898	CLEARTECH INDUSTRIES INC.	LUM, CHLORINE CYLINDERS	\$6,155.82
75899	D & M PLASTICS INC.	LIDS	\$11,327.40
75900	DAN JANE VENTURES	PROPANE	\$647.07
75901	DIAMOND MUNICIPAL SOLUTIONS	CONFERENCE REGISTRATION	\$699.00
75902	FOX ENERGY SYSTEMS INC.	SCUBA REFILL, FLAGS, PAINT, LEIGHT, CALIBRATION	\$431.08
75903	GUY, MELISSA	TAX SEMINAR	\$25.00
75904	KAIZEN LAB INC.	WATER ANALYSIS	\$1,518.51
75905	KIRK'S MIDWAY TIRE	TIRES	\$1,138.20
75907	KWOK, JENNIFER	TAX SEMINAR, BUDGET SEMINAR	\$1,203.21
75908	LACEY CONSTRUCTION (1998) LTD	REF CONSTRUCTION DAMAGE DEPOSIT	\$1,000.00
75909	A & B STEEL LTD	BREAKAWAY CABLE, SWITCH, HITCH PIN, HOOKS	\$158.60

75910	KIRK'S MIDWAY TIRE	TIRE CHANGEOVER	\$139.65
75911	LES'S DRAIN CLEANING SERVICE	FLOOR DRAIN CLEAN ARENA	\$126.00
75912	WOLSELEY MECHANICAL GROUP	WATER SADDLES, STOPS, ROD, BURRY BOX, INSERTS	\$730.91
75913	WESTERN CANADA WELDING PRODUCT	OXYGEN	\$323.93
75914	TRICO LIGHTING PRODUCTS	POT LIGHTS, TUBE LIGHTS	\$631.05
75915	OLLIVIER, ALLAN	REF DUPLICATE TAX PMT	\$1,619.86
75916	RUSKIN, LARRY	PURCHASE PORTION OF 502 - 3 ST SW	\$30,000.00
75917	WILLIAMS, PAUL	REF DUPLICATE TAX PMT	\$1,695.69
75918	TELUS COMMUNICATION INC.	MONTHLY TELEPHONE SERVICE	\$1,425.56
75919	SUMMIT MOTORS LTD	AIR FILTERS	\$328.62
75920	PITNEY WORKS	MONTHLY SERVICE CONTRACT	\$145.77
75921	SUNCOR ENERGY PRODUCTS PARTNER	DYED DIESEL LF	\$2,334.41
75922	LETHBRIDGE MOBILE SHREDDING	MONTHLY SHREDDING SERVICE	\$46.20
75923	KOST FIRE EQUIPMENT LTD	ANNUAL FIRE EXTINGUISHER SERVICE	\$1,863.39
75924	ACKLANDS - GRAINGER INC	SQUEEGEE, HANDLE, SMOKING RECEPTACLE	\$131.58
75925	ACTION PARTS	12 VOLT BATTERY	\$115.44
75926	BRUCE HILL PROFESSIONAL CORP	LEGAL COUNSEL - BYLAW ENFORCEMENT	\$2,092.65
75927	CITY AUTO PARTS	AIR FILTERS	\$1,603.53
75928	CITY OF MEDICINE HAT	SEPT ELECTRIC	\$10,238.54
75929	DAN JANE VENTURES	PROPANE	\$84.01
75930	FOUNTAIN TIRE	FLAT REPAIR	\$44.05
75931	GLENTEL WIRELESS CENTRE	EMERGENCY LIGHTS AND SIREN	\$5,848.71
75932	REDCLIFF HOME HARDWARE	BLADES, NETTING, BITS, TIES, VALVES, HINGES	\$1,250.21
75933	IPM BUILDING & MAINTENANCE	ROOF REPAIR	\$4,147.50
119 CHEQUES TOTAL:			\$890,240.98

2014-0495 Bank Summary to June 30, 2014

D) Councillor Kilpatrick moved the Bank Summary to June 30, 2014 be received for information. - Carried

2. DELEGATION

2014-0496 Redcliff Public Library
Re: Library Budget Presentation

A) Catherine Richardson of the Redcliff Public Library, was in attendance to present the Redcliff Public Library 2015 Budget.

