



**COUNCIL MEETING**

**MONDAY, JUNE 8, 2020**

**7:00 P.M.**

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, JUNE 8, 2020 – 7:00 P.M.  
REDCLIFF TOWN COUNCIL CHAMBERS**

**AGENDA ITEM**

**RECOMMENDATION**

**1. GENERAL**

	<b>A)</b>	Call to Order	
	<b>B)</b>	Adoption of Agenda	Adoption
Pg. 4	<b>C)</b>	Accounts Payable *	For Information

**2. MINUTES**

Pg. 8	<b>A)</b>	Council meeting held May 25, 2020 *	For Adoption
Pg. 12	<b>B)</b>	Redcliff & District Recreation Committee meeting held June 3, 2020 *	For Information

**3. REQUEST FOR DECISION**

Pg. 14	<b>A)</b>	Land Use Bylaw Amendment *	For Consideration
Pg. 27	<b>B)</b>	Position Title Changes *	For Consideration

**4. OTHER**

Pg. 29	<b>A)</b>	1 <sup>st</sup> Quarter Financials *	For Information
Pg. 33	<b>B)</b>	Municipal Manager Report to Council *	For Information
Pg. 46	<b>C)</b>	Memo to Council Westside Redevelopment Plan Questionnaire	For Information
Pg. 49	<b>D)</b>	Landfill Graphs *	For Information
Pg. 52	<b>E)</b>	Council Important Meetings & Events *	For Information

**5. RECESS**

**6. CLOSED SESSION (CONFIDENTIAL)**

<b>A)</b>	Utility Matter (FOIP Sec. 24 & 25)	
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- B)** Joint Fire Hall Study (*FOIP* Sec. 17, 23, 24, & 25)
- C)** Financial Matter (*FOIP* Sec. 24 & 25)
- D)** Legal Matter (*FOIP* Sec. 27)

**7. ADJOURN**

<b>COUNCIL MEETING - MAY 11, 2020</b>			
<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
85036	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 24,735.10
85037	CONSTRUCTION SUPPLY LTD.	DRILL BITS	\$ 69.67
85038	CANADIAN PACIFIC RAILWAY	MAINTENANCE - FLASHER CONTRACT	\$ 653.00
85039	JACOB'S WELDING LTD.	EQUIPMENT REPAIRS	\$ 315.00
85040	NEW WEST TRUCK CENTRES	EQUIPMENT MAINTENANCE	\$ 699.95
85041	PUROLATOR	FREIGHT	\$ 97.83
85042	RAECOR ENTERPRISES LTD	FLOORING FOR TOWN HALL	\$ 1,559.25
85043	SOUTH COUNTRY CO-OP LTD	FITTINGS	\$ 409.49
85044	KINDERSLEY & DISTRICT PLAINS MUSEUM	BEREAVEMENT	\$ 75.00
85045	ULINE	SHELVING	\$ 3,600.89
85046	WESTERN TRACTOR COMPANY INC.	INSTALL MULCH KIT	\$ 628.95
85047	1200049 AB LTD.	CAO RECRUITMENT LUNCH	\$ 113.58
85048	GOEHRING CONSTRUCTION LTD.	POOL DOOR REPLACEMENT	\$ 1,325.10
85049	KPMG	2019 FINANCIAL STATEMENT AUDIT	\$ 15,344.32
85050	KTI LIMITED	COUPLERS & WATER METERS	\$ 12,077.73
85051	PALLISER AIRSHED SOCIETY	2020 MEMBERSHIP	\$ 588.00
85052	FISCHER, BERNADETTE	REFUND CEMETERY PLOT	\$ 291.00
85053	JOHNSON, LANA	REFUND SWIM LESSONS	\$ 45.00
85054	DRUAR, JAKE	REFUND SWIM LESSONS	\$ 50.00
85055	TOP SHOT CONCRETE SYSTEMS	MANHOLE RESTORATION	\$ 12,705.00
85056	TRUKKERS RESTAURANT	MEALS ON WHEELS APRIL 2020	\$ 1,533.00
85057	WESTERN TRACTOR COMPANY INC.	EQUIPMENT PARTS	\$ 277.79
<b>TOTAL</b>			<b>\$ 77,194.65</b>

<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS</b>			
<b>EFT#</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT0002230	A & B STEEL LTD	SUPPLIES	\$ 79.64
EFT0002231	ACTION PARTS	EQUIPMENT PARTS	\$ 39.11
EFT0002232	AIR LIQUIDE CANADA INC	CARBON DIOXIDE	\$ 708.87
EFT0002233	ALS ENVIRONMENTAL	WATER ANALYSIS	\$ 955.08
EFT0002234	ALTA-WIDE BUILDERS SUPPLIES LTD.	LUMBER	\$ 471.10
EFT0002235	AMSC INSURANCE SERVICES	MAY BENEFITS	\$ 21,637.42
EFT0002236	ATRON REFRIGERATION LTD	REPLACE BRINE PUMP	\$ 2,180.90
EFT0002237	BARTLE & GIBSON CO. LTD.	SENSOR FAUCETS/URINALS/FITTINGS	\$ 4,060.74
EFT0002238	BERT'S VACUUMS & EQUIPMENT RENTAL	HAND SANITIZER	\$ 122.98
EFT0002239	CALGARY SEWER SCOPE INC.	OUTPOST INSPECTION UNIT	\$ 5,250.00
EFT0002240	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 108.24
EFT0002241	C.U.P.E.	UNION DUES	\$ 2,471.38
EFT0002242	DESIGN KITCHEN LTD	CUPBOARD REPLACEMENT - SENIORS CENTRE	\$ 4,373.25
EFT0002243	FARMLAND SUPPLY CENTER LTD	HOSE & WRAP	\$ 226.88
EFT0002244	GHD LIMITED	FUEL TANK PERMITTING	\$ 1,764.00
EFT0002245	HOME HARDWARE	GENERAL SUPPLIES	\$ 664.36
EFT0002246	HYDRACO INDUSTRIES LTD.	EQUIPMENT REPAIR	\$ 3,974.03
EFT0002247	HYDRODIG	HYDROVAC	\$ 483.00
EFT0002248	JIM'S ELECTRIC (2006) LTD.	LIGHTS REPAIR	\$ 411.25

EFT0002249	JOE JOHNSON EQUIPMENT	ROVER X TRUCK & TRAINING	\$ 125,718.03
EFT0002250	KIRK'S MIDWAY TIRE	TIRE REPAIRS	\$ 176.40
EFT0002251	KOST FIRE EQUIPMENT LTD	HOSE & FITTINGS	\$ 181.63
EFT0002252	LAW INSPECTION SERVICES INC	INSPECTION ON EQUIPMENT	\$ 504.00
EFT0002253	LETHBRIDGE MOBILE SHREDDING	SHREDDING SERVICE	\$ 68.25
EFT0002254	PARTEK IT SOLUTIONS INC	SONICWALL FIREWALL	\$ 3,455.10
EFT0002255	PETROLEUM TANK MANAGEMENT	PLAN REVIEW PERMIT APPLICATION	\$ 275.00
EFT0002256	PHONE EXPERTS COMMUNICATIONS LTD	TECH SUPPORT	\$ 17.33
EFT0002257	REDCLIFF/CYPRESS REGIONAL LANDFILL	LANDFILL TONNAGE	\$ 17,215.64
EFT0002258	RIVERVIEW GOLF CLUB	CFEP GRANT FUNDING MATCH	\$ 50,000.00
EFT0002259	RURAL MUNICIPALITIES OF ALBERTA	CEMETERY ENTRANCE SIGN & SUPPLIES	\$ 5,861.79
EFT0002260	RON'S ELECTRIC	PLUG AT SENIORS CENTER	\$ 90.23
EFT0002261	SCHWEITZER, CHARITY	LYSOL WIPES	\$ 20.99
EFT0002262	BARRY STEIER	SEAT BELT CUTTER & BOX	\$ 65.08
EFT0002263	REDCLIFF FIREMEN SOCIAL CLUB	SOCIAL CLUB DUES	\$ 750.00
EFT0002264	TRIPLE R EXPRESS	FREIGHT	\$ 154.09
EFT0002265	W.R. MEADOWS	1170 ROAD REPAIR	\$ 5,687.01
EFT0002266	AIR LIQUIDE CANADA INC	CARBON DIOXIDE	\$ 708.87
EFT0002267	BERT'S VACUUMS & EQUIPMENT RENTAL	OFFICE SUPPLIES	\$ 375.67
EFT0002268	THE BOLT GUYS	BOLT BIN REFILL	\$ 33.59
EFT0002269	BOSS LUBRICANTS	OIL	\$ 735.00
EFT0002270	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 51.21
EFT0002271	CONSTRUCTION SUPPLY LTD.	DRILL BITS	\$ 43.94
EFT0002272	FARMLAND SUPPLY CENTER LTD	POOL REPAIR PIPE	\$ 335.77
EFT0002273	GILHAM, JEFFREY	BASE & USB PORT HUB	\$ 63.92
EFT0002274	HOME HARDWARE	GENERAL SUPPLIES	\$ 69.21
EFT0002275	HYDRODIG	HYDROVACS/RAW WATER WELL LEAK	\$ 5,192.25
EFT0002276	JIM'S ELECTRIC (2006) LTD.	LIGHT REPAIRS	\$ 1,427.29
EFT0002277	KIRK'S MIDWAY TIRE	TIRE REPAIRS	\$ 100.80
EFT0002278	MPE ENGINEERING LTD.	WTP SERVICE CONTRACT	\$ 1,575.00
EFT0002279	PARTEK IT SOLUTIONS INC	OFFICE 365 SUBSCRIPTION	\$ 8,092.97
EFT0002280	PRESTIGE WINDOW & DOOR	WINDOW REPLACEMENT - LIBRARY	\$ 6,854.96
EFT0002281	RURAL MUNICIPALITIES OF ALBERTA	GAS SENSOR TEST	\$ 194.25
EFT0002282	RMA FUEL LTD	BULK FUEL	\$ 643.91
EFT0002283	ROCKY MOUNTAIN PHOENIX	HELMET STANDARDS	\$ 224.70
EFT0002284	SAFETY CODES	APRIL SCC LEVY	\$ 385.51
EFT0002285	SECURTEK - A SASKTEL COMPANY	ALARM SYSTEM FOR FIRE HALL	\$ 94.34
EFT0002286	SOUTHERN ALBERTA NEWSPAPERS	ADVERTISEMENTS	\$ 2,963.58
EFT0002287	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 523.14
EFT0002288	WOLSELEY MECHANICAL GROUP	RODS & SERVICE BOX/DIPPED GLOVES	\$ 2,778.88
<b>TOTAL</b>			<b>\$ 293,691.56</b>

<b>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ATB MASTERCARD</b>			
<b><u>DATE</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
2020-04-08	STAPLES	OFFICE SUPPLIES	\$ 44.77
2020-04-13	STAPLES	OFFICE SUPPLIES	\$ 72.74
2020-04-22	STAPLES	OFFICE SUPPLIES	\$ 44.09
2020-04-07	SPLASH N DASH	VEHICLE WASH	\$ 12.00

