

COUNCIL MEETING

MONDAY, AUGUST 17, 2020

7:00 P.M.

**FOR THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, AUGUST 17, 2020 – 7:00 P.M.
REDCLIFF TOWN COUNCIL CHAMBERS**

	<u>AGENDA ITEM</u>	<u>RECOMMENDATION</u>
	1. GENERAL	
	A) Call to Order	
	B) Adoption of Agenda	For Adoption
Pg. 4	C) Accounts Payable *	For Information
	2. PUBLIC HEARING	
Pg. 10	A) Bylaw 1911/2020, Advertising Bylaw *	
	3. MINUTES	
Pg. 12	A) Council meeting held July 20, 2020 *	For Adoption
Pg. 18	B) Riverview Golf Club Board of Directors meeting held July 14, 2020 *	For Information
Pg. 22	C) Subdivision and Development Appeal Board hearing held August 5, 2020 *	For Information
	4. BYLAWS	
Pg. 26	A) Bylaw 1911/2020, Advertising Bylaw *	2 nd / 3 rd Reading
	5. REQUEST FOR DECISION	
Pg. 30	A) 2021 Budget Process *	For Consideration
Pg. 31	B) Municipal Stimulus Program *	For Consideration
Pg. 34	C) Capital Budget Priorities *	For Consideration
Pg. 84	D) Eastside Sewage Surge Tanks and Sewage Trunk *	For Consideration
Pg. 87	E) Backhoe Tender Award *	For Consideration

6. CORRESPONDENCE

Pg. 92	A) Alberta Police Advisory Board * Re: Establishment of Board	For Information
Pg. 99	B) Cypress County * Re: Proposed Assessment Changes	For Information
Pg. 103	C) Alberta Council on Aging * Re: International Day of Older Persons	For Consideration
Pg. 105	D) Redcliff Scholarships for Advanced Education * Re: Update on Scholarship Fund	For Information

7. OTHER

Pg. 115	A) Municipal Manager Report to Council *	For Information
Pg. 127	B) Memo to Council * Columbarium Expansion Project Award	For Information
Pg. 128	C) Memo to Council * Garbage Truck Award	For Information
Pg. 130	D) Memo to Council * Westside Redevelopment Plan Survey and Options	For Information
Pg. 160	E) Memo to Council * Fall Festival 2020	For Information
Pg. 162	F) Memo to Council * AUMA Convention Registration	For Discussion
Pg. 163	G) AUMA Board of Directors Call for Nominations *	For Information
Pg. 175	H) Landfill Graphs *	For Information
Pg. 178	I) Council Important Meetings & Events *	For Information

8. RECESS

9. CLOSED SESSION (CONFIDENTIAL)

- A)** Boards & Commissions (*FOIP* Sec. 17 & 24)
- B)** Financial Matter (*FOIP* Sec. 24, 25)
- C)** Personnel (*FOIP* Sec. 17)

10. ADJOURN

COUNCIL MEETING - AUG 17, 2020			
TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
85118	AFFORDABLE PAVING (2012) LTD.	MANHOLE APRONS REPAIR	\$ 25,130.75
85119	ALL-NET.CA INC	SERVICE TRACKER - YEARLY SUBSCRIPTION	\$ 2,094.75
85120	COOPER EQUIPMENT RENTALS LIMITED	EQUIPMENT PARTS	\$ 359.10
85121	ECL FIBERGLASS MANUFACTURING	ECONO & INFANT VAULTS	\$ 3,037.65
85122	EECOL ELECTRIC CORP.	COBRA CLAMP	\$ 26.36
85123	GAS CITY HYDRO VAC	HYDROVAC REDCLIFF WAY	\$ 724.50
85124	JACOB'S WELDING LTD.	VAULT LIDS - BROADWAY & EQUIPMENT REPAIRS	\$ 1,971.80
85125	KAL TIRE	REPLACEMENT TIRE	\$ 206.89
85126	CANADIAN RED CROSS	BADGES	\$ 788.29
85127	REDCLIFF MUSEUM	2020 MUSEUM CONTRIBUTION	\$ 10,000.00
85128	SYN-CORE DIRECTIONAL LTD.	PROJ#200(5TH AVE & 2ND ST LIFT STATION) INSTALL HDPE DR11 FORCEMAIN	\$ 39,858.00
85129	HOPPER, PAIGE	NATIONAL LIFEGUARD COURSE INSTRUCTION	\$ 486.00
85130	JOHNSON, MADISON	SAFETY EQUIPMENT	\$ 104.99
85131	TRUKKERS RESTAURANT	JUNE MEALS ON WHEELS	\$ 5,122.76
85132	UPS CANADA	FREIGHT	\$ 60.68
85133	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 14,282.63
85134	DLL FINANCIAL SOLUTIONS PARTNER	POSTAGE MACHINE LEASE	\$ 138.88
85135	PENNER, ABRAHAM	CONSTRUCTION DAMAGE DEPOSIT REFUND	\$ 1,000.00
85136	PUROLATOR	FREIGHT	\$ 38.24
85137	QUADIENT LEASING CANADA LTD	LEASE ON FOLDER & STUFFER	\$ 1,217.89
85138	TECHMATION ELECTRIC & CONTROLS LTD	REPLACE VFD PADDLE MIXER	\$ 2,248.68
85139	FOX, ASHLEIGH	SWIM LESSON REFUND	\$ 30.00
85140	PICKFORD, BOBBY	SWIM LESSON REFUND	\$ 50.00
85141	THOMSON REUTERS	OWNERS/MANAGERS PAYROLL MANUAL	\$ 810.60
85142	SCOTIABANK	REFUND OVERPAYMENT ON UTILITY ACCOUNT	\$ 208.60
85143	SCOTIABANK	REFUND DUPLICATE TAX PAYMENTS	\$ 3,446.94
85144	CLOVERDALE PAINT INC.	SAFETY ORANGE AND PAINT SUPPLIES	\$ 105.15
85145	CONCRETE LIFTING	PROJ#215(BROADFOOT PL & STONE PL UTILITIES & ROAD REHAB) LIFT/LEVEL SIDEWALKS	\$ 9,168.35
85146	CANADIAN PACIFIC RAILWAY	MAINTENANCE - FLASHER CONTRACT	\$ 653.00
85147	NEW LINE SKATEPARKS INC.	PROJ#220(SKATEBOARD PARK) 100% DESIGN	\$ 2,426.55
85148	KENROC BUILDING MATERIALS CO. LTD.	HARDIE BOARD FOR LIBRARY	\$ 1,229.95
85149	MAYZES MASONRY INC.	WINDOW BRICK REPAIR MUSEUM	\$ 3,433.50
85150	CANADIAN RED CROSS	WS ANNUAL RENEWAL FEE	\$ 50.00
85151	ROYAL EXCELLENCE SERVICES LTD.	ROOF FAN CLEANING	\$ 488.25
85152	SAHN, SHALYN	SWIM LESSON REFUND	\$ 30.00
85153	DILLMAN, ALLEN	REFUND DUPLICATE UTILITY PAYMENT	\$ 407.68
85154	HART, TAMMIE	REFUND DUPLICATE TAX PAYMENT	\$ 968.35
85155	MARTIN, ANDREA	REFUND ADDITIONAL TAX PAYMENT	\$ 1,114.42
85156	THIESSEN, ISAAK	REFUND DUPLICATE TAX PAYMENT	\$ 1,767.08
85157	TRUKKERS RESTAURANT	JULY MOW	\$ 2,047.50
TOTAL			\$ 137,334.76

TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT#	VENDOR	DESCRIPTION	AMOUNT
EFT0002440	AIR LIQUIDE CANADA INC	CARBON DIOXIDE	\$ 1,304.88
EFT0002441	ATRON REFRIGERATION LTD	EQUIPMENT MAINTENANCE	\$ 1,121.62
EFT0002442	BARTLE & GIBSON CO. LTD.	VALVES FOR POOL	\$ 891.15
EFT0002443	BERT'S VACUUMS & EQUIPMENT RENTAL	CLEANING SUPPLIES	\$ 310.25
EFT0002444	BRUCE'S SEWER SERVICE	LIFT STATION CLEANING	\$ 774.38
EFT0002445	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 50.32
EFT0002446	CHAMCO INDUSTRIES LTD.	COMPRESSOR BI-ANNUAL SERVICE	\$ 3,962.91
EFT0002447	CITY AUTO PARTS	EQUIPMENT PARTS	\$ 33.71
EFT0002448	CITY OF MEDICINE HAT	2020 CANALTA CONTRIBUTION	\$ 10,000.00
EFT0002449	COURTYARD LAW CENTRE	PROFESSIONAL SERVICES	\$ 3,667.39
EFT0002450	C.U.P.E.	UNION DUES	\$ 2,727.28
EFT0002451	DIGITEX CANADA INC.	PHOTOCOPIER LEASE & FEES	\$ 880.55
EFT0002452	FARMLAND SUPPLY CENTER LTD	EQUIPMENT PARTS	\$ 788.03
EFT0002453	FAST TIMES MACHINING	EQUIPMENT REPAIR	\$ 194.23
EFT0002454	FOUNTAIN TIRE	FLAT REPAIR	\$ 126.00
EFT0002455	GLEISNER, WADE	TRAINING SERVICES MEAL	\$ 56.70
EFT0002456	HOME HARDWARE	GENERAL SUPPLIES	\$ 637.52
EFT0002457	INDUSTRIAL MACHINE INC.	EQUIPMENT PARTS	\$ 593.23
EFT0002458	JAG CLEANING SERVICES LTD	JANITORIAL SERVICES	\$ 3,045.00
EFT0002459	KEYWAY SECURITY LOCKSMITHS LTD	CUT KEYS	\$ 40.95
EFT0002460	KIRK'S MIDWAY TIRE	FLAT TIRE REPAIR	\$ 20.00
EFT0002461	MOLLY MAID	FCSS - HOUSE CLEANING	\$ 90.00
EFT0002462	MPE ENGINEERING LTD.	WTP CONTINUING SERVICE CONTRACT	\$ 1,575.00
EFT0002463	PAINT IN GENERAL	PAINT RINK	\$ 349.92
EFT0002464	PALIWODA, DAN	USB CORD FOR METER HANDHELD	\$ 20.99
EFT0002465	PALLISER SALES	ROLLER, SUPPORTS, & FREIGHT	\$ 1,688.27
EFT0002466	PRIME PRINTING	BUSINESS CARDS & ENVELOPES	\$ 1,235.85
EFT0002467	RURAL MUNICIPALITIES OF ALBERTA	SAFETY SUPPLIES	\$ 390.19
EFT0002468	RMA FUEL LTD	BULK FUEL	\$ 5,100.43
EFT0002469	ROSENAU TRANSPORT LTD	FREIGHT	\$ 485.56
EFT0002470	SAFETY CODES	JUNE SCC LEVY	\$ 245.59
EFT0002471	SITEONE LANDSCAPE SUPPLY	EQUIPMENT PARTS	\$ 182.20
EFT0002472	ULINE	WORK BENCH & CABINET	\$ 2,351.95
EFT0002473	WESTERN TRACTOR COMPANY INC.	EQUIPMENT PARTS	\$ 134.85
EFT0002474	WHITE FOX GROUP LTD	PROJ#173(RIVER VALLEY POTABLE WATER) PROGRESS 1 & VARIOUS	\$ 202,547.99
EFT0002475	APPLIED INDUSTRIAL TECHNOLOGIES	BELT-V	\$ 163.51
EFT0002476	BENCHMARK GEOMATICS INC.	PROJ#246(KIPLING SUBDIVISION REHAB) JOB SETUP & STAKING	\$ 593.25
EFT0002477	BRUCE'S SEWER SERVICE	ANNUAL SEWER MAINTENANCE	\$ 131.25
EFT0002478	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 52.56
EFT0002479	CANADIAN PAYROLL ASSOCIATION	MEMBERSHIP RENEWAL	\$ 294.00
EFT0002480	CITY AUTO PARTS	MAXISYS CV SCAN TOOL & EQUIPMENT PARTS	\$ 4,684.53
EFT0002481	FAST TIMES MACHINING	EQUIPMENT REPAIR	\$ 2,472.42
EFT0002482	FORSYTH, PHYLLIS	MOVING EXPENSES	\$ 1,793.74
EFT0002483	GAR-TECH ELECTRICAL	VFD TROUBLESHOOTING	\$ 78.75
EFT0002484	MOLLY MAID	FCSS - HOUSE CLEANING	\$ 180.00
EFT0002485	NEW WEST TRUCK CENTRES	CUSTOM REAR ENGINE MOUNTS	\$ 5,565.63

EFT0002486	AMSC INSURANCE SERVICES	AUGUST BENEFITS PREMIUMS	\$ 23,924.34
EFT0002487	THE BOLT GUYS	GENERAL SUPPLIES	\$ 48.42
EFT0002488	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 50.32
EFT0002489	CENTRALSQUARE CANADA SOFTWARE	SOFTWARE SUPPORT	\$ 1,467.38
EFT0002490	CITY OF MEDICINE HAT	CDVCA 911 FIRE DISPATCH FEES	\$ 7,000.00
EFT0002491	KTI LIMITED	GPS HANDHELD & PROJ#173(RIVER VALLEY POTABLE WATER) VARIOUS	\$ 19,994.04
EFT0002492	RMA FUEL LTD	BULK FUEL	\$ 4,123.60
EFT0002493	WESTERN CANADA WELDING PRODUCT	EQUIPMENT PARTS	\$ 12.05
EFT0002494	AIR LIQUIDE CANADA INC	CARBON DIOXIDE	\$ 708.87
EFT0002495	BARTLE & GIBSON CO. LTD.	CHECK VALVE FOR RIVER VALLEY	\$ 493.21
EFT0002496	BENCHMARK ASSESSMENT CONSULTANTS	AUGUST - OCTOBER ASSESSMENT FEE	\$ 17,876.25
EFT0002497	BERT'S VACUUMS & EQUIPMENT RENTAL	CLEANING SUPPLIES	\$ 988.82
EFT0002498	THE BOLT GUYS	GENERAL SUPPLIES	\$ 101.66
EFT0002499	BRUCE'S SEWER SERVICE	RCMP TOILET REPAIR	\$ 131.25
EFT0002500	CANADIAN LINEN & UNIFORM SERVICE	COVERALLS & TOWELS	\$ 50.32
EFT0002501	C & H IRRIGATION LTD.	FITTINGS	\$ 100.57
EFT0002502	FRANK'S FIRE ALARM & ELECTRICAL	RCMP FIRE ALARM INSPECTION	\$ 1,155.00
EFT0002503	GAS CITY HYDRO VAC	HYDROVAC ALLEY 8 AVE & 1 ST SE	\$ 3,139.50
EFT0002504	HOME HARDWARE	GENERAL SUPPLIES	\$ 511.22
EFT0002505	HYDRODIG	CURBSTOP 16 2 ST NE & 315 1 ST NE	\$ 3,260.25
EFT0002506	INDUSTRIAL MACHINE INC.	WATER WASH STRAINER	\$ 78.25
EFT0002507	JIM'S ELECTRIC (2006) LTD.	LIGHT REPAIRS AT TOWN HALL & ARENA	\$ 899.98
EFT0002508	KEYWAY SECURITY LOCKSMITHS LTD	INSTALL PANICS & DOOR CLOSURES AT PUBLIC WORKS	\$ 7,389.90
EFT0002509	LETHBRIDGE MOBILE SHREDDING	SHREDDING	\$ 68.25
EFT0002510	OVERHEAD DOOR	DOOR SERVICING AT RINK	\$ 240.74
EFT0002511	PRAIRIE ROSE SCHOOL DIV.NO.8	OUTDOOR RINK ELECTRICAL	\$ 170.81
EFT0002512	PRESTIGE WINDOW & DOOR	RCMP VISITOR ROOM BROKEN WINDOW	\$ 925.05
EFT0002513	RECREATION FACILITY PERSONNEL	POOL 1 COURSE	\$ 467.25
EFT0002514	RURAL MUNICIPALITIES OF ALBERTA	SAFETY EQUIPMENT	\$ 800.58
EFT0002515	RON'S ELECTRIC	BROADWAY AVE ELECTRICAL WORK	\$ 1,524.75
EFT0002516	SAFETY CODES	JULY SCC LEVY	\$ 280.76
EFT0002517	ULINE	PORTABLE A/C	\$ 881.08
EFT0002518	WATSON POOLS INC	POOL TESTING REAGENTS	\$ 187.85
TOTAL			\$ 362,686.85

<u>TOWN OF REDCLIFF ACCOUNTS PAYABLE LIST - ATB MASTERCARD</u>			
<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2020-06-04	STAPLES	OFFICE SUPPLIES	\$ 45.13
2020-06-05	STAPLES	OFFICE SUPPLIES	\$ 263.48
2020-06-09	STAPLES	OFFICE SUPPLIES	\$ 59.83
2020-06-11	STAPLES	OFFICE SUPPLIES	\$ 192.61
2020-06-22	STAPLES	OFFICE SUPPLIES	\$ 172.19
2020-06-25	STAPLES	OFFICE SUPPLIES	\$ 50.36
2020-06-29	STAPLES	OFFICE SUPPLIES	\$ 107.37
2020-06-04	SPLASH N DASH	VEHICLE WASH	\$ 12.00
2020-06-11	COSTCO	STAFF RELATIONS	\$ 180.22
2020-06-11	COSTCO	PROPANE	\$ 33.69
2020-06-12	COSTCO	STAFF RELATIONS	\$ 80.15
2020-06-12	COSTCO	STAFF RELATIONS	\$ 74.61
2020-06-15	THE LICENSE PLACE	LICENSE PLATE	\$ 116.74
2020-06-20	AUTODESK	CIVIC 3D/AUTOCAD RENEWAL	\$ 3,869.25
2020-06-29	ADOBE CREATIVE CLOUD	SOFTWARE LICENSE	\$ 88.82
2020-06-04	SHAW	FIREHALL INTERNET	\$ 110.25
2020-06-08	CPC	LICENSE STATEMENT	\$ 121.91
2020-06-08	CDW CANADA	APC SMART UPS	\$ 1,747.63
2020-06-11	CPC	POSTAGE	\$ 22.72
2020-05-11	SHAW	TOWN HALL INTERNET	\$ 168.00
2020-06-12	NEWEGG	DESKTOP COMPUTER	\$ 1,086.39
2020-06-17	COSTCO	STAFF RELATIONS	\$ 257.69
2020-06-18	SHAW	WATER TREATMENT PLANT INTERNET	\$ 97.60
2020-06-23	AMAZON	KEY LOCK BOX	\$ 27.44
2020-06-24	CDW CANADA	LAPTOP	\$ 585.00
2020-07-01	SHAW	PUBLIC SERVICES INTERNET	\$ 115.50
2020-07-04	AMAZON	ETHERNET CABLE	\$ 20.58
2020-07-04	SHAW	FIREHALL INTERNET	\$ 110.25
2020-07-05	NEWEGG	WEB CAM	\$ 349.99
2020-06-07	AMAZON	REIMBURSED	\$ 8.39
2020-06-12	STONEWATERS	REIMBURSED	\$ 37.80
2020-06-13	GRIZZLY PAW	REIMBURSED	\$ 70.57
2020-06-16	AUDIBLE	REIMBURSED	\$ 14.95
2020-06-16	AMAZON	SLIP N SLIDE	\$ 71.37
2020-06-19	AMAZON	SLIP N SLIDE	\$ (71.37)
2020-06-19	HOME HARDWARE	COMBO LOCK	\$ (50.36)
2020-07-02	PAYPAL	BABYSITTING COURSE SUPPLIES	\$ 277.81
2020-07-03	PRIME PRINTING	FCSS BROCHURES	\$ 597.45
2020-06-04	HOME DEPOT	TRENCHER RENTAL	\$ 529.55
2020-06-08	PKSUPPLIES	CLEAR SILICONE	\$ 257.81
2020-06-09	AIRCRAFT SPUCE	4x4 POSTS	\$ 202.89
2020-06-17	CANADIAN TIRE	TOOLS	\$ 131.24
2020-06-17	MARK'S	SAFETY SUPPLIES	\$ 146.99
2020-06-18	BROTHER	TONER	\$ 377.97
2020-06-18	STAPLES	OFFICE SUPPLIES	\$ 41.99
2020-06-18	STAPLES	OFFICE SUPPLIES	\$ 57.73
2020-06-24	AIRCRAFT SPUCE	4x4 POSTS	\$ 271.09

2020-06-24	ULTIMATE SPAS	POOL CHEMICAL	\$ 103.37
2020-06-29	CANADIAN TIRE	TOOL BOX RINK	\$ 409.46
2020-07-05	HOME DEPOT	SEALANT - RINK	\$ 110.30
2020-06-17	STAPLES	TONER	\$ 75.59
2020-06-03	SPLASH N DASH	VEHICLE WASH	\$ 8.50
2020-06-04	HOME HARDWARE	STAPLE GUN	\$ 50.88
2020-06-23	FOX ENERGY	SCBA REFILL	\$ 41.95
2020-06-24	PHARMASAVE	MASKS	\$ 419.90
2020-06-26	HOME HARDWARE	LOCK	\$ 41.41
2020-06-05	ATB	ANNUAL FEE REFUND	\$ (120.00)
		TOTAL	\$ 14,282.63

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - CHEQUES			
CHEQUE #	VENDOR	DESCRIPTION	AMOUNT
000704	AECON TRANSPORTATION WEST LTD.	PROJ#008(RANGE ROAD 71) PROGRESS #1	\$ 422,239.73
000705	ATB FINANCIAL MASTERCARD	MASTERCARD PAYMENT	\$ 1,472.68
000706	PUROLATOR	FREIGHT	\$ 101.25
000707	FINNING CANADA	EQUIPMENT PARTS	\$ 753.82
000708	VENTUS GEOSPATIAL INC	2020 SPRING SURVEY	\$ 3,459.75
		TOTAL	\$ 428,027.23

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ELECTRONIC FUND TRANSFERS			
EFT #	VENDOR	DESCRIPTION	AMOUNT
EFT000000000392	ACTION PARTS	EQUIPMENT PARTS	\$ 43.74
EFT000000000393	DILLON CONSULTING	LANDFILL CAPPING APPROVAL & REPORTS	\$ 3,381.26
EFT000000000394	FARMLAND SUPPLY CENTRE INC.	EQUIPMENT PARTS	\$ 97.22
EFT000000000395	FORTY MILE GAS CO-OP LTD.	UTILITIES	\$ 80.87
EFT000000000396	H2O HAULING	HAUL WATER	\$ 270.00
EFT000000000397	HYDRODIG CANADA INC.	HYDROVAC LANDFILL	\$ 724.50
EFT000000000398	RURAL MUNICIPALITIES OF ALBERTA	DRUM WORKSTATION	\$ 934.45
EFT000000000399	RMA FUEL LTD	BULK FUEL	\$ 1,403.95
EFT000000000400	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 1,127.08
EFT000000000401	A & B STEEL	DIESEL CAN	\$ 20.37
EFT000000000402	AECOM CANADA LTD	LANDFILL CELL DESIGN	\$ 3,270.57
EFT000000000403	BOSS LUBRICANTS	AUTO TRANSMISSION FLUID	\$ 500.69
EFT000000000404	CARO ANALYTICAL SERVICES	LEACHATE POND	\$ 823.20
EFT000000000405	CLEAN HARBORS CANADA INC.	PAINT RECYCLING	\$ 1,989.07
EFT000000000406	DILLON CONSULTING	PROJ#008(RANGE ROAD 71) CONTRACT ADMIN & OVERSIGHT	\$ 22,985.42
EFT000000000407	FARMLAND SUPPLY CENTRE INC.	EQUIPMENT PARTS	\$ 25.39
EFT000000000408	RURAL MUNICIPALITIES OF ALBERTA	BULK FUEL	\$ 2,410.32
EFT000000000409	SANATEC ENVIRONMENTAL	PUMP SEPTIC TANK	\$ 173.25
EFT000000000410	SUPERIOR TRUCK EQUIPMENT INC.	EQUIPMENT PARTS	\$ 444.90
EFT000000000411	AECOM CANADA LTD	LANDFILL CELL DESIGN	\$ 15,390.27
EFT000000000412	DILLON CONSULTING	PROJ#002(TRANSFER SITE) CONSTRUCT OVERSIGHT	\$ 8,207.10
EFT000000000413	HYDRACO INDUSTRIES	EQUIPMENT REPAIR	\$ 4,902.57
EFT000000000414	RMA FUEL LTD	BULK FUEL	\$ 2,068.85
EFT000000000415	ARMSTRONG'S COMMUNICATION LTD.	ALARM SYSTEM MONITORING	\$ 94.34

EFT000000000416	C & H IRRIGATION LTD.	ELBOWS	\$ 30.94
EFT000000000417	REDCLIFF HOME HARDWARE	GENERAL SUPPLIES	\$ 192.18
EFT000000000418	KEYWAY SECURITY LOCKSMITHS LTD.	CUT KEYS	\$ 51.40
EFT000000000419	THE PHONE EXPERTS	SECURITY SYSTEM UPDATES & INSTALLATION	\$ 3,764.06
EFT000000000420	PRIME PRINTING	LANDFILL TICKETS	\$ 1,177.05
EFT000000000421	RURAL MUNICIPALITIES OF ALBERTA	LANDFILL SIGN	\$ 1,259.90
EFT000000000422	RMA FUEL LTD	BULK FUEL	\$ 2,141.33
EFT000000000423	SECURTEK	MONITORING SERVICES	\$ 94.34
EFT000000000424	SUMMIT MOTORS LTD	EQUIPMENT PARTS	\$ 590.31
TOTAL			\$ 80,670.89

REDCLIFF/CYPRESS LANDFILL ACCOUNTS PAYABLE LIST - ATB MASTERCARD			
<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2020-06-09	HOME DEPOT	FENCING AROUND POND	\$ 524.24
2020-06-11	HOME DEPOT	T. POLES FOR FENCE AROUND POND	\$ 440.02
2020-06-17	HOME DEPOT	FENCING AROUND POND	\$ 25.65
2020-06-25	CANADIAN TIRE	NET & PAIL FOR FROG TRANSFER	\$ 54.57
2020-06-23	TELUS MOBILITY	INTERNET	\$ 554.86
2020-07-03	AMAZON	2 TB EXTERNAL HARDDRIVE	\$ 91.34
2020-06-26	ATB	ANNUAL FEES	\$ (120.00)
2020-06-26	ATB	ANNUAL FEES	\$ (49.00)
2020-06-26	ATB	ANNUAL FEES	\$ (49.00)
TOTAL			\$ 1,472.68

**BYLAW 1911/2020
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA TO ESTABLISH AN ALTERNATE METHOD(S) FOR ADVERTISING STATUTORY NOTICES.

WHEREAS, pursuant to section 606 of the *Municipal Government Act*, a council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under section 606.1;

AND WHEREAS, pursuant to section 606.1(1) of the *Municipal Government Act*, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606;

AND WHEREAS, Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held;

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the 17th day of August, 2020;

NOW THEREFORE the Council of the Town of Redcliff in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be referred to as the “Advertising Bylaw”.

Advertising Method

2. Any notice required to be advertised under Section 606 of the *Municipal Government Act* of a bylaw, resolution, meeting, public hearing or other thing may be given, in accordance with the timelines prescribed in Section 606:

Electronically by posting a notice prominently on the Town of Redcliff’s website.

And/or

Electronically by posting the notice prominently on any of the official Town of Redcliff’s social media sites.

And/or

By posting the notice in the local newspaper and print media in accordance with legislation.

3. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 20th day of July, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time this _____ day of _____, 2020.

PASSED and **SIGNED** this _____ day of _____, 2020.

MAYOR

MANAGER OF LEGISLATIVE SERVICES

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL
MONDAY, JULY 20, 2020 @ 7:00 P.M.**

PRESENT:	Mayor Councillors	D. Kilpatrick C. Crozier, C. Czember, S. Gale, L. Leipert (left at 7:05 p.m., returned at 7:05 p.m., left at 7:31 p.m., returned at 7:33 p.m.), E. Solberg, J. Steinke
	Municipal Manager Director of Community & Protective Services Director of Corporate Services Director of Planning & Engineering Director of Public Works Executive Assistant	P. Forsyth D. Thibault (left at 8:16 p.m.) J. Tu (left at 8:16 p.m.) J. Johansen (left at 8:16 p.m.) C. Popick (left at 8:16 p.m.) E. Engler (left at 8:16 p.m.)
ABSENT:	Manager of Legislative Services	S. Simon

1. GENERAL

	Call to Order	A) Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.
2020-0267	Adoption of Agenda	B) Councillor Gale moved the Agenda be adopted as presented. - Carried.
2020-0268	Accounts Payable	C) Councillor Leipert moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority be received for information. - Carried.
2020-0269	Bank Summary	D) Councillor Steinke moved the Bank Summary to June 30, 2020 be received for information. - Carried.

2. PUBLIC HEARING

Bylaw No. 1908/2020, Land Use Bylaw Amendment Include Taxi Service as a Permitted Use in the I-1 – Light Industrial District	A) Mayor Kilpatrick called the Public Hearing regarding Bylaw No. 1908/2020, being an amendment to the Land Use Bylaw to include Taxi Service as a Permitted Use in the I-1 – Light Industrial District to order at 7:04 p.m. The Executive Assistant confirmed no persons registered to speak to the matter prior to the hearing. Further that no submissions had been received. No persons were in the gallery to speak to the matter. No further comments were expressed by the Council members.
--	--

Bylaw No. 1909/2020, Land Use Bylaw Amendment
 Lots 32-34, Block 95, Plan 1117V (13 7 Street NW)
 Change from H – Horticultural District to DC – Direct Control District
 Lots 21-31, Block 95, Plan 1117V (39 7 Street NW)
 Change from RT – Residential Transition District to DC – Direct Control District

Mayor Kilpatrick declared the Public Hearing closed at 7:04 p.m.

B) Councillor Leipert declared a pecuniary interest and left the meeting at 7:05 p.m.

Mayor Kilpatrick called the Public Hearing regarding Bylaw No. 1909/2020, being an amendment to the Land Use Bylaw to change Lots 32-34, Block 95, Plan 1117V (13 7 Street NW) from H – Horticultural District to DC – Direct Control District and Lots 21-31, Block 95, Plan 1117V (39 7 Street NW) from RT – Residential Transition District to DC – Direct Control District to order at 7:05 p.m.

The Executive Assistant confirmed no persons registered to speak to the matter prior to the hearing. Further that no submissions had been received.

No persons were in the gallery to speak to the matter. No further comments were expressed by the Council members.

Mayor Kilpatrick declared the Public Hearing closed at 7:05 p.m.

Councillor Leipert rejoined the meeting at 7:05 p.m.

Bylaw No. 1910/2020, Land Use Bylaw Amendment
 Add Bulk Fuel Station as a Discretionary Use – Commission in TU – Transportation and Utilities District

C) Mayor Kilpatrick called the Public Hearing regarding Bylaw No. 1910/2020, being an amendment to the Land Use Bylaw to add Bulk Fuel Station as a Discretionary Use – Commission in TU – Transportation and Utilities District to order at 7:06 p.m.

The Executive Assistant confirmed no persons registered to speak to the matter prior to the hearing. Further that no submissions had been received.

No persons were in the gallery to speak to the matter. No further comments were expressed by the Council members.

Mayor Kilpatrick declared the Public Hearing closed at 7:06 p.m.

3. DELEGATION

RCMP Report to Council

A) Staff Sgt. Sean Maxwell, Redcliff RCMP, was in attendance to provide the RCMP Report to Council.

Councillor Solberg moved the RCMP Report to Council, presented by Staff Sgt. Sean Maxwell, be received for information. - Carried.

4. MINUTES

- 2020-0271 Council meeting held June 22, 2020 **A)** Councillor Gale moved the minutes of the Council meeting held on June 22, 2020 be adopted as presented. - Carried.
- 2020-0272 Town of Redcliff Library Board meeting held April 28, 2020 **B)** Councillor Steinke moved the minutes of the Town of Redcliff Library Board meeting held on April 28, 2020 be received for information. - Carried.
- 2020-0273 Municipal Planning Commission meeting held July 15, 2020 **C)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held on July 15, 2020 be received for information. - Carried.

5. BYLAWS

- 2020-0274 Bylaw No. 1908/2020, Land Use Bylaw Amendment Include Taxi Service as a Permitted Use in the I-1 – Light Industrial District **A)** Councillor Czember moved that Bylaw No. 1908/2020, being an amendment to the Land Use Bylaw to include Taxi Service as a Permitted Use in the I-1 – Light Industrial District, be given second reading as amended. - Carried.
- 2020-0275 Councillor Steinke moved that Bylaw No. 1908/2020, being an amendment to the Land Use Bylaw to include Taxi Service as a Permitted Use in the I-1 – Light Industrial District, be given third reading. - Carried.
- 2020-0276 Bylaw No. 1909/2020, Land Use Bylaw Amendment Lots 32-34, Block 95, Plan 1117V (13 7 Street NW) Change from H – Horticultural District to DC – Direct Control District
Lots 21-31, Block 95, Plan 1117V (39 7 Street NW) Change from RT – Residential Transition District to DC – Direct Control District **B)** Councillor Leipert declared a pecuniary interest and left the meeting at 7:31 p.m.
- Councillor Crozier moved that Bylaw No. 1909/2020, being an amendment to the Land Use Bylaw to rezone Lots 32-34, Block 95, Plan 1177V (13 7 Street NW) from H – Horticultural District to DC – Direct Control District and Lots 21-31, Block 95, Plan 1117V (39 7 Street NW) from RT – Residential Transition District to DC – Direct Control District, be given second reading. - Carried.
- 2020-0277 Councillor Czember moved that Bylaw No. 1909/2020, being an amendment to the Land Use Bylaw to rezone Lots 32-34, Block 95, Plan 1177V (13 7 Street NW) from H – Horticultural District to DC – Direct Control District and Lots 21-31, Block 95, Plan 1117V (39 7 Street NW) from RT – Residential Transition District to DC – Direct Control District, be given third reading. - Carried.
- Councillor Leipert rejoined the meeting at 7:33 p.m.
- 2020-0278 Bylaw No. 1910/2020, Land Use Bylaw Amendment **C)** Councillor Leipert moved that Bylaw No. 1910/2020, being an amendment to the Land Use Bylaw to add Bulk Fuel Station

Add Bulk Fuel Station as a Discretionary Use – Commission in TU – Transportation and Utilities District

as a Discretionary Use – Commission in the TU – Transportation and Utilities District, be given second reading. - Carried.

2020-0279

Councillor Solberg moved that Bylaw No. 1910/2020, being an amendment to the Land Use Bylaw to add Bulk Fuel Station as a Discretionary Use – Commission in the TU – Transportation and Utilities District, be given third reading. - Carried.

2020-0280

Bylaw No. 1911/2020, Advertising Bylaw

D) Councillor Gale moved that Bylaw No. 1911/2020, Advertising Bylaw, be given first reading. - Carried.

6. REQUEST FOR DECISION

2020-0281

Fuel Tank Replacement Project

A) Councillor Steinke moved to award the fuel tank replacement project to Mid-West Pump with a budget of \$90,000. Funding for this is to be provided by the purchasing reserve. - Carried.

2020-0282

Rec-Tangle Parking Lot Project

B) Councillor Gale moved Administration complete the Rec-Tangle Parking Lot Project using internal forces to complete line painting through Public Works operations and basketball hoops through Community & Protective Services facilities budget and reallocate \$18,525.00 from the gravel budget to the Rec-Tangle Parking Lot Project budget. - Carried.

7. POLICIES

2020-0283

Policy No. 066, Town of Redcliff Staff or Council or Town Appealing Development Decisions

A) Councillor Gale moved Policy No. 066, Town of Redcliff Staff or Council or Town Appealing Development Decisions be approved as presented. - Carried.

2020-0284

Policy No. 077, Insurance Coverage for Additional Name Insured's

B) Councillor Gale moved Policy No. 077, Insurance Coverage for Additional Named Insured's (A.N.I.'s) be approved as presented. - Carried.

2020-0285

Policy No. 082, Assigning of Civic Addresses

C) Councillor Czember moved Policy No. 082, Assigning of Civic Addresses be approved as presented. - Carried.

2020-0286

Policy No. 094, Risk Control Policy

D) Councillor Steinke moved that Policy No. 094, Risk Control Policy be cancelled. - Carried.

2020-0287

Policy No. 097, Supernet Distribution Systems Infrastructure Installations Policy

E) Councillor Crozier moved that Policy No. 097, Supernet Distribution Systems Infrastructure Installation Policy be cancelled. - Carried.

2020-0288 Policy No. 116, Budget Policy **F)** Councillor Solberg moved Policy No. 116, Budget Policy be approved as presented. - Carried.

8. CORRESPONDENCE

2020-0289 City of Cold Lake
Re: Criminal Code Amendment **A)** Councillor Crozier moved correspondence from the City of Cold Lake regarding a request to the federal government for a criminal code amendment dated July 7, 2020 be received for information. - Carried.

2020-0290 Riverview Golf Club
Re: Land Use Bylaw Amendment Request **B)** Councillor Leipert moved correspondence from Riverview Golf Club regarding a Land Use Bylaw amendment request be received for information. - Carried.

9. OTHER

2020-0291 2020 AUMA Convention **A)** Councillor Gale moved the update concerning the 2020 AUMA Convention be received for information. - Carried.

2020-0292 Riverview Golf Club Board Meeting
Re: July 14, 2020 Agenda Package **B)** Councillor Czember moved the July 14, 2020 Riverview Golf Club Board meeting agenda package be received for information. - Carried.

2020-0293 Municipal Manager Report to Council **C)** Councillor Steinke moved the Municipal Manager Report to Council dated July 20, 2020 be received for information. - Carried.

