



COUNCIL MEETING

MONDAY, AUGUST 19, 2019

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, AUGUST 19, 2019 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda	Adoption
Pg. 4	C) Accounts Payable *	For Information
Pg. 10	D) Bank Summary to July 31, 2019 *	For Information
	2. PUBLIC HEARING	
Pg. 11	A) Bylaw 1890/2019, Land Use Bylaw Amendment * Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE) Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE) Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE) Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) Land Use Bylaw Amendment to change from H – Horticultural District to I-1 – Light Industrial District	
	3. MINUTES	
Pg. 13	A) Council meeting held July 15, 2019 *	For Adoption
Pg. 17	B) Riverview Golf Club meeting held July 9, 2019 *	For Information
	4. BYLAWS	
Pg. 19	A) Bylaw 1890/2019 Land Use Bylaw Amendment * Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE) Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE) Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE) Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) Land Use Bylaw Amendment to change from H – Horticultural District to I-1 – Light Industrial District	2 nd /3 rd Reading
	5. REQUEST FOR DECISION	
Pg. 40	A) Encroachment Permit Application * Re: Lot 47, Block 91, Plan 9411418 (302 Broadway Avenue W)	For Consideration

Pg. 50	B)	Budget 2020 * Re: Capital Projects List	For Consideration
Pg. 65	C)	Asset Management Award *	For Consideration
Pg. 68	D)	Lot 5, Block A, Plan 0211147 (101 1 st Street NE) * Re: Multiple Water Services	For Consideration
Pg. 72	E)	River Valley Potable Water Distribution & Fire Hydrants * Local Improvement Project Local Improvement Plan	For Consideration

6. CORRESPONDENCE

Pg. 81	A)	Riverview Golf Club * Re: Filling of pond	For Consideration
Pg. 82	B)	RedHat Cooperative Ltd. * Re: 2019 Annual Red Hat Co-op Golf Tournament	For Information

7. OTHER

Pg. 84	A)	Municipal Manager Report to Council *	For Information
Pg. 98	B)	2 nd Quarter Financial Report *	For Information
Pg. 101	C)	Landfill Graphs *	For Information
Pg. 104	D)	Council Important Meetings & Events *	For Information

8. RECESS

9. IN CAMERA (CONFIDENTIAL)

- A)** Intermunicipal Collaborative Framework (FOIP Sec. 21 & 24)
- B)** Bylaw Enforcement Matter (FOIP Sec. 17, 24, & 25)

10. ADJOURN

COUNCIL MEETING - AUGUST 19, 2019			
TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
84227	ALL-NET.CA INC	SERVICE TRACKER SUPPORT	\$ 2,094.75
84228	ALBERTA MUNICIPAL HEALTH AND SAFETY ASSOCIATION	JWHSC TRAINING	\$ 1,323.00
84229	AUDIO CINE FILMS INC	REDCLIFF DAYS MOVIE LICENSE	\$ 477.75
84230	BENCHMARK ASSESSMENT CONSULTANT	SUBDIVISION FEES	\$ 8,559.60
84231	COX, KUNIGUNDE	KEY DEPOSIT REFUND	\$ 125.00
84232	GEM TESTING LTD.	PAVEMENT DESIGN	\$ 244.13
84233	GOVERNMENT OF ALBERTA	2019 DIP REQUISITION	\$ 971.59
84234	MEDICINE HAT CONSTRUCTION ASSOCIATION	PROJ#193 CCDC DOCUMENTS & SEALS	\$ 315.00
84235	MEDICINE HAT NEWS	EMPLOYMENT ADS	\$ 348.39
84236	ROCKY MOUNTAIN PHOENIX	HELMETS	\$ 7,329.00
84237	SOUTHERN ALBERTA NEWSPAPERS	COMMUNITY SERVICES ADS	\$ 210.00
84238	TELUS COMMUNICATION INC.	POOL INTERNET SERVICES	\$ 69.62
84239	FIRST EDITION FIRST AID TRAINING INC	PROJ#206 AED & SUPPLIES	\$ 1,832.67
84240	MCKINLEY, LORRIE	SWIMMING LESSONS CANCELLATION	\$ 35.00
84241	TOWER TECH CONSTRUCTION INC.	CONCRETE PAD & REBAR	\$ 2,625.00
84242	SHAW CABLESYSTEMS G.P.	INTERNET	\$ 306.69
84243	BENCHMARK GEOMATICS INC.	SURVEYING RECTANGLE PARKING LOT	\$ 724.50
84244	CANADIAN ENERGY	BATTERIES	\$ 191.81
84245	CHAT-FM	CHAT FM REDCLIFF DAYS RADIO	\$ 365.40
84246	CITY OF MEDICINE HAT	CDVCA SPECIAL TRANSIT CONTRACT	\$ 29,050.66
84247	CLASSIC CONCRETE CORING & CUTTING	PROJ#219 CORE 12" & 16" HOLES	\$ 407.40
84248	HYDRACO INDUSTRIES LTD.	REPAIR BURNT OUT PUMP	\$ 2,621.05
84249	JAG CLEANING SERVICES LTD	JANITORIAL SERVICES	\$ 3,759.00
84250	LIFESAVING SOCIETY	COURSE MANUAL	\$ 190.31
84251	CFMY-FM	REDCLIFF DAYS RADIO	\$ 365.40
84252	NEW WEST TRUCK CENTRES	WIP AND REPAIRS	\$ 320.82
84253	PHARMASAVE	POOL SUPPLIES	\$ 22.54
84254	PUROLATOR	FREIGHT	\$ 287.91
84255	REDCLIFF/CYPRESS REGIONAL LANDFILL	FACILITY UPGRADE LOAN	\$ 1,000,000.00
84256	MOLLY MAID	FCSS HOME CLEANING SERVICES	\$ 90.00
84257	CENTRAL 1 CREDIT UNION	REFUND OVERPAYMENT	\$ 30.02
84258	SPECTRUM BODY & PAINT	REPAIR & PAINT HOOD	\$ 776.69
84259	ULINE	CANOPY, WEIGHTS, & PALLET TRUCK	\$ 1,494.58
84260	WORKERS COMPENSATION BOARD	NOV 6 INSTALLMENT	\$ 8,677.38
84261	WHITE ICE (1995) LTD	PAINT LINES	\$ 2,872.28
84290	AMSC INSURANCE SERVICES (GENERAL INSURANCE)	INSURANCE PREMIUMS & HEALTH CARE SPENDING	\$ 769.98
84291	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 13,395.85
84292	CHARTRAND, BILL	RENEW OPERATING LICENSE	\$ 351.18
84293	JACOB'S WELDING LTD.	EQUIPMENT REPAIRS	\$ 420.00
84294	KTI LIMITED	PROJ#222 WIRING FLEXNET	\$ 77,567.86
84295	MJB ENTERPRISE LTD	PROJ#218 MJB PROGRESS PMT #1	\$ 76,914.49
84296	NEOPOST LEASING SERVICES CANADA LTD	SERVICE ON STUFFER/FOLDER	\$ 1,217.89
84297	NORWOOD WATERWORKS	REPAIRS & PROJ#219 RECTANGLE PARKING LOT	\$ 43,460.64
84298	SHAW CABLESYSTEMS G.P.	INTERNET	\$ 300.56
84299	PANCOAST, JAYSON	GRAZING LEASE REFUND	\$ 636.00
84300	HYLAND, CARA	REFUND FOR SWIMMING LESSONS	\$ 75.00
84301	HEWITT, EVONNA	KEY DEPOSIT REFUND	\$ 100.00
84302	GOEHRING CONSTRUCTION LTD.	DOOR REPAIRS - RCMP	\$ 1,334.55
84303	WESTERN TRACTOR COMPANY INC.	EQUIPMENT PARTS	\$ 410.64
84304	AIR LIQUIDE CANADA INC.	BULK LIQUID CO2	\$ 1,698.07
84305	ALBERTA AUTO WRECKERS	USED TRANSMISION	\$ 1,254.75
84307	BRUCE'S SEWER SERVICE	CLEAN LINE TO STREET	\$ 393.75
84308	CITY OF MEDICINE HAT	HSE EXERCISE & CDVCA 911 FIRE DISPATCH FEES	\$ 8,030.00
84309	DB PERKS & ASSOCIATES LTD.	PROJ#206 CLIMBING WALL	\$ 21,712.95
84310	CANADIAN PACIFIC RAILWAY	MAINTENANCE - FLASHER CONTRACT	\$ 558.00

84311	DESIGN KITCHEN & COUNTER TOPS R.S. LTD.	PROJ#206 CABINETS FOR POOL	\$ 3,202.50
84312	NEW WEST TRUCK CENTRES	WIP AND REPAIRS	\$ 1,399.11
84313	PARTEK IT SOLUTIONS INC.	HOSTED BACKUP	\$ 971.25
84314	RAECOR ENTERPRISES LTD.	PROJ#191 SENIOR'S FLOORING 50%	\$ 8,709.58
84315	SOUTH COUNTRY CO-OP LTD.	ASPEN FUEL & SUPPLIES	\$ 566.70
84316	SPEEDY GLASS	GLASS REPAIR	\$ 473.13
84317	3 LITTLE BIRDS TREE CARE	TREE REMOVAL & TREE PRUNING	\$ 1,596.00
84318	THIESSEN, HELENA	KEY DEPOSIT REFUND	\$ 125.00
84319	TESSMAN, GARRY	POOL OPERATOR LEVEL 1 COURSE	\$ 224.02
84320	WATSON POOLS INC.	FLOW METERS	\$ 532.51
84321	WESTERN TRACTOR COMPANY INC.	EQUIPMENT PARTS	\$ 65.77
84322	WHITE ICE (1995) LTD.	KICK PLATE & PUCK BOARD	\$ 597.92
84323	AFFORDABLE PAVING (2012) LTD.	ROAD REPAIR HIGHWAY DR SE	\$ 18,688.69
84324	AIR LIQUIDE CANADA INC.	BULK LIQUID C02	\$ 694.96
84325	BENCHMARK GEOMATICS INC.	FOOTING CHECK	\$ 157.50
84326	CLASSIC CONCRETE CORING & CUTTING	PROJ#219 CORING 12" & 5" HOLES	\$ 933.66
84327	MEDICINE HAT MONUMENTAL CO. LTD.	BENCH TILE INSCRIPTION	\$ 105.00
84328	PATTERSON, ANGELINA	REFUND UTILITY DEPOSIT 000145.16	\$ 100.00
84329	PRIME PRINTING	4000 PURCHASE ORDERS	\$ 1,458.45
84330	SAFETY CODES	MONTHLY SCC LEVY	\$ 277.37
84331	TELUS COMMUNICATION INC.	POOL INTERNET SERVICES	\$ 68.25
84332	HOPPER, PAIGE	NL RECERTIFICATION COURSE	\$ 243.00
84335	REDCLIFF FIREMEN SOCIAL CLUB	REISSUE STALE DATED 3RD & 4TH QUARTER FIRE PAY	\$ 480.00
		TOTAL	\$ 1,371,387.47

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT#	VENDOR	DESCRIPTION	AMOUNT
EFT0001534	AIR LIQUIDE CANADA INC.	BULK LIQUID C02	\$ 1,760.79
EFT0001535	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 49.00
EFT0001536	HOME HARDWARE	GENERAL SUPPLIES	\$ 25.47
EFT0001537	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	\$ 68.25
EFT0001538	PARTEK IT SOLUTIONS INC.	HOSTED BACKUP	\$ 971.25
EFT0001539	READY ENGINEERING CORP	PROJ#200 JESMOND LIFT STATION	\$ 7,470.75
EFT0001540	REDCLIFF/CYPRESS REGIONAL LANDFILL	LANDFILL TONNAGE	\$ 14,685.84
EFT0001541	RMA FUEL LTD.	BULK FUEL	\$ 4,602.69
EFT0001542	RON'S ELECTRIC	PROJ#206 LIGHTING AT POOL	\$ 5,328.75
EFT0001543	WHITE FOX GROUP LTD.	PROJ#219 BEDDING MATERIAL	\$ 532.29
EFT0001544	WOLSELEY MECHANICAL GROUP	GENERAL SUPPLIES	\$ 72.68
EFT0001545	ACTION PARTS	EQUIPMENT PARTS	\$ 9.93
EFT0001546	AG-PLUS MECHANICAL	EQUIPMENT PARTS	\$ 470.06
EFT0001547	ATRON REFRIGERATION & AIR CONDITIONING LTD.	EQUIPMENT REPAIRS	\$ 14,743.22
EFT0001548	BARTLE & GIBSON CO. LTD.	SINK & FAUCET TOWN HALL	\$ 572.00
EFT0001549	BENCHMARK ASSESSMENT CONSULTANT	MAY - JULY ASSESSMENT FEE	\$ 7,219.80
EFT0001550	THE BOLT GUYS	GENERAL SUPPLIES	\$ 423.38
EFT0001551	THE BOLT SUPPLY HOUSE LTD.	GENERAL SUPPLIES	\$ 23.33
EFT0001552	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 94.00
EFT0001553	CITY AUTO PARTS	EQUIPMENT PARTS	\$ 589.17
EFT0001554	C.U.P.E.	UNION DUES JUNE 22 TO JULY 6	\$ 3,066.68
EFT0001555	DIGITEX CANADA INC.	PHOTOCOPIER FEES	\$ 156.24
EFT0001556	FARMLAND SUPPLY CENTER LTD	GENERAL SUPPLIES	\$ 2,357.30
EFT0001557	FAST TIMES MACHINING	EQUIPMENT PARTS	\$ 672.99
EFT0001558	GRAND RENTAL STATION	REDCLIFF DAYS TENT RENTAL	\$ 1,249.50
EFT0001559	HOME HARDWARE	GENERAL SUPPLIES	\$ 392.74
EFT0001560	MPE ENGINEERING LTD.	WTP CONTINUING SERVICE CONTRACT	\$ 1,575.00
EFT0001561	PARK ENTERPRISES LTD.	JUNE 2019 BILLING	\$ 2,545.14
EFT0001562	PARTEK IT SOLUTIONS INC	OFFICE 365	\$ 171.99
EFT0001563	RURAL MUNICIPALITIES OF ALBERTA	GENERAL SUPPLIES & PROJ#219 PIPING, COUPLER, & BR	\$ 1,751.61
EFT0001564	ROSENAU TRANSPORT LTD	FREIGHT	\$ 1,722.66
EFT0001565	SUMMIT MOTORS LTD	OIL & LUBRICANTS	\$ 262.50
EFT0001566	TRANSIT PAVING INC	SIDEWALK & ASPHALT REPAIRS	\$ 39,168.16
EFT0001567	TRIPLE R EXPRESS	FREIGHT	\$ 210.00
EFT0001568	WILLIE'S 24 HOUR TOWING LTD.	TOWING 2005 GMC 3500	\$ 123.32
EFT0001569	AG-PLUS MECHANICAL	EQUIPMENT PARTS	\$ 126.57
EFT0001570	ALTA-WIDE BUILDERS SUPPLIES (MEDICINE HAT) LTD.	GENERAL SUPPLIES	\$ 16.45
EFT0001571	THE BOLT GUYS	SCREWS FOR BOARDS - RINK	\$ 469.27
EFT0001572	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 47.00
EFT0001573	CLEARTECH INDUSTRIES INC.	SODIUM HYDROXIDE	\$ 10,376.35
EFT0001574	FARMLAND SUPPLY CENTER LTD	GENERAL SUPPLIES	\$ 176.58
EFT0001575	HOME HARDWARE	GENERAL SUPPLIES	\$ 312.60
EFT0001576	HYDRODIG	CURB STOP REPAIR	\$ 483.00
EFT0001577	J. BALMER SAFETY CONSULTING SERVICES LTD	PROJ#206 CHILD/INFANT PADS	\$ 115.50
EFT0001578	JIM'S ELECTRIC (2006) LTD.	EMERGENCY LIGHTING - INSTALL	\$ 1,757.70
EFT0001579	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR	\$ 634.30
EFT0001580	MPE ENGINEERING LTD.	PROJ#165 3RD & 3RD LIFTSTATION	\$ 8,833.13
EFT0001581	RAM EXTERIORS INC	ROOF REPAIR - SENIORS	\$ 577.50
EFT0001582	RURAL MUNICIPALITIES OF ALBERTA	PROJ#219 12" ROMAC COUPLERS	\$ 1,870.12
EFT0001583	RON'S ELECTRIC	BREAKER REPAIR - POOL	\$ 368.30
EFT0001584	ROSENAU TRANSPORT LTD	FREIGHT	\$ 368.17
EFT0001585	ACTION PARTS	EQUIPMENT PARTS	\$ 20.55
EFT0001586	BOSS LUBRICANTS	OIL & LUBRICANTS	\$ 918.14
EFT0001587	CANADIAN PAYROLL ASSOCIATION	CPA MEMBERSHIP RENEWAL	\$ 288.75
EFT0001588	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 94.00
EFT0001589	C.U.P.E.	UNION DUES JULY B. WILLIAMS	\$ 27.55

EFT0001590	DIAMOND SOFTWARE INC.	FIXED ASSET REPORT	\$ 282.19
EFT0001591	FAST TIMES MACHINING	EQUIPMENT PARTS	\$ 307.22
EFT0001592	HOME HARDWARE	GENERAL SUPPLIES	\$ 12.00
EFT0001593	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR	\$ 128.26
EFT0001594	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	\$ 68.25
EFT0001595	PRAIRIE ROSE SCHOOL DIV.NO.8	ELECTRICAL COST OUTDOOR RINK	\$ 136.59
EFT0001596	RURAL MUNICIPALITIES OF ALBERTA	GENERAL SUPPLIES	\$ 60.89
EFT0001597	RMA FUEL LTD	BULK FUEL	\$ 5,959.86
EFT0001598	ROSENAU TRANSPORT LTD	FREIGHT	\$ 683.74
EFT0001599	SCHEFFER ANDREW LTD.	CONSTRUCTION MANAGEMENT & COORDINATION	\$ 3,594.78
EFT0001600	WOLSELEY MECHANICAL GROUP	GENERAL SUPPLIES	\$ 4,796.94
EFT0001601	BARTLE & GIBSON CO. LTD.	VALVE & PARTS KIPLING PARK	\$ 108.64
EFT0001602	BENCHMARK ASSESSMENT CONSULTANT	ASSESSMENT FEES	\$ 17,856.56
EFT0001603	BERT'S VACUUMS & EQUIPMENT RENTAL	GENERAL SUPPLIES	\$ 619.03
EFT0001604	THE BOLT GUYS	GENERAL SUPPLIES	\$ 36.72
EFT0001605	CLEARTECH INDUSTRIES INC.	SODIUM BICARBONATE	\$ 135.39
EFT0001606	HOME HARDWARE	GENERAL SUPPLIES	\$ 341.46
EFT0001607	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR	\$ 42.00
EFT0001608	REDCLIFF/CYPRESS REGIONAL LANDFILL	LANDFILL TONNAGE	\$ 15,799.68
		TOTAL	\$ 126,382.11

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ATB MASTERCARD			
DATE	VENDOR	DESCRIPTION	AMOUNT
2019-06-06	MARRIOTT	CONFERENCE TRAVEL	\$ 569.19
2019-06-07	STAPLES	OFFICE SUPPLIES	\$ 24.08
2019-06-21	STAPLES	OFFICE SUPPLIES	\$ 128.31
2019-06-25	STAPLES	OFFICE SUPPLIES	\$ 94.49
2019-06-25	SAFEWAY	MELHAM - SUPPLIES	\$ 57.74
2019-07-03	STAPLES	OFFICE SUPPLIES	\$ 148.31
2019-06-06	SPLASHNDASH	VEHICLE WASH	\$ 12.00
2019-06-19	BLS AUTODESK	CIVIC 3D/AUTOCAD RENEWAL	\$ 3,869.25
2019-06-25	PAYPAL	AIR BRAKE COURSE	\$ 200.00
2019-06-25	A1 PIZZA	STAFF LUNCHEON	\$ 45.50
2019-06-11	DIGITEX	PLOTTER INK	\$ 708.75
2019-06-10	PHARMASAVE	STAFF RELATIONS	\$ 5.24
2019-06-13	REGISTER	REGISTER DOMAIN	\$ 31.45
2019-06-14	NEWEGG	MONITORS	\$ 310.27
2019-06-18	NEWEGG	DESKTOP COMPUTER	\$ 759.55
2019-06-18	NEWEGG	DESKTOP COMPUTER	\$ 669.27
2019-06-19	CPC	UTILITY STATEMENT POSTAGE	\$ 109.62
2019-06-19	CPC	UTILITY STATEMENT POSTAGE	\$ 109.62
2019-06-19	CPC	UTILITY STATEMENT POSTAGE	\$ 109.62
2019-06-21	REDCLIFF BAKERY	BIRTHDAY CAKE	\$ 54.60
2019-06-28	A1 PIZZA	STAFF RELATIONS	\$ 90.00
2019-07-04	PARTY WARES	FLOAT SUPPLIES	\$ 633.15
2019-06-10	COSTCO	REDCLIFF DAYS SUPPLIES	\$ 17.38
2019-06-19	WALMART	CANADA DAY SUPPLIES	\$ 156.09
2019-06-20	MICHAELS	EVENT SUPPLIES	\$ 56.69

2019-06-20	MEDICINE HAT MONUMENTAL	MEMORIAL BENCH	\$ 105.00
2019-06-24	DOLLAR TREE	CANADA DAY SUPPLIES	\$ 42.00
2019-06-25	AMAZON	CANADA DAY SUPPLIES	\$ 47.71
2019-06-26	MEDICINE HAT EXHIBITION & STAMPEDE	MUSICAL RIDE	\$ 20.00
2019-06-27	MICHAELS	FLOAT SUPPLIES	\$ 97.94
2019-06-27	COSTCO	EVENT SUPPLIES	\$ 65.82
2019-06-27	HOME DEPOT	CANADA DAY SUPPLIES	\$ 15.74
2019-06-06	LEON'S FURNITURE	DISHWASHER	\$ 629.99
2019-06-06	HOME DEPOT	BATTERIES FOR DRILLS	\$ 145.95
2019-06-13	QUEEN'S PRINTER	OHS ACT	\$ 103.79
2019-06-17	PAYPAL	MEMBERSHIP	\$ 105.00
2019-06-17	PAYPAL	MEMBERSHIP	\$ 105.00
2019-06-18	SUPER CLEAN AUTO	VEHICLE WASH	\$ 9.00
2019-06-19	UFA	PEST CONTROL	\$ 188.79
2019-06-19	COSTCO	CLEANING SUPPLIES	\$ 149.00
2019-06-20	AMAZON	PEST CONTROL	\$ 560.92
2019-06-24	TOP LINE	COVERALLS	\$ 92.39
2019-06-24	ULTIMATE SPAS	CHEMICAL TESTING	\$ 30.19
2019-06-27	CANADIAN TIRE	COVERALLS	\$ 219.23
2019-06-28	WAYFAIR	BATHROOM CABINETS	\$ 395.82
2019-07-03	AB STEEL	REBAR	\$ 5.51
2019-06-20	MOUNT KIDD	REFUND OVER CHARGE - CONFERENCE TRAVEL	\$ (281.91)
2019-06-18	HOME DEPOT	ROAD SIGN SUPPORT	\$ 46.24
2019-06-24	V-TAXI FUEL STOP	PROPANE	\$ 67.00
2019-06-26	V-TAXI FUEL STOP	PROPANE	\$ 49.00
2019-07-02	HOME DEPOT	PROJ#219 WEEPING TILE	\$ 911.64
2019-06-14	HOME HARDWARE	GENERAL SUPPLIES	\$ 34.63
2019-06-13	HOME HARDWARE	FLAGS	\$ 103.82
2019-06-18	LONDON DRUGS	OFFICE SUPPLIES	\$ 26.24
2019-06-20	FOX ENERGY	AIR TANK REFILL & HYDRO	\$ 83.90
2019-06-28	QUEEN'S PRINTER	OHS ACT	\$ 103.79
2019-07-02	HOME DEPOT	FLOAT RUGS RETURNED ON NEXT STATEMENT	\$ 146.54
		TOTAL	\$ 13,395.85

