



**COUNCIL MEETING**  
**MONDAY, MAY 13, 2019**  
**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, MAY 13, 2019 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

	<b><u>AGENDA ITEM</u></b>	<b><u>RECOMMENDATION</u></b>
	<b>1. GENERAL</b>	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda	Adoption
Pg. 4	C) Accounts Payable *	For Information
	<b>2. DELEGATION</b>	
Pg. 8	A) RCMP Report to Council *	
Pg. 11	i) Multi-Year Financial Plan *	Auth. Mayor to Sign
	<b>3. MINUTES</b>	
Pg. 18	A) Council meeting held on April 22, 2019 *	For Adoption
Pg. 24	B) Town of Redcliff Library Board meeting held on January 29, 2019 *	For Information
Pg. 27	C) Town of Redcliff Library Board meeting held on February 26, 2019 *	For Information
Pg. 29	D) Subdivision & Development Appeal Board hearing held on May 6, 2019 *	For Information
Pg. 33	E) Redcliff & District Recreation Committee meeting held on May 6, 2019 *	For Information
P. 35	F) Special Municipal Planning Commission meeting held on May 7, 2019 *	For Information
P. 37	G) Redcliff Cypress Regional Waste Management Authority Meeting held on May 8, 2019 *	For Information
	<b>4. BYLAWS</b>	
Pg. 40	A) Bylaw 1887/2019, Tax Rate Bylaw *	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> Reading

## **5. REQUEST FOR DECISION**

- |        |                                                                                      |                   |
|--------|--------------------------------------------------------------------------------------|-------------------|
| Pg. 47 | <b>A)</b> Riverview Golf Club Representative *                                       | For Consideration |
| Pg. 49 | <b>B)</b> 300 Block of 4 <sup>th</sup> SE Street Deep Utilities & Roadworks Tender * | For Consideration |

## **6. CORRESPONDENCE**

- |        |                                                                                                                          |                 |
|--------|--------------------------------------------------------------------------------------------------------------------------|-----------------|
| Pg. 56 | <b>A)</b> TransCanada *<br>Re: Planning and Development Near Pipelines                                                   | For Information |
| Pg. 58 | <b>B)</b> Canadian Association of Municipal Administrators *<br>Re: Long Service Recognition (10 years) for Arlos Crofts | For Information |
| Pg. 59 | <b>C)</b> Southern Alberta Recreation Association *<br>Re: Invitation to Southern Alberta Summer Games                   | For Information |

## **7. OTHER**

- |         |                                                  |                 |
|---------|--------------------------------------------------|-----------------|
| Pg. 62  | <b>A)</b> Municipal Manager Report to Council *  | For Information |
| Pg. 76  | <b>B)</b> Landfill Graphs *                      | For Information |
| Pg. 79  | <b>C)</b> Redcliff Community Guide Summer 2019 * | For Information |
| Pg. 103 | <b>D)</b> Council Important Meetings & Events *  | For Information |

## **8. RECESS**

## **9. IN CAMERA (CONFIDENTIAL)**

- A)** Boards & Commissions Appointments (2) (*FOIP* Sec. 17)
- B)** Riverview Golf Club (*FOIP* Sec. 17)
- C)** Land Matter (*FOIP* Sec. 16 & 24)
- D)** Land Matter (*FOIP* Sec. 21, 23, & 24)
- E)** Intermunicipal Collaborative Framework (*FOIP* Sec. 21 & 24)

## **10. ADJOURN**

<b>COUNCIL MEETING - MAY 13, 2019</b>			
<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
83945	AMSC INSURANCE SERVICES	MARCH 2019 HEALTH SPENDING	40.28
83946	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	14,213.64
83947	CANADIAN ENERGY	BATTERY 625CA	106.14
83948	CITY OF BROOKS	CARES GRANT (REGIONAL PARTNERSHIP PORTION)	1,934.00
83949	COOK'S SOUTHLAND	REFUND DUPLICATE PAYMENT	1,129.00
83950	MURRAY CHEVROLET CADILLAC	PARTS - BELT	111.58
83951	PETROFORCE INDUSTRIES	MEN & EQUIP TO THAW LINES	1,795.50
83952	PUROLATOR	FREIGHT - POOL	84.76
83953	SHAW CABLESYSTEMS G.P.	FIREHALL & WTP INTERNET	202.35
83954	AMSC INSURANCE SERVICES	2019 COUNCIL INSURANCE	1,969.00
83955	CYPRESS COUNTY	GRADER BLADES	2,016.00
83956	HAT AGRI SERVICE	SWITCH CLUTCH	78.95
83957	KAL TIRE	NEW REAR TIRES - SWEEPER	1,251.47
83958	TOWN OF REDCLIFF	LOAN - GOLF COURSE DEBT PAYMENT	111,770.43
83959	SCHWEITZER, CHARITY	REIMBURSE - VOLUNTEER CELEBRATION	37.79
83960	COVENANT FOUNDATION	KEN SCHMIDT - ST JOSEPH'S HOME	75.00
83961	SAWATZKY, JAMES	TABLE CLOTH - PROGRAM SUPPLIES	133.87
83962	AL'S AUDIO - 1181977 ALBERTA	EVENT LIGHTING	199.50
83963	CANSEL	PIN LOCATOR	1,186.50
83964	KAL TIRE	FLAT TIRE REPAIR	102.12
83965	NEW WEST TRUCK CENTRES	FAN HUB REPAIR	1,589.48
83966	ROBERTSON IMPLEMENT ALBERTA	TRACTOR REPAIR PARTS	1,984.07
83967	ROYAL CANADIAN LEGION #6 REDCLIFF	VOLUNTEER CELEBRATION	2,607.01
83968	SHAW CABLESYSTEMS G.P.	TOWN HALL INTERNET	146.90
83969	SPEEDY GLASS	WINDSHIELD REPLACE	260.40
83970	SHANON SIMON	TRAVEL - AMCA CONFERENCE	214.17
		<b>TOTAL</b>	<b>\$145,239.91</b>

<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS</b>			
<b>EFT#</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT0001344	ATRON REFRIGERATION & AIR COND	REPAIRS	1,307.25
EFT0001345	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	46.51
EFT0001346	CENTRAL SHARPENING	ICE KNIFE SHARPENING	1,233.75
EFT0001347	DIAMOND SOFTWARE INC.	SOFTWARE REPORT SUPPORT	1,580.25
EFT0001348	DIGITEX CANADA INC.	PHOTOCOPIER FEES	1,750.13
EFT0001349	HOME HARDWARE	GENERAL SUPPLIES	19.40
EFT0001350	JIM'S ELECTRIC (2006) LTD.	LED LIGHTING WASHROOM	837.38
EFT0001351	MEDICINE HAT CSRD #20	2018 REQUISITION ADJUSTMENT	2,064.42
EFT0001352	PAD-CAR MECHANICAL LTD.	FURNACE REPAIR - RCMP	194.25
EFT0001353	RURAL MUNICIPALITIES OF ALBERTA	FLAG POLE & TIE DOWN STRAPS	47.09
EFT0001354	SUMMIT MOTORS LTD	FILTERS	705.75
EFT0001355	IAN WILLIAMS	CONFERENCE TRAVEL LESS ADVANCE	173.19
EFT0001356	ATRON REFRIGERATION & AIR COND.	HOOK UP SINKS - DOWNSTAIRS	1,088.07
EFT0001357	THE BOLT SUPPLY HOUSE LTD.	BOLTS & NUTS	54.50
EFT0001358	BOSS LUBRICANTS	GREASE & OIL	957.98
EFT0001359	C.U.P.E.	EMPLOYEE UNION DUES	2,109.22

EFT0001360	MPE ENGINEERING LTD.	WTP CONTINUING SERVICE	1,575.00
EFT0001361	PARTEK IT SOLUTIONS INC	HOSTED BACKUP	652.05
EFT0001362	RURAL MUNICIPALITIES OF ALBERTA	OFFICE SUPPLIES	287.53
EFT0001363	RON'S ELECTRIC	SENIOR CENTER LIGHT REPLACEMENT	270.63
EFT0001364	ROSENAU TRANSPORT LTD	SHIPPING - JOHNSON EQUIPMENT	113.55
EFT0001365	TURRIS COMMUNICATIONS LTD	PROJ#231 TURRIS RADIO & LIGHTS	3,586.12
EFT0001366	ACTION PARTS	PARTS	215.71
EFT0001367	BARTLE & GIBSON CO. LTD.	PARTS - POOL & CAMPGROUND	134.10
EFT0001368	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	45.29
EFT0001369	CITY AUTO PARTS	VEHICLE PARTS	1,603.16
EFT0001370	DIGITEX CANADA INC.	PHOTOCOPIER FEES	779.34
EFT0001371	FARMLAND SUPPLY CENTER LTD	GOULD PUMP SEAL	805.74
EFT0001372	GAS CITY HYDRO VAC	HYDRO VAC WATER LINE REPAIR	1,291.50
EFT0001373	HOME HARDWARE	GENERAL SUPPLIES	119.24
EFT0001374	HYDRODIG	HYDROVAC 24 INDUSTRIAL DR	451.50
EFT0001375	JIM'S ELECTRIC (2006) LTD.	FIX RECTANGLE LIGHT	14.44
EFT0001376	JOE JOHNSON EQUIPMENT	VEHICLE PARTS	2,033.02
EFT0001377	KIRK'S MIDWAY TIRE	TIRE REPAIR	21.00
EFT0001378	PARK ENTERPRISES LTD.	MARCH 2019 PERMITS	3,607.39
EFT0001379	PARTEK IT SOLUTIONS INC	HOSTED BACKUP	735.00
EFT0001380	RURAL MUNICIPALITIES OF ALBERTA	PROJ#231 FOX FIRE EXTINGUISHER	423.20
EFT0001381	RMA FUEL LTD	BULK FUEL	6,492.16
EFT0001382	SUN CITY FORD LTD	AIR FILTER	28.73
EFT0001383	JENNY TU	TRAVEL - ARB COURSE	160.06
<b>TOTAL</b>			<b>\$39,614.60</b>

<b><u>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ATB MASTERCARD</u></b>			
<b><u>DATE</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
2019-03-05	STAPLES	FLASH DRIVES	52.49
2019-03-12	GFOA	2019 GFOA MEMBERSHIPS	256.20
2019-03-13	STAPLES	STATIONERY	54.34
2019-03-26	STAPLES	STATIONERY	13.21
2019-03-27	STAPLES	CHAIR	296.92
2019-03-28	STAPLES	STATIONERY	34.43
2019-03-29	STAPLES	TALLY COUNTER	28.92
2019-03-29	STAPLES	STATIONERY	56.66
2019-03-08	WESTERN PIZZA	PUBLIC WORKS LUNCH	87.04
2019-03-11	BANFF EAST GATE	PARK PASS	39.20
2019-03-15	PETROCAN	FUEL	84.65
2019-03-15	ELK+ AVENUE BANFF	HOTEL FOR CONFERENCE	716.40
2019-03-18	WESTERN CANADA CEMETERY	CEMETERY ASSOCIATION MEMBERSHIP	121.00
2019-03-27	SHELL	FUEL	90.51
2019-03-27	DOUBLE TREE REGINA	PARKING PASS	15.00
2019-03-14	CANADIAN TIRE	DISHES	55.62
2019-03-15	EPIC	ROUND ABOUT DESIGN COURSE	1,674.75
2019-03-25	U OF A	MUNICIPAL PLANNING COURSE	795.00
2019-03-25	U OF A	MUNICIPAL PLANNING COURSE	795.00
2019-03-29	REDCLIFF HOME HARDWARE	FLASHLIGHT & TOOLS	33.58
2019-03-29	AMAZON	PLANNING COURSE TEXTBOOK	121.46

2019-03-11	EVENTBRITE	SOCIAL SCHOOL COURSE	99.00
2019-03-11	EVENTBRITE	SOCIAL SCHOOL COURSE	99.00
2019-03-14	CPC	A/R POSTAGE	170.82
2019-03-18	CPC	UTILITY POSTAGE	585.86
2019-03-18	CPC	UTILITY POSTAGE	585.86
2019-03-18	CPC	UTILITY POSTAGE	585.85
2019-03-25	AMAZON	ETHERNET CABLES	43.10
2019-03-26	STAPLES	OFFICE SUPPLIES	144.22
2019-03-26	BULK BARN	FCSS SUPPLIES	4.22
2019-03-27	AMAZON	ELBOW & ARM SUPPORT FOR DESK	71.98
2019-04-02	SPORTS CONNECTIONS	PROGRAM SUPPLIES	20.96
2019-03-08	PETSMART	DOG DOO PICKUP TOOLS	137.52
2019-03-08	HOME DEPOT	SQUEEGEE	26.23
2019-03-10	AMAZON	DEWALT HAMMER DRILL KIT	250.53
2019-03-10	AMAZON	MASTER HOLE SAW KIT	129.77
2019-03-12	AMAZON	OPERATOR RADIO	118.57
2019-03-15	COSTCO	PROPANE	60.83
2019-03-20	SUPER CLEAN AUTO	WASH	9.00
2019-03-22	PRINCESS AUTO	RUBBER MALLETS	50.36
2019-03-22	STAPLES	PROJ# 191 STAPLES - CHAIRS	2,362.34
2019-03-22	PAINT IN GENERAL	BATHROOM RENOS	40.89
2019-04-02	BEST BUY	OPERATOR FRIDGE	230.99
2019-04-02	STAPLES	STATIONERY	51.38
2019-03-23	CMCINFO	CAMA MEMBERSHIP RENEWAL - ARLOS	514.50
2019-03-16	TOPLINE	DOUBLE FRONT DUCK UTILITY DUNGAREE	67.19
2019-03-16	TOPLINE	DOUBLE FRONT DUCK UTILITY DUNGAREE	71.39
2019-03-17	TOPLINE	DOUBLE FRONT DUCK UTILITY DUNGAREE	71.39
2019-03-19	FATBURGER	TRAVEL MEAL	36.77
2019-03-22	PRINCESS AUTO	FUEL PUMP & HOSE & ADAPTERS	94.46
2019-03-22	REDCLIFF SPLASHNDASH	WASH	14.00
2019-03-13	KIRK'S TIRE	WHEEL ALIGNMENT	94.45
2019-03-18	REDCLIFF SPLASHNDASH	WASH	5.75
2019-03-20	HOME DEPOT	SUPPLIES	21.96
2019-03-22	AMEA BOW ISLAND	MEMBERSHIP	60.00
2019-04-01	CYPRESS COMMUNICATIONS	RADIO REPAIR	58.80
2019-04-02	CYPRESS VIEW VET	EUTHANASIA	131.25
2019-03-06	RAMADA HOTEL	CONFERENCE TRAVEL	267.76
2019-03-10	COSTCO WHOLESALE	COFFEE & WATER	163.09
2019-04-02	DOTCOMYOUREVENT	ALBERTA FIRE CHIEFS 2019 DELEGATE REG.	819.00
2019-03-22	IAMRESPONDING	YEARLY SUBSCRIPTION	420.22
TOTAL			\$14,213.64

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
00495	A & B STEEL	CHAINS, HOOKS, & LINKS	657.09
00496	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	4,186.28
00497	H2O HAULING	HAUL WATER	115.00
00498	NANA'S & PAPA'S COIN LAUNDRY	COVERALLS	56.70
00499	RMA FUEL LTD	FUEL	4,843.28





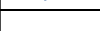









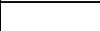










00500	WHITE FOX GROUP LTD	3/4" CRUSH	2,522.84
00501	49 NORTH LUBRICANTS	MOLY EXTREME GREASE	688.31
00502	RMA FUEL LTD	BULK FUEL	2,823.32
00503	SANATEC ENVIRONMENTAL	VACUUM - SEPTIC TANK - COMMER	168.00
00504	SHOCKWARE WIRELESS INC.	INTERNET	52.45
00505	TKL CONSTRUCTION INC	PROJ#002 TKL CONCRETE BLOCKS	7,218.75
00506	ACTION PARTS	AUTO PARTS	15.30
00507	DILLON CONSULTING	2018 ANNUAL REPORT & SAMPLING	10,302.02
00508	RMA FUEL LTD	BULK FUEL	2,302.76
<b>TOTAL</b>			<b>\$35,952.10</b>

<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ATB MASTERCARD</b>			
<b>DATE</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
2019-03-26	A1 PIZZA	STAFF APPRECIATION	45.10
2019-03-14	CPC	LANDFILL A/R	11.88
2019-03-07	SWANA NORTHERN LIGHTS	SWANA CONFERENCE	577.50
2019-03-10	AIR CANADA	CONFERENCE TRAVEL	370.91
2019-03-18	SKINNY'S SMOKE HOUSE	SKINNY'S MEAL	28.79
2019-04-03	HOSKIN SCIENTIFIC	WEATHER STATION	2,478.00
2019-04-03	HOSKIN SCIENTIFIC	SMART SENSOR	674.10
<b>TOTAL</b>			<b>\$4,186.28</b>

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**January to March: 2014 - 2019**

All categories contain "Attempted" and/or "Completed"

April-03-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	2	0	1	1	3	N/A	200%	0.4
Other Sexual Offences		1	1	0	0	0	1	0%	N/A	-0.1
Assault		4	13	2	7	11	6	50%	-45%	0.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	3	2	2	2	6	200%	200%	0.5
Uttering Threats		0	4	1	6	1	3	N/A	200%	0.3
<b>TOTAL PERSONS</b>		<b>7</b>	<b>23</b>	<b>5</b>	<b>16</b>	<b>15</b>	<b>19</b>	<b>171%</b>	<b>27%</b>	<b>1.3</b>
Break & Enter		10	5	1	4	23	12	20%	-48%	1.9
Theft of Motor Vehicle		2	2	2	3	7	4	100%	-43%	0.7
Theft Over \$5,000		0	0	0	0	1	0	N/A	-100%	0.1
Theft Under \$5,000		3	16	19	7	13	16	433%	23%	1.3
Possn Stn Goods		1	2	1	0	1	3	200%	200%	0.2
Fraud		4	1	11	3	11	3	-25%	-73%	0.5
Arson		0	0	0	0	0	0	N/A	N/A	0.0
Mischief To Property		10	8	13	22	14	19	90%	36%	2.1
<b>TOTAL PROPERTY</b>		<b>30</b>	<b>34</b>	<b>47</b>	<b>39</b>	<b>70</b>	<b>57</b>	<b>90%</b>	<b>-19%</b>	<b>6.7</b>
Offensive Weapons		1	1	0	0	0	2	100%	N/A	0.1
Disturbing the peace		12	1	5	2	4	2	-83%	-50%	-1.3
Fail to Comply & Breaches		10	13	5	2	5	9	-10%	80%	-0.9
<b>OTHER CRIMINAL CODE</b>		<b>2</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>2</b>	<b>0%</b>	<b>-60%</b>	<b>0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>25</b>	<b>18</b>	<b>12</b>	<b>5</b>	<b>14</b>	<b>15</b>	<b>-40%</b>	<b>7%</b>	<b>-2.0</b>
<b>TOTAL CRIMINAL CODE</b>		<b>62</b>	<b>75</b>	<b>64</b>	<b>60</b>	<b>99</b>	<b>91</b>	<b>47%</b>	<b>-8%</b>	<b>6.1</b>



**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**January to March: 2014 - 2019**

All categories contain "Attempted" and/or "Completed"

April-03-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		10	4	2	1	0	0	-100%	N/A	-1.8
Drug Enforcement - Trafficking		0	0	1	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>10</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-1.8</b>
Cannabis Enforcement		0	0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	3	2	1	0	0	-100%	N/A	-0.6
<b>TOTAL FEDERAL</b>		<b>12</b>	<b>7</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-2.4</b>
Liquor Act		4	3	2	4	0	0	-100%	N/A	-0.8
Cannabis Act		0	0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		5	5	8	9	6	27	440%	350%	3.3
Other Provincial Stats		16	11	18	25	27	33	106%	22%	4.0
<b>Total Provincial Stats</b>		<b>25</b>	<b>19</b>	<b>28</b>	<b>38</b>	<b>33</b>	<b>60</b>	<b>140%</b>	<b>82%</b>	<b>6.5</b>
Municipal By-laws Traffic		0	0	1	2	4	0	N/A	-100%	0.4
Municipal By-laws		3	12	9	6	4	8	167%	100%	-0.1
<b>Total Municipal</b>		<b>3</b>	<b>12</b>	<b>10</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>167%</b>	<b>0%</b>	<b>0.3</b>
Fatals		0	0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	2	1	2	2	0	N/A	-100%	0.0
Property Damage MVC (Reportable)		14	20	16	23	15	15	7%	0%	-0.1
Property Damage MVC (Non Reportable)		2	2	2	2	6	3	50%	-50%	0.5
<b>TOTAL MVC</b>		<b>16</b>	<b>24</b>	<b>19</b>	<b>27</b>	<b>23</b>	<b>18</b>	<b>13%</b>	<b>-22%</b>	<b>0.4</b>
Provincial Traffic		25	39	26	67	74	65	160%	-12%	9.9
Other Traffic		5	10	7	5	1	2	-60%	100%	-1.3
Criminal Code Traffic		9	14	16	6	3	3	-67%	0%	-2.1
<b>Common Police Activities</b>										
False Alarms		38	24	19	16	26	9	-76%	-65%	-4.1
False/Abandoned 911 Call and 911 Act		18	1	9	4	9	6	-67%	-33%	-1.2
Suspicious Person/Vehicle/Property		11	7	12	24	20	17	55%	-15%	2.3
Persons Reported Missing		0	0	1	1	2	1	N/A	-50%	0.3
Spousal Abuse - Survey Code (Reported)		4	7	8	8	10	21	425%	110%	2.7

**Redcliff Municipal Crime Stats:**

- Persons crime between the previous year and now is up 27% , property crime is down 19% and total criminal code is down 8% over the previous year
- False alarms and false 911 calls are both down from the previous year as well
- 77 files had charges laid in relation to the investigation

**Staffing:**

- One member just finished field coaching while another is on track to complete in June
- A few transfers to be effected in the near future and my understanding is we will be getting an experienced member over the next few months as well

**Significant Occurrences:**

- March 3, MVC v. arena, driver was charged with dangerous driving
- March 9, break and enter to Tarpon Energy resulted in recovered stolen goods and charges
- March 23, charge of possession of crystal meth against a local resident

**Traffic Enforcement:**

- Members have conducted 12 municipal traffic operations between January and March
- In April, Redcliff members conducted 5 traffic operations within the town

**Annual Performance Plan(APP):**

Visits to Hamlets: 576, January to March

Municipal Traffic Operations: 12

Visits to Schools: 33

Compliance Checks Completed: 18

Business Checks Completed: 12

Habitual Offenders Located: 0(No one living within Redcliff fulfills this specific criteria)



# **Redcliff Municipal Detachment Multi-Year Financial Plan**

**April 1, 2020**

<b>Prepared for:</b>	The Town of Redcliff
<b>Prepared by:</b>	S/Sgt. Sean Maxwell
<b>In Consultation With:</b>	Operations Strategy Branch, "K" Division

## Introduction

This Multi-Year Financial Plan (MYFP) has been prepared by the Royal Canadian Mounted Police (RCMP) “K” Division, in consultation with the Town of Redcliff, pursuant to Article 17.1 of the Municipal Police Service Agreement (MPSA). This plan is for the fiscal year starting on April 1, 2020 and covers a period of five years. This plan updates the projected Municipal Police Service Agreement (MPSA) costs for the fiscal years of 2020 to 2025, and has been prepared by the Detachment Commander of Redcliff Detachment, in consultation with “K” Division Operations Strategy Branch, Central Alberta District and the RCMP’s Corporate Management Branch.

This plan is a reflection of the ongoing cooperation between the RCMP and the Town of Redcliff to ensure adequate and effective municipal policing is provided pursuant to the MPSA. The safety and security of the citizens of the Town of Redcliff and the police officers serving within the Municipal Police Service (MPS) remains the ultimate goal.

## Overview

- The 2018 Police to Population Ratio for Redcliff Municipal Detachment is 701 persons per Member (Municipal Division Average is 635 persons per Member for populations between 5,000 – 9,999).
- The 2018 Redcliff Municipal Detachment Criminal Code Per Member is 40.9 CC/RM (Municipal Division Average is 97 CC/RM for populations between 5,000 – 9,999).
- Total Criminal Code Offences for Redcliff Municipal Detachment **increased by 25%** between 2017 and 2018. (5yr increase of 36%).
  - Persons Crimes **increased by 33%** between 2017 and 2018 (5yr increase of 26%); mostly driven by an increase in Assaults.
  - Property Crimes **increased by 21%** between 2017 and 2018 (5yr increase of 78%); driven by increases in Break & Enter, Theft of Motor Vehicle, Theft Under \$5,000, and Fraud.
  - Other Criminal Code **increased by 34%** between 2017 and 2018 (5yr decrease of 16%).
  - Spousal Abuse **increased by 9%** between 2017 and 2018 (5yr increase of 59%).

## Demographics

In the 2016 Census, the Town of Redcliff had a population of 5,600 living in 2,159 of its 2,232 total dwellings, a 0.2 percent increase from its 2011 population of 5,588. With a land area of 16.25 km<sup>2</sup>, it had a population density of 344.6/km<sup>2</sup> in 2016.<sup>1</sup>

## Economy

A varied economic base with high concentrations of Horticulture (Greenhouses) and Petroleum Industry Services. A new industry coming online within the near future are commercial cannabis growing operations.

## Redcliff Municipal Detachment Resources

Table 1

<i>Function</i>	<i>Officers</i>	<i>S/Sgt.</i>	<i>Sgt.</i>	<i>Cpl.</i>	<i>Cst.</i>	<i>Total</i>
<i>General Duty</i>		1		1	5	7
<i>GIS</i>					1	1
<i>Total</i>		1		1	6	8

Table 1 illustrates the currently established positions for Redcliff Municipal Detachment.

## Anticipated Increases to Resources

Table 2

<b>Police Service Agreement</b>	<b>Category of Employee</b>	<b>2020-21*</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
MPSA (« K » Division)	Regular Member					
	Municipal Employee					

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<sup>1</sup> Statistical data from Statistics Canada 2016 Census: <http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=CSD&Code1=4801018&Geo2=CD&Code2=4801&Data=Count&SearchText=redcliff&SearchType=Begins&SearchPR=01&B1=All&TABID=1>

Population growth and crime trends are only rising slowly with a 2% growth over the past year in reported calls for service. At this time, discussions regarding increases to resources would be long-term and might be discussed in light of five years or longer.

## Accommodation

The RCMP utilizes a wide variety of facilities in Alberta. These facilities include:

- Federally owned buildings used by RCMP federal policing units;
- Federally owned buildings in which space is leased by RCMP PPSA resources, RCMP MPSA, or a combination of both;
- Municipally owned buildings in which space is leased to RCMP PPSA units; and
- Buildings owned by corporations in which space is leased to RCMP PPSA units.

The municipality of Redcliff owns the existing RCMP Detachment and leases the space to the RCMP provincial resources. This includes 10 Municipal members, and nine Rural members.

## Equipment

<i>Item</i>	<i>2019/20</i>	<i>2020/2021</i>	<i>2021/2022</i>	<i>2022/2023</i>	<i>2023/2024</i>	<i>2024/2025</i>
AFRRCS		5,765				
Naloxone (10 RM @ \$ 99/unit)			990		990	
Wifi installation		11,400 <sup>2</sup>	3,311	3,311	3,311	3,311
Line speed upgrades	3,000 <sup>3</sup>	1,800	1,800	1,800	1,800	1,800
<b>Total</b>	<b>3,000</b>	<b>18,965</b>	<b>6,101</b>	<b>5,111</b>	<b>6,101</b>	<b>5,111</b>

Due to ever changing police environments, the RCMP needs to have ongoing discussions about future equipment that ensure the safety of their members and clients. These equipment needs, that may impact municipal budgets, are listed below.

