

MPC MEETING WEDNESDAY APRIL 17, 2019

12:30 P.M.

TOWN HALL BASEMENT MEETING ROOM



TOWN OF REDCLIFF MUNICIPAL PLANNING COMMISSION

WEDNESDAY APRIL 17, 2019 – 12:30 PM

AGENDA

Pg.		Ager	nda It	em
	1.	CALL	. TO OI	RDER
	2.	ADOPTION OF AGENDA		
	3.	PREVIOUS MINUTES		
4		A)	A) Minutes of March 20, 2019 meeting	
	4.	REPO	ORTS T	O MPC
9		A)	Dates	Development Permits advertised in Commentator
			a.	March 26, 2019 and April 9. 2019 (Ads are attached)
		B)		opment Permit Applications Approved/Denied by opment Officer since the last MPC meeting:
			a.	Development Permit Application 19-DP-015 Lana Huhn Lots 6-7, Block 18, Plan 3042AV (827 3 St. SE) Approved: Home Occupation – Massage
			b.	Development Permit Application 19-DP-017 Sonia Gretchen Lots 14-15, Block 71, Plan 1117V (2 Main St. S) Approved: Home Occupation
			C.	Development Permit Application 19-DP-018 David Kenny Construction Lots 14-18, Block 73, Plan 1117V (Bay 3–116 Broadway Ave. E) Approved: Change of Use – Office Space
			d.	Development Permit Application 19-DP-019 David Mytton Lot 29, Block 21, Plan 7810529 (815 6 St. SE) Approved: Accessory Building – Detached Garage
			e.	Development Permit Application 19-DP-020 Western Trail Fabricators Lot 27, Block A, Plan 7911064 (621 Jesmond Point SW) Approved: Home Occupation – Office Use Only



TOWN OF REDCLIFF MUNICIPAL PLANNING COMMISSION

WEDNESDAY APRIL 17, 2019 – 12:30 PM

AGENDA

Pg.		Age	genda Item			
		C)	Appe		Development Decisions received since the last MPC	
			a.	Perr Lot	elopment Permit Application 19-DP-021 mit Solutions Ltd. 15, Block 1, Plan 7911064 (1601 Broadway Ave. E) ied: Signage - Free Standing Sign and Fascia Signage	
		D)	SDA	B Deci	isions rendered since the last MPC meeting	
			a.	Will Lots App	elopment Permit Application 19-DP-012 Chanter 3 21-22, Block 25, Plan 1117V (302 5 St. SE) roved with Conditions: Accessory Building – Detached age with Garden Suite	
		E)			ecisions and Direction related to the Land Use Bylaw ast MPC meeting	
			a.		Decisions or Directions related to the Land Use Bylaw have n received.	
		F)	Item	tems Received for Information		
			a.	No i	tems received for information have been received.	
	5.	SUB	DIVISI	ON A	PPLICATION(S) FOR MPC DECISION	
10		A)	Town	n of Re I, Bloc	01 – Subdivision Application edcliff, Benchmark Geomatics Inc. (Agent) ek 2, Plan 041 2179 (NW 9-13-6-4) n Application to create two lots for future road widening	
			a.	Арр	lication	
			b.	Bac	kground report	
			C.	Prod	cedure	
				i.	Presentation of Director of Planning & Engineering	
				ii.	Presentation of Applicant	
				iii.	Presentation of Interested Parties	
				iv.	MPC Discussion (Note, MPC may go in camera for discussion)	
				v. Decision of MPC		



TOWN OF REDCLIFF MUNICIPAL PLANNING COMMISSION

WEDNESDAY APRIL 17, 2019 - 12:30 PM

AGENDA

Pg.		Age	nda I	tem	
	6.	ITEN	IS FOF	MPC CC	<u>DMMENT</u>
28		A)	Draft RDF for Redcliff Town Council Mobile Home and Modu Home Parks		
			a.	Backgro	und report
			b.	Procedu	re
				i. F	Presentation of Director of Planning & Engineering
					MPC Discussion (Note, MPC may go in camera for liscussion)
				iii. C	Comments of MPC
	7.	<u>ADJ</u>	OURNI	<u>MENT</u>	

MINUTES OF THE MUNICIPAL PLANNING COMMISSION WEDNESDAY MARCH 20, 2019 – 12:30 PM TOWN OF REDCLIFF

PRESENT: Members: B. Duncan,

L. Leipert, S. Gale,

J. Steinke

Development Officer
Director of Planning & Engineering
Planning Specialist
Technical Assistant/Recording Secretary

B. Stehr
J. Johansen
J. Zukowski
R. Arabsky

ABSENT: Members: B. Vine,

J. Beach, N. Stebanuk

1. CALL TO ORDER

B. Stehr called the meeting to order at 12:30 p.m.

2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR 2019

- L. Leipert nominated B. Duncan to be Chairman of the Municipal Planning Commission for 2019.
- J. Steinke moved nominations for a Chairman of the MPC be closed. Carried.
- B. Duncan accepted to be Chairman of the Municipal Planning Commission for 2019.
- L. Leipert nominated S. Gale to be Vice Chairman of the Municipal Planning Commission for 2019.
- J. Steinke moved nominations for a Vice Chairman of the MPC be closed. Carried.
- S. Gale accepted to be Vice Chairman of the Municipal Planning Commission for 2019.

3. ADOPTION OF AGENDA

S. Gale moved that the agenda be adopted as presented. – Carried.

4. PREVIOUS MINUTES

- J. Steinke moved the minutes of the MPC meeting December 19, 2018 be adopted as presented.
- Carried.

