



COUNCIL MEETING

MONDAY, NOVEMBER 25, 2019

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, NOVEMBER 25, 2019 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
Pg. 2	B) Adoption of Agenda *	Adoption
Pg. 4	C) Accounts Payable *	For Information
Pg. 6	D) Bank Summary to October 31, 2019 *	For Information
	2. PUBLIC HEARING	
Pg. 7	A) Bylaw 1891/2019, Land Use Bylaw Amendment * Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) Land Use Bylaw Amendment to include property in the Cannabis Retail Store Overlay Map	
	3. MINUTES	
Pg. 9	A) Council meeting held November 12, 2019 *	For Adoption
Pg. 12	B) Municipal Planning Commission meeting held on November 20, 2019 *	For Information
Pg. 15	C) Town of Redcliff Library Board meeting held on September 24, 2019 *	For Information
Pg. 18	D) Town of Redcliff Library Board special meeting held on September 28, 2019 *	For Information
	4. BYLAWS	
Pg. 34	A) Bylaw 1891/2019, Land Use Bylaw Amendment * Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) Land Use Bylaw Amendment to include property in the Cannabis Retail Store Overlay Map	2 nd Reading / 3 rd Reading
Pg. 44	B) Bylaw 1892/2019, Water Rates Bylaw *	1 st Reading
Pg. 51	C) Bylaw 1893/2019, Sewer Rates Bylaw *	1 st Reading
Pg. 56	D) Bylaw 1894/2019, Garbage Rates and Collection Bylaw *	1 st Reading

Pg. 69	E)	Bylaw 1895/2019, Fees, Rates & Charges Bylaw *	1 st Reading
Pg. 103	F)	Bylaw 1896/2019, Land Use Bylaw Amendment * Lots 25-38, Block 32, Plan 1117V (334 2 Street SW) Land Use Bylaw Amendment to change from H – Horticultural District to R1 – Single Family Residential District	1 st Reading

5. REQUEST FOR DECISION

Pg. 113	A)	2020 Interim Operating & Capital Budget Approval *	For Consideration
Pg. 205	B)	Doubtful Accounts Receivables *	For Consideration

6. OTHER

Pg. 207	A)	Memo to Council * Managing Lead in Municipal Drinking Water Systems in Alberta	For Information
Pg. 212	B)	3 rd Quarter Financials *	For Information
Pg. 215	C)	Council Important Meetings & Events *	For Information

7. RECESS

8. IN CAMERA (CONFIDENTIAL)

- A)** Intermunicipal Collaborative Framework (*FOIP* Sec. 21 & 24)
- B)** Utilities Matter (*FOIP* Sec. 24 & 25)
- C)** Utilities Matter (*FOIP* Sec. 24 & 25)

9. ADJOURN

COUNCIL MEETING - NOVEMBER 25, 2019			
TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
84695	AUMA	JOB POSTINGS	\$ 315.00
84696	FIX AUTO	TRUCK REPAIRS	\$ 2,926.39
84697	GALE, SHAWNA	TRAVEL EXPENSE	\$ 21.00
84698	GUARDIAN CHEMICALS INC.	LIFT STATION DEODORIZER	\$ 4,350.22
84699	DEAN HARRISON	TRAVEL EXPENSE	\$ 612.97
84700	MEDICINE HAT CONSTRUCTION ASSOC.	PROJ#220(SKATEBOARD PARK) CCDC 14 SEALS	\$ 100.80
84701	MJB ENTERPRISE LTD	PROJ#218(IF COX) PROGRESS PAYMENT #5	\$ 190,951.02
84702	RAM EXTERIORS INC	EAVES & DOWNSPOUTS	\$ 10,971.97
84703	ROBERTSON IMPLEMENT ALBERTA	SPACER	\$ 40.89
84704	ALS ENVIRONMENTAL	WATER ANALYSIS	\$ 122.22
84705	TRANSITIONAL SOLUTIONS INC.	FIRE SERVICES REVIEW	\$ 15,776.25
84706	IAN WILLIAMS	PROPANE FOR ZAMBONI	\$ 42.30
84707	ELDORADO FARMS	REFUND UTILITY DEPOSIT	\$ 150.00
84708	PLAY QUEST	PROJ#193(SPRAY PARK) SPRAY PARK EQUIPMENT & INSTALL	\$ 213,145.43
84709	PRIME PRINTING	OFFICE SUPPLIES	\$ 764.40
84710	ROYAL CANADIAN MOUNTED POLICE	QUARTERLY POLICE SERVICE	\$ 279,807.00
84711	SAFETY CODES	MONTHLY SCC LEVY REMITTENCE	\$ 440.12
84712	SHAW CABLESYSTEMS G.P.	VARIOUS INTERNET	\$ 225.75
84713	TELUS COMMUNICATION INC.	POOL INTERNET	\$ 68.25
84714	COMMISSIONAIRES	FIRE WATCH SERVICES	\$ 1,466.35
84715	MOLLY MAID	NOVEMBER HOUSE CLEANING	\$ 90.00
		TOTAL	\$ 722,388.33

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT#	VENDOR	DESCRIPTION	AMOUNT
EFT0001811	COURTYARD LAW CENTER	PROFESSIONAL SERVICES	\$ 9,944.24
EFT0001812	A & B STEEL LTD	ROD, WASHERS, & DISC	\$ 69.78
EFT0001813	ACTION PARTS	ALL SEASON BLADES	\$ 73.50
EFT0001814	AIR LIQUIDE CANADA INC	BULK LIQUID CO2	\$ 694.96
EFT0001815	BENCHMARK ASSESSMENT CONSULTANTS	NOV - DEC ASSESSMENT FEES	\$ 17,856.56
EFT0001816	BROWNLEE LLP	PROFESSIONAL SERVICES	\$ 2,033.31
EFT0001817	BYZ ENTERPRISES INC.	PROJ#165(LIFT STATION UPGRADE) CONCRETE SURGE TANKS	\$ 144,183.38
EFT0001818	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 54.41
EFT0001819	CITY OF MEDICINE HAT	CDVCA CONTRACT	\$ 29,050.67
EFT0001820	ARLOS CROFTS	TRAVEL EXPENSE	\$ 185.39
EFT0001821	C.U.P.E.	OCTOBER UNION DUES	\$ 2,216.28
EFT0001822	DIAMOND SOFTWARE INC.	CENTRAL SQUARE MAINTENANCE CONTRACT	\$ 33,575.75
EFT0001823	FAST TIMES MACHINING	EQUIPMENT PARTS	\$ 1,241.38
EFT0001824	INDUSTRIAL MACHINE INC.	SWITCH NEUTRAL SAFETY	\$ 91.69
EFT0001825	J. BALMER SAFETY CONSULTING SERVICES LTD	AED PADS	\$ 361.43
EFT0001826	KIRK'S MIDWAY TIRE	FLAT REPAIRS	\$ 26.25
EFT0001827	LATERAL INNOVATIONS	CELL MODEM & HOSTING FEES	\$ 1,025.64
EFT0001828	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICES	\$ 68.25
EFT0001829	PARTEK IT SOLUTIONS INC	HOSTED BACKUP	\$ 971.25
EFT0001830	REDCLIFF/CYPRESS REGIONAL LANDFILL	LANDFILL TONNAGE CONTRACT JOBS	\$ 14,386.88
EFT0001831	RURAL MUNICIPALITIES OF ALBERTA	SIGNS & OFFICE SUPPLIES	\$ 253.69
EFT0001832	SOUTHERN ALBERTA NEWSPAPERS	NOTICES, PERMITS, ICF ADS, & SUBSCRIPTIONS	\$ 3,568.41
EFT0001833	SUMMIT MOTORS LTD	EQUIPMENT PARTS & FILTERS	\$ 551.52
EFT0001834	WOLSELEY MECHANICAL GROUP	CLAY & PVC BUSHING & COUPLINGS	\$ 180.20
EFT0001835	ATRON REFRIGERATION & AIR CONDITIONING LTD	EXHAUST FAN REPAIR	\$ 580.13
EFT0001836	BARTLE & GIBSON CO. LTD.	TOILET REPLACEMENT	\$ 1,232.57
EFT0001837	BLUE IMP (1594981 ALBERTA LTD)	PLAYGROUND PARTS	\$ 247.80
EFT0001838	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 49.99
EFT0001839	DIGITEX CANADA INC.	COPIER FEES	\$ 666.31

EFT0001840	RAFAEL GUZMAN	COURSE REGISTRATION	\$ 126.38
EFT0001841	HOME HARDWARE	GENERAL SUPPLIES	\$ 271.32
EFT0001842	KEYWAY SECURITY LOCKSMITHS LTD	KEYS & DOOR REPAIRS	\$ 1,082.55
EFT0001843	LOGOS EMBROIDERY	HATS & HOODIES	\$ 810.60
EFT0001844	RURAL MUNICIPALITIES OF ALBERTA	SOLAR LED BARRICADE LIGHTS & GLOVES	\$ 1,383.90
EFT0001845	RMA FUEL LTD	BULK FUEL	\$ 5,740.60
EFT0001846	ROSENAU TRANSPORT LTD	FREIGHT	\$ 354.89
EFT0001847	SUMMIT MOTORS LTD	FLEETRITE & FILTERS	\$ 775.23
		TOTAL	\$ 275,987.09

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
000620	AECOM CANADA LTD	LANDFILL CELL DESIGN	\$ 23,021.15
		TOTAL	\$ 23,021.15

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
EFT000000000144	BENCHMARK GEOMATICS INC	PROJ#002(TRANSFER SITE) & RR71 SURVEY	\$ 6,158.25
EFT000000000145	DILLON CONSULTING	PROJ#002(TRANSFER SITE), #003(SCALE SYSTEM), & #004(OPERATING BUILDING) OVERSIGHT	\$ 27,475.92
EFT000000000146	GHD LIMITED	GROUND WATER PROPOSAL	\$ 5,250.00
EFT000000000147	RMA FUEL LTD	BULK FUEL	\$ 4,032.55
EFT000000000148	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$ 168.00
EFT000000000149	SOUTHERN ALBERTA NEWSPAPER	ADVERTISING GRANT PROGRAM	\$ 1,146.10
EFT000000000150	WHITE FOX GROUP LTD	PROJ#002(TRANSFER SITE) CONSTRUCTION	\$ 218,850.59
EFT000000000151	ARMSTRONG'S COMMUNICATION LTD.	ALARM SYSTEM MONITORING	\$ 94.34
EFT000000000152	ATRON REFRIGERATION & AIR CONDITIONING LTD	HEATER REPAIR	\$ 236.25
EFT000000000153	FORTY MILE GAS CO-OP LTD.	UTILITIES	\$ 192.46
EFT000000000154	H2O HAULING	WATER HAULING	\$ 115.00
EFT000000000155	RMA FUEL LTD	BULK FUEL	\$ 3,996.99
EFT000000000156	WHITE FOX GROUP LTD	WATER TRUCK	\$ 354.38
		TOTAL	\$ 268,070.83

TOWN OF REDCLIFF
BANK SUMMARIES FOR OCTOBER 31, 2019

CASH ACCOUNTS

	ATB GENERAL 5.12.02.121.000 TOWN	ATB LANDFILL 5.99.02.121.000 LANDFILL
BALANCE FORWARD	3,358,788.85	3,640,332.38
DAILY DEPOSITS	156,087.91	30,771.05
DIRECT DEPOSITS	526,379.59	324,016.13
GOVERNMENT GRANTS	0.00	0.00
INTEREST	6,809.28	6,702.00
OTHER DEPOSITS	0.00	0.00
SUBTOTAL	689,276.78	361,489.18
PAYMENTS	1,835,190.93	557,447.00
ASFF QUARTERLY PAYMENTS	0.00	0.00
DEBENTURE PAYMENTS	0.00	0.00
OTHER WITHDRAWALS	3,967.42	7,466.37
SUBTOTAL	(1,839,158.35)	(564,913.37)
TOTAL	2,208,907.28	3,436,908.19
BANK STATEMENT ENDING BALANCE	2,540,837.78	3,376,182.02
OUTSTANDING CHEQUES (-)	(332,494.96)	(21,464.20)
DEPOSITS IN TRANSIT (+)	564.46	82,190.37
TOTAL	2,208,907.28	3,436,908.19
TOTAL CASH	5,645,815.47	

INVESTMENT ACCOUNTS

CIBC WOOD GUNDY PORTFOLIO (TOWN)	5.12.02.321.001	24,140,298.00
CIBC WOOD GUNDY PORTFOLIO (LANDFILL)	5.99.02.321.001	1,583,306.00
TOTAL INVESTMENTS		25,723,604.00

TOTAL CASH & INVESTMENTS	31,369,419.47
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BYLAW 1891/2019

TOWN OF REDCLIFF

**A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE
PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW**

WHEREAS the land described at

Legal Description

Lot 4, Block 85, Plan 755AD

Civic Address

205 Broadway Avenue E

Herein referred to as “Subject Lands”, is currently outside the Map A Retail Cannabis Store Overlay in the Land Use Bylaw.

AND WHEREAS Redcliff Town Council has received an application and desires to include the Subject Lands in the Map A Retail Store Cannabis Overlay Map of the Redcliff’s Land Use Bylaw (1698/2011).



AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act.

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the 25th day of November 2019.

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts that Bylaw 1698/2011, being the Redcliff Land Use Bylaw, be amended as follows:

- 1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1891/2019.
- 2) The land described as

Legal Description

Lot 4, Block 85, Plan 755AD

Civic Address

205 Broadway Avenue E

Is hereby in the Map A Cannabis Retail Store Overlay Map.

- 3) Administration is authorized to update the Land Use Bylaw Map A Cannabis Retail Store Overlay Map to be consistent with this Land Use Bylaw Amendment.
- 4) This Bylaw shall come into force on the date of the final reading and signing thereof.

READ a first time this 28th day of October 2019 A.D.

READ a second time this _____ day of _____ 2019 A.D.

READ a third time this _____ day of _____ 2019 A.D.

PASSED and **SIGNED** this _____ day of _____ 2019 A.D.

Mayor

Manager of Legislative & Land Services

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
TUESDAY, NOVEMBER 12, 2019 @ 7:00 P.M.**

PRESENT:

Mayor	D. Kilpatrick
Councillors	C. Crozier, C. Czember, S. Gale, L. Leipert, E. Solberg, J. Steinke
Acting Municipal Manager and Director of Community & Protective Services	D. Thibault
Manager of Legislative & Land Services	S. Simon
Director of Finance & Administration	J. Tu

ABSENT:**1. GENERAL**

- | | | |
|-----------|--------------------|---|
| | Call to Order | A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m. |
| 2019-0407 | Adoption of Agenda | B) Councillor Gale moved the Agenda be adopted as presented. - Carried. |
| 2019-0408 | Accounts Payable | C) Councillor Steinke moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority, be received for information. - Carried. |

2. DELEGATION

- | | | |
|-----------|--|---|
| | RCMP presentation of the
RCMP Report to Council | A) Staff Sergeant Sean Maxwell, Detachment Commander, Redcliff Detachment, was in attendance to present the RCMP Report to Council. |
| 2019-0409 | | Councillor Czember moved the presentation of the RCMP Report to Council, by Staff Sergeant Sean Maxwell, Detachment Commander, Redcliff Detachment, be received for information. - Carried. |

3. MINUTES

- | | | |
|-----------|--|---|
| 2019-0410 | Organizational Council
meeting held October 28,
2019 | A) Councillor Leipert moved the minutes of the Organizational Council meeting held October 28, 2019, be adopted as amended. - Carried. |
|-----------|--|---|

- 2019-0411 Council meeting held October 28, 2019 **B)** Councillor Steinke moved the minutes of the Council meeting held October 28, 2019, be adopted as presented. - Carried.
- 2019-0412 Special Council meeting held November 6, 2019 **C)** Councillor Gale moved the minutes of the Special Council meeting held November 6, 2019, be adopted as presented. - Carried.
- 2019-0413 Riverview Golf Club Board of Directors meeting held October 8, 2019 **D)** Councillor Crozier moved the minutes of the Riverview Golf Club Board of Directors meeting held October 8, 2019, be received for information. - Carried.
- 2019-0414 Redcliff & District Recreation Committee meeting held November 4, 2019 **E)** Councillor Leipert moved the minutes of the Redcliff & District Recreation Committee meeting held November 4, 2019, be received for information. - Carried.

4. REQUEST FOR DECISION

- 2019-0415 Pat's Off-Road Transport Ltd. Bulk Water Station Agreement **A)** Councillor Czember moved that Administration be authorized to extend the Development Agreement with Pat's Off-Road Transport Ltd. for a Bulk Water Station on Lot 7, Block 1, Plan 7911064 for a term of three (3) years. - Carried.
- 2019-0416 Encroachment Permit Application Lots 23-24, Block 3, Plan 1117V (806 1 Street SE) **B)** Councillor Leipert moved that the Municipal Manager be authorized to sign an encroachment agreement with Cherie George of 806 1 Street SE (Lots 23-24, Block 3, Plan 1117V). - Carried.
- 2019-0417 Lions Park Tot Play Structures **C)** Councillor Solberg moved Administration add the publicly submitted 2020 Capital project of additional tot play structures at Lions Park to the 2020 Capital Budget with a budget cost of \$25,000.00 to be funded from reserves. - Carried.

5. OTHER

- 2019-0418 Municipal Manager Report to Council November 12, 2019 **A)** Councillor Crozier moved the Municipal Manager Report to Council November 12, 2019, be received for information. - Carried.
- 2019-0419 Landfill Graphs **B)** Councillor Leipert moved the Landfill Graphs to October 31, 2019, be received for information. - Carried.
- 2019-0420 Council Important Meetings & Events November 12, 2019 **C)** Councillor Gale moved the Council Important Meetings & Events November 12, 2019, be received for information. - Carried.

6. RECESS

Mayor Kilpatrick called for a recess at 7:51 p.m.

Mayor Kilpatrick reconvened the meeting at 7:57 p.m.

7. IN CAMERA (Confidential Session)

2019-0421

Councillor Leipert moved to meet In Camera to discuss A) Personnel under *FOIP* Sec. 17, B) Personnel under *FOIP* Sec. 17 & 25, and C) Enforcement Matter under *FOIP* Sec. 17 & 24 at 7:57 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Acting Municipal Manager and Manager of Legislative & Land Services for all items.

2019-0422

Councillor Steinke moved to return to regular session at 8:14 p.m. - Carried.

2019-0423

Councillor Gale moved to appoint the Director of Community and Protective Services as the Acting Municipal Manager for the term of November 12, 2019 to December 31, 2019 and the Manager of Legislative & Land Services as the Acting Municipal Manager for the term of January 1, 2020 to February 29, 2020. - Carried.

8. ADJOURNMENT

2019-0424 Adjournment

Councillor Crozier moved to adjourn the meeting at 8:15 p.m. - Carried.

Mayor

Manager of Legislative & Land Services

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION
WEDNESDAY NOVEMBER 20, 2019 – 12:30 PM
TOWN OF REDCLIFF**

PRESENT: Members: B. Duncan, S. Gale, L. Leipert,
J. Beach, J. Steinke, B. Vine

Development Officer B. Stehr
Director of Planning & Engineering J. Johansen
Technical Assistant/Recording Secretary R. Arabsky

ABSENT: Members: N. Stebanuk

1. CALL TO ORDER

B. Duncan called the meeting to order at 12:32 p.m.

2. ADOPTION OF AGENDA

L. Leipert moved that the agenda be adopted as presented. – Carried.

3. PREVIOUS MINUTES

- A)** S. Gale moved the minutes of the MPC meeting October 16, 2019 be adopted as presented. – Carried.
- B)** J. Beach moved the minutes of the Special MPC meeting October 23, 2019 be adopted as presented. – Carried.

4. REPORTS TO MPC

J. Steinke moved to receive for information the following Reports to MPC for the MPC Meeting of November 20, 2019:

A) Dates Development Permits advertised in Commentator

- a. October 15, 2019, October 22, 2019, and November 12, 2019

B) Development Permit Applications approved/denied by Development Officer since the last MPC meeting:

- a. Development Permit Application 19-DP-069
ROCC Lending & Services Ltd.
Lots 37-39, Block 86, Plan 755AD (115 Broadway Avenue E)
Approved: Change of Use – Financial Institution
- b. Development Permit Application 19-DP-070
Peter Klassen
Lot 14, Block B, Plan 9711474 (405 1 Street NW)
Approved: Deck
- c. Development Permit Application 19-DP-072
Bryce Farrell
Lots 15-16, Block 10, Plan 3042AV (607 7 Street SE)
Approved: Permit to Stay

- d. Development Permit Application 19-DP-073
Frank Sleeking
Lots 23-24, Block 14, Plan 1117V (406 Main Street S)
Approved: Driveway
- e. Development Permit Application 19-DP-074
CertainTeed Insulation
Lot 5, Block A, Plan 0211147(101 1 Street NE)
Approved: Industrial Building
- f. Development Permit Application 19-DP-075
William Haynes
Lots 28-29, Block 17, Plan 3042AV (816 3 Street SE)
Approved: Permit to Stay
- g. Development Permit Application 19-DP-076
BL and Son Contracting Ltd.
Lots 11-12, Block 54, Plan 1117V (101 1 Street SE)
Approved: Accessory Building – Detached Garage
- h. Development Permit Application 19-DP-077
Brad Hayward
Lot 115, Block 1, Plan 0213235 (51 Riverview Drive SE)
Approved: Accessory Building - Gazebo

C) Appeals of Development Decisions received since the last MPC Meeting.

- a. No Appeals of Development decisions have been received.

D) SDAB Decisions rendered since the last MPC Meeting.

- a. No SDAB Decisions have been rendered since the last MPC meeting.

E) Council Decisions and Direction related to the Land Use Bylaw since the last MPC.

- a. No Decisions or Directions related to the Land Use Bylaw have been received

F) Items Received for Information

- a. No items received for information have been received.

- Carried.

5. LAND USE BYLAW AMENDMENT APPLICATION FOR MPC COMMENT

A) Land Use Bylaw Amendment Application

Richard and Marian Bos

Lots 25-38, Block 32, Plan 1117V (334 2 Street SW)

H – Horticultural District to R1- Single Family Residential District

L. Leipert moved that the following comments be submitted to Council regarding Land Use Bylaw Amendment Application for Lots 25- 38, Block 32, Plan 1117V (334 2 Street SW), H – Horticultural District to R1 – Single Family Residential District:

- 1. MPC supports the application to change the land use zoning for Lots 25-38, Block 32, Plan 1117V (334 2 Street SW) from H – Horticultural District to R1- Single Family Residential District

- Defeated

B. Vine moved that the following comments be submitted to Council regarding Land Use Bylaw Amendment Application for Lots 25- 38, Block 32, Plan 1117V (334 2 Street SW), H – Horticultural District to R1 – Single Family Residential District:

1. MPC supports the application to change the land use zoning for Lots 25-38, Block 32, Plan 1117V (334 2 Street SW) from H – Horticultural District to R1- Single Family Residential District as it is consistent with the use proposed by the Municipal Development Plan, however MPC recommends that Council should consider the implications to property taxes, servicing, etc. resulting from the change in zoning.

- Carried

6. ADJOURNMENT

J. Steinke moved adjournment of the meeting at 1:07 p.m. – Carried.

Chairman

Recording Secretary

TOWN OF REDCLIFF LIBRARY BOARD

Minutes

September 24th, 2019 7:30 PM

Vision Statement

The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.

Attending: Brian Lowery, Wendy Harty, Valarie Westers, Catharine Richardson, Robyn Orthner, Dianne Smith, Robin Corry, & Katherine Rankin

Also attending: Tracy Weinrauch, Recording Secretary

Not in attendance: Jim Steinke & Clarke Storle

Call to order: 7:30 pm

Approval of Agenda: Wendy moved to approve the agenda. Valarie 2nd. All in favor. Carried.

Approval of Minutes for June meeting: Robin moved for approval. Catharine 2nd. All in favor. Carried.

Financial Statements for June, July, & August for information only. Catharine moved for information. Katherine 2nd. All in favor. Carried.

Accounts Payable: For information only. Valarie moved for information only. Catherine 2nd. All in favor. Carried.

Library Manager's Report: Catharine moved to approve the report. Wendy 2nd. All in Favor. Carried.

Correspondence:

Policies Report: Nothing to Report

Financial Report: Voting of the 2020 budget tabled until next meeting.

By losing 50% of our Provincial Operating Grant, the Finance committee requested a proposed schedule to save that money. The proposed schedule has us closing 3 days a week and shorter hours until December 31, 2019. Discussion ensued to offer different scenarios of a more gradual change and if we have positive news on October 24th then we can go back to regular hours if the funding is there.

Tracy pointed out that we may lose revenue from room rental, donations & quality of donations, and other fee services from not being open to offer these services.

Tracy will create another proposed schedule with a phased in change and other budget lines where we can save some of this money.

An emergency meeting will be held Saturday, September 28th @ 1:00 pm to discuss changes to hours of operation to keep in line with the possible budget cut from the provincial government.

Brian made a motion regarding the upcoming vote on the change in hours, in these circumstances, we will accept email and in-person votes for the October hours. Catharine 2nd. All in favor. Carried.

Personnel Report: Nothing to report

Needs Assessment/Library Advocacy: Artisan Fair postponed to December 7th.

Library Manager's Report

Circulation for June was 2218 books, 22 children's audios & kits, 29 Blu-rays, 582 DVDs, 61 talking books, 89 CD's, 286 magazines, 28 games and 385 Overdrive checkouts.

JUNE STATS

	<u>ADULT</u>	<u>CHILD</u>	<u>A/V</u>	<u>PERIODICALS</u>	<u>TOTAL</u>	<u>TO DATE</u>	<u>OVERDRIVE</u>
2019	1284	934	811	286	3315	19081	385
2018	1257	1154	780	191	3382	21551	420
						-2470	-35

Circulation for July was 2582 books, 31 children's audios & kits, 35 Blu-rays, 493 DVDs, 48 talking books, 111 CD's, 135 magazines, 21 games, 2 bikes and 384 Overdrive checkouts.

JULY STATS

	<u>ADULT</u>	<u>CHILD</u>	<u>A/V</u>	<u>PERIODICALS</u>	<u>TOTAL</u>	<u>TO DATE</u>	<u>OVERDRIVE</u>
2019	1289	1293	741	135	3458	22539	384
2018	1344	1258	941	172	3715	25244	476
						-2705	-92

Circulation for August was 2870 books, 36 children's audios & kits, 42 Blu-rays, 653 DVDs, 75 talking books, 110 CD's, 154 magazines, 19 games, 6 bikes and 479 Overdrive checkouts.

AUGUST STATS

	<u>ADULT</u>	<u>CHILD</u>	<u>A/V</u>	<u>PERIODICALS</u>	<u>TOTAL</u>	<u>TO DATE</u>	<u>OVERDRIVE</u>
2019	1282	1288	941	154	3665	26204	479
2018	1384	1167	967	306	3824	29068	431
						-2864	48

**Overdrive stats to date 2019 vs 2018 =

COMPUTER USAGE

June had 663 half hour sessions (an average of 22 per day) and 379 Wi-Fi sessions.

July had 656 half hour sessions (an average of 22 per day) and 298 Wi-Fi sessions.

August had 639 half hour sessions (an average 21 of per day) and 397 Wi-Fi sessions.

As of September 18th, 2019, we have taken in \$2986.02 in membership fees.

Rebecca's last day with us was at the end of August. She has now moved to BC with her children

to be closer to family.

We have a local youth, Devon Toews, joining us for his work experience. He will be working with us 10 hours a week for a non-paid position.

Lori has requested fewer hours as well, even possibly going to a casual position.

I have hired a new part time Clerk, Larry Dye, to help cover evenings and weekends. Please make him feel welcome next time you are in the library during his shift.

Shortgrass is hosting their PD Day once again on October 21st. The cost is \$25/person and the library will be paying staff to attend, however due to the overage in the Workshops & Meetings budget line and the other board opportunities throughout 2019, the library will be unable to cover the registration fee for Board Members. If you are still interested in attending, please use the link <https://shortgrass.ca/invites/pd-day-2019> to register. The deadline for registering is September 30th.

I attended the managers' meeting on September 16th at the Bassano Memorial Library. There was no discussion on the upcoming budget. However, there was discussion on our 2020 materials allotments. Once the budget is announced, we will be given the opportunity to vote on a decrease/increase to that portion of our payment to Shortgrass. The options will be a 2% increase, continue at the 2019 rate, or 2% decrease. The 2% decrease would save us 628.96/year.

According to Petra, the Provincial budget is scheduled for Oct. 24th and she recommends that each Board have a meeting within about a week of the announcement. Our next Board meeting is scheduled for October 29th but depending on what is announced for libraries it may be necessary for our meeting to be changed to Wednesday, October 23rd so Catharine has accurate information to present to council on October 28th.

We should be receiving half of our funding from Cypress County this week. The remaining amount will depend on the Provincial budget. In 2019, we received 1602.00 from the county.

We received \$1000.00 from the Friends of the Redcliff Public Library Society to help cover the cost of the Summer Reading Program. Earlier in 2019, Redcliff FCSS approved our grant application for \$1500.00 to the program. Both of these grants were extremely important since this was the first year since 2011 that we were not successful with the Canada Summer Jobs Grant application. That was a loss of at least \$3264.00 to help cover the wages of the 2 summer students we hire to run the program.

The Summer Reading Program had two new coordinators this year. The children really enjoyed the program and although the number of registrations dropped by four, down to 33 this summer, the total number of those children attending all of our programming days in July & August increased from 438 to 515 in 2019. This would indicate that attendance did not drop off throughout the summer has it had the past few years. I attribute this to the change in staffing for the program this year and am hopeful that the word will spread that we had a great program and we will see the registrations increase in 2020.

LEGO @ the Library starts back up on October 5th. Thank you to all the volunteers who came out to help put the kits back in order.

TOWN OF REDCLIFF LIBRARY BOARD

Minutes

Special Meeting

September 28th, 2019 1:00 PM

Vision Statement

The Redcliff Public Library is your doorway to reading, dreaming, and inspiring family literacy.

Attending: Brian Lowery, Wendy Harty, Valarie Westers, Catharine Richardson, Robin Corry, Jim Steinke & Katherine Rankin

Also attending: Tracy Weinrauch, Recording Secretary

Not in attendance: Clarke Storle, Robyn Orthner, Dianne Smith

Call to order: 1:05 pm

New Business:

Discussion ensued about the closure of hours to prepare for the upcoming budget.

Wendy moved to adjust our open hours to exclude October 12th & 13th, November 9th & 10th, December 24th & 31st in preparation for possible budget cuts from the Provincial government. Catharine 2nd. All in favor. Carried.

Tracy will boost the post regarding the closure on social media.

Statement for library hours:

From a practical point of view, a delay of library funding is the same as a funding cut. With this in mind, the Town of Redcliff Library Board has decided to act proactively and adjust the Redcliff Public Library's hours to absorb some of these cuts.

We hope that in the New Year we will be able to return to our previously scheduled hours and rely on the provincial government for stable and consistent funding.

Valarie made the motion that beginning January 1, 2020 the Town of Redcliff library board will meet the first Tuesday of each month. 2nd. Katherine 2nd. All in favor. Carried.

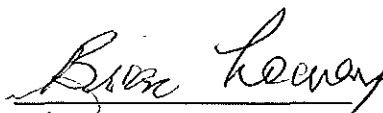
Next Regular meeting: October 29th, 2019 @ 7:30 pm.

Jim moved for adjournment at 1:40 pm. Catharine 2nd. All in Favor. Carried.

Secretary


Tracy Weinrauch

Chairman


Brian Lowery

**Town of Redcliff Library Board
Balance Sheet As at 30/06/2019**

ASSET

CURRENT ASSETS

CASH FLOAT	100.00
CASH IN BANK	58,604.34
SAVINGS ACCOUNT - SERVUS CU	2,846.96
GIC/TERM/MUTUAL	13,388.40
CREDIT UNION SHARES	1.33
SERVUS REWARDS #1	72.75
PREPAID EXPENSES	0.00
ACCOUNTS RECEIVABLE	0.00
SALES TAX REBATE	1,152.48
TOTAL CURRENT ASSETS	76,166.26

FIXED ASSETS

BOOKS	94,331.53
FURNITURE & EQUIPMENT	0.00
PAVING	0.00
TOTAL FIXED ASSETS	94,331.53

TOTAL ASSET	170,497.79
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LIABILITY

LIABILITIES

ACCOUNTS PAYABLE	125.56
CPP PAYABLE	49.86
EI PAYABLE	0.00
TAXES PAYABLE	0.00
PAYROLL DED'NS PAYABLE	0.00
VACATION PAY PAYABLES	0.00
MASTERCARD PAYABLE	2,256.86
TOTAL LIABILITIES	2,432.28

TOTAL LIABILITY	2,432.28
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EQUITY

SURPLUS

BALANCE BEGINNING OF YEAR (Equity)	121,808.32
PRIOR YEAR SURPLUS ADJUSTMENT	0.00
COMMITTED OPERATING FUNDS	-48,074.34

TOTAL SURPLUS	<u>73,733.98</u>
CAPITAL ASSETS	
BALANCE-BEGIN OF YEAR (CAP ASSETS)	94,331.53
TRANSFER FROM OPERATING	0.00
BOOKS & TAPES WITHDRAWN	0.00
Balance--End of year	<u>94,331.53</u>
TOTAL EQUITY	<u>168,065.51</u>
LIABILITIES AND EQUITY	<u>170,497.79</u>

Generated On: 19/09/2019

Town of Redcliff Library Board
Statement of Cash Flows 01/06/2019 to 30/06/2019

Cash Flows from (used in) Operating Activities	
Net Income (Loss)	-6,002.37
Adjustments to reconcile net income to net cash provided by (used in) operating activities:	
Decrease (Increase) in Operating Assets	
SALES TAX REBATE	-165.60
Increase (Decrease) in Operating Liabilities	
ACCOUNTS PAYABLE	-14,199.09
Net Cash provided by (used in) Operating Activities	<u>-20,367.06</u>
 Cash Flows from (used in) Investing Activities	
Net Cash provided by (used in) Investing Activities	<u>0.00</u>
 Cash Flows from (used in) Financing Activities	
Increase in Credit Card Payable	
MASTERCARD PAYABLE	2,123.01
(Decrease) in Credit Card Payable	
MASTERCARD PAYABLE	-1,023.31
Net Cash provided by (used in) Financing Activities	<u>1,099.70</u>
 Increase (Decrease) in Cash and Cash Equivalents	<u>-19,267.36</u>
 Cash and Cash Equivalents at Beginning of Period	<u>80,791.41</u>
 Cash and Cash Equivalents at End of Period	<u><u>61,524.05</u></u>

Generated On: 19/09/2019

**Town of Redcliff Library Board
Comparative Income Statement
Jun-19**

CASH FLOAT \$100.00
CASH IN BANK \$58,604.34
SAVINGS ACCT. \$2,846.96
GIC \$13,388.40

	Actual 01/01/2019 to 30/06/2019	Actual 01/06/2019 to 30/06/2019	Budget 01/01/2019 to 31/12/2019	Difference	Comments
REVENUE					
PROVINCIAL GRANT	0.00	0.00	31,013.00	-31,013.00	
TOWN OF REDCLIFF	60,620.00	0.00	181,859.59	-121,239.59	
PRIVATE DONATIONS	4,728.10	111.10	3,500.00	1,228.10	
PHOTOCOPIER REVENUE	1,576.85	294.65	2,500.00	-923.15	
PROCTORING FEES	280.00	60.00	100.00	180.00	
RENTAL INCOME	290.00	0.00	600.00	-310.00	
PUBLIC COFFEE AREA	115.95	9.00	200.00	-84.05	
REDCLIFF MEMBERSHIPS	2,008.31	320.00	3,380.00	-1,371.69	
OVERDUE FINES	957.41	250.50	1,500.00	-542.59	
MISC - FAX	356.65	72.80	750.00	-393.35	
MISC - BOOKS SOLD	3,371.75	3,341.75	2,500.00	871.75	
MISC - CARDS REPLACED	22.75	6.00	25.00	-2.25	
MISC - SUMMER READING PROGRAM	925.00	925.00	1,500.00	-575.00	
MISC - LAMINATOR	64.00	16.50	150.00	-86.00	
COUNTER SALES REVENUE	122.00	26.00	300.00	-178.00	
GRANTS	5,500.00	4,000.00	4,400.00	1,100.00	
INTEREST EARNED	1.40	0.23	35.00	-33.60	
TOTAL REVENUE	80,940.17	9,433.53	234,312.59	-153,372.42	
EXPENDITURES					
SALARIES	65,794.15	11,309.27	144,122.45	-78,328.30	
CPP	2,854.67	448.95	5,217.31	-2,362.64	
EI PREMIUMS	1,492.20	256.49	3,548.79	-2,056.59	
WORKER'S COMPENSATION	395.97	0.00	313.04	82.93	
BOOKS	3,533.74	242.53	4,100.00	-566.26	
AUDIO VISUAL	1,228.29	109.33	1,600.00	-371.71	
PERIODICALS	470.27	0.00	600.00	-129.73	
SHORTGRASS LIBRARY SYSTEM	28,448.00	0.00	27,828.00	620.00	
TELECOMMUNICATIONS	0.00	0.00	400.00	-400.00	
SHORTGRASS CATALOGUING FEE	0.00	0.00	500.00	-500.00	
SUPP - OFFICE	129.72	30.99	825.00	-695.28	
SUPP - BOOK R & M	1,879.12	0.00	1,800.00	79.12	book display supports
SUPP - CIRC DESK	191.87	10.79	650.00	-458.13	
COUNTER SALES EXPENSE	12.50	0.00	225.00	-212.50	
SUPP - COMPUTER	1,388.29	88.89	1,533.00	-144.71	
SUPP - PHOTOCOPIER	918.65	119.58	2,200.00	-1,281.35	
SUPP-STAFF ROOM	162.19	17.97	500.00	-337.81	
SUPP - EMERGENCY	120.00	0.00	50.00	70.00	children's AED pads
PUBLIC COFFEE AREA EXPENSE	31.96	0.00	250.00	-218.04	
POSTAGE & SHIPPING	301.91	12.50	625.00	-323.09	

TELEPHONE & FAX	268.05	45.26	575.00	-306.95
WORKSHOPS, MEETINGS, ETC	3,764.48	126.24	3,600.00	164.48
AUDIT	150.00	0.00	200.00	-50.00
DUES	520.00	0.00	750.00	-230.00
LEGAL & BANK FEES	94.48	3.00	500.00	-405.52
LEGO AT THE LIBRARY	82.33	10.43	200.00	-117.67
MISC - SUMMER READING PROGRAM	121.95	121.95	550.00	-428.05
MISC-STORY HOUR	26.22	24.97	100.00	-73.78
MISC - DECORATIONS	0.00	0.00	100.00	-100.00
LIBRARY ADVOCACY	5.97	0.00	500.00	-494.03
MISC - ADVERTISING	88.84	53.94	300.00	-211.16
MISC - RECOGNITION	560.48	0.00	1,250.00	-689.52
CONTINGENCIES_	1,775.98	1,202.10	3,000.00	-1,224.02
UTILITIES	3,786.67	515.90	8,500.00	-4,713.33
JANITORIAL	3,461.67	546.00	11,000.00	-7,538.33
REPAIR & MAINTENANCE	1,544.04	138.82	2,000.00	-455.96
INSURANCE	2,318.45	0.00	2,000.00	318.45
CAPITAL - GENERAL	0.00	0.00	0.00	0.00
CAPITAL - LIBRARY EQUIPMENT	0.00	0.00	300.00	-300.00
CAPITAL - FURNITURE	1,091.40	0.00	0.00	1,091.40 chairs from Phil Monteith
CAPITAL - COMPUTER EQUIPMENT	0.00	0.00	2,000.00	-2,000.00
TOTAL EXPENDITURES	129,014.51	15,435.90	234,312.59	-105,298.08
NET INCOME	-48,074.34	-6,002.37	-0.00	-48,074.34

Generated On: 19/09/2019

**Town of Redcliff Library Board
Balance Sheet As at 31/07/2019**

ASSET

CURRENT ASSETS

CASH FLOAT	100.00
CASH IN BANK	101,863.11
SAVINGS ACCOUNT - SERVUS CU	2,847.20
GIC/TERM/MUTUAL	13,388.40
CREDIT UNION SHARES	1.33
SERVUS REWARDS #1	72.75
PREPAID EXPENSES	0.00
ACCOUNTS RECEIVABLE	0.00
SALES TAX REBATE	260.62
TOTAL CURRENT ASSETS	118,533.41

FIXED ASSETS

BOOKS	94,331.53
FURNITURE & EQUIPMENT	0.00
PAVING	0.00
TOTAL FIXED ASSETS	94,331.53

TOTAL ASSET	212,864.94
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LIABILITY

LIABILITIES

ACCOUNTS PAYABLE	1,705.66
CPP PAYABLE	49.86
EI PAYABLE	0.00
TAXES PAYABLE	0.00
PAYROLL DED'NS PAYABLE	0.00
VACATION PAY PAYABLES	0.00
MASTERCARD PAYABLE	2,546.64
TOTAL LIABILITIES	4,302.16

TOTAL LIABILITY	4,302.16
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EQUITY

SURPLUS

BALANCE BEGINNING OF YEAR (Equity)	121,808.32
PRIOR YEAR SURPLUS ADJUSTMENT	0.00
COMMITTED OPERATING FUNDS	-7,577.07

TOTAL SURPLUS	<u>114,231.25</u>
CAPITAL ASSETS	
BALANCE-BEGIN OF YEAR (CAP ASSETS)	94,331.53
TRANSFER FROM OPERATING	0.00
BOOKS & TAPES WITHDRAWN	<u>0.00</u>
Balance--End of year	<u>94,331.53</u>
TOTAL EQUITY	<u>208,562.78</u>
LIABILITIES AND EQUITY	<u>212,864.94</u>

Generated On: 19/09/2019

Town of Redcliff Library Board
Statement of Cash Flows 01/07/2019 to 31/07/2019

Cash Flows from (used in) Operating Activities	
Net Income (Loss)	40,497.27
Adjustments to reconcile net income to net cash provided by (used in) operating activities:	
Decrease (Increase) in Operating Assets	
SALES TAX REBATE	891.86
Increase (Decrease) in Operating Liabilities	
ACCOUNTS PAYABLE	1,580.10
Net Cash provided by (used in) Operating Activities	42,969.23
Cash Flows from (used in) Investing Activities	
Net Cash provided by (used in) Investing Activities	0.00
Cash Flows from (used in) Financing Activities	
Increase in Credit Card Payable	
MASTERCARD PAYABLE	2,682.74
(Decrease) in Credit Card Payable	
MASTERCARD PAYABLE	-2,392.96
Net Cash provided by (used in) Financing Activities	289.78
Increase (Decrease) in Cash and Cash Equivalents	43,259.01
Cash and Cash Equivalents at Beginning of Period	61,524.05
Cash and Cash Equivalents at End of Period	104,783.06

