



COUNCIL MEETING
MONDAY, MAY 27, 2019
7:00 P.M.

**AGENDA FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MAY 27, 2019 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda	Adoption
Pg. 4	C) Accounts Payable *	For Information
Pg. 6	D) Bank Summary to April 30, 2019 *	For Information
	2. DELEGATION	
Pg. 7	A) Cypress View Foundation *	
Pg. 17	B) Verge Economic Development *	
	3. MINUTES	
Pg. 20	A) Council meeting held May 13, 2019 *	For Adoption
Pg. 24	B) Redcliff Family & Community Support Services meeting held on May 9, 2019 *	For Information
	4. CORRESPONDENCE	
Pg. 25	A) Redcliff Royal Canadian Legion * Re: Invitation to Decoration Day Service	For Information
	5. OTHER	
Pg. 26	A) 1 st Quarter Financials *	For Information
Pg. 29	B) Memo to Council * Construction Projects Open House Update	For Information
Pg. 35	C) Council Important Meetings & Events *	For Information
	6. RECESS	

7. IN CAMERA (CONFIDENTIAL)

A) Utilities Matter (*FOIP* Sec. 16, 23, 24, & 25)

8. ADJOURN

COUNCIL MEETING - MAY 27, 2019			
TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
83971	AMSC INSURANCE SERVICES(GENERAL INSURANCE)	MAY BENEFIT PREMIUMS	21,286.63
83972	BENTLEY SYSTEMS INC.	BENTLY POWER SURVEY	331.28
83973	BROWN, CHERE	ARB REFRESHER COURSE	641.00
83974	CHAMCO INDUSTRIES LTD.	RAW WATER PUMP SERVICE	554.93
83975	CLOVERDALE PAINT INC.	TRAFFIC PAINT	1,216.94
83976	JAG CLEANING SERVICES LTD	JANITORIAL SERVICES	3,045.00
83977	KAL TIRE	NEW TIRES	3,472.01
83978	KUZYK, MICHELLE	PROGRAM SUPPLIES & WAGES	2,190.87
83979	MURRAY CHEVROLET CADILLAC	PROJ#231 MURRAY CHEV LAMP	345.78
83980	NEOPOST LEASING SERVICES CANADA LTD	SERVICE ON FOLDER/STUFFER	1,217.89
83981	SILCAN CONTRACTING	DOOR INSTALL RECTANGLE	12,155.85
83982	SIEGERS, JEREMY	ROTOTILL COMMUNITY GARDEN	250.00
83983	WACHNUK, MECHELE	REFUND GARDEN PLOT	30.00
83984	PERZOLDT, ABE	REFUND KEY DEPOSIT	150.00
83985	ADVISED AIR MONITORING	AIR TESTING	682.50
83986	CANADIAN PACIFIC RAILWAY	MAINTENANCE - FLASHER CONTRACT	558.00
83987	DIAMOND CUT PAINTING LTD.	PAINT UPSTAIRS TOWN HALL BATHROOMS	813.75
83988	MURRAY CHEVROLET CADILLAC	PROJ#231 WHEEL LINERS	183.47
83989	NELSON'S RADIATOR	A/C REPAIR	89.25
83990	RAECOR ENTERPRISES LTD	BATHROOM RENO - MAIN FLOOR	3,854.05
83991	RAM EXTERIORS INC	REFUND OVER PAYMENT	5.40
83992	SHAW CABLESYSTEMS G.P.	INTERNET FEES WTP	95.22
83993	SOUTHERN ALBERTA NEWSPAPERS	SUBSCRIPTIONS & PUBLIC NOTICES	5,335.66
83994	TELUS COMMUNICATION INC.	POOL INTERNET SERVICE	68.25
83995	MOLLY MAID	HOME CLEANING SERVICE	90.00
83996	WESTERN TRACTOR COMPANY INC.	EQUIPMENT PARTS	63.47
83997	WOOD, DALE	FIREARM COURSE APRIL 2019	1,425.00
TOTAL			\$60,152.20

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT#	VENDOR	DESCRIPTION	AMOUNT
EFT0001384	BOSS LUBRICANTS	OIL & DRUM RETURN CREDIT	655.93
EFT0001385	HOME HARDWARE	GENERAL SUPPLIES	278.95
EFT0001386	JIM'S ELECTRIC (2006) LTD.	OUTDOOR RINK LIGHT REPLACEMENT	3,337.95
EFT0001387	PARTEK IT SOLUTIONS INC	MS OFFICE SUBSCRIPTION	7,895.58
EFT0001388	RURAL MUNICIPALITIES OF ALBERTA	PIN LOCATOR	1,186.50
EFT0001389	SITEONE LANDSCAPE SUPPLY	PARTS - BRINE REPAIR	1,585.01
EFT0001390	WHITE FOX GROUP LTD	PROJ#227 WTP POND DREDGE	39,375.00
EFT0001391	ACTION PARTS	EQUIPMENT PARTS	164.01
EFT0001392	BARTLE & GIBSON CO. LTD.	PRJ#206 SINKS FOR POOL & TOILET PARTS	640.59
EFT0001393	C & H IRRIGATION LTD.	PIPING	19.40
EFT0001394	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	91.57
EFT0001395	CITY AUTO PARTS	5 TON SERVICE JACK & EQUIPMENT PARTS	974.93
EFT0001396	HOME HARDWARE	GENERAL SUPPLIES	353.62
EFT0001397	KIRK'S MIDWAY TIRE	NEW TIRES	7,462.35
EFT0001398	PAD-CAR MECHANICAL LTD.	CONCESSION HOOD UPGRADE & EXHAUST FAN RELOCATION	26,239.88
EFT0001399	PARTEK IT SOLUTIONS INC	WEBSITE DEVELOPMENT COMPLETION	3,246.24
EFT0001400	RURAL MUNICIPALITIES OF ALBERTA	SAFETY BOARD & TAPE FOR SPORTS FLOOR	695.41
EFT0001401	RON'S ELECTRIC	DOOR WIRING & POP MACHINE POWER	886.52
EFT0001402	SPORT COURT CALGARY	EXTRA TILES FOR FLOOR FIT	4,500.79
EFT0001403	SUMMIT MOTORS LTD	EQUIPMENT PARTS & CORE REFUND	1,699.92
TOTAL			\$101,290.15

