



**COUNCIL MEETING**  
**TUESDAY, NOVEMBER 12, 2019**  
**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
TUESDAY, NOVEMBER 12, 2019 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

**AGENDA ITEM**

**RECOMMENDATION**

**1. GENERAL**

	<b>A)</b>	Call to Order	
Pg. 2	<b>B)</b>	Adoption of Agenda	Adoption
Pg. 4	<b>C)</b>	Accounts Payable *	For Information

**2. DELEGATION**

Pg. 7	<b>A)</b>	RCMP Report to Council *	
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**3. MINUTES**

Pg. 13	<b>A)</b>	Organizational Council meeting held October 28, 2019 *	For Adoption
Pg. 19	<b>B)</b>	Council meeting held October 28, 2019 *	For Adoption
Pg. 23	<b>C)</b>	Special Council meeting held November 6, 2019 *	For Adoption
Pg. 26	<b>D)</b>	Riverview Golf Club Board of Directors meeting held October 8, 2019 *	For Information
Pg. 29	<b>E)</b>	Redcliff & District Recreation Committee meeting held November 4, 2019 *	For Information

**4. REQUEST FOR DECISION**

Pg. 31	<b>A)</b>	Pat's Off-Road Transport Ltd. Bulk Water Station Agreement *	For Consideration
Pg. 40	<b>B)</b>	Encroachment Permit * Re: Lots 23-24, Block 3, Plan 1117V (806 1 Street SE)	For Consideration
Pg. 54	<b>C)</b>	Lions Park Tot Play Structures *	For Consideration

**5. OTHER**

Pg. 62	<b>A)</b>	Municipal Manager Report to Council *	For Information
Pg. 76	<b>B)</b>	Landfill Graphs *	For Information

**6. RECESS**

**7. IN CAMERA (CONFIDENTIAL)**

**A)** Personnel (*FOIP* Sec.17)

**B)** Personnel (*FOIP* Sec. 17 & 25)

**C)** Enforcement Matter (*FOIP* Sec. 17 & 24)

**8 ADJOURN**

<b>COUNCIL MEETING - NOVEMBER 12, 2019</b>			
<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
84621	AMRON CONSTRUCTION LTD.	TOWN HALL RENOVATIONS	\$ 22,588.65
84622	AMSC INSURANCE SERVICES(GENERAL INSURANCE)	SEPT. BENEFIT PREMIUMS & HEALTH CARE SPENDING	\$ 23,436.05
84623	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 15,568.57
84624	CYPRESS COMMUNICATIONS LTD.	2 WAY RADIO	\$ 441.00
84625	IMAGINIT TECHNOLOGIES	AUTOCAD & SUPPORT 3 YEARS	\$ 9,024.75
84626	MATRIX SOLUTIONS INC.	PROJ#216(WETLAND ASSESSMENT) PROFESSIONAL SERVICES	\$ 2,465.30
84627	NEW NORTH RESOURCES LTD.	SGTRI 35% REFUND	\$ 1,139.13
84628	THE OUTDOORSMAN	VORTEX CROSSFIRE BINOCULARS	\$ 240.00
84629	SHAW CABLESYSTEMS G.P.	INTERNET	\$ 168.00
84630	ERIC SOLBERG	AUMA CONFERENCE TRAVEL	\$ 606.00
84631	SUSTAINERGY ENGINEERING	ENERGY CONSUMPTION ANALYSIS	\$ 9,702.00
84632	TBC GENERAL CONTRACTING	PROJ#207(LIBRARY) WINDOW FRAME REPAIR	\$ 3,877.82
84633	UPS CANADA	FREIGHT	\$ 45.84
84680	AUMA	QUEEN'S PRINTER SUBSCRIPTION	\$ 131.25
84681	BENTLEY SYSTEMS INC.	OPEN SITE DESIGNER TL	\$ 1,320.28
84682	CANADIAN PACIFIC RAILWAY	MAINTENANCE FLASHER CONTRACT	\$ 558.00
84683	HUDEK, ROB	FALL FESTIVAL ENTERTAINMENT	\$ 400.00
84684	JACOB'S WELDING LTD.	REPAIR LANDPRIDE MOWER & ROLLER	\$ 210.00
84685	MEDICINE HAT NISSAN	VEHICLE PARTS	\$ 437.51
84686	MURRAY CHEVROLET CADILLAC	KEY & CUT KEY	\$ 40.71
84687	NEOPOST LEASING SERVICES CANADA LTD	LEASE OF FOLDER/STUFFER	\$ 1,217.89
84688	NEW WEST TRUCK CENTRES	TRAINING ON HEADLAMP ALIGNMENT	\$ 429.50
84689	WESTERN TRACTOR COMPANY INC.	CLEARING SAW	\$ 524.99
84690	UNITED RENTALS	RAMMER RENTAL	\$ 215.14
84691	TROPHY AND ENGRAVING WORLD	COUNCIL PICTURE NAME PLATE	\$ 13.60
84692	GOEHRING CONSTRUCTION LTD.	PROJ#206(AQUATIC CENTRE) POOL DOOR UPGRADES	\$ 12,367.95
84693	SHAW CABLESYSTEMS G.P.	INTERNET	\$ 97.60
84694	ROBERTSON IMPLEMENT ALBERTA	EQUIPMENT PARTS	\$ 2,166.60
		<b>TOTAL</b>	<b>\$ 109,434.13</b>

<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS</b>			
<b>EFT#</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT0001771	49 NORTH LUBRICANTS	BULK OIL STORAGE	\$ 6,075.13
EFT0001772	A & B STEEL LTD	EQUIPMENT PARTS	\$ 14.44
EFT0001773	ACTION PARTS	EQUIPMENT PARTS	\$ 65.74
EFT0001774	ALTA-WIDE BUILDERS SUPPLIES (MEDICINE HAT) LTD.	BLADE & CAULKING LIBRARY REPAIR	\$ 92.99
EFT0001775	ATRON REFRIGERATION & AIR CONDITIONING LTD	WTP EXHAUST FAN REPAIR	\$ 1,264.31
EFT0001776	BREWMASTER WHOLESALE FOODS & COFFEE SERVICES	FALL FESTIVAL HOT DOGS	\$ 76.50
EFT0001777	BYZ ENTERPRISES INC.	PROJ#165(LIFT STATION UPGRADES) SURGE TANKS	\$ 220,742.55
EFT0001778	CANADIAN LINEN & UNIFORM SERVICE	COVERALL & TOWELS	\$ 50.00
EFT0001779	DIGITEX CANADA INC.	PHOTOCOPIER FEES	\$ 370.17
EFT0001780	HOME HARDWARE	GENERAL SUPPLIES	\$ 43.41
EFT0001781	JIM'S ELECTRIC (2006) LTD.	TOWN HALL REWIRING	\$ 7,760.55
EFT0001782	MEDICINE HAT CSRD #20	2019 CSRD REQUISITION	\$ 187,341.50
EFT0001783	RECREATION FACILITY PERSONNEL	COURSE	\$ 735.00
EFT0001784	ROCKY MOUNTAIN PHOENIX	FIRE FIGHTING EQUIPMENT	\$ 871.50
EFT0001785	SCHEFFER ANDREW LTD.	IF COX/ STONE & BROADFOOT	\$ 14,220.36
EFT0001786	SITEONE LANDSCAPE SUPPLY	PARTS	\$ 47.81
EFT0001787	BARRY STEIER	ANIMAL TRAPS	\$ 77.30
EFT0001788	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 74.99
EFT0001789	SUN CITY FORD LTD	EQUIPMENT PARTS	\$ 188.39
EFT0001790	TRANSIT PAVING INC	PROJ#219(RECTANGLE PARKING LOT) GRAVEL	\$ 45,490.88
EFT0001791	ACTION PARTS	25L GAS CAN	\$ 35.65
EFT0001792	BARTLE & GIBSON CO. LTD.	EQUIPMENT PARTS	\$ 75.41

EFT0001793	BERT'S VACUUMS & EQUIPMENT RENTAL	PAPER TOWEL DISPENSER	\$ 107.92
EFT0001794	BLUE IMP (1594981 ALBERTA LTD)	PLAYGROUND EQUIPMENT	\$ 214.31
EFT0001795	C & H IRRIGATION LTD.	PVC FITTINGS - POOL	\$ 64.58
EFT0001796	CANADIAN LINEN & UNIFORM SERVICE	COVERALL & TOWELS	\$ 47.28
EFT0001797	CENTRAL SHARPENING	BLADE SHAPENING	\$ 393.75
EFT0001798	CITY AUTO PARTS	BATTERY CLEANER	\$ 17.09
EFT0001799	ENGLER, ERICA	CONFERENCE TRAVEL	\$ 45.00
EFT0001800	HOME HARDWARE	GENERAL SUPPLIES & RV ANTIFREEZE	\$ 1,128.65
EFT0001801	INDUSTRIAL MACHINE INC.	PARTS - ZAMBONI	\$ 193.61
EFT0001802	KIRK'S MIDWAY TIRE	2 NEW TIRES	\$ 270.90
EFT0001803	PALIWODA, DAN	COURSE TRAVEL	\$ 479.21
EFT0001804	PARK ENTERPRISES LTD.	SEPTEMBER 2019 BILLING	\$ 1,478.02
EFT0001805	RURAL MUNICIPALITIES OF ALBERTA	SHOE & CUTTING EDGE	\$ 509.27
EFT0001806	RMA FUEL LTD	BULK FUEL	\$ 9,012.63
EFT0001807	SHANON SIMON	CONFERENCE TRAVEL	\$ 45.00
EFT0001808	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 119.04
EFT0001809	SUN CITY FORD LTD	EQUIPMENT PARTS	\$ 295.92
EFT0001810	WESTERN CANADA WELDING PRODUCT	OXYGEN & ACETYLENE	\$ 250.96
		<b>TOTAL</b>	<b>\$ 500,387.72</b>

<b><u>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ATB MASTERCARD</u></b>			
<b><u>DATE</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
2019-09-05	STAPLES	OFFICE SUPPLIES	\$ 274.97
2019-09-16	STAPLES	OFFICE SUPPLIES	\$ 407.23
2019-09-18	CPC	UTILITY STATEMENT POSTAGE	\$ 584.03
2019-09-18	CPC	UTILITY STATEMENT POSTAGE	\$ 584.03
2019-09-18	CPC	UTILITY STATEMENT POSTAGE	\$ 584.03
2019-09-13	SPLASHNDASH	VEHICLE WASH	\$ 20.00
2019-09-10	EXPEDIA	CONFERENCE HOTEL RAFAEL	\$ 222.28
2019-09-18	SPLASHNDASH	WASH ROGUE	\$ 14.00
2019-09-27	SERVICE PLUS INNS	ADOA CONFERENCE HOTEL	\$ 959.88
2019-09-10	NEWEGG	LAPTOP RAM	\$ 190.02
2019-09-11	COSTCO	COFFEE SUPPLIES	\$ 209.94
2019-09-14	AMAZON	KEYBOARD & MOUSE	\$ 41.99
2019-09-15	AMAZON	TONER CARTRIDGE	\$ 42.59
2019-09-17	COMPASS	CONFERENCE TRAVEL	\$ 18.50
2019-09-19	HYATT HOTELS	CONFERENCE TRAVEL	\$ 669.74
2019-09-19	HYATT HOTELS	CONFERENCE TRAVEL	\$ 669.74
2019-09-19	COMPASS	CONFERENCE TRAVEL	\$ 8.50
2019-09-06	MICHAELS	FAMILY VIOLENCE COURSE	\$ 7.99
2019-09-13	FACEBOOK ADS	FALL FESTIVAL ADS	\$ 30.00
2019-09-17	DOLLARAMA	FALL FESTIVAL SUPPLIES	\$ 15.80
2019-09-23	CANADA SAFETY	BABYSITTING COURSE BOOKS	\$ 262.90
2019-10-02	HOME HARDWARE	FALL FESTIVAL SUPPLIES	\$ 14.68
2019-10-03	JOOMAG	ONLINE REC PROGRAMMING	\$ 219.19
2019-10-03	COSTCO	GINGER BREAD HOUSES & FALL FESTIVAL	\$ 171.39
2019-09-17	AMAZON	OFFICE SUPPLIES	\$ 159.92
2019-09-19	ALLMARK	DOOR KIT FOR CAMPGROUND SHOWERS	\$ 52.50
2019-09-23	COSTCO	VEHICLE SUPPLIES	\$ 62.95
2019-09-23	COSTCO	PROPANE	\$ 56.61
2019-09-24	AMAZON	OFFICE SUPPLIES	\$ 160.01
2019-09-25	NEVCO SCOREBOARD	SCOREBOARD CONTROLLER	\$ 1,508.45
2019-09-25	TIM HORTONS	TRAINING SUPPLIES	\$ 38.31
2019-09-26	STAPLES	MEETING SUPPLIES	\$ 419.99
2019-09-30	COSTCO	PROPANE	\$ 77.26
2019-10-03	KENROC	LIBRARY WINDOW SUPPLIES	\$ 90.00
2019-10-03	KENROC	LIBRARY WINDOW SUPPLIES	\$ 94.50

2019-10-03	KENROC	LIBRARY WINDOW SUPPLIES	\$ (90.00)
2019-09-24	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 569.19
2019-09-24	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 674.19
2019-09-24	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 674.19
2019-09-24	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 639.19
2019-09-24	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 898.92
2019-09-27	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 898.92
2019-09-27	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 898.92
2019-09-27	SUTTON PLACE HOTEL	AUMA CONFERENCE TRAVEL	\$ 898.92
2019-09-12	KIRKS	FLAT REPAIR	\$ 20.00
2019-09-18	SPLASHNDASH	VEHICLE WASH	\$ 10.00
2019-09-23	AMEA	CONFERENCE REGISTRATION	\$ 215.00
2019-09-26	CANVA	CPS - GRAPHIC DESIGN PURCHASE	\$ 1.37
2019-10-03	WAYFAIR	COUNCIL CHAMBER CLOCK	\$ 152.23
2019-09-23	NFPA FIRE PROTECT	FIRE PREVENTION WEEK SUPPLIES	\$ 171.04
2019-09-27	WALMART	FALL FESTIVAL SUPPLIES	\$ 41.57
2019-09-24	ATB	ANNUAL FEE	\$ (49.00)
		<b>TOTAL</b>	<b>\$ 15,568.57</b>

<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
000615	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 177.82
000616	TELUS COMMUNICATIONS	NEW SERVICE PROJ#003(SCALE SYSTEM) & PROJ#004 (OPERATIONS BUILDING)	\$ 20,083.34
000617	EPCOR	UTILITIES	\$ 72.73
000618	SHOCKWARE WIRELESS INC.	INTERNET	\$ 52.45
000619	TELUS COMMUNICATIONS	TELEPHONE	\$ 39.43
		<b>TOTAL</b>	<b>\$ 20,425.77</b>

<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT000000000139	CITY AUTO PARTS	EQUIPMENT PARTS	\$ 123.73
EFT000000000140	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 326.70
EFT000000000141	COREY POICK	CONFERENCE TRAVEL	\$ 145.00
EFT000000000142	RURAL MUNICIPALITIES OF ALBERTA	PROJ#2(TRANSFER SITE) END SECTIONS & COUPLERS	\$ 1,997.10
EFT000000000143	RMA FUEL LTD	BULK FUEL	\$ 2,994.87
		<b>TOTAL</b>	<b>\$ 5,587.40</b>

<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ATB MASTERCARD</b>			
<b>DATE</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
2019-09-11	CITY OF LETHBRIDGE	CONFERENCE TRAVEL	\$ 2.00
2019-10-01	BANFF EAST GATE	CONFERENCE TRAVEL	\$ 136.40
2019-10-01	ESSO	CONFERENCE TRAVEL	\$ 39.42
		<b>TOTAL</b>	<b>\$ 177.82</b>

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**September: 2014 - 2019**

All categories contain "Attempted" and/or "Completed"

October-02-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		0	0	0	0	0	0	N/A	N/A	0.0
Assault		4	5	5	1	6	6	50%	0%	0.3
Kidnapping/Hostage/Abduction		0	0	2	0	1	0	N/A	-100%	0.0
Extortion		0	0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	1	0	0	0	1	N/A	N/A	0.1
Uttering Threats		0	3	1	3	1	1	N/A	0%	0.0
<b>TOTAL PERSONS</b>		<b>4</b>	<b>9</b>	<b>8</b>	<b>4</b>	<b>8</b>	<b>8</b>	<b>100%</b>	<b>0%</b>	<b>0.4</b>
Break & Enter		0	1	2	0	6	4	N/A	-33%	0.9
Theft of Motor Vehicle		0	0	1	1	0	1	N/A	N/A	0.1
Theft Over \$5,000		0	0	0	2	0	0	N/A	N/A	0.1
Theft Under \$5,000		3	3	8	5	11	8	167%	-27%	1.3
Possn Stn Goods		0	0	0	1	5	2	N/A	-60%	0.7
Fraud		2	1	2	0	2	2	0%	0%	0.0
Arson		0	0	0	0	0	0	N/A	N/A	0.0
Mischief To Property		3	7	5	7	7	5	67%	-29%	0.3
<b>TOTAL PROPERTY</b>		<b>8</b>	<b>12</b>	<b>18</b>	<b>16</b>	<b>31</b>	<b>22</b>	<b>175%</b>	<b>-29%</b>	<b>3.6</b>
Offensive Weapons		1	0	0	1	6	0	-100%	-100%	0.4
Disturbing the peace		4	3	2	1	1	2	-50%	100%	-0.5
Fail to Comply & Breaches		4	0	2	3	0	2	-50%	N/A	-0.3
<b>OTHER CRIMINAL CODE</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0%</b>	<b>-50%</b>	<b>0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>10</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>9</b>	<b>5</b>	<b>-50%</b>	<b>-44%</b>	<b>-0.3</b>
<b>TOTAL CRIMINAL CODE</b>		<b>22</b>	<b>25</b>	<b>31</b>	<b>25</b>	<b>48</b>	<b>35</b>	<b>59%</b>	<b>-27%</b>	<b>3.7</b>