2020-0294 Landfill Graphs **D)** Councillor Solberg moved the landfill graphs to June 30, 2020 be received for information. - Carried.

2020-0295 Memo to Council
Re: Aquatic Centre Pool Resurfacing Vendor Selection **E)** Councillor Leipert moved the Memo to Council regarding the Aquatic Centre pool resurfacing vendor selection be received for information. - Carried.

2020-0296 Memo to Council
Re: Investment Bond **F)** Councillor Gale moved the Memo to Council regarding a \$3,000,000.00 investment bond through CIBC Wood Gundy be received for information. - Carried.

2020-0297 Capital Project Updates **G)** Councillor Czember moved the Capital Project Updates be received for information. - Carried.

2020-0298 Service Levels **H)** Councillor Gale moved the draft Service & Program document dated July 2020 be received for information. - Carried.

2020-0299 2nd Quarter Financials **I)** Councillor Gale moved the 2nd Quarter Financials be received for information. - Carried.

2020-0300 Council Important Meetings & Events

J) Councillor Gale moved the Council Important Meetings & Events be received for information. - Carried.

10. RECESS

Mayor Kilpatrick called for a recess at 8:15 p.m.

Director of Community & Protective Services, Director of Corporate Services, Director of Planning & Engineering, Director of Public Works, and Executive Assistant left at 8:16 p.m.

Mayor Kilpatrick reconvened the meeting at 8:22 p.m.

11. CLOSED SESSION (Confidential Session)

2020-0301

Councillor Solberg moved to meet in Closed Session to discuss A) Financial Matter under *FOIP* Sec. 24 & 25, B) Personnel under *FOIP* Sec. 17, and C) Personnel under *FOIP* Sec. 17 at 8:22 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager for all items.

2020-0302

Councillor Solberg moved to return to regular session at 9:02 p.m. - Carried.

12. ADJOURNMENT

2020-0303 Adjournment

Councillor Steinke moved to adjourn the meeting at 9:02 p.m. - Carried.

Mayor

Municipal Manager

RIVERVIEW GOLF CLUB BOARD OF DIRECTORS MEETING MINUTES

July 14, 2020 at 1:00 PM

Present: Bill Duncan, Vice President
Darrell Schaffer, Secretary
Russ Paulson, Director
Todd Read, General Manager
Jordy Sautner, Grounds Superintendent
Chris Czember, Town of Redcliff

Absent: Jerry Beach, Treasurer
Cliff Sackman, President (On Leave)

Bill Duncan called the meeting to order at 1:00 P.M.

MOTION: Chris Czember moved the agenda for July 14, 2020 meeting be adopted as presented. MOTION CARRIED.

MOTION: Darrell Schaffer moved the minutes of the June 9, 2020 Board Meeting be approved as presented. MOTION CARRIED.

FINANCIAL REPORT

MOTION: Russ Paulson moved the Financial Report to June 30, 2020 be received for information. MOTION CARRIED.

GROUND AND BUILDING COMMITTEE

MOTION: Darrell Schaffer moved the report from Jordy Sautner, Grounds Superintendent be received for information. MOTION CARRIED.

ADMINISTRATION COMMITTEE

MOTION: Russ Paulson moved the report from Todd Read, General Manager be received for information. MOTION CARRIED.

MOTION: Chris Czember moved the Clubhouse Food and Beverage Services lease with 2169516 Alberta Ltd. be amended to revise the monthly lease rate from \$2800.00 per month to 6.5 % of the gross monthly revenue effective May 1, 2020. MOTION CARRIED.

OTHER BUSINESS

MOTION: Chris Czember moved the C.F.E.P. Project Update Report be received for information. MOTION CARRIED

MOTION: Chris Czember moved the proposed Private Power Cart Policy including amendment to item 3. (d.) to read "*Green Fee Guest while riding with authorized permit holder only.*" be approved. MOTION CARRIED.

MOTION: Russ Paulson moved the meeting be adjourned at 2:15 P.M.

Riverview Golf Club
INCOME STATEMENT

	July 2020	YEAR TO DATE	BUDGET 2020
REVENUE			
Sales Revenue			
Memberships	\$ 8,080.00	\$ 253,186.00	\$ 285,000.00
Green Fees	\$ 60,114.80	\$ 145,275.33	\$ 195,000.00
Cart Rentals - Public	\$ 25,771.53	\$ 59,468.34	\$ 82,000.00
Tournaments	\$ 4,958.28	\$ 5,466.37	\$ 72,000.00
Cart Leases and Storage	\$ 2,145.00	\$ 58,249.00	\$ 66,000.00
League	\$ (98.42)	\$ 13,790.06	\$ 33,000.00
Merchandise Sales	\$ 4,721.25	\$ 13,876.44	\$ 20,000.00
Net Sales	\$ 105,692.44	\$ 549,311.54	\$ 753,000.00
Other Revenue			
Kitchen Lease	\$ 4,019.02	\$ 4,019.02	\$ 16,800.00
Donations	\$ 603.00	\$ 3,258.00	
Sponsorships & Tournament Donations	\$ -	\$ 1,250.00	\$ 2,000.00
Advertising	\$ -	\$ 300.00	
Grants		\$ 150,000.00	
Miscellaneous Revenue	\$ 2,291.27	\$ 17,299.34	\$ 2,000.00
Patronage Dividends		\$ 918.01	
Golf Canada Memberships	\$ 249.65	\$ 3,325.25	\$ 4,500.00
Gain/Loss on Disposal of Assets			
Total Other Revenue	\$ 7,162.94	\$ 180,369.62	\$ 25,300.00
TOTAL REVENUE	\$ 112,855.38	\$ 729,681.16	\$ 778,300.00
EXPENSE : Payroll Expense			
Grounds Wages	\$ 29,902.07	\$ 101,944.14	\$ 215,000.00
Pro Shop Wages	\$ 9,178.06	\$ 28,389.93	\$ 65,000.00
EI & CPP Expense	\$ 2,562.81	\$ 8,623.52	\$ 19,500.00
WCB Expense		\$ 344.33	\$ 2,500.00
Employee Benefits		\$ 330.00	
Total Payroll Expense	\$ 41,642.94	\$ 139,631.92	\$ 302,000.00
Grounds Expense			
Course Grounds Expense	\$ 10,471.35	\$ 37,734.26	\$ 45,000.00
Water & Pump House Expense	\$ 13,114.75	\$ 25,786.63	\$ 45,000.00
Cart Repairs & Maintenance	\$ 3,397.03	\$ 5,093.18	\$ 2,000.00
Shop Expense	\$ 324.64	\$ 4,642.01	\$ 4,000.00
Equipment Expense	\$ 3,080.84	\$ 14,443.49	\$ 30,000.00
Freight	\$ 882.60	\$ 2,568.92	\$ 1,300.00
TOTAL Grounds Expense	\$ 31,271.21	\$ 90,268.49	\$ 127,300.00
Pro shop Expense			
Merchandise Expense	\$ 3,880.95	\$ 10,391.08	\$ 15,000.00
Total Pro Shop Expense	\$ 3,880.95	\$ 10,391.08	\$ 15,000.00

Riverview Golf Club
INCOME STATEMENT

	July 2020	YEAR TO DATE	BUDGET 2020
General & Administrative Expense			
Accounting & Legal		\$ 17,500.00	\$ 22,500.00
Advertising & Promotions		\$ 1,131.35	\$ 1,000.00
Membership fees & Licenses	\$ 290.00	\$ 4,059.25	\$ 6,000.00
Cash Short/Over	\$ 23.81	\$ (26.32)	\$ 200.00
Credit Card Charges	\$ 1,053.89	\$ 6,534.05	\$ 7,500.00
Insurance	\$ 1,258.70	\$ 12,756.64	\$ 20,000.00
Interest & Bank Charges	\$ 11.00	\$ 217.50	\$ 1,000.00
Interest on Leases	\$ 1,173.96	\$ 10,189.00	
Admin Supplies and Expense	\$ 352.56	\$ 4,827.90	\$ 10,000.00
Property Taxes		\$ 2,477.04	\$ 2,600.00
Tournament Expense	\$ 1,491.24	\$ 1,491.24	\$ 40,000.00
Miscellaneous Expense	\$ 100.00	\$ 715.30	\$ 700.00
Building Repairs & Maintenance	\$ 319.89	\$ 3,285.14	\$ 4,000.00
Cleaning Supplies	\$ 184.96	\$ 1,222.04	
Telephone & Internet	\$ 393.08	\$ 3,631.89	\$ 4,000.00
Utilities	\$ 2,578.81	\$ 19,601.18	\$ 22,000.00
Kitchen Expense	\$ 369.00	\$ 1,037.19	\$ 1,000.00
Total General & Admin Expenses	\$ 9,600.90	\$ 90,650.39	\$ 142,500.00
TOTAL EXPENSE	\$ 86,396.00	\$ 330,941.88	\$ 586,800.00
NET INCOME	\$ 26,459.38	\$ 398,739.28	\$ 191,500.00
Loan/Lease Payments			\$ 156,000.00
Additional Financial Comments			
Changes to Assets/Liabilities			
Ground Improvement	\$15,607.90		
Building Purchases	\$ 102,509.01		
Grounds Purchases	\$ 68,776.00		
Furniture & Fixtures (Kitchen)	\$ 4,903.50		
TOTAL	\$191,796.41		
Loan#1 CEBA	\$ 40,000.00		
Accounts Receivable	\$ 1,971.49		
(De Lage Landen Re: payout of club carts)			
Book Balance of Credit Union July 31, 2020			
Credit Union Chequing	\$ 267,570.40		
Credit Union Casino	\$ 4,054.52		
Credit Union Savings	\$ 106,623.15		
Common Shares	\$ 1.00		
Servus Rewards-2	\$ 104.00		
GIC - 1 Year #3	\$ 5,000.00	Accrued Interest= \$	\$0.27
Loan #1 CEBA	\$ 40,000.00		
Bank Balance of Credit Union July 31, 2020			
Credit Union Chequing	\$288,849.23		

Development Officer	B. Stehr
Director of Planning & Engineering	J. Johansen
Board Clerk	E. Engler
Municipal Manager	P. Forsyth
Appellant/Applicant	R. Schaeffer

ABSENT: C. Storle, E. Solberg (Alternate Member)

1. CALL TO ORDER

Board Clerk called the appeal hearing to order at 7:00 p.m., confirmed there was a quorum present to hear this appeal, and opened nominations for Chairman.

2. ELECTION OF CHAIRPERSON

G. Shipley nominated C. Crozier to be Chairperson, seconded by T. Read. C. Crozier accepted and assumed control of the appeal hearing.

3. APPEAL

**Appeal of Development Application 20-DP-055
Lot 14, Block A, Plan 0412564 (413 Jesmond Drive SW)
Accessory Building**

Chairperson Crozier asked the Appellant if he had any objection to any board members hearing the appeal. R. Schaeffer advised that he had no objection to any member of the Subdivision and Development Appeal Board.

a) Presentation by Appellant

R. Schaeffer explained that the requested encroachment of the accessory building into the setback required by the Land Use Bylaw is to allow for access to the accessory building and for aesthetic purposes. His proposed location for the accessory building will prevent unusable space from being created on his property. The accessory building is to be constructed of stucco, stone, and asphalt shingles to match the look of the house. R. Schaeffer also noted that although the proposed location of the accessory building is only six inches from the property line, it is 30 feet from house on the adjacent property.

b) Presentation(s) by Development Authority and Administration

B. Stehr outlined that the Land Use Bylaw does not provide any explicit explanation for the requirement of a 1.0 metre side yard setback for an accessory building. However, it can be inferred that the required setback is to ensure that accessory buildings do not negatively impact adjacent properties, and to allow for full access around all sides of buildings.

B. Stehr also noted that there is a restrictive covenant registered to the title of the property, which states that any outbuildings shall not exceed 200 square feet (19 square metres) and that any outbuildings shall be constructed with exterior finishing materials similar to the personal dwelling house.

As per safety codes standards, all buildings within 1.2 metres of a property line need to be constructed of fire rated materials.

B. Stehr concluded that should the SDAB decide to approve the development permit application 20-DP-055 for an accessory building, that the Development Authority and Administration suggest the following conditions to be placed on the development permit approval:

1. No part of the accessory building (including eaves, gutters, and downspouts) shall encroach onto the adjacent property.
2. That portion of the building which encroaches within 1.2 metres of the property line be covered in non-combustible materials as defined by the *Alberta Building Code*.
3. Applicant shall apply for all applicable Safety Codes Permits.
4. The exterior finish of the building shall match the exterior finish of the home.

c) Presentation by other person(s) in favour of the appeal

No one in attendance. The Board Clerk noted one submission received electronically from adjacent landowner R. Friesen who stated that "I have no problems with the landowner [R. Schaeffer] going ahead with the application".

d) Presentations by other person(s) opposed to the appeal

No one in attendance.

e) Summation and response from Appellant

R. Schaeffer stated that stucco has a fire rating, and he believed that all other construction materials he intends to use will be fire resistant. He also noted that it was important for the usability of the accessory building that access to the side of the structure closest to his house is not impeded.

f) Summation and response from Development Authority and Administration

J. Johansen noted that Administration and the Development Authority will not make comments about the fire rating of specific materials. The applicant will have to follow the requirements of the Town's Safety Codes Officers.

g) Additional questions from the Board

Chairperson Crozier inquired why the accessory building was not going to be located further into the backyard. R. Schaeffer responded that there is a retaining wall which would prevent the accessory building from being placed elsewhere in the backyard.

h) Closed Session

G. Shipley moved to meet in closed session at 7:08 p.m.

The Appellant, Director of Planning & Engineering, and Development Officer left the meeting at 7:08 p.m.

i) Decision

Chairperson Crozier moved the appeal against the decision of the Development Officer to refuse to issue a permit for Development Permit Application 20-DP-055 (Lot 14, Block A, Plan 0412564 [413 Jesmond Drive SW]) for an accessory be upheld and the decision of the Development Officer be revoked. Further that Development Permit Application 20-DP-055 (Lot 14, Block A, Plan 0412564 [413 Jesmond Drive SW]) for an accessory building be approved with the following conditions:

1. No part of the accessory building (including eaves, gutters, and downspouts) shall encroach onto the adjacent property.
2. That portion of the building which encroaches within 1.2 metres of the property line be covered in non-combustible materials as defined by the *Alberta Building Code* and as acceptable to the Town's Safety Codes Officers.
3. Applicant shall apply for all applicable Safety Codes Permits.
4. The exterior finish of the building shall match the exterior finish of the home.

- Carried.

Reasons for DecisionEvidence / documents used in making decision:

Original application

Appeal form

Appellant submission

Development Authority/Administration submission

No objections received from adjacent landowners

Land Use Bylaw

Alberta Building Code

Restrictive Covenant on property title

The Board advised the reasons for its decision are that the development permit application complies with all the suggested conditions of development proposed by the Development Authority as well as the conditions of the restrictive covenant registered to the property title. Further that although the accessory building will be located only six inches from the property line, the Board felt that it will not negatively impact the adjacent property as it will be constructed 30 feet from the adjacent property's personal dwelling house.

T. Read moved to return to regular session at 7:18 p.m. - Carried.

The Appellant, Director of Planning & Engineering, and Development Officer returned to the meeting at 7:19 p.m.

Chairperson Crozier advised the appellant of the decision and that the written decision would be forthcoming.

4. ADJOURNMENT

Chairperson Crozier declared the meeting be adjourned at 7:21 p.m.

Chairperson

E. Engler, Board Clerk

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: August 17, 2020

PROPOSED BY: Legislative Services

TOPIC: Bylaw 1911/2020, Advertising Bylaw

PROPOSAL: To consider adopting Bylaw 1911/2020, Advertising Bylaw

BACKGROUND:

On July 20, 2020 Council gave first reading to proposed Bylaw 1911/2020, Advertising Bylaw. Administration has advertised the proposed bylaw and public hearing. At the time of preparing this Request for Decision no comments or concerns have been received.

The following background information was provided at the Redcliff Town Council meeting on July 20, 2020:

Proposed Bylaw 1911/2020, Advertising Bylaw is being presented to Council for consideration which will allow for Administration to utilize additional electronic advertising methods. Presently when there is a requirement that a bylaw, resolution, meeting, public hearing, etc. is to be advertised per the Municipal Government Act (MGA) or other applicable legislation it is to be done via newspaper and mail outs. The MGA now allows municipalities, if a bylaw is adopted, to advertise electronically, for example on the Town's website or on social media channels.

Advertising via the website and social media provides for another means of reaching our citizens.

POLICY/LEGISLATION:

Excerpt from Municipal Government Act

- 606 (1) *The requirements of this section apply when this or another enactment requires a bylaw, resolution, meeting, public hearing or something else to be advertised by a municipality, unless this or another enactment specifies otherwise.*
- (2) *Notice of the bylaw, resolution, meeting, public hearing or other thing must be*
- (a) *published at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held,*
 - (b) *mailed or delivered to every residence in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held, or*
 - (c) *given by a method provided for in a bylaw under section 606.1.*
- 606.1 (1) *A council may by bylaw provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606.*
- (2) *Before making a bylaw under subsection (1), council must be satisfied that the method the bylaw would provide for is likely to bring proposed bylaws, resolutions,*

meetings, public hearings and other things advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held.

- (3) *Council must conduct a public hearing before making a bylaw under subsection (1).*
- (4) *A notice of a bylaw proposed to be made under subsection (1) must be advertised in a manner described in section 606(2)(a) or (b) or by a method provided for in a bylaw made under this section.*
- (5) *A notice of a bylaw proposed to be made under subsection (1) must contain*
 - (a) *a statement of the general purpose of the proposed bylaw,*
 - (b) *the address or website where a copy of the proposed bylaw may be examined, and*
 - (c) *an outline of the procedure to be followed by anyone wishing to file a petition in respect of the proposed bylaw.*
- (6) *A bylaw passed under this section must be made available for public inspection.*

STRATEGIC PRIORITIES:

N/A

ATTACHMENTS:

Bylaw 1911/2020, Advertising Bylaw

OPTIONS:

- 1. To consider giving second and third reading to Bylaw 1911/2020, Advertising Bylaw.
- 2. To not adopt Bylaw 1911/2020, Advertising Bylaw.


RECOMMENDATION:

Option 1

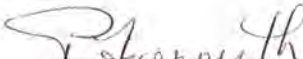
SUGGESTED MOTION(S):

- 1. Councillor _____ moved Bylaw 1911/2020, Advertising Bylaw be given second reading.
- 2. Councillor _____ moved Bylaw 1911/2020, Advertising Bylaw be given third reading.

SUBMITTED BY:



Department Head



Municipal Manager

**BYLAW 1911/2020
OF THE TOWN OF REDCLIFF
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE TOWN OF REDCLIFF IN THE PROVINCE OF ALBERTA TO ESTABLISH AN ALTERNATE METHOD(S) FOR ADVERTISING STATUTORY NOTICES.

WHEREAS, pursuant to section 606 of the *Municipal Government Act*, a council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under section 606.1;

AND WHEREAS, pursuant to section 606.1(1) of the *Municipal Government Act*, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606;

AND WHEREAS, Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held;

AND WHEREAS a public hearing with respect to this Bylaw was held in Council Chambers at the Town of Redcliff on the 17th day of August, 2020;

NOW THEREFORE the Council of the Town of Redcliff in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be referred to as the “Advertising Bylaw”.

Advertising Method

2. Any notice required to be advertised under Section 606 of the *Municipal Government Act* of a bylaw, resolution, meeting, public hearing or other thing may be given, in accordance with the timelines prescribed in Section 606:

Electronically by posting a notice prominently on the Town of Redcliff’s website.

And/or

Electronically by posting the notice prominently on any of the official Town of Redcliff’s social media sites.

And/or

By posting the notice in the local newspaper and print media in accordance with legislation.

3. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 20th day of July, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time this _____ day of _____, 2020.

PASSED and **SIGNED** this _____ day of _____, 2020.

MAYOR

MANAGER OF LEGISLATIVE SERVICES

**TOWN OF REDCLIFF
REQUEST FOR DECISION**

DATE: August 17, 2020

PROPOSED BY: Municipal Manager and Corporate Services

TOPIC: Budget Process

PROPOSAL: Establish Dates for 2021 Budget Review

BACKGROUND:

Council budget review is set to be held during two special meetings of Council open to the public. The special meetings are arranged so that the Capital Budget deliberations take place first followed by the Operating Budget deliberations on a separate subsequent date. The meetings would be scheduled to run from 8:30 a.m. to 5:00 p.m. or as otherwise directed by Council. The proposed options for dates for the sessions are:

Capital Budget Review and Discussion:

- Any two days between October 16-21, 2020 with standard hours of 8:30 a.m. to 5:00 p.m. as needed

Operating Budget Review and Discussion:

- Any two dates between November 3-8, 2020 with standard hours of 8:30 a.m. to 5:00 p.m. as needed;

Once the dates and times are set, the budget sessions will be appropriately advertised.

OPTIONS:

1. To establish the Special Council meeting dates for the 2021 Capital Budget review as the _____ and _____ (if required) of October beginning 8:30 a.m. to 5:00 p.m. Meeting end time may be adjusted as required. Further to establish the dates for the Special Council meeting dates for the 2021 Operating Budget review as the _____ and _____ (if required) of November beginning 8:30 a.m. to 5:00 p.m. Meeting end time may be adjusted as required.

RECOMMENDATION:

Option 1

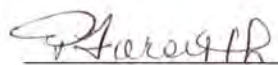
SUGGESTED MOTION(S):

1. To establish the Special Council meeting dates for the 2021 Capital Budget review as the _____ and _____ (if required) of October beginning 8:30 a.m. to 5:00 p.m. Meeting end time may be adjusted as required. Further to establish the dates for the Special Council meeting dates for the 2021 Operating Budget review as the _____ and _____ (if required) of November beginning 8:30 a.m. to 5:00 p.m. Meeting end time may be adjusted as required.

SUBMITTED BY:



Department Head



Municipal Manager

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 17, 2020

PROPOSED BY: Municipal Manager

TOPIC: Municipal Stimulus Program

PROPOSAL: Proposed Projects

BACKGROUND:

The Provincial Government has introduced financial support for municipalities as part of the Safe Restart Program. This initiative provides funding to municipalities for projects with the primary objectives to sustain and create local jobs, to enhance provincial competitiveness and productivity, to position communities to participate in future economic growth, and to reduce municipal red tape to promote job-creating private sector investment.

The Town of Redcliff has been allocated \$665,667.00 for up to 5 projects that have not been awarded any funding under MSI or FGTF. The projects must be submitted prior to October 1, 2020 and completed by December 31, 2021. Staff have reviewed the projects on the Capital Plans listing and provide the following ideas for consideration:

1. River Valley Campground
 - a. Pro
 - i. Estimated at \$665,000.00 (unsure how the value was arrived at)
 - ii. Has local economic benefit
 - iii. Tourism attraction
 - iv. Can be contracted for operation
 - b. Con
 - i. Zoning
 - ii. Leases
 - iii. Provincial permits
 - iv. Access / egress during emergency
 - v. Flooding
 - vi. Resident concerns
 - vii. Time constraints
2. Tourism Centre on Saamis Drive
 - a. Pro
 - i. Better facility
 - ii. Tourism attraction
 - b. Con
 - i. Would require the realignment of Saamis Drive
 - ii. No local economic benefit
 - iii. Cost prohibitive
3. IXL Park upgrade, Memorial Park upgrade, Campground upgrades
 - a. Pro
 - i. Previously identified on the MYCIP listing

- ii. Total costs calculated at \$667,215.00
 - iii. Near shovel ready
 - iv. Tourism attraction
 - v. Local economic benefit
 - vi. Can be tendered for operation
 - b. Cons
 - i. May not be as nice a draw for amenities as the River Valley
 - ii. Resident concerns
- 4. Mini Transfer Station
 - a. Does not meet the criteria of the program
- 5. Four season pool
 - a. Cost prohibitive
- 6. Second sheet of ice in arena
 - a. Cost prohibitive

POLICY/LEGISLATION:

Municipal Stimulus Program Guidelines

STRATEGIC PRIORITIES:

1. The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.
2. The Town of Redcliff strives to offer an environment that advances local employment through economic development and diversification.

ATTACHMENTS:

N/A

OPTIONS:

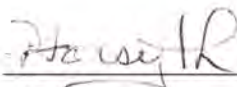
1. That Administration prepare a submission under the Safe Restart Program for funding support for a Phased Campground Project in the River Valley.
2. That Administration prepare a submission under the Safe Restart Program for funding support for projects in IXL Park, Memorial Park, and an expansion of the existing campground.
3. That Administration prepare a submission under the Safe Restart Program for funding support for a project(s) as directed by Council.
4. That Administration does not proceed with a project for the Municipal Stimulus Program.

RECOMMENDATION:

Option 2

SUGGESTED MOTION(S):

1. Councillor _____ moved that Administration prepare a submission under the Safe Restart Program for funding support for a Phased Campground Project in the River Valley for further consideration by Council.
2. Councillor _____ moved that Administration prepare a submission under the Safe Restart Program for funding support for projects in IXL Park, Memorial Park, and an expansion of the existing campground for further consideration by Council.
3. Councillor _____ moved that Administration prepare a submission under the Safe Restart Program for funding support for _____ project for further consideration by Council.
4. Councillor _____ moved that the Town of Redcliff does not apply for project funding under the Municipal Sustainability Program.

SUBMITTED BY:_____
Department Head

Municipal Manager

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 17, 2020
PROPOSED BY: Municipal Manager
TOPIC: Capital Priorities
PROPOSAL: Proposed Projects

BACKGROUND:

The following information is the beginning of the Capital budgeting process as per the Budget Policy No. 116.

Attached you will find a draft Multi-Year Capital Plan that includes:

- Projects completed or planned to be completed in 2020,
- Projects that Administration believes should be removed at this time from the capital list,
- Municipal Facility Assessment (section not yet complete),
- Projects for discussion,
- Ongoing projects (will be carried forward into next year),
- Anticipated Financial Availability,
- Shovel ready and capital listing,
- Community submissions for the 2021 budgeting process,
- New projects staff would like for Council to consider, and
- Fleet new/replacement requests.

At this time, we are asking that Council review the Financial Availability (pg. 28), Community Submissions (pg. 33), Staff Submissions (pg. 46), and Fleet Requests (pg. 47). Administration is seeking direction from Council on which budget submissions Administration should undertake further research on and include in the 2021 budget discussions.

POLICY/LEGISLATION:

Policy 116, Budget Policy

STRATEGIC PRIORITIES:

1. The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

ATTACHMENTS:

Draft Capital Plan

OPTIONS:

1. Receive the 2021 Budget Community Submissions, Staff Submissions, and Fleet

Requests for information. Further that Administration include the 2021 Budget Community Submissions, Staff Submissions, and Fleet Requests in the 2021 budget discussions as directed by Council.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Community Submissions

Councillor _____ moved the Community Submissions for the 2021 budget discussions be received for information. Further that the following Community Submissions:

- _____
- _____
- _____

be included in the 2021 budget discussions.

2. Staff Submissions

Councillor _____ moved the Staff Submissions for the 2021 budget discussions be received for information. Further that the following Staff Submissions:

- _____
- _____
- _____

be included in the 2021 budget discussions.

3. Fleet Requests

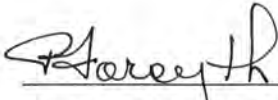
Councillor _____ moved the Fleet Requests for the 2021 budget discussions be received for information. Further that the following Fleet Requests:

- _____
- _____
- _____

be included in the 2021 budget discussions.

SUBMITTED BY:

Department Head



Municipal Manager



Capital Plan

2021 - 2026

TOWN OF REDCLIFF
MULTI-YEAR CAPITAL PLAN

Contents

Completed Projects.....	2
Deleted Projects.....	8
Municipal Facility Assessment	18
Projects for Discussion	19
Ongoing Projects.....	22
Financial Availability.....	28
Shovel Ready and Non-Funded Projects.....	30
Community Submissions.....	33
Staff Submissions	46
Fleet Requests.....	47

DRAFT

Completed Projects

Department	Community and Protective Services		
Project	Public Services Roof Rehabilitation		
Funding Sources	Purchasing Reserve		
Amounts	100,000.00		
Start Date	April 1, 2020	Completion Date	July 31, 2020
Budget	100,000.00	Actual	58,980.00
Variance	41,020.00 under budget		

Department	Community and Protective Services		
Project	Senior Center Roof Rehabilitation		
Funding Sources	Purchasing Reserve		
Amounts	44,000.00		
Start Date	April 1, 2020	Completion Date	July 28, 2020
Budget	44,000.00	Actual	41,290.00
Variance	2,710.00 under budget		

Department	Community and Protective Services		
Project	Aquatic Center Pool Resurfacing		
Funding Sources	MSI	Purchasing Reserve	
Amounts	240,000.00	60,000.00	
Start Date	April 1, 2020	Completion Date	
Budget	300,000.00	Actual	
Variance			

Department	Community and Protective Services		
Project	Backup Generators		
Funding Sources	Purchasing Reserve		
Amounts	100,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	100,000.00	Actual	
Variance			

Department	Community and Protective Services		
Project	Joint Fire Hall Phase One		
Funding Sources	Grant		
Amounts	80,000.00		
Start Date	September 2019	Completion Date	December 2019
Budget	80,000.00	Actual	48,190.00
Variance	31,810.00 to be used in Phase Two		

Department	Community and Protective Services		
Project	Splash Park Rehabilitation		
Funding Sources	MSI	FGTF	CFEP
Amounts	100,000.00	218,250	81,750
Start Date	2019	Completion Date	July 2020
Budget	400,000.00	Actual	381,015.00
Variance	18,985.00 under budget		

Department	Community and Protective Services		
Project	Tractor		
Funding Sources	Purchasing Reserve		
Amounts	72,000.00		
Start Date	April 1, 2020	Completion Date	April 20, 2020
Budget	72,000.00	Actual	72,000.00
Variance	0.00		

Department	Community and Protective Services		
Project	Lions Park Tot Play Structure		
Funding Sources	Purchasing Reserve		
Amounts	25,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	25,000.00	Actual	
Variance			

Department	Community and Protective Services		
Project	Skateboard Park Phase One and Phase Two		
Funding Sources	Purchasing Reserve & Fund Raising	FGTF	CFEP
Amounts	142,945.00	211,300.00	100,000.00
Start Date	April 1, 2020	Completion Date	
Budget	454,245.00	Actual	
Variance			

Department	Community and Protective Services		
Project	Rec-Tangle Parking Lot		
Funding Sources	MSI		
Amounts	445,000.00		
Start Date	2019	Completion Date	August 2020
Budget	445,000.00	Actual	539,489.24
Variance	94,489.24 over budget		

Department	Community and Protective Services		
Project	Ball Diamond Renovation		
Funding Sources	Purchasing Reserve	Community Grant	
Amounts	7,318.00	8,000.00	
Start Date	2017	Completion Date	April 2020
Budget	15,318.00	Actual	15,318.00
Variance	0.00		

Department	Community and Protective Services		
Project	Joint Fire Hall Study Phase Two		
Funding Sources	Grant		
Amounts	31,810.00		
Start Date	July 15, 2020	Completion Date	
Budget	31,810.00	Actual	
Variance			

Department	Planning and Engineering		
Project	3 rd and 3 rd Lift Station		
Funding Sources	Sanitary		
Amounts	100,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	100,000.00	Actual	
Variance			

Department	Planning and Engineering		
Project	River Valley Potable Water		
Funding Sources	Local Improvement	Water System Reserve	
Amounts	250,000.00	230,000.00	
Start Date	April 1, 2020	Completion Date	
Budget	480,000.00	Actual	
Variance			

Department	Planning and Engineering		
Project	Jesmond Lift Station		
Funding Sources	MSI		
Amounts	362,250.00		
Start Date	May 1, 2017	Completion Date	
Budget	362,250.00	Actual	
Variance			

Department	Planning and Engineering		
Project	Broadfoot Place and Stone Place Road Rehabilitation		
Funding Sources	MSI		
Amounts	230,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	230,000	Actual	
Variance			

Department	Planning and Engineering		
Project	Wetland Assessment		
Funding Sources	Land Development		
Amounts	50,000.00		
Start Date	April 1, 2019	Completion Date	March 31, 2020
Budget	50,000.00	Actual	31,049.98
Variance	18,950.02 under budget		

Department	Planning and Engineering		
Project	4 th Street SW and 7 th Avenue		
Funding Sources	Sanitary System		
Amounts	60,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	60,000	Actual	
Variance			

Department	Planning and Engineering		
Project	4 th Street NW		
Funding Sources	MSI		
Amounts	296,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	296,000.00	Actual	
Variance			

Department	Planning and Engineering		
Project	3 rd Street NW		
Funding Sources	MSI	Purchasing Reserve	
Amounts	264,000.00	75,000.00	
Start Date	April 1, 2017	Completion Date	
Budget	339,000.00	Actual	
Variance			

Department	Planning and Engineering		
Project	Kipling Subdivision Rehab		
Funding Sources	Purchasing Reserve		
Amounts	50,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	50,000.00	Actual	
Variance			

Department	Public Works		
Project	Backhoe		
Funding Sources	Purchasing Reserve		
Amounts	225,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	225,000.00	Actual	
Variance			

Department	Public Works		
Project	Excavator Frostbreaker		
Funding Sources	Purchasing Reserve		
Amounts	70,000.00		
Start Date	April 1, 2020	Completion Date	January 1, 2020
Budget	70,000.00	Actual	68,874.99
Variance	1,125.01 under budget		

Department	Public Works		
Project	Columbarium Expansion		
Funding Sources	Purchasing Reserve		
Amounts	80,000.00		
Start Date	April 1, 2020	Completion Date	
Budget	80,000.00	Actual	
Variance			

Department	Public Works		
Project	Equipment Trailer		
Funding Sources	Purchasing Reserve		
Amounts	15,000.00		
Start Date	April 1, 2020	Completion Date	July 5, 2020
Budget	15,000.00	Actual	15,000.00
Variance	0.00		

Department	Public Works		
Project	CCTV Inspection Cameral		
Funding Sources	Sanitary System		
Amounts	120,000.00		
Start Date	April 1, 2020	Completion Date	May 21, 2020
Budget	120,000.00	Actual	118,190.24
Variance	1,809.76 under budget		

Department	Public Works		
Project	Fuel Tank Replacement		
Funding Sources	Purchasing Reserve		
Amounts	90,000.00		
Start Date	July 12, 2020	Completion Date	
Budget	90,000.00	Actual	
Variance			

Deleted Projects

Column2	Column6	Column7	Column8	Column9	Column10	
2021 PROJECTS CANCELED						
Remove From MYCIP						
ID	Project Name/Description	Project put forward by	Budget Year Added	Current Estimate	Project Description:	
W13	5 St SE (100, 200blk)	Will be examined through Asset Management	Administration	2016	\$341,550	0
W14	1 St SE between 7th Avenue and 9th Avenue	Will be examined through Asset Management	Administration	2016	\$186,300	Replacement of a 1965 steel water line.
W15	Main St S (900blk)	Will be examined through Asset Management	Administration	2016	\$163,530	0
W16	5 St NE (000blk)	Will be examined through Asset Management	Administration	2016	\$163,530	Replacement of a 1960 Asbestos Cement pipe.
W17	6 St SE (000, 100, 200blk)	Will be examined through Asset Management	Administration	2016	\$374,670	Replacement of a 1961 Asbestos Cement pipe.
W19	Water Treatment Plant Generator Exhaust Reconfiguration	Found not to resolve the noise issue.	Public	2019	\$20,000	Project is to change the generator exhaust from pointing directly out of the building towards the residential neighbourhood and pointing it at the sky.
W23	Curb Stop Location Program	Will be done internally over time	Administration	2019	\$100,000	Project is to locate all curb stops and record their location on GIS.
OS-W3	Distribution System Upgrade	Will be examined through Asset Management	Administration	2016	\$732,260	Project is to upgrade some deficiencies in the distribution system.
D7	South Railway Dr NE (4 St - Mitchell St)	Will be examined through Asset Management	Administration	2012	\$714,150	Upsize 415 metres of 525mm storm main to 600mm storm main.
D8	NW Storm Pond Expansion	Will be examined through Asset Management	Administration	2016	\$519,570	Project is to expand the NW storm pond.
D9	NW Storm Lift Station Outlet Improvements	Will be examined through Asset Management	Administration	2016	\$1,407,600	Project is to increase the pumping capacity

						to be able to draw down the NW Storm Pond.
D10	NE Trans Canada Highway Storm Pond	Will be examined through Asset Management	Administration	2012	\$1,293,750	Construction of a storm storage pond to reduce the discharge to the City of Medicine Hat.
D11	Elbow Dr NE (2001)	Will be examined through Asset Management	Administration	2012	\$365,355	Upsize 240.5 metres of 525mm storm main to 600mm storm main.
D12	Redcliff Way SE (mid 500blk to 6 St) (1995)	Will be examined through Asset Management	Administration	2012	\$76,590	Upsize 44 metres of 450mm storm main to 600mm storm main.
D15	Redcliff Way SE 400blk (1995)	Will be examined through Asset Management	Administration	2016	\$187,335	0
D16	Broadway Ave E (mid 300blk to 5 St) (2006)	Will be examined through Asset Management	Administration	2012	\$262,890	Upsize 111 metres of 300mm storm main to 450mm storm main. Upsize 37 metres of 350mm storm main to 450mm storm main.
D17	2 St SE (main segment at north end of 600blk)	Will be examined through Asset Management	Administration	2012	\$41,400	Upsize 29 metres of 300mm storm main to 375mm storm main.
D18	6 St SW (1 Ave to 3 Ave) (1976)	Will be examined through Asset Management	Administration	2012	\$522,675	Upsize 14 metres of 300mm storm main to 375mm storm main. Upsize 242.5 metres of 675mm storm main to 750mm storm main.
D19	7 St NW (000blk) (1995)	Will be examined through Asset Management	Administration	2012	\$63,135	Upsize 161 metres of 300mm storm main to 375mm storm main.
D20	Broadway Ave E & 3 St NE Intersection (2006)	Will be examined through Asset Management	Administration	2012	\$25,875	Upsize 19 metres of 300mm storm main to 375mm storm main.
D21	Duncan Dr SE (2008)	Will be examined through Asset Management	Administration	2012	\$269,100	Upsize 172 metres of 375mm storm main to 450mm storm main.

