

PROPERTY RELEASE FORM

TOWN OF REDCLIFF



Utilities Department
Fax 403-548-6623
finance@redcliff.ca

DATE: _____

With reference to tenants vacating property or properties as listed below under the ownership of the undersigned, the utilities will automatically be transferred into the property owner's name as per a new Bylaw Effective May 1, 2017.

This letter shall serve as the permission for the owner to grant access via mail or ebilling C/O another person / property management company.

PLEASE NOTE: FAILURE TO NOTIFY OUR OFFICE THAT THE LISTED PROPERTY OR PROPERTIES HAVE BEEN SOLD WILL RESULT IN YOUR BEING RESPONSIBLE FOR ANY UTILITIES CONSUMED DURING VACANT PERIODS.

Service Address(es)

1. _____

2. _____

3. _____

E-billing Address: C/O _____

Mailing Address: _____
(Owner Name)

C/O _____
(Address)

(City / Town)

(Postal Code)

Contact:
Ph.(1): _____ Ph (2) _____

Fax: _____ Email: _____

Owner Name: _____

OWNERS SIGNATURE _____

**This information is being collected in accordance with section 3 of the Municipal Government Act and section 33 (c) of FOIP for the Town of Redcliff Accounts Receivable set up and to maintain customer contacts for Town of Redcliff taxation, utilities and receivables. To protect your privacy this information will not be shared, traded or sold or used for any purpose other than that described above and is protected by FOIP. (Freedom of Information and Protection of Privacy Act)
FOIP Coordinator, Town of Redcliff: finance@redcliff.ca or Ph: 403-548-3618