

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, MARCH 24, 2014 7:00 P.M.**

**PRESENT:**

Mayor	E. Reimer
Councillors	C. Brown, C. Crozier, D. Kilpatrick, J. Steinke, L. Leipter, E. Solberg
Municipal Manager	A. Crofts
Director of Finance & Administration	R. Osmond
Manager of Legislative & Land Services	S. Simon
Public Services Director	D. Schaffer

**1. GENERAL**

Call to Order

**A)** Mayor Reimer called the regular meeting to order at 7:00 p.m.

2014-0138 Adoption of Agenda

**B)** Councillor Crozier moved the Agenda be adopted as amended to add a land item to the In Camera session. - Carried Unanimously.

**2. MINUTES**

2014-0139 Council meeting held March 10, 2014

**A)** Councillor Steinke moved the minutes of the Council meeting held March 10, 2014 be adopted as presented. – Carried Unanimously.

2014-0140 Subdivision and Development Appeal Board Hearing held March 5, 2014

**B)** Councillor Kilpatrick moved the minutes of the Subdivision and Development Appeal Board Hearing held March 5, 2014 be received for information. - Carried Unanimously.

2014-0141 Redcliff Family and Community Support Services Board meeting held March 11, 2014

**C)** Councillor Crozier moved the minutes of the Redcliff Family and Community Support Services Board meeting held March 11, 2014 be received for information. – Carried Unanimously.

2014-0142 Big Brothers Big Sisters Mentoring Program  
Re: Request for funding

**i)** Councillor Crozier moved to approve funding in the amount of \$500.00 from the Community Development account (G.L. 2.51.09.770.00) for the Big Brothers Big Sisters mentoring program between Margaret Wooding School students and Eagle Butte High School students. – Carried Unanimously.

2014-0143 Redcliff Planning Board meeting held on March 18, 2014

**D)** Councillor Leipter moved the minutes of the Redcliff Planning Board meeting held on March 18, 2014 be received for information. – Carried Unanimously.

2014-0144 Municipal Planning Commission meeting held on March 19, 2014

**E)** Councillor Solberg moved the minutes of the Municipal Planning Commission meeting held on March 19, 2014 be received for information. – Carried Unanimously.

*BER*

### 3. BYLAWS

**A)** Councillor Leipert abstained from discussion and voting due to a pecuniary interest and left the meeting at 7:06 p.m.

2014-0145 Bylaw 1767/2014 being a bylaw to amend Bylaw 1267/2000, being the Portion of 100 Block and 200 block of 3<sup>rd</sup> Street NE Water System Main Line Bylaw

Councillor Kilpatrick moved Bylaw 1767/2014 being a bylaw to amend Bylaw 1267/2000, being the Portion of 100 block and 200 block of 3<sup>rd</sup> Street NE Water System Main Line Bylaw be given second reading. – Carried Unanimously.

2014-0146

Councillor Crozier moved Bylaw 1767/2014 being a Bylaw to amend Bylaw 1267/2000, being the Portion of 100 Block and 200 block of 3<sup>rd</sup> Street NE Water System Main Line Bylaw be given third reading. – Carried Unanimously.

2014-0147 Bylaw 1768/2014 to amend Bylaw 1269/2000, being the Portion of 100 block and 200 block of 3<sup>rd</sup> Street NE Sanitary Sewer System Main Line Bylaw

**B)** Councillor Brown moved Bylaw 1768/2014 to amend Bylaw 1269/2000, being the Portion of 100 block and 200 block of 3<sup>rd</sup> Street NE Sanitary Sewer System Main Line Bylaw be given second reading. – Carried Unanimously.

2014-0148

Councillor Steinke moved Bylaw 1768/2014 to amend Bylaw 1269/2000, being the Portion of 100 block and 200 block of 3<sup>rd</sup> Street NE Sanitary Sewer System Main Line Bylaw be given third reading. – Carried Unanimously.

L. Leipert returned to the meeting at 7:09 p.m.

2014-0149 Bylaw 1769/2014 being a bylaw to amend Bylaw 1480/2006, being the 3<sup>rd</sup> Street NE (200 block) Road Widening, Curb, Gutter, Sidewalk, Streetlights and Related Appurtenances Bylaw and amend Bylaw 1665/2010, a bylaw to amend Bylaw 1480/2006

**C)** Councillor Kilpatrick moved Bylaw 1769/2014 being a bylaw to amend Bylaw 1480/2006, being the 3<sup>rd</sup> Street NE (200 block) Road Widening, Curb, Gutter, Sidewalk, Streetlights and Related Appurtenances Bylaw and amend Bylaw 1665/2010, a bylaw to amend Bylaw 1480/2006 be given second reading. - Carried Unanimously.

