

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, NOVEMBER 13, 2012 – 7:00 P.M.**

PRESENT: Mayor R. Hazelaar (left at 8:09 p.m.,
returned at 8:29 p.m.)
Councillors C. Brown, C. Crozier, D. Kilpatrick,
E. Reimer, E. Solberg, J. Steinke
Municipal Manager D. Wolanski
Director of Finance & Administration R. Osmond
Manager of Legislative and Land Services S. Simon
Manager of Engineering K. Minhas (left at 8:02 pm)
Public Services Director D. Schaffer (left at 8:02 p.m.)
Finance Dept. M. Davies (left at 8:02 p.m.)
Magnet Signs A. Sears (left at 7:20 p.m.)

1. GENERAL

- Call to Order **A) Mayor Hazelaar called the regular meeting to order at 7:01 p.m.**
- Adoption of Agenda **B) Councillor Kilpatrick moved the Agenda be adopted as presented. – Carried.**
- Accounts Payable **C) Councillor Reimer moved the following 47 general vouchers in the amount of \$730,613.49 be received for information. – Carried.**

ACCOUNTS PAYABLE OCTOBER 19 - OCTOBER 25, 2012			
COUNCIL MEETING NOVEMBER 13, 2012			
71690	TELUS	OCTOBER CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$158.98
71691	TELUS MOBILITY	OCTOBER CELL PHONE, PHONE, RADIO & PAGER CHARGES	\$84.30
71692-71733	VOIDED	PRINTER ERROR	\$0.00
71734	AMSC INSURANCE	SEPTEMBER HEALTH SPENDING ACTIVITY, NOVEMBER EMPLOYEE BENEFITS	\$14,385.66
71735	ANHELIGER, HARLAN	REIMBURSE TRAVEL EXPENSES LANDFILL OPERATIONS COURSE	\$207.45
71736	ATRON REFRIGERATION	COMPRESSOR REBUILD, ICE PLANT START UP, REPAIRS AT LIBRARY & TH	\$23,886.57
71737	BIG HILL SERVICES	ICE PAINT, GOAL NETS, GOAL PADS & BUMPER, RUBBER FLOORING	\$3,468.71
71738	CITY OF MEDICINE HAT	SEPTEMBER SEWAGE OUTLAY AND 2012 911 DISPATCH SERVICES	\$45,730.59
71739	DIAMOND MUNICIPAL	2013 BRL ENHANCEMENTS & COPPER SUPPORT PLAN, TRAINING-TP	\$14,145.83
71740	FORTY MILE GAS CO-OP	SEPTEMBER GAS UTILITY LANDFILL	\$70.99
71741	FOX ENERGY SYSTEMS	REFILL SCBA TANKS	\$226.38
71742	GAR-TECH ELECTRICAL	REPLACE EXIT LIGHT - RECTANGLE, INSTALL RECEPTACLES - TH	\$998.93
71743	GENIVAR CONSULTANTS	FINAL INVOICE STORM SYSTEM EVALUATION STUDY	\$8,950.73
71744	JOHN'S WATER HAULING	WATER DELIVERY TO LANDFILL	\$90.00
71745	LMT ENTERPRISES	PROJECT #81 - 9TH AVE SW (000-100BLK) & PS PARKING LOT REPAIRS	\$4,010.11
71746	LETHBRIDGE HERALD	SEPTEMBER ADVERTISING	\$334.24
71747	SHAW CABLE	OCTOBER INTERNET TOWN HALL	\$125.84
71748	PARK ENTERPRISES	AUGUST PERMITS	\$2,677.19
71749	PC CORP	JULY & SEPTEMBER SUPPORT SERVICES	\$2,173.50
71750	SUNCOR ENERGY	DYED DIESEL - LANDFILL	\$3,202.92
71751	PITNEY BOWES LEASING	4TH QUARTER POSTAGE MACHINE LEASE	\$227.02

