

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, SEPTEMBER 10, 2012 – 7:00 P.M.**

**PRESENT:** Mayor R. Hazelaar  
 Councillors C. Brown, C. Crozier, D. Kilpatrick,  
 E. Reimer, E. Solberg, J. Steinke

Municipal Manager D. Wolanski  
 Director of Finance & Administration R. Osmond  
 Manager of Legislative and Land Services S. Simon  
 Manager of Engineering K. Minhas (left at 8:01p.m.)  
 Confidential Secretary C. Cranston

Cypress Courier C. Weiss (left at 8:10 p.m.)  
 Magnet Signs A. Sears (left at 7:46 p.m.)

**1. GENERAL**

- Call to Order **A) Mayor Hazelaar called the regular meeting to order at 7:02 p.m.**
- Adoption of Agenda **B) Councillor J. Steinke moved the Agenda be adopted as presented. – Carried.**
- Accounts Payable **C) Councillor E. Reimer moved the following 117 general vouchers in the amount of \$736,933.64 be received for information. – Carried.**

ACCOUNTS PAYABLE AUGUST 16 - SEPTEMBER 4, 2012			
COUNCIL MEETING SEPTEMBER 10, 2012			
71187	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING AUGUST 11, 2012	\$83,244.03
71188	ALTA-WIDE BUILDERS SUPPLIES	LUMBER	\$42.30
71189	AMSC INSURANCE SERVICES	SEPTEMBER EMPLOYEE BENEFITS	\$13,393.86
71190	BENCHMARK ASSESSMENT	ASSESSMENT FEES - AUGUST TO OCTOBER	\$14,106.75
71191	BENCHMARK GEOMATICS	GRADE PLAN	\$157.50
71192	BLUE IMP	PLAYGROUND EQUIPMENT	\$29,735.69
71193	BURNCO ROCK PRODUCTS	CONCRETE	\$1,015.61
71194	CBV COLLECTION SERVICES	COLLECTION FEES JULY 2012	\$91.47
71195	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS	\$72,751.68
71196	FORTY MILE GAS CO-OP	JULY GAS UTILITY FOR LANDFILL	\$59.16
71197	MEDICINE HAT CO-OP	SPRINKLER HEADS, CASTOR WHEELS	\$243.48
71198	SHAW CABLE	SEPTEMBER INTERNET - FIRE HALL, WTP & PUBLIC SERVICES	\$246.49
71199	NAPA AUTO PARTS	BRAKE ROTORS & PADS FOR UNIT #130 F150	\$656.70
71200	PRIME PRINTING	POSTCARDS	\$27.00
71201	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO AUGUST 11, 2012	\$16,247.07
71202	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO AUGUST 11, 2012, AUGUST COUNCIL PAY	\$31,196.70
71203	REDCLIFF LIONS	CENTENNIAL VOLUNTEER BARBEQUE PROPANE & CONDIMENTS	\$50.00
71204	RIVERVIEW GOLF CLUB	CENTENNIAL VOLUNTEER BARBEQUE SALADS	\$120.00
71205	STEEP ROCK	3/4" ROAD CRUSH	\$3,514.73
71206	JIANG, SUSAN	REFUND SWIMMING LESSON	\$42.00
71207	WAITES, LISA	REFUND SWIMMING LESSON	\$42.00
71208	BROWN, JASON	REFUND CREDIT ON UTILITY ACCOUNT	\$1,010.83

