

**COUNCIL MEETING**  
**MONDAY, OCTOBER 22, 2018**  
**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, OCTOBER 22, 2018 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

	<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
	<b>1. GENERAL</b>	
	A) Call to Order	
	B) Adoption of Agenda	Adoption
Pg. 3	C) Accounts Payable	For Information
	<b>2. DELEGATION</b>	
Pg. 7	A) RCMP * Re: Report July to October, 2018	
Pg. 12	B) Redcliff Public Library *	
Pg. 40	C) Redcliff Action Society for Youth *	
	<b>3. MINUTES</b>	
Pg. 52	A) Council meeting held October 9, 2018 *	For Adoption
Pg. 56	B) Municipal Planning Commission meeting held October 17, 2018 *	For Information
	<b>4. REQUEST FOR DECISIONS</b>	
Pg. 60	A) Council Expense Allowance *	For Consideration
Pg. 67	B) Freedom Mobile Proposed Cell Tower *	For Consideration
	<b>5. OTHER</b>	
Pg. 69	A) Municipal Manager Report to Council October 22, 2018 *	For Information
Pg. 81	B) Municipal Development Plan Draft & Presentation *	For Information
Pg. 132	C) Council Important Meetings & Events October 22, 2018 *	For Information
	<b>6. RECESS</b>	
	<b>7. IN CAMERA</b>	
	A) Riverview Golf Club (FOIP Sec. 16)	
	<b>8. ADJOURN</b>	

**COUNCIL MEETING - OCTOBER 22, 2018**

**TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES**

<b><u>CHEQUE #</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
83476	CANADIAN PACIFIC RAILWAY	FLASHER CONTRACT	558.00
83477	FOUNTAIN TIRE	TIRES	590.22
83478	HARV'S JANITORIAL SERVICES	JANITORIAL SERVICES	3,948.00
83479	ROB HUDEC	LIVE MUSIC FOR FALL FESTIVAL	400.00
83480	MEDICINE HAT WHOLESALE FOODS	MEALS ON WHEELS CONTAINERS	225.63
83481	NEW WEST TRUCK CENTRES	VALVE SET	644.29
83482	REDCLIFF LIBRARY BOARD	ALLOTMENT FUNDING	58,297.50
83483	REDCLIFF LIONS	FALL FESTIVAL HOT DOG LUNCH	128.48
83484	RURUAL MUNICIPALITIES OF ALBERTA	SADDLES, VALVES, GRATES, PIPE	73,725.50
83485	SECURTEK	FIRE HALL ALARM SYSTEM	72.29
83486	PATRICIA SPETZ	TRAVEL REIMBURSEMENT	27.00
83487	BARRY STEIER	TRAVEL REIMBURSEMENT	75.24
83488	GUARDIAN CHEMICALS	SOURGUARD	4,149.19
83489	ELAINE MCCARTHY	FACE PAINTING	180.00
83490	CARISSA LISTROM	FIRST AID COURSE	262.50
83491	REDCLIFF FIREMEN SOCIAL CLUB	SOCIAL CLUB DUES	225.00
83492	WESTERN TRACTOR	AXLE/WHEEL, RADIATOR/DECK REPAIR PARTS	1,620.30
83493	ALBERTA HEALTH SERVICES	FOOD HANDLING PERMIT	175.00
83494	LORNE CASEY	IT SERVICES	440.00
83495	CLEANING WITH CARE	HOME CLEANING	63.00
83496	SHAWNA GALE	AUMA TRAVEL REIMBURSEMENT	254.50
83497	CATHY CROZIER	AUMA TRAVEL REIMBURSEMENT	451.50
83498	DIRECT LINE LOCATING	LOCTE LINES - MAIN ST & IF COX	2,142.00
83499	ROGER HUBERDEAU	APWA TRAVEL REIMBURSEMENT	145.00
83500	HYDRACO INDUSTRIES	DIFFERENTIAL VENT	10.20
83501	JACOB'S WELDING	PEDAL TRACTORS	262.50
83502	DWIGHT KILPATRICK	AUMA TRAVEL REIMBURSEMENT	399.00
83503	LATERAL INNOVATIONS	GARBAGE TRUCK GPS SUBSCRIPTION	1,025.64
83504	SHIRLEY ELGIE	PLOT RETURN	945.00
83505	LARRY LEIPERT	AUMA TRAVEL REIMBURSEMENT	399.00
83506	NEW WEST TRUCK CENTRES	ELECTRICAL REPAIRS	7,763.72
83507	COREY POPICK	AEP/APWA TRAVEL REIMBURSEMENT	455.00
83508	REDCLIFF ACTION SOCIETY	ALLOTMENT FUNDING	12,000.00
83509	RIVERVIEW GOLF CLUB	MEALS ON WHEELS	441.00
83510	RURUAL MUNICIPALITIES OF ALBERTA	GLOVES	173.36
83511	SHANON SIMON	AUMA TRAVEL REIMBURSEMENT	454.00
83512	JAMES STEINKE	AUMA TRAVEL REIMBURSEMENT	454.00
83513	GLEN SCHNELL	DEPOSIT REFUND	108.67
83514	CHRIS CZEMBER	AUMA TRAVEL REIMBURSEMENT	554.00
83515	JOHN MCLEOD	GRAZING LEASE CANCELLATION REFUND	162.58
<b>TOTAL</b>			<b>\$174,407.81</b>

<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS</b>			
<b>EFT#</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
00978	ACTION PARTS	LUBRICANT, SWITCHES, RELAYS	78.58
00979	BARTLE & GIBSON	VALVES	671.13
00980	BOSS LUBRICANTS	ENGINE OIL	167.58
00981	BROWNLEE LLP	PROFESSIONAL SERVICES	291.62
00982	CANADIAN LINEN & UNIFORM	COVERALLS & TOWELS	26.10
00983	CITY AUTO PARTS	BALL JOINT SET	544.97
00984	DIAMOND SOFTWARE INC	PROJECT MANAGEMENT	304.76
00985	REDCLIFF HOME HARDWARE	HYDROSEEDER ENGINE PARTS	2,784.84
00986	INDUSTRIAL MACHINE INC	IMPELLOR WITH GASKET	200.84
00987	JOE JOHNSON EQUIPMENT	STREET SWEEPER REPAIRS	5,103.10
00988	KEYWAY SECURITY LOCKSMITHS	REKEYING OF LOCK, NEW KEYS	879.38
00989	KIRKS TIRE	RESTUD TIRE	31.50
00990	ROSENEAU TRANSPORT	CLEARTECH FREIGHT	1,169.14
00991	WHITE FOX GROUP	SAND & CRUSH	2,531.83
00992	CANADIAN LINEN & UNIFORM	COVERALLS & TOWELS	74.20
00993	CARO ANALYTICAL SERVICES	MICROSYSTIN ANALYSIS	322.50
00994	C.U.P.E.	UNION DUES	1,994.13
00995	FARMLAND SUPPLY	COUPLERS, AIR TIPS	121.97
00996	GAS CITY HYDRO VAC	HYDROVAC FOR WATER LEAK	866.25
00997	GRAND RENTAL STATION	TENT RENTAL	346.50
00998	KIRKS TIRE	TIRES & RIM CHANGEOVER	5,254.20
00999	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	68.25
01000	PARK ENTERPRISES	PERMITS	6,605.98
01001	PRO COMM SOLUTIONS	SECURITY CAMERAS, PHONE	5,497.29
01002	REDCLIFF/CYPRESS LANDFILL	TONNAGE CHARGES	13,057.27
01003	SAFETY BUZZ	CONFINED SPACE, H2S, RED CROSS TRAINING	682.50
01004	SUMMIT MOTORS	CRANK CASE FILTER	228.59
01005	SUPERIOR TRUCK EQUIPMENT	ARM LINKAGE	3,832.87
01006	WESTERN CANADA WELDING PROD	OXYGEN & ACETYLENE	449.50
01007	WHITE FOX GROUP	CRUSH	973.92
<b>TOTAL</b>			<b>\$55,161.29</b>
<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
00407	ATB MASTERCARD	POSTAGE & ADVERTISING	73.50
00408	DILLON CONSULTING	GREENHOUSE GAS GRANT, DETAILED DESIGN	62,899.47
00409	NANA'S & PAPA'S COIN LAUNDRY	WASH COVERALLS	31.50
00410	SHOCKWARE	INTERNET SERVICE	52.45
<b>TOTAL</b>			<b>\$63,056.92</b>
<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUNDS TRANSFER</b>			
00026	FORTY MILE GAS CO-OP	UTILITIES	287.17
00027	H2O HAULING	HAUL WATER TO LANDFILL	115.00
00028	REDCLIFF HOME HARDWARE	WATER, INSECTICIDE, BUG TRAPS	52.27



00029	RMA FUEL	DYED DIESEL	1,625.24
00030	SANATEC	VACUUM SEPTIC TANK	157.50
		<b>TOTAL</b>	<b>\$2,237.18</b>
<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ATB MASTERCARD</b>			
<b><u>DATE</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
9/7/2018	STAPLES	STATIONERY	21.89
9/10/2018	FLIGHTHUB	FLIGHT CANCELLATION	150.00
9/11/2018	STAPLES	STATIONERY	77.93
9/12/2018	STAPLES	STATIONERY	26.09
9/20/2018	STAPLES	STATIONERY	381.13
9/24/2018	STAPLES	STATIONERY	90.05
9/28/2018	DELTA GRAND	APTEAN CONFERENCE TRAVEL	1,712.16
9/18/2018	ESSO	FUEL	88.22
9/20/2018	PAYPAL	AMSA MEMBERSHIP	400.00
9/25/2018	PETROCANADA	FUEL	81.30
9/28/2018	SHELL	FUEL	93.50
9/28/2018	DAYS INN	AEP CONFERENCE	679.95
9/12/2018	NEWEGG	COMPUTER PARTS	1,523.52
9/12/2018	NEWEGG	COMPUTER PARTS	823.19
9/12/2018	NEWEGG	COMPUTER PARTS	81.13
9/13/2018	MICHAELS	FRAMES	34.65
9/13/2018	MICHAELS	FRAMES	487.62
9/19/2018	SUBWAY	MPC LUNCH	132.17
9/25/2018	ALBERTA INN & SUITES	ADOA CONFERENCE	980.91
9/11/2018	A1 PIZZA	NEW SOCIETIES BOARD DEV MEETING	62.36
9/13/2018	MACDESIGN SCREENWORKS	RCMP V YOUTH T-SHIRTS	336.60
9/18/2018	PHARMASAVE	FCSS PROGRAM SUPPLIES	2.08
9/18/2018	COSTCO	PROPANE	104.70
9/25/2018	DOLLARAMA	FALL FESTIVAL SUPPLIES	29.40
9/25/2018	WAL-MART	FALL FESTIVAL SUPPLIES	15.74
9/26/2018	REDCLIFF HOME HARDWARE	FALL FESTIVAL SUPPLIES	7.97
9/27/2018	REDCLIFF HOME HARDWARE	FALL FESTIVAL SUPPLIES	7.34
9/28/2018	SPORTS CONNECTION	PICKLEBALL SUPPLIES	22.31
9/28/2018	CANADIAN TIRE	PICKLEBALL SUPPLIES	17.84
9/27/2018	BOULEVARD RESTARANT	AUMA COUNCIL MEAL	421.30
9/10/2018	BURNCO	CEMENT	561.75
9/6/2018	CANADIAN TIRE	TOOLS	188.98
9/7/2018	FABRICLAND	THREAD	8.82
9/7/2018	MICHAELS	YARD & THREAD ICE MAKING	27.99
9/11/2018	NRC FURNACE	ALBERTA FIRE CODE BINDER	257.25
9/12/2018	COSTCO	PROPANE	47.44
9/26/2018	COSTCO	PROPANE	76.37
9/28/2018	LAKELAND COLLEGE	COURSE	75.00
10/1/2018	SOUTH COUNTRY CO-OP	WATER FOR FLOOR SCRUBBER BATTERIES	6.68
10/3/2018	COSTCO	PROPANE	34.21

9/20/2018	SPLASH N DASH	CAR WASH	3.25
9/28/2018	HOLIDAY INN	AUMA CONFERENCE	4,241.67
9/11/2018	UNICITY TAXI	CAGFO CONFERENCE	23.00
9/11/2018	AMAZON	COMPUTER CABLES	139.88
9/14/2018	UNICITY TAXI	CAGFO CONFERENCE	26.00
9/14/2018	FAIRMONT WINNIPEG	CAGFO CONFERENCE	564.06
9/17/2018	COSTCO	STAFF/COUNCIL SUPPLIES	98.72
9/18/2018	CANADA POST	UTILITY BILL POSTAGE	1,755.18
9/21/2018	CANADA POST	POSTAGE	16.01
9/26/2018	BUKSA STRATGIC CONFERENCES	FCSS CONFERENCE REGISTRATION	425.00
		<b>TOTAL</b>	<b>\$17,470.31</b>

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**Q2: 2014 - 2018**

All categories contain "Attempted" and/or "Completed"

July-09-18

CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	3	0	0	0
Sexual Assaults		0	0	2	0	1
Other Sexual Offences		0	0	0	0	0
Assault		15	7	10	6	13
Kidnapping/Hostage/Abduction		0	0	0	0	0
Extortion		0	0	0	0	0
Criminal Harassment		1	2	0	1	2
Uttering Threats		4	5	9	3	0
Other Persons		0	0	0	0	0
<b>TOTAL PERSONS</b>		<b>20</b>	<b>17</b>	<b>21</b>	<b>10</b>	<b>16</b>
Break & Enter		8	1	11	4	8
Theft of Motor Vehicle		2	8	2	6	9
Theft Over \$5,000		2	1	0	1	0
Theft Under \$5,000		9	17	21	19	20
Possn Stn Goods		1	1	2	2	1
Fraud		2	3	5	6	7
Arson		0	0	0	0	0
Mischief To Property		25	16	12	30	10
<b>TOTAL PROPERTY</b>		<b>49</b>	<b>47</b>	<b>53</b>	<b>68</b>	<b>55</b>
Offensive Weapons		2	1	0	0	2
Disturbing the peace		10	7	6	2	3
<b>OTHER CRIMINAL CODE</b>		<b>11</b>	<b>10</b>	<b>9</b>	<b>16</b>	<b>23</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>23</b>	<b>18</b>	<b>15</b>	<b>18</b>	<b>28</b>
<b>TOTAL CRIMINAL CODE</b>		<b>92</b>	<b>82</b>	<b>89</b>	<b>96</b>	<b>99</b>

## Redcliff Municipal Detachment Crime Statistics (Actual)

July: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

August-08-18

CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	0	0	0
Sexual Assaults		1	0	1	0	0
Other Sexual Offences		0	0	0	0	0
Assault		0	3	5	1	3
Kidnapping/Hostage/Abduction		0	0	0	0	0
Extortion		0	0	0	1	1
Criminal Harassment		0	1	3	0	1
Uttering Threats		0	0	1	1	0
Other Persons		0	0	0	0	0
<b>TOTAL PERSONS</b>		<b>1</b>	<b>4</b>	<b>10</b>	<b>3</b>	<b>5</b>
Break & Enter		0	1	4	4	2
Theft of Motor Vehicle		0	0	0	4	3
Theft Over \$5,000		0	2	0	2	1
Theft Under \$5,000		4	7	1	6	4
Possn Stn Goods		0	2	0	3	0
Fraud		1	5	2	3	1
Arson		0	1	0	0	0
Mischief To Property		8	6	3	10	7
<b>TOTAL PROPERTY</b>		<b>13</b>	<b>24</b>	<b>10</b>	<b>32</b>	<b>18</b>
Offensive Weapons		0	0	1	1	0
Disturbing the peace		5	2	1	0	4
<b>OTHER CRIMINAL CODE</b>		<b>7</b>	<b>2</b>	<b>5</b>	<b>6</b>	<b>10</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>12</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>14</b>
<b>TOTAL CRIMINAL CODE</b>		<b>26</b>	<b>32</b>	<b>27</b>	<b>42</b>	<b>37</b>

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**August: 2014 - 2018**

All categories contain "Attempted" and/or "Completed"



















September-10-18

CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	0	0	0
Sexual Assaults		0	0	0	0	0
Other Sexual Offences		0	0	0	0	0
Assault		2	8	4	4	6
Kidnapping/Hostage/Abduction		0	0	0	0	0
Extortion		0	0	0	0	1
Criminal Harassment		1	1	1	1	0
Uttering Threats		0	0	0	0	2
Other Persons		0	0	0	0	0
<b>TOTAL PERSONS</b>		<b>3</b>	<b>9</b>	<b>5</b>	<b>5</b>	<b>9</b>
Break & Enter		3	2	0	0	3
Theft of Motor Vehicle		1	3	3	0	2
Theft Over \$5,000		0	1	0	2	0
Theft Under \$5,000		7	9	4	4	6
Possn Stn Goods		0	0	1	2	2
Fraud		0	0	2	3	1
Arson		0	0	0	0	0
Mischief To Property		5	12	7	8	8
<b>TOTAL PROPERTY</b>		<b>16</b>	<b>27</b>	<b>17</b>	<b>19</b>	<b>22</b>
Offensive Weapons		0	0	0	0	0
Disturbing the peace		3	5	2	3	1
<b>OTHER CRIMINAL CODE</b>		<b>3</b>	<b>6</b>	<b>10</b>	<b>6</b>	<b>4</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>6</b>	<b>11</b>	<b>12</b>	<b>9</b>	<b>5</b>
<b>TOTAL CRIMINAL CODE</b>		<b>25</b>	<b>47</b>	<b>34</b>	<b>33</b>	<b>36</b>

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**September: 2014 - 2018**

All categories contain "Attempted" and/or "Completed"

October-09-18

CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	0	0	0
Sexual Assaults		0	0	0	0	0
Other Sexual Offences		0	0	0	0	0
Assault		4	5	5	1	6
Kidnapping/Hostage/Abduction		0	0	2	0	1
Extortion		0	0	0	0	0
Criminal Harassment		0	1	0	0	0
Uttering Threats		0	3	1	3	1
Other Persons		0	0	0	0	0
<b>TOTAL PERSONS</b>		<b>4</b>	<b>9</b>	<b>8</b>	<b>4</b>	<b>8</b>
Break & Enter		0	1	2	0	6
Theft of Motor Vehicle		0	0	1	1	0
Theft Over \$5,000		0	0	0	2	0
Theft Under \$5,000		3	3	8	5	10
Possn Stn Goods		0	0	0	1	5
Fraud		2	1	2	0	2
Arson		0	0	0	0	0
Mischief To Property		3	7	5	7	7
<b>TOTAL PROPERTY</b>		<b>8</b>	<b>12</b>	<b>18</b>	<b>16</b>	<b>30</b>
Offensive Weapons		1	0	0	1	6
Disturbing the peace		4	3	2	1	1
<b>OTHER CRIMINAL CODE</b>		<b>5</b>	<b>11</b>	<b>5</b>	<b>4</b>	<b>4</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>10</b>	<b>14</b>	<b>7</b>	<b>6</b>	<b>11</b>
<b>TOTAL CRIMINAL CODE</b>		<b>22</b>	<b>35</b>	<b>33</b>	<b>26</b>	<b>49</b>

**Redcliff Municipal Crime Stats:**

- Persons crime is higher than in 2017 but is similar to previous years, with the majority of these offences involving family or domestic violence
- Property Crime appears to be up for the previous 3 months making up the summer, but the 3 months in the spring were lower than 2017

**Staffing:**

- New corporal has been identified, Al Rivard, currently posted to Airdrie. He is in the process of selling his residence and will be arriving in the near future
- 1 new constable started October 15, graduated October 8
- Two other transfers out are happening, unknown when these will take place due to sales of residences
- Detachment staffing currently has no issues

**Significant Occurrences:**

- 2018-1385093 – Domestic file involving firearms – charges laid, members continue compliance checks for safety of the victim
- RCMP vs. Youth Center kickball game went over very well, good time had by all and the RCMP wants to challenge them again next year

**Traffic Enforcement:**

- School patrols being done regularly by members, 3-4 days per week, some stop sign tickets
- Detachment and Redcliff Integrated Traffic Unit continue to work well together to support events – patrols do occur in town

**Annual Performance Plan(APP):**

Visits to Hamlets: 59

Municipal Traffic Operations: 8(plus 9 school zone patrols)

Visits to Schools: 4

Compliance Checks Completed: 8

Business Checks Completed: 12

Habitual Offenders Located: 0(No one living within Redcliff fulfills this specific criteria)

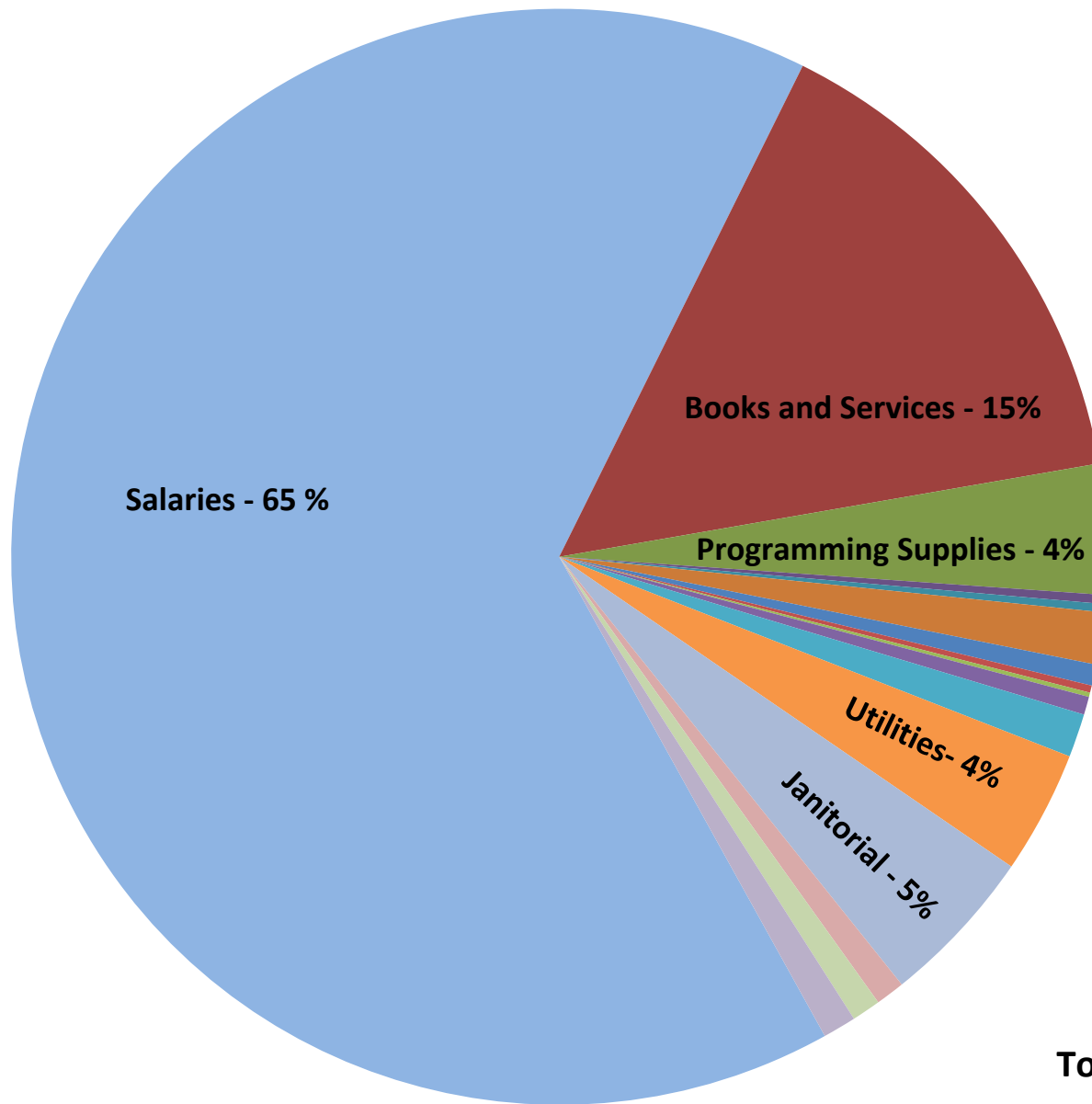
	A	B	C	D	E	F	G
1	<b>REDCLIFF PUBLIC LIBRARY BUDGET FOR 2019</b>						
2							
3		<b>2019 Budget</b>	<b>2019 % Breakdown</b>	<b>2018 Budget</b>	<b>2017 Budget</b>	<b>2016 Budget</b>	
4	<b>REVENUE</b>						
5	Provincial Grant	31013	13.24%	31013	31013	27518	
6	<i>% Increase over Previous Year</i>					100%	
7	Town of Redcliff	181,859.59	77.61%	174,892.48	167,418.66	163,358.72	
8	<i>%Increase over Previous Year</i>	103.98%		104.46%	102.49%	101.89%	
9	Private Donations	3500	1.49%	2500	2500	2500.00	
10	Photocopier Income	2500	1.07%	2000	2000	2000.00	
11	Proctoring Fees	100	0.04%	60	60	300.00	
12	Rental Income	600	0.26%	600	600	800.00	
13	Public Coffee Area	200	0.09%	250	250	200.00	
14	Memberships	3380	1.44%	3380	2600	2600.00	
15	Overdue Fines	1500	0.64%	1500	1500	2250.00	
16	Fax & Scan to Email	750	0.32%	1000	1000	1000.00	
17	Books Sold	2500	1.07%	2300	2300	2000.00	
18	Card Replacement	25	0.01%	50	50	50.00	
19	Summer Program	1500	0.64%	1500	700	700.00	
20	Laminator	150	0.06%	100	100	200.00	
21	Counter Sales	300	0.13%	250	250	200.00	
22	Grants - Other	4400	1.88%	4398	6000	6000.00	
23	Interest Earned	35	0.01%	35	35	50.00	
24	<b>TOTAL REVENUE</b>	<b>234,312.59</b>		<b>225,828.48</b>	<b>218,376.66</b>	<b>211,726.72</b>	
25							
26	<b>EXPENDITURES</b>						
27	Salaries	144122.45	61.51%	133270.14	124534.66	123500.00	
28	CPP	5217.31	2.23%	5110	5000.00	4727.81	
29	EI Premiums	3548.79	1.51%	3822.28	3740.00	3050.00	
30	Workers Compensation	313.04	0.13%	306.6	300.00	376.90	
31	Books/Mags/AV	6300	2.69%	6132	6000	6250.00	
32	Shortgrass	27,828.00	11.88%	28669.144	28052.00	28052.00	
33	Shortgrass Cataloguing Fee	500	0.21%	1000	1000		
34	Telecommunications (SG)	400	0.17%	408.8	400	600.00	
35	Supplies - Office	825	0.35%	792.05	775	775.00	
36	Supplies - Book R&M	1800	0.77%	1839.6	1800	1800.00	
37	Supplies - Circ Desk	650	0.28%	511	500	675.00	
38	Supplies - Counter Sales	225	0.10%	204.4	200	100.00	
39	Supplies - Computer	1533	0.65%	1533	1500	1000.00	
40	Supplies - Photocopier	2200	0.94%	2555	2500	1500.00	
41	Supplies - Staff Room	500	0.21%	562.1	550	550.00	
42	Supplies - Emergency	50	0.02%	50	50	250.00	
43	Public Coffee Area	250	0.11%	255.5	250	200.00	
44	Postage & Shipping	625	0.27%	613.2	600	900.00	
45	Telephone & Fax	575	0.25%	562.1	550	500.00	
46	Workshops, Meetings	3600	1.54%	3577	3500	3750.00	
47	Auditor	200	0.09%	150	150	150	
48	Legal Fees	500	0.21%	500	500	500	
49	Dues & Memberships	750	0.32%	664.3	650	650	
50	Supplies - LEGO at the Library	200	0.09%	200	200	250	
51	Events	500	0.21%	500	1000	500	
52	Supplies - Summer Program	550	0.23%	562.1	550	550	
53	Supplies - Storyhour	100	0.04%	102.2	100	120	
54	Supplies - Decorations	100	0.04%	102.2	100	100	
55	RISE	0	0.00%	0	1000	1000	
56	Advertising	300	0.13%	270	270	270	
57	Recognition	1250	0.53%	1125	1125	800	
58	Contingencies	3000	1.28%	3000	3000	3000	
59	Utilities	8500	3.63%	8176	8000	8800	
60	Janitorial	11000	4.69%	10812.76	10580	10580	
61	Repair & Maintenance	2000	0.85%	1533	1500	1500	
62	Insurance	2000	0.85%	2044	2000	2000	
63	Capital	2300	0.98%	4313	5850	2400	
64	<b>TOTAL EXPENDITURES</b>	<b>234,312.59</b>		<b>225,828.48</b>	<b>218,376.66</b>	<b>211,726.72</b>	
65							
66	<b>NET INCOME</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
67							
68	GIC	13,275.56					
69							
70	Per Capita Town Contribution	\$ 32.54		\$ 31.30	\$ 29.96	\$ 29.23	
71	Census	5588					



