

COUNCIL MEETING
MONDAY, SEPTEMBER 23, 2019
7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 23 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda	Adoption
Pg. 4	C) Accounts Payable *	For Information
Pg. 6	D) Bank Summary to August 31, 2019 *	For Information
	2. DELEGATION	
Pg. 7	A) RCMP Report to Council *	
Pg. 14	B) Chris Corry Redcliff & Area Community Association *	
	3. MINUTES	
Pg. 15	A) Council meeting held September 9, 2019 *	For Adoption
Pg. 21	B) Riverview Golf Club Board of Directors meeting held on August 12, 2019 *	For Information
	4. REQUEST FOR DECISION	
Pg. 23	A) Servicing Levels for LUB Zones *	For Discussion
	5. CORRESPONDENCE	
Pg. 31	A) Alberta Municipal Affairs * Re: Municipal Sustainability Initiative Funding and Gas Tax Fund Funding	For Information
	6. OTHER	
Pg. 32	A) Community Peace Officer Program * Re: Program Changes 2018	For Information

Pg. 60	B) Community and Protective Services * Re: Facility Services Budget Concept	For Information
Pg. 63	C) Council Important Meetings & Events *	For Information

7. RECESS

8. IN CAMERA (CONFIDENTIAL)

- A)** Utility Matter (*FOIP* Sec. 16, 24, 25)
- B)** Land Matter (*FOIP* Sec. 16, 24, 25)
- C)** Land Matter (*FOIP* Sec. 16, 24)
- D)** Utility Matter (*FOIP* Sec. 21, 24, 25)

9. ADJOURN

COUNCIL MEETING - SEPTEMBER 23, 2019			
TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
84503	CRITERION PICTURES	MOVIE LICENSE	\$ 367.50
84504	JACOB'S WELDING LTD.	VAULT LID	\$ 749.60
84505	KAL TIRE	NEW TIRES	\$ 2,140.96
84506	KEN HAUCK TOWING	TOWING DAMAGED TRAILER	\$ 207.90
84507	TOBY NEWTON	CONDOLENCES GIFT CARD	\$ 75.00
84508	PRESTIGE WINDOW & DOOR	INSTALL GLASS IN TRAILER	\$ 266.69
84509	ROCKY MOUNTAIN PHOENIX	G1 FACE PIECE	\$ 458.85
84510	SAFETY CODES	SCC REMITTANCE	\$ 153.40
84511	SHAW CABLESYSTEMS G.P.	WTP INTERNET	\$ 97.60
84512	SOUTHERN ALBERTA NEWSPAPERS	LAND USE BYLAW & COMMUNITY ADS	\$ 760.50
84513	STEINER'S PETROLEUM	PROPANE	\$ 625.90
84514	GARY'S MOBILE AUTO SERVICES	WRONG ACCOUNT REFUND	\$ 188.90
84515	1830540 ALBERTA INC	PROJ#207 FENCE - MAKEUP AIR	\$ 4,216.80
84525	1999 FCSSAA CONFERENCE	FCSSAA MEMBERSHIP	\$ 808.00
84526	GEM TESTING LTD.	PROJ#218 IF COX BACK FILL INSPECTION	\$ 7,087.50
84527	MJB ENTERPRISE LTD	PROJ#218 IF COX ESTIMATE #3	\$ 238,312.94
84528	PRIME PRINTING	BUSINESS CARDS	\$ 73.50
84529	ROBERTSON IMPLEMENT ALBERTA	EQUIPMENT PARTS	\$ 383.13
84530	SHAW CABLESYSTEMS G.P.	PUBLIC SERVICES INTERNET	\$ 115.50
84531	PHALEN, DON	CAMP GROUND RENTAL REFUND	\$ 60.00
84532	TRUKKERS RESTAURANT	AUGUST MOW	\$ 1,834.39
84533	WILLIAM L. HAYNES PROFESSIONAL	TAX OVERPAYMENT REFUND	\$ 3,095.23
TOTAL			\$ 262,079.79

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT#	VENDOR	DESCRIPTION	AMOUNT
EFT0001658	ACTION PARTS	EQUIPMENT PARTS	\$ 37.59
EFT0001659	AIR LIQUIDE CANADA INC	BULK CO2	\$ 694.96
EFT0001660	THE BOLT GUYS	BOLTS	\$ 20.82
EFT0001661	BRANDT TRACTOR LTD.	EQUIPMENT PARTS	\$ 647.09
EFT0001662	C & H IRRIGATION LTD.	PVC PIPE	\$ 43.75
EFT0001663	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 96.00
EFT0001664	CITY AUTO PARTS	EQUIPMENT PARTS	\$ 1,363.89
EFT0001665	FARMLAND SUPPLY CENTER LTD	EQUIPMENT PARTS	\$ 19.74
EFT0001666	HOME HARDWARE	GENERAL SUPPLIES	\$ 203.91
EFT0001667	JIM'S ELECTRIC (2006) LTD.	LIGHTS FOR MUSEUM & COUNCIL CHAMBERS	\$ 4,823.88
EFT0001668	KEYWAY SECURITY LOCKSMITHS LTD	KEYS & CHAINS	\$ 28.51
EFT0001669	KIRK'S MIDWAY TIRE	TIRE REPAIR	\$ 168.00
EFT0001670	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICE	\$ 68.25
EFT0001671	PARTEK IT SOLUTIONS INC	HOSTED BACKUP & REPLACEMENT HARD DRIVES	\$ 1,422.75
EFT0001672	REDCLIFF/CYPRESS REGIONAL LANDFILL	LANDFILL CHARGES	\$ 18,216.86
EFT0001673	RURAL MUNICIPALITIES OF ALBERTA	SAFETY EQUIPMENT	\$ 255.94
EFT0001674	TRIPLE R EXPRESS	FREIGHT	\$ 38.85
EFT0001675	THE BOLT SUPPLY HOUSE LTD.	TAPE MEASURE & NUTS	\$ 22.76
EFT0001676	BRANDT TRACTOR LTD.	EQUIPMENT PARTS	\$ 331.55
EFT0001677	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 51.89
EFT0001678	COURTYARD LAW CENTER	PROFESSIONAL FEES	\$ 157.82
EFT0001679	ARLOS CROFTS	KEY DEPOSIT REFUND	\$ 125.00
EFT0001680	C.U.P.E.	DUES TO AUGUST 31, 2019	\$ 3,146.89
EFT0001681	DIGITEX CANADA INC.	PHOTOCOPIER FEES	\$ 266.11
EFT0001682	FAST TIMES MACHINING	REPAIR CYLINDERS	\$ 962.33

EFT0001683	HOME HARDWARE	GENERAL SUPPLIES	\$ 22.96
EFT0001684	KIRK'S MIDWAY TIRE	NEW FRONT TIRES	\$ 506.10
EFT0001685	SUN CITY FORD LTD	EQUIPMENT PARTS	\$ 165.38
EFT0001686	SUPERIOR TRUCK EQUIPMENT	EQUIPMENT PARTS	\$ 363.68
		TOTAL	\$ 1,035.16

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
000592	CANADIAN ENERGY	BATTERY 1050 CA	\$ 363.80
000593	EPCOR	UTILITIES	\$ 58.37
000594	SHOCKWARE WIRELESS INC.	INTERNET	\$ 52.45
000595	AECOM CANADA LTD	LANDFILL CELL DESIGN	\$ 16,964.64
000596	BENCHMARK GEOMATICS INC	PROJ#002 & PROJ#003 SURVEY	\$ 9,849.00
000597	FORTY MILE GAS CO-OP LTD.	UTILITIES	\$ 80.12
000598	RAYMAX EQUIPMENT SALES	PROJ#005 MACK ROLLOFF TRUCK	\$ 230,341.50
000599	FORTY MILE GAS CO-OP LTD.	PROJ#003 & 004 NEW GAS SERVICE	\$ 7,875.00
000600	SOUTHERN ALBERTA NEWSPAPER	ADVERTISING GRANT PROGRAM	\$ 916.86
000601	TELUS COMMUNICATIONS	LANDFILL PHONE	\$ 39.44
		TOTAL	\$ 239,172.80