71209	DAVIDSON, CRYSTAL	ROCK MONUMENTS BROCHURE	\$100.00
71210	WIGLE, MATTHEW	REFUND SWIMMING LESSON	\$21.00
71211	BUCKLEY, NIKI	REFUND CREDIT ON UTILITY ACCOUNT	\$130.00
71212	SCHMALTZ, ERIKA	REFUND CREDIT ON UTILITY ACCOUNT	\$129.96
71213	STEINKEY, TAMARA	REFUND SWIMMING LESSON	\$63.00
71214	LUYTEN, ERIN	REFUND SWIMMING LESSON	\$21.00
71215	STIGTER, MICHELLE	REFUND SWIMMING LESSON	\$21.00
71216	MILLER, MICHELLE	REFUND SWIMMING LESSON	\$21.00
71217	GROVER, MICHELLE	REFUND SWIMMING LESSON	\$21.00
71218	WHYTE, LINDSAY	REFUND SWIMMING LESSON	\$21.00
71219	SCHAUFEELE, CANDICE	REFUND KEY & KITCHEN DEPOSITS	\$225.00
71220	XEROX CANADA	JULY SERVICE CONTRACT FOR WC7655	\$923.62
71221	ADT SECURITY SERVICES	ALARM SERVICES RCMP BUILDING SEPTEMBER 2012 TO FEBRUARY 2013	\$271.36
71222	AFFINITY WELDING	REPAIR HOSE SUPPORT UNIT #32 TRAILER	\$66.94
71223	AG-PLUS MECHANICAL	O RINGS FOR UNIT #81 LOADER & ATTACHMENTS	\$12.90
71224	ALLSTAR RADIATOR	AIR CONDITIONING REPAIR UNIT #88 LOADER & UNIT #117 COMPACTOR	\$704.03
71225	ALTA-WIDE BUILDERS SUPPLIES	LUMBER	\$58.12
71226	AMSC INSURANCE SERVICES	JULY HEALTH SPENDING	\$55.77
71227	APPLE AUTO GLASS	WINDSHIELD CHIP REPAIR UNIT #140 GMC SIERRA	\$36.75
71228	VOIDED	NAME ERROR	\$0.00
71229	BECHTOLD, ALLAN	REFUND KEY & KITCHEN DEPOSITS	\$225.00
71230	BEHREND'S BRONZE	BRONZE PLAQUE FOR W. MARTIN	\$236.82
71231	BIG EAGLE SERVICES	VACUUM TRUCK SERVICES TO REMOVE LEACHATE AT LANDFILL	\$1,383.38
71232	BIG HILL SERVICES	ARENA BOARD CLEANING	\$630.00
71233	CACTUS COMMUNICATIONS	RADIO REPAIRS FOR THE FIRE DEPARTMENT	\$480.23
71234	C.E.M. HEAVY EQUIPMENT	PARTS FOR UNIT #123 LOADER	\$2,097.45
71235	CLEARTECH INDUSTRIES	CHLORINE	\$1,205.23
71236	CLOVERDALE PAINT	YELLOW PAINT, THINNER	\$425.22
71237	CONVERGINT TECHNOLOGIES	REPAIRS TO TIMING CONTROLS AT LIONS WATER PARK	\$1,097.25
71238	FARMLAND SUPPLY	PARTS FOR UNIT # 132 & UNIT #128, T-CLAMPS	\$307.20
71239	FOUNTAIN TIRE	TIRE PRESSURE UNIT #32 TRAILER	\$10.66
71240	FOX ENERGY SYSTEMS	SAFETY GLOVES	\$83.58
71241	GAR-TECH ELECTRICAL	REPAIRS TO LIGHTS AT LIONS PARK KITCHEN AND SWIMMING POOL	\$471.87
71242	GREYHOUND COURIER	FREIGHT FOR PARTS UNIT #135 SWEEPER	\$24.52
71243	HYDRODIG	REPAIR MAIN VALVE AT SASKATCHEWAN DRIVE	\$346.50
71244	KIRK'S MIDWAY TIRE	REPAIR FLAT TIRE UNIT #90 SIERRA 1/2 TON	\$28.35
71245	LETHBRIDGE MOBILE SHREDDING	AUGUST SHREDDING SERVICE	\$44.10
71246	MEDICINE HAT CO-OP	SOLENOIDS, SPRINKLERS, 2" PIPE, COUPLERS, CLAMPS	\$496.25
71247	MEDICINE HAT WHOLESALE	MEALS ON WHEELS CONTAINERS AND LIDS	\$95.72
71248	SHAW CABLE	SEPTEMBER INTERNET - TOWN HALL	\$125.84
71249	MURRAY CHEV OLDS CADILLAC	PARTS & LABOUR TO REPAIR UNIT #118 CHEVY 3 TON	\$1,068.64
71250	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$3,145.40
71251	PINNACLE INTERNATIONAL	AIR BRAKE HOSE, FITTING FOR UNIT #32, BATTERIES FOR UNIT #94	\$220.06
71252	PITNEY WORKS	SEPTEMBER SERVICE CONTRACT FOR FOLDER/STUFFER	\$145.77
71253	PLEASURE POOL 2011 LTD.	SALTMETER & LECHTRACHLOR FOR POOL	\$849.26
71254	PRITCHARD & COMPANY LLP	LEGAL FEES FOR LAND SALE: 0913590, 12, 9	\$403.46
71255	SAFETY CODES	JUNE & JULY SAFETY CODES	\$119.72
71256	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK AT LANDFILL	\$126.00
71257	TELUS COMMUNICATION	AUGUST CELL PHONE, PHONE, PAGER AND RADIO SERVICES	\$120.94
71258	TELUS MOBILITY	AUGUST CELL PHONE, PHONE, PAGER AND RADIO SERVICES	\$33.55
71259	DAWSON, SAMARA	REIMBURSE FOR POOL PRIZES	\$72.03
71260	LATTER DAY SAINTS CHURCH	REFUND KEY & KITCHEN DEPOSITS	\$225.00
71261	GREEN, JOHN	REFUND KEY & KITCHEN DEPOSITS	\$225.00