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
000509	ARMTEC INC.	PROJ#002 ARMTEC CULVERTS	16,753.22
000510	PROSAK, JOHN	PROJ#002 ICE ROADS TRUCKING	18,900.00
000511	RMA FUEL LTD	FUEL	2,514.55
000512	TKL CONSTRUCTION INC	PROJ#002 TKL CONCRETE BLOCKS	808.50
000513	CYPRESS COUNTY	WASTE CELL & LEACHATE POND	148,169.47
000514	KPMG LLP	2018 AUDIT	3,384.58
000515	REDCLIFF HOME HARDWARE	GENERAL SUPPLIES	174.66
000516	SUMMIT MOTORS LTD	EQUIPMENT PARTS & LUBRICANTS	1,103.88
000518	TOWN OF REDCLIFF	CASH FLOAT AT LANDFILL	300.00
000519	TOWN OF REDCLIFF	WASTE CELL & LEACHATE POND	148,169.47
		TOTAL	\$340,278.33

TOWN OF REDCLIFF
BANK SUMMARIES FOR APRIL 30, 2019

CASH ACCOUNTS

	ATB GENERAL 5.12.02.121.000 TOWN	ATB LANDFILL 5.99.02.121.000 LANDFILL
BALANCE FORWARD	443,603.16	1,874,342.58
DAILY DEPOSITS	247,731.54	33,337.34
DIRECT DEPOSITS	512,727.08	1,162,775.35
GOVERNMENT GRANTS	0.00	0.00
INTEREST	1,034.50	5,113.83
OTHER DEPOSITS	57.16	83,423.78
SUBTOTAL	761,550.28	1,284,650.30
PAYMENTS	580,182.16	72,839.85
ASFF QUARTERLY PAYMENTS	0.00	0.00
DEBENTURE PAYMENTS	410.49	0.00
OTHER WITHDRAWALS	230,464.36	0.00
SUBTOTAL	(811,057.01)	(72,839.85)
TOTAL	394,096.43	3,086,153.03
BANK STATEMENT ENDING BALANCE	502,709.67	3,009,693.52
OUTSTANDING CHEQUES (-)	(123,193.10)	(8,074.51)
DEPOSITS IN TRANSIT (+)	14,579.86	84,534.02
TOTAL	394,096.43	3,086,153.03
TOTAL CASH	3,480,249.46	

INVESTMENT ACCOUNTS

CIBC WOOD GUNDY PORTFOLIO (TOWN)	5.12.02.321.001	23,716,009.00
CIBC WOOD GUNDY PORTFOLIO (LANDFILL)	5.99.02.321.001	514,668.00
TOTAL INVESTMENTS		24,230,677.00

TOTAL CASH & INVESTMENTS	27,710,926.46
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CYPRESS VIEW FOUNDATION

- Cypress View Foundation is a non-profit seniors housing alternative designed for low to moderate income seniors that are 65 years and older.
- Serving residents of Medicine Hat, Redcliff and Cypress County since 1960



OFFICIAL OPENING

- The Cypress View Foundation was officially opened on November 9, 1960. The first U-shaped lodge was built in 1960 on this five acre site.



CHANGES OVER THE YEARS

- The Wild Rose Lodge was officially opened on December 16, 1970.
- The Teeoda apartments were opened in 1977.
- The building was financed by the Provincial Government as part of its program to provide affordable seniors housing.