Generated On: 19/09/2019

**Town of Redcliff Library Board
Comparative Income Statement
Jul-19**

CASH FLOAT \$100.00
CASH IN BANK \$101,863.11
SAVINGS ACCT \$2,847.20
GIC \$13,388.40

	Actual 01/01/2019 to 31/07/2019	Actual 01/07/2019 to 31/07/2019	Budget 01/01/2019 to 31/12/2019	Difference	Comments
REVENUE					
PROVINCIAL GRANT	0.00	0.00	31,013.00	-31,013.00	
TOWN OF REDCLIFF	121,239.79	60,619.79	181,859.59	-60,619.80	
PRIVATE DONATIONS	4,933.10	205.00	3,500.00	1,433.10	
PHOTOCOPIER REVENUE	1,914.15	337.30	2,500.00	-585.85	
PROCTORING FEES	280.00	0.00	100.00	180.00	
RENTAL INCOME	290.00	0.00	600.00	-310.00	
PUBLIC COFFEE AREA	122.95	7.00	200.00	-77.05	
REDCLIFF MEMBERSHIPS	2,402.02	393.71	3,380.00	-977.98	
OVERDUE FINES	1,138.55	181.14	1,500.00	-361.45	
MISC - FAX	399.15	42.50	750.00	-350.85	
MISC - BOOKS SOLD	3,372.75	1.00	2,500.00	872.75	
MISC - CARDS REPLACED	28.75	6.00	25.00	3.75	
MISC - SUMMER READING PROGRAM	1,400.00	475.00	1,500.00	-100.00	
MISC - LAMINATOR	69.00	5.00	150.00	-81.00	
COUNTER SALES REVENUE	128.00	6.00	300.00	-172.00	
GRANTS	5,500.00	0.00	4,400.00	1,100.00	
INTEREST EARNED	1.64	0.24	35.00	-33.36	
TOTAL REVENUE	143,219.85	62,279.68	234,312.59	-91,092.74	
EXPENDITURES					
SALARIES	79,831.71	14,037.56	144,122.45	-64,290.74	
CPP	3,332.87	478.20	5,217.31	-1,884.44	
EI PREMIUMS	1,810.57	318.37	3,548.79	-1,738.22	
WORKER'S COMPENSATION	395.97	0.00	313.04	82.93	
BOOKS	3,919.86	386.12	4,100.00	-180.14	
AUDIO VISUAL	1,248.28	19.99	1,600.00	-351.72	
PERIODICALS	580.88	110.61	600.00	-19.12	
SHORTGRASS LIBRARY SYSTEM	28,448.00	0.00	27,828.00	620.00	
TELECOMMUNICATIONS	0.00	0.00	400.00	-400.00	
SHORTGRASS CATALOGUING FEE	0.00	0.00	500.00	-500.00	
SUPP - OFFICE	142.71	12.99	825.00	-682.29	
SUPP - BOOK R & M	2,035.71	156.59	1,800.00	235.71	book display supports
SUPP - CIRC DESK	197.23	5.36	650.00	-452.77	
COUNTER SALES EXPENSE	25.00	12.50	225.00	-200.00	
SUPP - COMPUTER	1,485.28	96.99	1,533.00	-47.72	
SUPP - PHOTOCOPIER	1,069.17	150.52	2,200.00	-1,130.83	
SUPP-STAFF ROOM	197.18	34.99	500.00	-302.82	
SUPP - EMERGENCY	120.00	0.00	50.00	70.00	children's AED pads
PUBLIC COFFEE AREA EXPENSE	31.96	0.00	250.00	-218.04	
POSTAGE & SHIPPING	374.00	72.09	625.00	-251.00	

TELEPHONE & FAX	313.20	45.15	575.00	-261.80
WORKSHOPS, MEETINGS, ETC	3,764.48	0.00	3,600.00	164.48
AUDIT	150.00	0.00	200.00	-50.00
DUES	599.00	79.00	750.00	-151.00
LEGAL & BANK FEES	97.48	3.00	500.00	-402.52
LEGO AT THE LIBRARY	82.33	0.00	200.00	-117.67
MISC - SUMMER READING PROGRAM	153.19	31.24	550.00	-396.81
MISC-STORY HOUR	28.72	2.50	100.00	-71.28
MISC - DECORATIONS	0.00	0.00	100.00	-100.00
LIBRARY ADVOCACY	505.97	500.00	500.00	5.97
MISC - ADVERTISING	102.63	13.79	300.00	-197.37
MISC - RECOGNITION	560.48	0.00	1,250.00	-689.52
CONTINGENCIES_	3,540.90	1,764.92	3,000.00	540.90
UTILITIES	4,301.73	515.06	8,500.00	-4,198.27
JANITORIAL	4,806.67	1,345.00	11,000.00	-6,193.33
REPAIR & MAINTENANCE	1,452.25	-91.79	2,000.00	-547.75
INSURANCE	2,318.45	0.00	2,000.00	318.45
CAPITAL - GENERAL	0.00	0.00	0.00	0.00
CAPITAL - LIBRARY EQUIPMENT	0.00	0.00	300.00	-300.00
CAPITAL - FURNITURE	1,091.40	0.00	0.00	1,091.40 chairs from Phil Monteith
CAPITAL - COMPUTER EQUIPMENT	1,681.66	1,681.66	2,000.00	-318.34
TOTAL EXPENDITURES	150,796.92	21,782.41	234,312.59	-83,515.67
NET INCOME	-7,577.07	40,497.27	-0.00	-7,577.07

Generated On: 19/09/2019

**Town of Redcliff Library Board
Balance Sheet As at 31/08/2019**

ASSET

CURRENT ASSETS

CASH FLOAT	100.00
CASH IN BANK	98,942.03
SAVINGS ACCOUNT - SERVUS CU	2,847.44
GIC/TERM/MUTUAL	13,388.40
CREDIT UNION SHARES	1.33
SERVUS REWARDS #1	72.75
PREPAID EXPENSES	0.00
ACCOUNTS RECEIVABLE	0.00
SALES TAX REBATE	403.33
TOTAL CURRENT ASSETS	115,755.28

FIXED ASSETS

BOOKS	94,331.53
FURNITURE & EQUIPMENT	0.00
PAVING	0.00
TOTAL FIXED ASSETS	94,331.53

TOTAL ASSET	210,086.81
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LIABILITY

LIABILITIES

ACCOUNTS PAYABLE	19.98
CPP PAYABLE	0.00
EI PAYABLE	0.00
TAXES PAYABLE	0.00
PAYROLL DED'NS PAYABLE	0.00
VACATION PAY PAYABLES	0.00
MASTERCARD PAYABLE	1,200.19
TOTAL LIABILITIES	1,220.17

TOTAL LIABILITY	1,220.17
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EQUITY

SURPLUS

BALANCE BEGINNING OF YEAR (Equity)	121,808.32
PRIOR YEAR SURPLUS ADJUSTMENT	0.00
COMMITTED OPERATING FUNDS	-7,273.21

TOTAL SURPLUS	<u>114,535.11</u>
CAPITAL ASSETS	
BALANCE-BEGIN OF YEAR (CAP ASSETS)	94,331.53
TRANSFER FROM OPERATING	0.00
BOOKS & TAPES WITHDRAWN	0.00
Balance--End of year	<u>94,331.53</u>
TOTAL EQUITY	<u>208,866.64</u>
LIABILITIES AND EQUITY	<u>210,086.81</u>

Generated On: 19/09/2019

Town of Redcliff Library Board
Statement of Cash Flows 01/08/2019 to 31/08/2019

Cash Flows from (used in) Operating Activities	
Net Income (Loss)	303.86
Adjustments to reconcile net income to net cash provided by (used in) operating activities:	
Decrease (Increase) in Operating Assets	
SALES TAX REBATE	-142.71
Increase (Decrease) in Operating Liabilities	
CPP PAYABLE	-49.86
ACCOUNTS PAYABLE	-1,685.68
Net Cash provided by (used in) Operating Activities	-1,574.39
Cash Flows from (used in) Investing Activities	
Net Cash provided by (used in) Investing Activities	0.00
Cash Flows from (used in) Financing Activities	
Increase in Credit Card Payable	
MASTERCARD PAYABLE	1,238.04
(Decrease) in Credit Card Payable	
MASTERCARD PAYABLE	-2,584.49
Net Cash provided by (used in) Financing Activities	-1,346.45
Increase (Decrease) in Cash and Cash Equivalents	-2,920.84
Cash and Cash Equivalents at Beginning of Period	104,783.06
Cash and Cash Equivalents at End of Period	101,862.22
Generated On: 19/09/2019	

**Town of Redcliff Library Board
Comparative Income Statement
Aug-19**

CASH FLOAT \$100.00
CASH IN BANK \$98,942.03
SAVINGS ACCT. \$2,847.44
GIC \$13,388.40

	Actual 01/01/2019 to 31/08/2019	Actual 01/08/2019 to 31/08/2019	Budget 01/01/2019 to 31/12/2019	Difference	Comments
REVENUE					
PROVINCIAL GRANT	15,507.00	15,507.00	31,013.00	-15,506.00	
TOWN OF REDCLIFF	121,239.79	0.00	181,859.59	-60,619.80	
PRIVATE DONATIONS	5,338.10	405.00	3,500.00	1,838.10	
PHOTOCOPIER REVENUE	2,220.40	306.25	2,500.00	-279.60	
PROCTORING FEES	300.00	20.00	100.00	200.00	
RENTAL INCOME	305.00	15.00	600.00	-295.00	
PUBLIC COFFEE AREA	140.55	17.60	200.00	-59.45	
REDCLIFF MEMBERSHIPS	2,701.02	299.00	3,380.00	-678.98	
OVERDUE FINES	1,289.00	150.45	1,500.00	-211.00	
MISC - FAX	481.65	82.50	750.00	-268.35	
MISC - BOOKS SOLD	3,372.75	0.00	2,500.00	872.75	
MISC - CARDS REPLACED	32.75	4.00	25.00	7.75	
MISC - SUMMER READING PROGRAM	1,400.00	0.00	1,500.00	-100.00	
MISC - LAMINATOR	80.50	11.50	150.00	-69.50	
COUNTER SALES REVENUE	149.00	21.00	300.00	-151.00	
GRANTS	5,500.00	0.00	4,400.00	1,100.00	
INTEREST EARNED	1.88	0.24	35.00	-33.12	
TOTAL REVENUE	160,059.39	16,839.54	234,312.59	-74,253.20	
EXPENDITURES					
SALARIES	92,411.88	12,580.17	144,122.45	-51,710.57	
CPP	3,781.77	448.90	5,217.31	-1,435.54	
EI PREMIUMS	2,095.90	285.33	3,548.79	-1,452.89	
WORKER'S COMPENSATION	395.97	0.00	313.04	82.93	
BOOKS	4,147.47	227.61	4,100.00	47.47	
AUDIO VISUAL	1,334.36	86.08	1,600.00	-265.64	
PERIODICALS	597.29	16.41	600.00	-2.71	
SHORTGRASS LIBRARY SYSTEM	28,448.00	0.00	27,828.00	620.00	
TELECOMMUNICATIONS	0.00	0.00	400.00	-400.00	
SHORTGRASS CATALOGUING FEE	0.00	0.00	500.00	-500.00	
SUPP - OFFICE	188.19	45.48	825.00	-636.81	
SUPP - BOOK R & M	2,035.71	0.00	1,800.00	235.71	book display supports
SUPP - CIRC DESK	218.78	21.55	650.00	-431.22	
COUNTER SALES EXPENSE	37.50	12.50	225.00	-187.50	
SUPP - COMPUTER	1,589.26	103.98	1,533.00	56.26	
SUPP - PHOTOCOPIER	1,217.01	147.84	2,200.00	-982.99	
SUPP-STAFF ROOM	229.16	31.98	500.00	-270.84	
SUPP - EMERGENCY	120.00	0.00	50.00	70.00	children's AED pads
PUBLIC COFFEE AREA EXPENSE	31.96	0.00	250.00	-218.04	
POSTAGE & SHIPPING	473.99	99.99	625.00	-151.01	

TELEPHONE & FAX	359.47	46.27	575.00	-215.53
WORKSHOPS, MEETINGS, ETC	3,764.48	0.00	3,600.00	164.48
AUDIT	150.00	0.00	200.00	-50.00
DUES	599.00	0.00	750.00	-151.00
LEGAL & BANK FEES	100.48	3.00	500.00	-399.52
LEGO AT THE LIBRARY	82.33	0.00	200.00	-117.67
MISC - SUMMER READING PROGRAM	450.80	297.61	550.00	-99.20
MISC-STORY HOUR	32.21	3.49	100.00	-67.79
MISC - DECORATIONS	0.00	0.00	100.00	-100.00
LIBRARY ADVOCACY	505.97	0.00	500.00	5.97
MISC - ADVERTISING	111.72	9.09	300.00	-188.28
MISC - RECOGNITION	560.48	0.00	1,250.00	-689.52
CONTINGENCIES_	3,750.82	209.92	3,000.00	750.82
UTILITIES	4,765.27	463.54	8,500.00	-3,734.73
JANITORIAL	6,086.67	1,280.00	11,000.00	-4,913.33
REPAIR & MAINTENANCE	1,567.19	114.94	2,000.00	-432.81
INSURANCE	2,318.45	0.00	2,000.00	318.45
CAPITAL - GENERAL	0.00	0.00	0.00	0.00
CAPITAL - LIBRARY EQUIPMENT	0.00	0.00	300.00	-300.00
CAPITAL - FURNITURE	1,091.40	0.00	0.00	1,091.40 chairs from Phil Monteith
CAPITAL - COMPUTER EQUIPMENT	1,681.66	0.00	2,000.00	-318.34
TOTAL EXPENDITURES	167,332.60	16,535.68	234,312.59	-66,979.99
NET INCOME	-7,273.21	303.86	-0.00	-7,273.21

Generated On: 19/09/2019

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: November 25, 2019

PROPOSED BY: Planning & Engineering

TOPIC: Bylaw 1891/2019 Land Use Bylaw Amendment – to include a property in the Cannabis Retail Store Overlay Map.

PROPOSAL: That Council give second and third reading to the proposed amendment to the Land Use Bylaw to include 205 Broadway Avenue E (Lot 4, Block 5, Plan 755AD) in the Cannabis Retail Store Overlay Map (see attached map).

BACKGROUND:

On October 28, 2019, Council gave first reading to the proposed Bylaw 1891/2019 Land Use Bylaw Amendment – amendment to the Retail Cannabis Overlay Map (*Reference: Council Motion 2019-0390*). Administration advertised the proposed Land Use Bylaw Amendment and public hearing and notified the adjacent. At the time of preparing this Request for Decision no comments or concerns had been received.

The following background information was provided at the October 28, 2019 Council meeting:

On October 21, 2019 K. Ahlm of 2215551 Alberta Ltd. mad application to include 205 Broadway Avenue E. in the Cannabis Retail Store Overlay Map. The purpose is to allow for a Retail Cannabis Store in that location.

The proposed Land Use Bylaw amendment was presented to the Municipal Planning Commission at a special MPC meeting on Wednesday October 23, 2019. MPC's comments are as follows:

S. Gale moved, with regard to the Application for Land Use Bylaw Amendment to amend the Cannabis Retail Store Overlay Map to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E), that the following comment be submitted to Council:

Consensus of the Municipal Planning Commission is that it is in support of the application for Land Use Bylaw Amendment to amend the Cannabis Retail Store Overlay Map to include the property at Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E).

POLICY/LEGISLATION:

Part 2, Division 1, Section 8 of the Municipal Government Act
Part VI Land Use Bylaw Amendments, Section(s) 32-39 of the Redcliff Land Use Bylaw

STRATEGIC PRIORITIES:

N/A

ATTACHMENTS:

Application for Land Use Amendments – 221551 Alberta Ltd.
Proposed Land Use Amending Bylaw 1891/2019
Copy of Advertising

OPTIONS:

1. That Council give second reading to Bylaw 1891/2019, being an amendment to the Land Use Bylaw to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) in the Cannabis Retail Store Overlay Map.
2. Upon passing second reading that Council give third reading to Bylaw 1891/2019, being an amendment to the Land Use Bylaw to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) in the Cannabis Retail Store Overlay Map.

RECOMMENDATION:


Option 1

SUGGESTED MOTION(S):

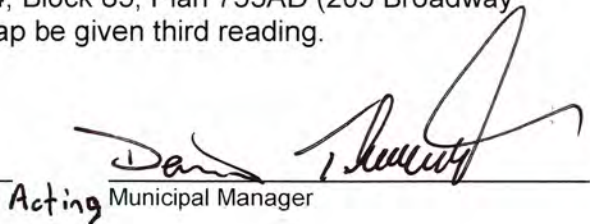
Councilor _____ moved that Bylaw 1891/2019, being an amendment to the Land Use Bylaw to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) in the Cannabis Retail Store Overlay Map, be given second reading.

Councilor _____ moved that Bylaw 1891/2019, being an amendment to the Land Use Bylaw to include Lot 4, Block 85, Plan 755AD (205 Broadway Avenue E) in the Cannabis Retail Store Overlay Map be given third reading.

SUBMITTED BY:



Department Head



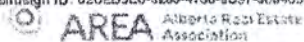
Acting Municipal Manager

Zoning Amendment Proposal

I, Keith Ahlm, on behalf of 2215551 Alberta would like to formally request that a zoning amendment be made for 205 Broadway Ave E, Redcliff.

The zoning currently excludes this property from the area (zoning overlay) of locations that may be used for the purpose of Retail Recreational Cannabis Stores. This is because it was within 100m of a children's daycare center (sensitive area). Now that the daycare in question is no longer in operation, and the location will not be used for a daycare, I believe there is no reason why this amendment could not be made. This would be acceptable to the Alberta Gaming Liquor and Cannabis Commission (AGLC) in regards to the sensitive use proximity regulations, and I hope you agree.

Thank you!



B19-025

Contract Number

COMMERCIAL PURCHASE CONTRACT

[S.S.]

THE SELLER

Between
and

THE BUYER

Name Rattana Meesri

Name 2215551 Alberta Ltd

Name _____

Name _____

1. THE PROPERTY

1.1 The Property is:

(a) the land located

at: Municipal Address: 205 Broadway Avenue E

Redcliff

T0J 2P0

Legal description: Plan 755AD Block/Unit 85 Lot 4

Excepting thereout all mines and minerals unless otherwise stated _____

(the "Lands")

(b) all buildings and other improvements on the Lands (the "Buildings");

(c) these unattached goods:

(d) the attached goods except for:

(e) the following tenancies where the seller is the landlord and the buyer is assuming these leases ("Accepted Tenancies"), or as described in the schedules selected as attached in clause 9.1

If the Property is a condominium, the legal description and details are as described in the Commercial Condominium Property Schedule, selected as attached in clause 9.1 below.

2. PURCHASE PRICE AND COMPLETION DAY

2.1 The purchase price is: \$ _____

plus GST (the "Purchase Price").

2.2 With respect to GST payable if the buyer is:

- (a) not a GST registrant under the *Excise Tax Act* (Canada), then the buyer shall remit the applicable GST to the seller's lawyer on or before the Completion Day. The seller shall remit the GST to the Receiver General as required by law, and will indemnify and save the buyer harmless from and against all costs and expenses (including legal fees on a solicitor/client full indemnity basis) that the buyer may incur or become subject to as a result of the seller's failure to remit GST pursuant to this clause; or

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36_JAN2019_AREA@

[S.S.]

Seller's initials

KA

Buyer's initials

Page 1 of 11

WFR-Form@ Jun/2019

AREA

- (m) the brokerages, real estate board and listing services may keep and disclose relevant information about this transaction for reporting, statistical, property evaluation and closing purposes; and
- (n) the Seller/Buyer's _____ (seller's or buyer's) brokerage will provide this contract and related documents to the appointed lawyers for the purpose of closing this contract.

4. DEPOSITS

4.1 The seller and buyer agree that clauses 4.2 through 4.9 are the terms of trust for the Deposits. "Deposits" means the amounts payable under clauses 4.3 and 4.4, and "Deposit" means either of them.

4.2 The seller and buyer appoint Orange Jigsaw Real Estate as trustee (the "Trustee") for the Deposits

4.3 The buyer will pay a deposit of \$ 2,000.00, which will form part of the Purchase Price, to the Trustee by Bank Draft (method of payment) on or before October 21, 2019.

4.4 The buyer will pay an additional deposit of \$ 0.00, which will form part of the Purchase Price, to the Trustee by _____ (method of payment), on or before _____.

4.5 If the buyer fails to pay a Deposit as required by this contract, the seller may void this contract at the seller's option by giving the buyer written notice. The seller's option expires whenever the seller accepts a deposit, even if late.

4.6 The Trustee will deposit the Deposits into a trust account within three Business Days of receipt.

4.7 Interest on the Deposits will not be paid to the seller or buyer.

4.8 The Deposits will be held in trust for both the seller and buyer. Provided funds are confirmed, the Deposits will be disbursed, without prior notice, as follows:

- (a) to the buyer, if after this contract is accepted:
 - (i) a condition is not satisfied or waived in accordance with clause 8.4;
 - (ii) the seller voids this contract for the buyer's failure to pay an additional deposit in the case where an initial deposit has been paid by the buyer; or
 - (iii) the seller fails to perform this contract;
- (b) to the seller, if this contract is accepted and all conditions are satisfied or waived, and the buyer fails to perform this contract; or
- (c) applied against the Fee owed by the seller by payment directly out of trust to the brokerage(s), with any excess amount paid in trust to the seller's lawyer no later than three Business Days prior to the Completion Day. "Fee" means the amount, plus GST, owed to a real estate brokerage under a written service agreement.
- (d) If the seller or buyer fails or refuses to complete this contract, the other party may seek all remedies, such as claims for deposits and damages, and reasonable costs including legal fees and disbursements on a solicitor/client full indemnity basis.

4.9 The disbursement of Deposits, as agreed to in this clause, will not prevent the seller or buyer from pursuing remedies in clause 12.

5. LAND TITLE

5.1 Title to the Property will be free of all encumbrances, liens and interests except for:

- (a) those implied by law;
- (b) non-financial obligations now on title, such as easements, utility rights-of-way, covenants and conditions that are normally found registered against property of this nature; and
- (c) the following encumbrances that the buyer agrees to accept:

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36_JAN2019_AREA

Signature: _____ Date: _____

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WFRForm® Jan/2019

AREA

18. ACCEPTANCE

18.1 The seller agrees to sell the Property according to the terms of this contract.

SIGNED AND DATED at Calgary, Alberta at 5:00p.m. on _____, 20____.

<p>Signature of Seller or Authorized Signatory of Seller</p> <p><u>Pattana Meesri</u></p> <p>Print Name of Seller or Authorized Signatory of Seller</p>	<p>Signature of Witness</p> <p>_____</p> <p>Print Name of Witness</p>
---	---

Signature of Seller or Authorized Signatory of Seller	Signature of Witness
---	----------------------

Print Name of Seller or Authorized Signatory of Seller	Print Name of Witness
--	-----------------------

Seller's GST # _____

INFORMATION

The following is for information purposes and has no effect on the contract's terms:

REJECTION

I/we do not accept this offer/counter offer. No counter offer is being made.

SIGNED AND DATED at _____, Alberta at _____ m. on _____, 20____.

Signature of Seller or Authorized Signatory of Seller	Signature of Buyer or Authorized Signatory of Buyer
---	---

Signature of Seller or Authorized Signatory of Seller	Signature of Buyer or Authorized Signatory of Buyer
---	---

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Preview

S
LINC SHORT LEGAL TITLE NUMBER
0020 706 669 755AD;85;4 191 081 885

LEGAL DESCRIPTION
PLAN 755AD
BLOCK 85
LOT 4
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;6;13;8;NE

MUNICIPALITY: TOWN OF REDCLIFF

REFERENCE NUMBER: 141 130 127

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
191 081 885	01/05/2019	TRANSFER OF LAND	\$140,000	\$140,000

OWNERS

RATTANA MEESRI
OF 143 COUGAR RIDGE DRIVE SW
CALGARY
ALBERTA T3H 4X6
(DATA UPDATED BY: CHANGE OF ADDRESS 191154098)

[Close](#)

BYLAW 1891/2019

TOWN OF REDCLIFF

**A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE
PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW**

WHEREAS the land described at

Legal Description

Lot 4, Block 85, Plan 755AD

Civic Address

205 Broadway Avenue E

Herein referred to as “Subject Lands”, is currently outside the Map A Retail Cannabis Store Overlay in the Land Use Bylaw.

AND WHEREAS Redcliff Town Council has received an application and desires to include the Subject Lands in the Map A Retail Store Cannabis Overlay Map of the Redcliff’s Land Use Bylaw (1698/2011).



AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act.

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the 25th day of November 2019.

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts that Bylaw 1698/2011, being the Redcliff Land Use Bylaw, be amended as follows:

- 1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1891/2019.
- 2) The land described as

Legal Description

Lot 4, Block 85, Plan 755AD

Civic Address

205 Broadway Avenue E

Is hereby in the Map A Cannabis Retail Store Overlay Map.

- 3) Administration is authorized to update the Land Use Bylaw Map A Cannabis Retail Store Overlay Map to be consistent with this Land Use Bylaw Amendment.
- 4) This Bylaw shall come into force on the date of the final reading and signing thereof.

READ a first time this 28th day of October 2019 A.D.

READ a second time this _____ day of _____ 2019 A.D.

READ a third time this _____ day of _____ 2019 A.D.

PASSED and **SIGNED** this _____ day of _____ 2019 A.D.

Mayor

Manager of Legislative & Land Services



TOWN OF REDCLIFF NOTICE OF PUBLIC HEARING PROPOSED BYLAW NO. 1891/2019 IN THE PROVINCE OF ALBERTA

TAKE NOTICE on October 28, 2019 Redcliff Town Council has given first reading to Bylaw No. 1891/2019, a Bylaw of the Town of Redcliff to amend the Redcliff Land Use Bylaw 1698/2011.

WHEREAS the lands described as

Legal Description

Lot 4, Block 85, Plan 755AD

Civic Address

205 Broadway Avenue E

Herein referred to as “Subject Lands”, is currently outside the Map A Retail Cannabis Store Overlay in the Land Use Bylaw.

AND WHEREAS Redcliff Town Council has received an application and desires to include the Subject Lands in the Map A Retail Store Cannabis Overlay Map of the Redcliff’s Land Use Bylaw (1698/2011)



A Public Hearing in general accordance with the Municipal Government Act and the Town of Redcliff Procedure Bylaw, and consideration of the second and third reading of proposed Bylaw 1891/2019 will be held in Council Chambers at #1 – 3rd Street NE, in the Town of Redcliff, Alberta on Monday, November 25, 2019, beginning at approximately 7:00 p.m.

A copy of proposed Bylaw 1891/2019 and related documents may be inspected (#1 – 3rd Street NE, Redcliff, Alberta) during normal office hours (8:00 a.m. to 4:30 p.m.) at the Manager of Legislative and Land Services’ office, or accessed on the Town of Redcliff website (www.redcliff.ca).

Any person who claims to be affected by the proposed amendment of the Land Use Bylaw may make a representation to the Town Council at the Public Hearing. Oral submissions are limited to ten minutes.

Persons interested in speaking at a public hearing may register with the Manager of Legislative and Land Services prior to the public hearing. Names of registered speakers for a public hearing will be released to the public on the Friday preceding the public hearing, November 22, 2019.

Persons interested in providing a written submission may provide the Manager of Legislative and Land Services with their submission prior to 12:00 o’clock noon Wednesday, November 20, 2019. Submissions may be mailed to Box 40, Redcliff, Alberta T0J 2P0 or sent by email to shanons@redcliff.ca. Valid written submission received will become public information on the Friday prior to the public hearing. Council will accept written or oral submissions on the date of the public hearing.

Dated at the Town of Redcliff, in the Province of Alberta, this 12th day of November, 2019.

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Shanon Simon,
Manager of Legislative & Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: November 25, 2019

PROPOSED BY: Finance & Administration and Public Services Departments

TOPIC: Bylaw 1892/2019, Water Rates Bylaw

PROPOSAL: To consider adopting Bylaw 1892/2019, Water Rates Bylaw as presented

BACKGROUND: At the budget discussion of November 6th, 2019, Council reviewed and discussed the proposed water rates. Administration has revised the bylaw to reflect the water rate changes. Administration has also clarified what the minimum monthly charges are for multi-unit buildings and that the transfers to the customers' tax account due to non-payment are considered taxes owing. Minor changes were made to ensure consistency in format.

POLICY/LEGISLATION: N/A

STRATEGIC PRIORITIES: Policy and Bylaw review is identified under Goal #4 Governance and Service Delivery of the Municipality's Strategic Plan. It is an important practice to ensure policies and bylaws are consistent and current to relevant federal and provincial government legislation and related regulations as well as with other municipal policies and bylaws.

ATTACHMENTS:

Bylaw 1892/2019, Water Rates Bylaw

OPTIONS:

1. To consider adopting the changes to Bylaw 1892/2019, Water Rates Bylaw as presented.
2. To not adopt Bylaw 1892/2019, Water Rates Bylaw.
3. To direct Administration to further review and incorporate additional / other changes to the Water Rates Bylaw.

RECOMMENDATION: It is recommended to give 1st reading to Bylaw 1892/2019, Water Rates Bylaw as presented.

(It would be at Council's discretion if they wished to proceed with all three readings of the bylaw at this meeting.)

SUGGESTED MOTION(S):

- i) Councillor _____ moved that Bylaw 1892/2019, Water Rates Bylaw be given first reading.

SUBMITTED BY:


Department Head


Acting Municipal Manager

BYLAW NO. ~~1892/2019~~^{1873/2018}
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA

**A BYLAW OF THE TOWN OF REDCLIFF TO PROVIDE FOR THE LEVYING, COLLECTING
OF CHARGES AND RATES FOR WATER SERVICE.**

WHEREAS the *Municipal Government Act* authorizes a Council to pass Bylaws respecting public utilities.

NOW THEREFORE, the Municipal Council of the Town of Redcliff, in the Province of Alberta, duly assembled, hereby enacts as follows:

TITLE

1. This Bylaw shall be known and may be cited as the "**Water Rates Bylaw**" of the Town of Redcliff ~~and comes into force on the 1st day of January, 2020~~²⁰¹⁹.

INTERPRETATION AND DEFINITIONS

2. In this Bylaw:
 - a) "**Bulk Water Station**" shall mean the site located within the Town of Redcliff where bulk purchases of water may be obtained from a metered facility.
 - b) "**Council**" shall mean The Municipal Council of the Town of Redcliff.
 - c) "**Customer**" shall mean any owner or tenant of a premises receiving water directly or indirectly by a service connection to the Town's water distribution system.
 - d) "**Due Date**" shall mean the statement date shown on the billing that all rates, fees, and charges are due and payable.
 - e) "**M³**" shall mean the measure of volume of one cubic meter.
 - f) "**Multi-Unit Building**" shall mean a building which has more than one (1) self-contained business, residence or combination of both.
 - g) "**Owner**" shall mean the registered owner of real property within the Town of Redcliff.
 - h) "**Portable Hydrant Meter**" shall mean a water meter that attaches to a fire hydrant for the purpose of allowing bulk purchases of water.
 - i) "**Satisfactory Credit History**" shall mean a customer who has not been on the shutoff list and has paid their utility billings on time for the previous twelve (12) months.
 - j) "**Tenant**" shall mean anyone occupying a property in the Town of Redcliff other than the owner of a property.
 - k) "**Town**" shall mean the Municipal Corporation of the Town of Redcliff.

- l) **"Water Valve Encumbrance"** shall mean the device used to seal a water valve that has been tampered with on a continuing basis.

TREATED WATER RATES WITHIN TOWN LIMITS

3. Every customer within the Town limits who is serviced by a service connection to the Town's treated water system, shall require a water meter and shall pay to the Town the following water rates payable monthly or bi-monthly at the discretion of the Council with the minimum monthly charge being the Capital Component.

Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 7.266 .66	\$ 14.52 13.32
Capital Component	\$37.10	\$74.20
Total	\$44.3643.76	\$88.7287.52

Non-Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 7.266 .66	\$ 14.52 13.32
Capital Component	\$47.95	\$95.90
Total	\$55.2154.61	\$110.42109.22

Greenhouse		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$ 7.266 .66	\$ 14.52 13.32
Capital Component	\$199.70	\$399.40
Total	\$206.96206.36	\$413.92412.72

4. Any water consumed shall be charged to the customer at the rate of **\$1.03 per M³**.
5. Owners of Multi-unit buildings shall receive one (1) water service from the Town of Redcliff to service the entire building. The owners of a Multi-unit building shall receive one water meter to service the entire building; additional meters may be purchased at the cost of the owner. Any multi-unit building with one service connection shall be charged the applicable minimum Admin, Capital and Operating rates for each residential or non-residential unit.

TREATED WATER RATES OUTSIDE TOWN LIMITS

6. Every customer outside the Town limits, who is served treated water, shall pay the minimum monthly or bi-monthly rates outlined in 3.
7. Any water consumed shall be charged to the customer at the rate of **\$3.25 per M³**.

UNTREATED WATER RATES WITHIN TOWN LIMITS

8. Every customer within the Town limits, who is served untreated water, shall pay the minimum monthly or bi-monthly rates outlined in 3.
9. Any water consumed shall be charged to the customer at the rate of **\$2.50 per M³**.

BULK WATER & PORTABLE HYDRANT

10. For customers utilizing the Bulk Water Station the following rates shall apply:
 - a) Monthly Fee of **\$40.00**, plus the cost of water consumed shall be charged to the customer at the rate of **\$3.00 per M³**. The Town reserves the right to refuse and/or disconnect a Bulk Water Station service without notice.
11. The Town reserves the right to suspend or reduce a bulk water service on twenty four (24) hours written notice. Suspension or reduction of said bulk water service shall be determined by the Public Services Director as he deems necessary to ensure the adequate supply and delivery of domestic water to the Town of Redcliff users. Failure to abide by any suspension or reduction shall result in termination of service without notice.
12. For customers utilizing the Portable Hydrant Meter the following rates shall apply:
 - a) Monthly Fee of **\$40.00**, plus the cost of water consumed shall be charged to the customer at the rate of **\$3.00 per M³**. A security deposit of \$2,000.00 is required and will be refunded upon the Portable Hydrant Meter being returned to the Town undamaged. The Town reserves the right to refuse rental of the Portable Hydrant Meter.

MISCELLANEOUS RATES

13. The charge for a service call (i.e. water turned on/off) made by the Town during regular work hours shall be:

1. Delinquent accounts - Reconnect	-	\$60.00
2. Delinquent accounts turn on after hours	-	Call-Out Labour Rate
3. Greenhouse meter removal for freeze out	-	\$50.00
4. Greenhouse meter reinstallation	-	\$50.00
5. Frost damaged meter replacement	-	\$40.00 + meter (\$150–\$600)
6. Garden service installation	-	\$30.00
7. Garden service removal	-	\$30.00
8. Service call - Off/on (same day)	-	\$30.00
9. Service call – Disconnect		

- | | | |
|---|---|-------------------|
| (Temporary/Seasonal Vacancy) | - | \$50.00 |
| 10. Service call – Reconnect
(Temporary/Seasonal Vacancy) | - | \$50.00 |
| 11. Meter testing | - | \$50.00 |
| 12. Temporary service during construction (60 days) | - | \$50.00 |
| 13. Replace damaged read out | - | \$30.00 plus cost |
| 14. Unscheduled meter reading | - | \$30.00 |
| 15. Service call - Water leak
(Broken line/household leak) | - | \$50.00 |
| (*GST not included in above rates) | | |
14. Any such service requested, including emergency callouts, after regular hours shall be billed to the customer requesting the service call, at the effective call-out labour rate applicable.
15. The charge for activating a water valve that has a water service encumbrance attached shall pay the sum of **\$100.00 plus GST** for the service call made by the Town to unseal the water service encumbrance.

TEMPORARY WATER SERVICE

16. A temporary water service is available to building contractors to provide them with a limited water supply required for construction activities such as concrete work, stuccoing, dry walling, and masonry. The cost for this service is outlined in Section 13.
17. A temporary water service is available for a maximum of sixty (60) days or until:
- a) the contractor requests the water meter from the Town; or
 - b) the Town determines that the plumbing is completed to the stage where a water meter can be installed; or
 - c) the temporary water service is being used for something other than what is intended.
18. The Town reserves the right to refuse and/or disconnect a temporary water service without further notice.
19. Upon termination of the temporary water service, the owner will be required to make application for a standard water service.

SIGNING ON

20. New owners requiring water service from the Town of Redcliff are required to pay a sign on fee of \$10.00.
21. Once a tenant (grandfathered in prior to this Bylaw) vacates a property or fails to pay their utility invoice, the owner is automatically signed on to utilities for that service address.
22. Any owner who is automatically signed on shall not be required to pay the sign-on fee.

DEPOSITS

23. New owners receiving water service from the Town are no longer required to pay a deposit.
24. The deposit fees collected by the Town prior to this Bylaw shall be returned to the customer when:
- a) The customer terminates their utility account with the Town. The Town shall read the meter and determine the final billing and the balance of any unpaid Town utilities shall be deducted from the deposit fee.
 - b) Upon application, when a residential tenant or non-residential tenant maintains a Satisfactory Credit History for 12 consecutive months.
 - c) The customer does not pay their current utility invoice. The Town shall deduct the deposit from the outstanding amount and issue a final bill.

PENALTIES

25. In the event a grandfathered tenant's utility invoice remains unpaid:
- a) on the 21st day following the due date, the Town of Redcliff shall add by way of penalty, an amount which shall be two-and-one-half percent (2.5%) of the unpaid current utility invoice. The said penalty shall be added to and form part of the unpaid utility invoice.
 - b) on the 40th day following the due date the Town of Redcliff shall issue a notice which would notify the tenant and owner that the water utility account could be transferred to the owner.
 - c) on the 60th day following the due date, the Town of Redcliff shall deduct the deposit (if applicable) from the outstanding amount, disconnect the tenant, then notify the owner that the owner will be signed on for utilities and responsible for all future charges with respect to utilities at that service address.
26. In the event an owner's utility invoice remains unpaid:
- a) on the 21st day following the due date, the Town of Redcliff shall add by way of penalty, an amount which shall be two-and-one-half percent (2.5%) of the unpaid current utility invoice. The said penalty shall be added to and form part of the unpaid utility invoice.
 - b) on the 60th day following the due date, the Town of Redcliff shall deduct the deposit (if applicable) from the outstanding amount, ~~and~~ then transfer any outstanding balance to the property tax account respective of the service address and any amount transferred shall be deemed to be taxes owing to the Town on the date of transfer.
27. Water service charges in default including penalties shall constitute a debt owing to the

Town which may be recovered:

- a) By action in a court of competent jurisdiction, or
- b) By distress and sale of goods and chattels of the person owing such rates and charges wherever they may be found in the municipality, or
- c) By a preferential lien and charge on the building or lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes recoverable, or
- d) By a preferential lien and charge on his personal property and may be levied and collected with costs by distress.

OTHER

- 28. No person, firm, or corporation within the Town limits which is served directly or indirectly by a water main or service by the Town shall obtain a supply of water from any other source without the express written consent of the Council.
- 29. Unless specifically authorized by the Council, only one (1) water service connection shall be permitted for any legal parcel.
 - a) In the event there are any outstanding issues relating to any unresolved utility or property related matter, administration may at their discretion withhold the installation of any service connection to a parcel and refer the matter to Council for consideration.
- 30. Errors or omission relating to utility billing may be adjusted to a maximum of one (1) year.
- 31. Town of Redcliff Bylaw No. ~~1873/2018~~1848/2017 is hereby repealed effective end of day December 31, ~~2019~~2018.
- 32. This Bylaw shall become effective on January 1, 20~~2019~~.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time this _____ day of _____, 2019.

PASSED and **SIGNED** this _____ day of _____, 2019.

Mayor

Manager of Legislative & Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: November 25, 2019

PROPOSED BY: Finance & Administration and Public Services Departments

TOPIC: Bylaw 1893/2019, Sewer Rate Bylaw

PROPOSAL: To consider adopting Bylaw 1893/2019, Sewer Rate Bylaw as presented

BACKGROUND: At the budget discussion of November 6th, 2019, Council reviewed and discussed the proposed sewer rates. Administration has revised the bylaw to reflect the sewer rate changes. Administration has also clarified what the minimum monthly charges are for multi-unit buildings and that the transfers to the customers' tax account due to non-payment are considered taxes owing. Minor changes were made to ensure consistency in format.

POLICY/LEGISLATION: N/A

STRATEGIC PRIORITIES: Policy and Bylaw review is identified under Goal #4 Governance and Service Delivery of the Municipality's Strategic Plan. It is an important practice to ensure policies and bylaws are consistent and current to relevant federal and provincial government legislation and related regulations as well as with other municipal policies and bylaws.

ATTACHMENTS:

Bylaw 1893/2019, Sewer Rate Bylaw

OPTIONS:

1. To consider adopting the changes to Bylaw 1893/2019, Sewer Rate Bylaw as presented.
2. To not adopt Bylaw 1893/2019, Sewer Rate Bylaw.
3. To direct Administration to further review and incorporate additional / other changes to the Sewer Rate Bylaw.

RECOMMENDATION: It is recommended to give 1st Reading to Bylaw 1893/2019, Sewer Rate Bylaw as presented.

(It would be at Council's discretion if they wished to proceed with all three readings of the bylaw at this meeting.)

SUGGESTED MOTION(S):

- i) Councillor _____ moved that Bylaw 1893/2019, Sewer Rate Bylaw be given first reading.

SUBMITTED BY:



Department Head





Acting Municipal Manager

BYLAW NO. ~~1893/2019~~1874/2018
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA

A BYLAW OF THE TOWN OF REDCLIFF TO PROVIDE FOR THE LEVYING AND COLLECTING OF CHARGES AND RATES FOR SEWER SERVICE.

PURSUANT to the provisions of Section 7 of the Municipal Government Act, RSA 2000 Chapter M-26., the Municipal Council of the Town of Redcliff, in the Province of Alberta, duly assembled, hereby enacts as follows:

TITLE

1. This Bylaw shall be known as the "**Sewer Rates Bylaw**" of the Town of Redcliff.

INTERPRETATION AND DEFINITIONS

2. In this Bylaw the following terms shall be defined as follows:
- a) "**Council**" shall mean the Municipal Council of the Town of Redcliff.
 - b) "**Due Date**" shall mean the statement date shown on the billing that all rates, fees, and charges are due and payable.
 - c) "**Multi-unit Building**" shall mean a building which has more than one (1) self-contained business, residence or combination of both.
 - d) "**Town**" shall mean the Municipal Corporation of the Town of Redcliff.
3. a) Every customer within the Town limits who is serviced by a service connection to the Town's sewage system shall pay to the Town the following sewer rates payable monthly or bi-monthly at the discretion of Council with the minimum monthly charge being the Capital Component.

RESIDENTIAL SANITARY SEWER RATES

Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$4.103.65	\$8.207.30
Capital Component	\$9.558.40	\$19.1046.80
Operating Component	\$24.20	\$48.40
Total	\$37.8536.25	\$75.7072.50

NON-RESIDENTIAL SANITARY SEWER RATES

Non-Residential		
	<u>Monthly Rate</u>	<u>Bi-Monthly Rate</u>
Admin Component	\$4.103.65	\$8.207.30
Capital Component	\$9.558.40	\$19.1046.80
Operating Component	\$36.70	\$73.40
Consumption Component	\$0.35/ M ³ of Water	\$0.35/ M ³ of Water
Total	\$50.3548.75 + \$0.35/M³	\$100.7097.50 + \$0.35/M³

GENERAL

4.
 - a) Unless specifically authorized by the Council, only one (1) sewer service connection shall be permitted for any legal parcel.
 - b) In the event there are any outstanding issues relating to any unresolved utility or property related matter, administration may at their discretion withhold the installation of any service connection to a parcel and refer the matter to Council for consideration.
 - c) Any multi-unit building with one service connection shall be charged the applicable minimum Admin, Capital and Operating rates for each residential or non-residential unit.

SIGNING ON

5. New owners requiring sanitary sewer service from the Town of Redcliff are required to pay a sign on fee of \$10.00.
6. Once a tenant (grandfathered in prior to this Bylaw) vacates a property or fails to pay their utility invoice, the owner is automatically signed on to utilities for that service address.
7. Any owner who is automatically signed on shall not be required to pay the sign-on fee.

PENALTIES

8. In the event a grandfathered tenant's utility invoice remains unpaid:
 - a) on the 21st day following the due date, the Town of Redcliff shall add by way of penalty, an amount which shall be two-and-one-half percent (2.5%) of the unpaid current utility invoice. The said penalty shall be added to and form part of the unpaid utility invoice.
 - b) on the 40th day following the due date the Town of Redcliff shall issue notice which would notify the tenant and owner that the utility account could be transferred to the owner.
 - c) on the 60th day following the due date, the Town of Redcliff shall deduct the deposit (if applicable) from the outstanding amount, sign off the tenant, then notify the owner that the owner will be signed on for utilities and responsible for all future charges with respect to utilities at that service address.
9. In the event an owner's utility invoice remains unpaid:
 - a) on the 21st day following the due date, the Town of Redcliff shall add by way of penalty, an amount which shall be two-and-one-half percent (2.5%) of the unpaid current utility invoice. The said penalty shall be added to and form part of the unpaid utility invoice.
 - b) on the 60th day following the due date, the Town of Redcliff shall deduct the deposit (if applicable) from the outstanding amount, ~~and~~ then transfer any outstanding balance to the property tax account respective of the service address and any amount transferred shall be deemed to be taxes owing to the Town on the date of transfer.
10. Sewer charges in default shall constitute a debt owing to the Town and may be recovered:
 - a) by action in any court of competent jurisdiction; or
 - b) by distress and sale of goods and chattels of the person owing such rates or charges wherever they may be found in the municipality; or
 - c) by a preferential lien and charge on the building, lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable; or
 - d) by a preferential lien and charge on his personal property and may be levied and collected with costs by distress.

