



Town of Redcliff

#1 – 3 Street NE; Box 40

Redcliff, AB

T0J 2P0

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[www.redcliff.ca](http://www.redcliff.ca)

## Business License Application

New Business <input type="checkbox"/>	Change of Information <input type="checkbox"/>	Activating Expired Business License <input type="checkbox"/>
Business Address:		
Legal Name:	Operating Name: (Will appear on the Business License)	
Location:		
Mailing Address (if different from location):		
City:	Province:	Postal Code:
Ph:	Email:	
Business Information:		
Contact Name:	Phone:	Email:
# Full Time Employees:	# Part Time Employees:	
Starting Date (if new business):	Please Circle:    Property Owner            Tenant/ Renter	
Description of Business:		
Attachments:		
<input type="checkbox"/> Development Permit (if applicable)	<input type="checkbox"/> Provincial License	
<input type="checkbox"/> Trade Tickets	<input type="checkbox"/> Additional Information	

**I understand that neither this application, nor a receipt will constitute a business license. A business license is only valid once it has been issued by the Town.**

**I hereby make application for a license in accordance with all the information as above stated and declare that this is a true and correct statement and I further agree to comply with all relevant bylaws in the Town of Redcliff.**

- I would like my business to be added to the Redcliff Business Directory
- I would like further information regarding the Redcliff Business Collective

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date of Application

*Information is being collected in accordance with Section 3 of the Municipal Government Act and Section 33 (c) of the Freedom of Information and Privacy Act (FOIP) to maintain customer contacts for Town of Redcliff Businesses. To protect your privacy this information will not be shared, traded, sold, or used for any purpose other than that described above and is protected by FOIP. The FOIP coordinator for the Town of Redcliff can be reached via telephone at 403-548-3618 or by e-mail at [redcliff@redcliff.ca](mailto:redcliff@redcliff.ca).*

**FOR OFFICE USE ONLY:**

Annual Fee:		Business License #	
Date Paid:		Account #	
Receipt #:		Tax Roll #	
Business Classification:			
Development Permit Required	<input type="checkbox"/> Yes <input type="checkbox"/> No	DP #	
Approved by:			

The following are conditions of the Business License approval. Failure to adhere to the conditions of approval may result in suspension or cancellation of the Business License:

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CLASSIFICATION	LICENSE PAID Jan. 1 – Aug. 31	LICENSE PAID Sept. 1 – Dec. 31
		Prorated fee applies to new business license applications only.
Local Business (includes Medicine Hat and Cypress County)	\$70.00	\$35.00
Non-Local Business	\$380.00	\$190.00
General Contractor (local business)	\$90.00	\$45.00
Mechanical Trade (local business)	\$90.00	\$45.00
Peddler License (local business)		
Yearly	\$150.00	\$75.00
Weekly	\$50.00 / week	
Peddler License (non-local business)		
Yearly	\$400.00	\$200.00
Weekly	\$100.00 / week	
Seasonal Business (3-month license)	\$50.00	
Mobile Cooking Operation/Mobile Food Vendor	\$70.00 / year \$50.00 / month \$40.00 / weekend \$30.00 / day	
Craft or Trade Show	\$120.00 / day	
<b>Home occupation licenses are required in addition to the above specified business licenses.</b>		
Home Occupation – Major (clients attending site)	\$90.00	\$45.00
Home Occupation – Minor (no clients attending site)	\$30.00	\$15.00