



COUNCIL MEETING

MONDAY, OCTOBER 28, 2019

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, OCTOBER 28 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda	Adoption
Pg. 4	C) Accounts Payable *	For Information
Pg. 6	D) Bank Summary to September 30, 2019 *	For Information
	2. DELEGATION	
Pg. 7	A) Redcliff Public Library Presentation, Catherine Richardson	
	3. MINUTES	
Pg. 9	A) Council meeting held October 15, 2019 *	For Adoption
Pg. 14	B) Special Council meeting held October 18, 2019 *	For Adoption
Pg. 16	C) Municipal Planning Commission meeting held October 16, 2019 *	For Information
Pg. 20	D) Special Municipal Planning Commission meeting held October 23, 2019 *	For Information
	4. BYLAWS	
Pg. 21	A) Bylaw 1891/2019, Land Use Bylaw Amendment * Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) Land Use Bylaw Amendment to include property in the Cannabis Retail Store Overlay Map	1 st Reading
	5. REQUEST FOR DECISION	
Pg. 36	A) Encroachment Permit * Re: Lot 7, Block A, Plan 9111515 (315 Mitchell Street NE)	For Consideration
Pg. 50	B) Safety Codes Fees 2020 *	For Consideration
Pg. 52	C) Purchase New Server *	For Consideration

6. CORRESPONDENCE

Pg. 54	A) Redcliff Youth Centre & Medicine Hat Women's Shelter Society * Re: Purple Ribbons Tying Event	For Information
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7. OTHER

Pg. 56	A) Construction Update Memo *	For Information
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Pg. 58	B) Council Important Meetings & Events *	For Information
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8. RECESS

9. IN CAMERA (CONFIDENTIAL)

A) Intermunicipal Collaborative Framework (*FOIP* Sec. 21 & 24)

B) Personnel (*FOIP* Sec. 17)

C) Personnel (*FOIP* Sec. 23, 24, & 25)

10. ADJOURN

COUNCIL MEETING - OCTOBER 28, 2019			
TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
84574	1925082 ALBERTA LTD.	DUMPSTER LIDS	\$ 7,371.49
84575	ALTALIS	PRECUT TILES	\$ 308.70
84576	BRUCE'S SEWER SERVICE	PROJ#218 (IF COX) AUGER LINES & CAMERA	\$ 1,443.75
84577	COOPER EQUIPMENT RENTALS LIMITED	EQUIPMENT RENTAL	\$ 791.27
84578	CATHY CROZIER	AUMA CONFERENCE TRAVEL	\$ 591.00
84579	CYPRESS COMMUNICATIONS LTD.	RADIO REPAIR	\$ 1,497.30
84580	CZEMBER, CHRIS	AUMA CONFERENCE TRAVEL	\$ 668.64
84581	EECOL ELECTRIC CORP.	CONNECTOR & WIRE	\$ 133.27
84582	JACOB'S WELDING LTD.	EQUIPMENT REPAIRS	\$ 840.00
84583	DWIGHT KILPATRICK	AUMA CONFERENCE TRAVEL	\$ 590.00
84584	LARRY LEIPERT	AUMA CONFERENCE TRAVEL	\$ 611.00
84585	MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE	UDI COMMITTEE FEE	\$ 262.50
84586	MJB ENTERPRISE LTD	PROJ#218 (IF COX) PROGRESS PAYMENT #4	\$ 518,551.91
84587	NEW WEST TRUCK CENTRES	REPAIR ABS PIPE	\$ 349.98
84588	OVERHEAD DOOR	REPAIR OVERHEAD DOOR - RCMP	\$ 430.51
84589	PRESTIGE WINDOW & DOOR	PROJ#207 (LIBRARY) WINDOW REPLACEMENT	\$ 4,004.43
84590	PRIME PRINTING	250 BUSINESS CARDS BRIAN STEHR	\$ 36.75
84591	TOWN OF REDCLIFF LIBRARY BOARD	ALLOTMENT FUNDING	\$ 60,619.80
84592	PUROLATOR	SHIPPING	\$ 260.54
84593	ROBERTSON IMPLEMENT ALBERTA	EQUIPMENT PARTS	\$ 908.23
84594	SOUTHERN ALBERTA NEWSPAPERS	COMMUNITY SERVICES & DEVELOPMENT ADS	\$ 377.00
84595	JAMES STEINKE	AUMA CONFERENCE TRAVEL	\$ 55.00
84596	SUSTAINERGY ENGINEERING	ENERGY ASSESSMENT AQUATIC	\$ 9,702.00
84597	TELUS COMMUNICATION INC.	POOL INTERNET SERVICES	\$ 68.25
84598	ALS ENVIROMENTAL	WATER ANALYSIS	\$ 238.75
84599	BERT'S VACUUMS & EQUIPMENT RENTAL	CLEANING SUPPLIES	\$ 751.85
84600	BROADWAY BEAUTY AND TANNING SALON	RECEIVABLE ACCOUNT OVERPAYMENT	\$ 644.39
84601	CHANTLER, WILLIAM	CONSTRUCTION DAMAGE DEPOSIT REFUND	\$ 1,200.00
84603	CRAZY PAINTS	FALL FEST 2019 FACE PAINTING	\$ 180.00
84604	CUMMINS WESTERN CANADA	RAW & WTP SEMI-ANNUAL MAINTENANCE	\$ 1,163.32
84605	FRANCOTYP-POSTALIA CANADA INC	POSTAGE MACHINE RIBBON	\$ 187.81
84606	GALE, SHAWNA	AUMA CONFERENCE TRAVEL	\$ 631.00
84607	JAG CLEANING SERVICES LTD	JANITORIAL SERVICES	\$ 3,045.00
84609	PALIWODA, DAN	COURSE	\$ 449.21
84610	PALLISER SALES	EQUIPMENT PARTS	\$ 1,680.35
84611	PRACTICA	DOGGY BAGS	\$ 766.56
84612	PUROLATOR	SHIPPING	\$ 60.36
84613	SHAW CABLESYSTEMS G.P.	PUBLIC WORKS INTERNET	\$ 115.50
84614	MOLLY MAID	OCTOBER CLEANING	\$ 90.00
84615	THE BLIND GUY	BLIND REPLACEMENT - SENIORS	\$ 1,296.46
84616	TRANSIT PAVING INC	SIDEWALK & ROADS REPAIR	\$ 115,388.70
84617	TRUKKERS RESTAURANT	MOW FOR SEPTEMBER	\$ 1,650.76
84618	UPS CANADA	FREIGHT	\$ 29.49
84619	JEPSON PETROLEUM (ALBERTA) LTD	NOZZLE HOOK	\$ 37.38
84620	KAL TIRE	FLAT REPAIR	\$ 25.67
TOTAL			\$ 740,105.88

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT#	VENDOR	DESCRIPTION	AMOUNT
EFT0001740	A & B STEEL LTD	SHUR GRIP STEP	\$ 158.55
EFT0001741	BENCHMARK GEOMATICS INC.	REC-TANGLE PARKING LOT STAKE	\$ 483.00
EFT0001742	BERT'S VACUUMS & EQUIPMENT RENTAL	CLEANING SUPPLIES	\$ 230.92
EFT0001743	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 52.00
EFT0001744	C.E.M. HEAVY EQUIPMENT	EQUIPMENT PARTS	\$ 789.66
EFT0001745	C.U.P.E.	UNION DUES SEPTEMBER 2019	\$ 2,173.03
EFT0001746	MIKE DAVIES	CONFERENCE TRAVEL	\$ 105.00

EFT0001747	DIGITEX CANADA INC.	PHOTOCOPIER FEES	\$ 398.81
EFT0001748	FARMLAND SUPPLY CENTER LTD	HOSE REPAIR	\$ 17.83
EFT0001749	GEM TESTING LTD.	PROJ#218 (IF COX) CONCRETE TEST IF COX	\$ 9,198.00
EFT0001750	HOME HARDWARE	GENERAL SUPPLIES	\$ 85.94
EFT0001751	KOST FIRE EQUIPMENT LTD	FIRE EXTINGUISHER TESTING	\$ 2,957.25
EFT0001752	MPE ENGINEERING LTD.	PROJ#165 (LIFT STATION UPGRADES) CONST. CHANGE ORDERS	\$ 797.14
EFT0001753	PARTEK IT SOLUTIONS INC	HOST BACKUP SERVICES	\$ 971.25
EFT0001754	REDCLIFF/CYPRESS REGIONAL LANDFILL	LANDFILL TONNAGE	\$ 20,572.21
EFT0001755	RURAL MUNICIPALITIES OF ALBERTA	EQUIPMENT PARTS	\$ 1,693.27
EFT0001756	SOUTH COUNTRY GLASS	AUTO DOOR REPAIRS & MAINTENANCE	\$ 473.13
EFT0001757	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 87.63
EFT0001758	TRIPLE R EXPRESS	FREIGHT	\$ 37.80
EFT0001759	WESTERN CANADA WELDING PRODUCT	SAFETY EQUIPMENT	\$ 415.93
EFT0001760	AG-PLUS MECHANICAL	PROJ#193 (SPLASH PARK) BOBCAT RENTAL	\$ 1,181.25
EFT0001761	THE BOLT SUPPLY HOUSE LTD.	LED SPOT LIGHT	\$ 246.65
EFT0001762	BROWNEE LLP	WATER LICENSE TRANSFER	\$ 7,889.76
EFT0001763	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 51.02
EFT0001764	DIAMOND SOFTWARE INC.	FIXED ASSET REPORT	\$ 225.75
EFT0001765	GRAND RENTAL STATION	CANADA DAY SUPPLIES	\$ 1,150.28
EFT0001766	HOME HARDWARE	GENERAL SUPPLIES	\$ 45.10
EFT0001767	HYDRODIG	PROJ#219 (RECTANGLE PARKING LOT) DIG OUT WATER MAIN	\$ 1,449.00
EFT0001768	KOST FIRE EQUIPMENT LTD	FIRE EXTINGUISHER TESTING	\$ 111.83
EFT0001769	RURAL MUNICIPALITIES OF ALBERTA	SAFETY EQUIPMENT	\$ 1,006.90
EFT0001770	TRIPLE R EXPRESS	FREIGHT	\$ 36.75
		TOTAL	\$ 55,092.64

