MUNICIPAL PLANNING COMMISSION MEETING WEDNESDAY, DECEMBER 21, 2011 – 12:30 PM TOWN OF REDCLIFF COUNCIL CHAMBERS

MINUTES

PRESENT: Members:

J. Beach, B. Duncan, B. Lowery,

B. Vine, D. Schaffer,

Manager of Legislative and

Land Services

Shanon Simon

Planning Consultant: Confidential Secretary

K. Snyder C. Cranston

ABSENT: D. Wirth

1. CALL TO ORDER

B. Duncan called the meeting to order at 12:40 p.m.

2. ADOPTION OF AGENDA

B. Lowery moved that the agenda be adopted as amended. - Carried.

3. PREVIOUS MINUTES

D. Schaffer moved acceptance of the minutes of the October 19, 2011 meeting as presented. - Carried

4. LIST OF DEVELOPMENT PERMITS ADVERTISED

The Commission reviewed the development permits advertised in the Cypress Courier/Commentator on October 18, 2011, October 25, 2011, November 8, 2011, November 15, 2011, November 29, 2011, December 6, 2011 and were advised that no appeals had been received. The Commission received the advertised development permits for information.

5. FOR COMMENTS

- A) Bylaw No. 1703/2011 being a Road Closure Bylaw to close Plan 1117V, that portion of 2 Avenue SW lying South of Lot 31, Block 62, Plan 9412360 and East of a line drawn from the Southwest corner of said Lot 31 to a point perpendicular to the North boundary of Lot 44, Block 34, Plan 9412360 and West of a line drawn from the Southeast corner of Lot 31 to the Northeast of said Lot 44 all in the NW 8-13-6-W4M
 - S. Simon provided and overview of the reason for the Road Closure Bylaw and advised that a Public Hearing will be held on January 9th, 2012. After the Public Hearing has been held the Bylaw is forwarded, along with all comments, to the Minister of Transportation and Infrastructure for approval.
 - B. Lowery asked why only a portion of 2nd Avenue is being proposed for closure and was advised that the applicant did not want to include the west portion of 2nd Avenue SW at this time. Further that Lot 1-3, Block 63, Plan 1117V could not be

left without a legal access point. It was further noted that the road is not a developed road.

- J. Beach moved that Bylaw No. 1703/2011 being a road closure Bylaw to close Plan 1117V, that portion of 2 Avenue SW lying South of Lot 31, Block 62, Plan 9412360 and East of a line drawn from the Southwest corner of said Lot 31 to a point perpendicular to the North boundary of Lot 44, Block 34, Plan 9412360 and West of a line drawn from the Southeast corner of Lot 31 to the Northeast of said Lot 44 all in the NW 8-13-6-W4M be received for information. Further that the Municipal Planning Commission has no comments or concerns in regard to the proposed road closure. Carried.
- B) Subdivision Application 2011 SUB 03
 Lot 11-13, Block 131, Plan 1117V
 Lot 14, Block 131, Plan 1117V
 Lot 15-20, Block 131, Plan 1117V and closed portion of lane
 330 3 Street NW

The Planning Consultant advised that the Redcliff Planning Board had reviewed Subdivision Application 2011 SUB 03 at their meeting on December 20, 2011. The Commission was advised that during the review of the application by the Redcliff Planning Board it was noted that a drainage ROW would be required at the rear of the proposed lots. A portion at the rear of the largest proposed lots was formerly a lane and had been closed in the past. During further discussion it was suggested that there is a potential to re-open the lane to provide drainage. The Subdivision Application was tabled and referred to the Committee of the Whole so they can determine if there is interest in re-opening the lane.

- B. Vine commented that reopening a portion of the lane would not give the garbage trucks a through route at the rear of all the properties and they would have to back down the lane. It was noted that there are four other properties which are not involved in the subdivision, but the Committee of the Whole would likely consider this during their deliberation.
- J. Beach moved Subdivision Application 2011 SUB 03 be tabled. Carried.

C) Special Municipal Planning Commission Meeting

S. Simon advised that she had been contacted late this morning in regard to moving an existing house in Redcliff off of its foundation, through the Town, to be relocated outside of the Town of Redcliff. The Planning Consultant advised that this would likely fall under Section 72. Relocated Buildings in the Land Use Bylaw which is a Discretionary Use — Commission, and a development permit would need to issued, along with a 14 day appeal period after publication. This information was followed by brief discussion and all members of the MPC advised that they could be available for a special meeting at 1:30 p.m. on Thursday December 22, 2011. S. Simon advised that she will confirm whether a Special Meeting will be held on December 22, 2011.

6. ADJOURNMENT

B. Vine moved adjournment of the meeting at 12:58 p.m. - Carried.

Chairman

Secretary