

COUNCIL MEETING
MONDAY, SEPTEMBER 9, 2019
7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, SEPTEMBER 9, 2019 – 7:00 P.M.
REDCLIFF TOWN HALL DOWNSTAIRS MEETING ROOM**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda	Adoption
Pg. 4	C) Accounts Payable *	For Information
	2. DELEGATION	
Pg. 9	A) Arlen Jahraus * Re: Utility Matter	
Pg. 36	B) John Long * Super Clean Auto Detailing & Car Wash	
	3. MINUTES	
Pg. 56	A) Council meeting held August 19, 2019 *	For Adoption
Pg. 61	B) Redcliff Family & Community Support Services meeting held on August 12, 2019 *	For Information
Pg. 62	C) Redcliff & District Recreation Committee meeting held on September 3, 2019 *	For Information
	4. REQUEST FOR DECISION	
Pg. 64	A) Community Garden Water Bill *	For Consideration
Pg. 66	B) 2020 Budget Discussion Dates *	For Consideration
	5. CORRESPONDENCE	
Pg. 68	A) Redcliff Victim Services * Re: Letter of Support	For Consideration
	6. OTHER	
Pg. 69	A) Municipal Manager Report to Council *	For Information

Pg. 82	B)	Landfill Graphs *	For Information
Pg. 85	C)	Redcliff Community Guide Fall 2019 *	For Information
Pg. 109	D)	Council Important Meetings & Events *	For Information
	i)	Council Meeting of September 23, 2019	For Discussion

7. RECESS

8. IN CAMERA (CONFIDENTIAL)

- A)** Intermunicipal Collaborative Framework (FOIP Sec. 21 & 24)
- B)** Communications Lease (FOIP Sec. 16, 23, 24 & 25)
- C)** Land Matter (FOIP Sec. 16, 17, 24 & 25)

9. ADJOURN

COUNCIL MEETING - SEPTEMBER 9, 2019			
TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
84400	AMSC INSURANCE SERVICES(GENERAL INSURANCE)	AUGUST BENEFITS PREMIUMS	\$ 22,914.73
84401	BENCHMARK GEOMATICS INC.	REC-TANGLE STAKED GRADES	\$ 2,483.25
84402	BIG HILL SERVICES	ARENA BOARD CLEANING	\$ 682.50
84403	BRANDT TRACTOR LTD.	EQUIPMENT PARTS	\$ 117.95
84404	TRAVIS CAMPBELL	TOOL INSURANCE	\$ 500.00
84405	CANADA REVENUE AGENCY	2018 PIER DEFICIENCIES	\$ 937.05
84406	CLASSIC CONCRETE CORING & CUTTING	PROJ#219 CORE HOLES REC-TANGLE	\$ 368.55
84407	DB PERKS & ASSOCIATES LTD.	DOLPHIN PARTS	\$ 95.22
84408	FRANK'S FIRE ALARM & ELECTRICAL	FIRE ALARM INSPECTION & TESTING	\$ 1,050.00
84409	HYDRACO INDUSTRIES LTD.	EQUIPMENT PARTS	\$ 11.00
84410	JACOB'S WELDING LTD.	REPAIR GARBAGE TRUCK MAST	\$ 577.50
84411	LYTVIAK, PETRO	REIMBURSE DRIVER ABSTRACT	\$ 97.60
84413	NEW WEST TRUCK CENTRES	EQUIPMENT PARTS	\$ 12.13
84414	PAINTING WITH VAL	JUNE 27 PAINTING WITH VAL	\$ 135.00
84415	PROTECH PUMP SERVICE	SEWER PUMP REPAIR	\$ 1,202.25
84416	ROBERTSON IMPLEMENT ALBERTA	EQUIPMENT PARTS	\$ 120.01
84417	ROYAL EXCELLENCE SERVICES LTD.	CONCESSION HOOD CLEAN	\$ 488.25
84418	SHAW CABLESYSTEMS G.P.	INTERNET SERVICES	\$ 257.35
84419	SOUTH COUNTRY CO-OP LTD	VELCRO FOR HELMETS	\$ 12.56
84420	SOUTHERN ALBERTA NEWSPAPERS	VARIOUS ADS	\$ 4,589.02
84421	STEINER'S PETROLEUM	PROPANE	\$ 80.90
84422	BE YOUTH CENTRE	MUSICAL RIDE FUNDRAISER	\$ 5,663.00
84423	REDCLIFF ACTION SOCIETY FOR YOUTH	MUSICAL RIDE FUNDRAISER	\$ 5,663.00
84424	OTT, LYNDIA	SWIM LESSON REFUND	\$ 30.00
84425	REDCLIFF YOUTH CENTRE	2019 FCSS COMMUNITY GRANT	\$ 8,000.00
84426	CARRIERE, JENNESSA	REFUND OVER PAYMENT DOG TAGS	\$ 22.50
84427	SAGER, SIENNA	SWIM LESSON REFUND	\$ 10.00
84428	BROSZ, TARA	SWIM LESSON REFUND	\$ 30.00
84429	TRUKKERS RESTAURANT	JUNE & JULY MOW MEALS	\$ 3,171.00
84430	VOLKER STEVIN CONTRACTING LTD	LINE PAINTING	\$ 3,693.06
84431	WESTERN TRACTOR COMPANY INC.	EQUIPMENT PARTS	\$ 706.36
84432	MJB ENTERPRISE LTD	PROJ#218 IF COX UPGRADES	\$ 351,999.79
84468	ALBERTA HEALTH SERVICES	FOOD HANDLING PERMITS	\$ 350.00
84469	ADT SECURITY SERVICES CANADA INC	ALARM MONITORING	\$ 328.55
84470	AMSC INSURANCE SERVICES(GENERAL INSURANCE)	HEALTH SPENDING JULY 2019	\$ 773.50
84471	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 22,602.84
84472	BEAVER PLASTICS LTD.	MOW CONTAINERS	\$ 488.94
84473	BRUCE'S SEWER SERVICE	SEMI ANNUAL SEWER MAINTENANCE	\$ 620.16
84474	CLASSIC CONCRETE CORING & CUTTING	PROJ#219 CORE HOLES STORM	\$ 581.28
84475	COOPER EQUIPMENT RENTALS LIMITED	EQUIPMENT RENTAL	\$ 77.81
84476	CANADIAN PACIFIC RAILWAY	MAINTENANCE FLASHER CONTRACT	\$ 558.00
84477	EECOL ELECTRIC CORP.	PROJ#219 SUPPLIES	\$ 729.82
84478	FAST TIMES MACHINING	REPAIR MOWER SPINDLE	\$ 435.58
84479	WOOD, DALE	FIRE ARMS COURSE	\$ 380.00
84480	ULINE	HAND TRUCK	\$ 689.07
84481	THE PARK AFTER DARK CINEMAS	REDCLIFF DAYS MOVIE	\$ 525.00
84482	NICKERSON, KATLIN	SWIM LESSON REFUND	\$ 75.00
84483	SEEFRIED, KINSLEY	SWIM LESSON REFUND	\$ 30.00
84484	GIESBRECHT, ANNA	KEY DEPOSIT REFUND	\$ 150.00
84485	CARLSON, NICOLE	KEY DEPOSIT REFUND	\$ 150.00
84486	REDCLIFF YOUTH CENTRE	RASY AGREEMENT 2019 MAR & JUN	\$ 9,000.00
84487	ALS ENVIROMENTAL	WATER ANALYSIS	\$ 2,519.79
84488	MOLLY MAID	HOME CLEANING SERVICES	\$ 90.00
84489	KOZINSKI, JENNESSA	SWIM LESSON REFUND	\$ 30.00

84490	STEINER'S PETROLEUM	PROPANE	\$ 148.60
84491	SPEEDY GLASS	WINDOW REPAIR - RCMP	\$ 342.72
84492	SHAW CABLESYSTEMS G.P.	INTERNET SERVICES	\$ 168.00
84493	RAECOR ENTERPRISES LTD	PROJ#191 SENIOR CENTER FLOORING	\$ 9,106.35
84494	PUROLATOR	FREIGHT	\$ 151.43
84495	NEW WEST TRUCK CENTRES	EQUIPMENT PARTS	\$ 17.92
84496	MATRIX SOLUTIONS INC.	PROJ#216 CONSULTING WETLAND	\$ 3,872.06
84497	LIFESAVING SOCIETY	EXAM FEES	\$ 173.40
84498	GALE, SHAWNA	ICF MEETING MILEAGE	\$ 20.00
84499	GEM TESTING LTD.	SITE INSPECTIONS	\$ 4,039.88
84500	JAG CLEANING SERVICES LTD	JANITORIAL SERVICES	\$ 3,045.00
84501	KAL TIRE	NEW FRONT TIRES	\$ 2,000.46
84502	LETHBRIDGE CUSTOM CANVAS (2003) LTD.	PROJ#206 SHADE CLOTH - POOL	\$ 1,827.00
TOTAL			\$ 481,819.69

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT#	VENDOR	DESCRIPTION	AMOUNT
EFT0001609	ACTION PARTS	EQUIPMENT PARTS	\$ 201.87
EFT0001610	ALTA-WIDE BUILDERS SUPPLIES (MEDICINE HAT) LTD.	TREATED TIMBER & PLYWOOD	\$ 1,681.04
EFT0001611	ATRON REFRIGERATION & AIR CONDITIONING LTD	EQUIPMENT MAINTENANCE & REPAIR	\$ 44,039.64
EFT0001612	C & H IRRIGATION LTD.	MOTOR / VACPUMP	\$ 1,966.55
EFT0001613	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 49.00
EFT0001614	CITY AUTO PARTS	EQUIPMENT PARTS	\$ 117.65
EFT0001615	C.U.P.E.	UNION DUES TO AUG 3	\$ 3,204.51
EFT0001616	DIGITEX CANADA INC.	PHOTOCOPIER FEES	\$ 760.10
EFT0001617	FARMLAND SUPPLY CENTER LTD	SILICONE CARBIDE PUMP SEALS	\$ 539.70
EFT0001618	GRAND RENTAL STATION	PENNY CARNIVAL RENTALS	\$ 259.33
EFT0001619	HOME HARDWARE	GENERAL SUPPLIES	\$ 946.24
EFT0001620	HYDRODIG	LINE REPAIR & HYDROVAC	\$ 3,197.25
EFT0001621	JIM'S ELECTRIC (2006) LTD.	LIONS PARK ELECTRICAL UPGRADE	\$ 980.93
EFT0001622	MEDICINE HAT NEWS	EMPLOYMENT ADS LIFE GUARD	\$ 580.66
EFT0001623	MPE ENGINEERING LTD.	LIFTSTATION & WTP CONTINUING SERVICE CONTRACT	\$ 3,342.68
EFT0001624	THE PHONE EXPERTS COMMUNICATIONS LTD	IPHONE 8 & ACCESSORIES	\$ 992.15
EFT0001625	READY ENGINEERING CORP	PROJ#200 JESMOND LIFT STATION	\$ 778.31
EFT0001626	REDCLIFF/CYPRESS REGIONAL LANDFILL	LANDFILL TONNAGE	\$ 528.96
EFT0001627	RURAL MUNICIPALITIES OF ALBERTA	EQUIPMENT SUPPLIES	\$ 2,229.96
EFT0001628	SCHEFFER ANDREW LTD.	PROJ#218 IF COX PROJECT MANAGEMENT	\$ 10,342.08
EFT0001629	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 194.57
EFT0001630	CHARMAINE PETE	CANADA DAY GLITTER TATTOOS	\$ 500.00
EFT0001631	WOLSELEY MECHANICAL GROUP	EQUIPMENT PARTS	\$ 203.89
EFT0001632	ACTION PARTS	EQUIPMENT PARTS	\$ 225.86
EFT0001633	AIR LIQUIDE CANADA INC	BULK LIQUID CO2	\$ 1,882.07
EFT0001634	ALTA-WIDE BUILDERS SUPPLIES (MEDICINE HAT) LTD.	SENIORS CENTER REPAIR	\$ 26.02
EFT0001635	ATRON REFRIGERATION & AIR CONDITIONING LTD	EQUIPMENT MAINTENANCE & REPAIR	\$ 389.24
EFT0001636	BARTLE & GIBSON CO. LTD.	FLUSH VALVES & PARTS	\$ 534.73
EFT0001637	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 96.27
EFT0001638	CENTRAL SHARPENING	SHARPEN ICE KNIFE	\$ 63.00
EFT0001639	CHAMCO INDUSTRIES LTD.	COMPRESSOR MAINTENANCE	\$ 3,259.20
EFT0001640	CITY AUTO PARTS	EQUIPMENT PARTS	\$ 76.86
EFT0001641	COURTYARD LAW CENTER	PROFESSIONAL FEES	\$ 5,338.30
EFT0001642	FARMLAND SUPPLY CENTER LTD	FITTINGS	\$ 11.55
EFT0001643	HOME HARDWARE	GENERAL SUPPLIES	\$ 338.19
EFT0001644	HYDRODIG	CURB STOP REPAIR	\$ 603.75
EFT0001645	INDUSTRIAL MACHINE INC.	ZAMBONI MAINTENANCE	\$ 1,586.20
EFT0001646	KEYWAY SECURITY LOCKSMITHS LTD	RCMP & FIREHALL DOOR REPAIRS	\$ 2,409.75
EFT0001647	KIRK'S MIDWAY TIRE	NEW REAR TIRES	\$ 7,874.00

EFT0001648	MPE ENGINEERING LTD.	WTP CONTINUING SERVICE CONTRACT	\$ 1,575.00
EFT0001649	PARK ENTERPRISES LTD.	JULY 2019 BILLING	\$ 3,865.56
EFT0001650	THE PHONE EXPERTS COMMUNICATIONS LTD	RUN WIRE TO OFFICE	\$ 275.18
EFT0001651	RURAL MUNICIPALITIES OF ALBERTA	GENERAL SUPPLIES	\$ 100.38
EFT0001652	RMA FUEL LTD	BULK FUEL	\$ 4,987.22
EFT0001653	ROSENAU TRANSPORT LTD	FREIGHT	\$ 665.73
EFT0001654	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 1,335.10
EFT0001655	SUPERIOR TRUCK EQUIPMENT	EQUIPMENT PARTS	\$ 223.34
EFT0001656	WOLSELEY MECHANICAL GROUP	EQUIPMENT PARTS	\$ 34.73
EFT0001657	W.R. MEADOWS	ROAD REPAIR	\$ 3,557.42
		TOTAL	\$ 39,200.70

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ATB MASTERCARD			
DATE	VENDOR	DESCRIPTION	AMOUNT
2019-07-09	STAPLES	OFFICE SUPPLIES	\$ 82.99
2019-07-15	STAPLES	OFFICE SUPPLIES	\$ (74.70)
2019-07-17	STAPLES	OFFICE SUPPLIES	\$ 92.34
2019-07-18	CPC	UTILITY STATEMENT POSTAGE	\$ 604.65
2019-07-18	CPC	UTILITY STATEMENT POSTAGE	\$ 604.65
2019-07-18	CPC	UTILITY STATEMENT POSTAGE	\$ 604.65
2019-07-19	STAPLES	OFFICE SUPPLIES	\$ 133.32
2019-07-19	NEWEGG	COMPUTER	\$ 1,380.20
2019-07-19	NEWEGG	WINDOWS & MS OFFICE KEYS	\$ 1,306.57
2019-07-22	SAFEWAY	BEREAVMENT	\$ 54.99
2019-07-26	STAPLES	OFFICE SUPPLIES	\$ 56.95
2019-07-30	STAPLES	OFFICE SUPPLIES	\$ 48.47
2019-07-12	SPLASHNDASH	VEHICLE WASH	\$ 11.43
2019-07-18	PETROLEUM TANK MANAGEMENT	FUEL TANK RENEWAL	\$ 185.71
2019-07-11	CANSEL	LEVEL	\$ 498.75
2019-07-15	CYPRESS STAKE & LATH	PAINTED LATH	\$ 110.00
2019-07-17	REDCLIFF BAKERY	MPC LUNCH	\$ 10.95
2019-07-17	HYLTON	MPC LUNCH	\$ 110.00
2019-07-18	TELOG INSTRUMENTS	REMOTE MONITORING	\$ 308.29
2019-07-25	CANSEL	SPECTRA PRECISION LASER	\$ 2,382.72
2019-07-25	CANSEL	NIKON AC-2S AUTO LEVEL	\$ 498.75
2019-07-29	RIVERVIEW GOLF	MPC LUNCH	\$ 130.00
2019-07-23	SENSUS	TELEPHONE SUPPORT	\$ 321.34
2019-07-23	AMAZON	COMPUTERS	\$ 3,279.01
2019-07-31	CPC	ENGINEERING MAIL	\$ 68.40
2019-08-06	NEWEGG	SSD DRIVES	\$ 42.03
2019-08-06	NEWEGG	SSD DRIVES	\$ 126.07
2019-07-02	SUNTAIRA	FLOAT SUPPLIES	\$ 57.00
2019-07-05	HOME DEPOT	FLOAT SUPPLIES	\$ 134.72
2019-07-09	HOME HARDWARE	CARNIVAL SUPPLIES	\$ 23.98
2019-07-11	HOME DEPOT	TROLLEY FOR MOVIE SCREEN	\$ 138.00
2019-07-22	COSTCO	PENNY CARNIVAL SUPPLIES	\$ 11.98
2019-07-22	HOME HARDWARE	PENNY CARNIVAL SUPPLIES	\$ 21.99
2019-07-23	SOBEYS	PENNY CARNIVAL SUPPLIES	\$ 26.63
2019-07-29	WALMART	PENNY CARNIVAL SUPPLIES	\$ 113.62
2019-07-08	STAPLES	PRINTER CARTRIDGE POOL	\$ 85.29
2019-07-20	CANALTA HOTELS	TRAINING TRAVEL	\$ 307.94
2019-07-23	CANADIAN TIRE	TOWN HALL DOOR STOP	\$ 17.98
2019-07-23	MARK'S WORK WAREHOUSE	SAFETY BOOTS	\$ 179.98
2019-07-24	KFC	TRAVEL MEAL	\$ 12.89
2019-07-24	SOBEYS	TRAVEL MEAL	\$ 26.30
2019-07-25	ESSO	FUEL	\$ 68.57

2019-07-26	CANALTA HOTELS	TRAINING TRAVEL	\$ 288.48
2019-07-30	SUPER CLEAN AUTO	CAR WASH	\$ 6.19
2019-07-31	FABRICLAND	STRING ICE MAKER	\$ 21.40
2019-07-31	MICHAELS	YARN ICE MAKER	\$ 12.98
2019-07-31	SPA-TACULAR HOT TUBS	POOL CHEMICAL	\$ 30.00
2019-07-31	WAYFAIR	POOL SUPPLIES	\$ 55.97
2019-08-01	TIM HORTONS	TRAINING SUPPLIES	\$ 31.72
2019-08-02	PRINCESS AUTO	RATCHET STRAP	\$ 19.98
2019-08-02	VISIONS	PROJECTOR SCREENS	\$ 474.00
2019-08-02	COSTCO	BATTERIES	\$ 59.97
2019-08-02	COSTCO	PROPANE	\$ 33.59
2019-08-06	PC OPTIONS	OFFICE SUPPLIES	\$ 869.56
2019-07-23	AUMA	AUMA CONFERENCE REGISTRATION FOR COUNCIL	\$ 4,990.00
2019-07-08	PRINCESS AUTO	SUPPLIES	\$ 26.99
2019-07-17	HOME DEPOT	NEW GRINDER	\$ 169.00
2019-07-22	FAMILY FOODS	WATER & SUPPLIES	\$ 14.68
2019-07-10	HOME HARDWARE	SUPPLIES	\$ 8.49
2019-07-09	PRINCESS AUTO	PROJ#206 CABLE TIES	\$ 87.96
2019-07-10	BOLT GUYS	PROJ#206 ANTI-SEIZE LUBRICANT	\$ 33.41
2019-07-11	SPA-TACULAR HOT TUBS	POOL MISC	\$ 32.00
2019-07-26	SOUTH COUNTRY CO-OP	FUEL	\$ 51.43
2019-07-05	HOME DEPOT	FLOAT RUGS RETURNED	\$ (139.56)
2019-07-08	FACEBOOK	RCMP MUSICAL RIDE	\$ 28.57
2019-07-14	FACEBOOK	RCMP MUSICAL RIDE	\$ 28.57
2019-07-19	FACEBOOK	RCMP MUSICAL RIDE	\$ 28.57
2019-07-27	FACEBOOK	RCMP MUSICAL RIDE	\$ 38.10
2019-08-02	FACEBOOK	RCMP MUSICAL RIDE	\$ 19.05
		TOTAL	\$ 21,309.93

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
000587	SOUTHERN ALBERTA NEWSPAPER	ADVERTISING GRANT PROGRAM	\$ 1,146.10
000588	AECOM CANADA LTD	LANDFILL CELL DESIGN	\$ 9,597.50
000589	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 2,677.27
000590	JACOB'S WELDING LTD	WELDING ON AL-JON	\$ 346.50
000591	NORTHGATE INDUSTRIES LTD.	PROJ#003 FRAMELESS SCALE HOUSE	\$ 47,118.75
		TOTAL	\$ 60,886.12

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
EFT0000000000092	ACTION PARTS	EQUIPMENT PARTS	\$ 21.87
EFT0000000000093	ATRON REFRIGERATION & AIR CONDITIONING LTD	HVAC MAINTENANCE	\$ 141.75
EFT0000000000094	FARMLAND SUPPLY CENTRE INC.	EQUIPMENT PARTS	\$ 158.29
EFT0000000000095	FORTY MILE GAS CO-OP LTD.	UTILITIES	\$ 79.80
EFT0000000000096	REDCLIFF HOME HARDWARE	GENERAL SUPPLIES	\$ 55.56
EFT0000000000097	ROSENAU TRANSPORT LTD	FREIGHT	\$ 62.42
EFT0000000000098	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 963.48
EFT0000000000099	FARMLAND SUPPLY CENTRE INC.	EQUIPMENT PARTS	\$ 52.94
EFT0000000000100	RMA FUEL LTD	BULK FUEL	\$ 7,869.45
		TOTAL	\$ 9,405.56

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ATB MASTERCARD			
DATE	VENDOR	DESCRIPTION	AMOUNT
2019-07-24	HUMDINGER EQUIPMENT	CONTRACT LABOUR COOLANT LEAK	\$ 1,006.23
2019-07-10	RECYCLING COUNCIL	CONFERENCE	\$ 600.00
2019-07-17	HUMDINGER EQUIPMENT	KEYS FOR TANA E380	\$ 1,119.04
2019-07-18	PETROLEUM TANK MANAGEMENT	FUEL TANK RENEWAL	\$ 130.00
2019-08-01	CYPRESS COUNTY	ADDRESS SIGN	\$ 40.00
2019-07-08	ATB MASTERCARD	ANNUAL FEE CREDIT	\$ (120.00)
2019-07-08	ATB MASTERCARD	ANNUAL FEE CREDIT	\$ (49.00)
2019-07-08	ATB MASTERCARD	ANNUAL FEE CREDIT	\$ (49.00)
		TOTAL	\$ 2,677.27

RECEIVED

AUG 15 2019

August 19, 2019

Dear Redcliff Town Council

TOWN OF REDCLIFF

Re: Water Billing Appeal

This appeal is being brought forward to council regarding a town water bill issued for #9 Birch Court SE, Redcliff, which is a rental property I own.

The property became vacant May 30, 2010 and the utility billing reverted to me. Between June 26, 2019 and October 27, 2010, the total water consumption was 35 cubic meters. In November 2010 I became unexpectedly hospitalized from November 7th, 2010 until November 24th, 2010 and was unable to leave the hospital during that time, so I was unable to turn on the heat or drain the plumbing as I was anticipating cold temperatures. I called the town of Redcliff utility department from the hospital phone (403-527-2909) to request that the water be shut off. I was informed that someone had to be at the address before this could be done. I was not able to be there and I am the only one with keys to the property. They refused to shut it off. I also inquired if the water could be shut off outside at the water stop, and was told no. Ironically when the account went into arrears the water was shut off from the outside. During the period November 7- November 24th 2010 the water meter froze and then broke, allowing 1041 cubic meters of water to pass through the meter and flood the basement causing substantial water damage and leaving me with a \$963.59 water bill.

