

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, APRIL 22, 2019 @ 7:00 P.M.**

**PRESENT:**

Mayor	D. Kilpatrick	
Councillors	C. Crozier, C. Czember	
	S. Gale, L. Leipert,	
	E. Solberg (left at 9:09 p.m.),	
	J. Steinke	
Municipal Manager	A. Crofts	(left at 7:38 p.m., returned 7:47 p.m.)
Manager of Legislative & Land Services	S. Simon	(left at 7:38 p.m., returned 7:47 p.m.)
Director of Finance & Administration	J. Tu	(left at 7:38 p.m., returned 7:47 p.m., left at 7:50, returned 7:52, left at 8:27 p.m.)
Director of Community & Protective Services	D. Thibault	(left at 7:38 p.m., returned 7:47 p.m., left at 8:27 p.m., returned 9:10, left at 9:24 p.m.)
Director of Planning & Engineering	J. Johansen	(left at 7:38 p.m., returned at 7:47 p.m., left at 9:10 p.m., returned at 9:24 p.m., left at 9:39 p.m.)
Director of Public Services	C. Popick	(left at 7:38 p.m., returned 7:27 p.m., left at 8:27 p.m.)

**ABSENT:****1. GENERAL**

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| Call to Order                            | <b>A)</b> Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.   |
| 2019-0142 Adoption of Agenda             | <b>B)</b> Councillor Gale moved the Agenda be adopted as presented. - Carried.  |
| 2019-0143 Accounts Payable               | <b>C)</b> Councillor Leipert moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried. |
| 2019-0144 Bank Summary to March 31, 2019 | <b>D)</b> Councillor Steinke moved the Bank Summary to March 31, 2019, be received for information. - Carried.  |

**2. PUBLIC HEARING**

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| Bylaw 1886/2019, Land Use Bylaw Amendment<br>Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW) | <b>A)</b> Mayor Kilpatrick called the Public Hearing regarding Bylaw 1886/2019, Land Use Bylaw Amendment [Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW), Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.), Lot 41, Block 92, Plan |
|---|--|

Lot 42, Block 92, Plan  
0612255 (402 Broadway Ave  
W.)  
Lot 41, Block 92, Plan  
0612255 (404 Broadway Ave  
W.)  
H - Horticultural District to R1  
– Single Family Residential  
District

0612255 (404 Broadway Ave W.) H - Horticultural District to R1  
– Single Family Residential District] to order at 7:01 p.m.  
The Manager of Legislative & Land Services confirmed no  
persons registered to speak to the matter prior to the hearing.  
Further that no submissions had been received.

No persons were in the gallery to speak to the matter. No  
further comments were expressed by the council members.

Mayor Kilpatrick declared the Public Hearing closed at 7:02  
p.m.

### 3. DELEGATION

KPMG LLP presentation of  
the Town of Redcliff Financial  
Statements and the Redcliff  
Cypress Regional Waste  
Management Authority  
Financial Statements

**A)** Derek Taylor, Partner of KPMG LLP, was in attendance to  
present the Town of Redcliff Financial Statements and the  
Redcliff Cypress Regional Waste Management Authority  
Financial Statements.

2019-0145

Councillor Crozier moved to meet In Camera to discuss the  
Town of Redcliff Financial Statements under Section 24 & 26 of  
the *Freedom of Information and Protection of Privacy Act* at  
7:38 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*,  
Derek Taylor of KPMG LLP was in attendance in the In  
Camera session.

The Municipal Manager, Manager of Legislative & Land  
Services, Director of Finance  
& Administration, Director of Community & Protective  
Services, Director of Planning & Engineering, and Director of  
Public Services left the meeting at 7:38 p.m.

The Municipal Manager, Manager of Legislative & Land  
Services, Director of Finance & Administration, Director of  
Community & Protective Services, Director of Planning &  
Engineering, and Director of Public Services returned to the  
meeting at 7:47 p.m.

2019-0146

Councillor Leipert moved to return to regular session at 7:47  
p.m. - Carried.

2019-0147

Councillor Gale moved the presentation of the Town of Redcliff  
Financial Statements and the Redcliff Cypress Regional Waste  
Management Authority Financial Statements, by Derek Taylor,  
Partner of KPMG LLP, be received for information. - Carried.

2019-0148 Councillor Leipert moved that the Financial Statements for the Town of Redcliff for the year ended December 31, 2018, be approved as presented. Further, that the Mayor, Municipal Manager, and Director of Finance & Administration be authorized to sign the financial statements. - Carried.

2019-0149 Councillor Crozier moved the Financial Statements of the Redcliff Cypress Regional Waste Management Authority be received for information. – Carried.

Director of Finance & Administration left the meeting at 7:50 p.m.

#### 4. MINUTES

2019-0150 Council meeting held April 8, 2019 **A)** Councillor Czember moved the minutes of the Council meeting held April 8, 2019, be adopted as presented. - Carried.

2019-0151 Municipal Planning Commission meeting held April 17, 2019 **B)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held April 17, 2019, be received for information. - Carried.

Director of Finance & Administration returned to the meeting at 7:52 p.m.