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
000565	ENVIRONMENTAL METAL WORKS LTD.	PROJ#002 40 YD. ROLL OFF BIN FREIGHT	\$ 8,389.50
000566	KIRK'S MID-WAY TIRE LTD	FLAT REPAIR	\$ 54.60
000567	NANA'S & PAPA'S COIN LAUNDRY	SUMMER COVERALL CLEANING	\$ 69.30
000568	RMA FUEL LTD	BULK FUEL	\$ 2,880.36
000569	ALS ENVIRONMENTAL	LEACHATE WATER ANALYSIS	\$ 717.40
000570	CLEAN HARBORS CANADA INC.	PAINT RECYCLING	\$ 1,687.20
000571	OERLEMANS, DARREN	DRIVER'S MEDICAL	\$ 100.00
000572	SOUTHERN ALBERTA NEWSPAPER	ADVERTISING GRANT PROGRAM	\$ 458.44
000573	TETRA TECH CANADA INC	BUSINESS CASE TO INCORPORATE	\$ 8,925.00
000574	AECOM CANADA LTD	LANDFILL CELL DESIGN	\$ 27,292.02
000575	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 1,303.68

000576	DILLON CONSULTING	DETAIL DESIGNS	\$ 11,974.49
000577	JOHN PROSAK - ICE ROADS TRUCKING	PROJ#002 SUPER B LOAD HAULING	\$ 14,962.50
000578	NILEX INC.	PROJ#002 & PROJ#004 EASYGRID	\$ 66,555.51
000579	NORTHGATE INDUSTRIES LTD.	PROJ#003 SCALE HOUSE	\$ 122,351.25
000580	SUPERIOR TRUCK EQUIPMENT INC.	EQUIPMENT REPAIR	\$ 991.66
000581	ARMSTRONG'S COMMUNICATION LTD.	ALARM SYSTEM MONITORING	\$ 94.34
000582	PUROLATOR	SHIPPING	\$ 89.40
000583	SHOCKWARE WIRELESS INC.	INTERNET	\$ 52.45
000584	TELUS COMMUNICATIONS	TELEPHONE SERVICE	\$ 40.26
000585	ENVIRONMENTAL METAL WORKS LTD.	PROJ#002 40 YD. ROLL OFF BIN	\$ 72,870.00
000586	TELUS COMMUNICATIONS	TELEPHONE SERVICE	\$ 41.44
		TOTAL	\$ 341,900.80

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
00000000000000723	EPCOR	JULY UTILITIES	\$ 257.37
EFT0000000000077	FARMLAND SUPPLY CENTRE INC.	VALVE	\$ 55.23
EFT0000000000078	FORTY MILE GAS CO-OP LTD.	UTILITIES	\$ 84.61
EFT0000000000079	RMA FUEL LTD	BULK FUEL	\$ 2,374.42
EFT0000000000080	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 753.44
EFT0000000000081	TRIPLE R EXPRESS	FREIGHT	\$ 73.50
EFT0000000000082	CANADA SALES & SERVICES	PROJ#004 CONCRETE BLOCKS	\$ 23,546.25
EFT0000000000083	RMA FUEL LTD	BULK FUEL	\$ 2,299.76
EFT0000000000084	C.E.M. HEAVY EQUIPMENT	HAUL LOADER FROM REDCLIFF	\$ 930.56
EFT0000000000085	H2O HAULING	BULK WATER DELIVERY	\$ 115.00
EFT0000000000086	RMA FUEL LTD	BULK FUEL	\$ 3,676.05
EFT0000000000087	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$ 168.00
EFT0000000000088	ARMTEC INC.	PROJ#002 CULVERT WITH COUPLERS	\$ 18,126.94
EFT0000000000089	GHD LIMITED	PROFESSIONAL FEES	\$ 7,739.81
EFT0000000000090	RMA FUEL LTD	BULK FUEL	\$ 3,845.44
EFT0000000000091	TRIPLE R EXPRESS	FREIGHT	\$ 37.49
		TOTAL	\$ 64,083.87

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ATB MASTERCARD			
DATE	VENDOR	DESCRIPTION	AMOUNT
2019-06-06	STAPLES	SUPPLIES FOR OFFICE	\$ 84.89
2019-07-02	HOME DEPOT	NETTING AROUND POND	\$ 62.96
2019-06-11	CPC	LANDFILL A/R POSTAGE	\$ 42.93
2019-06-05	BOLT SUPPLY HOUSE	POWER TOOLS	\$ 1,112.90
		TOTAL	\$ 1,303.68

TOWN OF REDCLIFF
BANK SUMMARIES FOR JULY 31, 2019

CASH ACCOUNTS

	ATB GENERAL 5.12.02.121.000 TOWN	ATB LANDFILL 5.99.02.121.000 LANDFILL
BALANCE FORWARD	5,661,316.01	2,877,028.64
DAILY DEPOSITS	895,443.08	27,259.87
DIRECT DEPOSITS	620,039.25	236,480.59
GOVERNMENT GRANTS	0.00	0.00
INTEREST	11,167.06	5,011.51
OTHER DEPOSITS	1,185.91	1,065,659.82
SUBTOTAL	1,527,835.30	1,334,411.79
PAYMENTS	1,887,139.01	263,740.46
ASFF QUARTERLY PAYMENTS	0.00	0.00
DEBENTURE PAYMENTS	0.00	0.00
OTHER WITHDRAWALS	235,408.77	1,053,443.00
SUBTOTAL	(2,122,547.78)	(1,317,183.46)
TOTAL	5,066,603.53	2,894,256.97
BANK STATEMENT ENDING BALANCE	6,217,706.86	3,003,309.22
OUTSTANDING CHEQUES (-)	(1,164,208.21)	(138,630.00)
DEPOSITS IN TRANSIT (+)	13,104.88	29,577.75
TOTAL	5,066,603.53	2,894,256.97
TOTAL CASH	7,960,860.50	

INVESTMENT ACCOUNTS

CIBC WOOD GUNDY PORTFOLIO (TOWN)	5.12.02.321.001	23,906,347.00
CIBC WOOD GUNDY PORTFOLIO (LANDFILL)	5.99.02.321.001	1,574,137.00
TOTAL INVESTMENTS		25,480,484.00

TOTAL CASH & INVESTMENTS	33,441,344.50
-------------------------------------	----------------------

BYLAW 1890/2019

TOWN OF REDCLIFF

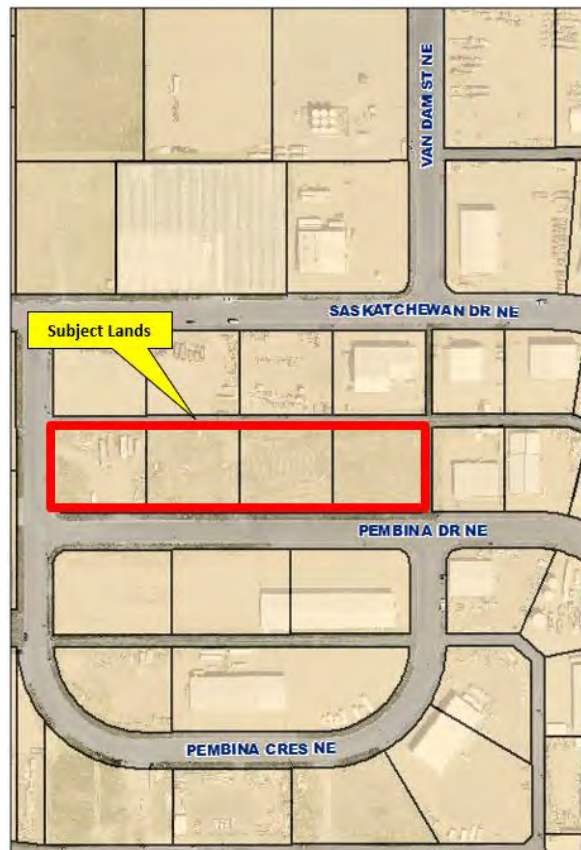
A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW

WHEREAS the land described at

<u>Legal Description</u>	<u>Civic Address</u>
Lot 28, Block 3, Plan 7911064	130 Pembina Drive NE
Lot 27, Block 3, Plan 7911064	126 Pembina Drive NE
Lot 26, Block 3, Plan 7911064	122 Pembina Drive NE
Lot 25, Block 3, Plan 7911064	118 Pembina Drive NE

Herein referred to as "Subject Lands A", is currently zoned H – Horticultural District in the Land Use Bylaw Land Use District Map.

AND WHEREAS Redcliff Town Council has received an applicant and desires to rezone Subject Lands A to I-1 Light Industrial District in the Land Use District Map of the Redcliff Land Use Bylaw (Bylaw 1698/2011).



AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the _____ day of _____ A.D. 2019

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts that Bylaw 1698/2011, being the Redcliff Land Use Bylaw, be amended as follows:

- 1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1890/2019.
- 2) The land described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 28, Block 3, Plan 7911064	130 Pembina Drive NE
Lot 27, Block 3, Plan 7911064	126 Pembina Drive NE
Lot 26, Block 3, Plan 7911064	122 Pembina Drive NE
Lot 25, Block 3, Plan 7911064	118 Pembina Drive NE

Is hereby rezoned to I-1 Light Industrial District in the Land Use Bylaw Land Use District Map.

- 3) Administration is authorized to update the Land Use Bylaw Land Use District maps to be consistent with this Land Use Bylaw Amendment.
- 4) This Bylaw shall come into force on the date of the final reading and signing thereof.

READ a first time this 24th day of June 2019 A.D.

READ a second time this _____ day of _____ 2019 A.D.

READ a third time this _____ day of _____ 2019 A.D.

PASSED and **SIGNED** this _____ day of _____ A.D., 2019.

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JULY 15, 2019 @ 7:00 P.M.**

PRESENT:

Mayor	D. Kilpatrick
Councillors	C. Crozier, C. Czember
	S. Gale, L. Leipert,
	E. Solberg, J. Steinke
Municipal Manager	A. Crofts
Manager of Legislative & Land Services	S. Simon
Director of Finance & Administration	J. Tu (left at 7:24 p.m.)
Director of Community & Protective Services	D. Thibault (left at 7:54 p.m.)
Director of Planning & Engineering	J. Johansen (left at 7:53 p.m.)
Director of Public Services	C. Popick (left at 7:24 p.m.)

ABSENT:**1. GENERAL**

- Call to Order **A)** Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
- 2019-0253 Adoption of Agenda **B)** Councillor Crozier moved the Agenda be adopted as presented. - Carried.
- 2019-0254 Accounts Payable **C)** Councillor Gale moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.
- 2019-0255 Bank Summary **D)** Councillor Czember moved the Bank Summary to June 30, 2019, be received for information. - Carried.

2. PUBLIC HEARING

- 2019-0256 Bylaw 1890/2019, Land Use
Bylaw Amendment
Lot 28, Block 3, Plan
7911064 (130 Pembina Drive
NE)
Lot 27, Block 3, Plan
7911064 (126 Pembina Drive
NE)
Lot 26, Block 3, Plan
7911064 (122 Pembina Drive
NE)
- A)** Mayor Kilpatrick called the Public Hearing regarding Bylaw 1890/2019, being an amendment to the Land Use Bylaw, to rezone Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); and Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) from H-Horticultural District to I-1 Light Industrial District, to order at 7:02 p.m.
- The Manager of Legislative & Land Services confirmed no persons registered to speak to the matter prior to the hearing. Further that no submissions had been received and also referenced the memo included in the Agenda package.

Lot 25, Block 3, Plan
7911064 (118 Pembina Drive
NE)
H- Horticultural District to I-1
Light Industrial District

No persons were in the gallery to speak to the matter. No further comments were expressed by the council members.

Mayor Kilpatrick declared the Public Hearing closed at 7:03 p.m.

3. MINUTES

- | | | |
|-----------|---|--|
| 2019-0257 | Council meeting held June 24, 2019 | A) Councillor Solberg moved the minutes of the Council meeting held June 24, 2019, be adopted as amended. - Carried. |
| 2019-0258 | Riverview Golf Club Board of Directors meeting held June 10, 2019 | B) Councillor Leipert moved the minutes of the Riverview Golf Club Board of Directors meeting held June 10, 2019, be received for information. - Carried. |
| 2019-0259 | Town of Redcliff Library Board meeting held May 27, 2019 | C) Councillor Steinke moved the minutes of the Town of Redcliff Library Board meeting held May 27, 2019, be received for information. - Carried. |
| 2019-0260 | Redcliff Cypress Regional Waste Management Authority meeting held July 11, 2019 | D) Councillor Solberg moved the minutes of the Redcliff Cypress Regional Waste Management Authority meeting held July 11, 2019, be received for information. - Carried. |

4. REQUEST FOR DECISION

- | | | |
|-----------|---|---|
| 2019-0261 | Joint Emergency & Fire Services Study Project Award | A) Councillor Gale moved that Administration award the joint emergency/fire services study to TSI as presented. - Carried. |
| 2019-0262 | Rec-Tangle Parking Lot Project Award | B) Councillor Czember moved that Administration award the Rec-Tangle Parking Lot Concrete and Paving portion of the Rec-Tangle Parking Lot Rehabilitation to Transit Paving. Further to reallocate funds from 3 rd Street NW (000, 100, 200 & 300 Blk) Final Lift, 4 th Street NW (000, 100 & 200 Blk) Final Lift, Eastside Surge Tanks and Upgrades to South Trunk east of Eastside Phase 1 as needed for the project and to priority fund these projects once other funding or 2019 MSI (or equivalent) funding is known. - Carried. |

5. CORRESPONDENCE

- | | | |
|-----------|---|---|
| 2019-0263 | Justice and Solicitor General
Re: Municipal Policing
Assistance Grant and Police
Officer Grant | A) Councillor Crozier moved correspondence from the Justice and Solicitor General regarding the Municipal Policing Assistance Grant and Police Officer Grant dated July 5, 2019, be received for information. - Carried. |
|-----------|---|---|

6. OTHER

- | | | |
|-----------|--|--|
| 2019-0264 | Wetland Assessment Memo | A) Councillor Leipert moved the Wetland Assessment Memo, be received for information. - Carried. |
| 2019-0265 | 3 rd and 3 rd NW Lift Station Surge Tanks Memo | B) Councillor Steinke moved the 3 rd and 3 rd NW Lift Station Surge Tanks Memo, be received for information. - Carried. |
| 2019-0266 | Lions Splash Park Project Update Memo | C) Councillor Gale moved the Lions Splash Park Project Update Memo, be received for information. - Carried. |
| 2019-0267 | Skate Park Evaluation Results Memo | D) Councillor Czember moved the Skate Park Evaluation Results Memo, be received for information. - Carried. |
| 2019-0268 | Municipal Manager Report to Council July 15, 2019 | E) Councillor Solberg moved the Municipal Manager Report to Council July 15, 2019, be received for information. - Carried. |
| 2019-0269 | Landfill Graphs | F) Councillor Leipert moved the Landfill Graphs to June 30, 2019, be received for information. - Carried. |
| 2019-0270 | Council Important Meetings & Events July 15, 2019 | G) Councillor Steinke moved the Council Important Meetings & Events July 15, 2019, be received for information. - Carried. |

7. RECESS

Mayor Kilpatrick called for a recess at 7:24 p.m.

Director of Finance & Administration and Director of Public Services left the meeting at 7:24 p.m.

Mayor Kilpatrick reconvened the meeting at 7:34 p.m.

8. IN CAMERA (Confidential Session)

- | | |
|-----------|--|
| 2019-0271 | Councillor Gale moved to meet In Camera to discuss A) Intermunicipal Collaborative Framework under <i>FOIP</i> 21 & 24, B) Intergovernmental Relations under <i>FOIP</i> 21, 24, & 25, and C) Boards & Commissions Application under <i>FOIP</i> 17 & 24 at 7:34 p.m. - Carried. |
|-----------|--|

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager and Manager of Legislative & Land Services for all items; the Director of Planning & Engineering for Item 1; and the Director of Community & Protective Services for Item 2.

Director of Planning & Engineering left the meeting at 7:53 p.m.

Director of Community & Protective Services left the meeting at 7:54 p.m.

2019-0272

Councillor Steinke moved to return to regular session at 8:10 p.m. - Carried.

2019-0273

Councillor Gale moved that Prairie Rose School Division Board representatives be invited to an informal meeting to discuss schools in Redcliff. – Carried.

2019-0274

Councillor Crozier moved to appoint Lynne Parkes to the Redcliff Family & Community Support Services Board with a term to expire December 31, 2020. - Carried.

9. ADJOURNMENT

2019-0275 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:15 p.m. - Carried.

Mayor Kilpatrick

Manager of Legislative & Land Services

RIVERVIEW GOLF CLUB BOARD OF DIRECTORS MEETING MINUTES

July 9, 2019 1:00 PM

Present: Cliff Sackman, President
Bill Duncan, Vice President
Darrell Schaffer, Secretary
Jerry Beach, Treasurer
Russ Paulson, Director
Derrin Thibault, Town of Redcliff
Chris Czember, Town of Redcliff

Bill Duncan called the meeting to order at 1:01 P.M.

MOTION: Chris Czember moved the agenda for the July 9, 2019 meeting be adopted as presented. CARRIED.

MOTION: Jerry Beach moved the minutes of the June 10, 2019 Board Meeting be approved as presented. CARRIED.

REPORTS TO BOARD

GROUNDS COMMITTEE

Jerry Beach provided a verbal report regarding current condition and issues with the golf course including moss control on greens and continuing irrigation repairs and issues.

ADMINISTRATION COMMITTEE

Doug Braithwaite, General Manager provided a verbal report on the status of golf operations, tournaments, and fund raising activities.

MOTION: Russ Paulson moved the club offer the following promotions:

1. Half year memberships at 50% off yearly rates effective July 15, 2019.
 2. 2 for 1 Green Fees after 1:00 PM on Monday thru Friday effective immediately.
 3. Twilight Rate of \$50 (with cart) after 4:00 PM on Saturdays and Sundays effective immediately.
- CARRIED.

MOTION: Cliff Sackman moved administration be authorized to upgrade network routers as recommended by the IT Consultant at a cost of up to \$1,500.00. CARRIED

FINANCIAL REPORT

An Income Statement for the period November 1, 2018 to June 30, 2019 was prepared by Carolyn Irwin and circulated to Board Members.

MOTION: Derrin Thibault moved the Financial Report/Income Statement for the period November 1, 2018 to June 30, 2019 be received for information. CARRIED

OLD BUSINESS

MOTION: Jerry Beach moved the following purchases be funded from the Riverview Golf Club Casino Account;

1. \$2598.44 OakCreek Golf & Turf (Spray Monitor Assembly)
2. \$2838.15 Clark's Supply & Service (6" Slicing Knife)
3. \$1038.57 Station Petroleum Service Ltd (Fill-rite pump dyed gas tank)
4. \$4337.55 Railpro (rail and stringer steps)
5. Power Cart directional signage as required up to \$450.00

NEW BUSINESS

MOTION: Darrell Schaffer moved the Riverview Golf Club pay the lease buy-out on the Beverage Cart to De Lage Landen at the cost of \$4830.00. CARRIED.

MOTION: Chris Czember moved the membership information package from the Medicine Hat Chamber of Commerce be received for information. CARRIED.

MOTION: Derrin Thibault moved the grant application information from Community Foundation of South East Alberta be received for information. CARRIED.

IN CAMERA SESSION

MOTION: Cliff Sackman moved the Board meet In Camera to discuss a legal issue at 1:58 P.M. CARRIED.

MOTION: Chris Czember moved to return to regular session at 2:04 P.M. CARRIED.

ADJOURNMENT

MOTION: Cliff Sackman moved to adjourn the meeting at 2:05 PM. CARRIED.

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 19, 2019

PROPOSED BY: Planning & Engineering

TOPIC: Bylaw 1890/2019 Land Use Bylaw Amendment – Rezoning properties from H- Horticultural to I-1 Light Industrial District.

PROPOSAL: That Council give second and third reading to the proposed amendment to the Land Use Bylaw to rezone the properties on Pembina Drive NE between Pembina Crescent NE (see attached map)

BACKGROUND:

On June 19, 2019, Council gave first reading to the proposed Bylaw 1890/2019 Land Use Bylaw Amendment – Rezoning properties from H- Horticultural to I-1 Light Industrial District. (*Reference: Council Motion 2019-0024*). Administration advertised the proposed Land Use Bylaw Amendment and public hearing however had not notified adjacent properties, per the requirements of the MGA for the July 15, 2019 Council Meeting. The adjacent properties have been notified. At the time of preparing this Request for Decision no comments or concerns had been received.

The following background information was provided at the June 19, 2019 Council meeting:

On June 6, 2019 M. Van Den Heiden of Prairie Dog Properties Ltd. made application to rezone the properties known civically as 130, 126, 122, 118 Pembina Drive NE. The purpose for rezoning was to make way for future development of the properties.

On March 15, 2019, Redcliff Town Council adopted the new Municipal Development Plan (MDP). The MDP identifies this area as being in the **Industrial Area**. The MDP envisions that this area will continue to be developed for industrial.

The proposed Land Use Bylaw amendment was presented to the Municipal Planning Commission at the regular scheduled meeting on June 19, 2019 for comment. MPC's comments are as follows:

B. Vine moved that the following comments be submitted to Council regarding Land Use Bylaw Amendment Application [Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE)] to change the parcels from H – Horticultural District to I1 – Light Industrial District:

- i. M. Van Den Heiden of Prairie Dog Properties Ltd. applied to rezone the aforementioned lands from H- Horticultural District to I-1 Light Industrial District.*
- ii. The reasoning for rezoning the properties was to make the lands more consistent with the neighbouring properties, and to help facilitate future development.*

- iii. *The Municipal Development Plan shows that the subject lands are in the industrial area, and that redevelopment and infill development in the neighbourhood is a high priority for the Town.*
- iv. *Council should request Administration to examine the feasibility to charge a levy for the change of land use from Horticultural to any other land use to cover the costs of improving infrastructure to the standards for the new land use.*

POLICY/LEGISLATION:

Part 2, Division 1, Section 8 of the Municipal Government Act
Part VI Land Use Bylaw Amendments, Section(s) 32-39 of the Redcliff Land Use Bylaw

STRATEGIC PRIORITIES:

N/A

ATTACHMENTS:

Application for Land Use Amendments – Prairie Dog Properties Ltd.
Proposed Land Use Amending Bylaw 1890/2019
Copy of Advertising

OPTIONS:

1. That Council give second and third reading to Bylaw 1890/2019, being an amendment to the Land Use Bylaw to rezone Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) from H – Horticultural to I-1 Light Industrial District.

RECOMMENDATION:

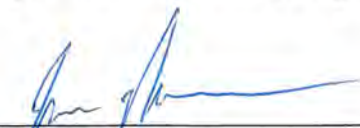
Option 1

SUGGESTED MOTION(S):


Councilor _____ moved that Bylaw 1890/2019, being an amendment to the Land Use Bylaw, to rezone Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) from H – Horticultural to I-1 Light Industrial District, be given second reading.

Councilor _____ moved that Bylaw 1890/2019, being an amendment to the Land Use Bylaw, to rezone Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) from H – Horticultural to I-1 Light Industrial District, be given third reading.

SUBMITTED BY:



Department Head



Municipal Manager



APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: Prairie Dog Properties LTD
Address: 19 Sundance CRT SW
Medicine Hat AB
Postal Code: T1B 4V1

Agent of Owner: Name: Mike & Nancy Van Den Heiden
Address: 19 Sundance CRT SW
Medicine Hat AB
T1B 4V1
Postal Code: _____

Telephone Number 403-581-7626

Existing Land Use Zoning: Horticultural

Proposed Land Use Zoning: 1 12

Municipal Address of Site: 118 Pembina Drive NE

Legal Land Description Lot 25 Block 3 Plan 7911064

Enclosures and Attachments:

- ☐ a) Copy of Certificate of Title for Effected lands.
- ☐ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☐ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☐ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

The Municipal Manager in consultation with the Redcliff Planning Board may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (30) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (30), if, in his opinion, a decision can be properly made with the information supplied.



APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: Prairie Dog Properties LTD
Address: 19 Sundance CRT SW
Medicine Hat AB
Postal Code: T1B 4V1

Agent of Owner: Name: Mike & Nancy Van Den Heiden
Address: 19 Sundance CRT SW
Medicine Hat AB
T1B 4V1
Postal Code: _____

Telephone Number 403-581-7626

Existing Land Use Zoning: Horticultural

Proposed Land Use Zoning: I 1

Municipal Address of Site: 130 Pembina drive NE

Legal Land Description Lot 28 Block 3 Plan 7911064

Enclosures and Attachments:

- ☐ a) Copy of Certificate of Title for Effected lands.
- ☐ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☐ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☐ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

The Municipal Manager in consultation with the Redcliff Planning Board may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (30) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (30), if, in his opinion, a decision can be properly made with the information supplied.



APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: Prairie Dog Properties Ltd
Address: 19 Sundance CRT SW
Medicine Hat AB
Postal Code: T1B 4V1

Agent of Owner: Name: Mike & Nancy Van Den Heiden
Address: 19 Sundance CRT SW
Medicine Hat AB
T1B 4V1
Postal Code: _____

Telephone Number 403-581-7626

Existing Land Use Zoning: Horticultural

Proposed Land Use Zoning: I 1

Municipal Address of Site: 126 Pembina Drive NE

Legal Land Description Lot 27 Block 3 Plan 7911064

Enclosures and Attachments:

- ☐ a) Copy of Certificate of Title for Effected lands.
- ☐ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☐ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☐ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

The Municipal Manager in consultation with the Redcliff Planning Board may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (30) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (30), if, in his opinion, a decision can be properly made with the information supplied.



APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: Prairie Dog Properties LTD
Address: 19 Sundance CRT SW
Medicine Hat AB
Postal Code: T1B 4V1

Agent of Owner: Name: Mike & Nancy Van Den Heiden
Address: 19 Sundance CRT SW
Medicine Hat AB
T1B 4V1
Postal Code: _____

Telephone Number 403-581-7626

Existing Land Use Zoning: Horticultural

Proposed Land Use Zoning: I1

Municipal Address of Site: 122 Pembina Drive NE

Legal Land Description Lot 26 Block 3 Plan 7911064

Enclosures and Attachments:

- ☐ a) Copy of Certificate of Title for Effected lands.
- ☐ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☐ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☐ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

The Municipal Manager in consultation with the Redcliff Planning Board may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (30) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (30), if, in his opinion, a decision can be properly made with the information supplied.

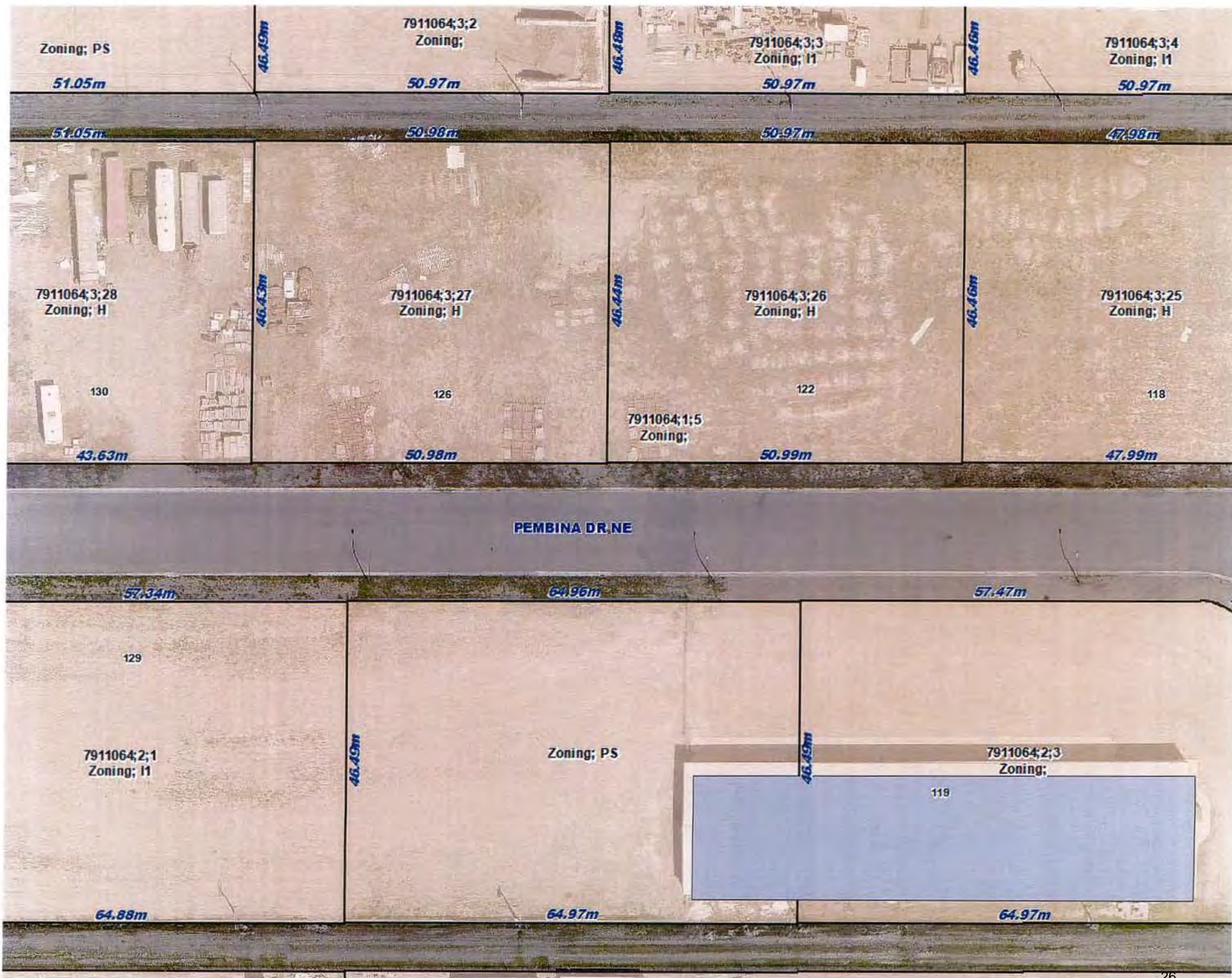
June 6, 2019

Town of Redcliff

I request to change properties to Commercial so that they have potential for future development.
Any questions or concerns please contact me.

Mike Vander Heiden
(403) 581-7626

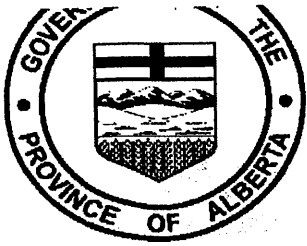






118-122-126-130

9331 M² = 2.3 Acres



LAND TITLE CERTIFICATE

S

LINC SHORT LEGAL
0016 969 982 7911064;3;25

TITLE NUMBER
081 022 925

LEGAL DESCRIPTION
PLAN 7911064
BLOCK 3
LOT 25
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;6;13;16;SE

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 001 190 952

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
081 022 925	16/01/2008	TRANSFER OF LAND		SEE INSTRUMENT

OWNERS

PRAIRIE DOG PROPERTIES LTD.
OF 19 SUNDANCE COURT SW
MEDICINE HAT
ALBERTA T1B 4V1

(DATA UPDATED BY: CHANGE OF NAME 141120836)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION		
NUMBER	DATE (D/M/Y)	PARTICULARS
991 301 949	15/10/1999	UTILITY RIGHT OF WAY GRANTEE - THE TOWN OF REDCLIFF. AS TO PORTION OR PLAN:7911400

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 10 DAY OF MAY,
2019 AT 11:32 A.M.

ORDER NUMBER: 37208541

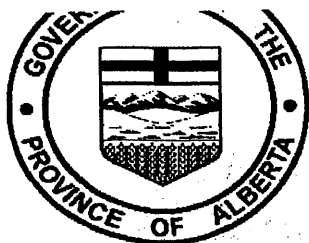
CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S

LINC SHORT LEGAL
0016 969 990 7911064;3;26

TITLE NUMBER
081 022 925 +1

LEGAL DESCRIPTION

PLAN 7911064

BLOCK 3

LOT 26

EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

ATS REFERENCE: 4;6;13;16;SE

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 971 149 875

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
081 022 925	16/01/2008	TRANSFER OF LAND		SEE INSTRUMENT

OWNERS

PRAIRIE DOG PROPERTIES LTD.

OF 19 SUNDANCE COURT SW

MEDICINE HAT

ALBERTA T1B 4V1

(DATA UPDATED BY: CHANGE OF NAME 141120836)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION		
NUMBER	DATE (D/M/Y)	PARTICULARS

NO REGISTRATIONS

TOTAL INSTRUMENTS: 000

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 10 DAY OF MAY,
2019 AT 11:30 A.M.

ORDER NUMBER: 37208497

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

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APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S

LINC SHORT LEGAL
0016 970 006 7911064;3;27

TITLE NUMBER
081 022 925 +2

LEGAL DESCRIPTION
PLAN 7911064
BLOCK 3
LOT 27
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;6;13;16;SE

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 971 149 875 +1

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
081 022 925	16/01/2008	TRANSFER OF LAND		SEE INSTRUMENT

OWNERS

PRAIRIE DOG PROPERTIES LTD.
OF 19 SUNDANCE COURT SW
MEDICINE HAT
ALBERTA T1B 4V1

(DATA UPDATED BY: CHANGE OF NAME 141120836)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION		
NUMBER	DATE (D/M/Y)	PARTICULARS

NO REGISTRATIONS

TOTAL INSTRUMENTS: 000

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 10 DAY OF MAY,
2019 AT 11:31 A.M.

ORDER NUMBER: 37208527

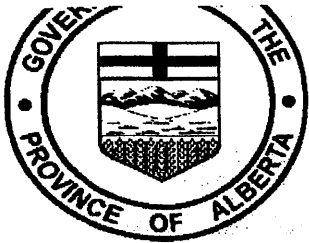
CUSTOMER FILE NUMBER:



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PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0016 970 014 7911064;3;28 071 010 275

LEGAL DESCRIPTION
PLAN 7911064
BLOCK 3
LOT 28
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;6;13;16;SE

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 051 480 379

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
071 010 275	08/01/2007	TRANSFER OF LAND	\$50,000	\$50,000

OWNERS

PRAIRIE DOG PROPERTIES LTD.
OF 19 SUNDANCE CRT SW
MEDICINE HAT
ALBERTA T1B 4V1

(DATA UPDATED BY: CHANGE OF NAME 151155856)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION		
NUMBER	DATE (D/M/Y)	PARTICULARS

NO REGISTRATIONS

TOTAL INSTRUMENTS: 000

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 10 DAY OF MAY,
2019 AT 11:29 A.M.

ORDER NUMBER: 37208464

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
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PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

BYLAW 1890/2019

TOWN OF REDCLIFF

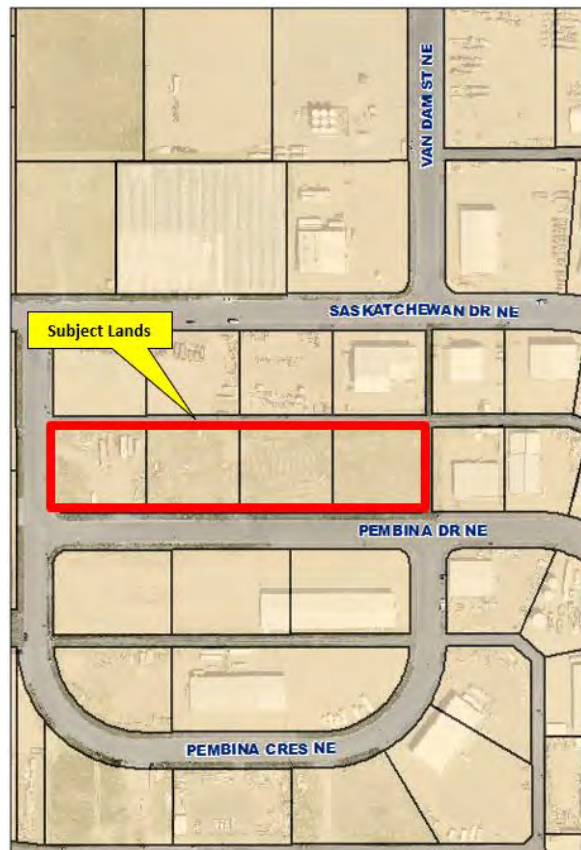
A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW

WHEREAS the land described at

<u>Legal Description</u>	<u>Civic Address</u>
Lot 28, Block 3, Plan 7911064	130 Pembina Drive NE
Lot 27, Block 3, Plan 7911064	126 Pembina Drive NE
Lot 26, Block 3, Plan 7911064	122 Pembina Drive NE
Lot 25, Block 3, Plan 7911064	118 Pembina Drive NE

Herein referred to as "Subject Lands A", is currently zoned H – Horticultural District in the Land Use Bylaw Land Use District Map.

AND WHEREAS Redcliff Town Council has received an applicant and desires to rezone Subject Lands A to I-1 Light Industrial District in the Land Use District Map of the Redcliff Land Use Bylaw (Bylaw 1698/2011).



AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the _____ day of _____ A.D. 2019

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts that Bylaw 1698/2011, being the Redcliff Land Use Bylaw, be amended as follows:

- 1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1890/2019.
- 2) The land described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 28, Block 3, Plan 7911064	130 Pembina Drive NE
Lot 27, Block 3, Plan 7911064	126 Pembina Drive NE
Lot 26, Block 3, Plan 7911064	122 Pembina Drive NE
Lot 25, Block 3, Plan 7911064	118 Pembina Drive NE

Is hereby rezoned to I-1 Light Industrial District in the Land Use Bylaw Land Use District Map.

- 3) Administration is authorized to update the Land Use Bylaw Land Use District maps to be consistent with this Land Use Bylaw Amendment.
- 4) This Bylaw shall come into force on the date of the final reading and signing thereof.

READ a first time this 24th day of June 2019 A.D.

READ a second time this _____ day of _____ 2019 A.D.

READ a third time this _____ day of _____ 2019 A.D.

PASSED and **SIGNED** this _____ day of _____ A.D., 2019.



**TOWN OF REDCLIFF
NOTICE OF PUBLIC HEARING
PROPOSED BYLAW NO. 1890/2019
IN THE PROVINCE OF ALBERTA**

TAKE NOTICE on June 24, 2019 Redcliff Town Council has given first reading to Bylaw No. 1890/2019, a Bylaw of the Town of Redcliff to amend the Redcliff Land Use Bylaw 1698/2011.

WHEREAS the lands described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 28, Block 3, Plan 7911064	130 Pembina Drive NE
Lot 27, Block 3, Plan 7911064	126 Pembina Drive NE
Lot 26, Block 3, Plan 7911064	122 Pembina Drive NE
Lot 25, Block 3, Plan 7911064	118 Pembina Drive NE

Herein referred to as "Subject Lands A", is currently zone H - Horticultural District in the Land Use Bylaw Land Use District Map.

AND WHEREAS Redcliff Town Council has received an application and desires to rezone Subject Lands A to I-1 Light Industrial District in the Land Use District Map of the Redcliff Land Use Bylaw (Bylaw 1698/2011).

A Public Hearing in general accordance with the Municipal Government Act and the Town of Redcliff Procedure Bylaw, and consideration of the second and third reading of proposed Bylaw 1890/2019 will be held in Council Chambers at #1 - 3rd Street NE, in the Town of Redcliff, Alberta on Monday, July 15, 2019, beginning at approximately 7:00 p.m.

A copy of proposed Bylaw 1890/2019 and related documents may be inspected (#1 - 3rd Street NE, Redcliff, Alberta) during normal office hours (8:00 a.m. to 4:30 p.m.) at the Manager of Legislative and Land Services' office, or accessed on the Town of Redcliff website (www.redcliff.ca).



Any person who claims to be affected by the proposed amendment of the Land Use Bylaw may make a representation to the Town Council at the Public Hearing. Oral submissions are limited to ten minutes.

Persons interested in speaking at a public hearing may register with the Manager of Legislative and Land Services prior to the public hearing. Names of registered speakers for a public hearing will be released to the public on the Friday preceding the public hearing, July 12, 2019.

Persons interested in providing a written submission may provide the Manager of Legislative and Land Services with their submission prior to 12:00 o'clock noon Wednesday, July 10, 2019. Submissions may be mailed to Box 40, Redcliff, Alberta T0J 2P0 or sent by email to shanons@redcliff.ca. Valid written submission received will become public information on the Friday prior to the public hearing. Council will accept written or oral submissions on the date of the public hearing.

Dated at the Town of Redcliff, in the Province of Alberta, this 2nd day of July, 2019.

Shanon Simon,
Manager of Legislative & Land Services



TOWN OF REDCLIFF

NOTICE OF PUBLIC HEARING

PROPOSED BYLAW NO. 1890/2019

IN THE PROVINCE OF ALBERTA

TAKE NOTICE on June 24, 2019 Redcliff Town Council has given first reading to Bylaw No. 1890/2019, a Bylaw of the Town of Redcliff to amend the Redcliff Land Use Bylaw 1698/2011.

WHEREAS the lands described as

<u>Legal Description</u>	<u>Civic Address</u>
Lot 28, Block 3, Plan 7911064	130 Pembina Drive NE
Lot 27, Block 3, Plan 7911064	126 Pembina Drive NE
Lot 26, Block 3, Plan 7911064	122 Pembina Drive NE
Lot 25, Block 3, Plan 7911064	118 Pembina Drive NE

Herein referred to as "Subject Lands", is currently zone H – Horticultural District in the Land Use Bylaw Land Use District Map.

AND WHEREAS Redcliff Town Council has received an application and desires to rezone Subject Lands to I-1 Light Industrial District in the Land Use District Map of the Redcliff Land Use Bylaw (Bylaw 1698/2011).



A Public Hearing in general accordance with the Municipal Government Act and the Town of Redcliff Procedure Bylaw, and consideration of the second and third reading of proposed Bylaw 1890/2019 will be held in Council Chambers at #1 – 3rd Street NE, in the Town of Redcliff, Alberta on Monday, August 19, 2019, beginning at approximately 7:00 p.m.

A copy of proposed Bylaw 1890/2019 and related documents may be inspected (#1 – 3rd Street NE, Redcliff, Alberta) during normal office hours (8:00 a.m. to 4:30 p.m.) at the Manager of Legislative and Land Services' office, or accessed on the Town of Redcliff website (www.redcliff.ca).

Any person who claims to be affected by the proposed amendment of the Land Use Bylaw may make a representation to the Town Council at the Public Hearing. Oral submissions are limited to ten minutes.

Persons interested in speaking at a public hearing may register with the Manager of Legislative and Land Services prior to the public hearing. Names of registered speakers for a public hearing will be released to the public on the Friday preceding the public hearing, August 16, 2019.

Persons interested in providing a written submission may provide the Manager of Legislative and Land Services with their submission prior to 12:00 o'clock noon Wednesday, August 14, 2019. Submissions may be mailed to Box 40, Redcliff, Alberta T0J 2P0 or sent by email to shanons@redcliff.ca. Valid written submission received will become public information on the Friday prior to the public hearing. Council will accept written or oral submissions on the date of the public hearing.

Dated at the Town of Redcliff, in the Province of Alberta, this 30th day of July 2019.

Shanon Simon,
Manager of Legislative & Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: August 19, 2019

PROPOSED BY: Legislative & Land Services

TOPIC: Encroachment Permit Application – Lot 47, Block 91, Plan 9411418

PROPOSAL: To enter into an Encroachment Agreement with Ryan Funk

BACKGROUND:

An Encroachment Permit Application has been received from Ryan Funk who owns 302 Broadway Avenue W (Lot 47, Block 91, Plan 9411418). The Real Property Report provided indicates that a fence encroaches into Broadway Avenue W by as much as 1.30 meters as shown on the attached Real Property Report.

The Encroachment Permit Bylaw (Bylaw 1751/2013) states that where the encroaching structure encroaches more than 0.31 meters onto Town of Redcliff property the request for an encroachment permit shall be forwarded to Council for consideration.

The Public Services Department, Planning and Engineering Department, and Development Officer have been asked to provide their comments:

Public Services Department: Recommends the encroachment permit be denied and the fence moved due to the locations of underground infrastructure.

Planning and Engineering Department: No technical concerns however there is concern that a relatively new house and fence have been built and encroach as much as they do into the road right-of-way. This falls into the realm of an error in layout and construction and is not a small deviation from what is allowable. On this ground the Planning and Engineering Department recommends that the encroachment be denied and the fence moved. Additional notes:

1. A sanitary line is located approximately 2.2 metres north of the south property line on the parcel.
2. A gas line in the boulevard south of the parcel, approximately 5 metres.
3. Gas lines in the boulevard east of the parcel, approximately 1 and 1.6 metres.

Development Officer: No concerns. A site inspection was conducted, and it was noted that the fence is 3' high which is in compliance with the LUB for maximum height in the front yard. To note, there is a 3.5 m utility right-of-Way in the front yard of the property.

ATTACHMENTS:

- Encroachment Permit Application
- Bylaw 1751/2013

OPTIONS:

1. To enter into an encroachment agreement with Ryan Funk of 302 Broadway Avenue W (Lot 47, Block 91, Plan 9411418).
2. To deny the encroachment permit application for Ryan Funk of 302 Broadway Avenue W (Lot 47, Block 91, Plan 9411418). Further the property owner be directed to remove the encroaching fence structure.

RECOMMENDATION:

Option 2.

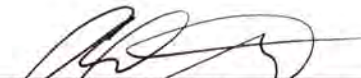
SUGGESTED MOTIONS:

1. Councillor _____ moved that the Municipal Manager be authorized to sign an encroachment agreement with Ryan Funk 302 Broadway Avenue W (Lot 47, Block 91, Plan 9411418).
2. Councillor _____ moved that the encroachment permit application submitted by Ryan Funk of 302 Broadway Avenue W (Lot 47, Block 91, Plan 9411418) be denied. Further that the property owner be directed to remove the encroaching fence structure.

SUBMITTED BY:



Department Head



Municipal Manager

SCHEDULE "A"

TOWN OF REDCLIFF
ENCROACHMENT PERMIT

I Ryan Funk owner of the property legally described as Lot(s) 47, Block 91, Plan 9411418, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at #302 Broadway Ave legally described as: Lot(s) 47, Block 91, Plan 9411418, do, in fact, encroach upon a portion of: Town of Redcliff property as shown on the Survey Certificate attached hereto and forming part of the Permit.

The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become

- dilapidated or damaged;
- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
 - vi) I am aware no application for development permits on this property can, by legislation, be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.
 - vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
 - a. as may be necessary to remove the encroachment; or
 - b. as may be necessary for the routine maintenance of the encroachment.
 - viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff.



APPLICANT

Approved on behalf of Town of Redcliff this the _____ day of _____,
_____.