I went to Town Hall and disputed the charges with Mr. Robert Osmond who told me "too bad, the water passed through the meter and you are going to have to pay for it." I then went to a town council meeting to have them deal with this issue and was told I would have to submit a written request to have it heard.

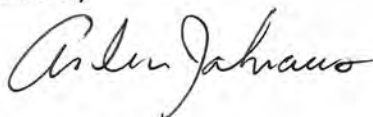
This day August 19, 2019 I am requesting this matter be addressed by council.

My current tax arrears are \$7284.35. I am prepared to write a cheque in the amount of \$5942.92 today to clear up this account and avoid any civil proceedings.

Current Tax Bill	\$7284.35
Water bill in question	- \$963.59
	<hr/>
	\$6320.76
Penalties	- \$337.84
	<hr/>
Nov 2010 – June 2016	\$5942.92

Trusting council will deal objectively in this matter.

Sincerely



Arlen Jahraus

Arlen Jahraus

1266 Crockford Cr. N.W.
Medicine Hat, AB T1A 7C4

Ph. 403-504-4540

Cell. 403-548-9369



Town of Redcliff

#1 - 3rd St. N.E.

Box 40

Redcliff, AB

T0J 2P0

email:finance@town.redcliff.ab.ca

Account Number: 001170.04

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.

Property Address:

MEDICINE HAT
T1A 7C4

AB

9

BIRCH CRT. S.E.

READ DATE	DUE DATE	PENALTY DATE	AFTER PENALTY DATE PAY	AMOUNT DUE
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6/24/2010

7/12/2010

8/4/2010

\$58.87

\$57.43

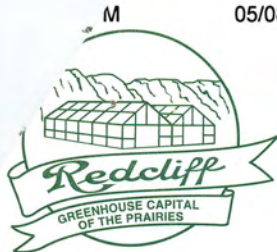
Current Charges

<u>Utility Service</u>	<u>Previous</u>	<u>Current</u>	<u>Consumption</u>	<u>Utility Levy</u>
Water Charges	2572	2589	17	\$34.60
Sewer Charges				\$15.80
Garbage Charges				\$7.03
Garden Service				
Backflow Prevention				

Total Current Levy \$57.43

Balance Forward \$0.00

Pay This Amount \$57.43



M

05/08/2010

Page:

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TOWN OF REDCLIFF

#1 - 3rd Street N.E.

P.O. Box 40

Redcliff, Alberta T0J 2P0

Phone 548-3618

Email finance@town.redcliff.ab.ca

RECEIPT #

237600

DATE OF RECEIPT

05/08/2010

RECEIVED THE SUM OF

\$58.87

GST Registration #: 10812 9289 RT

RECEIVED FROM

JAHRAUS, ARLEN

1266 - CROCKFORD CRES. N.W.

MEDICINE HAT, AB T1A 7C4

RECEIPT TYPE	ACCOUNT	DESCRIPTION	AMOUNT
--------------	---------	-------------	--------

Utilities	001170.04	9 - BIRCH CRT. S.E.	\$58.87
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Cheque #:

Cash
Cheque
Credit Card
Other

\$100.90
\$0.00
\$0.00
\$0.00

Sub-Total

\$58.87

Tax

\$0.00

Total

\$58.87

12



Town of Redcliff

#1 - 3rd St. N.E.

Box 40

Redcliff, AB

T0J 2P0

email:finance@town.redcliff.ab.ca

Account Number: 001170.04

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.

Property Address:

MEDICINE HAT AB
T1A 7C4

9 BIRCH CRT. S.E.

READ DATE	DUE DATE	PENALTY DATE	AFTER PENALTY DATE PAY	AMOUNT DUE
-----------	----------	--------------	------------------------	------------

8/30/2010	9/14/2010	10/5/2010	\$117.73	\$114.86
-----------	-----------	-----------	----------	----------

Current Charges

<u>Utility Service</u>	<u>Previous</u>	<u>Current</u>	<u>Consumption</u>	<u>Utility Levy</u>
Water Charges	2589	2607	18	\$69.20
Sewer Charges				\$31.60
Garbage Charges				\$14.06
Garden Service				
Backflow Prevention				

*Pd Sept 30/10
Chg #162*

Total Current Levy

\$114.86

Balance Forward

\$0.00

Pay This Amount

\$114.86



Town of Redcliff

#1 - 3rd St. N.E.

Box 40

Redcliff, AB

T0J 2P0

email:finance@town.redcliff.ab.ca

Account Number: 001170.04

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.

Property Address:

MEDICINE HAT AB
T1A 7C4

9 BIRCH CRT. S.E.

READ DATE	DUE DATE	PENALTY DATE	AFTER PENALTY DATE PAY	AMOUNT DUE
10/27/2010	11/10/2010	12/2/2010	\$117.73	\$114.86

Current Charges

<u>Utility Service</u>	<u>Previous</u>	<u>Current</u>	<u>Consumption</u>	<u>Utility Levy</u>
Water Charges	2607	2607	0	\$69.20
Sewer Charges				\$31.60
Garbage Charges				\$14.06
Garden Service				
Backflow Prevention				

Total Current Levy \$114.86

Balance Forward \$0.00

Pay This Amount \$114.86

**TOWN OF REDCLIFF**

#1 - 3rd Street N.E.

P.O. Box 40

Redcliff, Alberta T0J 2P0

Phone 548-3618

Email finance@town.redcliff.ab.ca**RECEIVED FROM****JAHAUS, ARLEN****1266 - CROCKFORD CRES. N.W.****MEDICINE HAT, AB T1A 7C4****RECEIPT #****242362****DATE OF RECEIPT****14/12/2010****RECEIVED THE SUM OF****\$117.73****GST Registration #: 10812 9289 RT**

RECEIPT TYPE	ACCOUNT	DESCRIPTION	AMOUNT
--------------	---------	-------------	--------

Utilities	001170.04	9 - BIRCH CRT. S.E.	\$117.73
-----------	-----------	---------------------	----------

Cheque #:

Cash
Cheque
Credit Card
Other

\$0.00
\$0.00
\$0.00
\$117.73

Sub-Total
Tax
Total

\$117.73
\$0.00
\$117.73

**Town of Redcliff**

#1 - 3rd St. N.E.

Box 40

Redcliff, AB

T0J 2P0

email:finance@town.redcliff.ab.ca

Account Number: 001170.04**JAHRAUS, ARLEN**
1266 - CROCKFORD CRES. N.W.**Property Address:**MEDICINE HAT
T1A 7C4

AB

9

BIRCH CRT. S.E.

READ DATE	DUE DATE	PENALTY DATE	AFTER PENALTY DATE PAY	AMOUNT DUE
-----------	----------	--------------	------------------------	------------

12/14/2010

12/30/2010

0/0/0000

\$963.59

\$963.59

Current Charges

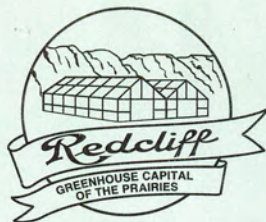
<u>Utility Service</u>	<u>Previous</u>	<u>Current</u>	<u>Consumption</u>	<u>Utility Levy</u>
Water Charges	2607	3648	1041	\$930.11
Sewer Charges				\$23.17
Garbage Charges				\$10.31
Garden Service				
Backflow Prevention				

35.00

Pd Jan 10/11
Cheque # 165

Total Current Levy	\$963.59
Balance Forward	\$0.00

Pay This Amount \$963.59



Town of Redcliff
#1 - 3rd St. N.E.
Box 40
Redcliff, AB
T0J 2P0
email:finance@town.redcliff.ab.ca

001170.04

Account Number:

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.

Property Address:

MEDICINE HAT **AB**
T1A 7C4

9 **BIRCH CRT. S.E.**

READ DATE	DUE DATE	PENALTY DATE	AFTER PENALTY DATE PAY	AMOUNT DUE
12/14/2010	2/18/2011	0/0/0000	\$963.59	\$963.59

Current Charges

<u>Utility Service</u>	<u>Previous</u>	<u>Current</u>	<u>Consumption</u>	<u>Utility Levy</u>
Water Charges	2607	3648	1041	\$930.11
Sewer Charges				\$23.17
Garbage Charges				\$10.31
Garden Service				
Backflow Prevention				

12 Jan 28/11 35.00
cheque # 168
FINAL NOTICE
March 1
TAXES.

Total Current Levy **\$963.59**
Balance Forward **\$0.00**

Pay This Amount **\$963.59**
Pmts Recd. *(70.00)*

\$ 893.59 *MD*

TOWN OF REDCLIFF
Greenhouse Capital of the Prairies

TOWN OF REDCLIFF
BOX 40
REDCLIFF, ALBERTA

UTILITY STATEMENT
REMITTANCE COPY

Account Number: **001170.04**

T0J 2P0
email:finance@town.redcliff.ab.ca

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.

~~\$963.59~~

After Penalty Date Pay

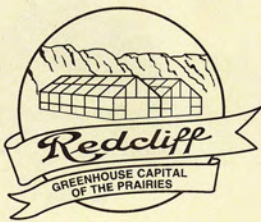
MEDICINE HAT
T1A 7C4
AB

\$ 893.59 *MA*

Billing Start Date: **11/1/2010**

Billing End Date: **12/14/2010**

AMOUNT DUE ~~\$963.59~~



Town of Redcliff

P.O. Box 40
Redcliff, AB T0J 2P0

December 14, 2010

ARLEN JAHRAUS
1266 - CROCKFORD CRES. N.W.

MEDICINE HAT AB T1A 7C4

DISCONNECTION OF SERVICE NOTICE

Service Address: 9 BIRCH CRT. S.E.

Utility Account Number: 001170.04

Our records indicate that your water account remains past due in the amount of **\$117.73**
Any account past due thirty one (31) days shall have its water service
disconnected under the authority of Town of Redcliff Bylaw 1641/2010.

Further to this disconnection, a reconnect fee of \$42.00 shall be levied and is
payable along with the amount owing before water service can be resumed.

PAYMENT of cash or certified cheque must be received at the Municipal Office by
4:30 pm on January 5, 2011 to avoid disconnection of your water service. If
If you are making your payment on-line, please allow one(1) business day for
processing.

Your immediate attention to this matter is requested. If you need additional
information or wish to discuss your account, please contact Melissa Guy
at (403) 548-9265.

Return the bottom portion of this notice with your payment.

Town of Redcliff

Utility Account Number: 001170.04
Service Address: 9 BIRCH CRT. S.E.

ARLEN JAHRAUS

Amount Due Now: \$117.73

Amount Paid:

Payable at most financial institutions.



TOWN OF REDCLIFF

UTILITY APPLICATION

Box 40
 #1 3rd Street N.E.
 Redcliff, AB.
 T0J 2P0
 finance@town.redcliff.ab.ca
 (403) 548-3618

Customer Move-Out

Application Date: 12/14/2010 **Effective Date:** 12/14/2010 **Work Order #:** 10482

Account: 001170.04 **Customer Number:** 100468
Name: JAHRAUS, ARLEN
Mailing Address: 1266 - CROCKFORD CRES. N.W.

Occupancy Type: Owner

Dog License: ☐

MEDICINE HAT T1A 7C4

Phone: (403) 504-4540 Ext. 0000 TURN WATER OFF

Birthdate: 0/0/0000

Employment:

Identification:

Roommate/Spouse:

Comments:

Service Address: 9 BIRCH CRT. S.E.

Suite:

Service	Start Date	End Date	Service Description	Meter Number	Previous Reading	Current Reading
400	0/0/0000	0/0/0000	Water-Residential Metered (1)	6441013126	2607	2607
10	0/0/0000	0/0/0000	Sewer Residential		0	0
20	0/0/0000	0/0/0000	Garbage Single		0	0

Additional Directions: Deliver Water Meter: ☐

Deliver Bin:

- ☐ 1.5 y³
☐ 3.0 y³
☐ Rollout bin

Water Meter Reading:

Reader's Initials:

"I HEREBY AGREE TO ABIDE BY ALL BYLAWS AND REGULATIONS NOW AND HEREAFTER IN FORCE"

(Applicant's Signature)

TOWN OF REDCLIFF

The Town of Redcliff is required by law to collect G.S.T on Sign on Fees.
 G.S.T. Registration No. R108129289

For your free gift and information package from local businesses call Welcome Wagon at (403) 928-8867

For Office Use Only:

☐ Dog License

☐ Utility Deposit

☐ Commentator

Garbage Bin I.D.#



TOWN OF REDCLIFF

P.O. Box 40
Redcliff, Alberta T0J 2P0

Phone 548-3618

Fax 548-6623

Email redcliff@town.redcliff.ab.ca

Website www.town.redcliff.ab.ca

February 22, 2011

Jahraus, Arlen
1266 – Crockford Cres. NW
Medicine Hat, AB T1A 7C4

RE: Account #001170.04

Your former utility account is outstanding in the amount of: **\$893.59**
We know this account may have been overlooked.

However, if we do not receive payment by 4:30pm on: **Tuesday, March 1, 2011**
the outstanding balance will be transferred to your tax account.

Should the property be sold, and the balance outstanding, the account will be sent to collections. A prompt payment or phone call in regards to this matter would be greatly appreciated.

If you have any questions, please contact myself at 548-9265.

Sincerely,
TOWN OF REDCLIFF

Melissa Guy
Accounts Receivable / Utilities
melissag@town.redcliff.ab.ca

Online

Sealing Services Ltd.

*Leak Sealing • On Site Machining • Bolting • Valve Repair
Hot Tapping • Line Freezing • Trevitest
Shutdown/Turnaround Services*

Deal with Osmond Feb 2013
Paid up 12/31/13 - water
Paid up 6/27/14 - water
June 2016 Bank paid all arrears

100, 17872 - 106 Avenue, Edmonton, Alberta T5S 1V4

Ph: 780-466-7411 • Fax: 780-466-8342



TOWN OF REDCLIFF

1 – 3rd Street NE
P.O. Box 40
Redcliff, Alberta T0J 2P0
Phone 548-3618 Fax 548-6623
Email finance@redcliff.ca
www.redcliff.ca

February 11, 2019

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.
MEDICINE HAT, AB T1A 7C4

Re: Notification of the Potential Property on the 2019 Tax Arrears List
Plan 7361JK Block 1 Lot 8
Tax Roll: 0105000

Dear Sir/Madam

This letter is a friendly remind that your property taxes for \$1,242.81 are now two years in arrears.

Section 326(1)(c) Municipal Government Act defines "tax arrears" as "taxes that remain unpaid after December 31 of the year in which they are imposed.

If payment in the amount of \$1,242.81 is not received by March 31, 2019, we will, under the Municipal Government Act 412(1), be required to start tax recovery proceedings. The end result of this process may be the sale of your property. This is a result that we believe we both wish to avoid.

The Municipal Government Act 412(1) states: A municipality must annually, not later than March 31, prepare a tax arrears list showing the parcels of land in the municipality in respect of which there are tax arrears for more than a year.

We would like you to make an effort to pay off all of your taxes in the amount of \$2,866.20 if you can. If not, please pay \$1,242.81. before March 31, 2019, so that we will not proceed with the tax recovery proceedings.

Please be advised that if the tax arrears of \$1,242.81 is not paid by March 31, 2019, and the Town registered the property on its tax arrears list with the Land Title office, all the tax arrears have to be paid in order for the Town to discharge your property.

Please contact the Town office at 403-548-3618 if you have any questions.

Attachment: Tax Roll – Grid Breakdown

Thank you

Sincerely,

Jenny Tu
Director of Finance and Administration
Direct Line: 403-548-9249
e-mail: jennyt@redcliff.ca

Town of Redcliff
Tax Roll Historical Trial Balance - Grid Breakdown
Grid Breakdown - Roll

From Roll # 0105000 to 0105000 Including Zero Balances
All Customers All Roll Statuses
All Tax Classes Transaction Date
End Date: 2/11/2019

Roll #	Contact Person							
	Grid Code	>= 2019	2018	2017	2016	<= 2015	Total	Class
0105000	JAHRAUS, ARLEN							
	ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	LVY	\$0.00	\$1,231.32	\$1,023.51	\$0.00	\$0.00	\$2,254.83	
	OTH	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$15.00	
	PEN	\$260.56	\$131.51	\$204.30	\$0.00	\$0.00	\$596.37	
Roll Total:		\$260.56	\$1,362.83	\$1,242.81	\$0.00	\$0.00	\$2,866.20	
Report Total:		\$260.56	\$1,362.83	\$1,242.81	\$0.00	\$0.00	\$2,866.20	



TOWN OF REDCLIFF

1 – 3rd Street NE
P.O. Box 40
Redcliff, Alberta T0J 2P0
Phone 548-3618 Fax 548-6623
Email finance@redcliff.ca
www.redcliff.ca

February 11, 2019

JAHRAS, ARLEN
1266 - CROCKFORD CRES. N.W.
MEDICINE HAT, AB T1A 7C4

Re: Notification of the Potential Property on the 2019 Tax Arrears List
Plan 7361JK Block 1 Lot 9
Tax Roll: 0105100

Dear Sir/Madam

This letter is a friendly remind that your property taxes for \$1,020.75 are now two years in arrears.

Section 326(1)(c) Municipal Government Act defines "tax arrears" as "taxes that remain unpaid after December 31 of the year in which they are imposed."

If payment in the amount of \$1,020.75 is not received by March 31, 2019, we will, under the Municipal Government Act 412(1), be required to start tax recovery proceedings. The end result of this process may be the sale of your property. This is a result that we believe we both wish to avoid.

The Municipal Government Act 412(1) states: A municipality must annually, not later than March 31, prepare a tax arrears list showing the parcels of land in the municipality in respect of which there are tax arrears for more than a year.

We would like you to make an effort to pay off all of your taxes in the amount of \$2,581.87 if you can. If not, please pay \$1,020.75. before March 31, 2019, so that we will not proceed with the tax recovery proceedings.

Please be advised that if the tax arrears of \$1,020.75 is not paid by March 31, 2019, and the Town registered the property on its tax arrears list with the Land Title office, all the tax arrears have to be paid in order for the Town to discharge your property.

Please contact the Town office at 403-548-3618 if you have any questions.

Attachment: Tax Roll – Grid Breakdown

Thank you

Sincerely,

Jenny Tu
Director of Finance and Administration
Direct Line: 403-548-9249
e-mail: jennyt@redcliff.ca

Town of Redcliff
Tax Roll Historical Trial Balance - Grid Breakdown
Grid Breakdown - Roll

From Roll # 0105100 to 0105100 Including Zero Balances
All Customers All Roll Statuses
All Tax Classes Transaction Date
End Date: 2/11/2019

Roll #	Contact Person							
Grid Code	>= 2019	2018	2017	2016	<= 2015	Total	Class	

0105100	JAHRAUS, ARLEN							
ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
LVY	\$0.00	\$1,218.38	\$1,020.75	\$0.00	\$0.00	\$2,239.13		
OTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
PEN	\$234.72	\$108.02	\$0.00	\$0.00	\$0.00	\$342.74		

Roll Total:	\$234.72	\$1,326.40	\$1,020.75	\$0.00	\$0.00	\$2,581.87		

Report Total:	\$234.72	\$1,326.40	\$1,020.75	\$0.00	\$0.00	\$2,581.87		
=====								



Town of Redcliff

Greenhouse Capital of the Prairies

Box 40, #1 - 3 St NE
Redcliff, AB, T0J 2P0

COMBINED ASSESSMENT AND PROPERTY TAX NOTICE

YOUR PROPERTY HAS BEEN ASSESSED AS INDICATED BELOW FOR
THE TAXATION YEAR 2019

MAILING ADDRESS
JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.
MEDICINE HAT, AB T1A 7C4
PROPERTY LOCATION
9 - BIRCH CRT. S.E.
LEGAL DESCRIPTION
9 /1 /7361JK
Additional Bills Sent To
Mortgage Number:

		YEAR	ROLL NUMBER	
		2019	0105100	
SCHOOL SUPPORT PUBLIC		SEPARATE	MAILING DATE	ASSESSMENT DATE
100.00%		0.00%	May 16, 2019	May 24, 2019
LOCAL IMPROVEMENT		EXPIRY DATE	AMOUNT	
MITCHELL,BIRCH,ELM,WILLOW-RC		2032	\$73.14	
ASSESSMENT				
Land			\$33,000.00	
Improvement			\$97,000.00	
Other			\$0.00	
Total			\$130,000.00	
Last Year's Taxes:			\$1,103.78	

TAX CATEGORY	PROPERTY TAX RATE	TAX AMOUNT
Municipal Taxes: CYPRESS VIEW RESIDENTIAL	0.102400 5.306800	\$13.31 \$689.88
School Taxes: ASFF - Residential & Farm	2.568200	\$333.87

THE ASSESSMENT ROLL WILL BE OPEN FOR INSPECTION DURING TOWN HALL OFFICE HOURS. ASSESSMENT COMPLAINTS TO THE ASSESSMENT REVIEW BOARD MUST BE FILED WITH THE BOARD CLERK AT TOWN HALL (#1 - 3rd ST NE, REDCLIFF, AB)	TOTAL MUNICIPAL TAXES	\$703.19
ASSESSMENT COMPLAINTS MUST BE RECEIVED BY: July 23, 2019	SCHOOL TAXES	\$333.87
	LOCAL IMPROVEMENT	\$73.14
	TOTAL CURRENT TAX LEVY	\$1,110.20
	PREVIOUS BALANCE	\$2,586.87
TAX PENALTIES (BYLAW 1832/2016) 5% on the outstanding balance as at July 1, in the current year. 10% on the total outstanding balance as at January 1, the following year. Tax Receipts Will Be Issued Upon Request	TOTAL TAXES DUE	\$3,697.07
	TAXES PAYABLE AFTER June 30, 2019	
	\$3,752.58	Revised TIPP \$0.00 TIPP - Auto Monthly Withdrawal

TEAR ALONG DOTTED LINE

MAKE CHEQUES PAYABLE TO THE TOWN OF REDCLIFF

PLEASE RETURN THIS REMITTANCE WITH PAYMENT

ROLL NUMBER	LEGAL DESCRIPTION	YEAR	Amount Due	Remittance Amount
0105100	9 /1 /7361JK	2019	\$3,697.07	

JAHRAUS, ARLEN

1266 - CROCKFORD CRES. N.W.

MEDICINE HAT, AB T1A 7C4



Town of Redcliff
Greenhouse Capital of the Prairies
Box 40, #1 - 3 St NE
Redcliff, AB, T0J 2P0

**COMBINED ASSESSMENT
AND
PROPERTY TAX NOTICE**

YOUR PROPERTY HAS BEEN ASSESSED AS INDICATED BELOW FOR
THE TAXATION YEAR 2019

MAILING ADDRESS	
JAHRAUS, ARLEN	
1266 - CROCKFORD CRES. N.W.	
MEDICINE HAT, AB T1A 7C4	
PROPERTY LOCATION	
8 - BIRCH CRT. S.E.	
LEGAL DESCRIPTION	
8	/1 /7361JK
Additional Bills Sent To	
Mortgage Number:	

YEAR		ROLL NUMBER	
2019		0105000	
SCHOOL SUPPORT PUBLIC SEPARATE		MAILING DATE	ASSESSMENT DATE
100.00% 0.00%		May 16, 2019	May 24, 2019
LOCAL IMPROVEMENT		EXPIRY DATE	AMOUNT
MITCHELL, BIRCH, ELM, WILLOW-RC		2032	\$73.16
ASSESSMENT			
Land		\$33,000.00	
Improvement		\$97,000.00	
Other		\$0.00	
Total		\$130,000.00	
Last Year's Taxes:		\$1,103.80	

TAX CATEGORY	PROPERTY TAX RATE	TAX AMOUNT
Municipal Taxes: CYPRESS VIEW RESIDENTIAL	0.102400 5.306800	\$13.31 \$689.88
School Taxes: ASFF - Residential & Farm	2.568200	\$333.87

THE ASSESSMENT ROLL WILL BE OPEN FOR INSPECTION DURING TOWN HALL OFFICE HOURS. ASSESSMENT COMPLAINTS TO THE ASSESSMENT REVIEW BOARD MUST BE FILED WITH THE BOARD CLERK AT TOWN HALL (#1 - 3rd ST NE, REDCLIFF, AB)	TOTAL MUNICIPAL TAXES	\$703.19
ASSESSMENT COMPLAINTS MUST BE RECEIVED BY: July 23, 2019	SCHOOL TAXES	\$333.87
	LOCAL IMPROVEMENT	\$73.16
	TOTAL CURRENT TAX LEVY	\$1,110.22
	PREVIOUS BALANCE	\$2,871.20
TAX PENALTIES (BYLAW 1832/2016) 5% on the outstanding balance as at July 1, in the current year. 10% on the total outstanding balance as at January 1, the following year. Tax Receipts Will Be Issued Upon Request	TOTAL TAXES DUE	\$3,981.42
	TAXES PAYABLE AFTER June 30, 2019	
	\$4,036.93	Revised TIPP \$0.00 TIPP - Auto Monthly Withdrawal

TEAR ALONG DOTTED LINE

MAKE CHEQUES PAYABLE TO THE TOWN OF REDCLIFF

PLEASE RETURN THIS REMITTANCE WITH PAYMENT

ROLL NUMBER	LEGAL DESCRIPTION	YEAR	Amount Due	Remittance Amount
0105000	8 /1 /7361JK	2019	\$3,981.42	

JAHRAUS, ARLEN

1266 - CROCKFORD CRES. N.W.