## CAPITAL BUDGET

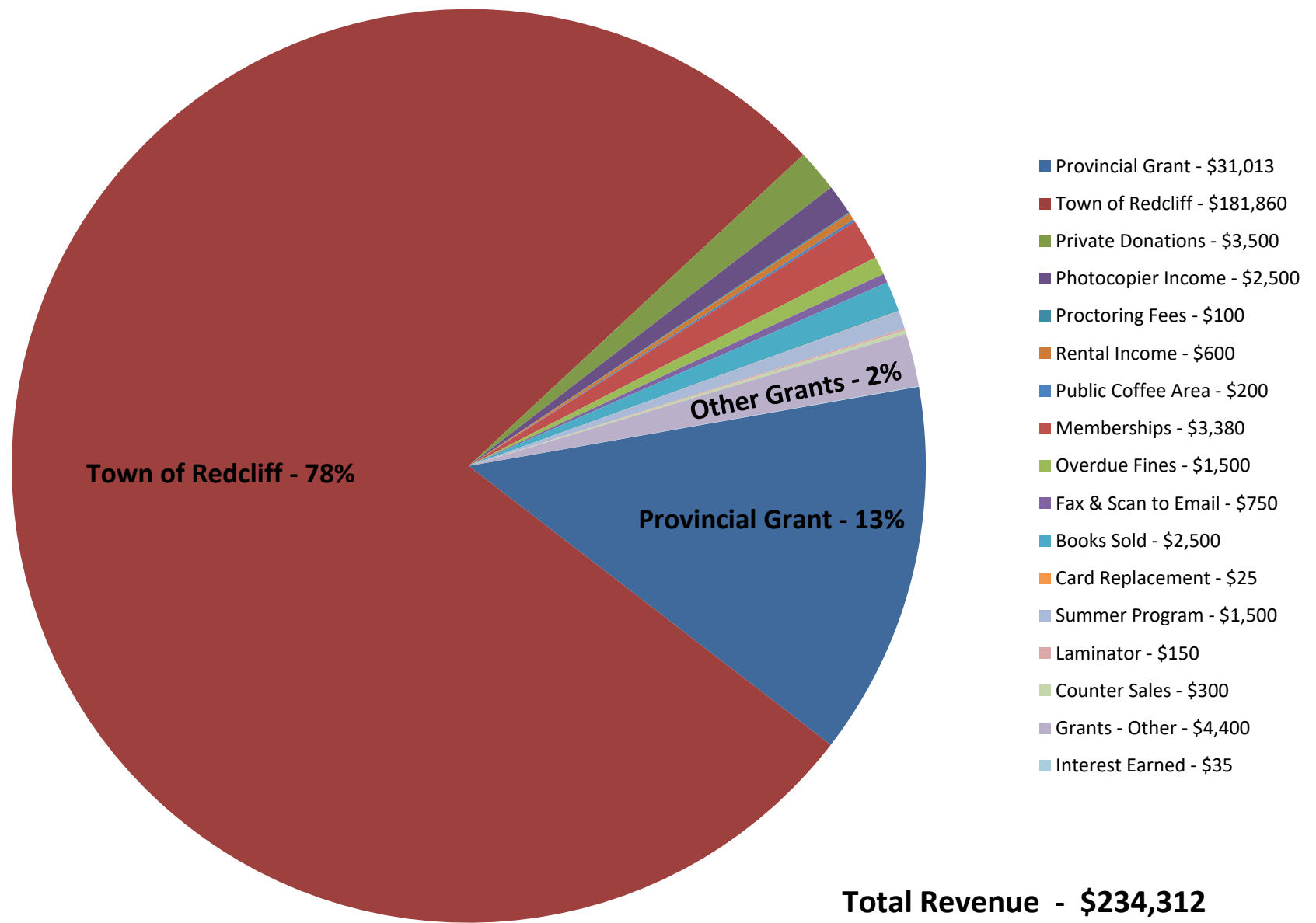
Item	2019
Computer - Desktop Qty 2	\$ 2,000.00
Facsimile Machine #JJX 27717	300
<b>Total</b>	<b>\$2,300.00</b>

## 2019 Expenses



**Total Expenses - \$234,312**

## 2019 Revenue



131 MAIN ST S

REDCLIFF  
LIBRARY



929 Cardholders

The  
**Redcliff Public  
Library** lent **42,081**  
items to patrons in  
Redcliff and the entire  
Shortgrass Library  
System.



The  
**Redcliff Public  
Library** lent out  
**14,233** items to  
other libraries in  
Alberta.







**1,299** people attended **143**  
programming sessions at the library.



# All ages & adult programming



Want to search your family tree, but don't know where to start?

Bring your device (ie. tablet, laptop) to our:

## Ancestry: Library Edition Training Session

October 3, 2018

7pm

Ancestry: Library Edition is powered by the world's most popular consumer online genealogy resource  
Ancestry.com.



Call the Library to register 403-548-3335





Patrons used the library's computers **6,984** times to go online, research, create documents and access a variety of other software, for a total of **5,167** hours.

The library's Wi-Fi  
was connected to  
**4,277** times -  
almost 13 connections  
a day.







The library was visited **29,383** times in person and our website had **10,716** visits.



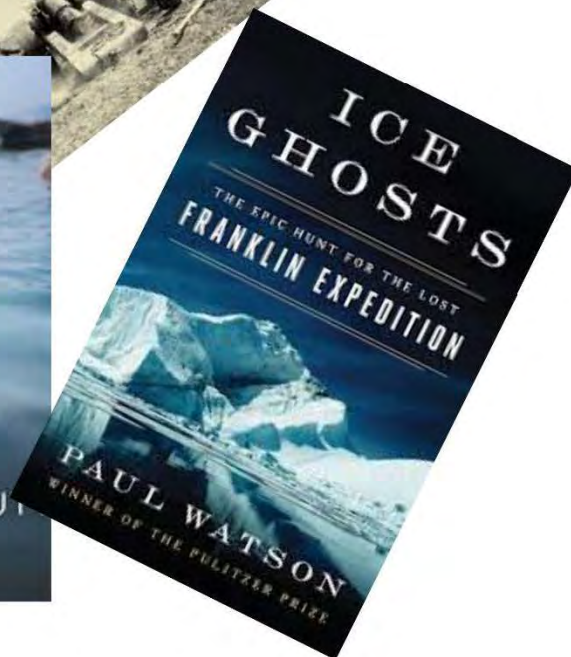
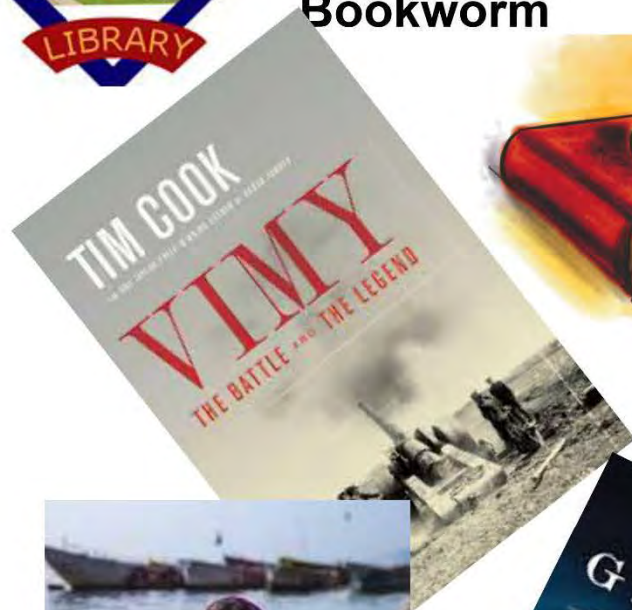
Various non-profit groups spend almost **20 hours** a month using our meeting space for free.







## New Books from the Bookworm



**Thank you to our generous donors!**











# #KnowYOURLib

rary

eBook Prices



JAMES PATTERSON

**YOUR PRICE: \$16.99**

**LIBRARY PAYS: \$87.00**

*ALEX CROSS GOES ON TRIAL FOR MURDER*

THE PEOPLE

VS.

ALEX CROSS

## eBook Pros – Cons

### Pros

- Format people want
- No new shelf space needed
- No extra staff needed to checkout-return
- Large print use is built in
- Available any time of day for no extra cost

### Cons

- Price
- Publishers limit the number of checkouts



# #KnowYOURLi

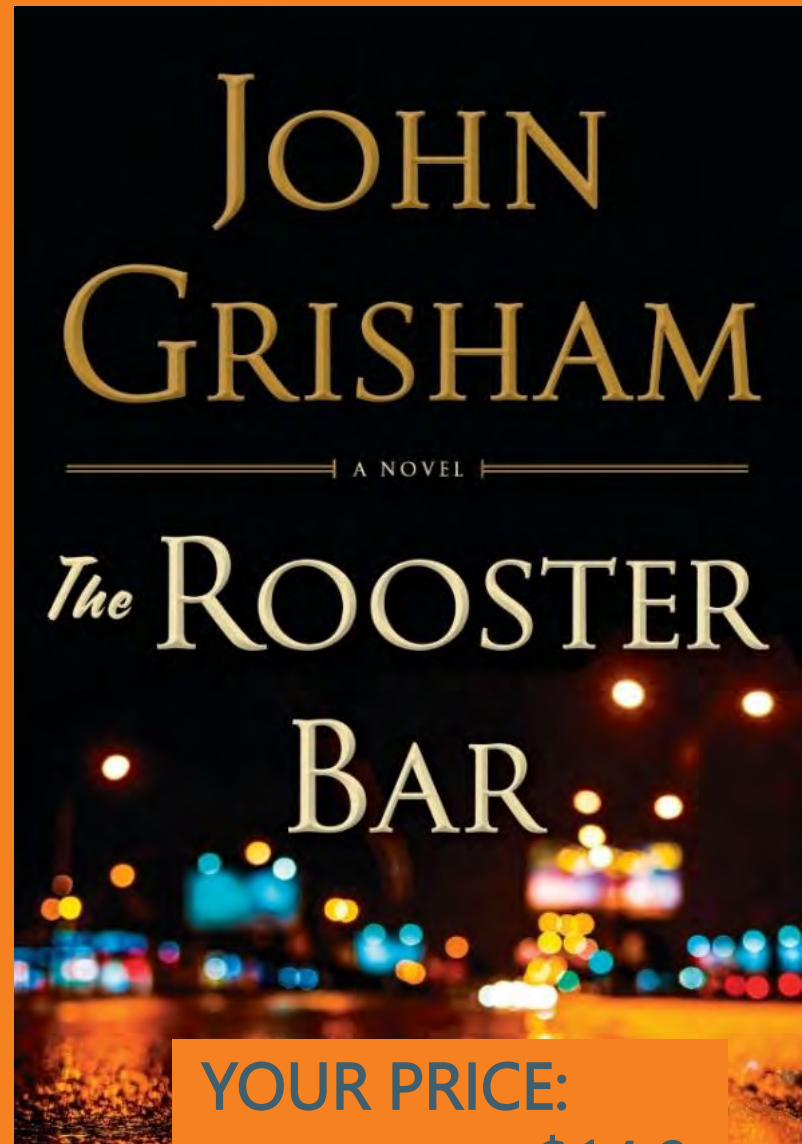
## | eBook Pros - Cons

### Pros

- Format people want
- No new shelf space needed
- No extra staff needed to checkout-return
- Large print use is built in
- Available any time of day for no extra cost

### Cons

- Price
- Publishers limit the number of checkouts



YOUR PRICE:

\$14.95

5

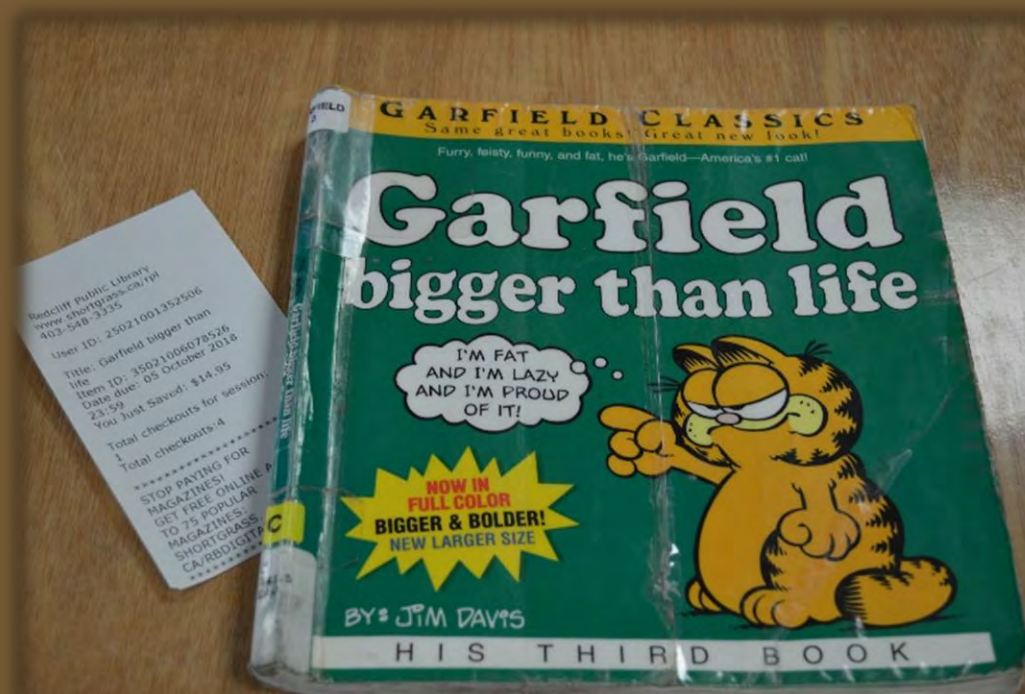
LIBRARY PAYS:

\$125

## Book Repairs



**REPAIR BUDGET IS OVER \$1,800 PER YEAR**



Why  
Spend So  
Much  
Money  
On  
Repair?

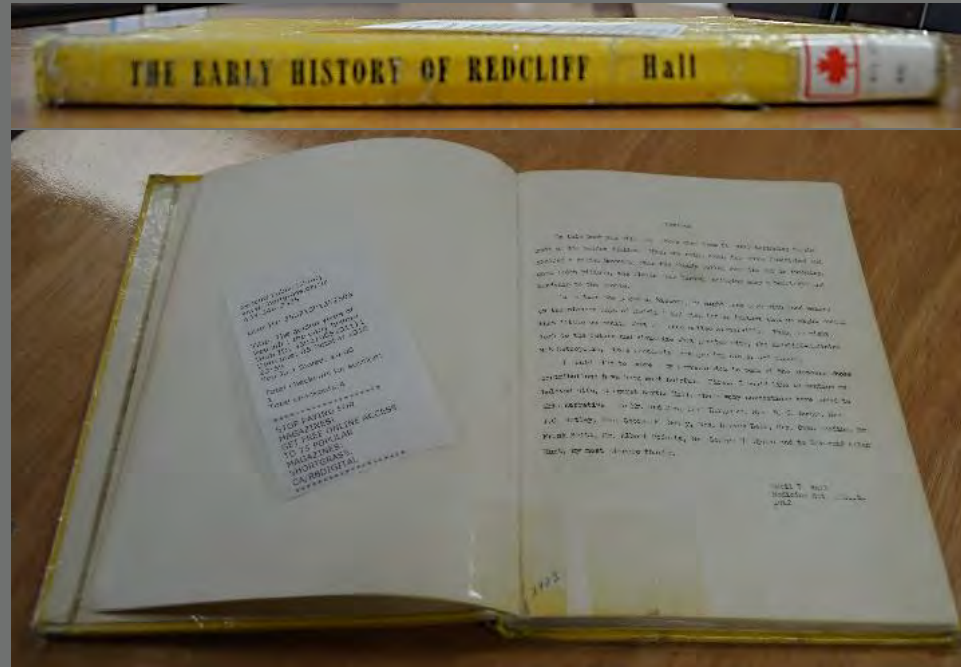
This book has been checked out 213 times since 2002  
 $213 \times \$14.95 = \$3,184.35$   
Repairing books makes our budget stretch further.

## Book Repairs

V

**REPAIR BUDGET IS OVER \$1,800 PER YEAR**

Why  
Spend So  
Much  
Money  
On  
Repair?



There is no savings amount here –  
because this book can not be replaced, it's priceless  
162 checkouts since 1990 - and many more previous to that date.



# Games at the library during the summer



Free!  
Games at the Library!

Tuesday/Thursday Mornings  
10 am to Noon  
Outdoors on the Library Lawn





# Summer Reading Program



Mon/Wed  
10 am-12 pm Ages 5-9  
\$25/child

Mon/Tues/Wed/Thurs  
1-3 pm Ages 6-12  
\$50/child

Register in Person  
For information call 403-548-3335

**OCT 21**

**SUNDAY  
CINEMA  
AT THE  
LIBRARY**



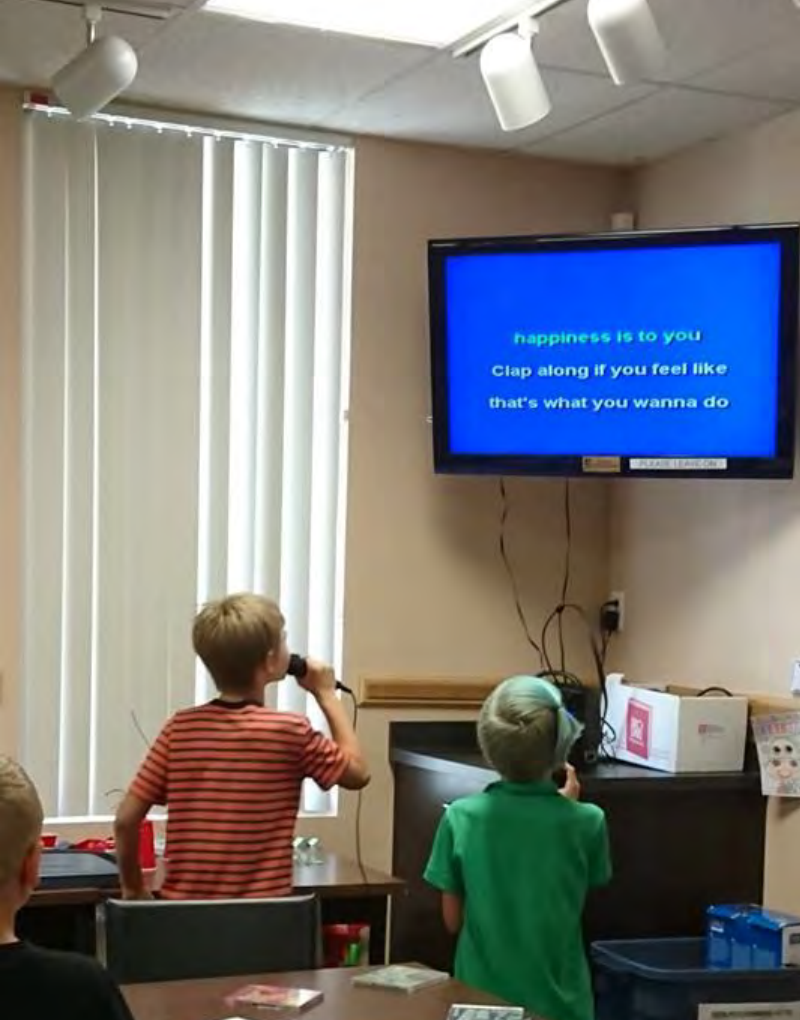
**Redcliff Public Library**  
**1:30 to 3:30 pm FREE on Sunday**

**As the Crow Flies (2016 83 minutes)**

Every summer, the Royal Canadian Air Cadets offers its top cadets the chance to participate in an elite flight-training camp. These 17-year-old men and women undergo seven weeks of training to get their pilot's license in an intense program that normally takes six to eight months.

**SUNDAY CINEMA IS ON EVERY SECOND SUNDAY**





**SI** day programming



WHO KILLED THE WICKED WITCH OF  
THE EAST?



**WHO: TWEENS / 10—12 YEARS OLD**

**WHAT: WIZARD OF OZ MURDER MYSTERY!**

**WHEN: S.I. DAY, FRIDAY, SEPTEMBER 21ST, 2018  
FROM 1PM—3PM**

**WHERE:** 

**SNACKS** **PROPS**

**FUN!!!**





**RMAP** school comes to the library  
every second Friday





# @ THE LIBRARY

ENJOY BUILDING KITS, OR MAKING YOUR OWN CREATIONS WITH OUR  
OODLES OF BULK PIECES!

PARENT & CHILD PROGRAM



**Community  
Favourites**  
programming

## SHAKE, RATTLE, AND READ

CRAFT, RHYMES, STORIES, AND FREE PLAY TIME

INFANTS AND TODDLERS 0 - 4 YEARS

FREE DROP-IN MONDAYS FROM 10:00AM - 11:30AM

STARTING SEPTEMBER 17TH, 2018





On your way to higher education  
at a university, college or technical institute?  
Residents of Redcliff can apply  
for a \$5000 tuition scholarship  
Talk to your school councilor today.  
Deadline is May 31, 2018

# In 2017...

The **Redcliff Public Library** lent **42,081** items to patrons in Redcliff and the entire Shortgrass Library System. The library also lent out **14,233** items to other libraries in Alberta.



**1,299** people attended **143** programming sessions at the library.



The library's Wi-Fi was connected to **4,277** times, that's almost 13 connections a day. Library visitors also used the library's computers **6,984** times to go online, research, create documents and access a variety of other software. Time spent on computer sessions was **5,167** hours.



## Did you know?

That the library was open for **2850** hours in 2017.

Our volunteers contributed **150** hours of volunteer work to the community.

The library was visited **29383** times in person and our website had **10,716** visits.



Library cards in 2017 were **\$8.00 per year** and we have **929** card holders

A library card gives you free **24/7 access** to eBooks, eAudio, streaming music and video, digital newspapers and magazines.

We offer photocopying, faxing, laminating, and scan to email services.

Various non-profit groups spend almost **20 hours** a month using our meeting space for free.

Find out more on our website: [redcliff.shortgrass.ca](http://redcliff.shortgrass.ca)

Visit us at 131 Main Street South Redcliff, AB T0J 2P0

Phone us (403) 548-3335 or email [redcliffpubliclibrary@shortgrass.ca](mailto:redcliffpubliclibrary@shortgrass.ca)

Open: Monday-Thursday 10 am – 8:00;  
Friday and Saturday 10:00 am – 5:00  
pm;  
Sunday 1:00 – 4:00 pm.



redcliffpubliclibrary



@redclifflibrary



redclifflibrary



# THE REDCLIFF ACTION SOCIETY FOR YOUTH

NON-PROFIT, CHARITABLE ORGANIZATION  
19 MAIN ST. S, REDCLIFF AB



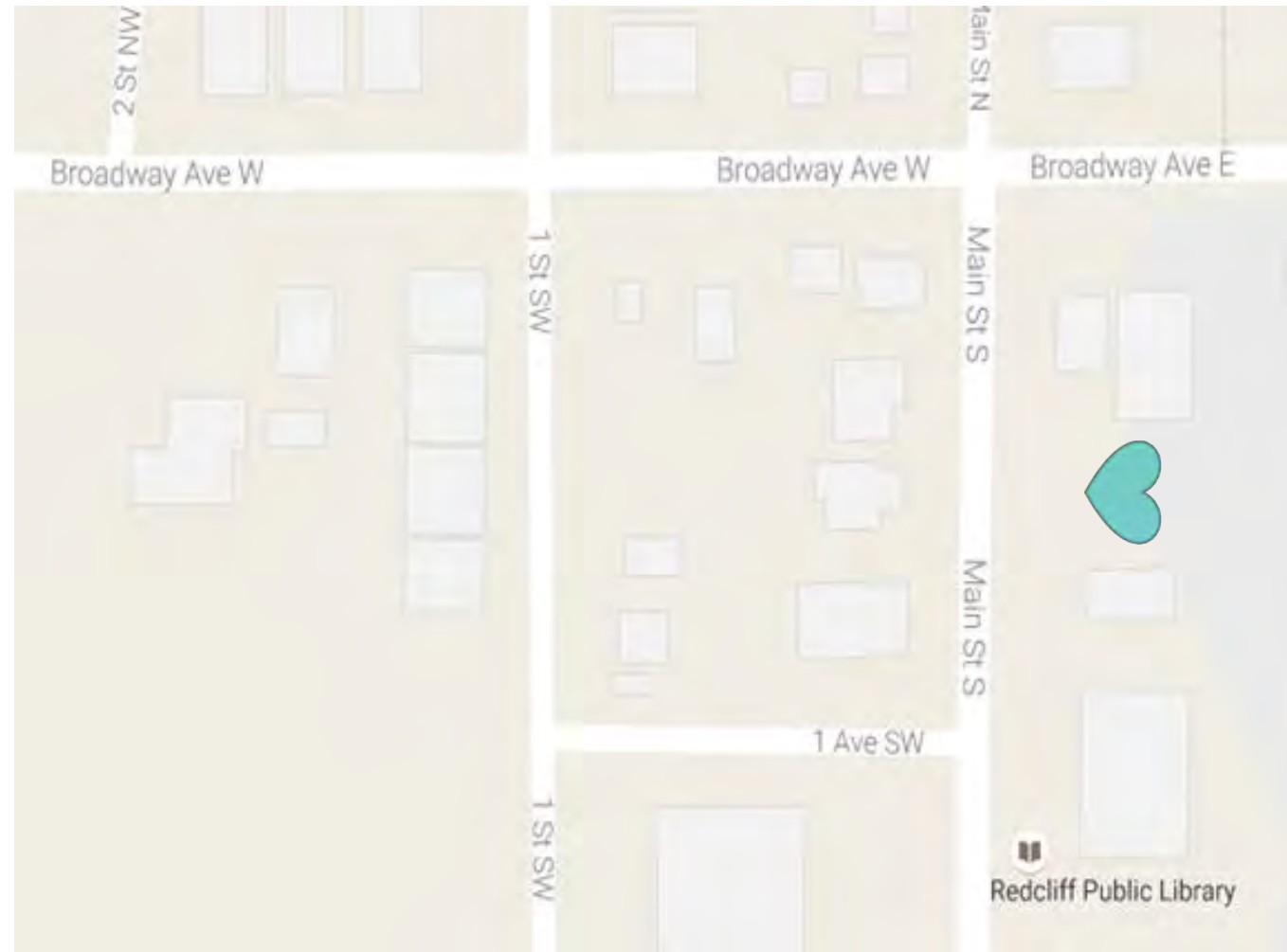
EST: 1990

## MISSION:

The Redcliff Youth Centre is committed to providing a safe and constructive environment for youth, ages 10-17. The Redcliff Youth Centre allows youth to interact with their peers in substance-free environment in a variety of educational and recreational ways, while under qualified supervision.