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
EFT000000000101	A & B STEEL	GAS SPRING	\$ 125.66
EFT000000000102	CITY AUTO PARTS	LEVER HOIST	\$ 473.54
EFT000000000103	FARMLAND SUPPLY CENTRE INC.	BRASS FOOT VALVE	\$ 29.82
EFT000000000104	H2O HAULING	BULK WATER	\$ 230.00
EFT000000000105	KIRK'S MID-WAY TIRE LTD	FLAT REPAIR	\$ 42.00
EFT000000000106	REDCLIFF HOME HARDWARE	GENERAL SUPPLIES	\$ 158.56
EFT000000000107	RMA FUEL LTD	BULK FUEL	\$ 5,554.73
EFT000000000108	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$ 168.00
EFT000000000109	SUMMIT MOTORS LTD	OIL & FILTERS	\$ 936.87
EFT000000000110	SUPERIOR TRUCK EQUIPMENT INC.	TANA DISPLAY & FILTERS	\$ 12,219.28
EFT000000000111	WESTERN DIESEL WHOLESALE LTD	WASHER BANJO	\$ 682.31
EFT000000000112	WHITE FOX GROUP LTD	PROJ#002 TRANSFER SITE 25%	\$ 304,090.82
EFT000000000113	C.E.M. HEAVY EQUIPMENT	HAUL LOADER FROM REDCLIFF	\$ 1,062.30
EFT000000000114	RMA FUEL LTD	BULK FUEL	\$ 2,027.57
EFT000000000115	SUMMIT MOTORS LTD	OIL & FILTERS	\$ 1,030.71
EFT000000000116	WHITE FOX GROUP LTD	SCRAP SOUTH LANDFILL ROAD & MATTRESS GRINDING	\$ 87,811.50
		TOTAL	\$ 416,643.67

TOWN OF REDCLIFF
BANK SUMMARIES FOR AUGUST 31, 2019

CASH ACCOUNTS

	ATB GENERAL 5.12.02.121.000 TOWN	ATB LANDFILL 5.99.02.121.000 LANDFILL
BALANCE FORWARD	5,066,603.53	2,894,256.97
DAILY DEPOSITS	243,122.62	1,088,428.89
DIRECT DEPOSITS	908,295.40	239,714.89
GOVERNMENT GRANTS	0.00	0.00
INTEREST	11,635.95	7,606.22
OTHER DEPOSITS	86,986.34	4,798.89
SUBTOTAL	1,250,040.31	1,340,548.89
PAYMENTS	1,775,921.02	217,731.16
ASFF QUARTERLY PAYMENTS	0.00	0.00
DEBENTURE PAYMENTS	5,096.13	0.00
OTHER WITHDRAWALS	3,368.15	3,621.64
SUBTOTAL	(1,784,385.30)	(221,352.80)
TOTAL	4,532,258.54	4,013,453.06
BANK STATEMENT ENDING BALANCE	4,603,439.71	4,020,385.12
OUTSTANDING CHEQUES (-)	(73,846.66)	(51,358.77)
DEPOSITS IN TRANSIT (+)	2,665.49	44,426.71
TOTAL	4,532,258.54	4,013,453.06
TOTAL CASH	8,545,711.60	

INVESTMENT ACCOUNTS

CIBC WOOD GUNDY PORTFOLIO (TOWN)	5.12.02.321.001	24,111,780.00
CIBC WOOD GUNDY PORTFOLIO (LANDFILL)	5.99.02.321.001	1,581,513.00
TOTAL INVESTMENTS		25,693,293.00

TOTAL CASH & INVESTMENTS	34,239,004.60
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Redcliff Municipal Detachment
Crime Statistics (Actual)
Q2: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

July-09-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	0	N/A	N/A	0.0
Robbery		0	3	0	0	0	0	N/A	N/A	-0.3
Sexual Assaults		0	0	2	0	2	0	N/A	-100%	0.1
Other Sexual Offences		0	0	0	0	0	0	N/A	N/A	0.0
Assault		15	7	10	6	17	8	-47%	-53%	-0.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		1	2	0	1	1	4	300%	300%	0.4
Uttering Threats		4	5	9	3	0	2	-50%	N/A	-0.9
TOTAL PERSONS		20	17	21	10	20	14	-30%	-30%	-0.9
Break & Enter		8	1	11	4	9	6	-25%	-33%	0.2
Theft of Motor Vehicle		2	8	2	6	8	5	150%	-38%	0.5
Theft Over \$5,000		2	1	0	1	0	4	100%	N/A	0.2
Theft Under \$5,000		9	17	21	19	21	23	156%	10%	2.3
Possn Stn Goods		1	1	2	3	1	4	300%	300%	0.5
Fraud		2	3	5	6	7	9	350%	29%	1.4
Arson		0	0	0	0	0	1	N/A	N/A	0.1
Mischief To Property		25	16	12	30	10	23	-8%	130%	-0.3
TOTAL PROPERTY		49	47	53	69	56	75	53%	34%	4.9
Offensive Weapons		2	1	0	0	2	2	0%	0%	0.1
Disturbing the peace		10	7	6	2	3	3	-70%	0%	-1.5
Fail to Comply & Breaches		5	5	7	7	16	11	120%	-31%	1.8
OTHER CRIMINAL CODE		2	4	1	3	2	4	100%	100%	0.2
TOTAL OTHER CRIMINAL CODE		19	17	14	12	23	20	5%	-13%	0.6
TOTAL CRIMINAL CODE		88	81	88	91	99	109	24%	10%	4.6

Redcliff Municipal Detachment
Crime Statistics (Actual)
Q2: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

July-09-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	1	3	2	1	0	-100%	-100%	-0.5
Drug Enforcement - Trafficking		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	1	3	2	1	0	-100%	-100%	-0.5
Cannabis Enforcement		0	0	0	0	0	1	N/A	N/A	0.1
Federal - General		1	3	1	0	0	0	-100%	N/A	-0.4
TOTAL FEDERAL		4	4	4	2	1	1	-75%	0%	-0.7
Liquor Act		6	10	3	4	1	0	-100%	-100%	-1.6
Cannabis Act		0	0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		4	11	11	11	12	8	100%	-33%	0.7
Other Provincial Stats		25	17	39	20	40	26	4%	-35%	1.6
Total Provincial Stats		35	38	53	35	53	34	-3%	-36%	0.6
Municipal By-laws Traffic		2	1	14	0	1	1	-50%	0%	-0.5
Municipal By-laws		14	30	23	23	13	28	100%	115%	0.5
Total Municipal		16	31	37	23	14	29	81%	107%	0.0
Fatals		0	0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	0	2	3	0	0	-100%	N/A	-0.1
Property Damage MVC (Reportable)		14	13	17	20	4	5	-64%	25%	-2.0
Property Damage MVC (Non Reportable)		2	1	1	3	3	5	150%	67%	0.7
TOTAL MVC		17	14	20	26	7	10	-41%	43%	-1.4
Provincial Traffic		40	39	37	82	55	60	50%	9%	5.5
Other Traffic		4	3	1	5	1	1	-75%	0%	-0.5
Criminal Code Traffic		16	4	10	9	13	5	-69%	-62%	-0.8
Common Police Activities										
False Alarms		28	31	38	22	25	4	-86%	-84%	-4.4
False/Abandoned 911 Call and 911 Act		14	11	9	7	5	4	-71%	-20%	-2.0
Suspicious Person/Vehicle/Property		11	13	19	22	35	29	164%	-17%	4.5
Persons Reported Missing		0	1	0	1	2	3	N/A	50%	0.5
Spousal Abuse - Survey Code (Reported)		7	4	5	13	11	14	100%	27%	1.8

Redcliff Municipal Detachment
Crime Statistics (Actual)
July: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