MUNICIPAL MANAGER

Alberta Land Surveyor's Real Property Report

Date of Survey: July 10,2019

To: Ryan Funk

Re: Lot 47, Block 91, Plan 941 1418
#302 Broadway Ave W, Redcliff
(Ryan Funk)

TITLE INFORMATION:

TITLE NUMBER: 151 335 627 DATE OF TITLE SEARCH: JULY 4/2019
PROPERTY IS SUBJECT TO:
NO SPATIAL REGISTRATIONS

CERTIFICATION:

I hereby certify that this Report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Manual of Standard Practice of the Alberta Land Surveyors' Association and supplements thereto. Accordingly within those standards and as of the date of this report, I am of the opinion that:

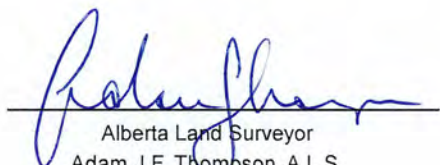
1. The plan illustrates the boundaries of the property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice (MSP), and the registered easements and rights-of-way affecting the extent of the title to the property.
2. The improvements are entirely within the boundaries of the property with the **exception of** encroachment noted on Page 2.
3. No visible encroachments exist on the property from any improvements situated on any adjoining property.
4. No visible encroachments exist on registered easements or rights-of-way affecting the extent of property.

PURPOSE:

This report and related plan have been prepared for the benefit of the Property owner, subsequent owners and any of their agents for the purpose of land conveyance, support of a subdivision application, a mortgage application, a submittal to the municipality for compliance certificate, etc. Copying is permitted only for the benefit of these parties and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this report. The attached plan should not be used to establish boundaries due to the risk of misinterpretation or measurement error by the user. The information shown on the Real Property Report reflects the status of this property as of the date of the survey only. Users are encouraged to have the Real Property Report updated for future requirements.

This document is not valid unless it bears an original signature (in blue) and a Benchmark Geomatics Inc. (P241) permit stamp (in red).

Dated at Medicine Hat, Alberta,
this 19th day of July, 2019.


Alberta Land Surveyor
Adam J.F. Thompson, A.L.S.
(copyright reserved)

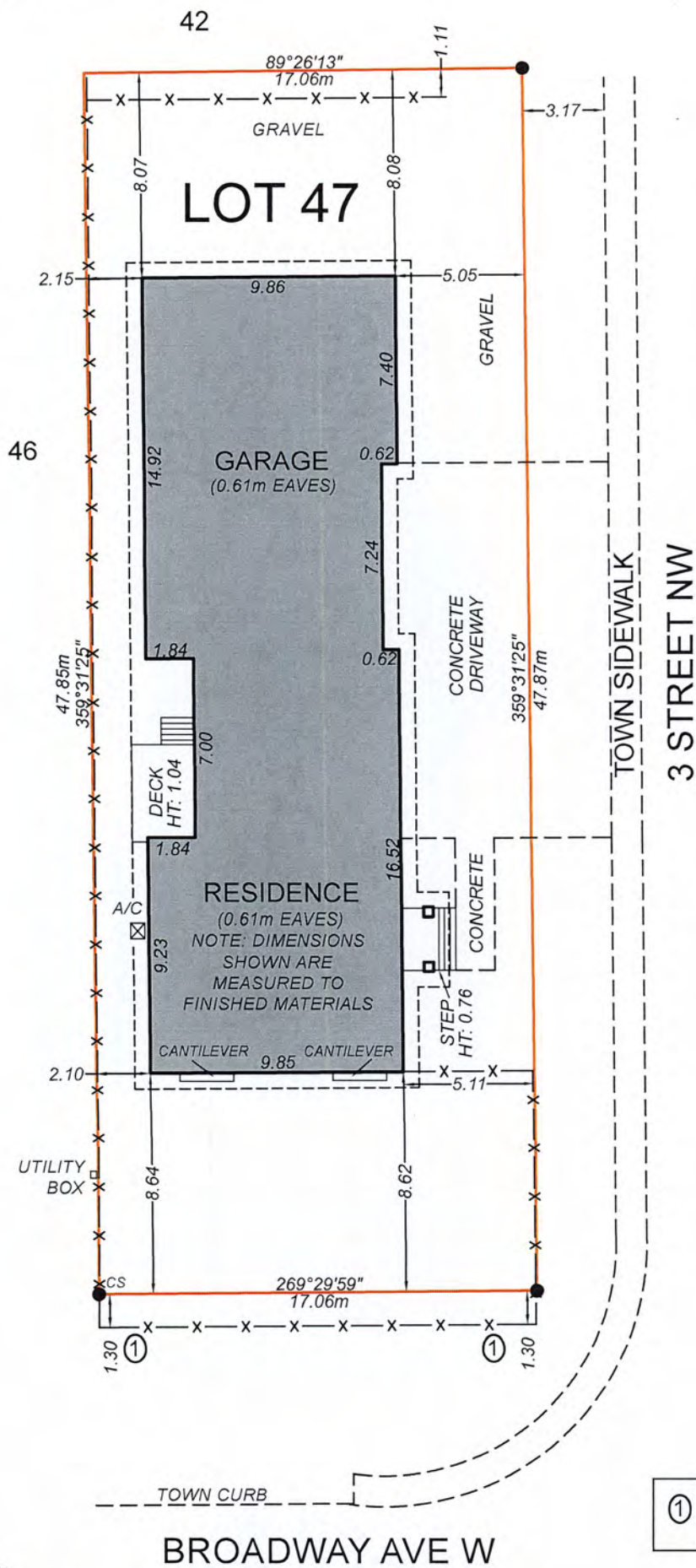


Benchmark Geomatics Inc.
Unit 102, Westside Common
#2201 Box Springs Boulevard NW
Medicine Hat, AB T1C 0C8
Phone (403)527-3970 Fax (403)527-3908

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FILE NO. 19070301

DRAWN BY: CLF



LEGEND AND NOTES:

This is page 2 of the Real Property Report and is ineffective if it is detached from page 1.
All distances are in meters and decimals thereof.
Statutory iron posts found shown thus: ● and are at ground level unless otherwise indicated.
Star drill found shown thus: ✱
A/C - Air Conditioner LS - Light Standard R/W - Right of Way PP - Power Pole
Eaves are measured to line of fascia, unless otherwise specified.
Decorative brick and some landscape features, if present, are not shown.
Unless otherwise specified, sideyard dimensions are measured from finished materials perpendicular to property boundaries.
Some concrete features may not be shown if they do not encroach.
In accordance with Municipal requirements, all structures larger than 10m² will be shown on this report.
Fences shown thus — x — x — and are within 0.20m of property line unless otherwise noted.
Fences are measured to center of post when possible, fence ownership is not inferred.
Subject property boundary shown thus: ———

① FENCE ENCROACHES INTO BROADWAY AVENUE BY AS MUCH AS 1.30m

Percent Coverage: $\frac{289.56 \text{ m}^2}{816.61 \text{ m}^2} = 35.5\%$



Benchmark Geomatics Inc.
Unit 102, Westside Common
#2201 Box Springs Boulevard NW
Medicine Hat, AB T1C 0C8
Phone (403)527-3970 Fax (403)527-3908

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FILE NO. 19070301

DRAWN BY: CLF

**TOWN OF REDCLIFF
BYLAW NO. 1751/2013**

A BYLAW OF THE TOWN OF REDCLIFF for the purposes of authorizing the issuance of Encroachment Permits.

WHEREAS, it is deemed expedient and proper for a Council to authorize the issuance of an Encroachment Permit.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF, IN THE PROVINCE OF ALBERTA DULY ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. This Bylaw shall be known as the **Encroachment Permit Bylaw**.

ENCROACHMENT PERMITS

2. Encroachment permits:
 - a) where the encroaching structure does not encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit may be approved by the Municipal Manager and such approval shall be copied to Council for information only;
 - b) where the encroaching structure does encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit shall be forwarded to Council for consideration.
3. The fee for an encroachment permit shall be in the amount of \$100.00 plus GST for each encroachment permit issued.
4. Prior to the issuance of an encroachment permit the Town of Redcliff will require the owner of an encroaching structure to make application for an encroachment permit on the standard form as shown on Schedule "A" attached to this Bylaw and provide a copy of a Real Property Report (RPR) prepared by an Alberta Land Surveyor, or other acceptable survey identifying the encroachment.
5. The information that will be required prior to processing an encroaching permit shall include:
 - a) indemnification of Town of Redcliff from any damage or liability associated with the encroaching structure;
 - b) indemnification of Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
 - c) removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated;
 - d) removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction or road development.

- e) acknowledgement that the encroachment permit is terminable by Town of Redcliff upon issuance of 30 days notice in writing to the property owner at the last address as shown on the taxation records of the Town of Redcliff.
6. Encroachment permits may only be issued to the present owner of said encroaching structure;
7. Upon sale of the land the encroachment permit issued by the Town of Redcliff is terminated unless:
- a) If the encroaching structure is sold to a different party the acquiring owner may apply for an encroachment permit to be issued providing the following conditions are met:
 - i) the terms and conditions on the encroachment permit to be issued are identical to the encroachment permit issued to the vendor;
 - ii) the request is made in writing and received by the Town of Redcliff within 60 days of the date of the original encroachment permit;
 - iii) the written request, includes a declaration confirming there have been no adjustments to any building on the site since the date of the issuance of the original encroachment permit.
 - iv) there will be no additional fee charged for issuance of this encroachment permit.
8. That effective upon passage of this Bylaw, The Council of the Town of Redcliff hereby authorizes the Municipal Manager, or his designate, to sign, on behalf of the Town of Redcliff, encroachment permits as shown on Appendix "A" attached.
9. Bylaw 1177/98 is hereby repealed

Read a first time this 27th day of May, 2013.


Read a second time this 10th day of June, 2013.

Read a third time this 10th day of June, 2013.

Signed and Passed the this 17 day of June, 2013.



Mayor



Manager of Legislative and Land Services

SCHEDULE "A"

TOWN OF REDCLIFF
ENCROACHMENT PERMIT

I _____ owner of the property legally described as Lot(s) _____, Block _____, Plan _____, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at _____ legally described as: Lot(s) _____, Block _____, Plan _____, do, in fact, encroach upon a portion of: _____ as shown on the Survey Certificate attached hereto and forming part of the Permit.

The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated or damaged;
- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
- vi) I am aware no application for development permits on this property can, by legislation,

be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.

- vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
 - a. as may be necessary to remove the encroachment; or
 - b. as may be necessary for the routine maintenance of the encroachment.
- viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff.

APPLICANT

Approved on behalf of Town of Redcliff this the _____ day of _____, _____.

MUNICIPAL MANAGER

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 19, 2019

PROPOSED BY: Administration

TOPIC: Capital Project Lists

PROPOSAL: Create the Unapproved Capital Projects List and Unfunded / Partially Funded Capital Projects List from the current Capital Projects Awaiting Council Approval List and the 2019 MYCIP List.

BACKGROUND:

Council Approved Policy No. 116 on June 24, 2019 which requires Administration to submit projects to Council to be placed on the Unfunded / Partially Funded Capital Projects List before Administration invests time in developing a business case for the capital project. As this is the first year with this new procedure it is also advisable to review the 2019 MYCIP list as well to ensure projects on that list also belong on the Unfunded / Partially Funded Capital Projects List.

Attached are two lists the first being the 2019 MYCIP project list and the second being the current Capital Projects Awaiting Council Approval List (new projects). The 2019 MYCIP list contains an Administrative recommendation of what to do with the project on the MYCIP list. It is proposed to eliminate the MYCIP list but not the MYCIP ranking procedure.

Placing a project on the Unfunded / Partially Funded Capital Projects List means a capital project sheet will be created for the project, the project will be ranked using the MYCIP procedure and a business case if applicable will be created for the project and will be included in the capital projects considered for funding during budget deliberations. **It does not mean the project is funded or will be done by the Town.**

Placing a project on the Unapproved Capital Projects List means there will be no capital project sheet created and the project will not be brought to budget deliberations.

Due to the effort required in changing and reevaluating off-site levies projects it is recommended that these projects are automatically placed on the Unfunded / Partially Funded Capital Projects List. Offsite levies are going to be completely reevaluated over time.

As this is a new procedure and there are a large number of projects on the 2019 MYCIP list it should be expected that there will be further changes required to these lists as projects may be found to have been placed on the wrong list. The new policy makes it possible for Council to move projects between different list as may be required over time while at the same time keeping the list of projects looking for funding as short as possible.

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

Goal 1 The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

Strategies

- 1.1. Establish long-term financial solutions to fund the maintenance, replacement and expansion of the community's infrastructure

Goal 4 The Town of Redcliff is effective in governance and public service delivery.

Strategies

- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources

ATTACHMENTS:

- Unapproved Capital Projects List
- 2019 MYCIP List

OPTIONS:

1. Direct Administration to include projects as listed on the Unfunded / Partially Funded Capital Projects List:

- a. from the 2019 MYCIP projects:
- b. from the Capital Projects Awaiting Council Approval List:

and

place the projects as listed on the Unapproved Capital Projects List for the reasons noted.

- a. from the 2019 MYCIP projects:
- b. from the Capital Projects Awaiting Council Approval:

and

place fully funded and completed projects from the 2019 MYCIP projects on their appropriate lists.

and

cancel all projects that have been replaced by other projects on the 2019 MYCIP including the projects that were moved to offsite levies projects.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved Administration to:

- Move and cancel capital projects listed on the 2019 MYCIP projects list as presented and Directed by Council to the appropriate:
 - Capital Projects Awaiting Council Approval List,
 - Unapproved Capital Projects List,
 - Unfunded / Partially Funded Capital Projects List,
 - Funded Projects List,
 - Completed Projects List, and
 - Cancelled / Replaced Projects List
- Move projects from the Capital Projects Awaiting Council Approval List as directed by Council to:
 - Unapproved Capital Projects List,
 - Unfunded / Partially Funded Capital Projects List,

SUBMITTED BY:



Department Head






Municipal Manager



Proposed Projects to be Added to the 2020 Capital Budget List

Project Category Legend
N = New
M = Maintenance
R = Replacement
O = Operational

Department	Project Name	Project Description	Project Category	Project Phases	Year	MYCIP Project	MYCIP Project Class
Public	P 1				2020		
	P 2				2020		
	P 3				2020		
	P 4				2020		
	P 5				2020		
	P 6				2020		
Council	C 1				2020		
	C 2				2020		
	C 3				2020		
	C 4				2020		
	C 5				2020		
	C 6				2020		
	C 7				2020		
Committees	CT 1				2020		
	CT 2				2020		
	CT 3				2020		
	CT 4				2020		
	CT 5				2020		
	CT 6				2020		
	CT 7				2020		
Chief Administrative Officer	CAO 1				2020		
	CAO 2				2020		
	CAO 3				2020		
	CAO 4				2020		
	CAO 5				2020		
	CAO 6				2020		
	CAO 7				2020		



Proposed Projects to be Added to the 2020 Capital Budget List

Project Category Legend

N = New
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Department	Project Name	Project Description	Project Category	Project Phases	Year	MYCIP Project	MYCIP Project Class
Public Services	PS 1	2nd St. NW Underground	R	Preliminary Design	2020		A
				Grant Funding Application	2020		
				Detail Design	2020		
				Construction	2020		
	PS 2	Garbage Truck	R		2020		R
	PS 3	Garbage Bin Arm	R		2020		E
	PS 4	Pickup Truck	R		2020		R
	PS 6	Excavator Frost Breaker	N		2020		E
	PS 9	5th Street SE & Redcliff Way			2020		A
	PS 10	Hydrovac - Used	N		2020		R
	PS 11	Curb Stop Replacement Program	R		2020		W
	PS 12	Water Meter - Radio Units	N		2020		W
Planning & Engineering	P&E 6	South Highway Drainage	N	Preliminary Design	2020		D
				Grant Funding Application	2020		
				Detail Design	2021		
				Construction	2022		
	P&E 7	West Coulee Storm Study	N		2020		D
	P&E 8	Curb Stop Location	N	(Summer Student)?	2020		W
Finance	F 1	Main Server	R		2020		E
	F 2	Town Communication Fiber	N		2021		E



Proposed Projects to be Added to the 2020 Capital Budget List

Project Category Legend
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Department	Project Name	Project Description	Project Category	Project Phases	Year	MYCIP Project	MYCIP Project Class
Community & Protective Services	C&PS 2	River Valley Park Washrooms	R	Grant Funding Application Construction	2020 2020		B
	C&PS 4	Pool Storage Garage	N	Construction	2020		B
	C&PS 6	Lock Standardization	N		2020		B
	C&PS 7	9 Ave. SW	N	Grant Funding Application Construction	2020 2020		P
	C&PS 8	Campground Upgrade and Expansion	N	Grant Funding Application Construction	2020 2020		P
	C&PS 9	RecTangle Dehumidification	N	Grant Funding Application Construction	2020 2020		B
	C&PS 11	RecTangle Arena Floor	R	Grant Funding Application Construction	2020 2020		B
	C&PS 12	Town of Redcliff Signs	R		2020		E
	C&PS 13	RecTangle Eavestrough	M	Grant Funding Application Construction	2020 2020		B
	C&PS 15	Seniors Center Roof	R	Grant Funding Application Construction	2020 2020		B
	C&PS 16	River Valley Park Fire Pits and Tables	N	Grant Funding Application Construction	2020 2020		P
	C&PS 17	Pool Roof	M	Grant Funding Application Construction	2020 2020		B
	C&PS 19	Museum Mechanical Upgrades	R		2020		B
	C&PS 20	Museum Ramp	N		2020		B
	C&PS 21	Lion's Park Facility Upgrade	R	Grant Funding Application Construction	2020 2020		B
	C&PS 22	Shop Office and Lunchroom Upgrade	R		2020		B
	C&PS 23	Re-Key All Town Buildings (Standardize)	N		2020		B
	C&PS 27	AFRRCS Handheld Units	N		2020		E