## CORE VALUES:

- Provide free programming for youth
- Inspire leadership qualities through volunteerism and community involvement.
- Promote and develop youth self-esteem.
- Aspire youth to find their individuality and maintain positive, healthy relationships.



# MONTHLY PROGRAMMING & EVENTS

Free educational & recreational programming is  
offered  
5 days a week!

September – June

Monday – Thursday → 3:00pm – 8:00pm

Friday's → 3:00pm – 10:00pm

Summer hours: (July & August)

Monday – Friday → 12:00pm – 10:00pm









SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
	Homework Program DIY Fall Playdough	Homework Program Dinner Program	Homework Program Resume Building	Homework Program Dinner Program Turkey Dinner	Homework Program Movie Night with Popcorn & Pop	
07	08	09	10	11	12	13
	CLOSED Happy Thanksgiving	Homework Program Dinner Program	Homework Program Perler Beading & Canvas Art	Homework Program Dinner Program	Homework Program DIY Personal Mandala Globes	
14	15	16	17	18	19	20
	Homework Program F.A.S.D Presentation (14+) 4pm	Homework Program Dinner Program	Homework Program DIY SLIME	Homework Program Dinner Program	Homework Program Melted Crayon Mini Pumpkins & Fire with S'MORES	
21	22	23	24	25	26	27
	Homework Program Caramel Apple Bar	Homework Program Dinner Program	Homework Program Pumpkin Carving	Homework Program Dinner Program	Glow Bowling (must register) 7pm	
28	29	30	31			
	Homework Program Halloween Baking	Homework Program Dinner Program	Closed Happy Halloween			



# REGISTERED YOUTH

The Redcliff Youth Centre is completely free of charge, for all youth ages 10-17 to enjoy. The Redcliff Youth Centre has created a “Home away from Home” like atmosphere, where youth are able to access viable resources, seek help and while being accepted.

Currently, the Redcliff Youth Centre has 198 Youth registered with our organization. We see that number increase each year.





IMPLEMENTATION OF DAILY  
PROGRAMMING, WITH A FOCUS OF MENTAL  
HEALTH AND WELLNESS.



Healthy Relationships Presentation from  
Aimme – Medicine Hat Women’s Shelter  
(Consent, Mental Health, Online  
Relationships, Domestic Violence)



Baking & Decorating



Foosball, Air Hockey, Pool Tables, Arts &  
Culture, Media Room, Computers with  
Internet Access



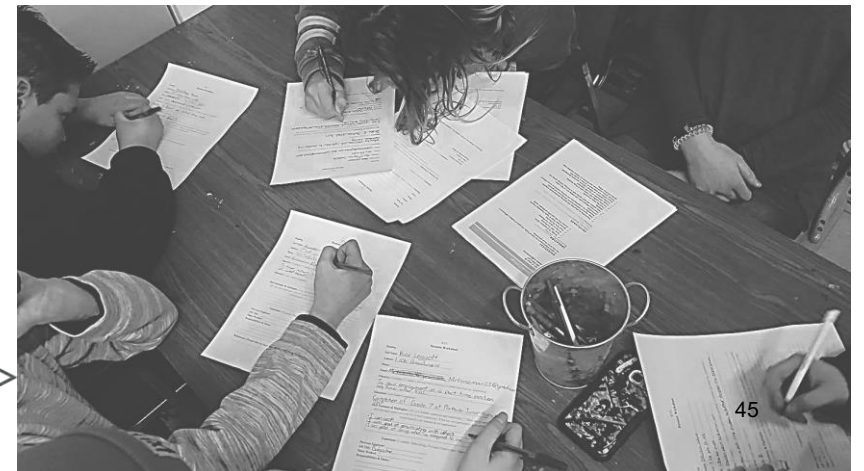
# HOMEWORK PROGRAM

Throughout the school year we run a homework club Monday – Friday from 3pm-5pm for students to take advantage of. Students are welcome to use our computers for both scholastic and personal use, and our qualified staff is close by for guided assistance and supervision. Students can choose to work alone or with the other students as a team effort!

We have tutors visit us from The MHC, which promotes their own experience and assists our youth with any further questions they may have of post-secondary education!



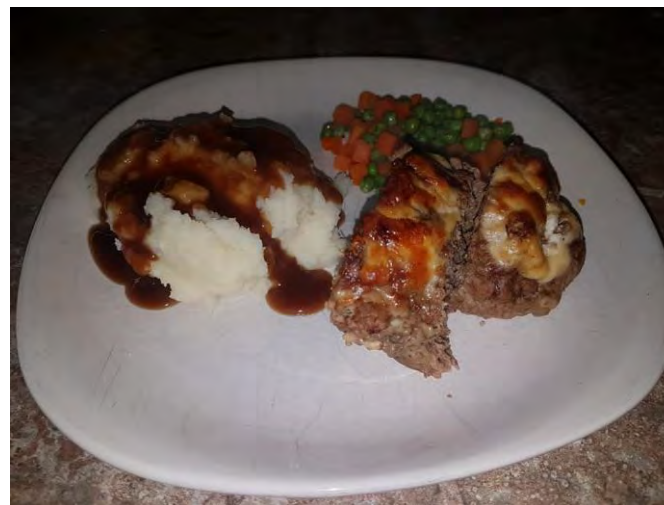
## RESUME BUILDING



## DINNER PROGRAM:

Our dinner program runs Tuesday & Thursday evenings from 4:30 – 6:30pm, allowing youth to develop life long skills. Youth learn how to plan, prepare and cook a balanced and nutritious meal, while engaging in communication with supervising staff and their peers.

The average week, The Redcliff Youth Centre feeds 40+ youth.





# PUSH FOR CHANGE

## Ending Youth Homelessness in Canada

Young people who are homeless  
(ages 13-24) make up approximately  
20 percent of the homeless  
population in Canada. – Statistics  
Canada

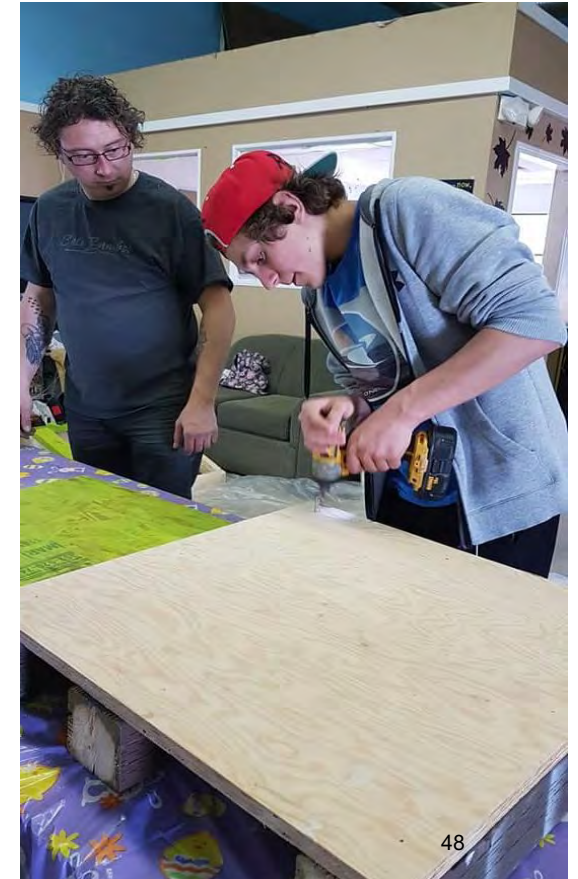
Thank you,  
Joe (Founder)  
Redcliff RCMP  
Town of Redcliff





# RYC – TIKI FOOD HUT

Gaining a sense of belonging and connection to our community, our registered youth participated in the planning and construction of our Food Hut, and are equally responsible for stocking and maintaining the cleanliness of the hut.



Thank you to our sponsors,  
Deadbolt Construction & Canadian Energy



## EDUCATIONAL & RECREATIONAL FIELD TRIPS

Transportation proudly sponsored by RailPro  
LTD

As part of our Arts & Culture  
Program, we look forward to taking  
out registered youth on field trips  
throughout the year.

We have visited historical land marks,  
museums, recreational parks &  
more...





## FUNDRAISING EVENTS

As part of our mission of incorporating youth into the community, our registered youth are able to participate in majority of our annual fundraising events, not only for our benefit, but for the benefit of other local charities!

As a charitable organization, we rely solely on grant applications & approval, fundraising events and donations.



Selling Homemade Salsa for the Fall Festival, Summer 2017



Wake-A-Thon Pledge Event



Selling raffle tickets for the 2017-2018 Golf Tournament Raffle – Partnered with the MHYAS



2017 Christmas Wrap Booth for the United Way SEAB



Accepting a cheque from the Pipeline Grazing Association

# COMMUNITY PARTNERS & AGENCIES

As a non-profit organization for youth, we partner closely with other organizations to enhance our diversity and potential opportunities. Without our sponsors, volunteers and community support, we would not be able to facilitate and provide the variety of free programming that we do.





**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
TUESDAY, OCTOBER 9, 2018 at 7:00 P.M.**

<b>PRESENT:</b>	Mayor Councillors	D. Kilpatrick C. Crozier, C. Czember S. Gale, L. Leipert E. Solberg,
	Municipal Manager Acting Municipal Manager/ Manager of Legislative & Land Services Director of Finance & Administration Director of Community & Protective Services Director of Planning & Engineering Planning Specialist Director of Public Services	A. Crofts (arrived at 9:35 p.m.) S. Simon J. Tu (left at 7:34 p.m., rejoined at 9:15 p.m., left at 9:34 p.m.) D. Thibault (left at 9:14 p.m.) J. Johansen (left at 7:34 p.m., rejoined at 9:35 p.m.) J. Zukowski (left at 7:34 p.m., rejoined at 9:35 p.m.) C. Popick (left at 7:34 p.m., rejoined at 9:35 p.m.)
<b>ABSENT:</b>	Councillor	J. Steinke

**1. GENERAL**

	Call to Order	<b>A)</b> Mayor Kilpatrick called the regular meeting to order at 7:01 p.m.
2018-0383	Adoption of Agenda	<b>B)</b> Councillor Leipert moved the Agenda be adopted as presented. - Carried.
2018-0384	Accounts Payable	<b>C)</b> Councillor Solberg moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.
2018-0385	Bank Summary to August 31, 2018	<b>D)</b> Councillor Crozier moved the Bank Summary to August 31, 2018, be received for information. - Carried.

**2. MINUTES**

2018-0386	Council meeting held September 24, 2018	<b>A)</b> Councillor Leipert moved the minutes of the Council meeting held September 24, 2018, be adopted as presented. - Carried.
2018-0387	Redcliff Public Library Board meeting held July 31, 2018	<b>B)</b> Councillor Czember moved the minutes of the Redcliff Public Library Board meeting held July 31, 2018, be received for information. - Carried.

- 2018-0388 Redcliff & District Recreation Services Board meeting held October 1, 2018
- C)** Councillor Gale moved the minutes of the Redcliff & District Recreation Services Board meeting held October 1, 2018, be received for information. - Carried.

### 3. BYLAWS

- 2018-0389 Bylaw 1868/2018, Smoke-Free Bylaw
- A)** Councillor Leipert moved Bylaw 1868/2018, Smoke-Free Bylaw, be given third reading. - Carried.

### 4. REQUEST FOR DECISIONS

- 2018-0390 Redcliff/Cypress Regional Waste Management Authority Re: Loan Request
- A)** Councillor Crozier moved the Town of Redcliff lend \$1M to the Redcliff/Cypress Regional Waste Management Authority for their Landfill Facility Upgrade Project to be funded from the Unrestricted Surplus. Further that Administration prepare a borrowing bylaw for council approval, a letter of understanding between the Town of Redcliff, Cypress County and the Authority, and the repayment schedules as per the interest rate posted on the ACFA website at the time of the borrowing. - Carried.
- 2018-0391 Sewer Mains Closed Circuit Television Inspections
- B)** Councillor Czember moved to include \$120,000.00 in the 2019 capital budget for purchase of CCTV inspection equipment and \$50,000 for a half time inspection position and \$8,000 for training and equipment maintenance in the operation budget for CCTV inspection. - Carried.
- 2018-0392 Redcliff Youth Dart League Re: Town of Redcliff Logo Use Request
- C)** Councillor Czember moved to authorize the Redcliff Youth Dart League use of the Town of Redcliff Logo for the sole purpose of printing the Logo on their team dart shirts. - Carried.
- 2018-0393 Sanitary Sewer Lift Station - 5<sup>th</sup> Avenue & 2<sup>nd</sup> Street
- D)** Councillor Solberg moved that Administration pursue upgrades to the Jesmond lift station. - Carried.

### 5. POLICIES

- 2018-0394 Policy 138, Impairment at Work Policy
- A)** Councillor Crozier moved Policy 138, Impairment at Work Policy, be approved as presented. - Carried.

### 6. CORRESPONDENCE

- 2018-0395 Alberta Municipal Affairs Re: Municipal Sustainability Initiative
- A)** Councillor Gale moved correspondence from Alberta Municipal Affairs dated September 11, 2018 regarding the Municipal Sustainability Initiative, be received for information. - Carried.

**7. OTHER**

- 2018-0396 Redcliff/Cypress Regional Waste Management Authority  
Re: Landfill Graphs to September 30, 2018
- A)** Councillor Leipert moved the Redcliff/Cypress Regional Waste Management Authority regarding the Landfill Graphs to September 30, 2018, be received for information. - Carried.
- 2018-0397 Council Important Meetings & Events October 9, 2018
- B)** Councillor Czember moved the Council Important Meetings & Events October 9, 2018, be received for information. - Carried.

**8. RECESS**

Mayor Kilpatrick called for a recess at 7:34 p.m.

Director of Finance & Administration, Director of Planning & Engineering, Planning Specialist, and Director of Public Services left at 7:34 p.m.

Mayor Kilpatrick reconvened the meeting at 7:39 p.m.

**9. IN CAMERA (Confidential Session)**

- 2018-0398
- Councillor Leipert moved to meet In Camera to discuss a Riverview Golf Course matter under Section 16 of the *Freedom of Information and Protection of Privacy Act (FOIP)*; a Personnel matter under Section 24 of the *FOIP Act*; and an Intermunicipal Collaborative Framework matter under Sections 21 and 24 of the *FOIP Act* at 7:40 p.m. - Carried.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Acting Municipal Manager in attendance for all items.

Item A - Riverview Golf Course: Director of Community & Protective Services (left at 9:14 p.m.)

Item B – Personnel - Director of Finance & Administration (rejoined at 9:15 p.m., left at 9:34 p.m.)

Item C - Intermunicipal Collaborative Framework - Director of Public Services, Director of Planning & Engineering, and the Planning Specialist joined at 9:35 p.m.

- 2018-0399
- Councillor Gale moved to return to regular session at 10:40 p.m.

2018-0400 Riverview Golf Course

Councillor Crozier moved to assist the Riverview Golf Course with \$150,000 and to renegotiate their current debt to the Town. - Defeated.

#### **10. ADJOURNMENT**

2018-0401 Adjournment

Councillor Gale moved to adjourn the meeting at 10:43 p.m. - Carried.

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Mayor

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Manager of Legislative & Land Services



**MINUTES OF THE MUNICIPAL PLANNING COMMISSION  
WEDNESDAY OCTOBER 17, 2018 – 12:30 PM  
TOWN OF REDCLIFF**

<b>PRESENT:</b>	Members:	L. Leipert , S. Gale, N. Stebanuk, J. Steinke,
	Development Officer:	B. Stehr
	Planning Specialist	J. Zukowski
	Director of Planning & Engineering	J. Johansen,
	Manager of Legislative & Land Services	
	Recording Secretary	S. Simon

**ABSENT:** Members: B. Duncan, B. Vine, J. Beach  
Technical Assistant/Recording Secretary R. Arabsky

## 1. CALL TO ORDER

L. Leipert, Chairperson called the meeting to order at 12:30 p.m.

## 2. ADOPTION OF AGENDA

S. Gale moved that the agenda be adopted as presented. – Carried.

### 3. PREVIOUS MINUTES

J. Steinke moved the minutes of the MPC meeting September 19, 2018 be adopted as presented.  
 – Carried.

#### 4. REPORTS TO MPC

S. Gale moved to receive for information the following Reports to MPC for the MPC meeting of October 17, 2018:

**A) Dates Development Permits advertised in Commentator.**

a) September 25, 2018 & October 9, 2018

**B) Development Permit Applications approved/denied by Development Officer.**

a) Development Permit Application 18-DP-040  
Trico Holdings Ltd.  
Lot 12, Block 10, Plan 7711421 (1601 Highway Ave.)  
Approved: Addition

b) Development Permit Application 18-DP-041  
Sara Wiens  
Lot 9, Block 25, Plan 1117V (321 4 Street SE)  
Approved: Boulevard Development – Driveway

- c) Development Permit Application 18-DP-047  
Rick Wagenaar  
Lot 7-9, Block 92, Plan 1117V (20 5 Street NW)  
Denied: Accessory Building - Pole Barn
- d) Development Permit Application 18-DP-048  
U-Haul (Canada) Ltd.  
Lot A, Block 6, Plan 7410658 (1901 Highway Ave. SE)  
Approved: Interior Renovations
- e) Development Permit Application 18-DP-049  
West Built Homes Ltd.  
Lot 11, Block 22, Plan 3042AV (801 7 Street SE)  
Denied: Semi-Detached Dwelling
- f) Development Permit Application 18-DP-050  
Mike Stadnyk  
Lot 34-35, Block 2, Plan 3042AV (528 5 Street SE)  
Approved: Home Occupation – Drain Cleaning
- g) Development Permit Application 18-DP-051  
Chris MacPherson  
Lot 3-4, Block 9, Plan 3042AV (633 6 Street SE)  
Approved: Accessory Building – Detached Garage
- h) Development Permit Application 18-DP-052  
Barry Charlton  
Lot 44, Block 121, Plan 9810300 (213 3 Street NW)  
Approved: Boulevard Development
- i) Development Permit Application 18-DP-053  
Rock Losier  
Lot 20, Block 1, Plan 8211144 (6 Riverview Place SE)  
Approved: Accessory Building – Garden Shed
- j) Development Permit Application 18-DP-055  
Dunmore Liquor Ltd.  
Lot 3-6, Block 84, Plan 755AD (301 Broadway Ave. E)  
Approved: Change of Use – Liquor Store
- k) Development Permit Application 18-DP-056  
Will Corporation  
Lot 12, Block 1, Plan 0411924 (2450 South Highway Drive SE)  
Approved: Change of Use – Automotive Sales & Rentals
- l) Development Permit Application 18-DP-057  
Tactical Moving & Delivery  
Lot 40, Block 9, Plan 9510287 (941 6 Street SE)  
Approved: Home Occupation – Moving & Delivery

- m) Development Permit Application 18-DP-058  
Randall Fairhurst  
Lot 9, Block 2, Plan 123LK (9 Elm Court SE)  
Approved: Accessory Building – Garden Shed

**C) Appeals of Development Decisions received since the last MPC Meeting.**

- a) Development Permit Application 18-DP-047 (Rick Wagenaar)  
Lot 7-9, Block 92, Plan 1117V (20 5 Street NW)  
Accessory Building – Pole Barn
- b) Development Permit Application 18-DP-049 ( West Built Homes Ltd)  
Lot 11, Block 22, Plan 3042AV (801 7 Street SE)  
Semi-Detached Dwelling

**D) SDAB Decisions rendered since the last MPC Meeting.**

J. Johansen advised the SDAB met October 16, 2018 to hear appeals with regard to Development Permit Application 18-DP-047, and Development Permit Application 18-DP-049.

**E) Council Decisions and Direction related to the Land Use Bylaw since the last MPC.**

No report on Council Decision and direction related to the Land Use Bylaw has been received since the last MPC meeting.

**F) Items Received for Information**

No items have been received for information.

- Carried

**5. SUBDIVISION APPLICATION(S) FOR MPC CONSIDERATION**

- A) 2018 SUB 02 – Subdivision Application  
Brian Munro, Global Raymac Surveys Inc. (Agent)  
Lots 7-9, Block 8, Plan 1117V (625 1 Street SE)  
Subdivision Application to create two R1-Single Family Residential Lots, for single family home development

S. Gale moved that MPC acting as the Subdivision Approving Authority approve Subdivision Application 2018 SUB 02 [Lots 7-9, Block 8, Plan 1117V (625 1 Street SE)] to create two R1-Single Family Residential Lots, for single family home development with the following conditions:

1. All taxes paid,
2. The removal of existing building(s) from the lands.
3. Removal or proper abandonment of existing service connections that are no longer required in accordance with the standards and procedures of each of the service providers with any applicable costs to be the responsibility of the owner.



4. The applicant is responsible to arrange and pay for the individually servicing of each lot in accordance with the standards and procedures of each of the service providers of the following services:
  - Potable water,
  - Sanitary sewer,
  - Electrical Power,
  - GasFurther that confirmation from Utility Providers that services have been installed is provided.
5. The Property Owner to provide a letter acknowledging that the lots created do not meet the minimums outlined in the Land Use Bylaw and that no relaxation of setbacks will be considered at the time of development permit applications.

Carried.

## **6. ITEMS FOR MPC COMMENT**

Chairman L. Leipert confirmed there were no items presented for MPC comment.

## **7. ADJOURNMENT**

N. Stebanuk moved adjournment of the meeting at 12:45 p.m. – Carried.

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Chairman

---

Recording Secretary

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** October 22, 2018

**PROPOSED BY:** Finance and Administration

**TOPIC:** Council Expense Allowance

**PROPOSAL:** Compensate the Additional Taxable Amounts by Increasing General Expense Portion of Remuneration

---

**Background:**

The Compensation for Mayor and Council was established at February 25, 2013 and November 5, 2016 Special Council Meetings as follows:

(1) At the February 25, 2013, the following motion was passed:

Councillor Kilpatrick moved that compensation for Mayor and Council be established as follows:

Mayor	January 1, 2013	January 1, 2014	January 1, 2015
Base Salary	\$16,148.34	\$16,148.34	\$16,148.34
General Expense	\$7,953.66	\$7,953.66	\$7,953.66
Total	\$24,102.00	\$24,102.00	\$24,102.00

Councillors	January 1, 2013	January 1, 2014	January 1, 2015
Base Salary	\$8,468.91	\$8,468.91	\$8,468.91
General Expense	\$4,171.25	\$4,171.25	\$4,171.25
Total	\$12,640.16	\$12,640.16	\$12,640.16

Base Salary means:

An all-inclusive amount provided to Council members for their time and service carrying out their duties, including preparing for, attending and following up on meetings.

General Expenses means:

A non-taxable allowance to offset costs incurred as an elected official including such following items:

- Local travel expenses (fuel, insurance, vehicle repairs, maintenance and other costs) other than expenses for travel to and from Council meetings (regular place of work) from their residence, to meet with individual

residents and with representatives of community organizations to attend "Town Hall Meetings" and other community events, and to otherwise attend to Town business in their capacity as elected officials.

- Telephone lines and calls, copying, computer equipment and supplies, etc.
- Attending functions (e.g. admission fees or parking).

Total Annual Compensation does not include:

- Payments made under the Per Diem Allowance Policy.
- Actual costs incurred travelling to conferences, conventions and other training sessions or to attend meetings on Town business, at locations outside the Town of Redcliff. These costs (e.g. transportation, meals, hotel registration) are reimbursements in accordance with Town of Redcliff Travel Policy and therefore not eligible for reimbursement under the Annual Compensation.
- Group benefits such as dental coverage, group life insurance, Alberta Health Care, extended medical or vision.

Total Annual Compensation does include:

- An allowance for loss of wages and expenses for \$1,500. This is to help compensate for loss of wages and expenses related to sundry in Town meetings that are deemed by policy to be not eligible for per diems.

- Carried.

(2) At the November 5, 2016 Special Council meeting, the following motion was passed:

Councillor Solberg moved further to the February 25, 2013 Council motion establishing Council remuneration that Council remuneration be increased \$100.00 per month(split 2/3 base salary and 1/3 general expense) effective January 1, 2017. - Carried.

**The two motions are summarized as follows:**

Resol#1: Feb 25, 2013 Council meeting (Effective from Jan 1, 2013 to Jan 1, 2015)			Resol#2-2016-0430, Nov 5, 2016 Special Council Meeting (\$100 increase, 2/3 to Base Salary, 1/3 to General Expense) (Effective Jan 1, 2017)			
		Yearly Amount	Monthly Amount	Yearly Amount	Total	Monthly Payment
Base Salary	Mayor	\$16,148.34	\$66.67	\$800.04	\$16,948.38	\$1,412.37
General Expense	Mayor	\$7,953.66	\$33.33	\$399.96	\$8,353.62	\$695.14
		\$24,102.00	\$100.00	\$1,200.00	\$25,302.00	\$2,107.51
Base Salary	Councillor	\$8,468.91	\$66.67	\$800.04	\$9,268.95	\$772.42
General Expense	Councillor	\$4,171.25	\$33.33	\$399.96	\$4,571.21	\$380.94
		\$12,640.16	\$100.00	\$1,200.00	\$13,840.16	\$1,153.36

## POLICY / LEGISLATION:

Canada Revenue Agency - Municipal officer's expense allowance

Canada Revenue Agency announced the change on Municipal officers' expense allowance. As per "Taxable Benefits and Allowances" published by CRA, for 2019 and later tax years, non-accountable allowances paid to elected officers will be included in their income. This change was announced in the 2017 federal budget which received royal assent on June 22, 2017 (Bill C44).

Impact from CRA Changes is that the non-taxable "General Expense" paid to Council members will become taxable starting January, 2019. This will have an effect on council remuneration.