2020-04-09	RILEY'S REPRODUCTIONS	COMMERCIAL VEHICLE MANUAL	\$ 35.18
2020-04-29	ADOBE CREATIVE CLOUD	CREATIVE CLOUD SOFTWARE	\$ 90.76
2020-05-02	EPIC	TRAINING	\$ 574.61
2020-05-04	CHIWATER	PCSWMM SUBSCRIPTION	\$ 3,024.00
2020-05-05	NOTARIUS WEB	APEGA SUBSCRIPTION	\$ 236.25
2020-04-06	CPC	LICENCE STATEMENTS	\$ 227.75
2020-04-11	SHAW	TOWN HALL INTERNET	\$ 336.00
2020-04-14	CANADIAN PAYROLL ASSOC.	WEBINAR	\$ 418.95
2020-04-18	SHAW	WATER TREATMENT PLANT INTERNET	\$ 195.20
2020-04-20	OUR FLOWER SHOP	BEREAVEMENT	\$ 75.00
2020-04-26	AMAZON	ETHERNET CABLES	\$ 27.32
2020-04-27	AMAZON	SURGE PROTECTOR	\$ 83.80
2020-05-01	SHAW	PUBLIC SERVICES INTERNET	\$ 231.00
2020-05-04	SHAW	FIREHALL INTERNET	\$ 220.50
2020-04-23	HOME HARDWARE	COMMUNITY GARDEN LOCK	\$ 12.59
2020-04-28	GLOWSHOP	MENTAL HEALTH GLOW RUN	\$ 562.17
2020-04-29	ULINE	COMMUNITY EVENTS - SANDWICH BOARDS	\$ 662.41
2020-05-04	GLOBAL INDUSTRIES	STANCHIONS FOR EVENTS	\$ 355.89
2020-05-05	HOME HARDWARE	COMMUNITY GARDEN LOCK	\$ 50.36
2020-05-06	AMAZON	SENIORS WEEK BAGS	\$ 62.97
2020-04-06	PHARMASAVE	TAPE	\$ 13.63
2020-04-14	TOP LINE	PROTECTIVE CLOTHING	\$ 289.77
2020-04-15	CANADIAN TIRE	BENCH CONSOLE	\$ 62.99
2020-04-15	HOME DEPOT	COUNTER TOP	\$ 257.22
2020-04-21	LEON'S FURNITURE	HEALTH CLINIC FRIDGE	\$ 293.99
2020-04-24	COM-PAC FILTRATION	POOL SAFETY	\$ 3,313.49
2020-04-27	HOME DEPOT	WEATHER STRIP	\$ 126.22
2020-04-29	HOME DEPOT	POOL REPAIRS	\$ 168.84
2020-04-27	FABCO PLASTICS	AIR VALVES	\$ 1,214.17
2020-04-27	HOME DEPOT	SIGN POST	\$ 269.33
2020-04-23	SPLASH N DASH	VEHICLE WASH	\$ 9.00
2020-05-01	PET VALUE	PEST CONTROL	\$ 75.59
2020-04-14	MEDICINE HAT NEWS	NEWSPAPER SUBSCRIPTION	\$ 277.22
2020-04-18	TRADEMARK ENGRAVING	PLASTIC LAMACOID	\$ 49.00
2020-04-29	FOX ENERGY	GAS INSTRUMENT CALIBRATION	\$ 69.25
2020-04-29	FOX ENERGY	GAS INSTRUMENT CALIBRATION	\$ 69.25
2020-04-17	BLACKFIRSEC	CBDEFENSE LICENCES & IMPLEMENTATION	\$ 9,576.20
2020-04-24	CANVA	IMAGES	\$ 173.41
2020-04-21	I AM RESPONDING	SUBSCRIPTION	\$ 447.67
2020-04-22	QUEEN'S PRINTER	OHS ACT HANDBOOK	\$ 73.40
2020-04-29	FOX ENERGY	SCBA CLEANER	\$ 72.40
2020-05-01	COSTCO WHOLESALE	OFFICE VENDING SUPPLIES	\$ 176.75
<b>TOTAL</b>			<b>\$ 24,735.10</b>

<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES</b>			
<b>CHEQUE #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
000684	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 492.25
000685	CYPRESS COUNTY	FACILITY UPGRADE LOAN#2 PAYMENT 1879/2019	\$ 57,996.27

000686	DOUBLE STUD CARPENTRY	PROJ#002(TRANSFER SITE) DECK	\$ 6,460.80
000687	JACOB'S WELDING LTD	SITE REPAIR & MAINTENANCE	\$ 1,711.50
000688	KPMG LLP	2019 FS AUDIT FINAL BILLING	\$ 2,870.03
000689	NELSON'S RADIATOR & AIR CONDITIONING SERVICE LTD.	EQUIPMENT PARTS	\$ 546.00
000690	TOPCO OILSITE PRODUCTS LTD	REFUND OVERPAYMENT	\$ 560.40
000691	JACOB'S WELDING LTD	SITE REPAIR & MAINTENANCE	\$ 157.50
000692	KAL TIRE	NEW TIRES	\$ 696.58
<b>TOTAL</b>			<b>\$ 71,491.33</b>

<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS</b>			
<b>EFT #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT000000000318	AECOM CANADA LTD	LANDFILL CELL DESIGN	\$ 2,645.37
EFT000000000319	ARMSTRONG'S COMMUNICATION LTD.	ALARM SYSTEM MONITORING	\$ 94.34
EFT000000000320	C.E.M. HEAVY EQUIPMENT	EQUIPMENT PARTS	\$ 538.05
EFT000000000321	DILLON CONSULTING	2019 ANNUAL REPORTS	\$ 7,721.82
EFT000000000322	FARMLAND SUPPLY CENTRE INC.	EQUIPMENT PARTS	\$ 259.84
EFT000000000323	FORTY MILE GAS CO-OP LTD.	UTILITIES	\$ 319.83
EFT000000000324	FOX ENERGY SYSTEMS INC	PENNANTS	\$ 93.98
EFT000000000325	GHD LIMITED	REMOVE & RELOCATE FUEL TANKS	\$ 4,546.50
EFT000000000326	REDCLIFF HOME HARDWARE	GENERAL SUPPLIES	\$ 165.23
EFT000000000327	PRECON MANUFACTURING LTD	1200E BARREL TRANSITION ADAPT	\$ 388.24
EFT000000000328	RURAL MUNICIPALITIES OF ALBERTA	PROJ#002(TRANSFER SITE) - LANDFILL OPEN SIGN	\$ 124.69
EFT000000000329	RMA FUEL LTD	BULK FUEL	\$ 1,639.95
EFT000000000330	RON S ELECTRIC 2007	FIX BALLAST	\$ 86.05
EFT000000000331	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$ 346.50
EFT000000000332	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 514.80
EFT000000000333	SUPERIOR TRUCK EQUIPMENT INC.	EQUIPMENT PARTS	\$ 1,238.54
EFT000000000334	TOWN OF REDCLIFF	FACILITY UPGRADE LOAN#2 PAYMENT 1879/2019	\$ 57,996.27
EFT000000000335	WHITE FOX GROUP LTD	STONE SLINGER BACKFILL	\$ 469.49
EFT000000000336	C.E.M. HEAVY EQUIPMENT	FREIGHT	\$ 63.00
EFT000000000337	CLEAN HARBORS CANADA INC.	PAINT RECYCLING	\$ 1,814.68
EFT000000000338	DILLON CONSULTING	RANGE ROAD 71 UPGRADES	\$ 10,607.17
EFT000000000339	KEYWAY SECURITY LOCKSMITHS LTD.	PROJ#002(TRANSFER SITE) DEADBOLTS	\$ 459.90
EFT000000000340	KIRK'S MID-WAY TIRE LTD	FLAT REPAIR	\$ 20.00
EFT000000000341	COREY POPICK	DESK & TV	\$ 1,200.12
EFT000000000342	RMA FUEL LTD	BULK FUEL	\$ 3,452.40
EFT000000000343	SUPERIOR TRUCK EQUIPMENT INC.	EQUIPMENT PARTS	\$ 1,020.79
<b>TOTAL</b>			<b>\$ 97,827.55</b>

<b>REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ATB MASTERCARD</b>			
<b>DATE</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
2020-04-27	HOME DEPOT	PROJ#002 SIGN POST	\$ 402.73
2020-04-08	CPC	LANDFILL A/R POSTAGE	\$ 44.16
2020-05-04	CPC	LANDFILL A/R POSTAGE	\$ 45.36
<b>TOTAL</b>			<b>\$ 492.25</b>

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, MAY 25, 2020 @ 7:00 P.M.**

<b>PRESENT:</b>	Mayor Councillors	D. Kilpatrick C. Crozier, C. Czember, S. Gale, L. Leipert, E. Solberg (via video conference)
	Acting Municipal Manager and Manager of Legislative & Land Services	S. Simon (left at 8:39 p.m., returned at 9:24 p.m.)
	Director of Community & Protective Services	D. Thibault (left at 8:39 p.m., returned at 9:24 p.m.)
	Director of Finance & Administration	J. Tu (left at 7:59 p.m.)
<b>ABSENT:</b>	Councillor Director of Planning & Engineering Director of Public Services	J. Steinke J. Johansen C. Popick

**1. GENERAL**

	Call to Order	<b>A)</b> Mayor Kilpatrick called the regular meeting to order at 7:02 p.m.
2020-0208	Adoption of Agenda	<b>B)</b> Councillor Gale moved the Agenda be adopted as presented. - Carried.
2020-0209	Accounts Payable	<b>C)</b> Councillor Leipert moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority be received for information. - Carried.
2020-0210	Bank Summary to April 30, 2020	<b>D)</b> Councillor Crozier moved the Bank Summary to April 30, 2020 be received for information. - Carried.

**2. DELEGATION**

	RCMP presentation of the RCMP Report to Council and the Redcliff Municipal Detachment Multi-Year Financial Plan	<b>A)</b> Staff Sergeant Sean Maxwell, Detachment Commander, Redcliff Detachment, was in attendance to present the RCMP Report to Council and the Redcliff Municipal Detachment Multi-Year Financial Plan.
2020-0211		Councillor Czember moved the presentation of the RCMP Report to Council and the Redcliff Municipal Detachment Multi-Year Financial Plan, by Staff Sergeant Sean Maxwell, Detachment Commander, Redcliff Detachment, be received for information. Further that the Mayor be authorized to sign the Redcliff Municipal Detachment Multi-Year Financial Plan dated April 1, 2021. - Carried.



**3. MINUTES**

- 2020-0212 Council meeting held May 11, 2020 **A)** Councillor Leipert moved the minutes of the Council meeting held on May 11, 2020 be adopted as presented. - Carried.
- 2020-0213 Redcliff Cypress Regional Waste Management Authority meeting held May 8, 2020 **B)** Councillor Leipert moved the minutes of the Redcliff Cypress Regional Waste Management Authority meeting held on May 8, 2020 be received for information. - Carried.
- 2020-0214 Special Municipal Planning Commission meeting held April 27, 2020 **C)** Councillor Leipert moved the minutes of the Special Municipal Planning Commission meeting held on April 27, 2020 be received for information. - Carried.
- 2020-0215 Municipal Planning Commission meeting held May 20, 2020 **D)** Councillor Crozier moved the minutes of the Municipal Planning Commission meeting held on May 20, 2020 be received for information. - Carried.
- 2020-0216 Town of Redcliff Library Board meeting held March 3, 2020 **E)** Councillor Crozier moved the minutes of the Town of Redcliff Library Board meeting held on March 3, 2020 be received for information. - Carried.

**4. BYLAWS**

- 2020-0217 Bylaw No. 1908/2020, Land Use Bylaw Amendment Lot 41, Block 107, Plan 8210827 (202 3 Street NE) **A)** Councillor Leipert moved Bylaw No. 1908/2020, being an amendment to the Land Use Bylaw to add Taxi Service to the permitted uses for the I-1 – Light Industrial District, be given first reading. - Carried.

**5. CORRESPONDENCE**

- 2020-0218 Palliser Economic Partnership  
Re: 2020-2021 Membership Contribution **A)** Councillor Gale moved correspondence from Palliser Economic Partnership regarding the 2020-2021 membership contribution increase dated April 28, 2020 be received for information. - Carried.
- 2020-0219 Councillor Leipert moved the Palliser Economic Partnership 2020-2021 membership contribution in the amount of \$6,440.00 be paid. - Carried.
- 2020-0220 Councillor Czember moved to give notice of cancellation of membership with Palliser Economic Partnership. - Defeated.
- 2020-0221 AUPE  
Re: Request for Action **B)** Councillor Czember moved correspondence from AUPE regarding a request for action dated May 15, 2020 be received for information. - Carried.
- 2020-0222 Alberta Municipal Affairs  
Re: 2020 MSI Allocations **C)** Councillor Gale moved correspondence from Alberta Municipal Affairs regarding 2020 MSI allocations dated May 19, 2020 be received for information. - Carried.

**6. OTHER**

- 2020-0223 Redcliff Community Update & Guide Spring/Summer 2020 **A)** Councillor Crozier moved the Redcliff Community Update & Guide Spring/Summer 2020 be received for information. - Carried.
- 2020-0224 Riverview Golf Club Board Meeting Agenda Package, May 12, 2020 **B)** Councillor Czember moved the Riverview Golf Club Board meeting agenda package dated May 12, 2020 be received for information. - Carried.
- 2020-0225 Council Important Meetings & Events **C)** Councillor Gale moved the Council Important Meetings & Events May 25, 2020 be received for information. - Carried.

**7. RECESS**

Mayor Kilpatrick called for a recess at 7:59 p.m.

Director of Finance & Administration left at 7:59 p.m.

Mayor Kilpatrick reconvened the meeting at 8:06 p.m.

**8. IN CAMERA (Confidential Session)**

- 2020-0226 Councillor Czember moved to meet In Camera to discuss A) Intermunicipal Collaboration Framework under *FOIP* Sec. 21 & 24, B) Boards & Commissions under *FOIP* Sec. 17 & 24, C) Personnel under *FOIP* Sec. 17, and D) Personnel under *FOIP* Sec. 17 at 8:06 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Acting Municipal Manager and Director of Community & Protective Services for all items.