D23	Ditch Remediation and CB Leads upsizing NW	Will be examined through Asset Management	Administration	2016	\$252,540	0
						Same as D16 Upsize 111 metres of 300mm storm main to 450mm storm main. (From D16) Upsize 37 metres of 350mm storm main to 450mm storm main. (From D16)
D24	Drainage issues 000 Block (4 St SE and 5 St SE)	Will be examined through Asset Management	Administration	2012	\$77,625	
						This project seems to be the same as several other projects, notably D26.
D25	Broadway Ave E Drainage	Will be examined through Asset Management	Administration	2012	\$450,000	
						Upsize 252.5 metres of 375mm storm main to 450mm storm main.
D26	Broadway Ave E (Duncan Dr to Saskatchewan Dr) (1979)	Will be examined through Asset Management	Administration	2012	\$394,335	
						Upsize 127 metres of 300mm storm main to 375mm storm main.
D28	Pembina Dr NE (Broadway Ave to approx. 130m to the north) (1979)	Will be examined through Asset Management	Administration	2012	\$179,055	
						Upsize 57.5metres of 375mm storm main to 450mm storm main.
D29	Pembina Dr NE to Saskatchewan Dr NE (south main, located in UROW)	Will be examined through Asset Management	Administration	2012	\$61,065	
						Upsize 150 metres of 375mm storm main to 450mm storm main.
D30	River Rd SW (mid 300blk to Redcliff Way) (2002)	Will be examined through Asset Management	Administration	2012	\$237,015	
						Upsize 154 metres of 300mm storm main to 375mm storm main. Upsize 174 metres of 300mm storm main to 450mm storm main. Upsize 215 metres of 450mm storm main to 600mm storm main.
D31	Saskatchewan Dr NE (Lockwood St to Van Dam St S) (1979)	Will be examined through Asset Management	Administration	2012	\$317,745	
						Upsize 156.5 metres of 525mm storm
D32	5 St NW (2 Ave to 4 Ave) (1998)	Will be examined through Asset Management	Administration	2012	\$702,765	

						main to 750mm storm main. Upsize 13.5 metres of 600mm storm main to 750mm storm main. Upsize 173 metres of 900mm storm main to 1050mm storm main.
D33	2 Ave NW (mid 400blk to 5 St)	Will be examined through Asset Management	Administration	2012	\$235,980	Upsize 55 metres of 300mm storm main to 450mm storm main.
D34	7 Ave SE and 4 St SE Storm Sewer Upgrades	Will be examined through Asset Management	Administration	2012	\$103,500	Upsize 62 metres of 600mm storm main to 675mm storm main.
D35	Saamis Dr SE Storm Pond	This pond is only needed for development of Eastside and should be a developer funded project.	Administration	2016	\$310,500	0
D36	2 Ave NW (600blk)	Will be examined through Asset Management	Administration	2012	\$235,980	Upsize 93.5 metres of 300mm storm main to 450mm storm main.
D37	3 Ave SE (000 Blk) (1964)	Will be examined through Asset Management	Administration	2012	\$149,040	Upsize 108 metres of 300mm storm main to 375mm storm main.
D38	7 Ave SE (Main St to mid 200blk)	Will be examined through Asset Management	Administration	2016	\$485,415	Upsize 213 metres of 675mm storm main to 750mm storm main.
D39	8 Ave SE (7 St to Mitchell St) (1971)	Will be examined through Asset Management	Administration	2012	\$145,935	Upsize 89 metres of 450mm storm main to 525mm storm main.
D45	702 Main St Drainage Improvements	Part of the Main Street Sangster Crescent to 9th Ave Project	Administration	2016	\$51,750	This project is to install an overland drainage swale/walkway on a road ROW between two lots, one of which is 702 Main Street SW.

S9	Northside Sanitary Sewer Off sites	Will be examined through Asset Management	Administration	2016	\$2,506,770	This project is for the Northside industrial development.
S10	Main St 7 Ave to 8 Ave	Will be examined through Asset Management	Administration	2016	\$596,160	This project includes smoke testing, dye testing, tracking down cross connections, grouting of manholes, sealing of manhole lids, relining pipes, etc.
S12	2 St SE Twinning (6th Ave - 9th Ave SE)	Will be examined through Asset Management	Administration	2016	\$1,004,985	This project includes smoke testing, dye testing, tracking down cross connections, grouting of manholes, sealing of manhole lids, relining pipes, etc.
S13	Sanitary Sewer Rehab north of Lions Park	Will be examined through Asset Management	Administration	2016	\$869,400	0
S14	1 St SE from Broadway to 9 Ave SE	Will be examined through Asset Management	Administration	2016	\$1,824,705	Replace the sewer main in 1 St to fix capacity issues.
S15	2 St SE from 6 Ave SE to 9 Ave SE	Will be examined through Asset Management	Administration	2016	\$1,004,985	0
S16	SE Sewer Rehab Project	Will be examined through Asset Management	Administration	2016	\$813,510	0
S17	NE Sanitary Sewer Rehabilitation	Will be examined through Asset Management	Administration	2016	\$926,325	0
S18	2 St SE Twinning (7th Ave - 9th Ave SE)	Will be examined through Asset Management	Administration	2016	\$497,835	This project includes smoke testing, dye testing, tracking down cross connections, grouting of manholes, sealing of manhole lids, relining pipes, etc.
S19	Broadfoot PI SW to Main St twinning	Replaced by extending the	Administration	2016	\$410,895	This project includes smoke

		forcemain for \$45,000				testing, dye testing, tracking down cross connections, grouting of manholes, sealing of manhole lids, relining pipes, etc.
S21	Annual Inflow and Infiltration Remediation Program	Will be examined through Asset Management	Administration	2018	\$200,000	Annual Program to fix sanitary I & II issues when found.
S25	Lift Station Backup Generators	Found to be cost prohibitive for the improvement provided.	Administration	2019	\$100,000	Examine and install backup generators at lift stations.
T16	Pavement Management Study	Will be examined through Asset Management	Administration	2016	\$31,050	0
T17	Misc. Functional Planning Studies		Administration	2016	\$181,125	0
T18	5 St NW (Broadway Ave - 3 Ave NW) (1968)	Will be examined through Asset Management	Administration	2016	\$977,040	A project was included in the 2016 MYCIP to upgrade 5 Street NW from Broadway to Third Ave. This project has been broken into two parts. Part 1 is the Town's portion of the Cost Sharing of the Farwest Properties 5 Street project. Part 2 is the rest of the project.
T19	Old TCH & Main St N to 3 St NE & SRD - Sidewalk Extension	Will be examined through Asset Management	Administration	2016	\$134,550	0
T20	Old TCH & Main St N to 3 St NE & SRD - Sidewalk Extension	Will be examined through Asset Management	Administration	2016	\$134,550	0
T24	Misc. Intersection Improvements	Will be examined through Asset Management	Administration	2016	\$310,500	0
T25	6 St NE (000blk) to 1 Ave NE (mid 500blk) (2002)	Will be examined through Asset Management	Administration	2016	\$159,390	0
T26	6 St NW (Broadway Ave - 2 Ave) (1984/2002)	Will be examined through Asset Management	Administration	2016	\$629,280	0

T27	7 St NW (Broadway Ave - mid 200blk) (1984)	Will be examined through Asset Management	Administration	2016	\$614,790	0
T28	River Rd Rehab (2002/2007)	Will be examined through Asset Management	Administration	2016	\$196,650	0
T29	4 St SE 000blk Rehab - Tied to Water, Sanitary and Storm (Existing San 1954, Wat 1960)	Will be examined through Asset Management	Administration	2016	\$134,550	0
T30	4 St SE from 4 Ave and 5 Ave (Existing Water, Sanitary installed 1964 and earlier)	Will be examined through Asset Management	Administration	2016	\$0	0
T31	2 St SE (000blk) (2005)	Will be examined through Asset Management	Administration	2016	\$106,605	0
T32	4 St SE (Broadway Ave to 6 Ave)	Will be examined through Asset Management	Administration	2016	\$516,465	0
T33	5 St SE (Broadway Ave to 5 Ave)	Will be examined through Asset Management	Administration	2016	\$408,825	0
T34	4 St NE (1 St to South Railway Drive) Road Rehab & CGSP (1968)	Will be examined through Asset Management	Administration	2016	\$333,270	0
T35	4 St NE (Broadway Ave to 1 Ave) Rehab (1968) (also Sanitary)	Will be examined through Asset Management	Administration	2016	\$174,915	0
T36	2 St NE (mid 100blk to South Railway Dr) CGSP (1999)	Will be examined through Asset Management	Administration	2016	\$275,310	0
T37	1 St NE (300blk) CGSP (see also water) (2007)	Will be examined through Asset Management	Administration	2016	\$457,470	0
T38	Laneway/Alley Construction to improve drainage - 400-500blk of 6 St. SE between 4 and 6 (190m)	Will be examined through Asset Management	Administration	2016	\$129,913	0
39	Laneway/Alley Construction to improve drainage - 6 to 7 St SE and 6 to 8 Ave (260m)	Will be examined through Asset Management	Administration	2016	\$55,166	0
T40	Laneway/Alley Construction to improve drainage - Redcliff Way from 4 St SE to green space (80m)	Will be examined through Asset Management	Administration	2016	\$17,078	0
T41	Laneway/Alley Construction to improve drainage - 100blk between 3 and 4 St NW (150m)	Will be examined through Asset Management	Administration	2016	\$31,826	0

T42	Laneway/Alley Construction to improve drainage - 800 and 900 blk of Main St S along water reservoir (120m)	Will be examined through Asset Management	Administration	2016	\$25,461	0
T43	3 St NE (100blk) West Lane Improvements	Will be examined through Asset Management	Administration	2016	\$96,255	0
T44	Laneway with dropped concrete rehab off of 4 Ave SE between Main and 1 SE (334 1 St SE)	Will be examined through Asset Management	Administration	2016	\$20,700	0
B4	Town Hall Expansion		Administration	2016	\$2,587,500	This item was presented a couple years ago to accommodate the town growth.
B5	Tourist Attraction on Trans Canada Highway		Administration	2016	\$517,500	To provide a stopping place for highway traffic to bring highway users into Town. If this project was to be investigated, then this would be a great time investigate a multi-use museum and tourist building.
B6	Downtown/Highway Commercial Incentive to beautify vacant buildings, bring leases down, etc. on Broadway		Administration	2016	\$0	0
B7	Handicap Access @ Gateway Life Ministries of Redcliff		Administration	2016	\$0	0
B8	Community Share Shed		Administration	2016	\$0	0
B9	Town Hall Renovations		Administration	2016	\$420,000	This project will take advantage of unused space at Town Hall and make a better work environment for staff and can improve on staff efficiency.
B17	Town Hall Basement Windows	Found to be cost prohibitive for the improvement provided.	Administration	2016	\$150,000	Installation of a window well and windows on the north side of Town Hall.

B29	Public Works Building - Office expansion and upgrades	Found to be cost prohibitive for the improvement provided.	Administration	2019	\$200,000	Office expansion and upgrades.
B32	Town Hall Backup Generator	Found to be cost prohibitive for the improvement provided.	Administration	2019	\$35,000	Install a backup generator at Town Hall.
B33	RCMP Storage Space	Adequate storage is already provided by the Town	Administration	2019	\$35,000	0
B37	Rec-Tangle Dehumidification	Will be examined through Asset Management	Administration	2019	\$125,000	0
B38	Rec-Tangle Arena Floor	Will be examined through Asset Management	Administration	2019	\$125,000	0
B39	Rec-Tangle Eavestrough	Will be examined through Asset Management	Administration	2019	\$125,000	0
B41	Pool Roof	Will be examined through Asset Management	Administration	2019	\$125,000	0
B45	Shop Office and Lunchroom Upgrade	Duplicate	Administration	2019	\$125,000	0
P3	Trim Dich Course		Administration	2016	\$51,750	0
P4	Playground in the Eastside Phase 1 Park and mowing SE of Eastside Phase 1	Tied to future development	Administration	2016	\$30,000	0
P5	Trail Washrooms		Administration	2016	\$31,050	To make washroom facilities available on trail systems
P6	IXL Lands Park - Historic Park	IXL looking for the Town to provide funding for their park	Public	2016	\$0	0
P7	Golf Course Driving Range	Not cost feasible without grant funding	Administration	2016	\$517,500	0
P16	Temporary Campground	Not desired - Causes additional maintenance without benefit	Committee	2019	\$20,000	Project is to select a location and make improvements necessary to allow the Town to lease the site to groups as a temporary campground.
P18	Extension of Irrigation along River Road	Not desired - Causes additional maintenance without benefit	Public	2019	\$35,000	Project is to extend irrigation along River Road to the top of the hill.

P20	9 Ave SW	Not desired - Causes additional maintince without benefit	Public	2019	\$35,000	Project is to extend irrigation along River Road to the top of the hill.
-----	----------	--	--------	------	----------	--

DRAFT

Municipal Facility Assessment

Completion upon receipt of information from Insurance Assessment.

DRAFT

Projects for Discussion

2019

Internet Connectivity

Budget



Department	Community and Protective Services		
Project	Internet Connectivity Enhancement		
Funding Sources	Purchasing Reserve		
Amounts	435,000.00		
Start Date	July 12, 2020	Completion Date	
Budget	435,000	Actual	
Recommendation	To continue hold funding for an additional year.		

2020

Watermain Extension and Northside Reservoir

Budget



Held for 2021 Budget Discussion

Department	Planning and Engineering		
Project	Watermain Extension and Southside Reserve		
Funding Sources	FGT		
Amounts	200,000.00		
Start Date		Completion Date	
Budget	200,000.00	Actual	
Recommendation	<p>This project was initiated when there was anticipation that the Town would supply water to Suffield.</p> <p>Administration recommends cancelling project and returning funding to deferred revenue.</p>		

2019

Water Treatment Plant Generator Exhaust

Budget



Held for 2021 Budget Discussion

Department	Public Works		
Project	Water Treatment Plant Generator Exhaust		
Funding Sources	Water System		
Amounts	5,000.00		
Start Date		Completion Date	
Budget	5.000.00	Actual	
Recommendation	To cancel project and return funds to reserve.		

Ongoing Projects



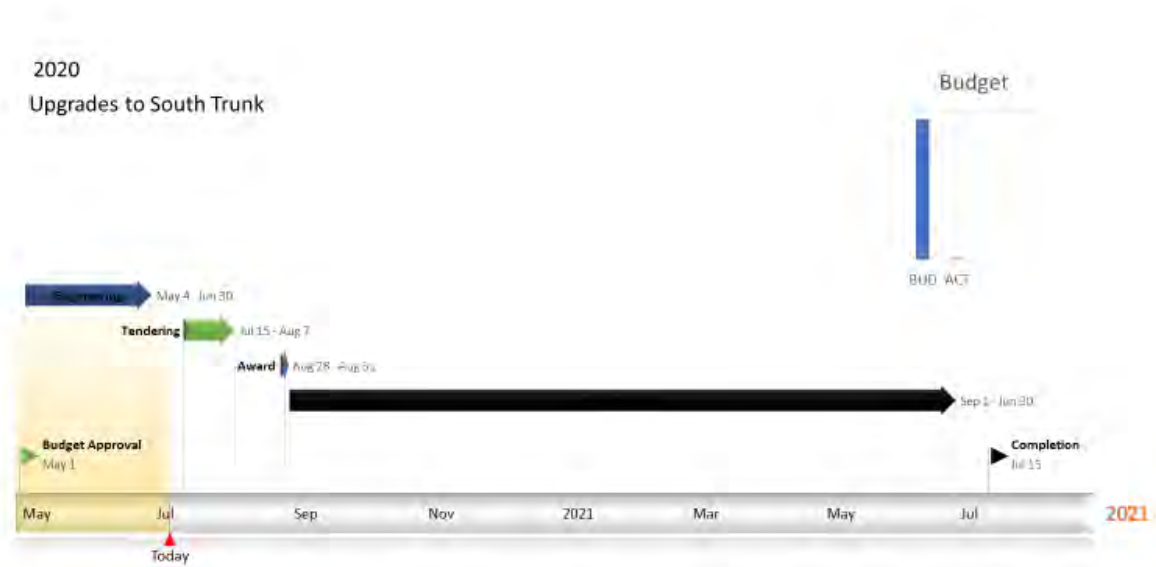
Department	Corporate Services		
Project	Asset Management Program – Phase One		
Funding Sources	Purchasing Reserve	Grant	
Amounts	70,000.00	50,000.00	
Start Date	December 2019	Estimated Completion	
Budget	120,000.00	Actual to Date	107,554.75

2019

Main Street Sangster Crescent and Redcliff Way



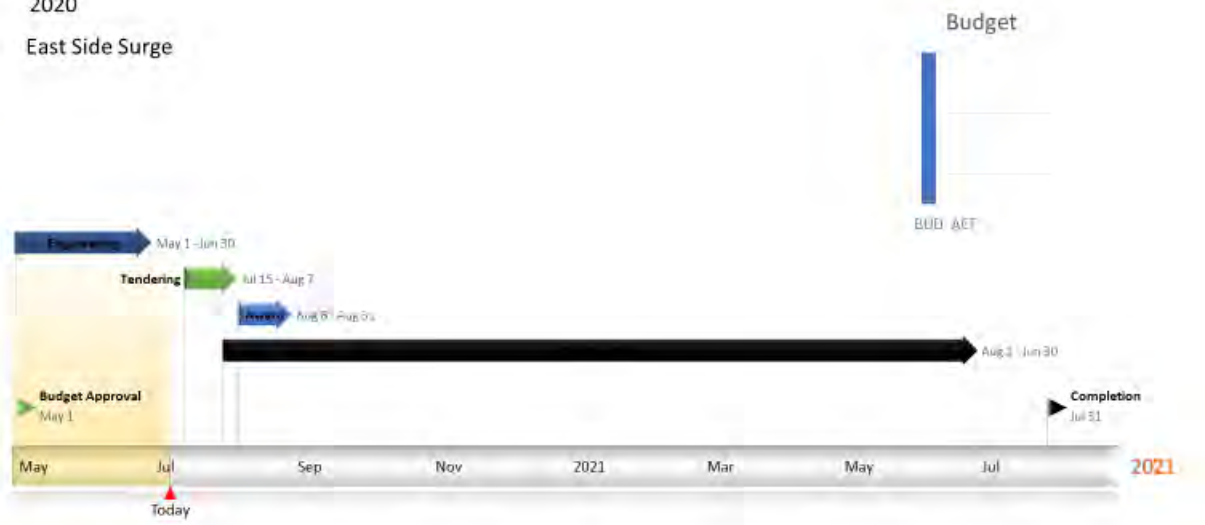
Department	Planning and Engineering		
Project	Main Street Sangster Crescent and Redcliff Way		
Funding Sources	FGT		
Amounts	360,000.00		
Start Date	April 1, 2019	Estimate Completion	October 2021
Budget	225,000.00	Actual to Date	8,910.00



Engineering is complete – recommendation to have in Engineering is complete – recommendation to have in 5-year

Department	Planning and Engineering		
Project	Upgrades to South Trunk		
Funding Sources	Sanitary Sewer	FGT	
Amounts	167,951.00	308,863.00	
Start Date	May 1, 2020	Estimate Completion	July 2021
Budget	476,814	Actual to Date	5,635.00

2020
East Side Surge

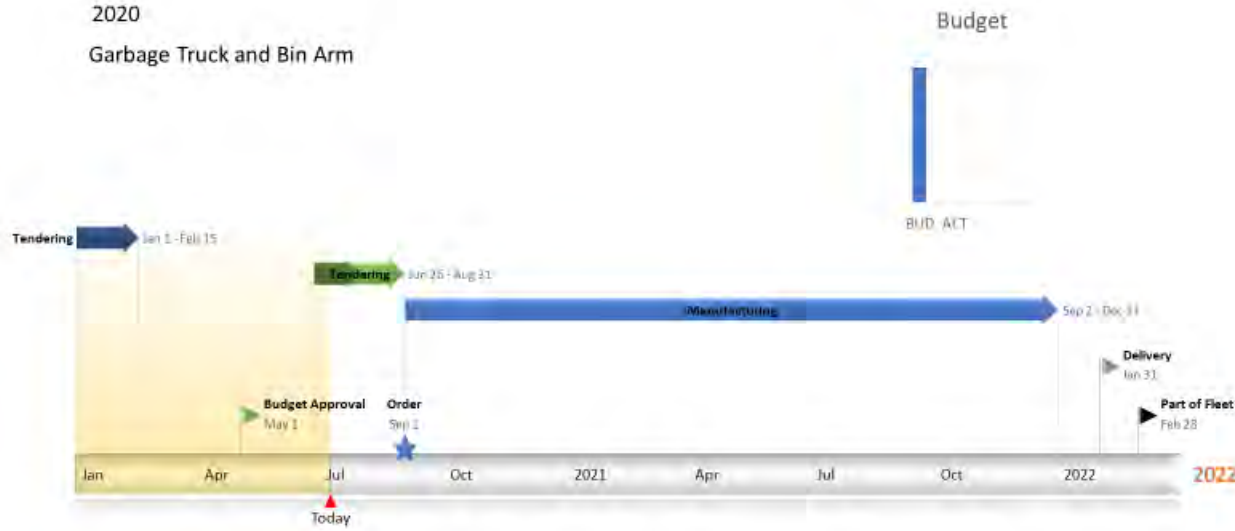


Department	Planning and Engineering		
Project	East Side Surge Tanks		
Funding Sources	MSI		
Amounts	650,000.00		
Start Date	May 2018	Estimate Completion	July 31, 2021
Budget	650,000.00	Actual to Date	460.00



Department	Legislation		
Project	Document Management		
Funding Sources	Purchasing Reserve		
Amounts	70,000.00		
Start Date	May 2018	Estimate Completion	February 2021
Budget	70,000.00	Actual to Date	0.00

2020
Garbage Truck and Bin Arm



Department	Public Works		
Project	Garbage Truck and Bin Arm		
Funding Sources	Garbage Equipment		
Amounts	400,000.00		
Start Date	May 1, 2020	Estimate Completion	February 2022
Budget	400,000.00	Actual to Date	0.00

Financial Availability

Grants

Municipal Sustainability Funding

Estimated 2021 Funding	1,141,471.00
Unallocated MSI Funding	39,816.00

Federal Gas Tax Fund

Unallocated FGT	-
Estimated 2021 Funding	320,330.00

Total Grants Anticipated **1,501,617.00**

Operating Reserves

Contingency	194,182.28
Tax Stabilization	532,285.00
Legal and Labour	119,807.03
Silent Auction	4,647.00
Community Celebration	94,088.00
Community Initiative	150,142.99
Volunteer Appreciation	4,053.28

Total Operating **1,099,205.58**

Capital

Purchasing Reserve	3,867,351.66
<i>Replacement Vehicles Machines</i>	<i>-37,921.89</i>
<i>Repair, Maintenance, Town Buildings</i>	<i>98,678.09</i>
<i>Replacement Fire Truck</i>	<i>789,651.86</i>
<i>Fire Hall</i>	<i>394,825.93</i>
<i>Unanticipated Equipment Replacement</i>	<i>204,825.93</i>
<i>Garbage Reserve</i>	<i>408,530.40</i>
<i>Other Operating and Capital Projects</i>	<i>2,008,761.34</i>
Road Maintenance	381,937.32
Storm System	99,452.37
Water System	6,143,112.00
Sanitary System	1,652,531.31

Garbage Machine and Equipment	731,815.40
Municipal Reserve	63,024.70
Land Development	2,380,748.03
Infrastructure Capacity	21,919.92
Post Construction Engineering	140,908.26

Total Capital	15,482,800.97
----------------------	----------------------

Anticipated Project Savings	70,614.79
------------------------------------	------------------

Anticipated Reserves	16,652,621.34
-----------------------------	----------------------

Total Financial Funding Available	\$ 18,154,238.00
--	-------------------------

Shovel Ready and Non-Funded Projects

Project Number	Estimated Probable Cost	Project Type	Project Location	Project
B1	2587500	Buildings	Fire Hall	New construction
B25	300000	Buildings	Equipment Storage & Salt Shed	New construction
B27	150000	Buildings	Public Works	Electrical upgrades
B29	200000	Buildings	Public Works	Office expansion and upgrades
B34	155250	Buildings	River Valley	Upgrade of facilities and washrooms
B35	258750	Buildings	Pool	Storage garage and washroom addition
B36	62100	Buildings	Town Buildings	Lock standardization
B37	125000	Buildings	Rec-Tangle	Dehumidification
B38	125000	Buildings	Rec-Tangle	Arena floor
B4	2587500	Buildings	Town Hall Expansion	New construction
B44	103500	Buildings	Lions Park	Facility upgrades
D46	30000	Storm	3 Ave SW between 6 and 8 Street	Install culverts and improve drainage ditches
D47	30000	Storm	South Highway	Surface and subsurface Drainage
L6	5433750	Land	Eastside	Phase 2
OS-T13		Transportation	8 St NE and Broadway	Streetlight improvement
OS-T2	4484434	Transportation	9 Ave SE Main to Mitchell	Upgrade from local road to collector road
OS-T5	544168	Transportation	Broadway Ave E and Mitchell	Signalization
OS-W5	220685	Water	South Highway to Duncan	Fire flow improvement
P15	20000	Buildings	Cemetery	Entrance road beautifications
P21	362250	Buildings	Campground	Upgrade and expansion
S8	181125	Sanitary	Master Plan	
SR10	800000	Road	Old Trans Canada 1 St NW to 8 St NW	Rebuild existing failing road
SR13	300000	Rehabilitation	Broadway Ave W from 3 St to 6 St	Install storm sewer; rebuild road
SR14 / B11	258750	Buildings	Old Water Treatment Plant	Remove metals and asbestos and demolish building
SR15	227700	Upgrades	Memorial Park	Improve walkways and sidewalks; basketball court; landscaping. New amenities: outdoor theatre; bandstand; washroom
SR16 / P9	77265	Upgrades	IXL Park	Gravel walking paths; irrigation system; landscaping and fencing; trail fitness stations

SR17	2200000	Storm Trunk	3 St SE - 7 Ave to 4 Ave	Extend storm main for the intersection
SR18	2200000	Storm Trunk	8 Ave SE - Main to 4 Ave	Construct new
SR20 / OS-T1	4641975	Road	9 Ave SE	Connect south end of Redcliff to Saamis via 9 Ave
SR21	5500000	Commercial	Saamis Drive	Realign Saamis Drive; create commercial development
SR22	3200000	Storm	Golf Course Coulee	Construct 3 stormwater management ponds and improve a 4th
SR23	2200000	13 Street	9th Ave and Saamis	Connect 9 Ave to Saamis Drive and service proposed High / Middle School
SR25 / L8	200000	Improvements	Eastside Phase 1	Reconfigure existing road
SR26	3500000	Improvements	Main Street	Upgrade waterline; upgrade sanitary lines; improve runoff; improve road; rebuild road
SR27	2400000	Improvements	2 St NE from Broadway to South Railway	Replace waterline; sewer main; replace services to property line; storm sewer, curb and gutter and sidewalks; rebuild road
SR28	2200000	Storm	Dirkson	Construct stormwater management wetland.
SR29	1200000	Road	2 St SW from 3 to 5	Rehab utilities, sidewalks, curbs and gutters, pave road
SR30	1200000	Road	3 St SW from 3 to 5	Rehab utilities, sidewalks, curbs and gutters, pave road
SR31	300000	Road	5 St NW from Broadway to 2nd	Complaint driven
SR32	3200000	Road	River Road	Realignment for grade; forcemain; potable water
SR33	1200000	Road	1 St NE from Broadway to 2 Ave	Upgrade utilities; fix concrete; rehab road
SR34	300000	Road	6 St NW from Broadway to 2 Ave	Complaint driven
SR4	400000	Watermain	Public Works Yard	Install 400 mm water main access across yard
SR5 / D49	100000	Groundwater	900 Block 7 St SE	Install groundwater drainage system
SR6	50000	Catchbasin	Saskatchewan Dr NE and Elbow Dr NE	Upgrade inlet capacity in two locations
SR7	70000	Catchbasin	4 St at 6 and 7 Ave SE	Upgrade inlet capacity in two locations
SR8	1500000	Rehabilitation	3 Ave SW from 1 to 8 Street	Extend storm sewer; repair road; improve adjacent; pedestrian trail
T21	644805	Transportation	Dirkson Industrial	2nd lift asphalt
W12	129375	Water	4 St SE 100 Block	
W13	341550	Water	5 St SE 100 and 200 Block	

W14	186300	Water	1 St SE between 7 Ave and 9 Ave	Replace steel water line
W15	163530	Water	Main St S 900 Block	
W16	163530	Water	5 St NE 000 Block	Replace Asbestos Cement pipe
W17	374670	Water	6 St SE 000, 100, 200 Block	Replace Asbestos Cement pipe
59390462				

DRAFT

Community Submissions

1. Senior Centre Kitchen Renovation
2. Home Insurance
3. Seniors' Accommodation
4. Tennis Court Resurface
5. Water Pond Pathway
6. Recycling – Linda Klapp
7. Recycling – Dale Ross
8. Snakes on a Plain Proposal

DRAFT

BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 - 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: Jim Steinke

Organization (if applicable): Redcliff Seniors Society

Phone Daytime: 403 502 9061 Phone Evening: 403 502 9061

Fax: _____ E-Mail: jimsteinke@gmail.com

Address: Box 1198
26 main street South

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) kitchen renos

Project Title: Senior Centre Kitchen renos

Can this idea be undertaken in stages? Yes ☐ No ☒

Estimated one time cost: 65270.10 Estimated Annual Operating Cost: _____
as of 2018

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): to replace aging appliances/equipment.
replace cabinets, sink, install a convection oven

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

our focus is to provide a safe, clean, efficient kitchen that will
be used for monthly and annual dinners. also used for center rentals,
benefits to seniors and guests in the community and surrounding areas
by providing mental, social, cultural and recreational activities to keep
How would you recommend your proposed project be funded and why? our seniors healthy and happy..

Tax Rates / Utility Rates / User Fees / Other: government grants

Why? Town building, apply for government grants together

(Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☐ or Need ☒

Date: Aug 3 2020 Signature: [Signature]
Treasurer

BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 – 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: Terry Rattai

Organization (if applicable): na

Phone Daytime: 403-878-9508 Phone Evening: same

Fax: _____ E-Mail: trattai@hotmail.com

Address: 929 Main Street South
Redcliff, AB, T0J-2P0

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) Service

Project Title: The Town of Redcliff Home Insurance

Can this idea be undertaken in stages? Yes ☒ No ☐

Estimated one time cost: unknown Estimated Annual Operating Cost: unknown

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): The town of Redcliff should start offering to sell, to it's residence, home insurance.

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

The town of Redcliff should offer it's residence the option to purchase home insurance. Why you ask?

(1) A local provider that knows the area; (2) Home insurance purchased through large organizations is money that leaves the town; (3)

(3) Provide additional jobs in the area; (4) Additional revenue stream for the Town of Redcliff

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: Residence option to purchase

Why? Currently my home insurance is approx. \$1600/yr. I would like to see this money kept in our community. If the town sold insurance to for 2100 private dwellings x \$1500/yr = \$3.15 Million/yr that would stay in the community (Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☒ or Need ☐

Date: July 8, 2020 Signature: Terry Rattai

BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 – 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: CLIFF DACRE

Organization (if applicable): _____

Phone Daytime: 403-548-3524 Phone Evening: _____

Fax: _____ E-Mail: CLDACRE@TELUS.NET

Address: 851- DIRKSON DR.

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) _____

Project Title: SENIORS' ACCOMMODATION

Can this idea be undertaken in stages? Yes ☐ No ☒

Estimated one time cost: _____ Estimated Annual Operating Cost: _____

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): _____

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

IT WILL PROVIDE A LIVING SPACE FOR THOSE WHO LIVE IN
A RESIDENCE (IN REDCLIFF) TO LIVE A FACILITY THAT IS CLOSER
TO LOCAL AMENITIES THAT COULD BE REACHED ON FOOT.

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: _____

Why? THIS WILL PROBABLY BE FINANCED BY A PRIVATE COMPANY
AND OPERATED PRIVATELY (Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☐ or Need ☒

Date: Aug 5/20 Signature: Cliff Dacre

The Future of Redcliff

As the residents in Redcliff age there is a desire to keep living in town but down-sizing, to more convenient, reasonable smaller living spaces. Which would mean selling their existing home and moving to a new, pleasant accommodation with easy access and close to the amenities that they may need.

Redcliff does not have adequate living accommodations or assisted living facilities. The outdated facility that now exists is antiquated, includes only single residences and overall, is too small to please or accommodate those who live there. It was built about 50 years ago and should be replaced. A new facility should be large enough to accommodate 40 or more citizens and should be a three story structure.

This town needs a facility whether it be assisted living or living accommodations for singles and couples, it would be an enticement for those already living here and a lure for others to consider staying in town. The Town should set aside enough land to accommodate such a facility,

No doubt it would probably be operated by a private company and possibly constructed by a private company. It should be positioned so that it has easy access for the residents to be able to shop locally and have easy access to functions that they can participate in. There are people here who have lived in the town practically all of their lives who do not want to leave Redcliff to start all over again.

The cost could be approximated by comparing costs in other communities in the area and what is needed in such a facility for Redcliff.



JUL 31 2020

BUDGET SUBMISSION FORM

TOWN OF REDCLIFF

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 - 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: Cindy Miller

Organization (if applicable): _____

Phone Daytime: 403 548 3275 Phone Evening: _____

Fax: _____ E-Mail: _____

Address: #1 - 5th ST S.E. Redcliff
Box 369

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) tennis courts

Project Title: re surface courts & paint to include pickleball

Can this idea be undertaken in stages? Yes ☐ No ☒

Estimated one time cost: ? Estimated Annual Operating Cost: 0

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): The tennis court is underused due to large cracks in the playing surface - also the nets need replacing

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

I would like to see an outdoor pickleball group formed for spring, summer & fall. There could be youth, adult, senior, mixed age (family) mens, ladies

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: seasonal fee - low cost

Why? to encourage physical fitness @ a low to no cost

(Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☐ or Need ☒

Date: July 3/20 Signature: C Miller

BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 – 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: Matthew Morvik

Organization (if applicable): _____

Phone Daytime: 14035949014

Phone Evening: _____

Fax: _____

E-Mail: matthewmorvik@gmail.com

Address: 935 Manor Place SE
Redcliff

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) Infrastructure

Project Title: Water Pond Pathway

Can this idea be undertaken in stages? Yes ☒ No ☐

Estimated one time cost: <25K Estimated Annual Operating Cost: 2500

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): Please see attached

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

Promotes inclusion of the SE corner to the rest of town.

Promotes health and well being by remaining active.

Allows residents to further enjoy the town they live in.

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: Taxes

Why? The project would be used by residents in the area, and could be used by anyone in town.

(Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☒ or Need ☐

Date: 06/30/2020 Signature: Matthew Morvik

My idea for infrastructure would be to construct a simple gravel pathway around the storm runoff pond in the SE corner of town. Start the path by the trail heads of the bike trails that head south into the coulee. Wrap around the area and encircle the pond with resting benches and trash/dog bag facilities. If possible extend the pathway around the east side and connect with the newly developed Redcliff Pressed Brick site. This would further connect the town to walking paths for exercise. Numerous people walk the sidewalks every day, this would give them more opportunities for a scenic hike. It doesn't need to be paved, just make it similar to the paths that start on 5th Ave and follow along Jesmond. Annual upkeep should be minimal, and town employees could empty the trash as I assume they do on the other trails in town. Further expansion could include connection to the trails that run behind the golf course on the top of the coulees. A sense of inclusion for this neighbourhood is necessary to attract more people to continue to buy and build in the vacant lots. Making this an area that can be easily accessible for foot traffic is a must. The sidewalk ends once you hit Mitchell Street from 9th Ave, forcing residents to walk on the street.

DRAFT

RECEIVED

AUG 13 2020

BUDGET SUBMISSION FORM

TOWN OF REDCLIFF

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 - 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: LINDA KLAPP

Organization (if applicable): _____

Phone Daytime: (587) 289-2711 Phone Evening: _____

Fax: _____ E-Mail: blkapp@hotmail.ca

Address: 925-3rd St. SW
REDCLIFF AB T0J 2P0

Project Information:

Operational Area: (Service) Facility, Infrastructure Programs or Other) _____

Project Title: RECYCLING

Can this idea be undertaken in stages? Yes ☒ No ☐

Estimated one time cost: _____ Estimated Annual Operating Cost: _____

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): _____

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

~~Q25~~ MIGHT ENCOURAGE RECYCLING, REDUCE USE OF
GARBAGE DUMPSTERS, AND REDUCE THE NEED TO TRAVEL
TO MEDICINE HAT TO RECYCLE.

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / (Other): GOV'T GRANTS

Why? _____

_____ (Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☐ or Need ☒

Date: AUG 13/20 Signature: LJ Klapp

AUG 13 2020

TOWN OF REDCLIFF

BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 - 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: DALE ROSS

Organization (if applicable): N/A.