## Options:

The following three options are provided for Council's consideration:

Option 1	Increase the General Expense Portion of Remuneration to Retain Net Pay at the Current Levels					
		Current Monthly General Expense	Current Yearly General Expense	Revised Monthly Amount to Retain Current Net Pay	Additional Monthly Amount to Retain Current Net Pay	Increased Yearly
	Mayor	\$695.14	8,353.62	\$899.00	\$203.86	2,446.32
	Councillors	380.94	4,571.21	390.00	9.06	108.72

Option 2	Implement the changes	Estimated Additional Tax
	Mayor	\$ 1,827.00
	Councillor	\$ 86.28

	Current Taxes	Additional Monthly Taxes	Annual Tax Increases	Notes
D. Kilpatrick	40.53	152.25	\$ 1,827.00	Current Taxes do not include the additional tax deductions requested by Council Members.
S. Cockle		7.19	\$ 86.28	
C. Crozier		7.19	\$ 86.28	
C. Czember		7.19	\$ 86.28	
L. Leipert		7.19	\$ 86.28	
E. Solberg		7.19	\$ 86.28	
J. Steinke		7.19	\$ 86.28	

Option 3	Increase General Expense Portion of Remuneration to compensate the additional taxable amounts for Salary Range - more than \$45,916 but not more than \$91,831			
	Additional Tax to be paid by Council Members			
		Federal Tax	20.50%	
		Provincial Tax	10.00%	
			30.50%	
	Mayor	30.50%	\$2,547.85	(30.5% * \$8,353.62)
	Councillors	30.50%	\$1,394.22	(30.50% * \$4,571.21)

STRATEGIC PRIORITIES: N/A

## ATTACHMENTS:

1. Canada Revenue Agency - Municipal officer's expense allowance
2. 2017 Federal Tax on Taxable Income & Alberta Tax on Taxable Income



**OPTIONS:**


1. Compensate Council Members by increasing their General Expense to retain their current net pay.
2. Follow the CRA changes, the General Expense portion of Council Remuneration becomes taxable, it is about \$1,827 tax increase for the Mayor, and \$86.28 for a Councillor annually.
3. The General Expense Portion of Council Remuneration based on the combined Federal and Alberta tax bracket 30.5% for salary ranging between \$45,916 and \$91,831, \$2,528 for the Mayor, and \$1,395 for a Councillor annually.

**RECOMMENDATION:**

Option 3.

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that further to the February 25, 2013 and November 5, 2016 Council meeting motions with regard to Council Remuneration and Canada Revenue Agency changes (effective January 1, 2019) that Council members be compensated by increasing their general expense portion to retain their current net pay.
2. Councillor \_\_\_\_\_ moved that further to the February 25, 2013 and November 5, 2016 Council meeting motions with regard to Council Remuneration and Canada Revenue Agency changes (effective January 1, 2019) that there be no change to Council remuneration amounts. (The general expense portion of Council Remuneration will become taxable effective January 1, 2019 as per Canada Revenue Agency)
3. Councillor \_\_\_\_\_ moved that further to the Feb 25, 2013 and November 5, 2016 Council meeting motion with regard to Council Remuneration and Canada Revenue Agency changes (effective January 1, 2019) that the General Expense Portion of Council Remuneration be increased based on the combined Federal and Alberta tax bracket 30.5% for salary ranging between \$45,916.00 and \$91,831.00. The annual increase for the Mayor is \$2,528.00 and \$1,395.00 for Councillor, effective January 1, 2019.

**SUBMITTED BY:**  
\_\_\_\_\_  
Department Head  
\_\_\_\_\_  
Acting Municipal Manager

the sale of his house. Paul started to work at his new work location on December 1, 2016.

Paul's eligible housing loss amounted to \$65,000. You paid out the compensation in two payments: \$30,000 in September 2016 and \$35,000 in February 2017.

Paul's taxable benefit in 2016 was \$7,500 (half of the amount paid in 2016 that is more than \$15,000).

Paul's taxable benefit in 2017 is \$17,500. This is calculated as follows:

- half of the total of amounts paid in 2016 and 2017 that is more than \$15,000 ( $1/2 \times [\$65,000 - \$15,000] = \$25,000$ )

minus

- the amount included in income in 2016 (\$7,500)

For more information on housing losses, see Income Tax Folio S2-F3-C2, *Benefits and Allowances Received from Employment*.

### Non-accountable allowances

A non-accountable allowance is an allowance for which an employee does not have to provide details or submit receipts to justify amounts paid. We consider a non-accountable allowance for incidental relocation or moving expenses of **\$650 or less** to be a reimbursement of expenses that the employee incurred because of an employment-related move. Therefore, this type of allowance is not taxable. For us to consider it as a reimbursement for incidental expenses, the employee has to certify in writing that he or she incurred expenses for at least the amount of the allowance, up to a maximum of \$650.

Do not report the amount of the reimbursement. Report any part of the non-accountable allowance that is **more than \$650** in box 14, "Employment income," and in the "Other information" area under code 40 at the bottom of the employee's T4 slip.

#### Examples

If you gave a non-accountable allowance of \$625 to an employee who certifies that he or she incurred expenses for the amount of the allowance, the employee will not be taxed on the amount received. Do not include this amount on the employee's T4 slip.

If you gave a non-accountable allowance of \$750 to an employee who can certify the expenses, he or she will be taxed on \$100 only, which is the part of the amount that is more than \$650. Include the \$100 on a T4 slip in box 14, "Employment income," and in the "Other information" area under code 40 at the bottom of the employee's T4 slip.

### Municipal officer's expense allowance

A municipal corporation or board may pay a non-accountable expense allowance to an elected officer to perform the duties of that office.

If the expense allowance is **more than one-third** of the officer's salary and allowances, the excess amount is a

taxable benefit. Enter it in box 14, "Employment income," and in the "Other information" area under code 40 at the bottom of the employee's T4 slip.

If the expense allowance is **not more than one-third** of the officer's salary and allowances **do not** include this amount in box 14, "Employment income," or in the "Other information" area under code 40 at the bottom of the employee's T4 slip.

In either of the above situations, you have to identify the non-taxable share of the allowance by entering the corresponding amount in the "Other information" area under code 70 at the bottom of the employee's T4 slip.

For more information, see Interpretation Bulletin IT-292, *Taxation of Elected Officers of Incorporated Municipalities, School Boards, Municipal Commissions and Similar Bodies*.

For 2019 and later tax years, non-accountable allowances paid to elected officers will be included in their income. This change was announced in the 2017 federal budget which received royal assent on June 22, 2017 (Bill C 44).

### Parking

Employer-provided parking is usually a taxable benefit for an employee, whether or not the employer owns the lot. The amount of the benefit is based on the fair market value of the parking, **minus** any payment the employee makes to use the space.

There are some exceptions to the taxability of parking:

- If your employee has a disability, the parking benefit is generally **not** taxable. For more information, see "Disability-related employment benefits," on page 18.
- There is no taxable benefit for your employee when **both** of the following conditions are met:
  - You provide parking to your employee for business purposes.
  - Your employee **regularly** has to use his or her own automobile or one you usually supply to do his or her duties.

#### Note

Travel between work and home is not considered travel for business purposes.

We do not require you to include a benefit in your employee's income in the following situations:

- A business operates from a shopping centre or industrial park where parking is available to both employees and other people.
- You provide scramble parking (there are significantly fewer spaces available than there are employees who want parking). For more information on scramble parking, go to [canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/parking](http://canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/parking).

#### Note

If you provide enough parking spaces for all employees who want parking, but do not assign the parking spaces to individual employees, this is not scramble parking.





## Step 2 – Alberta tax on taxable income

Enter your **taxable income** from line 260 of your return.

31

Complete the appropriate column depending on the amount on line 31.

	Line 31 is \$126,625 or less	Line 31 is more than \$126,625 but not more than \$151,950	Line 31 is more than \$151,950 but not more than \$202,600	Line 31 is more than \$202,600 but not more than \$303,900	Line 31 is more than \$303,900	
Enter the amount from line 31.						32
Line 32 minus line 33 (cannot be negative)	0.00	126,625.00	151,950.00	202,600.00	303,900.00	33
	=	=	=	=	=	34
	x 10%	x 12%	x 13%	x 14%	x 15%	35
Multiply line 34 by line 35.	=	=	=	=	=	36
	+ 0.00	+ 12,663.00	+ 15,702.00	+ 22,286.00	+ 36,468.00	37
Add lines 36 and 37.						
<b>Alberta tax on taxable income</b>	=	=	=	=	=	38

## Step 3 – Alberta tax

Enter your Alberta tax on taxable income from line 38.

39

Enter your Alberta tax on split income from Form T1206.

6151 +

40

Add lines 39 and 40.

=

41

Enter your Alberta non-refundable tax credits from line 30.

42

Alberta dividend tax credit:

Credit calculated for line 6152 on the *Provincial Worksheet*

6152 +

43

Alberta minimum tax carryover:

Amount from line 427 of your federal Schedule 1

x 35% = 6154 +

44

Add lines 42 to 44.

=

45

Line 41 minus line 45 (if negative, enter "0")

=

46

Alberta additional tax for minimum tax purposes:

Form T691: line 108 minus line 111

x 35% =

+ 47

Add lines 46 and 47.

= 48

Enter the provincial foreign tax credit from Form T2036.

- 49

Line 48 minus line 49 (if negative, enter "0")

= 50

### Alberta political contributions tax credit

Enter your Alberta political contributions made in 2017 from your official receipt called *Annual Contribution*.

6003

51

Credit calculated for line 52 on the *Provincial Worksheet*

(maximum \$1,000)

52

Enter your Alberta political contributions made in 2017 from your official receipt called *Senatorial Selection Campaign Contribution*.

6004

53

Credit calculated for line 54 on the *Provincial Worksheet*

(maximum \$1,000)

+ 54

Add lines 52 and 54.

**Alberta political contributions tax credit**

=

55

Line 50 minus line 55 (if negative, enter "0").

**Alberta tax**

= 56

### Alberta investor tax credit

Enter the total of all tax credit amounts shown on your investor tax credit certificates for shares acquired in 2017.

6007

57

Enter the total of all tax credit amounts shown on your investor tax credit certificates for shares purchased during the first 60 days of 2018 that you **elect** to claim in 2017.

6008 +

58

Add lines 57 and 58.

Enter this amount on line 479 of your return.

(maximum \$60,000)

=

59

If you are also claiming the Alberta stock savings plan tax credit, enter the total of both credits on line 479.

See the privacy notice on your return.



**TOWN OF REDCLIFF**  
**REQUEST FOR DECISION**

**DATE:** October 22, 2018

**PROPOSED BY:** Director of Planning & Engineering

**TOPIC:** Freedom Mobile Proposed Cell Tower (adjacent to the RCMP Building)

**PROPOSAL:** Council provide indicate their preference.

---

**BACKGROUND:**

Council approved leasing land to Freedom Mobile to construct a Cell Tower adjacent to the RCMP Building at the May 14, 2018 Council meeting.

Freedom Mobile has asked if Council has a preference for which style of tower to install and has provided the following pictures.



**Monopole Tower**



**Self Supporting Tower**

Administration has no preference.

**POLICY/LEGISLATION:**

N/A

**STRATEGIC PRIORITIES:**

Community aesthetics is one of the areas where Council can influence the look and feel of the Town.

**ATTACHMENTS:**

N/A

**OPTIONS:**

1. Council requests a monopole tower be installed.
2. Council requests a freestanding tower be installed.
3. Council indicates no preference.

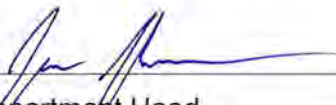
**RECOMMENDATION:**

All options equal.

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that Freedom Mobile be asked to install a monopole cell tower on the lease adjacent to the RCMP building.
2. Councillor \_\_\_\_\_ moved that Freedom Mobile be asked to install a freestanding cell tower on the lease adjacent to the RCMP building.
3. Councillor \_\_\_\_\_ moved that Freedom Mobile be directed to install whichever cell tower best suits their needs on the lease adjacent to the RCMP building.

**SUBMITTED BY:**

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Acting Municipal Manager

# **TOWN OF REDCLIFF MUNICIPAL MANAGER REPORT TO COUNCIL**

*October 22, 2018*

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## **ACTING MUNICIPAL MANAGER / LEGISLATIVE & LAND SERVICES DEPARTMENT**

- Relief duties for the Municipal Manager
- Several Budget meetings with Department Heads
- Ongoing inquires re: general, land sales. Three sales to date.
- Council agenda preparation & follow up. Department Head meetings pre/post meeting.
- Ongoing Legal File Review. Compiling Information as requested.
- Ongoing conversion of minutes, bylaw and agreements, property files to digital format.
- Reviewing Records Retention Bylaw / Drafting master document / filing list.
- Reviewing Policies/Procedures
- Arranging for sale of surplus items
- Website update project is in process
- Preparation of budget for Legislative & Land Services
- Arranging for Council Dinner
- Attended the AUMA Convention
- Recruitment in process / Interviews for IT Systems Analyst
- Preparation for SDAB Training on October 24, 2018
- Attended Subdivision & Development Appeal Board Hearing October 16, 2018 (Two Appeals heard - preparing minutes/decision letter)
- Attended the MPC Meeting (October 17, 2018)

## **COMMUNITY & PROTECTIVE SERVICES**

### **Parks, Recreation and Facilities**

#### *Rec-Tangle:*

- Install ice at Rec-tangle and open for season
- Complete ice maintenance as necessary at Rec-tangle

#### *Pool:*

- Complete pool shut down and winterization
- Remove pool circulation pumps for repair

#### *Facilities:*

- Complete building inspections and perform minor repairs as necessary
- Repair exhaust fan at water treatment plant
- Shut down Lion's Park waterpark and kitchen for winter
- Shut down Ball Diamond concessions and washrooms for season
- Continue cleaning operations in washroom and shower facilities at campground and Lion's Park as necessary

*Parks:*

- Begin park irrigation blowouts
- Begin fall tree trimming operations
- Close waterpark and winterize
- Close Lions kitchen and winterize
- Help prepare for winter festival
- Begin moving surplus items to auction
- Winterize sprayers and mount broom on Kubota mower
- Cut and trim some of the non-groomed areas
- Cut trails
- Remove plant baskets from Broadway
- Remove annual flowers from planters as necessary
- Move equipment into winter storage
- Replace valve and repair leak between ball diamond and tennis court park area
- Awarded dog-park fencing RFP to contractor

*Other:*

- Continued 2019 budget preparation

### **FCSS, Community Services and Special Events**

- Negotiated new Meals on Wheel provider beginning October 1 - Trukkers Restaurant
- Collaborated with McMann Parent Link to bring weekly play groups to Redcliff
- Attended Grant writing workshop – Community Foundations Medicine Hat
- Received notice of approval for 3 new Redcliff Societies
- Held first meetings for 3 new societies
- Hosted last Parent and Tot Meet Up group at Lions Park
- Finalized September 29th events and coordination with Town Departments
- Hosted the Redcliff Fall Festival
- Hosted the Youth vs. RCMP Kickball Game
- Co-hosted the Coalburner Adventure race
- Hosted Family Craft night and Book Swap
- Attended Coordinated Community Response monthly meeting
- Met with client(s) needing connection to resource (food bank, Alberta Works, AISH, Community Housing)
- Bookings for programming ongoing
- Bookings for Sport Court ongoing
- Continued facility bookings for private events
- Completed AR requests for previous month
- Applied for 5 CFEP grants partnering with
  - Community Initiates Society
  - Seniors Society
  - Redcliff Library Board
  - Redcliff Lions Club
  - Redcliff and District Arts Society
- Pulled reports from RecDesk system for payment transfers

- Design and creation of marketing for programming and events
- Weekly Commentator/Redcliff Reports updated and sent out
- Weekly updates completed on Electronic Sign
- Finalized Ice scheduling for regular users

## **Bylaw and Protective Services**

### Initiatives:

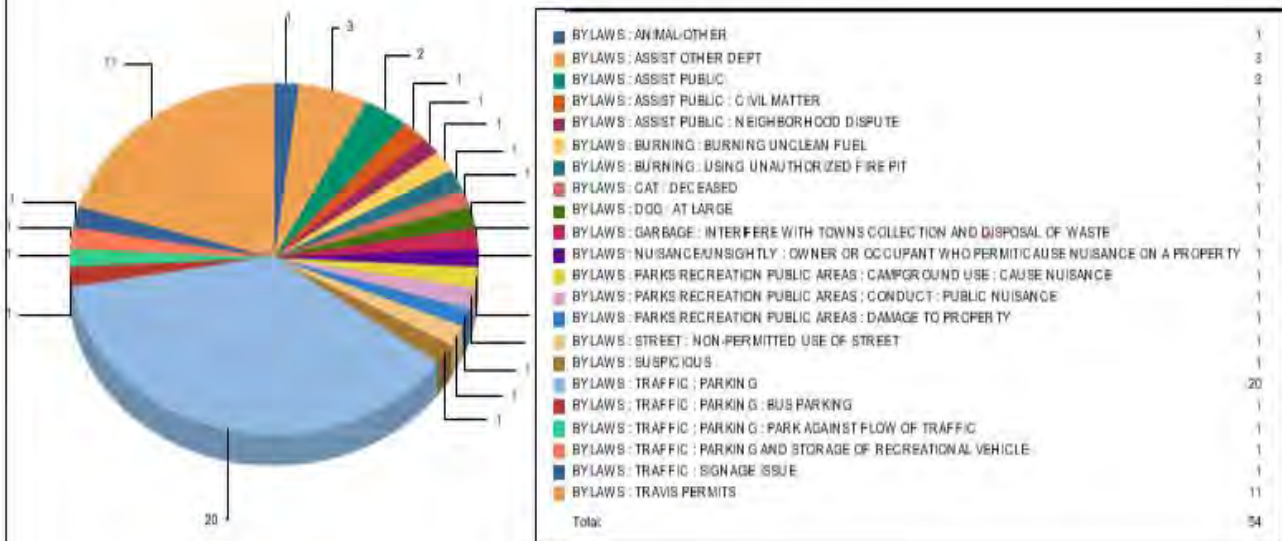
1. Cpo. Steier and the Redcliff R.C.M.P. received complaints regarding vehicles parking in the School Bus Parking Zones at I.F. Cox School. This is a safety issue, unauthorized vehicles parking in these zones presents a danger to students and pedestrians in the area. Several parents that have attempted to park here have been educated. The R.C.M.P. has also ensured that their presence is seen before and after school. S/Sgt. Maxwell has dealt with moving violations in the area.
2. Cpo. Steier noted that some of the parking signs at I.F. Cox presented problems in their messages. Public Works assistance was enlisted and the signage was corrected. This might negate some of the misunderstandings of the public.
3. Bylaw has been working on a Project Nuisance/Unsightly Property on 2nd Street S.E. It appears that there is some headway in the fact that the Property Owner has started clearing the site of weeds and other materials. This is being monitored on an ongoing basis.
4. The parking issue in the 1400 block of Highway Ave. S.E. continues to be monitored and dealt with.

## Town of Redcliff

REDCLIFF BYLAW MONTHLY REPORT SEPTEMBER 2108 Statistics from Occurred Date: 9/1/2018 12:00:00AM to 9/30/2018 11:59:00PM

### Case Report

### Count of Incident Types



BYLAWS : ANIMAL-OTHER 1 2%



## Case Report

BYLAWS.: ASSIST OTHER DEPT: 3 6%

BYLAWS.: ASSIST PUBLIC: 2 4%

BYLAWS.: ASSIST PUBLIC : CIVIL MATTER: 1 2%

BYLAWS.: ASSIST PUBLIC : NEIGHBORHOOD DISPUTE: 1 2%

BYLAWS.: BURNING : BURNING UNCLEAN FUEL: 1 2%

BYLAWS.: BURNING : USING UNAUTHORIZED FIRE PIT: 1 2%

BYLAWS.: CAT : DECEASED: 1 2%

BYLAWS.: DOG : AT LARGE: 1 2%

BYLAWS.: GARBAGE : INTERFERE WITH TOWNS COLLECTION AND DISPOSAL OF WASTE: 1 2%

BYLAWS.: NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT WHO PERMIT/CAUSE NUISANCE ON A PROPERTY: 1 2%

BYLAWS.: PARKS RECREATION PUBLIC AREAS : CAMPGROUND USE : CAUSE NUISANCE: 1 2%

BYLAWS.: PARKS RECREATION PUBLIC AREAS : CONDUCT : PUBLIC NUISANCE: 1 2%

BYLAWS.: PARKS RECREATION PUBLIC AREAS : DAMAGE TO PROPERTY: 1 2%

BYLAWS.: STREET : NON-PERMITTED USE OF STREET: 1 2%

BYLAWS.: SUSPICIOUS: 1 2%

BYLAWS.: TRAFFIC : PARKING: 20 37%

BYLAWS.: TRAFFIC : PARKING : BUS PARKING: 1 2%

BYLAWS.: TRAFFIC : PARKING : PARK AGAINST FLOW OF TRAFFIC: 1 2%

BYLAWS.: TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE: 1 2%

BYLAWS.: TRAFFIC : SIGNAGE ISSUE: 1 2%

BYLAWS.: TRAVIS PERMITS: 11 20%

# **PUBLIC SERVICES**

## **Department**

- Preparing diversion water license transfer documents for Alberta Environment and Parks
- Operating and Capital Budgets for 2019
- Working on Low Carbon Economy Federal Grant for Greenhouse Gas reduction
- Transfer Site, Scale System, and Operations Building design assistance

## **Water and Sewer Utilities**

Utility Services have:

- Completed several locate requests
- Completed water treatment daily duties
- Minor repairs in water plant
- Weekly water testing
- Pre/Post construction inspections for new housing developments
- Completed daily inspections of sewer lifts
- Curb stop repairs
- Sewer Flushing
- Completed bi-annual water testing
- Installed Radio Read meters
- Started hydrant flushing

## **Municipal Works**

Municipal Works have:

- Conducted various Funeral interments
- Hauled sand and gravel to stock pile in yard
- Bin placements/pickups as needed
- Repair garbage can lids (on going)
- Bladed gravel roads in town
- Fix various signs around town
- Graveled and repaired alleys
- Repaired pots holes around town
- Conducted catch basin cleaning
- Repaired sidewalks
- Marked out a number of areas for Monument installation at cemetery
- Finished installing water line at 3<sup>rd</sup> Ave SW
- Main valve repairs
- Helped Travis with minor repairs in shop
- Fixed water leak on Saskatchewan Drive
- Fixed water leak at Main St. and 5th Ave SE
- Repaired arena parking lot
- Fixed leak at 1<sup>st</sup> SW and 3<sup>rd</sup> Ave SW

- Did mowing and weed whipping around town
- Cleared sidewalks of snow
- Snow clearing

### **Landfill Authority**

Landfill staff have:

- Picked garbage inside landfill and in neighboring field after a wind event (on going)
- Clean scales (on going)
- Hauled cover soil (on going)
- Ridgeline hauling in soil
- Maintained roads inside landfill
- Equipment maintenance (on going)
- Cleaned under scales (on going)
- Cleaned up shop (on going)
- Completed daily compacting
- Mowed and weed whipped areas around shop (on going)
- Drone Survey Completed Oct 17, 2018

## **PLANNING & ENGINEERING:**

### **Priorities for October**

- Sanitary Sewer Master Plan
- Subdivision Procedure
- MDP Steering Committee 10<sup>th</sup> meeting
- Asset Management
- ADOA Conference
- MDP Draft Document
- Staff meetings are being held each week on Tuesday afternoon

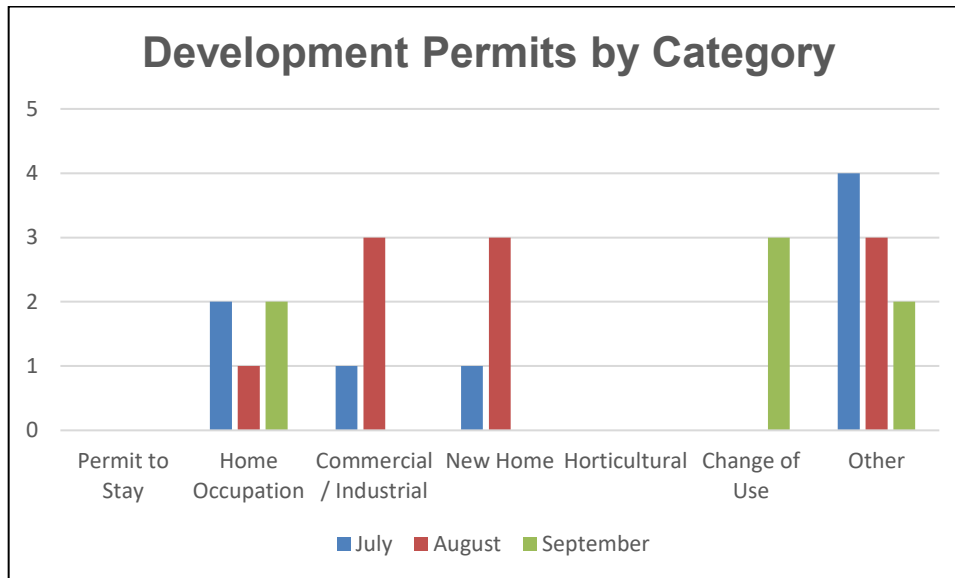
### **Planning**

- Completion of the unfilled boxes of documents continues.
- Land Use Bylaw – the overall LUB rewrite is planned for later this year. The intent is that as sections are drafted they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow. It is expected that the project will be completed in 2019.
- Municipal Development Plan - Significant work has been undertaken on the MDP update. Much of the background information has been gathered. The next steps are:
  - Creating draft of the Municipal Development Plan for presentation to Council
  - Sharing the preliminary draft with Council and making adjustments as needed
  - Public consultation and input on the preliminary draft
  - Report to Council on the public responses to the preliminary draft
  - Prepare the final Municipal Development Plan document

- Prepare adoption documents.

It is expected that these next steps will take 4 to 6 months.

- Development Permits – In September the Town of Redcliff issued the following Development Permits as shown below:



- Subdivisions  
Farwest has applied for a subdivision of 625 – 1 Street SE into 3 Lots.

## Agreements

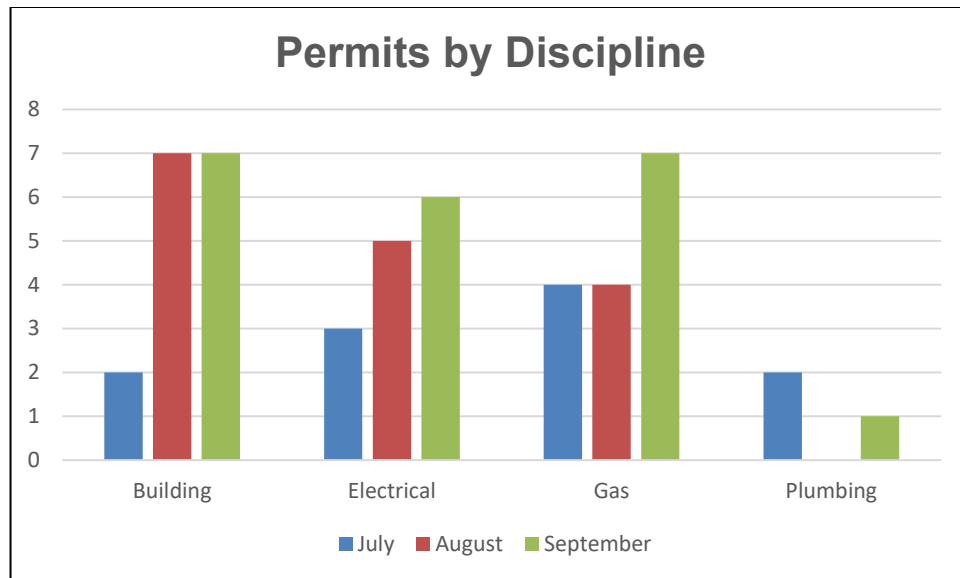
- New Rock Developments has requested a development agreement for their project located at 15 – 3<sup>rd</sup> Street NW.

## Safety Codes

The Safety Codes Council conducted an external audit of the 2017 Safety Codes records final report has been received. The report found no major issues and only a few minor issues that have been corrected. The Town is required to respond to the report in writing.