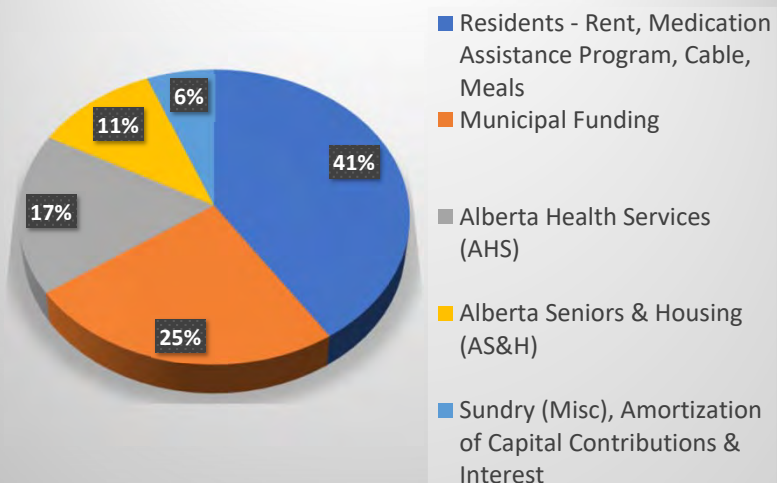


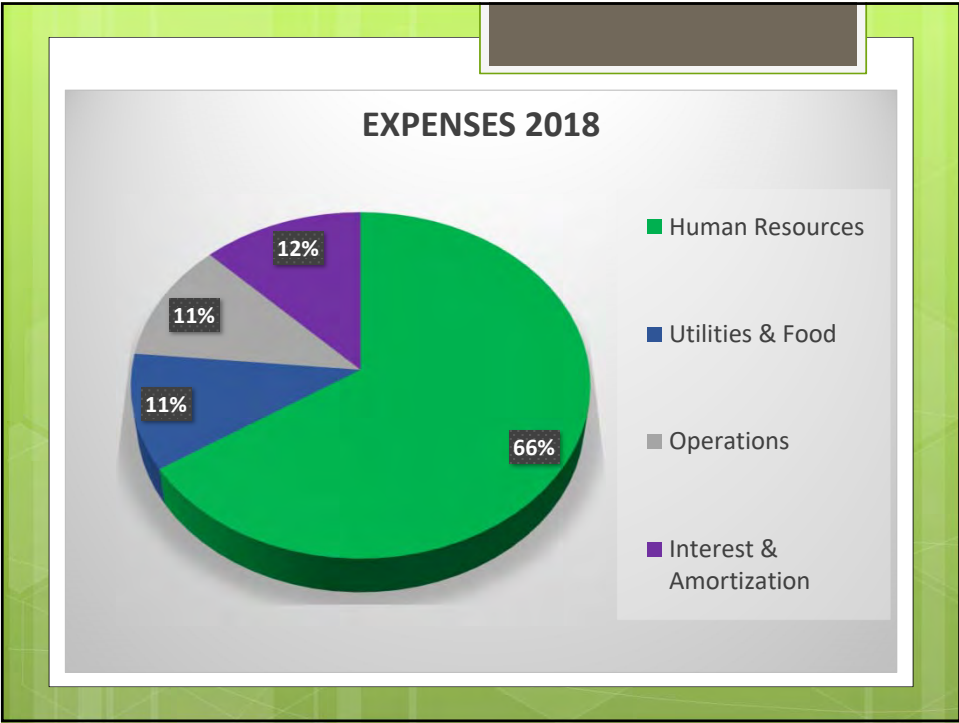
Construction started on new Cypress View wing and opened in 1992.



On February 2007 work began on the new assisted living wing. These 40 units would provide a higher level of care for residents and allow them to stay longer at the Cypress View Foundation. The Sunrise Vista Wing was opened in 2009.

REVENUE 2018





3 LEVELS OF LIVING

- The apartments have 51 spacious one-bedroom units with a complete kitchen for cooking favorite meals.
- Applicants requesting to live in the one-bedroom apartments must have an income of \$31,000 or less to qualify.



LODGE LIVING

- Lodge accommodations allow seniors the opportunity to maintain an independent lifestyle with meals, activities, and housekeeping services provided.
- Couples are an important part of the community – there are a range of room options to help couples stay together longer.



ASSISTED LIVING

- The supportive living wing contains rooms for seniors who require more assistance with their daily medical and personal care.
- Applicants for the assisted living wing will need to be assessed through Alberta Health Services.



TOP FIVE ISSUES FOR SENIORS IN ALBERTA

- Being able to afford the cost of living
- Being able to stay in his/her/their own home
- Finding a family doctor or getting access to health care
- Affordability of pharmaceuticals and health care aids
- Affording the cost of home ownership (e.g. property taxes, utilities, minor repairs)

Demographic Planning Commission Survey (2008) *What Will You Need as a Senior.*

ALBERTA IS AGING

- By 2026, it is projected that there will be more than 700,000 seniors in Alberta, or about one in five Albertans.
- Seniors aged 80 and over made up almost one-quarter of all Alberta seniors in 2001, up from 21% in 1971. This group is expected to increase by 160% by 2026.
- The percentage of seniors living in Medicine Hat, Redcliff and Cypress County is higher than the rest of the province.

Fact Sheet: A Portrait of Alberta Seniors. Retrieved from http://catalogue.ugm.qc.ca/GEIDFile/Factsheet_Seniors.PDF?Archive=194672491285&file=Factsheet+Seniors_PDF

TRENDS

Seniors in the future will be:

- Older
- Poorer (due to increased cost of living)
- More culturally diverse
- Increased diseases and disabilities associated with aging
- More serious and complex needs

MEETING COMMUNITY NEEDS

- Cypress View Foundation is an important housing alternative for low to moderate income seniors.
- Applicants are required to bring in a current Notice of Assessment. Rent and room and board costs are calculated on an individual basis according to the Social Housing Accommodation Regulations.
- We follow the guidelines of the rent geared to income program (30% of your annual income) and adhere to the stipulation of leaving no less than \$322 disposable income for all residents 65 years of age or over.