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
W12	4 ST SE (100blk)	Water	Move to Unfunded / Partial Funded	
W13	5 ST SE (100, 200blk)	Water	Move to Unfunded / Partial Funded	
W14	1 St SE between 7th Avenue and 9th Avenue	Water	Move to Unfunded / Partial Funded	
W15	Main ST S (900blk)	Water	Replaced by Another Project	Part of Project A3
W16	5 ST NE (000blk)	Water	Move to Unfunded / Partial Funded	
W17	6 ST SE (000, 100, 200blk)	Water	Move to Unfunded / Partial Funded	
W18	River Valley Potable Water Distribution	Water	Move to Unfunded / Partial Funded	
W19	Water Treatment Plant Generator Exhaust Reconfiguration	Water	Move to Funded List	
W20	Water Valve Replacement Program	Water	Move to Unfunded / Partial Funded	
W21	Water Treatment Plant Ponds Dredging	Water	Move to Competed List	
W22	4 ST SE between 3 AVE & 4th AVE	Water	Move to Funded List	
OS-W1	Water Treatment Plant, Raw Water Pump Station & Raw Water Pipeline Twinning	Water	Move to Competed List	
OS-W2	North Water Reservoir & Pump Station	Water	Move to Unfunded / Partial Funded	
OS-W3	Distribution System Upgrade	Water	Move to Unfunded / Partial Funded	
OS-W4	Mitchell Street Water Trunk	Water	Move to Unfunded / Partial Funded	
OS-W5	Fire Flow Improvement - South Highway Drive to Duncan	Water	Move to Unfunded / Partial Funded	
OS-W6	Water Trunk 3rd Ave SE, Mitchell Street to Saamis Drive	Water	Move to Unfunded / Partial Funded	
OS-W7	Watermain extension Mitchell St N to Town's limit	Water	Move to Unfunded / Partial Funded	
OS-W8	Watermain between 10th Ave N between Mitchell & Boundary	Water	Move to Unfunded / Partial Funded	
OS-W9	Boundary Road North (Dirkson - Town's north limit)	Water	Move to Unfunded / Partial Funded	
OS-W10	Water Tie-in at 9th Avenue	Water	Move to Unfunded / Partial Funded	
OS-W11	Saamis Drive Water Trunk	Water	Move to Unfunded / Partial Funded	
OS-W12	River Valley Potable Water Supply Trunk	Water	Move to Unfunded / Partial Funded	
OS-W13	New Water Licence Purchases	Water	Move to Unfunded / Partial Funded	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
D6	Dirkson Industrial Storm Pond Expansion	Storm	Move to Unfunded / Partial Funded List	
D7	South Railway Dr. NE (4 ST - Mitchell St)	Storm	Move to Unfunded / Partial Funded List	
D8	NW Storm Pond Expansion	Storm	Move to Unfunded / Partial Funded List	
D9	NW Storm Lift Station Outlet Improvements	Storm	Move to Unfunded / Partial Funded List	
D10	NE Trans Canada Highway Storm Pond	Storm	Move to Unfunded / Partial Funded List	
D11	Elbow Dr. NE (2001)	Storm	Move to Unfunded / Partial Funded List	
D12	Redcliff Way SE (mid 500blk to 6 St) (1995)	Storm	Move to Unfunded / Partial Funded List	
D13	Riverview Phase 1 Groundwater Project	Storm	Move to Competed List	
D14	Broadway Ave E (Elbow Drive to mid 1900blk)	Storm	Move to Unfunded / Partial Funded List	
D15	Redcliff Way SE 400blk (1995)	Storm	Move to Unfunded / Partial Funded List	
D16	Broadway Ave E (mid 300blk to 5 St) (2006)	Storm	Move to Unfunded / Partial Funded List	
D17	2 St SE (main segment at north end of 600blk)	Storm	Move to Unfunded / Partial Funded List	
D18	6 St SW (1 Ave to 3 Ave) (1976)	Storm	Move to Unfunded / Partial Funded List	
D19	7 St NW (000blk) (1995)	Storm	Move to Unfunded / Partial Funded List	
D20	Broadway Ave E & 3 St Intersection (2006)	Storm	Move to Unfunded / Partial Funded List	
D21	Duncan Dr. SE (2008)	Storm	Move to Unfunded / Partial Funded List	
D22	Riverview Place SE (middle storm main section in green space to west) (1995)	Storm	Move to Unfunded / Partial Funded List	
D23	Ditch Remediation and CB Leads upsizing NW	Storm	Move to Competed List	
D24	Drainage issues 000 Block (4th St SE and 5th St SE)	Storm	Move to Unfunded / Partial Funded List	
D25	Broadway Ave E Drainage	Storm	Move to Unfunded / Partial Funded List	
D26	Broadway Ave E (Duncan Drive to Saskatchewan Drive) (1979)	Storm	Move to Unfunded / Partial Funded List	
D27	Main St S (mid 300blk to 4 Ave, 600blk)	Storm	Move to Unfunded / Partial Funded List	Part is in Project A3
D28	Pembina Dr. NE (Broadway Ave to approx. 130m to the north) (1979)	Storm	Move to Unfunded / Partial Funded List	
D29	Pembina Dr. NE to Saskatchewan Dr. NE (south main, located in UROW)	Storm	Move to Unfunded / Partial Funded List	
D30	River Road SW (mid 300blk to Redcliff Way) (2002)	Storm	Move to Unfunded / Partial Funded List	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
D31	Saskatchewan Dr. NE (Lockwood St to Van Dam St south) (1979)	Storm	Move to Unfunded / Partial Funded List	
D32	5 St NW (2 Ave to 4 Ave) (1998)	Storm	Move to Unfunded / Partial Funded List	
D33	2 Ave NW (mid 400blk to 5 St)	Storm	Move to Unfunded / Partial Funded List	
D34	7th Ave SE and 4th St SE Storm Sewer Upgrades	Storm	Move to Unfunded / Partial Funded List	
D35	Saamis Dr. SE Storm Pond	Storm	Move to Unfunded / Partial Funded List	
D36	2nd Ave NW (mid-400blk to 5 St, 600blk)	Storm	Move to Unfunded / Partial Funded List	
D37	3 Ave SE (000 Blk) (1964)	Storm	Move to Unfunded / Partial Funded List	
D38	7 Ave SE (Main St to mid 200blk)	Storm	Move to Unfunded / Partial Funded List	
D39	8 Ave SE (7th St to Mitchell St) (1971)	Storm	Move to Unfunded / Partial Funded List	
D40	Outfall 5FFAB Coulee Restoration	Storm	Move to Unfunded / Partial Funded List	
D41	Outfall 45599 Coulee Restoration	Storm	Move to Unfunded / Partial Funded List	
D42	Drone Photo Recognizance of Slopes and River	Storm	Move to Competed List	Done out of Operations
D43	Westside slope failure	Storm	Move to Competed List	
D44	Riverview Phase 1 Groundwater Project	Storm	Move to Competed List	
D45	702 Main Street Drainage Improvements	Storm	Replaced by Another Project	A3
D46	3rd Ave SW between 6 St and 8 St SW Drainage Improvements	Storm	Move to Unfunded / Partial Funded List	
D47	Broadfoot Place and Stone Place Road Rehabilitation	Transportation	Move to Funded List	
OS-D1	Outfall Storm North to Coulee in Cypress	Storm	Move to Unfunded / Partial Funded List	
OS-D2	Storm Network Mitchell St N.	Storm	Move to Unfunded / Partial Funded List	
OS-D3	9th Ave SE Eastside Phase 1 to Saamis Drive SE	Storm	Move to Unfunded / Partial Funded List	
OS-D4	Saamis Drive Storm Trunk	Storm	Move to Unfunded / Partial Funded List	
OS-D5	Eastside Storm Pond Interconnections	Storm	Move to Unfunded / Partial Funded List	
OS-D6	Existing Industrial Area Storm Improvements	Storm	Move to Unfunded / Partial Funded List	
OS-D7	South Highway Drive Stormwater Improvements	Storm	Move to Unfunded / Partial Funded List	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
S8	Sanitary Sewer Master Plan	Sanitary	Move to Funded List	Technical work is being done internally and there is \$65,000 for the business case
S9	Northside Sanitary Sewer Off sites	Sanitary	Move to Unfunded / Partial Funded List	
S10	Main St 7th Ave to 8th Ave	Sanitary	Replaced by Another Project	A3
S11	Main Outfall Line Increase/Twinning	Sanitary	Move to Unfunded / Partial Funded List	
S12	2nd St SE Twinning (7th Ave - 9th Ave SE)	Sanitary	Move to Unfunded / Partial Funded List	
S13	Sanitary Sewer Rehab north of Lions Park	Sanitary	Move to Unfunded / Partial Funded List	
S14	1st St SE from Broadway to 9th Ave SE	Sanitary	Move to Unfunded / Partial Funded List	
S15	2nd St SE from 6th Ave SE to 9th Ave SE	Sanitary	Move to Unfunded / Partial Funded List	
S16	SE Sewer Rehab Project	Sanitary	Move to Unfunded / Partial Funded List	
S17	NE Sanitary Sewer Rehabilitation	Sanitary	Move to Unfunded / Partial Funded List	
S18	2nd St SE Twinning (7th Ave - 9th Ave SE)	Sanitary	Move to Unfunded / Partial Funded List	
S19	Broadfoot Place SW to Main St twinning	Sanitary	Replaced by Another Project	Jesmond Liftstation upgrade and extending Jesmond forcemain to Main Street Replace this project.
S20	3rd & 3rd NW and Jesmond Lift stations Storage & SCADA	Sanitary	Move to Funded List	
S21	Annual Inflow and Infiltration Remediation Program	Sanitary	Move to Unfunded / Partial Funded List	
S22	Jesmond Lift Station Improvements	Sanitary	Move to Funded List	
S23	Eastside Surge Tanks	Sanitary	Move to Unfunded / Partial Funded List	
S24	CCTV Inspection Program	Sanitary	Move to Unfunded / Partial Funded List	
S25	Lift station Backup Generators	Sanitary	Move to Unfunded / Partial Funded List	Partially Replaced by lift station upgrades.
OS-S1	Sanitary Trunk in Mitchell Street N.	Sanitary	Move to Unfunded / Partial Funded List	
OS-S2	Upgrades to South Trunk east of Eastside Phase 1	Sanitary	Move to Unfunded / Partial Funded List	
OS-S3	Boundary Road N. Industrial Trunk Upgrade	Sanitary	Move to Unfunded / Partial Funded List	
OS-S4	NW Future Upgrades	Sanitary	Move to Unfunded / Partial Funded List	
OS-S6	3rd Ave SE Sanitary Trunk from Mitchell St to Saamis Dr.	Sanitary	Move to Unfunded / Partial Funded List	
OS-S7	9th Ave Sanitary Trunk from Eastside Phase 1 to Saamis Drive	Sanitary	Move to Unfunded / Partial Funded List	
OS-S8	River Valley Lift Station & Forcmain	Sanitary	Move to Unfunded / Partial Funded List	
OS-S9	Northside Sanitary Sewer Off sites	Sanitary	Move to Unfunded / Partial Funded List	
OS-S10	Upgrades to Main Street due to Addition of Bayliss Area	Sanitary	Move to Unfunded / Partial Funded List	
OS-S11	Upgrades to 9th Avenue Main Street to Eastside Phase 1	Sanitary	Move to Unfunded / Partial Funded List	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
T16	Pavement Management Study	Transportation	Move to Unfunded / Partial Funded List	
T17	Misc. Functional Planning Studies	Transportation	Move to Unfunded / Partial Funded List	
T18	5 St NW (Broadway Ave - 3 Ave NW) (1968)	Transportation	Move to Unfunded / Partial Funded List	
T19	Old TCH & Main St N to 3 St NE & SRD - Sidewalk Extension	Transportation	Move to Unfunded / Partial Funded List	
T20	Old TCH & Main St N to 3 St NE & SRD - Sidewalk Extension	Transportation	Move to Unfunded / Partial Funded List	
T21	Dirkson Industrial Subdivision - 2nd Lift Asphalt	Transportation	Move to Unfunded / Partial Funded List	
T22	3 St NW (000, 100, 200 & 300blk) Final Lift (2005)	Transportation	Move to Unfunded / Partial Funded List	
T23	4 St NW (000, 100 & 200blk) Final Lift (2004)	Transportation	Move to Unfunded / Partial Funded List	
T24	Misc. Intersection Improvements	Transportation	Move to Unfunded / Partial Funded List	
T25	6 St NE (000 Block) to 1 Ave NE (mid 500blk) (2002)	Transportation	Move to Unfunded / Partial Funded List	
T26	6 St NW (Broadway Ave - 2 Ave) (1984/2002)	Transportation	Move to Unfunded / Partial Funded List	
T27	7 St NW (Broadway Ave - mid 200blk) (1984)	Transportation	Move to Unfunded / Partial Funded List	
T28	River Road Rehab (2002/2007)	Transportation	Move to Unfunded / Partial Funded List	
T29	4th St SE 000 Blk Rehab- Tied to Water, Sanitary and Storm (Existing San 1954, Wat 1960)	Transportation	Move to Unfunded / Partial Funded List	
T30	4th St SE from 4th Ave and 5th Ave (Existing Water, Sanitary installed 1964 and earlier)	Transportation	Move to Unfunded / Partial Funded List	
T31	2 St SE (000blk) (2005)	Transportation	Move to Unfunded / Partial Funded List	
T32	4 St SE (Broadway Ave to 6 Ave)	Transportation	Move to Unfunded / Partial Funded List	Part will be done as part of the 300 blk of 4th Street SE project
T33	5 St SE (Broadway Ave to 5 Ave)	Transportation	Move to Unfunded / Partial Funded List	
T34	4 St NE (1 St to South Railway Drive) Road Rehab & CGSP (1968)	Transportation	Move to Unfunded / Partial Funded List	
T35	4 St NE (Broadway Ave to 1 Ave) Rehab (1968) (also Sanitary)	Transportation	Move to Unfunded / Partial Funded List	
T36	2 St NE (mid 100blk to South Railway Drive) CGSP (1999)	Transportation	Move to Unfunded / Partial Funded List	
T37	1 St NE (300blk) CGSP (see also water) (2007)	Transportation	Move to Unfunded / Partial Funded List	
T38	Laneway/ Alley Construction to improve drainage - 400-500 Blk of 6th SE between 4th and 6th (190m)	Transportation	Move to Unfunded / Partial Funded List	
T39	Laneway/ Alley Construction to improve drainage - 6th to 7th ST SE and 6th to 8th Ave (260m)	Transportation	Move to Unfunded / Partial Funded List	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
T40	Laneway/ Alley Construction to improve drainage - Redcliff Way from 4th ST SE to Green space (80m)	Transportation	Move to Unfunded / Partial Funded List	
T41	Laneway/ Alley Construction to improve drainage - 100blk between 3rd and 4th ST. NW (150m)	Transportation	Move to Unfunded / Partial Funded List	
T42	Laneway/ Alley Construction to improve drainage - 800 and 900 blk of Main ST S along water reservoir (120m)	Transportation	Move to Unfunded / Partial Funded List	
T43	3 St NE (100blk) West Lane Improvements	Transportation	Move to Unfunded / Partial Funded List	
T44	Laneway with dropped concrete rehab off of 4th Ave SE between Main and 1st SE (334 1st St SE)	Transportation	Move to Unfunded / Partial Funded List	
T45	Riverview Phase 1 Road Rehabilitation Project	Transportation	Move to Competed List	
T46	Main St S (Broadway Ave to 3 Ave) Traffic Calming	Transportation	Move to Unfunded / Partial Funded List	Part will be done as part of the Rectangle Parking Lot Project
T47	Broadfoot Place and Stone Place Road Rehabilitation	Transportation	Move to Funded List	
OS-T1	9 Ave SE Extension (Eastside Phase 1 to Saamis Dr.)	Transportation	Move to Unfunded / Partial Funded List	
OS-T2	9 Ave SE Upgrade (Main St. to Mitchell St.)	Transportation	Move to Unfunded / Partial Funded List	
OS-T3	3rd Ave Extension (Mitchell St. to Saamis Dr.)	Transportation	Move to Unfunded / Partial Funded List	
OS-T4	Saamis Drive Realignment	Transportation	Move to Unfunded / Partial Funded List	
OS-T5	Broadway Ave E and Mitchell St. Signalization	Transportation	Move to Unfunded / Partial Funded List	
OS-T6	Intersection Upgrade - Traffic light Saamis Drive and 9th Ave	Transportation	Move to Unfunded / Partial Funded List	
OS-T7	5th Ave Main to Mitchell Upgrade	Transportation	Move to Unfunded / Partial Funded List	
OS-T8	Mitchell St N (Trans-Canada Highway to North end of Town)	Transportation	Move to Unfunded / Partial Funded List	
OS-T9	10 Ave N (Trans Canada Highway to Boundary Road)	Transportation	Move to Unfunded / Partial Funded List	
OS-T10	3rd Ave & 3rd ST NE Intersection	Transportation	Move to Unfunded / Partial Funded List	
OS-T11	Trans Canada Highway & Broadway Ave. Pedestrian & Signal Timing Improvement	Transportation	Move to Unfunded / Partial Funded List	
OS-T12	8 the ST NW Upgrade (Broadway Ave to 4th AVE NW)	Transportation	Move to Unfunded / Partial Funded List	
OS-T13	Street Lighting Improvement at 8th St NW & Broadway Ave	Transportation	Move to Unfunded / Partial Funded List	
OS-T14	10 Ave NW Connection - Town's north limit to TransCanada Highway 1	Transportation	Move to Unfunded / Partial Funded List	
OS-T15	Signal at the 3rd Avenue & Saamis Drive Intersection	Transportation	Move to Unfunded / Partial Funded List	
OS-T16	Mitchell St N (South Railway to Trans-Canada Highway)	Transportation	Move to Unfunded / Partial Funded List	
OS-T17	River Road Upgrade	Transportation	Move to Unfunded / Partial Funded List	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
B1	Fire Hall Replacement	Buildings	Move to Unfunded / Partial Funded List	
B2	Rec-Tangle Rehab Phase I	Buildings	Move to Competed List	
B3	Town Hall Roof	Buildings	Move to Competed List	
B4	Town Hall Expansion	Buildings	Move to Unfunded / Partial Funded List	
B5	Tourist Attraction on Trans Canada Highway	Buildings	Move to Unfunded / Partial Funded List	
B6	Downtown/Highway Commercial Incentive to beautify vacant buildings, bring lease down etc. on Broadway	Buildings	Move to Unfunded / Partial Funded List	
B7	Handicap Access @ Gateway Life Ministries of Redcliff	Buildings	Move to Unapproved List	
B8	Community Share Shed	Buildings	Move to Unfunded / Partial Funded List	
B9	Town Hall Renovations	Buildings	Move to Unfunded / Partial Funded List	
B10	Aquatic Centre Pool Re-Surface	Buildings	Move to Unfunded / Partial Funded List	
B11	Water Treatment Plant Demolition	Buildings	Move to Unfunded / Partial Funded List	
B12	Library Rehab Phase I	Buildings	Move to Unfunded / Partial Funded List	
B13	Museum Rehab Phase 1	Buildings	Move to Competed List	
B14	Senior's Drop in Centre Phase I	Buildings	Move to Unfunded / Partial Funded List	
B15	Ball Diamond Bathroom Refurb	Buildings	Move to Unfunded / Partial Funded List	
B16	Public Services Shop Furnace & A/C	Buildings	Move to Unfunded / Partial Funded List	
B17	Town Hall Basement Windows	Buildings	Move to Unfunded / Partial Funded List	
B18	Rectangle Roof Rehab	Buildings	Move to Unfunded / Partial Funded List	
B19	Aquatic Centre Rehab Phase 1	Buildings	Move to Unfunded / Partial Funded List	
B20	Aquatic Centre Rehab Phase 2	Buildings	Move to Unfunded / Partial Funded List	
B21	Town Hall Downstairs Sewer Grinder Pumps Upgrade	Buildings	Move to Competed List	
B22	Library Rehab Phase 2	Buildings	Move to Unfunded / Partial Funded List	
B23	Special Events	Buildings	Move to Unfunded / Partial Funded List	
B24	Public Services Building Emergency Lights and Backup Power	Buildings	Move to Unfunded / Partial Funded List	
B25	Equipment Storage & Salt Storage Building	Buildings	Move to Unfunded / Partial Funded List	
B26	Public Services Building - New LED Lighting (grant option)	Buildings	Move to Unfunded / Partial Funded List	
B27	Public Services Building - Electrical upgrades	Buildings	Move to Unfunded / Partial Funded List	
B28	Public Services Building - Roof Replacement	Buildings	Move to Unfunded / Partial Funded List	
B29	Public Services Building - Office expansion and upgrades	Buildings	Move to Unfunded / Partial Funded List	
B30	Rectangle Parking Lot Rehabilitation	Buildings	Move to Funded List	
B31	RCMP Building Backup Generator	Buildings	Move to Unfunded / Partial Funded List	
B32	Town Hall Backup Generator	Buildings	Move to Unfunded / Partial Funded List	
B33	RCMP Storage Space	Buildings	Move to Unfunded / Partial Funded List	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
P1	Dog Park Improvement	Parks	Move to Competed List	
P2	Skateboard Park	Parks	Move to Unfunded / Partial Funded List	
P3	Trimm Dich Course	Parks	Move to Unfunded / Partial Funded List	
P4	Playground in the Eastside Phase 1 Park	Parks	Move to Unfunded / Partial Funded List	
P5	Trail Washrooms	Parks	Move to Unfunded / Partial Funded List	
P6	IXL Lands Park - Historic Park	Parks	Move to Unapproved List	
P7	Golf Course Driving Range	Parks	Move to Unfunded / Partial Funded List	
P8	Splash Park Rehab	Parks	Move to Funded List	
P9	IXL Lands Park - Community Park	Parks	Move to Unfunded / Partial Funded List	
P10	River Valley Campground	Parks	Move to Unfunded / Partial Funded List	
P11	Lions Park Irrigation Repairs & Pump Abandonment	Parks	Move to Unfunded / Partial Funded List	
P12	RV Dumping Station	Parks	Move to Unfunded / Partial Funded List	
P13	River Valley Park Irrigation & Green Area Expansion	Parks	Move to Unfunded / Partial Funded List	
P14	Lions Park Site Electrical Refurb	Parks	Move to Unfunded / Partial Funded List	
P15	Cemetery Entrance Road Beautification	Parks	Move to Unfunded / Partial Funded List	
P16	Temporary Campground	Parks	Move to Unfunded / Partial Funded List	
P17	River Boat Launch	Parks	Move to Unfunded / Partial Funded List	
P18	Extension of Irrigation along River Road	Parks	Move to Unfunded / Partial Funded List	
P19	Green Space Development on the South Side of Eastside Phase 1	Parks	Move to Unfunded / Partial Funded List	
L1	Northside Phase 1	Land	Move to Unfunded / Partial Funded List	
L2	Eastside Phase B (Commercial)	Land	Move to Unfunded / Partial Funded List	
L3	Eastside Phase C (Commercial)	Land	Move to Unfunded / Partial Funded List	
L4	Eastside Phase D-F (Commercial)	Land	Move to Unfunded / Partial Funded List	
L5	Eastside Storm Ponds	Land	Move to Unfunded / Partial Funded List	
L6	Eastside Phase 2	Land	Move to Unfunded / Partial Funded List	
L7	EASTSIDE ASP Amendments and FSR update	Land	Move to Unapproved List	Project is being done internally - No Capital Budget Required
L8	Eastside Phase 1 - Top Lift Paving	Land	Move to Unfunded / Partial Funded List	
L9	Eastside Phase 3	Land	Move to Unfunded / Partial Funded List	
L10	Eastside Phase 4	Land	Move to Unfunded / Partial Funded List	
L11	Eastside Phase 5-8	Land	Move to Unfunded / Partial Funded List	
L12	River Estates Phase 1	Land	Move to Unapproved List	Project is to far in the future to be included
L13	River Estates Phase 2-5	Land	Move to Unapproved List	Project is to far in the future to be included
L14	Eastside Phase 9-20	Land	Move to Unapproved List	Project is to far in the future to be included
L15	Wetland Assessment - Northside and Eastside	Land	Move to Funded List	

2019 BUDGET MYCIP PROJECTS

ID	Project Name/Description	Infrastructure Class	Recommended Action	Reason
R1	New Tandem Gravel Truck with Plow	Rolling Stock	Move to Competed List	
R2	New Backhoe	Rolling Stock	Move to Unfunded / Partial Funded List	
R3	New Equipment Trailer (Public Services)	Rolling Stock	Move to Competed List	
R4	New Half Ton Pickup (Public Services)	Rolling Stock	Move to Competed List	
R5	New Half Ton Pickup (Parks)	Rolling Stock	Move to Unfunded / Partial Funded List	
R6	New Half Ton Pickup (Bylaw)	Rolling Stock	Move to Unfunded / Partial Funded List	
R7	New One Ton Crew Cab Diesel Pickup	Rolling Stock	Move to Unfunded / Partial Funded List	
R8	New Street Sweeper	Rolling Stock	Move to Unfunded / Partial Funded List	
R9	New Front End Loader	Rolling Stock	Move to Unfunded / Partial Funded List	
R10	New Mini Excavator	Rolling Stock	Move to Unfunded / Partial Funded List	
R11	New Mower	Rolling Stock	Move to Unfunded / Partial Funded List	
R12	New Trackless Unit	Rolling Stock	Move to Unfunded / Partial Funded List	
R13	New Gator	Rolling Stock	Move to Competed List	
R14	New Flat Deck Trailer (Parks)	Rolling Stock	Move to Unfunded / Partial Funded List	
E1	Red Light Camera on Trans Canada Highway	Equipment	Move to Unapproved List	Alberta Transportation said no to Red Light Cameras
E2	Trench Box	Equipment	Move to Competed List	
E3	New Sander	Rolling Stock	Move to Competed List	
A1	9 Ave SE Extension (Eastside Phase 1 to Saamis Dr.)	Amalganated	Move to Unfunded / Partial Funded List	
A2	Saamis Drive Realainment	Amalganated	Move to Unfunded / Partial Funded List	
A3	Main Street between Sangster Crescent and 9th Avenue	Amalganated	Move to Unfunded / Partial Funded List	
A4	Memorial Drive Between Saamis Drive and 9th Avenue	Amalganated	Move to Unfunded / Partial Funded List	
A5	IF Cox School Utility and Road Replacements and Upgrades	Amalganated	Move to Funded List	
A6	3rd Avenue - Eastside	Amalganated	Move to Unfunded / Partial Funded List	
A7	Broadfoot Place and Stone Place Improvements	Amalganated	Move to Funded List	
A8	Public Works Shop Upgrades	Buildings	Move to Unfunded / Partial Funded List	

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 19, 2019

PROPOSED BY: Planning & Engineering

TOPIC: Asset Management Award

PROPOSAL: Award the Asset Management Project

BACKGROUND:

The Town of Redcliff issued a Request for Proposal for Asset Management Software and Consulting Services which closed on June 19, 2019. The Town received 8 proposals to perform the work.

The proposals were reviewed by staff and ranked with and without cost data. The results of the review and rankings are included in the Table below.

Vendor	General Qualifications	Software	Training	Setup	Score Without Cost Normalized to 100	Ranking Without Cost	Cost	Score With Cost	Ranking with Cost
PSD	8.17	8.33	8.00	8.50	82.71	1	5.83	77.83	1
Novotx	7.83	7.67	8.17	7.67	77.71	2	7.33	76.83	2
Terrashift	6.50	7.33	7.17	8.67	72.71	4	8.83	75.83	3
Applied GeoLogics	6.67	7.67	7.83	6.67	73.13	3	4.00	66.50	5
iPen Technologies	6.67	6.83	6.67	8.50	69.79	5	8.17	72.17	4
MRF	7.17	6.67	7.17	6.33	68.13	6	5.33	65.17	6
MuniSight	7.00	5.50	7.17	6.67	62.29	7	7.00	63.83	7

*Out of 10

Software costing is very complicated as each vendor applies different cost models. In an attempt to standardize the costs between vendors the Request for Proposal requested multiple costing information. Regretfully this was not completely successful and Administration had to work through the information provided and came up with our best estimate of the costs. Total project costs were estimated for each year of over a 5 year period as ongoing maintenance and technical support costs for software can be significant. The table below summarizes the cost findings. It is important to note that these cost numbers are not a yearly total but a running total to date. Example is that the year two costs include all year one and year two costs.

Vendor	Year 1	Year 2	Year 3	Year 4	Year 5
PSD	\$117,724	\$152,149	\$167,979	\$184,279	\$201,069
Novotx	\$56,000	\$113,000	\$128,000	\$143,000	\$158,000
Terrashift	\$93,925	\$139,305	\$157,805	\$176,305	\$194,805
Applied GeoLogics	\$98,395	\$173,466	\$196,485	\$220,195	\$244,616
iPen Technologies	\$45,900	\$81,600	\$106,800	\$132,000	\$157,200
MRF	\$61,100	\$118,400	\$147,700	\$177,000	\$206,300
MuniSight	\$128,000	\$159,000	\$190,000	\$221,000	\$252,000

Note: Year one costs only include the cost of importing the sanitary sewer system into the asset management software. Year two cost include a provisional item to import the remaining assets into the asset management software.

PSD and Novotx stood out as having the best proposals and were asked to provide a demonstration of their software.

Novotx software presented well and could do the requested work however PSD software was more refined and had better asset management tools. PSD is a Canadian Company with several near peer clients in Alberta as well as several hundred municipalities across Canada. Novotx is a US company with no Alberta Municipalities as clients.

The major advantage seen with the PSD proposal is that it contained monies to assist the Town in setting up the Asset Management Policies and Procedures which the Novotx proposal did not contain. As noted, the Request for Proposal was not only for software but for consulting services to set up the Asset Management Program not just set up the software. This is where the PSD proposal had money built into it that the Novotx proposal did not and explains a lot of the cost difference between the proposals. Administration would have to undertake the work that is not accounted for in the Novotx proposal.

The Town budgeted \$75,000 for an Asset Management Program. We also applied for an FCM grant for \$50,000 for Asset Management and have been notified that we were successful however we are waiting for the FCM grant agreement.

It is important for Council to recognize that the more senior governments (provincial and federal) have foreshadowed and signalled that Asset Management plans and systems will likely become either a regulatory requirement for municipalities or conditional to receiving infrastructure grant funding, or both.