Safety Codes Permits issued by the Town for the month of September.





## Engineering

- Sewer System Bylaw review in progress.
- Off-site Levies Calculator in Alpha Testing.

## Studies:

### Inflow and Infiltration Study

The Town's sanitary sewer model is now calibrated and the model can be used to identify and quantify for dry weather flow. Work continues to simulate the July, 2013 event. The model is confirming that the biggest issue is inflow and new efforts to identify potential sources of inflow and eliminate them will be coming.

Working on developing a public education and awareness program for the Town's Inflow and Infiltration.

## Capital Projects:

### Northside Functional Servicing Report

Final report was received. Some work still to be done due to staff changes between Scheffer and the Town.

### 3rd and 3rd Lift Station Upgrades

The plan of subdivision has been approved. The local manager of CertainTeed has been authorized to sell the Town the land needed for this project. The delay in acquiring the land has pushed back construction.

### Sanitary Sewer Improvements

Planning & Engineering and Public Services will undertake additional work on the sanitary sewer system in 2018 to raise manholes tops that are located in ditches and fields, install more manhole lid pans, seal more manhole chimneys and repair or replace manholes that are in very poor shape. The goal is to reduce inflow to the system. In addition monitoring is going to be done to validate that the inflow issues are being addressed. As part of this effort data sheets for every manhole that requires improvements have been created. These sheets will help to document what the issue was and how it has been fixed.

### Jesmond Lift Station Upgrade

Council approved upgrading at the Jesmond lift station. Preliminary engineering is completed and detailed design has commenced.

### Golf Course Coulee Outfall

An ARCP grant application was made for this project. The estimated cost of the whole project is \$2,571,520 of which is eligible for 90% funding up to \$3 million. The project can be phased with the most critical parts on the project being a storm pond next to the Eastside Phase 1 Park and the proposed driving range pond. We have been informed that the project was deemed eligible but is not being funded.

### Eastside Sewage Surge Tanks

Preliminary design report is 50% complete. This project appears to be eligible for an FCM grant.

## FINANCE AND ADMINISTRATION

- Regular daily duties related to finance
- 2019 Budget

# Memo



**To:** Redcliff Town Council

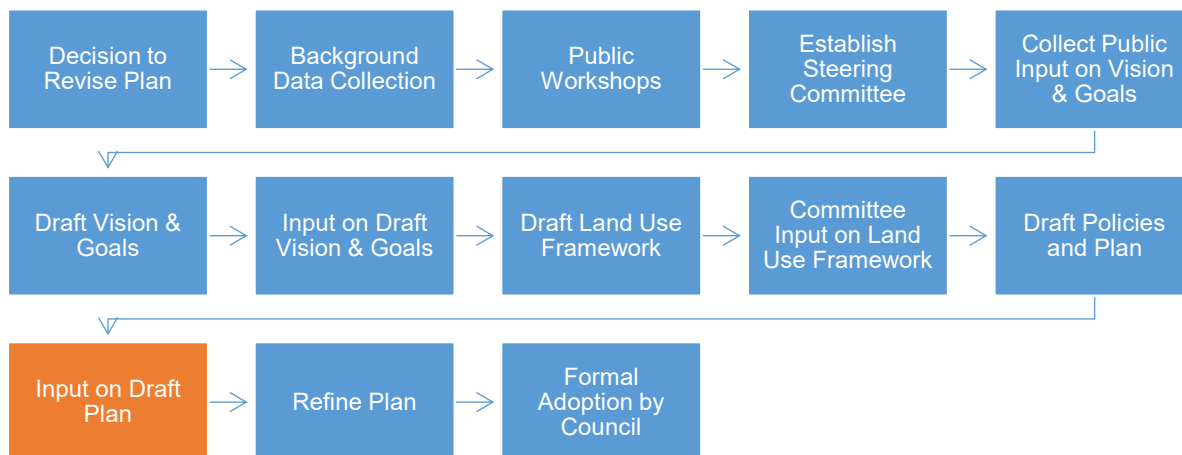
**From:** Planning and Engineering Department

**Date:** October 22, 2018

**Re:** Municipal Development Plan

**The Municipal Development Plan is to be adopted by Council as a bylaw, and has a large role in guiding Council decision-making. It is therefore important for Council to review the draft MDP policies and provide comments and input towards the draft Plan.**

The Planning and Engineering Department has been working to update Redcliff's Municipal Development Plan over the past year. The process to update the document is outlined in the graphic below:



The draft Municipal Development Plan policies have been completed, and are presented in the attachment for Council comment, discussion, and input. Also attached is a draft layout concept for Council to get a sense of the completed document's appearance.

Moving forward, the next steps for the Planning and Engineering Department are to:

<b>STEP</b>	<b>ESTIMATED COMPLETION</b>
1. Finalize the MDP Implementation Framework and South Saskatchewan Regional Plan Alignment sections	November 9 <sup>th</sup> , 2018
2. Present the draft MDP to the Steering Committee for comment during their October and November meetings	November 28 <sup>th</sup> , 2018
3. Complete the final document layout	December 7 <sup>th</sup> , 2018
4. Circulate the draft MDP to stakeholders and the public	Week of December 10 <sup>th</sup> – circulation sent Public Engagement Event – mid-January
5. Present the MDP to Council for adoption	First Reading – second meeting in January or first meeting in February

The Municipal Development Plan is to be adopted by Council as a bylaw, and is first and foremost a plan to guide future Council decision-making, with a secondary role in guiding Administration. It is critical for the MDP to be Council's Plan, and therefore important for Council to review the draft MDP policies and provide comments and input towards the draft Plan.

The level of detail and Council involvement is at the discretion of Council to determine. Council has the following options moving forward in providing comments and input on the draft Municipal Development Plan:

1. Direct Council questions, comments, and ideas on the draft Municipal Development Plan through the Municipal Manager, to be forwarded to the Planning and Engineering Department;
2. Direct Administration to designate time during a future Council meeting for Council to bring forth questions and comments on the draft Municipal Development Plan;
3. Direct Administration to prepare a more detailed presentation on the draft Municipal Development Plan policies for a future Council meeting, followed by Council questions and comments; or
4. Determine a time for a special Council meeting to review the draft Municipal Development Plan, and direct Administration to prepare materials for a special Council meeting to review the draft Municipal Development Plan in depth.





# MUNICIPAL DEVELOPMENT PLAN

Town of Redcliff

Adopted XXXXX 2019

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# 1.0 WHAT IS THE MDP

## 1.1 Purpose

### 1.1.1 Why do we have an MDP?

Through the Municipal Government Act, the Province of Alberta requires every municipality to have a Municipal Development Plan (MDP).

The MDP is an important document because it sets forth a vision and action plan for how Redcliff will grow, develop, and redevelop in the future.

### 1.1.2 Why are we redoing the MDP?

Redcliff's previous Municipal Development Plan was adopted in 2010 and required updating to reflect the current socio-economic context of the Town, incorporate the community's vision, involve citizens more heavily in the process, and improve consistency with other provincial and regional planning documents adopted after the 2010 MDP. For example, the Government of Alberta requires Redcliff's MDP to align with the newest version of the Alberta Municipal Government Act, ratified in 2017, and the South Saskatchewan Regional Plan, adopted in 2014.

## 1.2 Scope

### 1.2.1 Timeframe

Redcliff's Municipal Development Plan provides direction for the future development of the Town over the next 40 years. The Town cannot properly plan and prepare for the future unless we know what we want Redcliff to look like in the future. A long term plan looking ahead to 2056 is needed to determine short term actions we must take now to reach the 2056 vision.

### 1.2.2 Geographic Reach

All land within Redcliff's current boundary is included in the MDP. Both redevelopment in established areas and new development in greenfield areas will be addressed in this Plan in the hopes of creating an integrated and cohesive Town fabric. The MDP also includes a growth management plan which looks ahead to expansion beyond the current boundary.

### 1.2.3 Prescriptiveness

The MDP is designed to be prescriptive and proactive in providing guidelines for how the Town will progress into the future.

### 1.2.4 Flexibility

While the MDP sets direction for the next 40 years, it is to be a flexible, living document and will be subject to review and minor updates over time to reflect the current context of Redcliff.

#### S. 632 of the Alberta Municipal Government Act states:

- (3) A municipal development plan
- (a) must address
    - (i) the future land use within the municipality,
    - (ii) the manner of and the proposals for future development in the municipality,
    - (iii) the co-ordination of land use, future growth patterns and other infrastructure with adjacent municipalities if there is no intermunicipal development plan with respect to those matters in those municipalities,
    - (iv) the provision of the required transportation systems either generally or specifically within the municipality and in relation to adjacent municipalities, and
    - (v) the provision of municipal services and facilities either generally or specifically,
    - (vi) policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school boards, and
    - (vii) policies respecting the protection of agricultural operations.
  - (b) may address
    - (i) proposals for the financing and programming of municipal infrastructure,
    - (ii) the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,
    - (iii) environmental matters within the municipality,
    - (iv) the financial resources of the municipality,
    - (v) the economic development of the municipality, and
    - (vi) any other matter relating to the physical, social or economic development of the municipality,
    - (vii) statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies



## 1.3 Role

### 1.3.1 What does the MDP do?

Redcliff's Municipal Development Plan is a blueprint for the Town that was designed by public, council and administration, aimed to:

- Guide council decisions;
- Guide decisions and policy input from Town Boards and Commissions;
- Provide overall development direction in all of Redcliff's neighbourhoods;
- Act as a roadmap for evaluating development proposals against the vision for the community;
- Address the issues of today and look ahead to future issues;
- Balance the needs of all members of the community;
- Foster horizontal and vertical cooperation and consistency with other governments;
- Provide a clear framework for implementing the community vision;
- Guide capital expenditure priorities; and
- Establish criteria to measure success of the Plan.

**Note:** The MDP does not provide specifics related to subdivision and development. Specifics are provided in the Land Use Bylaw, engineering standards, and other municipal statutory plans, which are guided by the MDP.

**Note: MGA S. 637 Effect of plans**  
The adoption by a council of a statutory plan does not require the municipality to undertake any of the projects referred to in it.

The MDP also plays a role in:

- Attracting business to Redcliff; and
- Acting as a foundation to support community initiatives.

## 1.4 MDP Organization

Redcliff's MDP is broken into the following main parts:

**What is the MDP** (introduction and contextual information)

**How we did it** (the process followed to update the MDP, including public consultation)

**How it fits in** (the hierarchy of planning documents in Redcliff)

**Where we were** (background information on the current state of the Town)

**Where we are going** (vision statement)

**How we will get there** (overall goal and neighbourhood specific policies)

**Ensuring the vision** (implementation, monitoring and evaluation framework)

## 1.5 How to Use the MDP

### 1.5.1 How do I know which Policies to Consider?

Policies in the Municipal Development Plan are divided into two main sections: goals and neighbourhoods. Goal section policies are general and apply to all of Redcliff. Neighbourhood policies only apply to land within that neighbourhood's boundary. Any development or initiative must consider any applicable general policies under the goal section and specific policies from the neighbourhood it is located in.

Neighbourhoods are not meant to divide Redcliff and create boundaries; rather, they are used to create planning policies which happen to be unique to only specific areas of Town. For example, river flooding only affects the River Valley, so a flood setback policy only exists for the River Valley Neighbourhood.

### 1.5.2 What is the Intent of the Policies?

The Plan's vision may not be fully realized unless all policies are implemented, and all policies are designed to be achievable through actions in the implementation section of the Plan. However, some policies and associated actions, by nature, are more passive than others, and resource and capacity limitations mean not all policies can be prioritized at once.

Redcliff's Municipal Development Plan uses specific words in policies to denote intent and priority. The following table illustrates how specific words are used to define policy intent. Policy intent is colour-coded throughout the MDP document, as indicated in the table below.

Intent	Word	Priority Level
Compulsory requirement, to ensure result	<b>SHALL</b>	High
Actively encouraged, to illustrate ideal expectations	<b>SHOULD</b>	Medium
Passively supported, dependent on context, resources and capacity	<b>MAY</b>	Low

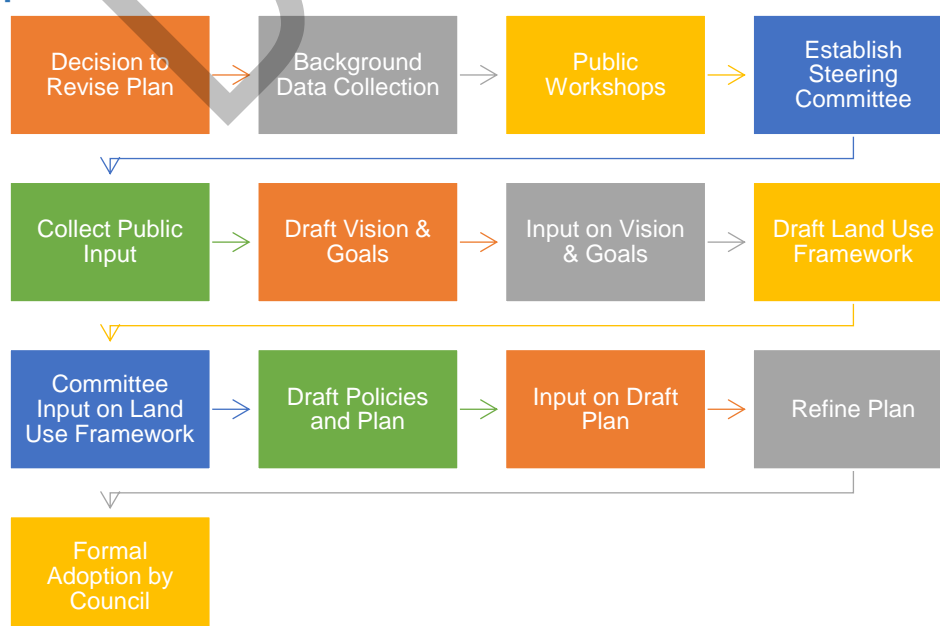
### 1.5.3 How are the Policies Implemented?

Policies must have associated actions and an implementation plan in order to be realized. An implementation plan can be found after each goal and each neighbourhood, illustrating the corresponding actions for the policies within that goal or neighbourhood.

Section 7.1 of the document contains a detailed implementation plan including all policies listed after each goal and neighbourhood section. Section 7.1 also contains a general implementation plan with detailed actions that don't necessarily fit a specific goal or neighbourhood, which need to occur to realize the vision of the Plan.

## 2.0 HOW WE DID IT

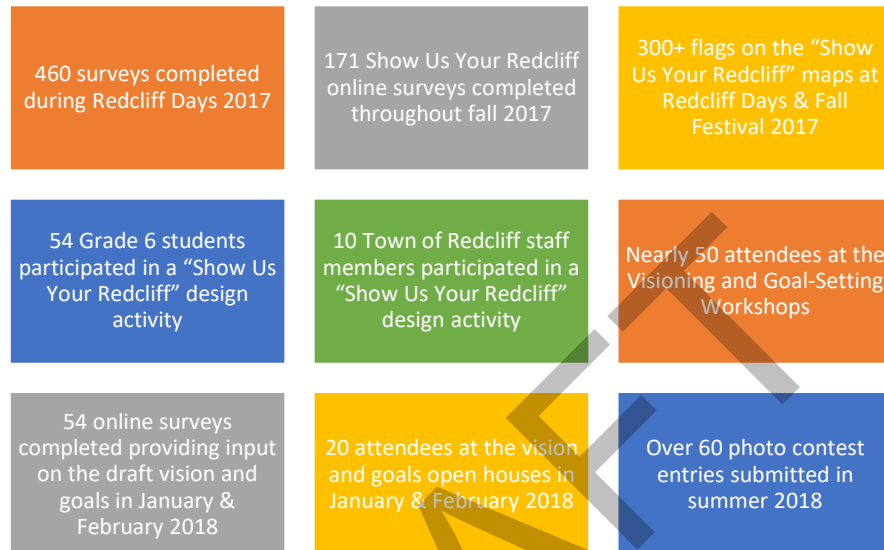
### 2.1 MDP Update Process



## 2.2 Public Involvement

Community involvement was at the forefront of developing Redcliff's MDP. The MDP update process involved hours of public consultation with Town Council, Administration, and the community. An MDP Steering Committee composed of representatives from the public, Council, Municipal Planning Commission, School Board, and Staff, was also established to provide detailed input on the MDP on a monthly basis.

Feedback collected for the MDP included:



Main themes which arose from public consultation included:

- Downtown, Main Street, and the River Valley were identified as the "hearts" of the community
- Residents love and want to keep Redcliff's "small town feel"
- Attracting more businesses, industry, and retail to Redcliff is paramount
- The negative stigma surrounding Redcliff must be eliminated
- Public facilities, amenities, and infrastructure should be upgraded to meet current and future needs
- Redcliff has a great opportunity for gradual growth due to affordability, current facilities, and a friendly atmosphere – building on our strengths and resolving our weaknesses will make Redcliff even better in the future

Town staff reviewed all the feedback collected through public consultation. While it was not possible to incorporate every piece of feedback into the final MDP, the Town sought to balance the needs and wants of the community and incorporate public ideas wherever possible into the vision, goals, and policies.

The MDP Steering Committee reviewed and was asked for guidance, advice, and suggestions on the vision, goals, neighbourhoods, and policies. The Steering Committee also chose photo contest winners which best represented Redcliff to be featured in the final document, and defined the guiding principle – Small Town Feel.

## 2.3 Guiding Principle

When we asked people what they love about Redcliff, the number one response we heard was "small town feel." But what does small town feel mean? What does small town feel look like? How can we maintain and create small town feel as Redcliff moves into the future?

The MDP Steering Committee tackled these questions at one of their meetings, and came up with the following guidelines for what small town feel looks like and means for Redcliff. The ideas presented below are meant to guide future development and redevelopment in Redcliff. The ideas are also linked to MDP policy. **This symbol ‡ next to an MDP objective or policy means it directly relates to the idea of creating small town feel in Redcliff.**

Fostering small town feel is the guiding principle of the MDP. While every MDP policy does not directly relate to small town feel (i.e. infrastructure provision), decision makers should consider and assess all development proposals and capital projects through the lens of small town feel to determine if they align with the community vision's guiding principle.

### Small Town Feel in Redcliff means...

- The community is clean and inviting;
- People are trustworthy and friendly, you know your neighbours and everyone is familiar;
- The community is for all ages;
- You can easily walk anywhere with wide sidewalks on all streets and signage;
- Beautification and greenery in public spaces eliminates starkness;
- The streetscape is inviting with features like trees, benches, lampposts, and art;
- Streets are safe, calm, narrow, and not too busy;
- Downtown is the primary shopping area, with plenty of local stores;
- Buildings are not cookie cutter, and have a variety of shape, age, and colour;
- You can get all basic goods and services within Town (doctor, groceries);
- The school system fosters pride and contributes to a sense of community;
- Residential neighbourhoods have open space, yards, trees, and vegetation;
- Buildings do not appear 'crammed' or 'stacked' together;
- The design of chain retail stores takes into account human-scale development standards, shared parking, and parking lots in the back with storefronts closer to the street;
- Industrial areas are located on the periphery of Town;
- Apartments and condo buildings are located in strategic areas above downtown stores, and as a buffer between commercial and single detached homes; and
- Buildings are not higher than 3 – 4 storeys, and their size does not overpower the surrounding community.

#### **Small Town Feel is created by...**

*The look and design of the Town, which influences people's behaviour. Clean, inviting streets and open spaces draw people outside to meet each other, interact, and visit. The look and layout of the Town nurtures a familiarity and connection to the community, encouraging friendliness and a neighbourly atmosphere;*

*The people. A small population makes it easier to become familiar with every place and every person.*

## 3.0 HOW IT FITS IN

Common goals help ensure success and reaffirm Redcliff's future direction. If every planning document had different goals and values, or the MDP conflicted with provincial and regional planning documents, it would be difficult for any plan to be implemented. The provincial government established a hierarchy of planning documents to prevent conflicts, requiring lower level documents to have consistency with higher level documents.

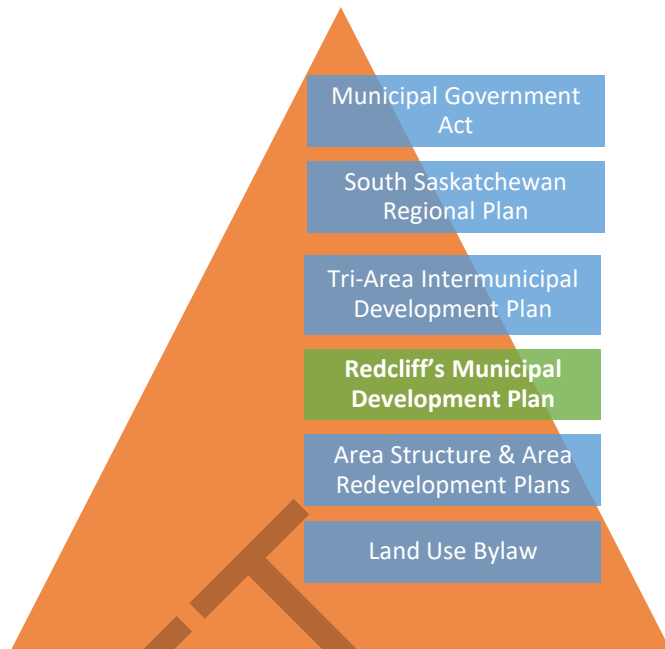


The Alberta Municipal Government Act requires municipalities to have an MDP, outlines required and optional content for the MDP, and describes the MDP adoption and amendment processes.

In 2008 Alberta created the Land Use Framework (LUF) to sustainably manage land and resources in response to immense growth in the province during the early 2000s. The LUF divides the province into seven planning regions based on major watershed boundaries. Redcliff falls under the South Saskatchewan Regional Plan (SSRP), adopted in 2014. Redcliff's MDP must be consistent with the South Saskatchewan Regional Plan. **This symbol \* next to an MDP policy means it directly relates to an SSRP policy.**

In 2010, Redcliff jointly adopted the Tri-Area Intermunicipal Development Plan (IDP) with the City of Medicine Hat and Cypress County. The IDP outlines how the three municipalities will grow together in the future, ensuring each has enough land to accommodate future growth. Redcliff's Municipal Development Plan must be consistent with the IDP.

Redcliff's current and future Area Structure Plans, Area Redevelopment Plans, and Land Use Bylaw must be consistent with Redcliff's MDP.



## 4.0 WHERE WE ARE

### 4.1 History

Originally First Nations territory of the Cree, Assiniboine, Gros Ventre, Blood, and Peigan people, Redcliff was first settled by Europeans in the 1880s. Near the turn of the 20th Century many industrialists, manufacturers, and investors were attracted to the resource-rich area. Redcliff became known as the 'Smokeless Pittsburgh of the West' due to abundant oil and natural gas reserves and proximity to the railroad. Manufacturing of brick, glass, shoes, cigars, and furniture occurred during the boom years in the early 1900s.

Growing industrial activity led to a population surge in the first years of the 20th Century. Redcliff was first incorporated as a Village in 1910, and became a Town in 1912. Today, Redcliff maintains a strong oil, gas, and horticulture economy, population approaching 6,000, and small-town charm.

### 4.2 Geography & Namesake

Redcliff is located in the Grasslands Region of southeastern Alberta, it is also part of the Canadian Badlands. The Badlands region consists of unique coulee landscapes and hoodoo rock formations. It is this landscape that gave the Town its namesake, Redcliff, after the red shale outcroppings seen in the river valley.

### 4.3 MDP Origins

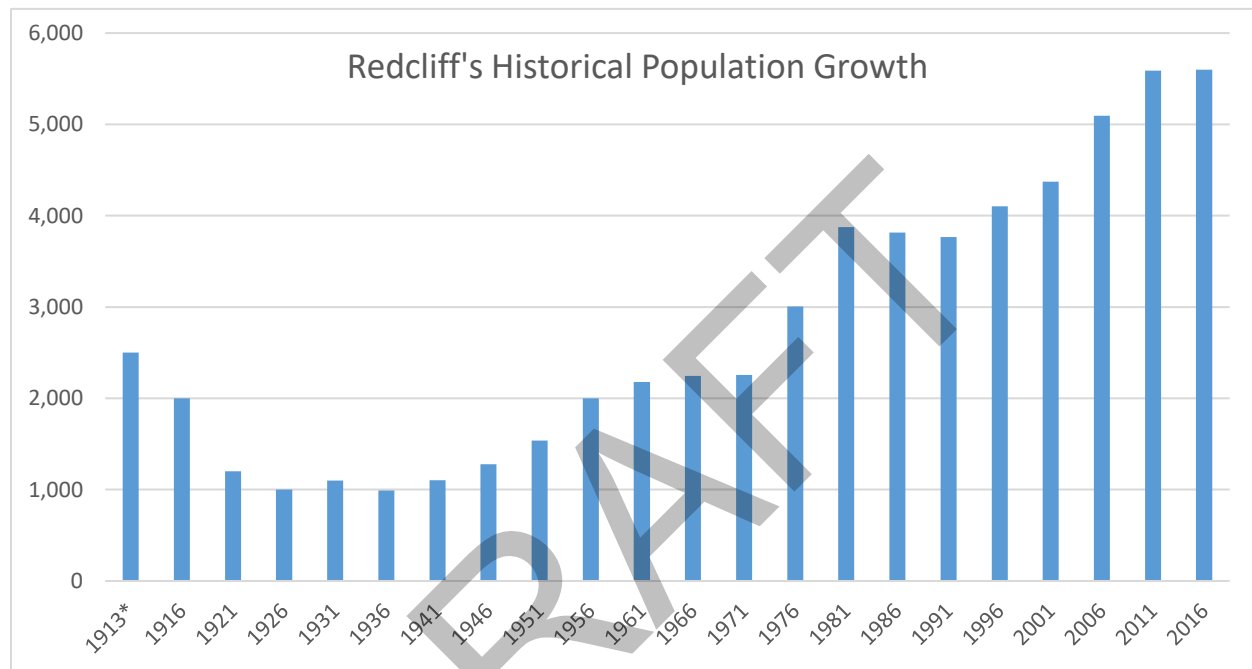
The first plan for Redcliff's growth and development was the 1976 Redcliff Engineering and Development Study, followed by the 1982 Redcliff General Plan. Redcliff's first Municipal Development Plan, adopted in 1996, built on the foundations of these two documents; it was revised in 2000 and 2010.