Phone Daytime: (403) 953-6576

Phone Evening: —

Fax: —

E-Mail: rwdmross@shaw.ca

Address: 501 7th AVE SE
REDCLIFF.

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) —

Project Title: RECYCLING PROGRAM.

Can this idea be undertaken in stages? Yes ☒ No ☐

Estimated one time cost: — ? Estimated Annual Operating Cost: ? —

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): A system that has a
centralized area in town with recycle bins and
garbage waste disposal.

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

- become an eco friendly community
- protect our land fill sites

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: ✓

Why? absolutely not utility rates!

(Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☐ or Need ☒

Date: Aug 13/20 Signature: DM-Ross

BUDGET SUBMISSION FORM

The personal information requested on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The information collected will be used as required to contact those who have submitted projects about their submissions. If you have any questions about the collection or use of your personal information, contact the Town of Redcliff's FOIP Coordinator at 1 – 3rd Street NE, Redcliff, AB, T0J 2P0 or 403-548-3618.

Note: Submissions can be operating or capital in nature and can include services, facilities, infrastructure or programs. Please complete the entire form and provide enough detail that the intent of your suggestion is well understood.

Contact Information (in case we have questions about your idea):

Name: Sheri Monk

Organization (if applicable): Snakes on a Plain

Phone Daytime: 403-627-9108

Phone Evening: 403-627-9108

Fax: _____

E-Mail: sherimonk@gmail.com

Address: 626 Jesmond Point SW, Redcliff, AB
T0J 2P2

Project Information:

Operational Area: (Service, Facility, Infrastructure Programs or Other) Facility/infrastructure

Project Title: Dog Park Snake Safety Fence

Can this idea be undertaken in stages? Yes ☒ No ☐

Estimated one time cost: 8,320.00

Estimated Annual Operating Cost: \$100

Description: (Provide as much detail as possible e.g., pictures, diagrams, examples, web pages, etc.).

(Please attach sheet if more space is required): Please see attached for description

Please indicate the strategic focus area(s) the project will impact and how it will benefit our community: (provide details)

Please see attached.

How would you recommend your proposed project be funded and why?

Tax Rates / Utility Rates / User Fees / Other: Attached

Why? Please see attached.

(Please attach sheet if more space is required).

Do you consider this to be a Community: Want ☒ or Need ☒

Date: August 13, 2020

Signature: Sheri Monk



A Snakes on a Plain proposal for the Town of Redcliff
Spending submission for the 2021 tax year

Submitted August 13, 2020

Project description

The Town of Redcliff has responded to the need for an enclosed dog park within the town, but it isn't well-used due to safety fears. Last year, a large-breed dog was bitten by a rattlesnake and died as a result of the envenomation.

The dog park right is on the route of the annual snake migration, to and from the coulees. Once rattlesnakes emerge in the spring, they must disperse to find feeding and mating opportunities before returning to the dens in the fall. During the summer, the rattlesnakes move around between different spots to secure mates and food. There are dens throughout the coulees behind Jesmond Point, putting both snakes and dogs at risk of confrontations between April and September.

Snakes on a Plain specializes in installing rattlesnake safety fencing. Using galvanized steel mesh trenched into the ground around the existing fence line, custom-cut sheet metal to close gates, and concrete footings below gates, we seal outdoor spaces to $\frac{3}{4}$ - $\frac{1}{2}$ inch. This keeps out even the youngest rattlesnakes, diverting them around the protected space.

Once installed, the snake fence would require little maintenance. It should be inspected in the spring to ensure it has weathered well. While patching is rarely required, if needed, it is easy to install and sourcing patch material such as galvanized steel wire or mesh in small quantities is also easy. During the spring and early summer, ground squirrel holes near the perimeter of the fence and any inside the fence line would need to be filled. In our survey of the park, we found only one hole on the inside of the fence.

Please refer to www.snakesonaplain.ca for more information on our company, the product, and photos of finished projects.

Estimated cost

Snakes on a Plain would provide all the materials and labour for installation, as well as conduct a first spring inspection and any needed repairs. The fence perimeter is 832 feet, and we would charge \$10/foot for a total cost of \$8,320.00.

Project funding

Funding the project from tax rates seems the most reasonable path forward. On average, 35 per cent of Canadian households have at least one dog. User fees would likely be difficult to collect, and there would be overhead associated with the administration and accounting of user fees, unless they were tied to dog licences.

Strategic focus

This project would serve strategic goal number three – “The Town of Redcliff fosters an inclusive community through services that support social, recreational and housing opportunities.”

Often, encounters with people and dogs also go poorly for the rattlesnake. Preventing conflicts is a conservation tool that is very effective in urban areas – particularly at the urban/rural interface. Snake fencing is an ideal solution for the dog park, and once it is installed, the area will be secure enough to invest in things like water features or shade and structures. Currently, those types of features would be a rattlesnake attractant, making the park more of a risk than it is currently.

The town has already invested in this park, and clearly recognizes the need for an off-leash dog recreational area. This is an investment that will result in wider community usage of the park, and hopefully spur further development of the space. It is currently underutilized, and barren of enrichment infrastructure. This is the natural next step in creating a truly dog-friendly safe space for humans and canines alike.



Staff Submissions

Project Number	Estimated Probable Cost	Project Type	Project Location	Project
N1	294,984.38	Parks	Riverview	Walking Trail
N2	5,000.00	Development	Eastside	Phase 2a (14 lots)
N3	1,108,458.75	Development	Eastside	Phase 2b (30 lots)
NB9A	129,375.00	Buildings	Town Office	Mechanical/Electrical Upgrades
NB4	236,250.00	Buildings	Seniors Centre	Community - Kitchen / Bathroom / Lighting
NP5	124,200.00	Parks	Ball diamonds	Lighting/Announcers Booth, Dugouts, Score Clock
NP6	227,700.00	Parks	Memorial Park	Upgrade B-Ball courts, lighting, landscaping, add a grandstand
NP7	155,250.00	Parks	Tennis Court	Resurface and Expansion
NP8	700,000.00	Parks	River Valley	New construction

Fleet Requests

Project Number	Estimated Probable Cost	Project Type	Project Location	Project	Unit #	Column1
R5	44,100.00	Replacement	Parks	New Half Ton 4X4		
E1	36,750.00	New	Parks	Attachments for multi tools		
E6	183,750.00	Replacement	Town	Electronic Sign		
2020	350,000.00	Replacement	Public Works	Hydrovac Truck		
2021	125,000.00	Replacement	Public Works	Tractor	121	
2021	425,000.00	Replacement	Public Works	Front End Loader	123	
2021	45,000.00	Replacement	Public Works	Pickup	140	
2021	100,000.00	Replacement	Public Works	Parts Truck	103	
2021	375,000.00	Replacement	Public Works	Street Sweeper	135	
2020	125,000.00	New	Public Works	Mini Excavator		
2020	65,000.00	Replacement	Public Works	One Ton 4X4	138	
2020	50,000.00	Replacement	Protective Services	Vehicle Extraction Tools		

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 17, 2020

PROPOSED BY: Planning & Engineering

TOPIC: Eastside Sewage Surge Tanks and Eastside Sewage Trunk

PROPOSAL: Award the construction of the project to White Fox Ltd.

BACKGROUND:

The Eastside Sanitary Sewer Surge Tanks project was tendered and closed on August 11, 2020. Six bids were received:

	Project Bid
BYZ Enterprises Ltd.	\$2,849,495.00
Industrial Backhoes	\$2,898,885.00
LBCO	\$3,263,947.50
MJB Enterprises Ltd.	\$2,644,120.60
PME INC.	\$4,170,984.63
White Fox Ltd.	\$2,294,579.65

The Project Bid includes 10% contingency.

Current approved funding for the project is outlined in the 2019 Capital Budget:

Project ID	Project	Funding	Funding Source
OS-S2	Upgrades to South Trunk east of Eastside	\$476,814	Sanitary System Reserve 35%, FGT 65%
S23	Eastside Surge Tanks	\$650,000	MSI
Total		\$1,126,814	

The option presented to Council at the April 13, 2020 Council meeting estimated the cost at \$2,490,000 including contingency and construction oversight amounts.

Council made the following motion at the April 13, 2020 Council meeting:

2020-0143 Eastside Sewage Surge
Tanks

B) Councillor Leipert moved Administration to move forward with the Eastside Sanitary Sewage Surge Tanks on 9th Avenue (alternate proposed option 2) and if necessary, after tendering the project for construction, make any budget increase requests to Council prior to the contract for construction being awarded. - Carried.

Councillor Czember returned at 7:23 p.m.



The lowest tender is \$195,420.35 under this estimated amount.

It is proposed that the extra budget monies of \$1,167,765.65 come from the Land Development Reserve as the sanitary trunk being installed is 100% usable for servicing subdivision lots and can be recorded as a credit to the Land Development Reserve as an off-site levies contribution.

POLICY/LEGISLATION:

N/A

STRATEGIC PRIORITIES:

Goal 1 The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

Strategies

- 1.1. Establish long-term financial solutions to fund the maintenance, replacement and expansion of the community's infrastructure

ATTACHMENTS:

N/A

OPTIONS:

1. Award the work to White Fox Ltd. for \$2,294,579.00 which includes a 10% contingency amount but does not include G.S.T. Increase the budget to \$2,300,000.00 with the extra \$1,167,765.65 coming from the Land Development Reserve.
2. Award the work to White Fox Ltd. for \$1,300,000.00 which would not include the surge tanks but would include a 10% contingency amount and does not include G.S.T. Increase the budget to \$1,300,000.00 with the extra \$125,000.00 coming from the Land Development Reserve.
3. Redesign the project to stay inside the current budget and retender. Construction would not take place until 2021.
4. Cancel the project.

RECOMMENDATION:

Option 1

SUGGESTED MOTION(S):

1. Councillor _____ moved to award the Eastside Sewage Surge Tanks and Eastside Sewage Trunk Project to White Fox Ltd. for \$2,294,579.00 which includes a 10% contingency amount but does not include G.S.T. Further that the budget be increased to \$2,300,000.00 with the extra \$1,167,765.65 coming from the Land Development Reserve.
2. Councillor _____ moved to award the Eastside Sewage Surge Tanks and Eastside Sewage Trunk Project to White Fox Ltd. for \$1,300,000.00 which includes a 10% contingency amount but does not include G.S.T. Further that the budget be increased to \$1,300,000.00 with the extra \$125,000.00 coming from the Land Development Reserve.
3. Councillor _____ moved to redesign the Eastside Sewage Surge Tanks and Eastside Sewage Trunk Project to stay within the current approved funding.
4. Councillor _____ moved to cancel the Eastside Sewage Surge Tanks and Eastside Sewage Trunk Project.

SUBMITTED BY:



Department Head



Municipal Manager

TOWN OF REDCLIFF
REQUEST FOR DECISION

DATE: August 17, 2020
PROPOSED BY: Public Works
TOPIC: Backhoe Tender Award
PROPOSAL: Purchase of 1 (one) new Backhoe

BACKGROUND:

The 2020 budget contained \$225,000 to purchase one (1) new backhoe with funding provided by the Purchasing Reserve.

A generalized summary of the specifications for this equipment is:

New backhoe to include:

- Diesel engine providing 90-100 hp and 290-300 ft/lb of torque,
- Automatic transmission with 5 forward gears and 3 reverse gears,
- Maximum operating weight of 11,000 kg,
- 2 batteries with a minimum of 925 CCA,
- Cold weather operating system,
- 1.3 yard 4 in 1 front loader bucket with a minimum breakout force of 11,000 lb and lifting capacity at full height of 6,500 lb,
- Rear digging bucket including a rear mounted tamping plate,
- Extendable dipper stick with hydraulic thumb and minimum digging depth of 14 feet,
- Quick change coupler system on both the front and rear buckets,
- 4WD drive system,
- Counterweight minimum 450kg,
- Front snow bucket.

Administration issued a public tender that closed on July 29th, 2020. Three (3) bids were received and all are considered to meet the specifications at a suitable overall price and reasonable delivery schedule. The three received bids were from Brandt Tractor (John Deere), Evolution Mechanical (Hidromek), and Palliser Sales (JCB).

Analysis

The John Deere unit is a common backhoe found in our region. Numerous municipalities operate John Deere equipment. Brandt Tractor has factories in Western Canada and maintenance technicians in the region. The unit is supplied with a rear compactor/tamping unit,

a front snow bucket, and the option to purchase an extended warranty. The deficiencies on the model are no mud flaps and no heated external mirrors. One day of operator and service technician training is provided.

The JCB unit is becoming more common in our region. The Towns of Whitecourt and Westlock run JCB backhoes. Through the reference checks, comments were made that the units bounce hard when driving on roads and is thus hard on the operators and equipment. In addition, the warranty coverage does not cover technician travel expenses to their location. Westlock stated they will not be purchasing another JCB backhoe. JCB is manufactured in the UK and is a very popular unit in Europe. There are JCB dealers located in Dunmore and Taber, AB. The unit is supplied with a rear compactor/tamping unit, a front snow bucket, and the option to purchase an extended warranty. The deficiencies on the model are no skid plates, the counterweight is smaller than the requested minimum size of 450 kg, it has only 1 battery, no heated external mirrors, no hydraulic oil heater, no limited slip differential on the 4WD system, no foot operated differential lock on the rear axle, cannot access brake pads to view wear, no front and rear tow hooks, and lifting hooks are only found on the rear bucket. The steering wheel does not have a large range of motion for sustained operator use. One day of operator and service technician training is provided.

The Hidromek unit is a relatively unknown brand in our region. Hidromek is manufactured in Turkey. No municipal references for this system were provided. The unit does not come with the required rear compactor/tamping unit, does not have an option to extend the warranty, and does not have a snow bucket. Deficiencies on the model include no drive shaft skid plate, no counterweight, only 1 battery, no hydraulic oil heater, and no hydraulic thumb. The dealer is located five hours from Redcliff to provide service. One day of operator and service technician training is provided.

Administration recommends adding an extended warranty package due to the cost of maintaining heavy equipment.

The three (3) backhoes that were submitted and built as specified are as follows:

1. John Deere 310SL, 1 year unlimited hour standard warranty, 100hp with 312ft/lb of torque, 5 forward and 3 reverse gears, minimum 14' digging depth, quick change couplers, 1.4 yd 4 in 1 front bucket, 4WD with a limited slip differential, foot operated differential lock on the rear axle, tow hooks front and rear, lifting hooks/eyes on both the front and rear bucket, hydraulic thumb, hydraulic oil heater, rear tamper, and snow bucket with a five (5) year 4000 hour extended warranty, for a purchase price of **\$207,440.10 including Extended Warranty and GST.**
2. JCB 3CX-14 Super, 2 year 2000 hour standard warranty, 91hp with 319ft/lb of torque, 6 forward and 4 reverse gears, minimum 14' digging depth, quick change couplers, 1.4 yd 4 in 1 front bucket, hydraulic thumb, rear tamper, and snow bucket with a five (5) year 5000 hour extended warranty, for a purchase price of **\$170,614.50 including Extended Warranty and GST.**
3. Hidromek 102B, 1 year unlimited hour standard warranty, 109.9hp with 319ft/lb of torque, 6 forward and 3 reverse gears, minimum 14' digging depth, quick change couplers, 1.4 yd 4 in 1 front bucket, 4WD with a limited slip differential, foot operated differential lock on the rear axle, brake pad access, heated mirrors, tow hooks front and

rear, and lifting hooks/eyes on both the front and rear bucket, for a purchase price of **\$185,317.17 including GST.**

All options are under budget.

POLICY/LEGISLATION:

Policy No. 38, Purchasing Policy

ATTACHMENTS:

Summary

STRATEGIC PRIORITIES:

Goal 1 The Town of Redcliff has a well-planned, cost efficient and sustainable infrastructure system that meets the current and future needs of the community.

Strategies

1.3. Establish a life cycle plan for all facilities and infrastructure

OPTIONS:

1. Purchase one (1) John Deere 310SL backhoe with snow bucket and an additional five year/4000-hour warranty for \$207,440.10. The unit has a tentative delivery of 16 weeks after ordering.
2. Purchase one (1) JCB 3CX-14 backhoe with snow bucket and an additional five year/5000-hour warranty for \$170,614.50. The unit has a tentative delivery of December 2020.
3. Purchase one (1) Hidromek 102B backhoe for \$185,317.17. The unit has a tentative delivery of 140 days after ordering.

RECOMMENDATION:

Option 1 is recommended because it best meets the specifications.

Administration recommends the John Deere 310SL as this unit met the most specification requirements that were stipulated in the tender. In addition, John Deere is a reputable brand that has been in our area for several years and is a brand that is reliable and should provide an economically viable piece of equipment throughout its lifetime.

SUGGESTED MOTION(S):

1. Councillor _____ moved to authorize Administration to purchase one (1) John Deere 310SL backhoe with snow bucket and an additional five year/4000-hour warranty for \$207,440.10. The unit has a tentative delivery of 16 weeks after ordering.
2. Councillor _____ moved to authorize administration to purchase one (1) JCB 3CX-14 backhoe with snow bucket and an additional five year/5000-hour

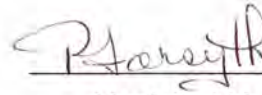
warranty for \$170,614.50. The unit has a tentative delivery of December 2020.

3. Councillor _____ moved to authorize administration to purchase one (1) Hidromek 102B backhoe for \$185,317.17. The unit has a tentative delivery of 140 days after ordering.

SUBMITTED BY:



Department Head



Municipal Manager

	Backhoe		
	JCB	Hidromek	John Deere
Chassis	3CX-14	102B	310SL
Price	\$ 151,690.00	\$ 176,496.35	\$ 180,990.00
Price incl Tax	\$ 159,274.50	\$ 185,317.17	\$ 190,039.50
Delivery Timeline	Dec-20	140 Days	16 Weeks
Warranty	2 Year/2000 Hours	1 Year/Unlimited Hours	1 Year/Unlimited Hours
Engine	91hp 319ft/lb	109.9hp	100hp 312 ft/lb
Transmission	6 forward 4 reverse	6 forward and 3 reverse gears	5 forward and 3 reverse gears
Emissions	Tier 4	Tier 4	Tier 4
Skid Plate	No	No	Yes
Mud Flaps	Yes	Yes	No
Counterweight min 450kg	No 340kg	N/A	Yes-540kg
Cold Weather System	Yes	Yes	Yes
Alternator	150A	Min 100A	150A
Batteries-Min 2 925 CCA each	No only 1 @ 1100CCA	No only 1 @ 165aH	Yes
Heated External Mirrors	No	Yes	No
Hydraulic Oil Tank Heater	No	No	Yes
Digging Depth min 14'	Yes	Yes	Yes
4WD with a Limited Slip Differential	No limited slip differential	Yes	Yes
Rear axle has a foot operated, auto release differential lock engagable on the fly and under full RPM	No	Yes	Yes
Quick change front and rear coupler	Yes	Yes	Yes
1.3 yard 4 in 1 front bucket	Yes	Yes	Yes
Brake Pad Access to check for wear	No	Yes	Yes
Tow Hooks front and rear	No	Yes	Yes
Lifting Hooks on front and rear buckets	No-Rear Only	Yes	Yes
Two stabilizer/outrigger arms	Yes	Yes	Yes
Hydraulic Thumb	Yes	No	Yes
Rear Tamper	Yes	No	Yes
Snow Bucket	Yes	No	Yes
Extended Warranty 5 year/5000 hours-JCB Extended Warranty 5 year/4000 hours-John Deere	\$ 6,800.00	N/A	\$ 7,472.00
Snow Bucket	\$ 4,000.00	N/A	\$ 9,100.00
Final Price with Extended Warranty (tax incl)	\$ 170,614.50	\$ 185,317.17	\$ 207,440.10
Rating	2	3	1
	Min	Max	Average
Price	\$ 170,614.50	\$ 207,440.10	\$ 187,790.59

July 17, 2020

Dear Mayors, Reeves, and CAOs:

We are writing to introduce ourselves as members of the newly appointed Alberta Police Advisory Board. This Board was established by the Minister of Justice and Solicitor General to give municipalities served under the Provincial Police Service Agreement a strong voice in setting RCMP policing priorities. We believe that the Board offers a tremendous opportunity to help ensure that policing in our communities reflects the local needs and concerns of our citizens.

As you may be aware, the Board is being implemented in two phases. In the first year, an Interim Board will develop the Board's structure and scope. On completion of the Interim Board's mandate, the work of the operational Alberta Police Advisory Board will begin for a four-year term.

As per the Board's Terms of Reference (attached), the Interim Board has been mandated to work with the Ministry of Justice and Solicitor General (JSG) and those municipalities served under the Provincial Police Service Agreement to:

- Develop the scope and terms of reference for the operational Board;
- Develop a recruitment and selection process for operational Board members;
- Develop governance documents for the operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles Document;
- Provide input, advice, and recommendations to the government and RCMP "K" Division on the buildup of the provincial police service related to funds raised by the Police Funding Model; and
- Provide input into discussions respecting the provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the operational Board.

As we are cognisant of the timing of the municipal elections, we have requested some changes to the timing of the transition to the permanent Board due to the likelihood that the permanent Board will have representation from municipal elected officials. We will advise the membership on the transition to the permanent Board when we have more details of what that process will entail.

The Board has held two meetings to date and will continue to meet approximately twice a month. We are currently developing a work plan for our deliverables, as well as an engagement strategy that will enable us to collect input from you and other community stakeholders and report back to you regularly on our progress.

If you have any questions or suggestions at this time please feel free to contact us at Board@ABPoliceAdvisoryBoard.com or call any of the members of the Board directly.

We look forward to engaging with you soon!

Sincerely,

Tanya Thorn	Board Chair	Councillor, Town of Okotoks
Kara Westerlund	Alternate Chair	Councillor, Brazeau County
Brian Brewin	Board Member	Councillor, Municipal District of Taber
Tom Burton	Board Member	Councillor, Municipal District of Greenview
Terry Coleman	Board Member	Board Chair, Alberta Association of Police Governance
Angela Duncan	Board Member	Deputy Mayor, Village of Alberta Beach
Bill Given	Board Member	Mayor, City of Grande Prairie
Trina Jones	Board Member	Councillor, Town of Legal
Kathy Rooyakkers	Board Member	Councillor, County of Wetaskiwin

cc: Al Kemmere, President, Rural Municipalities of Alberta
Barry Morishita, President, Alberta Urban Municipalities Association
Terry Coleman, Chair, Alberta Association of Police Governance

ALBERTA POLICE INTERIM ADVISORY BOARD

TERMS OF REFERENCE

BACKGROUND

The Minister heard that Albertans wanted more of a voice into the setting of provincial policing priorities. The Minister of Justice and Solicitor General (Minister) is establishing the Alberta Police Advisory Board (Board) in support of the provincial government and Minister's mandate and responsibilities respecting the provision of adequate and effective policing in Alberta and in support of the participation and input of Albertans.

The Board will be implemented in two phases:

1. Within the first year, an Interim Board will develop the structure and scope of the Advisory Board (Phase One).
2. On completion of the Interim Board's mandate, the work of the Advisory Board will then commence for a four-year term (Phase Two).

MANDATE / RESPONSIBILITIES

On behalf of all provincial police service (PPS) municipalities and Albertans, the Interim Board will collaborate with the Ministry of Justice and Solicitor General (JSG) and those PPS municipalities to:

- develop the scope and terms of reference for the operational Board;
- develop a recruitment and selection process for operational Board members;
- develop governance documents for the operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles Document;
- provide input, advice and recommendations to the government and Royal Canadian Mounted Police (RCMP) "K" Division on the buildup of the provincial police service related to funds raised by the Police Funding Model; and
- provide input into discussions respecting the provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the operational Board.

SCOPE

While the Interim Board will provide input to the buildup of the PPS and to the development of provincial policing priorities during Phase One, the interim Board will be primarily development-focussed to ensure the efficient and effective, structure, participation and contribution of an Advisory Board.

In relation to the development of provincial policing priorities during Phase One of the Board, the Interim Board will conduct the necessary consultation, research, and analysis of current and anticipated policing issues as well as the priorities of significance and importance to Albertans and Alberta municipalities to support their role. Priorities and issues identified by the Board might include, but are not limited to:

- Community Safety and Well-being;
- Crime Reduction and Prevention; and
- Cross Jurisdictional Crime.

The Interim Board may also make recommendations and provide advice to the Minister with respect to the JSG/RCMP joint business plan, annual performance plans and multi-year financial plan as appropriate during the interim year, and ensuring the input is reflective of all PPS municipalities.

MEMBERSHIP

The Interim Board is comprised of:

- Four representatives from the Executive or Board of the Rural Municipalities of Alberta (RMA);
- Four representative from the Executive or Board of the Alberta Urban Municipality Association members (AUMA); and
- One representative from the Executive of the Alberta Association of Police Governance (AAPG).

Non-voting members of the Interim Board include:

- Executive Director, Law Enforcement and Oversight Branch, JSG
- Director, Contract Policing and Policing Oversight, JSG
- Manager, Policing Oversight and Contract Policing, JSG
- One administrative representative from RMA
- One administrative representative from AUMA

Interim Board Representation

Interim Board voting members have been selected to ensure broad representation, perspectives and diversity from all PPS municipalities and, where possible, representation aligns with each of the four RCMP districts (i.e. Central Alberta District, Eastern Alberta District, Southern Alberta District, and Western Alberta District).

Voting members of the Interim Board represent the broadest possible municipal and public interests across the PPS municipalities. A preference has been given to those who are engaged in or knowledgeable in matters related to policing. Voting members are not currently employed in law enforcement and policing. The organizations have determined voting members of the Interim Board having regard to any personal, professional or business interests or relationships that could reasonably be considered to represent an actual or perceived conflict of interest in relation to Interim Board work.

Any concerns respecting the selection and representation of an Interim Board member or of an Interim Board member's failure to conduct member duties and responsibilities in a manner consistent with this Terms of Reference will be addressed in a timely manner as appropriate, up to and including, the replacement of the Interim Board member.

It is important that all Interim Board voting members attend the meetings to ensure continuity and to maximize the efficiency and productivity of the Interim Board.

Non-voting members of the Interim Board will be in attendance at Interim Board meetings in an advisory, observational, and support capacity to the work of the Interim Board and to share information.

Chair

An Interim Board Chair (Chair) will be elected by the Interim Board using voting procedures of this Terms of Reference. The Chair is responsible for the overall leadership of the Interim Board, management of Interim Board meetings, sharing of information, and communication of Interim Board matters with the JSG. The Chair will collaborate and consult with Interim Board members to establish Agendas, Work Plans, Records of Discussions and other materials, as required.

The Interim Board will also elect an Alternate Chair from the Interim Board to act as Chair if the Chair is unable to attend Interim Board meetings.

Secretary

An Interim Board Secretary will be elected by the Interim Board using voting procedures of this Terms of Reference. The Secretary will ensure that a record of meeting agendas, meeting attendees, and any recommendations made by the Interim Board are kept. Copies of these records will be provided to JSG, and the respective organization's Chairs, Presidents and Executive Directors.

RESPONSIBILITIES

Conduct

The members of the Interim Board must, at all times, observe the highest standards of integrity and objectivity in their duties. Interim Board members must declare any direct or indirect personal, professional or business interests or relationships which could reasonably be considered to represent an actual or perceived conflict of interest in relation to Interim Board work. If a conflict of interest declaration is made by a member, the Interim Board must decide, having regard to the nature of the relationship, if the member must withdraw from membership on the Board.

Duties

Members of the Interim Board are required to consult and liaise with the PPS municipalities (councils and local policing committees/advisory committees) in order to bring those perspectives to discussions by the Interim Board and to determine the most efficient and effective Advisory Board structure. Engagement and work conducted as an Interim Board will be conducted in a transparent manner with the organizations and JSG to enable accountability of the Interim Board.

The Interim Board will engage with the Minister, JSG, and the Commanding Officer of RCMP “K” Division as necessary and required to discuss matters related to the Interim Board’s mandate, ongoing policing issues and concerns, to receive updates on the progress of policing initiatives, and to provide updates on the Interim Board’s work.

Meetings

Meetings are expected to be held monthly, at minimum, either through face-to-face meetings or teleconference to ensure the Interim Board is prepared to transition to the Advisory Board by April 1, 2021.

Meeting agendas will be distributed at least one week in advance of each meeting by the Chair. Copies will be maintained as records.

Reporting

Municipalities

Within the context of the Terms of Reference Confidentiality provisions, the Interim Board:

- will report to their respective organizational members following any Interim Board decisions; and
- will keep their organizational members and municipalities (councils and local policing committees/advisory committees) apprised of government policing priorities and initiatives respecting policing priorities and Interim Board mandate matters.

Minister and JSG

The Interim Board is accountable to the Minister and is required to report in writing to the Assistant Deputy Minister, Public Security Division, as follows:

1. To provide a final, Interim Board approved, Terms of Reference for the Advisory Board by January 1, 2021;
2. To provide a report detailing the Interim Board’s recommendations and advice on the buildup of PPS resources from Police Funding Model revenue by the end of Interim Board term;
3. To provide a report detailing the Interim Board’s recommendations and advice on the JSG/RCMP “K” Division Multi-year Financial Plan by January 31, 2021; and
4. To provide a report detailing the Interim Board’s recommendations and advice on provincial policing priorities by January 31, 2021.
5. To provide any other report or document as determined necessary and appropriate by the Minister, JSG, or in consultation with the Minister and JSG.

A record of meeting agendas, meeting attendees, and of any recommendations made by the Interim Board will be provided to JSG, and the respective organization’s Chairs, Presidents and Executive Directors.

Quorum

Quorum is required to conduct a meeting and for any Interim Board business. Quorum must include the Chair or Alternate Chair. Quorum is set at a minimum of 60 per cent of Interim Board members.

Interim Board business does not include the operational work necessary for Interim Board members to consult with their respective organizations or municipalities.

Voting

Elections and votes taken respecting any Interim Board business requires a majority vote by those Interim Board members in attendance to pass.

EXPENSES

Expenses necessarily incurred in the performance of duties as a member of the Interim Board will be reimbursed in accordance with the rates set out in the Travel, Meal and Hospitality Expenses Directive (Treasury Board Directive 1/2015) as amended from time to time, or any directive made in substitution, as if they were employees of the Government of Alberta.

CONFIDENTIALITY

The members of the Interim Board must maintain as confidential any information brought before them in the conduct of their work. Any information and knowledge learned, acquired or shared with by the Interim Board from the Minister, JSG, the RCMP “K” Division, or the RCMP generally, as a result of membership on the Interim Board or in relation to Interim Board work and its mandate will not be further communicated, disseminated or shared beyond the Interim Board without express permission from the originator of the information.

Any information and knowledge shared by the Interim Board to its respective organization’s Chairs, Presidents and Executive Directors will be governed by the same confidentiality provisions as noted the interim Board and its members.

Members of the Interim Board must sign a confidentiality agreement as a condition of their appointment and participation on the Interim Board.

RMA, AUMA, and AAPG Chairs, Presidents and Executive Directors must also sign a confidentiality agreement in respect of any information and knowledge learned or acquired from the Interim Board and Interim Board members.

Cypress County MEDIA RELEASE

July 31, 2020

CYPRESS COUNTY JOINS RMA, OTHER RURAL MUNICIPALITIES CONCERNED OVER PROPOSED ASSESSMENT CHANGES

CYPRESS COUNTY – Cypress County joins the Rural Municipalities Association (RMA) and other rural municipalities across Alberta in expressing its concerns about proposed assessment changes that will reduce County revenues currently provided through property taxes of oil and gas companies.

“The situation is dire,” said Reeve Dan Hamilton, speaking about the potential for lost tax revenue created by these proposed changes.

The Province of Alberta notified rural municipalities late last week that it is considering four potential options to change the assessment and taxation model.

POTENTIAL IMPACT ON CYPRESS COUNTY



Based on the information provided by the Province, the impacts to Cypress County indicate a loss of tax revenue between 16-22%, depending on the proposed option.

“In the worst-case scenario, this means lost tax revenue of \$7.8 million in the first year alone,” said Reeve Hamilton. Tax revenue losses increase in subsequent years.



This means that Cypress County would have to adjust its operations in one or more of the following ways:



- **Cuts to services such as:**

- Changes to non-subsidized recreation (eg. ice rates increase, closure of facilities, reduced parks maintenance)
- Reduced or eliminated improvements to aged municipal infrastructure (eg. waterlines, roads, sidewalks, streetlights, drainage)
- Decreased road maintenance
- Increased cost on municipal utilities and services (water, sewer, land use/subdivision and development permits, fire services)
- Reduced bylaw enforcement
- Reduction or cancellation of the dust control program
- Significant road bans to save infrastructure

Cypress County provides municipal services to more than 7,600 residents through the direction and oversight of the Chief Administrative Officer. Its ability to absorb this lost revenue is extremely limited.

“Even if we cut our operating expenses by 70% we would still need a tax increase to make up this lost revenue,” said Reeve Hamilton. “The potential impact on Cypress County, frankly, is insurmountable.”



DECISION NOT MADE YET

The Province has not yet made a decision with respect to these proposals. That is expected within the next four weeks or so. Cypress County Council is requesting that the Province reconsider the proposed assessment changes. Residents are encouraged to add their voices to the discussion.

HERE'S HOW YOU CAN HELP

Please contact **Mr. Drew Barnes (UCP), MLA for Cypress-Medicine Hat** and or **Ms. Michaela Glasgo (UCP), MLA for Brooks-Medicine Hat** to share your thoughts on this matter.

Mr. Drew Barnes, MLA

Constituency Office

Trans Canada Place #5

1299 Trans Canada Way

Medicine Hat, AB T1B 1H9

Phone: 403.528.2191

Fax: 403.528.2278

Email: Cypress.MedicineHat@assembly.ab.ca

Ms Michaela Glasgo, MLA

Constituency Office

#4, 650 Cassils Rd. E

Brooks, AB T1R 1M6

Phone: 587.270.5110

Fax: 587.270.5113

Email: Brooks.MedicineHat@assembly.ab.ca

Cypress County is located in the south-easternmost part of Alberta.

-30-

Cypress County Media Contact:

LesleyAnn Collins

Executive Assistant/Communications Coordinator

Lesleyann.collins@cypress.ab.ca



CYPRESS COUNTY BACKGROUND INFORMATION

Cypress County provides the following services to its residents and businesses:

[Agricultural Services](#) - Agricultural Service Board Programs, primarily for farmers and ranchers, including weed control, pest (rat) inspections, roadside spraying, equipment rentals, environmental programs, new technology demonstrations.

[Assessment](#) - Property Assessment is the process of appraising and assigning a dollar value to property for taxation purposes.

[Bylaw Services](#) - Information on services provided by Cypress County on bylaw enforcement.

[Community Services](#) - Recreation Board programs, supporting many volunteer groups that operate recreational and cultural facilities, preventative social services contractors, sports (mainly summer games), dog control, unsightly property cleanups, and campgrounds.

[Development](#) - Ensuring properties are developed and buildings erected according to Council bylaws, so conflicts are kept to a minimum.

[Emergency Management](#) - With a well prepared Municipal Emergency Management Plan (MEMP) and Regional Emergency Management Plan (REMP), the county is prepared to respond to both natural and human -induced hazards and disasters.

[Fire Services](#) - There are 8 volunteer and 4 contractual fire stations in Cypress County.

[Planning](#) - Looking at the big picture into the future, to see the best use of land and infrastructure needs of new development.

[Roads](#) - Maintenance and construction of all roads are under County control, including ditches, road approaches, bridges, and culverts.

[Tax](#) - Information regarding tax including dates.

[Waste and Recycling](#) - Maintenance and operation of eight solid waste transfer stations, and participation in Redcliff Cypress Regional Landfill.

[Water & Sewer](#) - Maintenance and operation of all water treatment facilities, lines, & reservoirs to ensure high quality potable water.



Alberta Council on Aging
An Independent Non-Profit Charitable Organization Since 1967



August 1, 2020

Greetings,

Alberta Council on Aging calls on Albertan municipalities and their various organizations to join in celebrating [International Day of Older Persons](#) on October 1, 2020.

This year marks the 75th Anniversary of the United Nations and the 30th Anniversary of the International Day of Older Persons (UNIDOP). This year has also seen the emergence of COVID-19 which has caused an upheaval across the world. It has also raised the question: **How do pandemics change how we address age and ageing?**

Marking this day emphasizes the value of seniors and raises awareness about the inequalities and barriers older adults face. **Let us also recognize and celebrate positive age and honor the older adults in our communities.**

Alberta Council on Aging thanks the following communities that declared International Day of Older Persons in 2019: Province of Alberta, Sexsmith, Grande Prairie, Bonnyville, St. Paul, Lac la Biche, Legal, Red Deer, Barrhead, Drayton Valley, Calmar, Ponoka, Calgary, Edmonton (Sage Seniors Association), Okotoks, Medicine Hat (Chinook Village), Bruderheim

Our hope this year is **all** communities will commemorate International Day of Older Persons. How might you do this?

Declare International Day of Older Persons

Make a proclamation to declare October 1 as International Day of Older Persons.

Host an Event

Celebrate age in your community showcasing your older adults through local and social media

Let us celebrate together! I look forward to hearing from you.

Jessica

Jessica Kinsella
Volunteer Coordinator
Alberta Council on Aging
780.977.7462 (Office Cell)
coordinator@acaging.ca
www.acaging.ca

International Day of Older Persons Declaration October 1, 2020

Pandemics: Do They Change How We Address Age & Ageing?



DECLARATION

WHEREAS the [INSERT CITY, TOWN, MUNICIPALITY] recognizes and values the experience, contributions, and wisdom of seniors; and

WHEREAS the declaration of International Day of Older Persons would give us the opportunity to build greater awareness, understanding and appreciation of seniors; and

WHEREAS an International Day of Older Persons will stand as an important annual occasion to celebrate the strength and community connections of seniors in our province.