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71752	PRITCHARD & COMPANY	LEGAL FEES - SALE OF LAND, CAVEAT DISCHARGES, ETC	\$9,358.63
71753	PUROLATOR	FREIGHT OF PARTS - UNIT #128 - GARBAGE TRUCK	\$26.72
71754	QUICK WAY ELECTRIC	PROJECT#61 - TRANSFORMER INSTALLATION BROADWAY COURT LIFTSTATION	\$4,118.10
71755	RAC SOFTWARE	FMW WEB MAINTENANCE	\$3,155.25
71756	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK AT LANDFILL	\$126.00
71757	SFE GLOBAL	SANITARY SYSTEMS EVALUATION STUDY - FLOW MONITORING	\$12,227.42
71758	ST. JOHN AMBULANCE	INSTRUCTOR FEES - BABYSITTING COURSE OCTOBER 13, 2012	\$600.00
71759	SUPERIOR TRUCK EQUIPMENT	CAM FOLLOWERS	\$100.63
71760	LOCHART, CARLA	REFUND UTILITY DEPOSIT AND SIGN ON FEE	\$115.75
71761	HITTEL, JOHN	REFUND FIREARM SAFETY COURSE FEE	\$112.35
71762	PIDLISNY, KURTIS & ALYSIA	REFUND RENTAL DEPOSIT	\$50.00
71763	TULIP, MARY	REIMBURSE EMPLOYEE CRIMINAL RECORD CHECK	\$53.00
71764	LABBE, ALEXANDRE	REFUND UTILITY DEPOSIT	\$100.00
71765	VOLK, JAMIE	REFUND CREDIT ON UTILITY ACCOUNT	\$96.85
71766	CHRISTIE, ELEANOR	REFUND CREDIT ON UTILITY ACCOUNT	\$98.82
71767	LUMAN MECHANICAL	REFUND UTILITY DEPOSIT	\$100.00
71768	TRENCH TECH EXCAVATING	REFUND UTILITY DEPOSIT	\$100.00
71769	BODNAR, JANE	REFUND BABYSITTING COURSE FEE	\$59.85
71770	TOWN OF REDCLIFF LANDFILL	SEPTEMBER LANDFILL TONNAGE	\$4,002.98
71771	TRANSIT PAVING	VARIOUS STREET IMPROVEMENTS	\$466,028.27
71772	TRICO LIGHTING PRODUCTS	BATTERY , METRICS CASE	\$183.44
71773	WE CARE HOME HEALTH CARE	SEPTEMBER HOMECARE SERVICES	\$52.00
71774	WOLANSKI, DAVID	REIMBURSE TRAVEL EXPENSES AUMA & STAFF LENGTH OF SERVICE AWARD	\$1,435.19
71775	WOOD, DALE	INSTRUCTOR FEES - HUNTER EDUCATION COURSE	\$1,520.00
71776-71784	VOIDED	PRINTER ERROR	\$0.00
71785	PROVINCIAL TREASURER LAPP	LAPP CONTRIBUTIONS TO OCTOBER 22, 2012	\$15,931.50
71786	RECEIVER GENERAL	STATUTORY DEDUCTIONS TO OCTOBER 22, 2012	\$22,388.21
71787	VOIDED	PRINTER ERROR	\$0.00
71788	TOWN OF REDCLIFF	MANUAL PAYROLL CHEQUE FOR REGULAR PAY TO OCTOBER 22, 2012	\$63,316.59
	TOTAL CHEQUES: 47	AMOUNT OF CHEQUES:	\$730,613.49

Bank Summary for September 30, 2012

D) Councillor Steinke moved the Bank Summary for September 30, 2012 be received for information. – Carried.

2. PUBLIC HEARING

Bylaw 1726/2012 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw regarding proposed modifications to Part VIII Section 85 (14) (i) [Sign Regulations – Portable Signs] for the purpose of amending the time limit in which a portable sign will be permitted in any one calendar year

A) Mayor Hazelaar called the Public Hearing regarding Bylaw 1726/2012 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw regarding proposed modifications to Part VIII Section 85 (14) (i) [Sign Regulations – Portable Signs] for the purpose of amending the time limit in which a portable sign will be permitted in any one calendar year to order at 7:03 p.m.