OTHER

11. Errors or omission relating to utility billing may be adjusted to a maximum of one (1) year.
12. Should any clause of this Bylaw be declared invalid that clause shall be deleted but the remainder of the Bylaw shall be deemed to be held intact.
13. Town of Redcliff Bylaw [1874/20181849/2017](#) is hereby repealed effective end of day December 31, [20192018](#).
14. This Bylaw shall become effective on January 1, [20202019](#).

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time this _____ day of _____, 2019.

PASSED and **SIGNED** this _____ day of _____, 2019.

MAYOR

MANAGER OF LEGISLATIVE & LAND SERVICES

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: November 25, 2019

PROPOSED BY: Finance & Administration and Public Services Departments

TOPIC: Bylaw 1894/2019, Garbage Rates and Collection Bylaw

PROPOSAL: To consider adopting Bylaw 1894/2019, Garbage Rates and Collection Bylaw as presented

BACKGROUND: At the budget discussion of November 6th, 2019, Council reviewed and discussed rates for the collection, removal and disposal of garbage. Administration has revised the Garbage Rates & Collection Bylaw to reflect the rate changes as discussed. Administration has also clarified that the transfers to the customers' tax account due to non-payment are considered taxes owing. Minor changes were made to ensure consistency in format.

POLICY/LEGISLATION: N/A

STRATEGIC PRIORITIES: Policy and Bylaw review is identified under Goal #4 Governance and Service Delivery of the Municipality's Strategic Plan. It is an important practice to ensure policies and bylaws are consistent and current to relevant federal and provincial government legislation and related regulations as well as with other municipal policies and bylaws.

ATTACHMENTS:

Bylaw 1894/2019, Garbage Rates and Collection Bylaw

OPTIONS:

1. To consider adopting the changes to Bylaw 1894/2019, Garbage Rates and Collection Bylaw as presented.
2. To not adopt Bylaw 1894/2019, Garbage Rates and Collection Bylaw.
3. To direct Administration to further review and incorporate additional / other changes to the Garbage Rates and Collection Bylaw.

RECOMMENDATION: It is recommended to give 1st reading to Bylaw 1894/2019, Garbage Rates and Collection Bylaw as presented.

(It would be at Council's discretion if they wished to proceed with all three readings of the bylaw at this meeting.)

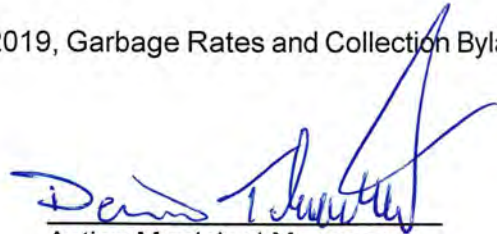
SUGGESTED MOTION(S):

- i) Councillor _____ moved that Bylaw 1894/2019, Garbage Rates and Collection Bylaw be given first reading.

SUBMITTED BY:



Department Head



Acting Municipal Manager

BYLAW NO. 1894/20191875/2018
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA

BEING A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE MAINTENANCE OF A SYSTEM FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE AND OTHER WASTE AND THE LEVYING OF RATES AND CHARGES THEREOF.

WHEREAS, the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, provides for the passing of a Bylaw by a Municipal Council to establish rules and regulations for the collection and disposal of Garbage and refuse from the households, places of business and institutions within the Town;

AND WHEREAS provision is made for a Council to establish rates for the collection, removal and disposal of Garbage.

NOW THEREFORE, the Municipal Council of the Town of Redcliff, in the Province of Alberta, duly assembled, hereby enacts as follows:

TITLE

1. This Bylaw may be referred to as the "**Garbage Rates and Collection Bylaw**" of the Town of Redcliff.

INTERPRETATION AND DEFINITIONS

2. For the purposes of this Bylaw:
 - a) "**Ashes**" means the residue left after the combustion of any substance.
 - b) "**Authority**" means the Redcliff/Cypress Regional Waste Management Authority.
 - c) "**Automated Collection**" means a method of collection of Garbage and Other Waste by which a specially equipped vehicle may mechanically pick up and empty a specifically designed Bin.
 - d) "**Bin**" means a container used for the storage of Garbage and Other Waste, that being a metal container with hinged lids. All such containers utilized within the Town must be to the satisfaction of the Public Services Director.
 - e) "**Bylaw Enforcement Officer**" means the Bylaw Enforcement Officer duly appointed by the Council of the Town.
 - f) "**Cart**" means a container used for the storage of Garbage and Other Waste, that being a container with hinged lids and equipped with wheels for the purposes of transporting it to and from the curb of the Dwelling or Other Premises utilizing it.
 - g) "**Collector**" means the Person or Persons appointed by the Town for the purpose of collecting Garbage and Other Waste.
 - h) "**Council**" means the Municipal Council of the Town of Redcliff.

- i) **"Due Date"** shall mean the statement date shown on the billing that all rates, fees, and charges are due and payable.
- j) **"Dwelling"** means any Premises, including the land upon which Premises are located, used or intended to be used for residential purposes within the Town.
- k) **"Dwelling Unit"** means a self-contained unit provided with sleeping, washing, and cooking facilities, intended for residential use.
- l) **"Garbage"** means all table and kitchen refuse, all waste foods whether of animal or vegetable origin, grass clippings, and other like putrescible waste or decomposing matter and includes broken dishes, tins, or other refuse which the **Owner** or possessor thereof does not wish to retain or is not retained for any useful purpose, but does not include Prohibited Waste.
- m) **"Highway"** means any thoroughfare, street, road, trail, avenue, parkway, viaduct, lane, alley, square, bridge, cross way, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:
 - a sidewalk (including a boulevard portion thereof).
 - a ditch lying adjacent to and parallel with the roadway.
 - the area where a Highway right-of-way is contained between fences or between a fence and one side of the roadway, all of the land between the fence and the edge of the roadway, or as the case may be,but does not include:
 - a place declared by the Lieutenant Governor in Council not to be a Highway.
- n) **"Lane"** means a public roadway which provides a secondary means of direct access to abutting lots.
- o) **"Nuisance"** means any act or deed, or omission, or thing, which is, or could reasonably be expected to be annoying, troublesome, destructive, harmful, inconvenient, unsanitary, unsightly, unsafe or injurious to another Person and/or his property.
- p) **"Other Premises"** means all premises other than Dwellings, including the land upon which the premises is located, which is used for other than residential purposes.
- q) **"Other Waste"** means non-putrescible waste or non-decomposing matter which the Owner or possessor thereof does not wish to retain or is not retained for any useful purpose, but does not include Prohibited Waste.
- r) **"Owner"** means the registered Owner or an occupant having control or apparent control of a Dwelling or Other Premises.

- s) **"Person"** shall mean a natural Person, body corporate, proprietor, association, society, or partnership.
 - t) **"Private Bin"** means a container used for the storage of Garbage and Other Waste, that being a metal container with hinged lids and which is owned by a private individual or company who has a signed contract with the Town of Redcliff for pickup of the Bin. All such containers utilized within the Town must be to the satisfaction of the Public Services Director.
 - u) **"Prohibited Waste"** means:
 - (i) liquid wastes, dead animals or dead animal parts, petroleum products, industrial residue, discarded furniture, automobile parts, major appliances, sod, concrete, soil, inflammable waste, explosive waste;
 - (ii) biological waste, hazardous waste, pathological waste and radioactive waste as defined pursuant to the Public Health Act and its regulations; and
 - (iii) other materials, the collection of which are potentially dangerous to collection Personnel.
 - v) **"Public Services Director"** means the Public Services Director, properly designated by the Council of the Town.
 - w) **"Town"** means the Municipal Corporation of The Town of Redcliff.
 - x) **"Waste Collection Services"** means the services provided pursuant to this Bylaw.
3. For the purpose of this Bylaw the following classifications of refuse shall be used:
- a) Garbage
 - b) Other Waste
 - c) Prohibited Waste
4. For the purpose of this Bylaw the following classification of Premises shall be used:
- a) Dwelling
 - b) Other Premises

AUTHORIZATION OF MANAGEMENT

5. The Public Services Director is hereby authorized to do all things necessary in order to fulfil their responsibilities and duties under this Bylaw, including entering into administrative contracts with persons for the collection of Garbage and Other Waste.

GENERAL PROHIBITIONS AND REQUIREMENTS

6. No Person shall:
 - a) Interfere with the Town's collection and disposal of Garbage and Other Waste pursuant to this Bylaw.
 - b) Impede or restrict access to the areas where a Bin is located permanently, or a Cart is to be placed temporarily for collection.
 - c) Interfere with or disturb the contents of any Bin or Cart after it has been placed for collection.
 - d) Relocate or alter in any way the placement of any Bin.
 - e) Place refuse upon any Highway.
7. The Owner of a Dwelling or an Other Premises shall be responsible to:
 - a) Prevent the accumulation of Garbage or Other Waste at that Dwelling or Other Premises such that the accumulation creates a Nuisance.
 - b) Dispose of all Garbage and Other Waste in such a manner as to not create a Nuisance.
 - c) Dispose of in a proper manner at an approved site any Prohibited Waste for which the Town does not provide for the collection and disposal.
8. Owners of Dwellings and Other Premises from which the Town is to collect Garbage or Other Waste, shall place any such Garbage or Other Waste in Bins and Carts as follows:
 - a) For Owners of Dwellings by placing all Garbage or Other Waste for collection in a Bin or Cart provided by the Town.
 - b) For Owners of Other Premises by placing all Garbage or Other Waste for collection in a Bin or Cart for collection either by the Town or by a licensed contractor that has the Authority of the Town to operate an Automated Collection refuse service within the Town.
 - c) Cutting all shrubbery and tree clippings in lengths of not more than one (1) metre in length and place them in Bins or Carts provided.
 - d) Depositing all Garbage in non-returnable plastic bags and placing them in Bins or Carts provided.
 - e) Depositing all Other Waste directly into the Bins or Carts provided.
9. No Owner shall place any Garbage or Other Waste for collection where the material or the method of its packaging may be hazardous to the Collector.

10. No Owner or occupant of any Other Premises shall deposit any Garbage, Other Waste or any refuse in any Bin or Cart other than a Bin or Cart that has been provided exclusively for that particular Other Premises.
11. No Person shall deposit any Garbage or Other Waste, the origin of which is from outside the Town in any Bin or Cart located within the Municipal boundaries of the Town.
12. No Person shall deposit any Prohibited Waste in any Bin or Cart.
13. All Bins and Carts provided by the Town are and remain the property of the Town. No Person shall at any time move, remove or locate any Bin or Cart, except at the directions of the Town, or in accordance with section 10 above.

DUTIES OF COLLECTORS

14. Collectors shall replace emptied Bins and Carts in approximately the same location where picked up.
15. Collectors shall not pick, sort over, or remove any waste from the collection vehicle or the Bins or Carts except as directed by the Public Services Director.
16. The Public Services Director shall schedule the collection of Garbage and Other Waste pursuant to this Bylaw. Generally, such collection shall be once per week at a day and time determined by the Public Services Director.
17. Except for where special arrangements have been made with the Public Services Director the Town shall not be responsible for the collection of refuse other than Garbage or Other Waste.
18. Where a Dwelling or Other Premises is not served by a Lane or where other special conditions exist such as unimproved Lanes, or steep grades, that make collection impractical or hazardous, then the Town may:
 - (a) determine that the collection location of a Bin is at some place other than a Lane; or
 - (b) provide a Cart for the purpose of depositing Garbage and Other Waste. Any such Cart shall be delivered to the front curb and placed by the Owner prior to 8:00 a.m. on the Collection Day in a manner prescribed by the Public Services Director. After the contents of the Cart have been removed by the Town, the Owner shall, prior to 8:00 p.m. on the Collection Day, return the Cart to the Dwelling or Other Premises.

TRANSPORTATION

19. A Person shall not use or permit to be used any vehicle for the conveyance or storage of waste unless such vehicle is fitted with a suitable cover capable of preventing the dropping, spilling or blowing off of waste while it is being transported or stored.

COLLECTION OF GARBAGE AND OTHER WASTE FROM DWELLINGS

20. Unless the Dwelling is otherwise exempt the Town shall collect Garbage and Other Waste from the Dwelling, and shall provide Garbage Bins, or Carts for all Dwellings. The Town shall assess collection levies for this collection in accordance with Section 29 below.
21. In situations where the Owner of a multi-unit Dwelling has made a written contractual arrangement with an approved contractor for the collection of Garbage and Other Waste, any such Owner may upon providing the Town with copies of contractual arrangements and upon the Town's consent, be exempt from the levies charged pursuant to Schedule "B" of this Bylaw until the final date of any contractual arrangement has expired.
22. In situations where the Owner of a Dwelling carries on a Home Occupation use, as defined in the Town's Land Use Bylaw whether or not the Owner has obtained an appropriate development permit, then if in the Public Services Director's opinion the waste and other refuse generated at the Dwelling is excessive then the Town may provide the Dwelling with a greater size and/or number of Bins or Carts, and shall assess collection levies for this collection at rates equal to those imposed under Schedule "A" upon Owners of Other Premises receiving similar services.
23. Where a premises contains one or more Dwellings, and one or more Other Premises, the Owner of the Dwelling may apply for the exemption pursuant to Schedule "B". The Public Services Director may, upon application by the Owner of the Dwelling, exempt the Dwelling from provision of Waste Collection Services as well as relevant rates.

COLLECTION OF GARBAGE AND OTHER WASTE FROM OTHER PREMISES

24. Unless the Other Premise is otherwise exempt the Town shall collect Garbage and Other Waste from the Other Premise, and shall provide Garbage Bins, or Carts for all Other Premise. The Town shall assess collection levies for this collection in accordance with Section 29 below.
25. The Town may enter into additional contracts with Owners of Other Premises for the collection of the whole or part of their Garbage and Other Waste within the Town and the contract must be for a minimum of twelve (12) months in order for the Town to plan for orderly development of the system. The Town shall assess collection levies for this collection in accordance with Section 29 below.
26. There may be situations where the Owner of Other Premises has made a written contractual agreement with an approved contractor for the collection of garbage and other waste, or has provided the Town with a solution to dispose of Garbage and/or Other Waste to an approved landfill facility without the use of Town waste collection services. Any such owner may, upon providing the Town with copies of contractual arrangements or their solution approved by the Public Services Director, through the completion of Schedule "B," be exempt from levies charged pursuant to Schedule "A" of this bylaw until the final date of any contractual agreement has expired or until a new owner is established.

BURNING

27. No Person shall burn any waste unless such burning is in accordance with the Town of Redcliff Burning Bylaw, as amended, and Provincial and Federal laws.

OTHER CONSIDERATIONS

28. All Garbage and Other Waste placed for collection pursuant to the terms of this Bylaw becomes the property of the Town.

SIGNING ON

29. New owners requiring garbage service from the Town of Redcliff are required to pay a sign on fee of \$10.00.
30. Once a tenant (grandfathered in prior to this Bylaw) vacates a property or fails to pay their utility invoice, the owner is automatically signed on to utilities for that service address.
31. Any owner who is automatically signed on shall not be required to pay the sign-on fee.

COLLECTION LEVIES AND RATES

32. The Town shall levy on each Dwelling or Other Premises, such rates for Waste Collection Services, as set out in Schedule "A" of this Bylaw, unless that Dwelling or Other Premises is otherwise exempt. The Owner is responsible for paying this levy when billed on a monthly or bi-monthly basis.
33. In the event a grandfathered tenant's utility invoice remains unpaid:
- a) on the 21st day following the due date, the Town of Redcliff shall add by way of penalty, an amount which shall be two-and-one-half percent (2.5%) of the unpaid current utility invoice. The said penalty shall be added to and form part of the unpaid utility invoice.
 - b) on the 40th day following the due date the Town of Redcliff shall issue notice which would notify the tenant and owner that the utility account could be transferred to the owner.
 - c) on the 60th day following the due date, the Town of Redcliff shall deduct the deposit (if applicable) from the outstanding amount, sign off the tenant, then notify the owner that the owner will be signed on for utilities and responsible for all future charges with respect to utilities at that service address.
34. In the event an owner's utility invoice remains unpaid:
- a) on the 21st day following the due date, the Town of Redcliff shall add by way of penalty, an amount which shall be two-and-one-half percent (2.5%) of the unpaid current utility invoice. The said penalty shall be added to and form part of the unpaid utility invoice.

- b) on the 60th day following the due date, the Town of Redcliff shall deduct the deposit (if applicable) from the outstanding amount, ~~and~~ then transfer any outstanding balance to the property tax account respective of the service address and any amount transferred shall be deemed to be taxes owing to the Town on the date of transfer.
35. Waste Collection Services Charges rendered pursuant to Sections 32 and 33 and 34 in default shall constitute a debt owing to the Town which may be recovered.
- a) By action in any court of competent jurisdiction, or
 - b) By distress and sale of goods and chattels of the Person owing such rates or charges wherever they may be found in the municipality, or
 - c) By a preferential lien and charge on the building or lot or part of a lot and on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable, or
 - d) By a preferential lien and charge on his personal property and may be levied and collected with costs by distress.
36. Errors or omissions relating to utility billing may be adjusted to a maximum of one (1) year.

INTERPRETATION

37. Nothing in this Bylaw shall be deemed to supersede or repeal the provisions of the Regulation of Burning Bylaw of the Town of Redcliff, as amended and the Nuisance Bylaw, as amended.
38. Except as expressly provided herein, nothing in this Bylaw shall be deemed to supersede or contradict relevant Provincial or Federal laws including legislation, regulations, and permits granted there under and, where provisions of this Bylaw are inconsistent with the relevant Provincial and Federal laws, those provisions under this Bylaw shall be of no force and effect.
39. If any provision of this Bylaw is declared or held to be invalid, that provision shall be deemed to be severed, and the remainder of the Bylaw shall remain in force and effect.

PENALTIES

40. Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction to a fine of:
- a) Not less than \$50.00 and not more than \$500.00 for a first offence; or
 - b) Not less than \$100.00 and not more than \$1,000.00 for subsequent offenses;
41. No Person found guilty of an offence pursuant to this Bylaw shall be liable to imprisonment.

42. Any Person who contravenes any provision of this Bylaw is guilty of an offence and may be issued a Violation Tag in a form acceptable to the Town with a penalty amount of \$50.00 for each offence.
43. Prosecution under the Provincial Offences Procedures Act may be avoided if payment of the penalty is made to the Town as specified on the Violation Tag.
44. For a continuing offence, each day may be considered a new offence, and a proceeding under the Provincial Offences Procedure Act may be commenced and a Violation Tag may be issued for each day that the violation continues.

OTHER

45. Town of Redcliff Bylaw 1875/2018 is hereby repealed effective end of the day December 31, 2019. Town of Redcliff Bylaw No. 1864/2018 is hereby repealed upon Bylaw 1875/2018 coming into force.
46. This Bylaw shall become effective on January 1, 2020~~2019~~.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time this _____ day of _____, 2019.

PASSED and **SIGNED** this _____ day of _____, 2019.

MAYOR

MANAGER OF LEGISLATIVE & LAND SERVICES

TOWN OF REDCLIFF BYLAW NO. [1894/20191875/2018](#)
SCHEDULE A – RATES

As provided for under Section 32 the following levies shall be charged by the Town for the collection and disposal of Garbage Waste in the Town.

DWELLINGS

For each Dwelling Unit within a property there shall be charged the following:

	<u>Monthly</u>	<u>Bi-Monthly</u>
Admin Component	\$2.832.48	\$5.664.96
Capital Component	\$5.39	\$10.78
Operating Component	\$14.37	\$28.74
Total	\$22.5922.24	\$45.1844.48

COMMERCIAL PREMISES

Commercial Premises shall be required to have separate Town Owned Garbage Bins to be for their use exclusively and shall be charged the following monthly rates for Garbage Collection and disposal:

Existing 1.5 Cubic Yard Bins (each) (no longer available)	<u>Monthly Solid Waste</u>	<u>Bi-Monthly Solid Waste</u>
Admin Component	\$2.832.48	\$5.664.96
Capital Component	\$5.39	\$10.78
Operating Component	\$61.68	\$123.36
Sub-Total	\$69.9069.55	\$139.80139.10

3.0 Cubic Yard Bins (each)	<u>Monthly Solid Waste</u>	<u>Bi-Monthly Solid Waste</u>
Admin Component	\$2.832.48	\$5.664.96
Capital Component	\$5.38	\$10.76
Operating Component	\$78.03	\$156.04
Total	\$86.2485.88	\$172.48171.76

SIGN ON FEE

New owners requiring garbage service from the Town of Redcliff are required to pay a sign on fee of \$10.00.

TOWN OF REDCLIFF BYLAW NO. 1894/20191875/2018
SCHEDULE "B" - APPLICATION FOR EXEMPTION

Date: _____

Applicant Contact Information:

Phone Number: _____

Email: _____

I/We _____ being the
(Applicant's Name(s) - please print)

(Owner, occupant, lessee, purchaser or authorized Person(s))

located at _____ hereby apply to be exempted from
(Civic Address)Waste Collection Service Charges by the Town of Redcliff at the above Location effective
_____ 20____.

(Note: Effective dates prior to the 15th of any month shall be prorated and charged 50% of the remaining period of any given month. Effective dates after the 15th of any month shall be prorated and charged 100% of the full monthly rate for any remaining period.)

Explanation of Solution to dispose of Garbage and/ or Other Waste to an approved landfill facility without the use of the Town waste collection services:

The Town may, at its discretion, upon seven (7) days written notice, cancel this application and charge rates provided for in the Garbage Bylaw as amended.

This application is not transferable.

Expiry ProvisionThe application for extension shall automatically expire on _____, 20____.
(*Note: Expiry provision is to be used in conjunction with sections 21 and 26)_____
Signature (Applicant)_____
Signature
(signifying Town's acceptance)

TOWN OF REDCLIFF BYLAW NO. 1894/20191875/2018
SCHEDULE "C" - APPLICATION FOR ADDITIONAL BINS (Other Premises)

I _____ do hereby apply to the Town of Redcliff to
(Applicant name - please print)

have the Town supply to my place of business, _____
(Business name)

being located at _____, the use of _____ Bins
(Civic Address) (number)

to be used solely for the collection of Garbage and Other Waste originating from the above
specified place of business.

I hereby commit to paying charges as levied pursuant to the Garbage Bylaw for a minimum period
of twelve (12) months from the first billing period assessed by the Town. I understand that within
this period I may request the Town to provide additional Bins at the rates specified in the Garbage
Bylaw.

Application date: _____, 20____.

Effective date: _____, 20____.

Utility Sign on Application Number _____.

Signature (Applicant)

Signature
(signifying Town's acceptance)

TOWN OF REDCLIFF REQUEST FOR DECISION

DATE: November 25, 2019

PROPOSED BY: Manager of Legislative & Land Services in conjunction with other Department Heads

TOPIC: Fees, Rates and Charges Bylaw

PROPOSAL: To consider adopting proposed Bylaw 1895/2019 Fees, Rates and Charges Bylaw.

BACKGROUND:

The Fees, Rates and Charges Bylaw is being reviewed in conjunction with the 2019 Budget Review process as well as part of the review process outlined in Policy No. 115, Policy and Bylaw Development and Review Policy. This allows for Administration and Council to review policies on a routine basis to ensure bylaws are kept current with applicable legislation as well as to stay in alignment with the directives of Council.

Various changes to the fees are being proposed as per the attached Bylaw 1895/2019. Minor changes were made to ensure consistency in format.

Under Stationary and other Administrative Services, the fees for producing paper copies of various documents has been moved to Planning & Engineering and will be printed on as requested basis.

The proposed adjustments for the Community & Protective Services portion of the Fees, Rates & Charges Bylaw are based on retaining competitive rates in comparison with surrounding Municipal services offered, and consist of:

- Moved Fireworks Ignition Permit information
- Addition of minor fee for electronic advertising in Town Facilities
- Added aqua fit fee to our pool rentals and minor adjustments in rental rates
- Minor upward adjustments to ice rentals & meeting room rentals in the Rectangle
- Addition of minor fee for baseball diamond equipment and maintenance to user groups
- Addition of a sewer dump only charge
- Meals on wheels minor inflation adjustment

Business License fees have been updated by bringing the fee table from the Business Licenses Application Form into the bylaw. The table includes columns for business fees paid from September 1 to December 1 and December 1 to December 31.

The proposed changes to the Planning and Engineering Department fees:

- Change the providing documents to providing paper documents as most of the documents are available for free on the Town's website and Tender documents are made available for free if they are electronic.

- Change of Use fees have been moved under Development Permit Fees.
- Relocated Buildings surcharge has been removed as under the LUB a relocated building is at the discretion of MPC and must also pay the MPC fee of \$150.
- Special Small Projects fee has been introduced. This fee is intended to try and capture small projects that require a Development Permit but typically don't apply for one.
- The Encroachment Permit Fee Major has been deleted to conform with the Encroachment Permit Bylaw.
- There are no changes to the Safety Codes fees except for the addition of a special small project fee.

POLICY / LEGISLATION:

Policy 115, Policy and Bylaw Development and Review

STRATEGIC PRIORITIES:

Policy and Bylaw review is identified under Goal #4 Governance and Service Delivery of the Municipality's Strategic Plan. It is an important practice to ensure policies and bylaws are consistent and current to relevant federal and provincial government legislation and related regulations as well as with other municipal policies and bylaws.

ATTACHMENTS:

Proposed Bylaw 1895/2019, Fees, Rates & Charges Bylaw

OPTIONS:

1. To adopt Bylaw 1895/2019, Fees, Rates & Charges Bylaw
2. To not adopt Bylaw 1895/2019, Fees, Rates & Charges Bylaw
3. To direct Administration to further review and incorporate additional / other changes to the Fees, Rates & Charges Bylaw

RECOMMENDATION:

It is recommended to give 1st Reading of this Bylaw.

(It would be at Council's discretion if they wished to proceed with all three readings of the bylaw at this meeting.)

SUGGESTED MOTION(S):

1. Councillor _____ moved Bylaw 1895/2019, Fees, Rates & Charges Bylaw be given first reading.

SUBMITTED BY:



Department Head



Acting Municipal Manager

TOWN OF REDCLIFF
BYLAW NO. ~~1876/2018~~1895/2019

A BYLAW OF THE TOWN OF REDCLIFF TO ESTABLISH FEES, RATES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY OR ON BEHALF OF THE TOWN OF REDCLIFF.

WHEREAS under the Municipal Government Act, a Municipal Council has broad authority to govern including authority to pass bylaws, respecting rates, fees and charges levied for goods and services provided by or on behalf of the Municipality;

AND WHEREAS the Council for the Town of Redcliff deems it desirable to establish fees, rates and charges for the various licenses, permits goods and other municipal services and facilities in a bylaw.

NOW THEREFORE, the Municipal ~~Corporation~~ Council of the Town of Redcliff ~~in Council, in the Province of Alberta,~~ duly assembled, hereby enacts as follows:

TITLE

1. This Bylaw shall be known and may be cited as the ~~Town of Redcliff~~ “Fees, Rates and Charges Bylaw” of the Town of Redcliff.

INTERPRETATION

2. In this Bylaw, unless the context otherwise requires;
 - (a) **“Council”** shall means the Council ~~offer~~ of the Town of Redcliff.
 - (b) **“Municipal Manager”** shall means the Chief Administrative Officer ~~offer~~ of the Town of Redcliff;
 - (c) **“Town”** shall means the Municipal Corporation of the Town of Redcliff.

FEES, RATES AND CHARGES

3. The rates, fees and charges for municipal licenses, permits, and goods and services are hereby established as identified in Schedule “A” which is attached to and formsing a part of this bylaw, and any applicable taxes shall be added to these rates at the point of sale.
4. All references made in any other Bylaw, Policy or Resolution of Council to the “Rates Policy” shall now be referred to this Fees, Rates and Charges Bylaw.
5. Prices in this Bylaw do not include GST, unless otherwise noted, which is additional if applicable and will be added by the Town of Redcliff when costs are paid.
6. ~~That in~~ In the event that a rate is required for a good or service not identified in this bylaw, Council authorizes the Municipal Manager to establish a temporary rate, fee or charge

until such a time as this bylaw is amended.

7. That at the discretion of the Municipal Manager rates charged to bona fide non-profit community organizations may be modified. Or when such an organization's planned activity generates significant interest, activity or participation in the Town, the Municipal Manager may waive the fees.

OTHER

8. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining bylaw shall be maintained.
9. Bylaw No. ~~1865/2018 and 1872/2018~~ ~~1876/2019~~ is hereby repealed effective end of day December 31, 2019 ~~upon Bylaw ~~1875/2018~~1895/2019 taking effect.~~
10. This Bylaw shall ~~take effect~~become effective on January 1, ~~2019~~2020.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time this _____ day of _____, 2019.

PASSED and **SIGNED** this _____ day of _____, 2019.

MAYOR

MANAGER OF LEGISLATIVE AND
LAND SERVICES

SCHEDULE "A"**ADMINISTRATION****STATIONARY AND OTHER ADMINISTRATIVE SERVICES**

Photocopying	\$0.25 per copied side of any document.
Faxing - sending of fax	\$1.00 per page of document sent
- receiving of fax	\$0.25 per page of document received
Detailed Map of Redcliff (black & white A0 size)	\$15.00 each
Aerial Photograph of Redcliff	
- Small (15" X 21")	\$20.00 each
- Large (20" X 28")	\$30.00 each
Special sized maps (20 lb bound Plain Paper)	\$10.00 per sq. ft.
Scanning up to 11" x 17" Page	\$2.00 per page (\$10.00 minimum)
Wide Format Scanning (max 24" wide)	\$2.00 per square foot (\$10.00 minimum)
Books (e.g. ASP with no large format maps)	\$45.00 each
Land Use Bylaw (no large format maps)	\$45.00 each
Land Use Bylaw maps - colour A1 size (approximately 24" x 36")	\$30.00 each
Non-Sufficient-Fund (NSF)/Stopped/Voided Payments	\$25.00

SOUVENIR TYPE SERVICES

Souvenirs and public relation type products, such as pins, hats, sweatshirts, t-shirts, mugs, pens, crests, flags, etc. or other such goods for sale shall be available for sale at a price determined as follows:

Unit price plus 20%

Example: If the Unit Cost is \$27.55, the sale price is $\$27.55 + \$2.51 = \$33.06$

Any Redcliff based club or non-profit organization may purchase pins for public relations purposes at cost plus 10% each. If the club or non-profit organization wishes to purchase pins for resale they may do so at cost.

Promotional Items Available:

	<u>Unit Cost</u>
Town of Redcliff Pins	\$ 0.75
Town of Redcliff Flags	\$ 97.90
Town of Redcliff Pens	\$ 3.46
Town of Redcliff Pencils	\$ 0.35
Town of Redcliff Golf Balls (3)	\$ 5.28
Other items	Unit price + 20%

Redcliff History Book (2012) \$25.00

The Municipal Manager and/or Council may distribute promotional items or the Redcliff History Book for public relations purposes.

TAX CERTIFICATE / ACCOUNT ADJUSTMENT/COMPLIANCE CERTIFICATE

Utility E-Billing Incentive Credit (per bill) \$1.00

Tax Certificate (ordered/prepared by the Finance Department Staff) \$34.00

Online Tax Certificates (ordered/prepared through My Redcliff) \$25.00

Online Payment Administration Fee Up to 1.0%

Payment Allocation Adjustment between Accounts \$10.00

ASSESSMENT COMPLAINT FEES

PROPERTY COMPLAINT CATEGORY	FEE
Residential Land with 3 or fewer dwelling units	\$30.00
Farmland	\$30.00
All other properties if assessed value is:	
Less than \$500,000.00	\$100.00
Greater than \$500,000.00 but less than \$5,000,000.00	\$200.00
Greater than \$5,000,000.00 but less than \$10,000,000.00	\$300.00
Greater than \$10,000,000.00	\$500.00

~~FIREWORKS IGNITION PERMIT~~

~~Permit Fee \$50.00 (non-refundable)~~

HIGH/WIDE LOAD MOVES PERMIT

Permit Fee \$300.00

DANGEROUS GOODS - SPECIAL OFF-ROUTE PERMIT

Permit Fee \$200.00

COMMUNITY SERVICES

ELECTRONIC ADVERTISING MESSAGE BOARD

Town of Redcliff Message Board

Setup fee	\$5.00
User fee	\$5.00 per day

Town of Redcliff Facility Electronic Advertising

<u>Setup fee</u>	<u>\$5.00</u>
<u>User fee</u>	<u>\$5.00 per week</u>

SWIMMING POOL

General Admission (GST included)

<u>Age</u>	<u>Day Pass</u>	<u>5 Pack</u>	<u>10 Pack</u>	<u>Season Pass</u>
Tiny Tot (0-5 years)	Free	Free	Free	Free
Child/Youth (6-17 years)	\$5.00	\$20.00	\$40.00	\$65.00
Adult (18-55 years)	\$6.00	\$24.00	\$48.00	\$75.00
Senior (56+ years)	\$5.00	\$20.00	\$40.00	\$65.00
Family	\$15.00	\$60.00	\$120.00	\$165.00
<u>Aqua fit</u>	<u>\$2.00</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

A family is considered to be parents and immediate children under 18 years of age.

LESSONS (GST included)

Red Cross Pre-School to Swim Kids Levels 1-4	\$45.00
Red Cross Swim Kids Levels 5-8	\$50.00
Red Cross Swim Kids Levels 9-10	\$55.00
Private lessons	\$25.00 per 30 minutes or \$30.00 for 2-3 people
Affiliate Rentals	\$35.00 per hour

The rate for other lesson programs such as Bronze Star, Bronze Medallion & Senior Resuscitation, Bronze Cross, Aqua Leaders, etc. will be established by the Community Services Director on the basis of cost plus a 10% program administration.

RENTALS (GST included)

<u>1-50 people</u>	<u>\$ 100</u>
<u>Full Facility (2 Hours, up to 40 people)</u>	<u>\$ 1050.00 per hour</u>
<u>1-40 people</u>	<u>\$</u>
<u>Additional people (in group of up to 5)</u>	<u>\$ 2080.00 per hour</u>
Full facility rental up to 240 people	\$ 230.00 per hour

ARENA (REC-TANGLE)

Ice Rentals

May 1, ~~2018~~2019 - May 1, ~~2019~~2020
April 31, ~~2019~~2020 April 31, ~~2020~~2021Non profit Youth Organizations (17 & Under)~~Youth (17 and under)~~ \$87.00 per hour \$90.00 per hourAdult/FamilyMonday-Friday 8am-4pm ~~\$750~~Monday-Friday 4pm-11:30pm ~~\$15040~~Saturday/Sunday 8am-11:30pm ~~\$15040~~~~non-prime time - before 4:00 p.m. - Monday-Friday~~~~After 10:00 p.m. 7 days a week) \$70.00 / hour \$70.00 / hour~~~~Adult \$135.00 / hour \$140.00 / hour~~

Public Skating

Free *

Free *

Drop-in Shinny

\$10.00

Ball Hockey (user groups)

\$55.00 per hour

MEETING ROOMS**ARENA**Upstairs (Full Day) ~~\$75~~100.00Hourly ~~\$30.00~~ per hour

Security Deposit (Refundable) \$150.00

~~Large Room (Hourly)~~ ~~30.00~~~~Security Deposit (Refundable)~~ ~~\$150.00~~

Entire Building (No Ice, Full Day) \$350.00

Security Deposit (Refundable) \$300.00

* Refer to separate policy for Redcliff Skating Club and Redcliff Minor Hockey Association.

SENIOR DROP IN CENTRE

Refer to separate policy on this facility.

TOWN HALL

Downstairs Education Room (1/2 Day – 4hrs) \$25.00

(Full Day) \$50.00

Security Deposit (Refundable) \$150.00

BALL DIAMONDS

Diamonds (Per Hour, Minimum 2 Hours)	\$ 105 .00
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Lights (Per Hour)	\$ 54 .00
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Tournaments (Per Diamond)	Day	\$80.00
	Weekend	\$125.00

Equipment & Maintenance Fee-	(User Group)(Annual for Each Team in League)	\$ 525 .00 per season
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BALL DIAMONDS CONCESSION

Non-Profit groups	Rental Rate (Per Day)	No Rental Fee
	Refundable Damage Deposit	\$150.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million

Profit groups	Rental Rate (Per Day)	\$100.00
	Refundable Damage Deposit	\$150.00
	Insurance Coverage Required (Must Provide Proof)	\$2 million

CAMPGROUND (GST INCLUDED)

Tent	\$20.00 per day
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Camper, Trailer, Recreational Vehicles (Electric)	\$30.00 per day
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<u>Sewer Dump only</u>	<u>\$5.00</u>
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LIONS PARK KITCHEN COMPLEX

Not for Profit Groups	Rental Rate (Per Day)	\$30.00
	Refundable Damage Deposit	\$150.00

For Profit Groups	Rental Rate (Per Day)	\$65.00
	Refundable Damage Deposit	\$150.00

ALL FACILITIES KEY/COMBINATION LOCK DEPOSITS

Refundable Key Deposit	\$100.00
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PITCHING MACHINE

Redcliff Teams (Ladies & Little League)	\$ 5.00
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All other groups	\$ 20.00
Refundable Security Deposit	\$ 20.00

PORTABLE STAGE

Daily Rental	\$150.00
Security Deposit	\$500.00
Setup / Removal	\$100.00

MEMORIAL BENCH REPLACEMENT

Replace Existing Bench	\$600.00
New Bench	\$900.00

MEALS ON WHEELS

Billed Cost per Meal	\$6.50 <u>7.00</u>
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HOME CARE SERVICE PROVIDER SUBSIDY – (Effective ~~January 31, 2018~~May 1, 2018 – ~~April 30, 2019~~December 31, 2020)

COST	1 PERSON / YEAR *	2 PEOPLE / YEAR *
\$18.00	Less than \$ 23,016	Less than \$ 36,297
\$21.00	\$23,016 – \$27,505	\$36,297 – \$ 44,660
No Subsidy	Over \$27,505	Over \$ 44,660

* Net Family Income

BUSINESS LICENSES**BUSINESS LICENSE FEES**

Permit Paid Permit covers the period of	Jan. 1 – Aug. 31 Jan. 1 – Dec. 31, 2020	Sept. 1 – Dec. 1 Date Paid -Dec. 31, 2020	Dec 1 – Dec 31 Date Paid -Dec. 31, 2021
Local Business (unless otherwise specified)	\$55.00	\$27.50	\$60.50
Non-Local Business (unless otherwise specified)	\$330.00	\$165.00	\$363.00
General Contractor (Local Business)	\$75.00	\$37.50	\$82.50
Sub-Contractor (Local Business)	\$75.00	\$37.50	\$82.50
Mechanical Trade (Local Business)	\$75.00	\$37.50	\$82.50
Home Occupation with Clients	\$82.50	\$41.25	\$90.75
Home Occupation without Clients	\$27.50	\$13.75	\$30.25
Peddler License - Local Business			
Yearly	\$110.00	\$55.00	\$121.00
Weekly \$27.50			
Peddler License - Non-Local Business			
Yearly	\$330.00	\$165.00	\$363.00
Weekly \$55.00			
Seasonal Business (3 month license)	\$27.50		
Mobile Cooking Operation/Mobile Food Vendor	\$55.00 /year \$35.00 /month \$27.50 /weekend \$20.00 /day		
Circus, Carnival, or Rodeo	\$110.00 /day		
Craft or Trade Show	\$100.00 /day		

Local Business (unless otherwise specified) \$55.00

Non-Local Business (unless otherwise specified) \$330.00

Peddler License

- Local Business \$110.00/year

\$27.50/week

- Non-Local Business \$330.00/year

\$55.00/week

Circus, Carnival, or Rodeo \$110.00/day

Craft or Trade Show \$100.00/day

General Contractor (Local Business) \$75.00

Sub-Contractor (Local Business) \$75.00

Mechanical Trade (Local Business) \$75.00

Seasonal Business \$27.50

Home Occupation with Clients \$82.50

Home Occupation without Clients \$27.50

Mobile Cooking Operation/Mobile Food Vendor \$55.00/year

\$35.00/month

\$27.50/weekend

~~\$20.00/day~~

BUSINESS LICENSE APPEALS

First Appeal	\$50.00
Second Appeal	\$75.00

PLANNING & ENGINEERING

<u>Detailed Map of Redcliff (black & white A0 size)</u>	<u>\$15.00 each</u>
<u>Aerial Photograph of Redcliff</u>	
<u>- Small (15" X 21")</u>	<u>\$20.00 each</u>
<u>- Large (20" X 28")</u>	<u>\$30.00 each</u>
<u>Special sized maps (20-lb bound Plain Paper)</u>	<u>\$10.00 per sq. ft.</u>
<u>Scanning up to 11" x 17" Page</u>	<u>\$2.00 per page (\$10.00 minimum)</u>
<u>Wide Format Scanning (max 24"36" wide)</u>	<u>\$2.00 per square foot (\$10.00 minimum)</u>
<u>Books (e.g. ASP with no large format maps)</u>	<u>\$45.00 each</u>
<u>Land Use Bylaw (no large format maps)</u>	<u>\$45.00 each</u>
<u>Land Use Bylaw maps –colour A1 size (approximately 24"36" x-3642")</u>	<u>\$30.00 each</u>

PAPER COPIES OF DOCUMENTS

<u>Area Structure Plan</u>	<u>\$45.00 each</u>
<u>Municipal Development Plan</u>	<u>\$45.00 each</u>
<u>Land Use Bylaw</u>	<u>\$45.00 each</u>
Construction Standards	\$35.00 each
Design Guidelines	\$25.00 each
Tender Documents**	\$50.00 each

~~**For paper documents. Special pricing may be used for exceptionally large document packages~~

MISCELLANEOUS

Property File Search (Permit Search)	\$20.00
Property dimensions map with air photo background, per request	\$20.00
Copy of current Permit Completion Record	\$20.00
Letter of Compliance (2 week turn around)	\$60.00
Letter of Compliance (3 business days turn around)	\$180.00
Property File Review (Environmental) Fee	\$100.00
Property File, Document Review & Internal Circulation (Environmental) Fee	\$400.00
Surcharge for an application without a current Land Title	\$10.00

LAND USE BYLAW

Change of Use, Existing Building – permitted	\$50.00
Change of Use, Existing Building – Discretionary	\$100.00
Change of Use, Existing Building – Cannabis Retail Store or Production and Processing Facility	\$100.00
Land Use Bylaw Amendment	
• Application fee	\$400.00
• Advertising fee ***	\$350.00
Total	\$750.00

*** Advertising fee is refundable if application is withdrawn after first reading of the amending bylaw and before advertising.

SUBDIVISION

Application Fee for Fee Simple Subdivision:

Base fee plus	\$350.00
per lot fee	\$100.00

Application Fee for Condo Conversion of an Existing Building:

per unit fee not including common property units ****	\$40.00
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Application Fee for a Bare Land Condo Subdivision

Base fee plus	\$350.00
per unit fee including common property units	\$100.00

Application Fee for a Bare Land Condo Subdivision of Existing Ground Parking

Base fee plus	\$150.00
per unit fee including common property units	\$20.00

**** As per the Condominium Property Act, RSA C-22

Subdivision Extension: 1 st request for extension	\$50.00
2 nd requests for extension	\$200.00
3 rd and subsequent requests for extension	\$500.00

Surcharge for subdivision extension after subdivision approval expires	\$150.00
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Endorsement of subdivision per application	\$150.00
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MPC & SDAB

Discretionary Use – MPC – additional fee above regular application fee	\$100.00
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Special MPC – additional fee above application and regular MPC Fee <u>fee</u>	\$300.00
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Subdivision & Development Appeal Board , <u>Appeal filing fee</u>	\$150.00
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Area Structure Plan, Concept Scheme application and review	\$800.00
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DEVELOPMENT PERMIT FEES

1. Fees shown are base fees and do not include extra fees for MPC meetings, special MPC meetings, Land Title surcharge, etc. These other fees will be added to the base fee as required.

2. Development fees are based on delivery of the decision within 40 days. This may be shortened to 15 days by paying double fees including a doubling of MPC fees.