August-14-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	1	0	0	1	0%	N/A	0.0
Other Sexual Offences		0	0	0	0	0	0	N/A	N/A	0.0
Assault		0	3	5	1	4	1	N/A	-75%	0.1
Kidnapping/Hostage/Abduction		0	0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	1	1	0	N/A	-100%	0.1
Criminal Harassment		0	1	3	0	1	0	N/A	-100%	-0.1
Uttering Threats		0	0	1	1	0	1	N/A	N/A	0.1
TOTAL PERSONS		1	4	10	3	6	3	200%	-50%	0.3
Break & Enter		0	1	4	4	4	4	N/A	0%	0.8
Theft of Motor Vehicle		0	0	0	4	4	5	N/A	25%	1.2
Theft Over \$5,000		0	2	0	2	2	0	N/A	-100%	0.1
Theft Under \$5,000		4	7	1	6	7	8	100%	14%	0.7
Possn Stn Goods		0	2	0	3	0	0	N/A	N/A	-0.1
Fraud		1	5	2	3	2	5	400%	150%	0.3
Arson		0	1	0	0	0	0	N/A	N/A	-0.1
Mischief To Property		8	6	3	10	9	3	-63%	-67%	-0.3
TOTAL PROPERTY		13	24	10	32	28	25	92%	-11%	2.7
Offensive Weapons		0	0	1	1	0	0	N/A	N/A	0.0
Disturbing the peace		5	2	1	0	4	6	20%	50%	0.3
Fail to Comply & Breaches		3	0	2	2	2	2	-33%	0%	0.0
OTHER CRIMINAL CODE		1	0	0	1	3	2	100%	-33%	0.4
TOTAL OTHER CRIMINAL CODE		9	2	4	4	9	10	11%	11%	0.7
TOTAL CRIMINAL CODE		23	30	24	39	43	38	65%	-12%	3.7

Redcliff Municipal Detachment
Crime Statistics (Actual)
July: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

August-14-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	0	1	0	1	0	-100%	-100%	-0.7
Drug Enforcement - Trafficking		0	0	0	0	0	1	N/A	N/A	0.1
Drug Enforcement - Other		0	0	0	0	0	0	N/A	N/A	0.0
Total Drugs		5	0	1	0	1	1	-80%	0%	-0.5
Cannabis Enforcement		0	0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	1	0	0	0	0	-100%	N/A	-0.2
TOTAL FEDERAL		6	1	1	0	1	1	-83%	0%	-0.7
Liquor Act		3	2	2	0	1	0	-100%	-100%	-0.6
Cannabis Act		0	0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		3	5	1	3	5	1	-67%	-80%	-0.2
Other Provincial Stats		7	7	6	14	12	18	157%	50%	2.2
Total Provincial Stats		13	14	9	17	18	19	46%	6%	1.4
Municipal By-laws Traffic		1	0	0	0	0	1	0%	N/A	0.0
Municipal By-laws		7	12	6	5	9	5	-29%	-44%	-0.6
Total Municipal		8	12	6	5	9	6	-25%	-33%	-0.6
Fatals		0	0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	0	0	0	1	0	-100%	-100%	-0.1
Property Damage MVC (Reportable)		11	8	0	3	5	5	-55%	0%	-1.0
Property Damage MVC (Non Reportable)		1	0	1	2	0	0	-100%	N/A	-0.1
TOTAL MVC		13	8	1	5	6	5	-62%	-17%	-1.2
Provincial Traffic		9	15	24	25	58	39	333%	-33%	8.0
Other Traffic		3	1	0	0	1	0	-100%	-100%	-0.4
Criminal Code Traffic		3	0	2	1	0	3	0%	N/A	0.0
Common Police Activities										
False Alarms		14	8	12	16	9	3	-79%	-67%	-1.4
False/Abandoned 911 Call and 911 Act		8	6	1	6	2	2	-75%	0%	-1.1
Suspicious Person/Vehicle/Property		3	2	10	12	11	12	300%	9%	2.1
Persons Reported Missing		3	0	1	1	0	1	-67%	N/A	-0.3
Spousal Abuse - Survey Code (Reported)		0	1	1	4	2	5	N/A	150%	0.9

Crime Statistics (Actual)

August: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

September-04-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		0	0	0	0	0	0	N/A	N/A	0.0
Assault		2	8	4	4	6	1	-50%	-83%	-0.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	1	0	N/A	-100%	0.1
Criminal Harassment		1	1	1	1	0	0	-100%	N/A	-0.2
Uttering Threats		0	0	0	0	2	0	N/A	-100%	0.2
TOTAL PERSONS		3	9	5	5	9	1	-67%	-89%	-0.3
Break & Enter		3	2	0	0	3	3	0%	0%	0.1
Theft of Motor Vehicle		1	3	3	0	2	1	0%	-50%	-0.2
Theft Over \$5,000		0	1	0	2	0	1	N/A	N/A	0.1
Theft Under \$5,000		7	9	4	4	6	6	-14%	0%	-0.4
Possn Stn Goods		0	0	1	2	2	2	N/A	0%	0.5
Fraud		0	0	2	3	1	0	N/A	-100%	0.1
Arson		0	0	0	0	0	0	N/A	N/A	0.0
Mischief To Property		5	12	7	8	8	10	100%	25%	0.4
TOTAL PROPERTY		16	27	17	19	22	23	44%	5%	0.6
Offensive Weapons		0	0	0	0	0	0	N/A	N/A	0.0
Disturbing the peace		3	5	2	3	1	7	133%	600%	0.3
Fail to Comply & Breaches		3	0	4	2	0	2	-33%	N/A	-0.2
OTHER CRIMINAL CODE		0	2	1	0	1	0	N/A	-100%	-0.1
TOTAL OTHER CRIMINAL CODE		6	7	7	5	2	9	50%	350%	-0.1
TOTAL CRIMINAL CODE		25	43	29	29	33	33	32%	0%	0.3

Redcliff Municipal Detachment
Crime Statistics (Actual)
August: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

September-04-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	2	4	0	0	1	N/A	N/A	-0.1
Drug Enforcement - Trafficking		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	2	4	0	0	1	N/A	N/A	-0.1
Cannabis Enforcement		0	0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	0	0	N/A	N/A	0.0
TOTAL FEDERAL		0	2	4	0	0	1	N/A	N/A	-0.1
Liquor Act		0	1	3	0	0	1	N/A	N/A	0.0
Cannabis Act		0	0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		6	2	3	4	5	5	-17%	0%	0.1
Other Provincial Stats		8	6	7	11	13	14	75%	8%	1.6
Total Provincial Stats		14	9	13	15	18	20	43%	11%	1.7
Municipal By-laws Traffic		0	1	0	0	0	1	N/A	N/A	0.1
Municipal By-laws		8	8	5	3	8	6	-25%	-25%	-0.3
Total Municipal		8	9	5	3	8	7	-13%	-13%	-0.3
Fatals		0	0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	1	0	0	0	0	-100%	N/A	-0.2
Property Damage MVC (Reportable)		10	2	5	3	4	3	-70%	-25%	-0.9
Property Damage MVC (Non Reportable)		0	1	0	0	0	0	N/A	N/A	-0.1
TOTAL MVC		11	4	5	3	4	3	-73%	-25%	-1.2
Provincial Traffic		13	11	30	14	30	39	200%	30%	4.9
Other Traffic		2	5	2	0	1	0	-100%	-100%	-0.7
Criminal Code Traffic		4	0	1	1	3	0	-100%	-100%	-0.3
Common Police Activities										
False Alarms		5	7	15	7	8	2	-60%	-75%	-0.6
False/Abandoned 911 Call and 911 Act		8	2	2	3	3	1	-88%	-67%	-0.9
Suspicious Person/Vehicle/Property		8	4	9	3	11	16	100%	45%	1.6
Persons Reported Missing		3	0	1	0	1	0	-100%	-100%	-0.4
Spousal Abuse - Survey Code (Reported)		1	5	6	2	6	3	200%	-50%	0.3

Redcliff Municipal Crime Stats:

- Persons crime between April and June of the previous year and now was down 30%, and that trend continued through July and August. Actual numbers for this time period are 35 for 2018 and 18 for 2019
- Property crime was up 34% for April to July compared to last year, but did go down 11% in July and rose 5% in August. For total numbers, this equates to 106 property crime complaints in 2018 and 123 in 2019
- This period resulted in charges against several individuals, one of whom had 38 separate charges which resulted in work between Redcliff and Bow Island RCMP Detachments, plus a partnership with Medicine Hat Police Service. 5 individuals accounted for 61 criminal code investigations into theft, possession of stolen property, with individual contributions ranging from 21 files at the highest end to 8 files at the lowest end – each individual has been charged and most have been remanded into custody

Staffing:

- 2 new experienced members have started, both have previous experience in other police services

Significant Occurrences:

- Emergency Services Open House appeared very successful but members had to depart due to an airplane crash
- Musical Ride on July 31 was very successful

Traffic Enforcement:

- Members have conducted 13 municipal traffic operations between April and June
- In August and July, 8 more traffic operations were conducted
- Members have been concentrating on school zones in September and are patrolling daily
-

Annual Performance Plan(APP):

Visits to Hamlets: 534

Visits to Schools: 59

Community Group Meetings: 16

Prolific Offenders: 4 living within the area overall, including Cypress County and Medicine Hat. 1 individual residing in Redcliff. All 4 receive frequent checks by on duty members (daily/nightly).