INTAKE PROCESS

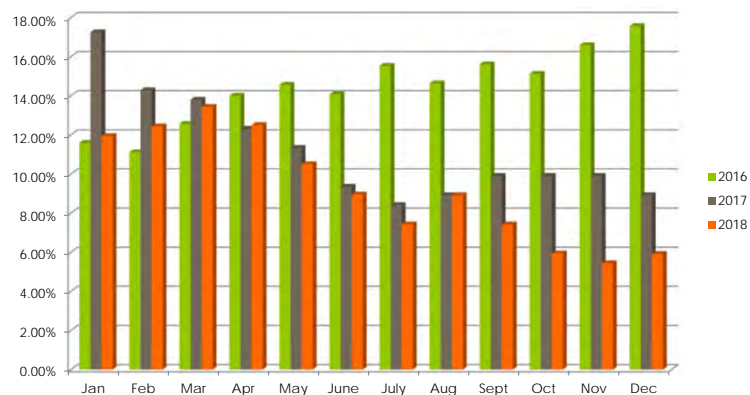
- After a tour of the facility an application package is given.
- Applicants are rated on a point score system according to the Social Housing Accommodation Regulations.
- Households with the greatest number of points are considered in greatest need of housing and must be allocated on that basis.
- A medical form is needed to be filled out by a family doctor.

WAITING LIST

- When an application is returned to the Community Relations Manager complete, applicants will be placed on the waiting list according to the point score system.
- All applicants can refuse an available room up to 3 times.
- After 6 months an updated medical form will be requested.

CYPRESS VIEW VACANCY RATES

Combined Apartment, Lodge, SL3 Vacancy Rates



BOOK A TOUR

- Call Kristel at 403-525-2219 to set up a tour of Cypress View Foundation.
- Come see first hand what we have to offer.





Refresh of Verge

What does the future look like?

Goals

The Town of Redcliff promotes and encourages economic progress in the community through the support of business growth and expansion to increase the quality of life for our residents, workforce and visitors.

From an economic development perspective, this will be achieved through:

- *Facilitating a “ready, prepared, and open-for-business” environment for economic development activity in Redcliff;*
- *Connecting business and potential businesses to the right places in the community and region for further support;*
- *Promoting tourism and community event opportunities that foster economic growth and business expansion;*
- *Collaborating with our regional stakeholders for a unified voice on economic development in the region.*

Four year contract proposal

► **Town of Redcliff – population 5600**

2020 – \$46,200

2021 – \$47,600

2022 – \$49,000

2023 – \$50,400



**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, MAY 13, 2019 @ 7:00 P.M.**

PRESENT:	Mayor Councillors	D. Kilpatrick C. Crozier, C. Czember, S. Gale, L. Leipert, J. Steinke
	Municipal Manager Manager of Legislative & Land Services Director of Finance & Administration Director of Community & Protective Services Director of Planning & Engineering	A. Crofts S. Simon J. Tu (left at 8:09 p.m.) D. Thibault (left at 9:14 p.m.) J. Johansen (left at 8:09 p.m.)
ABSENT:	Councillor	E. Solberg

1. GENERAL

	Call to Order	A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
2019-0166	Adoption of Agenda	B) Councillor Gale moved the Agenda be adopted as presented. - Carried.
2019-0167	Accounts Payable	C) Councillor Leipert moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.

2. DELEGATION

	RCMP presentation of the RCMP Report to Council and the Redcliff Municipal Detachment Multi-Year Financial Plan	A) Staff Sergeant Sean Maxwell, Detachment Commander, Redcliff Detachment, was in attendance to present the RCMP Report to Council and the Redcliff Municipal Detachment Multi-Year Financial Plan.
2019-0168		Councillor Czember moved the presentation of the RCMP Report to Council and the Redcliff Municipal Detachment Multi-Year Financial Plan, by Staff Sergeant Sean Maxwell, Detachment Commander, Redcliff Detachment, be received for information. - Carried.
2019-0169		i) Councillor Crozier moved that the Mayor be authorized to sign the Redcliff Municipal Detachment Multi-Year Financial Plan dated April 2, 2020. - Carried.

3. MINUTES

- 2019-0170 Council meeting held April 22, 2019 **A)** Councillor Steinke moved the minutes of the Council meeting held April 22, 2019, be adopted as amended. - Carried.
- 2019-0171 Town of Redcliff Library Board meeting held January 29, 2019 **B)** Councillor Steinke moved the minutes of the Town of Redcliff Library Board meeting held January 29, 2019, be received for information. - Carried.
- 2019-0172 Town of Redcliff Library Board meeting held February 26, 2019 **C)** Councillor Steinke moved the minutes of the Town of Redcliff Library Board meeting held February 26, 2019, be received for information. - Carried.
- 2019-0173 Subdivision & Development Appeal Board hearing held May 6, 2019 **D)** Councillor Czember moved the minutes of the Subdivision & Development Appeal Board hearing held May 6, 2019, be received for information. - Carried.
- 2019-0174 Redcliff & District Recreation Committee meeting held May 6, 2019 **E)** Councillor Gale moved the minutes of the Redcliff & District Recreation Committee meeting held May 6, 2019, be received for information. - Carried.
- 2019-0175 Special Municipal Planning Commission meeting held May 7, 2019 **F)** Councillor Leipert moved the minutes of the Special Municipal Planning Commission meeting held May 7, 2019, be received for information. - Carried.
- 2019-0176 Redcliff Cypress Regional Waste Management Authority meeting held May 8, 2019 **G)** Councillor Crozier moved the minutes of the Redcliff Cypress Regional Waste Management Authority meeting held May 8, 2019, be received for information. - Carried.

4. BYLAWS

- 2019-0177 Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw **A)** Councillor Crozier moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be given first reading. - Carried.
- 2019-0178 Councillor Gale moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be given second reading. - Carried.
- 2019-0179 Councillor Steinke moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be presented for third reading. - Carried Unanimously.
- 2019-0180 Councillor Czember moved Bylaw 1887/2019, Town of Redcliff Tax Rate Bylaw be given third reading. - Carried.