3. WORK STARTED BEFORE PERMIT ISSUANCE SUBJECT TO DOUBLE PERMIT FEES.

~~Residential~~RESIDENTIAL

R-1 Single Family Lot – 1 unit	\$100.00
R-1 Single Family Lot – Auxiliary unit (Basement Suite, Backyard <u>Garden</u> Suite, etc.) in addition to the base fee for a Single Family Lot - 1 unit	\$150.00
R-1 Single Family Lot - 2 units (Duplex / <u>Semi Detached</u>)	\$250.00

R-2 & R-3 <u>R3</u> Multi-Family Dwelling (on multi-family lots <u>lots zoned R-2 / R-3</u>):	
Base plus,	\$100.00
per unit fee	50.00

Accessory buildings with an existing primary building 10 m ² – 35 m ²	\$65.00
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Accessory buildings with an existing primary building greater than 35 m ²	\$100.00
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Additions not creating a new unit	\$100.00
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Home Occupation	\$70.00
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Relocated Buildings surcharge	\$100.00
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Demolition (if not part of a Development Permit)	\$60.00
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Decks	\$70.00
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Hot Tubs	\$60.00
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Temporary above ground swimming pools <u>Special Small Projects fee</u>	 <u>\$45.00</u>
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Small projects are defined as:

- Project value less than \$2,500
- On private residential property or on PS, P1 or UR
- Accessory structure
- Structures less than 15 m², or a tent that is a temporary structure less than 21 m²

Typical projects that may qualify for Small Project Fees are:

- Temporary, manufactured, above ground swimming pools, and hot tubs
- Movable garden sheds over 10 square metres
- Temporary garage structures (tents)
- Tents requiring a building permit
- Gazebos, Pergolas

Permit to Stay	\$100.00
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Others as Determined by Development Authority	\$100.00
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NON-RESIDENTIAL

<u>Change of Use, Existing Building- permitted</u>	<u>\$50.00</u>
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<u>Change of Use, Existing Building – Discretionary</u>	<u>\$100.00</u>
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Change of Use, Existing Building – Cannabis Retail Store or Production and Processing Facility \$100.00

New Build Commercial/Industrial/Horticultural/Institutional Buildings – Base plus per square metre fee	\$200.00 \$0.15
Accessory Buildings / Additions (Less than 100 m ²)	\$100.00
Demolition – Base fee plus (if not part of a Development Permit) per square metre fee	\$60.00 \$0.05
Permit to Stay	\$300.00

SIGNS

Free standing	\$150.00
Fascia, wall, window	\$75.00
Canopy, Projecting	\$80.00
Portable per month	\$50.00

USE OR WORK IN A ROAD ROW

1. Use or Work in Road ROW fees are based on delivery of the decision within 20 days. This may be shortened to 5 days by paying double fees including a doubling of MPC fees.
2. **WORK STARTED BEFORE PERMIT ISSUANCE MAY BE SUBJECT TO DOUBLE PERMIT FEES.**

Utility installation	\$100.00
Boulevard Development approved uses (no permit required)	No charge
Boulevard Development discretionary uses	\$100.00
Driveways	\$100.00
Road widening	\$200.00
Encroachment Permit minor (Administrative Approval)	\$100.00
Encroachment Permit major (Council Approval)	\$200.00

CONSTRUCTION DAMAGE DEPOSIT

Residential	\$2,000.00
Commercial/Industrial/Horticultural	\$5,000.00

Note: A construction damage deposit may be taken for ~~a dDevelopment pPermitsdevelopment permits~~ issued for principal buildings, accessory buildings, additions, excavations and/or demolition projects.

AGREEMENTS

Service Agreement Simple – Base plus	\$500.00
Per lot fee	\$20.00
Service Agreement Complex – Base plus	\$1,000.00 plus the Town's Legal Fees
Per lot fee	\$20.00
Development Agreement Simple	\$300.00
Development Agreement Complex	\$600.00 plus the Town's Legal Fees

ENGINEERING DESIGN REVIEW

<u>Area Structure Plan, Concept Scheme application and review</u>	<u>\$800.00</u>
Review of Technical reports or drawings in excess of two submissions for any development or subdivision application	\$50.00

SAFETY CODES PERMIT FEES (BUILDING, ELECTRIC, GAS, PLUMBING, PRIVATE SEWAGE)**Building Permit Fees – Single Family Residential**

		Agency	Town	SCC	
Minimum Fee for all building permits		\$130.00	\$20.00	\$4.50	
Calculations					
Agency Fee = Maximum of (Estimated Construction Cost * 0.0043 or Minimum Fee)					
Town Fee = Maximum of (Estimated Construction Cost * 0.0014 or Minimum Fee)					
SCC Fee = Maximum of ((Agency Fee + Town Fee) × 0.04 or Minimum Fee)					
Relocation of Building on a crawlspace or basement = square ft of building × \$0.40 per square ft					
Relocation of Building on piles or blocking = square ft of building × \$0.35 per square ft					
Flat rate permits		Agency	Town	SCC	Total
Re-inspections		\$110.00	\$40.00	\$6.00	\$156.00
Swimming Pools		\$130.00	\$40.00	\$6.80	\$176.80
Hot tubs		\$130.00	\$20.00	\$6.00	\$156.00
Decks		\$130.00	\$20.00	\$6.00	\$156.00
Wood Stove		\$130.00	\$40.00	\$6.80	\$176.80
Basement Development		\$130.00	\$40.00	\$6.80	\$176.80
Demolition		\$130.00	\$40.00	\$6.80	\$176.80
<div>Fees based on Estimated Value of Construction Costs:<ul style="list-style-type: none">Accessory BuildingsAdditionsAlterationsBasement DevelopmentGaragesNew single family dwellingsRenovation</div> <div>Fees are to be calculated on the actual Estimated Value of Construction using the calculations above.</div> <div>Table to the left is provided for information purposes only.</div>	Estimated Value of Construction	Agency	Town	SCC	Total
	\$0.00	\$130.00	\$20.00	\$6.00	\$156.00
	\$13,849.00	\$130.00	\$20.00	\$6.00	\$156.00
	\$30,000.00	\$130.00	\$42.00	\$6.88	\$178.88
	\$50,000.00	\$215.00	\$70.00	\$11.40	\$296.40
	\$60,000.00	\$258.00	\$84.00	\$13.68	\$355.68
	\$80,000.00	\$344.00	\$112.00	\$18.24	\$474.24
	\$100,000.00	\$430.00	\$140.00	\$22.80	\$592.80
	\$120,000.00	\$516.00	\$168.00	\$27.36	\$711.36
	\$150,000.00	\$645.00	\$210.00	\$34.20	\$889.20
	\$200,000.00	\$860.00	\$280.00	\$45.60	\$1,185.60
	\$300,000.00	\$1,290.00	\$420.00	\$68.40	\$1,778.40
	\$400,000.00	\$1,720.00	\$560.00	\$91.20	\$2,371.20
	\$500,000.00	\$2,150.00	\$700.00	\$114.00	\$2,964.00
	\$600,000.00	\$2,580.00	\$840.00	\$136.80	\$3,556.80
	\$800,000.00	\$3,440.00	\$1,120.00	\$182.40	\$4,742.40
	\$1,000,000.00	\$4,300.00	\$1,400.00	\$228.00	\$5,928.00
	\$1,200,000.00	\$5,160.00	\$1,680.00	\$273.60	\$7,113.60
Surcharge Fees (Not normally required!)		Agency	Town	SCC	Total

Building Permit Fees – Single Family Residential

Building: Change in plans requiring additional or re-review of plans / re-issuing a permit	\$100.00	\$25.00	\$5.00	\$130.00
Variance \$130.00 per hour, minimum 2 hours, minimum fee shown	\$200.00	\$50.00	\$10.00	\$260.00
Re-opening file to add Verification of Compliance after 90 days of closure or after the timeframe initially noted on permit.	\$100.00	\$25.00	\$5.00	\$130.00
1 year Permit Time Extension fee 50% of initial permit fee, Minimum of \$100				
Additional inspection (in addition to or exceeding the number of inspections noted on permit)	\$100.00	\$25.00	\$5.00	\$130.00
Inspection outside of normal business hours	\$200.00	\$50.00	\$10.00	\$260.00
Work started without a permit. Double Permit Fees to a maximum of \$390.00				
Expediting fee for rushed service delivery requests: - Inspection request in 1-2 business days (normal is 2-5 business days) - Plan Review 1-5 business days (normal is 5-7 business days) - Permit Issuance 1-2 business days (normal is 2-4 business days) *Expediting fees are in addition to any other fees *Expediting fees are not refundable	\$200.00	\$50.00	\$10.00	\$260.00
Refunds				
<u>Prior to any plan review – 100%</u>				
<u>Prior to issuance of a permit:</u>				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 80% less \$100.00 = refund				
Prior to any inspections				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 50% less \$40.00 = refund				
Any inspection completed, no refund.				

Building Permit Fees - Small Projects

Fees applicable only if the following conditions are met:

- Project value less than \$2,500.
- On private residential property or on PS, P1 or UR
- Accessory structure
- Structures less than 15 m², or a tent that is a temporary structure less than 21 m²

Typical projects that may qualify for Small Project Fees are:

- Temporary, manufactured, above ground swimming pools, and hot tubs
- Movable garden sheds over 10 square metres.
- Temporary garage structures (tents).
- Tents requiring a building permit.

	• <u>Gazebos, Pergolas,</u>			
	<u>Agency</u>	<u>Town</u>	<u>SCC</u>	<u>Total</u>
Flat rate for all small project permits	\$40.50	\$10.00	\$4.50	\$55.00
<u>Surcharge Fees same as for Single Family (Not normally required!)</u>				
<u>There are no refunds for Small Projects</u>				

Building Permit Fees – All Others

		Agency	Town	SCC	
Minimum Fee for all building permits		\$180.00	\$30.00	\$4.50	
Calculations					
<i>Estimated Construction Cost < \$1,000,000</i>					
<i>Agency Fee = Maximum of (Estimated Construction Cost * 0.0055 or Minimum Fee)</i>					
<i>Town Fee = Maximum of (Estimated Construction Cost * 0.00195 or Minimum Fee)</i>					
<i>Estimated Construction Cost > 1,000,000</i>					
<i>Agency Fee = Maximum of ((1,000,000 * 0.0055 + (Estimated Construction Cost – 1,000,000) * 0.0045 or Minimum Fee)</i>					
<i>Town Fee = Maximum of ((1,000,000 * 0.0018 + (Estimated Construction Cost – 1,000,000) * 0.0012 or Minimum Fee)</i>					
<i>SCC Fee = Maximum of ((Agency Fee + Town Fee) × 0.04 or Minimum Fee)</i>					
Flat rate permits		Agency	Town	SCC	Total
Re-inspections		\$110.00	\$40.00	\$6.00	\$156.00
Fees based on Estimated Value of Construction Costs:	Estimated Value of Construction	Agency	Town	SCC	Total
• Demolition	\$0.00	\$180.00	\$30.00	\$8.40	\$218.40
• Accessory Buildings	\$15,002.10	\$180.00	\$30.00	\$8.40	\$218.40
• Additions	\$25,000.00	\$180.00	\$48.75	\$9.15	\$237.90
• Alterations	\$50,000.00	\$275.00	\$97.50	\$14.90	\$387.40
• Garages	\$70,000.00	\$385.00	\$136.50	\$20.86	\$542.36
• New Building	\$100,000.00	\$550.00	\$195.00	\$29.80	\$774.80
• Renovation	150000	\$825.00	\$292.50	\$44.70	\$1,162.20
• Shops	\$200,000.00	\$1,100.00	\$390.00	\$59.60	\$1,549.60
• Storage	\$300,000.00	1650.00	\$585.00	\$89.40	\$2,324.40
Fees are to be calculated on the actual Estimated Value of Construction using the calculations above.	\$400,000.00	2200.00	\$780.00	\$119.20	\$3,099.20
Table to the left is provided for information purposes only.	\$500,000.00	2750.00	\$975.00	\$149.00	\$3,874.00
	\$600,000.00	3300.00	\$1,170.00	\$178.80	\$4,648.80
	\$800,000.00	4400.00	\$1,560.00	\$238.40	\$6,198.40
	\$1,000,000.00	5500.00	\$1,950.00	\$298.00	\$7,748.00
	\$1,200,000.00	6400.00	\$2,340.00	\$349.60	\$9,089.60
	\$1,400,000.00	7300.00	\$2,730.00	\$401.20	\$10,431.20
	\$1,600,000.00	8200.00	\$3,120.00	\$452.80	\$11,772.80
	\$1,800,000.00	9100.00	\$3,510.00	\$504.40	\$13,114.40

Building Permit Fees – All Others

	\$2,000,000.00	10000.00	\$3,900.00	\$556.00	\$14,456.00
	\$2,500,000.00	12250.00	\$4,875.00	\$685.00	\$17,810.00
Surcharge Fees (Not normally required!)		Agency	Town	SCC	Total
Building: Change in plans requiring additional or re-review of plans / re-issuing a permit		\$100.00	\$25.00	\$5.00	\$130.00
Variance \$130.00 per hour, minimum 2 hours, minimum fee shown		\$200.00	\$50.00	\$10.00	\$260.00
Re-opening file to add Verification of Compliance after 90 days of closure or after the timeframe initially noted on permit.		\$100.00	\$25.00	\$5.00	\$130.00
1 year Permit Time Extension fee 50% of initial permit fee, Minimum of \$100					
Additional inspection (in addition to or exceeding the number of inspections noted on permit)		\$100.00	\$25.00	\$5.00	\$130.00
Inspection outside of normal business hours		\$200.00	\$50.00	\$10.00	\$260.00
Work started without a permit. Double Permit Fees to a maximum of \$390.00					
Expediting fee for rushed service delivery requests: -Inspection request in 1-2 business days <i>(normal is 2-5 business days)</i> -Plan Review 1-5 business days <i>(normal is 5-7 business days)</i> -Permit Issuance 1-2 business days <i>(normal is 2-4 business days)</i> *Expediting fees are in addition to any other fees *Expediting fees are not refundable		\$200.00	\$50.00	\$10.00	\$260.00
Refunds					
<u>Prior to any plan review – 100%</u>					
<u>Prior to issuance of a permit:</u>					
Value of the Permit \$0 to \$120 – No refund					
Value of the Permit greater than \$120					
Permit fee x 80% less \$100.00 = refund					
Prior to any inspections					
Value of the Permit \$0 to \$120 – No refund					
Value of the Permit greater than \$120					
Permit fee x 50% less \$40.00 = refund					
Any inspection completed, no refund.					

Electric Permit Fees

		Agency	Town	SCC	
Minimum Fee for all Electric permits		\$90.00	\$20.00	\$4.50	
Calculations					
<i>Agency Fee = Maximum of (\$50.00 + 0.7 × Value of Work^{0.57} or Minimum Fee)</i>					
<i>Agency Fee for Homeowner wiring over 1,200 square ft</i> <i>= \$120 + (square ft – 1,200) × \$0.10 per square ft</i>					
<i>Town Fee = Maximum of (0.005 × Value of Work^{0.94} or Minimum Fee)</i>					
<i>Town Fee for Homeowner wiring = Agency Fee × 0.32</i>					
<i>SCC Fee = Maximum of ((Agency Fee + Town Fee) × 0.04 or Minimum Fee)</i>					
Flat rate permits - Contractor		Agency	Town	SCC	Total
Permanent Service Connection		\$90.00	\$29.00	\$4.76	\$123.76
Temporary Service		\$90.00	\$29.00	\$4.76	\$123.76
Annual Electric Permit		\$225.00	\$73.00	\$11.92	\$309.92
<p>Fees based on Estimated Value of Construction – Electrical Contractor Only.</p> <p>Fees are to be calculated on the actual Estimated Value of Construction using the calculations above.</p> <p>Table to the left is provided for information purposes only.</p>	Estimated Value of Construction	Agency	Town	SCC	Total
	\$0.00	\$90.00	\$20.00	\$4.50	\$114.50
	\$1,209.00	\$90.00	\$20.00	\$4.50	\$114.50
	\$2,500.00	\$110.52	\$20.00	\$5.22	\$135.74
	\$5,000.00	\$139.85	\$20.00	\$6.39	\$166.24
	\$10,000.00	\$183.38	\$28.77	\$8.49	\$220.64
	\$20,000.00	\$248.01	\$55.20	\$12.13	\$315.34
	\$30,000.00	\$299.49	\$80.81	\$15.21	\$395.51
	\$50,000.00	\$383.82	\$130.62	\$20.58	\$535.01
	\$100,000.00	\$545.56	\$250.59	\$31.85	\$828.00
	\$150,000.00	\$674.41	\$366.86	\$41.65	\$1,082.92
	\$200,000.00	\$785.67	\$480.77	\$50.66	\$1,317.10
Homeowner Permit					
Connections only		\$90.00	\$27.00	\$4.68	\$121.68
Wiring less than 1200 square ft		\$120.00	\$38.40	\$6.34	\$164.74
<p>More than 1200 square ft</p> <p>Fees are to be calculated on the actual square feet using the calculations above.</p> <p>Table to the left is provided for information purposes only.</p>	Square Feet	Agency	Town	SCC	Total
	1200	\$120.00	\$38.40	\$6.34	\$164.74
	1300	\$130.00	\$41.60	\$6.86	\$178.46
	1500	\$150.00	\$48.00	\$7.92	\$205.92
	2000	\$200.00	\$64.00	\$10.56	\$274.56
	2500	\$250.00	\$80.00	\$13.20	\$343.20
	3000	\$300.00	\$96.00	\$15.84	\$411.84
Surcharge Fees (Not normally required!)		Agency	Town	SCC	Total

Electric Permit Fees

Administration Fee for correcting erroneous information / re-issuing a permit	\$36.40	\$9.10	\$4.50	\$50.00
Variance \$130.00 per hour, minimum 2 hours, minimum fee shown	\$200.00	\$50.00	\$10.00	\$260.00
Re-opening file to add Verification of Compliance after 90 days of closure or after the timeframe initially noted on permit.	\$100.00	\$25.00	\$5.00	\$130.00
1 year Permit Time Extension fee 50% of initial permit fee, Minimum of \$100				
Additional inspection (in addition to or exceeding the number of inspections noted on permit)	\$100.00	\$25.00	\$5.00	\$130.00
Inspection outside of normal business hours	\$200.00	\$50.00	\$10.00	\$260.00
Work started without a permit. Double Permit Fees to a maximum of \$390.00				
Expediting fee for rushed service delivery requests: -Inspection request in 1-2 business days <i>(normal is 2-5 business days)</i> -Plan Review 1-5 business days <i>(normal is 5-7 business days)</i> -Permit Issuance 1-2 business days <i>(normal is 2-4 business days)</i> *Expediting fees are in addition to any other fees *Expediting fees are not refundable	\$200.00	\$50.00	\$10.00	\$260.00
Refunds				
<u>Prior to any plan review – 100%</u>				
<u>Prior to issuance of a permit:</u>				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 80% less \$100.00 = refund				
Prior to any inspections				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 50% less \$40.00 = refund				
Any inspection completed, no refund.				

Gas Permit Fees

		Agency	Town	SCC	
Minimum Fee for all building permits		\$90.00	\$20.00	\$4.50	
Calculations					
<i>Agency Fee Residential</i> = Maximum of $(-0.5 \times \text{No. Outlets}^2 + 20 \times \text{No. Outlets} + 52.0 \text{ or Minimum Fee})$					
<i>Agency Fee Commercial less than 450,000 BTU</i> = Maximum of $\left(-0.00005 \times (\text{BTU}/1000)^2 + 0.12 \times \left(\frac{\text{BTU}}{1000}\right) + 80.0 \text{ or Minimum Fee}\right)$					
<i>Agency Fee Commercial more than 450,000 BTU</i> = $(123.88 + 0.075 \times (\text{BTU} - 450,000))/1000$					
<i>Town Fee Residential</i> = Maximum of $(-0.22 \times \text{No. Outlets}^2 + 8.60 \times \text{No. Outlets} + 10.0 \text{ or Minimum Fee})$					
<i>Town Fee Commercial less than 750,000 BTU</i> = Maximum of $\left(-0.00003 \times (\text{BTU}/1000)^2 + 0.08 \times \left(\frac{\text{BTU}}{1000}\right) + 15.0 \text{ or Minimum Fee}\right)$					
<i>Town Fee Commercial more than 750,000 BTU</i> = $(60 + 0.030 \times (\text{BTU} - 750,000))/1000$					
<i>SCC Fee</i> = Maximum of $((\text{Agency Fee} + \text{Town Fee}) \times 0.04 \text{ or Minimum Fee})$					
Flat rate permits		Agency	Town	SCC	Total
Temporary Service / heat		\$90.00	\$20.00	\$4.50	\$114.50
Service Re-connection		\$90.00	\$20.00	\$4.50	\$114.50
Propane Tank Set		\$90.00	\$20.00	\$4.50	\$114.50
Fees based on Number of Outlets - Residential Fees are to be calculated on the actual Number of Outlets using the calculations above. Table to the left is provided for information purposes only.	Number of Outlets	Agency	Town	SCC	Total
	1	\$90.00	\$20.00	\$4.50	\$114.50
	2	\$90.00	\$26.32	\$4.65	\$120.97
	3	\$107.50	\$33.82	\$5.65	\$146.97
	4	\$124.00	\$40.88	\$6.60	\$171.48
	5	\$139.50	\$47.50	\$7.48	\$194.48
	6	\$154.00	\$53.68	\$8.31	\$215.99
	7	\$167.50	\$59.42	\$9.08	\$236.00
Fees based on BTU - Commercial Fees are to be calculated on the BTU using the calculations above. Table to the left is provided for information purposes only.	BTU	Agency	Town	SCC	Total
	0	\$90.00	\$20.00	\$4.50	\$114.50
	59,064	\$90.00	\$20.00	\$4.50	\$114.50
	100,000	\$91.50	\$22.70	\$4.57	\$118.77
	120,000	\$93.68	\$24.17	\$4.71	\$122.56
	150,000	\$96.88	\$26.33	\$4.93	\$128.13
	210,000	\$103.00	\$30.48	\$5.34	\$138.81
	300,000	\$111.50	\$36.30	\$5.91	\$153.71
	450,000	\$123.88	\$44.93	\$6.75	\$175.55
	500,000	\$127.63	\$47.50	\$7.01	\$182.14
	750,000	\$146.38	\$58.13	\$8.18	\$212.69
	900,000	\$157.63	\$64.50	\$8.89	\$231.02
	1,000,000	\$165.13	\$67.50	\$9.31	\$241.94
Surcharge Fees (Not normally required!)		Agency	Town	SCC	Total

Gas Permit Fees

Administration Fee for correcting erroneous information / re-issuing a permit	\$36.40	\$9.10	\$4.50	\$50.00
Variance \$130.00 per hour, minimum 2 hours, minimum fee shown	\$200.00	\$50.00	\$10.00	\$260.00
Re-opening file to add Verification of Compliance after 90 days of closure or after the timeframe initially noted on permit.	\$100.00	\$25.00	\$5.00	\$130.00
1 year Permit Time Extension fee 50% of initial permit fee, Minimum of \$100				
Additional inspection (in addition to or exceeding the number of inspections noted on permit)	\$100.00	\$25.00	\$5.00	\$130.00
Inspection outside of normal business hours	\$200.00	\$50.00	\$10.00	\$260.00
Work started without a permit. Double Permit Fees to a maximum of \$390.00				
Expediting fee for rushed service delivery requests: -Inspection request in 1-2 business days <i>(normal is 2-5 business days)</i> -Plan Review 1-5 business days <i>(normal is 5-7 business days)</i> -Permit Issuance 1-2 business days <i>(normal is 2-4 business days)</i> *Expediting fees are in addition to any other fees *Expediting fees are not refundable	\$200.00	\$50.00	\$10.00	\$260.00
Refunds				
<u>Prior to any plan review – 100%</u>				
<u>Prior to issuance of a permit:</u>				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 80% less \$100.00 = refund				
Prior to any inspections				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 50% less \$40.00 = refund				
Any inspection completed, no refund.				

Plumbing Permit Fees

		Agency	Town	SCC	
Minimum Fee for all building permits		\$90.00	\$10.00	\$4.50	
Calculations					
<i>Agency Fee = Maximum of $(-0.03 \times \text{No. Fixtures}^2 + 6.50 \times \text{No. Fixtures} + 60.0$ or Minimum Fee)</i>					
<i>Town Fee = Maximum of $(-0.01 \times \text{No. Fixtures}^2 + 2.50 \times \text{No. Fixtures} + 10.0$ or Minimum Fee)</i>					
<i>SCC Fee = Maximum of $((\text{Agency Fee} + \text{Town Fee}) \times 0.04$ or Minimum Fee)</i>					
Fees based on Number of Fixtures Fees are to be calculated on the actual Number of Fixtures using the calculations above. Table to the left is provided for information purposes only.	Number of Fixtures	Agency	Town	SCC	Total
	1	\$90.00	\$12.49	\$4.50	\$106.99
	2	\$90.00	\$14.96	\$4.50	\$109.46
	3	\$90.00	\$17.41	\$4.50	\$111.91
	4	\$90.00	\$19.84	\$4.50	\$114.34
	5	\$91.75	\$22.25	\$4.56	\$118.56
	6	\$97.92	\$24.64	\$4.90	\$127.46
	7	\$104.03	\$27.01	\$5.24	\$136.28
	8	\$110.08	\$29.36	\$5.58	\$145.02
	9	\$116.07	\$31.69	\$5.91	\$153.67
	10	\$122.00	\$34.00	\$6.24	\$162.24
	11	\$127.87	\$36.29	\$6.57	\$170.73
	12	\$133.68	\$38.56	\$6.89	\$179.13
	13	\$139.43	\$40.81	\$7.21	\$187.45
	14	\$145.12	\$43.04	\$7.53	\$195.69
	15	\$150.75	\$45.25	\$7.84	\$203.84
	16	\$156.32	\$47.44	\$8.15	\$211.91
	17	\$161.83	\$49.61	\$8.46	\$219.90
	18	\$167.28	\$51.76	\$8.76	\$227.80
	19	\$172.67	\$53.89	\$9.06	\$235.62
	20	\$178.00	\$56.00	\$9.36	\$243.36
	21	\$183.27	\$58.09	\$9.65	\$251.01
	22	\$188.48	\$60.16	\$9.95	\$258.59
	23	\$193.63	\$62.21	\$10.23	\$266.07
	24	\$198.72	\$64.24	\$10.52	\$273.48
	25	\$203.75	\$66.25	\$10.80	\$280.80
	26	\$208.72	\$68.24	\$11.08	\$288.04
	27	\$213.63	\$70.21	\$11.35	\$295.19
	28	\$218.48	\$72.16	\$11.63	\$302.27
Surcharge Fees (Not normally required!)		Agency	Town	SCC	Total

Administration Fee for correcting erroneous information / re-issuing a permit	\$36.40	\$9.10	\$4.50	\$50.00
Variance \$130.00 per hour, minimum 2 hours, minimum fee shown	\$200.00	\$50.00	\$10.00	\$260.00
Re-opening file to add Verification of Compliance after 90 days of closure or after the timeframe initially noted on permit.	\$100.00	\$25.00	\$5.00	\$130.00
1 year Permit Time Extension fee 50% of initial permit fee, Minimum of \$100				
Additional inspection (in addition to or exceeding the number of inspections noted on permit)	\$100.00	\$25.00	\$5.00	\$130.00
Inspection outside of normal business hours	\$200.00	\$50.00	\$10.00	\$260.00
Work started without a permit. Double Permit Fees to a maximum of \$390.00				
Expediting fee for rushed service delivery requests: -Inspection request in 1-2 business days <i>(normal is 2-5 business days)</i> -Plan Review 1-5 business days <i>(normal is 5-7 business days)</i> -Permit Issuance 1-2 business days <i>(normal is 2-4 business days)</i> *Expediting fees are in addition to any other fees *Expediting fees are not refundable	\$200.00	\$50.00	\$10.00	\$260.00
Refunds				
<u>Prior to any plan review – 100%</u>				
<u>Prior to issuance of a permit:</u>				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 80% less \$100.00 = refund				
Prior to any inspections				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 50% less \$40.00 = refund				
Any inspection completed, no refund.				

Private Sewage Disposal Permit Fees

	Agency	Town	SCC	
Minimum Fee for all building permits	\$170.00	\$20.00	\$4.50	
Calculations				
<i>Town Fee = Maximum of (Agency Fee × 0.40 or Minimum Fee)</i>				
<i>SCC Fee = Maximum of ((Agency Fee + Town Fee) × 0.04 or Minimum Fee)</i>				
Flat rate permits	Agency	Town	SCC	Total
Homeowner <ul style="list-style-type: none"> Fields Mounds Treatment Plant 	\$350.00	\$140.00	\$19.60	\$509.60
Contractor <ul style="list-style-type: none"> Fields Mounds Treatment Plant 	\$250.00	\$100.00	\$14.00	\$364.00
Septic Tank	\$170.00	\$68.00	\$9.52	\$247.52
Holding Tank	\$170.00	\$68.00	\$9.52	\$247.52
Surcharge Fees (Not normally required!)	Agency	Town	SCC	Total
Administration Fee for correcting erroneous information / re-issuing a permit	\$36.40	\$9.10	\$4.50	\$50.00
Variance \$130.00 per hour, minimum 2 hours, minimum fee shown	\$200.00	\$50.00	\$10.00	\$260.00
Re-opening file to add Verification of Compliance after 90 days of closure or after the timeframe initially noted on permit.	\$100.00	\$25.00	\$5.00	\$130.00
1 year Permit Time Extension fee 50% of initial permit fee, Minimum of \$100				
Additional inspection (in addition to or exceeding the number of inspections noted on permit)	\$100.00	\$25.00	\$5.00	\$130.00
Inspection outside of normal business hours	\$200.00	\$50.00	\$10.00	\$260.00
Work started without a permit. Double Permit Fees to a maximum of \$390.00				
Expediting fee for rushed service delivery requests: <ul style="list-style-type: none"> -Inspection request in 1-2 business days (normal is 2-5 business days) -Plan Review 1-5 business days (normal is 5-7 business days) -Permit Issuance 1-2 business days (normal is 2-4 business days) *Expediting fees are in addition to any other fees *Expediting fees are not refundable	\$200.00	\$50.00	\$10.00	\$260.00
Refunds				
Prior to any plan review – 100%				
Prior to issuance of a permit:				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 80% less \$100.00 = refund				

Private Sewage Disposal Permit Fees

Prior to any inspections				
Value of the Permit \$0 to \$120 – No refund				
Value of the Permit greater than \$120				
Permit fee x 50% less \$40.00 = refund				
Any inspection completed, no refund.				

PUBLIC SERVICES

CEMETERY

Plot	\$500.00
Cremation Plot	\$200.00
Columbarium Niche	\$850.00
Opening and Closing	\$500.00
Placing Urn	\$200.00
Columbarium Opening and Closing	\$200.00
Saturday Burial	\$340.00 (Additional)
Holiday Burial	\$340.00 (Additional)
After Hours Burial *	\$150.00 (Additional)
Children up to 6 years Opening and Closing	\$200.00
Setup of Tent	\$100.00

* After hours shall be any time after regular closing time for Public Services Department.

Note: Grave liners are mandatory and will be provided by the Town of Redcliff at cost as outlined in Cemetery Bylaw.

EQUIPMENT

Equipment for Custom Work	Rate per hour (includes Operator)
Loader	\$120.00
Backhoe	\$120.00
Excavator	\$150.00
3 Ton Truck	\$100.00
Gravel Tandem Truck	\$120.00
Service Truck	\$130.00
Grader	\$135.00
Picker Truck	\$200.00
Sweeper	\$120.00
Sewer truck	\$125.00
Sheep foot Packer	\$80.00
Riding Mowers	\$75.00
Skid Steer Loader	\$95.00
	Day rate (no Operator)
Pickup Truck	\$150.00
Small Equipment (mowers, pumps, etc.)	\$100.00

PERSONNEL

	Rate per hour
Project Manager (includes truck)	\$115.00
Supervisor	\$90.00
Engineering Technician	\$85.00
Surveyor	\$85.00
Service Technician	\$85.00
Equipment Operator	\$70.00
Laborer	\$60.00
After Hours for all Personnel Rate per hour x 1.5 (\$)	

LANDFILL**GENERAL FEES**

Up to 250 kgs	\$10.00
Over 250 kgs	\$72.00/ 1,000 kgs
Town of Redcliff & Cypress County *	\$48.00/ 1,000 kgs
Waste requiring special handling	\$80.00 / 1,000 kgs
Clean Concrete/Asphalt	\$21.00/ 1,000 kgs
Special Materials Disposal Fee **	At Cost
Clean Fill ***	No Charge

MINIMUM FLAT RATES (APPLY DURING POWER OUTAGES)

Less than 1 ton vehicle	\$10.00 (current minimum)
1 ton vehicle	\$70.00
Over 1 ton vehicle	\$80.00

CONTRACT HAULERS

Semi-Trailers	\$600.00
Front End Dumps	\$300.00
Roll off Containers	\$200.00

OTHER RATES

Surcharge for inadequately restrained loads	\$20.00
Refrigeration and Air Conditioning Equipment without confirmation of ozone depleting substances removed	\$50.00 per unit

* Garbage hauled on behalf of Cypress County will be charged at the rate for Cypress County, conditional

to the bins being easily identifiable as Cypress County bins with their location. Billing for tonnage will be billed directly to Cypress County and not through the carrier.

** Based on approved equipment and manpower rates and any costs of materials and/or parts required to provide the extra handling, treatment or burial of wastes of an extraordinary nature.

*** Clean fill material must be suitable for cover material at the Landfill and will be accepted at the discretion of the Landfill Operator. The material must be free of concrete, asphalt, organics, liquids, hydrocarbons, or any hazardous material identified in the *Alberta Waste Control Regulation*.

WATER AND SEWER SERVICE INSTALLATIONS

BASE RATES

Water Service Only

	1"	1½"	2"
Material Costs	\$1,400.00	\$2025.00	\$2650.00
Labour/Equipment	\$2,300.00	\$2,300.00	\$2,300.00
Asphalt/Concrete	As Quoted	As Quoted	As Quoted
TOTAL	<u>As Quoted</u>	<u>As Quoted</u>	<u>As Quoted</u>

4 Inch Sanitary Service Only

	4"
Material Costs	\$550.00
Labour/Equipment	\$2,300.00
Asphalt/Concrete	As Quoted
TOTAL	<u>As Quoted</u>

Water and 4 Inch Sanitary Service Installed Simultaneously

	1"	1½"	2"
Material Costs	\$1,750.00	\$2,401.40	\$3,050.00
Labour/Equipment	\$2,800.00	\$2,800.00	\$2,800.00
Asphalt/Concrete	As Quoted	As Quoted	As Quoted
TOTAL	<u>As Quoted</u>	<u>As Quoted</u>	<u>As Quoted</u>

* All water and sanitary service connections will be quoted by Public Services. Expect a quote within five (5) business days.

Oversized Water and Sewer Services

Material and Labour costs for water and sewer service installations exceeding the sizes stipulated herein (whereas such service has been approved by Council) shall be based on actual costs plus 10%.

Storm Sewer Service

The fee for the installation of any storm sewer service will be established at the time of request and determined by the Public Services Department.

Residential/Commercial

Other costs such as asphalt replacement, concrete replacement, or day lighting services, to be determined at the time of request by the Public Services Department.

Subdivisions/ Developments

The Public Services Department can provide a quote for service installations that exceed two (2) complete service installations.

Installation of service extensions exceeding the allowable maximum or for water/sewer main extensions for any subdivision or development shall be the responsibility of the developer/property owner. All work must be completed by a contractor who specializes in this type of work in accordance with the Town's Design Guidelines and Construction Standards. It will be the responsibility of the property owner / developer to hire a contractor to service the property to the Town's standards. The Town will inspect and sign off on installations. All field testing shall be submitted to the Town's Engineering Department for review and acceptance that the work meets the Town's Design Guidelines and Engineering Standards.

*** NOTE**

1. Rates are for installation of services during normal construction season. Costs for installing services during winter conditions will be established at the time of request and determined by the Public Services Department.

SANITARY SEWER CONNECTION FEE

An additional sanitary sewer connection fee is to be charged to the following properties for installation of sanitary sewer main on a portion of 4th Street NE. No local improvement bylaw was undertaken as a result of property owners not wanting the cost allocated to their property taxes as a local improvement tax.

• Lot 44, Block 107, Plan 8210827	\$2,941.04
• Lot 45, Block 107, Plan 8210827	\$2,789.44
• Lot 41, Block 108, Plan 8210827	\$2,248.68
• Lots 17-20, Block 108, Plan 1117V	\$3,032.00
• Lots 11-16, Block 108, Plan 1117V	\$4,548.00

FIRE DEPARTMENT

Inspection Services

~~Regular Program Inspections (Original and Follow-up) 50.00 per hour (min. \$15.00)~~
~~(Scheduled per QMP)~~

Non-Regular Program Inspections (Original and Follow-up) \$50.00
 (Daycares occupancy, loans, etc.)

1st Non-compliance Re-inspection \$50.00

2nd Non-compliance Re-inspection \$100.00

3rd Non-compliance Re-inspection \$150.00

~~Third and subsequent Inspections~~ ~~\$100.00~~
~~(When required by Inspector)~~

Occupant Load Calculation (includes card) \$75.00

Fire Investigation & Inspection Services in Municipalities in Alberta \$100.00 per hour *

* Plus contracted expenses for services or equipment necessary to complete the investigation plus travel/living expenses.

Cypress County

As per current fire agreement between Town of Redcliff and Cypress County

Equipment and Material Fees

Pumper Unit (includes 3 men) \$610.00 per hour

Rescue Unit (includes 2 men) \$610.00 per hour

Prairie Fire Truck (4x4 Ton with 2 men) \$610.00 per hour

Firefighters At Cost

Materials Used Replacement Cost

Special Equipment Cost plus 10%

Administration Fee \$25.00

Documentation Requests

Fire reports \$25.00 each

Photographs \$10.00 per print

Inspection report \$25.00 each

FIREWORKS IGNITION PERMIT

Permit Fee \$50.00 (non-refundable)

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: November 25, 2019

PROPOSED BY: Planning & Engineering

TOPIC: Bylaw 1896/2019 Land Use Bylaw Amendment – Rezoning properties from H- Horticultural to R-1 Single Family Residential District.

PROPOSAL: That Council give first reading to the proposed amendment to the Land Use Bylaw to rezone the property 334 2 Street SW (see attached map)

BACKGROUND:

On October 16, 2019 Richard Bos of 1462779 Alberta Ltd. made application to rezone the property known civically at 334 2 Street SW. The purpose of rezoning was to make future development more straightforward.

On March 15, 2019, Redcliff Town Council adopted the new Municipal Development Plan (MDP). The MDP identifies this area as being in the **Urban Rejuvenation**. The MDP envisions that this area will continue to transition to a greater proportion of residential use, while maintaining a mixture of uses, including horticultural and commercial.

The proposed Land Use Bylaw amendment was presented to the Municipal Planning Commission at the regular scheduled meeting on November 20, 2019 for comment. MPC's comments are as follows:

B. Vine moved that the following comments be submitted to Council regarding Land Use Bylaw Amendment Application for Lots 25 - 38, Block 32, Plan 1117V (334 2 Street SW), H – Horticultural District to R1 – Single Family Residential District:

- 1. MPC supports the application to change the land use zoning for Lots 25-38, Block 32, Plan 1117V (334 2 Street SW) from H – Horticultural District to R1- Single Family Residential District as it is consistent with the use proposed by the Municipal Development Plan, however MPC recommends that Council should consider the implications to property taxes, servicing, etc. resulting from the change in zoning.*

POLICY/LEGISLATION:

Part 2, Division 1, Section 8 of the Municipal Government Act
Part VI Land Use Bylaw Amendments, Section(s) 32-39 of the Redcliff Land Use Bylaw

STRATEGIC PRIORITIES:

N/A

ATTACHMENTS:

Application for Land Use Amendments – 1462779 Alberta Ltd.
Proposed Land Use Amending Bylaw 1896/2019

OPTIONS:

1. That Council give first reading to Bylaw 1896/2019, being an amendment to the Land Use Bylaw to rezone Lots 25 – 38, Block 32, Plan 1117V (334 2 Street SW) from H – Horticultural to R-1 Single Family Residential District. Following first reading Administration will proceed to provide notice and advertise for a public hearing in accordance with the Municipal Government Act.
2. That Council not give first reading to Bylaw 1896/2019

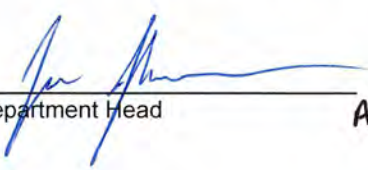
RECOMMENDATION:

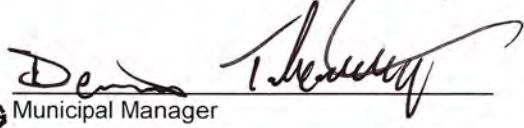
Option 1

SUGGESTED MOTION(S):

Councilor _____ moved that Bylaw 1896/2019, being an amendment to the Land Use Bylaw, to rezone Lots 25 – 38, Block 32, Plan 1117V (334 2 Street SW) from H – Horticultural to R-1 Single Family Residential District, be given first reading.

SUBMITTED BY:


Department Head


Acting Municipal Manager



APPLICATION FOR LAND USE AMENDMENT

Owner of Site: Name: Richard and MARIAN BOS
Address: Box 964 Redcliff AB

Postal Code: T0J 2P0

Agent of Owner: Name: _____
Address: _____

Postal Code: _____

Telephone Number 403 - 504 - 6796

Existing Land Use Zoning: HORT. (GRHS)

Proposed Land Use Zoning: Residential (R-1)

Municipal Address of Site: 334 - 2nd st. S.W.

Legal Land Description Lot 25 to 38 inclusive Block 32 Plan 1117 Y
except the southerly 6 ft.

Enclosures and Attachments: through out lot 38

- ☐ a) Copy of Certificate of Title for Effected lands.
- ☐ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☐ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☐ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

The Municipal Manager may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (33) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (33), if, in his opinion, a decision can be properly made with the information supplied.

D. B.
OWNER'S AND/OR OWNER'S AGENT SIGNATURE

Aug 1 / 19
DATE

Land Use Bylaw Change Request
For Richard and Marian Bos

To, Municipal Manager for the Town of Redcliff and Council.

We are requesting to have the land known as 334-2nd st SW in the Town of Redcliff currently being zoned for Hort. (Grhs use), to Residential.

In discussions with planning and Engineering a couple months ago, our initial thoughts were to set up storage containers on this property. In brief discussion with planning and engineering regarding application for rezoning for the above mentioned project it was suggested to have a quick look at the long term planning for the Town of Redcliff in this particular area of the Town.

This property is slated for residential development in the future.

We also have housing on 3 sides of this property.

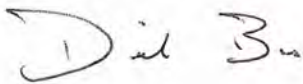
The small greenhouse businesses are showing signs of great struggle and there are a few now closing down.