THEREFORE, I, [INSERT NAME AND TITLE] DO HEREBY DECLARE OCTOBER 1, 2020 AS INTERNATIONAL DAY OF OLDER PERSONS IN THE [INSERT CITY/TOWN/MUNICIPALITY]

[Name and Title]

[City, Town, Municipality]

Click or tap to enter a date.

RECEIVED
AUG 10 2020
TOWN OF REDCLIFF

**REDCLIFF SCHOLARSHIPS
FOR ADVANCED EDUCATION**

803, 1333 8th Street S.W.
Calgary, Alberta, Canada T2R 1M6
Phone: (403)297-0550 Fax: (403)297-0558
email: atlas.concrete@shaw.ca

August 5, 2020

To: Contributors and Friends of the Redcliff Scholarship Fund
From: The Scholarship Committee

We are pleased to provide you with an update concerning the Scholarship Fund.

- *The 2020 Scholarship Announcement, a list of Scholarship Recipients, and updated lists of Contributors, are attached.*
- *Since the establishment of the original fund in 2002 thirty nine scholarships have been awarded to Redcliff students. Interest in the scholarships continues to develop. Applications received for this year's scholarships were impressive.*
- *Contributions to the Scholarship Funds have totaled \$506,165.*
- *Continuing record low deposit interest rates do not provide sufficient returns to fund the current \$5,000 annual scholarships. Additional contributions ensure the scholarships can be sustained and the capital of the funds maintained. Also, the hope continues that in the future the annual scholarship amounts may be increased to keep up to increases in tuition costs.*
- *The Scholarship Fund is becoming recognized as a meaningful way to make memorial tributes, or honor the memory of family, and help promising young people of Redcliff.*

A copy of the Scholarship Contribution Form is enclosed. If you have an interest, or know of anyone interested, added contributions will be much appreciated, and appropriately acknowledged.

Thank you for your support. Should you have questions or comments concerning the Redcliff Scholarships please contact Arnold Frank 403-548-6553, or Pat Cocks 403-526-0548.



Redcliff 2020 Scholarship Awards

Eagle Butte and McCoy High School students awarded 2020 Redcliff Scholarships

REDCLIFF, AB – The Redcliff Scholarship Committee for Advanced Education is pleased to announce that Eagle Butte High School graduates Emily Stock and Clayton Lehr, and McCoy High School graduate Olivia Hordos-Goyer, are the recipients of the 2020 Redcliff Scholarship Awards.

All three students will be attending post-secondary education programs this upcoming year. Stock plans to obtain her commercial pilot license from Super T Aviation in Medicine Hat before continuing with flight instruction in Calgary, Lehr has enrolled at the University of Lethbridge College in Agriculture Sciences - Agronomy Diploma program with plans to also pursue courses in Business Administration and Animal Science, and Hordos-Goyer has enrolled at the Medicine Hat College in the Emergency Medical Technician (EMT) winter 2021 program with plans of working towards a career as a critical care paramedic.

"This year's recipients all have very different paths planned for their futures and it's exciting to see that many of these options for continuing education are available in southern Alberta," says Redcliff trustee and scholarship chairperson Arnold Frank. "This has been an incredibly unique year for all our graduates and the Redcliff Scholarship Committee is thrilled to be able to reward three exceptional students who showed determination and focus in their senior year, despite the challenges that existed. We wish them the best of luck in each of their chosen career paths."

The three 2020 Redcliff Scholarships are for \$5,000 each towards tuition costs for post-secondary studies. **The Redcliff Scholarship Committee would like to recognize and dedicate this year's awards to long-time supporter and original contributor David Thomson who passed away this past January.**

Comments or inquiries regarding the Scholarship Fund and contributions to the Fund can be directed to Arnold Frank, PRSD8 Trustee / Scholarship Chairperson 403-548-6553 or Pat Cocks / Scholarship Fund Administrator 403- 526-0548.



REDCLIFF SCHOLARSHIPS FOR ADVANCED EDUCATION
2020 Scholarship Awards



Clayton Lehr
Eagle Butte High School



Olivia Hordos-Goyer
McCoy High School



Emily Stock
Eagle Butte High School

The Redcliff Scholarships were established in 2002 and have been awarded to 39 Redcliff students. The awards are possible thanks to two endowed scholarship funds, that were established and are sustained by ongoing contributions of Redcliff organizations, and present and past Redcliff citizens. A third, Frank King Tribute Scholarship Fund, was announced in the spring of 2018 in memory of the late Frank King. The Redcliff Scholarships were established in 2002 and have been awarded to 39 Redcliff students. The awards are possible thanks to two endowed scholarship funds, that were established and are sustained by ongoing contributions of Redcliff organizations, and present and past Redcliff citizens. A third, Frank King Tribute Scholarship Fund, was announced in the spring of 2018 in memory of the late Frank King.

Scholarship Chairperson, Arnold Frank
Trustee of Prairie Rose School Division No. 8.

Comments or inquiries regarding the Scholarship Fund, and contributions to the Fund, can be directed to Scholarship Fund Administrator, Pat Cocks (403) 526-0548.

Scholarship applications and awards are coordinated by:



REDCLIFF SCHOLARSHIPS FOR ADVANCED EDUCATION

The Redcliff Scholarship for Advanced Education "Original Fund" was launched at the Reunion of the Redcliff 1944 Grade 1 Class held in September 2002. The aim was to create an endowed scholarship fund, whereby interest and dividends from the invested principal would earn enough money to finance the annual scholarship. To date, contributions to the fund total \$242,690.

"The Four Friends Fund" scholarship was established in 2006 in memory of the value of the lifelong Redcliff Friendships of Jack Fairhurst, Ron Hodges, John Hudak and Gerald Berkhold. The scholarship has been endowed with contributions of \$232,975.

"Frank King Tribute" scholarship was established in 2018 in memory of Frank King. King was a well-known Calgary businessman. Frank's formative years were in Redcliff. He was known for his passion of sports and his work as Chair of the 1988 Calgary Olympic Games. As a legacy of Frank Walter King, his family and friends established the *Frank King Tribute Scholarship* to be awarded alongside the other two Redcliff Scholarships for Advanced Education. To date, contributions totaling \$30,500 have been received in support of this scholarship.

The three scholarships, each for \$5,000, are for tuition for post-secondary education at a university, college or institute of technology in any field. Award criteria include preference for first year students, financial need, leadership and citizenship, and academic merit.

Contributions to the fund are receipted by the Prairie Rose School Division No. 8 as a charitable contribution and deductible for Canadian income tax. The funds are invested and administered by the Prairie Rose School Division No. 8. Chairperson of the Scholarships Committee is Arnold Frank, Redcliff Trustee of Prairie Rose School Division No. 8.

Scholarship applications and awards are coordinated by:
Counseling Office, Eagle Butte High School, 1150 Eagle Butte Road, Dunmore, Alberta T1B 0J3

Comments or inquiries regarding the Scholarship Fund and contributions to the Fund can be directed to Arnold Frank, PRSD8 Trustee / Scholarship Chairperson 403-548-6553 or Pat Cocks / Scholarship Fund Administrator 403-526-0548.

REDCLIFF SCHOLARSHIPS FOR ADVANCED EDUCATION

Grateful Acknowledgement of Fund Contributors

Sustaining Contributors (gifts of one thousand dollars or greater)

Berkhold Family Foundation
- in memory of Don Dubeau
- a tribute to Velma Pancoast

Beverly and Gerald Berkhold

Elizabeth J. (Bezler) Brilz
- in memory of Joyce (Hodges)
and Erwin Bezler

Congdon and Cocks Families
- in memory of Mark Tylor
Congdon and Grant James
Congdon

Patricia Cocks
- in memory of Grant, Daisy
and Mark Congdon

Dr. Valerie Congdon
- in memory of Mark Tylor
Congdon and Grant
James Congdon

Gwen and Harold Congram
- in memory of the Evans and
Congram Families
Isabel F. Cox Parent
Advisory Association

Evelyn Hudak

Aleane Johnson
- in memory of Rachel, Bert
and Earl Johnson

Frank W. King
- in memory of Walter King
(Redcliff School Principal 1932-
1942)

*Ladies Auxiliary to Royal
Canadian Legion, Redcliff*

Diane and Paul McCluskey

Medicine Hat Optimist Club

Flora Ogilvie

*Parkside School Community
Advisory Committee*

Marjorie Rathwell and Family
- in memory of George Rathwell

The Elmer Rathwell Family
- in memory of Mildred Annabelle
Rathwell

*Redcliff Local G201
AGB Workers Union*

Barbara Ressler

Adolf Schneider

*Tribute to RCMP Sgt. Marc
Searle and Mother Dorelle
(Parsons) Searle*

The Simaluk
- in memory of Anne Simaluk

Vern Simaluk

*South Rock Ltd. Employees
Charitable Foundation*

David J. Thomson

Town of Redcliff

Town of Redcliff
- RCMP Musical Ride

Jean Van Wert

Herbert Wahl

Valued Contributors (gifts up to one thousand dollars)

Boylan Group

Brian Goodman

Norman and Maria Collard

Chris Czemmer

Jean (Page) Fee
- in memory of June Page

Friends of Parkside

Hon. Ron Gitter

Georgia Henderson

Rita Hodges

Ron Hodges

Knights of Columbus #7326

Kay Luna

*Margaret Wooding School
Council Association*

Parkside School Students Union

Jerry Pitts

Carol (Rutherford) and Reg Porter

Doreen Sangster

St. Mary's CWL

Lorelei and Don Ternes

Allan Warrack

Enquiries regarding the Scholarship Fund can be made to: Arnold Frank, Redcliff School Trustee (403)548-6553 or Pat Cocks, Scholarship Fund Administrator (403)526-0548

REDCLIFF SCHOLARSHIPS FOR ADVANCED EDUCATION

Grateful Acknowledgement of Fund Contributors

Tribute Contributions in Memory of

Patricia Andrews

Beverly Bezler

Robert Cocks

Hazel Collard

Muriel Collard

Vernon Collard

Daisy Congdon

Gwen Congram

John Dowler

Maude Dubeau

Margaret Dutton

Diane Frank

Lucille (Simaluk) Goodman

Don Hargrave

Georgia Henderson

Ron "Zip" Hodges

Bill and Blanche Hodges,

Art Hodges and Don "Baldy" Hodges

John Hudak

Nancy Hudak

Rev. Allan Hunt

Gordon Jangula

Evelyn Kaldestad and Rose Keats

Ed Madsen

Barbara (Lynch) Mills

Gordon "Buzz" Osgood

Dr. George Penrose

Carol (Rutherford) Porter

George Rathwell

Eva Rutherford

Dr. Cecil H. Sangster

Ken Sangster

Ken Schmidt

Kate (Luna) Smith

Don Tester

Ken Van Wert

2020 Scholarships were awarded to Emily Stock and Clayton Lehr both graduates of Eagle Butte High School and Olivia Hordos-Goyer a graduate of McCoy High School.

The Redcliff Scholarships were initiated in 2002 and have since been presented to thirty nine students. The awards are possible thanks to two endowed scholarship funds, which were established by Redcliff organizations, and present and past Redcliff citizens. Five 2012 scholarships were made possible by a special contribution to the scholarship fund in recognition of the 2012 Redcliff Centennial.

Enquiries regarding the Scholarship Fund can be made to: Arnold Frank, Redcliff School Trustee / Scholarship Chairperson (403)548-6553 or Pat Cocks, Scholarship Fund Administrator (403)526-0548.

REDCLIFF SCHOLARSHIPS FOR ADVANCED EDUCATION

Frank King Tribute Scholarship

Grateful Acknowledgement of Fund Contributors

Alaris Royalty Corp.

Berkhold Family Foundation

Gerry Berkhold

Brawn Family Foundation

Hon. Ron Ghitter

Jack and Louise Lee

McCann Family Foundation

Terry Sparks

TC Energy

"Frank King Tribute" scholarship was established in 2018 in memory of Frank King. King was a well-known Calgary businessman. Frank's formative years were in Redcliff. He was known for his passion of sports and his work as Chair of the 1988 Calgary Olympic Games. As a legacy of Frank Walter King, his family and friends established the Frank King Tribute Scholarship to be awarded alongside the other two Redcliff Scholarships for Advanced Education. To date, contributions totaling \$31,200 have been received in support of this scholarship.

The Redcliff Scholarships were initiated in 2002 and have since been presented to thirty nine students. The awards are possible thanks to three endowed scholarship funds, which were established by Redcliff organizations, and present and past Redcliff citizens.

Enquiries regarding the Scholarship Fund can be made to: Arnold Frank, Redcliff School Trustee / Scholarship Chairperson (403)548-6553 or Pat Cocks, Scholarship Fund Administrator (403)526-0548.

REDCLIFF SCHOLARSHIPS FOR ADVANCED EDUCATION SCHOLARSHIP RECIPIENTS

Award Year	Recipient	Intended Course of Study
2003	Richard Trost	Engineering, University of Alberta
2004	Amberly Sloan	Education (Music), University of Lethbridge
2005	Britney McKinnon	Education (Science), Medicine Hat College
2006	Jeffrey English Stacey Gaucher	International Studies, University of Ottawa Education, Medicine Hat College
2007	Caleb Giesbrecht Tracy Kozak	Commerce, University of Calgary Biochemistry, Medicine Hat College
2008	Jennifer Bennett Lucas Hudec	Science (Food and Nutrition), University of Alberta Science (Pre Med), University of Alberta, Augustana Campus
2009	Sarah Werner Preston Sloan	Engineering, University of Calgary Education, Medicine Hat College
2010	Jenae Podesta Ty Hudec	Respiratory Therapy, SAIT, Calgary Television Broadcasting, NAIT, Edmonton
2011	Brook Skagen Nicolette Stuart	Science and Education, Medicine Hat College Education, University of Lethbridge
2012	Dakota Mattson Amy Pohl Emily Stuart Sahril Temes Steven Werner	Science Pre-vet Medicine Hat College Bachelor of Science, Medicine Hat College Bachelor of Arts, University of Lethbridge Science Pre-medicine, Medicine Hat College Faculty of Science, University of Calgary
2013	Brian Sloan Alexa Wallis	Political Science, University of Alberta Journalism & Communication, Medicine Hat College
2014	Damien Moss Alycia Potvin	Science, University of Saskatchewan Pharmacy, University of Saskatchewan
2015	Dalton Dyck Jordan Hepfner	Bachelor of Nursing, Medicine Hat College Power Engineering, SAIT, Calgary
2016	Sarah Mickey Lane Pahl	Administrative Office Professional, Medicine Hat College Heavy Duty Agricultural Mechanics, Lethbridge College

2017	Ashley Bradbury Daniel Kilpatrick	Bachelor of Psychology, University of Lethbridge Bachelor of Education and Science, Medicine Hat College
2018	Annika Gerl Matthew Jones Jayda Krause	Bachelor of Science, University of Saskatchewan Bachelor of Physics, University of Alberta Bachelor of Nursing, Medicine Hat College
2019	Nikki Fennell Shyla Hurlbert Steven Woodall	Bachelor of Education, Medicine Hat College Bachelor of Chemistry and Education, University of Lethbridge Engineering, University of Calgary
2020	Emily Stock Clayton Lehr Olivia Hordos-Goyer	Commercial Pilot, Super T Aviation, Medicine Hat Agricultural Sciences, University of Lethbridge Emergency Medical Technician, Medicine Hat College

**REDCLIFF SCHOLARSHIPS
FOR ADVANCED EDUCATION**

CONTRIBUTION FORM

We hereby commit a contribution of \$ _____ to the Redcliff Scholarship for Advanced Education.

Cheques are to be made payable to Prairie Rose School Division No. 8

SIGNED:

(Please print name)

(Signature)

(Address)

(City)

(Telephone number)

(Postal Code)

Date signed: _____

Donation Recognition Yes () No ()

Name as above Yes () No ()

Or designate as _____

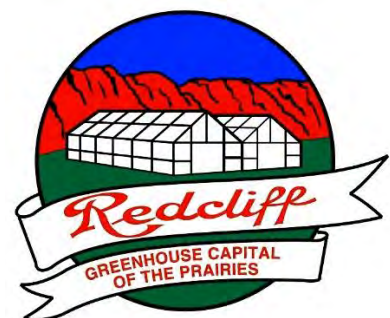
PLEASE FORWARD TO:

Redcliff Scholarships for Advanced Education
c/o Prairie Rose School Division No. 8
Attn: Ryan Boser, Secretary Treasurer
918 Second Avenue Dunmore, Alberta T1B 0K3

Charitable receipts for Income Tax purposes will be issued by Prairie Rose School Division No. 8.

TOWN OF REDCLIFF MUNICIPAL MANAGER REPORT TO COUNCIL

August 17, 2020



Contents

MUNICIPAL MANAGER	4
COMMUNITY & PROTECTIVE SERVICES	4
Parks, Recreation, and Facilities	4
FCSS, Community Services, and Special Events	5
Health and Safety, Emergency Management, and Fire Services	6
Community Peace Officer	6
Bylaw Statistics	7
PUBLIC WORKS	7
Department	7
Water and Sewer Utilities	7
Municipal Works	8
Landfill	9
PLANNING & ENGINEERING	9
Priorities for September	9
Planning	9
Correspondence and Referrals from Adjacent Municipalities	9
Development Permits	10
Agreements	10
3 rd Avenue SW between 7 th Street and 8 th Street, Drainage Improvements	10
5 th Street NW between Broadway Avenue and 1 st Avenue, Road Improvements	10
Safety Codes	11
Studies	11
Sanitary Sewer Business Case	11
Capital Projects	11
3 rd and 3 rd Lift Station Upgrades	11
Rec-Tangle Parking Lot Improvements	11
Broadfoot and Stone Place SW, Drainage and Road Improvements	11
Jesmond Lift Station Upgrade	11
Eastside Sewage Surge Tanks	12
River Valley Potable Water	12
Kipling Trails	12
3 rd Street and 4 th Street NW Top Lift Paving	12

CORPORATE SERVICES	12
LEGISLATIVE SERVICES	12

MUNICIPAL MANAGER

- Council agenda review
- Department Head meetings
- Policy & Bylaw review
- Request for Decision review
- Met with representatives from Cypress County regarding Fire and Landfill
- Budget review
- Budget planning
- Meeting with AUMA regarding the Assessment Model Review
- Municipal Stimulus Project Planning
- LGAA Zone Meeting
- Human Resources concerns

COMMUNITY & PROTECTIVE SERVICES

Parks, Recreation and Facilities

Projects

- River park water hookup (3K facilities)
- Ball diamond 3 clay removal (5k facilities)
- Town Hall counter updates (45k facilities)

Rec-Tangle

- Installed basketball poles and backboards
- Arranged installation of conduit under parking lot
- Completed painting projects for 2020
- Cleaned floor in preparation for ice installation
- Installed ice to prepare for August use
- Repaired bleacher lighting as necessary
- Repaired exit lighting as necessary

Pool

- Continued pool operation and testing as necessary
- Repairs to water fountain completed
- Move chemical from storage to pool as necessary
- Prepare empty containers for return
- Accept chemical delivery at storage facility
- Monitor pool operations

Facilities

- Completed building inspections and minor repairs as needed
- Contracted for pest control at river pump house
- Check water park operation; adjust as necessary
- Clean kitchen, showers, and washrooms as necessary

- Check and clean fire hall storage as necessary to accommodate the receipt of pool chemicals
- Request budget quotations for Town Hall
- Check on security system upgrade for Town Hall
- Order window for server room at Town Hall
- Order additional small A/C unit for server room at Town Hall

Parks

- Continue gopher control program
- Check all irrigation systems; repair and adjust as necessary
- Check programs and increase watering as necessary
- Replaced controller in NE park as necessary
- Built vault at river park water hookup
- Ordered vault lid as necessary
- Vault repairs completed as necessary
- Seeded areas damaged by work (Broadway and Cody Snyder Park)
- Repaired service at Cody Snyder Park
- Replaced valves at library and Riverview Park as necessary
- Completed playground repairs as necessary
- Cut non-groomed areas as necessary
- Completed river path cleanup
- Continue garbage collection at parks, pathways, and downtown
- Sprayed areas with bindweed as necessary
- Sprayed some areas in parking lots (continuing as weather permits)
- Continue grass cutting and trimming as necessary
- Added IXL Park and dog park to weekly cutting list

Other

- Hire additional pool staff
- Process invoices as necessary
- Operator wrote first part of spraying course
- Arrange equipment repairs as necessary

FCSS, Community Services, and Special Events

- Began CityWide Maintenance Manager training
- Updated the Redcliff FCSS brochure, printed and delivered to relevant institutions (doctors' offices, hospital, social work units)
- Hosted Babysitting course and Home Alone course
- Completed Redcliff Employee Handbook
- Created first draft of new Whistleblower Policy
- Began planning COVID-19 compliant alternative to the Redcliff Fall Festival
- Touched base with potential Skatepark donors
- Continued working on the Redcliff FCSS procedure manual

- Began fall program planning and the idea of mental health/mental wellness activity kits and family craft kits, to aid in respecting social distancing while still offering programming
- Continued with community garden maintenance and administration
- Assisted at Youth Wake-a-thon movie night
- Met with Bridges Family Programming (rural division) to discuss their new role (formally facilitated by Parent Link)
- Decluttered and organized CPS event/programming storage facilities
- Continued with baseball diamond and Rec-Tangle bookings for regular users
- Began accepting community donations towards Skatepark
- Completed A/R requests for previous month
- Began creating Fall Community Guide with Welcome to Redcliff feature
- Pulled reports from RecDesk system for payment transfers
- Weekly Commentator/Redcliff Reports updated and sent out
- Weekly updates completed on Electronic Sign
- Input new programming into Rec Desk

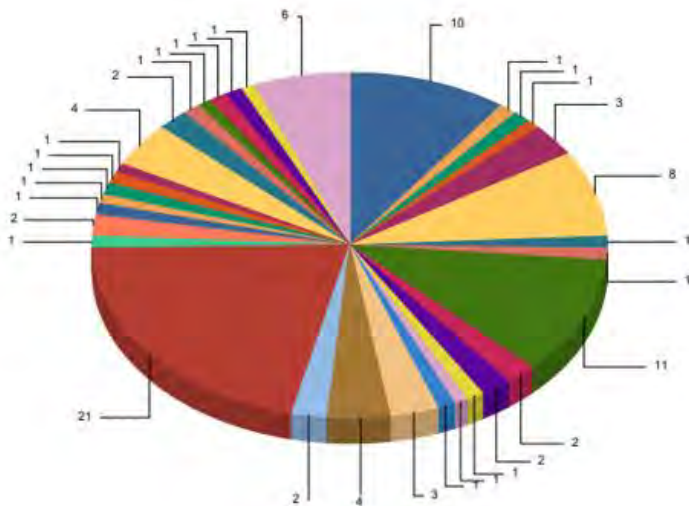
Health and Safety, Emergency Management, Fire Services

- Continued planning and monitoring of COVID-19 response:
 - Review of Town Hall and all Town facilities' hygiene and safe work practices
 - PPE requests and sourcing
 - Weekly social media engagement with the community
 - Review of guidelines, recommendations, and orders from the Province and Alberta Health Services and implementation as applicable
- Health and Safety reports and protocol development
- Fire Chief continues inspections of local businesses and town properties

Community Peace Officer

- The Joint Investigation involving the Redcliff Fire Department, Medicine Hat Fire Service, Redcliff Development Officer, and Redcliff Municipal Enforcement is ongoing
- Unsightly properties remain a high priority at this time of the year
- Ongoing issues at the campground which required two sites being evicted
- Business licenses and dog issues are continuing to be worked on
- Municipal enforcement has attended several snake complaints. The RCMP have also responded to several within the town
- Due to annual leave the RCMP were required to attend several Bylaw complaints

Town of Redcliff Statistics from June 2020



ASSIST GENERAL PUBLIC	10
ASSIST OTHER DEPT : ASSIST PARKS DEPT	1
ASSIST OTHER DEPT : ASSIST RCMP MVC	1
ASSIST PUBLIC : ASSIST ON WELL BEING OF	1
ASSIST PUBLIC : NEIGHBORHOOD DISPUTE	3
BUSINESS LICENSE : BUSINESS LICENSE INQU	8
BUSINESS LICENSE : CANCELLED BL	1
BUSINESS LICENSE : NEW BUSINESS LICENSE	1
BUSINESS LICENSE : OP. WITHOUT BUSINESS	11
BYLAWS : ANIMAL/OTHER : SNAKE COMPLAINT	2
BYLAWS : BUSINESS LICENSE	2
BYLAWS : CAT : AT LARGE	1
BYLAWS : CAT : CAT TRAP LOAN	1
BYLAWS : CAT : MISSING	1
BYLAWS : DOG : AT LARGE	3
BYLAWS : DOG : DOG BARKING OR HOWLING	4
BYLAWS : DOG : IMPOUNDED	2
BYLAWS : NUISANCE/UNSIGHTLY	21
BYLAWS : SUSPICIOUS	1
DOG : FAILURE TO HAVE CURRENT LICENSE	2
DOG : OFFENCE FOR WHICH PENALTY NOT OTHE	1
GARBAGE : LITTER PUBLIC PROPERTY	1
GARBAGE : LITTERING ON PRIVATE PROPERT	1
GARBAGE : PLACE REFUSE ON HIGHWAY	1
NUISANCE/UNSIGHTLY : OWNER OR OCCUPANT O	1
PARKING	4
PARKS RECREATION PUBLIC AREAS : CAMPGROU	2
PARKS RECREATION PUBLIC AREAS : LITTER C	1
PARKS RECREATION PUBLIC AREAS : MOTOR VE	1
STREET : NON-PERMITTED USE OF STREET : E	1
STREET : NON-PERMITTED USE OF STREET : M	1
TRAFFIC : PARKING AND STORAGE OF RECREAT	1
TRAVIS PERMIT	6
Total:	99

PUBLIC WORKS

Department

- Detailed design for the landfill cell 102
- Construction for cell 025 and compost system
 - Began June 3rd
 - 43% Complete
- Construction for Range Road 71
 - Began May 19th
 - Finishing final deficiencies
- Project management for construction projects
- Lead Management Program Town-wide assessment
 - Notification letters issued
 - Residential testing has begun
- Tenders issued for garbage truck and backhoe
 - Review and award
- Columbarium expansion
 - Foundation design
- Construction underway for the landfill transfer site, scales, scale house, and dome tent
 - Final contractor deficiencies being addressed
- New fuel tank system for the Town
 - Awarded and entered material ordering phase

Water and Sewer Utilities

- Completed several locate requests

- Completed water treatment daily duties
- Completed repairs in the water treatment plant
- Weekly water testing
- Pre/post construction inspections for new housing developments
- Completed daily inspections of sewer lifts
- Installed Radio Read meters
- Replaced/repared water meters
- Meter reading was completed
- Assist with River Project
- Assist in flushing sewer lines
- Inspected sewer lines

Municipal Works

- Conducted funeral interments
- Garbage pickup
- Bin placements/pickups as needed
- Repair garbage can lids (ongoing)
- Fixing low spots in alleys and roads
- Street sweeping
- Repaired signs around town
- Painted parking lot lines
- Pothole repairs (ongoing)
- Installed storm line for Skateboard Park
- Cleaned equipment
- Bladed alleys
- Crack filling
- Graded roads
- Unplugged blocked storm grates
- Watch and handle service tracker concerns
- Picked up loose garbage in alleys
- Line painting
- Odd small repairs on equipment
- Fixed culvert behind United Rentals
- Mowing ditches and town property
- Assisted in sewer flushing
- Marked out headstones at cemetery
- Fixed sewer block at 421 3rd Street SE
- Installed weeping tile in alley of 700 Block 1st Street SE for drainage
- Hung up new landfill signs
- Marked out new lines for Volker Stevin to paint

Landfill

- Picked garbage inside landfill and in neighbouring field after a wind event (ongoing)
- Cleaned scales (ongoing)
- Hauled cover soil (ongoing)
- Ridgeline hauling in soil
- Maintained roads inside landfill (ongoing)
- Equipment maintenance (ongoing)
- Cleaned under scales (ongoing)
- Cleaned up shop (ongoing)
- Completed daily compacting
- Moved screens as needed for windy days
- Pushed up dirt as trucks hauled in
- Worked on back roads
- Installed signage
- Hauled and dumped bins from the new transfer station (ongoing)
- Training on scale software
- Southern Scale came and worked on scales
- Organized sea can with shelving
- Installed wire for power to sea can

PLANNING & ENGINEERING

Priorities for September

- Construction
 - 3rd and 3rd NW surge tank
 - Broadfoot and Stone Place SW
 - 3rd Street and 4th Street NW top lift paving
 - Eastside surge tanks
- Asset management
- Sanitary Sewer Master Plan
- LUB
- Eastside ASP
- 2021 budget

Planning

- Land Use Bylaw – The overall LUB rewrite has started. The intent is that as sections are drafted, they will be brought to Council for presentation and review. The first item that will be brought to Council will be the organization of the document with other sections to follow.

Correspondence and Referrals from Adjacent Municipalities

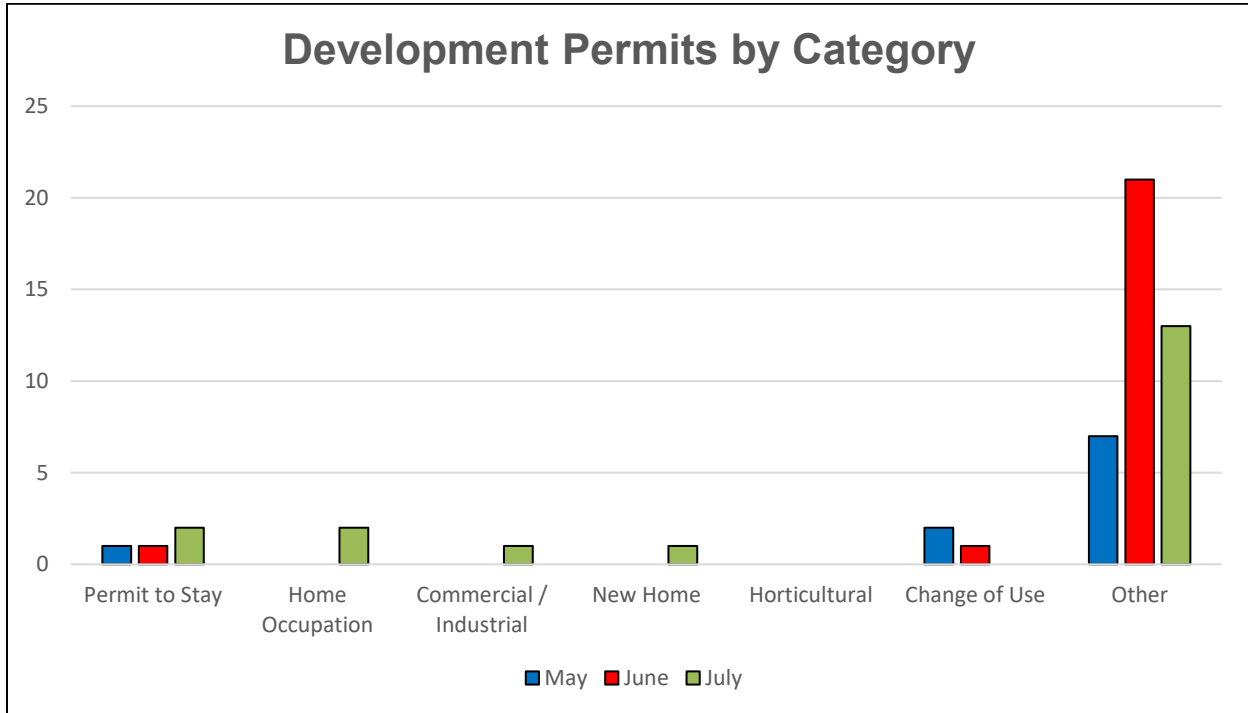
The Planning and Engineering Department has received the following correspondence and/or referrals from adjacent municipalities with respect to planning matters:

- Cypress County – Request for Comments on DP 20/97, July 3, 2020

- Comment sent: thank you for the opportunity to comment, we have no comments.

Development Permits

In July 2020 the Town of Redcliff issued the following Development Permits:



Agreements

3rd Avenue SW between 7th Street and 8th Street, Drainage Improvements

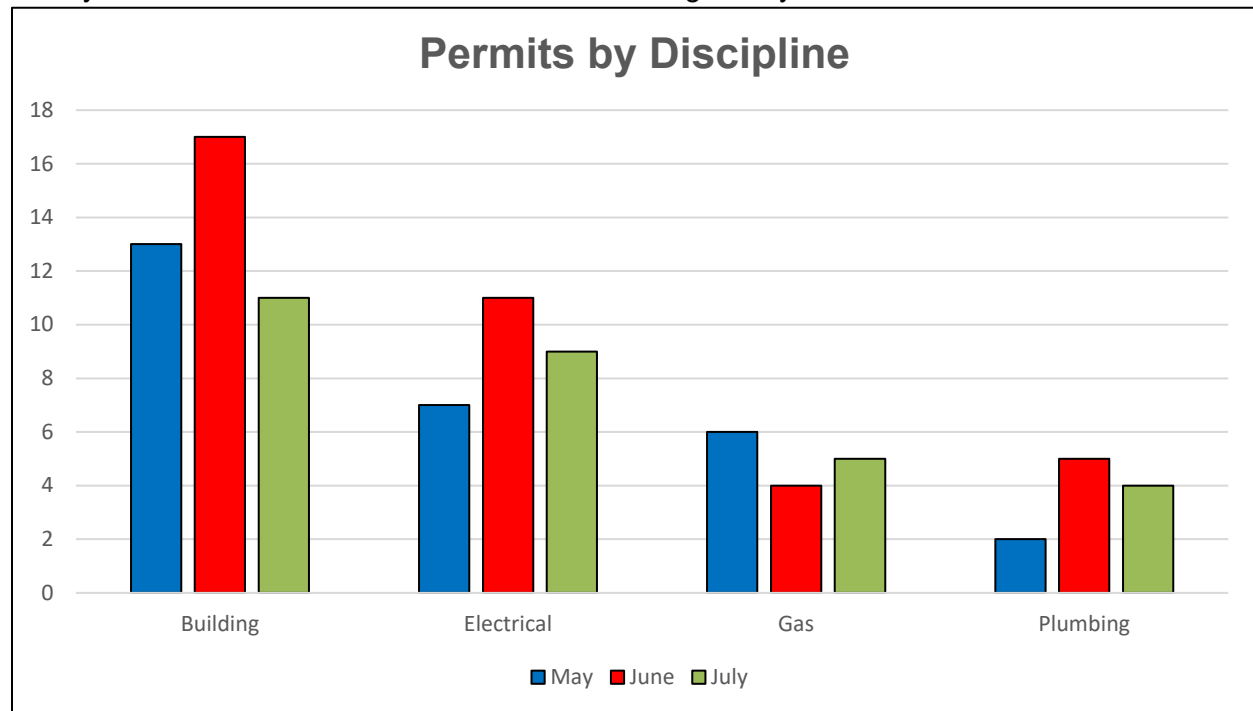
A developer, as part of his conditions of development, is required to make drainage improvements. Planning & Engineering is working to have the developer pay for the improvements.

5th Street NW between Broadway Avenue and 1st Avenue, Road Improvements

A developer, as part of his conditions of development, is required to make road improvements. Planning & Engineering has created a drawing of the required improvement and the developer completed the paving portion of 5th Street but has refused to meet other development requirements. An agreement with the developer has not been reached with respect to the development obligations.

Safety Codes

In July 2020 the Town of Redcliff issued the following Safety Codes Permits:



Studies

Sanitary Sewer Business Case

The request for qualifications for a consultant to prepare the Sanitary Sewer Business Case report is being sent out. This Business Case is to examine different long-term solutions to the Town's disposal of sanitary sewage.

Capital Projects

3rd and 3rd Lift Station Upgrades

BYZ is scheduled to be on site to complete the project the week of August 10, 2020. It is expected the remaining work will take no more than 3 weeks.

Rec-Tangle Parking Lot Improvements

Waiting for Transit Paving to fix deficiencies.

Broadfoot and Stone Place SW, Drainage and Road Improvements

Asphalt top lift is all that remains to be completed. Continuing to inquire with Transit Paving as to when they will be paving.

Jesmond Lift Station Upgrade

Project was ready for tender, however at a meeting with residents they are not happy with changes to the design from the conceptual plans. The design changes were made to reduce costs and bring the project under budget. Administration has agreed to look at a couple of different options proposed by the residents. The residents were informed that this will likely

mean that we will not be able to start construction in 2020. As the lift station upgrade is to deal mostly with odor and aesthetic issues, and the operational issues being addressed are not creating major operational problems, it is not time critical to have the lift station upgraded.

Eastside Sewage Surge Tanks

Project tender closed August 11, 2020.

River Valley Potable Water

Outstanding work includes a couple of minor paving repairs. Project is on budget.

Kipling Trails

Completed. Project is on budget.

3rd Street and 4th Street NW Top Lift Paving

Project has been awarded to Transit Paving as they were the low bid and the bid was under budget. It is expected that work will start soon with concrete rehabilitation. Current schedule is to have paving finished by the end of August.

CORPORATE SERVICES

- The tax arrears on the last property on the 2020 tax auction sale list were paid on July 27, 2020, thus, the 2020 tax auction sale was cancelled.
- The outstanding current year tax is \$1.7M on August 5, 2020 versus \$858K on the same day of 2019, about half less tax revenues received.
- Town citizens have been advised of E-Send. All documents such as Taxation, Accounts Receivable, Business Licences, Animal Licences, etc. can be sent electronically if the Authorization Form (E-Billing Registration Form) is signed. A copy of the Form was mailed out with the May-June Utility bills, and it was also posted on the Town's website under "Forms".
- Advertisement for COPTER (Community Organization Property Tax Exemption Regulation) applications appeared in the July 21 and 28 editions of the Commentator.
- Regular daily duties related to finance.