<sup>2</sup> The rough estimate cost per detachment in 2019/2020 is \$11,400 per detachment in hardware costs, this includes the 6 wifi devices per detachment. The ongoing costs per detachment includes \$484 per year per device, and \$407 annual cost for the maintenance of the switch for a total of \$3311.00 annually per detachment.

<sup>3</sup> Initial installation in fiscal year 2019/20; installation and service fee; service fee for each year moving forward.

### Portable Ballistic Shields

The RCMP has identified that Portable Ballistic Shields (PBS) can provide an extra measure of safety to RCMP officers in some situations. The PBS will supplement soft and hard body armour when the need arises for General Duty members to deploy additional ballistic protection. The cost per ballistic shield is estimated to be \$8,000 to \$10,000. A new standard from National Institute of Justice (NIJ), specific to ballistic shields, will be released in 2019. National Use of Force has reviewed the new standard and amended the specifications that will be forwarded for approval to senior management at C&IP. It has not yet been determined if the PBS will be a mandatory piece of equipment for every RCMP detachment, nor has it been determined what the minimum number of PBS would be for each Detachment.

### Breaching Equipment

As part of Immediate Action Rapid Deployment (IARD) training, members are introduced to the use of breaching equipment. There is currently no approved breaching equipment for general duty members. The breaching tool is designed to be stored in a marked police vehicle in order to deal with IARD type incidents. National Use of Force unit researched and evaluated nine different types of breaching tools, ranging in price from \$160 to \$2,000 per tool. A decision is still pending on whether the tools will be mandatory. Policy and training are under development and will be finalized once the tool is selected.

### Extended Range Impact Weapon (40mm – less lethal)

Pilot project on the use of the 40mm Extended Range Impact Weapon (ERIW) by General Duty members is on-going. The project is working to assess the usage and effectiveness of this less lethal option. The one-year General Duty pilot officially commenced June 1, 2018 and will end May 31, 2019. To date, there have been a total of 19 general duty deployments of the 40mm ERIW. Work is underway for a new standing offer for 40mm ERIW munitions.

### Hard Body Armour (HBA)

For several months, National Use of Force has been reviewing the RCMP's current HBA. Industry advancements have been made resulting in the availability of lighter weight HBA plates and plates of different sizes to allow a better fit for several different body shapes. A review is in progress of the current product description for HBA. Once the review is completed, the product description for HBA will be amended to seek lighter weight and multiple sized HBA rifle plates for future procurement contracts. C&IP is exploring the option of issuing HBA to all regular members as part of the personal issued kit. This proposal is still under development.

### Pistol Modernization

The RCMP undertook a review of its General Duty pistol. A proposal is being made to adopt a modern pistol to ensure our members have appropriate equipment in order to do their job in as safe and effective a manner as possible. This proposal has not yet been presented to RCMP Senior Executive Committee (SEC) to obtain their support on whether it can proceed forward through the approval process. Moving forward, this proposal is subject to many milestones which would include securing appropriate finances and consulting with the Contract Management Committee (CMC). If this proposal receives SEC support to continue, various implementation plan options would be researched and considered including the strategy for

the distribution of pistols. After final project approval, the RCMP would not begin to receive new pistols for at least an additional 24 months.

#### Android Devices

With changing technology, new android devices are slated to be distributed to police officers on a priority basis. This roll-out will be initiated this year, completing within three years, with an estimated cost of \$1,000 per device. These devices will allow members easier usability and more features to assist in their daily duties.



## Conclusion

This Multi-Year Financial Plan is presented in accordance with the provisions of the 2020 MPSA. The RCMP remains committed to balancing operational requirements with the sound stewardship of public resources in a complex and evolving landscape.

The continuing investment in the municipal police service, particularly in building front line resources, will better equip the RCMP in Redcliff to meet the challenges that accompany prosperity and growth.

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S/Sgt. Sean Maxwell  
Detachment Commander  
Redcliff Detachment

Date:

I acknowledge receipt of this Multi-Year Financial Plan (MYFP) that has been prepared as required under the Municipal Police Service Agreement (MPSA). This MYFP, including the proposed budget and any changes to the number of personnel, is approved “in principal” only and will be considered as part of the Municipal annual budget development process. At the conclusion of our budget process we will supply the Detachment Commander a budget letter, which will include confirmation of any changes in the number of Members and Support Staff for the Municipal Police Service, and an explanation for any difference between the most recent projected budget figure and the approved budget, including any suggestions for addressing the difference.

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Dwight Kilpatrick  
Mayor  
Town of Redcliff

Date:

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, APRIL 22, 2019 @ 7:00 P.M.**

<b>PRESENT:</b>	Mayor Councillors	D. Kilpatrick C. Crozier, C. Czember S. Gale, L. Leipert, E. Solberg (left at 9:09 p.m.), J. Steinke
	Municipal Manager Manager of Legislative & Land Services Director of Finance & Administration	A. Crofts (left at 7:38 p.m., returned 7:47 p.m.) S. Simon (left at 7:38 p.m., returned 7:47 p.m.)  J. Tu (left at 7:38 p.m., returned 7:47 p.m., left at 7:50, returned 7:52, left at 8:27 p.m.)
	Director of Community & Protective Services	D. Thibault (left at 7:38 p.m., returned 7:47 p.m., left at 8:27 p.m., returned 9:10, left at 9:24 p.m.)
	Director of Planning & Engineering	J. Johansen (left at 7:38 p.m., returned at 7:47 p.m., left at 9:10 p.m., returned at 9:24 p.m., left at 9:39 p.m.)
	Director of Public Services	C. Popick (left at 7:38 p.m., returned 7:27 p.m., left at 8:27 p.m.)

**ABSENT:****1. GENERAL**

	Call to Order	<b>A)</b> Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
2019-0142	Adoption of Agenda	<b>B)</b> Councillor Gale moved the Agenda be adopted as presented. - Carried.
2019-0143	Accounts Payable	<b>C)</b> Councillor Leipert moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.
2019-0144	Bank Summary to March 31, 2019	<b>D)</b> Councillor Steinke moved the Bank Summary to March 31, 2019, be received for information. - Carried.

**2. PUBLIC HEARING**

Bylaw 1886/2019, Land Use Bylaw Amendment Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW)	<b>A)</b> Mayor Kilpatrick called the Public Hearing regarding Bylaw 1886/2019, Land Use Bylaw Amendment [Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW), Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.), Lot 41, Block 92, Plan
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Lot 42, Block 92, Plan  
0612255 (402 Broadway Ave  
W.)  
Lot 41, Block 92, Plan  
0612255 (404 Broadway Ave  
W.)  
H - Horticultural District to R1  
– Single Family Residential  
District

0612255 (404 Broadway Ave W.) H - Horticultural District to R1  
– Single Family Residential District] to order at 7:01 p.m.  
The Manager of Legislative & Land Services confirmed no  
persons registered to speak to the matter prior to the hearing.  
Further that no submissions had been received.

No persons were in the gallery to speak to the matter. No  
further comments were expressed by the council members.

Mayor Kilpatrick declared the Public Hearing closed at 7:02  
p.m.

### 3. DELEGATION

KPMG LLP presentation of  
the Town of Redcliff Financial  
Statements and the Redcliff  
Cypress Regional Waste  
Management Authority  
Financial Statements

**A)** Derek Taylor, Partner of KPMG LLP, was in attendance to  
present the Town of Redcliff Financial Statements and the  
Redcliff Cypress Regional Waste Management Authority  
Financial Statements.

2019-0145

Councillor Crozier moved to meet In Camera to discuss the  
Town of Redcliff Financial Statements under Section 24 & 26 of  
the *Freedom of Information and Protection of Privacy Act* at  
7:38 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*,  
Derek Taylor of KPMG LLP was in attendance in the In  
Camera session.

The Municipal Manager, Manager of Legislative & Land  
Services, Director of Finance  
& Administration, Director of Community & Protective  
Services, Director of Planning & Engineering, and Director of  
Public Services left the meeting at 7:38 p.m.

The Municipal Manager, Manager of Legislative & Land  
Services, Director of Finance & Administration, Director of  
Community & Protective Services, Director of Planning &  
Engineering, and Director of Public Services returned to the  
meeting at 7:47 p.m.

2019-0146

Councillor Leipert moved to return to regular session at 7:47  
p.m. - Carried.

2019-0147

Councillor Gale moved the presentation of the Town of Redcliff  
Financial Statements and the Redcliff Cypress Regional Waste  
Management Authority Financial Statements, by Derek Taylor,  
Partner of KPMG LLP, be received for information. - Carried.

- 2019-0148 Councillor Leipert moved that the Financial Statements for the Town of Redcliff for the year ended December 31, 2018, be approved as presented. Further, that the Mayor, Municipal Manager, and Director of Finance & Administration be authorized to sign the financial statements. - Carried.
- 2019-0149 Councillor Crozier moved the Financial Statements of the Redcliff Cypress Regional Waste Management Authority be received for information. – Carried.
- Director of Finance & Administration left the meeting at 7:50 p.m.
- 4. MINUTES**
- 2019-0150 Council meeting held April 8, 2019 **A)** Councillor Czember moved the minutes of the Council meeting held April 8, 2019, be adopted as presented. - Carried.
- 2019-0151 Municipal Planning Commission meeting held April 17, 2019 **B)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held April 17, 2019, be received for information. - Carried.
- Director of Finance & Administration returned to the meeting at 7:52 p.m.
- 5. BYLAWS**
- 2019-0152 Bylaw 1886/2019, Land Use Bylaw Amendment  
Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW)  
Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.)  
Lot 41, Block 92, Plan 0612255 (404 Broadway Ave W.)  
H - Horticultural District to R1 – Single Family Residential District  
**A)** Councillor Czember moved Bylaw 1886/2019, Land Use Bylaw Amendment [Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW), Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.), Lot 41, Block 92, Plan 0612255 (404 Broadway Ave W.), H- Horticultural District to R1 – Single Family Residential District] be given second reading as amended. - Carried.
- 2019-0153 Councillor Steinke moved Bylaw 1886/2019, Land Use Bylaw Amendment [Lots 7-20, Block 92, Plan 1117V (20 – 5 Street NW), Lot 42, Block 92, Plan 0612255 (402 Broadway Ave W.), Lot 41, Block 92, Plan 0612255 (404 Broadway Ave W.), H - Horticultural District to R1 – Single Family Residential District] be given third reading. - Carried.

**6. REQUESTS FOR DECISION**

- 2019-0154 Land Use Bylaw – Modular & Mobile Home Parks **A)** Councillor Leipert moved to direct Administration to consider Modular and Mobile Home Parks an appropriate development in Redcliff and to develop regulations for Modular and Mobile Home Parks for inclusion in the Land Use Bylaw update, in accordance with Option 1. – Carried.
- 2019-0155 2019 Final Budget **B)** Councillor Crozier moved that the Town of Redcliff 2019 Capital and Operating Budgets be approved as presented. - Carried.
- 2019-0156 Encroachment Permit Application  
34 Riverview Drive SE (Lot 84, Block 1, Plan 0213235) **C)** Councillor Czember moved that the Municipal Manager be authorized to sign an encroachment agreement with Michael & Tracy Heysa of 34 Riverview Drive SE (Lot 84, Block 1, Plan 0213235). - Withdrawn.
- Councillor Steinke moved that the Municipal Manager be authorized to sign an encroachment agreement with Michael & Tracy Heysa of 34 Riverview Drive SE (Lot 84, Block 1, Plan 0213235) subject to the shed being relocated to comply with the Land Use Bylaw. – Carried.

**7. POLICIES**

- 2019-0157 Policy 34, Reimbursement of Travel Expenses Policy **A)** Councillor Czember moved Policy 34, Reimbursement of Travel Expenses Policy, be approved as amended. – Carried.

**8. CORRESPONDENCE**

- 2019-0158 Alberta Public Works Association  
Re: National Public Works Week May 19-25, 2019 – “It Starts Here” **A)** Councillor Gale moved correspondence from Alberta Public Works Association regarding National Public Works Week May 19-25, 2019 – “It Starts Here” dated March 29, 2019 be received for information. – Carried.

**9. OTHER**

- 2019-0159 Council Important Meetings & Events April 22, 2019 **A)** Councillor Gale moved the Council Important Meetings & Events April 22, 2019, be received for information. - Carried.

**10. RECESS**

Mayor Kilpatrick called for a recess at 8:27 p.m.

Director of Finance & Administration, Director of Public Services, and Director of Community and Protective Services left the meeting at 8:27 p.m.

Mayor Kilpatrick reconvened the meeting at 8:33 p.m.

**11. IN CAMERA (Confidential Session)**

2019-0160

Councillor Leipert moved the order of the In Camera Items be amended as follows:

- A) Land Development Proposal (FOIP Sec. 16, 23, 24 & 25)
- B) Riverview Golf Club (FOIP Sec. 16 & 24)
- C) Land Development Proposal (FOIP Sec. 16, 23, 24 & 25)
- D) Boards & Commissions (FOIP Sec. 17)
- E) Intermunicipal Collaborative Framework (FOIP Sec 21 & 24)

- Carried.

2019-0161

Councillor Crozier moved to meet In Camera to discuss A) Land Development Proposal under *FOIP* 16, 23, 24 & 25; B) Riverview Golf Club under *FOIP* 16 & 24; C) Land Development Proposal under *FOIP* 16, 23, 24 & 25; D) Boards & Commissions under *FOIP* 17; and E) Intermunicipal Collaborative Framework under *FOIP* 21 & 24 at 8:35 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager and Manager of Legislative & Land Services for all items.

A third party (*FOIP* Sec. 16) was in attendance to discuss Item A. (joined at 8:38 p.m., left at 8:58 p.m.)

Councillor Solberg left the meeting at 9:09 p.m.

Director of Planning & Engineering present for Item A, B & C. (Left at 9:10 p.m., rejoined at 9:24 p.m., left at 9:39 p.m.)

Director of Community & Protective Services present for Item B. (joined the meeting at 9:10 p.m., left at 9:24 p.m.)

2019-0162

Councillor Steinke moved to return to regular session at 8:53 p.m. - Carried.

2019-0163

Councillor Czember moved Administration negotiate with a Third Party on a Land Development Proposal. Further that the

Third Party be granted permission to apply for a development permit. – Carried.

2019-0164

Councillor Leipert moved correspondence from Clayton Orge dated April 14, 2019 providing notice of resignation from the Redcliff Library Board. Further that Administration extend a letter of appreciation to Mr. Orge for participation on the Redcliff Library Board. – Carried.

## **12. ADJOURNMENT**

2019-0165 Adjournment

Councillor Steinke moved to adjourn the meeting at 8:53 p.m. - Carried.

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Mayor Kilpatrick

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Manager of Legislative & Land Services

## TOWN OF REDCLIFF LIBRARY BOARD

### Minutes

January 29<sup>th</sup>, 2019 7:30 PM

### Vision Statement

*The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.*

**Attending:** Brian Lowery, Katherine Rankin, Clay Orge, Dianne Smith, Valarie Westers, Jim Steinke, Robin Corry, Catharine Richardson

**Also attending:** Tracy Weinrauch, Recording Secretary

**Not in attendance:** Clarke Storle, Wendy Harty

**Call to order:** 7:30 pm

**Phil Monteith donation:** A special thank you to Phil & Doreen Monteith for their donation of \$1000.00 to our library for the purchase of new public access computer chairs.

**Approval of Agenda:** Jim moved to approve the agenda. Clay 2<sup>nd</sup>. All in favor. Carried.

**Approval of Minutes for November meeting:** Robin moved for approval. Catharine 2<sup>nd</sup>. All in favor. Carried.

**Financial Statements for November & December for information only:** Jim moved for information only. Valarie 2<sup>nd</sup>. All in Favor. Carried.

**Accounts Payable:** For information only.

Robin made a motion to approve the purchase of the laminator for \$1549.00. Clay 2<sup>nd</sup>. All in favor. Carried.

**Library Manager's Report:** In addition to information in the report on the agenda, we have been approved for the FCSS grant for \$1000.00 towards our Summer Reading Program's wages and supplies. At the Shortgrass Library Managers' meeting in January there was presentation from CFSESA regarding their investment program. It sounds like it would be worth having a meeting or presentation to the board, Tracy will talk to them to set one up.

MHPL is currently working on updating their Patron Code of Conduct and will be displaying it in the library, I think we should consider following their lead. After some discussion, our policy committee will review our Patron Code of Conduct and bring it back to the next meeting with any changes before printing and posting.

After some discussion with the circulation manager at the MHPL, she commented that they will be reviewing all of their programming and cutting it back to a manageable, productive amount. They have seen their traffic numbers to some programs reduce quite a bit and due to the cost of staffing those programs it isn't cost effective to continue with them. We have also seen lower numbers to our programming and, for the same reason as Medicine Hat, it may be time to re-evaluate the staffing expense for them.

We are working with FCSS to hold the Community Volunteer Income Tax Program once again. All the registrations and paperwork seem to be going much smoother than last year.

An update to the symposium coming up in Edmonton, both Clarke and Valarie will be attending Feb 20 – 23, 2019. As well, Katherine, Jim, Brian and Tracy will be attending the SALC conference in Lethbridge Feb 28 – Mar 2, 2019. Catharine will be presenting so the SALC committee will be paying her travel expense and one night's accommodation, we will only be paying for the other night's accommodation for her.



Board Leadership Southeast Alberta will be holding a Training Event for Board Members on Saturday, March 16<sup>th</sup>, 2019 at the Medicine Hat College. Wendy and Clay have already registered for the event, if anyone else would like to go please let me know. The fee is \$85/pp covered by the library. A reminder that the annual board photo will be taken at the next meeting. Catharine moved to approve the report. Katherine 2<sup>nd</sup>. All in Favor. Carried.

**Correspondence:** nothing to report

**Policies Report:** nothing to report

**Financial Report:** nothing to report

**Personnel Report:** nothing to report

**Needs Assessment/Library Advocacy:** Sunday cinemas will continue until the end of May. At the last committee meeting they discussed holding another presentation to the school division, working with the Town of Redcliff to hold a Board Member job fair to help fill vacant positions on other Town Boards, and a business appreciation for those that have supported us.

**Friends of the Library (FRPL):** nothing to report

**Social Media Report:** the committee has their posting calendar set up until the end of March. Due to changes in some of the Terms of Service of the sites we use we may have to move to paid accounts, and looking at trying Instagram. Clay moved to accept the report. Jim 2<sup>nd</sup>. All in favour. Carried.

**Ongoing Maintenance Projects:**

- Building Inspection done on December 20, 2018 & January 18, 2019
- Annual Fire Alarm Testing completed on January 25, 2019
- When Franks Fire Alarm & Electrical was here for the fire alarm testing, I asked if he received payment yet for the new fire panel. He said he hadn't received it yet so I told him I would look into it. After asking Mike if he knew when the payment would go through to Clayton Franks, he commented that he thought the library was paying for it. I then resent the original email I sent him with the invoice, that he had requested because he said it was one of his buildings and they would take care of it.
- The moldy wall in Tracy's office has been dry walled and painted. At the time that Gyp-tec Drywall was here to repair the wall, they commented to the library staff working that day that it was worse than they had first thought.

**ALTA:** nothing to report

**Old & Unfinished Business:**

**New Business:**

- OH & S Hazard Checklist completed December 3, 2018. A first aid blanket was purchased for the Battle Box/First Aid supplies and the filing cabinets have now been secured to the wall to comply with their regulations.
- Reappointments for 3 years: Dianne Smith; Clarke Storle; Clayton Orge; Wendy Harty

Elections:

1<sup>st</sup> call for nominations, Brian is willing to let his name stand.

2<sup>nd</sup> call for nominations.

3<sup>rd</sup> call for nominations.

Jim moved to cease nominations.

Robin nominated Katherine Rankin for Vice-Chair. Katherine accepted the nomination.

2<sup>nd</sup> call for nominations.

3<sup>rd</sup> call for nominations.

Jim moved to cease nominations.

2019 Committees will be confirmed at the next meeting. Please take this time to consider any changes you would like to make to your position on the board committees.

Tracy will make arrangements to change the signing authority at the Servus Credit Union Redcliff Branch, account #9859315.

Removed from the signing authority is Robin Corry.

Added to the signing authority is Katherine Rankin.

No changes will be made to Brian Lowery and Tracy Weinrauch as they will continue to have signing authority.


**Next Regular meeting:** February 26th, 2019 @ 7:30 pm.

Robin moved for adjournment at 8:30 pm.

Secretary

  
Tracy Weinrauch

Chairman

  
Brian Lowery

## TOWN OF REDCLIFF LIBRARY BOARD

### Minutes

February 26<sup>th</sup>, 2019 7:30 PM

### Vision Statement

*The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.*

**Attending:** Brian Lowery, Katherine Rankin, Wendy Harty, Clay Orge, Dianne Smith, Jim Steinke, Robin Corry, Catharine Richardson

**Also attending:** Tracy Weinrauch, Recording Secretary

**Not in attendance:** Valarie Westers

**Call to order:** 7:30 pm

**Approval of Agenda:** Wendy moved to approve the agenda. Catharine 2<sup>nd</sup>. All in favor. Carried.

**CFSEA presentation:** Chris Christie presented on the CFSEA investing and endowment funds. Difference between CFSEA and other charities is that when they get donations it gets invested instead of spending then they give out grants to other charities. They grant out approximately \$400,000 in funds to charities in Southeastern Alberta each year. They are not a fundraiser group, they receive donations and money for endowment funds. Since starting they have given out over 5 million dollars to Southeastern Alberta charities. CFSEA would manage our fund and help grow it and they charge 1% to manage the funds through Leif Weiler in Vancouver. Agency endowment funds are there forever and managed funds are meant to be temporary (saving for a larger project) but that funds needs \$50,000 to start up. There is no Rural Community Development fund managed for Cypress county yet but there have talks about it starting. If we invest with them, after one year, we can start to request the money back for grants for ourselves. Brian recommended that if we are interested we should discuss this with a Town representative.

**Approval of Minutes for January meeting:** Robin moved for approval. Jim 2<sup>nd</sup>. All in favor. Carried.

**Financial Statements for January for information only:** Catharine moved for information only. Clayton 2<sup>nd</sup>. All in Favor. Carried.

**Accounts Payable:** For information only.

**Library Manager's Report:** Dianne moved to approve the report. Jim 2<sup>nd</sup>. All in Favor. Carried.

**Correspondence:** N/A

**Policies Report:** More changes were required for the Code of Conduct for Library Users and the Town of Redcliff Library Board Policies, the amended documents will be brought forward at the next meeting.

**Financial Report:** N/A

**Personnel Report:** N/A

**Needs Assessment/Library Advocacy:** The Sunday Cinema was held on Sunday, February 24<sup>th</sup> and there were 2 attendees here that saw the posters at the YMCA. Catharine moved to accept the report for

information. Wendy 2<sup>nd</sup>. All in favor. Carried.

**Friends of the Library (FRPL):** The Friends have donated \$1500.00 to us for the purchase of more slanted book display supports. These are a preventative practice that helps to cut down on repair and maintenance of the books later on. Clay moved to accept the report for information.

**Social Media Report:** N/A

**Ongoing Maintenance Projects:** Snow removal continues to be an issue with the snow not being cleared between parking blocks. This is causing issues for people with disabilities and parents with strollers trying to enter the building. We do our best to shovel out those spaces but it could be done better with the equipment the Town owns.

**ALTA:** N/A

**Old & Unfinished Business:**

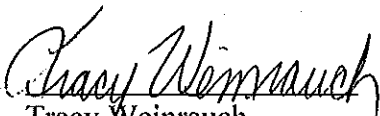
Katherine is removing herself from the social media committee and Brian will step into her place. All other committees will remain the same.

**New Business:** Catharine moved that we approve the 2019 Annual PLSB Survey. Katherine 2<sup>nd</sup>. All in favor. Carried.

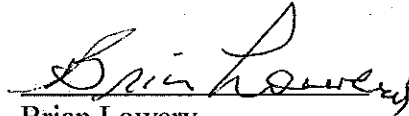
**Next Regular meeting:** March 26th, 2019 @ 7:30 pm.

Brian moved for adjournment at 9:00 pm.

Secretary

  
Tracy Weinrauch

Chairman

  
Brian Lowery

**MINUTES OF THE MEETING OF THE SUBDIVISION  
AND DEVELOPMENT APPEAL BOARD  
May 06, 2019 at 7:00 p.m.**

**PRESENT:** Members: B. Christian, T. Read,  
G. Shipley, C. Storle,  
C. Crozier

Development Officer	B. Stehr (arrived at 7:09)
Director of Planning & Engineering	J. Johansen
Recording Secretary	S. Simon

Owner Representative

**1. CALL TO ORDER**

Recording Secretary called the appeal hearing to order at 7:00 p.m., confirmed there was a quorum present to hear this appeal; and opened nominations for Chairman.

**2. ELECTION OF CHAIRMAN**

G. Shipley nominated C. Crozier to be Chairperson, seconded by T. Read. C. Crozier accepted and assumed control of the appeal hearing.

Chairperson Crozier asked persons in the gallery if they had any objection to any board members hearing the appeal. No objection to any member of the Subdivision and Development Appeal Board were stated.

**3. APPEAL**

**Appeal of Development Permit Application 19-DP-021  
Lot 15, Block 1, Plan 7911064 (1601 Broadway Avenue N.)  
Free Standing Sign & Fascia Sign**

**a) Presentation(s) by Development Authority**

Director of Planning & Engineering referenced the Planning & Engineering Report and provided details of the proposed development and outlined the reasons for the refusal of the development permit application by the Development Officer as follows:

- Proposed Free Standing Sign exceeds the maximum of 9.3 m<sup>2</sup> signage area as per the Town's Land Use Bylaw (Section 88.13.d);
- Signage on auxiliary building (gas bar canopy) is not allowed;
- Fascia signs on the east side of the building are not allowed as per the Town's Land Use Bylaw (Section 88.12.c).

The Director of Planning & Engineering advised with regard to the proposed development, they have no concerns with the proposal, other than it does not meet the requirements of the Land Use Bylaw and the Land Use Bylaw does not give sufficient authority to the Development Officer or MPC to approve this application, and in the event the SDAB allows the development that the following conditions be considered:

1. Applicant to remove existing free standing sign;
2. The signs shall not display lights that will adversely affect adjacent properties;
3. The signs shall not display lights that obstruct the view of, or may be confused with a traffic control device, in the opinion of the Development Authority;
4. The signs shall not obstruct the view of, or otherwise pose a potential hazard to vehicle or pedestrian traffic, in the opinion of the Development Authority;
5. The signs shall be maintained in good repair at all times, notwithstanding the sign shall at all times be structurally sound, the sign shall not be allowed to peel or become torn, or that any portion of the sign that is metal shall not be allowed to rust;
6. No auxiliary sign(s) shall be attached to the Free Standing Sign.
7. The LED signs must display a static display with no motion pictures, and the change between displays must be immediate.
8. The LED signs must not adversely affect adjacent properties &/or traffic to the satisfaction of the Development Officer.

**b) Presentation by the Appellant**

No one in attendance.

**c) Presentation by the Applicant (if Applicant is different from the Appellant)**

No one in attendance.