Redcliff and Area Community Association
C/O Wendy Mytton
815 6th St SE
Redcliff, Alberta T0J 2P0

RECEIVED

SEP 16 2019

TOWN OF REDCLIFF

Town of Redcliff
1 3rd St NE
Redcliff, Alberta T0J 2P2

September 9, 2019

Dear Redcliff Town Council,

On behalf of the Redcliff and Area Community Association (RACA), we are requesting a grant of \$1000.00 to be used for initial start-up funding, such as registration costs of the Association, initial communication of the Association and advertisement.

RACA is in the process of registering the name, creating Bylaws and has a draft Strategic Plan. We want to build a Community Association that helps the Town of Redcliff and Cypress County achieve their community objectives. One of the key Objects of the Association is to build and maintain a Community Centre that supports community events.

We are preparing a presentation of our Strategic Plan and proposal to present to Town Council in the near future. We thank the Redcliff Town Council in advance for your thoughtful consideration in this request. If you have any additional questions, do not hesitate to call the undersigned.

With Kind Regards,



Chris Corry
President RACA Board of Directors
(403) 979-2706

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 9, 2019 @ 7:00 P.M.**

PRESENT:	Mayor Councillors	D. Kilpatrick C. Czember, S. Gale, L. Leipert, E. Solberg, J. Steinke
	Municipal Manager Manager of Legislative & Land Services Director of Community & Protective Services Director of Planning & Engineering Director of Public Services	A. Crofts S. Simon D. Thibault (left at 8:36 p.m.) J. Johansen C. Popick (left at 8:36 p.m.)
ABSENT:	Councillor Director of Finance & Administration	C. Crozier J. Tu

1. GENERAL

	Call to Order	A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
2019-0298	Adoption of Agenda	B) Councillor Gale moved the Agenda be adopted as amended to add item 3 D Municipal Planning Commission Minutes of July 17, 2019. - Carried.
2019-0299	Accounts Payable	C) Councillor Solberg moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.

2. DELEGATION

	Arlen Jahraus presentation regarding utility matter	A) Arlen Jahraus was in attendance to present information regarding a utility matter for property 9 Birch Court SE.
2019-0300		Councillor Gale moved the presentation about the utility matter by Arlen Jahraus for property 9 Birch Court SE, be received for information. - Defeated.
2019-0301		Councillor Steinke moved the utility matter presented by Arlen Jahraus for property 9 Birch Court SE be referred to Administration for further review and returned to Council for discussion. - Defeated.
2019-0302		Councillor Leipert moved to forgive the water bill for Arlen Jahraus for property 9 Birch Court SE in the amount of \$963.59. - Defeated.

- 2019-0303 Councillor Czember moved the presentation about the utility matter by Arlen Jahraus for property 9 Birch Court SE, be received for information. - Carried.
- Krista Osgood & John Long, Super Clean Auto Detailing & Car Wash presentation of advertising sign proposal **B)** Krista Osgood & John Long, Super Clean Auto Detailing & Car Wash, were in attendance to present a proposal to build a permanent advertising sign at the intersection of Mitchell Street and South Railway Drive.
- 2019-0304 Councillor Gale moved to direct Administration to propose a lease agreement for placement of signs on Town property and road right of ways. - Carried
- 2019-0305 Councillor Czember moved the presentation by Krista Osgood & John Long, Super Clean Auto Detailing & Car Wash, regarding the proposal to build a permanent advertising sign at the intersection of Mitchell Street and South Railway Drive, be received for information. - Carried.

3. MINUTES

- 2019-0306 Council meeting held August 19, 2019 **A)** Councillor Gale moved the minutes of the Council meeting held August 19, 2019, be adopted as presented. - Carried.
- 2019-0307 Redcliff Family & Community Support Services meeting held August 12, 2019 **B)** Councillor Leipert moved the minutes of the Redcliff Family & Community Support Services meeting held August 12, 2019, be received for information. - Carried.
- 2019-0308 Redcliff & District Recreation Committee meeting held September 3, 2019 **C)** Councillor Steinke moved the minutes of the Redcliff & District Recreation Committee meeting held September 3, 2019, be received for information. - Carried.
- 2019-0309 Municipal Planning Commission meeting held July 17, 2019 **D)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held July 17, 2019, be received for information. - Carried.

4. REQUEST FOR DECISION

- 2019-0310 Community Garden Water Bill **A)** Councillor Steinke moved to waive the Redcliff Community Garden 2019 season of water fees. - Carried.
- 2019-0311 2020 Budget Discussion Dates **B)** Councillor Gale moved to establish the dates for the 2020 Capital budget review as October 18 & 19, 2019 from 8:30 a.m. to 5:30 p.m. each day. - Carried.
- 2019-0312 Councillor Czember moved to establish the dates for the 2020 Operating budget review as November 6 & 9, 2019 from 8:30 a.m. to 5:00 p.m. each day. - Carried.

5. CORRESPONDENCE

2019-0313 Redcliff Victim Services
Re: Letter of Support

A) Councillor Gale moved correspondence from Redcliff Victim Services regarding a letter of support, be received for information. Further that a letter of support be written to fulfill the grant application requirement as requested. - Carried.

6. OTHER

2019-0314 Municipal Manager Report to
Council September 9, 2019

A) Councillor Gale moved the Municipal Manager Report to Council September 9, 2019, be received for information. - Carried.

2019-0315 Landfill Graphs

B) Councillor Leipert moved the Landfill Graphs to August 31, 2019, be received for information. - Carried.

2019-0316 Redcliff Community Guide
Fall 2019

C) Councillor Gale moved the Redcliff Community Guide Fall 2019, be received for information. - Carried.

2019-0317 Council Important Meetings &
Events September 9, 2019

D) Councillor Czember moved the Council Important Meetings & Events September 9, 2019, be received for information. - Carried.

7. RECESS

Mayor Kilpatrick called for a recess at 8:36 p.m.

Director of Public Services & Director of Community and Protective Services left at 8:36 p.m.

Mayor Kilpatrick reconvened the meeting at 8:45 p.m.

8. IN CAMERA (Confidential Session)

2019-0318

Councillor Leipert moved to meet In Camera to discuss A) Intermunicipal Collaborative Framework under *FOIP* 21 & 24, B) Communications Lease under *FOIP* 16, 23, 24, & 25, and C) Land Matter under *FOIP* 16, 17, 24, & 25 at 8:46 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager, Manager of Legislative & Land Services and Director of Planning & Engineering for all items.

2019-0319

Councillor Gale moved to return to regular session at 9:52 p.m. - Carried.

2019-0320

Councillor Czember moved that administration negotiate and renew the lease agreement for the cell tower site at Main Street and Redcliff Way, Plan 9312491 and a portion of 8-13-6-W4M with TM Mobile Inc. to include a lease rate of no less than \$12,000 per year for a term of 10 years, and two subsequent 5 year renewal terms with a minimum 10 percent rate increase. - Carried.