2014-0150

Councillor Brown moved Bylaw 1769/2014 being a bylaw to amend Bylaw 1480/2006, being the 3<sup>rd</sup> Street NE (200 block) Road Widening, Curb, Gutter, Sidewalk, Streetlights and Related Appurtenances Bylaw and amend Bylaw 1665/2010, a bylaw to amend Bylaw 1480/2006 be given third reading. - Carried Unanimously.

*BR*

- 2014-0151 Bylaw 1770/2014 being a bylaw to amend Bylaw 1421/2005, being the Highway Avenue NE (800-1000 blocks) Paving Project Bylaw and to amend Bylaw 1517/2007 being a Bylaw to amend Bylaw 1421/2005, being the Highway Avenue NE (800-1000 blocks) Paving Project Bylaw
- 2014-0152 Councillor Kilpatrick moved Bylaw 1770/2014 being a bylaw to amend Bylaw 1421/2005, being Highway Avenue NE (800-1000 blocks) Paving Project Bylaw and to amend Bylaw 1517/2007 being a Bylaw to amend Bylaw 1421/2005, being the Highway Avenue NE (800-1000 Blocks) Paving Project Bylaw be given third reading. – Carried Unanimously.
- 2014-0153 Bylaw 1771/2014 being a bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer Project Bylaw and Bylaw 1355/2003 being a bylaw to amend Bylaw 1309/2002
- 2014-0154 E) Councillor Solberg moved Bylaw 1771/2014 being a bylaw to amend Bylaw 1309/2002, being the South Railway Street NE Storm Sewer Project Bylaw and Bylaw 1355/2003 being a bylaw to amend Bylaw 1309/2002 be given second reading. – Carried Unanimously.
- Land Use Bylaw Amendment Application
- 2014-0155 F) Application for Land Use Amendment to change the Land Use from Lot 1-2, Block 5, Plan 7911064 from H Horticultural To I-1 Light Industrial
- 2014-0156 i) Councillor Leipert moved the Application for a Land Use Amendment to change the Land Use for Lot 1-2, Block 5, Plan 7911064 from H Horticultural to I-1 Light Industrial be received for information. – Carried.
- ii) Councillor Leipert moved Bylaw 1772/2014 to amend Bylaw 1698/2011 being the Land Use Bylaw to amend the land use for Lot 1-2, Block 5, Plan 7911064 from Horticultural District to I-1 Light Industrial District be given first reading. – Carried Unanimously

*BLR*

- 2014-0157 Bylaw 1773/2014 to amend Bylaw No. 1258/2000, being the 300 Block Main Street North and 300 Block 1<sup>st</sup> Street Northwest Paving Bylaw and Bylaw 1321/2002 being a Bylaw to amend Bylaw 1258/2000
- 2014-0158 Councillor Steinke moved Bylaw 1773/2014 to amend Bylaw No. 1258/2000, being the 300 Block Main Street North and 300 Block 1<sup>st</sup> Street Northwest Paving Bylaw and Bylaw 1321/2002 being a Bylaw to amend Bylaw 1258/2000 be given second reading. – Carried Unanimously.
- 2014-0159 Councillor Kilpatrick moved Bylaw 1773/2014 to amend Bylaw No. 1258/2000, being the 300 Block Main Street North and 300 Block 1<sup>st</sup> Street Northwest Paving Bylaw and Bylaw 1321/2002 being a Bylaw to amend Bylaw 1258/2000 be presented for third reading. – Carried Unanimously.
- 2014-0160 Councillor Crozier moved Bylaw 1773/2014 to amend Bylaw No. 1258/2000, being the 300 Block Main Street North and 300 Block 1<sup>st</sup> Street Northwest Paving Bylaw and Bylaw 1321/2002 being a Bylaw to amend Bylaw 1258/2000 be given third reading. – Carried Unanimously.
- 2014-0161 Bylaw 1774/2014 to amend Bylaw No. 1196/99, being the NW R4 Curb & Streetlight Bylaw and Bylaw 1234/2000 being a Bylaw to amend Bylaw 1196/99 and Bylaw 1320/2002 being a Bylaw to amend Bylaw 1196/99
- H) Councillor Leipert moved Bylaw 1774/2014 to amend Bylaw No. 1196/99, being the NW R4 Curb & Streetlight Bylaw and Bylaw 1234/2000 being a Bylaw to amend Bylaw 1196/99 and Bylaw 1320/2002 being a Bylaw to amend Bylaw 1196/99 be given first reading. – Carried Unanimously.
- 2014-0162 Councillor Brown moved Bylaw 1774/2014 to amend Bylaw No. 1196/99, being the NW R4 Curb & Streetlight Bylaw and Bylaw 1234/2000 being a Bylaw to amend Bylaw 1196/99 and Bylaw 1320/2002 being a Bylaw to amend Bylaw 1196/99 be given second reading. – Carried Unanimously.
- 2014-0163 Councillor Kilpatrick moved Bylaw 1774/2014 to amend Bylaw No. 1196/99, being the NW R4 Curb & Streetlight Bylaw and Bylaw 1234/2000 being a Bylaw to amend Bylaw 1196/99 and Bylaw 1320/2002 being a Bylaw to amend Bylaw 1196/99 be presented for third reading. – Carried Unanimously.
- 2014-0164 Councillor Steinke moved Bylaw 1774/2014 to amend Bylaw No. 1196/99, being the NW R4 Curb & Streetlight Bylaw and Bylaw 1234/2000 being a Bylaw to amend Bylaw 1196/99 and Bylaw 1320/2002 being a Bylaw to amend Bylaw 1196/99 be given third reading. – Carried Unanimously.