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

Goal 1 The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

Strategies

1.1. Establish long-term financial solutions to fund the maintenance, replacement and

expansion of the community's infrastructure

- 1.2. Develop an asset management program to guide decision-making priorities for the maintenance, replacement and expansion of infrastructure
- 1.3. Establish a life cycle plan for all facilities and infrastructure

Goal 4 The Town of Redcliff is effective in governance and public service delivery.

Strategies

- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources

ATTACHMENTS:

OPTIONS:

1. Direct Administration to award the Asset Management Project to PSD once the FCM grant agreement is signed.
2. Direct Administration to negotiate with PSD for a reduced scope of work and once under the \$75,000 budget award the Asset Management Project to PSD.
3. Direct Administration to award the Asset Management Project to Novotx.

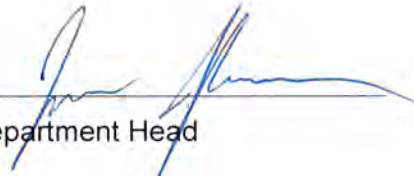
RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved Administration to award the Asset Management Project to PSD for a maximum upset of \$125,000 after the FCM grant agreement is signed.
2. Councillor _____ moved Administration to negotiate with PSD for a reduced scope of work and once under the \$75,000 budget award the Asset Management Project to PSD.
3. Councillor _____ moved Administration to award the Asset Management Project to Novotx for a maximum upset about of \$75,000.

SUBMITTED BY:


Department Head


Municipal Manager

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 19, 2019

PROPOSED BY: Planning & Engineering

TOPIC: Additional Water Services for 101 1st Street NE
(Lot 5, Block A, Plan 0211147)

PROPOSAL: Approve additional water services for Lot 5, Block A, Plan 0211147

REQUEST:

The owner of the property described legally as (Lot 5, Block A, Plan 0211147) hereafter called the property. The property owner has made a request for the Town to provide three (3) additional services to the Property to address issues with their onsite fire distribution system. The services locations proposed are:

- 3rd Street NW approximately at 2nd Avenue NW.
- Main Street N at the end of the cul-de-sac.
- 1st Street NE adjacent to the existing service

BACKGROUND:

The property has an internal water distribution loop for fire fighting. This internal loop has reached a condition where it is costing a lot to fix every year and is currently not in working order. To replace the internal distribution loop has two issues for the property owner, the first is the cost and the second is that this loop has insufficient water to provide fire protection and maintain production.

Property has requested to be allowed to install three services into the property that will be only connected to a fire hydrant. Bylaw No 1873 (2018) Water rates bylaw Clause 29 states

29. *Unless specifically authorized by the Council, only one (1) water service connection shall be permitted for any legal parcel.*

Also, all services are to be installed with a water meter and in the case of a private distribution system with a double backflow protector. For services that are only to a fire hydrant it seems unnecessary to require the expense of water metres and double backflow preventors.

Good engineering practice is to design municipal water distribution systems with sufficient capacity to provide sufficient fire flow while meeting a minimum service level. Requirements for how much water is need for fire fighting have also changed over time. Current Town of Redcliff Design Guidelines are:

An analysis will be made for Peak Hour Demand, and mains shall be sized such that there will be a minimum residual pressure of 276 kPa (40 psi) at ground level at any location in the system.

Separate analysis shall be made for Maximum Demand plus Fire Flow. The residual pressure at any location at the ground level shall not be less than 140 kPa. (20 psi).

*Under peak hour flow conditions, the main pipe network flow velocity should not exceed 1.8 m/s, and under maximum day demand plus fire flow conditions, the flow velocity should not exceed 2.5 m/s **.*

Fire flow requirements shall be calculated in accordance with the Fire Underwriters Survey publication entitled “Water Supply for Public Fire Protection – a Guide to Recommended Practice”, latest revision thereof. Generally these are: for single family residential 67 l/second, for multi-family residential 90 l/sec, for Institutional 90 l/sec, commercial 190 l/sec, and light industrial 230 l/sec.

****Note most standards allow for 3.0 m/s**

Considering that the Property is serviced with a single 150mm diameter line and to meet the above noted velocity constraints that the maximum capacity of a 150mm diameter line is 44 l/sec. Without digging into the history of the site it is likely that the intent of the onsite water tower was to provide sufficient water for fire fighting. The Property has stated that this water tower was taken out of service years ago.

Pipe Velocity (m/sec) for Different Fire Flow Requirements and Pipe Diameters		Pipe Diameter (mm)				
Fire Flow Requirement (l/sec)		150	200	250	300	400
	67	3.8	2.1	1.4	0.9	0.5
	90	5.1	2.9	1.8	1.3	0.7
	190	10.8	6.0	3.9	2.7	1.5
	230	13.0	7.3	4.7	3.3	1.8

With respect to what the Town can provide without any changes to Town infrastructure:

- 3rd Street NW has a 200mm diameter looped main and the water model shows the water distribution system can deliver 132 lps with the velocity limited to 3.0 m/s and no nodes being below 140 kPa (the looping appears to all be through 150mm diameter lines which likely reduces the effectiveness),
- Main Street N has a 150mm dead end line. Adding a service off of this line into the Property is possible and the water model shows that the water distribution system can deliver 132 lps with the velocity limited to 3.0 m/s and no nodes being below 140 kPa. The line can deliver 116.2 lps with the minimum pressure being limited to 140 kPa however velocities in the waterline on Main Street N would be over 6 m/s which is unacceptable and would likely result in damage to the water system.
- 1st Street NE has a 150mm diameter looped main and the water model shows the water distribution system can deliver 88 lps with the velocity limited to 3.0 m/s and no nodes being below 140 kPa. As with main street if the velocity is not limited this line could deliver 128 lps but seven water lines are above 3.0 m/s (peak is 4.2 m/s)
- If all three connections are opened the model shows the distribution system can deliver 163 lps with the velocity limited to 3.0 m/s however ten nodes would be below 140 kPa (minimum pressure 120 kPa, 17.4 psi). If velocity is not limited 171 lps can be delivered however 65 nodes would be below 140 kPa (minimum pressure 99 kPa 14.3 psi)

Municipal water systems are typically designed to supply between 380 kPa and 450 kPa (55 and 65 psi) of pressure.

3 m/s is 10.8 kilometres per hour.

Administration is not opposed to Property's proposal as it is a quick fix to resolve an immediate lack of access to fire fighting water on the site. However, this will do nothing to resolve the shortfall of water supply to the site for fire protection. Administration will continue to work with Property to resolve this issue.

Administration also notes a couple of other issues at the site with regards to the delivery of fire fighting services,

- No all weather access off of 3rd Street NE to the back of the plant (north or south side of the large warehouse),
- No all weather access off of 3rd Avenue NE or 1st Street NE to the North side of the plant.

Administration suggests that these access issues be addressed with the provision of additional services for fire protection. These accesses could be in the form of gravel road structures with locked gates.

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

Goal 1 The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

Strategies

- 1.1. Establish long-term financial solutions to fund the maintenance, replacement and expansion of the community's infrastructure
- 1.2. Develop an asset management program to guide decision making priorities for the maintenance, replacement and expansion of infrastructure

Goal 4 The Town of Redcliff is effective in governance and public service delivery.

Strategies

- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources.

ATTACHMENTS:

OPTIONS:

1. Direct Administration to allow Property to have additional water services for fire protection only and require them to install at least 3 other emergency all weather services into the site for emergency responders. All costs to be borne by Property.
2. Direct Administration to allow Property to have additional water services for fire protection only. All costs to be borne by Property.
3. Direct Administration to allow Property to have additional water services complete with water metres and backflow preventors and require them to install at least 3 other emergency all weather services into the site for emergency responders. All costs to be borne by Property.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved Administration to allow Lot 5, Block A, Plan 0211147 (101 1st Street NE) to have additional water services for fire protection only and at least 3 other emergency all weather services into the site for emergency responders. All costs to be borne by the owner of Lot 5, Block A, Plan 0211147 (101 1st Street NE).
2. Councillor _____ moved Administration to allow Lot 5, Block A, Plan 0211147 (101 1st Street NE) to have additional water services for fire protection only. All costs to be borne by owner of Lot 5, Block A, Plan 0211147 (101 1st Street NE).
3. Councillor _____ moved Administration to allow Lot 5, Block A, Plan 0211147 (101 1st Street NE) to have additional water services complete with water metres and backflow preventors and require them to install at least 3 other emergency all weather services into the site for emergency responders. All costs to be borne by owner of Lot 5, Block A, Plan 0211147 (101 1st Street NE).

SUBMITTED BY:

Department Head

Municipal Manager

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 19, 2019

PROPOSED BY: Planning & Engineering

TOPIC: River Valley Potable Water Distribution and Fire Hydrants Local Improvement Project

PROPOSAL: Approve the Local Improvement Plan

BACKGROUND:

In 2016 a project was added to the MYCIP Capital Projects for River Valley Potable Water Distribution. The project was initiated by residents of Josephine Avenue and Riverview Drive to receive potable water and fire protection. This project is being approached as a local area improvement as it:

1. Is a substantial increase in a municipal service for a small number of residents,
2. It is being driven by the request of some the residents in the area,
3. It was not a service provided when the lots were created, and
4. It is not required as part of the Town's overall water servicing network.

The Town tendered a project to construct the improvements in 2018 with the result of the project coming in 50% over the estimated budget. Even at the estimated budget, residents in the area did not show significant support for the project.

Some of the residents in the area have again approached the Town for the local area improvement with Administration considering the best way forward on this issue to initiate and go through the exercise of putting a local area improvement to the residents through the formal process.

There are **three principle drivers** for this project:

1. A customer on River Road receives raw water from the Town's reservoir supply line and would like potable water,
2. The residents in the area have seen substantial increases in their fire insurance rates (as communicated to Administration by some of the residents) as the existing private hydrant on Sunvalley Court has been ruled sub-standard for fire protection by the insurance industry.
3. Alberta Environment and Parks has identified issues with the residents drawing water directly from the river and issued them an order to stop. It appears that this issue may have been resolved temporarily, however as all but one of the residents' properties directly abut the river their right to withdraw water was questioned.

There are **three primary issues** (aside from financing) that create a difficulty with the project:

1. All but one resident is happy with their current domestic water delivery system. This has resulted in many residents questioning the requirement to have a domestic water service with the fire hydrant and feel it would be adequate to just have a fire hydrant. The issues for the Town are:
 - if the Town installs just a fire hydrant then there is no user fee based income for maintaining the hydrant (revenue for the operation of the water system is typically generated through utility rates),
 - without regular routine checking it there is no way to know if the hydrant remains active, and
 - water in the line will become stagnant.
2. The residents on Sunvalley Drive and Sunvalley Court have expressed strong opposition to the project as they feel their private system is adequate.
3. The existing 150mm diameter potable water line that these residents wish to tie into was designed to provide clean lubricating water for the pumps at the raw water intake. This water is required to be at a higher pressure than the pressure pumped by the raw water intake pumps or the pumps will not be properly lubricated and there is a risk of contaminating the potable water line. This means that the water line tie in point is under very high pressure (approximately 150 psi) which can cause the following issues:
 - first is that taps and ties to this line carry substantially more risk of failure
 - the second is that a pressure reducing valve is required to reduce the pressure to acceptable levels for domestic distribution. If the 150mm diameter water line fails, the Town will not be able to pump raw water to the water treatment plant.

Administration has looked at several options outlined in the table below to try and resolve the primary issues:

	Fire Protection Only	Fire and Potable Water for Domestic Consumption
Limit the project to River Road, Josephine Avenue and Josephine Court	\$334,972.00	\$431,161.50
Include River Road, Josephine Avenue, Josephine Court, Sunvalley Drive and Sunvalley Court	\$441,051.38	\$655,110.89

As per the above table, there is not a massive cost in the difference between providing fire protection only and providing water fire protection and domestic services. This is unsurprising as the size of municipal water systems are typically governed by the water needs for firefighting. It is recommended that providing water for fire protection only not be further considered. While the cost of including Sunvalley Drive and Sunvalley Court properties seem to be a major cost increase it must be remembered that approximately twice as many properties will be serviced for less than doubling of the costs.

Considering the nature of the properties (various sizes and shapes) it is difficult to develop a fair cost sharing arrangement as a frontage basis and an area basis is not practical. Additionally, several properties have the potential to be further subdivided in the future which can further this servicing initiative more complex. The MGA allows for Council to select a cost sharing scheme that in its opinion is fair to the various property owners. The table below lays out the various properties, area of the property, current number of services and potential number of services if properties are subdivided.

Legal Description	Municipal Address	Area	Zoning	Current Number of Services Proposed	Number of Parcels at 0.4 ha	Logical Number of Parcels
SW, Sec 5, Twp 13, Rge 6, W4M	1401 River Road SW	16.55	P1	1	41	3
OT, Sec , Twp 13, Rge 6, W4M	River Road SW	0.343	P1	1	1	1
Lot Blk E Plan 372JK	1402 River Road SW	1.210	R-E1	1	3	3
SE, Sec 6, Twp 13, Rge 6, W4M	1 Josephine Avenue SW	0.809	R-E1	1	2	1
Lot OT Blk Plan 372JK	20 Josephine Avenue SW	0.150	R-E1	1	1	1
Lot 1 Blk S Plan 7114JK	16 Josephine Court SW	0.615	R-E1	1	1	1
Lot 2 Blk S Plan 7114JK	15 Josephine Court SW	0.194	R-E1	1	1	1
Lot 3 Blk S Plan 7114JK	23 Josephine Court SW	0.506	R-E1	1	1	1
Lot 4 Blk S Plan 7114JK	24 Josephine Court SW	0.562	R-E1	1	1	1
Lot 1 Blk 1 Plan 0614776	11 Sunvalley Drive SW	0.404	R-E1	1	1	1
Lot 1 Blk 2 Plan 0614776	24 Sunvalley Drive SW	0.402	R-E1	1	1	1
Lot 7 Blk 3 Plan 1212761	28 Sunvalley Drive SW	0.000	R-E1	1	1	1
Lot 7 Blk 3 Plan 1212761	31 Sunvalley Drive SW	8.460	UR	1	12	6
Lot 1 Blk 3 Plan 0614776	1 Sunvalley Court SW	0.420	R-E1	1	1	1
Lot 2 Blk 3 Plan 0614776	15 Sunvalley Court SW	0.400	R-E1	1	1	1
Lot 3 Blk 3 Plan 0614776	25 Sunvalley Court SW	0.400	R-E1	1	1	1
Lot 4 Blk 3 Plan 0614776	29 Sunvalley Court SW	0.400	R-E1	1	1	1

Considering the opposition communicated to Administration by the residents on Sunvalley Drive and Sunvalley Court, Administration considers the likelihood of a local area improvement including these residents proceeding at close to zero. It is for this reason that Administration has proceeded with the project only for the River Road, Josephine Avenue and Josephine Court. In the future, if the residents on Sunvalley Drive and Sunvalley Court wish to be connected, the Town can prepare another local area improvement project and fairly allocate costs from this project to the new project.

To balance out the various future potential possibilities and current realities Administration proposes the following cost sharing setup:

1. A base fee for the local area improvement. This fee will be based on putting the backbone infrastructure in the ground based on the number of properties in the Local Area Improvement with any adjustments made for large parcels.
2. A water service fee to install a water service line from the main to the property line (curb stop). This fee will be built into the local area improvement.
3. A water service fee to install a water service line from the property line (curb stop) to the residence. This fee will not be built into the local area improvement as the connection to each residence will vary greatly in costs.
4. Riverview park is substantially larger than the other parcels and as such it is proposed to weight it as three parcels**.
5. A connection fee for a new service outside of the local area improvement. This fee will be applied on a property requesting a service connection after the local area improvement has been approved or a subdivision of a property which is part of the local area improvement. This fee will be payable up front and be comprised of the base fee component and the water service fee to install a water service from the main to the property (curb stop). The property owner will be responsible to pay the cost of extending the service from the edge of the property (curb stop) to the residence. The base fee paid under this circumstance will be used to pay down what is owed on the local area improvement by the property owners who originally paid the base fee.

**If the Sunvalley Drive and Sunvalley Court properties are included one of these parcels is also substantially larger and would likely be assessed as additional lots.

One last issue for Council to consider is that two of the properties that would be serviced are owned by the Town, a closed portion of Riverview Road that extends to the river and Riverview Park. The issue is, “Are the Town owned lands to be included in the petition parcel numbers and assessment values for determining if a petition opposed to the improvements can defeat the bylaw?” If the Town’s position on this local improvement is neutral, then the Town’s properties should not be included.

Administration briefly considered a system whereby the Town installs the basic mains and then has a connection fee for domestic water. The issues with this approach are that the Town initially puts up most of the money with little hope of ever seeing it paid back and it does not resolve the issue of having to operate a waterline with no revenue for it. Also, the current local area improvement plan and bylaw templates are not structured to accommodate this option, likely because it would make the process more complex than it currently is.

POLICY/LEGISLATION:

Municipal Government Act Sections 263, 391, 392, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407 & 409

STRATEGIC PRIORITIES:

Goal 1 The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

Strategies

- 1.1. Establish long-term financial solutions to fund the maintenance, replacement and expansion of the community's infrastructure

Goal 2 The Town of Redcliff strives to offer an environment that advances local employment through economic development and diversification.

Strategies

- 2.2. Explore and promote economic development opportunities within the community and the region
- 2.4. Develop a plan for expansion of campground, recreation and tourism opportunities

Goal 3 The Town of Redcliff fosters an inclusive community through services that support social, recreational and housing opportunities.

Strategies

- 3.2. Develop and implement a river valley usage plan

Goal 4 The Town of Redcliff is effective in governance and public service delivery.

Strategies

- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources.

ATTACHMENTS:

Local Area Improvement Plan

OPTIONS:

1. Adopt the Local Area Improvement Plan.
2. Instruct Administration to revise the Local Area Improvement Plan to include the properties located on Sunvalley Drive and Sunvalley Court and bring them to a future Council meeting for consideration.
3. Instruct Administration to revise the Local Area Improvement Plan as instructed by Council and bring them to a future Council meeting for consideration.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved to adopt the River Valley Potable Water Distribution and Fire Protection Local Area Improvement Plan.
2. Councillor _____ moved to instruct Administration to revise the Local Area Improvement Plan to include the properties located on Sunvalley Drive and Sunvalley Court and bring them to a future Council meeting for consideration.
3. Councillor _____ moved to instruct Administration to revise the Local Area Improvement Plan as follows and Sunvalley Court and bring them to a future Council meeting for consideration.

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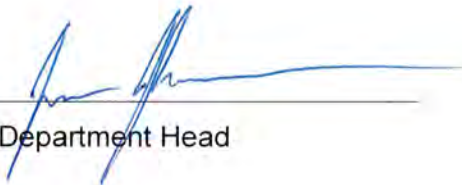
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SUBMITTED BY:



Department Head



Municipal Manager

LOCAL IMPROVEMENT PLAN

FOR

RIVER VALLEY POTABLE WATER DISTRIBUTION AND FIRE HYDRANTS LOCAL IMPROVEMENT PROJECT

DESCRIPTION AND LOCATION

The purpose of this project is to provide potable water distribution and fire hydrants to the properties that directly benefit on Josephine Avenue SW and Josephine Court SW, in the Town of Redcliff.

PARCELS INVOLVED

River Road SW					
Legal Description	Municipal Address	Owner	Number of Parcels Effected	Area of Parcel (ha)	Zoning
SW, Sec 5, Twp 13, Rge 6, W4M	1401 River Road SW	Town of Redcliff	1	16.550	P1
OT, Twp 13, Rge 6, W4M	River Road SW	Town of Redcliff	1	0.343	P1
Blk E Plan 372JK	1402 River Road SW	Larry Granger	1	1.210	R-E1
Josephine Avenue SW					
SE, Sec 6, Twp 13, Rge 6, W4M	1 Josephine Avenue SW	Don Finkbeiner & Darcy Finkbeiner	1	0.809	R-E1
Lot OT Blk Plan 372JK	20 Josephine Avenue SW	Margaret Stuwe	1	0.15	R-E1
Josephine Court SW					
Lot 1 Blk S Plan 7114JK	16 Josephine Court SW	Dennis Keith Hall Barbara Ann Hall Timothy Hall	1	0.615	R-E1
Lot 2 Blk S Plan 7114JK	15 Josephine Court SW	John Joseph Read	1	0.194	R-E1
Lot 3 Blk S Plan 7114JK	23 Josephine Court SW	Bryan Labatte April Labatte	1	0.506	R-E1
Lot 4 Blk S Plan 7114JK	24 Josephine Court SW	Scott Bradley Werre	1	0.562	R-E1
TOTAL			9	20.938	
<p>1. Unusual Parcels Pursuant to Section 404 of the <i>Municipal Government Act</i></p> <p>Note: Section 404 of the <i>Municipal Government Act</i>, provides for lots of a different size or shape, or corner lots, may be assessed in a manner the council considers appropriate to ensure that they will bear a fair portion of the local improvement tax.</p>					

The following properties have been identified as being unusual properties due to their size and use:

River Road SW					
Legal Description	Municipal Address	Owner	Number of Parcels Effected	Area of Parcel (ha)	Zoning
SW, Sec 5, Twp 13, Rge 6, W4M	1401 River Road SW	Town of Redcliff	3	16.550	P1
OT, Twp 13, Rge 6, W4M	River Road SW	Town of Redcliff	1	0.343	P1
TOTAL			4	16.893	
The average size of the R-E1 parcels is 0.578 ha. The combined area of the two P1 parcels is 19.228 times larger than the average R-E1 parcel size. P1 parcels require substantially less water for domestic purposes than R-E1 as the P1 parcels draw irrigation water from the South Saskatchewan River. Also, a large portion of 1401 River Road SW is beyond the range of the fire hydrants to be installed. As such it is proposed that these two parcels combined be assessed as 4 parcels.					

Total equivalent parcels assessed

11

PERSONS LIABLE TO PAY

Owner	Number of Parcels
Town of Redcliff	4
Larry Granger	1
Don Finkbeiner	1
Darcy Finkbeiner	
Margaret Stuwe	1
Dennis Keith Hall	1
Barbara Ann Hall	
Timothy Hall	
John Joseph Read	1
Bryan Labatte	1
April Labatte	
Scott Bradley Werre	1
Total	11

Apportionment of the Estimated Cost

Estimated Cost of the project	\$431,161.50
Less Grants	\$0.00
Less Town of Redcliff at Large	\$100,000.00
Amount to be paid by Benefiting Owners	\$331,161.00
Adjusted Number of Parcels Benefiting	11
Liability for each Benefiting Parcel	\$30,105.59
Period Local Improvement is to be spread	Twenty (20) years
Interest Rate	2.547%
Total Loan per lot	\$38,608.80
Yearly Loan Payment Per Lot	\$1,930.44
Tax Rate	\$1,930.44
Prepayment Amount per Lot	\$30,105.59
Town of Redcliff Amount as Benefiting Owner	\$120,422.36
Total to be borrowed (\$331,161.00 - \$120,422.36)	\$210,739.14

August 14, 2019

Mayor Kilpatrick and Town Council Members,

RE: Town/Golf Club Shared Retention Pond:

As you may or may not be aware the Riverview Golf Club has been performing repairs to a pump intake structure located in the Town/Golf Club shared retention pond situated adjacent to the #1 fairway and directly behind residents on Riverview Green S.E. As the Golf Club has not been withdrawing or pumping water into this pond for approximately two years, water levels have decreased during this time. To complete repairs we were however required to lower water levels a further one meter. This has left the pond approximately 2.5 to 3 meters below optimum levels. With repairs now completed, the golf club is requesting the Town of Redcliff assist with restoring water levels in the pond.