MEDICINE HAT, AB T1A 7C4



TOWN OF REDCLIFF

P.O. Box 40 - 1 – 3rd Street NE
Redcliff, Alberta T0J 2P0

Phone 403-548-3618

Fax 403-548-6623

Email redcliff@redcliff.ca
www.redcliff.ca

April 3, 2019

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.
MEDICINE HAT, AB T1A 7C4

RE: Notification of the Property on the 2019 Tax Arrears List
Plan 7361JK Block 1 Lot 8
Tax Roll: 0105000

Dear Sir/Madam,

Further to our reminder letter dated Feb 11, 2019, the Town did not receive the payment of \$1,242.81 for the 2017 tax arrears as of March 31, 2019. The Town has started the tax recovery proceedings on the above property under the Municipal Government Act (MGA) section 412(1).

On March 31, 2019, the Town requested the Land Titles Office to place a Tax Recovery Notification on the above property. Based on the MGA section 417(1), not later than August 1, 2019, the Registrar will send a notice to

- (a) the owner of the parcel of land,
- (b) any person who has an interest in the parcel that is evidenced by a caveat registered by the Registrar, and
- (c) each encumbrance shown on the certificate of title for the parcel.

A Tax Recovery Notification was registered on title for the above property, you have to pay all the tax arrears of \$2,605.64 in order for the Town of Redcliff to Discharge your property. Please be aware that the 2019 tax will become tax arrears on January 1, 2020. If the tax arrears are not paid by March 31, 2020 the Town of Redcliff will proceed further with an auction sale, under MGA section 417(2).

Please contact the Town office at 403-548-3618 or myself if you have any questions.

Attachment: Tax Roll – Grid Breakdown

Sincerely,

Jenny Tu
Director of Finance and Administration
Direct Line: 403-548-9249
Email: jennyt@redcliff.ca

Town of Redcliff
Tax Roll Historical Trial Balance - Grid Breakdown
Grid Breakdown - Roll

From Roll # 0105000 to 0105000 Including Zero Balances
All Customers All Roll Statuses
All Tax Classes Transaction Date
End Date: 4/3/2019

Roll #	Contact Person						
Grid Code		>= 2019	2018	2017	2016	<= 2015	Total Class
0105000	JAHRAUS, ARLEN						
ADJ		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LVY		\$0.00	\$1,231.32	\$1,023.51	\$0.00	\$0.00	\$2,254.83
OTH		\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$15.00
PEN		\$260.56	\$131.51	\$204.30	\$0.00	\$0.00	\$596.37
Roll Total:		\$260.56	\$1,362.83	\$1,242.81	\$0.00	\$0.00	\$2,866.20
Report Total:		\$260.56	\$1,362.83	\$1,242.81	\$0.00	\$0.00	\$2,866.20

*** E N D O F R E P O R T ***

\$2605.64



TOWN OF REDCLIFF

P.O. Box 40 - 1 – 3rd Street NE
Redcliff, Alberta T0J 2P0

Phone 403-548-3618
Fax 403-548-6623
Email redcliff@redcliff.ca
www.redcliff.ca

April 3, 2019

JAHRAUS, ARLEN
1266 - CROCKFORD CRES. N.W.
MEDICINE HAT, AB T1A 7C4

RE: Notification of the Property on the 2019 Tax Arrears List
Plan 7361JK Block 1 Lot 9
Tax Roll: 0105100

Dear Sir/Madam,

Further to our reminder letter dated Feb 11, 2019, the Town did not receive the payment of \$1,020.75 for the 2017 tax arrears as of March 31, 2019. The Town has started the tax recovery proceedings on the above property under the Municipal Government Act (MGA) section 412(1).

On March 31, 2019, the Town requested the Land Titles Office to place a Tax Recovery Notification on the above property. Based on the MGA section 417(1), not later than August 1, 2019, the Registrar will send a notice to

- (a) the owner of the parcel of land,
- (b) any person who has an interest in the parcel that is evidenced by a caveat registered by the Registrar, and
- (c) each encumbrance shown on the certificate of title for the parcel.

A Tax Recovery Notification was registered on title for the above property, you have to pay all the tax arrears of \$2,347.15 in order for the Town of Redcliff to Discharge your property. Please be aware that the 2019 tax will become tax arrears on January 1, 2020. If the tax arrears are not paid by March 31, 2020 the Town of Redcliff will proceed further with an auction sale, under MGA section 417(2).

Please contact the Town office at 403-548-3618 or myself if you have any questions.

Attachment: Tax Roll – Grid Breakdown

Sincerely,


Jenny Tu
Director of Finance and Administration
Direct Line: 403-548-9249
Email: jennytu@redcliff.ca

Town of Redcliff
Tax Roll Historical Trial Balance - Grid Breakdown
Grid Breakdown - Roll

From Roll # 0105100 to 0105100 Including Zero Balances
All Customers All Roll Statuses
All Tax Classes Transaction Date
End Date: 4/3/2019

Roll #	Contact Person							
	Grid Code	>= 2019	2018	2017	2016	<= 2015	Total	Class
0105100	JAHRAUS, ARLEN							
	ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	LVY	\$0.00	\$1,218.38	\$1,020.75	\$0.00	\$0.00	\$2,239.13	
	OTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	PEN	\$234.72	\$108.02	\$0.00	\$0.00	\$0.00	\$342.74	
Roll Total:		\$234.72	\$1,326.40	\$1,020.75	\$0.00	\$0.00	\$2,581.87	
Report Total:		\$234.72	\$1,326.40	\$1,020.75	\$0.00	\$0.00	\$2,581.87	

*** E N D O F R E P O R T ***

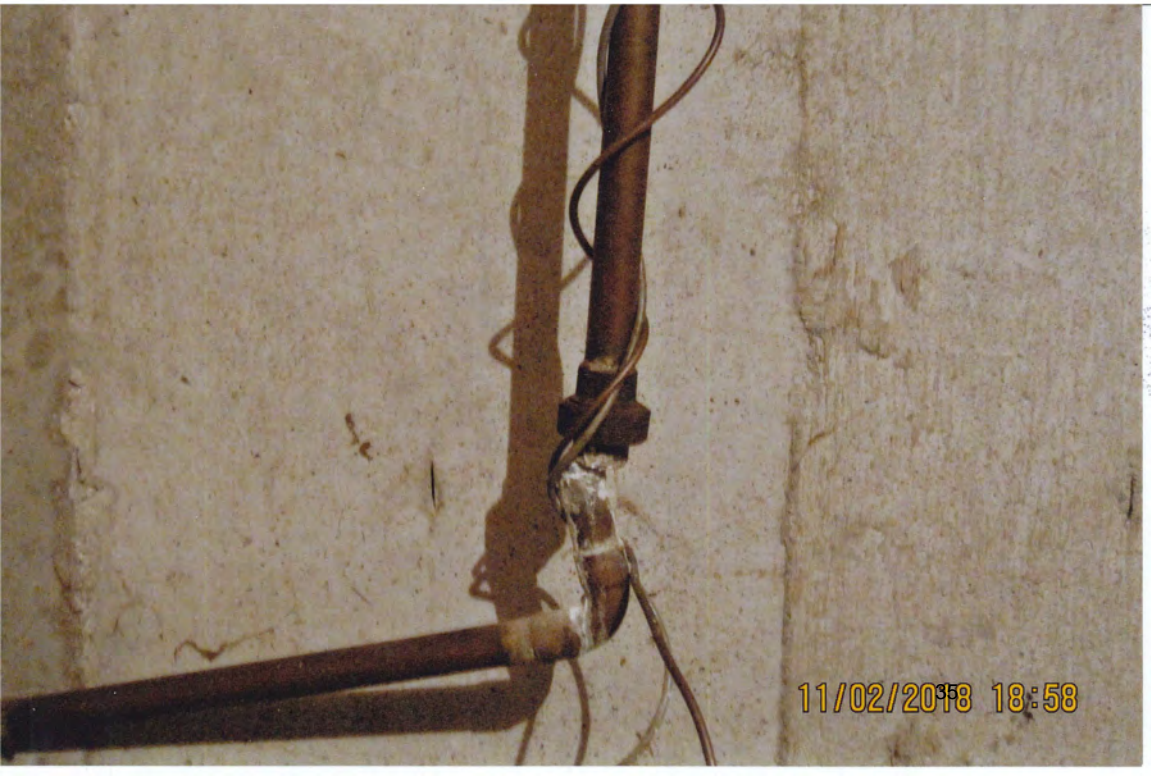
\$2347.15



11/02/2018 18:58



11/02/2018 18:58



August 21, 2019

John Long

23 Strong Ave SE

Medicine Hat, AB

T1B3E8

403-526-7332 or 403 977-8799

Email: Supercleanmachine@outlook.com

To: Municipal Manager

Good morning,

I am writing this letter to request an appointment with counsel at the next meeting to be held on September 9th, 2019.

The reason for my request is to present a proposal to build a permanent sign to advertise my business here in Redcliff.

My business is located at 26 2nd Street NE and due to its location, I am finding business slow. I need to build a permanent sign to compete with the other car wash and its prime location.

Therefore, I am presenting to you the building/implementation of a permanent sign with your permission on the town's property. The location is just behind the intersection of Mitchell Street and South Railway Drive.

The dimensions of the sign are 4ft x 10ft with wood framing around it as seen in the attached pictures and drawings provided.

The sign will be made of PVC aluminum 3mm thick and made to last against all outside elements. It is guaranteed not to chip, rust or fade.

The placement of the sign will be 22ft from the nearest Shaw optic cable box. The nearest pathway is 60ft away. The closest intersection will be 68ft away, and the road will be Minimum 8ft from the sign.

The sign is being professionally made by the Downtown Business Services Center and falls within all the signage guidelines as posted on the towns Redcliff website.

Please consider this proposal and grant me permission to build a sign, to grow my business, and be a more productive and supportive member of Redcliff and its community.

This would allow me to keep running my business and continue to be a proud contributor to this developing town.

Kind Regard, John Long



Google Maps Mitchell St SE



Imagery ©2019 CNES / Airbus, Map data ©2019 Google 50 m



House not in
area.

Mitchell St SE

Redcliff, AB



Directions



Save



Nearby

Send to your
phone

Share

Photos

Google Maps Mitchell St SE

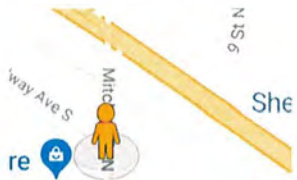


Image capture: Jul 2014 © 2019 Google

Redcliff, Alberta



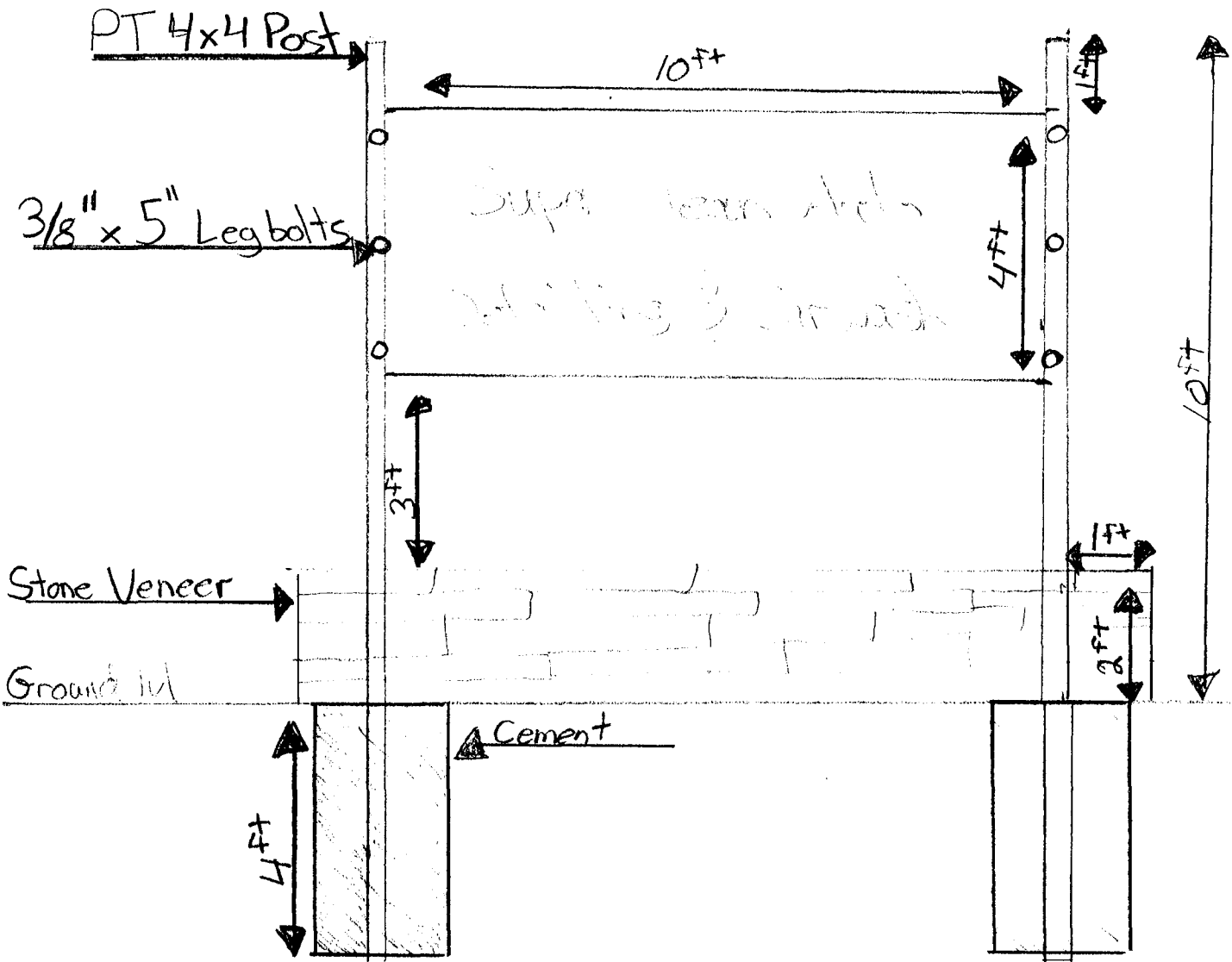
Street View - Jul 2014



luskylusky Red Hat C

Super Clean

1cm = 1ft





Materials List

14 ft 4X4 PT wood posts will be used/ cemented into the ground. Cement footings will be 2' x 4' deep.

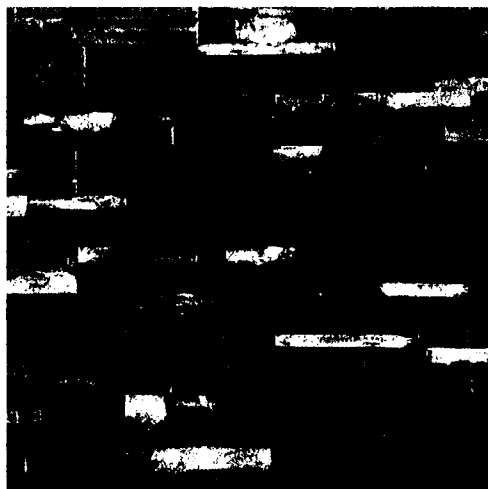
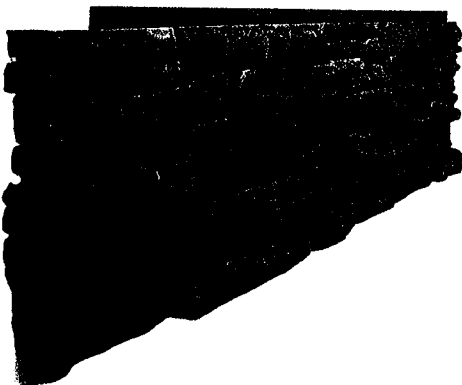
Total sign height from ground level will be 10', actual sign size will only be 4'X10'

With table saw I will notch out a 1.5" x 4mm groove on the posts from the top down 5ft as to create a perfect fitment for the sign. Width of sign is 3mm, made of PVC metal and aluminum (Weather resistant materials)

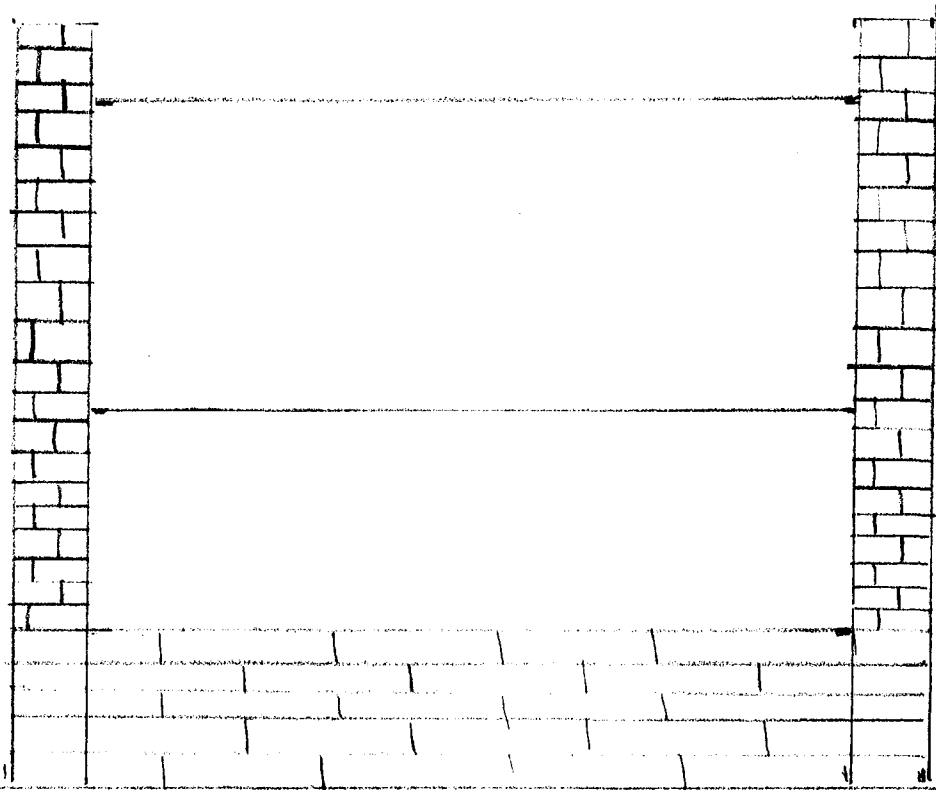
Further securing of the sign will be done with 6, 3/8" x 5" Leg bolts. 3 on each side centered, top and bottom.

To increase curb appeal, I will build a 1'x1' rectangular column framed with PT 2X4 up both sides of the PT 4X4 Posts inclosing the exposed wood using a stone veneer product as shown below.

I would like to also add some flowers and or shrubbery in and around the sign. I've thought about this in terms of maintenance and the easiest way to keep the area looking clean and tidy would be to buy artificial arrangements. (They wont die and will be beautiful all year around.)



Ground lvl



Memo



To: Redcliff Town Council
From: Planning & Engineering
Date: September 9, 2019
Re: Request for Free Standing Sign in Road Right-of-Way

Super Clean has submitted a request for permission to install a Free Standing Sign in the Town's road right of way along Mitchell Street North (as per attached diagram).

J. Long of Super Clean inquired about installing a Free-Standing Sign in the boulevard along Mitchell Street North. The Development Officer noted:

- The Town is the owner of the boulevard and permission of the property owner is required for a Development Permit Application;
- The Town's Land Use Bylaw does not allow for signs to be placed *within or project over the right of way of a public roadway*.

Technically there is no reason signs cannot be located in boulevards, or road right of ways provided they do not interfere with sight lines, pedestrian or vehicular traffic. There are many examples of signs in boulevards or road right of ways, including the Town's electronic information sign. When the current Land Use Bylaw was crafted a decision was made not to allow private signs in public road right of ways. There are multiple valid reasons this decision could have been made ranging from simplifying of regulation, to avoidance of sign clutter.

The proposal does not adequately address the following concerns:

- Should a sign located on a Town road right of way be required to lease the location from the Town?
- To what standards will the sign be constructed?
- Who is responsible for the maintenance and upkeep of the Free Standing Sign?
- Who is responsible for repairs of the sign?
- Will the sign owner be required to carry insurance for the sign? How will the Town ensure that that insurance is carried by the sign owner?
- How will the Town's right to remove the sign be preserved?
- Should the Town require a deposit to cover the cost of removing the sign if the sign becomes dilapidated or is abandoned by the owner?

The Town's Land Use Bylaw does not have provisions for the Development Authority to address these concerns.

Memo



Allowing a private business to build a sign to advertise in the road right of way, especially away from the business' location could lead to many more applications for business signs to be located in road right of ways. Without guidelines and/or policies regarding private signs in boulevards or road right of ways, processing of these applications cannot be fairly and repeatably administered.

Planning and Engineering is not in favor of private businesses installing permanent signs in boulevards and/or road right of ways because creating guidelines and policies to govern these will take significant resources, create a need for additional resources on an ongoing basis and it would be unlikely that the Town could recover the costs of regulating the signs. In addition, a plethora of signs can create an undesirable aesthetic in the Town.

A potential option could be the Town installing a sign in the boulevards and/or road right of ways and then leasing advertising space to businesses. This would allow the Town to maintain/repair the sign as required to ensure that it is kept to Town standards, and at the same time controlling what is advertised. It would also allow local businesses the opportunity for more visibility, help maintain the small-town community atmosphere, and provide the Town with a revenue stream.

Administration has not done any work to see about the financial feasibility of such a venture.

Attachments:

- *Part VIII - Sign Regulations* (Section 88) of the Town's Land Use Bylaw.

PART VIII

SIGN REGULATIONS

88. SIGN REGULATIONS

- (1) Except where otherwise expressly provided in this Bylaw, no person shall construct, place, relocate, or alter a sign on any property without first obtaining a Development Permit.
- (2) All signs are a discretionary use – Development Officer under this Bylaw.

- (3) **Definitions**

The following definitions and any other applicable definition in this Bylaw shall apply to signs. Any sign that is not specifically addressed in this Section, nor listed in the Land Use Districts, shall be considered a discretionary use and will require a Development Permit.