Acting Municipal Manager and Director of Community & Protective Services left the meeting at 8:39 p.m., returned at 9:24 p.m.

- 2020-0227 Councillor Gale moved to return to regular session at 9:36 p.m. - Carried.

- 2020-0228 Councillor Gale moved correspondence from Robin Corry dated May 14, 2020 providing notice of resignation from the Town of Redcliff Library Board be received for information. Further that Administration extend a letter of appreciation to Mrs. Corry for participation on the Town of Redcliff Library Board. - Carried.

2020-0229 Councillor Gale moved Policy No. 069, Remuneration and Benefits for Out-of-Scope Personnel be approved as amended. - Carried.

2020-0230 Municipal Manager Position Councillor Crozier moved to appoint Phyllis Forsyth to the Municipal Manager position effective June 1, 2020. - Carried Unanimously.

## **9. ADJOURNMENT**

2020-0231 Adjournment Councillor Solberg moved to adjourn the meeting at 9:39 p.m. - Carried.

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Mayor

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Manager of Legislative Services

**REDCLIFF & DISTRICT RECREATION COMMITTEE MEETING**  
**Wednesday June 3, 2020 – 7:00 P.M.**  
**REDCLIFF TOWN HALL MEETING ROOM**

<b>PRESENT:</b>	Chairperson Members	Justin Getz Christina McNeil Karen Worrell Shane Hok Sharon Kirvan Shawna Gale
	Director of Community & Protective Services Community & Protective Services Coordinator	Derrin Thibault Charity Schweitzer

**1. GENERAL**

- Meeting called to order by Chairperson Justin Getz at 7:08 pm.
- Shawna Gale moved the agenda be adopted. – Carried.

**2. MINUTES**

- Karen Worrell moved the minutes from March 4, 2020 be adopted as presented. – Carried.

**3. Delegation**

None

**4. OLD BUSINESS**

**Splashpark Project** Christina McNeil moved the information regarding the Lions Park Splash Park be received for information with the following details:  
 The installation of the features is completed. Still to come is official handover with training and adjustments on the system flows. The large lions have been touched up and repainted and will be placed at the entrance to the park. – Carried.

**Skatepark Project** Shane Hok moved the information regarding the Redcliff Skatepark be received for information with the following details:  
 The project is at 30% of detailed design. Donations are lower than expected, but there have been some to date. Council has approved an increased budget to complete both phases of the project in 2020. Members of the committee will continue to follow up on fundraising and donation opportunities. – Carried.

**5. NEW BUSINESS**

**Lions Park Tot Park** Karen Worrell moved that the information regarding the Lions Park Tot Park be received for information with the following details:  
 Following a citizen request, a \$25,000 capital project has been approved by Council to add a tot park to the Lions Park play area. Currently the project is receiving quotes for play features. – Carried.

**COVID-19 Update** Shawna Gale moved that the information regarding the COVID-19 Update be received for information with the following details:  
 Derrin Thibault updated the committee on the steps taken in the parks and recreation facilities to comply with COVID-19 orders and recommendations. – Carried.

**6. RECOMMENDATIONS TO COUNCIL**

None

**7. CORRESPONDENCE**

None

**8. UPCOMING MEETINGS/CONFERENCE/WORKSHOPS**

None

**9. DATE OF NEXT MEETING – Wednesday, September 2, 2020 7:00PM**

**10. ADJOURNMENT** Shane Hok moved the meeting be adjourned at 8:40 pm – Carried.

\_\_\_\_\_  
Approved by Chair

\_\_\_\_\_  
Date

**TOWN OF REDCLIFF**  
**REQUEST FOR DECISION**

**DATE:** June 8, 2020

**PROPOSED BY:** Planning & Engineering

**TOPIC:** Bylaw 1909/2020 Land Use Bylaw Amendment – Rezoning a property from I-1 Light Industrial District to C-3 General Commercial District

**PROPOSAL:** That Council give first reading to the proposed amendment to the Land Use Bylaw to rezone the property at 202 3 Street NE (see attached map)

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**BACKGROUND:**

C. Redpath made application to rezone the property known civically at 202 3 Street NE from I-1 to C-3.

At the May 25, 2020 Council meeting, Council passed the following motion:

1. Councillor Leipert moved Bylaw No. 1908/2020, being an amendment to the Land Use Bylaw to add Taxi Service to the permitted uses for the I-1 – Light Industrial District, be given first reading. - Carried.

The motion made by Council allows for the current proposed development of the property, which is a Taxi Service, however the applicant has stated C-3 zoning, in the applicant's opinion, would make the property more marketable. Administration recommended the change to C-3 as it viewed C-3 as a more appropriate zoning of the property given the property is adjacent to a residential property and it is what the applicant wanted. The recommendation of the Municipal Planning Commission was that taxi service be included in the I-1 Light Industrial District designation. Administration agrees that Taxi Service not being included as a use in the I-1 Light Industrial District was likely an oversight.

Administration has contacted the applicant since the first reading of the bylaw. The applicant accepts that changing the I-1 Light Industrial District will allow the proposed use of a Taxi Service to proceed, however the applicant has noted that the change to the I-1 Light Industrial District will benefit all lands zoned I-1 Light Industrial District and he would like the Town to Refund him the \$750.00 land use bylaw rezoning fee he paid.

The Town's process for LUB amendments is to charge the application fee as listed in the Fees Rates and Charges Bylaw currently \$750.00 and after MPC makes a recommendation to Council provide the applicant an opportunity to withdraw their application and receive a refund for the advertising costs which is currently \$350.00.

**POLICY/LEGISLATION:**

Part 2, Division 1, Section 8 of the Municipal Government Act

Part VI Land Use Bylaw Amendments, Section(s) 32-39 of the Redcliff Land Use Bylaw (1698/2011)

Redcliff Bylaw 1698/2011 (Land Use Bylaw)

**STRATEGIC PRIORITIES:**

N/A

**ATTACHMENTS:**

Proposed Land Use Amending Bylaw 1909/2020

Application for Land Use Bylaw Amendment – Charles Redpath

**OPTIONS:**

1. Council authorize the refund of \$750.00 to the applicant for the rezoning Lot 41, Block 107, Plan 8210827 (202 3 Street NE). Further that Administration continue to schedule a public hearing for Bylaw 1908/2020 (land use bylaw amendment to include taxi service under I-1 zoning designation) and follow with presenting for 2<sup>nd</sup> and 3<sup>rd</sup> reading.
2. Council authorize the refund of \$350.00 (the advertising portion of the application fee) to the applicant for the rezoning Lot 41, Block 107, Plan 8210827 (202 3 Street NE). Further that Administration continue to schedule a public hearing for Bylaw 1908/2020 (land use bylaw amendment to include taxi service under I-1 zoning designation) and follow with presenting for 2<sup>nd</sup> and 3<sup>rd</sup> reading.
3. Council not authorize a refund of \$750.00 to the applicant for the rezoning of Lot 41, Block 107, Plan 8210827 (202 3 Street NE). Further that Administration continue to schedule a public hearing for Bylaw 1908/2020 (land use bylaw amendment to include taxi service under I-1 zoning designation) and follow with presenting for 2<sup>nd</sup> and 3<sup>rd</sup> reading.
4. Council give first reading to Bylaw 1909/2020, being an amendment to the Land Use Bylaw to rezone Lot 41, Block 107, Plan 8210827 (202 3 Street NE) from I-1- Light Industrial District to C-3 General Commercial District.

Note: Should Council proceed with giving first reading to Bylaw 1909/2020, being an amendment to the Land Use Bylaw to rezone Lot 41, Block 107, Plan 8210827 (202 3 Street NE) from I-1- Light Industrial District to C-3 General Commercial District, Council may want to defeat Bylaw 1908/2020. Previous readings of a bylaw which does not receive 3<sup>rd</sup> reading within 2 years after first reading is automatically rescinded.

**RECOMMENDATION:**

Option 1.

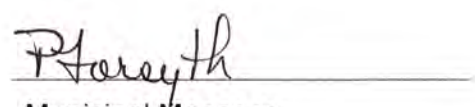
**SUGGESTED MOTION(S):**

1. Councillor \_\_\_\_\_ moved to provide C. Redpath with a refund of \$750.00 and further that Administration proceed with scheduling the public hearing for Bylaw 1908/2020 (land use bylaw amendment to include taxi service under I-1 zoning designation) and follow with presenting for 2<sup>nd</sup> and 3<sup>rd</sup> reading.
2. Councillor \_\_\_\_\_ moved to provide C. Redpath with a refund of \$350.00 and further that Administration proceed with scheduling the public hearing for Bylaw 1908/2020 (land use bylaw amendment to include taxi service under I-1 zoning designation) and follow with presenting for 2<sup>nd</sup> and 3<sup>rd</sup> reading.

3. Councillor \_\_\_\_\_ moved Administration to proceed with scheduling the public hearing for Bylaw 1908/2020 (land use bylaw amendment to include taxi service under I-1 zoning designation) and follow with presenting for 2<sup>nd</sup> and 3<sup>rd</sup> reading.
4. Councillor \_\_\_\_\_ moved that Bylaw 1909/2020, being an amendment to the Land Use Bylaw, to rezone Lot 41, Block 107, Plan 8210827 (202 3 Street NE) from I-1 – Light industrial District to C-3 – General Commercial District, be given first reading.
3. Councillor \_\_\_\_\_ moved Bylaw 1908/2020 (land use bylaw amendment to include taxi service under I-1 zoning designation) be given 2<sup>nd</sup> reading. (intent is that the bylaw is defeated).

**SUBMITTED BY:**

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Municipal Manager



**BYLAW 1909/2020  
OF THE TOWN OF REDCLIFF  
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW 1698/2011 BEING THE REDCLIFF LAND USE BYLAW.**

**WHEREAS** the land described as

**Legal Description**

Lot 41, Block 107, Plan 8210827

**Civic Address**

202 3 Street NE

Herein referred to as "Subject Lands", is currently zoned I-1 – Light Industrial District in the Land Use Bylaw Land Use District Map.

**AND WHEREAS** Redcliff Town Council has received an application and desires to rezone the Subject Lands to C-3 General Commercial District in the Land Use District Map of the Redcliff Land Use Bylaw (1698/2011).



**AND WHEREAS** copies of this Bylaw and related documents were made available for inspection by the Public at the Municipal Office as required by the Municipal Government Act.

**AND WHEREAS** a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the \_\_\_\_\_ day of \_\_\_\_\_ 2020 A.D.

**NOW THEREFORE** the Council of the Town of Redcliff in open meeting assembled, enacts that Bylaw 1698/2011, being the Redcliff Land Use Bylaw, be amended as follows:

1. The Bylaw may be cited as the Town of Redcliff Land Use Amending Bylaw 1909/2020.
2. The land described as

**Legal Description**

Lot 41, Block 107, Plan 8210827

**Civic Address**

202 3 Street NE

Is hereby rezoned to C-3 General Commercial District in the Land Use Bylaw Land Use District Map.

3. Administration is authorized to update the Land Use Bylaw Land Use District maps to be consistent with this Land Use Bylaw Amendment.
4. This Bylaw shall come into force on the date of the final reading and signing thereof.

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**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**READ** a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**PASSED** and **SIGNED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

---

MAYOR

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MANAGER OF LEGISLATIVE & LAND  
SERVICES



## APPLICATION FOR LAND USE AMENDMENT

Owner of Site:

Name:

Charles REDPATH

Address:

#20-3345-10th Ave SW

Medicine Hat AB

Postal Code:

T1B 4K2

Agent of Owner:

Name:

Address:

Postal Code:

Telephone Number

403-548-1730

Existing Land Use Zoning:

I1 - Light Industrial District.

Proposed Land Use Zoning:

C-3 General Commercial District.

Municipal Address of Site:

202-3rd St NE REDCLIFF

Legal Land Description

Lot 41 Block 107 Plan 8210827

Enclosures and Attachments:

- ☒ a) Copy of Certificate of Title for Effected lands.
- ☐ b) Evidence that Agent is authorized by Owner.
- ☐ c) Statement of reasons in support of application.
- ☐ d) Vicinity map of an appropriate scale indicating the location of the parcel and its relationship to the existing land uses and developments within 60 m of the parcel boundaries.
- ☐ e) Where application is for a district change to DC – Direct control district a statement explaining why particular control is needed to be exercised over the parcel and why another district is not appropriate.
- ☒ f) Fee, as established by resolution of Town Council, which shall include a standard application fee plus the cost of advertising for the public hearing.