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
000611	EPCOR	UTILITIES	\$ 1,063.32
000612	PUROLATOR	SHIPPING	\$ 109.54
000613	SOUTHERN ALBERTA NEWSPAPER	ADVERTISING GRANT PROGRAM	\$ 916.86
000614	KONYNENBELT, KYLE	TRAINING COURSE	\$ 147.47
		TOTAL	\$ 2,237.19

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
EFT000000000128	FARMLAND SUPPLY CENTRE INC.	EQUIPMENT PARTS	\$ 3,044.06
EFT000000000129	GEM TESTING LTD.	PROJ#002 (TRANSFER SITE) BACKFILL INSPECTION	\$ 367.50
EFT000000000130	REDCLIFF HOME HARDWARE	GENERAL SUPPLIES	\$ 59.72
EFT000000000131	RMA FUEL LTD	BULK FUEL	\$ 3,818.39
EFT000000000132	SUMMIT MOTORS LTD	FLEETRITE	\$ 481.74
EFT000000000133	WESTERN CANADA WELDING	YEARLY CYLINDER LEASE	\$ 456.17
EFT000000000134	BENCHMARK GEOMATICS INC	PROJ#002 (TRANSFER SITE) SURVEYING	\$ 5,940.38
EFT000000000135	FORTY MILE GAS CO-OP LTD.	UTILITIES	\$ 104.98
EFT000000000136	PRECISION GIANT SYSTEMS INC	ANNUAL SCALE CALIBRATION	\$ 1,724.63
EFT000000000137	RMA FUEL LTD	BULK FUEL	\$ 3,251.64
EFT000000000138	WHITE FOX GROUP LTD	PROJ#002 (TRANSFER SITE) & PROJ#003 (SCALE SYSTEM)	\$ 471,620.32
		TOTAL	\$ 490,869.53

TOWN OF REDCLIFF
BANK SUMMARIES FOR SEPTEMBER 30, 2019




CASH ACCOUNTS

	ATB GENERAL 5.12.02.121.000 TOWN	ATB LANDFILL 5.99.02.121.000 LANDFILL
BALANCE FORWARD	4,532,258.54	4,013,453.06
DAILY DEPOSITS	161,480.60	94,715.47
DIRECT DEPOSITS	650,744.58	332,833.53
GOVERNMENT GRANTS	0.00	0.00
INTEREST	8,130.10	6,992.76
OTHER DEPOSITS	0.00	0.00
SUBTOTAL	820,355.28	434,541.76
PAYMENTS	1,398,532.32	803,970.77
ASFF QUARTERLY PAYMENTS	466,836.36	0.00
DEBENTURE PAYMENTS	120,027.43	0.00
OTHER WITHDRAWALS	8,428.86	3,691.67
SUBTOTAL	(1,993,824.97)	(807,662.44)
TOTAL	3,358,788.85	3,640,332.38
BANK STATEMENT ENDING BALANCE	3,845,569.25	3,630,356.40
OUTSTANDING CHEQUES (-)	(496,344.33)	(60,630.02)
DEPOSITS IN TRANSIT (+)	9,563.93	70,606.00
TOTAL	3,358,788.85	3,640,332.38
TOTAL CASH	6,999,121.23	

INVESTMENT ACCOUNTS

CIBC WOOD GUNDY PORTFOLIO (TOWN)	5.12.02.321.001	24,122,432.00
CIBC WOOD GUNDY PORTFOLIO (LANDFILL)	5.99.02.321.001	1,587,707.00
TOTAL INVESTMENTS		25,710,139.00

TOTAL CASH & INVESTMENTS	32,709,260.23
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Some things are priceless; a place to  change a diaper,
 a public washroom or a place for  conversation.

Some things, like our office services - save patrons
 time and  gas.

All for \$79/hour at the



Check out the value of some of our services and collections
 What would you pay, if you didn't have a local library?



17,200 books in our collection,
 value over \$308,360

364 music CDs in our collection,
 value \$3,640



861 audiobooks in our collection,
 value \$38,745

439 magazines in our collection,
 value \$2,195



2333 movies in our collection,
 value \$46,660

40 games in our collection,
 value \$400



Office Assistant \$24.24/hr

Research Assistant \$28.11/hr



Subscription \$20/month

Hi Speed Internet - \$90 /month
 8 public computers - \$800/ea



Minecraft online \$7.99/month

WiFi Router \$200



Lego Kits average \$30 each

Drive to Medicine Hat for
 fax services



Drive to Medicine Hat for
 scanning & photocopy services

Bottled water \$2.50



Drive to Medicine Hat for
 laminating services

Meeting Room - \$100/4 hrs
 Audio Visual - \$195/day



Recharging stations start at \$15

Value of Collections and Services – over \$400,000

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, OCTOBER 15, 2019 @ 7:00 P.M.**

PRESENT:	Mayor	D. Kilpatrick
	Councillors	C. Crozier, C. Czember S. Gale, L. Leipert, J. Steinke
	Municipal Manager	A. Crofts
	Manager of Legislative & Land Services	S. Simon (left at 9:24 p.m., rejoined at 9:40 p.m.)
	Director of Finance & Administration	J. Tu (left at 8:12 p.m.)
	Director of Community & Protective Services	D. Thibault (left at 8:12 p.m.)
	Director of Planning & Engineering	J. Johansen (left at 8:12 p.m., rejoined at 9:02 p.m., left at 9:12 p.m.)
ABSENT:	Councillor	E. Solberg
	Director of Public Services	C. Popick

1. GENERAL

	Call to Order	A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
2019-0343	Adoption of Agenda	B) Councillor Czember moved the Agenda be adopted as amended to add a Personnel item under the In Camera (Confidential) Session. - Carried.
2019-0344	Accounts Payable	C) Councillor Gale moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.

2. MINUTES

2019-0345	Council meeting held September 23, 2019	A) Councillor Leipert moved the minutes of the Council meeting held September 23, 2019, be adopted as presented. - Carried.
2019-0346	Redcliff Cypress Regional Waste Management Authority meeting held September 19, 2019	B) Councillor Leipert moved the minutes of the Redcliff Cypress Regional Waste Management Authority meeting held September 19, 2019, be received for information. - Carried.
2019-0347	Redcliff & District Recreation Committee meeting held October 7, 2019	C) Councillor Crozier moved the minutes of the Redcliff & District Recreation Committee meeting held October 7, 2019, be received for information. - Carried.

- 2019-0348 ARPA Conference & Energize Workshop & ATRA Symposium
i) Councillor Czember moved the recommendation from the Redcliff & District Recreation Committee that two Redcliff & District Recreation Committee members and one Town of Redcliff staff member attend the ARPA Conference & Energize Workshop & ATRA Symposium held at the Fairmont Chateau Lake Louise from October 24-26, 2019, be received for information. - Carried.
- 2019-0349 Town of Redcliff Library Board meeting held June 25, 2019
D) Councillor Steinke moved the minutes of the Town of Redcliff Library Board meeting held June 25, 2019, be received for information. - Carried.
- 2019-0350 Riverview Golf Club Board of Directors meeting held September 9, 2019
E) Councillor Leipert moved the minutes of the Riverview Golf Club Board of Directors meeting held September 9, 2019, be received for information. - Carried.

3. REQUEST FOR DECISION

- 2019-0351 Community Organization Property Tax Exemption Regulation (COPTER)
A) Councillor Crozier moved that the Town of Redcliff exempt the following properties from property taxation in accordance with the Community Organization Property Tax Exemption Regulation for the 2020, 2021 and 2022 taxation years:
- i) Redcliff Community Curling Club
 - ii) Riverview Golf Club
 - iii) German Canadian Harmony Club
- Carried.
- 2019-0352 Shallow Gas Tax Relief Initiative
B) Councillor Czember moved that pursuant to section 347 of the *Municipal Government Act*, for all properties identified on the list of qualifying shallow gas wells and related pipelines verified by Municipal Affairs, Council authorizes Administration to:
- Refund the 2019 property taxes paid so as to reduce by 35 per cent property taxes levied as per section 353(2) of the *Municipal Government Act*, which includes municipal property taxes, requisitions detailed in sections 326(1)(a) and 359(1)(2), as well as special taxes levied under section 382(1) where the tax rate is based on the assessment, as shown below:

COMPANY	Well SGTRI 35% Adjustment	Pipeline SGTRI 35% Adjustment	Total Well & Pipeline 35% Adjustment
CITY OF MEDICINE HAT - GAS UTILITY	1,323.05	824.98	2,148.03
NEW NORTH RESOURCES LTD.	588.42	550.71	1,139.13
	1,911.47	1,375.69	3,287.16

- Further, cancel the tax penalties associated with the 2019 property taxes levied as per section 353(2) of the *Municipal Government Act*, as shown below:

COMPANY	Penalties on Late Payment
NEW NORTH RESOURCES LTD.	187.68

- Carried.

2019-0353 Servicing Levels for LUB Zones

C) Councillor Gale moved the Servicing Levels for LUB Zones presented by the Director of Planning & Engineering, be received for information. – Carried.

2019-0354

Councillor Leipert moved that Council approve in principle the Development Level of Services Policy as presented in draft, instruct Administration to proceed to the next step of adding engineering considerations and bring the policy back to Council for further review. - Carried.

2019-0355 Signage in Road Right-of-Way(s)

D) Councillor Steinke moved to deny the request from SuperClean Auto Detailing & Car Wash for placement of a free-standing sign in the Town of Redcliff's Road Right-of-Way. Further that Administration discontinue researching/developing standards, policies, procedures, and agreements, etc. to allow for third party signage to be placed on Town right-of-ways and Town owned property except as is currently permitted. - Carried.

4. CORRESPONDENCE

2019-0356 Rosemary Page
Re: Redcliff Community Garden

A) Councillor Gale moved correspondence from Rosemary Page regarding the Redcliff Community Garden, be received for information. - Carried.