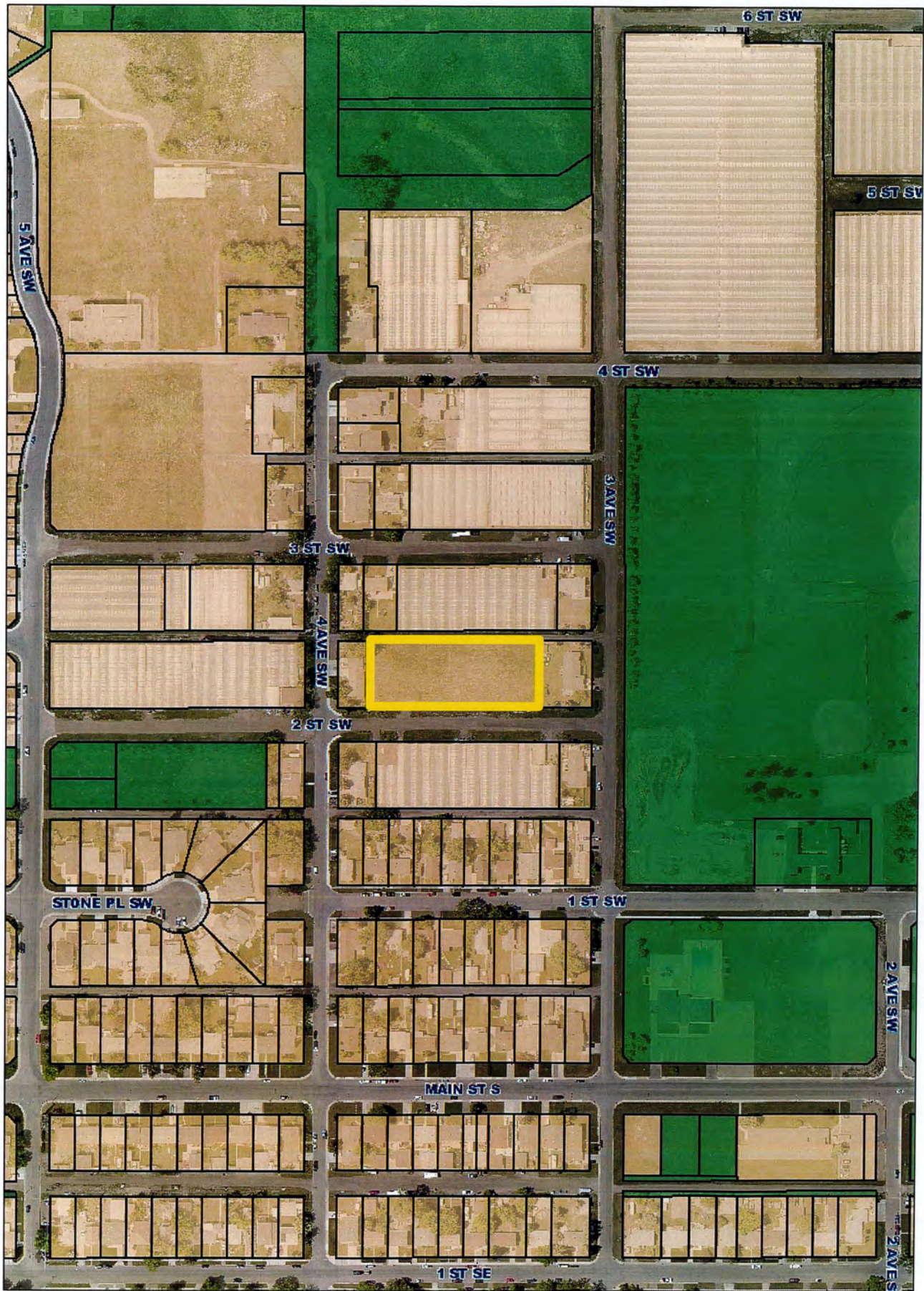
The Redcliff Aquatic center as well as the arena and other sporting venues make this a future attraction for housing development.

Thank You for considering this request.

Regards

Richard Bos

A handwritten signature in dark ink, appearing to read "Richard Bos", written in a cursive style.







CERTIFIED COPY OF
Certificate of Title

S

LINC
0026 323 220

SHORT LEGAL
1117V;32;25-38

TITLE NUMBER: 181 193 293
TRANSFER OF LAND
DATE: 11/09/2018

AT THE TIME OF THIS CERTIFICATION

1462779 ALBERTA LTD.
OF BOX 964
REDCLIFF
ALBERTA T0J 2P0

IS THE OWNER OF AN ESTATE IN FEE SIMPLE
OF AND IN

PLAN 1117V
BLOCK 32
LOTS 25 TO 38 INCLUSIVE
EXCEPTING THEREOUT:
THE SOUTHERLY 6 FEET THROUGHOUT OF LOT 38

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION
NUMBER

DATE (D/M/Y) PARTICULARS

101 374 653	30/12/2010	MORTGAGE MORTGAGEE - CANADIAN IMPERIAL BANK OF COMMERCE. 501-3 STREET SE, MEDICINE HAT ALBERTA T1A0H2 ORIGINAL PRINCIPAL AMOUNT: \$1,000,000
-------------	------------	--

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE
REPRESENTED HEREIN THIS 11 DAY OF SEPTEMBER, 2018



SUPPLEMENTARY INFORMATION

VALUE: \$63,000
CONSIDERATION: \$63,000
MUNICIPALITY: TOWN OF REDCLIFF
REFERENCE NUMBER:
101 374 652
ATS REFERENCE:

(CONTINUED)

Certificate of Title

TITLE NUMBER: 181 193 293

4;6;13;8

4;6;13;17

TOTAL INSTRUMENTS: 001

BYLAW 1896/2019

TOWN OF REDCLIFF

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW

WHEREAS the land described at

Legal Description

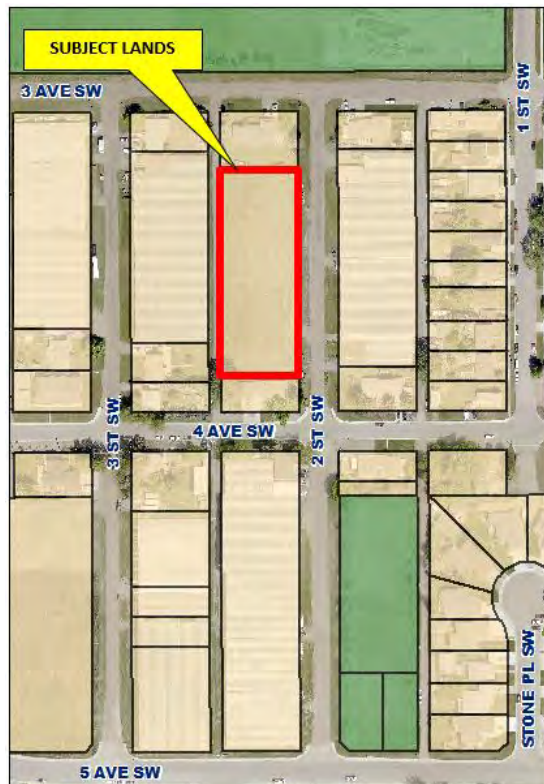
Lots 25 - 38, Block 32, Plan 1117V

Civic Address

334 2 Street SW

Herein referred to as "Subject Lands", is currently zoned H – Horticultural District in the Land Use Bylaw Land Use District Map.

AND WHEREAS Redcliff Town Council has received an application and desires to rezone Subject Lands to R-1 Single Family Residential District in the Land Use District Map of the Redcliff Land Use Bylaw (Bylaw 1698/2011).



AND WHEREAS copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the _____ day of _____ 2019.

NOW THEREFORE the Council of the Town of Redcliff in open meeting assembled, enacts that Bylaw 1698/2011, being the Redcliff Land Use Bylaw, be amended as follows:

1) This Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1896/2019.

2) The land described as

Legal Description

Lots 25 - 38, Block 32, Plan 1117V

Civic Address

334 2 Street SW

Is hereby rezoned to R-1 Single Family Residential District in the Land Use Bylaw Land Use District Map.

3) Administration is authorized to update the Land Use Bylaw Land Use District maps to be consistent with this Land Use Bylaw Amendment.

4) This Bylaw shall come into force on the date of the final reading and signing thereof.

READ a first time this _____ day of _____ 2019.

READ a second time this _____ day of _____ 2019.

READ a third time this _____ day of _____ 2019.

PASSED and **SIGNED** this _____ day of _____ 2019.

Mayor

Manager of Legislative & Land Services

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: November 25, 2019

PROPOSED BY: Finance and Administration

TOPIC: 2020 Operating & Capital Budgets

PROPOSAL: To Approve the 2020 Interim Operating & Capital Budgets

BACKGROUND:

The 2020 preliminary Capital and Operating Budgets have been revised as per the discussions with Council which took place at the Special Council Meetings on October 18 and November 6, 2019 respectively. All discussed changes during those meetings are outlined in Attachment 1.

Subsequent to the budget discussions, Council made a motion to add the publicly submitted 2020 MYCIP capital project of additional tot play structure at Lions Park to the 2020 Capital Budget with a budget cost of \$25,000 to be funded from reserves. Administration recommends that the project be funded from Purchasing Reserve.

In addition, the Redcliff Library submitted their 2020 budget with the actual data for the year of 2018 and 2019, which is included as an attachment for information.

Administration requires an authorized budget for continued operation and this authorized budget comes in the form of the interim budget. Preliminary/Interim approval allows the Town's administration and operations to proceed until the budget receives final approval.

If preliminary approval is not granted, administration is requesting Council to approve an Interim Operating Budget equivalent to not more than 15% of the 2019 operating budget for operations until the 2020 budget receives approval in 2020.

POLICY/LEGISLATION: MGA 242 & 245

Adoption of operating budget 242

- (1) Each council must adopt an operating budget for each calendar year.
- (2) A council may adopt an interim operating budget for part of a calendar year.
- (3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

Adoption of capital budget 245

Each council must adopt a capital budget for each calendar year.

ATTACHMENTS:

- | | |
|------|--|
| 2020 | 1. Summary of Operating & Capital Budget Changes |
| 2020 | 2. Budget Presentation Slideshow |
| 2020 | 3. Operating and Capital Budgets |
| 2020 | 4. Redcliff Public Library Budget for 2020 |

OPTIONS:

1. Council receive the 2020 budgets for information and grant preliminary approval to 2020 Interim Operating and Capital budgets.
2. Council receive the 2020 budgets for information and approve an interim Operating Budget equivalent to not more than 15% of the 2019 Operating Budget.

RECOMMENDATION:

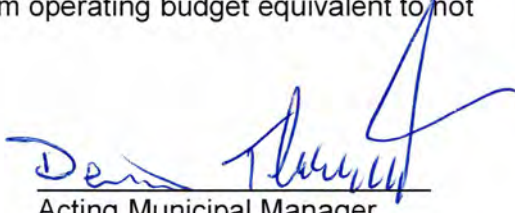
That Council considers Option 1.

SUGGESTED MOTION:

1. Councillor _____ moved the 2020 Operating and Capital Budgets Presentation be received for information. Further that the 2020 Interim Operating and Capital Budgets be approved as presented.
2. Councillor _____ moved the 2020 Operating and Capital Budgets Presentation be received for information. Further to approve an interim operating budget equivalent to not more than 15% of the 2019 operating budget.

SUBMITTED BY:


Department Head


Acting Municipal Manager

2020 INTERIM OPERATING & CAPITAL BUDGET CHANGES

1. 2020 INTERIM OPERATING BUDGET CHANGES

REVENUES						
Tax Revenues		Inc/(Decr)	2019 Tax Budget	Nov 6/19	Nov 25/19	Percent Decr.
	Decrease Real Property - Residential (1-12-00-110-001)	(13,410)	2,694,400	2,694,400	2,680,990	-0.50%
	Decrease Real Property - Non-Residential (1-12-00-110-002)	(12,659)	2,543,438	2,543,438	2,530,779	-0.50%
	Decrease Real Property - Farm Land (1-12-00-110-003)	(703)	141,308	193,802	193,099	-0.50%
	Decrease Real Property - M & E (1-12-00-110-004)	(497)	99,788	99,788	99,291	-0.50%
	2020 Tax Revenue Adjustment After Nov 6, 2019 Special Council Meeting	(27,269)	5,478,934	5,531,428	5,504,159	
	2019 Tax Revenue Final Budget			5,478,934	5,478,934	
	Initial Rate Incr includes \$52,494 (0.96% Incr due to Estimated Tax Loss of Greenhouse Building Assessment of \$2,062,160 at 2019 Farmland Rate of 25.4555/1000)			0.96%	0.46%	
	After \$27,769 decrease of the budget after Nov 6, 2019 Special Council meeting, the farmland rate increases 0.46% (0.96% - 0.50%) in line with all other municipal rates decrease by 0.50%					
Other Revenues						
	Decrease \$45,000 to \$25,000 for AFRACS radios (Contributed from Reserve for Operating 1-23-02-920-000)	20,000				
	Establish a Budget Item \$150K to fund Town Facilities Repair & Mtce Program (TFRMP)from Reserves & Other R&M (Purchasing - \$75K; Community Initiative - \$45K; Various R&M Budgets - \$30K); Contributed from Reserve (1-12-02-920-000)	(150,000)				
		(130,000)				
EXPENSES						
	Decrease \$45,000 to \$25,000 for AFRACS Radios (Machine & Equipment 2-23-02-504-000)	(20,000)				
	Establish a Budget Item \$150,000 for Town Facilities Repair and Mtce Program (TFRMP) [(Contracted R & M Facilities 2-12-02-252-001)]	150,000				
	Decrease from \$15,000 to \$3,000 (Contracted R & M Building 2-74-06-252-000) -Library Window due to TFRMP with a budgeted amount of \$150K, total \$30K from Various R&M Budgets	(12,000)				
	Decrease from \$6,000 to \$2,000 (Contracted R & M 2-21-00-251-000) due to Town Facilities Repair and Mtce Program with a budgeted amount of \$150K, total \$30K from Various R&M Budgets	(4,000)				
	Decrease from \$27,000 to \$22,000 (Contracted R & M 2-72-08-256-000) due to Town Facilities Repair and Mtce Program with a budgeted amount of \$150K, total \$30K from Various R&M Budgets	(5,000)				
	Decrease from \$42,000 to \$37,000 (Contracted R & M 2-72-08-531-000) due to Town Facilities Repair and Mtce Program with a budgeted amount of \$150K, total \$30K from Various R&M Budgets	(5,000)				
	Decrease from \$25,000 to \$21,000 (Contracted R & M 2-70-06-251-000) due to Town Facilities Repair and Mtce Program with a budgeted amount of \$150K, total \$30K from Various R&M Budgets	(4,000)				
	Add \$6,240 (Meal Subsidy 2-51-08-202-005)	6,240				
	Decrease Library Transfer from \$185,369 to \$181,860 - Base on 2019 Transfer (Library Operational Transfer 2-74-06-772-000)	(3,509)				
		102,731				
		(27,269)				

2. 2020 INTERIM CAPITAL BUDGET CHANGES

Project Name	Cost	Funding Source	Revision
Main Server	(50,000.00)	Purchasing Reserve	Removed, to be purchased in 2019 (Resol#2019-0393)
3 Park Mowers Replacement	(65,000.00)	Purchasing Reserve	Reduced to \$13,680 and Included in Operating as Lease
Water Meter - Radio Units	(100,000.00)	Water System Reserve	To Operating
AFRRCS Handheld Units	(45,000.00)	Purchasing Reserve	Reduced to \$25,000 and Included in Operating
Lions Park Tot Play Structures	25,000.00	Purchasing Reserve	Resol#2019-0417
Total	(235,000.00)		



Town of Redcliff

2020 Budget

Preliminary Approval



2020 Budget

- ▶ It is important to note that the budget presented at this meeting is for information and preliminary approval, as certain financial points cannot be finalized until relevant assessment and grant information is finalized and received from the assessor and provincial government.
- ▶ A final presentation of this budget will occur after such information is finalized. This preliminary approval allows the Town to proceed until the budget can be given final approval. Typically, this happens in the spring before the Tax rate Bylaw is finalized in April/May.



Overview

The Total 2020 Budget is \$21,942,379

Operating Budget - \$18,398,565 (including Amortization \$3,580,390)

- ▶ The Property Tax Revenues (Municipal Portion) for Residential, Non-Residential, M&E decrease by 0.50%, while an increase by 0.46% (0.96%-0.50%) for Farmland due to the Estimated Tax Revenue Loss on Greenhouse Building Assessment
- ▶ Local Improvement Revenue Decrease of \$62,914

Capital budget - \$3,543,814

- ▶ General Public (Parks) \$25,000
- ▶ Infrastructure Engineering Services (Water, Sanitary, Road, Storm): \$2,291,814
- ▶ Community Services (Parks and Facilities): \$352,000
- ▶ Pubic Works Services (Replacement of Trucks and Equipment, Building Roof Rehab): \$875,000

Note: All additional changes as discussed in the Council Budget Sessions presented on October 18 and November 6, and the subsequent resolutions regarding the budgets have been included.

4



Amortization

	2020 Budget Including Amortization	2020 Budget Excluding Amortization	2020 Amortization
Administration	(\$4,518,972)	(\$4,588,530)	\$69,558
Police	741,480	675,265	66,215
Fire	477,831	431,301	46,530
Bylaw	126,733	122,912	3,821
Community Services	1,463,948	1,233,125	230,823
Public Works	4,910,393	1,763,677	3,146,716
Land Development	205,072	188,345	16,727
Planning & Engineering	173,905	173,905	-
Total Town of Redcliff	\$3,580,390	-	\$3,580,390

\$3,580,390 is the total amount of the unfunded amortization
Administration includes tax revenues



Property Taxes

This budget contains a 0.50% decrease in the municipal component of the tax rates, while loss of Greenhouse Building Assessment Increases Farmland Tax Rate by 0.46%

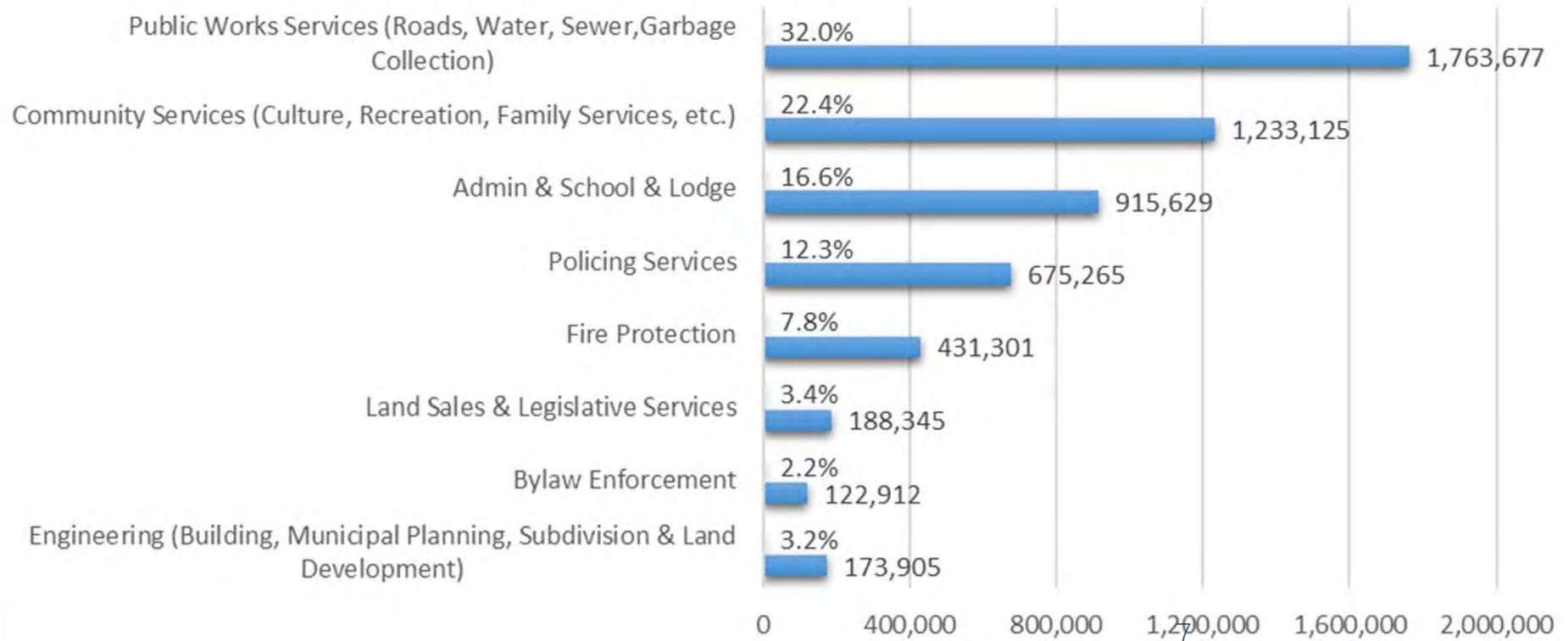
For a residential home with an assessment value of \$300,000 in Redcliff, this decrease is estimated to result in

[Tax Decrease \$7.960 = \$300,000 * (5.3068 – 5.2803)/1,000]

This decrease is separate from any change in the tax rates as a result of changes in the provincial school tax requisition or changes in the market assessed value of property.



Where do 2020 Taxes Go? \$5,504,159



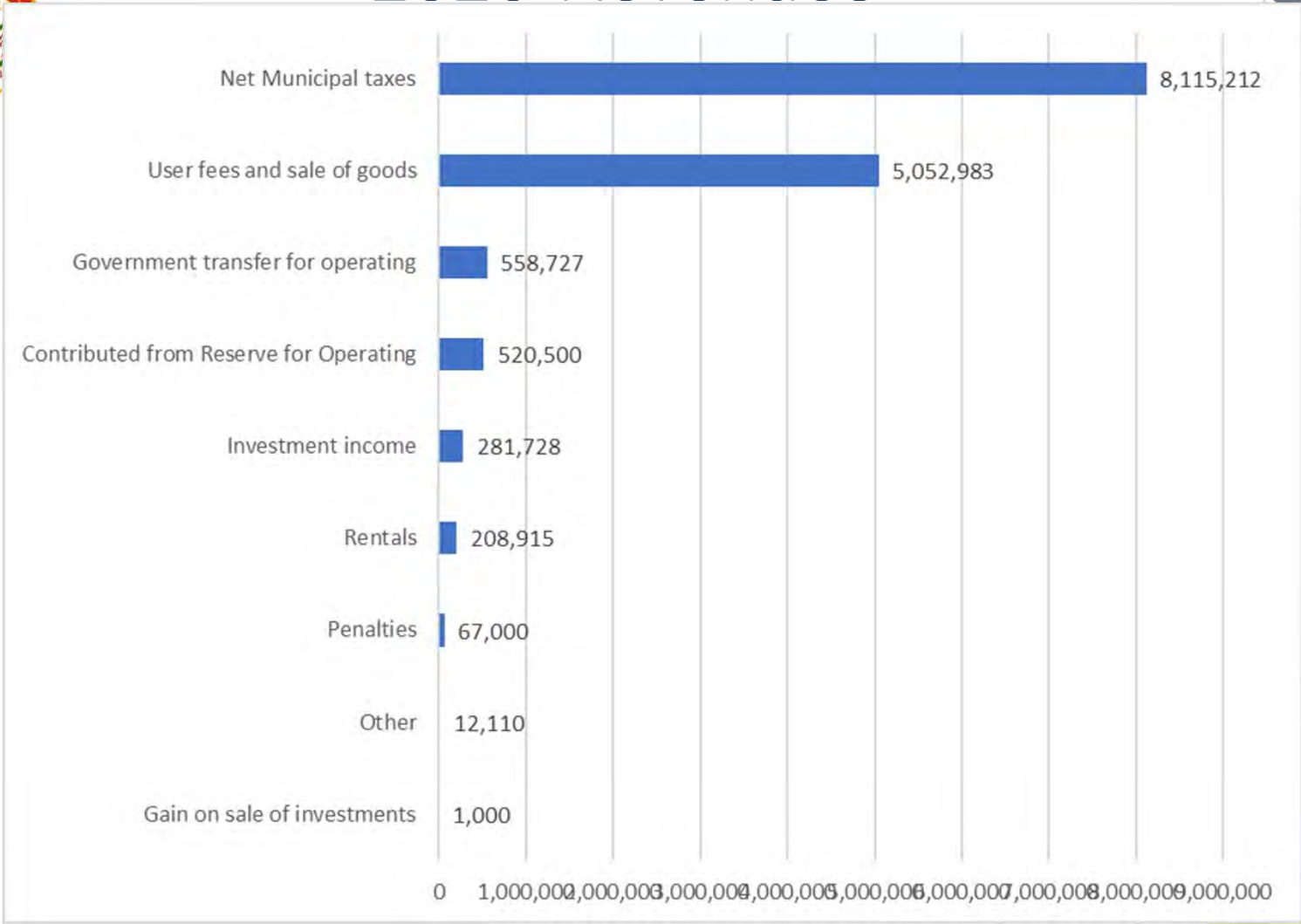


2018 - 2020 Interim Budget

	2018 Budget	2018 Actual	2019 Budget	2019 Actual as of Nov 14, 2019	2020 Interim Budget
Revenue:					
Gain on sale of investments	50,000	(27,016)	1,000	0	1,000
Government transfer for operating	579,747	604,882	568,479	515,781	558,727
Investment income	220,100	495,103	234,100	64,413	281,728
Net Municipal taxes	7,967,004	7,629,529	8,149,881	7,771,405	8,115,212
Other	17,236	89,255	14,145	42,841	12,110
Penalties	88,600	52,699	47,000	95,066	67,000
Rentals	181,893	198,767	193,300	174,817	208,915
Revenue	485,982	164,545	488,069	79,051	520,500
User fees and sale of goods	4,950,016	5,486,769	4,972,998	3,573,738	5,052,983
Total Revenue	14,540,578	14,694,533	14,668,972	12,317,112	14,818,175
Expense:					
Amortization of tangible capital assets	3,180,944	3,354,615	3,544,300	1,986	3,580,390
Bank charges	8,271	14,218	10,262	10,794	12,130
Contracted and general services	1,360,311	1,524,662	2,114,534	1,118,569	1,802,753
Contributed to reserves & requisitions & debt pmts	4,828,122	5,310,585	4,852,089	4,083,484	4,850,399
Interest on long-term debt	239,146	235,606	217,415	154,795	199,919
Materials, goods and utilities	2,994,219	2,904,376	2,340,745	1,644,600	2,573,044
Provisions for allowances	8,170	9,597	6,925	235	6,925
R & M only	792,537	665,061	757,353	558,563	835,186
Salaries, wages and benefits	4,025,514	3,755,790	4,077,791	3,176,621	4,245,139
Transfer to boards and organizations	284,288	274,638	291,858	296,612	292,680
Total Expense	17,721,522	18,049,148	18,213,272	11,046,259	18,398,565
Net Total (Unfunded Amortization)	(3,180,944)	(3,354,615)	(3,544,300)	1,270,853	(3,580,390)

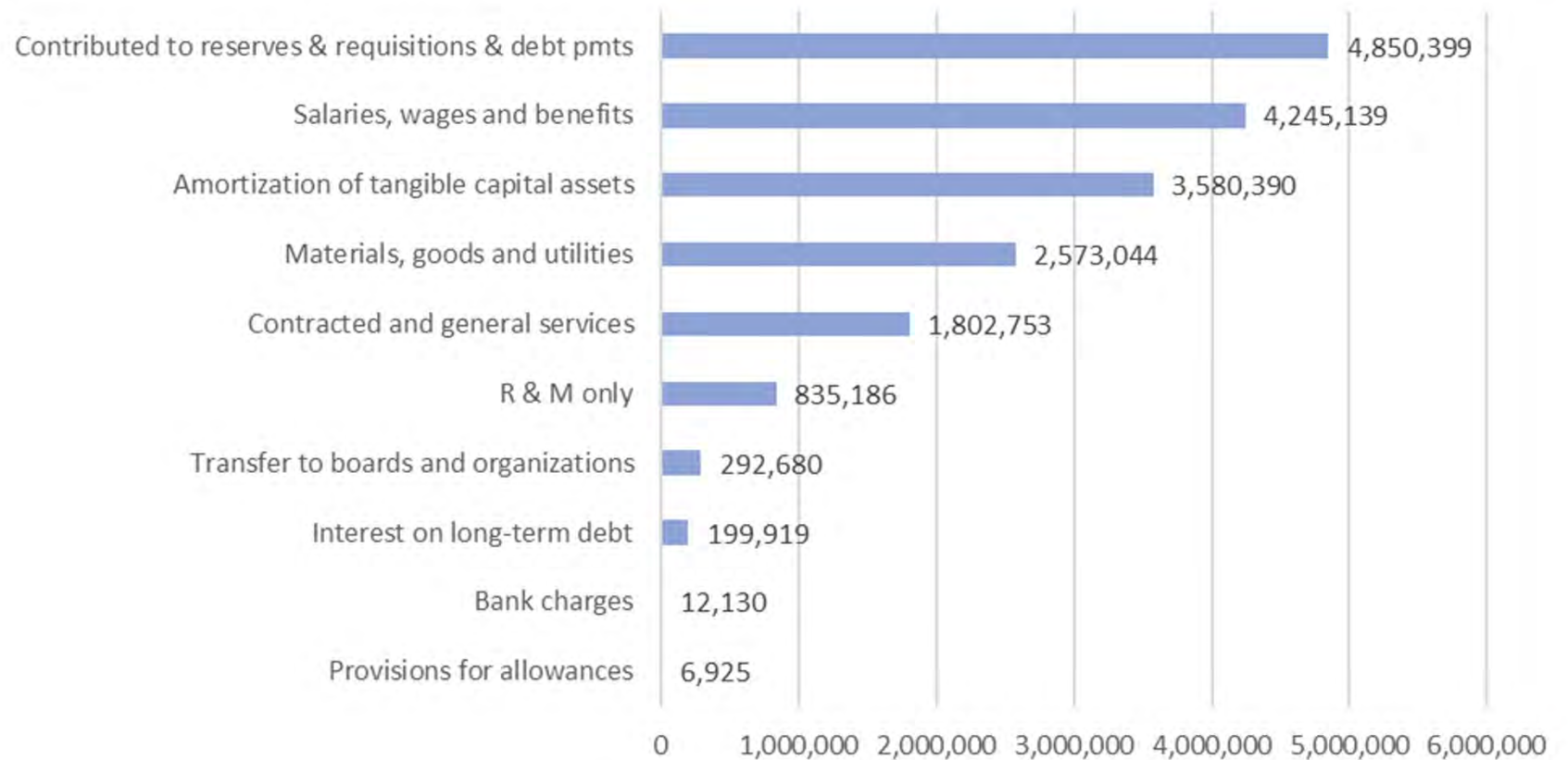


2020 Revenues





2020 Expenses



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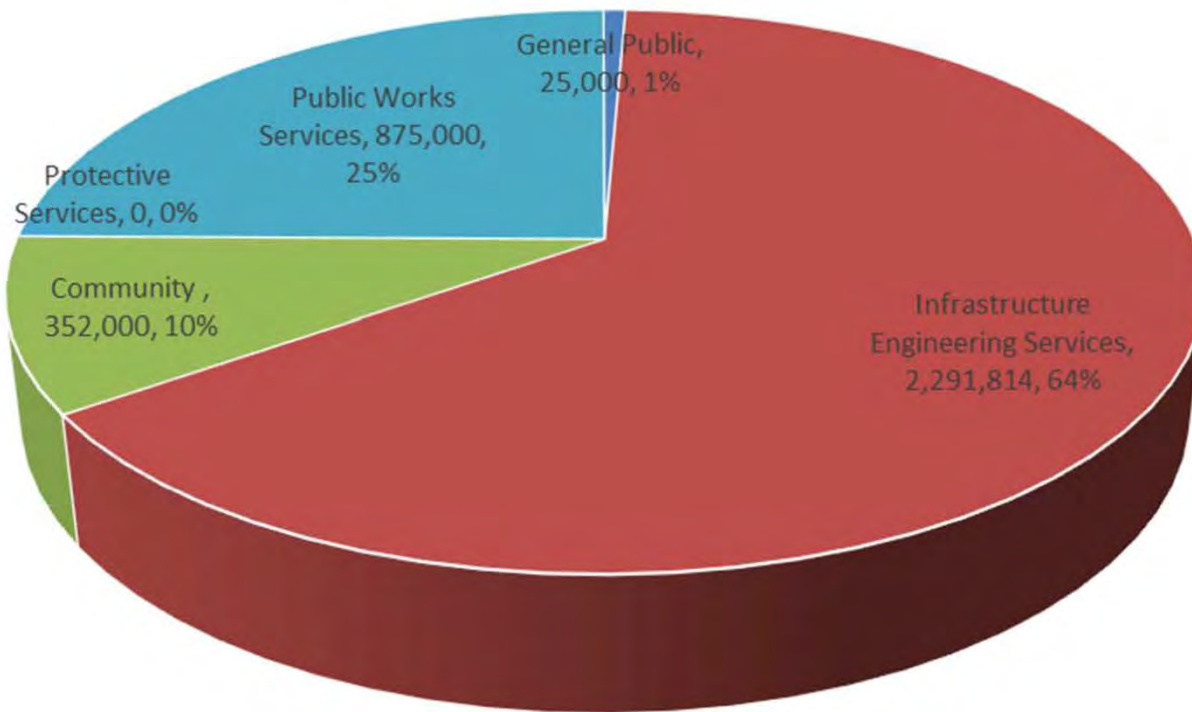
Updated Nov 15, 2019		2020 PROJECTS AND SOURCES OF FUNDING			
Department	Proj. ID	MYCIP Rank	Project	Project Cost	Debt/Reserve Type
					To be reviewed when Grant Fundings are confirmed
Projects from the Public					
Parks		not ranked	Lions Park Tot Play Structures	25,000	Purchasing Reserve, 100%
				25,000	
Administration					
				0	
Infrastructure Engineering Services					
Road	A3	29	Main Street between Sangster Crescent and Redcliff Way	270,000	Water, 50%; & Storm, 50%
Water	OS-W&, OS-W2	17 & 19	Water Main ext and Northside Reservoir	200,000	Water System Reserve, 100%
Storm	D34	18	4th Street SE 7th Avenue Catchbasin Improvements	60,000	Storm System Reserve, 100%
Road	T23	40	4 St NW (000, 100 & 200blk) Final Lift (2004)	296,000	Purchasing Reserve, 100%
Road	T22	41	3 St NW (000, 100, 200 & 300blk) Final Lift (2005) (Delayed until utility work complete)	339,000	Purchasing Reserve, 100%
Sanitary	OS-S2	2	Upgrades to South Trunk east of Eastside Phase I	476,814	Sanitary System Reserve, 100%
Sanitary	S23	3	East Side Surge Tanks	650,000	Sanitary System Reserve, 100%
				2,291,814	
Community & Protective Services					
Community Services					
Parks	R12	9	Tractor - Replace Unit 17 (1991)	72,000	Purchasing Reserve, 100%
Facilities	B40	28	Seniors Centre Roof	40,000	Purchasing Reserve, 100%
Facilities	B10	4	Aquatic Centre Pool Re-surface	240,000	Purchasing Reserve, 100%
			Total	352,000	
Protective Services					
			Total	0	
Public Works Services					
Solid Waste	E4	11	Garbage Bin Arm	200,000	Garbage M&E Reserve, 100%
Solid Waste	R15	12	Garbage Truck	200,000	Garbage M&E Reserve, 100%
Public Wokrs	B28	35	Public Services Building Roof Rehab	100,000	Purchasing Reserve, 100%
Public Works	R2	5	Backhoe	225,000	Purchasing Reserve, 100%
Public Works	E5	44	Excavator Frostbreaker	70,000	Purchasing Reserve, 100%
Columbarium	P23	not ranked	Columbarium Expansion (in preparation for more capacity)	80,000	Purchasing Reserve, 100%
			Sub Total	875,000	
			Total	3,543,814	

2019 CARRYOVER PROJECTS				
Department	Proj. ID	MYCIP Rank	Project	Project Cost
Administration				
Projects from the Public				
			Project	Project Cost
Water	W19	32	Water Treatment Plant Generator Exhaust Reconfiguration	5,000.00
				5,000.00
Infrastructure Engineering Services				
Road/Storm	A7	23	Broadfoot Place and Stone Place Deep Utilities & Road Reh	230,000.00
Land	L15	33	Wetland Assessment - Northside and Eastside	50,000.00
Road	A3	43	Main Street between Sangster Crescent and Redcliff Way (2020 construction	90,000.00
Road	A5	100	IF Cox School Utility and Road Improvements (Design Engineering & 4th Street	1,400,000.00
				1,770,000.00
Community & Protective Services				
Community Services				
Facility	B30	10	Rectangle Parking Lot Rehabilitation	445,000.00
Park	P2	171	Skateboard Park	214,245.00
				Total 659,245.00
Protective Services				
	S25&B31&B32	4	Backup Generators (Lift Stations, RCMP, Town Hall)	50,000.00
Community Services			Internet Connectivity Enhancement (Resol#2019-0210)	435,000.00
				Total 50,000.00
Public Works Services				
Road	R3	16	New Equipment Trailer (Public Services)	15,000.00
Water	W20	2	Water Valve Replacement Program	100,000.00
Sanitary	S24	7	CCTV Inspection Program	120,000.00
				Sub Total 235,000.00
				Total 2,719,245.00

2018 & 2017 & 2016 CARRY-OVER PROJECTS				
2018 Carryover Projects			Project	Project Cost
Administration				
			Document Management	70,000.00
			Asset Management	70,000.00
Total				140,000.00
Infrastructure Engineering Services				
Sanitary	S22	21	Jesmond Lift Station	362,250.00
				362,250.00
Community & Protective Services				
Community Services				
Total				
Total				502,250.00
2017 Carryover Projects				
Infrastructure Engineering Services				
Water	W18	16	River Valley Potable Water Distribution	480,000.00
				480,000.00
Community & Protective Services				
Community Services				
Parks	P8	5	Splash Park Rehab (Joint Community Project) (Resol#2019-0132)	400,000.00
Facilities	B15	12	Ball Diamond Bathroom Refurb	15,318.00
Total				415,318.00
				895,318.00
2016 Carryover Projects				
				Project Cost
Sanitary	S20	23	Lift Station Upgrade (3rd & 3rd St NW Lift Station & SCADA)	1,100,000.00



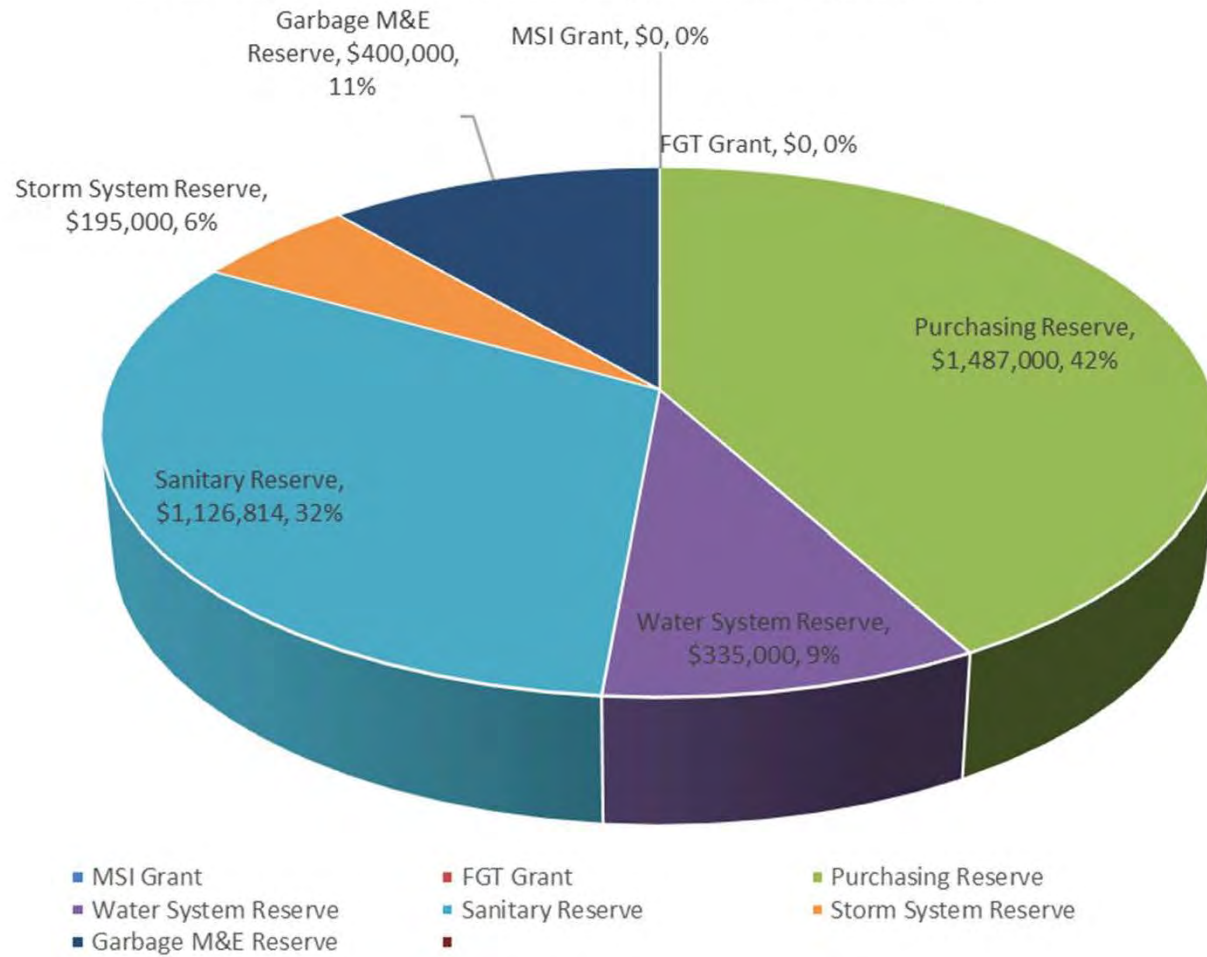
2020 Capital Projects Costs: \$3,543,814



- General Public
- Infrastructure Engineering Services
- Community
- Protective Services
- Public Works Services



2020 Capital Projects Funding Source: \$3,518,814



Operating Budget Summary by Tree

Budget Year: 2020 & From Stage: <All> To Stage: <All>

	Expenditures	Revenues	Net
Main Budget	18,398,565	14,818,176	(3,580,390)
Main Budget	18,398,565	14,818,176	(3,580,390)
Administration	4,232,232	8,751,204	4,518,972
11-02 Legislative & Council	190,005	0	(190,005)
12-00 Administration	0	8,446,940	8,446,940
12-02 Administration General	1,811,496	304,264	(1,507,232)
80-01 Transfers	0	0	0
81-01 Unconditional Transfers	2,230,731	0	(2,230,731)
Community Services	1,903,779	439,831	(1,463,948)
51-00 Family & Community Support Services	118,131	145,506	27,375
51-04 Meals on Wheels	12,200	6,600	(5,600)
51-05 Family Services	0	0	0
51-07 Youth Project	36,000	0	(36,000)
51-08 Home Care	8,940	600	(8,340)
51-09 Other Community Programs	17,800	0	(17,800)
53-00 Special Transit	60,102	0	(60,102)
70-06 Rec-Tangle General	285,901	0	(285,901)
70-65 Rec-Tangle - R&M Supplies	5,600	0	(5,600)
72-00 Recreation	323,953	245,240	(78,713)
72-03 Swimming Pool	328,617	0	(328,617)
72-08 Parks	341,966	13,680	(328,286)
72-65 Recreation - R&M Supplies	28,800	0	(28,800)
74-00 Culture Services	0	28,205	28,205
74-05 Museum	11,000	0	(11,000)
74-06 Library	227,139	0	(227,139)
74-08 Drop in Centre	29,541	0	(29,541)
74-10 Other Programs	54,088	0	(54,088)
79-10 Other Cultural Services	14,000	0	(14,000)
Planning & Engineering	956,957	577,980	(378,977)
27-00 Building & Development	88,867	16,000	(72,867)
61-00 Planning Services and Engineering	117,088	16,550	(100,538)
66-00 Subdivision and Land Development	353,941	490,515	136,574
66-06 Land Development	396,562	0	(396,562)
66-65 Planning Services - R&M Supplies	500	0	(500)
69-00 Building Rental and Land Lease	0	54,915	54,915
Protective Services	1,967,134	621,090	(1,346,044)
21-00 Police Services	1,260,580	519,100	(741,480)
23-00 Protective Services	0	1,600	1,600
23-02 Fire Protection	428,635	25,000	(403,635)
23-65 Fire - R&M Supplies	6,500	0	(6,500)
24-00 Disaster &Emergency Services	0	0	0
24-02 Disaster &Emergency Services General	69,296	0	(69,296)
26-02 Bylaw Enforcement General	149,793	62,640	(87,153)
26-08 Animal and Pest Control	21,500	12,750	(8,750)
26-11 Weed Control	29,330	0	(29,330)
26-65 Bylaw Vehicle and Equipment	1,500	0	(1,500)
Public Works - Cemetery	67,860	23,462	(44,397)
56-00 Cemetery	0	23,462	23,462