Councillor Steinke moved the Redcliff Public Library 2015 Budget presentation be received for information. Further that the Redcliff Public Library 2015 Budget request be referred to 2015 Budget discussions. - Carried

3. MINUTES

2014-0497 Council meeting held
September 22, 2014

A) Councillor Leipert moved the minutes of the Council meeting held September 22, 2014 be adopted as presented. - Carried

2014-0498 Shortgrass Library System

B) Councillor Kilpatrick moved the minutes of the Shortgrass

Board Meeting held June 18, 2014

Library System meeting held June 18, 2014 be received for information - Carried

2014-0499 Subdivision and Development Appeal Board hearing held September 15, 2014

C) Councillor Leipert moved the minutes of the Subdivision and Development Appeal Board hearing held September 15, 2014 be received for information. - Carried

2014-0500 Physician Recruitment and Retention Committee meeting held October 2, 2014

D) Councillor Brown moved the minutes of the Physician Recruitment and Retention Committee meeting held October 2, 2014 be received for information. - Carried

2014-0501 Redcliff Senior Citizens Business meeting held October 2, 2014

E) Councillor Steinke moved the minutes of the Redcliff Senior Citizens Business meeting held October 2, 2014 be received for information. - Carried

4. REQUEST FOR DECISION

2014-0502 Municipal Weed Inspector

A) Councillor Steinke moved that the Town of Redcliff designate the Municipal Bylaw Enforcement Officer as the municipal weed inspector. – Carried

2014-0503 Rec-Tangle Concession Lease Agreement

B) Councillor Leipert moved that the Town of Redcliff issue a one year extension on the expired concession lease agreement. - Carried

2014-0504 Request for Facility Agreement for construction and maintenance of the bike trail system within the River Valley

C) Councillor Brown moved that the Town of Redcliff request that 670 Collective Mountain Bike Club obtain the historical resource assessment clearance and enter into a facility agreement with the Town of Redcliff. – Carried

2014-0505 Tax Recovery Property
Re: 24 Industrial Dr. S.E.
(Lot 7, Block 10 Plan 7711421)

D) Councillor Leipert moved to authorize the Director of Finance and Administration to sign the Tax Arrear Agreement for payment of tax arrears in the amount of \$10,440.62 and any taxes that will be levied during the term of the agreement. Any default of payments by the property owner, Council hereby authorizes the Director of Finance and Administration to proceed with the tax recovery sale of 24 Industrial Dr. S.E. (Lot 7, Block 10, Plan 7711421) forthwith. - Carried

2014-0506 Request for refund of business permits and licenses and Payment of restitution

E) Councillor Steinke moved to deny the request by D. Gunn for a refund of all business permits and licenses in the amount of \$215.00. Further to deny the request for restitution in the amount of \$5,000.00 for lost income. - Carried

5. CORRESPONDENCE

2014-0507 Shortgrass Library System
Re: Budget Requests for 2015 and 2016

A) Councillor Kilpatrick moved the correspondence from Shortgrass Library System dated September 18, 2014 regarding Budget Requests for 2015 and 2016 be received for information. Further that the Shortgrass Library System Budget

Requests for 2015 and 2016 be referred to 2015 Budget Discussions. - Carried.

2014-0508 Precision Rentals
Re: Thank you

B) Councillor Leipert moved correspondence dated September 30, 2014 from Precision Rentals regarding the donation to their September 27, 2014 Golf Tournament be received for information. – Carried

6. OTHER

2014-0509 Town of Redcliff 2nd Quarter
Financial Summary

A) Councillor Brown moved the Town of Redcliff 2nd Quarter Financial Summary be received for information. – Carried

2014-0510 Landfill Graphs to September
30, 2014

B) Councillor Steinke moved the Landfill Graphs to September 30, 2014 be received for information. - Carried

2014-0511 Important Dates and Meetings

C) Councillor Kilpatrick moved that the Important Dates and Meetings be received for information. – Carried

2014-0512 Legal opinion
Re: In Camera Items

D) Councillor Leipert moved that Administration obtain a legal opinion from Legal Counsel with municipal expertise to advise/confirm on proper protocol/procedures for In Camera issues. - Defeated

7. RECESS

Deputy Mayor Crozier called for a recess at 7:39 p.m.

Deputy Mayor Crozier reconvened the meeting at 7:44 p.m.