5. REPORTS TO MPC

L. Leipert moved to receive for information the following Reports to MPC for the MPC Meeting of March 20, 2019:

A) Dates Development Permits advertised in Commentator

a. December 18, 2018, December 25, 2018 & February 5, 2019, February 12, 2019, February 19, 2019, March 5, 2019 & March 12, 2019

B) Development Permit Applications approved/denied by Development Officer since the last MPC meeting:

Development Permit Application 18-DP-068
 Dunmore Liquor Ltd.
 Lots 3-6, Block 84, Plan 755AD (301 Broadway Avenue E)
 Approved: Fascia Signs

b. Development Permit Application 18-DP-069
 Development Permit Application 18-DP-069
 Lot 3, Block 5, Plan 7911064 (#2 – 204 Saskatchewan Drive NE)
 Approved: Change of Use – Trade & Contractor Service

c. Development Permit Application 18-DP-071
 New Leaf Cannabis
 Lot 16, Block 75, Plan 755AD (318 Broadway Avenue E)
 Approved: Fascia Signs

d. Development Permit Application 19-DP-001
 Aurora Cannabis Enterprises Inc.
 Lot 17, Block 1, Plan 0610054 (#4 – 1611 Broadway Avenue E)
 Approved: Change of Use – Office Space

e. Development Permit Application 19-DP-002
 U-Haul Canada Ltd.
 Lot A, Block 6, Plan 7410658 (1901 Highway Avenue E)
 Approved: Accessory Building

f. Development Permit Application 19-DP-003
 Justin Asham
 Lot 4, Block 4, Plan 0212632 (335 Redcliff Way SW)
 Approved: Hot Tub

g. Development Permit Application 19-DP-005
 Marie Nargellen Dela Paz
 Lot 24, Block 74, Plan 1117V (10 3 St. SE)
 Approved: Home Occupation – Food Courier

h. Development Permit Application 19-DP-006
 Rob Gale
 Lots 11-12, Block 17, Plan 1117V (417 2 St. SE)
 Approved: Home Occupation – Property Management

Development Permit Application 19-DP-007
 Dannette Tietz
 Lot 1, Block 6, Plan 9711827 (911 Kipling Cr. SW)
 Approved: Home Occupation – Bakery

j. Development Permit Application 19-DP-008 Nicole Drader

Lot 22, Block 74, Plan 1117V (Unit A – 6 3 St. SE) Approved: Change of Use – Personal Service

k. Development Permit Application 19-DP-009 Charles Redpath

Lot 41, Block 107, Plan 8210827 (202 3 St. NE) Approved: Develop Space above Washroom

I. Development Permit Application 19-DP-010 178473 Alberta Ltd.

Lot 32, Block 74, Plan 0713203 (220 Broadway Ave. E)

Approved: Change of Use – Eating Establishment

m. Development Permit Application 19-DP-011

Blake Harder

Lot 52, Block 138, Plan 9812329 (326 Main St. N.)

Approved: Home Occupation – General Contractor

n. Development Permit Application 19-DP-012

Will Chanter

Lots 21-22, Block 25, Plan 1117V (302 5 St. SE)

Denied: Accessory Building - Detached Garage with Garden Suite

o. Development Permit Application 19-DP-013

FarWest Land & Properties

Lots 39-40, Block 8, Plan 1117V (638 2 St. SE)

Approved: Single Family Home

p. Development Permit Application 19-DP-014

Carrie Campbell

Lots 31-33, Block 2, Plan 1117V (922 2 St. SE)

Approved: Home Occupation - Photography

- C) Appeals of Development Decisions received since the last MPC Meeting.
 - a. No Appeals of Development decisions have been received.
- D) SDAB Decisions rendered since the last MPC Meeting.
 - a. No SDAB Decisions rendered since the last MPC Meeting.
- E) Council Decisions and Direction related to the Land Use Bylaw since the last MPC.
 - No Decisions or Directions related to the Land Use Bylaw have been received
- F) Items Received for Information
 - a. The Municipal Development Plan (MDP) was adopted by Council at the Council Meeting of March 11, 2019.
- Carried.

6. LAND USE BYLAW AMENDMENT APPLICATION FOR MPC COMMENT

A) Land Use Bylaw Amendment Application

Rick Wagenaar

Lot 42, Block 92, Plan 0612255

Lot 41, Block 92, Plan 0612255

Lots 7-9, Block 92, Plan 1117V

Lots 10-15, Block 92, Plan 1117V

Lots 16-17, Block 92, Plan 1117V

Lots 18-20, Block 92, Plan 1117V

(402 Broadway Avenue W)

(404 Broadway Avenue W)

(20 5 Street NW)

Land Use Bylaw Amendment to change from H – Horticultural District to

R1 - Single Family Residential District

L. Leipert moved the following comments regarding the Land Use Bylaw Amendment Application [Lot 42, Block 92, Plan 0612255; Lot 41, Block 92, Plan 0612255; Lots 7-9, Block 92, Plan 1117V; Lots 10-15, Block 92, Plan 1117V; Lots 16-17, Block 92, Plan 1117V; Lots 18-20, Block 92, Plan 1117V; (402 Broadway Avenue W); (404 Broadway Avenue W); (20 5 Street NW)] be submitted to Council:

- R-1 Single Family Residential District is in harmony with the neighbourhood and surrounding properties and is consistent with the Town's Municipal Development Plan.
- Carried.

7. DEVELOPMENT PERMIT APPLICATION FOR MPC COMMENT

A) Development Permit Application 19-DP-017 Telus NW 16-13-4-W4M (616 Mitchell St. N) Shipping Container

- J. Steinke moved that Development Permit Application 19-DP-017 [NW 16-13-4-W4M (616 Mitchell St. N)] for a Shipping Container be approved with the following conditions:
- 1. The Shipping Container are to be a neutral color, and in good condition;
- 2. The Development Permit is valid for five (5) years;
- 3. The Town will issue a permit in year 4 if in the opinion of the Development Authority that the Shipping Container is not causing a negative impact on the adjacent properties, and still complies with the Site Plan, and the conditions of the Development Permit;
- 4. Where the Town finds that the conditions of the Development Permit &/or the Site Plan are not been met or that the use is causing undesirable impacts to the Town, the Town will issue a notice to the Applicant six (6) months in advance of the expiring permit, that the Town will not be automatically renewing the use and Development Permit. The notice to the Applicant must include:
 - i. The reasons the permit is not being renewed,

- ii. The date of the permit expiring, and
- iii. That if the Applicant wishes to continue with the use, the Applicant must make submit a new application for a Development Permit.
- 5. Should the Town fail to issue a new Development Permit before the expiration of this Development Permit the Development will automatically be renewed for another five (5) years.
 - Carried.

8. ADJOURNMENT

L. Leipert moved adjournment of the meeting at 12:3	36 p.m. – Carried.
-	Chairman
-	Recording Secretary

TOWN OF REDCLIFF DEVELOPMENT PERMITS

NOTICE OF DECISION OF THE MUNICIPAL PLANNING COMMISSION

Development

Permit Application # Details

19-DP-016

NW 16-13-4-W4M (616 Mitchell Street N)

APPROVED: Shipping Container

NOTICE OF DECISION OF THE DEVELOPMENT OFFICER

Discretionary Uses:

Development

Permit Application # Details

19-DP-015'

Lot 6-7, Block 18,

Plan 3042AV (827 3 Street SE)

APPROVED:

Home Occupation - Personal Services

19-DP-017

1.86

Lot 14-15, Block 71,

Plan 1117V (2 main Street S)

DENIED: Home Occupation - Sales

Persons claiming to be affected by a Development Permit for a Discretionary Use may appeal to the Subdivision and Development Appeal Board by submitting a \$150.00 fee, and written notice stating reasons for the Appeal to the Town Manager within twenty, one (21) days after this notice is published.