5. REQUESTS FOR DECISION

- 2019-0181 Riverview Golf Club Representative **A)** Councillor Gale moved to appoint the Director of Community & Protective Services as a Town representative to the Riverview Golf Club Executive Board. - Carried.

- 2019-0182 300 Block of 4th Street SE Deep Utilities & Roadworks Tender
- B)** Councillor Czember moved that Administration award the 300 Block of 4th Street SE Deep Utilities and Roadworks to MJB Enterprises Ltd. Reallocate funds from 3rd Street NW (000, 100, 200 & 300 Blk) Final Lift, 4th Street NW (000, 100 & 200 Blk) Final Lift, Eastside Surge Tanks and Upgrades to South Trunk east of Eastside Phase 1 as needed for the project and to priority fund these projects once 2019 MSI (or equivalent) funding is known. - Carried

6. CORRESPONDENCE

- 2019-0183 TransCanada
Re: Planning and Development Near Pipelines
- A)** Councillor Crozier moved correspondence from TransCanada regarding Planning and Development Near Pipelines dated February 2019 be received for information. - Carried.
- 2019-0184 Canadian Association of Municipal Administrators
Re: Long Service Recognition (10 years) for Arlos Crofts
- B)** Councillor Gale moved correspondence from the Canadian Association of Municipal Administrators regarding the Long Service Recognition Award (10 years) for Arlos Crofts dated April 12, 2019 be received for information. - Carried.
- 2019-0185 Southern Alberta Recreation Association
Re: Invitation to Southern Alberta Summer Games
- C)** Councillor Steinke moved correspondence from the Southern Alberta Recreation Association regarding the Invitation to the Southern Alberta Summer Games be received for information. - Carried.

7. OTHER

- 2019-0186 Municipal Manager Report to Council May 13, 2019
- A)** Councillor Leipert moved the Municipal Manager Report to Council May 13, 2019, be received for information. - Carried.
- 2019-0187 Landfill Graphs
- B)** Councillor Leipert moved the Landfill Graphs to April 30, 2019, be received for information. - Carried.
- 2019-0188 Redcliff Community Guide Summer 2019
- C)** Councillor Gale moved the Redcliff Community Guide Summer 2019, be received for information. - Carried.
- 2019-0189 Council Important Meetings & Events May 13, 2019
- D)** Councillor Gale moved the Council Important Meetings & Events May 13, 2019, be received for information. - Carried.

8. RECESS

Mayor Kilpatrick called for a recess at 8:09 p.m.

Director of Finance & Administration, Director of Planning & Engineering left the meeting at 8:09 p.m.

Mayor Kilpatrick reconvened the meeting at 8:17 p.m.

9. IN CAMERA (Confidential Session)

- 2019-0190 Councillor Leipert moved to meet In Camera to discuss A) Boards & Commissions Appointments (2) under *FOIP* 17; B) Riverview Golf Club under *FOIP* 17; C) Land Matter under *FOIP* 16 & 24; D) Land Matter under *FOIP* 21, 23, & 24; and E) Intermunicipal Collaborative Framework under *FOIP* 21 & 24 at 8:17 p.m. - Carried.
- Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager, Manager of Legislative & Land Services, and Director of Community & Protective Services for all items.
- 2019-0191 Councillor Steinke moved to return to regular session at 9:12 p.m. - Carried.
- 2019-0192 Councillor Gale moved to appoint Robyn Orthner to the Redcliff Public Library Board with a term to expire December 31, 2019. - Carried.
- 2019-0193 Councillor Crozier moved correspondence from Mandy McAlpine dated May 8, 2019 providing notice of resignation from the Redcliff FCSS Board. Further that a thank you be extended Ms. McAlpine for her contribution to the board. - Carried.
- 2019-0194 Councillor Crozier moved to authorize Administration to increase the budget allocation for the water license purchase project at a cost of \$3,500.00 per acre foot (60 acre feet) plus related fees. - Carried.
- 2019-0195 Councillor Czember moved to authorize the Mayor and Municipal Manager to respond to Cypress County with regard to a proposed Recreation Project. - Carried.
- 10. ADJOURNMENT**
- 2019-0196 Adjournment Councillor Steinke moved to adjourn the meeting at 9:16 p.m. - Carried.

Mayor Kilpatrick

Manager of Legislative & Land Services

**REDCLIFF FAMILY AND COMMUNITY SUPPORT SERVICES
BOARD MEETING
Town Council Chambers Town Office
May 9, 2019 at 5:00 pm**

PRESENT:

Chairperson	Meredith Conboy
Council Representative	Cathy Crozier Dan White
Community Services	Carla Spampinato

1. GENERAL

- A) Meeting called to order at 5:04 pm by M. Conboy.
- B) D. White moved to adopt the agenda as presented. – Carried.

2. MINUTES

- A) D. White moved the February 14th minutes, be adopted as presented. – Carried.

3. DELEGATION – None

4. OLD BUSINESS – None

5. NEW BUSINESS

2019 FCSS Grant
application overview and
evaluation form

- A) D. White moved to receive the 2019 FCSS Grant application overview and evaluation form as information – Carried.