The Municipal Manager may:

- (a) Refuse to accept an application to amend this Bylaw if the information required by subsection (33) has not been supplied, or
- (b) Consider the application complete without all of the information required by subsection (33), if, in his opinion, a decision can be properly made with the information supplied.

Charles REDPATH

OWNER'S AND/OR OWNER'S AGENT SIGNATURE

2020 May 12

DATE





CERTIFIED COPY OF  
Certificate of Title

S

LINC                      SHORT LEGAL  
0015 035 737        8210827;107;41

TITLE NUMBER: 191 018 588  
TRANSFER OF LAND  
DATE: 25/01/2019

**AT THE TIME OF THIS CERTIFICATION**

CHARLES REDPATH  
OF 20, 3345-10 AVE SW  
MEDICINE HAT  
ALBERTA T1B 4K2

IS THE OWNER OF AN ESTATE IN FEE SIMPLE  
OF AND IN

PLAN 8210827  
BLOCK 107  
LOT 41  
EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

**ENCUMBRANCES, LIENS & INTERESTS**

**REGISTRATION**

NUMBER	DATE (D/M/Y)	PARTICULARS
071 600 229	13/12/2007	MORTGAGE MORTGAGEE - COMMUNITY CREDIT UNION LTD. #152, 3150 - 13 AVENUE S.E. MEDICINE HAT ALBERTA T1B1E3 ORIGINAL PRINCIPAL AMOUNT: \$35,000
081 000 635	02/01/2008	CAVEAT RE : ASSIGNMENT OF RENTS AND LEASES CAVEATOR - COMMUNITY CREDIT UNION LTD. 3150-13 AVENUE SE MEDICINE HAT ALBERTA T1B1E3 AGENT - JANICE SILVA



# Certificate of Title

TITLE NUMBER: 191 018 588

**\*SUPPLEMENTARY INFORMATION\***

**VALUE:** \$225,000

**CONSIDERATION:** \$225,000

**MUNICIPALITY:** TOWN OF REDCLIFF

**REFERENCE NUMBER:**

071 474 241

**ATS REFERENCE:**

4;6;13;17;SE

**TOTAL INSTRUMENTS:** 002

## Brian Stehr

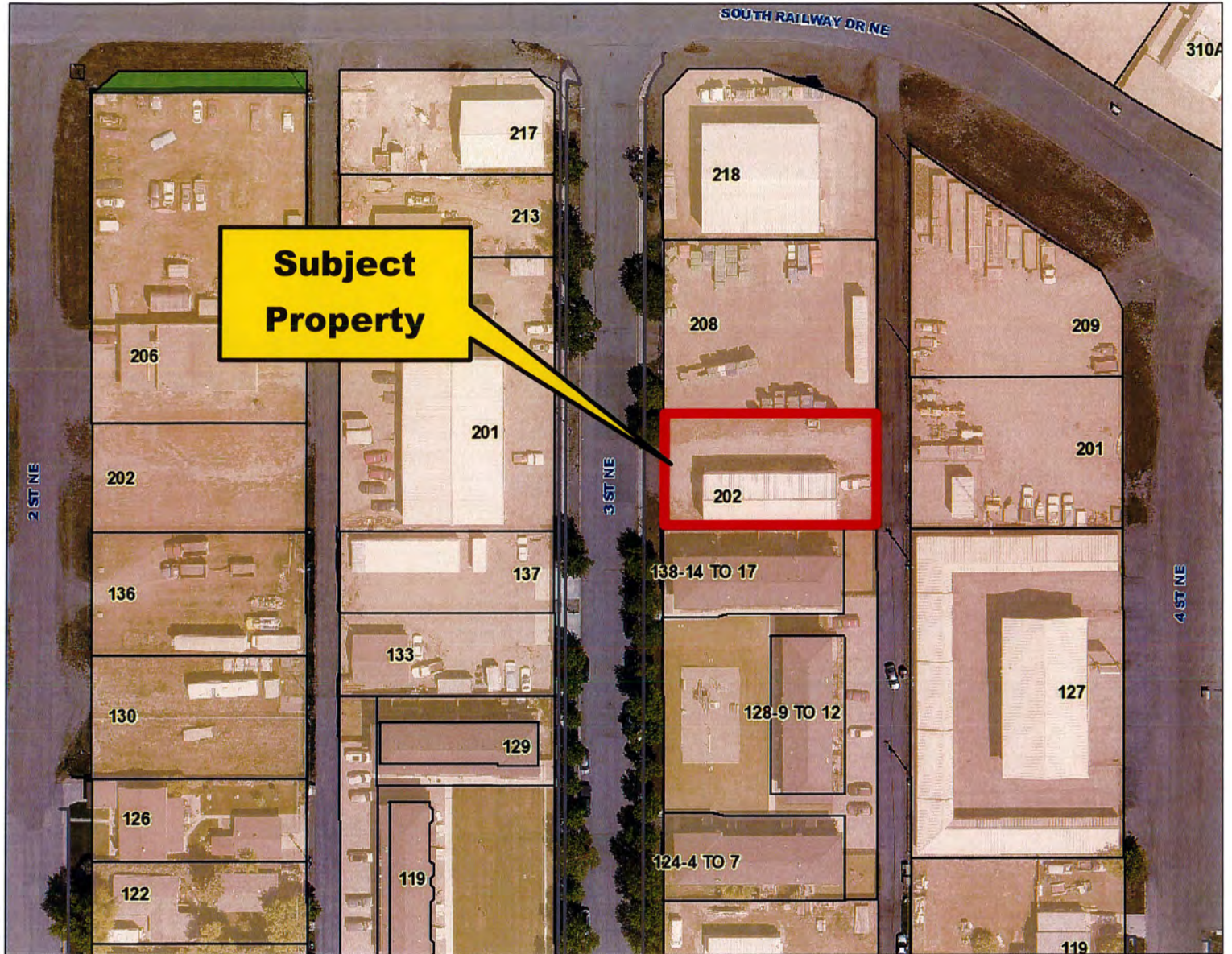
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**From:** credpath@telus.net  
**Sent:** Wednesday, May 13, 2020 8:28 AM  
**To:** Brian Stehr  
**Subject:** Reason for wanting to change land use.

Hi Brian

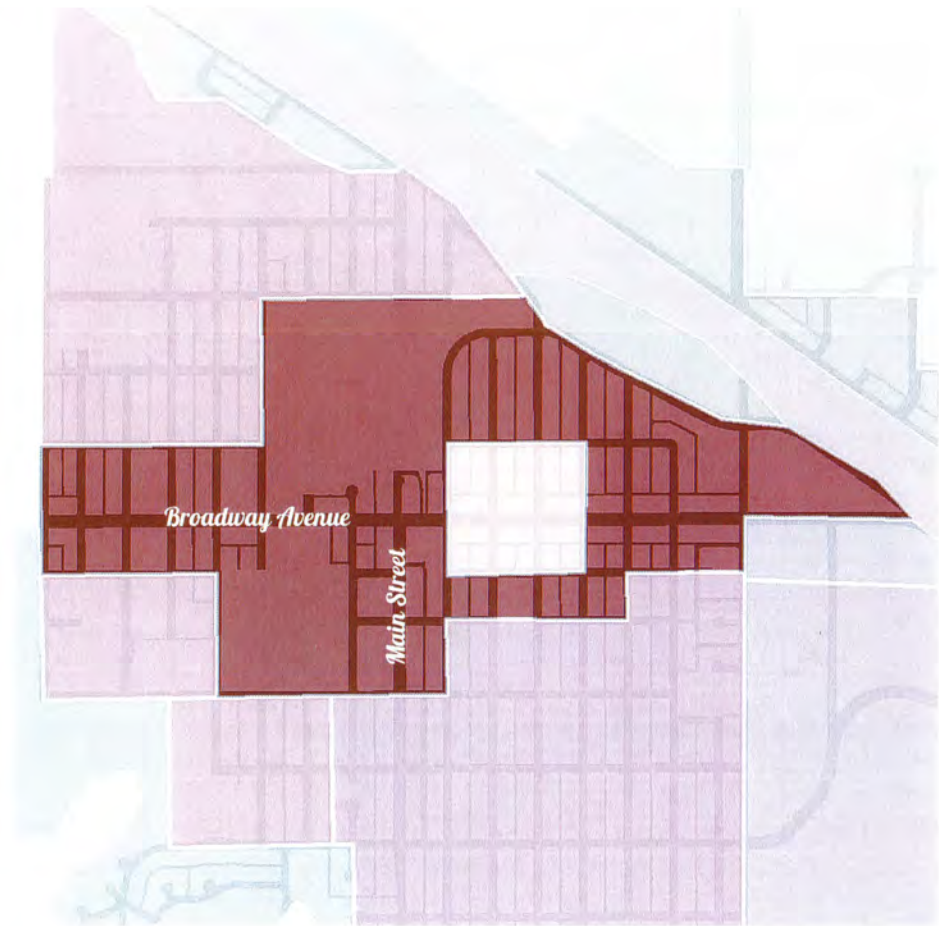
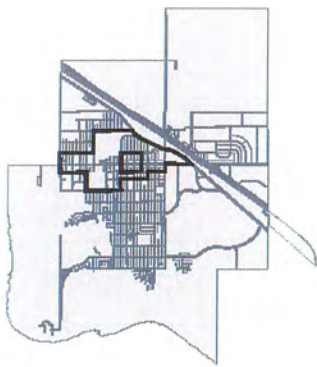
I would like to change the use of this land so I can rent it without any issues. I have a fellow that would like to use it and I want it set up for proper use. This fellow would like to operate a cab business from the location. The location is a very good location for this type of business. Changing the types of use would also make it easier to find people who would be interested in the location. Thank you, Charlie Redpath







## 6.2.2 Greater Downtown & Broadway Avenue



**Current State:** The areas surrounding downtown serve as popular gathering and retail places with the cultural and recreational hub on Main Street, identified as one of the hearts of the community, and shopping areas near the intersection of Mitchell Street and Broadway Avenue. Redcliff's Greater Downtown contains a large mixture of residential, recreational, commercial, and industrial uses, including a large industrial site (former Dominion Glass factory).

**Opportunities:** There are opportunities for densification and potential redevelopment of all land uses. Succession planning for the former Dominion Glass site should be considered if manufacturing activity on the site stops during the life of the MDP.

**Future State:** Greater Downtown & Broadway Avenue has retained a mix of uses, while vacant lands develop into commercial uses and higher density housing. More residences in the neighbourhood allow for easy access to the recreational hub on Main Street and the Downtown Core.



**Policy 1:** The Town **shall** recognize the Greater Downtown & Broadway Avenue neighbourhood as a high priority commercial and residential growth area and increase the population density by supporting redevelopment and infill development

**Policy 2:** The Town **shall** update the Land Use Bylaw to reflect the need for higher density residential and senior's or multi-family housing along Broadway Avenue West

**Policy 3:** The Town **should** encourage development of street-oriented medium to high density housing, with a maximum height of 3 storeys, and a minimum density of 25 units/ha

**Policy 4:** If manufacturing activity ceases at the former Dominion Glass site, or the Town is approached by the landowner, the Town **should** encourage creation of an Area Redevelopment Plan and potential changes to MDP neighbourhood boundaries

**Policy 5:** The Town **may** encourage recreational, civic, and cultural hubs and a large mix of uses to remain in the Greater Downtown and Broadway Avenue neighbourhood



**Street-oriented housing** has front doors and entrances facing a public street, contrasted with site-oriented housing where front entrances face inner courtyards or private streets.



## **MUNICIPAL PLANNING COMMISSION**

### Planning & Engineering Report

May 13, 2020

Applicant: **Charles Redpath**

Owner: **Charles Redpath**

Property Address: **202 3 Street NE**

Legal Address: **Lot 41, Block 107, Plan 8210827**

Land Use: **I1 – Light Industrial District**

Development Officer: **Brian Stehr**

### **BACKGROUND**

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C. Redpath has applied to rezone the property known civically at 202 3 Street NE from I1 – Light Industrial District to C-3 General Commercial District.

The Applicant has stated that the reasoning for rezoning is to allow a cab company to rent the space. Under the Land Use Bylaw that use is not allowed in the I1 – Light Industrial District. The Applicant has further stated that by rezoning the property he feels that the property would be more appealing to future tenants.

The current neighbouring properties are a mixture of single family residential homes, single family townhomes, commercial, and industrial uses. The Municipal Development Plan shows that the subject lands are in the Greater Downtown & Broadway Avenue Area, and that redevelopment will continue with commercial spaces, and greater density of residential areas.