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**September: 2014 - 2019**

All categories contain "Attempted" and/or "Completed"

October-02-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Trafficking		0	0	0	0	0	1	N/A	N/A	0.1
Drug Enforcement - Other		0	0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		1	1	0	0	0	1	0%	N/A	-0.1
Cannabis Enforcement		0	0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		1	1	0	0	0	1	0%	N/A	-0.1
Liquor Act		0	0	1	0	1	0	N/A	-100%	0.1
Cannabis Act		0	0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		2	3	2	1	5	3	50%	-40%	0.3
Other Provincial Stats		6	7	10	11	9	14	133%	56%	1.3
<b>Total Provincial Stats</b>		8	10	13	12	15	17	113%	13%	1.7
Municipal By-laws Traffic		2	0	1	0	0	2	0%	N/A	0.0
Municipal By-laws		4	2	6	6	8	1	-75%	-88%	0.1
<b>Total Municipal</b>		6	2	7	6	8	3	-50%	-63%	0.1
Fatals		0	0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	0	0	0	N/A	N/A	0.0
Property Damage MVC (Reportable)		6	7	3	3	4	4	-33%	0%	-0.5
Property Damage MVC (Non Reportable)		1	2	2	0	1	0	-100%	-100%	-0.3
<b>TOTAL MVC</b>		7	9	5	3	5	4	-43%	-20%	-0.8
<b>Provincial Traffic</b>		16	8	30	6	47	42	163%	-11%	6.4
<b>Other Traffic</b>		2	0	3	0	0	0	-100%	N/A	-0.4
<b>Criminal Code Traffic</b>		8	1	0	3	3	2	-75%	-33%	-0.6
<b>Common Police Activities</b>										
False Alarms		11	10	5	12	0	0	-100%	N/A	-2.2
False/Abandoned 911 Call and 911 Act		5	6	2	0	1	1	-80%	0%	-1.1
Suspicious Person/Vehicle/Property		6	6	7	6	6	17	183%	183%	1.5
Persons Reported Missing		0	0	1	0	3	0	N/A	-100%	0.2
Spousal Abuse - Survey Code (Reported)		2	5	5	0	6	4	100%	-33%	0.2



**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**October: 2014 - 2019**

All categories contain "Attempted" and/or "Completed"

November-05-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	0	0	0	0	-100%	N/A	-0.1
Other Sexual Offences		0	0	0	0	0	0	N/A	N/A	0.0
Assault		3	1	1	3	7	3	0%	-57%	0.6
Kidnapping/Hostage/Abduction		0	0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	3	1	0	0	1	N/A	N/A	-0.1
Uttering Threats		0	0	1	0	0	2	N/A	N/A	0.3
<b>TOTAL PERSONS</b>		<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>7</b>	<b>6</b>	<b>50%</b>	<b>-14%</b>	<b>0.5</b>
Break & Enter		1	1	0	0	0	3	200%	N/A	0.2
Theft of Motor Vehicle		0	1	2	1	0	3	N/A	N/A	0.3
Theft Over \$5,000		2	0	0	1	0	0	-100%	N/A	-0.3
Theft Under \$5,000		2	4	7	5	6	3	50%	-50%	0.3
Possn Stn Goods		0	2	1	0	0	1	N/A	N/A	-0.1
Fraud		1	0	4	0	4	6	500%	50%	0.9
Arson		0	0	0	0	0	0	N/A	N/A	0.0
Mischief To Property		7	5	9	3	5	5	-29%	0%	-0.5
<b>TOTAL PROPERTY</b>		<b>13</b>	<b>13</b>	<b>23</b>	<b>10</b>	<b>15</b>	<b>21</b>	<b>62%</b>	<b>40%</b>	<b>0.9</b>
Offensive Weapons		2	0	0	0	0	0	-100%	N/A	-0.3
Disturbing the peace		2	0	1	0	1	3	50%	200%	0.2
Fail to Comply & Breaches		3	0	0	4	0	4	33%	N/A	0.3
<b>OTHER CRIMINAL CODE</b>		<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>8</b>	<b>1</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>7</b>	<b>-13%</b>	<b>133%</b>	<b>0.1</b>
<b>TOTAL CRIMINAL CODE</b>		<b>25</b>	<b>18</b>	<b>29</b>	<b>18</b>	<b>25</b>	<b>34</b>	<b>36%</b>	<b>36%</b>	<b>1.6</b>

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**October: 2014 - 2019**

All categories contain "Attempted" and/or "Completed"

November-05-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Possession		1	0	0	1	1	0	-100%	-100%	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		1	0	0	1	2	0	-100%	-100%	0.1
Cannabis Enforcement		0	0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	0	0	0	0	-100%	N/A	-0.1
<b>TOTAL FEDERAL</b>		2	0	0	1	2	0	-100%	-100%	-0.1
Liquor Act		1	0	1	1	2	1	0%	-50%	0.2
Cannabis Act		0	0	0	0	1	0	N/A	-100%	0.1
Mental Health Act		3	2	0	1	10	3	0%	-70%	0.7
Other Provincial Stats		7	7	3	5	13	15	114%	15%	1.7
<b>Total Provincial Stats</b>		11	9	4	7	26	19	73%	-27%	2.7
Municipal By-laws Traffic		1	0	0	1	0	0	-100%	N/A	-0.1
Municipal By-laws		1	1	3	3	6	8	700%	33%	1.4
<b>Total Municipal</b>		2	1	3	4	6	8	300%	33%	1.3
Fatals		0	0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	1	0	0	0	0	-100%	N/A	-0.2
Property Damage MVC (Reportable)		5	6	1	6	6	6	20%	0%	0.3
Property Damage MVC (Non Reportable)		3	1	1	0	0	0	-100%	N/A	-0.5
<b>TOTAL MVC</b>		9	8	2	6	6	6	-33%	0%	-0.5
<b>Provincial Traffic</b>		14	25	13	17	49	21	50%	-57%	3.2
<b>Other Traffic</b>		0	1	3	1	2	0	N/A	-100%	0.0
<b>Criminal Code Traffic</b>		2	6	6	2	0	5	150%	N/A	-0.2
<b>Common Police Activities</b>										
False Alarms		14	6	5	10	6	3	-79%	-50%	-1.4
False/Abandoned 911 Call and 911 Act		2	2	2	2	3	2	0%	-33%	0.1
Suspicious Person/Vehicle/Property		4	4	7	9	5	11	175%	120%	1.1
Persons Reported Missing		0	1	1	1	1	0	N/A	-100%	0.0
Spousal Abuse - Survey Code (Reported)		2	3	1	2	1	6	200%	500%	0.4

**Redcliff Municipal Detachment**  
**Crime Statistics (Actual)**  
**Q3: 2014 - 2019**

All categories contain "Attempted" and/or "Completed"

October-02-19

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	3	5	0	1	1	-83%	0%	-1.0
Drug Enforcement - Trafficking		0	0	0	0	0	2	N/A	N/A	0.3
Drug Enforcement - Other		0	0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>6</b>	<b>3</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>-50%</b>	<b>200%</b>	<b>-0.7</b>
Cannabis Enforcement		0	0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	1	0	0	0	0	-100%	N/A	-0.2
<b>TOTAL FEDERAL</b>		<b>7</b>	<b>4</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>-57%</b>	<b>200%</b>	<b>-1.0</b>
Liquor Act		3	3	6	0	2	1	-67%	-50%	-0.5
Cannabis Act		0	0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		11	10	6	8	15	9	-18%	-40%	0.2
Other Provincial Stats		21	20	23	36	34	46	119%	35%	5.1
<b>Total Provincial Stats</b>		<b>35</b>	<b>33</b>	<b>35</b>	<b>44</b>	<b>51</b>	<b>56</b>	<b>60%</b>	<b>10%</b>	<b>4.8</b>
Municipal By-laws Traffic		3	1	1	0	0	5	67%	N/A	0.2
Municipal By-laws		19	22	17	14	25	12	-37%	-52%	-0.8
<b>Total Municipal</b>		<b>22</b>	<b>23</b>	<b>18</b>	<b>14</b>	<b>25</b>	<b>17</b>	<b>-23%</b>	<b>-32%</b>	<b>-0.7</b>
Fatals		0	0	0	0	0	0	N/A	N/A	0.0
Injury MVC		2	1	0	0	1	0	-100%	-100%	-0.3
Property Damage MVC (Reportable)		27	17	8	9	13	11	-59%	-15%	-2.6
Property Damage MVC (Non Reportable)		2	3	3	2	1	0	-100%	-100%	-0.5
<b>TOTAL MVC</b>		<b>31</b>	<b>21</b>	<b>11</b>	<b>11</b>	<b>15</b>	<b>11</b>	<b>-65%</b>	<b>-27%</b>	<b>-3.4</b>
<b>Provincial Traffic</b>		<b>38</b>	<b>34</b>	<b>84</b>	<b>45</b>	<b>135</b>	<b>123</b>	<b>224%</b>	<b>-9%</b>	<b>19.7</b>
<b>Other Traffic</b>		<b>7</b>	<b>6</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-1.5</b>
<b>Criminal Code Traffic</b>		<b>15</b>	<b>1</b>	<b>3</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>-67%</b>	<b>-17%</b>	<b>-0.9</b>
<b>Common Police Activities</b>										
False Alarms		30	25	32	35	17	5	-83%	-71%	-4.2
False/Abandoned 911 Call and 911 Act		21	14	5	9	6	4	-81%	-33%	-3.0
Suspicious Person/Vehicle/Property		17	12	26	21	28	45	165%	61%	5.2
Persons Reported Missing		6	0	3	1	4	1	-83%	-75%	-0.4
Spousal Abuse - Survey Code (Reported)		3	11	12	6	14	12	300%	-14%	1.4

### **Redcliff Municipal Crime Stats:**

- Property crime in September was down from the previously year from 31 to 22 and Persons Crime remained consistent from the previous year at 8 for the month
- Property crime in October was up from the previous year from 15 to 21 and persons crime went down very slightly from 7 to 6
- Types of property crime files including B&E's have been incidents of cut fences, abandoned buildings and sheds, frauds have increased which have been incidents of online frauds but also from stolen credit cards plus several bicycle thefts over the past two months
- RCMP has been doing an education campaign across the province for people to do property checks at 9 pm before going to bed – locking doors, putting things away, etc.
- 1 drug trafficking file in September, no reports in October
- 4 MVC's – all property damage and 42 provincial traffic charges in September
- 6 MVC's – property damage and 21 provincial traffic charges in October
- Domestic Violence stats for the Quarter June to September, were 14 in 2018 and 12 for 2019, and for October were at 6 compared to 1 the previous year – this is a concerning factor – S/Sgt. Maxwell will speak more to council about this during the presentation

### **Staffing:**

- Nothing to Report

### **Significant Occurrences:**

- Nothing

### **Traffic Enforcement:**

- Members spent 12 days in September doing school patrols before and after school, and a further 11 days in October
- Construction around IF Cox School made some patrols difficult in general, but we are currently aware of parents parking where school buses are assigned to park
- 6 Traffic Operations were completed outside of school zones in September and a further 4 in October

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, OCTOBER 28, 2019 @ 8:30 a.m.**

**PRESENT:** Mayor D. Kilpatrick  
Councillors C. Crozier, S. Gale,  
L. Leipert, E. Solberg  
J. Steinke

Municipal Manager Arlos Crofts  
Manager of Legislative  
& Land Services S. Simon  
Director of Community &  
Protective Services D. Thibault

**ABSENT:** Councillor C. Czember

**1. GENERAL**

Call to Order

**A)** Mayor Kilpatrick called the special meeting to order at 6:36 p.m.

2019-0378 Adoption of Agenda

**B)** Councillor Gale moved the Agenda be adopted as presented. - Carried.

**2. OTHER**

2019-0379 Appointment to Boards and  
Commissions

**A)** Councillor Steinke moved the attached document outlining Council member appointments to Committees, Boards and Commissions be approved as presented. - Carried.

2019-0380

Councillor Gale moved that Councillor Crozier be appointed as chair of the Assessment Review Board with a term to expire at the Organizational meeting October 2020. - Carried.

**3. ADJOURN**

2019-0381 Adjournment

Councillor Crozier moved to adjourn the meeting at 6:50 p.m. - Carried.

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Mayor

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Manager of Legislative & Land Services

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**Appointment of Council Members to Committees, Boards & Commissions**

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**ASSESSMENT REVIEW BOARD**

Councillor Cathy Crozier (Chair – expires Org mtg 2020)  
Councillor Chris Czember  
Mayor Dwight Kilpatrick

As established by the  
board in conjunction with  
the Board Clerk

**CANADA DAY COMMITTEE**

Councillor Jim Steinke

At the call of the Chair

**CANADIAN BADLANDS**

Councillor Chris Czember  
Alternate – Councillor Eric Solberg

Annual General Meeting

**COMMUNITY ADVISORY COMMITTEE (RCMP)**

Councillor Cathy Crozier  
Alternate – Councillor Shawna Gale

3<sup>rd</sup> Wednesday bi-monthly at 6:00 p.m.

**COMMUNITY FUTURES ENTRE-CORP**

Councillor Chris Czember  
Alternate – Mayor Dwight Kilpatrick

4<sup>th</sup> Wednesday @ 1:00 p.m.

**CYPRESS VIEW FOUNDATION**

Mayor Dwight Kilpatrick  
Councillor Eric Solberg

3<sup>rd</sup> Thursday @ 9:00 a.m.

**EMERGENCY ADVISORY COMMITTEE (EAC)**

Mayor Dwight Kilpatrick  
Councillor Cathy Crozier  
Councillor Larry Leipert

Annually or at the call of the chair

**INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF)  
STEERING COMMITTEE**

Councillor Jim Steinke  
Councillor Shawna Gale

As required

**INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF)  
STEERING COMMITTEE (PHASE 2)**

Mayor Dwight Kilpatrick  
Councillor Shawna Gale

As required

**MEDICINE HAT AND DISTRICT CHAMBER OF COMMERCE**

Councillor Larry Leipert  
Alternate – Councillor Cathy Crozier

2<sup>nd</sup> Tuesday @ 8:00 a.m.

**MUNICIPAL PLANNING COMMISSION**

Councillor Jim Steinke  
Councillor Larry Leipert  
Councillor Shawna Gale

3<sup>rd</sup> Wednesday @ 12:30 p.m.

**PALLISER ECONOMIC PARTNERSHIP**

Councillor Eric Solberg

At the call of the Chair

**REDCLIFF ACTION SOCIETY FOR YOUTH**

Councillor Cathy Crozier

Alternate – Councillor Chris Czember

1<sup>st</sup> Tuesday @ 6:30 p.m.

**REDCLIFF AND DISTRICT RECREATION SERVICES BOARD**

Councillor Shawna Gale

Alternate – Councillor Eric Solberg

1<sup>st</sup> Monday @ 7:00 p.m.

**REDCLIFF/CYPRESS REGIONAL WASTE MANAGEMENT AUTHORITY**

Councillor Cathy Crozier

Councillor Larry Leipert

Alternate – Councillor Jim Steinke

Annually and/or at the call of the chair

**REDCLIFF DAYS COMMITTEE**

Councillor Chris Czember

Alternate – Councillor Jim Steinke

**REDCLIFF FAMILY & COMMUNITY SUPPORT SERVICES BOARD (FCSS)**

Councillor Cathy Crozier

Alternate – Councillor Chris Czember

2<sup>nd</sup> Tuesday @ 7:00 p.m.

**REDCLIFF MUSEUM AND HISTORICAL SOCIETY**

Mayor Dwight Kilpatrick

Alternate – Councillor Eric Solberg

2<sup>nd</sup> Thursday @ 7:00 p.m.

**REDCLIFF PUBLIC LIBRARY**

Councillor Jim Steinke

Last Tuesday @ 7:30 p.m.

**RIVERVIEW GOLF CLUB**

Councillor Chris Czember

Alternate – Councillor Larry Leipert

2<sup>nd</sup> Thursday @ 7:00 p.m.

**SCHOOL/TOWN JOINT USE COMMITTEE**

Councillor Jim Steinke

Alternate – Councillor Shawna Gale

As required

**SENIOR CITIZENS BOARD**

Councillor Larry Leipert

Alternate – Councillor Chris Czember

1<sup>st</sup> Thursday @ 2:00 p.m.

**SHORTGRASS LIBRARY SYSTEM**

Mayor Dwight Kilpatrick

Alternate – Councillor Jim Steinke

3<sup>rd</sup> Wednesday @ 1:00 p.m.