Discuss and decide on
call to proposal dates
and deadlines

- B) D. white moved to set the 2019 FCSS Grant application deadline as July 15th and to post the 2019 FCSS Grant Application to social media next week. – All in Favour

6. CORRESPONDENCE – None

7. UPCOMING MEETING / CONFERENCE / WORKSHOPS - None

8. DATE OF NEXT MEETING- To be decided

9. ADJOURNMENT

- A) C. Crozier moved to adjourn the meeting at 5:30 pm.- Carried

Next Meeting

Adjournment



Alberta-NWT Command Redcliff Branch No. 6 of the ROYAL CANADIAN LEGION



PO Box 125, Redcliff, AB, T0J2P0 Tel Office: 1-(403) 548-3217

May 15, 2019

Mr. Dwight Kilpatrick, Mayor

1 – 3rd Street NE

Redcliff, Alberta

T0J 2P0

RECEIVED

MAY 22 2019

TOWN OF REDCLIFF

Dear Mr. Kilpatrick:

Re: Decoration Day Service on June 2, 2019 commencing at 1:30 at the Redcliff Cemetery

You are cordially invited to attend our annual Decoration Day Service to be held to commemorate those who died while fighting to protect our country and for have passed away since returning home. This service reminds the country of its obligation to remember those who answered our countries call to protect the freedom we have today.

Please advise us if you can attend this ceremony and if you would like to lay a wreath on behalf of the residents of Redcliff. (RSVP no later than May 24, 2019 by calling 403-548-3217 or email: redclifflegion@shaw.ca).

Please arrive 15 minutes early, to allow for a brief organization of this event.

We thank you in advance for giving consideration to attending this important event.

redclifflegion@shaw.ca

Sincerely,

Stephen Marshall

President

Explanations to the 2019 First Quarter Financial Report - Town of Redcliff

	1st Column	2nd Column	3rd Column	4th Column	5th Column
	2019 Actual Revenues and Expenses	2019 Budgeted Revenues & Expenses	2019 Actual is Compared to 2019 Budget, the Percentage of Revenues Generated and the Expenses Expended	2018 Actual Revenues and Expenses in the Same 1st Qtr	Compared to the Same 1st Qtr in 2018
Total Revenues	1,030,155.00	14,668,972.00	7.02%	1,030,295.00	-0.01%
			Generated 7.02% of 2019 Budgeted Revenues		0.01% Lower Than Revenues Generated in the Same 1st Qtr in 2018
Total Expenses	2,353,696.00	18,213,272.00	12.92%	2,464,058.00	-4.48%
			Expended 12.92% of 2019 Budgeted Expenses. If the first Qtr Unfunded Amortization of 5% [(\$3,544,300/4)/\$18,213,272] is Included, the Percentage Should be Adjusted to 17.92%		4.48% Lower Than Expenditures Occurred in the Same 1st Qtr in 2018
Excess of Revenue Over Expense	(1,323,541.00)	(3,544,300.00)		(1,433,763.00)	

Explanation to the 2019 First Quarter Financial Report - Redcliff/Cypress Landfill

	1st Column	2nd Column	3rd Column	4th Column	5th Column
	2019 Actual Revenue and Expenses	2019 Budget	2019 Actual is Compared to 2019 Budget, the Percentage of Revenues Generated and the Expenses Expended	2018 Actual Revenues and Expenses in the Same 1st Qtr	Compared to the Same 1st Qtr in 2018
Operating Revenues	651,189.57	2,039,218.00	31.93%	348,610.13	86.80%
			Generated 31.93 of 2019 Budgeted Revenues		86.80 % Higher Than Revenues Generated in the Same 1st Qtr in 2018 due to the New Customers Canpak & Recycle Worx
Operating Expenses	195,552.75	2,039,218.00	9.59%	215,111.35	-9.09%
			Expended 9.59% of 2019 Budgeted Expenditures		9.09% Lower Than Expenditures Occurred in the Same 1st Qtr in 2018
Excess of Revenue Over Expense	455,636.82	-		133,498.78	