计图像相断: Haylie Ost attempts to rope the practice steet as in recomposed on the Foreith Banch Arena on March 1

Cypress Courier, The 40 Mile County Commentator, Bow Island, Alberta, Tuesday, April 9, 2019-15

Discretionary Uses:

Development

Permit Application # Details

19-DP-004

Lot 3-6, Block 84, Plan 755AD (301 Broadway Avenue E)

APPROVED: Portable Sign

19-DP-019

Lot 29, Block 21, Plan 7810529 (815 6 Street SE)

APPROVED: Accessory Building: Detached Garage

19-DP-020

Lot 27, Block A, Plan 0412564 (621 Jesmond Point SW) APPROVED: Home Occupation - Office Use only

Persons claiming to be affected by a Development Permit for a

Discretionary Use may appeal to the Subdivision and Development Appeal Board by submitting a \$150.00 fee, and written notice stating reasons for the Appeal to the Town Manager within twenty-one (21) days after this notice is published.

NOTICE OF DECISION OF THE DEVELOPMENT OFFICER

Permitted Uses:

Permit Application # Details

Lot 14-18, Block 73, Plan 1117V (#3 - 116 Broadway Ave. E)

*Note: No appeal is available for the issuance of a Development Permit for a permitted use unless provisions of the Land Use Bylaw have been Pallertine neet in

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9

TOWN OF REDCLIFF **DEVELOPMENT PERMITS**

NOTICE OF DECISION OF THE DEVELOPMENT OFFICER

Development

19-DP-018

APPROVED: Change of Use - Office Space

relaxed, varied, or misinterpreted

Development Officer

Redcliff GREENHOUSE CAPITAL OF THE PRAIRIES

TOWN OF REDCLIFF

P.O. Box 40 - 1 - 3rd Street NE Redcliff, Alberta T0J 2P0 Phone 403-548-3618 Fax 403-548-6623 Email redcliff@redcliff.ca www.redcliff.ca

Subdivision Authority Report

File: 2019 SUB 01

Applicant / Agent of Applicant: Town of Redcliff, Benchmark Geomatics Inc. (Agent)

Legal Surveyor: Adam Thompson, A.L.S., Benchmark Geomatics Inc.

Current Legal Description: Lot 1, Block 2, Plan 041 2179

Municipal Address: NW 9-13-6-4

Land Owner: I-XL Developments Ltd.

Type of Subdivision: UR – Urban Reserve District

Purpose of Subdivision: To facilitate a land swap and future road

Subdivision by: (X) Plan () Instrument

Current Zoning: UR – Urban Reserve District

Number of Lots Created: 2

Reserve Status: () Required (X) Not Required

Items attached to this report:

- a. Proposed Subdivision Background Report
 - i. Subdivision Application Form
 - ii. Tentative Plan of Subdivision of a Portion of Lot 1, Block 2, Plan 041 2179
 - iii. Certificate of Title
 - iv. Map of Abandoned Wells
- b. Circulation list
 - i. Town of Redcliff Administration
 - ii. Affected Agencies
 - iii. Adjacent Property Owners
- c. Proposed Subdivision Evaluation Checklist



P.O. Box 40 - 1 - 3rd Street NE Redcliff, Alberta T0J 2P0 Phone 403-548-3618 Fax 403-548-6623 Email <u>redcliff@redcliff.ca</u> www.redcliff.ca

Administrative Summary

Subdivision Authority Report: (March 27, 2019)

This application was circulated to affected agencies, adjacent property owners, and Town of Redcliff Administration to comment. Comments were to be received by March 26, 2019.

The following is a summary of the comments received by March 26, 2019 from affected Agencies:

Alberta Energy Regulator (AER) – Comments Below:

The AER does not handle subdivision applications.

Alberta Transportation and Infrastructure – Comments Below:

- The subject property is within the noted control lines; however, given that
 development setbacks will be maintained by default and all access to the highway is
 indirect by way of the town's internal street system, in this instance, a permit from
 Alberta Transportation will not be required, and development of the public utility
 lot could proceed under the direction, control, and management of the Town of
 Redcliff subdivision and development land use authority.
- Alberta Transportation accepts no responsibility for the noise impact of highway traffic upon any development or occupants thereof. Noise impact and the need for attenuation should be thoroughly addressed. The applicant is advised that provisions for noise attenuation are the sole responsibility of the developer and should be incorporated as required into the subdivision/development design.
- Any peripheral lighting (yard lights/area lighting) that may be considered a distraction to the motoring public or deemed to create a traffic hazard will not be permitted.

City of Medicine Hat Electric Department – Comments Below:

 There are electric and NGPR facilities in the area of the proposed subdivision protected by UROW 041 2180, and are to remain in place and continue to be protected by the UROW.



P.O. Box 40 - 1 - 3rd Street NE Redcliff, Alberta TOJ 2PO Phone 403-548-3618 Fax 403-548-6623 Email redcliff@redcliff.ca www.redcliff.ca

City of Medicine Hat Natural Gas & Petroleum Resources – Comments Below:

- There is producing gas well located within the proposed subdivision location.
- Adequate space is required for well servicing activities.
- Once final grades are determined, the City must be notified to ensure pipeline will have adequate cover, if the City determines that final grades are not adequate, pipeline will need to be lowered/re-located at the cost of the developer.
- Any ground disturbances or surface improvements within 30m of any highpressure gas production mains or within 100m of any gas wells will require a crossing/proximity agreement. Contact <u>landsconsents@medicinehat.ca</u> for required documentation.
- See Natural Gas & Petroleum Resources Surface Land Comments for further detail/clarification.
 - ❖ NO surface improvements may be made within 100m of any City wellhead, unless the subdivision/landowner applies to, and receives approval from the Alberta Energy Regulator (AER) and the City for a setback reduction.
 - No surface improvements may be within any City wellsite, access road, or pipeline right-of-way/easement leased area.
 - Per Alberta Occupational Health & Safety Code 2009:
 - Notification must be given to the City prior to any ground disturbance within 100m of a City wellhead, or within 30m of a City high pressure pipeline/UROW boundary.
 - Consent must be obtained from the City prior to any traffic/heavy equipment driving over, parking on, or otherwise crossing City wellsite, access road, or pipeline right-of-way/UROW leased area
 - ❖ Per Alberta Subdivision and Development Regulation:
 - Developers and property owners applying for a subdivision or development permit must identify the location of abandoned wells during planning and appropriately address them in the proposed development. Please refer to Alberta Energy Regulator (AER) Directive 079 – Surface Development in Proximity to Abandoned Wells for setback requirements and approval procedures for subdivision/development in proximity to abandoned wells.