2019-0357 Dunmore Equestrian Society
Re: Dunmore Equestrian Fundraiser

B) Councillor Crozier moved correspondence from the Dunmore Equestrian Society regarding the Dunmore Equestrian Fundraiser, be received for information. - Carried.

2019-0358 Farm Safety Centre
Re: Safety Smarts
Contribution Request

C) Councillor Gale moved correspondence from the Farm Safety Centre regarding a request for a contribution of \$100.00 to the Safety Smarts program, be received for information. Further that the Town contribute \$100.00 to the Farm Safety Centre Safety Smarts program to be funded from the Council Initiatives – Community Support Fund. - Defeated.

2019-0359

Councillor Crozier moved correspondence from the Farm Safety Centre regarding a request for a contribution of \$100.00 to the Safety Smarts program, be received for information. - Carried.

5. OTHER

2019-0360 River Valley Local
Improvement Project Memo

A) Councillor Crozier moved the River Valley Local Improvement Project Memo, be received for information. Further that the River Valley Local Improvement Project be referred to 2020 Budget Discussions. - Carried.

2019-0361 Municipal Manager Report to
Council October 15, 2019

B) Councillor Czember moved the Municipal Manager Report to Council October 15, 2019, be received for information. - Carried.

2019-0362 Landfill Graphs

C) Councillor Leipert moved the Landfill Graphs to September 30, 2019, be received for information. - Carried.

2019-0363 Council Important Meetings &
Events October 15, 2019

D) Councillor Gale moved the Council Important Meetings & Events October 15, 2019, be received for information. - Carried.

6. RECESS

Mayor Kilpatrick called for a recess at 8:12 p.m.

Director of Finance & Administration, Director of Community & Protective Services, and Director of Planning & Engineering left at 8:12 p.m.

Mayor Kilpatrick reconvened the meeting at 8:24 p.m.

7. IN CAMERA (Confidential Session)

2019-0364

Councillor Steinke moved to meet In Camera to discuss A) Medicine Hat College Presentation under *FOIP* Sec. 21, B) Land Matter under *FOIP* Sec. 16, 24, & 25, C) Utilities Matter under *FOIP* Sec. 23, 24, & 25, D) Intermunicipal Collaborative Framework under *FOIP* Sec. 21 & 24, and E) Personnel Matter under *FOIP* Sec. 17 at 8:24 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager for all items, and Manager of Legislative & Land Services for items A, B, C & D.

Kevin Schufflebotham and Morgan Blair from the Medicine Hat College were in attendance to provide a presentation to Council. Kevin Schufflebotham and Morgan Blair joined at 8:24 p.m., left at 9:00 p.m.

Director of Planning & Engineering joined the meeting at 9:02 p.m. and was in attendance for items B & C. Director of Planning & Engineering left the meeting at 9:21 p.m.

Manager of Legislative and Land Services left at 9:24 p.m., rejoined at 9:40 p.m.

- 2019-0365 Councillor Gale moved to return to regular session at 9:40 p.m. - Carried.
- 2019-0366 Councillor Crozier moved the Medicine Hat College presentation, be received for information. – Carried.
- 2019-0367 Councillor Crozier moved to approve the land purchase with 2029140 Alberta Ltd. as presented in the purchase agreement and further that it be funded from the Land Development reserve. - Carried.
- 2019-0368 Councillor Steinke moved Administration to allow Lot 44, Block 88, Plan 0512979 (24 2nd Street NW) an additional water service within existing system capacity for fire protection only and require the property owner to create an emergency all weather access into the site for emergency responders. All costs to be borne by the owner of Lot 44, Block 88, Plan 0512979 (24 2nd Street NW). - Carried.

8. ADJOURNMENT

- 2019-0369 Adjournment Councillor Gale moved to adjourn the meeting at 9:59 p.m. - Carried.

Mayor

Manager of Legislative & Land Services

**MINUTES OF THE SPECIAL MEETING OF THE REDCLIFF TOWN COUNCIL
FRIDAY, OCTOBER 18, 2019 @ 8:30 a.m.**

PRESENT:	Mayor Councillors	D. Kilpatrick C. Crozier, C. Czember S. Gale, L. Leipert E. Solberg (left at 1:06 p.m.), J. Steinke
	Municipal Manager Manager of Legislative & Land Services Director of Finance & Administration Municipal Accountant Director of Planning & Engineering	Arlos Crofts S. Simon (left at 9:03 a.m., rejoined at 9:12 a.m.) J. Tu M. Davies J. Johansen (left at 9:45 a.m., rejoined at 10:37 a.m.)
	Director of Community & Protective Services Director of Public Services	D. Thibault C. Popick

ABSENT:**1. GENERAL**

	Call to Order	A) Mayor Kilpatrick called the special meeting to order at 8:31 a.m.
2019-0370	Adoption of Agenda	B) Councillor Steinke moved the Agenda be adopted as presented. - Carried.

2. DRAFT 2020-2022 CAPITAL BUDGET REVIEW

	Preliminary Discussion	A i) Municipal Manager provided an overview of the proposed 2020-2022 Capital Budget Review documents.
2019-0371	Public Submissions for Budget Consideration	ii) Councillor Gale moved that Administration research adding playground tot features to the Lions Park Playground and bring back to Council for further consideration. - Carried.
2019-0372		Councillor Steinke moved the public submission from Sarah Craats regarding the Lions Park Playground and tot equipment be received for information. - Carried.
2019-0373	Proposed Funded Capital Projects / Multi Year Capital Infrastructure Plan (MYCIP)	iii) Municipal Manager presented the proposed Funded Capital Projects / Multi Year Capital Infrastructure Plan (MYCIP). Manager of Legislative & Land Services left the meeting at 9:03 a.m., rejoined at 9:12 a.m.

Director of Planning & Engineering left the meeting at 9:45 a.m.

Mayor Kilpatrick called a short recess at 10:15 a.m.

Mayor Kilpatrick reconvened the meeting at 10:22 a.m.

Director of Planning & Engineering joined at 10:37 a.m.

2019-0374

Councillor Steinke moved that Project ID R11 be removed from the Proposed 2020 Capital Projects Budget. Further that Administration be authorized to include in the 2020 Operating Budget to lease three (3) park mowers. - Carried.

Mayor Kilpatrick recessed for a lunch break at 12:00 p.m.

Mayor Kilpatrick reconvened the meeting at 12:35 p.m.

Councillor Solberg left the meeting at 1:06 p.m.

2019-0375

Councillor Leipert moved the proposed 2020 Capital Projects presentations be received for information. Further that the proposed 2020 Capital Projects as presented be brought forward for consideration at the interim budget approval. - Carried.

2019-0376

Councillor Steinke moved the Special Council meeting scheduled for Saturday, October 19, 2019 be cancelled. - Carried.

3. ADJOURN

2019-0377 Adjournment

Councillor Leipert moved to adjourn the Special Council meeting at 1:49 p.m. - Carried.

Mayor

Manager of Legislative & Land Services

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION
WEDNESDAY OCTOBER 16, 2019 – 12:30 PM
TOWN OF REDCLIFF**

PRESENT: Members: B. Duncan, S. Gale, L. Leipert,
J. Beach, J. Steinke

Development Officer B. Stehr
Director of Planning & Engineering J. Johansen
Technical Assistant/Recording Secretary R. Arabsky

ABSENT: Members: N. Stebanuk, B. Vine

1. CALL TO ORDER

B. Duncan called the meeting to order at 12:30 p.m.

2. ADOPTION OF AGENDA

J. Beach moved that the agenda be adopted as presented. – Carried.

3. PREVIOUS MINUTES

A) L. Leipert moved the minutes of the MPC meeting July 17, 2019 be adopted as presented. – Carried.

4. REPORTS TO MPC

J. Steinke moved to receive for information the following Reports to MPC for the MPC Meeting of October 16, 2019:

A) Dates Development Permits advertised in Commentator

- a. July 23, 2019, September 3, 2019, September 17, 2019 and October 8, 2019

B) Development Permit Applications approved/denied by Development Officer since the last MPC meeting:

- a. Development Permit Application 19-DP-046
Phil Byam
Lots 28-30, Block 18, Plan 1117V (618 2 Street SE)
Approved: Accessory Building – Portable Garage
- b. Development Permit Application 19-DP-047
Bishop Koch
Lots 13-14, Block 1, Plan 7361JK (14 Birch Court SE)
Approved: Permit to Stay

- c. Development Permit Application 19-DP-048
NewRock Developments
Lot 5, Block 10, Plan 0913590 (914 9 Avenue SE)
Approved: Duplex
- d. Development Permit Application 19-DP-049
Trevor Evans
Lot 6, Block 10, Plan 0913590 (1122 9 Avenue SE)
Approved: Hot Tub
- e. Development Permit Application 19-DP-050
Lana Major
Unit 14, Plan 0714919 (138 3 Street NE)
Approved: Home Occupation – Nail Salon – Manicures & Gel Nails
- f. Development Permit Application 19-DP-051
Badlands Truck & Trailer Repair
Lot 1, Block 1, Plan 7510870 (#1 602 South Railway Drive NE)
Approved: Free Standing Sign
- g. Development Permit Application 19-DP-052
Julio's Electric
Lot 8, Block 13, Plan 0913590 (927 Memorial Drive SE)
Approved: Hot Tub
- h. Development Permit Application 19-DP-053
NalCo
Lot 12, Block 5, Plan 7911064 (1811 Broadway Avenue E)
Approved: Change of Use – Oil & Gas Service Industry
- i. Development Permit Application 19-DP-054
Folium Biosciences
Lot 10, Block C, Plan 0414274 (1711 Dirkson Drive NE)
Approved: Change of Use – Light Manufacturing
- j. Development Permit Application 19-DP-055
Yuuup Storage
Lot 7, Block A, Plan 9111515 (315 Mitchell Street N)
Approved: Change of Use – Storage Yard – Mini Storage
- k. Development Permit Application 19-DP-056
Vince Walker
Lot 53, Block 121, Plan 0714603 (236 4 Street NW)
Approved: Accessory Building – Detached Garage
- l. Development Permit Application 19-DP-057
Carter Law Office
Lot 53, Block 130, Plan 1511392 (31 3 Street NW)
Approved: Permit to Stay
- m. Development Permit Application 19-DP-058
Andre Thierren
Lots 1-3, Block 47, Plan 1117V (235 5 Street SE)
Approved: Boulevard Development
- n. Development Permit Application 19-DP-059
Dylan Besplug
Lots 9-10, Block 29, Plan 1117V (321 Main Street S)
Approved: Home Occupation – Office Use Only