# TOWN OF REDCLIFF

## REQUEST FOR DECISION

**DATE:** June 8<sup>th</sup>, 2020

**PROPOSED BY:** Legislative Services

**TOPIC:** Position Title Changes

**PROPOSAL:** To approve title adjustments & their effect on all existing policies, procedures or bylaws in place

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### **BACKGROUND:**

As per the update to Policy 072 Schedule “A” that recently took place in the Council meeting held on May 11<sup>th</sup>, 2020, there were some position titles that were adjusted.

- Director of Finance & Administration became Director of Corporate Services
- Director of Public Services became Director of Public Works
- Manager of Legislative & Land Services became Manager of Legislative Services
- Public Services Supervisor became Landfill Superintendent
- I.T. Systems Analyst became I.T. Systems Administrator

One of the issues associated with the changing of titles is the existence of a number of policies, procedures, and bylaws that make reference to the old position titles. It would be impractical for the Town to bring forward every document with a reference to these titles immediately at the time of the change simply to reflect the title change. However, as policies, procedures, and bylaws are reviewed and updated it would be the intent to update the position titles in those documents at that time. The intent of the policies, procedures, and bylaws remains the same regardless of the position title changes.

Administration would like Council to confirm by resolution the position title changes and confirm that the position title changes do not change the intent of any policies, procedures or bylaws in place using the old titles.

The Municipal Government Act Bylaw Section 205 sets out the establishment of a Chief Administrative Officer (CAO). Town of Redcliff Bylaw 1082/98 sets out the position of the “Municipal Manager” and that the Chief Administrative Officer shall be known as the “Municipal Manager”. The title of Chief Administrative Officer and Municipal Manager are often used interchangeably. It is desirable to confirm by Council resolution that reference to the title “Municipal Manager” and “Chief Administrative Officer” shall have the same meaning.

### **ATTACHMENTS:**

N/A

### **OPTIONS:**

1. To pass a motion confirming the following changes to position titles:
  - Director of Finance & Administration to Director of Corporate Services

- Director of Public Services to Director of Public Works
- Manager of Legislative & Land Services to Manager of Legislative Services
- Public Services Supervisor to Landfill Superintendent
- I.T. Systems Analyst to I.T. Systems Administrator

Further to confirm that reference to the old position titles shall not alter the intent of any policy, procedure, and/or bylaw. And further that reference to the position title "Chief Administrative Officer" and "Municipal Manager" may be used interchangeably and has the same meaning.

**RECOMMENDATION:**

Option 1

**SUGGESTED MOTIONS:**

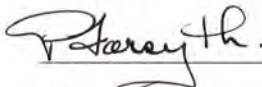
1. Councillor \_\_\_\_\_ moved to confirm the following changes to position titles:

- Director of Finance & Administration to Director of Corporate Services
- Director of Public Services to Director of Public Works
- Manager of Legislative & Land Services to Manager of Legislative Services
- Public Services Supervisor to Landfill Superintendent
- I.T. Systems Analyst to I.T. Systems Administrator

Further to confirm that reference to the old position titles shall not alter the intent of any policy, procedure, and/or bylaw. And further that reference to the position title "Chief Administrative Officer" and "Municipal Manager" may be used interchangeably and has the same meaning.

**SUBMITTED BY:**

  
 \_\_\_\_\_  
 Department Head

  
 \_\_\_\_\_  
 Municipal Manager

**Explanations to the 2020 First Quarter Financial Report - Town of Redcliff**

	1st Column	2nd Column	3rd Column	4th Column	5th Column
	2020 Actual Revenues and Expenses	2020 Budgeted Revenues & Expenses	2020 Actual is Compared to 2020 Budget, the Percentage of Revenues Generated and the Expenses Expended	2019 Actual Revenues and Expenses in the Same 1st Qtr	Compared to the Same 1st Qtr in 2019
<b>Total Revenues</b>	997,885.00	14,907,526.00	6.69%	1,030,155.00	-3.13%
			Generated 6.69% of 2020 Budgeted Revenues		3.13% Lower than revenues generated in the same 1st Qtr in 2019. Individually: Goods & Services Revenues -
					1. Administration: 64.09% lower than 2019. In 2019, \$6,099.83 was mistakenly coded as Misc Revenue, and was reversed in the 2nd Qtr of 2019.
					2. Community Services: 49.91% higher than 2019. It is due to the increases from \$6.5 to \$7/per meal for Meals & Wheels, and the clients from 6 to 13.
					3. Penalties: 13.69% increase - due to more outstanding taxes on Jan 1, 2020, \$54,501 Vs \$44,258.
					4. Grants & Contribution: 50.37% decrease due to the disappearance of the following grants: Cannabis Supports: \$20,455; Emergency Preparedness: \$1,730; Volunteer : \$1,000
<b>Total Expenses</b>	2,321,412.00	18,487,915.00	12.56%	2,353,696.00	-1.37%
			Expended 12.56% of 2020 Budgeted Expenses. If the 1st Qtr unfunded amortization of 4.84% [\$3,580,390/\$18,487,915/4] is included, the percentage should be adjusted to 17.40%		1.37% lower than expenditures occurred in the 1st Qtr in 2019. Individually:
					1. Salaries & Benefits: Remain Consistently with 2019.
					2. Contracted & Gen Svc - Sanitary Utility: 29.91% high than the same 1st Qtr due to the increase of cost for Medicine Hat Treatment Svc from 52,734 to \$67,826.
					3. Contracted & Gen Svc - Parks & Recreation: 53.20% higher than the same 1st Qtr due to the purchase of Compressor for the Ice Plant- \$7,949 in the 1st Qtr.
					4. Materials, Goods & Utilities - Protective Svc: 34.57% higher as the bylaw software subscription was paid in the 1st Qtr.
					5. Materials, Goods & Utilities - Water Utility: 34.78% higher due to the building repair \$13,501 vs \$1,015.
					6. Materials, Goods & Utilities - Waste Utility: 366.93% higher due to the expenses on Freightliner garbage truck.
<b>Excess of Revenue Over Expense</b>	(1,323,527.00)	(3,580,389.00)		(1,323,541.00)	

**Explanation to the 2020 First Quarter Financial Report - Redcliff/Cypress Landfill**

	<b>1st Column</b>	<b>2nd Column</b>	<b>3rd Column</b>	<b>4th Column</b>	<b>5th Column</b>
	2020 Actual Revenue and Expenses	2020 Budget	2020 Actual is Compared to 2020 Budget, the Percentage of Revenues Generated and the Expenses Expended	2019 Actual Revenues and Expenses in the Same 1st Qtr	Compared to the Same 1st Qtr in 2019
<b>Operating Revenues</b>	732,577.90	3,119,190.00	23.49%	651,189.57	12.50%
			Generated 23.49 of 2019 Budgeted Revenues		12.50 % Higher than revenues generated in the same 1st Qtr in 2019 (eg. customers from Recycle Worx & Calgary Waste and Recovery)
<b>Operating Expenses</b>	412,039.54	3,119,190.00	13.21%	195,552.75	110.71%
			Expensed 13.21% of 2020 Budgeted Expenditures		110.71% Higher than expenditures occurred in the same 1st Qtr in 2019, the major expenses are due to the Engineering Costs for the Annual Landfill Report; Road, Cell, Compost Projects, they are completed in the 1st Qtr of 2020.
<b>Excess of Revenue Over Expense</b>	320,538.36	-		455,636.82	



TOWN OF REDCLIFF  
For the Three Months Ending 31 March 2020

	2020 Actual	2020 Budget	% of Budget	2019 Actual	% Prior Period
<b>REVENUES</b>					
TAXES, REQUISITION AND SPECIAL ASSESSMENT REVENUE		\$8,030,722	0.00%		0.00%
GOODS & SERVICES REVENUES					
ADMINISTRATION	2,892	13,030	22.19%	8,054	(64.09%)
PROTECTIVE SERVICES	2,118	1,600	132.38%		0.00%
PUBLIC WORKS	12,217	45,962	26.58%	11,421	6.97%
WATER UTILITY	347,962	2,493,500	13.95%	348,130	(0.05%)
SANITARY UTILITY	209,246	1,115,050	18.77%	203,877	2.63%
WASTE UTILITY	123,093	607,558	20.26%	123,713	(0.50%)
COMMUNITY SERVICES	4,856	9,000	53.96%	3,239	49.91%
DEVELOPMENT & LAND SERVICES	2,970	442,065	0.67%	3,110	(4.50%)
PARKS & RECREATION	75,210	251,705	29.88%	69,920	7.57%
	780,563	4,979,471	15.68%	771,465	1.18%
PENALTIES	57,606	67,000	85.98%	50,668	13.69%
OTHER GENERAL REVENUE	123,895	650,785	19.04%	135,846	(8.80%)
GRANTS & CONTRIBUTION	35,821	566,685	6.32%	72,175	(50.37%)
TRANSFERS - RESERVE & OTHER		612,863	0.00%		0.00%
<b>TOTAL REVENUES</b>	<b>997,885</b>	<b>14,907,526</b>	<b>6.69%</b>	<b>1,030,155</b>	<b>(3.13%)</b>
<b>EXPENSES</b>					
SALARIES, WAGES & BENEFITS					
ADMINISTRATION	160,426	716,594	22.39%	162,045	(1.00%)
PROTECTIVE SERVICES	83,989	366,642	22.91%	74,694	12.44%
PUBLIC WORKS	156,177	698,032	22.37%	144,471	8.10%
WATER UTILITY	130,437	660,744	19.74%	131,893	(1.10%)
SANITARY UTILITY	74,878	350,457	21.37%	70,551	6.13%
WASTE UTILITY	50,703	216,102	23.46%	48,877	3.74%
COMMUNITY SERVICES	23,706	93,672	25.31%	21,132	12.18%
DEVELOPMENT & LAND SERVICES	95,287	369,402	25.79%	108,614	(12.27%)
PARKS & RECREATION	119,742	787,656	15.20%	118,127	1.37%
	895,345	4,259,299	21.02%	880,403	1.70%
CONTRACTED & GENERAL SERVICES					
ADMINISTRATION	213,872	808,468	26.45%	266,457	(19.74%)
PROTECTIVE SERVICES	9,853	1,126,420	0.87%	11,524	(14.50%)
PUBLIC WORKS	30,152	394,224	7.65%	30,094	0.20%
WATER UTILITY	14,474	208,039	6.96%	36,881	(60.75%)
SANITARY UTILITY	70,037	558,500	12.54%	53,911	29.91%
WASTE UTILITY	16,832	174,000	9.67%	17,135	(1.77%)
COMMUNITY SERVICES	4,300	137,101	3.14%	18,395	(76.62%)
DEVELOPMENT & LAND SERVICES	7,462	295,872	2.52%	12,239	(39.03%)
PARKS & RECREATION	27,394	137,107	19.98%	17,881	53.20%
	394,377	3,839,731	10.27%	464,517	(15.10%)
MATERIALS, GOODS & UTILITIES					
ADMINISTRATION	3,825	38,146	10.03%	5,973	(35.96%)
PROTECTIVE SERVICES	9,304	119,800	7.77%	6,914	34.57%
PUBLIC WORKS	56,517	372,350	15.18%	77,607	(27.17%)
WATER UTILITY	76,326	497,550	15.34%	56,630	34.78%
SANITARY UTILITY	1,766	23,000	7.68%	1,880	(6.09%)
WASTE UTILITY	11,091	154,000	7.20%	2,375	366.93%
COMMUNITY SERVICES	270	2,600	10.38%	527	(48.82%)
DEVELOPMENT & LAND SERVICES	1,237	20,456	6.05%	10,947	(88.70%)
PARKS & RECREATION	45,819	254,090	18.03%	36,209	26.54%
	206,156	1,481,992	13.91%	199,063	3.56%
AMORTIZATION		3,580,390	0.00%		0.00%
REQUISITION AND TOWN CONTRIBUTION	631,333	2,588,361	24.39%	617,995	2.16%
DEBT MAINTENANCE & BANK CHARGES	122,680	646,418	18.98%	122,469	0.17%
TRANSFERS - EQUITY, RESERVE & OTHER	71,521	2,091,724	3.42%	69,249	3.28%
<b>TOTAL EXPENSES</b>	<b>2,321,412</b>	<b>18,487,915</b>	<b>12.56%</b>	<b>2,353,696</b>	<b>(1.37%)</b>
<b>EXCESS OF REVENUE OVER EXPENSE</b>	<b>(1,323,528)</b>	<b>(3,580,390)</b>	<b>36.97%</b>	<b>(1,323,541)</b>	<b>0.00%</b>