LEGISLATIVE SERVICES

- Council agenda preparation and follow up. Department Head meetings pre/post Council meeting.
- Ongoing legal file review. Compiling information as requested. This is taking up a substantial amount of time.
- Responding to inquiries re: general information, land sales, FOIP inquiries.
- Ongoing conversion of minutes, bylaws, agreements, and property files to digital format.
- Preliminary review stages of Records Management Project.
- Reviewing policies/procedures.
- An Assessment Review Board Complaint has been received. A hearing will be scheduled.

Memo



To: Redcliff Town Council

From: Public Works

Date: August 17, 2020

Re: Award Columbarium Expansion Program

Policy 38 – Purchasing Policy States:

The Municipal Manager is authorized to sign purchase orders for any item where such payment has been approved by Council through resolution, Bylaw, or annual budget. When an item exceeds \$75,000 the Municipal Manager will report such expenditures to Council.

During the 2020 budget process, Council approved a capital budget of \$80,000 to purchase two Columbarium curved units that hold 64 niches each.

A public tender closed on July 10th, 2020. A total of three bids were received:

- a) KMI Columbaria - non-compliant
- b) Kyber Columbaria - \$59,950.00 plus GST
- c) Sunset Memorial & Stone - \$68,875.25 plus GST

Administration has evaluated the two compliant bids through reference checks, warranty requirements, compliance to the RFP, ability to complete the project prior to October 31st, 2020, and ability to provide service as required.

1. Kyber Columbaria - Austin 64 peaked roof units, 25 year warranty and lifetime warranty on granite, completed by October 31st, 2020, 12" x 12" x 16" niche, fronts a minimum of 0.75" polished granite, roof and base are 6" thick granite, 5 extra shutters per unit supplied, 3 fastening tools, aluminum niches, parts and service response of less than 24 hours, colour is as specified in the RFP, and will supply a engineered foundation drawing package to be built by Public Works before unit delivery.
2. Sunset Memorial & Stone - Grand Chinook 64 niche units, 10 year warranty and lifetime on granite, completed by October 31st, 2020, 12" x 12" x 16" niche, nylene niches, 5 extra shutters per unit supplied, 2 fastening tools, colour is as specified in the RFP, will supply a engineered foundation drawing package to be built by Public Works before unit delivery, and Sunset previously supplied and installed our existing Columbarium unit.

Administration determined the best value based off cemetery requirements, warranty, ability to deliver a quality product, and overall niche design is Kyber Columbaria. Administration proceeded with the award of the columbarium expansion project to Kyber Columbaria for \$59,950.00 plus GST once articles of agreement and a purchase order are executed. This item is under budget by \$20,050. The remaining budget will be used to build the foundations for the two units.

Memo



To: Redcliff Town Council

From: Public Works

Date: August 17, 2020

Re: Garbage Truck Award

Policy 38 – Purchasing Policy States:

The Municipal Manager is authorized to sign purchase orders for any item where such payment has been approved by Council through resolution, Bylaw, or annual budget. When an item exceeds \$75,000 the Municipal Manager will report such expenditures to Council.

The 2020 budget contained \$400,000 to purchase one (1) new tandem axle garbage truck with a collection system that can collect 95-gallon, 1.5-yard, and 3.0-yard garbage bins with funding provided by the Garbage Equipment Reserve.

A generalized summary of the specifications for this equipment is:

New tandem axle chassis with at least a GVWR of 56,000 lbs to include:

- Diesel engine providing 370 hp and 1250 ft/lb of torque,
- A 35-yard hopper capacity,
- A collection arm that will work with plastic 95-gallon, metal 1.5-yard, and metal 3.0-yard bins,
- Driver's side collection arm lift with minimum 48" reach that includes a floating head and low-profile grabbers for carts,
- Triple zone mounted camera system.

Administration issued a public tender that closed on July 29th, 2020. Only two (2) bids were received and both were considered to meet the specifications at a suitable overall price and reasonable delivery schedule. The two bids were submitted by Superior Truck, with only New West (Freightliner) providing two chassis options.

The two (2) garbage trucks with approved collection systems that were submitted and built as specified are as follows:

1. Freightliner 2021 M2-106 chassis, 244" wheelbase, 350hp and 1150 ft/lb of torque, Cummins L9 engine, Allison transmission, Tuff trac suspension, extended warranties to 5 year/241,000 km on the engine, aftertreatment, chassis, axles, and

- transmission, with delivery within 310 days, for a purchase price of **\$364,003.50 including 5 year/241,500km Extended Warranty and GST.**
2. Freightliner 2021 108-SD chassis, 244" wheelbase, 370hp and 1250 ft/lb of torque, Cummins L9 engine, Allison transmission, Tuff trac suspension, extended warranties to 5 year/241,000 km on the engine, aftertreatment, chassis, axles, and transmission, with delivery within 310 days, for a purchase price of **\$368,325.30 including 5 year/241,500km Extended Warranty and GST.**

Administration has evaluated the two compliant bids through reference checks, chassis inspections including sight lines, turning radius, and overall truck size, compliance to the RFP, ability to complete the project within the delivery deadline, ability to honour warranty, and ability to provide service as required.

Administration determined the best value based off the garbage truck tender was the Freightliner M2-106 chassis with a Labrie Sprinter collection system. The M2 chassis is a smaller truck compared to the 108SD chassis. The sightlines and more forward sloping hood of the M2-106 will make garbage collection more efficient and safer when it is compared to the larger, squarer hood of the 108SD chassis. Administration will proceed with the award of the garbage truck to Superior Truck for \$364,003.50 including GST and extended warranty.

This item is under budget by \$53,330.00.

Memo



To: Redcliff Town Council

From: Planning & Engineering

Date: August 17, 2020

Re: Westside Redevelopment Plan Survey and Options

The Town undertook a online survey of the public for the Westside Redevelopment Plan asking for input on how the area should redevelop. 58 responses were received. The results of the survey are attached.

The Town has prepared several options based on the input from the survey and will be circulating these to the public. The ideas contained in these options are to encourage discussion of how zoning, the road network, and the road standards should be applied in this area.

4 options for zoning have been presented which include road network layout.

3 different road standards are proposed and a separate map has been provided showing the proposed road section for each option:

1. Urban road section typical of other developed areas in Redcliff with a paved roadway on the streets that is approximately 10.5 metres wide (one driving lane in each direction and one parking lane on each side) and 8.0 metres wide on the Avenues (one driving lane in each direction) with curb and gutter and sidewalk on each side of all roads.
2. Broadway Avenue as an urban road section with pavement width remaining as it currently is with sidewalks or trails on each side.
3. A rural road section that does not currently exist in Redcliff with a paved roadway 6.0 metres wide, with ditches at least 0.9 metres deep on each side and pedestrian trails or separate sidewalks on each side. It is noted that to make this rural section function:
 - a. All driveways crossing the ditches will be required to have concrete headwalls to protect the culvert under the driveway and to stop driveway growth.
 - b. Land dedication on each side of the road will be required to accommodate the ditches and pedestrian trails or separate sidewalks, If onstreet parking is desired additional land dedication will be required.
 - c. Side slopes of ditches will have to be flat enough to permit mowing and maintenance (which will be the responsibility of the adjacent property) and steep enough to not allow for parking.
 - d. No on street parking will be allowed.
 - e. Joint access driveways to the road may be required.

- f. Installation of culverts, driveways, headwalls, and landscaping of the ditches will be required of the area developer and cannot be deferred to the adjacent property owner.
- g. 23 metre minimum lot frontage will be required.
- h. Only one driveway access per driveway will be allowed.
- i. Street lighting requirements to be the same as an urban road.
- j. Caveats on the titles of adjacent properties restricting what can be placed in the ditches, approval of driveway widening, ditch maintenance will be required.

(Note, analysis shows that the costs to make a rural road section work in an urban setting are close to the same as installing a standard urban road.)

There is a development in Airdrie, Alberta that used a rural road section for urban development; however, it was only done for a couple of phases before reverting to standard urban road sections for the rest of the development. Typically abandonment of development concepts occur for one of three reasons:

- 1. Costs to operate and manage the infrastructure are too high and the municipality does not allow continuation of the concept.
- 2. Costs for the developer to build, manage, and turn over the development to the municipality make the return on investment better for the standard urban road section.
- 3. There is not a sufficient market for the type of development and it takes too long to sell the lots which reduces the profits and the developer decides not to continue.

Summary of Westside Redevelopment Survey 2020

These are the summarized results of the Westside Redevelopment Plan Questionnaire conducted by the Town of Redcliff.

58 Responses

Demographics:

Almost all respondents lived within the Town of Redcliff, approximately 70% have lived in Redcliff for over 10 years. Approximately 60% of respondents were age 22 – 44 years, and half lived in the Westside included in the planned area.

Majority Response:

Most responses to this survey wanted the Westside to maintain its quiet rural feel, with no commercial developments. Respondents were open to the idea of more green space or playgrounds in the area. They would also like paved roads and sidewalks within the residential areas.

Respondents were asked what type of lots they would prefer should the area be rezoned. Out of all of the responses, 70% wanted large lots in the area and 60% wanted single family or regular housing lots. (Respondents were able to select more than one option).

Wants:

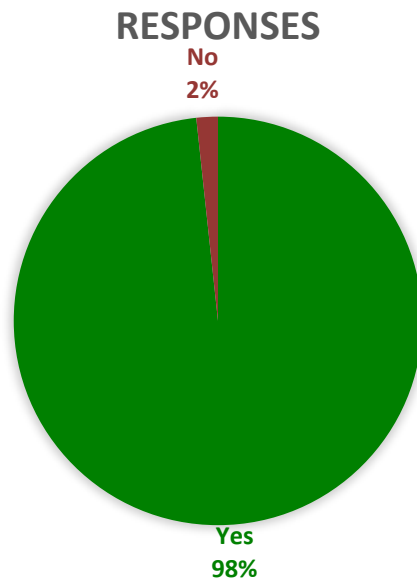
- ♦ Paved roads, sidewalks, streetlights
- ♦ Redevelopment of older greenhouses
- ♦ Maintain quiet residential areas
- ♦ More playgrounds, or children safe infrastructure

Do not Wants:

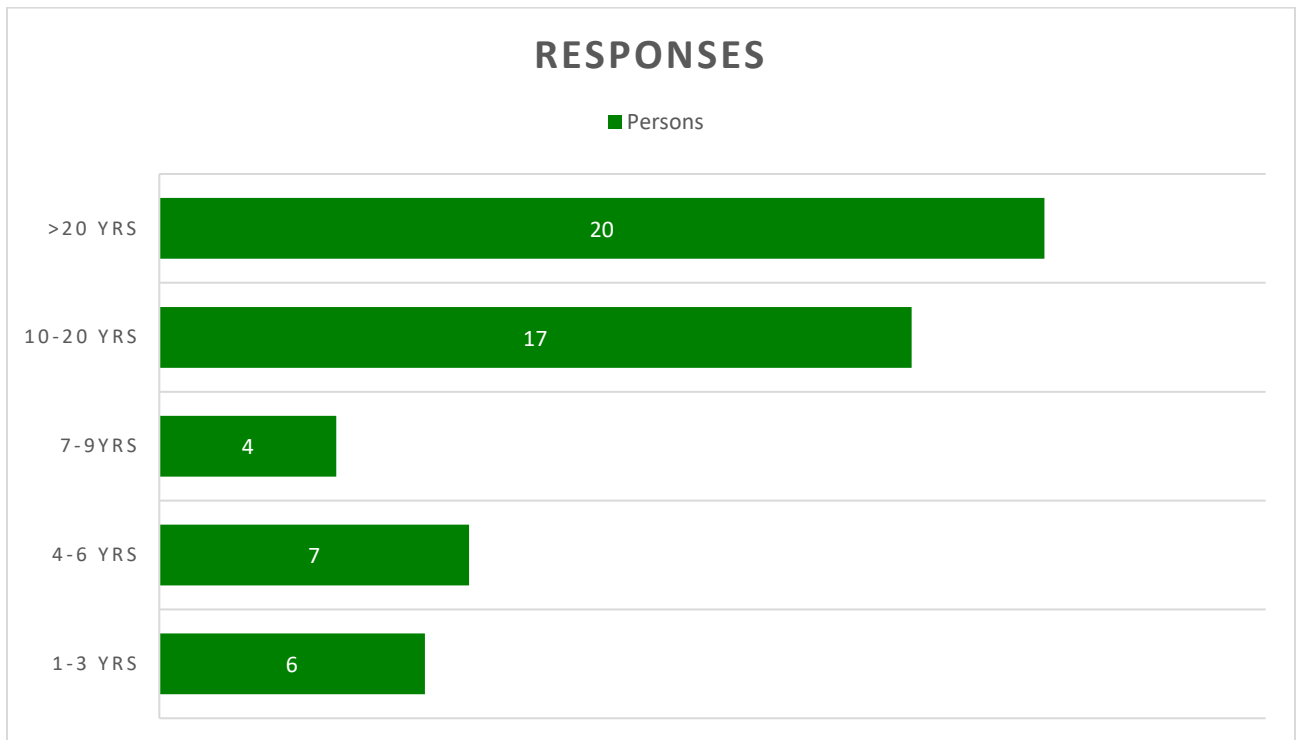
- ♦ No commercial infrastructure
- ♦ No light industrial development

Responses from Survey

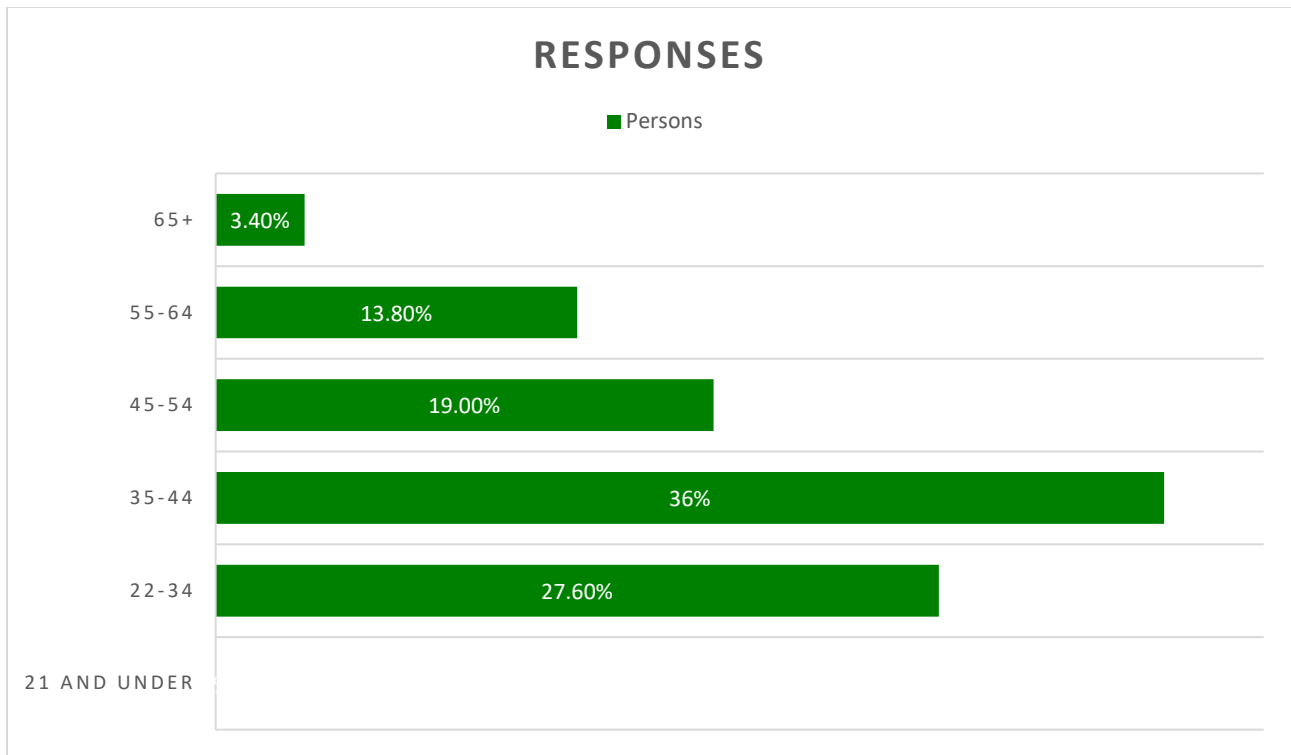
Q1: Do you live in Redcliff?



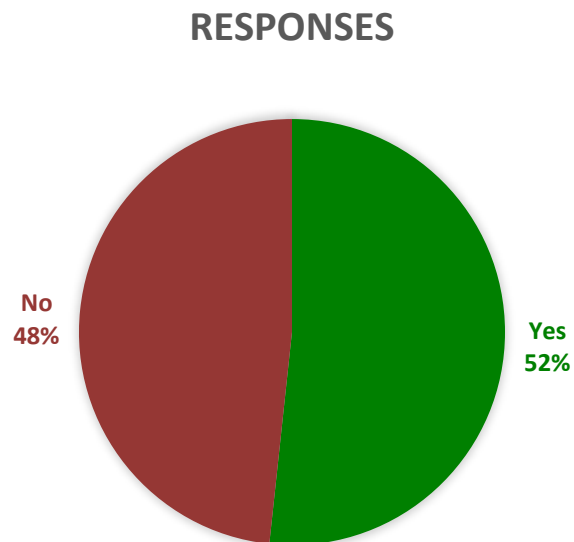
Q2: If so, how long have you lived here?



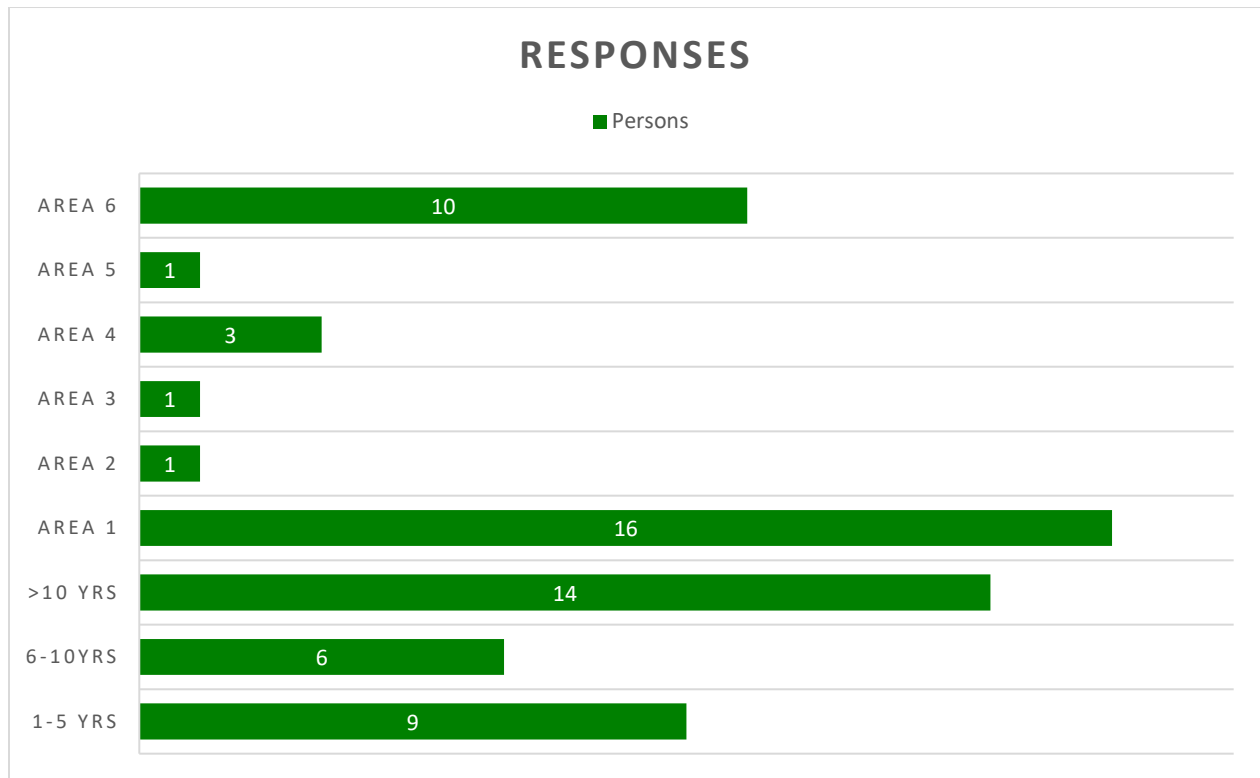
Q3: What is your age?



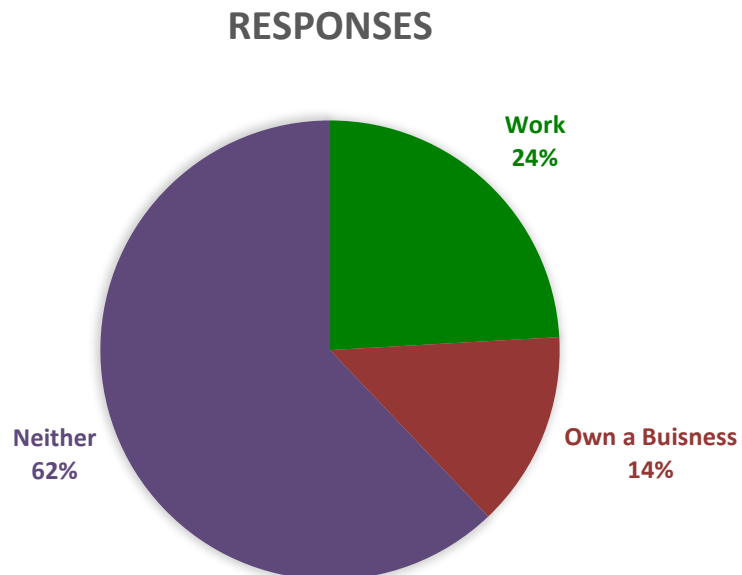
Q4: Do you live in the plan area?



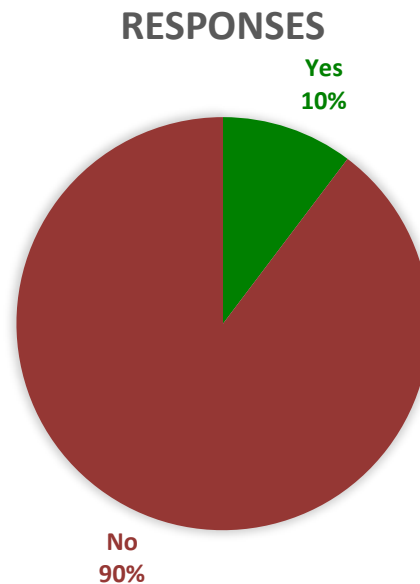
Q5: If so, which area and how long have you lived there?



Q6: Do you own a business or work in Redcliff?



Q7: Do you work in the plan area?



Q8: Why do you like the plan area? For example, you like the rural feel, you like greenhouses as neighbours, you like how quiet it is, etc.

- In area 1 it is very quiet and not much traffic which make it safe for young families and our grandchildren.
- Small greenhouses are dead. Make room for R1 and parks only in area 6. There is enough noise and traffic from Jesmond.
- We love everything about this area. How quiet it is, minimal traffic, the greenhouses.
- Love the greenhouses.
- Love the rural feel, yet still close to all the town amenities. Laid back/quiet area. We own a greenhouse, so being close to work it great.
- History - local agriculture - employment - handy - private - homey atmosphere
- The green houses bring a lot of business to the town
- Nice to have business within the community
- Rural and greenhouse nice and quiet.
- Low traffic, friendly.
- Quiet and calm
- I love my location nice and quiet!
- Greenhouses
- I enjoy the access to fresh vegetables. But some of greenhouses are generally messy and unsightly. Comes with the territory of operating a greenhouse I suppose.
- rural feel, quiet, greenhouses
- It is a quiet neighborhood with lots of great people here. Like the greenhouses and being close to the farms in the area, so like the rural feel.
- I do not like it. I think it is trashy
- Availability of greenhouse products

- It is quiet, it's near the greenhouses, there's a quick way to leave town from 8th Street, people in this area seem to like more natural yards
- Small town we know the neighbors
- Greenhouses, quiet, few houses/rural type
- like the greenhouses, dislike the industrial look (wish they were tidier)
- When I lived in the area, I loved how quiet it was and the lack of traffic.
- I like how quiet it is
- Quiet, greenhouses are close, close to highway, great neighbours, feels safe.
- Like the greenhouses
- Laid back, less density, greenhouses are important
- Area 1, rural feel, quiet, greenhouses are in walking distance to buy produce
- I like the rural feel.
- Quiet, close to greenhouse
- We enjoy the quiet
- Quiet. Rural feel
- Greenhouse as neighbors and quiet
- Quiet, big lots
- Quiet no neighbours
- greenhouses and coulee views
- Close to greenhouses
- Residential
- Rural feel. Quiet
- I love the greenhouses and that they provide the community with fresh produce.
- Our family likes that we are our own little community in the town. We know most of our fellow residents and we all look out for one another. We have very little traffic and no thoroughfares, so safe for the kids to play around.
- rural feel, greenhouses make great neighbors (quiet), roads are atrocious and need to be fixed
- Not much really. Quiet is nice I suppose.
- I like the small-town feel. And that all the greenhouses are close together.
- How quiet it is and the proximity to the greenhouses
- Rural feel is nice but do not like greenhouses
- I like having options with greenhouses to get fresh vegetables which is unique to Redcliff and what the town is known for locally. It is a quiet town and that is a large part of its appeal.
- Closeness to the greenhouses for fresh produce,
- quiet, large open spaces
- Like rural feel

Q8: What improvements could be made to make the plan area better? For example, add more sidewalks, pave gravel roads, add more street lighting or add mixed-use developments (i.e. different kinds of residential development mixed or greenhouses and residential mixed together).

- More streetlights, roads repaired, and green house heavy truck traffic routed around to 8 ST.
- Allow direct access to Jesmond via 4th ST SW from Broadway to 5th Ave. Improving access to Jesmond from 2 and 3rd ST SW makes no sense since the ball diamonds prevent direct access to Broadway. Small green houses are dead. Make room for R1 and parks only in area 6.
- There are a few places that could use sidewalks; however, we have learned which streets do not have them and plan our family activities accordingly.
- More sidewalks. And I love the idea of greenhouses and residential mixed together!
- The roads here are TERRIBLE!!!! Sidewalks and streetlights, I could take them or leave them, but the roads need serious work. A few times a year the grader comes and goes over the roads and all that does is bring up all kinds of big rocks making it nearly impossible for my kids to bike ride or for me to push my stroller for my younger kids to ride in. Last year a car even got stuck on the heave that was in the middle of the road. We pay taxes in this area of town too; our roads deserve some real attention.
- Clean it up - spring community garden or a small orchard for seasonal products NOT grown in the greenhouses - we are a greenhouse capital.
- The roads need work for sure
- Finish roads with sidewalks and streetlights.
- I like it just the way it is. If anything is done property taxes would increase substantially!!!
- Leave it alone.
- paved roads and less green house garbage seen all over.
- Side walks and more streetlights along the train tracks and modular homes.
- Nothing
- I would love a storm drain for the water to drain since were paying for one we do not have. Paved road and sidewalk.
- All the above, better off leash area, more trails, parks etc. I do not think that new development mixed amongst the greenhouses would attract new homeowners to Redcliff. The backdrop of a greenhouse while in my yard would be a deterrent. Not sure if relocation of greenhouses is an option? It currently feels like an industrial park amongst the greenhouses already. Why not relocate north of the highway to the actual industrial park?
- get rid of the drug house across the alley from us...
- Some of the street have no sidewalks or paved roads. Would be nice to have all the roads paved.
- It would be nice to see more sidewalks and bike lanes around town and for parking on the streets to be limited because people park on both sides of the street and turn streets into one-way traffic

- Integration of trail system
- 4th St NW seriously needs streetlights. It is so dark on this street. The ones currently in does not work properly half the time. The street itself could use a good lift of asphalt. Affordable Paving is doing a great job on the streets currently, btw.
- Sidewalks. Pavement
- Leave as is
- mixed use, res and greenhouses, some commercial (e.g. store fronts)
- Pave the roads.
- More paved roads
- Fix the roads and sidewalks that are here that have not been maintained. There is so many issues with the roads, and there has been hardly anything done. There must be lamp posts on 1st street NE! Do not add multi family buildings it would take away from the area.
- More streetlights, a park closer
- Paved roads and upkeep of paved roads (but not sidewalks or street lighting) Relaxed restrictions on developments to allow for different kinds of residential and other buildings that do not necessarily conform 100% to the land use bylaws. This will allow for these areas to maintain the charming eclectic feel that they currently have and allow those who appreciate the nature of the area and want to continue to develop it in a unique way to pursue creative and area-enriching projects.
- Area 1, maintain sidewalks and roads, areas on the streets have huge dips
- More street lights
- New and more streetlights on 3rd St NW. Playground on 3rd St NW. Each house should be offered a one-way valve to sewers/drain from house to street.
- Maybe an initiative to demolish the empty greenhouses and reclaim the lot to grass. Divide it into extra large parcels and let them be sold as single-family lots
- Fix the roads
- Park across from 3rd St NW by the glass factory. It is a truck route and we need children at play signs and people to slow down. More street lighting
- Streetlights, park
- Paved roads
- Maybe another off leash trail or expand the off-leash park to accompany bigger dogs add a sun shelter and water
- Paved streets and the ability to build big shops
- More businesses
- Mixed residential
- Mixed
- Roadways could be updated and paved.
- I really like our area the way it is, but 1st St NE might want to be paved.
- roads
- Sidewalks, paved roads, more bylaw enforcement. Unkempt yards and unkempt greenhouse properties. The old abandoned Redcliff greenhouse buildings are an eyesore and breeding ground for rodents.

- I walk my dog over there and it is very dark in the evenings and people do not go the speed limit. I have almost been hit numerous times.
- A larger playground near the glass factory where they just finished construction
- Remove greenhouses, establish rural residential, have better and regularly maintained gravel roads, with typical town street lighting
- Perhaps paving some gravel areas, sidewalks and revamping greenhouses. Redcliff has a hometown feel and I like that it is separate from the city. It is different then everywhere else because of our greenhouses and that was one of the reasons I moved here. I like that it is quiet and offers fresh produce to its citizens with multiple greenhouse locations.
- Street lighting on 3rd n w needs upgrading...lights are on the side of the street with no sidewalk and are too far apart...don't feel safe walking at night due to poor lighting Still need to have the second lift of pavement on 3rd.. The grassed areas need to be better maintained Glass factory yard could be better maintained....tall grass cut...fire hazard More police presence to keep speeding down on 3rd Increase in sanding the intersections in the winter Upgrade the drainage system and roads to get rid of the water filled ditches
- Some properties can be cleaned up
- Pave roads

Q9: What should stay the same?

- Everything
- Signal family dwellings
- We would like the area to stay as close to how it is now as possible.
- Keep the small greenhouse town feeling!
- Rural vibe
- The existing functional green houses - the trees - the fence line - the view of the ravine
- I like it how it
- The functional greenhouses are fine
- Paved road would be nice; however, the cost is not worth it at all.
- Access to veggies, growers & Farmers Market.
- Leave the greenhouses, main street North is paved has sidewalks. Just improve the ones that are not
- Low density housing
- Relaxed bylaws
- Leave as is
- Do not develop the open lot by 1st NE it has so much wildlife in that area.
- Low traffic
- Eclectic feel, mixed use. no sidewalk or improved street lighting.
- We love area 1 the way it is (except the lack of maintenance to the roads and sidewalks)
- Street layout
- Everything besides the roads.
- Easy and quiet over here
- Quiet
- Large lots,

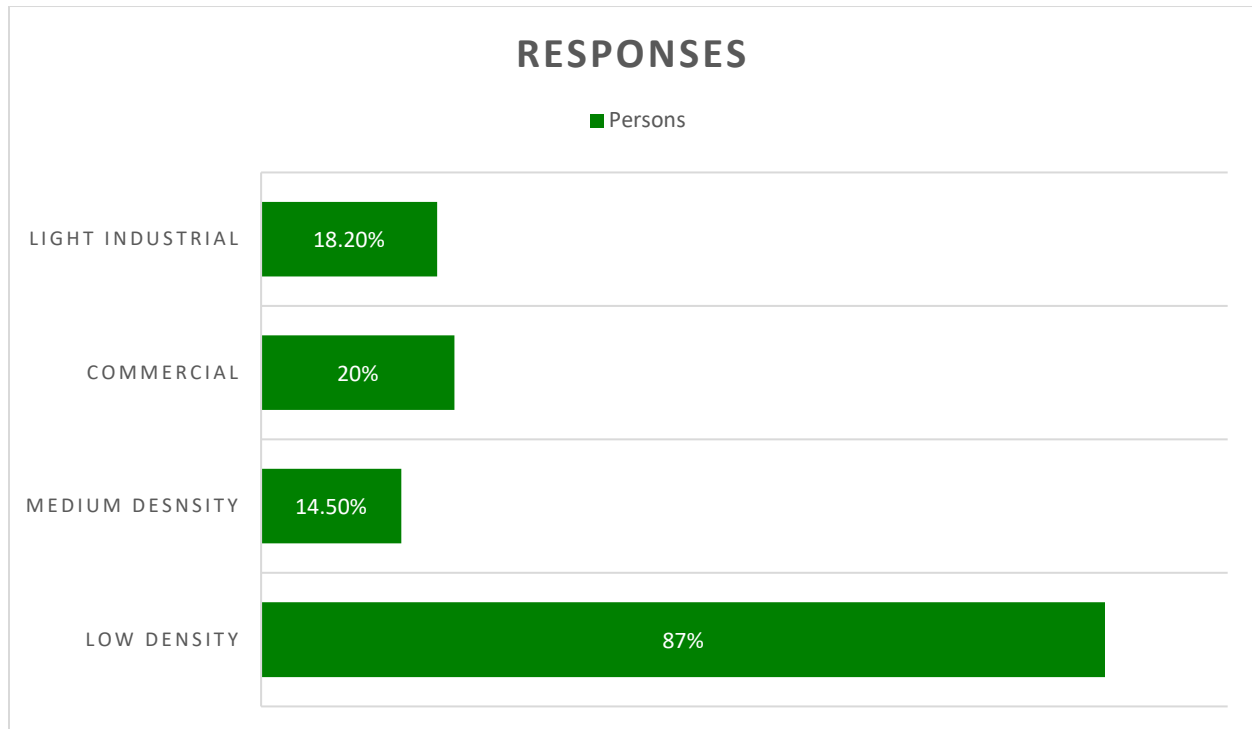
- Maybe clean it up. Make it more appealing to the eye
- The rural feeling
- Nothing
- Keep rural feel
- Keep it natural and safe for residents.
- I like what we got. :)
- No curb and gutter,
- Mixed use area
- The greenhouses all together in the same area.
- Almost everything should stay as it is
- Gravel roads but better maintained with actual ditches for rainstorms
- Keeping the greenhouses.
- parks and green spaces
- No mobile trailer homes in area

Q10: What should be different?

- More stuff for kids like water park
- Paved roads
- Area 6 traffic has increased by many folds due to Jesmond. Most use main St then 5th avenue, but many enter via graveled 400 block of 2nd and 3rd St SW. This causes a lot of dust. Improving Access to Jesmond via 4th ST SW from Broadway to 5th Ave will reduce dust. It will also provide direct access to Jesmond from Broadway. Improving access to 2 and 3rd ST SW makes no sense since the ball diamonds prevent straight access to Broadway.
- Nothing.
- More resident friendly (sidewalks, paved roads, easily accessible)
- FIX THE ROADS. Maybe an additional playground or make the one in the NW a little bigger.
- Remove the abandon green houses - clean up the stacks of rotten peat moss - fix the roads - plant more trees
- Like I say the roads
- Redevelop the old greenhouse area to low/medium density residential area
- the smell from hubbers can get bad, not a good place for houses.
- Something other then dirt across the street from the houses on 3rd street NW beside the glass plant
- I am always a fan of trees! Obviously not over greenhouses, but in residential areas.
- Storm drain, paved road, and sidewalks
- Upgraded campground/ball diamonds. Unsightly greenhouses given stricter conditions to maintain properties.
- As above
- More trees

- It would be wonderful if a trail were made to circle-ish the town. A community perennial food garden with fruit trees and such would be fantastic, and it would fit right in with the greenhouses and local food.
- Better roads and lights
- Upgrade/pave streets if anything done
- Cleaner, more people
- Better maintenance of the parks, they are so covered in animal droppings. Stricter by law enforcement on weed control. Better maintenance of the area.
- More playgrounds
- Paved roads that are kept up.
- Area 1- 1 street NE should be paved and Have streetlights put in
- More streetlights and parks
- Bigger push from town to conserve water for lawns. Undeveloped land should be maintained. Railroad moved from town limits
- The ability to subdivide a current greenhouse lot and then make it residential should be easier
- The roads all need to be redone
- Street light Speed signs Park
- Park, paved streets
- run down areas. Need to be cleaned up
- Less residential (feels disconnected from the rest of Redcliff)
- More housing
- Clean up the roads.
- Child friendly access from our areas to the main part of town...cross walks and a sidewalk or walkway path along the trucking routes. Perhaps a 4 way stop at South Railway and 3rd St, at the very least a crosswalk with signs please.
- Fix the roads
- Cleaner, paved roads and streetlights and greenspaces
- The fact that it does not always feel safe over there walking alone in the evenings. It's kind of sketchy and dumpy looking
- Maybe better snow removal in the winter although I know it is difficult due to people parking on the street and you would get no end of complaints if you blocked cars in
- Get rid of greenhouses
- Maintenance to greenhouses where necessary.
- All that I listed before
- Develop properties that are no longer being occupied by greenhouses

Q11: When vacant land is developed, or greenhouses redeveloped, should it be developed as:



Q12: Do you have any suggestions for other types of uses in the plan area?