#### 5. BYLAWS

2019-0152 Bylaw 1886/2019, Land Use Bylaw Amendment  
Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW)  
Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.)  
Lot 41, Block 92, Plan 0612255 (404 Broadway Ave W.)  
H - Horticultural District to R1 – Single Family Residential District  
**A)** Councillor Czember moved Bylaw 1886/2019, Land Use Bylaw Amendment [Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW), Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.), Lot 41, Block 92, Plan 0612255 (404 Broadway Ave W.), H- Horticultural District to R1 – Single Family Residential District] be given second reading as amended. - Carried.

2019-0153 Councillor Steinke moved Bylaw 1886/2019, Land Use Bylaw Amendment [Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW), Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.), Lot 41, Block 92, Plan 0612255 (404 Broadway Ave W.), H - Horticultural District to R1 – Single Family Residential District] be given third reading. - Carried.





## 6. REQUESTS FOR DECISION

- 2019-0154 Land Use Bylaw – Modular & Mobile Home Parks **A)** Councillor Leipert moved to direct Administration to consider Modular and Mobile Home Parks an appropriate development in Redcliff and to develop regulations for Modular and Mobile Home Parks for inclusion in the Land Use Bylaw update, in accordance with Option 1. – Carried.
- 2019-0155 2019 Final Budget **B)** Councillor Crozier moved that the Town of Redcliff 2019 Capital and Operating Budgets be approved as presented. - Carried.
- 2019-0156 Encroachment Permit Application  
34 Riverview Drive SE (Lot 84, Block 1, Plan 0213235) **C)** Councillor Czember moved that the Municipal Manager be authorized to sign an encroachment agreement with Michael & Tracy Heysa of 34 Riverview Drive SE (Lot 84, Block 1, Plan 0213235). - Withdrawn.
- Councillor Steinke moved that the Municipal Manager be authorized to sign an encroachment agreement with Michael & Tracy Heysa of 34 Riverview Drive SE (Lot 84, Block 1, Plan 0213235) subject to the shed being relocated to comply with the Land Use Bylaw. – Carried.

## 7. POLICIES

- 2019-0157 Policy 34, Reimbursement of Travel Expenses Policy **A)** Councillor Czember moved Policy 34, Reimbursement of Travel Expenses Policy, be approved as amended. – Carried.

## 8. CORRESPONDENCE

- 2019-0158 Alberta Public Works Association  
Re: National Public Works Week May 19-25, 2019 – “It Starts Here” **A)** Councillor Gale moved correspondence from Alberta Public Works Association regarding National Public Works Week May 19-25, 2019 – “It Starts Here” dated March 29, 2019 be received for information. – Carried.

## 9. OTHER

- 2019-0159 Council Important Meetings & Events April 22, 2019 **A)** Councillor Gale moved the Council Important Meetings & Events April 22, 2019, be received for information. - Carried.

## 10. RECESS

Mayor Kilpatrick called for a recess at 8:27 p.m.

Director of Finance & Administration, Director of Public Services, and Director of Community and Protective Services left the meeting at 8:27 p.m.

Mayor Kilpatrick reconvened the meeting at 8:33 p.m.

**11. IN CAMERA (Confidential Session)**

2019-0160

Councillor Leipert moved the order of the In Camera Items be amended as follows:

A) Land Development Proposal (FOIP Sec. 16, 23, 24 & 25)

B) Riverview Golf Club (FOIP Sec. 16 & 24)

C) Land Development Proposal (FOIP Sec. 16, 23, 24 & 25)

D) Boards & Commissions (FOIP Sec. 17)

E) Intermunicipal Collaborative Framework (FOIP Sec 21 & 24)

- Carried.

2019-0161

Councillor Crozier moved to meet In Camera to discuss A) Land Development Proposal under *FOIP* 16, 23, 24 & 25; B) Riverview Golf Club under *FOIP* 16 & 24; C) Land Development Proposal under *FOIP* 16, 23, 24 & 25; D) Boards & Commissions under *FOIP* 17; and E) Intermunicipal Collaborative Framework under *FOIP* 21 & 24 at 8:35 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager and Manager of Legislative & Land Services for all items.

A third party (*FOIP* Sec. 16) was in attendance to discuss Item A. (joined at 8:38 p.m., left at 8:58 p.m.)

Councillor Solberg left the meeting at 9:09 p.m.

Director of Planning & Engineering present for Item A, B & C. (Left at 9:10 p.m., rejoined at 9:24 p.m., left at 9:39 p.m.)

Director of Community & Protective Services present for Item B. (joined the meeting at 9:10 p.m., left at 9:24 p.m.)

2019-0162

Councillor Steinke moved to return to regular session at 9:53 p.m. - Carried.

2019-0163

Councillor Czember moved Administration negotiate with a Third Party on a Land Development Proposal. Further that the



Third Party be granted permission to apply for a development permit. – Carried.

2019-0164

Councillor Leipert moved correspondence from Clayton Orge dated April 14, 2019 providing notice of resignation from the Redcliff Library Board. Further that Administration extend a letter of appreciation to Mr. Orge for participation on the Redcliff Library Board. – Carried.

## 12. ADJOURNMENT

2019-0165 Adjournment

Councillor Steinke moved to adjourn the meeting at 9:53 p.m. - Carried.



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Mayor Kilpatrick



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Manager of Legislative & Land Services