- o. Development Permit Application 19-DP-060
Matthew Clark
Lot 20, Block 80, Plan 9310188 (30 6 Street NE)
Approved: Accessory Building – Garden Shed
- p. Development Permit Application 19-DP-061
Sillinger Construction
Lot 10, Block A, Plan 4870AL (515 7 Street SE)
Approved: Accessory Building – Garage
- q. Development Permit Application 19-DP-062
Dwelling Places Inc.
Lot 29, Block 10, Plan 0913590 (944 Maskell Place SE)
Approved: Single Family Home
- r. Development Permit Application 19-DP-063
Dwelling Places Inc.
Lot 28, Block 10, Plan 0913590 (948 Maskell Place SE)
Approved: Single Family Home
- s. Development Permit Application 19-DP-064
Ask The Experts
Lot 10, Block 6, Plan 9711977 (#8–1500 South Highway Drive SE)
Approved: Change of Use – Office Space
- t. Development Permit Application 19-DP-065
Wildrose Custom Homes
Lots 15-16, Block 16, Plan 1117V (409 1 Street SE)
Approved: Renovations to Home
- u. Development Permit Application 19-DP-066
Trudy McKinnon
Lots 11-12, Block 25, Plan 1117V (317 4 Street SE)
Approved: Boulevard Development
- v. Development Permit Application 19-DP-067
Sara Weins
Lots 9-10, Block 25, Plan 1117V (321 4 Street SE)
Approved: Boulevard Development
- w. Development Permit Application 19-DP-068
Geri Works
Lot 6, Block 2, Plan 123JK (6 Elm Court SE)
Approved: Home Occupation

C) Appeals of Development Decisions received since the last MPC Meeting.

- a. No Appeals of Development decisions have been received.

D) SDAB Decisions rendered since the last MPC Meeting.

- a. No SDAB Decisions have been rendered since the last MPC meeting.

E) Council Decisions and Direction related to the Land Use Bylaw since the last MPC.

- a. No Decisions or Directions related to the Land Use Bylaw have been received

F) Items Received for Information

- a. No items received for information have been received.

- Carried.

5. DEVELOPMENT APPLICATION(S) FOR MPC APPROVAL

A) Development Permit Application 19-DP-071 BL and Son Custom Contracting Ltd. Lots 11-12, Block 54, Plan 1117V (101 1 Street SE) Secondary Suite

L. Leipert moved that Development Permit Application 19-DP-071 for a Secondary Suite located at Lots 11-12, Block 54, Plan 1117V (101 1 Street SE) be approved subject to the following conditions:

1. The provisions of the Town of Redcliff's Land Use Bylaw (1698/2011);
2. Approval by the Development Authority does not exclude the need and/or requirements of the Applicant to obtain any and all other permits as may be required by this or any other legislation, bylaw, or regulation;
3. The Development Authority may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and /or Land Use Bylaw;
4. One off street parking stall to be for the exclusive use of the Garden Suite;
5. Any exterior changes must compliment or enhance the outside of the building.

- Denied because in the opinion of MPC the application did not meet the conditions of Bylaw 1698/2011 (Land Use Bylaw), Section 11, Clause 6 (a):

(6) *The Commission is authorized to decide upon an application for a Development Permit, even though the proposed development does not comply with this Bylaw or a non-conforming building if, in the opinion of the Commission:*

(a) *the proposed development would not*

- i. *Unduly interfere with the amenities of the neighbourhood, or*
- ii. *materially interfere with or affect the use, enjoyment or value of neighbouring properties,*

6. ADJOURNMENT

J. Steinke moved adjournment of the meeting at 12:44 p.m. – Carried.

Chairman

Recording Secretary

**MINUTES OF THE SPECIAL MUNICIPAL PLANNING COMMISSION
WEDNESDAY OCTOBER 23, 2019 – 10:30 AM
TOWN OF REDCLIFF**

PRESENT: Members: B. Duncan, S. Gale, L. Leipert,
J. Beach, J. Steinke, N. Stebanuk,
B. Vine

Development Officer B. Stehr
Director of Planning & Engineering J. Johansen
Technical Assistant/Recording Secretary R. Arabsky

ABSENT: Members:

1. CALL TO ORDER

B. Duncan called the meeting to order at 10:30 a.m.

2. ADOPTION OF AGENDA

L. Leipert moved that the agenda be adopted as presented. – Carried.

L. Leipert declared a potential pecuniary interest and abstained from discussion and voting. L. Leipert left the meeting at 10:31 a.m and did not return to the meeting.

3. ITEMS FOR MPC COMMENT

A) Land Use Bylaw Amendment – to amend the Cannabis Retail Store Overlay Map to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E)

S. Gale moved, with regard to the Application for Land Use Bylaw Amendment to amend the Cannabis Retail Store Overlay Map to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E), that the following comment be submitted to Council:

Consensus of the Municipal Planning Commission is that it is in support the application for Land Use Bylaw Amendment to amend the Cannabis Retail Store Overlay Map to include the property at Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E).

- Carried.

4. ADJOURNMENT

J. Steinke moved adjournment of the meeting at 10:40 a.m. – Carried.

Chairman

Recording Secretary

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: October 28, 2019

PROPOSED BY: Planning & Engineering

TOPIC: Bylaw 1891/2019 Land Use Bylaw Amendment – to include a property in the Cannabis Retail Store Overlay Map.

PROPOSAL: That Council consider giving first reading to the proposed amendment to the Land Use Bylaw to include 205 Broadway Avenue E (Lot 4; Block 5; Plan 755AD) in the Cannabis Retail Store Overlay Map (see attached map).

BACKGROUND:

On October 21, 2019 K. Ahlm of 2215551 Alberta Ltd. made application to include 205 Broadway Avenue E in the Cannabis Retail Store Overlay Map. The purpose is to allow for a Retail Cannabis Store in that location.

The proposed Land Use Bylaw amendment was presented to the Municipal Planning Commission at a special MPC meeting on Wednesday October 23, 2019. MPC's comments are as follows:

S. Gale moved, with regard to the Application for Land Use Bylaw Amendment to amend the Cannabis Retail Store Overlay Map to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E), that the following comment be submitted to Council:

Consensus of the Municipal Planning Commission is that it is in support the application for Land Use Bylaw Amendment to amend the Cannabis Retail Store Overlay Map to include the property at Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E).

POLICY / LEGISLATION:

Part 2, Division 1, Section 8 of the *Municipal Government Act*
Part VI Land Use Bylaw Amendments, Section 32 – 39 of the Redcliff Land Use Bylaw (1698/2011)

STRATEGIC PRIORITIES:

N/A

ATTACHMENTS:

Application for Land Use Amendments – 221551 Alberta Ltd.
Proposed Land Use Amending Bylaw 1891/2019

OPTIONS:

1. That Council give first reading to Bylaw 1891/2019, being an amendment to the Land Use Bylaw to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) in the Cannabis Retail Store Overlay Map. Following the first reading Administration will proceed to provide notice and advertise for a public hearing in accordance with the Municipal Government Act.
2. That Council not give first reading to Bylaw 1891/2019.

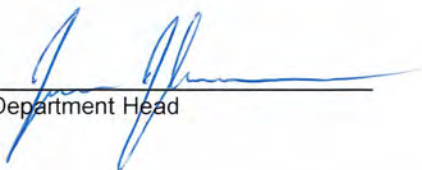
RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

Councillor _____ moved that Bylaw 1891/2019, being an amendment to the Land Use Bylaw, to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E in the Retail Cannabis Store Overlay Map, be given first reading.

SUBMITTED BY:



Department Head



Municipal Manager

Zoning Amendment Proposal

I, Keith Ahlm, on behalf of 2215551 Alberta would like to formally request that a zoning amendment be made for 205 Broadway Ave E, Redcliff.

The zoning currently excludes this property from the area (zoning overlay) of locations that may be used for the purpose of Retail Recreational Cannabis Stores. This is because it was within 100m of a children's daycare center (sensitive area). Now that the daycare in question is no longer in operation, and the location will not be used for a daycare, I believe there is no reason why this amendment could not be made. This would be acceptable to the Alberta Gaming Liquor and Cannabis Commission (AGLC) in regards to the sensitive use proximity regulations, and I hope you agree.

Thank you!



APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: 2215551 Alberta Ltd.
 Address: 1284 Crockford Cres NW
 Medicine Hat, Ab

 Postal Code: T1A7C5

Agent of Owner: Name: _____
 Address: _____

Postal Code: _____

Telephone Number 403-878-2552

Existing Land Use Zoning: C-2 Downtown Commercial - Outside Cannabis Overlay map

Proposed Land Use Zoning: C-2 Downtown Commercial - Inside Cannabis overlay map

Municipal Address of Site: 205 Broadway Ave E Redcliff

Legal Land Description Lot 4 Block 85 Plan 755AD

Enclosures and Attachments:

- ☒ a) Copy of Certificate of Title for Effected lands.
- ☒ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☒ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☐ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

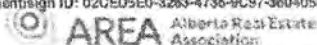
The Municipal Manager may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (33) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (33), if, in his opinion, a decision can be properly made with the information supplied.


OWNER'S AND/OR OWNER'S AGENT SIGNATURE

Oct 21, 2019

DATE



B19-025

Contract Number

COMMERCIAL PURCHASE CONTRACT

Between
and

THE SELLER **THE BUYER**

Name Rattana Meesri Name 2215551 Alberta Ltd

Name _____ Name _____

1. THE PROPERTY

1.1 The Property is:

(a) the land located

at: Municipal Address: 205 Broadway Avenue E

Redcliff

T0J 2P0

Legal description: Plan 755AD Block/Unit 85 Lot 4

Excepting thereout all mines and minerals unless otherwise stated

(the "Lands")

(b) all buildings and other improvements on the Lands (the "Buildings");

(c) these unattached goods:

(d) the attached goods except for:

(e) the following tenancies where the seller is the landlord and the buyer is assuming these leases ("Accepted Tenancies"), or as described in the schedules selected as attached in clause 9.1

If the Property is a condominium, the legal description and details are as described in the Commercial Condominium Property Schedule, selected as attached in clause 9.1 below.