Operating Budget Summary by Tree

Budget Year: 2020 & From Stage: <All> To Stage: <All>

	Expenditures	Revenues	Net
56-08 Cemetery General	67,860	0	(67,860)
Public Works - Garbage Collection	710,807	657,558	(53,249)
43-00 Garbage Collection	0	657,558	657,558
43-09 Garbage Collection & Distribution	657,307	0	(657,307)
43-65 Garbage Collection - R&M Supplies	53,500	0	(53,500)
Public Works - Sanitary Sewer	1,377,058	1,115,050	(262,008)
42-00 Sanitary Sewer	0	1,115,050	1,115,050
42-09 Sanitary Sewer General	1,374,058	0	(1,374,058)
42-65 Sanitary Sewer - R&M Supplies	3,000	0	(3,000)
Public Works - Transportation & Storm	3,850,188	22,500	(3,827,688)
31-00 Public Services	0	1,000	1,000
31-02 Public Services General	297,543	0	(297,543)
32-00 Transportation	0	16,500	16,500
32-06 Transportation General	2,652,097	0	(2,652,097)
32-10 Sidewalks	80,500	0	(80,500)
32-62 Shop	290,007	0	(290,007)
32-65 Transportation - R&M Supplies	129,850	0	(129,850)
37-00 Storm Sewer & Drainage	398,191	5,000	(393,191)
37-65 Storm & Drainage R&M Supplies	2,000	0	(2,000)
Public Works - Water	3,332,551	2,609,500	(723,051)
41-00 Water	0	2,509,500	2,509,500
41-02 Water General	1,477,495	0	(1,477,495)
41-05 Water Biling and Collection	223,005	0	(223,005)
41-07 Water Pumping - Raw Water	0	0	0
41-08 Water Purification and Treatment	1,209,525	0	(1,209,525)
41-09 Water Transmission and Distribution	386,126	100,000	(286,126)
41-65 Water - R&M Supplies	36,400	0	(36,400)
Redcliff/Cypress Regional Landfill	0	0	0
Unassigned	0	0	0

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
11-02 Legislative & Council							
<i>Expense</i>							
2-11-02-113-000 Salaries and Wages	72,563	73,033	60,469	72,563	72,563	72,563	72,563
2-11-02-114-000 Per Diem	5,876	7,850	900	7,575	8,275	8,375	8,375
2-11-02-132-000 Benefits - Employer Contribution	7,224	11,537	9,658	9,586	11,715	11,715	11,715
2-11-02-136-000 Workers Compensation	1,050	1,053	714	1,265	1,453	1,453	1,453
2-11-02-137-000 Sick, Accident, Life Insurance	525	525	525	525	525	530	535
2-11-02-150-000 Council Fees	35,769	35,786	38,906	46,704	46,704	46,704	46,704
2-11-02-211-000 Travel Expense	9,435	22,311	9,572	20,810	22,820	24,230	24,540
2-11-02-219-000 Miscellaneous Services	5,270	5,000	0	1,000	1,000	1,000	1,000
2-11-02-221-000 Public Relations, Promotions & Adve	0	0	0	5,000	5,000	5,000	5,000
2-11-02-223-000 Registration & Tuition	4,202	9,300	5,114	9,500	9,750	9,950	10,150
2-11-02-511-000 General Goods and Supplies	953	4,700	13	4,700	5,200	5,200	5,200
2-11-02-770-000 Town Contribution to Other Org, Community Development	0	5,000	1,659	5,000	5,000	5,000	5,000
<i>Expense Total</i>	142,867	176,094	127,530	184,228	190,005	191,720	192,235
11-02 Legislative & Council Net Total	(142,867)	(176,094)	(127,530)	(184,228)	(190,005)	(191,720)	(192,235)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
12-00 Administration							
<i>Revenue</i>							
1-12-00-109-000 Cypress View Foundation	70,731	70,609	73,447	73,431	76,381	79,437	82,615
1-12-00-110-000 Real Property	0	0	(1,347)	0	0	0	0
1-12-00-110-001 Real Property - Residential	2,683,289	2,657,549	2,694,230	2,694,400	2,680,990	2,721,344	2,748,558
1-12-00-110-002 Real Property - Non-Residential	2,532,715	2,508,653	2,543,278	2,543,438	2,530,779	2,568,873	2,594,562
1-12-00-110-003 Real Property - Farmland	103,062	102,083	141,299	141,308	193,099	195,739	197,698
1-12-00-110-004 Real Property - M & E	99,376	98,423	99,782	99,788	99,291	100,786	101,794
1-12-00-110-005 Real Property - Designated Industrial Property	348	414	827	849	849	859	866
1-12-00-111-000 School Tax Levy	2,001,350	1,998,651	2,089,372	2,092,614	2,092,614	2,113,540	2,134,676
1-12-00-112-000 Real Property (MGB 147/08)	79,224	73,289	75,832	78,605	78,605	79,392	80,185
1-12-00-113-000 School Tax Levy (MGB 147/08)	57,353	56,037	52,705	58,671	58,671	59,258	59,851
1-12-00-114-000 Cypress View Foundation (MGB 147/0)	1,996	1,945	1,909	2,023	2,093	2,174	2,261
1-12-00-115-000 Designated Industrial Property (MGB 147/08)	85	86	70	123	123	124	125
1-12-00-120-000 Frontages - Annual	0	399,265	0	364,631	301,717	281,717	261,717
1-12-00-510-000 Tax Penalties	26,278	72,500	73,848	30,000	50,000	50,000	50,000
1-12-00-551-000 Interest on Investment	534,961	220,000	64,413	234,000	281,628	350,000	350,000
1-12-00-551-001 Interest Amortization on Premium/Di	(39,857)	100	0	100	100	100	100
<i>Revenue Total</i>	8,150,911	8,259,604	7,909,665	8,413,981	8,446,940	8,603,343	8,665,008
12-00 Administration Net Total	8,150,911	8,259,604	7,909,665	8,413,981	8,446,940	8,603,343	8,665,008

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
12-02 Administration General							
<i>Revenue</i>							
1-12-02-413-000 Reports, Maps, Faxes, Copies, Development Fees	0	50	0	0	0	0	0
1-12-02-413-001 Reports, Maps, Faxes, Copies, Etc.	0	0	46	20	20	20	20
1-12-02-414-000 Tax Certificates	8,476	8,500	7,075	8,200	8,000	7,500	6,500
1-12-02-490-000 Sales Rev (Promotion, Golf Course Pumping Water, Cemetery)	0	10	0	0	0	0	0
1-12-02-490-001 Promotional Items	0	0	0	10	10	10	10
1-12-02-491-000 Miscellaneous Revenue	116,139	5,000	3,884	10,000	5,000	5,000	5,000
1-12-02-511-000 Penalties	7,383	100	3,980	1,000	1,000	1,000	1,000
1-12-02-520-000 Business Licenses; Permits and Licenses	40,198	46,460	45,578	43,000	46,500	47,000	48,000
1-12-02-522-000 Other Business Permits and Licenses	525	505	0	0	0	0	0
1-12-02-570-000 Insurance Proceeds	57,227	101	35,145	100	100	100	100
1-12-02-590-000 Non-Government Grants/Donations	0	50	0	10	10	10	10
1-12-02-601-000 Gain / Loss on Sale of Tangible Cap	0	5,050	(19,587)	2,000	50	50	50
1-12-02-601-001 Gain/loss on Sale of Investments	(27,016)	50,000	0	1,000	1,000	1,000	1,000
1-12-02-840-000 Provincial Grants	51,182	50,700	73,625	61,143	51,391	52,000	52,500
1-12-02-920-000 Contributed from Reserve for Operat	45,500	85,982	0	110,132	38,783	35,000	35,000
1-12-02-921-000 Contributed from Reserve for Operat	0	0	0	0	150,000	150,000	150,000
1-12-02-960-000 Office Recovery - FCSS	2,400	2,400	2,400	2,400	2,400	2,400	2,400
<i>Revenue Total</i>	302,014	254,908	152,146	239,015	304,264	301,090	301,590
<i>Expense</i>							
2-12-02-113-000 Salaries and Wages	391,325	424,648	361,777	417,598	445,295	448,267	450,273
2-12-02-132-000 Benefits - Employer Contribution	115,386	116,589	87,506	101,772	113,228	113,735	114,101
2-12-02-136-000 Workers Compensation	3,578	3,765	3,887	4,115	5,025	5,044	5,052

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
12-02 Administration General							
2-12-02-140-000 Staff Relations	7,909	9,851	6,480	10,800	11,810	11,810	11,810
2-12-02-211-000 Travel Expense	12,840	35,700	9,957	30,450	30,650	31,260	32,170
2-12-02-216-000 Postage, Freight & Courier Services	8,296	6,700	5,676	4,500	6,500	6,000	5,000
2-12-02-217-000 Phone & Internet	10,177	10,100	8,240	9,200	9,500	9,600	9,700
2-12-02-219-000 Miscellaneous Services	22,326	56,000	1,057	36,010	36,020	1,030	1,040
2-12-02-221-000 Public Relations, Promotions & Adve	30,333	43,332	26,017	38,332	23,583	19,800	19,800
2-12-02-223-000 Registration & Tuition	6,239	11,750	2,851	15,445	17,020	13,840	9,930
2-12-02-225-000 Memberships	66,007	68,070	68,032	67,280	69,490	71,370	73,165
2-12-02-231-000 Professional Services: Audit; Planning & Devpt Studies	15,133	19,250	0	0	0	0	0
2-12-02-231-001 Professional Service: Audit	0	0	13,789	15,837	18,850	21,189	19,805
2-12-02-232-000 Professional Services: Legal & L.R.	14,045	30,000	15,715	30,000	30,000	30,000	30,000
2-12-02-236-000 Contracted Services: Admin Support	1,400	500	0	800	100	50	10
2-12-02-237-000 Special Services: Contracted or Janitorial	6,588	9,105	4,680	6,588	5,616	5,616	5,700
2-12-02-238-000 Professional Serv.: Assessing & App	65,112	65,472	66,569	68,325	68,075	71,058	71,344
2-12-02-248-000 Information System Support	15,973	18,000	14,466	13,900	17,100	17,400	17,600
2-12-02-249-000 Hardware & Software Upgrade/Replacement; Replot & Survey for Land Dev	37,147	53,000	0	0	0	0	0
2-12-02-249-001 Hardware & Software Upgrade/Replacement	0	0	13,360	36,100	30,949	30,080	30,680
2-12-02-252-000 Contracted R & M Building	12,259	11,500	79,047	73,250	10,400	8,440	8,500
2-12-02-252-001 Contracted R & M Facilities	0	0	0	0	150,000	150,000	150,000
2-12-02-253-000 Contracted R & M Equipment	17,973	14,847	15,581	20,528	5,845	5,927	6,017
2-12-02-254-000 Software Mtce & Licenses; Street Lighting for Roads	31,166	32,330	0	0	0	0	0
2-12-02-254-001 Software Maintenance & Licenses	0	0	41,200	43,900	43,800	46,920	47,530
2-12-02-270-000 Tax on Leases and Other Town Lands	19,535	20,000	21,393	20,000	22,000	23,000	23,500

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
12-02 Administration General							
2-12-02-274-000 Insurance Costs	193,518	162,610	133,170	162,000	170,000	170,000	170,000
2-12-02-275-000 Penalties & Service Charges	61	404	0	200	50	50	50
2-12-02-291-000 Election Expense; Provision for Landfill Closure	0	0	0	0	0	15,000	0
2-12-02-342-000 Land Titles Office Expenditures	162	600	(479)	350	350	350	300
2-12-02-511-000 General Goods and Supplies	14,735	19,125	10,176	16,345	13,840	12,550	11,320
2-12-02-520-148 R&M Supplies - '14 NISSAN ROGUE	0	0	25	1,389	1,406	1,428	1,470
2-12-02-530-000 R & M Supplies Building	10,855	11,000	7,032	7,070	7,000	7,100	7,200
2-12-02-531-000 R & M Supplies	2,160	3,500	248	3,600	3,000	3,000	3,000
2-12-02-540-000 Utilities	8,549	5,868	5,107	7,800	7,700	7,800	7,900
2-12-02-660-000 Amortization Expense	51,164	58,395	1,986	53,237	69,558	73,036	76,688
2-12-02-762-000 Contributed to Reserves	1,142,785	366,650	316,650	316,650	316,650	316,650	316,650
2-12-02-770-000 Town Contribution to Other Org, Community Development	20,000	20,000	20,000	20,000	20,000	20,000	20,000
2-12-02-810-000 Bank Charges	14,273	8,170	10,774	10,181	12,070	12,570	13,070
2-12-02-811-000 Over & Short	3	51	(42)	30	10	10	10
2-12-02-831-041 Debenture Debt - Interest-Water Loc	3,309	3,310	0	2,802	2,266	1,699	1,100
2-12-02-831-042 Debenture Debt - Interest-Sew Local	1,362	1,362	0	1,095	812	513	197
2-12-02-832-041 Debenture Debt - Principal-Water Lo	8,985	8,985	0	9,492	10,028	10,595	6,964
2-12-02-832-042 Debenture Debt - Principal-Sewer Lo	4,748	4,748	0	5,016	5,299	5,598	1,306
2-12-02-900-000 Uncollectibles	0	3,535	0	500	500	500	500
2-12-02-910-000 Collection Agency Fee	0	100	0	100	100	100	100
<i>Expense Total</i>	2,387,416	1,738,922	1,371,926	1,682,588	1,811,496	1,799,985	1,780,552
12-02 Administration General Net Total	(2,085,403)	(1,484,014)	(1,219,780)	(1,443,573)	(1,507,232)	(1,498,895)	(1,478,962)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
21-00 Police Services							
<i>Revenue</i>							
1-21-00-530-000 Police Fines - Cost Distribution	31,344	30,300	29,625	30,300	30,300	30,300	30,500
1-21-00-560-000 Building Rental - Commercial Long T	155,558	150,793	120,000	144,000	144,000	144,000	144,000
1-21-00-840-000 Provincial Grants	344,800	348,151	172,400	344,800	344,800	344,800	344,800
<i>Revenue Total</i>	531,702	529,244	322,025	519,100	519,100	519,100	519,300
<i>Expense</i>							
2-21-00-113-000 Salaries and Wages	0	0	0	0	0	0	0
2-21-00-113-031 Salaries and Wages	12,104	14,765	13,747	14,764	15,059	15,359	15,359
2-21-00-132-000 Benefits - Employer Contribution	3,471	3,887	2,790	3,607	3,332	3,396	3,356
2-21-00-136-000 Workers Compensation	84	140	75	149	175	179	172
2-21-00-237-000 Special Services: Contracted or Janitorial	20,280	21,816	14,700	21,600	17,640	17,640	18,000
2-21-00-251-000 Contracted R & M	7,810	8,500	3,900	8,600	2,000	2,000	2,000
2-21-00-252-000 Contracted R & M Building	7,924	9,000	7,146	9,100	9,500	9,500	9,500
2-21-00-274-000 Insurance Costs	2,023	2,020	0	2,040	2,050	2,050	2,050
2-21-00-300-000 Police Contracting incl. Resource O	937,436	1,048,401	657,002	1,022,500	1,030,000	1,030,000	1,030,000
2-21-00-530-000 R & M Supplies Building	973	2,525	2,242	2,500	3,000	3,000	3,000
2-21-00-540-000 Utilities	22,412	18,685	14,532	18,900	19,000	19,000	19,000
2-21-00-660-000 Amortization Expense	67,141	67,141	0	71,598	66,215	69,526	73,002
2-21-00-831-000 Debenture Debt - Interest	37,122	37,123	0	34,936	32,662	30,299	27,843
2-21-00-832-000 Debenture Debt - Principal	55,486	55,486	0	57,674	59,947	62,310	64,767
<i>Expense Total</i>	1,174,266	1,289,489	716,133	1,267,969	1,260,580	1,264,259	1,268,049
21-00 Police Services Net Total	(642,564)	(760,245)	(394,109)	(748,869)	(741,480)	(745,159)	(748,749)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
23-00 Protective Services							
<i>Revenue</i>							
1-23-00-352-000 Alberta Transportation Fire Calls	0	1,010	0	1,000	1,000	1,000	1,000
1-23-00-410-000 Other Fire Calls, Community Garden Memberships	0	505	0	500	500	500	500
1-23-00-411-000 Inspections - As Requested, Doc for Tender Process, Street Repair	150	101	0	0	0	0	0
1-23-00-411-001 Inspections - As Requested	0	0	0	100	100	100	100
1-23-00-840-000 Provincial Grants	0	0	80,000	0	0	0	0
<i>Revenue Total</i>	150	1,616	80,000	1,600	1,600	1,600	1,600
23-00 Protective Services Net Total	150	1,616	80,000	1,600	1,600	1,600	1,600

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
23-02 Fire Protection							
<i>Revenue</i>							
1-23-02-920-000 Contributed from Reserve for Operat	0	0	0	0	25,000	0	0
<i>Revenue Total</i>	0	0	0	0	25,000	0	0
<i>Expense</i>							
2-23-02-113-000 Salaries and Wages	19,604	43,974	39,736	67,725	70,973	71,360	71,360
2-23-02-113-031 Salaries and Wages	4,065	3,300	3,896	4,442	4,670	4,761	4,581
2-23-02-113-115 Fire Fighter's Fee (Volunteer Force	40,126	46,300	28,752	45,860	45,860	45,860	45,860
2-23-02-114-000 Per Diem	0	7,400	0	4,000	4,000	4,000	4,000
2-23-02-132-000 Benefits - Employer Contribution	5,179	6,706	8,192	10,933	12,275	12,484	12,212
2-23-02-136-000 Workers Compensation	639	460	679	1,285	1,536	1,562	1,512
2-23-02-137-000 Sick, Accident, Life Insurance	1,385	925	1,444	1,385	1,413	1,441	0
2-23-02-140-000 Staff Relations	0	0	0	200	250	300	0
2-23-02-211-000 Travel Expense	286	4,444	1,320	4,400	4,000	4,000	4,000
2-23-02-217-000 Phone & Internet	1,968	2,020	2,310	2,000	2,500	2,500	2,500
2-23-02-223-000 Registration & Tuition	2,040	2,222	780	2,200	2,000	2,000	2,000
2-23-02-225-000 Memberships	180	227	110	230	230	230	230
2-23-02-251-000 Contracted R & M	6,303	16,160	0	16,000	15,000	15,000	15,000
2-23-02-252-000 Contracted R & M Building	1,627	4,000	2,815	2,525	4,000	4,000	4,000
2-23-02-253-000 Contracted R & M Equipment	2,099	5,656	2,581	5,700	4,000	4,000	4,000
2-23-02-254-000 Software Mtce & Licenses; Street Lighting for Roads	588	1,616	420	1,600	600	600	60
2-23-02-271-000 Licenses & Permits	898	859	898	900	900	900	900
2-23-02-504-000 Machines & Equipment (Under \$5,000)	17,787	14,140	8,314	14,300	42,000	17,000	17,000
2-23-02-510-000 Uniforms	0	3,030	765	3,000	2,000	2,000	2,000

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
23-02 Fire Protection							
2-23-02-511-000 General Goods and Supplies	54	505	0	0	0	0	0
2-23-02-511-001 Fire Prevention	0	0	25,156	500	500	500	500
2-23-02-519-000 General Goods and Supplies	1,523	1,313	1,777	1,300	1,300	1,300	1,300
2-23-02-521-000 Gas & Oil	106	1,010	0	1,000	500	500	500
2-23-02-530-000 R & M Supplies Building	502	1,313	816	1,300	2,000	2,000	2,000
2-23-02-540-000 Utilities	5,031	4,343	3,034	4,300	4,500	4,500	4,500
2-23-02-660-000 Amortization Expense	45,184	29,674	0	30,803	46,530	48,857	51,300
2-23-02-762-000 Contributed to Reserves	150,000	150,000	150,000	150,000	150,000	150,000	0
2-23-02-831-000 Debenture Debt - Interest	1,172	1,172	0	907	907	625	323
2-23-02-832-000 Debenture Debt - Principal	3,676	3,676	0	3,925	4,190	4,473	4,774
<i>Expense Total</i>	312,022	356,445	283,797	382,721	428,635	406,754	256,413
23-02 Fire Protection Net Total	(312,022)	(356,445)	(283,797)	(382,721)	(403,635)	(406,754)	(256,413)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
23-65 Fire - R&M Supplies							
<i>Expense</i>							
2-23-65-520-107 R & M Supplies - '96 Ford 3/4 Ton T	1,410	1,010	868	1,000	1,000	1,000	1,000
2-23-65-520-120 R & M Supplies - '05 Freight Liner	480	1,515	27	1,500	1,500	1,500	1,500
2-23-65-520-127 R & M Supplies - '08 Ford F550 Resc	0	1,010	0	1,000	1,000	1,000	1,000
2-23-65-520-141 R & M Supplies - '84 Ford C800 Fire	0	1,010	0	1,000	1,000	1,000	1,000
2-23-65-520-149 R & M Supplies - '15 Ford F250 4x4	50	1,010	0	1,000	1,000	1,000	1,000
2-23-65-520-184 R & M Supplies - 1995 E-One Cyclone Pumper	84	0	409	1,000	1,000	1,000	1,000
<i>Expense Total</i>	2,024	5,555	1,304	6,500	6,500	6,500	6,500
23-65 Fire - R&M Supplies Net Total	(2,024)	(5,555)	(1,304)	(6,500)	(6,500)	(6,500)	(6,500)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
24-02 Disaster &Emergency Services General							
<i>Revenue</i>							
1-24-02-840-000 Provincial Grants	0	0	1,730	0	0	0	0
<i>Revenue Total</i>	0	0	1,730	0	0	0	0
<i>Expense</i>							
2-24-02-113-000 Salaries and Wages	20,948	25,309	32,086	34,577	35,281	35,882	35,882
2-24-02-132-000 Benefits - Employer Contribution	5,999	6,664	6,641	8,381	8,102	8,190	8,190
2-24-02-136-000 Workers Compensation	225	240	352	352	412	420	406
2-24-02-346-000 Regional Disaster Services	13,261	15,150	0	15,150	5,000	5,000	5,000
2-24-02-347-000 Disaster Services Train.	3,457	5,050	2,022	5,000	5,000	5,000	5,000
2-24-02-348-000 911 Emergency Service	11,200	12,509	12,600	14,000	15,500	17,000	17,000
<i>Expense Total</i>	55,091	64,922	53,701	77,460	69,296	71,492	71,478
24-02 Disaster &Emergency Services General Net Total	(55,091)	(64,922)	(51,971)	(77,460)	(69,296)	(71,492)	(71,478)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
26-02 Bylaw Enforcement General							
<i>Revenue</i>							
1-26-02-520-000 Business Licenses; Permits and Licenses	50,153	40,000	0	0	0	0	0
1-26-02-520-001 Permits and Licences	0	0	65,488	40,000	55,000	45,000	45,000
1-26-02-530-000 Police Fines - Cost Distribution	3,440	1,010	370	1,000	1,000	1,000	1,000
1-26-02-840-000 Provincial Grants	0	0	14,822	6,640	6,640	6,640	6,640
<i>Revenue Total</i>	53,593	41,010	80,680	47,640	62,640	52,640	52,640
<i>Expense</i>							
2-26-02-113-000 Salaries and Wages	73,804	92,165	87,165	106,727	107,873	108,302	108,302
2-26-02-113-065 Salaries and Wages	2,342	2,943	1,899	2,947	2,555	2,555	2,555
2-26-02-132-000 Benefits - Employer Contribution	17,765	24,887	20,694	23,946	24,591	24,653	24,653
2-26-02-136-000 Workers Compensation	1,043	925	1,054	1,153	1,453	1,477	1,328
2-26-02-211-000 Travel Expense	865	1,600	1,045	1,600	1,600	1,600	1,600
2-26-02-217-000 Phone & Internet	1,399	1,616	1,084	1,650	1,650	1,650	1,650
2-26-02-223-000 Registration & Tuition	50	1,210	704	1,400	1,500	1,500	1,500
2-26-02-225-000 Memberships	0	253	57	250	250	250	250
2-26-02-529-000 Small Tools & Equipment Supplies	6,449	4,899	413	4,800	4,500	4,500	4,500
2-26-02-660-000 Amortization Expense	3,899	5,064	0	5,400	3,821	4,012	4,213
<i>Expense Total</i>	107,616	135,561	114,115	149,872	149,793	150,499	150,551
26-02 Bylaw Enforcement General Net Total	(54,023)	(94,551)	(33,435)	(102,232)	(87,153)	(97,859)	(97,911)

Multi-Yr Budget

Budget Year: 2020

26-08 Animal and Pest Control

Revenue

1-26-08-525-000 Dog License	12,180	12,120	10,933	12,250	12,250	12,250	12,250
1-26-08-535-000 Animal Impounding & Fines	155	505	220	500	500	500	500

Revenue Total

12,335	12,625	11,153	12,750	12,750	12,750	12,750
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Expense

2-26-08-219-000 Miscellaneous Services	2,190	2,020	0	0	0	0	0
2-26-08-219-001 Animal Administration Fee (Euthanasia)	0	0	125	2,040	1,500	1,500	1,500
2-26-08-519-000 General Goods and Supplies	846	1,212	12	1,200	20,000	20,000	20,000

Expense Total

3,036	3,232	137	3,240	21,500	21,500	21,500
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26-08 Animal and Pest Control Net Total

9,299	9,393	11,015	9,510	(8,750)	(8,750)	(8,750)
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Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
26-11 Weed Control							
<i>Expense</i>							
2-26-11-113-000 Salaries and Wages	0	0	0	0	0	0	0
2-26-11-113-031 Salaries and Wages	14,334	16,160	15,069	20,367	21,759	21,759	21,759
2-26-11-132-000 Benefits - Employer Contribution	0	4,385	0	4,453	4,802	4,893	4,713
2-26-11-136-000 Workers Compensation	96	158	92	216	270	274	265
2-26-11-519-000 General Goods and Supplies	656	2,800	1,450	2,800	2,500	2,500	2,500
<i>Expense Total</i>	15,086	23,503	16,610	27,835	29,330	29,425	29,236
26-11 Weed Control Net Total	(15,086)	(23,503)	(16,610)	(27,835)	(29,330)	(29,425)	(29,236)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
26-65 Bylaw Vehicle and Equipment							
<i>Expense</i>							
2-26-65-520-148 R&M Supplies - '14 NISSAN ROGUE	2,544	1,872	548	0	0	0	0
2-26-65-520-187 R & M Supplies - '08 Dodge Ram	0	0	151	1,500	1,500	1,500	1,500
<i>Expense Total</i>	2,544	1,872	700	1,500	1,500	1,500	1,500
26-65 Bylaw Vehicle and Equipment Net Total	(2,544)	(1,872)	(700)	(1,500)	(1,500)	(1,500)	(1,500)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
27-00 Building & Development							
<i>Revenue</i>							
1-27-00-527-000 Commissions Gas/Electric/Plumbing/B	11,582	15,000	8,452	15,500	16,000	16,500	0
<i>Revenue Total</i>	11,582	15,000	8,452	15,500	16,000	16,500	0
<i>Expense</i>							
2-27-00-113-000 Salaries and Wages	78,103	63,839	57,827	65,111	65,528	65,528	65,528
2-27-00-132-000 Benefits - Employer Contribution	21,110	17,165	12,876	16,210	14,992	15,322	14,667
2-27-00-136-000 Workers Compensation	665	614	638	690	796	810	782
2-27-00-211-000 Travel Expense	3,249	3,000	2,464	3,050	1,400	1,450	1,500
2-27-00-217-000 Phone & Internet	922	1,200	700	1,200	1,200	1,200	1,200
2-27-00-223-000 Registration & Tuition	1,532	2,000	1,076	2,000	1,500	1,500	1,500
2-27-00-225-000 Memberships	320	320	375	335	420	450	500
2-27-00-234-000 Contract Inspections	26,960	2,020	0	2,000	2,000	2,000	2,000
2-27-00-511-000 General Goods and Supplies	517	1,010	917	1,020	1,030	1,040	1,050
<i>Expense Total</i>	133,376	91,168	76,874	91,616	88,867	89,301	88,728
27-00 Building & Development Net Total	(121,794)	(76,168)	(68,422)	(76,116)	(72,867)	(72,801)	(88,728)

Multi-Yr Budget

Budget Year: 2020

31-00 Public Services

Revenue

1-31-00-419-000 Custom Service - General

Revenue Total

31-00 Public Services Net Total

2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
0	1,000	0	1,000	1,000	1,000	1,000
0	1,000	0	1,000	1,000	1,000	1,000
0	1,000	0	1,000	1,000	1,000	1,000

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
31-02 Public Services General							
<i>Expense</i>							
2-31-02-113-000 Salaries and Wages	131,636	141,287	99,088	140,012	137,507	138,269	138,718
2-31-02-113-065 Salaries and Wages	0	0	0	0	0	0	0
2-31-02-113-066 Salaries and Wages	31,041	34,303	28,372	33,382	37,830	37,830	37,830
2-31-02-132-000 Benefits - Employer Contribution	41,209	38,522	36,663	36,397	39,675	39,804	39,877
2-31-02-136-000 Workers Compensation	1,501	1,509	1,387	1,806	2,091	2,097	2,102
2-31-02-140-000 Staff Relations	532	1,500	485	1,850	1,900	1,950	1,950
2-31-02-211-000 Travel Expense	2,422	4,000	2,141	4,000	4,000	4,000	4,000
2-31-02-218-000 Mobile Phone (2.26.02.217.0	3,494	3,434	1,289	3,500	3,500	3,500	3,750
2-31-02-223-000 Registration & Tuition	3,834	4,800	1,610	7,000	7,000	7,000	7,000
2-31-02-225-000 Memberships	1,334	1,550	840	1,550	1,550	1,550	1,550
2-31-02-253-000 Contracted R & M Equipment	402	700	992	662	874	884	894
2-31-02-504-000 Machines & Equipment (Under \$5,000)	137	4,000	0	4,000	4,000	4,250	4,250
2-31-02-511-000 General Goods and Supplies	7,196	10,100	4,756	10,500	10,500	10,500	10,500
2-31-02-660-000 Amortization Expense	34,557	32,094	0	34,729	47,116	49,472	51,946
<i>Expense Total</i>	259,295	277,800	177,623	279,388	297,543	301,105	304,368
31-02 Public Services General Net Total	(259,295)	(277,800)	(177,623)	(279,388)	(297,543)	(301,105)	(304,368)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
32-00 Transportation							
<i>Revenue</i>							
1-32-00-411-000 Inspections - As Requested, Doc for Tender Process, Street Repair	13,700	10,000	7,000	0	0	0	0
1-32-00-411-003 Street Repair	0	0	0	10,200	10,000	10,000	10,000
1-32-00-412-000 Sidewalk, Curb & Gutter Repair	9,525	5,000	0	6,000	6,000	6,000	6,000
1-32-00-490-000 Sales Rev (Promotion, Golf Course Pumping Water, Cemetery)	0	500	0	0	0	0	0
1-32-00-491-000 Miscellaneous Revenue	0	0	0	500	500	500	500
<i>Revenue Total</i>	23,225	15,500	7,000	16,700	16,500	16,500	16,500
32-00 Transportation Net Total	23,225	15,500	7,000	16,700	16,500	16,500	16,500

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
32-06 Transportation General							
<i>Expense</i>							
2-32-06-113-000 Salaries and Wages	111,542	116,401	112,745	117,280	118,307	118,748	119,197
2-32-06-113-065 Salaries and Wages	52,180	60,336	42,498	60,412	52,377	52,377	52,377
2-32-06-113-066 Salaries and Wages	0	0	0	0	31,295	31,295	31,295
2-32-06-132-000 Benefits - Employer Contribution	36,062	40,016	33,523	38,849	49,180	49,252	49,326
2-32-06-136-000 Workers Compensation	1,259	1,578	1,439	1,884	2,461	2,501	2,439
2-32-06-251-000 Contracted R & M	66,750	135,000	107,053	132,000	134,500	137,000	0
2-32-06-254-000 Software Mtce & Licenses; Street Lighting for Roads	103,467	100,000	0	0	0	0	0
2-32-06-254-002 Street Lighting	0	0	63,863	100,000	100,000	100,000	108,243
2-32-06-257-000 Contracted R & M Railway Crossings	6,796	9,000	6,138	11,000	11,000	11,000	11,000
2-32-06-527-000 R & M Supplies - Gravel and Sand	38,115	34,500	10,915	36,600	48,000	48,000	48,000
2-32-06-529-000 Small Tools & Equipment Supplies	1,431	2,000	1,804	2,000	2,000	2,000	2,000
2-32-06-530-000 R & M Supplies Building	17,284	20,000	13,080	20,000	20,000	20,000	20,000
2-32-06-539-000 R & M Supplies Road Signs	5,356	5,000	4,972	5,100	5,500	5,500	5,500
2-32-06-660-000 Amortization Expense	1,709,884	1,751,578	0	1,840,133	1,779,202	1,868,162	1,961,571
2-32-06-762-000 Contributed to Reserves	129,833	10,000	10,000	10,000	10,000	10,000	10,000
2-32-06-831-000 Debenture Debt - Interest	94,486	98,271	0	86,828	76,685	66,583	55,977
2-32-06-832-000 Debenture Debt - Principal	231,247	231,248	0	209,777	211,589	221,692	184,982
<i>Expense Total</i>	2,605,692	2,614,928	408,031	2,671,863	2,652,097	2,744,110	2,661,908
32-06 Transportation General Net Total	(2,605,692)	(2,614,928)	(408,031)	(2,671,863)	(2,652,097)	(2,744,110)	(2,661,908)

Multi-Yr Budget

Budget Year: 2020

32-10 Sidewalks

Expense

2-32-10-251-000 Contracted R & M

2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
54,813	65,000	38,951	80,000	80,000	85,000	85,000

2-32-10-530-000 R & M Supplies Building

14	500	0	500	500	500	500
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Expense Total

54,827	65,500	38,951	80,500	80,500	85,500	85,500
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32-10 Sidewalks Net Total

(54,827)	(65,500)	(38,951)	(80,500)	(80,500)	(85,500)	(85,500)
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Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
32-62 Shop							
<i>Expense</i>							
2-32-62-113-000 Salaries and Wages	82,711	78,795	97,088	90,340	91,143	91,452	91,766
2-32-62-132-000 Benefits - Employer Contribution	20,561	21,822	20,280	21,201	22,454	22,505	22,556
2-32-62-136-000 Workers Compensation	917	772	1,144	958	1,110	1,114	1,118
2-32-62-217-000 Phone & Internet	6,240	7,000	3,277	7,000	7,000	7,000	7,000
2-32-62-237-000 Special Services: Contracted or Janitorial	6,360	6,424	6,500	6,360	7,800	7,800	8,000
2-32-62-252-000 Contracted R & M Building	11,388	10,000	2,458	15,000	15,000	15,000	15,000
2-32-62-253-000 Contracted R & M Equipment	17,142	25,000	11,965	12,800	16,000	9,000	1,000
2-32-62-512-000 Protective Clothing and Supplies	3,953	4,000	2,400	4,000	4,000	4,000	4,000
2-32-62-519-000 General Goods and Supplies	2,338	4,000	2,958	4,000	4,000	4,000	4,000
2-32-62-521-000 Gas & Oil	95,896	80,000	61,183	85,000	100,000	105,000	110,000
2-32-62-529-000 Small Tools & Equipment Supplies	4,190	4,500	3,144	5,000	5,000	5,000	5,000
2-32-62-530-000 R & M Supplies Building	1,585	1,500	864	1,500	1,500	1,500	1,500
2-32-62-540-000 Utilities	15,047	11,000	8,810	15,000	15,000	15,000	15,000
<i>Expense Total</i>	268,328	254,812	222,072	268,159	290,007	288,370	285,940
32-62 Shop Net Total	(268,328)	(254,812)	(222,072)	(268,159)	(290,007)	(288,370)	(285,940)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
32-65 Transportation - R&M Supplies							
<i>Expense</i>							
2-32-65-265-000 Equipment Rental	435	2,000	1,205	2,000	2,000	2,000	2,000
2-32-65-520-000 Graveliners	2,165	4,000	4,825	4,000	6,500	6,500	6,500
2-32-65-520-095 R & M Supplies - Bobcat Trailer	848	1,400	49	500	500	500	500
2-32-65-520-102 R & M Supplies - '95 John Deere 770	5,074	5,000	15,531	19,000	9,000	9,000	9,000
2-32-65-520-110 R & M Supplies - Case 580SM Backhoe	5,416	16,350	34,104	34,250	16,800	4,000	0
2-32-65-520-114 R & M Supplies - Air Compressor w/	109	500	338	500	500	500	500
2-32-65-520-115 R & M Supplies - '04 GMC Sierra 350	199	0	956	0	0	0	0
2-32-65-520-116 R & M Supplies - '04 Portable Gener	0	1,500	0	1,500	1,500	1,500	1,500
2-32-65-520-118 R & M Supplies - '05 Chev. 3ton Tru	1,617	0	1,834	2,000	2,000	2,000	0
2-32-65-520-119 R & M Supplies - '06 International	8,479	15,000	7,666	3,500	3,500	3,500	0
2-32-65-520-121 R & M Supplies - '05 New Holland Tr	0	0	4,992	7,000	8,000	10,000	10,000
2-32-65-520-135 R & M Supplies - '09 Elgin Street S	7,688	10,000	9,801	12,500	10,500	10,750	11,000
2-32-65-520-136 R & M Supplies - '10 Ford F150 Supe	212	1,000	1,224	2,000	1,000	1,000	1,000
2-32-65-520-138 R & M Supplies - '10 Ford F150 Supe	289	1,000	1,444	2,000	2,300	1,000	1,000
2-32-65-520-144 R & M Supplies - '13 Bobcat Skid St	5,403	7,750	639	2,000	3,500	6,000	2,000
2-32-65-520-147 R & M Supplies - '13 GMC Sierra 150	180	1,000	1,565	3,200	1,000	1,000	1,000
2-32-65-520-151 R & M Supplies - '14 Land Pride Fla	0	0	1,626	1,500	1,500	1,500	1,500
2-32-65-520-154 R & M Supplies - '13 Shulte Mower	0	0	1,065	1,500	1,500	1,500	1,500
2-32-65-520-161 R & M Supplies - '16 Ford F150	656	0	793	0	0	0	0
2-32-65-520-162 R & M Supplies - '16 Ford F150	976	1,000	137	1,000	1,000	2,300	1,000
2-32-65-520-164 R & M Supplies - '17 Freightliner T	1,174	5,000	2,767	5,500	12,000	6,000	6,000
2-32-65-520-166 R & M Supplies - '16 Bobcat Snowblo	144	500	0	500	500	500	500
2-32-65-520-169 R & M Supplies - Grader	7,460	9,000	6,510	9,000	25,500	9,000	9,000

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
32-65 Transportation - R&M Supplies							
2-32-65-520-170 R & M Supplies - Drum Roller	0	1,000	105	1,000	1,000	1,000	1,000
2-32-65-520-174 R & M Supplies - Sander Spreader	4,529	2,500	1,157	2,500	2,500	2,500	0
2-32-65-520-175 R & M Supplies - Asphalt Crack Sealer	99	750	0	750	750	750	750
2-32-65-520-176 R & M Supplies - Gravel/Plow Truck	0	2,500	0	2,500	5,000	5,000	10,000
2-32-65-520-177 R & M Supplies - Crane Truck	1,081	2,500	472	2,500	4,000	4,500	5,000
2-32-65-520-178 R & M Supplies - Pickup Truck	824	1,000	186	1,000	1,000	2,500	1,000
2-32-65-520-183 R & M Supplies - Generator/Light Tower	0	0	0	500	500	500	500
2-32-65-520-191 R & M Supplies - Backhoe	0	0	0	0	2,500	5,000	7,500
2-32-65-520-192 R & M Supplies - Frostbreaker	0	0	0	0	2,000	2,000	2,000
<i>Expense Total</i>	55,057	92,250	100,989	125,700	129,850	103,800	93,250
32-65 Transportation - R&M Supplies Net Total	(55,057)	(92,250)	(100,989)	(125,700)	(129,850)	(103,800)	(93,250)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
37-00 Storm Sewer & Drainage							
<i>Revenue</i>							
1-37-00-423-000 Storm Sewer Installation	0	5,000	0	5,000	5,000	0	0
<i>Revenue Total</i>	0	5,000	0	5,000	5,000	0	0
<i>Expense</i>							
2-37-00-113-000 Salaries and Wages	25,530	30,866	17,844	20,169	20,553	20,660	20,660
2-37-00-113-066 Salaries and Wages	31,041	26,343	28,372	33,382	37,830	37,830	37,830
2-37-00-132-000 Benefits - Employer Contribution	12,261	13,412	10,693	11,810	12,966	12,985	12,985
2-37-00-136-000 Workers Compensation	412	536	375	540	675	675	675
2-37-00-251-000 Contracted R & M	1,667	4,000	2,470	4,000	4,000	4,000	4,000
2-37-00-530-000 R & M Supplies Building	100	2,500	1,900	2,500	2,500	2,500	2,500
2-37-00-531-000 R & M Supplies	1,200	500	18	500	500	500	500
2-37-00-540-000 Utilities	2,877	4,000	1,809	4,500	4,500	4,500	4,500
2-37-00-660-000 Amortization Expense	281,792	253,575	0	293,275	276,906	290,752	305,289
2-37-00-762-000 Contributed to Reserves	10,000	10,000	10,000	10,000	10,000	10,000	10,000
2-37-00-831-000 Debenture Debt - Interest	8,264	8,264	0	4,160	2,941	1,660	1,104
2-37-00-832-000 Debenture Debt - Principal	74,819	74,819	0	23,600	24,819	14,935	6,873
<i>Expense Total</i>	449,964	428,816	73,480	408,436	398,191	400,998	406,917
37-00 Storm Sewer & Drainage Net Total	(449,964)	(423,816)	(73,480)	(403,436)	(393,191)	(400,998)	(406,917)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
37-65 Storm & Drainage R&M Supplies							
<i>Expense</i>							
2-37-65-520-158 R & M Supplies - 2012 Portable Irr	2,773	3,005	2,707	500	2,000	2,000	2,000
<i>Expense Total</i>	2,773	3,005	2,707	500	2,000	2,000	2,000
37-65 Storm & Drainage R&M Supplies Net Total	(2,773)	(3,005)	(2,707)	(500)	(2,000)	(2,000)	(2,000)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
41-00 Water							
<i>Revenue</i>							
1-41-00-421-000 Sale of Goods	2,380,526	2,319,800	1,624,363	2,350,000	2,375,000	2,400,000	2,400,000
1-41-00-422-000 Water On/Off	6,580	12,000	4,810	10,000	10,000	10,000	10,000
1-41-00-423-000 Storm Sewer Installation	8,880	10,000	2,629	10,000	10,000	10,000	10,000
1-41-00-424-000 Sale of Bulk Water	88,287	55,000	48,845	50,000	60,000	60,000	60,000
1-41-00-425-000 Portable Hydrant Meter	0	500	729	500	500	500	500
1-41-00-490-000 Sales Rev (Promotion, Golf Course Pumping Water, Cemetery)	33,745	35,000	0	0	0	0	0
1-41-00-490-003 Pumping Water - Riverview Golf Club	0	0	32,140	35,000	35,000	35,000	35,000
1-41-00-491-000 Miscellaneous Revenue	1,022	3,000	199	3,000	3,000	3,000	3,000
1-41-00-511-000 Penalties	19,037	16,000	16,920	16,000	16,000	16,000	16,000
<i>Revenue Total</i>	2,538,078	2,451,300	1,730,634	2,474,500	2,509,500	2,534,500	2,534,500
41-00 Water Net Total	2,538,078	2,451,300	1,730,634	2,474,500	2,509,500	2,534,500	2,534,500

