

**MINUTES OF THE REGULAR MEETING OF THE REDCLIFF TOWN COUNCIL  
MONDAY, SEPTEMBER 28, 2020 @ 7:00 P.M.**

<b>PRESENT:</b>	Mayor Councillors	D. Kilpatrick C. Crozier, C. Czember, S. Gale, L. Leipert, E. Solberg, J. Steinke
	Municipal Manager Director of Community & Protective Services Director of Corporate Services Director of Planning & Engineering Director of Public Works Manager of Legislative Services Executive Assistant	P. Forsyth D. Thibault (left at 7:39 p.m.)  J. Tu (left at 7:53 p.m.)  J. Johansen (left at 7:39 p.m.)  C. Popick (left at 7:39 p.m.) S. Simon (left at 8:02 p.m., returned at 8:39 p.m.)  E. Engler (left at 7:39 p.m.)

**ABSENT:**

**1. GENERAL**

- |                              |   |
|------------------------------|---|
| Call to Order                | <b>A)</b> Mayor Kilpatrick called the regular meeting to order at 7:00 p.m.   |
| 2020-0367 Adoption of Agenda | <b>B)</b> Councillor Steinke moved the Agenda be adopted as presented. - Carried.   |
| 2020-0368 Accounts Payable   | <b>C)</b> Councillor Gale moved the accounts payables for the Town of Redcliff and Redcliff/Cypress Regional Waste Management Authority be received for information. - Carried. |
| 2020-0369 Bank Summary       | <b>D)</b> Councillor Crozier moved the Bank Summary to August 31, 2020 be received for information. - Carried.  |

**2. DELEGATION**

- |                       |   |
|-----------------------|---|
| Redcliff Youth Centre | <b>A)</b> Janae Ulrich, Youth Wellness & Program Coordinator with the Redcliff Youth Centre, and Chris Corry, Board President of the Redcliff Action Society for Youth, were in attendance to present an update and the Redcliff Action Society for Youth's 2020 Business Plan. |
| 2020-0370             | Councillor Crozier moved the presentation by Janae Ulrich, Youth Wellness & Program Coordinator with the Redcliff Youth Centre, and Chris Corry, Board President of the Redcliff Action Society for Youth, regarding an update and the Redcliff Action                          |

*PA*  
*DK*

Society for Youth's 2020 Business Plan be received for information. - Carried.

**B)** Dustin Turcotte, Franchise Co-Owner of Postcard Portables Medicine Hat, was in attendance to present a request to Council regarding amending the Portable Signs subsection (Part VIII, Section 88, Subsection 14, Point i) in the Land Use Bylaw 1698/2011.

2020-0371

Councillor Crozier moved the presentation by Dustin Turcotte, Franchise Co-Owner of Postcard Portables Medicine Hat, regarding amending the Portable Signs subsection (Part VIII, Section 88, Subsection 14, Point i) in the Land Use Bylaw 1698/2011 be received for information. Further that Administration be directed to conduct research on the matter and bring back recommendations to Council for consideration. - Carried.

### 3. MINUTES

2020-0372 Council meeting held September 14, 2020

**A)** Councillor Gale moved the minutes of the Council meeting held on September 14, 2020 be adopted as presented. - Carried.

2020-0373 Municipal Planning Commission meeting held September 16, 2020

**B)** Councillor Leipert moved the minutes of the Municipal Planning Commission meeting held on September 16, 2020 be received for information. - Carried.

2020-0374 Redcliff Cypress Regional Waste Management Authority meeting held September 22, 2020

**C)** Councillor Crozier moved the minutes of the Redcliff Cypress Regional Waste Management Authority meeting held on September 22, 2020 be received for information. - Carried.