- (a) **A-board Sign** means a self supporting A-shaped sign or sandwich board which is set upon the ground and has no external supporting structure.
- (b) **Awning or Canopy Sign** means a sign affixed to the surface of an awning or canopy but does not include signage painted or otherwise directly imprinted onto any awning.
- (c) **Billboard Sign** means a sign, primarily self-supporting and attached to the ground, which is used for the display of advertising, the subject matter of which is usually not related to the use or ownership of the property on which the structure is located and generally consisting of advertising copy which is pasted, glued, painted, electronically displayed or otherwise attached to permit periodic replacement.
- (d) **Changeable Copy** means a copy that can be changed electronically or manually through the use of attachable letters, numerals, or pictorial panels.
- (e) **Digital LED Sign** means any sign or portion of a sign that has electronically controlled changeable copy.
- (f) **Facia Sign** means a sign, other than a billboard, attached to or painted, marked, or inscribed on a fence, window, exterior wall, or mansard roof of a building that does not project more than 0.4 m from the face of the fence, wall, or window.
- (g) **Freestanding Sign** means a sign on a standard or column permanently attached to the ground and which is not connected in any way to any building or other structures.

- (h) **Portable Sign** means a sign, other than an A-board Sign, that is mounted on a trailer, stand, or similar support structure which can be easily relocated to another location, and which usually has changeable copy.
- (i) **Projecting Sign** means a sign, other than an awning or canopy sign, which is attached to a building or structure so that part of the sign projects more than 0.4 m from the face of the building or structure.
- (j) **Roof Sign** means a sign, other than a billboard, that is attached to a roof or erected or placed on, over or above a roof.
- (k) **Sign** means any visual medium, including its structure and other component parts, that displays or is intended to be used for the display of words, numbers, symbols or pictures for the purpose of providing direction or warning, conveying information or calling attention to a product, business, organization, facility, service, activity, event, or property and shall include, without limiting the generality of the foregoing, notices, banners, and posters.
- (l) **Sign Area** means:
 - (i) the area derived using the overall width and the overall height of the sign face excluding any structural support not used as part of the display to convey information;
 - (ii) in the case of a double faced sign, only one side of the sign would be used to calculate the sign area; and
 - (iii) in the case of signs painted, marked, or inscribed on a fence, window, or exterior wall of a building, the area derived using the overall width and the overall height of the displayed information.

(4) **Signs Not Requiring a Development Permit**

Unless otherwise provided, Development Permits are not required in respect of the following signs. Such developments shall otherwise comply with the provisions of this Bylaw and must be carried out or performed in accordance with all other applicable legislation, regulations and bylaws.

- (a) a sign displayed inside a building that is intended to be viewed from the interior of the building.
- (b) a traffic control device or other such sign as may be located within the right of way of a public roadway.
- (c) a sign identifying a construction or demolition project for which a permit has been issued provided that the sign is removed within fourteen (14) days after construction is complete.

- (d) a sign identifying a political campaign provided the sign is removed within seven (7) days following the election to which it relates.
- (e) a sign advertising a garage sale or open house. Such a sign may be posted for a maximum period of forty—eight (48) hours and the sign area does not exceed 1.0 m².
- (f) a sign advertising a campaign event or drive which has been approved by Council. Such a sign may be posted for a maximum period of fourteen (14) days.
- (g) a sign or notice offering a site on which it is placed or a building or part of a building thereon for rent or for sale, provided that the area of such sign or notice shall not exceed 1.5 m².
- (h) municipal signs used to indicate street names, to control traffic, or to identify municipal buildings.
- (i) official notices, signs, placards or bulletins required to be displayed pursuant to the provisions of federal, provincial or municipal legislation or displayed by or on behalf of the Town or on behalf of a department, a Commission, board, committee or official of the Town authorized for such purposes provided they are removed from the properties within ten (10) days after the date of the event.
- (j) copy change on a lawful sign provided that the position, height, dimensions, lighting and structural framework of the sign are not altered.
- (k) maintenance of any lawful sign.
- (l) a non-illuminated fascia sign attached to a building stating no more than the name of the building or the name of the person, institution or business occupying the building or both, provided that the total sign area does not exceed 0.4 m².
- (m) bench signs.
- (n) A-Board signs meeting the requirements of this Bylaw.
- (o) community information signs.
- (p) signs intended to provide guidance, warning or restraint of persons in respect of the premises on which they are displayed, provided the sign area does not exceed 0.4 m.
- (q) on-premises directional and informational signage and incidental signs 0.2 m² or less in area.
- (r) a banner, placard, or poster advertising the sale of products or services by a Retail Store provided that the sign is on the property of the Retail Store

and the sign is not displayed for more than thirty (30) days in any calendar year.

- (s) municipal address numbers or letters displayed on the property to which they refer.
- (t) seasonal or holiday decorations.
- (u) pennants, strings of pennants, streamers.
- (v) mural signs.

(5) **Development Permit Requirements**

- (a) As part of an application for a Development Permit for a sign, the applicant shall provide two (2) copies of a drawing of the proposed sign drawn to scale showing:
 - (i) the proposed dimensions of the sign including the height.
 - (ii) the proposed information to be displayed and the size of letters or numbers to be shown on the sign.
 - (iii) the proposed location of the sign in relation to the property lines, parking and buildings and the dimensions of the building and/or the property upon which it is to be situated.
 - (iv) in the case of a sign that is to be attached to and project from a fence, wall, or window more than 0.4 m, the extent of the projection from the fence, wall, or window.
 - (v) in the case of an illuminated sign, the method and manner of illuminating the sign, including details of illumination in terms of flashing or intermittent lights.
 - (vi) the distance of the proposed sign from any traffic control device located within 25.0 m of the proposed sign; the distance from any street intersection located within 25.0 m of the proposed sign.
 - (vii) the type of construction and finish to be utilized.
 - (viii) the method of supporting or attaching the sign, including structural and footing details.
 - (ix) in the case of a freestanding sign, an elevation plan showing the height of the sign in relationship to the height of the principal building taking into account the gradient of the site.
 - (x) the location(s) and sizes of existing utilities, both underground and overhead, and all easements and utility rights-of-way shown and

labelled and other relevant encumbrances;

- (b) Drawings provided, pursuant to subsection (5), shall be of sufficient size and scale to facilitate an adequate review by the Development Authority.
- (c) The applicant shall provide such other information as may be reasonably required by the Development Authority. This information may include a letter of authorization from the owner of the property or building or an authorized agent or an engineering report to be provided by a Professional Engineer for a large or complex sign as determined by the Development Authority.

(6) **General Regulations**

- (a) No sign shall be constructed, placed, relocated, or altered in a manner that, in the opinion of the Development Authority:
 - (i) conflicts with the general character of the surrounding streetscape or the architecture of buildings in the area.
 - (ii) unduly blocks natural light or the view from a building.
 - (iii) obstructs the view of, or may be confused with a traffic control device.
 - (iv) obstructs the view of, or otherwise poses a potential hazard to vehicle or pedestrian traffic.
 - (v) displays lights which resemble or may be mistaken for the flashing lights usually associated with hazards or danger or with those used on police, fire, ambulance or other emergency vehicles.
 - (vi) displays lights that will adversely affect adjacent properties.
 - (vii) utilizes revolving lights or beacons, or emits amplified sounds or music.
 - (viii) is, in the opinion of the development authority, vulgar or would be offensive to the public.
- (b) No one shall erect or permit to be erected or remain on Town property, any temporary sign other than in accordance with this Bylaw.
- (c) No sign shall be located closer to an overhead power or service line than is permitted pursuant to the Electrical Protection Act.
- (d) No sign or any portion thereof, other than a traffic control device or sign placed by the Town, may be located within or project over the right of way of a public roadway.

- (e) The base of all private signs shall be located within the site and with the exception of an approved awning and canopy signs no part of the sign shall overhang a public road or an adjacent site.
- (f) A sign shall be maintained in good repair and without limiting the generality of the foregoing:
 - (i) a sign shall at all times be structurally sound.
 - (ii) a sign shall not be allowed to peel or become torn.
 - (iii) any portion of a sign that is metal shall not be allowed to rust.
- (g) All structural members and guy wires must be properly attached to the sign and building.
- (h) No sign shall be permitted which is attached to fences, utility poles, trees, or any object in a public street or place.
- (i) No person shall attach an auxiliary sign to a sign.
- (j) The back of a sign, other than a fascia sign, shall be enclosed to the satisfaction of the Development Authority.
- (k) In the case of a double faced sign, the sides of the sign shall be enclosed to the satisfaction of the Development Authority.
- (l) Signs advertising businesses no longer in operation shall be removed.
- (m) No person shall place a motor vehicle or a trailer on a site where the purpose for placing the motor vehicle or trailer on the site is to display a sign.
- (n) Signs shall not be placed so as to reduce the number of parking stalls or loading spaces or to obstruct the use of the parking or loading areas, required pursuant to an approved Development Permit.

(7) **Removal or Repair of Signs**

- (a) If any sign is erected without an approved permit, an approved permit lapses, a sign no longer complies with the terms of this bylaw or a sign no longer complies with the terms of an approved permit, the Development Authority may order the owner of the sign, the owner of the property on which the sign is erected or both, to remove, repair or modify the sign and the party or parties so notified shall:
 - (i) remove, repair or modify such sign and all related structural components in accordance with the terms of the notice within thirty (30) days from the date of receipt of such notice; and

- (ii) restore the immediate area around the sign, to the satisfaction of the Development Authority, including the ground or any building to which the sign was attached, as close as possible to its original form prior to the installation of the sign.

(8) **A-Board (Sandwich Board) Signs:**

- (a) A-board signs shall not exceed 0.6 m in width and 1.0 m in height.
- (b) A-board signs shall have a painted finish, be neat and clean and be maintained as such.
- (c) A-board signs shall not be erected for a period exceeding the operating hours of the business.
- (d) A-board signs shall not exceed two (2) signs per site.
- (e) A-board signs shall not have a flashing device, animator or flashing beacon attached to, or operating in connection with it.
- (f) A-board signs must be located so that they will not cause conflict with any parking, loading or walkway facilities or be considered a traffic hazard.
- (g) A-board signs meeting the requirements of this Bylaw do not require a Development Permit, otherwise A-board signs shall require a Development Permit.

(9) **Awning and Canopy Signs**

- (a) Awning and canopy signs may be allowed to encroach over public property in the C-2 Downtown Commercial District at the discretion of the Development Authority and subject to the following conditions:
- (b) An encroachment agreement with the Town is required for a sign approved under subsection (9)(a).
- (c) The sign may not project more than 1.2 m over public property.
- (d) The sign may be no closer than 0.6 m to the curb.
- (e) The sign must have a minimum clearance of 2.4 m from grade.
- (f) The maximum sign area shall not exceed 40% of the awning or canopy structure.

(10) **Billboard Signs**

- (a) Billboards are not permitted in any Land Use District.

(11) **Digital LED Signs**

- (a) Digital LED Signs must comply with the following requirements at all times:
 - (i) are only permitted in Commercial and Industrial Land Use Districts.
 - (ii) must be at least 30.0 m away from any sign facing the same oncoming traffic.
 - (iii) must 100.0 m from a Residential Land Use District if positioned in the direction of the Residential Land Use District, otherwise must be 50.0 m from a Residential Land Use District.
 - (iv) digital LED Signs shall not adversely affect adjacent properties.
 - (v) the display must be a static display with no motion pictures, scrolling, flashing or emission of intermittent light, animation, or movement in or between displays and the change between displays must be immediate.
 - (vi) the display must be self dimming for night time conditions and the level of lighting at all times must be to the satisfaction of the Development Authority who may direct that the lighting level be adjusted.
 - (vii) that each display be a self contained message with no continuation of one message into a subsequent message.
 - (viii) the Digital LED Sign must be monitored by the Applicant at all times and in the event of a malfunction, the billboard must be designed to either:
 - A. provide a continuous static display without varying or increasing the lighting level or;
 - B. provide no display.
 - (ix) each display must last not less than eight (8) seconds.
 - (x) the Digital LED Sign must not employ any supplementary flashing or intermittent lighting either as part of the sign or on its supporting structure.
 - (xi) any electrical wires or conduits must be concealed from view.
 - (xii) third party advertising is permitted and shall only identify businesses or services licensed to operate in the Town of Redcliff, charitable organizations or service clubs.

(b) **Fascia Digital LED Signs**

- (i) The maximum size cannot exceed 2.5 m².
- (ii) Fascia Digital LED Signs must be located on the elevation where the primary building access is located.

(c) **Free Standing Digital LED Signs**

- (i) The maximum size cannot exceed 2.5 m².
- (ii) If a parcel abuts an intersection, the sign must be setback at least 15.0 m from the edge of the road right-of-way perpendicular to oncoming traffic.
- (iii) Free Standing Digital LED Signs must be located at least 30.0 m from a residential district.

(d) **Portable Digital LED Signs**

- (i) Portable Digital LED Signs are not permitted in any Land Use District.

(12) **Fascia Signs**

- (a) No more than one (1) fascia or wall sign per frontage or where there are two (2) or more frontages, a total of two (2) such signs may be permitted.
- (b) The fascia sign area shall not exceed 20% of the superficial area of the wall comprising the business frontage for the sign.
- (c) Fascia signs shall be located only on a business frontage and at the discretion of the Development Authority, may be located on an exterior wall which is not a frontage.
- (d) Fascia signs shall not project above the top of the vertical face of the wall to which they are attached.
- (e) Whenever there is a band of several fascia or wall signs, they should be of a consistent size and located near the same level as other similar signage on the premises and adjacent buildings.

(13) **Free Standing Signs**

- (a) One (1) free-standing sign is allowed per site or per building on a site. If a parcel abuts more than one (1) public roadway other than a lane, the parcel may be allowed one (1) additional free-standing sign for each abutting roadway in excess of one (1), at the discretion of the Development Authority.

- (b) Where a second sign is approved, there shall be a 15.0 m separation from any other sign on the same site, unless otherwise approved by the Development Authority.
- (c) The maximum height of any freestanding sign shall not exceed 9.0 m from grade or project above the height of the principal building.
- (d) Freestanding signs shall not exceed 9.3 m² in sign area.
- (e) The sign shall be a minimum of 1.5 m from any property line.
- (f) Within a Residential District, one identification freestanding sign may be allowed to identify the name of an apartment, multi-family complex, manufactured home community or a subdivision, which does not exceed 3.0 m² in area or exceed 3.0 m in height.
- (g) There must be a 30.0 m separation from any other sign along the same street unless otherwise approved by the Development Authority.
- (h) Freestanding signs are encouraged to provide an area on the sign for changeable copy.

(14) **Portable Signs**

- (a) The sign area of a portable sign shall not exceed 5.0 m².
- (b) The height of a portable sign, including the trailer or stand, or other support on which the sign is mounted, shall not exceed 2.5 m.
- (c) A portable sign shall not be located closer than 1.5 m to the property line of the property on which the sign is located.
- (d) Portable signs may be illuminated provided that lights on a portable sign located within 100.0 m of a dwelling unit shall be turned off between the hours of 11:00 p.m. and 7.00 a.m.
- (e) Only one (1) portable sign will be permitted on a property at one time.
- (f) There shall be a minimum distance of 35.0 m between any two portable signs.
- (g) Portable signs shall not be permitted within 15.0 m of a site which contains residential development.
- (h) The sign must be 9.0 m from an intersection of public road right-of-ways.
- (i) Each site is permitted one sign for a period or periods not exceeding a total of one hundred twenty (120) days per calendar year.

- (j) Third party advertising is permitted and shall only identify businesses or services licensed to operate in the Town of Redcliff, charitable organizations or service clubs.
- (k) The owner of a portable sign shall provide written notice within five (5) days of placing a portable sign on a property or change of location of an existing sign on a property, to the Development Officer. This notice shall include:
 - (i) the municipal address of the property on which the sign is located or is to be located.
 - (ii) the location of the sign on the property indicated by measurements from the property lines. it will usually be sufficient to give the distance from the front property line and the nearest side property line to the location of the sign.
 - (iii) the dimensions of the portable sign.
 - (iv) the name, address, and telephone number of the owner of the portable sign.
 - (v) the name and address of the person on whose behalf the portable sign is displayed or is to be displayed.

(15) **Projecting Signs:**

- (a) Projecting signs shall:
 - (i) not project more than 2.4 m from a building face;
 - (ii) have a minimum clearance of 2.4 m from grade;
 - (iii) not have any support from the ground over which it is hung;
 - (iv) not exceed 9.3 m² in sign area;
 - (v) not project more than 1.0 m above the height of the principal building;
 - (vi) not project within 0.6 m of the curb or edge of a constructed street;
 - (vii) have a maximum space between the supporting structure and the sign of 0.6 m; and
 - (viii) not project into lanes.

(16) **Roof Signs**

- (a) Roof signs are not permitted in any Land Use District.

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, AUGUST 19, 2019 @ 7:00 P.M.**

PRESENT:

Mayor	D. Kilpatrick
Councillors	C. Crozier, C. Czember
	S. Gale, L. Leipert,
	E. Solberg, J. Steinke
Municipal Manager	A. Crofts
Manager of Legislative & Land Services	S. Simon
Director of Community & Protective Services	D. Thibault (left at 9:39 p.m.)
Director of Planning & Engineering	J. Johansen (left at 9:11 p.m., returned at 9:40 p.m.)

ABSENT:

1. GENERAL

Call to Order	A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
2019-0276 Adoption of Agenda	B) Councillor Leipert moved the Agenda be adopted as presented. - Carried.
2019-0277 Accounts Payable	C) Councillor Steinke moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.
2019-0278 Bank Summary	D) Councillor Gale moved the Bank Summary to July 31, 2019, be received for information. - Carried.

2. PUBLIC HEARING

Bylaw 1890/2019, Land Use Bylaw Amendment Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE) Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE) Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE) Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE)	A) Mayor Kilpatrick called the Public Hearing regarding Bylaw 1890/2019, being an amendment to the Land Use Bylaw, to rezone Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); and Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) from H-Horticultural District to I-1 Light Industrial District, to order at 7:02 p.m. The Manager of Legislative & Land Services confirmed no persons registered to speak to the matter prior to the hearing. Further that no submissions had been received. No persons were in the gallery to speak to the matter. No further comments were expressed by the council members.
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H- Horticultural District to I-1
Light Industrial District

Mayor Kilpatrick declared the Public Hearing closed at 7:03 p.m.

3. MINUTES

2019-0279 Council meeting held July 15, 2019

A) Councillor Czember moved the minutes of the Council meeting held July 15, 2019, be adopted as presented. - Carried.

2019-0280 Riverview Golf Club Board of Directors meeting held July 9, 2019

B) Councillor Leipert moved the minutes of the Riverview Golf Club Board of Directors meeting held July 9, 2019, be received for information. - Carried.

4. BYLAWS

2019-0281 Bylaw 1890/2019, Land Use Bylaw Amendment
Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE)
Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE)
Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE)
Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE)
H- Horticultural District to I-1 Light Industrial District

A) Councillor Crozier moved Bylaw 1890/2019, being an amendment to the Land Use Bylaw, to rezone Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); and Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) from H- Horticultural District to I-1 Light Industrial District, be given second reading. - Carried.

2019-0282

Councillor Steinke moved Bylaw 1890/2019, being an amendment to the Land Use Bylaw, to rezone Lot 28, Block 3, Plan 7911064 (130 Pembina Drive NE); Lot 27, Block 3, Plan 7911064 (126 Pembina Drive NE); Lot 26, Block 3, Plan 7911064 (122 Pembina Drive NE); and Lot 25, Block 3, Plan 7911064 (118 Pembina Drive NE) from H- Horticultural District to I-1 Light Industrial District, be given third reading. - Carried.

5. REQUEST FOR DECISION

2019-0283 Encroachment Permit Application
Re: Lot 47, Block 91, Plan 9411418 (302 Broadway Avenue W)

A) Councillor Crozier moved that the encroachment permit application submitted by Ryan Funk of 302 Broadway Avenue W (Lot 47, Block 91, Plan 9411418) be denied. Further that the property owner be directed to remove the encroaching fence structure. - Carried.

2019-0284 Budget 2020
Re: Capital Projects List

- B)** Councillor Solberg moved Administration to:
- Move and cancel capital projects listed on the 2019 MYCIP projects list as presented and directed by Council to the appropriate:
 - Capital Projects Awaiting Council Approval List,
 - Unapproved Capital Projects List,
 - Unfunded / Partially Funded Capital Projects List,
 - Funded Projects List,
 - Completed Projects List, and
 - Cancelled / Replaced Projects List
 - Move projects from the Capital Projects Awaiting Council Approval List as directed by Council to:
 - Unapproved Capital Projects List,
 - Unfunded / Partially Funded Capital Projects List

Further that items C&PS 7, 22 & 23 remain on the Proposed Projects Capital Budget List. Further that the description for Item C&PS 12 be amended to read “replacement of the digital electronic sign on Broadway Ave”.

- Carried.

2019-0285 Asset Management Award

- C)** Councillor Crozier moved Administration to award the Asset Management Project to PSD for a maximum upset of \$125,000 after the FCM grant agreement is signed. - Carried.

2019-0286 Additional Water Services
Re: Lot 5, Block A, Plan
0211147 (101 1st Street NE)

- D)** Councillor Czember moved Administration to allow Lot 5, Block A, Plan 021147 (101 1st Street NE) to have additional water services for fire protection only and at least 3 other emergency all weather services into the site for emergency responders. All costs to be borne by the owner of Lot 5, Block A, Plan 021147 (101 1st Street NE). Further that utility right of ways be registered for each water service with all costs to be the responsibility of the property owner. - Carried.

2019-0287 River Valley Potable Water
Distribution & Fire Hydrants
Local Improvement Project
Local Improvement Plan

- E)** Councillor Leipert moved to adopt the River Valley Potable Water Distribution and Fire Protection Local Area Improvement Plan. - Carried.

6. CORRESPONDENCE

2019-0288 Riverview Golf Club
Re: Filling of pond

- A)** Councillor Czember moved correspondence from Riverview Golf Club regarding the Town/Golf Club Shared Retention Pond dated August 14, 2019, be received for information. Further that the Town of Redcliff assist in restoring water levels in the pond by providing up to 25,000 cubic metres with the Town contributing one half the cost. - Defeated.

2019-0289 Councillor Czember moved correspondence from Riverview Golf Club regarding the Town/Golf Club Shared Retention Pond dated August 14, 2019, be received for information. Further that the Town of Redcliff assist in restoring water levels in the pond by providing up to 25,000 cubic metres with the Town contributing one third the cost. - Carried.

2019-0290 RedHat Cooperative Ltd.
Re: 2019 Annual Red Hat Co-op Golf Tournament **B)** Councillor Solberg moved correspondence from RedHat Cooperative Ltd. regarding the 2019 Annual Red Hat Co-op Golf Tournament dated August 15, 2019, be received for information. - Carried.

7. OTHER

2019-0291 Municipal Manager Report to Council August 19, 2019 **A)** Councillor Crozier moved the Municipal Manager Report to Council August 19, 2019, be received for information. - Carried.

2019-0292 2nd Quarter Financials **B)** Councillor Gale moved the 2nd Quarter Financials be received for information. – Carried.

2019-0293 Landfill Graphs **C)** Councillor Leipert moved the Landfill Graphs to July 31, 2019, be received for information. - Carried.

2019-0294 Council Important Meetings & Events August 19, 2019 **D)** Councillor Gale moved the Council Important Meetings & Events August 19, 2019, be received for information. - Carried.

8. RECESS

Mayor Kilpatrick called for a recess at 9:11 p.m.

Director of Planning & Engineering left the meeting at 9:11 p.m.

Mayor Kilpatrick reconvened the meeting at 9:21 p.m.

9. IN CAMERA (Confidential Session)

2019-0295 Councillor Leipert moved to meet In Camera to discuss A) Intermunicipal Collaborative Framework under *FOIP* 21 & 24, B) Bylaw Enforcement Matter under *FOIP* 17, 24, & 25 at 9:21 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager and Manager of Legislative & Land Services for all items, Director of Community & Protective Services for Item 1, Director of Planning & Engineering for Item 2.

Director of Community & Protective Services left at 9:39 p.m.

Director of Planning & Engineering joined at 9:40 p.m.

2019-0296

Councillor Leipert moved to return to regular session at 10:03 p.m. - Carried.

10. ADJOURNMENT

2019-0297 Adjournment

Councillor Crozier moved to adjourn the meeting at 10:03 p.m. - Carried.