[Previous](#)[Next](#)

## REDCLIFF/CYPRESS LANDFILL

For the Three Months Ending 31 March 2020

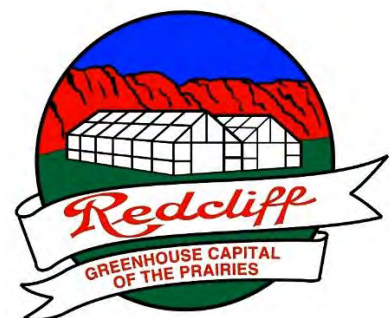
	<i><u>2020 Actual</u></i>	<i><u>2020 Budget</u></i>	<i><u>% of Budget</u></i>	<i><u>2019 Actual</u></i>	<i><u>% Prior Period</u></i>
Landfill Revenue	\$732,577.90	\$3,119,190.00	23.49%	\$651,189.57	12.50%
Landfill Expense	412,039.54	3,119,190.00	13.21%	195,552.75	110.71%
EXCESS OF REVENUE OVER EXPENSE	320,538.36		0.00%	455,636.82	(29.65%)



# TOWN OF REDCLIFF MUNICIPAL MANAGER REPORT TO COUNCIL

*June 8, 2020*

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## **MUNICIPAL MANAGER**

- Council agenda review
- Department Head meetings
- Policy & Bylaw review
- Request for Decision review
- Meet with reporter for interview
- Budget review
- Strategic Planning review

## **COMMUNITY & PROTECTIVE SERVICES**

### **Parks, Recreation and Facilities**

#### **Projects:**

- Began preparation of Town Hall Mechanical RFP (facilities budget 35K)
- Began planning ball diamond dugout changes as necessary (facilities budget 20K)
- Splash Park construction complete, waiting for training, commissioning, and hand-over

#### **Rec-Tangle:**

- Continue painting as necessary
- Repair door hardware
- Sanitize as necessary for contractor and staff use

#### **Pool:**

- Clean pool floor and take pictures for RFP
- Begin to fill main pool for summer off season
- Begin to fill small pool for water feature test
- Remove and label all wind fencing
- Held site meeting for Pool Resurfacing RFP
- Safety screen for water feature return shipment arranged
- Repair to irrigation valve as necessary

#### **Facilities:**

- Ordered new siding for library
- Installed benches in change stalls at ball diamond concession
- Measured and began infield changes to ball diamond 3
- Continued cleaning of Lions Park washrooms for contractor
- Installed ramp at museum main door
- Continued old fire hall cleanup
- Replaced door locks at shop
- Museum furnace replacement completed
- Prepared campground showers for potential use
- Repaired irrigation leak at library

#### Parks:

- Continue gopher control program
- Continue start-up of irrigation systems in parks and at facilities
- Installed campground signs for water services
- Opened sewer dump at campground
- Consulted on water line repair/replacement at River Park
- Replaced valves at Rolling Mill Park
- Built vault and ordered lid for vault in Rolling Mill Park
- Replaced valves at ball diamond concession irrigation
- Began vault at ball diamond concession irrigation
- Repaired irrigation system at Lions Park to ensure pad watering
- Began cleanup of Lions Park
- Installed pads for lions at Lions Park entrance
- Replace valves at Riverview Park as necessary
- Replaced valves and installed solar controller at community garden
- Obtained locates to begin Broadway Irrigation Project
- Located road crossings at Broadway Irrigation Project
- Ordered power disconnect at streetlight for Broadway
- Arranged for electrician to run service at sign for Broadway
- Flagged head locations for Broadway
- Completed all playground inspections prior to opening
- Removed caution tape and installed warning signs at playgrounds
- Groomed pathways
- Installed bench along pathway to replace one lost due to sink hole
- Salvaged pathway shale on closed pathway
- Completed river path cleanup
- Continue garbage collection at parks, pathways, and downtown
- Installed plants in planters
- Installed pots on lighting along Broadway
- Removed 25 stumps at various locations throughout the Town
- Check on water park project at Lions Park
- Obtained locates for water service at Mitchell and 9th Ave SE
- Asked for RFD regarding 3" service at Mitchell
- Asked for pricing updates and additional pricing for additional play structure and pad at Lions Park
- Obtained pricing and awarded park spraying contract
- Ordered replacement valve for soccer field service as necessary

#### Other:

- Continue budget monitoring
- Process invoices as necessary
- Prepared for management training courses
- Arranged and paid fees for employee training for spraying course

- Arranged and paid fees for Playground Inspector course for employee

### **FCSS, Community Services, and Special Events:**

- Attended the SEATS May meeting via Zoom
- Submitted Ball Diamond CFEP Grant final report
- Planning stages of Home Alone and Babysitting course inline with COVID-19 health and safety regulations
- Released Spring/Summer Community Guide
- Continued working with HR to create the Redcliff Employee Manual
- Submitted 2019 Annual FCSS Outcomes Report
- Community garden preparations completed, opened garden
- Created new Storywalk in the river valley, participants submitted photos of their participation to be entered in a draw
- Mailed and emailed in-kind donation packages to businesses re: skatepark build
- Received funding from the United Way and GOC for seniors, offering free meals through the Meals on Wheels Program. Delivering free meals to 35 registered seniors Monday, Wednesday, and Friday until the end of June (taking new registrations, no deadline)
- Delivered Meals on Wheels as a backup to volunteers and an opportunity to touch base with clients regarding their meals and support systems
- Prepared for Senior's Week, advertised asking the community to nominate seniors to receive a treat, to be delivered on June 3rd. As of May 31, there were 60 seniors on the list
- Received a donation from the GMUC Benevolent Fund to be redirected to 4 families in need. Working with PRSD Health and Wellness coordinator and GMUC to create an ongoing fund to help families in need
- Officially cancelled swimming lessons due to COVID-19 and issued all refunds
- Staying in contact with PRSD (Nutrition Program), Redcliff Family Foods (delivery program/free food program), Medicine Hat Food Bank, Medicine Hat Family Services, assessing increased needs during COVID-19
- Continue to plan/coordinate ways to engage the community for Canada Day, etc.
- Completed AR requests for previous month
- Pulled reports from RecDesk system for payment transfers
- Posted, monitored, and responded to social media and website updates
- Weekly Commentator/Redcliff Reports updated and sent out
- Weekly updates completed on Electronic Sign
- Input new programming into Rec Desk

### **Health and Safety, Emergency Management, Fire Services**

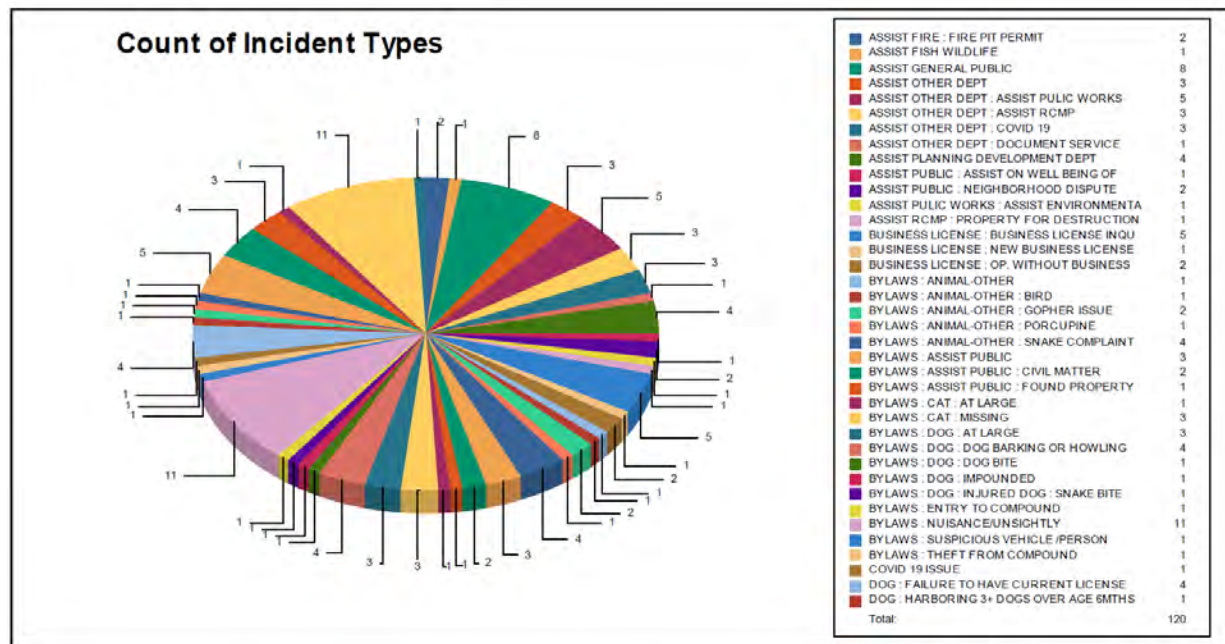
- Continued activation of ICP for planning and monitoring of COVID-19 response:
  - Personal hygiene for Town Hall and all Town Facilities,
  - PPE requests and sourcing,
  - Virtual attendance to Provincial Operations Centre weekly updates,
  - Weekly social media engagement with the community,

- Review of guidelines, recommendations, and orders from the Province and Alberta Health Services and implementation as applicable,
  - Prepared Town Hall for re-opening to the public,
  - Developed Front Desk and Mail Protocol for COVID-19/Pandemic.
- Continued review, development, and implementation of Fire Department standard operating guidelines
- Working with the Fire Chief to implement the Fire Inspection Program

### **Community Peace Officer**

- COVID-19 continues to be at the forefront of people's minds in the community. This month was largely an educational endeavour
- Several snake sightings and relocations
- Several animal complaints which ranged from barking dogs, unlicensed dogs, to dog bite investigations
- Assistance calls to Public Works
- Business License inquiries remain active
- Break and enter to our locked impound. There were three bikes that were stolen from the lock up

## Town of Redcliff Statistics from May 2020



## PUBLIC SERVICES

### Department

- Detailed design for the next two landfill cells
  - Construction for Cell 025 and compost system
    - Began June 3<sup>rd</sup>
  - Construction for Range Road 71 upgrade
    - Began May 19<sup>th</sup>
- Project management for construction projects
- Lead Management Program Town-wide assessment
  - Testing locations identified for 2020 sampling program
  - Preparing notification letters
- Tenders for garbage truck and backhoe preparation
- Construction underway for the landfill transfer site, scales, scale house, and dome tent
  - Old site entrance demolition and relocation of all assets completed
  - Tank installation for gas and diesel
  - Final construction - Landfill Transfer Site Project
  - Transfer Site opened to the public May 4<sup>th</sup>
- New fuel tank system for the Town
  - Design phase
  - Submission for tank permits sent
  - Sourcing 3 x 10,000L tanks

### Water and Sewer Utilities

- Completed several locate requests



- Completed water treatment daily duties
- Completed repairs in the Water Treatment Plant
- Weekly water testing
- Pre/post construction inspections for new housing developments
- Completed daily inspections of sewer lifts
- Installed radio read metres
- Replaced/repared water metres
- Metre reading was completed
- Hydrant flushing
- Assist with River Project
- Assist in flushing sewer lines

### **Municipal Works**

- Conducted funeral interments
- Garbage pickup
- Bin placements/pickups as needed
- Repair garbage cans lids (ongoing)
- Sewer line repair 400 Block of 5<sup>th</sup> Street SE
- Street sweeping
- Repaired signs around town
- Started pumping out Dirkson Pond
- Touched up patches around town until paving starts
- Pothole repairs (ongoing)
- Curb stop repairs
- Cleaned equipment
- Gravel and repair alleys
- Repair soft spots as they need
- Graded roads
- Unplugged blocked storm grates
- Watch and handle service tracker concerns
- Picked up loose garbage in alleys
- Worked on safety concerns in shop
- Odd small repairs on equipment
- Helped at landfill with loose garbage
- Started mowing ditches and town property
- Helped at landfill breaking up concrete

### **Landfill**

- Picked garbage inside landfill and in neighbouring field after a wind event (ongoing)
- Clean scales (ongoing)
- Hauled cover soil (ongoing)

- Ridgeline hauling in soil
- Maintained roads inside landfill (ongoing)
- Equipment maintenance (ongoing)
- Cleaned under scales (ongoing)
- Cleaned up shop (ongoing)
- Completed daily compacting
- Moved screens as needed for windy days
- Completed move to the new scale house and sea can
- White Fox demolished old scale house
- Pushed up dirt as hauled by Ridge Line
- Old scales removed
- Install signage
- Hauled and dumped bins from the new transfer station (ongoing)