2019-0321

Councillor Solberg moved Administration to respond to the developer's inquiry with the following information regarding servicing (attachment 1) of the proposed subdivision, subject to the conditions that Council will not dictate conditions of subdivision to the Municipal Planning Commission or Subdivision and Development Appeal Board, that a final cost sharing agreement is at the discretion of Council to accept or reject and that the information provided is only reflective with what Council at this very preliminary stage of the proposed development feels is reasonable to offer:

1. Developer pays 100% of the off-site levies,
2. Developer pays 100% of all engineering costs,
3. Developer pays 100% of all QA/QC costs,
4. Developer post performance security in the form of an irrevocable letter of credit in an amount equal to the developer's share of the costs to purchase materials and install infrastructure,
5. Developer pays and the Town may share part of the costs to replace the Asbestos Cement water line,
6. Developer pays 100% of the cost of extending sanitary sewer to at least the middle of the last lot to be created,
7. Developer pays 100% of water and sanitary services to the property line including curb stops and inspection points,
8. Developer pays 100% of any storm drainage extensions that may be required to meet minimum grading requirements,
9. Developer pays 100% of street lighting required on 2nd Street,
10. Developer pays 100% of the electric, gas and telecom servicing,
11. Developer pays 100% of all surface work infrastructure costs. The Town may cost share a portion of the surface work infrastructure costs not adjacent to the development:
 - a. Sidewalk, curb and gutter is extended from 4th Avenue SW to 3rd Avenue SW including the curb returns at 3rd Avenue,
 - b. On 3rd Avenue,
 - i. curb and gutter are extended from 1st Street SW to match with the end of the west curb return on 2nd Street SW on the north side, and
 - ii. sidewalk, curb and gutter is extended from 1st Street SW to 2nd Street SW on the south side.
 - c. Asphalt paving between all new concrete on 2nd Street SW and 3rd Avenue SW,

- d. Lane between 1st Street SW and 2nd Street SW is graded and graveled with asphalt aprons at each end,
- e. Lane between 2nd Street SW and 3rd Street SW is fully constructed including grading, scarifying and compacting the base, base gravels, surface gravels and asphalt apron at the south end.

- Carried.

9. ADJOURNMENT

2019-0322 Adjournment

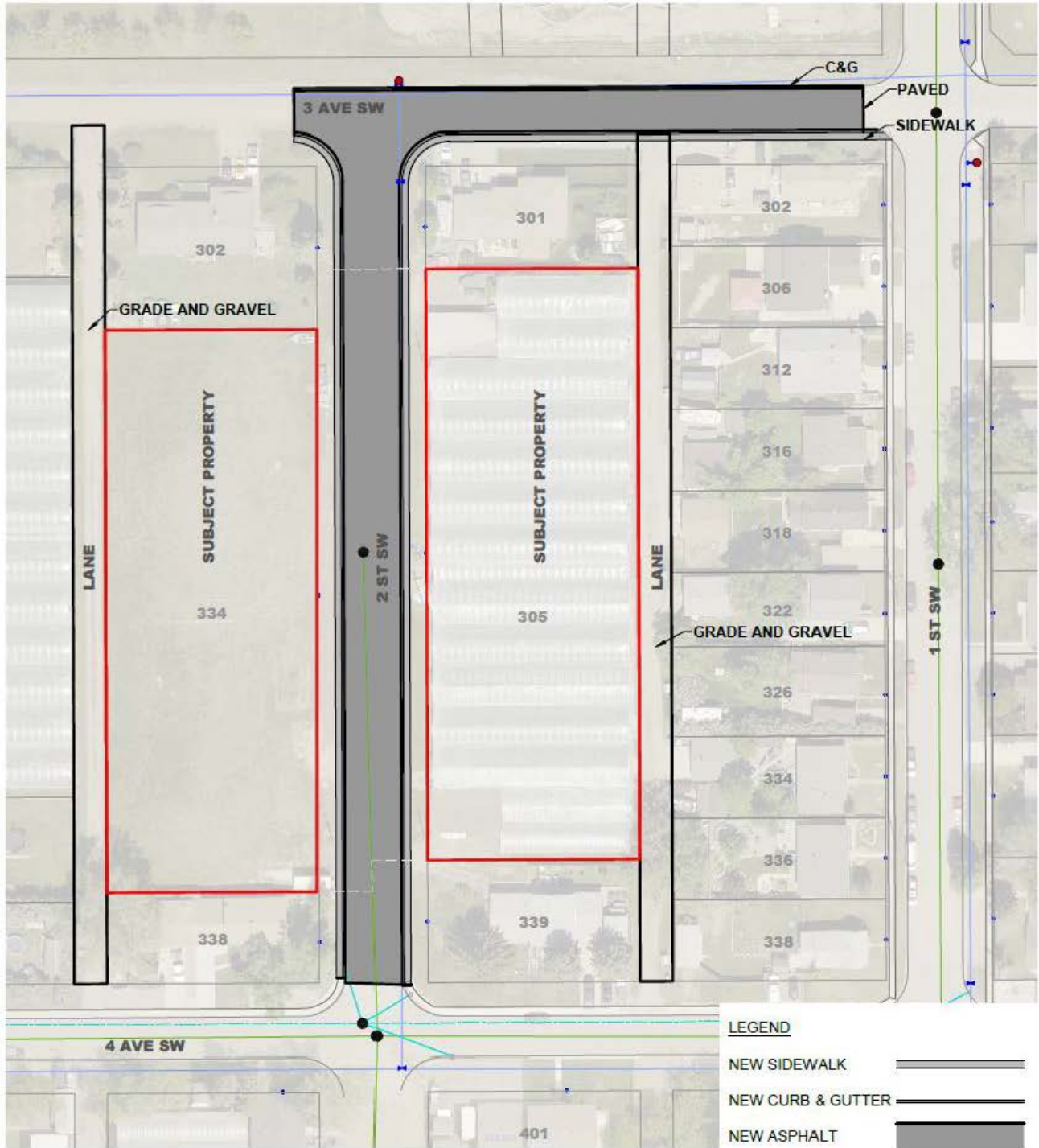
Councillor Steinke moved to adjourn the meeting at 9:53 p.m. - Carried.

Mayor Kilpatrick

Manager of Legislative & Land Services



Attachment 1



Town of Redcliff

Phone: (403) 548-3618
Fax: (403) 548-6623
Email: redcliff@redcliff.ca

NO.	DWN.	ISSUE	DATE
-	-	-	Sept 5, 2019
SCALE = 1:1000			

334 & 301 2 Street SW
Surface Works
Infrastructure Option 1
Figure 1

RIVERVIEW GOLF CLUB BOARD OF DIRECTORS MEETING MINUTES

AUGUST 12, 2019 at 1:00 PM

Present: **Cliff Sackman, President**
 Darrell Schaffer, Secretary
 Jerry Beach, Treasurer
 Russ Paulson, Director
 Derrin Thibault, Town of Redcliff
 Chris Czember, Town of Redcliff

Absent: **Bill Duncan**

Cliff Sackman called the meeting to order at 1:02 P.M.

MOTION: **Jerry Beach moved the agenda for the August 12, 2019 meeting be adopted as presented. CARRIED.**

MOTION: **Russ Paulson moved the minutes of the July 9, 2019 Board Meeting be approved as presented. CARRIED.**

REPORTS TO BOARD

GROUNDS COMMITTEE

Jerry Beach provided a verbal report in support of a written report submitted by Grounds Superintendent Carmon Dewald.

ADMINISTRATION COMMITTEE

Nothing to Report

FINANCIAL REPORT

An Income Statement for the period November 1, 2018 to July 31, 2019 was prepared by Carolyn Irwin and circulated to Board Members.

MOTION: **Chris Czember the Committee Reports and the Financial Report/Income Statement for the period November 1, 2018 to June 30, 2019 be received for information. CARRIED**

OLD BUSINESS

MOTION: Russ Paulson moved the Riverview Golf Club forward a request to the Town of Redcliff requesting assistance with restoring water levels in the #1/#2 storage pond as there is benefits to both the Town and the Golf Club in maintaining adequate water levels in the pond. CARRIED.

NEW BUSINESS

MOTION: Chris Czember moved correspondence from the YMCA soliciting support to their organization as "Charity of Choice" during the Medicine Hat Police Association Policeman's Ball be received for information. CARRIED.

IN CAMERA SESSION

MOTION: Darrell Schaffer moved the Board meet In Camera to discuss a legal issue at 1:40 P.M. CARRIED.

MOTION: Jerry Beach moved the Board return to regular session at 1:45 P.M.. CARRIED.

MOTION: Russ Paulson moved the Riverview Golf Club contribute financially to the settlement offer as outlined in the email correspondence from Thomas Percy, Senior Legal Counsel Intact Insurance dated August 9, 2019. CARRIED

ADJOURNMENT

MOTION: Darrell Schaffer moved to adjourn the meeting at 1:48 PM. CARRIED.

