

**BYLAW NO. 1217/99
THE TOWN OF REDCLIFF**

A BYLAW OF THE TOWN OF REDCLIFF FOR THE PURPOSES OF ADMINISTRATION IN ACCORDANCE WITH SECTIONS 87 & 89 OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT, STATUTES OF ALBERTA, 1994, CHAPTER c.F-18.5.

WHEREAS, pursuant to Section 89 of the Freedom of Information and Protection of Privacy Act, Statutes of Alberta, 1994, Chapter c.F-18.5 the Town of Redcliff must designate a person or group of persons as the head of the Town of Redcliff for the purposes of the Act;

AND WHEREAS, pursuant to Section 87 of the Freedom of Information and Protection of Privacy Act, Statutes of Alberta, 1994, Chapter c.F-18.5 the Town of Redcliff may set any fees payable to the Town of Redcliff for services under the Act and Regulations;

BE IT RESOLVED the Municipal Council of the Town of Redcliff, duly assembled enacts as follows:

PART 1 - NAME

1.0 This Bylaw shall be known as the FOIPP Bylaw.

PART 2 – PURPOSE AND DEFINITIONS

2.0 The purpose of this Bylaw is to establish the administrative structure of the Town of Redcliff in relation to the Freedom of Information and Protection of Privacy Act, and to set fees thereunder.

2.1 In this Bylaw, unless the context otherwise requires:

‘Act’ means the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F18.5;

‘Applicant’ means a person who makes a request for access to a record under section 7 (1) of the Act;

‘Municipality’ means the Town of Redcliff and includes any board, committee, commission, panel agency or corporation that is created or owned by the Town of Redcliff and all members or officers which are appointed or chosen by the Town of Redcliff;

‘Municipal Manger’ means the person appointed as Chief Administrative Officer of the Town of Redcliff, and includes any person who holds the position of Municipal Manager in an Acting capacity;

‘Province’ means the Province of Alberta.

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PART 3 – DESIGNATED HEAD

- 3.0 The Municipal Manager shall be designated as the 'Head' for purposes of administering the provisions of the Act
- 3.1 The Municipal Manager may designate an individual to act as FOIPP Co-ordinator for purposes of assisting in administration of the Act-

PART 4 - FEES

- 4.0 Where an Applicant is required to pay a fee for services, the fee payable is in accordance with the Freedom of Information and Protection of Privacy Regulations, AR 200/95, as amended from time to time or any successor regulation that sets fees for request for information from the Province.

PART 5 - GENERAL

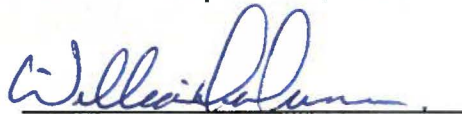
- 5.0 This Bylaw shall take effect on October 1, 1999
- 5.1 Where a request for information was given and not disposed of before the coming into force of this Bylaw, the request is deemed to be a request made on October 1, 1999 under the provisions of the Act.

READ a first time this 16th day of August 1999


Read a second time this 13th day of September, 1999

READ a third time this 27th day of September, 1999.

SIGNED AND PASSED THIS 28th DAY OF September, 1999



MAYOR



MUNICIPAL SECRETARY