City of Medicine Hat Planning & Development Services – (received Mar. 27, 2019) Comments Below:

No comments or concerns



P.O. Box 40 - 1 - 3rd Street NE Redcliff, Alberta T0J 2P0 Phone 403-548-3618 Fax 403-548-6623 Email <u>redcliff@redcliff.ca</u> www.redcliff.ca

All other agencies circulated did not return comments.

The following is a summary of the comments received by March 26, 2019 from Town of Redcliff Administration:

Director of Planning & Engineering – Comments Below:

- No land development or construction is planned to be initiated with this subdivision.
- The producing gas well is well known to Town Administration and the proposed road has been designed to ensure the well is located outside the proposed future road right-of-way (ROW)
- The proposed road will be at least six metres from the road ROW, and ten metres from the nearest edge of the future road travel way.
- There will be safe access to the producing gas well.
- The Town of Redcliff will have further discussions with the City of Medicine Hat Gas Production department regarding access to the well.

Town of Redcliff Taxation Department – All taxes are paid.

Director of Community & Protective Services – no issues with the proposed subdivision.

All adjacent landowners circulated did not return comments.

Administrative Recommendation(s)

The Town of Redcliff recommends Approval of Subdivision Application 2019 SUB 01 with the following conditions to be met before endorsement of the plan of subdivision:

- Condition 1 Improvements or development of the land subject to this subdivision will require Development Permits and or new subdivision approvals to be obtained.
- 2. Condition 2 All taxes are paid.



P.O. Box 40 - 1 – 3rd Street NE Redcliff, Alberta T0J 2P0 Phone 403-548-3618 Fax 403-548-6623 Email <u>redcliff@redcliff.ca</u> www.redcliff.ca

Proposed Subdivision Background Report

File: 2019 SUB 01

Applicant / Agent of Applicant: Town of Redcliff, Benchmark Geomatics Inc. (Agent)

Applicant / Agent contact information

Town of Redcliff
Box 40, #1 – 3rd Street N.E.
Redcliff, AB
T0J 2P0

Phone Number: (403) 548 9263

Fax Number: (403) 548 6623

Email: rebeccaa@redcliff.ca

Legal Surveyor: Adam Thompson, A.L.S., Benchmark Geomatics Inc.

Current Legal Description: Lot 1, Block 2, Plan 041 2179

Municipal Address: NW 9-13-6-4

Land Owner: I-XL Developments Ltd.

Type of Subdivision: UR – Urban Reserve District

Purpose of Subdivision: To create two lots for a future road widening

Subdivision by: (X) Plan () Instrument

Current Zoning: UR – Urban Reserve District

Number of Lots Created: 2

Reserve Status: () Required (X) Not Required

Administrative Review

Background Information: (February 28, 2019)



P.O. Box 40 - 1 - 3rd Street NE
Redcliff, Alberta T0J 2P0
Phone 403-548-3618
Fax 403-548-6623
Email redcliff@redcliff.ca
www.redcliff.ca

This application is intended to subdivide a 10.1 ha parcel into two parcels to facilitate a land swap between the Town of Redcliff and IXL Industries. The Town requires the land for future road purposes. The new parcel created will be 1.58 ha (3.90 acres), while the remaining parcel will be 8.52 ha (21.05 acres). There is an active gas well on the parcel 1.58 ha parcel. The properties to the north of the proposed subdivision are zoned C3 – General Commercial District, while the properties to the west, south and east are zoned UR – Urban reserve.

The *Town or Redcliff Eastside Area Structure Plan 2015* identifies Section 4.5 Transportation. The purpose to allow "residents to access community amenities through direct roadway and pathway connections, and that connections to the Town's existing transportation network will be extended into the plan area as subdivision and development occurs" (p.14). This proposed subdivision is consistent with the *2010 Redcliff Roadway System Master Plan*.

Municipal Development Plan (MDP) identifies Transportation Objectives in Section 12.3.

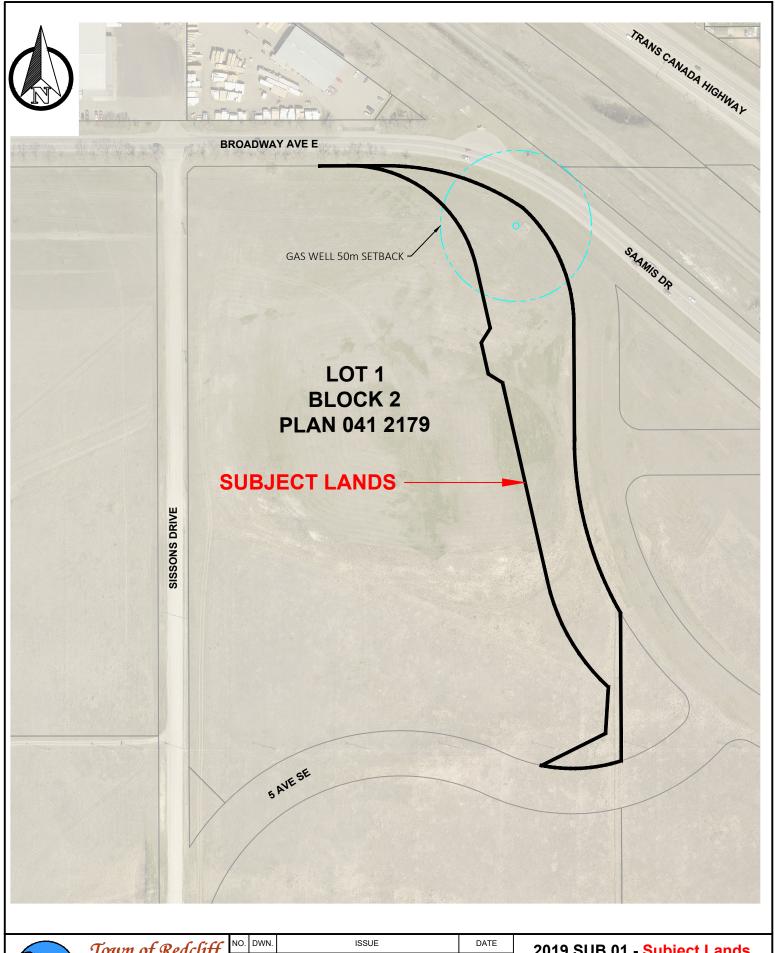
- 12.3.a. To provide for a system of roadways which is capable of handling the traffic flows of both existing and future developments in a safe and efficient manner.
- 12.3.b. To ensure the coordination and construction of safe and efficient roads, bicycling and pedestrian facilities.
- 12.3.c. To plan for a roadway system which minimizes problems of vehicular and pedestrian conflict.