**d) Presentation by other persons in favor of the appeal**

No comments provided by persons in the gallery.

**e) Presentations from any person(s) opposed to the appeal**

No comments provided by persons in the gallery.

**f) Summation and response from all participants**

No further comments.

Development Officer arrived at 7:09 p.m.

**g) Other**

The recording secretary advised she had received an inquiry from an adjacent landowner and upon their review of the proposal they were not opposed.

**h) Recess**

No recess requested.

**i) In Camera (Confidential Discussion)**

B. Christian moved to meet in Camera at 7:10 p.m.

The Director of Planning & Engineering, Development Officer, and persons in the gallery left the meeting at 7:10 p.m.

**j) Decision**

B. Christian moved the appeal against the decision of the Development Officer to refuse to issue a permit for Development Permit Application 19-DP-021 (Lot 15, Block 1, Plan 7911064 - 1601 Broadway Avenue N. for a Free Standing Sign & Fascia Sign be upheld and the decision of the Development Officer be revoked. Further that Development Permit Application 19-DP-021 (Lot 15, Block 1, Plan 7911064 - 1601 Broadway Avenue N. for a Free Standing Sign & Fascia Sign be approved as presented with the following conditions:

1. Applicant to remove existing free standing sign;
2. The signs shall not display lights that will adversely affect adjacent properties;
3. The signs shall not display lights that obstruct the view of, or may be confused with a traffic control device, in the opinion of the Development Authority;
4. The signs shall not obstruct the view of, or otherwise pose a potential hazard to vehicle or pedestrian traffic, in the opinion of the Development Authority;
5. The signs shall be maintained in good repair at all times, notwithstanding the sign shall at all times be structurally sound, the sign shall not be allowed to peel or become torn, or that any portion of the sign that is metal shall not be allowed to rust;
6. No auxiliary sign(s) shall be attached to the Free Standing Sign.
7. The LED signs must display a static display with no motion pictures, and the change between displays must be immediate.
8. The LED signs must not adversely affect adjacent properties &/or traffic to the satisfaction of the Development Officer.

- Carried.

**Reasons for Decision**

The suggested proposal is not a detriment to the surrounding area and is consistent with past decisions of the Subdivision and Development Appeal Board with regards to signage along the highway corridor.

Evidence / Documents used in making decision:

Original application

Appeal Form

Appellant Submission

Development Officer Submission

No objections received from Adjacent Land owners.  
Land Use Bylaw Sign Section

B. Christian moved to return to regular session at 7:19 p.m.

The Director of Planning & Engineering, Development Officer, and persons in the gallery returned to the meeting at 7:19 p.m.

Chairperson Crozier summarized the decision and advised that a formal decision will be issued within 15 days.

**4. ADJOURNMENT**

C. Storle moved the meeting be adjourned at 7:22 p.m.



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Chairman



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S. Simon, Recording Secretary



**REDCLIFF & DISTRICT RECREATION COMMITTEE MEETING  
MONDAY, MAY 6, 2019 – 7:00 P.M.  
REDCLIFF TOWN HALL MEETING ROOM**

**PRESENT:**

Chairperson		Justin Getz
		Shane Hok
		Shawna Gale
		Sharon Kirvan
Director of Community & Protective Services		Derrin Thibault
Community & Protective Services		Charity Schweitzer
		Christina McNeil
		Karen Worrell

**ABSENT:**

**1. GENERAL**

- A) Meeting called to order by Chairperson Justin Getz at 7:04 pm
- B) Shawna Gale moved the agenda be adopted as amended. – Carried

**2. MINUTES**

- A) Shawna Gale moved the minutes from April 1, 2019 be adopted as amended – Carried.

**3. Delegation**

None

**4. OLD BUSINESS**

**Project  
Updates:**

**Skate Park**

Shane Hok moved the update on the Skate Park be accepted with the following information:

- Two bids were received for the project and are in the evaluation stage. Further information will be provided, and pricing will be requested in the next stage. The advisory board will be contacted and meet with the successful bidder once they are awarded. - Carried

**Lions Waterpark**

Shane Hok moved the update on the Lions Waterpark be accepted with the information that it has gone out for tender on APC until May 30 with an intended September start. - Carried.

**Under 17  
Hockey  
Championships**

Sharon Kirvan moved the Under 17 Hockey Championship game hosting opportunity be received for information with the following details:

- Derrin Thibault has had no answer from Hockey Alberta and has reached out to local representatives. The games have not yet been scheduled so Derrin will continue to attempt to make contact. – Carried.

**Riverview Golf  
Club**

Shawna Gale moved the update on the Golf Course be accepted with the following information:

- Derrin Thibault attended the first executive board meeting which will be held on the monthly on the 2<sup>nd</sup> Monday of the month going forward. The Club shared a financial update and is at 191 adult memberships. They have a roster of 14 committed volunteers who are working on various projects and aspects of the Club. They are well booked for June events. Derrin will review the existing Grant application for the driving range to see if a portion could be used for irrigation/water systems upgrades. Derrin will talk with the Manager to have a 'speech' ready for when CHAT is at the HALO tournament. – Carried.

**5. NEW BUSINESS**

- Grant Updates** Shane Hok moved that update regarding the pending status of the Bike Lending grant be received as information. - Carried
- Meeting Frequency** Committee discussed meeting frequency. The committee will meet in June and not in July and August. Will discuss bi-monthly option at the September meeting.
- Aquatic Centre** Committee discussed the Aquatic Centre will be opening May 25<sup>th</sup>. Renovations are starting on the changerooms and the rubber installation.

**6. RECOMMENDATIONS TO COUNCIL**

None

**7. CORRESPONDENCE**

None

**8. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS**

None

**9. DATE OF NEXT MEETING – June 3, 2019****10. ADJOURNMENT** Shawna Gale moved the meeting be adjourned at 7:43 pm – Carried

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Approved by Chair

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Date

**MINUTES OF THE SPECIAL MUNICIPAL PLANNING COMMISSION MEETING  
TUESDAY MAY 7, 2019 – 12:30 PM  
TOWN OF REDCLIFF**

<b>PRESENT:</b>	Members:	Acting Chair	S. Gale, L. Leipert, J. Steinke, B. Vine, N. Stebanuk
	Development Officer:		B. Stehr
	Director of Planning & Engineering		J. Johansen
	Technical Assistant/Recording Secretary		R. Arabsky

**ABSENT:** Members: B. Duncan, J. Beach

## 1. CALL TO ORDER

S. Gale called the meeting to order at 12:31 p.m.

## 2. ADOPTION OF AGENDA

S. Gale moved that the agenda be adopted as presented. – Carried.

### 3. DEVELOPMENT PERMIT APPLICATION(S) FOR MPC CONSIDERATION

### A) Development Permit Application 19-DP-024

Aecon Transportation  
NE 17-13-6-W4 (501 Mitchell Street NE)

L. Leipert moved that Development Permit Application 19-DP-021 for an Asphalt, Aggregate and Concrete Plant located at NE 17-13-6-W4 (501 Mitchell Street NE) be approved as submitted with the following conditions:

1. Approval from Alberta Transportation for proposed development;
2. All accesses are to meet Town of Redcliff Construction Standards and TAC guidelines. Applicant is to submit an access plan that demonstrates that the accesses, access spacing, and drainage will not cause operational issues for Mitchell Street NE. When a satisfactory plan is submitted it will be approved by the Director of Planning & Engineering. The plan is to at a minimum show:
  - (i) Access throat width,
  - (ii) Access return radii,
  - (iii) Access construction,
  - (iv) Infrastructure to maintain ditch drainage, including but not limited to pipes and armoring,
  - (v) Ability of a TAC WB-20 to negotiate the accesses.
  - (vi) Ability of a TAC WB-20 to move around the site so that no backup maneuvers are required onto Mitchell Street NE.

3. A storm water management plan. When a satisfactory plan is submitted it will be approved by the Director of Planning & Engineering.
4. A plan showing a berm along Mitchell Street to provide noise and dust control. When a satisfactory plan is submitted it will be approved by the Director of Planning & Engineering. Minimum specifications for the berm are:
  - (i) Top of the berm to be a minimum of 3.0 metres above the crown of Mitchell Street NE adjacent to the berm,
  - (ii) A flat top, with a minimum width of 2.0 metres,
  - (iii) Side slopes with a minimum 3 horizontal to one vertical, except where a retaining wall is used to reduce the footprint of the berm,
  - (iv) The berm shall not encroach into the Mitchell Street NE ROW, and
  - (v) At a minimum rough grass planting of the berm.
5. Applicant to apply for and receive all relevant Safety Codes Permits.
6. Security in the amount of \$20,000 to ensure construction of the improvements required by the approved stormwater management plan, access plan and berm plan are built as approved.
7. The Development Permit is valid for five (5) years;
8. The Town will issue a permit in year 4 if in the opinion of the Development Authority that the Asphalt, Aggregate and Concrete Plant is not causing a negative impact on the adjacent properties, and still complies with the Site Plan, and the conditions of the Development Permit;
9. Where the Town finds that the conditions of the Development Permit &/or the Site Plan are not met or that the use is causing undesirable impacts to the Town, the Town will issue a notice to the Applicant six (6) months in advance of the expiring permit, that the Town will not be automatically renewing the use and Development Permit. The notice to the Applicant must include:
  - (i) The reasons the permit is not being renewed,
  - (ii) The date of the permit expiring, and
  - (iii) That if the Applicant wishes to continue with the use, the Applicant must submit a new application for a Development Permit.
10. Should the Town fail to issue a new Development Permit before the expiration of this Development Permit the Development will automatically be renewed for another five (5) years.

- Carried.

#### 4. ADJOURNMENT

S. Gale moved adjournment of the meeting at 12:51 p.m. – Carried.

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Chairman

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Recording Secretary

**REDCLIFF/CYPRESS REGIONAL WASTE  
MANAGEMENT AUTHORITY MEETING  
MONDAY, MAY 8, 2018 - 1:00 p.m.  
REDCLIFF TOWN COUNCIL  
CHAMBERS**

**PRESENT:** Town of Redcliff: Councillor C. Crozier  
Councillor L. Leipert  
Landfill Treasurer J. Tu (left at 2:15 p.m.,  
returned 2:18, left at 2:46 p.m.)  
Landfill Manager C. Popick  
Landfill Secretary S. Simon  
Cypress County: Councillor A. Belyea  
Councillor S. Hok  
Public Works C. Richter  
Operations Supervisor

**ABSENT:**

**1. CALLED TO ORDER**

C. Crozier, Chairperson called the meeting to order at 1:02 p.m.

**3. ADOPTION OF AGENDA**

S. Hok moved the agenda be adopted as presented. – Carried.

**4. MINUTES OF PREVIOUS MEETING**

L. Leipert moved the minutes of the meeting held on February 28, 2019, be adopted as presented. – Carried.

**5. NEW BUSINESS**

**A) Derek Taylor KPMG LLP (Auditors)**

**Re: 2018 Audited Financial Statements**

A. Belyea moved the presentation of Derek Taylor of KPMG LLP regarding the 2018 Audited Financial Statements be received for information. Further that the 2018 Audited Financial Statements be approved, and the Chairperson be authorized to sign the Financial Statements. – Carried.

**B) Jack Wallace, Dillon Consulting**

**Re: 2018 Annual Reports Review**

L. Leipert moved the presentation of Jack Wallace of Dillon Consulting regarding the 2018 annual reports review, be received for information. – Carried.

**C) Commercial Hauler Award**

S. Hok moved the presentation by the Landfill Manager regarding Recycling Worx, commercial hauler be received for information. – Carried.

S. Hok moved Commercial Hauler Award item be deferred to In Camera (Confidential) Session under *FOIP* Sections 16, 24, and 25. – Carried.

L. Leipert moved to meet in Camera at 2:14 p.m. to discuss Commercial Hauler Award under *FOIP* Sections 16, 24, and 25. – Carried.

Landfill Treasurer left the meeting at 2:15 p.m., returned at 2:18 p.m.

S. Hok moved to meet in Regular Session at 2:36 p.m.

A. Belyea moved to authorize the Landfill Manager to negotiate with Recycling Worx to haul MSW to the Redcliff Cypress Regional Waste Management Authority. – Carried.

**D) Environment and Climate Change Canada**

**Re: Organic Diversion Program**

L. Leipert moved that the Redcliff Cypress Regional Waste Management Authority agree to and authorize the Landfill Manager to sign the Challenge Funding Agreement regarding the Redcliff Cypress Regional Organic Diversion Program by funding up to \$2,132,566 and completing construction by the end of 2021. The construction of the operations building is to be delayed until cell 025 and the compost system are completed. The funds for the building, in addition to landfill revenues, are to fund cell 025 and the compost system. In addition, the detailed design of the organic compost system is to begin immediately. – Carried.

**E) Waste Commissions / Authorities Collaboration Meeting**

L. Leipert moved to designate Councillor Crozier being the primary attendee and Councillor Hok being designated the alternate to attend the bi-annual Provincial Waste Collaboration meetings with the Landfill Manager, as presented. – Carried.

**F) Recycling Grant**

A. Belyea moved the letter from the Alberta Recycling Management Authority dated April 18, 2019 regarding the 2019-20 Registered Municipal Collection Site Advertising Grant approval, be received for information. – Carried.

**G) Redcliff Cypress Regional Waste Management Authority Graphs**

L. Leipert moved the Redcliff Cypress Regional Landfill Graphs to April 30, 2019, be received for information. – Carried.

**6. IN CAMERA SESSION (CONFIDENTIAL)**

A. Belyea moved the Authority meet In Camera at 2:44 p.m. to discuss the landfill cell design award under *FOIP* Sections 16 and 25 and the Redcliff Transfer Site general contract award under *FOIP* Sections 16, 25, and 27.

Landfill Manager & Landfill Secretary were in attendance during the In Camera Session. Landfill Treasurer left the meeting at 2:44 p.m.

L. Leipert moved to return to regular session at 3:00 p.m.

S. Hok moved that the Redcliff Cypress Regional Waste Management Authority

REDCLIFF/CYPRESS REGIONAL  
WASTE MANAGEMENT AUTHORITY MEETING  
WEDNESDAY, MAY 8, 2019

UNAPPROVED

PAGE 3

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award the Engineering Detailed Design Cell 025 and 102 Project to AECOM for a price of \$106,815. Deliverables include full drawing package, tender documents, IFT and IFC drawing packages, AEP approval, construction contract management plan, total project budget projections with contingencies, and all permits for construction as state in their project submission. – Carried.

A. Belyea moved to cancel the General Construction Tender Award for the Transfer Site, Scale System, and Operations Building. Further to authorize the Landfill Manager to reissue the tender for earthworks and dome tent at the Redcliff Cypress Regional Waste Management Authority. – Carried.

**7. ADJOURN**

S. Hok moved adjournment of the meeting at 3:01 p.m. - Carried.

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Chairman

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Secretary

## TOWN OF REDCLIFF REQUEST FOR DECISION

**DATE:** May 13, 2019

**PROPOSED BY:** Finance and Administration

**TOPIC:** 2019 Tax Rate Bylaw

**PROPOSAL:** To approve 2019 Tax Rate Bylaw No. 1887/2019

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### BACKGROUND:

The 2019 Tax Rate Bylaw was prepared by generally remaining in alignment with historical tax policy and also begins the integration of recent policy direction from council as it relates to farmland tax policy shown as below:

### Budgeted Tax Rate Policy 2017 - 2019

Year	2017		2018		2019	
	Levy	Tax Policy	Levy	Tax Policy	Levy	Tax Policy
Assessment Class						
Residential	2,600,745.00	49.56%	2,657,549.00	49.52%	2,694,400.00	49.18%
Non-Residential	2,482,423.00	47.31%	2,508,653.00	46.74%	2,543,438.00	46.42%
Farmland	65,751.00	1.25%	102,083.00	1.90%	141,308.00	2.58%
M & E	98,647.00	1.88%	98,423.00	1.83%	99,788.00	1.82%
	5,247,566.00	100.00%	5,366,708.00	100.00%	5,478,934.00	100.00%

The 2019 Final Budgets were approved at the April 22, 2019 Council meeting. The Municipal Government Act requires that Council pass an annual tax rate bylaw to raise revenues to be used toward payment of expenditures and transfers approved in the annual budget.

As per the 2019 final operating budget, the municipal levy is \$5,557,539, \$5,478,934 of which is levied from the Town's properties, and \$78,605 from the Annexed Properties (which are also part of the Town but subject to the annexation order issued by the Municipal Government Board). There is a 2.10% increase from the 2018 municipal budget.

There has yet to be release of the 2019 school requisitions (which come from the Provincial government); thus, they are budgeted based on the best estimates. The budget for the school requisitions has increased to \$2,151,285 from \$2,054,688, a 5% increase in Residential and Farmland properties, and 4.2% in Non-Residential properties from the 2018 budget. It is noted that the Town collects the school requisition and disburses back into the school system on behalf of the province. School requisition over-levies or under-levies will be adjusted next year.

There is a 4% increase of the Cypress View Foundation requisition, \$75,454 from \$72,554 when compared to last year.



There is a requisition of \$972 for Designated Industrial Properties (DIP) under Ministerial Order No.010/19, which is an additional tax levy with a mill rate set by the Province.

The mill rates set in the 2019 Tax Rate Bylaw No.1887/2019 will raise \$5,557,539 as a municipal requirement, \$2,151,285 as School Requisitions, \$75,454 as Cypress View Foundation Requisition, and \$972 as Designated Industrial Properties (DIP).

The comparison of the assessments and the mill rates between 2019 and 2018 are as follows:

<b>Assessment</b>		<b>2019</b>	<b>2018</b>	<b>Assessment Incr/(Decr)</b>	<b>Incr/(Decr) Percent</b>
Residential		\$507,722,100	\$498,313,450	\$9,408,605	1.89%
Non-residential		191,198,000	197,009,090	(5,811,090)	(2.95%)
Farmland		5,551,190	5,562,270	(11,080)	(0.20%)
Machine & Equipment		12,935,080	12,780,250	154,830	1.21%
<b>Sub-total</b>		<b>\$717,406,370</b>	<b>\$713,665,060</b>	<b>\$3,741,310</b>	<b>0.52%</b>
<b>Annexed Properties</b>					
Residential		\$11,029,530	\$10,346,280	\$683,250	6.60%
Non-residential		7,151,260	8,020,730	(869,470)	(10.84%)
Farmland		62,140	62,140	0.00	0.00%
Machine & Equipment		1,041,180	1,061,300	(20,120)	(1.90%)
<b>Sub-total</b>		<b>\$19,284,110</b>	<b>\$19,490,450</b>	<b>(\$206,340)</b>	<b>(1.06%)</b>
<b>Grand Total</b>		<b>\$736,690,480</b>	<b>\$733,155,510</b>	<b>\$3,534,970</b>	<b>0.48%</b>
<b>Mill Rates</b>		<b>2019</b>	<b>2018</b>	<b>Millrate Incr/(Decr)</b>	<b>Incr/(Decr) Percent</b>
<b>Residential</b>	General Municipal Tax	5.3068	5.3331	(0.0263)	(0.49%)
	ASFF/Opted Out School Requisition	2.5682	2.4959	0.0723	2.90%
	Cypress Foundation	0.1024	0.0990	0.0034	3.43%
	<b>Combined Residential Tax Rate</b>	<b>7.9774</b>	<b>7.9280</b>	<b>0.0494</b>	<b>0.62%</b>
<b>Non-Residential</b>	General Municipal Tax	13.3026	12.7337	0.5689	4.47%
	ASFF/Opted Out School Requisition	4.0505	3.7615	0.2890	7.68%
	Cypress Foundation	0.1024	0.0990	0.0034	3.43%
	<b>Combined Non-Residential Tax Rate</b>	<b>17.4555</b>	<b>16.5942</b>	<b>0.8613</b>	<b>5.19%</b>
<b>Farmland</b>	General Municipal Tax	25.4555	18.3528	7.1027	38.70%
	ASFF/Opted Out School Requisition	2.5682	2.4959	0.0723	2.90%
	Cypress Foundation	0.1024	0.0990	0.0034	3.43%
	<b>Combined Farmland Tax Rate</b>	<b>28.1261</b>	<b>20.9477</b>	<b>7.1784</b>	<b>34.27%</b>

Examples listed as follows:

- (1) For a residential property with an assessed value of \$250,000, the proposed combined mill rates will result in a tax increase of \$12.35 [(\$250,000 x 0.0494)/1000];
- (2) For a non-residential property with an assessed value of \$500,000, the proposed combined mill rates would result in a tax increase of \$430.65 [(\$500,000 x 0.8613)/1000];
- (3) For a farmland property with an assessed value of \$250,000, the proposed mill rates would result in a tax increase of \$1,794.60 [(\$250,000 x 7.1784)/1000]. It is noted that, as per previous council policy direction, in order to absorb the agricultural improvements exemption, the tax rate for farmland is to be adjusted accordingly.

(1) Residential Property at assessment value		\$250,000		
Residential Property	2019	2018	Difference	Increase in Taxes
Municipal Tax Levy	5.3068	5.3331	(0.0263)	(\$6.58)
School Tax Levy	2.5682	2.4959	0.0723	\$18.08
Cypress Foundation	0.1024	0.0990	0.0034	\$0.85
	7.9774	7.9280	0.0494	\$12.35
(2) Non-Residential Property at assessment value		\$500,000		
	2019	2018	Difference	Increase in Taxes
Municipal Tax Levy	13.3026	12.7337	0.5689	\$284.45
School Tax Levy	4.0505	3.7615	0.2890	\$144.50
Cypress Foundation	0.1024	0.0990	0.0034	\$1.70
	17.4555	16.5942	0.8613	\$430.65
(3) Farmland Property at assessment value		\$250,000		
	2019	2018	Difference	Increase in Taxes
Municipal Tax Levy	25.4555	18.3528	7.1027	\$1,775.67
School Tax Levy	2.5682	2.4959	0.0723	\$18.08
Cypress Foundation	0.1024	0.0990	0.0034	\$0.85
	28.1261	20.9477	7.1784	1,794.60

**POLICY/LEGISLATION:** Municipal Government Act 353 (1) – Property Tax Bylaw

353 (1) Each council must pass a property tax bylaw annually.

- (2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of
- (a) the expenditures and transfers set out in the budget of the municipality, and
  - (b) the requisitions.

**STRATEGIC PRIORITIES:** N/A

**ATTACHMENTS:**

Bylaw No. 1887/2019

**OPTIONS:**

1. That Council consider adopting the 2019 Tax Rate Bylaw 1887/2019 by giving three readings.
2. That Council give the 2019 Tax Rate Bylaw 1887/2019 first reading, and direct Administration to review and incorporate additional changes to the amended the bylaw for second and third readings.


**RECOMMENDATION:**


Option 1

**SUGGESTED MOTION(S):**

1.
  - i) Councillor \_\_\_\_\_ moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be given first reading.
  - ii) Councillor \_\_\_\_\_ moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be given second reading.
  - iii) Councillor \_\_\_\_\_ moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be presented for third reading.  
(Note: Must be unanimous in order to proceed with third reading)
  - iv) Councillor \_\_\_\_\_ moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be given third reading.
2. Councillor \_\_\_\_\_ moved to direct Administration to review and incorporate additional changes to the proposed 2019 Town of Redcliff Tax Rate Bylaw No. 1887/2019 and bring back at a special Council meeting.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager

**TOWN OF REDCLIFF  
BYLAW NO. 1887/2019**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF REDCLIFF FOR THE 2019 TAXATION YEAR.**

**WHEREAS**, the Town of Redcliff has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the Council meeting held on April 22<sup>th</sup>, 2019;

**AND WHEREAS**, the estimated municipal expenditures and transfers set out in the budget for the Town of Redcliff for 2019 total \$21,357,384;

**AND WHEREAS**, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/ Farm Land	\$ 1,244,824
Non-Residential	710,435
Opted Out School Boards	
Residential/ Farm Land	107,094
Non-Residential	88,932
Sub - Total	<u>\$ 2,151,285</u>
 Cypress View Foundation	 75,454
 Designated Industrial Properties (DIP)	 972

**AND WHEREAS**, the council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26;

**AND WHEREAS**, the assessed value of all property in the Town of Redcliff as shown on the assessment roll is:

	<b>Assessment</b>
Residential	\$ 507,722,100
Non-residential	191,198,000
Farmland	5,551,190
Machinery and Equipment	<u>12,935,080</u>
<b>Sub - Total</b>	<b>\$ 717,406,370</b>
Less Machinery and Equipment assessment allowance 40%	<u>(5,174,032)</u>
	<b>\$ 712,232,338</b>
 <b>Annexed Properties (Subject to Board Order MGB 147/2008)</b>	
Residential	\$ 11,029,530
Non-residential	7,151,260
Farmland	62,140
Machinery and Equipment	<u>1,041,180</u>
<b>Sub - Total</b>	<b>\$ 19,284,110</b>
 <b>Total Assessment</b>	 <b>\$ 736,690,480</b>

**AND WHEREAS**, Council is authorized in the Municipal Government Act and considers it appropriate to apply an exemption to the extent of 40% to the Machinery and Equipment used for manufacturing or processing;

**AND WHEREAS**, the estimated municipal revenues and transfers from all sources other than property taxation is estimated at \$12,648,733 and the balance of \$5,478,934 is to be raised by general municipal property taxation, \$78,605 by the annexed properties (Order of Council No. 147/2008);

**AND WHEREAS**, the Municipal Government Act authorizes the Town of Redcliff to impose a supplementary tax against properties listed on the supplementary tax roll;

**AND WHEREAS**, the taxation rates and taxation revenue for certain properties which were brought into the Town of Redcliff as a result of annexation are governed by Order of Council No. 147/2008;

**AND WHEREAS**, the provincial uniform tax rate for all Designated Industrial Property (DIP) assessment has been set at \$0.0786 per \$1,000 as per Ministerial Order No.010/19.

**NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Redcliff, in the Province of Alberta, enacts as follows:**

1. This Bylaw shall be known as the Town of Redcliff Tax Rate Bylaw:
2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Redcliff:

**General Municipal Properties**

	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
<b>General Municipal:</b>			
Residential	\$ 2,694,400	\$ 507,722,100	5.3068
Non-residential	2,543,438	191,198,000	13.3026
Farmland	141,308	5,551,190	25.4555
Machinery and Equipment *	99,788	12,935,080	7.7145
* 40% Machinery & Equipment Allowance			
	<hr/>	<hr/>	
	\$ 5,478,934	\$ 717,406,370	
<b>Education:</b>			
ASFF (Residential & Farmland)	\$ 1,238,767	\$ 482,354,505	2.5682
ASFF (Non-residential)	698,507	172,450,822	4.0505
Opted Out (Residential & Farmland)	79,405	30,918,785	2.5682
Opted Out (Non-Residential)	75,935	18,747,178	4.0505
	<hr/>	<hr/>	
	\$ 2,092,614	\$ 704,471,290	
<b>Cypress View Foundation</b>	<hr/>	<hr/>	
	\$ 73,431	\$ 717,406,370	0.1024
<b>Sub-Total</b>	<hr/>	<hr/>	
	\$ 7,644,979	\$ 717,406,370	

**DIP Properties (Rates as per Ministerial Order No.010/19)**

DIP- Designated Industrial Properties	\$	44	\$	562,010	0.0786
DIP- Linear Properties		805		10,261,800	0.0786
<b>Sub-Total</b>	<b>\$</b>	<b>849</b>	<b>\$</b>	<b>10,823,810</b>	
<b>Town Total</b>	<b>\$</b>	<b>7,645,828</b>			

**Annexed Properties MGB Order 147/08 (Rates as per Cypress County)**

	<b>Tax Levy</b>	<b>Assessment</b>
<b>General Municipal:</b>		
Real Properties	\$ 78,605	19,284,110
<b>Education</b>		
School Tax Levy	58,671	19,284,110
<b>Cypress View Foundation</b>	2,023	19,284,110
<b>Sub-Total</b>	<b>\$ 139,299</b>	<b>\$ 19,284,110</b>

**Annexed DIP Properties (Rates as per Ministerial Order No.010/19)**

DIP- Designated Industrial Properties	90	1,652,180	0.0786
DIP- Linear Properties	33	608,810	0.0786
<b>Sub-Total</b>	<b>\$ 123</b>	<b>\$ 2,260,990</b>	
<b>Annexed Properties Total</b>	<b>\$ 139,422</b>		
<b>Grand Total</b>	<b>\$ 7,785,250</b>	<b>\$ 736,690,480</b>	

3. That the Chief Administrative Officer be authorized to impose a supplementary tax against properties listed on the supplementary tax roll and the supplementary tax rates be the same as imposed by this bylaw.
4. That the Chief Administrative Officer be authorized to levy and collect property taxes for 2019, on those properties annexed to the Town of Redcliff from Cypress County, which are subject to the provisions of Board Order 147/2008, based on those rates established by Cypress County Mill Rate Bylaw.
5. That this bylaw shall take effect on the date of the third and final reading.