A. Sears commented that she had no further information for consideration. No other members of the public were in attendance to voice any concerns or comments regarding proposed Bylaw 1726/2012.

Councillor Solberg commented that he felt the proposed 120 days versus 2 months being proposed for portable signage being permitted in one calendar year was a

reasonable compromise.

Mayor Hazelaar adjourned the Public Hearing regarding Bylaw 1726/2012 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw regarding proposed modifications to Part VIII Section 85 (14) (i) [Sign Regulations – Portable Signs] for the purpose of amending the time limit in which a portable sign will be permitted in any one calendar year at 7:05 p.m.

3. MINUTES

Council Meeting held October 22, 2012

A) Councillor Crozier moved the minutes of the Council meeting held October 22, 2012 be adopted as presented. – Carried.

Organizational meeting held October 22, 2012

B) Councillor Steinke moved the minutes of the Organizational meeting held October 22, 2012 be adopted as presented. – Carried.

Committee of the Whole meeting held October 22, 2012

C) Councillor Kilpatrick moved the minutes of the Committee of the Whole meeting held October 22, 2012 be received for information. – Carried.

Redcliff and District Recreational Services Board meeting held November 5, 2012

D) Councillor Solberg moved the minutes of the Redcliff and District Recreational Services Board meeting held November 5, 2012 be received for information. – Carried.

Canada Day Funding Application

i) Councillor Kilpatrick moved to authorize the Town of Redcliff to apply for a funding grant from Celebrate Canada! for the Town of Redcliff Canada Day Celebration to be held on July 1, 2013. – Carried.

Redcliff Public Library Board meeting held June 26, 2012

E) Councillor Steinke moved the minutes of the Redcliff Public Library Board meeting held June 26, 2012 be received for information. – Carried.

Economic Development Alliance of Southeast Alberta (EDA) meeting held September 11, 2012

F) Councillor Kilpatrick moved the minutes of the Economic Development Alliance of Southeast Alberta (EDA) meeting held September 11, 2012 be received for information. – Carried.

4. BYLAWS

Bylaw 1726/2012 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw for the purpose of amending the time limit in which a portable sign will be permitted in any one calendar year

A) Councillor Reimer moved Bylaw 1726/2012 being a bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw for the purpose of amending the time limit in which a portable sign will be permitted in any one calendar year be given second reading. – Carried.

Councillor Steinke moved Bylaw 1726/2012 being a



bylaw to amend Bylaw 1698/2011 being the Land Use Bylaw for the purpose of amending the time limit in which a portable sign will be permitted in any one calendar year be given third reading. – Carried.

5. STAFF RECOMMENDATIONS

RCMP Lease Agreement

A) Councillor Kilpatrick moved that the Mayor of Redcliff, on behalf of the Redcliff Town Council, write a letter to the Honourable Jonathan Denis, QC – Alberta Solicitor General and Minister of Public Security and to Dale McGowan – Commanding Officer “K” Division RCMP, with a copy to MLA Drew Barnes and MP LaVar Payne, expressing their concerns and seeking immediate resolution to finalizing the new lease agreement with the RCMP. – Carried.

Emergency Management

B) Councillor Crozier moved the Town of Redcliff proceed with an Emergency Management Plan which includes:

A) Replace the existing Regional Emergency Response Plan with a comprehensive Regional Emergency Management Plan and Regional Resource Sharing Agreement;

B) Draft a new Emergency Management bylaw in alignment with the current Emergency Management Act;

C) Schedule appropriate levels of Incident Command Systems (ICS) training for all internal and external agencies and implementation of skills and competencies assessment in the use of the Incident Command System, Incident Site Management and Emergency Operations Centre;

D) Develop an organizational chart for Emergency Management under the auspices of the Incident Command System;

E) Apply for grant funding collaboratively with the city of Medicine Hat and Cypress County for the development of a Municipal Emergency Management Plan, Regional Emergency Management Plan and Regional Resource Sharing Agreement.