K. Minhas arrived at 7:44 p.m.

K. Dalton and Jennifer Kwok left at 7:39 p.m.

8. IN CAMERA

2014-0513


Councillor Leipert moved to meet In Camera to discuss 3 Legal items and 1 Labour item at 7:45 p.m. – Carried.

Councillor Leipert declared a pecuniary interest and abstained from discussion.

Councillor Leipert left at 7:45 p.m. and rejoined at 7:56 p.m.

Councillor Steinke left at 8:23 p.m. and returned at 8:24 p.m.

Councillor Brown moved to return to regular session at 8:56 p.m.



Councillor Leipert declared a pecuniary interest and abstained from voting and discussion with regard to outstanding Building Permits. Councillor Leipert left the meeting at 8:56 p.m.

2014-0514 Outstanding Building Permits

Councillor Brown moved to authorize Administration to negotiate with Park Enterprises to provide permit services to close outstanding building permits from 2007 and 2011. - Carried

Councillor Leipert rejoined the meeting at 8:59 p.m.

2014-0515 Notice of Appeal
Re: Subdivision Appeal
2014 SUB 03 (Lots 1-20, Block 96, Plan 1117V)

Councillor Brown moved Notice of Appeal dated October 8, 2014, regarding Subdivision Application 2014 SUB 03 (Lots 1-20, Block 96, Plan 1117V) be received for information. Further to appoint Scheffer Andrew as representative of the Subdivision Approving Authority for the Appeal of Subdivision Application 2014 SUB 03. Further that in the event Scheffer Andrew does not accept representing the Subdivision Approving Authority as representative, that Arlos Crofts, Municipal Manager, be appointed as representative. - Carried

2014-0516 Farwest Land and Properties
Re: Subdivision Application
2014 SUB 02 Service Agreement

Councillor Brown moved that Administration contract with a Third Party to negotiate the terms of the Service Agreement with Farwest Land and Properties, with regard to Subdivision Application 2014 SUB 02. - Carried

2014-0517 Labour - CUPE Agreement

Councillor Steinke moved that the Municipal Manager be authorized to amend the collective agreement as per the letters of understanding. - Carried

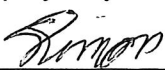
9. ADJOURNMENT

2014-0518 Adjournment

Councillor Leipert moved to adjourn the meeting at 9:04 p.m. – Carried



Deputy Mayor - Cathy Crozier



Manager of Legislative and Land Services

BANK SUMMARY FOR JUN 30, 2014

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	657,460.02	16,885.17	453,709.25
DAILY DEPOSITS	3,931,635.28	170,058.16	4,101,693.44
DIRECT DEPOSITS	2,797,300.67	0.00	2,797,300.67
INTEREST EARNED	5,793.60	0.00	5,793.60
T-BILL REDEMPTIONS	0.00	0.00	0.00
OTHER DIRECT DEPOSITS	355,793.42	0.00	355,793.42
SUBTOTAL	7,090,522.97	170,058.16	7,260,581.13
CHEQUES	(1,056,334.76)	(169,789.69)	(1,226,124.45)
ASFF QUARTERLY PAYMENTS	(437,325.73)	0.00	(437,325.73)
DEBENTURE PAYMENTS	(169,463.88)	0.00	(169,463.88)
T-BILL PURCHASES	0.00	0.00	(433,918.14)
NSF CHEQUES	(141.57)	0.00	(141.57)
OTHER DIRECT WITHDRAWALS	(433,259.09)	0.00	(433,259.09)
SUBTOTAL	(2,096,525.03)	(169,789.69)	(2,700,232.86)
TOTAL	5,651,457.96	17,153.64	5,668,611.60
BANK CLOSING BALANCE	5,076,850.09	17,153.64	5,094,003.73
ADD: O/S DEPOSITS	679,291.76	0.00	679,291.76
LESS: O/S CHEQUES	(104,683.89)	0.00	(104,683.89)
TOTAL	5,651,457.96	17,153.64	5,668,611.60
INVESTMENTS			
CIBC PREMIUM T-BILL FUND		5.12.02.321	10,100,000.00
CCU SHORT TERM INVEST/LANDFILL		5.12.02.126	1,506,727.64
TOTAL INVESTMENTS			11,606,727.64

TOWN OF REDCLIFF
OCT 09 2014
FINANCE DEPT.