- Convenience store, retail, pub
- No.
- A nice park
- Expand the campground - it is always full - picnic area with a sitting park.
- Green space an affordable rev park
- A high school
- No
- Larger off leash. More bike/hike trails from 670 collective! Developed greenspaces.
- Leave the area as is, do not want big townhouse development's and such.
- More recreational areas
- The number of families and children seems to have increased in the area. It would be great if a nice park with maybe a splashpad could be installed on this side of town. A community living area consisting of - tiny houses, a building that can be used by the tiny house residents for get togethers, and a couple spare spaces that can be rented when company comes (basically a tiny house or a trailer for a guest house to be used by anyone in the tiny houses upon reservation. Or how about a senior facility that works like the "dementia village" is Hogeweyk outside of Amsterdam. More and more, dementia and Alzheimer's are a concern. This would be a great addition to this area.
- Parks or greenspace or rec areas

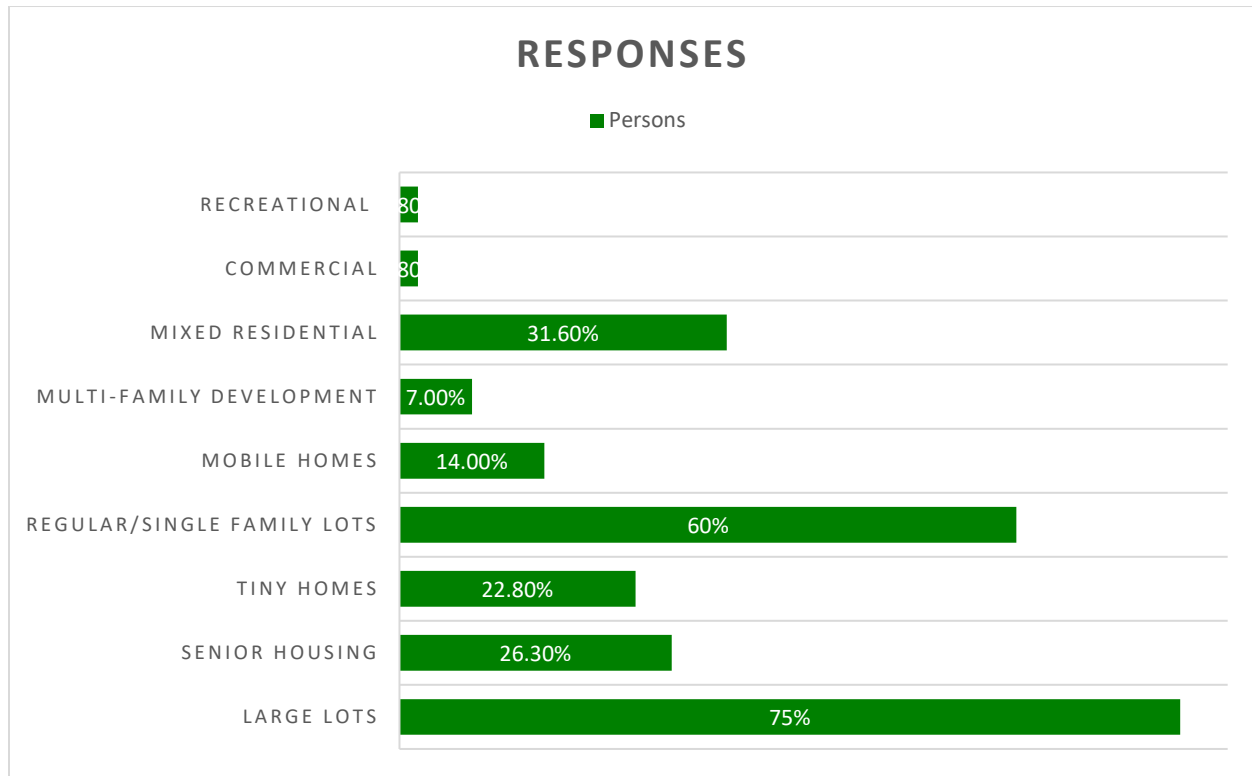
- Recreational
- Commercial retail.
- Park space.
- Have more for kids in this area. There is one tiny park in the whole area. There is so many children and nothing for them to do in this area. A water park in this area, or a nice larger playground. Potential care home?
- Park
- Estate Lots for some of the areas where old greenhouses are removed.
- How about a water park on this side of town for the kids?
- Playground and parks
- Better road maintenance, painted lines on roads. Bigger push from town hall to keep greenhouses maintained and upkept on the outside
- Big house lots
- Only houses
- No
- Infrastructure for economy. Maybe a nice park
- Family recreational areas that can be used year-round. Indoor skate park, roller-dome, climbing wall.
- Community gardens, greenspace area (parks) for neighborhood.
- Greenhouses and houses
- Maybe a park or some sort for people to enjoy.
- Only a large play area
- Rural residential
- More green space to enjoy. If redeveloped has to include more residential, and Less greenhouses then including paths and parks adds value to our areas.
- Senior housing units

Q13: Are there any uses which you think are not suitable?

- Industrial.
- Liquor store, cannabis,
- No Trailers, mobile homes, Medium density, commercial or light industrial in area 6.
- Anything that would bring a lot of traffic to our area.
- No large developments
- Please no more commercial development, besides greenhouses. I like the mix of agriculture and homes.
- NO BOX STORES!!! NO GARBAGE FAST FOOD RESTAURANTS!!!
- Not really
- Areas are too small for anything commercial.
- Medium and low-density housing
- No
- We need more areas for children to play in.
- High rise buildings, commercial development
- No industrial or commercial other than the greenhouses and their related ventures.

- No businesses
- More houses
- Heavy industrial, high traffic industrial
- High or medium density housing, the reason I lived there was the lack of traffic and people.
- Commercial
- No weed or liquor stores. Anything that brings high traffic into the area. The roads are poorly maintained, and there is a lot of young children.
- More industrial
- As an advocate of diversity, I would be hypocritical to be too specific, and so I am open to almost any kind of development in this area. The only caveat being, that light industrial applications must be considered thoughtfully, to insure they are not too intrusive.
- Industrial or commercial
- N/A
- Light industrial and commercial use of the areas near me would run havoc on the road
- No townhouses or duplexes
- No low income housing
- More shopping is not needed
- No duplexes
- Residential
- Industrial / greenhouses
- Apartments townhouses. None of it. No low income housing.
- Commercial areas, they can be on the other side of the highway. Keep our community clean, simple and family oriented.
- Big businesses and high rises. Anything that makes too much noise.
- N/A
- Greenhouses
- Commercial or industrial uses
- Light industrial.... I do not want to live in a light industrial area...factory across the street is bad enough
- Tiny houses

Q14: There are lots of different forms for residential developments today. What would you like to see in each area?



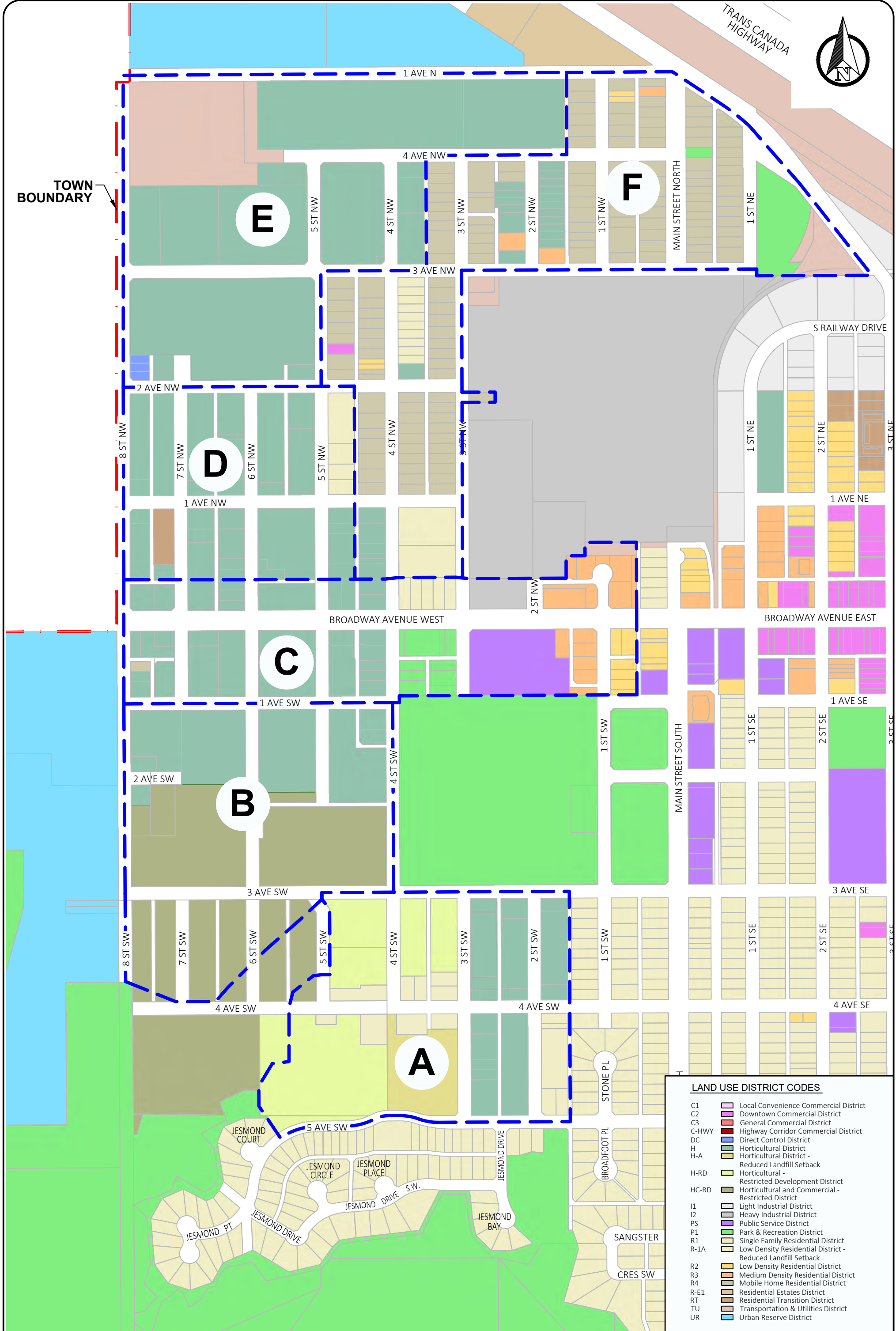
Q15: What municipal services would you like to see in the area? For example, sidewalks, trails, paved roads, streetlights, parks, open spaces, playgrounds, etc.

- Playgrounds
- Park, waterpark, pavers roads sidewalks and lighting, dog park
- Allow direct access to Jesmond via 4th ST SW from Broadway to 5th Ave. Improving access to Jesmond from 2 and 3rd ST SW makes no sense since the ball diamonds prevent straight access to Broadway.
- Parks, open spaces.
- PAVED ROADS. Larger playground in the NW. Parks with trails would be a bonus, but I do not really see where that would go.
- trails - parks - playgrounds - camping - everyone likes to come here to get out of the city.
- Parks playgrounds
- All the above. All the roads in town should be upgraded and paved.
- None
- Streetlights would be nice, again though at what cost.
- Sidewalks and streetlights. It is so dark sometimes more parks
- All the above.
- All the above
- Trails to go with the awesome trails we already have

- Paved trails, streetlights, parks, playgrounds.
- Fenced dog park, playground
- Paved streets, sidewalks, streetlights, playgrounds.
- Parks, open spaces, playgrounds
- Trails, led lighting playgrounds parks
- Pretty much everything listed here has already been included in my other answers.
- Parks/playgrounds/open spaces
- Parks, playgrounds, school
- Playgrounds and street lighting.
- Park, playground
- Paved roads, open spaces
- Area 1- paved roads, streetlight, water park, open space
- Parks, playgrounds, trails
- Parks playground better streetlights
- More trails are a great way to promote tourism
- Paved roads no side walks
- Playground, sidewalks, speed signs
- Paved roads, open space
- Paved roads
- Open space dog trail
- Side walks and paved roads.
- Advertisements for Redcliff to draw in people who see the advertisements from the highway.
- Fully serviced
- Sidewalks paved roads parka open spaces trail system extensions
- Parks and playgrounds or recreational Center.
- Pathways with appropriate crosswalks for the kids who live in the area for recreation and for school, along the trucking routes on 3rd St, as well as by the campground.
- Paved roads, streetlights, parks3
- Sidewalks. Walking trails are a must and could connect to existing trails. More greenspaces should be mixed into the community.
- Sidewalks, streetlights, parks
- Trails, regularly maintained gravel roads
- Open natural green space, paths, playgrounds, treed areas
- More streetlights, sidewalks, paved roads, walking trails
- Paved roads and streetlights
- Trails, sidewalks, paved roads, streetlights

Q16: Do you have any additional comments or suggestions?

- Remove the fence and nails someone dumped where 4th ST SW meets 5th Avenue. Put up a stop sign.
- I like the idea of larger rural type lots, like Dunmore. As older greenhouses possibly come down and the land is redeveloped, I would rather see just a few larger lots in place of the greenhouse, rather than many small lots and skinny houses piled on top of each other.
- Decent homes for the greenhouse workers that are not cheap apartments and old dwellings.
- If things are done how much will property taxes increase?
- Be open with us the taxpayers on our increased taxes prior to improvements.
- Hope this is not going to make property taxes go up like the sidewalks that we got to pay for 10 years
- I would like to see the campground become so you cannot just see straight through it.
- Pave 1st N.E and 3rd Avenue
- Yes. It is a great area. Do not mess it up with a lot of multi family places and businesses.
- We need an indoor pool for year-round use.
- There need to be more family-oriented things in this area. Streetlights need to be added! It is terrible walking all around here because it is so dark.
- Thanks for doing this survey!
- N/A
- No low-income houses as it will affect the income of our house
- No low-income house as decreases value of our home
- Keep town atmosphere
- No
- If the home behind the playground on Main Street NORTH ever does not want to lease the extra land parcel, turn that into a community garden area.
- Phase out greenhouses
- Redcliff is a beautiful quiet place, the people who live here appreciate that about it, that is a large part of the appeal, and want it to stay a town setting. There are many benefits to having multiple greenhouses to purchase produce from and support Redcliff economically. I am not opposed to new housing in these areas as long as the two(greenhouses, residential plans)can be developed cohesively and it doesn't effect the options citizens have to get fresh vegetables locally, doesn't disrupt untouched native grasslands and can offer affordable housing.
- I look forward to seeing what improvements happen...have felt like we live in the forgotten corner for quite a while now
- large lots would be most desirable
- No trailer parks



LAND USE DISTRICT CODES

- | | |
|-------|---|
| C1 | Local Convenience Commercial District |
| C2 | Downtown Commercial District |
| C3 | General Commercial District |
| C-HWY | Highway Corridor Commercial District |
| DC | Direct Control District |
| H | Horticultural District |
| H-A | Horticultural District - Reduced Landfill Setback |
| H-RD | Horticultural - Restricted Development District |
| HC-RD | Horticultural and Commercial - Restricted District |
| I1 | Light Industrial District |
| I2 | Heavy Industrial District |
| PS | Public Service District |
| P1 | Park & Recreation District |
| R1 | Single Family Residential District |
| R-1A | Low Density Residential District - Reduced Landfill Setback |
| R2 | Low Density Residential District |
| R3 | Medium Density Residential District |
| R4 | Mobile Home Residential District |
| R-E1 | Residential Estates District |
| RT | Residential Transition District |
| TU | Transportation & Utilities District |
| UR | Urban Reserve District |

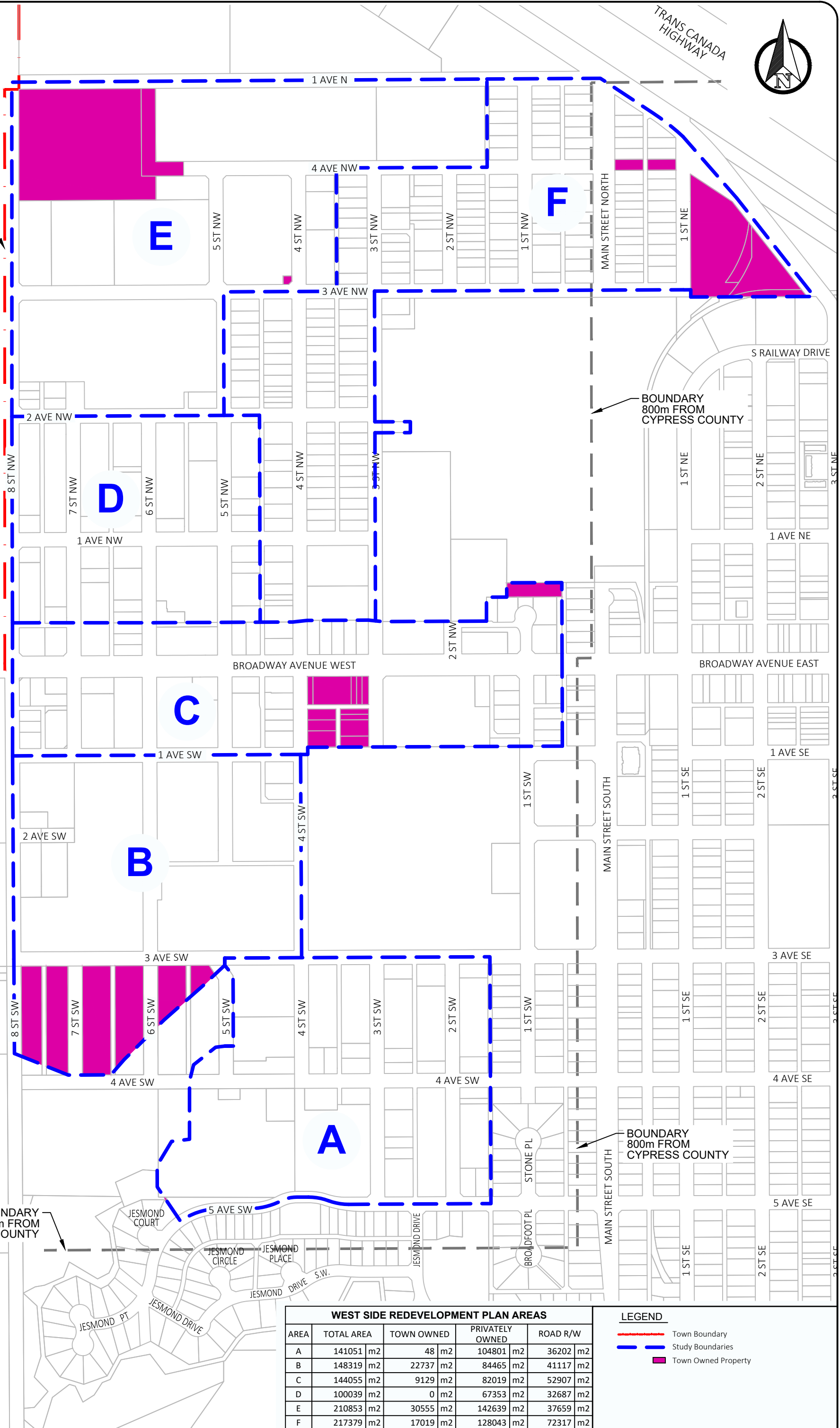


Town of Redcliff
Phone: (403) 548-3618
Fax: (403) 548-6623
Email: redcliff@redcliff.ca

NO.	DWN.	ISSUE	DATE
-	-	-	JAN 2020

SCALE = 1:5000

**WEST SIDE
REDEVELOPMENT PLAN**
Figure 1 - Existing Land Use



LEGEND

- Town Boundary
- Study Boundaries
- Town Owned Property



WEST SIDE REDEVELOPMENT PLAN

TOWN
BOUNDARY



TRAN.
CANADIAN PACIFIC RAILWAY



LAND USE DISTRICT CODES

PROPOSED	EXISTING	
C1		Local Convenience Commercial District
C2		Downtown Commercial District
C3		General Commercial District
C-HWY		Highway Corridor Commercial District
DC		Direct Control District
H		Horticultural District
H-RD		Horticultural - Restricted Development District
HC-RD		Horticultural and Commercial - Restricted District
I1		Light Industrial District
I2		Heavy Industrial District
PS		Public Service District
P1		Park & Recreation District
R1		Single Family Residential District
R2		Low Density Residential District
R3		Medium Density Residential District
R4		Mobile Home Residential District
R-E1		Residential Estates District
RT		Residential Transition District
TU		Transportation & Utilities District
UR		Urban Reserve District



Town of Redcliff
Phone: (403) 548-3618
Fax: (403) 548-6623
Email: redcliff@redcliff.ca

NO.	DWN.	ISSUE	DATE
-	-	-	AUG 2020

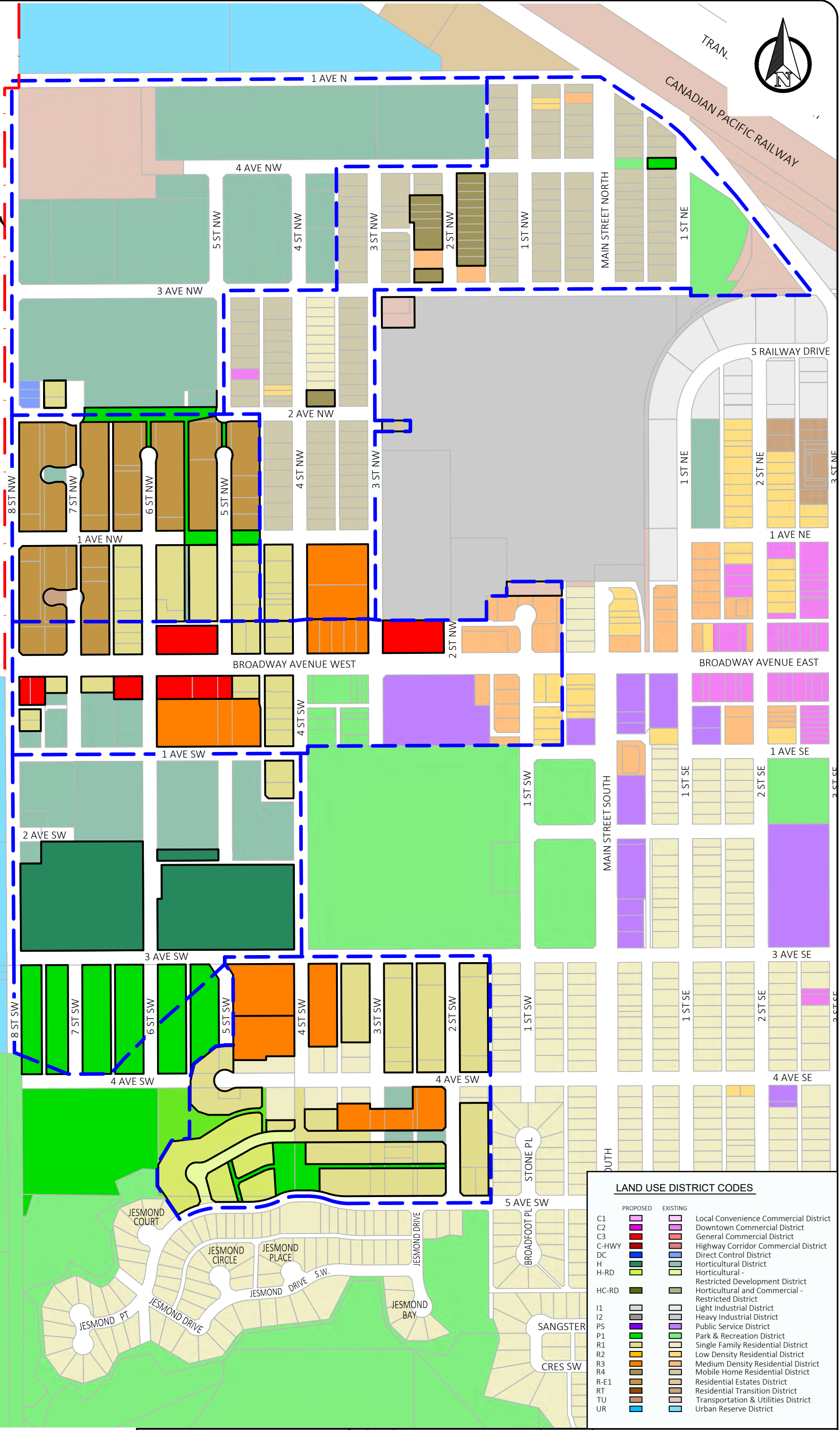
SCALE = 1:5000

**WEST SIDE
REDEVELOPMENT PLAN**
Proposed Land Use Option 1

TOWN
BOUNDARY



TRAN.
CANADIAN PACIFIC RAILWAY



LAND USE DISTRICT CODES		
PROPOSED	EXISTING	
C1		Local Convenience Commercial District
C2		Downtown Commercial District
C3		General Commercial District
C-HWY		Highway Corridor Commercial District
DC		Direct Control District
H		Horticultural District
H-RD		Horticultural - Restricted Development District
HC-RD		Horticultural and Commercial - Restricted District
I1		Light Industrial District
I2		Heavy Industrial District
PS		Public Service District
P1		Park & Recreation District
R1		Single Family Residential District
R2		Low Density Residential District
R3		Medium Density Residential District
R4		Mobile Home Residential District
R-E1		Residential Estates District
RT		Residential Transition District
TU		Transportation & Utilities District
UR		Urban Reserve District



Town of Redcliff
Phone: (403) 548-3618
Fax: (403) 548-6623
Email: redcliff@redcliff.ca

NO.	DWN.	ISSUE	DATE
-	-	-	AUG 2020

SCALE = 1:5000

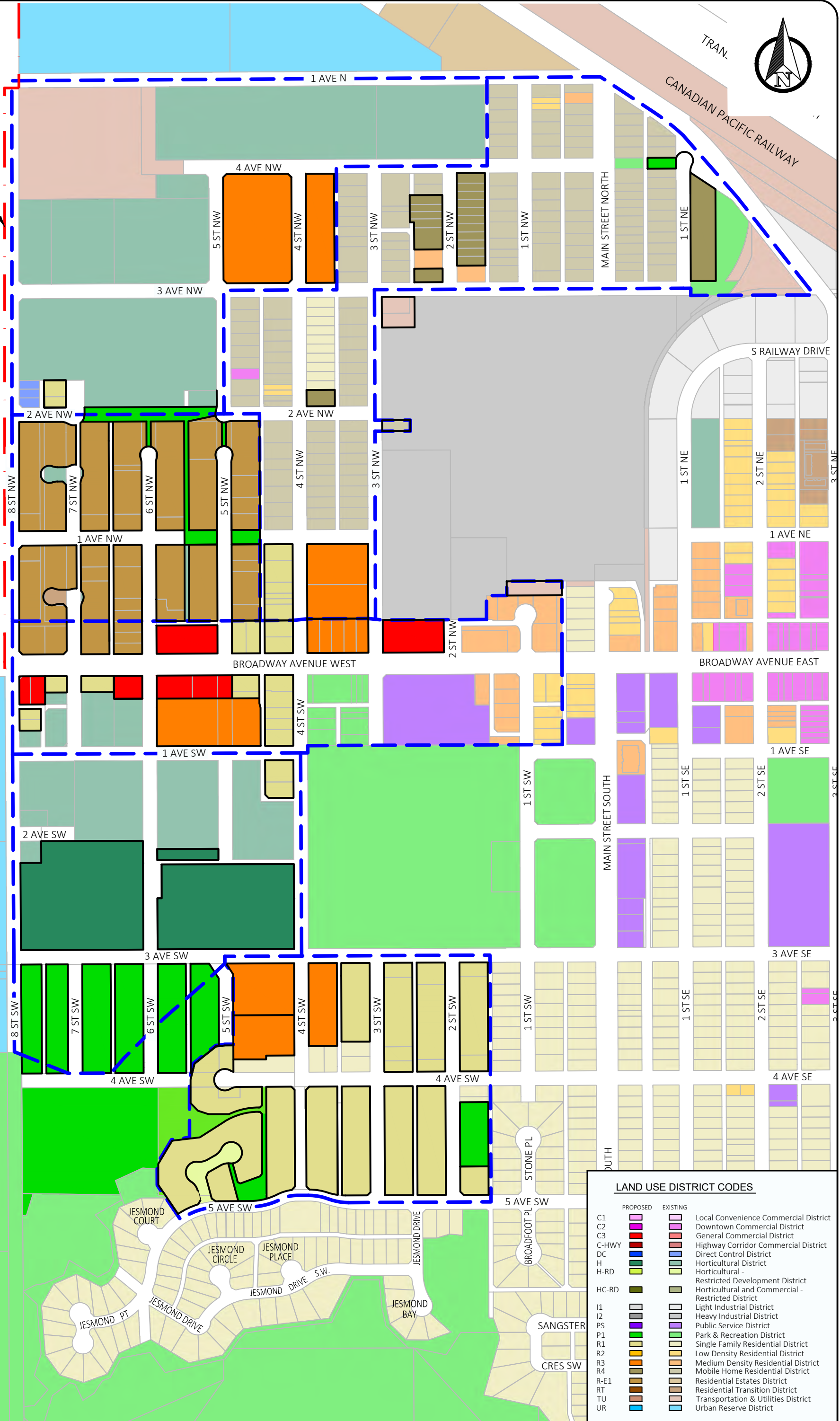
WEST SIDE REDEVELOPMENT PLAN

Proposed Land Use Option 2

TOWN
BOUNDARY



TRAN.
CANADIAN PACIFIC RAILWAY



LAND USE DISTRICT CODES		
PROPOSED	EXISTING	
C1		Local Convenience Commercial District
C2		Downtown Commercial District
C3		General Commercial District
C-HWY		Highway Corridor Commercial District
DC		Direct Control District
H		Horticultural District
H-RD		Horticultural - Restricted Development District
HC-RD		Horticultural and Commercial - Restricted District
I1		Light Industrial District
I2		Heavy Industrial District
PS		Public Service District
P1		Park & Recreation District
R1		Single Family Residential District
R2		Low Density Residential District
R3		Medium Density Residential District
R4		Mobile Home Residential District
R-E1		Residential Estates District
RT		Residential Transition District
TU		Transportation & Utilities District
UR		Urban Reserve District



Town of Redcliff
Phone: (403) 548-3618
Fax: (403) 548-6623
Email: redcliff@redcliff.ca

NO.	DWN.	ISSUE	DATE
-	-	-	AUG 2020

SCALE = 1:5000

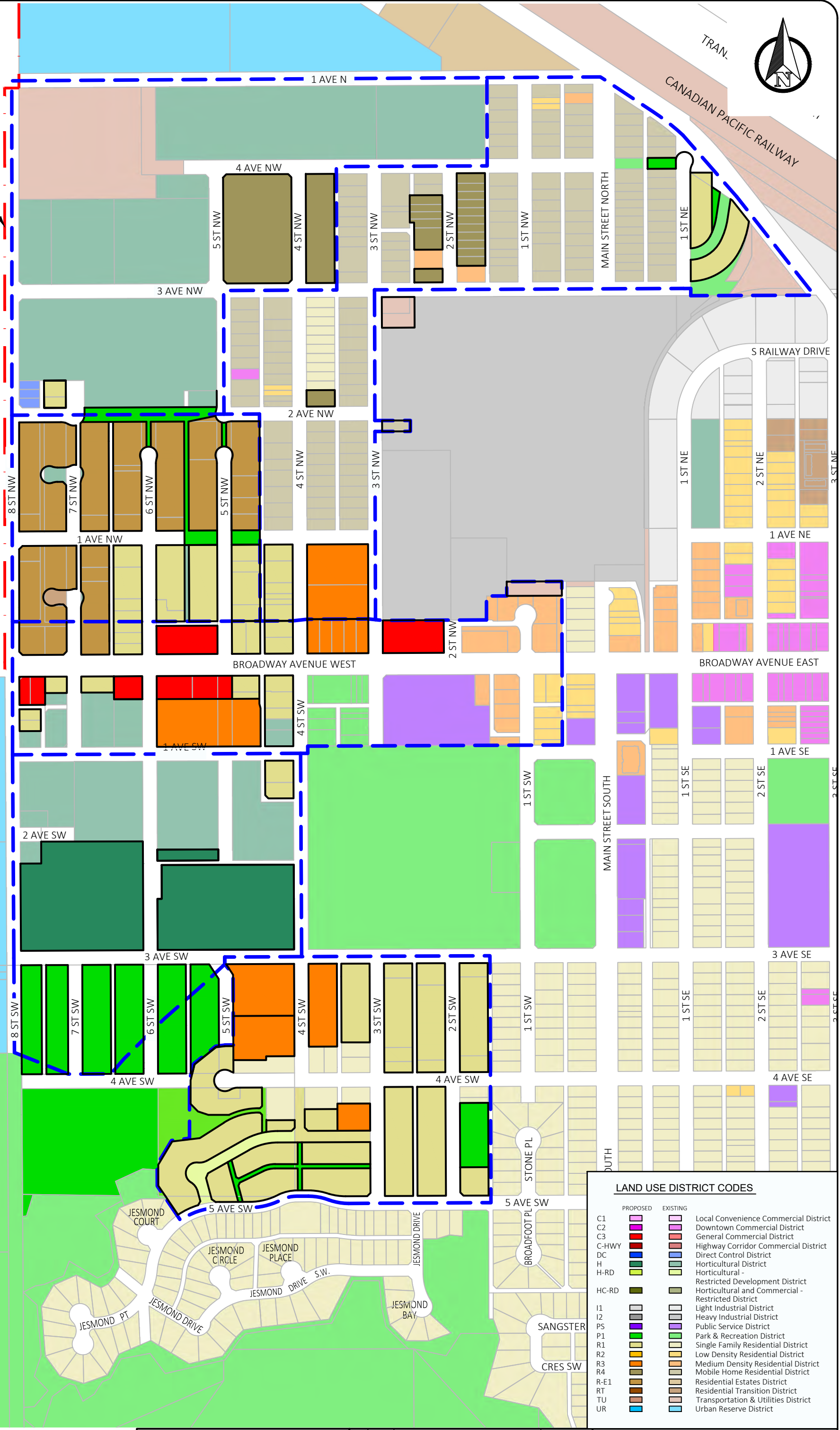
WEST SIDE REDEVELOPMENT PLAN

Proposed Land Use Option 3

TOWN
BOUNDARY



TRAN.
CANADIAN PACIFIC RAILWAY



LAND USE DISTRICT CODES		
PROPOSED	EXISTING	
C1		Local Convenience Commercial District
C2		Downtown Commercial District
C3		General Commercial District
C-HWY		Highway Corridor Commercial District
DC		Direct Control District
H		Horticultural District
H-RD		Horticultural - Restricted Development District
HC-RD		Horticultural and Commercial - Restricted District
I1		Light Industrial District
I2		Heavy Industrial District
PS		Public Service District
P1		Park & Recreation District
R1		Single Family Residential District
R2		Low Density Residential District
R3		Medium Density Residential District
R4		Mobile Home Residential District
R-E1		Residential Estates District
RT		Residential Transition District
TU		Transportation & Utilities District
UR		Urban Reserve District



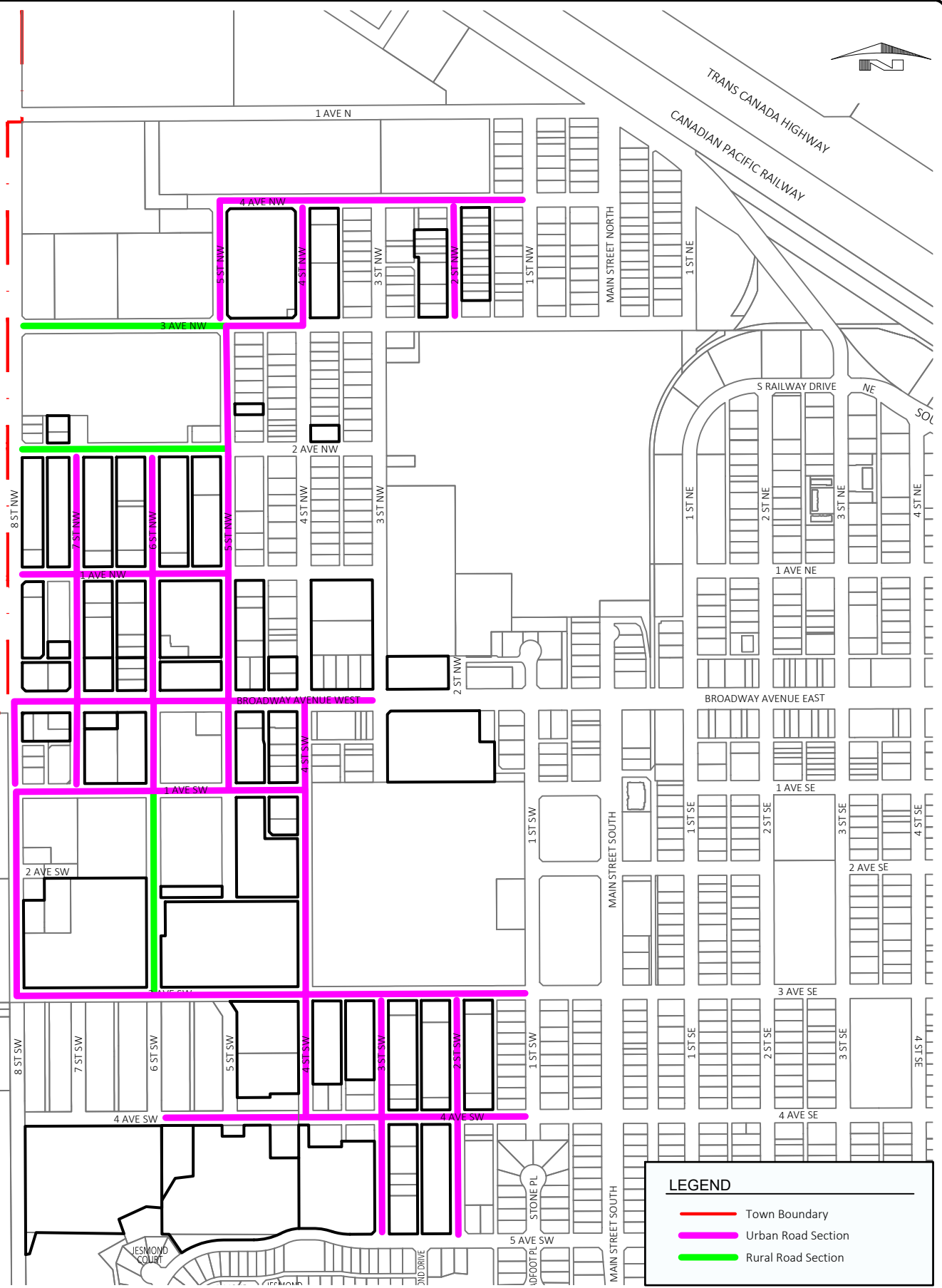
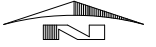
Phone: (403) 548-3618
Fax: (403) 548-6623
Email: redcliff@redcliff.ca