2. PURCHASE PRICE AND COMPLETION DAY

2.1 The purchase price is: \$

plus GST (the "Purchase Price").

2.2 With respect to GST payable if the buyer is:

(a) not a GST registrant under the *Excise Tax Act* (Canada), then the buyer shall remit the applicable GST to the seller's lawyer on or before the Completion Day. The seller shall remit the GST to the Receiver General as required by law, and will indemnify and save the buyer harmless from and against all costs and expenses (including legal fees on a solicitor/client full indemnity basis) that the buyer may incur or become subject to as a result of the seller's failure to remit GST pursuant to this clause; or

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Seller's Initials

KA

Buyer's Initials

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- (b) a GST registrant under the *Excise Tax Act* (Canada), then the buyer will provide the seller with proof and details of the buyer's GST registration before the Completion Day. The buyer will assume the liability for all GST payable pursuant to the *Excise Tax Act* (Canada) accruing in respect of this transaction and will indemnify and save the seller harmless from and against all costs and expenses (including legal fees on a solicitor/client full indemnity basis) that the seller may incur or become subject to as a result of the buyer failing to comply with its obligations pursuant to this clause.

2.3 This contract will be completed, the Purchase Price fully paid, and vacant possession given to the buyer at 12 noon on October 31, 2019 (the "Completion Day"), subject to the rights of the tenants in the Accepted Tenancies, if any.

2.4 After the date that acceptance of this contract is communicated, the seller shall not make any changes to any of the leases pertaining to the Accepted Tenancies without the buyer's consent in writing.

2.5 The seller represents and warrants that on the Completion Day, the Property will be in substantially the same condition as when this contract was accepted, and the attached and unattached goods will be in normal working order.

3. GENERAL TERMS

3.1 In fulfilling this contract, the seller and buyer agree to act reasonably and in good faith and agree that:

- (a) unless the seller, buyer or both have agreed to alternate representation, the seller and buyer are each represented by their own sole agent and those agents have no agency responsibility to the other party;
- (b) the laws of Alberta apply to this contract;
- (c) Alberta time applies to this contract. Time is of the essence, which means times and dates will be strictly followed and enforced;
- (d) Business Day means every day but Saturday, Sunday and statutory holidays and includes all the hours of the day;
- (e) a reference to the seller or buyer includes singular, plural, masculine, feminine or an entity like a corporation;
- (f) the seller will disclose known Material Latent Defects. Material Latent Defects means a defect in the Property that is not discoverable through a reasonable inspection and that will affect the use or value of the Property;
- (g) the seller and buyer are each responsible for completing their own due diligence and will assume all risks if they do not;
- (h) the seller will ensure the seller's representations and warranties are true by:
 - (i) reviewing documents such as a Real Property Report (RPR), land title, registrations on title, leases and contracts;
 - (ii) determining non-resident status for income tax purposes;
 - (iii) conducting due diligence searches, such as litigation and personal property security registry searches; and
 - (iv) doing other needed research;
- (i) the buyer may get independent inspections or advice on items such as condominium documents, land title, registrations on title, RPR, current and future use, building and mechanical systems, property insurance, title insurance, size of the Lands and Buildings, interior and exterior measurements, leases, estoppel certificates pertaining to Accepted Tenancies, registrations affecting the unattached goods and attached goods, and other items important to the buyer;
- (j) sections 12 and 13 of the *Condominium Property Act* (Alberta) relating to sale of units by developers and rescission of purchase agreements do not apply;
- (k) contract changes that are agreed to in writing will supersede the pre-printed clauses;
- (l) the seller and buyer will read this contract and seek relevant advice before signing it;

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5.11 Seller's Initials KA Buyer's Initials

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- (m) the brokerages, real estate board and listing services may keep and disclose relevant information about this transaction for reporting, statistical, property evaluation and closing purposes; and
- (n) the Seller/Buyer's (seller's or buyer's) brokerage will provide this contract and related documents to the appointed lawyers for the purpose of closing this contract.

4. DEPOSITS

- 4.1 The seller and buyer agree that clauses 4.2 through 4.9 are the terms of trust for the Deposits. "Deposits" means the amounts payable under clauses 4.3 and 4.4, and "Deposit" means either of them.
- 4.2 The seller and buyer appoint Orange Jigsaw Real Estate as trustee (the "Trustee") for the Deposits.
- 4.3 The buyer will pay a deposit of \$ 2,000.00, which will form part of the Purchase Price, to the Trustee by Bank Draft (method of payment) on or before October 21, 2019.
- 4.4 The buyer will pay an additional deposit of \$ 0.00, which will form part of the Purchase Price, to the Trustee by _____ (method of payment), on or before _____.
- 4.5 If the buyer fails to pay a Deposit as required by this contract, the seller may void this contract at the seller's option by giving the buyer written notice. The seller's option expires whenever the seller accepts a deposit, even if late.
- 4.6 The Trustee will deposit the Deposits into a trust account within three Business Days of receipt.
- 4.7 Interest on the Deposits will not be paid to the seller or buyer.
- 4.8 The Deposits will be held in trust for both the seller and buyer. Provided funds are confirmed, the Deposits will be disbursed, without prior notice, as follows:
 - (a) to the buyer, if after this contract is accepted:
 - (i) a condition is not satisfied or waived in accordance with clause 8.4;
 - (ii) the seller voids this contract for the buyer's failure to pay an additional deposit in the case where an initial deposit has been paid by the buyer; or
 - (iii) the seller fails to perform this contract;
 - (b) to the seller, if this contract is accepted and all conditions are satisfied or waived, and the buyer fails to perform this contract; or
 - (c) applied against the Fee owed by the seller by payment directly out of trust to the brokerage(s), with any excess amount paid in trust to the seller's lawyer no later than three Business Days prior to the Completion Day. "Fee" means the amount, plus GST, owed to a real estate brokerage under a written service agreement.
 - (d) If the seller or buyer fails or refuses to complete this contract, the other party may seek all remedies, such as claims for deposits and damages, and reasonable costs including legal fees and disbursements on a solicitor/client full indemnity basis.
- 4.9 The disbursement of Deposits, as agreed to in this clause, will not prevent the seller or buyer from pursuing remedies in clause 12.

5. LAND TITLE

- 5.1 Title to the Property will be free of all encumbrances, liens and interests except for:
 - (a) those implied by law;
 - (b) non-financial obligations now on title, such as easements, utility rights-of-way, covenants and conditions that are normally found registered against property of this nature; and
 - (c) the following encumbrances that the buyer agrees to accept:

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S. J. KA
Seller's initials Buyer's initials

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15. CONFIRMATION OF CONTRACT TERMS

15.1 The seller and buyer confirm that this contract sets out all the rights and obligations they intend for the purchase and sale of the Property and that:

- (a) this contract is the entire agreement between them; and
- (b) unless expressly made part of this contract, in writing:
 - (i) verbal or written collateral or side agreements or representations or warranties made by either the seller or buyer, or the seller's or buyer's brokerage or agent, have not and will not be relied on and are not part of this contract; and
 - (ii) any pre-contractual representations or warranties, howsoever made, that induced either the seller or buyer into making this contract are of no legal force or effect.

Seller's Initials [S.J.] Buyer's Initials KA

16. LEGAL OBLIGATIONS BEGIN

16.1 The legal obligations in this contract begin when the accepted contract is delivered in person or sent by fax or email. The obligations bind the seller and the buyer as well as their heirs, administrators, executors, successors and assigns.

17. OFFER

17.1 The buyer offers to buy the Property according to the terms of this contract.

17.2 This offer/counter offer shall be open for acceptance in writing until 7 :00 P.m. on October 17, 2019.

SIGNED AND DATED at Medicine Hat, Alberta at 11 :30 P.m. on October 16, 2019.

[Signature]
Signature of Buyer or Authorized Signatory of Buyer

Signature of Witness

2215551 Per Keith Ahlman
Print Name of Buyer or Authorized Signatory of Buyer

Print Name of Witness

Signature of Buyer or Authorized Signatory of Buyer

Signature of Witness

Print Name of Buyer or Authorized Signatory of Buyer

Print Name of Witness

Buyer's GST # _____

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18. ACCEPTANCE

18.1 The seller agrees to sell the Property according to the terms of this contract.

SIGNED AND DATED at Calgary, Alberta at 5:00p.m. on 10/15, 2019.

Signature of Seller or Authorized Signatory of Seller

Signature of Witness

Rattana Meesri

Print Name of Seller or Authorized Signatory of Seller

Print Name of Witness

Signature of Seller or Authorized Signatory of Seller

Signature of Witness

Print Name of Seller or Authorized Signatory of Seller

Print Name of Witness

Seller's GST #

INFORMATION

The following is for information purposes and has no effect on the contract's terms:

REJECTION

I/we do not accept this offer/counter offer. No counter offer is being made.

SIGNED AND DATED at _____, Alberta at _____:_____.m. on _____, 20____.

Signature of Seller or Authorized Signatory of Seller

Signature of Buyer or Authorized Signatory of Buyer

Signature of Seller or Authorized Signatory of Seller

Signature of Buyer or Authorized Signatory of Buyer

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Preview

S
LINC SHORT LEGAL TITLE NUMBER
0020 706 669 755AD;85;4 191 081 885

LEGAL DESCRIPTION
PLAN 755AD
BLOCK 85
LOT 4
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;6;13;8;NE

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 141 130 127

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
191 081 885	01/05/2019	TRANSFER OF LAND	\$140,000	\$140,000

OWNERS

RATTANA MEESRI
OF 143 COUGAR RIDGE DRIVE SW
CALGARY
ALBERTA T3H 4X6
(DATA UPDATED BY: CHANGE OF ADDRESS 191154098)

[Close](#)



BYLAW 1891/2019

TOWN OF REDCLIFF

**A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE
PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW**

WHEREAS the land described at

Legal Description

Lot 4, Block 85, Plan 755AD

Civic Address

205 Broadway Avenue E

Herein referred to as “Subject Lands A, is currently outside the Map A Retail Cannabis Store Overlay in the Land Use Bylaw.