The proposed subdivision is located outside of *The Tri-Area Intermunicipal Development Plan (IDP)* Urban Referral Area. Due to the nature of this subdivision the subdivision application is being circulated to the City of Medicine Hat Planning and Development Services.

Under Section 2.2 of the *Highway Vicinity Highway Management Agreement*, "the majority of these lands will not be affected by this Agreement as they will be subject to the requirements of the respective Area Structure Plan" (p. 3), however, Figure 3 identifies the proposed subdivision as a parcel to be referred to Alberta Transportation.

The subject lands do not overlap areas identified in the *Listing of Historic Resources*, therefore, *Historical Resources Act* approval is not required. The proposed subdivision is compliant with Section 31 of the *Historical Resources Act*.

According to GeoDiscover Alberta, there are no abandoned gas wells in the location of the proposed subdivision. Map attached.



DEPENDE	Town of Redcliff
	Phone: (403) 548-3618
Redolf	Fax: (403) 548-6623
ž ·	Email: redcliff@redcliff.ca

NO.	DWN.	ISSUE	DATE		
-	-	-	Feb. 26, 2019		
SCALE = NOT TO SCALE					

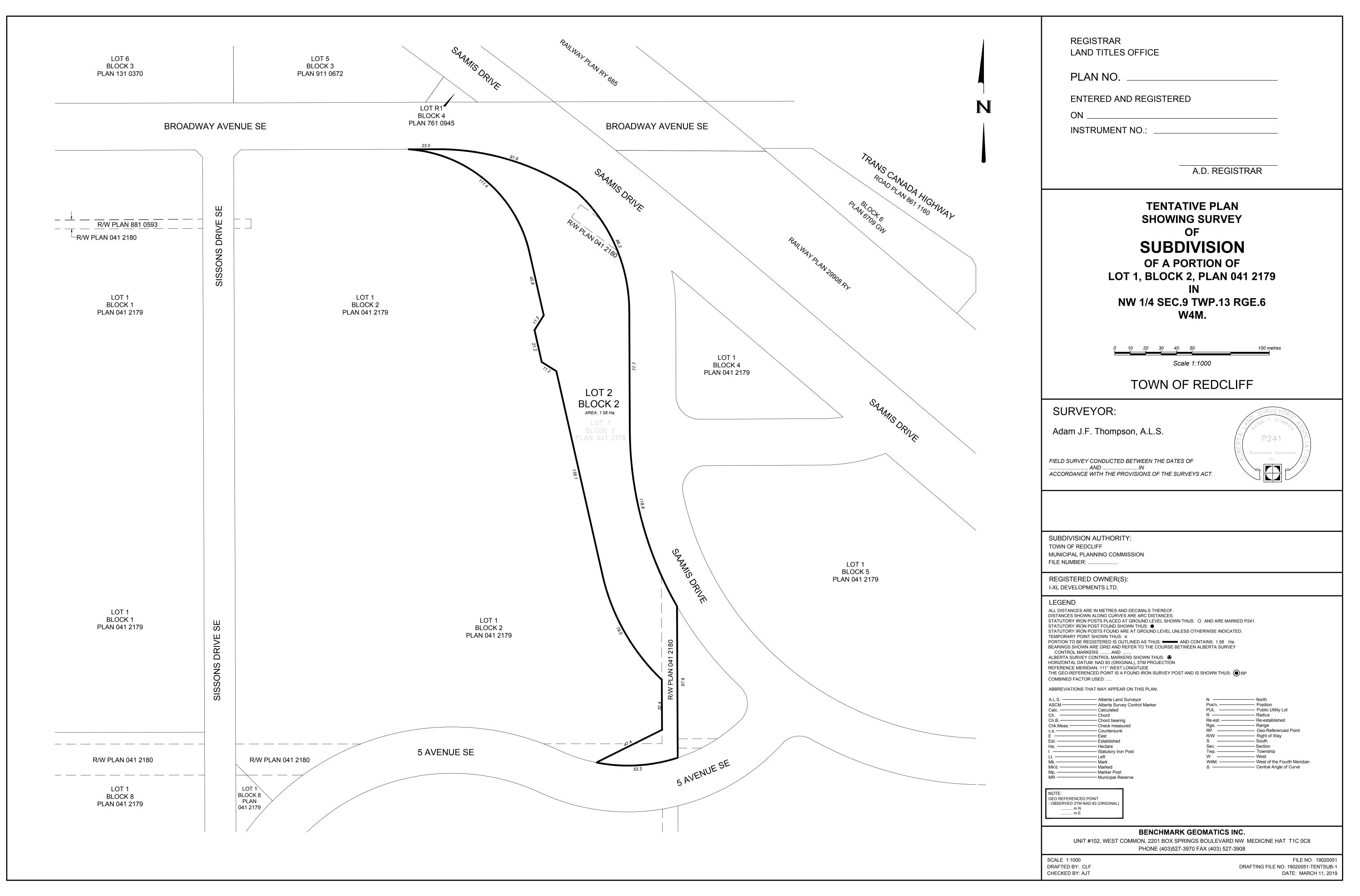
2019 SUB 01 - Subject Lands Lot 1, Block 2, Plan 041 2179 Subdivision Appliçation

FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SECULATED THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS SEVENTIAL THAT IS AND THE LAND THAT IS AND THAT IS AND THE LAND THAT IS SEVENTIAL THAT IS AND	For official use only
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	ater on the land (brush, shrubs, tree stands, woodlots, etc., - sloughs,
c. Describe the kind of soil on the land (sandy, loam, clay, etc.)	loam, clay, etc.) SANDY
EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED	SUBDIVIDED
Describe any buildings and any structures on the land and whether they are to be demolished or moved	ne land and whether they are to be demolished or moved
N/A	
WATER AND SEWER SERVICES	
If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe	
the manner of providing water and sewage disposal.	
SUBDIVIDED PARCEL IS NOT FOR RESIDENTIAL USE AND DOES NOT REQUIRE SERVICING	

to t	d that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating this application for subdivision. dress ZZOI BOX SPRINGS BLVD NW (Signed)
Ph	one No. (403) 527 - 3970 Date MARCH 5/2019
TH	E FOLLOWING ADDITIONAL INFORMATIION MUST BE PROVIDED
	Number of Parcels being created
2.	Size of parcels being created
	1.58 HECTARES
	3.91 ACRES
3.	Reason for Subdivision FOTURE PLANNING
4.	Any other relevant information in support of application
	TRY: I hereby authorize the agent of the Redcliff Planning Board to enter my Jand for the purpose of condu
ection	in connection with this application for subdivision approval. This right is granted pursuant to the Planning Ac
	MU
	Owner=s Signature
	SUBDIVISION FEES:
	GODDIAGONA LEG.

THIS SECTION FOR OFFICIAL USE

18



9 —



LAND TITLE CERTIFICATE

LINC

SHORT LEGAL

0030 537 774 0412179;2;1

TITLE NUMBER 171 072 996 +1

LEGAL DESCRIPTION

PLAN 0412179

BLOCK 2

LOT 1

EXCEPTING THEREOUT ALL MINES AND MINERALS

AREA: 10.1 HECTARES (24.96 ACRES) MORE OR LESS

ESTATE: FEE SIMPLE

ATS REFERENCE: 4;6;13;9;NW

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 041 236 280 +1

REGISTERED OWNER(S)

REGISTRATION DATE (DMY) DOCUMENT TYPE VALUE

CONSIDERATION

171 072 996 05/04/2017 TRANSFER OF LAND

SEE INSTRUMENT

OWNERS

I-XL DEVELOPMENTS LTD.

OF PO BOX 1028

MEDICINE HAT

ALBERTA T1A 7H1

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

NUMBER DATE (D/M/Y)

PARTICULARS

041 236 286 23/06/2004 UTILITY RIGHT OF WAY

GRANTEE - THE CITY OF MEDICINE HAT.

AS TO PORTION OR PLAN: 0412180

041 312 550 20/08/2004 CAVEAT

RE : SURFACE LEASE

CAVEATOR - THE CITY OF MEDICINE HAT.

ATTN: GENERAL MANAGER GAS UTILITY

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

REGISTRATION

171 072 996 +1

NUMBER

DATE (D/M/Y)

PARTICULARS

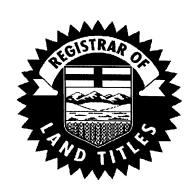
364 KIPLING ST SE MEDIICNE HAT ALBERTA T1A1Y4 AGENT - DAVID J PANABAKER

TOTAL INSTRUMENTS: 002

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 6 DAY OF MARCH, 2019 AT 04:54 P.M.

ORDER NUMBER: 36820504

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



Abandoned Well Map	Base Data provided by: Government of Alberta			
Abanaonea Wen map	Author XXX	Printing Date: 3/8/2019		
Legend Abandoned Well (Large Scale) Parised Well Legation (Large Scale)	Date Date (if applicable)			
Revised Well Location (Large Scale) Revised Location Pointer Road Paved Road Gravel Road Other Unimproved Road Winter Road; Truck Trail Rail Line Rail Line Abandoned Rail Line	The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: http://www.aer.ca/copyright-disclaimer.	Scale: 18,055.95 0.28 Kidometers 0 Projection and Datum: WGS84 Web Mercator Auxiliary Sphere Alberta Energy Regulator		

2019 SUB 01 - Circulation List

Town of Redcliff Administration

Town of Redcliff Municipal Manager

Town of Redcliff Public Services

Town of Redcliff Legislative & Land Services

Town of Redcliff Community & Protective Services

Town of Redcliff Finance Department

Town of Redcliff Taxation Department

Town of Redcliff Development Officer

Town of Redcliff Municipal Planning Commission Chairman

Affected Agencies

Alberta Energy Regulator (AER)

Alberta Infrastructure & Transportation

Canadian Pacific Railway

City of Medicine Hat Electric Department

City of Medicine Hat Gas Department - Distribution

City of Medicine Hat Gas Department - Natural Gas & Petroleum Resources

City of Medicine Hat Planning & Development Services

Adjacent Property Owners

Lot	Block	Plan
R1	4	7610945
5	3	9110672
6	3	1310370
1	1	0412179
2	8	0412179
1	2	0412179
13	RLY	RY685
13	RLY	RY22908
1	4	0412179
1	8	0412179
1	5	0412179
1	3	0412179
1	6	0412179
1	7	0412179

Schedule 7 – Subdivision Evaluation Checklist

MUNICIPAL PLANNING COMMISSION - SUBDIVISION EVALUATION CHECK LIST

Subdivision File Number: 2019 St	JB 01	Date: March	27, 2019	
Type of Subdivision: UR – Urban	Reserve Distr	ict		
Land Use District				
Existing Land Use District: UR – Urb	an Reserve D	District		
Correct District for this subdivision?	No	Land Use By	law amendmer	nt required
		and Subdivis	ion Application	tabled
	Yes√_	Proceed to n	ext section	
Municipal Development Plan				
Does the subdivision conform to the	Municipal De	velopment Plar	n? Yes_√	No
Comments:				
Property Taxes				
Have taxes been paid on the propert	ty to be subdiv	vided? Exemp	ot Yes_✓	No
Land Use Bylaw				
Does the proposed subdivision meet	t the requirem	ents of the Lan	d Use Bylaw a	nd the District?
		N/A	Yes√	_ No
Other District Requirements?)		Yes√_	No
If no, explain:				
Are there existing buildings on the p	roperty?		Yes	No √ _
Has a real property report been subr	mitted?	N/A	Yes	No √ _