## **PLANNING & ENGINEERING**

### **Priorities for June**

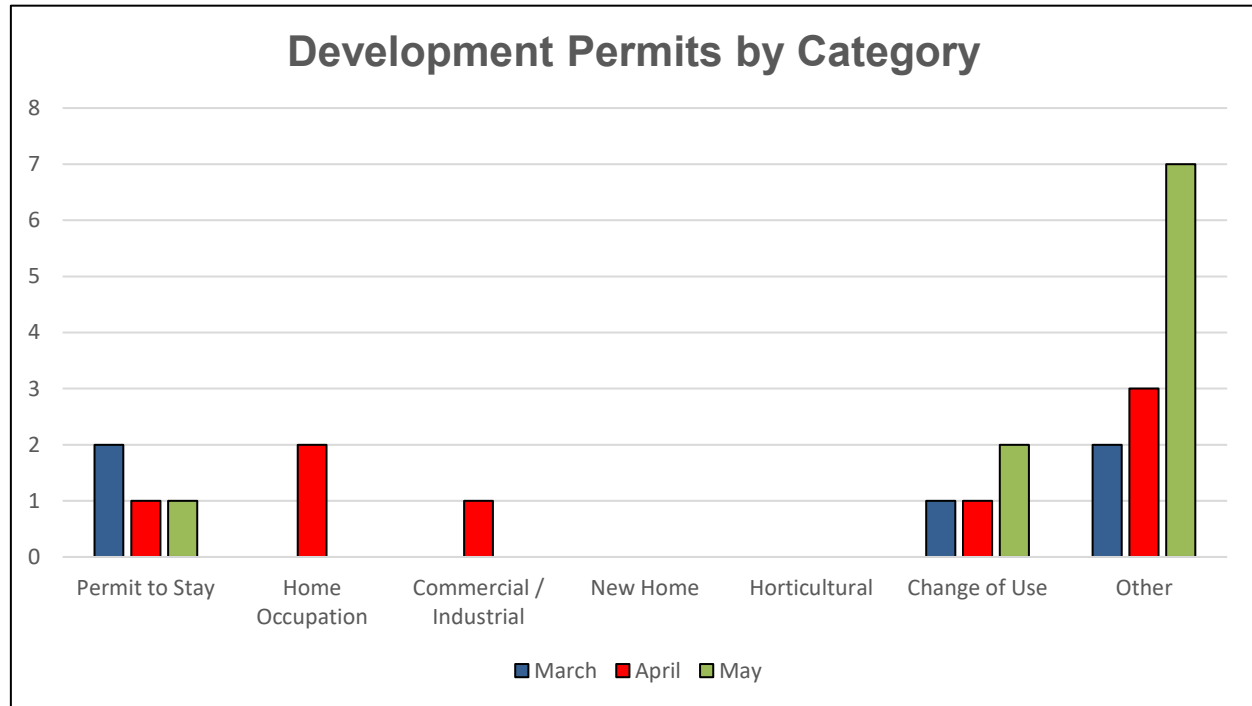
- Construction
  - 3<sup>rd</sup> and 3<sup>rd</sup> NW surge tank
  - Broadfoot and Stone Place SW
  - River Valley water
  - Kipling trails
  - 3<sup>rd</sup> Street and 4<sup>th</sup> Street NW top lift paving
  - Eastside surge tanks
  - Jesmond Lift Station
- Asset management
- Sanitary Sewer Master Plan
- Level of Service Policy
- Subdivision Procedure
- LUB
- Eastside ASP

### **Planning**

- Land Use Bylaw – The overall LUB rewrite has started. The intent is that as sections are drafted, they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow.

## Development Permits

In May 2020 the Town of Redcliff issued the following Development Permits:



## Agreements

### 3<sup>rd</sup> Avenue SW between 7<sup>th</sup> Street and 8<sup>th</sup> Street, Drainage Improvements

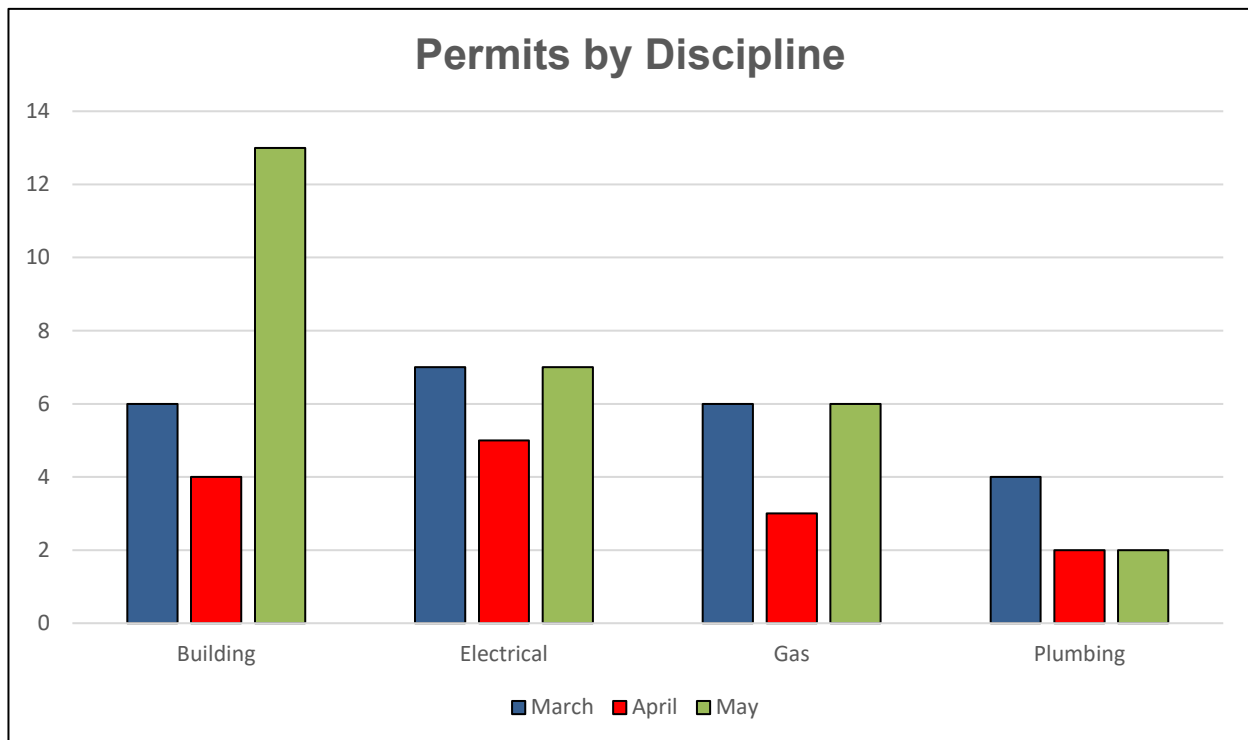
A developer, as part of his conditions of development, is required to make drainage improvements. Planning & Engineering is working to have the developer pay for the improvements.

### 5<sup>th</sup> Street NW between Broadway Avenue and 1<sup>st</sup> Avenue, Road Improvements

A developer, as part of his conditions of development, is required to make road improvements. Planning & Engineering has created a drawing of the required improvement and we understand that the developer is proceeding with the paving portion of 5<sup>th</sup> Street but has refused to meet other development requirements. An agreement with the developer has not been reached with respect to the development obligations.

## Safety Codes

In May 2020 the Town of Redcliff issued the following Safety Codes Permits:



## Studies

### Inflow and Infiltration Study

The Town's sanitary sewer model is now calibrated. The model can be used to identify and quantify for dry weather flow. Work continues to simulate the July 2013 event. The model is confirming that the biggest issue is inflow.

### Water Distribution Study

The Town's water model has been moved over to software that the Town already owns and uses. Preliminary modeling has shown that the Town cannot deliver the fire flows listed in our standards north of the highway.

## Capital Projects

### 3rd and 3rd Lift Station Upgrades

BYZ has completed backfill. Project should be completed in the next couple of months.

### Rec-Tangle Parking Lot Improvements

Transit Paving is on site finishing the concrete work. At the time of writing paving is scheduled in the next week.

### Broadfoot and Stone Place SW, Drainage and Road Improvements

Weeping tile installation and top lift is Transit Paving's project and is scheduled to start the last week of May or the first week of June. Transit Paving is being instructed to complete the Rec-Tangle project before moving on to this project. The project is expected to come in on budget.

### Backup Generator Project

The Backup Generator Project has been started and the detailed design for the RCMP building is 75% complete.

### Jesmond Lift Station Upgrade

Project is to be tendered in the next couple of weeks for summer construction.

### Eastside Sewage Surge Tanks

Project is to be tendered in the next couple of weeks for summer construction.

### River Valley Potable Water

White Fox has installed the mains and at the time of writing is installing the services. The pressure reducing vault has been ordered and is expected onsite in the next 8 weeks. No potable water can be provided until the vault has been installed, tested, and set up.

### Kipling Trails

Project is expected to be completed in June 2020. Bids have been requested from local contractors due to the low value of the project and to reduce timelines.

### 3<sup>rd</sup> Street and 4<sup>th</sup> Street NW Top Lift Paving

Project is to be tendered in the next couple of weeks for summer construction.

## FINANCE & ADMINISTRATION

- Regular daily duties related to finance
- 2020 Tax Auction Sale has been advertised in the May 30, 2020 Alberta Gazette
- 2020 combined assessment and property tax notices were mailed out on May 20, 2020, with the final complaint date being July 27, 2020
- The assessments for the town's properties can be viewed on the Town's website under Assessment & Taxes

## LEGISLATIVE & LAND SERVICES

- Municipal Manager relief duties May 1 – 31, 2020
- Council agenda preparation and follow up. Department Head meetings pre/post Council meeting
- Ongoing legal file review. Compiling information as requested. This is taking up a substantial amount of time
- Responding to inquiries re: general information, land sales, FOIP inquiries
- Ongoing conversion of minutes, bylaws, agreements, and property files to digital format
- Reviewing policies/procedures

# Memo



**To:** Redcliff Town Council

**From:** Planning & Engineering

**Date:** June 8, 2020

**Re:** Westside Redevelopment Plan - Survey

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Administration has posted a survey for public input into the Westside Redevelopment Plan on the Town's website <https://redcliff.ca/westside-redevelopment-plan-survey/>. The survey can be filled out online or downloaded as a fillable PDF or printed and manually filled out.

The survey is preceding any planning work being done on the plan area and will provide guidance on what is included in the redevelopment plan.

We ask Council to encourage the public to fill out the survey and encourage all members of Council to fill out the survey.

Further public consultation will take place once a preliminary redevelopment plan has been prepared to allow for public input on the plan and options that are developed.

# WESTSIDE REDEVELOPMENT PLAN QUESTIONNAIRE

***Your feedback is vital! The Town of Redcliff invites you to get involved and provide feedback for the Westside Redevelopment Plan.***

***Your input on this short survey is an important part of the public consultation process as these areas transition from greenhouses to other uses. As a resident, you are the expert on what uses will be best suited for the areas and your feedback will be taken into consideration to help form a plan which best suits the community.***

***Thank you for your assistance!***

## **To start we want a little information about you.**

1. Do you live in Redcliff? If so, how long have you lived here?
2. Do you live in the plan area? If so, which area and how long have you lived there?
3. What is your age?
  - a. 21 and under
  - b. 22-34
  - c. 35-44
  - d. 45-54
  - e. 54-64
  - f. 65+
4. Do you own a business or work in Redcliff? Do you work in the plan area?

## **Next, we want to know about what you like and dislike about the plan area (Please note the area number or numbers your comments apply to).**

5. Why do you like the plan area? For example, you like the rural feel, you like greenhouses as neighbours, you like how quiet it is, etc.
6. What improvements could be made to make the plan area better? For example, add more sidewalks, pave gravel roads, add more street lighting, or add mixed-use developments (i.e. different kinds of residential development mixed together or greenhouses and residential mixed together).