AND WHEREAS Redcliff Town Council has received an application and desires to include the Subject Lands A in the Map A Retail Store Cannabis Overlay Map of the Redcliff’s Land Use Bylaw (1698/2011).



AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act.

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the _____ day of _____ A.D. 2019.

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts that Bylaw 1698/2011, being the Redcliff Land Use Bylaw, be amended as follows:

- 1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1891/2019.
- 2) The land described as

Legal Description

Lot 4, Block 85, Plan 755AD

Civic Address

205 Broadway Avenue E

Is hereby in the Map A Cannabis Retail Store Overlay Map

- 3) Administration is authorized to update the Land Use Bylaw Map A Cannabis Retail Store Overlay Map to be consistent with this Land Use Bylaw Amendment.
- 4) This Bylaw shall come into force on the date of the final reading and signing thereof.

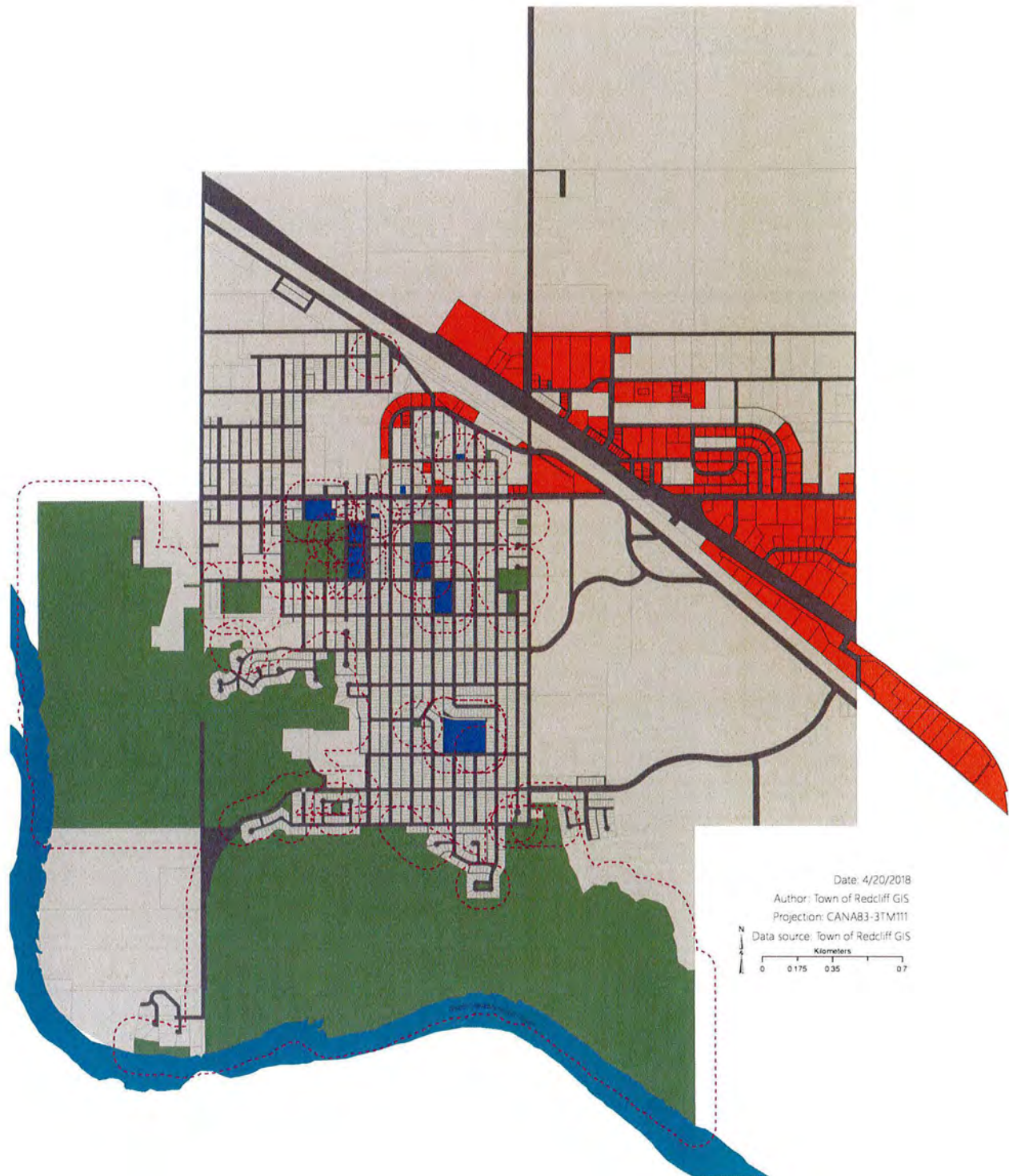
READ a first time this _____ day of _____ 2019 A.D.

READ a second time this _____ day of _____ 2019 A.D.





READ a third time this _____ day of _____ 2019 A.D.

PASSED and **SIGNED** this _____ day of _____ 2019 A.D.

Map A Cannabis Retail Stores Overlay map



Date: 4/20/2018
Author: Town of Redcliff GIS
Projection: CANAD3-3TM111
Data source: Town of Redcliff GIS
Kilometers
0 0.175 0.35 0.7

- | | |
|---|---|
|  Sensitive uses |  Parks |
|  Cannabis retail store overlay |  100m buffer |

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: October 28, 2019

PROPOSED BY: Legislative & Land Services

TOPIC: Encroachment Permit Application – Lot 7, Block A, Plan 9111515
(315 Mitchell Street NE)

PROPOSAL: To not enter into an encroachment agreement with Rodney Schmidt

BACKGROUND:

An Encroachment Permit Application has been received from Rodney Schmidt who owns 315 Mitchell Street NE (Lot 7, Block A, Plan 9111515). The Real Property Report provided indicates that a fence encroaches into Mitchell Street NE by as much as 11.77 meters as shown on the attached Real Property Report.

The Encroachment Permit Bylaw (Bylaw 1751/2013) states that where the encroaching structure encroaches more than 0.31 meters onto Town of Redcliff property the request for an encroachment permit shall be forwarded to Council for consideration.

The Public Services Department, Planning and Engineering Department, and Development Officer have been asked to provide their comments:

Public Services Department: Opposed to granting the encroachment permit. Utility right-of-ways must be clear and maintained; an 11-metre offset for a fence is unacceptable and the precedent cannot be allowed to continue.

Planning and Engineering Department: Opposed to granting the encroachment permit at this time. The right-of-way will be required as part of the North Water Reservoir and Pumphouse Project. If the full width of the right-of-way is not available for construction of the waterline going north, then the Town will incur additional costs. All three properties on Mitchell Street should be required to move their fences and remove any material they have placed in the right-of-way to facilitate the Town's project.

Development Officer: Opposed to the encroachment permit because of how far into the road right-of-way the fence encroaches, which has created a false 'property line' for 301, 315, and 325 Mitchell Street NE. The following was noted during a site visit:

- The only encroachment at the site is a 5' wire farm fence;
- The properties adjacent to the site have fences which encroach into the road right-of-way with similar distances;
- The properties adjacent to the site have both allowed development in the road right-of-way.

ATTACHMENTS:

- Encroachment Permit Application
- Bylaw 1751/2013

- Pictures of site

OPTIONS:

1. To refuse the encroachment permit application from Rodney Schmidt of 315 Mitchell Street NE (Lot 7, Block A, Plan 9111515). Further that the applicant be contacted to bring the encroaching structure into conformance with the Land Use Bylaw.
2. To enter into an encroachment agreement with Rodney Schmidt of 315 Mitchell Street NE (Lot 7, Block A, Plan 9111515).

RECOMMENDATION:

That Council considers Option 1.

SUGGESTED MOTIONS:

1. Councillor _____ moved the encroachment permit application from Rodney Schmidt of 315 Mitchell Street NE (Lot 7, Block A, Plan 9111515) be refused. Further that the applicant be contacted to bring the encroaching structure into conformance with the Land Use Bylaw.
2. Councillor _____ moved that the Municipal Manager be authorized to sign an encroachment agreement with Rodney Schmidt of 315 Mitchell Street NE (Lot 7, Block A, Plan 9111515).

SUBMITTED BY:



Department Head



Municipal Manager



**HAMILTON
CAHOON**

October 3, 2019

Town of Redcliff
Box 40
1 3rd Street NE
Redcliff Alberta
T0J 2P0

RECEIVED
OCT 10 2019
TOWN OF REDCLIFF

Dear Sir:

RE: 315 Mitchell Street NE, Redcliff Alberta

Further to the above noted property, enclosed is the following:

1. Encroachment Permit with Real Property Report attached;
2. Our trust cheque in the amount of \$100.00.

I would ask that you please provide my office with a copy of the Encroachment Agreement when the same becomes available.

Should you require anything further from my office please do not hesitate to contact me.

Yours truly,

to M... mm

DARREN D. CAHOON
DDC/mm
Encl.

////////

Thomas Hamilton
tom@hamiltoncahoon.ca

Darren Cahoon
darren@hamiltoncahoon.ca

////////

phone 403-487-1495
fax 403-487-1496

202, 462 4th Street SE
Medicine Hat, AB T1A 0K6

hamiltoncahoon.ca

////////

An association of independent practices

SCHEDULE "A"

TOWN OF REDCLIFF
ENCROACHMENT PERMIT

I Berney Schmidt, President of Roy Enterprises Ltd. owner of the property legally described as Lot(s) 7, Block A, Plan 9111515, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at 315 Mitchell Street NE legally described as: Lot(s) 7, Block A, Plan 9111515, do, in fact, encroach upon a portion of: Town of Redcliff property as shown on the Survey Certificate attached hereto and forming part of the Permit.