**SOUTHEAST ALBERTA WATERSHED ALLIANCE**

Councillor Larry Leipter

Alternate – Mayor Dwight Kilpatrick

**SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

As required

Councillor Cathy Crozier

Alternate – Councillor Eric Solberg

**VERGE ECONOMIC DEVELOPMENT**

(formerly Economic Development Alliance of SE Alberta)

Councillor Larry Leipter

Alternate – Councillor Jim Steinke

*Dates and times of meetings are subject to change*



**COMMITTEE AND BOARD MEMBERS  
REDCLIFF TOWN COUNCIL**

**MAYOR DWIGHT KILPATRICK**

Assessment Review Board  
Community Futures Entre-Corp (Alternate)  
Cypress View Foundation  
Emergency Advisory Committee (EAC)  
Intermunicipal Collaboration Framework (ICF) Steering Committee (Phase 2)  
Redcliff Museum & Historical Society  
Shortgrass Library System  
Southeast Alberta Watershed Alliance (Alternate)

**COUNCILLOR CATHY CROZIER**

Assessment Review Board (Chair)  
Community Advisory Committee (RCMP)  
Emergency Advisory Committee (EAC)  
Medicine Hat & District Chamber of Commerce (Alternate)  
Redcliff Action Society for Youth  
Redcliff/Cypress Regional Waste Management Authority  
Redcliff Family and Community Support Services Board (FCSS)  
Subdivision and Development Appeal Board

**COUNCILLOR CHRIS CZEMBER**

Assessment Review Board  
Canadian Badlands  
Community Futures Entre-Corp  
Redcliff Action Society for Youth (Alternate)  
Redcliff Days Committee  
Redcliff Family and Community Support Services Board (FCSS) (Alternate)  
Riverview Golf Club  
Senior Citizens Board (Alternate)

**COUNCILLOR SHAWNA GALE**

Community Advisory Committee (RCMP) (Alternate)  
Intermunicipal Collaboration Framework (ICF) Steering Committee  
Intermunicipal Collaboration Framework (ICF) Steering Committee (Phase 2)  
Municipal Planning Commission  
Redcliff and District Recreation Services Board  
School/Town Joint Use Committee (Alternate)

**COUNCILLOR LARRY LEIPERT**

Emergency Advisory Committee (EAC)  
Medicine Hat and District Chamber of Commerce  
Municipal Planning Commission  
Redcliff/Cypress Regional Waste Management Authority  
Riverview Golf Club (Alternate)  
Senior Citizens Board  
Southeast Alberta Watershed Alliance  
Verge Economic Development (formerly Economic Development Alliance of SE Alberta)

**COUNCILLOR ERIC SOLBERG**

Canadian Badlands (Alternate)  
Cypress View Foundation  
Palliser Economic Partnership  
Redcliff and District Recreation Services Board (Alternate)  
Redcliff Museum and Historical Society (Alternate)  
Subdivision & Development Appeal Board (Alternate)

**COUNCILLOR JIM STEINKE**

Canada Day Committee  
Intermunicipal Collaboration Framework (ICF) Steering Committee  
Municipal Planning Commission  
Redcliff Cypress Regional Waste Management Authority (Alternate)  
Redcliff Days Committee (Alternate)  
Redcliff Public Library  
School/Town Joint Use Committee  
Shortgrass Library System (Alternate)  
Verge Economic Development (formerly Economic Development Alliance of SE Alberta) (Alternate)

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**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, OCTOBER 28, 2019 @ 7:00 P.M.**

**PRESENT:** Mayor D. Kilpatrick  
Councillors C. Crozier, S. Gale,  
L. Leipert (left the meeting at 7:09, rejoined at 7:16 p.m.),  
E. Solberg, J. Steinke

Municipal Manager A. Crofts  
Manager of Legislative S. Simon (left at 7:44 p.m., rejoined at 8:50 p.m.)  
& Land Services  
Director of Finance J. Tu (left at 7:29 p.m.)  
& Administration  
Director of Community D. Thibault (left at 7:29 p.m.)  
& Protective Services  
Director of Planning J. Johansen (left at 7:29 p.m.)  
& Engineering

**ABSENT:** Councillor C. Czember

**1. GENERAL**

Call to Order

**A)** Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.

2019-0382 Adoption of Agenda

**B)** Councillor Gale moved the Agenda be adopted as presented. - Carried.

2019-0383 Accounts Payable

**C)** Councillor Crozier moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried.

2019-0384 Bank Summary

**D)** Councillor Leipert moved the Bank Summary to September 30, 2019, be received for information. - Carried.

**2. DELEGATION**

Redcliff Public Library  
presentation by Catherine  
Richardson

**A)** Catherine Richardson, Director on the Redcliff Public Library Board, was in attendance to present about the Redcliff Public Library to Council.

2019-0385

Councillor Solberg moved the presentation concerning the Redcliff Public Library by Catherine Richardson, Director on the Redcliff Public Library Board, be received for information. - Carried.

**3. MINUTES**

- 2019-0386 Council meeting held October 15, 2019 **A)** Councillor Leipert moved the minutes of the Council meeting held October 15, 2019, be adopted as presented. - Carried.
- 2019-0387 Special Council meeting held October 18, 2019 **B)** Councillor Crozier moved the minutes of the Special Council meeting held October 18, 2019, be adopted as presented. - Carried.
- 2019-0388 Municipal Planning Commission meeting held October 16, 2019 **C)** Councillor Steinke moved the minutes of the Municipal Planning Commission meeting held October 16, 2019, be received for information. - Carried.
- 2019-0389 Special Municipal Planning Commission meeting held October 23, 2019 **D)** Councillor Gale moved the minutes of the Special Municipal Planning Commission meeting held October 23, 2019, be received for information. - Carried.

**4. BYLAWS**

- 2019-0390 Bylaw 1891/2019, Land Use Bylaw Amendment Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) to include property in the Cannabis Retail Store Overlay Map **A)** Councillor Leipert abstained from voting and discussion due to a pecuniary interest. Councillor Leipert left the meeting at 7:09 p.m.
- Councillor Crozier moved that Bylaw 1891/2019, Land Use Bylaw Amendment to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) in the Cannabis Retail Store Overlay Map, be given first reading. - Carried.

Councillor Leipert rejoined the meeting at 7:16 p.m.

**5. REQUEST FOR DECISION**

- 2019-0391 Encroachment Permit Application Lot 7, Block A, Plan 9111515 (315 Mitchell Street NE) **A)** Councillor Crozier moved the encroachment permit application from Rodney Schmidt of Lot 7, Block A, Plan 9111515 (315 Mitchell Street NE) be refused. Further that the applicant be contacted to bring the encroaching structure into conformance with the Land Use Bylaw. - Carried.
- 2019-0392 Safety Codes Fees 2020 **B)** Councillor Steinke moved Administration keep Safety Code Fees for 2020 the same as they are in 2019. - Carried.
- 2019-0393 Purchase New Server **C)** Councillor Leipert moved that Administration be authorized to purchase a new server with funding from unused salaries and benefits under Planning & Engineering and Public Services for an amount of \$50,000 in 2019. - Carried.

**6. CORRESPONDENCE**

2019-0394 Redcliff Youth Centre & Medicine Hat Women's Shelter Society  
Re: Purple Ribbons Tying Event

**A)** Councillor Gale moved correspondence from the Redcliff Youth Centre and the Medicine Hat Women's Shelter Society regarding the Purple Ribbons tying event, be received for information. - Carried.

**7. OTHER**

2019-0395 Construction Update Memo

**A)** Councillor Gale moved Construction Update Memo prepared by the Department of Planning & Engineering, be received for information. - Carried.

2019-0396 Council Important Meetings & Events October 28, 2019

**B)** Councillor Leipert moved the Council Important Meetings & Events October 28, 2019, be received for information. - Carried.

**8. RECESS**

Mayor Kilpatrick called for a recess at 7:29 p.m.

Director of Finance & Administration, Director of Community & Protective Services, and Director of Planning & Engineering left the meeting at 7:29 p.m.

Mayor Kilpatrick reconvened the meeting at 7:35 p.m.

**9. IN CAMERA (Confidential Session)**

2019-0397

Councillor Steinke moved to meet In Camera to discuss A) Intermunicipal Collaborative Framework under *FOIP* Sec. 21 & 24, B) Personnel under *FOIP* Sec. 17, and C) Personnel under *FOIP* Sec. 23, 24, & 25 at 7:35 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager for all items, and Manager of Legislative & Land Services for item A.

Manager of Legislative and Land Services left at 7:44 p.m., rejoined at 8:50 p.m.

2019-0398

Councillor Crozier moved to return to regular session at 8:50 p.m. - Carried.

2019-0399

Councillor Gale moved to establish the CUPE Negotiating Committee to include the Municipal Manager, Director of Community and Protective Services, Director of Finance &

Administration, and Councillor Czember. Further that Councillor Gale be appointed at the alternate councillor. - Carried.

**10. ADJOURNMENT**

2019-0400 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:53 p.m. - Carried.

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Mayor

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Manager of Legislative & Land Services

**MINUTES OF THE SPECIAL MEETING OF THE REDCLIFF TOWN COUNCIL  
WEDNESDAY, NOVEMBER 6, 2019 @ 8:30 a.m.**

<b>PRESENT:</b>	Mayor Councillors  Municipal Manager Manager of Legislative & Land Services Director of Finance & Administration Municipal Accountant Director of Planning & Engineering Director of Community & Protective Services Director of Public Services	D. Kilpatrick C. Crozier, S. Gale, L. Leipert, E. Solberg (left at 1:31 p.m.), J. Steinke  Arlos Crofts  S. Simon (left at 1:46 p.m., rejoined at 2:13 p.m.)  J. Tu (left at 1:45 p.m.) M. Davies  J. Johansen (arrived at 8:50 a.m., left at 1:45 p.m.)  D. Thibault (left at 1:45 p.m.) C. Popick (left at 1:45 p.m.)
<b>ABSENT:</b>	Councillor	C. Czember

**1. GENERAL**

	Call to Order	<b>A)</b> Mayor Kilpatrick called the special meeting to order at 8:38 a.m.
2019-0401	Adoption of Agenda	<b>B)</b> Councillor Gale moved the Agenda be adopted as presented. - Carried.

**2. DRAFT 2020-2022 OPERATING BUDGET REVIEW**

Preliminary Discussion	<b>A)</b> Municipal Manager provided an overview of the proposed 2020-2022 Operating Budget Review documents.
Community & Protective Services Operating Budget	<b>i)</b> Director of Community & Protective Services presented the proposed Community & Protective Services operating budget.  Director of Planning & Engineering arrived at 8:50 a.m.  Mayor Kilpatrick called for a recess at 10:18 a.m.  Mayor Kilpatrick reconvened the meeting at 10:28 a.m.
Finance & Administration Operating Budget	<b>ii)</b> Municipal Manager and Director of Finance & Administration presented the proposed Finance & Administration operating budget.

Legislative & Land Services  
Operating Budget

iii) Manager of Legislative & Land Services presented the proposed Legislative & Land Services operating budget.

Public Services Operating  
Budget

iv) Director of Public Services presented the proposed Public Services operating budget.

Mayor Kilpatrick called for a recess at 12:15 p.m.

Mayor Kilpatrick reconvened the meeting at 1:00 p.m.

Utility Rates Review (Water,  
Sewer, Garbage)

a) Director of Public Services presented the proposed 2020 Utility Rates.

Planning & Engineering  
Operating Budget

v) Director of Planning & Engineering presented the proposed Planning & Engineering operating budget.

Councillor Solberg left the meeting at 1:31 p.m.

2019-0402

Councillor Gale moved that Administration review the Golf Club raw water rates and bring back to Council for consideration. - Carried.

Director of Planning & Engineering, Director of Finance & Administration, Director of Public Services, and Director of Community & Protective Services left the meeting at 1:45 p.m.

Councillor Crozier moved to meet in Camera at 1:45 p.m. to discuss a personnel item under FOIP Section 17, 24, & 25. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager.

Manager of Legislative & Land Services left the meeting at 1:46 p.m.

Councillor Gale moved to return to regular session at 2:12 p.m. – Carried.

Manager of Legislative & Land Services rejoined the meeting at 2:13 p.m.

2019-0403

Councillor Crozier moved to accept the proposal from Davies Consulting Group for CAO recruitment. Further that it be funded from current operations and Legal & Labour Reserve. - Carried.

2019-0404

Councillor Gale moved the proposed 2020 Operating Budget presentations be received for information. Further that the proposed 2020 Operating Budget as amended be



brought forward for consideration at the interim budget approval. - Carried.

2019-0405

Councillor Crozier moved the Special Council meeting scheduled for Saturday, November 9, 2019 be cancelled. - Carried.

### **3. ADJOURN**

2019-0406 Adjournment

Councillor Steinke moved to adjourn the Special Council meeting at 2:28 p.m. - Carried.

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Mayor

---

Manager of Legislative & Land Services

## **RIVERVIEW GOLF CLUB BOARD OF DIRECTORS MEETING MINUTES**

**October 8, 2019 at 1:00 PM**

**Present:** Cliff Sackman, President  
Bill Duncan, Vice President  
Darrell Schaffer, Secretary  
Jerry Beach, Treasurer  
Russ Paulson, Director  
Derrin Thibault, Town of Redcliff  
Chris Czember, Town of Redcliff

Bill Duncan called the meeting to order at 1:01 P.M.

**MOTION:** Cliff Sackman moved the agenda for the October 8, 2019 meeting be adopted as presented. CARRIED.

**MOTION:** Russ Paulson moved the minutes of the September 9, 2019 Board Meeting be approved as presented. CARRIED.

### **REPORTS TO BOARD**

#### **GROUNDS COMMITTEE**

Jerry Beach provided board members a copy of a report prepared by Grounds Superintendent Carmon Dewald.

**MOTION:** Chris Czember moved the Grounds Committee be received for information. CARRIED.

#### **ADMINISTRATION COMMITTEE**

Darrell Schaffer provided a verbal update on administrative activities including new website and app development completed by Todd Read, GIC Investment options available at Servus Credit Union, and 2019 club tournament expense/income reports.

**MOTION:** Darrell Schaffer moved the Administration Committee report be received for information. CARRIED.

Riverview Golf Club  
INCOME STATEMENT

	Nov 1- Oct 31/19	Prior Year Credits	Current Golf Season 2019	Oct 1-31/19
<b>EXPENSE : Payroll Expense</b>				
Grounds Wages	\$ 182,753.77		\$ 182,753.77	\$ 31,664.25
Pro Shop Wages	\$ 71,933.93		\$ 71,933.93	\$ 7,470.20
EI & CPP Expense	\$ 15,560.39		\$ 15,560.39	\$ 2,275.02
WCB Expense	\$ 1,917.98		\$ 1,917.98	\$ 252.80
<b>Total Payroll Expense</b>	<b>\$ 272,166.07</b>		<b>\$ 272,166.07</b>	<b>\$ 41,662.27</b>
<b>Grounds Expense</b>				
Course Grounds Expense	\$ 42,708.89	\$ 5,845.32	\$ 48,554.21	\$ 4,731.64
Water & Pump House Expense	\$ 42,226.51		\$ 42,226.51	\$ 5,435.00
Cart Repairs & Maintenance	\$ (1,692.92)	\$ 3,440.00	\$ 1,747.08	\$ 45.65
Shop Expense	\$ 3,908.64		\$ 3,908.64	\$ 328.64
Equipment Expense	\$ 28,589.67	\$ 1,250.00	\$ 29,839.67	\$ 2,088.81
Freight	\$ 1,255.90		\$ 1,255.90	
<b>TOTAL Grounds Expense</b>	<b>\$ 116,996.69</b>	<b>\$ 10,535.32</b>	<b>\$ 127,532.01</b>	<b>\$ 12,629.74</b>
<b>Pro shop Expense</b>				
Merchandise Expense	\$ (40,461.78)	\$ 51,856.33	\$ 11,394.55	
<b>Total Pro Shop Expense</b>	<b>\$ (40,461.78)</b>	<b>\$ 51,856.33</b>	<b>\$ 11,394.55</b>	<b>\$ -</b>
<b>General &amp; Administrative Expense</b>				
Accounting & Legal	\$ 10,065.90	\$ (1,101.19)	\$ 8,964.71	\$ -
Advertising & Promotions	\$ 675.00	\$ 750.00	\$ 1,425.00	\$ -
Bad Debts	\$6,740.58	\$ (6,740.58)	\$ -	
Membership fees & Licenses	\$ 5,901.57		\$ 5,901.57	
Cash Short/Over	\$ (185.85)		\$ (185.85)	\$ (3.66)
Credit Card Charges	\$ 7,509.27		\$ 7,509.27	\$ 661.06
Insurance	\$ 16,400.56		\$ 16,400.56	\$ 1,441.06
Interest & Bank Charges	\$ 8,201.00	\$ 2,483.40	\$ 10,684.40	\$ 562.12
Office Supplies & Expense	\$ 11,028.46		\$ 11,028.46	\$ 560.83
Property Taxes	\$ 2,583.41		\$ 2,583.41	\$ -
Tournament Expense	\$ 39,993.63		\$ 39,993.63	\$ 2,298.83
Miscellaneous Expense	\$ 684.00		\$ 684.00	
Building Repairs & Maintenance	\$ 7,595.04	\$ 1,063.29	\$ 8,658.33	\$ (21.45)
Telephone & Internet	\$ 4,056.26		\$ 4,056.26	\$ 342.62
Utilities	\$ 20,004.49		\$ 20,004.49	\$ 1,626.49
Kitchen Expense	\$ (1,526.84)	\$ 1,819.53	\$ 292.69	\$ -
Suspense Account	\$ (13,154.05)	\$ 13,154.05	\$ -	\$ -
<b>Total General &amp; Admin Expenses</b>	<b>\$ 126,572.43</b>	<b>\$ 11,428.50</b>	<b>\$ 138,000.93</b>	<b>\$ 7,467.90</b>
<b>TOTAL EXPENSE</b>	<b>\$ 475,273.41</b>	<b>\$ 73,820.15</b>	<b>\$ 549,093.56</b>	<b>\$ 61,759.91</b>
<b>NET INCOME</b>	<b>\$ 341,442.12</b>		<b>\$ 263,267.69</b>	<b>\$ (54,775.78)</b>