Mayor Kilpatrick

Manager of Legislative & Land Services

**REDCLIFF FAMILY AND COMMUNITY SUPPORT SERVICES
BOARD MEETING
Town Council Chambers Town Office
August 12, 2019. 5:00 pm**

PRESENT:

Chairperson	Lynne Parkes
Council Representative	Cathy Crozier Dan White
Community Services	Carla Spampinato Derrin Thibault

1. GENERAL

A) Meeting called to order at 5:04 pm by L. Parkes

2. MINUTES – None

3. DELEGATION - None

4. OLD BUSINESS – None

5. NEW BUSINESS

A) Discussed the FCSS grant applications received for the 2019 Redcliff FCSS Community Grant program:

- 1) Redcliff Youth Centre – Operational costs of existing programming
- 2) Redcliff Legion – Paint Dining Room.
- 3) Southeastern Alberta Sexual Assault Response Committee – Fund the Sexual Assault Centre, Transportation, Secondary prevention.

After an in-depth discussion, it was determined that the Redcliff Legion's project and the SASARC's project were not eligible under FCSSAA legislation.

It was decided that the Redcliff Youth Centres' Project focused on enhancing the social well-being of youth and creating preventative social outcomes and therefore, the unanimous decision was made to fund the Redcliff Youth Centre's project.

L. Parkes moved to award \$8000 to the Redcliff Youth Centre. – Carried.

6. CORRESPONDENCE – None

Next Meeting

7. UPCOMING MEETING / CONFERENCE / WORKSHOPS - None

Adjournment

8. DATE OF NEXT MEETING- At the Call of the Chair

9. ADJOURNMENT

A) C. Crozier moved to adjourn the meeting at 5:25 pm.- Carried

REDCLIFF & DISTRICT RECREATION COMMITTEE MEETING
MONDAY, September 3, 2019 – 7:00 P.M.
REDCLIFF TOWN HALL MEETING ROOM

PRESENT:

Chairperson	Justin Getz	Shane Hok
	Shawna Gale	Sharon Kirvan
Director of Community & Protective Services	Derrin Thibault	Charity Schweitzer
Community & Protective Services	Christina McNeil	
	Karen Worrell	

ABSENT:

1. GENERAL

- A) Meeting called to order by Chairperson Justin Getz at 6:58 pm.
- B) Shawna Gale moved the agenda be adopted as amended. – Carried.

2. MINUTES

- A) Shane Hok moved the minutes from June 3, 2019 be adopted. – Carried.

3. Delegation

None

4. OLD BUSINESS

Project

Skate Park

Updates:

Shawna Gale moved the update on the Skate Park be accepted with the following information:

- The first meeting with Newline and the Public Advisory Committee will be held on September 5, 2019. – Carried

Lions Waterpark

Sharon Kirvan moved the update on the Lions Waterpark be accepted with the following information:

- The meeting with Playquest went well and a revised CAD drawing was sent to Derrin. Derrin will send an email to the waterpark committee for review of the revised proposal. – Carried

Riverview Golf Club

Shane Hok moved the update on the Golf Club be accepted with the following information:

- The Golf Club finances are looking good. The pond has not yet been refilled; the town agreed in a previous council to assist with 1/3 cost of filling. The youth program was a success. – Carried

Arena

Shane Hok moved the update on the Arena be accepted with the following information:

- Ice was installed for August and was well utilized.
- Sharon presented information on the Kraft Hockeyville grants and Derrin will share with Redcliff Minor Hockey if applicable.
- Parking lot is behind schedule but will be paved this fall. – Carried

Community Garden

Shawna Gale moved the update on the Community Garden be accepted with the following information:

- Redcliff residents are given plots as requested, most current Medicine Hat residents were grandfathered in and there was no waiting list this year. Some people took two plots when the plots were not all claimed by the registration deadline. – Carried

5. NEW BUSINESS

- Fall Events and Facility Usage** Shawna Gale moved that the information regarding fall events and facility usage be received for information. – Carried
- Campground Expansion – Grant** Shane Hok moved that the information regarding the campground expansion grant be received with the following details:
- Derrin is looking into developing a proposal to access an Agriculture and Agri-food Grant for upgrades as per the Parks and Recreation Master Plan and a possible expansion to the Redcliff Campground. – Carried
- Aggie Oakland Park** Sharon Kirvan moved that the information regarding the swings at Aggie Oakland Park be received with the following details:
- Derrin will investigate having the baby swing lowered and switching one of the swings to a regular swing. – Carried
- BMX Track** Shawna Gale moved that the discussion regarding the BMX Track be received with the following details:
- Parks and Recreation staff removed the weeds at the track in response to a service request placed on the Friday before the Facebook discussion began. The track maintenance is the responsibility of volunteers of 670 collective but, when it was not being taken care of, Derrin had Town staff deal with the problem. – Carried

6. RECOMMENDATIONS TO COUNCIL

None

7. CORRESPONDENCE

None

8. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS

None

9. DATE OF NEXT MEETING – Monday, October 7, 2019

10. ADJOURNMENT Shawna Gale moved the meeting be adjourned at 8:04 pm – Carried.

Approved by Chair

Date

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: September 9th, 2019

PROPOSED BY: Community and Protective Services (Redcliff FCSS)

TOPIC: Waiving the cost of water for the Redcliff Community Garden

PROPOSAL: To waive water costs related to the Community Garden for 2019 and allow the garden administrator to make the request to waive watering fees every three years.

BACKGROUND:

On March 12th, 2007, Council determined the Redcliff Community Garden could make an annual request for the refund of water costs. Since then, council has refunded the water costs every year. These refunds averaged approximately \$245.00 per year.

On August 20, 2018, Council determined that the Redcliff Community Garden administrator must make an annual request to have that year's water fees waived before the service commences for that year. This request was overlooked in 2019 and was not presented to council prior to the service commencing.

It is proposed that council waive the 2019 season of water fees and allow the garden administrator to make the request to council to waive watering fees every three years. At that time, the garden administrator would present council with the watering costs that were incurred the previous three years.

POLICY/LEGISLATION:

n/a

STRATEGIC PRIORITIES:

n/a

ATTACHMENTS:

n/a

OPTIONS:

1. Waive the 2019 season of water fees.
2. Waive the 2019 season of water fees and allow the garden administrator to make the request to council to waive water fees every three years. At that time, the garden administrator would present council with the water fees that were incurred the previous three years.
3. To respectfully decline the request.


RECOMMENDATION:

Option 2

SUGGESTED MOTION(S):

1. Councillor _____ moved to waive the Redcliff Community Garden 2019 season of water fees.
2. Councillor _____ moved to waive the Redcliff Community Garden 2019 season of water fees and allow the garden administrator to make the request to council to waive water fees every three years.

SUBMITTED BY:



Department Head



Municipal Manager

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: September 9, 2019

PROPOSED BY: CAO and Finance & Administration

TOPIC: Budget Process

PROPOSAL: Establish Dates for 2020 Budget Review

BACKGROUND:

The council budget review is typically set to be held in two special meetings of Council open to the public. This year it is being proposed that special meetings be attributed to Capital Budget deliberations first followed and on separate and subsequent date(s), the Operating Budget. The meetings would be scheduled to run from 8:30 am to 5:00 pm or otherwise directed by Council. The proposed options for dates for the sessions are:

Capital Budget Review and Discussion:

- Any two days between October 17-19, 2019 with standard hours of 8:30 a.m. to 5:00 p.m.; or
- Any two days of October 23, 25, and 26 with standard hours of 8:30 a.m. to 5:00 p.m.

Operating Budget Review and Discussion:

- November 1 and 2, 2019 with standard hours of 8:30 a.m. to 5:00 p.m.; or
- Any two days of November 6, 7, and 9 with standard hours of 8:30 a.m. to 5:00 p.m.

Once the date and time are set, the budget sessions will be appropriately advertised.

OPTIONS:

1. To establish the dates for the 2020 Capital budget review as the _____ and _____ of October from _____ to _____ each day and further to establish the dates for the 2020 Operating budget review as the _____ and _____ of November from _____ to _____ each day.

RECOMMENDATION:

Option #1.

SUGGESTED MOTION(S):

1. Councillor _____ moved to establish the dates for the 2020 Capital budget review as the _____ and _____ of October from _____ to _____ each day and further to establish the dates for the 2020 Operating budget review as the _____ and _____ of November from _____ to _____ each day.

SUBMITTED BY: _____
Department Head


Municipal Manager



29 August 2019

Town of Redcliff
PO Box 40, 1 - 3rd Street NE
Redcliff, Alberta T0J 2P0

Attention: Dwight Kilpatrick, Mayor

Re: Letter of Support for Redcliff Victim Services

Dear Mayor Kilpatrick,

The Mission of Redcliff Victim Service Unit Association is to aid and assist victims of crime and tragedy by providing a support program in partnership with the RCMP within the Town of Redcliff and Cypress County.

Our purpose is to ensure that victims receive support, information and appropriate referral subsequent to their victimization.

The membership consists of Redcliff Victim Service Board, Program Manager, Royal Canadian Mounted Police, Victim Service Advocates and other volunteers for fund raising and public awareness events.

Our unit receives most of its funding via a grant from the Victims of Crime Fund managed by the Alberta Solicitor General Office in Edmonton. We also receive funding from working the Casino, donations and various fundraising activities each year.

Grants are available on a one year or three-year basis. Our current three-year grant ends 31 March 2020 thus we are in the process of completing our request for another three-year grant. One of the requirements of the application is letters of support from various stakeholders.

This is a request for a current letter of support from your office. We would greatly appreciate a letter by 17 September 2019. Should you have any questions or require further information, please call the undersigned at 403-581-3692.

Thanks in advance,

Joan Hauser
President
Redcliff Victim Services Unit Association

TOWN OF REDCLIFF MUNICIPAL MANAGER REPORT TO COUNCIL

September 9, 2019



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MUNICIPAL MANAGER

Ongoing Projects

- Reviewing land transaction agreements and participating in potential land purchase negotiations for intended future implementation.
- Assisting with bylaw enforcement files as required.
- Continued work on water license acquisition in coordination with Director of Public Services. A draft transfer agreement has been prepared with some back and forth discussion between parties. The Town is awaiting execution of this agreement from the vendor.
- Council Chambers Update Project – in progress.
- Assisting with other “in progress” capital projects as required.
- Asset Management Project – received and executed the FCM Grant Agreement.
- Correspondence sent on behalf of Town Council to Prairie Rose School Division was received. The proposed dates did not work for Prairie Rose as their first official board meeting doesn’t take place until September 10. It was communicated to me that the Town’s correspondence will be included in their agenda package and I asked if they could provide us with a list of potential dates in October and we would accommodate one of those dates to the best of our ability. I will provide further updates as I hear new information.

Ongoing Day to Day Responsibilities

- Legal files continue to require large amounts of time (it is recognised that this is oft repeated in the Municipal Manager’s report; however, it is the current reality and diverts resources away from regular operations and important projects). There will likely be a need to devote a fair amount of administrative time to these files during both November and December of this year.
- Council meeting preparation and Request for Decision review and drafting.
- HR functions continue to represent a significant portion of the Municipal Manager’s regular work week (40%-50% weekly). There has been additional work with regard to collective agreement research taking place for the upcoming CBA negotiations upcoming in 2020.
- Met with Redcliff ICF Steering Committee members in advance of the August Steering Committee meeting. Redcliff hosted the most recent meeting.
- Continued work and coordination on the ICF. Met multiple times with CMH and CC administration to prepare for ICF Steering Committee meetings (Steering Committee meetings now occur monthly with the working group and project managers meeting multiple times between the monthly steering committee meetings).
 - Preparation of meeting notes and review of committee minutes, etc.
 - Preparation of background information as needed.
 - Preparation of any briefing materials for the attention of Town Council.
- Reviewing and signing off on procedures as they are updated.
- Responding to councillor inquiries and providing updates as they arise.
- Responding to information requests (i.e. FOIP requests) as they arise. Again, it is recognised that this is oft repeated, but the reality is that they continue to be submitted.
- Administration will look at other times (perhaps later in the evening) for future tour activities.

- Facilitated pre and post council staff update meetings.
- Responded to and working on intermunicipal issues as they arise.
- August 21-28: Out of Office/vacation.

COMMUNITY & PROTECTIVE SERVICES

Parks, Recreation and Facilities

Rec-Tangle:

- Complete ice installation
- Host AARFP course on ice installation
- Replace floor over brine manifold as necessary and cover
- Complete ice maintenance
- Order dressing room assignment program
- Install new monitor outside operator's office
- Continue cleaning of facility
- Completed Zamboni maintenance and setting

Pool:

- Continue with pool operations
- Install additional wind fence
- Begin pool shutdown and prepare to drain
- Ordered and received parts for water feature cannons
- Ordered and received RV antifreeze for winterizing operations
- Completed staff evaluations
- Sent layoff letters out to staff as necessary

Facilities:

- Continued shower/washroom and concession cleaning operations
- Oversaw floor installation in Seniors Centre
- Removed and replaced furniture for floor installation at Seniors Centre
- Removed and replaced toilets as necessary for floor installation at Seniors Centre
- Repaired wall damage as necessary at Seniors Centre
- Lighting replaced as necessary at RCMP
- Moved furniture as necessary from Town Hall to Fire Hall
- Installed fence around new air makeup unit at library
- Awarded window replacement at library

Parks:

- Continued cutting and trimming operations
- Continued garbage collection operations
- Maintained flowers as necessary
- Continued ball diamond maintenance program
- Maintained splash park as necessary

- Installed memorial bench as requested
- Awarded tree contract for campground
- Continued tree trimming operations
- Prepared and delivered layoff notices to summer students
- Completed student evaluations as necessary
- Replaced bollards as necessary at campground
- Delivered and picked up picnic tables to locations for corn fest
- Cleaned out and organized vehicles
- Replaced service at Memorial Park and installed vault
- Ordered and began preparation of vault lid for Memorial Park
- Participated in water park planning meeting

Other:

- Obtained estimates on ongoing and future projects regarding facilities and parks
- Completed safety training for committee
- Sent recall letter for winter seasonal position
- Began budget planning for 2020
- Obtained and prepared estimates for 2020 capital requirements

FCSS, Community Services, and Special Events

- Finalized fall community programming
- Completed the evaluation process for the Redcliff FCSS Grant program and awarded the Redcliff Youth Centre funding
- Kicked off the Redcliff Library Bike Lending Program
- Presented, with RCMP attendance and participation, the Redcliff Youth Centre and BeYouth Centre with funds from the Redcliff Musical Ride
- Supported the Redcliff Youth Centres Wake-a-Thon by hosting a private movie event
- Hosted Movie in the Park at the ball diamonds
- Began collaboration between PRSD and the Seniors Centre for seniors' computer courses
- Continued planning new Coalburner Adventure Race and Fall Festival
- Ongoing planning and coordination of summer camp programming
- Continued administrative support and coordination for:
 - Redcliff Community Garden
 - Meals on Wheels
 - Home cleaning services
- Hosted and helped collaborate on various cultural, recreational and preventative programming such as:
 - Children's summer camps
 - Community kitchen
 - Babysitting course
 - Home alone course
- Met with client(s) needing connections to resources (food bank, Alberta Works, AISH, Community Housing)

- Bookings for programming ongoing
- Bookings and scheduling for ice, ball diamonds, and swimming lessons ongoing
- Continued facility bookings for private events
- Completed AR requests for previous month
- Pulled reports from RecDesk system for payment transfers
- Weekly Commentator/Redcliff Reports updated and sent out
- Weekly updates completed on Electronic Sign
- Input new programming into Rec Desk

Bylaw and Protective Services

Community Peace Officer

- RCMP are handling Bylaw issues for this reporting period due to our Bylaw officer being out of the office.

Emergency Management, Fire Services, and Health and Safety

- Participated in site safety orientation and meetings
- Reviewed safety incident reports
- Ongoing scanning of historical fire service documents
- Met with 911 Communications to discuss ongoing services

Town of Redcliff Bylaw Statistics

RCMP are handling Bylaw issues for this reporting period due to our Bylaw officer being out of the office.

(The August and September report will be produced for the October 14th Council Meeting)

PUBLIC SERVICES

Department

- Preparing diversion water license transfer documents for Alberta Environment and Parks
- Landfill Operating & Capital Budget Preparation
- Town Operating & Capital Budget Preparation
- Detailed design for the next two landfill cells
- Project management for construction documents
- 3rd St NE initial road design for spring construction
- Drainage review and initial assessments 8th St SW and 3rd Ave SW intersection
- Working on new Water Treatment Approval to Operate
- Working with Insurance and the RCMP for the Landfill break-in that occurred on May 13th
- Construction underway for the Rec-Tangle Parking Lot Project
- Construction underway for the Landfill Transfer Site, Scales, Scale House, and Dome Tent

Water and Sewer Utilities

- Completed several locate requests
- Completed water treatment daily duties

- Completed repairs in the water plant
- Weekly water testing
- Pre/post construction inspections for new housing developments
- Completed daily inspections of sewer lifts
- Installed Radio Read meters
- Replaced/repaired water metres
- Work with MJB on 4th Street upgrades
- Start metre reading

Municipal Works

- Conducted funeral interments
- Garbage pickup
- Bin placements/pickups as needed
- Repair garbage can lids (ongoing)
- Fixed soft spots as need around town
- Construction at Rec-Tangle parking lot
- Hauled away garbage, dirt stock-piled around town
- Cleaned catch basin
- Mowing and trimming grass
- Road patching
- Transit repair roads

Landfill

- Picked garbage inside landfill and in neighboring field after a wind event (ongoing)
- Clean scales (ongoing)
- Hauled cover soil (ongoing)
- Ridgeline hauling in soil
- Maintained roads inside landfill (ongoing)
- Equipment maintenance (ongoing)
- Cleaned under scales (ongoing)
- Cleaned up shop (ongoing)
- Completed daily compacting
- Moved screens as needed for windy days
- Helped with new transfer station and scale house
- Mowed grasses and weed whipped around landfill

PLANNING & ENGINEERING

Priorities for September

- Work towards wrapping up construction projects
- Sanitary Sewer Master Plan
- Subdivision Procedure

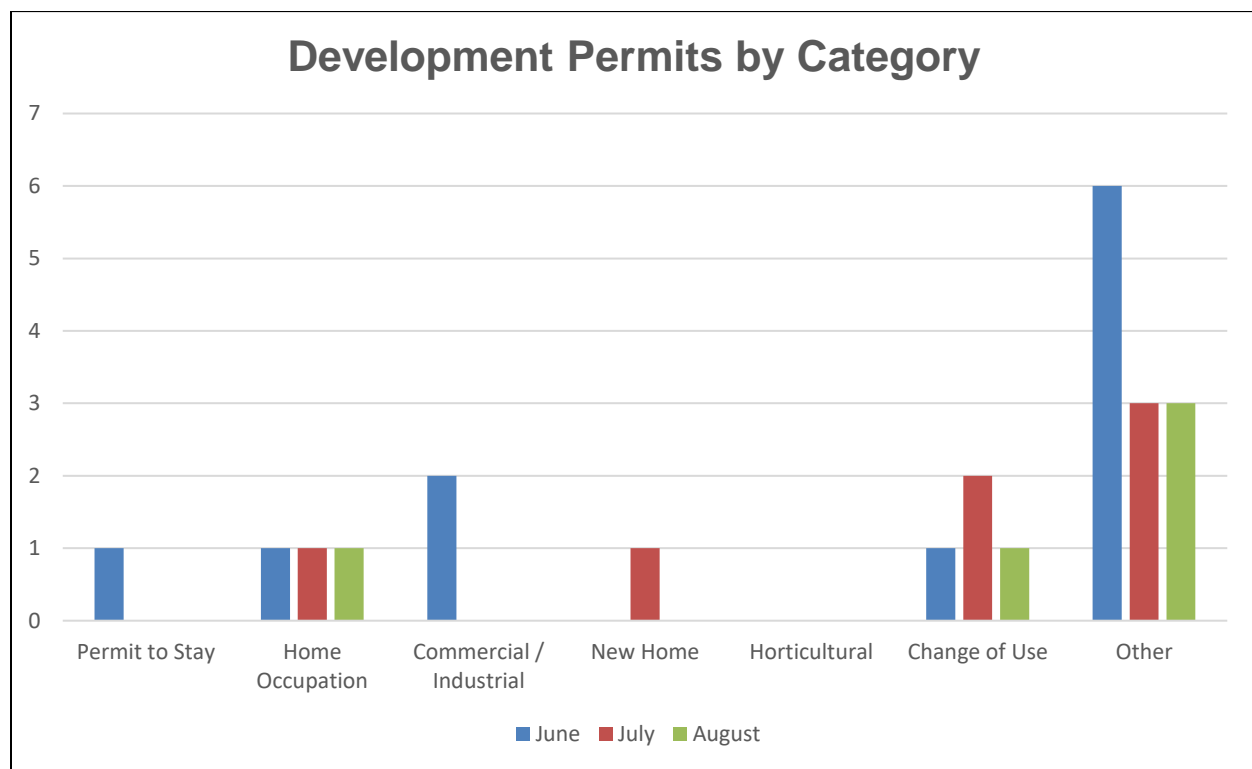
- Asset Management
- LUB
- Eastside ASP

Planning

- Land Use Bylaw – The overall LUB rewrite has started. The intent is that as sections are drafted, they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow.

Development Permits

In August 2019 the Town of Redcliff issued the following Development Permits:



Agreements

3rd Avenue SW between 7th Street and 8th Street, Drainage Improvements

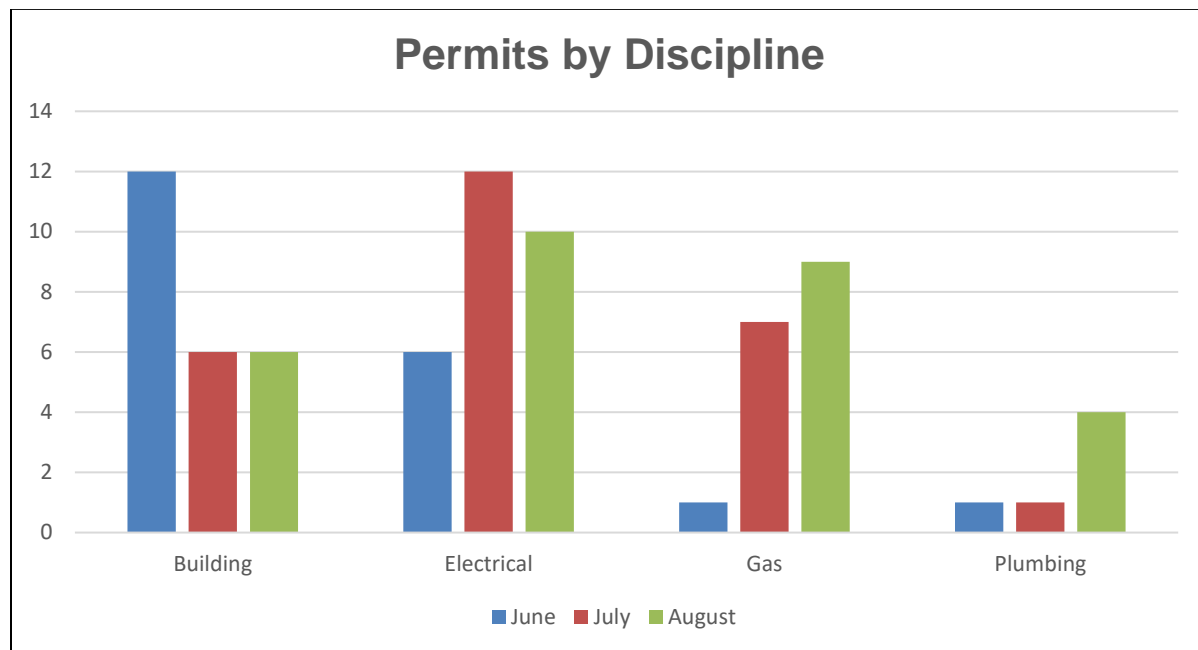
A developer, as part of his conditions of development, is required to make drainage improvements. Planning & Engineering is working to have the developer pay for the improvements.