## 4.4 Population

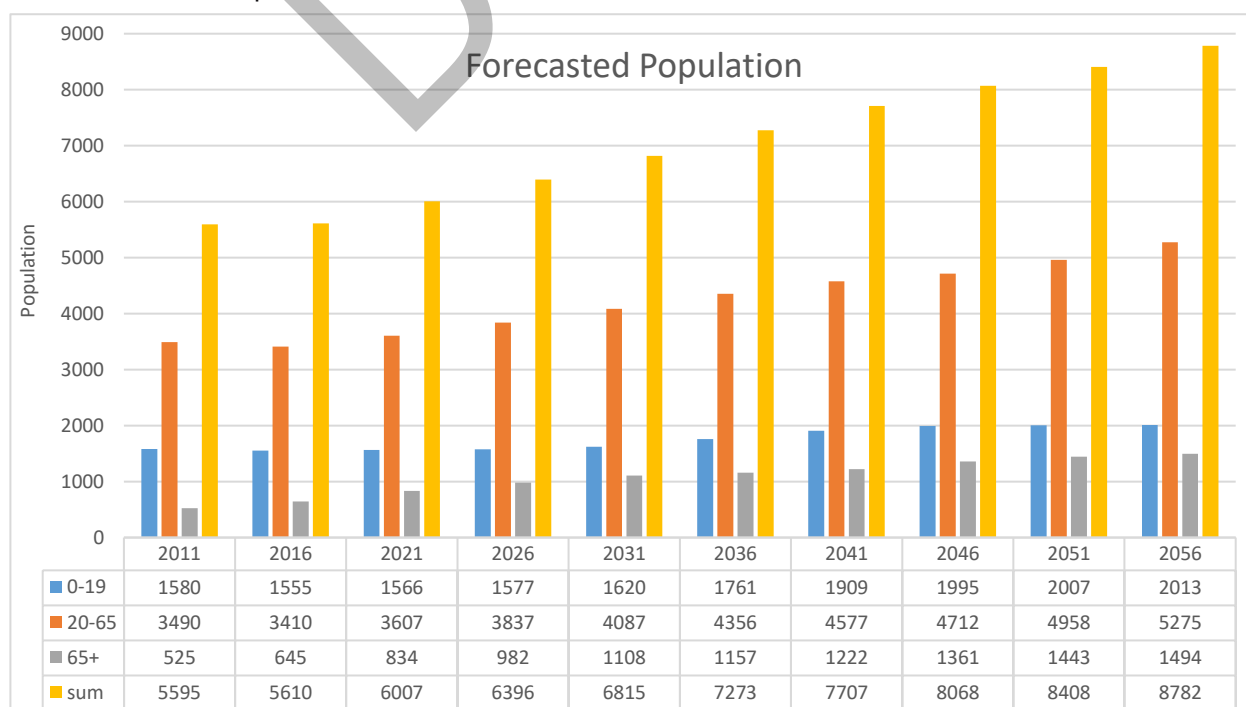
Understanding how the population of a community is changing can be used to predict the types and numbers of housing units a community will need, and how much land should be on hand to accommodate a future population.

**Note:** For details on how the population forecast was determined, and additional population growth scenarios and projections, refer to the [Population Study](#)

Redcliff's population has grown steadily over the years, largely influenced by growth periods resulting in an upwards of 25% population increase per census period (5 years). A booming economy was the reason behind large growth periods in the early 1900s, 1970s, and early 2000s, while slow economic times brought stagnant population growth and even decline.



The forecasted Redcliff population over the next ~40 years is shown below. Under the population forecast, Redcliff is predicted to have 7,273 residents in 2036, and 8,782 residents in 2056.



## 4.5 Economy

Trades, transport and equipment operator occupations have employed a large portion of the population over the last 20 years, while mining, quarrying and oil and gas extraction, healthcare, construction, and retail are the largest industries where Redcliff residents are employed.

A steady increase observed in the proportion of the population attaining college and university degrees and certificates, and need to diversify the economy from oil and gas, may mean shifting occupation and industry trends and a chance for Redcliff to attract new business. Tourism, agri-food, and agriculture are expected to lead economic growth in the future. Attracting new and diverse industry may be an opportunity for Redcliff to increase its non-residential assessment base, provide employment opportunities directly in Town, and stimulate subdivision and land development.

## 4.6 Land

The Town annexed 610 hectares of lands from Cypress County in 2009, while redevelopment in certain neighbourhoods is occurring and expected to continue in Redcliff. Redcliff has a sufficient land supply to accommodate residential, commercial and industrial growth over the ~40 year time horizon of this Plan. Additional land may be required to accommodate growth if a higher population projection is realized.

# 5.0 WHERE WE ARE GOING

This section of the plan describes the overall direction for Redcliff through the vision statement.

## 5.1 Vision

The vision is the overarching, general direction for the future development of Redcliff. It paints a picture of the ideal future state of Redcliff we should strive to achieve. The vision forms the basis of the MDP that the rest of the document will work towards making a reality. The vision needs to provide strategic direction to Council, but should also reflect the aspirations of the community. The strategic vision is found on this page, while the following pages interpret the vision in the perspective of a resident and visitor describing Redcliff in the future. The resident and visitor vision statements tell a story of the ideal future for Redcliff in a way that is familiar.

### 5.1.1 Strategic Vision Statement

In the year 2056 Redcliff is celebrated for its small town feel, family oriented atmosphere, and inclusiveness. Redcliff has grown steadily to a population nearing 9,000, remaining independent of, but cooperating with its municipal neighbours.

The coulees and river valley are protected to allow current and future generations to enjoy the precious landscape and wildlife. Abundant outdoor activities and a rich history attract tourists to Redcliff.

Pride in the community is demonstrated through cultural events, and can be seen by walking along the clean, tree-lined streets where neighbours and friends gather. Public facilities are well-maintained, and a recreation hub is a major gathering space in the community.

Sustainable infrastructure catalyzes both residential and commercial growth. A low cost of living, multiple housing options, and incentives for businesses have increased industry and business diversity. Residents are able to work and shop in their community. Broadway remains the heart of the local business district, with additional retail opportunities in Eastside and throughout the Town.

Ease of getting around by either walking, cycling or driving, attractive historical buildings, an energetic downtown, and investments in green technology make Redcliff a desirable community.

### 5.1.2 Resident Vision Statement

Redcliff is my home, it is a wonderful place to live and I am proud of it. The Town has grown to almost 9,000 residents by welcoming people from all walks of life and all over the world. The small town feeling has been preserved and pride in the community is displayed in well maintained properties. Redcliff is a great place to raise a family; kids safely play outside and I know my neighbours. Town spirit runs high, with many citizens involved in the community.

It's easy and convenient to walk and bike just about anywhere in Redcliff because of the accessible and interconnected street system, abundant sidewalks, accommodations for cycling, and calm residential streets. My family and I often bike to recreation centres, especially during summer. A historic park at the former I-XL brick plant site is a popular gathering place for family and friends, and celebrates our rich history, while a nearby school enables kids of all ages to attend school in Town.

The trails, coulees, and river valley have always been one of my favourite places in Town. Protection of the natural areas and plentiful trails means my children and future grandchildren are able to enjoy the area just as much as I do.

Just as I was able to afford a small apartment in Redcliff when I first moved out on my own, I have peace of mind knowing I will be able to remain in Redcliff when I am older because of the multiple housing options, low cost of living, support services available in the community, and amenities for seniors.

Cooperation with neighbouring municipalities has led to strong regional connections and more options for travelling to and accessing amenities in Cypress County and the City of Medicine Hat. Redcliff has embraced new technology and opportunities to create a community that is financially sustainable with well-maintained and efficiently operating roads, sidewalks, parks, public spaces, and recreation facilities. In the past, concerns with infrastructure limited growth. Today the issue no longer exists and the Town continues to grow with infrastructure supporting growth. Investments in transportation, warehousing, and green technology spurred by infrastructure enhancements have enabled myself and many people I know to work in Redcliff.

Downtown has remained the heart of the local shops and business; I often wander the street on weekends running errands, and enjoy bumping into friends or catching community events. A diverse retail shopping area in Eastside boasts stores where I can buy additional items I used to have to leave Town for. The convenience of being able to do most of my shopping in Redcliff shows how we've grown and become more self-sufficient.



### 5.1.3 Visitor Vision Statement

We are driving along the Trans-Canada Highway when a sign for the amenities in the Town of Redcliff catches our eye. The Town looks clean and inviting, we decide to make a rest stop. Driving through the canopy of trees along Broadway Avenue conveys a small town charm. The shops and streets are welcoming and full of life, we park and wander around.

We spend time in shops and stores downtown, and stop to sit on a bench in one of Redcliff's many parks to people watch. We wander through the quaint residential streets, dotted with historic homes. Redcliff is peaceful and friendly, I could see myself living here. We visit the museum and learn about the boom years of Redcliff during the early 1900s. The museum recommends additional places to see in Town. We end our outing with a serene evening walk on the Town's trails that run atop of the coulees and wind down to the river valley, taking in a beautiful view of the coulees and South Saskatchewan River.

As we make our way out of Redcliff, we discuss planning a trip over summer and staying at one of the several overnight accommodations available in Town. We are looking forward to mountain biking in the coulees, swimming at the pool, playing a round at the golf course, and catching one of the community festivals. Our pit stop in Redcliff turned into discovering a hidden gem in the prairies.

## 6.0 HOW WE WILL GET THERE

This section of the plan describes the more detailed policies that will help achieve the vision. Included are the overarching goals for Redcliff, which apply to the entire Town, and the neighbourhood policies for specific areas of Redcliff.

KEY	
SHALL	Compulsory requirement, to ensure result
SHOULD	Actively encouraged, to illustrate ideal expectations
MAY	Passively supported, dependent on context, resources and capacity
*	SSRP related policy
‡	Small Town Feel related policy

### 6.1 Goals

The goals act as 'mini vision statements' for more specific topic areas in the MDP document. These topic areas will apply to the entire Town of Redcliff. The goal statements build from the vision statements, adding further detail and direction.

#### 6.1.1 Community

Redcliff is a community full of spirit that celebrates diversity and fosters inclusion. Our rich history is honoured in our public spaces, where residents gather and attend Town events year-round, made possible by our strong volunteer community. Safe and attractive streets and buildings draw people together, preserve our heritage, promote multiple uses, and perpetuate small town charm.

#### Objective 1: Increase community pride by promoting beautification of Redcliff

Policy 1‡: The Town **shall** encourage the creation of inviting public spaces through initiatives such as:

- pop-up parks in vacant lots
- treed boulevards
- commissioned murals

Policy 2‡: The Town **shall** promote social interaction through building and neighbourhood design

Policy 3: The Town **shall** provide bylaw enforcement with tools and resources to proactively enforce unsightly property regulations

Policy 4: The Town **shall** promote Crime Prevention Through Environmental Design practices as a means of enhancing security and safety to foster community pride

Policy 5: The Town **shall** encourage beautification of parking lots

Policy 6: The Town **should** evaluate the need for public art initiatives and a public art committee

Policy 7: The Town **should** establish a community clean-up initiative and tool library to encourage property clean-up

Policy 8: The Town **may** establish community-led laneway greening and beautification efforts

## **Objective 2: Increase community involvement and event attendance**

Policy 9: The Town **shall** advertise community events via the Town website, all official Town social media accounts, and local news outlets

Policy 10: The Town **should** encourage and support community-led events and initiatives by building the capacity of and helping grow community groups who align with the vision and goals of the Town

Policy 11: the Town **should** partner with community groups and organizations who align with the vision and goals of the Town to apply for grant funding

## **Objective 3: Preserve and promote Redcliff's cultural and built heritage**

Policy 12: The Town **shall** create an inventory of historical buildings, resources, trees, and culturally significant places in collaboration with the Redcliff Museum \*8.34 8.36

Policy 13: The Town **shall** create initiatives to bring greater recognition to historic homes in Redcliff (i.e. expand rock monuments, plaques, self-guided walking tour, app). \*8.35

Policy 14: The Town **shall** actively work with property owners to register properties to the provincial historical registry \*8.35 8.36

Policy 15: The Town **shall** create policies and bylaws to protect municipal historic resources, ensuring they are saved from demolition\*8.35

Policy 16: The Town **should** encourage building and public space design complimenting the Town's brick manufacturing history

Policy 17: The Town **should** create incentives for property owners to refurbish historic properties

Policy 18: The Town **should** consider naming new subdivisions to reflect the history of Redcliff

## **6.1.2 Economy & Tourism**

Redcliff is a place where businesses seek to locate and people desire to visit, thanks to an open for business mindset and a proactive approach to attract new industry and skilled workers. Residents can easily access a diverse range of retail shopping Downtown, in Eastside, along Mitchell St. and South Railway Dr., and in neighbourhood stores. Redcliff is a destination for those who want to experience and explore the badlands landscape and small town charm.

## **Objective 1: Actively work to increase business and development investment and diversity \*8.13**

Policy 1: The Town **shall** expand partnerships with economic development organizations to attract business investment to Redcliff

Policy 2: The Town **shall** review and complete business attraction and retention strategies outlined in the 2017 Redcliff Business and Tourism Plan

Policy 3: The Town **shall** create an Economic Development Officer position at the Town

Policy 4: The Town **shall** review the effectiveness of the role of the Town as a land developer

Policy 5: The Town **shall** attract businesses and industries which employ skilled workers and provide residents with the opportunity to work in Town

Policy 6: the Town **shall** market business and development opportunities in Redcliff by increasing the advertising presence for Town-owned land

Policy 7: The Town **shall** create land parcels in greenfield areas that meet market demand for development in terms of size and servicing

## **Objective 2: Attract tourism to Redcliff**

Policy 8: The Town **shall** partner with economic development organizations and nearby municipalities to market tourism in the area

Policy 9: the Town **shall** expand and improve recreational assets which already attract visitors (i.e. coulee trail system, river access)

Policy 10: The Town **shall** encourage development of a variety of overnight accommodation facilities

Policy 11: The Town **should** create an integrated way-finding system in parks and the downtown, in multiple languages, to points of interest

*Way-finding could be incorporated into a mobile phone application for visitors to use*

Policy 12: The Town **may** consider developing a dedicated tourist centre

## **6.1.3 Facilities, Services, & Infrastructure**

Redcliff is self-sufficient in providing an exceptional level of service to residents and business owners, contributing to a high quality of life. Redcliff's public buildings and facilities are accessible and inviting for all. Our infrastructure, designed with life cycle costs and environmental impact in mind, catalyzes business and industrial investment in Town.

## **Objective 1: Establish and promote Redcliff as an independent municipality by improving infrastructure**

Policy 1: The Town **shall** create and implement an asset management system

Policy 2: The Town **shall** upgrade the sanitary sewer system to meet peak flow demands

Policy 3: The Town **should** explore opportunities to become self-sufficient in providing wastewater treatment services

Policy 4: The Town **may** explore the feasibility of green energy and district energy systems, both on the Town-wide and neighbourhood levels

*Green Energy comes from natural sources such as sun, wind, tides, and geothermal. These sources are naturally replenished.*

*District Energy systems centralize the production of heating or cooling for a neighbourhood or community*

## **Objective 2: Public buildings and facilities are inviting and accessible**

Policy 5~~+~~: The Town **shall** ensure all public buildings and facilities are designed to promote socialization, fostering small town feel

**Universal Accessibility:**  
buildings, products or environments are accessible to all people, regardless of age, disability or other factors.

Policy 6: The Town **shall** ensure all new Town facilities are universally accessible

Policy 7: The Town **shall** renovate all existing Town facilities to become universally accessible

Policy 8: The Town **shall** structure user fees for municipal facilities to ensure affordability for all income levels

**Objective: Improve upon and expand Town facilities and services**

Policy 9: The Town **shall** create and implement a Facilities Master Plan to identify and fulfil community needs

Policy 10: The Town **shall** appropriately locate and plan facilities and amenities to meet future demand, with particular consideration to walkability and access to the existing community \*8.18

Policy 11: The Town **shall** develop community amenities and facilities that can be used year-round

Policy 12~~+~~: the Town **shall** evaluate the need for and feasibility of a community centre

A **Community Centre** acts as a multi-use building containing many community services, such as a library, pool, and community hall, all under one roof.

### 6.1.4 Food & Agriculture

Residents in Redcliff have access to healthy, affordable, diet and culturally appropriate food options through community and private gardens, greenhouses, and farmer's markets. Efficient land-use planning preserves high quality agricultural land and encourages sustainable agricultural development for future generations.

**Objective 1: Land use planning ensures land is developed to its highest and best use, minimizing the impact on high quality agricultural lands outside the Town boundary**

Policy 1: The Town **shall** ensure land within the existing Town boundary is developed and redeveloped efficiently to prolong the need to potentially annex agricultural land in the future

Policy 2: The Town **shall** collaborate with Cypress County to ensure land identified for future annexation is not developed prematurely, to minimize potential impact on, disturbance to, and destruction of, high quality agricultural land \*8.20

Policy 3: The Town **shall** direct greenfield development away from high quality agricultural land \*8.21

Policy 4: The Town **shall** identify, protect, and buffer high quality agricultural areas from negative effects of adjacent development

**Objective 2: Increase access to and knowledge of locally produced food**

Policy 5: The Town **shall** encourage community gardens

Policy 6: The Town **should** establish edible parks and an edible urban forest

Policy 7: The Town **should** review the feasibility of an urban bee initiative

Policy 8: The Town **should** promote the existing greenhouse industry

Policy 9: The Town **should** cooperate with schools and community groups to educate the public about how food is grown



Policy 10: The Town **may** cooperate with growers to provide for horticultural development in industrial lands north of the Highway

### 6.1.5 Governance & Leadership

Redcliff has a clear long-term strategic direction, with an engaged, proactive, and accountable Council. Town Hall is accessible and welcoming to residents and visitors. Residents play an active role in decision-making through various boards, committees, and events. The Town actively reaches out to the community and embraces new technology as a communication tool to increase transparency and promote alternative ways for the community to learn about, engage with, and participate in government.

#### **Objective 1: Council and administration decision-making is consistent, rational, and in the community interest**

Policy 1: Council decisions **shall** be based on the community's vision and needs

Policy 2: Council decision-making processes **shall** follow all Town plan and policy guiding documents

Policy 3: Council **shall** commit to plans and policies by having achievable goals and establishing implementation and monitoring frameworks

Policy 4: Administration **shall** follow Council's direction, and adhere to Town plans, policies, and guiding documents when implementing Council decisions

#### **Objective 2: Increase citizen engagement and participation in local government**

Policy 5: The Town's public participation policy **shall** include a variety of engagement methods aimed at increasing public participation by reaching and involving all members of the community

Policy 6: The Town **shall** increase its use of new communication methods and technologies as a means of connecting with the public

Policy 7: The Town **shall** implement public education campaigns on Town initiatives and ideas to actively increase community knowledge and engagement \*8.5

#### **Objective 3: Funding streams are reliable to allow realization of Plan goals**

Policy 8: The Town **shall** establish alternative funding sources

Policy 9: The Town **should** allocate administrative resources to applying for grant funding

### 6.1.6 Housing

Redcliff encourages a variety of housing types to accommodate different lifestyle choices, socioeconomic levels, and needs, in order to create desirable communities. Regardless of whether people own or rent their home, housing in Redcliff is affordable, and caters to different age groups so residents can comfortably live their entire lives within Town. Residential neighborhoods, especially those in and around downtown, promote healthy lifestyles by encouraging walking and cycling.

#### **Objective 1: Residential neighbourhoods perpetuate small-town feel**

Policy 1~~±~~: The Town **shall** develop gridded street systems in residential neighbourhoods whenever possible to promote walking and cycling

Policy 2~~±~~: The Town **shall** encourage residential developments that forego front-drive garages in favour of rear-lane access to connect residents to the street

Policy 3~~±~~: The Town **shall** encourage medium and high density housing developments to be street oriented

## **Objective 2: Decrease the percentage of single detached dwellings in Redcliff to 70%**

Policy 4: The Town **shall** develop senior's living accommodations

Policy 5: The Town **should** encourage, in certain locations, specialized or unique forms of housing, such as tiny homes, senior's living, and resort-style living, provided the housing is in accordance with the guiding principle, vision, and goals of this Plan. \*8.14

Policy 6: The Town **should** promote higher density housing types that reflect "small town feel," such as town houses

## **Objective 3: Housing in Redcliff is affordable, with a decreasing percentage of total households spending more than 30% of income on housing and shelter**

Policy 7: The Town **shall** coordinate with appropriate agencies to meet the need for subsidized housing in Redcliff

Policy 8: The Town **shall** ensure affordable housing is intermixed with regular housing

Policy 9: The Town **may** establish affordable housing quotas for new site and neighbourhood developments

*Strategies for affordable housing could include establishing maximum rents, or having rent aligned to tenant income levels*

### **6.1.7 Intergovernmental Cooperation**

Redcliff remains an independent municipality, while collaborating and cooperating with Cypress County and the City of Medicine Hat to meet shared service delivery and growth goals outlined in the Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP). Redcliff is connected to its municipal neighbours through linked trails, roadways, and public transportation, enabling residents and businesses to access regional amenities. Partnerships between Redcliff and other governments promote shared goals, contributing to economic development and a high quality of life.\*8.6 8.2

## **Objective 1: Cooperation with the provincial government ensures realization of shared high-level goals**

Policy 1: The Town **shall** uphold the vision of *Alberta's Social Policy Framework* to creating an inclusive and welcoming community, where every resident has the opportunity to fulfill their potential and benefit from a thriving social, economic, and cultural life

Policy 2: The Town **shall** effectively incorporate *Alberta's Active Living Policy* in recreational programming so people can enjoy a high quality of life, improved health and wellness, economic benefits and personal fulfillment through recreation, active living, and sport

Policy 3: The Town **shall** ensure *Alberta's Pathway to Growth Tourism Framework* is effectively implemented to enhance tourism experiences in the Canadian Badlands

Policy 4: The Town **shall** ensure cooperation with the province of *Alberta on Destination Management Strategies* to help guide tourism development

Policy 5: The Town **shall** follow *Alberta's Clean Air Strategy* to create and maintain air quality management initiatives which support healthy ecosystems and economic growth without compromising air quality

Policy 6: The Town **shall** support *Alberta's Water for Life Action Plan* by accelerating actions which manage and safeguard water resources

Policy 7: The Town **shall** use Alberta Environment's Stepping Back From the Water as a guideline for creating a minimum standard when establishing setbacks from the South Saskatchewan River  
\*8.33 8.30

Policy 8: The Town **shall** use *Alberta's Efficient Use of Land Implementation Tools Compendium* as a guideline for efficient land development to implement Strategy 5 of the South Saskatchewan Regional Plan\*

**Objective 2: Collaboration with municipal neighbours ensures efficient land use in the region**

Policy 9: It is not anticipated the Town will require additional land over the life of this Plan; however, in the case of high population growth triggering land needs, the Town **shall** annex land in accordance with the IDP Future Land Use Concept \*8.4 8.7

Policy 10: The Town **shall** follow and adhere to the goals, policies, processes, and implementation plans of the IDP \*8.3

Policy 11: The Town **shall** work with municipal neighbours to identify significant land uses in the region\*8.19

**Objective 3: Cooperation with municipal neighbours ensures enhanced service delivery for regional residents \* 8.1**

Policy 12: The Town **shall** uphold the agreements set out in the Intermunicipal Collaboration Framework

Policy 13: The Town **should** support and promote regional public transit initiatives

Policy 14: The Town **should** explore the feasibility of a regional trail connecting Redcliff to Medicine Hat for cyclists and pedestrians

## **6.1.8 Land Use**

Redcliff's land use pattern creates desirable places that celebrate our identity by perpetuating small town charm. The Town layout encourages pairing compatible uses to create unique spaces, while ensuring separation of incompatible uses. Redcliff prioritizes infill and redevelopment sites, ensuring a long-term land supply to grow into based on anticipated needs, to preserve the natural environment and prime agricultural land and promote vibrant and active communities.

**Objective 1: Redcliff actively plans for future growth and development**

Policy 1: The Town **shall** evaluate future community needs based on population needs and projected growth to ensure proper planning and budgeting

Policy 2: The Town **shall** cooperate with landowners and developers to ensure an adequate supply of serviced land is available

Policy 3: The Town **shall** ensure any land in the vicinity of a sour gas facility or pipeline meets the minimum setback requirements of the Alberta Energy Regulator

Policy 4: The Town **should** follow the priority growth sequence outlined in Section 7.1 of this Plan

Policy 5: The Town **should** acquire and retain suitable land in advance of development demand to maintain a 30 – 50 year land supply

**Objective 2: Redcliff develops land efficiently to minimize conflicts and the impact on agricultural and natural landscapes \*8.5 8.11 5.0**

Policy 6: The Town **shall** encourage development of brownfield land and serviced land before greenfield land

Policy 7: The Town **shall** minimize land use conflicts by designating compatible land uses ahead of future development

Policy 8: The Town **shall** consider development if it is contiguous with existing development and required services can be efficiently provided to serve the development

Policy 9: The Town **shall** encourage higher density developments and mixed uses where appropriate

Policy 10: The Town **shall** ensure industrial developments are separated and buffered from other uses to prevent land use conflict \*8.15

Policy 11: Proper noise attenuation from highways, arterial roads, and/or railway traffic **shall** form part of any residential development adjacent to traffic corridors

Policy 12: The Town **may** establish development incentives for infill and brownfield properties

**Objective 3: Land development in Redcliff is aesthetically pleasing, projecting a small town feel**

Policy 13: The Town **shall** promote building form, building scale, site layout, and neighbourhood design that facilitates a high degree of walkability and social interaction possibilities

*Social interaction possibilities could arise from formal and informal gathering spaces, pedestrian and cyclist oriented transportation, and street-oriented buildings*

Policy 14: The Town **shall** expect development to be in accordance with Town standards

Policy 15: The Town **shall** encourage design, landscaping, and screening of storage areas in new and redeveloped commercial and industrial sites that conforms to Town standards

Policy 16: The Town **may** explore the use of trees and vegetation to create wind barriers and shade

**Objective 4: Area Structure Plans, Area Redevelopment Plans, and the Land Use Bylaw compliment the vision and goals of this Plan**

Policy 17: Area Structure Plans **shall** be prepared prior to the redistricting and subdivision of a greenfield area

Policy 18: The Town **shall** update the Land Use Bylaw to meet the future vision for Redcliff set out in this Plan

Policy 19: Area Structure Plans and Area Redevelopment Plans **should** follow the neighbourhood boundaries identified in this Plan

Policy 20: Residential Area Structure Plans and Area Redevelopment Plans **should** include commercial sites which service the immediate surrounding neighbourhood, but do not adversely affect residential uses

**Objective 5: Redcliff plans for future school sites in cooperation with the local School Board(s)**  
\*8.8

Policy 21: The Town **shall** ensure Area Structure Plans are created and updated in coordination with the local School Board(s) to plan for future school site allocation

Policy 22: The Town **shall** ensure, when land is subdivided, that reserve land or money in lieu is dedicated to meet present and future needs for school sites

### 6.1.9 Natural Environment

Redcliff's natural spaces are a treasured example of the badlands landscape. Natural areas throughout Town have expanded protection, and are restored, maintained, and enhanced. Water, air, land, and



waste are managed to minimize impact on the environment. The coulees and South Saskatchewan River Valley are formally protected and recognized as a significant feature of the Town. Residents and visitors are stewards of the environment who appreciate and benefit from the intrinsic value of nature and have access to abundant outdoor recreational activities.