TOWN OF REDCLIFF
For the Three Months Ending 31 March 2019

	<u>2019 Actual</u>	<u>2019 Budget</u>	<u>% of Budget</u>	<u>2018 Actual</u>	<u>% Prior Period</u>
REVENUES					
TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE		\$8,149,881	0.00%		0.00%
GOODS & SERVICES REVENUES					
ADMINISTRATION	8,054	18,230	44.18%	3,588	124.44%
PROTECTIVE SERVICES		1,600	0.00%		0.00%
PUBLIC WORKS	11,421	46,162	24.74%	7,686	48.59%
WATER UTILITY	348,130	2,458,500	14.16%	319,637	8.91%
SANITARY UTILITY	203,877	1,114,050	18.30%	195,924	4.06%
WASTE UTILITY	123,713	601,543	20.57%	108,289	14.24%
COMMUNITY SERVICES	3,239	8,800	36.81%	989	227.59%
DEVELOPMENT & LAND SERVICES	3,110	441,910	0.70%	120,171	(97.41%)
PARKS & RECREATION	69,920	237,590	29.43%	69,014	1.31%
	771,465	4,928,385	15.65%	825,299	(6.52%)
PENALTIES	50,668	47,000	107.80%	40,577	24.87%
OTHER GENERAL REVENUE	135,846	555,450	24.46%	113,101	20.11%
GRANTS & CONTRIBUTION	72,175	578,124	12.48%	51,318	40.64%
TRANSFERS - RESERVE & OTHER		410,132	0.00%		0.00%
TOTAL REVENUES	1,030,155	14,668,972	7.02%	1,030,295	(0.01%)
EXPENSES					
SALARIES, WAGES & BENEFITS					
ADMINISTRATION	162,045	672,503	24.10%	178,992	(9.47%)
PROTECTIVE SERVICES	74,694	357,470	20.90%	48,330	54.55%
PUBLIC WORKS	144,471	642,478	22.49%	155,049	(6.82%)
WATER UTILITY	131,893	635,741	20.75%	157,972	(16.51%)
SANITARY UTILITY	70,551	347,661	20.29%	70,878	(0.46%)
WASTE UTILITY	48,877	205,035	23.84%	57,959	(15.67%)
COMMUNITY SERVICES	21,132	94,423	22.38%	24,503	(13.76%)
DEVELOPMENT & LAND SERVICES	108,614	396,348	27.40%	120,240	(9.67%)
PARKS & RECREATION	118,127	739,131	15.98%	136,839	(13.67%)
	880,403	4,090,790	21.52%	950,761	(7.40%)
CONTRACTED & GENERAL SERVICES					
ADMINISTRATION	266,457	729,305	36.54%	235,077	13.35%
PROTECTIVE SERVICES	11,524	1,140,485	1.01%	20,397	(43.50%)
PUBLIC WORKS	30,094	386,872	7.78%	32,980	(8.75%)
WATER UTILITY	36,881	410,400	8.99%	18,755	96.65%
SANITARY UTILITY	53,911	549,300	9.81%	133,979	(59.76%)
WASTE UTILITY	17,135	173,800	9.86%	12,910	32.73%
COMMUNITY SERVICES	18,395	134,021	13.73%	2,408	663.77%
DEVELOPMENT & LAND SERVICES	12,239	393,431	3.11%	8,329	46.95%
PARKS & RECREATION	17,881	161,793	11.05%	25,868	(30.88%)
	464,517	4,079,407	11.39%	490,702	(5.34%)
MATERIALS, GOODS & UTILITIES					
ADMINISTRATION	5,973	40,904	14.60%	4,884	22.32%
PROTECTIVE SERVICES	6,914	63,900	10.82%	7,836	(11.77%)
PUBLIC WORKS	77,607	332,400	23.35%	69,891	11.04%
WATER UTILITY	56,630	381,700	14.84%	57,121	(0.86%)
SANITARY UTILITY	1,880	36,700	5.12%	2,194	(14.29%)
WASTE UTILITY	2,375	112,000	2.12%	7,582	(68.67%)
COMMUNITY SERVICES	527	2,600	20.27%	1,180	(55.33%)
DEVELOPMENT & LAND SERVICES	10,947	21,961	49.85%	15,027	(27.15%)
PARKS & RECREATION	36,209	228,560	15.84%	44,989	(19.51%)
	199,063	1,220,725	16.31%	210,702	(5.52%)
AMORTIZATION					
REQUISITION AND TOWN CONTRIBUTION	617,995	2,519,569	24.53%	621,165	(0.51%)
DEBT MAINTENANCE & BANK CHARGES	122,469	652,616	18.77%	123,674	(0.97%)
TRANSFERS - EQUITY, RESERVE & OTHER	69,249	2,105,863	3.29%	67,054	3.27%
TOTAL EXPENSES	2,353,696	18,213,272	12.92%	2,464,058	(4.48%)
EXCESS OF REVENUE OVER EXPENSE	(1,323,541)	(3,544,300)	37.34%	(1,433,763)	(7.69%)

REDCLIFF/CYPRESS LANDFILL

For the Three Months Ending 31 March 2019

	<u>2019 Actual</u>	<u>2019 Budget</u>	<u>% of Budget</u>	<u>2018 Actual</u>	<u>% Prior Period</u>
Landfill Revenue	\$651,189.57	\$2,039,218.00	31.93%	\$348,610.13	86.80%
Landfill Expense	195,552.75	2,039,218.00	9.59%	215,111.35	(9.09%)
EXCESS OF REVENUE OVER EXPENSE	455,636.82		0.00%	133,498.78	241.30%

Memo



To: Redcliff Town Council
From: Planning & Engineering
Date: May 27, 2019
Re: 2019 Construction Projects Open House

On May 22, 2019 the Planning & Engineering Department hosted an open house at the Redcliff Public Library from 3:00 P.M. to 7:00 P.M. on the following 2019 construction projects:

- 300 Block of 4th Street SW,
- Stone Place & Broadfoot Close road rehabilitation,
- Rectangle parking lot improvements,
- Jesmond Lift Station upgrades.

Twenty people signed into the open house. Overall attitude was very positive especially from the residents around the Jesmond Lift Station. The primary concerns raised was access to properties during construction. The Town will be working with the contractor to minimize the disturbance to residents. The contract requires the contractor to notify residents in advance of all work and disruptions.

All of the above projects are funded and the Town does not have to wait for provincial or federal grant funding announcements or budgets.

Attachments:

Open house display boards.

WELCOME



Town of Redcliff 2019 Construction Projects Open House

Sign in. Look around.
Ask questions.