File: 2019 SUB 01 Date: March 27, 2019

Property File		
Review and/or update Property File?	Yes	No✓_
Comments:		
Adjacency Matters		
Is the subdivision located on the edge of Town?	Yes	No ✓
Has the adjacent municipality responded? N/A	— Yes√_	
Comments: See Subdivision Authority Report		
Have any notified adjacent land owners responded? Comments:	Yes	No_ √
Are there any gas or oil wells within 100 m of the subdivision? Other:	Yes✓_	No
Comments: See Subdivision Authority Report		
Are there any rights of way crossing the property?	Yes√_	No
Is the subdivision located along the TransCanada Highway?	Yes	No √ _
Is the subdivision within 300 metres of a non-operating landfill?	Yes	No √ _
(Section 13(3)(b) of the Subdivision and Development Regulation	۱)	
If yes, has notification been provided to Alberta Environm	ent? Yes_	No_
(Note: Subdivision shall not be approved without consent	t of Alberta Env	ironment)
What type of development is adjacent to this subdivision?		
UR – Urban Reserve District, C3 – General Commercial I and Utilities District	District, TU – Tr	ansportation
Land considerations that affect or restrict this subdivision		
Is the topography of the site suitable for subdivision?	Yes√_	No
Are the soil characteristics suitable?	Yes√_	No
Is there adequate drainage for this site?	Yes√_	No
Can storm water be collected and disposed?	Yes√_	No
Is the land suitable for the proposed subdivision?	Yes_√	No

Comments: **Environmental Assessment** Are there problems related to subsidence, flooding or erosion? Yes No ✓ Is an Environmental Site Assessment (ESA) required? Yes No ✓ **Servicing Matters** Is there direct access to a developed public street? Yes ✓ No Yes ✓ Are municipal water and sewer services available? No Yes ✓__ Are gas, electrical, telephone, cable services available? No Have the utility companies raised any concerns? Yes No ✓ **Municipal Reserve** Is the subdivision subject to the dedication of reserve? Yes No_**√**__ If yes, what is the land area required (10%): ha ac Should land be dedicated as part of the subdivision? Yes___ No Should reserve be deferred at this time by caveat? No Yes__ Yes No Should money in place of reserve be paid? If yes, what is the value of the land? /ha Off-Site Levies Yes N/A__**√**_ **Service Agreement** Is an agreement with the Town required to deal with the construction or installation of: Streets and lanes Yes No ✓ Municipal utilities Yes___ No_**√**__ Other utility services Yes No ✓ Sidewalks Yes___ No_**√**__ No ✓

Yes Yes

No ✓

Off-street parking or loading

Curb, gutter, streetlights

File: 2019 SUB 01

Date: March 27, 2019

Memo



To: Redcliff Municipal Planning Commission

From: Planning and Engineering Department

Date: April 17, 2019

Re: Mobile Home and Modular Home Parks

BACKGROUND

The attached RFD is being sent to Redcliff Town Council by Administration for direction. One of the items Administration would like to include in the RFD is a recommendation from MPC.

ATTACHMENTS

1. Draft RFD for Redcliff Town Council Mobile Home and Modular Home Parks

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: April 22, 2019

PROPOSED BY: Director of Planning & Engineering

TOPIC: Land Use Bylaw – Modular and Mobile Home Parks

PROPOSAL: That council provide direction on the development of Modular and Mobile

Homes Parks in the Town

BACKGROUND

ISSUE

Are Modular and Mobile Home Parks a desired development in Redcliff?

PURPOSE

- 1. To provide strategic direction on whether Modular and Mobile Parks are a type of development to be allowed in the Town; and
- If yes, to provide direction to administration on how to craft regulations for the development of Modular and Mobile Home Parks, for inclusion in the updated Land Use Bylaw.

INTRODUCTION

Planning and Engineering began a complete redraft of the Land Use Bylaw in January 2019 with the purposes of:

- 1. Ensuring consistency with the newly adopted Municipal Development Plan, Bylaw 1880/2019;
- 2. Ensuring compliance with the Municipal Government Act;
- 3. Ensuring internal consistency amongst different parts of the document;
- Encouraging development by providing increased flexibility to developers, while simultaneously ensuring development occurs per council intention through increased regulation clarity; and
- Addressing persistent and reoccurring issues which are stalling development, such as:
 - a. Municipal Planning Commission variance powers;
 - b. Forced Subdivision and Development Appeal Board hearings for 'reasonable' development (i.e. larger signs along the Trans-Canada Highway); and

c. Downtown parking regulations.

Planning and Engineering are currently reviewing the Land Use Districts and corresponding Land Use District Map, uses, and definitions.

Planning and Engineering are seeking direction on the development of Modular and Mobile Home Parks in Town, which are not explicitly allowed or prohibited in the current Land Use Bylaw.

DISCUSSION

Modular and Mobile Home Parks Defined

Redcliff's current Land Use Bylaw (1698/2011) contains the following definitions:

- (132) **Mobile Home** means a manufactured home or a structure that is designed to be towed or carried from place to place and that is used as a residence but that does not meet Canadian Standard Association standard CSA Z240.
- (133) **Modular Home** means a residential building of one or more sections constructed within a certified factory and transported to a site to be permanently installed on a foundation all in accordance with the Alberta Building Code. For the purposes of this definition, finished means fully enclosed on the exterior and interior but need not include interior painting, taping, and installation of cabinets, floor coverings, fixtures, heating system, and exterior finishes. A manufactured home and mobile home are separate uses.

A Modular or Mobile Home Park could be defined as one of the following:

- 1. A lot under single management, for the placement of two or more mobile homes.
- 2. A parcel of land under single ownership which has been planned and improved for the placement of mobile homes for non-transient use.
- 3. A residential use in which more than one mobile home is located on a single lot.

- The Zoning Trilogy, 2003 - 2019

The issue with the above definitions is that developers and manufactures of Mobile and Modular homes have gone to great lengths, including legal challenges, to force municipalities into accepting Mobile and Modular homes in their municipalities. The real issue with Mobile and Modular homes is not what CSA standards they meet, or how the are built or where they are built or their exterior finishes or if they have a permanent foundation, or have a basement but is how the building appears and fits on the lot or in other words how the building presents itself to the community. Some design features that are almost universal among Mobile and Modular homes that do not fit into a standard community are:

- Long narrow buildings,
- Front doors facing the side yard,
- Front doors in the middle of the building
- Flatter roof slopes,
- Narrow eaves,

- Lack of building articulation,
- Skirting around the base,
- Parking on the side of the property,
- Parking encroaching onto the public road ROW

While not all these need to be present to look as a Mobile and Modular home several are usually present. As part of the redraft of the Land Use Bylaw we will be proposing changes to the definitions of Mobile and Modular homes to reflect these presentation differences instead of trying to rely on controls that have proven unsuccessful such permanent foundations and basements.

Further what is typically identified as Mobile home and Modular home parks have certain design features present:

- One land owner,
- Substandard roads, potable water distribution, sanitary sewage collection and stormwater management.
- Isolation from the rest of the community, either through distance or by fencing.