**Objective 1: Land, air, and water resources are protected and maintained**

Policy 1: The Town **shall** develop and implement solid waste reduction programs

Policy 2: The Town **shall** develop and implement water conservation initiatives, recognizing the fragility of the water supply in the South Saskatchewan River

Policy 3: The Town recognizes the ecological value of aquatic habitats, water quality, and water features, and **shall** encourage and promote their protection, taking into account the entire watershed  
\*8.298.28

Policy 4: The Town **shall** develop landscaping guidelines and **should** provide incentives to encourage landscaping that minimizes water use

Policy 5: The Town **shall** strictly enforce littering bylaws

Policy 6: The Town **should** create public education campaigns regarding waste generation and water consumption

Policy 7: The Town **should** ensure garbage receptacles and recycling bins are present in public spaces

**Objective 2: The intrinsic value of landscapes and natural spaces is preserved**

Policy 8: The Town **shall** undertake mapping and analysis to identify lands to be dedicated as Environmental Reserve and/or Conservation Reserve \*8.26

Policy 9: The Town **shall** ensure significant environmental and cultural sites in the natural landscape are protected \*8.3

Policy 10: The Town **shall** actively discourage redevelopment of park, open space, and natural land to other uses

Policy 11: The Town **should** create a demonstration garden to showcase local plant species unique to the prairies

**Objective 3: Neighbourhoods and developments are planned to complement and mirror ecosystem function**

Policy 12: The Town **shall** encourage the design of more energy efficient buildings and neighbourhoods which take into account:

- shorter road lengths
- reduced rights of way
- energy efficiency
- renewable energy
- xeriscaping
- solar orientation

Policy 13~~±~~: The Town **shall** create and implement an Urban Forest Master Plan which encourages tree lined boulevards

Policy 14~~±~~: The Town **shall** require developers to complete front yard landscaping and provide and implement a tree-planting plan

Policy 15: The Town **shall** design new stormwater management ponds to mimic the appearance and function of natural wetlands, and act as open spaces for public use

Policy 16: The Town **should** consider options for generating renewable energy and green energy for both individual sites and entire neighbourhoods

Policy 17: The Town **may** consider installing electric vehicle charging stations in public parking areas

#### **6.1.10 Parks, Recreation, & Public Spaces**

Redcliff's parks and public spaces are a focal point for the community, allowing all residents to easily access and take part in a variety of activities. Parks often host community events and festivals, connecting residents of the Town. Redcliff's trails, with views of the river valley, provide an impressive setting for walking and biking. A unique mix of parks and public spaces in all neighbourhoods provides the opportunity to sit quietly and read, walk your dog, play baseball, or attend an outdoor event.

##### **Objective 1: All residences in Redcliff are within 400m of neighbourhood park amenities**

Policy 1: The Town **shall** develop new park amenities in vacant greenspaces in residential areas

Policy 2: The Town **shall** ensure all park areas are classified appropriately in the Land Use Bylaw

##### **Objective 2: Redcliff's parks and public spaces are safe and accessible**

Policy 3: The Town **shall** install appropriate lighting in parks and public spaces

Policy 4: The Town **shall** consider the needs of people with impairments when planning and developing park amenities

Policy 5: The Town **shall** ensure parks are accessible for walking and biking by establishing safe street crossings and sidewalks

Policy 6: the Town **shall** examine where comfort amenities are needed, and provide for them accordingly in parks and public spaces

*Comfort amenities could include public washrooms, places to sit, and water fountains*

Policy 7: the Town **may** consider lowering the speed limit in park and playground zones

##### **Objective 3: Parks and public spaces are well-maintained and expanded when needed**

Policy 8: The Town **shall** update the 2016 Parks Master Plan to align with the vision and goals of this Plan, and continue to upgrade existing park amenities in accordance with the 2016 Parks Master Plan

Policy 9: The Town **shall** expand the walking and mountain biking trail network

Policy 10: The Town **shall** expand off-leash areas and create a permanent, designated dog park(s)

##### **Objective 4: New, Unique, and all-age park amenities are developed**

Policy 11: The Town **shall** develop sheltered and semi-sheltered public spaces in parks to provide seasonal protection from the elements and encourage greater use of park areas

*Sheltered spaces could come in the form of trees, shade sails, pergolas, or gazebos*

Policy 12: The Town **should** consider developing the following park and recreational amenities:

- skate park
- all ages playground(s)
- frisbee golf course
- outdoor workout equipment
- fish pond

- campground
- community kitchen(s)

Policy 13: The Town **may** consider the feasibility of allowing small businesses, such as an outdoor café, to operate in parks and public spaces

### 6.1.11 Streets & Mobility

Redcliff's connected network of streets, sidewalks, and trails allow people and goods to move safely and efficiently, whether in a vehicle, on foot, or on wheels. Residents and visitors of all ages and abilities can easily access and navigate around Town, through interesting walking and cycling routes that provide small rest areas and shelter along the way. Our road network minimizes travel distances, accommodates current and future traffic flows, and provides easy access to the Town from the Trans-Canada Highway and other major routes.

**Objective 1: Redcliff's streets provide a safe and convenient way for all people to get around and participate in community life**

Policy 1: The Town **shall** introduce traffic calming measures such as roundabouts and corner bump-outs to increase safety

Policy 2: The Town **shall** install curb ramps, crosswalks, and tactile cues at busy intersections to create safer street crossing environments

Policy 3: the Town **shall** consider the lighting of pedestrian areas when designing and installing road lighting

Policy 4: The Town **shall** consider reducing the general speed limit within Redcliff

Policy 5: The Town **may** implement a pilot "rest stop" program which places benches, small shelters, bike racks, and water fountains on streets for those who need a break while walking or cycling

Policy 6: The Town **may** implement pilot "play street" and pedestrian only street projects

***Play streets** close a street to vehicle access and open streets as places for kids (and adults!) to play and socialize*

**Objective 2: Pedestrian and cyclist trips made within Redcliff are increasing, and single-occupant passenger vehicle trips made within Town are decreasing**

Policy 7: The Town **shall** encourage pedestrian and bicycle trips to the downtown core over vehicle traffic

Policy 8: The Town **shall** encourage and promote an increased proportion of pedestrian trips by:

- expanding the sidewalk system, especially to include sidewalks all avenues
- expanding the trail system
- creating wide, separated sidewalks on major streets

Policy 9: The Town **shall** encourage and promote an increased proportion of cycling trips by:

- creating bike paths on major roads
- providing bike racks at all Town-owned and operated facilities
- pilot-testing a bike share program

Policy 10: The Town **shall** expand the trail system to ensure parks and public spaces are well connected to each other

**Objective 3: Redcliff's transportation network enables efficient travel**

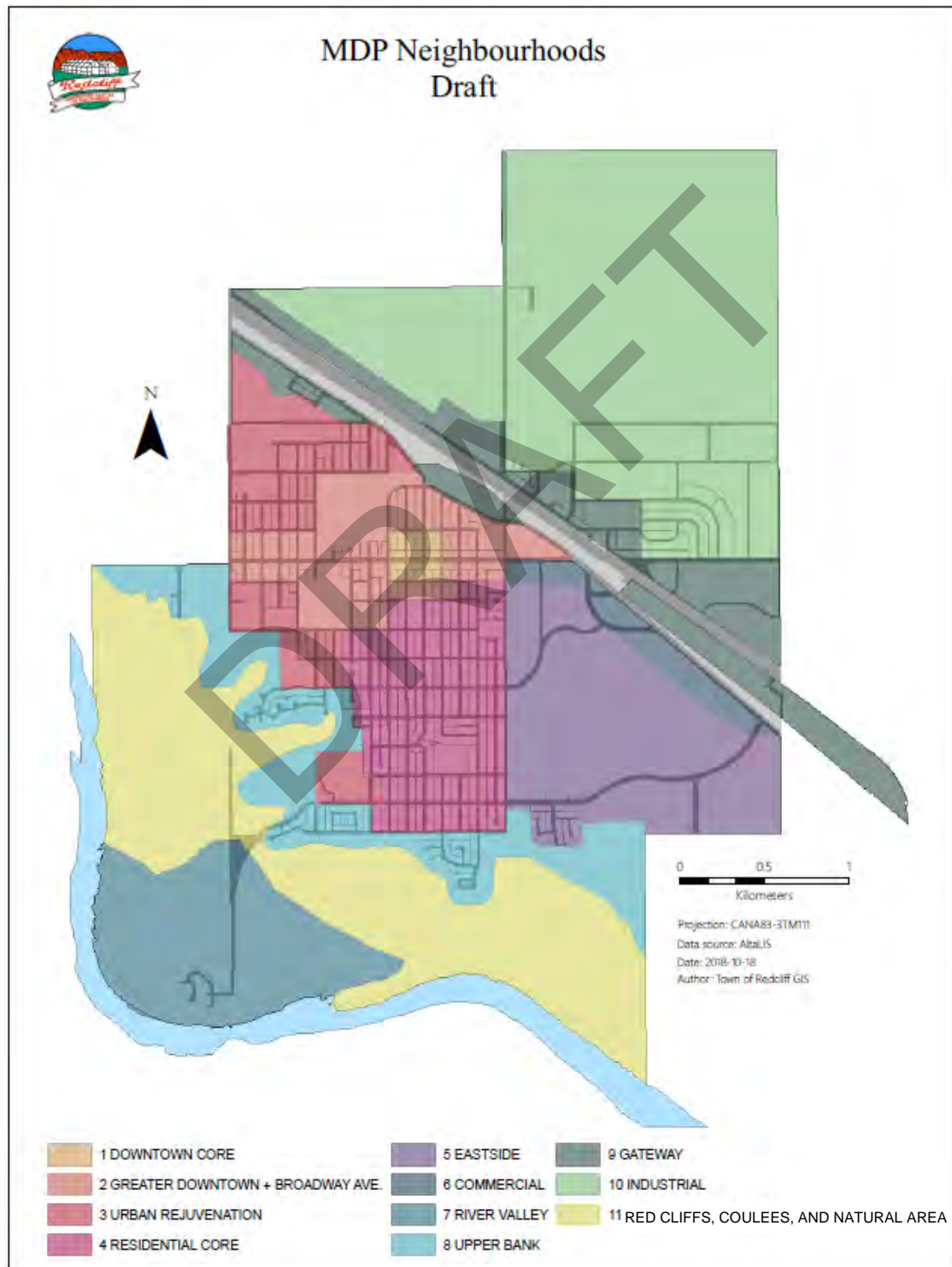
Policy 11: The Town **shall** design road systems to minimize travel distances and provide easy navigation

Policy 12: The Town **shall** ensure Trans-Canada Highway access for residents and businesses

Policy 13: The Town **should** advocate for public transit services for Redcliff

Policy 14: The Town **may** support railway access and development where appropriate

## 6.2 Neighbourhood Specific Policies





### 6.2.1 Downtown Core

**Current State:** Identified as one of the hearts of the community for local business, the Downtown Core includes the commercial areas along Broadway Avenue and Third Street. Buildings are an eclectic blend of styles and ages, several having commercial on the ground floor and residences above.

**Opportunities:** There are opportunities to improve the Downtown Core by filling vacant buildings and lots, encouraging development of mixed use properties, enhancing the look of Downtown to reflect a small town feel, making it a pedestrian friendly community gathering place, and sustaining small businesses.

**Future State:** The Downtown Core is still recognized as a heart of the community. Local businesses thrive off a greater number of people drawn to the Downtown due to more residential units, and a focus on beautifying downtown and promoting walking and cycling.

Policy 1: The Town **shall** develop a Downtown Core Area Redevelopment Plan

Policy 2 ‡: The Town **shall** recognize the Downtown Core as a high priority residential growth area, and increase the population density by promoting and enabling multi-unit residential development

Policy 3: The Town **shall** encourage expansion of local commercial activity in the Downtown Core as a high priority growth area

Policy 4‡: The Town **shall** encourage pop-up parks and temporary uses on vacant land

Policy 5‡: The Town **shall** encourage architectural elements which create eclectic, complimentary, welcoming, human-scale storefronts and honour the Town's brick history

Policy 6‡: The Town **shall** establish programs to actively pursue beautification and vitalization of the Downtown Core and its buildings

Policy 7‡: The Town **shall** incentivize development of vacant and underutilized land and buildings

Policy 8: The Town **shall** review and update the Land Use Bylaw to ensure downtown parking regulations do not prohibit development

Policy 9: The Town **should** evaluate the need for a Business Revitalization Zone in the Downtown Core

Policy 10: The Town **should** explore the feasibility of creating additional Town-owned parking

Policy 11: The Town **should** ensure civic buildings and cultural hubs are located in the Downtown Core

### 6.2.2 Greater Downtown & Broadway Avenue

**Current State:** The areas surrounding downtown serve as popular gathering and retail places with the cultural and recreation hub on Main Street and shopping areas near the intersection of Mitchell St. and Broadway Ave. Redcliff's Greater Downtown contains a large mixture of residential, recreational, commercial, and industrial uses, including a large industrial site (former Dominion Glass factory).

**Opportunities:** There are opportunities for densification and potential redevelopment of all land types. Succession planning for the former Dominion Glass site should be considered if manufacturing activity on the site stops during the life of this Plan.

**Future State:** Greater Downtown & Broadway Avenue has retained a mix of uses and recreational and cultural hubs. Vacant lands develop into commercial uses and higher density housing. More residences in the neighbourhood allow for easy access to the recreational hub on Main Street and Downtown Core.

Policy 1: The Town **shall** encourage and promote redevelopment and infill development in the Greater Downtown & Broadway Avenue neighbourhood as a high priority commercial and residential growth area

Policy 2: The Town **shall** encourage street-oriented medium to high density housing, with a maximum height of 3 storeys, and an ideal overall density of 40 units/ha

Policy 3: The Town **shall** update the Land Use Bylaw to reflect the need for higher density residential and senior's or multi-family housing along Broadway Avenue West

Policy 4: The Town **should** ensure recreational, civic, and cultural hubs and a large mix of uses remain in the Greater Downtown and Broadway Avenue neighbourhood

Policy 5: If manufacturing activity ceases at the former Dominion Glass site, or the Town is approached by the landowner, the Town **should** encourage creation of an Area Redevelopment Plan and potential changes to this Plan's neighbourhood boundaries

### 6.2.3 Urban Rejuvenation

**Current State:** Redcliff's Urban Rejuvenation neighbourhood contains small-scale greenhouses and horticultural lands, interspersed with residential development. The neighbourhood includes areas within the historic landfill setback boundary, the Public Works Yard, and vacant horticultural properties. The neighbourhood has been transitioning to accommodate a greater amount of residences as older, smaller, greenhouses are redeveloped.

**Opportunities:** Vacant land and older greenhouses present opportunities for development and redevelopment to residential buildings and neighbourhood amenities.

**Future State:** The Urban Rejuvenation neighbourhood continues to transition to a greater proportion of residential use, while maintaining a mixture of uses, including horticulture and neighbourhood commercial.

Policy 1: The Town **shall** encourage and promote the redevelopment and infill of land in the Urban Rejuvenation neighbourhood as a high priority residential growth area

Policy 2: The Town **shall** plan for and accommodate the gradual phase-out of horticultural uses long-term

Policy 3: The Town **shall** update the Land Use Bylaw to ensure zoning districts align with the intent of the Urban Rejuvenation neighbourhood

Policy 4: The Town **shall** provide more parks and open space for the increasing amount of residences by developing amenities on the NW greenspace and in a central neighbourhood location

Policy 5: The Town **shall** establish and require buffers and separation distances between uses to minimize conflicting land uses in the Urban Rejuvenation neighbourhood

Policy 6: The Town **shall** beautify the road to the cemetery by planting trees

Policy 7: The Town **should** encourage a mix of recreational, open space, residential, neighbourhood commercial, and horticultural uses along the coulees near the historic landfill site, ensuring compliance with landfill setback distances

Policy 8: The Town **should** plan for relocation of the Public Works Shop and Yard to an industrial area, and redevelopment of the existing site

Policy 9: The Town **may** consider specialized forms of housing in the Urban Rejuvenation neighbourhood

*Specialized forms of housing could include tiny homes or senior housing*

## 6.2.4 Residential Core

**Current State:** The Residential Core contains predominantly single detached homes in a grid street pattern, following the early 20<sup>th</sup> Century plan for Redcliff. Homes in this area primarily range in construction date from the early 1900s to the 1980s, with a few newly built properties.

**Opportunities:** The Residential Core has opportunity for redevelopment following the pattern of the current single-detached unit neighbourhood.

**Future State:** Redcliff's Residential Core maintains its character with predominantly single detached homes and quiet, narrow, tree-lined streets.

Policy 1: The Town **shall** promote and encourage redevelopment of older homes in the Residential Core as a high priority growth area, occurring gradually, driven by the need to replace buildings

Policy 2: The Town **shall** encourage and promote low density housing and as the primary use in the Residential Core

Policy 3: The Town **should** encourage and promote medium density housing and neighbourhood commercial uses in the Residential Core where appropriate

## 6.2.5 Eastside

**Current State:** Eastside consists of mostly undeveloped greenfield land, with one of approximately 20 phases developed, and buildings on several properties. There is a need to ensure small town feel continues into the Eastside development, and that Eastside integrates into the existing Town.

**Opportunities:** Eastside is a blank slate as a major future residential growth area.

**Future State:** Eastside is a medium priority residential growth area in Redcliff for accommodating future population growth. Low density housing is most prevalent, while medium and high density residential developments are located on, or have good access to, major corridors. A grid street pattern and continued street names from older developments create continuity in the areas on either side of Mitchell Street.

Policy 1: The Town **shall** update the Eastside Area Structure Plan to be consistent with this Plan

Policy 2: The Town **shall** rebrand Eastside to reflect the history or geography of Redcliff

Policy 3: the Town **shall** work with the local school board(s) to create a school site(s) in Eastside

Policy 4: The Town **shall** ensure medium and higher density housing along major corridors is street orientated

Policy 5: The Town **shall** encourage and promote a variety of building sizes, styles, and types

Policy 6: The Town **shall** encourage and promote a variety of park and open spaces within the Eastside neighbourhood

Policy 7: The Town **shall** ensure transportation and beautification infrastructure is in place as part of the infrastructure, including completed sidewalks and planted trees

Policy 8: The Town **shall** require parks and open spaces to be completed as part of the infrastructure for residential and commercial development

Policy 9: The Town **shall** prioritize active transportation by creating a bike path along major corridors

Policy 10: The Town **shall** develop a community park and gathering space on the site of the former I-XL Brick Plant

## 6.2.6 Commercial

**Current State:** Redcliff's Commercial neighbourhood is located adjacent to Saamis Drive, a major corridor between Redcliff and Medicine Hat, and north of the Eastside Residential neighbourhood. The neighbourhood is currently undeveloped.

**Opportunities:** The Commercial neighbourhood presents an opportunity to expand services and retail types in Redcliff.

**Future State:** Eastside Commercial is the medium-priority commercial growth area in Redcliff. This neighbourhood is expected to accommodate larger commercial and chain retailers.

Policy 1: The Town **shall** encourage and promote the development of commercial and retail buildings along and adjacent to Saamis Drive as a medium priority commercial growth area

Policy 2: The Town **shall** ensure buildings, rather than parking lots, in new commercial developments are orientated towards the street

Policy 3: The Town **shall** update its Land Use Bylaw to allow for shared parking in commercial areas

Policy 4: The Town **shall** encourage parking lots in new commercial developments to follow the City of Toronto Design Guidelines for Greening Surface Parking Lots

*Toronto's Design Guidelines aim to improve the public realm and enhance pedestrian safety and comfort, increase shade, enhance landscaping, and encourage on-site stormwater management, promoting sustainable use of materials and technologies*

## 6.2.7 River Valley

**Current State:** The River Valley is one of the hearts of the community. The River Valley consists of River Valley Park, a few large residential lots, and predominantly undeveloped land near the South Saskatchewan River. Portions of the neighbourhood may be undevelopable due to proximity to the South Saskatchewan River and flood risk.

**Opportunities:** Opportunities for development in the River Valley include residential development and expanded recreational amenities. The River Valley's location relative to the rest of Town affords the opportunity for unique development patterns in the Neighbourhood.

**Future State:** The River Valley acts as a low residential growth area for Redcliff, accommodating single detached residential dwellings, estate lots, an expanded River Valley Park, and campground.

Policy 1: The Town **shall** work with Redcliff residents and River Valley landowners to create a vision for the River Valley, to be laid out in an Area Structure Plan, prior to development

Policy 2: The Town **shall** explore opportunities to expand and improve amenities in River Valley Park  
\*8.32

Policy 3: The Town **shall** assess existing developments located within flood hazard areas for long-term opportunities for redevelopment to reduce risk associated with flooding, including human safety, property damage, infrastructure and economic loss.\*8.31

Policy 4: The Town **shall** require developments next to the South Saskatchewan River to dedicate an appropriate setback from the River as Environmental Reserve

Policy 5: The Town **shall** create standards for development near the floodplain or in the flood fringe to mitigate flooding risk to public safety and property damage \*8.23 8.24 8.25 8.27

Policy 6: The Town **shall** ensure appropriate infrastructure is in place to support new development



Policy 7: The Town **shall** explore developing a new campground in the River Valley

Policy 8: The Town **shall** explore tiny home recreational rental accommodations in the River Valley

Policy 9: The Town **may** consider collaborating with the City of Medicine Hat on a bridge connecting River Valley Park to Echo Dale Park

### 6.2.8 Upper Bank

**Current State:** The Upper Bank contains three residential subdivisions and a stunning trail system overlooking the coulees and river valley, constructed from the 1980s to early 2000s.

**Opportunities:** There are undeveloped areas of the Upper Bank Neighbourhood that may be suitable for new residential subdivisions along the coulees.

**Future State:** Redcliff's existing Upper Bank residential neighbourhoods maintain their character of single detached homes, coulee views, and trails.

Policy 1: The Town **shall** conduct slope studies to determine appropriate setbacks from the coulees and South Saskatchewan River \*8.16

Policy 2: The Town **shall** ensure appropriate setbacks from the historic landfill, gas wells, environmentally sensitive areas, historical resources, telecommunications towers, historical mines, are established

Policy 3: The Town **shall** encourage development of vacant horticultural parcels near the coulees/historic landfill site to include both residential and recreational uses

Policy 4: The Town **shall** review and update the Westside Area Structure Plan to meet the future vision of the Upper Bank neighbourhood set in this Plan

Policy 5: The Town **shall** design new developments in the Upper Bank Neighbourhood to compliment and extend the existing trail system, to be constructed as part of the infrastructure of the development

Policy 6: The Town **shall** set aside land for cemetery expansion

### 6.2.9 Gateway

**Current State:** The Gateway neighbourhood consists of a mix of commercial and industrial uses, with relatively few catering to travelers. The Trans-Canada Highway functionally splits the community in half.

**Opportunities:** There are opportunities in the Gateway neighbourhood to create developments that better cater to travelers, provide diversity of services to residents, attract businesses requiring high-visibility, and improve pedestrian, bicycle, and automobile connectivity.

**Future State:** Redcliff's Gateway is redeveloped as a high priority commercial growth area to include commercial uses for travelers, with incompatible industrial uses being phased out to create an aesthetically pleasing entrance into Redcliff. Pedestrians and cyclists can navigate through the Gateway neighbourhood and across the Highway safely and efficiently.

Policy 1: The Town **shall** establish a streetscape along the Trans-Canada Highway which depicts a sense of place and community, is aesthetically pleasing, captures a first impression that welcomes travelers, and attracts visitors

Policy 2: The Town **shall** encourage development that serves the travelling public

Policy 3: The Town **shall** ensure development has safe and functional access for vehicles, pedestrians, and cyclists

Policy 4: The Town **shall** ensure development in the Gateway Neighbourhood connects with adjacent industrial developments to promote easy access

Policy 5: The Town **shall** require adequate buffering and setback distances between highway commercial and adjacent uses

Policy 6: The Town **shall** work with the Province to determine the future of the TransCanada Highway corridor through Redcliff \*

Policy 7: The Town **should** consider the impacts of potential Trans-Canada Highway realignment on development in the Gateway Neighbourhood \*

### 6.2.10 Industrial

**Current State:** Industrial land in Redcliff consists of the Lockwood Industrial Park adjacent to the Trans-Canada Highway to the south, and a large tract of vacant land further north.

**Opportunities:** There is significant opportunity for expansion of industrial development into greenfield land to the north.

**Future State:** Redcliff's industrial development expands to the northwest, while retaining access to the Trans-Canada Highway.

Policy 1: The Town **shall** promote and encourage an orderly development pattern in the Industrial neighbourhood, with new development adjacent to existing development

Policy 2: The Town **shall** ensure industrial lots retain access to the Trans-Canada Highway

Policy 3: The Town **shall** ensure a variety of industrial lot sizes exist to accommodate different types of industry

Policy 4: The Town **shall** provide for open space by reconfiguring the Dirkson Stormwater Pond to an amenity area with benches and a walking path

Policy 5: The Town **may** explore the potential for solar, wind, or other types of large-scale green energy generation

Policy 6: The Town **may** explore the possibility of a new rail spur to serve the Industrial neighbourhood

### 6.2.11 Red Cliffs, Coulees and Natural Areas

**Current State:** The slopes associated with the South Saskatchewan River are comprised of dramatic elevation changes with numerous finger coulees. The biophysical features include portions of native grassland and unique, significant wildlife habitat. The slopes are extensive, contributing to the character of Redcliff, and are one of the most loved features of the Town.

**Opportunities:** There are opportunities for passive recreational development. Great care must be taken to preserve and protect the natural landscape and habitats for future generations to enjoy.

**Future State:** Redcliff's coulees and slopes continue to be a focal point enjoyed by residents and visitors alike. These areas are treated with care to ensure human activities leave the landscape and biophysical characteristics intact.

Policy 1: The Town **shall** ensure the living and non-living elements of the coulee ecosystem are preserved and protected

Policy 2: The Town **shall** define, locate, and work to protect historical resources found within the coulee and cliff landscapes

**Policy 3:** The Town **shall** promote passive and unobtrusive recreation activities within the coulees, which may contribute to ecosystem preservation

**Policy 4:** The Town **shall** limit development on and near coulee slopes to preserve their intrinsic value and striking landscape \*8.16

**Policy 5:** The Town **shall** ensure compliance with provincial and federal legislation when conducting activities in and near coulee natural areas and ecosystems

## 7.0 ENSURING THE VISION

### 7.1 Growth Management Strategy

Redcliff's Growth Management strategy was developed to ensure efficient use of land, based on the following principles:

- Ensure orderly development and redevelopment of areas that optimizes the value of public development and efficient land use principles
- Minimize, wherever possible, the costs of providing and servicing land for residential development
- Reduce the rate at which land is converted from an undeveloped state into permanent, built environment\*
- Utilize the minimum amount of land necessary for new development and build at a higher density than current practices\*
- Increase the proportion of new development that takes place within already developed or disturbed lands either through infill, redevelopment and/or shared use, relative to new development that takes place on previously undeveloped lands\*
- Plan, design and locate new development in a manner that best utilizes infrastructure and minimizes the need for new or expanded infrastructure\*
- Reclaim and/or convert previously developed lands that are no longer required in a progressive and timely manner\*
- Provide decision makers, land users and individuals the information they need to make decisions and choices that support efficient land use\*

#### 7.1.2 Priority Growth Areas

Redcliff's priority growth areas are based on the MDP neighbourhoods. The growth strategy denotes whether a neighbourhood is a residential, commercial, or industrial growth area, and whether it is a high, medium, or low growth priority.