Riverview Golf Club  
INCOME STATEMENT

	Nov 1- Oct 31/19	Prior Year Credits	Current Golf Season 2019	Oct 1-31/19
<b>REVENUE</b>				
<b>Sales Revenue</b>				
Memberships	\$ 286,026.00		\$ 286,026.00	\$ (587.50)
Green Fees	\$ 193,914.27		\$ 193,914.27	\$ 2,986.68
Cart Rentals - Public	\$ 81,627.11		\$ 81,627.11	\$ 1,778.24
Tournaments	\$ 72,130.06		\$ 72,130.06	\$ 2,298.83
Cart Leases and Storage	\$ 66,331.00		\$ 66,331.00	\$ -
League	\$ 32,835.63		\$ 32,835.63	
Merchandise Sales	\$ 22,246.75		\$ 22,246.75	\$ 410.88
<b>Net Sales</b>	<b>\$ 755,110.82</b>		<b>\$ 755,110.82</b>	<b>\$ 6,887.13</b>
<b>Other Revenue</b>				
Kitchen Lease	\$ 15,999.96		\$ 15,999.96	
Donations	\$ 20,192.66		\$ 20,192.66	\$ -
Sponsorships & Tournament Donations	\$ 3,263.03		\$ 3,263.03	
Advertising	\$ 285.71		\$ 285.71	\$ -
Casino Revenue	\$ 15,093.10		\$ 15,093.10	\$ -
Miscellaneous Revenue	\$ 9,629.43	\$ (4,354.28)	\$ 5,275.15	\$ 97.00
Golf Canada Memberships	\$ 4,473.60		\$ 4,473.60	\$ -
Gain/Loss on Disposal of Assets	\$ (7,332.78)		\$ (7,332.78)	\$ -
<b>Total Other Revenue</b>	<b>\$ 61,604.71</b>		<b>\$ 57,250.43</b>	<b>\$ 97.00</b>
<b>TOTAL REVENUE</b>	<b>\$ 816,715.53</b>	<b>\$ (4,354.28)</b>	<b>\$ 812,361.25</b>	<b>\$ 6,984.13</b>

2019 Golf Season  
Accts Receivable  
Tyler Sadler \$151.05

Prepaid Sales  
for 2020  
\$28,834.95

Bank Balances @ Oct 31/19  
Credit Union Chequing \$121,969.60  
Credit Union Casino 5,030.73  
RBC  
GIC - 1 Year #1 - \$109,432.08  
#2 5,000.00

Book Balance for Credit Union  
Chequing acct \$84,338.06

**REDCLIFF & DISTRICT RECREATION COMMITTEE MEETING  
MONDAY, NOVEMBER 4<sup>th</sup>, 2019 – 7:00 P.M.  
REDCLIFF TOWN HALL MEETING ROOM**

<b>PRESENT:</b>	Chairperson	Justin Getz
	Members:	Shane Hok
		Shawna Gale
		Sharon Kirvan
		Cristina McNeil
	Director of Community & Protective Services	Derrin Thibault
	Community & Protective Services Coordinator	Charity Schweitzer

**ABSENT:** Karen Worrell

**1. GENERAL**

- Meeting called to order by Chairperson Justin Getz at 7:00 pm.
- Shawna Gale moved the agenda be adopted as amended. – Carried.

**2. MINUTES**

- Shane Hok moved the minutes from October 7<sup>th</sup>, 2019 be adopted as presented. – Carried.

**3. Delegation**

None

**4. OLD BUSINESS**

<b>Riverview Golf Club</b>	<p>Cristina McNeil moved that the updates for Riverview Golf Club be received for information with the following details:</p> <ul style="list-style-type: none"> <li>• Derrin Thibault attended the recent board meeting where it was reported that October, being the end of the season and shut down month, was a financial loss, but the overall year's balance is a positive balance. The Club will be keeping the early bird special open into the new year. Carmen is resigning after a successful season. The kitchen contract for next year is still in negotiations. - Carried.</li> </ul>
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**5. NEW BUSINESS**

<b>Arena</b>	Cristina McNeil moved the discussion and review of the preliminary drawing and the progress for the arena parking lot be received for information. – Carried.
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<b>Kraft Hockey Grant</b>	<p>Shane Hok moved the discussion regarding applying for the Kraft Hockey Grant be received for information with the following action:</p> <p>ACTION: Sharon Kirvan will work on the application and gathering stories from the community for the application. – Carried</p>
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<b>Aggie Oakland Park Swings</b>	Shane Hok moved the information that the swings have been adjusted at Aggie Oakland Park be received for information. -Carried
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<b>Skate Park</b>	<p>Shane Hok moved the discussion regarding the Skate Park be received for information with the following details:</p> <p>Derrin Thibault shared the Skatepark is still in the design phase. It was discussed that a sign should be put up at the chosen site so the public can be kept informed of the</p>
-------------------	---

progress. ACTION: Derrin to design and propose a sign at the next meeting. – Carried

**Lions Splash Park**

Sharon Kirvan moved the discussion regarding Lions Splash Park be received for information with the following details:  
A recent photo-op was had with the Lions for the presentation of their donation to the project. The Lions have committed to phase II for next year. Demolition is complete and if the weather holds, they will be able to complete the piping in the next two weeks.  
– Carried

**6. RECOMMENDATIONS TO COUNCIL**

None.

**7. CORRESPONDENCE**

None

**8. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS**

None

**9. DATE OF NEXT MEETING – Christmas Meet and Eat, Monday, December 2<sup>nd</sup>, 2019**

- Charity will arrange a location and email the committee with details.

**10. ADJOURNMENT** Justin Getz moved the meeting be adjourned at 7:42 pm – Carried.

\_\_\_\_\_  
Approved by Chair

\_\_\_\_\_  
Date

**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** November 12, 2019

**PROPOSED BY:** Manager of Legislative & Land Services

**TOPIC:** Pat's Off-Road Transport Ltd. Bulk Water Station Agreement

**PROPOSAL:** Renew Agreement

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**BACKGROUND:**

The Development Agreement with Pat's Off-Road Transport Ltd. for their Bulk Water Station Agreement expires November 28, 2019. The Agreement states that the term can be renewed or extended by mutual agreement of the parties in writing. Any renewal or extension is subject to the same terms and conditions as the original agreement unless otherwise modified in writing with the same formality as the agreement. An agreement has been in place since 2004 and has been renewed annually up to 2013 when the term was changed to three years.

Pat's Off-Road Transport Ltd. would like to request that the agreement be extended for three years.

**POLICY/LEGISLATION:** N/A

**STRATEGIC PRIORITIES:** N/A

**ATTACHMENTS:**

1. Correspondence from Pat's Off-Road Transport Ltd.
2. Amending Agreement
3. Original Development Agreement

**OPTIONS:**

1. Authorize renewal of the Development Agreement with Pat's Off-Road Transport Ltd. for a Bulk Water Station for a term of three (3) years.
2. Deny the request to extend the Development Agreement with Pat's Off-Road Transport Ltd. for a Bulk Water Station.

**RECOMMENDATION:**

Option 1

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved that Administration be authorized to extend the Development Agreement with Pat's Off-Road Transport Ltd. for a Bulk Water Station on Lot 7, Block 1, Plan 7911064 for a term of three (3) years.

SUBMITTED BY:

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager



**RECEIVED**

**NOV 04 2019**

**TOWN OF REDCLIFF**

**pat's**  
**OFF-ROAD TRANSPORT LTD.**

**2-1651 Broadway Ave Ne  
Redcliff, AB  
T0J 2P0**

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**Phone 1-403-527-4774**

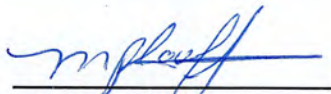
**Fax 1-403-504-1711**

**November 1, 2019**

**Town of Redcliff  
PO Box 40  
Redcliff AB  
T0J 2P0  
Atten: Shanon Simon  
Phone: 403-548-3618  
Fax: 403-548-6623**

**This letter is to request that our water use agreement be extended for 3 years.  
PLAN 7911064  
BLOCK 1  
LOT 7**

**Thank you,**

  
**Melanie Plouffe  
For Pat Kaupp**

THIS CONTRACT AMENDMENT made this 22 day of November, 2016.

BETWEEN

THE TOWN OF REDCLIFF  
(hereinafter referred to as the "Town")

-and-

PAT'S OFF-ROAD TRANSPORT LTD.  
(hereinafter referred to as "Pat's Off-Road")

WHEREAS by an agreement dated the 28<sup>th</sup> day of November 2013 made between Pat's Off-Road Transport Ltd. and the Town of Redcliff where the Town agreed to provide domestic water service to Lot 7, Block 1, Plan 7911064.

As per section 2.1 the term of the agreement may be renewed or extended by mutual agreement of the parties in writing.

The Town of Redcliff and Pat's Off Road agree to extend the term of the agreement to the 28<sup>th</sup> day of November 2019.

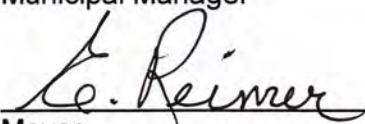
Except as provided herein, all other terms and conditions of the agreement will remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have set their hands and seals this 29 day of November, 2016.

TOWN OF REDCLIFF

Per:

  
\_\_\_\_\_  
Municipal Manager

  
\_\_\_\_\_  
Mayor

PAT'S OFF-ROAD TRANSPORT LTD.

Per:

  
\_\_\_\_\_

THIS AGREEMENT made this 28 day of NOV, 2013.

BETWEEN:

THE TOWN OF REDCLIFF  
(hereinafter referred to as the "Town")

-and-

PAT'S OFF-ROAD TRANSPORT LTD.  
(hereinafter referred to as "Pat's Off-Road")

DEVELOPMENT AGREEMENT

WHEREAS:

- A. The Town, as a municipality, has developed a water system or works used to provide domestic water for public consumption, benefit, convenience and use (the "PUBLIC WATER UTILITY OR DOMESTIC WATER SERVICE").
- B. Pat's Off-Road is the registered owner of certain lands and premises situated in the Town of Redcliff, in the Province of Alberta, legally described as:

PLAN	7911064
BLOCK	1
LOT	7

EXCEPTING THEREOUT ALL MINES AND MINERALS

(the "PREMISES")

- C. Pat's Off-Road has applied for a Development Permit to establish a bulk water supply station on the Premises for the purposes of supplying heated water to the oil/gas production industry (the "DEVELOPMENT" or "BULK WATER SUPPLY STATION").
- D. The Municipal Planning Commission has approved the Development Application for the Bulk Water Supply Station, subject to certain terms and conditions.
- E. In conjunction with the Development Application, Pat's Off-Road has requested that the Town provide domestic water service to the Premises and increase the size of the water service line to the Premises in order to better facilitate the Bulk Water Supply Station.
- F. The Town is desirous of maintaining adequate safeguards, measures and controls in order to ensure the continuing long term viability and integrity of the Public Water Utility and in order to be able to provide adequate domestic water service to other users within the municipality.



- G. The Town has agreed to provide domestic water service to the Premises and to oversize the water service line to the Premises to facilitate the Development subject to certain restrictions, terms and conditions.
- H. Pat's Off-Road has agreed to enter into a Development Agreement with the Town in relation thereto and to abide by certain restrictions, terms and conditions.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. SUPPLY AND INSTALLATION OF 3" WATER SERVICE LINE

- 1.1 The Town has provided a 3" water service line for the supply of domestic water to the Premises. The water service line shall not exceed 3" and no additional water service lines to the Premises shall be permitted.

2. TERM

- 2.1 The Term of the Agreement shall commence upon the execution of this Agreement by both parties and shall expire three (3) year from the date of this agreement unless renewed or extended by mutual agreement of the parties in writing (the "Term"). Any renewal or extension shall be subject to the same terms and conditions as this Agreement unless otherwise modified in writing with the same formality as this Agreement.

3. RESTRICTIONS ON USAGE

- 3.1 The Town agrees, subject to the provisions of Article 4, to supply and deliver domestic water from the Public Water Utility to the Premises through the 3" water service line at full capacity during the Term, subject to the restrictions on usage as set forth in paragraph 3.2
- 3.2 Pat's Off-Road agrees that during the Term, it shall ONLY be entitled to utilize the Public Water Utility on the Premises between the hours of 9:00 p.m. to 6:00 a.m. daily (the "DAILY USAGE").
- 3.3 Pat's Off-Road hereby grants to the Town, its agents and employees full unfettered access to the Premises and any facility housing the water meter to monitor the daily usage and to otherwise inspect the same in order to ensure compliance with the Agreement.

4. TERMINATION FOR GOOD REASON

- 4.1 In this Article "Good Reason" shall include, without limitation, the occurrence of any of the following events:
  - a. a change in the Town's license to draw water from the South Saskatchewan River;

- b. a change in ownership of the Premises and an Assignment of the Agreement without the consent of the Town;
  - c. a breach by Pat's Off-Road of any term of this Agreement including, but not limited to, utilization of the Public Water Utility at times otherwise prohibited.
  - d. any reduction or anticipated reduction in the reservoir capacity, raw water pump volume or water pressure of the Public Water Utility which, in the absolute discretion of the Town Engineer, could or might reasonably be expected to hamper or impair the ability of the Town to adequately supply and deliver domestic water to other users within the municipality;
  - e. any other circumstance as determined by the Town's Engineer, in his absolute discretion acting reasonably, which could or might hamper or impair the ability of the Town to adequately supply and deliver domestic water to other users within the municipality (emergent situation).
- 4.2 The Town reserves the right for Good Reason to terminate the Agreement at any time or suspend operation of the Agreement from time to time or to reduce the level of service on notice to Pat's Off-Road as follows:
- a. In the case of paragraphs 4.1(a) (b) (c)) - forthwith;
  - b. In the case of paragraph 4.1 (d)) – 72 hours, where practicable;
  - c. In any emergent circumstance – 24 hours, where practicable.

## 5. BULK WATER RATES

- 5.1 The fee for the supply of domestic water pursuant to this Agreement shall be the same bulk water service rate charged for customers using the Town's bulk water station as established from time to time by the appropriate Bylaw of the Town.
- 5.2 All costs relating to calls for service shall be in accordance with the appropriate Bylaw.
- 5.3 Pat's Off-Road shall promptly pay all costs and expenses and other monies or sums of money due and owing to the Town pursuant to this Agreement in accordance with the Town's usual billing practice.

## 6. MUNICIPAL AUTHORITY

- 6.1 It is understood and agreed that nothing contained in this Agreement will be interpreted or deemed to fetter the discretion of the Council of the Town of Redcliff, its commissions, committees, boards, officers, officials or employees with respect to the performance or satisfaction of any term or condition set out in this Agreement including but not limited to development approval, subdivision approval, land re-classification and any other approvals which may be required by law.



- 6.2 The enforcement provisions of the *Municipal Government Act* R.S.A. 2000 M-26 (Division 4) including but not limited to sections 541, 542, 543, 544, 545, 645 and 646 shall apply to this Agreement.

## 7.0 GENERAL PROVISIONS

- 7.1 Any notice or communication to be given or made to either Party shall be in writing and may be sufficiently given if sent by facsimile delivered to such party as follows:

As to the TOWN OF REDCLIFF:

Town of Redcliff  
Box 40  
Redcliff AB T0J 2P0

Attention: Municipal Manager  
Facsimile: 548-6623

As to PAT'S OFF-ROAD TRANSPORT LTD.:

Pat's Off-Road Transport Ltd.  
Box 326  
Medicine Hat AB T1A 7G1

Attention: Pat Kaupp  
Facsimile: 504-1711

Any notice or communication given in the foregoing manner shall be deemed to have been given and received on the date of transmission. Either party may change its address or facsimile number for receiving any notice or communication by notice given in the foregoing manner.

- 7.2 The provisions of the Agreement shall be binding upon and enure to the benefit of the respective heirs, successors and permitted assigns of the Town and Pat's Off-Road.
- 7.3 This Agreement constitutes the entire Agreement between the parties in respect of the subject matter hereof and the Parties hereto agree that there are no other provisions except as are expressed herein. All previous verbal or written agreements, if any, are hereby cancelled and rendered null and void.
- 7.4 No assignment of this Agreement shall be valid unless the same shall be for the entire estate, right, title and interest of Pat's Off-Road and consented to by the Town, which consent shall not be unreasonably withheld. Provided that Pat's Off-Road may assign its entire estate, right, title and interest in this Agreement to an affiliate, as that term is defined in the *Business Corporations Act* (Alberta), upon notice to the Town. Any assignment, excepting only an assignment to an affiliate, shall be deemed to be a sale of the Premises for the purposes of this Agreement.

- 7.5 Any waiver by the Town or Pat's Off-Road of the strict performance of any of the provisions of this Agreement shall not of itself constitute a waiver of or abrogate any other provision or constitute a waiver of any subsequent breach of the same.
- 7.6 This Agreement shall be binding upon the parties hereto, their heirs, executors, administrators and assigns.
- 7.7 The law of the Province of Alberta, in the Country of Canada shall be the law of this Agreement.

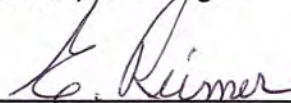
IN WITNESS WHEREOF the parties hereto have set their hands and seals this 28 day of November, 2013.

TOWN OF REDCLIFF

Per:



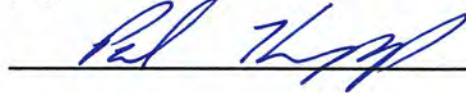
Municipal Manager



Mayor

PAT'S OFF-ROAD TRANSPORT LTD.

Per:



**TOWN OF REDCLIFF  
REQUEST FOR DECISION**

**DATE:** November 12, 2019

**PROPOSED BY:** Legislative & Land Services

**TOPIC:** Encroachment Permit Application – Lots 23-24, Block 3, Plan 1117V  
(806 1 Street SE)

**PROPOSAL:** To enter into an encroachment agreement with Cherie George

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**BACKGROUND:**

An Encroachment Permit Application has been received from Cherie George who owns 806 1 Street SE (Lots 23-24, Block 3, Plan 1117V). The Real Property Report provided indicates that a fence encroaches into 1 Street by as much as 0.79 meters as shown on the attached Real Property Report.