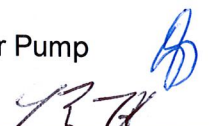
- Carried.

A. Sears left at 7:20 p.m.

Water Treatment Plant Recommendations

C) Councillor Crozier moved that the Town of Redcliff proceed with the recommendations of the Water Treatment Plant Committee to:

1. Proceed with Schedule A – Raw Water Pump



Station, awarding the contract to the low bidder, Carver Construction, in the amount of \$2,243,283.00 excluding GST.

2. Allow MPE Engineering to consult with Carver Construction on behalf of the Town of Redcliff and delete Schedule B from the Contract.
3. Allow MPE Engineering to revisit design of pipeline (Schedule B) and look at potential areas of cost savings.
4. Re-tender Schedule B as a separate contract in February/March 2013.
5. Proceed with selecting and issuing a purchase order from Infilco Degremont Inc. for the Super Pulsator Clarification System as quoted for a total amount of \$704,520.00 excluding GST.
6. Proceed with selecting and issuing a purchase order from Pall Canada Ltd. for the Pall Membrane Filtration System as quoted for a total amount of \$1,792,750.00 excluding GST.

- Carried.

6. CORRESPONDENCE

Alberta Municipal Affairs
Re: South Saskatchewan Regional Plan Consultation – Municipal Discussion

A) Councillor Brown moved the email from Alberta Municipal Affairs dated October 31, 2012 regarding the development of the South Saskatchewan Regional Plan Consultation – Municipal Discussion be received for information. - Carried.

Cypress County
Notice of Public Hearing for Land Use Bylaw Amendment 2012/39
PN NE 31-11-5-W4 – Mayberry

B) Councillor Steinke moved correspondence from Cypress County dated October 12, 2012 regarding Notice of Public Hearing for Land Use Bylaw Amendment 2012/39 PN NE 31-11-5-W4 – Mayberry be received for information. Further that Cypress County be advised that the Town of Redcliff has no objections or concerns to proposed Bylaw Amendment 2012/39. – Carried.

Riverview Golf Club
Re: Request for support of Community Spirit Program Grant application

C) Councillor Crozier moved correspondence dated October 26, 2012 from Riverview Golf Club regarding request for support of their application for a Community Spirit program grant be received for information. Further that the Municipal Manager investigate what “support” means and bring back the request to a future meeting for further consideration. - Carried.

Girl Guides of Canada – Redcliff District
Re: Request for permission to use Water Tower image on new Crest to celebrate 100 years of Guiding in Alberta

D) Councillor Steinke moved correspondence dated October 29, 2012 from Girl Guides of Canada – Redcliff District requesting permission to use a Water Tower image on the new Crest to celebrate 100 years of Guiding in Alberta be received for information. Further that Council has no objection to the Girl Guides of Canada – Redcliff District using the image of the Water Tower on their new crest. – Carried.

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Alberta Justice and Solicitor General
Re: Payment of \$240,768.00. for the
2012-13 Municipal Policing Assistance
Grant (MPAG)

E) Councillor Reimer moved correspondence dated October 31, 2012 from Alberta Justice and Solicitor General regarding payment of \$240,768.00. For the 2012-13 Municipal Policing Assistance Grant (MPAG) be received for information. – Carried.

7. OTHER

CAO Council Evaluation Format

A) Councillor Reimer moved the CAO Council Evaluation Format be received for Information. Further that the Municipal Manger make minor amendments as discussed. – Carried.

8. RECESS

Mayor Hazelaar called a recess at 8:02 p.m.

D. Schaffer, K. Minhas, M. Davies left at 8:02 p.m.

Mayor Hazelaar reconvened the meeting at 8:09 p.m.

9. IN CAMERA

In Camera

Councillor Steinke moved to meet In Camera at 8:09 p.m. – Carried.