71262	MEDICINE HAT HOME ELECTRIC	REFUND DUPLICATE PAYMENT ON RECEIVABLES	\$81.30
71263	A & D PAVING	REFUND CREDIT ON UTILITY ACCOUNT	\$23.97
71264	WARCIMAGA, BARRY	REFUND CREDIT ON UTILITY ACCOUNT	\$23.31
71265	TRANSIT PAVING	CONCRETE AND ASPHALT REPAIRS	\$3,219.41
71266	TRICO LIGHTING PRODUCTS	FLUORESCENT BULBS	\$150.82
71267	WE CARE HOME HEALTH CARE	JULY HOME CARE SERVICES	\$104.00
71268	2012 AUMA CONVENTION	2012 AUMA CONVENTION REGISTRATIONS	\$2,730.00
71269	TOWN OF REDCLIFF	REGULAR PAYROLL ENDING AUGUST 25, 2012	\$81,494.33
71270			
71302	VOIDED	PRINTER ERROR	\$0.00
71303	A & B STEEL	BRUSHES, UNION, NIPPLE, CAP	\$65.61
71304	BENCHMARK GEOMATICS	FOOTING CHECK, SURVEY FOR WATERLINE	\$425.25
71305	BROADWAY GARDEN RESTAURANT	AUGUST MEALS ON WHEELS	\$567.00
71306	CIBC	SUPPLEMENTAL PENSION PLAN TO AUGUST 25, 2012	\$2,631.55
71307	CITY OF MEDICINE HAT	VARIOUS UTILITY PAYMENTS, COURSE REGISTRATIONS	\$27,627.06
71308	CP RAIL	AUGUST FLASHER CONTRACT	\$667.24
71309	C.U.P.E.	UNION DUES TO AUGUST 25, 2012	\$2,404.35
71310	DAVIDSON, CRYSTAL	ROCK MONUMENTS BROCHURE DESIGN	\$100.00
71311	GENIVAR CONSULTANTS	STORM SYSTEM STUDY PROGRESS PAYMENT	\$1,048.16
71312	GREYHOUND COURIER	FREIGHT FOR PARTS UNIT #123 LOADER	\$18.82
71313	LADY CARMEN TRUCKING	APPLY CALCIUM TO ROADS FOR DUST CONTROL	\$3,150.00
71314	LMT ENTERPRISES	DEEP ROAD REPAIRS & 8 AVE SE PROGRESS PAYMENTS	\$49,422.77
71315	M.P. ECO MECHANICAL PROCESS	SANITARY LIFT STATION PROGRESS PAYMENT	\$10,820.25
71316	MPE ENGINEERING	STORM SYSTEMS, WTP & RAW WATER PROGRESS PAYMENTS	\$68,149.82
71317	MURRAY, CINDY	REIMBURSE VARIOUS COMMUNITY EVENT SUPPLIES	\$748.71
71318	SUNCOR ENERGY PRODUCTS	DYED DIESEL FOR LANDFILL	\$1,658.66
71319	PINNACLE INTERNATIONAL	PARTS & LABOUR TO REPAIR UNIT #128 GARBAGE TRUCK	\$1,201.34
71320	PRO COMM SOLUTIONS	DEPOSIT FOR PHONE SYSTEMS	\$9,000.00
71321	PROVINCIAL TREASURER - LAP	LAPP CONTRIBUTIONS TO AUGUST 25, 2012	\$16,538.95
71322	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO AUGUST 25, 2012	\$31,698.95
71323	RED HAT COOPERATIVES	REFUND KEY & KITCHEN DEPOSITS	\$225.00
71324	ROSENAU TRANSPORT	FREIGHT OF PARTS FOR UNIT #128 & TREATMENT SUPPLIES	\$721.86
71325	SCHEFFER ANDREW	ROADWAY PLAN PAYMENT, JULY PLANNING SERVICES	\$3,480.75
71326	ST. AMBROSE MEN'S CLUB	REFUND KITCHEN DEPOSIT	\$225.00
71327	ANDERSON, KEVIN	REISSUE STALE DATE CHEQUE #69898 FOR UTILITY REFUND	\$100.00
71328	B & L LAWN & HOME MAINTENANCE	LITTER CLEAN UP AT LANDFILL	\$2,205.00
71329	REDCLIFF CENTENNIAL COMMITTEE	TRANSFER FUNDS FOR CENTENNIAL CELEBRATION	\$6,500.00
71330	BOWEY, SHARI	REFUND KEY & KITCHEN DEPOSITS	\$225.00
71331	TERRED CONSTRUCTION	REMOVE & REINSTALL FENCE FOR REDCLIFF DAYS	\$441.00
71332	TOWN OF REDCLIFF	SUPPLIES, MEETING MEALS, GET WELL GIFT, POOL SUPPLIES	\$477.05
71333	TOWN OF REDCLIFF	EMPLOYEE PROPERTY TAXES TO AUGUST 25, 2012	\$680.00
71334	TRANSIT PAVING	ROAD IMPROVEMENT PROGRESS PAYMENTS	\$117,479.74
71335	ZEP SALES & SERVICE	PAPER TOWELS	\$933.11
	TOTAL CHEQUES:117	AMOUNT OF CHEQUES:	\$736,933.64