5th Street NW between Broadway Avenue and 1st Avenue, Road Improvements

A developer, as part of his conditions of development, is required to make road improvements. Planning & Engineering is creating drawings of the required improvements and preparing an agreement for the developer to pay for and perform the work.

Safety Codes

In August 2019 the Town of Redcliff issued the following Safety Codes Permits:



Studies

Inflow and Infiltration Study

The Town's sanitary sewer model is now calibrated. The model can be used to identify and quantify for dry weather flow. Work continues to simulate the July 2013 event. The model is confirming that the biggest issue is inflow.

Water Distribution Study

The Town's water model has been moved over to software that the Town already owns and uses. The model has been debugged and is being used to model fire flows to Lot 5, Block A, Plan 0211147. Preliminary modeling has shown that the Town cannot deliver the fire flows listed in our standards north of the highway.

Capital Projects

3rd and 3rd Lift Station Upgrades

Construction started August 6, 2019. A significant inflow of groundwater and a slope failure on the east side of the site has delayed the project by a couple of weeks. These issues are now under control and work is proceeding. The mud slab was poured August 28, 2019. Concrete work is expected to take 10 weeks. The surge tank should be operational a couple of weeks later. Project will likely wrap up in the spring of 2020 with surface restoration. Groundwater and slope failure issues have caused the budget to be exceeded.

3rd Avenue NW between 5th Street and 8th Street, Road and Drainage Improvements

Initial improvements have been made near the intersection of 8th Street. Public Services is planning to make Road and Drainage Improvements to prevent runoff flows over the road and icing the road in winter. Planning & Engineering has completed a drawing to assist on this.

4th Street SE between 3rd Avenue and 4th Avenue, Infrastructure Improvements

Construction is proceeding with about 100% of the underground work completed by September 3, 2019. The project is three weeks behind schedule. The delays so far are as follows:

- 3 days delay due to public outcry over starting before school finished;
- 2 days dealing with issues with the sanitary manhole and sanitary sewer at the intersection of 4th Street and 4th Avenue SE;
- 1 day dealing with an undocumented service and mis-documented services at the intersection of 4th Street and 4th Avenue SE;
- 5 days dealing with an 8" steel gas line with no record of it being encased in concrete. City of Medicine Hat gas department has required additional work be done to support the gas line with its concrete load. It is not possible to break the concrete off of the line. This extra work has caused the delay and there are also additional costs.
- 5 days dealing with a main leak. Turned out to be a problem with a curb stop.
- 2 days dealing with a curb stop leak.

The project is close to budget even with the extras to date.

Rec-Tangle Parking Lot Improvements

All underground work is completed. Transit Paving is pouring concrete. There is an issue with soft areas near the building with these areas being soaked with runoff from the roof. The eavestrough on the east side of the building is very leaky and is not level so that runoff cannot be directed away from the subbase. Given the time of year with the normal rainfall and drying cycles the parking lot will not be able to have concrete and paving completed in 2019 unless the eavestrough is replaced and runoff can be directed into the storm system or significant sub cutting of the subgrade occurs. The approximate cost of replacing the eavestrough is \$12,000.00 and the approximate cost of sub cutting the subgrade is \$40,000.00. The eavestrough is being replaced. Community and Protective Services is planning to do the landscaping. Concrete works and paving tender has been awarded to Transit Paving.

Sanitary Sewer Improvements

As part of the 300 block of 4th Street project the Town will be installing inspection chambers on the sanitary sewer services adjacent to curb stops. These inspection chambers will come with a flap gate check valve that can be replaced from the surface and a locking lid. The inspection chambers allow Public Services to immediately identify on what side of the property a sewer service backup has occurred and provides an access point for flushing the sewer service without entering a building. We are looking into the possibility of installing a flow monitoring device in the inspection chamber.

Jesmond Lift Station Upgrade

Council approved upgrading at the Jesmond Lift Station. Detailed design is 99% complete. Tender is being prepared. Construction planned to start in 2020.

Golf Course Coulee Outfall

An ARCP grant application was made for this project. The estimated cost of the whole project is \$2,571,520, which is eligible for 90% funding up to \$3 million. The project can be phased with the most critical parts on the project being a storm pond next to the Eastside Phase 1 Park and the proposed driving range pond. We have been informed, for the 2018 grant cycle, that the project was deemed eligible but is not being funded. The project was not funded in the 2019 grant cycle.

Eastside Sewage Surge Tanks

Preliminary design report is 50% complete.

Backup Generator Project

The Backup Generator Project has been started and the detailed design for the RCMP building is 75% complete. A concrete pad has been poured for the generator which will allow the generator to be placed at any time and makes the project no longer weather dependent. Construction planned for 2019. Note this project is 2019 MSI funding dependant.

Broadfoot and Stone Place SW, Drainage and Road Improvements

MJB plans to start the underground work once the 300 block of 4th Street SE projects underground work is completed. The work for weeping tile, concrete work and asphalt paving has been awarded.

FINANCE & ADMINISTRATION

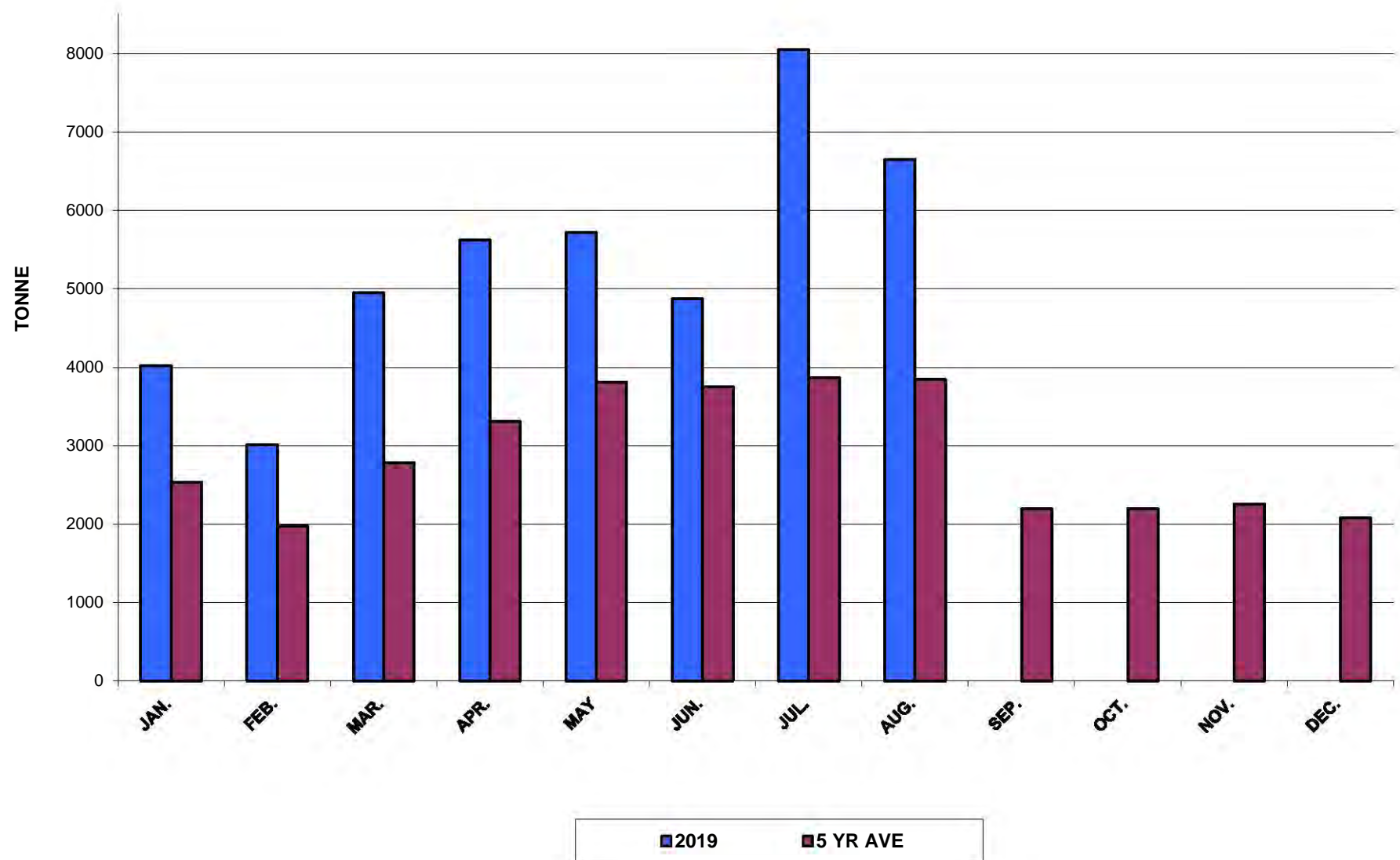
- Awaiting confirmation of the “Notification of Municipal Acquisition” from the Land Titles Office to acquire the properties as per MGA 424. These were the properties not sold in the 2019 Public Auction Sale through the Tax Recovery Process. Continued work to collect outstanding tax arrears.
- Continued focus on following up with customer service requests relating to billing and service delivery.
- Other regular daily duties related to finance.

LEGISLATIVE & LAND SERVICES

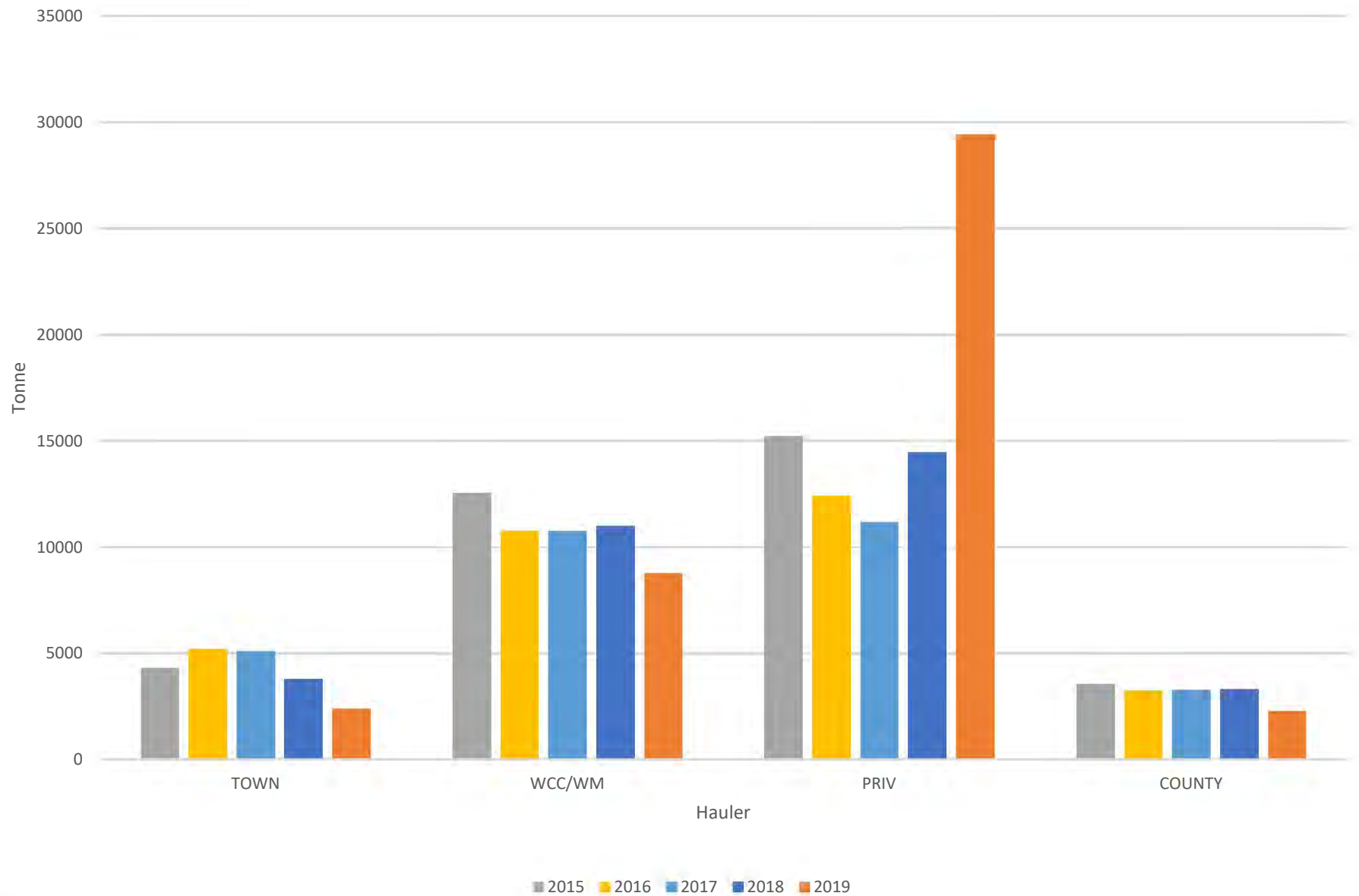
- Ongoing inquires re: general land sales. Four sales to date.
- Council agenda preparation & follow up. Department Head meetings pre/post meeting.
- Ongoing legal file review. Compiling information as requested.
- Ongoing conversion of minutes, bylaws and agreements, property files to digital format.
- Insurance claims and follow up.
- Follow up per meeting with the Town’s Insurance Consultant. Reviewing/updating insurance lists. Creating contents listings.

- Assisting with FOIP requests.
- Received an Assessment Review Board Complaint. Hearing will be scheduled for the fall.

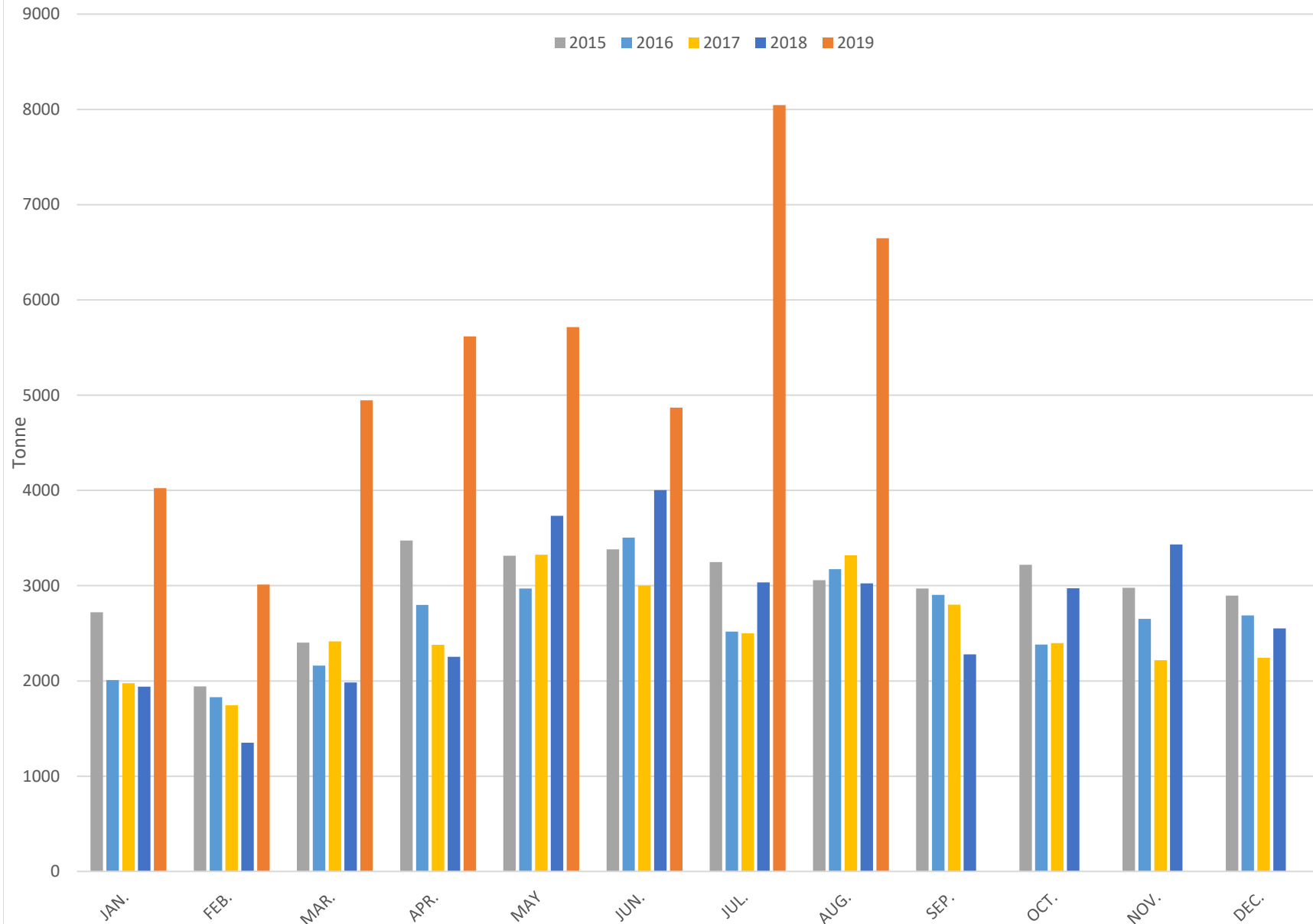
**REDCLIFF/CYPRESS REGIONAL LANDFILL
2019 VS 5 YEAR AVERAGE
TO AUGUST 31, 2019**



REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2015-2019
TO AUGUST 31, 2019



REDCLIFF/CYPRESS REGIONAL LANDFILL DELIVERIES IN TONNES 2015-2019 TO AUGUST 31, 2019





TOWN OF REDCLIFF COMMUNITY UPDATE & GUIDE FALL 2019



THE TOWN OF REDCLIFF COMMUNITY UPDATE & GUIDE

WELCOME TO THE
FALL EDITION OF THE
COMMUNITY UPDATE & GUIDE!

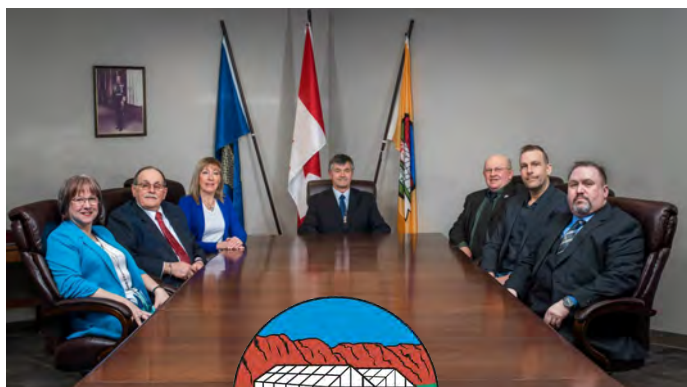
This guide has been created to give you a detailed overview of upcoming programs and events for September - December 2019.

Each program lists details, and how to register. For ease of use nearly all of our programs can be booked and paid for online at www.redcliff.ca, however you can still contact us at Town Hall!

We hope you enjoy the programs and events in this guide. Have a great fall!

To contact us about programming, please email csp@redcliff.ca or call 403-548-3232. For general inquiries, email redcliff@redcliff.ca or call 403-548-3618.

The Mayor & Council of Redcliff hope you enjoy the programming and services the Town of Redcliff has to offer.



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Parks & Recreation	19
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Redcliff & Area Resources	23

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TOWN HALL HOURS:

Mon - Fri: 8:00 am - 4:30 pm

Phone: 403-548-3618

Fax: 403-548-6623

Email: redcliff@redcliff.ca

Website: www.redcliff.ca

PUBLIC SERVICES FALL & WINTER HOURS:

September to April

Mon - Fri: 8:00 am - 4:00 pm

Phone: 403-548-8253

LANDFILL HOURS:

Mon - Fri: 8:00 am - 5:30 pm

Sat: 8:00 am - 4:00 pm | Sunday - Closed

(The Landfill is sometimes closed due to high winds. Call ahead at 403-548-9250 to verify)

Council Meetings:

Regularly scheduled second & fourth Monday each month @ 7:00 pm

Councils and council committees must conduct their meetings in public unless a matter to be discussed falls under an exception to disclosure as detailed in legislation. Redcliff Council promotes and encourages citizens to attend meetings. Agendas are posted on the website so that people can see in advance what items will be discussed at upcoming meetings.



PROGRAM REGISTRATION

INFORMATION

How to Register:

Online

Registering online for recreational programs is simple and convenient. Use your computer, tablet or smart phone to view and register for upcoming recreation community classes, day camps, and swimming lessons.

Go to www.Redcliff.ca > **Online Bookings** where you can view all programs and facility information.

To register, you will be prompted to create an account or log in to an existing account. Once you have created an account and/or signed in you will be able to register for programming. Any programs or facilities booked under your account are available to view in your account calendar.

If you have any registration questions, please call Community Services at 403-548-3232.

Cancellation Policy

Canceled Programs

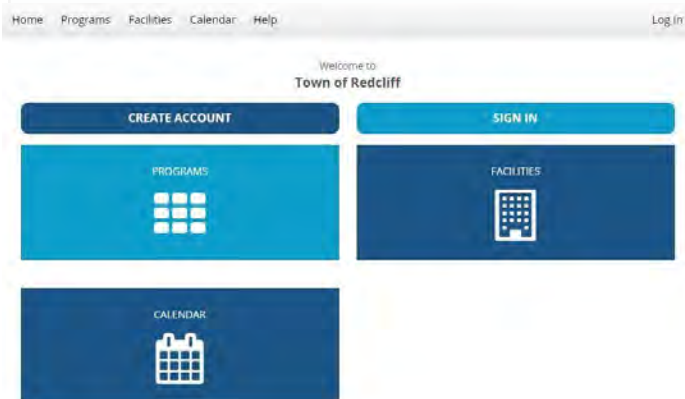
If a program is canceled by the Town all registrants will be contacted and notified. At that time registrants have the choice of a full refund or can apply the payment to another program or session.

Registrant Cancellation

Cancellation of program bookings by the registrant will result in a \$15.00 cancellation fee.

Facility Cancellation

All cancellations of facilities will incur a \$15.00 cancellation fee and must be confirmed with the Community and Protective Services Department, a minimum of ten (10) working days in advance, with the exception of the Aquatic Centre and Ball Diamonds when three (3) days' notice is sufficient. Failure to provide this notice will result in forfeiture of deposit or refund of facility rental fee.

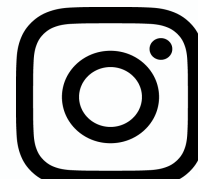
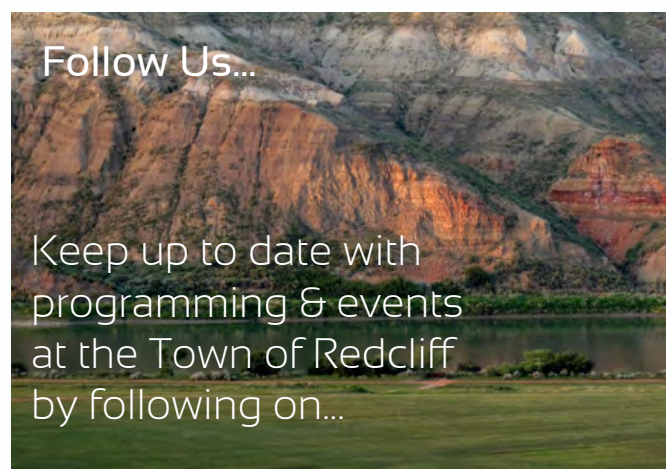


Telephone

Call the Community Services team at 403-548-3232, they will get you signed up for the program and answer any questions you have.

In Person

Fill out a Program Registration form at Town Hall; 1, 3rd Street NE, Redcliff.





TIME TO WAKE UP YOUR FURNACE

After a summer of hot days and warm nights, it's time to get your heating system up and running. Remember to add the following items to your fall seasonal to-do list to keep your home warm and toasty during the cooler months.

- Furnace Maintenance - including replacing filters.
- Duct Cleaning - every 3-5 years and don't forget the dryer vent!
- Fireplace and Chimneys - inspect and clean for structure stability and any blockages.

In an
Emergency



All other inquiries
403-548-3232

build
your
dream
in
Redcliff



The Town has lots in Eastside for Sale!