The Encroachment Permit Bylaw (Bylaw 1751/2013) states that where the encroaching structure encroaches more than 0.31 meters onto Town of Redcliff property the request for an encroachment permit shall be forwarded to Council for consideration.

Council approved an encroachment permit for this property with the previous property owner on August 20, 2018. As this application was not received within 60 days of the date of the original encroachment permit, as stipulated in the Encroachment Permit Bylaw (Bylaw 1751/2013), it must be once again approved by Council.

The Public Services Department, Planning and Engineering Department, and Development Officer have been asked to provide their comments:

Public Services Department: No concerns.

Planning and Engineering Department: As a matter of policy the fence should be moved as it is not a minor encroachment. However, there are no utilities in the way or in close proximity to the fence. The Planning and Engineering Department is ok with approving the encroachment permit as long as the encroachment agreement requires the fence to be moved off of Town property either when the fence is rebuilt by the owner, or if the fence is removed due to Town construction activities and the new fence is rebuilt at the owner's expense.

Development Officer: No concerns at this time. The fence was measured as 0.9 metres during a site visit which is compliant with the Land Use Bylaw regarding fences in front yards. The fence currently sits against the sidewalk, in line with adjacent properties' hedges and bushes. When the fence is rebuilt it should be erected on private property.

**ATTACHMENTS:**

- Encroachment Permit Application
- Bylaw 1751/2013



**OPTIONS:**

1. To enter into an encroachment agreement with Cherie George of 806 - 1 Street SE (Lots 23-24, Block 3, Plan 1117V).
2. To not enter into an encroachment agreement with Cherie George of 806 - 1 Street SE (Lots 23-24, Block 3, Plan 1117V).

**RECOMMENDATION:**

That Council considers Option 1.

**SUGGESTED MOTIONS:**

1. Councillor \_\_\_\_\_ moved that the Municipal Manager be authorized to sign an encroachment agreement with Cherie George of 806 - 1 Street SE (Lots 23-24, Block 3, Plan 1117V).

SUBMITTED BY:



Department Head



Municipal Manager



**HAMILTON  
CAHOON**

**RECEIVED**

**OCT 25 2019**

**TOWN OF REDCLIFF**

October 25, 2019

Town of Redcliff  
PO Box 40  
#1 – 3<sup>rd</sup> Street NE  
Redcliff, AB  
T0J 2P0

HAND DELIVERED

Dear Sir / Madam:

RE: Encroachment Permit Application  
806 1<sup>st</sup> Street SE

---

We act for the seller in regards to the above listed. We are requesting to enter into an Encroachment Agreement with regards to the front fence for the new owner. Enclosed is a copy of the Real Property Report, Statutory Declaration, a current copy of title, and our trust cheque in the sum of \$105.00 representing your application fee.

Your anticipated cooperation is appreciated. If there is any problem with our request, I would appreciate your contacting me immediately.

Yours truly,

THOMAS R. HAMILTON  
/asp  
Encl.

\*\*\*\*\*

Thomas Hamilton  
tom@hamiltoncahoon.ca

Darren Cahoon  
darren@hamiltoncahoon.ca

\*\*\*\*\*

phone 403-487-1495  
fax 403-487-1496

202, 462 4<sup>TH</sup> Street SE  
Medicine Hat, AB T1A 0K6  
hamiltoncahoon.ca

\*\*\*\*\*

An association of independent practices

TOWN OF REDCLIFF  
ENCROACHMENT PERMIT

I Cherie George owner of the property legally described as Lot(s) 23 - 24, Block 3, Plan 1117V, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at 806 1 Street SE, Redcliff Alberta legally described as: Lot(s) 23 - 24, Block 3, Plan 1117V, do, in fact, encroach upon a portion of: front fence encroaches in the boulevard up to 0.79 m as shown on the Survey Certificate attached hereto and forming part of the Permit.

The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated or damaged;

- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
- vi) I am aware no application for development permits on this property can, by legislation, be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.
- vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
  - a. as may be necessary to remove the encroachment; or
  - b. as may be necessary for the routine maintenance of the encroachment.
- viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff.

  
\_\_\_\_\_  
APPLICANT

Approved on behalf of Town of Redcliff this the \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
MUNICIPAL MANAGER



# Alberta Land Surveyor's Real Property Report

Date of Survey: June 15, 2018

To: Tara Petit

Re: Lots 23 and 24, Block 3, Plan 1117 V  
#806 - 1 Street SE, Redcliff  
(Tara Petit)

TITLE INFORMATION:	
TITLE NUMBER: 111 194 866	DATE OF TITLE SEARCH: JUNE 11/2018
PROPERTY IS SUBJECT TO:	
NO SPATIAL REGISTRATIONS	

CERTIFICATION:

I hereby certify that this Report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Manual of Standard Practice of the Alberta Land Surveyors' Association and supplements thereto. Accordingly within those standards and as of the date of this report, I am of the opinion that:


1. The plan illustrates the boundaries of the property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice (MSP), and the registered easements and rights-of-way affecting the extent of the title to the property.
2. The improvements are entirely within the boundaries of the property **with the exception** of the encroachments noted on Page 2.
3. No visible encroachments exist on the property from any improvements situated on any adjoining property.
4. No visible encroachments exist on registered easements or rights-of-way affecting the extent of property.

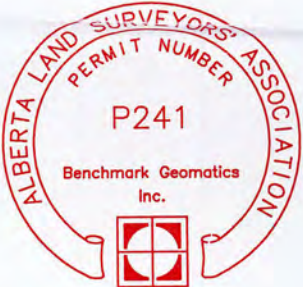
PURPOSE:

This report and related plan have been prepared for the benefit of the Property owner, subsequent owners and any of their agents for the purpose of land conveyance, support of a subdivision application, a mortgage application, a submittal to the municipality for compliance certificate, etc. Copying is permitted only for the benefit of these parties and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this report. The attached plan should not be used to establish boundaries due to the risk of misinterpretation or measurement error by the user. The information shown on the Real Property Report reflects the status of this property as of the date of the survey only. Users are encouraged to have the Real Property Report updated for future requirements.

This document is not valid unless it bears an original signature (in blue) and a Benchmark Geomatics Inc. (P241) permit stamp (in red).

Dated at Medicine Hat, Alberta,  
this 6th day of July, 2018.

  
\_\_\_\_\_  
Alberta Land Surveyor  
Dean D. Fischer, A.L.S.  
(copyright reserved)



**Benchmark Geomatics Inc.**  
Unit 102, Westside Common  
#2201 Box Springs Boulevard NW  
Medicine Hat, AB T1C 0C8  
Phone (403)527-3970 Fax (403)527-3908

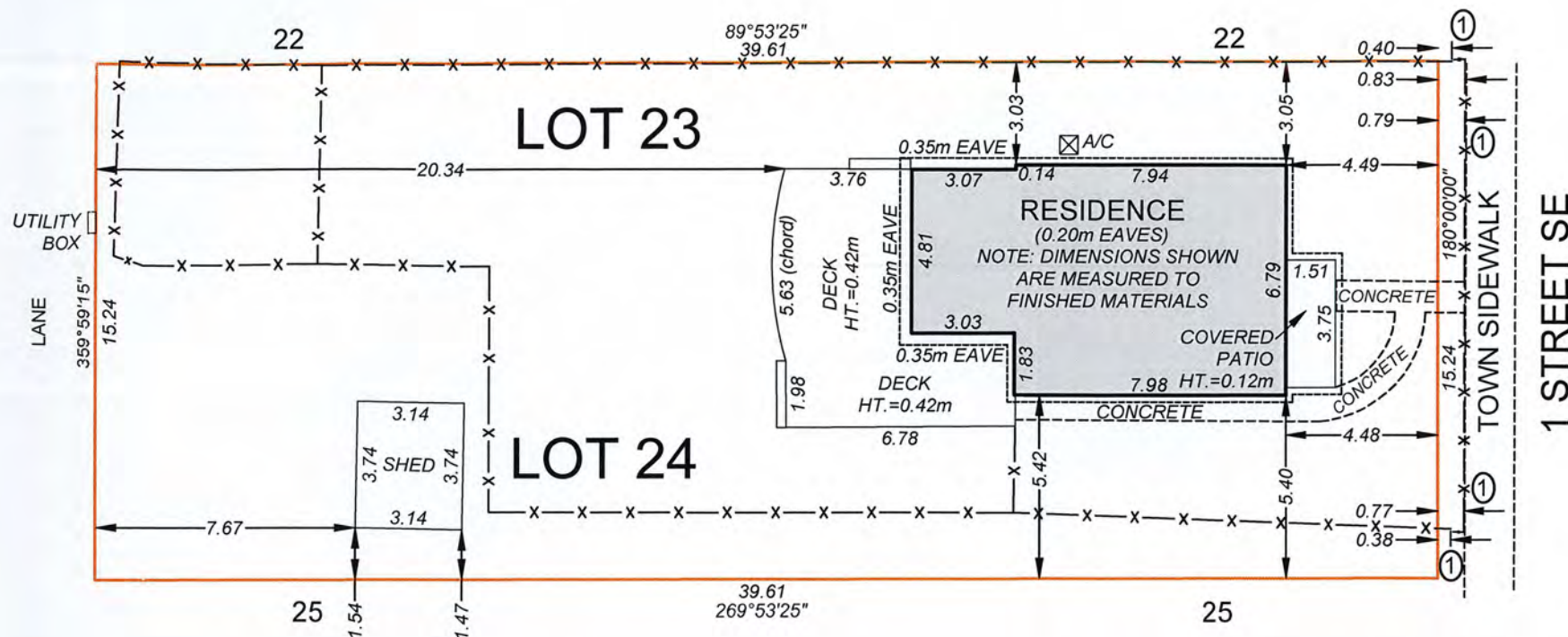
© Copyright 2018 Dean D. Fischer, A.L.S.

FILE NO. 18060267

DRAWN BY: CLF



Address: #806 - 1 Street SE, Redcliff  
 Legal Description: Lots 23 and 24, Block 3, Plan 1117 V  
 Date: July 6, 2018  
 Scale 1:200



# LEGEND AND NOTES:

This is page 2 of the Real Property Report and is ineffective if it is detached from page 1.

All distances are in meters and decimals thereof.

Statutory iron posts found shown thus: ● and are at ground level unless otherwise indicated.

Star drill found shown thus: ✱

A/C - Air Conditioner LS - Light Standard R/W - Right of Way PP - Power Pole

Eaves are measured to line of fascia, unless otherwise specified.

Decorative brick, if present, is not shown.

Unless otherwise specified, sideyard dimensions are measured from finished materials perpendicular to property boundaries.

Some concrete features may not be shown if they do not encroach.

Upon request by the City of Medicine Hat, all structures larger than 10m<sup>2</sup> will be shown on this report.

Fences shown thus —x—x— and are within 0.20m of property line unless otherwise noted.

Fences are measured to center of post when possible, fence ownership is not inferred.

Subject property boundary shown thus: —

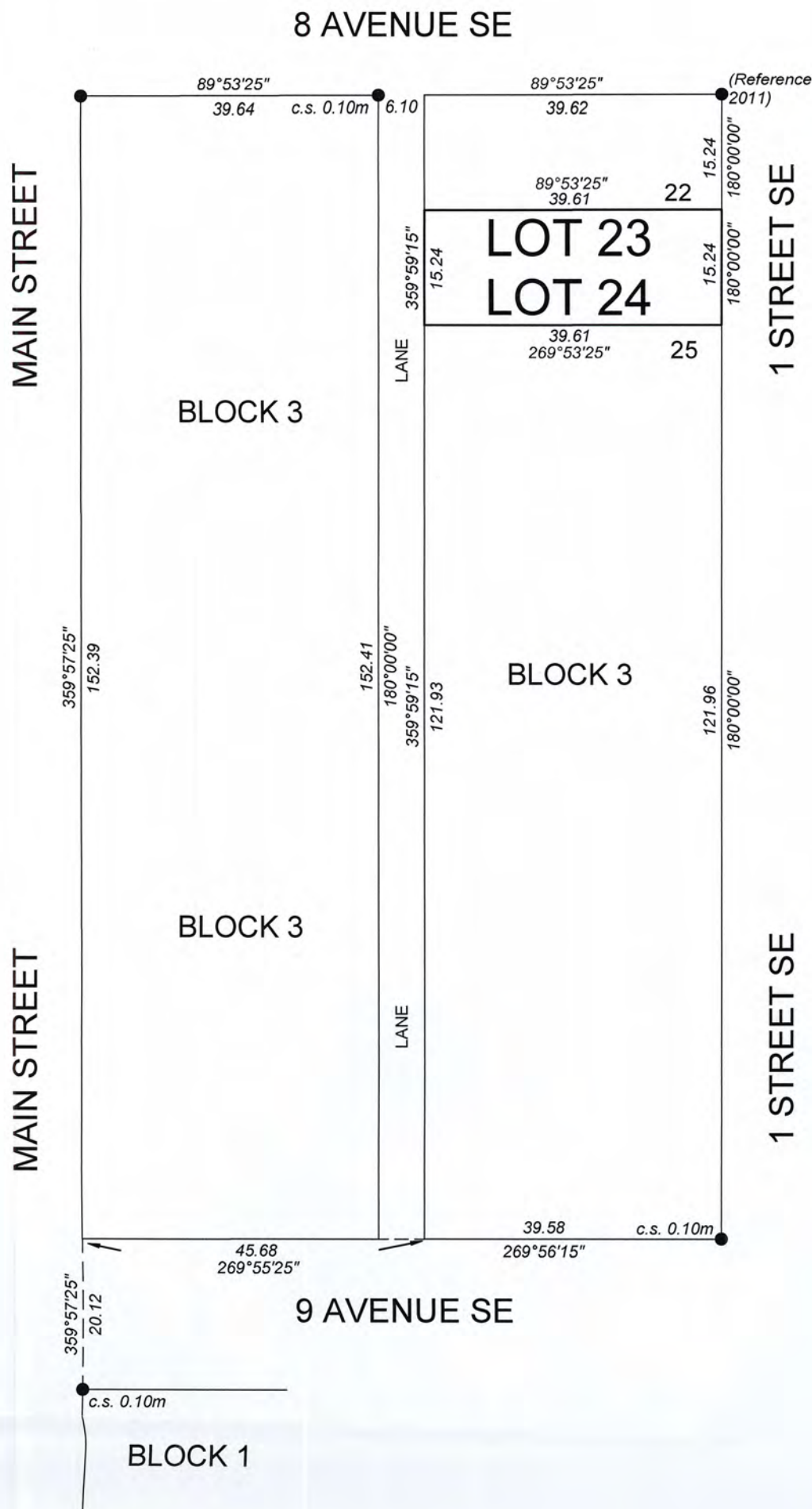
FENCE ENCROACHES INTO  
 ① 1 STREET SE BY AS MUCH AS  
 0.79m IN MULTIPLE PLACES

Building Coverage:  $\frac{80.50 \text{ m}^2}{603.68 \text{ m}^2} = 13.33\%$



**Benchmark Geomatics Inc.**  
 Unit 102, Westside Common  
 #2201 Box Springs Boulevard NW  
 Medicine Hat, AB T1C 0C8  
 Phone (403)527-3970 Fax (403)527-3908

Address: #806 - 1 Street SE, Redcliff  
Legal Description: Lots 23 and 24, Block 3, Plan 1117 V  
Date: July 6, 2018  
Scale 1:800



**LEGEND AND NOTES:**

This is page 3 of the Real Property Report and is ineffective if it is detached from page 2.  
Bearings are derived from assumed coordinates.  
All distances are in meters and decimals thereof.  
Statutory iron posts found shown thus: ● and are at ground level unless otherwise indicated.  
Star drill found shown thus: ✱

NOTE:  
UNABLE TO LOCATE SURVEY EVIDENCE AT  
LOT CORNERS UNLESS NOTED OTHERWISE.



**Benchmark Geomatics Inc.**  
Unit 102, Westside Common  
#2201 Box Springs Boulevard NW  
Medicine Hat, AB T1C 0C8  
Phone (403)527-3970 Fax (403)527-3908

© Copyright 2018 Dean D. Fischer, A.L.S.

FILE NO. 18060267

DRAWN BY: CLF





LAND TITLE CERTIFICATE

S  
LINC                      SHORT LEGAL                      TITLE NUMBER  
0016 899 255        1117V;3;23,24                      191 206 827

LEGAL DESCRIPTION  
PLAN 1117V  
BLOCK 3  
LOTS 23 AND 24  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 181 158 811

-----  
REGISTERED OWNER(S)  
REGISTRATION      DATE (DMY)      DOCUMENT TYPE      VALUE      CONSIDERATION  
-----  
191 206 827      09/10/2019      TRANSFER OF LAND      \$155,000      \$155,000

OWNERS

CHERIE GEORGE  
OF 806 1 STREET SE  
REDCLIFF  
ALBERTA T0J 2P0

-----  
ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION  
NUMBER      DATE (D/M/Y)      PARTICULARS  
-----  
181 158 812      30/07/2018      MORTGAGE  
   MORTGAGEE - ATB FINANCIAL.  
   128 5 AVENUE WEST  
   BOW ISLAND  
   ALBERTA T0K0G0  
   ORIGINAL PRINCIPAL AMOUNT: \$146,224  
  
191 206 828      09/10/2019      MORTGAGE  
   MORTGAGEE - ROYAL BANK OF CANADA.