### 4. REQUEST FOR DECISION

2020-0375 Community Garden Water Fees

**A)** Councillor Czember moved to waive the Redcliff Community Garden 2020 season of water fees. - Carried.

2020-0376 Telus Line Assignment

**B)** Councillor Gale moved that Administration approve the request to place a new Telus service vault and cabinet at 120 5 Avenue SW (Lot 15, Block 1, Plan 9412409) in accordance with the application made by Roehampton Solutions, with the following conditions:

- a. The Town receives a copy of the construction proximity agreement with the City of Medicine Hat Gas Department sent to plan\_eng@redcliff.ca prior to construction beginning. Proximity agreements can be obtained by emailing landconsents@medicinehat.ca;
- b. Copies of all locates sent to plan\_eng@redcliff.ca prior to construction beginning;

- c. All construction is to occur in the boulevard with no disruption to local road traffic;
  - d. All excavation must be done by hydrovac;
  - e. Grades are to be re-established after improvements are installed;
  - f. Minimum 12" of topsoil shall be placed on all disturbed areas and seeded with a dry grass seed mix;
  - g. Telus is responsible for mowing weeds in the disturbed area for 1 year;
  - h. Any Town infrastructure damaged by construction must be replaced by Telus; and,
  - i. Site is to be restored to its original state or better.
- Carried.

## 5. CORRESPONDENCE

- 2020-0377 Cerebral Palsy Alberta  
Re: World Cerebral Palsy Day  
**A)** Councillor Gale moved correspondence from Cerebral Palsy Alberta regarding World Cerebral Palsy Day dated September 9, 2020 be received for information. - Carried.
- 2020-0378 Cypress County  
Re: Airport Zoning Regulation Bylaw 2020/08  
**B)** Councillor Leipert moved correspondence from Cypress County regarding Airport Zoning Regulation Bylaw 2020/08 dated September 24, 2020 be received for information. - Carried.
- 2020-0379 Palliser Airshed Society  
Re: Annual General Meeting  
**C)** Councillor Czember moved correspondence from Palliser Airshed Society regarding their Annual General Meeting dated September 24, 2020 be received for information. - Carried.

## 6. OTHER

- 2020-0380 Memo to Council  
Re: Look. Listen. Live. Community Safety Partnership Program  
**A)** Councillor Crozier moved the Memo to Council regarding the Look. Listen. Live. Community Safety Partnership Program be received for information. Further that Administration inquire about the cost of additional decals and bring the matter back to Council. - Carried.
- 2020-0381 Council Important Meetings & Events  
**B)** Councillor Gale moved the Council Important Meetings & Events be received for information. - Carried.

## 7. RECESS

Mayor Kilpatrick called for a recess at 7:39 p.m.

Director of Community & Protective Services, Director of Planning & Engineering, Director of Public Works, and Executive Assistant left at 7:39 p.m.

Mayor Kilpatrick reconvened the meeting at 7:47 p.m.





**8. CLOSED SESSION (Confidential Session)**

2020-0382

Councillor Gale moved to meet in Closed Session to discuss A) Financial Matter under *FOIP* Sec. 16, 24 & 25, B) Land Matter under *FOIP* Sec. 16, 24 & 25, and C) Personnel under *FOIP* Sec. 17 & 24 at 7:47 p.m. - Carried.

Pursuant to Section 197 (6) of the *Municipal Government Act*, the following members of Administration were in attendance in the closed meeting: Municipal Manager for all items, Director of Corporate Services for item A, and Manager of Legislative Services for items A and B.

Director of Corporate Services left at 7:53 p.m.

Manager of Legislative Services left at 8:02 p.m. and returned at 8:39 p.m.

2020-0383

Councillor Czember moved to return to regular session at 8:38 p.m. - Carried.

2020-0384

Councillor Gale moved that Administration be authorized to sign a contract with KPMG for the fiscal years ending December 31, 2021, December 31, 2022, and December 31, 2023, adjusted for inflation and any changes in scope. - Carried.

2020-0385

Councillor Crozier moved to authorize Administration to proceed with a marketing plan through Alchemy Communications Inc. for no more than \$40,000.00 with funding to come from the Land Development Reserve. - Carried.

**9. ADJOURNMENT**

2020-0386 Adjournment

Councillor Steinke moved to adjourn the meeting at 8:40 p.m. - Carried.

  
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Mayor

  
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Municipal Manager