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: September 23, 2019

PROPOSED BY: Planning & Engineering

TOPIC: Servicing Levels for LUB zones

PROPOSAL: Approve the Servicing Policy for LUB zones

BACKGROUND:

Planning and Engineering is being regularly approached by developers requesting changes to the Town's standards and guidelines for municipal development. The purpose of this RFD is to inform Council of:

- Why standards are necessary,
- How standards are created,
- Possible variations on standards,
- Application of standards, and
- Variation of standards

Why standards are necessary

Standards serve the following primary functions:

- consistency in level of services provided to the public,
- definition of what the municipality's servicing expectations are,
- outline servicing solutions that meet the minimum expected levels of service and work in the local context,
- provide consistency when dealing with different developers.

How standards are created

Standards are typically created by engineers laying out the minimum requirements from an engineering perspective and are then modified based on input from Council. The way standards should be created is:

- first, by Council establishing a policy on levels of service,
- second, subject matter experts (i.e. engineers) determine what is technically required to meet those levels of service,
- third, the subject matter experts provide explanation with regards to:
 - how the technical solutions meet the level of service requirements,
 - identifying various options,
 - estimating the costs of various options.
- Council directs the engineers to make changes and adopt options.

Possible variations on standards

One of the issues with standards is that there can be many ways to meet the level of service requirements. One of the policy decisions that needs to be made is how permissive the

standards will be to different variations that still meet the overriding service delivery requirements.

Example 1: An example is that monolithic and separate sidewalks both meet the service delivery requirement to provide an all-weather surface for pedestrian traffic in a road right of way. Each has its own advantages and disadvantages but from a municipal cost perspective they are about the same. Should the Town dictate one or the other for consistency sake or allow for both?

Example 2: Another example is streetlights, should a Developer be required to install a standard pole and light head or be allowed to install custom poles and light heads? In this case there is an extra municipal cost to having multiple types of streetlight poles and heads because the municipality will need to retain an inventory for replacement purposes.

Application of Standards

How to apply standards appears to be straight forward as the infrastructure required to meet the minimum servicing levels needs to be provided; however, as recent experience has shown, developers, MPC, and SDAB do not have guidance on how the Town applies standards.

Example: the MGA allows municipalities to extend roads and sidewalks to hook into the transportation system and not just dead end. For a scenario such as this, what is needed in the standards is guidance for administration to determine what infrastructure a developer needs to install under different conditions. Having a Council policy on this will then also provide direction to MPC and SDAB on how to apply the standards. It is also likely useful to developers so they know beforehand.

Variation of Standards

It does not matter how perfect and/or flexible a standard is made, as the reality is developers will always ask to vary the standards to meet their goals and objectives (often they will blame it on site constraints). Standards should contain clauses dealing with how requests for variation will be dealt with.

Applications for variations of standards should always require the developer to demonstrate how the proposed variation:

- does not reduce the stated required level of service,
- meets all technical standards, and
- will save the municipality operation, maintenance and repair costs.

Variances should not be approved just because it will save the developer costs or time.

The attached policy is intended to be a starting point for the discussion of Municipal Servicing Standards by laying out the services to be provided and where.

Attached Policy

The attached draft policy is presented for Council's consideration and input. Initially the draft policy only contains a high level examination of what services are to be provided. The next steps are:

1. To add levels of service to the policy such as whether there are sidewalks on both sides of a road or only on one side, if parking lanes should be provided on all roads, what is the design event for flood protection from the river or runoff.
2. To add engineering considerations to the policy such as road widths, sidewalk widths,

etc.

3. Add policies covering application of the standards and granting of variances.

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

Goal 1 The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

Strategies

- 1.1. Establish long-term financial solutions to fund the maintenance, replacement and expansion of the community's infrastructure

Goal 2 The Town of Redcliff strives to offer an environment that advances local employment through economic development and diversification.

Strategies

- 2.1. Define the community's target markets and pursue development opportunities
- 2.2. Explore and promote economic development opportunities within the community and the region
- 2.3. Promote a positive culture towards business and development
- 2.5. Explore and consider options of fibre optic internet access for the community

Goal 3 The Town of Redcliff fosters an inclusive community through services that support social, recreational and housing opportunities.

Strategies

- 3.1 Encourage development of seniors housing in priority locations
- 3.2. Develop and implement a river valley usage plan

Goal 4 The Town of Redcliff is effective in governance and public service delivery.

Strategies

- 4.1. Conduct a review to identify how existing bylaws, policies and procedures may restrict the realization of the Town's vision
- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources.

ATTACHMENTS:

Draft of Development Level of Services Policy

OPTIONS:

1. Approve in principle the Development Level of Services Policy and instruct Administration to proceed to the next step of adding levels of service.
2. Approve in principle the Development Level of Services Policy with additions and or

deletions and instruct administration to proceed to the next step of adding levels of service.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved that Council approve in principle the Development Level of Services Policy as presented in draft, instruct Administration to proceed to the next step of adding levels of service and bring the policy back to Council for further review.
2. Councillor _____ moved that Council approve in principle the Development Level of Services Policy as presented in draft with additions and or deletions noted below, instruct Administration to proceed to the next step of adding levels of service and bring the policy back to Council for further review.

•

•

•

•

•

•

•

SUBMITTED BY:

Department Head



Municipal Manager



DEVELOPMENT LEVEL OF SERVICES

BACKGROUND

The Town is regularly approached by developers requesting changes to the Town's standards and guidelines for municipal development. The question that developers often ask is why is that the standard. Without a policy in place that states this is the policy of Council it is difficult to impress on them that this is a Council requirement.

It is recognized that servicing standards should vary between different types of zoning but should be consistent within a single type of zone.

PURPOSE

To establish policies governing the levels of servicing that Council feels need to be delivered by developers when proposing new developments. The intent of this document is not to lay out specific technical requirements but to identify policy level requirements.

POLICY

MINIMUM SERVICING TO BE PROVIDED

- (1) All new development in the Town of Redcliff will be supplied by the developer with the following services:
 - (a) Public access to each parcel,
 - (b) Flood protection:
 - (i) Runoff by stormwater management,
 - (ii) River by setbacks.
- (2) All new residential development in the Town of Redcliff will be supplied by the developer with the following services:
 - (a) Potable water from the Town's distribution system to each parcel,

- (b) Fire protection water from the Town's distribution system at the rates specified by the Fire Underwriters Survey,
 - (c) Sanitary sewer service for each parcel to the Town's sanitary sewer collection system,
 - (d) Paved public vehicle road to each parcel,
 - (e) On street vehicle parking,
 - (f) Pedestrian accommodation on each side of a vehicle road,
 - (g) Access for vehicles to the rear of each parcel,
 - (h) Landscaping of parks and open spaces,
 - (i) Gas servicing to each parcel,
 - (j) Electric servicing to each parcel,
 - (k) Street lighting for each vehicle road,
 - (l) Street name signing for each intersection,
 - (m) Roadway regulatory signage,
 - (n) Telecom servicing to each parcel,
 - (o) Conduit for fiber optic servicing to each parcel.
- (3) All new commercial development in the Town of Redcliff will be supplied by the developer with the following services:
- (a) Potable water from the Town's distribution system,
 - (b) Fire protection water from the Town's distribution system at the rates specified by the Fire Underwriters Survey,
 - (c) Sanitary sewer service to the Town's sanitary sewer collection system,
 - (d) Paved public vehicle road to each parcel,
 - (e) On street vehicle parking,
 - (f) Pedestrian accommodation on each side of a vehicle road,
 - (g) Access for vehicles to the rear of each parcel,
 - (h) Landscaping of parks and open spaces,
 - (i) Gas servicing to each parcel,
 - (j) Electric servicing to each parcel,
 - (k) Street lighting for each vehicle road,