( CONTINUED )



-----  
ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

# 191 206 827

REGISTRATION

NUMBER      DATE (D/M/Y)      PARTICULARS

-----

10 YORK MILLS ROAD  
3RD FLOOR  
TORONTO  
ONTARIO M2P0A2  
ORIGINAL PRINCIPAL AMOUNT: \$154,046

TOTAL INSTRUMENTS: 002

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN  
ACCURATE REPRODUCTION OF THE CERTIFICATE OF  
TITLE REPRESENTED HEREIN THIS 25 DAY OF  
OCTOBER, 2019 AT 09:18 A.M.

ORDER NUMBER: 38253857

CUSTOMER FILE NUMBER: Roth



\*END OF CERTIFICATE\*

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED  
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,  
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM  
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,  
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS  
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING  
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S) .

**TOWN OF REDCLIFF  
BYLAW NO. 1751/2013**

**A BYLAW OF THE TOWN OF REDCLIFF** for the purposes of authorizing the issuance of Encroachment Permits.

**WHEREAS**, it is deemed expedient and proper for a Council to authorize the issuance of an Encroachment Permit.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF REDCLIFF, IN THE PROVINCE OF ALBERTA DULY ASSEMBLED ENACTS AS FOLLOWS:**

**TITLE**

1. This Bylaw shall be known as the **Encroachment Permit Bylaw**.

**ENCROACHMENT PERMITS**

2. Encroachment permits:
  - a) where the encroaching structure does not encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit may be approved by the Municipal Manager and such approval shall be copied to Council for information only;
  - b) where the encroaching structure does encroach more than .31 metres onto Town of Redcliff Property the request for an encroachment permit shall be forwarded to Council for consideration.
3. The fee for an encroachment permit shall be in the amount of \$100.00 plus GST for each encroachment permit issued.
4. Prior to the issuance of an encroachment permit the Town of Redcliff will require the owner of an encroaching structure to make application for an encroachment permit on the standard form as shown on Schedule "A" attached to this Bylaw and provide a copy of a Real Property Report (RPR) prepared by an Alberta Land Surveyor, or other acceptable survey identifying the encroachment.
5. The information that will be required prior to processing an encroaching permit shall include:
  - a) indemnification of Town of Redcliff from any damage or liability associated with the encroaching structure;
  - b) indemnification of Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
  - c) removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated;
  - d) removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction or road development.



- e) acknowledgement that the encroachment permit is terminable by Town of Redcliff upon issuance of 30 days notice in writing to the property owner at the last address as shown on the taxation records of the Town of Redcliff.
6. Encroachment permits may only be issued to the present owner of said encroaching structure;
7. Upon sale of the land the encroachment permit issued by the Town of Redcliff is terminated unless:
- a) If the encroaching structure is sold to a different party the acquiring owner may apply for an encroachment permit to be issued providing the following conditions are met:
    - i) the terms and conditions on the encroachment permit to be issued are identical to the encroachment permit issued to the vendor;
    - ii) the request is made in writing and received by the Town of Redcliff within 60 days of the date of the original encroachment permit;
    - iii) the written request, includes a declaration confirming there have been no adjustments to any building on the site since the date of the issuance of the original encroachment permit.
    - iv) there will be no additional fee charged for issuance of this encroachment permit.
8. That effective upon passage of this Bylaw, The Council of the Town of Redcliff hereby authorizes the Municipal Manager, or his designate, to sign, on behalf of the Town of Redcliff, encroachment permits as shown on Appendix "A" attached.
9. Bylaw 1177/98 is hereby repealed


Read a first time this 27th day of May, 2013.

Read a second time this 10th day of June, 2013.

Read a third time this 10th day of June, 2013.

Signed and Passed the this 17 day of June, 2013.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Manager of Legislative and Land Services

## SCHEDULE "A"

TOWN OF REDCLIFF  
ENCROACHMENT PERMIT

I \_\_\_\_\_ owner of the property legally described as Lot(s) \_\_\_\_\_, Block \_\_\_\_\_, Plan \_\_\_\_\_, hereby make application for an Encroachment Permit in accordance with the right of the Town of Redcliff to issue such a permit.

I submit the information as part of this permit that the existing building(s) or structure(s) intended to be wholly situated upon the lands located at \_\_\_\_\_ legally described as: Lot(s) \_\_\_\_\_, Block \_\_\_\_\_, Plan \_\_\_\_\_, do, in fact, encroach upon a portion of: \_\_\_\_\_ as shown on the Survey Certificate attached hereto and forming part of the Permit.

The Town of Redcliff is empowered under the Land Titles Act to grant a permit with any conditions and terms that the Town may specify, to the owner of a building or structure that encroaches on a road, street, lane or other public place permitting the building or structure to remain thereon.

The Town of Redcliff grants this Encroachment Permit under the terms and conditions as follows:

- i) I will provide a Real Property Report (copy to be attached to this document) at no cost to Town of Redcliff, and prepared by a Registered Alberta Land Surveyor;
- ii) I will indemnify the Town of Redcliff from any damage or liability associated with the encroaching structure;
- iii) I will indemnify the Town of Redcliff for any damages that may occur to the encroaching structure resulting from the need to maintain or construct in the area of the encroachment;
- iv) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should in the opinion of the Town of Redcliff such structure has become dilapidated or damaged;
- v) I will agree to removal of the encroaching structure, at no cost to the Town of Redcliff, should the Town of Redcliff need access to the encroached upon area in the event of utility maintenance, new utility construction, roadway maintenance or new roadway construction.
- vi) I am aware no application for development permits on this property can, by legislation,

be approved by a development authority as long as any development on this property does not conform to the current Land Use Bylaw of the Town of Redcliff.

- vii) I agree that the encroaching structure shall not be added to, rebuilt or structurally altered except:
  - a. as may be necessary to remove the encroachment; or
  - b. as may be necessary for the routine maintenance of the encroachment.
- viii) I acknowledge this permit may be terminated by Town of Redcliff upon 30 days notice issued to me at the address indicated on the taxation records of the Town of Redcliff.

\_\_\_\_\_  
APPLICANT

Approved on behalf of Town of Redcliff this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
MUNICIPAL MANAGER

**TOWN OF REDCLIFF**  
**REQUEST FOR DECISION**

**DATE:** November 12<sup>th</sup>, 2019

**PROPOSED BY:** Community & Protective Services

**TOPIC:** Public Capital Project Submission – Lions Park Tot Play Structures

**PROPOSAL:** Decision to be made around the Public Submission as a Capital Budget item

---

**BACKGROUND:**

At the Special Council Meeting of October 18, 2019 to discuss the 2020 Capital Budget Council was presented with a public submission request for adding tot related play structures to the existing Lions Park playground. Council requested administration research and provide further details and costing around adding Tot related play structures to our existing Lions Park playground in the 2020 MYCIP capital projects listing.

Administration reviewed various options. Pricing varied based on the option chosen or combination thereof.

**POLICY/LEGISLATION:**

N/A

**STRATEGIC PRIORITIES:**

**Goal 1** The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

**Strategies**

- 1.1. Establish long-term financial solutions to fund the maintenance, replacement and expansion of the community's infrastructure

**Goal 4** The Town of Redcliff is effective in governance and public service delivery.

**Strategies**

- 4.3. Develop a policy that defines the Town's scope and level of services within a sustainable level of financial resources

**ATTACHMENTS:**

- 2020 Budget Submission
- Tot play structure options

**OPTIONS:**

1. Add the publicly submitted 2020 MYCIP Capital project of additional tot play structures at Lions Park to the 2020 Capital Budget with a budget cost of \$25,000.00
2. Add the Publicly submitted 2020 Capital project of additional tot play structures at Lions Park to the 2020 capital budget with a budget cost of \$\_\_\_\_\_.
3. Add the Publicly submitted 2020 Capital project of additional tot play structures at Lions Park to the MYCIP Capital Project list with a value of \$\_\_\_\_\_ for future consideration.

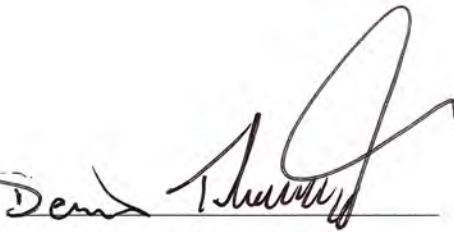
**RECOMMENDATION:**

N/A

**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved Administration add the publicly submitted 2020 MYCIP Capital project of additional tot play structures at Lions Park to the 2020 Capital Budget with a budget cost of \$25,000.00.
2. Councillor \_\_\_\_\_ moved Administration Add the Publicly submitted 2020 Capital project of additional tot play structures at Lions Park to the 2020 capital budget with a budget cost of \$\_\_\_\_\_.
3. Councillor \_\_\_\_\_ moved Administration add the Publicly submitted 2020 Capital project of additional tot play structures at Lions Park to the MYCIP Capital Project list with a value of \$\_\_\_\_\_ for future consideration.

**SUBMITTED BY:**



Department Head



Municipal Manager



Sarah Craats  
Box 130  
Redcliff, AB T0J 2P0

September 22, 2019

Town of Redcliff  
Box 40  
Redcliff, AB  
T0J 2P0

RECEIVED  
SEP 23 2019  
TOWN OF REDCLIFF

Town Council:

It has been brought to my attention that the water park in the Lion's Park will be revamped starting in the fall. It has been a great water park for many years and is certainly in need of an up-date.

My husband and I have lived close to the Lion's park now for 38 years and it has been wonderful to see how it is used in so many ways, church services, family functions and not to mention our own Town Community functions. My observation is that it would be nice to have additional playground equipment focused to a younger age group. I do not want to see what is there removed.

There is a section of grass in front of the existing equipment which would be a great location for playground equipment that resembles that of I.F. Cox School, Margaret Wooding, and Strathcona Park, anything along that line. I feel this would be a great asset to our park especially geared for young children, which the current equipment does not do.

When Riverside School closed I approached the Lion's to see if the equipment would be for sale and after approaching the school district they said they were going to move it to another school (which has not been done). I have noticed it continues to be used a lot in that area.

I realize there is only so much that the government gives grants out for and the Lion's is just a small group that does an amazing job to divide their funds as best as possible to our community. Help in improving Lion's park would be of great benefit for the Town.

I truly believe our Lion's Park needs some important playground upgrades and would appreciate your consideration in this matter.

Yours Truly



Sarah Craats



# BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 - 3<sup>rd</sup> Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

## Contact Information (in case we have questions about your idea):

Name: Sarah Craats

Organization (if applicable): \_\_\_\_\_

Phone Daytime: 403-548-6809

Phone Evening: 403-548-6809

Fax: \_\_\_\_\_

E-Mail: scraats@gmail.com

Address: Box 130, 217-65<sup>th</sup> SE  
Redcliff, AB

RECEIVED

SEP 23 2019

TOWN OF REDCLIFF

## Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) \_\_\_\_\_

Project Title: TOTS PLAYGROUND EQUIPMENT @ LION'S Park

Can this idea be undertaken in stages? Yes ☐ No ☐ Possibly ☐

Estimated one time cost: \_\_\_\_\_ Estimated Annual Operating Cost: \_\_\_\_\_

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): \_\_\_\_\_

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

Another location in Redcliff for a community playground  
would be next to the swimming pool. It is close to the BMX  
track, Baden Powell Centre, Arena + library. It would be  
another great asset to the town.

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: \_\_\_\_\_

Why? \_\_\_\_\_

(Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☐ or Need ☒

Date: Sept 22/2019 Signature: Sarah Craats





## REQUEST FOR SUBMISSIONS FOR THE 2020 BUDGET

# SHARING YOUR IDEAS WILL IMPACT THE FUTURE OF OUR COMMUNITY

Your project or service idea could be the start of a new positive program or other needed improvement in our community, and the Town of Redcliff would like you to share your ideas with us. The Town's Budget Committee will review your ideas as part of the 2020 Budget Process.

### Submit Your Idea!

We invite you to fill out the following submission form on the back of this letter. Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Please submit your suggestions by August 13, 2019 to:

Town of Redcliff  
Attention: Director of Finance and Administration  
#1 – 3<sup>rd</sup> Street NE , Box 40  
Redcliff, Alberta, T0J 2P0  
Phone: 403-548-3618  
Fax: 403-548-6623  
E-mail: [finance@redcliff.ca](mailto:finance@redcliff.ca)



Consideration of proposed ideas will be based on a number of factors including: ongoing programs and projects, public interest, legislative and legal restrictions, the link to focus areas identified in the Redcliff strategic and municipal plans and several other factors.

## Tot Play Structure Options

### Option #1:

Playhouse c/w house entry & window, activity & alphabet/number maze panels (surface-mount) 8,644

Pour pad, as per drawing & install equipment 6,600

*\*excavation, pad base prep & site reclamation to be done by Town.*

### Option:

PK-151B, Park Bench (surface-mount) 579

PK-170BS, Trash Receptacle c/w steel lid (surface-mount) 677

PK-17XDRUM, Drum Insert 158

Pour pad extension for park furniture & install equipment 935

**TOTAL \$17,593**



**BLUEIMP**  
Play Strong.

Lions Park - Option 1  
layout # A06654-C1 | J05786



Note: Colours shown may not accurately reflect actual colours.



Option #2:

Wacky Shack (surface-mount) 5,223

Pour pad, as per drawing & install equipment 5,500

*\*excavation, pad base prep & site reclamation to be done by Town.*

Option:

PK-151B, Park Bench (surface-mount) 579

PK-170BS, Trash Receptacle c/w steel lid (surface-mount) 677

PK-17XDRUM, Drum Insert 158

Pour pad extension for park furniture & install equipment 935

**TOTAL \$13,072**



*Note: Colours shown may not accurately reflect actual colours.*



layout # CN-916-C1



Option #3:

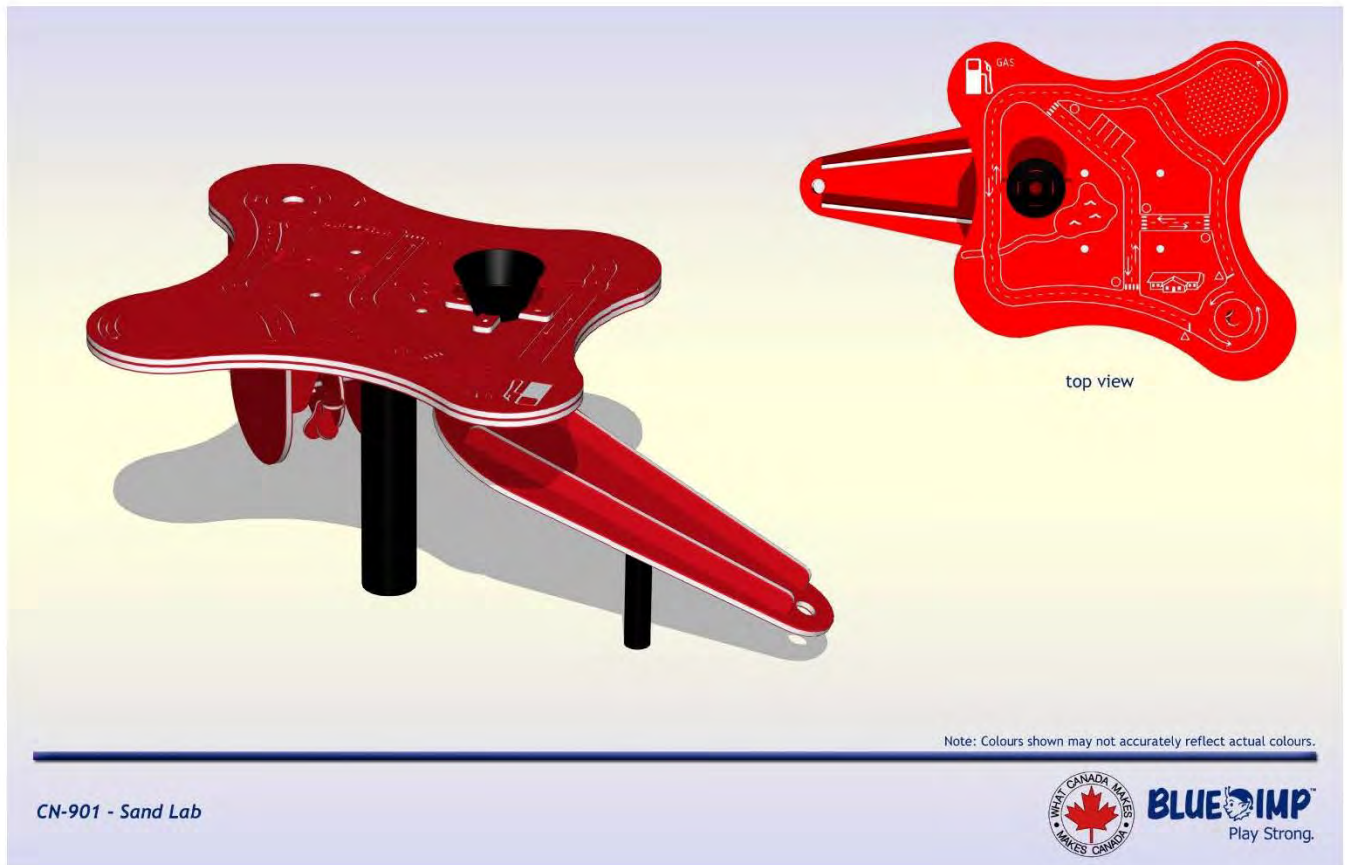
CN-901, Sand Lab 2,089

Approximately 4 – BP-10, Border Timber c/w stakes 428

Approximately 2 – BP-09, Border Timber Adapter 100

Installation estimate (not including site prep & sand) 2,750

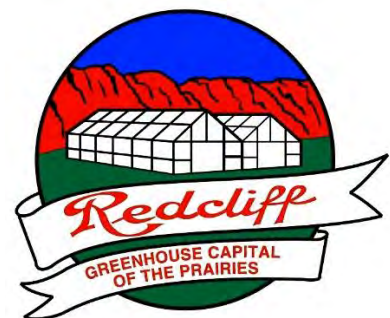
**TOTAL \$5,367**



# TOWN OF REDCLIFF MUNICIPAL MANAGER REPORT TO COUNCIL

*November 12, 2019*

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## MUNICIPAL MANAGER

### Ongoing Projects

- Initiating the execution of land purchase agreement. This transaction is now in progress.
- Council Chambers Update Project: more or less complete; there are a few very minor details and finishing yet to complete (i.e. additional multi-purpose tables).
- Assisting with other “in progress” capital projects as required. Staff have been working diligently to monitor the ongoing projects and provide updates within the monthly Municipal Manager’s report.
- Town Council met/hosted Prairie Rose School Division Trustees.
- Significant and majority of time working with department heads in preparation for the Capital budget discussions and Operating budget discussions. I want to recognize the efforts of all department heads in developing the proposed budget(s) with a clear understanding of the current provincial budget context.
- Assisting Council with the procurement of an executive search firm.