Redcliff's location next to a major centre, affordable living, and small town atmosphere provide a very economical and attractive option for anyone looking to relocate. This beautiful development is located close to the golf course and had great access to the River Valley Trails.

More info at: www.redcliff.ca/land-sales or stop in at Town Hall.

BACK TO SCHOOL SAFETY

a message from our Redcliff RCMP

With school starting in September kids will be walking and riding their bikes. They may be a bit forgetful right now about drivers and everyone must be aware, including kids themselves!

Parents dropping off and picking up kids at schools must obey all laws, park legally and not cross centre lines anywhere, especially around schools.

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Patrols will be
out ensuring
everyone's safety!



In an
Emergency



All other inquiries
403-548-2222

CHILD, YOUTH & TEENS

After School Fun! FCSS

All ages (under 6 parented). After school snack provided!
FREE but you must register online!

* September 11 3:15 - 5pm

Up Up & Away Kite Building @ Lions Park

* September 25 3:15 - 5pm

Mess Makers Slime and More @ Lions Park

* October 15 1 - 3pm

String Art - Bring a hammer & design art! @ Gordon Memorial Church

Family Fun Nights FCSS

I.F. Cox School Gym 6 - 8pm FREE!

October 23, Halloween Crafts

November 6, Play Doh

December 18, Christmas Crafts

WWW.REDCLIFF.CA
ONLINE BOOKING!

Home Alone Course FCSS

September 13, October 19, or December 21, 9am - 2pm

Free! Please bring a lunch.

Town Hall Education Room

This program will provide children with information and skills to manage at-home-alone time and situations more safely, fire prevention and safety, how to deal with strangers, family rules and more. Suggested ages, Grades 4-5. Register online minimum 1 week prior to the course start. Instructor: Michelle Kuzik

Babysitting Course by The Canada Safety Council FCSS

October 12, November 12, or December 7 9am - 4pm (11 yrs & up)

\$57.00 + GST

Town Hall Education Room. Please bring a lunch.

Gain skills needed to care for infants and young children as well as prepare for emergency situations. Bring lunch. You must register online. Instructor: Michelle Kuzik

Gingerbread Houses FCSS

December 12 6 - 8pm

I.F. Cox School Gym

Parents/adults bring the kids and we will provide each child with a house and decorations that you can work on together. FREE but you MUST register online at www.Redcliff.ca or call Community Services at 403-548-3232 by December 3 to register. No late registrations or drop ins will be accepted. Sponsored by Redcliff FCSS

Paw Patrol Party FCSS

November 23 10am - 12pm @ Gordon Memorial Church

FREE but you must register online! Fun and games featuring our favourite characters. All ages welcome - under 6 parented please.



Family Fun Nights
Free!
6pm - 8pm @
I.F. Cox School Gym
October 23 | November 6
December 18

The poster features a stylized family of four (two adults and two children) in orange and yellow, holding hands and reaching towards a snowflake. To the right is a white ghost with a single eye and a mischievous grin. Below the family is a red glue bottle with a pair of scissors cutting a piece of red paper.



Family Fun
Free!
Gingerbread Houses
December 12
6:00 - 8:00pm
I.F. Cox School Gym

The poster features a gingerbread house with red and green icing decorations. To the left and right of the house are two gingerbread men, one standing and one sitting.

Teaching Teens - Cooking and Kitchen Skills

November 16 1 - 3pm Ages 10+
Gordon Memorial Church
\$5 Register at www.redcliff.ca
Gain important skills and fun recipes.

Redcliff Mom & Tot Meet-up Group **FCSS**

Are you wanting to make connections in our community with other moms and their children? Join the Redcliff Mom & Tots Meet-Up private Facebook page for meet up times and locations this Fall. This page is for making connections, feel free to use this resource to set up your own meet-ups and play dates!

White Dragon Karate

#4-116 Broadway Street
First class free no contracts!
We work with low income and single parent families.
Ages 4 and Up
Monday-Thursday 5 - 6pm, 6:10 - 7:10pm, 7:20 - 8:30pm
Adult Class
Tuesday - Thursday 8:30 - 10pm
For more information please call 403-878-6381
www.whitedragonkarate.ca

Twist & Flip Gymnastics

511 South Railway Drive NE
Twist and flip gymnastics is a positive environment where we offer the best coaching to our customers through fun and fitness while enjoying the sport of gymnastics. Twist and flip offers 3 yearly sessions of recreational classes as well as 8 weeks of summer camps. We also offer drop in times and birthday party/group bookings too!
403-487-JUMP(5867) or www.twistandflip.ca

Shake, Rattle, & Read

Sept. 16 - November 25 10 - 11:30am
Redcliff Public Library, 131 Main Street
Free, drop-in program for children 0-4 years old with parent/caregiver. Interactive crafts, stories, rhymes, and free play. Call 403-548-3335 for more info.

LEGO @ the Library (recommended ages 5-12)

Oct. 5 - Dec. 28 Saturdays, 10am - noon
Families can have fun together making Lego-riffic creations! Free, drop-in program.
Parents/caregivers are encouraged to attend with their children.

Christmas Toddler Storytime & Cookie Decorating

December 9, 10:30 - 11:30am
Redcliff Public Library
Only 10 spots available, please register in the library or by calling 403-548-3335

Athena Burns Performing Arts

Professional training, qualified instructors and internationally recognized.
Phone 403-581-5090 for more information on classes and registration. www.athenaburnsperformingarts.com
511 S. Railway Dr NE

Dillman Music and Acting Studio

Offering classes for all ages.
Babies Make Music, Toddlers Make Music, Sunrise Preschool Music, Music for Young Children Piano/Keyboard based program. Movement and Music Classes for Special Needs Teens and Young Adults. Acting Classes and Private Lessons.
www.dillmanmusic.ca
801 5th Street S.E. 403-548-2252

REDCLIFF YOUTH CENTRE (10-17 YRS)

19 Main Street S Redcliff
Monday-Thursday 3 - 8pm, and Friday 3 - 10pm

Our mission is to provide youth ages 10-17 with a safe, substance free environment where they can explore their social-emotional needs, while engaging with their peers in a variety of educational and recreational ways, enhancing their overall development and life skills.

The Redcliff Youth Centre offers free educational & recreational programming for youth, ages 10-17. Programming includes our Dinner Program - Learn how to plan, prepare and facilitate a balanced meal, field trips, swimming, and arts & culture.

All programs are supervised by qualified staff and volunteers.



To register, stop in or contact the Redcliff Youth Centre at 403-548-2811.

Healthy Lifestyle tips!



Being active for at least 150 minutes a week can reduce the risk of heart disease, stroke, high blood pressure and type 2 diabetes. It can also lead to fitness, strength and improved mental health.

Getting the whole family involved is a great way to make sure everyone takes part in an active lifestyle.



Walk the dog, take a bike ride or hike one of the Redcliff trails as a family.



Rake the leaves



Try a new sport or outdoor activity



Take advantage of community events, such as public skating at the RecTangle



Encourage walking to work or school when possible

JOIN THE PARKRUN MOVEMENT

WALK, JOG, RUN, VOLUNTEER

or simply come and watch - it's up to you!

FRIENDLY, ENJOYABLE 5K EVENTS

Every Saturday morning

FUN FOR THE WHOLE FAMILY

Strollers and dogs are also welcome

FREE & EASY TO TAKE PART

No need for special equipment or clothing

YOU DON'T HAVE TO RUN

Walkers are always welcome

Register online at parkrun.ca and head down to your local event:

Strathcona Island parkrun, Medicine Hat
Saturday mornings at 9am



parkrun is organized and operated entirely by volunteers, and is supported by



Medicine Hat
The Gas City

Redcliff Public Library



Bike Lending Program



COMMUNITY
FOUNDATION

Thank you to the Community Foundation of Southeastern Alberta for making this initiative possible.

The Redcliff Public Library is pleased to offer a Bike Lending Program!

Youth and Adult bikes are free to borrow with the use of a library card.

FOR MORE INFORMATION CONTACT THE REDCLIFF PUBLIC LIBRARY 403-548-3335

BE ACTIVE



Pickle ball

Sundays, 11am - 1pm OR 1pm - 3pm

\$10:00 membership fee

Parkside School Gym and/or at Redcliff Tennis Courts.

Call 403-548-3232 for facilitator's contact information.

Pickleball is a racquet sport that combines elements of badminton, tennis, and table tennis. Two, three, or four players use solid paddles to hit a ball similar to a whiffle ball, over a net. It's like tennis, with a few modifications.

Redcliff-Walk-Run-Ride

Are you wanting to become more active this fall? Check out **Redcliff-Walk-Run-Ride** group on Facebook to find other community members with the same goals!

Volkssport

The Volkssport Club of Medicine Hat is a non-profit walking club. For more information call 403-526 7407.

Skate with Santa

December 15 6 - 7pm

Bring the family to meet Santa and Mrs. Clause at the Redcliff Rec-tangle Arena! Free event with hot chocolate and candy canes!

24 Fitness Fix 312 3 St SE

A family run gym where we like to believe everyone feels welcome and comfortable in a close community based environment. Always making changes and adding!

Office hours: Monday, Tuesday, Thursday 4:30 - 6:30pm.



Fitness Classes @ Redcliff Seniors Centre

Monday and Wednesday mornings 9:30 - 10:30am.

Everyone is welcome to join with a small fee to the Seniors Centre. Led by 24Fitness Fix Instructor!

Parks

Visit our parks and the mature trees. There are inviting, restful areas and places where kids can burn off excess energy at one of the tot lots or playgrounds.

Lions Park Kitchen

Rental is available for private functions in the beautiful park setting. Covered eating area with adjacent parking and lots of room for games and play!

River Valley Park

Enjoy the serene and scenic recreational opportunities in the shade of cottonwood trees growing along the South Saskatchewan River. Hike to the shale outcroppings at the east end of the park; there is plenty of wildlife, and if you are lucky, you may catch a glimpse of elusive inhabitants such as coyotes, red foxes, porcupines, or scorpions on the cliffs. The river has several varieties of fish including the prehistoric looking Lake Sturgeon. (Special licenses are required for Sturgeon fishing). The park has a camp kitchen, picnic tables, fire pits and grassed, open spaces, and is open 7am to 11pm daily.

Redcliff Trails

Redcliff possesses a network of trails that offer breathtaking views, take advantage of them whether out for a leisurely stroll, run, or bike ride. Our trails also provide a number of benches, as well as interpretive panels to educate users on a variety of wildlife and vegetation.

Riverview Golf Course

This 18 hole facility is truly a great asset to our community. To find out more about Riverview Golf Club visit their website: www.golfriverview.com

Mountain Bike Trails & Skills Park

For the more adventurous rider Redcliff has a Bike Skills Park and a network of mountain bike trails created and maintained by 670 Collective Mountain Bike Club. You can see the bike trails on www.trailforks.com. or go to www.670collective.ca for info on the club!



Reach Out Speak Out

Family Violence Prevention Month November 2019

Reasons we #GoPurpleAB

1 out of 4 violent crimes in Canada involves family members



Albertans learn what makes a healthy relationship:

Sharing feelings

Loving/caring/affection

Happiness/laughter/smiling

The Family Violence Info Line is available toll-free in over 170 languages.
Call 310-1818

Chat online with trained staff:
alberta.ca/SafetyChat

Get help from a women's emergency shelter:
Call: 1-866-331-3933

In an emergency, call 911.



So Albertans know **Safer Spaces** certificates allow victims of domestic violence to end their lease at no cost.
YourAlberta.ca/SaferSpaces

Fewer than 1 out of 5 people abused by their spouse report family violence



9 out of 10 Albertans believe forcing your child to leave home because of their sexual orientation is a form of family violence



75%



of people who saw, read, or heard about family violence prevention agree they are better able to help



#GoPurpleAB in November for Family Violence Prevention Month

Family Violence Info Line: 310-1818
alberta.ca/EndFamilyViolence



Community Kitchen

LEARN NEW RECIPES | LEARN & SHARE SKILLS
TRY NEW FOODS | GAIN NEW FRIENDSHIPS
INCREASE CONFIDENCE IN THE KITCHEN

FREE!

@I.F.Cox School

Tuesday 5:30-8:30

Sept 10 Oct 8

Nov 12 Dec 10

TO SIGN UP Contact Kristen by phone/text 403-866-9025 or email thijssen@telus.net with your name, contact number & number of people in your family you will be cooking for.

BRING YOUR OWN CONTAINERS TO TAKE HOME THE FOOD YOU PREPARE.
CHILDREN WELCOME, BUT MUST BE ACCOMPANIED BY A SUPERVISING ADULT.



Challenge YOUR MIND

Firearms Safety Courses & Hunter Education & Pleasure Craft Boat License

Register online at redcliff.ca

Non-restricted (CFSC) (12 yrs & over) \$107.00 + GST

Watch Facebook or www.redcliff.ca for dates and times!

This course, instructed by a provincially certified firearms trainer, is required to apply for a possession acquisition license (pal). The course stresses safe handling as well as storage and transport of firearms.

Restricted (CRFSC) (12 years & Over) \$107.00 + GST

Watch Facebook or www.redcliff.ca for dates and times!

Individuals wishing to acquire restricted firearms must take the full classroom delivery of the Canadian Firearms Safety Course (CFSC) and the Canadian Restricted Firearms Safety Course (CRFSC), and pass all the tests.

Register online for these courses at www.redcliff.ca

Hunter Education (12 years & Over)

Watch Facebook or www.redcliff.ca for dates and times!

The Hunter Education Program teaches the important role of regulated hunting in wildlife management and conservation. Equally important is the safe and wise use through proper handling of firearms and respect for the property of others. The program is not intended to convince people to become a hunter nor is the intent to make people a more successful hunter.

Painting with Val FCSS

September 26, October 24, November 21 6 - 9pm

Bring some friends for an evening of creativity @ the Redcliff Legion! Paint along with the facilitator and create a masterpiece, no experience needed! Join Painting with Val on Facebook for updates & samples.

\$25 register online at www.redcliff.ca Price includes all materials.

Seniors Society

If you are 60+ years and want to share some fun times with new friends, come out to the Redcliff Seniors Centre for some of the following activities: exercises, wood carving, computer classes, pool, crib, trump whist, bus trips and other activities. Membership is only \$10 per year and we would love for you to join us!

To enroll or for further information call Mel at 403-527-4300. Upcoming events will be on the Red Sign on Broadway and in the Commentator.



Practical Kinesiology Level 1

November 16 & 17, Redcliff Town Hall 9am - 5pm

Register online at www.redcliff.ca \$1,700

The class includes: A tablet with a digital format of the manual and links to all videos used in the lecture (Tablet contents: manual, 8 articles and approximately 15 videos - some viewed in class and others provided for further reference and study afterwards);

Laminated printouts for easy reference;

Hip wedges and ball for adjustments;

Hands on practice to develop confidence (students can then begin using the methods right after the class).

The option of video-recorded demos done live in class Certificate of completion.

On-going support from the instructors.

Course Content::

1. Muscle-testing basics.
2. Stress management.
3. Neurological rearrangement.
4. Digestive system.
5. Pelvic alignment.
6. Spinal indicators/alignment.
7. Muscle balancing/TCM

(Traditional Chinese Medicine & Circadian Rhythm)

Lunch and snacks are provided.



RANDOM ACTS OF KINDNESS
FOUNDATION®

November 13, 2019 Share a RAK!

- * Attitude is a choice.
- * Happiness is a choice.
- * Optimism is a choice.
- * Kindness is a choice.
- * Giving is a choice.
- * Respect is a choice.

Whatever choice you make makes you.
Choose wisely.

--Roy T. Bennett



COMMUNITY EVENTS

Redcliff Fall & Winter Events...

- Test of Humanity - September 15
- Coal Burner Adventure Race - September 28
- Youth VS RCMP Kickball Game - October 5
- Fall Festival - October 5
- Halloween Skate - October 29
- Halloween at Town Hall - October 21 to November 1
- Family Violence Prevention Month - November
- Remembrance Day - November 11
- Random Act of Kindness (RAK) Day - November 13
- Coats for Kids and Families Campaign
 - 2019 Drop off coats until November 1
 - Pick up Monday - Friday 8-4:30 November 4 to 15
- Skate with Santa December 15

Watch Town of Redcliff Facebook for details!

Redcliff Minor Hockey Association Tournaments

Initiation March 7&8
Novice November 9,10&11
Atom January 10,11&12
Peewee January 24,25&26
Bantam November 29,30 and
December 1st
Midget December 13,14&15

Come out and support your local teams!

FOR MORE INFORMATION VISIT THE
@COALBURNERADVENTURERACE
FACEBOOK PAGE!



REGISTER ONLINE AT ZONE4.CA



FALL FESTIVAL

OCTOBER 5, 2019

@THE REDCLIFF BALL DIAMONDS

1:00-3:00
PM



Youth vs. RCMP

Kickball game

Hot dog roast for spectators!

Come cheer on the community as the youth take on the RCMP in a game of kickball.

Festival Fun

Live music, photo booth,
pumpkin carving, face painting,
Emergency vehicles,
chili/beef on a bun, & smores!

3:00-5:00
PM



FCSS & COMMUNITY INVOLVEMENT

FINANCIAL ASSISTANCE

All kids should get a chance to play sports regardless of any possible financial barriers. For information on how to apply for assistance, contact:

Kids Sport Medicine Hat & Redcliff
Phone 403-526-2606

Email kidsportmedhat@hotmail.com
Canadian Tire Jumpstart

Phone 1-877-616-6600 Email jumpstart@cantire.com



GOOD FOOD CLUB

The Good Food Club is a group buying club that provides fresh fruits and vegetables, local when possible, at wholesale prices through the power of bulk buying.

The Good Food Club is open to anyone in Redcliff. Members can choose to order a box every month (or more than one box). For more information go to: www.foodconnections.ca/club

MEDICINE HAT FAMILY SERVICES - Counselling Services

Medicine Hat Family Services works to preserve and strengthen families in times of crisis, change and growth. It provides counselling, support and education to families, couples, individuals and young people in need. Counselling services include:

- Marriage Counselling
- Grief and Loss Counselling
- Emotional Counselling
- Men's and Women's Issues
- Family Transition Counselling
- Communication Counselling
- Parent/Child Issues
- Stress Related Issues
- Family Violence Counselling

For more information contact 403-548-3232

Did you know Redcliff FCSS helps fund the Family School Liaison Worker Program?

The Family School Liaison Worker (FSLW) Program provides several roles to Prairie Rose School Division families.

The program is designed to:

1. Provide support to students and families who may be experiencing difficulties.
2. To act as a resource and provide a liaison between families and the school system.
3. To provide outreach and resources for families requesting services within the community.
4. To develop or facilitate community education programs based on identified needs.

REDCLIFF MEALS ON WHEELS FCSS

Meals are provided by Trukkers and are delivered Monday to Friday 11 – noon (except holidays). Hot and nutritious lunches are delivered to homes by our amazing volunteer drivers. Redcliff residents may be eligible for this service if you have difficulty preparing meals due to health problems or illness, chronic memory impairment, emotional instability, recent bereavement, or while recovering. This service is available to our adult residents on a short or long term basis. Clients decide how often meals are needed and payments of the meals are subsidized by the Redcliff Community Services Department.

Forms can be picked up and filled out at Redcliff Town Hall. Volunteer drivers for this program are needed.

Call 403-548-3232 for more information.
Sponsored by Redcliff FCSS.



SENIORS:

Do you know of a senior that could use companionship, access to resources or assistance? We want to ensure seniors in our community have a good quality of life. If you know of a senior or if you want to be a part of this initiative, call 403-548-3232

- | | | |
|---------------------|-------------------------------|---------------|
| - Snow shoveling | - Meals On Wheels | - Grand buddy |
| - Home care | - Dog walking | |
| - Walking companion | - Click and collect groceries | |



DREAMS - Developing Redcliff Educational and Mental Health Supports

Purpose: DREAMS is a mental health capacity building (MHCB) project which provides universal mental health and wellness services and supports to members of the Redcliff Community. Our project is based out of the Redcliff Community Schools and Eagle Butte High School.

SENIORS COMPUTER CLASSES COMING SOON!

Thanks to the New Horizon's For Seniors Grant, we will soon be offering senior's computer classes at the Redcliff Senior's Centre.

Call 403-548-3232 to inquire and pre-register!

HOME SUPPORT SERVICES FCSS

Home Support Services provide professional quality in-home services. Assistance is available when required due to illness, convalescence, health limitation and other reasons. Fees are on a sliding scale determined by client's annual income. Call 403-548-3232 for more information.

REDCLIFF LIONS

Redcliff Lions are accepting donations of skates for all ages. Skates can be dropped off at the Redcliff Rec-tangle Arena & Redcliff Public Library. Donations will be accepted all year long. For more information please contact Phil 4C



THE REDCLIFF LEGION BRANCH #6

The Redcliff legion offers a small town atmosphere with:
Canteen and Beverage Service,
Morning Coffee to connect with others
Dining (weekly specials)
Friday Night Old Time Dances and Other Entertainment
Darts, Cribbage, Pool
Saturday Meat Draws
Sunday Family Dances once a month
Venues for Banquets, Weddings, Birthdays, Meetings, etc. at affordable prices
Opportunities to get involved and volunteer!



Fitness Classes @ Redcliff Seniors Centre

Monday and Wednesday mornings 9:30 - 10:30am.
Everyone is welcome to join (with a small fee to the Seniors Centre).

REDCLIFF FAMILY & COMMUNITY SERVICES

The FCSS philosophy is based on a belief that self-help contributes to a sense of:

- integrity
- self-worth
- independence



NEEDS

Do you have program ideas that are preventative in nature?
Do you have a need that aligns with the FCSS principals that isn't being met?

PROGRAMS

The programs developed are intended to help individuals in their community adopt health lifestyles, thereby improving the quality of life and building the capacity to prevent and/or deal with crisis situations should they arise.



CONTACT

Contact the FCSS department at 403-548-3232 or email at CPS@redcliff.ca

We would be happy to help you and your family connect with the necessary resources.

RESIDENT Information

Planning & Engineering Department Update

Inflow & Infiltration

The Planning and Engineering Department and the Public Services Department completed an initial phase of improvements to the sanitary system in the summer of 2018. The Town identified several locations where sanitary manholes were placed in low lying areas. These manholes have been raised to reduce the flow of storm runoff into the sanitary system. We will continue to monitor and identify other points of inflow and infiltration into the sanitary sewer system and fix them.



4th Street SE Rehabilitation – East side of I.F. Cox Elementary School

Construction is well underway replacing existing deteriorating sanitary and water infrastructure. It is anticipated that this project will be complete by Fall 2019.

3rd Street & 3rd Avenue NW Lift Station

Construction has started on installing an underground surge tank at the lift station. The surge tank is designed to store high peak weather flows that exceed the short-term pumping capacity of the lift station which will greatly reduce the potential for sewer back-ups upstream of the lift station. Tentative tank completion and in operation is late Fall 2019 and project completion is Spring 2020.

Rec-Tangle Parking Lot Rehabilitation

1311 Street SW

The Town of Redcliff has completed the installation of all deep utilities and construction has begun on resurfacing the parking lot. Landscaping is planned for Spring 2020.

Stone Place SW and Broadfoot Place SW Road Rehabilitation

This project includes installation of weeping tile and a new storm line to improve surface drainage. Repairs to broken concrete and adjustments to gutters to promote drainage will be completed. Also, road soft spots will be repaired, complete with top lift asphalt. This project is anticipated to be completed by Fall 2019.

Jesmond Lift Station Improvements and Surge Tank Installation – Lot IMR, Block A, Plan O412564


Due to unforeseen circumstances, this project is now slated to begin in the Spring of 2020. It continues to be a priority for the Planning & Engineering Department.

If there is a project you want us to consider, please fill out a Budget Submission Form.

The form is located on our website at


<https://redcliff.ca/wp-content/uploads/2019/05/2020-Budget-Submission-Form.pdf>






WHEN DO I NEED A PERMIT?

Development permits need to be obtained for new construction, renovations, & changes to how a building or land is being used. Approval must be attained BEFORE any work commences.



Contact the Planning & Engineering Department at 403-548-9231 to find out if a permit is required.