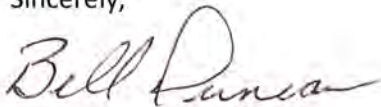
While this pond is not critical to the operation of the golf club, it does provide us with some aesthetics to our course and at the same time provides us with a supply of back up water in the event of an emergency. We also understand the pond was originally constructed to provide the golf course with irrigation water at minimal to no cost while serving as retention capacity for storm water originating from the Eastside subdivision. Unfortunately, no benefit to either party has been realized to date.

As a result, the golf club continues to be burdened with keeping the water at levels necessary to maintain the integrity of the pond erosion matting, as well as maintaining the pond aesthetically pleasing for both the course and nearby residents. While we appreciate the benefits the pond brings to our golf course, we do feel perpetual maintenance should be a shared responsibility between the Riverview Golf Club and the Town of Redcliff.

Therefore, the Riverview Golf Club is requesting the Town of Redcliff assist in restoring water levels in this pond by providing an estimated quantity of 25,000 cubic meters at gratis. This would restore water levels in the pond that would mutually benefit all parties.

If you have any questions or concerns, we would be pleased to discuss them with you.

Sincerely,



Bill Duncan
Vice President

Shanon Simon

From: Krista Smith <krista.smith@redhatco-op.com>
Sent: August 15, 2019 12:18 PM
To: redcliff
Subject: FW: 2019 Annual Red Hat Co-op Golf Tournament
Attachments: RHC_19-Golf-Tournament.pdf

Good Afternoon,

It is that time of the year again, The Red Hat 30th Annual Golf Tournament.

We would like to invite you to attend our golf tournament in support of a great cause, again this year we will be continuing the Lyle Aleman Scholarship Trust fund.

All proceeds from this tournament will go to continue this important commemorative fund in the name of our friend and co-worker, Lyle Aleman.

Please find attached the registration form.

If you wish to golf, please return your form to shelley.carroll@redhatco-op.com on or before August 29th, 2019.

Thank you and hope to see you on September 12. ☺

Krista Smith

Safety Coordinator



Rooted in Freshness.

Sales 866-763-7452
Direct 403-548-6208 Ext. 117

Fax 403-548-7255
Red Hat Co-operative Ltd.
809 Broadway Ave East
Redcliff, AB, Canada T0J 2P0
Email krista.smith@redhatco-op.com
www.redhatco-op.com

Hmmm...

Not running as smooth as
the warehouse, eh?



**Come and enjoy
our nine-hole best ball
tournament with four
person teams, followed by
prize giveaways, along with
a delicious steak dinner.**

When:

Thursday, Sept. 12th, 2019
at 1:00 p.m. (Shotgun Start)

Where:

Redcliff Riverview Golf Club

In past years we have appreciated your generosity in providing prizes for our annual tournament. We are looking for your support again this year and, if you are able to provide a prize, we request that you notify Shelley Carroll of the type of prize you will be offering (in order for us to acknowledge you and your company in signage). In addition, we ask that you include a business card for each prize you will be donating.

To confirm your registration to play a round of nine-hole golf please RSVP by filling out this entry form and returning it to Shelley by email or fax. Please send this entry form along with payment by Thursday, August 29, 2019.

ShelleyCarroll@redhatco-op.com

Fax: 403-548-7255 • Phone: 403-548-6208 ext 120.

Again this year,
we will be continuing the
**Lyle Aleman
Scholarship Trust Fund**

All proceeds from this tournament will go to continue this important commemorative fund in the name of our friend and co-worker, Lyle Aleman.



Since Lyle loved the game of golf and this tournament in particular, we thought continuing the Scholarship Fund this year at our annual tournament would be fitting.

For more information regarding donations, contact Shelley Carroll.

- ☐ Dinner Sponsorship: \$5,000.00
- ☐ Sponsor a Hole: \$1,000.00
- ☐ General Donation: _____

RedHat Co-op's 30th Annual Golf Tournament

Cost: \$60.00 (includes nine-holes, cart rental, and hot dinner) Fee is payable to Red Hat Co-operative Ltd.

When: Thursday, September 12, 2019 at 1:00 pm Shotgun Start (please be at the Golf Course by 12:30 pm so you can be assigned to your team)

Where: Redcliff Riverview Golf Club

Format: Nine-hole, four-person teams, mixed best ball \$10 Mulligans for sale (one per person)
All proceeds going to the *Lyle Aleman Scholarship Trust Fund*

NAME:

AVERAGE 9 HOLE SCORE:

Teams will be set up by handicap.
The first 72 duffers, er, golfers paid
in full will be accepted (over 72 will
be placed on reserve list).

_____	_____
_____	_____
_____	_____
_____	_____

We look forward to seeing you!

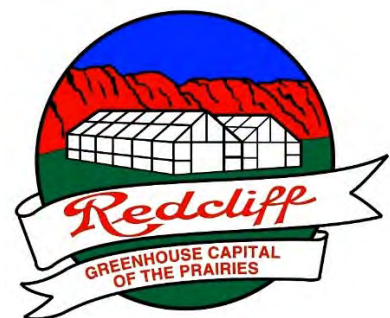


Rooted in Freshness.

Thanks from the RedHat Golf Team.

TOWN OF REDCLIFF MUNICIPAL MANAGER REPORT TO COUNCIL

August 19, 2019



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MUNICIPAL MANAGER

Ongoing Projects

- Working with Redcliff Fibre (Certainteed) to obtain required lands for 3rd and 3rd lift station attenuation project. The Town has finally obtained title to this property with construction of the aforementioned project already having commenced.
- Reviewing other land transaction agreements for intended future implementation.
- Assisting with bylaw enforcement files as required.
- Continued work on water license acquisition in coordination with Director of Public Services. A draft transfer agreement has been prepared with some back and forth discussion between parties.
- Initiated Council Chambers Update project – some minor work has been completed thus far.
- Assisting with other “in progress” capital projects as required.
- Participated in Asset Management System demonstrations.
- Correspondence sent on behalf of Town Council to Prairie Rose School Division mailed in early August.

Ongoing Day to Day Responsibilities

- Legal files continue to require large amounts of time (it is recognised that this is oft repeated in the Municipal Manager’s report; however, it is the current reality and diverts resources away from regular operations and important projects).
- Council meeting preparation and Request for Decision review and drafting.
- HR functions continue to represent a significant portion of the Municipal Manager regular work week (40%-50% weekly). There has been additional work with regarding to collective agreement research taking place for the upcoming CBA negotiations upcoming in 2020.
- Attended and participated in the July ICF Steering Committee meeting (hosted in Cypress County).
- Continued work and coordination on the ICF. Met multiple times with CMH and CC administration to prepare for ICF Steering Committee meetings (Steering Committee meetings now occur monthly with the working group and project managers meeting multiple times between the monthly steering committee meetings).
 - Preparation of meeting notes and review of committee minutes, etc.
 - Preparation of background information as needed.
 - Preparation of any briefing materials for the attention of Town Council.
- Reviewing and signing off on procedures as they are updated.
- Responding to councillor inquiries and providing updates as they arise.
- Responding to information requests (i.e. FOIP requests) as they arise. Again, it is recognised that this is oft repeated, but the reality is that they continue to be submitted.
- Aquatic Centre Rehab project very much nears completion. Once fully complete, Administration will arrange for a tour for Council.
- Initiated scheduling for some facility tours for Council. In mid-July a tour of the WTP and Public Services Shop was conducted. Two members of Council were in attendance. Administration will look at other times (perhaps later in the evening) for future tour activities.
- Hosted pre and post council staff update meetings.

- Working in conjunction with other department heads regarding some potential 2020 budget ideas.
- Responded to and working on intermunicipal issues as they arise.
- Review and drafting of the budget policy (this recently received council approval in June).

COMMUNITY & PROTECTIVE SERVICES

Parks, Recreation and Facilities

Rec-Tangle

- Ice plant startup complete
- Began floods for ice installation
- Changed puck board to accommodate advertising as required
- Cleaned boards as required
- Prepared gator for ice painting and flooding
- Replaced Zamboni door wheels
- Cleaning as required
- Stripped and waxed floor in upstairs meeting room

Pool

- Continued with pool operations
- Received pool chemical as required
- Installed climbing wall
- Installed wind fence
- Installed railings for small pool
- Awarded door contracts for pool

Facilities

- Completed building inspections and performed minor repairs as necessary
- Upgraded some lighting in library
- Continued shower/washroom daily cleaning
- Installed mechanical upgrades in library

Parks

- Continued cutting and trimming operations
- Continued garbage collection operations
- Groomed pathways as necessary
- Concluded 2019 pest management program
- Maintained flowers as necessary
- Continued ball diamond maintenance program
- Maintained splash park as necessary
- Installed memorial bench as requested
- Awarded tree contract for campground
- Continued tree trimming operations

Other

- Obtained estimates on ongoing and future projects regarding facilities and parks
- Participated in Safety Committee meeting
- Provided support as necessary for Canada Day
- Provided support for Gospel Jamboree

FCSS, Community Services and Special Events

- Coordinated Canada Day celebration at Lions Park, collaborating with the Redcliff Lions, Redcliff Lionettes and the Redcliff Legion
- Completed the annual returns for the Redcliff Horticultural Society, Redcliff Arts and Cultural Society and Redcliff Community Initiatives Society as required by the ministry
- Participated in the splash park evaluation process
- Hosted the final summer public roller skating event
- Redcliff FCSS Grant submissions were received and distributed to committee members for the evaluation process.
- Hosted the annual Redcliff Penny Carnival
- Assisted in coordination of annual Gospel Jamboree
- Delivered interview to radio stations to promote RCMP Musical Ride
- Coordinated and designed the Town of Redcliff float for the Medicine Hat Stampede Parade. Received 1st place in the Community category
- Coordinated and hosted the RCMP Musical Ride, generated over \$12,000.00 profit in ticket sales which will be donated to the Redcliff Youth Centre and Be Youth Medicine Hat
- Continued planning new Coalburner Adventure Race and Fall Festival
- Completed grant reporting on recycled rubber grant
- Purchased all capital equipment (bikes/bike stand/locks/helmets) for Bike Lending Library, created waiver forms, rules/regulations, advertising, etc.
- Began 'soft opening' of Bike Lending Library
- On-going planning and coordination of summer camp programming
- Continued administrative support and coordination for
 - Redcliff Community Garden
 - Meals on Wheels
 - Home Cleaning Services
- Hosted and helped collaborate on various cultural, recreational and preventative programming such as:
 - Children's summer camps
 - Community Kitchen
 - Roller Skating
 - Babysitting Course
 - Home Alone Course
- Finalized Fall programming and events for the Fall Community Guide
- Met with client(s) needing connection to resources (food bank, Alberta Works, AISH, Community Housing)
- Bookings for programming ongoing
- Bookings for ice, ball diamonds, swimming lessons ongoing
- Continued facility bookings for private events
- Completed AR requests for previous month
- Pulled reports from RecDesk system for payment transfers
- Weekly Commentator/Redcliff Reports updated and sent out
- Weekly updates completed on Electronic Sign
- Input new programming into Rec Desk

Bylaw and Protective Services

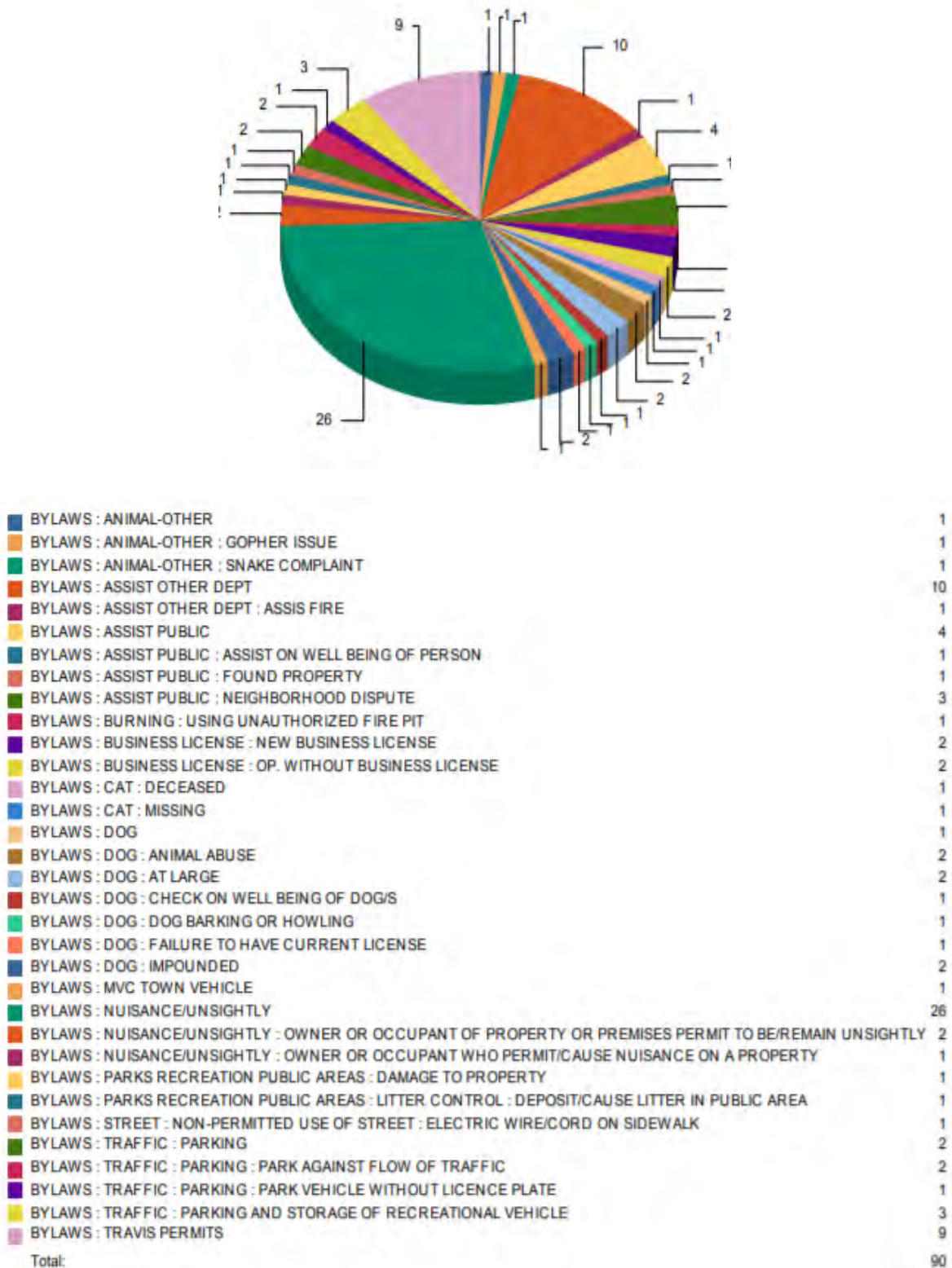
Community Peace Officer

- Nuisance premises have been on the forefront with positive results with two local properties
- Snake relocation continues as an issue within the Town
- Pest reduction program has continued this month
- Parking issues continue to be an issue, especially on Highway Ave S.E.
- Neighbourhood disputes are up, RCMP were also brought to assist
- Business License renewals are still being worked on

Emergency Management, Fire Services, and Health and Safety

- Participated in site safety orientation and meetings
- Reviewed safety incident reports
- Attended quarterly Joint Worksite Health and Safety meeting
- Began scanning fire services historical calls and information
- Met with local industry for fire safety review and planning

Town of Redcliff Statistics from July 2019



PUBLIC SERVICES

Department

- Preparing diversion water license transfer documents for Alberta Environment and Parks
- Landfill Operating & Capital Budget Preparation
- Town Operating & Capital Budget Preparation
- Detailed design for the next two landfill cells
- Project Management for construction documents
- 3rd Street NE initial road design for spring construction
- Drainage review and initial assessments 8th Street SW and 3rd Avenue SW intersection
- Working on new Water Treatment Approval to Operate
- Working with Insurance and the RCMP for the Landfill break in that occurred on May 13th
- Construction underway for the Rectangle Parking Lot Project
- Construction underway for the Landfill Transfer Site, Scales, Scale House, and Dome Tent

Water and Sewer Utilities

- Completed several locate requests
- Completed water treatment daily duties
- Completed repairs in the water plant
- Weekly water testing
- Pre/post construction inspections for new housing developments
- Completed daily inspections of sewer lifts
- Installed Radio Read meters
- Replaced/repaired water metres
- Work with MJB on 4th Street upgrades
- Start meter reading

Municipal Works

- Conducted funeral interments
- Garbage pickup
- Bin placements/pickups as needed
- Repair garbage cans lids (ongoing)
- Fixed soft spots as need around town
- Construction at Rectangle Parking lot
- Water Line repair at 410 2nd Street SE
- Cleaned catch basin

Landfill

- Picked garbage inside landfill and in neighboring field after a wind event (ongoing)
- Clean scales (ongoing)
- Hauled cover soil (ongoing)
- Ridgeline hauling in soil

- Maintained roads inside landfill (ongoing)
- Equipment maintenance (ongoing)
- Cleaned under scales (ongoing)
- Cleaned up shop (ongoing)
- Completed daily compacting
- Moved screens as needed for windy days
- Help with new transfer station and scale house
- Mowed grasses and weed whipped around landfill

PLANNING & ENGINEERING

Priorities for July

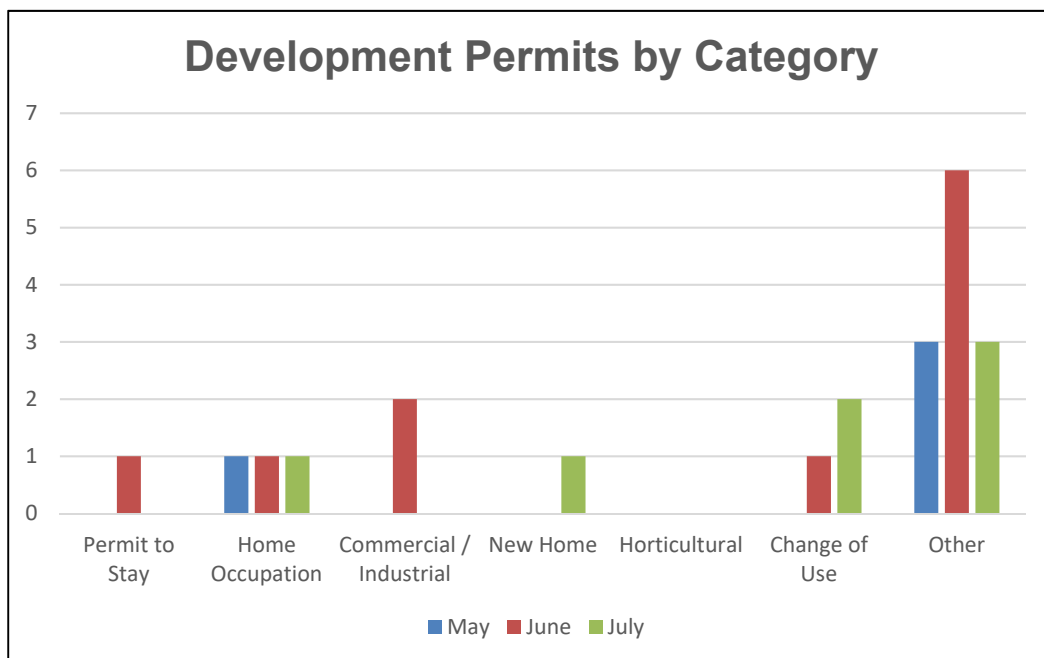
- Overseeing construction projects
- Sanitary Sewer Master Plan
- Subdivision Procedure
- Asset Management
- LUB
- Eastside ASP

Planning

- Land Use Bylaw – The overall LUB rewrite has started. The intent is that as sections are drafted, they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow.

Development Permits

In July 2019 the Town of Redcliff issued the following Development Permits:



Agreements

3rd Avenue SW between 7th Street and 8th Street, Drainage Improvements

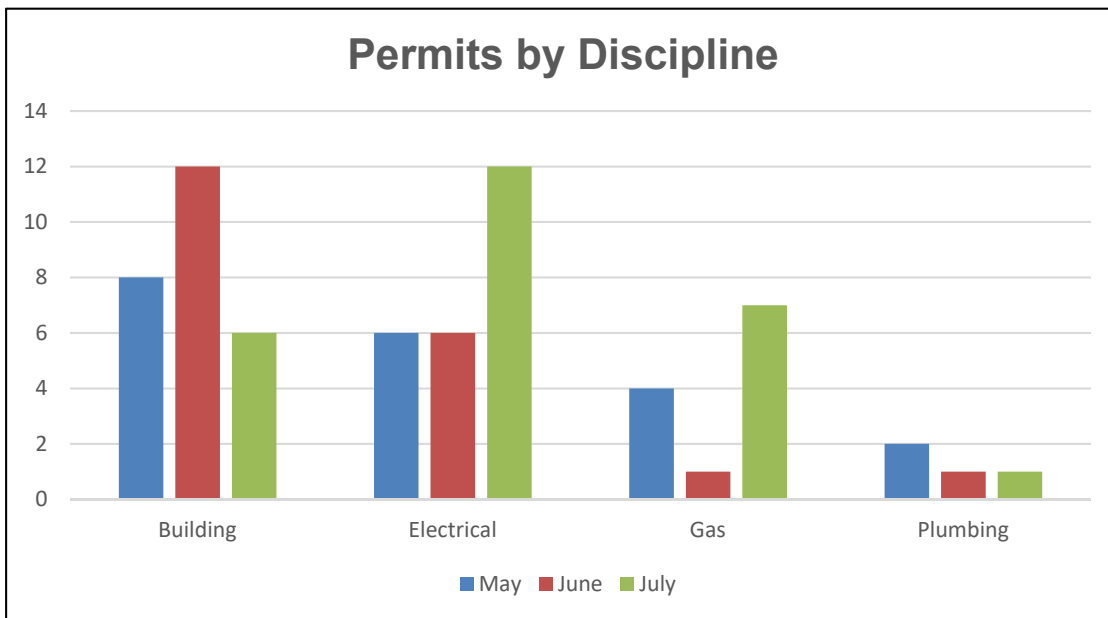
A developer, as part of his conditions of development, is required to make drainage improvements. Planning & Engineering is working to have the developer pay for the improvements.

5th Street NW between Broadway Avenue and 1st Avenue, Road Improvements

A developer, as part of his conditions of development, is required to make road improvements. Planning & Engineering is creating drawings of the required improvements and preparing an agreement for the developer to pay for and perform the work.

Safety Codes

In July 2019 the Town of Redcliff issued the following Safety Codes Permits:



Studies

Inflow and Infiltration Study

The Town's sanitary sewer model is now calibrated. The model can be used to identify and quantify for dry weather flow. Work continues to simulate the July 2013 event. The model is confirming that the biggest issue is inflow.

Water Distribution Study

The Town's water model has been moved over to software that the Town already owns and uses. The model is being debugged and is being used to model fire flows to Lot 5, Block A, Plan 0211147. Moving forward the model will be used to evaluate improvements to the water system. The model will greatly assist the Town in determining the ability of the Town to supply water to Cypress County for Suffield.

Capital Projects

3rd and 3rd Lift Station Upgrades

Land title issues have been resolved and the required property is owned by the Town. Construction started August 6, 2019. Concrete work is to start the week of August 19, 2019 and is expected to take 10 weeks. The surge tank should be operational a couple of weeks later. Project will likely wrap up in the spring of 2020 with surface restoration.

3rd Avenue NW between 5th Street and 8th Street, Road and Drainage Improvements

Initial improvements have been made near the intersection of 8th Street. Public Services is planning to make Road and Drainage Improvements to prevent runoff flows over the road and icing the road in winter. Planning & Engineering has completed a drawing to assist on this.