The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become

- dilapidated or damaged;
- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
 - vi) I am aware no application for development permits on this property can, by legislation, be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.
 - vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
 - a. as may be necessary to remove the encroachment; or
 - b. as may be necessary for the routine maintenance of the encroachment.
 - viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff.



APPLICANT

Approved on behalf of Town of Redcliff this the _____ day of _____,

MUNICIPAL MANAGER

Alberta Land Surveyor's Real Property Report

Date of Survey: April 9, 2019

To: Hamilton Cahoon Lawyers
#202, 462 - 4 Street SE, Medicine Hat

Re: Lot 7, Block A, Plan 911 1515
#315 Mitchell Street NE, Redcliff
(David Minor)

TITLE INFORMATION:	
TITLE NUMBER: 171 278 128	DATE OF TITLE SEARCH: MARCH 4/19
PROPERTY IS SUBJECT TO:	
UTILITY RIGHT OF WAY PLAN 911 1516	911 173 439

CERTIFICATION:

I hereby certify that this Report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Manual of Standard Practice of the Alberta Land Surveyors' Association and supplements thereto. Accordingly within those standards and as of the date of this report, I am of the opinion that:

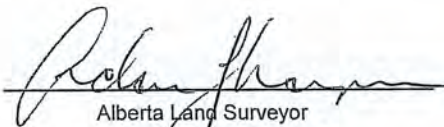
- 1. The plan illustrates the boundaries of the property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice (MSP), and the registered easements and rights-of-way affecting the extent of the title to the property.
- 2. The improvements are entirely within the boundaries of the property with the exception of the encroachments noted on Page 2.
- 3. No visible encroachments exist on the property from any improvements situated on any adjoining property.
- 4. No visible encroachments exist on registered easements or rights-of-way affecting the extent of property.

PURPOSE:

This report and related plan have been prepared for the benefit of the Property owner, subsequent owners and any of their agents for the purpose of land conveyance, support of a subdivision application, a mortgage application, a submittal to the municipality for compliance certificate, etc. Copying is permitted only for the benefit of these parties and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this report. The attached plan should not be used to establish boundaries due to the risk of misinterpretation or measurement error by the user. The information shown on the Real Property Report reflects the status of this property as of the date of the survey only. Users are encouraged to have the Real Property Report updated for future requirements.

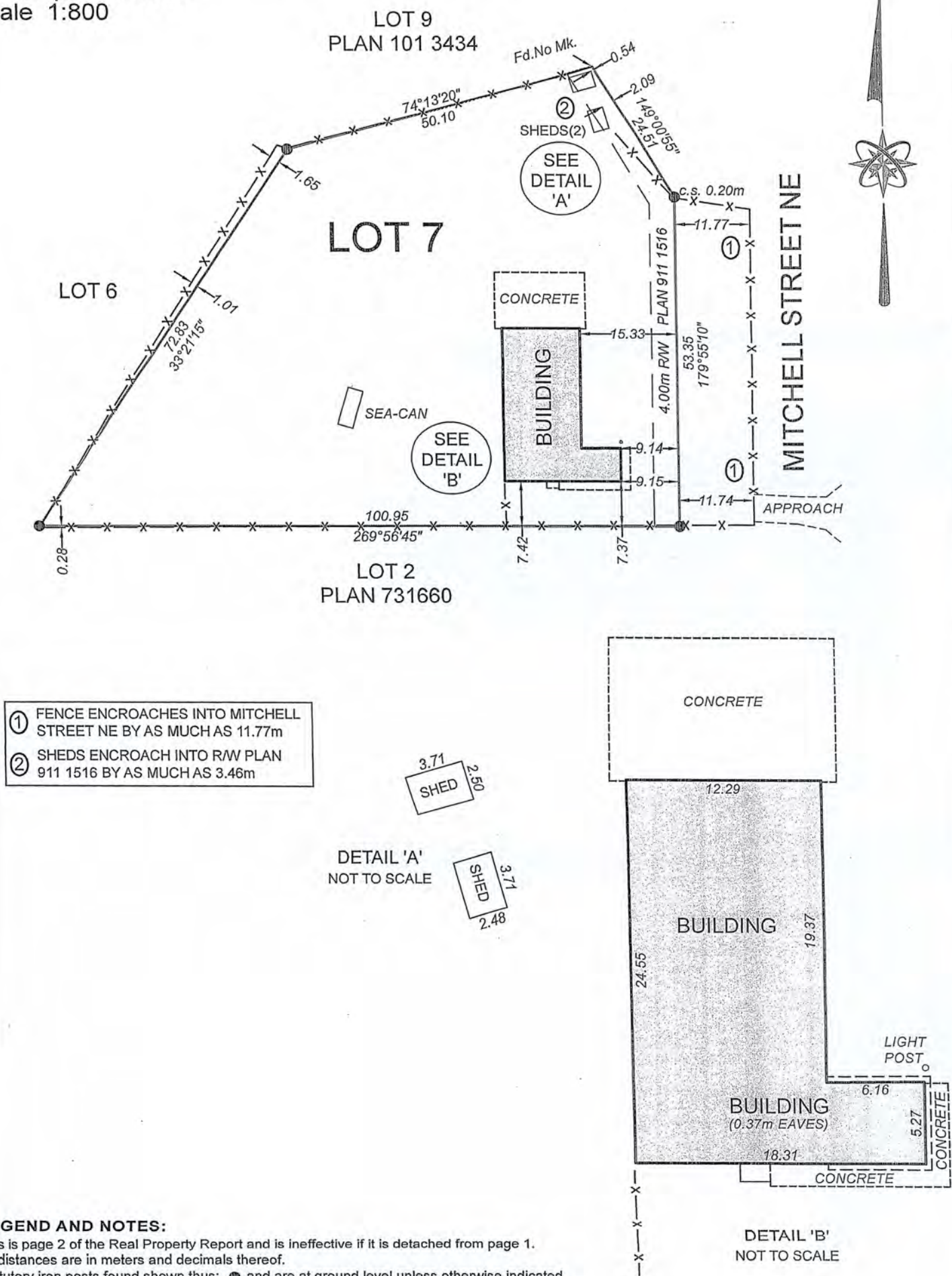
This document is not valid unless it bears an original signature (in blue) and a Benchmark Geomatics Inc. (P241) permit stamp (in red).

Dated at Medicine Hat, Alberta,
this 11th day of April, 2019.


Alberta Land Surveyor
Adam J.F. Thompson, A.L.S.
(copyright reserved)



Address: #315 Mitchell Street NE, Redcliff
Legal Description: Lot 7, Block A, Plan 911 1515
Date: April 11, 2019
Scale 1:800



Benchmark Geomatics Inc.
Unit 102, Westside Common
#2201 Box Springs Boulevard NW
Medicine Hat, AB T1C 0C8
Phone (403)527-3970 Fax (403)527-3908

© Copyright 2019 Adam J. F. Thompson A.L.S.

FILE NO. 19040116

DRAWN BY: CLF







**TOWN OF REDCLIFF
BYLAW NO. 1751/2013**

A BYLAW OF THE TOWN OF REDCLIFF for the purposes of authorizing the issuance of Encroachment Permits.

WHEREAS, it is deemed expedient and proper for a Council to authorize the issuance of an Encroachment Permit.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF, IN THE PROVINCE OF ALBERTA DULY ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. This Bylaw shall be known as the **Encroachment Permit Bylaw**.

ENCROACHMENT PERMITS

2. Encroachment permits:
 - a) where the encroaching structure does not encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit may be approved by the Municipal Manager and such approval shall be copied to Council for information only;
 - b) where the encroaching structure does encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit shall be forwarded to Council for consideration.
3. The fee for an encroachment permit shall be in the amount of \$100.00 plus GST for each encroachment permit issued.
4. Prior to the issuance of an encroachment permit the Town of Redcliff will require the owner of an encroaching structure to make application for an encroachment permit on the standard form as shown on Schedule "A" attached to this Bylaw and provide a copy of a Real Property Report (RPR) prepared by an Alberta Land Surveyor, or other acceptable survey identifying the encroachment.
5. The information that will be required prior to processing an encroaching permit shall include:
 - a) indemnification of Town of Redcliff from any damage or liability associated with the encroaching structure;
 - b) indemnification of Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
 - c) removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated;
 - d) removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction or road development.

- e) acknowledgement that the encroachment permit is terminable by Town of Redcliff upon issuance of 30 days notice in writing to the property owner at the last address as shown on the taxation records of the Town of Redcliff.
6. Encroachment permits may only be issued to the present owner of said encroaching structure;
7. Upon sale of the land the encroachment permit issued by the Town of Redcliff is terminated unless:
- a) If the encroaching structure is sold to a different party the acquiring owner may apply for an encroachment permit to be issued providing the following conditions are met:
 - i) the terms and conditions on the encroachment permit to be issued are identical to the encroachment permit issued to the vendor;
 - ii) the request is made in writing and received by the Town of Redcliff within 60 days of the date of the original encroachment permit;
 - iii) the written request, includes a declaration confirming there have been no adjustments to any building on the site since the date of the issuance of the original encroachment permit.
 - iv) there will be no additional fee charged for issuance of this encroachment permit.
8. That effective upon passage of this Bylaw, The Council of the Town of Redcliff hereby authorizes the Municipal Manager, or his designate, to sign, on behalf of the Town of Redcliff, encroachment permits as shown on Appendix "A" attached.
9. Bylaw 1177/98 is hereby repealed

Read a first time this 27th day of May, 2013.


Read a second time this 10th day of June, 2013.

Read a third time this 10th day of June, 2013.

Signed and Passed the this 17 day of June, 2013.



Mayor



Manager of Legislative and Land Services

SCHEDULE "A"

TOWN OF REDCLIFF
ENCROACHMENT PERMIT

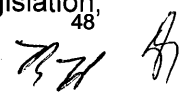
I _____ owner of the property legally described as Lot(s) _____, Block _____, Plan _____, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at _____ legally described as: Lot(s) _____, Block _____, Plan _____, do, in fact, encroach upon a portion of: _____ as shown on the Survey Certificate attached hereto and forming part of the Permit.