**READ** a first time this 13<sup>th</sup> day of May, 2019

**READ** a second time this 13<sup>th</sup> day of May, 2019.

**READ** a third time this 13<sup>th</sup> day of May, 2019.

**PASSED** and **SIGNED** this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF LEGISLATIVE  
AND LAND SERVICES

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** May 13, 2019

**PROPOSED BY:** Municipal Manager

**TOPIC:** Appointment to Riverview Golf Club

**PROPOSAL:** To consider appointing a second Town representative to the Riverview Golf Club Executive Board

---

**BACKGROUND:**

In the Riverview Golf Club business plan presentation to Council that took place on January 14<sup>th</sup>, 2019 under section 2 – Strategic Plan sub-section 2.1 – Organizational Structure it was indicated under point 1 that:

**“2.1 Organizational Structure**

The Club proposes several substantial changes to the organizational structure:

1. Redcliff Town Council will appoint two (2) full voting members to the Riverview Golf Club Executive Board. It is proposed that one of these board members be a Councillor and one be the Director of Community & Protective Services, however Council is free to appoint whomever they desire.”

Considering the proposed adjustment in the Golf Clubs organizational structure, Council is now able to make that appointment. The current composition of the Riverview Golf Club Executive Board has a minimum of 5 members and a maximum of 11 members comprised of 1 Council member with the balance from the Community at large. The appointment of the 1 member of Council stems from our current lease agreement with the Riverview Golf Club.

**POLICY/LEGISLATION:**

N/A

**STRATEGIC PRIORITIES:**

N/A

**ATTACHMENTS:**

N/A

**OPTIONS:**

1. Appoint the Director of Community & Protective Services as a Town representative to the Riverview Golf Club Executive Board.
2. Not to appoint the Director of Community & Protective Services as a Town representative to the Riverview Golf Club Executive Board.

3. Appoint \_\_\_\_\_ as a Town representative to the Riverview Golf Club Executive Board.

**RECOMMENDATION:**

Option 1

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved to appoint the Director of Community & Protective Services as a Town representative to the Riverview Golf Club Executive Board.
2. Councillor \_\_\_\_\_ moved to appoint \_\_\_\_\_ as a Town representative to the Riverview Golf Club Executive Board.

**SUBMITTED BY:**

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager



**TOWN OF REDCLIFF**  
**REQUEST FOR DECISION**

**DATE:** May 13, 2019

**PROPOSED BY:** Planning & Engineering

**TOPIC:** 300 Block of 4<sup>th</sup> Street SE Deep Utilities and Roadworks Tender

**PROPOSAL:** Award the 300 Block of 4<sup>th</sup> Street SE Deep Utilities and Roadworks Tender Contract to MJB

---

**BACKGROUND:**

Five bids were received for the 300 Block of 4<sup>th</sup> Street SE Deep Utilities and Roadworks:

	<b>Project Bid</b>	<b>Project Total</b>
<b>AECON</b>	\$1,476,167.00	\$1,557,197.57
<b>BYZ Enterprises Ltd.</b>	\$1,724,068.50	\$1,815,472.89
<b>MJB Enterprises Ltd.</b>	\$1,440,299.30	\$1,525,319.57
<b>PME INC.</b>	\$1,455,968.73	\$1,543,066.57
<b>U.G. Excavating</b>	\$1,551,427.19	\$1,636,509.51

The Project Bid includes 10% contingency plus approximately an additional \$50,000 in provisional items. The Project Total includes the Project Bid, some other items that the Town will pay for on the project directly to vendors (Materials Testing, Water, Hydrovac Dumping Fees, etc.) and G.S.T.

Currently funding for the project is from the 2019 Capital Budget:

Project	Project ID	Funding	
IF Cox School Utility Improvements 4 <sup>th</sup> Street	A5	2019 MSI \$441,137.00	Federal Gas Tax \$308,863.00
* Broadfoot Place and Stone Place Deep Utilities	A7	2018 MSI \$55,000*	

\* The underground portion of this project was included in this tender.

The Town has not received 2019 MSI funding. This project had an MSI funding rank of 3.

Total funding currently in hand for this project is \$363,863.00. Current budget shortfall is \$1,161,456.57.

Due to the desired small construction window the project needs to be awarded now for construction in 2019. To award this project now funding will have to be reallocated from other projects or new funding assigned. It is recommended to make the following budget reallocations:

	Project ID	Funding
3 <sup>rd</sup> Street NW (000, 100, 200 & 300 Blk) Final Lift	T22	2017 MSI \$264,000.00
4 <sup>th</sup> Street NW (000, 100 & 200 Blk) Final Lift	T23	2017 MSI \$296,000.00
Eastside Surge Tanks	S23	2018 MSI \$650,000.00
Upgrades to South Trunk east of Eastside Phase 1	OS-S2	Federal Gas Tax \$308,863.00

The rationale behind this recommendation is:

- There is a narrow construction window for the IF Cox project as the goal is to have the project completed prior to school starting in September 2019 but closing the road after school finishes in June 2019.
- 3<sup>rd</sup> Street NW and 4<sup>th</sup> Street NW projects could be deferred another year or could be tendered when 2019 MSI funding is known.
- Eastside Surge Tanks and Upgrades to South Trunk east of Eastside Phase 1 will have detail design done once the current planning & preliminary engineering work on Eastside is completed enough that a site for the surge tanks and the road alignments are finalized. It is likely that construction will not commence in 2019. These priority projects could be assigned 2019 MSI funding when it is known.

Reviewing the Tenders there were some minor irregularities with the low bid; however, we are confident that they can be resolved with no issues and they do not have any impacts on the bid amount.

Reviewing the Tenders and our preliminary cost estimate that was used at budget time we note the following:

- Project has been expanded to include the intersections on each side of the 300 block of 4<sup>th</sup> Street SE and extended to the logical tie in points with the sanitary and water systems. Doing this means that the intersections will not have to be closed to tie in future utility work. This has increased the scope of work about 50%.
- The bid prices for watermains, valves, catchbasins and manholes are approximately 30% higher than was estimated.

## **POLICY/LEGISLATION:**

N/A

## **STRATEGIC PRIORITIES:**

**Goal 1** The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

### **Strategies**

- 1.1. Establish long-term financial solutions to fund the maintenance, replacement and expansion of the community's infrastructure
- 1.2. Develop an asset management program to guide decision making priorities for the maintenance, replacement and expansion of infrastructure

**Goal 4** The Town of Redcliff is effective in governance and public service delivery.

### **Strategies**

- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources.

## **ATTACHMENTS:**

Drawing 132-2019-P3

Drawing 134-2019-1

Tender Analysis Summary

## **OPTIONS:**

1. Award the 300 Block of 4<sup>th</sup> Street SE Deep Utilities and Roadworks to MJB Enterprises Ltd. Reallocate funds from 3<sup>rd</sup> Street NW (000, 100, 200 & 300 Blk) Final Lift, 4<sup>th</sup> Street NW (000, 100 & 200 Blk) Final Lift, Eastside Surge Tanks and Upgrades to South Trunk east of Eastside Phase 1 as needed for the project and to priority fund these projects once 2019 MSI (or equivalent) funding is known.
2. Award the 300 Block of 4<sup>th</sup> Street SE Deep Utilities and Roadworks to MJB Enterprises Ltd with a reduced scope of work. The recommended reduction in scope of work would be not to do any of the work necessary to make the 3<sup>rd</sup> Avenue and 4<sup>th</sup> Street intersection complete and only patch the north end of the project as necessary. Without the 2019 MSI funding their will be \$441,137.00 shortfall and it is recommended to reallocate funds from 3<sup>rd</sup> Street NW (000, 100, 200 & 300 Blk) Final Lift and 4<sup>th</sup> Street NW (000, 100 & 200 Blk) Final Lift as needed for the project and to priority fund these projects once 2019 MSI (or equivalent) funding is known.
3. Defer the 300 Block of 4<sup>th</sup> Street SE Deep Utilities and Roadworks project to 2020 budget discussions.


## **RECOMMENDATION:**


Option 1

### **SUGGESTED MOTION(S):**

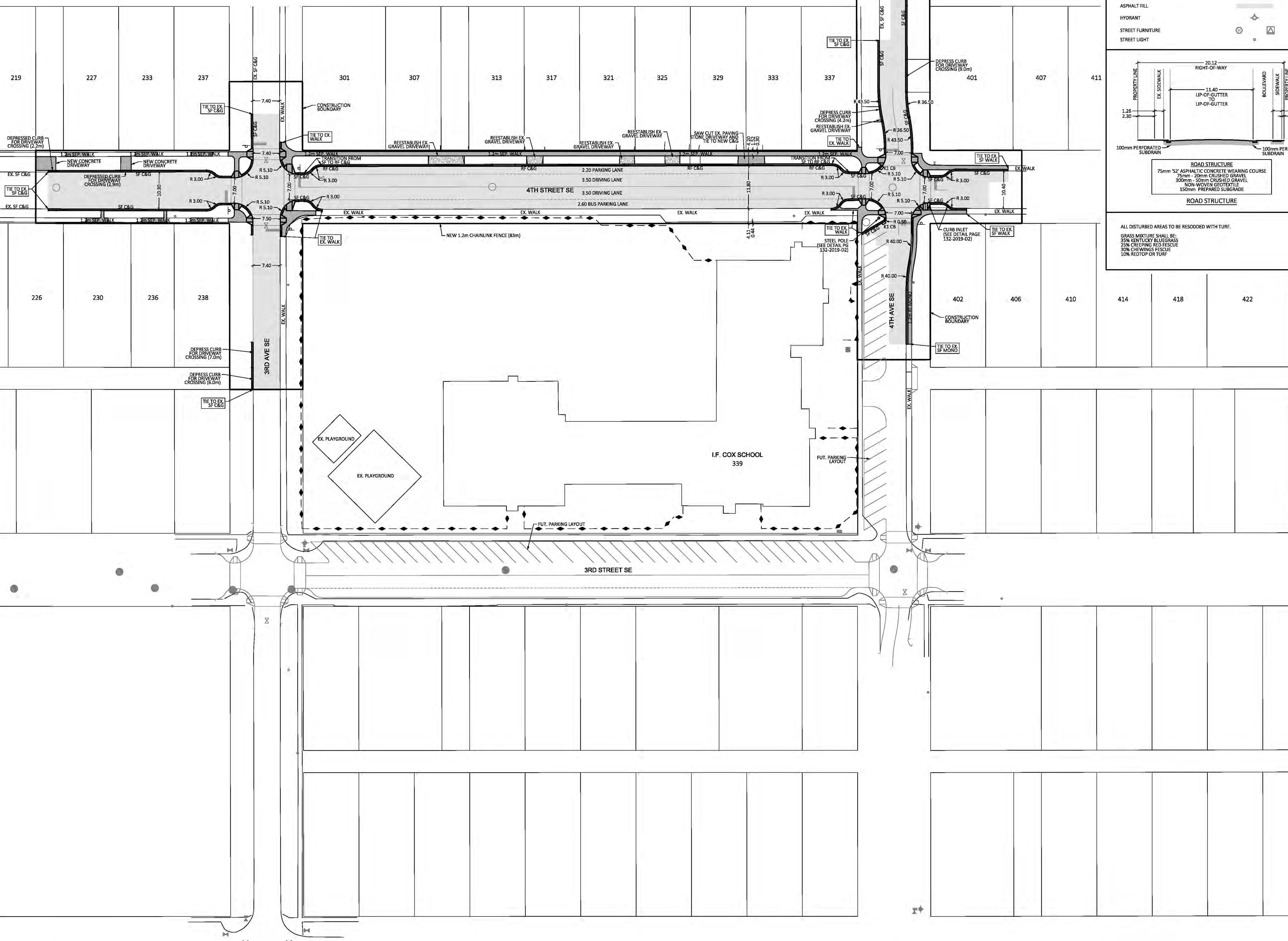
1. Councillor \_\_\_\_\_ moved that Administration award the 300 Block of 4th Street SE Deep Utilities and Roadworks to MJB Enterprises Ltd. Reallocate funds from 3<sup>rd</sup> Street NW (000, 100, 200 & 300 Blk) Final Lift, 4<sup>th</sup> Street NW (000, 100 & 200 Blk) Final Lift, Eastside Surge Tanks and Upgrades to South Trunk east of Eastside Phase 1 as needed for the project and to priority fund these projects once 2019 MSI (or equivalent) funding is known.
  2. Councillor \_\_\_\_\_ moved that Administration award the 300 Block of 4th Street SE Deep Utilities and Roadworks to MJB Enterprises Ltd with a reduced scope of work. The recommended reduction in scope of work would be not to do any of the work necessary to make the 3<sup>rd</sup> Avenue and 4<sup>th</sup> Street intersection complete and only patch the north end of the project as necessary. Without the 2019 MSI funding their will be \$441,137.00 shortfall and it is recommended to reallocate funds from 3<sup>rd</sup> Street NW (000, 100, 200 & 300 Blk) Final Lift and 4<sup>th</sup> Street NW (000, 100 & 200 Blk) Final Lift as needed for the project and to priority fund these projects once 2019 MSI (or equivalent) funding is known.
  3. Councillor \_\_\_\_\_ moved to defer the 300 Block of 4<sup>th</sup> Street SE Deep Utilities and Roadworks project to 2020 budget discussions.
- 
- 

**SUBMITTED BY:**

  
Department Head

  
Municipal Manager





**UTILITIES LEGEND**

- CONSTRUCTION BOUNDARY
- 1.20m HIGH CHAIN LINK FENCE
- TEMPORARY CONSTRUCTION FENCE
- 1.20m SEPARATE SIDEWALK
- 0.50m ROLLED FACE CURB & GUTTER
- 0.45m STRAIGHT FACE CURB & GUTTER
- CONCRETE FILL
- ASPHALT FILL
- HYDRANT
- STREET FURNITURE
- STREET LIGHT

**ROAD STRUCTURE**

75mm 'S2' ASPHALTIC CONCRETE WEARING COURSE  
75mm - 20mm CRUSHED GRAVEL  
300mm - 50mm CRUSHED GRAVEL  
NON-WOVEN GEOTEXTILE  
150mm PREPARED SUBGRADE

ALL DISTURBED AREAS TO BE RESODDED WITH TURF.  
GRASS MIXTURE SHALL BE:  
95% KENTUCKY BLUEGRASS  
25% CREEPING RED FESCUE  
30% CHEWINGS FESCUE  
10% REDTOP OR TURF

**PROJECT**  
300 BLK -  
4TH ST SE

**WATER & SEWER  
UPGRADES  
INCLUDING  
PEDESTRIAN  
IMPROVEMENTS**

Box 40, 1-3rd Street NE  
Redcliff, AB T0J 2P0  
403-458-9263  
www.redcliff.ca

**STAMPS**

**DESIGN TEAM:**  
J. JOHANSEN  
E. ANTONI

REVISION			
No.	Date	Description	
			✓
1.1	01 MAY 2019	ADDENDUM 1	JJ

ISSUE			
No.	Date	Description	
			✓
01	23 APR 2019	FOR TENDER	JJ

SCALE 1:500

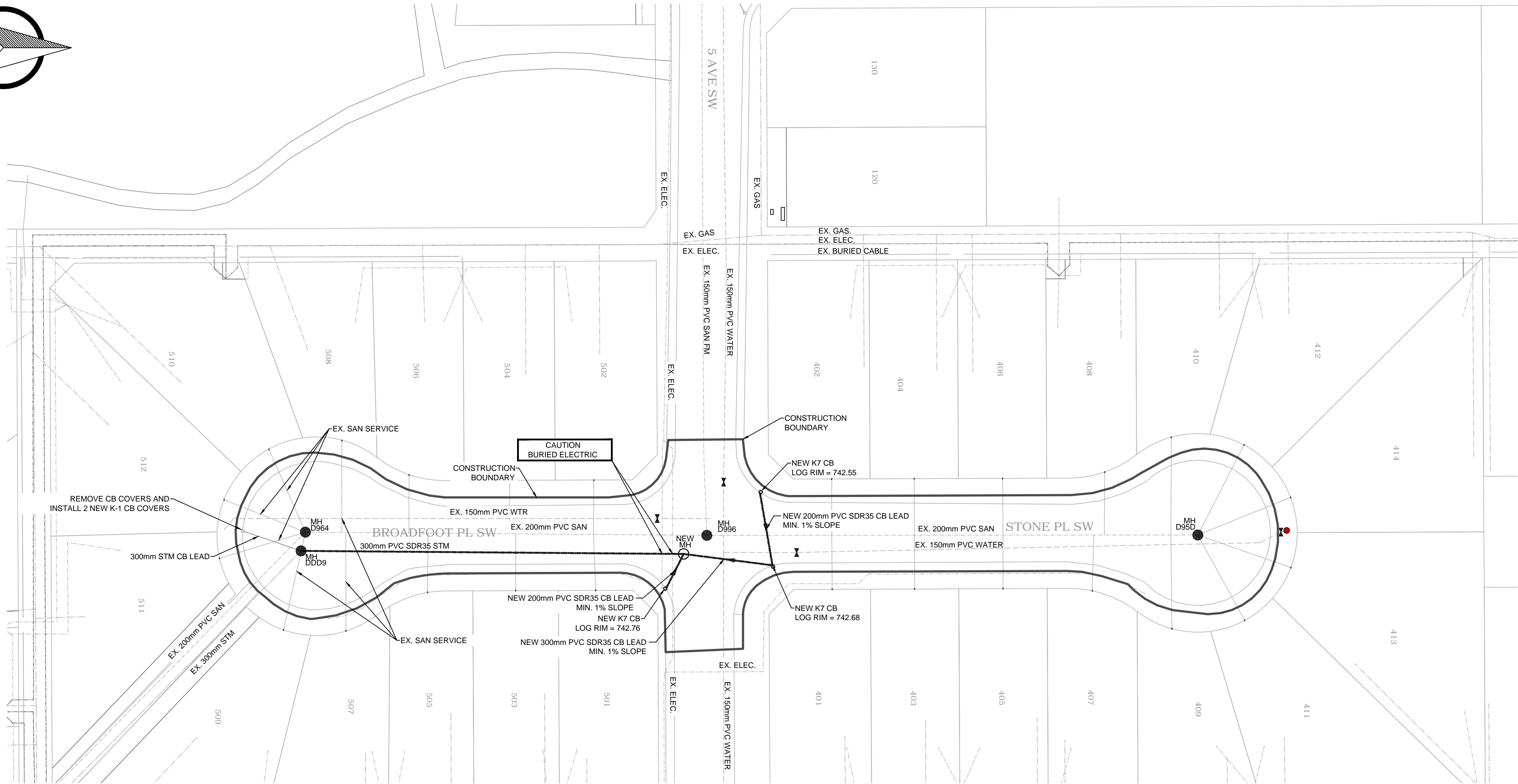
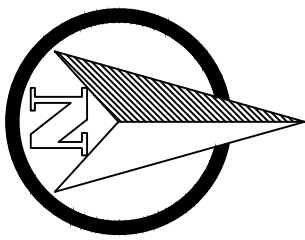
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**DRAWING TITLE**  
ROADWAYS  
PLAN

**DRAWING NO.**  
132 - 2019 - P3

**ISSUE** 1





STONE PLACE SW & BROADFOOT PLACE SW  
SCALE 1:500

#### UTILITIES LEGEND

CONSTRUCTION BOUNDARY	---	EX.
WATER LINE	---	EX.
SANITARY SEWER	---	EX.
STORM SEWER	---	EX.
STORM SEWER	---	NEW
STORM CATCH BASIN LEADS	---	NEW
WEAVING TILE	---	NEW
GAS LINE	---	EX.
UNDERGROUND ELECTRIC	---	EX.
UNDERGROUND CABLE	---	EX.
MAN HOLE	●	EX.
CATCH BASIN	●	EX.
HYDRANT	●	EX.

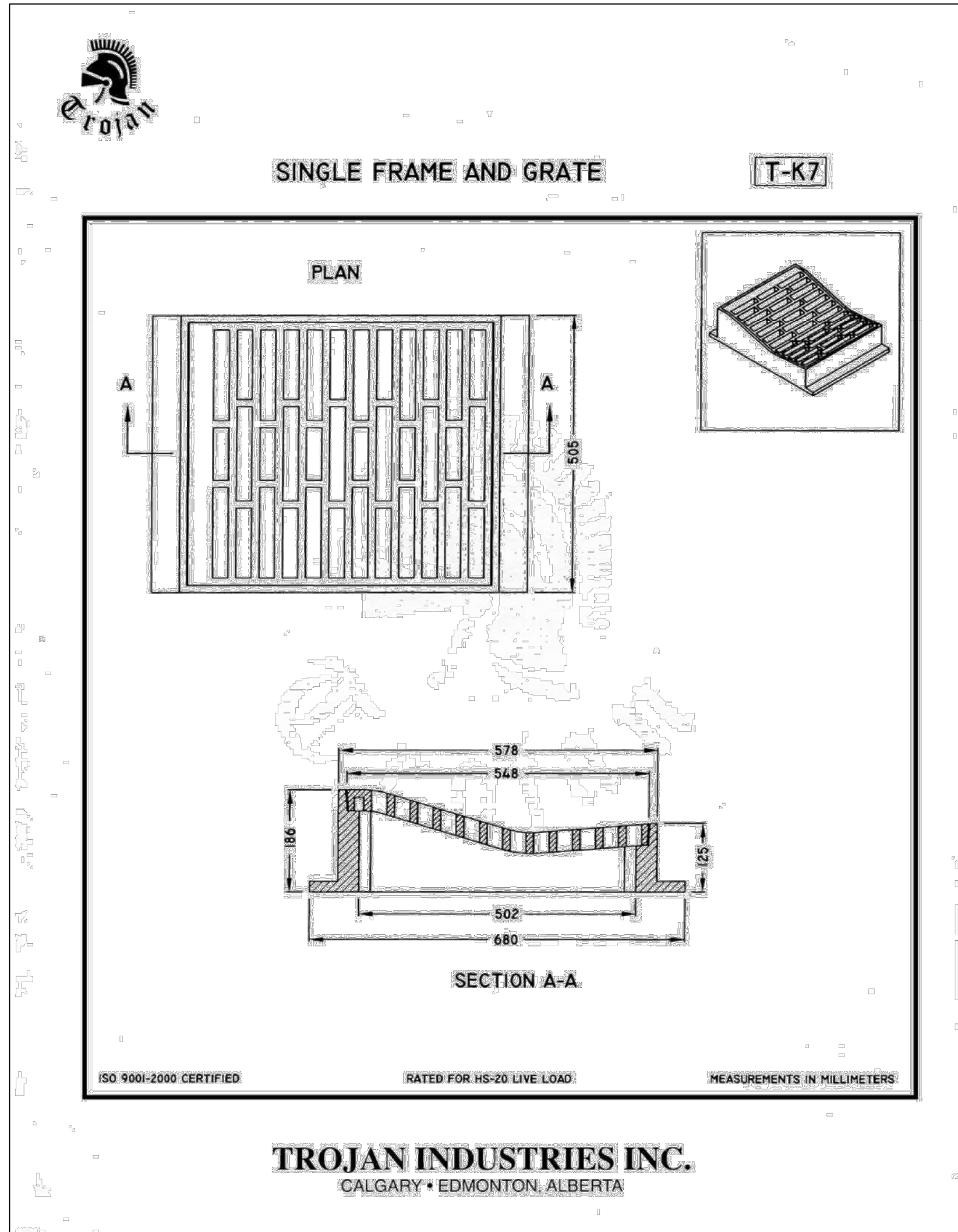
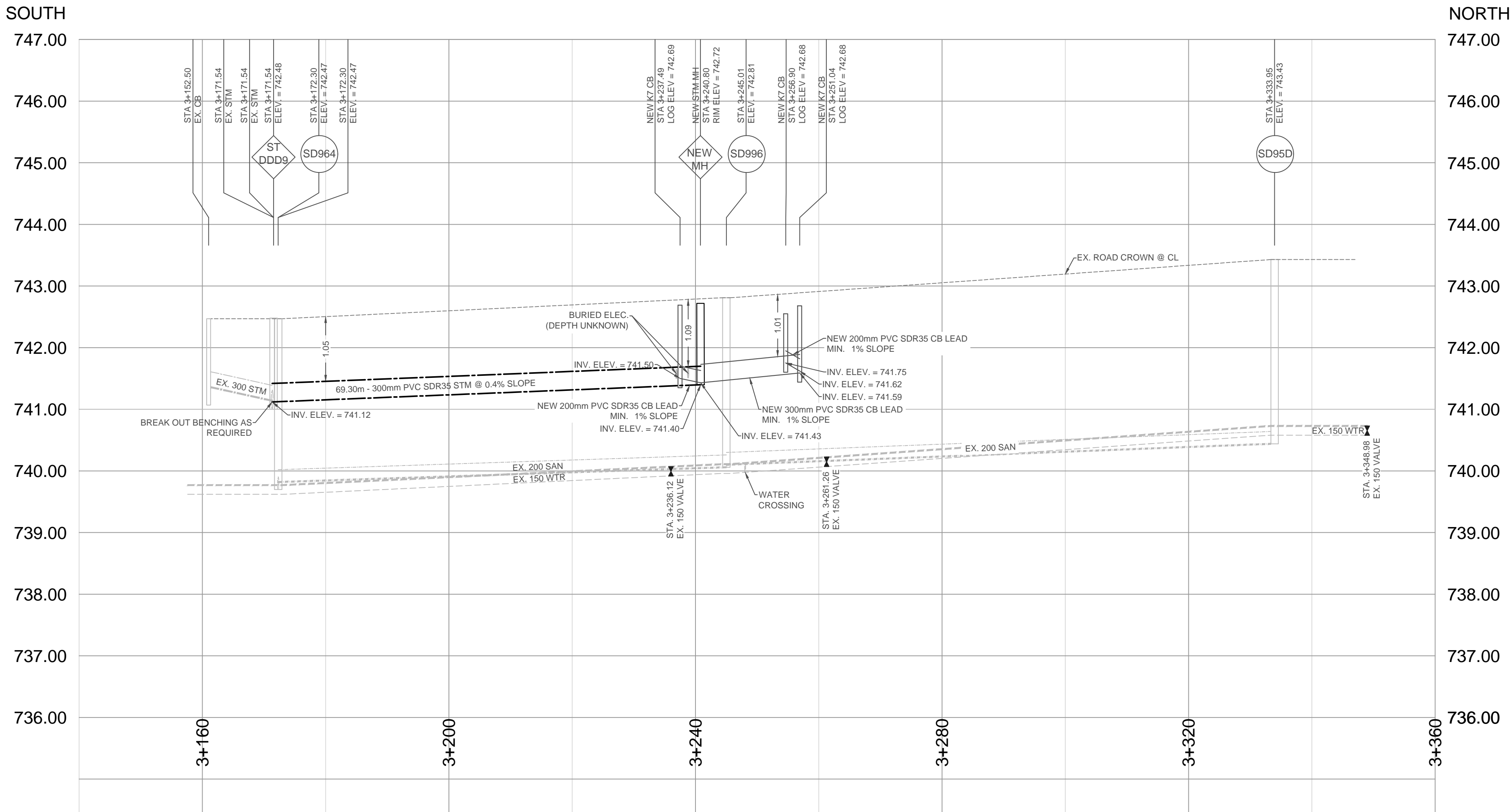
#### CONSTRUCTION NOTES:

##### GENERAL:

1. INSTALL PIPE SUPPORTS WHERE 0.3 METRE VERTICAL CLEARANCE CANNOT BE ACHIEVED BETWEEN PIPE CROSSINGS.

##### STORM:

- 250mm AND LARGER CB LEADS TO BE PVC SDR35 ASTM D3034 AT A MINIMUM SLOPE OF 1.0% (2.0% IS PREFERRED).
- STORM MAINS WITH LESS THAN 1.2 METRES OF COVER TO BE PVC SDR35. STORM MAINS WITH MORE THAN 1.2 METRES OF COVER MAY BE PVC ASTM D3034. PVS ULTRA ULTRA RIB CSA 182.4, OR KOR FLOW UNLESS OTHERWISE NOTED.
- PVC SEWER PIPE BEDDING TO BE CLASS B AND MATERIAL INSTALLATION SHALL CONFORM TO ASTM D2321.
- ALL CATCH BASINS LOCATED IN TRAPPED LOWS MUST HAVE PERFORATED SUB-DRAIN INSTALLED TO 10m FROM BOTH SIDES OF THE CATCH BASIN PARALLEL TO THE CURB LINE.