BCK

2014-0165 Bylaw 1775/2014 to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98

I) E. Solberg abstained from discussion and voting due to a pecuniary interest and left the meeting at 7:20 p.m.

Councillor Crozier moved Bylaw 1775/2014 to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be given first reading. – Carried Unanimously.

2014-0166

Councillor Kilpatrick moved Bylaw 1775/2014 to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be given second reading. – Carried Unanimously.

2014-0167

Councillor Steinke moved Bylaw 1775/2014 to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be presented for third reading. – Carried Unanimously.

2014-0168

Councillor Crozier moved Bylaw 1775/2014 to amend Bylaw No. 1160/98, being the Northwest Horticulture Storm Sewer Project Bylaw and Bylaw 1175/98 being a Bylaw to amend Bylaw 1160/98 be given third reading. – Carried Unanimously.

E. Solberg returned to the meeting at 7:21 p.m.

2014-0169 Bylaw 1776/2014 to amend Bylaw No. 999/93, being 1<sup>st</sup> Street NW (300 Block) Sanitary Sewage System Bylaw and Bylaw 1033/94 being a bylaw to amend Bylaw No. 999/93

J) Councillor Leipert moved Bylaw 1776/2014 to amend Bylaw No. 999/93, being 1<sup>st</sup> Street NW (300 Block) Sanitary Sewage System Bylaw and Bylaw 1033/94 being a bylaw to amend Bylaw No. 999/93 be given first reading. – Carried Unanimously.

2014-0170

Councillor Brown moved Bylaw 1776/2014 to amend Bylaw No. 999/93, being 1<sup>st</sup> Street NW (300 Block) Sanitary Sewage System Bylaw and Bylaw 1033/94 being a bylaw to amend Bylaw No. 999/93 be given second reading. – Carried Unanimously.

2014-0171

Councillor Steinke moved Bylaw 1776/2014 to amend Bylaw No. 999/93, being 1<sup>st</sup> Street NW (300 Block) Sanitary Sewage System Bylaw and Bylaw 1033/94 being a bylaw to amend Bylaw No. 999/93 be presented for third reading. – Carried Unanimously.

2014-0172

Councillor Leipert moved Bylaw 1776/2014 to amend Bylaw No. 999/93, being 1<sup>st</sup> Street NW (300 Block) Sanitary Sewage System Bylaw and Bylaw 1033/94 being a bylaw to amend Bylaw No. 999/93 be given third reading. – Carried Unanimously.

2014-0173 Bylaw 1777/2014 being the Supplementary Assessment Bylaw

K) Councillor Brown moved Bylaw 1777/2014 being the Supplementary Assessment Bylaw be given first reading. – Carried Unanimously.

*DLK*

2014-0174

Councillor Crozier moved Bylaw 1777/2014 being the Supplementary Assessment Bylaw be given second reading. – Carried Unanimously.

2014-0175

Councillor Kilpatrick moved Bylaw 1777/2014 being the Supplementary Assessment Bylaw be presented for third reading. – Carried Unanimously.