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
41-02 Water General							
<i>Revenue</i>							
1-41-02-920-000 Contributed from Reserve for Operat	0	210,000	0	217,000	0	0	0
<i>Revenue Total</i>	0	210,000	0	217,000	0	0	0
<i>Expense</i>							
2-41-02-113-000 Salaries and Wages	53,586	73,546	39,420	76,517	60,854	61,282	61,282
2-41-02-113-065 Salaries and Wages	4,685	5,886	3,796	5,894	5,110	5,110	5,110
2-41-02-113-066 Salaries and Wages	37,385	26,343	33,981	39,598	37,830	37,830	37,830
2-41-02-132-000 Benefits - Employer Contribution	48,723	22,696	40,313	22,468	21,967	22,042	22,042
2-41-02-136-000 Workers Compensation	708	895	687	1,246	1,216	1,216	1,216
2-41-02-211-000 Travel Expense	3,973	6,800	2,418	6,800	6,800	6,800	6,800
2-41-02-217-000 Phone & Internet	3,346	3,500	3,001	3,500	3,500	3,750	3,750
2-41-02-223-000 Registration & Tuition	6,821	6,600	2,990	8,600	8,600	8,600	8,600
2-41-02-271-000 Licenses & Permits	278	210,000	9,451	217,000	0	0	0
2-41-02-660-000 Amortization Expense	699,065	505,539	0	743,143	723,051	759,204	797,164
2-41-02-762-000 Contributed to Reserves	460,853	453,777	421,416	421,416	410,324	425,000	425,000
2-41-02-831-000 Debenture Debt - Interest	89,892	89,644	0	86,687	83,646	80,521	77,308
2-41-02-832-000 Debenture Debt - Principal	105,565	105,574	0	108,531	111,572	114,697	117,910
2-41-02-900-000 Uncollectibles	3,606	2,525	33	2,525	2,525	2,525	2,525
2-41-02-910-000 Collection Agency Fee	558	500	75	500	500	500	500
<i>Expense Total</i>	1,519,044	1,513,826	557,580	1,744,426	1,477,495	1,529,077	1,567,037
41-02 Water General Net Total	(1,519,044)	(1,303,826)	(557,580)	(1,527,426)	(1,477,495)	(1,529,077)	(1,567,037)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
41-05 Water Biling and Collection							
<i>Expense</i>							
2-41-05-113-000 Salaries and Wages	18,255	21,323	5,181	23,873	28,627	28,627	28,627
2-41-05-113-012 Salaries and Wages	98,795	104,580	94,349	108,624	127,315	128,087	128,615
2-41-05-132-000 Benefits - Employer Contribution	3,575	32,916	428	31,998	40,118	40,249	40,345
2-41-05-136-000 Workers Compensation	769	1,171	571	1,332	1,806	1,811	1,813
2-41-05-216-000 Postage, Freight & Courier Services	4,037	4,000	3,558	4,000	4,000	4,000	4,000
2-41-05-253-000 Contracted R & M Equipment	0	2,500	341	2,500	19,139	19,275	16,450
2-41-05-511-000 General Goods and Supplies	351	2,000	97	2,000	2,000	2,500	2,500
<i>Expense Total</i>	125,781	168,490	104,525	174,327	223,005	224,550	222,349
41-05 Water Biling and Collection Net Total	(125,781)	(168,490)	(104,525)	(174,327)	(223,005)	(224,550)	(222,349)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
41-08 Water Purification and Treatment							
<i>Expense</i>							
2-41-08-113-000 Salaries and Wages	120,271	125,724	90,603	132,604	136,050	136,050	136,050
2-41-08-132-000 Benefits - Employer Contribution	27,325	28,265	21,601	28,556	30,818	30,818	30,818
2-41-08-136-000 Workers Compensation	1,077	1,089	1,095	1,406	1,657	1,657	1,657
2-41-08-251-000 Contracted R & M	0	3,000	0	3,000	3,000	3,000	3,000
2-41-08-252-000 Contracted R & M Building	7,833	8,000	2,114	8,000	8,000	8,250	8,500
2-41-08-253-000 Contracted R & M Equipment	46,274	61,000	47,311	62,000	60,000	62,500	62,500
2-41-08-529-000 Small Tools & Equipment Supplies	696	3,500	790	3,500	3,500	3,500	3,500
2-41-08-530-000 R & M Supplies Building	0	0	3,009	2,000	3,000	3,000	3,000
2-41-08-531-000 R & M Supplies	96,478	145,000	103,396	152,500	152,500	155,550	158,661
2-41-08-532-000 R & M Supplies Equipment	4,283	5,000	4,641	5,000	5,000	7,500	7,500
2-41-08-533-000 R & M Supplies Equipment	18,730	10,000	1,662	11,000	11,000	11,500	11,500
2-41-08-540-000 Utilities	203,451	140,000	138,295	145,000	150,000	155,000	183,559
2-41-08-762-000 Contributed to Reserves	625,000	625,000	645,000	645,000	645,000	645,000	645,000
<i>Expense Total</i>	1,151,418	1,155,579	1,059,515	1,199,566	1,209,525	1,223,325	1,255,245
41-08 Water Purification and Treatment Net Total	(1,151,418)	(1,155,579)	(1,059,515)	(1,199,566)	(1,209,525)	(1,223,325)	(1,255,245)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
41-09 Water Transmission and Distribution							
<i>Revenue</i>							
1-41-09-920-000 Contributed from Reserve for Operat	0	0	0	0	100,000	100,000	100,000
<i>Revenue Total</i>	0	0	0	0	100,000	100,000	100,000
<i>Expense</i>							
2-41-09-113-000 Salaries and Wages	119,580	138,026	101,641	130,081	133,274	133,480	133,689
2-41-09-132-000 Benefits - Employer Contribution	28,893	30,737	23,897	30,164	32,478	32,512	32,547
2-41-09-136-000 Workers Compensation	1,329	1,171	1,187	1,380	1,623	1,626	1,628
2-41-09-251-000 Contracted R & M	93,256	95,000	72,944	95,000	95,000	95,000	95,000
2-41-09-524-000 Main Replacement Supplies & Service	16,549	22,000	21,218	22,000	22,000	22,000	22,000
2-41-09-530-000 R & M Supplies Building	6,149	15,000	7,955	15,000	100,000	100,000	100,000
2-41-09-534-000 Private Water Services Supplies	(32,716)	0	0	0	0	0	0
2-41-09-540-000 Utilities	1,554	1,000	832	1,500	1,750	2,000	2,000
<i>Expense Total</i>	234,595	302,934	229,674	295,124	386,126	386,618	386,864
41-09 Water Transmission and Distribution Net Total	(234,595)	(302,934)	(229,674)	(295,124)	(286,126)	(286,618)	(286,864)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
41-65 Water - R&M Supplies							
<i>Expense</i>							
2-41-65-520-103 R & M Supplies - '88 Ford Econoline	135	1,010	69	1,000	1,000	1,000	1,000
2-41-65-520-123 R & M Supplies - 07 Hyundai Loader	5,311	16,000	2,593	10,000	22,600	13,800	13,800
2-41-65-520-124 R & M Supplies - 07 Hyundai Excavat	773	3,000	829	3,000	4,000	5,000	5,000
2-41-65-520-129 R & M Supplies - '08 Ford F150 Supe	255	1,000	3,508	500	1,000	1,000	1,000
2-41-65-520-131 R & M Supplies - '08 Bomag 47" Roll	530	1,000	1,047	1,000	1,000	1,000	1,000
2-41-65-520-140 R & M Supplies - '11 GMC Sierra Tru	1,033	1,000	1,310	2,200	1,000	1,000	1,000
2-41-65-520-143 R & M Supplies - '12 GMC Sierra Tru	59	1,000	324	1,000	2,300	1,000	1,000
2-41-65-520-161 R & M Supplies - '16 Ford F150	312	1,000	0	1,000	1,000	2,300	1,000
2-41-65-520-168 R & M Supplies - Water Pickup	976	1,000	111	1,000	1,000	3,000	1,000
2-41-65-520-182 R & M Supplies - Scissor Lift	0	0	716	500	500	500	500
2-41-65-520-190 2019 Chevrolet Silverado Truck	0	0	140	1,000	1,000	1,000	1,000
<i>Expense Total</i>	9,383	26,010	10,647	22,200	36,400	30,600	27,300
41-65 Water - R&M Supplies Net Total	(9,383)	(26,010)	(10,647)	(22,200)	(36,400)	(30,600)	(27,300)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
42-00 Sanitary Sewer							
<i>Revenue</i>							
1-42-00-421-000 Sale of Goods	1,241,525	1,108,619	853,579	1,109,000	1,110,000	1,110,000	1,110,000
1-42-00-423-000 Storm Sewer Installation	8,100	5,050	5,125	5,050	5,050	5,050	5,050
<i>Revenue Total</i>	1,249,625	1,113,669	858,704	1,114,050	1,115,050	1,115,050	1,115,050
42-00 Sanitary Sewer Net Total	1,249,625	1,113,669	858,704	1,114,050	1,115,050	1,115,050	1,115,050

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
42-09 Sanitary Sewer General							
<i>Expense</i>							
2-42-09-113-000 Salaries and Wages	118,700	127,045	120,858	184,349	164,569	164,891	164,891
2-42-09-113-012 Salaries and Wages	56,089	59,710	54,223	61,601	74,364	74,808	75,122
2-42-09-113-065 Salaries and Wages	2,178	1,472	948	1,473	1,277	1,277	1,277
2-42-09-113-066 Salaries and Wages	31,041	26,343	28,372	33,382	37,830	37,830	37,830
2-42-09-132-000 Benefits - Employer Contribution	50,727	53,326	45,436	63,950	69,124	69,256	69,313
2-42-09-136-000 Workers Compensation	1,825	1,994	1,896	2,905	3,291	3,294	3,295
2-42-09-216-000 Postage, Freight & Courier Services	3,859	3,800	3,551	3,800	4,000	4,000	4,000
2-42-09-218-000 Mobile Phone (2.26.02.217.0	1,630	2,000	1,304	2,000	2,000	2,000	2,000
2-42-09-251-000 Contracted R & M	12,509	22,500	1,141	22,500	22,500	22,500	22,500
2-42-09-259-000 Contracted R & M	15,030	20,000	5,370	20,000	20,000	20,000	20,000
2-42-09-351-000 Medicine Hat Treatment SVC/Garbage Tonnage Charges	630,215	501,000	0	0	0	0	0
2-42-09-351-001 Medicine Hat Treatment Service	0	0	273,425	501,000	510,000	515,000	525,000
2-42-09-511-000 General Goods and Supplies	0	4,000	905	4,000	4,000	4,000	4,000
2-42-09-530-000 R & M Supplies Building	960	1,000	181	1,000	1,000	1,000	1,000
2-42-09-532-000 R & M Supplies Equipment	2,147	5,000	14,276	20,000	5,000	5,000	5,000
2-42-09-540-000 Utilities	8,787	9,700	6,739	9,700	10,000	10,000	10,000
2-42-09-660-000 Amortization Expense	229,238	229,238	0	244,455	262,008	275,109	288,864
2-42-09-762-000 Contributed to Reserves	298,383	272,768	177,589	177,589	180,294	30,000	30,000
2-42-09-900-000 Uncollectibles	2,981	707	27	2,500	2,500	2,500	2,500
2-42-09-910-000 Collection Agency Fee	411	303	50	300	300	300	325
<i>Expense Total</i>	1,466,712	1,341,907	736,291	1,356,505	1,374,058	1,242,766	1,266,917
42-09 Sanitary Sewer General Net Total	(1,466,712)	(1,341,907)	(736,291)	(1,356,505)	(1,374,058)	(1,242,766)	(1,266,917)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
42-65 Sanitary Sewer - R&M Supplies							
<i>Expense</i>							
2-42-65-520-156 R & M Supplies - '15 Sewer Flush Tr	965	1,000	60	2,000	3,000	4,000	4,000
<i>Expense Total</i>	965	1,000	60	2,000	3,000	4,000	4,000
42-65 Sanitary Sewer - R&M Supplies Net Total	(965)	(1,000)	(60)	(2,000)	(3,000)	(4,000)	(4,000)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
43-00 Garbage Collection							
<i>Revenue</i>							
1-43-00-421-000 Sale of Goods	694,754	529,184	497,798	601,543	607,558	613,634	619,770
1-43-00-920-000 Contributed from Reserve for Operat	44,044	50,000	0	0	50,000	50,000	50,000
<i>Revenue Total</i>	738,799	579,184	497,798	601,543	657,558	663,634	669,770
43-00 Garbage Collection Net Total	738,799	579,184	497,798	601,543	657,558	663,634	669,770

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
43-09 Garbage Collection & Distribution							
<i>Expense</i>							
2-43-09-113-000 Salaries and Wages	100,965	97,798	81,109	94,763	95,912	96,233	96,233
2-43-09-113-012 Salaries and Wages	48,792	51,000	47,181	53,281	62,344	62,703	62,929
2-43-09-113-065 Salaries and Wages	11,874	16,188	10,437	16,208	14,052	14,052	14,052
2-43-09-132-000 Benefits - Employer Contribution	41,303	43,418	33,056	39,085	41,755	41,871	41,912
2-43-09-136-000 Workers Compensation	1,283	1,583	1,255	1,697	2,038	2,040	2,041
2-43-09-216-000 Postage, Freight & Courier Services	3,859	3,800	3,386	3,800	4,000	4,000	4,000
2-43-09-351-000 Medicine Hat Treatment SVC/Garbage Tonnage Charges	150,233	120,000	0	0	0	0	0
2-43-09-351-002 Garbage Tonnage Charges	0	0	141,051	170,000	170,000	175,000	175,000
2-43-09-504-000 Machines & Equipment (Under \$5,000)	44,044	51,500	0	1,500	51,500	51,500	51,500
2-43-09-511-000 General Goods and Supplies	1,025	2,000	977	2,000	2,000	2,000	2,000
2-43-09-521-000 Gas & Oil	25,000	25,000	30,000	30,000	32,000	34,000	38,000
2-43-09-530-000 R & M Supplies Building	10,023	15,000	9,944	15,000	15,000	15,000	15,000
2-43-09-660-000 Amortization Expense	33,928	41,141	0	48,812	53,249	55,912	58,707
2-43-09-762-000 Contributed to Reserves	106,397	106,397	110,208	110,208	112,956	60,000	60,000
2-43-09-900-000 Uncollectibles	1,863	300	18	300	300	300	300
2-43-09-910-000 Collection Agency Fee	178	200	32	200	200	200	200
<i>Expense Total</i>	580,768	575,325	468,654	586,855	657,307	614,812	621,875
43-09 Garbage Collection & Distribution Net Total	(580,768)	(575,325)	(468,654)	(586,855)	(657,307)	(614,812)	(621,875)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
43-65 Garbage Collection - R&M Supplies							
<i>Expense</i>							
2-43-65-520-128 R & M Supplies - '08 Interna SF637	7,975	25,000	8,099	35,500	30,000	30,000	30,000
2-43-65-520-157 R & M Supplies - '15 Garbage Truck	19,998	20,000	15,401	28,000	21,000	26,500	26,500
2-43-65-520-193 R & M Supplies - Garbage Truck	0	0	0	0	2,500	7,500	15,000
<i>Expense Total</i>	27,974	45,000	23,500	63,500	53,500	64,000	71,500
43-65 Garbage Collection - R&M Supplies Net Total	(27,974)	(45,000)	(23,500)	(63,500)	(53,500)	(64,000)	(71,500)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
51-00 Family & Community Support Services							
<i>Revenue</i>							
1-51-00-410-000 Other Fire Calls, Community Garden Memberships	759	0	0	0	0	0	0
1-51-00-410-001 Community Garden Memberships	0	0	1,765	400	400	400	400
1-51-00-495-000 Volunteer Recognition	920	1,200	780	1,300	1,400	1,400	1,400
1-51-00-591-000 Non Government Grant	3,328	1,050	13,738	1,050	1,050	1,050	1,050
1-51-00-840-000 Provincial Grants	142,656	142,656	158,964	142,656	142,656	142,656	142,656
<i>Revenue Total</i>	147,663	144,906	175,247	145,406	145,506	145,506	145,506
<i>Expense</i>							
2-51-00-113-000 Salaries and Wages	88,534	83,581	78,406	74,555	72,985	73,199	73,199
2-51-00-132-000 Benefits - Employer Contribution	14,673	23,268	16,255	19,033	19,706	19,738	19,738
2-51-00-136-000 Workers Compensation	936	813	856	786	881	881	881
2-51-00-140-000 Staff Relations	0	0	0	50	100	100	100
2-51-00-202-000 Cost of Meals-Contract Svc; Liaison Worker; Home Support Svc	628	0	0	0	0	0	0
2-51-00-202-004 Cost of Community Garden	0	0	1,015	400	400	400	400
2-51-00-211-000 Travel Expense	2,591	3,900	52	4,040	4,180	4,200	4,200
2-51-00-216-000 Postage, Freight & Courier Services	262	732	450	730	730	730	730
2-51-00-217-000 Phone & Internet	1,614	1,010	1,597	1,020	1,020	1,020	1,020
2-51-00-221-000 Public Relations, Promotions & Adve	6,321	6,000	5,774	5,290	5,480	5,760	5,760
2-51-00-223-000 Registration & Tuition	1,841	1,525	94	1,560	1,600	1,600	1,600
2-51-00-225-000 Memberships	753	850	828	865	880	900	900
2-51-00-231-000 Professional Services: Audit; Planning & Devpt Studies	2,441	1,683	0	0	0	0	0
2-51-00-231-001 Professional Service: Audit	0	0	1,206	1,700	1,648	1,689	1,732
2-51-00-237-000 Special Services: Contracted or Janitorial	1,098	1,212	780	1,098	936	936	950

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
51-00 Family & Community Support Services							
2-51-00-244-000 Office Space/Facility Rent for FCSS	2,400	2,400	2,400	2,400	2,400	2,400	2,400
2-51-00-253-000 Contracted R & M Equipment	0	808	0	3,498	2,585	2,615	2,740
2-51-00-511-000 General Goods and Supplies	3,519	1,212	4,019	1,250	1,250	1,250	1,250
2-51-00-540-000 Utilities	1,484	1,364	851	1,350	1,350	1,350	1,350
<i>Expense Total</i>	129,095	130,358	114,583	119,624	118,131	118,767	118,949
51-00 Family & Community Support Services	18,568	14,548	60,664	25,782	27,375	26,739	26,557
Net Total							

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
51-04 Meals on Wheels							
<i>Revenue</i>							
1-51-04-450-000 Meals on Wheels, Home Support Services	3,882	6,666	0	0	0	0	0
1-51-04-450-002 Meals on Wheels	0	0	8,684	6,600	6,600	6,600	660
<i>Revenue Total</i>	3,882	6,666	8,684	6,600	6,600	6,600	660
<i>Expense</i>							
2-51-04-202-000 Cost of Meals-Contract Svc; Liaison Worker; Home Support Svc	6,210	11,514	0	0	0	0	0
2-51-04-202-001 Cost of Meals - Contract Services	0	0	13,074	11,400	11,400	11,400	11,400
2-51-04-203-000 Program Supplies	949	808	606	800	800	800	800
<i>Expense Total</i>	7,159	12,322	13,679	12,200	12,200	12,200	12,200
51-04 Meals on Wheels Net Total	(3,277)	(5,656)	(4,996)	(5,600)	(5,600)	(5,600)	(11,540)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
51-07 Youth Project							
<i>Expense</i>							
2-51-07-202-000 Cost of Meals-Contract Svc; Liaison Worker; Home Support Svc	24,000	24,000	0	0	0	0	0
2-51-07-202-002 PRRD Family School Liaison Worker	0	0	13,392	24,000	24,000	24,000	24,000
2-51-07-770-000 Town Contribution to Other Org, Community Development	12,000	12,000	9,000	12,000	12,000	12,000	12,000
<i>Expense Total</i>	36,000	36,000	22,392	36,000	36,000	36,000	36,000
51-07 Youth Project Net Total	(36,000)	(36,000)	(22,392)	(36,000)	(36,000)	(36,000)	(36,000)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
51-08 Home Care							
<i>Revenue</i>							
1-51-08-450-000 Meals on Wheels, Home Support Services	273	1,465	0	0	0	0	0
1-51-08-450-001 Home Support Services	0	0	183	500	600	700	700
<i>Revenue Total</i>	273	1,465	183	500	600	700	700
<i>Expense</i>							
2-51-08-202-000 Cost of Meals-Contract Svc; Liaison Worker; Home Support Svc	336	2,727	0	0	0	0	0
2-51-08-202-003 Home Support Services Contract	0	0	697	2,700	2,700	2,700	2,700
2-51-08-202-005 Meal Subsidy	0	0	0	0	6,240	6,240	6,240
<i>Expense Total</i>	336	2,727	697	2,700	8,940	8,940	8,940
51-08 Home Care Net Total	(63)	(1,262)	(514)	(2,200)	(8,340)	(8,240)	(8,240)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
51-09 Other Community Programs							
<i>Expense</i>							
2-51-09-770-000 Town Contribution to Other Org, Community Development	11,138	17,803	0	0	0	0	0
2-51-09-770-002 Community Development	1,500	0	32,216	17,803	17,800	17,800	17,800
<i>Expense Total</i>	12,638	17,803	32,216	17,803	17,800	17,800	17,800
51-09 Other Community Programs Net Total	(12,638)	(17,803)	(32,216)	(17,803)	(17,800)	(17,800)	(17,800)

Multi-Yr Budget

Budget Year: 2020

53-00 Special Transit

Expense

2-53-00-350-000 Special Transit

Expense Total

53-00 Special Transit Net Total

2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
65,553	63,600	58,101	67,520	60,102	61,000	62,000
65,553	63,600	58,101	67,520	60,102	61,000	62,000
(65,553)	(63,600)	(58,101)	(67,520)	(60,102)	(61,000)	(62,000)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
56-00 Cemetery							
<i>Revenue</i>							
1-56-00-490-000 Sales Rev (Promotion, Golf Course Pumping Water, Cemetery)	18,043	23,230	0	0	0	0	0
1-56-00-490-002 Cemetery Revenue	0	0	26,466	23,462	23,462	23,462	23,462
<i>Revenue Total</i>	18,043	23,230	26,466	23,462	23,462	23,462	23,462
56-00 Cemetery Net Total	18,043	23,230	26,466	23,462	23,462	23,462	23,462

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
56-08 Cemetery General							
<i>Expense</i>							
2-56-08-113-000 Salaries and Wages	14,460	28,654	12,772	27,334	33,199	33,257	33,317
2-56-08-132-000 Benefits - Employer Contribution	3,900	4,495	3,322	4,582	5,073	5,082	5,092
2-56-08-136-000 Workers Compensation	161	186	151	290	404	405	406
2-56-08-251-000 Contracted R & M	3,852	5,000	2,928	5,000	5,000	5,000	5,000
2-56-08-256-000 Contracted R & M Parks, Courts, Diamonds	0	0	0	0	5,000	5,000	5,000
2-56-08-519-000 General Goods and Supplies	233	3,000	833	3,000	9,500	3,000	3,000
2-56-08-520-000 Graveliners	4,425	4,500	2,628	4,500	4,500	4,500	5,000
2-56-08-660-000 Amortization Expense	1,208	1,209	0	1,288	5,184	5,443	5,716
<i>Expense Total</i>	28,239	47,044	22,635	45,994	67,860	61,688	62,531
56-08 Cemetery General Net Total	(28,239)	(47,044)	(22,635)	(45,994)	(67,860)	(61,688)	(62,531)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
61-00 Planning Services and Engineering							
<i>Revenue</i>							
1-61-00-351-000 Zoning/Planning/Subdivision Fees/Pe	6,180	3,687	4,205	3,700	3,750	3,800	0
1-61-00-413-000 Reports, Maps, Faxes, Copies, Development Fees	11,443	12,524	0	0	0	0	0
1-61-00-413-002 Development Fees	0	0	11,537	12,700	12,800	12,900	0
1-61-00-840-000 Provincial Grants	25,000	25,000	0	0	0	0	0
1-61-00-920-000 Contributed from Reserve for Operat	75,000	75,000	0	0	0	0	0
<i>Revenue Total</i>	117,623	116,211	15,742	16,400	16,550	16,700	0
<i>Expense</i>							
2-61-00-113-000 Salaries and Wages	76,507	73,274	25,415	21,700	65,966	65,966	65,966
2-61-00-113-012 Salaries and Wages	0	0	0	0	18,692	18,791	18,893
2-61-00-132-000 Benefits - Employer Contribution	12,824	14,971	4,674	5,639	19,759	19,779	19,800
2-61-00-136-000 Workers Compensation	425	208	294	230	970	975	970
2-61-00-233-000 Professional Services: Planner	7,608	26,200	10,434	60,111	9,000	9,000	9,000
2-61-00-511-000 General Goods and Supplies	1,212	3,110	1,790	3,240	2,700	2,750	2,800
<i>Expense Total</i>	98,575	117,763	42,607	90,920	117,088	117,262	117,429
61-00 Planning Services and Engineering Net Total	19,048	(1,553)	(26,865)	(74,520)	(100,538)	(100,562)	(117,429)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
66-00 Subdivision and Land Development							
<i>Revenue</i>							
1-66-00-411-000 Inspections - As Requested, Doc for Tender Process, Street Repair	0	505	0	0	0	0	0
1-66-00-411-002 Documentation for the Tender Process	0	0	0	510	515	530	0
1-66-00-480-000 Land Sales	406,491	425,000	121,266	425,000	425,000	425,000	425,000
1-66-00-491-000 Miscellaneous Revenue	500	0	0	0	0	0	0
1-66-00-921-000 Contributed from Reserve for Operat	0	65,000	0	75,000	65,000	0	0
<i>Revenue Total</i>	406,991	490,505	121,266	500,510	490,515	425,530	425,000
<i>Expense</i>							
2-66-00-113-000 Salaries and Wages	188,759	148,293	177,557	202,573	114,941	114,941	114,941
2-66-00-113-066 Salaries and Wages	0	38,060	0	0	0	0	0
2-66-00-132-000 Benefits - Employer Contribution	36,932	35,803	39,022	42,491	25,674	25,674	25,674
2-66-00-136-000 Workers Compensation	1,817	2,200	1,920	2,010	1,320	1,320	1,320
2-66-00-211-000 Travel Expense	2,355	8,100	0	8,300	6,000	6,000	0
2-66-00-216-000 Postage, Freight & Courier Services	164	1,414	368	1,428	1,442	1,500	0
2-66-00-217-000 Phone & Internet	3,154	3,030	2,759	3,060	3,091	3,120	0
2-66-00-223-000 Registration & Tuition	3,591	11,700	6,023	12,250	13,000	13,350	0
2-66-00-225-000 Memberships	4,527	5,150	1,613	5,400	3,450	4,560	4,670
2-66-00-233-000 Professional Services: Planner	23,160	127,000	58,732	170,111	116,000	52,000	53,000
2-66-00-237-000 Special Services: Contracted or Janitorial	2,196	2,222	1,560	2,196	1,872	1,872	1,900
2-66-00-253-000 Contracted R & M Equipment	3,255	2,020	4,047	4,590	4,682	4,775	0
2-66-00-254-000 Software Mtce & Licenses; Street Lighting for Roads	8,105	15,000	11,731	15,000	29,515	30,315	27,488
2-66-00-504-000 Machines & Equipment (Under \$5,000)	10,421	9,600	749	1,500	1,500	3,500	3,500
2-66-00-511-000 General Goods and Supplies	22,014	35,975	22,182	13,151	12,150	12,400	3,000

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
66-00 Subdivision and Land Development							
2-66-00-540-000 Utilities	2,850	2,525	1,702	2,550	2,576	0	0
2-66-00-660-000 Amortization Expense	16,047	17,760	0	18,107	16,727	17,564	18,443
<i>Expense Total</i>	329,347	465,853	329,965	504,718	353,941	292,891	253,936
66-00 Subdivision and Land Development Net Total	77,644	24,652	(208,699)	(4,208)	136,574	132,639	171,064

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
66-06 Land Development							
<i>Revenue</i>							
1-66-06-920-000 Contributed from Reserve for Operat	0	0	0	8,000	0	0	0
<i>Revenue Total</i>	0	0	0	8,000	0	0	0
<i>Expense</i>							
2-66-06-113-000 Salaries and Wages	0	0	0	0	0	0	0
2-66-06-113-012 Salaries and Wages	33,772	30,719	28,094	31,333	31,962	31,962	31,962
2-66-06-132-000 Benefits - Employer Contribution	0	8,494	0	8,027	8,411	8,411	8,411
2-66-06-136-000 Workers Compensation	187	301	159	332	389	389	389
2-66-06-221-000 Public Relations, Promotions & Adve	3,575	15,650	4,195	14,900	13,800	13,800	13,800
2-66-06-230-000 Cost of Land Sales (Legal, Commiss	902	5,000	398	5,000	5,000	5,000	5,000
2-66-06-249-000 Hardware & Software Upgrade/Replacement; Replot & Survey for Land Dev	0	7,500	0	0	0	0	0
2-66-06-249-002 Replot & Survey (for Land Dev.)	0	0	0	7,500	7,500	7,500	7,500
2-66-06-250-000 Cost of Land Sale (Land Inventory	61,993	75,000	0	75,000	75,000	75,000	75,000
2-66-06-762-000 Contributed to Reserves	221,252	221,252	263,000	263,000	254,500	254,500	254,500
<i>Expense Total</i>	321,681	363,916	295,847	405,093	396,562	396,562	396,562
66-06 Land Development Net Total	(321,681)	(363,916)	(295,847)	(397,093)	(396,562)	(396,562)	(396,562)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
66-65 Planning Services - R&M Supplies							
<i>Expense</i>							
2-66-65-520-130 R&M Supplies - '08 FORD F150	72	505	424	500	500	500	0
<i>Expense Total</i>	72	505	424	500	500	500	0
66-65 Planning Services - R&M Supplies Net Total	(72)	(505)	(424)	(500)	(500)	(500)	0

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
69-00 Building Rental and Land Lease							
<i>Revenue</i>							
1-69-00-564-000 Leases - Commercial,Grazing,Rental,	29,246	31,100	45,583	29,300	54,915	54,915	54,915
<i>Revenue Total</i>	29,246	31,100	45,583	29,300	54,915	54,915	54,915
69-00 Building Rental and Land Lease Net Total	29,246	31,100	45,583	29,300	54,915	54,915	54,915

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
70-06 Rec-Tangle General							
<i>Revenue</i>							
1-70-06-860-000 Grants - Organization & Agencies	17,050	0	11,145	0	0	0	0
<i>Revenue Total</i>	17,050	0	11,145	0	0	0	0
<i>Expense</i>							
2-70-06-113-000 Salaries and Wages	152,653	180,551	74,565	112,053	116,079	116,079	116,079
2-70-06-113-065 Salaries and Wages	3,512	4,415	2,847	4,420	3,832	3,832	3,832
2-70-06-132-000 Benefits - Employer Contribution	40,952	44,641	19,562	25,133	26,362	26,362	26,362
2-70-06-136-000 Workers Compensation	1,489	1,618	925	1,235	1,461	1,461	1,461
2-70-06-217-000 Phone & Internet	805	707	603	700	750	750	750
2-70-06-251-000 Contracted R & M	19,462	25,250	30,131	25,000	21,000	21,000	21,000
2-70-06-252-000 Contracted R & M Building	48,014	15,150	64,575	35,500	16,000	16,000	16,000
2-70-06-253-000 Contracted R & M Equipment	291	2,020	1,954	2,000	2,000	2,000	2,000
2-70-06-513-000 Janitorial Goods and Supplies	2,474	3,030	700	3,000	3,000	3,000	3,000
2-70-06-523-000 Small Tools & Equipment Supplies	419	707	48	750	750	750	750
2-70-06-531-000 R & M Supplies	10,863	9,090	10,078	9,100	9,000	9,000	9,000
2-70-06-532-000 R & M Supplies Equipment	881	1,000	728	1,000	1,000	1,000	0
2-70-06-540-000 Utilities	70,837	70,700	46,677	60,000	70,000	70,000	70,000
2-70-06-660-000 Amortization Expense	14,967	14,967	0	15,960	14,667	15,402	16,173
<i>Expense Total</i>	367,619	373,846	253,394	295,852	285,901	286,636	286,407
70-06 Rec-Tangle General Net Total	(350,569)	(373,846)	(242,249)	(295,852)	(285,901)	(286,636)	(286,407)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
70-65 Rec-Tangle - R&M Supplies							
<i>Expense</i>							
2-70-65-519-000 General Goods and Supplies	0	0	0	0	3,500	3,500	3,500
2-70-65-520-159 R & M Supplies - '15 Zamboni Ice Re	4,936	2,020	4,275	2,100	2,100	2,200	0
<i>Expense Total</i>	4,936	2,020	4,275	2,100	5,600	5,700	3,500
70-65 Rec-Tangle - R&M Supplies Net Total	(4,936)	(2,020)	(4,275)	(2,100)	(5,600)	(5,700)	(3,500)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
72-00 Recreation							
<i>Revenue</i>							
1-72-00-455-000 Miscellaneous Revenue - Pool	2,688	2,778	2,776	2,800	2,800	2,800	2,800
1-72-00-460-000 Pool Lessons	37,271	30,000	31,954	31,000	32,000	32,000	32,000
1-72-00-461-000 Ice Rental	121,945	82,820	101,967	83,000	100,000	100,000	100,000
1-72-00-462-000 Pool Admissions	45,884	33,330	40,929	35,000	40,000	40,000	40,000
1-72-00-463-000 Sport Court Rental	13,963	0	9,234	20,000	10,000	10,000	10,000
1-72-00-464-000 Meeting Rooms/Building/Equipment Re	9,849	5,681	4,726	5,700	5,700	5,700	5,700
1-72-00-467-000 Ball Diamond Rental	4,011	1,454	15,262	2,000	4,000	4,000	4,000
1-72-00-470-000 Campground Rental	25,132	30,300	19,811	30,300	30,000	30,000	30,000
1-72-00-591-000 Non Government Grant	9,250	8,585	0	8,585	8,500	8,500	8,500
1-72-00-840-000 Provincial Grants	20,844	0	0	0	0	0	0
1-72-00-850-000 Local Govt.Conditional Grant - Cypr	12,240	12,240	12,240	12,240	12,240	12,240	12,240
<i>Revenue Total</i>	303,076	207,188	238,900	230,625	245,240	245,240	245,240
<i>Expense</i>							
2-72-00-113-000 Salaries and Wages	65,240	93,005	20,749	56,931	62,231	62,445	62,445
2-72-00-132-000 Benefits - Employer Contribution	781	21,688	723	11,493	12,760	12,791	12,791
2-72-00-136-000 Workers Compensation	445	803	0	599	750	750	750
2-72-00-140-000 Staff Relations	157	707	11	100	100	100	100
2-72-00-211-000 Travel Expense	116	3,636	1,855	3,600	3,600	3,600	3,600
2-72-00-216-000 Postage, Freight & Courier Services	12	909	450	900	900	900	900
2-72-00-217-000 Phone & Internet	1,772	1,717	1,509	1,700	2,000	2,000	2,000
2-72-00-221-000 Public Relations, Promotions & Adve	8,632	7,500	7,520	7,650	7,800	7,900	8,000
2-72-00-223-000 Registration & Tuition	4,542	5,432	6,864	8,035	6,275	6,275	6,275
2-72-00-225-000 Memberships	541	202	185	400	400	400	400

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
72-00 Recreation							
2-72-00-237-000 Special Services: Contracted or Janitorial	1,098	1,111	1,120	1,098	936	936	950
2-72-00-253-000 Contracted R & M Equipment	0	1,010	366	1,000	4,046	4,146	4,153
2-72-00-511-000 General Goods and Supplies	589	1,212	18,971	1,200	1,500	1,500	1,500
2-72-00-512-000 Protective Clothing and Supplies	2,366	2,020	2,851	2,000	3,000	3,000	3,000
2-72-00-540-000 Utilities	1,425	1,364	988	1,350	1,500	1,500	1,500
2-72-00-660-000 Amortization Expense	166,541	173,569	0	143,361	216,156	226,964	238,312
2-72-00-762-000 Contributed to Reserves	128,700	0	0	0	0	0	0
<i>Expense Total</i>	382,956	315,884	64,162	241,416	323,953	335,207	346,676
72-00 Recreation Net Total	(79,879)	(108,696)	174,738	(10,791)	(78,713)	(89,967)	(101,436)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
72-03 Swimming Pool							
<i>Expense</i>							
2-72-03-113-000 Salaries and Wages	139,410	144,853	126,666	128,286	135,909	135,909	135,909
2-72-03-113-031 Salaries and Wages	17,677	0	71,052	90,099	88,975	88,975	88,975
2-72-03-132-000 Benefits - Employer Contribution	12,662	15,920	8,824	29,099	31,644	31,644	31,644
2-72-03-136-000 Workers Compensation	1,134	1,396	1,905	2,316	2,739	2,739	2,739
2-72-03-217-000 Phone & Internet	1,367	808	1,097	1,610	1,800	1,800	1,800
2-72-03-223-000 Registration & Tuition	0	0	0	0	2,000	2,000	2,000
2-72-03-252-000 Contracted R & M Building	9,228	9,090	1,450	9,000	9,000	9,000	9,000
2-72-03-253-000 Contracted R & M Equipment	12,948	15,110	5,746	11,000	11,000	11,000	11,000
2-72-03-511-000 General Goods and Supplies	7,696	5,252	3,189	5,500	5,500	5,500	5,500
2-72-03-530-000 R & M Supplies Building	1,516	5,050	1,404	5,000	5,000	5,000	5,000
2-72-03-531-000 R & M Supplies	10,374	11,110	11,623	11,000	12,000	12,000	12,000
2-72-03-532-000 R & M Supplies Equipment	9,683	9,090	2,969	9,000	9,000	9,000	9,000
2-72-03-540-000 Utilities	16,347	14,140	12,750	14,000	14,000	14,000	14,000
2-72-03-811-000 Over & Short	(58)	51	62	50	50	50	50
<i>Expense Total</i>	239,984	231,870	248,736	315,960	328,617	328,617	328,617
72-03 Swimming Pool Net Total	(239,984)	(231,870)	(248,736)	(315,960)	(328,617)	(328,617)	(328,617)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
72-08 Parks							
<i>Revenue</i>							
1-72-08-920-000 Contributed from Reserve for Operat	0	0	0	0	13,680	13,680	13,680
<i>Revenue Total</i>	0	0	0	0	13,680	13,680	13,680
<i>Expense</i>							
2-72-08-113-000 Salaries and Wages	0	0	0	0	0	0	0
2-72-08-113-031 Salaries and Wages	163,932	176,931	189,976	176,060	203,432	203,432	203,432
2-72-08-113-065 Salaries and Wages	9,370	11,773	7,591	11,788	10,220	10,220	10,220
2-72-08-132-000 Benefits - Employer Contribution	48,241	23,118	57,289	33,225	35,832	35,832	35,832
2-72-08-136-000 Workers Compensation	1,614	1,769	1,403	1,992	2,602	2,602	2,602
2-72-08-256-000 Contracted R & M Parks, Courts, Diamonds	27,245	27,270	14,734	27,000	22,000	22,000	22,000
2-72-08-513-000 Janitorial Goods and Supplies	2,910	3,000	1,176	3,000	4,000	4,000	4,000
2-72-08-529-000 Small Tools & Equipment Supplies	4,886	4,242	6,455	4,200	17,880	17,880	17,880
2-72-08-531-000 R & M Supplies	41,730	41,410	33,112	42,000	37,000	37,000	37,000
2-72-08-540-000 Utilities	7,878	10,908	4,631	9,000	9,000	9,000	9,000
<i>Expense Total</i>	307,807	300,421	316,367	308,264	341,966	341,966	341,966
72-08 Parks Net Total	(307,807)	(300,421)	(316,367)	(308,264)	(328,286)	(328,286)	(328,286)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
72-65 Recreation - R&M Supplies							
<i>Expense</i>							
2-72-65-265-000 Equipment Rental	0	0	1,876	2,000	2,000	2,000	0
2-72-65-520-017 R & M Supplies - '91 Red MF Loader	0	0	464	1,500	1,500	1,500	0
2-72-65-520-049 R & M Supplies - '92 White DODGE 1	1,085	1,010	577	1,100	1,000	1,000	1,000
2-72-65-520-074 R & M Supplies - 38" Tree Spade Att	0	303	0	300	300	300	300
2-72-65-520-096 R & M Supplies - New Holland 6635 R	80	0	0	0	0	0	0
2-72-65-520-099 R & M Supplies - '99 Dodge Ram 1500	772	0	1,215	1,000	1,000	1,000	1,000
2-72-65-520-104 R & M Supplies - 01 Dodge 1/2 Ton	1,468	1,000	1,469	0	0	0	0
2-72-65-520-112 R & M Supplies - '03 Ford F150 1/2	783	1,000	2,313	0	0	0	0
2-72-65-520-113 R & M Supplies - '03 Ford 1/2 Ton	296	1,000	1,710	1,000	1,000	1,000	1,000
2-72-65-520-121 R & M Supplies - '05 New Holland Tr	1,601	0	0	0	0	0	0
2-72-65-520-122 R & M Supplies - '07 Dodge Ram Truc	604	1,000	1,426	1,000	1,000	1,000	1,000
2-72-65-520-125 R & M Supplies - '07 Chevy Silverad	1,571	2,260	111	1,000	1,000	1,000	1,000
2-72-65-520-126 R & M Supplies - '07 Chev 1500	1,616	2,250	1,215	1,000	1,000	1,000	1,000
2-72-65-520-132 R & M Supplies - '08 Kubota Turf Mo	812	1,010	3,074	1,000	1,000	1,000	1,000
2-72-65-520-133 R & M Supplies - '08 Sweepstar Vacu	307	505	678	500	500	500	500
2-72-65-520-137 R & M Supplies - '10 Ford F150 Supe	892	1,010	263	1,000	1,000	1,000	1,000
2-72-65-520-139 R & M Supplies - '10 John Deere 977	2,085	2,020	1,746	2,000	2,000	2,000	2,000
2-72-65-520-145 R & M Supplies - '13 MT6 Tractor	3,847	4,040	3,063	4,000	4,000	4,000	4,000
2-72-65-520-146 R & M Supplies - '13 GMC Sierra Tru	21	1,000	336	1,000	1,000	1,000	1,000
2-72-65-520-150 R & M Supplies - '14 TORO Zero-Turn	405	1,000	0	1,000	1,000	1,000	1,000
2-72-65-520-151 R & M Supplies - '14 Land Pride Fla	1,184	1,500	0	0	0	0	0
2-72-65-520-152 R & M Supplies - '15 Ford F550 1 To	1,697	1,818	38	1,000	1,000	1,000	0

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
72-65 Recreation - R&M Supplies							
2-72-65-520-154 R & M Supplies - '13 Shulte Mower	225	1,500	0	0	0	0	0
2-72-65-520-163 R & M Supplies - '16 Ford F150	1,099	1,010	223	1,000	1,000	1,000	1,000
2-72-65-520-165 R & M Supplies - '16 Conservation S	0	505	0	500	500	500	500
2-72-65-520-171 R & M Supplies - Mower	307	750	852	750	750	750	750
2-72-65-520-172 R & M Supplies - Mower	260	750	623	750	750	750	750
2-72-65-520-173 R & M Supplies - Hydro Seeder	3,442	0	0	500	500	500	500
2-72-65-520-179 R & M Supplies - Tractor	0	1,000	0	1,000	1,000	1,000	1,000
2-72-65-520-180 R & M Supplies - Tractor	0	1,000	0	1,000	1,000	1,000	1,000
2-72-65-520-181 R & M Supplies - Side by Side	817	500	0	500	500	500	500
2-72-65-520-188 R & M Supplies - '08 Dodge Ram	0	0	396	1,500	1,500	1,500	1,500
<i>Expense Total</i>	27,275	30,741	23,669	28,900	28,800	28,800	24,300
72-65 Recreation - R&M Supplies Net Total	(27,275)	(30,741)	(23,669)	(28,900)	(28,800)	(28,800)	(24,300)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
74-00 Culture Services							
<i>Revenue</i>							
1-74-00-455-000 Miscellaneous Revenue - Pool	23,521	22,220	11,862	22,000	22,000	22,000	22,000
1-74-00-464-000 Meeting Rooms/Building/Equipment Re	1,155	5,585	1,247	5,585	5,000	5,000	5,500
1-74-00-466-000 Drop-In Centre Rental (Senior Citiz	4,211	700	3,348	10	10	10	10
1-74-00-490-000 Sales Rev (Promotion, Golf Course Pumping Water, Cemetery)	125	141	0	0	0	0	0
1-74-00-490-001 Promotional Items	0	0	25	145	145	145	145
1-74-00-490-002 Cemetery Revenue	0	0	482	0	0	0	0
1-74-00-491-000 Miscellaneous Revenue	1,500	0	0	50	50	50	50
1-74-00-830-000 Federal Grant	8,160	1,000	2,000	1,000	1,000	1,000	1,000
<i>Revenue Total</i>	38,673	29,647	18,964	28,790	28,205	28,205	28,705
74-00 Culture Services Net Total	38,673	29,647	18,964	28,790	28,205	28,205	28,705