NO.	DWN.	ISSUE	DATE
-	-	-	AUG 2020

SCALE = 1:5000

WEST SIDE REDEVELOPMENT PLAN

Proposed Land Use Option 4



LEGEND

- Town Boundary
- Urban Road Section
- Rural Road Section

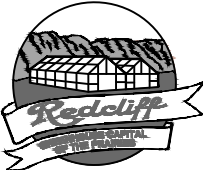
WEST SIDE REDEVELOPMENT PLAN

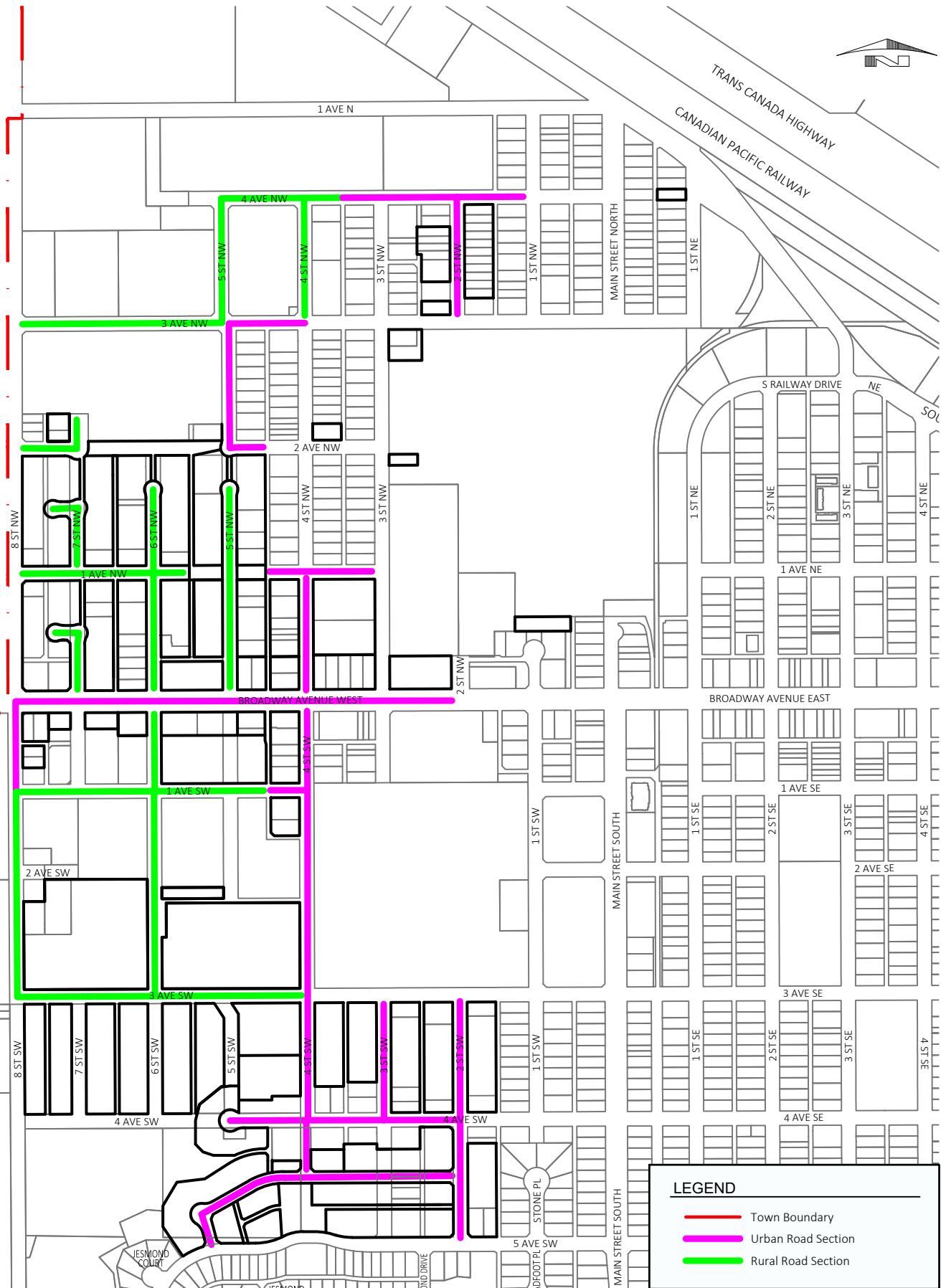
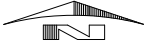
PROPOSED ROAD SECTIONS OPTION 1

TOWN OF REDCLIFF

Scale 1:7500

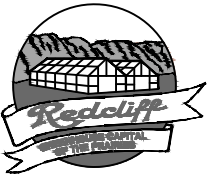
15 August 2020





LEGEND

- Town Boundary
- Urban Road Section
- Rural Road Section



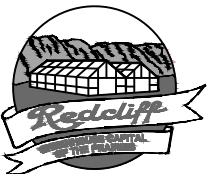
WEST SIDE REDEVELOPMENT PLAN

PROPOSED ROAD SECTIONS OPTION 2

TOWN OF REDCLIFF

Scale 1:7500

15 August 2020

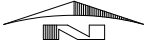


WEST SIDE REDEVELOPMENT PLAN PROPOSED ROAD SECTIONS OPTION 3

TOWN OF REDCLIFF

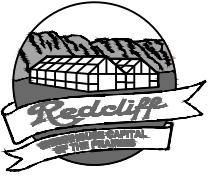
Scale 1:7500

15 August 2020



LEGEND

- Town Boundary
- Urban Road Section
- Rural Road Section



WEST SIDE REDEVELOPMENT PLAN

PROPOSED ROAD SECTIONS OPTION 4

TOWN OF REDCLIFF

Scale 1:7500

15 August 2020

Memo



To: Redcliff Town Council

From: Community and Protective Services

Date: August 17, 2020

Re: Fall Festival 2020

The Community and Protective Services Department is proposing that the Town of Redcliff host a modified Fall Festival on September 19th, 2020.

As of today, Alberta public health requirements allow 200 people maximum to gather for audience-type community outdoor events while practicing physical distancing of 2 metres.

To meet the public health requirements, we have modified the event to include three separate activities, including live music, pumpkin carving, and a free food truck meal. Details on how we plan to abide by the public health orders and make this event safe and successful are detailed below.

As we were unable to host Redcliff Days, the Penny Carnival, children's day camps, and several other community programs, we would like to take this opportunity to give back to our community in a safe way. The Redcliff Fall Festival will require pre-registration to avoid a mass gathering.

Details:

- The Redcliff Fall Festival will take place within the two ball diamonds closest to the concession and the campground.
- Pre-registration in one of the two 'sessions' will be required.
- Session times will be 11:00 a.m. – 1:00 p.m. and 1:30 p.m. – 3:00 p.m.
- Attendance will cap at 100 people per session.
- Pre-registration software (rec-desk) will include reminders re COVID-19/physical distancing.
- Each session will include a live band, an opportunity to carve a pumpkin, and a free meal.
- Although there will be approximately 20 picnic tables available for use, attendees will be encouraged to bring lawn chairs and enjoy their food picnic style.
- It will be a weather dependant event; precipitation may have the event moved to an alternative date.

Pumpkin Carving:

- Pumpkin carving will take place in the ball diamond closest to the campground.
- The Redcliff Youth Centre will be monitoring the pumpkin Ccarving station.

- Pumpkins are being donated, as in previous years.
- Tables covered with disposable tablecloths will be set up for carving.
- A 30-minute time limit will be given to each group if necessary.
- Cohort groups or individuals will line up and enter through the ball diamond door, and a volunteer will direct them to available tables.
- After each carving session, a volunteer will dispose of the waste and tablecloth and replace the utensils before the next group.

Live Music:

- Two bands will be hired and will use the 30-minute intermission to take down and set up their equipment.
- The stage and tent will be located in the ball diamond closest to the concession.

Free Meal:

- Each registered attendee will receive one token to receive a free meal from one of three food trucks.
- Each token will provide a main item plus a drink:
 - o Gypsy Girl Pizza: Any pizza and a drink
 - o Tully's: Any burger and a drink
 - o Sammy's Curry In a Hurry: Any curry dish plus a drink
- The food truck area will be set up in such a way that attendees will be encouraged by volunteers to move into the ball diamond closest to the concession to eat.
- Cohort groups of a maximum of 6 people will choose a picnic table that will be appropriately spaced and covered with a disposable tablecloth. Groups also have the option to select a marked space on the grass if they would prefer to use their lawn chairs or a blanket or if there are no more tables available.
- After the first session, or after the group leaves the table, volunteers will dispose of the tablecloth and replace with a new one.

Cleaning:

- Several garbage cans will be placed around the area to help reduce the amount of garbage that volunteers/staff will have to handle.
- Gloves will be worn to clean tables and pick up garbage, and then promptly disposed of.
- Washrooms will be sanitized once between sessions.

Finances:

- Each token has a value of \$18.
- After the event, the food trucks will present their invoices for the total amount of food served.
- The difference between the cost of the meal and the \$18 token will be donated to a Redcliff Service group(s), where 100% of the donation is put back into the community.
- We have estimated the entire cost of this event to be approximately \$5,000, including food, live music, pumpkin carving accessories, table cloths, and minimal décor.

Memo



To: Redcliff Town Council

From: Legislative Services

Date: August 17, 2020

Re: AUMA Convention 2020

This year the 2020 AUMA Convention will be offered virtually due to COVID-19 restrictions. If provincial restrictions ease, AUMA will allow each municipal member to send one individual to attend in-person; the AUMA will follow up with members if this is to occur.

The cost for virtual member registration is \$100.00 per person. Registration will provide elected officials the opportunity to vote on resolutions and Board elections. The cancellation deadline for a full refund, less a \$10.00 cancellation fee, is September 15, 2020.

Full details concerning the topics of convention sessions have not yet been released. There will also be a week of education sessions leading up to the live virtual event, with topics to be announced.

Convention Date Details:

- Wednesday, September 23
 - Evening welcome from 6:30 p.m. to 7:30 p.m.
- Thursday, September 24
 - Morning program from 9:00 a.m. to 12:00 p.m.
 - Afternoon program from 1:00 p.m. to 4:30 p.m.
 - Evening event from 6:00 p.m. to 8:00 p.m.
- Friday, September 24
 - Morning program from 9:00 a.m. to 12:30 p.m.

Call for nominations – AUMA Board of Directors

June 26, 2020

AUMA is seeking nominations of qualified candidates to serve on its Board of Directors.

Positions up for election in 2020

The following positions are scheduled for election in 2020:

- Director, Cities up to 500,000 for a two-year term
- Director, Towns West for a two-year term
- Director, Towns South for a two-year term
- Director, Villages East for a two-year term
- Director, Villages West for a two-year term
- Vice-President, Cities up to 500,000 for a one-year term
- Vice-President, Towns for a one-year term
- Vice-President, Villages and Summer Villages for a one-year term

Elections will take place on Thursday, September 24, 2020, during the annual AUMA Convention.

The deadline for **ALL** nominations for the 2020 AUMA Board elections is **11:59 p.m., Thursday, September 17, 2020**. AUMA requests that elected officials and Chief Administrative Officers ensure that all council members are aware of the 2020 nomination deadline.

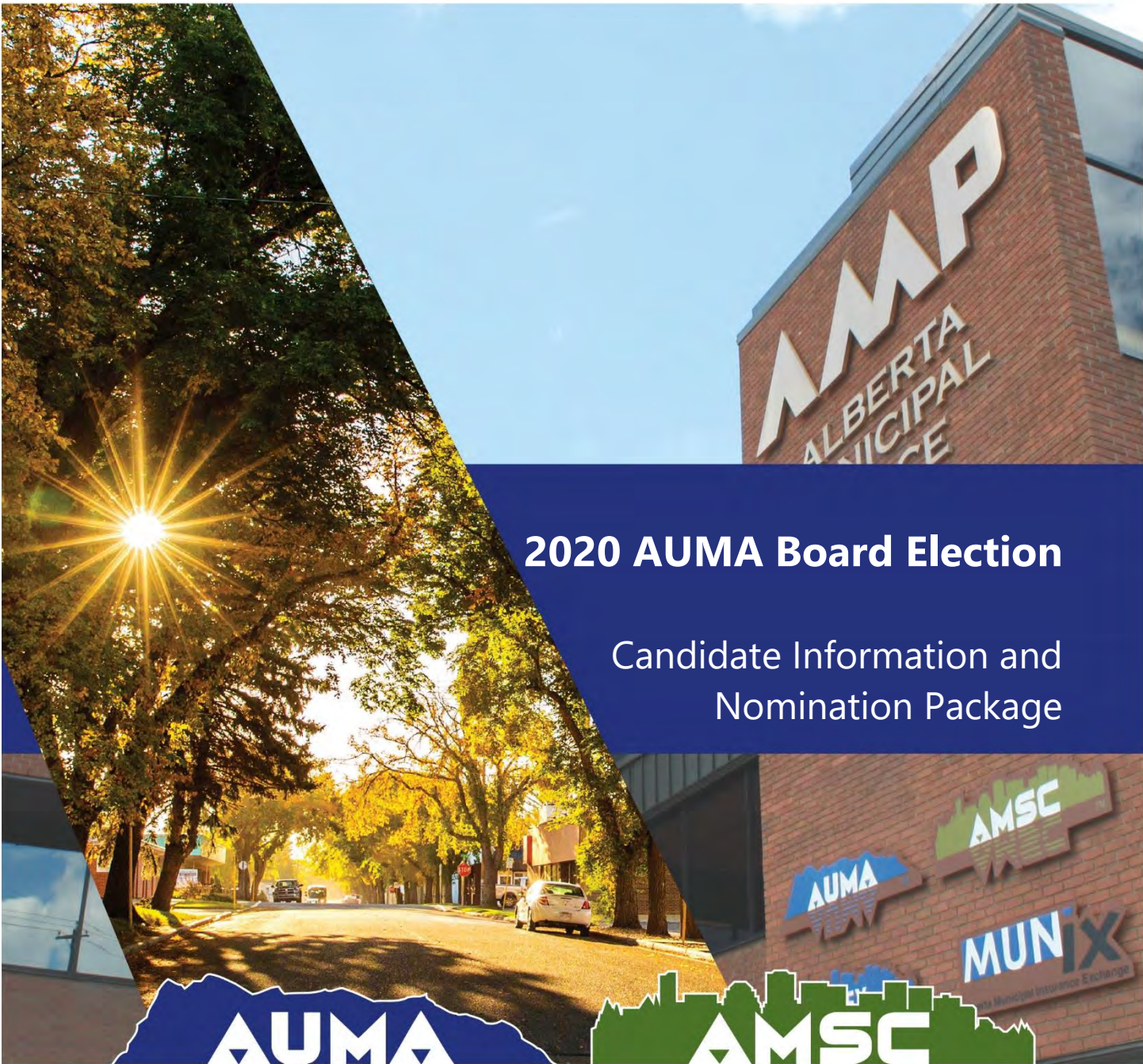
Information and Nomination Package

The [candidate nomination package](#) provides guidelines for determining an individual's candidacy, as well as the relevant nomination forms and submission instructions.

Planning is underway for the 2020 board elections, and further details, including those regarding the elections procedure, will be available in July.

[Download the candidate nomination package](#) to get started.

Please direct any questions about the elections to [Courtney Burton](#), AUMA's Returning Officer.



2020 AUMA Board Election

Candidate Information and
Nomination Package



WE ARE	WE ARE THE	WE ARE THE	WE ARE YOUR
economies	support	experts	advocate
OF SCALE	YOU NEED	IN MUNICIPALITIES	

Table of Contents

Introduction	3
Positions Available	3
Board Role and Responsibilities.....	3
Eligibility.....	4
Ideal Board Member Profile.....	4
Time Commitment	4
Honoraria and Expenses	5
Nomination Papers.....	5
Nomination Deadline.....	5
Appendix A – Electoral Zones	6
Appendix B - Nomination Paper for Board of Directors.....	7
Appendix C - Nomination Paper for Vice-President.....	10

Introduction

The 2020 AUMA Board elections will be held during the AUMA Annual Convention on **Thursday, September 24, 2020**.

This package provides information to individuals interested in participating in the nomination and election process for AUMA Board positions. Prospective AUMA Board candidates are encouraged to contact AUMA's [Returning Officer](#) for further information on the role and responsibilities of an AUMA Board Member.

Positions Available

The following AUMA Board positions are up for election this year:

- Director, Cities up to 500,000 – two-year term
- Director, Towns West – two-year term
- Director, Towns South – two-year term
- Director, Villages West – two-year term
- Director, Villages East – two-year term
- Vice-President, Cities up to 500,000 – one-year term
- Vice-President, Towns – one-year term
- Vice-President, Villages and Summer Villages – one-year term

Board Role and Responsibilities

The role of the Board is to provide informed leadership for Alberta municipalities on behalf of AUMA programs, policies and initiatives. Each Board member is responsible for advancing the interests of AUMA, its goals, programs, issues and policies. Key Board responsibilities include:

- Developing and evaluating the specific advocacy programs and services of the Association.
- Ensuring that the powers, duties and functions of the Association are appropriately carried out.
- Carrying out the powers, duties and functions expressly given to it under legislation and the Bylaws or policies of the Association.
- Monitoring and influencing government legislation, programs and policies which impact the membership.
- Ensuring effective, credible relations in respect of advocacy are maintained with member municipalities, the provincial government and other organizations.
- Apprising the membership of significant national and provincial trends and/or issues that affect local governments and taking action to ensure their interests are known to decision makers.
- Monitoring, as the sole shareholder, the Association interest in the Alberta Municipal Services Corporation (AMSC).
- Establishing a mandate for itself and for the Administration on an annual basis and approving an operational plan to achieve its mandate.
- Approving an operational plan to achieve its mandate.

Eligibility

Complete details on standing for election are outlined in the AUMA Election Procedures Handbook (to be posted at a later date); however, generally those eligible to stand in an election must:

- be an elected official of a Regular Member in good standing,
- submit a completed nomination in the form prescribed by the Returning Officer,
- be nominated by at least two other elected representatives of Regular Members in good standing, and
- for President or Vice-President positions, have the nomination approved by a motion of the council of the nominee's municipality.

Ideal Board Member Profile

AUMA seeks committed Board members with high ethical standards and an interest in the long-term best interests of AUMA and its members. Experience serving on public/private sector or not-for-profit boards is desirable. While not required, other desirable competencies include:

- Board Governance
- Municipal Governance/Operations
- Business Administration/Management
- Legal/Regulatory
- Human Resources
- Accounting/Financial
- Risk Management
- Public Relations/Media
- Information Technology
- Strategic Planning

Time Commitment

Below is the estimated amount of time necessary for an individual to fulfill their role as an AUMA Board member. Board members are also expected to attend additional retreats, meetings, or education sessions as required from time to time.

Regular Scheduled Board Meetings	Board meetings are held monthly, except for March and July. Meetings begin at 9:00 am (allow 5-6 hours per meeting).
Board Member Orientation Session	New Board Members are required to attend an orientation session prior to their first Board meeting (allow 3 hours).

In addition, each Board member is expected to serve on at least one Board committee. The current Board standing committees are:

Executive Committee	Committee meetings are held monthly and begin at 9:00 am (allow 4-6 hours per meeting).
Municipal Governance Committee	Committee meetings are held quarterly and begin at 9:00 am (allow 4-6 hours per meeting).
Sustainability and Environment Committee	Committee meetings are held quarterly and begin at 9:00 am (allow 4-6 hours per meeting).
Safe and Healthy Communities Committee	Committee meetings are held quarterly and begin at 9:00 am (allow 4-6 hours per meeting).
Infrastructure and Energy Committee	Committee meetings are held quarterly and begin at 9:00 am (allow 4-6 hours per meeting).
Small Communities Committee	Committee meetings are held three times per year and begin at 9:00 am (allow 4-6 hours per meeting).
Human Resources Committee	Committee will meet a minimum of twice per year. Meetings begin at 9:00 am (allow 4-6 hours per meeting).
Audit and Finance Committee	Committee meetings are held quarterly and begin at 9:00 am (allow 4-6 hours per meeting).
Investment Advisory Committee	Committee will meet a minimum of twice per year. Meetings begin at 9:00 am (allow 4-6 hours per meeting).

Honoraria and Expenses

Board members are entitled to receive honoraria for their service on the Board, a committee, or task force and are reimbursed for expenses incurred on AUMA business in accordance with AUMA policy. Board members also receive an allowance for professional development.

Nomination Papers

Nomination Papers for each Board position are provided in Appendix B and C.

Nomination Deadline

The deadline for receipt of nomination documents is Thursday, September 17, 2020 at 11:59 p.m.

Your nomination documents must be submitted by email to ReturningOfficer@auma.ca.

Appendix A – Electoral Zones

Towns East	Towns West	Towns South	Villages East	Villages West	Villages South
Athabasca Bashaw Blackfalds Bon Accord Bonnyville Bruderheim Castor Coronation Daysland Elk Point Gibbons Hardisty Innisfail Killam Lac La Biche County Lamont Legal Millet Morinville Mundare Ponoka Provost Redwater Sedgewick Smoky Lake Stettler St. Paul Tofield Trochu Two Hills Vegreville Vermilion Viking Wainwright	Barrhead Beaverlodge Bentley Bowden Calmar Devon Drayton Valley Eckville Edson Fairview Falher Fox Creek Grimshaw High Level High Prairie Hinton Jasper Manning Mayerthorpe McLennan Onoway Peace River Penhold Rainbow Lake Rimbey Rocky Mountain House Sexsmith Slave Lake Spirit River Stony Plain Swan Hills Sylvan Lake Thorsby Valleyview Wembley Westlock Whitecourt	Banff Bassano Black Diamond Bow Island Canmore Cardston Carstairs Claresholm Coaldale Coalhurst Cochrane Crossfield Crowsnest Pass Didsbury Drumheller Fort Macleod Hanna High River Improvement District No. 9 (Banff National Park) Irricana Magrath Milk River Nanton Nobleford Okotoks Olds Oyen Picture Butte Pincher Creek Raymond Redcliff Redwood Meadows Stavelly Strathmore Sundre Taber Three Hills Turner Valley Vauxhall Vulcan	Andrew Alliance Amisk Boyle Clyde Consort Chauvin Chipman Czar Dewberry Edgerton Forestburg Glendon Halkirk Heisler Holden Hughenden Innisfree Irma Kitscoty Lougheed Mannville Marwayne Myrnam Paradise Valley Ryley Veteran Vilna Waskatenau	Alberta Beach Alix Bawlf Berwyn Big Valley Bittern Lake Breton Caroline Clive Delburne Donalds Donnelly Edberg Elnora Girouxville Hay Lakes Hines Creek Hythe Nampa Rosalind Rycroft Spring Lake Wabamun Warburg	Acme Arrowwood Barnwell Barons Beiseker Carbon Carmangay Cereal Champion Coutts Cowley Cremona Delia Duchess Empress Foremost Glenwood Hill Spring Hussar Linden Lomond Longview Milo Morrin Munson Rockyford Rosemary Standard Stirling Warner Youngstown
Cities up to 500,000				Cities over 500,000	Summer Villages
Airdrie Beaumont Brooks Camrose Chestermere Cold Lake Fort Saskatchewan		Lethbridge Lloydminster Medicine Hat MD of Mackenzie No. 23 Red Deer Regional Municipality of Wood Buffalo St. Albert		Calgary Edmonton	<i>All Summer Villages vote for the Summer Village Director and for the Vice-President Villages and Summer Villages</i>

Grande Prairie Lacombe Leduc	Spruce Grove Strathcona County Wetaskiwin		
------------------------------------	---	--	--

Appendix B - Nomination Paper for Board of Directors

PART A – Nomination Paper for Board of Directors

We, the undersigned, duly nominate _____ of
NAME

MUNICIPALITY

POSITION ON COUNCIL

as a candidate in the election to be held for a two-year term for the office of:

- ☐ Cities up to 500,000 Directors (one to be elected by Cities up to 500,000 voting delegates)
- ☐ Towns West Director (one to be elected by Towns West voting delegates)
- ☐ Towns South Director (one to be elected by Towns East voting delegates)
- ☐ Villages East Director (one to be elected by Villages East voting delegates)
- ☐ Villages West Director (one to be elected by Villages West voting delegates)

NOMINATORS

To be signed by two (2) elected officials from AUMA member municipalities of the relevant classification. Should the signatories not be elected officials from AUMA member municipalities of the relevant classification, the nomination will be disqualified.

PRINT NAME

SIGNATURE

MUNICIPALITY

PRINT NAME

SIGNATURE

MUNICIPALITY

☐ The candidate's biography is included with this Nomination Paper (please check)

The nomination deadline is 11:59 pm Thursday, September 17, 2020
Completed nomination documents are to be submitted by email to ReturningOfficer@auma.ca.

Appendix B - Candidate's Acceptance

PART B – Candidate's Acceptance

CANDIDATE'S ACCEPTANCE

_____ CANDIDATE'S NAME	_____ CANDIDATE'S SIGNATURE	_____ CANDIDATE'S
EMAIL		

By signing this form, I declare that:

1. I am eligible to be elected to the office,
2. I will carry out the duties and responsibilities of the office if elected,
3. I will be bound by AUMA Policy BD010 – Board Member Ethics, Code of Conduct and Conflict of Interest and the disclosure provisions of Articles 8 and 9 of the AUMA Bylaws, and
4. **I authorize the AUMA to publish my biography in AUMA publications including, but not limited to, the AUMA website and Weekly Digest.**

Appendix C - Nomination Paper for Vice-President

PART A – Nomination Paper for Vice-President

We, the undersigned, duly nominate _____ of
NAME

MUNICIPALITY POSITION ON COUNCIL

as a candidate in the election to be held for a one-year term of:

- ☐ Vice-President, Cities up to 500,000
- ☐ Vice President, Towns
- ☐ Vice-President, Villages and Summer Villages

NOMINATORS

To be signed by two (2) elected officials from AUMA member municipalities of the relevant classification. Should the signatories not be elected officials from AUMA member municipalities of the relevant classification, the nomination will be disqualified.

PRINT NAME SIGNATURE MUNICIPALITY

PRINT NAME SIGNATURE MUNICIPALITY

APPROVED BY MOTION OF COUNCIL

To be signed by the City Clerk/Municipal Secretary of the candidate's municipality confirming, through checking the minutes of Council, that the candidate's nomination has been approved.

COUNCIL MEETING DATE MUNICIPALITY CITY CLERK/MUNICIPAL SECRETARY SIGNATURE

- ☐ The candidate's biography is included with this Nomination Paper (please check)

The nomination deadline is 11:59 pm Thursday, September 17, 2020

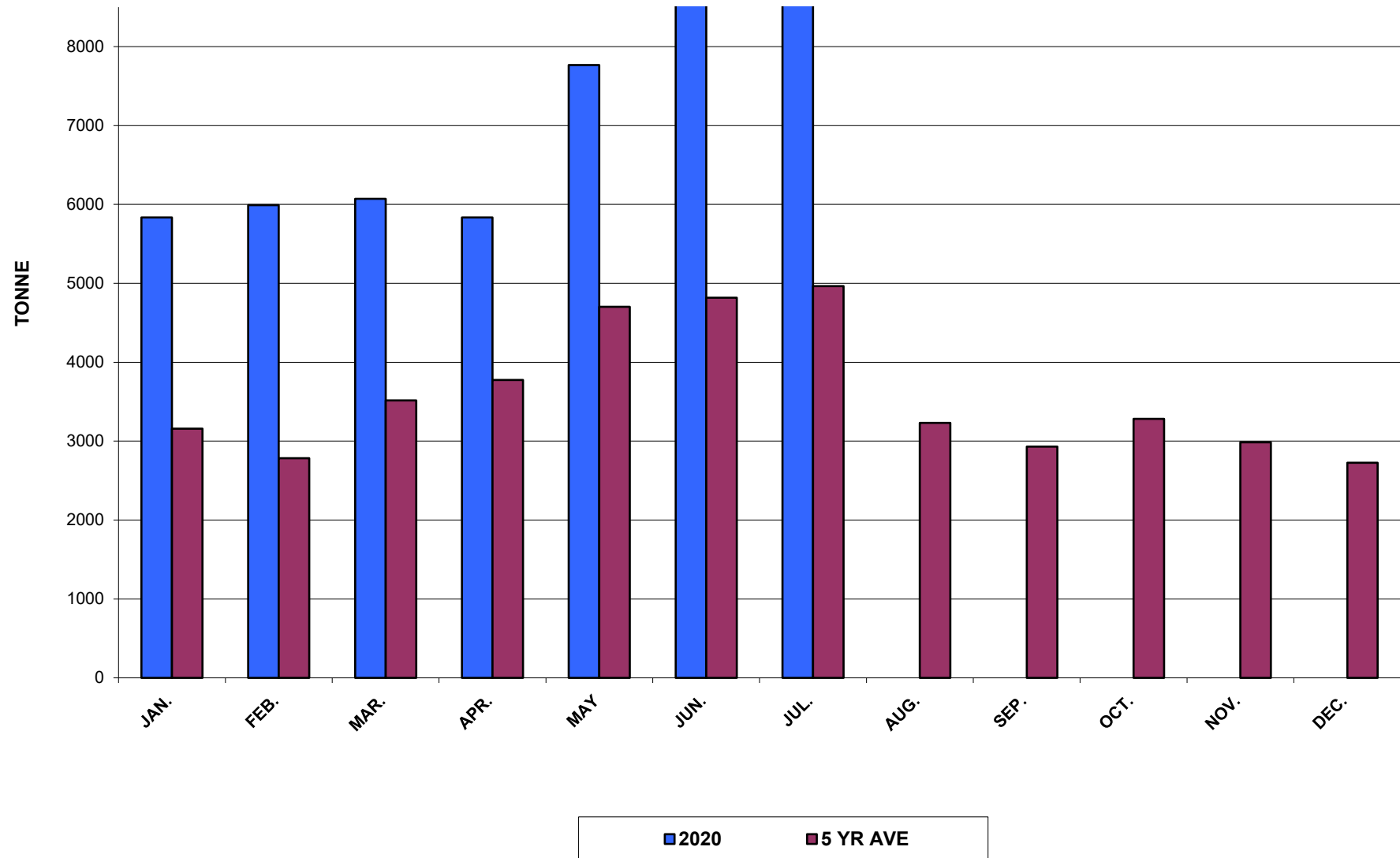
Completed nomination documents are to be submitted by email to ReturningOfficer@auma.ca.

Appendix C - Candidate's Acceptance

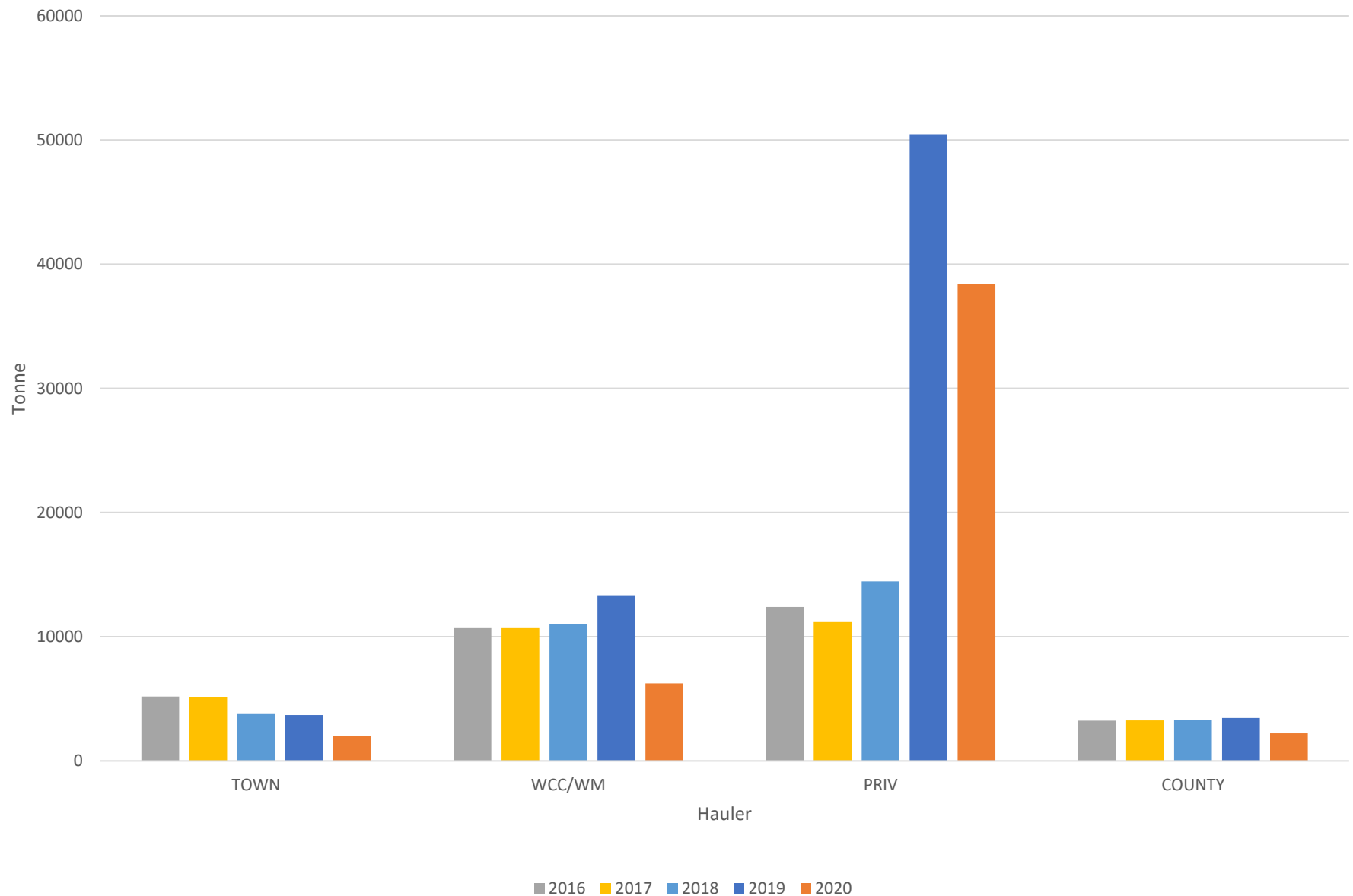
PART B – Candidate's Acceptance

CANDIDATE'S ACCEPTANCE		
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between;"> CANDIDATE'S NAME CANDIDATE'S SIGNATURE CANDIDATE'S </div> <div>EMAIL</div>		
<p>By signing this form, I declare that:</p> <ol style="list-style-type: none"> 1. I am eligible to be elected to the office, 2. I will carry out the duties and responsibilities of the office if elected, 3. I will be bound by AUMA Policy BD010 – Board Member Ethics, Code of Conduct and Conflict of Interest and the disclosure provisions of Articles 8 and 9 of the AUMA Bylaws, and 4. I authorize the AUMA to publish my biography in AUMA publications including, but not limited to, the AUMA website and Weekly Digest. 		

**REDCLIFF/CYPRESS REGIONAL LANDFILL
2020 VS 5 YEAR AVERAGE
TO JULY 31, 2020**



REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES BY SOURCE 2016-2020
TO JULY 31, 2020



REDCLIFF/CYPRESS REGIONAL LANDFILL
DELIVERIES IN TONNES 2016-2020
TO JULY 31, 2020





COUNCIL IMPORTANT MEETINGS AND EVENTS

Date	Meeting / Event	Where / Information
September 7, 2020	Statutory Holiday Labour Day Town Office Closed	
September 14, 2020	Council Meeting	Town Hall Council Chambers 7:00 p.m.
September 19, 2020	Fall Festival	Baseball diamonds 11:00 a.m.-1:00 p.m. and 1:30 p.m.-3:00 p.m.
September 24-25, 2020	AUMA Convention	Online
September 28, 2020	Council Meeting	Town Hall Council Chambers 7:00 p.m.