Project Locations



Jesmond Lift Station

Project Highlights:

- * Rehabilitate the existing lift station to extend its usable life
- * Upgrades to address odor issues
- * Install surge tanks to provide storage, which significantly reduces the chance of a sewer backup during a heavy rainfall event
- * Install a backup generator
- * Install a new building within the coulee slope - this will reduce the visual impact of the lift station to the adjacent residences



Stone Place SW & Broadfoot Place SW

Project Highlights:

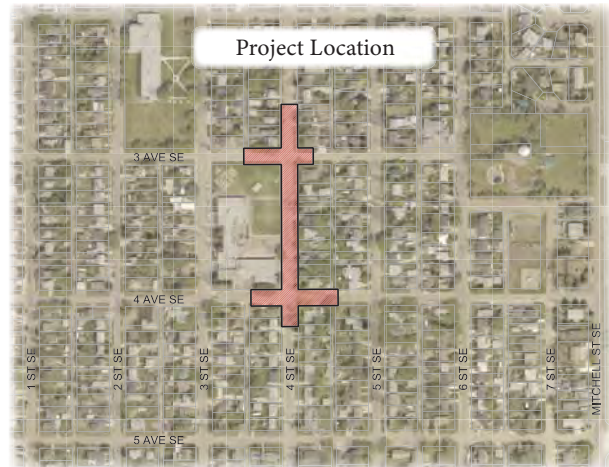
- * Install weeping tile and a new storm sewer main to improve surface and subsurface drainage
- * Repair broken concrete & adjust gutters to promote positive drainage
- * Repair soft spots in the road structure and resurface the road to extend its life



4th Street SE

Project Highlights:

- * Replacement of aging sanitary and water mains including new residential lot services
- * Pedestrian improvements to increase student safety



3 Street NW & 3 Ave NW Lift Station

Project Highlights:

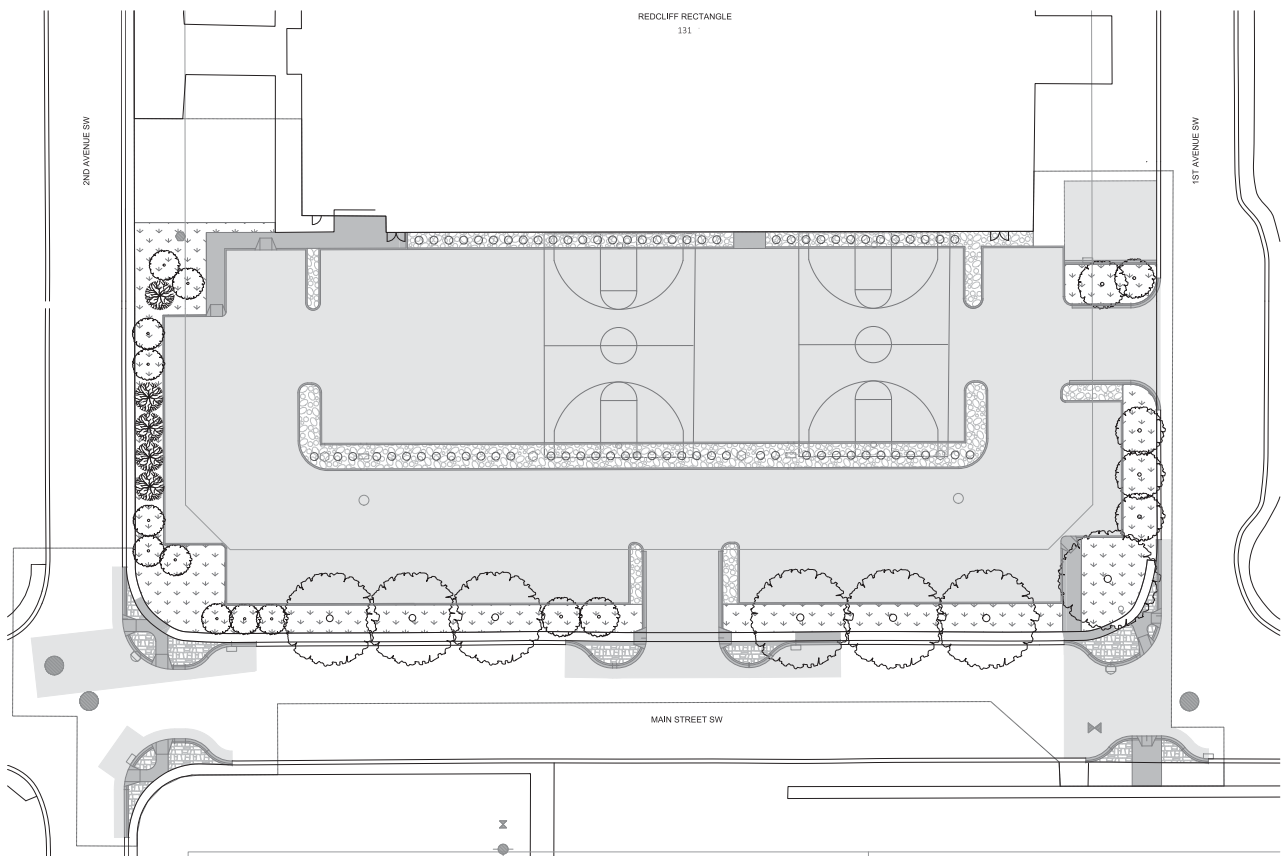
- * Install surge tanks to provide storage, which significantly reduces the chance of a sewer backup during a heavy rainfall event



Redcliff RecTangle

Project Highlights:

- * Improve safety due to changes in traffic movements
- * Basketball court upgrades
- * Pedestrian improvements
- * Install new solar lighting
- * Surface improvements including landscaping and parking lot resurfacing
- * Storm water management improvements





COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
May 27, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
May 30, 2019	Council / Staff Event	Riverview Golf Course p.m.
June 10, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
June 14-16	Redcliff Days	Various Events / Locations