### Ongoing Day to Day Responsibilities

- Legal files continue to require large amounts of time (it is recognised that this is oft repeated in the Municipal Manager’s report; however, it is the current reality and diverts resources away from regular operations and important projects). There will likely be a need to devote a fair amount of administrative time to these files during October, November, and December.
- Council meeting preparation and Request for Decision review and drafting.
- HR functions continue to represent a significant portion of the Municipal Manager’s regular work week (40%-50% weekly). There has been additional work with regard to collective agreement research taking place for the upcoming CBA negotiations in 2020.
- Continued work and coordination on the ICF. Met multiple times with CMH and CC administration to prepare for ICF Steering Committee meetings (Steering Committee meetings now occur monthly with the working group and project managers meeting multiple times between the monthly steering committee meetings).
  - Attended both IDP open houses in early November.
  - A proposed IDP first reading should be coming to council at the 1<sup>st</sup> Council meeting of December followed by advertising with a Joint Public Hearing in early January.
- Reviewing and signing off on procedures as they are updated.
- Responding to councillor inquiries and providing updates as they arise.
- Facilitating pre- and post-Council staff update meetings.
- Met with Badlands Tourism – the executive director was passing through and requested a meeting with the Mayor and CAO.
- Met with RCMP to discuss policing approaches in an effort to achieve enhanced coverage as well as operational efficiencies.

# COMMUNITY & PROTECTIVE SERVICES

## Parks, Recreation and Facilities

### Rec-Tangle:

- Complete ice maintenance
- Continue cleaning facility
- Complete ice cleaning operations
- Eavestrough installation completed

### Pool:

- Blow out water feature
- Remove water feature manifold for replacement
- Prepare water feature for antifreeze injection
- Remove doors requiring replacement
- Begin installation of benches in change rooms
- Complete filling main pool as necessary

### Facilities:

- Continued shower/washroom and concession cleaning operations
- Lighting replaced as necessary at RCMP
- Completed building inspections and changed furnace filters as necessary
- Snow removal operations completed as necessary

### Parks:

- Completed lock changes at Lions Park
- Leaf collection started
- Requested curb stop repair on park by Ball Diamond Concession
- Repairs to Aggie Mallard Park and NE Park playgrounds completed
- Blowouts completed on all but one park (Ball Diamond Concession)
- Filled hole at Aggie Mallard Park as necessary
- Ordered spring flowers

### Other:

- Completed staff evaluation meetings
- Posted vacant position
- Adjusted work schedule for 2019 to accommodate staff change
- Continued budget planning for 2020
- Began 2020 staff work schedule

## **FCSS, Community Services, and Special Events**

- Coordinated and hosted a successful annual Fall Festival and Redcliff RCMP vs Youth kickball game
- Attended the FCSS South Region meeting to begin planning the FCSS Directors meeting to be held in May in Lethbridge
- Attended and participated in AHS Screen Time Committee Meeting.
- Attended the Live to Lead conference
- Collaborated with Parkside School principal Boyd Craven to create a mentorship/work experience program where students will teach seniors how to navigate social media platforms
- Attended the RCCP meeting to learn how to use the online registration and reception centre program for Emergency Social Services (ESS)
- Attended the ESS workshop hosted by the City of Medicine Hat
- Continued advertising and gathering coats for the annual Coats for Kids program
- Completed Skating Clubs CFEP reporting
- Finalized the Community Garden, closed for the season
- Assisted Seniors Centre in gathering quotes required for a grant to assist in a kitchen renovation
- Gathered data regarding PRSD and the Town's joint use agreement
- Delivered Meals on Wheels as an opportunity to touch base with clients regarding their meals and support systems
- Recruited additional volunteers for future events and MOW drivers
- Researched FCSS program funding and compliance
- Ongoing planning and coordination of weekend and after school programming
- Continued administrative support and coordination for:
  - Redcliff Community Garden
  - Meals on Wheels
  - Home Cleaning Services
- Hosted and helped collaborate on various cultural, recreational and preventative programming such as:
  - Family weekend and evening programs
  - Community Kitchen
  - Babysitting Course
  - Home Alone Course
- Met with client(s) needing connections to resource (food bank, Alberta Works, AISH, Community Housing)
- Bookings for programming ongoing
- Bookings for ice, ball diamonds, and swimming lessons, ongoing
- Continued facility bookings for private events
- Completed AR requests for previous month
- Pulled reports from RecDesk system for payment transfers
- Weekly Commentator/Redcliff Reports updated and sent out
- Weekly updates completed on Electronic Sign

- Input new programming into Rec Desk.

## **Bylaw and Protective Services**

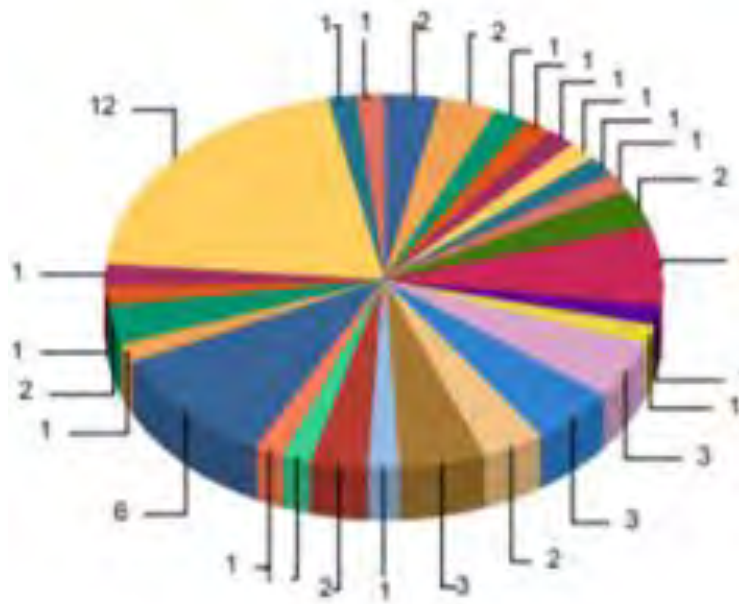
### **Community Peace Officer:**

- Nuisance premises continue to be worked on
- Parking issues
- Assisting public and other departments
- Dog and Business Licenses continue to be worked on

### **Emergency Management, Fire Services, and Health and Safety:**

- Coordinated Registration and Reception Centre Program (RRCP) training for Town staff
- Reviewed safety incident reports
- Attended NAIT's All Hazard Incident Management Team Academy
- Completed the Town of Redcliff Risk Assessment through the Provincial CEMP Program
- Ongoing development of Town of Redcliff Evacuation Plan
- Joint firehall meeting for feedback from departments on the study

## Town of Redcliff Statistics from October 2019



ASSIST OTHER DEPT : ASSIST RCMP	2
ASSIST OTHER DEPT : MANAGER ASSIGNED TASK	2
ASSIST RCMP MVC	1
BYLAWS : ANIMAL-OTHER	1
BYLAWS : ANIMAL-OTHER : DEER	1
BYLAWS : ANIMAL-OTHER : SKUNK	1
BYLAWS : ASSIST OTHER DEPT	1
BYLAWS : ASSIST PUBLIC	1
BYLAWS : ASSIST PUBLIC : NEIGHBORHOOD DISPUTE	2
BYLAWS : BUSINESS LICENSE : NEW BUSINESS LICENSE	4
BYLAWS : CAT : AT LARGE	1
BYLAWS : CAT : CAT TRAP LOAN	1
BYLAWS : DOG : AT LARGE	3
BYLAWS : DOG : FAILURE TO HAVE CURRENT LICENSE	3
BYLAWS : DOG : IMPOUNDED	2
BYLAWS : NUISANCE/UNSIGHTLY	3
BYLAWS : PARKS RECREATION PUBLIC AREAS : DAMAGE TO PROPERTY	1
BYLAWS : STREET : NON-PERMITTED USE OF STREET : MATERIAL DEPOSITED ON STREET	2
BYLAWS : STREET : PROTECTION/MAINTENANCE OF SIDEWALKS	1
BYLAWS : SUSPICIOUS	1
BYLAWS : TRAFFIC : PARKING	6
BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE	1
BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE : PARKING ON HWY >48 HRS	2
BYLAWS : TRAFFIC : PARKING AND STORAGE OF RECREATIONAL VEHICLE : PARKING ON NONADJOINING HWY TO OWNERS RESIDENCE	1
BYLAWS : TRAFFIC : STOPPING / STANDING / PARKING : PARKING MV ON HWY >72HRS	1
BYLAWS : TRAVIS PERMITS	12
MOTOR VEHICLE COLLISION	1
SUSPICIOUS PERSON/S	1
Total:	59

# **PUBLIC SERVICES**

## **Department**

- Town Operating & Capital Budget preparation
- Detailed design for the next two landfill cells
- Project Management for construction projects
- Drainage review and initial assessments 8<sup>th</sup> St SW and 3<sup>rd</sup> Ave SW intersection
- Working on new Water Treatment Approval to Operate
- Working with Insurance and the RCMP for the Landfill break-in that occurred on May 13<sup>th</sup>
- Construction underway for the Landfill Transfer Site, Scales, Scale House, and Dome Tent
- Organizing asphalt patching and concrete repairs with contractors

## **Water and Sewer Utilities**

- Completed several locate requests
- Completed water treatment daily duties
- Completed repairs in the Water Treatment Plant
- Weekly water testing
- Pre/post construction inspections for new housing developments
- Completed daily inspections of sewer lifts
- Installed Radio Read meters
- Replaced/repared water metres
- Work on leak at 3<sup>rd</sup> and 3<sup>rd</sup> SW
- Sewer flushing
- Help Municipal Works when short handed

## **Municipal Works**

- Conducted funeral interments
- Garbage pickup
- Bin placements/pickups as needed
- Repair garbage can lids (ongoing)
- Fixed soft spots as need around town
- Went to Calgary to pick up culvert couplers
- Moved Arena snow (ongoing)
- Repaired signs around town
- Mowing and trimming grass
- Road patching
- Hauled dirt from Lions Park from install of new water park
- Marked headstones for installation
- Dug up and repaired manhole covers on Main Street and 1<sup>st</sup> Street SW
- Dug test holes for new skateboard park
- Fixed sewer line at 711 Main Street
- Built ramp for loading new sander

- Hydro Vac to repair shut off at campground
- Cover monument in town for Hallowe'en
- Snow clearing parking loads
- Completed interviews for new hire
- Sweep sidewalks of snow
- Sanding roads
- Shut valves off for leak at 3<sup>rd</sup> and 3<sup>rd</sup> SW
- Hydro Vac main valves to fix rods that are damaged

### **Landfill**

- Picked garbage inside landfill and in neighboring field after a wind event (ongoing)
- Clean scales (ongoing)
- Hauled cover soil (ongoing)
- Ridgeline hauling in soil
- Maintained roads inside landfill (ongoing)
- Equipment maintenance (ongoing)
- Cleaned under scales (ongoing)
- Cleaned up shop (ongoing)
- Completed daily compacting
- Moved screens as needed for windy days
- Help with new transfer station and scale house
- Mowed grasses and weed whipped around landfill
- Pushed up dirt as hauled by Ridge Line
- Snow clearing

## **PLANNING & ENGINEERING**

### **Priorities for November**

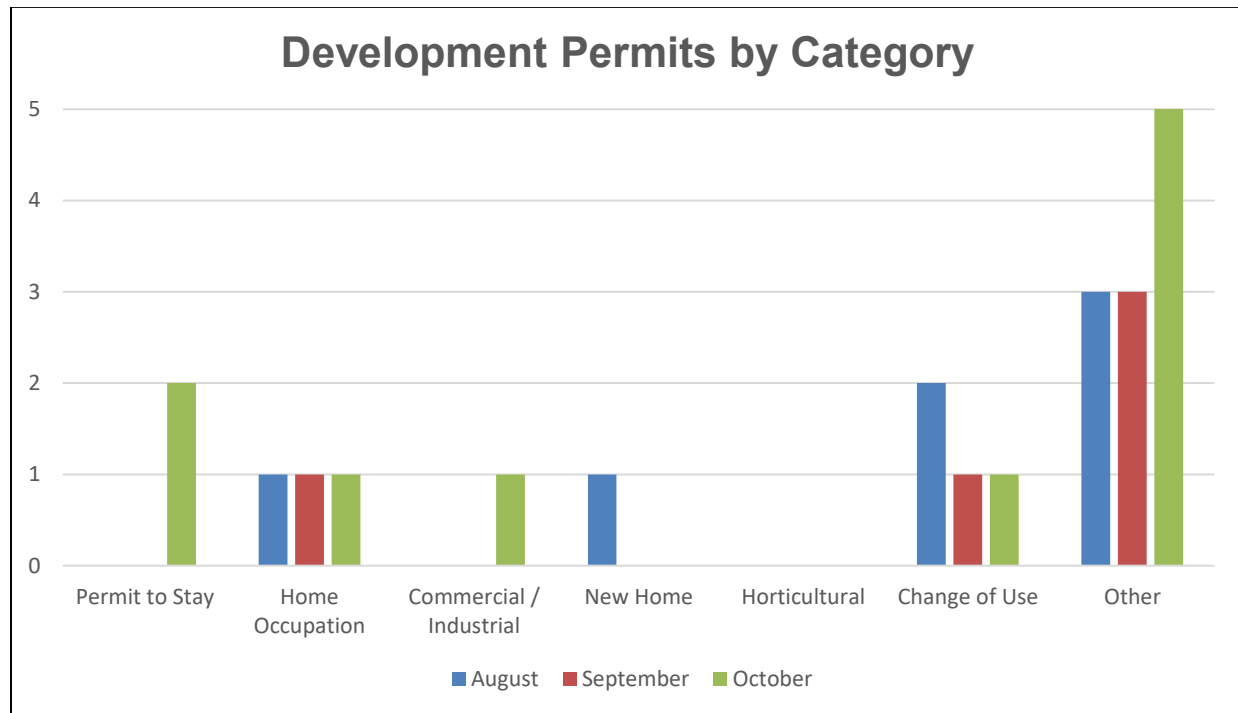
- Work towards wrapping up construction projects
- Level of Service Policy
- Sanitary Sewer Master Plan
- Subdivision Procedure
- Asset management
- LUB
- Eastside ASP

### **Planning**

- Land Use Bylaw – The overall LUB rewrite has started. The intent is that as sections are drafted, they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow.

## Development Permits

In October 2019 the Town of Redcliff issued the following Development Permits:



## Agreements

### 3<sup>rd</sup> Avenue SW between 7<sup>th</sup> Street and 8<sup>th</sup> Street, Drainage Improvements

A developer, as part of his conditions of development, is required to make drainage improvements. Planning & Engineering is working to have the developer pay for the improvements.

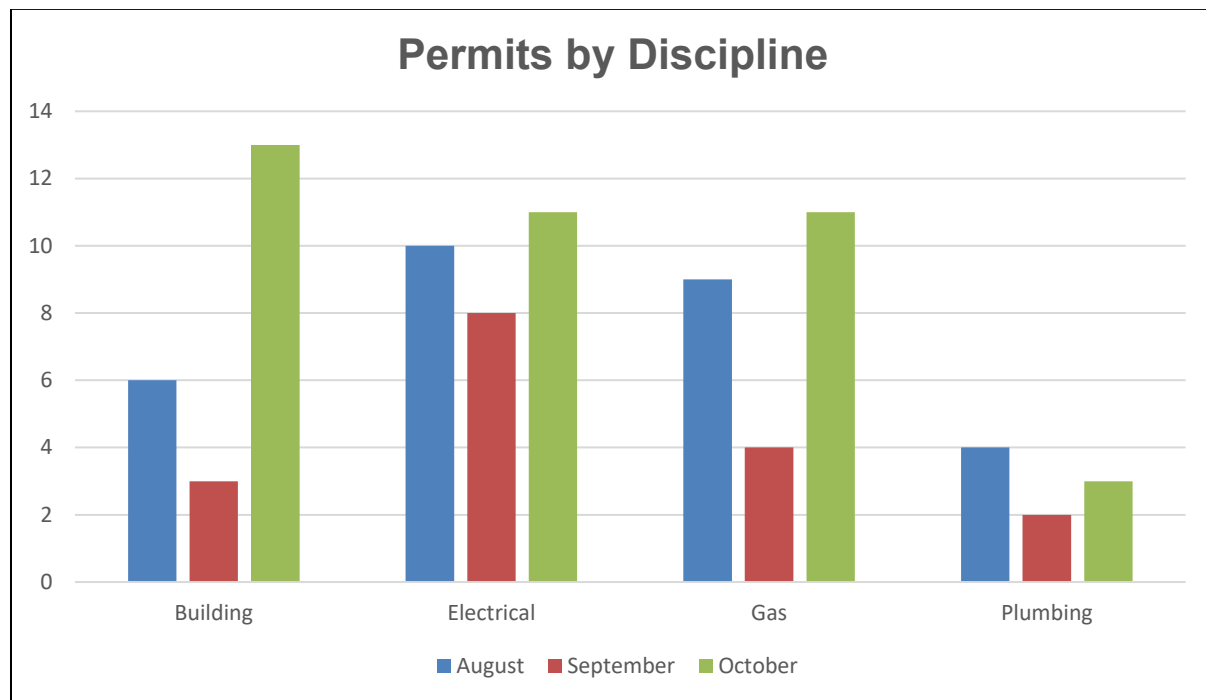
### 5<sup>th</sup> Street NW between Broadway Avenue and 1<sup>st</sup> Avenue, Road Improvements

A developer, as part of his conditions of development, is required to make road improvements. Planning & Engineering is creating drawings of the required improvements and preparing an agreement for the developer to pay for and perform the work.