## **Next, we want to know what you would like the plan area to look like in the future.**

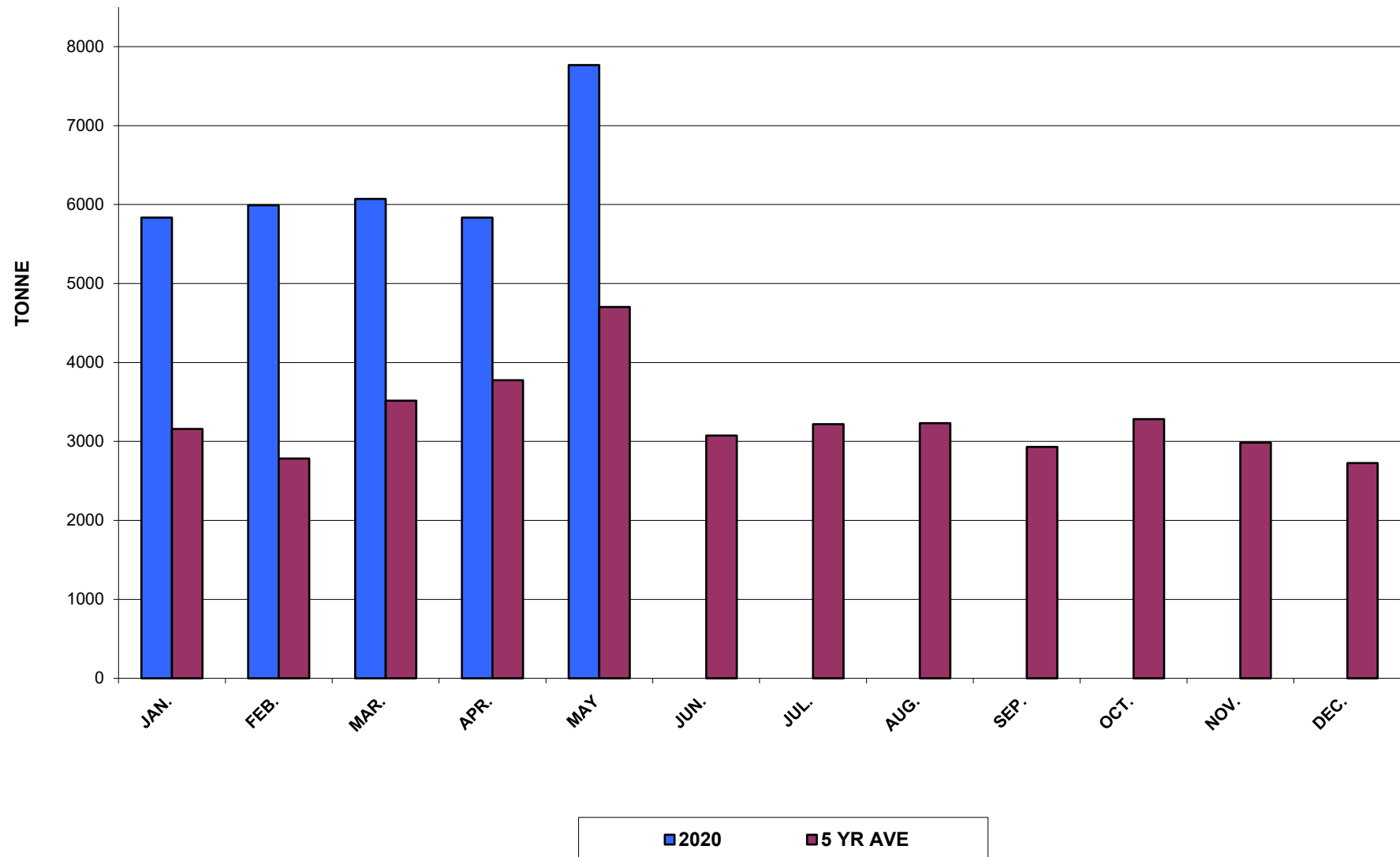
7. What should stay the same?

8. What should be different?
9. When vacant land is developed, or greenhouses redeveloped, should it be developed as:
- a. Low density residential (includes houses, duplexes, and street-oriented townhouse developments)?
  - b. Medium density residential (includes large townhouse developments, apartments, condos)?
  - c. Commercial development?
  - d. Light industrial development?
10. Do you have suggestions for any other types of uses in the plan area?
11. Are there any uses which you do not think are suitable in the plan area?
12. There are lots of different forms for residential development today. What would you like to see in each area:
- o Large lots (similar to country residential)
  - o Seniors housing
  - o Tiny homes
  - o Regular lots and Single family housing
  - o Mobile homes
  - o Multi-family developments
  - o Mixed residential, small commercial developments
13. What municipal services would you like to see in the area? For example, sidewalks, trails, paved roads, street lights, parks, open spaces, playgrounds, etc.
14. Do you have any additional comments or suggestions?

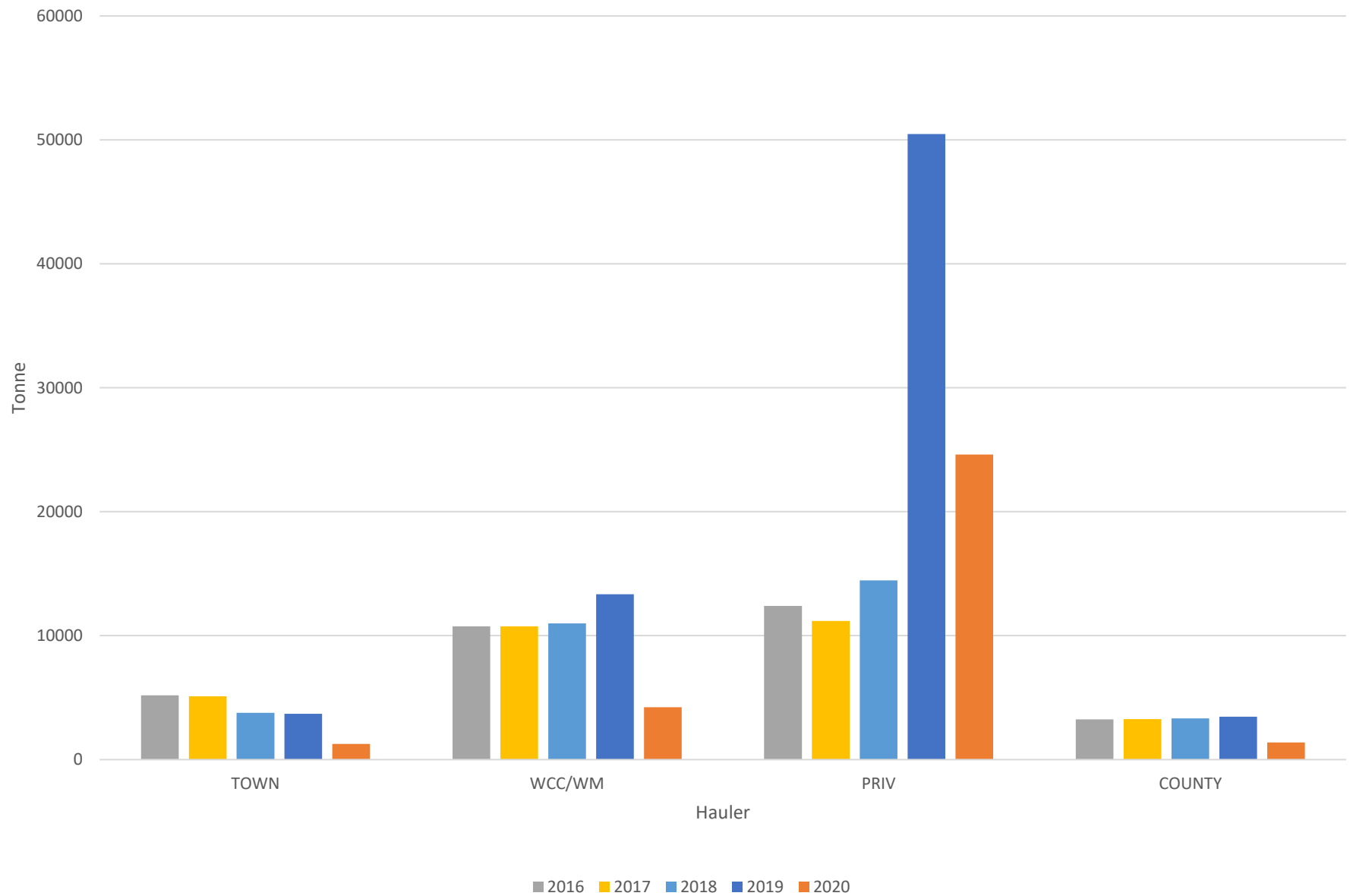
***If you have any further questions, please contact the Town of Redcliff Planning Department by phone @ 403-548-9263 or by email @ plan\_eng@redcliff.ca***



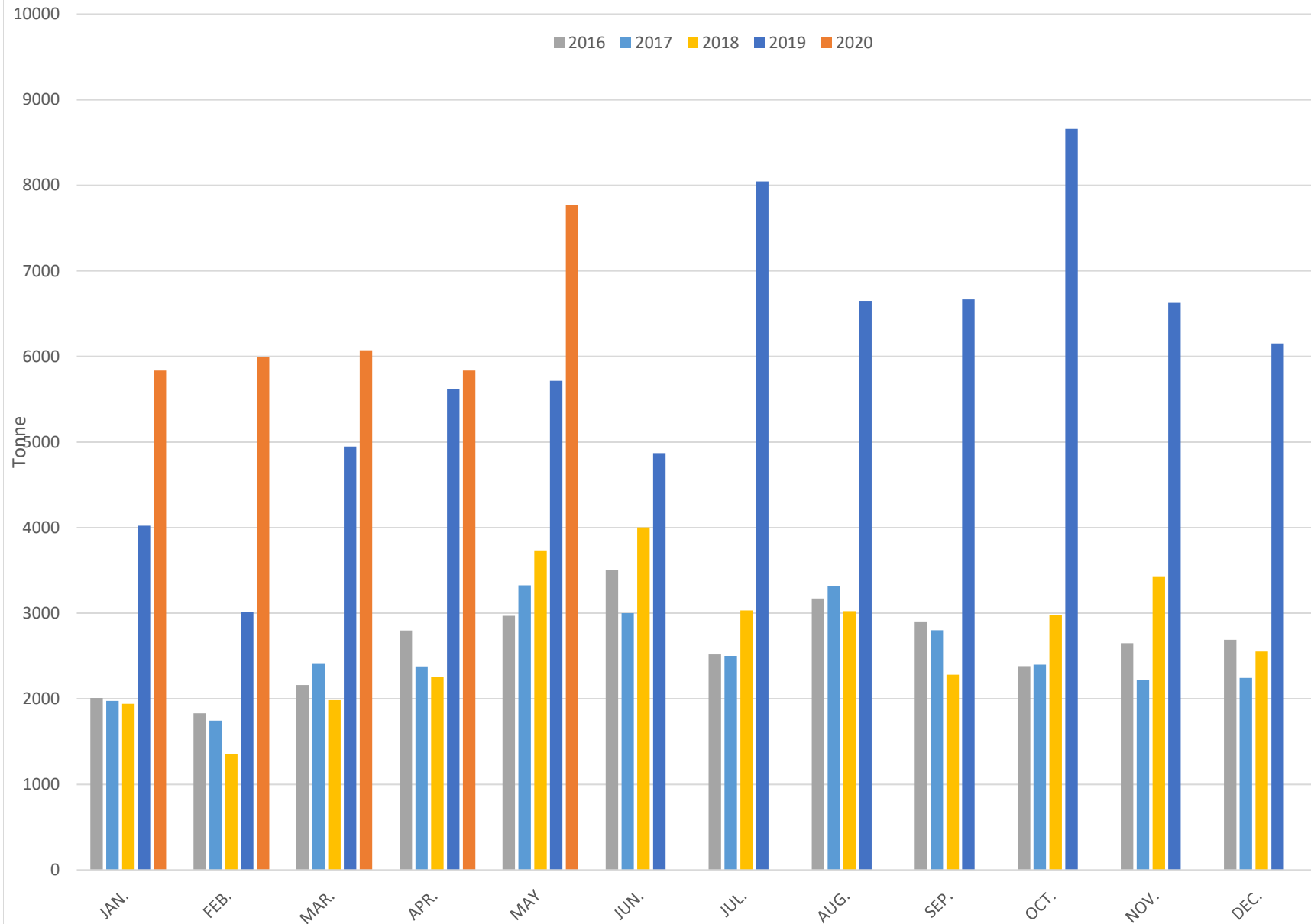
**REDCLIFF/CYPRESS REGIONAL LANDFILL  
2020 VS 5 YEAR AVERAGE  
TO MAY 31, 2020**



REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES BY SOURCE 2016-2020  
TO MAY 31, 2020



REDCLIFF/CYPRESS REGIONAL LANDFILL  
DELIVERIES IN TONNES 2016-2020  
TO MAY 31, 2020





## COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
June 22, 2020	Council Meeting	Town Hall Council Chambers 7:00 p.m.
July 20, 2020	Council Meeting	Town Hall Council Chambers 7:00 p.m.