#### PROJECT

134A - Broadfoot Place SW  
Storm Line



Phone: (403) 548-3618  
Fax: (403) 548-6623  
Email: redcliff@redcliff.ca

PERMIT TO PRACTICE No. P \_\_\_\_

#### DESIGN TEAM:

James Johansen  
Rebecca Arabsky

#### ISSUE - REVISION

NO.	DATE	DESCRIPTION	INITIALS
01	May 1, 2019	FOR TENDER	JJ
00	Apr. 22, 2019	FOR APPROVAL	JJ

#### DRAWING TITLE

Broadfoot Place SW -  
Adding a New Storm Line on  
Broadfoot Place SW,  
Plan Profile & Trojan CB  
Detail

#### DRAWING NUMBER:

134A-2019-01

DRAWN: RBA	CHECKED: JJ
SCALE: AS SHOWN	JOB: 134A
DATE: May 1, 2019	SHEET: 1 of 1

#### DRAWING FILE NO.

134A-Broadfoot Place SW\_Storm



# **Town of Redcliff**

ation for 300 BLK 4th ST SE - Water & Storm Upgrades

Tender No. P&E 2019-01

Closed May, 9 2019 at 12:00 pm

DESCRIPTION	TOTAL BIDS				
	MJB	PME	AECON	UG Excavating	BYZ
SCHEDULE 1 : PROJECT MANAGEMENT	\$87,150.00	\$91,740.62	\$210,000.00	\$104,600.00	\$54,000.00
SCHEDULE 2 : REMOVALS	\$89,925.00	\$153,687.78	\$67,500.00	\$96,054.50	\$59,850.00
SCHEDULE 3 : POTABLE WATER DISTRIBUTION SYSTEM	\$242,277.00	\$236,670.83	\$296,875.00	\$315,620.50	\$409,450.00
SCHEDULE 4 : SANITARY SEWER SYSTEM	\$126,856.00	\$120,378.69	\$146,490.00	\$192,832.55	\$210,320.00
SCHEDULE 5 : LOT SERVICING	\$147,695.00	\$51,633.04	\$85,900.00	\$92,434.00	\$211,600.00
SCHEDULE 6 : STORM SEWER SYSTEM	\$48,350.00	\$73,290.79	\$35,080.00	\$38,180.00	\$37,845.00
SCHEDULE 7 : BROADFOOT PLACE SW - STORM SEWER SYSTEM	\$49,260.00	\$59,033.10	\$62,900.00	\$64,426.00	\$125,700.00
SCHEDULE 8 : ROAD PREP WORK	\$184,100.00	\$203,206.00	\$121,150.00	\$173,540.00	\$157,600.00
SCHDULE 9 : PAVING	\$96,000.00	\$111,440.00	\$88,000.00	\$104,320.00	\$100,000.00
SCHEDULE 10 : CONCRETE	\$209,350.00	\$196,717.51	\$203,075.00	\$203,384.80	\$171,970.00
SCHEDULE 11 : LINE PAINTING & SIGNS	\$10,400.00	\$7,809.58	\$7,000.00	\$6,996.00	\$11,000.00
SCHEDULE 12 : LANDSCAPING	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
PROJECT BID SUBTOTAL	\$1,309,363.00	\$1,323,607.94	\$1,341,970.00	\$1,410,388.35	\$1,567,335.00
10% CONTINGENCY	\$130,936.30	\$132,360.79	\$134,197.00	\$141,038.84	\$156,733.50
<b>PROJECT BID TOTAL</b>	<b>\$1,440,299.30</b>	<b>\$1,455,968.73</b>	<b>\$1,476,167.00</b>	<b>\$1,551,427.19</b>	<b>\$1,724,068.50</b>
SCHEDULE 13 : ITEMS PAID DIRECTLY BY THE TOWN	\$11,260.00	\$12,380.43	\$6,253.00	\$6,503.00	\$4,503.00
10% CONTINGENCY	\$1,126.00	\$1,238.04	\$625.30	\$650.30	\$450.30
Schedule 13 plus Contingency	\$12,386.00	\$13,618.47	\$6,878.30	\$7,153.30	\$4,953.30
GRAND TOTAL before TAX	\$1,452,685.30	\$1,469,587.20	\$1,483,045.30	\$1,558,580.49	\$1,729,021.80
GST @ 5%	\$72,634.27	\$73,479.36	\$74,152.27	\$77,929.02	\$86,451.09
<b>GRAND TOTAL</b>	<b>\$1,525,319.57</b>	<b>\$1,543,066.56</b>	<b>\$1,557,197.57</b>	<b>\$1,636,509.51</b>	<b>\$1,815,472.89</b>



RECEIVED

MAR 27 2019

TOWN OF REDCLIFF



## Planning and Development Near Pipelines

Did you know that federal and provincial regulations set requirements that govern planning and development activities in proximity of pipeline rights-of-way? TransCanada Corporation (TransCanada) is reaching out to all municipalities with pipeline infrastructure within their boundaries to provide information about these requirements.

TransCanada aims to ensure the safety and protection of the public, the environment, our employees, and pipeline infrastructure. To do this, we request that all land use planning and development applications be shared with TransCanada for review of setbacks, design considerations, safe construction practices, and recommendations of best practices.

**Please refer all planning and development projects near pipelines and facilities to TransCanada, including:**

- ✓ All new and updated long-range planning documents such as regional plans, inter-municipal plans, municipal plans, area structure plans, neighbourhood plans, and local area plans.
- ✓ All site development plans such as rezonings, subdivisions, and development permits.
- ✓ All infrastructure and transportation projects.

Specifically, the Canadian Standards Association Z663-18 "Land use planning in the vicinity of pipeline systems" provides recommendations for land use near pipelines for developers, operators, and governing authorities. All planning and development activities including but not limited to subdivisions, development permits, landscaping, road and utility design should be referred to TransCanada for review and input. Activities include but are not limited to:

- Any activity that results in a disturbance of soil
- Vehicle and equipment crossings over pipeline rights-of-way
- Agricultural activities
- Population increases

Learn more about land planning and development around pipelines by reading TransCanada's *Work Safely* booklet enclosed.

## We look forward to hearing from you!

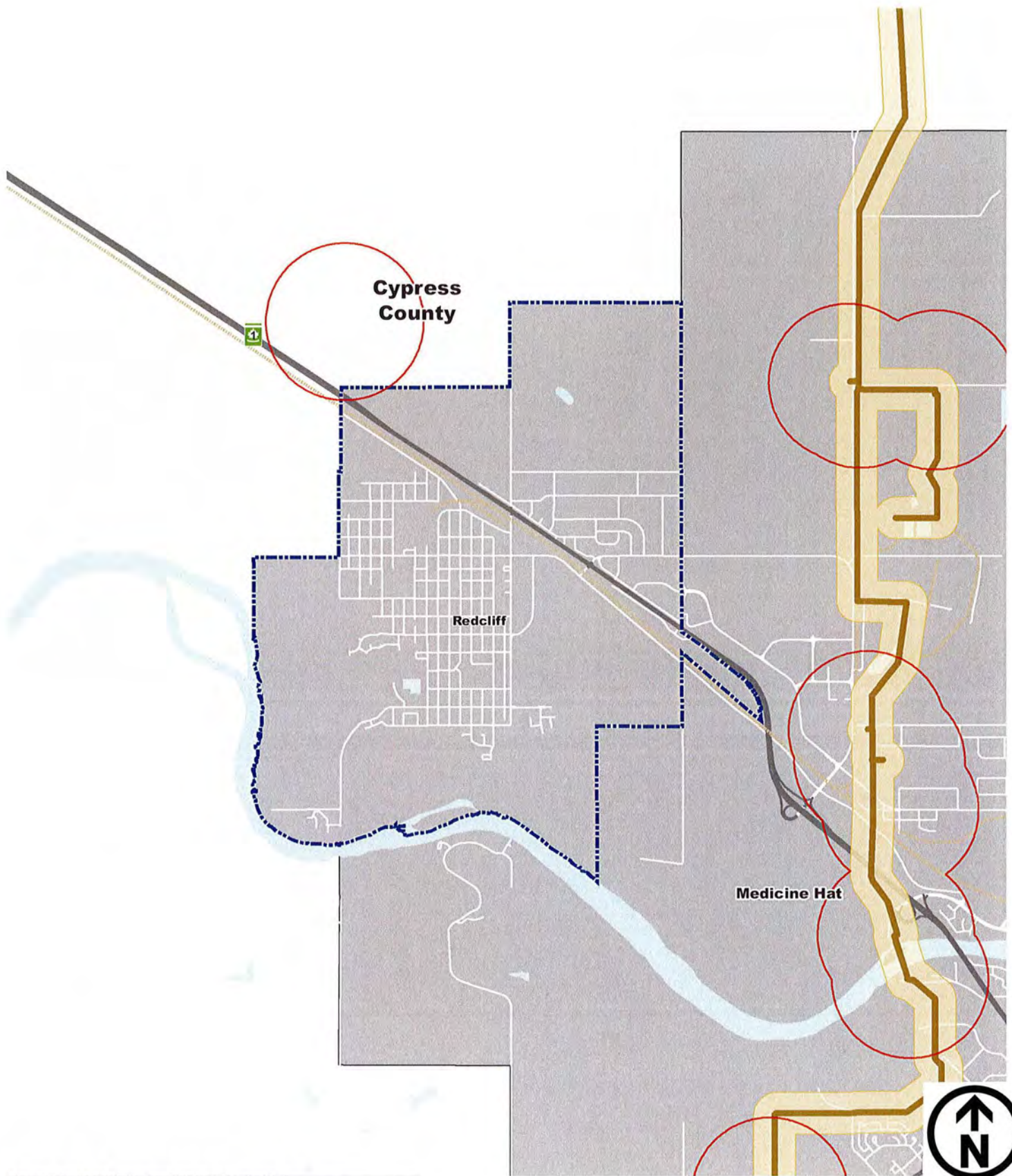
A map of TransCanada infrastructure in your municipality is enclosed. If you have any questions about planning and development activities near TransCanada infrastructure, please reach out to David Wyatt at 403-692-5229. All land planning and development documents can be sent to [transcanada@bapg.ca](mailto:transcanada@bapg.ca) for review. We look forward to working with you in support of safe pipeline operations and successful development.

Sincerely,

David Wyatt, Associate  
B&A Planning Group

On behalf of TransCanada, B&A Planning Group reviews all planning and development plans. We will respond to referrals in a timely manner.





Approximate alignment only. To confirm pipeline location, please call - AB OneCall (1.800.242.3447)



- Focus Municipality
- 30m Pipeline Right of Way
- 200m Pipeline Notification Zone
- 750m Facility Notification Zone

## TransCanada Infrastructure Redcliff

Map and data for informational and planning purposes only.  
Conceptual alignment only.  
February 2019



Marc Landry  
President / Président

Jeff Renaud,  
First Vice-President /  
Premier vice-président

Jake Rudolph  
Second Vice-President /  
Deuxième vice-président

Jack Benzaquen  
Treasurer / Trésorier

Janice Baker  
Past President /  
Présidente sortante

Rodney Sage  
Director / Directeur

Dawn Chaplin,  
Director / Directrice

Tony Kulbisky  
Director / Directeur

Cory Bellmore  
Director / Directeur

Louis Coutinho  
Director / Directeur

Beverly Hendry  
Director / Directrice

Brenda Orchard  
Director / Directrice

Jennifer Goodine  
Executive Director  
Directrice générale

CAMA  
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April 12th, 2019

Mayor Dwight Kilpatrick  
Town of Redcliff  
Box 40, #1 – 3 Street NE  
Redcliff, AB  
T0J 2P0

RECEIVED  
APR 23 2019  
TOWN OF REDCLIFF

Dear Mayor Mayor Kilpatrick:

The Canadian Association of Municipal Administrators' (CAMA) Long Service Recognition Awards Program recognizes and celebrates the dedication to public service and municipal management of our members, which is a significant priority for our Association. These awards are based on the number of years of full-time, paid employment in municipal government in a management capacity (a Chief Administrative Officer or reporting directly to a Chief Administrative Officer). They are granted at ten years and given in five year increments.

This year in your municipality we acknowledged the commitment of your Chief Administrative Officer, Mr. Arlos Crofts, for his ten years of municipal service in a management capacity. His recognition pin has been mailed to him directly.

We ask you to assist us in recognizing Mr. Crofts (by perhaps making a special presentation to him at City Council) for his ongoing support of the municipal profession and for the part that he continues to play in helping to make CAMA the leading organization in fostering and sustaining municipal excellence.

Our sincere gratitude to you for your continued support of this valued CAMA member and dedicated employee of your organization. We trust that your municipality has tremendously benefited from his membership in CAMA and we are confident that it will continue to do so.

Sincerely,



Marc Landry  
CAMA President  
City Manager, City of Moncton

cc Arlos Crofts, Chief Administrative Officer



RECEIVED

APR 29 2019

TOWN OF REDCLIFF

Mayor Dwight Kilpatrick  
Town of Redcliff  
PO Box 40  
Redcliff, AB  
T0J 2P0

Dear Mayor Kilpatrick,

On behalf of the Southern Alberta Recreation Association (SARA), I am pleased to invite you to host the Southern Alberta Summer Games (SASG). We are currently accepting bids for the 2021 and 2022 Games.

The Southern Alberta Summer Games are a celebration of grass roots sports and culture held annually in the first week of July. This year (2019), we commemorate the 50<sup>th</sup> anniversary of the SASG in Pincher Creek, AB and are proud to remain the longest, consecutively-running, multi-sport event in Western Canada.

The Host Community can anticipate executing 16-24 sporting events with a budget ranging between \$60,000 and \$90,000 – often based on the number of sports and special events the Host Community chooses to participate in. In addition, there is a volunteer commitment, and a requirement for administrative support. The SASG can also be an important catalyst for communities to upgrade or establish facilities and resources.

I encourage you and your community to seriously consider this invitation, by either entering a bid as a single community or partnering with neighboring communities, MD's or counties.

All communities wishing to bid must submit their letter of intent and a completed bid by June 15 to the below address. Please see the enclosed bidding information to learn more about the bid process.

If you would like to discuss this request further, please call me at 403-525-8680 or at [terpet@medicinehat.ca](mailto:terpet@medicinehat.ca).

Sincerely,

Terra Petryshyn  
Chair, Southern Alberta Recreation Association  
City of Medicine Hat  
c/o Family Leisure Centre  
2000 Division Avenue N  
Medicine Hat, AB T1C 1X9  
[terpet@medicinehat.ca](mailto:terpet@medicinehat.ca) 403-525-8680





## Southern Alberta Summer Games Bidding Information

1. All bids should be directed to the S.A.R.A. Games Committee.
2. Sport Selection Criteria:
  - a) The Host Community must host all of the core sports.
  - b) Core sports are those that continue to exhibit high athlete and spectator participation.
  - c) Only optional sports may be added or deleted with the authorization of the S.A.R.A. Games Committee.

Core Sports	Host Community (Optional Sports)
5/10 KM Run	Archery
Athletics	Equestrian
Ball Hockey	Handgun
Baseball	Horseshoes
Badminton	Kayaking
3 on 3 Basketball	Lacrosse
Beach Volleyball	Pickleball
Cribbage	Slo-pitch
Cycling (Road Race & Time Trials)	Small bore
Mini Soccer	Softball
Photography	Trapshooting
Soccer	Tennis
Swimming	2.5/3 KM Walk/Run
	Gymnastics
	Triathlon
	Bowling
	Golf
	Rugby
	Motocross
	***Host Community needs approval for these

3. The Southern Alberta Recreation Association will consider including sports other than those indicated in (2) above, if requested by a bidding community.
4. Bids should be submitted in written form, including:
  - a) Statements of desire by the municipality to host the Games.
  - b) Statements regarding sports which the community would like to host as outlined above (2).
  - c) Facilities to be used for the sports.
  - d) Dates for the Games to be determined between the Host Community and the Southern Alberta Recreation Association.



- e) Statements, which would indicate names of people in the community who are qualified and might consider chairing committees for:
  - i. Games Chairman
  - ii. Publicity
  - iii. Medical
  - iv. Social/Cultural Events
  - v. Medals
  - vi. Communications
  - vii. Facilities
  - viii. Sports
- 5. The Southern Alberta Recreation Association has a grant available for the Host Community.
- 6. Bids from communities who have hosted the Southern Alberta Summer Games in the last eight years will be secondary to new communities.
- 7. The successful bid will be announced at the opening ceremonies of the Games, and the Games flag will be handed off to them at the closing ceremonies.
- 8. The successful community will be required to provide sufficient liability insurance and will be required to sign a letter of agreement with the Southern Alberta Recreation Association.

# TOWN OF REDCLIFF MUNICIPAL MANAGER REPORT TO COUNCIL

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*May 13, 2019*



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# MUNICIPAL MANAGER

## Ongoing Projects

- Working with Redcliff Fibre (Certainteed) to obtain required lands for 3<sup>rd</sup> and 3<sup>rd</sup> lift station attenuation project. Purchase agreement is in process of being executed. Subdivision of lands has proceeded and are awaiting the consent register signatures from the landowner. Correspondence regarding this matter is now happening on nearly a daily basis and is hopefully very near completion.
- Reviewing other land transaction agreements for intended future implementation.
- Responding to, in coordination with Planning and Engineering, developer inquiries.
- New employee benefits program; implementation commenced beginning of May.
- Review process for the Town's travel claims and expense policy completed with recent approval from Town Council.
- Review of annual Tax Rate bylaw.
- Assist with Landfill project as needed.

## Ongoing Day to Day Responsibilities

- Legal files continue to require large amounts of time (it is recognised that this is oft repeated in the Municipal Manager's report; however, it is the current reality and diverts resources away from regular operations and important projects).
- Council meeting preparation and Request for Decision review and drafting.
- Responding to media inquiries and fulfilling communications officer role duties.
- HR functions represent a significant portion of the Municipal Manager regular work week (40%-50% weekly). The most recent wave of turnover has been recruited with efforts now focused on onboarding and training of new employees. Recently our new Executive Assistant has started with the Town.
- Participated in a community drive-around with bylaw enforcement to highlight some of the priority issues. Much of this was centered around property clean up.
- Participated in local school (Margaret Wooding) science fair, as a volunteer judge.
- Attended and participated in the April ICF Steering Committee meeting.
- Continued work and coordination on ICF. Met multiple times with CMH and CC administration to prepare for ICF Steering Committee meetings (Steering Committee Meetings now occur monthly with the working group and project managers meeting multiple times between the monthly steering committee meetings).
  - Preparation of meeting notes and review of committee minutes etc...
  - Preparation of background information and presentations etc...
- Reviewing and signing off on procedures as they are updated.
- Responding to councillor inquiries and providing updates as they arise.
- Responding to information requests (ie. FOIP requests) as they arise.
- Attended an information session regarding high speed internet access for rural communities.
- Attended the annual general meeting and seminar for the Society of Local Government Administrators of Alberta. This included education seminars on the following topics:
  - Future of offsite levy bylaws and their recently expanded scope to infrastructure such as fire and police stations/facilities and library facilities etc...

- Cyberthreats and ransomware scenarios that have affected municipalities and other government agencies. As a result, we are confirming that we have appropriate data backup practices as well as appropriate insurance for such scenarios.
- There was also a roundtable forum where such topics as understanding (or lack thereof) federal grant application requirements and emergency services invoicing were discussed amongst the group.

## COMMUNITY & PROTECTIVE SERVICES

### Parks, Recreation and Facilities

#### Rec-Tangle

- Complete summer floor installation
- Install overhead door
- Install gates in rink
- Clean flooring and install lines for ball hockey use
- Complete clean and bleach of showers and washrooms in rink
- Repair parking lot lighting as necessary
- Install new concession fan and hood
- Install isolation valves on all floor lines under ice
- Repair brine leaks and upgrade piping as required
- Complete cleaning after summer floor use as necessary
- Installed power where necessary to accommodate vending machines

#### Pool

- Install replacement pump for main pool
- Obtain lighting quotes for LED replacement
- Award lighting change project
- Obtain pricing for furnace replacement and award
- Turn water on to building
- Repair flush valves as necessary
- Order pool lift chair
- Make doors wheelchair accessible
- Order stall material for new change stalls
- Prepare for fence move and rubber installation
- Complete project scope for pool upgrades
- Complete initial order for pool chemicals
- Award mechanical changes project

#### Facilities

- Complete building inspections and perform minor repairs as necessary
- Remove toilets for Town Hall phase 2 washroom update
- Install new toilets for Town Hall phase 2 washroom update
- Remove baseboard in washrooms and hall area
- Reinstall toilets in basement washrooms

- Hook up sinks in basement and upstairs washrooms
- Install towel dispensers in Town Hall and RCMP building as necessary
- Repair fire hall locks as necessary
- Replace lighting in upstairs washrooms

#### Parks

- Prepare ball diamond infields for use
- Clean and prepare dugouts for use
- Dethatch ball diamonds and soccer field and pick up debris
- Open ball diamonds for use
- Trim trees in Lions Park impacting electrical line
- Install new lighting at outdoor rink
- Distribute picnic tables at campground
- Open campground and campground showers
- Open ball diamond concession and washrooms
- Continue ball diamond grooming as necessary
- Groom pathways
- Prepare Lions Park kitchen and washrooms for use
- Park irrigation start-ups and initial inspections completed
- Clean up damaged branches in Memorial Park
- Continue gopher control program

#### Other

- Complete Train the Trainer courses as required
- Hired summer students, pool manager and lifeguards as required
- Updated orientation presentation to reflect necessary policy changes

### **FCSS, Community Services and Special Events**

- Met with Senior Society members to discuss New Horizon grant and how to best spend the awarded funds
- Ongoing coordinating for Volunteer Celebration, Pitch-In Week and Redcliff Days
- Hosted a successful Roller Disco
- Attended the Healthy Communities meeting at MHC
- Signed new agreement with new Home Cleaning Services providers
- RAK'd MWS Lunch Program Facilitator
- Hosted Volunteer Awards Celebration at the Redcliff Legion
- Met with Coalburner Committee to plan 2<sup>nd</sup> annual adventure race
- Completed FCSS Outcomes Reporting
- Completed FCSS Financial Reporting
- Finalized FCSS Grant for community organizations to be presented at next FCSS meeting
- Musical Ride meeting, finalized ticketing prices, contacted prospective sponsors etc.
- Hosted Town Cleanup
- Hosted Town Easter Egg Hunt
- Postponed Dog Walk due to weather – new date of May 4th

- Finalized spring and summer programming
- Finalized Senior's Week and Mental Health Week programming
- Completed cannabis reporting
- Finalized public and family swim sponsorships from Redcliff Family Dental and Kinsmen
- In conjunction with McMann Parent link, hosted weekly play groups
- Hosted various cultural, recreational and preventative programming such as:
  - Family Fun Night – Robots
  - Community Kitchen
  - Easter Egg Hunt
  - Roller Disco
  - Babysitting Course
  - Home Alone Course
- Attended monthly DREAMS meeting
- Met with client(s) needing connection to resources (food bank, Alberta Works, AISH, Community Housing)
- Bookings for programming ongoing
- Bookings for ice, ball diamonds, swimming lessons, ongoing
- Continued facility bookings for private events
- Completed AR requests for previous month
- Pulled reports from RecDesk system for payment transfers
- Weekly Commentator/Redcliff Reports updated and sent out
- Weekly updates completed on Electronic Sign
- Input new programming into Rec Desk
- Developed Summer Community Update & Guide for printing and e-publication

## **Bylaw and Protective Services**

### **Community Peace Officer**

- Nuisance and unsightly properties responses
- Continued response to dog bites and other dog-related issues
- Inspecting damage to River Valley Park due to beavers
- School presentations and assisted in judging at a science fair
- Continues to monitor the parking situation in the 1400 block of Highway Ave
- Bylaw and Parks are continuing the gopher management process
- Business and dog licenses are being updated

### **Emergency Management and Fire Services**

- Met with regional Emergency Management Partners to discuss coordinated approach to incident management based on recent training and best practices
- Attended Cypress County Emergency Management tabletop exercise as mentor/evaluator
- Recruiting for Volunteer Firefighters

Count of Incident Types



# **PUBLIC SERVICES**

## **Department**

- Preparing diversion water license transfer documents for Alberta Environment and Parks
- Public Tenders for General Contractor, Operations Building, Earthworks, and Dome Tent at Landfill facility
- Consultant selection for detailed design for the next landfill cell
- Prepare for Landfill Authority Meeting 05/08
- Prepare construction management documents
- Prepare project management documents
- Stone St road rehabilitation review
- South Highway Dr SE road rehabilitation review
- 3<sup>rd</sup> St NE initial road design for spring construction
- Worked with Engineering for the 4<sup>th</sup> St SE water and sewer upgrades
- Worked with Engineering for the 5<sup>th</sup> St NW road rehab
- Drainage review and initial assessments 8<sup>th</sup> St SW and 3<sup>rd</sup> Ave SW intersection
- Working on new Water Treatment Approval to Operate

## **Water and Sewer Utilities**

### **Utility Services**

- Completed several locate requests
- Completed water treatment daily duties
- Completed repairs in the Water Plant
- Weekly water testing
- Pre/post construction inspections for new housing developments
- Completed daily inspections of sewer lifts
- Installed Radio Read meters
- Empty pond for dredging
- Replaced/repared water metres
- Started hydrant flushing
- Completed metre readings

### **Municipal Works**

- Conducted funeral interments
- Garbage pick
- Bin placements/pickups as needed
- Repair garbage can lids (on going)
- Fix various signs around town
- Sanded roads as needed
- Repaired hydrant at 9<sup>th</sup> Ave SW and 3<sup>rd</sup> Street SW
- Repaired water leak at 101 2<sup>nd</sup> Street NE
- Repaired water leak at 510 3<sup>rd</sup> Street SE
- Cleaned up alleys of garbage around bins

- Cleaned vehicles
- Worked on soft spots around town
- Started street cleaning
- Filled pot holes around town
- Scrapped and swept river trail
- Put up fence around sludge pond
- Fixed heaving curb stop
- Repaired curb stop at 302 4<sup>th</sup> Street NW
- Repaired water line at WTP outfall coulee
- Repaired water leak at King of the Road
- Started pumping out Dirkson Pond
- Started line painting parking stalls and crosswalks around schools
- Working on hydrant at 7<sup>th</sup> Street SE; waiting on parts to replace

### **Landfill**

- Picked garbage inside landfill and in neighboring field after a wind event (on going)
- Clean scales (ongoing)
- Hauled cover soil (ongoing)
- Ridgeline hauling in soil
- Maintained roads inside landfill (ongoing)
- Equipment maintenance (ongoing)
- Cleaned under scales (ongoing)
- Cleaned up shop (ongoing)
- Completed daily compacting
- Cleared snow
- Moved screens as needed for windy days
- Training new operator (ongoing)
- Unloaded trucks with delivery of cement blocks for new Transfer site
- Set up new weather station

## **PLANNING & ENGINEERING**

### **Staffing**

Jordan Zukowski, our Municipal Planning Intern, has found employment in Calgary and her last day of work was April 30, 2019. It is not planned to fill the planning position vacated by Jordan. Petro Lytviak has started on May 6, 2019 in the position of Engineering CO-OP student on a 4 month work term. He will be assisting with summer construction projects and other tasks in the Planning & Engineering and Public Services Departments.