Bank Summary for July 31, 2012

D) Councillor Reimer moved the Bank Summary for July 31, 2012 be received for information. – Carried.

## 2. MINUTES

Council Meeting held August 20, 2012

A) Councillor Brown moved the minutes of the Council meeting held August 20, 2012 be adopted as amended. – Carried.

- of the owner.
- 5. Provision of a grade plan to the satisfaction of the Town's Planning and Engineering Department.
- 6. Applicant to meet with Utility company requirements and provide confirmation of registration of UROW.
- 7. Confirmation that the existing garage will meet the required setbacks of the Land Use Bylaw as it relates to the north property line of proposed lot #45.

- Carried.

**Sign Regulations**

**ii)** In regard to sign regulations the Municipal Manager advised that the Redcliff Planning Board reviewed sign regulations and did not recommend to Council any changes at this time. He advised that a business owner had approached him to discuss changing the regulations for portable signs as she operates an advertising company using portable signs and the regulations are too restrictive.

**Magnet Signs**

**a)** A. Sears from Magnet Signs was in attendance to discuss portable signs in the Town of Redcliff. She advised that she has concerns with the timeline for approval of development applications for portable signs as well as the restriction for a portable sign to only be allowed for a maximum 2 month period within a calendar year.

The Municipal Manager advised that the Town of Redcliff did a comprehensive review of sign regulations while preparing the new Land Use bylaw, including a public consultation process at an Open House and a Public Hearing. There were no concerns received at either of these meetings with regard to sign regulations.

A. Sears felt that these restrictions affect her ability to conduct business in the Town of Redcliff to provide low cost advertising for her clients. She advised that her signs are in good condition and she was willing to keep them appropriately spaced in accordance with the regulations. She requested that the two month restriction be eliminated and the use of portable signs be unlimited.

The Municipal Manager advised that the Town regulations are similar to other municipalities and that some municipalities do not permit any portable signs. Further that the Town has received concerns from residents in regard to portable signs. It was noted that the portable signs are typically used for a limited time frame as the advertising content relates to short term advertising of special sales, or special events in the Town, which do not typically require permanent signage.



A. Sears asked for clarification on what a portable sign is and was provided with the definition in the Land Use Bylaw. Ms. Sears was advised that no matter what type of signage she wanted to use there would be regulations in the Land Use Bylaw, and since all signs are Discretionary - Development Officer a development permit application process including advertising and appeal period would apply. A. Sears reiterated that the timeframe for obtaining a permit and the two month restriction for portable signs was unacceptable and that she needs unlimited time for her advertising business which uses portable signs.

Councillor Solberg moved that Administration provide information on portable sign regulations in other municipalities and that discussion on Sign Regulations be referred to a future Committee of the Whole meeting. – Carried.