- (l) Street name signing for each intersection,
 - (m) Roadway regulatory signage,
 - (n) Telecom servicing to each parcel,
 - (o) Conduit for fiber optic servicing to each parcel.
- (4) With the exception of isolated industrial development, all new industrial development in the Town of Redcliff will be supplied by the developer with the following services:
- (a) Potable water from the Town's distribution system,
 - (b) Fire protection water from the Town's distribution system at the rates specified by the Fire Underwriters Survey,
 - (c) Sanitary sewer service to the Town's sanitary sewer collection system,
 - (d) Paved public vehicle road to each parcel,
 - (e) Pedestrian accommodation on one side of a vehicle road,
 - (f) On street vehicle parking,
 - (g) Access for vehicles to the rear of each parcel,
 - (h) Landscaping of parks and open spaces,
 - (i) Gas servicing to each parcel,
 - (j) Electric servicing to each parcel,
 - (k) Street lighting for each vehicle road,
 - (l) Street name signing for each intersection,
 - (m) Roadway regulatory signage,
 - (n) Telecom servicing to each parcel,
 - (o) Conduit for fiber optic servicing to each parcel.
- (5) New isolated industrial development in the Town of Redcliff should be supplied by the developer with the same services as for industrial development if feasible. On a case by case basis the Town may waive some of the requirements for the developer to provide, but at a minimum the following shall be provided.
- (a) Fire protection as specified by the Fire Underwriters Survey,
 - (b) Gravel public vehicle road to each parcel,
 - (c) Access for vehicles to the rear of each parcel,
 - (d) Street name signing for each intersection,

- (e) Roadway regulatory signage.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton - South West*

AR98072

August 15, 2019

His Worship Dwight Kilpatrick
Mayor
Town of Redcliff
PO Box 40
Redcliff AB T0J 2P0

RECEIVED

AUG 23 2019

TOWN OF REDCLIFF

Dear Mayor Kilpatrick,

As per the email sent on August 14, I am pleased to confirm \$597 million in Municipal Sustainability Initiative (MSI) funding and \$473 million in federal Gas Tax Fund (GTF) funding is now available for municipalities and Metis Settlements. GTF funding includes the one-time payment of \$229.5 million announced by Canada in March 2019. I am confident this additional funding will enable you to build stronger communities and better meet your infrastructure priorities.

For the Town of Redcliff:

- The **interim 2019 MSI capital allocation is \$789,882**. This includes \$492,572 in MSI capital funding and \$297,310 in Basic Municipal Transportation Grant funding.
- The **interim 2019 MSI operating allocation is \$51,391**.
- The **2019 GTF allocation is \$632,803**. This includes \$306,942 as a result of the one time funding top-up and \$325,861 in 2019-20 GTF funding.

MSI and GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at alberta.ca/municipalities-funding.aspx.

I look forward to the continued partnership between Alberta's municipalities and Metis Settlements, our government, and Government of Canada.

Yours very truly,

Kaycee Madu
Minister

cc: Arlos Crofts, Municipal Manager, Town of Redcliff

Community Peace Officer Program

Alberta Justice and Solicitor General

PROGRAM CHANGES 2018



Alberta

Changes to the Program and Background



Background

- In 2012, CPO2 Rod Lazenby died following an attack by a land owner while conducting land use bylaw enforcement duties.
- Fatality Inquiry was held to determine what could be learned from this incident and specifically how that might be applied to officer safety conversation.
- In Spring 2018, the Deputy Minister of Justice and Solicitor General supported action on 3 of the 4 recommendations put forward by the Inquiry.

Inquiry Recommendations

- 1) ...no distinction be made between level 1 and 2 CPOs for the purposes of training...
- 2) ...known risks should be distributed to all CPOS in the municipality and risk assessment flagged not to attend alone...
- 3) ...a system be put in place in all municipalities that are authorized employers of CPOs, whereby every field CPO be required to advise a central depot...where he is going and for what purpose.

Changes to Qualifications and Appointments

- Impacted AEs / CPO2s
- Physical Assessments
- Standardized Training – CPOIP
- Batons, OC Spray and Body Armour
- Roles and Responsibilities – No change required
- Uniforms and Vehicle Markings – May be required

Dispatch and Tracking Policy

- AEs required to maintain a list of all known high-risk citizens that CPOs may encounter
 - Policy required to be submitted (April 1, 2019)
 - Must be checked before attending an incident
- AEs required to establish a dispatch system
 - Policy required to be submitted (April 1, 2019)
 - Must know where CPOs are

Transition Process and Timelines



Transition Process - Timelines

- Timelines are still under review
 - Require input on other issues
 - Identification of transition training numbers
- Training numbers survey – October
- Future CPO2 Appointments

Transition Process – Physical Assessments

- Section 6.2(g) Peace Officer Program Policy and Procedures Manual:
 - Physical Abilities Requirements Evaluation (00:04:45)
 - Correctional Officer Physical Aptitude Test
 - Police Officer Physical Aptitude Test
 - Alberta Physical Readiness Evaluation for Police

Transition Process – Amendments

- Request for Amendment to Authorization or Appointment
 - Review of authorities needed
 - No fee required
 - No additional professional standards or background checks
 - Attach proof of transition training
 - Attach proof of physical assessment
 - Submit to: peaceofficerinfo@gov.ab.ca

What's Next

- Follow-up Bulletin after Info Sessions
 - Timelines
- Monitor Bulletins for:
 - Transition training dates
 - Policy deadlines
 - New information
- Amended Peace Officer Program Policy and Procedures Manual – December 2018



CPO 2 to CPO 1 Bridge Training Programs

Ryan Stratton
Manager, Specialized Training and Standards
Justice & Solicitor General Training Academy

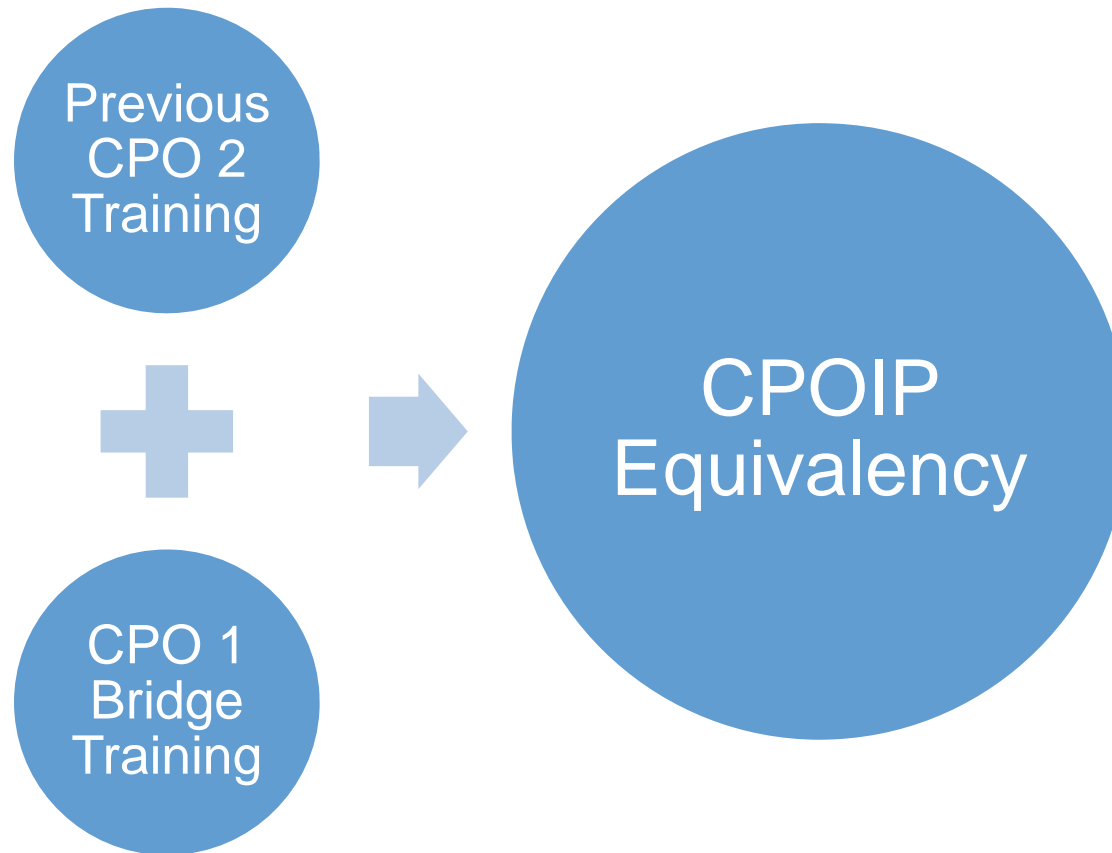
Issue

There are approximately **730** level 2 Community Peace Officers (CPO 2) who will require training to meet the Lazenby Fatality Inquiry recommendations.