### **Priorities for April**

- Tendering construction
- Sanitary Sewer Master Plan
- Subdivision Procedure

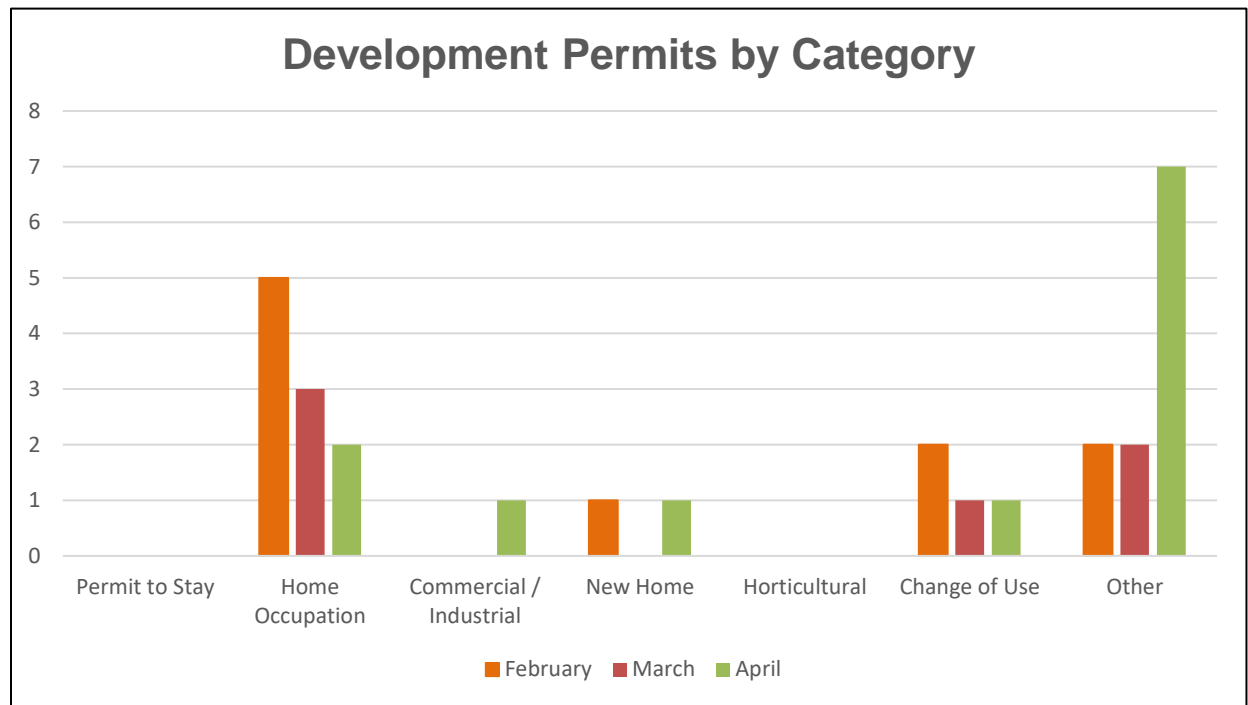
- Asset Management
- LUB
- Eastside ASP

## Planning

- Land Use Bylaw – The overall LUB rewrite has started. The intent is that as sections are drafted, they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow.
- It is expected that the project will be completed in 2019.

## Development Permits

In April 2019 the Town of Redcliff issued the following Development Permits:



## Agreements

### 3<sup>rd</sup> Avenue SW between 7<sup>th</sup> Street and 8<sup>th</sup> Street, Drainage Improvements

A developer, as part of his conditions of development, is required to make drainage improvements. Planning & Engineering is working to have the developer pay for the improvements.

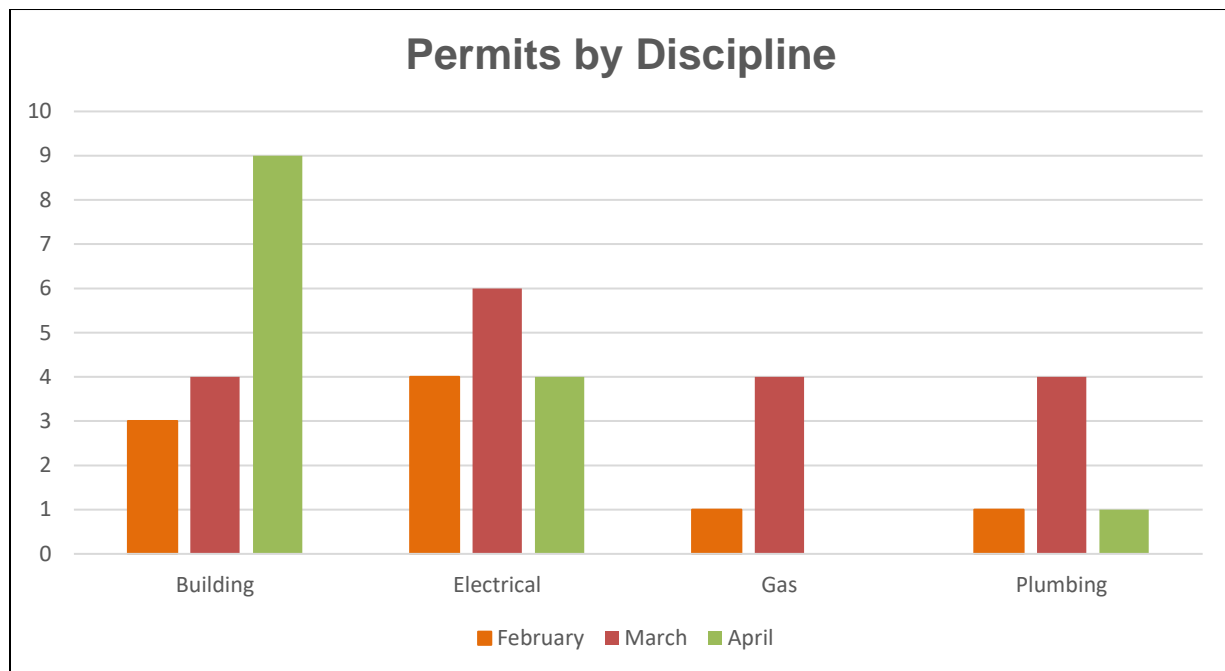
### 5<sup>th</sup> Street NW between Broadway Avenue and 1<sup>st</sup> Avenue, Road Improvements

A developer, as part of his conditions of development, is required to make road improvements. Planning & Engineering is creating drawings of the required improvements and preparing an agreement for the developer to pay for and perform the work.



## Safety Codes

In April 2019 the Town of Redcliff issued the following Safety Codes Permits:



## Engineering

- Sewer System Bylaw review in progress.
- Off-site Levies Calculator in Alpha Testing.

## Studies

### Inflow and Infiltration Study

The Town's sanitary sewer model is now calibrated. The model can be used to identify and quantify how for dry weather flow. Work continues to simulate the July 2013 event. The model is confirming that the biggest issue is inflow.

## Capital Projects

### 3rd and 3rd Lift Station Upgrades

The plan of subdivision has been approved. The land sale is being finalized by the lawyers. Detailed design was tendered in 2017.

### 3<sup>rd</sup> Avenue NW between 5<sup>th</sup> Street and 8<sup>th</sup> Street, Road and Drainage Improvements

Public Services is planning to make Road and Drainage Improvements to prevent runoff flows over the road and in winter icing the road. Planning & Engineering has done survey and is preparing a drawing.

#### 4<sup>th</sup> Street SE between 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue Infrastructure Improvements

Tender closes May 9, 2019. Project is to replace the watermain and water services, sanitary main and sanitary services and make geometric improvements to pedestrian crossings. Underground work is planned to start after the last day of school in June with paving planned to be completed prior to the first day of school in September

#### Rectangle Parking Lot Improvements

The design of the Rectangle Parking Lot Improvements is 95% complete and will be completed. Construction is planned for 2019.

#### Sanitary Sewer Improvements

Planning & Engineering and Public Services will undertake additional work on the sanitary sewer system in 2019 to raise manholes tops that are located in ditches and fields, install more manhole lid pans, seal more manhole chimneys and repair or replace manholes that are in very poor shape. The goal is to reduce inflow to the system. In addition, monitoring is going to be done to validate that the inflow issues are being addressed. As part of this effort data sheets for every manhole that require improvements have been created. These sheets will help to document what the issue was and how it has been fixed.

#### Jesmond Lift Station Upgrade

Council approved upgrading at the Jesmond lift station. Detailed design is 95% complete. Construction planned to start in 2019.

#### Golf Course Coulee Outfall

An ARCP grant application was made for this project. The estimated cost of the whole project is \$2,571,520, which is eligible for 90% funding up to \$3 million. The project can be phased with the most critical parts on the project being a storm pond next to the Eastside Phase 1 Park and the proposed driving range pond. We have been informed, for the 2018 grant cycle, that the project was deemed eligible but is not being funded. Still awaiting news regarding the 2019 grant cycle.

#### Eastside Sewage Surge Tanks

Preliminary design report is 50% complete.

#### Backup Generator Project

The backup generator project has been started and detailed design for the RCMP building is 75% complete. Construction planned for 2019.

#### Broadfoot and Stone Place SW, Drainage and Toad Improvements

The design work is 100% complete. The project is currently out for tender. Construction planned for 2019.

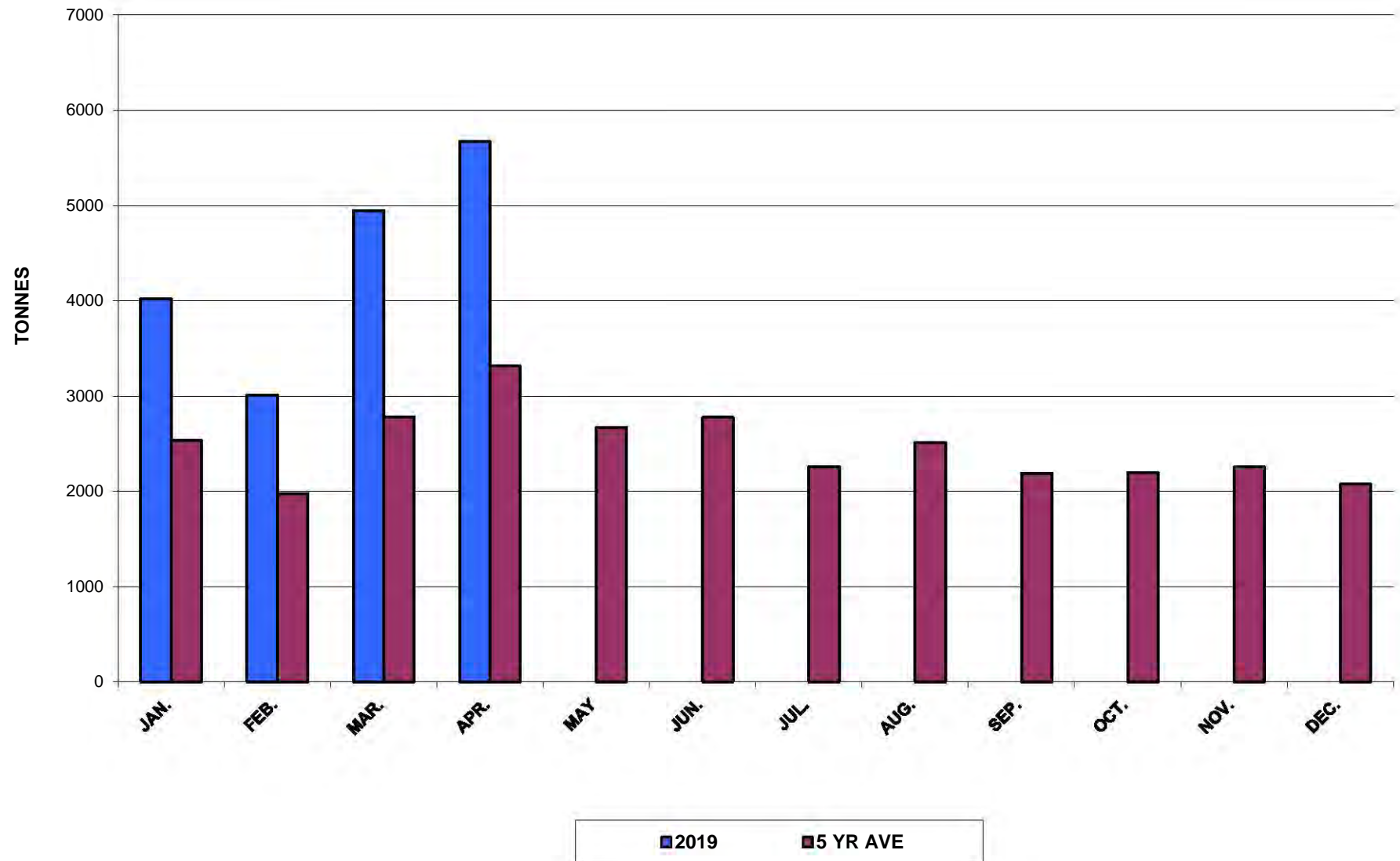
## **FINANCE & ADMINISTRATION**

- Regular daily duties related to finance.
- 2019 Tax Rates Bylaw preparation.

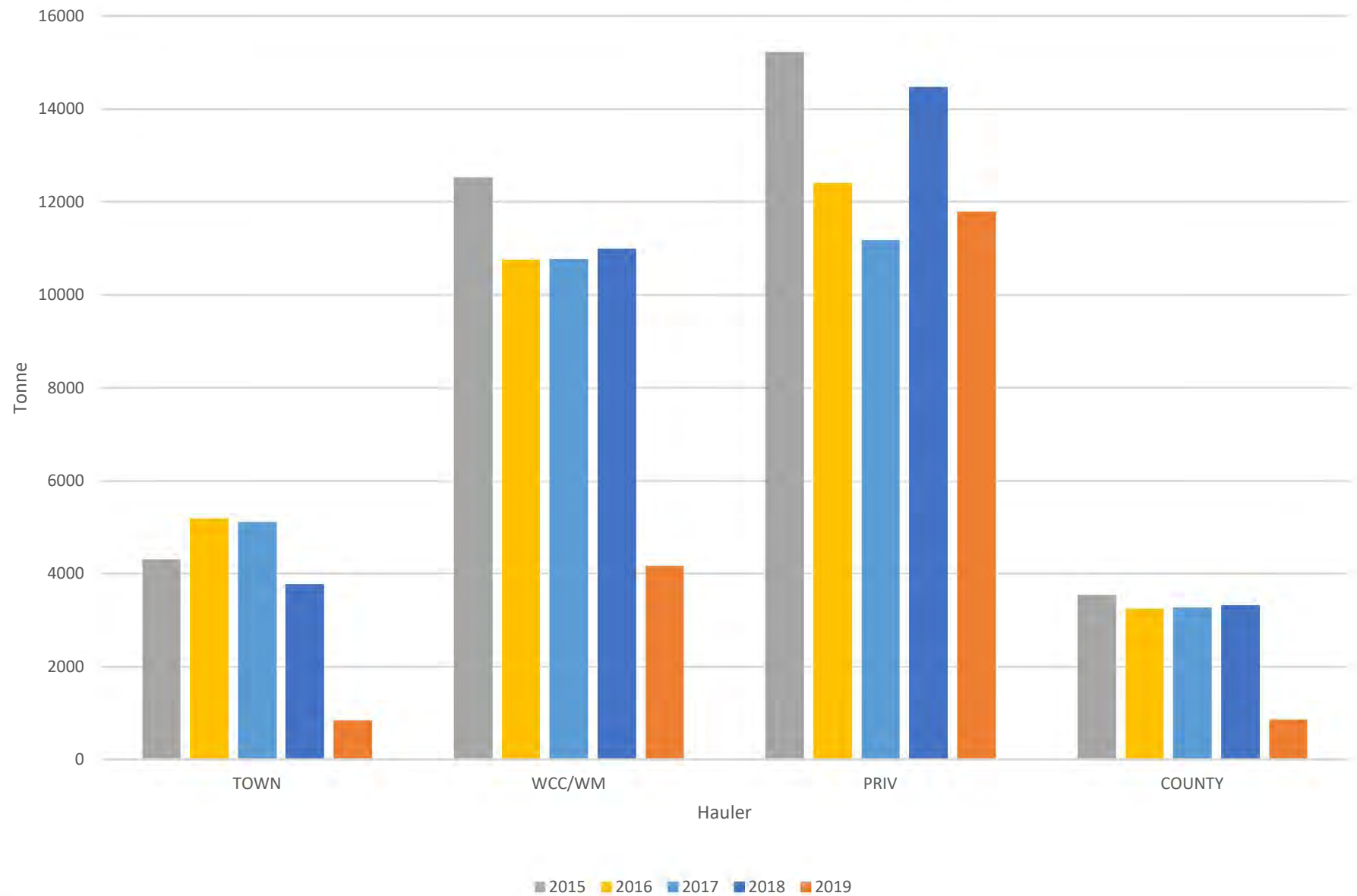
## **LEGISLATIVE & LAND SERVICES**

- Ongoing inquires re: general land sales. One sale to date.
- Council agenda preparation & follow up. Department Head meetings pre/post meeting.
- Ongoing Legal File review. Compiling information as requested.
- Ongoing conversion of minutes, bylaw and agreements, property files to digital format.
- Reviewing Policies/Procedures.
- Attended the Alberta Municipal Clerks conference April 10-12, 2019.
- Preparation of and attendance at the Subdivision & Development Appeal Board hearing scheduled May 6, 2019.
- Preparation of and attendance at the Redcliff Cypress Regional Waste Management Authority meeting scheduled May 8, 2019.
- The Executive Assistant position has been filled.

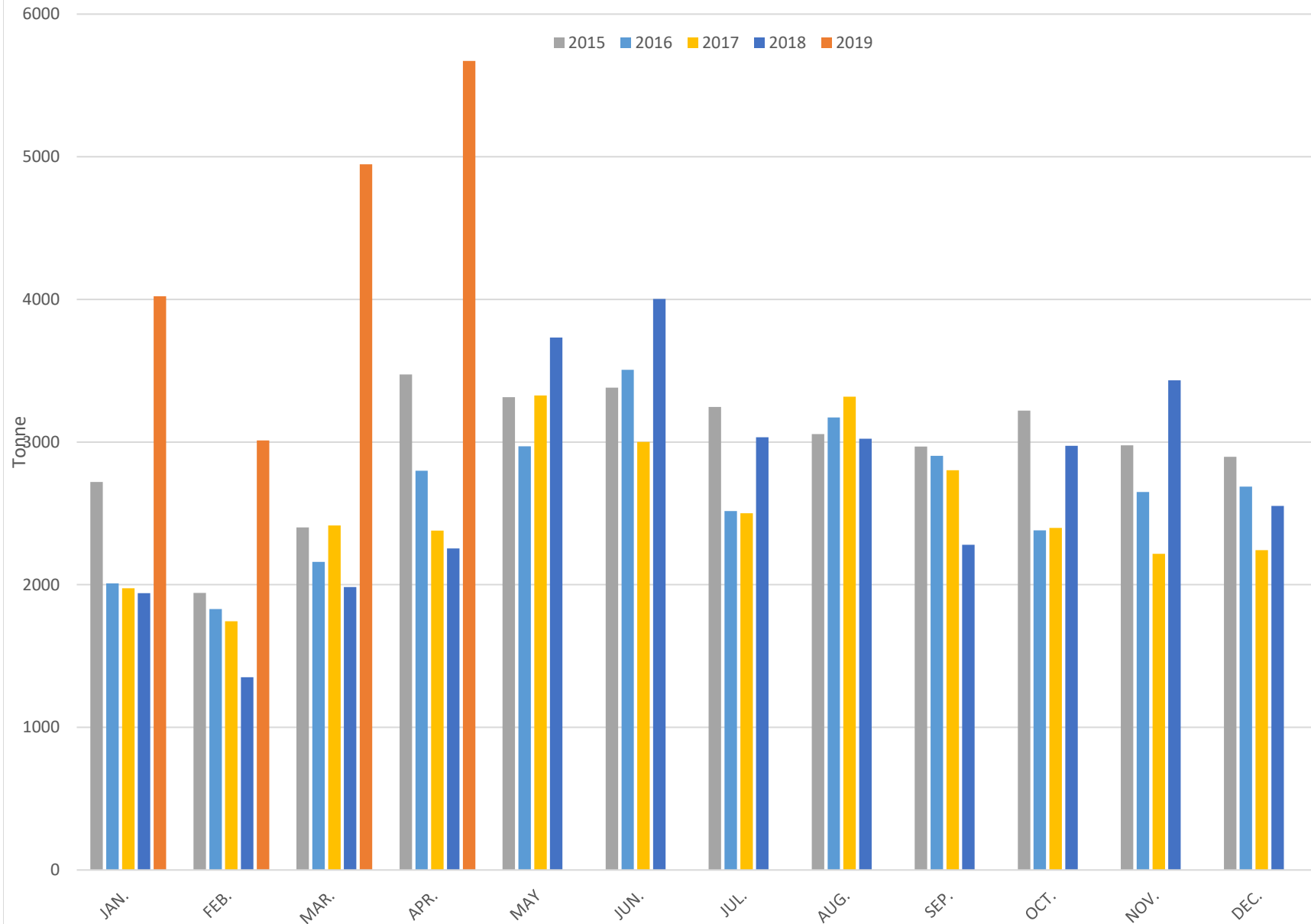
**REDCLIFF/CYPRESS REGIONAL LANDFILL  
2019 VS 5 YEAR AVERAGE  
TO APRIL 30, 2019**



REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES BY SOURCE 2015-2019  
TO APRIL 30, 2019



REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES IN TONNES 2015-2019  
TO APRIL 30, 2019





SUMMER 2019

# TOWN OF REDCLIFF COMMUNITY UPDATE & GUIDE



# THE TOWN OF REDCLIFF COMMUNITY UPDATE & GUIDE

WELCOME TO THE  
SUMMER EDITION OF THE  
COMMUNITY UPDATE & GUIDE!

This guide has been created to give you a detailed overview of upcoming programs and events for May - August 2019. Each program lists details, and how to register. For ease of use nearly all of our programs can be booked and paid for online, however you can still contact us at Town Hall. We hope you enjoy the programs and events in this guide. Have a great summer!

*Summer is a great time to get back outside and engage with your neighbours and community!*

*Redcliff Days, Canada Day and many other events and activities are planned to help you spend your summer enjoying all that Redcliff has to offer. If you want to enjoy nature, be sure to explore the many trails around Town and in River Valley park.*

*Remember to watch for our local wildlife, bring water and use sun protection to stay safe this summer!*

**Mayor & Council**



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#### **TOWN HALL HOURS:**

Mon - Fri: 8:00 am - 4:30 pm

Phone: 403-548-3618

Fax: 403-548-6623

Email: [redcliff@redcliff.ca](mailto:redcliff@redcliff.ca)

Website: [www.redcliff.ca](http://www.redcliff.ca)

#### **PUBLIC SERVICES SUMMER HOURS:**

May - August

Mon - Fri: 7:00 am - 3:00 pm

Phone: 403-548-8253

#### **LANDFILL HOURS:**

Mon - Fri: 8:00 am - 5:30 pm

Sat: 8:00 am - 4:00 pm | Sunday - Closed

(The Landfill is sometimes closed due to high winds. Call ahead at 403-548-9250 to verify)

#### **Council Meetings:**

Regularly scheduled

second & fourth

Monday each month

@ 7:00 pm

(Summer schedule:

July 15th and August 19th)

Councils and council committees must conduct their meetings in public unless a matter to be discussed falls under an exception to disclosure as detailed in legislation. Redcliff Council promotes and encourages citizens to attend meetings. Agendas are posted on the website so that people can see in advance what items will be discussed at upcoming meetings.

# PROGRAM REGISTRATION

## INFORMATION

### How to Register:

#### Online

Registering online for recreational programs is simple and convenient. Use your computer, tablet or smart phone to view and register for upcoming recreation community classes, day camps, and swimming lessons.

Go to [www.Redcliff.ca](http://www.Redcliff.ca) > **Online Bookings** where you can view all programs and facility information.

To register you will be prompted to create an account or log in to an existing account. Once you have created an account and or/signed in you will be able to register for programming. Any programs or facilities booked under your account are available to view in your account calendar.

**If you have any registration questions, please call Community Services at (403) 548-3232.**

Home Programs Facilities Calendar Help Log In



#### Telephone

Call the Community Services team at (403) 548-3232, they will get you signed up for the program and answer any questions you have.

#### In Person

Fill out a Program Registration form at Town Hall; 1st 3rd Street NE, Redcliff.

### Cancellation Policy

#### Canceled Programs

If a program is canceled by the Town all registrants will be contacted and notified. At that time registrants have the choice of a full refund or apply the payment to another program or session.

