



TOWN OF REDCLIFF

Box 40, 1 – 3rd Street NE
Redcliff, Alberta , T0J 2P0
Phone 403-548-3618
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Email finance@redcliff.ca
www.redcliff.ca

Tax Installment Payment Plan Form

I/We authorize the Town of Redcliff to begin deductions as per my/our instructions for regular monthly recurring payments and/or one-time payments from time to time, for payment of all charges arising under my/our Town of Redcliff property taxes for the services delivered will be debited to my/our specified account on the 15th day of each month. The Town of Redcliff will provide ten (10) days written notice of the amount of each regular debit if the amount changes by more than \$10.00 from what is indicated on the Combined Assessment and Property Tax Notice. The Town of Redcliff will obtain my/our authorization for any other one-time or sporadic debits.

This authority is to remain in effect until the Town of Redcliff has received written notification from me/us of its change or termination. This notification must be received at least five (5) business days before the next debit is scheduled at the address provided below. I/We may obtain a sample cancellation form, or more information on my/our right to cancel a PAD Agreement at my/our financial institution or by visiting www.cdnpay.ca.

The Town of Redcliff may not assign this authorization, whether directly or indirectly, by operation of law, change of control or otherwise, without providing at least ten (10) days prior written notice to me/us.

I/We has certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit www.cdnpay.ca.

Business: Personal:

Customer Name: _____ Tax Roll Number: _____

Email Address: _____ Phone Number: _____

Civic Address: _____

Mailing Address (if different): _____

Signature

Second Signature (if applicable)

Date

ATTACH A VOID CHEQUE OR AN OFFICIAL DOCUMENT FROM A FINANCIAL INSTITUTION WITH SIGNED FORM

Tax Installment Payment Plan (TIPP) Enrollment Conditions

1. The Tax Installment Payment Plan is in accordance with the Town of Redcliff's Tax Installment Payment Plan Bylaw.
2. Any person who owns property within the Town of Redcliff, and who does not have a balance owing on their tax account may elect to enter into a tax installment agreement with the Town of Redcliff prior to June 20th for the property taxes for that year.
3. Arrangements shall provide for up to twelve (12) monthly installment payments withdrawn on the 15th day of each month.
4. Any changes to banking information or any other changes are required 5 business days in advance of a payment date.
5. A TIPP is deemed to be no longer in good standing if the following situations occur: the EFT process fails, the taxpayer fails to pay a service charge in accordance with Town's Bylaws, or the taxpayer does not comply with the terms and conditions of the TIPP. As a result, the TIPP agreement will be deemed to be terminated.
6. The TIPP will continue until the customer makes a formal request to cancel, or they are cancelled by the Town of Redcliff.
7. Electronic signatures are accepted.
8. A void cheque or an official document from a financial institution is required.

Effective January 1, 2021