Fences under 1.5m high, sheds/buildings under 10m squared, pools with a depth of less than 24 inches and some signs. See the Land Use Bylaw at www.redcliff.ca



WHEN DON'T I NEED A PERMIT?



My Redcliff!

YOUR VIRTUAL TOWN HALL

My Redcliff allows Residents and Customers to:

- View and pay utility bills, property tax notices, dog licenses, business licenses and other accounts receivables. Online payments can be made with Visa, Visa Debit, MasterCard, MasterCard Debit, or Interac.
- Access the assessment, legal description, or civic address of any property within the Town using the Property Search function.
- Find the owner of a lost dog by entering the dog's tag number into the Dog Search function.
- View historical invoices and notices along with historical cash receipts.

Have a Town of Redcliff bill handy then visit www.redcliff.ca & click MyRedcliff under Online Services to activate your account.

Utility E-Billing

Utility customers who sign up for e-billing to receive their utility bill through email rather than regular mail will receive a \$1 credit on each utility bill.
E-billing saves you money and also helps the environment!

Finance | Phone: 403.548.3618 | finance@redcliff.ca

Pre-Authorized Payments

The Town of Redcliff offers pre-authorized payment plans for both Utilities and Property Taxes. Taxes are withdrawn on the 15th of each month and Utilities are withdrawn on the 30th of the month in which the utilities were billed. To sign up, visit www.redcliff.ca/licenses-permits-forms/ and complete the "Tax Installment Payment Plan Form" and/or the "Utility Preauthorized Payment Plan Enrollment (Utility PAP)".

Utility bills are issued on a bi-monthly basis as follows:

January & February services are billed in March
March & April services are billed in May
May & June services are billed in July
July & August services are billed in September
September & October services are billed in November
November & December services are billed in January

REQUEST FOR SUBMISSIONS

Your project, program or service idea could be the start of a new positive program or other needed improvement in our community and the Town of Redcliff would like you to share your ideas as part of the 2020 Budget Planning Process.

We invite you to fill out a submission form which can be obtained at Town Hall or www.redcliff.ca. Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide adequate details.

Consideration of ideas will be based on a number of factors including ongoing programs and projects, public interest, legislation and legal restrictions, and the link to focus areas identified in the Redcliff strategic and municipal plans.



Please submit your suggestions to:
Town of Redcliff
ATTN: Director of Finance & Administration
Box 40, 1 - 3 Street NE Redcliff, AB T0J 2P0
Fax: 403-548-6623 Email: finance@redcliff.ca
Call 403-548-3618 for more information.

Public Services



Public Services Office: 403-548-9253
Emergency Number: 403-502-8836
#10 9th Ave SW, Redcliff, AB T0J 2P0

Public Services Winter Hours:
September – April
8:00 AM – 4:00 PM

Winter Road Maintenance

The Public Services Department is responsible for the winter road maintenance. Their goal is to provide a level of service that will prevent or reduce accident or injury to residents, to reduce the economic losses to the community, and to facilitate the response to emergencies by Police, Fire, and Ambulance services. Winter road maintenance activities include application of sand or sand/salt combinations when driving conditions deteriorate plus plowing and removal of snow to selected roadways. The primary goal during any snowstorm is to keep primary and collector streets open and safe for the motoring public. Priority is given to Emergency Routes, School Zones and the Downtown Commercial Area. For more detailed information please refer to the Town of Redcliff Sanding and Snow Clearing of Streets Procedure No. 020 (2009).

Snow Removal Policy 36

In an effort to streamline snow clearing and sanding operations, declared snow routes during events that exceed 10cm will request residents to move their vehicles from Broadway Ave E, Broadway Ave W, Broadway Ave NE, Main St South, Mitchel St SE, Redcliff Way SE., 9th St NW, 9th St SW, 1st St NE, and South Railway Dr. Please remove your vehicles from the roadway to assist in clearing operations. Declared snow routes will be advertised on the electronic sign on Broadway Ave., Social Media, and at Town Hall. For more information please refer to the Town of Redcliff Snow Removal & Street Sanding Policy No. 036 (2018)



Before you disturb the ground
for any reason:

KNOW WHAT'S BELOW
Call Before you Dig!

WATER & SEWER

Town of Redcliff 403-548-9253

ELECTRIC, GAS, TELEPHONE CABLE

Alberta-One-Call 1-800-242-3447

albertaonecall.com

TELEVISION CABLE

Shaw Cable 1-866-344-7429

Preventing Water Service Lines from Freezing

This winter, take extra notice to help prevent your water service lines from freezing in the later winter months (Feb/Mar).

The best way to prevent your water service line from freezing is to keep a tap running lightly in a kitchen or bathroom. In doing this there is a consumption charge, however this cost is minor when compared to emergency



repairs to private property to repair a frozen service line. In addition, ensuring adequate air flow in your utility room, as well as placing a small electric heater to ensure your pipes stay above freezing is highly recommended. Concrete has no insulation value and water that isn't moving can quickly freeze if the frost is close enough to your water service line. While the Town does respond to calls, the Town also recommends calling local plumbing businesses as some may have the tools necessary to alleviate a frozen water line. If you've noticed Town crews in your area, there is a good chance your property could also be susceptible to water line freezing issues and taking proactive steps not only ensures you have a flowing water service to your residence but can also prevent costly repairs.



**REDCLIFF CYPRESS REGIONAL**
WASTE MANAGEMENT AUTHORITY

HOURS
MONDAY - FRIDAY 8:00 AM TO 5:30 PM
SATURDAY 8:00 AM TO 4:00 PM

RATES
LOADS UP TO 250KG: \$10.00
LOADS OVER 250KG: \$72.00 PER TON

What do I do if my sewer backs up?

If you are experiencing a backup in your service line, you may obtain a plumbing snake from the Public Services Dept. during regular business hours at 403-548-9253. Alternately, you may contact a plumber or drain cleaning contractor to clear the blockage. If the blockage occurs in your service line on your property it is the homeowner's responsibility to clear and repair the blockage. If you suspect a blockage in the main line in the street, you should contact the Public Services Department at 403-548-9253 during regular business hours or the Town of Redcliff After Hours Emergency Number at 403-502-8836. For more detailed information please refer to the Town of Redcliff Sanitary Sewer Blockage Policy No. 035 (2017).

How is my water bill determined?

Your water bill is made up of three components; administration fee, capital component fee, and your physical consumption. The administration fee covers water plant operations, water distribution operations, and administration. The capital component covers the physical cost to provide potable water to residents. Both the administrative and capital components are fixed fees. The consumption cost varies based off the volume of water your household consumes.

If you feel your consumption is high, there are ways to reduce costs. These include reduced lawn or garden watering, low flow shower heads, low volume flush toilets, reduce the amount of time your sink is running, go to a car wash instead of washing at home, install a rain barrel, wash dishes by hand, and check your house fixtures for any possible leaks. Even a small leak such as a dripping faucet can amount to a large volume of water consumed over a billing period.

Reminders for Residents

- Residents are responsible to clear snow from sidewalks within 24 hrs of snowfall. Snow, or other materials, originating from private property CANNOT be put onto the street.
- When driving near snow clearing operations, residents are also asked to stay 10 meters away from snow clearing, sanding and hauling equipment at all times. Keeping a safe distance away from equipment will assist Town Staff in performing their jobs efficiently and safely.
- It is always a good idea to have someone check your home on a regular basis while you are away.

RE: PAINT?



RE: WIRE?



RE: TIRE?



RE:CYCLE

your old paint, spray paint cans, computers, TVs and tires, all year round at this location.

Redcliff/Cypress Regional Landfill
Range Road 71
Approximately 5 km. West of Redcliff
Off Highway 534
403-548-9250

REDCLIFF CYPRESS REGIONAL
WASTE MANAGEMENT AUTHORITY

Alberta
recycling
www.albertarecycling.ca

Do your part and bring your recyclables to the landfill recycling area, but please note, the only recyclable items that are free of charge include used oil, household paints and electronics!

It is that time of year when most of us are getting ready to winterize our yards. When we are doing the final fertilizing of the lawns, and clearing up the leaves that are falling, we can also be removing unwanted branches that may break off on the first heavy snow.

Remember, getting rid of piles of branches in your back yard keeps mice & other rodents out. Rodents may attract unwanted visitors such as snakes, coyotes, feral cats or other predators.

This not only shows your Pride in Our Community but is also making our yards safe for us and our families! *Bylaw Barry*

Parks & RECREATION

Community & Protective Services
403.548.3232 | cps@redcliff.ca

REC-TANGLE ARENA

Ice was in in August this year! The Rec-Tangle includes: 4 dressing rooms with washrooms/showers, a designated female dressing room, official's dressing room/showers, concession, storage area for major users, and a large multi-purpose room.

BALL DIAMONDS

There are 4 Ball Diamonds including one little league diamond, and a concession available for rent.

TRAILS

Redcliff possesses a network of trails that offer breathtaking views, take advantage of them whether out for a leisurely stroll, run, or bike ride. Our trails also provide a number of benches to stop and take in the views and local wildlife.

OFF LEASH AREAS

River Valley Park has some great trails and a natural area for exploring. The *3rd Ave SW Park* is fenced and has picnic tables for the enjoyment of both you & your dog!

Dogs

A MESSAGE FROM CPO BARRY STEIER

The Town of Redcliff "Dog Control Bylaw" 1810/2015 requires any persons who harbours, boards, permits or shelters on their property, up to two dogs over the age of 6 months of age, to have a valid Dog License.

You may question why this is required.

Each day in any given municipality there are several dogs that get out of their property and are on the loose. Some of these dogs return home without incident. There are unfortunately some that do not. Some of the lucky ones are picked up by good samaritans or Bylaw Officers.

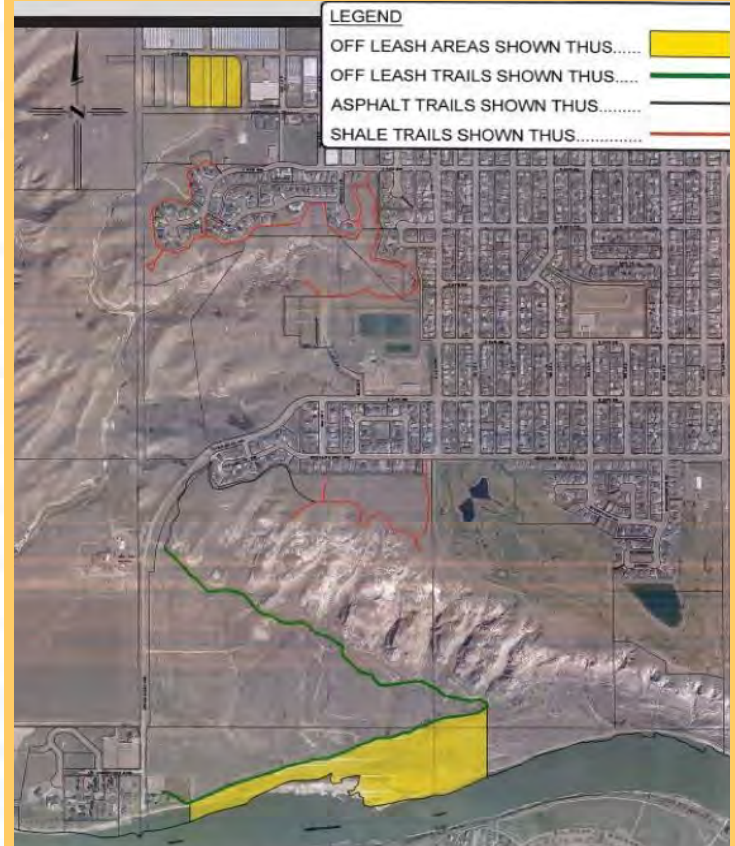
The first thing Bylaw will do is check for a dog license. If there is none, it is very hard to return this dog to it's humans - especially if the dog has no chips implanted.

We have experienced some dogs that are never inquired about by their humans. That is when Bylaw must reach out to some of our Society partners in the City for assistance.

If you do lose your dog, please contact Bylaw at 403 581 8755. Also place a photo of your dog on Facebook. Our community has been instrumental in returning many dogs. Please give your family pet a chance and have them licensed & chipped by your vet.



OFF LEASH AREAS



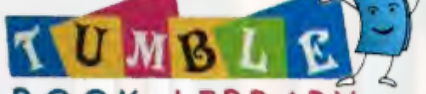
- Dogs must be under the control of a person at least 18 years of age.
- Owners must clean up after their dogs and dispose of waste in a garbage can.
- Dogs must wear current dog license.
- Dogs exhibiting aggressive behavior must be leashed or removed immediately.



AT THE LIBRARY...

Are you having trouble finding quality sites for your child? Look no further than our website:
redcliff.shortgrass.ca.

As one of our many online resources, you can access **TumbleBooks** with your library card anytime, anywhere! **TumbleBooks** has a variety of fiction and non-fiction books for preschoolers through to grade 8. Your child can listen to the story being read to them while they follow along or the older children can just read the books themselves, like an eBook.

Many of the books are also listed with their  AR reading level and can be quickly organized from lowest to highest levels to cut down on your search time. Along with books, you will also find a variety of videos and puzzles & games to help improve spelling and memory. Other games include crosswords, word search, Verb Whack, Word Catch and Spell Hop. This site also has a great selection of French and Spanish content. Try creating your own playlist of favourite books, great for traveling!

You can find this and many other online resources at redcliff.shortgrass.ca.

Happening at the library this fall...

Shake, Rattle, & Read

Sept. 16 - November 25

10 - 11:30am at the library, 131 Main Street
Free, drop-in program for children 0-4 years old with parent/caregiver. Interactive crafts, stories, rhymes, and free play. Call 403-548-3335 for more information.

LEGO @ the Library (recommended ages 5-12)

Oct. 5 - Dec. 28 Saturdays, 10am - noon

Families can have fun together making Lego-riffic creations! Free, drop-in program. Parents/caregivers are encouraged to attend with their children.

Writing Workshop

with local published author, Deanna Sweeney
September 10 @ 6:30pm

You'll have the opportunity to practice your writing skills, no matter what level you're at, and receive constructive feedback from a published author. You'll learn how to turn your thoughts into words and enjoy yourself while you write. Only 15 spots available so register now by calling 403-548-3335. Cost is \$10 per person with all proceeds going to the Redcliff Public Library.

Book Publishing Presentation

with local published author, Deanna Sweeney
September 17 @ 6:30pm

Deanna will cover how to build writing credits, create a portfolio, the key points of a query letter, and how to research and submit to publishing houses or agents. Only 15 spots available so register now by calling 403-548-3335. Cost is \$10 per person with all proceeds going to the Redcliff Public Library.

Alberta Culture Days

September 28th @ 10am - 4pm **Artisan Fair**

in our Grant Congdon Meeting Room.

September 29 1:30 - 3:30pm **Sunday Cinema**

The film, Elder in the Making, is about "Two Young urban dwellers, one a Blackfoot aboriginal named Cowboy and the other a Chinese-Canadian newcomer named Chris, embark on a journey across traditional Blackfoot territory." Snacks provided.

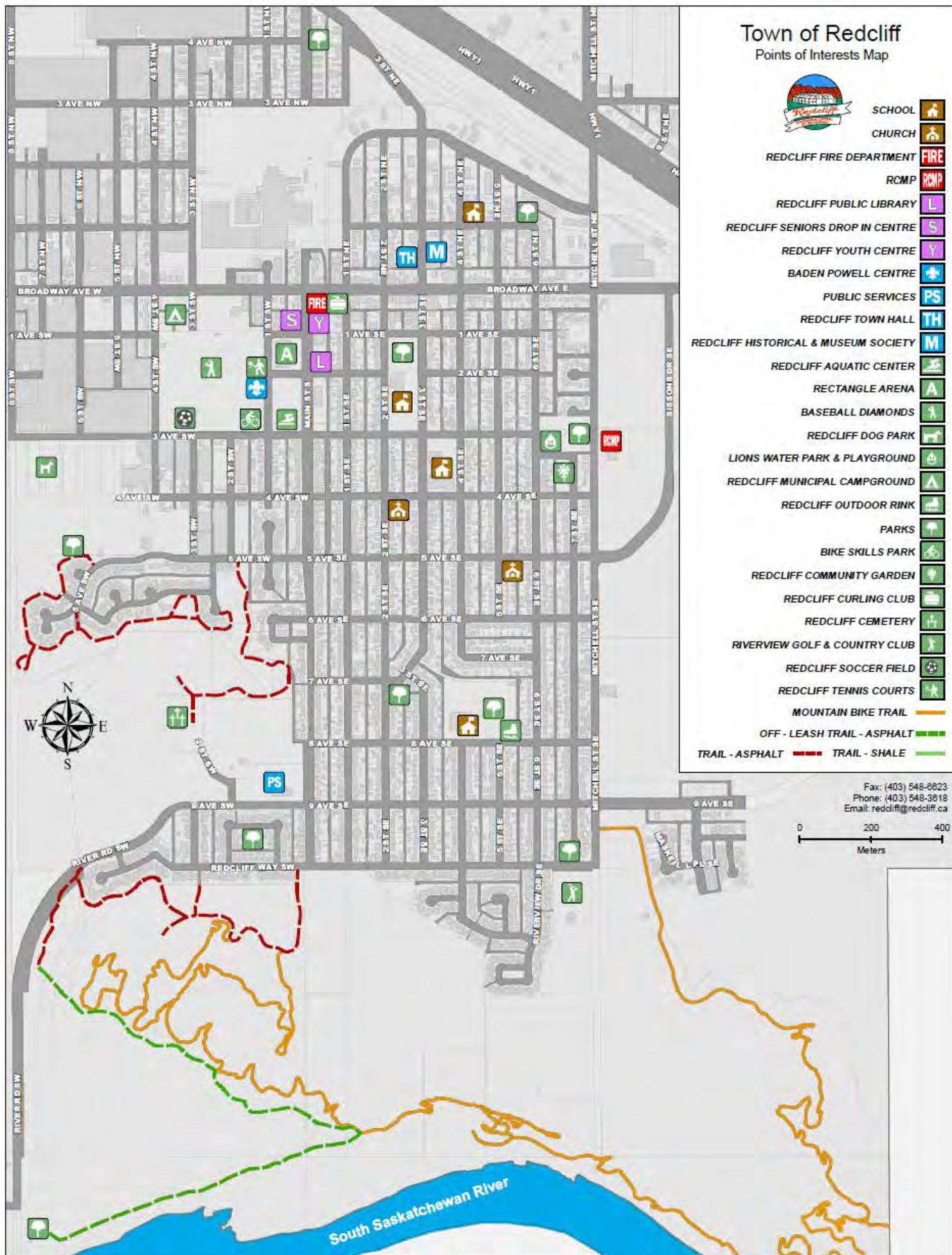
Join us for more Sunday Cinema events on **October 29** and **November 24**, 1:30 - 3:30pm. Films to be announced.

Christmas Toddler

Storytime & Cookie Decorating

10:30 - 11:30am

Only 10 spots available, please register in the library or by calling 403-548-3335



**Drop off coats @ Town Hall until November 1st,
Coat pick up Monday - Friday 8-4:30 November 4-15th**

Many families continue to deal with sharply rising living expenses and simply don't have the means to purchase the clothing needed to stay warm during Alberta's harsh winters.



The Town of Redcliff has been busy improving facilities & programming in our Community!

HERE ARE A FEW OF THE PROJECTS THAT ARE COMPLETE, OR NEARING COMPLETION:

Bike Lending Library at the Redcliff Public Library - Funded by Southern Albert Community Foundations

10 New Computers & Computer Courses e Redcliff Seniors Centre - Funded by New Horizon's for Seniors

Inflatable Movie Screen - Funded by Community Facility Enhancement Project and the Town of Redcliff

Ball Diamonds - Washroom upgrades - Funded by Community Facility Enhancement Project and the Town of Redcliff

Redcliff Aquatic Centre - Recycled Rubber Surface, rock climbing wall, accessible washroom upgrades, accessible doors, pool lift & wind screen - Funded by Community Facility Enhancement Project and the Town of Redcliff

Town Hall - Washroom & Kitchen Upgrades - Funded by the Town of Redcliff

Seniors Centre - New Flooring, New Lounge seating - Funded by the Town of Redcliff

Redcliff Public Library - New HVAC system, LED lighting & replacement of some window panes - Funded by the Town of Redcliff

Lion's Park Splash Park

COMING SOON! - funded jointly by the Town of Redcliff, Community Facility Enhancement Project Grant, Canada 150 Grant and fundraising

TO BE SEEN
point of view
Improve [in
make better
become mo
being into

NEED HELP?

REDCLIFF AND AREA RESOURCES



FOR ADDITIONAL RESOURCES CALL 403-548-3232, OR GO TO WWW.REDCLIFF.CA

Crisis Resources

Victim Services Unit of RCMP – Redcliff	403 548-7848
Addiction/Smoking Helpline	1-866-332-2322
Canadian Red Cross Society.....	1-888-800-6493
Child Abuse Hotline.....	1-800-387-5437
Health Link.....	1-866-408-5465
Kids Help Phone.....	1-800-668-6868
Medicine Hat Women's Shelter Society.....	403-529-1091
Alberta Mental Health Emergency Help.....	1-877-303-2642
Out is OK Line.....	1-877-OUT-IS-OK

Community Resources

CBranches Senior Supports Program.....	403 529-4798
Canadian Mental Health Association	403 504-1811
Community Food Connections Association.....	403 502-6096
CORE Association.....	403 527-3302
Redcliff Seniors Society	403-548-3618
REDI Enterprises Society.....	403 526-5742
Saamis Immigration Services Association	403 504-1188
Redcliff Community and Protective Services.....	403 548-3232
Redcliff Family & Community Service (FCSS).....	403 548-3232
Redcliff Library.....	403 548-3335
Redcliff RCMP (Non-Emergency).....	403 548-2288

Family, Children & Youth

DREAMS.....	403 502-1878
Bridges Family Programs	403 526-7473
Child and Family Services (Child Protection).....	403 529-3657
Family Violence Line.....	403 310-1818
McMan Parent Link Centre.....	403 504-0833
Nurture Pregnancy Centre.....	403 504-8560
Redcliff Youth Centre.....	403 548-2811
Redcliff Family School Liaison Workers	
Isabel F Cox: Janay Gregory.....	403 548-1257
Margaret Wooding: Jennifer Hynes.....	403 548-0857
Parkside School: Tanya Ridgedale.....	403 502-2126
Eagle Butte High School: Emma Wright.....	403 581-1818
Redcliff Mennonite Alternative Program (RMAP)....	403 878-4493

Counselling & Support

Addictions & Mental Health – Children + Youth	403 529-3582
Addictions & Mental Health Services – Adult	403 529-3500
Al-Anon/Alateen.....	403 527-8252
Alberta Seniors & Community Supports.....	403 529-3156
Alcoholics Anonymous.....	403 527-2065
Gamblers Anonymous.....	1-888-424-3577
LGBTQ Education & Outreach Support.....	403 502-3014
McMan Youth Fam. & Comm. Services.....	403 527-1588
Medicine Hat Cares Centre.....	403 527-5882
Medicine Hat Family Service.....	403 504-8026
MindScape Psychology Inc, Redcliff, Tobi Ceh.....	403-977-3545
Phoenix Safe House Woman's Support Group.....	403 527-8223
Sexual Assault Counselling (SARC).....	403 548-2717

Health

Children's Health & Development Services.....	403 529-8966
Community Food Connections	403 502-6096
Home Care Program.....	403 581-5750
Medicine Hat Community Health Centre.....	403 502-8200
Medicine Hat Regional Hospital.....	403 529-8000
Sexual Health	403 502-8305



DREAMS
Developing Redcliff Educational and Mental Health Supports



Town of Redcliff | #1, 3rd Street NE, Redcliff AB
General Inquires 403-548-3618
Community & Protective Services Inquiries 403-548-3232

For more information and to register for programs in this guide go to: www.redcliff.ca



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
September 9, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
September 19, 2019	Joint Council ICF Meeting	Medicine Hat Lodge 6:00 p.m.
September 23, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
September 24-27, 2019	AUMA Convention	Edmonton
October 5, 2019	Fall Festival	Memorial Park