Mayor Hazelaar left the meeting at 8:09 p.m.

Deputy Mayor Crozier assumed the chair at 8:09 p.m.

Mayor Hazelaar returned to the meeting at 8:29 p.m. and assumed chairing the meeting.

Return to Open Session

Councillor Crozier moved to return to open session at 9:17 p.m. - Carried.

Boards & Commissions Appointments

Councillor Steinke moved that

- Larry Leipert be reappointed to the Municipal Planning Commission for a three year term from January 1, 2013 to December 31, 2015.
- Sam Wertypora be reappointed to the Municipal Planning Commission for a three year term from January 1, 2013 to December 31, 2015.
- Bob Hawrelak be reappointed to the Subdivision and Development Appeal Board for a three year term from January 1, 2013 to December 31, 2015.
- Garry Shipley be reappointed to the Subdivision and Development Appeal Board for a three year term from January 1, 2013 to December 31, 2015.
- Dianne MacNaughton be reappointed to the Family and Community Support Services Board

for a three year term from January 1, 2013 to December 31, 2015.

- Ann Pudwell be reappointed to the Family and Community Support Services Board for a three year term from January 1, 2013 to December 31, 2015.
- Chuck Henson be reappointed to the Redcliff and District Recreation Services Board for a three year term from January 1, 2013 to December 31, 2015.
- Ann Pudwell be reappointed to the Redcliff and District Recreation Services Board for a three year term from January 1, 2013 to December 31, 2015.
- Mark Adcock be reappointed to the Redcliff Public Library Board for a three year term from January 1, 2013 to December 31, 2015.
- Dianne Smith be reappointed to the Redcliff Public Library Board for a three year term from January 1, 2013 to December 31, 2015.

- Carried.

10. ADJOURNMENT

Adjournment

Councillor Kilpatrick moved adjournment of the meeting at 9:17 p.m. – Carried.



Mayor



Manager of Legislative and Land Services

BANK SUMMARY FOR SEPTEMBER 30, 2012

DESCRIPTION	GENERAL	PAYROLL	TOTAL
BALANCE FORWARD	1,198,078.80 ✓	10,000.00 ✓	1,208,078.80
DAILY DEPOSITS	275,748.80	149,210.94	424,959.74
CIBC DIRECT DEPOSITS/ TELEBANKING	243,839.69		243,839.69
INTEREST EARNED	7,631.64		7,631.64
T-BILL REDEMPTIONS	0.00		0.00
OTHER DIRECT DEPOSITS	3,022.48		3,022.48
SUBTOTAL	530,242.61 ✓	149,210.94 ✓	679,453.55
CHEQUES	(830,756.52)	(149,210.94)	(979,967.46)
ASFF QUARTERLY PAYMENTS	(445,692.55)		(445,692.55)
DEBENTURE PAYMENTS	(22,418.98)		(22,418.98)
T-BILL PURCHASES	(400,000.00)		(400,000.00)
NSF CHEQUES	(136.00)		(136.00)
OTHER DIRECT WITHDRAWALS	(4,700.50)		(4,700.50)
SUBTOTAL	(1,703,704.55) ✓	(149,210.94) ✓	(1,852,915.49)
TOTAL	24,616.86	10,000.00	34,616.86
BANK CLOSING BALANCE	56,566.12	10,000.00	66,566.12
ADD:O/S DEPOSITS	25,828.26		25,828.26
LESS:O/S CHEQUES	(57,777.52)		(57,777.52)
TOTAL	24,616.86 ✓	10,000.00 ✓	34,616.86

INVESTMENTS

CIBC PREMIUM T-BILL FUND	5.12.02.321	12,700,000.00 ✓
CCU SHORT TERM INVEST/LANDFILL	5.12.02.126	1,312,798.70 ✓
TOTAL INVESTMENTS		14,012,798.70

TOWN OF REDCLIFF

SEP 18 2012

FINANCE DEPT.

ny B