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
74-05 Museum							
<i>Expense</i>							
2-74-05-252-000 Contracted R & M Building	176	0	3,250	2,000	2,000	2,000	2,000
2-74-05-530-000 R & M Supplies Building	0	0	3,019	4,000	4,000	4,000	4,000
2-74-05-540-000 Utilities	6,145	4,343	3,594	4,300	5,000	5,000	5,000
<i>Expense Total</i>	6,321	4,343	9,862	10,300	11,000	11,000	11,000
74-05 Museum Net Total	(6,321)	(4,343)	(9,862)	(10,300)	(11,000)	(11,000)	(11,000)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
74-06 Library							
<i>Expense</i>							
2-74-06-113-000 Salaries and Wages	10,153	10,862	7,782	9,558	9,564	9,564	9,564
2-74-06-132-000 Benefits - Employer Contribution	2,624	2,780	1,933	2,269	2,367	2,367	2,367
2-74-06-136-000 Workers Compensation	95	103	94	101	116	116	116
2-74-06-252-000 Contracted R & M Building	4,713	7,000	792	3,000	3,000	3,000	3,000
2-74-06-530-000 R & M Supplies Building	65	505	166	500	1,000	1,000	1,000
2-74-06-772-000 Library Operational Transfer	174,892	174,892	181,860	181,860	181,860	181,860	181,860
2-74-06-774-000 Shortgrass Library Transfer	28,672	28,333	28,672	28,672	29,232	29,817	29,817
<i>Expense Total</i>	221,215	224,474	221,299	225,961	227,139	227,724	227,724
74-06 Library Net Total	(221,215)	(224,474)	(221,299)	(225,961)	(227,139)	(227,724)	(227,724)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
74-08 Drop in Centre							
<i>Expense</i>							
2-74-08-113-000 Salaries and Wages	10,060	9,611	9,719	12,396	12,440	12,440	12,440
2-74-08-132-000 Benefits - Employer Contribution	2,578	2,426	2,435	2,923	3,050	3,050	3,050
2-74-08-136-000 Workers Compensation	96	87	117	131	152	152	152
2-74-08-217-000 Phone & Internet	445	606	337	600	600	600	600
2-74-08-252-000 Contracted R & M Building	2,614	3,500	5,165	4,000	4,000	4,000	4,000
2-74-08-513-000 Janitorial Goods and Supplies	7,500	7,575	495	600	0	0	0
2-74-08-530-000 R & M Supplies Building	1,022	1,010	794	1,000	1,500	1,500	1,500
2-74-08-540-000 Utilities	7,002	7,878	4,386	7,800	7,800	7,800	7,800
<i>Expense Total</i>	31,316	32,693	23,448	29,451	29,541	29,541	29,541
74-08 Drop in Centre Net Total	(31,316)	(32,693)	(23,448)	(29,451)	(29,541)	(29,541)	(29,541)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
74-10 Other Programs							
<i>Expense</i>							
2-74-10-125-000 Cultural Programs-Contract Wages	20,593	25,000	8,084	25,000	25,000	25,000	25,000
2-74-10-132-000 Benefits - Employer Contribution	0	0	0	1,659	34	67	0
2-74-10-136-000 Workers Compensation	0	0	0	265	6	11	0
2-74-10-511-000 General Goods and Supplies	487	253	0	260	260	260	260
2-74-10-762-000 Contributed to Reserves	9,482	0	2,000	2,000	2,000	2,000	2,000
2-74-10-770-000 Town Contribution to Other Org, Community Development	26,435	26,260	0	0	0	0	0
2-74-10-770-003 Town Contributions to Community Activities	0	0	23,206	26,523	26,788	27,056	27,056
<i>Expense Total</i>	56,997	51,513	33,290	55,707	54,088	54,394	54,316
74-10 Other Programs Net Total	(56,997)	(51,513)	(33,290)	(55,707)	(54,088)	(54,394)	(54,316)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
79-10 Other Cultural Services							
<i>Expense</i>							
2-79-10-221-000 Public Relations, Promotions & Adve	0	0	0	0	14,000	14,000	14,000
2-79-10-223-000 Registration & Tuition	10,795	14,140	10,225	14,000	0	0	0
<i>Expense Total</i>	10,795	14,140	10,225	14,000	14,000	14,000	14,000
79-10 Other Cultural Services Net Total	(10,795)	(14,140)	(10,225)	(14,000)	(14,000)	(14,000)	(14,000)

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
80-01 Transfers							
<i>Expense</i>							
2-80-01-780-000 Cont. to Equity in TCA (Principal R	0	0	247,417	0	0	0	0
2-80-01-831-000 Debenture Debt - Interest	0	0	154,795	0	0	0	0
<i>Expense Total</i>	0	0	402,212	0	0	0	0
80-01 Transfers Net Total	0	0	(402,212)	0	0	0	0

Multi-Yr Budget

Budget Year: 2020

	2018 Actuals	2018 Budget	2019 Actuals	2019 Budget	2020 Budget	2021 Forecast	2022 Forecast
81-01 Unconditional Transfers							
<i>Expense</i>							
2-81-01-741-000 ASFF Requisition - Residential & Fa	1,186,708	1,185,547	882,321	1,244,824	1,244,824	1,257,273	1,269,845
2-81-01-742-000 ASFF Requisition - Non-Residential	684,726	681,799	518,188	710,435	710,435	717,540	724,715
2-81-01-743-000 CSRD #20 Requisition -Residential &	101,994	101,994	103,125	107,094	107,094	108,165	109,247
2-81-01-744-000 CSRD #20 Requisition - Non-Resident	85,348	85,348	86,281	88,932	88,932	89,822	90,720
2-81-01-755-000 Cypress View Foundation	72,554	72,554	75,454	75,454	78,474	81,611	84,876
2-81-01-757-000 Designated Industrial Properties Requisition (DIP)	433	500	972	972	972	981	992
<i>Expense Total</i>	2,131,762	2,127,742	1,666,341	2,227,711	2,230,731	2,255,392	2,280,395
81-01 Unconditional Transfers Net Total	(2,131,762)	(2,127,742)	(1,666,341)	(2,227,711)	(2,230,731)	(2,255,392)	(2,280,395)
Net Total	(3,271,062)	(3,180,944)	1,134,613	(3,544,300)	(3,580,390)	(3,422,909)	(3,236,927)

2020 PROJECTS AND SOURCES OF FUNDING											2020 SOURCE OF GRANTS FUNDING DETAILS						TOTAL GRANTS FUNDING
Updated Nov 25, 2019																	
Department	Proj ID	MYCIP Rank	Project	Project Status	Project Cost	Local Impr/Debt/ Offsite Levy	Reserves	Grants	Total Funding	Debt/Reserve Type	Grant Type	2017 - 2019 MSI Remaining				2018-2019 Remaining FGT	Other Grants
																	Contingent
												1,199,162.95				331,503.00	1,530,665.95
Projects Brought Forward by the Public or Committees																	
Parks			Lions Park Tot Play Structures		25,000.00		25,000.00		25,000.00	Purchasing Reserve, 100%							
					25,000.00		25,000.00		25,000.00								
Administration																	
					0.00		0.00		0.00								
Infrastructure Engineering Services																	
Road	A3	29	Main Street between Sangster Crescent and Redrill Way (2020 construction estimated total project cost \$1,900,000)		270,000.00		270,000.00		270,000.00	Water 50% Storm 50%							
Water	OS-W8, OS-W2	17 & 19	Water Main out and Northside Reservoir		200,000.00		200,000.00		200,000.00	Water System Reserve, 100%							
Storm	D34	18	4th Street SE 7th Avenue Catchbasin Improvements		60,000.00		60,000.00		60,000.00	Storm System Reserve, 100%							
Road	T23	40	4 St NW (000, 100 & 200s) Final LIR (2005) (Delayed until utility work complete)		296,000.00		296,000.00		296,000.00	Purchasing Reserve, 100%							
Road	T22	41	3 St NW (000, 100, 200 & 300s) Final LIR (2005) (Delayed until utility work complete)		339,000.00		339,000.00		339,000.00	Purchasing Reserve, 100%							
Sanitary	OS-S2	2	Upgrades to South Trunk east of Exside Phase I		476,814.00		476,814.00		476,814.00	Sanitary System Reserve, 100%							
Sanitary	S23	3	East Side Surge Tanks		650,000.00		650,000.00		650,000.00	Sanitary System Reserve, 100%							
					2,291,814.00		2,291,814.00		2,291,814.00								
Community & Protective Services																	
Community Services																	
Parks	B12	9	Tractor - Replace Unit 17 (1991)		72,000.00		72,000.00		72,000.00	Purchasing Reserve, 100%							
Facilities	B49	28	Seniors Centre Roof		40,000.00		40,000.00		40,000.00	Purchasing Reserve, 100%							
Facilities	B10	4	Aquatic Centre Pool Re-surface		240,000.00		240,000.00		240,000.00	Purchasing Reserve, 100%							
				Total	352,000.00		352,000.00		352,000.00								
Protective Services																	
				Total	0.00		0.00		0.00								
Public Works Services																	
Solid Waste	E4	11	Garbage Bin Arm		200,000.00		200,000.00		200,000.00	Garbage Machine & Equipment Reserve, 100%							
Solid Waste	B15	12	Garbage Truck		200,000.00		200,000.00		200,000.00	Garbage Machine & Equipment Reserve, 100%							
Public Works	B28	35	Public Services Building Roof Rehab		100,000.00		100,000.00		100,000.00	Purchasing Reserve, 100%							
Public Works	B2	5	Backhoe		225,000.00		225,000.00		225,000.00	Purchasing Reserve, 100%							
Public Works	E5	44	Excavator Frontbreaker		70,000.00		70,000.00		70,000.00	Purchasing Reserve, 100%							
Columbarium	P23	not ranked	Columbarium Expansion (in preparation for more capacity)		80,000.00		80,000.00		80,000.00	Purchasing Reserve, 100%							
				Sub Total	875,000.00		875,000.00		875,000.00								
				Total	3,543,814.00		3,543,814.00	0.00	3,543,814.00								
											Remaining Grants	1,199,162.95				331,503.00	1,530,665.95

2019 PROJECTS AND SOURCES OF FUNDING												2019 SOURCE OF GRANTS FUNDING DETAILS					TOTAL GRANTS FUNDING
Department	Proj. ID	MYCIP Rank	Project	Project Status	Project Cost	Local Impr/Dedl/ Offsite Levy	Reserves	Grants	Total Funding	Debt/Reserve Type	Grant Type	2018 MSI	MSI Priority Ranking	MSI 2019 Estimate	Federal Gas Tax	Other Grants	
			Updated May 27, 2019 Sept 17, 2019 - Per Interim MSI & FGTF Grants									1866,520 (2018 MSI) Plus int \$1,959		As per 2019 Actual Interim Allocation: \$769,862	As per 2019 Actual Allocation: \$632,803	Contingent	
												670,479.00		189,862.00	632,803.00		2,293,164.00
Administration																	
Projects Brought Forward by the Public or Committees																	
Water	W19	32	Water Treatment Plant Generator Exhaust Reconfiguration	not started	5,000.00		5,000.00		5,000.00	Water System, 100%							
					5,000.00		5,000.00		5,000.00								
Infrastructure Engineering Services																	
Road/Storm	A7	23	Broadfoot Place and Stone Place Deep Utilities & Road Reh	Started	230,000.00			230,000.00	230,000.00		MSI, 100%	230,000.00					230,000.00
Land	L15	33	Holland Assessment - Northside and Eastside	Started	50,000.00		50,000.00		50,000.00	Land Development, 100%							
Road	A3	43	Main Street between Sangster Crescent and Rediff Way (2020 construction estimated total project cost \$1,900,000)	Not Started	90,000.00			90,000.00	90,000.00		FGT, 100%				90,000.00		90,000.00
Road	A5	100	F Cox School Utility and Road Improvements (Design Engineering & 4th Street Underground)	Near Completion	1,400,000.00			1,400,000.00	1,400,000.00		MSI, 78%; FGT, 22%			1,091,137.00	308,863.00		1,400,000.00
					1,770,000.00		50,000.00	1,720,000.00	1,770,000.00			230,000.00		1,091,137.00	398,863.00		1,720,000.00
Community & Protective Services																	
Community Services																	
Facility	S50	10	Rectangle Parking Lot Rehabilitation	Underway	445,000.00			445,000.00	445,000.00		MSI 100%	445,000.00					445,000.00
Park	P2	171	Skateboard Park	Underway	214,245.00		2,945.00	211,300.00	214,245.00	Fundstrat (In Purchasing Reserve), 1.38%	MSI 98.62%				211,300.00		211,300.00
			Total		659,245.00		2,945.00	656,300.00	659,245.00			445,000.00			211,300.00		656,300.00
Protective Services																	
Community Services	S25AB314810	4	Backup Generators (Lift Stations, RCMP, Town Hall)	Prod Finished	50,000.00			50,000.00	50,000.00		MSI, 100%				50,000.00		50,000.00
			Internet Connectivity Enhancement (Resol#2019-0210)		45,000.00		415,000.00		415,000.00	Purchasing, 100%							
			Total		50,000.00			50,000.00	50,000.00					50,000.00			50,000.00
Public Works Services																	
Road	R5	16	New Equipment Trailer (Public Services)		15,000.00		15,000.00		15,000.00	Purchasing, 100%							
Water	W20	2	Water Valve Replacement Program		100,000.00		100,000.00		100,000.00	Water System Reserve 100%							0.00
Sanitary	S24	7	CCTV Inspection Program		720,000.00		60,000.00	60,000.00	720,000.00	Sanitary System Reserve 50%	MSI, 50%				60,000.00		60,000.00
			Sub Total		735,000.00		175,000.00	60,000.00	735,000.00						60,000.00		60,000.00
			Total		2,719,245.00		232,945.00	2,486,300.00	2,719,245.00			675,000.00		1,201,137.00	610,163.00		2,486,300.00
PREVIOUS YEAR CARRY-OVER PROJECTS																	
2018 Carryover Projects																	
Administration																	
			Document Management	not started	70,000.00		70,000.00		70,000.00	Purchasing, 100%							
			Asset Management	started	70,000.00			70,000.00	70,000.00	Purchasing, 100%							
			Total		140,000.00			140,000.00	140,000.00								
Infrastructure Engineering Services																	
Sanitary	S22	21	Jurmond Lift Station	Engineering Only	362,250.00			362,250.00	362,250.00		MSI, 100%	362,250.00					362,250.00
					362,250.00		0.00	362,250.00	362,250.00			362,250.00					
Community & Protective Services																	
Community Services																	
			Total														
			Total		502,250.00		140,000.00	362,250.00	502,250.00			362,250.00					362,250.00
2017 Carryover Projects																	
Infrastructure Engineering Services																	
Water	W18	16	Oliver Valley Potable Water Distribution	Engineering Completed	480,000.00		250,000.00	230,000.00	480,000.00	Local Imp 70%, Water Systems, 30%							
					480,000.00		250,000.00	230,000.00	480,000.00								
Community & Protective Services																	
Community Services																	
Parks	P8	5	Splash Park Rehab (Joint Community Project) (Resol#2019-0132)	Started	400,000.00		218,250.00	181,750.00	400,000.00	Purchasing, 55%	MSI 35%, CFEP, 20%			100,000.00		81,750.00	181,750.00
Facilities	F15	12	Ball Diamond Bathroom Refurb		15,318.00		7,318.00	8,000.00	15,318.00	Purchasing, 48%	CFEP/Medicine Hat Little League, 52%					8,000.00	8,000.00
			Total		415,318.00		225,568.00	189,750.00	415,318.00							89,750.00	189,750.00
					895,318.00		250,000.00	455,568.00	189,750.00							89,750.00	189,750.00
2016 Carryover Projects																	
Sanitary	S20	23	Lift Station Upgrade (3rd & 3rd St NW Lift Station & SCADA)	Underway	1,100,000.00			150,000.00	950,000.00	Sanitary System Reserve, 14%	MSI, 86%	804,636.72					804,636.72

Redcliff Library 2020 Budget

	2020 Budget	2020 % Breakdown	2019 YTD as of Sept 30	2019 Budget	2019 % Breakdown	2018 YTD as of 31/12/2018	2018 Budget
REVENUE							
Provincial Grant	31,013.00	12.87%	15507	31,013.00	13.24%	31013	31013
Town of Redcliff	185,369.48	76.91%	121,239.79	181,859.59	77.61%	174,892.48	174,892.48
<i>%Increase over Previous Year</i>	<i>101.93%</i>			<i>103.98%</i>			<i>104.46%</i>
Private Donations	4,500.00	1.87%	5,561.65	3,500.00	1.49%	6,471.84	2,500.00
Photocopier Income	3,000.00	1.24%	2,475.80	2,500.00	1.07%	3,921.30	2,000.00
Proctoring Fees	200.00	0.08%	300.00	100.00	0.04%	340.00	60.00
Rental Income	600.00	0.25%	395.00	600.00	0.26%	1,070.00	600.00
Public Coffee Area	200.00	0.08%	151.15	200.00	0.09%	188.50	250.00
Memberships	4,120.00	1.71%	3,010.32	3,380.00	1.44%	4,119.11	3,380.00
Overdue Fines	2,000.00	0.83%	1,484.65	1,500.00	0.64%	2,383.14	1,500.00
Fax	500.00	0.21%	499.65	750.00	0.32%	675.50	1,000.00
Books Sold	2,700.00	1.12%	3,375.75	2,500.00	1.07%	2,990.85	2,300.00
Card Replacement	50.00	0.02%	40.75	25.00	0.01%	54.00	50.00
Summer Program	2,000.00	0.83%	1,400.00	1,500.00	0.64%	1,225.00	1,500.00
Laminator	120.00	0.05%	86.50	150.00	0.06%	276.50	100.00
Counter Sales	250.00	0.10%	168.00	300.00	0.13%	434.40	250.00
Grants - Other	4,400.00	1.83%	6,300.00	4,400.00	1.88%	9,337.76	4,398.00
Interest Earned	5.00	0.00%	1.88	35.00	0.01%	2.91	35.00
TOTAL REVENUE	241,027.48		161,997.89	234,312.59		239,396.29	225,828.48
EXPENDITURES							
Salaries	147,965.11	61.39%	103,199.16	144,122.45	61.51%	125,420.83	133,270.14
CPP	5,318.00	2.21%	4,242.68	5,217.31	2.23%	5,101.54	5,110.00
EI Premiums	3,617.28	1.50%	2,340.57	3,548.79	1.51%	2,914.78	3,822.28
Workers Compensation	319.08	0.13%	395.97	313.04	0.13%	267.37	306.60
Books/Mags/AV	6,000.00	2.49%	6,139.97	6,300.00	2.69%	7,551.52	6,132.00
Shortgrass	28,448.00	11.80%	28,448.00	27,828.00	11.88%	27,888.00	28,669.14
Shortgrass Cataloguing Fee	300.00	0.12%	-	500.00	0.21%	115.58	1,000.00
Telecommunications (SG)	-	0.00%	-	400.00	0.17%	-	408.80
Supplies - Office	800.00	0.33%	188.19	825.00	0.35%	1,320.80	792.05
Supplies - Book R&M	1,800.00	0.75%	2,231.51	1,800.00	0.77%	1,703.89	1,839.60
Supplies - Circ Desk	650.00	0.27%	244.53	650.00	0.28%	721.81	511.00
Supplies - Counter Sales	225.00	0.09%	50.00	225.00	0.10%	135.00	204.40
Supplies - Computer	1,500.00	0.62%	1,589.26	1,533.00	0.65%	1,722.18	1,533.00
Supplies - Photocopier	2,200.00	0.91%	1,358.87	2,200.00	0.94%	2,047.63	2,555.00
Supplies - Staff Room	300.00	0.12%	229.16	500.00	0.21%	410.71	562.10
Supplies - Emergency	50.00	0.02%	120.00	50.00	0.02%	16.97	50.00
Public Coffee Area	100.00	0.04%	31.96	250.00	0.11%	302.66	255.50
Postage & Shipping	600.00	0.25%	481.84	625.00	0.27%	1,159.00	613.20
Telephone & Fax	550.00	0.23%	404.54	575.00	0.25%	493.33	562.10
Workshops, Meetings	3,800.00	1.58%	3,764.48	3,600.00	1.54%	3,921.67	3,577.00
Auditor	150.00	0.06%	150.00	200.00	0.09%	200.00	150.00
Legal Fees & Bank Fees	500.00	0.21%	100.48	500.00	0.21%	582.28	500.00
Dues & Memberships	600.00	0.25%	599.00	750.00	0.32%	619.00	664.30
Supplies - LEGO at the Library	200.00	0.08%	82.33	200.00	0.09%	228.01	200.00
Library Events	500.00	0.21%	505.97	500.00	0.21%	356.38	500.00
Social Media	575.00						
Supplies - Summer Program	560.00	0.23%	450.80	550.00	0.23%	612.36	562.10
Supplies - Storyhour	100.00	0.04%	33.98	100.00	0.04%	118.65	102.20
Supplies - Decorations	100.00	0.04%	-	100.00	0.04%	-	102.20
Advertising	200.00	0.08%	171.72	300.00	0.13%	354.28	270.00
Recognition	1,000.00	0.41%	560.48	1,250.00	0.53%	967.51	1,125.00
Contingencies	3,000.00	1.24%	4,022.53	3,000.00	1.28%	2,688.91	3,000.00
Utilities	8,500.00	3.53%	5,275.63	8,500.00	3.63%	7,006.90	8,176.00
Janitorial	9,000.00	3.73%	6,789.86	11,000.00	4.69%	9,942.84	10,812.76
Repair & Maintenance	2,500.00	1.04%	1,617.77	2,000.00	0.85%	3,732.34	1,533.00
Insurance	2,400.00	1.00%	2,318.45	2,000.00	0.85%	1,666.80	2,044.00
Capital	6,600.00	2.74%	2,773.06	2300.00	0.98%	10,623.63	4313.00
TOTAL EXPENDITURES	241,027.48		180,912.75	234,312.59		222,915.16	225,828.48
NET INCOME	0.00		-18,914.86	0.00			0.00
GIC	12,400.00			12,400.00			12,400.00
Per Capita Town Contribution	\$ 33.10			\$ 32.54			\$ 31.30
Census	5600			5588			5588
Year over year \$ Increase	\$ 3,509.89			\$ 6,967.11			\$ 7,473.82

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: November 25, 2019

PROPOSED BY: Finance and Administration Department

TOPIC: Doubtful Accounts Receivable

PROPOSAL: 2019 Write Off Allowance for Doubtful Receivables (Lists Enclosed)

BACKGROUND:

The attached listing of accounts has been outstanding for at least one year. All accounts eligible for collections have been submitted to CBV Collection Agency. We may recover some accounts in the future as the collection agency keeps an active list for seven years. We may also recover some accounts if customers sign on again or customer applies for credit with the Town of Redcliff in the future.

In 2019, Administration requests \$6,730.64 for outstanding utility accounts be written off. There is no request for any Accounts Receivable accounts to be written off.

POLICY/LEGISLATION: N/A

STRATEGIC PRIORITIES: N/A

ATTACHMENTS:

List of outstanding utility accounts for \$6,730.64.

OPTIONS:

1. To approve and authorize the Director of Finance and Administration to write off the total amount of \$6,730.64 for outstanding utility accounts as presented in the enclosed list.
2. To deny the request to write off the total amount of \$6,730.64 for outstanding utility accounts as presented in the enclosed list.

RECOMMENDATION:

Option 1.

SUGGESTED MOTION(S):

Councillor _____ moved that the Director of Finance and Administration be authorized to write off the total amount of \$6,730.64 for outstanding utility accounts as presented.

SUBMITTED BY:



Department Head



Acting Municipal Manager

2019 WRITE OFF DOUBTFUL ACCOUNTS

Account	Total	DETAILS
000047.00	\$ 195.63	SIGNED OFF / ARREARS BYLAW, NO RESPONSE
000059.02	\$ 93.48	MAIL RETURNED
000292.06	\$ 212.99	MAIL RETURNED
000494.12	\$ 367.08	FORECLOSURE PER NOTIFICATION FROM BANK
000532.29	\$ 246.83	EMAILED FINAL BILL PER REQUEST
000620.00	\$ 116.05	PAP NSF, EXT NOT MET
000624.07	\$ 255.35	SIGNED OFF / ARREARS BYLAW, NO RESPONSE
000629.03	\$ 272.78	EMAILED FINAL BILL PER REQUEST
000644.04	\$ 337.29	SIGNED OFF / ARREARS BYLAW, NO RESPONSE
000653.03	\$ 350.96	FORECLOSURE PER NOTIFICATION FROM BANK
000794.22	\$ 51.30	BACKDATED PER ANGIE'S BEST CHOICE EMAIL
000944.05	\$ 175.98	MAR 1 EXTENSION NOT MET, MAIL RETURNED
001079.12	\$ 134.40	SIGNED OFF / ARREARS BYLAW, DEPOSIT APPLIED
001426.06	\$ 89.34	EXT NOT MET
001442.09	\$ 297.38	SIGNED OFF / ARREARS BYLAW, NO RESPONSE
001463.25	\$ 337.20	NO FORWARDING ADDRESS GIVEN
001609.02	\$ 238.78	SIGNED OFF / ARREARS BYLAW, NO RESPONSE
001670.31	\$ 232.43	FILED BANKRUPTCY PER EMAIL RCVD OCT 15,2019
001670.54	\$ 55.05	MAIL RETURNED, DEPOSIT APPLIED
001757.04	\$ 225.18	FORECLOSURE PER BANK, MAIL RETURNED
001921.13	\$ 46.40	\$100 PMT 3/28 R42648
002022.02	\$ 385.63	SIGNED OFF / ARREARS BYLAW, NO RESPONSE
002147.09	\$ 48.33	FINAL NOTICE SENT, NO RESPONSE
002171.04	\$ 209.25	NO FORWARDING ADDRESS GIVEN
002257.02	\$ 75.12	FINAL NOTICE SENT, NO RESPONSE
002458.10	\$ 288.20	FINAL BILL SENT TO NEW ADDRESS
002542.09	\$ 67.62	SIGNED OFF / ARREARS BYLAW, UNSUBSTANTIAL
002590.07	\$ 612.98	EMAILED FINAL BILL PER REQUEST
002657.05	\$ 266.63	EMAILED FINAL BILL PER REQUEST
002707.06	\$ 445.00	SIGNED OFF / ARREARS BYLAW, EXT NOT MET

TOTAL	\$ 6,730.64	WRITE OFF DOUBTFUL ACCOUNTS
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Memo



To: Redcliff Town Council

From: Public Services

Date: November 25th, 2019

Re: Managing Lead in Municipal Drinking Water Systems in Alberta

On November 12th, 2019, the provincial government through Alberta Environment and Parks (AEP) mandated that every municipality create and implement a program that manages lead in municipal drinking water systems. Program reporting to AEP is required starting January 1, 2020.

Health Canada has made two fundamental changes to the guidelines for lead in drinking water:

- lowered the maximum acceptable limit (MAC) of lead from 10 µg/l to 5 µg/l, or 0.005mg/l.
- changed the point of compliance for lead from the point of service delivery (curb stop) to the tap in the home.

Essentially this means each municipality is now responsible for potable water delivered to the tap of the consumer whereas previously municipalities were only responsible for the distribution system to the service connection or property line.

Typically lead levels in the river are very low and the produced potable water is nearly lead free. However, lead can leach into potable water through lead service lines, lead fixtures, tin-lead solder, brass fittings, and some water meters. Lead containing materials were commonly used in the past, and frequently occur in older homes predating 1975. The National Plumbing Code allowed the use of lead pipes until 1975 and tin-lead solder until 1986. Construction prior to 1960 has been used as a benchmark for the use of lead pipe as a service line. Recent construction does not eliminate lead leaching into the water as newer brass fittings can potentially leach more lead than older fittings due to the concentration of lead near the surface of the fitting during the molding process. Beginning January 1st, 2020, through to 2024, the Town must complete all the requirements of the provincial lead management program with set timelines to complete phases within these four years.

Phase 1 analysis requires a detailed system assessment for all lead hazards in the Town relating to lead service lines, lead fixtures, and lead piping. Phase 1 analysis will require detailed planning and community communication programs that ultimately necessitate every service line located, mapped, and size and materials identified. Between May through September 2020, a minimum of forty (40) high risk structures will need total metal analysis

conducted inside the premises using the AEP approved sampling methods. If the lead results exceed the maximum acceptable limit, immediate verification must be conducted to confirm the results within one (1) month after the results are received.

Administration is required to compile a list of all lead service lines, lead fixtures, or lead components both on the private side (homeowners' responsibility) of the property line and the public side for all single family and multi-family residences. These assessments can be made through records if they exist such as, initial construction records, repair and rehabilitation records, plumbing permits, etc. If records do not exist, then through visual confirmation in the buildings of the build piping and service entering the building and service line exposure with the use of a hydrovac. Where residential lead sampling that exceeds the MAC more detailed investigations will be required.



Figure 1: Responsibility for water service lines is split between the homeowner (private-side) and the city/waterworks (public-side).
Provided courtesy of the City of Calgary (2019).

Once these detailed system assessments are completed, lead management plans need to be developed based on all the data which will ultimately result in the removal of lead containing piping or fixtures, or the installation of NSF 53 certified inline filter systems. Key outcomes for Phase 1 include the development and implementation of water quality monitoring programs, communication with customers affected with lead systems, providing or incentivizing customers to have point of use filters for an interim period, initiating the physical removal of all lead service lines and lead service fittings, and annual regulatory reporting to AEP.

The Town's current documentation of potable water services does not have accurate information on the location of service lines from the main to the curb stop and often does not have construction methods and/or size, and/or materials used, and/or date of installation. The Town does not possess documentation on construction methods, where, when, size, and materials used on the service from the curb stop to the meter, nor on the piping in the house, both of which are documentation that AEP now wants.

As part of the Phase 1 requirement, we will need to identify all service line locations, as well as their pipe material, from the property line/curb stop through to the tap in each structure in the Town. While administration conducts these surveys, each building will require the collection of

personal information which must be protected in the form of a FOIP or Privacy Clause. It is also essential that each homeowner must understand that their drinking water data (lead results and address) will be shared with AEP.

Phase 2 requirements have yet to be identified by AEP, however they have stated they are coming and will require lead mitigation and reduction ultimately resulting in either the removal of lead service lines and fixtures, or through the installation of interim lead filtering systems. By 2024, all lead service lines and fittings will need to be removed from the Town's water system. Key outcomes for Phase 2 will include the characterization of lead sources from treatment to the consumers tap with continual monitoring programs in both the treatment system and customer taps, ongoing lead service line replacement, communication with customers, evaluation of water corrosivity, and the assessment of lead control options. In addition, by the end of 2022, all municipalities will have to implement corrosion control measures.

The table below is copied directly from AEP Guidance Document for Managing Lead in Municipal Drinking Water Systems in Alberta, Phase 1 tools for utilities to plan, assess and implement lead management plans for 2020 – 2024 (2019.11.12, V1.2) which is an overview of the lead management tasks for 2020-2024.

Table 1: Overview of lead management program tasks for 2020-2024

Task	Guidance document section(s)
Records management <ul style="list-style-type: none"> Develop and continually maintain a database which includes: <ul style="list-style-type: none"> an inventory of LSLs lead results for single and multi-family (fewer than 8-units) residences and large building residences sampling data 	3 and 4.1
System assessment <ul style="list-style-type: none"> Stratified sampling planned and mapped Informed consent obtained from owner/occupant Number of unique addresses sampled meets requirements in Table 2 Select lab that meets sampling and analysis requirements Complete sampling by September 30, 2021 	4 and Appendix A
Investigative sampling and follow-up to verify lead concentrations and/or identify lead sources <ul style="list-style-type: none"> Perform verification sampling Identify lead source by profile sampling Post-LSL replacement sampling 	5
LSL replacement and exposure reduction strategy developed and implemented which includes: <ul style="list-style-type: none"> establishing a resource plan for your lead management program, point-of-use (POU) filter offer program and LSL replacement; initiating LSL replacement with post-replacement flushing and sampling; and putting POU filter offer program in place. 	6
Communication strategy and content developed and implemented to: <ul style="list-style-type: none"> recruit water sampling and LSL survey volunteers from the community (if opting for volunteer participation); provide information on adverse health effects and guidance to customers for reducing exposure; and notify owner and occupant regarding <ul style="list-style-type: none"> presence of LSL, annually, lead results, within 14 days of receipt, and post-LSL replacement hazards of elevated lead and practices to prevent exposure, prior to replacement. 	7
Regulatory reporting obligations are met: <ul style="list-style-type: none"> Operations Program updated to include: <ul style="list-style-type: none"> lead monitoring and analysis, schedule and procedures for compiling a lead source inventory, financial planning, and removal of LSL from the distribution system; Lead management program strategy and progress submitted in Annual Report; Drinking Water Safety Plan (DWSP) updated with customer risks associated with lead; and Lead sampling results summarized and submitted. 	8

Once the detailed system assessment and sampling is complete, additional analysis may be required due to the ongoing assessment and investigation of high lead clusters, and all post lead service line replacements.

Lead service line replacements initiatives must be designed to ensure residents are protected during and after replacement and also ensures the work is done in a cost-effective manner. Water quality results need to be closely monitored after a service line replacement as lead can dislodge during construction resulting in short term elevated levels. Each customer needs to be notified about proper flushing programs, the installation of point of use filters, and removing debris from screens and aerators. The cost of these lead service line replacements is very site specific including the location of the existing service line, asphalt and concrete present, landscaping present, and the presence of large trees. Homeowners may be reluctant to replace their private side lead service line due to cost. However, the overall premise of this new regulation is that the Town would ultimately be responsible and must replace all lead service lines. One proposed financial strategy from AEP is to aggregate the costs of full lead service line replacements for both the public and private service lines and build this total cost into the overall cost for operations and maintenance. As well, the Town can build in the capital and operating costs of providing homeowners with point of use filters for kitchen faucets. The capital replacement costs would have to be included in the utility rates.

AEP also states that financial assistance programs for low income users may be necessary to enable lead mitigation but does not state any provincial funding is available to municipalities to implement this program.

Administration does not have adequate resources to undertake the required work. Preliminary estimates are 6 to 12 months of work for one person to acquire, input, and process the data needed. In addition, 1 to 2 months of work for one person to carry out the sampling required, 1 to 2 months of work for one person to create the program (likely a Director). The new Environmental Technician (CCTV inspection) position will be able to absorb 2 to 4 months of the projected work. In addition, the GIS Technician can be re-tasked and absorb 1 to 2 months of the projected work. This still leaves a shortfall in personnel available to perform the required work. Parts of the work such as developing the record keeping system (logical extension of the Asset Management Program) and curb stop location survey can be contracted out.

While administration isn't requesting any funding at this time, administration is estimating a funding requirement for the initial system assessment and laboratory sampling could be up to \$70,000 which can be funded through the water system reserve. Once the system assessment is completed, the capital costs to replace all lead service lines would have to be determined. These capital costs could exceed \$500,000 per year until all the lead service lines and fixtures are removed.

Explanations to the 2019 Third Quarter Financial Report - Town of Redcliff

	1st Column	2nd Column	3rd Column	4th Column	5th Column
	2019 Actual Revenues and Expenses	2019 Budgeted Revenues & Expenses	2019 Actual is Compared to 2019 Budget, the Percentage of Revenues Generated and the Expenses Expended	2018 Actual Revenues and Expenses in the Same 3rd Qtr	Compared to the Same 3rd Qtr in 2018
Total Revenues	12,502,543.00	14,668,972.00	85.23%	12,433,497.00	0.56%
			Generated 85.23% of 2019 Budgeted Revenues		0.56% Higher Than Revenues Generated in the Same 3rd Qtr in 2018. Individually:
					1. Admin: 51.24% Decrease - Mis Revenue Decreases due to the Decrease in WCB Rebate, Energy Efficiency Rebate.
					2. Community Services: 306.41% Increase due to Increase in Community Garden Membership & Meals on Wheels.
					3. Development & Land Sales: 47.18% Decrease due to Deferred Option for Land Sales, to be Adjusted at Year End.
					4. Other Revenue: 5.33% Increase includes the Revenue from Freedom Mobile Tower Site Lease (\$15K/yr).
Total Expenses	10,349,254.00	18,213,272.00	56.82%	10,496,353.00	-1.40%
			Expended 56.82% of 2019 Budgeted Expenses. If the three Qtrs Unfunded Amortization of 14.60% $[(\$3,544,300/4) \times 3 / \$18,213,272]$ is Included, the Percentage Should be Adjusted to 71.42%		1.40% Lower Than Expenditures Occurred in the Same 3rd Qtr in 2018. Individually:
					1. Salaries & Benefits: Remain Consistently with 2018, while 50.32% Increase in Protective SVC Salaries & Benefits due to Percentage Shift of Department Codes.
					2. Contracted & Gen Svc: 39.94% Incr in Protective SVC due to Qtrly Policing Intallment \$39,481 [\$240,326 (2018 to \$279,807 (2019))] plus \$118,995 (2018 Adj).
					3. Contracted & Gen Svc: 24.96% Decrease in PW as fewer invoices were Paid in the 3rd Qtr, while more in the 3rd in 2018.
					4. Contracted & Gen Svc: 76.93% Increase in Water UT as more invoices were paid in 3rd Qtr, while fewer in the 3rd Qtr in 2018.
					5. Contracted & Gen Svc: 35.28% Decrease in Sanitary UT as few invoices were paid in 3rd Qtr, while more in the 3rd Qtr in 2018.
					6. Contracted & Gen Svc: 93.51% Incr in Devpt & Land Sales as the Intern's Salaries & Benefits were paid out from the Professional Svc in this Department in 2019.
					7. Materials, Goods&UT: Purchased less for Admin, Protective Svc & Waste, while more for Sanitary in the 3rd Qtr.
Excess of Revenue Over Expense	2,153,289.00	(3,544,300.00)		1,937,144.00	

Explanation to the 2019 Third Quarter Financial Report - Redcliff/Cypress Landfill

	1st Column	2nd Column	3rd Column	4th Column	5th Column
	2019 Actual Revenue and Expenses	2019 Budget	2019 Actual is Compared to 2019 Budget, the Percentage of Revenues Generated and the Expenses Expended	2018 Actual Revenues and Expenses in the Same 3rd Qtr	Compared to the Same 3rd Qtr in 2018
Operating Revenues	2,587,333.87	2,039,218.00	126.88%	1,536,689.54	68.37%
			Generated 126.88 of 2019 Budgeted Revenues		126.88 % Higher Than Revenues Generated in the Same 3rd Qtr in 2018 due to the New Customers Recycle Worx & Calgary Waste and Recovery
Operating Expenses	906,434.20	2,039,218.00	44.45%	728,677.40	24.39%
			Expended 44.45% of 2019 Budgeted Expenditures		24.39% Higher Than Expenditures Occurred in the Same 3rd Qtr in 2018 due to the increase of operating costs to accommodate the increased tonnage (eg. Staffing)
Excess of Revenue Over Expense	1,680,899.67	-		808,012.14	

TOWN OF REDCLIFF
For the Nine Months Ending 30 September 2019

	2019 Actual	2019 Budget	% of Budget	2018 Actual	% Prior Period
REVENUES					
TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE	\$8,096,162	\$8,149,881	99.34%	\$8,008,113	1.10%
GOODS & SERVICES REVENUES					
ADMINISTRATION	9,267	18,230	50.83%	19,007	(51.24%)
PROTECTIVE SERVICES		1,600	0.00%	50	(100.00%)
PUBLIC WORKS	31,676	46,162	68.62%	31,278	1.27%
WATER UTILITY	1,704,517	2,458,500	69.33%	1,662,812	2.51%
SANITARY UTILITY	856,014	1,114,050	76.84%	830,701	3.05%
WASTE UTILITY	496,883	601,543	82.60%	449,268	10.60%
COMMUNITY SERVICES	11,129	8,800	126.46%	2,738	306.41%
DEVELOPMENT & LAND SERVICES	132,351	441,910	29.95%	250,555	(47.18%)
PARKS & RECREATION	202,471	237,590	85.22%	212,518	(4.73%)
	3,444,308	4,928,385	69.89%	3,458,928	(0.42%)
PENALTIES	91,541	47,000	194.77%	44,746	104.58%
OTHER GENERAL REVENUE	365,948	555,450	65.88%	347,426	5.33%
GRANTS & CONTRIBUTION	504,584	578,124	87.28%	559,284	(9.78%)
TRANSFERS - RESERVE & OTHER		410,132	0.00%	15,000	(100.00%)
TOTAL REVENUES	12,502,543	14,668,972	85.23%	12,433,497	0.56%
EXPENSES					
SALARIES, WAGES & BENEFITS					
ADMINISTRATION	497,686	672,503	74.01%	508,108	(2.05%)
PROTECTIVE SERVICES	232,641	357,470	65.08%	154,765	50.32%
PUBLIC WORKS	479,525	642,478	74.64%	456,755	4.99%
WATER UTILITY	393,043	635,741	61.82%	425,961	(7.73%)
SANITARY UTILITY	215,025	347,661	61.85%	194,075	10.79%
WASTE UTILITY	148,677	205,035	72.51%	154,904	(4.02%)
COMMUNITY SERVICES	83,784	94,423	88.73%	78,721	6.43%
DEVELOPMENT & LAND SERVICES	302,323	396,348	76.28%	326,860	(7.51%)
PARKS & RECREATION	580,557	739,131	78.55%	566,305	2.52%
	2,933,261	4,090,790	71.70%	2,866,454	2.33%
CONTRACTED & GENERAL SERVICES					
ADMINISTRATION	461,679	729,305	63.30%	504,595	(8.51%)
PROTECTIVE SERVICES	708,565	1,140,485	62.13%	506,346	39.94%
PUBLIC WORKS	157,675	386,872	40.76%	210,110	(24.96%)
WATER UTILITY	98,572	410,400	24.02%	55,711	76.93%
SANITARY UTILITY	280,091	549,300	50.99%	432,752	(35.28%)
WASTE UTILITY	108,922	173,800	62.67%	94,878	14.80%
COMMUNITY SERVICES	71,348	134,021	53.24%	62,241	14.63%
DEVELOPMENT & LAND SERVICES	87,649	393,431	22.28%	45,295	93.51%
PARKS & RECREATION	142,779	161,793	88.25%	128,957	10.72%
	2,117,279	4,079,407	51.90%	2,040,885	3.74%
MATERIALS, GOODS & UTILITIES					
ADMINISTRATION	16,589	40,904	40.56%	23,062	(28.07%)
PROTECTIVE SERVICES	33,541	63,900	52.49%	43,220	(22.40%)
PUBLIC WORKS	233,897	332,400	70.37%	155,337	50.57%
WATER UTILITY	289,336	381,700	75.80%	271,399	6.61%
SANITARY UTILITY	21,695	36,700	59.11%	12,935	67.72%
WASTE UTILITY	23,856	112,000	21.30%	43,636	(45.33%)
COMMUNITY SERVICES	4,870	2,600	187.32%	4,654	4.64%
DEVELOPMENT & LAND SERVICES	27,730	21,961	126.27%	25,402	9.16%
PARKS & RECREATION	165,992	228,560	72.63%	177,595	(6.53%)
	817,505	1,220,725	66.97%	757,239	7.96%
AMORTIZATION	1,986	3,544,301	0.06%		0.00%
REQUISITION AND TOWN CONTRIBUTION	1,712,719	2,519,569	67.98%	1,855,069	(7.67%)
DEBT MAINTENANCE & BANK CHARGES	413,223	652,616	63.32%	470,009	(12.08%)
TRANSFERS - EQUITY, RESERVE & OTHER	2,353,280	2,105,863	111.75%	2,506,698	(6.12%)
TOTAL EXPENSES	10,349,254	18,213,272	56.82%	10,496,353	(1.40%)
EXCESS OF REVENUE OVER EXPENSE	2,153,290	(3,544,300)	(60.75%)	1,937,144	11.16%

REDCLIFF/CYPRESS LANDFILL

For the Nine Months Ending 30 September 2019

	<u>2019 Actual</u>	<u>2019 Budget</u>	<u>% of Budget</u>	<u>2018 Actual</u>	<u>% Prior Period</u>
Landfill Revenue	\$2,587,333.87	\$2,039,218.00	126.88%	\$1,536,689.54	68.37%
Landfill Expense	906,434.20	2,039,218.00	44.45%	728,677.40	24.39%
EXCESS OF REVENUE OVER EXPENSE	1,680,899.67		0.00%	808,012.14	108.03%



COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
November 25, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
December 9, 2019	Council Meeting	Town Hall Council Chambers 7:00 p.m.
December 24, 25, & 26, 2019 January 1, 2020	Office Closures	