2014-0176

Councillor Solberg moved Bylaw 1777/2014 being the Supplementary Assessment Bylaw be given third reading. – Carried Unanimously.

#### 4. STAFF RECOMMENDATIONS

2014-0177 Physician Recruitment

**A)** Councillor Leipert moved the Request for Decision dated March 24, 2014 prepared by the Municipal Manager regarding proposed Physician Recruitment and Retention incentive be received for information. Further that no action be taken. – Defeated.

2014-0178

Councillor Solberg moved that the Town of Redcliff allocate and designate \$30,000.00 from the Tax Rate Stabilization Reserve to be used for instances where prospective physicians want to practice in Redcliff and a medical recruitment search fee applies. – Carried.

2014-0179 Alberta Justice and Solicitor General  
Re: New Police Officer Grant (NPOG) Program (April 1, 2014 – March 31, 2015)

**B)** Councillor Leipert moved to authorize the Mayor to sign the New Hire Police Officer Grant (NPOG) grant agreement effective (April 1, 2014 – March 31, 2015. – Carried Unanimously.

2014-0180 Aquatic Centre Flooring Replacement

**C)** Councillor Brown moved that an additional amount of \$6,800.00 plus GST be approved for the 2014 budget to allow the Public Services Department to complete the flooring project at the Aquatic Centre at a cost of \$30,800.00 plus GST with funding to be provided from the Purchasing Reserve. – Carried.

2014-0181 Landfill Cell / Leachate Pond Construction & Engineering

**D)** Councillor Crozier moved to award sole source contract to Salbro Consulting Services to provide design, tendering and construction supervision services for the construction of a new landfill cell and leachate storage pond at the Landfill in the amount of \$125,000.00 plus GST. – Carried Unanimously.

#### 5. POLICIES

2014-0182 Policy 123, Code of Ethics and Conduct for the Council of the Town of Redcliff

**A)** Councillor Leipert moved that Policy 123, Code of Ethics and Conduct for the Council of the Town of Redcliff be approved

2014-0183

Councillor Crozier moved to amend motion 2014-0182 to add Further that a similar policy be drafted up for Committees, Boards, and Commissions. – Carried Unanimously.

2014-0182

Councillor Leipert moved that Policy 123, Code of Ethics and Conduct for the Council of the Town of Redcliff be approved. Further that a similar policy be drafted for Committees, Boards and Commissions. – Carried Unanimously

2014-0184 Policy 125, Authorization to Sign Grant Agreements Policy

B) Councillor Steinke moved to adopt Policy 125, Authorization to Sign Grant Agreements Policy, as presented. – Carried Unanimously.

## 6. CORRESPONDENCE

2014-0185 Alberta Tourism, Parks, and Recreation

A) Councillor Brown moved correspondence dated March 1, 2014 from Alberta Tourism, Parks, and Recreation regarding an opportunity to host the 2017 Alberta 55 Plus Winter Games be received for information. Further that a copy of the correspondence be forwarded to the Redcliff and District Recreation Services Board. – Carried Unanimously.

2014-0186 Letter from Merna Prevost

B) Councillor Brown moved correspondence dated March 18, 2014 from Merna Prevost be received for information. Further that Administration prepare information for the public regarding the Water Treatment Plant. – Carried Unanimously.

## 7. OTHER

2014-0187 Municipal Manager's Report to Council

A) Councillor Kilpatrick moved the Municipal Manager's Report to Council dated March 24, 2014 be received for information. – Carried Unanimously.

## 8. RECESS

Mayor Reimer called for a recess at 8:10 p.m.

D. Schaffer, left the meeting at 8:10 p.m.

Mayor Reimer reconvened the meeting at 8:19 p.m.

## 9. IN CAMERA

2014-0188 Meet In Camera

Councillor Leipert moved to meet In Camera to discuss one (1) Labour and (1) Land matter at 8:20 p.m. – Carried Unanimously.

2014-0189 Return to Open Session

Councillor Crozier moved to return to Open Session at 8:34 p.m. – Carried Unanimously.



2014-0190 Appointment to Boards and  
Commissions


Councillor Kilpatrick moved that Simon Clewlow be appointed to the Municipal Planning Commission with a term to expire on December 31, 2014. - Carried Unanimously.

**10. ADJOURNMENT**

2014-0191 Adjournment

Councillor Kilpatrick moved to adjourn the meeting at 8:34 p.m. – Carried Unanimously.

  
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Mayor

  
\_\_\_\_\_  
Manager of Legislative and Land Services