## Safety Codes

In October 2019 the Town of Redcliff issued the following Safety Codes Permits:



## Studies

### Inflow and Infiltration Study

The Town's sanitary sewer model is now calibrated. The model can be used to identify and quantify for dry weather flow. Work continues to simulate the July 2013 event. The model is confirming that the biggest issue is inflow.

### Water Distribution Study

The Town's water model has been moved over to software that the Town already owns and uses. The model has been debugged and is being used to model fire flows to Lot 5, Block A, Plan 0211147. Preliminary modeling has shown that the Town cannot deliver the fire flows listed in our standards north of the highway.

## Capital Projects

### 3rd and 3rd Lift Station Upgrades

Construction started August 6, 2019. A significant inflow of groundwater and a slope failure on the east side of the site has delayed the project by a couple of weeks. These issues are now under control and work is proceeding. The mud slab was poured August 28, 2019, base slab on September 20, 2019, half of the walls on October 1, 2019, and the other half of the walls October 21, 2019. Top slab is anticipated to be poured the week of November 11, 2019. There was a failure of the north slope on November 4, 2019 but has since been mitigated to protect the pump station and force main. Remedial actions were taken on November 4, 2019 with additional remedial work taking place on November 5, 2019. The surge tank should be

operational a couple of weeks later. Project will likely wrap up in the spring of 2020 with surface restoration.

#### 4<sup>th</sup> Street SE between 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue, Infrastructure Improvements

Construction is proceeding with about 100% of the underground, concrete and road work completed. It is not expected that there will be any additional invoices on this project.

#### Rec-Tangle Parking Lot Improvements

All underground work is completed. Transit Paving is pouring concrete. The eavestrough is replaced. The base is very soft which means if it was paved the pavement would likely crack and break apart. It is estimated that 10% to 20% of the pavement would have to be replaced in the spring. The soft subgrade will firm up if given time to dry out, however unless a large chinook occurs for several days in the next two weeks it is unlikely that the subgrade will dry out sufficiently for paving until next year. It has been decided not to pave the parking lot this fall and allow vehicles onto the gravel parking lot this winter. Projected cost of the project appears to be close to budget without the landscaping component. Projected costs are difficult to quantify at this moment as the work that has to be done by Transit Paving to complete the project is not fully understood at this time. We will keep Council informed of the budget situation as we acquire the information.

#### Jesmond Lift Station Upgrade

Council approved upgrading at the Jesmond Lift Station. Detailed design is 99% complete. Tender is being prepared. Construction planned to start in 2020. It has been determined that if the force main is extended from Broadfoot Place to Main Street on 5<sup>th</sup> Avenue that the project to upgrade the overcapacity sanitary sewer in Broadfoot Place, from Broadfoot Place to Sangster Crescent between four houses, and on Sangster Crescent to Main Street, can be eliminated. The estimated cost to upgrade the sewer line is \$450,000 and the estimated cost to extend the force main by boring is \$45,000. This cost savings is made possible by the upgraded pumps that are planned to be installed in the Jesmond Lift Station.

#### Golf Course Coulee Outfall

An ARCP grant application was made for this project. The estimated cost of the whole project is \$2,571,520, which is eligible for 90% funding up to \$3 million. The project can be phased with the most critical parts on the project being a storm pond next to the Eastside Phase 1 Park and the proposed driving range pond. We have been informed, for the 2018 grant cycle, that the project was deemed eligible but is not being funded. The project was not funded in the 2019 grant cycle.

#### Eastside Sewage Surge Tanks

Preliminary design report is 50% complete.

#### Backup Generator Project

The Backup Generator Project has been started and the detailed design for the RCMP building is 75% complete. A concrete pad has been poured for the generator which will allow the

generator to be placed at any time and makes the project no longer weather dependent. Construction planned when funding is made available.

#### Broadfoot and Stone Place SW, Drainage and Road Improvements

The underground work and patching the road is completed. The weeping tile installation and top lift is Transit Paving's project and has been deferred to the spring of 2020 to allow them to focus on the Rec-Tangle project. The project is expected to come in on budget.

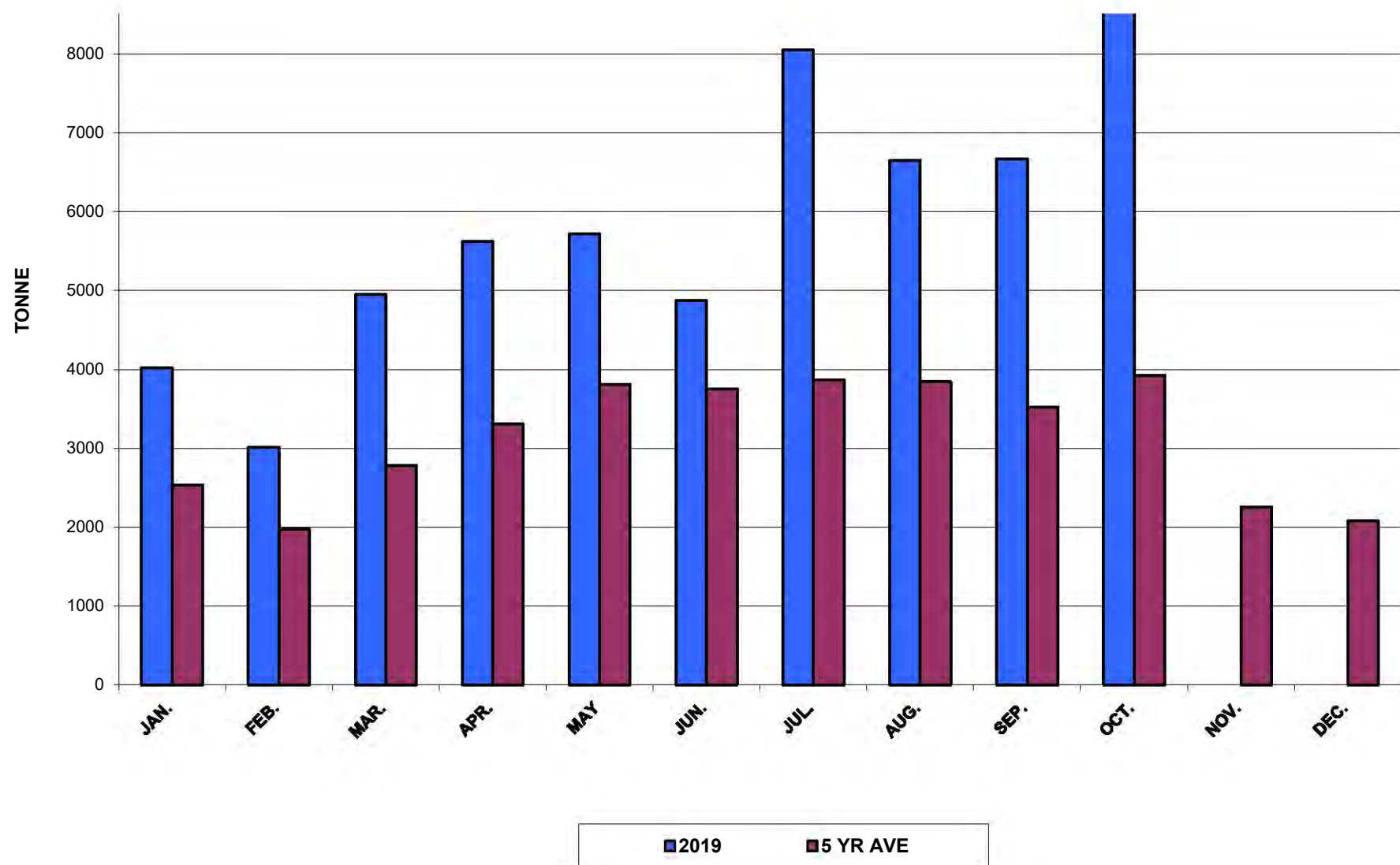
## FINANCE & ADMINISTRATION

- Four "Notification of Revival of Title" to return the properties to the owner were approved by the Land Title Office on October 24, 2019. Meanwhile, the four "Discharge of Tax Notification" to remove the four tax recovery notifications were approved on the same day.
- Preparing 2020 Budget.
- 2019 Supplementary Tax is being processed.
- Filling the accounts receivable duties.
- Other regular daily duties related to finance.

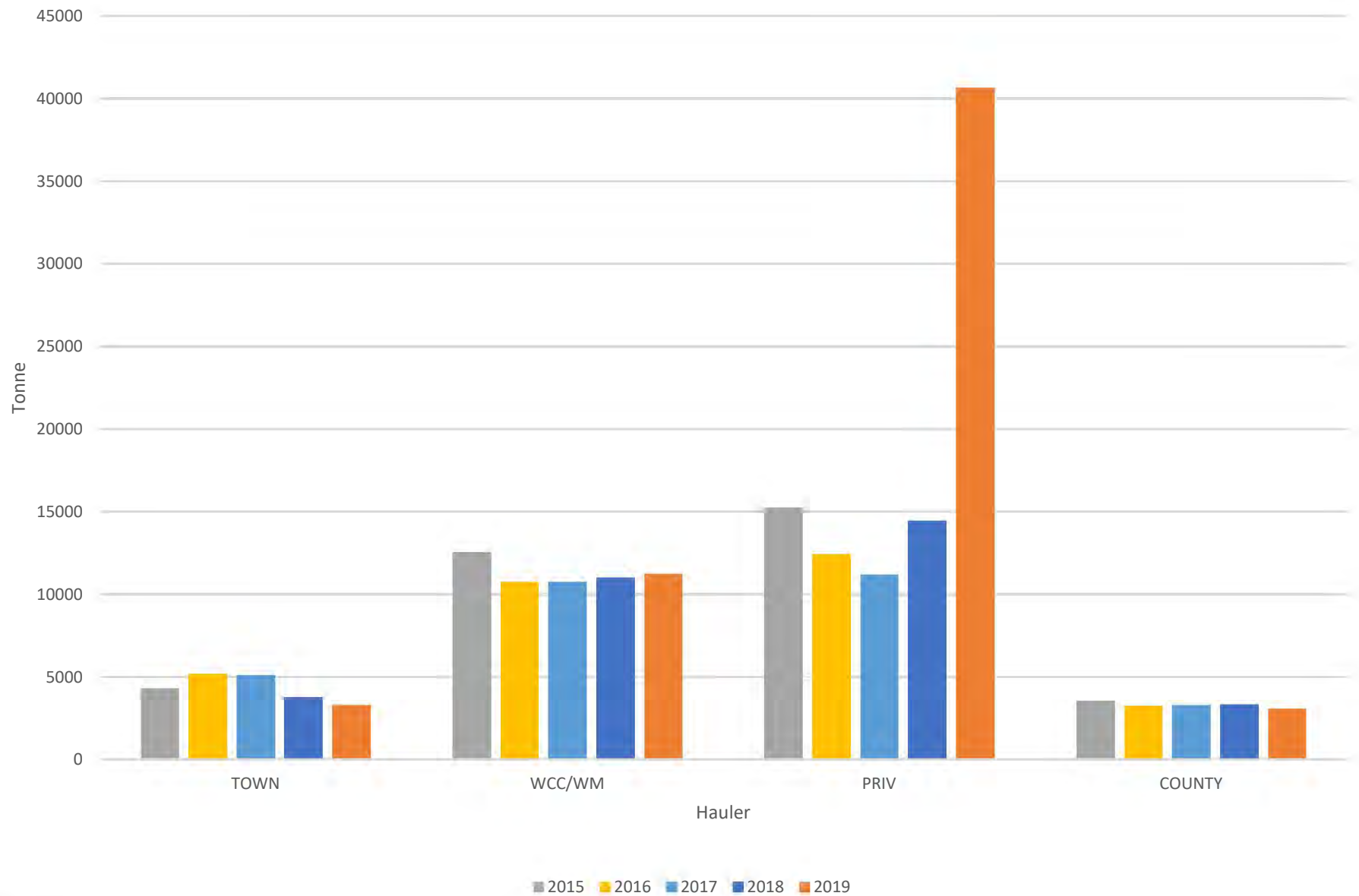
## LEGISLATIVE & LAND SERVICES

- Ongoing inquires re: general land sales. Four sales to date.
- Council agenda preparation and follow up. Department Head meetings pre/post Council meeting.
- Ongoing legal file work. Compiling information as requested.
- Ongoing conversion of minutes, bylaws and agreements, and property files to digital format.
- Insurance claims and follow up.
- Reviewing/updating insurance lists for 2020 Renewal. Creating contents listings.
- 2020 Budget preparations.

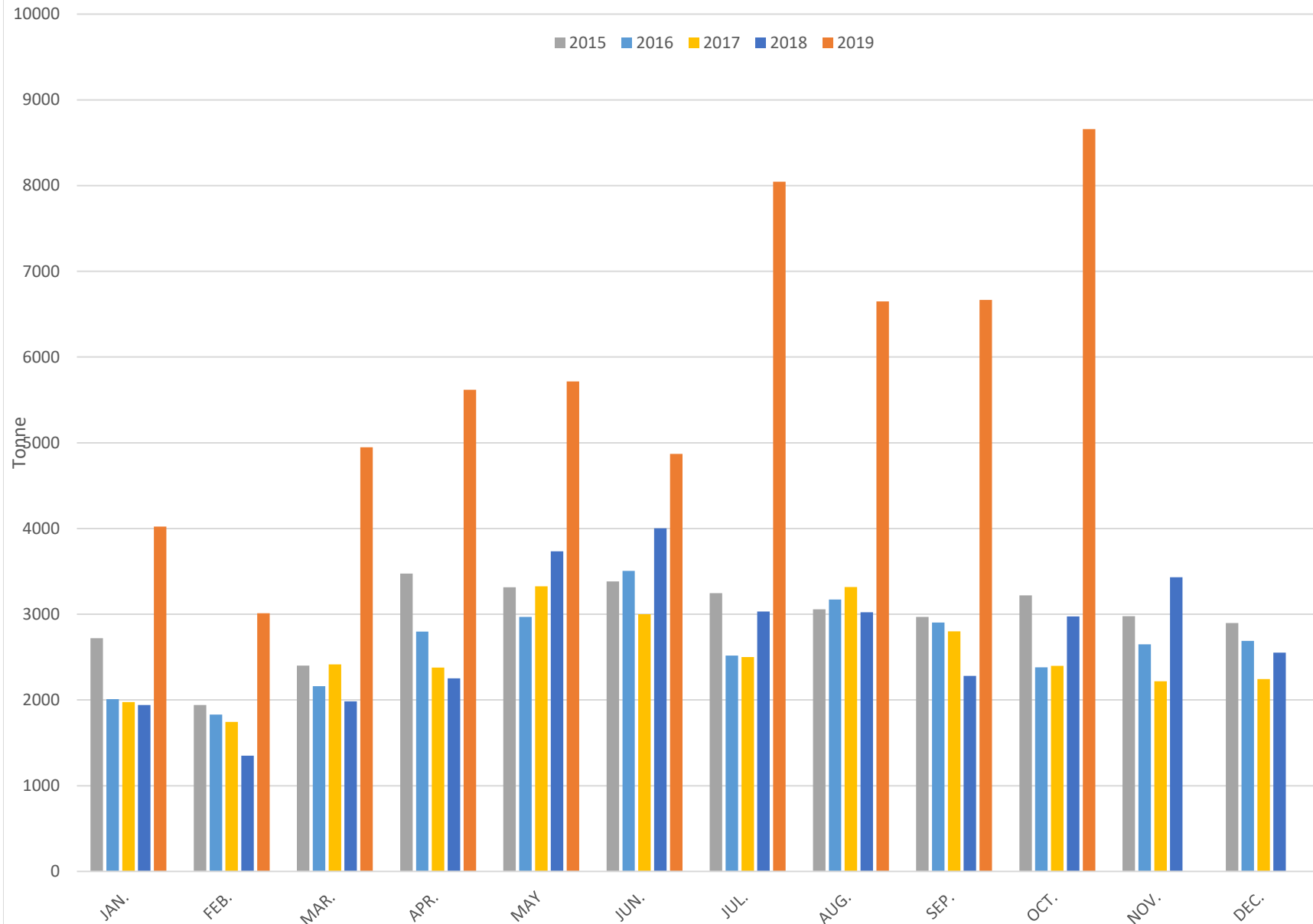
**REDCLIFF/CYPRESS REGIONAL LANDFILL  
2019 VS 5 YEAR AVERAGE  
TO OCTOBER 31, 2019**



REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES BY SOURCE 2015-2019  
TO OCTOBER 31, 2019



# REDCLIFF/CYPRESS REGIONAL LANDFILL DELIVERIES IN TONNES 2015-2019 TO OCTOBER 31, 2019







## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
November 12, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
November 25, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.