4th Street SE between 3rd Avenue and 4th Avenue Infrastructure Improvements

Construction is proceeding with about 70% of the underground work completed by August 13, 2019. The project is two weeks behind schedule. The delays so far are as follows:

- 3 days delay due to public outcry over starting before school finished;
- 2 days dealing with issues with the sanitary manhole and sanitary sewer at the intersection of 4th Street and 4th Avenue SE;
- 1 day dealing with an undocumented service and mis-documented services at the intersection of 4th Street and 4th Avenue SE;
- 3 days dealing with an 8" steel gas line that there is no record of it being encased in concrete. City of Medicine Hat gas department has required additional work be done to support the gas line with its concrete load. It is not possible to break the concrete off of the line. This extra work has caused the delay and there are also additional costs.

The project is still on budget even with the extras to date.

Rec-Tangle Parking Lot Improvements

Public Services is installing the storm sewer and is having base gravels delivered. Community and Protective Services is planning to do the landscaping. Concrete works and paving tender has been awarded to Transit Paving.

Sanitary Sewer Improvements

As part of the 300 block of 4th Street project the Town will be installing inspection chambers on the sanitary sewer services adjacent to curb stops. These inspection chambers will come with a flap gate check valve that can be replaced from the surface and a locking lid. The inspection chambers allow Public Services to immediately identify on what side of the property a sewer service back up has occurred and provides an access point for flushing the sewer service without entering a building. We are looking into the possibility of installing a flow monitoring device in the inspection chamber.

Jesmond Lift Station Upgrade

Council approved upgrading at the Jesmond lift station. Detailed design is 95% complete. Tender is being prepared. Construction planned to start in 2019.

Golf Course Coulee Outfall

An ARCP grant application was made for this project. The estimated cost of the whole project is \$2,571,520, which is eligible for 90% funding up to \$3 million. The project can be phased with the most critical parts on the project being a storm pond next to the Eastside Phase 1 Park and the proposed driving range pond. We have been informed, for the 2018 grant cycle, that the project was deemed eligible but is not being funded. The project was not funded in the 2019 grant cycle.

Eastside Sewage Surge Tanks

Preliminary design report is 50% complete.

Backup Generator Project

The Backup Generator Project has been started and detailed design for the RCMP building is 75% complete. A concrete pad has been poured for the generator which will allow the generator to be placed at any time and makes the project no longer weather dependent. Construction planned for 2019. Note this project is 2019 MSI funding dependant.

Broadfoot and Stone Place SW, Drainage and Road Improvements

MJB plans to start the underground work once the 300 block of 4th Street SE projects underground work is completed. The work for weeping tile, concrete work and asphalt paving has been awarded.

FINANCE & ADMINISTRATION

- 2019 Public Auction Sale was held at 10:30 a.m. on July 31, 2019 in Town Council Chambers, and the four properties on the arrears list were not sold. The Town filed four “Notification of Municipal Acquisition” with the Land Titles Office to acquire the properties as per MGA424.

Once the Notice of Acquisition is accepted the Land Titles Office will issue a new certificate of title for the lands showing the Town as the new owner by way of a tax forfeiture. This means that the Town is not outright owner of the property and must take steps to ensure the value of the property is protected – for instance, by selling the property at as close as possible to its fair market value.

Once the new Tax Forfeiture Certificate of Title is issued, the Town can:

1. Market and sell the lands by any commercially reasonable means at a price “as reasonably possible to the market value” of the lands MGA 425(1)(a));
2. Purchase the lands and become the outright owner of the lands by depositing an amount equivalent to the fair market value of the property into an account established for this purpose and then obtain an outright transfer to the Town;
3. Lease out the Lands MGA 425(2); or
4. Apply for an outright transfer to the Town after 15 years MGA 428.2.

The current owner of the lands may elect to pay the outstanding tax arrears at any time before the Town proceeds with any of the above 4 options MGA 426(1).

- Regular daily duties related to finance.

LEGISLATIVE & LAND SERVICES

- Ongoing inquires re: general land sales. Two sales to date. Two pending sales.
- Council agenda preparation & follow up. Department Head meetings pre/post meeting.
- Ongoing Legal File review. Compiling information as requested.
- Ongoing conversion of minutes, bylaws and agreements, property files to digital format.
- Insurance claims and follow up.
- Follow up per meeting with the Town's Insurance Consultant. Reviewing / updating insurance lists. Creating contents listings.
- Assisting with FOIP requests.
- Received an Assessment Review Board Complaint. Hearing will be scheduled for the fall.

Explanations to the 2019 Second Quarter Financial Report - Town of Redcliff

	1st Column	2nd Column	3rd Column	4th Column	5th Column
	2019 Actual Revenues and Expenses	2019 Budgeted Revenues & Expenses	2019 Actual is Compared to 2019 Budget, the Percentage of Revenues Generated and the Expenses Expended	2018 Actual Revenues and Expenses in the Same 2nd Qtr	Compared to the Same 2nd Qtr in 2018
Total Revenues	10,962,132.00	14,668,972.00	74.73%	11,216,998.00	-2.27%
			Generated 74.73% of 2019 Budgeted Revenues		2.27% Lower Than Revenues Generated in the Same 2nd Qtr in 2018
Total Expenses	7,436,273.00	18,213,272.00	40.83%	7,467,568.00	-0.42%
			Expended 40.83% of 2019 Budgeted Expenses. If the 1st & 2nd Qtr Unfunded Amortization of 9.7% [(\$3,544,300/4)x2/\$18,213,272] is Included, the Percentage Should be Adjusted to 50.53%		0.42% Lower Than Expenditures Occurred in the Same 2nd Qtr in 2018
Excess of Revenue Over Expense	3,525,859.00	(3,544,300.00)		3,749,430.00	

Explanation to the 2019 Second Quarter Financial Report - Redcliff/Cypress Landfill

	1st Column	2nd Column	3rd Column	4th Column	5th Column
	2019 Actual Revenue and Expenses	2019 Budget	2019 Actual is Compared to 2019 Budget, the Percentage of Revenues Generated and the Expenses Expended	2018 Actual Revenues and Expenses in the Same 2nd Qtr	Compared to the Same 2nd Qtr in 2018
Operating Revenues	1,471,788.53	2,039,218.00	72.17%	948,707.66	55.14%
			Generated 72.17 of 2019 Budgeted Revenues		55.14 % Higher Than Revenues Generated in the Same 2nd Qtr in 2018 due to the New Customers Canpak & Recycle Worx & Calgary Waste and Recovery
Operating Expenses	475,303.10	2,039,218.00	23.31%	371,717.45	27.87%
			Expended 23.31% of 2019 Budgeted Expenditures		27.87% Higher Than Expenditures Occurred in the Same 2nd Qtr in 2018 due to the increase of operating costs to accommodate the increased tonnage (eg. Staffing)
Excess of Revenue Over Expense	996,485.43	-		576,990.21	

TOWN OF REDCLIFF
For the Six Months Ending 30 June 2019

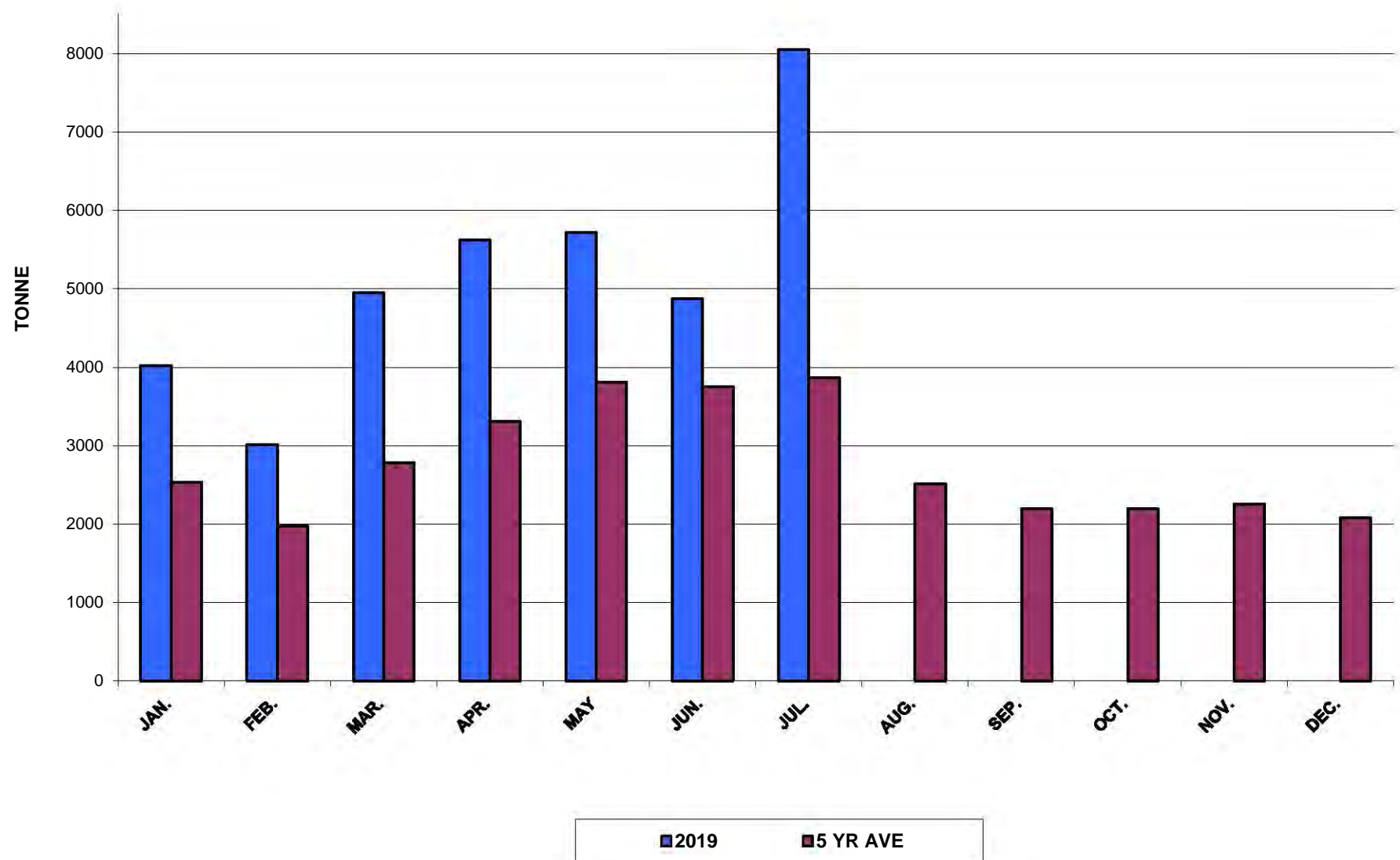
	<u>2019 Actual</u>	<u>2019 Budget</u>	<u>% of Budget</u>	<u>2018 Actual</u>	<u>% Prior Period</u>
REVENUES					
TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE	\$8,096,770	\$8,149,881	99.35%	\$7,968,739	1.61%
GOODS & SERVICES REVENUES					
ADMINISTRATION	4,679	18,230	25.67%	9,290	(49.63%)
PROTECTIVE SERVICES		1,600	0.00%		0.00%
PUBLIC WORKS	15,648	46,162	33.90%	23,864	(34.43%)
WATER UTILITY	1,149,562	2,458,500	46.76%	1,202,033	(4.37%)
SANITARY UTILITY	634,500	1,114,050	56.95%	618,482	2.59%
WASTE UTILITY	372,473	601,543	61.92%	327,205	13.83%
COMMUNITY SERVICES	6,804	8,800	77.32%	2,082	226.74%
DEVELOPMENT & LAND SERVICES	27,428	441,910	6.21%	133,891	(79.51%)
PARKS & RECREATION	137,713	237,590	57.96%	149,041	(7.60%)
	2,348,807	4,928,385	47.66%	2,465,889	(4.75%)
PENALTIES	57,791	47,000	122.96%	47,639	21.31%
OTHER GENERAL REVENUE	235,282	555,450	42.36%	264,090	(10.91%)
GRANTS & CONTRIBUTION	223,482	578,124	38.66%	455,640	(50.95%)
TRANSFERS - RESERVE & OTHER		410,132	0.00%	15,000	(100.00%)
TOTAL REVENUES	10,962,132	14,668,972	74.73%	11,216,998	(2.27%)
EXPENSES					
SALARIES, WAGES & BENEFITS					
ADMINISTRATION	330,532	672,503	49.15%	335,972	(1.62%)
PROTECTIVE SERVICES	150,376	357,470	42.07%	101,091	48.75%
PUBLIC WORKS	298,520	642,478	46.46%	294,651	1.31%
WATER UTILITY	261,628	635,741	41.15%	282,100	(7.26%)
SANITARY UTILITY	137,774	347,661	39.63%	128,518	7.20%
WASTE UTILITY	94,058	205,035	45.87%	104,412	(9.92%)
COMMUNITY SERVICES	50,651	94,423	53.64%	52,859	(4.18%)
DEVELOPMENT & LAND SERVICES	190,063	396,348	47.95%	219,570	(13.44%)
PARKS & RECREATION	309,421	739,131	41.86%	316,501	(2.24%)
	1,823,023	4,090,790	44.56%	1,835,674	(0.69%)
CONTRACTED & GENERAL SERVICES					
ADMINISTRATION	394,766	729,305	54.13%	423,647	(6.82%)
PROTECTIVE SERVICES	389,681	1,140,485	34.17%	260,609	49.53%
PUBLIC WORKS	71,124	386,872	18.38%	92,594	(23.19%)
WATER UTILITY	71,840	410,400	17.50%	34,017	111.19%
SANITARY UTILITY	154,696	549,300	28.16%	266,751	(42.01%)
WASTE UTILITY	58,888	173,800	33.88%	47,832	23.11%
COMMUNITY SERVICES	34,362	134,021	25.64%	25,712	33.64%
DEVELOPMENT & LAND SERVICES	47,461	393,431	12.06%	34,649	36.98%
PARKS & RECREATION	101,560	161,793	62.77%	102,507	(0.92%)
	1,324,378	4,079,407	32.46%	1,288,318	2.80%
MATERIALS, GOODS & UTILITIES					
ADMINISTRATION	10,036	40,904	24.54%	11,658	(13.91%)
PROTECTIVE SERVICES	13,683	63,900	21.41%	35,468	(61.42%)
PUBLIC WORKS	155,958	332,400	46.92%	106,353	46.64%
WATER UTILITY	167,430	381,700	43.86%	160,812	4.12%
SANITARY UTILITY	15,903	36,700	43.33%	5,099	211.90%
WASTE UTILITY	17,365	112,000	15.50%	37,862	(54.14%)
COMMUNITY SERVICES	1,308	2,600	50.30%	3,732	(64.96%)
DEVELOPMENT & LAND SERVICES	22,582	21,961	102.83%	16,804	34.38%
PARKS & RECREATION	99,663	228,560	43.60%	119,109	(16.33%)
	503,927	1,220,725	41.28%	496,898	1.41%
AMORTIZATION		3,544,301	0.00%		0.00%
REQUISITION AND TOWN CONTRIBUTION	1,223,156	2,519,569	48.55%	1,179,270	3.72%
DEBT MAINTENANCE & BANK CHARGES	282,809	652,616	43.33%	284,906	(0.74%)
TRANSFERS - EQUITY, RESERVE & OTHER	2,278,980	2,105,863	108.22%	2,382,502	(4.35%)
TOTAL EXPENSES	7,436,273	18,213,272	40.83%	7,467,568	(0.42%)
EXCESS OF REVENUE OVER EXPENSE	3,525,859	(3,544,300)	(99.48%)	3,749,430	(5.96%)

REDCLIFF/CYPRESS LANDFILL

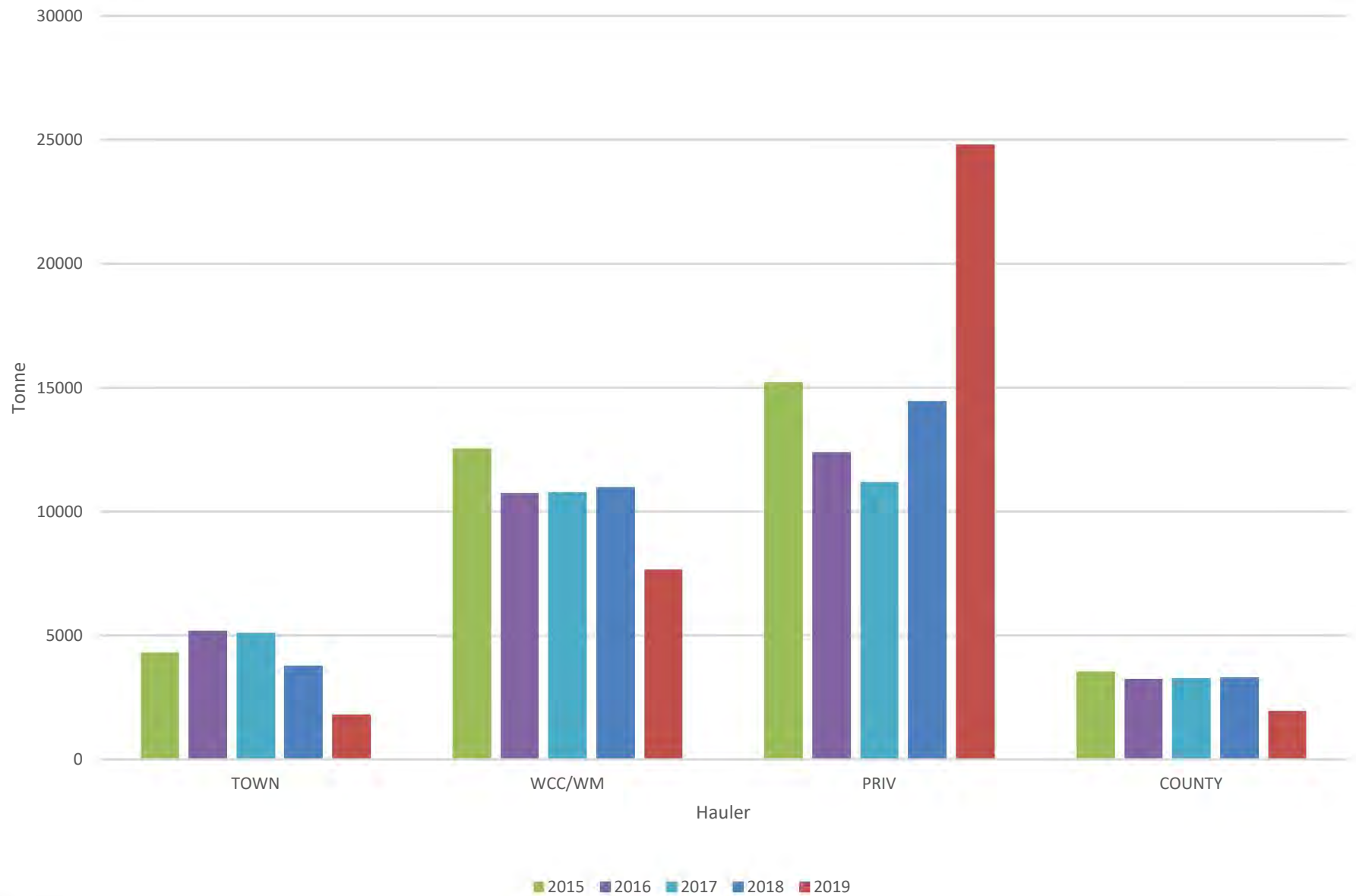
For the Six Months Ending 30 June 2019

	<u>2019 Actual</u>	<u>2019 Budget</u>	<u>% of Budget</u>	<u>2018 Actual</u>	<u>% Prior Period</u>
Landfill Revenue	\$1,471,788.53	\$2,039,218.00	72.17%	\$948,707.66	55.14%
Landfill Expense	475,303.10	2,039,218.00	23.31%	371,717.45	27.87%
EXCESS OF REVENUE OVER EXPENSE	996,485.43		0.00%	576,990.21	72.70%

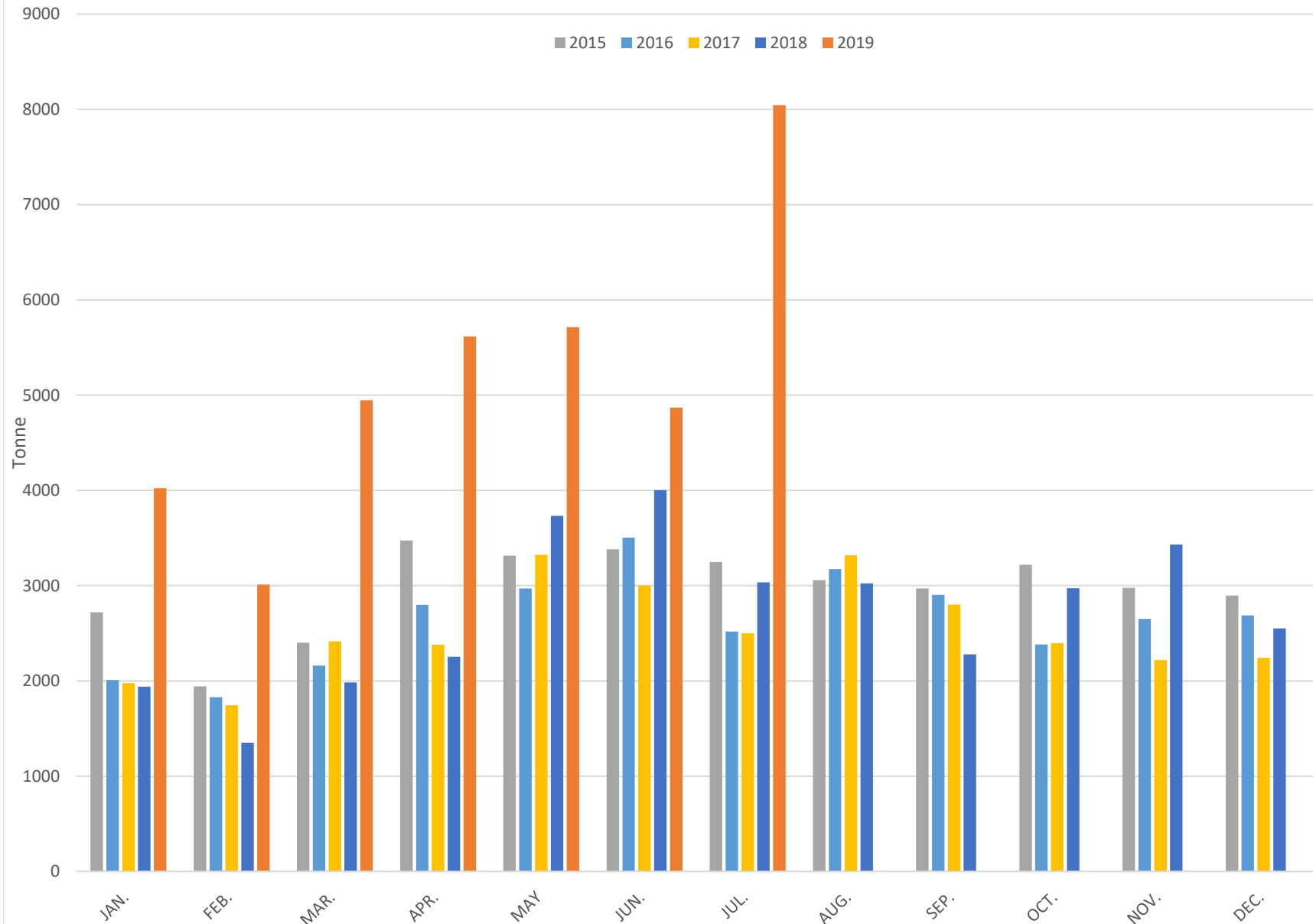
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2019 VS 5 YEAR AVERAGE
TO JULY 31, 2019**



REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2015-2019
TO JULY 31, 2019



REDCLIFF/CYPRESS REGIONAL LANDFILL DELIVERIES IN TONNES 2015-2019 TO JULY 31, 2019





COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
August 19, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
September 9, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
September 23, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
September 24-27, 2019	AUMA Convention	Edmonton
October 5, 2019	Fall Festival	Memorial Park