A. Sears left the meeting at 7:46 p.m.

Highway Vicinity Management Agreement

iii) Councillor Kilpatrick moved to authorize the Mayor and Municipal Manager to sign the Highway Vicinity Management Agreement between the Town of Redcliff and Alberta Transportation. – Carried.

Subdivision and Development Appeal Board Hearing held on August 15, 2012

D) Councillor Reimer moved the Subdivision and Development Appeal Board Hearing held on August 15, 2012 be received for information. – Carried.

**3. BYLAWS**

Bylaw 1724/2012, Tax Penalty Rate Bylaw

A) Councillor Crozier moved Bylaw 1724/2012, being the Tax Penalty Rate Bylaw be given first reading. – Carried.

**4. STAFF RECOMMENDATION**

Photocopier Proposal

A) Councillor Steinke moved to approve the purchase of a new colour copier and a refurbished black & white copier from the Cypress Group for the total cost of \$19,084.00 plus GST to be funded from funds designated for Equipment Replacement in the Purchasing Reserve. – Carried.

Consulting Engineering Services Town-wide Storm Sewer Evaluation

B) Councillor Crozier moved that the Town of Redcliff accept Genivar’s request as a scope change to “Town-wide storm system evaluation to include NE TransCanada drainage feasibility” study in the amount of \$5,000.00 plus GST and the budget shortfall in the amount of \$2,224.60 be funded through MSI grant by amending the original application. In the event the MSI grant increase is not approved, then Storm System

Reserve will be used to fund the increase in project cost.  
– Carried.

K. Minhas left the meeting at 8:01 p.m.

**5. POLICIES**

Policy 37 –  
Correspondence for Councillors and  
Delivery of Packages to Councillors

**A)** Councillor Reimer moved Policy 37 –  
Correspondence for Councillors and Delivery of  
Packages to Councillors be approved as presented. –  
Carried.

Policy 28 – Tax Payment Plan

**B)** Councillor Reimer moved Policy 28 – Tax Payment  
Plan be approved as presented. – Carried.

Policy 16, Animal Control Policy for the  
Sale of Animals

**C)** Councillor Crozier moved Policy 16, Animal Control  
Policy for the Sale of Animals be cancelled. – Carried.

**6. OTHER**

Strategic Direction 2012- 2014

**A)** Councillor Steinke moved the Strategic Direction for  
the Town of Redcliff 2012 – 2014 be approved as  
amended. – Carried.

Professional Services Agreement  
Benchmark Assessment Consultants  
Inc.

**B)** Councillor Steinke moved to authorize the Mayor and  
Municipal Manager to sign the Professional Services  
Agreement between the Town of Redcliff and  
Benchmark Assessment Consultants Inc. for the tax year  
of January 1, 2012 to December 31, 2012. – Carried.

**7. RECESS**

Mayor Hazelaar called a short recess at 8:10 p.m.

C. Weiss left the meeting at 8:10 p.m.

Mayor Hazelaar reconvened the meeting at 8:12 p.m.

**8. IN CAMERA**

In Camera

Councillor Steinke moved to meet In Camera at 8:12  
p.m. – Carried.

Return to Open Session

Councillor Solberg moved to return to open session at  
8:49 p.m. - Carried.

Utility Bill  
225 3 Street NW

Councillor Steinke moved to authorize Administration to  
reduce current outstanding balance of utility account  
#001886.00 by 50%. – Carried.

Old RCMP building  
Lot 1-3, Block 108, Plan 1117V  
102 4 Street NE

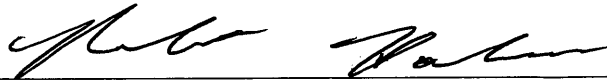
Mayor Hazelaar abstained from discussion and voting due to a potential pecuniary interest.

Councillor Solberg moved that Administration be authorized to advertise and offer for sale the old RCMP Building (Lot 1-3, Block 108, Plan 1117V (102 4 Street NE) conditional to Council acceptance. Further that Administration be authorized to establish a suitable deadline for receipt of offers. - Carried

**9. ADJOURNMENT**

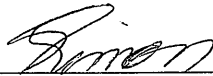
Adjournment

Councillor Crozier moved adjournment of the meeting at 8:51 p.m. – Carried.



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Mayor



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Manager of Legislative and Land Services