#### Registrant Cancellation

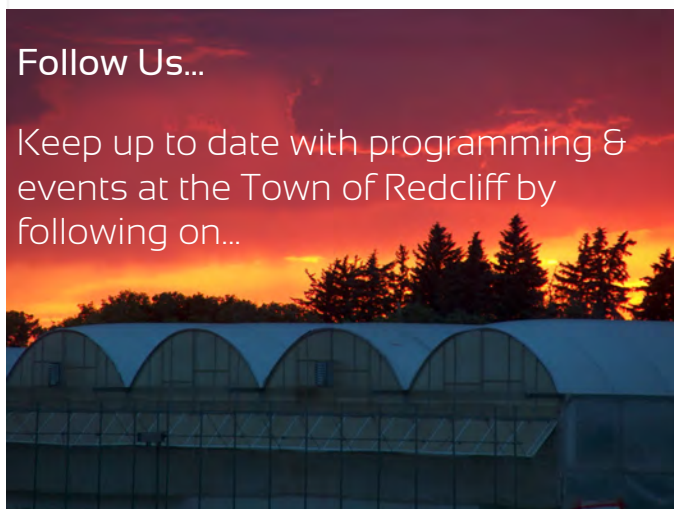
Cancellation of program bookings by the registrant will result in a \$15.00 cancellation fee.

#### Facility Cancellation

All cancellations of facilities will incur a Cancellation Fee (\$15.00) and must be confirmed with the Community and Protective Services Department, a minimum of ten (10) working days in advance, with the exception of the Aquatic Centre and Ball Diamonds when three (3) days' notice is sufficient. Failure to provide this notice will result in forfeiture of deposit or refund of facility rental fee.

### Follow Us...

Keep up to date with programming & events at the Town of Redcliff by following on...





# SUMMER SAFETY TIPS FROM THE REDCLIFF RCMP

*We can put away the winter coats but don't forget these summer safety tips for a great, safe summer!*

- kids should be wearing proper protective gear when riding bikes, scooters or skateboards. While the law only applies to kids not wearing helmets on bikes (\$93 potential fine), everyone wants kids to be safe out there
- check trailers for proper lights including brakes and turn signals before going on trips this summer. Know how to properly hook up trailers.
- keep a look out for smaller vehicles including motorcycles and non-powered vehicles including bicycles.
- plan your route when travelling and make sure you bring water for everyone when going outside for long periods of time



**In an emergency, call 911**  
To report anything else, call (403)548-2222  
An Officer is available 24 hours a day



**build  
your  
dream  
in  
Redcliff**



## The Town has lots in Eastside for Sale!

Redcliff's Location next to a major centre, affordable living, and small town atmosphere provide a very economical and attractive option for anyone looking to relocate. This beautiful development is located close to the golf course and had great access to the River Valley Trails.

More info at: [www.redcliff.ca/land-sales](http://www.redcliff.ca/land-sales) or stop in at Town Hall.

## KEEP YOUR YARD & COMMUNITY SAFE FROM FIRE THIS SUMMER

### Grill & BBQ Safety Tips



- Propane and charcoal BBQ grills should only be used outdoors.
- The grill should be placed well away from the home, deck railings and out from under eaves and overhanging branches.
- Keep children & pets at least 1 metre away from the grill area.
- Never leave your grill unattended.
- Keep your grill clean - remove grease or fat buildup from the grills & trays below the grill.
- Always make sure your gas grill lid is open before lighting it.



### Fire-Pit Safety Tips



- Make sure the fire pit is at least 3 meters from buildings, property lines, and combustible materials.
- Closely watch children when the fire pit is in use.
- Use a metal screen over wood-burning fires to keep sparks in.
- Turn off or put out fires before you leave the yard.

**In an  
Emergency**



**All other inquiries  
403-548-3232**





# CHILD, YOUTH & TEENS

Activities for kids of all ages around town

## Family Fun Nights **FCSS**

May 9, 6pm - 8pm  
I.F. Cox School Gym  
Positive Message Rocks for Mental Health Week

## Home Alone Course **FCSS**

June 29 and August 8 9am - 2pm  
Free!  
Town Hall Education Room  
Please bring a lunch.  
This program will provide children with information and skills to manage at-home-alone time and situations more safely, fire prevention and safety, how to deal with strangers, family rules and more. Suggested ages, Grades 4-5. Please register online at least 1 week prior to the course start. Instructor: Michelle Kuzik, 403-866-1337

## Babysitting Course by The Canada Safety Council (11yrs & up)

July 11, 9am - 4pm  
\$57.00 + GST  
Town Hall Education Room  
Please bring a lunch.  
Gain skills needed to care for infants and young children as well as prepare for emergency situations. Bring lunch. Phone 403-548-3232 for information. You must register online. Instructor: Michelle Kuzik, 403-866-1337

## Host with the Most! (Ages 6-8) **FCSS**

June 7, 6pm - 8pm  
Gordon Memorial Church Kitchen  
Let the kids be the host - drop off the kids and return by 7pm to delicious appetizer and family games.  
\$5.00 + GST register online

## Muffins for the Manor (Ages 8 & under - Parented)

June 8, 10am - 12pm FREE  
Gordon Memorial Church Kitchen  
It's Seniors Week! Come help brighten someone's day by making delicious muffins, decorating gift boxes and delivering to the Redcliff Manor.

## Culinary Graduates (Ages 8+) **FCSS**

July 24 1pm - 3pm  
Gordon Memorial Church  
Learn by doing!  
Be a big help this summer by preparing your very own dishes!  
\$5.00 + GST register online



## Summer Fun FREE AFTERNOON FUN @ LIONS PARK

### KIDS AGES 6+ 1-3 PM

- ☀️ **July 8** Up up and away! Step by step kite building & flying.
- ☀️ **July 10** Play doh in the Park! (all ages)
- ☀️ **August 7** Space Camp - 3, 2... 1 Blast Off!
- ☀️ **August 21** Ready set go... tug-a-war, pool noodle baseball, water balloon toss & much more!
- ☀️ **August 28** Wizard camp - an afternoon of magic - make your own wand, potion & magical creatures.

### MUNCHKIN TIME AGES 0-5 (PARENTED)

- ☀️ **July 17 10 am-noon** (max 10 children)  
Sensory Play, basic craft & socializing.
- ☀️ **Aug, 14 10 am-noon** (max 10 children)  
Nature explorers - search & discovery inspired crafts.

**Free - but registration required  
online at [www.redcliff.ca](http://www.redcliff.ca)**

**Parent and Tot Meet-Up FCSS & Parent LINK Centre**  
May 14 & 28 / June 11 & 28, 11am in the Redcliff Rectangle Meeting Room. Come connect with other parents and their tots in a supportive environment.

### Redcliff Mom & Tot Meet-up Group FCSS

Are you wanting to make connections in our community with other moms and their children?

Join the Redcliff Mom & Tots Meet-Up private Facebook page for meet up times and locations this Summer. This page is for making connections, feel free to use this resource to set up your own meet-ups and play dates!



**REDCLIFF YOUTH CENTRE (10-17 YRS)**

19 Main Street S Redcliff

The Redcliff Action Society for Youth

Tues - Thurs, 3pm-8pm | Friday 3pm-10pm

Our mission is to provide youth ages 10-17 with a safe, substance free environment where they can explore their social-emotional needs, while engaging with their peers in a variety of educational and recreational ways, enhancing their overall development and life skills.

The Redcliff Youth Centre offers free educational & recreational programming for youth, ages 10 - 17.

Programming includes our Dinner Program - Learn how to plan, prepare and facilitate a balanced meal, field trips, swimming, arts & culture. All programs are supervised by qualified staff and volunteers.

To register, visit or contact the Redcliff Youth Centre at (403) 548-2811 - 19 Main St South, Redcliff AB.

### Youth Drop in Open Gym

Friday May 24, June 7, June 21. 6pm-8pm @ Parkside School

### White Dragon Karate

Sensei Shawn Harris holds a third degree black belt and teaches goju ryu karate for all ages and abilities, including special needs. Classes for various ages and abilities, women's cardio, and birthday parties. The dojo is located at 4-116, Broadway Ave W. For more information, please call (403) 878-6381. [www.whitedragonkarate.ca](http://www.whitedragonkarate.ca)

### Family Dances

May 26 and June 30 2pm - 4pm

Redcliff Legion

\$2.00 for pop and hot dog

No age restriction, children should be accompanied by an adult.

### Athena Burns Performing Arts

Professional training, qualified instructors and internationally recognized.

Phone (403) 581-5090 for more information on classes and registration. [www.athenaburnsperformingarts.com](http://www.athenaburnsperformingarts.com)

511 S Railway Dr NE, Redcliff AB

### Dillman Music and Acting Studio

Offering classes for all ages.

Babies Make Music, Toddlers Make Music, Sunrise Preschool Music, Music for Young Children Piano/Keyboard based program. Movement and Music Classes for Special Needs Teens and Young Adults. Acting Classes and Private Lessons. <http://dillmanmusic.ca>  
801 5th Street S.E. Redcliff, AB. 403-548-2252

### Redcliff Aquatic Centre Spring & Summer Swimming Lessons



Register online at [www.redcliff.ca](http://www.redcliff.ca)

Call 403-548-3232 or 403-548-9242 for more information on lessons or Aquatic Centre facility bookings.

### Twist & Flip Gymnastics

511 South Railway Drive NE

Twist and flip gymnastics is a positive environment where we offer the best coaching to our customers through fun and fitness while enjoying the sport of gymnastics. Twist and flip offers 3 yearly sessions of recreational classes as well as 8 weeks of summer camps. We also offer drop in times and birthday party/group bookings too!

403-487-JUMP(5867) or [www.twistandflip.ca](http://www.twistandflip.ca)

## SUMMER CAMPS

Summer fun in an air conditioned facility!

Ages 5+

**Full Day Camp:**  
\$160 - \$180 - 9:00 am - 4:00 pm

**Half Day Camps:**  
\$80-\$90 - 9:00 am - 12:30 pm  
OR 12:30 - 4:00 pm

**Before Care:** \$15 - \$20 per week/8:00 am - 9:00 am  
**After Care:** \$15 - \$20 per week/4:00 - 5:00 pm

\* All prices subject to GST.

## TWIST & FLIP GYMNASTICS

**Hawaii Week - July 2-5**

**Get Crafty Week - July 8-12**

**Super Hero Week - July 15 - 19**

**West/Parade Week - July 22 - 26**

**Silly Circus Week - July 29 - Aug 2**

**Great outdoors Week - Aug 6 - 9**

**Sports Fun Week - Aug 12 - 16**

**Twist & Flip Week - August 19-23**



# redcliff aquatic centre!

Lessons  
**PUBLIC SWIMMING** Family Swimming Themed Fun Nights Lane Swimming Aquafit  
**PRIVATE LESSONS**

see Facebook & redcliff.ca for schedule & details!

## pool rentals!

Up to 50 people \$100/hour  
 Up to 40 people \$80/hour  
 Full facility rental - up to 240 people \$230/hour  
 Rental includes a sheltered area of the deck with tables & chairs.  
 Available: Saturday 11am - 1pm & 4:15 - 8:30pm  
 Book Lessons & Purchase Swim Passes at redcliff.ca

**Opening  
 May 25!**

For general inquiry  
 Please call us!  
 403 548 9242

**Thank you to the KINSMEN CLUB for sponsoring Sunday Family Swim! &  
 Thank you to REDCLIFF FAMILY DENTAL for sponsoring Saturday Public Swim!**

## Redcliff Bylaw

reminds you to be Bike Safe this summer!



### **Young Cyclists on the Sidewalk**

- Always yield to pedestrians. Get off and walk your bike or put your foot down.
- Ride slowly.
- Use a bell or horn to let pedestrians know you are there.
- Make eye contact with drivers. Assume driver's don't see you.
- Look for cars in driveways laneways and at intersections and be prepared to stop.
- Expect pedestrians to exit from stores.

- Always walk your bike through a crosswalk.
- Always wear a helmet.

- Ride on the right-hand side of the street.
- Don't ride too close to parked cars. Doors can open suddenly.
- Stop at all stop signs and obey just as cars do.
- Ride single file on the street with friends.

### **Adult Cyclists on the Road**



**REDCLIFF BYLAW | 403-548-9246**

# Be ACTIVE

**Walk your Way to Health @ the RecTangle Sport Court!**  
**DROP IN!** Escape the elements and walk laps in the Arena Sport Court. A fantastic activity for all ages!  
 Lap counters available to borrow.  
 Wednesdays in May, June & July from 3:30pm - 4:30 pm

## Public Skating:

Thursdays - May 16, June 13 & July 11 from 6pm - 7pm  
 Bring your ROLLER BLADES or ROLLER SKATES for free public skating.

## Family Dances

May 26 and June 30 2pm - 4 pm

Redcliff Legion

\$2.00 for pop and hot dog

All ages! Children should be accompanied by an adult.

## Kangoo Class

May 27 6:30pm - 7:30pm

Redcliff RecTangle Arena

Kangoo Jumps are the worlds lowest impact shoes that are safe, stable and easily used by people of all ages.

They are so fun you forget you are exercising. Come and test out this great new fitness workout! Call 403-548-3232 to register.



## World's Largest Swimming Lesson

June 20 (Time TBA)

Cost: Free

The World's Largest Swimming Lesson™ is an event designed to build awareness and generate attention about the vital importance of teaching kids to swim to help prevent drowning by offering a FREE swimming lesson.



## Pickle ball

Sundays, 11am - 1pm OR 1pm - 3pm

\$10:00 membership fee

Parkside School Gym and/or at Redcliff Tennis Courts.

Call 403-548-3232 for facilitators contact information

Pickleball is a racquet sport that combines elements of badminton, tennis, and table tennis. Two, three, or four players use solid paddles to hit a ball similar to a whiffle ball, over a net. It's like to tennis, with a few modifications.

## Redliff-Walk-Run-Ride

Are you wanting to become more active this Spring and Summer? Check out **Redliff-Walk-Run-Ride** group on Facebook to find other community members with the same goals!

*Did you know Redcliff has a 24hr members only gym? Full membership packages offer use of all gym equipment 24 hours a day, in a non-threatening casual gym environment.*



## Recreation Opportunities around Town

Tennis Courts, Baseball Diamonds, BMX Track, Trails & Soccer Field.

## Parks

Visit our parks and the mature trees. There are inviting, restful areas and places where kids can burn off excess energy at one of the tot lots or playgrounds.

## Lions Park Kitchen

Rental is available for private functions in the beautiful park setting. Covered eating area with adjacent parking and lots of room for games and play!

## River Valley Park

Enjoy the serene and scenic recreational opportunities in the shade of cottonwood trees growing along the South Saskatchewan River. Hike to the shale outcroppings at the east end of the park; there is plenty of wildlife, and if you are lucky, you may catch a glimpse of elusive inhabitants such as coyotes, red foxes, porcupines, or scorpions on the cliffs. The river has several varieties of fish including the prehistoric looking Lake Sturgeon. (Special licenses are required for Sturgeon fishing). The park has a camp kitchen, picnic tables, fire pits and grassed, open spaces, and is open 7am to 11pm daily.

## Redcliff Trails

Redcliff possesses a network of trails that offer breathtaking views, take advantage of them whether out for a leisurely stroll, run, or bike ride. Our trails also provide a number of benches, as well as interpretive panels to educate users on a variety of wildlife and vegetation.

## Riverview Golf Course

This 18 hole facility is truly a great asset to our community. To find out more about Riverview Golf Club visit their website: [www.golfriverview.com](http://www.golfriverview.com)

## Volkssport

The Volkssport Club of Medicine Hat is a non-profit organization. For more information call (403) 526 7407.

## Mountain Bike Trails & Skills Park

For the more adventurous rider Redcliff has a Bike Skills Park and a network of mountain bike trails created and maintained by 670 Collective Mountain Bike Club. You can see the bike trails on [www.trailforks.com](http://www.trailforks.com). or go to [www.670collective.ca](http://www.670collective.ca) for info on the club





Being part of a community and having a good support system  
are key to having good #MentalHealth.



Canadian Mental  
Health Association  
Mental Health for all



100 years of  
community



**FREE COOKIE**  
**@ REDCLIFF BAKERY**

May 7th

Courtesy of DREAMS and Redcliff Family &  
Community Support Services

**CMHA Mental Health Week**

**May 6-12, 2019**

Visit [mentalhealthweek.ca](http://mentalhealthweek.ca)  
for info and tools!

**ACRYLIC**  
**DIRTY POUR**  
on a LP record

May 6

Learn the therapeutic  
benefits and impact art can have on  
your mental health with a painting  
class facilitated by an artist with a  
Masters in Psychiatric Nursing.



**"Let's Taco' bout it"**

DREAMS Mental Health Awareness  
Campaign

will be delivered  
to all Redcliff

schools: Students from

Margaret Wooding & Parkside will be  
receive a free lunch on May 9th and

Students from RMAP will be

**"Chalking about Mental Health"** on  
May 10th



Watch the Town of Redcliff Facebook page to be connected to Mental  
Health Resources & receive tips and suggestions on self care and Mental Health.

**I MAKE THE WORLD A  
BETTER PLACE.**

**I ENJOY  
MY LIFE.**

**KNOCK ME DOWN AND I'LL  
GET BACK UP  
AGAIN.**

**I FEEL LIKE I  
BELONG.**

**I DON'T WORRY  
TOO MUCH ABOUT WHAT  
OTHERS THINK OF ME.**

## Healthy Self Esteem

### ACROSS

1 \_\_\_ from your mistakes

3 \_\_\_ in everything you do

4 You do this when you are happy

6 Knowing how valuable you are is called self \_\_\_\_

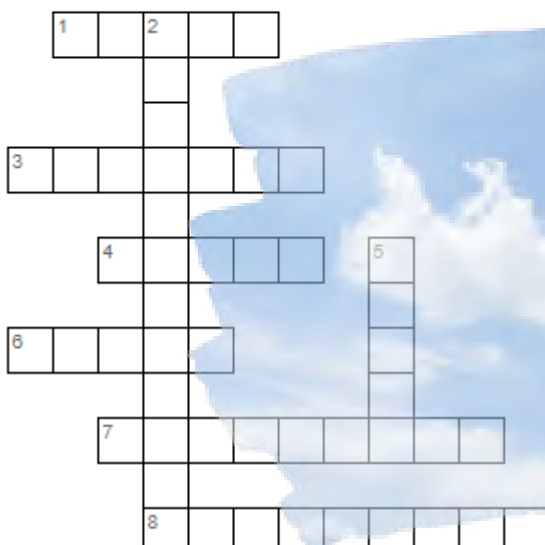
7 Be \_\_\_ with your decisions and judgments

8 The opposite of weaknesses

### DOWN

2 Positive \_\_\_ are positive thoughts about yourself

5 Self esteem is how much you \_\_\_ yourself





# CHALLENGE YOUR MIND



## Firearms Safety Courses & Hunter Education & Pleasure Craft Boat Licence

Register online at [redcliff.ca](http://redcliff.ca)

### **Non-restricted (CFSC) (12 yrs & over)**

**May 19 & 20 10am - 2pm** \$107.00 + GST

This course, instructed by a provincially certified firearms trainer, is required to apply for a possession acquisition license (pal). The course stresses safe handling as well as storage and transport of firearms.

### **Restricted (CRFSC) (12 years & Over)**

**May 20 5:30pm-9:30pm** \$107.00 + GST

Individuals wishing to acquire restricted firearms must take the full classroom delivery of the Canadian Firearms Safety Course (CFSC) and the Canadian Restricted Firearms Safety Course (CRFSC), and pass all the tests.

Register online for these courses at [www.redcliff.ca](http://www.redcliff.ca)

### **Pleasure Craft Boat Licence**

**June 15 10am - 2pm** \$55.00 + GST

Boating licenses are making our waterways safer. One important reason for fewer recreational boating deaths and injuries is the requirement that boat operators demonstrate their boating safety knowledge by obtaining proof of competency.

### **Hunter Education (12 years & Over)**

See [www.redcliff.ca](http://www.redcliff.ca) for dates and times

The Hunter Education Program teaches the important role of regulated hunting in wildlife management and conservation. Equally important is the safe and wise use through proper handling of firearms and respect for the property of others. The program is not intended to convince people to become a hunter nor is the intent to make people a more successful hunter.

## Painting with Val **FCSS**

**Mental Health Week**, Monday, May 6, 6pm -9pm

FREE Register online at [www.redcliff.ca](http://www.redcliff.ca)

**Senior's Week Monday**, June 3, 1 - 2:30 PM

FREE for seniors, Register online at [www.redcliff.ca](http://www.redcliff.ca)

### **Regular Paint Nights:**

May 23, June 27,

Bring some friends for an evening of creativity!

Paint along with the facilitator and create a masterpiece, no experience needed! *Price includes all materials.*

Join Painting with Val on Facebook for updates and samples of the paintings that will be demonstrated.

\$25 register online at [www.redcliff.ca](http://www.redcliff.ca)

### **Adult Craft Night** May 14 **FCSS**

Gordon Memorial Church 6:30pm - 8:30 pm

String Art \$5 register online at [www.redcliff.ca](http://www.redcliff.ca)

### **Redcliff Community Kitchens **FCSS****

IF Cox School Kitchen FREE

Monthly sessions, 5:30pm - 8:30pm

Learn new recipes, try new foods, gain new friendships, learn and share skills and increase confidence in the kitchen.

Contact the facilitator Valerie by phone/text at 204-599-4811 or email [valerieloveslemon@gmail.com](mailto:valerieloveslemon@gmail.com) to register and for more information.

### **Seniors Society**

If you are 60+ years and want to share some fun times with new friends, come out to the Redcliff Seniors Centre for some of the following activities: exercises, wood carving, computer classes, pool, crib, and trump whist, bus trips and other activities. Membership is only \$10 per year and we would love for you to join us!

To enroll or for further information call Mel at 403-527-4300. Upcoming events will be on the Red Sign on Broadway and in the Commentator.

## Emergency Preparedness Week May 5-11

This annual campaign helps you take action to protect themselves and your family during emergencies. Working together with community leaders, first responders, non-government organizations and all levels of government, we can build a more resilient and safer Redcliff!



More info at  
[getprepared.ca](http://getprepared.ca)

We are always looking for volunteers to help plan and run events in town.

If you have a little extra time and ideas - Let us know!

*Volunteers Lift up our Community!*



403-548-3232  
CPS@REDCLIFF.CA

#MYREDCLIFF  
MAKE IT YOURS!

# COMMUNITY EVENTS



Join us in  
Redcliff  
Lions Park  
to Celebrate!

**PANCAKES  
LIVE MUSIC  
HOT DOGS  
KIDS ACTIVITIES  
O'CANADA  
BIRTHDAY CAKE  
OLD FASHIONED GAMES**

**STARTS AT 9AM**  
July 1, 2019

**CANADA DAY**




## Community Kitchen

LEARN NEW RECIPES | LEARN & SHARE SKILLS  
TRY NEW FOODS | GAIN NEW FRIENDSHIPS  
INCREASE CONFIDENCE IN THE KITCHEN

**FREE!**  
@I.F.Cox School

May 13	June 10
Sept 16	Oct 14
Nov 13	Dec 9

**SIGN UP:**  
Contact Val by phone/text 403-599-4811  
or email [valerieloveslemon@gmail.com](mailto:valerieloveslemon@gmail.com)  
with your name, contact number &  
number of people in your family you will  
be cooking for.

BRING YOUR OWN CONTAINERS TO TAKE  
HOME THE FOOD YOU PREPARE.  
CHILDREN WELCOME, BUT MUST BE  
ACCOMPANIED BY A SUPERVISING ADULT.



## RCMP Musical Ride

July 31, 2019 7pm @ Medicine Hat Exhibition

Come enjoy the RCMP Member performance consisting of intricate figures and drills choreographed to music on horseback with a pre-show by Dunmore Equestrian.

All profits going to the Redcliff Youth Centre and Be Youth Medicine Hat.

## THE RCMP MUSICAL RIDE



**Thank you**  
Redcliff  
**Home hardware**


For sponsoring the  
2019 REDCLIFF DAYS  
Movie in the Park!

Details coming soon....




## Redcliff Penny Carnival!

July 23, 2019 2-4pm  
An afternoon of fun & games  
for exciting prizes for kids!







# FCSS & COMMUNITY INVOLVEMENT

## Redcliff Parent & Tot Playground Meet Ups FCSS

May 13, June 10, July 8, August 12, 10:30am @ Lions Park Play in the waterpark, colour, play with bubbles and connect with other parents.

Join "Redcliff Parents and Tot Meet-Up" on Facebook to schedule your own meet-ups!

## Financial Assistance

All kids should get a chance to play sports, regardless of any possible financial barriers.

For information on how to apply for assistance, contact:

Kids Sport Medicine Hat & Redcliff

Phone 403-526-2606

Email [kidsportmedhat@hotmail.com](mailto:kidsportmedhat@hotmail.com)

Canadian Tire Jumpstart

Phone 1-877-616-6600 Email [jumpstart@cantire.com](mailto:jumpstart@cantire.com)



## Good Food Club

The Good Food Club is a group buying club that provides fresh fruits and vegetables, local when possible, at wholesale prices through the power of bulk buying.

The Good Food Club is open to anyone in Redcliff.

Members can choose to order a box every month (or more than one box). For more information go to: [foodconnections.ca/club](http://foodconnections.ca/club)



## REDCLIFF LIONS

Redcliff Lions are accepting donations of skates for all ages. Skates can be dropped off at the Redcliff Rec-tangle Arena & Redcliff Public Library. Donations will be accepted all year long. For more information please contact Phil 403- 502-4911.

## Medicine Hat Family Services - Counselling Services

Medicine Hat Family Services works to preserve and strengthen families in times of crisis, change and growth. It provides counselling, support and education to families, couples, individuals and young people in need.

Counselling services include:

- Marriage Counselling
- Grief and Loss Counselling
- Emotional Counselling
- Men's and Women's Issues
- Family Transition Counselling
- Communication Counselling
- Parent/Child Issues
- Stress Related Issues
- Family Violence Counselling

For more information contact 403-548-3232

## Did you know Redcliff FCSS helps fund the Family School Liaison Worker Program?

The Family School Liaison Worker (FSLW) Program provides several roles to Prairie Rose School Division families.

The program is designed to:

1. Provide support to students and families who may be experiencing difficulties.
2. To act as a resource and provide a liaison between families and the school system.
3. To provide outreach and resources for families requesting services within the community.
4. To develop or facilitate community education programs based on identified needs.

<p><b>REDCLIFF FAMILY &amp; COMMUNITY SERVICES</b></p> <p><b>FCSS</b> Town of Redcliff FAMILY AND COMMUNITY SUPPORT SERVICES</p>	<p><b>The FCSS philosophy is based on a belief that self-help contributes to a sense of:</b></p> <ul style="list-style-type: none"> <li>• integrity</li> <li>• self-worth</li> <li>• independence</li> </ul>	<p><b>NEEDS</b></p> <p>Do you have program ideas that are preventative in nature?</p> <p>Do you have a need that aligns with the FCSS principals that isn't being met?</p>
	<p><b>PROGRAMS</b></p> <p>The programs developed are intended to help individuals in their community adopt health lifestyles, thereby improving the quality of life and building the capacity to prevent and/or deal with crisis situations should they arise.</p>	<p><b>CONTACT</b></p> <p>Contact the FCSS department at 403-548-3232 or email at <a href="mailto:CPS@redcliff.ca">CPS@redcliff.ca</a></p> <p>We would be happy to help you and your family connect with the necessary resources.</p>



# SENIOR'S WEEK



**JUNE 2-8**

**Watch the Town of Redcliff Facebook page for more events and location details!**

Seniors make a difference in our community every day. From supporting family members and friends to assisting organizations and volunteering their time, seniors are deeply involved in Redcliff and their contributions benefit all residents.

