



## TOWN OF REDCLIFF POSITION DESCRIPTION

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**Title:** Parks and Facilities Seasonal Labourer

**Pay Grid:** Operator 1

**Position Requirements:**

- Must have and maintain a valid Class 5 Alberta Driver's License and may be required to have or obtain a Class 3 Alberta Driver's License depending on the needs of the department and Town.
- Grade 12 diploma or GED.
- Must have the ability to work diligently within Town policies and procedures.
- Must be in good physical condition and may be required to successfully perform a physical ability test.
- Must be able to demonstrate satisfactory ability to learn to operate a variety of equipment that is utilized in a municipal environment.
- Must be able to demonstrate satisfactory ability to operate a variety of equipment that is utilized in a municipal operations environment.
- Must have work or personal experience that would demonstrate the ability to work independently and unsupervised, show self-motivation, and to demonstrate sound judgement and decision-making abilities.
- Ability to take initiative to identify and report problems.

**Relationships and Contacts:**

Supervisor: Facilities, Parks, and Procurement Manager

Subordinate: N/A

**Responsibilities:**

- To operate various equipment for the purpose of maintenance and/or construction of the municipality's parks, facilities and various properties.
- To perform routine maintenance on equipment and facilities as required and directed by the Supervisor.
- Ensures that a positive public image is portrayed to the public, indicating the municipality's commitment to excellence in service for the residents of the Town of Redcliff.
- Will be responsible for ensure adequate on-site safety procedures and regulations are practiced as they pertain to operations of the municipality.
- Will be required to participate in a rotating schedule.



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- After-hours standby, weekend work, and call-out duties may be required.
- Other related duties as assigned from time to time.

Approved: Simon  
Municipal Manager

Approved/Revision Date: November 5, 2024