Only two of the three above are usually required for a property to be identified as a trailer park.

Cost-Benefit Analysis

Arguments for Modular and Mobile Home Parks	Arguments Against Modular and Mobile Home Parks
 Increase variety of housing options <i>MDP 6.1.6 Policy 2: The Town should encourage within proximity to locations of education, recreation, commercial, or health uses, specialized or unique forms of housing such as: tiny homes, barrier-free or adaptable housing, senior's living, resort-style living, provided the housing is in accordance with the guiding principle, vision, and goals of the MDP</i> Potentially provide affordable housing option <i>MDP 6.1.6 Policy 4: The Town shall coordinate with appropriate agencies and other levels of government to develop affordable housing strategies to meet the need for affordable housing in Redcliff</i> Increase development opportunities 	 Tax assessment, tax collection, and tax recovery difficulties Potential aesthetic concerns and negative public perception Typically closed off from the rest of the community: MDP 6.1.8 Policy 20: The Town should discourage residential community layouts that promote exclusivity and restrict access to the general public

Council should consider the following questions when evaluating whether Modular and Mobile Home Parks are a desired development in Redcliff:

- 1. Does the layout, aesthetics, and feel of Modular or Mobile Home Parks fit the vision of Redcliff's ideal "small town feel?" and the Municipal Development Plan?
- 2. What types of residential developments are appropriate in Redcliff?

- 3. Where, if at all, are certain types of residential developments appropriate in Redcliff?
- 4. Do we want to completely restrict certain types of development in Redcliff?
- 5. What intangible and objective community values are important to consider when regulating development?

POLICY/LEGISLATION

NA

STRATEGIC PRIORITIES

Goal 2: Economic Development

The Town of Redcliff strives to offer an environment that advances local employment through economic development and diversification.

- 2.1 Define the community's target markets and pursue development opportunities.
- 2.3 Promote a positive culture towards business and development.

ATTACHMENTS

NA

OPTIONS

If Council resolves Modular and Mobile Home Parks are an appropriate development for Redcliff, Council should then address how to regulate these developments. The table below briefly outlines potential options for regulating Modular and Mobile Home Parks in Redcliff through the Land Use Bylaw.

Option	Description
1. District	The Land Use Bylaw would contain a new District to specifically regulate Modular and Mobile Home Parks. If an applicant wanted to develop a Modular or Mobile Home Park, they would apply for rezoning, which would have to be approved by Council before development could proceed. The District could contain all basic development regulations for Modular and Mobile Home Parks, such as: appearance, boundary fencing, setbacks, roadways, parking, and provisions for community space. An overlay could be added to the Land Use Bylaw showing where Council considered Modular or Mobil Home Parks appropriate.
2. Direct Control (currently the only way a Modular or Mobile Home Park could be developed in Redcliff)	An applicant seeking to develop a Modular or Mobile Home Park would apply for rezoning to Direct Control, which would have to be approved by Council. Council could set specific development regulations during the rezoning to Direct Control process and could require all

	Development Permits for the Modular or Mobile Home Park to be approved by Council.
3. Overlay	Similar to what is currently in place for Cannabis-related uses, the Land Use Bylaw would contain an overlay depicting potential locations where Modular or Mobile Home Parks could be located in Redcliff. Modular or Mobile Home Parks could be a permitted, discretionary – Development Officer, or discretionary – Municipal Planning Commission use within the Overlay. The Land Use Bylaw could also include specific development regulations pertaining to Modular or Mobile Home Parks.

If Council resolves Modular and Mobile Home Parks are not an appropriate development for Redcliff, Council may want to determine how to address this in the Land Use Bylaw. The table below briefly outlines potential options.

	Option	Description
4.	Silent	Similar to how the Land Use Bylaw currently addresses Modular and Mobile Home Parks, the use would not be mentioned in the Bylaw. This implies Modular and Mobile Home Parks are a specialized use for which no regulations currently exist, which means a Modular and Mobile Home Park development could only occur through Direct Control.
5.	Definition	Similar to how the Land Use Bylaw currently addresses Cannabis Lounge, the Land Use Bylaw would contain a definition of the use and explicitly states its difference from other similar uses. The use would not be listed as a permitted or discretionary use in any District. This would mean that Modular and Mobile Home Parks would be allowed but only in a Direct Control zone or a Land Use Bylaw amendment creating a special zone. Part I Short Title, Purpose and Definitions 8. (32) Cannabis Lounge means development where the primary use is the sale of Cannabis to the public, for consumption within the premises, and where any preparation or serving of food may be ancillary to such use. Also commonly known as a cannabis café. The use does not include Cannabis Production and Distribution Facility, Medical Marijuana Dispensary, or Cannabis Retail Store.
6.	Explicit Statement	Similar to what is currently in place for Billboard Signs, the Land Use Bylaw would contain a statement indicating Modular and Mobile Home Parks are not permitted in any District. Part IIIV Sign Regulations 88. (10) Billboard Signs (a) Billboards are not permitted in any Land Use District.

MPC RECOMMENDED ACTION

MPC's Recommendation goes here.

ADMINISTRATIONS RECOMMENDED ACTION

Either Option 1 or Option 6

SUGGESTED MOTIONS

1.	Mobile Home Pa	rks an appropriate develo	rect administration to consider Modular and pment in Redcliff and to develop regulation sion in the Land Use Bylaw update, in acco	ns for	
2.	Mobile Home Pa	rks an appropriate develo	rect administration to consider Modular and pment in Redcliff on a case by case basis a conto develop regulations for Modular and I according to Option 2.	at	
3.	Councillor moved to direct administration to consider Modular and Mobile Home Parks an appropriate development in Redcliff, and direct Administration to develop overlays and regulations for Modular and Mobile Home Parks in the Land Use Bylaw update according to Option 3.				
4.	Councillor moved Modular and Mobile Home Parks are not an appropriate development in Redcliff, and direct that the Land Use Bylaw remain silent on Modular and Mobile Home Parks in according to Option 4.				
5.	Councillor moved Modular and Mobile Home Parks are not an appropriate development in Redcliff, and direct Administration to include a definition for Modular and Mobile Home Parks but with no zone where they are allowed in the Land Use Bylaw update according to Option 5.				
6.		elopment in Redcliff, and d	ular and Mobile Home Parks are not an lirect Administration to prohibit Modular and v update according to Option 6.	d	
SU	BMITTED BY:		Municipal Manager	_	
		- spartinont i load	Mariopar Mariagor		