PRIORITY	HIGH	MEDIUM	LOW
RESIDENTIAL	redevelopment and infill development in neighbourhoods 1-4	new growth in neighbourhood 5	new growth in neighbourhoods 7 and 8
COMMERCIAL	redevelopment and infill development in neighbourhoods 1, 2, 9	new growth in neighbourhood 6	new growth in the NW area of neighbourhood 9
INDUSTRIAL	redevelopment and infill development in currently developed areas of neighbourhood 10	new growth in neighbourhood 10, in accordance with the Northside Area Structure Plan	new growth further NW in neighbourhood 10, outside of the Northside ASP boundary

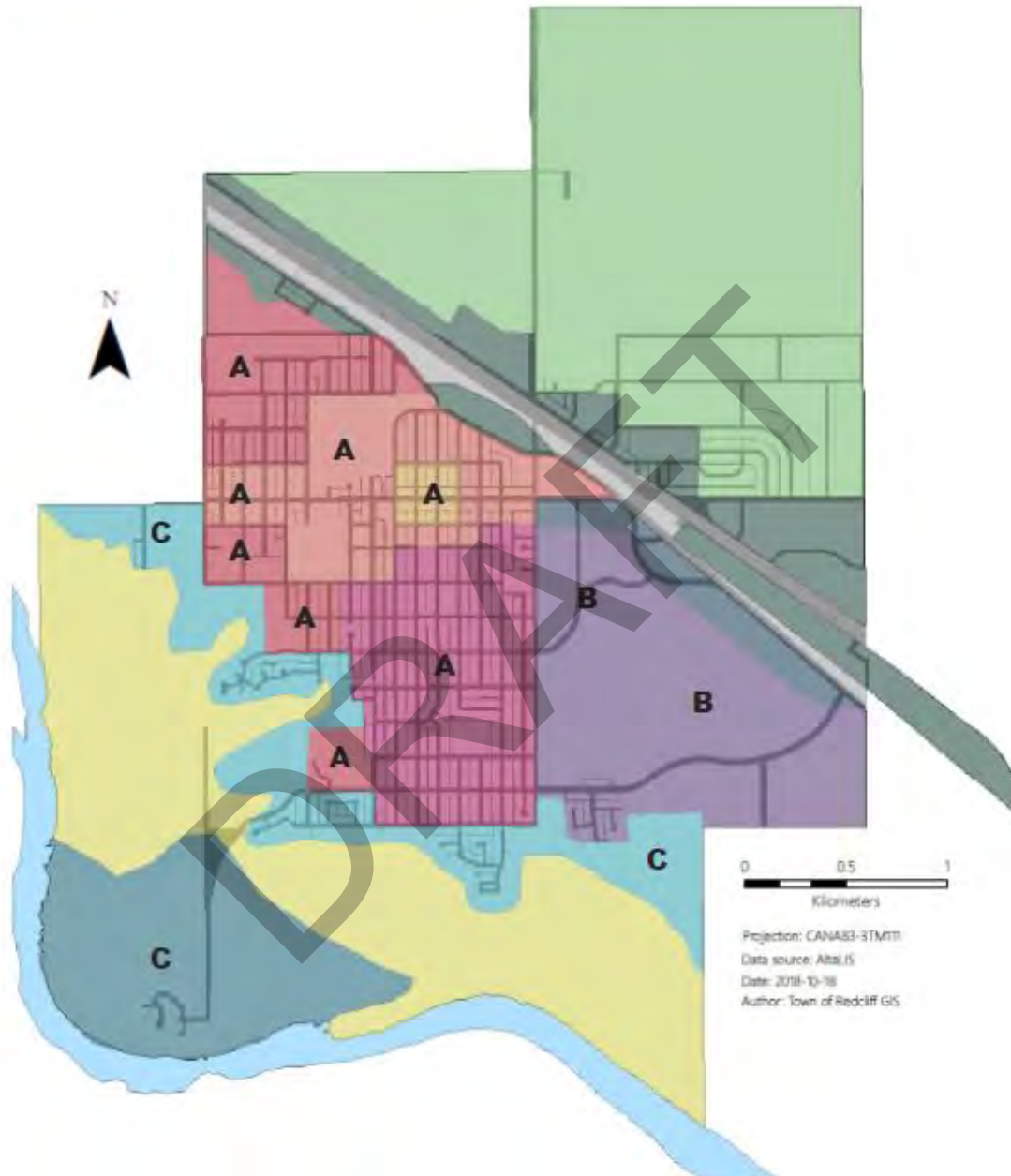
**Note:** medium and low priority growth areas may change if landowner or developer motivation leads to infrastructure and services in currently unserviced areas.

**Note:** not all areas in Redcliff are identified on the maps as priority growth areas. Some land is designated as park and natural environment, or contains new development which will not be redeveloped for many years.

**Note:** neighbourhood growth defined as residential, commercial, and industrial defines the primary use of each neighbourhood, and does not mean other uses are not present at all. For example, neighbourhood 4 is indicated as a high priority residential growth area, but is not indicated as a high priority commercial growth area, though commercial developments may still be present.



# MDP Neighbourhoods Draft Residential Priority Growth Areas

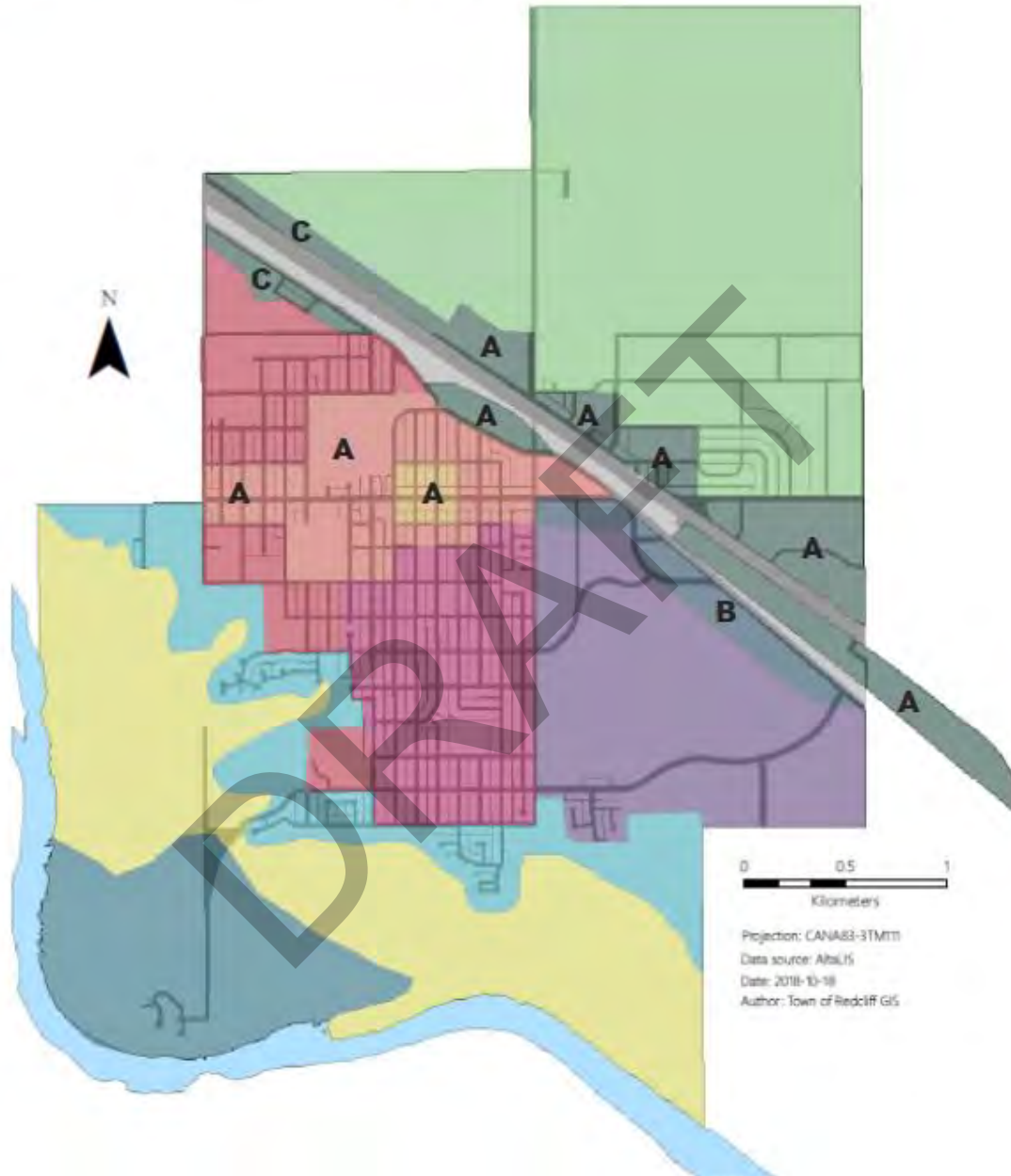


- |                                    |                |  |
|------------------------------------|----------------|--|
| 1 DOWNTOWN CORE                    | 5 EASTSIDE     | 9 GATEWAY                                |
| 2 GREATER DOWNTOWN + BROADWAY AVE. | 6 COMMERCIAL   | 10 INDUSTRIAL                            |
| 3 URBAN REJUVENATION               | 7 RIVER VALLEY | 11 RED CLIFFS, COULEES, AND NATURAL AREA |
| 4 RESIDENTIAL CORE                 | 8 UPPER BANK   |  |





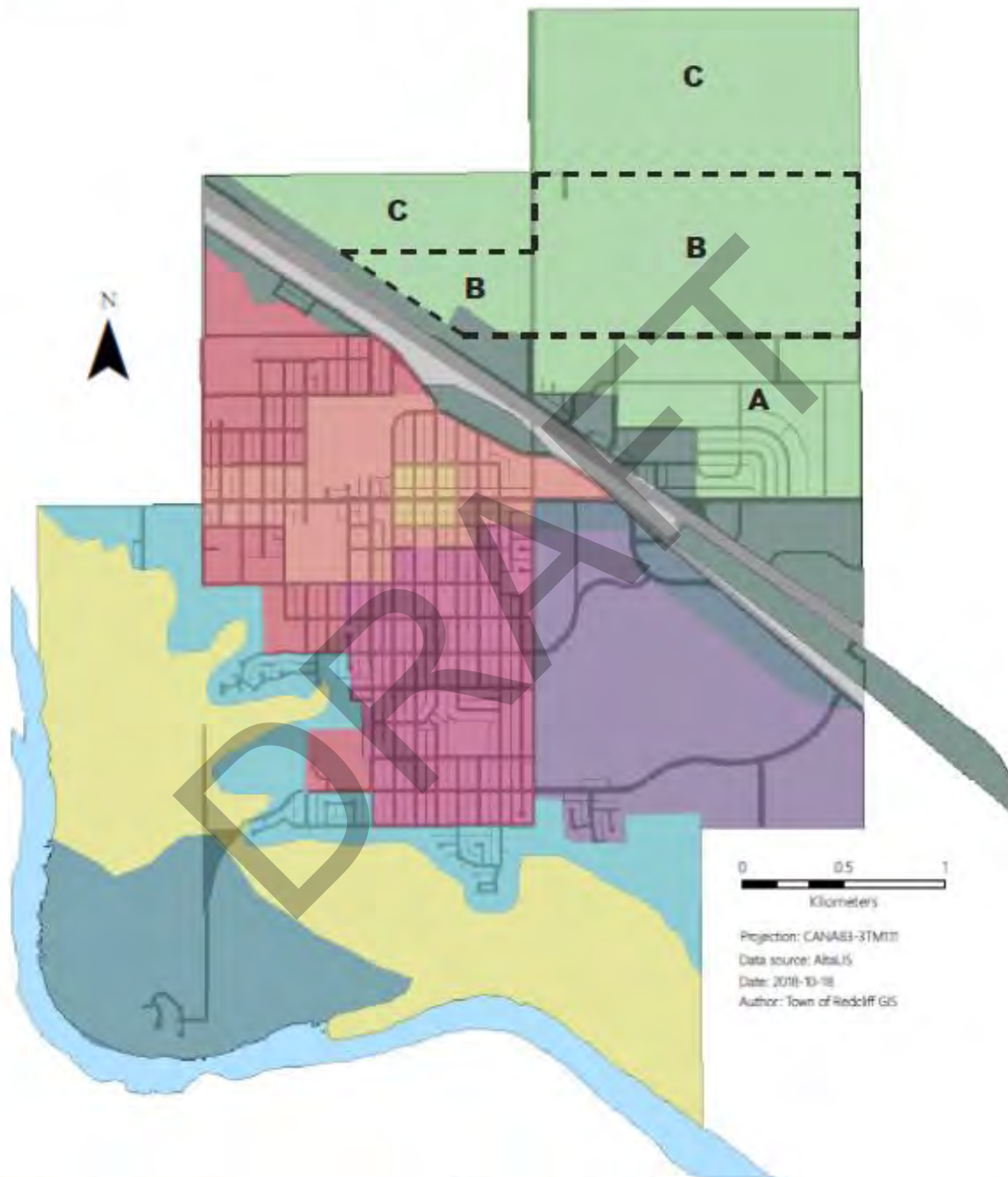
# MDP Neighbourhoods Draft Commercial Priority Growth Areas



- |                                    |                |  |
|------------------------------------|----------------|--|
| 1 DOWNTOWN CORE                    | 5 EASTSIDE     | 9 GATEWAY                                |
| 2 GREATER DOWNTOWN + BROADWAY AVE. | 6 COMMERCIAL   | 10 INDUSTRIAL                            |
| 3 URBAN REJUVENATION               | 7 RIVER VALLEY | 11 RED CLIFFS, COULEES, AND NATURAL AREA |
| 4 RESIDENTIAL CORE                 | 8 UPPER BANK   |  |



# MDP Neighbourhoods Draft Industrial Priority Growth Areas



0 0.5 1  
Kilometers

Projection: CANADIAN-3TM111  
Data source: AtlasIS  
Date: 2018-10-18  
Author: Town of Redcliff GIS

- |                                    |                |  |
|------------------------------------|----------------|--|
| 1 DOWNTOWN CORE                    | 5 EASTSIDE     | 9 GATEWAY                                |
| 2 GREATER DOWNTOWN + BROADWAY AVE. | 6 COMMERCIAL   | 10 INDUSTRIAL                            |
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| 4 RESIDENTIAL CORE                 | 8 UPPER BANK   |  |

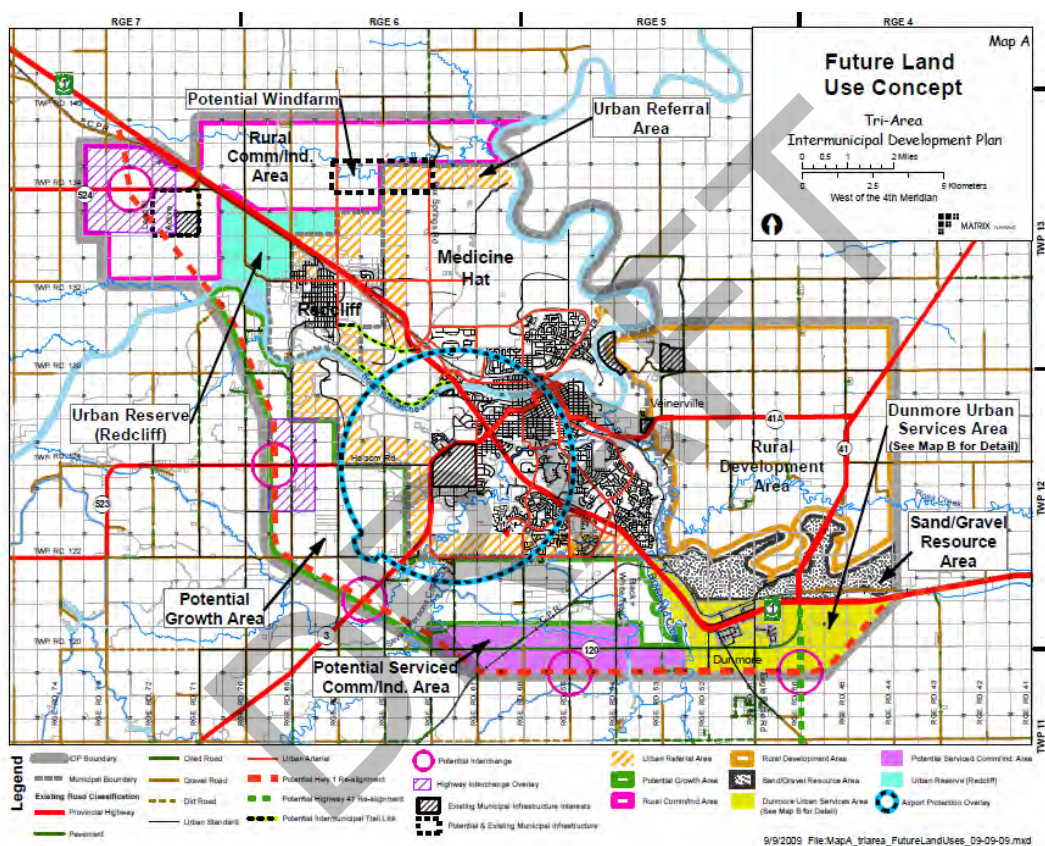
### 7.1.3 Annexation

It is not anticipated Redcliff will need to *develop* land beyond its current boundary in a 50 year time frame, unless very high population growth occurs. However, Redcliff may need to *annex* land over the time period of the MDP and IDP to ensure a 30-50 year land supply.

**Policy 1:** The Town **shall** annex land in accordance with the IDP Future Land Use Map, policies, and processes

**Policy 2:** The Town **should** consider annexing *Urban Reserve- Redcliff* land in phases, as land is needed

**Policy 3:** The Town **should** create a quantitative threshold, based on the percentage of the area of undeveloped land remaining for residential or industrial/commercial land, to trigger the annexation process for the *Urban Reserve – Redcliff* area



### 7.2 Implementation

The success of any plan depends on the degree to which efforts are made to implement and integrate the plan's directions into decision making and action.

**Policy 1:** This Plan **shall** be implemented through direct action arising from the policies, amendments to existing Area Structure Plans, the Land Use Bylaw, and through the preparation of new local plans, studies, and initiatives as required, as outlined in the below implementation framework

Policy	Action	Priority	Timeline	Budget	Responsible	Funding Source	Success Indicator/Data	Status
Policy 1	Review...							
Policy 2	Update...							
Policy 3	Complete							
...								



### 7.3 Progress Reporting

Progress reporting is necessary to ensure Redcliff's Municipal Development Plan stays on track to realize the community's vision. Minor amendments to MDP policies and the implementation strategy may arise out of the Progress Reports.

Policy 1: The Town **shall** prepare a Progress Report on the status and effectiveness of MDP policy implementation every 2 years

Policy 2: The Progress Report **shall** be presented to Council for information and discussion

Policy 3: Each Progress Report **shall:**

1. Include an updated policy implementation status chart (i.e. complete, in progress, on hold);
2. Discuss policy effectiveness;
3. Provide a summary of Town projects, initiatives, and developments in the past two years which have contributed towards achieving the MDP vision and goals; and
4. Make recommendations for policy or implementation changes as necessary.

### 7.4 Comprehensive Review

Comprehensive Review is necessary to ensure Redcliff's Municipal Development Plan remains relevant to the current state of the Town. Amendments to MDP goals, objectives, policies, and overall content may arise out of a Comprehensive Review. While the MDP sets direction for the next ~40 years based on the community vision, the Plan is considered a living document and should be subject to review to reflect the current context of Redcliff. The intent and direction of the MDP should remain consistent over the life of the Plan; therefore, a Comprehensive Review should not significantly alter the vision and goals unless warranted by a major change in municipal context.

Policy 1: The Town **shall** conduct a Comprehensive Review of the Municipal Development Plan every 10 years

Policy 2: The Comprehensive Review **shall** be presented to Council for information and discussion

Policy 2: Each Comprehensive Review **shall:**

1. Contain an update of the population, economy, and land inventory supporting documents;
2. Consider the current socio-economic, population, and development context of the Town;
3. Evaluate the Town's progress towards achieving the vision and goals;
4. Assess the relevance of the MDP vision and goals; and
5. Take into account previous Progress Report recommendations which may or may not have led to MDP amendments.

### 7.5 Amendment

Amendments to the Municipal Development Plan may be required from time to time to ensure the document remains relevant.

Policy 1: All amendments to the Municipal Development Plan **shall** follow the procedures outlined in the Municipal Government Act

Policy 2: Amendments to the MDP **shall** be justified based on:

1. Results from a Progress Report or Comprehensive Review;
2. Background information and supporting documents submitted by a landowner, business owner, resident, or their agent; or
3. Alignment with the vision and goals of the Plan, or alignment with the current context of the Town in the case of a proposed amendment to the vision or goals.



Policy 3: MDP amendments **may** be initiated by:

1. The Town;
2. A land owner within Redcliff or their agent; or
3. A resident or business owner in Redcliff or their agent.

## **8.0 APPENDICES**

### **8.1 Definitions**

### **8.2 South Saskatchewan Regional Plan Alignment**

DRAFT



our path forward

# Redcliff's Municipal Development Plan





Town of Redcliff Municipal Development Plan

Prepared By: Town of Redcliff Planning and Engineering  
Department

Adopted: XXXX

DRAFT



# Acknowledgements



Redcliff's Municipal Development Plan could not have been completed without the guidance, ideas, and dedication from members of the Municipal Development Plan Steering Committee: Tonya Mori, Wendy Harty, Emily Stock William Crozier, Dwight Kilpatrick, Bruce Vine, Kim Dalton, Derrin Thibault, and Arlos Crofts. Additionally, the Planning and Engineering Department Team would like to thank Town Council for their work and support throughout the planning process, and the public and Town staff for their input and feedback on the project.

Cover Page Photo by: Sarah Craats

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Photo by: Wendy Harty

# 1.0 What is the MDP

# 1.1 Purpose

## 1.1.1 Why do we have an MDP?

Through the Municipal Government Act, the Province of Alberta requires every municipality to have a Municipal Development Plan (MDP).

The MDP is an important document because it sets forth a vision and action plan for how Redcliff will grow and develop in the future.

## 1.1.2 Why are we Redoing the MDP?

Redcliff's previous Municipal Development Plan was adopted in 2010 and required updating to reflect the current socio-economic context of the Town, incorporate the community's vision, involve citizens more heavily in the process, and improve consistency with other provincial and regional planning documents adopted after the 2010 MDP. For example, the Government of Alberta requires Redcliff's MDP to align with the newest version of the Alberta Municipal Government Act, ratified in 2017, and the South Saskatchewan Regional Plan, adopted in 2014.



# 1.2 Scope

S. 632 of the Alberta Municipal Government Act states:

(3) A municipal development plan

(a) must address

(i) the future land use within the municipality,

(ii) the manner of and the proposals for future development in the municipality,

(iii) the co-ordination of land use, future growth patterns and other infrastructure with adjacent municipalities if there is no intermunicipal development plan with respect to those matters in those municipalities,

(iv) the provision of the required transportation systems either generally or specifically within the municipality and in relation to adjacent municipalities, and

(v) the provision of municipal services and facilities either generally or specifically,

(vi) policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school boards, and

(vii) policies respecting the protection of agricultural operations.

(b) may address

(i) proposals for the financing and programming of municipal infrastructure,

(ii) the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,

(iii) environmental matters within the municipality,

(iv) the financial resources of the municipality,

(v) the economic development of the municipality, and

(vi) any other matter relating to the physical, social or economic development of the municipality,

(vii) statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies

## 1.2.1 Timeframe

**Redcliff's Municipal Development Plan provides direction for the future development of the Town over the next 40 years. The Town cannot properly plan and prepare for the future unless we know what we want Redcliff to look like in the future. A long term plan looking ahead to 2056 is needed to properly determine short term actions we must take now to reach the 2056 goals.**

## 1.2.2 Geographic Reach

**All land within Redcliff's current boundary is included in the MDP. Both redevelopment in established areas and new development in greenfield areas will be addressed in this Plan in the hopes of creating an integrated and cohesive Town fabric.**

## 1.2.3 Prescriptiveness

**The MDP is designed to be prescriptive and proactive in providing guidelines for how the Town will progress into the future.**

## 1.2.4 Flexibility

**While the MDP sets direction for the next 40 years, the Plan is considered a flexible, living document and will be subject to review and minor updates to reflect the current context of Redcliff.**

# 1.3 Role

## 1.3.1 What does the MDP do?

Redcliff's Municipal Development Plan is a blueprint for the Town that was designed by public, council and administration, aimed to:

- Guide council decisions;
- Guide decisions and policy input from Town Boards and Commissions;
- Provide overall development direction in all of Redcliff's neighbourhoods;
- Act as a roadmap for evaluating development proposals against the vision for the community;
- Address the issues of today and look ahead to future issues;
- Balance the needs of all members of the community;
- Foster horizontal and vertical cooperation and consistency with other governments;
- Provide a clear framework for implementing the community vision;
- Guide capital expenditure priorities; and
- Establish criteria to measure success of the Plan.

The MDP also plays a role in:

- Attracting business to Redcliff; and
- Acting as a foundation to support community initiatives.

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NOTE: The MDP does not provide specifics related to subdivision and development. Specifics are provided in the Land Use Bylaw, engineering standards, and other municipal statutory plans, which are guided by the MDP. The existence of an MDP does not require the municipality to undertake any of the projects referred to in it (MGA S. 637 Effect of Plans)

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# 1.4 Organization

Redcliff's MDP is broken into the following main parts:

## 1 What is the MDP

- introduction and contextual information

## 2 How we did it

- the process followed to update the MDP, including public consultation

## 3 How it fits in

- the hierarchy of planning documents in Redcliff

## 4 Where we were

- background information on the current state of the Town

## 5 Where we are going

- vision statement

## 6 How we will get there

- overall goals, and policies for specific neighbourhoods

## 7 Ensuring the vision

- implementation, monitoring and evaluation framework

# 1.5 How to Use the MDP

## 1.5.1 How do I know which Policies to Consider?

Policies in the Municipal Development Plan are divided into two main sections: goals and neighbourhoods. Goal section policies are general and apply to all of Redcliff. Neighbourhood policies only apply to land within that neighbourhood's boundary. Any development or initiative must consider any applicable general policies under the goal section and specific policies from the neighbourhood it is located in.

Neighbourhoods are not meant to divide Redcliff and create boundaries; rather, they are used to create planning policies which happen to be unique to only specific areas of Town. For example, river flooding only affects the River Valley; it makes sense to have a flood setback policy for the River Valley rather than all of Redcliff.

## 1.5.2 What is the Intent of the Policies?

All policies must be achieved in order to realize the Vision, and all policies are designed to be achievable through actions in the implementation section of the Plan. However, some policies and associated actions, by nature, are more passive than others, and resource and capacity limitations mean not all policies can be prioritized at once.

Redcliff's Municipal Development Plan uses specific words in policies to denote intent and priority. The following table illustrates how specific words are used to define policy intent. Policy intent is colour-coded throughout the MDP document, as indicated in the table.

Intent	Word	Priority Level
Compulsory requirement, to ensure result	SHALL	High
Actively encouraged, to illustrate ideal expectations	SHOULD	Medium
Passively supported, dependent on context, resources, and capacity	MAY	Low



### 1.5.3 How are the Policies Implemented?

Policies must have associated actions and an implementation plan in order to be realized. An implementation plan can be found after each goal and each neighbourhood, illustrating the corresponding actions for the policies within that goal or neighbourhood.

Section 7.1 of the document contains a detailed implementation plan including all policies listed after each goal and neighbourhood section. Section 7.1 also contains a general implementation plan with detailed actions that don't necessarily fit a specific goal or neighbourhood, which need to occur to realize the vision of the Plan.

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## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
October 31, 2018	Special Council Meeting 2019 Budget Review	Town Hall Council Chambers 8:30 a.m. to 5:00 p.m.
November 3, 2018	Special Council Meeting 2019 Budget Review	Town Hall Council Chambers 8:30 a.m. to 5:00 p.m.
November 7, 2018	Intermunicipal Relations Council Dinner	Details to follow
November 13, 2018	Council Meeting	Town Hall Council Chambers 7:00 p.m.