

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, NOVEMBER 13, 2018 at 7:00 P.M.**

PRESENT:

Mayor	D. Kilpatrick	
Councillors	C. Crozier, C. Czember	
	S. Gale, L. Leipert	
	J. Steinke	
Acting Municipal Manager	S. Simon	
Director of Finance & Administration	J. Tu	(left at 7:56 p.m.)
Director of Community & Protective Services	D. Thibault	(left at 8:41 p.m.)
Director of Planning & Engineering	J. Johansen	

ABSENT: Councillor E. Solberg

1. GENERAL

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| Call to Order | A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m. |
| 2018-0433 Adoption of Agenda | B) Councillor Gale moved the Agenda be adopted as presented. - Carried. |
| 2018-0434 Accounts Payable | C) Councillor Crozier moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried. |
| 2018-0435 Bank Summary to September 30, 2018 | D) Councillor Leipert moved the Bank Summary to September 30, 2018, be received for information. - Carried. |

2. DELEGATION

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| Prairie Rose School Division No. 8 | A) Stuart Angle, Board of Trustees Chairman of the Prairie Rose School Division No. 8, was in attendance to provide the Prairie Rose School Division No. 8 presentation regarding Rural Depopulation and Local Realities. |
| 2018-0436 | Councillor Leipert moved the Prairie Rose School Division No. 8 presentation regarding Rural Depopulation and Local Realities, be received for information. - Carried. |

3. MINUTES

- 2018-0437 Organizational Council meeting held October 22, 2018 **A)** Councillor Czember moved the minutes of the Organizational Council meeting held October 22, 2018, be adopted as amended. - Carried.
- 2018-0438 Council meeting held October 22, 2018 **B)** Councillor Crozier moved the minutes of the Council meeting held October 22, 2018, be adopted as presented. - Carried.
- 2018-0439 Special Council meeting held October 31, 2018 **C)** Councillor Steinke moved the minutes of the Special Council meeting held October 31, 2018, be adopted as presented. - Carried.
- 2018-0440 Special Council meeting (2) held October 31, 2018 **D)** Councillor Gale moved the minutes of the Special Council meeting (2) held October 31, 2018, be adopted as presented. - Carried.
- 2018-0441 Special Council meeting held November 3, 2018 **E)** Councillor Leipert moved the minutes of the Special Council meeting held November 3, 2018, be adopted as presented. - Carried.
- 2018-0442 Redcliff & District Recreation Services Board meeting held November 5, 2018 **F)** Councillor Gale moved the minutes of the Redcliff & District Recreation Services Board meeting held November 5, 2018, be received for information. - Carried.
- 2018-0443 Subdivision & Development Appeal Board meeting held October 16, 2018 **G)** Councillor Steinke moved the minutes of the Subdivision & Development Appeal Board meeting held October 16, 2018, be received for information. - Carried.
- 2018-0444 Municipal Development Plan Steering Committee meeting held October 24, 2018 **H)** Councillor Czember moved the minutes of the Municipal Development Plan Steering Committee meeting held October 24, 2018, be received for information. - Carried.
- 2018-0445 Redcliff/Cypress Regional Waste Management Authority meeting held November 8, 2018 **I)** Councillor Leipert moved the minutes of the Redcliff / Cypress Regional Waste Management Authority meeting held November 8, 2018, be received for information. - Carried.

4. REQUEST FOR DECISIONS

- 2018-0446 Doubtful Accounts Receivable **A)** Councillor Leipert moved that the Director of Finance & Administration be authorized to write off the total amount of \$12,759.70, \$9,864.74 for outstanding utility accounts, and \$2,894.96 for outstanding general accounts as presented in the enclosed list. - Carried.

Handwritten signature and initials in blue ink, likely representing the Council Clerk or a member.

5. POLICIES

- 2018-0447 Policy 099, Tangible Capital Assets (TCA) Policy **A)** Councillor Crozier moved Policy 099, Tangible Capital Assets (TCA) Policy, be approved as presented. - Carried.
- 2018-0448 Policy 127, Town Sponsorship Policy **B)** Councillor Steinke moved Policy 127, Town Sponsorship Policy, be approved as presented. - Carried.

6. CORRESPONDENCE

- 2018-0449 Highway 3 Twinning Development Association **A)** Councillor Crozier moved correspondence from the Highway 3 Twinning Development Association dated November 1, 2018, regarding membership renewal to the Highway 3 Twinning Development Association, be received for information. - Carried.
- 2018-0450 Farm Safety Centre **B)** Councillor Gale moved correspondence from Farm Safety Centre dated October 19, 2018 regarding request for a 2019 contribution, be received for information. - Carried.
- 2018-0451 Alberta Municipal Affairs Re: Gas Tax Fund **C)** Councillor Czember moved correspondence from Alberta Municipal Affairs dated October 22, 2018 regarding the Gas Tax Fund, be received for information. - Carried.

7. OTHER

- 2018-0452 2018 Third Quarter Financial Reports **A)** Councillor Steinke moved the 2018 Third Quarter Financial Reports, be received for information. - Carried.
- 2018-0453 Redcliff/Cypress Regional Waste Management Authority Re: Landfill Graphs to October 31, 2018 **B)** Councillor Crozier moved the Redcliff/Cypress Regional Waste Management Authority Landfill Graphs to October 31, 2018, be received for information. - Carried.
- 2018-0454 Council Important Meetings & Events November 13, 2018 **C)** Councillor Steinke moved the Council Important Meetings & Events November 13, 2018, be received for information as amended to include the addition of a Special Council Meeting Wednesday, November 21, 2018 at 7:00 p.m. in Council Chambers to review the Draft Municipal Development Plan. - Carried.

8. RECESS

Mayor Kilpatrick called for a recess at 7:56 p.m.

Director of Finance & Administration left the meeting at 7:56 p.m.

Mayor Kilpatrick reconvened the meeting at 8:07 p.m.

9. IN CAMERA (Confidential Session)

2018-0455

Councillor Gale moved to meet In Camera to discuss an Intermunicipal Collaborative Framework Project matter under Sections 21 and 24 of the *Freedom of Information and Protection of Privacy Act (FOIP)*; a Legal matter under Sections 24 and 27 of the FOIP Act; and a Land matter under Sections 16, 24, 25 and 27 of the FOIP Act at 8:07 p.m. - Carried.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Acting Municipal Manager and Director of Planning & Engineering in attendance for all items. Director of Community & Protective Services attended for Items A and B.

Director of Community & Protective Services left the meeting at 8:41 p.m.

2018-0456

Councillor Steinke moved to return to regular session at 9:31 p.m.

2018-0457 Land Matter

Councillor Crozier moved that Administration continue negotiations with a third party with regard to a land development matter. - Carried.

10. ADJOURNMENT

2018-0458 Adjournment

Councillor Leipert moved to adjourn the meeting at 9:32 p.m. - Carried.



Mayor

Manager of Legislative & Land Services