Joint Training Strategy

The Training Academy and any interested CPO employer with the resources and infrastructure will provide **bridge training** for CPO 2s to be trained to the CPO 1 level.

Bridge Training



CPOIP Equivalency

Note that bridge training must bridge the gap to the CPOIP standard meaning some topics that **may not directly apply to your organization** or role must be covered, including:

- Mental Health
- Traffic Stops
- OC Spray
- Baton
- Shoulder Pin Restraint

Employer-Provided Training

Personalized Bridge Program

- Likely only feasible for large organizations.
- Time-efficient, but expensive to create.
- Needs accreditation.

Licensed TA Bridge Program

- TA would provide all lessons.
- Would not take into account previous CPO 2 training.
- Extended timeline, as material still needs developed by TA.

Personalized Bridge Program

Employers develop
curricula

Submit for accreditation in
early 2019

Accreditation by end of
April 2019

Training delivery to
commence by April 2019

Licensed TA Bridge Program

TA redesigned curricula
developed by spring 2019.

TA Train the Trainer curricula
developed by summer 2019.

Employer trainers trained in
fall 2019.

Training delivery to
commence by winter 2019.

TA-Provided Training

- TA will build a generic bridge program sufficient for **any** CPO 2 to be trained to the CPO 1 level.
- Estimated to be a **4 week** program.
- Once curricula is developed, training all CPOs could take between **1.5 to 2 years**.



CPOIP vs. Bridge Training

Note that **6-week** CPOIP classes will still be run by the TA to support the training of new level 1 CPOs.

The **4-week** bridge training program is for level 2 CPOs being appointed to CPO 1 in response to the Lazenby Inquiry recommendations.

TA-Provided Training

- If no major employers choose to train their own staff, then the TA will be responsible for training approximately 700+ CPOs in the province. This will take approximately **3.5 to 4 years** after curricula is developed.
- If some of the major employers train their own, training the remaining 300+ CPOs will take approximately **1.5 to 2 years**, depending on the actual numbers.

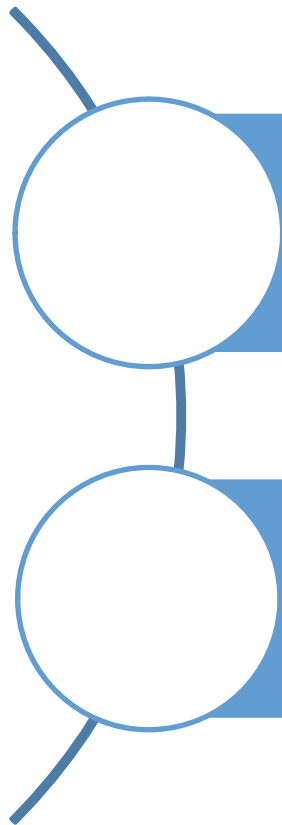
Resource Requirements

- The TA is seeking financial support over the course of the delivery of the bridging program – this financial support will be part of JSG 2019-20 fiscal budget request.
- We do not yet know all costs for facilities, accommodations, equipment, staffing, etc.
- Fees to the employer are undetermined at this point. The TA will advise once established.

Resource Requirements

Timely and accurate responses to the upcoming **Peace Officer Program survey** are pivotal in helping the TA secure the appropriate funding and assist in planning for CPO 1 Bridge Training.

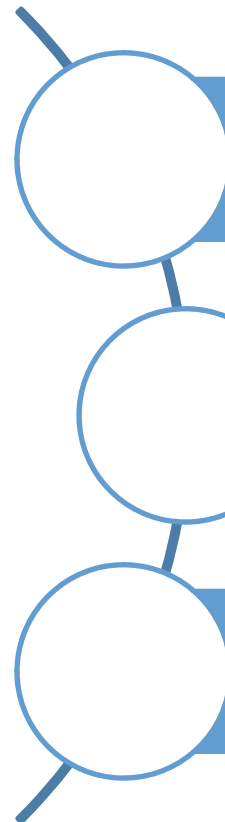
Curriculum Designer



Complete a gap analysis

Develop curricula
specifically for CPOs

Training Sergeant

- 
- Lead role in planning
 - Securing additional space
 - Hiring and Lead Facilitator




ryan.stratton@gov.ab.ca

Office: 780-644-0662

<https://www.alberta.ca/review-peace-officer-training.aspx>

Questions?



Town of Redcliff

COMMUNITY AND PROTECTIVE SERVICES

Facility Services Budget Concept

Town of Redcliff 9/19/2019 1



COMMUNITY & PROTECTIVE SERVICES OVERVIEW

A component of Community and Protective Services includes the maintenance of all Town owned Facilities & Parks.

- ❖ The current building/facility/parks maintenance approach is through the use of repair and maintenance budget lines per asset, or through the Capital budget request process, or if the need is great enough a process to obtain approval for emergent funds could be requested.
- ❖ The current approach doesn't provide the flexibility for a proactive asset maintenance program. The type or frequency of expenses that occur over the course of a year in a given facility or park can vary widely and are extremely hard to accurately predict on a per asset/GL code basis.
- ❖ The current approach has also artificially inflated operating budgets to accommodate the repair and maintenance needs of our assets. This approach lends itself to repair the bare minimums in each facility/park, or even only partial repairs due to lack of funds in a given year per facility/park so we can "get by" until the capital budget process arrives each year.

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COMMUNITY & PROTECTIVE SERVICES Proposed Budgeting Approach

► A FACILITY SERVICES REPAIR & MAINTENANCE BUDGET

- One idea would be to reduce the repair and maintenance lines in each operating budget and move them over to a standalone budget. This would allow for the flexibility of repair and maintenance across all assets in a manner that is consistent with the required expenses for all assets in a given year. If more is required at one asset and nothing is required at another asset the expenses would reflect that.
- Current purchasing policy, spending thresholds and associated approval levels that are in place would be used to govern the expenses that would take place through this annually Council approved budget line and reported out through our existing AP reporting process.
- This approach would provide the flexibility of looking after repair and maintenance needs of Town assets in a less restrictive operating budget line approach. It's expected this approach would allow for a more proactive approach as opposed to a corrective or failure repair approach.
- The above-mentioned approach already happens in other Town area's such as our water system, asphalt/roads & concrete/sidewalks to mention a few.

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COMMUNITY & PROTECTIVE SERVICES Proposed Budgeting Approach

► REPAIR AND MAINTENANCE BUDGET FRAMEWORK PROPOSAL

- A financial repair and maintenance framework would need to be developed and adopted so that multiple categories of facility repairs are delineated and understood.
- A framework could be developed where there is minor R&M budget lines per facility as they exist in the budget today but with a much smaller dollar figure associated to them. *This could look after smaller daily type repair activities.*
- A major R&M category that falls under the newly proposed "facility services maintenance" budget. *This could look after replacement or upgrades to existing facilities that are beyond the daily repair type activities.*
- A Capital budget category. *This would be a brand new activity/proposal or the wholesale remove and replace of something like a splash park.*

There is also a need to have some level of categorization and reporting so Council is aware/apprised of activities and remain good stewards of funds.

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COMMUNITY & PROTECTIVE SERVICES Proposed Budgeting Approach

Questions?



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
September 23, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
September 24-27, 2019	AUMA Convention	Edmonton
October 5, 2019	Fall Festival	Memorial Park
October 15, 2019 (Tuesday)	Council Meeting	Town Hall Council Chambers 7:00 p.m.
October 18, 2019	Special Council Meeting 2020 Capital Budget Review	Town Hall Council Chambers 8:30 a.m. – 5:30 p.m.
October 19, 2019	Special Council Meeting 2020 Capital Budget Review	Town Hall Council Chambers 8:30 a.m. – 5:30 p.m.
October 28, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
November 6, 2019	Special Council Meeting 2020 Operating Budget Review	Town Hall Council Chambers 8:30 a.m. – 5:00 p.m.
November 9, 2019	Special Council Meeting 2020 Operating Budget Review	Town Hall Council Chambers 8:30 a.m. – 5:00 p.m.