The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated or damaged;
- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
- vi) I am aware no application for development permits on this property can, by legislation,



be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.

- vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
 - a. as may be necessary to remove the encroachment; or
 - b. as may be necessary for the routine maintenance of the encroachment.
- viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff.

APPLICANT

Approved on behalf of Town of Redcliff this the _____ day of _____, _____.

MUNICIPAL MANAGER

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: October 28, 2019

PROPOSED BY: Planning & Engineering

TOPIC: 2020 Safety Codes Fees

PROPOSAL: Provide Guidance on Safety Code Fees for 2020

BACKGROUND:

The Town has a contract with Park Enterprises to provide Safety Codes Services for the Town. When the Town retained Park Enterprises Ltd. three years ago the fees for Safety Codes Services that the Town needed to charge to cover Park Enterprises Ltd.'s fees went up substantially. To help mitigate this the Town reduced the Town's portion of the fees. Over the last three years Park Enterprises Ltd. has maintained their fees at the same level and the Town has increased overall Safety Codes fees by about 2% annually to bring the Town's portion of the fees more in line with the industry average.

For 2020 Park Enterprises Ltd. has proposed to continue with their 2019 fees.

The Town is extending the Park Enterprises Ltd. contract for another year. The contract allows the Town to extend the contract for one year twice. The principle concern is that when the Town must tender for a new multi-year service contract that there will again be a large increase in the Safety Codes fees if the Town has not increased the fees a little every year. On the other hand, given the state of the economy and that three years ago was the first time the Town retained an accredited agency under the Alberta Safety Codes Council's new Quality Management Plan requirements there may not be a substantial change under a new contract.

For Council's information a Small Project Rate has been negotiated with Park Enterprises for 2020. This Small Project Rate is intended to cover things like above ground swimming pools, garden sheds over 100 square feet but under 150 square feet, etc. These types of projects typically have not applied for Safety Code Permits but under the Safety Code Act are required to obtain permits.

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

Goal 2 The Town of Redcliff strives to offer an environment that advances local employment through economic development and diversification.

Strategies

2.3. Promote a positive culture towards business and development

Goal 4 The Town of Redcliff is effective in governance and public service delivery.

Strategies

- 4.1. Conduct a review to identify how existing bylaws, policies and procedures may restrict the realization of the Town's vision
- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources

ATTACHMENTS:

N/A

OPTIONS:

1. Direct Administration to keep Safety Code Fees the same as they are for 2020.
2. Direct Administration to increase Safety Code Fees by approximately 1% for 2020.
3. Direct Administration to increase Safety Code Fees by approximately 2% for 2020.
4. Direct Administration to increase Safety Code Fees by some other percentage for 2020.


RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved Administration to keep Safety Code Fees for 2020 the same as they are in 2019.
2. Councillor _____ moved Administration to increase Safety Code Fees by approximately ___% for 2020.

SUBMITTED BY:



Department Head



Municipal Manager

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: October 28, 2019

PROPOSED BY: Finance and Administration

TOPIC: Funding Reallocation to Purchase a new Server in 2019

PROPOSAL: To Reallocate Funds to Purchase a new Server

BACKGROUND:

At the October 18, 2019 Interim Capital Budget meeting, the project "Main Server" for a cost of \$50,000 with funding from purchasing reserve was discussed. Council was advised that the existing server has insufficient space to accommodate current and future storage requirements to finish out the year. An upgrade to Great Plains (finance software) is required by the end of the year and the current server does not have enough space. It was suggested that Administration review the 2019 budget and ascertain if there may be sufficient funds within the 2019 operating budget to purchase the hardware. Alternatively, as an interim solution Administration was considering having to rent a server to meet the Town's needs.

Administration's review of the 2019 budget shows that, due to staff movement and turnover, there are unused funds in the salaries and benefits under the Planning & Engineering and Public Services functions that can be applied and reallocated to this important project.

POLICY/LEGISLATION: N/A

STRATEGIC PRIORITIES: N/A

ATTACHMENT: N/A

OPTIONS:

1. To direct Administration to purchase a new server with funding through the reallocation of unused salaries and benefits under Planning & Engineering and Public Services for an amount of \$50,000 in 2019.
2. To direct Administration to rent a server to meet the Town's needs as an interim solution and purchase a new server with funding from purchasing reserve as per 2020 interim capital budget.

RECOMMENDATION:


Option #1

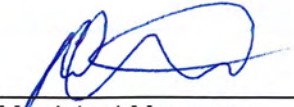
SUGGESTED MOTION(S):

1. Councillor _____ moved that Administration be authorized to purchase a new server with funding from the unused salaries and benefits under Planning & Engineering and Public Services for an amount of \$50,000 in 2019.

2. Councillor _____ moved to direct administration to rent a server to meet the Town's needs as an interim solution and further, to purchase a new server with funding from the purchasing reserve as per the 2020 interim capital budget.

SUBMITTED BY:


Department Head


Municipal Manager

From: Peggy Revell <PeggyR@mhwss.ca>
Sent: Tuesday, October 22, 2019 9:38 AM
To: Arlos Crofts <arlosc@redcliff.ca>
Subject: Redcliff Ribbon Tying

Hi Arlos,

Just in case Carla Spampinato hasn't passed this along – the Women's Shelter and Redcliff Youth Centre was hoping to extend an invite to council for our Nov. 1st ribbon tying along the Avenue of Trees for Family Violence Prevention Month. The attached poster has more info. Thanks!



Peggy Revell | Community Education & Awareness Coordinator
Medicine Hat Women's Shelter Society

peggyr@mhwss.ca

Phone: 403-527-8223 | 24 hour Help Line: 403-529-1091

Box 2500, Medicine Hat, AB T1A 8G8

Take a stand against family violence by volunteering,
donating or learning more: www.mhwss.ca

Medicine Hat Women's Shelter Society honors and acknowledges that we are situated on Treaty 7 and Treaty 4 territory, traditional lands of the Siksika (Blackfoot), Kainai (Blood), Piikani (Peigan), Stoney-Nakoda, and Tsuut'ina (Sehaka) as well as the Cree, Slave, and the Saulteaux bands of the Ojibwa peoples. We also honor and acknowledge that we are on the homelands of the Métis Nation within Region III.



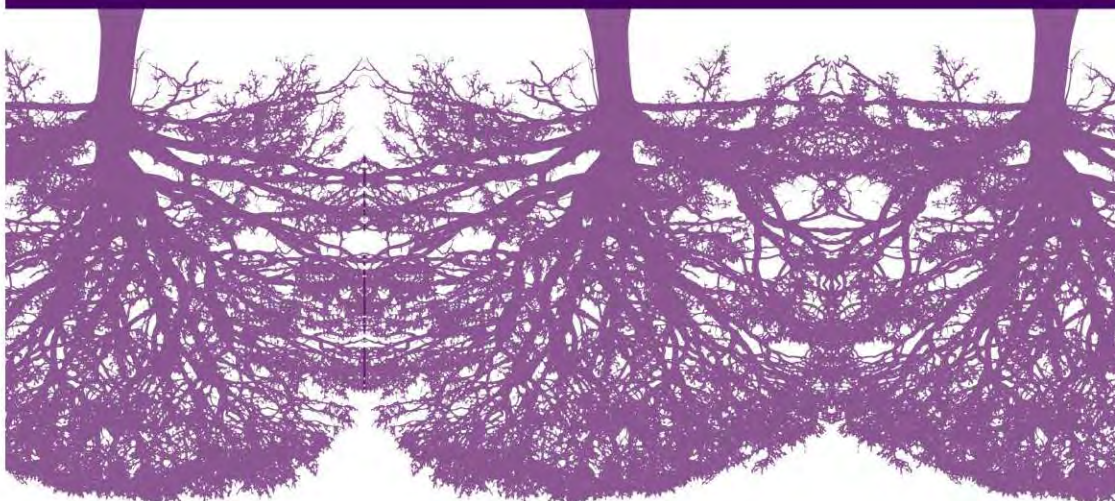
Join the Redcliff Youth Centre & Medicine Hat Women's Shelter Society as we tie

Purple Ribbons



Along the Avenue of Trees in Redcliff
Nov. 1, 2019, 3:30 p.m.

For Family Violence Prevention Month



Memo



To: Redcliff Town Council
From: Planning & Engineering
Date: October 29, 2019
Re: Construction Projects Status Update

As of noon Friday October 25, 2019 the status of construction projects is as follows:

300 Block of 4th Street SE

- Project is completed. Some very minor deficiencies noted. Project is about \$12,000 over budget.

Broadfoot and Stone Place

- Storm Sewer extension and asphalt patching are completed. Some minor deficiencies noted. Project is about \$3,000 over budget.
- Weeping tile installation and top lift paving have been deferred to early 2020 to allow the contractor to focus on the Rectangle Parking Lot.

Rectangle Parking Lot

- Underground work has been completed,
- New gutter has been installed on the building,
- Concrete work in the parking area is 90% complete,
- Paving preparation work is 80% complete,
- Concrete work on Main Street has started.
- Paving of the parking lot is scheduled for the latter half of the week of October 28, 2019 weather depending.
- It is expected that the project will be substantially completed in two weeks weather depending.

3rd Avenue and 3rd Street Lift Station

- Walls of the surge tank are all poured.
- Formwork for the top slab pour is being installed.
- Pumping of water will have to continue until at least 1.2 meters of backfill is placed over the tank to ensure buoyancy issues do not occur.
- It is expected that most of the work and a good portion of the backfill will be completed in 2019. Cleanup work will occur in spring of 2020.



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
October 28, 2019	Organizational Meeting	Town Hall Council Chambers 6:30 p.m.
October 28, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
November 6, 2019	Special Council Meeting 2020 Operating Budget Review	Town Hall Council Chambers 8:30 a.m. – 5:00 p.m.
November 7, 2019	Tri-Area IDP and ICF Open House	Sword Room, Redcliff Legion 6:30 p.m. – 8:30 p.m.
November 9, 2019	Special Council Meeting 2020 Operating Budget Review	Town Hall Council Chambers 8:30 a.m. – 5:00 p.m.
November 12, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.