**To honor Redcliff Seniors we will be offering FREE events to seniors during Seniors Week.**

**Grasslands Naturalists Interpretive Walk**  
**Wednesday June 5**  
**10:00 am FREE**  
**River Valley Park**  
Everyone welcome!  
Led by the Police Point interpretive Centre

**Learn to Play Pickle Ball**  
**Sunday, June 2**  
**10-12am FREE**

**Painting Class**  
**Monday, June 3**  
**1-2:30 pm FREE**  
Registration required

**Aqua Fit**  
**Redcliff Aquatic Centre**  
**Tuesday, June 4**  
**6pm FREE**

## DREAMS - Developing Redcliff Educational and Mental Health Supports

Purpose: DREAMS is a mental health capacity building (MHCB) project which provides universal mental health and wellness services and supports to members of the Redcliff Community. Our project is based out of the Redcliff Community Schools and Eagle Butte High School.

Our aim is to provide opportunities that will increase coping, knowledge and skills of community members to help self-protect their physical and mental health. We assist in skill and capacity building to help create an environment that supports mental wellness. We also provide support and knowledge to school staff and other community service providers to help build their capacity to support children, youth and their families.

## Home Support Services [FCSS](#)

Home Support Services provide professional quality in-home services. Assistance is available when required due to illness, convalescence, health limitation and other reasons. Fees are on a sliding scale determined by client's annual income. Call 403-548-3232 for more information.

## SENIORS:

Do you know of a senior that could use companionship, access to resources or assistance?


We want to ensure seniors in our community have a good quality of life. If you know of a senior or if you want to be a part of this initiative, call (403) 548-3232

- Snow shoveling
- Meals On Wheels
- Home care
- Dog walking
- Walking companion
- Click and collect groceries
- Grand buddy

## Redcliff Meals on Wheels [FCSS](#)

Meals are provided by the Riverview Golf Club and are delivered Monday to Friday 11:00 – noon (except holidays). Hot and nutritious lunches are delivered to homes by our amazing volunteer drivers. Redcliff residents may be eligible for this service if you have difficulty preparing meals due to health problems or illness, chronic memory impairment, emotional instability, recent bereavement, or while recovering. This service is available to our adult residents on a short or long term basis. Clients decide how often meals are needed and payments of the meals are subsidized by the Redcliff Community Services Department. Forms can be picked up and filled out at Redcliff Town Hall. Volunteer drivers for this program are needed. Call 403-548-3232 for more information. Sponsored by Redcliff FCSS.

# RESIDENT Information



Development permits need to be obtained for new construction, renovations, and changes to how a building or land is being used. Approval must be attained **BEFORE** any work commences.

*Approvals!*

Contact the Planning & Engineering Department at 403-548-9231 to find out if a permit is required.

Fences under 1.8m high, sheds/buildings under 10 meters squared, and some signs. **WHEN DON'T I NEED A PERMIT?**  
See the Land Use Bylaw at [www.redcliff.ca](http://www.redcliff.ca)

## The Town of Redcliff has the following projects scheduled for Summer 2019 Construction

### Rec-Tangle Parking Lot Rehabilitation - 1311 Street SW

- Improved safety due to changes to traffic movements
- New paving of the parking area
- New landscaping for community beautification
- Basketball court upgrades
- Pedestrian Improvements
- Installing new solar lighting
- Storm water management improvements

### Jesmond Lift Station Improvements and Surge Tank Installation – Lot 1MR, Block A, Plan 0412564

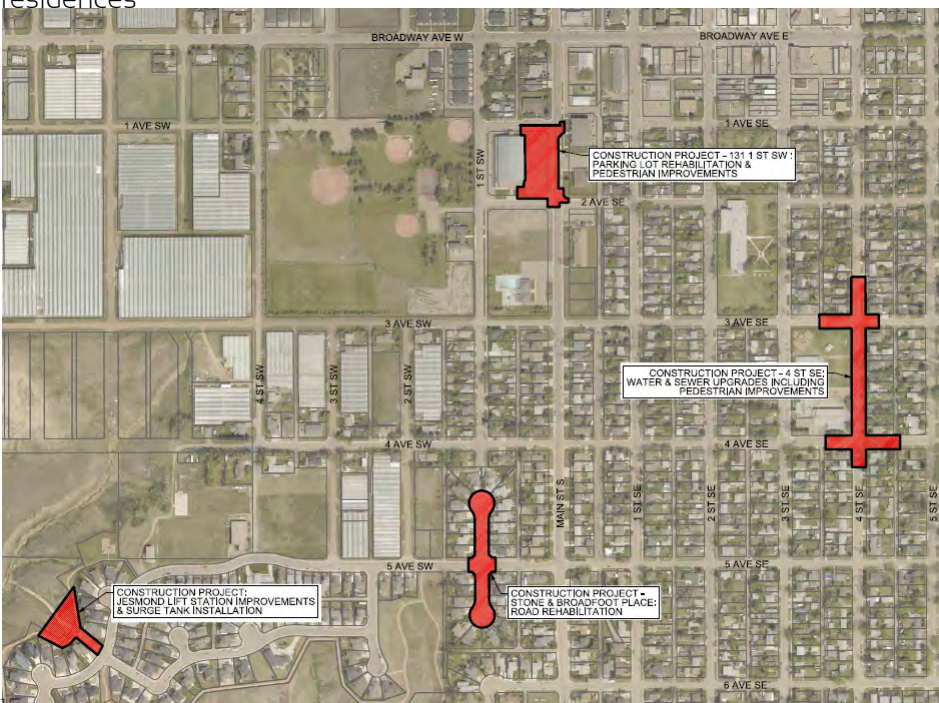
- Rehabilitating the existing lift station for life extension and making changes to address odor issues
- Installing surge tanks to reduce chances for sewage backup
- Installing a backup generator
- Installing a new building in the coulee slope to reduce the visual impact of the lift station to the adjacent residences

### 4th Street SE Rehabilitation – West side of I.F. Cox Elementary School

- Installing new sanitary and water lines, including new residential lot services
- Pedestrian improvements to increase safety for students

### Stone Place SW and Broadfoot Place SW Road Rehabilitation

- Installing weeping tile and a new storm line to improve surface and subsurface drainage and to extend the life of the existing road structure
- Fixing broken concrete, and adjusting gutters to promote drainage
- Fixing soft spots in the road and top lifting the road to extend the roads life



*These projects will likely cause disruptions to traffic flows and servicing while being constructed.*

Learn more at the  
**Summer 2019  
Construction Project  
Open House!**

Wednesday May 22, 2019  
Redcliff Public Library  
131 Main Street S.  
3-7pm





# My Redcliff!

## YOUR VIRTUAL TOWN HALL

### My Redcliff allows Residents and Customers to:

- View and pay utility bills, property tax notices, dog licenses, business licenses and other accounts receivables. Online payments can be made with Visa, Visa Debit, MasterCard, MasterCard Debit, or Interac.
- Access the assessment, legal description, or civic address of any property within the Town using the Property Search function.
- Find the owner of a lost dog by entering the dog's tag number into the Dog Search function.
- View historical invoices and notices along with historical cash receipts.

Have a Town of Redcliff bill handy then visit [www.redcliff.ca](http://www.redcliff.ca) & click MyRedcliff under Online Services to activate your account.

### Utility E-Billing

Utility customers who sign up for e-billing to receive their utility bill through email rather than regular mail will receive a \$1 credit on each utility bill.  
*E-billing saves you money and also helps the environment!*

Finance | Phone: 403.548.3618 | [finance@redcliff.ca](mailto:finance@redcliff.ca)

### Pre-Authorized Payments

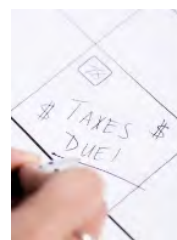
The Town of Redcliff offers pre-authorized payment plans for both Utilities and Property Taxes. Taxes are withdrawn on the 15th of each month and Utilities are withdrawn on the 30th of the month in which the utilities were billed.

To sign up, visit [www.redcliff.ca/licenses-permits-forms/](http://www.redcliff.ca/licenses-permits-forms/) and complete the "Tax Installment Payment Plan Form" and/or the "Utility Preauthorized Payment Plan Enrollment (Utility PAP)".



### Pre-Authorized Payments

The Combined Assessment and Property Tax Notices will be sent out mid-May.



Property Taxes are due June 30th. Payment can be made at Town Hall (via cash, cheque, or Interac), through My Redcliff (via Visa or MasterCard), or through online banking.

### Town of Redcliff Utility Rates for 2019

Please refer to Bylaw No. 1873/2018 (Water Rates Bylaw), Bylaw No. 1874/2018 (Sewer Rates Bylaw), and Bylaw No. 1875/2018 (Garbage Rates Bylaw).

	WATER	SEWER	GARBAGE	COMBINED
<b>RESIDENTIAL</b>				
Monthly Base Rate:	\$43.76	\$36.25	\$22.24	\$102.25
Consumption Rate:	\$1.03/m3			\$1.03/m3
<b>COMMERCIAL</b>				
Monthly Base Rate:	\$54.61	\$48.78	\$85.88	\$189.24
Consumption Rate:	\$1.03/m3	\$0.35m/3	(3 cu yard)	\$1.38/m3
<b>GREENHOUSE</b>				
Monthly Base Rate:	\$206.36	\$48.75	\$85.88	\$340.99
Consumption Rate:	\$1.03/m3	\$0.35m/3	(3 cu yard)	\$1.38/m3

Utility bills are issued on a bi-monthly basis as follows:

January & February services are billed in March  
March & April services are billed in May  
May & June services are billed in July  
July & August services are billed in September  
September & October services are billed in November  
November & December services are billed in January.

# Public Services

Public Services Office: (403) 548-9253  
Emergency Number: (403) 502-8836  
#10 9th Ave SW, Redcliff, AB T0J 2P0

Public Services Summer Hours:  
May – August 7:00 AM – 3:00 PM

Whether you are landscaping, building a new fence or deck, or simply planting a garden, disturbing the ground on your property can cause damage to a buried utility. Some utilities are buried mere centimeters below the surface.

The result of a contact with a buried line can range from loss of an essential service for you or your neighbours to serious injury or fatalities. The financial costs of repairing any damage you cause to a buried utility will be borne by you, the excavator.



Before you disturb the ground  
for any reason:  
**KNOW WHAT'S BELOW**  
Call Before you Dig!

## WATER & SEWER

Town of Redcliff 403-548-8253

## ELECTRIC, GAS, TELEPHONE CABLE

Alberta-One-Call 1-800-242-3447

albertaonecall.com

## TELEVISION CABLE

Shaw Cable 1-866-344-7429



## HOURS

MONDAY - FRIDAY 8:00 AM TO 5:30 PM

SATURDAY 8:00 AM TO 4:00 PM

## RATES

LOADS UP TO 250KG: \$10.00

LOADS OVER 250KG: \$72.00 PER TON

## RE: PAINT?



### RE:CYCLE

your old paint, spray  
paint cans, computers,  
TVs and tires, all year  
round at this location.

## RE: WIRE?



Redcliff Cypress Regional Landfill  
Range Road 71  
Approximately 6 km West of Redcliff  
Off Highway 524  
403-548-9250

## RE: TIRE?



Alberta  
recycling  
www.albertarecycling.ca



If you are experiencing a backup in your service line, you may obtain a plumbing snake from the Public Services Dept. during regular business hours at 403-548-9253. Alternately, you may contact a plumber or drain cleaning contractor to clear the blockage. If the blockage occurs in your service line on your property it is the homeowner's responsibility to clear and repair the blockage.

If you suspect a blockage in the main line in the street, you should contact the Public Services Department at 403-548-9253 during regular business hours or the After Hours Emergency Number at 403-502-8836.

For more detailed information please refer to the Town of Redcliff Sanitary Sewer Blockage Policy No. 035



We all want to enjoy the outdoors this Summer - cleaning out our yards and homes not only help to make us happy and healthier, but it also keeps up good neighbour relations and shows that we are PROUD of our town!

Under the Town of Redcliff Bylaw 1788/2014 "Nuisance and Unsightly Premises Bylaw" there are several sections that we must abide by in order to not be declared a Nuisance, Unsightly or Dangerous Condition. Renters/owners have the duty and responsibility to maintain our properties from the curb to the alley. This ensures not only a pleasing site, but also assists in keeping rodents and snakes from setting up residence.



REDCLIFF BYLAW | 403-548-9246





# Parks & Recreation



## REC-TANGLE ARENA

The Sport Court is in the arena until the end of July!

The facility includes: 4 dressing rooms with washrooms/showers, a designated female dressing room, official's dressing room/showers, concession, storage area for major users, and a large multi-purpose dividable room.

## REDCLIFF AQUATIC CENTRE

The pool will be open June through August, with lessons and rentals available to book through [www.redcliff.ca](http://www.redcliff.ca).

## BALL DIAMONDS

There are 4 Ball Diamonds including one little league diamond, and a concession available for rent.

## OFF LEASH AREAS

We have some beautiful off-leash areas in town to exercise your dog and enjoy your surroundings. River Valley Park has some great trails and a natural area for exploring. The 3rd Ave SW park has been fenced with and has picnic tables for the enjoyment of both you and your dog!

## LIONS PARK

The spray park at Lions Park will be in operation during the summer, it is active when the temperature is above 20C.

Also available for use during the summer is the Soccer Pitch, Tennis Courts, Bike Skills Park, and the Campground which has 14 sites, washroom, and shower facilities.



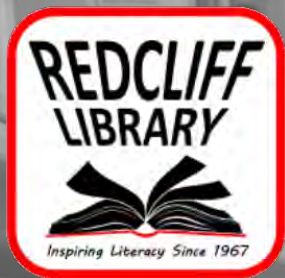
## OFF LEASH AREAS

- *Dogs must be under the control of a person of at least 18 years of age*
- *Owners must clean up after their dog and dispose of waste in a garbage can*
- *Dogs must wear current dog license*
- *Dogs exhibiting aggressive behavior must be leashed or removed immediately*



**LEGEND**  
OFF LEASH AREAS SHOWN THUS.....  
OFF LEASH TRAILS SHOWN THUS.....  
ASPHALT TRAILS SHOWN THUS.....  
SHALE TRAILS SHOWN THUS.....

*PLEASE ENJOY RESPONSIBLY.*



# AT THE LIBRARY...

Do you ever find yourself in a waiting room for the doctor or dentist and wish they had your favorite magazine available to read?

Well, with your library card and your smartphone or tablet you now have access to 75 of the most popular magazines. Simply find us at redcliff.shortgrass.ca and click on the Books & More tab to find the link to our eMagazines & Newspapers. There you will find RBDigital with the most current volumes available.

Using your membership number and PIN, create your account, then download the RBDigital app for easier access. The choices are endless with titles such as National Geographic, Food Network, Cosmopolitan, Good Housekeeping, Newsweek and many more.

This resource also has more than 27,000 downloadable audiobooks to choose from. If you are waiting for books such as Nicholas Sparks' *Every Breath* or *The Tattooist of Auschwitz* by Heather Morris check out this resource for availability. Reading on the go just became a whole lot easier!

You can find this and many other online resources at [redcliff.shortgrass.ca](http://redcliff.shortgrass.ca)



This summer our **READING CLUB** invites you to unplug and take a moment to explore the stories and science of nature through adventure and play. Our program consists of crafts, games, guest speakers, performers, and of course reading challenges! We have 2 different sessions available that are sure to accommodate your summer schedule.

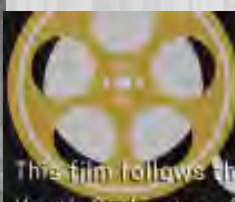
Registration starts on May 27th at the library and fees listed are for the entire summer per child: \$25/2 mornings each week (ages 5-8 yrs) or \$50/4 afternoons each week (7-12 yrs) Program runs from July 2 - Aug 22. Any questions please call us at 403-548-3335.



## JOIN US IN THE LIBRARY FOR THESE EVENTS...

### MAY

7th: An Evening with the Authors 6:30 pm  
14th: Good Food Box Pick-up 4:00–6:00 pm  
20th: Closed  
26th: Sunday Cinema—That Higher Level:  
27th: Summer Reading Program Registration starts



### SUNDAY CINEMA

*Award Winning Documentary*

May 26 @ 1:30 pm **That Higher Level**

This film follows the 100 musicians who make up the National Youth Orchestra of Canada over the course of two months of training and touring across the country. Embedded with the orchestra throughout, filmmaker John Bolton weaves together footage that captures the essence of the training institute and, eventually, the journey and performances on tour.

*Free event, but donations are gratefully accepted.*

### JUNE

11th: Good Food Box Pick-up  
15th: Book Sale 9:00 am–4:00 pm

### JULY

1st: Closed  
2nd–31st: Summer Reading Program  
(excluding Fridays, Saturdays, & Sundays)

### AUGUST

1st–22nd: Summer Reading Program  
(excluding Fridays, Saturdays, Sundays, & August 5th)  
5th: Closed  
13th: Good Food Box Pick-up

*See you at the library!*







## Greenhouse Capital of the Prairies

### Online Booking

Book a program or course at one of Redcliff's facilities.

### My Redcliff

Pay a bill, apply for a license, or view a property tax notice.

### Events Calendar

Take a look at upcoming events on our town schedule.



## REDCLIFF RCMP IS HOSTING THE RCMP MUSICAL RIDE



July 31, 2019 7:00 PM @  
The Medicine Hat Exhibition

Come and enjoy the RCMP Musical Ride, a spectacle known around the world, performed by a full troop of 32 riders & their horses consisting of intricate figures & drills choreographed to music.

**Pre-show by  
Dunmore Equestrian.**

All profits going to the Redcliff Youth Centre & Be Youth Medicine Hat.

Tickets \$10 at  
[tickets.mhstampede.com](http://tickets.mhstampede.com)



Around Town

# RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA



When a snake rises up into an "S" shape,  
it is politely asking you to leave, or to back away  
far enough so it feels safe to retreat.

## Redcliff Wildlife

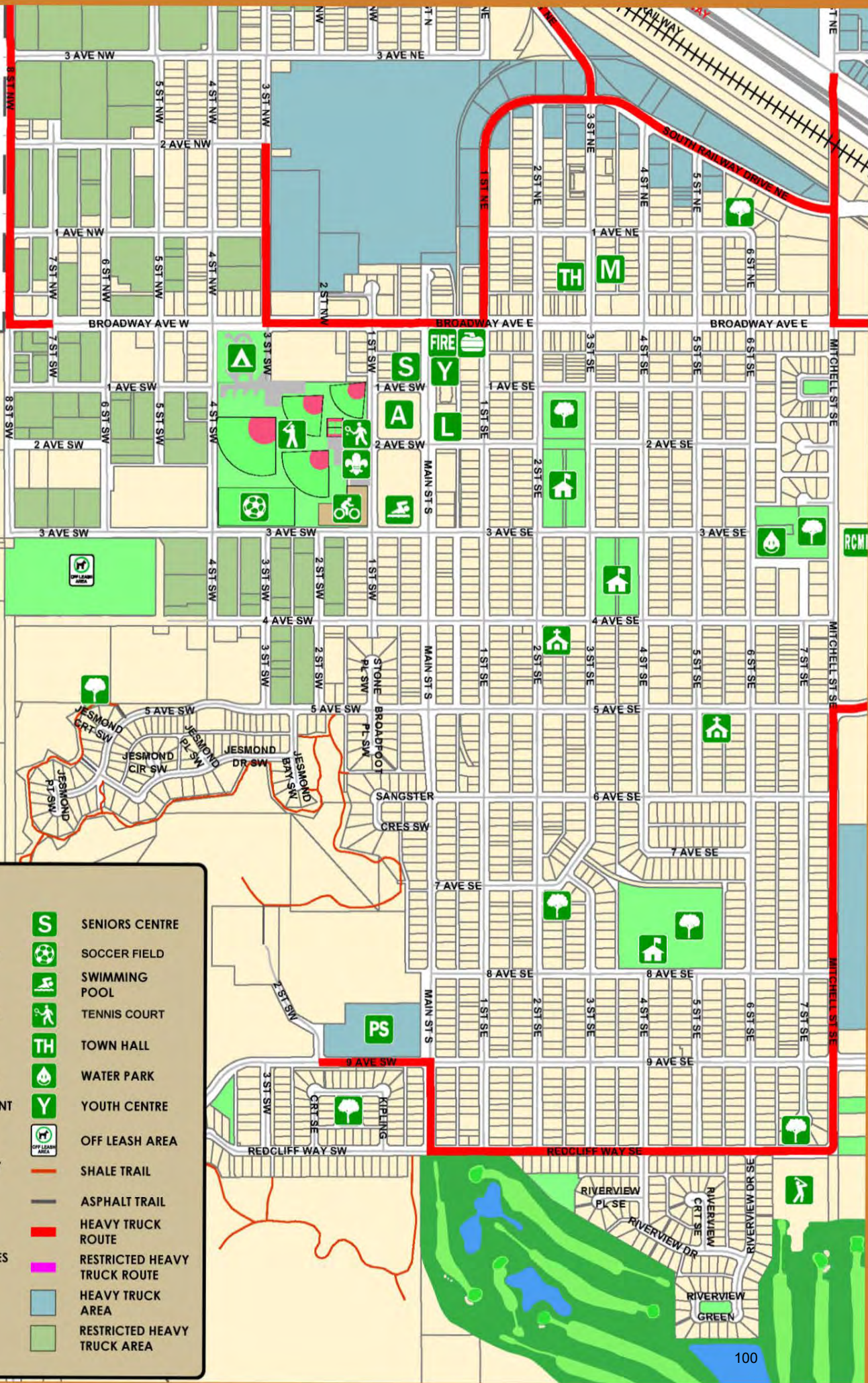
Rattlesnakes are just one of the amazing outdoor  
creatures you could find in Redcliff.

The prairie rattlesnake is found from southern Alberta and  
Saskatchewan all the way to northern Mexico – the largest are  
found here, at the northern edge of their range.  
It is a myth that Canadian rattlesnakes  
have a weaker venom, so if you're lucky  
enough to encounter one, enjoy &  
observe from a safe distance.

They are not aggressive and will  
usually flee if given the chance.







## LEGEND

	ARENA		SENIORS CENTRE
	BALL DIAMOND		SOCCER FIELD
	BMX TRACK		SWIMMING POOL
	CAMPING AREA		TENNIS COURT
	CHURCH		TOWN HALL
	CURLING RINK		WATER PARK
	FIRE DEPARTMENT		YOUTH CENTRE
	GOLF COURSE		OFF LEASH AREA
	PUBLIC LIBRARY		SHALE TRAIL
	MUSEUM		ASPHALT TRAIL
	PARK AREA		HEAVY TRUCK ROUTE
	PUBLIC SERVICES		RESTRICTED HEAVY TRUCK ROUTE
	RCMP		HEAVY TRUCK AREA
	SCHOOL		RESTRICTED HEAVY TRUCK AREA
	SCOUT HALL		



our path forward

# Redcliff's Municipal Development Plan

Council adopted a new Municipal Development Plan in March 2019. The Municipal Development Plan, or *MDP*, is a document that directs how and where Redcliff will grow, develop, and redevelop over the next 40 years.

Residents of Redcliff were highly involved in creating the MDP. Citizens came together to attend workshops and open houses, share ideas at community events, and take part on a Steering Committee. Most notably, ideas from Redcliff residents shaped the guiding principle of the MDP - *Small Town Feel*. Thank-you to all those who participated!

Redcliff's new MDP balances new growth in areas like Eastside, while prioritizing Downtown rejuvenation and greater protection of our beloved coulees and river valley. The MDP doesn't just deal with where and how we will grow. The Plan also covers topics like community, the economy, and recreation, which we should keep in mind when thinking about the future development of our Town.

To ensure the ideas and policies in the MDP happen, Council approved an *MDP Implementation Framework*. This document acts as a report card to check our progress on reaching the MDP vision and goals.

You can view the new MDP on the Town website here:  
<https://bit.ly/2GEP4oc>

Have questions about the Municipal Development Plan? Contact the Town of Redcliff Planning & Engineering Department.



# NEED HELP?

## REDCLIFF AND AREA RESOURCES



FOR ADDITIONAL RESOURCES CALL 403-548-3232, OR GO TO [WWW.REDCLIFF.CA](http://WWW.REDCLIFF.CA)

### Crisis Resources

Victim Services Unit of RCMP – Redcliff .....	403 548-7848
Addiction/Smoking Helpline .....	1-866-332-2322
Canadian Red Cross Society.....	1-888-800-6493
Child Abuse Hotline.....	1-800-387-5437
Health Link.....	1-866-408-5465
Kids Help Phone.....	1-800-668-6868
Medicine Hat Women's Shelter Society.....	403-529-1091
Alberta Mental Health Emergency Help.....	1-877-303-2642
Out is OK Line.....	1-877-OUT-IS-OK

### Community Resources

CBranches Senior Supports Program.....	403 529-4798
Canadian Mental Health Association .....	403 504-1811
Community Food Connections Association.....	403 502-6096
CORE Association.....	403 527-3302
Redcliff Seniors Society .....	403-548-3618
REDI Enterprises Society.....	403 526-5742
Saamis Immigration Services Association .....	403 504-1188
Redcliff Community and Protective Services.....	403 548-3232
Redcliff Family & Community Service (FCSS).....	403 548-3232
Redcliff Library.....	403 548-3335
Redcliff RCMP (Non-Emergency).....	403 548-2288



**DREAMS**  
Developing Redcliff Educational and Mental Health Supports

### Family, Children & Youth

DREAMS.....	403 502-1878
Bridges Family Programs .....	403 526-7473
Child and Family Services (Child Protection).....	403 529-3657
Family Violence Line.....	403 310-1818
McMan Parent Link Centre.....	403 504-0833
Nurture Pregnancy Centre.....	403 504-8560
Redcliff Youth Centre.....	403 548-2811
Redcliff Family School Liaison Workers	
Isabel F Cox: Janay Gregory.....	403 548-1257
Margaret Wooding: Jennifer Hynes.....	403 548-0857
Parkside School: Tanya Ridgedale.....	403 502-2126
Eagle Butte High School: Emma Wright.....	403 581-1818
Redcliff Mennonite Alternative Program (RMAP).....	403 878-4493

### Counselling & Support

Addictions & Mental Health – Children + Youth .....	403 529-3582
Addictions & Mental Health Services – Adult .....	403 529-3500
Al-Anon/Alateen.....	403 527-8252
Alberta Seniors & Community Supports.....	403 529-3156
Alcoholics Anonymous.....	403 527-2065
Gamblers Anonymous.....	1-888-424-3577
LGBTQ Education & Outreach Support.....	403 502-3014
McMan Youth Fam. & Comm. Services.....	403 527-1588
Medicine Hat Cares Centre.....	403 527-5882
Medicine Hat Family Service.....	403 504-8026
MindScape Psychology Inc, Redcliff, Tobi Ceh.....	403-977-3545
Phoenix Safe House Woman's Support Group.....	403 527-8223
Sexual Assault Counselling (SARC).....	403 548-2717

### Health

Children's Health & Development Services.....	403 529-8966
Community Food Connections .....	403 502-6096
Home Care Program.....	403 581-5750
Medicine Hat Community Health Centre.....	403 502-8200
Medicine Hat Regional Hospital.....	403 529-8000
Sexual Health .....	403 502-8305



Town of Redcliff | #1, 3rd Street NE, Redcliff AB  
General Inquires 403-548-3618  
Community & Protective Services Inquiries 403-548-3232

For more information and to register for programs in this guide go to: [www.redcliff.ca](http://www.redcliff.ca)



## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
May 15, 2019	VERGE Meeting	Riverview Golf Course 2:00 p.m.
May 27, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
May 30, 2019	Council / Staff Event	Riverview Golf Course p.m.
June 14-16	Redcliff Days	Various Events / Locations